CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, MARCH 4, 2026

CITY HALL, COUNCIL CHAMBERS

6:00 PM

**The public meeting will open at 6:00 p.m.**
**https://cityofsoledad.zoom.us/j/85160504311**
**Or Call:**
**1-669-900-6833 and use Meeting ID: 851 6050 4311**

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Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sánchez
Councilmember Fernando Cabrera
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

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## I. CALL TO ORDER

## II. ROLL CALL

## III. PLEDGE OF ALLEGIANCE

## IV. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

## V. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit

the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

## VI. YOUTH COUNCIL REPORT

1. Soledad Youth Council – Program Update and Street Safety Initiative

**Attachments:**
Staff Report

## VII. COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Honoring American Red Cross Month, 2026

2. A Proclamation of the City Council of the City of Soledad Proclaiming March as Women's History Month

3. A Proclamation of the City Council of the City of Soledad Proclaiming March as National Nutrition Month
*This proclamation will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation will be made during the meeting.*

4. A Proclamation of the City Council of the City of Soledad Proclaiming March 15th - 21st as National Agriculture Week
*This proclamation will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation will be made during the meeting.*

## VIII. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the City Council and will be adopted by one action of the Council unless any Councilmember has any questions or wishes to make a statement or discuss an item. In that event, the Mayor will remove the item from the Consent Calendar for separate consideration.

1. Minutes

**Attachments:**
Staff Report
Minutes of 02/18/2026

**COUNCIL ACTION: _____**

2. Warrants

**Attachments:**
Staff Report
02/13/2026 - 02/25/2026

**COUNCIL ACTION: _____**

3. Human Resources Activity Report

**Attachments:**
Staff Report

**COUNCIL ACTION:** _____

4. Parks and Recreation Activity Report

**Attachments:**
Staff Report
January 2026

**COUNCIL ACTION:** _____

5. Public Works Activity Report

**Attachments:**
Staff Report
PW Activity Report
Water Conservation Summary

**COUNCIL ACTION:** _____

6. Fire Department Activity Report - February 2026

**Attachments:**
Staff Report
Soledad Activity Report 2/2026
Call Volume 2/2026

**COUNCIL ACTION:** _____

7. Community and Economic Development Department Activity Report

**Attachments:**
Staff Report
Building Permits Issued - Feb. 2026

**COUNCIL ACTION:** _____

8. Police Department Activity Report

**Attachments:**
Staff Report
Police Department Activity Report - 02/2026

**COUNCIL ACTION:** _____

9. Community Engagement Activity Report February 2026

**Attachments:**
Staff Report
Action Report Community Engagement 02/2026

**COUNCIL ACTION:** _____

10. Resolution No. 6330, A Resolution of the City Council of the City of Soledad Accepting the Soledad Community Center Building Modernization Project as Complete by David Construction & Management, Inc., and Authorizing the Release of Retention in the Amount of $28,029.26

**Attachments:**
Staff Report
Resolution No. 6330

**COUNCIL ACTION:** _____

11. Resolution No. 6331, A Resolution of the City Council of the City of Soledad Approving Amendment No. 1 to the Consulting Services Agreement With Robin Warbey to Increase Compensation by $50,000 for a Total Amount Not To Exceed $80,000 and Authorizing the City Manager to Execute Said Agreement

**Attachments:**
Staff Report
Resolution No. 6331
Exhibit A - Robin Warbey Contract Amendment No. 1 - 2026
Attachment No. 1 - Consulting Services Agreement

**COUNCIL ACTION:** _____

12. Resolution No. 6336 , A Resolution of the City Council of the City of Soledad Terminating the Existing Consulting Services Agreement After Close Out of Invoices and Approving a New Consulting Services Agreement with Monterey Computer Corporation in an Amount Not to Exceed $108,800 and Authorizing the City Manager to Execute Said Agreement

**Attachments:**
Staff Report
Resolution No. 6336
Exhibit A - MCC Consulting Services Agreement
Attachment No. 1 - Executed Monterey Computer Corp Agreement - 7/24/2025

**COUNCIL ACTION:** _____

## IX. BUSINESS

1. Resolution No. 6332, A Resolution of the City Council of the City of Soledad Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the New El Mercadito - South Monterey County Regional Market

**Attachments:**
Staff Report
Resolution No. 6332
Attachment No. 1

**COUNCIL ACTION:** _____

2. Resolution No. 6333, A Resolution of the City Council of the City of Soledad Approving and

Accepting the 2025 General Plan Annual Progress Report and Authorizing Submittal to the State of California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation

**Attachments:**
Staff Report
Resolution No. 6333
Exhibit A - 2025 GPU APR
Presentation 1- General Plan Annual Report

**COUNCIL ACTION: _____**

3. Resolution No. 6334, A Resolution of the City Council of the City of Soledad Approving and Accepting the 2025 Housing Element Annual Progress Report and Authorizing Submittal to The State of California Department of Housing and Community Development and the Governor's Office of Land Use and Innovation

**Attachments:**
Staff Report
Resolution No. 6334
Exhibit A - 2025 Housing Element APR

**COUNCIL ACTION: _____**

4. Resolution No. 6335, A Resolution of the City Council of the City of Soledad Approving the State Legislative Platform for 2026-2027

**Attachments:**
Staff Report
Resolution No. 6335
Ex. A - 2026/2027 Legislative Platform
Ex. B - 2017 Legislative Platform

**COUNCIL ACTION: _____**

## X. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

## XI. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

## XII. CITY MANAGER'S REPORT

## XIII. FUTURE AGENDA ITEMS

## XIV. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California

during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.
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**CERTIFICATION**

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, February 27, 2026, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 02/27/2026

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Soledad Youth Council – Program Update and Street Safety Initiative**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Jessica Potts, Parks and Recreation Director and Youth Commissioners**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

Receive a presentation providing a program update on the Soledad Youth Council and Youth Commissioner Program.

## Executive Summary

The Soledad Youth Council continues implementation of its primary 2025–26 initiative, Safer Streets, Safer Futures, focused on pedestrian and traffic safety improvements within the City. Youth Council committees have conducted site assessments, reviewed safety programs and enhancement tools, and initiated planning for community outreach.

Youth Commissioners conducted field observations at identified priority locations, presented findings and recommendations to Public Works and the Transportation Agency for Monterey County (TAMC), and initiated collaborations related to Safe Routes to School programming and potential grant applications.

Commissioners have also begun planning efforts for the upcoming Valley Youth Council Summit in partnership with neighboring cities.

## Background

The Soledad Youth Council program promotes civic awareness, community engagement, and leadership among local high school students. Represented by the Soledad Youth Commissioners, the program serves as a youth advisory body to the City Council and is supported by the Parks and Recreation Department. The program provides structured opportunities for youth leadership, civic engagement, and community involvement through structured projects, service activities, and collaboration with City departments and regional partners.

At the beginning of the 2025–26 program year, pedestrian and street safety emerged as a priority concern among members, particularly in relation to school routes, City parks, and youth activity areas.

The Youth Council formally adopted Safer Streets, Safer Futures as its primary initiative and established three working committees: Assessment, Research, and Outreach.

**Review & Analysis**

**Safer Streets, Safer Futures**
Soledad Youth Council Initiative

**Committee Reports**

*Assessment Group*

The Assessment Group surveyed multiple locations recommended by the Youth Council body. Following review and discussion, three sites were identified as priority locations:

- Monterey Street and Park Street
- 3rd Street
- Orchard Lane and Metz Road

These locations were selected based on pedestrian activity, proximity to schools, parks, and youth-serving areas, and observed safety concerns.

*Research Group*

The Research Group is reviewing established safety frameworks, including:

- Safe Routes to School
- Vision Zero

The group also researched pedestrian safety enhancements utilized in comparable communities, including crossing beacons, lighting improvements, and visibility and signage enhancements.

*Outreach Group*

The Outreach Group has begun development of a public awareness plan to support the initiative, including social media messaging, storyboards, themed campaigns, and poster concepts to promote pedestrian safety and youth engagement.

Concepts to date:

- Pedestrians' role in street safety
- Non-distracted walking and driving
- Jaywalking and right-of-way awareness

**Commissioners Report**

To better understand conditions at the three identified sites, the Youth Commissioners, accompanied by the program advisor, conducted on-site visits and documented real-time observations, including:

- Traffic flow and driver behavior
- Pedestrian movement patterns
- Faded or missing crosswalk markings
- Unclear right-of-way conditions
- Limited signage
- Areas of low visibility

Using data collected from site visits and committee research, Commissioners developed a presentation for Public Works and TAMC.

Prior to the formal presentation, Commissioners met with Alex Ramos of Public Works to gain insight into street maintenance practices, safety evaluation criteria, and infrastructure improvement processes.

The Youth Council subsequently presented its findings to Don Wilcox, Public Works Director, and Ariana Green, Principal Transportation Planner with TAMC. Discussion included:

- Review and implementation processes for potential improvements
- Partnership opportunities with TAMC
- Safe Routes to School programming collaboration
- Youth participation in beta testing a TAMC survey tool
- Youth involvement in an upcoming TAMC grant application
- Exploration of potential art-based traffic calming or awareness elements
- The role of youth advocacy in advancing pedestrian safety projects

The initiative continues to develop as a collaborative effort between the Youth Council, City staff, and regional partners.

**Valley Youth Council Summi**t

Youth Commissioners and advisors met with representatives from Greenfield and Gonzales to initiate planning for a Valley Youth Council Summit. The anticipated date is May 2, 2026. Additional information will be brought forward as planning progresses.

**Financial Considerations**

No additional fiscal impact is associated with this report.

**Strategic Plan Alignment**

This item aligns with the City of Soledad Strategic Plan, Pillar: Youth, with a specific focus on Youth Leadership, Civic Engagement, and Mentorship (Objective 7.2.2).

The Soledad Youth Council supports this objective by providing structured opportunities for youth to participate in civic processes, engage directly with City departments, conduct research on community issues, and develop leadership skills through service, advocacy, and public presentation. The Council's current initiative, Safer Streets, Safer Futures, reflects this alignment by centering youth perspectives in local policy discussions related to public safety and community wellbeing.

**Alternatives**

- Receive the presentation and report as recommended

- Request modifications to program reporting or structure
- Decline to receive the presentation or report

**Planning/CEQA**

N/A

**Public Notice Requirements**

N/A

# COUNCIL COMMUNICATION

**SUBJECT:** **Minutes**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Darlene Noriega, Deputy City Clerk**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

**Minutes**

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
February 18, 2026

## CALL TO ORDER

Mayor Velazquez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:00 p.m.

## ROLL CALL

The Following Councilmembers/Agency members were present when the meeting was called to order:

| | |
|---|---|
| Mayor/Chair | Anna M. Velazquez |
| Mayor Pro Tem/Agency Member | Fernando Ansaldo-Sánchez |
| Councilmember/Agency Member | Fernando Cabrera |
| Councilmember/Agency Member | Evarista Bañuelos |
| Councilmember/Agency Member | Ben Caldera |

## THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

## PLEDGE OF ALLEGIANCE

The Soledad High School NJROTC Color Guard presented.

Chief Ronald Dunn led the Pledge of Allegiance.

## ADDITIONS/MODIFICATIONS TO THE AGENDA

City Manager Hunter had two modifications:

1. Business Item No. B-1, Resolution No. 6329 language has been corrected. The updated version is on the dais and available to the public. The prior version noted that it was a General Election; however, it is a statewide direct Primary election.

2. The Consent item of C-1, Minutes of 02/04/2026, Public Hearing No. 2, will be amended to show it was a 3/2 vote and not a unanimous vote.

## PUBLIC COMMENT

1. Soledad Rotary Club Member Tim Vanoli announced to the public that Soledad Rotary will be having a children's event called Touching Tractors and Trucks, on Saturday, April 25, 2026, from 10:00 a.m. through 2:00 p.m. He also provided flyers for council members.

There were no further public comments.

## COUNCIL PRESENTATIONS

1. A Certificate of Recognition was presented to Mr. Tony Virrueta for his outstanding volunteer work towards local Veterans. Mr. Virrueta was not present at the meeting to accept.

2. A Certificate of Achievement was presented to Soledad High School Student Heriberto Hernandez. He thanked the council for the certificate. He also thanked his Family, Friends, and Teachers from Soledad High School.

## CONSENT CALENDAR

There were no public comments.

The Consent item of C-1, Minutes of 02/04/2026, Public Hearing No. 2, will be amended to reflect a 3/2 vote rather than a unanimous vote.

**Motion**: Mayor Pro Tem Ansaldo-Sánchez motioned to approve items C-1, C-2, C-3, and C-4. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

**Action**

| | |
|---|---|
| Ayes: | Ansaldo-Sánchez, Bañuelos, Caldera, Cabrera, Velazquez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

C-1. Minutes of 02/04/2026

C-2. Warrants 01/29/2026 – 02/12/2026.

C-3. Resolution 6326, A Resolution of the City Council of the City of Soledad Declaring Surplus Equipment and Authorizing the Sale, Donation, or Disposal of such property.

C-4. Resolution No. 6327, A Resolution of the City Council of the City of Soledad Approving a Contract Change Order for Construction Services with Monterey Peninsula Engineering (MPE) for the Amount of $33,302.30 for a Total Not-to-Exceed Amount of $957,089.19 for the Soledad Fire Department Aerial Apparatus Bay (Phase 2) Sitework Project, and Approving the Respective Budget Amendments and Authorizing the City Manager to Execute said Contract Change Order on Behalf of the City of Soledad

Resolution No. 6328, A Resolution of the City Council of the City of Soledad Accepting the Soledad Fire Department Aerial Apparatus Bay (Phase 2) Sitework Project as Complete by Monterey Peninsula Engineering (MPE) and Authorizing the Release of Retention in the Amount of $47,854.46

## PUBLIC HEARING NO. 1

PH-1. Waiver of Reading and Read by Title Only of Ordinance No. 774, Ordinance of the City Council of the City of Soledad Amending the Downtown Specific Plan Section 2.0- Zones of Chapter 5.0- Development Code and Chapter 10.0- Definitions, to Establish Separate Veterinary Services and Animal Boarding Uses and to Conditionally Allow Small-Scale Veterinary Services in the Downtown Core District

Senior Planner Ariana Mora presented the staff report.

Public Hearing Opened: 6:24 p.m.

There were no public comments.

Public Hearing Closed: 6:25 p.m.

Councilmembers raised various questions requiring clarification.

City Manager Hunter clarified that, over the years, mobile spay and neutering service providers have been brought into the community, and the City will continue to allow these services in.

**Motion**: Councilmember Cabrera motioned to approve Ordinance 774. Motion was seconded by Councilmember Banuelos

Motion failed due to the following vote:

**Action**

| | |
|---|---|
| Ayes: | Cabrera, Bañuelos |
| Noes: | Caldera, Ansaldo-Sánchez, Velazquez |
| Abstain: | None |
| Absent: | None |

**BUSINESS**

1. Resolution No. 6329, A Resolution of the City Council of the City of Soledad Considering Adoption of "A Resolution Submitting to the Voters at the General Municipal Election to Be Consolidated With the Statewide General Election Held on Tuesday, June 2, 2026, A Measure That Would Implement A Special Parcel Tax to be Levied on Properties Within the City Based on Land Use to Fund Fire and Emergency Medical Services to be Provided by the City of Soledad."

City Manager Hunter presented the staff report and PowerPoint presentation.

CAL FIRE Assistant Chief Jason Luckenbach was also present in the meeting and provided further clarification.

Shawn Edward, representing CAL FIRE Local 2881, is in favor of the proposed parcel tax moving forward.

Martin Perez gave public comment in support of placing the proposed parcel tax on the ballot.

Lupita Arroyo Lozano submitted a written comment. The comment was read into the record by Deputy City Clerk Darlene Noriega. The comment was in favor of the proposed Parcel Tax moving forward on the basis that the total amount being asked is not subject to future increases and remains fixed.

City Manager Hunter said the base amount is fixed; however, the annual inflation rate will be adjusted according to the CPI.

Finance Director Mike Howard said there must be an escalator in place to keep up with cost-of-living increases. If the City does not have a plan in place to keep up with personnel increases, the City will end up in the same problem again.

Council members asked numerous questions regarding the proposed Parcel Tax but expressed support.

CAL FIRE Assistant Chief Luckenbach provided further clarification.

**Motion**: Mayor Velazquez motioned to approve Resolution No. 6329 with the modification to cap at CPI or 3%, whichever is less, also modifying the resolution to reflect the cap, modifying the question that goes on the ballot, and modifying the language on the Ordinance. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

**Action**

| | |
|---|---|
| Ayes: | Velazquez, Bañuelos, Caldera, Cabrera, Ansaldo-Sánchez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

## MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

Mayor Velazquez reported thirteen items:

1. On 02/06, she attended a meeting with the Monterey County Mayors Association, which highlighted the Veterans Transition Center.
2. On 02/07, she attended the 10th Anniversary Mujeres en Accion Conference (ACOMI), and she gave a shout-out to the women who were there from Soledad.
3. On 02/09, she attended a meeting with City Manager Hunter to discuss the agenda.
4. On 02/09, she attended the South County Mayors and Managers Meeting.
5. On 02/11, she met with Dr. Ida Lopez Chan to discuss healthcare needs in the City of Soledad.
6. On 02/12, she met with Congresswoman Lofgren's team to discuss critical Community project funding, the City's initiatives, and future funding.
7. On 02/13, she met with Pastor Maria Inez Lugo-Verdugo from the Methodist Church in Soledad, Councilmember Cabrera, Community Engagement Manager Eric Mora, and representatives from the Civics Academy. There is a scheduled Consul Movil on 03/21/2026 at the Soledad Community Center.
8. On 02/17, she attended a walk-through of the Hacienda Apartments along with the City Manager and City Representatives.
9. A letter has been sent to California Governor Newsom supporting an increase in this year's budget for Homeless Housing, Assistance, and Prevention (HHAP) funding, which is important to the Sendero Project.
10. There will be a workshop at Main Street Middle School called "What I Wish My Parents Knew", mental health, suicide prevention, and managing stress, 04/25/2026.
11. On 02/05, she attended the State of the City event at the Soledad Community Center.
12. On 02/12, she attended the Soledad Fire Department Town Hall at the Our Lady of Solitude Church Hall.
13. On 02/15, she was able to visit with Eloise Betty Jackson (Chaney) at Eden Valley Care Center and gave her a certificate in honor of her 100-year birthday.

## COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

Councilmember Caldera reported two items:

1. On 02/15, he attended the 100th birthday of Eloise Betty Jackson (Chaney) at Eden Valley Care Center.
2. On 02/18, he attended an agenda briefing with City Manager Hunter.

Councilmember Cabrera reported three items:

1. On 02/07, he attended the 10th Anniversary Mujeres en Accion Conference (ACOMI) at Hartnell College.
2. On 02/09, he attended the Monterey-Salinas Transit (MST) Board meeting virtually.
3. On 02/13, he attended a meeting with Mayor Velazquez, Pastor Maria Inez Lugo-Verdugo from the Methodist Church in Soledad, Community Engagement Manager Eric Mora, and representatives from the Civics Academy. There is a scheduled Consul Movil on 03/21/2026 at the Soledad Community Center.

Mayor Pro Tem Ansaldo-Sánchez reported six items:
1. On 02/05, he attended the City of Soledad State of the City event at the Soledad Community Center.
2. The AMBAG meeting was cancelled due to a lack of quorum.
3. He announced Happy Lunar New Year.
4. He announced Happy First Night of Ramadan to all those who celebrate
5. He announced that the current date of 02/18 is the first day of Ash Wednesday, which is the beginning of Lent.
6. White Feather Hawk Tail Deer Hunter by Lana Del Rey was released.

Councilmember Bañuelos participated in sixteen events but only highlighted five items:
1. On 02/05, she attended the City of Soledad State of the City event at the Soledad Community Center.
2. On 02/10, she toured the Salinas Valley Recycles Johnson Canyon in Gonzales.
3. She attended the Historical Society meeting
4. She attended the Citizens Advisory Committee and met the new Acting Warden at CTF.
5. On 02/15, she attended the celebration of Eloise Betty Jackson (Chaney) at Eden Valley Care Center in honor of her 100th birthday.

At this time, there was 20 seconds of Silence, as requested by Councilmember Bañuelos, in remembrance of Reverend Jesse Jackson, who passed away at age 84.

## CITY MANAGER'S REPORT

1. She acknowledged Deputy City Clerk Darlene Noriega and Information Technology Technician Diego Herrera for their ongoing support at every City Council meeting.
2. 03/09 at 12:00 will be the Sendero Grand Opening.
3. The Central Coast Regional Water Board has sent a 6-month letter to the City of Soledad, looking towards consolidation for the Hacienda Apartment Complex. The time frame was extended, and the City received a tour of the complex and a presentation on the drinking water project. She thanked the Patel Family for providing the tour.
4. She thanked the council for allowing her to evolve as a City Manager and attend the 2026 City Manager Conference.

## FUTURE AGENDA ITEMS

Councilmember Caldera had no request.

Councilmember Cabrera had two requests:
1. He would like a report on the number of agenda items that have not been included on agendas, and the reason why the items have not been included yet.
2. He would like to review the Council rules and Procedures. He did not see anything regarding the Districts or the responsibilities and duties of councilmembers.

City Manager Hunter asked whether it would be fine for both her and City Attorney Mike Rodriguez to have a separate meeting with Councilmember Cabrera to address his concerns and to go over how agendas are formulated.

Mayor Pro Tem Ansaldo-Sánchez had no request:

Councilmember Bañuelos had one request:
1. She would like to revisit the presentation regarding the Billboard display.

City Manager Hunter said this item will return to the council in the next few months. The City is planning on doing a code amendment.

Mayor Velazquez requested that the meeting be adjourned in memory of Reverend Jesse Jackson. She offered condolences to his family and thanked him for being a leader, an icon, an American Civil Rights Activist, a Politician, and an Ordained Baptist Minister.

**ADJOURNMENT**

Meeting adjourned at 7:55 p.m.

Minutes Approved: March 04, 2026

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

# COUNCIL COMMUNICATION

**SUBJECT:** **Warrants**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Finance Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Bank Code: APRAB-Mechanics Bank** | | | | | | |
| ADQUAL | A&D AGRICULTURAL & SAFETY SUPPLIES | 02/23/2026 | EFT | 0.00 | 275.20 | 10468 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 282314 | Invoice | 02/20/2026 | Hip Boots | 0.00 | 275.20 |
| | 310-0000-52052 | SAFETY EQUIPMENT | Hip Boots | 275.20 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BENITEZ | BENITEZ SECURITY SERVICE INC | 02/23/2026 | EFT | 0.00 | 15,936.00 | 10469 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 3468 | Invoice | 02/20/2026 | Encampment Security | 0.00 | 2,880.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Encampment Security | 2,880.00 | |
| 3469 | Invoice | 02/20/2026 | Encampment Security | 0.00 | 3,072.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Encampment Security | 3,072.00 | |
| 3470 | Invoice | 02/20/2026 | Encampment Security | 0.00 | 3,072.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Encampment Security | 3,072.00 | |
| 3471 | Invoice | 02/20/2026 | Encampment Security | 0.00 | 3,072.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Encampment Security | 3,072.00 | |
| 3477 | Invoice | 02/20/2026 | Encampment Security | 0.00 | 3,840.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Encampment Security | 3,840.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CANNOA | CANNON CORPORATION | 02/23/2026 | EFT | 0.00 | 2,900.00 | 10470 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 95011 | Invoice | 02/20/2026 | Water System Reliability | 0.00 | 2,900.00 |
| | 309-0000-57000 | CAPITAL OUTLAY - IMPR... | Water System Reliability | 2,900.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| DON CH | DON CHAPIN COMPANY | 02/23/2026 | EFT | 0.00 | 404.51 | 10471 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 204957 | Invoice | 02/20/2026 | Baseball Mix | 0.00 | 404.51 |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Baseball Mix | 404.51 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| FASTEN | FASTENAL COMPANY | 02/23/2026 | EFT | 0.00 | 52.08 | 10472 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| CASAL176304 | Invoice | 02/20/2026 | Brake Cleaner | 0.00 | 52.08 |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Brake Cleaner | 52.08 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| FIRST | FIRST ALARM | 02/23/2026 | EFT | 0.00 | 2,739.40 | 10473 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 932268 | Invoice | 02/20/2026 | Alarm System Installation | 0.00 | 2,576.00 |
| | 100-2200-52520 | MAINTENANCE AGREEM... | Alarm System Installation | 2,576.00 | |
| 932269 | Invoice | 02/20/2026 | Buglar Alarm Quarterly | 0.00 | 163.40 |
| | 100-2200-52520 | MAINTENANCE AGREEM... | Buglar Alarm Quarterly | 163.40 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| GOLDENVALLEY | GOLDEN VALLEY PUMPING CO | 02/23/2026 | EFT | 0.00 | 150.00 | 10474 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 12014 | Invoice | 02/20/2026 | Facility - Grease Trap | 0.00 | 150.00 |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility - Grease Trap | 150.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| MISLAW | MISSION LAWN AND GARDEN CARE | 02/23/2026 | EFT | 0.00 | 3,895.00 | 10475 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 8772 | Invoice | 02/20/2026 | La Cuesta Weed Clean Up | 0.00 | 1,520.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | La Cuesta Weed Clean Up | 1,520.00 | |
| 8773 | Invoice | 02/20/2026 | Well #7 Weeds Cleanup | 0.00 | 360.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Well #7 Weeds Cleanup | 360.00 | |
| 8774 | Invoice | 02/20/2026 | Well #10 Weed Cleanup | 0.00 | 490.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Well #10 Weed Cleanup | 490.00 | |
| 8775 | Invoice | 02/20/2026 | Well #6 Weeds Cleanup | 0.00 | 285.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Well #6 Weeds Cleanup | 285.00 | |
| 8776 | Invoice | 02/20/2026 | Pinnacle Weeds Clean Up | 0.00 | 900.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Pinnacle Weeds Clean Up | 900.00 | |
| 8777 | Invoice | 02/20/2026 | Weeds Cleaning | 0.00 | 340.00 |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Weeds Cleaning | 340.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SAFEST | SAFESTORE, INC | 02/23/2026 | EFT | 0.00 | 1,832.76 | 10476 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| SS3180 | Invoice | 02/20/2026 | Property/Evidence Supplies | 0.00 | 916.38 |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Property/Evidence Supplies | 916.38 | |
| SS3197 | Invoice | 02/20/2026 | Property/Evidence Supplies | 0.00 | 916.38 |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Property/Evidence Supplies | 916.38 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SHREDD | SHREDDING SOURCE SOLUTIONS | 02/23/2026 | EFT | 0.00 | 110.00 | 10477 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 10117 | Invoice | 02/20/2026 | Document Shredding | 0.00 | 110.00 |
| | 100-1310-52230 | LEASE CONTRACTS | Document Shredding | 110.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SPECIALTIYCONST | SPECIALTY CONSTRUCTION INC | 02/23/2026 | EFT | 0.00 | 1,115,084.39 | 10478 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 06 | Invoice | 02/20/2026 | Recycled Water Proj. Construction | 0.00 | 1,115,084.39 |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | Recycled Water Proj. Constructi... | 1,115,084.39 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| URETSK | URETSKY INVESTIGATIONS | 02/23/2026 | EFT | 0.00 | 1,600.00 | 10479 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| February 2026 #1 | Invoice | 02/20/2026 | Pre-Employment - Background | 0.00 | 1,600.00 |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Pre-Employment - Background | 1,600.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| USABLU | USABLUE BOOK | 02/23/2026 | EFT | 0.00 | 2,239.79 | 10480 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV00943647 | Invoice | 02/20/2026 | Sewer Hose Mending Machine | 0.00 | 1,362.32 |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Sewer Hose Mending Machine | 1,362.32 | |
| INV00954165 | Invoice | 02/20/2026 | Hydrant Bags | 0.00 | 456.39 |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Hydrant Bags | 456.39 | |
| INV00965171 | Invoice | 02/20/2026 | Manganese / Iron Colorimeter | 0.00 | 1,590.00 |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Manganese / Iron Colorimeter | 1,590.00 | |
| SCN697532 | Credit Memo | 02/20/2026 | Return - Mending Machine | 0.00 | -1,168.92 |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Return - Mending Machine | -1,168.92 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VASQUEZ SHOT | VASQUES SHOTOKAN KARATE ACADEMY LLC | 02/23/2026 | EFT | 0.00 | 1,071.00 | 10481 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 021226 | Invoice | 02/20/2026 | Karate Instructor Jan 2026 | 0.00 | 756.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Karate Instructor Jan 2026 | 756.00 | | |
| 021226B | Invoice | 02/20/2026 | Karate Instructor Jan 2026 SAT | 0.00 | 315.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Karate Instructor Jan 2026 SAT | 315.00 | | |
| WILLDA | WILLDAN FINANCIAL SERVICES | 02/23/2026 | EFT | 0.00 | 3,550.00 | 10482 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 010-65120 | Invoice | 02/20/2026 | Utility Rate Study | 0.00 | 3,550.00 | |
| | 309-0000-52200 | PROFESSIONAL SERVICES... | Utility Rate Study | 1,775.00 | | |
| | 310-0000-52200 | PROFESSIONAL SERVICES... | Utility Rate Study | 1,775.00 | | |
| AMEG | AMEG ENTERPRISES, LLC | 02/23/2026 | EFT | 0.00 | 100,827.98 | 10483 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 26-20-2 | Invoice | 02/20/2026 | Modular Units Construction Work | 0.00 | 100,827.98 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Modular Units Construction Wo... | 100,827.98 | | |
| AFLAC | AFLAC HEADQUARTERS | 02/20/2026 | Regular | 0.00 | 2,448.67 | 59514 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001215 | Invoice | 02/20/2026 | AFLAC CONTRIBUTION | 0.00 | 1,012.96 | |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 277.53 | | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 1.90 | | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 202.72 | | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 489.08 | | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 31.76 | | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.23 | | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 2.74 | | |
| INV0001216 | Invoice | 02/20/2026 | AFLAC CONTRIBUTION | 0.00 | 1,435.71 | |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 671.24 | | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 0.29 | | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 192.63 | | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 518.07 | | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 39.40 | | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.26 | | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 6.82 | | |
| CALIFS | CALIFORNIA STATE DISBURSEMENT UNIT | 02/20/2026 | Regular | 0.00 | 725.07 | 59515 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001219 | Invoice | 02/20/2026 | CHILD SUPPORT CONTRIBUTION | 0.00 | 725.07 | |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 655.91 | | |
| | 312-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 18.69 | | |
| | 410-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 50.47 | | |
| COMM F | COMMUNITY FOUNDATION FOR MONTEREY CC | 02/20/2026 | Regular | 0.00 | 160.00 | 59516 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001218 | Invoice | 02/20/2026 | CAPITAL CAMPAIGN DONATION | 0.00 | 160.00 | |
| | 100-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 124.35 | | |
| | 309-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | | |
| | 310-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | | |
| | 311-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 7.09 | | |
| VANTAG | MISSION SQUARE-303584 | 02/20/2026 | Regular | 0.00 | 11,269.72 | 59517 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001214 | Invoice | 02/20/2026 | EMPLOYEE DEDUCTION | 0.00 | 990.57 | |
| | 100-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 183.19 | | |
| | 213-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 4.91 | | |
| | 309-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 409.68 | | |
| | 310-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 352.31 | | |
| | 311-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 35.05 | | |
| | 312-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 5.43 | | |
| INV0001220 | Invoice | 02/20/2026 | Directors' 7% Ret. Contr. | 0.00 | 487.48 | |
| | 100-0000-21171 | PERS | Directors' 7% Ret. Contr. | 249.52 | | |
| | 309-0000-21171 | PERS | Directors' 7% Ret. Contr. | 95.18 | | |
| | 310-0000-21171 | PERS | Directors' 7% Ret. Contr. | 95.18 | | |
| | 311-0000-21171 | PERS | Directors' 7% Ret. Contr. | 47.60 | | |
| INV0001221 | Invoice | 02/20/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 8,480.00 | |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 4,184.75 | | |
| | 213-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 44.24 | | |
| | 309-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 1,606.27 | | |
| | 310-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 1,938.87 | | |
| | 311-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 237.41 | | |
| | 312-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 135.13 | | |
| | 410-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 333.33 | | |
| INV0001222 | Invoice | 02/20/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 1,311.67 | |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 1,311.67 | | |
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 02/20/2026 | Regular | 0.00 | 3,871.78 | 59518 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001223 | Invoice | 02/20/2026 | DENTAL INSURANCE | 0.00 | 3,338.06 | |
| | 100-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 1,846.65 | | |
| | 213-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 7.19 | | |
| | 309-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 453.60 | | |
| | 310-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 870.49 | | |
| | 311-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 52.35 | | |
| | 312-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 37.19 | | |
| | 410-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 70.57 | | |
| | 531-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 0.02 | | |
| INV0001244 | Invoice | 02/20/2026 | VISION INSURANCE | 0.00 | 533.72 | |
| | 402-0000-48011 | CITY EMPLOYEE CONTRIB... | VISION INSURANCE | 533.72 | | |
| SEIU L | SEIU LOCAL 521 | 02/20/2026 | Regular | 0.00 | 1,378.90 | 59519 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001239 | Invoice | 02/20/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 23.00 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 9.15 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 1.02 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 10.42 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.47 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 1.94 | | |
| INV0001240 | Invoice | 02/20/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 1,355.90 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 487.28 | | |
| | 213-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.94 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 274.33 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 548.64 | | |
| | 311-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 8.95 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 11.05 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 24.71 | | |
| SPOA | SOLEDAD POLICE OFFICERS ASSOCIATION | 02/20/2026 | Regular | 0.00 | 840.00 | 59520 |

