



# City Council Regular Meeting Agenda

Puyallup City Council Chambers

333 S Meridian, Puyallup 98371

\*\*\* AMENDED \*\*\*

Tuesday, January 7, 2020

6:30 PM

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **APPROVAL OF AGENDA**

## **DESIGNATION OF MAYOR**

## **OATHS OF OFFICE**

## **SELECTION OF DEPUTY MAYOR**

### **1. CONSIDERATION OF MINUTES**

1.a Minutes of October 9, and 10, 2019

[October 9, 2019 Draft Minutes](#)

[October 10, 2019 Draft Minutes](#)

### **2. PRESENTATIONS AND PROCLAMATIONS**

2.a Presentation: Strategic Planning efforts in the Parks and Recreation Department

## **CITIZEN COMMENTS**

### **3. CONSENT AGENDA**

3.a Accept the work completed by Tucci and Sons, Inc. for the North Levee Road Overlay Project

3.b Accept the work completed by Sound Pacific Construction LLC on the Sanitary Sewer Replacement project in the vicinity of 6th and 7th Avenues NW

3.c Accept the work completed by McClure & Sons, Inc. for the Water Pollution Control Plant Flood Mitigation Improvements Project

3.d Approve a contract with SCJ Alliance Consulting for the 23rd Avenue SE -- Meridian to 9th Street SE Project

- 3.e Approve a contract with Pease and Sons in the amount of \$3,358,436.60 for the replacement of the UV System at the Water Pollution Control Plant
  
- 3.f Approve the purchase and installation of GameTime playground equipment in the amount of \$99,998.97 at the Puyallup Valley Sports Complex.  
[PVSC Playground - Option 2 - Model](#)  
[PVSC Playground - Option 2 - Poster](#)
  
- 3.g Approve accounts payable, payroll and electronic fund transfers of \$7,777,026.46  
[Warrant Cover Sheets](#)

**4. CONSIDERATIONS AND REQUESTS**

- 4.a 2020 Planning Division Work Program  
[Planning Division Work Program - 2020](#)

**5. OTHER BUSINESS**

**CITY MANAGER'S REPORT**

**COUNCIL REPORTS**

**MAYOR'S REPORT**

**EXECUTIVE SESSION -- Collective bargaining/Performance of a public employee**

**ADJOURNMENT**

The City Council Chambers is wheelchair accessible. Those needing assistance with hearing devices should contact the City Clerk's Office (253-841-5480) the Friday preceding the meeting.



## City Council Agenda Item Report

Submitted by: Mary Winter

Submitting Department: City Clerk's Office

Meeting Date: 1/07/2020

**Subject:**

Minutes of October 9, and 10, 2019

**Presenter:**

**Recommendation:**

Approve the minutes of October 9, and 10 2019

**Background:**

City Council has the option to approve the minutes as presented or make amendments and approve as amended.

**Council Direction:**

**Fiscal Impacts:**

**ATTACHMENTS**

- [October 9, 2019 Draft Minutes](#)
- [October 10, 2019 Draft Minutes](#)

**City of Puyallup  
City Council Budget Workshop  
October 9, 2019**

**COUNCILMEMBERS PRESENT:** Mayor Palmer, Deputy Mayor Swanson, Councilmember Door, Councilmember Farris, Councilmember Jacobsen, Councilmember Kastama and Councilmember Johnson

**APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Deputy Mayor Swanson and seconded by Councilmember Johnson to approve the agenda. The motion passed 7-0.

**AGENDA ITEMS**

**Council Initiatives**

Councilmembers voiced their thoughts, ideas and opinions via open discussion on a list of City Council Initiated Items for the 2020 Preliminary Budget compiled by Interim City Manager Kirkelie. Council fully supported moving forward the Bee City Designation, funding the city entrance signs (long-term) and the utility box anti-graffiti wrap-arounds. A majority of council supported (4-3) the recycling education partnership with DM Disposal with the inclusion of the community recycling events. Council preferred more information on a neighborhood dispute resolution pilot program (related to code violations), citizen satisfaction surveys and the proposed city newsletter.

Councilmember Kastama supported moving forward the City's Tree and Bee City Designations, remanding the idea of a Creative Arts District designation to the Arts and Culture Commission, the Neighborhood Preservation Program initiative to address area needs and moving forward the city entrance signs project.

Councilmember Farris agreed with Councilmember Kastama's suggestions and included her support for the pedestrian skybridges, traffic control/management, and a pilot program to assist with neighborhood disputes i.e. code compliances issues.

Councilmember Door stated her support for the implementation of the Safe Routes to School, the 7<sup>th</sup> Avenue SE Sidewalk Project, Active Transportation Plan, Downtown Parking Study, and a partnership with DM Disposal towards recycling education. She further expressed her support of the Aging in Place initiative.

Councilmember Jacobsen wished to consider the disposal of unused assets/properties to help fund the Public Safety Building, supported the Citizen Satisfaction Surveys, with some trepidation the pedestrian skybridges, moving forward the Tree, Bee and Age-Friendly City designations, and the 7<sup>th</sup> Avenue SE Sidewalk Project.

Councilmember Johnson suggested earmarking the \$1.18 million in unallocated Tier 3 funding for further discussion at a later date, and through teamwork, allocate the use of those funds carefully.

Deputy Mayor Swanson agreed with not allocating the Tier 3 Funds until the city determines if the Public Safety Building will need it. He agreed with having separate funds per city designation (bee, tree, etc), moving forward the city entrance signs project, support for the Neighborhood Preservation Program, anti-graffiti wraps for city utility boxes, the recycling education partnership and continuing the city's performance measure efforts.

