AMENDED

CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 16, 2026

CITY HALL, COUNCIL CHAMBERS

6:00 PM

The public meeting will open at 6:00 p.m.

https://cityofsoledad.zoom.us/j/82986665207
Or Call:
1-669-900-6833 and use Meeting ID: 829 8666 5207

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sanchez
Councilmember Fernando Cabrera
Councilmember Evarista Banuelos
Councilmember Ben Caldera

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

V. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give

comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

VI. COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Proclaiming Friday, September 18, 2026, National POW/MIA Recognition Day
2. A Certificate of Appreciation recognizing Eric Segura as a source of pride and inspiration to the Soledad community following his selection by the Chicago White Sox in the 2026 Major League Baseball Draft.

VII. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the City Council and will be adopted by one action of the Council unless any Councilmember has any questions or wishes to make a statement or discuss an item. In that event, the Mayor will remove the item from the Consent Calendar for separate consideration.

1. Minutes

Attachments:
Staff Report
Minutes of 09/02/2026

COUNCIL ACTION: _____

2. Warrants

Attachments:
Staff Report
08/28/2026 - 09/09/2026

COUNCIL ACTION: _____

3. City Hall Holiday Office Closure from December 24, 2026 through January 1, 2027

Attachments:
Staff Report

COUNCIL ACTION: _____

4. Resolution No. 6417, A Resolution of the City Council of the City of Soledad Adopting Paid Holidays for Calendar Year 2027

Attachments:
Staff Report
Resolution No. 6417
2027 Paid Holiday Calendar

COUNCIL ACTION: _____

5. Resolution No. 6418, A Resolution of the City Council of the City of Soledad Approving

Construction Contract Change Order No. 3 in the Amount of $89,543.96 with Monterey Peninsula Engineering, Authorizing the Release of Project Retention in the Amount of $57,883.17 for the Water Reclamation Facility Manhole Replacements Project, and Authorizing the City Manager to Execute All Related Contract Documentation on Behalf of the City of Soledad

Attachments:
Staff Report
Resolution No. 6418
Exhibit A - CCO3

COUNCIL ACTION: _____

6. Resolution No. 6419, A Resolution of the City Council of the City of Soledad Declaring Surplus Furniture, Equipment, and Other Items and Authorizing the Sale, Donation, or Disposal of Such Property

Attachments:
Staff Report
Resolution No. 6419
Exhibit A - Surplus List

COUNCIL ACTION: _____

7. Resolution No. 6420, A Resolution of the City Council of the City of Soledad Approving the Purchase of One Portable Generator and Authorizing the City Manager to Purchase Said Equipment from United Rentals in the Total Amount of $137,963.84

Attachments:
Staff Report
Resolution No. 6420
Attachment 1 - Sales Quote

COUNCIL ACTION: _____

8. Resolution No. 6421, A Resolution of the City Council of the City of Soledad Authorizing Payment of Invoice No. 76688 for $9,544.93 from Rincon Consultants, Inc. for Additional, Unanticipated Work Required to Complete the 2025 Urban Water Management Plan (2025 UWMP) and 2025 Water Shortage Contingency Plan (2025 WSCP) for Timely Submittal to the California Department of Water Resources (CA DWR) by the July 1, 2026, Compliance Deadline

Attachments:
Staff Report
Resolution No. 6421
Ex. A - Rincon Invoice
UWMP Agreement for Services Signed

COUNCIL ACTION: _____

9. Resolution No. 6422, A Resolution of the City Council of the City of Soledad Approving Amendment No. 1 to the Consulting Services Agreement with BKF (formerly MNS Engineers) for Additional Hazard Mitigation Grant Program (HMGP) Application Support for the City's Backup Emergency Generators Project and Authorizing the City Manager to Execute the

Amendment for an Amount not to exceed $33,093

Attachments:
Staff Report
Resolution No. 6422
Exhibit A - BKF Agreement Amendment No. 1

COUNCIL ACTION: _____

10. Resolution No. 6423, A Resolution of the City Council of the City of Soledad Approving a Construction Services Contract with Stephen Ciari Plumbing and Heating Inc. for an Amount Not to Exceed $80,000 and Authorizing the City Manager to Execute all Contract Documents on Behalf of the City of Soledad

Attachments:
Staff Report
Resolution No. 6423
Exhibit A - Contract
Attachment 1 - Bid Plumbing Proposal

COUNCIL ACTION: _____

11. Resolution No. 6424 , A Resolution of the City Council of the City of Soledad Approving a New Consulting Services Agreement with Jaso Technology in an Amount Not to Exceed $81,000 and Authorizing the City Manager to Execute Said Agreement

Attachments:
Staff Report
Resolution No. 6424
Exhibit A - Jaso Technology Standard Agreement 2026-2027

COUNCIL ACTION: _____

12. Resolution No. 6425, A Resolution of the City Council of the City of Soledad Authorizing the Submittal of an Application to the California Governor's Office of Land Use and Climate Innovation (LCI) for the Extreme Heat and Community Resilience Program in the Amount of $4.5 Million

Attachments:
Staff Report
Resolution 6425

COUNCIL ACTION: _____

VIII. PUBLIC HEARING NO. 1

- Receive the Staff Report
- Open the Public Hearing
- Close the Public Hearing
- Council Action

1. Resolution No. 6427, A Resolution of the City Council of the City of Soledad Approving and

Accepting the Soledad Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Use Report Pursuant to Government Code section 7071(d) and Renewing City of Soledad Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment"

Attachments:
Staff Report
Resolution No. 6427
Exhibit A - Soledad Police Department AB 481 Annual Report
Exhibit B - Ordinance No. 743 with Policy 709
California Code 7071

COUNCIL ACTION: _____

IX. BUSINESS

1. Resolution No. 6426, A Resolution of the City Council of the City of Soledad Approving the Salinas Valley Safe Routes to School Participatory Budgeting Projects for the $250,000 Transportation Agency for Monterey County (TAMC) Allocation

Attachments:
Staff Report
Resolution No. 6426
Exhibit A - Participatory Project List

COUNCIL ACTION: _____

2. City of Soledad Transactions and Use Tax Citizen Oversight Committee Appointments

Attachments:
Staff Report
Application: Maria Rusconi
Application: Stella Laurel

COUNCIL ACTION: _____

X. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

XI. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

XII. CITY MANAGER'S REPORT

XIII. FUTURE AGENDA ITEMS

XIV. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda

will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, September 11, 2026, at 5:00 p.m.

Megan Hunter, City Clerk/Manager — 09/11/2026

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
September 02, 2026

CALL TO ORDER
Mayor Velazquez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:10 p.m.

ROLL CALL
The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor/Chair	Anna M. Velazquez
Mayor Pro Tem/Agency Member	Fernando Ansaldo-Sánchez
Councilmember/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Evarista Bañuelos
Councilmember/Agency Member	Ben Caldera

THE FOLLOWING COUNCILMEMBER WAS ABSENT
None

PUBLIC COMMENT – CLOSED SESSION ITEMS
There were no public comments.

MEETING RECESS
Mayor Velazquez recessed to Closed Session at 6:15 p.m.

MEETING RECONVENED
Mayor Velazquez reconvened from Closed Session at 6:52 p.m.

CLOSED SESSION
1. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the City is a party: Claim of DEM Enterprises, LLC.

2. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located at APN: 257-082-005-000

CLOSED SESSION REPORTS
1. City Attorney Mike Rodriquez reported that with respect to item #1, both claims have been denied unanimously. Direction was provided to legal counsel. No other reportable action taken.

2. City Attorney Mike Rodriquez reported that with respect to item #1, the council conferred with its real property negotiator and provided direction. No other reportable action taken.

PLEDGE OF ALLEGIANCE
Jose Luis Barajas led the Pledge of Allegiance.

ADDITIONS/MODIFICATIONS TO THE AGENDA

City Manager Hunter requested three modifications:

1. The Financial Consideration was written into the Strategic Plan Alignment. The report has been modified to reflect the correct sections.
2. In item B-1, the City will receive additional funding of $50,000, making the total amount being received $550,000.
3. She has requested to move B-4, the Container Village Feasibility Study, to be discussed first, which would make it B-1.

Motion: Councilmember Bañuelos motioned to approve the requested modifications to the agenda. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Bañuelos, Cabrera, Caldera, Ansaldo-Sánchez, Velazquez
Noes:	None
Abstain:	None
Absent:	None

PUBLIC COMMENT

Eugene Ivey III, Post Commander of Soledad's Post 32, announced that a fundraiser will be held on Saturday, September 5, 2026, from 11:00 a.m. to 1:00 p.m. at California Gourmet Pizza. Auxiliary 32 will also be present and offering baked goods for sale. Proceeds from the fundraiser will support student scholarships and other related community initiatives. Mr. Ivey invited community members to participate and noted that volunteers are also welcome to assist with the event.

Juan is the founder of Montereyscene.com and was present via Zoom. He announced that Monterey Scene was built to help people throughout Monterey County find local resources, news, businesses, opportunities, and events. He hopes to be more widely used as a source of information for people in Soledad.

There were no further comments.

COUNCIL PRESENTATION

1. A Proclamation of the City Council of the City of Soledad Recognizing the Month of September as National Childhood Cancer Awareness Month.

Jacob's Heart Outreach Coordinator Allyssa Gil-Ojeda was present in the meeting to accept the proclamation. She thanked the council for the proclamation.

2. A Proclamation of the City Council of the City of Soledad Recognizing the Month of September as National Recovery Month.

This proclamation will be presented at Soledad High School on 09/30/2026 at 2:30 p.m.

3. A Proclamation of the City Council of the City of Soledad Proclaiming September 15th - October 15th, 2026, National Hispanic Heritage Month.

The proclamation was presented to the Soledad Civics Academy. The Civics Academy members were present at the meeting to accept the proclamation. They thanked the council for the proclamation and for the support given.

PRESENTATIONS

1. Pájaro Community Development Corporation Annual Report

   Director of Strategic Initiative Rocio Andrade and Business Success Manager Isaac Rodriguez presented the Annual Report PowerPoint and an overview of operations.

2. Monterey County Business Council Annual Report

Program Manager & Business Support Specialist Jose Luis Barajas presented the MCBC Annual Report and PowerPoint overview.

CONSENT CALENDAR
There were no public comments.

Motion: Mayor Pro Tem Ansaldo-Sánchez motioned to approve C-1, C-2, C-3, C-4, C-5, C-6, C-7, C-8, C-9, C-10, and C11. Motion was seconded by Councilmember Caldera and passed by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Caldera, Bañuelos, Cabrera, Velazquez
Noes:	None
Abstain:	None
Absent:	None

1. Minutes 08/12/2026 and 08/19/2026

2. Warrants of 08/14/2026 – 08/27/2026

3. Human Resources Activity Report

4. Community & Economic Development Department Activity Report

5. Parks & Recreation Department Activity Report

6. Public Works Activity Report

7. Police Department Activity Report

8. Fire Department Activity Report

9. Community Engagement Activity Report

10. Resolution No. 6414, A Resolution of the City Council of the City of Soledad Approving the Agreement with HR Sheet Metal Heating and Air Conditioning, for $30,900, Authorizing the City Manager to Execute Said Agreement, and Approving a FY 26/27 Budget Amendment in the Amount of $30,900

11. Resolution No. 6415, A Resolution of the City Council of the City of Soledad Approving Amendment No. 3 to the Professional Services Agreement with Placeworks, Inc. to Extend the Term and Increase Compensation by $25,000 for a Total Amount Not to Exceed $1,273,801 for the City's 2045 General Plan Update and 2023-2031 Housing Element Implementation and Authorizing the City Manager to Execute Said Agreement

BUSINESS

B-1. Presentation and Acceptance of the Soledad Container Village Feasibility Study and 2024 United States Department of Agriculture Rural Business Development Fund (USDA) Rural Business Development Grant Closeout Report

Economic Development Coordinator Tencia Vargas presented the staff report and PowerPoint presentation.

MCBC Special Projects Specialist Blake Holiday shared highlights from the project.

Community & Economic Development Director Beatriz Trujillo added further clarifying information.

There were no public comments.

The council asked numerous questions regarding the Soledad Container Village and expressed support.

Community & Economic Development Director Beatriz Trujillo provided more details from the information provided.

City Manager Hunter provided further clarifying information.

Mayor Velazquez asked that staff create a one-page overview of the City's grant, including its details and progress.

Motion: Councilmember Bañuelos motioned to accept the Soledad Container Village Feasibility Study and 2024 United States Department of Agriculture Rural Business Development Fund (USDA) Rural Business Development Grant Closeout Report. Motion was seconded by Mayor Velazquez and passed by the following vote:

Action

Ayes:	Bañuelos, Velazquez, Cabrera, Caldera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	None

B-2. Resolution No. 6416, A Resolution of the City Council of the City of Soledad Authorizing Amendments to the County of Monterey Encampment Resolution Funding Program – Round 3 (ERF-3) Standard Agreement and Professional Services Agreement in a Combined Amount Not to Exceed $550,000, for a Total Program Amount Not to Exceed $3.35 Million, and Authorizing Execution of Related Documents, and Approving a Corresponding Budget Amendment (as modified increasing the total amount by $50,000).

Management Analyst Kimberly Herrera presented the staff report.

Community & Economic Development Director Beatriz Trujillo added further clarifying information.

City Manager Hunter provided additional information on the project and the facility's funding.

There were no public comments.

Motion: Councilmember Cabrera motioned to approve Resolution No. 6416 as modified. Motion was seconded by Mayor Pro Tem Ansaldo-Sánchez and passed by the following vote:

Action

Ayes:	Cabrera, Ansaldo-Sánchez, Caldera, Bañuelos, Velazquez
Noes:	None
Abstain:	None
Absent:	None

B-3. Community Engagement Strategies Presentation

Community Engagement Manager Eric Mora presented the staff report and presentation.

There were no public comments.

Council Action:
This item was informational and no action was taken.
The information was received by the City Council.
Direction was provided to staff regarding a future discussion about City Council District engagement.

B-4. Strategic Plan Quarterly Update – Q2 2026

Financial Analyst Jesus Yanez presented the staff report and PowerPoint presentation.

There were no public comments.

Council Action:
This item was informational and no action was taken.
The information was received by the City Council.
Direction was provided to staff regarding a future discussion about City Council District engagement and budgeted amount of $1,200 for the mayor and each councilmember.

MAYOR'S REPORTS AND ACKNOWLEDGEMENTS
Mayor Velazquez reported six items:
1. She thanked the staff for finding adequate funding for the air conditioning system at the Police Department.
2. On 06/01, she found out the City has been awarded $1.5 million for the Soledad Community Center from the Office of Speaker Rivas.
3. On 08/31, she attended the LAFCO meeting.
4. On 08/31, she attended the TAMC meeting; the City was awarded a $965,000 grant for the City-wide Pedestrian and Signal project. She congratulated Soledad staff.
5. On Saturday, 09/05, there will be a Press event and Soccer Clinic at 10:00 a.m.
6. She thanked the Soledad Community Center for activating as a clean air center during this time of poor air quality because of the wildfires.

COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS
Councilmember Caldera reported one item:
1. On 08/26, he attended the Know Your Rights meeting.

Councilmember Cabrera reported one item:
1. On 08/31, he attended the CCA graduation for Promotores de Salud.

Councilmember Ansaldo-Sánchez reported three items:
1. He announced that on Friday, 09/04, and Saturday, 09/05, the Guy Fieri Foundation will be cooking 600 meals each day for the firefighters who are fighting the Timber Fire from 9:00 a.m. to 3:00 p.m. This will take place at Andrew Molera State Park. If interested in volunteering, please contact Tammy Berry from the Guy Fieri Foundation.
2. He recognized the contributions of Dolly Parton who has passed away.
3. He acknowledged himself because he started his Educational Doctorate over the past weekend.

Councilmember Bañuelos reported five items:
1. She attended the Back to School Night for Soledad High School.
2. She attended the Know Your Rights meeting.
3. She acknowledged Compassion in Action 831. She partnered with them for a fundraiser for resident Lupe Ortiz.
4. There will be an American Legion Fundraiser on Saturday, 09/05.
5. She acknowledged all students who have returned to school.

CITY MANAGER'S REPORT
City Manager Hunter had six items:
1. Chief Jason Luckenbach has been deployed to the Timber and Plasket fires. Our Police Department will also be providing mutual aid to the Sheriff's office at this time.
2. She thanked Mayor Velazquez for mentioning the earmark and supporting the Quick Build application. She thanked Assistant Engineer Juan Huerta, who helped put the TAMC application together.
3. She has met with the Public Works Water, Wastewater, and Maintenance Divisions and has been very impressed with the City's Public Works Team for all their efforts, working with limited resources.

4. The City is working on the El Nino planning, which include water and wastewater planning. This may also include the rental or purchase of backup generators to ensure safety.
5. She thanked the Community & Economic Development Director Beatriz Trujillo, Management Analyst Kimberly Herrera, and Homeless Services Coordinator Edith Rodriguez for all the work they have done to make the Sendero a success.
6. She thanked all the City staff who have contributed to the success of the Strategic Plan and to improving the City of Soledad.

FUTURE AGENDA ITEMS

Councilmember Caldera had no future agenda items.

Councilmember Cabrera had no future agenda items.

Mayor Pro Tem Ansaldo-Sánchez had no future agenda items.

Councilmember Bañuelos had one item:

1. She asked whether the City has already begun organizing an emergency response team.

City Manager Hunter said the City staff is the emergency response team and that this will be discussed in more detail in October.

Mayor Velazquez had two items:

1. She asked if the emergency response plan could be brought back to the council so that the council can be made aware.
2. She would also like to have a proclamation for Dr. Daneen Gus, who will be retiring in December.

ADJOURNMENT

Mayor Velazquez adjourned the meeting in memory of Dolly Parton, recognizing her legacy not only through her music but also through her Imagination Library. Through this extraordinary program, children in the City of Soledad and Monterey County from birth to age five years old will receive books, fostering a lifelong love of reading and learning.

Meeting adjourned at 10:11 p.m.

Minutes Approved: September 16, 2026

_____

ANNA M. VELAZQUEZ, Mayor/Chair

_____

MEGAN HUNTER, City Clerk

COUNCIL COMMUNICATION

SUBJECT: **Warrants**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Assistant City Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APRAB-Mechanics Bank						
SHREDD	SHREDDING SOURCE SOLUTIONS	09/04/2026	EFT	0.00	75.00	10657

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
7962	Invoice	06/30/2026	Shredding Service	0.00	75.00
	100-1400-52200	PROFESSIONAL SERVICES...	Shredding Service	75.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES	09/04/2026	EFT	0.00	146.95	10658

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
288485	Invoice	09/04/2026	Drinking Water- Shop	0.00	32.78
	310-0000-52052	SAFETY EQUIPMENT	Drinking Water- Shop	32.78	
288948	Invoice	09/04/2026	Latex Gloves	0.00	114.17
	100-1400-52080	FLEET SERVICES	Latex Gloves	114.17	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BENITEZ	BENITEZ SECURITY SERVICE INC	09/04/2026	EFT	0.00	2,304.00	10659

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3813	Invoice	09/04/2026	Sendero Security	0.00	2,304.00
	121-0000-52200	PROFESSIONAL SERVICES...	Sendero Security	2,304.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CANNOA	CANNON CORPORATION	09/04/2026	EFT	0.00	8,873.25	10660

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
96785	Invoice	09/04/2026	ITC SCADA Services	0.00	766.50
	310-0000-52200	PROFESSIONAL SERVICES...	ITC SCADA Services	766.50	
96796	Invoice	09/04/2026	SCADA System Upgrade	0.00	8,106.75
	309-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA System Upgrade	2,026.69	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA System Upgrade	6,080.06	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
COMOEM	COUNTY OF MONTEREY DEPT OF EMERGENCY (	09/04/2026	EFT	0.00	114,066.00	10661

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
FY 26/27 Q2	Invoice	09/04/2026	911- ER Fees	0.00	114,066.00
	100-1400-52065	911 DISPATCH FEES	911- ER Fees	114,066.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DTAINC	DAVID TAUSSIG AND ASSOCIATES, INC.	09/04/2026	EFT	0.00	22,000.00	10662

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
2607154	Invoice	09/04/2026	Orchard Villas MAD and BAD Admin Servic...	0.00	4,000.00
	651-0000-52070	DISTRICT ADMINISTRATI...	Orchard Villas MAD and BAD A...	2,000.00	
	652-0000-52070	DISTRICT ADMINISTRATI...	Orchard Villas MAD and BAD A...	2,000.00	
2607155	Invoice	09/04/2026	Two Bonded AD's Admin. Diamondrige/Vi...	0.00	12,000.00
	647-0000-52070	DISTRICT ADMINISTRATI...	Two Bonded AD's Admin. Diamo...	4,000.00	
	649-0000-52070	DISTRICT ADMINISTRATI...	Two Bonded AD's Admin. Diamo...	4,000.00	
	650-0000-52070	DISTRICT ADMINISTRATI...	Two Bonded AD's Admin. Diamo...	4,000.00	
2607156	Invoice	09/04/2026	Diamond Ridge MAD and BAD Admin Servi...	0.00	4,000.00
	649-0000-52070	DISTRICT ADMINISTRATI...	Diamond Ridge MAD and BAD A...	2,000.00	
	650-0000-52070	DISTRICT ADMINISTRATI...	Diamond Ridge MAD and BAD A...	2,000.00	
2607157	Invoice	09/04/2026	Rancho San Vicente MAD and BAD Admin ...	0.00	2,000.00
	647-0000-52070	DISTRICT ADMINISTRATI...	Rancho San Vicente MAD and B...	2,000.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
FIRST	FIRST ALARM	09/04/2026	EFT	0.00	525.69	10663

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
972530	Invoice	09/04/2026	Alarm Monitoring	0.00	525.69	
	100-2200-52520	MAINTENANCE AGREEM...	Alarm Monitoring	525.69		
HAENER	FOUNDATION HA ENERGY GENERATION, LLC	09/04/2026	EFT	0.00	50,398.93	10664
5229	Invoice	09/04/2026	Windpower WWTP Aug. 26	0.00	50,398.93	
	310-0000-52400	UTILITIES	Windpower WWTP Aug. 26	50,398.93		
PARTST	HCOP, LLC/PARTS TREE.COM	09/04/2026	EFT	0.00	553.56	10665
2-508233	Invoice	09/04/2026	Cooling Thermostat	0.00	113.43	
	100-2100-52525	REPAIRS & MAINTENANCE..	Cooling Thermostat	113.43		
2-511367	Invoice	09/04/2026	Mower V-Blets	0.00	258.94	
	100-2100-52525	REPAIRS & MAINTENANCE..	Mower V-Blets	258.94		
2-518627	Invoice	09/04/2026	Mower Replacement Parts	0.00	181.19	
	100-2100-52525	REPAIRS & MAINTENANCE..	Mower Replacement Parts	181.19		
POTTS	JESSICA POTTS	09/04/2026	EFT	0.00	1,818.75	10666
SC-005	Invoice	09/04/2026	Professional Services August 2026	0.00	1,818.75	
	100-1100-52200	PROFESSIONAL SERVICES...	Professional Services August 20...	1,818.75		
MISLAW	MISSION LAWN AND GARDEN CARE	09/04/2026	EFT	0.00	6,955.00	10667
9092	Invoice	09/04/2026	Water Leak Repair	0.00	300.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Water Leak Repair	300.00		
9093	Invoice	09/04/2026	Windscreen Replacement	0.00	195.00	
	651-0000-52522	PARK MAINTENANCE	Windscreen Replacement	195.00		
9099	Invoice	09/04/2026	Gabilan Drive Maint.	0.00	680.00	
	410-0000-52531	STREET MAINTENANCE	Gabilan Drive Maint.	680.00		
9100	Invoice	09/04/2026	Front St./RSV	0.00	1,650.00	
	410-0000-52531	STREET MAINTENANCE	Front St.	1,350.00		
	647-0000-52530	STREET LANDSCAPING	RSV	300.00		
9101	Invoice	09/04/2026	Gabilan Maint.	0.00	780.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Gabilan Maint.	780.00		
9104	Invoice	09/04/2026	Landscape Maint. Storm Water	0.00	2,800.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Landscape Maint. Storm Water	2,800.00		
9105	Invoice	09/04/2026	Liberty St, Maint	0.00	400.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Liberty St, Maint	400.00		
9106	Invoice	09/04/2026	Fire Dept. Maint	0.00	150.00	
	100-1450-52518	FACILITIES EXPENSE	Fire Dept. Maint	150.00		
CULLIG	QUALITY WATER ENTERPRISES, INC.	09/04/2026	EFT	0.00	304.50	10668
1277271	Invoice	09/04/2026	Water Services	0.00	149.60	
	100-2100-52520	MAINTENANCE AGREEM...	Water Services	44.88		
	309-0000-52520	MAINTENANCE AGREEM...	Water Services	104.72		
1277768	Invoice	09/04/2026	D1/POU Rental	0.00	154.90	
	309-0000-52518	FACILITIES EXPENSE	D1/POU Rental	30.98		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52518 FACILITIES EXPENSE		D1/POU Rental		123.92	
ROBINWARBEYCON	ROBIN WARBEY CONSULTING	09/04/2026	EFT	0.00	9,000.00	10669
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3971	Invoice	09/04/2026	August 2026 II Services	0.00	9,000.00	
	100-1320-52200	PROFESSIONAL SERVICES...	August 2026 II Services		3,600.00	
	309-0000-52200	PROFESSIONAL SERVICES...	August 2026 II Services		2,250.00	
	310-0000-52200	PROFESSIONAL SERVICES...	August 2026 II Services		2,250.00	
	311-0000-52200	PROFESSIONAL SERVICES...	August 2026 II Services		900.00	
SAFEST	SAFESTORE, INC	09/04/2026	EFT	0.00	989.69	10670
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SS3319	Invoice	09/04/2026	Evidence Storage	0.00	989.69	
	100-1400-52050	PROPERTY EVIDENCE RO...	Evidence Storage		989.69	
SHREDD	SHREDDING SOURCE SOLUTIONS	09/04/2026	EFT	0.00	75.00	10671
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10838	Invoice	09/04/2026	Shredding Service	0.00	75.00	
	100-1400-52200	PROFESSIONAL SERVICES...	Shredding Service		75.00	
USABLU	USABLUE BOOK	09/04/2026	EFT	0.00	1,245.14	10672
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV01137813	Invoice	09/04/2026	Ammonia Reagents- OP. Process Control	0.00	348.49	
	310-0000-52053	LAB ANALYSIS & TESTING	Ammonia Reagents- OP. Process...		348.49	
INV01138849	Invoice	09/04/2026	Turbidity (NTU) Calibration and OP nets	0.00	896.65	
	310-0000-52051	TOOLS & MINOR EQUIPM...	OP. Nets		323.31	
	310-0000-52053	LAB ANALYSIS & TESTING	Turbidity (NTU) Calibration		573.34	
VASQUEZ SHOT	VASQUES SHOTOKAN KARATE ACADEMY LLC	09/04/2026	EFT	0.00	1,386.00	10673
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
082626	Invoice	09/04/2026	Instructor Pay- Youth Karate August 2026	0.00	1,386.00	
	100-2200-52200	PROFESSIONAL SERVICES...	Instructor Pay- Youth Karate Au...		1,386.00	
VICTOR	WILSON VICTORY	09/04/2026	EFT	0.00	800.00	10674
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
082626	Invoice	09/04/2026	Adult Basketball Referee	0.00	800.00	
	100-2200-52200	PROFESSIONAL SERVICES...	Adult Basketball Referee		800.00	
FERGUSONUS	FERGUSON US HOLDINGS, INC	09/04/2026	Regular	0.00	2,294.25	61021
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1926113	Invoice	06/30/2026	Neptune 5/8" Meters	0.00	2,294.25	
	309-0000-52521	METER REPAIR/REPLACE...	Neptune 5/8" Meters		2,294.25	
JAV la	J.A.V. Language Solutions LLC	09/04/2026	Regular	0.00	540.00	61022
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26-0148	Invoice	06/30/2026	Council Mtg Translation Svcs - 4/15/26	0.00	540.00	
	100-1000-52200	PROFESSIONAL SERVICES...	Council Mtg Translation Svcs		540.00	
4LEAF	4LEAF, INC.	09/04/2026	Regular	0.00	22,760.86	61023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
J0878-26G	Invoice	09/04/2026	4Leaf	0.00	3,193.54	
	100-1250-52200	PROFESSIONAL SERVICES...	4Leaf	3,193.54		
J4364M	Invoice	09/04/2026	4Leaf	0.00	19,567.32	
	100-1250-52200	PROFESSIONAL SERVICES...	4Leaf	19,567.32		
ACCBUS	ACC BUSINESS	09/04/2026	Regular	0.00	2,050.49	61024
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1761259118	Invoice	09/04/2026	Internet SVC	0.00	2,050.49	
	100-2200-52400	UTILITIES	Internet SVC	2,050.49		
ACCBUS	ACC BUSINESS	09/04/2026	Regular	0.00	1,355.09	61025
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9606789117	Invoice	09/04/2026	WWTP Internet Service	0.00	1,355.09	
	310-0000-52410	TELEPHONE/DATA/PAGER	WWTP Internet Service	1,355.09		
ACCBUS	ACC BUSINESS	09/04/2026	Regular	0.00	1,032.64	61026
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4177989113	Invoice	09/04/2026	Gateway Internet	0.00	1,032.64	
	100-1200-52400	UTILITIES	Gateway Internet	1,032.64		
ACEHIG	ACE HIGH DESIGNS, INC.	09/04/2026	Regular	0.00	621.09	61027
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54937	Invoice	09/04/2026	Hats for PW Staff	0.00	621.09	
	100-2100-52520	MAINTENANCE AGREEM...	Hats for PW Staff	207.03		
	309-0000-52520	MAINTENANCE AGREEM...	Hats for PW Staff	207.03		
	310-0000-52520	MAINTENANCE AGREEM...	Hats for PW Staff	207.03		
ALCANA	ALCANTAR ACE HARDWARE	09/04/2026	Regular	0.00	1,561.95	61028
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16133/1	Invoice	09/04/2026	Prop/Evidence Vehicles	0.00	65.08	
	100-1400-52050	PROPERTY EVIDENCE RO...	Prop/Evidence Vehicles	65.08		
16556/1	Invoice	09/04/2026	Teflon Tape	0.00	9.16	
	651-0000-52525	REPAIRS & MAINTENANCE..	Teflon Tape	9.16		
16640/1	Invoice	09/04/2026	Plumbing Supplies	0.00	6.54	
	100-1400-52518	FACILITIES EXPENSE	Plumbing Supplies	6.54		
16643/1	Invoice	09/04/2026	All Purpose Cleaner	0.00	10.91	
	100-2100-52525	REPAIRS & MAINTENANCE..	All Purpose Cleaner	10.91		
16650/1	Invoice	09/04/2026	Edger Blade Restroom Supllies	0.00	52.40	
	100-2100-52525	REPAIRS & MAINTENANCE..	Edger Blade Restroom Supllies	52.40		
16669/1	Invoice	09/04/2026	Adhesive	0.00	28.38	
	100-2100-52525	REPAIRS & MAINTENANCE..	Adhesive	28.38		
16690/1	Invoice	09/04/2026	Stock Items / Primer Backflow	0.00	46.94	
	309-0000-52525	REPAIRS & MAINTENANCE..	Stock Items / Primer Backflow	46.94		
16710/1	Invoice	09/04/2026	Fleet. Battery/Spray Paint	0.00	245.85	
	100-1400-52080	FLEET SERVICES	Fleet. Battery/Spray Paint	245.85		
16711/1	Invoice	09/04/2026	Wifi Power Strip	0.00	54.61	
	100-1400-52080	FLEET SERVICES	Wifi Power Strip	54.61		
16757/1	Invoice	09/04/2026	Dish Soap- Break Room	0.00	15.28	
	310-0000-52518	FACILITIES EXPENSE	Dish Soap- Break Room	15.28		
16758/1	Invoice	09/04/2026	Maint. Supplies	0.00	34.94	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2200-52525 REPAIRS & MAINTENANCE..	Maint. Supplies			34.94	
16769/1	Invoice	09/04/2026	Saw Blade / Cut Steel	0.00	36.88	
	309-0000-52051 TOOLS & MINOR EQUIPM...	Saw Blade / Cut Steel			36.88	
16771/1	Invoice	09/04/2026	Maint. Supplies	0.00	17.47	
	100-2200-52525 REPAIRS & MAINTENANCE..	Maint. Supllies			17.47	
16775/1	Invoice	09/04/2026	Irrigation Parts	0.00	31.33	
	650-0000-52421 PARK/LANDSCAPE ELECTR...	Irrigation Parts			31.33	
16777/1	Invoice	09/04/2026	Plexi- Glass	0.00	398.75	
	651-0000-52522 PARK MAINTENANCE	Plexi- Glass			398.75	
16795/1	Invoice	09/04/2026	Facility Supplies	0.00	17.47	
	100-2200-52518 FACILITIES EXPENSE	Facility Supplies			17.47	
16797/1	Invoice	09/04/2026	Nozzle- Spraying Backpack	0.00	65.54	
	310-0000-52051 TOOLS & MINOR EQUIPM...	Nozzle- Spraying Backpack			65.54	
16810/1	Invoice	09/04/2026	Cement Bass for Cage	0.00	76.28	
	100-2100-52525 REPAIRS & MAINTENANCE..	Cement Bass for Cage			76.28	
16812/1	Invoice	09/04/2026	Raftr Cement / Screws	0.00	30.57	
	309-0000-52525 REPAIRS & MAINTENANCE..	Raftr Cement / Screws			30.57	
16814/1	Invoice	09/04/2026	Teflon Tape	0.00	3.47	
	100-2100-52525 REPAIRS & MAINTENANCE..	Teflon Tape			3.47	
16819/1	Invoice	09/04/2026	Slide Bolt & Wood Chisel	0.00	25.76	
	100-1400-52518 FACILITIES EXPENSE	Slide Bolt & Wood Chisel			25.76	
16822/1	Invoice	09/04/2026	Trailer- Janitorial Supplies	0.00	27.95	
	310-0000-52518 FACILITIES EXPENSE	Trailer- Janitorial Supplies			27.95	
16824/1	Invoice	09/04/2026	Irrigation Repair	0.00	35.24	
	100-2100-52525 REPAIRS & MAINTENANCE..	Irrigation Repair			35.24	
16825/1	Invoice	09/04/2026	Irrigation Repairs	0.00	22.44	
	100-2100-52525 REPAIRS & MAINTENANCE..	Irrigation Repairs			22.44	
16830/1	Invoice	09/04/2026	Sprayer Repair	0.00	20.74	
	100-2100-52044 CHEMICAL	Sprayer Repair			20.74	
16843/1	Invoice	09/04/2026	Key Made for Container Restrooms	0.00	3.92	
	100-2100-52525 REPAIRS & MAINTENANCE..	Key Made for Container Restro...			3.92	
16846/1	Invoice	09/04/2026	Fastners for Mower	0.00	8.52	
	100-2100-52525 REPAIRS & MAINTENANCE..	Fastners for Mower			8.52	
16891/1	Invoice	09/04/2026	Irrigation Parts & Disinfectant	0.00	34.88	
	100-2100-52525 REPAIRS & MAINTENANCE..	Irrigation Parts & Disinfectant			34.88	
16899/1	Invoice	09/04/2026	Fasteners Backflow	0.00	18.94	
	100-2100-52525 REPAIRS & MAINTENANCE..	Fasteners Backflow			18.94	
16908/1	Invoice	09/04/2026	Facility Supplies	0.00	18.56	
	100-2200-52518 FACILITIES EXPENSE	Facility Supplies			18.56	
16930/1	Invoice	09/04/2026	Shop/ Janitorial Restock Supplies	0.00	99.77	
	310-0000-52051 TOOLS & MINOR EQUIPM...	Shop/ Janitorial Restock Supplies			46.29	
	310-0000-52518 FACILITIES EXPENSE	Shop/ Janitorial Restock Supplies			53.48	
C19039/1	Credit Memo	09/04/2026	Return	0.00	-2.62	
	100-1400-52518 FACILITIES EXPENSE	Return			-2.62	
	Void	09/04/2026	Regular	0.00	0.00	61029
AMAZON	AMAZON CAPITAL SERVICES	09/04/2026	Regular	0.00	2,565.14	61030

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
146D-L3JC-JY17	Invoice	09/04/2026	Ergonomics	0.00	335.34
	100-1310-52200	PROFESSIONAL SERVICES...	Ergonomics	335.34	
146D-L3JC-KDKP	Invoice	09/04/2026	Lozano's Boots	0.00	153.88
	100-1400-52048	UNIFORM PURCHASE	Lozano's Boots	153.88	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
14VJ-XVDJ-6DFT	Invoice	09/04/2026	Fans	0.00	71.56	
	100-1400-52518	FACILITIES EXPENSE	Fans		71.56	
193L-DRQH-99JH	Invoice	09/04/2026	Pet Microchip Scanners/Readers	0.00	76.26	
	312-0000-52235	ANIMAL SERVICES	Pet Microchip Scanners/Readers		76.26	
1F11-FGYD-7TCR	Invoice	09/04/2026	Lights for Ice Cream Cart	0.00	44.97	
	100-3100-52200	PROFESSIONAL SERVICES...	Lights for Ice Cream Cart		44.97	
1GP4-J3LJ-L3XM	Invoice	09/04/2026	Safety Vest- (FR)- J. Padilla	0.00	143.12	
	310-0000-52052	SAFETY EQUIPMENT	Safety Vest- (FR)- J. Padilla		143.12	
1HFN-R6Q1-H734	Invoice	09/04/2026	Bidets	0.00	111.39	
	100-1400-52518	FACILITIES EXPENSE	100140052518		111.39	
1HP7-F3NL-9DYV	Invoice	09/04/2026	POW Pins	0.00	46.97	
	100-3100-52200	PROFESSIONAL SERVICES...	POW Pins		46.97	
1KT1-7HLX-F7K9	Invoice	09/04/2026	Office Supllies	0.00	99.38	
	100-2200-52040	OFFICE SUPPLIES	Office Supllies		99.38	
1KT3-F1T3-FYQH	Invoice	09/04/2026	POW Flag	0.00	65.54	
	100-1100-52040	OFFICE SUPPLIES	POW Flag		65.54	
1LV7-K1DY-LTFH	Invoice	09/04/2026	Office Supplies	0.00	27.85	
	100-1400-52040	OFFICE SUPPLIES	Office Ssupplies		27.85	
1LYC-LY6R-WKNM	Invoice	09/04/2026	Easel Pad	0.00	39.32	
	100-1400-52040	OFFICE SUPPLIES	Easel Pad		39.32	
1MYN-PT4D-L66Q	Invoice	09/04/2026	Power Strip	0.00	34.30	
	100-1400-57100	CAPITAL OUTLAY - COMP...	Power Strip		34.30	
1PCF-CYT4-CPMY	Invoice	09/04/2026	Erognomics	0.00	324.95	
	100-1310-52200	PROFESSIONAL SERVICES...	Erognomics		324.95	
1PWW-4H1T-C7...	Invoice	09/04/2026	Aguilars Boots	0.00	131.10	
	100-1400-52048	UNIFORM PURCHASE	Aguilars Boots		131.10	
1T1G-FTLX-GHY9	Invoice	09/04/2026	Irrigation Adjustment	0.00	137.55	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Adjustment		137.55	
1VPR-9M3M-93FC	Invoice	09/04/2026	Weed Eater Carburetor	0.00	72.70	
	100-2100-52525	REPAIRS & MAINTENANCE..	Weed Eater Carburetor		72.70	
1VWW-KCT9-CD...	Invoice	09/04/2026	Budget Binder Supplies	0.00	21.59	
	100-1300-52040	OFFICE SUPPLIES	Budget Binder Supplies		21.59	
1W6T-N6JJ-CVTF	Invoice	09/04/2026	Ergonomics	0.00	80.31	
	100-1310-52200	PROFESSIONAL SERVICES...	Ergonomics		80.31	
1XR1-7VYF-Q64F	Invoice	09/04/2026	Field Paint for Sports	0.00	343.75	
	100-2200-52047	SPORTS EQUIPMENT	Field Paint for Sports		343.75	
1YQ4-3V1K-LM1G	Invoice	09/04/2026	NNO Event - Supplies	0.00	203.31	
	100-3100-52200	PROFESSIONAL SERVICES...	NNO Event - Supplies		203.31	

AMERIV	AMERICAN RIVER COLLEGE	09/04/2026	Regular	0.00	67.00	61031

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
27-104 ARC PSC	Invoice	09/04/2026	Training - Sgt. Solis	0.00	67.00
	100-1400-52091	TRAVEL, MEETINGS & TRA...	Training - Sgt. Solis	67.00	

AMESUP	AMERICAN SUPPLY COMPANY	09/04/2026	Regular	0.00	952.66	61032

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3098524	Invoice	09/04/2026	Restroom Supplies	0.00	952.66
	100-2100-52525	REPAIRS & MAINTENANCE..	Restroom Supplies	952.66	

ANIMAL	ANIMAL DAMAGE MANAGEMENT, INC.	09/04/2026	Regular	0.00	200.00	61033

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
AUTOZO	AUTOZONE LLC	09/04/2026	Regular	0.00	1,243.89	61034
461467	Invoice	09/04/2026	Rodent Control Chavez/Vosti	0.00	200.00	
	100-2100-52518	FACILITIES EXPENSE	Rodent Control Chavez/Vosti	200.00		
06290354136	Invoice	09/04/2026	Water Pump & Timing Chain- Detectvie Un...	0.00	568.02	
	100-1400-52080	FLEET SERVICES	Water Pump & Timing Chain- De...	568.02		
06290354164	Invoice	09/04/2026	Gasket Set - Detective Unit	0.00	91.46	
	100-1400-52080	FLEET SERVICES	Gasket Set - Detective Unit	91.46		
06290354866	Invoice	09/04/2026	Coolant Hose, Exhaust, Crankshaft Seal- D...	0.00	113.14	
	100-1400-52080	FLEET SERVICES	Coolant Hose, Exhaust, Cranksha...	113.14		
06290354995	Invoice	09/04/2026	Rental Tool- Detective Unit	0.00	92.91	
	100-1400-52080	FLEET SERVICES	Rental Tool- Detective Unit	92.91		
06290359642	Invoice	09/04/2026	Tailgate Handle PW-31	0.00	94.37	
	100-2100-52080	FLEET SERVICES	Tailgate Handle PW-31	94.37		
06290359647	Invoice	09/04/2026	Tailgate Handle PW-31	0.00	13.89	
	100-2100-52080	FLEET SERVICES	Tailgate Handle PW-31	13.89		
06290359666	Invoice	09/04/2026	Tailgate Latches PW-31	0.00	109.22	
	100-2100-52080	FLEET SERVICES	Tailgate Latches PW-31	109.22		
06290363752	Invoice	09/04/2026	Rental Tool	0.00	74.29	
	100-1400-52080	FLEET SERVICES	Rental Tool	74.29		
06290363959	Invoice	09/04/2026	Ignition Coil	0.00	229.28	
	100-1400-52080	FLEET SERVICES	Ignition Coil	229.28		
06290363964	Invoice	09/04/2026	Engine Oil Service- Detective Unit	0.00	43.85	
	100-1400-52080	FLEET SERVICES	Engine Oil Service- Detective Unit	43.85		
06290364403	Invoice	09/04/2026	Hand Cleaner	0.00	20.97	
	100-1400-52080	FLEET SERVICES	Hand Cleaner	20.97		
06290364411	Credit Memo	09/04/2026	Credit Ignition Coil- Detective Unit	0.00	-229.28	
	100-1400-52080	FLEET SERVICES	Credit Ignition Coil- Detective Un..	-229.28		
06290364412	Credit Memo	09/04/2026	Rental Tool	0.00	-74.29	
	100-1400-52080	FLEET SERVICES	Rental Tool	-74.29		
06290364442	Invoice	09/04/2026	Air Filter- Detective Unit	0.00	17.47	
	100-1400-52080	FLEET SERVICES	Air Filter- Detective Unit	17.47		
06290365097	Invoice	09/04/2026	Windshield Fluid- Unit 56	0.00	6.95	
	100-1400-52080	FLEET SERVICES	Windshield Fluid- Unit 56	6.95		
06290365098	Invoice	09/04/2026	Windshield Fluid Detective Unit	0.00	6.95	
	100-1400-52080	FLEET SERVICES	Windshield Fluid Detective Unit	6.95		
06290365751	Invoice	09/04/2026	Eng. Service- Traffic Unit	0.00	54.10	
	100-1400-52080	FLEET SERVICES	Eng. Service- Traffic Unit	54.10		
06290369278	Invoice	09/04/2026	Battery Key Fob	0.00	10.59	
	100-1400-52080	FLEET SERVICES	Battery Key Fob- P.D.Unit	10.59		
BLAVEA	BLACK & VEATCH CORPORATION	09/04/2026	Regular	0.00	8,325.00	61035
1505736	Invoice	09/04/2026	WRF Aeration System	0.00	8,325.00	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	WRF Aeration System	8,325.00		
PRIMO	BLUE TRITON BRANDS INC	09/04/2026	Regular	0.00	152.09	61036

