Airport Advisory Board Regular
Monday, July 28, 2025 at 5:00 PM

City Commission Chambers
214 Sams Avenue, New Smyrna Beach, Florida 32168

1. CALL TO ORDER

A. Roll Call

2. PRESENTATION

2.A Presentation by Robinson Aviation, Inc.

3. PUBLIC INPUT (THREE MINUTE LIMIT)

4. CONSENT AGENDA

4.A Consider the approval of the Airport Advisory Board Regular meeting minutes from April 28th, 2025

5. AIRPORT NOISE

5.A Airport Noise Discussion and Review

6. SAFETY EVENTS

7. NEW BUSINESS

8. OLD BUSINESS

9. AIRPORT MANAGER COMMENTS

The airport management team will discuss updates and important issues related to the operation of the airport.

9.A Airport Manager Update

10. AAB MEMBERS COMMENTS

11. NEXT MEETING DATE

12. ADJOURNMENT

Pursuant to Florida Statutes 286.0105, if an individual decides to appeal any decision made by the board, agency or commission of the City of New Smyrna Beach with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office in person or by mail at 210 Sams Avenue, New Smyrna Beach, Florida 32168, (386) 410-2630, prior to the meeting.

THE CITY OF NEW SMYRNA BEACH - AIRPORT

PRESENTATION BY ROBINSON AVIATION, INC.

July 28, 2025

Background:

RVA Vice-President Stephen Smith will give a presentation related to recent traffic volume, management changes and Air Traffic Control Tower staffing levels.

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Arvin Weese - Airport Director

THE CITY OF NEW SMYRNA BEACH - AIRPORT

CONSIDER THE APPROVAL OF THE AIRPORT ADVISORY BOARD REGULAR MEETING MINUTES FROM APRIL 28TH, 2025

July 28, 2025

Background:
The Airport Advisory Board Regular meeting minutes from April 28, 2025 are attached for review.

Findings:
Staff recommends the approval of the Airport Advisory Boad Regular meeting minutes from April 28, 2025.

Fiscal Analysis:
N/A

Strategic Plan Item:
No

Staff Report Created By: Arvin Weese - Airport Director

Attachments:

AAB Minutes 04.28.25.pdf

Airport Advisory Board Special Meeting
Monday, April 28, 2025 at 5:00 PM
MINUTES

City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168

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1. CALL TO ORDER

Having been duly advertised as required by law, the special meeting of the Airport Advisory Board of the City of New Smyrna Beach, Florida, was held on Monday, April 28, 2025 at the City Commission Chambers, 214 Sams Avenue, New Smyrna Beach, FL 32168.

Chair James Dempsey called the meeting to order at 2:00 PM.

Present: Chair James Dempsey, Vice Chair Jim Starley, Member Celeste Lester, Member Maib

Absent: Member Tim Caudill

Also present were Airport Director Arvin Weese, Assistant Airport Director Jacob Cosat, and Airport Coordinator Tammy Hall

2. PRESENTATION

No Action

3. PUBLIC PARTICIPATION

None

4. CONSENT

4.A Consider the approval of the Airport Advisory Board Regular meeting minutes from January 27,2025.

Motion:

Member Maib made a motion to approve the January 27, 2025 Airport Advisory Board regular meeting minutes and Vice Chair Starley seconded the motion and the motion carried unanimously.

5. AIRPORT NOISE ABATEMENT

5.A Airport Noise Discussion and Review
Airport Director Arvin Weese shared that the airport staff has been meeting with Epic staff monthly for the past two years. This month Epic had an increase in flyovers of Inlet Shores, but these were all approved/requested by the tower and this is because of the taxiway construction project that has Runway 11/29 closed.

Airport staff will be bringing on an intern from ERAU whose focus will be to review all the flights at the airport.

Updates to the VNAP that the AAB recommended last year were sent to Commission for review in November but at that time the item was pulled. Airport staff is working with the city staff to get these recommendations back onto a future City Commission agenda for review.
Chair Dempsey asked Is the construction driving these numbers? Director response: Yes, it has increased the flyovers over Inlet Shores. There has not been an increase in resident complaints. Is there a start date for the intern? Director Response: No, offer letter was just sent and staff is waiting for a response.

6. OLD BUSINESS
No Action

7. NEW BUSINESS
No Action

8. AIRPORT MANAGER COMMENTS
8.A Airport Manager Update
Director Weese gave and update on the Air Traffic Control Tower (ATCT) contract with RVA. ATC Manager is working a position and unable to attend today. The ATC is adding a new controller starting today. An additional controller was hired on Friday and will begin in July. RVA was not able to attend the meeting today but will be attending the July AAB meeting.
Chair Dempsey asked if a survey could be sent to the airport users. Also wants RVA to come in to discuss EVB, not their finances, and total number of employees.
Vice Chair Starley voiced concern about the reduction of employees while the airport has an increase in operations. Traffic operations are mixed here along with traffic on the coastline makes this a need to be discussed sooner than July. Wants to also review their risk analysis for this decision. Vice Chair Starley asked for the board to direct Airport staff to create a special meeting between the AAB and RVA in the next 30 days. AAB all agreed with this, and airport staff will move forward with this request.