Councilmember Jacobsen questioned the benefit of the recycling education initiative, but voiced support for the anti-graffiti wraps for city utility boxes.

Mayor Palmer expressed his support of the 7<sup>th</sup> Avenue SE Sidewalk Project and suggested the use of grant funding. He also supported the City's Age-Friendly City designation, affordable housing, Tree City designation, recycling education, and a city newsletter.

Further discussion occurred regarding increased recycling rates, the status of the Mental Health Professional (MHP) funding, Pierce County's Mobile Community Interventions Response Team (MCIRT), a possible internship program for assistance on more complex issues, 7<sup>th</sup> Street SE Sidewalk Improvements Projects funding options and the status of the City's commitment to the Puyallup Area Aging in Community Committee (PAAICC) for the Age-Friendly City designation.

Council direction was for staff to create a matrix of initiatives from this discussion, include any estimated or known costs, and have it available at the October 10th budget meeting.

### **2020 LTAC Fund Allocations**

Mr. Kirkelie deferred legality inquiries to the City Attorney for clarification. He pointed out that any deviation from the recommendations must be sent back to LTAC for reconsideration which will result in a 45-day waiting period prior to final adoption.

Councilmember Jacobsen supported the requests as presented; however, she voiced the need to 1.) update the application and 2.) devise a more formal policy for city-initiated requests. She proposed having the Finance Director and City Clerk reach out to other cities, refine the application and provide that information back to council in January/February prior to the onset of the 2021 process.

Mayor Palmer cited a budgeted revenue estimate of \$1.348 Million for distribution and provided an overview of the committee's deliberations. The Committee followed the city's past practice of a 50/50 split of funds between the LTAC committee (community requests) and the city (city-initiated items) and has recommended \$670,000 in organization requests, an increase of \$100,000 over last year. He provided some insight into the 50/50 split, noting that although not a formal policy, the city has set aside approximately \$500,000 for city-initiated items for several years.

Councilmember Farris agreed with the need to refine the policy and upgrade the application to be more concise and consistent. She also felt that council-initiated requests should go through a more formal process. She expressed multiple concerns with the Puyallup/Sumner Chamber of Commerce request, questioned the \$15,000 staff increase for the 4<sup>th</sup> of July Festival, and expressed

concern with their political endorsements. She voiced intent to approve the request with the condition that she will vote no next year if they are actively campaigning in a facility financially supported by the city.

Deputy Mayor Swanson questioned the Daffodil Bowl request i.e. the issue of tournaments. He was supportive of the 50/50 split of city initiated and competing application funding. He agreed that the process should be revised and suggested having staff review the criteria and present it to the City Council first.

In response to questions, Mayor Palmer explained that several recipients received the same funding as last year. PMSA, Sports Commission, Travel Tacoma and Arts Downtown was awarded their requested amounts and the Antique District was reduced as the Hoteliers questioned their ability to put heads in beds. The biggest overall change was the number of new projects by the Puyallup/Sumner Chamber of Commerce which resulted in the additional \$100,000 they requested. Although cautioned about exceeding the limits, the LTAC was supportive of the Chamber projects.

Councilmember Johnson was supportive of the requests but questioned the efficiency of the amount of time spent on discussion.

Councilmember Door fully supported the request to update the application and the city policy. She questioned funding for the Cowboy Crawl event as it appeared to be listed on more than one application. She voiced belief that the additional \$15,000 for the Fireworks show was justified.

Mayor Palmer felt the current procedure is acceptable. He discussed the challenge of meeting the state guidelines (heads in beds and 50 miles) minus any criteria or guidelines. He discussed several equity issues he saw in the recommendations and questioned whether Council should approve the recommendations or send them back to the LTAC for further consideration.

Council Consensus was to move forward with the LTAC Committee recommendations for 2020 as presented.

### **2020 Community Grants Fund Allocations**

Councilmember Jacobsen recognized Councilmembers Kastama and Farris as co-committee members and noted a total of two meetings between herself and Councilmember Kastama. She reviewed the criteria they used to determine the committee recommendations, noted a slight decrease in the requested amounts due to the number of applications received, and reviewed in detail the allocations recommended by the committee. The recommendations totaled \$186,000, an amount slightly higher than the \$174,000 listed in the City Manager Recommended Budget.

Councilmember Jacobsen responded to a variety of questions and concerns voiced by Councilmembers regarding the various recommendations, criteria used, and the amounts proposed.

**Council Action:** At 8:30 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Door to extend the meeting for 30 minutes. The motion passed 7-0.

There was support for the Puyallup Area Aging in Community request for \$2,500; however, council agreed that the request did not meet the requirements for Community Grant funding. There was a consensus for staff to fund this request from the General Fund.

Council debated on whether they should distribute the unallocated \$2,500 amongst the organizations who did not receive their full ask, but agreed instead to reduce the Community Grant Funding Allocation amount to \$183,500 and accept the proposals as recommended.

Council also recognized the need to revise the application and the criteria used by the committee in determining the recommendations. There was overall support to not make any changes to the current process, have staff research best practices by other cities and revisit the issue after the first of the year.

Councilmember Farris asked to have the recipients sign a statement before they receive their grant funding acknowledging that they have read and understood the Internal Revenue Service Code (IRS) regarding 501 (c)(3) organizations. Councilmembers voiced their opinion on the request. There was an overall preference not to serve in a regulatory capacity and to defer any IRS Code inconsistencies concerns to the Public Disclosure Commission. Council also noted a preference not to revisit this issue at a later date.

**Council Action:** At 9:00 p.m., a motion was made Deputy Mayor Swanson and seconded by Councilmember Farris to extend the meeting for 15 minutes. The motion passed 7-0.

