CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 20, 2025

CITY HALL, COUNCIL CHAMBERS

6:00 PM

**The public meeting will open at 6:00 p.m.**
**https://cityofsoledad.zoom.us/j/83875778693**
**Or Call:**
**1-669-900-6833 and use Meeting ID: 838 7577 8693**

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Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna M. Velazquez
Mayor Pro Tem Fernando Cabrera
Councilmember Fernando Ansaldo-Sánchez
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

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## I. CALL TO ORDER

## II. ROLL CALL

## III. PLEDGE OF ALLEGIANCE

## IV. ADDITIONS/MODIFICATIONS TO THE AGENDA

## V. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

## VI. COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad declaring August 25, 2025 as National Park Service Day.

## VII. PRESENTATIONS

1. A Presentation update regarding the Local Aging and Disabilities Action Plan will be presented by Alliance on Aging Facilitator Teresa Sullivan.

**Attachments:**
Staff Report
LADAP presentation City of Soledad

## VIII. CONSENT CALENDAR

1. Minutes

**Attachments:**
Staff Report
Minutes of 08/06/2025

**COUNCIL ACTION:** _____

2. Warrants

**Attachments:**
Staff Report
07/29/2025 - 08/08/2025

**COUNCIL ACTION:** _____

3. Resolution No. 6275, A Joint Resolution of the City Council of the City of Soledad/City Council as Board to the Successor Agency to the Soledad Redevelopment Agency/Board of the Soledad Successor Housing Agency/Soledad Housing Authority Approving an Employment Agreement for City Manager/Successor Agency Director/Successor Housing Agency Director/Soledad Housing Authority Executive Director Services with Megan Hunter

**Attachments:**
Staff Report
Resolution No. 6275
Exhibit A

**COUNCIL ACTION:** _____

## IX. BUSINESS

1. Resolution No. 6277, A Resolution of the City Council of the City of Soledad Approving and Authorizing the Execution of a Purchase and Sale Agreement Between the City of Soledad and Hygelund Diana ET AL for the Property Located at 1232 Monterey for the Purchase Price of $300,000 Plus Closing Costs and Authorizing the Use of up to $310,000 from the Park Impact Fee Fund

**Attachments:**
Staff Report

Resolution No. 6277
Exhibit A
Attachment 1 - Appraisal

**COUNCIL ACTION: _____**

2. Parks and Recreation Capital Campaign Overview and Fundraising Strategy

**Attachments:**
Staff Report
Proposed Community Center Capital Campaign

**COUNCIL ACTION: _____**

3. Resolution No. 6274, A Resolution of the City Council of the City of Soledad Approving an Agreement with the California Department of Forestry and Fire Protection for Services ("CAL FIRE") from July 1, 2025 To June 30, 2026 at a Not To Exceed Cost of $2,637,549, and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Soledad

**Attachments:**
Staff Report
Resolution No. 6274
CA Department of Forestry and Fire Protection (CAL FIRE) Contract
CAL FIRE PowerPoint Presentation

**COUNCIL ACTION: _____**

4. Acceptance of the City and Soledad Successor Agency's Audited Financial Statements for Fiscal Year 2023-2024

**Attachments:**
Staff Report
City of Soledad Independent Auditor's Report and Financial Statements FY 2024-2024
City of Soledad Management Report FY 2023-2024
Measure Y and S Auditors Letter

**COUNCIL ACTION: _____**

5. Resolution No. 6278, A Resolution Approving Amendment #1 to the Consulting Services Agreement With TeamCivX Extending the Contract Term, Updating the Scope of Services, and Increasing Compensation by $60,000 for a Total Amount Not To Exceed $92,290, Approving a Related Budget Amendment, and Authorizing the City Manager to Execute Said Amendment on Behalf of the City

**Attachments:**
Staff Report
Resolution No. 6278
Exhibit A - Team CivX Contract Amendment #1
Exhibit B - TeamCivX Updated Scope of Services
Attachment 1 - Team CivX Professional Services Agreement
Attachment 2 - Soledad Fire Department Ballot Measure Survey Presentation
Attachment 3 - TeamCivX FAQ about Emergency Medical and Fire Protection in Soledad

Attachment 4 - Team CivX Infographic about Fire and Emergency Services

**COUNCIL ACTION: _____**

6. Resolution No. 6276, A Resolution of the City Council of the City of Soledad Designating a Voting Delegate and Alternates for the League of California Cities Annual Conference and Expo and Directing Staff to Submit Names of the Delegates by September 24, 2025

**Attachments:**
Staff Report
Resolution No. 6276
Attachment A

**COUNCIL ACTION: _____**

## X. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

## XI. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

## XII. CITY MANAGER'S REPORT

## XIII. FUTURE AGENDA ITEMS

## XIV. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean

debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

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**CERTIFICATION**

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, August 15, 2025, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 08/15/2025

# COUNCIL COMMUNICATION

**SUBJECT:** **A Presentation update regarding the Local Aging and Disabilities Action Plan will be presented by Alliance on Aging Facilitator Teresa Sullivan.**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Teresa Sullivan, Alliance on Aging Facilitator**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

# LADAP

## Local Aging and Disabilities Action Plan
## City of Soledad

June 18,, 2025



*Funded by the California Department of Aging (CDA)*
*Community Foundation of Monterey County (CFMC(*

# LADAP Process

- *Convened Advisory Council*
- *Conducted Asset Inventory*
- *Conducted Community Assessment*
- *Conducted Solutions Summits*
- *Convened Work Groups*
- *Created the LADAP*




Project Area

**AARP Network of Age Friendly Cities & States*

# Priority Goal Recommendations

- *Civic Participation*

Establish a community-based group that reflects the diversity of each project area to spearhead increased interaction and communication with city/county representatives.

- *Employment*

Create and distribute a resource list (guide) for older adults and individuals with disabilities in project areas so they have access information related to employment, education, training, and volunteer resources. Collaborate with key employment and training partners to ensure they meet the needs of older adults and people with disabilities.

- *Communication & Information*

Develop a communication strategy that increases awareness, understanding and access to services, resources, and benefits that impact the lives of diverse older adults, people with disabilities, family members and caregivers, focusing on rural areas.

# Priority Goal Recommendations (cont.)

- *Disaster Preparedness & Services*

By December 2025, develop a communications strategy for disaster preparedness and response pertaining to the aging and disability populations. (language, learning style, and grade level considerations)

- *Health Services*

Improve access to healthcare specialists in rural areas for older adults and people with disabilities, starting in South Monterey County. Long wait times for appointments and lack of transportation ists pose health risks and significant challenges in accessing necessary and timely healthcare.

- *Community Supports*

Ensure the continuation of mobile models (i.e.SOCOS, NOCOS and SASOS) to positively impact isolation, access to resources, nutrition, health and wellness and overall quality of life for older adults, caregivers and people with disabilities.

# Priority Goal Recommendations (cont)

- *Housing*

To address the need for affordable housing for older adults and people with disabilities, promote the option of creating Accessory Dwelling Units (ADU's) for older adult homeowners, family members, caregivers, and prospective tenants.

- *Outdoor Spaces*

To improve accessibility and safety for older adults and people with disabilities via sidewalk and traffic control repairs and improvements. Start with City of Salinas to model process for other areas. Throughout the LADAP community input process all communities have noted the condition of sidewalks specifically being an impediment.

While the issues are known by civic leaders, establishing a plan and priority for addressing them that meets the expectations of the community is difficult It is the objective of this recommendation to facilitate that process with LADAP community groups.

# Priority Goal Recommendations (cont.)

- *Social Participation*

Increase senior programming activities , social activities, walking, exercise and education

- *Transportation*

To improve community member's transportation access to get to health care visits through education and collaboration with local health care providers and community support organizations in rural areas of Monterey County (North and South County).

## *Leadership Role*

*Integrate LADAP into decisions and policies that impact the lives of older adults & people with disabilities.*

*Promote and support civic participation opportunities.*

*Collaborate with the senior network and others in communicating information that benefit older adults and people with disabilities.*

# COUNCIL COMMUNICATION

**SUBJECT:** **Minutes**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Darlene Noriega, Deputy City Clerk**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

**Minutes**

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
August 06, 2025

**CALL TO ORDER**

Mayor Pro Tem Fernando Cabrera called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 5:00 p.m.

**ROLL CALL**

The Following Councilmembers/Agency members were present when the meeting was called to order:

| | |
|---|---|
| Mayor/Chair | Anna M. Velazquez– Arrived at 5:07 p.m. |
| Mayor Pro Tem/Agency Member | Fernando Cabrera |
| Councilmember/Agency Member | Fernando Ansaldo-Sánchez |
| Councilmember/Agency Member | Evarista Bañuelos |
| Councilmember/Agency Member | Ben Caldera |

**THE FOLLOWING COUNCILMEMBER WAS ABSENT**

None

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

None

**MEETING RECESS TO CLOSED SESSION**

Mayor Pro Tem Fernando Cabrera recessed at 5:05 p.m.

**CLOSED SESSION**

1. 1. The City Council will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(B)(1) - City Manager Contract.

2. 2. The City Council will recess to closed session to confer with its attorney regarding litigation pursuant to Government Code Section 54956.9 (d)(4)- deciding whether to initiate litigation.

3. 3. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale, exchange, or lease of property identified as Assessor’s Parcel Number 257-082-005, located between Highway 101 and Front Street (no situs address).

4. 4. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located at 1232 Monterey Street, APN 022-042-015-000.

**MEETING RECONVENED FROM CLOSED SESSION**

Mayor Anna Velazquez reconvened the meeting at 6:38 p.m.

**CLOSED SESSION REPORT**

City Attorney Mike Rodriquez reported that item no. 1 was not completed. The council will reconvene after the regular meeting to finish items 1-4.

**PLEDGE OF ALLEGIANCE**

Sun Street STEPS team members led the Pledge of Allegiance.

**ADDITIONS/MODIFICATIONS TO THE AGENDA**

Mayor Velazquez modified the presentation order. Presentation no. 2 will be moved to the first presentation, and the 3CE presentation will be taken second.

**PUBLIC COMMENT**

There were no public comments.

**YOUTH COUNCIL REPORT**

1. Soledad Youth Council Update and Introduction of 2025-26 Youth Commissioners

Park and Recreation Director Jessica Potts presented the report. Youth Commissioners Giovani Bravo, Marilyn Ramirez, and Cindy Alcaraz were present.

**PRESENTATIONS**

1. A Presentation of Lee Law Signage by Sun Street Centers South County Prevention Program Coordinator Danelle Hernandez

Sun Street Center's South County Prevention Program Coordinator, Danelle Hernandez, introduced Youth Step Representatives Juanita Chavez and Angelina Gala, who delivered the presentation about tobacco and alcohol advertising in Soledad.

2. A presentation by Central Coast Community Energy Community Relations Manager Sophia Schwirzke and Das Williams

Central Coast Community Energy Community Relations Manager Sophia Schwirzke presented the item, and Senior Advisor for Policy and Legislator Consultant Das Williams joined the meeting via Zoom. Councilmembers asked questions about the 3CE program and requested a community workshop to educate the public about 3CE.

**CONSENT CALENDAR**

Mayor Pro Tem Cabrera requested separate discussions for items C-9 and C-10.

Councilmember Ansaldo Sanchez requested a separate discussion for item C-3.

Councilmember Bañuelos requested items C-3 and C-4 for discussion.

Mayor Velazquez requested a separate discussion for item C-6 and a comment on C-3.

There were no public comments.

**Motion**: Councilmember Ansaldo-Sánchez motioned to approve items C-1, C-2, C-5, C-7, C-8, C-11 and C-12. Motion was seconded by Councilmember Bañuelos and passed by unanimous vote:

**Action**

| | |
|---|---|
| Ayes: | Ansaldo-Sánchez, Bañuelos, Cadera, Cabrera, Velazquez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

C-1. Minutes of 07/02/2025 and 07/16/2025 Special Meeting

C-2. Warrants of 06/25/2025 – 07/28/2025

C-5. Public Works Department Activity Report

C-7. Community & Economic Development Department Activity Report

C-8. Human Resources Department Activity Report

C-11. Resolution No. 6269, a Resolution of the City Council of the City of Soledad Approving a Consulting Services Agreement with Schaaf & Wheeler for the Nestles Road Stormwater Project Design in an Amount not to Exceed $94,115 and Authorizing the City Manager to Execute Said Consulting Services Agreement on Behalf of the City of Soledad

C-12. Resolution No. 6270, a Resolution of the City Council of the City of Soledad Approving the Construction Services Agreement with Plummerbuilt, in an Amount of $113,140 Plus 10% Contingency for a Total Amount not to Exceed $124,454 for Construction of the WRF Entry Gate Project and Authorizing the City Manager to Execute said Contract on behalf of the City of Soledad

**Motion**: Councilmember Ansaldo-Sánchez motioned to approve items C-3, C-4, C-6, C-9, and C-10. Motion was seconded by Councilmember Bañuelos and carried by the following vote:

**Action**

| | |
|---|---|
| Ayes: | Ansaldo-Sánchez, Bañuelos, Caldera, Velazquez |
| Noes: | None |
| Abstain: | Cabrera |
| Absent: | None |

C-3. Parks and Recreation Department Activity Report

Councilmember Bañuelos thanked staff for their efforts.

Councilmember Ansaldo-Sánchez would like to see more adult recreation leagues offered through the Community Center and conduct a community survey to obtain the public's opinions.

Mayor Velazquez would like an inclusive program offered; however, she does realize how busy the staff is.

Parks and Recreation Director Jessica Potts said the City continues working with San Andreas for another Fall Festival.

C-4. Soledad Police Department Activity Report

Councilmember Bañuelos thanked the Police Department for all the time and effort they put into the Community.

C-6. Fire Department Activity Report

C-9. Resolution No. 6267, a Resolution of the City Council of the City of Soledad "Approving the Master Fee Schedule for Fiscal Year 2025-2026".

Mayor Pro Tem Cabrera said he realizes many fees are being updated, but he wants to ensure that these fees do not affect people's utility billing.
Financial Analyst Jesus Yanez presented the staff report and stated that water and wastewater rate fees have already been approved through a five-year rate study. The City will conduct another rate study and anticipates that residents will see a future increase due to rising costs for operations and capital projects. However, the fee increases currently being considered are not related to utility fees.

C-10. Resolution No. 6268, a Resolution of the City Council of the City of Soledad Accepting the Soledad Community Center Building Modernization Project: Kitchen Portion as Complete by David Construction & Management, Inc., and Authorizing the Partial Release of Retention in the Amount of $26,372

Mayor Pro Tem Cabrera asked what changes are being made through this resolution.

Assistant Engineer Alex Ramos presented the staff report and said this is a partial release of retention for

work already done and accepted. More work is still being done.

Parks and Recreation Director Jessica Potts added that things still need to be done, such as a complete HVAC rehaul, emergency generator upgrades, lights in the parking lot, and EV charger installations. A capital Campaign will be moving forward soon.

City Manager Hunter said $100,0000 in funding will come from CDBG program income, and the City has also applied to the State for all emergency generators in the City, including the generator at the Community Center. The City will launch the re-packaged capital campaign, which will include naming opportunities for the rooms in the Community Center. The City already has plans for these improvements and will be competitive for grant funding because we are shovel-ready.

Mayor Velazquez would like a list of funding sources in future staff reports. The City Manager agreed to provide it.

**PUBLIC HEARING NO. 1**

Resolution No. 6271, A Resolution of the City Council of the City of Soledad Approving and Accepting the Soledad Police Department's AB 481 Fiscal Year 2024-2025 Annual Military Equipment Use Report Pursuant to Government Code Section 7071(D) And Renewing City of Soledad Ordinance No. 743 "Approving Soledad Police Department Policy Manual Policy 706-Military Equipment"

City Attorney Mike Rodriquez presented the staff report.

Opening of the Community Meeting - 8:11 p.m.

There were no public comments.

Closing of the Community Meeting – 8:12 p.m.

Councilmember Ansaldo-Sánchez asked that the maintenance costs be included in future reports regarding this item.

**Motion**: Councilmember Bañuelos motioned to approve Resolution No. 6271. Motion was seconded by Councilmember Caldera and carried by unanimous vote:

**Action**

| | |
|---|---|
| Ayes: | Bañuelos, Caldera, Ansaldo-Sánchez, Cabrera, Velazquez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

**BUSINESS**

B-1. City of Soledad Transactions and Use Tax Citizen Oversight Committee Appointments

City Manager Hunter clarified that each councilmember has the right to appoint their choice to this committee, and it is not subject to approval..

Councilmember Bañuelos appointed Mr. Ramos Arroyo Jr.
Councilmember Ansaldo-Sánchez appointed Angelica Godoy-Rodriguez.

Councilmember Caldera appointed Mr. David Garcia.

Each appointee thanked the council for the opportunity to serve on the Transaction and Use Tax Citizen Oversight Committee.

City Manager Hunter said an onboarding process will take place in the next couple of weeks.

B-2. Request From the Soledad Unified School District to Waive Impact Fees Associated with the District's Teacher Housing Project

City Manager Hunter presented the staff report and PowerPoint presentation, explaining that the City was not in a financial position to waive fees. She recommended that the Council consider a loan instead to help the School District while maintaining the City's financial stability.

Soledad Unified School District Superintendent Randy Bangs was also present at the meeting and presented a PowerPoint about the Request for Waiver of City Impact Fees.

Alejandro Ruiz generally supported the school housing project. He knows many teachers who commute from very far away and believes the housing project will help.

Soledad Unified School District Board of Trustees President Chris Bourke favors eliminating or significantly reducing the impact fees. He added that it was agreed from the start that this would be a partnership. The project could have been built elsewhere, but the District wanted this to be a unique project that revitalizes downtown.

There were no other public comments.

Mayor Velazquez asked if the District has contacted the State Department of Education for favorable loans.

Superintendent Randy Bangs of Soledad Unified School District said this has been looked into, but he is not aware of any opportunities.

Mayor Velazquez believes it is important to partner with the School District and agrees with City Manager Hunter about what is feasible for the School District and the City. She suggested that the school district explore other funding options.

Mayor Pro Tem Cabrera agrees with Mayor Velazquez and thinks they should explore a loan program further before deciding the best option.

Councilmember Ansaldo-Sánchez expressed frustration that the School Board will not meet with the council, emphasizing that projects like these offer chances to collaborate. He agrees with City Manager Hunter and highlights that the council has a duty to all residents to ensure infrastructure repairs, recreation, and public safety. Even if some services are not heavily used, they remain available to everyone. He advises the District to reconnect with legislators about propositions that could help lower

costs. The State of California should fund public schools and their projects, rather than individual jurisdictions. He also recommends rejecting the complete waiver of fees.

Councilmember Caldera also agrees with City Manager Hunter regarding offering a loan.

Finance Director Mike Howard stated that a Certificate of Occupancy cannot be issued until the fees are paid.

The council consensus was to direct staff to work with the School District on a potential loan to come back for consideration. The council did not support waiving fees.

**Council Action:**
This item was an informational presentation, and no action was taken.
The presentation was received by the City Council, and direction was provided to staff.

B-3. Resolution No. 6273, A Resolution of the City Council of the City of Soledad Dispensing with Bidding Procedures Pursuant to Soledad Municipal Code Section 3.24.040A and Authorizing the Purchase of a Replacement Engine for Fire Engine 37 from Coast Counties Peterbilt in an Amount Not to Exceed $70,000

Cal Fire Battalion Chief Luckenbach presented the staff report.

There were no public comments.

**Motion**: Mayor Pro Tem Cabrera motioned to approve Resolution No. 6273. Motion was seconded by Councilmember Ansaldo-Sánchez and carried by unanimous vote:

**Action**

| | |
|---|---|
| Ayes: | Bañuelos, Caldera, Ansaldo-Sánchez, Cabrera, Velazquez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

B-4. Resolution No. 6272, A Resolution of the City Council of the City of Soledad Approving a Two (2) Year Wastewater Biosolids Management Services Agreement with Synagro- WWT. Inc., for a Firm-Fixed Price of $89.97 per Ton, resulting in Total Annual Costs of $467,844 for an An estimated 5,200 Tons per Year, and Approving Said Agreement in Substantial Form an Content, Subject to Final Approval by the City Manager and City Attorney, and Approving a FY 25/26 Budget Amendment (Transfer) in the Amount of $336,344

Water Resources Manager Carla James presented the staff report.

**Motion**: Councilmember Bañuelos motioned to approve Resolution No. 6272. Motion was seconded by Councilmember Caldera and carried by unanimous vote:

**Action**

| | |
|---|---|
| Ayes: | Bañuelos, Caldera, Ansaldo-Sánchez, Cabrera, Velazquez |
| Noes: | None |
| Abstain: | None |

Absent: None

**MEETING RECESS TO CLOSED SESSION**

Mayor Velazquez recessed at 10:05 p.m.

**CLOSED SESSION**

1. The City Council will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(B)(1) - City Manager Contract.

2. The City Council will recess to closed session to confer with its attorney regarding litigation pursuant to Government Code Section 54956.9 (d)(4)- deciding whether to initiate litigation.

3. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale, exchange, or lease of property identified as Assessor's Parcel Number 257-082-005, located between Highway 101 and Front Street (no situs address).

4. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located at 1232 Monterey Street, APN 022-042-015-000.

**MEETING RECONVENED FROM CLOSED SESSION**

Mayor Velazquez reconvened the meeting at 11:11 p.m.

**CLOSED SESSION REPORT**

City Attorney Mike Rodriquez reported with respect to item no. 1. The council completed the evaluation, and this item will be continued to the next council meeting.

City Attorney Mike Rodriquez reported with respect to item no. 2. The council conferred with its Attorney and provided direction as to whether to initiate litigation.

City Attorney Mike Rodriquez reported with respect to item no. 3. The council conferred with the City's real property negotiator and provided direction. No other reportable action taken.

City Attorney Mike Rodriquez reported with respect to item no. 4. The council conferred with the City's real property negotiator and provided direction. No other reportable action taken.

**FUTURE AGENDA ITEMS**

Councilmember Bañuelos had no future agenda items to request.

Mayor Pro Tem Cabrera had one request.

1. He plans to propose an inclusive communication sign project for the parks in partnership with the County for review and approval. He will send all the information he has about the item.

Councilmember Ansaldo-Sánchez had no future agenda item request.

Councilmember Caldera had no future agenda item request.

Mayor Velazquez had one request.

1. Mayor Velazquez would like to discuss a standing committee for the Miramonte project. She would like to discuss the best way to move forward with a committee.

**ADJOURNMENT**

Meeting adjourned at 11:15 p.m.

Minutes Approved: August 20, 2025

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

# COUNCIL COMMUNICATION

**SUBJECT:** **Warrants**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Finance Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**



Soledad, CA

# Check Report

By Check Number

Date Range: 07/29/2025 - 08/08/2025

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Bank Code: APRAB-Mechanics Bank** | | | | | | |
| **Payment Type: EFT** | | | | | | |
| AMEG | AMEG ENTERPRISES, LLC | 07/29/2025 | EFT | 0.00 | 51,500.00 | 10251 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 1100 | Invoice | 06/30/2025 | ERF Interim Housing Project | 0.00 | 51,500.00 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | ERF Interim Housing Project | 51,500.00 | | |
| CANNOA | CANNON CORPORATION | 07/29/2025 | EFT | 0.00 | 13,891.00 | 10252 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 92569 | Invoice | 06/30/2025 | Water System Reliability Assessment | 0.00 | 13,701.00 | |
| | 309-0000-57000 | CAPITAL OUTLAY - IMPR... | Water System Reliability Assess... | 5,434.50 | | |
| | 779-0000-52136 | FACILITIES MASTER PLAN | Water System Reliability Assess... | 8,266.50 | | |
| 92679 | Invoice | 06/30/2025 | CH/PD Generator Upgrade | 0.00 | 190.00 | |
| | 211-0000-57000 | CAPITAL OUTLAY - IMPR... | CH/PD Generator Upgrade | 190.00 | | |
| SAAVEDRAE | ELIZABETH C SAAVEDRA | 07/29/2025 | EFT | 0.00 | 1,233.23 | 10253 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 071425 | Invoice | 06/30/2025 | Folklorico June 2025 | 0.00 | 1,233.23 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Folklorico June 2025 | 1,233.23 | | |
| FASTEN | FASTENAL COMPANY | 07/29/2025 | EFT | 0.00 | 622.44 | 10254 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| CASAL172061 | Invoice | 06/30/2025 | Hitch for Utility Truck | 0.00 | 622.44 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Hitch for Utility Truck | 622.44 | | |
| FIRST | FIRST ALARM | 07/29/2025 | EFT | 0.00 | 661.12 | 10255 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 894834 | Invoice | 06/30/2025 | Alarm Services - Adobe | 0.00 | 661.12 | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Alarm Services - Adobe | 661.12 | | |
| HARASS | HARRIS & ASSOCIATES | 07/29/2025 | EFT | 0.00 | 10,525.00 | 10256 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 68396 | Invoice | 06/30/2025 | HSIP Cycle II | 0.00 | 10,525.00 | |
| | 412-0000-57000 | CAPITAL OUTLAY - IMPR... | HSIP Cycle II | 10,525.00 | | |
| SHREDD | SHREDDING SOURCE SOLUTIONS | 07/29/2025 | EFT | 0.00 | 110.00 | 10257 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 9275 | Invoice | 06/30/2025 | Document Shredding | 0.00 | 110.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Document Shredding | 110.00 | | |
| ADQUAL | A&D AGRICULTURAL & SAFETY SUPPLIES | 07/29/2025 | EFT | 0.00 | 45.98 | 10258 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 275692 | Invoice | 07/28/2025 | Gloves - Nitrile | 0.00 | 17.37 | |
| | 309-0000-52052 | SAFETY EQUIPMENT | Gloves - Nitrile | 17.37 | | |
| 275743 | Invoice | 07/28/2025 | Gloves - Operations | 0.00 | 28.61 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 310-0000-52052 SAFETY EQUIPMENT | | Gloves - Operations | | 28.61 | |
| ALLSAF | ALL SAFE INTEGRATED SYSTEMS | 07/29/2025 | EFT | 0.00 | 186.00 | 10259 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 133029 | Invoice | 07/28/2025 | Qtr Burglar Alarm | 0.00 | 186.00 | |
| | 100-2200-52520 | MAINTENANCE AGREEM... | Qtr Burglar Alarm | 186.00 | | |
| BENITEZ | BENITEZ SECURITY SERVICE INC | 07/29/2025 | EFT | 0.00 | 10,752.00 | 10260 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2973 | Invoice | 07/28/2025 | Security at Encampment | 0.00 | 5,376.00 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Security at Encampment | 5,376.00 | | |
| 2987 | Invoice | 07/28/2025 | Security at Encampment | 0.00 | 5,376.00 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Security at Encampment | 5,376.00 | | |
| MISLAW | MISSION LAWN AND GARDEN CARE | 07/29/2025 | EFT | 0.00 | 45.00 | 10261 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 8415 | Invoice | 07/28/2025 | Water Leak Repair | 0.00 | 45.00 | |
| | 100-1450-52518 | FACILITIES EXPENSE | Water Leak Repair | 45.00 | | |
| ANDLOC | RUTH MARIA MILLA-LEON | 07/29/2025 | EFT | 0.00 | 22.94 | 10262 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 46522 | Invoice | 07/28/2025 | 6-Keys | 0.00 | 22.94 | |
| | 100-1400-52051 | TOOLS & MINOR EQUIPM... | 6-Keys | 22.94 | | |
| SHREDD | SHREDDING SOURCE SOLUTIONS | 07/29/2025 | EFT | 0.00 | 75.00 | 10263 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 9356 | Invoice | 07/28/2025 | Shredding Service | 0.00 | 75.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Shredding Service | 75.00 | | |
| URETSK | URETSKY INVESTIGATIONS | 07/29/2025 | EFT | 0.00 | 500.00 | 10264 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| July 2025 | Invoice | 07/28/2025 | Background - Temp | 0.00 | 500.00 | |
| | 100-1300-52200 | PROFESSIONAL SERVICES... | Background - Temp | 500.00 | | |
| USABLU | USABLUE BOOK | 07/29/2025 | EFT | 0.00 | 5,207.67 | 10265 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV00768985 | Invoice | 07/28/2025 | Foot Valve, Hydrant Adapter | 0.00 | 946.47 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Foot Valve, Hydrant Adapter | 946.47 | | |
| INV00769052 | Invoice | 07/28/2025 | Colorimeter Kit | 0.00 | 803.84 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Colorimeter Kit | 803.84 | | |
| INV00769402 | Invoice | 07/28/2025 | PH Probe / Buffer | 0.00 | 325.57 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | PH Probe / Buffer | 325.57 | | |
| INV00771450 | Invoice | 07/28/2025 | Repair Kit Pump | 0.00 | 3,131.79 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Repair Kit CL2 Pump | 3,131.79 | | |
| ADQUAL | A&D AGRICULTURAL & SAFETY SUPPLIES | 08/08/2025 | EFT | 0.00 | 303.53 | 10266 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 276237 | Invoice | 08/08/2025 | 8Mil Gloves | 0.00 | 284.05 | |
| | 309-0000-52052 | SAFETY EQUIPMENT | 8Mil Gloves | 284.05 | | |
| 276367 | Invoice | 08/08/2025 | Safety Gloves | 0.00 | 19.48 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 100-2100-52052 SAFETY EQUIPMENT | | Safety Gloves | | 19.48 | |
| BENITEZ | BENITEZ SECURITY SERVICE INC | 08/08/2025 | EFT | 0.00 | 5,876.00 | 10267 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 2990 | Invoice | 08/08/2025 | Hot Summer Days - Security | 0.00 | 500.00 | |
| | 100-1200-52105 | SPECIAL EVENTS | Hot Summer Days - Security | 500.00 | | |
| 3002 | Invoice | 08/08/2025 | Security Encampment | 0.00 | 5,376.00 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Security Encampment | 5,376.00 | | |
| FASTEN | FASTENAL COMPANY | 08/08/2025 | EFT | 0.00 | 1,407.60 | 10268 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| CASAL172691 | Invoice | 08/08/2025 | Honeywell Repair | 0.00 | 1,407.60 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Honeywell Repair | 1,407.60 | | |
| HAENER | FOUNDATION HA ENERGY GENERATION, LLC | 08/08/2025 | EFT | 0.00 | 65,378.65 | 10269 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 4067 | Invoice | 08/08/2025 | Windpower WWTP July 2025 | 0.00 | 65,378.65 | |
| | 310-0000-52400 | UTILITIES | Windpower WWTP July 2025 | 65,378.65 | | |
| MISLAW | MISSION LAWN AND GARDEN CARE | 08/08/2025 | EFT | 0.00 | 3,350.00 | 10270 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 8392 | Invoice | 08/08/2025 | Stormwater Landscape Maint. | 0.00 | 2,800.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Stormwater Landscape Maint. | 2,800.00 | | |
| 8440 | Invoice | 08/08/2025 | Liberty Ct. Maint. | 0.00 | 400.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Liberty Ct. Maint. | 400.00 | | |
| 8448 | Invoice | 08/08/2025 | Fire Dept Monthly Maint. | 0.00 | 150.00 | |
| | 100-1450-52518 | FACILITIES EXPENSE | Fire Dept Monthly Maint. | 150.00 | | |
| MME | MUNICIPAL MAINTENANCE EQUIPMENT INC | 08/08/2025 | EFT | 0.00 | 690.52 | 10271 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 039167 | Invoice | 08/08/2025 | Excavating Nozzles | 0.00 | 690.52 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Excavating Nozzles | 690.52 | | |
| CULLIG | QUALITY WATER ENTERPRISES, INC. | 08/08/2025 | EFT | 0.00 | 72.92 | 10272 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 1258204 | Invoice | 08/08/2025 | Water Services | 0.00 | 72.92 | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Water Services | 21.88 | | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Water Services | 51.04 | | |
| ANDLOC | RUTH MARIA MILLA-LEON | 08/08/2025 | EFT | 0.00 | 846.77 | 10273 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 17072920252 | Invoice | 08/08/2025 | Repair Bathroom Lock | 0.00 | 186.77 | |
| | 650-0000-52519 | MAINTENANCE | Repair Bathroom Lock | 186.77 | | |
| 4207212501 | Invoice | 08/08/2025 | Key Install - MCC + Metal Bldg. | 0.00 | 660.00 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Key Install - MCC + Metal Bldg. | 660.00 | | |
| SAFEST | SAFESTORE, INC | 08/08/2025 | EFT | 0.00 | 1,832.76 | 10274 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| SS3064 | Invoice | 08/08/2025 | Prop / Evidence Storage | 0.00 | 916.38 | |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Prop / Evidence Storage | 916.38 | | |
| SS3082 | Invoice | 08/08/2025 | Property/Evidence Supplies | 0.00 | 916.38 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 100-1400-52050 PROPERTY EVIDENCE RO... | | Property/Evidence Supplies | | 916.38 | |
| SIRCHI | SIRCHIE ACQUISITION COMPANY LLC | 08/08/2025 | EFT | 0.00 | 175.64 | 10275 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 0702898-IN | Invoice | 08/08/2025 | Property/Evidence Supplies | 0.00 | 175.64 | |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Property/Evidence Supplies | | 175.64 | |
| VOSTIS | VOSTI'S INC | 08/08/2025 | EFT | 0.00 | 125.99 | 10276 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 276288-1 | Invoice | 08/08/2025 | Engine Service | 0.00 | 125.99 | |
| | 100-2100-52080 | FLEET SERVICES | Engine Service | | 125.99 | |
| WINSUP | WINSUPPLY MONTEREY COUNTY CA CO | 08/08/2025 | EFT | 0.00 | 18.53 | 10277 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 164698 01 | Invoice | 08/08/2025 | Repairs Light Pole - Boneyard | 0.00 | 18.53 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Repairs Light Pole - Boneyard | | 18.53 | |
| BENITEZ | BENITEZ SECURITY SERVICE INC | 08/08/2025 | EFT | 0.00 | 630.00 | 10278 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 2932 | Invoice | 06/30/2025 | Rental Security | 0.00 | 630.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Rental Security | | 630.00 | |
| CANNOA | CANNON CORPORATION | 08/08/2025 | EFT | 0.00 | 22,224.70 | 10279 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 92568-R | Invoice | 06/30/2025 | Well Upgrade No.4 | 0.00 | 95.00 | |
| | 309-0000-57000 | CAPITAL OUTLAY - IMPR... | Well Upgrade No.4 | | 95.00 | |
| 92613-R2 | Invoice | 06/30/2025 | Collection System Improvements | 0.00 | 15,902.20 | |
| | 310-0000-57000 | CAPITAL OUTLAY - IMPR... | Collection System Improvements | | 15,902.20 | |
| 92666 | Invoice | 06/30/2025 | Alarms & Scada Support & Troubleshooting | 0.00 | 6,227.50 | |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Troubleshoot Alarms | | 1,435.00 | |
| | 310-0000-52200 | PROFESSIONAL SERVICES... | SCADA Support | | 4,792.50 | |
| | | | **Total EFT:** | **0.00** | **198,310.99** | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Payment Type: Regular** | | | | | | |
| AFLAC | AFLAC HEADQUARTERS | 08/08/2025 | Regular | 0.00 | 2,435.24 | 58053 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000712 | Invoice | 08/08/2025 | AFLAC CONTRIBUTION | 0.00 | 960.53 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 279.66 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 108.13 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 531.52 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 31.26 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.13 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 2.83 | |
| INV0000713 | Invoice | 08/08/2025 | AFLAC CONTRIBUTION | 0.00 | 1,474.71 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 733.92 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 168.55 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 519.43 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 38.83 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.16 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 6.82 | |

