PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

1. CONSIDERATION OF MINUTES

   1.a Minutes of December 10, 2019 and January 7, 2020
      December 10, 2019 Draft Minutes
      January 7, 2020 Draft Minutes

2. PRESENTATIONS AND PROCLAMATIONS

   ● Presentation: LEAN Team relating to the Pre-Application Process
   ● Presentation: Central Pierce Fire CARES Program - Chief Daniel Olson

CITIZEN COMMENTS

3. CONSENT AGENDA

   3.a Authorize the purchase of five (5) replacement Police Patrol Vehicles

   3.b Authorize the City Manager to execute an Assignment and Assumption facilitating DM Disposal's consolidation of business names to Murrey's Disposal.
      DM Disposal to Murrey's Disposal Assignment and Assumption

   3.c Authorize an amendment to the 2017 Sidewalks Project Closeout in the amount of $1,365.00.
      Amended Final Contract

   3.d Approve a Radio Sub-System User Agreement with the City of Bonney Lake

   3.e Approve a Radio Sub-System User Agreement with the City of Sumner

   3.f Approve a Radio Sub-System User Agreement with East Pierce Fire & Rescue

   3.g Approve a Radio Sub-System User Agreement with Graham Fire & Rescue

   3.h Approve a communications site lease agreement with the City of Bonney Lake
3.i Approve a communication site lease agreement with Mountain View-Edgewood Water

3.j Approve accounts payable, payroll and electronic fund transfers of $10,885,014.05
Warrant Register Cover Sheets

4. ORDINANCES

4.a Second reading of an ordinance updating animal codes (Puyallup Municipal Code Sections 8.04, 8.08, 8.12 and 8.16) relating to the health and safety of animals, service animals, police dogs and violations
Draft Ordinance

5. RESOLUTIONS

5.a Resolution confirming Citizen Board and Commission Appointments
2020 Appointments Resolution

6. CONSIDERATIONS AND REQUESTS

6.a Public Safety Building

6.b Association of Washington Cities (AWC) Membership
AWC Membership Fee Invoice
AWC Engagement Report

6.c Sound Transit Parking Garage Status and Update

7. OTHER BUSINESS

7.a Consideration of the City Manager Appointment and Contract

CITY MANAGER'S REPORT

COUNCIL REPORTS

MAYOR'S REPORT

EXECUTIVE SESSION

ADJOURNMENT

The City Council Chambers is wheelchair accessible. Those needing assistance with hearing devices should contact the City Clerk's Office (253-841-5480) the Friday preceding the meeting.
Subject:
Minutes of December 10, 2019 and January 7, 2020

Presenter:

Recommendation:
Approve the minutes of December 10, 2019 and January 7. 2020 as presented.

Background:
City Council has the option to approve the minutes as presented or make amendments and approve as amended.

Council Direction:

Fiscal Impacts:

ATTACHMENTS
- December 10, 2019 Draft Minutes
- January 7, 2020 Draft Minutes
COUNCILMEMBERS PRESENT: Mayor Palmer, Deputy Mayor Swanson, Councilmember Door, Councilmember Farris, Councilmember Jacobsen, Councilmember Kastama, and Councilmember Johnson

APPROVAL OF THE AGENDA

Council Action: A motion was made by Deputy Mayor Swanson and seconded by Councilmember Johnson to approve the agenda.

Council Action: A motion was made by Councilmember Jacobsen and seconded by Deputy Mayor Swanson to amend the agenda by adding an item to direct the Puget Sound Clean Air Agency to take no action to adopt the Clean Fuel Standards at this time. The motion passed 4-3 (Palmer, Door, Farris).

The main motion to approve the agenda as amended passed 7-0.

CONSIDERATION OF MINUTES

Council Action: A motion was made by Deputy Mayor Swanson and seconded by Councilmember Johnson to approve the minutes of September 24 and October 8, 2019. The motion passed 7-0.

PRESENTATIONS AND PROCLAMATIONS

Presentation: Recognition of Puyallup High School’s Girls Soccer Team: Class 4A State Championship

Mayor Palmer recognized the Puyallup High School girls soccer team achievement in winning the Class 4A State Championships. He presented each player with a commemorative city pin and Coaches White and Carlson with a certificate in recognition of the accomplishment.

Presentation: City LEAN Initiative Project – Right of Way Permit Process

Interim City Manager Steve Kirkelie introduced the Permit Center Team of Rubye Salsgiver, Jeannesha Frazier, Julie Johnson, Linda Lian and Building Code Official Ray Cockerham.

Permit Technician Rubye Salsgiver reviewed the processes used by the building department in their chosen objective to improve the Franchise Utility Permit process. She identified their project charter of “a problem well defined is a problem half solved,” noted its importance throughout the project. She reviewed the team’s goals, expected objectives and anticipated outcomes.
Presentation: Upcoming Legislative Session


Mr. Esser provided the framework for the upcoming session and identified several mitigating factors expected to have an impact on what legislators will consider during the short, sixty-day session.

Mr. Hedrick and Mr. Esser reviewed the following topics of interest for the upcoming legislative session: legality and impacts of I-976 ($30 car tabs); affordable housing and homelessness; behavioral health; and a long-term funding source for fish culverts.

Presentation: Distinguished Budget Award from the Government Finance Officers Association

Finance Director Barbara Lopez City announced the city’s award of the Distinguished Budget Award from the Government Finance Officers’ Association for the 2019 Budget. She attributed the recognition to the efforts of past Finance Director Cliff Craig, past Assistant Finance Director Peggy Watson, and finance staff Melissa Perry and Erin Thompson.

Overview of 2019 City Council Initiatives

Interim City Manager Steve Kirkelie briefly reviewed the Council’s accomplishments in 2019 relative to economic development, safety and livability, and organizational and community initiatives.

CITIZEN COMMENTS

Mr. Todd McKellips: Spoke in support of Accessory Dwelling Units (ADUs); consideration of “tiny houses” into the code; and recent federal/state changes to the definition of affordable housing

Mr. Gil Hulsmann: (representing the Eagles) provided an update on the status of Sound Transit’s purchase of the Eagle’s property

Mr. Andy Anderson: history of the Meeker Mansion and an upcoming campaign to reflect on the Mansion’s past fifty years

Ms. Mary Bushnell: Spoke in support of ADU’s and the need to provide housing for those with disabilities

Mr. Ryan Wheaton: update on Pierce Transit’s Long-Range Plan and Pierce Transit’s operations within the County

Mr. David Myers: the lack of enforcement of zoning code violations

Mr. David DeGroot: support of ADU’s with a balanced code that considers nearby residents

Mr. Mike Wojcik: agreed with Mr. Myers concerning a lack of enforcement of violations

Mr. Chris Taylor: expressed support for the Eagles; questioned Sound Transit’s treatment of them; and acknowledged staff’s efforts with multiple events that occurred over the weekend

Mr. Robin Ordonez: support for Mr. Myers and Mr. Wojcik concerns with the lack of enforcement; Oil Tank Removal Project funding; and the warehouses at Shaw Road

CONSENT AGENDA

Approve the Communication Services Agreement with South Sound 911 Public Authority for 911 public safety communications

Approve the South Sound 911 Law Enforcement Support Services Agreement

Approve an Interagency Agreement with the Washington State Traffic Safety Commission

Accept the work completed by Doolittle Construction for the 2019 Chip Seal project in the final amount of $414,826.94

Accept a grant from the Department of Commerce to assist the City in developing a Housing Action Plan

Accept a grant from the Department of Commerce in the amount of $252,840.00 for the Washington State University LID Frontage Improvements Phase 4A project

Accept a grant from the Department of Ecology in the amount of $2,095,994.00 for the Washington State University LID Frontage Improvements Phase 4B project

Authorize the purchase of an International Truck Chassis and five-yard dump box for the Public Works Department

Resolution updating the City’s Fee Schedule

Council Action: A motion was made by Councilmember Jacobsen and seconded by Councilmember Johnson to approve the consent agenda. The motion passed 7-0.

RESOLUTION NO. 2392

A RESOLUTION of the City Council of the City of Puyallup, Washington, revising certain fees charged by Development Services, Parks and Recreation, Woodbine Cemetery and the Puyallup Municipal Court
PUBLIC MEETING

Hold a meeting with petitioners of the proposed Freeman Road Annexation and approve a resolution authorizing the continued circulation of the annexation petition

Associate Planner Kendall Wals described the site location, elaborated on the current zoning and land use designations and outlined the annexation process. She explained council’s options to accept, reject or modify the proposal, noting that acceptance would necessitate simultaneous adoption of zoning regulations and assumption of a proportionate share of city indebtedness.

Mayor Palmer opened the public meeting at 7:34 p.m.

Mr. Tyler Litzenberger (petitioner) - outlined the rationale behind the request; discussed the challenges of the County’s agriculture zoning; and stated why he felt the City’s industrial zoning more appropriate.

Mr. Steve Asbjornson (property owner) explained his family’s history in the area, voiced opposition to the annexation and changing the area into an industrial park.

Mayor Palmer closed the public meeting at 7:39 p.m.

Ms. Wals outlined the next steps in the annexation process to include a public hearing and clarified several aspects of the annexation process for councilmembers.

Council Action: A motion was made by Councilmember Jacobsen and seconded by Councilmember Kastama to approve the resolution. The motion passed 7-0.

RESOLUTION NO. 2393

A RESOLUTION of the City Council of the City of Puyallup authorizing circulation of an annexation petition near Freeman Road East; accepting the geographic area of the proposed annexation; requiring the simultaneous adoption of zoning regulations; and requiring the proposed annexation area to assume a proportionate share of city indebtedness

PUBLIC HEARINGS

Public Hearing for amendments to the 2020-2026 Six Year Transportation Improvement Plan (TIP) and approve a resolution to adopt the amended plan

City Engineer Hans Hunger explained what the TIP is, how it is used and voiced the necessity for projects to be prioritized in the plan to qualify for grant funding. He reviewed past and current projects and improvements intended to improve traffic flows in Puyallup, to include several updates planned by Sound Transit as part of the new parking facility.
Mayor Palmer opened the public hearing at 8:03 p.m., no one stepped forward to speak and the public hearing was subsequently closed.