**CITIZEN COMMENTS** – None.

**ADJOURNMENT** – 9:02 p.m.

**City of Puyallup  
City Council Budget Workshop  
October 10, 2019**

**COUNCILMEMBERS PRESENT:** Mayor Palmer, Deputy Mayor Swanson, Councilmember Door, Councilmember Farris, Councilmember Jacobsen, Councilmember Kastama, and Councilmember Johnson

**APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Deputy Mayor Swanson and seconded by Councilmember Johnson to approve the agenda. The motion passed 7-0.

**AGENDA ITEMS**

**Capital Improvements Projects (CIP): Public Works**

Interim Public Works Director Ken Davies prefaced the presentation on the 2020 Capital Improvements Projects. He noted that the list of projects contains some reoccurring, some on-going, some recently completed and recommended new projects planned for 2020.

Mr. Davies identified the need and elaborated on the items not included in the presentation as follows: hiring a consultant to update Transportation Impact Fees (\$50,000); a System Development Charges Rate Study for each of the utilities (\$100,000); and the Radio Replacement Project for Parks and Public Works.

Senior CIP Projects Engineer Ted Hill provided a status update on approximately 28 priority projects planned for 2020 as illustrated in the presentation, representing the streets, water, stormwater, and wastewater divisions. Using the format of an open discussion, he identified project locations, elaborated on the scope of work, identified funding sources, discussed grant/possibilities, and identified probable timeframes. He responded to a multitude of questions by councilmembers on several of the projects throughout his discourse.

**Capital Improvements Projects: Parks**

Parks and Recreation Director Sarah Harris provided an update on Phases 1 and 2 of the Puyallup Valley Sports Complex (PVSC) Projects, announced the grand opening of Van Lierop Park (VLP) and gave detail to on-going projects including Phase 1 of the VLP Trail Crossing; Pioneer Park and Rainier Woods Restroom upgrades; Puyallup Loop Trail; Riverwalk Trail Phase 5 property acquisition; Clarks Creek Tennis Court; Bradley Lake Trail Connections; and additional parking at Wildwood Park.

Councilmembers expressed interest and voiced some preference on the Pioneer Park Restroom Project and the parking issue. She responded to questions regarding the Geographic Information System (GIS) sign locators, results of the Park Ranger position, and the proposed Park Ambassador Program.

**Council Action:** At 8:30 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Door to extend the meeting for thirty minutes. The motion passed 5-0 (Farris, Johnson out of room).

Ms. Harris outlined other Capital Projects requested in the 2020 Budget as follows: Parks equipment & small projects (\$50,000); Puyallup Recreation Center (PRC) and Puyallup Activity Center (PAC) equipment replacement (\$20,000); Green City/Tree USA/Arbor Day (\$30,000); additional power outlets at the Bradley Lake Park Shelter (\$50,000); and Skate Park improvements (\$20,000).

Ms. Harris asked that any remaining Other Capital Project Funds not be allocated until after the completion of the Parks, Recreation and Open Space (PROS) Plan. The Plan will identify a six-year Capital Improvement Budget, financing strategies and offer three larger projects for consideration (PRC, Memorial Center and VLP Phase 2).

**Council Action:** At 9:01 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to extend the meeting for thirty minutes. The motion passed 7-0.

Discussion centered on the need to address the PRC, the uncertainty of the public safety building, and the use of community partnerships to match the needs of the growing community.

### **Decisions**

Focus was directed to the list of City Council Initiated Items (Matrix) where council recognized the following items as already being addressed and removed them from the list: Tree City Designation; Creative Arts District Designation (funnel to LTAC); Neighborhood Preservation Program; Littering ordinance as part of neighborhood preservation; Affordable Housing Plan; Downtown Parking Study; Inventory of unused City-owned real property assets; Increase General Fund balance; Pierce County Mobile Community Intervention Response Team (CMIRT); and the Age-Friendly City designation.

Councilmembers Kastama expressed interest in increasing the City entrance sign amount to \$55,000 and wished to discuss the option of extending the program beyond one year. He requested information on how the \$2,500 amount identified for the Bee City Designation would be spent.

**Council Action:** At 9:30 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to extend the meeting for thirty minutes. The motion passed 7-0.

Councilmember Door was agreeable to the \$2,500 for Bee City Designation efforts. She agreed on the need for additional funding and would support the \$55,000 if it would replace the broken sign at Meridian and SR512. She was apathetic to the remainder of the items on the Matrix currently.

Councilmember Johnson suggested that the Arts Commission study of the entrance sign could result in something artistic. He proposed allowing the Arts Commission to complete their assessment and present their findings to see if their ideas would qualify for LTAC funding.

**Council Action:** At 10:01 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Farris to extend the meeting for fifteen minutes. The motion passed 7-0.

Councilmember Farris substantiated her item of the Alternate Dispute Resolution Pilot Program for neighborhoods and both Pedestrian Bridges. She questioned the viability of a 60/40 partnership with the Washington State Fair as the pedestrian bridges would create a safer environment, especially during fair time.

In response to questions, Mr. Kirkelie responded that the city would be unable to build both bridges within the year. He noted Mr. Utterback's efforts to reach out to Sound Transit on their pedestrian overpass proposal who estimated the cost of their project at \$6 Million.

Consensus was to remove both Pedestrian bridge items from the Matrix.

Councilmember Jacobsen believed the \$10,000 identified per edition of the newsletter too expensive. She pointed out that this is the digital age and she voiced reservation over the fabrication of and the ability to keep the newsletter non-political.

**Council Action:** At 10:16 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Farris to extend the meeting for fifteen minutes. The motion passed 7-0.