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|---|---|---|---|---|---|---|
| CALIFS | CALIFORNIA STATE DISBURSEMENT UNIT | 08/08/2025 | Regular | 0.00 | 725.07 | 58054 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000715 | Invoice | 08/08/2025 | CHILD SUPPORT CONTRIBUTION | 0.00 | 725.07 |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 655.91 | |
| | 312-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 18.69 | |
| | 410-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 50.47 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| COMM F | COMMUNITY FOUNDATION FOR MONTEREY CC | 08/08/2025 | Regular | 0.00 | 110.00 | 58055 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000714 | Invoice | 08/08/2025 | CAPITAL CAMPAIGN DONATION | 0.00 | 110.00 |
| | 100-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 74.53 | |
| | 309-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 15.16 | |
| | 310-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 15.16 | |
| | 311-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 5.15 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| VANTAG | MISSION SQUARE-303584 | 08/08/2025 | Regular | 0.00 | 11,494.02 | 58056 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000711 | Invoice | 08/08/2025 | EMPLOYEE DEDUCTION | 0.00 | 598.07 |
| | 100-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 184.71 | |
| | 309-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 69.76 | |
| | 310-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 303.70 | |
| | 311-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 34.63 | |
| | 312-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 5.27 | |
| INV0000716 | Invoice | 08/08/2025 | DEFERRED-EMPLOYEE PORTION | 0.00 | 562.95 |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 10.78 | |
| | 309-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 3.36 | |
| | 310-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 548.81 | |
| INV0000717 | Invoice | 08/08/2025 | Directors' 7% Ret. Contr. | 0.00 | 472.07 |
| | 100-0000-21171 | PERS | Directors' 7% Ret. Contr. | 241.81 | |
| | 309-0000-21171 | PERS | Directors' 7% Ret. Contr. | 92.10 | |
| | 310-0000-21171 | PERS | Directors' 7% Ret. Contr. | 92.10 | |
| | 311-0000-21171 | PERS | Directors' 7% Ret. Contr. | 46.06 | |
| INV0000718 | Invoice | 08/08/2025 | DEFERRED-EMPLOYEE PORTION | 0.00 | 8,530.00 |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 4,008.49 | |
| | 309-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 1,543.58 | |
| | 310-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 2,278.22 | |
| | 311-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 222.96 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 312-0000-21145 DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | | 137.51 | |
| | 410-0000-21145 DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | | 339.24 | |
| INV0000719 | Invoice | 08/08/2025 | DEFERRED-EMPLOYEE PORTION | 0.00 | 1,330.93 | |
| | 100-0000-21145 DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | | 1,330.93 | |
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 08/08/2025 | Regular | 0.00 | 3,821.03 | 58057 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| INV0000720 | Invoice | 08/08/2025 | DENTAL INSURANCE | 0.00 | 3,251.88 | |
| | 100-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 1,704.60 | |
| | 121-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 21.79 | |
| | 309-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 425.20 | |
| | 310-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 920.11 | |
| | 311-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 53.61 | |
| | 312-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 39.83 | |
| | 410-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 86.72 | |
| | 531-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 0.02 | |
| INV0000741 | Invoice | 08/08/2025 | VISION INSURANCE | 0.00 | 537.41 | |
| | 402-0000-48011 | CITY EMPLOYEE CONTRIB... | VISION INSURANCE | | 537.41 | |
| INV0000746 | Invoice | 08/08/2025 | DENTAL INSURANCE | 0.00 | 28.05 | |
| | 310-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | | 28.05 | |
| INV0000750 | Invoice | 08/08/2025 | VISION INSURANCE | 0.00 | 3.69 | |
| | 402-0000-48011 | CITY EMPLOYEE CONTRIB... | VISION INSURANCE | | 3.69 | |
| SEIU L | SEIU LOCAL 521 | 08/08/2025 | Regular | 0.00 | 1,393.40 | 58058 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| INV0000736 | Invoice | 08/08/2025 | EMPLOYEE CONTRIBUTION | 0.00 | 23.00 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 9.35 | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 0.47 | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 10.53 | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 0.53 | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 2.12 | |
| INV0000737 | Invoice | 08/08/2025 | EMPLOYEE CONTRIBUTION | 0.00 | 1,370.40 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 508.97 | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 218.95 | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 591.41 | |
| | 311-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 13.73 | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 11.30 | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | | 26.04 | |
| SPOA | SOLEDAD POLICE OFFICERS ASSOCIATION | 08/08/2025 | Regular | 0.00 | 840.00 | 58059 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| INV0000740 | Invoice | 08/08/2025 | POLICE OFFICERS CONTRIBUTIONS | 0.00 | 840.00 | |
| | 100-0000-21190 | SOLEDAD POLICE OFFICE... | POLICE OFFICERS CONTRIBUTIO... | | 840.00 | |
| STAEDD | STATE OF CALIFORNIA E.D.D. | 08/08/2025 | Regular | 0.00 | 14,257.15 | 58060 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| INV0000744 | Invoice | 08/08/2025 | STATE TAX W/H | 0.00 | 13,391.95 | |
| | 100-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 8,363.94 | |
| | 121-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 104.36 | |
| | 309-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 1,488.08 | |
| | 310-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 2,772.99 | |
| | 311-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 229.94 | |
| | 312-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 104.09 | |
| | 410-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 328.34 | |
| | 531-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | | 0.21 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| INV0000753 | Invoice | 08/08/2025 | STATE TAX W/H | 0.00 | 865.20 | |
| 100-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 7.42 | |
| 310-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 852.83 | |
| 312-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 1.24 | |
| 410-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 3.71 | |
| STPERS | STATE OF CALIFORNIA PERS | 08/08/2025 | Regular | 0.00 | 58,433.55 | 58061 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | Distribution Amount | |
| INV0000722 | Invoice | 08/08/2025 | CHIEF & LIEUTENANT | 0.00 | 1,781.11 |
| 100-0000-21171 | PERS | | CHIEF & LIEUTENANT | 1,781.11 | |
| INV0000723 | Invoice | 08/08/2025 | City of Soledad Conf PEPRA | 0.00 | 304.57 |
| 100-0000-21171 | PERS | | City of Soledad Conf PEPRA | 152.29 | |
| 309-0000-21171 | PERS | | City of Soledad Conf PEPRA | 60.93 | |
| 310-0000-21171 | PERS | | City of Soledad Conf PEPRA | 60.93 | |
| 311-0000-21171 | PERS | | City of Soledad Conf PEPRA | 30.42 | |
| INV0000724 | Invoice | 08/08/2025 | EMPLOYEE CONTRIBUTION | 0.00 | 11,143.59 |
| 100-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 4,994.66 | |
| 121-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 201.79 | |
| 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 1,499.72 | |
| 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 3,620.96 | |
| 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 262.84 | |
| 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 132.39 | |
| 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 430.87 | |
| 531-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | 0.36 | |
| INV0000725 | Invoice | 08/08/2025 | City of Soledad Regular Empl | 0.00 | 11,758.38 |
| 100-0000-21171 | PERS | | City of Soledad Regular Empl | 5,286.45 | |
| 121-0000-21171 | PERS | | City of Soledad Regular Empl | 207.26 | |
| 309-0000-21171 | PERS | | City of Soledad Regular Empl | 1,602.94 | |
| 310-0000-21171 | PERS | | City of Soledad Regular Empl | 3,781.69 | |
| 311-0000-21171 | PERS | | City of Soledad Regular Empl | 301.22 | |
| 312-0000-21171 | PERS | | City of Soledad Regular Empl | 135.94 | |
| 410-0000-21171 | PERS | | City of Soledad Regular Empl | 442.51 | |
| 531-0000-21171 | PERS | | City of Soledad Regular Empl | 0.37 | |
| INV0000726 | Invoice | 08/08/2025 | City of Soledad Police | 0.00 | 8,318.12 |
| 100-0000-21171 | PERS | | City of Soledad Police | 8,318.12 | |
| INV0000727 | Invoice | 08/08/2025 | City of Soledad Conf. Employee | 0.00 | 341.53 |
| 100-0000-21171 | PERS | | City of Soledad Conf. Employee | 174.12 | |
| 309-0000-21171 | PERS | | City of Soledad Conf. Employee | 83.71 | |
| 310-0000-21171 | PERS | | City of Soledad Conf. Employee | 83.70 | |
| INV0000728 | Invoice | 08/08/2025 | City of Soledad Reg Managers | 0.00 | 573.86 |
| 100-0000-21171 | PERS | | City of Soledad Reg Managers | 154.94 | |
| 309-0000-21171 | PERS | | City of Soledad Reg Managers | 143.46 | |
| 310-0000-21171 | PERS | | City of Soledad Reg Managers | 143.46 | |
| 311-0000-21171 | PERS | | City of Soledad Reg Managers | 57.38 | |
| 312-0000-21171 | PERS | | City of Soledad Reg Managers | 28.69 | |
| 410-0000-21171 | PERS | | City of Soledad Reg Managers | 45.93 | |
| INV0000729 | Invoice | 08/08/2025 | City of Soledad Managers | 0.00 | 835.37 |
| 100-0000-21171 | PERS | | City of Soledad Managers | 225.55 | |
| 309-0000-21171 | PERS | | City of Soledad Managers | 208.85 | |
| 310-0000-21171 | PERS | | City of Soledad Managers | 208.85 | |
| 311-0000-21171 | PERS | | City of Soledad Managers | 83.54 | |
| 312-0000-21171 | PERS | | City of Soledad Managers | 41.77 | |
| 410-0000-21171 | PERS | | City of Soledad Managers | 66.81 | |
| INV0000730 | Invoice | 08/08/2025 | City of Soledad Police | 0.00 | 689.60 |
| 100-0000-21171 | PERS | | City of Soledad Police | 689.60 | |
| INV0000731 | Invoice | 08/08/2025 | City of Soledad Police | 0.00 | 2,427.92 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 100-0000-21171 PERS | | City of Soledad Police | | 2,427.92 | |
| INV0000732 | Invoice | 08/08/2025 | City of Soledad Police | 0.00 | 1,437.62 | |
| | 100-0000-21171 PERS | | City of Soledad Police | | 1,437.62 | |
| INV0000733 | Invoice | 08/08/2025 | City of Soledad Police | 0.00 | 8,175.44 | |
| | 100-0000-21171 PERS | | City of Soledad Police | | 8,175.44 | |
| INV0000734 | Invoice | 08/08/2025 | EMPLOYEE CONTRIBUTION | 0.00 | 4,132.92 | |
| | 100-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 1,656.45 | |
| | 309-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 794.89 | |
| | 310-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 1,162.81 | |
| | 311-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 67.84 | |
| | 312-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 126.35 | |
| | 410-0000-21171 PERS | | EMPLOYEE CONTRIBUTION | | 324.58 | |
| INV0000735 | Invoice | 08/08/2025 | City of Soledad Regular Empl | 0.00 | 6,513.52 | |
| | 100-0000-21171 PERS | | City of Soledad Regular Empl | | 2,664.75 | |
| | 309-0000-21171 PERS | | City of Soledad Regular Empl | | 1,278.93 | |
| | 310-0000-21171 PERS | | City of Soledad Regular Empl | | 1,814.60 | |
| | 311-0000-21171 PERS | | City of Soledad Regular Empl | | 98.76 | |
| | 312-0000-21171 PERS | | City of Soledad Regular Empl | | 183.90 | |
| | 410-0000-21171 PERS | | City of Soledad Regular Empl | | 472.58 | |
| | **Void** | 08/08/2025 | Regular | 0.00 | 0.00 | 58062 |
| SUNLIF | SUN LIFE ASSURANCE COMPANY OF CANADA | 08/08/2025 | Regular | 0.00 | 2,569.02 | 58063 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000721 | Invoice | 08/08/2025 | LIFE, AD&D, LTD | 0.00 | 1,122.66 |
| | 100-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 632.29 | |
| | 121-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 9.51 | |
| | 309-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 146.73 | |
| | 310-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 257.24 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | LIFE, AD&D, LTD | 22.25 | |
| | 312-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 15.01 | |
| | 410-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 39.61 | |
| | 531-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 0.02 | |
| INV0000738 | Invoice | 08/08/2025 | LIFE, AD&D, LTD | 0.00 | 956.59 |
| | 100-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 532.86 | |
| | 121-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 9.00 | |
| | 309-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 122.93 | |
| | 310-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 226.91 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | LIFE, AD&D, LTD | 17.91 | |
| | 312-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 12.85 | |
| | 410-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 34.11 | |
| | 531-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 0.02 | |
| INV0000739 | Invoice | 08/08/2025 | SUPPLEMENTAL | 0.00 | 389.84 |
| | 100-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 183.47 | |
| | 121-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 3.19 | |
| | 309-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 41.55 | |
| | 310-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 133.63 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | SUPPLEMENTAL | 11.24 | |
| | 312-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 5.26 | |
| | 410-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 11.50 | |
| INV0000747 | Invoice | 08/08/2025 | LIFE, AD&D, LTD | 0.00 | 13.77 |
| | 310-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 13.77 | |
| INV0000748 | Invoice | 08/08/2025 | LIFE, AD&D, LTD | 0.00 | 13.05 |
| | 310-0000-21150 | INSURANCE PAYABLE | LIFE, AD&D, LTD | 13.05 | |
| INV0000749 | Invoice | 08/08/2025 | SUPPLEMENTAL | 0.00 | 73.11 |
| | 310-0000-21150 | INSURANCE PAYABLE | SUPPLEMENTAL | 73.11 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| AGILEO | AGILE OCCUPATION MEDICINE PC | 08/08/2025 | Regular | 0.00 | 205.00 | 58064 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| EM049003 | Invoice | 08/08/2025 | Pre-Employment Medical | 0.00 | 205.00 | |
| | 100-1300-52200 | PROFESSIONAL SERVICES... | Pre-Employment Medical | 205.00 | | |
| ALAELE | ALAMEDA ELECTRICAL DISTRIBUTORS, INC. | 08/08/2025 | Regular | 0.00 | 401.89 | 58065 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| S6075856.001 | Invoice | 08/08/2025 | New Building - Temp. Power | 0.00 | 401.89 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | New Building - Temp. Power | 401.89 | | |
| ALCANA | ALCANTAR ACE HARDWARE | 08/08/2025 | Regular | 0.00 | 441.81 | 58066 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 8001 | Invoice | 08/08/2025 | Screw Driver | 0.00 | 3.05 | |
| | 100-2100-52051 | TOOLS & MINOR EQUIPM... | Screw Driver | 3.05 | | |
| 8116 | Invoice | 08/08/2025 | EV Charger Electrical Repairs | 0.00 | 33.14 | |
| | 100-8000-52518 | FACILITIES EXPENSE | EV Charger Electrical Repairs | 33.14 | | |
| 8136 | Invoice | 08/08/2025 | EV Charger Supplies | 0.00 | 11.01 | |
| | 100-8000-52518 | FACILITIES EXPENSE | EV Charger Supplies | 11.01 | | |
| 8161 | Invoice | 08/08/2025 | Rubber Sealant | 0.00 | 18.56 | |
| | 100-1400-52080 | FLEET SERVICES | Rubber Sealant | 18.56 | | |
| 8169 | Invoice | 08/08/2025 | Chain Strap | 0.00 | 13.07 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Chain Strap | 13.07 | | |
| 8184 | Invoice | 08/08/2025 | Caulking | 0.00 | 9.14 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Caulking | 9.14 | | |
| 8185 | Invoice | 08/08/2025 | Coated Gloves Drill Screws | 0.00 | 29.46 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Coated Gloves Drill Screws | 29.46 | | |
| 8187 | Invoice | 08/08/2025 | Screws | 0.00 | 10.91 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Screws | 10.91 | | |
| 8213 | Invoice | 08/08/2025 | Flex Rubber | 0.00 | 40.40 | |
| | 100-1400-52080 | FLEET SERVICES | Flex Rubber | 40.40 | | |
| 8216 | Invoice | 08/08/2025 | Hammer | 0.00 | 19.60 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Hammer | 19.60 | | |
| 8222 | Invoice | 08/08/2025 | Mop & Utility Blades | 0.00 | 13.96 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Mop & Utility Blades | 13.96 | | |
| 8240 | Invoice | 08/08/2025 | Punch Pin | 0.00 | 7.20 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Punch Pin | 7.20 | | |
| 8244 | Invoice | 08/08/2025 | Handsoap & Sign | 0.00 | 41.05 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Handsoap & Sign | 41.05 | | |
| 8246 | Invoice | 08/08/2025 | Caution Tape - Hot Summer Days | 0.00 | 15.28 | |
| | 100-1200-52105 | SPECIAL EVENTS | Caution Tape - Hot Summer Days | 15.28 | | |
| 8270 | Invoice | 08/08/2025 | Anchor Screws / Stud Finder | 0.00 | 30.57 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Anchor Screws / Stud Finder | 30.57 | | |
| 8286 | Invoice | 08/08/2025 | Garden Rake | 0.00 | 32.76 | |
| | 100-2100-52051 | TOOLS & MINOR EQUIPM... | Garden Rake | 32.76 | | |
| 8289 | Invoice | 08/08/2025 | Screws | 0.00 | 11.11 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Screws | 11.11 | | |
| 8302 | Invoice | 08/08/2025 | Edger Blade | 0.00 | 6.54 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Edger Blade | 6.54 | | |
| 8303 | Invoice | 08/08/2025 | Edger Blade | 0.00 | 6.54 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Edger Blade | 6.54 | | |
| 8335 | Invoice | 08/08/2025 | Sprayer & Weed Eater | 0.00 | 70.99 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Sprayer & Weed Eater | 70.99 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 8353 | Invoice 08/08/2025 Drop Cloth | | | 0.00 | 17.47 | |
| | 100-2100-52525 REPAIRS & MAINTENANCE.. Drop Cloth | | | | 17.47 | |
| ALLINS | ALLIANT INSURANCE SERVICES, INC-NPB MAIN | 08/08/2025 | Regular | 0.00 | 3,380.00 | 58067 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** **Item Description** | | | **Distribution Amount** | | |
| 3139473 | Invoice 08/08/2025 25-26 ACIP Renewal | | | 0.00 | 3,380.00 | |
| | 100-8000-52310 LIABILITY INSURANCE 25-26 ACIP Renewal | | | | 3,380.00 | |
| AMAZON | AMAZON CAPITAL SERVICES | 08/08/2025 | Regular | 0.00 | 1,011.18 | 58068 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** **Item Description** | | | **Distribution Amount** | | |
| 11YD-JVM7-NNR7 | Invoice 08/08/2025 Class Experiment Materials for Little Einste.. | | | 0.00 | 18.45 | |
| | 100-2200-52040 OFFICE SUPPLIES Class Experiment Materials for Li... | | | | 18.45 | |
| 11YX-NVJP-CGTX | Credit Memo 08/08/2025 Credit (No Item In Box) | | | 0.00 | -207.56 | |
| | 310-0000-52052 SAFETY EQUIPMENT Credit (No Item In Box) | | | | -207.56 | |
| 1616-PQ7N-61MC | Invoice 08/08/2025 Confined Space Rope | | | 0.00 | 207.56 | |
| | 310-0000-52052 SAFETY EQUIPMENT Confined Space Rope | | | | 207.56 | |
| 1F6G-RXLQ-1V7M | Invoice 08/08/2025 Clock & Fitness Equipment | | | 0.00 | 106.12 | |
| | 100-2200-52518 FACILITIES EXPENSE Clock & Fitness Equipment | | | | 106.12 | |
| 1HRX-TQ6N-GD... | Invoice 08/08/2025 Electrical Contactor Well #7 | | | 0.00 | 410.33 | |
| | 309-0000-52051 TOOLS & MINOR EQUIPM... Electrical Contactor Well #7 | | | | 410.33 | |
| 1KYG-6DMW-6XJJ | Invoice 08/08/2025 Confined Space Entry Lifeline | | | 0.00 | 207.56 | |
| | 309-0000-52052 SAFETY EQUIPMENT Confined Space Entry Lifeline | | | | 207.56 | |
| 1MHK-LT9K-CQCL | Invoice 08/08/2025 Office Supplies | | | 0.00 | 31.00 | |
| | 100-8000-52040 OFFICE SUPPLIES Office Supplies | | | | 31.00 | |
| 1NYT-KRR6-N7JT | Invoice 08/08/2025 Pens | | | 0.00 | 15.14 | |
| | 309-0000-52040 OFFICE SUPPLIES Pens | | | | 7.57 | |
| | 310-0000-52040 OFFICE SUPPLIES Pens | | | | 7.57 | |
| 1P66-GPTN-YNR7 | Invoice 08/08/2025 Materials | | | 0.00 | 91.55 | |
| | 100-2200-52040 OFFICE SUPPLIES Craft Materials | | | | 45.79 | |
| | 100-2200-52040 OFFICE SUPPLIES Class Experiment Materials | | | | 45.76 | |
| 1TPC-PFN7-N1QP | Invoice 08/08/2025 4 Pack Canopy | | | 0.00 | 52.43 | |
| | 100-1200-52105 SPECIAL EVENTS 4 Pack Canopy | | | | 52.43 | |
| 1VJ3-YXTW-C9L1 | Invoice 08/08/2025 Main Building - Register Books | | | 0.00 | 37.10 | |
| | 310-0000-52040 OFFICE SUPPLIES Main Building - Register Books | | | | 37.10 | |
| 1WYT-X7WP-4KPV | Invoice 08/08/2025 CH - Bathroom Fan | | | 0.00 | 41.50 | |
| | 100-8000-52518 FACILITIES EXPENSE CH - Bathroom Fan | | | | 41.50 | |
| AMESUP | AMERICAN SUPPLY COMPANY | 08/08/2025 | Regular | 0.00 | 94.86 | 58069 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** **Item Description** | | | **Distribution Amount** | | |
| 3065602 | Invoice 08/08/2025 Cleaning Supplies | | | 0.00 | 94.86 | |
| | 100-8000-52518 FACILITIES EXPENSE Cleaning Supplies | | | | 94.86 | |
| ANALGE | ANALGESIC SERVICES, INC. | 08/08/2025 | Regular | 0.00 | 46.64 | 58070 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** **Item Description** | | | **Distribution Amount** | | |
| 0002006949 | Invoice 08/08/2025 Oxygen Refill - FD | | | 0.00 | 46.64 | |
| | 431-0000-52041 OPERATIONAL SUPPLIES Oxygen Refill - FD | | | | 46.64 | |
| ANDREW | ANDREWS BLUEPRINT INC. | 08/08/2025 | Regular | 0.00 | 527.03 | 58071 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** **Item Description** | | | **Distribution Amount** | | |
| 78423 | Invoice 08/08/2025 RW City Hall Plan Set | | | 0.00 | 527.03 | |
| | 213-0000-52200 PROFESSIONAL SERVICES... RW City Hall Plan Set | | | | 527.03 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| AK&CO | ANITA KEREZSI | 08/08/2025 | Regular | 0.00 | 2,250.00 | 58072 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| SOLEDAD - 26-1 | Invoice | 08/08/2025 | SB90 Admin | 0.00 | 2,250.00 |
| | 100-8000-52200 | PROFESSIONAL SERVICES... | SB90 Admin | 2,250.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| AUTOZO | AUTOZONE LLC | 08/08/2025 | Regular | 0.00 | 957.27 | 58073 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 05509932228 | Invoice | 08/08/2025 | Oil Filter Tube | 0.00 | 30.98 |
| | 100-2100-52080 | FLEET SERVICES | Oil Filter Tube | 30.98 | |
| 05509936869 | Invoice | 08/08/2025 | Steering Rack - 1102934 | 0.00 | 852.38 |
| | 100-2100-52080 | FLEET SERVICES | Steering Rack - 1102934 | 852.38 | |
| 05509937966 | Invoice | 08/08/2025 | Tie Rod Ends | 0.00 | 73.91 |
| | 100-2100-52080 | FLEET SERVICES | Tie Rod Ends | 73.91 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BADGER | BADGER METER, INC. | 08/08/2025 | Regular | 0.00 | 1,374.72 | 58074 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 80205622 | Invoice | 08/08/2025 | Badger Cell Signal | 0.00 | 1,374.72 |
| | 309-0000-52521 | METER REPAIR/REPLACE... | Badger Cell Signal | 1,374.72 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BAILEY | BAILEY STREET LIMITED | 08/08/2025 | Regular | 0.00 | 15,235.22 | 58075 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 100522604 | Invoice | 08/08/2025 | Chlorine - Plant | 0.00 | 15,235.22 |
| | 310-0000-52044 | CHEMICAL | Chlorine - Plant | 15,235.22 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CONEXW | BIZON GROUP INC. | 08/08/2025 | Regular | 0.00 | 304.81 | 58076 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV-002346 | Invoice | 08/08/2025 | Container Rental | 0.00 | 304.81 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Container Rental | 304.81 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| PRIMO | BLUE TRITON BRANDS INC | 08/08/2025 | Regular | 0.00 | 293.02 | 58077 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 05G6710027081 | Invoice | 08/08/2025 | Provisional Encampment | 0.00 | 257.69 |
| | 121-0000-52525 | REPAIRS & MAINTENANCE.. | Provisional Encampment | 257.69 | |
| 8720131987 | Invoice | 08/08/2025 | Gateway Water | 0.00 | 35.33 |
| | 100-1200-52040 | OFFICE SUPPLIES | Gateway Water | 35.33 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BORGES | BORGES & MAHONEY CO. | 08/08/2025 | Regular | 0.00 | 2,890.13 | 58078 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 146109 | Invoice | 08/08/2025 | Chlorine Dosing Pump | 0.00 | 2,890.13 |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Chlorine Dosing Pump | 2,890.13 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BOUTRE | BOUND TREE MEDICAL, LLC. | 08/08/2025 | Regular | 0.00 | 279.11 | 58079 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 85859263 | Invoice | 08/08/2025 | Med Supplies - FD | 0.00 | 279.11 |
| | 431-0000-52041 | OPERATIONAL SUPPLIES | Med Supplies - FD | 279.11 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BRENNT | BRENNTAG PACIFIC INC | 08/08/2025 | Regular | 0.00 | 7,122.85 | 58080 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| BPI535561 | Invoice | 08/08/2025 | Well #11 Chlorine | 0.00 | 1,725.11 |
| | 309-0000-52044 | CHEMICAL | Well #11 Chlorine | 1,725.11 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BPI535562 | Invoice | 08/08/2025 | LaCuesta Hypochlorite | 0.00 | 2,052.13 | |
| | 309-0000-52044 | CHEMICAL | LaCuesta Hypochlorite | | 2,052.13 | |
| BPI535563 | Invoice | 08/08/2025 | Well #9 Hypochlorite | 0.00 | 2,298.04 | |
| | 309-0000-52044 | CHEMICAL | Well #9 Hypochlorite | | 2,298.04 | |
| BPI535564 | Invoice | 08/08/2025 | Well #7 Hypochlorite | 0.00 | 1,047.57 | |
| | 309-0000-52044 | CHEMICAL | Well #7 Hypochlorite | | 1,047.57 | |
| CINTAS | CINTAS CORPORATION NO. 3 | 08/08/2025 | Regular | 0.00 | 492.49 | 58081 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 4237515548 | Invoice | 08/08/2025 | Parks/St. Uniforms | 0.00 | 88.32 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 6.70 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 2.16 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 42.87 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 0.74 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 8.10 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 27.75 | | |
| 4238229017 | Invoice | 08/08/2025 | Parks/St. Uniforms | 0.00 | 97.82 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 7.42 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 2.40 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 47.48 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 0.82 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 8.97 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 30.73 | | |
| 4238229029 | Invoice | 08/08/2025 | WW/Water Uniforms | 0.00 | 218.03 | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | WW/Water Uniforms | 33.91 | | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | WW/Water Uniforms | 184.12 | | |
| 4238947966 | Invoice | 08/08/2025 | Parks/St. Uniforms | 0.00 | 88.32 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 6.70 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 2.16 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 42.87 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 0.74 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 8.10 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 27.75 | | |
| CITYGR | CITY OF GREENFIELD | 08/08/2025 | Regular | 0.00 | 364.88 | 58082 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 072425 | Invoice | 08/08/2025 | Greenfield Community Science Workshop ... | 0.00 | 364.88 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Greenfield Community Science ... | 364.88 | | |
| CISO | CITY OF SOLEDAD | 08/08/2025 | Regular | 0.00 | 37,978.62 | 58083 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 082625 | Invoice | 08/08/2025 | Water Services | 0.00 | 37,978.62 | |
| | 100-1200-52400 | UTILITIES | Water Services | 242.39 | | |
| | 100-1400-52400 | UTILITIES | Water Services | 509.73 | | |
| | 100-1450-52400 | UTILITIES | Water Services | 216.53 | | |
| | 100-2100-52400 | UTILITIES | Water Services | 21,542.63 | | |
| | 100-2200-52400 | UTILITIES | Water Services | 582.67 | | |
| | 100-8000-52400 | UTILITIES | Water Services | 845.24 | | |
| | 410-0000-52400 | UTILITIES | Water Services | 2,949.48 | | |
| | 410-0000-52400 | UTILITIES | Water Services | 354.65 | | |
| | 647-0000-52430 | PARK WATER CHARGES | Water Services | 437.07 | | |
| | 647-0000-52431 | PARKWAY WATER CHARG... | Water Services | 711.95 | | |
| | 650-0000-52430 | PARK WATER CHARGES | Water Services | 4,166.79 | | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Water Services | 5,419.49 | | |
| CLEANBRO | CLEAN BROTHERS INC | 08/08/2025 | Regular | 0.00 | 3,050.00 | 58084 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 12899 | Invoice | 08/08/2025 | Hand Wash Station - Hot Summer Days | 0.00 | 3,050.00 | |
| | 100-1200-52105 | SPECIAL EVENTS | Hand Wash Station - Hot Summe.. | 3,050.00 | | |
| CSC OF | CSC OF SALINAS | 08/08/2025 | Regular | 0.00 | 44.19 | 58085 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 001090230 | Invoice | 08/08/2025 | Propane Hose & Parts | 0.00 | 44.19 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Parks | 22.10 | | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Water | 22.09 | | |
| DATA | DATAFLOW BUSINESS SYSTEMS, INC. | 08/08/2025 | Regular | 0.00 | 966.25 | 58086 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 428534 | Invoice | 08/08/2025 | Copier - C.H. | 0.00 | 451.14 | |
| | 100-8000-52520 | MAINTENANCE AGREEM... | Copier - C.H. | 451.14 | | |
| 428965 | Invoice | 08/08/2025 | Copier - P.D. | 0.00 | 515.11 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Copier - P.D. | 515.11 | | |
| ALEJANDRED | DYANDRA ALEJANDRE | 08/08/2025 | Regular | 0.00 | 506.00 | 58087 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 081525 | Invoice | 08/08/2025 | Module 1 Academy - Code Enforcement | 0.00 | 506.00 | |
| | 312-0000-52235 | ANIMAL SERVICES | Module 1 Academy - Code Enfor... | 506.00 | | |
| GAVILA | GAVILAN CRANE & RIGGING, INC. | 08/08/2025 | Regular | 0.00 | 2,775.00 | 58088 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 8599B | Invoice | 08/08/2025 | Hoist SSB / Escalator #1 Install | 0.00 | 2,775.00 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Hoist SSB / Escalator #1 Install | 2,775.00 | | |
| GOVJOB | GOVERNMENTJOBS.COM, INC | 08/08/2025 | Regular | 0.00 | 1,249.77 | 58089 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV-138283 | Invoice | 08/08/2025 | Government Jobs Renewal | 0.00 | 1,249.77 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Government Jobs Renewal | 1,249.77 | | |
| GRAINE | GRAINGER | 08/08/2025 | Regular | 0.00 | 164.04 | 58090 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 9586747736 | Invoice | 08/08/2025 | Electrician Tool Protective Case | 0.00 | 164.04 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Electrician Tool Protective Case | 164.04 | | |
| GREENR | GREEN RUBBER-KENNEDY AG | 08/08/2025 | Regular | 0.00 | 2,656.06 | 58091 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| S-808668 | Invoice | 08/08/2025 | Shaft For Escalators - Stock | 0.00 | 2,656.06 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Shaft For Escalators - Stock | 2,656.06 | | |
| HDLCOR | HDL COREN & CONE | 08/08/2025 | Regular | 0.00 | 1,899.69 | 58092 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SIN052801 | Invoice | 08/08/2025 | Property Tax Admin July - Sept 2025 | 0.00 | 1,899.69 | |
| | 100-8000-52200 | PROFESSIONAL SERVICES... | Property Tax Admin July - Sept 2... | 1,899.69 | | |
| HYDROT | HYDRO TURF INC. | 08/08/2025 | Regular | 0.00 | 1,984.85 | 58093 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| I804995 | Invoice | 08/08/2025 | Fertilizers | 0.00 | 1,984.85 | |
| | 100-2100-52044 | CHEMICAL | Fertilizers | 1,984.85 | | |
| INFOSE | INFOSEND, INC | 08/08/2025 | Regular | 0.00 | 2,608.91 | 58094 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 292467 | Invoice | 08/08/2025 | Utility Bill Mailing | 0.00 | 2,608.91 | |
| | 309-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 869.60 | | |
| | 310-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 869.60 | | |
| | 311-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 869.71 | | |
| INTERNATIONALINST | INTERNATIONAL INSTITUTE OF MUNICIPAL CLEI | 08/08/2025 | Regular | 0.00 | 195.00 | 58095 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 071025 | Invoice | 08/08/2025 | Membership Dues IIMC | 0.00 | 195.00 | |
| | 100-1100-52010 | MEMBERSHIP DUES | Membership Dues IIMC | 195.00 | | |
| REYTIR | JESUS REYES | 08/08/2025 | Regular | 0.00 | 30.00 | 58096 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 013380 | Invoice | 08/08/2025 | Flat Repair | 0.00 | 30.00 | |
| | 100-2100-52080 | FLEET SERVICES | Flat Repair | 30.00 | | |
| JOHNELEC | JOHNSON ELECTRONICS | 08/08/2025 | Regular | 0.00 | 150.00 | 58097 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 4085901 | Invoice | 08/08/2025 | OLP Fire Alarm | 0.00 | 150.00 | |
| | 651-0000-52200 | PROFESSIONAL SERVICES... | OLP Fire Alarm | 150.00 | | |
| ARREOL | JORGE ARREOLA | 08/08/2025 | Regular | 0.00 | 138.00 | 58098 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 080525 | Invoice | 08/08/2025 | POST Symposium | 0.00 | 138.00 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | POST Symposium | 138.00 | | |
| JHERNA | JOSE HERNANDEZ | 08/08/2025 | Regular | 0.00 | 250.00 | 58099 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 080425 | Invoice | 08/08/2025 | Boots Reimbursement FY 25/26 | 0.00 | 250.00 | |
| | 100-1400-52080 | FLEET SERVICES | Boots Reimbursement FY 25/26 | 175.00 | | |
| | 100-2100-52048 | UNIFORM PURCHASE | Boots Reimbursement FY 25/26 | 42.50 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Boots Reimbursement FY 25/26 | 32.50 | | |
| LASVIVIENDAS | LAS VIVIENDAS, INC | 08/08/2025 | Regular | 0.00 | 140.46 | 58100 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 080125 | Invoice | 08/08/2025 | Workforce Housing | 0.00 | 140.46 | |
| | 100-1200-52400 | UTILITIES | Workforce Housing | 140.46 | | |
| LAWPRO | LAWSON PRODUCTS | 08/08/2025 | Regular | 0.00 | 293.13 | 58101 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 9312661539 | Invoice | 08/08/2025 | Shop Tools Restock | 0.00 | 293.13 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Shop Tools Restock | 293.13 | | |
| ZAVALA | LETICIA ZAVALA DIAZ | 08/08/2025 | Regular | 0.00 | 525.00 | 58102 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| SPD 073025 | Invoice | 08/08/2025 | Bilingual Exams | 0.00 | 525.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Bilingual Exams | 350.00 | | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Bilingual Exams | 175.00 | | |
| MCCLEO | MCCLEOA | 08/08/2025 | Regular | 0.00 | 500.00 | 58103 |
| 25-110 | Invoice | 08/08/2025 | Membership - Chief | 0.00 | 500.00 | |
| | 100-1400-52010 | MEMBERSHIP DUES | Membership - Chief | 500.00 | | |
| MPEXPR | MP EXPRESS, INC. | 08/08/2025 | Regular | 0.00 | 517.88 | 58104 |
| 78721 | Invoice | 08/08/2025 | Business Cards | 0.00 | 166.10 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Business Cards | 166.10 | | |
| 78792 | Invoice | 08/08/2025 | Stickers | 0.00 | 351.78 | |
| | 100-1400-52135 | CRIME PREVENTION | Stickers | 351.78 | | |
| OREAUT | O'REILLY AUTO PARTS | 08/08/2025 | Regular | 0.00 | 433.00 | 58105 |
| 3566-258039 | Invoice | 08/08/2025 | Undercoat Damage Unit 57 | 0.00 | 17.82 | |
| | 100-1400-52080 | FLEET SERVICES | Undercoat Damage Unit 57 | 17.82 | | |
| 3566-258046 | Invoice | 08/08/2025 | Heater Hose | 0.00 | 1.76 | |
| | 100-1400-52080 | FLEET SERVICES | Heater Hose | 1.76 | | |
| 3566-258149 | Invoice | 08/08/2025 | Battery W4 | 0.00 | 248.74 | |
| | 309-0000-52080 | FLEET SERVICES | Battery W4 | 248.74 | | |
| 3566-258277 | Invoice | 08/08/2025 | Oil Change - Generator | 0.00 | 45.82 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Oil Change - Generator | 45.82 | | |
| 3566-258278 | Invoice | 08/08/2025 | Vehicles & Shop | 0.00 | 38.55 | |
| | 100-2100-52080 | FLEET SERVICES | Vehicles & Shop | 38.55 | | |
| 3566-258325 | Invoice | 08/08/2025 | Brake Bulbs | 0.00 | 12.99 | |
| | 100-2100-52080 | FLEET SERVICES | Brake Bulbs | 12.99 | | |
| 3566-258466 | Invoice | 08/08/2025 | Oil Change | 0.00 | 67.32 | |
| | 310-0000-52080 | FLEET SERVICES | Oil Change | 67.32 | | |
| P.G.E. | PACIFIC GAS & ELECTRIC | 08/08/2025 | Regular | 0.00 | 44,184.87 | 58106 |
| 071725E | Invoice | 08/08/2025 | Workforce Housing | 0.00 | 25.03 | |
| | 100-1200-52400 | UTILITIES | Workforce Housing | 25.03 | | |
| 072125 | Invoice | 08/08/2025 | RSV Assessment Dist. | 0.00 | 10.99 | |
| | 647-0000-52422 | STREET LIGHTING | RSV Assessment Dist. | 10.99 | | |
| 072125B | Invoice | 08/08/2025 | Fire Dept & Orchard Villas | 0.00 | 3,550.37 | |
| | 100-1450-52400 | UTILITIES | Fire Dept & Orchard Villas | 876.92 | | |
| | 410-0000-52400 | UTILITIES | Fire Dept & Orchard Villas | 2,199.80 | | |
| | 651-0000-52400 | UTILITIES | Fire Dept & Orchard Villas | 473.65 | | |
| 072325 | Invoice | 08/08/2025 | Community Center | 0.00 | 4,078.14 | |
| | 100-2200-52400 | UTILITIES | Community Center | 4,078.14 | | |
| 072525 | Invoice | 08/08/2025 | WWTP | 0.00 | 36,520.34 | |
| | 310-0000-52400 | UTILITIES | WWTP | 36,520.34 | | |
| ALVIARP | PATRICIA ALVIAR | 08/08/2025 | Regular | 0.00 | 127.50 | 58107 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 127.50 | Invoice | 08/08/2025 | Beyond the Basics: Subpoena Toolbox | 0.00 | 127.50 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Beyond the Basics: Subpoena To... | 127.50 | | |
| VALENZUELAP | PATRICK VALENZUELA | 08/08/2025 | Regular | 0.00 | 1,878.33 | 58108 |
| 080525 | Invoice | 08/08/2025 | Reimbursement - Relocation Expenses | 0.00 | 1,878.33 | |
| | 100-1400-52111 | RECRUITMENT & ADVERT... | Reimbursement - Relocation Ex... | 1,878.33 | | |
| CELAYA | PHILLIP CELAYA | 08/08/2025 | Regular | 0.00 | 65.16 | 58109 |
| 080525 | Invoice | 08/08/2025 | AFLAC Premium Refund | 0.00 | 65.16 | |
| | 402-0000-21195 | MISC. PAYROLL DEDUCTI... | AFLAC Premium Refund | 65.16 | | |
| RDOEQU | R.D. OFFUTT COMPANY | 08/08/2025 | Regular | 0.00 | 64.46 | 58110 |
| P3244538 | Invoice | 08/08/2025 | Roller Wheels | 0.00 | 64.46 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Roller Wheels | 64.46 | | |
| TERMIN | RENTOKIL NORTH AMERICA INC | 08/08/2025 | Regular | 0.00 | 172.00 | 58111 |
| 461513657 | Invoice | 08/08/2025 | Pest Control - FD | 0.00 | 60.00 | |
| | 100-1450-52400 | UTILITIES | Pest Control - FD | 60.00 | | |
| 461514872 | Invoice | 08/08/2025 | Corp Yard Pest Control | 0.00 | 55.00 | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Corp Yard Pest Control | 55.00 | | |
| 462215646 | Invoice | 08/08/2025 | WWTP Pest Control | 0.00 | 57.00 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | WWTP Pest Control | 57.00 | | |
| MY JEE | SALINAS LINCOLN MERCURY, INC | 08/08/2025 | Regular | 0.00 | 934.87 | 58112 |
| 264763 | Invoice | 08/08/2025 | Door Repair Unit 59 | 0.00 | 243.98 | |
| | 100-1400-52080 | FLEET SERVICES | Door Repair Unit 59 | 243.98 | | |
| 264836 | Invoice | 08/08/2025 | Molding | 0.00 | 167.81 | |
| | 100-8000-52080 | FLEET SERVICES | Molding | 167.81 | | |
| 264857 | Invoice | 08/08/2025 | Door Hinge Unit 59 | 0.00 | 82.20 | |
| | 100-1400-52080 | FLEET SERVICES | Door Hinge Unit 59 | 82.20 | | |
| 265003 | Invoice | 08/08/2025 | Underneath Shields | 0.00 | 215.88 | |
| | 100-1400-52080 | FLEET SERVICES | Underneath Shields | 215.88 | | |
| JECS345412 | Invoice | 08/08/2025 | Transmission Diagnose | 0.00 | 225.00 | |
| | 100-2100-52080 | FLEET SERVICES | Transmission Diagnose | 225.00 | | |
| SALSOL | SALINAS VALLEY SOLID WASTE AUTHORITY | 08/08/2025 | Regular | 0.00 | 85,130.23 | 58113 |
| 25395 | Invoice | 08/08/2025 | Solid Waste Fees July 2025 | 0.00 | 22,616.00 | |
| | 311-0000-52230 | LEASE CONTRACTS | Solid Waste Fees July 2025 | 22,616.00 | | |
| 25498 | Invoice | 08/08/2025 | Solid Waste Fees / July 2025 | 0.00 | 62,514.23 | |
| | 311-0000-52230 | LEASE CONTRACTS | Solid Waste Fees / July 2025 | 62,514.23 | | |
| MEDCLE | SANDRA LOPEZ MEDINA | 08/08/2025 | Regular | 0.00 | 5,223.03 | 58114 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 080425 | Invoice | 08/08/2025 | Reimbursement | 0.00 | 48.03 | |
| | 100-8000-52518 | FACILITIES EXPENSE | Reimbursement | 48.03 | | |
| 0935 | Invoice | 08/08/2025 | Provisional Encampment | 0.00 | 5,175.00 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Provisional Encampment | 5,175.00 | | |
| SERREZABEAUTY | SERREZA BEAUTY LLC | 08/08/2025 | Regular | 0.00 | 12,833.43 | 58115 |
| 080525 | Invoice | 08/08/2025 | CDBG Bus. Loan - Working Capital | 0.00 | 10,000.00 | |
| | 214-0000-52131 | BUSINESS LOANS | CDBG Bus. Loan - Working Capital | 10,000.00 | | |
| 080525B | Invoice | 08/08/2025 | CDBG Bus. Loan - Equipment & Inventory | 0.00 | 2,833.43 | |
| | 214-0000-52131 | BUSINESS LOANS | CDBG Bus. Loan - Equipment & I... | 2,833.43 | | |
| SIGIRR | SIGNATURE IRRIGATION | 08/08/2025 | Regular | 0.00 | 3.49 | 58116 |
| 530 | Invoice | 08/08/2025 | PVC - Plant Repairs | 0.00 | 3.49 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | PVC - Plant Repairs | 3.49 | | |
| STAPLE | STAPLES BUSINESS CREDIT | 08/08/2025 | Regular | 0.00 | 2,331.52 | 58117 |
| 6037893201 | Invoice | 08/08/2025 | SD Card | 0.00 | 17.14 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | SD Card | 17.14 | | |
| 6037893202 | Invoice | 08/08/2025 | Office Supplies & Plugin | 0.00 | 364.27 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Office Supplies | 329.54 | | |
| | 100-1400-52518 | FACILITIES EXPENSE | Plugin | 34.73 | | |
| 6037893203 | Invoice | 08/08/2025 | Mouse Pad | 0.00 | 16.92 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Mouse Pad | 16.92 | | |
| 6037893204 | Invoice | 08/08/2025 | Markers | 0.00 | 60.27 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Markers | 60.27 | | |
| 6037893205 | Invoice | 08/08/2025 | USB's | 0.00 | 181.31 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | USB's | 181.31 | | |
| 6037893206 | Invoice | 08/08/2025 | Folders | 0.00 | 14.62 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Folders | 14.62 | | |
| 6037893207 | Invoice | 08/08/2025 | Mouse Pad | 0.00 | 18.55 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Mouse Pad | 18.55 | | |
| 6037893208 | Invoice | 08/08/2025 | Keyboard/Speakers & Dividers | 0.00 | 171.71 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Dividers | 8.18 | | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Keyboard/Speakers | 163.53 | | |
| 6037893209 | Invoice | 08/08/2025 | External Hard Drive | 0.00 | 286.65 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | External Hard Drive | 286.65 | | |
| 6037893210 | Invoice | 08/08/2025 | Office Supplies | 0.00 | 69.68 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Office Supplies | 69.68 | | |
| 6037893212 | Invoice | 08/08/2025 | Breakroom Supplies | 0.00 | 128.57 | |
| | 100-1400-52070 | FOOD SERVICES | Breakroom Supplies | 128.57 | | |
| 6037893214 | Invoice | 08/08/2025 | Printer Toner | 0.00 | 621.17 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Printer Toner | 621.17 | | |
| 6037893216 | Invoice | 08/08/2025 | Copy Paper | 0.00 | 281.26 | |
| | 100-1400-52040 | OFFICE SUPPLIES | Copy Paper | 281.26 | | |
| 6037893218 | Invoice | 08/08/2025 | AV - Folders | 0.00 | 99.40 | |
| | 418-0000-52015 | SUBSCRIPTIONS | AV - Folders | 99.40 | | |
| TEAMCIVX | TEAM CIVX | 08/08/2025 | Regular | 0.00 | 3,804.13 | 58118 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 3967 | Invoice | 08/08/2025 | Parcel Tax Consulting | 0.00 | 3,804.13 | |
| | 100-8000-52200 | PROFESSIONAL SERVICES... | Parcel Tax Consulting | 3,804.13 | | |
| TMOBIL | T-MOBILE USA, INC | 08/08/2025 | Regular | 0.00 | 1,455.97 | 58119 |
| 072125 | Invoice | 08/08/2025 | Cell Phones | 0.00 | 1,455.97 | |
| | 100-1400-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 31.93 | | |
| | 100-1500-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 33.77 | | |
| | 100-2100-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 212.32 | | |
| | 309-0000-52415 | CELLULAR PHONE | Water Dept. Cell | 275.45 | | |
| | 309-0000-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 29.35 | | |
| | 310-0000-52415 | CELLULAR PHONE | WWTP Dept. Cell | 679.51 | | |
| | 310-0000-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 29.35 | | |
| | 311-0000-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 9.70 | | |
| | 312-0000-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 36.76 | | |
| | 410-0000-52415 | CELLULAR PHONE | PW Parks/Streets Cell | 117.83 | | |
| TMOBIL | T-MOBILE USA, INC | 08/08/2025 | Regular | 0.00 | 141.88 | 58120 |
| 072125B | Invoice | 08/08/2025 | Cell Phones | 0.00 | 141.88 | |
| | 100-2200-52415 | CELLULAR PHONE | Cell Phones | 141.88 | | |
| TOWNSE | TOWNSEND PUBLIC AFFAIRS, INC | 08/08/2025 | Regular | 0.00 | 5,000.00 | 58121 |
| 23856 | Invoice | 08/08/2025 | Prof. Services/Lobbyist | 0.00 | 5,000.00 | |
| | 100-2400-52200 | PROFESSIONAL SERVICES... | Prof. Services/Lobbyist | 5,000.00 | | |
| TRICIT | TRI-CITIES DISPOSAL AND RECYCLING, INC. | 08/08/2025 | Regular | 0.00 | 192,203.46 | 58122 |
| 2025-07 | Invoice | 08/08/2025 | Garbage Fees / July 2025 | 0.00 | 192,203.46 | |
| | 311-0000-52230 | LEASE CONTRACTS | Garbage Fees / July 2025 | 192,203.46 | | |
| TYLER | TYLER TECHNOLOGIES | 08/08/2025 | Regular | 0.00 | 50,786.27 | 58123 |
| 025-510512 | Invoice | 08/08/2025 | Incode 10 Annual License | 0.00 | 50,786.27 | |
| | 100-8000-52520 | MAINTENANCE AGREEM... | Incode 10 Annual License | 17,208.27 | | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Incode 10 Annual License | 11,192.66 | | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Incode 10 Annual License | 11,192.66 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Incode 10 Annual License | 11,192.68 | | |
| VOYAG | US BANK VOYAGER FLEET SYSTEMS, INC. | 08/08/2025 | Regular | 0.00 | 11,159.76 | 58124 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 8691428362530 | Invoice | 08/08/2025 | Fuel | 0.00 | 11,159.76 | |
| | 100-1250-52085 | FUEL | Economic Dev. Dept. | 10.99 | | |
| | 100-1400-52085 | FUEL | PD Fuel | 3,736.43 | | |
| | 100-1400-52085 | FUEL | PW Units | 173.53 | | |
| | 100-1450-52085 | FUEL | Fire Dept. Fuel | 1,298.41 | | |
| | 100-2100-52085 | FUEL | PW Units | 1,170.94 | | |
| | 100-2100-52085 | FUEL | PW Units | 67.06 | | |
| | 100-2200-52085 | FUEL | Rec Van | 113.45 | | |
| | 100-8000-52080 | FLEET SERVICES | Multi Use | 443.53 | | |
| | 309-0000-52085 | FUEL | Water Fuel | 1,120.91 | | |
| | 310-0000-52085 | FUEL | WWTP Fuel | 2,017.86 | | |
| | 311-0000-52085 | FUEL | PW Units | 20.75 | | |
| | 312-0000-52085 | FUEL | PW Units | 202.49 | | |
| | 312-0000-52085 | FUEL | ACO Fuel | 213.17 | | |
| | 410-0000-52085 | FUEL | PW Units | 570.24 | | |
| VERIZO | VERIZON WIRELESS | 08/08/2025 | Regular | 0.00 | 38.52 | 58125 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 6119159445 | Invoice | 08/08/2025 | Aircards | 0.00 | 38.52 | |
| | 310-0000-52415 | CELLULAR PHONE | Aircards | 38.52 | | |
| VIA | VIA HEART PROJECT | 08/08/2025 | Regular | 0.00 | 384.75 | 58126 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 5603 | Invoice | 08/08/2025 | AED Replacement Battery | 0.00 | 384.75 | |
| | 100-8000-52518 | FACILITIES EXPENSE | AED Replacement Battery | 384.75 | | |
| Z&M EN | Z&M ENTERPRISE, LLC | 08/08/2025 | Regular | 0.00 | 4,180.86 | 58127 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1603 | Invoice | 08/08/2025 | Wiper Cylinder Kit - UV Station | 0.00 | 4,180.86 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Wiper Cylinder Kit - UV Station | 4,180.86 | | |
| ACCBUS | ACC BUSINESS | 08/08/2025 | Regular | 0.00 | 1,026.20 | 58128 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 7305244010 | Invoice | 06/30/2025 | Gateway Internet | 0.00 | 1,026.20 | |
| | 100-1200-52400 | UTILITIES | Gateway Internet | 1,026.20 | | |
| ATLAS ORG | ATLAS ORGANICS CU11, LLC | 08/08/2025 | Regular | 0.00 | 3,967.50 | 58129 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| CU11-063025C | Invoice | 06/30/2025 | Mandated Organic Compost | 0.00 | 3,967.50 | |
| | 311-0000-52200 | PROFESSIONAL SERVICES... | Mandated Organic Compost | 3,967.50 | | |
| BURKE | BURKE, WILLIAMS & SORENSEN, LLP | 08/08/2025 | Regular | 0.00 | 3,286.00 | 58130 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 346986 | Invoice | 06/30/2025 | Personnel Rules Update | 0.00 | 3,286.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Personnel Rules Update | 3,286.00 | | |
| CALWES | CAL-WEST | 08/08/2025 | Regular | 0.00 | 1,337.50 | 58131 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1027 | Invoice | 06/30/2025 | Preventive Maint. June 25 | 0.00 | 500.00 | |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Preventive Maint. June 25 | 500.00 | | |
| 250570 | Invoice | 06/30/2025 | Preventive Maint. May 25 | 0.00 | 500.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 410-0000-57032 SIGNAL MAINTENANCE | | Preventive Maint. May 25 | | 500.00 | |
| 250571 | Invoice | 06/30/2025 | Traffic Signal Calls | 0.00 | 337.50 | |
| | 410-0000-57032 SIGNAL MAINTENANCE | | Traffic Signal Calls | | 337.50 | |
| CSG CO | CSG CONSULTANTS, INC. | 08/08/2025 | Regular | 0.00 | 4,305.00 | 58132 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 62080 | Invoice | 06/30/2025 | Kidder & Soledad | 0.00 | 650.00 | |
| 120-0000-52200 | PROFESSIONAL SERVICES... | | 301 Kidder | | 344.50 | |
| 120-0000-52200 | PROFESSIONAL SERVICES... | | 262 Soledad | | 305.50 | |
| 62084 | Invoice | 06/30/2025 | Gen. Srv., Palm, Renew. Trk. Stp., Quick Q... | 0.00 | 3,655.00 | |
| 100-1250-52200 | PROFESSIONAL SERVICES... | | General Services | | 161.25 | |
| 120-0000-52200 | PROFESSIONAL SERVICES... | | 1700 Palm | | 215.00 | |
| 120-0000-52200 | PROFESSIONAL SERVICES... | | Renewable Truck Stop | | 967.50 | |
| 120-0000-52200 | PROFESSIONAL SERVICES... | | Quick Quack | | 2,311.25 | |
| HOMEDE | HOME DEPOT CREDIT SERVICES | 08/08/2025 | Regular | 0.00 | 738.96 | 58133 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 072125 | Invoice | 06/30/2025 | Credit Card Purchases | 0.00 | 738.96 | |
| 310-0000-52051 | TOOLS & MINOR EQUIPM... | | Tool Box | | 604.15 | |
| 310-0000-52525 | REPAIRS & MAINTENANCE.. | | Splicing Tape | | 134.81 | |
| KIMLEY | KIMLEY-HORN AND ASSOCIATES, INC | 08/08/2025 | Regular | 0.00 | 3,626.25 | 58134 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 32627405 | Invoice | 06/30/2025 | Impact Fee Study | 0.00 | 3,626.25 | |
| 100-1200-52200 | PROFESSIONAL SERVICES... | | Impact Fee Study | | 3,626.25 | |
| MOCODI | MONTEREY COUNTY DISTRICT ATTORNEY | 08/08/2025 | Regular | 0.00 | 5,036.88 | 58135 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 2023/2024 | Invoice | 06/30/2025 | Blood Alco. Test | 0.00 | 5,036.88 | |
| 100-1400-52520 | MAINTENANCE AGREEM... | | Blood Alco. Test | | 5,036.88 | |
| TERMIN | RENTOKIL NORTH AMERICA INC | 08/08/2025 | Regular | 0.00 | 55.00 | 58136 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 460634839 | Invoice | 06/30/2025 | Corp Yard Pest Control | 0.00 | 55.00 | |
| 100-2100-52520 | MAINTENANCE AGREEM... | | Corp Yard Pest Control | | 55.00 | |
| SCHWHE | SCHAAF & WHEELER | 08/08/2025 | Regular | 0.00 | 915.00 | 58137 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 41604 | Invoice | 06/30/2025 | Cross Connection Plan Update | 0.00 | 915.00 | |
| 309-0000-52200 | PROFESSIONAL SERVICES... | | Cross Connection Plan Update | | 915.00 | |
| TMOBIL | T-MOBILE USA, INC | 08/08/2025 | Regular | 0.00 | 406.44 | 58138 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 071225B | Invoice | 06/30/2025 | CED Cell Phones | 0.00 | 406.44 | |
| 100-1200-52415 | CELLULAR PHONE | | CED Cell Phones | | 406.44 | |
| VERIZO | VERIZON WIRELESS | 08/08/2025 | Regular | 0.00 | 782.20 | 58139 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 6119159446 | Invoice | 06/30/2025 | Phone Service | 0.00 | 782.20 | |
| 100-1400-52410 | TELEPHONE/DATA/PAGER | | Phone Service | | 782.20 | |
| WALLAC | WALLACE GROUP | 08/08/2025 | Regular | 0.00 | 22,132.50 | 58140 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 65609 | Invoice | 06/30/2025 | CM - Front St. Proj. | 0.00 | 8,081.50 | |
| | 412-0000-57000 | CAPITAL OUTLAY - IMPR... | CM - Front St. Proj. | 8,081.50 | | |
| 65611 | Invoice | 06/30/2025 | CM - Recycled Water Proj. | 0.00 | 7,607.00 | |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | CM - Recycled Water Proj. | 7,607.00 | | |
| 65616 | Invoice | 06/30/2025 | Front St. Landscape | 0.00 | 6,444.00 | |
| | 412-0000-57000 | CAPITAL OUTLAY - IMPR... | Front St. Landscape | 6,444.00 | | |
| WECO | WECO INDUSTRIES, LLC | 08/08/2025 | Regular | 0.00 | 2,521.76 | 58141 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 0055377-IN | Invoice | 06/30/2025 | Repairs For Flush Truck | 0.00 | 2,521.76 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Repairs For Flush Truck | 2,521.76 | | |
| AGILEO | AGILE OCCUPATION MEDICINE PC | 08/08/2025 | Regular | 0.00 | 210.00 | 58147 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| EM04544 | Invoice | 08/08/2025 | Pre-Employment | 0.00 | 210.00 | |
| | 122-0000-52200 | PROFESSIONAL SERVICES... | Pre-Employment | 210.00 | | |
| ISA | IN STUDIO ARCHITECTURE, INC. | 08/08/2025 | Regular | 0.00 | 14,175.69 | 58148 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2025-2475 | Invoice | 06/30/2025 | Community Center Remodel | 0.00 | 8,878.50 | |
| | 211-0000-57000 | CAPITAL OUTLAY - IMPR... | Community Center Remodel | 8,878.50 | | |
| 2025-2538 | Invoice | 06/30/2025 | Fire Station Apparatus | 0.00 | 5,297.19 | |
| | 211-0000-57000 | CAPITAL OUTLAY - IMPR... | Fire Station Apparatus | 5,297.19 | | |
| PBLOADER | PB LOADER CORPORATION | 08/08/2025 | Regular | 0.00 | 10,879.11 | 58149 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0023214A | Invoice | 08/08/2025 | Balance Due - Message Board | 0.00 | 10,879.11 | |
| | 416-0000-57025 | CAPITAL EQUIPMENT | Balance Due - Message Board | 10,879.11 | | |
| MOBAAN | MONTEREY BAY ANALYTICAL SERVICES | 08/08/2025 | Regular | 0.00 | 12,902.20 | 58150 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 2504SOL-DW | Invoice | 06/13/2025 | Water Samples | 0.00 | 3,276.10 | |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | Water Samples | 3,276.10 | | |
| 2504SOL-WW | Invoice | 06/13/2025 | WW Monitoring - 4/25 | 0.00 | 9,626.10 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Monitoring - 4/25 | 9,626.10 | | |
| | | | **Total Regular:** | **0.00** | **703,215.92** | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Payment Type: Bank Draft** | | | | | | |
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 9,809.64 | DFT0000082 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000742 | Invoice | 08/08/2025 | MEDICARE W/H | 0.00 | 9,809.64 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 5,950.12 | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 72.48 | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,022.58 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 2,184.50 | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 158.84 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 108.00 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 313.00 | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 0.12 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 41,945.00 | DFT0000083 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000743 | Invoice | 08/08/2025 | FICA W/H | 0.00 | 41,945.00 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 25,441.16 | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 309.94 | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 4,372.48 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 9,340.30 | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 680.20 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 461.28 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 1,339.08 | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 0.56 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 31,669.83 | DFT0000084 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000745 | Invoice | 08/08/2025 | FEDERAL TAX | 0.00 | 31,669.83 |
| | 100-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 18,746.12 | |
| | 121-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 254.67 | |
| | 309-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 3,254.55 | |
| | 310-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 7,776.35 | |
| | 311-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 547.71 | |
| | 312-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 291.37 | |
| | 410-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 798.55 | |
| | 531-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 0.51 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 403.20 | DFT0000085 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000751 | Invoice | 08/08/2025 | MEDICARE W/H | 0.00 | 403.20 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 17.08 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 374.72 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 2.84 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 8.56 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 1,724.06 | DFT0000086 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0000752 | Invoice | 08/08/2025 | FICA W/H | 0.00 | 1,724.06 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 73.06 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 1,602.28 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 12.18 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 36.54 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 08/08/2025 | Bank Draft | 0.00 | 2,883.27 | DFT0000087 |

| Vendor Number / Payable # | Vendor Name / Payable Type | Post Date | Payment Date / Payable Description | Payment Type / Account Name | Item Description | Discount Amount / Discount Amount | Payment Amount / Payable Amount | Number / Distribution Amount |
|---|---|---|---|---|---|---|---|---|
| INV0000754 | Invoice | 08/08/2025 | FEDERAL TAX | | | 0.00 | 2,883.27 | |
| | 100-0000-21120 | | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 24.31 |
| | 310-0000-21120 | | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 2,842.75 |
| | 312-0000-21120 | | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 4.05 |
| | 410-0000-21120 | | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 12.16 |
| | | | | **Total Bank Draft:** | | **0.00** | **88,435.00** | |

**Bank Code APRAB Summary**

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 201 | 92 | 0.00 | 703,215.92 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | 0.00 |
| Bank Drafts | 6 | 6 | 0.00 | 88,435.00 |
| EFT's | 43 | 29 | 0.00 | 198,310.99 |
| | **250** | **128** | **0.00** | **989,961.91** |

# All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 201 | 92 | 0.00 | 703,215.92 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | 0.00 |
| Bank Drafts | 6 | 6 | 0.00 | 88,435.00 |
| EFT's | 43 | 29 | 0.00 | 198,310.99 |
| | **250** | **128** | **0.00** | **989,961.91** |

# Fund Summary

| Fund | Name | Period | Amount |
|---|---|---|---|
| 999 | POOLED CASH | 7/2025 | 95,377.38 |
| 999 | POOLED CASH | 8/2025 | 894,584.53 |
| | | | **989,961.91** |

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6275, A Joint Resolution of the City Council of the City of Soledad/City Council as Board to the Successor Agency to the Soledad Redevelopment Agency/Board of the Soledad Successor Housing Agency/Soledad Housing Authority Approving an Employment Agreement for City Manager/Successor Agency Director/Successor Housing Agency Director/Soledad Housing Authority Executive Director Services with Megan Hunter**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Rodriquez, City Attorney**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

## Recommendation

It is recommended that the City Council/Successor Agency Board/Successor Housing Agency Board/Housing Authority Board consider and adopt Joint Resolution No. 6275, "Approving an Employment Agreement for City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director Services with Megan Hunter."

## Executive Summary

In 2023, after a thorough recruitment effort for a new City Manager, the City Council selected and entered into a two-year Employment Agreement with Megan Hunter ("Hunter") for City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director services. Hunter has now completed her two-year employment term to the satisfaction of the council and agency/authority boards and the aforesaid entities desire to enter into a new contract with Hunter for continued services. The City is pleased to announce that it has reached an agreement with Hunter to continue in the previously referenced City Manager, Directors and Executive Director's positions for a new three-year term and has negotiated an appropriate contract for such services for Council consideration and approval this evening.

## Background

In December of 2022, the City/Successor Agency/Successor Housing Agency/Housing Authority (collectively "City") was compelled to review its options for the recruitment of an individual to fill the position of City Manager. (In Soledad, the City Manager also serves as the Director of the Successor Agency to the Soledad Redevelopment Agency, Director of the Soledad Successor Housing Agency,

and the Executive Director of the Soledad Housing Authority.) After a comprehensive recruitment process, the City selected Megan Hunter to fill all of the aforesaid positions. Hunter has now completed her first two-year term and both the City and Hunter wish to extend their working relationship. The Agreement, which had an expiration date of May 15, 2025, was extended by Council action through August 31 in order to allow adequate time to complete Hunter's performance evaluation and negotiate a new employment agreement.

**Review & Analysis**

After deliberation, the City Council directed Staff to prepare an Employment Agreement with Hunter to continue service and duties for the aforesaid positions for a new three-year term. The new Agreement is quite similar to the previous Agreement, with modification to compensation by CPI and a stepped increase in severance payments. The Agreement will also be retroactive to May 15, 2025, the date that Hunter's previous agreement technically would have been terminated. The Agreement is before the City Council this evening for approval.

**Financial Considerations**

The new salary for the City Manager and related positions has been set at $246,974.00 annually. Funding for the position comes primarily from the General Fund, with a small portion of compensation coming from Enterprise and Successor Agency funds. The new 2025-2026 Budget provides adequate funds for Hunter's new compensation and benefits.

**Alternatives**

1. Adopt the proposed resolution.
2. Do not adopt the proposed resolution and provide staff with direction.

**Planning/CEQA**

Consideration and approval of the proposed Employment Agreement is exempt from the California Environmental Quality Act ("CEQA"). Said action is not a "project" within the meaning of Section 15378 of the State CEQA Guidelines since there is no potential for the action to result in a direct or indirect physical change to the environment.

**Public Notice Requirements**

None.

Attachment(s):
Resolution No. 6275
Exhibit A

**RESOLUTION NO. 6275**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD/CITY COUNCIL AS BOARD OF THE SUCCESSOR AGENCY TO THE SOLEDAD REDEVELOPMENT AGENCY/SOLEDAD SUCCESSOR HOUSING AGENCY BOARD/SOLEDAD HOUSING AGENCY BOARD APPROVING AN EMPLOYMENT AGREEMENT FOR CITY MANAGER/SUCCESSOR AGENCY DIRECTOR/SUCCESSOR HOUSING AGENCY DIRECTOR/HOUSING AGENCY EXECUTIVE DIRECTOR SERVICES WITH MEGAN HUNTER**

**WHEREAS**, after a thorough recruitment effort for a new City Manager in 2023, that included the solicitation of applications, review and ranking of applications, two sets of interviews and background checks for a large number of potential candidates, the Council selected and entered into a two-year Employment Agreement with Megan Hunter ("Hunter") for City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director services; and

**WHEREAS,** Hunter has completed her two-year employment term to the satisfaction of the Council and agency/authority boards and the aforesaid entities desire to enter into a new contract with Hunter for continued services; and

**WHEREAS**, the City is pleased to announce that it has reached an agreement with Hunter to continue work in the City Manager, Directors and Executive Director's positions for a new three-year term and has negotiated an appropriate contract for such services.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Soledad, the City Council as the Board of the City of Soledad as Successor Agency to the Soledad Redevelopment Agency, the Board of the Successor Housing Agency, and the Board of the Soledad Housing Authority, that the "Employment Agreement" between said entities and Megan Hunter, a copy of which is attached hereto as **Exhibit "A"** and by this reference incorporated herein, is hereby approved. The Mayor/Chair/President/President is hereby authorized to execute said Agreement on behalf of the City/Successor Agency/Successor Housing Agency/Housing Authority.

**BE IT FURTHER RESOLVED**, that pursuant to Soledad Municipal Code Section 2.08.060 L. Megan Hunter shall serve ex officio as the City Clerk and shall execute the duties and responsibilities of such office with the right to delegate said duties and responsibilities to a deputy or deputies as needed.

**BE IT FURTHER RESOLVED** that Staff is hereby directed to place an executed copy of the Agreement in Ms. Hunter's personnel file.

**PASSED AND ADOPTED** by the City Council/City Council Acting as Successor Agency of the Soledad Redevelopment Agency/Board of the Soledad Successor Housing Agency/Board of the Soledad Housing Authority at a regular meeting held on the 20th of August, 2025, by the following vote:

**AYES**, and in favor thereof, Council Members/Successor Agency Members/Successor Housing Agency Members/Housing Authority Members:

**NOES**, Council Members/Successor Agency Members/Successor Housing Agency Members/Housing Authority Members:

**ABSTAIN**, Council Members/Successor Agency Members/Successor Housing Agency Members/Housing Authority Members:

**ABSENT**, Council Members/Successor Agency Members/Successor Housing Agency Members/Housing Authority Members:

_____
Anna M. Velazquez,
Mayor/Chairperson/Director/Director

Attest:

_____
Darlene Noriega
City/Agency/Agency/Authority Deputy Clerk

Exhibit A

**EMPLOYMENT AGREEMENT**
**CITY MANAGER/SUCCESSOR AGENCY DIRECTOR/SUCCESSOR HOUSING AGENCY DIRECTOR/**
**HOUSING AUTHORITY EXECUTIVE DIRECTOR**

**THIS AGREEMENT** (the "Agreement") is made by and between the CITY OF SOLEDAD, a municipal corporation, hereinafter called "CITY," the City of Soledad as the Successor Agency to the Soledad Redevelopment Agency, hereinafter called "SUCCESSOR AGENCY," the Soledad Successor Housing Agency, hereinafter called "SUCCESSOR HOUSING AGENCY," and the Soledad Housing Authority, hereinafter called "HOUSING AUTHORITY," hereinafter collectively called "EMPLOYER," and Megan Hunter, hereinafter called "Hunter." This Agreement shall have a retroactive effective date of May 15, 2025. In consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Employment.** EMPLOYER hereby appoints Hunter as City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director, and Hunter hereby accepts said appointment upon the terms and conditions hereinafter set forth.

2. **Term.** The term of this Agreement shall commence on May 15, 2025, and shall continue for a term of three (3) years, until May 15, 2028, or until terminated as set forth in Paragraph 13. Notwithstanding said "term," the parties recognize and affirm that: 1) Hunter is an at-will employee whose employment may be terminated by EMPLOYER with or without cause; 2) there is no express or implied promise made to Hunter for any form of continued employment; and 3) this Agreement is the sole and exclusive basis for the employment relationship between Hunter and EMPLOYER.

   If the Agreement has not been terminated pursuant to Paragraph 13.A, and EMPLOYER has not provided Hunter with notice of its intent not to extend or renew the Agreement per paragraph 13.B, the parties agree to engage in good-faith negotiations to either extend or enter into a new Employment Agreement at least ninety (90) days before this Agreement's expiration date.

3. **Duties.** Hunter's duties under this Agreement shall be those assigned to the office of City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director by the general laws of the State of California, by City Ordinance (Municipal Code Chapter 2.08), as from time- to-time amended, by the provisions of AB 1x26 and applicable provisions of the Health and Safety Code, by other ordinances and resolutions of the City/Successor Agency/Successor Housing Agency/Housing Authority, and by City Council/Successor Agency Board/Successor Housing Agency Board/Housing Authority Board direction. Hunter shall devote as much time to said duties as shall be required for their proper performance, regardless of the number of hours involved. Upon direction from EMPLOYER, Hunter shall have the authority to enter into and sign documents on behalf of the City of Soledad, the City of Soledad acting as Successor Agency for the Soledad Redevelopment Agency, the

Soledad Successor Housing Agency, and on behalf of the Soledad Housing Authority. Additionally, Hunter's duties shall include attendance at City-sponsored events and community gatherings with residents and partners, including but not limited to parades, ribbon-cuttings and opening ceremonies.

In order to facilitate the foregoing duties, Hunter shall have the authority to enter into contracts on behalf of EMPLOYER on an administrative basis in an amount up to but not to exceed Fifty Thousand Dollars ($50,000.00). Hunter shall report all contracts entered into in the amount of Five Thousand Dollars ($5,000.00) or greater in her weekly City Manager's Reports to the City Council and all expenditures shall be shown on the City warrant lists presented for Council review and approval at regular Council meetings.

**4. Salary and Benefits.**

A. For all services to be rendered by Hunter under this Agreement, EMPLOYER shall pay Hunter Two Hundred and Forty-Six Thousand, Nine Hundred Seventy-Four Dollars ($ 246,974.00) per year. Salary shall be payable in equal bi-weekly installments. This base salary shall be automatically adjusted by 3% at the commencement of Year 2 of the term of this Agreement. Prior to the commencement of Year 3 of the term of this Agreement, EMPLOYER and Hunter agree to review the base salary for a possible increase based on EMPLOYER's fiscal health and Hunter's performance. Notwithstanding, no Year 3 salary increase is promised or guaranteed by this Year 3 negotiation commitment.

B. A portion of Hunter's total compensation may be paid from the SUCCESSOR AGENCY/SUCCESSOR HOUSING AGENCY budget. Said sum will be based on the actual proportion of Hunter's time spent on SUCCESSOR AGENCY/SUCCESSOR HOUSING AGENCY duties and will be paid from SUCCESSOR AGENCY/SUCCESSOR HOUSING AGENCY funds on a pro-rata basis. Payment from SUCCESSOR AGENCY/SUCCESSOR HOUSING AGENCY funds will not cause Hunter's compensation to exceed that established in Subsection 4.A.

C. Hunter shall be entitled to participate in the CITY's retirement plan, medical, dental and vision plans, and shall also be entitled to participate in the CITY'S Life, ADD&D and LTD insurance programs. Hunter agrees to pay the entire 7% employee's share of the applicable PERS contribution.

D. Upon execution of a "Cardholder Agreement," Hunter shall be entitled to obtain a city credit card. The credit card will be subject to the terms and conditions of the City's "Credit Card Utilization Policy," as set forth in Administrative Order No. 4000-14. For purposes of interpretation and administration of said policy, the City Council shall be defined as the "Purchasing Officer."

E. Any request for a change to the foregoing benefits must be made through negotiation with EMPLOYER, and only at the time of the Annual Job Performance Evaluation as set forth in Paragraph 9.

F. In order to avoid issues associated with salary compaction, Hunter's salary will be subject to periodic adjustment to maintain a 5% differential between her compensation and the compensation of the next highest salaried City employee.

G. During the term of this Agreement, EMPLOYER agrees to make a total annual contribution in an amount equal to 5% of Hunter's salary into an ICMA deferred compensation plan.

**5. Extent and Quality of Services.** Hunter shall devote her full time, attention and energies to his duties hereunder, and while so employed shall not engage in any other business activity whatsoever, directly or indirectly, either alone or as a partner, employee or agent of another person, firm or corporation; provided, that nothing in this section shall be construed to prevent Hunter from making business investments that will not require any service on her part. With the exception of the purchase of a home, Hunter shall be prohibited from owning or having joint ownership of property within the City, and/or engaging in the development of the same, while employed as City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director. Hunter shall perform her duties to the best of her ability in accordance with the highest professional and ethical standards of the profession and shall comply with all general rules and regulations established by EMPLOYER.

The Parties recognize that Hunter is currently a resident of a neighboring City and plans to continue to live outside of the Soledad's borders. EMPLOYER has expressed its strong desire to have its City Manager live within the City but is willing to accept extra-territorial residency as long as the location and distance of Hunter's residence does not adversely impact the provision of her services and duties as set forth in this Agreement.

**6. Vacation-Sick Leave-Administrative Compensatory Time Off-General Leave.** Hunter shall be allowed twenty (20) working days of vacation time each year, with pay, computed from the effective date herein and accrued at the rate of 13.3 hours per month. Hunter shall be entitled to all leave benefits not in conflict with the language set forth herein, as provided and administered to all Executive Management Employees in the "City of Soledad Personnel Rules and Regulations" in effect on the effective date of this Agreement. Such benefits shall include, but not be limited to, sick leave, bereavement leave, emergency family leave, and sick leave buyback. However, Hunter shall not be entitled to any amendments to such benefits as may be made from time to time by Council action after execution of this Agreement. Any change to such benefits must be made through negotiation with EMPLOYER, and only at the time of the Job Performance Evaluation set forth in Paragraph 9.

In light of the fact that Hunter must devote a great deal of time outside of normal office hours to the business of EMPLOYER, Hunter shall also be entitled to eighty (80) hours

of administrative leave per year, allocated in one lump sum on July 1 of each calendar year, which shall be used to supplement regular compensation for hours spent fulfilling Hunter's duties. All such leave must be used prior to or within thirty (30) days of June 30 of each year in which it is accrued. Hunter shall not have the right to cash out or have EMPLOYER buy back administrative leave.

Hunter shall generally be expected to be available in City Hall from 8:30 a.m. to 5:00 p.m., Monday through Friday, but shall be allowed to establish an appropriate work schedule upon providing the Council with notice of the same. Hunter shall be responsible for notifying the Council, via electronic mail or telephone, of the use of vacation and/or any form of leave prior to the commencement of her absence.