Assistant Director Cosat gave an update on the ongoing Hurricane Milton repairs of 404 United Drive and Hangar E (270 Industrial Drive). 404 United Drive is awaiting on designs

from the engineer which will give a new roof, hydraulic door, and new sidings. Once completed the contractor can start the repairs anticipate completion by September. Hangar E repairs are underway, and the north side of the building repairs is nearly completed anticipated to be completed Mid-May. Then south side will be 6-8 weeks to complete repairs after that.
Member Lester asked if there were any hangars completed damaged from Milton. Assistant Director confirmed that no tenants were displaced because of damage. The doors that were damages were able to be temporarily fixed allowing the tenants to remain in the hangars.
Chair Dempsey asked if it is normal for these repairs to take this long to complete as Milton was in October 2024. Assistant Director response was that this is the first time he has worked with Hurricane claims/FEMA but through the process he has learned that this flowing faster than other Hurricane repairs.

Director gave an update on Airport Development. Recent RFP was completed and received 2 proposals, but both were rejected due to lack of qualifications to construct/develop the locations. Director shared that the land developer that was at the previous meeting recently had a meeting with the City Manager and the Mayor to discuss this project. The developer is now looking to see what environmental studies need to complete before a through the fence agreement can be considered.

Director shared that since the airport is part of the CRA they have recently been offered funds to help the beautification of the airport. The airport is looking to update the entry way landscaping/signage, perimeter fences, adding fiberoptics, having the ATC removed from septic, and possible development locations ready with infrastructure.

Director and Assistant Director shared the results of an Instrument Approach Survey completed with airport users. Staff received 19 responses of which 18 are instrument rated pilots. Summary of responses included wanting addition of LPV for all available approaches as currently the airport only has an LPV approach on Runway 29. Staff will work to see what can be done to add an LPV approach to Runway 07. Addition of an approach for Runway 11 staff will also work to see what can be completed to add an approach to runway 11. Addition of night approaches for runway 02/20. Since runway 02/20 is not lite this is not a possibility. Discussion continued about adding lighting to 02/20, adding an east approach and regaining night approaches.

Direct Weese gave an update on Wildlife Mitigation on the airfield. Staff has spoken with the USDA to oversee mitigating nuisance animals and Airport staff will continue with just harassing animals with noise to mitigate them away from the airfield. USDA contract is on the May 13th City Commission for approval and would begin 10/1/2025.

Director Weese shared that Assistant Director Cosat worked with City of New Smyrna Beach and Edgewater Firefights over three days to tour the airfield/ATC and review

emergency procedures when an incident occurs on the airfield. This is completed annually.

Director Weese gave an update on the fuel farm improvement project. The tank has now gone into production and staff is awaiting an update with an ETA for the tank to be delivered. Once tank is being delivered the project will began.

Director Weese gave an update on the Taxiway B Reconstruction. Project is 60 days in, and project is scheduled to be completed within 200 days.

Director Weese gave an update on the Airport Administrative Building. At the April 22nd City Commission meeting a grant amendment from FDOT was approved provided the airport with another $1,000,000 bring the total from FDOT to $2,000,000. This will cover 80% of the anticipated project cost of $2,500,000. Will go out for bid in the coming months with construction to start in the summer.

Director Weese gave an update on the PAPI/Vault design project. Staff is working to add runway guard lights for hot spots reported at the last airport RSAT meeting. This project will also replace the existing generator which is 20 years old.

Director Weese shared that the FAA flow charts now show Jack Bolt Field for EVB. Jack Bolt has been nominated into the Naval Aviation Hall of Fame. Airport website (NSBAirport.com) includes a brief history of Jack Bolt.

Director Weese gave a summary of the Aviation Fuel sales for 2023, 2024 and 2025. This comparison is for October through March each year for gallons and revenue. Revenue does not reflect the deduction of expenses. Also shared was the airport operations for 2024 and 2025 during the same October through March time periods.

Director Weese shared that Assistant Director Cosat has been selected as the Volusia County League of Cities Employee of the Year in Public Works & Utilities. Award ceremony will be at the Brannon Center on May 22nd.

9. AAB MEMBERS COMMENTS

Member Maib asked how the Airport Facebook page is doing. Director Weese shared that it now up to 187 followers. Try to post onto the page at least once a week.

Chair Dempsey asked if an agenda item could be added for Safety items for each quarter. Assistant Director shared that all staff has recently been trained for first aid care. Airport staff has agreed to have this section added to the agenda to review any items that occur per quarter.

Chair Dempsey asked if the Jack Bolt event was open for the public to attend or for only military. Assistant Director Cosat will ask Robert Bolt and give an update to Chair Dempsey.

Vice Chair Starley shared that airport staff is doing a wonderful job with all the projects and repairs currently underway.

10. NEXT MEETING DATE

Regular AAB Meeting Monday July 28, 2025 at 5pm

11. ADJOURNMENT

As there is no further business to discuss, Chair Dempsey adjourned this meeting at 6:17pm.

THE CITY OF NEW SMYRNA BEACH - AIRPORT

AIRPORT NOISE DISCUSSION AND REVIEW

July 28, 2025

Background:

Airport and City staff continue to meet monthly with Epic Aviations Director of Flight Operations and their Noise Abatement Officer. These meetings allow all parties to review the previous months statistics and violations. Other entities and individuals are called or reminded of noise abatement procedures as needed.

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Arvin Weese - Airport Director

THE CITY OF NEW SMYRNA BEACH - AIRPORT

AIRPORT MANAGER UPDATE

July 28, 2025

Background:

- Update on land disposal requests
- Hurricane Milton Damage Updates on 404 United Drive and T Hangar E
- Airport Security Plan
- Economic Development Efforts
- Capital Improvement Projects
    - Fuel farm Rehabilitation
    - TWY Bravo Reconstruction
    - Administration Building
    - PAPI/Airfield Generator Replacement
    - Ramp Expansion
    - Septic to Sewer
    - Airport perimeter fencing
    - Airport beautification

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Arvin Weese - Airport Director