Discussion centered on the possibility of adding an additional presentation to the upcoming study session. There was agreement to having staff seek additional information on the City Newsletter and Alternate Dispute Resolution Pilot Program for neighborhoods items.

**Council Action:** At 10:33 p.m., a motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to extend the meeting for ten minutes. The motion passed 7-0.

Mayor Palmer proposed budgeting the Bee City Designation, City Entrance Signs, and the Recycling Education partnership with DM Disposal items, and expressed interest in the Anti-Graffiti Wrap-Arounds on City Utility Boxes item. He asked that staff provide additional information on the newsletter and Alternate Dispute Resolution Pilot Program for neighborhoods items and table the remainder of the items for future consideration.

### **CITIZEN COMMENTS**

Mr. Bud Metzger voiced his thoughts on Public Works labor negotiations, the Pioneer Park Restroom Project, additional parking on 23<sup>rd</sup> Avenue SE and the 7<sup>th</sup> Avenue SE Project.

**ADJOURNMENT** – 10:41 p.m.



## City Council Agenda Item Report

Submitted by: Sarah Harris

Submitting Department: Parks, Recreation and Facilities

Meeting Date: 1/07/2020

### **Subject:**

Presentation: Strategic Planning efforts in the Parks and Recreation Department

### **Presenter:**

Sarah Harris, Parks and Recreation Director

### **Recommendation:**

### **Background:**

A brief overview of the Parks & Recreation Department 2019-20 Strategic Plan will be presented to Council. The plan will highlight the department's Mission, Vision and Goals as well as department initiatives and performance measures.

### **Council Direction:**

### **Fiscal Impacts:**

### **ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Michelle Gehring  
Submitting Department: Engineering  
Meeting Date: 1/07/2020

### **Subject:**

Accept the work completed by Tucci and Sons, Inc. for the North Levee Road Overlay Project

### **Presenter:**

Hans Hunger, City Engineer

### **Recommendation:**

Authorize the City Manager to accept the North Levee Road Overlay project as substantially complete with a final contract amount of \$1,234,704.26, and begin the one year warranty period.

### **Background:**

The North Levee Road Overlay project was awarded to Tucci & Sons, Inc. by Council on February 26th, 2019. The work on this project included the grinding of pavement, pavement repair, the adjustment of monuments and utilities, the replacement of pavement markings, and the upgrade of substandard pedestrian access ramps.

This project came in on time and within budget.

### **Council Direction:**

### **Fiscal Impacts:**

This project was covered by a \$750,000 Federal Grant and the remainder of \$484,704.20 from the Streets CIP budget

### **ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Michelle Gehring  
Submitting Department: Engineering  
Meeting Date: 1/07/2020

### **Subject:**

Accept the work completed by Sound Pacific Construction LLC on the Sanitary Sewer Replacement project in the vicinity of 6th and 7th Avenues NW

### **Presenter:**

Hans Hunger, City Engineer

### **Recommendation:**

Authorize the City Manager to accept the substantial completion of the 2014 Sanitary Sewer Replacement Project completed by Sound Pacific Construction LLC in the final contract amount of \$943,183.24 beginning the one year warranty period and amending the budget as appropriate, if necessary.

### **Background:**

The Sanitary Sewer project was a combination of two sewer projects, located at the 6th Ave NW alleyway and 7th Ave NW alleyway. This combined project consisted of replacing approximately 1,620 linear feet of 8-inch gravity sewer pipe, replacement of sanitary sewer manholes to include the installation of inside manhole drop systems and the re-establishment of side sewer connections within the alleyways. The project also included asphalt/concrete removal, replacement and patching, as well as updates to the ADA handicap ramps. A localized underground stormwater drainage conveyance system at the intersection of 3rd St NW and 6th Ave NW was also installed.

There was one Change Order associated with this project, which changed the original contract amount from \$897,965.43 to the final contract amount of \$943,183.24

### **Council Direction:**

### **Fiscal Impacts:**

This was funded through the CIP Streets and Sewer funds.

### **ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Michelle Gehring  
Submitting Department: Engineering  
Meeting Date: 1/07/2020

### **Subject:**

Accept the work completed by McClure & Sons, Inc. for the Water Pollution Control Plant Flood Mitigation Improvements Project

### **Presenter:**

Hans Hunger, City Engineer

### **Recommendation:**

Authorize the City Manager to accept the Water Pollution Control Plant Flood Mitigation Improvements Project with McClure & Sons Inc. as substantially complete in the final amount of \$3,485,716.95 and begin the one year warranty period.

### **Background:**

The City Council awarded a Public Works Construction Contract with McClure & Sons Inc. at the July 18, 2017 Council meeting. The WPCP Flood Mitigation Improvements focused on work to prevent damage to the water pollution control plant during a flood with a recurrence interval of 100 years.

These improvements will protect the Water Pollution Control Plant in the event of flooding to an elevation of 32.5 feet which is three feet above the projected 100 year base flood elevation.

### **Council Direction:**

### **Fiscal Impacts:**

This project was funded with \$2,832,058.00 from the Pierce County Flood Control District and the remaining \$653,658.95 from the CIP Sewer funds.

### **ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Michelle Gehring  
Submitting Department: Engineering  
Meeting Date: 1/07/2020

### **Subject:**

Approve a contract with SCJ Alliance Consulting for the 23rd Avenue SE -- Meridian to 9th Street SE Project

### **Presenter:**

Hans Hunger, City Engineer

### **Recommendation:**

Authorize the City Manager to execute a professional services contract in the amount of \$279,087.63 to SCJ Alliance Consulting Services for roadway upgrades to 23rd Avenue SE from Meridian to 9th Ave SE, in a form as approved by the City Attorney.