7. **Automobile.** In recognition of the fact that Hunter will be required to use her personal automobile for EMPLOYER's business during the life of this Agreement, EMPLOYER shall provide Hunter a monthly automobile allowance of Five Hundred Dollars ($500.00). Said allowance will be issued in increments every two weeks in coordination with the City's salary schedule.

8. **Expenses- Dues and Subscriptions.** EMPLOYER agrees to reimburse Hunter for all travel expenses and conference fees for annual League of California Cities meetings and annual International City/County Management Association meetings.

   All other expenses incurred by Hunter in the performance of her official duties shall be reimbursed in accordance with applicable City/Successor Agency/Successor Housing Agency/Housing Authority policies.

   Upon City Council/Successor Agency Board/Successor Housing Agency Board/Housing Agency Board approval through the budget process, EMPLOYER shall pay a reasonable amount annually for Hunter's dues and subscriptions to professional organizations related to municipal management, and membership dues and related fees for local and regional community organizations. Where possible, requests for such amounts shall be made by Hunter on an annual basis at or around the time of consideration and approval of the City/Agency fiscal year budget.

9. **Review of Job Performance.** EMPLOYER, acting through the City Council, shall review and evaluate Hunter's performance on an annual basis, commencing the process no later than April of each year of the term of this Agreement. Each evaluation shall be for the purpose of discussing Hunter's general performance and progress/completion of Council established goals and milestones. Said discussions shall include successes, unanticipated impediments to completion, and possible EMPLOYER realignment of priorities for established goals and milestones. The results of these meetings shall be reduced to writing in a form approved by the City Council and furnished to Hunter. Thereafter, Hunter shall be given the opportunity to provide comment on the evaluation results. All such information shall be kept confidential by the parties and shall be used by said parties only for the purpose of improving the employment relationship or for the purpose of exercising rights under the terms of this Agreement. Nothing in this

paragraph shall be interpreted as prohibiting the Council from meeting with Hunter outside of the established schedule to discuss performance-related issues.

**10. Computer- Telephone-Telecommunications.** EMPLOYER agrees to provide a portable computer and software for Hunter's exclusive use at home or in the field. EMPLOYER will also provide Hunter with a cellular telephone. Such equipment shall remain the property of EMPLOYER, and upon Hunter's departure, shall be returned by Hunter to EMPLOYER. Hunter is expected to comply with all City rules, regulations and policies concerning the use and care of City-issued electronic communications equipment. Telecommuting will not be allowed unless ordered by federal, state or local order or upon preapproval by the City Council.

**11. Indemnification.** EMPLOYER shall defend, save harmless, and indemnify Hunter against any tort, professional liability claim or demand or other legal action arising out of an alleged act or omission occurring in the performance of Hunter's duties as City Manager/Successor Agency Director/Successor Housing Agency Director/Housing Authority Executive Director in accordance with the provisions of California Government Code Section 825, and provide a defense in accordance with Government Code Section 995. Hunter's conviction for any felony or misdemeanor involving moral turpitude shall be a basis for exemption from this indemnification. EMPLOYER may compromise and settle any such claim or suit and pay the amount of any settlement or judgment therefore.

**12. Bonding.** EMPLOYER shall bear the full cost of any fidelity or other bond required under any law or ordinance.

**13. Termination.**

A. Termination Prior to Expiration of Term. This Agreement may be terminated prior to the expiration of the term specified in Paragraph 2 above in any one of the following ways:

i. By mutual agreement of the parties hereto, expressed in writing; or

ii. By Hunter, upon giving EMPLOYER not less than ninety (90) days' prior written notice of her election to terminate; or

iii. By EMPLOYER (by affirmative vote of at least three (3) City Council/Successor Agency Board/Successor Housing Agency Board/Housing Authority Board members), for cause, arising from a willful breach of duty or habitual neglect of duty of Hunter, by Hunter's conviction of a crime involving moral turpitude, or for any conduct by Hunter which makes it impossible or impracticable for her to perform her duties hereunder, or that seriously impedes EMPLOYER's operations. Hunter shall not have any right to appeal or hearing for termination pursuant to this section; or

iv. By EMPLOYER (by affirmative vote of at least three (3) City Council/Successor Agency Board/Successor Housing Agency Board/Housing Authority Board members), without cause, upon giving Hunter written notice of termination. Upon termination and execution of a complete release and waiver of all claims and causes of action, Hunter shall be paid forthwith a sum equal to her salary for a period of seven (7) months if terminated in Year 1 of the Agreement, eight (8) months if terminated in Year 2 of the Agreement, and nine (9) months if terminated in Year 3 of the Agreement. Hunter shall not have any right to appeal or hearing for termination pursuant to this section.

Notwithstanding the foregoing, after execution of this Agreement, Hunter may not be removed from office without cause pursuant to this provision during or within a period of one hundred eighty (180) days succeeding any general municipal election held in the City at which a new city council member is elected. However, this prohibition shall not be applicable to the Council's election to not renew or extend this Agreement as set forth in Subsection B of this Section 13.

B. Election Not to Renew or Extend Agreement. Should EMPLOYER elect not to extend or renew this Agreement, EMPLOYER shall provide Hunter ninety (90) days' written notice prior to the Agreement's expiration date as established herein.

C. Notwithstanding the language set forth in Subsection A above, any severance amount paid pursuant to this Agreement shall be subject to the restrictions set forth in California Government Code Section 53260, which provides that the maximum amount of severance pay that EMPLOYEE may receive shall be the lesser of (i) twelve (12) months base salary; or (ii) base salary for the number of months remaining on the term of this Agreement. Additionally, any cash settlement related to termination of this Agreement received by Hunter from EMPLOYER shall be fully reimbursed to EMPLOYER if Hunter is convicted of a crime involving the abuse of her office or her position while employed by the City/Successor Agency/Housing Authority, pursuant to Government Code Section 53243.2.

**14. Compatibility with State Law.** This Agreement is made subject to all applicable laws of the State of California, specifically including but not limited to Section 34851, et seq. of the Government Code. In the event of any conflict between the provisions of this Agreement and any such state law, the provisions of said State law shall apply.

**15. Compatibility with Municipal Code.** Except as otherwise noted in this Agreement, the provisions of this Agreement are subject to the limitations contained in Chapter 2.08 of the Soledad Municipal Code, and in the event of any conflict between the provisions of this Agreement and Chapter 2.08, the provisions of Chapter 2.08 shall be controlling. Notwithstanding the foregoing, the notice provisions of Paragraph 11(b) above, for termination by employee (ninety days) shall prevail over the provisions of Section 2.08.120 of the Soledad Municipal Code (thirty days). Additionally, by execution of this Agreement, the provisions of Sections 2.08.130 and 2.08.140, which the Council intends

to consider for deletion from the Soledad Municipal Code, shall be considered null and void and of no further effect to the employment secured by this Agreement.

**16. Miscellaneous.**

A. The text herein shall constitute the entire Agreement between the parties. The Agreement may not be modified, except by written agreement executed by both parties.

B. If any provision or any portion thereof contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

C. The parties agree that any ambiguity in this Agreement shall not be construed or interpreted against, or in favor of, either party.

D. In the event of litigation per the terms of this Agreement, the prevailing party shall be entitled to attorneys' fees and cost.

IN WITNESS WHEREOF, said parties have executed this Agreement on the ___ day of August. 2025.

By _____
Megan Hunter

**CITY OF SOLEDAD**

By_____
Anna Velazquez, Mayor

**CITY OF SOLEDAD AS SUCCESSOR AGENCY TO THE SOLEDAD REDEVELOPMENT AGENCY**

By_____
Anna Velazquez, Chair

**CITY OF SOLEDAD SUCCESSOR HOUSING AGENCY**

By_____
Anna Velazquez, Director

**CITY OF SOLEDAD HOUSING AUTHORITY**

By_____
Anna Velazquez, Director

**ATTEST**:

_____
Deputy City Clerk

**APPROVED AS TO FORM:**

_____
City Attorney

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6277, A Resolution of the City Council of the City of Soledad Approving and Authorizing the Execution of a Purchase and Sale Agreement Between the City of Soledad and Hygelund Diana ET AL for the Property Located at 1232 Monterey for the Purchase Price of $300,000 Plus Closing Costs and Authorizing the Use of up to $310,000 from the Park Impact Fee Fund**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

## Recommendation

Staff recommends that the City Council consider and adopt Resolution No. 6277, "A Resolution of the City Council of the City of Soledad Approving and Authorizing the Execution of a Purchase and Sale Agreement Between the City of Soledad and Hygelund Diana ET AL for the Property Located at 1232 Monterey for the Purchase Price of $300,000 Plus Closing Costs, and Authorizing the Use of up to $310,000 from the Park Impact Fee Fund."

## Executive Summary

The property at 1232 Monterey Street, adjacent to Vosti Park presents a unique opportunity for the City of Soledad to expand the park. Its prime residential location also makes it a potential site for affordable housing, which could help the City meet its Regional Housing Needs Allocation (RHNA) requirements. While the building on the property is dilapidated and will require demolition, the site's location makes it ideal for redevelopment. At present, there is no set redevelopment plan, and the most immediate and apparent benefit would be the expansion of Vosti Park. For this reason, the City will use park impact fees to fund the acquisition. Should staff later identify a viable housing project for the site and the City Council approve it, the park impact fees will be reimbursed accordingly.

## Background

The property located at 1232 Monterey Street in Soledad has been intermittently listed for sale since 2024. That year, the property owners met with City staff and expressed interest in selling the property to the City; however, after receiving an outside offer, the discussion was tabled. In May 2025, City staff learned that the property was again on the market and reinitiated contact with the owners.

On May 20, 2025, the City completed an appraisal, which valued the property between $290,000 and $300,000. On June 18, 2025, City staff presented the appraisal in Closed Session, at which time the City Council directed staff to negotiate a purchase at the lowest appraised value. During negotiations, the property owners disclosed that they had received a higher offer and countered with a request for the highest appraised value of $300,000, in addition to having the City pay all closing costs. City staff returned to the City Council in Closed Session on August 8, 2025, to present this counterproposal and receive further direction.

**Review & Analysis**

The acquisition of 1232 Monterey Street offers the City a unique opportunity to expand the adjacent Vosti Park, providing additional parkland and the potential for new community amenities. The property is ideally located next to the existing Vosti Park, making it well suited for recreational purposes that can serve a broad cross-section of the community. The current structure on the parcel, an aging home in severe disrepair, would require demolition, allowing the site to be fully integrated into the park and designed to meet community needs.

While the City's immediate focus is on securing the property for park expansion, staff continues to pursue additional funding sources and partnerships for other community-benefiting uses, such as affordable housing development. If dedicated housing development funds are successfully secured in the future, the City could consider redirecting the property toward a housing project. In such a scenario, the new funding source would reimburse the Park Impact Fees Fund for the original purchase, ensuring no net loss to the park system.

Given the absence of confirmed housing development funding at this time, staff recommends moving forward with the purchase using Park Impact Fee funds. This approach ensures the property is secured now for public benefit while preserving flexibility for alternative uses should viable funding and project partnerships emerge in the future. The estimated transaction costs include the $300,000 purchase price and approximately $9,000 in closing costs, based on three percent of the sales price.

The City will have a 30 day escrow period to conduct soil testing, clear any liens on the title, and obtain a quotation for demolition. If the City uncovers any liens, hazardous materials or environmental conditions that were not anticipated, the City will withdraw from escrow and will not proceed with the purchase.

**Financial Considerations**

The City is proposing to use $300,000 for the purchase price plus approximately $9,000 in closing costs from the Park Impact Fee Fund to cover the total acquisition expenses. The FY 25/26 Budget allocation $350,000 for this purchase including up to $40,000 in funds for demolition.

**Alternatives**

- Adopt the proposed Resolution and authorize the City Manager to execute the Purchase and Sale Agreement; or
- Disapprove or take no action on a Purchase and Sale Agreement, which is not recommended as the City would lose an opportunity to provide significant Vosti Park expansion, or other community benefit, on one of the few remaining infill sites.

**Planning/CEQA**

The proposed acquisition of 1232 Monterey and demolition of dilapidated, unsafe structures for either a park or housing is Categorically Exempt from Class 32 pursuant to Section 15332 (Infill) of the California Environmental Quality Act (CEQA) because it meets the following conditions:

a. The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with the applicable zoning designation and regulations.
b. The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses.
c. The project site has no value as a habitat for endangered, rare, or threatened species.
d. Approval of the project would not result in any significant effects relating to traffic, noise, air, or water quality.
e. All required utilities and public services can adequately serve the site. The property is not included on the Cortese List as a hazardous waste site.
f. The structures to be demolished (a house and a shed) were built in 1947, have been significantly altered, and are structural unsound. These buildings are not listed as historic resources, nor meet the eligibility requirements to be listed, and therefore, the demolition does not cause a substantial adverse change in the significance of a historical resource. Moreover, given the dilapidated nature of the buildings, not demolishing them would pose a safety hazard.

**Public Notice Requirements**

None.

Attachment(s):
Resolution No. 6277
Exhibit A
Attachment 1 - Appraisal

**RESOLUTION NO. 6277**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AND AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF SOLEDAD AND HYGELUND DIANA ET AL FOR THE PROPERTY LOCATED AT 1232 MONTEREY STREET FOR THE PURCHASE PRICE OF $300,000 PLUS CLOSING COSTS, AND AUTHORIZING THE USE OF UP TO $310,000 FROM THE PARK IMPACT FEE FUND**

**WHEREAS,** the property located at 1232 Monterey Street, Soledad, California, Assessor's Parcel Number 022-042-015-000 (the "Property"), has been identified as a strategic opportunity for the City to either expand the adjacent Vosti Park or develop affordable housing to help meet the City's Regional Housing Needs Allocation (RHNA) obligations; and

**WHEREAS,** on May 20, 2025 the property was appraised at a fair market value between $290,000 and $300,000, and is currently in poor structural condition requiring demolition; and

**WHEREAS,** City staff has negotiated with the property owners, Hygelund Diana ET AL, for the purchase of the Property for the appraised value of $300,000, plus closing costs, and has prepared a Purchase and Sale Agreement in substantial form and content, attached hereto as **Exhibit A**; and

**WHEREAS**, the location of the property allows to be fully integrated into Vosti Park and for development of additional parkland and amenities; and

**WHEREAS,** the City is also engaged in ongoing efforts to secure additional funding for community-benefiting uses such as affordable housing development, and if such dedicated housing funds are secured in the future, the City may consider an alternative use of the Property for housing; and

**WHEREAS,** in the event the Property is used for a project other than park expansion, any new funding source shall reimburse the Park Impact Fee Fund for the full acquisition cost and closing expenses; and

**WHEREAS,** the negotiated purchase price is $300,000, plus estimated closing costs of approximately $9,000, for a total of up to $310,000; and

**WHEREAS,** City staff recommends acquiring the Property using Park Impact Fee funds at this time to secure the site for public benefit while maintaining flexibility for potential future uses should other funding sources become available.

**NOW THEREFORE, BE IT HEREBY JOINTLY RESOLVED** by the City Council of the City of Soledad, as follows:

1. The City Council finds that the proposed acquisition of 1232 Monterey and demolition of dilapidated, unsafe structures for either a park or housing is Categorically Exempt from

Class 32 pursuant to Section 15332 (Infill) of the California Environmental Quality Act (CEQA) because it meets the following conditions:

a. The project is consistent with the applicable general plan designation and all applicable general plan policies and with applicable zoning designation and regulations.
b. The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses.
c. The project site has no value as a habitat for endangered, rare, or threatened species.
d. Approval of the project would not result in any significant effects relating to traffic, noise, air, or water quality.
e. All required utilities and public services can adequately serve the site. The property is not included on the Cortese List as a hazardous waste site.
f. The structures to be demolished (a house and a shed) were built in 1947, have been significantly altered, and are structurally unsound. These buildings are not listed as historic resources, nor meet the eligibility requirements to be listed, and therefore, the demolition does not cause a substantial adverse change in the significance of a historical resource. Moreover, given the dilapidated nature of the buildings, not demolishing them would pose a safety hazard.

2. The City Council hereby approves the Purchase and Sale Agreement with Hygelund Diana ET AL, in substantial form and content as attached hereto as Exhibit A, for the purchase of the Property located at 1232 Monterey Street for the amount of $300,000 plus closing costs.

3. The City Manager is authorized to execute the Purchase and Sale Agreement, subject to final form approval as to form and content by the City Manager and City Attorney, and to take all necessary actions to effectuate the purchase, including the opening of escrow with First American Title Company and the execution of all related documents.

4. The City Council authorizes the use of up to $310,000 from the Park Impact Fee Fund to cover the purchase price and closing costs, with the understanding that if the property is subsequently used for a different community benefit, such as housing, the Park Impact Fee Fund will be reimbursed.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 20th day of August 2025 by the following vote:

**AYES**, and in favor thereof, Council Members:

**NOES**, Council Members:

**ABSENT**, Council Members:

**ABSTAIN**, Council Members:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

**Exhibit A**

# AGREEMENT BETWEEN HYGELUND DIANA ET AL AND THE CITY OF SOLEDAD FOR PURCHASE AND SALE OF REAL PROPERTY AND ESCROW INSTRUCTIONS

This Agreement for Purchase and Sale of Real Property and Escrow Instructions ("**Agreement**") is made by and between Hygelund Diana ET AL a California *[_____]* ("**Seller**") and the City of Soledad, a California municipal corporation in the State of California ("**Buyer**" or "**City**") and is dated for reference as of August ___, 2025, and effective as of the date of its execution by Buyer ("**Effective Date**"). Buyer and Seller are collectively referred here as the "**Parties**" and individually as a "**Party**."

## RECITALS

**WHEREAS**, Seller is a California *[_____]* and the owner of that certain real property located at 1232 Monterey Street, Soledad, CA 93960-2921 and currently identified by Assessor's Parcel Number 022-042-015-000, which is more particularly described in **Exhibit A,** attached hereto ("**Property**"); and

**WHEREAS**, the Property has been appraised to have a fair market value between $290,000 (TWO HUNDRED NINETY THOUSAND AND NO/100 DOLLARS) to $300,000 (THREE HUNDRED THOUSAND AND NO/100 DOLLARS); and

**WHEREAS**, on July 24, 2025, the Parties, through their officers, affiliates, and/or agents, agreed to prepare a Purchase Sales Agreement in the amount of $300,000 (THREE HUNDRED THOUSAND AND NO/100 DOLLARS); and

**WHEREAS**, on *[Date]*, Buyer deposited with [*Title Company]* in *[Location]*, California the amount of [*$10,000.00] (TEN THOUSAND AND NO/100 DOLLARS*) as an earnest money deposit ("**Earnest Money Deposit**") to be applied toward the Purchase Price (as defined below) for the Property; and

**WHEREAS**, Seller desires to sell the Property to Buyer and Buyer desires to purchase the Property from Seller on the terms and conditions contained in this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein and for good and valuable consideration, the receipt of which is hereby acknowledged, Seller and Buyer agree as follows:

1. Purchase and Sale

Seller agrees to sell to Buyer, and Buyer agrees to purchase from Seller, the Property, and all improvements and structures situated on, and appurtenances to, the Property owned by Seller, including and without limitation, all of Seller's rights, title and interest in and to all easements or rights-of-way, all development rights, air rights, mineral rights, water and water rights relating to the Property, for the Purchase Price (as defined below).

As used herein, the "**Purchase Price**" shall mean THREE HUNDRED THOUSAND AND NO/100 DOLLARS ($300,000.00).

2. Conveyance of Property by Seller

Seller agrees to convey the Property to Buyer by duly executed and acknowledged grant deed, identical or substantially similar to that set forth in **Exhibit B**, attached hereto (the "**Grant Deed**"), at the [*Title Company]*, *[Address]*, California *[zip code]* ("**Title Company**") no later than two (2) business days before the Closing Date (as defined below).

3. Title to Be Conveyed

Seller agrees that fee simple title to the Property shall be conveyed by the Grant Deed, from Seller to Buyer. Seller agrees that such title shall be free and clear of any and all conditions, restrictions, reservations, liens, encumbrances, assessments, easements (recorded and unrecorded), deeds of trust, mortgages, and any clouds or defects in title, except as expressly permitted herein.

4. Agreement as to Escrow Instructions

4.1. The Parties agree to provide escrow instructions to the Title Company consistent with this Section.

No later than five (5) business days after the Effective Date of this Agreement, Buyer will open an escrow account with the Title Company, deliver a fully executed copy of this Agreement to the Title Company, and cause the Earnest Money Deposit to be placed into the escrow account. The Earnest Money Deposit shall be fully refundable to Buyer except in the event that this Agreement is terminated by Seller following a default by Buyer of its obligations under this Agreement. In the event the Parties consummate the purchase and sale of the Property pursuant to this Agreement, the Earnest Money Deposit, plus any interest earned thereon, shall be applied to the Purchase Price payable by Buyer on the Closing Date.

4.2. Escrow shall close on or before thirty days after the Effective Date of this agreement (the "**Closing Date**"). Notwithstanding the foregoing date, the close of escrow shall not occur unless the conditions set forth in this Agreement have been satisfied or waived. If any of such conditions have not been satisfied or waived on or before the Closing Date, this Agreement and the escrow may be extended by agreement of the Seller and Buyer. Such agreement to extend this Agreement and escrow shall be in writing. If there are any conditions that have not been satisfied or waived, and there is no mutual agreement of the Seller and Buyer to extend escrow, then the Agreement shall terminate; provided, however that such termination shall not affect any claims that either Party may have against the other for any breach of this Agreement.

4.3. Any delinquent taxes on the Property shall be paid in full by Seller on or before the close of escrow. Taxes not yet delinquent, and all other items that are customarily prorated in transactions of this nature, shall be prorated and adjusted between Seller and Buyer as of the Closing Date. For purposes of calculating prorations, Buyer shall be deemed to be in title to the Property for the entire day upon which the close of escrow occurs. All such prorations shall be made on the basis of the actual number of days of the month which shall have elapsed as of the Closing Date and based upon a thirty (30) day month and a three hundred sixty (360) day year.

4.4. No later than two (2) business days before the close of escrow, Buyer shall deposit with the Title Company: (i) an amount equal to the Purchase Price, less the Earnest Money Deposit and any interest earned on the Earnest Money Deposit, and (ii) closing costs, in immediately available funds. No later than two (2) business days before the close of escrow, Seller shall deposit with the Title Company a duly executed Grant Deed.

4.5. In closing escrow, the Title Company shall promptly undertake all of the following in the manner indicated:

4.5.1. Cause the Grant Deed to be recorded in the Office of the Recorder for the County of Monterey.

4.5.2. Disburse the Purchase Price to Seller in immediately available funds.

4.5.3. Disburse and deliver to such persons or entities any and all other funds and documents which Title Company is authorized or required to deliver or distribute pursuant to these, or any other escrow instructions.

5. Title Insurance

At the time of close of escrow and at no cost to Seller, Seller agrees to cause the Title Company to issue to Buyer with the conveyance of the Property, an Owner's Policy of Title Insurance with CLTA coverage, with Buyer named as the insured, in the amount of the Purchase Price, insuring Buyer's title to the Property is free and clear of any and all conditions, restrictions, liens, encumbrances, assessments, easements (recorded and unrecorded), taxes and any clouds or defects in title whatsoever (the "**Title Insurance Policy**"). Acceptance by Buyer of any such policy of insurance, whether such insurance complies with the requirements of this Section or not, shall not constitute a waiver by Buyer of its right to such insurance as is herein required of Seller, nor a waiver by Buyer of any rights of action for damages or any other rights which may accrue to Buyer by reason of the failure of Seller to convey title or to provide title insurance as required by this Agreement.

6. Costs

6.1. Buyer shall bear the cost of any documentary or transfer taxes and recording fees incidental to the conveying of the Property to Buyer, if any.

6.2. Buyer shall bear all escrow charges and closing costs.

6.3. If applicable, Seller shall bear the cost of any mortgage prepayment penalty.

6.4. Each Party shall be responsible for payment of the fees and expenses of its respective legal counsel relating to this Agreement and the transactions contemplated herein.

6.5. Any other closing costs, including the premium for the Title Insurance Policy, shall be paid by Buyer.

7. Removal of Seller's Personal Property

7.1. Prior to the close of escrow, Seller agrees to remove from the Property any items of personal property belonging to Seller.

8. Environmental Compliance

8.1. To the best of Seller's knowledge, the Property is not in violation of any applicable federal, state or local law, ordinance or regulation relating to the environmental conditions on, under or about the Property.

8.2. Seller represents and warrants that, to the best of Seller's knowledge and after due and diligent inquiry, during the time of Seller's ownership neither Seller nor any third party has used, generated, manufactured, produced, stored or disposed of on, under or about the Property any hazardous materials, as defined in **Exhibit C** ("**Hazardous Materials**").

8.3. Seller further represents and warrants that, to the best of Seller's knowledge, no proceeding, investigation or inquiry by any governmental authority with respect to the presence of Hazardous Materials on the Property or the migration of Hazardous Materials from or to other property, is in process, or about to commence, or has previously occurred, notwithstanding any investigation conducted by Buyer in conjunction with Buyer's purchase of the Property.

8.4. The obligations of this Section 8 shall survive the close of escrow and the recordation of the Grant Deed for the Property.

9. Indemnification

9.1. Seller hereby agrees to indemnify, defend and hold harmless Buyer and its officers, employees, contractors and agents from and against any and all claims, costs (including but not limited to attorney's fees), damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, as a direct or indirect result of:

(i) Any material misrepresentation made by Seller in this Agreement or any document, certificate, or exhibit given or delivered to Buyer or Title Company pursuant to or in connection with this Agreement;

(ii) Any material breach of, or material inaccuracy in any representation made by Seller in this Agreement; and

(iii) Any material breach of, misrepresentation or inaccuracy in any warranty, obligation or covenant made by Seller in this Agreement or in any of Seller's documents given or delivered to Buyer or Title Company pursuant to, or in connection with this Agreement.

(iv) For the purposes of Section 9.1(i), (ii) and (iii), a "material misrepresentation" is a misrepresentation by Seller that directly results in costs or damages to Buyer in excess of $5,000; a "material breach" is a breach by Seller that directly results in costs or damages to Buyer in excess of $5,000; and a "material inaccuracy" is an inaccuracy by Seller that directly results in costs or damages to Buyer in excess of $5,000.

9.2. Seller hereby agrees to indemnify, defend and hold harmless Buyer and its officers, employees, contractors and agents from and against any and all claims, costs (including but not limited to attorney's fees), damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, arising or accruing before the close of escrow, or arising from any act, conduct, omission, contract or commitment of the Seller (or any of Seller's agents or employees) at any time or times before the close of escrow, including, without limitation:

(i) All foreseeable and all unforeseeable consequential damages directly or indirectly arising out of the use, generation, storage, or disposal of Hazardous Materials by Seller; and

(ii) The cost of any required or necessary repair, cleanup, or detoxification and the preparation of any closure or other required plans, whether such

action is required or necessary prior to or following transfer of title to the Property, to the full extent that such action is attributable, to the presence or use, generation, storage, release, or disposal of Hazardous Materials on the Property by any person during Seller's ownership of the Property.

9.3. Indemnification by Buyer. Buyer hereby agrees to indemnify and hold harmless Seller and its officials, employees, and agents from and against any and all claims, costs, damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, arising on or after close of escrow as a direct or indirect result of Buyer's use, operation or ownership of the Property. The rights and obligations of this Section 9.3 will not extend to any of the Seller's assigns or successors-in-interest.

9.4. The obligations of this Section 9 shall survive the close of escrow and the recordation of the Grant Deed for the Property.

10. Seller's Representations and Warranties; Survival

10.1. The representations and warranties herein by Seller are made to the best of its knowledge. Other than the representations and warranties contained in Section 8 above and 10.2 below, Buyer acknowledges that it is not relying on any representation, warranty or statement of Seller in purchasing the Property.

10.2. Subject to the provisions of Section 10.1, Seller hereby represents and warrants to Buyer that the following facts are true and correct in regard to the Property as of the Effective Date, unless Buyer is otherwise notified by Seller in writing:

(i) Seller has full right, title and authority to execute this Agreement and related title documents, to convey the Property to Buyer in accordance with this Agreement and to carry out Seller's obligations hereunder; and this Agreement constitutes the legal, valid, and binding obligation of the Seller, enforceable against the Seller by its terms.

(ii) Seller has secured, or will secure before close of escrow, all appropriate approvals and consents that are necessary to consummate the Agreement. The Title Company shall satisfy itself that that the Seller has the full right, power, and authority to execute this Agreement and to convey all right, title, and interest in the Property.

(iii) Seller is not a "foreign person" within the meaning of Internal Revenue Code section 1445.

(iv) No third party has any option or right of first refusal to acquire the Property or any interest therein.

(v) To the best of Seller's knowledge, no notice has been given of any threatened or pending action to establish an interest in the Property by any third party or of any proceeding which may result in the issuance of such notice and Seller is aware of no such notice or proceedings and there are no other existing claims, suits, actions or legal proceedings, pending or threatened, which may affect the Property or which would prohibit the sale of the Property to Buyer or prohibit Buyer's use and development of the Property.

(vi) To the best of Seller's knowledge, there are no liens or encumbrances on, or claims, covenants, conditions, restrictions, easements, right-of-way, assessments or other matters affecting or pending against the Property other than those specifically disclosed by Seller in this Agreement.

(vii) To the best of Seller's knowledge, there are no encroachments or improvements from adjoining land onto the Property or any part thereof nor from the Property onto adjacent land.

(viii) The Property is not in violation of any federal, state or local law, ordinance, regulation, order, or ruling relating to the industrial hygiene of or environmental conditions in, on, under, above, or about the Property, including but not limited to, soil, asbestos, and groundwater conditions, and no proceeding or inquiry by any governmental authority (including and without limitation to the California Regional Water Quality Control Board and the California Department of Toxic Substances Control) with respect to the presence of Hazardous Materials on the Property or the migration of Hazardous Materials from or to other property, is in progress, or about to commence or has previously occurred.

(ix) To the best of Seller's knowledge, there are no improvements required or planned by any governmental agency having jurisdiction over the Property, which may result in any charge being levied or assessed against the Property.

(x) There are no sums due, owing or unpaid for labor or materials furnished to the Property which might give rise to a mechanic's lien on the Property.

(xi) All of Seller's documents provided hereunder are correct and complete originals or copies and Seller knows of no inaccuracies set forth therein.

10.3 The continued validity of the representations and warranties described in this Agreement shall be a condition to Buyer's obligation to the close of escrow on the Property. Any failure of a condition shall give rise to Buyer's right to terminate this Agreement in addition to any other rights or remedies Buyer may have by reason of a breach by Seller under this Agreement. All of the representations and warranties set forth in this Agreement shall be deemed remade as of the close of escrow and shall survive the delivery and recordation of the Grant Deed.

11. Seller's Covenants

11.1. Seller shall not enter into any leases or any other contracts, or any amendments or modifications thereto, relating to the Property for a term or with obligations that may extend beyond the close of escrow, nor shall Seller enter into any contracts with respect to the Property outside the normal course of business conducted on the Property and Seller represents that none exist as of the date hereof. If applicable, Seller shall promptly pay Buyer all rents, if any, collected by Seller which are allocable to periods following the close of escrow.

11.2. Seller shall not cause or permit any encumbrance or lien to be placed on the Property or any interest or right therein following the Effective Date, including and without limitation to, easements, mortgages, or deeds of trust, whereby such rights or interests thereby granted could extend beyond the close of escrow.

11.3. Seller shall not make or permit any improvements to be made to the Property from the Effective Date until close of escrow, except as may be agreed in writing by the Parties.

11.4. Seller shall not demolish or remove any improvements or structures on the Property from the Effective Date until close of escrow, except as may be agreed in writing by the Parties. Buyer shall be responsible for the demolition and removal of any improvements and structures on the Property after the close of escrow.

11.5. Seller shall terminate as of the close of escrow all contracts, including and without limitation to, leases and service contracts relating to the Property, except as otherwise agreed in writing by Buyer and Seller.

12. Buyer's Representations and Warranties

12.1. Buyer represents and warrants to Seller that as of the Effective Date and as of close of escrow, Buyer is a California municipal corporation in good standing.

12.2. All of Buyer's documents provided hereunder are correct and complete originals or copies and Buyer knows of no inaccuracies set forth therein.

13. Conditions to Closing

13.1. Buyer's Conditions to Closing. In addition to the other terms and provisions of this Agreement which give Buyer the right to terminate this Agreement and the escrow created hereto, Buyer's obligation to purchase the Property from Seller shall be subject to the occurrence and/or satisfaction of the following conditions, or Buyer's written waiver thereto:

(i) No material damage, destruction or loss shall have been suffered with respect to the Property whether or not covered by insurance;

(ii) All documents related to the transactions contemplated in this Agreement shall be executed and delivered in accordance with the escrow instructions herein;

(iii) The Title Company shall be unconditionally prepared and committed to issue the Policy of Title Insurance consistent with the terms herein; and

(iv) Buyer has accepted the form and substance of each document being executed and delivered under this Agreement, including and without limitation to, the Grant Deed.

13.1.1. If any of the conditions set forth in this Section are not satisfied at the time specified herein, Buyer may elect to:

(i) Waive such conditions in writing;

(ii) Grant to Seller an extension of time in which to satisfy such conditions (such an agreement for an extension shall be in writing); or

(iii) Terminate this Agreement.

Any such election shall not prohibit Buyer from pursuing any rights or remedies set forth in this Agreement, at law or in equity.

14. Commissions

Buyer and Seller represent and warrant to one another that no broker, salesperson or finder has been engaged by them in connection with the transactions contemplated in this Agreement.

15. Survival

None of the obligations, terms or provisions in this Agreement which are expressly stated herein as surviving the close of escrow shall be merged into the Grant Deed, and the delivery and recordation of such Grant Deed shall not affect or impair such obligations or provisions.

16. Notices

Any notice which is required to be given hereunder, or which either party may desire to give to the other, shall be in writing and may be personally delivered or given by mailing the same by registered or certified mail, postage prepaid, and addressed as follows:

| **Buyer:** | **Seller:** |
|---|---|
| City of Soledad<br>Attn: Megan Hunter, Soledad City Manager<br>248 Main Street<br>P.O. Box 156<br>Soledad, CA 93960<br><br>With a copy to:<br><br>Jarvis Fay LLP<br>555 12th Street, Suite 1630<br>Oakland, CA 94607<br>Attn: Michael Rodriquez<br><br>Or to such other place as Buyer may designate by written notice. | _____<br>Attn: _____<br>*Address*<br>*Address*<br><br>With a copy to:<br><br>_____<br>_____<br>*Address*<br>*Address*<br>*Attn:* _____<br><br>Or to such other place as Seller may designate by written notice. |

17. Governing Law

This Agreement is made under and shall be governed by and interpreted in accordance with the laws of the State of California. Any action to enforce or interpret this Agreement shall be filed and heard in the Superior Court of Monterey County, California. In the event any litigation is initiated as a result of any controversy, claim or dispute relating to this Agreement or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

18. Counterparts

This Agreement may be executed in several counterparts each of which shall be deemed an original, but all of such counterparts shall constitute one such Agreement.

19. Waiver

The waiver by one Party of performance of any term, condition or covenant in this Agreement shall not invalidate this Agreement, nor shall it be deemed to be a waiver of any other term, condition or covenant in this Agreement.

20. Severability

If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision herein and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein, unless such invalidity, illegality or unenforceability materially affects the transactions contemplated in this Agreement or the ability of either party to perform its obligations under this Agreement. In such case, either Party may terminate this Agreement and escrow on written notice to the other Party given no later than ten (10) days after the Party giving such notice becomes aware of such invalidity, illegality or unenforceability.

21. Entire Agreement

This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between Seller and Buyer relating to the subject matter hereof. No subsequent agreement, representation or promise made by either Party hereto, or by or to any employee, officer, agent or representative of either Party shall be of any effect unless it is in writing and executed by the Party to be bound thereby. The terms of this Agreement shall not be modified or amended except by an instrument in writing executed by each of the Parties hereto.

22. Independent Legal Counsel

Each Party acknowledges that it had the opportunity to consult with independent legal counsel of its own choosing in connection with the negotiation and execution of this Agreement.

23. Assignment

Neither this Agreement nor any of the rights or obligations of Buyer hereunder shall be transferred or assigned by Buyer without the prior written consent of Seller, such consent shall not be unreasonably withheld.

24. Miscellaneous Provisions

24.1. Time is of the essence for each term and provision of this Agreement.

24.2. The headings and section titles of this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of any provisions of this Agreement and shall not be construed to affect the terms and provisions of this Agreement or the interpretation or construction of the terms and provisions of this Agreement.

24.3. All recitals, exhibits, and addenda referred to herein, and any exhibits or schedules which may from time to time be referred to in any duly executed amendment hereto, are by such reference incorporated herein and shall be deemed a part of this Agreement as if set forth fully herein.

24.4. This Agreement shall be interpreted and construed only by the contents hereof and there shall be no presumption or standard of construction in favor of or against either Party.

24.5. Unless stated otherwise, “day” or “days” as used herein shall mean calendar days. “Business day” or “business days” as used herein shall mean weekdays, excluding holidays.

24.6. The Parties agree to execute, acknowledge, if necessary, and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate and perform all of the terms, provisions and conditions of this Agreement and the transactions contemplated herein.

**[SIGNATURES TO FOLLOW ON NEXT PAGE]**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

**SELLER:**
**_____, a California**
**_____**

By: _____

Dated: _____, 2025

**BUYER:**
**City of Soledad, a California municipal corporation**

By: _____
Name: Megan Hunter
Title: City Manager

Dated: _____, 2025

APPROVED AS TO FORM:

By: _____
Michael Rodriquez, City Attorney

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**ACKNOWLEDGMENT**

STATE OF CALIFORNIA )
) ss.
COUNTY OF MONTEREY )

On_____, 20__, before me,_____, a Notary Public, personally appeared_____who proved to me on the basis of satisfactory evidence to be the person(s) whose names is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

## EXHIBIT A – LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SOLEDAD, COUNTY OF MONTERE, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

LOT 49 OF SUB A4 OF LOT 2 IN ASSRS MAP 1 SAN VINCENTE RO SUB F & P

APN: 022-042-015-000

**EXHIBIT B – GRANT DEED**

| | |
|---|---|
| **Recording Requested By And When Recorded Return To:**<br><br>City of Soledad, a California municipal corporation<br>248 Main Street<br>P.O. Box 156<br>Soledad, CA 93960<br><br>Attn: City Clerk | |

# GRANT DEED

EXEMPT FROM RECORDING FEES PER GOVERNMENT CODE §§6103, 27383

DOCUMENTARY TRANSFER TAX IS $0.00 (zero dollars) PER REVENUE & TAXATION CODE §1192 [government agency acquiring property interest]

**TITLE ORDER NO.:**
**ESCROW NO.:**
**APN:**

For valuable consideration, receipt of which is hereby acknowledged,

**GRANTOR** Hygelund Diana ET AL, a California _____,

hereby **GRANTS** to

**GRANTEE** City of Soledad, a California municipal corporation,

all of their rights, title and interests in and to that certain real property situated in the County of Monterey, State of California and currently identified by Assessor's Parcel Numbers: 022-441-016, and more particularly described in **Exhibit A** attached hereto and made a part hereof.

Hygelund Diana ET AL, a California _____.

By: _____
Title _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

**ACKNOWLEDGMENT**

STATE OF CALIFORNIA )
) ss.
COUNTY OF MONTEREY )

On_____, 20__, before me,_____, a Notary Public, personally appeared_____who proved to me on the basis of satisfactory evidence to be the person(s) whose names is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

**CERTIFICATE OF ACCEPTANCE**

**(Government Code § 27281)**

This shall certify that the CITY OF SOLEDAD, a California municipal corporation ("**GRANTEE**"), hereby accepts for public purposes the real property, or interest therein, described in the foregoing GRANT DEED, dated _____, 2025 from HYGELUND DIANA ET AL, a California _____ ( "**GRANTOR**"), and GRANTEE consents to the recordation thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025.

**GRANTEE**:

**CITY OF SOLEDAD**, a California municipal corporation.

By:_____

Megan Hunter

City Manager

## EXHIBIT C – HAZARDOUS MATERIALS

**"Hazardous Materials"** shall mean any and all (a) substances, products, by-products, waste, or other materials of any nature or kind whatsoever which is or becomes listed, regulated or addressed under any Environmental Laws, and (b) any materials, substances, products, by-products, waste, or other materials of any nature or kind whatsoever whose presence in and of itself or in combination with other materials, substances, products, by-products, or waste may give rise to liability under any Environmental Laws or any statutory or common law theory based on negligence, trespass, intentional tort, nuisance, strict or absolute liability or under any reported decisions of any state or federal court; and (c) any substance, product, by-product, waste or any other material which may be hazardous or harmful to the air, water, soil, environment or affect industrial hygiene, occupational, health, safety and/or general welfare conditions, including without limitation, petroleum and/or asbestos materials, products, by-products, or waste.

**"Environmental Laws"** shall mean and include all federal, state, and local laws, statutes, ordinances, regulations, resolutions, decrees, and/or rules now or hereinafter in effect, as may be amended from time to time, and all implementing regulations, directives, orders, guidelines, and federal or state court decisions, interpreting, relating to, regulating or imposing liability (including, but not limited to, response, removal, remediation and damage costs) or standards of conduct or performance relating to industrial hygiene, occupational, health, and/or safety conditions, environmental conditions, or exposure to, contamination by, or clean-up of, any and all Hazardous Materials, including without limitation, all federal or state superlien or environmental clean-up statutes.

**Attachment 1**

# APPRAISAL REPORT

# OF



1232 Monterey St
Soledad, CA 93960

## PREPARED FOR

n/a
City of Soledad
248 Main Street Soledad
CA 93960

## AS OF

05/20/2025

## PREPARED BY

Appraisal Associates of Monterey County, LLC
P. O. Box 828
Carmel Valley, CA 93924

Appraisal Associates of Monterey County, LLC
P. O. Box 828
Carmel Valley, CA 93924

05/26/2025

City of Soledad
248 Main Street Soledad
CA 93960

RE: n/a
1232 Monterey St
Soledad, CA 93960
File No. 25-100
Case No.

Dear Fenton & Keller Attorney at Law

In accordance with your request, I have personally inspected and prepared an appraisal report of the real property located at:

1232 Monterey St, Soledad, CA 93960

The purpose of this appraisal is to estimate the market value of the property described in the body of this appraisal report.

Enclosed, please find the appraisal report which describes certain data gathered during our investigation of the property. The methods of approach and reasoning in the valuation of the various physical and economic factors of the subject property are contained in this report.

An inspection of the property and a study of pertinent factors, including valuation trends and an analysis of neighborhood data, led the appraiser to the conclusion that the market value, as of 05/20/2025 is:

$ 290000-300000

The opinion of value expressed in this report is contingent upon the limiting conditions attached to this report.

It has been a pleasure to assist you. If I may be of further service to you in the future, please let me know.

Respectfully submitted,

Signature: 

Amy Nester

File No. 25-100
Case No.

# Exterior-Only Inspection Residential Appraisal Report

The purpose of this appraisal report is to provide the client with an accurate, and adequately supported, opinion of the market value of the subject property.

## SUBJECT

Property Address 1232 Monterey St | City Soledad | State CA | Zip Code 93960
Owner RAQUINIO RAY JULIO | Intended User City of Soledad | County Monterey
Legal Description ASSRS MAP 1 SAN VINCENTE RO SUB F & P OF LOT 49 OF SUB A4 OF LOT 2
Assessor's Parcel # 022-042-015-000 | Tax Year 2025 | R.E. Taxes $ 426.16
Neighborhood Name SAN VINCENTE | Map Reference L22G | Census Tract 111.03
Occupant [ ] Owner [ ] Tenant [X] Vacant | Special Assessments $ 0 [ ] PUD | HOA $ 0 [ ] per year [ ] per month
Property Rights Appraised [X] Fee Simple [ ] Leasehold [ ] Other (describe)
Intended Use Opinion of Value 05/20/2025
Client City of Soledad | Address 248 Main Street Soledad, CA 93960
Is the subject property currently offered for sale or has it been offered for sale in the twelve months prior to the effective date of this appraisal? [X] Yes [ ] No
Report data source(s) used, offerings price(s), and date(s). Listed 07/13/2024 MLS81973124 listed for $399,700 DOM 211 off market 03/01/2025. Relisted 04/30/2025 for $375,000

## CONTRACT

I [ ] did [ ] did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed.

Contract Price $ | Date of Contract | Is the property seller the owner of public record? [ ] Yes [ ] No | Data Source(s)
Is there any financial assistance (loan charges, sale concessions, gift or downpayment assistance, etc.) to be paid by any party on behalf of the borrower? [ ] Yes [ ] No
If Yes, report the total dollar amount and describe the items to be paid.

## NEIGHBORHOOD

**Note: Race and the racial composition of the neighborhood are not appraisal factors.**

| Neighborhood Characteristics | | | | One-Unit Housing Trends | | | | One-Unit Housing | | | Present Land Use % | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Location | [ ] Urban | [X] Suburban | [ ] Rural | Property Values | [ ] Increasing | [X] Stable | [ ] Declining | PRICE | AGE | | One-Unit | 76 % |
| Built-Up | [X] Over 75% | [ ] 25-75% | [ ] Under 25% | Demand/Supply | [X] Shortage | [ ] In Balance | [ ] OverSupply | $ (000) | (yrs) | | 2-4 Unit | 4 % |
| Growth | [ ] Rapid | [X] Stable | [ ] Slow | Marketing Time | [X] Under 3 mths | [ ] 3-6 mths | [ ] Over6mths | 450 | Low | 10 | Multi-Family | 4 % |
| Neighborhood Boundaries | The subject's neighborhood is roughly bordered by Front Street, south; Metz | | | | | | | 855 | High | 99 | Commercial | 15 % |
| Rd, east and north; San Vincente Road, west. | | | | | | | | 630 | Pred. | 40 | Other Vac.Land | 1 % |

Neighborhood Description See comment addendum

Market Conditions (including support for the above conclusions) See comment addendum

## SITE

Dimensions 50x179 | Area 8,950 sf | Shape Rectangular | View N;Res;
Specific Zoning Classification R-2 | Zoning Description Multi Family Residence
Zoning Compliance [X] Legal [ ] Legal Nonconforming (Grandfathered Use) [ ] No Zoning [ ] Illegal (describe)
Is the highest and best use of subject property as improved (or as proposed per plans and specifications) the present use? [X] Yes [ ] No If No, describe.

| Utilities | Public | Other (describe) | | Public | Other (describe) | Off-site Improvements--Type | Public | Private |
|---|---|---|---|---|---|---|---|---|
| Electricity | [X] | [ ] | Water | [X] | [ ] | Street Asphalt | [X] | [ ] |
| Gas | [X] | [ ] | Sanitary Sewer | [X] | [ ] | Alley None | [ ] | [ ] |

FEMA Special Flood Hazard Area [ ] Yes [X] No | FEMA Flood Zone X | FEMA Map # 06053C0825G | FEMA Map Date 04/02/2009
Are the utilities and/or off-site improvements typical for the market area? [X] Yes [ ] No If No, describe.
Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)? [ ] Yes [X] No If Yes, describe.
No adverse easements or encroachments noted at time of inspection. No erosion problems noted. The State of California is located within an area that experiences seismic activity. Preliminary report was not provided for review.

## IMPROVEMENTS

Source(s) Used for Physical Characteristics of Property [ ] Appraisal Files [X] MLS [X] Assessment and Tax Records [ ] Prior Inspection [ ] Property Owner [ ] Other (describe) | Data Source(s) for Gross Living Area Public Records

| General Description | | General Description | | Heating / Cooling | | Amenities | | Car Storage | |
|---|---|---|---|---|---|---|---|---|---|
| Units | [X] One [ ] One with Accessory Unit | [ ] Concrete Slab | [X] Crawl Space | [ ] FWA | [ ] HWBB | [ ] Fireplace(s) # 0 | | [ ] None | |
| # of Stories | 1 | [ ] Full Basement | [ ] Finished | [ ] Radiant | | [ ] Woodstove(s) # 0 | | [X] Driveway | # of Cars 4+ |
| Type | [X] Det. [ ] Att. [ ] S-Det./End Unit | [ ] Partial Basement | [ ] Finished | [X] Other Wall | | [ ] Patio/Deck | | Driveway Surface Dirt | |
| [X] Existing | [ ] Proposed [ ] Under Const. | Exterior Walls | Stucco/Poor | Fuel Gas | | [ ] Porch None | | [ ] Garage | # of Cars 2 |
| Design (Style) | Rambler | Roof Surface | Composite/Appears poor | [ ] Central Air Conditioning | | [ ] Pool None | | [ ] Carport | # of Cars 0 |
| Year Built | 1947 | Gutters & Downspouts | None | [ ] Individual | | [X] Fence Wood | | [X] Attached | [ ] Detached |
| Effective Age (Yrs) | 70 | Window Type | Unknown | [ ] Other None | | [ ] Other None | | [ ] Built-in | |

Appliances [X] Refrigerator [X] Range/Oven [X] Dishwasher [ ] Disposal [X] Microwave [ ] Washer/Dryer [ ] Other (describe)
Finished area **above** grade contains: 4 Rooms | 2 Bedrooms | 1.0 Bath(s) | 937 Square Feet of Gross Living Area Above Grade
Additional features (special energy efficient items, etc.) Standard energy efficient items for year of construction and county requirements

Describe the condition of the property and data source(s) (including apparent needed repairs, deterioration, renovations, remodeling, etc.). see comment addendum

Are there any apparent physical deficiencies or adverse conditions that affect the livability, soundness, or structural integrity of the property? [ ] Yes [X] No
If Yes, describe

Does the property generally conform to the neighborhood (functional utility, style, condition, use, construction, etc.)? [X] Yes [ ] No If No, describe


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88

# Exterior-Only Inspection Residential Appraisal Report

## SALES COMPARISON ANALYSIS

There are 1 comparable properties currently offered for sale in the subject neighborhood ranging in price from $ 689,990 to $ 689,990 .

There are 55 comparable sales in the subject neighborhood within the past twelve months ranging in sale price from $ 450,000 to $ 855,000 .

| FEATURE | SUBJECT | COMPARABLE SALE # 1 | | COMPARABLE SALE # 2 | | COMPARABLE SALE # 3 | |
|---|---|---|---|---|---|---|---|
| Address | 1232 Monterey St Soledad, CA 93960 | 839 Monterey St Soledad, CA 93960 | | 1059 Palm Ave Soledad, CA 93960 | | 800 Market St Soledad, CA 93960 | |
| Proximity to Subject | | 0.29 miles NW | | 0.23 miles N | | 0.34 miles NW | |
| Sale Price | $ | $ 282,000 | | $ 450,000 | | $ 450,000 | |
| Sale Price/Gross Liv. Area | $ 0.00 sq. ft. | $ 238.98 sq. ft. | | $ 375.00 sq. ft. | | $ 323.28 sq. ft. | |
| Data Source(s) | | MLSListings#ML81948228 ;DOM 12 | | MLSListings#ML81963488 ;DOM 5 | | MLSListings#ML81971996 ;DOM 2 | |
| Verification Source(s) | | Doc#43267 | | Doc#17059 | | Doc#25072 | |
| VALUE ADJUSTMENTS | DESCRIPTION | DESCRIPTION | +(-) $ Adjustment | DESCRIPTION | +(-) $ Adjustment | DESCRIPTION | +(-) $ Adjustment |
| Sale or Financing | | ArmLth | | ArmLth | | ArmLth | |
| Concessions | | Cash;0 | | Private Party;0 | | Cash;0 | |
| Date of Sale/Time | | 12/12/2023 | | 05/16/2024 | | 07/19/2024 | 0 |
| Location | N;Res;AccessStreet | N;Res;AccessStreet | | N;Res; | | N;Res;AccessStreet | |
| Leasehold/Fee Simple | Fee Simple | Fee Simple | | Fee Simple | | Fee Simple | |
| Site | 8,950 sf | 6500 sf | +36,750 | 9100 sf | 0 | 8000 sf | 0 |
| View | N;Res; | N;Res; | | N;Res; | | N;Res; | |
| Design (Style) | Rambler | Rambler | 0 | Duplex | 0 | Rambler | 0 |
| Quality of Construction | Poor | Poor | | Poor | | Average | -75,000 |
| Actual Age | 78 yrs | 99 | 0 | 84 | 0 | 94 | 0 |
| Condition | Poor | Poor | | Poor | | Poor | |
| Above Grade Room Count (Total / Bdrms. / Baths) | 4 / 2 / 1.0 | 6 / 3 / 1.0 | -15,000 | 6 / 2 / 1.0 | 0 | 6 / 3 / 2.0 | -15,000 |
| Gross Living Area | 937 sq. ft. | 1,180 sq. ft. | -14,600 | 1,200 sq. ft. | -15,800 | 1,392 sq. ft. | -27,300 |
| Basement & Finished Rooms Below Grade | 0sf | 0sf | | 0sf | | 0sf | |
| Functional Utility | Average | Average | | Average | | Average | |
| Heating/Cooling | Wall/None | Wall/None | | Floor/None | | Wall/None | |
| Energy Efficient Items | None | None | | None | | None | |
| Garage/Carport | Driveway | Driveway | 0 | 2 Car Garage | -15,000 | 2 Car Garage | -20,000 |
| Porch/Patio/Deck | None | Patio | | Patio | 0 | Patio | |
| Fireplace | 0 Fireplace | 0 Fireplace | | 0 Fireplace | | 0 Fireplace | 0 |
| Other Item | None | None | | Second Unit | -100,000 | None | |
| | | | | | | | |
| Net Adjustment (Total) | | [X] + [ ] - | $ 7,150 | [ ] + [X] - | $ -130,800 | [ ] + [X] - | $ -152,300 |
| Adjusted Sale Price of Comparables | | Net Adj: 3% Gross Adj : 24% | $ 289,150 | Net Adj: -29% Gross Adj: 29% | $ 319,200 | Net Adj: -34% Gross Adj: 34% | $ 297,700 |

I [X] did [ ] did not research the sale or transfer history of the subject property and comparable sales. If not, explain

My research [ ] did [X] did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.

Data source(s) Realquest and MLS

My research [X] did [ ] did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.

Data source(s) Realquest and MLS

Report the results of the research and analysis of the prior sale or transfer history of the subject property and comparable sales (report additional prior sales on page 3).

| ITEM | SUBJECT | COMPARABLE SALE # 1 | COMPARABLE SALE # 2 | COMPARABLE SALE # 3 |
|---|---|---|---|---|
| Date of Prior Sale/Transfer | 07/03/1952 | 11/30/2023 | 05/16/2024 | 04/22/2024 |
| Price of Prior Sale/Transfer | $0 | $0 | $0 | $0 |
| Data Source(s) | Black Knight | Black Knight | Black Knight | Black Knight |
| Effective Date of Data Source(s) | 05/20/2025 | 05/20/2025 | 05/20/2025 | 05/20/2025 |

Analysis of prior sale or transfer history of the subject property and comparable sales The appraiser assumes that the Title is good and marketable and therefore will not render any opinions about the Title. The property is appraised on the basis of it being under responsible ownership. The marketing history of the subject was researched for at least three years. The subject has not sold within the past three years. No personal property included in the final estimate of value.

Summary of Sales Comparison Approach All sales are located within the subject market area.
DUE TO LIMITED SALES WITH SIMILAR LOT SIZE AND AMENITIES IT WAS NECESSARY TO EXTEND SEARCH PARAMETERS 6 MONTHS PAST, EXTEND SEARCH PARAMETER 2 MILE RADIUS AND INCLUDE HOMES THAT HAVE AN AGE GREATER THAN 5 YEAR DIFFERENCE.
Search Parameters : All sales of listed as cash only due to condition 2) All closed sales within the past 12 months 3) All pending and listed sales 4) Age 10-80 5) Distance 2 mile radius 6) lot size 0sqft to 20,000sqft

Indicated Value by Sales Comparison Approach $ 290000-300000

## RECONCILIATION

**Indicated Value by: Sales Comparison Approach $** 290000-300000 **Cost Approach (if developed) $** 0 **Income Approach (if developed) $** 0

The Market Approach is given greatest weight due to the quality and quantity of data available. The Cost Approach was not developed due to age of the home and limited land sales. The Income Approach was given least weight; homes in this market are generally not purchased as income producing properties.

This appraisal is made [X] "as is," [ ] subject to completion per plans and specifications on the basis of a hypothetical condition that the improvements have been completed, [ ] subject to the following repairs or alterations on the basis of a hypothetical condition that the repairs or alterations have been completed, or [ ] subject to the following required inspection based on the extraordinary assumption that the condition or deficiency does not require alteration or repair:

**Based on a visual inspection of the exterior areas of the subject property from at least the street, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of the market value, as defined, of the real property that is the subject of this report is $** 290000-300000 **, as of** 05/20/2025 .