City Engineer Hans Hunger and Interim Public Works Director Ken Davies responded to several questions and clarified several items of interest for councilmembers.

**Council Action:** A motion was made by Councilmember Jacobsen and seconded by Deputy Mayor Swanson to approve the resolution adopting the amended plan.

**Council Action:** A motion was made by Mayor Palmer and seconded by Deputy Mayor Swanson to amend the language to include a bike lane on East Pioneer, from Shaw Road to 21st Street SE to the TIP Plan. The motion passed 7-0.

Councilmembers voted on the original motion to approve the resolution as amended; the motion passed 7-0.

**RESOLUTION NO. 2394**

A RESOLUTION of the City Council of the City of Puyallup, Washington, revising and extending the Six-Year Transportation Improvement Program as required by state law

**ORDINANCES**

Second reading of an ordinance pertaining to quarterly budget adjustments to the 2019 Budget

**Council Action:** A motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to approve second reading of the ordinance. With a roll call vote, the motion passed 7-0.

**ORDINANCE NO. 3201**

AN ORDINANCE of the City of Puyallup, Washington, relating to municipal finance, amending the 2019 budget adopted by Ordinance No. 3181, and amended by Ordinance No. 3190 and Ordinance No. 3196, and authorizing certain expenditures in the amounts specified in this ordinance to conform with previous direction provided by the City Council

Second reading of an ordinance amending Puyallup Municipal Code Section 14.26.080, “Protests to fees and charges” pertaining to Storm or Wastewater system development charges

**Council Action:** A motion was made by Councilmember Jacobsen and seconded by Deputy Mayor Swanson to approve second reading of the ordinance. With a roll call vote, the motion passed 7-0.
ORDINANCE NO. 3202

AN ORDINANCE of the City of Puyallup amending Section 14.26.080 of the Puyallup Municipal Code pertaining to appeals of System Development Charges

Second reading of an ordinance updating land use codes (Puyallup Municipal Code Titles 14, 19, and 20) relating to zoning for housing choices

Mayor Palmer referenced the list and voiced his intent to consider, discuss and vote on the amendments individually.

Amendments #1 and #2; (Mayor Palmer) this amendment would leave Section 20.20.010(11)(b) as approved at first reading, but would increase the maximum size allowed for new structures from 650 to 750 square feet.

Concern was voiced over the need to consider lot size, to not impeding on neighbors and actions resulting in unintended consequences. It was believed that the changes would assist homeowners in caring for family members and help the city in meeting its Age-Friendly City designation.

Council Action: A motion was made by Mayor Palmer and seconded by Councilmember Jacobsen to accept Amendment #1 and #2 with a change to the proposed maximum square footage allowance from 650 to 700 for new structures. The motion passed 7-0.

Amendment #3; (Councilmember Kastama) this amendment proposed reducing the size of new ADU structures from 900 to 650 square feet and was disregarded as already being addressed by Amendments #1 and #2.

Amendment #4; (Councilmember Kastama) this proposal would include language to Section 20.20.010(11)(b), limiting the number of unrelated occupants allowed in the primary and accessory dwelling unit (ADU) as established under Section 20.15.005, definition of “family.”

Concerns were voiced regarding the complication of family dynamics and the City’s ability, or lack thereof, to enforce such a requirement.

Council Action: A motion was made by Councilmember Kastama and seconded by Deputy Mayor Swanson to accept Amendment #4. The motion failed 2-5 (Johnson, Jacobsen, Palmer, Door, Farris).

Amendment #5; (Councilmember Kastama) this proposal would add language to the last sentence of PMC 20.20.010(11)(g) “and be recorded with the Pierce County Auditor’s Office on the title of the real property upon which the ADU is located.”

Questions centered on whether the council was duplicating staff efforts, how to remove the condition from the title, safeguarding against misuse and the need for full disclosure to potential buyers.
Council Action: A motion was made by Councilmember Kastama and seconded by Deputy Mayor Swanson to accept Amendment #5. The motion passed 7-0.

Amendment #6: (Councilmember Kastama) this proposal would leave the language under PMC 20.20.010(11)(c) as originally written striking the proposed verbiage “An addition to an existing home wherein the addition contains component parts of an accessory dwelling unit but the addition would not result in a separate fire wall with a separate exterior entrance to the unit, shall not constitute an attached accessory unit and shall be considered an addition to the existing home only; and.”

Senior Planner Chris Beale responded to several questions by Councilmembers. He voiced staff’s preference to leave the additional verbiage as written, noting that the Building Code determines what makes an ADU; the language centralizes the various codes and allows staff to access and administer them more efficiently.

In response to a concern voiced by Councilmember Kastama, Mr. Kirkelie proposed using the language “it would not result in a separate firewall with a separate exterior entrance.” He felt the language enough to address Councilmember Kastama concerns.

Council Action: A motion was made by Councilmember Kastama and seconded Councilmember Johnson to accept Amendment #6 using the language “the addition would not result in a separate firewall with a separate exterior entrance.” The motion passed 7-0.

Amendment #7: (Councilmember Jacobsen) this proposal would amend Section 6 of the ordinance by striking the following language from the proposed amendments to PMC 20.20.010(11)(f), “Plywood and other similar sheet siding materials such as T1-11 siding, shall not be used.”

Council Action: A motion was made by Councilmember Jacobsen and seconded by Councilmember Johnson to accept Amendment #7. The motion failed 2-5 (Johnson, Palmer, Door, Farris, Kastama).

Amendment #8: (Councilmember Jacobsen) this proposal would remove “and critical areas for associated buffers” from Section 4 and 5 of the ordinance for further study by staff on how density calculations are done and returned to Council at a later date for further discussion.

Mr. Beale cited staff’s preference to remove the reference to critical areas from the ordinance for additional review. He discussed the need to clarify the language as it clouds how density transfers are calculated as it interrelates to other issues.

Council Action: A motion was made by Councilmember Jacobsen and seconded by Councilmember Johnson to accept Amendment #8. The motion passed 7-0.
Council Action: A motion was made by Deputy Mayor Swanson and seconded by Councilmember Door to approve second reading of the ordinance with the amendments voted and approved by councilmembers. With a roll call vote, the motion passed 7-0.

ORDINANCE NO. 3203


RESOLUTIONS

Resolution of intent to authorize a credit of the state portion of the sales and use tax for affordable and supportive housing in accordance with SHB 1406

Ms. Lopez provided a brief explanation of the resolution of intent and the next steps in the process, necessary for the city to utilize the funding.

Council Action: A motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to approve the resolution. The motion passed 7-0.

RESOLUTION NO. 2395

A RESOLUTION of the City of Puyallup, Washington, declaring the intent of the City Council to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and other matters related thereto

Resolution to consider the Parks Recreation and Open Space Plan as part of the 2019 Comprehensive Plan Update

Council Action: A motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to approve the resolution. The motion passed 7-0.

RESOLUTION NO. 2396

A RESOLUTION of the City Council of the City of Puyallup, stating the City’s intent to consider the Parks, Recreation and Open Space Plan as part of the 2019 annual Comprehensive Plan Update

CONSIDERATIONS AND REQUESTS

Consider and approve a 2020 City Council Meeting Calendar
Mr. Kirkelie recognized the only difference between the two options as the dates of the October budget study session.

**Council Action:** A motion was made by Council Member Johnson and seconded by Councilmember Jacobson to approve Option B of the City Council Meeting Calendar for 2020. The motion passed 7-0.

**Puget Sound Clean Air Agency**

Councilmember Jacobsen advised of Pierce County’s adoption of a resolution opposing the Puget Sound Clean Air Agency (PSCAA) draft rules on carbon fuel standards. She explained that carbon emissions will not decrease significantly; however, the legislation will result in the loss of jobs and increased fuel taxes. She asked that the city adopt a resolution asking the PSCAA to take no action and that they send their findings to the State legislature for consideration.

Councilmembers expressed their thoughts, ideas and opinions regarding the PSCAA’s draft rules on carbon fuel standards. There was objection to the way in which this item was presented, the need for additional information in order to make an informed decision, and the short amount of time allowed for cities to respond. Other comments centered on the loss of jobs, an estimated .57 cent per gallon fuel tax increase, Pierce County being the hardest hit and the need for some form of response to protect the city’s rights to object later.

**Council Action:** At 10:01 p.m. a motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to extend the meeting 15 minutes. The motion passed 7-0.

Mayor Palmer outlined the intent behind the PSCAA’s proposed carbon fuel standards and how the program would create incentives for gas producers to promote alternate fuel sources/facilities. He supported what he felt to be an excellent program, that it should be adopted at the state level and the details will be worked out over time. He suggested that cities should not be addressing these types of broad-based issues.

There was additional discussion regarding the carbon fuel standards. Due to the shortened response time, Deputy Mayor Swanson proposed a letter instead of a resolution and adding a timeline to extend the comment period.

**Council Action:** At 10:16 p.m. a motion was made by Deputy Mayor Swanson and seconded by Councilmember Jacobsen to extend the meeting 15 minutes. The motion passed 7-0.

Mayor Palmer provided several statistics in support of carbon fuel standards and believed it would be positive for the Puget Sound area. He spoke of the need to base decisions on accurate information and not misinformation.

**Council Action:** A motion was made by Councilmember Jacobsen and seconded by Deputy Mayor Swanson to authorize the Interim City Manager to send a letter to the Puget Sound Clean Air
Agency voicing the City’s disapproval of the draft carbon fuel standards with the recommendation not to adopt the standards. The motion passed 4-3 (Door, Palmer, Farris).

CITY MANAGER’S REPORT

Mr. Kirkelie congratulated councilmembers on the completion of their 31st meeting in 2019.

COUNCIL REPORTS

Councilmember Johnson recognized Deputy Mayor Swanson for his service, integrity and ability to remain neutral during controversy. He looked forward to working with the council and newly-elected Councilmember Ned Witting in 2020.

Councilmember Jacobsen applauded the Puyallup Main Street Association on a successful Santa Parade event. She recognized outgoing Deputy Mayor Swanson stating that he will be missed.