### **Background:**

The corridor of 23rd Avenue SE from S. Meridian to 9th St SE is a vital thoroughfare in the City connecting S. Meridian to Shaw Road. There are partial sidewalks along the south side of 23rd Avenue; however, there are no bicycle lanes along any portion of 23rd Avenue. The overall improvement of 23rd Ave SE will begin with moving the project from the current 30% design to a bid ready package.

Planned improvements for this project include: Roadway widening (for a two-way left turn lane); Pavement reconstruction; Curb/gutter and sidewalks; Stormwater; Traffic signal; Illumination; Bike lanes; Retaining Walls; and Utility relocations

Detailed work by the consultant will include the following tasks:

- Project Management
- Administration
- Quality Assurance and Quality Control
- Providing 60% and 90% contract documents
- Final Plans, Specification, and Estimate

### **Council Direction:**

### **Fiscal Impacts:**

This is budgeted in 2020 CIP Streets fund and the Stormwater fund allocations.

**ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Michelle Gehring  
Submitting Department: Engineering  
Meeting Date: 1/07/2020

### **Subject:**

Approve a contract with Pease and Sons in the amount of \$3,358,436.60 for the replacement of the UV System at the Water Pollution Control Plant

### **Presenter:**

Hans Hunger, City Engineer

### **Recommendation:**

Authorize the City Manager to execute a public works contract with Pease and Sons for the Water Pollution Control Plant UV Disinfectant System replacement project in the amount of \$3,358,436.60 in a form as approved by the City Attorney and amend the budget as appropriate, if necessary.

### **Background:**

The current UV disinfection system was installed in 1998 as part of a larger upgrade. While the system has worked well to disinfect the wastewater, it has required substantial attention to address ongoing maintenance upkeep of hydraulic and electrical failures. The City has selected the Trojan Signa System to replace the existing Trojan 4000 system.

The Water Pollution Control Plant UV System Replacement Project will include the following work:

- Removal and disposal of the existing Trojan UV 4000 ultraviolet disinfection system and the fabric canopy and frame currently covering the existing UV system.
- Demolish existing concrete walls, grating, piping, gates, and all other facets associated with the existing system, effluent pump station and north half of the abandoned chlorine tank.
- Construct the new UV disinfection system channels in the north half of the abandoned chlorine contact tank and install the new equipment and all associated electrical systems and appurtenances related to the installation of the new system
- Provide pavement and curb restoration as required to construct the new facilities.
- Furnish and install all required electrical, instrumentation, and telemetry work.
- Furnish and install all required piping and appurtenances.
- Restore all surfaces disturbed by construction activities

### **Council Direction:**

### **Fiscal Impacts:**

This project is funded through the CIP Sewer funds and from the WPCP budget.

**ATTACHMENTS**



## City Council Agenda Item Report

Submitted by: Drew Young

Submitting Department: Parks, Recreation and Facilities

Meeting Date: 1/07/2020

### **Subject:**

Approve the purchase and installation of GameTime playground equipment in the amount of \$99,998.97 at the Puyallup Valley Sports Complex.

### **Presenter:**

Sarah Harris, Parks & Recreation Department Director

### **Recommendation:**

Approve the purchase and installation of GameTime playground equipment as designed by SiteLines Park and Playground Products, Inc. in the amount of \$99,998.97 and authorize the City Manager to execute purchase documents in a form as approved by the City Attorney.

### **Background:**

The existing playground equipment at the Puyallup Valley Sports Complex was the oldest playground still in operation within a City of Puyallup Park. The playground was initially installed in 1991 during the original development of the Puyallup Valley Sports Complex. Unfortunately, due to damage and safety concerns, the playground was removed in September 2019.

As part of the 2019 Budget, Council allocated \$100,000 to be spent replacing playground equipment. The City received 11 playground designs and proposals for consideration from nine different vendors/designers. GameTime provided a proposal that provided the sports theme requested within budget and best fit the playground needs to accommodate a variety of age groups and park users. The playground equipment design was unique in promoting physical play with a focus on exercise with a looped play path without a main play structure.

### **Council Direction:**

### **Fiscal Impacts:**

Amount Budgeted for Parks Capital Fund: \$100,000.00; Amount of Purchase (includes installation and sales tax): \$99,998.97

### **ATTACHMENTS**

- [PVSC Playground - Option 2 - Model](#)
- [PVSC Playground - Option 2 - Poster](#)



The space requirements shown in this publication are shown to ASTM Standards. Requirements for other standards may be different.