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# Exterior-Only Inspection Residential Appraisal Report

## ADDITIONAL COMMENTS

See comment addendum

## COST APPROACH

### COST APPROACH TO VALUE (if applicable)

Support for the opinion of site value (summary of comparable land sales or other methods for estimating site value) The purpose of the appraisal was a market value indicator. Any conclusion of the site will require an appraisal of land sales and none within the same marketing area with similar characteristics were located in the MLS data. Cost Approach use by Insurance Company is not advised & not authorized by appraiser. Replacement value is not the same as insurable value. Extraction Method was used to arrive at land value. Current market conditions have also been taken into consideration, in the cost approach.

| | | | |
|---|---|---|---|
| ESTIMATED [ ] REPRODUCTION OR [X] REPLACEMENT COST NEW | OPINION OF SITE VALUE | | =$ |
| Source of cost data | Dwelling 937 Sq. Ft. @ $ | | =$ 0 |
| Quality rating from cost service Effective date of cost data | Sq. Ft. @ $ | | =$ 0 |
| Comments on Cost Approach (gross living area calculations, depreciation, etc.) | | | |
| The cost indicator does not reflect in the conclusion of value as buyers | Garage/Carport Sq. Ft. @ $ | | =$ 0 |
| are not indicating considering the cost approach in purchasing | Total Estimate of Cost-new | | =$ 0 |
| constructed homes in the market. The appraiser did consider the age | Less Physical 48 | Functional 0 | External |
| of the construction but the appraisers opinion of market value would | Depreciation 0 | 0 | =$ ( 0 ) |
| not have been influenced by the cost approach indicator. It is typical | Depreciated Cost of Improvements | | =$ 0 |
| for land value within the subject market area to exceed 40% of value. | "As-is" Value of Site Improvements | | =$ |
| | | | |
| Estimated Remaining Economic Life (HUD and VA only) 75 Years | Indicated Value By Cost Approach | | =$ 0 |

## INCOME

### INCOME APPROACH TO VALUE (if applicable)

Estimated Monthly Market Rent $ X Gross Multiplier =$ 0 Indicated Value by Income Approach

Summary of Income (including support for market rent and GRM)

## PUD INFORMATION

### PROJECT INFORMATION FOR PUDs (if applicable)

Is the developer/builder in control of the Homeowner's Association (HOA)? [ ] Yes [ ] No Unit type(s) [ ] Detached [ ] Attached

Provide the following information for PUDs ONLY if the developer/builder is in control of the HOA and the subject property is an attached dwelling unit.

Legal Name of Project

Total number of phases Total number of units Total number of units sold

Total number of units rented Total number of units for sale Data source

Was the project created by the conversion of existing building(s) into a PUD? [ ] Yes [ ] No If Yes, date of conversion.

Does the project contain any multi-dwelling units? [ ] Yes [ ] No Data source.

Are the units, common elements, and recreation facilities complete? [ ] Yes [ ] No If No, describe the status of completion.

Are the common elements leased to or by the Homeowner's Association? [ ] Yes [ ] No If Yes, describe the rental terms and options.

Describe common elements and recreational facilities.


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This appraisal report is subject to the scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions, and certifications.

**SCOPE OF WORK:** The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions, and certifications. The appraiser must, at a minimum: (1) research, verify, and analyze data from reliable public and/or private sources, and (2) report his or her analysis, opinions, and conclusions in this appraisal report.

The appraiser must be able to obtain adequate information about the physical characteristics (including, but not limited to, condition, room count, gross living area, etc.) of the subject property from the exterior-only inspection and reliable public and/or private sources to perform this appraisal. The appraiser should use the same type of data sources that he or she uses for comparable sales such as, but not limited to, multiple listing services, tax and assessment records, prior inspections, appraisal files, information provided by the property owner, etc.

**DEFINITION OF MARKET VALUE:** The definition of market value is the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he or she considers his or her own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

*Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

**STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS:** The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.

2. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.

3. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.

4. The appraiser has noted in this appraisal report any adverse conditions (such as needed repairs, deterioration, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing this appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property.

5. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that the completion, repairs, or alterations of the subject property will be performed in a professional manner.

**APPRAISER'S CERTIFICATION:** The Appraiser certifies and agrees that:

1. I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.

2. I performed a visual inspection of the exterior areas of the subject property from at least the street. I reported the condition of the improvements in factual, specific terms. I identified and reported the physical deficiencies that could affect the livability, soundness, or structural integrity of the property.

3. I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.

4. I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison approach to value. I have adequate comparable market data to develop a reliable sales comparison approach for this appraisal assignment. I further certify that I considered the cost and income approaches to value but did not develop them, unless otherwise indicated in this report.

5. I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.

6. I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of sale of the comparable sale, unless otherwise indicated in this report.

7. I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.

8. I have not used comparable sales that were the result of combining a land sale with the contract purchase price of a home that has been built or will be built on the land.

9. I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.

10. I verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.

11. I have knowledge and experience in appraising this type of property in this market area.

12. I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.

13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.

14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.

15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.

16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.

17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.

18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).

19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.

20. I identified the client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.

21. I am aware that any disclosure or distribution of this appraisal report by me or the client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.

22. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

## SUPERVISORY APPRAISER'S CERTIFICATION:

The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.

2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.

3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.

4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.

5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

APPRAISER

Signature Amy Nester
Name Amy Nester
Company Name Appraisal Associates of Monterey County, LLC
Company Address P. O. Box 828
Carmel Valley, CA 93924
Telephone Number 8316596900
Email Address amy_aamc@yahoo.com
Date of Signature and Report 05/26/2025
Effective Date of Appraisal 05/20/2025
State Certification # AR034600
or State License #
or Other (describe) State #
State CA
Expiration Date of Certification or License 07/13/2024

ADDRESS OF PROPERTY APPRAISED
1232 Monterey St
Soledad, CA 93960

APPRAISED VALUE OF SUBJECT PROPERTY $ 290000-300000

CLIENT
Contact n/a
Client Name City of Soledad
Client Address 248 Main Street Soledad
CA 93960
Email Address

SUPERVISORY APPRAISER (ONLY IF REQUIRED)

Signature
Name
Company Name
Company Address
Telephone Number
Email Address
Date of Signature
State Certification #
or State License #
State
Expiration Date of Certification or License

SUBJECT PROPERTY

☐ Did not inspect exterior of subject property
☐ Did inspect exterior of subject property from street
Date of Inspection

COMPARABLE SALES

☐ Did not inspect exterior of comparable sales from street
☐ Did inspect exterior of comparable sales from street
Date of Inspection

# COMMENT ADDENDUM

File No. 25-100
Case No.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960

Neighborhood:

The subject is located within the City of Soledad. Soledad is a growing, agriculturally based community about 22 miles south of Salinas on Highway 101. Many of the new inhabitants of this community are commuters working in Salinas, around the Monterey Peninsula, and at the Correctional facility in Soledad. Shopping and most public services are within reasonable distances. Access to Highway 101 is about 1 mile south west. Hospitals are located 20-25 miles north within the City of Salinas.

Improvements:

The subject has external obsolescence, due to being located on a access street next to a Soledad Baseball Park and would have increased traffic noise. Due to the limited nature of this assignment (exterior inspection only), the appraiser considers the property to be in poor condition. At time of the exterior inspection the subject's exterior was boarded up and in need of a new roof. The subject had an old shed in the rear yard (no weight given).

The subject is zoned multi family and is located on a 50 feet x179 feet lot, per plat map with a 10 feet x179 feet set back from the Soledad Baseball Park.

Due to the overall condition of the subject, lot sales were evaluated.

Lot Sales:
1406 Metz Road, Soledad 93960, sold 04/22/2022 for $200,000 lot size 11,670sqft. Located on a access street, no utilities to the lot at time of sale. Zoned R-1 Single family.

601 Monterey Street, Soledad 93960, sold 08/25/2023 for $140,000 lot size 3485sqft. Located on a access street, no utilities to the lot at time of sale. Zoned R-1 Single family.
0 Martinez, Soledad 93960, sold 04/27/2023 for $128,000 lot size 5004sqft. No utilities to the lot at time of sale. Zoned R-1 Single family.

The subject is zoned multi family and has utilities and sewer connected to the property. The subject would have a land value of $200,000 to $225,000. However it is unknown to the appraiser for the cost to remove the structures.

# COMMENT ADDENDUM

File No. 25-100
Case No.

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Property Address 1232 Monterey St
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Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960

SALES COMPARISON:
Gross Living Area: Adjusted greater than 100 square feet, was $60 per square foot. Market data indicates a contributory value of $55 to $75 per square foot greater than 100sqft.
Bathroom: Adjusted $15,000 per full bath, $7,500 per 1/2 bath.
Bedrooms: Adjusted $15,000 per bedroom.
Lot size: Adjusted greater than 1000 square feet. The subject's lot size could not be bracketed, due to limited sales. Search parameters were extended 24 months past and includes all of the City of Soledad.
Fireplace: Sales were not adjusted for fireplaces, due to little contributory value.

In 2023 there was 54 closed resales through local MLS within the City of Soledad with an average price home of $550,540 and a median price home of $580,000 to $600,000.
In 2024 there was 47 closed resales through MLS within the City of Soledad with an average price home of $617,082 and a median price home of $615,000 to $630,000.

Market analysis of comparable closed sales of 600sqft to 1500sqft with a age greater than 30 years were used.
In 2023 there was 17 closed resales through local MLS within the City of Soledad with an average price home of $488,825 and a median price home of $500,000 to $510,000.
In 2024 there was 12 closed resales through local MLS within the City of Soledad with an average price home of $528,667 and a median price home $500,000.

Sales were adjusted based on paired data analysis including historical pairs, relative comparables, historical sales analysis, conversations with real estate agents, sales that bracket the subject within the report and estimated cost of improvements.

Sales 1, 2 and 3 all closed over 6 months past, chosen due to being cash sales because of condition (per MLS).

Sale 1 was chosen due to condition and is located on a access street.

Sale 2 is a duplex, used due to condition and is a multi family unit. The subject's lot is zoned multi family.

Sale 3 was chosen due to closing escrow in the past 12 months and per listing agent in need of renovation/repairs (sales had to be private or cash due to interior condition).

All sales were chosen due to being the most recent closed sales within the subject's market area. Many comparables were considered in preparing this appraisal. The 3 sales utilized were considered to be the most comparable and the best indicators of the value for the subject. While the net/gross adjustments may exceed FNMA Appraisal Guidelines, they are necessary in order to give a realistic indication of value. All comparables were considered in the final opinion of value. The final opinion of value is within the indicated range of the comparables.

The final opinion of value is based on a hypothetical assumption that the residence on the property can be restored.

File No. 25-100
Case No.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960

PURPOSE AND FUNCTION: The purpose of this appraisal is to opinion of market value for the subject as of 05/20/2025 for City of Soledad. The indicated value is to be used as a basis for estate planning purposes only and is not intended for ligation, financing or mortgage lending of any kind. The appraisal assignment was not based on a requested minimum valuation, a specific valuation or the approval of a loan.

Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purposes by any person other than the party(s) to whom it is addressed without the written consent of the appraiser, and in any event, only with the proper written qualification and only in its entirety.

DEFINITION OF APPRAISAL: The appraiser has inspected the subject and has first hand knowledge regarding the condition of the subject. None of the comparable sales have been inspected by the appraiser unless otherwise noted and knowledge is limited to the data source acknowledged in the appraisal. Due to the summary nature of this report, it is assumed by the appraiser that the intended user of the report has knowledge of the real estate industry. Readers should be aware that some items contained in the report may not be fully understood without access to items contained in the appraiser's files. The appraiser makes no warranties for usage of the appraisal other than its intended use.

DEFINITION OF APPRAISAL: The appraiser has inspected the subject property and has first hand knowledge regarding the condition of the subject. None of the comparable sales have been inspected by the appraiser unless otherwise noted and knowledge is limited to the data source acknowledged in the appraisal. Due to the summary nature of this report, it is assumed by the appraiser that the intended user of the report has knowledge of the real estate industry. Readers should be aware that some items contained in the report may not be fully understood without access to items contained in the appraiser's files. The appraiser makes no warranties for usage of the appraisal other than its intended use.

IMPROVEMENT DESCRIPTION: The conclusions of this assignment could be significantly different if a complete appraisal had been performed.

PERSONAL PROPERTY: Any personal property involved in the transaction has been excluded for the valuation of the real property which is the subject of this report.

COMPETENCY OF THE APPRAISER: Unless otherwise noted in writing, the appraiser has performed similar assignments to the subject and has the knowledge and experience to complete the assignment competently.

COMMENTS ON SALES COMPARISON: Information, estimates and opinions furnished to the appraiser, and contained in this report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished to the appraiser can be assumed by the appraiser.

All of the sales have been reported to the Monterey Regional MLS as closed transactions; sales were also confirmed by brokers and/or the Monterey County Assessor's Office. All photos contained in this report are taken from the appraiser's files and/or the local MLS..

CONCESSIONS AND DISCOUNTS: In keeping with, any financing concessions that influence the selling price of a comparable sale were addressed to result in an estimated market value of the subject that is free of discounts, deductions and/or other seller concessions.

TRENDS ANALYSIS: Unless otherwise noted in this report, the marketing time and marketability of the subject property is similar to the neighborhood described in the report and it can be expected to perform in a similar manner in the market if offered for sale provided the property is properly priced and marketed in a competent manner.

The Statement issued by the Appraisal Standards Board is, in part, as follows:

"Exposure time may be defined as follows: The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective estimate based upon an analysis of past events assuming a competitive and open market.

Exposure time is different for various types of real estate and under various market conditions. It is noted that the overall concept of reasonable exposure encompasses not only adequate, sufficient and reasonable time but also adequate, sufficient and reasonable effort. This statement focuses on the time component.

HIGHEST AND BEST USE: The subject highest and best use of the subject is a single family residence as improved and as vacant land. The four criteria that highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity.

THREE APPROACHES TO VALUE: The appraiser has made reasonable effort to apply the three recognized approaches to value. In many cases, the Income Approach may not be considered a reliable approach due to a lack of viable rental data. The use of the Income Approach to value will only be used:

1. At the request of the client for non-owner occupied units.
2. When sufficient market evidence exists in a neighborhood to indicate that rental properties and/or investor purchases are typical and measurable and that their analysis adds to the relevancy and reliability of the appraisal process.

EXPOSURE TIME: USPAP requires that an estimate of reasonable exposure time be made in the performance of an appraisal where the value being sought is "as is".

HAZARDS: The appraiser is not a home inspector or environmental inspector. The Appraiser provides an opinion of value. The appraisal report does not guarantee that the property is free of defects or environmental problems. The Appraiser performs an inspection of visible and accessible areas only. Mold may be present in areas the Appraiser cannot see. This report should not be relied upon to disclose any conditions present in/on the subject property. If one or more of the parties have a concern regarding hazards, the Appraiser suggests a professional home inspection or environmental inspection by an appropriately licensed contractor.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960

The appraiser assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable. The appraiser assumes no responsibility for such conditions, or for engineering which might be required to discover such factors.

If the improvements, or a portion of the improvements, were constructed prior to 1978, there may be a presence of lead-based paint.

Unless otherwise state in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not expert in the field of hazardous materials and is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation or other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

This appraisal should not be relied upon as to whether or not environmental hazards actually exist on the property. The appraiser is not a home inspector. This report should not be relied upon to disclose any conditions present in the subject property. The appraisal report does not guarantee that the property is free of defects.

SCOPE OF WORK:
The appraiser is not a home inspector and this appraisal report is not a home inspection, the appraiser only performed a visual observation of accessible areas and the appraisal report cannot be relied upon to disclose conditions and/or defects in the property." The following steps were taken in arriving at the final estimate of value included in the appraisal report of the subject property:

The improvements have been observed from the exterior for quality, condition, amenities. The subject's neighborhood has been researched for recent sales of nearby similar properties utilizing the following data sources; the local multiple listing service, county assessor's record and previous appraisal in-house files. After extensively researching and analyzing dozens of potential comparable's three sales have been utilized in the sale comparison approach and are adjusted for significant differences from the subject. The appraiser contacted the listing agents of each of the comparable sales to confirm the data presented on the MLS and public records and to ascertain the terms of each sale. The sales comparison approach is given the greatest weight. The cost was not developed and/or given less weight due to unreliable land value, need contractor bids for cost of construction and due to data and difficulty determining the depredation. Land value was determined by extraction method. The income approach was not developed given less weight due to most homes in this area are owner occupied and buyers do not are not typically purchase owner occupied homes for their income earning capacity.

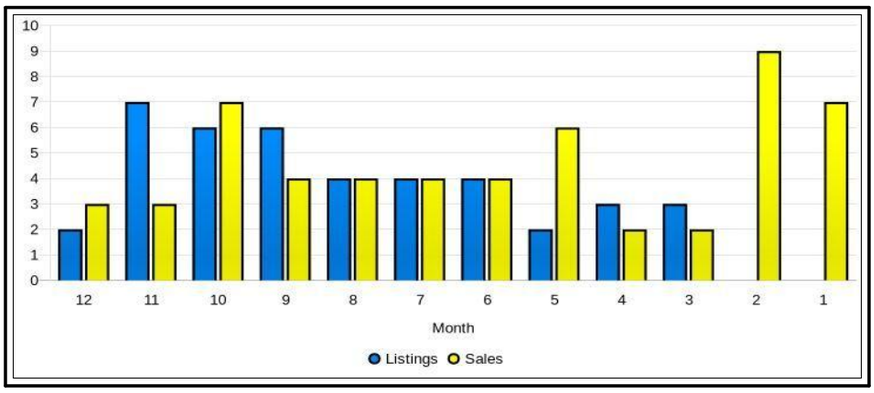
The appraiser has not identified any borrower, purchaser, or seller as an intended user of this appraisal and no such party should use or rely on this appraisal for any purpose, and the appraiser shall have no liability to any such parties or any other party not identified by the appraiser as an intended user. Parties other than the client and intended user(s) identified in this report are advised to obtain an appraisal from an appraiser of their own choosing if they require a valuation for their own use. This appraisal report should not serve as the basis for any property purchase decision or any appraisal contingency in a purchase agreement relating to the property. No information in this report or utilized by the appraiser about characteristics or condition of the property should be considered a home or property inspection. Any party using or relying on this report, whether authorized or not by the appraiser, acknowledges and agrees that the appraiser has no liability or other responsibility for any matter relating to the condition of the property or other matters reported by any third party.

The reported analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.
The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives

As of the date of this report, I Amy Nester have completed the Standards and Ethics Education Requirements for SRA of the Appraisal Institute.

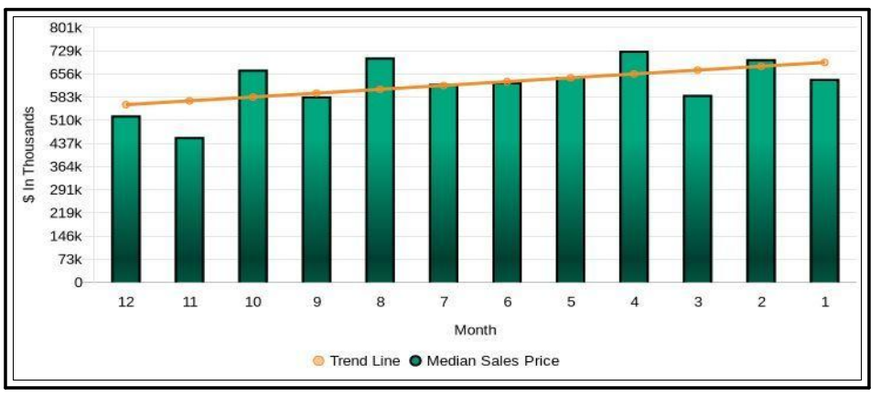
BORROWER/PROPERTY OWNER:
I have been hired to appraise your property for the lender. Even though you may pay an appraisal fee or later receive a copy, the appraisal report that I prepare is for the lender's use only. You should not use or rely on my appraisal for your own purposes. If you require an appraisal for your own use or are concerned about your property's value or any conditions which may affect your property, you may engage an independent appraiser of your own choosing. The Appraisal Institute, the National Association of Independent Fee Appraisers, and the American Society of Appraisers [other resources can be named] are professional appraiser organizations and have on-line resources to help find an independent appraiser in this area. Because of my duties under the Uniform Standards of Professional Appraisal Practice and other regulations and guidelines, I cannot speak with you about the results of my appraisal assignment. If you later have any questions or comments regarding my appraisal you should contact the lender.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960



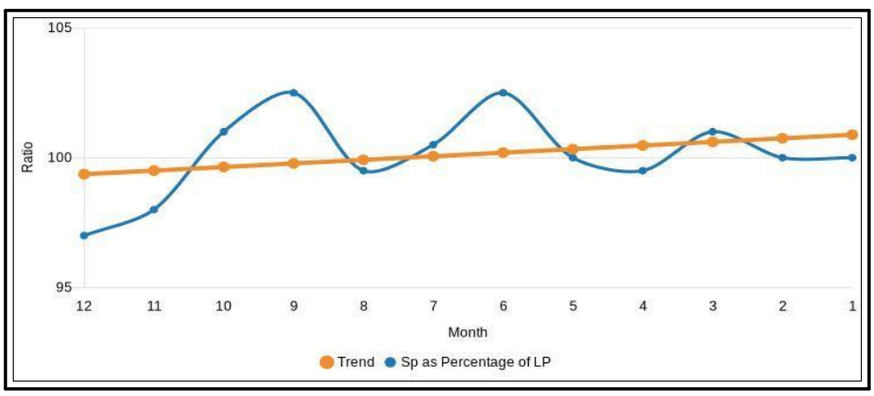

TOTAL SALES AND LISTINGS

There were 3 sales twelve months ago and 7 sales last month. There were 2 listings twelve months ago and were no listings last month.



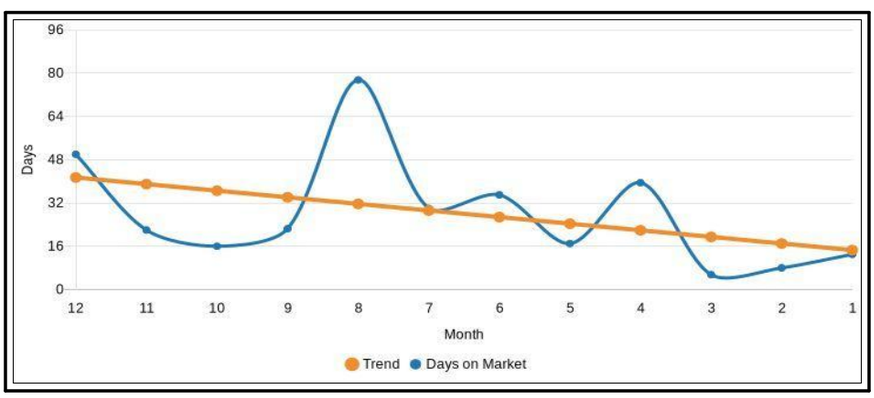

MEDIAN SALES PRICE

The median price trends shown here may differ from the 1004MC due to the difference in reported time periods. One month ago the median was $640,000. Twelve months ago the median was $525,000.



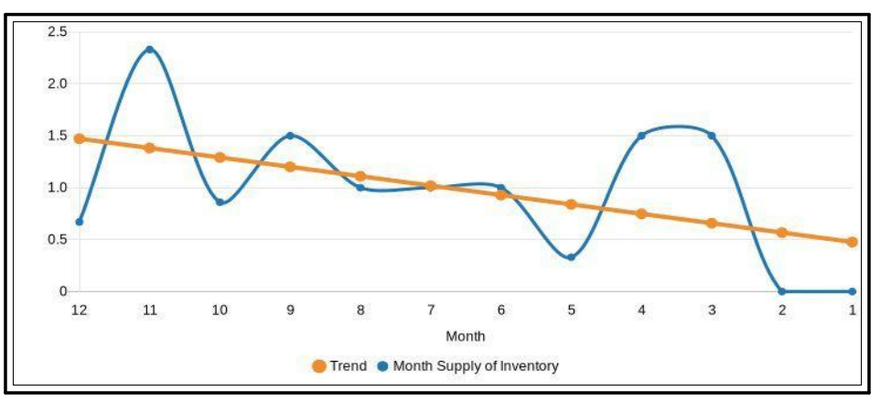

SALES TO LISTING PRICE RATIO

One month ago the median was 100%. Twelve months ago the median was 97%.




SALES DAYS ON MARKET TREND

The median was 13 one month ago and was 50 twelve months ago.




MONTH OF SUPPLY OF INVENTORY

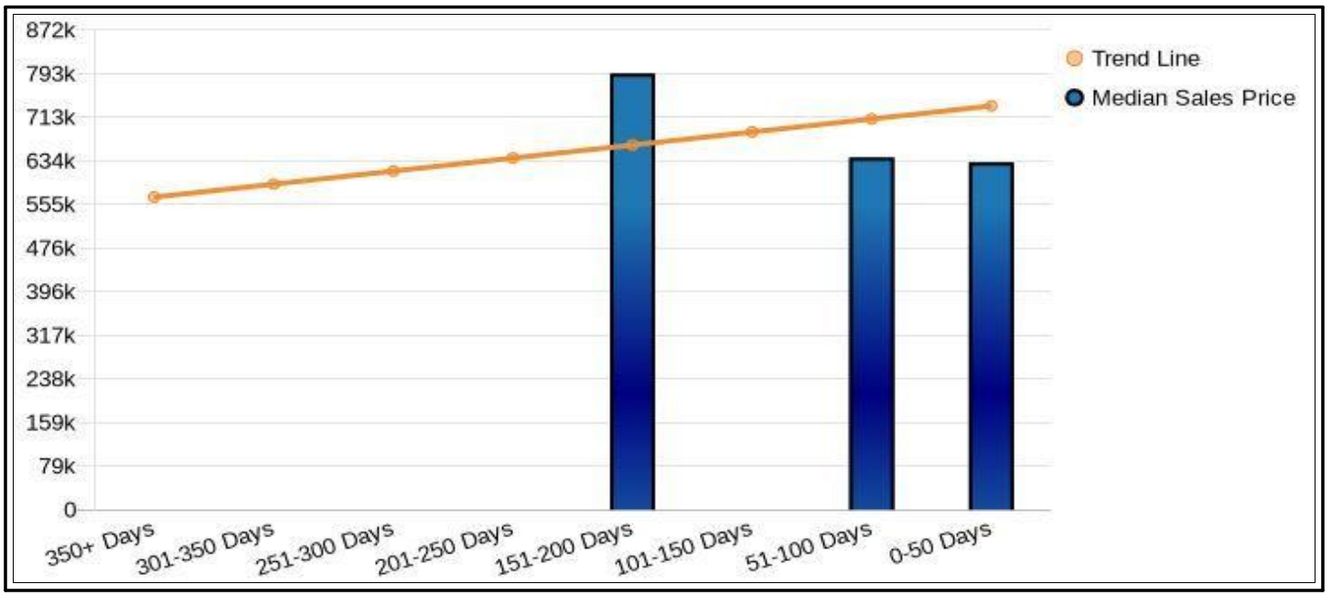
There is not enough data to perform analytics.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960

## Median Price Broken Into Marketing Time (Days On Market)

| Days on Market (DOM) | Median Listing Price |
|---|---|
| 0-50 Days | $631,000 |
| 51-100 Days | $640,000 |
| 101-150 Days | No Listings in this Time Period |
| 151-200 Days | $792,500 |
| 201-250 Days | No Listings in this Time Period |
| 251-300 Days | No Listings in this Time Period |
| 301-350 Days | No Listings in this Time Period |
| 350+ Days | No Listings in this Time Period |

The table displays the market's change in median sales price over the past year.



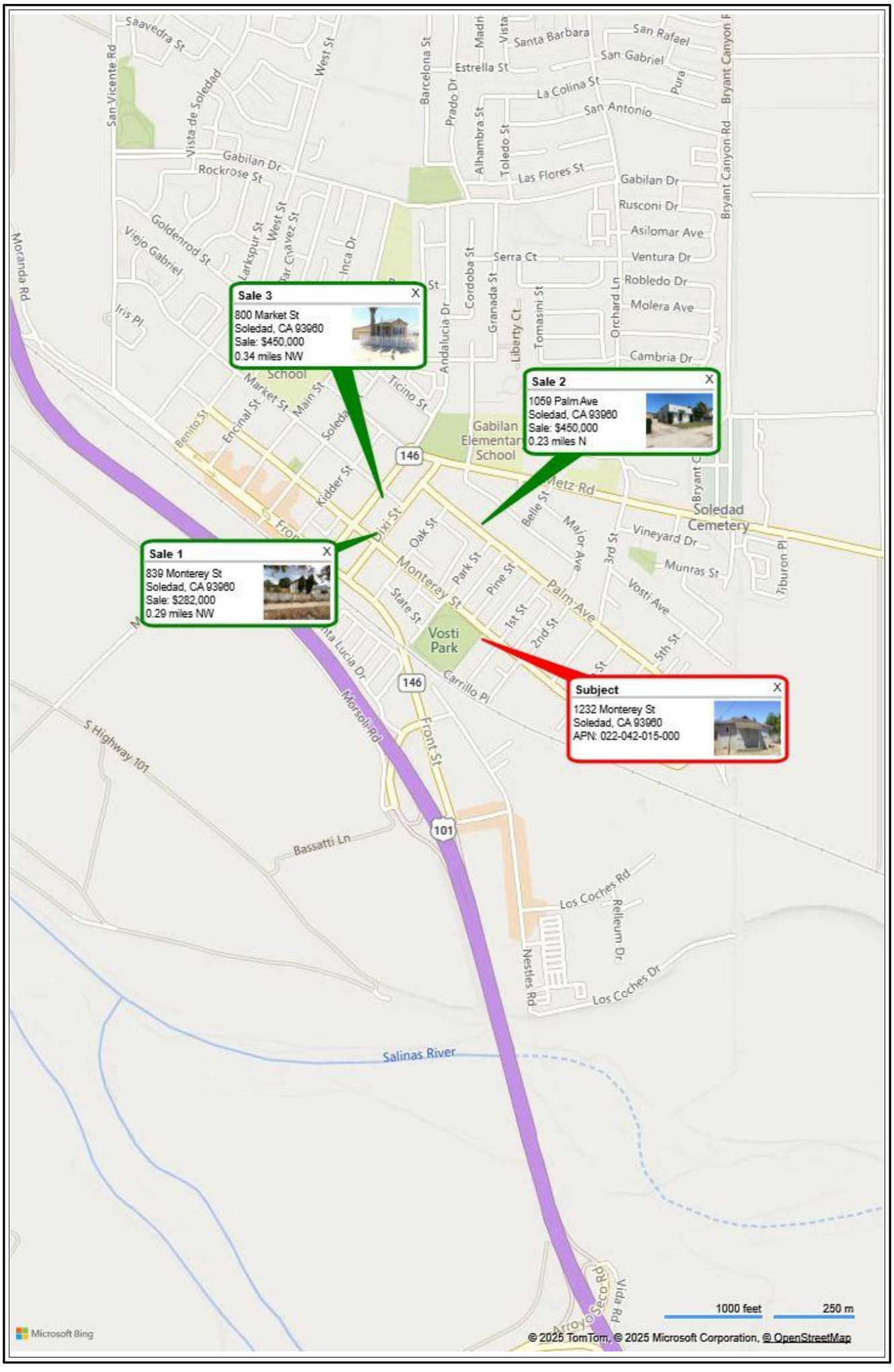

This chart shows the relationship between marketing time (how long a property is left on the market) and sales price.

This chart is especially useful for determining typical marketing times and how long it will take to sell for a given price.

# LOCATION MAP ADDENDUM

File No. 25-100
Case No.

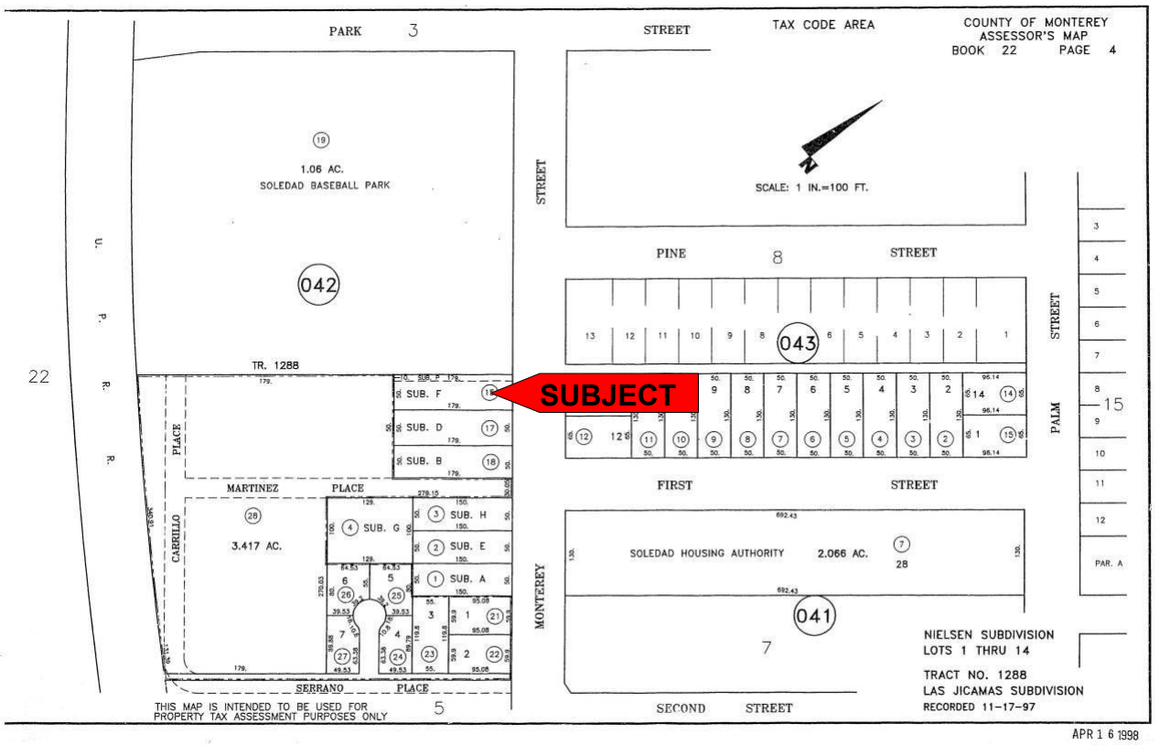
| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Borrower | n/a | | | | | | |
| Property Address | 1232 Monterey St | | | | | | |
| City | Soledad | County | Monterey | State | CA | Zip Code | 93960 |
| Lender/Client | City of Soledad | | | Address | 248 Main Street Soledad, CA 93960 | | |



# PLAT MAP

File No. 25-100
Case No.

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960



# SUBJECT PHOTO ADDENDUM

File No. 25-100
Case No.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Borrower | n/a | | | | | | |
| Property Address | 1232 Monterey St | | | | | | |
| City | Soledad | County | Monterey | State | CA | Zip Code | 93960 |
| Lender/Client | City of Soledad | | Address | 248 Main Street Soledad, CA 93960 | | | |



**FRONT OF SUBJECT PROPERTY**
1232 Monterey St
Soledad, CA 93960



**REAR OF SUBJECT PROPERTY**



**STREET SCENE**

Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960



Side View



Borrower n/a
Property Address 1232 Monterey St
City Soledad County Monterey State CA Zip Code 93960
Lender/Client City of Soledad Address 248 Main Street Soledad, CA 93960



**COMPARABLE SALE # 1**
839 Monterey St
Soledad, CA 93960



**COMPARABLE SALE # 2**
1059 Palm Ave
Soledad, CA 93960



**COMPARABLE SALE # 3**
800 Market St
Soledad, CA 93960

This appraisal report is subject to the scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions, and certifications. The Appraiser may expand the scope of work to include any additional research or analysis necessary based on the complexity of this appraisal assignment.

**SCOPE OF WORK:** The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions, and certifications. The appraiser must, at a minimum: (1) research, verify, and analyze data from reliable public and/or private sources, and (2) report his or her analysis, opinions, and conclusions in this appraisal report.

**DEFINITION OF MARKET VALUE:** The definition of market value is the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he or she considers his or her own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

*Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

**STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS:** The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.

2. The appraiser may have provided a sketch in this appraisal report to show the approximate dimensions of the improvements. The sketch is included only to assist the reader in visualizing the property and understanding the appraiser's determination of its size.

3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.

4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.

5. The appraiser has noted in this appraisal report any adverse conditions (such as needed repairs, deterioration, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing this appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property.

6. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that the completion, repairs, or alterations of the subject property will be performed in a professional manner.


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**APPRAISER'S CERTIFICATION:** I certify that, to the best of my knowledge and belief:

1. The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.

2. I [ ] have [X] have no present or prospective interest in the property that is the subject of this report and [ ] have [X] have no personal interest with respect to the parties involved.

3. I [ ] have performed [X] have not performed services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.

4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

5. My engagement in this assignment was not contingent upon developing or reporting predetermined results.

6. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of this client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.

7. My analyses, opinions, and conclusions, were developed, and this report has been prepared, in conformity, with the *Uniform Standards of Professional Appraisal Practice*

8. I [X] have [ ] have not made a personal inspection of the property that is the subject of this report.

9. Unless otherwise noted, no one has provided significant real property appraisal assistance to the person signing this certification.

**SUPERVISORY APPRAISER'S CERTIFICATION:** The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.

2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.

3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.

4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.

5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

APPRAISER

Signature Amy Nester
Name Amy Nester
Company Name Appraisal Associates of Monterey County, LLC
Company Address P. O. Box 828
Carmel Valley, CA 93924
Telephone Number 8316596900
Email Address amy_aamc@yahoo.com
Date of Signature and Report 05/26/2025
Effective Date of Appraisal 05/20/2025
State Certification # AR034600
or State License #
or Other (describe) State #
State CA
Expiration Date of Certification or License 07/13/2024

SUPERVISORY APPRAISER (ONLY IF REQUIRED)

Signature
Name
Company Name
Company Address
Telephone Number
Email Address
Date of Signature
State Certification #
or State License #
State
Expiration Date of Certification or License

ADDRESS OF PROPERTY APPRAISED
1232 Monterey St
Soledad, CA 93960

APPRAISED VALUE OF SUBJECT PROPERTY $ 290000-300000

CLIENT
Contact n/a
Client Name City of Soledad
Client Address 248 Main Street Soledad
CA 93960
Email Address

SUBJECT PROPERTY

[ ] Did not inspect subject property
[ ] Did inspect exterior of subject property from street
Date of Inspection
[ ] Did inspect interior and exterior of subject property
Date of Inspection

COMPARABLE SALES

[ ] Did not inspect exterior of comparable sales from street
[ ] Did inspect exterior of comparable sales from street
Date of Inspection


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# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Parks and Recreation Capital Campaign Overview and Fundraising Strategy**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Jessica Potts, Parks and Recreation Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

## Recommendation

Staff recommends that the City Council receive a presentation on the proposed Parks and Recreation Capital Campaign and provide feedback on the campaign structure, recognition approach, and messaging strategy.

## Executive Summary

The Parks and Recreation Department is preparing to launch a Capital Campaign to raise funds to complete planned facility upgrades at the Soledad Community Center. The campaign will target private donors, businesses, foundations, and other community supporters to address the $1.8 million funding gap that remains after the initial ARPA-funded phase 1 of the modernization. Included in the campaign will be a structured recognition program for donors at various levels, including limited room-naming opportunities for major contributions. Council feedback is requested to help shape the rollout of the campaign.

## Background

The City of Soledad has made significant strides in improving parks and recreation infrastructure following the creation of the Parks and Recreation Department and the passage of Measure S. The Soledad Community Center has already received substantial renovations through a combination of ARPA funding, a grant from T-Mobile, and City support. The first phase of the modernization project is now wrapping up, including a complete commercial kitchen upgrade.

However, additional improvements are still needed. These include replacement of the facility's emergency generator, HVAC upgrades, ADA restroom remodel, a trash and recycling enclosure, EV charging stations, and parking lot improvements such as upgraded lighting and landscaping to enhance safety and create a more inviting facility.

To address this funding gap, staff are launching a capital fundraising initiative, supported by a

professional marketing consultant, to invite broad community investment and philanthropic support.

**Review & Analysis**

The campaign framework includes:

- A clear public message distinguishing capital fundraising from regular City services or event sponsorships
- A donor toolkit featuring campaign collateral for print and digital distribution
- Defined giving levels with donor recognition options, including naming opportunities tied to major philanthropic gifts

Staff is seeking Council feedback before moving forward with formal outreach to potential donors this fall.

**Financial Considerations**

There is no cost associated with this action. Funds raised through the campaign will be designated for the Community Center. Contributions can go directly to the City or through the fund established by the Community Foundation for Monterey County - Soledad Community Center Capital Campaign.

The City Council already designated $100,000 in funding from CDBG to the Community Center and staff has submitted the application to the California Department of Community Development for approval. If approved funding would be used for HVAC. However, this is just a fraction of the estimated $1.8 million to complete the renovations.

**Alternatives**

- Receive the report and provide feedback on the campaign approach
- Request changes or adjustments to the strategy or recognition options
- Defer outreach until additional Council discussion or input is received

**Planning/CEQA**

The City of Soledad has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) per Guidelines Section 15378. Because the proposed action and this matter have no potential to cause any effect on the environment or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378.

**Public Notice Requirements**

Not Applicable.

Attachment(s):
Proposed Community Center Capital Campaign




# CAPITAL CAMPAIGN

SOLEDAD PARKS & REC







# **TABLE** OF CONTENTS


**WHO WE ARE** ..... **PG. 1-2**

**OUR GOAL** ..... **PG. 3**

**THE IMPACT** ..... **PG. 4**

**IMPACT STORIES** ..... **PG. 5-6**

**SPONSORSHIP OPPORTUNITIES** ..... **PG. 7**

**NAMING RIGHTS** ..... **PG. 8**

**DONATE** ..... **PG. 9**

# **JOIN US** in Building a Stronger, Healthier Soledad

The Soledad Community Center is the heart of our city. Built in 1993, this 23,000-square-foot facility has served as a gathering place where neighbors become friends, children thrive, and our community strengthens through diverse programs and services. From youth sports to senior wellness activities, the Community Center, managed by the Soledad Parks and Recreation Department, provides a space for everyone.

As we look to the future, we are dedicated to keeping the Soledad Community Center a safe and welcoming space for all ages. As our community grows, the Community Center must continue to offer affordable programs and services to residents of all abilities. Through our Capital Campaign, we aim to enhance the facility and preserve it as a vibrant hub for connection, learning, and growth for generations to come.

**Our goal is to raise $1.8 million to fund meaningful transformations that will enhance the center's accessibility, comfort, and functionality.** Together, we can build a stronger, healthier Soledad—one where all visits, regardless of age or ability, have the opportunity to thrive.





## DID YOU KNOW?

The facility provides fitness opportunities for over **28,000** visits annually and offers youth and adult recreation programs for more than **3,200** participants each year.




In 2024, the Soledad Community Center made a meaningful impact on our community, serving individuals of all ages in a variety of ways:

**Over 800 youth** were served through our sports programs, providing them opportunities to stay active, develop teamwork skills, and grow through physical activity.

**100+ hours of community service** were completed by participants, contributing to the betterment of our local environment and strengthening community bonds.

**1,500 individuals participated in arts and culture programs,** engaging in creative activities that enriched their lives and brought people together.

Our **fitness and gym rooms** were used over **28,000 times**, offering a space for health and wellness to thrive within our community.

The **fields and facility** were utilized over **1,500 times** for reservations, city events, and outreach programs, further solidifying the center's role as a community gathering space.



These statistics highlight the role the Soledad Community Center plays in connecting, supporting, and enriching our community. With your continued support, we can expand these programs and opportunities for even more individuals in the years ahead.

# **OUR GOAL:** $1.8 Million

We are seeking partnerships with local organizations who share our commitment to building a stronger Soledad. Your contribution will not only help us meet our financial goal but also demonstrate your investment in the future of our community.

By supporting this campaign, you will be directly involved in creating a lasting legacy that will benefit families, students, and neighbors for years to come.

## Our Specific Investment Goals

(estimated as of 2023; subject to change; not all investments listed)

- **Emergency Generator: $483,000**
  Ensuring the safety of our community during power outages, especially in emergencies like natural disasters.
- **HVAC Upgrades: $180,000**
  Upgrading the facility's heating and cooling systems to ensure year-round comfort for all who use our space.
- **ADA Restroom Remodel: $273,000**
  Improving accessibility and inclusivity for all visitors with a fully remodeled restroom facility.
- **Trash & Recycling Enclosure: $48,000**
  Enhancing the sustainability of our space with a dedicated and efficient trash and recycling system.
- **EV Charging & Landscaping: $366,000**
  Supporting the future of clean energy with electric vehicle charging stations and beautifying our surroundings with thoughtful landscaping.
- **Parking Lot Lighting Upgrades: $110,000**
  Increasing safety and visibility with updates throughout the parking area.

# THE IMPACT
## of your Investment

### **Emergency** Preparedness

Guarantees we remain operational and ready to serve our community in the event of extreme power failure or natural disaster.

### **Full-Service** Recreation

From sports and social activities to arts and cultural events, your support helps foster a thriving community space for all ages and interests.

### **Health & Wellness** for All

Providing affordable and accessible health and wellness options, creating opportunities for every individual to stay healthy and active.

### **Safe Space** for Youth

Offering a safe, welcoming environment where young people can engage in programs, enjoy open gym basketball, and make new friends.

Your contribution is more than just a donation — it's a commitment to creating a lasting, positive impact on the lives of those around us. Together, we can make our vision a reality and ensure that our community remains resilient, connected, and thriving for years to come.

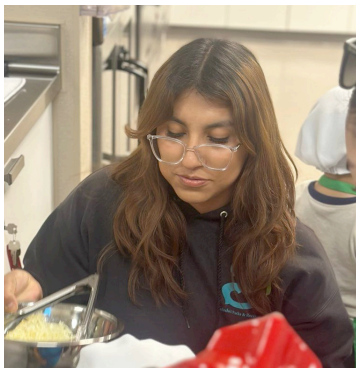


# IMPACT STORIES

## Shaping Future Leaders and Empowering the Community

The Soledad Community Center has served as a cornerstone for youth development, fostering personal and professional growth for many individuals who have walked through its doors. Through the dedication of our passionate staff, the Center has become a place where young individuals gain professional hands-on experience while giving back to the community.

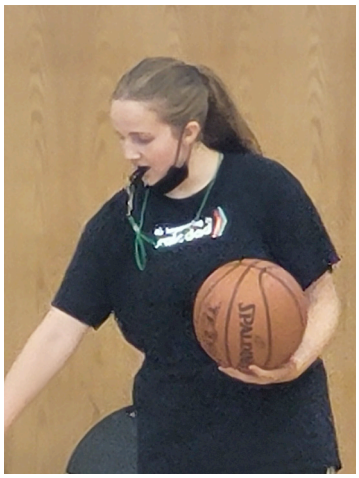


### ELIZABETH M.
Future Educator

*"My career aspirations [and goals] have been greatly influenced by [the Center]. Working with [the] community has given me invaluable knowledge... **This experience has reinforced my determination to become an elementary school teacher**... I appreciate [giving] back to my community while preparing for a career in teaching."*

As Elizabeth prepares for a career in education, her experience working with the youth and families of the community has taught her the importance of creativity, communication, and organizational skills—qualities that will serve her well in the classroom. Elizabeth is a shining example of the growth and impact the Center fosters in its staff, preparing them for meaningful roles in the broader community.



## SHELBY S.
### A Journey of Growth and Confidence

"The Soledad Community Center holds a special place in my heart. It was my first job, and through it, I learned valuable skills like leadership, communication, problem-solving, and conflict resolution. I came to the Center lacking self-confidence, but the support I received helped me discover the confidence within myself to make a positive impact on the world. ***Without the Soledad Community Center, I wouldn't be the person I am today, and I'm forever grateful for that."***

Shelby's experience was a transformative one. The skills she developed empowered her to become a confident individual capable of making a meaningful difference. The Soledad Community Center was not just a first job for Shelby; it was the place that shaped her into the confident, positive force she is today.

## Supporting the Future

These stories are just a glimpse into the impact the Soledad Community Center has had on the lives of its staff and the community it serves. Through your generous support, we can continue to provide the necessary resources and opportunities to foster the growth of young people, preparing them to lead with confidence and compassion.



# Soledad Community Impact Center

## Sponsorship Opportunities

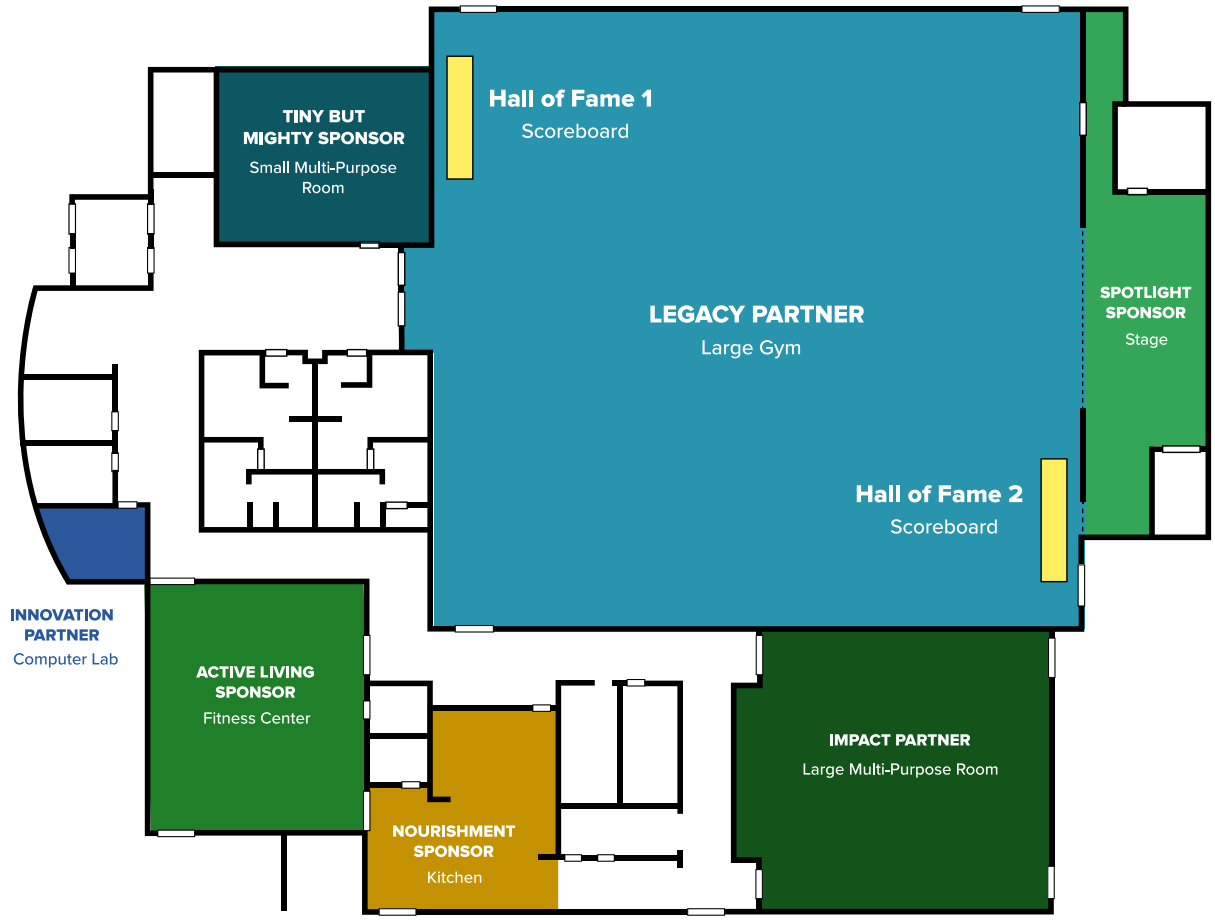
| | | | |
|---|---|---|---|
| **Platinum** $100,000 - $250,000 | **Gold** $75,000 - $99,999 | **Silver** $50,000 - $74,999 | **Bronze** $25,000 - $49,999 |
| **Community Builder** $10,000 - $24,999 | **Partner** $5,000 - $9,999 | **Champion Sponsor** $2,500 - $4,999 | **Friend of Soledad** $1,000 - 2,499 |

## Sponsorship Levels

| | Platinum | Gold | Silver | Bronze | Community Builder | Partner | Champion Sponsor | Friend of Soledad |
|---|---|---|---|---|---|---|---|---|
| Naming right opportunity for room A, B, or C | ✓ | | | | | | | |
| Naming right opportunity for room D, E | | ✓ | ✓ | | | | | |
| Logo placement on public-facinig campaign materials. (e.g., flyers, etc) | ✓ | ✓ | ✓ | ✓ | | | | |
| Website recognition | ✓ | ✓ | ✓ | ✓ | ✓ | | | |
| VIP invitations to special events | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | |
| Permanent recognition on Donor Wall | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Social media campaign recognition | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

# Soledad Community Impact Center

## Naming Rights Opportunities




| | |
|---|---|
| Large Gym: **Legacy Partner** | **$300,000** |
| (A) Kitchen: **Nourishment Sponsor** | **$250,000** |
| (B) Large Multi-purpose Room: **Impact Partner** | **$100,000** |
| (C) Basketball Scoreboards: **Hall of Fame (2)** | **$100,000** |
| (D) Gymnasium/Fitness Center: **Active Living Sponsor** | **$50,000** |
| (E) Small Multi-purpose Room: **Tiny but Mighty Partner** | **$50,000** |
| Computer Lab: **Innovation Partner** | **$25,000** |
| Performing Stage: **Spotlight Sponsor** | **$20,000** |

# **Support** the Soledad Community Center Capital

The City of Soledad is working to revitalize the Soledad Community Center, and the Community Foundation for Monterey County (CFMC) is helping facilitate donations for this important project. With your generous contributions, we can enhance this space to better serve the needs of our community for years to come.

**By Check:**

Send a check made payable to Community Foundation for Monterey County with "Soledad Community Center Capital Campaign" in the memo line. Please mail it to:

**Community Foundation for Monterey County**
2354 Garden Road, Monterey, CA 93940

---

**By Phone:**

To make a donation over the phone, please call **831.375.9712**. Our team is available Monday through Friday, from 8:30 a.m. to 5:00 p.m.

---

***Tax Deductibility:***

Donations to the Soledad Community Center Capital Campaign fund are tax-deductible. The Community Foundation for Monterey County (CFMC) is a registered 501(c)(3) nonprofit organization, and our Tax ID number is 94-1615897.

## **Online** Donations

You can make an online donation easily by scanning the QR code below, which will take you directly to our donation page.

*Here for Good*
Community Foundation
for Monterey County

560 Walker Dr.
Soledad, California

## City Council

Mayor/Chair
**Anna Velazquez**
avelazquez@cityofsoledad.gov

Mayor Pro Tempore/Vice Chair
**Fernando Cabrera**
fcabrera@cityofsoledad.gov

---

Council Member
**Ben Caldera**
bcaldera@cityofsoledad.gov

Council Member
**Evarista Bañuelos**
ebanuelos@cityofsoledad.gov

Council Member
**Fernando Ansaldo-Sánchez**
fansaldo@cityofsoledad.gov





**Megan Hunter**
City Manager
831.223.5043
mhunter@cityofsoledad.gov

**Jessica Potts**
Parks and Recreation Director
831.223.5250
jpotts@cityofsoledad.gov

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6274, A Resolution of the City Council of the City of Soledad Approving an Agreement with the California Department of Forestry and Fire Protection for Services ("CAL FIRE") from July 1, 2025 To June 30, 2026 at a Not To Exceed Cost of $2,637,549, and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Soledad**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Finance Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

## Recommendation

It is recommended that the City Council consider and adopt Resolution No.6274, "Approving an Agreement with the California Department of Forestry and Fire Protection ("CAL FIRE") for Services from July 1, 2025 to June 30, 2026 at a Not to Exceed Cost of $2,637,549, and Authorizing the City Manager to Execute said Agreement on Behalf of the City of Soledad".

## Executive Summary

The City of Soledad has contracted with CAL FIRE since January 2012. CAL FIRE is a modern, full-service fire protection and emergency management agency that provides comprehensive fire protection to local governments when requested. The current one-year agreement expired on June 30, 2025. CAL FIRE representatives and City staff have been discussing a new contract for services since April 2025. While staff would have preferred a new three-year agreement, the increased cost is prohibitive at this time and does not represent a sound fiscal decision until the City can secure an additional revenue source to cover the increased cost of fire staffing to the industry standard of 3-0. The proposed one-year agreement ensures the City continues to receive adequate fire protection services and provides time to evaluate and pursue approval of a measure to fund future fire services. City staff just received the full agreement from Sacramento, which explains the delay in bringing this item before the City Council.