Councilmember Door expressed her gratitude to Deputy Mayor Swanson, shared a story on how they met and recognized him for his problem-solving efforts and civility.

Councilmember Farris shared how she met Tom Swanson and voiced appreciation for his support. She reported that the MultiCare facility (15th and East Main) is being converted into a learning Center and the rebuilding process has started on the fire damaged buildings in the adjacent strip mall. She spoke of the difficulties she faced during her tenure and expressed a desire to move forward with a professional work environment, using compromise and accountability when necessary.

Councilmember Kastama recognized Mayor Palmer efforts, the council for their accomplishments and Deputy Mayor Swanson for his dedication, attention to detail and steadfastness.

Deputy Mayor Swanson voiced concern over the Eagles and Sound Transit situation. He reported on his attendance at the Rogers High School monument dedication for Staff Sergeant Ron Shurer and recognized John Palmer for his efforts as mayor.

MAYOR’S REPORT

Mayor Palmer noted his time with Deputy Mayor Swanson on the Council and the Planning Commission and recognized his ability to debate issues and discuss policies while remaining professional during controversy. He asked staff to follow up on the Terrace Drive concern as an enforcement issue and reported on his attendance at the new Shaw Road Safeway grand opening. He spoke of the challenges and accomplishment of this group as a governing unit and looked forward to next year.

ADJOURNMENT – 10:45 p.m.
COUNCILMEMBERS PRESENT: Councilmember Palmer, Councilmember Door, Councilmember Farris, Councilmember Jacobsen, Councilmember Kastama, Councilmember Johnson, and Councilmember Witting

MOMENT OF SILENCE Councilmember Palmer asked for a moment of silence for the passing of Pierce County Deputy Sheriff Cooper Dyson, a Puyallup resident who died in the line of duty.

APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Door and seconded by Councilmember Johnson to approve the agenda. The motion passed 7-0.

DESIGNATION OF MAYOR

Outgoing Mayor John Palmer relinquished the gavel to incoming Mayor Julie Door and a round of applause was given in recognition of the event. Mayor Door voiced appreciation to Councilmember Palmer for his service as mayor, his leadership and years of service to the city.

City Clerk Mary Winter provided Councilmember Door with the ceremonial oath of office as the new Puyallup Mayor.

OATHS OF OFFICE

Ms. Winter provided the ceremonial oaths of office to recently re-elected councilmembers Robin Farris, John Palmer and Dean Johnson and newly elected councilmember Ned Witting.

SELECTION OF DEPUTY MAYOR

Mayor Door requested nominations for the position of Deputy Mayor. Councilmember Palmer nominated Councilmember Farris; Councilmember Farris declined.

Councilmember Farris nominated Councilmember Palmer and Councilmember Kastama nominated Councilmember Johnson for the position of deputy mayor.

Mayor Door called for the vote and Councilmember Palmer was recognized as the new Deputy Mayor by a majority vote (Farris, Palmer, Door, Witting).

At 6:42 p.m., Mayor Door called for a five-minute recess; the meeting reconvened at 6:49 p.m.
CONSIDERATION OF MINUTES

Council Action: A motion was made by Councilmember Johnson and seconded by Councilmember Jacobsen to approve the minutes of October 9 and October 10, 2019. The motion passed 7-0.

PRESENTATIONS AND PROCLAMATIONS

Presentation: Strategic Planning efforts in the Parks and Recreation Department

Parks and Recreation Director Sarah Harris recognized her team members and reviewed their efforts in working on the Parks and Recreation Department’s Strategic Plan. She reviewed the Parks and Recreation departmental responsibilities, facilities, and staffing levels; discussed effort to conduct an analysis of strengths, weaknesses, opportunities and threats (SWOT); and their update to the Mission and Vision statements. Additionally, the team worked to identify strategic goals and department initiatives intended to meet the Mission, Vision and Values, to include performance measures and the development of action plan.

Several favorable comments were shared by councilmembers on the parks and recreation team’s strategic planning efforts. Ms. Harris advised council of her intent to participate in a national parks performance survey that will compare Puyallup Parks and Recreation with other similar cities.

CITIZEN COMMENTS

Mr. John Hopkins: acknowledged new and re-elected councilmembers; Julie Door’s appointment as Mayor; Main Street’s study of two city-owned parking lots in the Downtown Core

Mr. Craig Shipman: argued against the city’s building code fire hydrant requirement

Mr. Gil Hulsmann: (representing the Eagles) status update on Sound Transit’s acquisition of the Eagles property; the City’s permitting requirements for the new facility

Mr. Bill Hilton: recognized the new Mayor and elected/re-elected councilmembers; signage updates for the new Puyallup Valley Sports Complex (PVSC); and shared strategic planning tips

Mr. David Myers: the lack of enforcement of zoning code violations; the zoning definition of a “family;” and developers disregard of the codes and neighborhood impacts

Mr. Chris Taylor: efforts to improve the Community Garden and the need to improve the permitting process

Mr. Tom McClain: agreed with the signage suggestion for the PVSC; the city’s background investigation process for employees
Ms. Dixie Gatchel: Foothills Trail; recognized Sarah Harris for her dedication and invited councilmembers to their weekly Monday meetings and upcoming 30th Annual Dinner for Foothills Rails to Trails (Friends of the Riverwalk)

CONSENT AGENDA

Accept the work completed by Tucci and Sons, Inc. For the North Levee Road Overlay Project

Accept the work completed by Sound Pacific Construction LLC on the Sanitary Sewer Replacement project in the vicinity of 6th and 7th Avenues NW

Accept the work completed by McClure and Sons, Inc. for the Water Pollution Control Plant Flood Mitigation Improvements Project

Approve a contract with SCJ Alliance Consulting for the 23rd Ave SE – Meridian to 9th Street SE Project

Approve a contract with Pease and Sons in the amount of $3,358,436.60 for the replacement of the UV System at the Water Pollution Control Plant

Approve the purchase and installation of GameTime playground equipment in the amount of $99,998.97

Approve accounts payable, payroll and electronic fund transfers of $7,777,026.46

Council Action: A motion was made by Councilmember Jacobsen and seconded by Deputy Mayor Palmer to approve the consent agenda. The motion passed 7-0.

CONSIDERATIONS AND REQUESTS

2020 Planning Division Work Program

Senior Planner Katie Baker explained that the list represents long-range planning items for consideration by the Planning Commission, Design Review and Historic Preservation Board, City Council and/or staff. Due to permitting efforts and the upcoming implementation of the new permit system, she asked council to consider staff capacity when reflecting on new projects. She reviewed the list of on-going and upcoming projects, differentiating between state mandated and council initiated and provided an update on the status of several of the listed items.

Ms. Baker responded to a question regarding the ability to accelerate items on the list. Councilmember Kastama expressed interest in a pilot “Parklet Program.”
CITY MANAGER’S REPORT

Interim City Manager Steve Kirkelie issued a reminder about the upcoming February 4th study session and identified the topics of discussion as the sign code and the public safety building. Additionally, he recognized the efforts of the Information Technology Department and its manager in safeguarding the city against cyber threats.

COUNCIL REPORTS

Councilmember Jacobsen spoke of her assignment to the Puget Sound Regional Council’s Transportation Policy Board.

Councilmember Kastama commented on the council’s ability to debate effectively in a format open to the public. He welcomed Mr. Witting as a fellow councilmember.

Councilmember Witting expressed hope for his ability to provide a noteworthy contribution, cited his stance as fiscally conservative, voiced belief that public funds should be used carefully and appreciated the opportunity to serve in the capacity as a councilmember.

Councilmember Farris spoke of her attendance at the National League of Cities Conference and asked those interested to sign her “Leading Together” placard. She identified a request for a moment of silence at the beginning of each council meeting and shared information she learned about the upcoming 2020 Census.

Deputy Mayor Palmer voiced appreciation for his selection as deputy mayor, the election of Councilmember Witting and the designation of Councilmember Door as mayor. He agreed with Councilmember Kastama and shared several examples which he felt substantiated council’s ability to debate more effectively.

MAYOR’S REPORT

Mayor Door welcomed Ned Witting as a fellow District III councilmember; agreed on the need for constructive and respectful debate on differences of opinion; and announced her intent to follow Roberts Rules of Order more closely regarding council comments in consideration of citizens time. She pointed out that the city manager will share the retreat information and solicit council feedback on the request for a moment of silence. She noted that council committee assignments will be presented at the January 28th meeting and asked councilmembers to continue to attend their current meetings status quo. She advised of an upcoming downtown parking study that should provide information to assist with economic development.

EXECUTIVE SESSION

At 8:03 p.m., Mayor Door called for an executive session of approximately 30 minutes to discuss collective bargaining and the performance of a public employee. Interim City Manager Steve Kirkelie, City Attorney Joe Beck, Director of Human Resources Katie Ortega, Finance Director
Barbara Lopez, City Clerk Mary Winter, Mayor Door and all councilmembers recessed into executive session.

At 8:33 p.m. the meeting was extended for 30 minutes and extended again at 9:03 p.m. for 20 minutes. The executive session concluded at 9:25 p.m., with no action taken.

**ADJOURNMENT** – 9:25 p.m.
City Council Agenda Item Report

Submitted by: Ken Davies
Submitting Department: Public Works
Meeting Date: 2/25/2020

Subject:
Authorize the purchase of five (5) replacement Police Patrol Vehicles

Presenter:
Ken Davies, Interim Public Works Director

Recommendation:
Approve the purchase of five (5) police patrol vehicles from Columbia Ford in an amount not to exceed $214,594.06 and authorize the City Manager to sign all necessary documents to purchase the vehicles in a form as approved by the City Attorney.

Background:
The 2020 budget allocates $375,000 for the replacement of Police Department - Patrol Vehicle No. 6952, 6953, 6954, 6955, and 6956. The vehicles will be purchased off of the Washington State bid. After the City receives the vehicles they will be built to the Puyallup Police Departments specifications before being put into service.