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06H8720069420	Invoice	09/04/2026	Water & Dispenser	0.00	152.09	
	100-8000-52040	OFFICE SUPPLIES	Water & Dispenser	152.09		
BRENNT	BRENNTAG PACIFIC INC	09/04/2026	Regular	0.00	5,797.98	61037
BPI626789	Invoice	09/04/2026	Well #7 Cl2 Delivery	0.00	1,079.54	
	309-0000-52044	CHEMICAL	Well #7 Cl2 Delivery	1,079.54		
BPI626790	Invoice	09/04/2026	Well #9 Cl2 Delivery	0.00	1,432.93	
	309-0000-52044	CHEMICAL	Well #9 Cl2 Delivery	1,432.93		
BPI626791	Invoice	09/04/2026	Well #11 Delivery Cl2	0.00	1,134.75	
	309-0000-52044	CHEMICAL	Well #11 Delivery Cl2	1,134.75		
BPI626792	Invoice	09/04/2026	La Cuesta CL2 Delivery	0.00	2,150.76	
	309-0000-52044	CHEMICAL	La Cuesta CL2 Delivery	2,150.76		
BRYAN EQUIP	BRYAN EQUIPMENT CO. LLC	09/04/2026	Regular	0.00	1,484.44	61038
84549	Invoice	09/04/2026	Disc Attachment- Disc Shaft	0.00	1,484.44	
	310-0000-52525	REPAIRS & MAINTENANCE..	Disc Attachment- Disc Shaft	1,484.44		
CALWES	CAL-WEST	09/04/2026	Regular	0.00	1,478.75	61039
260735	Invoice	09/04/2026	Signal Light Prevention Maint.	0.00	500.00	
	410-0000-57032	SIGNAL MAINTENANCE	Signal Light Prevention Maint.	500.00		
260736	Invoice	09/04/2026	Traffic Signals Calls July 26	0.00	978.75	
	410-0000-57032	SIGNAL MAINTENANCE	Traffic Signals Calls July 26	978.75		
CINTAS	CINTAS CORPORATION NO. 3	09/04/2026	Regular	0.00	712.59	61040
4279991938	Invoice	09/04/2026	Park/St. Uniforms	0.00	102.90	
	100-1400-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	7.80		
	100-1500-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	2.53		
	100-2100-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	49.95		
	311-0000-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	0.86		
	312-0000-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	9.43		
	410-0000-52520	MAINTENANCE AGREEM...	Park/St. Uniforms	32.33		
4279991941	Invoice	09/04/2026	WW/WATER UNIFORMS	0.00	244.67	
	309-0000-52520	MAINTENANCE AGREEM...	UNIFORMS/WATER	39.72		
	310-0000-52520	MAINTENANCE AGREEM...	UNIFORMS/WW	204.95		
4280786671	Invoice	09/04/2026	Parks/St. Uniforms	0.00	92.50	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	7.01		
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	2.27		
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	44.90		
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	0.77		
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	8.49		
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	29.06		
4280786835	Invoice	09/04/2026	WW/Water Uniforms	0.00	272.52	
	309-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	45.29		
	310-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	227.23		
CISO	CITY OF SOLEDAD	09/04/2026	Regular	0.00	38,034.69	61041

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
081526	Invoice	09/04/2026	Water Charges	0.00	38,034.69	
	100-1200-52400	UTILITIES	Water/Gateway Center	242.46		
	100-1400-52400	UTILITIES	Water/Facilities (PD)	474.98		
	100-1450-52400	UTILITIES	Water/Facilities (Fire)	226.23		
	100-2100-52400	UTILITIES	Water/Parks	19,442.56		
	100-2200-52400	UTILITIES	Water/Comm Center	498.26		
	100-8000-52400	UTILITIES	Water/Facilities	899.94		
	410-0000-52400	UTILITIES	Water/Landscaping	3,195.14		
	410-0000-52400	UTILITIES	Water/Sweeper	325.60		
	647-0000-52430	PARK WATER CHARGES	Water/Rancho San Vicente	433.19		
	647-0000-52431	PARKWAY WATER CHARG...	Water/Rancho San Vicente	644.73		
	650-0000-52430	PARK WATER CHARGES	Water/Diamond Ridge	4,032.83		
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Water/Orchard	7,618.77		
GUERR	DAMIAN GUERRERO	09/04/2026	Regular	0.00	2,500.00	61042
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
401	Invoice	09/04/2026	River Bed Clean Up	0.00	2,500.00	
	121-0000-52200	PROFESSIONAL SERVICES...	River Bed Clean Up	2,500.00		
DIEGOH	DIEGO HERRERA	09/04/2026	Regular	0.00	180.75	61043
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
092726	Invoice	09/04/2026	Misca Annual Confrence	0.00	180.75	
	100-1320-52091	TRAVEL, MEETINGS & TRA..	Misca Annual Confrence	180.75		
EDGES	EDGES ELECTRICAL GROUP, LLC	09/04/2026	Regular	0.00	558.21	61044
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S6727674.002	Credit Memo	09/04/2026	Credit- Cla. valve	0.00	-263.54	
	309-0000-52525	REPAIRS & MAINTENANCE..	Credit- Cla. valve	-263.54		
S6790427.002	Invoice	09/04/2026	Compactor- E-Stop Repairs	0.00	464.62	
	310-0000-52525	REPAIRS & MAINTENANCE..	Compactor- E-Stop Repairs	464.62		
S6796282.001	Invoice	09/04/2026	Surge Protector- Vosti Park	0.00	357.13	
	100-2100-52525	REPAIRS & MAINTENANCE..	Surge Protector- Vosti Park	357.13		
EDIS	EMPLOYER DRIVEN INSURANCE SERVICES	09/04/2026	Regular	0.00	20,786.07	61045
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
380083-0	Invoice	09/04/2026	Claims Pending & Admin Fees	0.00	20,786.07	
	402-1300-51238	MEDICAL, DENTAL & RX C...	Claims Pending & Admin Fees	20,786.07		
FERGUSONUS	FERGUSON US HOLDINGS, INC	09/04/2026	Regular	0.00	827.37	61046
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1929915	Invoice	09/04/2026	Data Logger Meters	0.00	223.96	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Data Logger Meters	223.96		
1930302-1	Invoice	09/04/2026	1.5 Compression	0.00	119.65	
	100-2100-52525	REPAIRS & MAINTENANCE..	1.5 Compression	119.65		
1932949	Invoice	09/04/2026	1.5 Fittings Vosti Park Backflow	0.00	189.72	
	100-2100-52525	REPAIRS & MAINTENANCE..	1.5 Fittings Vosti Park Backflow	189.72		
6887348	Invoice	09/04/2026	Brass Stock Items	0.00	294.04	
	309-0000-52525	REPAIRS & MAINTENANCE..	Brass Stock Items	294.04		
CIT	FIRST-CITIZENS BANK & TRUST CO	09/04/2026	Regular	0.00	348.72	61047

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
49604450	Invoice	09/04/2026	Copier - CH/WWTP	0.00	348.72	
	100-8000-52230	LEASE CONTRACTS	Copier - CH/WWTP	184.82		
	309-0000-52230	LEASE CONTRACTS	Copier - CH/WWTP	66.26		
	310-0000-52230	LEASE CONTRACTS	Copier - CH/WWTP	97.64		
FRONTI	FRONTIER PERFORMANCE LUBRICANTS	09/04/2026	Regular	0.00	2,928.40	61048
MRE3993648	Invoice	09/04/2026	Oil for Diesel Equipment	0.00	2,148.59	
	310-0000-52525	REPAIRS & MAINTENANCE..	Oil for Diesel Equipment	2,148.59		
MRE3993886	Invoice	09/04/2026	Food Grade Grease - Fuzzy Filters	0.00	779.81	
	310-0000-52525	REPAIRS & MAINTENANCE..	Food Grade Grease - Fuzzy Filters	779.81		
GRANIC	GRANICUS, LLC	09/04/2026	Regular	0.00	10,578.88	61049
234305	Invoice	09/04/2026	Peak Agenda Management Term 8/2026 - ...	0.00	10,578.88	
	100-8000-52520	MAINTENANCE AGREEM...	Peak Agenda Management Term..	10,578.88		
GREATAMERICAFIN	GREAT AMERICA FINANCIAL SERVICES CORPOR/	09/04/2026	Regular	0.00	447.21	61050
42769352	Invoice	09/04/2026	Copier Lease - CH and PD	0.00	447.21	
	100-1400-52230	LEASE CONTRACTS	Copier Lease - CH and PD	223.61		
	100-8000-52230	LEASE CONTRACTS	Copier Lease - CH and PD	223.60		
GREENR	GREEN RUBBER-KENNEDY AG	09/04/2026	Regular	0.00	31.22	61051
G-441956	Invoice	09/04/2026	Sprayer Repairs	0.00	31.22	
	100-2100-52044	CHEMICAL	Sprayer Repairs	31.22		
HACH C	HACH COMPANY	09/04/2026	Regular	0.00	6,135.19	61052
15125178	Invoice	09/04/2026	DO Probe- BNR #2 P. Anox	0.00	3,904.28	
	310-0000-52525	REPAIRS & MAINTENANCE..	DO Probe- BNR #2 P. Anox	3,904.28		
15127679	Invoice	09/04/2026	Sensor Cap- BNR #2.P.ANOX	0.00	431.55	
	310-0000-52525	REPAIRS & MAINTENANCE..	Sensor Cap- BNR #2.P.ANOX	431.55		
15130478	Invoice	09/04/2026	Sensor Cartridge- BNR #2 (P.AZ	0.00	1,799.36	
	310-0000-52525	REPAIRS & MAINTENANCE..	Sensor Cartridge- BNR #2 (P.AZ	1,799.36		
HILLYA	HILLYARD, INC.	09/04/2026	Regular	0.00	179.91	61053
90246067	Invoice	09/04/2026	Janitorial Supplies	0.00	104.88	
	100-2200-52518	FACILITIES EXPENSE	Janitorial Supplies	104.88		
90250390	Invoice	09/04/2026	Janitorial Supllies	0.00	75.03	
	100-2200-52518	FACILITIES EXPENSE	Janitorial Supllies	75.03		
HOMEDE	HOME DEPOT CREDIT SERVICES	09/04/2026	Regular	0.00	654.99	61054

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
082126	Invoice	09/04/2026	Credit Card Purchases	0.00	654.99	
	100-8000-52518	FACILITIES EXPENSE	Concrete Forming for Lions Club	78.16		
	310-0000-52051	TOOLS & MINOR EQUIPM...	UV Station Toolbox	239.26		
	310-0000-52051	TOOLS & MINOR EQUIPM...	TDR Electrical Cable	218.49		
	310-0000-52518	FACILITIES EXPENSE	Shop Vaccum	119.08		
HYDROT	HYDRO TURF INC.	09/04/2026	Regular	0.00	21.18	61055
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I816708	Invoice	09/04/2026	Irrigation Solenoid	0.00	21.18	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Solenoid	21.18		
ICC	INTERNATIONAL CODE COUNCIL, INC.	09/04/2026	Regular	0.00	180.00	61056
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Q15.00046612	Invoice	09/04/2026	Yearly Membership	0.00	180.00	
	100-1250-52010	MEMBERSHIP DUES	Yearly Membership	180.00		
JAV la	J.A.V. Language Solutions LLC	09/04/2026	Regular	0.00	774.00	61057
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26-0302	Invoice	09/04/2026	Council Mtg Translation Svcs	0.00	384.72	
	100-1000-52200	PROFESSIONAL SERVICES...	Council Mtg Translation Svcs	384.72		
26-0309	Invoice	09/04/2026	Prof. Svcs - Council Mtg Translation Svcs	0.00	389.28	
	100-1000-52200	PROFESSIONAL SERVICES...	Prof. Svcs - Council Mtg Translat...	389.28		
REYTIR	JESUS REYES	09/04/2026	Regular	0.00	145.00	61058
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16462	Invoice	09/04/2026	Wheel Alignment	0.00	115.00	
	100-1400-52080	FLEET SERVICES	Wheel Alignment	115.00		
16471	Invoice	09/04/2026	Flat Tire Repair Unit 58	0.00	30.00	
	100-1400-52080	FLEET SERVICES	Flat Tire Repair Unit 58	30.00		
JIMETI	JIMENEZ TIRE SERVICE, INC.	09/04/2026	Regular	0.00	35.00	61059
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13529	Invoice	09/04/2026	Flat Tire Repair	0.00	35.00	
	100-2100-52080	FLEET SERVICES	Flat Tire Repair	35.00		
GRISETTIJ	JOHN J GRISETTI JR & GLORIA G GRISETTI REV T	09/04/2026	Regular	0.00	10,000.00	61060
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
106	Invoice	09/04/2026	Shank Rippers - J. Deere	0.00	10,000.00	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Shank Rippers - J. Deere	10,000.00		
MONTEREYCOTIRE	JOSE JESUS ALCANTAR DIAZ	09/04/2026	Regular	0.00	756.73	61061
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1199	Invoice	09/04/2026	New Tires for Disc	0.00	756.73	
	310-0000-52525	REPAIRS & MAINTENANCE..	New Tires for Disc	756.73		
LANDMARK	LANDMARK IRRIGATION INC	09/04/2026	Regular	0.00	151.84	61062
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4827	Invoice	09/04/2026	PVC- Galv Fittings Backflow	0.00	42.20	
	100-8000-52518	FACILITIES EXPENSE	PVC- Galv Fittings Backflow	42.20		
4829	Invoice	09/04/2026	EQ Basin Repairs	0.00	109.64	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52525 REPAIRS & MAINTENANCE..		EQ Basin Repairs		109.64	
RUSCON	MARIA RUSCONI	09/04/2026	Regular	0.00	50.00	61063
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
082626	Invoice	09/04/2026	Refund for canceled culinary program	0.00	50.00	
	100-0000-48615	RECREATION REVENUE	Refund for canceled culinary pro...		50.00	
MCMAST	MCMASTER-CARR SUPPLY COMPANY	09/04/2026	Regular	0.00	34.20	61064
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
71132710	Invoice	09/04/2026	Camera Van- Wire Tubing	0.00	34.20	
	310-0000-52134	COLLECTION SYSTEM MA...	Camera Van- Wire Tubing		34.20	
MOBAAN	MONTEREY BAY ANALYTICAL SERVICES	09/04/2026	Regular	0.00	5,724.00	61065
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
260803_052	Invoice	09/04/2026	WW Weekly 8/3/26	0.00	618.30	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly 8/3/26		618.30	
260804_086	Invoice	09/04/2026	WW Monthly 8/4/26	0.00	1,099.80	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Monthly 8/4/26		1,099.80	
260807_004	Invoice	09/04/2026	Lead Copper Samples (36)	0.00	1,814.40	
	309-0000-52053	LAB ANALYSIS & TESTING	Lead Copper Samples (36)		1,814.40	
260807_004A	Invoice	09/04/2026	Lead/ Copier Individual Results Residents	0.00	30.00	
	309-0000-52053	LAB ANALYSIS & TESTING	Lead/ Copier Individual Results ...		30.00	
260811_082	Invoice	09/04/2026	WW Weekly- 8/11/26	0.00	618.30	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly- 8/11/26		618.30	
260817_045	Invoice	09/04/2026	WW Daily UV- 8/17/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/17/26		125.60	
260818_065	Invoice	09/04/2026	August 3rd Week Bacti.	0.00	135.00	
	309-0000-52053	LAB ANALYSIS & TESTING	August 3rd Week Bacti.		135.00	
260818_071	Invoice	09/04/2026	WW Daily UV- 8/18/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/18/26		125.60	
260819_038	Invoice	09/04/2026	WW Daily UV- 8/19/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/19/26		125.60	
260820_077	Invoice	09/04/2026	WW Daily UV- 8/20/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/20/26		125.60	
260821_025	Invoice	09/04/2026	WW Daily UV- 8/21/26	0.00	51.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/21/26		51.00	
260821_026	Invoice	09/04/2026	Monitoring Well Samples- 8/21/26	0.00	51.00	
	310-0000-52053	LAB ANALYSIS & TESTING	Monitoring Well Samples- 8/21/...		51.00	
260822_011	Invoice	09/04/2026	WW Daily UV- 8/22/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/22/26		146.00	
260823_008	Invoice	09/04/2026	WW Daily UV- 8/23/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/23/26		146.00	
260824_039	Invoice	09/04/2026	WW Daily UV- 8/24/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/24/26		125.60	
260825_064	Invoice	09/04/2026	Aug. Week #4 Bacti	0.00	135.00	
	309-0000-52053	LAB ANALYSIS & TESTING	Aug. Week #4 Bacti		135.00	
260825_066	Invoice	09/04/2026	WW Daily UV- 8/25/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/25/26		125.60	
260826_076	Invoice	09/04/2026	WW Daily UV- 8/26/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV- 8/26/26		125.60	
MOTORO	MOTOROLA SOLUTIONS, INC.	09/04/2026	Regular	0.00	810.62	61066

Vendor Number / Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable # / Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount		
8282376688 / Invoice	09/04/2026	Misc/ Charger	0.00	810.62	
417-0000-52130	ASSET FORFEITURE - RET...	Misc/ Charger	810.62		
MPEXPR / MP EXPRESS, INC.	09/04/2026	Regular	0.00	821.27	61067
83143 / Invoice	09/04/2026	AV Stickers	0.00	821.27	
418-0000-52015	SUBSCRIPTIONS	AV Stickers	821.27		
NEWSV / NEWSV MEDIA	09/04/2026	Regular	0.00	306.23	61068
186490 / Invoice	09/04/2026	Publishing Public Notice	0.00	306.23	
100-1100-52030	ORDINANCE & PUBLISHI...	Publishing Public Notice	306.23		
OREAUT / O'REILLY AUTO PARTS	09/04/2026	Regular	0.00	1,587.57	61069
3566-313384 / Invoice	09/04/2026	Brake, Engine, Transmission Service - PD D...	0.00	462.16	
100-1400-52080	FLEET SERVICES	Brake, Engine, Transmission Serv..	462.16		
3566-313441 / Invoice	09/04/2026	Suspension Strut- Detective Unit	0.00	203.40	
100-1400-52080	FLEET SERVICES	Suspension Strut- Detective Unit	203.40		
3566-314484 / Invoice	09/04/2026	J. Deere Radiator Flush	0.00	49.13	
310-0000-52525	REPAIRS & MAINTENANCE..	J. Deere Radiator Flush	49.13		
3566-314639 / Invoice	09/04/2026	LED Bulb	0.00	23.86	
100-2100-52080	FLEET SERVICES	LED Bulb	23.86		
3566-315383 / Invoice	09/04/2026	Rental Tool	0.00	56.80	
100-1400-52080	FLEET SERVICES	Rental Tool	56.80		
3566-315490 / Invoice	09/04/2026	Anti Freeze Coolant	0.00	111.40	
100-1400-52080	FLEET SERVICES	Anti Freeze Coolant	111.40		
3566-315512 / Invoice	09/04/2026	Vehicle/ Shop Supplies- Restock	0.00	171.07	
310-0000-52051	TOOLS & MINOR EQUIPM...	Vehicle/ Shop Supplies- Restock	59.88		
310-0000-52080	FLEET SERVICES	Vehicle/ Shop Supplies- Restock	111.19		
3566-315596 / Invoice	09/04/2026	Engine Service/ Wiper Blades	0.00	127.41	
100-1400-52080	FLEET SERVICES	Engine Service/ Wiper Blades	127.41		
3566-315664 / Invoice	09/04/2026	Coolant- John Deere	0.00	183.41	
310-0000-52525	REPAIRS & MAINTENANCE..	Coolant- John Deere	183.41		
3566-316421 / Invoice	09/04/2026	Rear Shocks- '17 Chevy / PW-16	0.00	215.33	
310-0000-52080	FLEET SERVICES	Rear Shocks- '17 Chevy / PW-16	215.33		
3566-316422 / Invoice	09/04/2026	Air filter- PW-16	0.00	40.40	
310-0000-52080	FLEET SERVICES	Air filter- PW-16	40.40		
3566-316432 / Credit Memo	09/04/2026	Rental Tool	0.00	-56.80	
100-1400-52080	FLEET SERVICES	Rental Tool	-56.80		
P.G.E. / PACIFIC GAS & ELECTRIC	09/04/2026	Regular	0.00	135,754.81	61070
081326 / Invoice	09/04/2026	Lights	0.00	9,504.42	
410-0000-52400	UTILITIES	Lights	9,504.42		
081326A / Invoice	09/04/2026	DR Assessment Dist	0.00	111.61	
650-0000-52421	PARK/LANDSCAPE ELECTR...	DR Assessment Dist	111.61		
081326B / Invoice	09/04/2026	Orchard Landscaping	0.00	20.82	
651-0000-52400	UTILITIES	Orchard Landscaping	20.82		
081326C / Invoice	09/04/2026	Lights	0.00	56.40	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	410-0000-52400 UTILITIES		Lights		56.40	
081326D	Invoice	09/04/2026	Signals	0.00	192.54	
	410-0000-52400 UTILITIES		Signals		192.54	
081326E	Invoice	09/04/2026	Gallardo Park Lights	0.00	217.92	
	100-2100-52400 UTILITIES		Gallardo Park Lights		217.92	
081326F	Invoice	09/04/2026	Lights	0.00	7.76	
	410-0000-52400 UTILITIES		Lights		7.76	
081326G	Invoice	09/04/2026	Signals	0.00	195.72	
	410-0000-52400 UTILITIES		Signals		195.72	
081326H	Invoice	09/04/2026	Orchard Park	0.00	2,672.21	
	651-0000-52400 UTILITIES		Orchard Park		2,672.21	
081326I	Invoice	09/04/2026	Fire App Bay	0.00	141.76	
	100-1450-52400 UTILITIES		Fire App Bay		141.76	
081326J	Invoice	09/04/2026	Miravale II St. Lights	0.00	137.00	
	651-0000-52422 STREET LIGHTING		Miravale II St. Lights		137.00	
081326K	Invoice	09/04/2026	Orchard Villas Landscape	0.00	120.98	
	651-0000-52400 UTILITIES		Orchard Villas Landscape		120.98	
081326L	Invoice	09/04/2026	Well/ERF Water	0.00	49,202.09	
	121-0000-52400 UTILITIES		Well/ERF Water		2,213.25	
	309-0000-52400 UTILITIES		Well/ERF Water		46,988.84	
081426	Invoice	09/04/2026	Parks, Facilities, Streets	0.00	7,045.22	
	100-2100-52400 UTILITIES		Parks		457.26	
	100-8000-52400 UTILITIES		Facilities		6,452.31	
	410-0000-52400 UTILITIES		Streets		135.65	
081426A	Invoice	09/04/2026	Signals	0.00	83.25	
	410-0000-52400 UTILITIES		Signals		83.25	
081426B	Invoice	09/04/2026	Fire Dept.	0.00	1,259.09	
	100-1450-52400 UTILITIES		Fire Dept.		1,259.09	
081626	Invoice	09/04/2026	255 Soledad St.	0.00	425.84	
	100-1400-52400 UTILITIES		255 Soledad St.		425.84	
081726	Invoice	09/04/2026	Lights	0.00	136.58	
	410-0000-52400 UTILITIES		Lights		136.58	
081726A	Invoice	09/04/2026	Signals	0.00	16.56	
	410-0000-52400 UTILITIES		Signals		16.56	
081726B	Invoice	09/04/2026	Water	0.00	31,509.21	
	309-0000-52400 UTILITIES		Water		31,509.21	
081726C	Invoice	09/04/2026	Workforce Housing	0.00	29.58	
	100-1200-52400 UTILITIES		Workforce Housing		29.58	
081926	Invoice	09/04/2026	pge- fire dept. orchard villas	0.00	3,574.65	
	100-1450-52400 UTILITIES		Fire Dept.		909.37	
	410-0000-52400 UTILITIES		pge		2,193.37	
	651-0000-52400 UTILITIES		Orchard Villas		471.91	
081926A	Invoice	09/04/2026	RSV Assessment Dist.	0.00	17.45	
	647-0000-52422 STREET LIGHTING		RSV Assessment Dist.		17.45	
082026	Invoice	09/04/2026	Community Center	0.00	7,300.08	
	100-2200-52400 UTILITIES		Community Center		7,300.08	
082426	Invoice	09/04/2026	WWTP	0.00	21,776.07	
	310-0000-52400 UTILITIES		WWTP		21,776.07	
PACIFICWATER	PACIFIC WATER ART, INCORPORATED	09/04/2026	Regular	0.00	2,430.00	61071

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
74761-WLC	Invoice	09/04/2026	Splash Pad Repairs	0.00	2,430.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Splash Pad Repairs	2,430.00		
PEBBLE	PEBBLE BEACH COMMUNITY SERVICES DISTRICT	09/04/2026	Regular	0.00	420.00	61072
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26-0820	Invoice	09/04/2026	FD- T37 Training	0.00	420.00	
	100-1450-52520	MAINTENANCE AGREEM...	FD- T37 Training	420.00		
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.	09/04/2026	Regular	0.00	132.00	61073
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
303005	Invoice	09/04/2026	Cylinder Tanks Rental	0.00	132.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	Cylinder Tanks Rental	132.00		
PURPOW	PITNEY BOWES BANK INC PURCHASE POWER	09/04/2026	Regular	0.00	1,049.75	61074
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
081126	Invoice	09/04/2026	NonDept/Office Supplies - Postage	0.00	1,049.75	
	100-8000-52040	OFFICE SUPPLIES	NonDept/Office Supplies - Posta...	1,049.75		
PITBOW	PITNEY BOWES GLOBAL FINANCIAL SERVICES LL	09/04/2026	Regular	0.00	296.11	61075
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
3108040969	Invoice	09/04/2026	Lease Contract/Non Dept.	0.00	296.11	
	100-8000-52230	LEASE CONTRACTS	Lease Contract/Non Dept.	296.11		
PLACEW	PLACEWORKS, INC.	09/04/2026	Regular	0.00	337.50	61076
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOLE-04.0-21	Invoice	09/04/2026	General Plan	0.00	337.50	
	100-1200-52200	PROFESSIONAL SERVICES...	General Plan	337.50		
RDOEQU	R.D. OFFUTT COMPANY	09/04/2026	Regular	0.00	65.84	61077
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P7411838	Invoice	09/04/2026	O-Rings/Cooling Cleaner- J. Deere	0.00	65.84	
	310-0000-52525	REPAIRS & MAINTENANCE..	O-Rings/Cooling Cleaner- J. Deere	65.84		
TERMIN	RENTOKIL NORTH AMERICA INC	09/04/2026	Regular	0.00	1,189.69	61078
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
474888577	Invoice	09/04/2026	Orchard Park Pest Service	0.00	88.93	
	651-0000-52200	PROFESSIONAL SERVICES...	Orchard Park Pest Service	88.93		
475032109	Invoice	09/04/2026	Pest Control	0.00	1,037.76	
	100-2200-52520	MAINTENANCE AGREEM...	Pest Control	1,037.76		
475032393	Invoice	09/04/2026	Pest Service Corp. Yard	0.00	63.00	
	100-2100-52520	MAINTENANCE AGREEM...	Pest Service Corp. Yard	63.00		
SALVAL	SALINAS VALLEY FORD	09/04/2026	Regular	0.00	134.20	61079
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
74058	Invoice	09/04/2026	Timing Cover & Bolt	0.00	43.57	
	100-1400-52080	FLEET SERVICES	Timing Cover & Bolt	43.57		
74149	Invoice	09/04/2026	Timing Cover Bolts - Detective Unit	0.00	76.08	
	100-1400-52080	FLEET SERVICES	Timing Cover Bolts - Detective U...	76.08		
74346	Invoice	09/04/2026	Bolts - Detective Unit	0.00	14.55	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-1400-52080 FLEET SERVICES		Bolts - Detective Unit		14.55	
SCHWHE	SCHAAF & WHEELER	09/04/2026	Regular	0.00	15,400.00	61080
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
43744	Invoice	09/04/2026	Nestles Rd. Stormwater Proj.	0.00	15,400.00	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Nestles Rd. Stormwater Proj.	15,400.00		
SHRED	SHRED-IT USA LLC/STERICYCLE INC	09/04/2026	Regular	0.00	142.11	61081
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8015171262	Invoice	09/04/2026	Biohazard Disposal	0.00	142.11	
	100-1400-52050	PROPERTY EVIDENCE RO...	Diohazard Disposal	142.11		
SOLTRU	SOLEDAD TRUE VALUE	09/04/2026	Regular	0.00	13.64	61082
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
378585	Invoice	09/04/2026	Hardware	0.00	6.00	
	100-2100-52525	REPAIRS & MAINTENANCE..	Hardware	6.00		
379657	Invoice	09/04/2026	Maint. Supplies	0.00	7.64	
	100-2200-52525	REPAIRS & MAINTENANCE..	Maint. Supplies	7.64		
SOUBAY	SOUTH BAY REGIONAL PUBLIC SAFETY TRAININ	09/04/2026	Regular	0.00	180.00	61083
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
180183INV	Invoice	09/04/2026	Training- Godinez	0.00	90.00	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training- Godinez	90.00		
180184INV	Invoice	09/04/2026	Training- Negron	0.00	90.00	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training- Negron	90.00		
STAPLE	STAPLES BUSINESS CREDIT	09/04/2026	Regular	0.00	685.35	61084
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6072443536	Invoice	09/04/2026	Office Supplies	0.00	39.95	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	39.95		
6072443538	Invoice	09/04/2026	Prop/Evidence Supplies	0.00	26.43	
	100-1400-52050	PROPERTY EVIDENCE RO...	Prop/Evidence Supplies	26.43		
6072443550	Invoice	09/04/2026	Office Supplies	0.00	19.00	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	19.00		
6072443552	Invoice	09/04/2026	Cleaning Supplies	0.00	65.09	
	100-1400-52518	FACILITIES EXPENSE	Cleaning Supplies	65.09		
6072443555	Invoice	09/04/2026	Disinfecting Supplies	0.00	108.69	
	100-1400-52518	FACILITIES EXPENSE	Disinfecting Supplies	108.69		
6072443556	Invoice	09/04/2026	Supplies	0.00	105.46	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	74.55		
	100-1400-52518	FACILITIES EXPENSE	Cleaning Supplies	30.91		
6072443557	Invoice	09/04/2026	Supplies	0.00	74.37	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	40.96		
	100-1400-52518	FACILITIES EXPENSE	Cleaning Supplies	33.41		
6072443558	Invoice	09/04/2026	Prop/Evidence Supplies	0.00	179.73	
	100-1400-52050	PROPERTY EVIDENCE RO...	Prop/Evidence Supplies	179.73		
6072443559	Invoice	09/04/2026	Supplies	0.00	66.63	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	32.77		
	100-1400-52518	FACILITIES EXPENSE	Cleaning Supplies	33.86		
SUNBEL	SUNBELT RENTALS, INC	09/04/2026	Regular	0.00	2,342.45	61085

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
186767817-0001	Invoice	09/04/2026	Trash Pump - EQ Basin Clean Up	0.00	3,514.25	
	310-0000-52525	REPAIRS & MAINTENANCE..	Trash Pump - EQ Basin Clean Up	3,514.25		
186767817-0002	Credit Memo	09/04/2026	Credit - Delivery Overcharge	0.00	-1,171.80	
	310-0000-52525	REPAIRS & MAINTENANCE..	Credit - Delivery Overcharge	-1,171.80		
TL ENG	TL ENGINEERING	09/04/2026	Regular	0.00	32,180.00	61086
1956	Invoice	09/04/2026	On-Call Traffic Engineering Services - Augu...	0.00	3,170.00	
	412-0000-52200	PROFESSIONAL SERVICES...	On-Call Traffic Engineering Servi...	3,170.00		
1959	Invoice	09/04/2026	Citywide Slurry Seal Project	0.00	29,010.00	
	411-0000-57000	CAPITAL OUTLAY - IMPR...	Citywide Slurry Seal Project	23,208.00		
	649-0000-57000	CAPITAL PROJECTS	Citywide Slurry Seal Project	2,901.00		
	652-0000-57000	CAPITAL PROJECTS	Citywide Slurry Seal Project	2,901.00		
TMOBIL	T-MOBILE USA, INC	09/04/2026	Regular	0.00	433.50	61087
974618446-62	Invoice	09/04/2026	Cell Phone Charges	0.00	433.50	
	100-1000-52415	CELLULAR PHONE	Cell Phone Charges	273.10		
	100-1100-52415	CELLULAR PHONE	Cell Phone Charges	108.10		
	100-1310-52415	CELLULAR PHONE	Cell Phone Charges	52.30		
TMOBIL	T-MOBILE USA, INC	09/04/2026	Regular	0.00	1,350.72	61088
963195144-100	Invoice	09/04/2026	Cell Phone Charges	0.00	1,350.72	
	100-1400-52415	CELLULAR PHONE	Cell Phone Charges	28.68		
	100-1500-52415	CELLULAR PHONE	Cell Phone Charges	33.76		
	100-2100-52415	CELLULAR PHONE	Cell Phone Charges	200.19		
	309-0000-52415	CELLULAR PHONE	Cell Phone Charges - Water Dept	244.44		
	309-0000-52415	CELLULAR PHONE	Cell Phone Charges	29.33		
	310-0000-52415	CELLULAR PHONE	Cell Phone Charges - WWTP	623.49		
	310-0000-52415	CELLULAR PHONE	Cell Phone Charges	29.33		
	311-0000-52415	CELLULAR PHONE	Cell Phone Charges	9.69		
	312-0000-52415	CELLULAR PHONE	Cell Phone Charges	34.94		
	410-0000-52415	CELLULAR PHONE	Cell Phone Charges	116.87		
TMOBIL	T-MOBILE USA, INC	09/04/2026	Regular	0.00	349.90	61089
974618480-62	Invoice	09/04/2026	CED Cell Phones	0.00	349.90	
	100-1200-52415	CELLULAR PHONE	CED Cell Phones	349.90		
TRICIT	TRI-CITIES DISPOSAL AND RECYCLING, INC.	09/04/2026	Regular	0.00	207,276.90	61090
0001228534	Invoice	09/04/2026	Corp Yard Landfill Fees	0.00	1,782.06	
	410-0000-52531	STREET MAINTENANCE	Corp Yard Landfill Fees	1,247.44		
	647-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	35.64		
	649-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	249.49		
	651-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	249.49		
2026-08	Invoice	09/04/2026	Garbage Fees/ August 2026	0.00	205,494.84	
	311-0000-52230	LEASE CONTRACTS	Garbage Fees/ August 2026	205,494.84		
TURF S	TURF STAR, INC.	09/04/2026	Regular	0.00	354.35	61091

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV174310	Invoice	09/04/2026	Mower Replacement	0.00	354.35	
	100-2100-52525	REPAIRS & MAINTENANCE..	Mower Replacement	354.35		
USBANK	U.S. BANK	09/04/2026	Regular	0.00	2,450.00	61092
8309420	Invoice	09/04/2026	Trustee Admin Fee	0.00	2,450.00	
	648-0000-52200	PROFESSIONAL SERVICES...	Trustee Admin Fee	2,450.00		
USBANK	U.S. BANK	09/04/2026	Regular	0.00	1,175.00	61093
8309419	Invoice	09/04/2026	Trustee Admin Fee	0.00	1,175.00	
	648-0000-52200	PROFESSIONAL SERVICES...	Trustee Admin Fee	1,175.00		
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM	09/04/2026	Regular	0.00	9,829.58	61094
080626BT	Invoice	09/04/2026	Credit Card Purchases	0.00	4,873.65	
	100-1200-52042	POSTAGE, SHIPPING & FR...	Shipping - FedEx	12.75		
	100-1310-52100	EMPLOYEE FUNCTIONS	Ice Cream for the FIFA WorldcC...	120.00		
	120-0000-52200	PROFESSIONAL SERVICES...	Recopy Official Records Copies	4,280.00		
	121-0000-52200	PROFESSIONAL SERVICES...	Container Rental	358.51		
	121-0000-52200	PROFESSIONAL SERVICES...	Streaming Service at Sendero	19.99		
	121-0000-52525	REPAIRS & MAINTENANCE..	Detailing of the Van	82.40		
080626JL	Invoice	09/04/2026	Credit Card Purchases	0.00	282.65	
	100-1450-52400	UTILITIES	Service at Fire Station	173.51		
	100-1450-52410	TELEPHONE/DATA/PAGER	Data Lines for Fire Department	109.14		
080626PV	Invoice	09/04/2026	Credit Crad Purchases	0.00	3,953.34	
	100-1200-52105	SPECIAL EVENTS	HSD- COMMAND POST SUPPLIES	446.25		
	100-1200-52105	SPECIAL EVENTS	HSD- COMMAND POST POWER ...	545.16		
	100-1200-52105	SPECIAL EVENTS	HSD- GIFT BASKET RIBBON	13.09		
	100-1200-52105	SPECIAL EVENTS	HSD- GIFT BASKET BAGS	21.16		
	100-1200-52105	SPECIAL EVENTS	HSD- PIN UP CONTEST GIFT CAR...	200.00		
	100-1200-52105	SPECIAL EVENTS	HSD - Pin Up Contest Gift Cards	25.00		
	100-1200-52105	SPECIAL EVENTS	HSD- PIN UP CONTEST GIFT BAS...	570.77		
	100-1200-52105	SPECIAL EVENTS	HSD- COMMAND POST FANS	218.48		
	100-1200-52105	SPECIAL EVENTS	HSD- ICE	13.09		
	100-1400-52010	MEMBERSHIP DUES	MEMBERSHIP	220.00		
	100-1400-52051	TOOLS & MINOR EQUIPM...	WHEEL DOLLY- EVIDENCE TOWS	491.61		
	100-1400-52070	FOOD SERVICES	PASTRIES- SEARCH WARRANT	46.90		
	100-1400-52070	FOOD SERVICES	COFFEE- SEARCH WARRANT	45.00		
	100-1400-52070	FOOD SERVICES	PIZZA- S/W AND 187 CASE	234.98		
	100-1400-52091	TRAVEL, MEETINGS & TRA...	TRAINING- C. ZAMUDIO	285.72		
	100-1400-52091	TRAVEL, MEETINGS & TRA...	LOZANO- DG2600624	465.50		
	100-1400-52091	TRAVEL, MEETINGS & TRA...	TRAINING- PATRICK VALENZUELA	-85.34		
	100-3100-52200	PROFESSIONAL SERVICES...	Smart and Final - NNO Popcorn	95.97		
	417-0000-52130	ASSET FORFEITURE - RET...	TRAINING	100.00		
080626RD	Invoice	09/04/2026	Credit Card Purchases	0.00	719.94	
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	36.24		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	9.72		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	29.23		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	30.58		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	17.48		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	13.23		
	100-2200-52031	PROGRAM SUPPLIES	Various Food Items	56.28		
	100-2200-52031	PROGRAM SUPPLIES	Senior Lunch	181.77		
	100-2200-52031	PROGRAM SUPPLIES	Various Snack Items	16.58		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2200-52031 PROGRAM SUPPLIES		Coffee for Seniors		41.28	
	100-2200-52031 PROGRAM SUPPLIES		Double Charge		17.48	
	100-2200-52031 PROGRAM SUPPLIES		Parking Space		5.00	
	100-2200-52031 PROGRAM SUPPLIES		Raffle Items		30.00	
	100-2200-52031 PROGRAM SUPPLIES		Various Food Items		17.39	
	100-2200-52031 PROGRAM SUPPLIES		Various Food Items		21.45	
	100-2200-52031 PROGRAM SUPPLIES		Various Food Items		19.60	
	100-2200-52031 PROGRAM SUPPLIES		Parking Space		1.00	
	100-2200-52049 PRINTING & ADVERTISING		Outreach Event Candy Handouts		24.98	
	100-2200-52115 SUNDRY		Boost		9.98	
	100-2200-52115 SUNDRY		Waterbootles For Sale		42.00	
	100-2200-52115 SUNDRY		Waterbottles for sale		42.00	
	100-2200-52518 FACILITIES EXPENSE		Janitorial		43.68	
	100-2200-52518 FACILITIES EXPENSE		Facility		12.99	
	Void	09/04/2026	Regular	0.00	0.00	61095
UNITED	UNITED RENTALS (NORTH AMERICA), INC.	09/04/2026	Regular	0.00	1,393.36	61096
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
266051264-001	Invoice	09/04/2026	Rental - Forklift to Pull SSB Mixer	0.00	1,393.36	
	310-0000-52525	REPAIRS & MAINTENANCE..	Rental - Forklift to Pull SSB Mixer	1,393.36		
VOYAG	US BANK VOYAGER FLEET SYSTEMS, INC.	09/04/2026	Regular	0.00	19,444.01	61097
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
8691428362635	Invoice	09/04/2026	FUEL	0.00	19,444.01	
	100-1250-52085	FUEL	Economic Dev. Dept.	48.44		
	100-1400-52085	FUEL	PD Fuel	10,799.69		
	100-1400-52085	FUEL	PW Units	113.63		
	100-1450-52085	FUEL	FUEL	1,170.57		
	100-2100-52085	FUEL	PW Units	1,099.99		
	100-2100-52085	FUEL	PW Units	85.77		
	100-2200-52085	FUEL	Rec Van	113.10		
	100-8000-52080	FLEET SERVICES	Multi Use	343.90		
	309-0000-52085	FUEL	Water Fuel	1,842.29		
	310-0000-52085	FUEL	WWTP Fuel	2,823.30		
	311-0000-52085	FUEL	PW Units	15.67		
	312-0000-52085	FUEL	ACO Fuel	143.67		
	312-0000-52085	FUEL	PW Units	204.79		
	410-0000-52085	FUEL	PW Units	639.20		
VALFAB	VALLEY FABRICATION	09/04/2026	Regular	0.00	450.59	61098
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
323610	Invoice	09/04/2026	Septic Rec. Station	0.00	450.59	
	310-0000-52525	REPAIRS & MAINTENANCE..	Septic Rec. Station	450.59		
VALLVA	VALLEY VALVES AND PUMPS	09/04/2026	Regular	0.00	275.50	61099
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
10097	Invoice	09/04/2026	Purple Hose - WW Plant	0.00	275.50	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Purple Hose - WW Plant	275.50		
VERIZO	VERIZON WIRELESS	09/04/2026	Regular	0.00	1,704.03	61100
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6151666139	Invoice	09/04/2026	Air Cards	0.00	40.01	
	310-0000-52415	CELLULAR PHONE	Air Cards	40.01		
6151666140	Invoice	09/04/2026	Cell Phone Service	0.00	1,664.02	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-1400-52410 TELEPHONE/DATA/PAGER	Cell Phone Service		1,664.02		
WALLAC	WALLACE GROUP	09/04/2026	Regular	0.00	66,747.43	61101
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
68705	Invoice	09/04/2026	Main St Sewer Project - July 2026 Services	0.00	15,741.25	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Main St Sewer Project - July 202...	15,741.25		
68706	Invoice	09/04/2026	CM- Recycled Water Proj.	0.00	51,006.18	
	210-0000-52200	PROFESSIONAL SERVICES...	CM- Recycled Water Proj.	51,006.18		
WASTEC	WASTECORP PUMPS LLC	09/04/2026	Regular	0.00	1,835.43	61102
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV-300685	Invoice	09/04/2026	Mud Sucker Drive Hub & Parts	0.00	1,835.43	
	310-0000-52525	REPAIRS & MAINTENANCE..	Mud Sucker Drive Hub & Parts	1,835.43		
Z&M EN	Z&M ENTERPRISE, LLC	09/04/2026	Regular	0.00	633.09	61103
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2315	Invoice	09/04/2026	Acticlean - UV Station	0.00	633.09	
	310-0000-52525	REPAIRS & MAINTENANCE..	Acticlean - UV Station	633.09		
AFLAC	AFLAC HEADQUARTERS	09/04/2026	Regular	0.00	2,523.85	61107
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001750	Invoice	09/04/2026	AFLAC CONTRIBUTION	0.00	1,141.03	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	300.99		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	1.87		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	221.09		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	526.36		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	31.95		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	7.31		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	48.97		
	416-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	2.49		
INV0001751	Invoice	09/04/2026	AFLAC CONTRIBUTION	0.00	1,382.82	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	660.04		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	0.44		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	237.90		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	387.00		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	39.72		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	7.37		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	45.00		
	416-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	5.35		
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT	09/04/2026	Regular	0.00	1,556.87	61108
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001753	Invoice	09/04/2026	CHILD SUPPORT CONTRIBUTION	0.00	1,556.87	
	100-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	1,374.96		
	309-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	31.96		
	312-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	72.56		
	410-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	77.39		
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC	09/04/2026	Regular	0.00	115.00	61109