## Background

In the fall of 2011, to address the economic downturn and the continuing structural budget deficits that the City of Soledad faced, City Staff conducted an in-depth review of how to improve the City's financial situation and condition. This review required consideration of staffing levels, particularly in

public safety services and programs. As part of the City's in-depth review of how to improve the City's financial situation and condition, Staff considered contracting with the California Department of Forestry and Fire Protection for fire protection services. CAL FIRE is a modern, full-service fire protection and emergency management agency that provides comprehensive fire protection to local governments when requested.

In January 2024, the Staff presented to the City Council an analysis of what the cost might be to bring the fire services "in-house". The analysis showed that it continues to be economically favorable to continue contracting with CAL FIRE even when ultimately moving to the industry standard of 3-0 staffing.

The current one-year contract with CAL FIRE expired on June 30, 2025. Over the past few months Staff has met with CAL FIRE representatives to prepare and assemble the attached Contract with the State of California for continuation of emergency fire protection services. Delays in Sacramento have resulted in the City not receiving the actual agreement until this time to present to the City Council. The cooperative agreement is attached hereto for City Council consideration and approval.

**Review & Analysis**

The City began negotiations with CAL FIRE representatives in April 2025. The proposed one-year agreement has increased staffing to move staffing levels to the industry standard of 3-0. The estimated cost to move the Fire Department to full 3-0 staffing is approximately $3,500,000. The State of California has also been unwilling to add language to allow the reopening of a multi-year agreement if the City was unable to secure an additional funding source to cover the increased costs. Therefore, Staff continues to recommend a new one-year agreement to provide time to secure an additional funding source, such as the Fire Parcel Tax, which is currently being explored, and/or receive Safer Grants for some of the proposed additional fire personnel.

The key terms and costs are as follows:

*Term*
*One year (1) July 1, 2025 through June 30, 2026*

*Scope*
*Emergency fire protection, emergency response and basic life support; dispatch services; management and administration services*

*Cost*
*Fiscal Year 2025-2026, $2,637,549, 22.55% increase over FY 2024-2025*

The majority of the increase is due to an additional Fire Apparatus Engineer position to meet the CAL FIRE requirements for all contract renewals that are not at the 3-0 industry standard staffing factor. The City is appreciative of the partnership with CAL FIRE and their willingness to work with the City to secure additional funding to achieve the 3-0 staffing requirement.

The City of Soledad has a need to provide an important emergency service delivery system within limited resources. Through the attached cooperative agreement with CAL FIRE, the City recognizes the value of a regional approach and solution. By partnering with CAL FIRE and its family of districts in Monterey and San Benito Counties, the City can provide the level of service desired by the community while containing costs.

**Financial Considerations**

The proposed Agreement represents a 22.55% increase in costs over the previous fiscal year cost. The primary reason for the increase is a change in personnel staffing with the addition of a Fire Apparatus Engineer position.

When compared to the cost of a stand-alone fire department, the contract with CAL FIRE is still the most cost effective alternative for the City. In January 2024, staff reported the cost of a stand-alone fire department would cost well over $3,000,000, at the current staffing levels, and bring a host of additional staff costs in recruiting and pension liability.

In addition, CAL FIRE currently staffs the closest CAL FIRE Station with three personnel twenty-four hours per day, seven days per week. This action provides the City of Soledad with an additional engine for simultaneous calls and as the second engine on scene for a reported structure fire.

There is no effect on the current FY 2025-2026 budget, since Staff was aware of the contract amount and has already budgeted for the contract.

**Alternatives**

- Adopt the attached Resolution as recommended; or
- Do not adopt the Resolution, which is not recommended since the City needs to provide fire services and there is no other viable alternative at this time; or
- Provide other direction to staff.

**Planning/CEQA**

Approval of a new service agreement with the California Department of Forestry and Fire Protection is not considered a project for the purposes of CEQA since it has no potential for resulting in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.)

**Public Notice Requirements**

None at this time.

Attachment(s):
Resolution No. 6274
CA Department of Forestry and Fire Protection (CAL FIRE) Contract
CAL FIRE PowerPoint Presentation

**RESOLUTION NO. 6274**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AN AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION SERVICES FROM JULY 1, 2025 THROUGH JUNE 30, 2026 AT A NOT TO EXCEED COST OF $2,637,549, AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF SOLEDAD**

**WHEREAS**, the City of Soledad, like many other California cities, is faced with the challenge of providing fire protection services at increasing costs and declining revenues; and

**WHEREAS**, City Staff conducted a review of how to improve the City's financial situation and condition and considered ways to reduce its fire protection costs; and

**WHEREAS**, after determining that it was more economical to contract for fire protection services than to operate its own fire department, the City commenced contracting for such service with the California Department of Forestry and Fire Protection Services ("CAL FIRE") in 2012 and has continued to be satisfied with CAL FIRE's performance since that time; and

**WHEREAS**, on June 19, 2024, the City Council adopted Resolution No. 6112, approving an agreement with the CAL FIRE extending the provision of fire protection services for one year, to June 30, 2025; and

**WHEREAS**, the City commenced contract negotiations with CAL FIRE in April of 2025 and has now agreed on the terms of a new contract with an effective starting date of July 1, 2025; and

**WHEREAS**, approval of a new service agreement with CAL FIRE is not considered a project for the purposes of CEQA since it has no potential for resulting in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.).

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Soledad that the **"Cooperative Fire Programs Fire Protection Reimbursement Agreement"** between the City and California Department of Forestry and Fire Protection (CAL FIRE), a copy of which is attached hereto and by this reference incorporated herein, is hereby approved as to substantial form and content and the City Manager is hereby authorized and directed to execute the same on behalf of the City of Soledad upon a determination that the contract is in final form.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Soledad that the City's costs for the term of said agreement shall not exceed $2,637,549.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 20th of August, 2025, by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

**COOPERATIVE FIRE PROGRAMS**
**FIRE PROTECTION REIMBURSEMENT AGREEMENT**
LG-1 REV. 8/2024

| AGREEMENT NUMBER | 4CA07226 |
|---|---|
| REGISTRATION NUMBER: | |

126

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME
California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME
City of Soledad

2. The term of this Agreement is: July 1, 2025 through June 30, 2026

3. The maximum amount of this Agreement is: $ 2,637,549
Two million, six hundred thirty seven thousand, five hundred forty nine dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

| | | |
|---|---|---|
| Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A | 4 | pages |
| Exhibit B – Budget Detail and Payment Provisions | 2 | pages |
| Exhibit C – General Terms and Conditions | 7 | pages |
| Exhibit D – Additional Provisions | 14 | pages |
| Exhibit E – Description of Other Services | | pages |

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**LOCAL AGENCY**

LOCAL AGENCY'S NAME

BY *(Authorized Signature)* — DATE SIGNED *(Do not type)*

PRINTED NAME AND TITLE OF PERSON SIGNING
Megan Hunter, City Manager

ADDRESS
248 Main Street, Soledad, CA 93960

**STATE OF CALIFORNIA**

AGENCY NAME
California Department of Forestry and Fire Protection

BY *(Authorized Signature)* — DATE SIGNED *(Do not type)*

PRINTED NAME AND TITLE OF PERSON SIGNING
Matthew Sully, Deputy Director, Cooperative Fire Protection

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

***California Department of General Services Use Only***

**EXHIBIT A**
**COOPERATIVE FIRE PROGRAMS**
**FIRE PROTECTION REIMBURSEMENT AGREEMENT**

The project representatives during the term of this agreement will be:

| | | | |
|---|---|---|---|
| CAL FIRE Unit Chief: | San Benito Monterey Unit | Local Agency: | City of Soledad |
| Name: | George Nunez | Name: | Megan Hunter |
| Phone: | (831) 601-2502 | Phone: | (831) 592-6948 |
| Fax: | (831) 333-4660 | Fax: | (831) 223-5091 |

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

| | | | |
|---|---|---|---|
| CAL FIRE Unit Chief: | George Nunez | Local Agency: | City of Soledad |
| Section/Unit: | San Benito-Monterey Unit | Section/Unit: | City Manager |
| Attention: | George Nunez | Attention: | Megan Hunter |
| Address: | 2221 Garden Road | Address: | 248 Main St, Soledad CA 93960 |
| Phone: | (831) 601-2502 | Phone: | (831) 592-6948 |
| Fax: | (831) 333-4660 | Fax: | (831) 223-5091 |

Send an additional copy of all correspondence to:

**CAL FIRE**
**Cooperative Fire Services**
**P.O. Box 944246**
**Sacramento, CA 94244-2460**

**AUTHORIZATION**

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

**EXHIBIT A**
**SCOPE OF WORK**

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

## 1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

☒ 1) Emergency Fire Protection, Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

☒ 2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

☐ 3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

☒ 4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency

dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

☐ 5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

☐ 6) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

☐ 7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☐ 8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

☐ 9) Extended Fire Protection Service Availability (Amador)

## 2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.

B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.

C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.

D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.

E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.

F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.

G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

## 3. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

## 4. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

## 5. PROPERTY PURCHASE AND ACCOUNTING

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

**EXHIBIT B**
**BUDGET DETAIL AND PAYMENT PROVISIONS**

## 1. PAYMENT FOR SERVICES

A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.

B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.

C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:

1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.

2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.

3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.

4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.

5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.

6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.

7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:

a. The Director predicts a cash flow shortage, or

b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.

D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

## 2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

## 3. BUDGET CONTINGENCY CLAUSE

A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.

B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.

C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.

D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.

E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.

F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

**EXHIBIT C**
**GENERAL TERMS AND CONDITIONS**

1. **APPROVAL**: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.

2. **AMENDMENT**: This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

   If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

   If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT**: This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.

4. **EXTENSION OF AGREEMENT**:

   A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.

   B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.

5. **AUDIT**: STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

6. **INDEMNIFICATION**: Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.

7. **DISPUTES**: LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.

8. **TERMINATION FOR CAUSE/CANCELLATION**:

A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.

9. **INDEPENDENT CONTRACTOR**: Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.

10. **NON-DISCRIMINATION CLAUSE:** During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

    In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.

11. **TIMELINESS**: Time is of the essence in the performance of this agreement.

12. **COMPENSATION**: The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.

13. **GOVERNING LAW**: This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

14. **CHILD SUPPORT COMPLIANCE ACT**: "For any Agreement in excess of $100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:

    A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

    B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION**: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for $5,000,000 combined single limit per occurrence.

B. Dispatch services – Any commercial insurance shall provide at least general liability for $1,000,000 combined single limit per occurrence.

C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.

D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.

18. **WORKERS COMPENSATION**: (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).

A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.

C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.

19. **CONFLICT OF INTEREST**: LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

    Current State Employees (Public Contract Code §10410):

    1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

    2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

    Former State Employees (Public Contract Code §10411):

    1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

    2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

    If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

    Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION**: LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

21. **AMERICANS WITH DISABILITIES ACT**: LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

25. **AFFIRMATIVE ACTION**. STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.

26. **DRUG AND ALCOHOL-FREE WORKPLACE**. As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE's Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.

27. **ZERO TOLERANCE FOR FRAUDULENT CONDUCT IN LOCAL AGENCY SERVICES**. STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection B, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.

28. **CONFIDENTIAL INFORMATION.** "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Sections 6250 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 6252 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 6254.5

    CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 6254.5(e). CAL FIRE and the LOCAL

AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A Party to this Contract who experiences a security breach involving Confidential Information covered by this Contract, agrees to promptly notify the other Party of such breach

29. **ENTIRE AGREEMENT**: This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.

**EXHIBIT D**
**ADDITIONAL PROVISIONS**

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

**Schedules**

The following Schedules are included as part of this agreement (check boxes if they apply):

☒ **A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.

☒ **B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.

☒ **C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.

☒ **D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

E. **Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

**EXHIBIT D, SCHEDULE A**

**LOCAL FUNDED – STATE RESOURCES**

**FISCAL DISPLAY**

**PRC 4142**

NAME OF LOCAL AGENCY: City of Soledad

CONTRACT NUMBER: **4CA07226**

Index: 4600 PCA: 48510 Fiscal Year: 2025/26 to 2025/26

This is Schedule A of Cooperative Agreement originally dated July 1, 2025, by and between CAL FIRE of the State of California and LOCAL AGENCY.

(See Attached)

| | |
|---|---|
| Agreement Total | $2,637,549 |

| Fiscal Year 25/26 | |
|---|---|
| 48510 PS Total | $2,548,755 |
| 48510 OE Total | $88,794 |

| | |
|---|---|
| TOTAL | $2,637,549 |

Fiscal Year: 2025
Index: 4600
PCA 48510
PRC: 4142
Comments FY25/26

Unit: BEU

| | |
|---|---|
| Sub Total | $2,300,944 |
| Admin | $247,812 |
| Total | $2,548,755 |

Contract Name: City of Soledad
Contract No.: 4CA07226
Page No.: 19

Overtime Total: $198,051

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between the City of Soledad and The California Department of Forestry and Fire Protection (CAL FIRE)

| | |
|---|---|
| CAL FIRE Unit Chief | George Nunez Jr. |
| CAL FIRE Region Chief | Mike van Loben Sels |

| | |
|---|---|
| Staff Benefit Rate as of 7/1/25 for POF Classifications | 93.92% |
| Staff Benefit Rate as of 7/1/25 for SAF Classifications | 67.30% |
| Staff Benefit Rate as of 7/1/25 for MIS Classifications | 81.85% |

| Number of Positions | Classification/ad-ons (Pick From List) | RET. | Period | Salary Months | Salary Rate | Total Salary | EDWC Rate | EDWC Periods | Total EDWC | Salary Benefits | FFI UI | EDWC Benefits | Total Salary & EDWC | Total Position Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.33 | Battalion Chief | POF | 2025-2026 | 12 | $8,930 | $35,362 | $3,639 | 12 | $14,410 | $33,212 | $0 | $8,296 | $91,281 | $104,306 |
| 0.33 | Longevity Pay Differential - 4% | POF | 2025-2026 | 12 | $0 | $1,414 | | | $0 | $1,328 | | $0 | $2,743 | |
| 0.33 | Education Incentive Pay Differential | POF | 2025-2026 | 12 | $150 | $594 | | | $0 | $558 | | $0 | $1,152 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| 0.33 | Overtime | POF | $60 | 500 | | $9,000 | | | $0 | $131 | | $0 | $9,131 | |
| 3.33 | Fire Captain, Range A | POF | 2025-2026 | 12 | $7,694 | $307,438 | $3,143 | 12 | $125,594 | $288,746 | $0 | $72,305 | $794,083 | $908,944 |
| 3.33 | Longevity Pay Differential - 4% | POF | 2025-2026 | 12 | $0 | $12,298 | | | $0 | $11,550 | | $0 | $23,847 | |
| 3.33 | Education Incentive Pay Differential | POF | 2025-2026 | 12 | $150 | $5,994 | | | $0 | $5,630 | | $0 | $11,624 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| 3.33 | Overtime | POF | $47 | 500 | | $78,255 | | | $0 | $1,135 | | $0 | $79,390 | |
| 4 | Fire Apparatus Engineer | POF | 2025-2026 | 12 | $6,856 | $329,099 | $2,807 | 12 | $134,736 | $309,090 | $0 | $77,568 | $850,492 | $979,258 |
| 4 | Longevity Pay Differential - 4% | POF | 2025-2026 | 12 | $0 | $13,164 | | | $0 | $12,364 | | $0 | $25,528 | |
| 4 | Education Incentive Pay Differential | POF | 2025-2026 | 12 | $150 | $7,200 | | | $0 | $6,762 | | $0 | $13,962 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | POF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| 4 | Overtime | POF | $44 | 500 | | $88,000 | | | $0 | $1,276 | | $0 | $89,276 | |
| 0.14 | Staff Services Analyst | MIS | 2025-2026 | 12 | $6,276 | $10,544 | $0 | 0 | $0 | $8,630 | $0 | $0 | $19,174 | $19,174 |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | Overtime | MIS | | | | | | | $0 | $0 | | $0 | $0 | |
| 0.16 | Senior Personnel Specialist | MIS | 2025-2026 | 12 | $7,305 | $14,026 | $0 | 0 | $0 | $11,480 | $0 | $0 | $25,506 | $25,506 |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | Overtime | MIS | | | | | | | $0 | $0 | | $0 | $0 | |
| 0.33 | Heavy Equipment Mechanic, Range A | MIS | 2025-2026 | 12 | $6,788 | $26,880 | $0 | 0 | $0 | $22,002 | $0 | $0 | $48,882 | $58,657 |
| 0.33 | Fire Mission Pay Differential - HEM Range A | MIS | 2025-2026 | 12 | $679 | $2,689 | | | $0 | $2,201 | | $0 | $4,890 | |
| 0.33 | Commercial Drivers License Pay Differential Range A | MIS | 2025-2026 | 12 | $339 | $1,342 | | | $0 | $1,099 | | $0 | $2,441 | |
| 0.33 | Longevity Pay Differential - 5% | MIS | 2025-2026 | 12 | $0 | $1,344 | | | $0 | $1,100 | | $0 | $2,444 | |
| | | MIS | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | Overtime | MIS | | | | | | | $0 | $0 | | $0 | $0 | |
| 1.21 | Communications Operator, Range B | SAF | 2025-2026 | 12 | $7,306 | $106,083 | $0 | 0 | $0 | $71,394 | $0 | $0 | $177,477 | $205,100 |
| 1.21 | Night-Shift Pay Differential | SAF | 2025-2026 | 12 | $303 | $4,404 | | | $0 | $2,964 | | $0 | $7,368 | |
| | | SAF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | SAF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| | | SAF | | | $0 | $0 | | | $0 | $0 | | $0 | $0 | |
| 1.21 | Overtime | SAF | $55 | 300 | | $19,965 | | | $0 | $289 | | $0 | $20,254 | |

Fiscal Year: 2025
Index: 4600
PCA: 48510
PRC: 4142

| | |
|---|---|
| Uniform Benefits | $267 |
| Sub Total | $80,161 |
| Admin | $8,633 |
| Total | $88,794 |

Contract Name: City of Soledad

Contract No.: 4CA07226


Comments

This is a Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2025 between the City of Soledad and The California Department of Forestry and Fire Protection (CAL FIRE)

| Category (Pick from List) | Details | Number | Months | Rate | Sub-Total | 1.45% Uniform Benefits | Total |
|---|---|---|---|---|---|---|---|
| UNIFORM ALLOWANCE FOR BU8 | .33 BC, 3.33 FC, 5 FAE | 8.66 | 12.00 | $178 | $ 18,446 | $ 267 | $ 18,713 |
| UNIFORM ALLOWANCE FOR HEM | R4637 | 0.33 | 12.00 | $56 | $ 221 | | $ 221 |
| UNIFORM ALLOWANCE FOR COMM OP | | 1.21 | 12.00 | $104 | $ 1,513 | | $ 1,513 |
| GENERAL EXPENSE | Mech Tools | 0.33 | 1.00 | $575 | $ 190 | | $ 190 |
| GENERAL EXPENSE | DOT | 0.33 | 1.00 | $400 | $ 132 | | $ 132 |
| COVERALLS FOR HEM | R4637 | 0.33 | 12.00 | $9 | $ 36 | | $ 36 |
| VEHICLE OPERATIONS | TRN 53 | 0.33 | 12,000.00 | $1 | $ 3,960 | | $ 3,960 |
| VEHICLE OPERATIONS | R4637 | 0.33 | 12,000.00 | $1 | $ 3,960 | | $ 3,960 |
| VEHICLE OPERATIONS | B31 | 0.33 | 15,000.00 | $1 | $ 4,950 | | $ 4,950 |
| VEHICLE OPERATIONS | E37 | 1.00 | 12.00 | $675 | $ 8,100 | | $ 8,100 |
| VEHICLE OPERATIONS | E137 | 1.00 | 12.00 | $186 | $ 2,232 | | $ 2,232 |
| VEHICLE OPERATIONS | T37 | 1.00 | 12.00 | $1000 | $ 12,000 | | $ 12,000 |
| VEHICLE OPERATIONS | U137 | 1.00 | 5,000.00 | $1 | $ 5,000 | | $ 5,000 |
| OTHER ITEMS OF EXPENSE | Wildland Pants | 10.20 | 3.00 | $180 | $ 5,508 | | $ 5,508 |
| OTHER ITEMS OF EXPENSE | Forced Meals | 1.00 | 12.00 | $50 | $ 600 | | $ 600 |
| GENERAL EXPENSE | Target Solutions | 10.20 | 1.00 | $75 | $ 765 | | $ 765 |
| GENERAL EXPENSE | InTime | 10.20 | 1.00 | $57 | $ 581 | | $ 581 |
| GENERAL EXPENSE | Tablet Command | 1.00 | 11,700.00 | $1 | $ 11,700 | | $ 11,700 |

**EXHIBIT D, SCHEDULE B**

**STATE FUNDED RESOURCES**

NAME OF LOCAL AGENCY:City of Soledad

This is Schedule B of Cooperative Agreement originally dated July 1, 2025, by and between CAL FIRE of the State of California and LOCAL AGENCY.

FISCAL YEAR: **2025**/26 **to 2025**/26

(See Attached)

**EXHIBIT D, SCHEDULE B**
**STATE FUNDED RESOURCES**

**San Benito – Monterey Unit Personnel and Facilities**

ADMINISTRATION

1 Chief/Unit Chief
1 Assistant Chief / Division Chief, Management Services
1 Assistant Chief / Division Chief, North Operations
1 Assistant Chief / Division Chief, South Operations
2 Forester I
1 Environmental Scientist
1 Battalion Chief / Emergency Command Center (ECC)
10 Battalion Chiefs
6 Office Support Personnel
3 Fire Captain Specialist / Fire Prevention
1 Fire Captain / Pre-Suppression
1 Forestry Equipment Manager
1 Forestry Logistics Officer

BUDGETED FIRE SEASON STATIONS AND CREWS

Carmel Hill Forest Fire Station
Tularcitos Forest Fire Station
King City Forest Fire Station
Gonzalez Forest Fire Station
Bradley Forest Fire Station
Lockwood Forest Fire Station
Parkfield Forest Fire Station
Aromas Tri-County Fire Protection District
Hollister Forest Fire Station
Antelope Forest Fire Station
Bear Valley Forest Fire Station
Beaver Dam Forest Fire Station

AIR ATTACK / HELITACK BASES

Hollister Air Attack Base

CONSERVATION CAMP

Gabilan Conservation Camp

**EXHIBIT D, SCHEDULE C**

**LOCAL FUNDED LOCAL RESOURCES ASSIGNED TO THE CAL FIRE UNIT**

NAME OF LOCAL AGENCY:City of Soledad

This is Schedule C of Cooperative Agreement originally dated July 1, 2025, by and between CAL FIRE of the State of California and LOCAL AGENCY.

FISCAL YEAR: **2025**/26 **to 2025**/26

(See Attached)

**EXHIBIT D, SCHEDULE D** (page one)

**LOCAL AGENCY OWNED**
**STATE MAINTAINED VEHICLES**

NAME OF LOCAL AGENCY:City of Soledad

This is Schedule D of Cooperative Agreement originally dated July 1, 2025, by and between CAL FIRE of the State of California and LOCAL AGENCY

FISCAL YEAR: **2025**/26 **to 2025**/26

The current "Salary, Pay Differentials, and Operating Expense Schedule" Memorandum under Operating Expenses, Vehicle Maintenance includes the following description of maintenance responsibilities and procedures for LOCAL AGENCY-owned vehicles which are listed in the Exhibit D, Schedule A. Categories are "Flat Rate", "Mileage Rate", and "Actual Cost".

(1) For all vehicles for which a monthly "Flat Rate" is shown, (this category excludes, all surveyed CAL FIRE vehicles, vehicles obtained through federal surplus, fire apparatus built on commercial chassis over 15 years old and fire apparatus built on custom chassis over 20 years old - age is based on chassis production year.)

State shall:

a. Provide fuel, oil, lubrication, batteries, tires and tubes,

b. Repair, exchange or replace when necessary accessory motors, hoses, pumps, spotlights, sirens, fire extinguishers and all other accessories affixed to or supplied when said vehicles were accepted by the STATE for operation under Schedule A, excepting equipment or accessories not common to the use of the STATE and radio, installations originally provided by the LOCAL AGENCY. All such equipment provided and installed by the STATE shall become the property of the LOCAL AGENCY and the replaced equipment removed shall become the property of the STATE.

c. Make such reasonable repairs to said vehicles (not including painting.) as may be necessary to keep the vehicles in operating condition; provided, however, that the STATE may cease to make further repairs on any vehicles when the STATE determines that the repair costs during the period of this agreement shall exceed $10,000 for any one occurrence, or will exceed the market value of the vehicle. In the event the STATE determines that a vehicle is not fit for further use because of obsolescence, deterioration or damage, the STATE shall not be required to repair the vehicle or maintain it in use. Upon such determination, the STATE shall immediately so advise the LOCAL AGENCY, and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.

**EXHIBIT D, SCHEDULE D (page two)**
**LOCAL AGENCY OWNED**
**STATE MAINTAINED VEHICLES**

(2) For all passenger and service vehicles for which a "Mileage Rate" is shown, STATE shall:

a. Provide fuel, oil, lubrication, batteries and tires and tubes.

b. Make such reasonable repairs to said vehicles as may be necessary to keep the vehicles in operating condition provided, however, that the STATE may cease to make further repairs on any vehicles when the potential repair costs are not reasonable considering the vehicle age, market value and other pertinent factors.

Upon such determination, the STATE shall immediately so notify the LOCAL AGENCY and the LOCAL AGENCY shall have the option of replacing said vehicle or STATE shall discontinue the particular service.

(3) For all vehicles listed under the heading "Flat Rate" or "Mileage Rate', LOCAL AGENCY shall assume accident repairs in excess of $2,000 per occurrence.

(4) For all vehicles listed under the heading "Actual Cost", the STATE shall operate, maintain, and repair said vehicles at the STATE'S actual cost.

(5) LOCAL AGENCY-owned vehicles to be maintained pursuant to this section are listed below by category and are described by year model, "Rate Letter" type, and license number.

| Category | Year Model | Type | License Number |
|---|---|---|---|
| 100% Flat Rate | 2024 Smeal Aerial | 4-B-1 | 1703409 T-37 |
| | 2017 Smeal | 3-B-1 | 1535397 E-37 |
| | 2009 HME | 3-B-1 | 1270091 E-137 |
| 33% Mileage Rate | 2022 Chevy 2500 | 4WD PU | 1639928 B-31 |
| | 2011 Ford | 4WD PU | 1489939 R-4634 |
| | 2009 Ford F250 | 4WD PU | 1270081 U-37 |

## EXHIBIT D, SCHEDULE E

This is Schedule E of Cooperative Agreement originally dated July 1, 2025, by and between the CAL FIRE of the State of California and LOCAL AGENCY

NAME OF LOCAL AGENCY:City of Soledad

The CAL FIRE, State of California and its officers, agents, employees, and servants are included as additional insured for the purposes of this contract. The State shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed in LG1, Page 2.

FISCAL YEAR: **2025**/26 **to 2025**/26

### SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR TORT LIABILITY

This is to certify that LOCAL AGENCY has elected to be self-insured under the self-insurance provision provided in Exhibit C, Section 17.

By: _____ (Signature)

Megan Hunter (Printed Name)

City Manager (Title)

8-8-2025 (Date)

### SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR WORKER'S COMPENSATION BENEFITS

This is to certify that LOCAL AGENCY has elected to be self-insured for Workers' Compensation benefits which comply with Labor Code Section 3700 as provided in Exhibit C, Section 18.

By: _____ (Signature)

Megan Hunter (Printed Name)

City Manager (Title)

8-8-2025 (Date)

### SELF-INSURANCE CERTIFICATION BY LOCAL AGENCY FOR LOCAL AGENCY-OWNED VEHICLES

This is to certify that LOCAL AGENCY has elected to be self-insured for local agency-owned vehicles under the self-insurance provision provided in Exhibit D, Schedule D.

By: _____ (Signature)

Megan Hunter (Printed Name)

City Manager (Title)

8-8-2025 (Date)

Amendment to Fiscal Year 25/26 City of Soledad/CAL FIRE Fire Protection Services Cooperative Agreement #**4CA07226** For 6-month Renewal Opt-out Time Period

By executing this document, the Parties hereto acknowledge and agree that by execution of the FY25/26 Cooperative Fire Agreement for Fire Protection Services, the 1-year written notice for renewal opt-out time period set forth in Exhibit C., Section 8, Part B of the Agreement has been amended to a 6-month renewal opt-out time period.

Dated: _____ By:_____

CAL FIRE
Deputy Director
Cooperative Fire Program

Dated: _____ By:_____

Megan Hunter
City Manager
City of Soledad

# City of Soledad FD Fire Department Staffing Plan

# City of Soledad

- The City of Soledad has protected the citizens since 1925.
- The City of Soledad assumed fire protection responsibilities for the Mission Soledad Rural Fire Protection District in 1998.
  - 60 sq miles (38,400 ac)
  - 1150 people
- In 2012 the City of Soledad and Mission Soledad Rural Fire Protection District entered a Cooperative Fire Protection Agreement with CAL FIRE.
- Soledad FD
  - 65 sq miles (41,400 ac)
  - Total calls for service 1900+



# City of Soledad Fire Department

**1 Fire Station**
- Built in 1950's

**2 Type 1 Fire Engines**
- 2017 Smeal (Front Line)
- 2008 HME (Reserve)

**1 Aerial Ladder Truck**
- 2024 Smeal

**2/0 staffed engine**
- 2 FC, 4 Engineers (currently)




**Calls for service in 2024 – 1,743**
- 1421 medical, including Vehicle Accidents
- 204 fires
- 61 public assists
- 57 haz/mat

# Proposed FY25-26

- Starts with new Cooperative Fire Protection Agreement (July 1, 2025)
  - 1 year “Not to exceed” contract - $2,637,549
- Phased-In approach to improved fire department operations, administration and safety, by adding 1 additional seated position for fire department operations
- Utilizes cost share agreements with other CAL FIRE Cooperators within Monterey County
- Provides a foundation for future fire department operations consistent with the expansion of the service requirement

# Proposed FY25-26

- **Staffing – 2/0 BLS Daily Staffing**
  - (1) Battalion Chief (.33 cost share)
  - (3) Fire Captains
  - (4) Fire Apparatus Engineers
  - Training Captain (.33 cost share)
  - Heavy Equipment Mechanic (.33 cost share)
  - Communications Operator (1.21 cost share)
  - Cost Share admin staff (.30)
- **Operations & Equipment**
  - BC Vehicle
  - All Fire Apparatus

**$2,637,549**

## Battalion Chief

- FD Operations and administration
- Incident Safety

## 2 Person Daily Staffing

- FC- Station manager, incident accountability, safety both sides of shift
- FAE- Asst station manager, incident accountability, personnel stability (JAC)

# Proposed FY26-27

- **Staffing – 3/0 BLS Daily Staffing**
  - (1) Battalion Chief (.33 cost share)
  - (3) Fire Captains
  - (6) Fire Apparatus Engineers
  - Training Captain (.33 cost share)
  - Heavy Equipment Mechanic (.33 cost share)
  - Communications Operator (1.21 cost share)
  - Cost Share admin staff (.30)
- **Operations & Equipment**
  - BC Vehicle
  - All Fire Apparatus

**$3,500,000 (Estimate)**

**Battalion Chief**

- FD Operations and administration
- Incident Safety

**3 Person Daily Staffing**

- FC- Station manager, incident accountability, safety both sides of shift
- FAE- Asst station manager, incident accountability, personnel stability (JAC)

# CAL FIRE Cooperative Fire Agreements

**Aromas Tri-County Fire Protection District 1993**

**Carmel Highlands Fire Protection District 2002**

**Cypress Fire Protection District 1993**

**Pebble Beach Community Services District 1982**

**South Monterey County Fire protection District 1997**


CALIFORNIA DEPARTMENT OF FORESTRY & FIRE PROTECTION
CAL FIRE
SINCE 1885
MISSION-SOLEDAD RURAL FIRE PROTECTION DISTRICT
EST. 1950
CITY OF SOLEDAD
RESCUE
FIRE
EMS
HONOR*SERVICE*PRIDE*DEDICATION*
EST. 1925
FIRE DEPT.

# Questions?

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Acceptance of the City and Soledad Successor Agency's Audited Financial Statements for Fiscal Year 2023-2024**

**TO:** **Honorable Mayor Velazquez and City Council and the Board of Directors of the Soledad Successor Agency**

**FROM:** **Mike Howard, Finance Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **August 20, 2025**

## Recommendation

It is recommended that the City Council and the Board of Directors of the Soledad Successor Agency accept the City and Successor Agency's Audited Financial Statements for Fiscal Year Ending June 30, 2024.

## Executive Summary

Each year, the City is required by the California Government Code to conduct an audit of the fiscal year-end financial statements for the General Fund, Special Revenue Funds, and Enterprise Funds by an independent certified public accountant. For fiscal year-end June 30, 2024, the City of Soledad also had expenditures greater than $750,000 of Federal Grant Funds, which required a Single Audit. The current auditor's report opinion is that the presented financial statements were free from any material misstatements, or in other words, are a "clean audit".

## Background

The State of California Government Code (Sections 25250 & 25253) require all general-purpose local government to issue an annual report on the financial position and activities of that government. The report must be presented in conformance with generally accepted accounting principles (GAAP) and must be audited by an independent firm of certified public accountants (CPA) in conformance with generally accepted auditing standards (GAGAS). The goal of the audit by an independent firm is to provide reasonable assurance that the accounting transactions, practices, and procedures result in a fair presentation of the financial position of the organization. In addition, the audit provides the same type of assurance about management's assertions about the adequacy of internal accounting controls to safeguard the assets of the entities.

The City of Soledad received $6.2 million of American Rescue Plan Act funds. In the fiscal year 2023-24, the City expended more than $750,000 of Federal Grant funds which required a more detailed audit of the City's grant funds receipts and expenditures and the issuance of a Single Audit.

**Review & Analysis**

The independent auditor has rendered an unqualified audit opinion indicating that the City and Successor Agency are materially in compliance and have accounting records that properly reflect the financial position of those entities. Included in the report is a letter from the auditor stating that the Measure Y and Measure S cash receipts and disbursements have been accounted for in a proper manner. This information will be presented to the City's new consolidated Transactions and Use Tax Citizen Oversight Committee at their next scheduled meeting.

**Financial Considerations**

There is no cost associated with the acceptance of the audited financial statements.

**Alternatives**

- Receive and file audited financial statements for FY 2023-2024.
- Postpone the acceptance of the audited report pending clarification, if any.

**Planning/CEQA**

The City has determined that acceptance of the Audited Financial Statements is exempt from provisions of the California Environmental Quality Act (Public Resources Code Section 21000 et seq.) pursuant to State CEQA Guidelines, Sections 15061, subdivision (b)(3) and 15273. The acceptance of the Audited Financial Statements for fiscal year 2023-2024 has no possibility of causing significant environmental effects.

**Public Notice Requirements**

None required.

Attachment(s):
City of Soledad Independent Auditor's Report and Financial Statements FY 2024-2024
City of Soledad Management Report FY 2023-2024
Measure Y and S Auditors Letter

# CITY OF SOLEDAD

**INDEPENDENT AUDITOR'S REPORT**
**AND**
**FINANCIAL STATEMENTS**
**JUNE 30, 2024**

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BRYANT L. JOLLEY
CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

**INDEPENDENT AUDITOR'S REPORT**

To the Honorable Mayor and City Council
City of Soledad, California

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Soledad (the "City"), California, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Required Supplementary Information***

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 46–50, the schedule of the City's proportionate share of net pension liability on page 51, and the schedule of contributions on page 52, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of

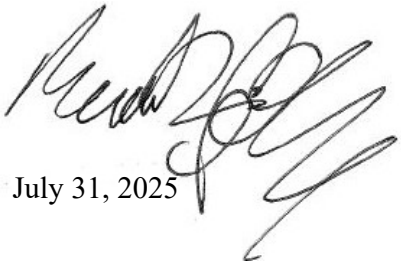
America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and individual nonmajor fund financial statements and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 31, 2025, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



July 31, 2025

# CITY OF SOLEDAD

## STATEMENT OF NET POSITION
## JUNE 30, 2024

| | Governmental Activities | Business-Type Activities | Total |
|---|---|---|---|
| **ASSETS** | | | |
| Cash and investments | $ 27,344,139 | $ 17,232,060 | $ 44,576,199 |
| Cash and investments with fiscal agent | - | 606 | 606 |
| Accounts receivable, net | 305,343 | 2,874,669 | 3,180,012 |
| Internal balances | (8,726) | 8,726 | - |
| Due from other governments | 4,368,173 | - | 4,368,173 |
| Interest receivable | 16,357 | 9,353 | 25,710 |
| Notes receivable | 9,048,161 | 24,568 | 9,072,729 |
| Deferred charges | - | 1,875,104 | 1,875,104 |
| Capital assets, net of allowance for depreciation | 43,845,870 | 53,372,464 | 97,218,334 |
| Total assets | 84,919,317 | 75,397,550 | 160,316,867 |
| **DEFERRED OUTFLOWS OF RESOURCES** | 2,675,261 | 1,426,642 | 4,101,903 |
| **LIABILITIES** | | | |
| Accounts payable and accrued expense | 1,019,507 | 1,026,706 | 2,046,213 |
| Accrued interest payable | 974 | 1,046 | 2,020 |
| Unearned revenues | 70,000 | - | 70,000 |
| Deposits payable | 217,853 | 172,076 | 389,929 |
| Long-term liabilities | | | |
| Due within one year | 44,398 | 1,618,618 | 1,663,016 |
| Due in more than one year | 11,171 | 23,893,352 | 23,904,523 |
| Compensated absences | 855,322 | 358,192 | 1,213,514 |
| Lease liability | 93,693 | 38,090 | 131,783 |
| Net pension liability | 5,114,307 | 2,727,315 | 7,841,622 |
| Total liabilities | 7,427,225 | 29,835,395 | 37,262,620 |
| **DEFERRED INFLOWS OF RESOURCES** | 227,508 | 145,891 | 373,399 |
| **NET POSITION** | | | |
| Net investment in capital assets | 43,790,301 | 27,857,190 | 71,647,491 |
| Restricted for debt service | - | 1,543,044 | 1,543,044 |
| Restricted for long-term notes receivable | 9,048,161 | - | 9,048,161 |
| Restricted for specific projects and programs | 21,659,364 | - | 21,659,364 |
| Unrestricted | 5,442,019 | 17,442,672 | 22,884,691 |
| Total net position | $ 79,939,845 | $ 46,842,906 | $ 126,782,751 |

*See accompanying notes.*

## CITY OF SOLEDAD

## STATEMENT OF ACTIVITIES
## YEAR ENDED JUNE 30, 2024

| Functions/Programs | Expense | Program Revenue: Charges for Services | Program Revenue: Operating Grants and Contributions | Program Revenue: Capital Grants and Contributions | Net Revenue/(Expense) and Changes in Net Position: Governmental Activities | Net Revenue/(Expense) and Changes in Net Position: Business-Type Activities | Net Revenue/(Expense) and Changes in Net Position: Total |
|---|---|---|---|---|---|---|---|
| **Primary Government** | | | | | | | |
| Governmental activities | | | | | | | |
| General government | $ 2,844,462 | $ - | $ - | $ 165,669 | $ (2,678,793) | $ - | $ (2,678,793) |
| Public works | 4,518,196 | - | 945,741 | 1,463,669 | (2,108,786) | - | (2,108,786) |
| Community development | 2,104,403 | 539,549 | 1,141,275 | - | (423,579) | - | (423,579) |
| Public safety | 6,743,452 | 439,192 | 639,904 | 47,345 | (5,617,011) | - | (5,617,011) |
| Community services | 938,588 | 200,114 | 5,142,806 | 149,312 | 4,553,644 | - | 4,553,644 |
| Debt Service | | | | | | | |
| Interest and fiscal charges | 7,603 | - | - | - | (7,603) | - | (7,603) |
| Total governmental activities | 17,156,704 | 1,178,855 | 7,869,726 | 1,825,995 | (6,282,128) | - | (6,282,128) |
| Business-type activities | | | | | | | |
| Water | 4,408,327 | 3,585,584 | - | 229,900 | - | (592,843) | (592,843) |
| Sewer | 7,499,843 | 7,279,477 | - | 754,424 | - | 534,058 | 534,058 |
| Garbage | 3,571,860 | 4,330,056 | 122 | - | - | 758,318 | 758,318 |
| Total business-type activities | 15,480,030 | 15,195,117 | 122 | 984,324 | - | 699,533 | 699,533 |
| **Total primary government** | $ 32,636,734 | $ 16,373,972 | $ 7,869,848 | $ 2,810,319 | (6,282,128) | 699,533 | (5,582,595) |
| **General Revenue** | | | | | | | |
| Property taxes and assessments | | | | | 5,934,340 | - | 5,934,340 |
| Sales taxes | | | | | 5,724,029 | - | 5,724,029 |
| Franchise and other taxes | | | | | 200,959 | - | 200,959 |
| Transient lodging taxes | | | | | 247,093 | - | 247,093 |
| Utility users tax | | | | | 1,005,992 | - | 1,005,992 |
| Business license tax | | | | | 101,435 | - | 101,435 |
| Investment income | | | | | 1,283,543 | 776,978 | 2,060,521 |
| Rents and other income | | | | | 43,398 | 33,097 | 76,495 |
| Transfers | | | | | 1,090,000 | (1,090,000) | - |
| Total general revenue and transfers | | | | | 15,630,789 | (279,925) | 15,350,864 |
| **Change in Net Position** | | | | | 9,348,661 | 419,608 | 9,768,269 |
| **Net Position** | | | | | | | |
| Beginning of year | | | | | 70,591,184 | 46,423,298 | 117,014,482 |
| End of year | | | | | $ 79,939,845 | $ 46,842,906 | $ 126,782,751 |

*See accompanying notes.*

# CITY OF SOLEDAD

## BALANCE SHEET – GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | General | Special Revenue Funds: American Rescue Plan | Special Revenue Funds: Program Income | Special Revenue Funds: Park Grant Prop 68 | Special Revenue Funds: Measure X | Other Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|---|---|
| **ASSETS** | | | | | | | |
| Cash and investments | $ 10,409,051 | $ 2,650,786 | $ 492,112 | $ - | $ 4,397,487 | $ 9,226,785 | $ 27,176,221 |
| Accounts receivable | 168,057 | - | - | - | - | 137,286 | 305,343 |
| Due from other governments | 1,524,426 | - | - | 1,686,593 | 541,460 | 615,694 | 4,368,173 |
| Due from other funds | 2,321,672 | - | - | - | - | - | 2,321,672 |
| Interest receivable | 6,985 | 1,590 | 262 | - | 2,389 | 5,041 | 16,267 |
| Notes receivable | - | - | 6,376,490 | - | - | 2,671,671 | 9,048,161 |
| Total assets | $ 14,430,191 | $ 2,652,376 | $ 6,868,864 | $ 1,686,593 | $ 4,941,336 | $ 12,656,477 | $ 43,235,837 |
| **LIABILITIES** | | | | | | | |
| Accounts payable and accrued expense | 663,315 | 95,237 | - | 3,410 | 77,996 | 152,258 | 992,216 |
| Unearned revenues | 70,000 | - | - | - | - | - | 70,000 |
| Due to other funds | - | - | - | 1,913,426 | - | 408,246 | 2,321,672 |
| Advance from other funds | - | - | - | - | - | 8,726 | 8,726 |
| Deposits and other liabilities | 217,853 | - | - | - | - | - | 217,853 |
| Total liabilities | 951,168 | 95,237 | - | 1,916,836 | 77,996 | 569,230 | 3,610,467 |
| **DEFERRED INFLOWS OF RESOURCES** | | | | | | | |
| Unavailable revenues | - | - | 6,376,490 | - | - | 2,671,671 | 9,048,161 |
| Total deferred inflows of resources | - | - | 6,376,490 | - | - | 2,671,671 | 9,048,161 |
| **FUND BALANCE** | | | | | | | |
| Restricted | | | | | | | |
| Capital improvement projects | 6,933,719 | - | - | - | - | 2,647,367 | 9,581,086 |
| Circulation improvements | - | - | - | - | 4,863,340 | 2,395,538 | 7,258,878 |
| Lighting, landscape & park maintenance | - | - | - | - | - | 3,351,793 | 3,351,793 |
| Public safety programs | - | - | - | - | - | 873,206 | 873,206 |
| Community services | - | - | - | - | - | 57,623 | 57,623 |
| Low-income housing activities | - | - | 492,374 | - | - | 102,027 | 594,401 |
| Committed for contingency reserve | 2,000,000 | - | - | - | - | - | 2,000,000 |
| Unassigned | 4,545,304 | 2,557,139 | - | (230,243) | - | (11,978) | 6,860,222 |
| Total fund balance | 13,479,023 | 2,557,139 | 492,374 | (230,243) | 4,863,340 | 9,415,576 | 30,577,209 |
| Total liabilities, deferred inflows of resources, and fund balance | $ 14,430,191 | $ 2,652,376 | $ 6,868,864 | $ 1,686,593 | $ 4,941,336 | $ 12,656,477 | $ 43,235,837 |

*See accompanying notes.*

# CITY OF SOLEDAD

## RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
## JUNE 30, 2024

| | | |
|---|---|---|
| Total governmental fund balance | $ | 30,577,209 |
| Amounts reported for governmental activities in the Statement of Net Position are different because: | | |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds | | 43,845,870 |
| Governmental long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds | | (149,262) |
| Compensated absences are not due and payable in the current period and, therefore, are not reported in the governmental funds | | (855,322) |
| Net pension liability applicable to governmental activities are not due and payable in the current period and accordingly is not reported in the governmental funds | | (5,114,307) |
| Deferred outflows of resources related to net pension liability, represent an consumption of net pension or fund balance that applies to future period(s) and so will not be recognized as an outflow of resources (revenue) until that time | | 2,675,261 |
| Deferred inflows of resources related to net pension liability, represent an acquisition of net pension or fund balance that applies to future period(s) and so will not be recognized as an inflow of resources (revenue) until that time | | (227,508) |
| Interest on long-term debt is reported as an expenditure of the Governmental Funds when paid because it requires the use of current financial resources. However, accrued interest must be recorded when incurred | | (974) |
| Internal service funds are used by management to charge the costs of fleet maintenance and computer services to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the Statement of Net Position. | | 140,717 |
| Certain revenues in Governmental Funds are deferred because they are not collected within the prescribed time period after fiscal year end. Those revenues are recognized on the accrual basis in Governmental Activities | | 9,048,161 |
| Net position of governmental activities | $ | 79,939,845 |

*See accompanying notes.*

# CITY OF SOLEDAD

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
## YEAR ENDED JUNE 30, 2024

| | | Special Revenue Funds | | | | Other | Total |
|---|---|---|---|---|---|---|---|
| | General | American Rescue Plan | Program Income | Park Grant Prop 68 | Measure X | Governmental Funds | Governmental Funds |
| **Revenue** | | | | | | | |
| Taxes and assessments | $ 11,735,795 | $ - | $ - | $ - | $ 842,930 | $ 1,748,683 | $ 14,327,408 |
| Licenses, permits and impact fees | 681,737 | - | - | - | - | 726,265 | 1,408,002 |
| Intergovernmental | 246,073 | - | - | 4,947,521 | 330,593 | 1,813,583 | 7,337,770 |
| Charges for services | 200,114 | - | - | - | - | - | 200,114 |
| Fines and forfeitures | 45,893 | - | - | - | - | - | 45,893 |
| Rents | 18,735 | - | - | - | - | - | 18,735 |
| Interest | 496,197 | 173,437 | 20,228 | - | 180,060 | 631,397 | 1,501,319 |
| Loan repayments | - | - | 62,089 | - | - | 36,312 | 98,401 |
| Other | 423,743 | - | - | - | - | 30,099 | 453,842 |
| Total revenue | 13,848,287 | 173,437 | 82,317 | 4,947,521 | 1,353,583 | 4,986,339 | 25,391,484 |
| **Expenditures** | | | | | | | |
| Current | | | | | | | |
| General government | 2,678,929 | - | - | - | - | - | 2,678,929 |
| Public works | 1,974,106 | - | - | - | 472,746 | 1,332,412 | 3,779,264 |
| Community development | 1,134,168 | 745,656 | 41,538 | - | - | 433,105 | 2,354,467 |
| Public safety | 6,723,788 | - | - | - | - | 29,225 | 6,753,013 |
| Community services | 605,079 | - | - | - | - | 101,247 | 706,326 |
| Capital outlay | 212,546 | 1,496,222 | - | 559,405 | - | 1,403,192 | 3,671,365 |
| Debt Service | | | | | | | |
| Principal | 124,366 | - | - | - | - | - | 124,366 |
| Interest and fiscal charges | 4,545 | - | - | - | - | 3,058 | 7,603 |
| Total expenditures | 13,457,527 | 2,241,878 | 41,538 | 559,405 | 472,746 | 3,302,239 | 20,075,333 |
| Revenue over/(under) expenditures | 390,760 | (2,068,441) | 40,779 | 4,388,116 | 880,837 | 1,684,100 | 5,316,151 |
| **Other Financing Sources/(Uses)** | | | | | | | |
| Transfers in/(out) - net | 1,070,164 | - | - | - | - | 19,836 | 1,090,000 |
| | 1,070,164 | - | - | - | - | 19,836 | 1,090,000 |
| **Change in Fund Balance** | 1,460,924 | (2,068,441) | 40,779 | 4,388,116 | 880,837 | 1,703,936 | 6,406,151 |
| **Fund Balance** | | | | | | | |
| Beginning of year | 12,018,099 | 4,625,580 | 451,595 | (4,618,359) | 3,982,503 | 7,711,640 | 24,171,058 |
| End of year | $ 13,479,023 | $ 2,557,139 | $ 492,374 | $ (230,243) | $ 4,863,340 | $ 9,415,576 | $ 30,577,209 |

*See accompanying notes.*

# CITY OF SOLEDAD

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
## YEAR ENDED JUNE 30, 2024

| | | |
|---|---|---|
| Net change in fund balance - total governmental funds | $ | 6,406,151 |
| Amounts reported for governmental activities in the Statement of Activities are different because: | | |
| Depreciation expense on capital assets is reported in the Statement of Activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not required as expenditures in Governmental Funds | | |
| Depreciation and amortization expense | | (1,338,340) |
| Capital outlay | | 3,671,365 |
| Issuance of long-term notes receivable is unavailable in governmental funds, but the issuance is recorded as revenues in the statement of activities | | 355,096 |
| Repayment of long-term notes receivable is revenue in governmental funds, but the repayment reduces long-term assets in the statement of net position | | (109,471) |
| Repayment of long-term debt is an expenditure in governmental funds, but the repayment reduces long-term liabilities in the statement of net position | | 124,366 |
| Pension expenses reported in the Statement of Activities do no require the use of current financial resources and, therefore, are not reported as expenditures in the Governmental Funds | | 342,507 |
| Internal service funds are used by management to charge the costs of fleet maintenance and computer services to individual funds. The net revenue (loss) of certain activities of internal service funds is reported with governmental activities | | 68,239 |
| Compensated absence costs in the Statement of Activities does not require the use of current financial resources and, therefore, is not reported as expenditures in Governmental Funds | | (171,252) |
| Change in net position of governmental activities | $ | 9,348,661 |

# CITY OF SOLEDAD

## STATEMENT OF NET POSITION – PROPRIETARY FUNDS
## JUNE 30, 2024

| | Business-Type Activities - Enterprise Funds | | | | |
|---|---|---|---|---|---|
| | Water | Sewer | Garbage | Total Proprietary Funds | Governmental Activities Internal Service Fund |
| **ASSETS** | | | | | |
| **Current assets** | | | | | |
| Cash and investments | $ 2,596,015 | $ 13,334,806 | $ 1,301,239 | $ 17,232,060 | $ 167,918 |
| Cash and investments with fiscal agent | 606 | - | - | 606 | - |
| Accounts receivable | 523,631 | 1,706,935 | 644,103 | 2,874,669 | - |
| Interest receivable | 1,505 | 7,154 | 694 | 9,353 | 90 |
| Total current assets | 3,121,757 | 15,048,895 | 1,946,036 | 20,116,688 | 168,008 |
| **Non-current assets** | | | | | |
| Loan receivable | 18,922 | 5,646 | - | 24,568 | - |
| Deferred charges | - | 1,875,104 | - | 1,875,104 | - |
| Advances to other funds | - | 8,726 | - | 8,726 | - |
| Property, plant and equipment, net of allowance for depreciation/amortization | 8,667,528 | 44,701,632 | 3,304 | 53,372,464 | 57,090 |
| Total assets | 11,808,207 | 61,640,003 | 1,949,340 | 75,397,550 | 225,098 |
| **DEFERRED OUTFLOWS OF RESOURCES** | 490,177 | 753,930 | 182,535 | 1,426,642 | - |
| **LIABILITIES** | | | | | |
| **Current liabilities** | | | | | |
| Accounts payable and accrued expenses | 157,352 | 766,359 | 102,995 | 1,026,706 | 27,291 |
| Accrued interest | 1,046 | - | - | 1,046 | - |
| Unearned revenues | 18,922 | 5,646 | - | 24,568 | - |
| Deposits | 68,506 | 41,960 | 61,610 | 172,076 | - |
| Current portion of long-term debt | 76,180 | 1,542,438 | - | 1,618,618 | - |
| Total current liabilities | 322,006 | 2,356,403 | 164,605 | 2,843,014 | 27,291 |
| **Non-current liabilities** | | | | | |
| Long-term debt | 756,780 | 23,136,572 | - | 23,893,352 | - |
| Lease liability | 38,090 | - | - | 38,090 | - |
| Net pension liability | 937,073 | 1,441,290 | 348,952 | 2,727,315 | - |
| Compensated absences | 132,449 | 176,209 | 49,534 | 358,192 | - |
| Total noncurrent liabilities | 1,864,392 | 24,754,071 | 398,486 | 27,016,949 | - |
| Total liabilities | 2,186,398 | 27,110,474 | 563,091 | 29,859,963 | 27,291 |
| **DEFERRED INFLOWS OF RESOURCES** | 41,685 | 64,115 | 15,523 | 121,323 | - |
| **NET POSITION** | | | | | |
| Net investment in capital assets | 7,834,568 | 20,022,622 | - | 27,857,190 | 57,090 |
| Restricted for debt service | 606 | 1,542,438 | - | 1,543,044 | - |
| Unrestricted/(deficit) | 2,235,127 | 13,654,284 | 1,553,261 | 17,442,672 | 140,717 |
| Total net position/(deficit) | $ 10,070,301 | $ 35,219,344 | $ 1,553,261 | $ 46,842,906 | $ 197,807 |

*See accompanying notes.*

# CITY OF SOLEDAD

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION – PROPRIETARY FUNDS
## YEAR ENDED JUNE 30, 2024

| | Business-Type Activities - Enterprise Funds | | | | |
|---|---|---|---|---|---|
| | Water | Sewer | Garbage | Total Proprietary Funds | Governmental Activities Internal Service Fund |
| **Operating Revenue** | | | | | |
| Charges for services | $ 3,585,584 | $ 7,279,477 | $ 4,330,056 | $ 15,195,117 | $ 1,053,956 |
| Total operating income | 3,585,584 | 7,279,477 | 4,330,056 | 15,195,117 | 1,053,956 |
| **Operating Expense** | | | | | |
| Contractual services and utilities | 1,177,549 | 1,938,717 | 2,928,159 | 6,044,425 | 984,654 |
| Personnel | 1,541,791 | 3,266,231 | 559,422 | 5,367,444 | - |
| Supplies and materials | 1,271,363 | 875,100 | 80,973 | 2,227,436 | - |
| Depreciation | 400,040 | 1,184,931 | 3,306 | 1,588,277 | 4,420 |
| Total operating expense | 4,390,743 | 7,264,979 | 3,571,860 | 15,227,582 | 989,074 |
| Operating income/(loss) | (805,159) | 14,498 | 758,196 | (32,465) | 64,882 |
| **Nonoperating Revenue/(Expense)** | | | | | |
| Development impact fees | 229,900 | 105,554 | - | 335,454 | - |
| Other income | 3,507 | - | 29,712 | 33,219 | - |
| Interest income | 130,711 | 558,345 | 87,922 | 776,978 | 3,357 |
| Interest expense | (17,584) | (234,864) | - | (252,448) | - |
| Total nonoperating revenue/(expense) | 346,534 | 429,035 | 117,634 | 893,203 | 3,357 |
| Net income/(loss) before transfers | (458,625) | 443,533 | 875,830 | 860,738 | 68,239 |
| **Operating Transfers In/(Out)** | - | - | (1,090,000) | (1,090,000) | - |
| **Capital Contributions** | - | 648,870 | - | 648,870 | - |
| **Change in Net Position** | (458,625) | 1,092,403 | (214,170) | 419,608 | 68,239 |
| **Net Position** | | | | | |
| Beginning of year, restated | 10,528,926 | 34,126,941 | 1,767,431 | 46,423,298 | 129,568 |
| End of year | $ 10,070,301 | $ 35,219,344 | $ 1,553,261 | $ 46,842,906 | $ 197,807 |