| Vendor Number / Payable # | Vendor Name / Payable Type | Post Date | Payment Date / Payable Description | Payment Type / Item Description | Discount Amount / Distribution Amount | Payment Amount / Payable Amount | Number |
|---|---|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | | | | | |
| INV0001243 | Invoice | 02/20/2026 | POLICE OFFICERS CONTRIBUTIONS | | 0.00 | 840.00 | |
| | 100-0000-21190 | SOLEDAD POLICE OFFICE... | | POLICE OFFICERS CONTRIBUTIO... | | 840.00 | |
| STAEDD | STATE OF CALIFORNIA E.D.D. | | 02/20/2026 | Regular | 0.00 | 12,000.67 | 59521 |
| INV0001247 | Invoice | 02/20/2026 | STATE TAX W/H | | 0.00 | 12,000.67 | |
| | 100-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 7,682.96 | |
| | 121-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 107.21 | |
| | 213-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 34.43 | |
| | 309-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 1,318.13 | |
| | 310-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 2,130.50 | |
| | 311-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 215.15 | |
| | 312-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 92.59 | |
| | 410-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 419.49 | |
| | 531-0000-21130 | STATE TAX PAYABLE | | STATE TAX W/H | | 0.21 | |
| STPERS | STATE OF CALIFORNIA PERS | | 02/20/2026 | Regular | 0.00 | 62,199.49 | 59522 |
| INV0001225 | Invoice | 02/20/2026 | CHIEF & LIEUTENANT | | 0.00 | 3,229.46 | |
| | 100-0000-21171 | PERS | | CHIEF & LIEUTENANT | | 3,229.46 | |
| INV0001226 | Invoice | 02/20/2026 | City of Soledad Conf PEPRA | | 0.00 | 304.57 | |
| | 100-0000-21171 | PERS | | City of Soledad Conf PEPRA | | 152.30 | |
| | 309-0000-21171 | PERS | | City of Soledad Conf PEPRA | | 60.91 | |
| | 310-0000-21171 | PERS | | City of Soledad Conf PEPRA | | 60.91 | |
| | 311-0000-21171 | PERS | | City of Soledad Conf PEPRA | | 30.45 | |
| INV0001227 | Invoice | 02/20/2026 | EMPLOYEE CONTRIBUTION | | 0.00 | 12,192.85 | |
| | 100-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 5,803.99 | |
| | 121-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 224.50 | |
| | 213-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 25.94 | |
| | 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,434.09 | |
| | 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 3,557.98 | |
| | 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 277.96 | |
| | 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 137.36 | |
| | 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 730.67 | |
| | 531-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 0.36 | |
| INV0001228 | Invoice | 02/20/2026 | City of Soledad Regular Empl | | 0.00 | 12,836.03 | |
| | 100-0000-21171 | PERS | | City of Soledad Regular Empl | | 6,117.67 | |
| | 121-0000-21171 | PERS | | City of Soledad Regular Empl | | 230.59 | |
| | 213-0000-21171 | PERS | | City of Soledad Regular Empl | | 26.64 | |
| | 309-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,535.55 | |
| | 310-0000-21171 | PERS | | City of Soledad Regular Empl | | 3,716.93 | |
| | 311-0000-21171 | PERS | | City of Soledad Regular Empl | | 316.73 | |
| | 312-0000-21171 | PERS | | City of Soledad Regular Empl | | 141.09 | |
| | 410-0000-21171 | PERS | | City of Soledad Regular Empl | | 750.46 | |
| | 531-0000-21171 | PERS | | City of Soledad Regular Empl | | 0.37 | |
| INV0001229 | Invoice | 02/20/2026 | City of Soledad Police | | 0.00 | 9,345.00 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 9,345.00 | |
| INV0001230 | Invoice | 02/20/2026 | City of Soledad Conf. Employee | | 0.00 | 341.53 | |
| | 100-0000-21171 | PERS | | City of Soledad Conf. Employee | | 174.12 | |
| | 309-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.71 | |
| | 310-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.70 | |
| INV0001231 | Invoice | 02/20/2026 | City of Soledad Reg Managers | | 0.00 | 592.51 | |
| | 100-0000-21171 | PERS | | City of Soledad Reg Managers | | 156.17 | |
| | 213-0000-21171 | PERS | | City of Soledad Reg Managers | | 14.11 | |
| | 309-0000-21171 | PERS | | City of Soledad Reg Managers | | 144.61 | |

| Vendor Number | Vendor Name | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|---|
| | 310-0000-21171 | PERS | | City of Soledad Reg Managers | | 144.61 | |
| | 311-0000-21171 | PERS | | City of Soledad Reg Managers | | 57.84 | |
| | 312-0000-21171 | PERS | | City of Soledad Reg Managers | | 28.93 | |
| | 410-0000-21171 | PERS | | City of Soledad Reg Managers | | 46.24 | |
| INV0001232 | Invoice | 02/20/2026 | City of Soledad Managers | | 0.00 | 862.52 | |
| | 100-0000-21171 | PERS | | City of Soledad Managers | | 227.34 | |
| | 213-0000-21171 | PERS | | City of Soledad Managers | | 20.54 | |
| | 309-0000-21171 | PERS | | City of Soledad Managers | | 210.50 | |
| | 310-0000-21171 | PERS | | City of Soledad Managers | | 210.50 | |
| | 311-0000-21171 | PERS | | City of Soledad Managers | | 84.19 | |
| | 312-0000-21171 | PERS | | City of Soledad Managers | | 42.10 | |
| | 410-0000-21171 | PERS | | City of Soledad Managers | | 67.35 | |
| INV0001233 | Invoice | 02/20/2026 | City of Soledad Police | | 0.00 | 1,249.34 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,249.34 | |
| INV0001234 | Invoice | 02/20/2026 | City of Soledad Police | | 0.00 | 1,056.86 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,056.86 | |
| INV0001235 | Invoice | 02/20/2026 | City of Soledad Police | | 0.00 | 624.84 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 624.84 | |
| INV0001236 | Invoice | 02/20/2026 | City of Soledad Police | | 0.00 | 9,184.68 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 9,184.68 | |
| INV0001237 | Invoice | 02/20/2026 | EMPLOYEE CONTRIBUTION | | 0.00 | 4,024.13 | |
| | 100-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,590.21 | |
| | 213-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 23.90 | |
| | 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,035.69 | |
| | 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 940.72 | |
| | 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 67.20 | |
| | 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 110.19 | |
| | 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 256.22 | |
| INV0001238 | Invoice | 02/20/2026 | City of Soledad Regular Empl | | 0.00 | 6,355.17 | |
| | 100-0000-21171 | PERS | | City of Soledad Regular Empl | | 2,568.28 | |
| | 213-0000-21171 | PERS | | City of Soledad Regular Empl | | 34.78 | |
| | 309-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,629.54 | |
| | 310-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,491.30 | |
| | 311-0000-21171 | PERS | | City of Soledad Regular Empl | | 97.80 | |
| | 312-0000-21171 | PERS | | City of Soledad Regular Empl | | 160.42 | |
| | 410-0000-21171 | PERS | | City of Soledad Regular Empl | | 373.05 | |
| | **Void** | | 02/20/2026 | Regular | 0.00 | 0.00 | 59523 |
| SUNLIF | SUN LIFE ASSURANCE COMPANY OF CANADA | | 02/20/2026 | Regular | 0.00 | 2,424.72 | 59524 |

| Payable # | Payable Type | Post Date | Payable Description | | Discount Amount | Payable Amount |
|---|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | | Distribution Amount | |
| INV0001224 | Invoice | 02/20/2026 | LIFE, AD&D, LTD | | 0.00 | 1,137.57 |
| 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 673.23 |
| 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 3.21 |
| 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 138.06 |
| 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 235.62 |
| 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | | 21.00 |
| 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 14.07 |
| 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 52.36 |
| 531-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 0.02 |
| INV0001241 | Invoice | 02/20/2026 | LIFE, AD&D, LTD | | 0.00 | 967.67 |
| 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 568.84 |
| 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 2.19 |
| 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 114.97 |
| 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 206.62 |
| 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | | 16.76 |
| 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 12.01 |
| 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | | 46.26 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 531-0000-21150 INSURANCE PAYABLE | LIFE, AD&D, LTD | | | 0.02 | |
| INV0001242 | Invoice | 02/20/2026 | SUPPLEMENTAL | 0.00 | 319.48 | |
| | 100-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 180.19 | |
| | 213-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 1.97 | |
| | 309-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 42.53 | |
| | 310-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 59.39 | |
| | 311-0000-21150 INSUARNCE PAYABLE | SUPPLEMENTAL | | | 10.65 | |
| | 312-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 4.24 | |
| | 410-0000-21150 INSURANCE PAYABLE | SUPPLEMENTAL | | | 20.51 | |
| AZCARES | Support Payment Clearinghouse | 02/20/2026 | Regular | 0.00 | 601.38 | 59525 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| INV0001217 | Invoice | 02/20/2026 | CHILD SUPPORT CONTRIBUTION | 0.00 | 601.38 | |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH.. | CHILD SUPPORT CONTRIBUTION | | 601.38 | |
| 4LEAF | 4LEAF, INC. | 02/20/2026 | Regular | 0.00 | 28,066.77 | 59526 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| J0878-25A | Invoice | 02/20/2026 | 4 Leaf Professional Service | 0.00 | 1,860.69 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | Professional Ser. Gabilan Dr, Fro... | | 1,860.69 | |
| J0878-25B | Invoice | 02/20/2026 | 4 Leaf Professional Service | 0.00 | 12,435.56 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | 4 Leaf Professional Service | | 12,435.56 | |
| J0878-25C | Invoice | 02/20/2026 | 4 Leaf Professional Services | 0.00 | 7,589.29 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | 4 Leaf Professional Services | | 7,589.29 | |
| J0878-25E1 | Invoice | 02/20/2026 | 4 Leaf Professional Services | 0.00 | 6,181.23 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | 4 Leaf Professional Services | | 6,181.23 | |
| ALCANA | ALCANTAR ACE HARDWARE | 02/20/2026 | Regular | 0.00 | 1,825.46 | 59527 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 12127 | Invoice | 02/20/2026 | Facility Exp | 0.00 | 21.84 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Exp | | 21.84 | |
| 12177 | Invoice | 02/20/2026 | Facility Exp | 0.00 | 22.92 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Exp | | 22.92 | |
| 12194 | Invoice | 02/20/2026 | Facility Exp | 0.00 | 10.48 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Exp | | 10.48 | |
| 12205 | Invoice | 02/20/2026 | Facility Exp | 0.00 | 25.12 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Exp | | 25.12 | |
| 12233 | Invoice | 02/20/2026 | Encampment Supplies | 0.00 | 8.72 | |
| | 121-0000-52525 | REPAIRS & MAINTENANCE.. | Encampment Supplies | | 8.72 | |
| 12234 | Invoice | 02/20/2026 | Facility Exp | 0.00 | 8.29 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Exp | | 8.29 | |
| 12320 | Invoice | 02/20/2026 | Cement Mix - Hydrant | 0.00 | 91.64 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Cement Mix - Hydrant | | 91.64 | |
| 12356 | Invoice | 02/20/2026 | Weeding Hoe | 0.00 | 29.49 | |
| | 100-2100-52051 | TOOLS & MINOR EQUIPM... | Weeding Hoe | | 29.49 | |
| 12381 | Invoice | 02/20/2026 | Dust Masks | 0.00 | 20.75 | |
| | 100-2100-52052 | SAFETY EQUIPMENT | Dust Masks | | 20.75 | |
| 12396 | Invoice | 02/20/2026 | Paint Roller | 0.00 | 15.90 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Paint Roller | | 15.90 | |
| 12410 | Invoice | 02/20/2026 | Cement Mix | 0.00 | 27.49 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Cement Mix | | 27.49 | |
| 12424 | Invoice | 02/20/2026 | Trailer - Supplies | 0.00 | 29.46 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Trailer - Supplies | | 29.46 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 12445 | Invoice | 02/20/2026 | Dump Truck Horn | 0.00 | 226.04 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Dump Truck Horn | | 226.04 | |
| 12446 | Invoice | 02/20/2026 | Concrete Mix | 0.00 | 84.00 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Concrete Mix | | 84.00 | |
| 12447 | Invoice | 02/20/2026 | Dump Truck Backup Mirror | 0.00 | 53.51 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Dump Truck Backup Mirror | | 53.51 | |
| 12450 | Invoice | 02/20/2026 | 9v Battery | 0.00 | 18.56 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | 9v Battery | | 18.56 | |
| 12460 | Invoice | 02/20/2026 | Concrete Mix | 0.00 | 114.55 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Concrete Mix | | 114.55 | |
| 12470 | Invoice | 02/20/2026 | Concrete Mix | 0.00 | 30.55 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Concrete Mix | | 30.55 | |
| 12475 | Invoice | 02/20/2026 | Drop Cloth | 0.00 | 17.47 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Drop Cloth | | 17.47 | |
| 12476 | Invoice | 02/20/2026 | Painting Supplies | 0.00 | 62.00 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Painting Supplies | | 62.00 | |
| 12483 | Invoice | 02/20/2026 | Break Room - Sink Repairs | 0.00 | 59.61 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Break Room - Sink Repairs | | 59.61 | |
| 12488 | Invoice | 02/20/2026 | Break Room - Sink Repairs | 0.00 | 27.29 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Break Room - Sink Repairs | | 27.29 | |
| 12501 | Invoice | 02/20/2026 | Adhesive | 0.00 | 36.03 | |
| | 100-2100-52080 | FLEET SERVICES | Adhesive | | 36.03 | |
| 12502 | Invoice | 02/20/2026 | 1/4" Driver | 0.00 | 6.54 | |
| | 100-2100-52051 | TOOLS & MINOR EQUIPM... | 1/4" Driver | | 6.54 | |
| 12520 | Invoice | 02/20/2026 | Screw Press | 0.00 | 8.70 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screw Press | | 8.70 | |
| 12550 | Invoice | 02/20/2026 | 9v Battery | 0.00 | 14.19 | |
| | 100-8000-52518 | FACILITIES EXPENSE | 9v Battery | | 14.19 | |
| 12562 | Invoice | 02/20/2026 | Muratic Acid - Cleaning | 0.00 | 34.94 | |
| | 309-0000-52044 | CHEMICAL | Muratic Acid - Cleaning | | 34.94 | |
| 12569 | Invoice | 02/20/2026 | Rivet & Drill Bit | 0.00 | 17.02 | |
| | 100-2100-52080 | FLEET SERVICES | Rivet & Drill Bit | | 17.02 | |
| 12581 | Invoice | 02/20/2026 | 8x10 Tarp | 0.00 | 27.30 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | 8x10 Tarp | | 27.30 | |
| 12601 | Invoice | 02/20/2026 | Fiber Glass Rake | 0.00 | 24.02 | |
| | 100-2100-52051 | TOOLS & MINOR EQUIPM... | Fiber Glass Rake | | 24.02 | |
| 12605 | Invoice | 02/20/2026 | Air Hose - Shop | 0.00 | 311.35 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Air Hose - Shop | | 311.35 | |
| 12606 | Invoice | 02/20/2026 | Installing & Monitoring - Sewer Manholes | 0.00 | 255.89 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Installing & Monitoring - Sewer... | | 255.89 | |
| 12608 | Invoice | 02/20/2026 | Disinfectant | 0.00 | 32.75 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Disinfectant | | 32.75 | |
| 12636 | Invoice | 02/20/2026 | Mold/Moss Chemical | 0.00 | 28.38 | |
| | 100-8000-52518 | FACILITIES EXPENSE | Mold/Moss Chemical | | 28.38 | |
| 12646 | Invoice | 02/20/2026 | Janitorial Supplies | 0.00 | 15.48 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Janitorial Supplies | | 15.48 | |
| 12692 | Invoice | 02/20/2026 | Ait Tank Supplies - FD | 0.00 | 12.43 | |
| | 100-1450-52525 | REPAIRS & MAINTENANCE.. | Ait Tank Supplies - FD | | 12.43 | |
| B67274 | Credit Memo | 02/20/2026 | Parts Return | 0.00 | -5.24 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Parts Return | | -5.24 | |
| | **Void** | 02/20/2026 | Regular | 0.00 | 0.00 | 59528 |
| AMAZON | AMAZON CAPITAL SERVICES | 02/20/2026 | Regular | 0.00 | 2,417.49 | 59529 |