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001752	Invoice	09/04/2026	CAPITAL CAMPAIGN DONATION	0.00	115.00	
	100-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	89.31		
	309-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	10.30		
	310-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	10.30		
	311-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	5.09		
FTB	FRANCHISE TAX BOARD	09/04/2026	Regular	0.00	200.00	61110
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001758	Invoice	09/04/2026	Franchise Tax Board	0.00	200.00	
	100-0000-21194	CHILD SUPPORT/GARNISH...	Franchise Tax Board	200.00		
VANTAG	MISSION SQUARE-303584	09/04/2026	Regular	0.00	13,778.74	61111
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001748	Invoice	09/04/2026	EMPLOYEE DEDUCTION	0.00	1,786.37	
	100-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	234.11		
	213-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	29.44		
	309-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	434.11		
	310-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	1,051.50		
	311-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	33.84		
	312-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	3.37		
INV0001749	Invoice	09/04/2026	457 ROTH	0.00	60.00	
	310-0000-21145	DEFERRED COMP. PAYAB...	457 ROTH	60.00		
INV0001754	Invoice	09/04/2026	Directors' 7% Ret. Contr.	0.00	990.82	
	100-0000-21171	PERS	Directors' 7% Ret. Contr.	387.61		
	309-0000-21171	PERS	Directors' 7% Ret. Contr.	217.41		
	310-0000-21171	PERS	Directors' 7% Ret. Contr.	217.41		
	311-0000-21171	PERS	Directors' 7% Ret. Contr.	168.39		
INV0001755	Invoice	09/04/2026	DEFERRED-EMPLOYEE PORTION	0.00	10,040.00	
	100-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	4,583.58		
	213-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	61.27		
	309-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	1,966.98		
	310-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	2,334.88		
	311-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	596.84		
	312-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	131.70		
	410-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	335.24		
	416-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	29.51		
INV0001756	Invoice	09/04/2026	DEFERRED-EMPLOYEE PORTION	0.00	901.55	
	100-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	873.22		
	416-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	28.33		
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY	09/04/2026	Regular	0.00	522.22	61112
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001779	Invoice	09/04/2026	VISION INSURANCE	0.00	522.22	
	402-0000-48011	CITY EMPLOYEE CONTRIB...	VISION INSURANCE	522.22		
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY	09/04/2026	Regular	0.00	3,450.20	61113

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
INV0001757	Invoice	09/04/2026	DENTAL INSURANCE			0.00	3,450.20	
	100-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		2,022.51	
	121-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		44.58	
	213-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		13.48	
	309-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		478.98	
	310-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		701.02	
	311-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		65.00	
	312-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		37.29	
	410-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		70.75	
	416-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		16.57	
	531-0000-21160		MEDICAL INSURANCE PA...		DENTAL INSURANCE		0.02	
SEIU L	SEIU LOCAL 521		09/04/2026	Regular		0.00	1,341.30	61114
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
INV0001774	Invoice	09/04/2026	EMPLOYEE CONTRIBUTION			0.00	38.00	
	100-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		24.36	
	309-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.57	
	310-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		10.41	
	312-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.53	
	410-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		2.13	
INV0001775	Invoice	09/04/2026	EMPLOYEE CONTRIBUTION			0.00	1,303.30	
	100-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		467.52	
	213-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		1.46	
	309-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		280.63	
	310-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		504.80	
	311-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		9.31	
	312-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		11.71	
	410-0000-21185		SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		27.87	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION		09/04/2026	Regular		0.00	840.00	61115
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
INV0001778	Invoice	09/04/2026	POLICE OFFICERS CONTRIBUTIONS			0.00	840.00	
	100-0000-21190		SOLEDAD POLICE OFFICE...		POLICE OFFICERS CONTRIBUTIO...		820.74	
	416-0000-21190		SOLEDAD POLICE OFFICE...		POLICE OFFICERS CONTRIBUTIO...		19.26	
STPERS	STATE OF CALIFORNIA PERS		09/04/2026	Regular		0.00	62,188.58	61116
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
INV0001760	Invoice	09/04/2026	CHIEF & LIEUTENANT			0.00	3,544.31	
	100-0000-21171		PERS		CHIEF & LIEUTENANT		3,544.31	
INV0001761	Invoice	09/04/2026	City of Soledad Conf PEPRA			0.00	313.66	
	100-0000-21171		PERS		City of Soledad Conf PEPRA		156.84	
	309-0000-21171		PERS		City of Soledad Conf PEPRA		62.73	
	310-0000-21171		PERS		City of Soledad Conf PEPRA		62.73	
	311-0000-21171		PERS		City of Soledad Conf PEPRA		31.36	
INV0001762	Invoice	09/04/2026	EMPLOYEE CONTRIBUTION			0.00	12,193.09	
	100-0000-21171		PERS		EMPLOYEE CONTRIBUTION		5,845.43	
	121-0000-21171		PERS		EMPLOYEE CONTRIBUTION		182.12	
	213-0000-21171		PERS		EMPLOYEE CONTRIBUTION		44.48	
	309-0000-21171		PERS		EMPLOYEE CONTRIBUTION		1,422.22	
	310-0000-21171		PERS		EMPLOYEE CONTRIBUTION		3,285.06	
	311-0000-21171		PERS		EMPLOYEE CONTRIBUTION		335.84	
	312-0000-21171		PERS		EMPLOYEE CONTRIBUTION		130.80	
	410-0000-21171		PERS		EMPLOYEE CONTRIBUTION		946.78	
	531-0000-21171		PERS		EMPLOYEE CONTRIBUTION		0.36	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0001763	Invoice	09/04/2026	City of Soledad Regular Empl		0.00	12,797.19	
	100-0000-21171	PERS		City of Soledad Regular Empl		6,141.69	
	121-0000-21171	PERS		City of Soledad Regular Empl		186.35	
	213-0000-21171	PERS		City of Soledad Regular Empl		45.51	
	309-0000-21171	PERS		City of Soledad Regular Empl		1,519.44	
	310-0000-21171	PERS		City of Soledad Regular Empl		3,425.50	
	311-0000-21171	PERS		City of Soledad Regular Empl		375.81	
	312-0000-21171	PERS		City of Soledad Regular Empl		133.82	
	410-0000-21171	PERS		City of Soledad Regular Empl		968.70	
	531-0000-21171	PERS		City of Soledad Regular Empl		0.37	
INV0001764	Invoice	09/04/2026	City of Soledad Police		0.00	8,875.22	
	100-0000-21171	PERS		City of Soledad Police		8,682.28	
	416-0000-21171	PERS		City of Soledad Police		192.94	
INV0001765	Invoice	09/04/2026	City of Soledad Conf. Employee		0.00	351.78	
	100-0000-21171	PERS		City of Soledad Conf. Employee		179.34	
	309-0000-21171	PERS		City of Soledad Conf. Employee		86.22	
	310-0000-21171	PERS		City of Soledad Conf. Employee		86.22	
INV0001766	Invoice	09/04/2026	City of Soledad Reg Managers		0.00	610.29	
	100-0000-21171	PERS		City of Soledad Reg Managers		164.81	
	309-0000-21171	PERS		City of Soledad Reg Managers		152.60	
	310-0000-21171	PERS		City of Soledad Reg Managers		152.60	
	311-0000-21171	PERS		City of Soledad Reg Managers		61.04	
	312-0000-21171	PERS		City of Soledad Reg Managers		30.52	
	410-0000-21171	PERS		City of Soledad Reg Managers		48.72	
INV0001767	Invoice	09/04/2026	City of Soledad Managers		0.00	887.53	
	100-0000-21171	PERS		City of Soledad Managers		239.61	
	309-0000-21171	PERS		City of Soledad Managers		221.88	
	310-0000-21171	PERS		City of Soledad Managers		221.88	
	311-0000-21171	PERS		City of Soledad Managers		88.76	
	312-0000-21171	PERS		City of Soledad Managers		44.36	
	410-0000-21171	PERS		City of Soledad Managers		71.04	
INV0001768	Invoice	09/04/2026	City of Soledad Police		0.00	1,370.42	
	100-0000-21171	PERS		City of Soledad Police		1,370.42	
INV0001769	Invoice	09/04/2026	City of Soledad Police		0.00	1,126.36	
	100-0000-21171	PERS		City of Soledad Police		1,126.36	
INV0001770	Invoice	09/04/2026	City of Soledad Police		0.00	665.40	
	100-0000-21171	PERS		City of Soledad Police		665.40	
INV0001771	Invoice	09/04/2026	City of Soledad Police		0.00	8,773.14	
	100-0000-21171	PERS		City of Soledad Police		8,582.41	
	416-0000-21171	PERS		City of Soledad Police		190.73	
INV0001772	Invoice	09/04/2026	EMPLOYEE CONTRIBUTION		0.00	4,143.21	
	100-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,640.29	
	213-0000-21171	PERS		EMPLOYEE CONTRIBUTION		39.17	
	309-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,056.59	
	310-0000-21171	PERS		EMPLOYEE CONTRIBUTION		957.89	
	311-0000-21171	PERS		EMPLOYEE CONTRIBUTION		69.70	
	312-0000-21171	PERS		EMPLOYEE CONTRIBUTION		114.47	
	410-0000-21171	PERS		EMPLOYEE CONTRIBUTION		265.10	
INV0001773	Invoice	09/04/2026	City of Soledad Regular Empl		0.00	6,536.98	
	100-0000-21171	PERS		City of Soledad Regular Empl		2,646.22	
	213-0000-21171	PERS		City of Soledad Regular Empl		56.96	
	309-0000-21171	PERS		City of Soledad Regular Empl		1,662.01	
	310-0000-21171	PERS		City of Soledad Regular Empl		1,518.42	
	311-0000-21171	PERS		City of Soledad Regular Empl		101.28	
	312-0000-21171	PERS		City of Soledad Regular Empl		166.45	
	410-0000-21171	PERS		City of Soledad Regular Empl		385.64	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Void	09/04/2026	Regular	0.00	0.00	61117
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA	09/04/2026	Regular	0.00	2,673.67	61118

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0001759	Invoice	09/04/2026	LIFE, AD&D, LTD	0.00	1,272.01
	100-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	738.28	
	121-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	9.51	
	213-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	4.64	
	309-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	157.81	
	310-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	243.84	
	311-0000-21150	INSUARNCE PAYABLE	LIFE, AD&D, LTD	30.62	
	312-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	15.36	
	410-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	66.72	
	416-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	5.21	
	531-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	0.02	
INV0001776	Invoice	09/04/2026	LIFE, AD&D, LTD	0.00	1,049.79
	100-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	605.13	
	121-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	9.14	
	213-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	3.10	
	309-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	127.24	
	310-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	206.93	
	311-0000-21150	INSUARNCE PAYABLE	LIFE, AD&D, LTD	21.42	
	312-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	12.83	
	410-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	59.36	
	416-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	4.62	
	531-0000-21150	INSURANCE PAYABLE	LIFE, AD&D, LTD	0.02	
INV0001777	Invoice	09/04/2026	SUPPLEMENTAL	0.00	351.87
	100-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	195.03	
	121-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	1.22	
	213-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	0.24	
	309-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	41.83	
	310-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	62.93	
	311-0000-21150	INSUARNCE PAYABLE	SUPPLEMENTAL	13.61	
	312-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	6.14	
	410-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	29.53	
	416-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL	1.34	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	9,845.10	DFT0000209

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0001780	Invoice	09/04/2026	MEDICARE W/H	0.00	9,845.10
	100-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	5,984.10	
	121-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	63.50	
	213-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	30.84	
	309-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,134.50	
	310-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,715.46	
	311-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	217.24	
	312-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	106.64	
	410-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	546.04	
	416-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	46.66	
	531-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	0.12	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	42,095.82	DFT0000210

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001781	Invoice	09/04/2026	FICA W/H	0.00	42,095.82	
	100-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	25,586.68		
	121-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	271.48		
	213-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	131.84		
	309-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	4,851.06		
	310-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	7,334.50		
	311-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	928.76		
	312-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	456.06		
	410-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	2,335.12		
	416-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	199.76		
	531-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	0.56		
STAEDD	STATE OF CALIFORNIA E.D.D.	09/04/2026	Bank Draft	0.00	13,638.99	DFT0000211
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001782	Invoice	09/04/2026	STATE TAX W/H	0.00	13,638.99	
	100-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	8,769.50		
	121-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	75.70		
	213-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	55.49		
	309-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	1,554.21		
	310-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	2,144.80		
	311-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	331.05		
	312-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	114.71		
	410-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	524.26		
	416-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	69.05		
	531-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	0.22		
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	32,517.85	DFT0000212
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001783	Invoice	09/04/2026	FEDERAL TAX	0.00	32,517.85	
	100-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	21,109.06		
	121-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	177.89		
	213-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	107.95		
	309-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	3,367.36		
	310-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	5,561.17		
	311-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	745.57		
	312-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	267.97		
	410-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	1,016.72		
	416-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	163.64		
	531-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	0.52		
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	26.12	DFT0000213
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001784	Invoice	09/04/2026	MEDICARE W/H	0.00	26.12	
	100-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	26.12		
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	111.68	DFT0000214
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001785	Invoice	09/04/2026	FICA W/H	0.00	111.68	
	100-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	111.68		
EFTPS	EFTPS	09/04/2026	Bank Draft	0.00	86.67	DFT0000215

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0001786	Invoice	09/04/2026	FEDERAL TAX		0.00	86.67	
	100-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		86.67	

Bank Code APRAB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	275	92	0.00	758,432.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	7	7	0.00	98,322.23
EFT's	34	18	0.00	221,517.46
	316	**120**	**0.00**	**1,078,272.12**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	275	92	0.00	758,432.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	7	7	0.00	98,322.23
EFT's	34	18	0.00	221,517.46
	316	**120**	**0.00**	**1,078,272.12**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	9/2026	1,078,272.12
			1,078,272.12

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **City Hall Holiday Office Closure from December 24, 2026 through January 1, 2027**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Francine Uy, Human Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad approve by minute motion the City Hall holiday office closure from December 24, 2026 through January 1, 2027.

Executive Summary

Historically, the City Council has approved the closure of City Hall offices during the week between Christmas and New Year's Day. Like last year, the dates for this year's closure span a two-week period. After discussing coverage with departments, particularly the permit and utility public counters, and reviewing the holiday closure of other jurisdictions, the Staff is recommending that City Hall offices are closed from December 24, 2026 through January 1, 2027. This will include closure of 4 days - December 28th, 29th, 30th, and 31st, other than the scheduled holidays.

Background

The City of Soledad typically maintains minimal staffing in the office between Christmas and New Year's Day and has historically closed City Hall to better manage coverage. Similarly, many other agencies either close or operate with reduced staff during this holiday period.

Review & Analysis

Closing City Hall during the holiday period allows the City to manage staff resources more efficiently, as many employees take time off when business activity is typically at its lowest. It also reduces utility usage and operational costs while the building is minimally occupied. In addition, providing a scheduled closure benefits the public by allowing advance notice, so residents can plan for their service needs, while ensuring adequate coverage when offices are open.

Staff shared the proposed holiday office closure with the Service Employees International Union (SEIU), which raised no objections. The closure will include SEIU members, with the exception of those assigned to the Utility Division of the Public Works Department and the Police Department,

which will remain operational to ensure the health and safety of residents.

Approval of the closure would require staff to use up to four (4) days—December 28, 29, 30, and 31—of accrued vacation, comp time, administrative leave, or floating holidays, depending on individual work schedules. Consistent with prior years, Finance staff will work at the end of December to process utility payments.

This action will result in City Hall offices being closed starting December 24, 2026 through January 1, 2027. City Hall will resume normal business hours on January 7, 2027.

Financial Considerations

The City will benefit from the closure, as it will reduce accrued time off, which reduces the City's financial liability.

Strategic Plan Alignment

Although the annual holiday office closure does not directly align with the goals of the City Council Strategic Plan Internal Operations Goals, the closure has historically been presented to the City Council for consideration and approval on an annual basis.

Alternatives

- Approve the City Hall holiday office closure as proposed; or
- Modify the City Hall holiday office closure dates; or
- Do not approve the City Hall holiday office closure. This is not recommended as it will be difficult to provide adequate coverage during this time period.

Planning/CEQA

Approval of the 2026 City Hall Holiday Office Closure is not considered a project for the purposes of CEQA since it has no potential for resulting in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.)

Public Notice Requirements

None is required for a minute motion.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6417, A Resolution of the City Council of the City of Soledad Adopting Paid Holidays for Calendar Year 2027**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Francine Uy, Human Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6417, Adopting Paid Holidays for Calendar Year 2027.

Executive Summary

Each year, the City Council traditionally adopts a list of paid holidays that generally corresponds with federally or state-designated holidays. These include New Year's Day, Presidents' Day, Labor Day, Thanksgiving, and Christmas. The proposed holiday calendar for 2027 includes twelve (12) paid holidays, along with one (1) floating holiday for the year.

Background

Pursuant to the City of Soledad's Personnel Rules and Regulations Manual, Section 11.08 – Paid Holidays, all regular and probationary employees are entitled to municipal holidays off as provided in a ratified and approved MOU or Resolution adopted by the City Council. Each year, the City Council approves a list of paid holidays for the subsequent year. The City offers twelve (12) paid holidays and one (1) floating holiday per calendar year.

Review & Analysis

Each year, the City Council approves the list of paid holidays. On these specific days, all City offices will be closed except on an emergency basis. However, police and fire personnel will still provide 24-hour coverage. When a holiday falls on Saturday or Sunday, which are usually days off for most employees, Friday or Monday is given instead. Additionally, when a holiday falls on a Monday or Friday, which may be the regular day off for an employee on a modified work schedule, the day before or after the holiday will be taken instead. The rate of pay for each holiday is based on eight (8) hours.

Financial Considerations

This is not an additional cost to the employee's salary. These costs have been programmed in the Fiscal Year 2026/27 Budget.

Strategic Plan Alignment

Although the annual Paid Holiday Calendar does not directly align with the goals of the City Council Strategic Plan Internal Operations Goals, the Paid Holiday Calendar has historically been presented to the City Council for consideration and approval on an annual basis.

Alternatives

- Approve the Holiday Calendar as presented; or
- Modify holidays for non-represented employees only, which is not recommended.

Planning/CEQA

Adoption of the 2027 Paid Holiday Calendar is not considered a project for the purposes of CEQA since it has no potential for resulting in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.)

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6417
2027 Paid Holiday Calendar

RESOLUTION NO. 6417

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ADOPTING PAID HOLIDAYS FOR CALENDAR YEAR 2027

WHEREAS, the City provides employees with benefits that include sick leave, vacation leave, medical benefits, and paid holidays; and

WHEREAS, the City provides employees with twelve (12) paid holidays and one (1) floating holiday each calendar year; and

WHEREAS, the employee bargaining unit representatives have reviewed and approved the City's list of proposed paid holidays for the 2027 calendar year.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the City's Paid Holiday Calendar for 2027, in the form of the document hereinto attached, marked **"Exhibit A"** and by reference made a part hereof, is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

City of Soledad
2027 Paid Holiday Schedule

NEW YEAR'S DAY	FRIDAY	JANUARY 1, 2027
MARTIN LUTHER KING'S BIRTHDAY	MONDAY	JANUARY 18, 2027
PRESIDENTS' DAY	MONDAY	FEBRUARY 15, 2027
MEMORIAL DAY	MONDAY	MAY 31, 2027
JUNETEENTH (OBSERVED)	FRIDAY	JUNE 18, 2027
INDEPENDENCE DAY (OBSERVED)	MONDAY	JULY 5, 2027
LABOR DAY	MONDAY	SEPTEMBER 6, 2027
VETERANS DAY	THURSDAY	NOVEMBER 11, 2027
THANKSGIVING DAY	THURSDAY	NOVEMBER 25, 2027
DAY AFTER THANKSGIVING DAY	FRIDAY	NOVEMBER 26, 2027
CHRISTMAS EVE	FRIDAY	DECEMBER 24, 2027
CHRISTMAS DAY	MONDAY	DECEMBER 27, 2027
FLOATING HOLIDAY	Pursuant to applicable MOU provisions or City's Personnel Rules and Regulations Manual, Section 11.08	

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6418, A Resolution of the City Council of the City of Soledad Approving Construction Contract Change Order No. 3 in the Amount of $89,543.96 with Monterey Peninsula Engineering, Authorizing the Release of Project Retention in the Amount of $57,883.17 for the Water Reclamation Facility Manhole Replacements Project, and Authorizing the City Manager to Execute All Related Contract Documentation on Behalf of the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Juan Daniel Huerta, Assistant Engineer and Alex Ramos Engineering Project Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6418, "Approving Contract Change Order No. 3 in the Amount of $89,543.96 with Monterey Peninsula Engineering, Authorizing the Release of Project retention in the Amount of $57,883.17 for the Water Reclamation Facility Manhole Replacement Project, and Authorizing the City Manager to Execute all Related Contract Documentation on Behalf of the City of Soledad."

Executive Summary

On July 2, 2025, the City awarded a contract to Monterey Peninsula Engineering (MPE) for $1,078,500, plus a 10% contingency ($107,850), for a total authorized budget not to exceed $1,186,350.00. The project scope included the replacement of 11 sanitary sewer manholes located within and around the City's Water Reclamation Facility. During construction, MPE encountered unforeseen conflicts with underground utilities and severe pipe deterioration, necessitating realignments, engineering modifications, and extended bypass pumping. Contract Change Order (CCO) No. 3 accounts for these field adjustments. With CCO 3, the final revised contract total is $1,157,663.39, which resulted in $28,686.61 below the approved contingency cap. Because all construction has been completed in accordance with City standards, staff also recommends releasing the final retention amount of $57,883.17.

Background

The Manhole Project was fast-tracked in mid-2025 following a partial wall collapse of a critical

sanitary sewer manhole serving the California Department of Corrections and Rehabilitation (CDCR) sewer line. To prevent catastrophic failure, the City issued a competitive bid to rehabilitate/replace 11 aging manholes across the Wastewater Treatment Plant grounds, prioritizing the failing structure. MPE was selected as the lowest responsive bidder and awarded the contract on July 2, 2025.

Work commenced on October 20, 2025. Project progress and prior change orders are summarized below:

- CCO 1 (Deductive): Upon excavating the collapsing CDCR manhole, crew members discovered an unknown utility directly beneath the structure. Rather than complete a full replacement, the scope shifted to a structural epoxy rehabilitation. Combining this shift with credits for unnecessary work yielded an overall net reduction.
- CCO 2 (Additive): Added a polymer concrete cone to a newly installed manhole to prevent embankment sediment from entering the top grate.
- Combined Impact of CCO 1 & CCO 2: Net deduction of -$10,380.57.

Review & Analysis

CCO No. 3 ($89,543.96) addresses final Time & Material (T&M) adjustments for unforeseen subterranean field conditions:

1. Subsurface Encasement & Structural Rehabilitation: At a second replacement location, crews encountered heavy structural concrete encasement and severely compromised connecting pipe. Excavation posed a high risk of pipe collapse. The scope was modified from full replacement to internal structural epoxy coating to protect long-term integrity without compromising the main line.
2. Manhole Realignments: Excavation at two other locations revealed minor bends in existing underground lines. Precast replacement manholes had to be custom-realigned in the field to match line geometry.
3. Continuous Bypass Pumping: To maintain uninterrupted municipal wastewater service throughout these delays and technical adjustments, MPE executed extended continuous bypass pumping operations.

Modifying the scope to structural epoxy coating at high-risk locations avoided significant utility relocations and prevented catastrophic pipe collapse while providing equivalent long-term corrosion resistance and extending service life.

Financial Considerations

Original Contract Amount:	$1,078,500.00
CCO 1:	-($20,336.29)
CCO 2:	$9,955.72
CCO 3:	89,543.96
Final Contract Amount:	$1,157,663.39

Funding for COO will be paid out of the Project's contingency which was funded through the Wastewater Capital Projects source (310-0000-57000).

Strategic Plan Alignment

The Project is consistent with Strategic Plan goal 3.4.1-Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency by replacing old concrete sanitary sewer manholes with new polymer manholes, which will not corrode from sewer gases and have a 100-year warranty on their life expectancy.

Alternatives

- Approve the resolution as presented; or
- Modify the resolution; or
- Do not approve the Resolution. This is not recommended as the staff have determined that MPE satisfactorily completed the project.

Planning/CEQA

The proposed project is categorically exempt under Class 1 Existing Facilities, having met the qualifying criteria provided under CEQA Guidelines Section 15301. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing or former use.

Public Notice Requirements

None Required

Attachment(s):
Resolution No. 6418
Exhibit A - CCO3

RESOLUTION NO. 6418

A RESOLUTION OF THE CITY COUNCIL OF SOLEDAD APPROVING CONSTRUCTION CONTRACT CHANGE ORDER NO. 3 IN THE AMOUNT OF $89,543.96 WITH MONTEREY PENINSULA ENGINEERING, AUTHORIZING THE RELEASE OF PROJECT RETENTION IN THE AMOUNT OF $57,883.17 FOR THE WATER RECLAMATION FACILITY MANHOLE REPLACEMENTS PROJECT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED CONTRACT DOCUMENTATION ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, on July 2, 2025, the City Council awarded a construction contract to Monterey Peninsula Engineering (MPE) in the amount of $1,078,500.00, plus a 10% contingency of $107,850.00, for a total authorized budget not to exceed $1,186,350.00, for the replacement of 11 sanitary sewer manholes located in and around the City's Water Reclamation Facility; and

WHEREAS, the Project was prioritized to address the partial collapse and failure of a critical sanitary sewer manhole serving the California Department of Corrections and Rehabilitation (CDCR) line; and

WHEREAS, work commenced on October 20, 2025, and during construction, Contract Change Order No. 1 (a deductive change order) and Contract Change Order No. 2 were executed, resulting in a combined net reduction of $10,380.57 to the original contract amount; and

WHEREAS, during the course of construction, MPE encountered unforeseen underground conditions, including unknown utility conflicts, heavy structural concrete encasement, pipe deterioration, and line geometry alignments that necessitated shifting work from total manhole replacements to structural epoxy rehabilitations, custom manhole realignments, and extended continuous bypass pumping operations; and

WHEREAS, Contract Change Order No. 3, in the amount of $89,543.96, captures the necessary additional time and material costs required to address these differing site conditions and maintain continuous wastewater service to the community; and

WHEREAS, the funding for Contract Change Order No. 3 is fully covered by the project's authorized 10% construction contingency, bringing the final total contract price to $1,157,663.39, which remains $28,686.61 under the total approved project budget; and

WHEREAS, City Staff has inspected and verified that all work on the Water Reclamation Facility Manhole Replacements Project has been fully completed in accordance with City standards and specifications, and recommends approval of Contract Change Order No. 3 and the final release of retention in the amount of $57,883.17.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad that Contract Change Order No. 3 hereto attached as **Exhibit A** in the amount of $89,543.96 with Monterey Peninsula Engineering is hereby approved, the release of retention in the amount of

$57,883.17 is hereby authorized, and the City Manager is hereby authorized and directed to execute all associated contract documents on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers**:**

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers**:**

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CONTRACT CHANGE ORDER NO. 3

TO AN AGREEMENT BETWEEN THE CITY OF SOLEDAD AND MONTEREY PENINSULA ENGINEERING

WHEREAS, the City of Soledad, a municipal corporation of the State of California, entered into an agreement dated July 2, 2025, with Monterey Peninsula Engineering for a total price of $1,078,500

1. **REASON FOR CHANGE.**
This Contract Change Order No. 3 encompasses the changes listed in the description below:

Original Contract Amount:	$1,078,500.00
Change Order amount:	$ 89,543.96
New Contract amount:	$ 1,157,663.39

2. **DESCRIPTION OF CHANGE.**
a. Written description of why the change order is needed

- *Removal and relocation of 12" sewer line between Manhole #6 and Manhole #7 for realignment*
- *Modification/epoxy for manhole #5 (pour concrete plug and flow line/epoxy)*
- *Extra demo/concrete removal on manhole bases #3, #4, and #5*
- *The full scope of work for manhole #1 (prep, epoxy lining, stacking, etc.)*
- *Replacing 27" pipe by re-installing with 30" pipe connection between manhole #3 and manhole #1*
- *Multiple relocations of bypasses due to out-of-sequence work related to changing conditions*
- *Epoxy lining for manhole #6 and cure time bypass*
- *Addition crane rental time due to delayed City provided bypass during lifting operation*
- *Additional pipe and fittings to match existing conditions*
- *Bypass remobilization and pipe fusion due to out of sequence work*
- *Additional bypass rental due to changes in conditions*

CCO No. 3 Total $89,543.96

3. **CONTRACT COST SUMMARY.**

Original Contract Amount	**$1,078,500.00**
CCO1	$-(20,336.29)
CCO2	$9,955.72
CCO3	**$89,543.96**
New Total Amount	**$1,157,663.39**

APPROVED:

_____ _____

Megan Hunter — Date
City Manager
City of Soledad

ACCEPTED:

The undersigned contractor has carefully reviewed the proposed change and agrees that, if approved, it will provide all equipment, furnish all materials except as otherwise noted above, and perform all services necessary to complete the work specified above. The contractor further agrees to accept the prices stated above as full payment.

Contractor Name

_____ _____

By: — Date

END OF CONTRACT CHANGE ORDER NO.3

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6419, A Resolution of the City Council of the City of Soledad Declaring Surplus Furniture, Equipment, and Other Items and Authorizing the Sale, Donation, or Disposal of Such Property**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director, and Hilda Ramirez, Public Works Management Analyst**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad adopt Resolution No. 6419, "Declaring Surplus Furniture, Equipment, and Other Items and Authorizing the Sale, Donation, or Disposal of Such Property."

Executive Summary

City property may be deemed surplus due to age, condition, obsolescence, mechanical failure, excessive maintenance or repair costs, or because it is no longer needed for City operations. Before such property may be disposed of, the City Council must formally declare it surplus. As part of ongoing efforts to organize City offices and storage areas and remove unneeded items, staff has identified additional furniture, equipment, and supplies that are no longer needed for City operations or are no longer cost-effective to maintain or repair. These items have been identified since the City Council last declared property surplus on June 10, 2026. Staff recommends that the City Council declare the identified items surplus and authorize their sale, donation, recycling, or disposal, as appropriate and in the best interest of the City.

Background

Consistent with past practice, the City Council may declare City property that is obsolete, no longer in use, or no longer serves an operational purpose as surplus and authorize its sale, donation, recycling, destruction, or other appropriate disposal. The surplus property identified in Exhibit A includes office furniture and accessories; information technology equipment and accessories; obsolete mobile radios and related equipment; a bicycle; two New Holland tractors; a Generac Guardian generator; a tractor bucket attachment; plastic polymer totes; blue fiberglass aeration floats; and a non-functional elliptical machine from the Soledad Community Center.

Review & Analysis

City departments periodically review equipment, furnishings, and other City-owned property to identify items that are obsolete, damaged, non-operational, no longer needed, or no longer economical to maintain or repair. Since the City Council last declared property surplus in June 2026, staff has conducted additional reviews of City offices, facilities, and storage areas and identified the items listed in Exhibit A as surplus to current operational needs.

The proposed surplus inventory includes office furniture and accessories; information technology equipment and accessories; obsolete mobile radios and related equipment; a bicycle; two New Holland tractors; a Generac Guardian generator; a tractor bucket attachment; plastic polymer totes; blue fiberglass aeration floats; and a non-functional elliptical machine from the Soledad Community Center.

Staff evaluated the identified property based on its condition, usefulness, repair and maintenance requirements, and current operational need. The two New Holland tractors and elliptical machine are non-operational, the generator requires substantial repairs, and the remaining items are obsolete, damaged, or no longer needed for City operations. Based on this assessment, staff determined that retaining these items would provide limited or no operational benefit to the City.

Pursuant to California Government Code Sections 37350 and 37351, the City may dispose of personal property for the common benefit of the City. Consistent with prior City practice, once the City Council declares the identified property surplus, the items may be sold, donated, recycled, or otherwise disposed of in accordance with City policy and applicable law.

Declaring the items surplus will allow the City to remove property that no longer serves a municipal purpose, free up needed office, storage, and Public Works yard space, and reduce the costs and staff time associated with storing, maintaining, or managing obsolete and non-operational equipment. Where feasible, staff will seek to recover value through sale or reuse before recycling or disposing of items that have no practical resale value.

Financial Considerations

The sale, donation, or disposal of the property will have minimal financial impact. Proceeds from any sale of surplus items will be recorded in the appropriate City fund in accordance with City accounting practices.

Strategic Plan Alignment

Approval of the surplus equipment is consistent with Objective 10.5.1 – Maintain fiscal stability and responsible financial management. The removal and proper disposition of surplus city equipment supports the City's ongoing goals of maintaining efficient operations, responsible stewardship of public assets, and safe, functional work areas for City staff.

Alternatives

- Adopt the Resolution.
- Do not surplus the property. This is not recommended because retaining obsolete, damaged, or unnecessary furniture and equipment will continue to occupy storage space and may result in additional maintenance, repair, or disposal costs.

Planning/CEQA

The approval and declaration of surplus property is not considered a project for purposes of CEQA since it has no potential for resulting in either a direct or indirect impact on the environment. (See CEQA Guidelines Section 15378.)

Public Notice Requirements

None Required.

Attachment(s):
Resolution No. 6419
Exhibit A - Surplus List

RESOLUTION NO. 6419

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD DECLARING SURPLUS FURNITURE, EQUIPMENT, AND OTHER ITEMS AND AUTHORIZING THE SALE, DONATION, OR DISPOSAL OF SUCH PROPERTY

WHEREAS, the City of Soledad regularly reviews City-owned property and equipment to determine whether such property remains useful, functional, and cost-effective for municipal operations; and

WHEREAS, City staff have identified certain office furniture, accessories, organizers, monitor stands, Information Technology equipment and electronic peripherals, obsolete mobile radios and related equipment, a bicycle, tractors, a generator, a tractor bucket attachment, plastic polymer totes, blue fiberglass aeration floats, a non-functional elliptical machine, and related property that are obsolete, damaged, non-functional, no longer needed, or no longer economical to repair; and

WHEREAS, Government State Code Section 37350 - 37351 provides for the ability of cities to dispose of property for the common benefit of the City; and

WHEREAS, the identified surplus property is no longer necessary for current City operations and continued retention may occupy storage or yard space, create maintenance concerns, or result in additional repair or disposal costs; and

WHEREAS, the surplus items may be sold through an appropriate public surplus process, donated if a suitable public purpose exists, recycled where applicable, destroyed, or otherwise disposed of if no residual value remains; and

WHEREAS, declaring the property as surplus will allow the Public Works Department to clear storage and yard space, reduce ongoing maintenance concerns, and promote responsible stewardship of public assets; and

WHEREAS, the disposal of obsolete or unnecessary City property is consistent with Objective 10.5.1 of the City's Strategic Plan by supporting fiscal stability, responsible financial management, efficient operations, and safe, functional work areas for City staff.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the Council approves the surplus property listed within the attached as **Exhibit A**, and authorizes the City Manager or designee to sell, donate, recycle, destroy, or otherwise dispose of the surplus property.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Exhibit A
Surplus Inventory List

City Hall
1 – 2 drawer (wood) file cabinet
1 – 3 drawer (gray) file cabinet
1 – 3 drawer rolling organizer
2 – Monitor stands
2 – Desktop rising desks
1 – Monitor riser
2 – Desk organizers
1 – Stationary office chair
1 – Desk with return

Police Department
1 – 2 drawer lateral filing cabinet
2 – Wooden 5-shelf bookcases
1 – Wooden desk
3 – Office chairs
1 – Bicycle

Water Reclamation Facility
1 - 1996 Blue New Holland Tractor/Model # T8670/Serial # D410240 / 6 Cylinder 7.5 Liter / Tier 0
1 - 1995 Yellow New Holland Versatile Tractor/Model # 9030/Serial # D201590/Liter 105HP/Tier 0
1 - 2025 / Generac Generator Guardian / 26kw / 1.6 Liter / Serial # 3017319140
1 - 1996 Blue tractor bucket attachment / Model # 7514 / Serial # S5BU029
1 - 50 Plastic Polymer Totes / 40“x48“x53“
1 - 9 Round Blue Fiberglass Aeration Floats / 84“ inches x 14“

IT
4 - Display monitors
5 - Wired mouse
2 - APC battery pack units
1lbs - Phone cables/chargers
1lbs - HDMI cables
1lbs - Power supply cables
5 - Wired keyboards
10 lbs. - of various electronic peripherals
2 - Desktop Monitor arm attachment
1 - Logitech speakers Model
3 - Power strips
5 - Obsolete mobile radios with antennas
5 - Obsolete mobile radio speakers

Soledad Community Center
1 – Elliptical (non-functional)

Corp Yard
1 – 4 ft. brown table

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6420, A Resolution of the City Council of the City of Soledad Approving the Purchase of One Portable Generator and Authorizing the City Manager to Purchase Said Equipment from United Rentals in the Total Amount of $137,963.84**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director and Juan Huerta, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad Consider and Adopt Resolution No. 6420, "Approving the Purchase of One Portable Generator and Authorizing the City Manager to Purchase Said Equipment from United Rentals in the Total Amount of $137,963.84."

Executive Summary

The City of Soledad maintains and operates five well sites providing drinking water to residents. Well No. 11, one of the City's highest water producing sites, lacks space for a permanent generator and remains vulnerable to power outages. To maintain continuous water service during potential weather or grid emergencies, Public Works staff proposes purchasing a large portable generator to deploy to this site as needed. Because generators of this size are scarce on short notice, staff identified a single suitable pre-owned available from United Rentals unit and recommends dispensing with standard bidding procedures pursuant to Soledad Municipal Code Section 3.24.040. Staff requests City Council authorization for the City Manager to complete the $137,963.84 purchase using budgeted FY 2026–2027 Water CIP funds.

Background

The City owns and operates five well sites that supply municipal drinking water to the entire community. Continuous electrical power is necessary to run well pumps and motors; power interruptions pose a direct risk to the City's ability to maintain water service. While most City well sites feature permanent on-site emergency generators, Well No. 11's location lacks sufficient physical space for a permanent installation. Consequently, this site remains without backup power during outages. Additionally, aging generators and electrical systems across other well sites require ongoing

design upgrades. With an active El Niño weather pattern forecast for this year—increasing the likelihood of severe weather and electrical grid disruptions—establishing emergency power for this unequipped site is an urgent priority.

Review & Analysis

To address this vulnerability, Public Works staff evaluated solutions to supply reliable backup power to the constrained Well No. 11 site. Acquiring a trailer-mounted portable generator provides a versatile solution: it can be positioned at the space-limited site during power outages and redeployed elsewhere in the water system as emergencies dictate.

Staff reached out to numerous vendors to find a large-capacity generator capable of meeting Well 11's requirements, but found that new, permitted portable generators were not easy to purchase off the shelf. In response to this staff conducted targeted outreach to multiple equipment vendors and rental agencies and identified one available pre-owned generator meeting the City's specific capacity requirements available from United Rentals. As such staff determined that this generator was the most viable option for purchase and which would satisfy Well 11's electrical capacity needs. Staff is proposing to forego typical bidding procedures per SMC Section 3.24.040.

Soledad Municipal Code (SMC) Section 3.24.040 governs bidding procedures for supplies and equipment. Under this section, bidding may be dispensed with under specific circumstances, including:

- Condition 3: When the commodity, product, or equipment can be obtained from only one vendor.
- Condition 4: When the City Council determines, by a resolution passed by four-fifths of its members, that differences in equipment type or market availability make selection based on suitability—rather than competitive price—to the City's advantage.

Staff determined that both Conditions 3 and 4 apply to this proposed acquisition of pre-owned equipment. Dispensing with traditional bidding procedures allows the City to secure this specialized unit immediately and safeguard municipal water operations.

In light of the foregoing, Staff is recommending that the Council approve the purchase of a portable generator from United Rentals for the total amount of $137,963.84. Given the forecast for a strong El Niño event, there is increased urgency to secure this generator as soon as possible ahead of the upcoming winter storms.

Financial Considerations

Funding for this type of equipment has been budgeted under the Water Capital Improvement budget for FY 26-27 under Well Upgrades. The additional funding needed will be reallocated from the Well Rehab CIP project to cover the difference between the available Well Upgrades funding and the generator purchase price.

Water CIP Funding Summary:

$80,000.00	Well Upgrades Funding FY 2026-2027
$57,963.84	Reallocated Well Rehab Funding FY 2026-2027
$137,963.84	Total Purchase Amount

Strategic Plan Alignment

The proposed purchase supports Strategic plan goal 3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.

Alternatives

- Approve the Resolution; or
- Do not approve the Resolution; or
- Provide other direction to staff.

Planning/CEQA

The purchase of equipment is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Existing Facilities).

Public Notice Requirements

None Required

Attachment(s):
Resolution No. 6420
Attachment 1 - Sales Quote

RESOLUTION NO. 6420

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE PURCHASE OF ONE PORTABLE GENERATOR AND AUTHORIZING THE CITY MANAGER TO PURCHASE SAID EQUIPMENT FROM UNITED RENTALS IN THE TOTAL AMOUNT OF $137,963.84

WHEREAS, the City of Soledad operates five well sites that provide drinking water to the entire city, making continuous and reliable power critical to municipal water distribution; and

WHEREAS, one of the city's key well sites lacks sufficient physical area to house a permanent on-site generator, leaving it vulnerable to extended municipal power outages; and

WHEREAS, Public Works staff determined that acquiring a large portable generator will allow emergency power deployment to this site, safeguarding drinking water service during severe weather events or grid failures; and

WHEREAS, adequately sized generators are not readily available on the open market for immediate delivery, and staff identified only one vendor with a pre-owned unit available for purchase; and

WHEREAS, pursuant to Soledad Municipal Code Section 3.24.040, formal bidding procedures may be dispensed with when equipment can be obtained from only one vendor, or when determined by a four-fifths vote of the City Council to be to the City's advantage based on suitability to municipal needs; and

WHEREAS, total funding for the purchase price of $137,963.84 is available in the FY 2026–2027 Water Capital Improvement Project budget under Well Upgrades, with the remaining balance reallocated from Well Rehab

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Soledad, as follows:

1. The City Council finds that dispensing with traditional procurement bidding procedures is justified pursuant to Soledad Municipal Code Section 3.24.040 A(3) and (4); and
2. The minimum four-fifths majority of the City Council hereby approves the purchase of one (1) portable generator from United Rentals in the amount of $137,963.84; and
3. The City Council authorizes the City Manager to execute all necessary documents and complete the purchase on behalf of the City.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

United Rentals

POWER & HVAC
BRANCH H88
4117 ROSEDALE HWY
BAKERSFIELD CA 93308-6132
661-206-3871
661-634-9892 FAX

SALE QUOTE

#266876698

PUBLIC WORKS
34520 MORISOLI RD
SOLEDAD CA 93960-7000

Office: 831-678-3963

SOLEDAD, CITY OF
PO BOX 156
ATTN PUBLIC WORKS DEPT
SOLEDAD CA 93960-0156

Customer #	: 12323
Quote Date	: 08/31/26
UR Job Loc	: 34520 MORISOLI RD, S
UR Job #	: 11
Customer Job ID:	
P.O. #	: TBD
Ordered By	: JUAN HUERTA
Written By	: MARIA GUTIERREZ
Salesperson	: MARIA GUTIERREZ

This is not an invoice
Please do not pay from this document

Qty	Equipment #	Price	Amount
1	11221659 CC: 240-3354	125151.08	125151.08
	GENERATOR 400-499 KVA TIER 4		
	Make: JCB Model: G400RS T4F Serial #: 2656400		
	Model Year: 21		
	HR OUT: 1122.000		
	DELIVERY CHARGE		1131.62
		Sub-total:	126282.70
		Tax:	11681.14
		Total:	137963.84

ONSITE CONTACT: JUAN HUERTA
CELL#: 831-854-6947

Note: This proposal may be withdrawn if not accepted within 30 days.

