Housing Authority
Monday, February 10, 2025 at 5:30 PM

City Commission Chambers, 214 Sams Ave, New Smyrna Beach FL 32168

1. BUDGET WORKSHOP

2. CALL TO ORDER

2.A Housing Authority Agenda

3. ROLL CALL

4. INVOCATION/PLEDGE OF ALLEGIENCE

5. FSS GRADUATION

5.A Ms. Alteria Mitchell

6. APPROVAL OF MINUTES

6.A Consider the adoption of the January 13, 2025, Housing Authority Meeting Minutes

7. TENANT ACCOUNT CHARGE OFFS

7.A Executive Director Teresa Pope will review the tenant account charge offs.

8. CONDEMNED ASSETS

9. DIRECTORS REPORT

9.A Executive Director Teresa Pope will review the Director's Report.

10. NEW BUSINESS

11. DEVELOPMENT

11.A Development discussion items.

12. OLD BUSINESS

13. RESOLUTIONS

13.A Consider the adoption of Resolution Nos. 2025-7, and 2025-8.

14. FINANCIALS

15. PUBLIC PARTICIPATION

Citizens: General Rules-

1. First, state your name, address, and the organization you represent
2. Make **ONLY** a brief statement of the facts within your knowledge as it pertains to policies of the agency.
3. Organize your presentation within a brief time limit, and upon completion refrain from additional comments, unless requested by the Board.
4. Avoid repetition/gossip. You must present facts.

16. BOARD COMMENTS

17. ADJOURMENT

Pursuant to Florida Statutes 286.0105, if an individual decides to appeal any decision made by the board, agency or commission of the City of New Smyrna Beach with respect to any matter considered at this meeting, a record of the proceedings will be required and the individual will need to ensure that a verbatim transcript of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. Such person must provide a method for recording the proceedings.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk's office in person or by mail at 210 Sams Avenue, New Smyrna Beach, Florida 32168, (386) 410-2630, prior to the meeting.

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

HOUSING AUTHORITY AGENDA

February 10, 2025

Background:
N/A

Fiscal Analysis:
N/A

Strategic Plan Item:
No

Staff Report Created By: Sharon Harding - Deputy City Clerk

Attachments:

AGENDA MEETING FEBRUARY 2025.docx

MEETING AGENDA
February 10, 2025 @ 4:00 p.m.
City Hall
210 Sams Avenue

BUDGET WORKSHOP

CALL TO ORDER

ROLL CALL

INVOCATION/PLEDGE OF ALLEGANCE

FSS GRADUATION

Ms. Alteria Mitchell

APPROVAL MEETING MINUTES January 13, 2025

All agenda items have been reviewed by Housing Authority Staff and/or Executive Director and are being recommended for Board review and approval.

TENANT ACCOUNT CHARGE OFFS

Attached

ASSETS TO CONDEMN

NONE

DIRECTORS REPORT

- Vacancy report
- FSS report
- ROSS report

NEW BUSINESS

None

OLD BUSINESS

None

DEVELOPMENT

- Greenlawn Manor Update

- No updates

- Live Oak Updates (now Landings at Live Oak)
  - Still working with FEMA for Maintenance Shop and Buildings
  - Working on MDA with Good Housing Partnership
  - Section 18 application submitted to Special Application Center of HUD August 6, 2024
  - Part 58 Environmental Review signed by City of NSB and sent to Jacksonville Field Office.
  - Approval of $3,500,000 of CDBG-DR funding scheduled for January 21 County council meeting. ON Hold for February Council meeting.
  - Insurance company will be sending out contractors to test windows.
  - Arbitration is on hold until the public adjuster sends out contractors.

- Westside Phase II

  No updates.

RESOLUTIONS

2025-7 A RESOLUTION APPROVING THE FYE 2026 BUDGET

2025-8 A RESOLUTION TO VOID RESOLUTIONS 2024-24 AND 2024-25 WITH THE REVISION OF THE 2023 AND 2024 CFP FOR DEMOLITION.

FINANCIALS

ADJORN MEETING

COMMENTS: (three (3) minute limit):

Citizens: General Rules-

1. First, state your name, address, and the organization you represent

2. Make ONLY a brief statement of the facts within your knowledge as it pertains. to policies of the agency.

3. Organize your presentation within a brief time limit, and upon completion refrain from additional comments, unless requested by the Board.

4. Avoid repetition/gossip. You must present facts.

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

MS. ALTERIA MITCHELL

February 10, 2025

Background:
None.

Fiscal Analysis:
None.

Strategic Plan Item:
No

Staff Report Created By: Sharon Harding - Deputy City Clerk

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

CONSIDER THE ADOPTION OF THE JANUARY 13, 2025, HOUSING AUTHORITY MEETING MINUTES

February 10, 2025

Background:

The Housing Authority held a meeting on January 13, 2025. The minutes are attached for your review and consideration of adoption.

Fiscal Analysis:

N/A

Strategic Plan Item:

No

Staff Report Created By: Sharon Harding - Deputy City Clerk

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

EXECUTIVE DIRECTOR TERESA POPE WILL REVIEW THE TENANT ACCOUNT CHARGE OFFS.

February 10, 2025

Background:
None.

Fiscal Analysis:
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Strategic Plan Item:
No

Staff Report Created By: Sharon Harding - Deputy City Clerk

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

EXECUTIVE DIRECTOR TERESA POPE WILL REVIEW THE DIRECTOR'S REPORT.

February 10, 2025

Background:

- Vacancy report
- FSS report
- ROSS report

Fiscal Analysis:

None.

Strategic Plan Item:

No

Staff Report Created By: Sharon Harding - Deputy City Clerk

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

DEVELOPMENT DISCUSSION ITEMS.

February 10, 2025

Background:

- Greenlawn Manor Update
  - No updates

- Live Oak Updates (now Landings at Live Oak)
  - Still working with FEMA for Maintenance Shop and Buildings
  - Working on MDA with Good Housing Partnership
- Section 18 application submitted to Special Application Center of HUD August 6, 2024
- Part 58 Environmental Review signed by City of NSB and sent to Jacksonville Field Office.
- Approval of $3,500,000 of CDBG-DR funding scheduled for January 21 County council meeting. ON Hold for February Council meeting.
- Insurance company will be sending out contractors to test windows.
- Arbitration is on hold until the public adjuster sends out contractors.

- Westside Phase II

No updates.

Fiscal Analysis:
None.

Strategic Plan Item:
No

Staff Report Created By: Sharon Harding - Deputy City Clerk

THE CITY OF NEW SMYRNA BEACH - CITY CLERK'S OFFICE

CONSIDER THE ADOPTION OF RESOLUTION NOS. 2025-7, AND 2025-8.

February 10, 2025

Background:

- 2025-7: A Resolution approving the FYE 2026 Budget.
- 2025-8: A Resolution to void Resolutions 2024-24 and 2024-25 with the revision of the 2023 and 2024 CFP for demolition.

Fiscal Analysis:

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Strategic Plan Item:

No

Staff Report Created By: Sharon Harding - Deputy City Clerk