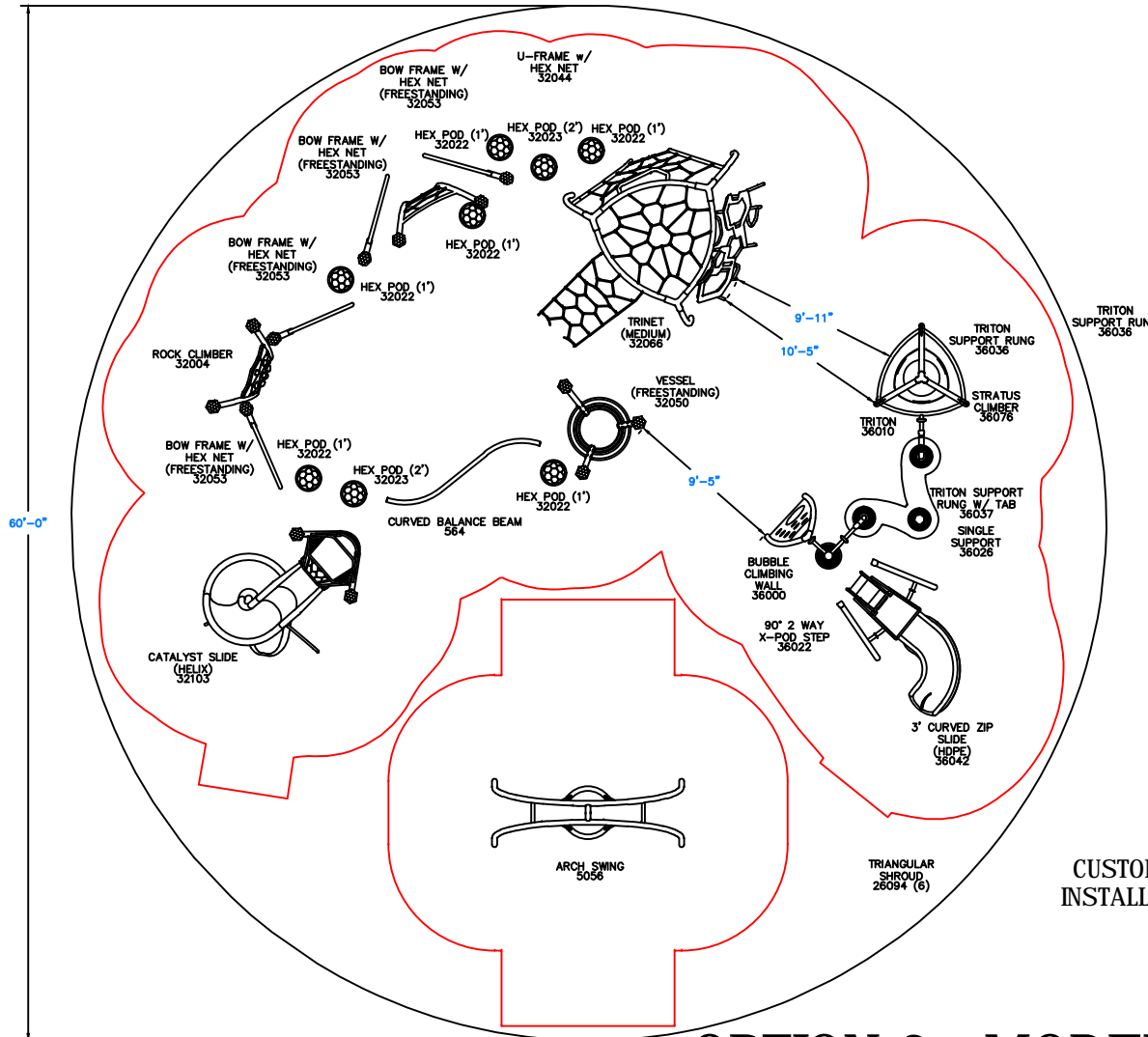
# PUYALLUP VALLEY SPORTS COMPLEX RFP PUYALLUP, WA

Presented by:

4818 Evergreen Way, Suite 200 • Everett, WA 98203  
Phone: 1-800-541-0869 • www.sitelines.com

AREA = 2828 SF  
PERIMETER = 189 LF

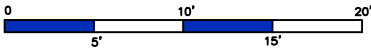
EWF REQUIRED FOR  
12" COMPACTED DEPTH  
SAFETY SURFACING = 140 CY



**CUSTOM ROUTED SPORTS THEME PANELS  
INSTALLED ON SIDE WALLS OF SLIDE ENTRY**

- 1- BASKETBALL
- 2- BASEBALL
- 3- FOOTBALL
- 4- SOCCER

## OPTION 2 - MODERN FUTURISTIC



**GameTime**  
AFLA CORP

150 PlayCore Drive SE  
Fort Payne, AL 35967  
www.gametime.com



P. V. S. C. RFP OP.2  
PUYALLUP, WA  
PRESENTED BY SITELINES  
Representative  
LINDSEY ERWIN

This Unit includes play events and routes or travel specifically designed for special needs users. It is the opinion of the manufacturer that these play events and routes of travel conform to the accessibility requirements of the ADA (Americans with Disabilities Act)

Total Elevated Play Components	N/A	Required	N/A
Total Elevated Play Components Accessible By Ramp	N/A	Required	N/A
Total Elevated Components Accessible By Transfer	N/A	Required	N/A
Total Accessible Ground Level Components Shown	N/A	Required	N/A
Total Different Types Of Ground Level Components	N/A	Required	N/A

This play equipment is recommended for children ages  
2 - 12

Minimum Area Required:  
Scale: 1" = 5'-0"  
This drawing can be scaled only when in an 18" x 24" format

**IMPORTANT:** Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:  
ADAM BASICH  
Date:  
OCTOBER 22ND 2019  
Drawing Name:  
A102219LE



**CUSTOM ROUTED HDPE THEMED PANELS**





## City Council Agenda Item Report

Submitted by: Cindy Huff

Submitting Department: Finance

Meeting Date: 1/07/2020

**Subject:**

Approve accounts payable, payroll and electronic fund transfers of \$7,777,026.46

**Presenter:**

**Recommendation:**

**Background:**

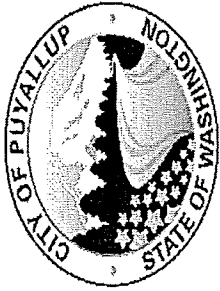
Approve accounts payable, payroll and electronic fund transfers of \$7,777,026.46; ratify and confirm payments as previously authorized by the finance director.