WHERE PERMITTED BY LAW, UNITED RENTALS MAY IMPOSE A SURCHARGE OF 2.0% FOR CREDIT CARD PAYMENTS ON CHARGE ACCOUNTS. THIS SURCHARGE IS NOT GREATER THAN OUR MERCHANT DISCOUNT RATE FOR CREDIT CARD TRANSACTIONS AND IS SUBJECT TO SALES TAX .
THIS IS NOT A SALE AGREEMENT/INVOICE. THE ITEMS LISTED ABOVE ARE SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S SALE AGREEMENT/INVOICE WHICH ARE AMENDED FROM TIME TO TIME AND POSTED ONLINE AT https://www.unitedrentals.com/legal/sale-agreement AND INCORPORATED HEREIN BY REFERENCE. A PAPER COPY OF THE SALE AGREEMENT/INVOICE TERMS IS AVAILABLE UPON REQUEST.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6421, A Resolution of the City Council of the City of Soledad Authorizing Payment of Invoice No. 76688 for $9,544.93 from Rincon Consultants, Inc. for Additional, Unanticipated Work Required to Complete the 2025 Urban Water Management Plan (2025 UWMP) and 2025 Water Shortage Contingency Plan (2025 WSCP) for Timely Submittal to the California Department of Water Resources (CA DWR) by the July 1, 2026, Compliance Deadline**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director and Carla James, Water Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6421, "Authorizing Payment of Invoice No. 76688 for $9,544.93 to Rincon Consultants, Inc. for Additional, Unanticipated Work Required to Complete the 2025 Urban Water Management Plan (2025 UWMP) and 2025 Water Shortage Contingency Plan (2025 WSCP) for Timely Submittal to the California Department of Water Resources (CA DWR) by the July 1, 2026, Compliance Deadline."

Executive Summary

Rincon Consultants, Inc. (Rincon) provided professional services to prepare the City of Soledad's 2025 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). During preparation, Rincon determined that the City's 2020 plans required more extensive updates than originally anticipated to comply with current California Department of Water Resources (DWR) guidelines. This resulted in additional, unanticipated work necessary to complete compliant plans by the July 1, 2026 submission deadline. Rincon's latest invoice, No. 76688, for $9,544.93, reflects their cost to support the City's desire to submit a fully compliant UWMP and WSCP by CA DWR's July 1 deadline.

Background

The Urban Water Management Planning Act (Act), California Water Code, Division 6, Part 2.6, Sections 10610 through 10656, requires that "Every urban water supplier shall prepare and adopt an Urban Water Management Plan." An urban water supplier is defined by the Act as a "Supplier, either

publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually."

A UWMP is a mandatory, five-year outlook required by the CA DWR to support urban water suppliers' long-term resource planning to ensure that adequate water supplies are available to meet existing and future growth. Urban water suppliers must also prepare a WSCP, a supplemental document that outlines strategic responses the supplier may take to conserve and manage water resources essential to maintaining public health and community vitality if a water shortage is declared.

UWMPs for the 2025 cycle were required to be adopted and submitted by July 1, 2026. UWMPs were to be submitted to CA DWR within 30 days of adoption via the DWR's WUEdata Portal.

Review & Analysis

The City issued a Request for Proposals on February 20, 2026, for preparation of the 2025 Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP). Three proposals were received, and Rincon Consultants, Inc. (Rincon) was selected based on the evaluation criteria established in the RFP, including its experience completing projects under accelerated timelines.

Rincon worked with City staff to complete the required public review process and prepare the documents for City Council consideration. On June 17, 2026, the City Council adopted the 2025 UWMP and WSCP through Resolutions Nos. 6387 and 6388. Both documents were subsequently submitted to the California Department of Water Resources (DWR) by the July 1, 2026 statutory deadline.

During preparation of the plans, Rincon determined that the City's 2020 UWMP and WSCP required substantially more review and updating than originally anticipated to align with current DWR guidelines. This resulted in additional work across multiple chapters, tables, appendices, and maps. Rincon notified the City of the additional effort in June 2026. Because the plans were already well underway and needed to be completed by the statutory deadline, the City directed Rincon to continue the work.

Additional costs were also incurred to address City comments on the Administrative and Public Review Drafts, revise and prepare maps, respond to CEQA-related questions, update required tables and appendices, and prepare the final documents and DWR submittal materials.

Prior to the final invoice, Rincon had billed $49,791.81, excluding retainage, against the authorized contract amount of $49,999. Rincon subsequently submitted final Invoice No. 76688, dated August 19, 2026, in the amount of $9,554.93 for the additional work necessary to finalize the plans.

Given the unanticipated level of work required to bring the City's previous plans into alignment with current DWR requirements and to complete the 2025 UWMP and WSCP by the statutory deadline, staff recommends approval and payment of Invoice No. 76688.

Financial Considerations

As of early June 2026, the following three invoices from Rincon had been received, totaling $53,324.75, or $47,992.26 after subtracting 10% retainage.

04/27/2026 Invoice No. 73964 for $2,612.75 minus 10% retainage (-$261.28) for $2,351.47
05/15/2026 Invoice No. 74411 for $33,486.75 minus 10% retainage (-$3,348.68) for $30,138.07

06/04/2026 Invoice No. 74790 for $17,225.25 minus 10% retainage (-$1,722.53) for $15,502.72

To date, the City has paid Rincon a total of $49,791.81. The fifth and final invoice, Invoice No. 76688, includes charges of $3,611.25, plus the entire 10% retainage chargeback of $5,332.49, for a total of $9,544.93. The City's expenditures, if Invoice No. 76688 is authorized for payment, will total $59,336.75, or roughly a 19% cost increase from the original agreement.

Funding for Invoice No. 76688, which covers an invoice period of 07/01/2026 through 07/31/2026, will come from Professional Services Line Item 309-0000-52200 in the Water Operations Fund under Fiscal Year 2026/2027.

Strategic Plan Alignment

Rincon's work on the UWMP and WSCP aligns with the City Council's 2025 Strategic Plan by supporting continued progress toward one of the City's key goals and priorities of the Equity Pillar by advancing Goal 3.4 – Promote Sustainable Infrastructure and Environmental Resiliency, specifically, Objective 3.4.3 Expand water reuse and conservation systems.

Alternatives

- Authorize payment of Rincon Invoice No. 76688 with a total due of $9,544.93; and
- Do not authorize payment. This is not recommended as the City incurred the expenses for the work.

Planning/CEQA

The preparation and adoption of UWMP and supplemental WSCP is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to California Water Code Section 10652, which provides that CEQA does not apply to the preparation and adoption of plans pursuant to this part or to the implementation of actions taken pursuant to Section 10632.

Public Notice Requirements

None Required.

Attachment(s):
Resolution No. 6421
Ex. A - Rincon Invoice
UWMP Agreement for Services Signed

RESOLUTION NO. 6421

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING PAYMENT OF INVOICE NO. 76688 FOR $9,544.93 FROM RINCON CONSULTANTS, INC. FOR ADDITIONAL, UNANTICIPATED WORK REQUIRED TO COMPLETE THE 2025 URBAN WATER MANAGEMENT PLAN (2025 UWMP) AND 2025 WATER SHORTAGE CONTINGENCY PLAN (2025 WSCP), FOR TIMELY SUBMITTAL TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES (CA DWR) BY THE JULY 1, 2026, COMPLIANCE DEADLINE

WHEREAS, Rincon Consultants, Inc. (Rincon) provided professional services to the City of Soledad (City) for preparation of the City's 2025 Urban Water Management Plan (UWMP) and 2025 Water Shortage Contingency Plan (WSCP), due to the California Department of Water Resources (CA DWR) by July 1, 2026; and

WHEREAS, as explained by Rincon in their invoice summaries, the City's previous UWMP and WSCP, from 2020, was further from alignment with current guidelines in the CA DWR UWMP Guidebook than originally anticipated; and

WHEREAS, Rincon's final invoice, No. 76688, for $9,544.93, reflects unanticipated costs in excess of the contractual limit incurred to support the City's desire to submit a fully compliant UWMP and WSCP by CA DWR's compliance deadline of July 1, 2026, as well as release of retainage; and

WHEREAS, of all of the parties responding to the City's RFP, the Rincon team carried the most depth and experience with accelerated projects, plus the ability to ensure no lag between work phases, and Rincon's proposal included early delivery of a request for information (RFI) and a timetable of deliverable due dates; and

WHEREAS, Rincon guided City staff through a tight timeline for public participation and notification, and their collaborative SharePoint workspace enabled staff to easily share documents and conduct real-time reviews at each stage of UWMP and WSCP development; and

WHEREAS, Rincon's additional efforts, of which the City was aware, were necessary to enhance consistency with current guidance, improve the clarity, organization, and accuracy of information presented, and to complete the Public Review Draft prior to City Council review and adoption on June 17, 2026, as well as the anticipated submittal to CA DWR by July 1, 2026, the statutory deadline; and

WHEREAS, after the City Council approved and adopted the 2025 UWMP and 2025 WSCP on June 17, 2026, they were filed with CA DWR by the July 1 deadline; and

WHEREAS, Invoice No. 76688 includes $3,611.25 in additional charges, plus the entire 10% retainage chargeback of $5,332.49, for a total of $9,544.93; and

WHEREAS, the City's final expenditure, if Invoice No. 76688 is authorized for payment, will total $59,336.75, or roughly a 19% cost increase from the original agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the City Council of the City of Soledad hereby authorizes payment of Invoice No. 76688 hereto attached as **Exhibit A** for $9,544.93 from Rincon Consultants, Inc. for additional, unanticipated work required to complete the 2025 Urban Water Management Plan (UWMP) and 2025 Water Shortage Contingency Plan (WSCP) for timely submittal to the California Department of Water Resources (CA DWR) by the July 1, 2026, compliance deadline.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th day of September 2026 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

Date: 04/27/2026
Job No: 26-18913

Soledad City of
Megan Hunter
City Manager
248 Main Street
Soledad, CA 93926

Subject: Transmittal of Invoice # 73964 - Soledad 2025 UWMP

Dear Megan Hunter,

This letter accompanies Rincon Consultants' invoice for the Soledad 2025 UWMP for the period through 3/31/2026.The invoice amount of $2,351.47 brings our total amount billed to $2,351.47 or approximately 5% of the total authorized budget of $49,998.77

During this period, Rincon worked on the following tasks:

Task 1 – Project Management
•Conducted internal and client kickoff meetings to confirm scope, roles, and schedule
•Prepared detailed project schedule, communication plan, and UWMP workflow checklists
•Completed project setup, coordination, and initial publishing and SharePoint organization

Task 2 – Data Collection, Review, and Analysis
•Transferred existing UWMP content into current Rincon 2025 UWMP templates
•Initiated data review to evaluate available information and identify gaps

Outstanding Invoices: please note that you have an outstanding balance of $2,351.47 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
73964	04/27/2026	2,351.47	2,351.47				
	Total	2,351.47	2,351.47	0.00	0.00	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	73964
Invoice Date:	04/27/2026
Due Date:	05/12/2026

City of Soledad
Megan Hunter
City Manager
248 Main Street
Soledad, CA 93926

Project Number: 26-18913
Project Name: Soledad 2025 UWMP

Invoice Period to 3/31/2026

Project Manager: Kelley List

Description	Unit	Number	Rate	Amount
Task 1: Project Management				
Principal	Hour	1.25	329.00	411.25
Senior Planner II	Hour	3.50	273.00	955.50
Senior Environmental Scientist I	Hour	1.50	255.00	382.50
	Task Subtotal			1,749.25
Task 2: Data Collection, Review, and Analysis				
Technical Editor	Hour	5.50	157.00	863.50

Invoice Subtotal	2,612.75
10% Retainage	-261.28
Invoice Total	2,351.47

Description	Amount
Total This Invoice	$2,351.47
Previous Billings	$0.00
Total Billings	$2,351.47
Total Budget	$49,998.77
Remaining Budget	$47,647.30
Remaining Budget %	95.30%

Thank you for selecting Rincon Consultants.

REMITTANCE OPTIONS

ACH or Wire Transfer (Preferred):

Bank Name: Montecito Bank & Trust
Routing: 122234783
Account: 410121233
Swift: MBTRUS62

Email Remittance to: ar@rinconconsultants.com
ACH & Wire payments MUST be accompanied with remittance information.
Avoid email scams, verify any requested payment detail changes by calling our Accounts Receivable Team.

Check:

Rincon Consultants, Inc.
2060 Knoll Drive,
Ventura, CA 93003
Tax ID: 77-0390093

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
Task 1: Project Management	5,722.00	30.57	0.00	1,749.25	3,972.75	69.43	1,749.25
Task 2: Data Collection, Review, and Analysis	18,944.00	4.56	0.00	863.50	18,080.50	95.44	863.50
Task 3: 2025 UWMP Updates	25,332.77	0.00	0.00	0.00	25,332.77	100.00	0.00
Retainage Withheld Labor	0.00	0.00	0.00	-261.28	261.28	0.00	-261.28
Total	49,998.77	4.70	0.00	2,351.47	47,647.30	95.30	2,351.47

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

Date: 05/15/2026
Job No: 26-18913

Soledad City of
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Subject: Transmittal of Invoice # 74411 - Soledad 2025 UWMP

Dear Carla James,

This letter accompanies Rincon Consultants' invoice for the Soledad 2025 UWMP for the period from 4/1/2026 through 4/30/2026.The invoice amount of $30,138.07 brings our total amount billed to $32,489.54 or approximately 65% of the total authorized budget of $49,998.77

During this period, Rincon worked on the following tasks:

- Task 1 – Project Management: Coordinated with City and project team, including weekly check-ins, and schedule tracking.
- Task 2 – Data Collection, Review, and Analysis: Compiled and analyzed supply and demand data, updated supply and demand models, and conducted technical review and coordination.
- Task 3 – 2025 UWMP Updates: Prepared and updated UWMP chapters and WSCP, including draft writing, QA/QC, figure development, and publishing/formatting support.

During this period, the team undertook a greater-than-anticipated level of review and update to multiple UWMP chapters (including Chapters 3, 4, and 6), and the WSCP. This additional effort was necessary to enhance consistency with current guidance and improve the clarity, organization, and accuracy of information presented.

Outstanding Invoices: please note that you have an outstanding balance of $32,489.54 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
73964	04/27/2026	2,351.47	2,351.47				
74411	05/15/2026	30,138.07	30,138.07				
	Total	32,489.54	32,489.54	0.00	0.00	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	74411
Invoice Date:	05/15/2026
Due Date:	05/30/2026

City of Soledad
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Project Number: 26-18913
Project Name: Soledad 2025 UWMP

Invoice Period from 4/1/2026 through 4/30/2026

Project Manager: Kristin Pittack

Description	Unit	Number	Rate	Amount
Task 1: Project Management				
Senior Planner II	Hour	10.75	273.00	2,934.75
Senior Environmental Scientist I	Hour	0.50	255.00	127.50
Clerical/Billing Specialist	Hour	0.50	115.00	57.50
	Task Subtotal			3,119.75
Task 2: Data Collection, Review, and Analysis				
Principal	Hour	14.50	329.00	4,770.50
Senior Planner II	Hour	2.00	273.00	546.00
Senior Environmental Scientist I	Hour	6.75	255.00	1,721.25
Environmental Scientist II	Hour	5.50	186.00	1,023.00
Data Analyst II	Hour	1.00	186.00	186.00
Planner I	Hour	0.25	166.00	41.50
	Task Subtotal			8,288.25
Task 3: 2025 UWMP Updates				
Senior Planner II	Hour	46.75	273.00	12,762.75
Senior Environmental Scientist I	Hour	11.50	255.00	2,932.50
Environmental Scientist II	Hour	13.25	186.00	2,464.50
Data Analyst II	Hour	4.00	186.00	744.00
Planner I	Hour	14.50	166.00	2,407.00
Publishing Specialist	Hour	6.00	128.00	768.00
	Task Subtotal			22,078.75

Invoice Subtotal	33,486.75
Retainage Held	-3,348.68
Invoice Total	30,138.07

Description	Amount
Total This Invoice	$30,138.07
Previous Billings	$2,351.47
Total Billings	$32,489.54
Total Budget	$49,998.77
Remaining Budget	$17,509.23
Remaining Budget %	35.02%

Thank you for selecting Rincon Consultants.

REMITTANCE OPTIONS

ACH or Wire Transfer (Preferred):

Bank Name: Montecito Bank & Trust
Routing: 122234783
Account: 410121233
Swift: MBTRUS62

Email Remittance to: ar@rinconconsultants.com
ACH & Wire payments MUST be accompanied with remittance information.
Avoid email scams, verify any requested payment detail changes by calling our Accounts Receivable Team.

Check:

Rincon Consultants, Inc.
2060 Knoll Drive,
Ventura, CA 93003
Tax ID: 77-0390093

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
Task 1: Project Management	5,722.00	85.09	1,749.25	4,869.00	853.00	14.91	3,119.75
Task 2: Data Collection, Review, and Analysis	18,944.00	48.31	863.50	9,151.75	9,792.25	51.69	8,288.25
Task 3: 2025 UWMP Updates	25,332.77	87.15	0.00	22,078.75	3,254.02	12.85	22,078.75
Retainage Withheld Labor	0.00	0.00	-261.28	-3,609.96	3,609.96	0.00	-3,348.68
Total	49,998.77	64.98	2,351.47	32,489.54	17,509.23	35.02	30,138.07

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

Date: 06/04/2026
Job No: 26-18913

Soledad City of
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Subject: Transmittal of Invoice # 74790 - Soledad 2025 UWMP

Dear Carla James,

This letter accompanies Rincon Consultants' invoice for the Soledad 2025 UWMP for the period from 5/1/2026 through 5/31/2026.The invoice amount of $15,502.72 brings our total amount billed to $47,992.26 or approximately 96% of the total authorized budget of $49,998.77

During this period, Rincon worked on the following tasks:

Task 1: Project Management
• Conducted client coordination, including check-ins, calls, and email correspondence
• Managed schedule, budget tracking, and project status updates
• Prepared and finalized invoice and billing documentation

Task 2: Data Collection, Review, and Analysis
• Conducted meetings to review data, status, and technical approach
• Reviewed existing and new RFI information to address comments from City on Administrative Draft

Task 3: 2025 UWMP Updates
• Addressed City comments on Administrative Draft UWMP chapters and WSCP to prepare Public Review Draft
• Performed QA/QC review, data updates, and technical analysis
• Prepared Public Review Draft, including formatting, GIS figure changes, DWR checklist/tables, and publishing coordination

An unanticipated amount of time was expended to address City comments on the Administrative Draft, specifically on Chapters 1, 3, 4, 6, 7, and the WSCP. Additionally, all map figures were revised and a new map was created from City comments on the Administrative Draft. This time was necessary to complete the Public Review Draft prior to City Council meeting scheduled for June 17, 2026, and anticipated submittal to DWR by their deadline of July 1, 2026.

Outstanding Invoices: please note that you have an outstanding balance of $47,992.26 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
73964	04/27/2026	2,351.47		2,351.47			
74411	05/15/2026	30,138.07	30,138.07				
74790	06/04/2026	15,502.72	15,502.72				
	Total	47,992.26	45,640.79	2,351.47	0.00	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	74790
Invoice Date:	06/04/2026
Due Date:	06/19/2026

City of Soledad
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Project Number: 26-18913
Project Name: Soledad 2025 UWMP

Invoice Period from 5/1/2026 through 5/31/2026

Project Manager: Kristin Pittack

Description	Unit	Number	Rate	Amount
Task 1: Project Management				
Senior Planner II	Hour	4.75	273.00	1,296.75
Clerical/Billing Specialist	Hour	0.50	115.00	57.50
	Task Subtotal			1,354.25
Task 2: Data Collection, Review, and Analysis				
Principal	Hour	2.50	329.00	822.50
Task 3: 2025 UWMP Updates				
Principal	Hour	5.50	329.00	1,809.50
Senior Planner II	Hour	26.75	273.00	7,302.75
Senior Environmental Scientist I	Hour	8.25	255.00	2,103.75
Environmental Scientist II	Hour	6.25	186.00	1,162.50
Planner I	Hour	13.00	166.00	2,158.00
Publishing Specialist	Hour	4.00	128.00	512.00
	Task Subtotal			15,048.50

Invoice Subtotal	17,225.25
Retainage Held	-1,722.53
Invoice Total	15,502.72

Description	Amount
Total This Invoice	$15,502.72
Previous Billings	$32,489.54
Total Billings	$47,992.26
Total Budget	$49,998.77
Remaining Budget	$2,006.51
Remaining Budget %	4.01%

Thank you for selecting Rincon Consultants.

REMITTANCE OPTIONS

ACH or Wire Transfer (Preferred):

Bank Name: Montecito Bank & Trust
Routing: 122234783
Account: 410121233
Swift: MBTRUS62

Email Remittance to: ar@rinconconsultants.com
ACH & Wire payments MUST be accompanied with remittance information.
Avoid email scams, verify any requested payment detail changes by calling our Accounts Receivable Team.

Check:

Rincon Consultants, Inc.
2060 Knoll Drive,
Ventura, CA 93003
Tax ID: 77-0390093

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
Task 1: Project Management	5,722.00	108.76	4,869.00	6,223.25	-501.25	-8.76	1,354.25
Task 2: Data Collection, Review, and Analysis	18,944.00	52.65	9,151.75	9,974.25	8,969.75	47.35	822.50
Task 3: 2025 UWMP Updates	25,332.77	146.56	22,078.75	37,127.25	-11,794.48	-46.56	15,048.50
Retainage Withheld Labor	0.00	0.00	-3,609.96	-5,332.49	5,332.49	0.00	-1,722.53
Total	49,998.77	95.99	32,489.54	47,992.26	2,006.51	4.01	15,502.72

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

Date: 07/08/2026
Job No: 26-18913

Soledad City of
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Subject: Transmittal of Invoice # 75628 - Soledad 2025 UWMP

Dear Carla James,

This letter accompanies Rincon Consultants' invoice for the Soledad 2025 UWMP for the period from 6/1/2026 through 6/30/2026.The invoice amount of $1,799.55 brings our total amount billed to $49,791.81 or approximately 100% of the total authorized budget of $49,998.77

During this period, Rincon worked on the following tasks:

Task 3
• Correspondence
  o Coordination with client prior to and after public hearing to support questions on CEQA, general discussions on process, schedule, filing for submittal, final version changes, and WUEdata Portal questions
• Public Review Draft Changes
  o Added CEQA statement to UWMP following City staff request after to Public Review Draft completion and prior to City Council meeting
  o Addressed additional comments received from City staff via email: updated tables in Chapters 4, 6, and 7
• Compiled Final UWMP
  o Prepared: DWR Required Standardized Tables (Appendix F)
  o Updated: tables in Chapters 4, 6, and 7 for consistency between Appendix F and City staff comments
  o Updated: UWMP and WSCP cover pages from Public Review Draft to Final
  o Inserted resolutions: UWMP Appendix and WSCP Attachment

This invoice includes only billings associated with work performed within the original contract amount. It does not include billing for the retainer or additional services completed beyond the original scope that were authorized in writing by the City's project manager.

The tasks listed above summarize work completed during the June billing period, including services that exceed the remaining original contract budget and are therefore not included in this invoice. Such work includes coordination with City staff before and after the City Council hearing, responses to CEQA-related questions, addition of CEQA language at the City's request, incorporation of City staff comments received after completion of the Public Review Draft, updates to required tables and appendices, compilation of the Final UWMP, and preparation of final submittal materials for DWR.

These additional services were necessary to support City staff requests, City Council adoption, and meet DWR’s July 1 UWMP submittal deadline. Billing for these services, along with retainer-related costs will be addressed in a subsequent invoice.

Outstanding Invoices: please note that you have an outstanding balance of $4,151.02 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
73964	04/27/2026	2,351.47			2,351.47		
75628	07/08/2026	1,799.55	1,799.55				
	Total	4,151.02	1,799.55	0.00	2,351.47	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	75628
Invoice Date:	07/08/2026
Due Date:	07/23/2026

City of Soledad
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Project Number: 26-18913
Project Name: Soledad 2025 UWMP

Invoice Period from 6/1/2026 through 6/30/2026

Project Manager: Kristin Pittack

Description	Unit	Number	Rate	Amount
Task 1: Project Management				
Senior Planner II	Hour	2.25	273.00	614.25
Task 3: 2025 UWMP Updates				
Senior Planner II	Hour	4.50	273.00	1,228.50
Senior Environmental Scientist I	Hour	0.25	255.00	63.75
Environmental Scientist II	Hour	0.50	186.00	93.00
	Task Subtotal			1,385.25

Invoice Subtotal	1,999.50
Retainage Withheld	-199.95
Invoice Total	1,799.55

Description	Amount
Total This Invoice	$1,799.55
Previous Billings	$47,992.26
Total Billings	$49,791.81
Total Budget	$49,998.77
Remaining Budget	$206.96
Remaining Budget %	0.41%

Thank you for selecting Rincon Consultants.

REMITTANCE OPTIONS

ACH or Wire Transfer (Preferred):

Bank Name: Montecito Bank & Trust
Routing: 122234783
Account: 410121233
Swift: MBTRUS62

Email Remittance to: ar@rinconconsultants.com
ACH & Wire payments MUST be accompanied with remittance information.
Avoid email scams, verify any requested payment detail changes by calling our Accounts Receivable Team.

Check:

Rincon Consultants, Inc.
2060 Knoll Drive,
Ventura, CA 93003
Tax ID: 77-0390093

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
Task 1: Project Management	5,722.00	119.49	6,223.25	6,837.50	-1,115.50	-19.49	614.25
Task 2: Data Collection, Review, and Analysis	18,944.00	52.65	9,974.25	9,974.25	8,969.75	47.35	0.00
Task 3: 2025 UWMP Updates	25,332.77	152.03	37,127.25	38,512.50	-13,179.73	-52.03	1,385.25
Retainage Withheld Labor	0.00	0.00	-5,332.49	-5,532.44	5,532.44	0.00	-199.95
Total	49,998.77	99.59	47,992.26	49,791.81	206.96	0.41	1,799.55

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

Date: 08/19/2026
Job No: 26-18913

Soledad City of
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Subject: Transmittal of Invoice # 76688 - Soledad 2025 UWMP

Dear Carla James,

This letter accompanies Rincon Consultants' invoice for the Soledad 2025 UWMP for the period from 7/1/2026 through 7/31/2026.The invoice amount of $9,544.93 brings our total amount billed to $59,336.75 or approximately 119% of the total authorized budget of $49,998.77.
During this period, Rincon worked on the following tasks:
This final invoice includes the contract agreement's established retainer fee and Rincon staff time from April - July 2026 that was beyond the original scope as document in previous invoices. The additional work was completed at the request of the City prior to completing the work. This additional work was necessary to complete the UWMP on an expedited schedule and support the City's submission to DWR by the regulatory July 1 deadline.

Outstanding Invoices: please note that you have an outstanding balance of $9,544.93 for this project. The following invoices are outstanding:

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
76688	08/19/2026	9,544.93	9,544.93				
	Total	9,544.93	9,544.93	0.00	0.00	0.00	0.00

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.

Rincon Consultants, Inc
2060 Knoll Drive
Ventura, CA 93003
805-644-4455

INVOICE

Invoice No:	76688
Invoice Date:	08/19/2026
Due Date:	09/03/2026

City of Soledad
Carla James
Water Resources Manager
248 Main Street
Soledad, CA 93926

Project Number: 26-18913
Project Name: Soledad 2025 UWMP

Invoice Period from 7/1/2026 through 7/31/2026

Project Manager: Kristin Pittack

Description	Unit	Number	Rate	Amount
Task 1: Project Management				
Clerical/Billing Specialist	Hour	0.50	115.00	57.50
Task 3: 2025 UWMP Updates				
Senior Planner II	Hour	7.75	273.00	2,115.75
Senior Environmental Scientist I	Hour	4.75	255.00	1,211.25
Data Analyst II	Hour	2.00	186.00	372.00
Publishing Specialist	Hour	2.00	128.00	256.00
	Task Subtotal			3,955.00

Invoice Subtotal	4,012.50
10% Retainage Withheld	-401.25
Invoice Total	3,611.25

Invoice Retainage Chargeback Summary

Invoice #	Invoice Date	Invoice Amount	Labor Amount	10% Retainage
73964	04/27/2026	$2,351.47	$2,612.75	$261.28
74411	05/15/2026	$30,138.07	$33,486.75	$3,348.68
74790	06/04/2026	$15,502.72	$17,225.25	$1,722.53
75628	07/08/2026	$1,799.55	$1,999.50	$199.95
76688	08/19/2026	$3,611.25	$4,012.50	$401.25
	Total	$53,403.06	$59,336.75	$5,933.68

10% Retainage Chargeback	$5,933.68
Total Due This Invoice	**$9,544.93**

Description	Amount
Total This Invoice	$3,611.25
Previous Billings	$49,791.83
Total Invoices Issued	$53,403.08
Total Retainage Chargeback	$5,933.68
Total Labor Amount	$59,336.75
Total Budget	$49,998.77
Remaining Budget	($9,338.04)
Remaining Budget %	-18.68%

Thank you for selecting Rincon Consultants.

REMITTANCE OPTIONS

ACH or Wire Transfer (Preferred):

Bank Name: Montecito Bank & Trust
Routing: 122234783
Account: 410121233
Swift: MBTRUS62

Email Remittance to: ar@rinconconsultants.com
ACH & Wire payments MUST be accompanied with remittance information.
Avoid email scams, verify any requested payment detail changes by calling our Accounts Receivable Team.

Check:

Rincon Consultants, Inc.
2060 Knoll Drive,
Ventura, CA 93003
Tax ID: 77-0390093

CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SOLEDAD AND RINCON CONSULTANTS, INC.
2025 URBAN WATER MANAGEMENT PLAN (UWMP) UPDATE

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and **RINCON CONSULTANTS, INC.** ("Consultant") (together referred to as the "Parties") as of **March 23, 2026** (the "Effective Date").

Section 1. **SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A, and incorporated herein, at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on **September 30, 2026**, the approximate date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

1.5 **Public Works Requirements.** N/A

Section 2. **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed **$49,999**, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to

City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto within Exhibit A.

2.6 **Reimbursable Expenses.** Reimbursable expenses are specified below and shall not exceed $0. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

2.7 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and

amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

4.2 **Commercial General and Automobile Liability Insurance.**

4.2.1 **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance

Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3 Professional Liability Insurance.

4.3.1 General requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 Claims-made limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must purchase an extended period coverage for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 Deductibles and Self-Insured Retentions. Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.4.4 Wasting Policies. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

4.4.6 **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

Consultant shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's performance of the Services or its failure to comply with any of its obligations contained in this Agreement, except such Liability caused by the sole negligence or willful misconduct of City.

The Consultant's obligation to defend and indemnify shall not be excused because of the Consultant's inability to evaluate Liability or because the Consultant evaluates Liability and determines that the Consultant is not liable to the claimant. The Consultant must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Consultant fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Consultant under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Consultant accepts or rejects the tender of defense, whichever occurs first.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type to express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONSULTANT.

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective

professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 60 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

8.4 **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

8.6.4 Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are

confidential and will not be released to third parties without prior written consent of both parties.

9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach**. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

10.6 **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code § 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 **Contract Administration.** This Agreement shall be administered by Don Wilcox, Pubilc Works Director ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 **Notices.** Any written notice to Consultant shall be sent to:
Rincon Consultants, Inc.
Kelley List, PG, Principal, Water Resources
2060 Knoll Drive
Ventura, California 93003
klist@rinconconsultants.com

Any written notice to City shall be sent to:
City of Soledad
Megan Hunter, City Manager
248 Main Street
Soledad, CA 93926
mhunter@cityofsoledad.gov

10.11 **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

_____ Seal and Signature of Registered Professional with report/design responsibility.

10.12 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services (including Payment Schedule)

10.13 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

[SIGNATURES ON FOLLOWING PAGE]

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

Megan Hunter
Megan Hunter (Mar 27, 2026 13:07:00 PDT)

Megan Hunter, City Manager

Attest:

Megan Hunter
Megan Hunter (Mar 27, 2026 13:07:00 PDT)

Megan Hunter, City Clerk

Approved as to Form:

Michael Rodriquez
Michael Rodriquez (Mar 27, 2026 12:35:52 PDT)

Michael Rodriquez, City Attorney

RINCON CONSULTANTS, INC.

Kelley List, PG, Principal, Water Resources

EXHIBIT A

SCOPE OF SERVICES (including COMPENSATION SCHEDULE)

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Rincon Consultants, Inc.
2060 Knoll Drive
Ventura, California 93003
805-644-4455

March 20, 2026

Rincon Project No. 26-18913

Carla James, Water Resources Manager
City of Soledad
Public Works Department, Water Quality Division
248 Main Street
Soledad, California 93926
Via email: cjames@cityofsoledad.gov

Subject: Proposal for City of Soledad's 2025 Urban Water Management Plan Update - REVISED

Dear Ms. James:

Rincon Consultants, Inc. (Rincon) is pleased to provide a revised proposal for the 2025 Urban Water Management Plan (UWMP) Update that reflects a reduced scope and budget. In response to the City's direction, Rincon has refined the work plan to streamline project tasks while maintaining compliance the Department of Water Resources' (DWRs) UWMP standards and ensuring a complete and defensible UWMP. The revised proposal is provided for the City's consideration.

Background

Rincon submitted its original proposal to the City on March 13, 2026, outlining a comprehensive workplan tailored to support the development of the City's 2025 UWMP Update. The City requested modifications to reduce the overall project costs. To meet this request, the revised scope combines three tasks into other tasks and adjusts staffing by replacing a Planner IV with a Planner I role where appropriate. These refinements preserve the quality and accuracy of required deliverables while achieving the cost reductions requested by the City.

Scope of Work

Task 1 Project Management and Kick-Off

Rincon's goal is to seamlessly operate as an extension of the City, avoiding disruption in day-to-day priorities of City staff supporting this effort. This task includes regular communication with City staff through submittal of the Final UWMP to DWR by July 1, 2026. This task also includes monthly progress statement and invoices, along with internal Rincon team coordination on workflow.

Task 1.1 Kick-Off Meeting

Rincon will begin the contract by hosting a kickoff meeting that includes key staff from the City. Prior to this meeting, The 60-minute kickoff meeting will serve to confirm points of contact and project roles, establish communication protocols; review and confirm the scope of services and project schedule; discuss the RFI; review the draft UWMP outline; and establish a schedule for biweekly check-in meetings.

Task 1.2 Project Schedule and Communication Plan

Rincon will develop a detailed schedule and communication plan to discuss at the kickoff meeting and anticipates providing updates to the schedule as directed by the City.

Rincon will schedule and facilitate up to twelve (12) 60-minute progress meetings, generally biweekly as needed, with designated City staff to review project progress and collaborate on critical path items. Meetings are anticipated to be conducted virtually via Microsoft Teams. Rincon will provide a draft agenda and compile summary notes following each of the progress meetings.

Task 1 Deliverables

- Up to twelve (12) progress meetings
- Monthly progress reports and invoices

Task 1 Assumptions

- City staff will provide background technical and planning data and information to assist Rincon in completion of the 2025 UWMP.
- Up to twelve (12) progress meetings (60-minutes, generally bi-weekly) will be held between the City and Rincon. If a meeting is not required, Rincon will coordinate with City personnel in advance.

Task 2 Data Collection and Review

Rincon has prepared a request for information (RFI) as part of this proposal (Attachment B). Rincon anticipates to review the RFI with City staff at the project kickoff meeting. The data request was developed based upon the 2025 UWMP Guidebook and Standard Tables and specifies the type of data requested, date range of requested data, and format.

Following the kickoff meeting and receipt of RFI information, Rincon will organize data into Microsoft Excel spreadsheets. In this format, Rincon can easily perform calculations and statistical analyses required for the City's 2025 UWMP.

At the kickoff meeting, Rincon will work with the City to define, obtain, and receive approval for data required by the Water Code and 2025 Guidebook. Our team will review all submitted materials for use in preparing the UWMP. Rincon will set up a collaborative SharePoint site that can be accessed by the project team and the City to house and share project files.

Task 2.1 Update Service Area, Population, and Land Use

Rincon will update service area, population, and land use information. The data request for this project includes the following:

- GIS shapefiles of City service area, jurisdictional boundary, and water facilities (e.g., pipelines, locations)
- Historical and projected service area population
- Number of Section 8 households

Task 2.2 Compile Supply, Demand, and Conservation Program Data

Rincon will compile supply, demand, and conservation program data. The data request for this project includes the following:

- Water production by supply source from 2021-2025
- Water consumption by customer category from 2021-2025
- American Water Works Association Water Loss Audits from 2021-2024
- Description and status of implementation for demand management measures

- Energy use data for water system
- Relevant sections or excerpts from hazard mitigation plans

Task 2.3 Evaluate Trends and Identify Data Gaps

Rincon will compile numerical data into a structured Microsoft Excel spreadsheet, suitable for populating the standardized tables required for submittal to DWR. Rincon will compile DWR's standardized tables in an Excel file for the City review, confirming formatting and content compliance. Rincon will conduct thorough reviews of all calculations and underlying assumptions, making necessary adjustments to tables and submittals based on the City's feedback.

Task 2 Deliverables

- RFI (Excel), included as Attachment B

Task 2 Assumptions

- The City will provide RFI information no later than March 25, 2026 to support work described in Tasks 3 through 10. The information provided by the City from the RFI would not require additional data requests. Should additional data requests or incomplete RFI be identified, the project schedule may be delayed as described in this proposal.

Task 3 Water Use Characterization

Task 3.1 Prepare Water Use Projections

Rincon will compile and synthesize the City's historical and current retail demand by customer sector, system water losses, and nonrevenue uses, consistent with the 2025 UWMP Guidebook structure and standardized submittal tables. We will quantify past and current use from City billing and production datasets, reconcile to annual production totals, and align sector mapping with DWR's categories for the 2025 cycle. We will develop future water-use projections in five-year increments for at least 20 years using population, housing, and employment forecasts coordinated with local and regional land use authorities and plans (e.g., General Plan, Housing Element/RHNA).

Task 3.2 Conduct Water Use Conditions Analysis

Rincon will analyze conditions affecting future demand, including growth phasing, outdoor/indoor use splits, water loss trends, behavioral persistence from recent drought periods. We will align the demand forecast with the UWMP's reliability and drought-risk analyses to ensure a coherent plan.

Task 3 Deliverables

- DWR Submittal Tables (Excel)

Task 4 Water Supply Analysis

Task 4.1 Prepare Water Supply Calculations

Rincon will compile and calculate current and projected potable, recycled, and supplemental water supplies using the templates and definitions in the 2025 UWMP tables. We will quantify normal, single-dry, and multi-dry year supplies and link each source to its supporting reliability documentation (e.g., GSP sustainable yield, treatment plant production records, or water purchase agreements).

Task 4.2 Compile and Incorporate SGMA Data

Rincon will integrate SVBGSA data from the GSP and updated basin monitoring, including groundwater levels, quality, extraction reporting, seawater intrusion trends, and sustainable yield estimates. This information will be incorporated into groundwater supply projections, noting constraints, pumping allocations, and basin recovery expectations.

Task 4.3 Identify Capacity, Constraints, and Reliability

Rincon will assess City and regional treatment, pumping, distribution, and recharge capacities; evaluate operational constraints; document source-specific reliability factors; and align results with the Guidebook's supply reliability and drought-risk assessment windows (1-year, 5-year, 20-year reliability).

Task 4.4 Evaluate Climate Change Impacts

Rincon will evaluate quantifiable climate-driven effects on groundwater and other supply sources. This includes adjusting projected supply yields for climate-related hydrologic shifts, drought persistence, and recharge reduction, and integrating GSP-based modeling results for the Salinas Valley Basin.

Task 4 Deliverables

- DWR Submittal Tables (Excel)

Task 5 Water Service Reliability and Drought Risk Assessment

Task 5.1 Prepare Annual, Single-Dry, and Multiple-Year Reliability Analysis

Analysis of water service reliability will consider variable wet and dry year conditions throughout the state, as well as five years of drought for the DRA. Working in close coordination with the City, Rincon will determine which water years shall be used as the basis for estimating supply reliability for the normal water year, single-dry-year, and 5-year multiple-dry-year scenarios. Rincon will prepare the DRA to assess the reliability of each water source over 5-year drought conditions. As required by DWR, the DRA will assess plausible changes in climate based upon known data such as historical drought hydrology, as well as regulations and applicable local criteria.

Task 5.2 Integrate Hydrologic and Groundwater Data

Rincon will compile historical and current groundwater pumping and will compare projected supplies and demands across required scenarios (normal, single-dry, multiple-dry years). Hydrologic indices and groundwater source data will be integrated to quantify annual variability, constraints, and management tools.

Task 5.3 Prepare DWR Tables and Narratives

Rincon will compile numerical data into a structured Microsoft Excel spreadsheet, suitable for populating the standardized tables required for submittal to DWR. Rincon will compile DWR's standardized tables in an Excel file for the City review, confirming formatting and content compliance. Rincon will conduct thorough reviews of all calculations and underlying assumptions, making necessary adjustments to tables and submittals based on the City's feedback. The standard DWR tables will be compiled and updated with each version of the 2025 UWMP so that all data is aligned among the written and excel deliverables.

Task 5 Deliverables

- DWR Submittal Tables (Excel)

Task 6 Demand Projections

Task 6.1 Update Population and Demand Projections

Rincon will update population and demand projections through 2045 to support preparation of the System Description and Demands chapters of the 2025 UWMP. This will include description of the City's service area and demographic data from the City's General Plan, regional forecasts and the 2020 US Census.

Task 6.2 Analyze Historical Demand

Based on the updated population information and demand data received, Rincon will analyze trends in historical and current water production, and consumption data will be used to establish demand factors by user class. Trends in water use reduction since 2000 will be analyzed and factored into the demand forecast. Historical and current water saving estimates from ongoing City conservation programs will be used as a basis for active and passive conservation assumptions in the demand forecast.

Task 6 Deliverables

- Demand forecast tables (Excel)

Task 7 Draft and Final UWMP Preparation

Task 7.1 Prepare Administrative Draft and Public Review Draft

Administrative Draft

Rincon will compile a comprehensive Administrative Draft UWMP, which will include the following chapters in addition to those produced in Tasks 2 through 8 above :

- **Executive Summary:** Prepare updates by providing an overview of the 2025 UWMP analysis.
- **Introduction:** Provide updated regulatory requirements and changes since the 2020 UWMP.
- **Plan Preparation:** Provide updates to the City's water service characteristics, including potable connections and relationships with neighboring agencies and water supply portfolio.
- **System Description:** Provide updated descriptions of the City's water system, service area, population demographics, local climate, and land uses.
- **Demand Management Measures:** Provide updated descriptions of the City's efforts to promote conservation and reduce water demand, including discussions about specific demand management measures.
- **Plan Adoption, Submittal, and Availability:** Update descriptions of steps taken to prepare the City's 2025 UWMP, hold a public hearing, adopt and submit the 2025 UWMP, and implement the adopted UWMP.
- **Supporting Material:** Will include the Table of Contents, List of Tables and Figures, Acronyms & Abbreviations, References, and Appendices.

Rincon will closely follow the 2025 UWMP Guidebook to develop the 2025 UWMP and ensure that it will be technically sound and conform to all applicable DWR requirements. Rincon's goal is for the UWMP to be complete, succinct, readable, and accessible to City staff, policy makers, and interested stakeholders.

The UWMP will include tabular and graphic portrayals to communicate data and support the analysis. Detailed data and supporting documentation will be provided in clear appendices, as needed.

Public Review Draft

Following City staff review, Rincon will incorporate comments and produce the Public Draft UWMP for public review. Prior to submittal, Rincon will review the 2025 UWMP for consistency with the UWMP Guidebook checklist. We will also conduct technical and editorial reviews of our work and revise accordingly.

Task 7.2 City Council Hearing

Rincon will prepare a PowerPoint presentation summarizing the 2025 UWMP process, regulations, analysis and findings to support City staff in any pertinent City Council items.