*See accompanying notes.*

# CITY OF SOLEDAD

## STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
## YEAR ENDED JUNE 30, 2024

| | Business-Type Activities - Enterprise Funds | | | | Governmental Activities Internal Service Fund |
|---|---|---|---|---|---|
| | Water | Sewer | Garbage | Total Business-Type Funds | |
| **Operating Activities** | | | | | |
| Receipts from customers and users | $ 3,476,620 | $ 6,893,470 | $ 4,268,203 | $ 14,638,293 | $ 1,053,956 |
| Payments for contractual services and utilities | (1,174,707) | (1,105,982) | (3,083,664) | (5,364,353) | (968,132) |
| Payments to employees | (1,116,831) | (2,601,941) | (398,345) | (4,117,117) | - |
| Payment to suppliers | (1,271,363) | (875,100) | (80,973) | (2,227,436) | - |
| Net cash provided by (used in) operating activities | (86,281) | 2,310,447 | 705,221 | 2,929,387 | 85,824 |
| **Non-capital Financial Activities** | | | | | |
| Payments from developers | 233,407 | 105,554 | 29,712 | 368,673 | - |
| Proceeds from other government | - | 1,918 | - | 1,918 | - |
| Payments (to)/from other funds | 6,427 | 166,043 | (1,090,000) | (917,530) | - |
| Net cash provided by (used in) noncapital financing activities | 239,834 | 273,515 | (1,060,288) | (546,939) | - |
| **Capital and Related Financing Activities** | | | | | |
| Purchase of property, plant and equipment | (51,322) | (916,252) | - | (967,574) | - |
| Capital grant | - | 648,870 | - | 648,870 | - |
| Bond issuance costs payments | - | - | - | - | - |
| Principal paid on long-term debt | (182,321) | (1,542,438) | - | (1,724,759) | - |
| Interest paid on long-term debt | (19,872) | (234,864) | - | (254,736) | - |
| Net cash provided by (used in) capital and related financing activities | (253,515) | (2,044,684) | - | (2,298,199) | - |
| **Investing Activities** | | | | | |
| Interest received | 130,284 | 555,675 | 87,819 | 773,778 | 3,296 |
| Net cash provided by investing activities | 130,284 | 555,675 | 87,819 | 773,778 | 3,296 |
| **Net Increase (Decrease) in Cash** | 30,322 | 1,094,953 | (267,248) | 858,027 | 89,120 |
| **Cash** | | | | | |
| Beginning of year | 2,566,299 | 12,239,853 | 1,568,487 | 16,374,639 | 78,798 |
| End of year | $ 2,596,621 | $ 13,334,806 | $ 1,301,239 | $ 17,232,666 | $ 167,918 |
| **Cash Flows from Operating Activities** | | | | | |
| Operating income (loss) | $ (805,159) | $ 14,498 | $ 758,196 | $ (32,465) | $ 64,882 |
| Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities: | | | | | |
| Depreciation | 400,040 | 1,184,931 | 3,306 | 1,588,277 | 4,420 |
| (Increase) Decrease in Accounts Receivable | (91,387) | (384,969) | (62,823) | (539,179) | - |
| (Increase) Decrease in Deferred Charges | - | 234,864 | - | 234,864 | - |
| (Increase) Decrease in Deferred Outflow of Resources | (231,171) | (498,457) | (103,835) | (833,463) | - |
| Increase (Decrease) in Unearned Revenues | (6,427) | (1,918) | - | (8,345) | - |
| Increase (Decrease) in Deposits | (11,150) | 880 | 970 | (9,300) | - |
| Increase (Decrease) in Compensated Absences | 44,774 | 19,732 | 12,072 | 76,578 | - |
| Increase (Decrease) in Net Pension Liability | 590,613 | 1,099,555 | 243,679 | 1,933,847 | - |
| Increase (Decrease) in Deferred Inflow of Resources | 20,744 | 43,460 | 9,161 | 73,365 | - |
| Increase (Decrease) in Accounts Payable and Accrued Liabilities | 2,842 | 597,871 | (155,505) | 445,208 | 16,522 |
| **Net Cash Provided (Used) by Operating Activities** | $ (86,281) | $ 2,310,447 | $ 705,221 | $ 2,929,387 | $ 85,824 |

*See accompanying notes.*

# CITY OF SOLEDAD

## STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES – CUSTODIAL FUNDS
## JUNE 30, 2024

| | The Vineyards Assessment District | Diamond Ridge Assessment District | Total |
|---|---|---|---|
| **ASSETS** | | | |
| Cash and investments | $ 134,727 | $ 755,855 | $ 890,582 |
| Cash and investments with fiscal agent | 133,238 | 158,931 | 292,169 |
| Interest receivable | 72 | 403 | 475 |
| Total assets | 268,037 | 915,189 | 1,183,226 |
| **LIABILITIES** | | | |
| Accounts payable | - | - | - |
| Total liabilities | - | - | - |
| **NET POSITION** | | | |
| Restricted for other governments | 268,037 | 915,189 | 1,183,226 |
| Total net position | $ 268,037 | $ 915,189 | $ 1,183,226 |

# CITY OF SOLEDAD

## STATEMENT OF CHANGES IN FIDUCIARY NET POSITION – CUSTODIAL FUNDS
## JUNE 30, 2024

| | The Vineyards Assessment District | Diamond Ridge Assessment District | Total |
|---|---|---|---|
| **ADDITIONS** | | | |
| Property taxes | $ 266,119 | $ 319,948 | $ 586,067 |
| Interest revenue | 14,227 | 35,363 | 49,590 |
| Total additions | 280,346 | 355,311 | 635,657 |
| **DEDUCTIONS** | | | |
| Professional services | $ 2,074 | $ 5,076 | $ 7,150 |
| Loan payment | 190,000 | 165,000 | 355,000 |
| Interest expense | 62,094 | 136,568 | 198,662 |
| Total deductions | 254,168 | 306,644 | 560,812 |
| Change in Net Position | 26,178 | 48,667 | 74,845 |
| **NET POSITION** | | | |
| Beginning of year | 241,859 | 866,522 | 1,108,381 |
| End of year | $ 268,037 | $ 915,189 | $ 1,183,226 |

# CITY OF SOLEDAD

## STATEMENT OF FIDUCIARY NET POSITION
## PRIVATE-PURPOSE TRUST FUND – SUCCESSOR AGENCY
## JUNE 30, 2024

| | |
|---|---|
| **Assets** | |
| Cash and investments | |
| Held in City Treasury | $ 1,628,094 |
| Held with trustees | 2,797 |
| Land held for redevelopment | 180,000 |
| Land | 4,273,968 |
| Total assets | 6,085,727 |
| **Liabilities** | |
| Interest payable | 24,458 |
| Long-term debt | |
| Due within one year | 920,000 |
| Due in more than one year | 7,925,000 |
| Total liabilities | 8,869,458 |
| **Net Position** | |
| Held in trust for other governments | $ (2,783,731) |

# CITY OF SOLEDAD

## STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
## PRIVATE-PURPOSE TRUST FUND – SUCCESSOR AGENCY
## JUNE 30, 2024

| | |
|---|---|
| **Additions** | |
| Property taxes | $ 1,241,084 |
| Investment earnings and other | 37,281 |
| Total additions | 1,278,365 |
| **Deductions** | |
| Administrative costs | 11,911 |
| Interest expense | 282,493 |
| Total deductions | 294,404 |
| **Change In Net Position** | 983,961 |
| **Net Position** | |
| Beginning of year | (3,767,692) |
| End of year | $ (2,783,731) |

## Note 1 – Summary of Significant Accounting Policies

The financial statements of the City of Soledad (the City) have been prepared in conformity with Accounting Principles Generally Accepted in the United States of America (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

These financial statements present the government and its component units, entities for which the City is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the government's operations and data from these units are combined with data of the primary government. Each blended component unit has a June 30 fiscal year end. There are no discretely presented component units included in these financial statements. The following sections further describe the significant accounting policies of the City.

### Reporting Entity

The City of Soledad is a municipal incorporation, operating as a general law city, and governed by a city council of five members, under the general laws of the State of California. The City operates under a Council-Manager form of government and provides the following services: general government, public safety, public works, facilities/transportation, culture and leisure, and public utilities.

Also included in this report is the Soledad Public Financing Authority (SPFA). The SPFA is governed by the City officers. Although it is legally separate from the City, the SPFA is reported as if it were part of the primary government because its sole purpose is to finance and construct the City's public facilities.

### Basis of Presentation – Fund Accounting

**Government-Wide Financial Statements** - The Government-Wide Financial Statements (the Statement of Net Position and the Statement of Activities) report information of all of the nonfiduciary activities of the primary government and its component units. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities, which normally are supported by taxes and inter-governmental revenues, are reported separately from business-type activities, which rely significantly on fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and are clearly identifiable to a particular function. Program revenues include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

Net position are restricted when constraints placed on them are either externally imposed or are imposed by constitutional provisions or enabling legislation. Internally imposed designations of resources are not presented as restricted net position. When both restricted and unrestricted resources are available for use, generally, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

**Governmental Fund Financial Statements** - The Governmental Fund Financial Statements provide information about the City's funds, including fiduciary funds and the blended component units. Separate statements for each fund category - governmental, proprietary and fiduciary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are separately aggregated and reported as non-major funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities.

The City reports the following major governmental funds:

*General Fund* – The General Fund is the general operating fund of the City. It is used for all financial resources except those required legally, or by sound financial management to be accounted for in another fund. Generally, the General Fund is used to account for those traditional governmental services of the City, such as police and fire protection, planning and general administrative services.

*American Rescue Plan Fund* – This fund accounts for pandemic related funding received and costs related to the pandemic.

*Program Income Fund* – This fund accounts for program income received and expenditures related to housing assistance loans for low income individuals.

*Park Grant (Prop 68) Fund* – This fund accounts for program income received and expenditures related to park grants.

*Measure X Fund* – The fund is used to account for the City's Transportation Safety and Investment Plan activities, which include transportation safety and mobility projects such as Pinnacles Parkway, Metz Road Traffic calming project, and Highway 101 South County frontage roads.

The City reports the following major enterprise funds:

*Water Fund* – The Water Fund accounts for the operation and maintenance of the City's water treatment and
water transmission and distribution systems.

*Sewer Fund* – The Sewer Fund accounts for the operation and maintenance of the City's sewer system.

*Garbage Fund* - The Garbage Fund accounts for the operation and maintenance of the City's garbage system.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

The City reports the following additional fund types:

*Internal Service Fund* – The Internal Service Fund accounts for medical benefits provided to other departments or agencies of the government, on a cost reimbursement basis.

*Custodial Funds* – The Custodial Funds account for assets held by the City as an agent for various local governments or other entities. These funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

*Private-Purpose Trust Funds* – The Private-Purpose Trust Fund accounts for assets held by the City as trustee for the Successor Agency.

**Basis of Accounting**

The Government-Wide and Proprietary Fund Financial Statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property and sales taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenues from sales tax are recognized when the underlying transactions take place. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligible requirements have been satisfied.

Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. Property and sales taxes, interest, certain state and federal grants and charges for services are accrued when their receipt occurs within sixty days after the end of the accounting period so as to be both measurable and available. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims and judgments are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financing sources.

Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as non-operating.

**Financial Statement Amounts**

*Cash and Cash Equivalents* – Cash and cash equivalents represent the City's cash bank accounts including, but not limited to, certificates of deposit, money market funds and cash management pools for reporting purposes in the Statement of Cash Flows. Additionally, investments with maturities of three months or less when purchased are included as cash equivalents in the Statement of Cash Flows.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

The City maintains a cash and investment pool that is available for use by all funds. Interest earnings as a result of this pooling are distributed to the appropriate funds based on month end cash balances in each fund.

Investments of the pool include only those investments authorized by the California Government Code such as, United States Treasury securities, agencies guaranteed by the United States Government, registered state warrants, and other investments. Investments primarily consist of deposits in the State of California Local Agency Investment Fund and certificates of deposit. Investments are recorded at amortized cost or fair value. Fair value is based upon quoted market prices.

*Accounts Receivable* – Billed, but unpaid, services provided to individuals or non-governmental entities are recorded as accounts receivable. The Proprietary Funds include a year end accrual for services through the end of the fiscal year which have not yet been billed. Accounts receivable are reported net of an allowance for uncollectibles.

Monterey County is responsible for the assessment, collection and apportionment of property taxes for all taxing jurisdictions. Property taxes are levied in equal installments on November 1 and February 1. They become delinquent on December 10 and April 10, respectively. The lien date is January 1 of each year. Property taxes are accounted for in the General Fund. Property tax revenues are recognized when they become measurable and available to finance current liabilities. The City considers property taxes as available if they are collected within 60 days after year end. Property tax on the unsecured roll are due on the January 1 lien date and become delinquent if unpaid on August 31. However, unsecured property taxes are not susceptible to year end accrual.

*Interfund Receivables/Payables* – Items classified as interfund receivable/payable represent short-term lending/borrowing transactions between funds. This classification also includes the current portion of an advance to or from another fund.

*Advances To/From Other Funds* – This classification represents non-current portions of any long-term lending/borrowing transactions between funds. This amount will be equally offset by a reserve of fund balance which indicates that it does not represent available financial resources and therefore, is not available for appropriation. The current portion of any interfund long-term loan (advance) is included as an interfund receivable/payable.

*Capital Assets* – Capital outlays are recorded as expenditures of the General, Special Revenue, and Capital Projects Funds and as assets in the Government-Wide Financial Statements to the extent the City's capitalization threshold is met.

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the Government-Wide Financial Statements. Capital assets are defined by the government as assets with an initial individual cost of more than $10,000 for roadways and $5,000 for all other assets, and an estimated useful life of at least three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Betterments and major improvements which significantly increase values, change capacities or extend useful lives are capitalized. Upon sale or retirement of fixed assets, the cost and related accumulated depreciation are removed from the respective accounts and any resulting gain or loss is included in the results of operations.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities are included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

| | Years |
|---|---|
| Buildings | 40 |
| Improvements | 10 - 40 |
| Equipment | 5 - 10 |
| Streets | 30 |
| Parks | 40 |
| Curbs and Gutters | 40 |
| Storm Drains | 75 |
| Signs and Streetlights | 4 - 30 |

*Compensated Absences* – Vacation time may be accumulated up to two years entitlement. Cash compensation for accrued vacation is generally not payable until the employee terminates employment with the City.

In fiscal year 1986, the City adopted a policy whereby classified employees with accumulated vacation pay in excess of thirty days may elect to receive one cash payment for up to ten days in excess of the thirty days maximum accrual. Staff with less than thirty days accrued are not eligible to participate in the vacation buy back program.

Cash compensation for unused sick leave is payable to employees only upon termination of employment with the City and is limited to a maximum of 15 days payable upon resignation or dismissal or 30 days payable upon retirement. The City accrues a liability for compensated absences which meets the following criteria set by GASB Statement No. 101: 1) The District's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered; 2) The obligation relates to rights that vest or accumulate; 3)Payment of the compensation is probable: 4) The amount can be reasonably estimated.

Management has elected to classify the entire compensated absences balance as current to ensure that sufficient resources are available, if needed, to meet potential employee leave payouts.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

*Long-Term Obligations* – In the Government-Wide Financial Statements and in the Proprietary Fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or Proprietary Fund Type Statement of Net Position. Debt principal payments of both government and business-type activities are reported as decreases in the balance of the liability on the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, however, debt principal payments of Governmental Funds are recognized as expenditures when paid. Governmental Fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

*Pension* – For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employee Retirement System (CalPERS) plan and additions to/deduction from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Unearned Revenue* – Unearned revenue is that for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. The City typically records unearned revenue related to uncollected outstanding performing loans and intergovernmental revenues received but not earned (qualifying expenditures not yet incurred).

*Leases* – The City is a lessee for a noncancellable lease of equipment. The City recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide and enterprise fund financial statements. The City recognizes lease liabilities with an initial, individual value of $5,000 or more.

At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life.

Key estimates and judgments related to leases include how the City determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The City uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for leases.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

- The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the City is reasonably certain to exercise.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lease assets are reported with other capital assets and lease liabilities are reported with long-term debt on the statement of net position.

*Non-Current Governmental Assets/Liabilities* – GASB Statement No. 34 eliminates the presentation of account groups, but provides for these records to be maintained and incorporates the information into the Governmental Activities column in the Government-Wide Statement of Net Position.

*Net Position* – The government-wide and business-type activities financial statements utilize a net position presentation. Net position is categorized as net investment in capital assets, restricted and unrestricted.

- Net Investment in Capital Assets – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance in this category.

  Restricted Net Position – This category presents external restrictions on net position imposed by creditors, grantors, contributors, laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

- Unrestricted Net Position – This category represents net position of the City not restricted for any project or other purpose.

*Fund Balance* – In the fund financial statements, governmental fund balance is made up of the following components:

- Nonspendable fund balance typically includes inventories, prepaid items, and other items that must be maintained intact pursuant to legal or contractual requirements, such as endowments.

- Restricted fund balance category includes amounts that can be spent only for specific purposes imposed by creditors, grantors, contributors, or laws or regulations of other governments or through enabling legislations.

- Committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has the authority to establish, modify, or rescind a fund balance commitment.

**Note 1 – Summary of Significant Accounting Policies (Continued)**

- Assigned fund balance are amounts designated by the City Council for specific purposes and do not meet the criteria to be classified as restricted or committed.

- Unassigned fund balance is the residual classification that includes all spendable amounts in the General Fund not contained in other classifications.

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) fund balances are available, the City's policy is to apply restricted first. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to apply committed fund balance first, then assigned fund balance, and finally unassigned fund balance.

*Use of Estimates* – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**Note 2 – Stewardship, Compliance and Accountability**

California law authorizes the City to invest in obligations of the United States Treasury, agencies and instrumentalities, certificates of deposit or time deposits in banks and savings and loan associations which are insured by the Federal Deposit Insurance Corporation.

**Note 3 – Cash and Investments**

In accordance with applicable sections of the California Government Code and the Soledad Municipal Code, the City prepares and legally adopts an annual balanced budget on a basis consistent with accounting principles generally accepted in the United States of America. Annual appropriated budgets are adopted for the General Fund, specific Special Revenue Funds, and specific Capital Projects Funds. Budget plans are adopted for Proprietary Funds. A proposed budget is presented to the City Council during May of each year for review. The Council holds public hearings and may add to, subtract from, or change appropriations within the revenues and reserves estimated as available. Expenditures may not legally exceed budgeted appropriations at the fund level. Supplementary appropriations which alter the total expenditures of any fund, or expenditures in excess of total budgeted fund appropriations, must be approved by the City Council.

All annual appropriations lapse at fiscal year end to the extent they have not been expended or encumbered.

The City pools all of its cash and investments except those funds required to be held by outside fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash is allocated to the various funds on average cash balances. Interest income from cash investments held with fiscal agents is credited directly to the related funds.

**Note 3 – Cash and Investments (continued)**

Cash and investments as of June 30, 2024, are classified in the accompanying financial statements as follows:

| | |
|---|---|
| Statement of Net Position: | |
| Cash and Investments | $ 44,576,199 |
| Cash and Investments with Fiscal Agent | 606 |
| Fiduciary Funds: | |
| Cash and Investments | 2,518,676 |
| Cash and Investments with Fiscal Agent | 294,966 |
| Total Cash and Investments | $ 47,390,447 |

Cash and investments as of June 30, 2024, consist of the following:

| | |
|---|---|
| Cash on hand | $ 2,700 |
| Deposits with Financial Institutions | 44,694,614 |
| Local Agency Investment Fund | 2,397,561 |
| Held by Fiscal Agent: | |
| Money Market | 292,775 |
| U.S. Treasury Obligations | 2,797 |
| Total Cash and Investments | $ 47,390,447 |

**Fair Value Measurements**

The framework for measuring fair value provides a fair value hierarchy that categorizes the inputs to valuation techniques used to measure fair value into three levels. The fair value hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy are described as follows:

Level 1: Inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at the measurement date.

Level 2: Inputs to valuation methodology include inputs – other than quoted prices included within Level 1 – that are observable for an asset or liability, either directly or indirectly.

Level 3: Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset's or liability's fair value measurement level within a fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

**Note 3 – Cash and Investments (continued)**

Following is a description of the valuation methodologies used for assets measured at fair value.

LAIF is valued based on the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (Level 2 input).

The City had the following recurring fair value measurements as of June 30, 2024:

| | Level 1 | Level 2 | Level 3 | June 30, 2024 Balance |
|---|---|---|---|---|
| **Investments by fair value level:** | | | | |
| Equity Securities: | | | | |
| LAIF | $ - | $ 2,397,561 | $ - | $ 2,397,561 |
| Total Equity Securities | - | 2,397,561 | - | 2,397,561 |
| **Cash and cash equivalents carried at amortized cost:** | | | | |
| Deposits and cash on hand | | | | 44,697,314 |
| Money Market Mutual Funds | | | | 292,775 |
| U.S Treasury Obligation | | | | 2,797 |
| Total Investments amortized at cost | | | | 44,992,886 |
| Total Cash and Investments | | | | $ 47,390,447 |

**Investments Authorized by the California Government Code and the City's Investment Policy**

The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

**Note 3 – Cash and Investments (continued)**

| Authorized Investment Type | Maximum Maturity | Maximum Percentage of Portfolio | Maximum Investment In One Issuer |
|---|---|---|---|
| Local Agency Bonds | 5 years | None | None |
| U.S. Treasury Obligations | 5 years | None | None |
| U.S. Agency Securities | 5 years | None | None |
| Banker's Acceptances | 180 days | 40% | 30% |
| Commercial Paper | 270 days | 25% | 10% |
| Negotiable Certificates of Deposit | 5 years | 30% | None |
| Repurchase Agreements | 1 year | 20% | None |
| Reverse Repurchase Agreements | 92 days | 20% | None |
| Medium-Term Notes | 5 years | 30% | None |
| Mutual Funds | N/A | 20% | 10% |
| Money Market Mutual Funds | N/A | 20% | 10% |
| Mortgage Pass-Through Securities | 2 years | 20% | None |
| County Pooled Investment Funds | 1 year | 20% | None |
| Local Agency Investment Fund (LAIF) | N/A | None | None |
| JPA Pools (other investment pools) | N/A | None | None |

**Investments Authorized by Debt Agreements**

Investments of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by the bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

| Authorized Investment Type | Maximum Maturity | Maximum Percentage of Portfolio | Maximum Investment In One Issuer |
|---|---|---|---|
| U.S. Treasury Obligations | None | None | None |
| U.S. Agency Securities | None | None | None |
| Banker's Acceptances | 180 days | None | None |
| Commercial Paper | 270 days | None | None |
| Money Market Mutual Funds | N/A | None | None |
| Investment Contracts | None | None | None |
| Certificates of Deposits | 1 year | None | None |
| Repurchase Agreements | 30 days | None | None |
| Local Agency Investment Fund (LAIF) | N/A | None | None |
| Municipal Bonds | None | None | None |

**Note 3 – Cash and Investments (continued)**

**Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The City's investment in the investment pools are available for withdraw in one business day and have an overall maturity of less than one year.

**Disclosures Relating to Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's investments in the investment pools are unrated.

**Concentration of Credit Risk**

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There are no investments in any one issuer that represent 5% or more of total City investments (external investment pools and mutual funds are excluded from this disclosure requirement).

**Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The custodial risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

GASB Statement No. 40 requires that the following disclosure be made with respect to custodial credit risks relating to deposits and investments: The City did not have any deposits with financial institutions in excess of federal depository insurance limits and held in uncollateralized accounts.

**Note 3 – Cash and Investments (continued)**

**Investment in State Investment Pool**

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

**Note 4 – Notes Receivables**

Notes receivable and deferred loans consisted of the following at June 30, 2024:

**Orchard Gabilan Associates, L.P.** – The HOME Investment Partnership Grant program approved $1,600,000 of grant funds to be made available for local development of an affordable housing project. The City entered into an agreement with Orchard Gabilan Associates, L.P. to loan such funds for the construction of Gabilan Family Apartments. Payments of principal and interest on the HOME loan are to be deferred until the earlier of repayment in full of the Deferred Development Fee or January 1 of the year in which the 14$^{th}$ anniversary of the date of issuance of the final Certificate of Occupancy. If not paid sooner, the unpaid principal balance of this note, plus any unpaid interest thereon shall be due and payable in full fifty-five years from the date of the note. The note bears 4.46% interest and the face amount of the note at June 30, 2024 was $1,600,000.

**Benito FLC, L.P.** – The HOME Investment Partnership Grant program approved $3,760,000 of grant funds to be made available for local development of an affordable housing project. The City entered into an agreement with Benito FLC, L.P. to loan such funds for the construction of the Benito Street Farm Labor Center. Funds were provided in the form of a deferred payment loan. If not paid sooner, the unpaid principal balance of this note, plus any unpaid interest thereon shall be due and payable in full fifty-five years from the date of the note. The note bears 4% interest and the face amount of the note at June 30, 2024 was $3,760,000.

**Revolving Loan Program** – Long-term loans receivable of $3,012,324 represent monies loaned to homebuyers and small business owners in connection with a downpayment assistance, home rehabilitation and business assistance programs. The loans are secured by real property with repayment due upon the sale of real property or starting at the end of the 30 year deferral period. At the time of sale, the seller pays the loan balance in full plus interest, ranging from 0% to 4%. For the homebuyer loan program, starting at the end of the 30 year deferral period, the borrower is required to repay the loan, without interest, over the following 15 years.

**Multi-Family Affordable Housing Rehabilitation Loans** – Long-term notes receivable of $600,000 represent monies loaned to two developers in connection with construction and rehabilitation of low-income multi-family housing projects. The loans are secured by real property with repayment due upon the sale of real property or starting at the end of the 55 year deferral period. At the time of sale of the project or at the end of the deferral period, the borrower shall pay the loan balance in full with interest at 4 percent per annum.

## Note 5 – Interfund Advances, Receivables, Payables and Transfers

### Interfund Receivables and Payables

Interfund receivables and payables consist of short-term loans resulting from regular transactions. These loans are expected to be repaid as soon as the borrowing fund has cash, and carry an interest rate equal to the rate earned on pooled cash.

Individual fund interfund receivables and payables balances as of June 30, 2024, are as follows:

| | Due From | Due To |
|---|---|---|
| Major Fund: | | |
| General Fund | $ 2,321,672 | $ - |
| NonMajor Funds: | | |
| 20-CDBG-CV1-00058 Special Revenue Fund | - | 4,396 |
| Park Grant Prop 68 Special Revenue Fund | - | 1,913,426 |
| Low-Moderate Housing Assets Special Revenue Fund | - | 7,184 |
| LEAP Grant Special Revenue Fund | - | 150,000 |
| Gas Tax Special Revenue Fund | - | 16,086 |
| CDBG Business Loans Special Revenue Fund | - | 230,580 |
| | $ 2,321,672 | $ 2,321,672 |

### Advance To and From Funds

Advances from and to balances as of June 30, 2024 are as follows:

| | Advance To | Advance From |
|---|---|---|
| Sewer Fund | $ 8,726 | $ - |
| Development Impact Capital Projects Fund | - | 8,726 |
| | $ 8,726 | $ 8,726 |

## Note 5 – Interfund Advances, Receivables, Payables and Transfers

### Transfers Between Funds

In general, the City uses interfund transfers to (1) move revenues from the funds that collect them to the funds' that statute or budget requires to expend them, (2) use unrestricted revenues collected in the General Fund to help finance various programs and capital projects accounted for in other funds in accordance with budgetary authorization, and (3) move cash to debt service funds from the funds responsible for payment as debt service payments become due. In general, the effect of the interfund activity has been eliminated from the government-wide financial statements. The City had the following interfund transfers during the current fiscal year:

| | Transfers In | Transfers Out |
|---|---|---|
| **Major Governmental Funds:** | | |
| General Fund | $ 1,070,164 | $ - |
| **Proprietary Funds:** | | |
| Garbage | - | (1,090,000) |
| **Nonmajor Governmental Funds:** | | |
| REAP Grant Fund | 127 | - |
| Land Use Element Grant Fund | 19,709 | - |
| | $ 1,090,000 | $ (1,090,000) |

The transfer out of $1,090,000 from the Garbage Fund to the General Fund were accumulated franchise fees to cover overhead. The transfer out of $19,709 was adminstrative costs reimbursement to the General Fund.

## Note 6 – Capital Assets

Capital asset activities for the year ended June 30, 2024, were as follows:

| | Balance July 1, 2023 | Additions | Retirements | Balance June 30, 2024 |
|---|---|---|---|---|
| **Governmental Activities** | | | | |
| Capital assets, not being depreciated | | | | |
| Land | $ 822,801 | $ - | $ - | $ 822,801 |
| Total capital assets, not being depreciated | 822,801 | - | - | 822,801 |
| Capital assets, being depreciated | | | | |
| Buildings and improvements | 16,552,185 | 2,409,092 | - | 18,961,277 |
| Infrastructure | 41,572,189 | 1,123,090 | - | 42,695,279 |
| Machinery and equipment | 7,004,379 | 139,183 | - | 7,143,562 |
| Total capital assets, being depreciated | 65,128,753 | 3,671,365 | - | 68,800,118 |
| Less accumulated depreciation for | | | | |
| Buildings and improvements | (2,902,250) | (290,339) | - | (3,192,589) |
| Infrastructure | (16,500,964) | (812,028) | - | (17,312,992) |
| Machinery and equipment | (5,206,546) | (158,317) | - | (5,364,863) |
| Total accumulated depreciation | (24,609,760) | (1,260,684) | - | (25,870,444) |
| Total capital assets, being depreciated, net | 40,518,993 | 2,410,681 | - | 42,929,674 |
| Right of use assets, being amortized: | | | | |
| Vehicles - right to use | 410,379 | - | - | 410,379 |
| Less: accumulated amortization | (234,908) | (82,076) | - | (316,984) |
| Total lease assets, being amortized, net | 175,471 | (82,076) | - | 93,395 |
| Governmental activities capital assets, net | $ 41,517,265 | $ 2,328,605 | $ - | $ 43,845,870 |

## Note 6 – Capital Assets (continued)

| | Balance July 1, 2023 | Additions | Retirements | Balance June 30, 2024 |
|---|---|---|---|---|
| **Business-Type Activities** | | | | |
| Capital assets, not being depreciated | | | | |
| Land | $ 2,509,996 | $ - | $ - | $ 2,509,996 |
| Construction in progress | 224,867 | - | - | 224,867 |
| Total capital assets, not being depreciated | 2,734,863 | - | - | 2,734,863 |
| Capital assets, being depreciated | | | | |
| Buildings and improvements | 55,689,390 | - | - | 55,689,390 |
| Infrastructure | 19,389,129 | - | - | 19,389,129 |
| Machinery and equipment | 2,381,310 | 967,574 | - | 3,348,884 |
| Total capital assets, being depreciated | 77,459,829 | 967,574 | - | 78,427,403 |
| Less: accumulated depreciation | (26,270,974) | (1,556,792) | - | (27,827,766) |
| Total capital assets, being depreciated, net | 51,188,855 | (589,218) | - | 50,599,637 |
| Right of use assets, being amortized: | | | | |
| Vehicles - right to use | 157,423 | - | - | 157,423 |
| Less: accumulated amortization | (87,974) | (31,485) | - | (119,459) |
| Total right of use assets, being amortized, net | 69,449 | (31,485) | - | 37,964 |
| Business-type activities capital assets, net | $ 53,993,167 | $ (620,703) | $ - | $ 53,372,464 |

Depreciation expense was charged to the following functions in the Statement of Activities:

| | |
|---|---|
| **Governmental Functions:** | |
| General Government | $ 43,991 |
| Public Works | 850,560 |
| Public Safety | 211,528 |
| Community Services | 232,261 |
| | $ 1,342,760 |
| **Business-Type Functions:** | |
| Water | $ 400,040 |
| Sewer | 1,184,931 |
| Garbage | 3,306 |
| | $ 1,588,277 |

## Note 7 – Long-Term Debt

| | Balance July 1, 2023 | Additions | Retirements | Balance June 30, 2024 | Current Portion |
|---|---|---|---|---|---|
| **Governmental Activity Long Term Debt** | | | | | |
| *Direct Borrowings:* | | | | | |
| Loan Payable | | | | | |
| 2019 Motorola Radios | $ 97,731 | $ - | $ (42,162) | $ 55,569 | $ 44,398 |
| Total Governmental Activity Long Term Debt | $ 97,731 | $ - | $ (42,162) | $ 55,569 | $ 44,398 |
| **Business-Type Activity Long Term Debt** | | | | | |
| *Direct Placement:* | | | | | |
| Bonds Payable | | | | | |
| 2021 Water Refunding Revenue Bonds | $ 907,560 | $ - | $ (74,600) | $ 832,960 | $ 76,180 |
| *Direct Borrowings:* | | | | | |
| Loans Payable | | | | | |
| Sewer Plant Loan | 26,221,448 | - | (1,542,438) | 24,679,010 | 1,542,438 |
| Leases Payable | | | | | |
| Energy Retrofit Financed Purchase | 76,192 | - | (76,192) | - | - |
| Total Business-Type Activity Debt | $ 27,205,200 | $ - | $(1,693,230) | $ 25,511,970 | $ 1,618,618 |
| **Compensated Absences** | | | | | |
| Government Activities | $ 684,069 | $ 171,253 | $ - | $ 855,322 | |
| Business-Type Activities | $ 281,614 | $ 76,578 | $ - | $ 358,192 | |
| **Net Pension Liability** | | | | | |
| Government Activities | $ 6,118,089 | $ - | $(1,003,782) | $ 5,114,307 | |
| Business-Type Activities | $ 793,468 | $ 1,933,847 | $ - | $ 2,727,315 | |

**2019 Motorola Radios** – On July 18, 2018, the City entered into a purchase agreement for 30 portable radios. The lease bears an interest rate of 5.2% and terminates on July 18, 2025. Payments of $11,608 are to be paid quarterly.

**2021 Water Refunding Revenue Bonds -** In December 2015, the Public Financing Authority issued 2021 Enterprise Revenue Bonds for the principal amount of $1,053,920. The issuance was to refund the outstanding principal balance of the Water Note Payable presented. The reacquisition price exceeded the net carrying amount of the old debt by $1,819,135. The City refunded the above debts to reduce its total debt service over 13 years by $99,551 and to obtain an economic gain (difference between the present values of debt service payments on the old and new debt) of $87,643. The bonds bear interest of 2.040% and are payable semi-annually commencing November 2021 through May 2034. Debt service is secured by a pledge of net revenues of the City's Water Systems. The City covenants that it shall prescribe, revise and collect such charges for the services and facilities of the water systems which shall produce revenues sufficient in each fiscal year to provide gross revenues which are sufficient to pay all water operation and maintenance costs and all bond installment payments and produce net water revenues equal to at least 1.15 times debt service coming due and payable during such fiscal year. The City is in compliance with those covenants as of June 30, 2024, debt coverage ratio was 4.59. Cash basis debt service paid during the fiscal year ended June 30, 2024 totaled $93,114.

**Note 7 – Long-Term Debt (Continued)**

**Water System Improvement Loan** – On May 1, 1994, the City borrowed $2,593,000 for the purpose of paying for water system improvements. Principal amounts from $25,000 to $135,000 are due on May 1 of each year through 2034. The notes carry an interest rate of 4.5% with interest payable semi-annually. During the year this loan was refinanced as 2021 Water Refunding Revenue Bonds.

**Sewer Plant Loan** – In connection with the City's construction of a new sewer plant, a loan for $46,451,084 was obtained from the State of California. Although, the loan is non-interest bearing, it did require a 16.667% loan fee resulting in an effective interest rate of 1.8%. The loan was to be repaid in twenty equal annual installments of $2,322,554 beginning January 1, 2011. However, in October 2014, the City renegotiated the payment terms from 20 years to 30 years, resulting in annual payments of $1,542,438 for the remaining 26 years. Unamortized loan charges of $1,875,104 remains to be amortized over the remaining life of the loan.

**Energy Retrofit Financed Purchase** – On August 13, 2008, the City entered into a purchase agreement for an energy retrofit upgrade at the water plant. The agreement bears an interest rate of 6.786% and terminates on February 29, 2024. Payments are made monthly in the amount of $9,680. The financed purchase was paid off during the year ended June 30, 2024.

**Compensated Absences** – City employees accumulate earned but unused vacation and sick pay benefits which can be converted to cash at termination of employment. Since no means exist to reasonably estimate the amounts that might be liquidated with expendable currently available financial resources, if any, they are reported as long-term debt on the Statement of Net Position. No expenditure is reported for these amounts in the governmental funds statements. However, in the Statement of Activities the expense is allocated to each function based on usage. The non-current portion of these vested benefits, payable in accordance with various collective bargaining agreements, at June 30, 2024, totaled $855,322 for governmental activities and $358,192 for business-type activities.

The annual requirement to amortize the principal and interest on all long-term debt at June 30, 2024, were as follows:

| | Governmental-Type Activities | | Business-Type Activities | |
|---|---|---|---|---|
| Years ending June 30, | Principal | Interest | Principal | Interest |
| 2025 | $ 44,398 | $ 2,033 | $ 1,618,618 | $ 245,310 |
| 2026 | 11,171 | 145 | 1,620,108 | 228,949 |
| 2027 | - | - | 1,621,498 | 215,592 |
| 2028 | - | - | 1,622,778 | 200,488 |
| 2029 | - | - | 1,624,678 | 185,223 |
| 2030-2034 | - | - | 8,149,661 | 690,999 |
| 2035-2039 | - | - | 7,712,191 | 302,022 |
| 2040 | - | - | 1,542,438 | 15,574 |
| | $ 55,569 | $ 2,178 | $ 25,511,970 | $ 2,084,157 |

## Note 7 – Long-Term Debt (Continued)

**Assessment District Debt** – The City acts as an agent for bond offerings within two assessment districts in the City. The City is not obligated in the event of default. Accordingly, the debt is not reflected in the City's financial information. The amount of debt outstanding as of June 30, 2024, not reflected in these statements is $1,500,000 for The Vineyards and $2,305,000 for Diamond Ridge.

## Note 8 – Lease Liability

| | Balance July 1, 2023 | Additions | Retirements | Balance June 30, 2024 | Current Portion |
|---|---|---|---|---|---|
| Lease Liability - Right of Use | | | | | |
| Government Activities | $ 175,897 | $ - | $ (82,204) | $ 93,693 | $ 58,235 |
| Business-Type Activities | $ 69,619 | $ - | $ (31,529) | $ 38,090 | $ 23,969 |

The City entered into several sixty (60) month lease agreement as lessee for the acquisition and use of vehicles. An initial lease liability was recorded in the amount of $647,920 during the year the lease was entered. As of June 30, 2024, the value of the lease liability was $131,783. The City is required to make monthly principal and interest payments of $411 to $6,873. The lease has an interest rate of 0.9%. The equipment has a five-year estimated useful life. The value of the right-to-use asset as of the end of the current fiscal year was $131,359 and had accumulated amortization of $436,443. The future principal and interest lease payments as of June 30, 2024, were as follows:

| | Governmental-Type Activities | | Business-Type Activities | |
|---|---|---|---|---|
| | Principal | Interest | Principal | Interest |
| Years ending June 30, | | | | |
| 2025 | $ 58,235 | $ 125 | $ 23,969 | $ 53 |
| 2026 | 31,752 | 38 | 14,121 | 10 |
| 2027 | 3,706 | 1 | - | - |
| | $ 93,693 | $ 164 | $ 38,090 | $ 63 |

## Note 9 – Deferred Outflows and Deferred Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to future period(s) and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. The City has one item to report in this category:

- The City has $4,101,903 in pension related items that qualify to be reported in deferred outflows of resources. The pension related deferred outflows of resources are described in Note 11.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represent an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has one item to report in this category:

- The City has $348,830 in pension related items that qualify to be reported in deferred inflows of resources. The pension related deferred inflows of resources are described in Note 11.
- The City has $24,569 in deferred notes receivable related to impact fees.

Unavailable revenues arise only under a modified accrual basis of accounting that qualifies for reporting as deferred inflows of resources. Accordingly, that item, unavailable revenues, is reported only in the governmental funds balance sheet. The City reports in the Program Income, Low-Moderate Housing, CDBG Business Loans, 20-CDBG-CV10058, 20-CDBG-12084, and Development Impact Fee, $6,376,490, $1,707,850, $503,434, $60,032, $324,518, $75,837, respectively, as unavailable revenues, related to long-term notes and loans receivables.

## Note 10 – Risk Management

The City provides for workers' compensation and liability through a self-funded joint powers agency, Monterey Bay Area Self Insurance Authorities. Joint Powers Agreement (JPA) accounts are not separately maintained for each participant.

Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City is a member of the Monterey Bay Area Self Insurance Authority (MBASIA). MBASIA is composed of 10 California public entities and is organized under a joint powers agreement pursuant to California Government Code 6500 et seq. The purpose of MBASIA is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group-purchased insurance for property and other coverage.

General Liability: The City has a deductible of $10,000 for each liability claim. Claims above $10,000 up to $1,000,000 are paid by MBASIA. Claims above $1,000,000 up to $29,000,000 are covered by insurance purchased by MBASIA.

## Note 10 – Risk Management (continued)

Workers' Compensation: The City does not retain a deductible for workers' compensation claims. Annual premiums for coverage up to statutory levels are paid to MBASIA based on a Board approved Budget methodology. A third party claims administrator is contracted by MBASIA to manage claims activity.

### Adequacy of Protection

During the past three fiscal (claims) years none of the above programs of protection have had settlements or judgments that exceeded insured coverage. There have been no significant reductions in insured liability coverage from coverage in the prior year. Audited financial statements for MBASIA can be obtained from their management at 100 Pine Street, 11th Floor, San Francisco, CA 94111.

### Contingent Liabilities

The City participates in a number of Federal and State assisted grant programs which are subject to financial and compliance audits. Audits for these programs and the respective findings are to be determined at a future date, and the City expects the amount, if any, of the expenditures which may be disallowed by the granting agency to be immaterial.

## Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan)

**Plan Description –** The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report may be obtained from their Executive Office - 400 P Street - Sacramento, CA 95814.

**Funding Policy** – The City pays 7-9% of annual covered salary for active plan members in the City's defined pension plan. The City is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. The required employer contribution rate for the fiscal year ended June 30, 2024 was 10.100%, 7.680%, 22.830%, and 13.540% for the Miscellaneous, PEPRA Miscellaneous, Safety, and PEPRA Safety, respectively. The contribution requirements of plan members is established by State statute and the employer contribution is established and may be amended by PERS.

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

The Plans' provisions and benefits in effect at June 30, 2024, are summarized as follows:

| | Miscellaneous | Safety |
|---|---|---|
| Hire Date | Prior to January 1, 2013 | Prior to January 1, 2013 |
| Benefit Formula | 2.0% at 60; maximum 2% COLA | 3.0% at 55; maximum 2% COLA |
| Benefit Vesting Schedule | 5 years service | 5 years service |
| Benefit Payments | monthly for life | monthly for life |
| Retirement Age | 60 | 55 |
| Monthly Benefits, as a % of Eligible Compensation | 2.00% | 3.00% |
| Required Employee Contribution Rates | 7.00% | 9.00% |
| Required Employer Contribution Rates | 10.100% | 22.830% |

| | PEPRA Miscellaneous | PEPRA Safety |
|---|---|---|
| Hire Date | On or After January 1, 2013 | On or After January 1, 2013 |
| Benefit Formula | 2.0% at 62; maximum 2% COLA | 2.7% at 57; maximum 2% COLA |
| Benefit Vesting Schedule | 5 years service | 5 years service |
| Benefit Payments | monthly for life | monthly for life |
| Retirement Age | 62 | 57 |
| Monthly Benefits, as a % of Eligible Compensation | 2.00% | 2.70% |
| Required Employee Contribution Rates | 7.75% | 13.75% |
| Required Employer Contribution Rates | 7.680% | 13.540% |

**Contributions** – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

For the year ended June 30, 2024, $1,171,502 of contributions was recognized as part of the pension expense.

**Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions**

As of June 30, 2024, the City reported net pension liabilities for its proportionate shares of the net pension liability of each Plan as follows:

| | Proportionate Share of Net Pension Liability/(Asset) |
|---|---|
| Miscellaneous | $ 2,648,553 |
| Safety | $ 5,193,069 |

The City's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plan is measured as of June 30, 2023, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for each Plan as of June 30, 2023 and 2024 was as follows:

| | Miscellaneous | Safety |
|---|---|---|
| Proportion – June 30, 2023 | 0.04746% | 0.06826% |
| Proportion – June 30, 2024 | 0.05297% | 0.06947% |
| Change – Increase/(Decrease) | 0.00550% | 0.00121% |

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

For the year ended June 30, 2024, the City recognized pension expense of $2,016,594. At June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|---|---|---|
| Pension contributions subsequent to measurement date | $ 1,185,357 | $ - |
| Change in employer's proportion | 759,051 | - |
| Difference between employer's contributions and proportionate share of contributions | 38,451 | (295,200) |
| Changes in assumptions | 462,980 | - |
| Differences between projected and actual investments earnings | 1,139,494 | - |
| Difference between expected and actual experience | 516,570 | (53,630) |
| Total | $ 4,101,903 | $ (348,830) |

The $1,185,357 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

| Year Ended June 30 | |
|---|---|
| 2025 | $ 940,115 |
| 2026 | 640,210 |
| 2027 | 955,251 |
| 2028 | 32,141 |
| Thereafter | - |

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**Actuarial Methods Assumptions** – The collective total pension liability for the June 30, 2023 measurement period was determined by an actuarial valuation as of June 30, 2022, with update procedures used to roll forward the total pension liability to June 30, 2023. The collective total pension liability was based on the following assumptions:

| | |
|---|---|
| Valuation Date | June 30, 2022 |
| Measurement Date | June 30, 2023 |
| Actuarial Cost Method | Entry-Age Normal Cost Method in accordance with the requirements of GASB Statement No. 68 |
| Actuarial Assumptions: | |
| Discount Rate | 6.90% |
| Inflation | 2.30% |
| Payroll Growth | 2.30% |
| Salary Increases | Varies by Entry Age and Service |
| Mortality Rate Table | Derived using CalPERS' Membership Date for all Funds [1] |
| Post Retirement Benefit Increase | Contract COLA up to 2.3% until Purchasing Power Protection Allowance Floor on Purchasing Power applies |
| Investment Rate of Return | 6.90% |
| Mortality | Derived using CalPERS' Membership Data for all Funds |

[1]The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

All other actuarial assumptions used in the June 30, 2018 valuation was based on the results of an December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015), including updates to salary increase, mortality and retirement rates. The Experience Study can be obtained at CalPERS' website.

**Change of assumptions –** None.

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**Discount rate –** The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The long-term expected real rates of return by asset class can be found in CalPERS' Comprehensive Annual Financial Report for the fiscal year ended June 30, 2023.

The table below reflects long-term expected real rates of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. The geometric rates of return are net of administrative expenses.

| Asset Class | Assumed Asset Allocation | Real Return [1, 2] Years 1-10 |
|---|---|---|
| Global Equity - cap-weighted | 30% | 4.54% |
| Global Equity - noncap-weighted | 12% | 3.84% |
| Private Equity | 13% | 7.28% |
| Treasury | 5% | 0.27% |
| Mortgage-backed Securities | 5% | 0.50% |
| Investment Grade Corporates | 10% | 1.56% |
| High Yield | 5% | 2.27% |
| Emerging Market Debt | 5% | 2.48% |
| Private Debt | 5% | 3.57% |
| Real Assets | 15% | 3.21% |
| Leverage | -5% | -0.59% |
| **Total** | 100% | |

[1] An expected inflation of 2.3% used for this period
[2] Figures are based on the 2021-22 Asset Liability Management study.

**Note 11 – City Employees' Retirement Plan (Defined Benefit Pension Plan) (Continued)**

**Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** The following presents the City's proportionate share of the net pension liability for each Plan, calculating using the discount rate of each Plan, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.90%) or 1-percentage point higher (7.90%) than the current rate:

| | 1% Decrease (5.90%) | Current Discount Rate (6.90%) | 1% Increase (7.90%) |
|---|---|---|---|
| Miscellaneous | $ 4,567,400 | $ 2,648,553 | $ 1,069,176 |
| Safety | $ 8,107,305 | $ 5,193,069 | $ 2,810,477 |

**Pension Plan Fiduciary Net Position –** Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

**Payable to the Pension Plan –** At June 30, 2024, the City has no outstanding amount of contributions to the pension plan required for the year ended June 30, 2024.

**Note 12 – Subsequent Events**

The City evaluated subsequent events for recognition and disclosure through July 31, 2025, the date which these financial statements were available to be issued. Management concluded that no material subsequent events have occurred since June 30, 2024 that required recognition or disclosure in such financial statements.

**Note 13 – Fund Balance**

**Fund Balance Deficits –** The following is a summary of fund balance deficits as of June 30, 2024:

Nonmajor Funds:

| | |
|---|---|
| Park Grant Prop 68 Special Revenue Fund | $ (230,243) |
| 20-CDBG-CV100058 Special Revenue Fund | $ (4,396) |
| Low-Moderate Housing Asset | $ (7,582) |

These fund balance deficits are expected to be relieved from future revenues or transfers from other funds.

## Note 14 – Excess of Expenditures over Appropriations

The excess of expenditures over appropriations are as follows:

| | | |
|---|---|---|
| General Fund: | | |
| Current: | | |
| General Government | $ | 776,113 |
| Community Services | $ | 91,287 |
| Debt Service | | |
| Principal | $ | 124,366 |
| Interest | $ | 4,545 |
| American Rescue Plan Fund: | | |
| Current: | | |
| Community Development | $ | 745,656 |
| Program Income Fund: | | |
| Current: | | |
| Community Development | $ | 39,038 |
| Park Grant (Prop 68) Fund: | | |
| Capital Outlay | $ | 559,405 |

The excess of expenditures over appropriations are covered by the available fund balance in the General Fund and future revenues for the American Rescue Plan Fund, Program Income Fund, and Park Grant (Prop 68) Fund.

## Note 15 – Restatement of Net Position

The City had a prior period adjustment of $61,510 for the understatement of capital assets in the Internal Service Fund, the net effect increased net position by the same amount.

| | Enterprise Fund Internal Service Fund |
|---|---|
| Net Position, June 30, 2023, as previously reported | $ 68,058 |
| Record understament of capital assets | 61,510 |
| Net Position, July 1, 2023, as restated | $ 129,568 |

# REQUIRED SUPPLEMENTARY INFORMATION

# CITY OF SOLEDAD

## BUDGETARY COMPARISON SCHEDULE
## GENERAL FUND
## YEAR ENDED JUNE 30, 2024

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive/ |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| **Revenue** | | | | |
| Taxes | $ 10,642,814 | $ 10,642,814 | $ 11,735,795 | $ 1,092,981 |
| Licenses and permits | 918,500 | 918,500 | 681,737 | (236,763) |
| Intergovernmental | 158,500 | 158,500 | 246,073 | 87,573 |
| Charges for services | 194,250 | 194,250 | 200,114 | 5,864 |
| Fines and forfeitures | 45,000 | 45,000 | 45,893 | 893 |
| Interest | 170,300 | 170,300 | 496,197 | 325,897 |
| Rents | 10,000 | 10,000 | 18,735 | 8,735 |
| Other | 68,500 | 68,500 | 423,743 | 355,243 |
| Total revenue | 12,207,864 | 12,207,864 | 13,848,287 | 1,640,423 |
| **Expenditures** | | | | |
| Current | | | | |
| General government | 1,902,816 | 1,902,816 | 2,678,929 | (776,113) |
| Public works | 2,321,974 | 2,321,974 | 1,974,106 | 347,868 |
| Community development | 1,366,959 | 1,366,959 | 1,134,168 | 232,791 |
| Public safety | 7,157,369 | 7,157,369 | 6,723,788 | 433,581 |
| Community services | 513,792 | 513,792 | 605,079 | (91,287) |
| Capital outlay | 483,050 | 483,050 | 212,546 | 270,504 |
| Debt Service | | | | |
| Principal | - | - | 124,366 | (124,366) |
| Interest and fiscal charges | - | - | 4,545 | (4,545) |
| Total expenditures | 13,745,960 | 13,745,960 | 13,457,527 | 288,433 |
| Revenue over (under)expenditures | (1,538,096) | (1,538,096) | 390,760 | 1,928,856 |
| **Other Financing Sources** | | | | |
| Transfers in (out) - net | 460,768 | 460,768 | 1,070,164 | 609,396 |
| **Net Change in Fund Balance** | $ (1,077,328) | $ (1,077,328) | 1,460,924 | $ 2,538,252 |
| **Fund Balance** | | | | |
| Beginning of year | | | 12,018,099 | |
| End of year | | | $ 13,479,023 | |

# CITY OF SOLEDAD

## BUDGETARY COMPARISON SCHEDULE
## AMERICAN RESCUE PLAN FUND
## YEAR ENDED JUNE 30, 2024

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive/ |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| **Revenue** | | | | |
| Interest | $ 30,000 | $ 30,000 | $ 173,437 | $ 143,437 |
| Total revenue | 30,000 | 30,000 | 173,437 | 143,437 |
| **Expenditures** | | | | |
| Current | | | | |
| Community development | - | - | 745,656 | (745,656) |
| Capital outlay | 5,768,864 | 5,768,864 | 1,496,222 | 4,272,642 |
| Total expenditures | 5,768,864 | 5,768,864 | 2,241,878 | 3,526,986 |
| **Net Change in Fund Balance** | $ (5,738,864) | $ (5,738,864) | (2,068,441) | $ 3,670,423 |
| **Fund Balance** | | | | |
| Beginning of year | | | 4,625,580 | |
| End of year | | | $ 2,557,139 | |

# CITY OF SOLEDAD

## BUDGETARY COMPARISON SCHEDULE
## PROGRAM INCOME FUND
## YEAR ENDED JUNE 30, 2024

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive/ |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| **Revenue** | | | | |
| Interest | $ - | $ - | $ 20,228 | $ 20,228 |
| Loan repayments | - | - | 62,089 | 62,089 |
| Total revenue | - | - | 82,317 | 82,317 |
| **Expenditures** | | | | |
| Current | | | | |
| Community development | 2,500 | 2,500 | 41,538 | (39,038) |
| Total expenditures | 2,500 | 2,500 | 41,538 | (39,038) |
| **Net Change in Fund Balance** | $ (2,500) | $ (2,500) | 40,779 | $ 43,279 |
| **Fund Balance** | | | | |
| Beginning of year | | | 451,595 | |
| End of year | | | $ 492,374 | |

# CITY OF SOLEDAD

## BUDGETARY COMPARISON SCHEDULE
## PARK GRANT (PROP 68) FUND
## YEAR ENDED JUNE 30, 2024

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive/ |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| **Revenue** | | | | |
| Intergovernmental | $ 1,778,663 | $ 1,778,663 | $ 4,947,521 | $ 3,168,858 |
| Total revenue | 1,778,663 | 1,778,663 | 4,947,521 | 3,168,858 |
| **Expenditures** | | | | |
| Capital outlay | - | - | 559,405 | (559,405) |
| Total expenditures | - | - | 559,405 | (559,405) |
| **Net Change in Fund Balance** | $ 1,778,663 | $ 1,778,663 | 4,388,116 | $ 2,609,453 |
| **Fund Balance** | | | | |
| Beginning of year | | | (4,618,359) | |
| End of year | | | $ (230,243) | |

# CITY OF SOLEDAD

## BUDGETARY COMPARISON SCHEDULE
## MEASURE X FUND
## YEAR ENDED JUNE 30, 2024

| | Budgeted Amounts | | Actual | Variance with Final Budget Positive/ |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| **Revenue** | | | | |
| Taxes and assessments | $ 850,000 | $ 850,000 | $ 842,930 | $ (7,070) |
| Interest | 5,000 | 5,000 | 180,060 | 175,060 |
| Intergovernmental | - | - | 330,593 | 330,593 |
| Total revenue | 855,000 | 855,000 | 1,353,583 | 498,583 |
| **Expenditures** | | | | |
| Current | | | | |
| Public works | 4,300,000 | 4,300,000 | 472,746 | 3,827,254 |
| Total expenditures | 4,300,000 | 4,300,000 | 472,746 | 3,827,254 |
| Revenue over (under)expenditures | (3,445,000) | (3,445,000) | 880,837 | 4,325,837 |
| **Net Change in Fund Balance** | $ (3,445,000) | $ (3,445,000) | 880,837 | $ 4,325,837 |
| **Fund Balance** | | | | |
| Beginning of year | | | 3,982,503 | |
| End of year | | | $ 4,863,340 | |

# CITY OF SOLEDAD

## SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
## LAST 10 YEARS*
## YEAR ENDED JUNE 30, 2024

| Miscellaneous Plan: | Proportion of the net pension liability | Proportionate share of the net pension liability | Covered - employee payroll | Proportionate share of the net pension liability as a percentage of covered-employee payroll | Plan's fiduciary net position | Plan's fiduciary net position as a percentage of the Total Pension Liability |
|---|---|---|---|---|---|---|
| 2015 | 0.03413% | $ 843,493 | $ 2,268,357 | 37.19% | $ 3,997,688 | 82.580% |
| 2016 | 0.02608% | $ 706,131 | $ 2,218,866 | 31.82% | $ 4,764,400 | 86.914% |
| 2017 | 0.03048% | $ 1,058,944 | $ 2,498,215 | 42.39% | $ 4,887,163 | 82.191% |
| 2018 | 0.03308% | $ 1,303,916 | $ 2,514,038 | 51.87% | $ 5,573,589 | 81.041% |
| 2019 | 0.03322% | $ 1,251,774 | $ 2,375,546 | 52.69% | $ 6,634,706 | 84.128% |
| 2020 | 0.03643% | $ 1,459,009 | $ 2,513,003 | 58.06% | $ 7,479,133 | 83.677% |
| 2021 | 0.03996% | $ 1,685,422 | $ 2,803,460 | 60.12% | $ 8,255,376 | 83.045% |
| 2022 | 0.02276% | $ 432,090 | $ 3,416,711 | 12.65% | $ 10,626,299 | 96.093% |
| 2023 | 0.04746% | $ 2,220,927 | $ 4,490,090 | 49.46% | $ 10,350,858 | 82.334% |
| 2024 | 0.05297% | $ 2,648,553 | $ 4,826,804 | 54.87% | $ 11,539,306 | 81.332% |
| Safety Plan: | | | | | | |
| 2015 | 0.06095% | $ 2,286,046 | $ 1,379,249 | 165.75% | $ 7,353,347 | 76.280% |
| 2016 | 0.05496% | $ 2,264,409 | $ 1,243,281 | 182.13% | $ 7,303,514 | 76.338% |
| 2017 | 0.05453% | $ 2,824,201 | $ 1,330,635 | 212.24% | $ 7,469,874 | 72.565% |
| 2018 | 0.05443% | $ 3,252,288 | $ 1,446,149 | 224.89% | $ 8,745,272 | 72.892% |
| 2019 | 0.05492% | $ 3,518,548 | $ 1,543,148 | 228.01% | $ 11,383,719 | 77.938% |
| 2020 | 0.05883% | $ 3,672,312 | $ 1,648,187 | 222.81% | $ 12,617,720 | 77.457% |
| 2021 | 0.05896% | $ 3,928,420 | $ 1,500,361 | 261.83% | $ 13,292,935 | 77.189% |
| 2022 | 0.05436% | $ 1,907,684 | $ 1,636,722 | 116.56% | $ 16,256,088 | 89.497% |
| 2023 | 0.06826% | $ 4,690,631 | $ 1,837,972 | 255.21% | $ 15,167,578 | 76.379% |
| 2024 | 0.06947% | $ 5,193,071 | $ 1,616,895 | 321.18% | $ 16,050,456 | 75.555% |

Changes of Assumptions: None.