**Council Direction:**

**Fiscal Impacts:**

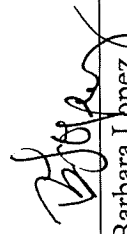
**ATTACHMENTS**

- [Warrant Cover Sheets](#)

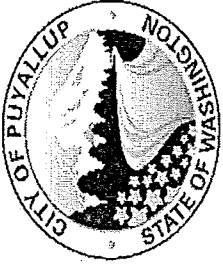


*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Puyallup, and that I am authorized to authenticate and certify to said claim.*

Accounts Payable warrant numbers:	AP 247746	through	AP 248112 + GN 113139	\$	2,394,584.77
Accounts Payable (ACH) warrant numbers:	702313	through	702445	\$	855,767.34
Payroll warrant numbers:	PY 106298	through	PY 106432	\$	316,671.15
Payroll (direct deposit) numbers:	EF 90134681	through	EF 90135339	\$	1,389,895.13
Electronic payments / Wire transfers dates:	10/16/2019	through	11/15/2019	\$	2,820,108.07
<b>Total All Funds \$</b>					<b><u>7,777,026.46</u></b>

  
 Barbara Lbpez  
 Finance Director  
 City of Puyallup

12/24/2019  
 Date



*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Puyallup, and that I am authorized to authenticate and certify to said claim.*

Accounts Payable warrant numbers: AP 247746 through AP 248112 + GN 113139 \$ 2,394,584.77


Accounts Payable (ACH) warrant numbers: 702313 through 702445 \$ 855,767.34

Payroll warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_

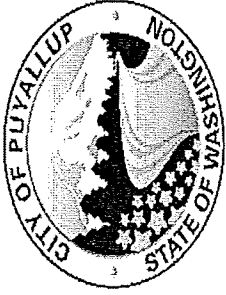
Payroll direct deposit numbers: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_

Electronic payments / Wire transfers dates: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_

**Total All Funds \$ 3,250,352.11**

  
 Barbara Lopez  
 Finance Director  
 City of Puyallup

Date 12/24/2019



*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Puyallup, and that I am authorized to authenticate and certify to said claim.*

Accounts Payable warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_


Accounts Payable (ACH) warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_

Payroll warrant numbers: PY 106298 through PY 106432 \$ 316,671.15

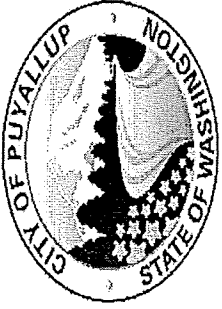
Payroll direct deposit numbers: EF 90134681 through EF 90135339 \$ 1,389,895.13

Electronic payments / Wire transfers dates: \_\_\_\_\_ through \_\_\_\_\_ \$ \_\_\_\_\_

**Total All Funds \$ 1,706,566.28**


  
 Barbara Lopez  
 Finance Director  
 City of Puyallup

12/24/2019  
 Date



*I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Puyallup, and that I am authorized to authenticate and certify to said claim.*

Accounts Payable warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$  
Accounts Payable (ACH) warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$  
Payroll warrant numbers: \_\_\_\_\_ through \_\_\_\_\_ \$  
Payroll direct deposit numbers: \_\_\_\_\_ through \_\_\_\_\_ \$  
Electronic payments / Wire transfers dates: 10/16/2019 through 11/15/2019 \$ 2,820,108.07  
Total All Funds \$ 2,820,108.07

  
Barbara Lopez  
Finance Director  
City of Puyallup  
Date 12/24/2019



## City Council Agenda Item Report

Submitted by: Tom Utterback

Submitting Department: Development Services

Meeting Date: 1/07/2020

**Subject:**

2020 Planning Division Work Program

**Presenter:**

Katie Baker, Senior Planner

**Recommendation:**

Consideration of the draft 2020 Planning Division Work Program.

**Background:**

Each year, the Development Services Planning Division drafts a work program of anticipated long-range planning projects slated for the upcoming year. These are land use items which will be reviewed by the Planning Commission, Design Review & Historic Preservation Board, and/or City Council. The draft 2020 Planning Division Work Program is attached for review and input. Staff notes that, in 2020, we expect a major commitment of Development Services staff time to implementing the new City permit system, as well as processing ongoing high volumes of permit applications, therefore we anticipate (during the year) re-assessing our actual resultant staff capacity to complete some identified long-range projects.

**Council Direction:**

**Fiscal Impacts:**

Projects identified in the draft Work Program as expected to be handled by current City staff levels and/or outside consultants for whom funding is already budgeted or grants awarded.

**ATTACHMENTS**

- [Planning Division Work Program - 2020](#)

# 2020 Planning Division Work Program

## - Long Range Projects -

11/19/2019

Development Services has drafted the anticipated long-range work projects for 2020, as best known at this date, that will be in front of the Planning Commission, Design Review & Historic Preservation Board, and/or City Council. These work items address: Council-directed projects, comprehensive plan amendments, completion of ongoing long-term projects, and maintenance of our historic preservation (CLG) program. This list does not include current projects (Planning review of building, land use, and civil permits) and associated public information.