Task 7 Deliverables

- Administrative Draft 2025 UWMP and DWR forms (Word and Excel)
- Public Draft 2025 UWMP and DWR forms (Word and Excel)

Task 7 Assumptions

- The UWMP and WSCP will be prepared using Rincon's standard document format templates.
- The City's review of the Administrative Draft UWMP will be conducted within one week.
- The City will provide all deliverable comments in a consolidated, electronic format, and the City will resolve any internal conflicts among commenters prior to providing the comments to Rincon.
- The City will prepare any printed document materials and public noticing requirements for the UWMP and WSCP as required by the 2025 DWR Guidebook.
- City staff are responsible for presenting the UWMP and WSCP at the City Council public meeting. Rincon can provide support for the City Council public meeting through a new task order requested by the City.

Task 8 DWR Submittal and Corrections

Task 8.1 Submit Final UWMP

Final UWMP

Following public review and City Council adoption, Rincon will address additional comments directed by the City, if necessary. Rincon will incorporate associated revisions using tracked changes for ease of review. Upon the City's approval of the revisions, Rincon will accept tracked changes and provide the clean version to the City as the Final UWMP. Two printed copies of the Final UWMP and related documents will be provided.

Rincon will provide an electronic copy (Word and PDF formats) via SharePoint of the final adopted 2025 UWMP. The SharePoint site will include all files used to create the UWMP document, in a usable format to the City. Rincon will provide electronic versions of the plan that meet the specifications of Section 508 of the Rehabilitation Act and be fully available to people with disabilities.

Submittal

Rincon will upload the Final UWMP and electronic tables to DWR's Water Use Efficiency Data ("WUEdata") portal by the July 1, 2026 submittal date.

Task 8.2 Address DWR Comments

Rincon will make any corrections identified as necessary by DWR after adoption and submit an electronic copy (Word and PDF format) of the final 2025 UMWP with DWR comments incorporated to the City. The SharePoint site will include all files used to create the UWMP document, in a usable format to the City.

Task 8 Deliverables

- Final 2025 UWMP and DWR forms (Word and Excel), uploaded to WUEdata portal
- Revised Final 2025 UWMP and DWR forms (Word and Excel), if needed

Task 8 Assumptions

- The City's review of the Final UWMP will be conducted within one week. The City will provide one round of consolidated comments on all drafts.
- All deliverables will be provided in electronic format (PDF and Word documents).
- Rincon reserves approximately 7 hours for corrections. If additional corrections are needed, Rincon can provide optional costs.

Cost

As shown in Table 1 below, the revised cost estimate reflects the City's requested reductions. Updates to the costs were described above in the Background.

Table 1 Cost Summary

Task		Estimated Cost
Task 1	Project Management and Kick-Off	
Task 1.1	Kickoff Meeting	$4,592.00
Task 1.2	Project Schedule and Communication Plan	$1,130.00
Task 2	Data Collection and Review	
Task 2.1	Update Service Area, Population, Land Use	$1,155.00
Task 2.2	Compile Supply, Demand, and Conservation Program Data	$1,155.00
Task 2.3	Project Schedule and Communication Plan	$510.00
Task 3	Water Use Characterization	
Task 3.1	Prepare Water Use Projections	$2,879.00
Task 3.2	Water Use Conditions Analysis	$839.00
Task 4	Water Supply Analysis	
Task 4.1	Prepare Water Supply Calculations	$1.817.00
Task 4.2	Incorporate SGMA Data	$372.00
Task 4.3	Capacity, Constraints, and Reliability	$372.00
Task 4.4	Climate Change Impacts	$452.00
Task 5	Water Service Reliability and Drought Risk Assessment	

Task 5.1	Prepare Annual, Single-Dry, and Multi-Year Reliability Analysis	$1,859.00
Task 5.2	Integrate Hydrologic and Groundwater Data	$1,859.00
Task 5.3	Prepare Required DWR Tables and Narratives	$1,266.00
Task 6	Demand Projections	
Task 6.1	Update Population and Demand Projections	$3,389.00
Task 6.2	Analyze Historical Demand	$1,020.00
Task 7	Draft and Final UWMP Preparation	
Task 7.1	Prepare Administrative Draft and Public Review Draft	$22,484.00
Task 7.2	Public Review and City Council Hearing	$546.00
Task 8	Project Management and Kick-Off	
Task 8.1	Submit Final UWMP	$546.00
Task 8.2	Address DWR Comments	$1,757.00
Total		**$49,999.00**

Project Timeline

The Rincon team is prepared to begin the work described in this revised work plan immediately upon authorization to proceed, with a Kick-Off Meeting to occur March 27, 2026. As depicted on the following chart, Rincon proposes to adhere to an expedited schedule to support the Draft UWMP to be completed by May 7, 2026 and the Final UWMP by June 11, 2026. This expedited schedule relies on the previously supplied Request for Information to be received by April 1, 2026, to support Tasks 2 through 8.

Key Task		Dates	Duration
Task 1	**Project Management and Kick-Off**	Mar 24 – Jul 30	128 days
Task 1.1	Kickoff Meeting		
Task 1.2	Project Schedule and Communication Plan		
Task 2	**Data Collection and Review**	**Apr 1– Apr 22**	**21 days**
Task 2.1	Update Service Area, Population, and Land Use		
Task 2.2	Compile Supply, Demand, and Conservation Program Data		
Task 2.3	Evaluate Trends and Identify Data Gaps		
Task 3	**Water Use Characterization**	**Apr 1– Apr 22**	**21 days**
Task 3.1	Prepare Water Use Projections		
Task 3.2	Conduct Water Use Conditions Analysis		
Task 4	**Water Supply Analysis**	**Apr 1– Apr 22**	**21 days**
Task 4.1	Prepare Water Supply Calculations		
Task 4.2	Compile and Incorporate SGMA Data		
Task 4.3	Identify Capacity, Constraints, and Reliability		
Task 4.4	Evaluate Climate Change Impacts		
Task 5	**Water Service Reliability and Drought Risk Assessment**	**Apr 1– Apr 22**	**21 days**
Task 5.1	Prepare Annual, Single-Dry, and Multiple-Year Reliability Analysis		
Task 5.2	Integrate Hydrologic and Groundwater Data		
Task 5.3	Prepare DWR Tables and Narratives		

Key Task		Dates	Duration
Task 6	**Demand Projections**	**Apr 1– Apr 22**	**21 days**
Task 6.1	Update Population and Demand Projections		
Task 6.2	Analyze Historical Demand		
Task 7	**Draft and Final UWMP Preparation**	**Mar 25 – May 7**	**43 days**
Task 7.1	Prepare Administrative Draft and Public Review Draft		
Task 7.2	City Council Hearing		
Task 8	**DWR Submittal and Corrections**	**Jun 3 – Jul 30**	**57 days**
Task 8.1	Submit Final UWMP		

Thank you for your consideration and for this opportunity to support your project. If you have any questions regarding this revised proposal scope of work and budget, please contact Kristin at 760-223-5062 or kpittack@rinconconsultants.com or Kelley at 916-751-1617 or klist@rinconconsultants.com.

Sincerely,
Rincon Consultants, Inc.

Kristin Pittack | Senior Planner
kpittack@rinconconsultants.com

Kelley List | Principal, Water Resources
klist@rinconconsultants.com

CERTIFICATE OF LIABILITY INSURANCE

2/1/2027

DATE (MM/DD/YYYY): 3/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 8110 E Union Ave., Ste. 100 Denver CO 80237 denver-certs@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED: 1462718 Rincon Consultants, Inc. 2060 Knoll Drive Ventura CA 93003	INSURER A: Westchester Surplus Lines Insurance Co — NAIC # 10172 INSURER B: Hartford Fire Insurance Company — 19682 INSURER C: Palomar Excess and Surplus Insurance Co. — 16754 INSURER D: Starstone National Insurance Company — 25496 INSURER E: --- SEE ATTACHMENT --- INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 23221070 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR X SIR: $50,000 X P&I GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	G48968181 002	2/1/2026	2/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 4,000,000 $ 100,000 $ 10,000 $ 4,000,000 $ 4,000,000 $ 4,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	72UENOL5481	2/1/2026	2/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) Comp./Coll. Ded	$ 1,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ 1,000
A C	[ ] UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000	N	N	G48968193 002 CEEXP-26-0000752-00	2/1/2026 2/1/2026	2/1/2027 2/1/2027	EACH OCCURRENCE AGGREGATE $	$ 10,000,000 $ 10,000,000 $ XXXXXXX
D D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	T10260329 (AOS) T10261427 (FL)	2/1/2026 2/1/2026	2/1/2027 2/1/2027	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A E	Contractors Pollution Liab E&O Liab. Cyber	N	N	G48968181 002 See Attachment	2/1/2026	2/1/2027	$4M/$4M $4M Ea. occ./$4M Agg. Retro Date: 12/9/1994 See Attachment	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City, its officers, officials, employees, and volunteers are included as Additional Insured as respects General Liability and Automobile Liability on a primary and non-contributory basis, where required by written contract. Waiver of Subrogation applies in favor of the Additional Insured as respects General Liability, Automobile Liability and Workers Compensation if required by written contract, where permissible by law. If the General Liability and Automobile Liability policy's are cancelled by the issuing company during the policy term, for other than non-payment of premium, # days' notice will be provided to the Certificate Holder named below

CERTIFICATE HOLDER

23221070
City of Soledad
248 Main Street
Soledad CA 93926

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Attachment Code: D683708 Master ID: 1462718, Certificate ID: 23221070

Type of Insurance	Policy Number	Insurer	Policy Term	Limits
Cyber Liability	H25NGP224923-02	Houston Casualty Company	8/1/2025 - 2/1/2027	Limit: $5,000,000 Deductible: $25,000
Excess Cyber	CXS-107946155-01	Travelers Excess and Surplus Lines Company	8/1/2025 - 2/1/2027	Limit: $5M x $5M



City of Soledad
248 Main Street
Soledad CA 93926

To whom it may concern:

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to ***paperless delivery*** of Certificates of Insurance, thus this is your final hard-copy delivery.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **23221070**.

- Email: mountainwestedelivery@lockton.com
- Phone: 303-728-8060

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox and phone number is for automating electronic delivery of certificates only. ***Please do NOT send future certificate requests*** *to this inbox or contact the phone number below with email updates.*

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Companies

Lockton Companies
8110 E. Union Avenue, Suite 100
Denver, CO 80237

Policy Number: G48968181 002: Effective Date:2/1/2026-2/1/2027

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) of Covered Operations
Blanket when specifically required in a written contract with the named insured.	Blanket when specifically required in a written contract with the named insured.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section III — Who Is An Insured within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" cause, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

Attachment Code: D563841 Certificate ID: 23221070

Policy Number: G48968181 002 : Effective Date: 2/1/2026-2/1/2027

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Person(s) or Organization(s):	Location And Description Of Completed Operations
Blanket when specifically required in a written contract with the named insured.	Blanket when specifically required in a written contract with the named insured.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section III — Who Is An Insured within the Common Provisions is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

Policy Number: G48968181 002 : Effective Date: 2/1/2026-2/1/2027

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY ADDITIONAL INSURED WITH WAIVER OF SUBROGATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) or Organization(s)
Blanket when specifically required in a written contract with the named insured.

A. SECTION III — WHO IS AN INSURED within the Common Provisions is amended to include as an additional insured the person(s) or organization(s) indicated in the Schedule shown above, but only with respect to liability arising out of "your work" for that person or organization performed by you, or by those acting on your behalf.

B. As respects additional insureds as defined above, this insurance also applies to "bodily injury" or "property damage" arising out of your negligence when the following written contract requirements are applicable:

1. Coverage available under this coverage part shall apply as primary insurance. Any other insurance available to these additional insureds shall apply as excess and not contribute as primary to the insurance afforded by this endorsement.
2. We waive any right of recovery we may have against the person(s) or organization(s) indicated in the Schedule shown above because of payments we make for injury or damage arising out of "your work" performed under a written contract with that person(s) or organization(s).
3. The term "additional insured" is used separately and not collectively, but the inclusion of more than one "additional insured" shall not increase the limits or coverage provided by this insurance.

This Endorsement does not reinstate or increase the Limits of Insurance applicable to any "claim" to which the coverage afforded by this Endorsement applies.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

1. BROAD FORM INSURED

A. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

(1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.

(2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

(a) That is a partnership or joint venture,

(b) That is an "insured" under any other policy,

(c) That has exhausted its Limit of Insurance under any other policy, or

(d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

B. Employees as Insureds

Paragraph A.1. - WHO IS AN INSURED - of SECTION II - LIABILITY COVERAGE is amended to add:

d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Lessors as Insureds

Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:

e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

(1) The agreement requires you to provide direct primary insurance for the lessor and

(2) The "auto" is leased without a driver.

Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

D. Additional Insured if Required by Contract

(1) Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:

f. When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

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The insurance afforded to any such additional insured applies only if the "bodily injury" or "property damage" occurs:

(1) During the policy period, and

(2) Subsequent to the execution of such written contract, and

(3) Prior to the expiration of the period of time that the written contract requires such insurance be provided to the additional insured.

(2) How Limits Apply

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the most we will pay on behalf of such additional insured is the lesser of:

(a) The limits of insurance specified in the written contract or written agreement; or

(b) The Limits of Insurance shown in the Declarations.

Such amount shall be a part of and not in addition to Limits of Insurance shown in the Declarations and described in this Section.

(3) Additional Insureds Other Insurance

If we cover a claim or "suit" under this Coverage Part that may also be covered by other insurance available to an additional insured, such additional insured must submit such claim or "suit" to the other insurer for defense and indemnity.

However, this provision does not apply to the extent that you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance.

(4) Duties in The Event Of Accident, Claim, Suit or Loss

If you have agreed in a written contract or written agreement that another person or organization be added as an additional insured on your policy, the additional insured shall be required to comply with the provisions in LOSS CONDITIONS 2. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM , SUIT OR LOSS – OF SECTION IV – BUSINESS AUTO CONDITIONS, in the same manner as the Named Insured.

E. Primary and Non-Contributory if Required by Contract

Only with respect to insurance provided to an additional insured in 1.D. - Additional Insured If Required by Contract, the following provisions apply:

(3) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract or written agreement that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in Other Insurance 5.d.

(4) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs **(3)** and **(4)** do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(2) The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, by the method described in Other Insurance 5.d.

2. AUTOS RENTED BY EMPLOYEES

Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire.

The OTHER INSURANCE Condition is amended by adding the following:

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If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

3. **AMENDED FELLOW EMPLOYEE EXCLUSION**

EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

Coverage is excess over any other collectible insurance.

4. **HIRED AUTO PHYSICAL DAMAGE COVERAGE**

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

The most we will pay for "loss" to any hired "auto" is:

(1) $100,000;

(2) The actual cash value of the damaged or stolen property at the time of the "loss"; or

(3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of $1000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company)

5. **PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE**

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of $50 per day and a maximum limit of $1,000.

6. **LOAN/LEASE GAP COVERAGE**

Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

"Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life Insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

7. **AIRBAG COVERAGE**

Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

8. **ELECTRONIC EQUIPMENT - BROADENED COVERAGE**

a. The exceptions to Paragraphs B.4 - EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

Exclusions **4.c.** and **4.d.** do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

(1) Permanently installed in or upon the covered "auto";

(2) Removable from a housing unit which is permanently installed in or upon the covered "auto";

(3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

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(4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.

b. Section III – Version CA 00 01 03 10 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C.2 and Version CA 00 01 10 01 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C are each amended to add the following:

$1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

(1) Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;

(2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or

(3) An integral part of such equipment.

c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or $250, whichever deductible is less.

9. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

10. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

11. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

(1) If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;

(2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

12. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT,CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

(1) You, if you are an individual;

(2) A partner, if you are a partnership;

(3) A member, if you are a limited liability company; or

(4) An executive officer or insurance manager, if you are a corporation.

13. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

14. HIRED AUTO - COVERAGE TERRITORY

Paragraph e. of GENERAL CONDITIONS 7. - POLICY PERIOD, COVERAGE TERRITORY - of SECTION IV - BUSINESS AUTO CONDITIONS is replaced by the following:

e. For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

15. WAIVER OF SUBROGATION

TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS is amended by adding the following:

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We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

16. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

17. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

18. HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

a. If the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of $2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less,

b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is $10,000.

For the purposes of the coverage provision,

a. A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.

b. A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

19. VEHICLE WRAP COVERAGE

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to $1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is $5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

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Attachment Code: D565978 Certificate ID: 23221070

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY
WC 04 03 06

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from US.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be __*__% of the California workers' compensation premium otherwise due on such remuneration.

Person or Organization	**Job Description**
WHERE YOU ARE REQUIRED BY WRITTEN CONTRACT TO OBTAIN THIS AGREEMENT FROM US, PROVIDED THE CONTRACT IS SIGNED AND DATED PRIOR TO THE DATE OF LOSS TO WHICH THIS WAIVER APPLIES. IN NO INSTANCE SHALL THE PROVISIONS AFFORDED BY THIS ENDORSEMENT BENEFIT ANY COMPANY OPERATING AIRCRAFT FOR HIRE.	

*The premium charge for this endorsement shall be % of the premium developed in the State of California, but not less than $500 policy minimum premium.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	2/1/2026	Policy No.	T10260329 (AOS) /T10261427 (FL)	Endorsement No.	23
Insured	Rincon Consultants, Inc.			Policy Effective Date	2/1/2026
Insurance Company	Starstone National Insurance Company				

Countersigned By _____

WC 04 03 06
(Ed. 4-84)

Policy Number: G48968181 002
Effective Date: 2/1/2026-2/1/2027

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION - CERTIFICATE HOLDER(S)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
CONTRACTORS POLLUTION LIABILITY COVERAGE PART
ERRORS AND OMISSIONS LIABILITY COVERAGE PART
THIRD PARTY POLLUTION LIABILITY COVERAGE PART
ONSITE CLEANUP COVERAGE PART

SCHEDULE

Certificate Holder(s)
Blanket when specifically required in a written contract with the named insured.

Under the Common Provisions, SECTION VI — COMMON CONDITIONS, item 2. Cancellation And Nonrenewal is amended by the addition of the following:

If we cancel this Policy before the expiration date thereof, we will mail a 30 days written notice (ten (10) days for nonpayment of premium) to the Certificate Holder(s) indicated in the Schedule shown above.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CALIFORNIA CHANGES – CANCELLATION AND NONRENEWAL

This endorsement modifies insurance provided under the following:

CAPITAL ASSETS PROGRAM (OUTPUT POLICY) COVERAGE PART
COMMERCIAL AUTOMOBILE COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
COMMERCIAL INLAND MARINE COVERAGE PART
COMMERCIAL PROPERTY COVERAGE PART
CRIME AND FIDELITY COVERAGE PART
EMPLOYMENT-RELATED PRACTICES LIABILITY COVERAGE PART
EQUIPMENT BREAKDOWN COVERAGE PART
FARM COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
MEDICAL PROFESSIONAL LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

A. Paragraphs **2.**, **3.** and **5.** of the **Cancellation** Common Policy Condition are replaced by the following:

2. All Policies In Effect For 60 Days Or Less

If this policy has been in effect for 60 days or less, and is not a renewal of a policy we have previously issued, we may cancel this policy by mailing or delivering to the first Named Insured, at the mailing address shown in the policy, and to the producer of record, advance written notice of cancellation, stating the reason for cancellation, at least:

a. 10 days before the effective date of cancellation if we cancel for:

(1) Nonpayment of premium; or

(2) Discovery of fraud by:

(a) Any insured or his or her representative in obtaining this insurance; or

(b) You or your representative in pursuing a claim under this policy.

b. 30 days before the effective date of cancellation if we cancel for any other reason.

3. All Policies In Effect For More Than 60 Days

a. If this policy has been in effect for more than 60 days, or is a renewal of a policy we issued, we may cancel this policy only upon the occurrence, after the effective date of the policy, of one or more of the following:

(1) Nonpayment of premium, including payment due on a prior policy we issued and due during the current policy term covering the same risks.

(2) Discovery of fraud or material misrepresentation by:

(a) Any insured or his or her representative in obtaining this insurance; or

(b) You or your representative in pursuing a claim under this policy.

(3) A judgment by a court or an administrative tribunal that you have violated a California or Federal law, having as one of its necessary elements an act which materially increases any of the risks insured against.

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(4) Discovery of willful or grossly negligent acts or omissions, or of any violations of state laws or regulations establishing safety standards, by you or your representative, which materially increase any of the risks insured against.
(5) Failure by you or your representative to implement reasonable loss control requirements, agreed to by you as a condition of policy issuance, or which were conditions precedent to our use of a particular rate or rating plan, if that failure materially increases any of the risks insured against.
(6) A determination by the Commissioner of Insurance that the:
(a) Loss of, or changes in, our reinsurance covering all or part of the risk would threaten our financial integrity or solvency; or
(b) Continuation of the policy coverage would:
(i) Place us in violation of California law or the laws of the state where we are domiciled; or
(ii) Threaten our solvency.
(7) A change by you or your representative in the activities or property of the commercial or industrial enterprise, which results in a materially added, increased or changed risk, unless the added, increased or changed risk is included in the policy.
b. We will mail or deliver advance written notice of cancellation, stating the reason for cancellation, to the first Named Insured, at the mailing address shown in the policy, and to the producer of record at least:
(1) 10 days before the effective date of cancellation if we cancel for nonpayment of premium or discovery of fraud; or
(2) 30 days before the effective date of cancellation if we cancel for any other reason listed in Paragraph **3.a.**

5. If this policy is cancelled, we will send the first Named Insured any premium refund due. The refund, if any, will be computed on a pro rata basis. However, the refund may be less than pro rata if we made a loan to you for the purpose of payment of premiums for this policy.
The cancellation will be effective even if we have not made or offered a refund.

B. The following provision is added to the **Cancellation** Common Policy Condition:
7. Residential Property
This provision applies to coverage on real property which is used predominantly for residential purposes and consisting of not more than four dwelling units, and to coverage on tenants' household personal property in a residential unit, if such coverage is written under one of the following:
Commercial Property Coverage Part
Farm Coverage Part ---- Farm Property ---- Farm Dwellings, Appurtenant Structures And Household Personal Property Coverage Form

a. If such coverage has been in effect for 60 days or less, and is not a renewal of coverage we previously issued, we may cancel this coverage for any reason except as provided in **b.** and **c.** below.
b. We may not cancel this policy solely because the first Named Insured has:
(1) Accepted an offer of earthquake coverage; or
(2) Cancelled or did not renew a policy issued by the California Earthquake Authority (CEA) that included an earthquake policy premium surcharge.
However, we shall cancel this policy if the first Named Insured has accepted a new or renewal policy issued by the CEA that includes an earthquake policy premium surcharge but fails to pay the earthquake policy premium surcharge authorized by the CEA.
c. We may not cancel such coverage solely because corrosive soil conditions exist on the premises. This restriction **(c.)** applies only if coverage is subject to one of the following, which exclude loss or damage caused by or resulting from corrosive soil conditions:
(1) Commercial Property Coverage Part -- Causes Of Loss – Special Form; or
(2) Farm Coverage Part – Causes Of Loss Form – Farm Property, Paragraph **D.** Covered Causes Of Loss – Special.

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C. The following is added and supersedes any provisions to the contrary:

Nonrenewal

1. Subject to the provisions of Paragraphs **C.2.** and **C.3.** below, if we elect not to renew this policy, we will mail or deliver written notice, stating the reason for nonrenewal, to the first Named Insured shown in the Declarations, and to the producer of record, at least 60 days, but not more than 120 days, before the expiration or anniversary date.

We will mail or deliver our notice to the first Named Insured, and to the producer of record, at the mailing address shown in the policy.

2. Residential Property

This provision applies to coverage on real property used predominantly for residential purposes and consisting of not more than four dwelling units, and to coverage on tenants' household property contained in a residential unit, if such coverage is written under one of the following:

Commercial Property Coverage Part

Farm Coverage Part ---- Farm Property ---- Farm Dwellings, Appurtenant Structures And Household Personal Property Coverage Form

a. We may elect not to renew such coverage for any reason, except as provided in **b.**, **c.** and **d.** below.

b. We will not refuse to renew such coverage solely because the first Named Insured has accepted an offer of earthquake coverage.

However, the following applies only to insurers who are associate participating insurers as established by Cal. Ins. Code Section 10089.16. We may elect not to renew such coverage after the first Named Insured has accepted an offer of earthquake coverage, if one or more of the following reasons applies:

(1) The nonrenewal is based on sound underwriting principles that relate to the coverages provided by this policy and that are consistent with the approved rating plan and related documents filed with the Department of Insurance as required by existing law;

(2) The Commissioner of Insurance finds that the exposure to potential losses will threaten our solvency or place us in a hazardous condition. A hazardous condition includes, but is not limited to, a condition in which we make claims payments for losses resulting from an earthquake that occurred within the preceding two years and that required a reduction in policyholder surplus of at least 25% for payment of those claims; or

(3) We have:

(a) Lost or experienced a substantial reduction in the availability or scope of reinsurance coverage; or

(b) Experienced a substantial increase in the premium charged for reinsurance coverage of our residential property insurance policies; and the Commissioner has approved a plan for the nonrenewals that is fair and equitable, and that is responsive to the changes in our reinsurance position.

c. We will not refuse to renew such coverage solely because the first Named Insured has cancelled or did not renew a policy, issued by the California Earthquake Authority, that included an earthquake policy premium surcharge.

d. We will not refuse to renew such coverage solely because corrosive soil conditions exist on the premises. This restriction **(d.)** applies only if coverage is subject to one of the following, which exclude loss or damage caused by or resulting from corrosive soil conditions:

(1) Commercial Property Coverage Part ---- Causes Of Loss ---- Special Form; or

(2) Farm Coverage Part ---- Causes Of Loss Form ---- Farm Property, Paragraph **D.** Covered Causes Of Loss ---- Special.

3. We are not required to send notice of nonrenewal in the following situations:

a. If the transfer or renewal of a policy, without any changes in terms, conditions or rates, is between us and a member of our insurance group.

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b. If the policy has been extended for 90 days or less, provided that notice has been given in accordance with Paragraph **C.1.**

c. If you have obtained replacement coverage, or if the first Named Insured has agreed, in writing, within 60 days of the termination of the policy, to obtain that coverage.

d. If the policy is for a period of no more than 60 days and you are notified at the time of issuance that it will not be renewed.

e. If the first Named Insured requests a change in the terms or conditions or risks covered by the policy within 60 days of the end of the policy period.

f. If we have made a written offer to the first Named Insured, in accordance with the timeframes shown in Paragraph **C.1.,** to renew the policy under changed terms or conditions or at an increased premium rate, when the increase exceeds 25%.

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 99 06 02 B**
(Ed. 12-13)

ADVANCE NOTICE OF CANCELLATION AND NON-RENEWAL ENDORSEMENT

It is hereby understood and agreed that all cancellation provisions in the policy addressing the required number of days notice of cancellation by us or non-renewal by us are amended to be not less than:

a. 30 days will be given for notice of cancellation for non-payment of premium.

*b. 60 days will be given for notice of cancellation for any other reason.

c. 90 days will be given for non-renewal.

Notwithstanding the previsions above, in no event will the number of days notice for cancellation or for non-renewal be fewer than the number of days required by statute.

*not applicable in Arizona, Pennsylvania.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy).

Endorsement Effective	2/1/2026	Policy No. T10260329 (AOS)	Endorsement No. 5
Insured	Rincon Consultants, Inc.	Policy Effective Date 2/1/2026	
Insurance Company	Starstone National Insurance Company		

WC 99 06 02 B

(Ed. 12-12)

UWMP Agreement for Services

Final Audit Report 2026-03-27

Created:	2026-03-27
By:	Hilda Ramirez (HRamirez@cityofsoledad.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA1zp5Yzdwj2Q7MKtbP1kpwqu-q2XKkRXt

"UWMP Agreement for Services" History

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Agreement completed.
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CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6422, A Resolution of the City Council of the City of Soledad Approving Amendment No. 1 to the Consulting Services Agreement with BKF (formerly MNS Engineers) for Additional Hazard Mitigation Grant Program (HMGP) Application Support for the City's Backup Emergency Generators Project and Authorizing the City Manager to Execute the Amendment for an Amount not to exceed $33,093**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director and Hilda Ramirez, Public Works Management Analyst**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6422, "Approving Amendment No. 1 to the Consulting Services Agreement with BKF (formerly MNS Engineers) for Additional Hazard Mitigation Grant Program (HMGP) Application Support for the City's Backup Emergency Generators Project and Authorizing the City Manager to Execute the Amendment for an Amount not to exceed $33,093."

Executive Summary

The City Council previously approved a Consulting Services Agreement with MNS Engineers, now BKF, to prepare the HMGP application for the City's Backup Emergency Generators Project. BKF completed additional work needed to satisfy Cal OES and FEMA requirements, including expanded design and cost estimating, and responses to FEMA requests for information. Staff recommends approving Amendment No. 1 in the amount of $33,093, increasing the total authorized fee to $108,745.

Background

Many of the backup generators serving City-owned essential facilities are old and at the end of their useful service lives. The City pursued funding through FEMA's HMGP to support the replacement of generators, automatic transfer switches, and related electrical infrastructure. The proposed improvements will provide reliable emergency power to the Police Department, City Hall, water wells 6, 7, 9, and 10, La Cuesta Booster Station, and wastewater facilities, ensuring continuity of operations during emergency events. The HMGP application identified a total project cost of $3,755,500 and

requested $2,816,625 in grant funding, with the City providing the required 25% local match of $938,875.

On September 18, 2024, the City Council approved a Consulting Services Agreement with MNS Engineers, now BKF, in the amount of $75,652 to prepare the HMGP application, including technical assessments, cost estimates, and design support through subconsultants as needed to apply for HMGP funding opportunities.

Following application submittal, Cal OES issued several Requests For Information (RFIs) requiring additional information, clarification, and supporting documentation. This required continued coordination among BKF, the City, and the subconsultant, Cannon Engineering.

Review & Analysis

This amendment request covers additional services that were necessary to support the HMGP sub-application and respond to FEMA review comments. The additional services include adding a generator at the Front Street underpass stormwater pump station to the original design and cost-estimating effort; advancing the project plans and cost estimate from 30 percent to 60 percent completion as required by Cal OES for FEMA sub-application submission; and responding to FEMA requests for information between December 2025 and August 2026, including programmatic requests, benefit-cost analysis requests, and environmental and historic preservation requests.

The responses were necessary to justify the project need and resulted in the City's sub-application being included with the State's submittal to FEMA. The HMGP grant application has been submitted and is currently under review by FEMA. Grant awards are anticipated to be announced in early 2027.

The additional work required to respond to RFIs was not fully anticipated in the original Agreement and resulted in project costs exceeding the approved contract amount.

The total amendment request of $33,093 includes:

- $7,775 for Cannon Engineering additional services
- $25,318 for BKF additional services

This work has been completed, including preparation of supplemental materials, revisions to application components, and coordination necessary to maintain eligibility for HMGP funding.

Financial Considerations

The original agreement was approved in the amount of $75,652. Amendment No. 1 will increase the total contract amount by $33,093, for a revised total not to exceed $108,745.

Funding for this effort will be paid by existing project budgets and will continue to be allocated proportionally among the Water, Sewer, and General Funds.

Strategic Plan Alignment

This project supports Objective 3.4.3 of the City's Strategic Plan by advancing climate-resilient infrastructure through the implementation of backup emergency power systems at critical facilities.

Alternatives

- Do not approve the Resolution. This is not recommended because the additional work was necessary to complete the HMGP subapplication process and respond to Cal OES and FEMA requirements.
- Provide other direction to staff.

Planning/CEQA

Approval of Amendment No. 1 is not a project under the California Environmental Quality Act (CEQA) because it authorizes professional services for grant application support and related administrative activities only. Any future construction or implementation of the Backup Emergency Generators Project will be subject to applicable environmental review prior to approval.

Public Notice Requirements

None Required.

Attachment(s):
Resolution No. 6422
Exhibit A - BKF Agreement Amendment No. 1

RESOLUTION NO. 6422

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AMENDMENT NO. 1 TO THE CONSULTING SERVICES AGREEMENT WITH BKF (FORMERLY MNS ENGINEERS) FOR ADDITIONAL HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION SUPPORT FOR THE CITY'S BACKUP EMERGENCY GENERATORS PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AMENDMENT FOR AN AMOUNT NOT TO EXCEED $33,093

WHEREAS, on September 18, 2024, the City Council adopted Resolution No. 6161 approving a Consulting Services Agreement with MNS Engineers in the amount of $75,652 to prepare a Hazard Mitigation Grant Program (HMGP) application for backup emergency generators serving the Police Department, City Hall, water booster station and wells, and wastewater facilities; and

WHEREAS, additional work was required to support the HMGP subapplication and respond to requests for information from Cal OES and FEMA, including expanded design and cost estimating, benefit-cost analysis support, environmental and historic preservation documentation, and related coordination; and

WHEREAS, the additional work resulted in costs exceeding the original agreement amount; and

WHEREAS, Amendment No. 1 will increase the agreement by $33,093, for a revised total amount not to exceed $108,745; and

WHEREAS, approval of Amendment No. 1 is not a project under the California Environmental Quality Act (CEQA) because it authorizes professional services for grant application support and related administrative activities only and will not result in a direct or reasonably foreseeable indirect physical change in the environment; and

WHEREAS, the City Council finds the additional work necessary and the costs reasonable.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that it approves Amendment No. 1 to the Consulting Services Agreement with BKF (formerly MNS Engineers) in an amount not to exceed $33,093, for a revised total contract amount not to exceed $108,745, and authorizes the City Manager to execute the amendment, a copy of which is attached hereto as **Exhibit A**.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

EXHIBIT - A

AMENDMENT NO. 1

FOR

CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND BKF TO PROVIDE ADDITIONAL HMGP GRANT SERVICES

On September 16, 2026, the City Council of the City of Soledad approved Amendment No. 1 to the Consulting Services Agreement between the City of Soledad and BKF (formerly MNS Engineers) in an amount not to exceed $33,093 for additional services required to support the City's Hazard Mitigation Grant Program (HMGP) subapplication and respond to Cal OES and FEMA requests for information, including supplemental technical documentation, application revisions, expanded design and cost estimating, coordination with City staff and subconsultants, and other tasks necessary to maintain HMGP eligibility.

The Consulting Services Agreement between the City of Soledad and BKF (formerly MNS Engineers), dated October 4, 2024, shall be amended to increase the authorized compensation by $33,093, for a revised total contract amount not to exceed $108,745. With the exception of this amendment, all other terms and conditions of the Agreement shall remain unchanged and shall continue in full force and effect.

City of Soledad

_____

Megan Hunter
City Manager

BKF

_____

Signature

_____

Name and Title

July 30, 2026

Don Wilcox, Public Works Director/City Engineer
City of Soledad
248 Main Street
Soledad, CA 93960

Subject: Hazard Mitigation Grant Program to Procure Emergency Generators
Request for Amendment

BKF requests an amendment to our Consulting Agreement for Grant Writing Services to fund the procurement of emergency generators under the subject program.

BKF (MNS Engineers at the time) engaged in good faith discussions with City staff and agreed that work efforts in addition to the negotiated agreement were necessary to fulfill the Grant requirements. After agreeing to the scope and level of effort for this work, we proceeded to execute the work. This Amendment request covers the following additional efforts:

- Add a generator at the Front Street underpass for the stormwater pump station to our original design and cost estimating effort.

- The original Scope of Work was to provide plans and cost estimate to a 30% milestone. As a condition of submitting the HMGP subapplication to the Federal Emergency Management Agency (FEMA), staff with Office of Emergency Services (Cal OES) required that the City provide plans and a cost estimate to a 60% milestone.

- BKF (MNS) responded to FEMA's requests for Information (RFI) after submitting the final application on September 15, 2025. Three Programmatic, one Benefit-Cost Analysis, and one Environmental and Historic Preservation RFI's were received and responded to between December 2, 2025 and March 10, 2026. These were necessary to justify project need and practicality. As a result, the subapplication was included with the State's submittal to FEMA. The total project cost is estimated at $3,755,500. The requested grant amount was $2,816,625 with the city's match of 25% ($938,875)

During the project Subapplication Kick-off Meeting on July 29, 2025 with the City and CalOES staff, BKF (MNS) and Cannon Corp were verbally authorized to develop the plans and cost estimate to the 60% milestone for submission to FEMA.

Our amendment request is shown in this table:

Authorized fee =	**$75,652**
MNS additional services =	25,318
Cannon (consultant) additional services =	7,775
Total Amendment Request =	**$33,093**

New Authorized Fee =	**$108,745**

The City's grant application is under FEMA review and was only eligible for submission with the completion of the additional work provided by BKF (MNS) and its subcontractor. FEMA will announce Grant recipients and awards in early 2027. The BKF Team looks forward to continuing our work with the City of Soledad on this program and would appreciate a quick resolution to the outstanding, uncompensated level of effort for which the City agreed to, and accepted.

Contact Patrick Dobbins at (408) 710-9866 or *Patrick.Dobbins@BKF.com* with any questions or comments on this Amendment request

Sincerely,
BKF



Clifford M. Maurer, PE
Senior Vice President
Business Sector Lead - Government Solutions

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6423, A Resolution of the City Council of the City of Soledad Approving a Construction Services Contract with Stephen Ciari Plumbing and Heating Inc. for an Amount Not to Exceed $80,000 and Authorizing the City Manager to Execute all Contract Documents on Behalf of the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director, and Juan Huerta, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad Consider and Adopt Resolution No.6423, "A Resolution of the City Council of the City of Soledad Approving a Construction Services Agreement With Stephen Ciari Plumbing and Heating Inc. for an Amount Not to Exceed $80,000 and Authorizing the City Manager to Execute all Contract Documents on Behalf of the City of Soledad."

Executive Summary

The City of Soledad's Wastewater Treatment Plant relies on a 15-year-old recycled water pressure tank whose internal protective lining has failed due to age, causing wall thinning and threatening irrigation delivery. Public Works staff solicited competitive bids via PlanetBids to replace the tank, receiving one responsive bid from Stephen Ciari Plumbing and Heating Inc. for $80,000. Staff recommends awarding the contract for this project funded entirely through the Wastewater Capital Projects Fund. Approval aligns with Strategic Plan Goal 3.4.1 to upgrade and modernize water and wastewater infrastructure for long-term sustainability.

Background

The City of Soledad's Wastewater Treatment Plant produces tertiary-treated recycled water for municipal irrigation at local ball fields and school yards. Essential to this operation system is a recycled water pressure tank station, which maintains pressurized reserve water for fixtures and valves while preventing continuous pump operation and wear.

Installed approximately 15 years ago, the existing pressure tank's internal lining has degraded completely due to age and exposure to water treatment chemicals and air. This failure has exposed the

outer metallic shell to ongoing oxidation and wall thinning. To ensure the uninterrupted delivery of recycled water from the City's Recycled Water Project, the complete replacement of the aging pressure tank is required.

Review & Analysis

Public Works staff developed a scope of work to replace the compromised pressure tank with a new unit matching the exact physical dimensions and technical capacity of the original equipment.

Staff advertised a formal Request for Bids through the City's electronic procurement portal, PlanetBids. Bids were opened on August 21, 2026, yielding one bid submission:

- Stephen Ciari Plumbing and Heating Inc.: $80,000

Staff thoroughly reviewed the bid submission and confirmed that Stephen Ciari Plumbing and Heating Inc. meets all technical qualifications and scope requirements.

Financial Considerations

Funding for this project will be provided by the Wastewater Fund for Capital Projects. $80,000 will be reallocated from CIP project S26-04-Purchase of a new Crane Truck and will leave $20,000 to fix the old inoperable Crane truck currently located at the Wastewater treatment plant.

Strategic Plan Alignment

The proposed purchase supports strategic plan Objective 3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.

Alternatives

- Adopt the recommended resolution; or
- Do not adopt the recommended resolution; or
- Provide Staff with direction.

Planning/CEQA

The proposed purchase is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15302 Class 2, which exempts the replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

Public Notice Requirements

None Required.

Attachment(s):
Resolution No. 6423
Exhibit A - Contract
Attachment 1 - Bid Plumbing Proposal

RESOLUTION NO. 6423

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A CONSTRUCTION SERVICES CONTRACT WITH STEPHEN CIARI PLUMBING AND HEATING INC. FOR AN AMOUNT NOT TO EXCEED $80,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL CONTRACT DOCUMENTS ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad operates a Wastewater Treatment Plant that supplies recycled water for municipal irrigation at local parks and schools; and

WHEREAS, the existing recycled water pressure tank, installed 15 years ago, has experienced internal lining failure due to age, resulting in oxidation and wall thinning that necessitates tank replacement; and

WHEREAS, City Public Works staff prepared a scope of work and advertised a formal Request for Bids via PlanetBids for the Recycled Water Pressure Tank Replacement Project; and

WHEREAS, Staff prepared and formally advertised through Planetbids a formal Request for Bids (RFB) for the purchase and installation of a replacement pressure tank; and

WHEREAS, bids were received on August 21, 2026, resulting in one responsive bid from Stephen Ciari Plumbing and Heating Inc. (Ciari) in the amount of $80,000; and

WHEREAS, staff reviewed the bid and determined that Ciari is a responsible bidder whose proposal meets all project specifications; and

WHEREAS, staff recommends awarding the construction contract to Ciari for a total contract amount not to exceed $80,000, funded entirely through the Wastewater Capital Projects Fund.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad as follows:

1. The City Council hereby approves the Construction Services Agreement with Stephen Ciari Plumbing and Heating Inc. for the Recycled Water Pressure Tank Replacement Project in an amount not to exceed $80,000.00.
2. The City Manager is authorized and directed to execute the contract, attached hereto as **"Exhibit A,"** and all related project documents on behalf of the City of Soledad

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____

ANNA VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Manager

Contract

This public works contract ("Contract") is entered into by and between the **City of Soledad** ("City") and **Stephen Ciari Plumbing and Heating Inc.** (Contractor), for work on the **Recycled Water Tank Replacement Project** ("Project").

The parties agree as follows:

1. **Award of Contract.** In response to the Notice Inviting Bids, Contractor has submitted a Bid Proposal to perform the Work to construct the Project. On September 16, 2026, City authorized award of this Contract to Contractor for the amount set forth in Section 4, below.

2. **Contract Documents.** The Contract Documents incorporated into this Contract include and are comprised of the documents listed below. The definitions provided in Article 1 of the General Conditions apply to all Contract Documents, including this Contract.

   2.1 Notice Inviting Bids;
   2.2 Instructions to Bidders;
   2.3 Addenda, if any;
   2.4 Bid Proposal and attachments thereto;
   2.5 Contract;
   2.6 Payment and Performance Bonds;
   2.7 General Conditions;
   2.8 Special Conditions;
   2.9 Technical Specifications
   2.10 Special Technical Provisions
   2.11 Project Plans and Specifications;
   2.12 Change Orders, if any;
   2.13 Notice of Potential Award;
   2.14 Notice to Proceed; and
   2.15 No other documents

3. **Contractor's Obligations.** Contractor will perform all of the Work required for the Project, as specified in the Contract Documents. Contractor must provide, furnish, and supply all things necessary and incidental for the timely performance and completion of the Work, including all necessary labor, materials, supplies, tools, equipment, transportation, onsite facilities, and utilities, unless otherwise specified in the Contract Documents. Contractor must use its best efforts to diligently prosecute and complete the Work in a professional and expeditious manner and to meet or exceed the performance standards required by the Contract Documents.

4. **Payment.** As full and complete compensation for Contractor's timely performance and completion of the Work in strict accordance with the terms and conditions of the Contract Documents, City will pay Contractor **$80,000** (Eighty **Thousand d and 00/100 Dollars)** ("Contract Price") for all of Contractor's direct and indirect costs to perform the Work, including all labor, materials, supplies, equipment, taxes, insurance, bonds and all overhead costs, in accordance with the payment provisions in the General Conditions.

5. **Time for Completion.** Contractor will fully complete the Work for the Project, meeting all requirements for Final Completion, within 60 calendar days from the start date set forth in

the Notice to Proceed ("Contract Time"). By signing below, Contractor expressly waives any claim for delayed early completion.

6. **Liquidated Damages.** As further specified in Article 5.4 of the General Conditions, if Contractor fails to complete the Work within the Contract Time, City will assess liquidated damages in the amount of $500 per day for each day of unexcused delay in achieving Final Completion, and such liquidated damages may be deducted from City's payments due or to become due to Contractor under this Contract.