# CITY OF SOLEDAD

## SCHEDULE OF CONTRIBUTIONS
## LAST 10 YEARS*
## YEAR ENDED JUNE 30, 2024

| | Contractually required contribution (actuarially determined) | Contributions in relation to the actuarially determined contributions | Contributions deficiency (excess) | Covered-employee payroll | Contributions as a percentage of covered-employee payroll |
|---|---|---|---|---|---|
| Miscellaneous Plan: | | | | | |
| 2015 | $ 181,913 | $ (181,913) | $ - | $ 2,268,357 | 8.02% |
| 2016 | $ 185,905 | $ (185,905) | $ - | $ 2,218,866 | 8.38% |
| 2017 | $ 190,660 | $ (190,660) | $ - | $ 2,498,215 | 7.63% |
| 2018 | $ 204,609 | $ (204,609) | $ - | $ 2,514,038 | 8.14% |
| 2019 | $ 214,151 | $ (214,151) | $ - | $ 2,375,546 | 9.01% |
| 2020 | $ 252,840 | $ (252,840) | $ - | $ 2,513,003 | 10.06% |
| 2021 | $ 287,787 | $ (287,787) | $ - | $ 2,803,460 | 10.27% |
| 2022 | $ 354,799 | $ (354,799) | $ - | $ 3,416,711 | 10.38% |
| 2023 | $ 457,029 | $ (457,029) | $ - | $ 4,490,090 | 10.18% |
| 2024 | $ 514,714 | $ (514,714) | $ - | $ 4,826,804 | 10.66% |
| Safety Plan: | | | | | |
| 2015 | $ 245,592 | $ (245,592) | $ - | $ 1,379,249 | 17.81% |
| 2016 | $ 273,761 | $ (273,761) | $ - | $ 1,243,281 | 22.02% |
| 2017 | $ 360,960 | $ (360,960) | $ - | $ 1,330,635 | 27.13% |
| 2018 | $ 341,676 | $ (341,676) | $ - | $ 1,446,149 | 23.63% |
| 2019 | $ 351,948 | $ (351,948) | $ - | $ 1,543,148 | 22.81% |
| 2020 | $ 424,542 | $ (424,542) | $ - | $ 1,648,187 | 25.76% |
| 2021 | $ 461,523 | $ (461,523) | $ - | $ 1,500,361 | 30.76% |
| 2022 | $ 546,871 | $ (546,871) | $ - | $ 1,636,722 | 33.41% |
| 2023 | $ 607,731 | $ (607,731) | $ - | $ 1,837,972 | 33.07% |
| 2024 | $ 656,788 | $ (656,788) | $ - | $ 1,616,895 | 40.62% |

## SUPPLEMENTAL ONLY INFORMATION

# CITY OF SOLEDAD

## COMBINING BALANCE SHEET
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | | |
|---|---|---|---|---|---|
| | Maintenance Districts | Public Safety | Gas Tax | LEAP Grant | REAP Grant |
| **ASSETS** | | | | | |
| Cash and investments | $ 3,370,776 | $ 785,615 | $ - | $ - | $ - |
| Accounts receivable | - | - | 137,286 | - | - |
| Due from other governments | - | 18,173 | - | 150,000 | - |
| Interest receivable | 1,799 | 418 | - | - | - |
| Notes receivable | - | - | - | - | - |
| Total assets | $ 3,372,575 | $ 804,206 | $ 137,286 | $ 150,000 | $ - |
| **LIABILITIES** | | | | | |
| Accounts payable and accrued expense | $ 20,782 | $ 9,569 | $ 88,862 | $ - | $ - |
| Due to other funds | - | - | 16,086 | 150,000 | - |
| Advance from other funds | - | - | - | - | - |
| Total liabilities | 20,782 | 9,569 | 104,948 | 150,000 | - |
| **DEFERRED INFLOWS OF RESOURCES** | | | | | |
| Unavailable revenues | - | - | - | - | - |
| Total deferred inflows of resources | - | - | - | - | - |
| **FUND BALANCE** | | | | | |
| Restricted | | | | | |
| Capital improvement projects | - | - | - | - | - |
| Circulation improvements | - | - | 32,338 | - | - |
| Public safety programs | - | 794,637 | - | - | - |
| Community services | - | - | - | - | - |
| Lighting, landscape & park maintenance | 3,351,793 | - | - | - | - |
| Low-income housing activities | - | - | - | - | - |
| Unassigned | - | - | - | - | - |
| Total fund balance | 3,351,793 | 794,637 | 32,338 | - | - |
| Total liabilities, deferred inflows of resources and fund balance | $ 3,372,575 | $ 804,206 | $ 137,286 | $ 150,000 | $ - |

*See accompanying notes.*

# CITY OF SOLEDAD

## COMBINING BALANCE SHEET
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | |
|---|---|---|---|---|
| | Low-Moderate Housing Asset | Vehicle Abatement | CDBG Business Loans | SB2 Planning Land Use Element Grant |
| **ASSETS** | | | | |
| Cash and investments | $ - | $ 59,609 | $ - | $ - |
| Accounts receivable | - | - | - | - |
| Due from other governments | - | 18,928 | 304,455 | - |
| Interest receivable | - | 32 | 28 | - |
| Notes receivable | 1,707,850 | - | 503,434 | - |
| Total assets | $ 1,707,850 | $ 78,569 | $ 807,917 | $ - |
| **LIABILITIES** | | | | |
| Accounts payable and accrued expense | $ 398 | $ - | $ 16,280 | $ - |
| Due to other funds | 7,184 | - | 230,580 | - |
| Advance from other funds | - | - | - | - |
| Total liabilities | 7,582 | - | 246,860 | - |
| **DEFERRED INFLOWS OF RESOURCES** | | | | |
| Unavailable revenues | 1,707,850 | - | 503,434 | - |
| Total deferred inflows of resources | 1,707,850 | - | 503,434 | - |
| **FUND BALANCE** | | | | |
| Restricted | | | | |
| Capital improvement projects | - | - | - | - |
| Circulation improvements | - | - | - | - |
| Public safety programs | - | 78,569 | - | - |
| Community services | - | - | 57,623 | - |
| Lighting, landscape & park maintenance | - | - | - | - |
| Low-income housing activities | - | - | - | - |
| Unassigned | (7,582) | - | - | - |
| Total fund balance | (7,582) | 78,569 | 57,623 | - |
| Total liabilities, deferred inflows of resources and fund balance | $ 1,707,850 | $ 78,569 | $ 807,917 | $ - |

*See accompanying notes.*

# CITY OF SOLEDAD

## COMBINING BALANCE SHEET
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | Capital Projects Fund | Total |
|---|---|---|---|---|---|
| | SB1 | 20-CDBG CV1-00058 | 20-CDBG 12084 | Development Impact | Non-major Governmental Funds |
| **ASSETS** | | | | | |
| Cash and investments | $ 2,238,385 | $ - | $ 101,973 | $ 2,670,427 | $ 9,226,785 |
| Accounts receivable | - | - | - | - | 137,286 |
| Due from other governments | 124,138 | - | - | - | 615,694 |
| Interest receivable | 1,194 | - | 54 | 1,516 | 5,041 |
| Notes receivable | - | 60,032 | 324,518 | 75,837 | 2,671,671 |
| Total assets | $ 2,363,717 | $ 60,032 | $ 426,545 | $ 2,747,780 | $ 12,656,477 |
| **LIABILITIES** | | | | | |
| Accounts payable and accrued expense | $ 517 | $ - | $ - | 15,850 | $ 152,258 |
| Due to other funds | - | 4,396 | - | - | 408,246 |
| Advance from other funds | - | - | - | 8,726 | 8,726 |
| Total liabilities | 517 | 4,396 | - | 24,576 | 569,230 |
| **DEFERRED INFLOWS OF RESOURCES** | | | | | |
| Unavailable revenues | - | 60,032 | 324,518 | 75,837 | 2,671,671 |
| Total deferred inflows of resources | - | 60,032 | 324,518 | 75,837 | 2,671,671 |
| **FUND BALANCE** | | | | | |
| Restricted | | | | | |
| Capital improvement projects | - | - | - | 2,647,367 | 2,647,367 |
| Circulation improvements | 2,363,200 | - | - | - | 2,395,538 |
| Public safety programs | - | - | - | - | 873,206 |
| Community services | - | - | - | - | 57,623 |
| Lighting, landscape & park maintenance | - | - | - | - | 3,351,793 |
| Low-income housing activities | - | - | 102,027 | - | 102,027 |
| Unassigned | - | (4,396) | - | - | (11,978) |
| Total fund balance | 2,363,200 | (4,396) | 102,027 | 2,647,367 | 9,415,576 |
| Total liabilities, deferred inflows of resources and fund balance | $ 2,363,717 | $ 60,032 | $ 426,545 | $ 2,747,780 | $ 12,656,477 |

*See accompanying notes.*

# CITY OF SOLEDAD

## COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | | |
|---|---|---|---|---|---|
| | Maintenance Districts | Public Safety | Gas Tax | LEAP Grant | REAP Grant |
| **Revenue** | | | | | |
| Taxes and assessments | $ 829,106 | $ 57,278 | $ - | $ 150,000 | $ - |
| Licenses, permits and impact fees | - | - | - | - | - |
| Intergovernmental | - | 27,918 | 728,330 | - | 165,000 |
| Interest | 131,695 | 32,639 | 215,797 | - | 1 |
| Loan repayments | - | - | - | - | - |
| Other | - | 20 | 30,079 | - | - |
| Total revenue | 960,801 | 117,855 | 974,206 | 150,000 | 165,001 |
| **Expenditures** | | | | | |
| Public works | 399,984 | - | 894,266 | 29,246 | - |
| Community development | - | - | - | - | - |
| Public Safety | - | 29,225 | - | - | - |
| Parks and recreation | - | - | - | - | - |
| Capital outlay | - | - | - | - | - |
| Debt service | | | | | |
| Interest | - | - | - | - | - |
| Total expenditures | 399,984 | 29,225 | 894,266 | 29,246 | - |
| Revenue over (under) expenditures | 560,817 | 88,630 | 79,940 | 120,754 | 165,001 |
| **Other financing sources/(uses)** | | | | | |
| Operating transfers in/(out) - net | - | - | - | - | 127 |
| | - | - | - | - | 127 |
| **Change in Fund Balance** | 560,817 | 88,630 | 79,940 | 120,754 | 165,128 |
| **Fund Balance** | | | | | |
| Beginning of year | 2,790,976 | 706,007 | (47,602) | (120,754) | (165,128) |
| End of year | $ 3,351,793 | $ 794,637 | $ 32,338 | $ - | $ - |

*See accompanying notes.*

# CITY OF SOLEDAD

## COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | |
|---|---|---|---|---|
| | Low-Moderate Housing Asset | Vehicle Abatement | CDBG Business Loans | SB2 Planning Land Use Element Grant |
| **Revenue** | | | | |
| Taxes and assessments | $ - | $ - | $ - | $ - |
| Licenses, permits and impact fees | - | - | - | - |
| Intergovernmental | - | 23,798 | 673,249 | - |
| Interest | 35,452 | 2,406 | 2,581 | - |
| Loan repayments | - | - | 14,693 | - |
| Other | - | - | - | - |
| Total revenue | 35,452 | 26,204 | 690,523 | - |
| **Expenditures** | | | | |
| Public works | - | - | - | 1,143 |
| Community development | 23,389 | - | 356,687 | - |
| Public Safety | - | - | - | - |
| Community services | - | 2,073 | - | - |
| Capital outlay | 1,403,192 | - | - | - |
| Debt service | | | | |
| Interest | - | - | - | - |
| Total expenditures | 1,426,581 | 2,073 | 356,687 | 1,143 |
| Revenue over (under) expenditures | (1,391,129) | 24,131 | 333,836 | (1,143) |
| **Other financing sources/(uses)** | | | | |
| Operating transfers in/(out) - net | - | - | - | 19,709 |
| | - | - | - | 19,709 |
| **Change in Fund Balance** | (1,391,129) | 24,131 | 333,836 | 18,566 |
| **Fund Balance** | | | | |
| Beginning of year | 1,383,547 | 54,438 | (276,213) | (18,566) |
| End of year | $ (7,582) | $ 78,569 | $ 57,623 | $ - |

*See accompanying notes.*

# CITY OF SOLEDAD

## COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
## NON-MAJOR GOVERNMENTAL FUNDS
## JUNE 30, 2024

| | Special Revenue Funds | | | Capital Projects Fund | Total Non-major Governmental Funds |
|---|---|---|---|---|---|
| | SB1 | 20-CDBG CV1-00058 | 20-CDBG 12084 | Development Impact | |
| **Revenue** | | | | | |
| Taxes and assessments | $ 712,299 | $ - | $ - | $ - | $ 1,748,683 |
| Licenses, permits and impact fees | - | - | - | 726,265 | 726,265 |
| Intergovernmental | - | 23,000 | 172,288 | - | 1,813,583 |
| Interest | 84,071 | 676 | 6,164 | 119,915 | 631,397 |
| Loan repayments | - | 4,556 | 17,063 | - | 36,312 |
| Other | - | - | - | - | 30,099 |
| Total revenue | 796,370 | 28,232 | 195,515 | 846,180 | 4,986,339 |
| **Expenditures** | | | | | |
| Public works | 7,773 | - | - | - | 1,332,412 |
| Community development | - | - | - | 53,029 | 433,105 |
| Public Safety | - | - | - | - | 29,225 |
| Community services | - | - | - | 99,174 | 101,247 |
| Capital outlay | - | - | - | - | 1,403,192 |
| Debt service | | | | | |
| Interest | - | - | - | 3,058 | 3,058 |
| Total expenditures | 7,773 | - | - | 155,261 | 3,302,239 |
| Revenue over (under) expenditures | 788,597 | 28,232 | 195,515 | 690,919 | 1,684,100 |
| **Other financing sources/(uses)** | | | | | |
| Operating transfers in/(out) - net | - | - | - | - | 19,836 |
| | - | - | - | - | 19,836 |
| **Change in Fund Balance** | 788,597 | 28,232 | 195,515 | 690,919 | 1,703,936 |
| **Fund Balance** | | | | | |
| Beginning of year | 1,574,603 | (32,628) | (93,488) | 1,956,448 | 7,711,640 |
| End of year | $ 2,363,200 | $ (4,396) | $ 102,027 | $ 2,647,367 | $ 9,415,576 |

*See accompanying notes.*

BRYANT L. JOLLEY
CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and City Council
City of Soledad, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Soledad (the "City"), California, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise City's basic financial statements, and have issued our report thereon dated July 31, 2025.

## Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

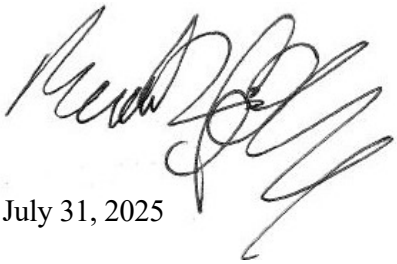
901 "N" STREET, SUITE 104 FIREBAUGH, CALIFORNIA 93622 PHONE 559.659.3045 FAX 559.659.0615

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



July 31, 2025

BRYANT L. JOLLEY
CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor and City Council
City of Soledad, California

## Report on Compliance for Each Major Federal Program

### *Opinion on Each Major Federal Program*

We have audited City of Soledad (the "City"), California's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2024. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

### *Basis for Opinion on Each Major Federal Program*

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

### *Responsibilities of Management for Compliance*

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

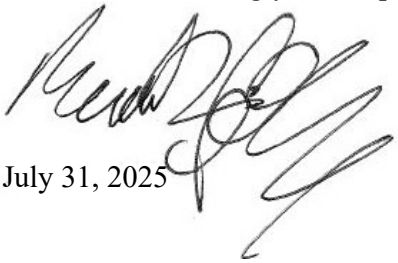
**Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



July 31, 2025

# CITY OF SOLEDAD

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
## YEAR ENDED JUNE 30, 2024

| Federal Grantor/Pass-through Grantor/Program Title | Assistance Listing Number | Agency or Pass-through Number | Federal Expenditures |
|---|---|---|---|
| U.S. Department of Housing and Urban Development | | | |
| Passed through from the California Department of Housing and Community Development | | | |
| Community Development Block Grant | 14.228 | N/A | $ 52,233 |
| U.S. Department of the Treasury | | | |
| Coronavirus State and Local Fiscal Recovery Funds | 21.027 | N/A | 2,241,878 |
| *Total Federal Expenditures* | | | $ 2,294,111 |

# CITY OF SOLEDAD

## NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
## YEAR ENDED JUNE 30, 2024

### Note 1 – Significant Accounting Policies

The accompanying Schedule of Expenditures of Federal Awards (SEFA) presents the activity of all federal award programs of the City of Soledad, California (the City). Federal awards received directly from federal agencies as well as federal awards passed through other nonfederal agencies, primarily the State of California, are included in the SEFA. The City's reporting entity is defined in Note 1 to the City's basic financial statements.

### Note 2 – Basis of Accounting

The accompanying SEFA is presented using the modified accrual basis of accounting for grants accounted for in the governmental fund types and the accrual basis of accounting for grants accounted for in the proprietary fund types, as described in Note 1 to the City's basic financial statements. The information in the SEFA is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in, or used in the preparation of, the SEFA may differ from amounts presented in the basic financial statements

### Note 3 – Relationship to the Financial Statements

Expenditures of federal awards are reported in the City's basic financial statements as expenditures/expenses in the General Fund, nonmajor special revenue funds, nonmajor capital project funds, and the enterprise funds.

### Note 4 – Indirect Cost Rate

The City did not elect to use the 10% de minimus cost rate as covered in 2 CFR §200.414.

# CITY OF SOLEDAD

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS
## YEAR ENDED JUNE 30, 2024

### A. Summary of Auditor's Results

***Financial Statements***

| | | | | |
|---|---|---|---|---|
| Type of auditor's report issued: | Unmodified | | | |
| Internal control over financial reporting: | | | | |
| • Material weaknesses identified? | ☐ | Yes | ☒ | No |
| • Significant deficiencies identified that are not considered to be material weaknesses? | ☐ | Yes | ☒ | None reported |
| • Non-compliance material to financial statements noted? | ☐ | Yes | ☒ | No |

***Federal Awards***

| | | | | |
|---|---|---|---|---|
| Internal control over major programs: | | | | |
| • Material weaknesses identified? | ☐ | Yes | ☒ | No |
| • Significant deficiencies identified that are not considered to be material weaknesses? | ☐ | Yes | ☒ | None reported |
| Type of auditor's report issued on compliance for major programs: | Unmodified | | | |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | ☐ | Yes | ☒ | No |

***Identification of Major Programs***

| Assistance Listing Number | Name of Federal Program or Cluster |
|---|---|
| 21.027 | Coronavirus State and Local Fiscal Recovery Funds |

| | | | | |
|---|---|---|---|---|
| Dollar threshold used to distinguish between Type A and Type B programs: | $750,000 | | | |
| Auditee qualified as low-risk auditee? | ☒ | Yes | ☐ | No |

### B. Findings – Financial Statements Audit

None noted.

### C. Findings and Questioned Costs – Major Federal Award Programs Audit

None noted.

# CITY OF SOLEDAD

## SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS
## YEAR ENDED JUNE 30, 2024

**Summary Schedule of Prior Audit Findings**

There were no prior year audit findings.

# CITY OF SOLEDAD

# MANAGEMENT REPORT

## FOR THE YEAR ENDED JUNE 30, 2024

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BRYANT L. JOLLEY
CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

To the Honorable Mayor and City Council
City of Soledad, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Soledad for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 1, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Soledad are described in Note 1 to the financial statements. The City adopted GASB Statement No. 100, *Accounting Changes and Error Corrections*, and the application of other existing policies was not changed during 2024. We noted no transactions entered into by the City during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance and consensus. All significant transactions have been recognized in the financial statements in the proper period.

We noted no transactions entered into by City of Soledad during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

> Management has determined the economic useful lives of fixed assets based on past history of similar types of assets, future plans as to their use, and other factors that impact their economic value to the City. We evaluated the key factors and assumptions used by management in computing depreciation expense and believe that it is reasonable in relation to the financial statements taken as a whole.

901 "N" STREET, SUITE 104 FIREBAUGH, CALIFORNIA 93622 PHONE 559.659.3045 FAX 559.659.0615

Management's estimate of the net pension liability and related deferrals is based on actuarial valuations which include significant assumptions regarding discount rate, inflation, payroll growth, projected salary increases and investment rate of return. We evaluated the key factors and assumptions used to develop the liability and related deferrals in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated July 31, 2025.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Soledad's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Soledad's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

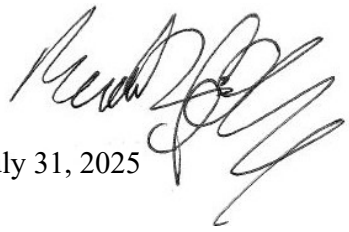
We applied certain limited procedures to the Budgetary Comparison Schedules, Proportionate Share of Net Pension Liability, and Schedule of Contributions which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information, as listed in the table of contents, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of City of Soledad and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



July 31, 2025

BRYANT L. JOLLEY
CERTIFIED PUBLIC ACCOUNTANTS

Bryant L. Jolley C.P.A.
Ryan P. Jolley C.P.A.
Darryl L. Smith C.P.A.
Luis A. Perez C.P.A.
Lan T. Kimoto

July 31, 2025

City of Soledad/Measure S and Measure Y Committee

248 Main Street

Soledad, CA 93960

Ladies and Gentlemen:

As part of our audit is the review of cash receipts and disbursements related to Measure S and Measure Y sales tax. In connection with the audit, we examined the Measure S and Measure Y remittances and expenditures noting that the activity had been accounted for in a separate Measure S and Measure Y department.

During our audit, we familiarized ourselves with the expenditure and budget guidelines set by the City Council and noted that current year expenditures were within these guidelines. Measure S and Measure Y revenues were $1,210,318 and $2,423,509, respectively.

Our initial conclusion is that Measure S and Measure Y cash receipts and disbursements have been accounted for in a proper manner which is consistent with the ordinance that authorized the Measure S and Measure Y general use tax.

Should you have any further questions relating to this or any other audit issue, please feel free to contact me at any time.

Sincerely,

Bryant L. Jolley, CPA

901 "N" STREET, SUITE 104 FIREBAUGH, CALIFORNIA 93622 PHONE 559.659.3045 FAX 559.659.0615

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6278, A Resolution Approving Amendment #1 to the Consulting Services Agreement With TeamCivX Extending the Contract Term, Updating the Scope of Services, and Increasing Compensation by $60,000 for a Total Amount Not To Exceed $92,290, Approving a Related Budget Amendment, and Authorizing the City Manager to Execute Said Amendment on Behalf of the City**

**TO:** **Honorable Mayor Anna Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **August 20, 2025**

## Recommendation

It is recommended that the City Council of the City of Soledad:

1. Receive a presentation from TeamCivX and Magellan Strategies about the Fire Department Ballot Measure Survey; and
2. Consider and adopt Resolution No. 6278, "Approving Amendment #1 to the Consulting Services Agreement With TeamCivX Extending the Contract Term, Updating the Scope of Services, and Increasing Compensation by $60,000 for a Total Amount Not To Exceed $92,290, Approving a Related Budget Amendment, and Authorizing the City Manager to Execute Said Amendment on Behalf of the City".

## Executive Summary

Since 2012, the City of Soledad has contracted with CAL FIRE to staff its Fire Department, renewing the agreement as the most cost-effective option. Currently, CAL FIRE operates with two personnel per shift; however, with the City's continued growth and the need to meet national standards, staffing must gradually increase to a three-person crew. Additional funding will be necessary as staffing levels rise, which has prompted the City to begin exploring long-term revenue options, such as a parcel tax for fire and emergency services.

After the Council approved a budget amendment on December 4, 2024, to hire a consultant for evaluating a potential parcel tax, the City Manager executed a contract with TeamCivX on March 7, 2025, for $32,290. The City coordinated this effort with the City of Gonzales, which is also exploring a parcel tax, to achieve cost savings. During this exploratory phase, it was clear additional time is needed resulting in an expanded scope and increase of $60,000 in compensation. Therefore, a contract amendment is requested, bringing the total contract to a not-to-exceed amount of $92,290. This

amendment also requires a budget amendment and the use of the City's General Fund Operating Reserves.

Team CivX and their subconsultant Magellan Strategies have been invited to present the findings of the Community Ballot Measure Survey regarding the Soledad Fire Department at tonight's meeting.

**Background**

In fall 2011, in response to the economic downturn and ongoing structural budget deficits, the City of Soledad disbanded its in-house Fire Department staff and, in 2012, implemented a cost-saving measure by contracting with CAL FIRE. After more than a decade with CAL FIRE and with the three-year contract set to expire in June 2024, the City Council requested a financial analysis of potentially bringing services back in-house. On January 17, 2024, staff presented the analysis, and the Council concluded CAL FIRE remained the most economical option despite the need for increased staffing over time. However, costs have continued to rise, particularly with additional staffing requirements. As a result, the Council approved only a one-year contract for FY 2024–25 at $2,152,347—over $500,000 more than the prior year. A multi-year contract was not pursued due to uncertainty about how to absorb future cost increases without a new revenue source.

To address the funding gap, staff initially explored grants while considering a sustainable option such as a parcel tax. On March 8, 2024, the City applied for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant through FEMA, but by September 2024 learned the application was unsuccessful. Following the grant denial, staff accelerated parcel tax exploration. On December 4, 2024, the Council approved a budget amendment of up to $50,000 from General Fund Reserves to hire a consultant for marketing and polling to gauge voter support for a parcel tax.

After evaluating options, the City Manager under her spending authority approved a $32,290 contract with Team CivX, which has extensive experience assisting public agencies in Monterey County with ballot measures, including the City of Salinas and Hartnell College. By collaborating with the City of Gonzales on similar parcel tax initiatives, the City secured a discounted rate.

**Review & Analysis**

The City hired TeamCivX to support the exploration phase of the parcel tax. As mentioned in previous presentations, the parcel tax will need approval from at least two-thirds of voters, which will be difficult. Therefore, TeamCivX has been helping the City develop outreach materials explaining the Fire Department's need and the budget shortfall. Team CivX partnered with Magellan Strategies to conduct a survey to gauge residents' opinions on the proposed tax, which is also included as an attachment.

To test residents' opinions, the survey discusses a hypothetical ballot measure based on the City of Greenfield, which successfully passed a parcel tax for fire services a few years ago. The tax model used by Greenfield adds the parcel tax to the property owners' annual tax. Applying this model to Soledad, it is estimated that this tax would generate approximately $1,000,000 annually. Revenue would increase as the City grows and new homes and commercial buildings are constructed. The ballot question proposed a tax ranging from $96 to $226 per parcel per year. Single-family homes would pay $226 annually, while multiple-family units would be charged $169 per unit each year. Commercial and industrial parcels would range between $96 and $126, with an additional charge of $0.07 per square foot of building area annually. The parcel tax model would include an inflationary provision consistent with similar assessments.

The presentation includes the findings of the ballot question related to this tax structure, along with a series of questions to educate an uninformed voter about the need for the tax. This survey clearly demonstrates the need to spend more time educating the public before considering placing a proposed parcel tax on the ballot in 2025. Additionally, because it is an off-election year, the costs of such an election would be significant. The next major election would be the June 2026 primary, so the Council would likely not consider a ballot measure until much later, probably March 2026.

Given the revised timeline, staff recommends extending Team CivX's services through March 31, 2026, beyond the original August 31, 2025, expiration date. The contract includes a $6,500 monthly base fee for technical assistance, ballot initiative analysis, communication materials, and expanded social media engagement. Additional services—such as graphic design support, a mailer, and robocalls/texts—could bring the total contract amount to a maximum of $60,000. However, the City aims to manage costs carefully and may forgo these extras depending on the outcome of the parcel tax exploration. Additionally, with the planned hiring of a Community Engagement Manager, some responsibilities could be handled in-house, potentially reducing the monthly base cost.

**Financial Considerations**

Staff recommends using up to $60,000 from General Fund Operating Reserves to amend the existing professional services contract. The original contract was $32,290; with this amendment, the total not-to-exceed amount would be $92,290. Because this expense was not included in the FY 2025–26 budget, a budget amendment will be required

This investment warrants careful consideration, as a successful ballot measure could generate up to $1 million annually for fire services. Without this revenue stream, the City may be forced to divert funding from other priorities such as economic development, housing, and youth programs to sustain fire operations.

As noted above, the City previously applied for a SAFER grant to support increased staffing but was unsuccessful. A second application was submitted in July 2025; however, given the grant's highly competitive nature, there is no guarantee of success. As a result, evaluating a potential parcel tax remains seems to be the most reliable option to secure ongoing funding for fire services and meet recommended staffing levels.

**Alternatives**

- Adopt the resolution approving the contract and budget amendments and authorizing the use of General Fund Operating Reserves ; or
- Do not adopt the resolution and provide other direction to staff.

**Planning/CEQA**

The approval of the Contract and Budget Amendments is a ministerial action and is not considered a project for the purposes of the California Environmental Quality Act (CEQA) and has no potential for resulting in either a direct or indirect impact to the environment.

**Public Notice Requirements**

None required.

Attachment(s):

Resolution No. 6278
Exhibit A - Team CivX Contract Amendment #1
Exhibit B - TeamCivX Updated Scope of Services
Attachment 1 - Team CivX Professional Services Agreement
Attachment 2 - Soledad Fire Department Ballot Measure Survey Presentation
Attachment 3 - TeamCivX FAQ about Emergency Medical and Fire Protection in Soledad
Attachment 4 - Team CivX Infographic about Fire and Emergency Services

**RESOLUTION NO. 6278**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AMENDMENT #1 TO THE CONSULTING AGREEMENT WITH TEAMCIVX EXTENDING THE CONTRACT TERM, UPDATING THE SCOPE OF SERVICES, AND INCREASING COMPENSATION BY $60,000 FOR A TOTAL AMOUNT NOT TO EXCEED $92,290, APPROVING A RELATED BUDGET AMENDMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AMENDMENT ON BEHALF OF THE CITY**

**WHEREAS,** since 2012, the City of Soledad has contracted with CAL FIRE to staff its Fire Department, renewing the agreement as the most cost-effective option; and

**WHEREAS,** currently, CAL FIRE operates with two personnel per shift; however, with the City's continued growth and the need to meet national standards, staffing must gradually increase to a three-person crew; and

**WHEREAS,** additional funding will be necessary as staffing levels rise, which prompted the City to begin exploring long-term revenue options, such as a parcel tax for fire and emergency services; and

**WHEREAS,** on December 4, 2024, the City Council approved a budget amendment of up to $50,000 from General Fund Operating Reserves to hire a consultant for marketing and polling to explore a potential parcel tax for emergency and fire services; and

**WHEREAS,** the City Manager, under her spending authority, approved a $32,290 contract with Team CivX on March 7, 2025, leveraging a discounted rate through collaboration with the City of Gonzales to assist in the parcel tax exploration; and

**WHEREAS,** Team CivX, in partnership with Magellan Strategies, conducted a community survey to gauge voter support for a parcel tax modeled after the City of Greenfield's successful measure; and

**WHEREAS,** survey results indicated the need for additional public education before placing a parcel tax measure on the ballot, leading staff to recommend postponing any decision until March 2026 to align with the June 2026 primary election cycle; and

**WHEREAS,** to align with the revised timeline, staff recommend extending Team CivX's services through March 31, 2026, expanding the scope of work to include enhanced social media engagement and optional services such as graphic design, mailers, and robocalls/texts, with a total not-to-exceed contract amount of $92,290; and

**WHEREAS,** the proposed contract amendment also requires a budget amendment utilizing up to $60,000 of General Fund Operating Reserves.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Soledad as follows:

1. The City Council approves Amendment No. 1 to the Consulting Services Agreement with TeamCivX to extend services through March 31, 2026, update the scope of services, and increase the not-to-exceed contract amount to $92,290, a copy of which is attached hereto as Exhibit A, and by this reference incorporated herein
2. The City Council authorizes a budget amendment using up to $60,000 of General Fund Operating Reserves to fund the contract amendment.
3. The City Manager is authorized to execute the contract amendment and make any administrative changes necessary to carry out the intent of this resolution.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 20th day of August 2025 by the following vote:

**AYES**, and in favor thereof, Council Members:

**NOES**, Council Members:

**ABSENT**, Council Members:

**ABSTAIN**, Council Members:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

August 20, 2025

# CONTRACT AMENDMENT NUMBER 1
## TO THE CONTRACT TITLED:

## CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND TEAMCIVX

On April 16, 2025, the City Council of the City of Soledad Adopted Resolution No. ____, "Approving Amendment #1 to the Consulting Services Agreement With TeamCivX to Extend the Contract Term to March 31, 2026, Update Scope of Services for Social Media Engagement, and Increase Compensation by $60,000 for a Total Amount Not To Exceed $92,290 and Authorizing the City Manager to Execute Said Amendment on Behalf of the City".

TeamCivX has been helping the City communicate the staffing needs and financial challenges for the Fire Department, as well as evaluating a potential parcel tax for fire and emergency services in 2026. The City is still in the exploration phase.

By this Amendment:

The Consulting Services Agreement between the City of Soledad and TeamCivX dated March 7, 2025, is amended to:

1. Extend the term to end on March 31, 2026
2. Increase the compensation by $60,000 for a total amount not to exceed $92,290.
3. Allow for travel expenses up to $4,500.

| | |
|---|---|
| Megan Hunter, City Manager<br>City of Soledad | Jared Boigon, Partner<br>Team CivX |

August 11, 2025

Megan Hunter, City Manager, City of Soledad
Mike Howard, Finance Director

Re: Updated proposal for services regarding potential fire funding parcel tax measure

Hi Megan and Mike – attached is an updated proposal for services, based on the conversation Megan, Chief Luckenbach and I had regarding enhanced social media support.

Please let me know if you have any questions.

Jared Boigon, Partner
Cell 415-816-3412

Fire Funding for Soledad: Updated Scope of Services:

- Develop informational messaging, including a one-page fact sheet, answers to frequently asked questions and related information that could be made available at city facilities, community functions and posted on city websites
- Prepare a PowerPoint presentation for public and community meetings
- Providing content related to your funding needs and proposed measure to be added to your existing social media, regular email updates and any city newsletters
- **Develop a monthly plan for social media posting, suggesting 1-2 specific ideas as well as general approaches for additional posts, each month *(graphic design services not included in fees)***
- **Work closely with the City and Fire Department's communications and social media coordinators to develop strategies, protocols and messages for online community engagement**
- Help you develop strategies and plans to identify, prioritize and engage key community leaders and organizations, including Council members, bargaining units, firefighters, other elected officials, faith leaders, business leaders and other civic influencers
- Write, design, print and mail an informational brochure to all registered voters, in two languages, with a tear-off survey postcard, designed to elicit public feedback regarding the proposal *(Priced separately and not included in fees, see next page for cost)*
- Help develop an online survey portal for your City websites to supplement the mailer, and encourage broader community participation in the survey through email, text, and social media outreach
- Help analyze responses, and make specific recommendations
    - Note: Each City would be expected to process its own return postcards, and make any individual replies to comments that you deem necessary
    - We can update the FAQ to help answer common questions that may arise
- Recommend a final tax rate and other ballot measure specifics
- Review and help refine the final ordinance, resolution and any specific project list to reflect community priorities and to ensure the measure's goals and intent are described in clear language the general public will understand
- Recommend accountability elements such as oversight committees or audits
- Work with legal counsel to develop the 75-word ballot question
- Draft 300-word ballot statements in favor of each measure, and advise regarding potential signers of ballot arguments and rebuttals
- Advise regarding AB 1416 requirements and submittals for each ballot measure.

Costs & Fees

As discussed, our revised monthly retainer beginning September 1, and running through mid-March, would be $6,500/month, plus expenses, such as a mailer or social media graphic design.

The informational mailer with tear-off survey reply card referenced above is not included in the fee. **We propose to print and mail two versions of a single mailer (one version for each City),** union-printed on card stock (to accommodate the return postcard), 25.5" x 8.8", with a perforated reply card, to all registered voter households in each City, in two languages:

- Soledad share: $8900, Gonzalez share: $4900
- Cost for Soledad only would be: $10,800

*Mailer cost includes graphic design, pre-press, print, voter address data, bulk mailing services, walk sequencing, shipping to the SCF post office of record, estimated postage and translation costs, and applicable sales tax. Exact cost may vary slightly depending on exact quantities, specs, postage and cost of translation. Cost does not include return postage for the reply cards.*

Optional cost: email blast, texts and robo calls to promote survey responses:

- Soledad share: $890, Gonzalez share: $490

**CONSULTING SERVICES AGREEMENT BETWEEN**
**THE CITY OF SOLEDAD AND**
**TEAMCIVX**

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and TeamCivX ("Consultant") (together referred to as the "Parties") as of March 1, 2025 (the "Effective Date").

**Section 1.** **SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A , and incorporated herein, at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

**1.1** **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on August 31,2025, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

**1.2** **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

**1.3** **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

**1.4** **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**Section 2.** **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $32,290, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1** **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- The Consultant's signature;

**2.2** **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3** **Final Payment.** N/A

**2.4** **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5** **Fees.** Fees for work performed by Consultant shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.

**2.6** **Reimbursable Expenses,** Reimbursable expenses are specified below, and shall not exceed $1,500. Expenses not listed herein are not chargeable to the City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

- $1,500: mileage and travel expenses approved in advance by the City.

**2.7** **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8** **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

**2.9** **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3.** **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4.** **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

**4.1** **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $2,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the

Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2 Commercial General and Automobile Liability Insurance.**

**4.2.1 General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2 Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

**4.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an occurrence basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

**4.3 Professional Liability Insurance.**

**4.3.1 General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

**4.3.2 Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must purchase an extended period coverage for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

**4.4 All Policies Requirements.**

**4.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2 Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The

City reserves the right to require complete copies of all required insurance policies at any time.

**4.4.3** **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

**4.4.4** **Wasting Policies**. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

**4.4.5** **Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

**4.4.6** **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.5** **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

## Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

Consultant shall indemnify, defend with counsel acceptable to City, and hold harmless City and its officers, officials, employees, agents and volunteers from and against any and all liability, loss, damage, claims, expenses, and costs (including without limitation, attorney's fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Consultant's gross negligence or willful misconduct in the performance of the Services or its failure to comply with any of its obligations contained in this Agreement.

The Consultant's obligation to defend and indemnify shall not be excused because of the Consultant's inability to evaluate Liability or because the Consultant evaluates Liability and determines that the Consultant is not liable to the claimant. The Consultant must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Consultant fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Consultant under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Consultant accepts or rejects the tender of defense, whichever occurs first.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type to express or implied indemnity against the Indemnitees.

## Section 6. STATUS OF CONSULTANT.

**6.1** **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

**6.2** **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## Section 7. LEGAL REQUIREMENTS.

**7.1** **Governing Law.** The laws of the State of California shall govern this Agreement.

**7.2** **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

**7.3** **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

**7.4** **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

**7.5** **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## Section 8. TERMINATION AND MODIFICATION.

**8.1** **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 60 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs,

computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2** **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

**8.3** **Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

**8.4** **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

**8.5** **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

**8.6** **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

**8.6.1** Immediately terminate the Agreement;

**8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

**8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

8.6.4 Receipt of a refund of anu amounts paid to Consultant prior to determination of a breach.

## Section 9. KEEPING AND STATUS OF RECORDS.

**9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

## Section 10 MISCELLANEOUS PROVISIONS.

**10.1** **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2** **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

**10.3** **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4** **No Implied Waiver of Breach**. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5** **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6** **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7** **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code § 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

**10.8** **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9** **Contract Administration.** This Agreement shall be administered by Megan Hunter ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

**10.10** **Notices.** Any written notice to Consultant shall be sent to:
Jared Boigon, Partner
21 Orinda Way
Suite C-191
Orinda, CA 94563

Any written notice to City shall be sent to:
Megan Hunter, City Manager
RE: Mike Howard
City of Soledad
248 Main Street
Soledad, CA 93960

**10.11** **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

| |
|---|
| _____<br>Seal and Signature of Registered Professional with report/design responsibility. |

**10.12** **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

| | |
|---|---|
| Exhibit A | Scope of Services |
| Exhibit B | Payment Schedule |

**10.13** **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

Megan Hunter
Megan Hunter (Mar 7, 2025 00:58 PST)

Megan Hunter, City Manager

Attest:

Megan Hunter
Megan Hunter (Mar 7, 2025 00:58 PST)

Megan Hunter, City Clerk

Approved as to Form:

Mike Rodriquez
Mike Rodriquez (Mar 7, 2025 08:33 PST)

Michael Rodriquez, City Attorney

CONSULTANT

Jared Boigon (Mar 6, 2025 17:43 PST)

Jared Boigon, Partner

**EXHIBIT A**

**SCOPE OF SERVICES**

February 17, 2025

Carmen Gil, City Manager, City of Gonzales Megan
Hunter, City Manager, City of Soledad Mike Howard,
Finance Director

Re: Proposal for services regarding potential fire funding parcel tax measure

Hi Carmen, Megan and Mike – thanks so much for reaching out to us to help with this important issue. We know how vital this funding is for your cities.

Thank you as well for spending the time to educate me about your funding needs and the potential concept to mirror Greenfield. I agree this idea has promise.

As background, we've helped the City of Salinas pass all of its funding measures since 2005, beginning with Measure V, which saved the libraries. That includes sales tax Measures E, G & H and the utility tax modernization measure. We helped pass the most recent Hartnell College bond measure in 2016, the Monterey-Salinas Transit Countywide sales tax Measure Q in 2014, and, as you know, we continue to be engaged in work throughout Monterey County. We've also helped the City of Watsonville pass various measures over the years, including 3 sales tax measures between 2014 & 2022.

Statewide, we've helped pass more than 100 funding measures for California cities, and dozens of measures that include fire funding, including several successful in 2024. Our work statewide means that we're up to speed on current legal and political trends and other issues that can affect local ballot measures.

As we discussed, there isn't much time to prepare a Special Election in November 2025. Attached is a specific & scope of services we recommend for this timeline, along with our fees and costs.

Thanks again for reaching out. Please let me know if you have any questions.

Jared Boigon, Partner Cell
415-816-3412

Fire Funding for Gonzales & Soledad

Phase 1: Materials Development (March 2025)

TeamCivX will work with all of you to develop a suite of public information materials for each city that describe your funding challenges in a constructive way, and lay out a proposed solution based on the Greenfield funding model. Specifically, we will:

- Develop informational messaging, including a one-page fact sheet, answers to frequently asked questions and related information that could be made available at city facilities, community functions and posted on city websites
- Providing content related to your funding needs and proposed measure to be added to your existing social media, regular email updates and any city newsletters
- Prepare a PowerPoint presentation for public and community meetings

All materials would be subject to your review and approval, as well as legal counsel review and approval, prior to being finalized.

Professional translation of public materials can be provided at additional cost, if requested.

Phase 2: Public Outreach & Engagement (April-June 2025)

TeamCivX will work with you to engage your community and voters about the potential parcel tax measures, help you identify and resolve political issues, and generally assess community willingness to support the proposed parcel taxes. Specifically, we will:

- Help you develop strategies and plans to identify, prioritize and engage key community leaders and organizations, including Council members, bargaining units, firefighters, other elected officials, faith leaders, business leaders and other civic influencers
- Write, design, print and mail an informational brochure to all registered voters, in two languages, with a tear-off survey postcard, designed to elicit public feedback regarding the proposal *(Priced separately and not included in fees, see next page for cost)*
- Help develop an online survey portal for your City websites to supplement the mailer, and encourage broader community participation in the survey through email, text, and social media

outreach
- Help analyze responses, and make specific recommendations
    - Note: Each City would be expected to process its own return postcards, and make any individual replies to comments that you deem necessary
    - We can update the FAQ to help answer common questions that may arise

Phase 3: Ballot Measure Preparation (June-August 2025)

TeamCivX will work with you and your legal counsel to prepare all official materials:

- Recommend a final tax rate and other ballot measure specifics
- Review and help refine the final ordinance, resolution and any specific project list to reflect community priorities and to ensure the measure's goals and intent are described in clear language the general public will understand
- Recommend accountability elements such as oversight committees or audits
- Work with legal counsel to develop the 75-word ballot question
- Draft 300-word ballot statements in favor of each measure, and advise regarding potential signers of ballot arguments and rebuttals
- Advise regarding AB 1416 requirements and submittals for each ballot measure.

Costs & Fees

We charge a monthly retainer, rather than hourly services. This allows us to be as responsive as possible to your needs, without creating cost uncertainty at your end. Our standard monthly fee for a project of this nature is $7,800.

In this case, we understand these two cities to be a "package deal", and we also recognize your budget challenges, so we propose to reduce our fee to $7,000, and divide it equally between the two cities, for 6 months (March 1- August 31).

- Total fee: $21,000 for each City, billed in 6 monthly increments of $3,500 to each City

The informational mailer with tear-off survey reply card referenced above is not included in the fee. We propose to print and mail two versions of a single mailer (one version for each City), union-printed on card stock (to accommodate the return postcard), 25.5" x 8.8", with a perforated reply card, to all registered voter households in each City, in two languages:

- Soledad share: $8,900, Gonzales share: $4,900 (Optional)

*Mailer cost includes graphic design, pre-press, print, voter address data, bulk mailing services, walk sequencing, shipping to the SCF post office of record, estimated postage and translation costs, and applicable sales tax. Exact cost may vary slightly depending on exact quantities, specs, postage and cost of translation. Cost does not include return postage for the reply cards.*

Optional cost: email blast, texts and robo calls to promote survey responses:

- Soledad share: $890, Gonzales share: $490 (Optional)

**EXHIBIT B**

**COMPENSATION SCHEDULE**

| Description | Total |
|---|---|
| Fee | $21,000 (6 monthly increments of $3,500) |
| Optional Informational Mailer | $8,900 (not included in the fee above) |
| Optional Cost (email blast, texts, robocalls to promote survey responses) | $890 |

# Revised Soledad Consultant Services Agreement- TeamCivX FINAL

Final Audit Report 2025-03-07

| | |
|---|---|
| Created: | 2025-03-07 |
| By: | Francine Uy (fuy@cityofsoledad.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAU2QU_xDlNXRjBPBF0_WNSV131mh1lypU |

## "Revised Soledad Consultant Services Agreement- TeamCivX F INAL" History

Document created by Francine Uy (fuy@cityofsoledad.gov)
2025-03-07 - 1:31:45 AM GMT

Document emailed to Jared Boigon (jboigon@teamcivx.com) for signature
2025-03-07 - 1:33:11 AM GMT

Email viewed by Jared Boigon (jboigon@teamcivx.com)
2025-03-07 - 1:41:52 AM GMT

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2025-03-07 - 1:43:10 AM GMT

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2025-03-07 - 8:57:31 AM GMT

Signer mhunter@cityofsoledad.gov entered name at signing as Megan Hunter
2025-03-07 - 8:58:11 AM GMT

Document e-signed by Megan Hunter (mhunter@cityofsoledad.gov)
Signature Date: 2025-03-07 - 8:58:13 AM GMT - Time Source: server

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2025-03-07 - 8:58:16 AM GMT

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2025-03-07 - 4:30:36 PM GMT

Signer mrodriquez@jarvisfay.com entered name at signing as Mike Rodriquez
2025-03-07 - 4:33:40 PM GMT

Document e-signed by Mike Rodriquez (mrodriquez@jarvisfay.com)
Signature Date: 2025-03-07 - 4:33:42 PM GMT - Time Source: server

Agreement completed.
2025-03-07 - 4:33:42 PM GMT



# City of Soledad Fire Department Ballot Measure Survey

June 2025

Magellan Strategies

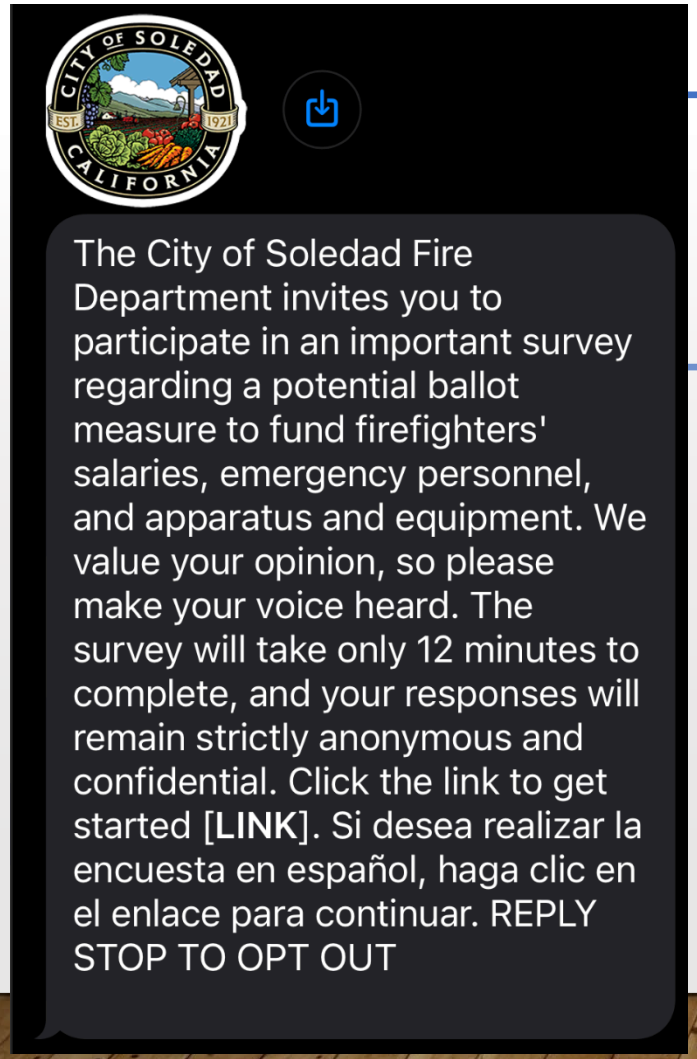
Your Trusted Survey Research Partner

# Survey Objectives




- To measure support and opposition for a potential parcel tax to increase funding for the City of Soledad Fire Department.
- The survey included questions to measure the approval rating and familiarity of services of the district and measured the opinion on the fiscal responsibility of the district.

# Methodology

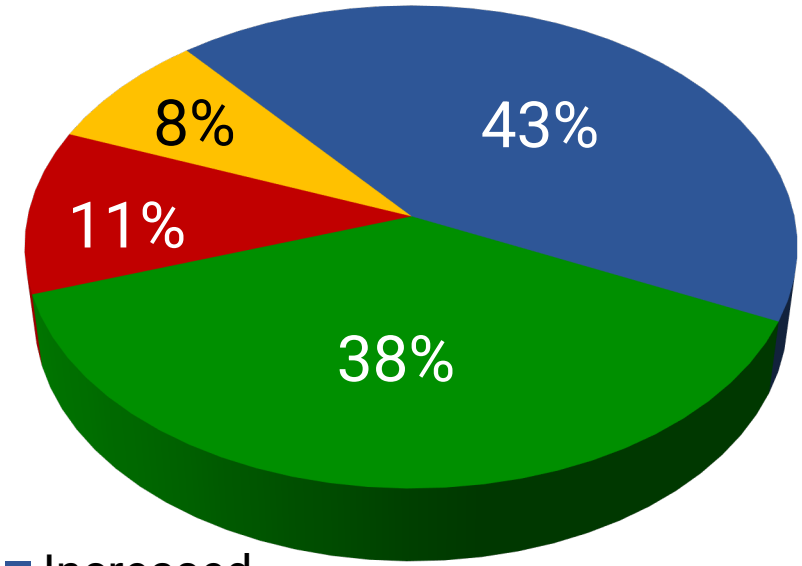



Magellan Strategies is pleased to present the results of a survey of 226 registered voters in the the City of Soledad, CA. The interviews were conducted from June 2nd through June 10th, 2025.