| Vendor Number / Payable # | Vendor Name / Payable Type / Account Number | Post Date | Payment Date / Payable Description / Account Name | Payment Type / Item Description | Discount Amount / Discount Amount / Distribution Amount | Payment Amount / Payable Amount | Number |
|---|---|---|---|---|---|---|---|
| 13W7-YNKX-3P6J | Credit Memo | 02/20/2026 | Credit Law Posters | | 0.00 | -226.66 | |
| | 100-8000-52040 | | OFFICE SUPPLIES | Credit Law Posters | | -226.66 | |
| 1637-LWF4-MGCT | Invoice | 02/20/2026 | Equipment, Office Supplies, Park-Pop-Up | | 0.00 | 204.02 | |
| | 100-2200-52040 | | OFFICE SUPPLIES | Equipment, Office Supplies, Park... | | 76.33 | |
| | 100-2200-52105 | | SPECIAL EVENTS | Equipment, Office Supplies, Park... | | 105.95 | |
| | 100-2200-52518 | | FACILITIES EXPENSE | Equipment, Office Supplies, Park... | | 21.74 | |
| 16W4-6PNT-D737 | Invoice | 02/20/2026 | ERF Supply | | 0.00 | 38.76 | |
| | 121-0000-52525 | | REPAIRS & MAINTENANCE.. | ERF Supply | | 38.76 | |
| 17MN-LJ6Y-KQYK | Invoice | 02/20/2026 | Adjustable Desk | | 0.00 | 305.89 | |
| | 100-1310-52200 | | PROFESSIONAL SERVICES... | Adjustable Desk | | 305.89 | |
| 1C41-DYWT-MG... | Invoice | 02/20/2026 | A/C Filters - Blower Room | | 0.00 | 160.87 | |
| | 310-0000-52518 | | FACILITIES EXPENSE | A/C Filters - Blower Room | | 160.87 | |
| 1CDN-46Y9-PQH7 | Invoice | 02/20/2026 | Office Supplies | | 0.00 | 20.49 | |
| | 100-2200-52040 | | OFFICE SUPPLIES | Office Supplies | | 20.49 | |
| 1G9Y-9TF7-3W61 | Invoice | 02/20/2026 | Trailer - Lift | | 0.00 | 173.71 | |
| | 100-2100-52080 | | FLEET SERVICES | Trailer - Lift | | 173.71 | |
| 1JJP-JFLV-RM3L | Invoice | 02/20/2026 | Tiny Tots Volleyball Equipment | | 0.00 | 54.59 | |
| | 100-2200-52031 | | PROGRAM SUPPLIES | Tiny Tots Volleyball Equipment | | 54.59 | |
| 1KH3-GFVN-LNTV | Invoice | 02/20/2026 | Mats For Wrestling | | 0.00 | 664.75 | |
| | 100-2200-52047 | | SPORTS EQUIPMENT | Mats For Wrestling | | 664.75 | |
| 1LF9-G61C-DC6G | Invoice | 02/20/2026 | Office Supplies | | 0.00 | 39.66 | |
| | 100-1100-52040 | | OFFICE SUPPLIES | Office Supplies | | 39.66 | |
| 1N7C-FK7N-DQTR | Invoice | 02/20/2026 | WW Handout - State of the City | | 0.00 | 25.12 | |
| | 310-0000-52040 | | OFFICE SUPPLIES | WW Handout - State of the City | | 25.12 | |
| 1PTR-XGTV-LNJM | Invoice | 02/20/2026 | Office Supplies | | 0.00 | 41.51 | |
| | 100-2200-52031 | | PROGRAM SUPPLIES | Office Supplies | | 7.27 | |
| | 100-2200-52040 | | OFFICE SUPPLIES | Office Supplies | | 34.24 | |
| 1PWV-H441-CD4P | Invoice | 02/20/2026 | Spray Cleaners | | 0.00 | 97.12 | |
| | 310-0000-52051 | | TOOLS & MINOR EQUIPM... | Spray Cleaners | | 97.12 | |
| 1RN3-FTG1-Q1CR | Invoice | 02/20/2026 | Pickleballs | | 0.00 | 29.49 | |
| | 100-2200-52031 | | PROGRAM SUPPLIES | Pickleballs | | 29.49 | |
| 1T4W-PXVF-6RV6 | Invoice | 02/20/2026 | Memory Card - Electrical Dept. | | 0.00 | 60.56 | |
| | 310-0000-52040 | | OFFICE SUPPLIES | Memory Card - Electrical Dept. | | 60.56 | |
| 1T7F-N1R1-D7KX | Invoice | 02/20/2026 | PRV Time Delay Fuse | | 0.00 | 32.65 | |
| | 309-0000-52051 | | TOOLS & MINOR EQUIPM... | PRV Time Delay Fuse | | 32.65 | |
| 1V6N-PNKC-4R7R | Invoice | 02/20/2026 | Janitorial - Cleaner | | 0.00 | 30.58 | |
| | 100-2200-52518 | | FACILITIES EXPENSE | Janitorial - Cleaner | | 30.58 | |
| 1V7C-CK1N-KXTG | Invoice | 02/20/2026 | Supplies - Kitchen | | 0.00 | 16.68 | |
| | 100-8000-52040 | | OFFICE SUPPLIES | Supplies - Kitchen | | 16.68 | |
| 1VT3-X7KM-631L | Invoice | 02/20/2026 | Office Supplies | | 0.00 | 71.81 | |
| | 100-1300-52040 | | OFFICE SUPPLIES | Office Supplies | | 71.81 | |
| 1VXF-3D31-PHNH | Invoice | 02/20/2026 | 2026 Labor Law Poster | | 0.00 | 365.18 | |
| | 100-8000-52040 | | OFFICE SUPPLIES | 2026 Labor Law Poster | | 365.18 | |
| 1Y9Q-PVY7-TDGX | Invoice | 02/20/2026 | Batteries | | 0.00 | 25.07 | |
| | 100-2200-52518 | | FACILITIES EXPENSE | Batteries | | 25.07 | |
| 1YDF-W4QG-X1... | Invoice | 02/20/2026 | Office Supplies | | 0.00 | 72.64 | |
| | 100-1300-52040 | | OFFICE SUPPLIES | Office Supplies | | 72.64 | |
| 1YNR-9HKD-GVHH | Invoice | 02/20/2026 | Monitor Stand | | 0.00 | 113.00 | |
| | 100-2100-52518 | | FACILITIES EXPENSE | Monitor Stand | | 113.00 | |
| AMESUP | AMERICAN SUPPLY COMPANY | | 02/20/2026 | Regular | 0.00 | 2,661.73 | 59530 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 3080697 | Invoice | 02/20/2026 | Encampment Supplies | 0.00 | 766.68 | |
| | 121-0000-52525 | REPAIRS & MAINTENANCE.. | Encampment Supplies | 766.68 | | |
| 3082807 | Invoice | 02/20/2026 | Cleaning/Restroom Supplies | 0.00 | 1,895.05 | |
| | 100-8000-52518 | FACILITIES EXPENSE | Cleaning/Restroom Supplies | 1,895.05 | | |
| AUTOZO | AUTOZONE LLC | 02/20/2026 | Regular | 0.00 | 1,524.11 | 59531 |
| 06290216962 | Invoice | 02/20/2026 | Defective | 0.00 | 160.19 | |
| | 100-2100-52080 | FLEET SERVICES | Defective | 160.19 | | |
| 06290216996 | Invoice | 02/20/2026 | Brake Booster | 0.00 | 205.49 | |
| | 100-2100-52080 | FLEET SERVICES | Brake Booster | 205.49 | | |
| 06290217226 | Invoice | 02/20/2026 | Mirror & Front Headlight Assembly | 0.00 | 143.72 | |
| | 100-2100-52080 | FLEET SERVICES | Mirror & Front Headlight Assem... | 143.72 | | |
| 06290217707 | Invoice | 02/20/2026 | 11pc Toolset | 0.00 | 21.84 | |
| | 100-1400-52080 | FLEET SERVICES | 11pc Toolset | 21.84 | | |
| 06290218030 | Invoice | 02/20/2026 | Window Regulator | 0.00 | 226.25 | |
| | 100-1400-52080 | FLEET SERVICES | Window Regulator | 226.25 | | |
| 06290218418 | Invoice | 02/20/2026 | Dashboard Clip | 0.00 | 20.12 | |
| | 310-0000-52080 | FLEET SERVICES | Dashboard Clip | 20.12 | | |
| 06290219277 | Invoice | 02/20/2026 | Light Bulbs | 0.00 | 10.89 | |
| | 100-2100-52080 | FLEET SERVICES | Light Bulbs | 10.89 | | |
| 06290219286 | Invoice | 02/20/2026 | Tail Light Assembly | 0.00 | 108.97 | |
| | 100-2100-52080 | FLEET SERVICES | Tail Light Assembly | 108.97 | | |
| 06290221740 | Invoice | 02/20/2026 | Battery & Brake Fluid | 0.00 | 195.04 | |
| | 100-2100-52080 | FLEET SERVICES | Battery & Brake Fluid | 195.04 | | |
| 06290222894 | Invoice | 02/20/2026 | Lights - Dump Truck | 0.00 | 333.10 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Lights - Dump Truck | 333.10 | | |
| 06290225389 | Invoice | 02/20/2026 | Engine Wax - FD | 0.00 | 18.00 | |
| | 100-1450-52525 | REPAIRS & MAINTENANCE.. | Engine Wax - FD | 18.00 | | |
| 06290225397 | Invoice | 02/20/2026 | Def Fluid - FD | 0.00 | 80.50 | |
| | 100-1450-52525 | REPAIRS & MAINTENANCE.. | Def Fluid - FD | 80.50 | | |
| BFSLAN | BFS LANDSCAPE ARCHITECTS | 02/20/2026 | Regular | 0.00 | 2,417.00 | 59532 |
| 24038.10 | Invoice | 02/20/2026 | 30% Design - Council Present | 0.00 | 2,417.00 | |
| | 770-0000-57000 | CAPITAL OUTLAY - IMPR... | 30% Design - Council Present | 2,417.00 | | |
| CONEXW | BIZON GROUP INC. | 02/20/2026 | Regular | 0.00 | 304.81 | 59533 |
| INV-450071 | Invoice | 02/20/2026 | ERF Professional Services | 0.00 | 304.81 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | ERF Professional Services | 304.81 | | |
| PRIMO | BLUE TRITON BRANDS INC | 02/20/2026 | Regular | 0.00 | 268.48 | 59534 |
| 06B8720069420 | Invoice | 02/20/2026 | Water Dispenser (City Hall) | 0.00 | 14.19 | |
| | 100-8000-52040 | OFFICE SUPPLIES | Water Dispenser ( City Hall ) | 14.19 | | |
| 06B8720133707 | Invoice | 02/20/2026 | Water Service | 0.00 | 254.29 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Water Service | 254.29 | | |
| BOUTRE | BOUND TREE MEDICAL, LLC. | 02/20/2026 | Regular | 0.00 | 293.36 | 59535 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 86092662 | Invoice | 02/20/2026 | EMS Supplies - FD | 0.00 | 293.36 | |
| | 431-0000-52041 | OPERATIONAL SUPPLIES | EMS Supplies - FD | 293.36 | | |
| BRENNT | BRENNTAG PACIFIC INC | 02/20/2026 | Regular | 0.00 | 5,727.66 | 59536 |
| BPI581790 | Invoice | 02/20/2026 | Well 11 CL2 | 0.00 | 1,154.82 | |
| | 309-0000-52044 | CHEMICAL | Well 11 CL2 | 1,154.82 | | |
| BPI581791 | Invoice | 02/20/2026 | Well #7 Cl2 | 0.00 | 680.17 | |
| | 309-0000-52044 | CHEMICAL | Well #7 Cl2 | 680.17 | | |
| BPI581792 | Invoice | 02/20/2026 | Well #9 Cl2 | 0.00 | 1,904.48 | |
| | 309-0000-52044 | CHEMICAL | Well #9 Cl2 | 1,904.48 | | |
| BPI581793 | Invoice | 02/20/2026 | La Cuesta Cl2 | 0.00 | 1,988.19 | |
| | 309-0000-52044 | CHEMICAL | La Cuesta Cl2 | 1,988.19 | | |
| BUCKLE | BUCKLES-SMITH ELECTRIC CO. | 02/20/2026 | Regular | 0.00 | 995.00 | 59537 |
| S137875186.005 | Invoice | 02/20/2026 | License Renewal - PLC Panels | 0.00 | 995.00 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | License Renewal - PLC Panels | 995.00 | | |
| CAPE | CALIFORNIA ASSOCIATION FOR PROPERTY AND | 02/20/2026 | Regular | 0.00 | 60.00 | 59538 |
| 15480 | Invoice | 02/20/2026 | Prop & Evidence Membership | 0.00 | 60.00 | |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Prop & Evidence Membership | 60.00 | | |
| CINTAS | CINTAS CORPORATION NO. 3 | 02/20/2026 | Regular | 0.00 | 723.84 | 59539 |
| 4258976450 | Invoice | 02/20/2026 | Park St. Uniforms | 0.00 | 97.76 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 7.41 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 2.40 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 47.45 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 0.81 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 8.98 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 30.71 | | |
| 4258976499 | Invoice | 02/20/2026 | Uniforms/WW | 0.00 | 257.96 | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Uniforms/WW | 43.06 | | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Uniforms/WW | 214.90 | | |
| 4259723850 | Invoice | 02/20/2026 | Park St. Uniforms | 0.00 | 89.86 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 6.81 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 2.21 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 43.62 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 0.75 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 8.24 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Park St. Uniforms | 28.23 | | |
| 4259723884 | Invoice | 02/20/2026 | Uniforms/WW/Water | 0.00 | 278.26 | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Uniforms/WW/Water | 43.97 | | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Uniforms/WW/Water | 234.29 | | |
| CISO | CITY OF SOLEDAD | 02/20/2026 | Regular | 0.00 | 345.22 | 59540 |
| 013026 | Invoice | 02/20/2026 | Encampment Utilities | 0.00 | 345.22 | |
| | 121-0000-52190 | RENT/UTILITY ASSISTANCE | Encampment Utilities | 345.22 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CISO | CITY OF SOLEDAD | 02/20/2026 | Regular | 0.00 | 145.91 | 59541 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 013026B | Invoice | 02/20/2026 | Workforce Housing Utilities | 0.00 | 145.91 |
| | 100-1200-52518 | FACILITIES EXPENSE | Workforce Housing Utilities | 145.91 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CSC OF | CSC OF SALINAS | 02/20/2026 | Regular | 0.00 | 185.67 | 59542 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 001125797 | Invoice | 02/20/2026 | Hoses - Shop | 0.00 | 185.67 |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Hoses - Shop | 185.67 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CSG CO | CSG CONSULTANTS, INC. | 02/20/2026 | Regular | 0.00 | 7,675.00 | 59543 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 64624 | Invoice | 02/20/2026 | CSG Inspector General / ERF Site Visit | 0.00 | 7,675.00 |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | CSG Inspector General | 67.50 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | ERF Site Visit | 7,607.50 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| GUERR | DAMIAN GUERRERO | 02/20/2026 | Regular | 0.00 | 1,200.00 | 59544 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 345 | Invoice | 02/20/2026 | Weed Abatement | 0.00 | 1,200.00 |
| | 100-2100-52200 | PROFESSIONAL SERVICES... | Weed Abatement | 1,200.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| DATA | DATAFLOW BUSINESS SYSTEMS, INC. | 02/20/2026 | Regular | 0.00 | 350.00 | 59545 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 445252 | Invoice | 02/20/2026 | Secure Wipe Hard Drives | 0.00 | 175.00 |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Secure Wipe Hard Drives | 175.00 | |
| 445253 | Invoice | 02/20/2026 | Secure Wipe Hard Drives - Work | 0.00 | 175.00 |
| | 100-8000-52520 | MAINTENANCE AGREEM... | Secure Wipe Hard Drives - Work | 175.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| DIAMONDTRUCK | DIAMOND TRUCK SALES, INC | 02/20/2026 | Regular | 0.00 | 35,500.00 | 59546 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 021926 | Invoice | 02/20/2026 | CDBG Business Loan - Equipment | 0.00 | 35,500.00 |
| | 214-0000-52131 | BUSINESS LOANS | CDBG Business Loan - Equipment | 35,500.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| EMCPLA | EMC PLANNING GROUP INC. | 02/20/2026 | Regular | 0.00 | 1,059.26 | 59547 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 16-001-99 | Invoice | 02/20/2026 | Mira Monte | 0.00 | 1,059.26 |
| | 120-0000-52200 | PROFESSIONAL SERVICES... | Mira Monte | 1,059.26 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| FEDPAS | FEDEX | 02/20/2026 | Regular | 0.00 | 79.50 | 59548 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 9-168-29530 | Invoice | 02/20/2026 | Postage | 0.00 | 49.00 |
