



City Council Study Session Agenda

Puyallup City Council Chambers

333 S Meridian, Puyallup 98371

Tuesday, May 4, 2021

6:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

1. AGENDA ITEMS

- 1.a Update on City of Puyallup's Hotel Pilot Project and Salvation Army's Emergency Shelter Services

CITIZEN COMMENTS

ADJOURNMENT



City Council Agenda Item Report

Submitted by: Kirstin Hofmann

Submitting Department: Emergency Management

Meeting Date: 5/04/2021

Subject:

Update on City of Puyallup's Hotel Pilot Project and Salvation Army's Emergency Shelter Services

Presenter:

Kirstin Hofmann, Emergency Management Manager

Recommendation:

Background:

On February 11, 2021, the City of Puyallup launched the Hotel Pilot Project. Prior to the launch the City conducted a Request for Proposals (RFP) process and selected a service provider, Catholic Community Services, to provide case management and program support at a local hotel through July 31, 2021. The City received grant funds from two funding sources to pay for the pilot project costs. As part of the City's Emergency Management Division response to the COVID-19 public health emergency the Hotel Pilot Project served as an extension to the City's TEL/Hotel (Temporary Emergency Location/Hotel) response to support persons experiencing homelessness that was mobilized in the City in March of 2020.

Since the Hotel Pilot Project launch, the program has been at capacity and has been running a wait list. The Hotel Pilot Project allows for up to 20 hotel rooms at a local hotel. The Puyallup Police Department's Community Outreach Officer and the Emergency Management Division's Community Services Planning Specialist make up the City's outreach team to identify potential program participants.

Hotel Pilot Project outreach consists of the team engaging with unhoused individuals and offering a variety of resources. When identifying potential participants for the Hotel Pilot Project the team is having long conversations with individuals they encounter, and the team explains the program and hotel rules as well as the services offered. Individuals who are interested are then added to the wait list. The team also assesses the vulnerability of the individual when being screened for the program. Those who are more vulnerable take priority over those who are less vulnerable. The team uses best practices by identifying mental health/substance use needs, length of homelessness, income as well as physical and medical needs.

Once participants enter the Hotel Pilot Project, they are introduced to the Case Management

Team. The Case Management Team is staffed by Catholic Community Services. The participants' intake process includes sitting down with the case manager and doing a brief screen. This brief screen identifies mental health, substance use, medical, financial, and legal needs. Once the brief screen is completed the individual is given a list of program and hotel expectations and signs a copy acknowledging they understand the expectations and rules. Once this process is complete and the individual has entered the Hotel Pilot Project the program participants can expect the following:

- Regular work with their case manager on a housing stability plan. This plan identifies goals that will assist the individual in obtaining a permanent housing solution and target dates for completing the goals.
- Their case manager will identify which services and resources individuals need to be connected with such as mental health, medical, substance use, legal and financial.
- The case manager is there to assist individuals in the navigation of the community resources and support as needed when accessing resources.

City staff will return to a Council meeting in June to provide an update on the Hotel Pilot Project along with suggestions and recommendations for the Council to consider moving forward.

In addition, staff will provide a brief update on the City's program with Salvation Army that provides emergency homeless shelter services.

Council Direction:

Fiscal Impacts:

ATTACHMENTS