7. Labor Code Compliance.

   7.1 **General.** This Contract is subject to all applicable requirements of Chapter 1 of Part 7 of Division 2 of the Labor Code, including requirements pertaining to wages, working hours and workers' compensation insurance, as further specified in Article 9 of the General Conditions.

   7.2 **Prevailing Wages.** This Project is subject to the prevailing wage requirements applicable to the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the Work, including employer payments for health and welfare, pension, vacation, apprenticeship and similar purposes. Copies of these prevailing rates are available online at http://www.dir.ca.gov/DLSR.

   7.3 **DIR Registration.** City may not enter into the Contract with a bidder without proof that the bidder and its Subcontractors are registered with the California Department of Industrial Relations to perform public work pursuant to Labor Code § 1725.5, subject to limited legal exceptions.

8. **Workers' Compensation Certification.** Pursuant to Labor Code § 1861, by signing this Contract, Contractor certifies as follows: "I am aware of the provisions of Labor Code § 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work on this Contract."

9. **Conflicts of Interest.** Contractor, its employees, Subcontractors, and agents may not have, maintain, or acquire a conflict of interest in relation to this Contract in violation of any City ordinance or requirement, or in violation of any California law, including Government Code § 1090 et seq., or the Political Reform Act, as set forth in Government Code § 81000 et seq. and its accompanying regulations. Any violation of this Section constitutes a material breach of the Contract.

10. **Independent Contractor.** Contractor is an independent contractor under this Contract and will have control of the Work and the means and methods by which it is performed. Contractor and its Subcontractors are not employees of City and are not entitled to participate in any health, retirement, or any other employee benefits from City.

11. **Notice.** Any notice, billing, or payment required by or pursuant to the Contract Documents must be made in writing, signed, dated, and sent to the other party by personal delivery, U.S. Mail, a reliable overnight delivery service, or by email as a PDF file. Notice is deemed effective upon delivery, except that service by U.S. Mail is deemed effective on the second working day after deposit for delivery. Notice for each party must be given as follows:

City:

City of Soledad
248 Main Street
Soledad, CA 93960
(831) 223-5000
Attn: Donald T. Wilcox, P.E. dwilcox@cityofsoledad.gov
Copy to:

Contractor:

Name: Stephen Ciari Plumbing and Heating Inc.
Address: 1054 Elm St.
City/State/Zip: San Jose, CA 95126
Phone: 408-296-6010
Attn: Stephen Ciari
Email:
Copy to:

12. General Provisions.

12.1 **Assignment and Successors.** Contractor may not assign its rights or obligations under this Contract, in part or in whole, without City's written consent. This Contract is binding on Contractor's and City's lawful heirs, successors, and permitted assigns.

12.2 **Third Party Beneficiaries.** There are no intended third-party beneficiaries to this Contract.

12.3 **Governing Law and Venue.** This Contract will be governed by California law, and venue will be in the Monterey County Superior Court, and no other place. Contractor waives any right it may have pursuant to Code of Civil Procedure § 394, to file a motion to transfer any action arising from or relating to this Contract to a venue outside of Monterey County, California.

12.4 **Amendment.** No amendment or modification of this Contract will be binding unless it is in a writing duly authorized and signed by the parties to this Contract.

12.5 **Integration.** This Contract and the Contract Documents incorporated herein, including authorized amendments or Change Orders thereto, constitute the final, complete, and exclusive terms of the agreement between City and Contractor.

12.6 **Severability.** If any provision of the Contract Documents is determined to be illegal, invalid, or unenforceable, in whole or in part, the remaining provisions of the Contract Documents will remain in full force and effect.

12.7 **Iran Contracting Act.** If the Contract Price exceeds $1,000,000, Contractor certifies, by signing below, that it is not identified on a list created under the Iran

Contracting Act, Public Contract Code § 2200 et seq. (the "Act"), as a person engaging in investment activities in Iran, as defined in the Act, or is otherwise expressly exempt under the Act.

12.8 Authorization. Each individual signing below warrants that he or she is authorized to do so by the party that he or she represents, and that this Contract is legally binding on that party. If Contractor is a corporation, signatures from two officers of the corporation are required pursuant to California Corporations Code § 313.

[Signatures are on the following page.]

The parties agree to this Contract as witnessed by the signatures below:

CITY:

s/_____

Megan Hunter, City Manager
Name, Title

Date: _____

Approved as to form:

s/_____

Mike Rodriquez, City Attorney
Name, Title

Date: _____

Attest:

s/_____

Megan Hunter, City Manager
Name, Title

Date: _____

CONTRACTOR: Stephen Ciari Plumbing.
Business Name

s/_____

Seal:

_____
Name, Title

Date: _____

Second Signature (See Section 12.8):

s/_____

_____
Name, Title

Date: _____

_____
Contractor's California License Number(s) and Expiration Date(s)

END OF CONTRACT

Bid Proposal
Recycled Water Tank Replacement Project

STEPHEN CIARI PLUMBING AND HEATING, INC. ("Bidder") hereby submits this Bid Proposal to the City of Soledad ("City") for the above-referenced project ("Project") in response to the Notice Inviting Bids and in accordance with the Contract Documents referenced in the Notice.

1. **Base Bid.** Bidder proposes to perform and fully complete the Work for the Project as specified in the Contract Documents, within the time required for full completion of the Work, including all labor, materials, supplies, and equipment and all other direct or indirect costs including, but not limited to, taxes, insurance and all overhead, for the following price ("Base Bid"): $ 80,000** (EIGHTY THOUSAND).

2. **Bidder's State Registration Number with Department of Industrial Relations:** Bidder provide State Registration number. Bids will not be considered if the registration number is missing.
   1000003021

3. **Addenda.** Bidder agrees that it has confirmed receipt of or access to, and reviewed, all addenda issued for this bid. Bidder waives any claims it might have against the City based on its failure to receive, access, or review any addenda for any reason. Bidder specifically acknowledges receipt of the following addenda:

Addendum:	Date Received:	Addendum:	Date Received:
#01	8.6.2026	#05	
#02	8.19.2026	#06	
#03		#07	
#04		#08	

4. **Bidder's Certifications and Warranties.** By signing and submitting this Bid Proposal, Bidder certifies and warrants the following:

   4.1 **Examination of Contract Documents.** Bidder has thoroughly examined the Contract Documents and represents that, to the best of Bidder's knowledge, there are no errors, omissions, or discrepancies in the Contract Documents, subject to the limitations of Public Contract Code § 1104.

   4.2 **Examination of Worksite.** Bidder has had the opportunity to examine the Worksite and local conditions at the Project location.

   4.3 **Bidder Responsibility.** Bidder is a responsible bidder, with the necessary ability, capacity, experience, skill, qualifications, workforce, equipment, and resources to perform or cause the Work to be performed in accordance with the Contract Documents and within the Contract Time.

   4.4 **Responsibility for Bid.** Bidder has carefully reviewed this Bid Proposal and is solely responsible for any errors or omissions contained in its completed bid. All statements and information provided in this Bid Proposal and enclosures are true and correct to the best of Bidder's knowledge.

   4.5 **Nondiscrimination.** In preparing this bid, the Bidder has not engaged in discrimination against any prospective or present employee or Subcontractor on grounds of race, color, ancestry, national origin, ethnicity, religion, sex, sexual orientation, age, disability, or marital status.

4.6 **Iran Contracting Act.** If the Contract Price exceeds $1,000,000, Bidder is not identified on a list created under the Iran Contracting Act, Public Contract Code § 2200 et seq. (the "Act"), as a person engaging in investment activities in Iran, as defined in the Act, or is otherwise expressly exempt under the Act.

5. **Award of Contract.** By signing and submitting this Bid Proposal, Bidder agrees that, if City issues the Notice of Potential Award to Bidder, then within ten days following issuance of the Notice of Potential Award to Bidder, Bidder will do all of the following:

5.1 **Execute Contract.** Enter into the Contract with City in accordance with the terms of this Bid Proposal, by signing and submitting to City the Contract prepared by City using the form included with the Contract Documents;

5.2 **Submit Required Bonds.** Submit to City a payment bond and a performance bond, each for 100% of the Contract Price, using the bond forms provided and in accordance with the requirements of the Contract Documents;

5.3 **Insurance Requirements.** Submit to City the insurance certificate(s) and endorsement(s) as required by the Contract Documents; and

5.4 **Certificates of Reported Compliance.** Submit to City valid Certificates of Reported Compliance for its fleet and its listed Subcontractors, if applicable, if the Project involves the use of vehicles subject to the Off-Road Regulation. (See Section 16 of the Instructions to Bidders.)

6. **Bid Security.** As a guarantee that, if awarded the Contract, Bidder will perform its obligations under Section 5 above, Bidder is enclosing bid security in the amount of ten percent of its maximum bid amount in one of the following forms (check one):

____ A cashier's check or certified check payable to City and issued by _____ [Bank name] in the amount of $_____.

__X__ A bid bond, using the Bid Bond form included with the Contract Documents, payable to City and executed by a surety licensed to do business in the State of California.

This Bid Proposal is hereby submitted on AUGUST 21ST, 2026

s/ _____
JACOB CIARI, VICE PRESIDENT
Name and Title

s/ _____
STEPHEN CIARI, PRESIDENT
[See Section 3 of Instructions to Bidders] Name and Title

STEPHEN CIARI PLUMBING AND HEATING, INC.
Company Name

Classification C-4, C-20, C-36
License #, Expiration Date, and

829351 EXP. 12.31.2027

Address: 1054 ELM ST. SAN JOSE, CA 95126

DIR Registration # 1000003021

City, State, Zip

Phone: (408) 296.6010

Contact Name: MARC WALLEN

Contact Email: marc@ciariplumbing.com

END OF BID PROPOSAL

Bid Schedule

BIDDER NAME: STEPHEN CIARI PLUMBING AND HEATING, INC.

This Bid Schedule must be completed in ink and included with the sealed Bid Proposal. Pricing must be provided for each item as indicated. Items marked "(SW)" are Specialty Work that must be performed by a qualified Subcontractor. The lump sum or unit cost for each item must be inclusive of all costs, whether direct or indirect, including profit and overhead.

AL = Allowance CF = Cubic Feet CY = Cubic Yard EA = Each LB = Pounds
LF = Linear Foot LS = Lump Sum SF = Square Feet TON = Ton (2000 lbs)

BASE BID

BID ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT	UNIT COST	EXTENDED TOTAL AMOUNT
1	Removal of Existing Pressure Tank	1	LS	$10,000.00	$10,000.00
2	Furnish New Pressure Tank	1	LS	$50,000.00	$50,000.00
3	Installation of Piping Modifications	1	LS	$15,000.00	$15,000.00
4	Startup, Testing, and Commissioning	1	LS	$5,000.00	$5,000.00

* Final Pay Quantity

TOTAL BASE BID: Items 1 through 4 inclusive:
$ 80,000.00 (EIGHTY THOUSAND)

Note: The amount entered as the "Total Base Bid" should be identical to the Base Bid amount entered in Section 1 of the Bid Proposal form.

END OF BID SCHEDULE

Noncollusion Declaration

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the VICE PRESIDENT [title] of STEPHEN CIARI PLUMBING AND HEATING, INC. [business name], the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

This declaration is intended to comply with California Public Contract Code § 7106 and Title 23 U.S.C § 112.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on AUGUST 21ST, 2025 [date], at SAN JOSE [city], CA [state].

s/ _____

JACOB CIARI

Name [print]

END OF NONCOLLUSION DECLARATION

Subcontractor List

For each Subcontractor that will perform Work in an amount in excess of one-half of 1% of the Bidder's total Base Bid,[1] the bidder must list a description of the Work, the name of the Subcontractor, its California contractor license number, the location of its place of business, and its DIR registration number. If the Instructions to Bidders include a provision on "Subcontractor Work Limits," the bidder must also list the percentage of Work to be performed by the Subcontractor (based on a percentage of the Base Bid price) in the "Percent of Work" column.

DESCRIPTION OF WORK	SUBCONTRACTOR NAME	CALIFORNIA CONTRACTOR LICENSE NO.	LOCATION OF BUSINESS	DIR REG. NO.	PERCENT OF WORK
NONE					

END OF SUBCONTRACTOR LIST

[1] For street or highway construction, this requirement applies to any subcontract of $10,000 or more.

Bid Bond

Stephen Ciari Plumbing and Heating, Inc. ("Bidder") has submitted a bid, dated August 21, 20 26 ("Bid"), to City of Soledad ("City") for work on the Recycled Water Tank Replacement Project ("Project"). Under this duly executed bid bond ("Bid Bond"), Bidder as Principal and Everest National Insurance Company, its surety ("Surety"), are bound to City as obligee in the penal sum of ten percent of the maximum amount of the Bid (the "Bond Sum"). Bidder and Surety bind themselves and their respective heirs, executors, administrators, successors and assigns, jointly and severally, as follows:

1. **General.** If Bidder is awarded the Contract for the Project, Bidder will enter into the Contract with City in accordance with the terms of the Bid.

2. **Submittals.** Within ten days following issuance of the Notice of Potential Award to Bidder, Bidder must submit to City the following:

   2.1 **Contract.** The executed Contract, using the form provided by City in the Project contract documents ("Contract Documents");

   2.2 **Payment Bond.** A payment bond for 100% of the maximum Contract Price, executed by a surety licensed to do business in the State of California using the Payment Bond form included with the Contract Documents;

   2.3 **Performance Bond.** A performance bond for 100% of the maximum Contract Price, executed by a surety licensed to do business in the State of California using the Performance Bond form included with the Contract Documents;

   2.4 **Insurance.** The insurance certificate(s) and endorsement(s) required by the Contract Documents;

   2.5 **Certificates of Reported Compliance.** Valid Certificates of Reported Compliance for its fleet and its listed Subcontractors, if applicable, in accordance with the In-Use Off-Road Diesel-Fueled Fleets Regulation (13 CCR § 2449 et seq.) ("Off-Road Regulation"), if the Project involves the use of vehicles subject to the Off-Road Regulation; and any other documents required by the Instructions to Bidders or Notice of Potential Award.

3. **Enforcement.** If Bidder fails to execute the Contract or to submit the bonds, insurance certificates, and valid Certificates of Reported Compliance as required by the Contract Documents, Surety guarantees that Bidder forfeits the Bond Sum to City. Any notice to Surety may be given in the manner specified in the Contract and delivered or transmitted to Surety as follows:

   Attn: Everest National Insurance Company, Attn: Phil Watson
   Address: Warren Corporate Center, 100 Everest Way,
   City/State/Zip: Warren, NJ 07059
   Phone: (510) 273-4687
   Fax: (408) 257-2985
   Email: Phil.Watson@everestglobal.com

4. **Duration and Waiver.** If Bidder fulfills its obligations under Section 2, above, then this obligation will be null and void; otherwise, it will remain in full force and effect for 60 days following the bid opening or until this Bid Bond is returned to Bidder, whichever occurs first. Surety waives the provisions of Civil Code §§ 2819 and 2845.

This Bid Bond is entered into and effective on August 18, 20 26.

SURETY:

Everest National Insurance Company
Business Name

s/ Fnu Yilan
Fnu Yilan, Attorney-In-Fact
Name, Title

August 18, 2026
Date

(Attach Acknowledgment with Notary Seal and Power of Attorney)

BIDDER:

Stephen Ciari Plumbing and Heating, Inc.
Business Name

s/
JACOB CIARI, VICE PRESIDENT
Name, Title

8.21.2026
Date

END OF BID BOND

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Contra Costa)

On August 18, 2026 before me, T. Le, Notary Public
(insert name and title of the officer)

personally appeared Fnu Yilan,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

T. LE
Notary Public - California
Contra Costa County
Commission # 2502745
My Comm. Expires Nov 19, 2028

Signature _____ **(Seal)**

everest

POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY and EVEREST NATIONAL INSURANCE COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company and Everest National Insurance Company, corporations of the State of Delaware ("Company") having their principal offices located at Warren Corporate Center, 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Francis E. Cook, Ronald G. Speno, K. Zerounian, Brittany Kavan, Betty L. Tolentino, Virginia L. Black, Kevin Re, Thuyduong Le, Julia Ortega, Maureen O'Connell, Robert P. Wrixon, Susan Hecker, Janet C. Rojo, M. Moody, Misty R. Hemje, Maria D. Reynoso, Tina K. Nierenberg, Forrest Chamberlain, Shawndrae N. Johnston, Harold Foy, Salina Ko, Fnu Yilan

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

***RESOLVED**, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.*

IN WITNESS WHEREOF, Everest Reinsurance Company and Everest National Insurance Company have caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 10th day of October 2023.

Everest Reinsurance Company and Everest National Insurance Company

By: Anthony Romano, Senior Vice President

On this **22nd of March 2023**, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2027

Linda Robins, Notary Public

I, Sylvia Semerdjian, Assistant Secretary of Everest Reinsurance Company and Everest National Insurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 18th day of August 2026.

By: Sylvia Semerdjian, Assistant Secretary

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6424 , A Resolution of the City Council of the City of Soledad Approving a New Consulting Services Agreement with Jaso Technology in an Amount Not to Exceed $81,000 and Authorizing the City Manager to Execute Said Agreement**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Assistant City Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6424, "Approving a New Consulting Services Agreement with Jaso Technology in an Amount Not to Exceed $81,000 and Authorizing the City Manager to Execute Said Agreement".

Executive Summary

The City currently contracts IT services with Robin Warbey Consulting. Mr. Warbey has notified the City of his intent to terminate the current agreement due to personal reasons. Edward Agubiya, owner of Jaso Technology, formerly with Monterey Computer Corporation and currently working under the Robin Warbey Consulting Agreement, has agreed to take over the IT services under the same terms and conditions as the agreement with Robin Warbey Consulting. Edward Agubiya will continue to provide both strategic leadership and hands-on technical support. Staff recommends approval of a new agreement with Jaso Technology in an amount not to exceed $81,000 From October 1, 2026 through June 30, 2027, as a cost-effective solution that maintains service levels, continuity of critical infrastructure improvements, and provides budget certainty.

Background

On June 17, 2026, the City Council adopted Resolution No 6381, A resolution of the City Council of the city of Soledad approving a new consulting services agreement with Robin Warbey in an amount not to exceed $111,000. In August 2026, Mr. Warbey notified the City of his intent to terminate the agreement pursuant to Section 8.1 of the agreement for personal reasons. Section 8.1 states the "Consultant may cancel this Agreement upon 30 days written notice to City and shall include in such notice the reasons for cancellation."

Review & Analysis

The City is currently undertaking several significant IT infrastructure modernization projects under the guidance of Robin Warbey and Edward Agubiya under the Robin Warbey Consulting agreement. With Mr. Warbey's notice to terminate his agreement and to provide continuity of IT services to the City, Staff recommends contracting with Jaso Technology, owned by Edward Agubiya for IT services.

The proposed agreement establishes a flat monthly service fee of $9,000, for a total contract amount not to exceed $81,000 for the period of October 1, 2026 through June 30, 2027. These are the same terms as the agreement with Robin Warbey Consulting.

This structure provides budget certainty and aligns with common IT service agreements utilized by other public agencies.

Scope of Services

Jaso Technology will provide ongoing IT consulting and support, in collaboration with City IT staff and other vendors. Consultant will provide general oversight of IT direction and provide feedback to City staff and collaborative direction to other parties working on City IT.

Ongoing IT services include, but are not limited to:

- Operating system maintenance, including installation of manufacturer patches and updates
- Installation of manufacturer security updates
- Configuration, monitoring, and testing of all system backups
- Monitoring and maintenance of servers and virtualization platforms
- Monitoring and maintenance of network switches and routers
- Monitoring and basic management of wireless infrastructure
- Log review, performance monitoring, and resource analysis
- Helpdesk support
- Network monitoring and maintenance
- Server administration
- Cybersecurity support
- IT planning and strategy
- Incident response
- User profile and environment administration as needed
- Support is provided via remote support technologies and on-site.
- Troubleshooting connectivity, infrastructure, and system performance issues
- Other tasks as directed by the City Manager of delegates.

Support will be provided both remotely and onsite. A representative will visit City facilities at least once every two weeks for a minimum of four hours, with additional onsite support provided as necessary.

Coordination with City Staff

Jaso Technology will coordinate with City IT staff for front-line support and will collaborate with third-party vendors as necessary. The City will notify Jaso Technology in advance of planned IT staff

absences when Jaso Technology may be required to provide primary front-line coverage.

Hardware procurement and software licensing costs are not included in this agreement unless otherwise specified in writing.

Edward Agubiya, owner of Jaso Technology, has performed satisfactorily and has demonstrated the capacity to provide both routine support and higher-level expertise as needed for the past several months. Because Mr. Agubiya is located in Salinas, he has been able to provide a much more consistent onsite presence.

Financial Considerations

The proposed flat-rate agreement will not exceed $81,000 through June 30, 2027, and does not require an amendment to the FY 2026/27 budget since the terms and conditions are the same as the previously approved agreement with Robin Warbey Consulting which are included in the budget.

Strategic Plan Alignment

This agreement directly supports **Goal 10.4 – Modernize Technology and Fleet Infrastructure to Support Efficient, Secure, and Resilient City Operations.** Specifically, it advances *Objective 10.4.1 – Conduct a citywide assessment of hardware, software, and technology infrastructure needs.* The agreement enables the timely completion of the IT server replacement project for City Hall, the Wastewater Reclamation Facility, and the Police Department, addressing critical infrastructure vulnerabilities and ensuring continuity of essential City services.

Alternatives

- Adopt the resolution and amendment as presented; or
- Do not adopt the resolution and provide other direction to Staff. This is not recommended as it could seriously jeopardize our IT infrastructure and departmental productivity.

Planning/CEQA

The proposed professional services agreement does not constitute a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Since the agreement will not result in any direct or reasonably foreseeable physical changes to the environment, it is not considered a project, and no environmental review is required.

Public Notice Requirements

Not required.

Attachment(s):
Resolution No. 6424
Exhibit A - Jaso Technology Standard Agreement 2026-2027

RESOLUTION NO. 6424

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A NEW CONSULTING SERVICES AGREEMENT WITH JASO TECHNOLOGY IN AN AMOUNT NOT TO EXCEED $81,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT

WHEREAS, on June 17, 2026, the City Council adopted Resolution No. 6381 for an agreement to provide IT services with Robin Warbey Consulting in an amount not to exceed $111,000; and

WHEREAS, in August 2026 Mr. Warbey notified the City of his intent to terminate the agreement pursuant to section 8.1 of said agreement; and

WHEREAS, Mr. Edward Agubiya, owner of Jaso Technology has worked under the previous Monterey Computer Corporation and currently under the Robin Warbey Consulting agreement, has agreed to take over the IT services agreement with the same terms and conditions; and

WHEREAS, the proposed agreement establishes a flat monthly fee structure of $9,000, with a total compensation amount not to exceed $81,000 for the period of October 1, 2026 through June 30, 2027; and

WHEREAS, the proposed professional services agreement does not constitute a "project" under the California Environmental Quality Act (CEQA Guidelines §15378) because it will not result in any direct or reasonably foreseeable physical change to the environment and therefore no environmental review is required.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Soledad hereby approves a new Consulting Services Agreement with Jaso Technology, in an amount not to exceed $81,000 for the period beginning October 1, 2026 and ending June 30, 2027, attached hereto as **Exhibit A**, and authorizes the City Manager to execute the Agreement.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th day of September 2026 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M.VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Manager

Exhibit A

CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND JASO TECHNOLOGY

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and Jaso Technology ("Consultant") (together sometimes referred to as the "Parties") as of 10/01/2026 (the "Effective Date").

Section 1. **SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on October 1, 2026 and shall end on June 30, 2027, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

Section 2. **COMPENSATION.** City hereby agrees City hereby agrees to pay Consultant a sum not to exceed $81,000, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 **Final Payment.** Not applicable

2.4 **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** The City will pay the Consultant a flat service fee of $9,000 per month instead of an hourly rate.

2.6 **Reimbursable Expenses.** Not Applicable

2.7 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $ 1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

4.2 **Commercial General and Automobile Liability Insurance.**

4.2.1 **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $ 1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3 Professional Liability Insurance.

4.3.1 General requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $ 2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 Claims-made limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 Additional Requirements. A certified endorsement to include contractual liability shall be included in the policy

4.4 All Policies Requirements.

4.4.1 **Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 **Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

4.4.4 **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 **Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

4.4.6 **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;

- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or

- Terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES. To the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, its governing body, officers, agents, employees from and against any and all liability, loss damage, claims, expenses and costs (including, without limitation, reasonable attorney fees and cost and costs of litigation) (collectively "Liability") of every nature which arises out of, pertains to, or relates to the negligence, recklessness or willful misconduct of Consultant in the performance of this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents or employees under Worker's Compensation acts, disability benefits acts, or other employee benefit acts. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive expiration or early termination of this Agreement. This section is applicable to services provided under this agreement that are design professional services provided by a licensed architect, landscape architect, professional engineer, or professional land surveyor.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

Section 6. STATUS OF CONSULTANT.

6.1 Independent Contractor. At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's Failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 **Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

8.4 **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

8.6.3 Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

8.6.4 Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which

that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach**. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

10.6 **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 **Contract Administration.** This Agreement shall be administered by Beatriz Trujillo, Housing Analyst ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 **Notices.** Any written notice to Consultant shall be sent to:

Jaso Technology
Edward Agubiya
1091 Sherman Drive
Salinas, CA 93907

Any written notice to City shall be sent to:
Megan Hunter, City Manager
City of Soledad
P.O. Box 248
Soledad, CA 93960

10.11 **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

_____ Seal and Signature of Registered Professional with report/design responsibility.

10.12 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services

10.13 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

[SIGNATURES ON FOLLOWING PAGE]

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD	CONSULTANT
_____	_____
Megan Hunter, City Manager	Jaso Technology (Edward Agubiya)
Date:_____	Date:_____

EXHIBIT A

Timeframe: Consultation shall be ongoing at the discretion of the City Manager.

Scope of Work: Ongoing IT consulting and support, in collaboration with City IT staff and other vendors. Consultant will provide general oversight of IT direction and provide feedback to City staff and collaborative direction to other parties working on City IT.

Ongoing IT services include, but are not limited to:

- Operating system maintenance, including installation of manufacturer patches and updates
- Installation of manufacturer security updates
- Configuration, monitoring, and testing of all system backups
- Monitoring and maintenance of servers and virtualization platforms
- Monitoring and maintenance of network switches and routers
- Monitoring and basic management of wireless infrastructure
- Log review, performance monitoring, and resource analysis
- Helpdesk support
- Network monitoring and maintenance
- Server administration
- Cybersecurity support
- IT planning and strategy
- Incident response
- User profile and environment administration as needed
- Support is provided via remote support technologies and on-site.
- Troubleshooting connectivity, infrastructure, and system performance issues
- Other tasks as directed by City Manager or delegates.

Reporting: Consultant reports directly to the Assistant City Manager, unless by explicit agreement.

Compensation: Monthly rate is $9,000.00. The rate is the same for onsite and remote support. Invoices are sent monthly via electronic mail and City agrees to provide the Consultant contact information for person responsible for Accounts Payable.

Remote Support: Consultation is provided both on-site and via remote support technologies. Consultant makes every reasonable effort to facilitate the delivery of seamless remote support, and the City agrees to receive support this way when appropriate.

Confidentiality: Data obtained during and as a result of consultation for the City will be confidential and shared with the City, and the City's professional advisors, and others only at the City Manager's express direction. Consultant will not copy or otherwise remove the City's data from the City's premises without a specific reason and without specific permission from the City Manager.

Response Times: The City understands that Consultant strives for the fastest response times possible. The City further understands that response times will vary depending on overall workload and that

Consultant reserves the right to prioritize work based on urgency, even if the work is for another client. Client understands that Consultant utilizes remote access and support technologies to improve response times.

AGENDA ITEM NO. 12.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6425, A Resolution of the City Council of the City of Soledad Authorizing the Submittal of an Application to the California Governor's Office of Land Use and Climate Innovation (LCI) for the Extreme Heat and Community Resilience Program in the Amount of $4.5 Million**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Ana Ambriz, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad adopt Resolution No. 6425, "Authorizing the Submittal of an Application to the California Governor's Office of Land Use and Climate Innovation (LCI) for the Extreme Heat and Community Resilience Program in the Amount of $4.5 Million."

Executive Summary

Consistent with the Soledad Strategic Plan, City staff recommends applying for up to $4.5 million through the California Governor's Office of Land Use and Climate Innovation (LCI) Extreme Heat and Community Resilience Program, Advanced Infrastructure Projects category. If awarded, the grant would fund the Salinas Valley Resilience Hub Cooling Initiative, a regional project to improve public facilities across the Salinas Valley and provide safe, reliable places for residents to stay cool during extreme heat events.

The City of Soledad would serve as the lead applicant, with the Cities of Salinas, Gonzales, and King City, and the County of Monterey as co-applicants. Ecology Action would serve as the required Community-Based Organization co-applicant. To move forward with the application, City Council is asked to adopt a resolution authorizing the City to submit the grant application and, if awarded, serve as the grant administrator, and execute the required grant documents to implement the project. The grant application is due October 13, 2026.

Background

The Extreme Heat and Community Resilience Program (Extreme Heat Program) is part of the Integrated Climate Adaptation and Resiliency Program (ICARP) at the Governor's Office of Land Use

and Climate Innovation (LCI). The program provides funding for projects that protect California communities most at risk from extreme heat. Round 2 will provide funding for infrastructure projects through the 2024 Climate Bond (Proposition 4) and the Greenhouse Gas Reduction Fund.

In response to this funding opportunity, the Association of Monterey Bay Area Governments (AMBAG) brought together jurisdictions from across the Salinas Valley to discuss a regional application. Extreme heat is a growing risk for communities across the Salinas Valley, especially for farmworkers, older adults, children, and people who do not have air conditioning or accessible cooling infrastructure. Libraries, parks, and community centers are important places where residents can find relief from extreme heat.

Through this regional effort, participating jurisdictions identified gaps in their current heat-response infrastructure, including a lack of shade in outdoor spaces, aging or undersized heating and cooling systems, and limited backup power at cooling centers. The proposed project addresses these needs through practical improvements at existing public facilities. New shade structures and trees will provide cooler outdoor spaces, HVAC upgrades will improve indoor cooling, and battery backup systems will help keep cooling centers operating during power outages.

Following the initial regional discussions, AMBAG approached the City of Soledad about leading the effort, with support from AMBAG and Farallon Strategies. Given the City's experience and capacity to coordinate regional efforts, Soledad agreed to serve as the lead applicant and requested 10 percent of the grant funding for project administration. The City has been working with AMBAG, Farallon Strategies, and the participating jurisdictions to develop the application. The City was also awarded technical assistance to support the application process and continues to work with the project partners to finalize and submit the grant application.

Review & Analysis

The grant program requires projects to protect vulnerable populations from extreme heat, build on prior planning, and be ready for implementation. Through regional discussions, participating jurisdictions identified projects that advance the grant's goals by reducing heat-related harm, strengthening partnerships, building community, and creating lasting benefits. Together, we developed the Salinas Valley Resilience Hub Cooling Initiative, which includes improvements at the San Lucas Library, Greenfield Library, King City Library, Gonzales community centers, Sherwood Hall, and Orchard Lane Park.

The proposed improvements include indoor and outdoor cooling solutions. San Lucas Library and Orchard Lane Park would receive shade structures and trees to create safer, cooler outdoor spaces during extreme heat. Greenfield Library and King City Library would receive HVAC replacements to restore reliable cooling at facilities that regularly serve as cooling centers. Salinas and Gonzales would add battery backup systems to help keep cooling centers operating during power outages.

The project will serve residents most vulnerable to extreme heat, including farmworkers, older adults, children, and households without air conditioning. Libraries, parks, and community centers offer free, trusted places for residents to stay cool. By expanding indoor and outdoor cooling options across the Salinas Valley, the project will reduce heat-related health risks and strengthen the region's response to future heat events. Because San Lucas is included and is considered a Severely Disadvantaged Community (SDAC), the application would also receive the maximum points for demonstrating need.

For Soledad, the grant would help complete Orchard Lane Park improvements that were value-

engineered out of the original project due to construction costs. Funding would restore planned shade and cooling features, creating safer, more comfortable outdoor gathering spaces for residents during extreme heat.

The regional approach will help reduce costs and address limited staff and construction management capacity, particularly for smaller cities. Participating jurisdictions may share resources and use joint purchasing to achieve savings. Partners will also share outcomes and lessons learned with communities across the Salinas Valley and Monterey Bay Area to support future heat resilience projects.

Each partner will enter into an agreement with the City of Soledad and lead improvements within its own facilities or areas of responsibility. Soledad will lead the Orchard Lane Park project as park owner. Monterey County will lead the San Lucas Library and Greenfield Library projects; King City will lead the King City Library project; Salinas will lead Sherwood Hall; and Gonzales will lead improvements at its community center. Ecology Action will lead the project's community belonging activities and connect project partners, community-based organizations, and resident groups. Additional CBO partners may be added to the final application.

As grant administrator, the City would receive 10%, or $450,000, to support oversight of timelines, compliance requirements, contracting regulations, and reimbursement submittals. Based on prior experience administering regional grants, the City has the capacity to serve in this role.

Financial Considerations

The City of Soledad is seeking up to $4.5 million in grant funding through the California Governor's Office of Land Use and Climate Innovation (LCI) Extreme Heat and Community Resilience Program. If awarded, the grant would fund the Salinas Valley Resilience Hub Cooling Initiative, including the City of Soledad's improvements at Orchard Lane Park.

The City is requesting approximately 10 percent of the total grant award for project administration and coordination.

There is no financial commitment required from the City to submit the grant application. If the grant is awarded, staff will return to the City Council, as needed, for approval of any required appropriations, and related project actions.

Strategic Plan Alignment

Approval of this resolution supports the City's 2026–2030 Strategic Plan, including: Goal 4.1 – Enhance and Expand Public Parks, Open Space, and Community Facilities. Goal 3.4 – Promote Sustainable Infrastructure and Environmental Resiliency. Goal 6.4 – Foster Emergency Preparedness, Disaster Response, and Community Resilience.

Alternatives

- Approve Resolution No. 6425; or
- Do not approve Resolution No. 6425 and provide direction to staff.

Planning/CEQA

Authorization to submit an application for a grant is not a "project" subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 because the action

will not result in a direct or reasonably foreseeable indirect physical change in the environment. The action is also exempt from CEQA pursuant to Guidelines Section 15061(b)(3), the Commonsense Exemption, because it can be seen with certainty that submitting the grant application will not have a significant effect on the environment. Any future capital improvement project identified or advanced as a result of the grant will be subject to separate environmental review under CEQA prior to approval or implementation.

Public Notice Requirements

Not required.

Attachment(s):
Resolution 6425

RESOLUTION NO. 6425

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION FOR THE EXTREME HEAT AND COMMUNITY RESILIENCE PROGRAM IN AN AMOUNT UP TO $4.5 MILLION

WHEREAS, the California Governor's Office of Land Use and Climate Innovation (LCI), through its Integrated Climate Adaptation and Resiliency Program (ICARP), administers the Extreme Heat and Community Resilience Program to support projects that protect communities from extreme heat; and

WHEREAS, the Association of Monterey Bay Area Governments (AMBAG) has worked with Salinas Valley jurisdictions and community-based organizations to guide the development of a regional application for the program; and

WHEREAS, the City of Soledad, the Cities of Salinas, Gonzales, and King City, the County of Monterey, and Ecology Action have partnered to develop the Salinas Valley Resilience Hub Cooling Initiative; and

WHEREAS, the regional project will improve existing public facilities through shade structures, trees, HVAC improvements, and battery backup systems to provide safer and more reliable cooling during extreme heat events; and

WHEREAS, the City of Soledad will serve as the lead applicant and if awarded, grant administrator, receiving approximately $450,000, to manage construction timelines, compliance requirements, contracting regulations, and reimbursement submittals for the Project; and

WHEREAS, the City of Soledad will oversee improvements at Orchard Lane Park, including shade and cooling features omitted from the original park project through value engineering due to construction costs; and

WHEREAS, the proposed project supports the City of Soledad's Strategic Plan goals related to sustainable infrastructure, environmental resilience, public parks and community facilities, and emergency preparedness.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad as follows:

1. The City Council authorizes the City of Soledad to submit an application for up to $4.5 million to the California Governor's Office of Land Use and Climate Innovation for the Extreme Heat and Community Resilience Program; and

2. The City of Soledad is authorized to serve as the lead applicant for the Salinas Valley Resilience Hub Cooling Initiative and coordinate with AMBAG, participating jurisdictions, Ecology Action, Farallon Strategies, and other project partners; and

3. If awarded, the City Manager, or designee, is authorized to execute the grant agreement and required documents, and implement the project, subject to review and approval as to form by the City Attorney and take necessary actions to implement the grant; and

4. Any required appropriation of grant funds shall be brought to the City Council for approval in accordance with the City's budget and financial policies.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting held on September 16, 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6427, A Resolution of the City Council of the City of Soledad Approving and Accepting the Soledad Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Use Report Pursuant to Government Code section 7071(d) and Renewing City of Soledad Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment"**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Rodriquez, City Attorney**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6427, Approving and Accepting the Soledad Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Report Pursuant to Government Code Section 7071(d) and Renewing City of Soledad Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment."

Executive Summary

Pursuant to the requirements of AB 481, the City Council previously adopted Ordinance No. 743 approving Soledad Police Department Policy Manual Policy 706, which has since been renumbered to Policy 709. Policy 709 establishes an inventory of "military equipment" possessed and/or acquired by the Soledad Police Department, explains why such equipment may be used by the Department, why such use is deemed necessary, and the costs associated with maintaining and storing such equipment. AB 481 is seen as a transparency law, informing both the Council and the community of the possession and potential use of such equipment. AB 481 also establishes the requirement that the ordinance adopting a military equipment use policy must be reviewed and renewed on an annual basis. To facilitate this review, the Police Department is required to prepare an Annual Report concerning the use of the Department's military equipment.

The Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Report was submitted to the City Council on July 1, 2026. It included, for the first time, references to two unmanned aerial vehicles (drones) in the City's possession, one of which was purchased in the 2025-2026 reporting period without Council authorization. However, due to a post-submission discovery of additional unreported and/or unauthorized equipment, projectile shotguns/launchers and ammunition, an amended report was prepared and submitted to the City Council on August 5, 2026. The amended

2025-2026 Annual Report and Ordinance No. 743 are before the Council this evening for consideration of acceptance and renewal respectively.

Background

Effective January 1, 2022, Assembly Bill 481 (codified in Government Code Section 7070 et seq.) requires legislative bodies to adopt ordinances approving military equipment policies before law enforcement agencies can continue to engage in specified activities related to the use of what the state legislature has defined as "military equipment" in Government Code Section 7070. The Soledad Police Department Military Equipment Policy was approved by the City Council by Ordinance No. 743 on June 15, 2022.

Government Code Section 7071(e)(1) states that a governing body shall review any ordinance that it has adopted pursuant to this section approving the funding, acquisition, or use of military equipment at least annually and, subject to paragraph (e)(2), to vote on whether to renew the ordinance at a regular meeting.

Paragraph (e)(2) of Government Code Section 7071 states that the governing body shall determine, based on an annual report, whether each type of military equipment identified in that report has complied with the standards for approval set forth in subdivision (d) of Section 7071, which reads as follows:

A. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
B. The Proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
C. If purchasing the equipment, the equipment is reasonably cost-effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
D. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

If the governing body determines that a type of military equipment identified in its annual military equipment report has not complied with the standards for approval set forth above, the governing body shall either disapprove a renewal of the authorization for that type of military equipment or require modifications to the military equipment use policy in a manner that will resolve the lack of compliance.

In order to facilitate the orderly annual ordinance review referenced above, Government Code Section 7072 requires that any law enforcement agency that receives approval for a military equipment use policy pursuant to Section 7071 shall submit to the government body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use. The law enforcement agency shall also make each annual military equipment report required by this section publicly available on its internet website for as long as the military equipment is available for use. The annual military equipment report shall, at a minimum, include the following information for the immediately preceding year for each type of military equipment:

1. A summary of how the military equipment was used and the purpose of its use.
2. A summary of any complaints or concerns received concerning the military equipment.
3. The results of any internal audits, any information about violations of the military equipment use

policy, and any actions taken in response.
4. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
5. The quantity possessed for each type of military equipment.
6. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.

The Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Report was originally submitted to the City Council on July 1, 2026. For the first time, the report included references to two unmanned aerial vehicles (drones) in the Department's possession, one of which had been purchased without council authorization in the 2025-2026 reporting period. Subsequent to this submission, the Department discovered additional unreported equipment, a decades old set of less lethal shotguns and ammunition (bean-bags) and two less lethal launchers and ammunition (projectiles). As with one of the afore-referenced drones, the less lethal launchers and projectiles had been purchased without Council authorization during the 2025-2026 reporting period. An amended report including all of the equipment referenced above was prepared and submitted to the City Council on August 5, 2026. The Council subsequently considered and approved ordinances retroactively authorizing the purchase and use of the DJI Avata 2 FPV drone and two FN Herstal 3030 Less Lethal Launchers and ammunition on August 19, 2026. The other drone is currently non-functioning and cannot be repaired, and as such, will be treated as surplus property. The older less lethal shotguns, which were acquired long before AB 481 was adopted, have been grandfathered into the City's military equipment inventory.

The amended 2025-2026 Annual Report and Ordinance No. 743 are before the Council this evening for consideration of acceptance and renewal respectively. A copy of the Soledad Police Department's AB 481 Annual Report 2025-2026 is attached to proposed Resolution No. 6427 as Exhibit A. A copy of Ordinance No. 743 is attached to Resolution No. 6427 as Exhibit B.

Review & Analysis

The City Council considered and adopted Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706- Military Equipment" on June 15, 2022.[1] During the June 15 meeting, and the prior meeting at which Ordinance No. 743 was introduced, the Council took comment from the public and discussed the ordinance and involved policy.

On August 5, 2026, the Council received an amended version of the Police Department's Annual Report on military equipment. The Report was thereafter posted on the City's website. Staff also publicized the date and location of the required "Community Engagement Meeting" concerning the Report, set as a part of the City Council's regular meeting agenda, for September 16, 2026, through social media, postings, and as a part of the City Council's posting of its meeting agenda. Policy 709 has been continuously posted on the City website since adoption.

[1] Since the adoption of Ordinance No. 743, Department Policy Manual 706 was renumbered to 709.

The Annual Report is meant to provide yearly information about each type of military equipment that was approved by the Council. In Soledad, military equipment currently possessed by the Police Department consists of 13 M16A2 Commando 5.56 patrol carbine rifles and 7,559 +/- rounds of ammunition, one Skydio X2 drone, currently inoperable, one DJI Avata 2 FPV drone, which has not

been deployed since its purchase, 2 FN Herstal 303 Less Lethal Launchers and ammunition (760 projectiles), which like the Skydio X2 drone, have not been deployed since purchase, and six Remington 870 Police Magnum 12 gauge Less Lethal Shotguns and ammunition (330 beanbags). The Report contains a summary of how the equipment was used, if at all, any complaints or concerns received about the equipment, and any associated costs related to the equipment's use.

For this reporting period, the Department has for the first time disclosed the possession of two drones, one of which was purchased in 2022 and the other which was purchased during the 2025-2026 reporting period. Staff has determined that the purchase of the drones was not an attempt to circumvent the reporting and purchasing requirements set forth in Ordinance No. 743, but rather, was based on the erroneous belief that the drones, both of which are readily available for purchase by the general public, were not classified as military equipment.

Also disclosed for the first time in the current reporting period are two different sets of less lethal projectile shotguns/launchers. The first set of launchers, modified shotguns, were only recently discovered in the City's inventory and have not been deployed in many years. Staff confirmed that the shotguns are still in good working order. The second set of launchers, purchased during the 2025-2026 reporting period without going through the requisite purchase procedures, have never been deployed and were held from use until the Council's recent approval of the same. Possession and use of less lethal weapons is supported by the desire to allow officers to diffuse potentially life-threatening circumstances from a distance without the use of deadly force. The recent purchase of the second set of launchers appears to have been the result of a lack of awareness of the State's existing acquisition requirements. The Department has responded by designating Department Range Master Contreras, who is familiar with Policy 709's requirements, as the new coordinator for implementation and compliance with Ordinance No. 743.

It should be noted that the Department complied with Ordinance No. 743 as well as City transparency policies by taking immediate steps to revise its existing inventory list of military equipment, by seeking and obtaining retroactive approval of all unauthorized purchases, and by prohibiting the use of the above-referenced Skydio drone and Herstal Launchers until Council authorization had been obtained. All necessary findings for the acquisition and use of such equipment were made by the City Council and memorialized in Ordinances No. 782 and 783.