Council Direction:

Fiscal Impacts:
$375,000 is budgeted in the 2020 Equipment Rental and Replacement Fund

ATTACHMENTS
City Council Agenda Item Report

Submitted by: Jessica Johnson
Submitting Department: City Manager's Office
Meeting Date: 2/25/2020

Subject:
Authorize the City Manager to execute an Assignment and Assumption facilitating DM Disposal's consolidation of business names to Murrey's Disposal.

Presenter:

Recommendation:

Background:
Throughout the years DM Disposal has operated under several different names; Murrey’s Disposal, DM Disposal, American Disposal, DM Recycling, American Portable Storage, etc. Over the last couple of years, the company has worked to consolidate some of their business names under the Murrey's name, officially moving to make the change from DM Disposal to Murrey's Disposal. In order to complete this project, each of the municipal agreements must be assigned by DM Disposal to Murrey’s Disposal; requiring the municipality to execute the attached Assignment and Assumption.

Council Direction:

Fiscal Impacts:

ATTACHMENTS
- DM Disposal to Murrey's Disposal Assignment and Assumption
ASSIGNMENT AND ASSUMPTION

This Assignment and Assumption (this "Assignment") is made as of __________, 2020 (the "Effective Date"), by and among D.M. DISPOSAL CO., INC., a Washington corporation ("Assignor"), MURREY'S DISPOSAL COMPANY, INC., a Washington corporation ("Assignee"), and the CITY OF PUYALLUP (the "City") (each hereinafter also referred to as a "Party" and collectively as the "Parties").

RECITALS

A. On or about January 24, 2018, Assignor entered into that certain Agreement between City of Puyallup and D.M. Disposal Co., Inc. for the Collection and Disposal of Solid Waste, Recyclables and Yard Waste in the City of Puyallup, as amended (the "Agreement") with the City.

B. Assignee is the affiliate of Assignor.

C. Assignor desires to assign to Assignee, and Assignee desires to assume, all of Assignor's rights and obligations under the Agreement, with the consent of the City.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

ASSIGNMENT AND ASSUMPTION

1. Assignment and Assumption. As of the Effective Date, Assignor hereby assigns and transfers to Assignee all of its right, title and interest in and to the Agreement, and Assignee hereby agrees to and accepts the assignment. From and after the Effective Date, Assignee agrees to be bound by all of the terms and provisions of the Agreement, and assumes any and all liabilities and agrees to perform, pay and discharge in full when due all of Assignor's liabilities and obligations associated with, or related to the performance by Assignor of any of the terms, covenants and conditions imposed upon Assignor under the Agreement, to be performed after the Effective Date. All liabilities and responsibilities under the Agreement and payments due under the Agreement prior to and including the Effective Date shall be and remain the obligation of Assignor, and if any such payments are made to Assignee after the Effective Date, then Assignee shall forward such payments to Assignor. All liabilities and responsibilities under the Agreement and payments due under the Agreement after to the Effective Date shall be and remain the obligation of Assignee, and if any such payments are made to Assignor after the Effective Date, then Assignor shall forward such payments to Assignee.

2. Consent. The City hereby consents to the assignment of the Agreement pursuant to this Assignment. The City is executing this Assignment solely for the purpose of consenting to the assignment of the Agreement.

3. Successors. This Assignment shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.
4. **Counterparts.** This Assignment may be executed in one or more counterparts by the Parties. All counterparts shall be construed together and shall constitute one agreement. Each counterpart shall be deemed an original hereof notwithstanding that less than all of the Parties may have executed it. Facsimile signatures shall be as effective as original signatures.

IN WITNESS WHEREOF, the Parties have caused this agreement to be executed effective on the date first above written.

**ASSIGNOR:**

D.M. DISPOSAL CO., INC.,
a Washington corporation

By: [Signature]

Name: Josh Metcalf

Its: District Manager

**ASSIGNEE:**

MURREY'S DISPOSAL COMPANY, INC.,
a Washington corporation

By: [Signature]

Name: Josh Metcalf

Its: District Manager

**CITY:**

CITY OF PUYALLUP, WASHINGTON

By: [Signature]

Name: [Signature]

Its: [Signature]
City Council Agenda Item Report

Submitted by: Michelle Gehring
Submitting Department: Engineering
Meeting Date: 2/25/2020

Subject:
Authorize an amendment to the 2017 Sidewalks Project Closeout in the amount of $1,365.00.

Presenter:
Hans Hunger, P.E. City Engineer

Recommendation:
Authorize an amendment to the contract with Reed Trucking & Excavating Inc, for the 2017 Sidewalk Links and 14th Street SW Sidewalk Links, project as previously approved by the City Council at the November 12, 2019 meeting.

Background:
The total contract amount was incorrectly reported on the Final Project Acceptance Agenda Bill for the 2017 Sidewalk Links and 14th Street SW Sidewalk Links Project. The incorrect final contract amount value reported was $1,217,312.61 due to an error in quantity paid for Bid Item 425, Residential Cement Concrete Driveway Approach. The total quantity paid for the project was 86.50 Square Yards, however, only 76.00 Square Yards was reported as paid. This equates to a difference in $1,365.00 in total value. The correct final contract value is $1,218,677.61.

Council Direction:

Fiscal Impacts:
This is funded within the CIP Street fund.

ATTACHMENTS
- Amended Final Contract
Contractor: Reed Trucking & Excavating, Inc.
2207 Inter Ave, Suite A
Puyallup, WA 98372

City of Puyallup
Project Name: 2017 Sidewalks & 14th St SW Sidewalk Links (CORRECTED)
Project #: 2017-009/2017-017

Final Contract Amount: $1,218,677.61 (incl. 5% Retainage and 9.9% Tax)

Contractor’s Certification

I, the undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan or gratuity of gift in any form whatsoever has been extended to any employee of the City of Puyallup, nor have I rented or purchased any equipment or materials from any employee of the City of Puyallup; I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Puyallup for work performed and material furnished under this contract; that I have carefully examined said final estimate and understand the same, and that I hereby release the City of Puyallup from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in the said estimate..

X
Contractor Authorized Signature Required

Type Signature Name

Printed Name:

NOTARY PUBLIC in and for the State Washington, residing at
My Commission Expires:

Owner Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

X
Project Engineer
Date Approved

X
City Engineer
Date Approved

Note: Contractor’s Claims, if any, must be included, and the Contractor’s Certification must be labeled indicating a Claim attached.
City Council Agenda Item Report
Submitted by: Barbara Lopez
Submitting Department: Finance
Meeting Date: 2/25/2020

Subject:
Approve a Radio Sub-System User Agreement with the City of Bonney Lake

Presenter:
Barbara Lopez, Finance Director

Recommendation:
Authorize the City Manager to execute an agreement in a form as approved by the city attorney with the City of Bonney Lake for their use of Puyallup's radio sub-system

Background:
Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

Historically, users of this radio system were customers of the former City Communications Center and paid dispatch as well as radio services fees as part of their yearly contract for services. Since the transition of the dispatch center to South Sound 911, these radio user access fees and service fees are being formally re-established under these agreements.

Under this agreement, Puyallup is supporting 71 radios used by Bonney Lake. Each radio is subject to a $31.50 per month access fee plus $5.00 per month for subscriber maintenance fees.

Council Direction:

Fiscal Impacts:
$31,098 radio system revenue collected annually and allocated to the Communications Fund.

ATTACHMENTS
City Council Agenda Item Report

Submitted by: Barbara Lopez
Submitting Department: Finance
Meeting Date: 2/25/2020

Subject:
Approve a Radio Sub-System User Agreement with the City of Sumner

Presenter:
Barbara Lopez, Finance Director

Recommendation:
Authorize the City Manager to execute an agreement in a form as approved by the city attorney with the City of Sumner for their use of Puyallup's radio sub-system

Background:
Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

Historically, users of this radio system were customers of the former City Communications Center and paid dispatch as well as radio services fees as part of their yearly contract for services. Since the transition of the dispatch center to South Sound 911, these radio user access fees and service fees are being formally re-established under these agreements.

Under this agreement, Puyallup is supporting 60 radios used by Sumner. Each radio is subject to a $31.50 per month access fee plus $5.00 per month for subscriber maintenance fees.

Council Direction:

Fiscal Impacts:
$26,280 radio system revenue collected annually and allocated to the Communications Fund.

ATTACHMENTS
City Council Agenda Item Report

Submitted by: Barbara Lopez
Submitting Department: Finance
Meeting Date: 2/25/2020

Subject:
Approve a Radio Sub-System User Agreement with East Pierce Fire & Rescue

Presenter:
Barbara Lopez, Finance Director

Recommendation:
Authorize the City Manager to execute an agreement in a form as approved by the city attorney with East Pierce Fire & Rescue for their use of Puyallup's radio sub-system.

Background:
Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

Historically, users of this radio system were customers of the former City Communications Center and paid dispatch as well as radio services fees as part of their yearly contract for services. Since the transition of the dispatch center to South Sound 911, these radio user access fees and service fees are being formally re-established under these agreements.

Under this agreement, Puyallup is supporting 235 radios used by East Pierce Fire & Rescue. Each radio is subject to a $31.50 per month access fee plus $5.00 per month for subscriber maintenance fees.

Council Direction:

Fiscal Impacts:
$102,930 radio system revenues collected annually and allocated to the Communications Fund.
ATTACHMENTS
Subject: Approve a Radio Sub-System User Agreement with Graham Fire & Rescue

Presenter: Barbara Lopez, Finance Director

Recommendation: Authorize the City Manager to execute an agreement in a form as approved by the city attorney with Graham Fire & Rescue for their use of Puyallup's radio sub-system.

Background: Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

Historically, users of this radio system were customers of the former City Communications Center and paid dispatch as well as radio services fees as part of their yearly contract for services. Since the transition of the dispatch center to South Sound 911, these radio user access fees and service fees are being formally re-established under these agreements.

Under this agreement, Puyallup is supporting 86 radios used by Graham Fire & Rescue. Each radio is subject to a $31.50 per month access fee plus $5.00 per month for subscriber maintenance fees.

Council Direction:

Fiscal Impacts: $37,668 radio system revenues collected annually and allocated to the Communications Fund.
Subject:
Approve a communications site lease agreement with the City of Bonney Lake

Presenter:
Barbara Lopez, Finance Director

Recommendation:
Authorize the City Manager to execute an agreement in a form as approved by the city attorney with the City of Bonney Lake for the lease of two sites that house communication equipment critical to the Puyallup radio sub-system.