| | 100-1400-52042 | POSTAGE, SHIPPING & FR... | Postage | 49.00 | |
| 9-168-29531 | Invoice | 02/20/2026 | Send Backflow Kit - Calibration | 0.00 | 30.50 |
| | 309-0000-52042 | POSTAGE, SHIPPING & FR... | Send Backflow Kit - Calibration | 30.50 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| FERGUSONUS | FERGUSON US HOLDINGS, INC | 02/20/2026 | Regular | 0.00 | 2,644.53 | 59549 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 1914789-1 | Invoice | 02/20/2026 | Neptune Battery / Tariff Fees | 0.00 | 2,949.26 |
| | 309-0000-52521 | METER REPAIR/REPLACE... | Neptune Battery / Tariff Fees | 2,949.26 | |
| 1914808 | Invoice | 02/20/2026 | Neptune 5/8" Meter | 0.00 | 3,594.22 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 309-0000-52521 METER REPAIR/REPLACE... | | Neptune 5/8" Meter | | 3,594.22 | |
| 1916655 | Invoice | 02/20/2026 | Neptune Cell Data - New Meters | 0.00 | 119.70 | |
| | 309-0000-52521 METER REPAIR/REPLACE... | | Neptune Cell Data - New Meters | | 119.70 | |
| CM159702 | Credit Memo | 02/20/2026 | Credit 1" Angle Stop Insta-tite | 0.00 | -1,747.24 | |
| | 309-0000-52525 REPAIRS & MAINTENANCE.. | | Credit 1" Angle Stop Insta-tite | | -1,747.24 | |
| CM159703 | Credit Memo | 02/20/2026 | Credit 1" AngleInsta-tite | 0.00 | -2,271.41 | |
| | 309-0000-52525 REPAIRS & MAINTENANCE.. | | Credit 1" AngleInsta-tite | | -2,271.41 | |
| FLOCK | FLOCK GROUP, INC | 02/20/2026 | Regular | 0.00 | 7,000.00 | 59550 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| INV-71774 | Invoice | 02/20/2026 | Flock Cameras x2 | 0.00 | 7,000.00 | |
| | 415-0000-57200 CAPITAL OUTLAY - EQUI... | | Flock Cameras x2 | | 7,000.00 | |
| GAVILA | GAVILAN CRANE & RIGGING, INC. | 02/20/2026 | Regular | 0.00 | 800.00 | 59551 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 8765 | Invoice | 02/20/2026 | Crane Rental - Pulling Floc Tank | 0.00 | 800.00 | |
| | 310-0000-52525 REPAIRS & MAINTENANCE.. | | Crane Rental - Pulling Floc Tank | | 800.00 | |
| GEMGRO | GEMINI GROUP L.L.C. | 02/20/2026 | Regular | 0.00 | 11,682.95 | 59552 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 2603 | Invoice | 02/20/2026 | 2025 CCR | 0.00 | 11,682.95 | |
| | 309-0000-52030 ORDINANCE & PUBLISHI... | | 2025 CCR | | 11,682.95 | |
| GRADEB | GRADE BREAK ENGINEERING INC. | 02/20/2026 | Regular | 0.00 | 34,717.13 | 59553 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 54-1656 CM | Invoice | 02/20/2026 | Emergency Valve Orch/Metz/Recycle Proj... | 0.00 | 34,717.13 | |
| | 309-0000-52525 REPAIRS & MAINTENANCE.. | | Emergency Valve Orch/Metz/Re... | | 34,717.13 | |
| GRAINE | GRAINGER | 02/20/2026 | Regular | 0.00 | 3,294.75 | 59554 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 9796604453 | Invoice | 02/20/2026 | Respirator Case | 0.00 | 239.57 | |
| | 310-0000-52051 TOOLS & MINOR EQUIPM... | | Respirator Case | | 239.57 | |
| 9799915435 | Invoice | 02/20/2026 | Tow Strap | 0.00 | 191.20 | |
| | 310-0000-52052 SAFETY EQUIPMENT | | Tow Strap | | 191.20 | |
| 9801552374 | Invoice | 02/20/2026 | Straps - Pulling Equipment | 0.00 | 261.41 | |
| | 310-0000-52051 TOOLS & MINOR EQUIPM... | | Straps - Pulling Equipment | | 261.41 | |
| 9803419259 | Invoice | 02/20/2026 | Ladders - Pinnacles Tanks | 0.00 | 2,602.57 | |
| | 309-0000-52051 TOOLS & MINOR EQUIPM... | | Ladders - Pinnacles Tanks | | 2,602.57 | |
| GREENR | GREEN RUBBER-KENNEDY AG | 02/20/2026 | Regular | 0.00 | 152.34 | 59555 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| G-438045 | Invoice | 02/20/2026 | B. Building - Water Pressure Gauge | 0.00 | 66.03 | |
| | 310-0000-52525 REPAIRS & MAINTENANCE.. | | B. Building - Water Pressure Gau... | | 66.03 | |
| S-821818 | Invoice | 02/20/2026 | Tube - Composite Sampler | 0.00 | 86.31 | |
| | 310-0000-52525 REPAIRS & MAINTENANCE.. | | Tube - Composite Sampler | | 86.31 | |
| GRISWO | GRISWOLD INDUSTRIES | 02/20/2026 | Regular | 0.00 | 352.89 | 59556 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 937335 | Invoice | 02/20/2026 | 3" CLA Valve Rebuild Kit | 0.00 | 352.89 | |
| | 309-0000-52051 TOOLS & MINOR EQUIPM... | | 3" CLA Valve Rebuild Kit | | 352.89 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| HILINE | HI-LINE ELECTRIC COMPANY, INC. | 02/20/2026 | Regular | 0.00 | 470.99 | 59557 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 3227894 | Invoice | 02/20/2026 | Shop Tools | 0.00 | 470.99 |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Shop Tools | 470.99 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| HILLYA | HILLYARD, INC. | 02/20/2026 | Regular | 0.00 | 685.28 | 59558 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 90021446 | Invoice | 02/20/2026 | Janitorial | 0.00 | 146.20 |
| | 100-2200-52518 | FACILITIES EXPENSE | Janitorial | 146.20 | |
| 90021498 | Invoice | 02/20/2026 | Janitorial | 0.00 | 539.08 |
| | 100-2200-52518 | FACILITIES EXPENSE | Janitorial | 539.08 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| HZELEC | HZ ELECTRIC | 02/20/2026 | Regular | 0.00 | 850.00 | 59559 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 021126 | Invoice | 02/20/2026 | Little League Internet Setup | 0.00 | 850.00 |
| | 100-1320-52200 | PROFESSIONAL SERVICES... | Little League Internet Setup | 850.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CORIX | ICONIX WATERWORKS (US) INC. | 02/20/2026 | Regular | 0.00 | 1,072.18 | 59560 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| U2616003702 | Invoice | 02/20/2026 | Hydrant Repair | 0.00 | 865.15 |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Hydrant Repair | 865.15 | |
| U2616004703 | Invoice | 02/20/2026 | Hydrant Spool | 0.00 | 207.03 |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Hydrant Spool | 207.03 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| INFOSE | INFOSEND, INC | 02/20/2026 | Regular | 0.00 | 2,645.73 | 59561 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 304070 | Invoice | 02/20/2026 | Utility Bill Mailing | 0.00 | 2,645.73 |
| | 309-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 881.91 | |
| | 310-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 881.91 | |
| | 311-0000-52042 | POSTAGE, SHIPPING & FR... | Utility Bill Mailing | 881.91 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| INTERS | INTERSTATE BATTERIES | 02/20/2026 | Regular | 0.00 | 2,100.31 | 59562 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 45073835 | Invoice | 02/20/2026 | Signal Light Battery | 0.00 | 2,100.31 |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Signal Light Battery | 2,100.31 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| JAV la | J.A.V. Language Solutions LLC | 02/20/2026 | Regular | 0.00 | 1,199.65 | 59563 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 26-0027 | Invoice | 02/20/2026 | Professional Services / Translation | 0.00 | 540.00 |
| | 100-1000-52200 | PROFESSIONAL SERVICES... | Professional Services / Translati... | 540.00 | |
| 26-0028 | Invoice | 02/20/2026 | Professional Services / Translation | 0.00 | 659.65 |
| | 100-1000-52200 | PROFESSIONAL SERVICES... | Professional Services / Translati... | 659.65 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| JARFAY | JARVIS FAY LLP | 02/20/2026 | Regular | 0.00 | 11,417.50 | 59564 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 21462 | Invoice | 02/20/2026 | Attorney Services - General | 0.00 | 11,232.00 |
| | 100-1150-52215 | ATTORNEY SERVICES | Attorney Services - General | 11,232.00 | |
| 21463 | Invoice | 02/20/2026 | Legal / Prof Services / Almond Acres | 0.00 | 185.50 |
| | 120-0000-52200 | PROFESSIONAL SERVICES... | Legal / Prof Services / Almond A... | 185.50 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VARGASJ | JOSE VARGAS | 02/20/2026 | Regular | 0.00 | 1,133.00 | 59565 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 021826 | Invoice | 02/20/2026 | EP25-011 - Encroachment Permit Deposit ... | 0.00 | 1,133.00 | |
| | 100-0000-21515 | ENCROACHMENT DEPOSI... | EP25-011 - Encroachment Permit.. | 1,133.00 | | |
| SANTIA | JUAN SANTIAGO | 02/20/2026 | Regular | 0.00 | 757.81 | 59566 |
| 011326 | Invoice | 02/20/2026 | SU Graduation for Sgt Solis | 0.00 | 757.81 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | SU Graduation for Sgt Solis | 757.81 | | |
| LAWPRO | LAWSON PRODUCTS | 02/20/2026 | Regular | 0.00 | 113.27 | 59567 |
| 9313191941 | Invoice | 02/20/2026 | Maintenance Paint | 0.00 | 113.27 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Maintenance Paint | 113.27 | | |
| ZAVALA | LETICIA ZAVALA DIAZ | 02/20/2026 | Regular | 0.00 | 525.00 | 59568 |
| SPD 021026 | Invoice | 02/20/2026 | Bilingual Exams | 0.00 | 525.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Bilingual Exams | 525.00 | | |
| LEYTOW | LEYVA'S TOWING, INC. | 02/20/2026 | Regular | 0.00 | 30,200.00 | 59569 |
| 021326 | Invoice | 02/20/2026 | CDBG Business Loan - Working Capital | 0.00 | 30,000.00 | |
| | 214-0000-52131 | BUSINESS LOANS | CDBG Business Loan - Working C... | 30,000.00 | | |
| 14121 | Invoice | 02/20/2026 | Evidence Tow | 0.00 | 100.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Evidence Tow | 100.00 | | |
| 15045 | Invoice | 02/20/2026 | Evidence Tow | 0.00 | 100.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Evidence Tow | 100.00 | | |
| HOWARDM | MICHAEL HOWARD | 02/20/2026 | Regular | 0.00 | 30.00 | 59570 |
| 020526 | Invoice | 02/20/2026 | Pre-Employment - Reimbursement Livesc... | 0.00 | 30.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Pre-Employment - Reimbursem... | 30.00 | | |
| MNS | MNS ENGINEERS, INC | 02/20/2026 | Regular | 0.00 | 20,621.25 | 59571 |
| 92441 | Invoice | 02/20/2026 | West St. Rd. Diet | 0.00 | 16,465.00 | |
| | 410-0000-57000 | CAPITAL OUTLAY - IMPR... | West St. Rd. Diet | 16,465.00 | | |
| 92710 | Invoice | 02/20/2026 | West St. Rd. Diet | 0.00 | 2,196.25 | |
| | 410-0000-57000 | CAPITAL OUTLAY - IMPR... | West St. Rd. Diet | 2,196.25 | | |
| 92748 | Invoice | 02/20/2026 | UCDR Grant Admin | 0.00 | 1,960.00 | |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | UCDR Grant Admin | 1,960.00 | | |
| MOBAAN | MONTEREY BAY ANALYTICAL SERVICES | 02/20/2026 | Regular | 0.00 | 5,681.30 | 59572 |
| 260114_026 | Invoice | 02/20/2026 | WW Quarterly - 1/14/26 | 0.00 | 2,324.70 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Quarterly - 1/14/26 | 2,324.70 | | |
| 260115_058 | Invoice | 02/20/2026 | WW Weekly - 1/15/26 | 0.00 | 618.30 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Weekly - 1/15/26 | 618.30 | | |
| 260122_046 | Invoice | 02/20/2026 | WW Weekly - 1/22/26 | 0.00 | 618.30 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Weekly - 1/22/26 | 618.30 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 260130_025 | Invoice | 02/20/2026 | WW Daily UV - 1/30/26 | 0.00 | 146.00 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 1/30/26 | | 146.00 | |
| 260131_002 | Invoice | 02/20/2026 | WW Daily UV - 1/31/26 | 0.00 | 146.00 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 1/31/26 | | 146.00 | |
| 260201_003 | Invoice | 02/20/2026 | WW Daily UV - 2/1/26 | 0.00 | 146.00 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 2/1/26 | | 146.00 | |
| 260202_035 | Invoice | 02/20/2026 | WW Daily UV - 02/02/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/02/26 | | 125.60 | |
| 260203_086 | Invoice | 02/20/2026 | WW Daily UV - 02/03/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/03/26 | | 125.60 | |
| 260203_087 | Invoice | 02/20/2026 | Well 15/BB Samples | 0.00 | 61.20 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | Well 15/BB Samples | | 61.20 | |
| 260203_092 | Invoice | 02/20/2026 | Special Hydrant | 0.00 | 27.00 | |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | Special Hydrant | | 27.00 | |
| 260203_094 | Invoice | 02/20/2026 | Feb Week #1 Bacti | 0.00 | 135.00 | |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | Feb Week #1 Bacti | | 135.00 | |
| 260204_034 | Invoice | 02/20/2026 | WW Daily UV - 02/04/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/04/26 | | 125.60 | |
| 260205_045 | Invoice | 02/20/2026 | WW Daily UV - 02/05/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/05/26 | | 125.60 | |
| 260205_046 | Invoice | 02/20/2026 | Bacti Sample - Special Grenada/Andolucia | 0.00 | 27.00 | |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | Bacti Sample - Special Grenada/... | | 27.00 | |
| 260207_007 | Invoice | 02/20/2026 | WW Daily UV - 02/07/26 | 0.00 | 146.00 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/07/26 | | 146.00 | |
| 260208_007 | Invoice | 02/20/2026 | WW Daily UV - 02/08/26 | 0.00 | 146.00 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/08/26 | | 146.00 | |
| 260209_022 | Invoice | 02/20/2026 | WW Daily UV - 02/09/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/09/26 | | 125.60 | |
| 260210_076 | Invoice | 02/20/2026 | WW Daily UV - 02/10/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/10/26 | | 125.60 | |
| 260210_082 | Invoice | 02/20/2026 | Week 2 Bacti - Feb | 0.00 | 135.00 | |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | Week 2 Bacti - Feb | | 135.00 | |
| 260211_046 | Invoice | 02/20/2026 | WW Daily UV - 02/11/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/11/26 | | 125.60 | |
| 260212_020 | Invoice | 02/20/2026 | WW Daily UV - 02/12/26 | 0.00 | 125.60 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 02/12/26 | | 125.60 | |