Based on the foregoing, the Council should hold a community meeting to receive comment upon and to discuss the Annual Report. Thereafter, State law requires that the City review and consider renewal of its ordinance and military equipment policy. Staff has reviewed the updated Report and inventory of military equipment held by the Police Department and believes that all of the findings made by the Council in support of the adoption of Policy 706 in 2022 should remain unchanged. As such, staff believes that both the Annual Report and Ordinance and newly numbered Policy 709 can be renewed for another year by way of resolution finding that the Annual Report has been prepared in accordance with legal requirements and that there have been no changes to the policy and no immediate plans to acquire any additional military equipment. The adoption of a new ordinance is not needed at this time. Staff will prepare a note attached to Ordinance No. 743 indicating that former Policy 706 has been renumbered to 709.

Financial Considerations

There will not be any new, unplanned direct fiscal impacts in continuing the ownership and minimal use of equipment already in the Police Department's inventory or continuing to collaborate with other law enforcement agencies utilizing miliary equipment, including in mutual aid circumstances.

Maintenance costs of existing equipment, if any, are within the Police Department's budget.

Strategic Plan Alignment

Consideration and adoption of the revised AB 481 Annual Report and renewal of the adoption of the City's Ordinance approving policies applicable to the Police Department's use of military equipment is consistent with Soledad Strategic Plan Goal 6.1-Strengthen Community Trust and Public Safety through Partnership and Community Policing, and Objective 6.1.1-Strengthen relationships between police and residents, by increasing transparency with respect to the purchase and use of military equipment for law enforcement purposes. The involved annual review process allows the public to ascertain information about and provide input on the acquisition, use and maintenance costs associated with such equipment.

Alternatives

- Adopt Resolution No. 6427, Approving and Accepting the Soledad Police Department's AB 481 Fiscal Year 2025-2026 Annual Military Equipment Use Report Pursuant to Government Code Section 7071(d) and Renewing City of Soledad Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment."

- Council could make changes to the Military Equipment Policy and/or Ordinance No. 743 if the Council determines that there has been significant non-compliance with standards set forth in subdivision (d) of Section 7071 of the Government Code. However, the City Manager, Police Department Staff, and legal counsel believe that the non-compliance issues encountered in Report Year 2025-2026 were quickly addressed in accordance with Policy direction and requirements, and that the Department has taken adequate measures to avoid potential similar non-compliance issues. As such, no change to Policy 709 is recommended.

Planning/CEQA

Consideration, approval and acceptance of the Police Department's AB 481 Annual Report and renewal of Ordinance No. 743 "Approving Soledad Police Department Policy Manual 706-Military Equipment" are exempt from the California Environmental Quality Act ("CEQA"). Said actions are not a "project" within the meaning of Section 15378 of the State CEQA Guidelines since there is no potential for the actions to result in direct or indirect physical change to the environment. In addition, the actions are not subject to CEQA pursuant to State CEQA Guidelines Section 15061, as it can be seen with certainty that there is no possibility they may have a significant effect on the environment.

Public Notice Requirements

Notice has been posted on the city website commencing August 7, 2026, to the present date.

Attachment(s):
Resolution No. 6427
Exhibit A - Soledad Police Department AB 481 Annual Report
Exhibit B - Ordinance No. 743 with Policy 709
California Code 7071

RESOLUTION NO. 6427

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPPROVING AND ACCEPTING THE SOLEDAD POLICE DEPARTMENT'S AB 481 FISCAL YEAR 2025-2026 ANNUAL MILITARY EQUIPMENT USE REPORT PURSUANT TO GOVERNMENT CODE SECTION 7071(d) AND RENEWING CITY OF SOLEDAD ORDINANCE NO. 743 "APPROVING SOLEDAD POLICE DEPARTMENT POLICY MANUAL POLICY 706- MILITARY EQUIPMENT"

WHEREAS, Government Code Section 7071 et seq. codifies Assembly Bill 481 and requires legislative bodies to adopt ordinances approving military equipment use policies before law enforcement agencies can continue to engage in activities related to the use of military equipment; and

WHEREAS, the Soledad Police Department has a fairly limited amount of "military equipment" in its inventory (13 military rifles and ammunition, 2 drones, and two sets of less lethal projectile launchers and ammunition) which are used infrequently; and

WHEREAS, during the course of a given year, the Soledad Police Department may engage in limited critical public safety activities in coordination with other jurisdictions in possession of military equipment on police-related matters, including safeguarding the public's welfare and safety, working on regional task forces, conducting training exercises, providing mutual aid and responding to emergencies; and

WHEREAS, on June 15, 2022, the Soledad City Council adopted Ordinance No. 743 which approved Soledad Police Department Policy Manual Policy 706- Military Equipment which includes an inventory report of the police department's military equipment and procedures for use and maintenance of the same; and

WHEREAS, Soledad's Military Equipment Policy 706, now renumbered to Policy 709, establishes a military equipment use policy that is consistent with Police Department's current practices, complies with the requirements of the Government Code, will continue to ensure ongoing regulation and compliance with the law going forward and will continue to provide a means of community engagement and transparency regarding the use of military equipment by the Department; and

WHEREAS, Government Code Section 7071 requires the City Council to conduct an annual review of its ordinance approving the City's Military Equipment Policy and to vote on whether to renew the ordinance; and

WHEREAS, in order to facilitate the aforesaid ordinance review, the City Council is also required to conduct an annual review of the Police Department's AB 481 Fiscal Year 2025-2026 Annual Report on military equipment prepared and submitted pursuant to Sections 7071 and 7072 of the Government Code; and

WHEREAS, notice of the Council's consideration of both Ordinance No. 743 and the AB 481 Annual Report have been provided in accordance with applicable law; and

WHEREAS, the City Council desires to find that the AB 481 Annual Report on military equipment complies with the standards of approval set forth in subdivision (d) of Government Code Section 7071 because of the following:

1. Authorizing the use of military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety. The use of the Department's equipment is part of the Department's overall approach to safe and efficient policing. The equipment will enable department members to properly respond to both planned and unplanned events efficiently and effectively.

2. The Military Equipment Use Policy will safeguard the public's welfare, safety, civil rights, and civil liberties by ensuring required reporting, the opportunity for community engagement and feedback, and transparency and oversight regarding the acquisition and use of specified military equipment in the City of Soledad.

3. If purchasing equipment, the equipment is reasonably cost-effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

4. Prior military equipment use complied with the military equipment use policy that was in effect at the time of the use; and

WHEREAS, the City Council has also reviewed and desires to renew Ordinance 743.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad as follows:

1. All of the statements and facts set forth above are true and correct and incorporated herein by this reference. These recitals constitute findings in this matter and together with the staff report, other written reports, public testimony and other information contained in the record, are an adequate and appropriate evidentiary basis for the actions taken in this resolution.

2. The City Council finds that Ordinance No. 743 is exempt from the provisions of the California Environmental Quality Act ("CEQA") because it will not result on a direct or reasonably foreseeable direct physical change in the environment and is not a "project" as defined in Section 15378 of the CEQA Guidelines.

3. The City Council has reviewed the Soledad Police Department's Annual Military Equipment Report, a copy of which is attached hereto as **Exhibit "A"** and by this reference incorporated herein, and finds that it complies with the standards of approval set forth in subdivision (d) of Government Code Section 7071. The report is hereby approved and accepted.

4. The City Council hereby renews Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment," a copy of which is attached hereto as **Exhibit "B"** and by this reference incorporated herein, for a period of one year from the effective date of this resolution without change. The City Clerk is directed to memorialize the fact that Policy 706 has been renumbered to Policy 709.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular public meeting thereof held on the 16th day of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Exhibit A

Soledad Police Department
AB 481 Annual Report 2025-2026

Annual Report

AB 481 requires the Police Department to provide the City Council and the public with a report outlining how the military equipment possessed and/or acquired by the City during the previous year was used in order to ensure the police department is adhering to its policy and the City ordinance concerning military equipment. This is the first year that the Department has listed its drones, acquired in 2022 and 2026, as military equipment. See New Sections 3 and 4 and Note at end of report, all marked with *.

1. **M16A2 Commando 5.56 patrol carbine rifles**
   A. A summary of how the military equipment was used and the purpose of its use. **These weapons may be deployed in circumstances in which an officer can articulate a reasonable expectation that the rifle may be needed. (E.g., where an officer anticipates an armed encounter, need for long range fire, where an officer believes a suspect may be wearing body armor). Use of the ammunition for these weapons requires special training by POST certified trainers.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report. **Minimal maintenance and training costs, paid for out of Police Department Budget.**
   E. The quantity possessed of each type of military equipment. **Thirteen.**
   F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

2. **Ammunition for M16A2 Commando 5.56 patrol carbine rifles**
   A. A summary of how the military equipment was used and the purpose of its use. **Used for target practice only.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report. **No cost for this reporting period.**
   E. The quantity possessed of each type of military equipment. **7,559** +/- **rounds**.

F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

3. ***Unmanned Aerial System (UAS)** (**aka "drones"**). The Soledad Police Department operates one Skydio X2 UAS. The UAS is an unmanned, remotely powered and piloted aerial system that can sustain direct flight, designed for gathering information via photograph, recording or other means. The UAS is equipped with a Forward Looking Infrared (FLIR) and optical zoom lenses.
   A. A summary of how the military equipment was used and the purpose of its use. **The Soledad Police Department uses the UAS for law enforcement operations to preserve and enhance public safety. The UAS can be deployed when an overhead view would assist officers or incident commanders with planning and responding to situations such as:**
      a. Public safety and life preservation missions including, but not limited to, barricaded suspects, hostage situations, active shooters, apprehension of armed and dangerous fleeing suspects, and during the execution of search warrants.
      b. Major traffic collision investigations.
      c. Natural disaster management or disaster response and recovery.
      d. Mass casualty events.
      e. Search for lost or missing persons or rescue events.
      f. Suspected explosive devices.
      g. Post-incident crime scene preservation and documentation.
      h. Pursuant to a search warrant.
      i. Anytime a UAS would enhance public safety and improve operational safety.
      j. Anti-UAV operations when a person is operating a UAV in a manner which impedes emergency personnel who, in the course of their duties, are coping with an emergency (refer to Penal Code 402(a)(2)).
      k. Training missions.
      l. Mutual aid support or training missions in support of Soledad CALFIRE when the underlying mission meets the uses outlined in policy. Unmanned aerial systems used by the Soledad Police Department are used in compliance with all federal, state, and local laws.
      m. Special Events.

      In Fiscal Year 2025/2026 the drone has a total of 13 flights, one of which was for training.

   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report**. There have been two pilots who have been sent to UAV certification training, which had a total one-time**

cost of $350. This was done in order for both pilots to be in compliance to fly both department owned UAV(s).

E. The quantity possessed of each type of military equipment. **One.**

4. ***Unmanned Aerial System (UAS)** (**aka "drones"**). The Soledad Police Department operates one DJI Avata 2 FPV UAS. This UAS is an unmanned, remotely powered and piloted aerial system that can sustain direct flight, designed for gathering information via photograph, recording or other means. The Avata 2 UAS is a smaller drone that is flown remotely in FPV (First-Person View) mode. FPV is where the pilot wears FPV goggles that receive a live, real-time video feed transmitted directly from the drone's onboard camera.
   A. A summary of how the military equipment was used and the purpose of its use. **The Soledad Police Department uses this UAS for law enforcement operations to preserve and enhance public safety. The UAS is compact enough to be flown inside buildings and can be used to visually clear the interior of a building prior to sending in police personnel. The UAS can be deployed when an overhead view would assist officers or incident commanders with planning and responding to situations such as:**
      a. Public safety and life preservation missions including, but not limited to, barricaded suspects, hostage situations, active shooters, apprehension of armed and dangerous fleeing suspects, and during the execution of search warrants.
      b. Major traffic collision investigations.
      c. Natural disaster management or disaster response and recovery.
      d. Mass casualty events.
      e. Search for lost or missing persons or rescue events.
      f. Suspected explosive devices.
      g. Post-incident crime scene preservation and documentation.
      h. Pursuant to a search warrant.
      i. Anytime a UAS would enhance public safety and improve operational safety.
      j. Anti-UAV operations when a person is operating a UAV in a manner which impedes emergency personnel who, in the course of their duties, are coping with an emergency (refer to Penal Code 402(a)(2)).
      k. Training missions.
      l. Mutual aid support or training missions in support of Soledad CALFIRE Department when the underlying mission meets the uses outlined in policy. Unmanned aerial systems used by the Soledad Police Department are used in compliance with all federal, state, and local laws.
      m. Special Events.

      The Avata 2 has not been deployed since its acquisition.
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year

following submission of the annual military equipment report**. This UAV had total one-time cost of $1,459.04.**

E. The quantity possessed of each type of military equipment. **One.**

5. ***FN Herstal 303 Less Lethal Launcher**
   A. A summary of how the military equipment was used and the purpose of its use. **This launcher may be used to reduce the likelihood of further escalation in situations where lethal force is not authorized, necessary, or appropriate. The OC powder may be effective in controlling, deterring, or dispersing individuals engaged in violent or disruptive behavior. The FN Herstal 303 Less Lethal Launchers have not been deployed since acquisition.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report**. The total cost for both Less Lethal Launchers was $3,677.21, paid for out of Police Department Budget.**
   E. The quantity possessed of each type of military equipment. **Two.**
   F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

6. ***Ammunition for FN Herstal 303 Less Lethal Launcher**
   A. A summary of how the military equipment was used and the purpose of its use. **The FN Herstal 303 Less Lethal Launcher has the ability to discharge two different types of projectiles. One being the PAVA/OC projectile which releases PAVA powder (0.5% PAVA being the active ingredient in this OC powder) and the other a clear impact projectile, intended for training, distraction, or point-specific impact. These projectiles are a small .68 caliber plastic sphere that burst on impact.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report**. The total cost for all ammunition was $4,423.05, paid for out of Police Department Budget.**
   E. The quantity possessed of each type of military equipment. **310 clear impact projectiles and 450 PAVA/OC projectiles.**

F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

7. **Remington 870 Police Magnum 12 gauge Less Lethal Shotguns**
   A. A summary of how the military equipment was used and the purpose of its use. **This equipment has been stored in the police department armory for over 20 years and never deployed. The police department's Firearms Armeror has confirmed all shotguns are in good condition and are in working order. This shotgun may be used by trained officers when a subject poses an immediate threat of injury, is actively assaultive, armed, violently resisting, or attempting to access a weapon. This shotgun is a specially designated shotgun that fires a bean bag round and contains a small fabric pouch filled with lead shot. Upon impact, the pouch transfers blunt force to the subject, creating pain and temporary physical disruption intended to stop dangerous behavior and gain compliance.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report. **There is no record to indicate what the purchase price was for these items.**
   E. The quantity possessed of each type of military equipment. **Six.**
   F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

8. **Ammunition for Remington 870 Police Magnum 12 gauge Less Lethal Shotguns**
   A. A summary of how the military equipment was used and the purpose of its use. **This item (bean bag ammunition) has not been used and will only be used for target practice only.**
   B. A summary of any complaints or concerns received concerning the military equipment. **None.**
   C. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response. **None.**
   D. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the year following submission of the annual military equipment report. **There is no record to indicate what the purchase price was for this item.**
   E. The quantity possessed of each type of military equipment. **330.**
   F. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment. **None.**

* This equipment was purchased and used by the Police Department without compliance with Soledad Police Department Policy Manual Policy 709-Military Equipment. The City is disclosing non-compliance in accordance with law, and describing the use of the equipment for the sake of transparency. Further use of the equipment is currently prohibited until the Department has achieved compliance with those portions of the City's policy that require Council approval for the acquisition and use of military equipment.

ORDINANCE NO. 743

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING SOLEDAD POLICE DEPARTMENT POLICY MANUAL, POLICY 706- MILITARY EQUIPMENT

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481, relating to the use of military equipment by law enforcement agencies; and

WHEREAS, Assembly Bill 481 (AB 481), codified at California Government Code sections 7070 through 7075, requires law enforcement agencies to obtain approval of the applicable governing body, by an ordinance adopting a "military equipment" use policy at a regular meeting held pursuant to open meeting laws prior to taking certain actions relating to the funding, acquisition, or use of "military equipment." The term "military equipment" is defined in California Government Code Section 7070; and

WHEREAS, AB 481 allows the City Council to approve the funding, acquisition, or use of military equipment, within its jurisdiction only if it makes specified determinations; and

WHEREAS, a proposed military equipment use policy is found within Soledad Police Department Policy Manual, Policy 706- Military Equipment ("Policy 706"); and

WHEREAS, the policy was published and displayed on the City of Soledad website on April 25, had a public hearing notice concerning its potential adoption published on June 1, 2022 and is being presented to the City Council for adoption on June 15, 2022; and

WHEREAS, Policy 706 meets the requirements of California Government Code Section 7070; and

WHEREAS, the Council believes that with respect to Policy 706, 1) the identified equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; 2) the policy will serve to safeguard the public's welfare, safety, civil rights, and civil liberties; 3) in future instances in which equipment is to be purchased, the equipment will be reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and 4) corrective action has been taken, as necessary, to ensure that prior nonconforming use of military equipment is in compliance with new policies; and

WHEREAS, by approving Policy 706, the Council will be authorizing the limited use of identified "military equipment" by the members of the Soledad Police Department, and attendant annual reporting and approval of use of such equipment in accordance with Policy 706; and

WHEREAS, in the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. and found this activity is not a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLEDAD DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. All of the recitals set forth above are true and correct and by this reference are adopted as findings of the City Council as though set forth in full within the body of this ordinance.

SECTION 2. The Council hereby approves City of Soledad Police Department Policy Manual Policy 706-Military Equipment, a copy of which is attached hereto and by this reference incorporated herein. A copy of approved Policy 706 will be added to the City's website for continuous access by the Council, staff and the public.

SECTION 3. The City Manager is directed to execute all documents and to perform all other acts necessary to implement this Ordinance.

SECTION 4. If any provision, section, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 5. This ordinance shall become effective on the thirtieth (30th) day following its passage and adoption hereof.

PASSED AND ADOPTED by the City Council of the City of Soledad this 15th day of June, 2022, by the following vote:

AYES, and in favor thereof Councilmembers: Benjamin Jimenez, Jr., Mayor Anna M. Velazquez, Carla Strobridge, Alejandro Chavez

NOES, Councilmembers: None

ABSENT, Councilmembers: Lara

ABSTAIN, Councilmembers: None

Anna M. Velazquez

ANNA M. VELAZQUEZ, the Honorable Mayor

ATTEST:

BRENT SLAMA, City Clerk

Military Equipment

709.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

709.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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709.2 POLICY

It is the policy of the Soledad Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

709.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Soledad Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

709.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

[Insert attachment here]

709.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

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(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

709.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

709.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

709.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

709.9 COMPLIANCE

The Soledad Police Department is committed to responding to complaints, concerns, and questions received in a timely manner. Members of the public wishing to make a complaint, ask a question or express a concern can do so by any of the following means:

1. Via email to: soledadpolice@cityofsoledad.com
2. Via phone call to: Deputy Chief 831-223-5121
3. Via mail sent to: Soledad Police Department, 236 Main Street, Soledad, CA 93966
4. Via in person by responding to the above address

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Attachments

Soledad Police Department Military Equipment List

Lethal Firearms	**Patrol Carbine Rifle**
Description	Black - Colt M16A2 Commando 5.56 mm – Patrol – carbine rifle
Quantity	13 (thirteen)
Capabilities	Patrol Rifle that fires an intermediate-power rifle cartridge (.223 – 5.56mm)
Life Span	20+ years depending upon amount of usage
Manufacturers Description	The Colt M16A2 rifle is a gas operated patrol rifle chambered for either .223 (standard) or 5.56mm (NATO) caliber ammunition. The Patrol Carbine Rifle features a shortened barrel, collapsible but stock, and has a three (3) way selector switch for safety.
Purpose and authorized uses	It was learned during the 1997 North Hollywood bank robbery shooting that the standard handgun carried by police officers were insufficient when dealing with heavily armed criminals. The Patrol Carbine rifle was adopted to address this shortcoming. The patrol rifle is designed to address short to long-distance threats and allows precise shot placement minimizing the potential threat to innocent citizens.
Fiscal impact	Patrol rifles cost between $1,100 to $2,800 each
Legal and Procedural rules	Refer to SLPD (Department) Lexipol Policy 300 (Use of Force Policy)
POST Mandated Training	Officers from the Soledad Police Department using the Colt M16A2 Patrol Carbine are trained by California POST certified trainers. Training is ongoing and done several times throughout the year.
Compliance	Deployment and use of the patrol carbine are subject to the applicable Use of Force policies located in department Lexipol policy 300
Additional	Attached to policy and department website for reference
Lethal Ammunition	**.223 or 5.56mm ammunition**
Ammo Type	Federal 55gr – 223 / Winchester 62gr – 223 open-tip rifle rounds
Description	Jacketed and silver-tipped rifle rounds. Allows for deep penetration of body armor and expansion for stopping power. Allows for improved accuracy, functionality, and reliability.
Quantity	7,559 rounds (includes practice and range ammo) (numbers and amounts will vary)
Capabilities	From 0 (close quarters) to 500 yards (long-range)
Life Span	10 years in a controlled environment
Manufacturer's description	Winchester is known as one of the worlds most recognized and respected ammunition brands. Winchester began offering its quality product in 1873. Winchester Ammunition offers ammo for all occasions- hunting, sport shooting, and protection. Winchester

	Ammunition is constantly manufacturing newly designed ammo to meet their customer's needs. Winchester Ammunition prides itself upon commitment and high-quality products and produces high quality ammunition. Federal Ammo, or Federal Premium Ammunition, is the leading American manufacturer of rimfire, shotshell, centerfire, and more. Dating back to the early 1900s, Federal Premium Ammunition has consistently produced some of the highest quality ammo on the market. Federal Ammo continues to provide high-quality ammunition for rifle, shotgun, and handgun owners today!
Purpose and use	To be able to address a specific threat to the community such as a bank robbery or active shooter. The patrol rifle (carbine) is used in situations where the threat and situation warrants the escalation of the use of force.
Fiscal Impact	Standard ammunition in .223 or 5.56mm cost approximately $600.00 per case (1000 rounds). The price fluctuates with the supply and demand for ammunition.
Legal and procedural Rules	Refer to SLPD (Department) Lexipol Policy 300 (Use of Force Policy)
POST Mandated Training	Officers from the Soledad Police Department using ammunition (.223 or 5.56mm) for the M16A2 patrol carbine are trained by California POST certified trainers. Training is ongoing and is done several times throughout the year.
Compliance	Use of ammunition for the patrol carbine rifles are subject to applicable Use of Force policies located in SLPD (Department) Lexipol Policy 300
UAS #1	
Description	Skydio X2 Unmanned Aerial System
Quantity	One
Capabilities	Unmanned remotely powered and piloted aerial system, that can sustain direct flight, designed for gathering information via photograph, recording and other means. Equipped with Forward Looking Infrared and optical zoom lenses
Life Span	5-10 years
Purpose and Use	The Soledad Police Department uses the UAS for law enforcement operations to preserve and enhance public safety. The UAS can be deployed when an overhead view would assist officers or incident commanders with planning and responding to situations including but not limited to barricaded suspects, hostage situations, active shooters, apprehension of armed and dangerous fleeing suspects, during the execution of search warrants, major traffic collision investigations, natural disaster management or disaster response

	and recovery, search for lost or missing persons, mutual aid support and special events.
Fiscal Impact	Repair costs, when feasible, and maintenance. Absorbed within Department budget. Pilot certification costs at $350 per pilot. Replacement parts for this model are no longer available and the Department plans to surplus this property.
Legal and Procedural Rules	Refer to SLPD Policy 613 (Unmanned Aerial System)
Compliance	Use of the Skydio X2 UAS is subject to the provisions of SLPD Lexipol Policy 613, applicable FAA regulations, and various State laws concerning UAS use.
UAS #2	
Description	DJI Avanta 2 FPV Unmanned Aerial System
Quantity	One
Capabilities	Unmanned remotely powered and piloted aerial system, that can sustain direct flight, designed for gathering information via photograph, recording and other means. Flown remotely with First Person View where pilot wears goggles that receive a live, real-time video feed transmitted directly from the UAS's onboard camera. Equipped with Forward Looking Infrared and optical zoom lenses
Lifespan	5-10 years
Purpose and Use	The Soledad Police Department uses the UAS for law enforcement operations to preserve and enhance public safety. The UAS can be deployed when an overhead view would assist officers or incident commanders with planning and responding to situations including but not limited to barricaded suspects, hostage situations, active shooters, apprehension of armed and dangerous fleeing suspects, during the execution of search warrants, major traffic collision investigations, natural disaster management or disaster response and recovery, search for lost or missing persons, mutual aid support and special events. This model is compact and nimble enough to be flown inside buildings and vehicles.
Fiscal Impact	Repair costs, when feasible, and maintenance. All costs are absorbed within Department budget. Pilot certification costs at $350 per pilot.
Legal and Procedural Rules	Refer to SLPD Policy 613 (Unmanned Aerial System)
Compliance	Use of the DJI Avanta FPV UAS is subject to the provisions of SLPD Lexipol Policy 613, applicable FAA regulations, and various State laws concerning UAS use.

Herstal 303 Less Lethal Launcher	
Description	FN Herstal 303 Less Lethal Launcher. Rifle-like device meant to be used to deploy less-lethal ammunition.
Quantity	2
Capabilities	Used to deploy projectiles in circumstances where less than lethal force is appropriate.
Lifespan	20 year minimum, with longer period if properly maintained.
Purpose and Use	Launchers may be used to reduce the likelihood of further escalation in situations where lethal force is not authorized, necessary or appropriate. The launchers allow police action from a distance, thus protecting office safety and citizen safety.
Fiscal Impact	The launchers were purchased for a total cost of $3,677.21. Ongoing maintenance costs are expected to be minimal and absorbed within Department budget.
Legal and Procedural Rules	Refer to SLPD Policy 300-Use of Force and Policy 308-Control Devices and Techniques. POST mandated training to be determined.
Compliance	The FN Herstal 303 Less Lethal Launchers have not been deployed to date but compliance with the above-referenced policies is anticipated.
FN Herstal 303 Less Lethal Launcher Ammunition	
Description	Projectiles discharged by the Less Lethal Launchers.
Quantity	310 Clear impact projectiles, 450 PAVA/OC projectiles.
Capabilities	Deployed to diffuse circumstances where less lethal force is appropriate.
Lifespan	TBD
Purpose and Use	Projectiles may be used to reduce the likelihood of further escalation in situations where lethal force is not authorized, necessary or appropriate. The launchers allow police action from a distance, thus protecting office safety and citizen safety. The impact projectiles are meant to provide point specific impact to distract or impede suspect action, the PAVA projectiles release a powder that causes immediate eye closure, respiratory distress, mucous membrane irritation, and burning.
Fiscal Impact	The projectiles were purchased for a total cost of $4,423.05.
Legal and Procedural Rules	Refer to SLPD Policy 300-Use of Force and Policy 308-Control Devices and Techniques. POST mandated training to be determined.
Compliance	The FN Herstal 303 Less Lethal Launchers have not been deployed to date but compliance with the above-referenced policies is anticipated.

Remington 870 Police Magnum 12 gauge Less Lethal Shotguns	
Description	Modified 12 gauge shotguns designed to fire less lethal beanbag like ammunition.
Quantity	Six
Capabilities	Deployed to diffuse circumstances where less lethal force is appropriate.
Lifespan	Undetermined. The shotguns have been in the City's possession for over twenty years and were recently examined and determined to be in good working order.
Purpose and Use	The involved beanbag projectiles may be used to reduce the likelihood of further escalation in situations where lethal force is not authorized, necessary or appropriate. The launchers allow police action from a distance, thus protecting office safety and citizen safety. The projectiles are meant to provide point specific impact to distract or impede suspect action.
Fiscal Impact	All maintenance costs are absorbed within Department budget.
Legal and Procedural Rules	Refer to SLPD Policy 300-Use of Force and Policy 308-Control Devices and Techniques.
Compliance	To Staff's knowledge, the Remington *70 Police Magnum 12 gauge Less Lethal Shotguns have never been deployed but compliance with the above-referenced policies is anticipated
Remington 870 Police Magnum 12 gauge Less Lethal Shotgun Ammunition	
Description	Beanbag like projectiles deployed by the less lethal shotguns.
Quantity	330
Capabilities	Deployed to diffuse circumstances where less lethal force is appropriate.
Lifespan	Undetermined. The shotguns and ammunition have been in the City's possession for over twenty years and were recently examined and determined to be in good working order.
Purpose and Use	The involved beanbag projectiles may be used to reduce the likelihood of further escalation in situations where lethal force is not authorized, necessary or appropriate. However, due to age, the ammunition will only be used for target practice.

Fiscal Impact	The cost of the ammunition is unknown. No other fiscal impacts applicable.
Legal and Procedural Rules	Since the ammunition is only to be used for target practice, it will not be subject to the Department's policies for the use of force or control devices.
Compliance	Since the ammunition is only to be used for target practice, compliance issues are irrelevant.

California Code, Government Code - GOV § 7071

Current as of January 01, 2026 | Updated by Findlaw Staff

(a)(1) A law enforcement agency shall obtain approval of the governing body, by an ordinance adopting a military equipment use policy at a regular meeting of the governing body held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable, prior to engaging in any of the following:

(A) Requesting military equipment made available pursuant to Section 2576a of Title 10 of the United States Code.

(B) Seeking funds for military equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(C) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(D) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the territorial jurisdiction of the governing body.

(E) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body pursuant to this chapter.

(F) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, military equipment.

(G) Acquiring military equipment through any means not provided by this paragraph.

(2) No later than May 1, 2022, a law enforcement agency seeking to continue the use of any military equipment that was acquired prior to January 1, 2022, shall commence a governing body approval process in accordance with this section. If the governing body does not approve the continuing use of military equipment, including by adoption pursuant to this subdivision of a military equipment use policy submitted pursuant to subdivision (b), within 180 days of submission of the proposed military equipment use policy to the governing body, the law enforcement agency shall cease its use of the military equipment until it receives the approval of the governing body in accordance with this section.

(b) In seeking the approval of the governing body pursuant to subdivision (a), a law enforcement agency shall submit a proposed military equipment use policy to the governing body and make those documents available on the law enforcement agency's internet website at least 30 days prior to any public hearing concerning the military equipment at issue.

(c) The governing body shall consider a proposed military equipment use policy as an agenda item for an open session of a regular meeting and provide for public comment in accordance with the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.

(d)(1) The governing body shall only approve a military equipment use policy pursuant to this chapter if it determines all of the following:

(A) The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.

(B) The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties.

(C) If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

(D) Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

(2) In order to facilitate public participation, any proposed or final military equipment use policy shall be made publicly available on the internet website of the relevant law enforcement agency for as long as the military equipment is available for use.

(e)(1) The governing body shall review any ordinance that it has adopted pursuant to this section approving the funding, acquisition, or use of military equipment at least annually and, subject to paragraph (2), vote on whether to renew the ordinance at a regular meeting held pursuant to the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2) or the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5), as applicable.

(2) The governing body shall determine, based on the annual military equipment report submitted pursuant to Section 7072, whether each type of military equipment identified in that report has complied with the standards for approval set forth in subdivision (d). If the governing body determines that a type of military equipment identified in that annual military equipment report has not complied with the standards for approval set forth in subdivision (d), the governing body shall either disapprove a renewal of the authorization for that type of military equipment or require modifications to the military equipment use policy in a manner that will resolve the lack of compliance.

(f) Notwithstanding subdivisions (a) to (e), inclusive, if a city contracts with another entity for law enforcement services, the city shall have the authority to adopt a military equipment use policy based on local community needs.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6426, A Resolution of the City Council of the City of Soledad Approving the Salinas Valley Safe Routes to School Participatory Budgeting Projects for the $250,000 Transportation Agency for Monterey County (TAMC) Allocation**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director and Alex Ramos, Engineering Project Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6426, "Approving the Salinas Valley Safe Routes to School Participatory Budgeting Projects for the $250,000 Transportation Agency for Monterey County (TAMC) Allocation," and provide direction regarding the potential inclusion of an additional project location should funding remain available after completion of the currently identified project locations.

Executive Summary

The Transportation Agency for Monterey County (TAMC), in partnership with local agencies and South County cities, developed the Salinas Valley Safe Routes to School (SRTS) Plan to improve safe access to schools. Through a participatory budgeting process, TAMC allocated up to $250,000 to each participating city, and in November 2023, the City Council approved the projects selected by Soledad's Participatory Budgeting Committee.

Since that time, several of the originally selected projects have been completed, funded through other sources, or determined to require additional planning, making the use of SRTS funds at those locations unnecessary or premature. To preserve the intent of the community-driven process, the City reconvened the Participatory Budgeting Committee to reassess priorities and identify projects that can be effectively implemented with the available TAMC funding.

The revised project list includes three projects from the original selection and two new projects: "No U-Turn" signage and a roundabout study on Metz Road, and pedestrian improvements at Vista de Soledad and Gabilan Drive. In addition, City staff and the project team identified potential pedestrian safety improvements at the uncontrolled intersection of Vista de Soledad and Franscioni Street, which could

include enhanced crosswalk treatments, pedestrian-activated warning lights, curb extensions, and related improvements. Staff is requesting City Council approval of the revised project list and direction regarding whether the Vista de Soledad/Franscioni Street location should be considered for improvements if funding remains after completion of the projects prioritized through the participatory budgeting process.

Background

The Transportation Agency for Monterey County ("TAMC"), in partnership with the Monterey County Health Department, Ecology Action, and the South County cities, developed the Salinas Valley Safe Routes to School ("SRTS") Plan to identify barriers to safe and convenient access to schools and recommend infrastructure and non-infrastructure improvements.

As part of the SRTS Plan, TAMC conducted a participatory budgeting process that allowed community members to identify and prioritize projects for implementation using up to $250,000 allocated by TAMC to each participating city. On November 15, 2023, the City Council adopted Resolution No. 6020 approving the projects selected through Soledad's participatory budgeting process and directing staff to proceed with implementation planning.

Since that time, several of the originally selected projects have either been completed, programmed for improvement through other funding sources, or determined to require more extensive planning and technical studies. In some cases, permanent improvements are included in other grant-funded projects. Proceeding with interim improvements at these locations could result in unnecessary costs and the subsequent modification or removal of improvements when the larger projects are constructed.

To preserve the intent of the original SRTS participatory budgeting process and ensure that the $250,000 in TAMC funding is directed toward projects that can be effectively implemented, the City conducted a new participatory budgeting process on May 27, 2026. The committee was invited to reconsider project priorities in light of improvements that have since been completed, funded, or programmed and to identify alternative projects that continue to advance safe access to schools.

Through this process, a revised list of priority projects was identified for use of the $250,000 in TAMC funding. The revised projects are now being presented to the City Council for consideration and approval.

Review & Analysis

On May 27, 2026, City staff and the project team provided the Participatory Budgeting Committee with an update on the progression of the SRTS projects, introduced the design team, and identified improvements that had either already been completed or were anticipated to be completed through other City projects. The Committee was provided with an opportunity to reconsider the remaining project priorities and identify additional improvements for implementation with the available SRTS Participatory Budgeting funding. This approach allowed the City to avoid duplicating improvements being delivered through other projects while preserving the community-driven intent of the original participatory budgeting process.

Based on the results of the May 27, 2026, meeting, the Participatory Budgeting Committee identified three priority projects for consideration. The highest-ranked project was the Intersection Improvements at Main Street and Gabilan Drive, receiving six votes. However, portions of these improvements are being addressed through other City efforts. Additionally, the roundabout studies identified at Main Street and Gabilan Drive and Orchard Lane and Metz Road are currently being evaluated by Kimley-

Horn as part of the City's Active Transportation Program (ATP) planning efforts. As a result, these studies do not need to be duplicated through the SRTS Participatory Budgeting Program.

The next two highest-ranked projects each received five votes and are recommended to be included in the revised SRTS Participatory Budgeting Project List. Staff have refined the proposed scopes to account for improvements and studies being completed through other City efforts. The revised projects are summarized below:

Project Name	Project Description	Votes	Cost Estimate
"No U-Turn" Signage and Roundabout Study on Metz Road	Install "No U-Turn" signage on Metz Rd. at Belle Street. This project includes a roundabout feasibility study at Orchard Lane and Metz Road	5	$31,700.00
Pedestrian Improvements at Vista de Soledad and Gabilan Drive	Install curb extension and flashing stop signs at Vista de Soledad and Gabilan Drive (if project 4 is not installed). Install "Do Not Enter" Signage at school driveway exit and designate one parking lot exit as "Right Turn Only" to improve traffic flow out of the school parking lot	5	$107,700.00

The project descriptions and preliminary cost estimates shown above reflect the information presented to the Participatory Budgeting Committee and are subject to refinement as design progresses.

Separate from the SRTS Participatory Budgeting Projects, TAMC and the City submitted an Active Transportation Program (ATP) Cycle 8 grant application that includes more substantial improvements in the project area, including construction of a roundabout. Given the potential for these future improvements, the project team is evaluating less permanent and more cost-effective improvements at Vista de Soledad and Gabilan Drive to avoid investing in improvements that may later need to be removed or substantially modified.

This approach may also provide sufficient funding to address pedestrian safety at the uncontrolled intersection of Vista de Soledad and Franscioni Street. Potential improvements could include enhanced crosswalk treatments, pedestrian-activated warning lights, curb extensions, and other associated improvements. Because this location was not selected through the Participatory Budgeting Committee process, staff is seeking Council direction regarding whether it should be included as an additional project if funding remains after completion of the Committee-prioritized projects.

The revised priorities identified in Exhibit A include projects carried forward from the original participatory budgeting process, as well as new projects selected by the Committee in response to improvements that have since been completed, funded, or programmed through other City projects.

Staff recommends adoption of Resolution No. 6426, which would supersede Resolution No. 6020 and approve the revised SRTS Participatory Budgeting Project List. If approved, staff would authorize BKF Engineers to finalize the project scope and Plans, Specifications, and Estimates (PS&E), allowing the City to proceed with implementation while maintaining the project schedule.

Financial Considerations

The Transportation Agency for Monterey County (TAMC) has allocated up to $250,000 to the City of

Soledad for implementation of projects selected through the Safe Routes to School Participatory Budgeting process.

On April 1, 2026, the City Council authorized a Consulting Services Agreement with MNS Engineers, now BKF Engineers, in an amount not to exceed $116,740 for preparation of the project plans, specifications, and estimates (PS&E). The original design budget was developed based on preparation of a full PS&E package for the anticipated improvements.

As the project scope has been refined, staff and the design team have identified opportunities to streamline certain design efforts and deliverables where appropriate. This approach is intended to reduce design expenditures and maximize the amount of the $250,000 available for construction of community-selected improvements.

No City funds are proposed or required as part of this action. The project will be implemented within the existing $250,000 TAMC allocation.

Strategic Plan Alignment

This project is consistent with Objective 5.2 – Advance Vision Zero by Implementing the Safe Routes to School Plan and Other Safety Improvements. Specifically, the Strategic Plan identifies delivering funded projects through the Safe Routes to School Program.

Alternatives

- Adopt the proposed Resolution; or
- Do not adopt the proposed Resolution, this alternative is not recommended, as it would prevent staff from proceeding with the revised project scope and may affect the City's ability to implement the Participatory Budgeting projects within the required program schedule.