Background:
Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

Bonney Lake built two towers to expand the sub-system in 2010 to allow the Bonney Lake Police Department to utilize the radio system. Under the former services agreement for 911, dispatch and radio services, Bonney Lake received a monetary credit to offset an estimated cost of leasing those sites. Since the transition of the dispatch center to South Sound 911, this formally establishes a radio site lease agreement with Bonney Lake and provides them a fair market value for leasing radio tower and facility space.

Council Direction:

Fiscal Impacts:
$180,000 for the initial 3-year term. $60,000 annual amount already budgeted to be paid from the Communications Fund.

ATTACHMENTS
City Council Agenda Item Report

Submitted by: Barbara Lopez
Submitting Department: Finance
Meeting Date: 2/25/2020

Subject:
Approve a communication site lease agreement with Mountain View-Edgewood Water

Presenter:
Barbara Lopez, Finance Director

Recommendation:
Authorize the City Manager to execute an agreement with Mountain View-Edgewood Water in a form approved by the city attorney for the lease of a site that houses communication equipment critical for the operation of the Puyallup radio sub-system.

Background:
Puyallup operates a five (5) site radio sub-system connected to the City of Tacoma 800 MHz trunked radio network. This sub-system provides primary public safety emergency radio communications for the Puyallup Police, Sumner Police, Bonney Lake Police, East Pierce Fire & Rescue, Graham Fire & Rescue, and a large portion of Central Pierce Fire District. This system also provides radio communication for the general government operations, such as public works and emergency management needs of the City of Puyallup, and offers regional interoperability with surrounding public safety agencies. Puyallup contracts with Motorola for maintenance, management and services of the system and supporting these users.

The City of Puyallup entered into a Lease Agreement with Mountain View-Edgewood Water Company in 2008 to build a radio tower and utilize space at their water tank property. The original agreement encompassed a lot of construction language and other operational changes have occurred since the original agreement. Both parties agreed to make appropriate updates to the agreement to continue the partnership and more formalize some of the operational changes since 2008.

Council Direction:

Fiscal Impacts:
$126,000 for the initial 5-year term; $25,200 annual amount already budgeted to be paid from the Communications Fund.

ATTACHMENTS
Subject:
Approve accounts payable, payroll and electronic fund transfers of $10,885,014.05

Presenter:

Recommendation:

Background:
Approve accounts payable, payroll and electronic fund transfers of $10,885,014.05; ratify and confirm payments as previously authorized by the finance director.

Council Direction:

Fiscal Impacts:

ATTACHMENTS
- Warrant Register Cover Sheets
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</table>

Electronic payments / Wire transfers dates:

Payroll (direct deposit) numbers:

Payroll warrant numbers:

Accounts Payable (ACH) warrant numbers:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been authorized to authenticate and certify to said claim.

I hereby certify that the City of Pugeton, and that I am claim is a just, due and unpaid obligation against the City of Pugeton, and that I am

I hereby certify that the services rendered or the labor performed as described herein and that the

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<table>
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<th>Total All Funds: $3,452,682.88</th>
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<tbody>
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<td>$</td>
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<tr>
<td>Electronic Payments / Wire Transfers dates:</td>
</tr>
<tr>
<td>Payroll direct deposit numbers:</td>
</tr>
<tr>
<td>Payroll warrant numbers:</td>
</tr>
<tr>
<td>Accounts Payable (ACH) warrant numbers:</td>
</tr>
</tbody>
</table>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been authorized to authenticate and certify to said claim.

Claim is a just, due and unpaid obligation against the City of Puyallup, and that I am entitled to the services rendered or the labor performed as described herein and that the amount of the above claim is $3,452,682.88.
City of Puyallup
Finance Department

Date
2/13/2020

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<tr>
<td>ACCOUNTS PAYABLE (ACH) WARRANT NUMBERS:</td>
<td></td>
</tr>
</tbody>
</table>

Authorized to authenticate and certify to said claim.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Puyallup, and that I am entitled to the payment of said claim.
<table>
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<tbody>
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<td>Through</td>
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</tbody>
</table>

Electronic Payments / Wire Transfers dates: 1/1/2020

Payroll direct deposit numbers: 

Payroll warrant numbers: 

Accounts Payable (ACH) warrant numbers: 

Accounts Payable warrant numbers: 

I, the undersigned, do hereby certify under penalty of perjury that the materials have been authorized to authenticate and certify to said claim.

I am authorized to authenticate and certify against the City of Puyallup, and that I am claim is a just, due and unpaid obligation against the City of Puyallup. I hereby certify under penalty of perjury that the materials have been authorized to authenticate and certify to said claim.
City Council Agenda Item Report

Submitted by: McKenzi Kent
Submitting Department: Police Department
Meeting Date: 2/25/2020

Subject:
Second reading of an ordinance updating animal codes (Puyallup Municipal Code Sections 8.04, 8.08, 8.12 and 8.16) relating to the health and safety of animals, service animals, police dogs and violations

Presenter:
Scott Engle, Chief of Police and Shawn Arthur, Deputy City Attorney

Recommendation:
Approve second reading of an ordinance amending Puyallup Municipal Code sections relating to the health and safety of animals, service animals, police dogs, abandonment of animals and violations.

Background:
Puyallup Municipal Code (PMC) Title 8 – Animals has not been updated in several years.

This update to the PMC allows for the inspection of kennels, shelters, and pet shops as these entities primarily house, breed, or provide care for animals; amends the section relating to police dogs, their protection and the protection of the public; and repeals a redundant provision regarding abandonment of animals.

In response to a recent change in state law defining a service animal, the city wishes to align it’s code with that state definition and adopt a penalty for misrepresentation of a service animal.

Finally, the existing violation and punishment sections regarding fines are overly complex and are being amended to align with the other jurisdictions served by Metro Animal Services.

Council Direction:

Fiscal Impacts:

ATTACHMENTS
- Draft Ordinance
ORDINANCE NO. ________

AN ORDINANCE OF THE CITY OF PUYALLUP, WASHINGTON amending Puyallup Municipal Code 8.04.010 and 8.04.200, and adding Sections 8.04.210-.270 related to health and safety of animals kept in kennels, shelters and pet shops, and adding a penalty for misrepresentation of service animals; amending Section 8.16.020 related to Police Dogs, thereby amending the animal control exemption provisions related to off-duty police dogs; and repealing Sections 8.04.180 (Abandonment of animals), 8.08.050 and 8.12.040 (Violation – Punishment).

WHEREAS, it is in the interest of the City of Puyallup to maintain public health, safety and welfare, and to the greatest degree practicable, prevent injury to people, property and animals; and

WHEREAS, Metro Animal Services (MAS) provides animal care and control to the city of Puyallup as well as several other neighboring jurisdictions in Pierce County, Washington; and

WHEREAS, the City of Puyallup wishes to maintain strong standards regarding the health and safety of the community and animals therein by allowing for the inspection of kennels, shelters, and pet shops as these entities primarily house, breed, or provide care for animals; and

WHEREAS, the state definition of “Service Animal” has changed, the city desires to amend its definition to match the state definition of “Service Animal;” and

WHEREAS, state code allows for a civil infraction for misrepresentation of a service animal and the city wishes to create an infraction for this conduct as well; and

WHEREAS, updates to code were necessary to both protect police dogs while they are on duty and also protect the public from potential harm or nuisance caused by police dogs when they are not on duty by specifying that police dogs are only exempt from Puyallup Municipal Code (PMC) 8.16, Animals, when acting in their official capacity; and

WHEREAS, the City of Puyallup’s violations under PMC chapters 8.04, 8.08, and 8.12, are broken down into a conditional tiered penalty schedule with fines that are overly complex and out of proportion with the other jurisdictions MAS serves; and

WHEREAS, the City of Puyallup desires to have a reliable fine and penalty schedule in line with the other jurisdictions MAS serves for effective and dependable enforcement; and
WHEREAS, PMC 8.04.180 (Abandonment of animals) is duplicative of RCW 16.52.207(2)(b), which has been adopted by reference under PMC 9A.02.190;

NOW THEREFORE, the City Council of the City of Puyallup, Washington, do ordain as follows:

Section 1. Section 8.04.010 of the Puyallup Municipal Code is hereby amended to read as follows:

8.04.010 – Definitions.

As used in this title, unless the context otherwise indicates:

(1) “Animal” shall mean a living creature except persons, insects and worms.

(2) “Animal control” shall mean the animal control program operated jointly by the city of Puyallup and the city of Sumner to enforce their animal control provisions.

(3) “Animal control authority” shall mean a person or entity authorized by statute or contract to enforce the animal control laws of the city.

(4) “Animal control officer” shall mean:

(a) Any individual employed, contracted with or appointed by the animal control authority for the purpose of aiding in the enforcement of this chapter or any other law relating to the licensure, control or seizure and impoundment of animals;

(b) Any state or local law enforcement officer; or

(c) Any other official whose duties in whole or in part include the seizure and impoundment of any animal.

(5) “Approved confinement device” shall mean a pen or structure that has secure sides and a secure top. If the pen or structure has no bottom secured to the sides, then the sides must be embedded in the ground no less than one foot.

(6) “At large” shall mean off the premises of the owner or keeper of the dog, cat or animal, and not under restraint by leash or chain or not otherwise controlled by a competent person. This definition shall not include a “service animal” as defined in this
section if such restraint would interfere with the service animal’s work or the nature of the animal’s owner’s or keeper’s disability prevents use of a restraint.

(7) “Cat” shall mean and include female, spayed female, male and neutered male cats.

(8) “Director” shall mean the chief of the Puyallup police department.

(9) “Dog” shall mean and include female, spayed female, male and neutered male dogs.

(10) “Domestic animal” shall mean livestock or pets.

(11) “Exotic animals” shall mean any of the following:

   (a) Venomous and constricting species of snakes capable of inflicting serious physical harm or death to human beings;

   (b) Nonhuman primates and prosimians;

   (c) Bears;

   (d) Nondomesticated species of felines;

   (e) Nondomesticated species of canines and their hybrids, including wolf and coyote hybrids;

   (f) The order crocodylia, including alligators, crocodiles, caiman and gavials.