| MONTBA | MONTEREY BAY WATER WORKS ASSOC. | 02/20/2026 | Regular | 0.00 | 250.00 | 59573 |
|---|---|---|---|---|---|---|
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 020926 | Invoice | 02/20/2026 | MBWWA - WT Course | 0.00 | 250.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | MBWWA - WT Course | 250.00 | | |

| MONTEREYCOMPUTER | MONTEREY COMPUTER CORPORATION | 02/20/2026 | Regular | 0.00 | 7,650.00 | 59574 |
|---|---|---|---|---|---|---|
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| I125228 | Invoice | 02/20/2026 | SCADA Servers | 0.00 | 7,650.00 | |
| | 309-0000-57100 | CAPITAL OUTLAY - COMP... | SCADA Servers | 1,912.50 | | |
| | 310-0000-57100 | CAPITAL OUTLAY - COMP... | SCADA Servers | 5,737.50 | | |

| MCPROP | MONTEREY COUNTY TAX COLLECTOR | 02/20/2026 | Regular | 0.00 | 605.16 | 59575 |
|---|---|---|---|---|---|---|
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 022-021-008-000 | Invoice | 02/20/2026 | MCWRA / City Hall | 0.00 | 180.21 | |
| | 100-8000-52066 | AGENCY FEES | MCWRA / City Hall | 180.21 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 022-192-054-000 | Invoice 02/20/2026 | MCWRA / Ramirez Park | | 0.00 | 216.87 | |
| | 100-2100-52066 | AGENCY FEES | MCWRA / Ramirez Park | | 216.87 | |
| 022-211-011-000 | Invoice 02/20/2026 | MCWRA / Park & Ride Cesar Park | | 0.00 | 134.98 | |
| | 100-2100-52066 | AGENCY FEES | MCWRA / Park & Ride Cesar Park | | 134.98 | |
| 183-011-015-000 | Invoice 02/20/2026 | MCWRA / Adobe | | 0.00 | 28.46 | |
| | 100-2100-52066 | AGENCY FEES | MCWRA / Adobe | | 28.46 | |
| 257-082-005-000 | Invoice 02/20/2026 | MCWRA / Front St. Basin | | 0.00 | 44.64 | |
| | 312-0000-52066 | AGENCY FEES | MCWRA / Front St. Basin | | 44.64 | |
| MONTPE | MONTEREY PENINSULA ENGINEERING | 02/20/2026 | Regular | 0.00 | 79,491.64 | 59576 |
| **Payable #** | **Payable Type** **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 12-26 | Invoice 02/20/2026 | Site Work Fire Station | | 0.00 | 31,637.18 | |
| | 772-0000-52200 | PROFESSIONAL SERVICES... | Site Work Fire Station | 31,637.18 | | |
| 12-27 RET | Invoice 02/20/2026 | Site Work Fire Station Retention | | 0.00 | 47,854.46 | |
| | 772-0000-52200 | PROFESSIONAL SERVICES... | Site Work Fire Station Retention | 47,854.46 | | |
| MOTEL6 | MOTEL 6 | 02/20/2026 | Regular | 0.00 | 246.39 | 59577 |
| **Payable #** | **Payable Type** **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 020226 | Invoice 02/20/2026 | Motel Vouchers | | 0.00 | 246.39 | |
| | 121-0000-52190 | RENT/UTILITY ASSISTANCE | Motel Vouchers | 246.39 | | |
| NATIVI | NATIVIDAD MEDICAL CENTER | 02/20/2026 | Regular | 0.00 | 31.00 | 59578 |
| **Payable #** | **Payable Type** **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 011226 | Invoice 02/20/2026 | Blood - Alco Test | | 0.00 | 31.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Blood - Alco Test | 31.00 | | |
| OREAUT | O'REILLY AUTO PARTS | 02/20/2026 | Regular | 0.00 | 995.83 | 59579 |
| **Payable #** | **Payable Type** **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 3566-285903 | Invoice 02/20/2026 | Battery - Utility Trailer | | 0.00 | 178.09 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Battery - Utility Trailer | 178.09 | | |
| 3566-286031 | Invoice 02/20/2026 | Bobcat Filter | | 0.00 | 60.42 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Bobcat Filter | 60.42 | | |
| 3566-286035 | Invoice 02/20/2026 | Bobcat Repairs | | 0.00 | 50.54 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Bobcat Repairs | 50.54 | | |
| 3566-286821 | Invoice 02/20/2026 | Battery /w Blades | | 0.00 | 506.09 | |
| | 310-0000-52080 | FLEET SERVICES | Battery /w Blades | 506.09 | | |
| 3566-287135 | Invoice 02/20/2026 | Wiper Motor - Dump Truck | | 0.00 | 91.48 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Wiper Motor - Dump Truck | 91.48 | | |
| 3566-287267 | Invoice 02/20/2026 | Gear Oil - Shop | | 0.00 | 109.21 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Gear Oil - Shop | 109.21 | | |
| P.G.E. | PACIFIC GAS & ELECTRIC | 02/20/2026 | Regular | 0.00 | 3,496.57 | 59580 |
| **Payable #** | **Payable Type** **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 012126B | Invoice 02/20/2026 | Utility | | 0.00 | 3,496.57 | |
| | 100-1450-52400 | UTILITIES | Utilities | 735.78 | | |
| | 410-0000-52400 | UTILITIES | Utilities | 2,330.93 | | |
| | 651-0000-52400 | UTILITIES | Utilities | 429.86 | | |
| PEBBLE | PEBBLE BEACH COMMUNITY SERVICES DISTRICT | 02/20/2026 | Regular | 0.00 | 2,277.21 | 59581 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 25-1231SOL-A | Invoice | 02/20/2026 | AVL/PulsePoint | 0.00 | 2,277.21 | |
| | 100-1450-52520 | MAINTENANCE AGREEM... | AVL/PulsePoint | 2,277.21 | | |
| PENINS | PENINSULA WELDING & MEDICAL SUPPLY, INC. | 02/20/2026 | Regular | 0.00 | 276.83 | 59582 |
| 292669 | Invoice | 02/20/2026 | Replacement Clamps | 0.00 | 276.83 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Replacement Clamps | 276.83 | | |
| PLACEW | PLACEWORKS, INC. | 02/20/2026 | Regular | 0.00 | 36,837.50 | 59583 |
| SOLE-04.0 - 15 | Invoice | 02/20/2026 | REAP 2.0 / General Plan Update | 0.00 | 36,837.50 | |
| | 100-1200-52200 | PROFESSIONAL SERVICES... | General Plan Update | 35,422.50 | | |
| | 208-0000-52200 | PROFESSIONAL SERVICES... | REAP 2.0 | 1,415.00 | | |
| PROACTIVE | PROACTIVE WORK HEALTH MEDICAL CENTER IN | 02/20/2026 | Regular | 0.00 | 865.00 | 59584 |
| 044621 | Invoice | 02/20/2026 | Pre-Employment Medical | 0.00 | 865.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Pre-Employment Medical | 170.00 | | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Pre-Employment Medical | 695.00 | | |
| TERMIN | RENTOKIL NORTH AMERICA INC | 02/20/2026 | Regular | 0.00 | 169.95 | 59585 |
| 467906984 | Invoice | 02/20/2026 | Pest Control | 0.00 | 64.95 | |
| | 100-2200-52520 | MAINTENANCE AGREEM... | Pest Control | 64.95 | | |
| 468856039 | Invoice | 02/20/2026 | WWTP Pest Control | 0.00 | 105.00 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | WWTP Pest Control | 105.00 | | |
| SALINA | S & L INVESTMENTS | 02/20/2026 | Regular | 0.00 | 2,138.16 | 59586 |
| 1187 | Invoice | 02/20/2026 | Jacket | 0.00 | 523.79 | |
| | 100-1400-52048 | UNIFORM PURCHASE | Jacket | 523.79 | | |
| 1196 | Invoice | 02/20/2026 | New Patches | 0.00 | 561.98 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 561.98 | | |
| 1204 | Invoice | 02/20/2026 | New Patches | 0.00 | 30.56 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 30.56 | | |
| 1212 | Invoice | 02/20/2026 | New Patches | 0.00 | 45.83 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 45.83 | | |
| 1217 | Invoice | 02/20/2026 | New Patches | 0.00 | 67.65 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 67.65 | | |
| 1218 | Invoice | 02/20/2026 | New Patches | 0.00 | 63.83 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 63.83 | | |
| 1219 | Invoice | 02/20/2026 | New Patches | 0.00 | 19.10 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 19.10 | | |
| 1221 | Invoice | 02/20/2026 | New Patches | 0.00 | 25.63 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 25.63 | | |
| 1222 | Invoice | 02/20/2026 | New Patches | 0.00 | 38.19 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 38.19 | | |
| 1223 | Invoice | 02/20/2026 | New Patches | 0.00 | 38.19 | |
| | 100-1400-52048 | UNIFORM PURCHASE | New Patches | 38.19 | | |
| 1247 | Invoice | 02/20/2026 | New Patches | 0.00 | 45.83 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches | | 45.83 | |
| 1254 | Invoice | 02/20/2026 | New Patches | 0.00 | 21.81 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches | | 21.81 | |
| 1268 | Invoice | 02/20/2026 | New Patches | 0.00 | 37.09 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches | | 37.09 | |
| 1307 | Invoice | 02/20/2026 | Boots | 0.00 | 196.41 | |
| | 100-1400-52048 UNIFORM PURCHASE | | Boots | | 196.41 | |
| 1308 | Invoice | 02/20/2026 | Boots | 0.00 | 196.41 | |
| | 100-1400-52048 UNIFORM PURCHASE | | Boots | | 196.41 | |
| 1309 | Invoice | 02/20/2026 | Boots | 0.00 | 196.41 | |
| | 100-1400-52048 UNIFORM PURCHASE | | Boots | | 196.41 | |
| 1315 | Invoice | 02/20/2026 | New Patches | 0.00 | 7.64 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches | | 7.64 | |
| 1319 | Invoice | 02/20/2026 | New Patches | 0.00 | 21.81 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches | | 21.81 | |
| SAFETY | SAFETY-KLEEN SYSTEMS, INC. | 02/20/2026 | Regular | 0.00 | 185.00 | 59587 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 99174276 | Invoice | 02/20/2026 | Anti-Freeze Recycle | 0.00 | 150.00 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Anti-Freeze Recycle | 150.00 | | |
| 99174350 | Invoice | 02/20/2026 | Oil Recycle | 0.00 | 35.00 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Oil Recycle | 35.00 | | |
| SALSOL | SALINAS VALLEY SOLID WASTE AUTHORITY | 02/20/2026 | Regular | 0.00 | 77,821.68 | 59588 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 25464 | Credit Memo | 02/20/2026 | Solid Waste Fees Jan 2026 | 0.00 | -1,658.23 | |
| | 311-0000-52230 | LEASE CONTRACTS | Adjusted Tags to Gon001 | -1,658.23 | | |
| 26207 | Invoice | 02/20/2026 | Solid Waste Fees Jan 2026 | 0.00 | 22,616.00 | |
| | 311-0000-52230 | LEASE CONTRACTS | Solid Waste Fees Jan 2026 | 22,616.00 | | |
| 26311 | Invoice | 02/20/2026 | Solid Waste Fees Jan 2026 | 0.00 | 56,863.91 | |
| | 311-0000-52230 | LEASE CONTRACTS | Solid Waste Fees Jan 2026 | 56,863.91 | | |
| MEDCLE | SANDRA LOPEZ MEDINA | 02/20/2026 | Regular | 0.00 | 7,805.00 | 59589 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | | |
| 2035 | Invoice | 02/20/2026 | Janitorial | 0.00 | 1,937.50 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Janitorial | 1,937.50 | | |
| 2036 | Invoice | 02/20/2026 | Unit Disinfecting | 0.00 | 735.00 | |
| | 100-1400-52080 | FLEET SERVICES | Unit Disinfecting | 735.00 | | |
| 2039 | Invoice | 02/20/2026 | Gateway Janitor | 0.00 | 1,110.00 | |
| | 100-1200-52200 | PROFESSIONAL SERVICES... | Gateway Janitor | 1,110.00 | | |
| 2040 | Invoice | 02/20/2026 | WWTP / Water Janitorial | 0.00 | 980.00 | |
| | 309-0000-52518 | FACILITIES EXPENSE | WWTP / Water Janitorial | 196.00 | | |
| | 310-0000-52518 | FACILITIES EXPENSE | WWTP / Water Janitorial | 784.00 | | |
| 2041 | Invoice | 02/20/2026 | Trailer - Janitorial | 0.00 | 450.00 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Trailer - Janitorial | 450.00 | | |
| 2043 | Invoice | 02/20/2026 | Janitorial - City Hall | 0.00 | 2,257.50 | |
| | 100-8000-52518 | FACILITIES EXPENSE | Janitorial - City Hall | 2,257.50 | | |
| 2044 | Invoice | 02/20/2026 | Blue Building - Janitorial | 0.00 | 335.00 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Blue Building - Janitorial | 335.00 | | |
| SERREZABEAUTY | SERREZA BEAUTY LLC | 02/20/2026 | Regular | 0.00 | 8,497.95 | 59590 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 021326 | Invoice | 02/20/2026 | CDBG Business Loan - Working Capital | 0.00 | 8,497.95 | |
| | 214-0000-52131 | BUSINESS LOANS | CDBG Business Loan - Working C... | 8,497.95 | | |
| SOLTRU | SOLEDAD TRUE VALUE | 02/20/2026 | Regular | 0.00 | 2.17 | 59591 |
| 368093 | Invoice | 02/20/2026 | Wood Screws | 0.00 | 2.17 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Wood Screws | 2.17 | | |
| SPCAMO | SPCA OF MONTEREY COUNTY | 02/20/2026 | Regular | 0.00 | 5,390.00 | 59592 |
| 12-25 | Invoice | 02/20/2026 | ACO Fees | 0.00 | 5,390.00 | |
| | 312-0000-52235 | ANIMAL SERVICES | ACO Fees | 5,390.00 | | |
| STAPLE | STAPLES BUSINESS CREDIT | 02/20/2026 | Regular | 0.00 | 782.74 | 59593 |
| 6053864857 | Invoice | 02/20/2026 | Clipboards - Well Sites | 0.00 | 9.45 | |
| | 309-0000-52040 | OFFICE SUPPLIES | Clipboards - Well Sites | 9.45 | | |
| 6053864858 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 31.13 | |
| | 100-1000-52040 | OFFICE SUPPLIES | Office Supplies | 31.13 | | |
| 6053864859 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 211.17 | |
| | 310-0000-52040 | OFFICE SUPPLIES | Office Supplies | 211.17 | | |
| 6053864860 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 142.01 | |
| | 310-0000-52040 | OFFICE SUPPLIES | Office Supplies | 120.71 | | |
| | 310-0000-52518 | FACILITIES EXPENSE | Office Supplies | 21.30 | | |
| 6053864861 | Invoice | 02/20/2026 | Calculators - Well Sites | 0.00 | 31.74 | |
| | 309-0000-52040 | OFFICE SUPPLIES | Calculators - Well Sites | 31.74 | | |
| 6053864862 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 195.78 | |
| | 309-0000-52040 | OFFICE SUPPLIES | Office Supplies | 114.53 | | |
| | 310-0000-52040 | OFFICE SUPPLIES | Office Supplies | 81.25 | | |
| 6053864863 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 75.44 | |
| | 100-8000-52040 | OFFICE SUPPLIES | Office Supplies | 75.44 | | |
| 6053864864 | Invoice | 02/20/2026 | Office Supplies | 0.00 | 86.02 | |
| | 100-1100-52040 | OFFICE SUPPLIES | Office Supplies | 86.02 | | |
| TMOBIL | T-MOBILE USA, INC | 02/20/2026 | Regular | 0.00 | 141.90 | 59594 |
| 012126B | Invoice | 02/20/2026 | Cell Phone | 0.00 | 141.90 | |
| | 100-2200-52415 | CELLULAR PHONE | Cell Phone | 141.90 | | |
| TOWNSE | TOWNSEND PUBLIC AFFAIRS, INC | 02/20/2026 | Regular | 0.00 | 10,000.00 | 59595 |
| 24162 | Invoice | 02/20/2026 | Lobbyist / Grant Services October 2025 | 0.00 | 5,000.00 | |
| | 100-2400-52200 | PROFESSIONAL SERVICES... | Lobbyist / Grant Services Octobe... | 5,000.00 | | |
| 24478 | Invoice | 02/20/2026 | Lobbyist / Grant Srevices December 2025 | 0.00 | 5,000.00 | |
| | 100-2400-52200 | PROFESSIONAL SERVICES... | Lobbyist / Grant Srevices Decem... | 5,000.00 | | |
| VALELE | VALLEY ELECTRIC MOTOR SERVICE, INC. | 02/20/2026 | Regular | 0.00 | 883.43 | 59596 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 34561 | Invoice | 02/20/2026 | Chlorine Dosing - Pump Repairs | 0.00 | 883.43 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Chlorine Dosing - Pump Repairs | 883.43 | | |
| VALLEYINST | VALLEY INSTRUMENT SERVICE, INC | 02/20/2026 | Regular | 0.00 | 639.47 | 59597 |
| 126468 | Invoice | 02/20/2026 | Transmitter - Orchard / PRV | 0.00 | 639.47 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Transmitter - Orchard / PRV | 639.47 | | |
| BSNSPO | VARSITY BRANDS HOLDING CO., INC | 02/20/2026 | Regular | 0.00 | 393.16 | 59598 |
| 932999590 | Invoice | 02/20/2026 | Basketballs - Sports Equipment | 0.00 | 393.16 | |
| | 100-2200-52047 | SPORTS EQUIPMENT | Basketballs - Sports Equipment | 393.16 | | |
| Z&M EN | Z&M ENTERPRISE, LLC | 02/20/2026 | Regular | 0.00 | 900.00 | 59599 |
| 1931 | Invoice | 02/20/2026 | UV Light Recycling Box | 0.00 | 450.00 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | UV Light Recycling Box | 450.00 | | |
| 1932 | Invoice | 02/20/2026 | UV Light Recycling Box | 0.00 | 450.00 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | UV Light Recycling Box | 450.00 | | |
| EFTPS | EFTPS | 02/20/2026 | Bank Draft | 0.00 | 9,643.70 | DFT0000132 |
| INV0001245 | Invoice | 02/20/2026 | MEDICARE W/H | 0.00 | 9,643.70 | |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 5,819.44 | | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 84.06 | | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 24.32 | | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,056.98 | | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,933.80 | | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 160.82 | | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 105.60 | | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 458.56 | | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 0.12 | | |
| EFTPS | EFTPS | 02/20/2026 | Bank Draft | 0.00 | 41,234.52 | DFT0000133 |
| INV0001246 | Invoice | 02/20/2026 | FICA W/H | 0.00 | 41,234.52 | |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 24,882.78 | | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 359.44 | | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 103.98 | | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 4,519.02 | | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 8,268.38 | | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 688.56 | | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 451.66 | | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 1,960.14 | | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 0.56 | | |
| EFTPS | EFTPS | 02/20/2026 | Bank Draft | 0.00 | 28,496.05 | DFT0000134 |

| Vendor Number / Payable # | Vendor Name / Payable Type / Account Number | Post Date | Payment Date / Payable Description / Account Name | Payment Type / Item Description | Discount Amount / Discount Amount / Distribution Amount | Payment Amount / Payable Amount | Number |
|---|---|---|---|---|---|---|---|
| INV0001248 | Invoice | 02/20/2026 | FEDERAL TAX | | 0.00 | 28,496.05 | |
| | 100-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 17,787.29 | |
| | 121-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 253.62 | |
| | 213-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 91.81 | |
| | 309-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 3,001.29 | |
| | 310-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 5,624.97 | |
| | 311-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 551.37 | |
| | 312-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 260.48 | |
| | 410-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 924.71 | |
| | 531-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | 0.51 | |

**Bank Code APRAB Summary**

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 269 | 84 | 0.00 | 580,668.27 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 2 | 0.00 | 0.00 |
| Bank Drafts | 3 | 3 | 0.00 | 79,374.27 |
| EFT's | 31 | 16 | 0.00 | 1,252,668.11 |
| | **303** | **105** | **0.00** | **1,912,710.65** |

# All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 269 | 84 | 0.00 | 580,668.27 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 2 | 0.00 | 0.00 |
| Bank Drafts | 3 | 3 | 0.00 | 79,374.27 |
| EFT's | 31 | 16 | 0.00 | 1,252,668.11 |
| | **303** | **105** | **0.00** | **1,912,710.65** |

# Fund Summary

| Fund | Name | Period | Amount |
|---|---|---|---|
| 999 | POOLED CASH | 2/2026 | 1,912,710.65 |
| | | | **1,912,710.65** |

# COUNCIL COMMUNICATION

**SUBJECT:** **Human Resources Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Francine Uy, Human Resources Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

**Open Recruitment:**
Police Officer Cadet - Open until filled
Water Reclamation Shift Supervisor - Open until filled

**Recruitment/Vacancy Status Update:**
Community Engagement Coordinator - Assessment for re-classification currently in progress.
Information Technology Manager - City has extended a Conditional Job Offer and established an Eligible List.
Parks and Recreation Director - Conditional Job Offer has been accepted, and the candidate is in the pre-employment process.
Wastewater Collections Systems Supervisor - Vacated on 2/17/26. Recruitment coming soon.

**Temporary Staffing:**
(2) Administrative Assistant (Police Department) – Peak workload in the Records Division
(1) Maintenance Worker – Parks Maintenance – Backfill for WC injury
(2) Office Specialist (Community and Economic Development) – (1) Peak workload in the Planning and Building Division, (1) Grant Funded - ERF
(2) Utility Maintenance Mechanic – (1) Backfill vacant WR Shift Supervisor, (1) Peak workload in the Water Reclamation Facility

# COUNCIL COMMUNICATION

**SUBJECT:** **Parks and Recreation Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Jessica Potts, Parks and Recreation Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

**City of Soledad – Parks & Recreation Department**

**Monthly Activity Report: January 2026**

## 1. Executive Summary

January marked a strong start to 2026, with 3,057 total tracked visits to the Soledad Community Center across memberships, drop-in use, and registered programming. While January included a natural seasonal slowdown due to winter break, membership usage remained the primary driver of facility engagement, with 2,118 membership check-ins and 547 open gym visits.

Winter Youth Basketball launched with strong participation, serving 184 youth across boys and girls divisions, and functioning as a collaborative effort between the Gonzales and Greenfield Recreation Departments.

The spring youth theater production, *Finding Nemo Jr.*, began rehearsals following a record-breaking audition turnout of 35 youth, with 28 cast members confirmed for the production. Winter Break Camp concluded with 12 participants.

Senior programming participation was limited this month due to the So Co Social holiday break and class no-show rate. However, staff continued coordination efforts with the Alliance on Aging to advance development of a local senior advocacy group in alignment with their grant-funded initiative.

Staff also advanced key planning initiatives, including Youth Council regional collaboration meetings, Toledo Basin Concept Plan follow-up discussions, and participation in CDBG grant planning sessions. Operationally, the department focused on program launches, facility scheduling, and seasonal transitions to support a successful first quarter.