Planning/CEQA

The proposed project is categorically exempt under Section 15301, Class 1 – Existing Facilities; Section 15302, Class 2 – Replacement or Reconstruction; and Section 15303, Class 3 – New Construction or Conversion of Small Structures. Class 1 consists of minor alterations of existing facilities involving negligible or no expansion of use. Class 2 involves the replacement or reconstruction of existing facilities with negligible or no expansion of capacity. Class 3 consists of the construction of a limited number of new, small facilities or structures. The proposed improvements would occur within existing roadway rights-of-way and would result in no or negligible expansion of existing use or capacity.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6426
Exhibit A - Participatory Project List

RESOLUTION NO. 6426

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE SALINAS VALLEY SAFE ROUTES TO SCHOOL PARTICIPATORY BUDGETING PROJECTS FOR THE $250,000 TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC) ALLOCATION

WHEREAS, the Transportation Agency for Monterey County ("TAMC"), in partnership with the Monterey County Health Department, Ecology Action, and the South County cities, developed the Salinas Valley Safe Routes to School ("SRTS") Plan to identify barriers to safe and convenient access to schools and recommend infrastructure and non-infrastructure improvements; and

WHEREAS, as part of the development of the SRTS Plan, a participatory budgeting process was conducted to allow community members to identify and prioritize projects for implementation using up to $250,000 allocated by TAMC to each participating city; and

WHEREAS, on November 15, 2023, the City Council adopted Resolution No. 6020 approving the projects selected through the Soledad Participatory Budgeting process and directing staff to proceed with implementation planning; and

WHEREAS, during the project design process, City staff and the design team identified that several elements of the originally selected projects had already been completed or were anticipated to be completed through other City projects currently in construction or planning; and

WHEREAS, because the original improvements were selected through a community-driven participatory budgeting process, City staff coordinated with TAMC regarding the appropriate path forward and determined that the Participatory Budgeting Committee should be provided an opportunity to reconsider the remaining project priorities; and

WHEREAS, on May 27, 2026, the Participatory Budgeting Committee was provided with an update on the status of the selected projects and an opportunity to reconsider the remaining project priorities; and

WHEREAS, the Participatory Budgeting Committee identified two new priority projects for consideration, including "No U-Turn" Signage and Roundabout Study on Metz Road, and Pedestrian Improvements at Vista de Soledad and Gabilan Drive; and

WHEREAS, City staff and the project team have also identified an opportunity to consider additional pedestrian improvements at the uncontrolled intersection of Vista de Soledad and Franscioni Street, including enhanced crosswalk treatments, pedestrian-activated warning lights, curb extensions, and other associated improvements should funding remain available after completion of the currently identified project locations through the participatory budgeting process; and

WHEREAS, the project will be implemented within the existing TAMC allocation of up to $250,000, and no City funds are proposed or required as part of this action; and

WHEREAS, the proposed project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15301, 15302, and 15303 for Existing Facilities, Replacement or Reconstruction, and New Construction or Conversion of Small Structures, respectively, as the proposed improvements would occur within existing roadway rights-of-way with no or negligible expansion of existing use or capacity.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad that the revised Salinas Valley Safe Routes to School Participatory Budgeting Project List, attached hereto as Exhibit A and incorporated herein by reference, is hereby approved; and

BE IT FURTHER RESOLVED that the City Manager, or designee, is authorized to take all necessary and appropriate actions to implement the approved projects within the existing TAMC funding allocation of up to $250,000, consistent with the terms and requirements of the funding program.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 16th of September 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

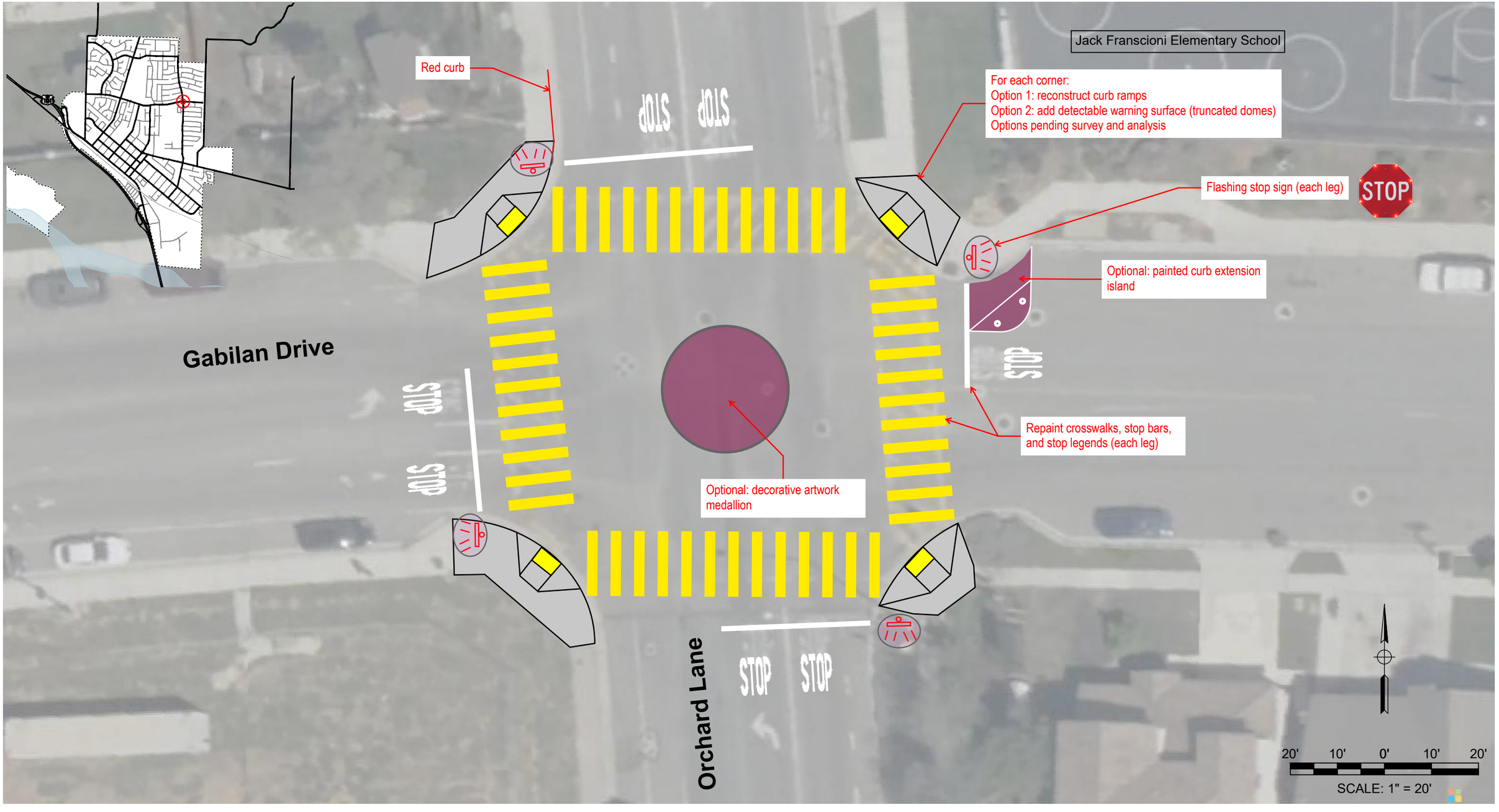
_____
MEGAN HUNTER, City Clerk

Participatory Project List:

Project ID	Project Name	Project Description	Cost Estimate
3	Orchard Ln and Gabilan Drive Pedestrian Improvements	Install flashing stop signs and stop bar striping at all four legs of the intersection at Orchard Ln and Gabilan Dr. Install ADA-compliant curb ramps and high-visibility crosswalks.	$ 63,000.00
6	Main and Gabilan Intersection Improvements	Install curb extensions on the southeast and southwest corners of the intersection, stripe white curb for loading zone for school drop-off/pick-up, and station crossing guards at this intersection.	$ 135,250.00
12	Orchard Ln Pedestrian Improvements	Install high visibility crosswalk on Orchard Ln at Aromas Place, Cadena Dr., and Cambria Dr. Move the loading zone to the West Side of the school and formalize parking at the dirt lot.	$ 23,600.00
2	"No U-Turn" Signage and Roundabout Study on Metz Road	Install "No U-Turn" signage on Metz Rd. at Belle St. This project includes a roundabout feasibility study at Orchard Lane and Metz Road	$ 31,700.00
6	Pedestrian Improvements at Vista de Soledad and Gabilan Drive	Install curb extension and flashing stop signs at Vista de Soledad and Gabilan Drive (if project 4 is not installed). Install "Do Not Enter" Signage at school driveway exit and designate one parking lot exit as "Right Turn Only" to improve traffic flow out of the school parking lot.	$ 107,700.00
OPTIONAL	Pedestrian Improvements at Vista de Soledad and Franscioni Street	Install curb extensions and flashing rectangular rapid flashing beacon, install all new striping, and warning signs.	$ 53,850.00

New Projects

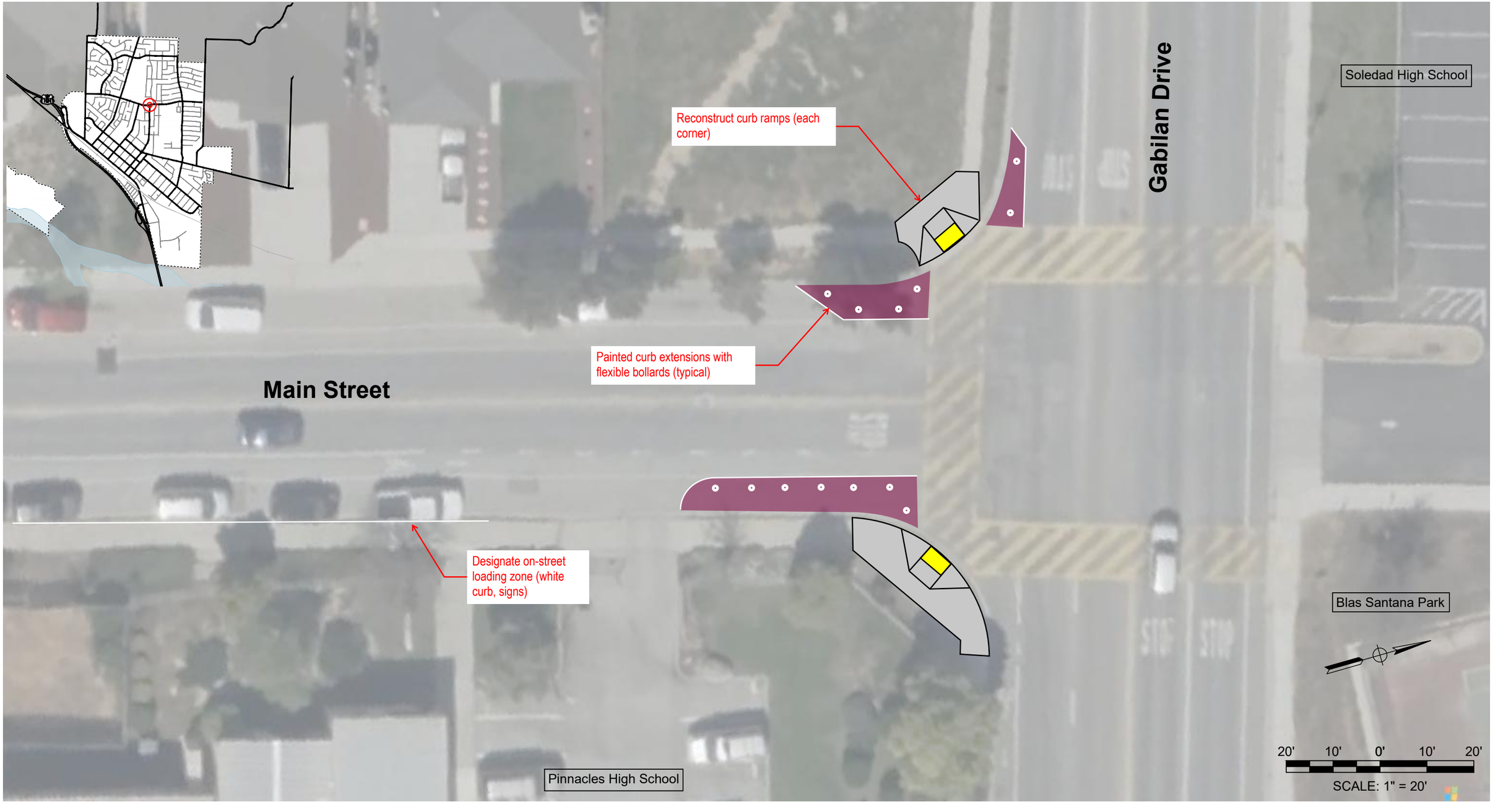
Optional Project, if Funding Permits



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MNS

CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 3
Pedestrian Improvements at Orchard Lane and Gabilan Drive for Jack Franscioni Elementary School



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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 6
Intersection Improvements at Main Street and Gabilan Drive for Pinnacles High School

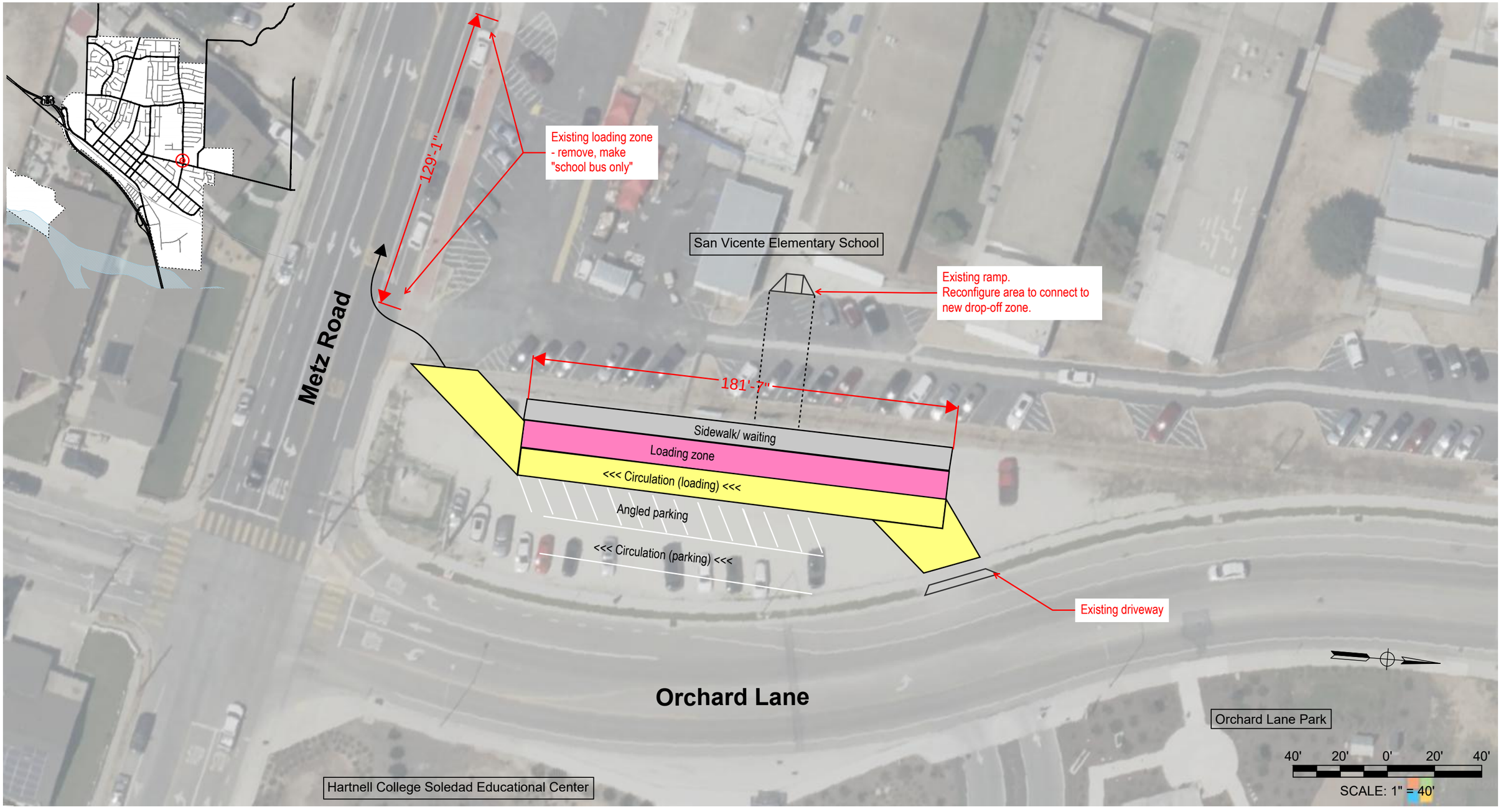
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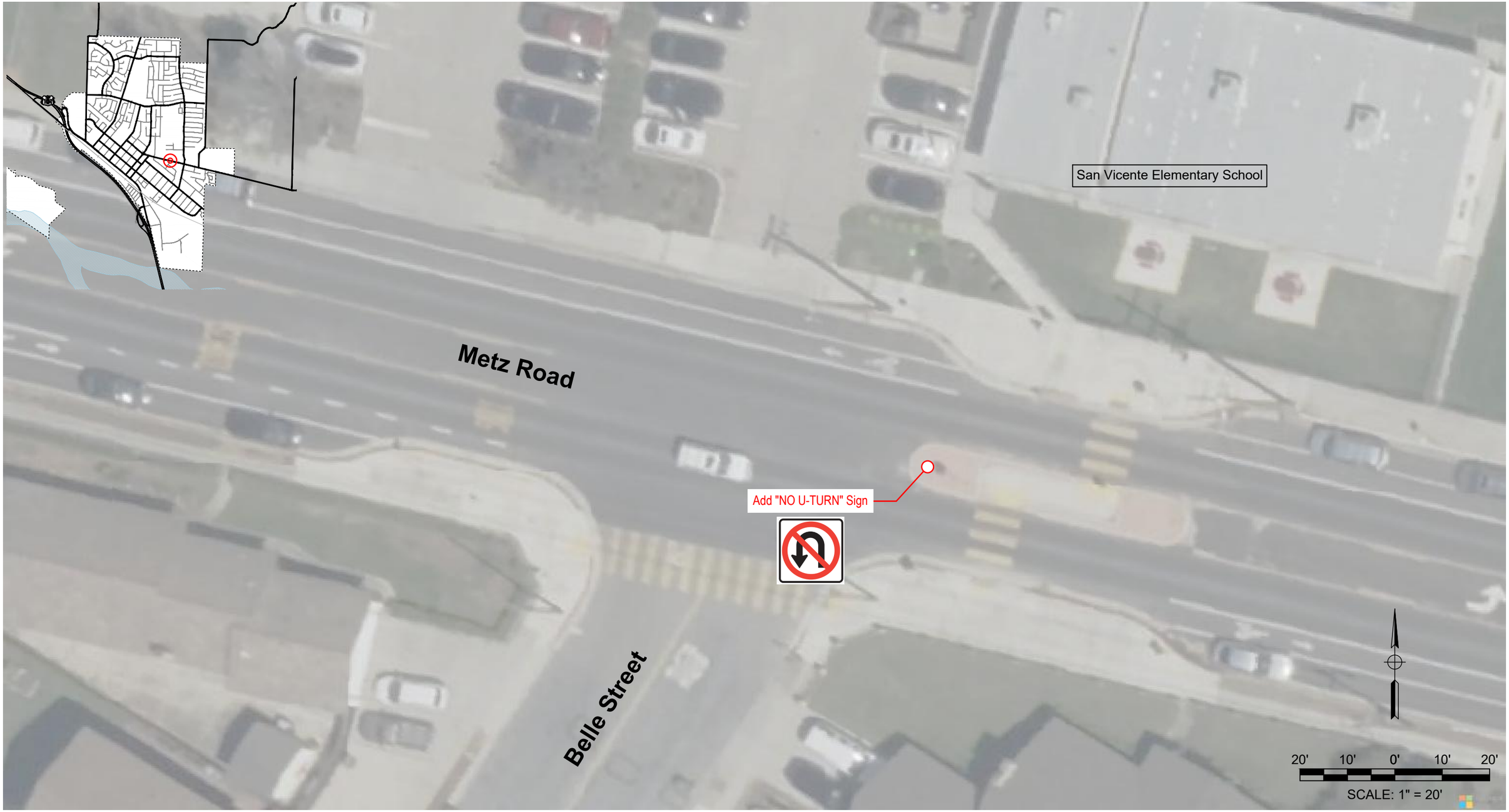
CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 12
Pedestrian Improvements on Orchard Lane for San Vicente Elementary School



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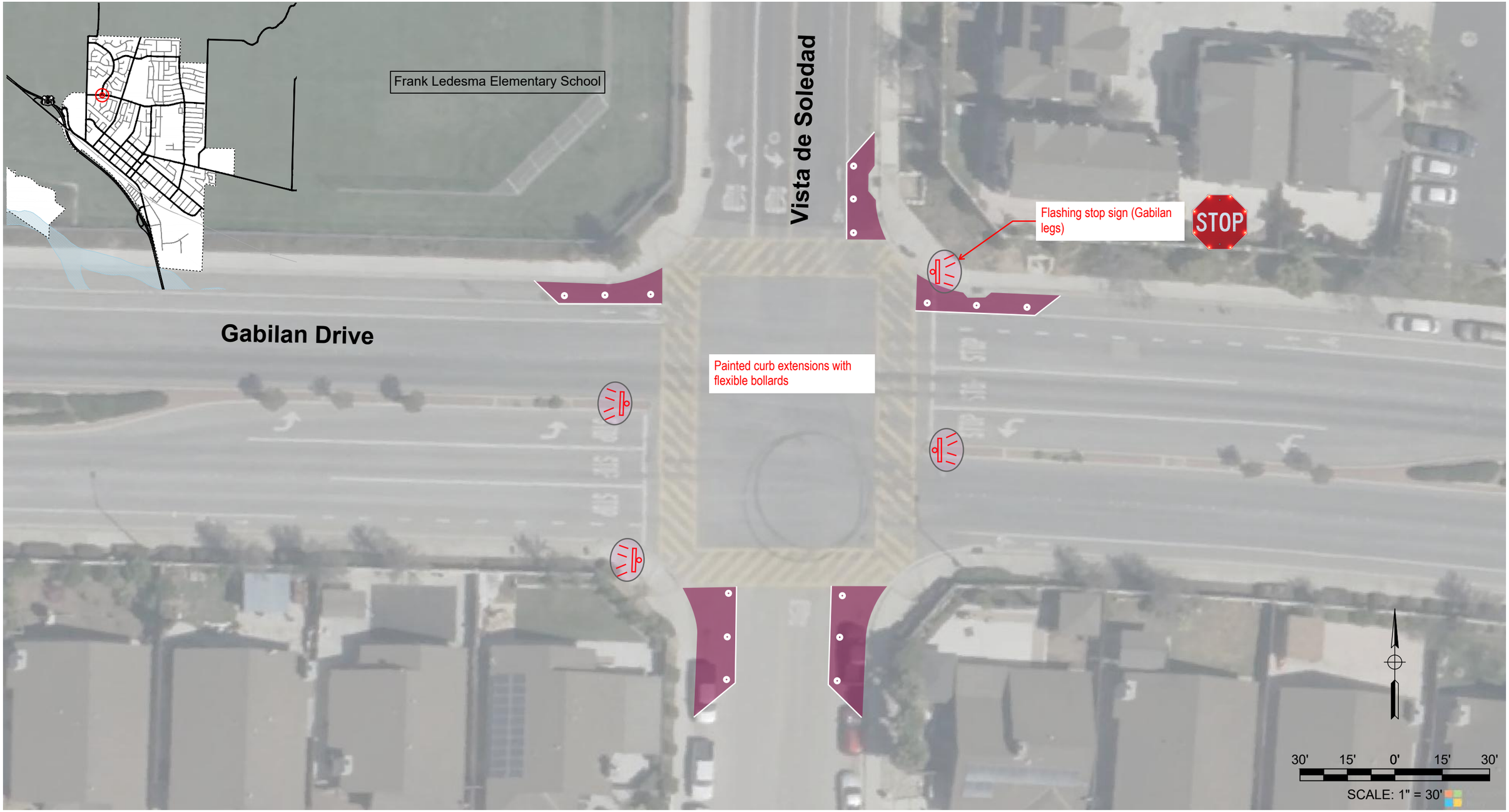
CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 12
Pedestrian Improvements on Orchard Lane for San Vicente Elementary School



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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 2
"No U-Turn" Signage on Metz Road

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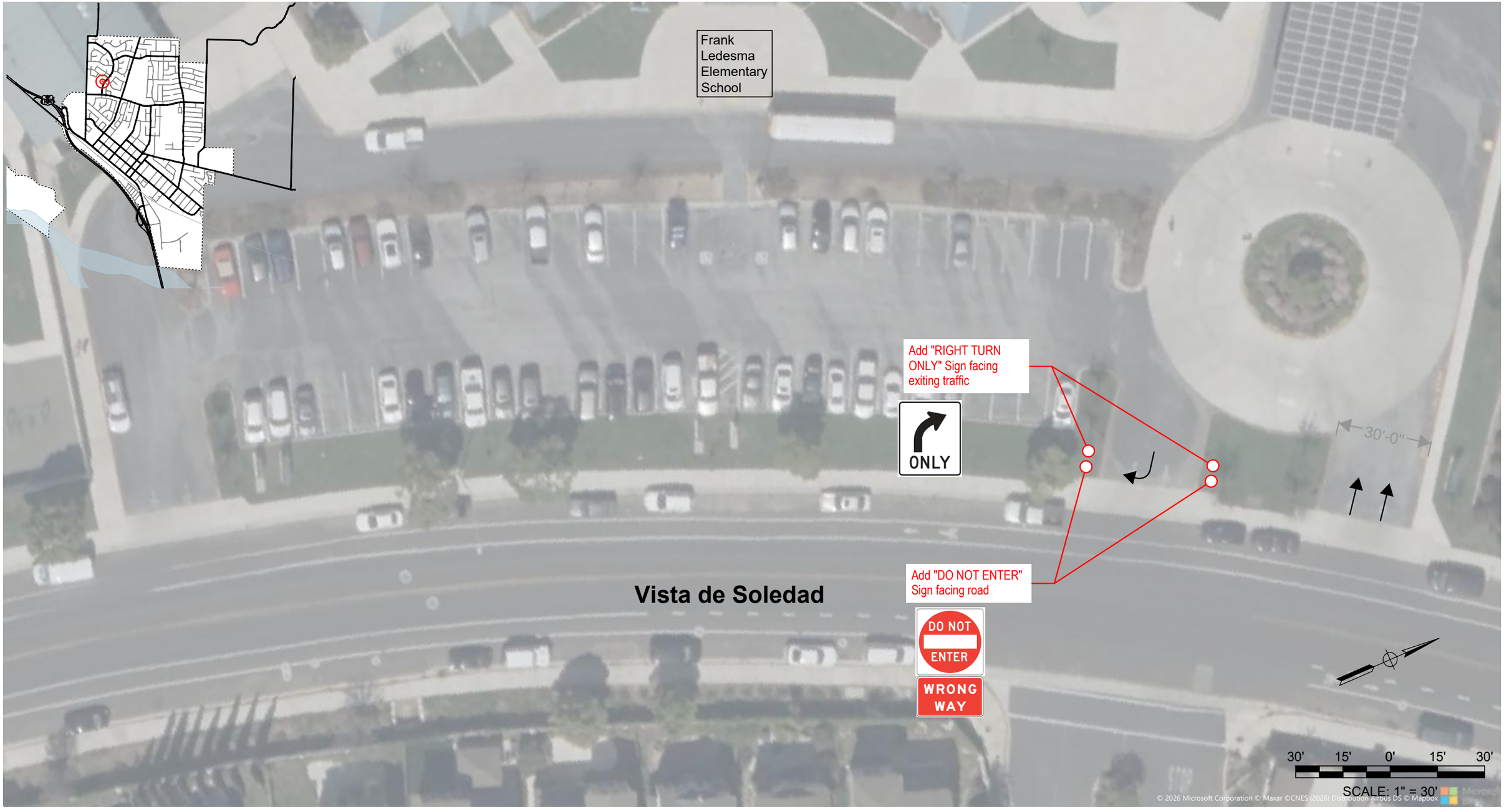
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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT

Project No. 6x

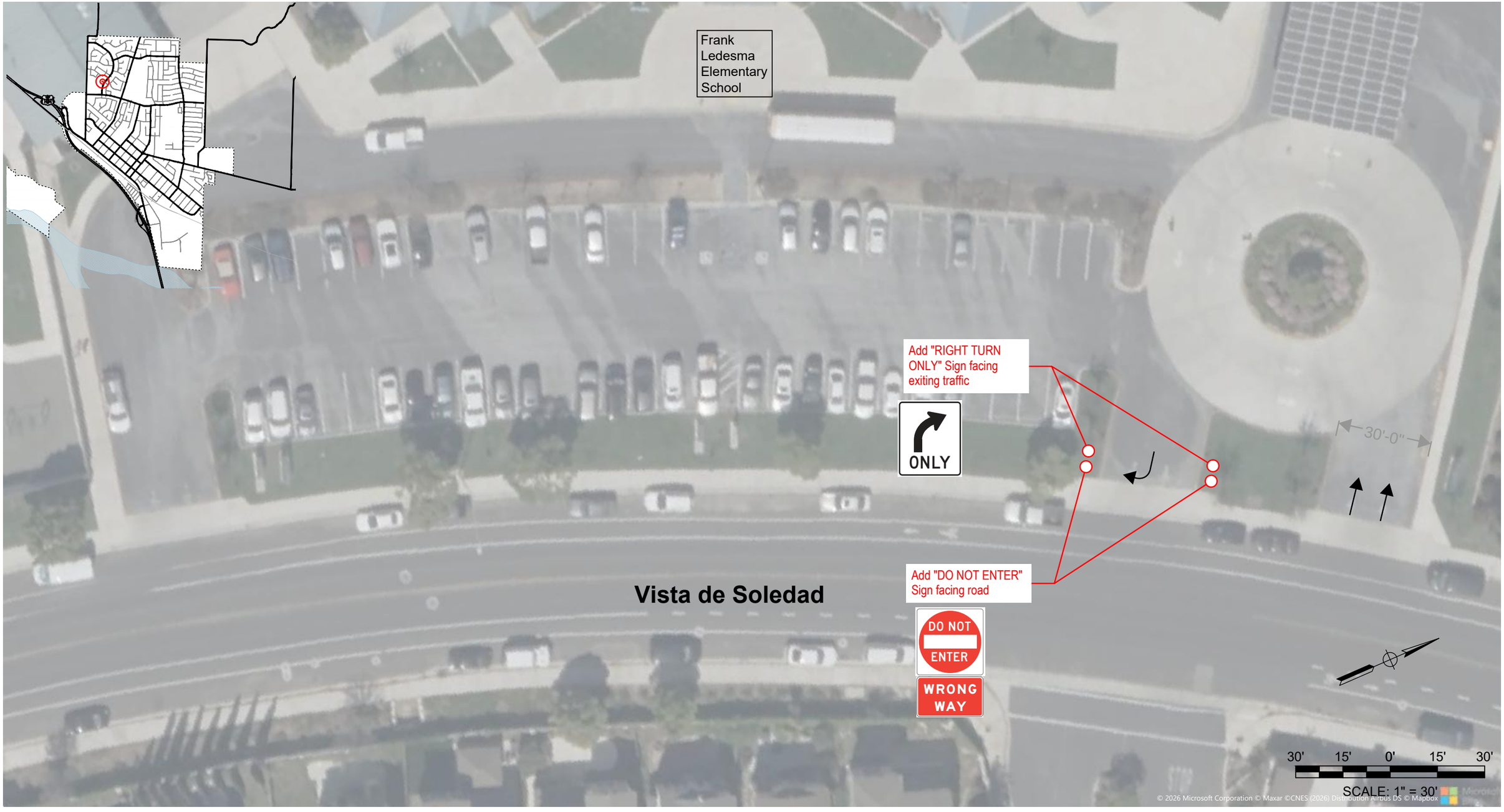
Pedestrian Improvements at Vista de Soledad and Gabilan Drive



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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 6x
Pedestrian Improvements at Vista de Soledad and Gabilan Drive

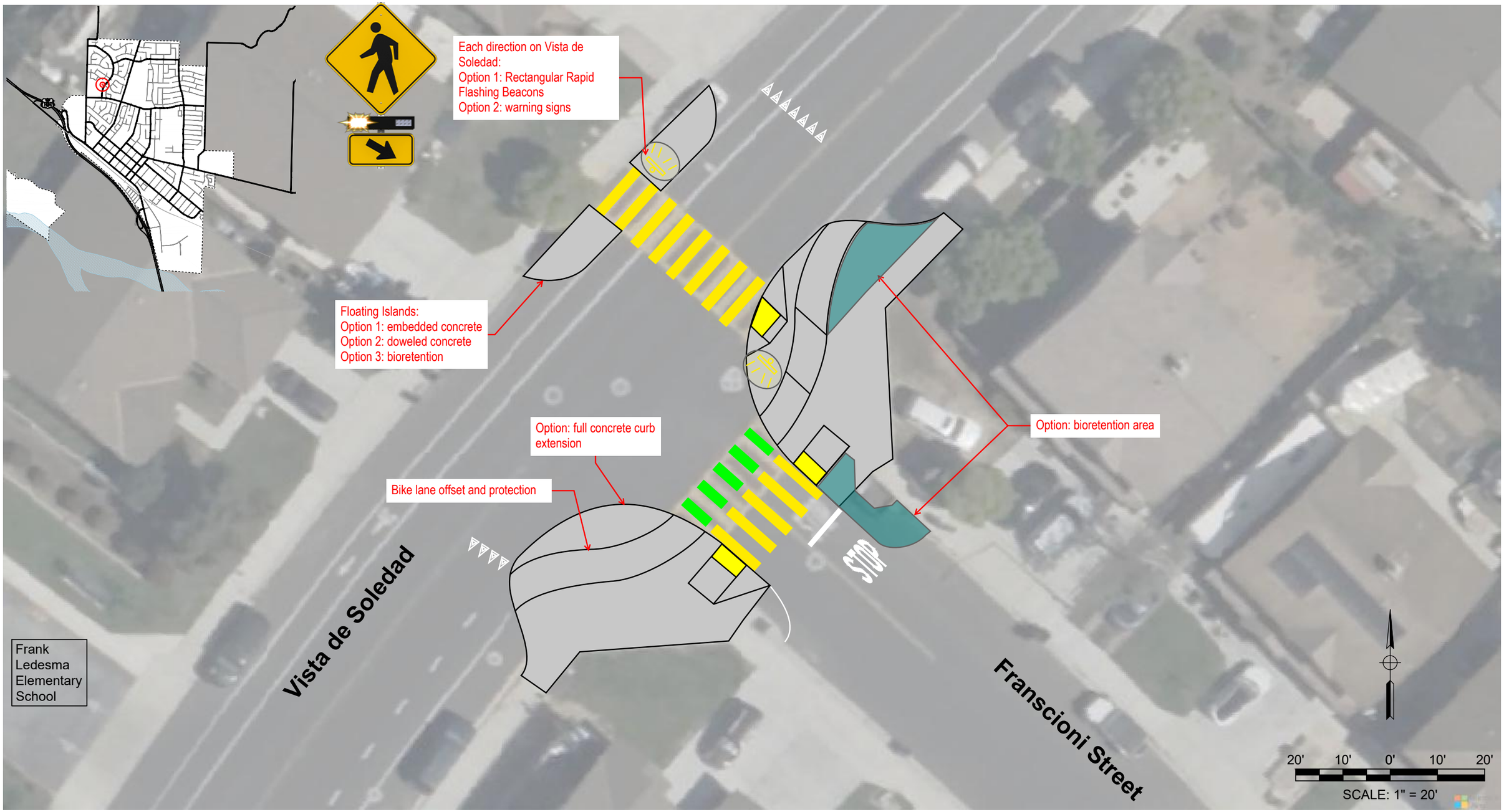
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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. 6x
Pedestrian Improvements at Vista de Soledad and Gabilan Drive

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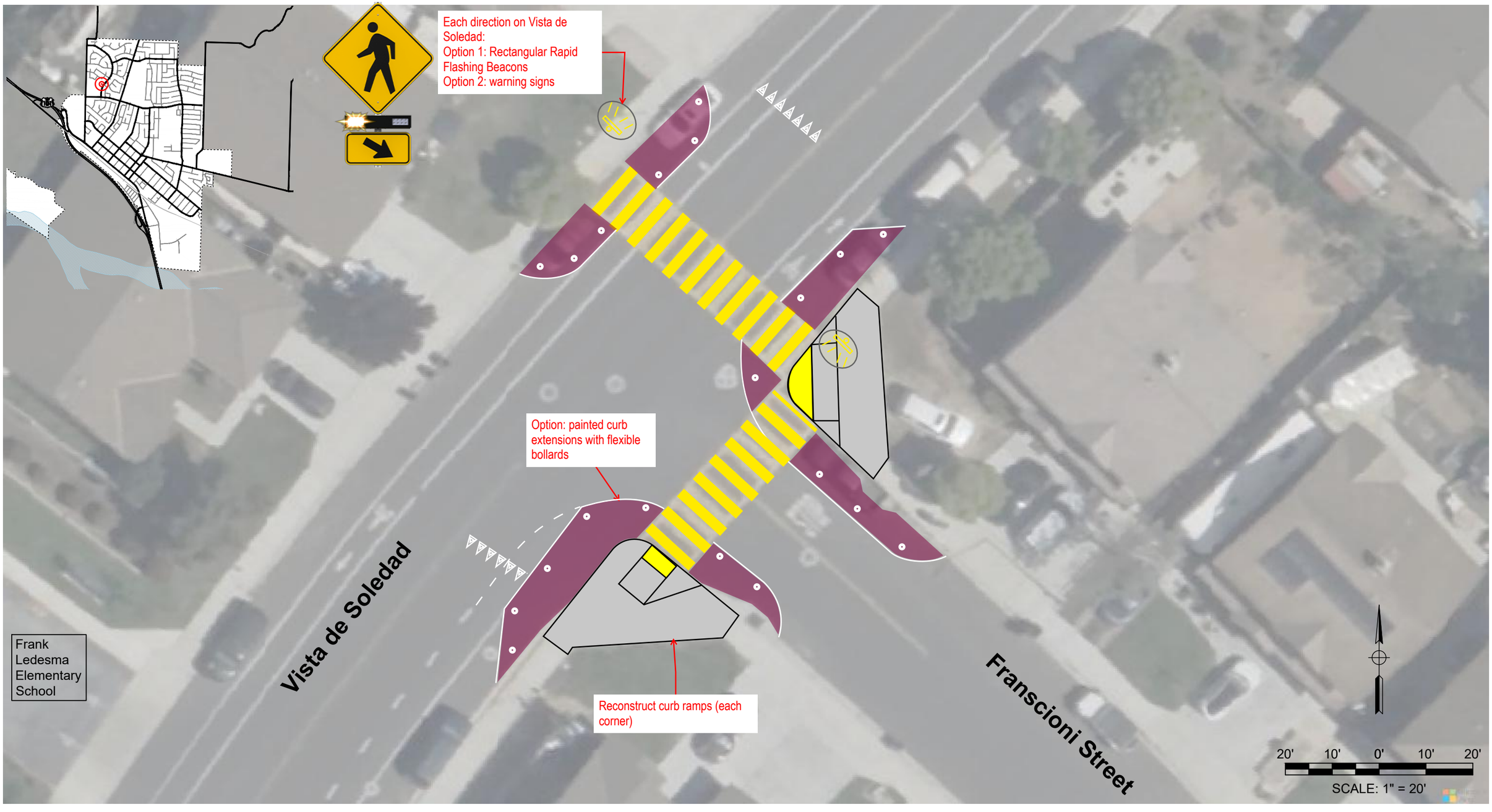


OPTIONAL IF FUNDING PERMITS

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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. A
Intersection Improvements at Vista De Soledad and Franscioni Street CONCEPT A

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OPTIONAL IF FUNDING PERMITS

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CITY OF SOLEDAD
SAFE ROUTES TO SCHOOL PROJECT
Project No. A
Intersection Improvements at Vista De Soledad and Franscioni Street CONCEPT B

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CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **City of Soledad Transactions and Use Tax Citizen Oversight Committee Appointments**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Assistant City Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **September 16, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad take the following actions regarding appointments to the Transactions and Use Citizen Oversight Committee:

1. Accept the reappointment of Eugene Ivey by Councilmember Cabrera and Ramos Arroyo Jr. by Councilmember Banuelos for an additional one year term; and
2. Accept the new appointment of Stella Laurel by Mayor Velazquez and Maria Rusconi by Mayor Pro Tem Ansaldo-Sánchez for a one year term; and
3. Accept and approve the reappointment of Jana Swerengin and Lourdes Infante by Mayor Velazquez for an additional one year term.

Executive Summary

The City of Soledad's Transactions and Use Tax (TUT) Citizen Oversight Committee is responsible for reviewing and making recommendations on the use of revenues generated by Measures S and Y. Previously, each measure had its own five and seven member oversight committee. However, due to persistent quorum challenges with the Measure S Committee, the City Council approved the consolidation of both into a single seven-member committee. With these appointments, six of seven seats will be filled, allowing the Committee to achieve a quorum and continue conducting official business. One seat will remain vacant until appointed.

Background

The City of Soledad Transactions and Use Tax Citizen Oversight Committee (TUT) was established by Resolution No. 6141, adopted by the City Council on August 7, 2024. This committee is responsible for reviewing and providing recommendations on the use of revenues generated from the City's Measure S and Measure Y Transactions and Use Taxes.

The Mayor and City Council shall each annually appoint one member of the public to serve on the "TUT" Committee for a one-year term. Committee members will be eligible for reappointment by

Councilmembers for additional one-year terms as deemed appropriate by the appointor. The Mayor shall appoint two (2) additional Committee members to one-year terms, subject to City Council approval. The Council is encouraged to include amongst its appointments individuals who have specialized knowledge and agree to represent the Committee in one of the following areas: Senior Services, Animal Services, Childcare Services, and the Soledad Youth Council. However, appointments in these areas are discretionary, not mandatory, and appointments made without compliance with this recommendation shall still be accepted.

Review & Analysis

Currently, all seats are open for either reappointment or initial appointment. Four current members are seaking reappointment, leaving three vacant seats. Staff has received applications from two interested community members whose applications are included as an attachment to this staff report. The new candidates that have submitted applications to the City are: Maria Rusconi and Stella Laurel. Each brings valuable experience and a strong commitment to the community. Ms. Rusconi has extensive community leadership experience, having served as secretary for several local committees and currently serving on the Senior Community Committee and Cemetery Board. Ms. Laurel brings vast experience in education, leadership, and community-focused program coordination.

With the appointment of the two current applicants, and reappointment of the four current committee members, the City will have a quorum to conduct business of the Transactions and Use Tax Citizen Oversight Committee (TUT). This will leave one seat vacant for a council member to appoint at a later date.

The TUT Committee is charged with the review of expenditures of Measure S and Measure Y revenues to ensure the monies have been expended in accordance with the purposes authorized by said Measures.

Additional responsibilities include:

- Act in an advisory capacity to the City Council in all matters pertaining to the Measures S and Y sales tax.
- Provide oversight of the revenues and expenses pertaining to the portion of the sales tax generated by Measures S and Y.
- Review the City's annual independent audit report which will include the Measure S and Y tax revenue and expenditures.
- Provide recommendations to the City Council on the use of Measure S and Y revenue.
- Review of the City's audit and its recommendations for expenditure of the revenue generated from the Measure S and Y taxes. The report shall be presented to the City Council at a public meeting and shall be a public record.

Financial Considerations

Members of the TUT Committee are volunteers, but notwithstanding, will receive a $50 stipend for each Committee meeting attended in recognition of the time and effort necessary to carry out Committee member duties. The cost of TUT committee members' attendance to meetings has already been established in the current fiscal year budget.

Strategic Plan Alignment

While the TUT Committee is not specifically identified in the Strategic Plan, its work supports Strategic Goal 10.2.2, "Increase transparency, open communication, and public access," and Strategic

Goal 10.5.1, "Maintain fiscal stability and responsible financial management." The Committee helps educate members about how local government finances operate and provides them with an opportunity to participate in reviewing and guiding the use of sales tax revenues received through Measures S and Y.

Alternatives

Each Councilmember may select a representative to serve on the TUT Oversight Committee, with appointments presented to the City Council for acceptance. Two of the Mayor's appointees were previously approved with the consent of the City Council and, as part of their reappointment, require Council consent again.

Planning/CEQA

The appointments to the Transactions and Use Tax Citizen Oversight Committee (TUT) is not considered a project under the California Environmental Quality Act (CEQA) as a ministerial action.

Public Notice Requirements

None required.

Attachment(s):
Application: Maria Rusconi
Application: Stella Laurel

CITY OF SOLEDAD

Transactions and Use Tax (TUT) Oversight Committee Application

APPLICANT INFORMATION

Name Maria Cusconi

Email: [redacted]

Permanent Address [redacted]
Soledad

Phone No: _____

Employer: Retired

Position: X

Education: 12th grade

Soledad Resident for: 50 Years 00 Months

Are you at least 18 years of age: Yes ☒ No ☐

Are you eligible to vote? Yes ☒ No ☐

Do you have specialized knowledge and agree to represent the Committee in one of the following areas (please check one):

Senior Services ☑ Animal Services ☐ Childcare Services ☐ Youth Council ☐

Other (describe) _____

Have participated in the following (civic) activities or organizations: I was Secretary for the Old town neighborhood committee, tree planting committee + now in a Senior community committee. I'm also on the Board for M.C. Cemetary Board

Why are you interested in serving in the TUT Committee?
To see how the funds for measure S and Y have been used See if there is any recommedations from myself or others to help the City use the fund maybe in a more usefull way.

OTHER INFORMATION

Do you currently serve on any other official City Committee? Yes ☐ No ☒
If yes, please explain: _____

Are you a current employee or official of the City? Yes ☐ No ☒
If yes, please explain: _____

Are you a current vendor of the City? Yes ☐ No ☒
If yes, please explain: _____

Are you a current contractor or consultant doing business with the City? Yes ☐ No ☒
If yes, please explain: _____

CITY OF SOLEDAD

Transactions and Use Tax (TUT) Oversight Committee Application

PAST INVOLVEMENT WITH THE CITY

Note: Past employees, officials, vendors, contractors or consultants may be eligible to serve on the Committee, provided that no conflict of interest exists, as determined by the City Attorney.

Please use the space below to describe any past involvement with the City in any capacity listed above.

[redacted]
SIGNATURE

August 19, 2026
DATE

PLEASE SUBMIT COMPLETE APPLICATION BY:

Mail: Darlene Noriega, City of Soledad, PO Box 156 or 248 Main St., Soledad, CA 93960

Email: darlene.noriega@cityofsoledad.gov

In Person: City Hall, Attn: Darlene Noriega, 248 Main Street, Soledad, CA 93960

Fax: 831-223-5091

CITY OF SOLEDAD

Transactions and Use Tax (TUT) Oversight Committee Application

APPLICANT INFORMATION

Name Stella Laurel

Email: [redacted]

Permanent Address: [redacted]

Phone No: [redacted]

Soledad, California 93960

Employer: Retired

Position: Public School Educator

Education: Master's Degree & Admin C

Soledad Resident for: 50 Years _____ Months

Are you at least 18 years of age: Yes ☑ No ☐

Are you eligible to vote? Yes ☑ No ☐

Do you have specialized knowledge and agree to represent the Committee in one of the following areas (please check one):

Senior Services ☑ Animal Services ☑ Childcare Services ☑ Youth Council ☑

Other (describe) _____

Have participated in the following (civic) activities or organizations: Public School Educator for 36 yea
Principal, After School Program Coordinator.

Why are you interested in serving in the TUT Committee?
To assist in servicing the Community of Soledad. At times, it takes many individuals to their services. I would like to share my experience, committment and knowledge with th

OTHER INFORMATION

Do you currently serve on any other official City Committee? Yes ☑ No ☐
If yes, please explain: Alliance on Aging

Are you a current employee or official of the City? Yes ☐ No ☑
If yes, please explain: _____

Are you a current vendor of the City? Yes ☐ No ☑
If yes, please explain: _____

Are you a current contractor or consultant doing business with the City? Yes ☐ No ☑
If yes, please explain: _____

CITY OF SOLEDAD

Transactions and Use Tax (TUT) Oversight Committee Application

PAST INVOLVEMENT WITH THE CITY

Note: Past employees, officials, vendors, contractors or consultants may be eligible to serve on the Committee, provided that no conflict of interest exists, as determined by the City Attorney.

Please use the space below to describe any past involvement with the City in any capacity listed above.

Currently, I am a member of the ALLIANCE ON AGING COMMITTEE.

Stella Laurel
SIGNATURE

8/31/2026
DATE

PLEASE SUBMIT COMPLETE APPLICATION BY:

Mail: Darlene Noriega, City of Soledad, PO Box 156 or 248 Main St., Soledad, CA 93960

Email: dnoriega@cityofsoledad.gov

In Person: City Hall, Attn: Darlene Noriega, 248 Main Street, Soledad, CA 93960

Fax: 831-223-5091