(12) “Kennel” includes those places where three or more dogs or cats are kept for breeding and the pups or kittens are sold for profit, or where dogs and/or cats are received for care or boarding.

(13) “Leash” shall mean a cord, strap, or chain of sufficient strength so that the animal is under the control of a competent person accompanying the animal. For purposes of this definition, leash does not include an electronic leash or other similar device where a competent person in control of the animal is not holding a cord, strap, or chain directly attached to the animal.

(14) “Owner” shall mean any person, firm, or corporation owning, having an interest in, or having control or custody or possession of any dog, cat, or animal.
(15) “Pet shop” means a person or establishment that acquires for the purpose of sale live animals, including birds, reptiles, fowl and fish, bred by others, whether as owner, agent, or on consignment, and sells, or offers to sell, such live animals, including birds, reptiles, fowl and fish, to the public or to retail outlets.

(15)(16) “Service animal.” The definition of “service animal” in RCW 49.60.040(24) is hereby adopted by reference as currently enacted, as hereafter amended, as subsequently adopted, or recodified from time to time, and shall be given the same force and effect as if set forth herein in full, shall mean a dog that is individually trained to do work or perform tasks for a person who has a disability as defined under state or federal law.

(17) “Shelter” means a facility which is used to house or contain stray, homeless, abandoned or unwanted animals and which is owned, operated or maintained by a public body, an established humane society, animal welfare society, society for the prevention of cruelty to animals or other nonprofit organization or person devoted to the welfare, protection and humane treatment of animals.

(16) (18) “Under control of a competent person” means a person has complete and total control over the movement of an animal by means of a leash.

Section 2. Section 8.04.200 of the Puyallup Municipal Code is hereby amended to read as follows:

8.04.200 – Violation - Punishment.

(1) Unless otherwise provided in this chapter, a violation of any section within this chapter title shall be punishable as a class 1 civil infraction pursuant to RCW 7.80.120(1)(a) and shall be subject to the maximum penalty allowed thereunder or as hereinafter amended. The base penalty for a civil infraction issued for violating a section of this chapter shall be as follows: The misrepresentation of service animals under PMC 8.04.270, shall be punishable as a class 1 civil infraction pursuant to RCW 7.80.120(1)(a)(iii) and shall be subject to the maximum penalty allowed thereunder or as hereinafter amended.

(4) (2) A person cited under PMC 8.08.045 shall be deemed to have committed a class 2 civil infraction pursuant to RCW 7.80.120(1)(b), plus any applicable statutory assessments. First violation: $25.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00;
(2) (3) If a person cited for a first offense under PMC 8.04.020 presents evidence of a valid license obtained subsequent to issuance of a citation or notice of infraction to the Puyallup Municipal Court, the infraction shall be dismissed without cost, except that the Court may assess court administrative costs of $25.00 at the time of dismissal. Second violation: $125.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00; and

(3) Third violation and all subsequent violations: $250.00.

Section 3. Section 8.04.210 of the Puyallup Municipal Code is hereby added to read as follows:

A. Report of Animal Disposition. Each animal shelter, kennel or pet shop shall maintain a list which is available upon request to the animal control authority, quarterly, based upon the calendar year, of all dogs and cats auctioned off, given away, sold or otherwise disposed of. The list shall include the origin, the age and type of dog or cat, and the name and address of the person to whom the dog or cat was given or purveyed.

B. Inspection. It shall be the duty of the Director or his/her designee to make or cause to be made such inspections as may be necessary to insure compliance with other applicable sections of this chapter. The owner or keeper of an animal shelter, kennel or pet shop shall admit to the premises, for the purpose of making an inspection, any officer, agent or employee of the animal control authority at any reasonable time that admission is requested.

C. Unsanitary Conditions Unlawful. It is unlawful to keep, use or maintain within the city any animal shelter, kennel or pet shop that is unsanitary, nauseous, foul or offensive, or in any way detrimental to public health and/or safety and not in compliance therewith. Failure to comply with this section may be cause for revocation or denial of a business license or other license issued by the city to use, keep or maintain such animal shelter, kennel, or pet shop.

Section 4. Section 8.04.220 of the Puyallup Municipal Code is hereby added to read as follows:

Animal shelters, kennels and pet shops shall meet the following conditions:
A. Housing facilities shall be provided for the animals and such shall be structurally sound and shall be maintained in good repair; shall be designed so as to protect the animals from injury; shall contain the animals; and shall restrict the entrance of other animals.

B. Electric power shall be supplied in conformance with city and state electrical codes adequate to supply lighting and heating as may be required by this chapter. Water shall be supplied at sufficient pressure and quantity to clean indoor housing facilities and primary enclosures of debris and excreta.

C. Suitable food and bedding shall be provided and stored in facilities adequate to provide protection against infestation or contamination by insects or rodents. Refrigeration shall be provided for the protection of perishable foods.

D. Provision shall be made for the removal and disposal of animal and food wastes, bedding, dead animals, and debris. Disposal facilities shall be maintained in a sanitary condition, free from the infestation or contamination of insects or rodents or disease and from obnoxious or foul odors.

E. Washroom facilities, including sinks and toilets with hot and cold running water, must be conveniently available for cleaning purposes, and a large sink or tub provided for the purpose of washing utensils, equipment and facilities.

F. Sick animals shall be separated from those appearing healthy and normal and, if for sale, shall be removed from display and sale. Sick animals shall be kept in isolation quarters with adequate ventilation to prevent contaminating well animals.

G. There shall be an employee on duty at all times during hours any shelter, kennel or pet shop is open.

H. An employee or owner shall come in to feed, water and do the necessary cleaning of animals and birds on days the shelter, kennel or pet shop is closed.

I. No person shall knowingly sell a sick or injured animal or bird.

J. No person shall misrepresent an animal or bird to a consumer in any way.

**Section 5.** Section 8.04.230 of the Puyallup Municipal Code is hereby added to read as follows:
**8.04.230 Animal shelters, kennels and pet shops – Indoor facilities.**

Animal shelters, kennels and pet shops which have indoor housing facilities for animals and birds shall:

A. Be sufficiently heated or cooled to protect such animals from temperatures to which they are not normally acclimatized;

B. Be adequately ventilated to provide for the health of animals contained therein and to assist in the removal of foul and obnoxious odors. Provision shall be made so that the volume of air within any enclosed indoor facility shall be changed three times or more each hour. This may be accomplished through the rotation and periodic opening of doors and windows. If fans or ventilating equipment are used, they shall be constructed in conformance with current standards of good engineering practice with respect to noise and minimization of drafts;

C. Have sufficient natural or artificial lighting to permit routine inspection and cleaning at any time of day. In addition, sufficient natural or artificial lighting shall be supplied in the area of sinks and toilets to provide for the hygiene of animal caretakers;

D. Have interior wall and ceiling surfaces constructed of materials which are resistant to the absorption of moisture and odors, or such surfaces shall be treated with a sealant or with paint, when such materials are not originally resistant to moisture or odors. Floor surfaces shall not be made of unsealed wood. In addition, interior walls shall be constructed so that the interface with floor surfaces is sealed from the flow or accumulation of moisture or debris;

E. Contain a drainage system which shall be connected to a sanitary sewer or septic tank system which conforms to the standards of building codes in force within the city and shall be designed to rapidly remove water and excreta in the cleaning of such indoor housing facility under any condition of weather or temperature; provided, this requirement shall not apply to pet shops. All indoor housing facilities for animals, fish, or birds shall be maintained in a clean and sanitary condition and a safe and effective disinfectant shall be used in the cleaning of such facilities;

F. Conform with all applicable development standards of the city zoning code.

**Section 6.** Section 8.04.240 of the Puyallup Municipal Code is hereby added to read as follows:
**8.04.240 Animal shelters, kennels and pet shops – Outdoor facilities.**

Animal shelters, kennels and pet shops which have outdoor facilities for animals and birds shall:

A. Be constructed to provide shelter from excessive sunlight, rain, snow, wind, or other elements. In addition, such facilities shall be constructed to provide sufficient space for the proper exercise and movement of each animal contained therein:

B. Be constructed to provide drainage and to prevent the accumulation of water, mud, debris, excreta, or other materials and shall be designed to facilitate the removal of animal and food wastes;

C. Be constructed with adequate walls or fences to contain the animals kept therein and to prevent entrance of other animals;

D. Conform with all applicable development standards of the city zoning code.

**Section 7.** Section 8.04.250 of the Puyallup Municipal Code is hereby added to read as follows:

**8.04.250 Rule and regulation promulgation.**

The Director is authorized to promulgate rules and regulations not in conflict with this chapter as they pertain to the conditions and operations of animal shelters, kennels, and pet shops. Such rules and regulations shall be enacted in accordance with city procedures for adopting such rules and regulations. The Director or designee may, in addition to other penalties provided in this title, revoke,suspend or refuse to renew any license upon good cause or for failure to comply with any provision of this title.

**Section 8.** Section 8.04.260 of the Puyallup Municipal Code is hereby added to read as follows:

**8.04.260 - Habitual offender.**

Any person who is found committed, singularly or in combination, two (2) or more times in any municipal or district court of any violation of this chapter, within a five-year period shall be designated as a “habitual violator.” Any violation of this chapter by a “habitual violator” shall be a misdemeanor, punished by a maximum penalty of a fine not to exceed $1,000, or by imprisonment in jail not to exceed 90 days, or by both such fine and imprisonment.
**Section 9.** Section 8.04.270 of the Puyallup Municipal Code is hereby added to read as follows:

8.04.270 - Misrepresentation of an animal as a service animal—Civil infraction—Investigation and enforcement.

(1) It shall be a civil infraction under PMC 8.04.200 for any person to misrepresent an animal as a service animal. A violation of this section occurs when a person:

(a) Expressly or impliedly represents that an animal is a service animal as defined in PMC 8.04.010(16) for the purpose of securing the rights or privileges afforded disabled persons accompanied by service animals set forth in state or federal law; and

(b) Knew or should have known that the animal in question did not meet the definition of a service animal.