## 2. Key Metrics Dashboard

| **Category** | **Trackable Total** |
|---|---|
| ***Total Community Center Visits*** | ***3,057*** |
| ***Active Memberships*** | ***290*** |
| | |
| Membership Visits | 2,118 |
| Drop-In Fitness Center Visits | 116 |
| Drop-In Open Gym | 547 |
| Pre-K Programs: (Art& Science): Ages 2-5 (weekly sessions) | 36 |
| Youth Program Participants: (Art& Science, Dance & Drama): Ages 6-17 (weekly sessions) | 27 |
| Camp: Ages 5-12 (daily/weekly-seasonal. Camp-32 max) – Winter Break Camp | 12 |
| Youth Sports: (Basketball League: 5-13, wkly practice & games), Karate (2 programs 2x wk/6 wk sessions) | 201 |
| Inclusive Programs: | 0 |
| Adult Activities: | 0 |
| Senior Programs: Social, fitness, culinary | 0 |

| | |
|---|---|
| Special Event/Activity: | 0 |
| City Sponsored/Waiver (Celebration Nation) | |
| School District Use: Main St. Basketball Practice | |
| City Use/SPR Partnership: (HRT Landlord Wkshp, Cal Fire Training) | |

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**3. Program Highlights**

**Pre-K Programs:** Tiny Tots Basketball (16)

**Youth & Teen Programs:** Winter Camp (12)

**Youth Sports:** Youth Winter Basketball (184): Boys (119) Girls (65), Karate (12)

**Performing Arts:** Spring Theater Performance (28 cast members)

**Senior Engagement:** So Co Social Annual January Break. Culinary class-Cancelled due to no show.

**Community Events:** None this month

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**4. Collaborations & Outreach**

- **Youth Council Regional Collaboration:**
  Youth Council members met with Greenfield and Gonzales Youth Councils to coordinate the upcoming regional Youth Summit and held a focused Street Safety working session to advance the Safer Streets initiative. Commissioners met with Alex Ramos from Public Works to discuss street maintenance, upgrade practices, and the process for implementing new safety features, in preparation for their presentation to Public Works and TAMC.
- **Toledo Basin Concept Plan**:
  Participated in follow-up meetings with BFS Landscape Architects to review design progress and next steps.
- **Youth Sports Collaboration:**
  SPR continues its third year of collaboration with the Greenfield and Gonzales Recreation Departments to support a regional youth basketball league structure, enabling a designated girls division and expanded gameplay across three cities.
- **Grant & Funding Coordination:**
  Attended a CDBG planning meeting to explore funding alignment opportunities for upcoming capital and modernization efforts at the Community Center.
- **Senior Advocacy Collaboration**
  Continued participation in Civic Engagement discussions with the Alliance on Aging to support the development of a local senior advocacy group in Soledad through a grant-funded initiative.

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**5. Facilities & Rentals**

| | Council Waiver | City/SPR Use | Rented |
|---|---|---|---|
| Sports Fields - Soccer Orgs, Travel Ball | 0 | 0 | 103 |
| Sports Fields - Resident rent/use | 0 | 0 | 0 |
| SCC Facility - Celebration Nation | 3 | 36 | 0 |

---

### 6. Staffing & Operations

- Winter program launch coordination, including scheduling, instructor communication, and facility preparation
- Continued oversight of Youth Council regional planning and Street Safety goal development
- Ongoing collaboration with BFS on Toledo Basin planning
- Participation in CDBG funding discussions
- Continued partnership development with Alliance on Aging
- Bi-weekly staff program planning meetings
- General operations, facility oversight, scheduling, and staff coordination

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### 7. Visual Highlights

**Winter Basketball**



**Spring Theater Performance – Finding Nemo Jr. Audition**



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# COUNCIL COMMUNICATION

**SUBJECT:** **Public Works Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Don Wilcox, Public Works Director, Juan Huerta, Assistant Engineer**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

# PUBLIC WORKS DEPARTMENT ACTIVITY REPORT

**MEETING**
**DATE: March 4, 2026**

**Projects and Activities**

- **FD Apparatus Bay Project**
  - The App Bay Project Phase has been completed and was closed out at the last council meeting.

- **WRF Manhole Replacement Project**
  - The WRF manhole project has begun and completed its initial replacement of the failing manhole located within the WRF. Next for the project is the replacement of the remaining manholes at various locations throughout the city, scheduled for early March.

- **RW Conveyance Project**
  - The RW project has completed over half of the 5.5 miles of new pipeline construction and continues to move through the City along various alignments. Much of the temporary trench patch has been replaced with permanent pavement. Work has continued throughout the city and is on schedule to finish later this year.

- **West St Road Diet**
  - The West Street Road Diet has completed the design phase and will soon begin soliciting bids.

- **WRF Entry Gate**
  - The WRF Entry Security Gate is nearly complete, with only the installation of the motor gate and final touch-up items left.

- **Projects out for Bids (PlanetBids) Updates:**
  - A request for bids for the repair and replacement of the roof at City Hall is advertised on PlanetBids with a due date of March 11th
  - A request for proposals for the update of the city's Urban Water Management Plan is on Planetbids and will be due on March 4th.
  - A bid invitation for Janitorial Services at City facilities was posted on PlanetBids, with a deadline set for February 26, 2026.

**Water Department Activities**

- **Storm Drain Cleaning**
  - Storm drain cleaning has continued, with PW staff working on cleaning city storm drain manholes and inlets throughout the recent storms, with very few issues.

- **Utility Breaks/Repairs**
  - PW Staff have continued valve exercising to ensure all water valves are in working order for emergency shutoffs.
- **Fire Hydrant Repairs**
  - PW staff have finished repairs at various fire hydrants located throughout the city and will continue to change out older 2-port dry barrel hydrants with new 3-port wet barrel hydrants.
- **ERF Project**
  - PW staff helped complete water service installation and backflow preventer installation at the new ERF temporary housing complex located at the end of Los Coches Road.

**Water Reclamation Facility Activities:**

- **WRF Repairs**
  - Staff have been working hard to drain and clean Sludge Basin 1.
  - Staff pulled Aerator 1 from sludge stabilization basin 1 and mixer 6 from sludge stabilization 2, and they are being replaced with spare units.
  - The headworks screen was completely repaired and is back in service at the plant

**PW Streets Department:**

- **Parks and Street Maintenance**
  - Streets and park staff continue their routine maintenance of city parks and streets, and they have identified areas that require striping refreshment. Bids are being solicited for striping work through the Engineering Division.
  - The seventh new infill streetlight was installed last year, and staff will work to identify more streetlights across the City. They will update the Streetlights GIS data with this information to facilitate requesting additional streetlights from PG&E.
  - Staff continued cleaning efforts at all storm drain inlets during our recent rainy weather to ensure the city's storm drain system remained effective throughout the last week.
- **Training**
  - The entire PW staff recently held their quarterly meeting, during which they completed training on confined space and the city’s new confined space program.

*Figure 1 – PW staff cleaning sludge basin 1 at the WRF*



*Figure 2 – PW staff repairing a sinkhole on Front St.*



*Figure 3 – PW staff replacing a fire hydrant*



*Figure 4- PW staff performing hydrant flushing and clean out*



*Figure 5- PW Staff keeping the WRF headworks screen free of debris*



*Figure 7 – PW Confined Space Training*



CALIFORNIA
Water Boards
STATE WATER RESOURCES CONTROL BOARD
REGIONAL WATER QUALITY CONTROL BOARDS

# "Conservation as a Way of Life" Compliance Summary: Soledad City Of (ORG ID 2323)

Report prepared by State Water Resources Control Board staff on February 23, 2026

## Report Sections


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**A Steps to Calculate Objective** **7**

# 1 Executive Summary

The "Making Conservation a California Way of Life" regulation establishes unique efficiency goals for each urban retail water supplier in California and provides those suppliers flexibility to implement locally appropriate solutions. The regulation seeks to cultivate long-term practices that help communities adapt to California's ongoing water challenges.

The regulation requires suppliers to:

- Annually calculate urban water use objectives for a subset of urban water uses: residential indoor water use, residential outdoor water use, real water loss, and commercial, industrial, and institutional (CII) landscapes with dedicated irrigation meters (DIMs)
- Carry out performance measures for CII water use
- Annually report to the State Water Board

This report summarizes the supplier's compliance with annual reporting requirements under the "Making Conservation a California Way of Life" regulation for the state fiscal year 2024-2025. This report was due on January 1, 2026.

## 1.1 Key Highlights from the Report

The following points are a summary of Sections 3 through 7.

- The report was submitted **on time**, on December 22, 2025.
- The supplier has **met** its calculated objective for fiscal year 2024-2025.[1]
- The supplier has no approved variances or temporary provisions for fiscal year 2024-2025.
- The report contains 0 data quality flags.

## 1.2 Objectives Calculated with Future Standards

The water use objectives will become progressively smaller as standards change through 2040. The following table compares the current water use objective and reported water use (shown in million gallons) to future efficiency requirements, assuming that the irrigable-not-irrigated (INI) buffer is utilized when applicable; the full summary, which also contains a table of projected objectives absent the INI buffer, can be found in Section 8. While this table does not capture how future water use objectives will be influenced by changes in local climatology, service area population, square footage of irrigated landscapes, and other data that will factor into future water use efficiency objectives, it is provided as a tool for local planning purposes.

| Year | FY 24-25 Use (MG) | Calculated/Projected Objective (MG) | Current use lower than objective? |
|---|---|---|---|
| Current | 690.7 | 694.5 | Yes |
| FY25-26 | 690.7 | 665.9 | No (objective is 3.6% lower) |
| FY30-31 | 690.7 | 630.4 | No (objective is 8.7% lower) |
| FY35-36 | 690.7 | 598.4 | No (objective is 13.4% lower) |
| FY40-41 | 690.7 | 582.1 | No (objective is 15.7% lower) |

Table 1: Simplified version of Table 6. Objectives calculated using the values and standards specified in Table 5 (with the exception of CII DIMs due to lack of data). See Section 8 for more information on the calculations and assumptions made.

[1] The State Water Board will begin formally assessing compliance with the objective for the report due on January 1, 2027.

# 2 Introduction

The "Making Conservation a California Way of Life" regulation went into effect on January 1, 2025. Pursuant to the regulation, urban retail water suppliers are annually required to submit a reporting form to the State Water Resources Control Board (State Water Board) by January 1 of each year. This document is intended to provide the supplier with a high-level summary of its compliance with reporting requirements for the state fiscal year 2024-2025, as well as some supplemental information that may help to inform future decision-making. Sections 3 through 7 summarize the information that the supplier provided on the required reporting form, as well as data quality issues identified by State Water Board staff. Section 8 calculates what the objective for fiscal year 2024-2025 would look like if future water use efficiency standards were applied.

Note: This is the second year that water use and water use objectives were required to be reported and calculated pursuant to the State Water Board's regulation, and State Water Board staff are identifying errors in the submitted data and reporting form as review is ongoing; these errors may impact the values shown throughout this report. Staff are taking steps to identify the more common errors so that they are corrected by suppliers and are resolved by the time water use objective compliance is assessed (i.e., for reports submitted January 1, 2027).

This report was generated by the State Water Board on February 23, 2026.

# 3 Report Submittal Date

The fiscal year 2024-2025 report was due on January 1, 2026. The version reviewed by the State Water Board was submitted on December 22, 2025.

# 4 Comparing the Objective to Reported Water Use

The supplier has **met** its calculated objective for fiscal year 2024-2025.

The final urban water use objective and corresponding reported water use, as calculated in the reporting workbook, is summarized in Table 2 in both million gallons (MG) and acre-feet (AF). Please note that compliance with the objective will first be formally assessed for the fiscal year 2025-2026, based on the report due January 1, 2027.

| Quantity | Value (MG) | Value (AF) |
|---|---|---|
| Objective | 694.5 | 2,131.5 |
| Actual Water Use | 690.7 | 2,119.7 |

Table 2: Objective and reported water use for fiscal year 2024-2025

As of the report due January 1, 2026, the SBx7-7 backstop volumes for process and recycled water are no longer equivalent to the values reported in the 2020 Urban Water Management Plan. Instead, they are based on values calculated in the SBx7-7 Backstop section of the reporting form. If the supplier had previously reported process and/or recycled water in the 2020 urban water management plan and did not include it in this year's report, this may lower the volume of the SBx7-7 backstop relative to that shown in the fiscal year 2023-2024 report, and result in a lower objective volume. Please refer questions about these changes to State Water Board staff at waterconservation@waterboards.ca.gov.

If you have any questions about how the objective was calculated, please refer to Appendix A.

# 5 Summary of Data Quality Flags for Objective Calculations

Table 3 summarizes objective data-related issues as identified by State Water Board staff.

| Section | Data Checked | Reporting Issues Flagged |
|---|---|---|
| Objective | Calculated Final Volume | None |
| Objective | Intermediate Calculations | None |
| Residential Indoor | Calculated Volume | None |
| Residential Indoor | Required Cells Left Blank | None |
| Residential Outdoor | Calculated Volume | None |
| Residential Outdoor | LAM Data | None |
| Residential Outdoor | Required Cells Left Blank | None |
| Bonus Incentive | Calculated Volume | None |
| Water Loss Budget | Calculated Volume | None |
| Water Loss Budget | Service Connections/ Length of Mains | None |
| Actual Water Use | Calculated Volume | None |
| Actual Water Use | Missing/ Zero Potable Deliveries | None |
| Actual Water Use | Required Cells Left Blank | None |
| Real Water Loss | Reported Volume | None |
| Real Water Loss | Reporting Method | None |
| SBx7-7 Backstop | Required Cells Left Blank | None |

Table 3: Data quality flags for the objective-related data

# 6 Summary of Data Quality Flags for Variance Calculations

As of the fiscal year 2024-2025 reporting period, variances and temporary provisions are reviewed by State Water Board staff; approved variances and temporary provisions are prefilled into the report. This has removed the need for variance data quality flags.

The supplier has no approved variances or temporary provisions for fiscal year 2024-2025.

# 7 CII Performance Measures

Table 4 summarizes Commercial, Institutional, and Industrial (CII) Performance Measures data-related issues as identified by State Water Board staff. The table summarizes flags for the CII Classification, Dedicated Irrigation Meters (DIMs) and In-Lieu Technologies, and Best Management Practices (BMPs) sections in the reporting form.

| Section | Data Checked | Reporting Issues Flagged |
|---|---|---|
| CII Classification (972) | Required Cells Left Blank | None |
| CII Classification (972) | Number of Service Connections | None |
| DIMs and In-Lieu Tech (973) | Large Landscapes Identification Method | None |
| DIMs and In-Lieu Tech (973) | Required Cells Left Blank | None |
| BMPs (974) | CII BMP Identification Method | None |
| 974(c)(1) | Required Cells Left Blank | None |

Table 4: Data quality flags for the CII BMP sections

# 8 Objectives Calculated with Future Standards

The current and future standards for the urban water use objective calculations are summarized in Table 5.

| Year | Residential Indoor | Residential Outdoor | CII DIMs | Water Loss Budget |
|---|---|---|---|---|
| FY23-24 | 55 GPCD | 0.8 LEF | Volume as Reported | Reported or Budget |
| FY25-26 | 47 GPCD | 0.8 LEF | Volume as Reported | Reported or Budget |
| FY30-31 | 42 GPCD | 0.8 LEF | 0.8 LEF (starts July 1, 2028) | Budget (starts July 1, 2027) |
| FY35-36 | 42 GPCD | 0.63 LEF | 0.63 LEF | Budget |
| FY40-41 | 42 GPCD | 0.55 LEF | 0.45 LEF | Budget |

Table 5: Summary of the standards that inform objective calculations

Using the standards in Table 5 and the calculation steps explained in Appendix A, as well as the data provided in the fiscal year 2024-2025 report, State Water Board staff generated objective volume estimates as shown in Tables 6 and 7.

Please note that these values do **not** represent the final calculated budgets for the corresponding years; they are intended to show what an objective for the fiscal year 2024-2025 would look like if future standards, rather than the standards in effect at the time, were applied to the reported data. Compliance with the regulation is a long-term process, but programs or actions implemented to reduce service area demand may also take time to implement and produce intended outcomes. State Water Board staff have provided these numbers as a starting point for considerations of which actions, if any, may need to be taken.

The budget associated with irrigable-not-irrigated landscapes (INI) is conditionally included or not included in the budget as noted in the "INI Included?" column of the table (see item 6 in the list of assumptions below for details). Future water use objectives will be influenced by changes in local climatology, service area population, and square footage of irrigated landscapes, as well as other data points that are not yet available, such as the square footage of CII landscapes with DIMs.

Please note that issues with missing or incorrect data from the fiscal year 2024-2025 report may also affect these values.

| Year | INI Included? | Capped? | Objective (MG) | Objective (AF) | FY 24-25 use lower than objective? |
|---|---|---|---|---|---|
| Current | Yes | No | 694.5 | 2,131.5 | Yes |
| FY25-26 | Yes | No | 665.9 | 2,043.6 | No (objective is 3.6% lower) |
| FY30-31 | Yes | No | 630.4 | 1,934.6 | No (objective is 8.7% lower) |
| FY35-36 | Yes | No | 598.4 | 1,836.4 | No (objective is 13.4% lower) |
| FY40-41 | Yes | No | 582.1 | 1,786.4 | No (objective is 15.7% lower) |

Table 6: Objectives calculated using the values and standards specified in Table 5 (with the exception of CII DIMs due to lack of data; see point 3 below)

| Year | INI Included? | Capped? | Objective (MG) | Objective (AF) | FY 24-25 use lower than objective? |
|---|---|---|---|---|---|
| Current | Yes | No | 694.5 | 2,131.5 | Yes |
| FY25-26 | No | No | 643.7 | 1,975.6 | No (objective is 6.8% lower) |
| FY30-31 | No | No | 608.2 | 1,866.6 | No (objective is 11.9% lower) |
| FY35-36 | No | No | 580.9 | 1,782.8 | No (objective is 15.9% lower) |
| FY40-41 | No | No | 566.9 | 1,739.7 | No (objective is 17.9% lower) |

Table 7: Similar to Table 6 but no INI after current reporting period. INI will not be included in the objective if residential landscape area is updated according to Section 968(b)(3)

While Table 6 follows all of the listed assumptions below, Table 7 does not include the 20% INI buffer past the current reporting period.