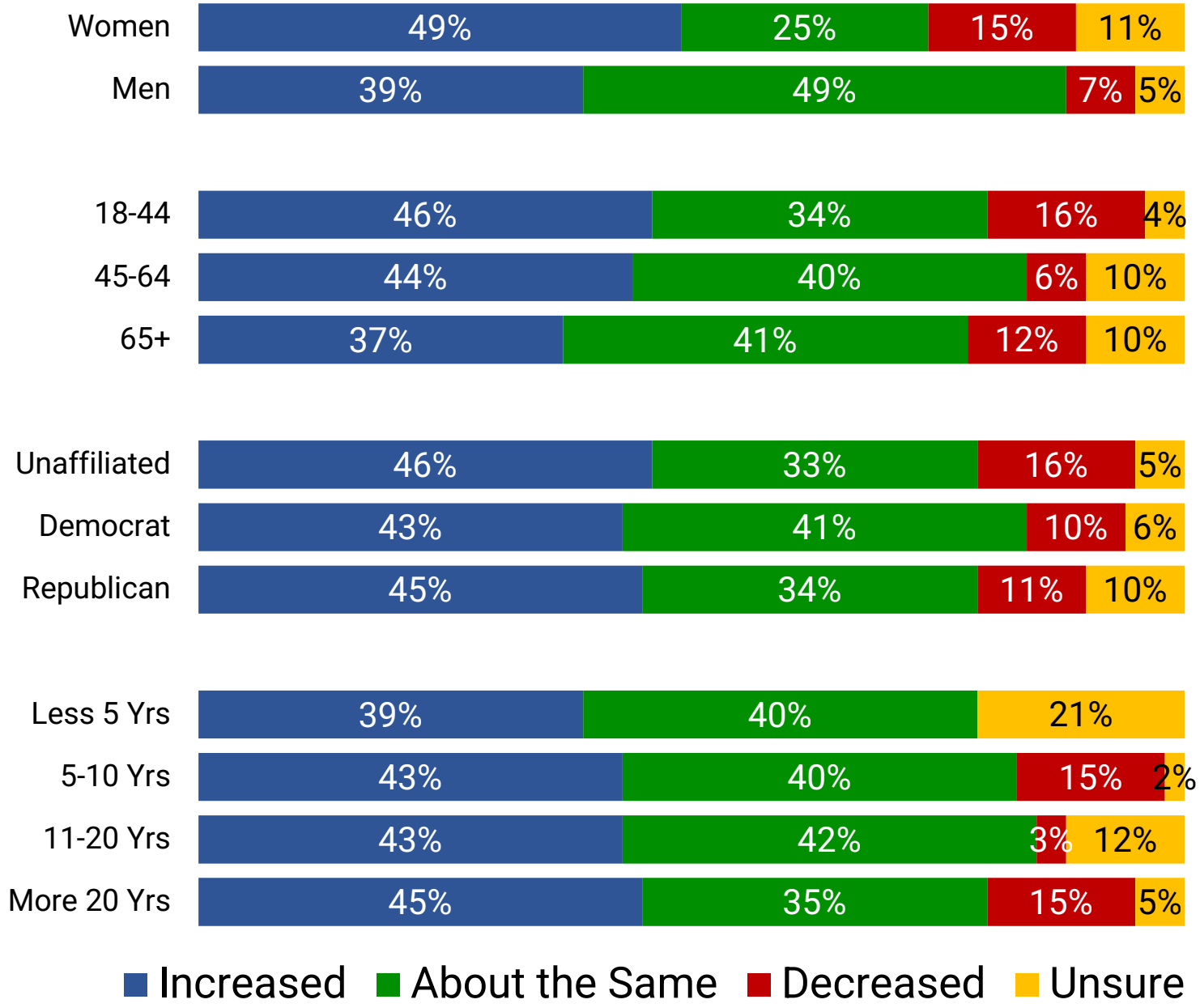
The overall survey responses have a margin of error of +/- 6.43% at the 95% confidence interval. Population subgroups will have a higher margin of error than the overall sample.

The survey results are weighted to be representative the voter turnout demographics of an odd-year election cycle in the City of Soledad.

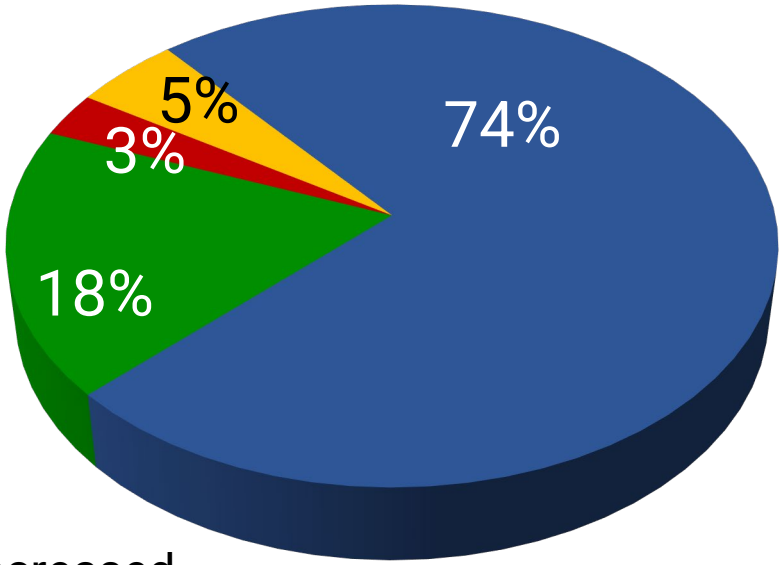
# Do you think the fire risk in the City of Soledad has increased, stayed about the same, or decreased in the past couple of years?



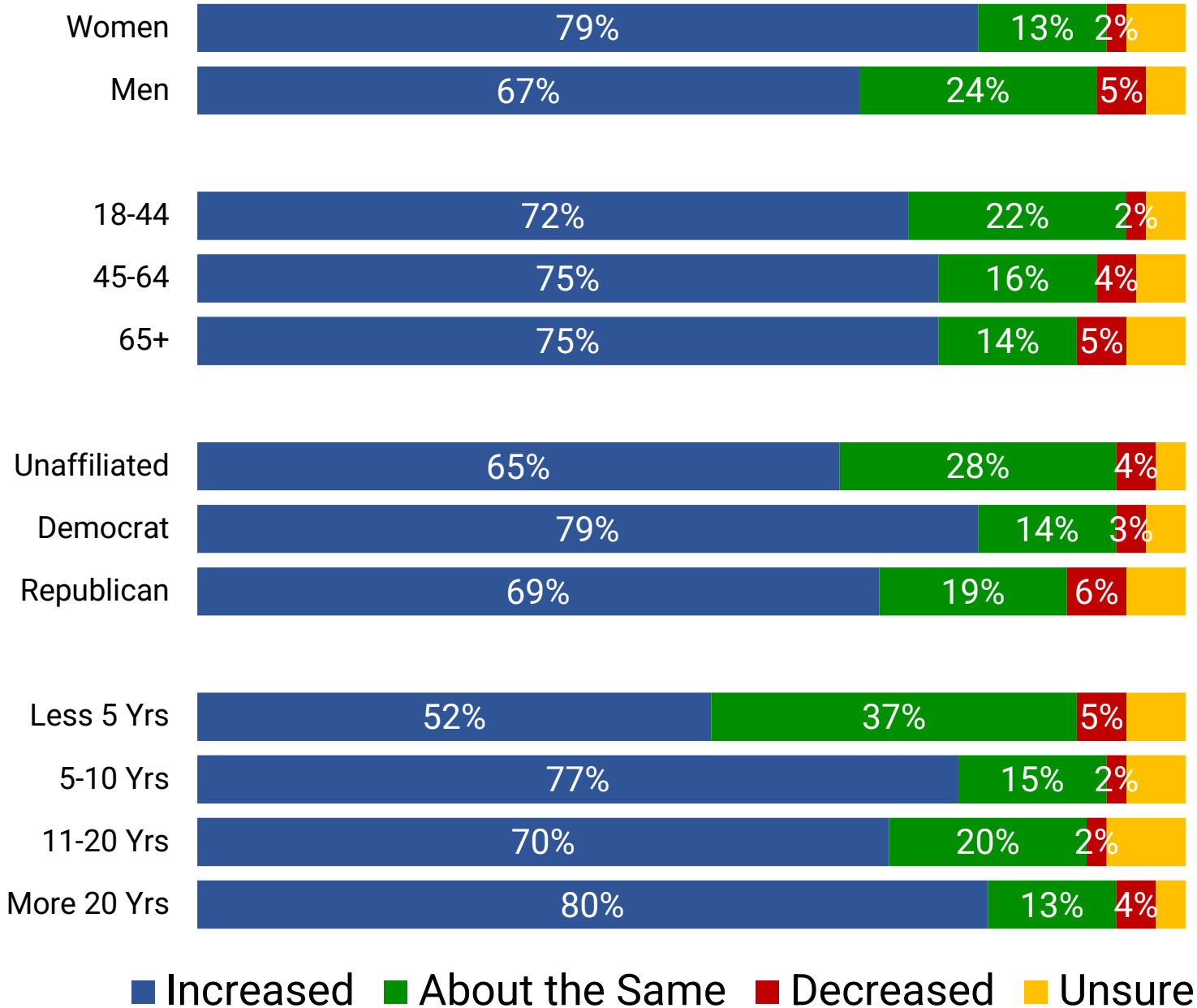

| | |
|---|---|
| Definitely Increased | 18% |
| Probably Increased | 25% |
| Definitely Decreased | 2% |
| Probably Decreased | 9% |



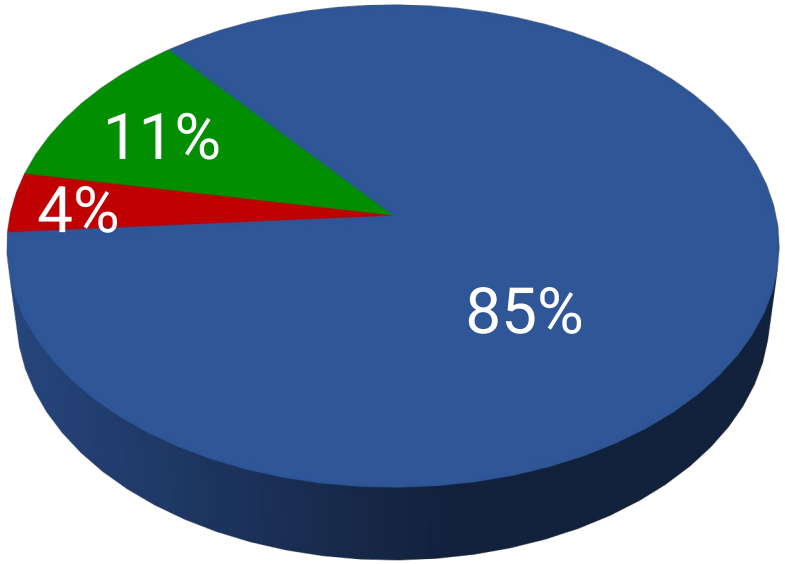
# Do you think the need for emergency services (medical calls, automobile accidents, rescues, etc.) in the City of Soledad has increased, stayed about the same, or decreased in the last couple of years?




| | |
|---|---|
| Definitely Increased | 30% |
| Probably Increased | 44% |
| Definitely Decreased | 2% |
| Probably Decreased | 1% |

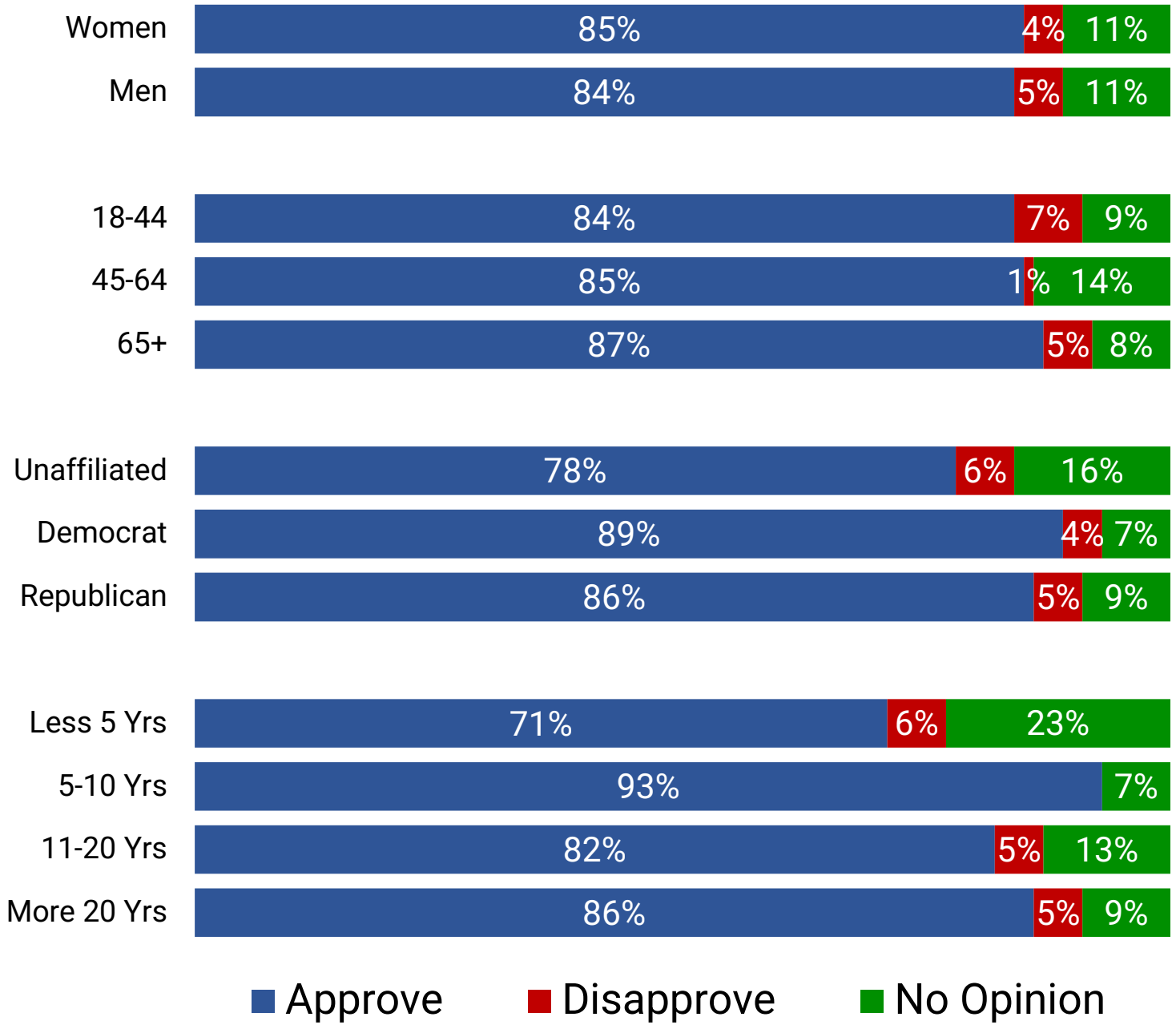


# Do you approve or disapprove of the job the City of Soledad Fire Department is doing, providing fire protection services to your community?

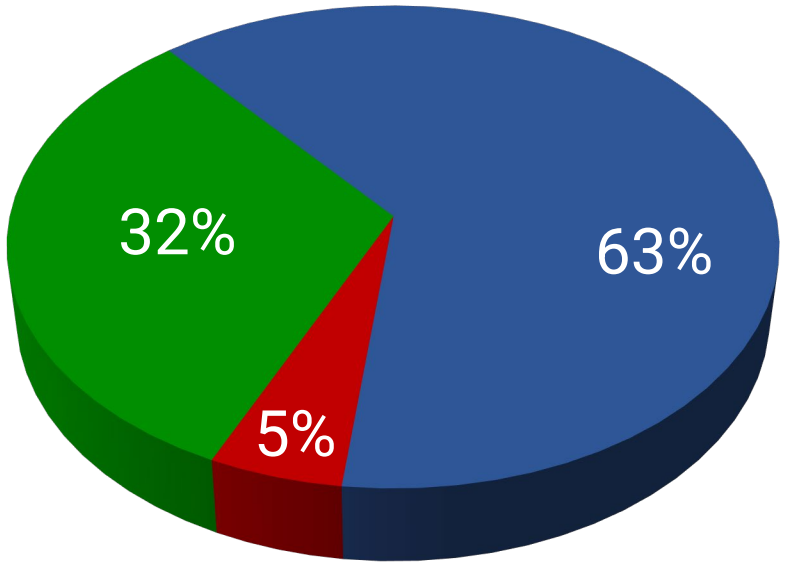



Approve
Disapprove
No Opinion

| | |
|---|---|
| Strongly Approve | 65% |
| Somewhat Approve | 20% |
| Strongly Disapprove | 1% |
| Somewhat Disapprove | 3% |

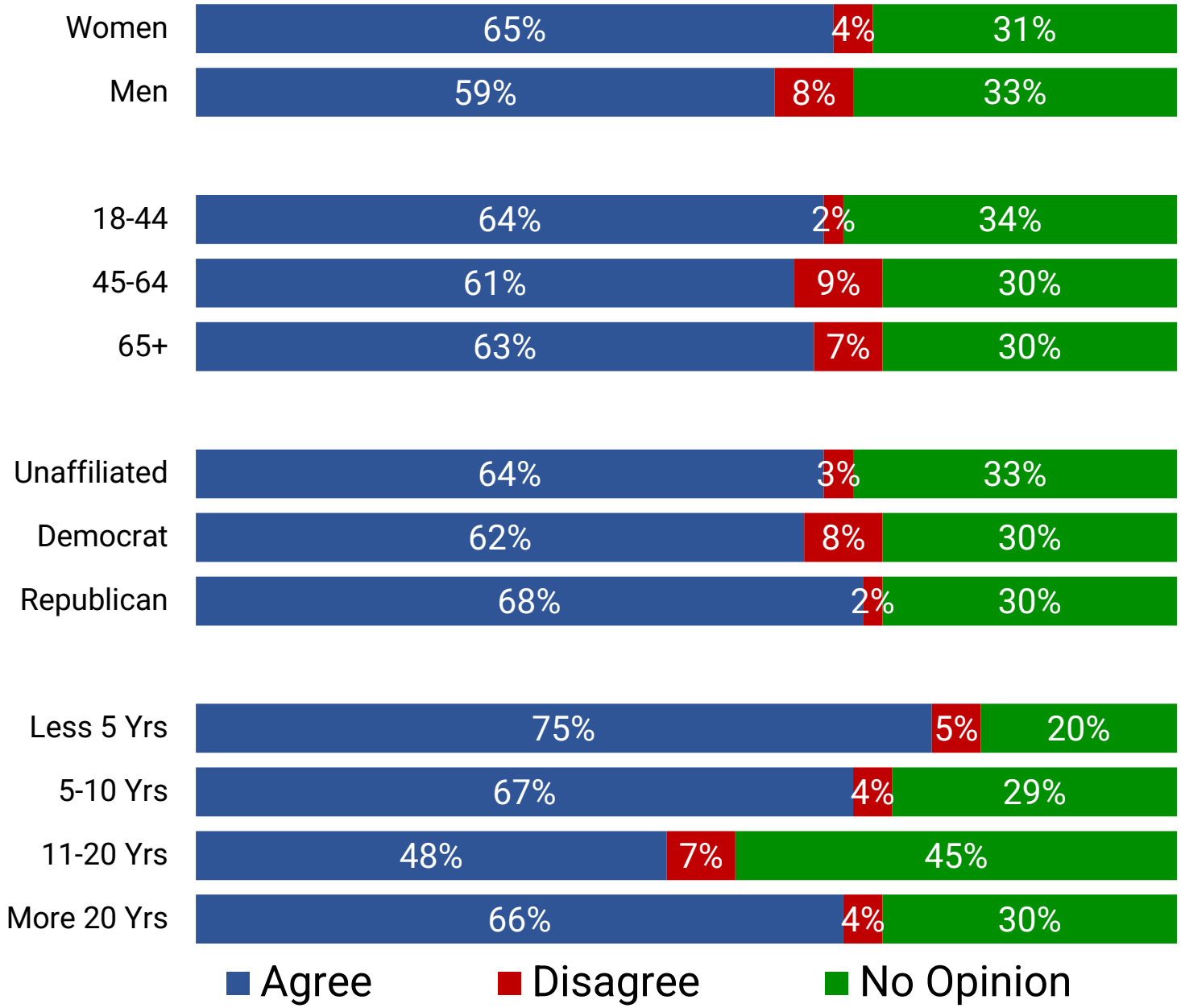


# Do you agree or disagree with the following statement? *"The City of Soledad Fire Department is fiscally responsible and spends taxpayer money wisely."*

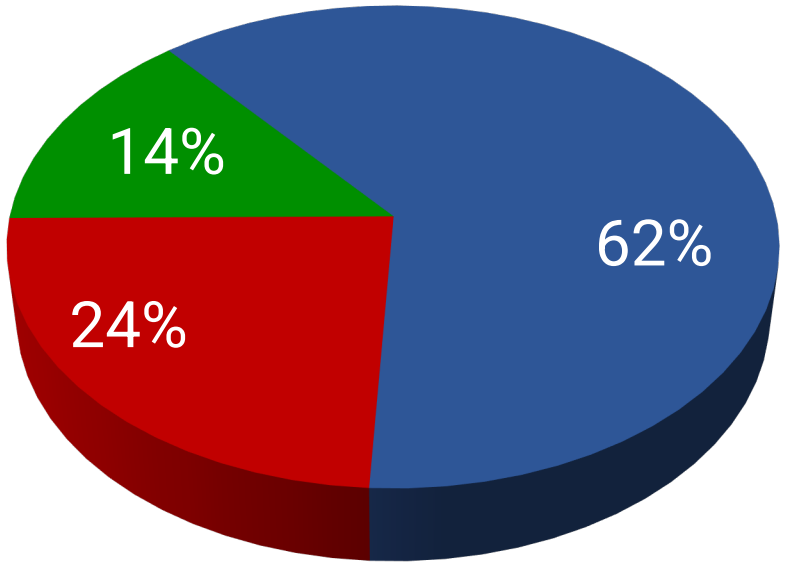



- Agree
- Disagree
- No Opinion

| | |
|---|---|
| Strongly Agree | 30% |
| Somewhat Agree | 33% |
| Strongly Disagree | 2% |
| Somewhat Disagree | 3% |

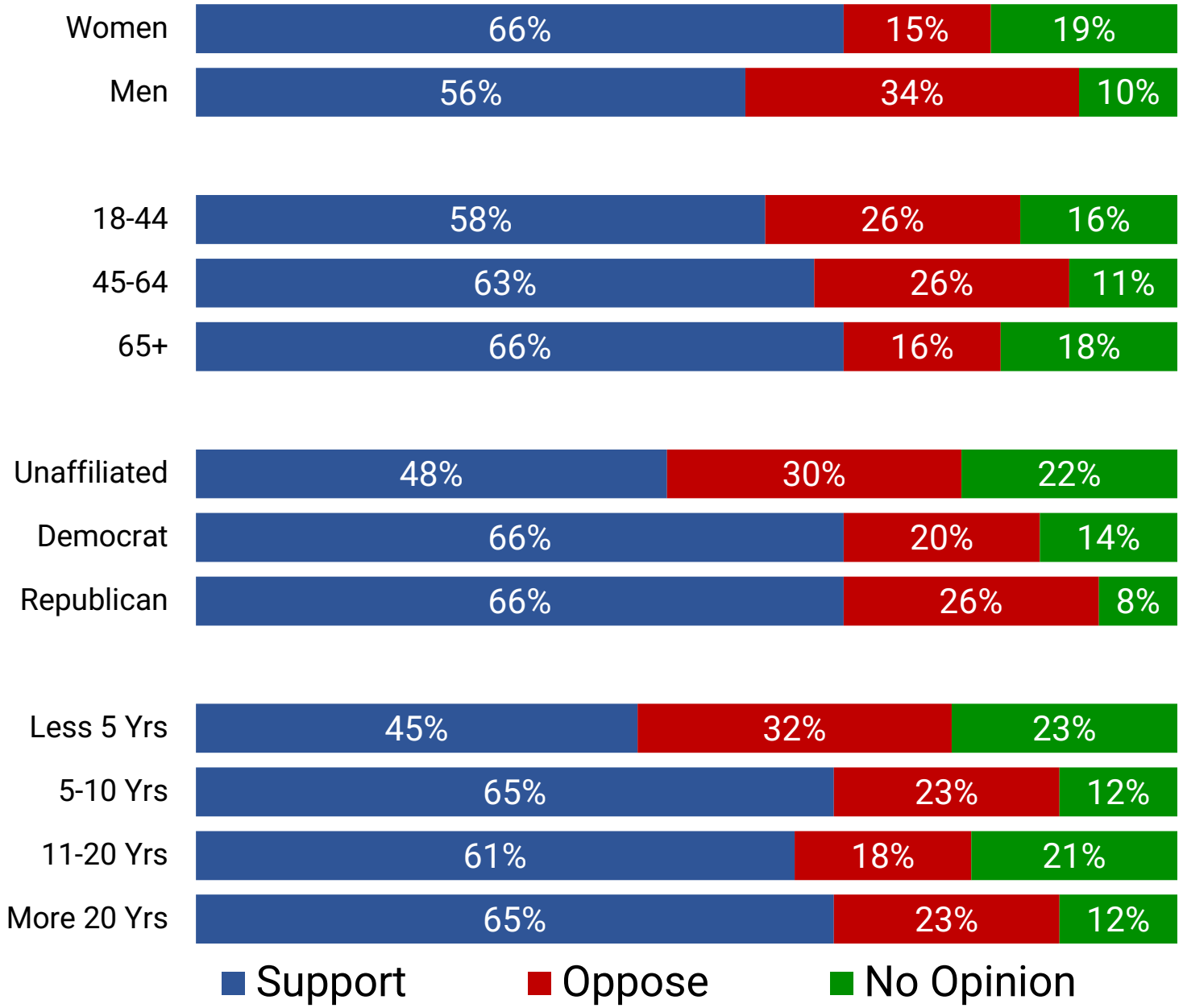


# Would you support or oppose a City fire tax measure to create additional funding specifically for the City of Soledad Fire Department?




- Support
- Oppose
- No Opinion

| | |
|---|---|
| Strongly Support | 31% |
| Somewhat Support | 31% |
| Strongly Oppose | 14% |
| Somewhat Oppose | 10% |






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Your Trusted Survey Research Partner

# Uninformed Ballot Test

The City of Soledad Fire Department is considering the following ballot measure in June of 2026. After reading it, please indicate if you would vote yes and approve it or if you would vote no and reject it. The ballot measure reads as follows:

To ensure fire/emergency medical 911 response, including improved 24-hour staffing and updated lifesaving equipment/training, shall the City of Soledad's measure, levying an annual parcel tax of $226/single family unit, $169/multi-unit, $96-$126 plus $.07 per building square foot for non-residential parcels, adjusted annually, providing approximately $1,000,000 per year until ended by voters, with funds dedicated exclusively to reliable 911 emergency medical/fire response and requiring local control/ oversight, be adopted?

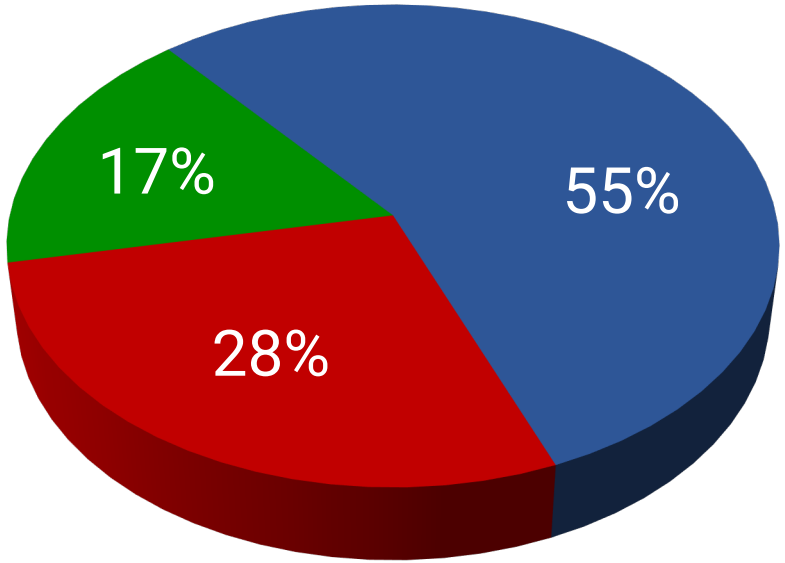
Soledad Fire Department Ballot Measure Survey, June 2025, 226n, +/- 6.43% MoE



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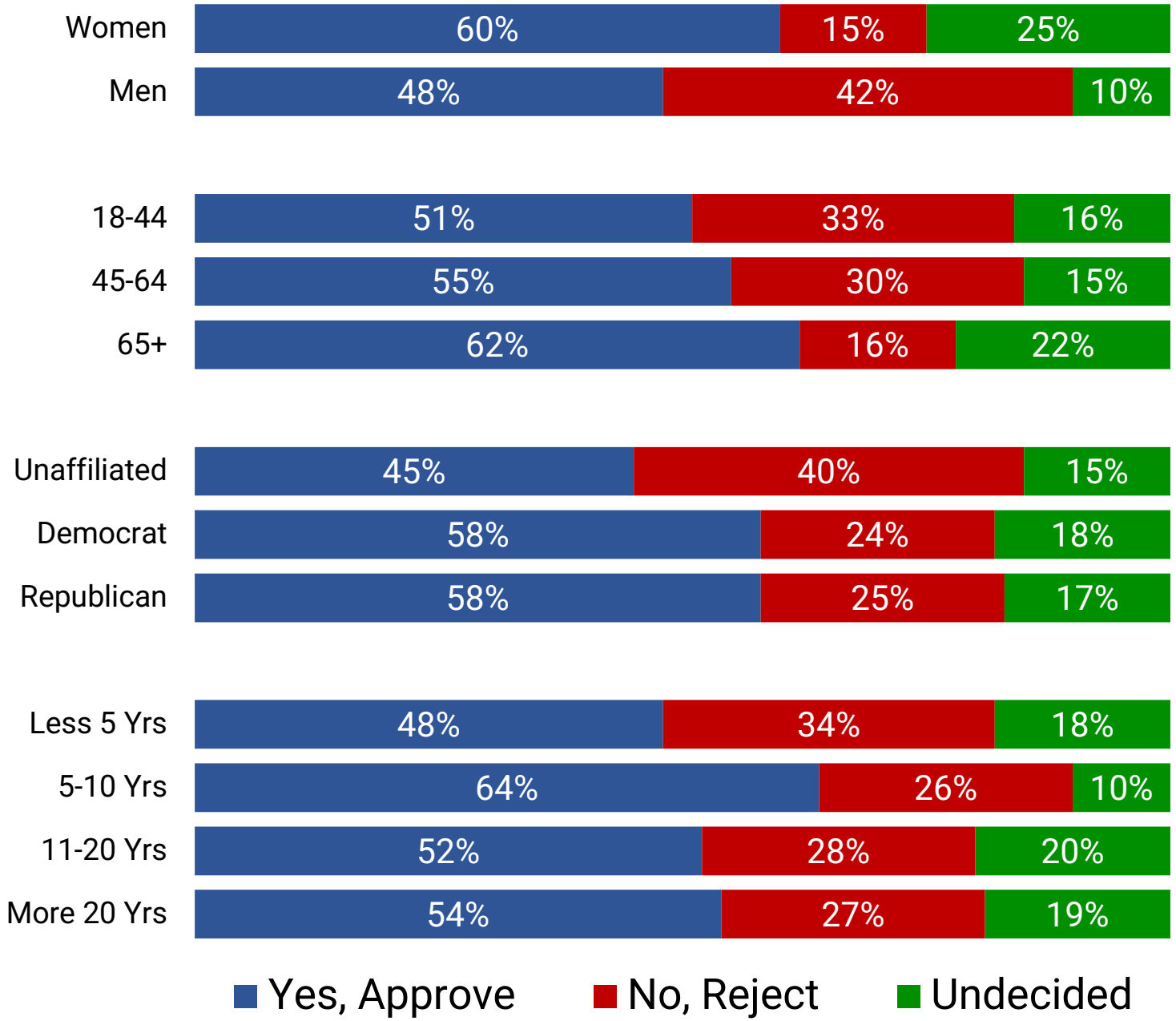
# Uninformed Ballot Test

Now that you have read the ballot language if an election were being held today, would you vote yes and approve the ballot measure, or would you vote no and reject it?




- Yes, Approve
- No, Reject
- Undecided

| | |
|---|---|
| Definitely Yes | 24% |
| Probably Yes | 31% |
| Definitely No | 15% |
| Probably No | 13% |




Soledad Fire Department Ballot Measure Survey, June 2025, 226n, +/- 6.43% MoE



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# City of Soledad Fire Department Ballot Measure Information Questions

*A series of questions asked to see if a respondent was more or less likely to support the ballot measure, including:*

1. If approved, the ballot measure would fund **replacing old and outdated medical equipment, breathing respirators, protective clothing, and equipment** used by firefighters and EMTs (Emergency Medical Technicians).

2. If approved, the revenue from the ballot **measure could only be used to fund the Soledad Fire Department's services, operations, and programs**. The funding could not be used for another city service or program.

3. Without our local EMTs responding to emergency calls, **residents would need to potentially wait up to 30 minutes for an ambulance to come.** With the nearest emergency room to Soledad 30 minutes away, every second matters—having trained first responders on site can make the difference between life and death.

# City of Soledad Fire Department Ballot Measure Information Questions

*A series of questions asked to see if a respondent was more or less likely to support the ballot measure, including:*

4. If the measure fails, Soledad Fire Department won't be able to improve service—and may **struggle to maintain its current level of response as costs continue to rise.**

5. Currently, only two firefighters are on duty at all times. That means if our local firefighters are responding to one incident, and another 911 emergency medical incident or fire occurs, **we may have to wait 20 minutes or more for another local fire department to respond**.

6. Your homeowner insurance depends on the amount of local firefighter staffing. Therefore, if approved, the ballot measure **could keep the cost of homeowner insurance policies as low as possible** by improving staffing levels.

# City of Soledad Fire Department Ballot Measure Information Questions

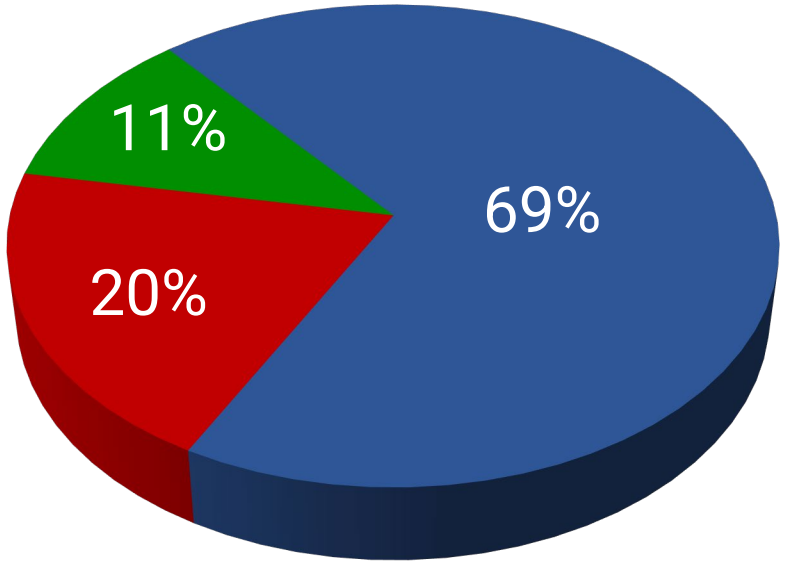
*A series of questions asked to see if a respondent was more or less likely to support the ballot measure, including:*

7. **Over the past 20 years, 911 call volume has risen by 35%,** with nearly two-thirds related to medical emergencies or car accidents. This measure would help ensure continued reliable emergency response in Soledad as demand grows.

8. The City of Soledad Fire Department manages **one fire station and is staffed by 2 firefighters at a given time**. The costs of maintaining fire engines, vehicles, and equipment and ensuring a sufficient number of continually trained firefighters has significantly increased over the past 10 years. The additional revenue from an approved ballot measure would **allow the department to improve staffing and maintain an acceptable level of fire response, protection, and emergency medical services** to the Soledad community.

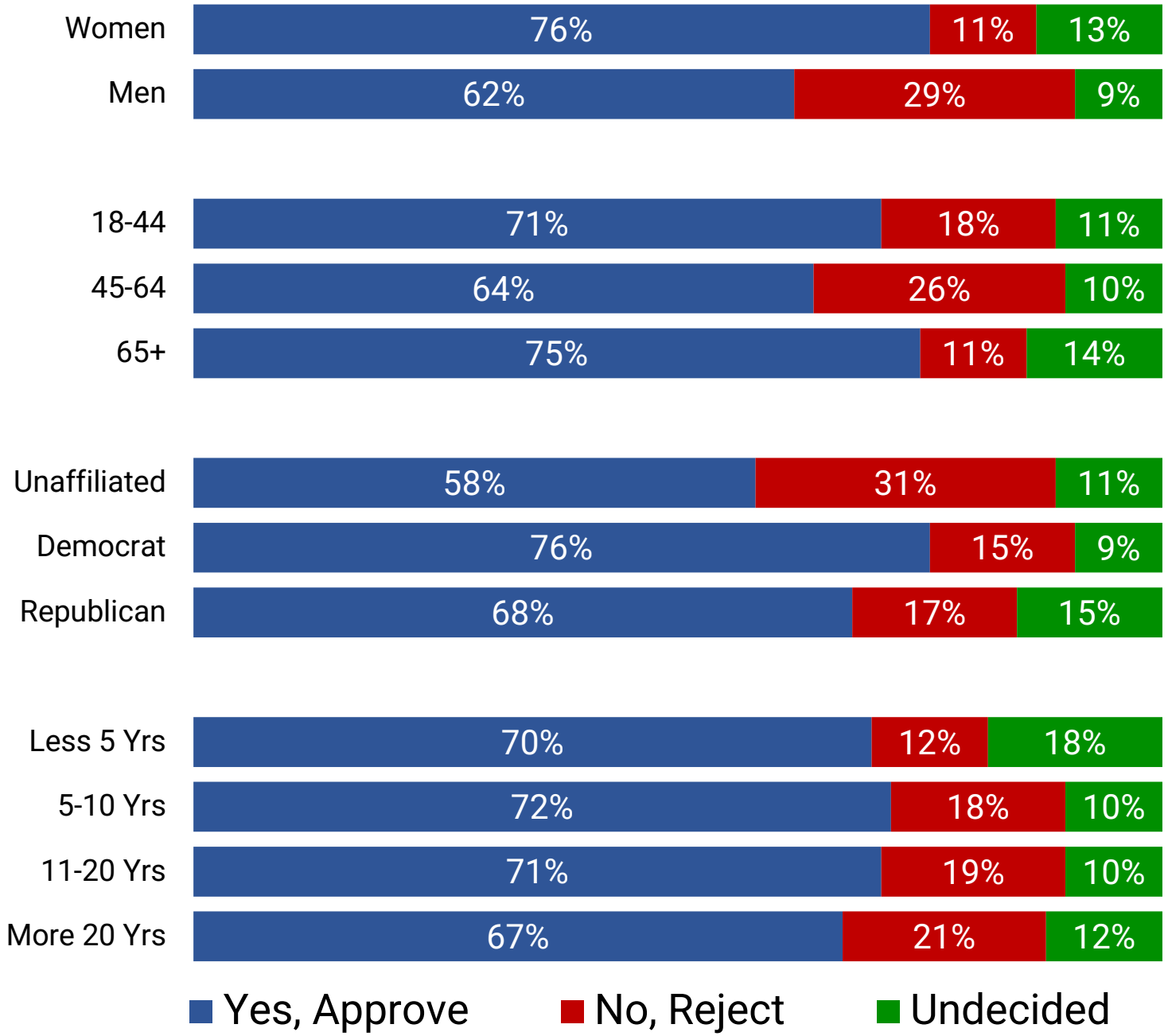
# Informed Ballot Test

Now that you have read the ballot language if an election were being held today, would you vote yes and approve the ballot measure, or would you vote no and reject it?



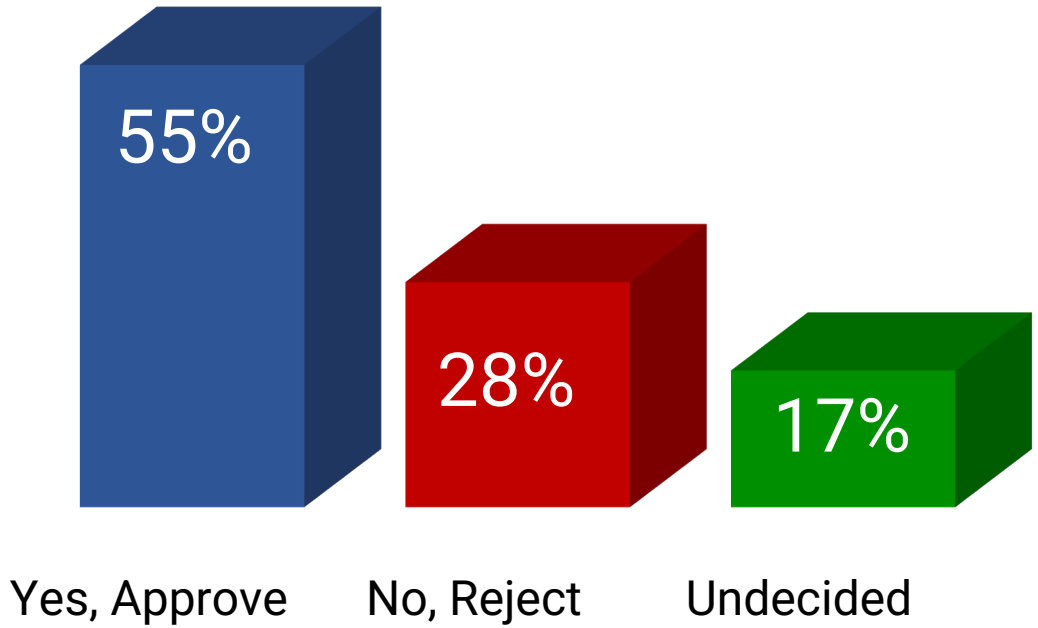

- Yes, Approve
- No, Reject
- Undecided

| | |
|---|---|
| Definitely Yes | 38% |
| Probably Yes | 31% |
| Definitely No | 13% |
| Probably No | 7% |

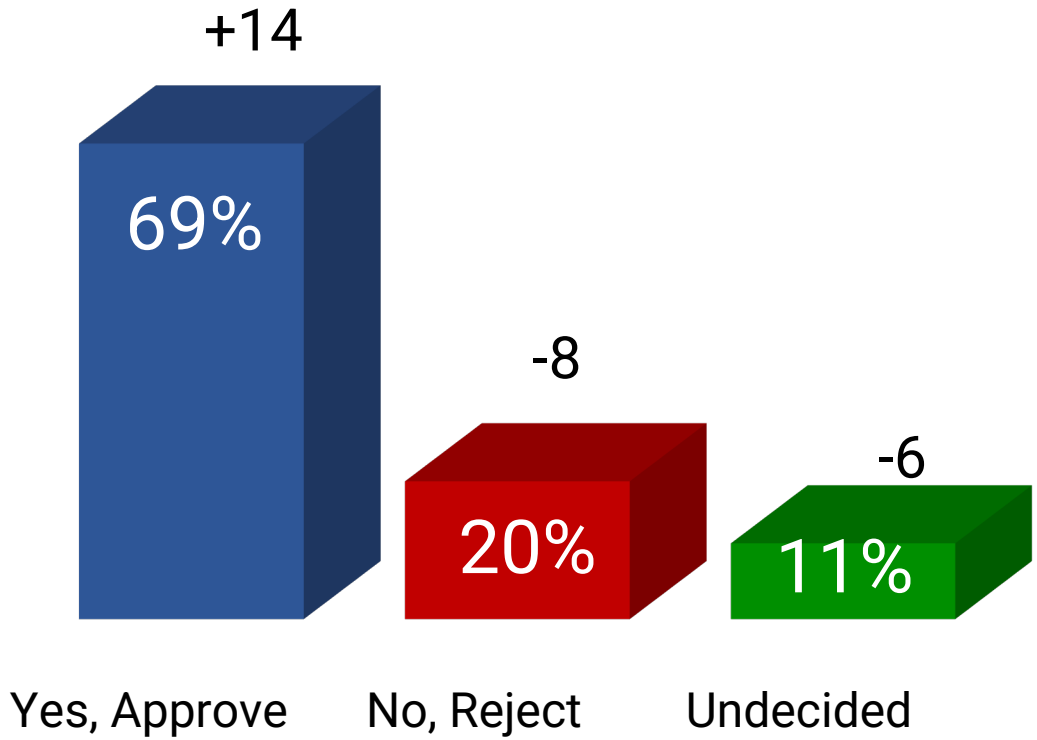


# City of Soledad Fire Department Ballot Measure Comparison

## Uninformed




## Informed



# Why 69% of Respondents Would Vote Yes and Approve the Fire Tax Ballot Measure

*Please describe the reasons why you would vote yes and approve the ballot measure to generate additional funding for the City of Soledad Fire Department.*

**City Growth and Increased Demand for Emergency Services:** Many respondents cited the rapid growth of Soledad, including more housing, population increases, and rising incidents, as a reason the fire department needs additional resources. There is a strong sentiment that city services must scale with growth to maintain safety and adequate response times.

**Need for More Staffing, Equipment, and Faster Response Times:** Respondents frequently mentioned that the department is understaffed and under-equipped. They emphasized the need for updated equipment, more personnel, better pay, and shorter emergency response times to protect lives.

**Public Safety and Life-Saving Importance:** There is a deep appreciation for the life-saving role the fire department plays, and a belief that this funding is essential to ensure the community remains safe. Many shared personal experiences or general support for first responders as a public good.

# Why 20% of Respondents Would Vote No and Reject the Fire Tax Ballot Measure

*Please describe the reasons why you would vote no and reject the City of Soledad Fire Department fire tax measure increase.*

**Tax Fatigue and Affordability Concerns:** A strong majority of "No" respondents' express frustration with rising property taxes, citing financial strain, especially for homeowners, retirees, and those on fixed incomes. Many feel they are already overburdened by past ballot measures, bond repayments, or insurance hikes.

**Belief That the City Should Reallocate Existing Funds or Seek Alternatives:** Many respondents argue the city should reprioritize current spending, eliminate waste, or use alternative funding sources (e.g., state/federal grants, new businesses, developers, or renters). Some object to recent spending choices, such as raises for council members or city beautification projects and feel emergency services should be prioritized without new taxes.

**Distrust in Local Government Spending and Transparency:** There is notable skepticism about how tax revenues are managed, with several respondents mentioning a lack of trust in city leadership or past fiscal decisions. Some mentioned recent wasteful purchases or a desire for more transparency before supporting additional taxes.

**Magellan Strategies**
4800 Aspen Creek Drive
Broomfield, CO 80023
MagellanStrategies.com
(303) 861-8585

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David Flaherty | Courtney Sievers
Ryan Winger | Ben Robinson



# Maintaining Fire Protection and Emergency Medical Services in Soledad

The Soledad Fire Department (SFD) is the first responder for all 911 emergency response, including emergency medical calls and fires. SFD answers over 2,000 calls for service annually.

In the event of a medical emergency like a heart attack, stroke or car accident, minutes and seconds really matter. We are fortunate to have professional firefighter/EMTs (Emergency Medical Technicians) protecting our community and responding to local 911 calls—especially considering our closest hospital room is a half-hour away in Salinas. Having trained first responders on site can make the difference between life and death.



## Maintaining Emergency Services and Replacing Outdated Equipment

Our local fire department faces growing challenges that threaten SFD's ability to reliably serve our community. Ensuring safe, modern equipment is critical for effective 911 response. SFD has worn and outdated medical gear, breathing apparatus, protective clothing and tools used by firefighter/EMTs.

## Preserving Fast Emergency Response Times

Unfortunately, right now our local fire station and fire engine relies on bare minimum staffing. SFD can only afford a single engine staffed with 2 firefighter/EMTs on call around the clock.

This creates real concerns if two significant emergencies happen at the same time in our small community and is worsened by the growing threats of wildfires, floods and other disasters in our region that could further pull resources away from local 911 calls.

## Fast Local Emergency Response

In order to continue providing emergency response, our community needs a measure like the one adopted in the City of Greenfield that establishes a reliable source of local funding to maintain the availability of rapid 911 response when an emergency strikes and seconds really matter.

Our neighbors in the City of Greenfield confronted these issues by approving a local funding measure to support firefighter/EMT staffing and maintain rapid response in their community.

Without additional funding, SFD won't be able to improve service—and may struggle to maintain its current level of response as costs continue to rise.

# Maintaining Fire Protection and Emergency Medical Services in Soledad

## Potential Local Funding Measure to Ensure Fire/Medical Emergency Response

The Soledad community is studying the Greenfield local funding measure to decide whether a similar model could be a solution to protect emergency response and keep low homeowner rates here in Soledad.

The potential measure would impose a parcel tax similar to what Greenfield voters approved: levying $226 annually for single-family residential parcels; $169 per apartment unit; and additional rates for commercial, industrial and agricultural parcels, adjusted for inflation.

**All funds raised by the City fire tax measure could only be used for Soledad firefighter/EMT staffing, vehicles and equipment, including:**

- Replace old or outdated medical equipment, breathing apparatuses, protective clothing and other equipment used by firefighters/EMTs
- Maintain response times to medical emergencies, car accidents, wildfires, floods and other natural disasters
- Help ensure round the clock staffing for rapid emergency 911 medical and fire response
- Ensure the local fire engine has important medical incident response equipment and supplies
- Ensure our local fire department has up-to-date working equipment and resources to assist in emergency medical situations and fight wildfires



## Fiscal Accountability and Local Control

- ✔ All funds would be spent locally to provide fire protection and emergency response services
- ✔ Independent audits and oversight would ensure funds are spent as promised
- ✔ No funds can be taken by the State or used for any other purpose

## What Do You Think?

Your opinion matters, please visit [insert URL] to learn more and take our survey. You can also email [insert email] with specific comments or questions.

# Maintaining Fire Protection & Emergency Medical Response

ONLY

**2**

FIREFIGHTERS ON DUTY AT ALL TIMES

**5.7**

AVERAGE NUMBER OF 911 CALLS PER DAY

EMERGENCY

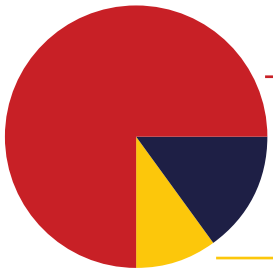
**30 MINS**

NEAREST EMERGENCY ROOM

## INCREASING 911 CALLS OVER TIME




## BREAKDOWN OF 911 CALLS

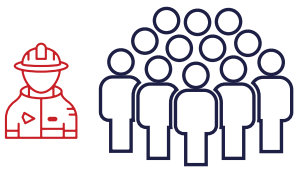


**75%** MEDICAL/ CAR ACCIDENTS

**15%** FIRES/HAZARDOUS CONDITIONS

**10%** OTHER

## FIREFIGHTER TO POPULATION RATIO



CITY OF SOLEDAD



US STANDARD



**UNDER 5 MINS**

RESPONSE TIME



YOUR HOMEOWNER INSURANCE **DEPENDS** ON FIREFIGHTER STAFFING

## POTENTIAL LOCAL FUNDING MEASURE:

- ✔ Help ensure round the clock staffing for rapid emergency 911 medical and fire response
- ✔ Maintain response times to medical emergencies, car accidents, wildfires, floods and other natural disasters
- ✔ Ensure our local fire department has up-to-date working equipment and resources to assist in emergency medical situations and fight wildfires
- ✔ Replace old or outdated medical equipment, breathing apparatuses, protective clothing and other equipment used by firefighters/EMTs (Emergency Medical Technicians)
- ✔ Ensure the local fire engine has important medical incident response equipment and supplies

CityofSoledad.com /TheCityofSoledad @CityofSoledadCA

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6276, A Resolution of the City Council of the City of Soledad Designating a Voting Delegate and Alternates for the League of California Cities Annual Conference and Expo and Directing Staff to Submit Names of the Delegates by September 24, 2025**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **August 20, 2025**

## Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6276, "Designating a Voting Delegate and Alternates for the League of California Cities Annual Conference and Expo and Directing Staff to Submit Names of the Delegates by September 24, 2025".

## Executive Summary

Every year, the League of California Cities ("Cal Cities") convenes a member-driven General Assembly to vote on policy resolutions that impact local control at its Annual Conference and Expo. This year, this conference will take place from October 8-10, 2025. As a member of Cal Cities, the City of Soledad can designate a voting member and up to two alternates. The voting member and alternates must be approved by the City Council and the names submitted through the California League of Cities online portal by September 24, 2025. It is requested that the City Council designate these voting delegates.

## Background

The California League of Cities Conference will be held in Long Beach from October 8 to 10, 2025. A key component of the Annual Conference is the Annual Business Meeting, which takes place during the closing General Assembly on Friday, October 10th. The City of Soledad is a member of the League of California Cities ("Cal Cities") and the Monterey Bay Division. As a member, Soledad has participated in the member-driven General Assembly at the Cal Cities Annual Conference and Expo and has attended various conferences. According to the League of California Cities' invitation, the General Assembly is “an important opportunity where city officials can directly participate in the development of Cal Cities' policies.”

**Review & Analysis**

The City of Soledad has participated in the League of California Cities for many years. The League provides the City of Soledad with guidance and recommendations for various State and Federal policy decisions impacting local municipalities. Participation in the League has proven beneficial in supporting the City's legislative priorities. During the Cal League of Cities Annual Conference and Expo, member cities can vote on the Cal Cities' policies and direction. To cast a vote during the General Assembly, the City of Soledad must designate a voting delegate and up to two alternate voting delegates. Voting delegates may be elected or appointed officials. The voting delegate and alternates must register to attend the October 8th-10th Cal Cities Annual Conference and Expo. If any voting member or alternate does not wish to attend the full conference, they may register to attend only for the Friday session when the General Assembly will take place.

For a City to cast a vote, one voter must be present at the General Assembly and possess the voting delegate card and tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. Per the Cal Cities bylaws, a City's voting delegate and up to two alternates must be designated by the City Council. The delegate cannot be selected by individual action of the mayor or city manager. Following council action, delegate names can be submitted online through the submission portal by Wednesday, September 24th.

**Financial Considerations**

There is no cost associated with assigning a delegate and up two alternates other than the cost of travel to participate in the General Assembly.

**Alternatives**

- Designate a voting delegate and alternates.
- Do not designate a voting delegate or alternates.

**Planning/CEQA**

The City of Soledad has determined that the proposed action of designating a voting delegate and up to two alternates is not a project as defined by the California Environmental Quality Act (CEQA) per Guidelines Section 15378. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378.

**Public Notice Requirements**

No public notice is required.

Attachment(s):
Resolution No. 6276
Attachment A

**RESOLUTION NO. 6276**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD DESIGNATING A VOTING DELEGATE AND ALTERNATES FOR THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND DIRECTING STAFF TO SUBMIT NAMES OF DELEGATES BY SEPTEMBER 24, 2025**

**WHEREAS**, the League of California Cities provides the City of Soledad with guidance and recommendations for various State and Federal policy decisions impacting local municipalities; and

**WHEREAS,** during the Cal League of Cities Annual Conference and Expo, member cities have the opportunity to vote on the League of California Cities' policies and direction; and

**WHEREAS**, the City of Soledad is a member of the League of California Cities and can designate a voting member and up to two alternates; and

**WHEREAS**, the voting member and alternates must be approved by the City Council and have the names submitted through the California League of Cities online portal by September 24, 2025; and

**WHEREAS**, the voting delegate and alternates must register to attend the October 8 -10, 2025 Cal Cities Annual Conference and Expo.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Soledad does hereby resolve as follows:

1. The City Council of the City of Soledad has approved _____ as the voting delegate.
2. The City Council of the City of Soledad has approved _____ the first alternate.
3. The City Council of the City of Soledad has approved _____ the second alternate.
4. The City Council of the City of Soledad directs staff to register the voting delegate and up to two alternates through the Cal League of Cities portal by September 24, 2025.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular public meeting thereof held on the 20th day of August 2025, by the following vote:

**AYES**, and in favor thereof Councilmembers:

**NOES,** Councilmembers:

**ABSENT,** Councilmembers:

**ABSTAIN,** Councilmembers:

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Clerk

LEAGUE OF CALIFORNIA CITIES

**Council Action Advised by September 24, 2025**

**DATE: Wednesday, July 16, 2025**

**TO: Mayors, Council Members, City Clerks, and City Managers**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES**
**League of California Cities Annual Conference and Expo, Oct. 8-10, 2025**
**Long Beach Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

**Action by Council Required.** Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

**Following council action, please submit your city's delegates through the online submission portal by Wed., Sept. 24.** When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

**Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the Cal Cities website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' event and meeting policy in advance of the conference.

**Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

**Seating Protocol during General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

LEAGUE OF CALIFORNIA CITIES

# General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.

2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.

6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

7. **Resolving Disputes**. In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

LEAGUE OF CALIFORNIA CITIES

# How it works: Cal Cities Resolutions and the General Assembly

**Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.**

**The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.**

## Prior to the Annual Conference and Expo

### General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

### Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

## During the Annual Conference and Expo

### Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

### Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved[1] by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.[2]

### General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

## Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

**Voting delegates** are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates —one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

[1] The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.
[2] Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



For more information visit www.calcities.org/general-assembly