(2)(a) Police, animal control officers, and those designated by the Director may investigate and enforce this section by making an inquiry of the person accompanied by the animal in question and issuing a civil infraction. Refusal to answer the questions allowable under (b) of this subsection shall create a presumption that the animal is not a service animal and the officer or designated person may issue a civil infraction and require the person to remove the animal from the place of public accommodation.

(b) Police, animal control officers, and those designated by the Director shall not ask about the nature or extent of a person's disability, but may make two inquiries to determine whether an animal qualifies as a service animal. (1) If the animal is required because of a disability, and (2) what work or task the animal has been trained to perform. Police, animal control officers, and those designated by the Director shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal, or require that the service animal demonstrate its task. Generally, Police, animal control officers, and those designated by the Director may not make these inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for a person with a disability, such as a dog is observed guiding a person who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to a person with an observable mobility disability.
**Section 10.** Section 8.16.020 of the Puyallup Municipal Code is hereby amended to read as follows:

**8.16.020 – Police Dogs Exempted From Animal Control Provisions.**

All police dogs and all dogs being trained as police dogs shall be exempt from all the provisions of Chapter 8.04 PMC relating to animal control only when performing in a work-related, active duty capacity. When in an off-duty capacity, all police dogs and dogs being trained as police dogs shall be subject to all the provisions of the PMC relating to animal control except PMC 8.18 related to Dangerous and Potentially Dangerous Dogs.

**Section 11.** Section 8.04.180 of the Puyallup Municipal Code is hereby repealed in its entirety.

**8.04.180 Abandonment of animals.**

It is unlawful for any person to abandon any animal within the city limits.

**Section 12.** Section 8.08.050 of the Puyallup Municipal Code is hereby repealed in its entirety.

**8.08.050 – Violation – Punishment**

A violation of any section within this chapter shall be punishable as a civil infraction. The base penalty for a civil infraction issued for violating a section of this chapter shall be as follows:

(1) First violation: $25.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00;

(2) Second violation: $125.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00; and

(3) Third violation and all subsequent violations: $250.00.

**Section 13.** Section 8.12.040 of the Puyallup Municipal Code is hereby repealed in its entirety.

**8.12.040 – Violation – Punishment**

A violation of any section within this chapter shall be punishable as a civil infraction. The base penalty for a civil infraction issued for violating a section of this chapter shall be as follows:
(1) First violation: $25.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00;

(2) Second violation: $125.00, unless a person or domestic animal suffers physical harm as a result of the violation then $250.00; and

(3) Third violation and all subsequent violations: $250.00.

Section 14. Publication. A summary of this ordinance shall be published as required by law.

Section 15. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with the other provisions of the Puyallup Municipal Code, this Ordinance is deemed to control.

Section 16. Corrections. The City Clerk or City Attorney are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 17. Effective Date. This Ordinance shall take effect and be in force five (5) days after final passage and publication, as provided by law.

Passed and approved by City Council of the City of Puyallup at regularly scheduled open public meeting on the _______ day of ________________, 2020.

Julie Door
Mayor

Approved as to form: Attest:

__________________________  ____________________________
Shawn Arthur            Mary Winter
Deputy City Attorney    City Clerk

Published:
Effective:
City Council Agenda Item Report

Submitted by: Mary Winter
Submitting Department: City Clerk's Office
Meeting Date: 2/25/2020

Subject: Resolution confirming Citizen Board and Commission Appointments

Presenter:

Recommendation:
Approve a resolution confirming citizen appointments to the Council Salary Review Commission, Civil Service Commission, Design Review and Historic Preservation Board, Parks and Recreation Board, Planning Commission and the Senior Advisory Board.

Background:
Terms for several board and commission positions are set to expire on March 3, 2020. Two positions are open due to resignations and 16 are from terms that are expiring.

Applications were solicited in The News Tribune on December 27, 2019 and January 3, 2020. The application deadline was January 24, 2020. An announcement of board and commission opportunities was posted on the front page of the city website as well as posted to the city's social media page.

On February 10 and February 18, 2020, the Council Ad Hoc Appointments Committee interviewed candidates for the following positions: 3 on Council Salary Review, 2 on Civil Service Commission, 4 on the Design Review and Historic Preservation Board, 3 on Parks and Recreation Board, 2 on Planning Commission and 4 on Senior Advisory Board.

The committee recommends that the Mayor, with concurrence of the Council make the following appointments:

City Council Salary Review Commission: Chris Chisholm, Christina Hiblar, Hannah Thomas
Civil Service Commission: Dennis King, Dan Smith
Design Review and Historic Preservation Board: Andy Anderson, Kris Stam, Davida Sharpe-Haygood, Sloan Clack
Parks and Recreation Board: Ann Siegenthaler, Gregory Stevens, Larry Welch
Planning Commission: Donnie Juntunen, Chris Larson
Senior Advisory Board: Nancy Strackbein, Jason Norris, Cyndi Anderson, Michael Ragan

Council Direction:
Fiscal Impacts:
n/a

ATTACHMENTS
• 2020 Appointments Resolution
RESOLUTION NO. _______


WHEREAS, vacancies have occurred on the Council Salary Review Commission, Civil Service Commission, Design Review and Historic Preservation Board, Parks and Recreation Board, Planning Commission and the Senior Advisory Board due to the expiration of terms and resignations; and

WHEREAS, the Puyallup Municipal Code provides in Sections 2.05.030, 2.12.030, 2.29.030, 2.24.030, 2.28.030 and 2.26.030 respectively, that appointments of members to the said commission or board shall be made by the Mayor with the concurrence of the City Council; and

WHEREAS, the Mayor, with the support of the Ad-Hoc Appointments Committee, as provided in the "City of Puyallup Rules of Procedure," has recommended the appointment of the following individuals with their term expiration dates:

<table>
<thead>
<tr>
<th>Board or Commission</th>
<th>Term Expiration</th>
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<tbody>
<tr>
<td><strong>Council Salary Review Commission</strong></td>
<td></td>
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<tr>
<td>Chris Chisholm</td>
<td>March 5, 2024</td>
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<tr>
<td>Christina Hiblar</td>
<td>March 5, 2024</td>
</tr>
<tr>
<td>Hannah Thomas</td>
<td>March 5, 2024</td>
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<tr>
<td><strong>Civil Service Commission</strong></td>
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<tr>
<td>Dennis King</td>
<td>March 5, 2024</td>
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<tr>
<td>Dan Smith</td>
<td>March 5, 2024</td>
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<tr>
<td><strong>Design Review and Historic Preservation Board</strong></td>
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<tr>
<td>JM “Andy” Anderson (re-appointment)</td>
<td>March 5, 2024</td>
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<tr>
<td>Kris Stamon (re-appointment)</td>
<td>March 5, 2024</td>
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<tr>
<td>Davida Sharpe-Haygood (re-appointment)</td>
<td>March 5, 2024</td>
</tr>
<tr>
<td>Sloan Clack</td>
<td>March 5, 2024</td>
</tr>
</tbody>
</table>
NOW THEREFORE, by adoption of this resolution the City Council confirms said appointments as listed.

Adopted by the City Council of the City of Puyallup at a regular meeting on the 25th day of February 2020.

Julie Door
Mayor

ATTEST:

Mary Winter
City Clerk

APPROVED AS TO FORM:

Joseph N. Beck
City Attorney
Subject:
Public Safety Building

Presenter:
City Staff and consultants

Recommendation:
Determine the cost and term of the bond for the public safety building

Background:
At the last City Council meeting, Mackenzie architecture (Consultant) presented cost reductions that reduced the cost of the public safety building from an estimated $93 million to approximately $82 million and outlined comparable projects in other Washington communities. Also, Finance Director Barbara Lopez provided bond financing options for a 20-year bond and 30-year bond.

Based on Council discussion and questions, Finance Director Lopez will present further analysis on bond term and associated financing. In addition, the Consultant will be present to address any further City Council questions.

Council Direction:

Fiscal Impacts:

ATTACHMENTS
• PPSB - Funding Discussion
Subject:  
Association of Washington Cities (AWC) Membership

Presenter:  
City Council

Recommendation:  
Consider payment to AWC

Background:  
The City of Puyallup is a member of the statewide Association of Washington Cities (AWC). The City’s annual membership dues for 2020 are $30,924. At the City Council meeting last November, a motion was adopted that required “payment of the Association of Washington Cities membership fees be brought before City Council prior to payment.”

The City’s AWC 2020 membership fee is now due. Pursuant to the foregoing motion, this item is being brought back to City Council. AWC provided a City of Puyallup engagement report outlining the various aspects of AWC services and/or outreach specific to Puyallup.

Council Direction:

Fiscal Impacts:  
Membership fee is $30,924 and is within the general fund budget.

ATTACHMENTS
- AWC Membership Fee Invoice
- AWC Engagement Report
RE: 2020 AWC membership fee invoice

Dear Mayor Palmer,

For nearly 90 years, AWC has served Washington’s cities and towns with diverse programs and services. We have a rich history born out of the need for cities to band together to tell the Legislature and administration with a single, unified voice that a strong partnership and support for cities cannot be overlooked. Now, we’ve committed to doing even more by expanding the depth, breadth, and pace of our work.

Your ongoing AWC membership allows us to advocate for your needs, and the needs of all cities and towns, together.

With your ongoing membership, AWC continues to provide you with superior advocacy, education, and services. Whether your city relies on our state advocacy efforts, participates in our Member Pooling Programs, finds value in our data, or engages in our valuable education opportunities, AWC’s programs and services are diverse and unparalleled.

2020 member fee
Annual membership fee adjustments are based on a city’s population change, as well as the rate of change in the state and local government component of the Implicit Price Deflator (IPD). Based on your city’s population (according to the most recent OFM data), and a change to the IPD of 2.39%, your 2020 membership fee is $30,924.

Payment
Follow the steps below to pay your invoice online.

1. Login to our website at wacities.org. (Don’t have a login? Create one at wacities.org/usersignup)
2. Navigate to your profile by clicking on your name (on the upper right-hand side of the screen) and click on the Member Fees tab.
3. Enter your ACH payment information to securely pay your bill.