No.	Item	2020 Proposed Work	Basis for Undertaking	Timing	Lead Staff	Reviewing Body
1	<b>2020 Comp Plan Amendments</b>	<p><b>City Initiatives:</b></p> <ul style="list-style-type: none"> <li>Community Character, Utilities, SHNP (associated w/PAEIS), Freeman Road Land Use (associated w/annex.)</li> </ul> <p><b>Private Initiatives:</b></p> <ul style="list-style-type: none"> <li>To be determined - possibly Cascade Christian (Shaw), 2nd St SE/RM-20, 3rd St NE/RM-20</li> </ul>	<ul style="list-style-type: none"> <li>State mandated 2023 Update</li> <li>Privately initiated</li> </ul>	April - Dec 2020	Katie, Kendall	PC, CC
2	<b>Annexation - Freeman Road</b>	<ul style="list-style-type: none"> <li>Facilitate annexation of Freeman Road area</li> <li>Analyze land use designation</li> </ul>	<ul style="list-style-type: none"> <li>Privately initiated</li> </ul>	Jan - June 2020	Kendall	PC, CC
3	<b>Shoreline Master Program</b>	<ul style="list-style-type: none"> <li>Update in compliance with SMA</li> </ul>	<ul style="list-style-type: none"> <li>Required update</li> <li>State law changes</li> </ul>	Jan - April 2020	Chris	PC, CC
4	<b>Buildable Lands Methodology</b>	<ul style="list-style-type: none"> <li>Provide permit data to County</li> <li>Review initial BLA results</li> </ul>	<ul style="list-style-type: none"> <li>State mandated</li> </ul>	Jan - Dec 2020	Katie	Staff
5	<b>Development Agreements</b>	<ul style="list-style-type: none"> <li>East Town Crossing (Greg Helle)</li> </ul>	<ul style="list-style-type: none"> <li>Privately initiated</li> </ul>	Ongoing	Katie	CC
6	<b>South Hill Planned Action EIS</b>	<ul style="list-style-type: none"> <li>Hire consultants to begin Planned Action EIS for South Hill Neighborhood</li> </ul>	<ul style="list-style-type: none"> <li>Council initiated</li> <li>South Hill Plan implementation</li> </ul>	Jan - Dec 2020	Katie, Kendall	PC, CC
7	<b>Housing Action Plan</b>	<ul style="list-style-type: none"> <li>Hire consultants to develop Housing Action Plan per Dept of Commerce 1923 grant</li> </ul>	<ul style="list-style-type: none"> <li>Council initiated</li> <li>State grant awarded</li> </ul>	Jan - Dec 2020	Katie, Chris	PC, CC
8	<b>TDR/LCLIP</b>	<ul style="list-style-type: none"> <li>Draft code to implement TDR program, based on program framework</li> </ul>	<ul style="list-style-type: none"> <li>Council initiated (Resolution xxxx)</li> </ul>	TBD; late 2020-early 2021	Katie	PC, CC

## 2020 Planning Division Work Program - Long Range Projects -

11/19/2019

<b>9</b>	<b>Misc Code Amendments</b>	<p><b>City Initiatives:</b></p> <ul style="list-style-type: none"> <li>• <b>18.40 Amendment criteria</b></li> <li>• <b>Econ develop-related: height, density, use flexibility</b></li> <li>• Definitions</li> <li>• Multi-family residential: height, density bonus</li> <li>• PF/Master plan requirements</li> <li>• Temporary Use code</li> </ul> <p><b>Private Initiatives:</b></p> <ul style="list-style-type: none"> <li>• TBD</li> </ul>	<ul style="list-style-type: none"> <li>• Staff identified code changes</li> <li>• State law changes</li> <li>• Privately initiated</li> </ul>	Jan - Dec 2020	Kendall, Katie	PC, CC
<b>10</b>	<b>Critical Area/Wetland Map Inventory</b>	<ul style="list-style-type: none"> <li>• Hire consultant to inventory City wetlands, updating GIS database</li> </ul>	<ul style="list-style-type: none"> <li>• Staff initiated</li> </ul>	Jan - June 2020	Rachael	PC, CC
<b>11</b>	<b>City Boundary Adjustments</b>	<ul style="list-style-type: none"> <li>• Address City/County boundary inconsistencies</li> </ul>	<ul style="list-style-type: none"> <li>• Staff initiated</li> <li>• Observed discrepancies</li> </ul>	Jan - Sept 2020	Rachael	PC, CC

**Colored numerical box indicates approx. level of effort of a particular item**

- Low: <3 hours per week
- Med: ~3-8 hours per week
- High: 8+ hours per week

# 2020 Planning Division Work Program

## - Long Range Projects -

11/19/2019

### Other/Future Work Items - Ongoing programmatic work and upcoming plans and projects

No.	Item	Proposed Work	Basis for Undertaking	Timing	Lead Staff	
<b>Ongoing Work</b>						
1	<b>Process Improvements - Permit System</b>	<ul style="list-style-type: none"> <li>Implementation of new permit system</li> <li>Coordination of permit setup</li> </ul>		Ongoing	Kendall	
2	<b>Process Improvements - Applications &amp; Procedures</b>	<ul style="list-style-type: none"> <li>Lean workgroups</li> <li>Process - application, templates, website</li> </ul>		Ongoing	All Planners	
3	<b>Historic Preservation Program</b>	<ul style="list-style-type: none"> <li>Design Review</li> <li>Facility Naming Requests</li> <li>Local Register Nominations</li> </ul>		Ongoing	Kendall	
4	<b>Regional Coordination</b>	<ul style="list-style-type: none"> <li>Pierce County/GMCC</li> <li>Regional/PSRC</li> </ul>		Ongoing	Katie	
5	<b>GIS/Mapping</b>	<ul style="list-style-type: none"> <li>Planned Development layer</li> <li>Downtown RGC boundary</li> </ul>		Ongoing	Rachael, Kendall	
<b>Future Projects (2021+)</b>						
1	<b>Comp Plan Update</b>	<ul style="list-style-type: none"> <li>Natural Environment, Economic Development, River Road Corridor</li> </ul>	<ul style="list-style-type: none"> <li>State required update</li> </ul>	2021		
2	<b>Complete Streets Ordinance</b>		<ul style="list-style-type: none"> <li>Council initiated</li> </ul>	2021		
3	<b>Zoning Overlays</b>		<ul style="list-style-type: none"> <li>Comp Plan implementation</li> </ul>	2021+		
4	<b>Parklets</b>		<ul style="list-style-type: none"> <li>Council initiated</li> </ul>			