If you prefer to pay by check, please reference your order number from the attached invoice.
Rising to excellence
AWC recently adopted a new strategic plan to guide the organization’s efforts over the next three years as we refine and enhance our services. Through qualitative and quantitative research and discussion with our members, boards, staff, partners, and other stakeholders, we’ve committed to the following six goals:

1. **Lead**: Boldly and proactively drive policy on behalf of Washington’s cities and towns.
2. **Promote**: Raise visibility for cities and towns and the pivotal role of local government.
3. **Educate**: Inspire excellent and effective city and town leadership.
4. **Empower**: Champion innovative, high-quality solutions and resources to help cities and towns thrive.
5. **Engage**: Model inclusiveness and provide meaningful engagement opportunities to all members.
6. **Deliver**: Maximize our organizational effectiveness.

We believe that bold action is required to prepare our cities for a future that will be transformed in ways we cannot yet foresee. AWC will be instrumental in helping to ensure that all of Washington’s city elected officials and public servants are able to rise to their highest levels of excellence, so that every city in our state will thrive.

It is a privilege to serve as your AWC Chief Executive Officer. Working together with the AWC Board of Directors, staff, boards and committees of our Member Pooling Programs, and every city and town in the state of Washington, we are making progress to ensure that all cities and towns stay strong for many years to come.

If you have any questions about 2020 fees or AWC services, please feel free to contact me directly at peterk@awcnet.org or 360.753.4137.

Sincerely,

Peter B. King, CEO
Association of Washington Cities
City of Puyallup – Engagement report

The Association of Washington Cities (AWC) serves our members through advocacy, education and services. Below are some of the ways the City of Puyallup has benefited from its AWC membership in the recent past, as well as the services the city may access with its membership.

Serving cities through advocacy, education and services
Serving our members since 1933, the Association of Washington Cities (AWC) is a private, nonprofit, nonpartisan corporation.

- A 25-member Board of Directors oversees the association’s activities.
  
  City of Puyallup is in District 6. Puyallup elected officials are eligible to run for this district as well as the At-Large Western #1 position.

- The AWC President and Board of Directors make appointments to nearly 50 statewide boards, commissions, and advisory committees.
  
  Charles Hill, PE, Senior Civil Engineer is an AWC appointee to the Design Standards Program for Local Programs (WSDOT).

- Every AWC city member has three voting delegates at the annual business meeting. The membership adopts the AWC Statement of Policy, elects the Board of Directors, and can amend bylaws.
  
  The City of Puyallup receives three voting delegates at every AWC Business Meeting.

Member Pooling Programs and other services
AWC member cities and towns have the option to join any of AWC’s Member Pooling Programs. Programs are member driven, with a particular focus on cost savings, prevention, and excellent customer service.

The City of Puyallup is a member of the Drug & Alcohol Consortium (only available to AWC members). This program helps members comply with the federal Department of Transportation’s mandated drug and alcohol testing requirement for CDL (commercial driver license) employees, transit drivers, and gas utility workers. The D&A Consortium helps members with:

- Compliance with federally mandated drug and alcohol testing requirements for CDL employees.
- Assistance in meeting federally mandated testing requirements.
- Policies and support for cities to implement best practices and stay compliant.
- Access free training for supervisors and Designated Employer Representatives to stay compliant.

The City of Puyallup regularly uses AWC JobNet as a way to recruit competitive candidates for open positions. In the past year, City of Puyallup used AWC JobNet 19 times, and has benefited from free postings and discounted rates that come with membership.

Other member programs available to the City of Puyallup include:

- Employee Benefit Trust – Providing a broad selection of benefit options and health management programs.
- Risk Management Service Agency (RMSA) – Offering comprehensive coverage for property and liability needs with a focus on risk prevention.
- Workers’ Comp Retro – Helping employers’ lower risks for on-the-job injuries, reducing overall workers’ compensation costs.
- GIS Consortium – Giving cities the resources and knowledge base to fully implement the right GIS solution for their community.

360.753.4137 • 800.562.8981 • wacities.org
Advocating for strong cities

AWC is committed to representing the interests of Washington’s diverse cities and towns. Our Statement of Policy is adopted by the AWC membership at a Business Meeting; the legislative priorities are developed by a committee of elected officials from across the state and approved by the AWC Board of Directors.

AWC regularly advocates on behalf of cities to protect state-shared revenues. Revenues the City of Puyallup is expected to receive in 2020 include:

- Liquor profits: $333,391
- Liquor tax: $228,219
- Criminal justice – population: $12,887
- Criminal justice – special programs: $46,558
- Gas tax: $833,894
- Increased gas tax: $49,468
- Multi-modal distribution: $56,535
- Total: $1,560,954

AWC Government Relations staff have subject matter expertise on various issues and provide advice and guidance on topics ranging from municipal finance to law and justice, telecommunications to public records.

- Staff work closely with legislators, the executive branch, and boards and commissions to represent city needs year-round.
- Staff monitor and participate on task forces throughout the legislative interim. In 2019, this list included task forces such as city funding needs for transportation (report published by Joint Transportation Committee in June), state tax structure, disaster resiliency, model ordinance for siting behavioral health facilities, electrification of public vehicle fleets, inventory and assessment of fish passage barriers (culverts), de-escalation training and funding, and flushable wipes.
- Through training, issue briefs, and articles, Government Relations staff provide technical assistance on the implementation of new state and federal laws and rules. In recent years this included Paid Family Medical Leave, 2020 U.S. Census, Voting Rights Act, and affordable housing.
- A Legislative Priorities Committee of approximately 40 officials representing cities throughout the state make priority recommendations to the AWC Board of Directors.
- The AWC Federal Committee is comprised of city officials throughout the state and is responsible for developing the federal legislative priorities, making recommendations to the AWC Board of Directors, and playing an active role as ambassadors to Washington’s Congressional delegation.
- The Legislative Bulletin is published weekly during legislative sessions and monthly during the interim and provides in-depth analysis on implications of proposed, new and current laws.
- Action alerts are sent throughout the legislative session to notify elected officials and staff of important legislative developments. Action alerts contain messages, facts and figures to share with legislators.
- Issue briefs on fiscal and policy issues provide background, political context, and messages to educate city officials and legislators.
- City Actions Days annually brings nearly 400 city officials to Olympia to advocate for city priority issues, hear from legislative leaders, and more fully understand what’s happening in Olympia.
- Staff travel throughout the state to provide in-person legislative updates at conferences, Cities on Tap, and to various groups and forums.
- AWC hosts and facilitates meetings for city intergovernmental relations staff to collaboratively advance city issues.
Training that is mobile, meaningful and manageable

AWC targets education for municipal leadership, offering trainings and resources that are relevant in today’s fast-paced, dynamic world.

AWC Annual Conference’s city-focused agenda provides general sessions, workshops, and networking experiences so elected officials and managers can return to their communities with renewed ideas, insights and contacts. Session topics cover legal do’s and don’ts and emerging topics.

City Action Days offers briefings on legislative proposals and their effect on cities. City officials engage in the state’s policy development and budget process, better understand how the legislative process works, learn about AWC’s priorities, and hear from legislative leaders.

Labor Relations Institute is the premier training event for public sector human resources and labor relations professionals. The agenda is structured to inform and inspire, helping attendees understand the current legal landscape, navigate emerging trends, solve problems, enhance skills, and improve employee-management relations.

Member Expo is exclusively for members of AWC’s Member Pooling Programs (including the AWC Drug & Alcohol Consortium). It offers educational sessions that help attendees extract the greatest value from AWC services and programs, and provides an update on rates, trends, loss prevention, and new laws and legal opinions.

Elected Officials Essentials helps new and returning elected officials navigate legal requirements, roles and responsibilities, open government training, and more.

Other technical training includes:
- Municipal budgeting & fiscal management
- Running great meetings using parliamentary procedure
- Short course on local planning
- Emergency management: Role of elected officials during disasters

Forums include:
- Mayors Exchange
- Cities on Tap (formerly Regional Meetings)

eLearning opportunities include:
- Open Public Meetings Act
- Public Records Act and records retention
- Knowing the legal territory
- Budgeting basics
- GMA conversation starters
- Short course on local planning

The Certificate of Municipal Leadership program recognizes mayors and councilmembers for accomplishing 30 credits of training in four core areas. These training categories include:
- Effective local leadership
- Community planning and development
- Public sector resource development
- Roles, responsibilities, and legal requirements

The Advanced Certificate of Municipal Leadership recognizes mayors and councilmembers who continue to strive for excellence by attending additional educational opportunities, serving their community, and further development leadership skills.
Publications and data for fact-based decision making

AWC's wealth of resources and research tools help city leaders make decisions, identify trends, and explore new ways to approach issues.

- Open Data Portal
- Salary and benefits

*City of Puyallup management staff regularly use the AWC Salary and Benefit Survey to access comparative data to assist in setting salaries and labor negotiations.*

- Tax and user fee surveys

AWC's resources range from practical handbooks to topical publications and newsletters:

- *Cityvision* magazine
- *CityVoice* electronic newsletter
- Mayor & Councilmember Handbook
- Basics of Collective Bargaining – Negotiating with Unions in the Public Sector
- Washington State Public Employer Overtime Guide
- LEOFF 1 Disability Board Best Practices Resource Guide
- 53 Suggestions for Successful Public Service
- So You Want to be an Elected Official
- Forming Successful Partnership
Subject: Sound Transit Parking Garage Status and Update

Presenter: Hans Hunger, Tom Utterback, and Sound Transit

Recommendation: No action at this time.

Background: Sound Transit is constructing a 5-level parking garage with a 5th St. NW pedestrian overpass west of the existing Sound Transit Rail station. The project has many elements including a Development Agreement (DA), vacation of portion of 3rd Ave. NW, installation of a signal at 7th St NW & West Stewart, and non-motorized improvements. This presentation will be an overview/refresher of the DA scope/process and an update on the project. We will also be presenting a schedule of next steps in the approval process.

Council Direction: No action at this time.

Fiscal Impacts: None

ATTACHMENTS