These values were generated using some or all of the following assumptions:

1. For all years, reported quantities such as population, irrigated residential landscapes, and excluded demands remained constant.
2. For all years, the volume of requested variances (with the exception of the seasonal population variance, if applicable) remained the same as the volumes requested in this year's submitted report.
3. For all years, the CII with DIMs budget was assumed to be equivalent to the reported actual water use for CII with DIMs, since the landscape area data is not yet available. Variances for CII with DIMs are therefore assumed to be 0.
4. The water loss budget prior to FY2030-2031 was equivalent to the value selected by the reporter in this year's submitted report. The water loss budget for FY2030-2031 onwards was set as either (A) the water loss budget calculated using the standards; or (B) the reported water loss, if one or more necessary components for the water loss budget calculation were missing.
5. The volume of the bonus incentive, if applicable, was capped according to the reported method and calculated objective for the corresponding year.
6. The 20% INI was included if actual water use exceeded the pre-"capped" objective for the corresponding year.
7. Before 2040, if the "no backsliding" provision was applicable and the supplier was part of a regional alliance that met its regional target, the pre-"capped" objective was used in place of the "capped" objective.

# A Steps to Calculate Objective

Table 8 summarizes the initial budget components as determined within the submitted workbook, in both million gallons (MG) and acre-feet (AF).

| Budget Component | Equation Symbol | Budget Value (MG) | Budget Value (AF) |
|---|---|---|---|
| Residential Indoor | $RI_B$ | 362.4 | 1,112.1 |
| Residential Indoor Variances and Provisions | $RI_V$ | 0.0 | 0.0 |
| Residential Outdoor | $RO_B$ | 132.5 | 406.8 |
| Residential Outdoor Variances and Provisions | $RO_V$ | 0.0 | 0.0 |
| CII with DIMs | $DIM_B$ | 153.7 | 471.7 |
| Real Water Loss | $RWL_B$ | 23.7 | 72.9 |
| Bonus Incentive | $BI$ | 0.0 | 0.0 |
| Sum (before INI) | $OBJ$ | 672.4 | 2,063.5 |

Table 8: Individual budgets within the objective for fiscal year 2024-2025

The following section describes the step-by-step calculations that produced the final objective for fiscal year 2024-2025. All calculations are shown in million gallons.

1. The initial water use objective (not including INI, the bonus incentive, or the "no backsliding" provision) was calculated as follows:

$$Obj_{init} = RI_B + RI_V + RO_B + RO_v + DIM_B + RWL_B$$

$$OBJ_{init} = 362.4 + 0.0 + 132.5 + 0.0 + 153.7 + 23.7$$

$$OBJ_{init} = 672.4 \text{ Million Gallons}$$

2. The bonus incentive was reported as 0 or not calculated. Therefore,

$$OBJ = OBJ_{init}$$

$$OBJ = 672.4 \text{ Million Gallons}$$

If you think the bonus incentive should be greater than 0, please review the values that were entered in the "Bonus Incentive" tab of the reporting form.

3. The calculated objective was less than actual water use for FY 2024-2025, so the 20% INI buffer was added to the objective.

| Volume | Equation Symbol | Value (MG) | Value (AF) |
|---|---|---|---|
| Objective without INI | $OBJ$ | 672.4 | 2,063.5 |
| Actual Water Use | $AWU$ | 690.7 | 2,119.7 |
| 20 pct INI Volume (if applicable) | $RO_{INI}$ | 22.2 | 68.0 |
| Excluded Demands | $EXCL$ | 0.0 | 0.0 |

Table 9: Summary of volumes used in steps 3 and 4 to compare to the SBx7-7 target volume

$$OBJ_{ADJ} = OBJ + RO_{INI}$$

$$OBJ_{ADJ} = 694.5 \text{ Million Gallons}$$

4. The "no backsliding" provision was assessed.

| SBx7-7 Component | Equation Symbol | Value (MG) | Value (AF) |
|---|---|---|---|
| SBx7-7 Target Volume | $SBX_V$ | 830.8 | 2,549.7 |
| Process Water | $PW$ | 0.0 | 0.0 |
| Indirect Recycled | $IR$ | 0.0 | 0.0 |
| Total No Backsliding Volume | $SBX_{TOT}$ | 830.8 | 2,549.7 |

Table 10: Summary of supplier's individual SBX7-7 target volume, plus any additional demands excluded from the original target

The sum of the objective plus excluded demands ($OE$) is as follows:

$$OE = OBJ_{ADJ} + EXCL$$

$$OE = 694.5 + 0.0$$

$$OE = 694.5 \text{ Million Gallons}$$

$OE$ was less than the no backsliding volume, $SBX_{TOT}$. Therefore, the final objective remains as calculated in the prior step.

$$OBJ_{FINAL} = OBJ_{ADJ}$$

$$OBJ_{FINAL} = 694.5 \text{ Million Gallons}$$

# COUNCIL COMMUNICATION

**SUBJECT:** **Fire Department Activity Report - February 2026**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Jason Luckenbach, Fire Chief**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

February 2026 Activity Report

# City of Soledad Fire Department

525 Monterey Street, Soledad, CA 93960

**STAFF REPORT**

February 24th, 2026

To: Mayor and City Council

From: Jason Luckenbach, Assistant Chief

Subject: **Activity Report – February 2025**

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## BUSINESS INSPECTIONS / PRE-PLANS:

- (5) Life/Safety Business Inspections have been completed
- (4) Re-Inspections completed
- (3) Preplans Completed

## HYDRANT INSPECTIONS

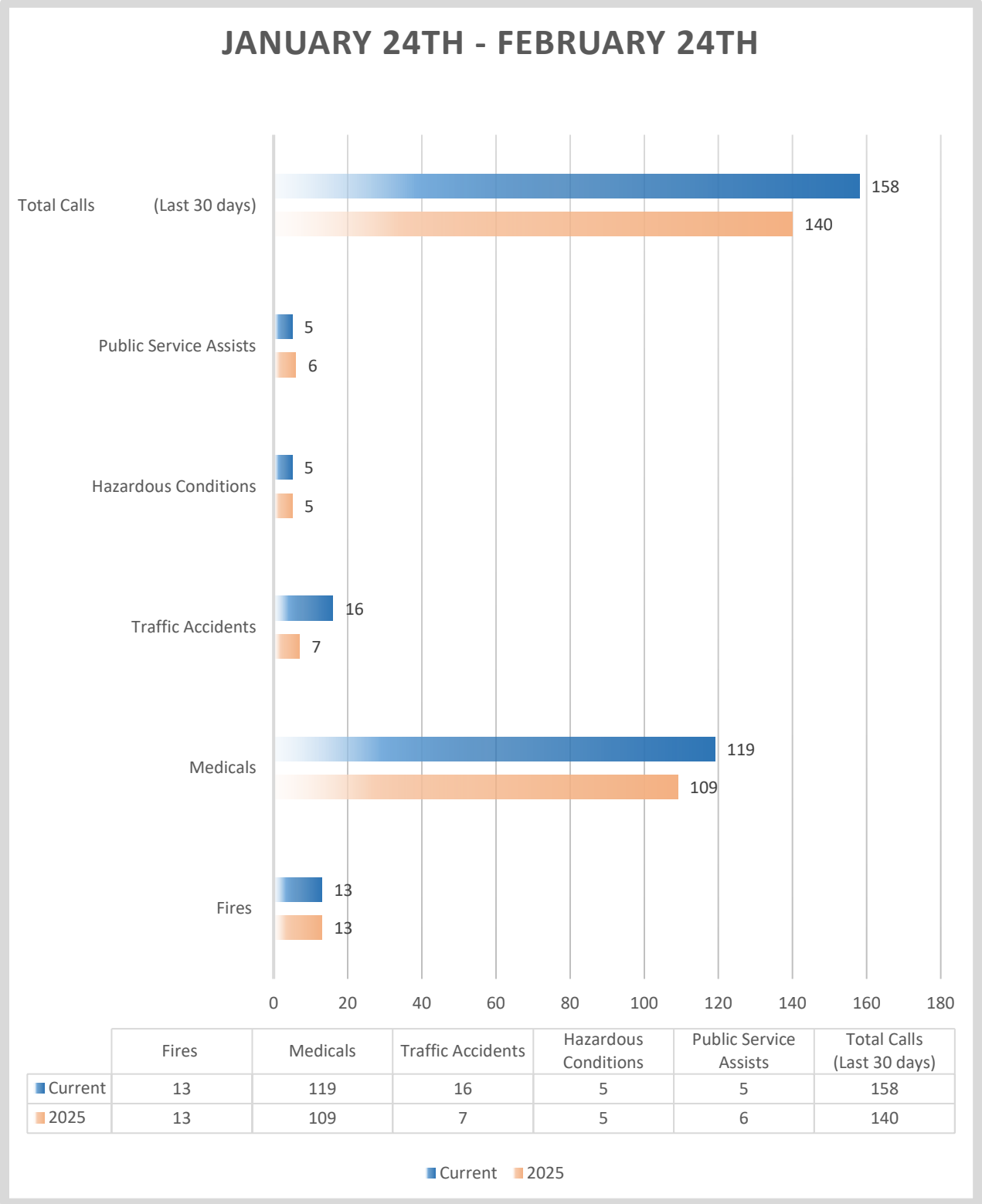
- (23) Hydrants Inspected



## OPERATIONS:

- No significant incidents to report

# Station 37 - Call Volume




| | Fires | Medicals | Traffic Accidents | Hazardous Conditions | Public Service Assists | Total Calls (Last 30 days) |
|---|---|---|---|---|---|---|
| Current | 13 | 119 | 16 | 5 | 5 | 158 |
| 2025 | 13 | 109 | 7 | 5 | 6 | 140 |

# COUNCIL COMMUNICATION

**SUBJECT:** **Community and Economic Development Department Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

**ECONOMIC DEVELOPMENT DIVISION UPDATES:**

CDBG BUSINESS ASSISTANCE LOAN PROGRAM

Staff continue to work closely with loan recipients to ensure compliance with all program requirements and to facilitate the timely expenditures of funds under Grant No. 22-CDBG-ED-30043. Staff are also ensuring that all reporting and documentation requirements are completed in accordance with the grant timelines.

In addition, staff are collaborating with grant writer Susan Long to prepare and submit applications for the 2025 Notice of Fundings Available (NOFA). As directed by the City Council, staff will be submitting the following three applications:

1. Public Facilities – Community Center Improvements
2. Homebuyer Assistance Program
3. Planning – Development of construction plans for the Container Village Project

The application deadline is April 2, 2026; however, staff anticipates submitting all applications in advance of the deadline.

BUSINESS ENGAGEMENT

Staff continues to collaborate with the Monarch Small Business Development Center (SBDC) and the Soledad Chamber of Commerce on the launch of the new El Mercadito monthly market, which is scheduled to begin on the first Saturday in April.

As part of the preparation efforts, the Monarch (SBDC) hosted a Vendor Preparation Workshop on February 19, 2026 which was well attended by prospective vendors. City staff and representatives from the Monterey County Health Department participated in the workshop to provide guidance and answer questions regarding City requirements and County health regulations.

Additionally, staff continue to partner with El Pajaro Community Development Corporation (CDC) to promote their small business services and share information with

the community regarding upcoming training workshops and technical assistance opportunities. Staff look forward to supporting these efforts and expanding access to valuable business development resources for the local community.

SOLEDAD CONTAINER VILLAGE PROJECT

Staff continue to actively pursue Federal and State funding opportunities to support the development of the Soledad Container Village Project. This includes seeking grand funding through CDBG and EDA that will help fund planning, design and other pre-development efforts necessary to advance the project towards implementation.

**HOUSING DIVISION UPDATES:**

ENCAMPEMENT RESOLUTION

Sendero, our modular housing site, is now in operation. The site currently serves 14 participants. Each participant resides in an individual modular unit and continues to receive the comprehensive wraparound services from Step Up to help navigate barriers, access behavioral health services, and better prepare for their transition to permanent housing.

While participants are residing on-site, contractors will continue completing the remaining site improvements, including the parking lot and perimeter fencing. The work will be completed by the first week of March and will not interfere with participants' stay or services.

Security remains on-site with reduced hours, providing overnight coverage through 12-hour shifts. Step Up staff continue to provide on-site support until late evening hours, delivering wraparound services and addressing client needs.

The City has scheduled a Ribbon Cutting ceremony for Sendero on March 9th.

YOUTH PROGRAM DEMONSTRATION PROGRAM

During the month of February, the City had the opportunity to reapply for the YHDP funding for 2026-2027 and staff applied. This application was submitted through e-snaps, for Rapid Rehousing and Supportive Services Only. If the City is awarded, the city is prepared to reinstate the programs immediately, continue its implementation and begin providing services to our youth in South County.

Youth seeking housing assistance or supportive services are referred by City Staff to local service providers that can help them navigate their needs.

**PLANNING & BUILDING UPDATES:**

SOLEDAD GENERAL PLAN

As part of the ongoing 2045 General Plan Update, the City of Soledad is working closely with the planning consultant PlaceWorks, Inc. and the General Plan Steering Committee to develop a long-term vision for growth, mobility, and land use in the community. Following the completion of the Land Use Alternatives and the initiation of the Environmental Impact Report (EIR) process, the next major phase of the General Plan Update will involve producing an Administrative General Plan.

To ensure a transparent and community-led process, City staff will continue to coordinate with the Steering Committee, which is made up of community members and local stakeholders, as well as the Soledad Planning Commission and City Council. This

coordination will facilitate public engagement once a draft of the general plan is available for review and comment.

For more information about the General Plan Update, please visit the project website at www.soledadgeneralplan2045.com or obtain materials in person at City Hall.

SOLEDAD MARKETPLACE
Quick Quack Car Wash was returned for deficiencies and is currently working on resubmitting Plan Check #3. At this time, no additional applications have been submitted to the City for development at the Marketplace.

HOLIDAY INN
The project applicant has submitted the Site Plan and Architectural Design plan for City staff to review. The application was incomplete, and comments/deficiencies were sent back to the applicant for additional information and submission. The city has been in communication with the applicant and expects to resubmit plans by end of March 2026.

SOLEDAD RENWABLE OASIS TRUCK STOP
The developer has formally withdrawn its application for the project. Staff was provided limited information regarding the basis for the withdrawal; however, it is understood that the decision is related to negotiations between the developer and the property owner, which are outside the City's jurisdiction. As a result, no further planning review or environmental processing under CEQA will proceed at this time.

ALMOND ACRES SUBDIVISION
The City, as the lead agency, has prepared a Draft Environmental Impact Report (EIR) for a proposed residential subdivision consisting of 55 single-family and 12 multi-family housing units, located on a 12-acre site between Cedar and Orchard Lane. The project would retain the existing mobile home neighborhood and develop the remaining 9.16 acres.

The public comment period began on June 27 and ended on August 7, 2025. Public comments were received by County agencies like the Air District, MST and state agencies like the California Department of Fish & Wildlife. Staff is currently reviewing the project for technical accuracy. It is anticipated that the project will be before the Planning Commission in Spring of 2026.

SUHSD HOUSING PROJECT
Staff is actively collaborating with SUSD to advance the construction process. The building permit has been issued as of April 4th, 2025. The City is working closely with the applicant to ensure that the remaining deferred items are addressed.

MIRAMONTE (FORMER MIRAVALE III)
Staff is actively working with the Local Agency Formation Commission (LAFCO) to secure the Certification of Completion. City Manager Megan Hunter has been leading discussions with LAFCO regarding the agricultural conservation easement, and staff will continue coordinating to meet all requirements.

It is important to highlight that the project already benefits several key approvals, including a certified Environmental Impact Report, an adopted Specific Plan, and a

Vesting Tentative Tract Map. While the Development Agreement remains under preparation, much of the overall development framework is already in place. The Development Agreement will primarily address infrastructure phasing, financing strategies, and the affordable housing program.

In parallel, staff has been working closely with the Developer's team to complete the draft Parks and Landscape Master Plan and the Fire Station/Police Substation Plan. These documents will provide further support for the Development Agreement's approval.

On September 3, 2025, the Soledad City Council approved the formation of an Advisory Committee for the Miramonte Specific Plan, where the Committee's primary focus is on housing-related issues.

The Miramonte Ad Hoc Committee held its first meeting on December 15, 2025. At that meeting, the Committee requested to meet on a regular basis, specifically on the second Monday of each month, to receive updates related to new housing development. The next meeting is scheduled for March 9, 2026 and will be held at City Hall at 6pm and also livestreamed via the City of Soledad Youtube Channel.

# Permit List

10 Records

| Permit # | Issued | Any Parcel Number | Site Address | Type | Project Description | Valuation Totals |
|---|---|---|---|---|---|---|
| 260029 | 02/03/2026 | 22341042000 | 1395 WEST ST | SOLAR / PV SYSTEM | ROOF MOUNT SOLAR 8 MODULES, 3.28 KWS, 1 INVERTER, 1 BUSBAR, 1ESS | $18,000.00 |
| 260015 | 02/05/2026 | 022014016000 | 415 Front Street | COMMERCIAL RE-ROOF | Install new insulation and Overlay 60Mil TPO on patio. | $10,000.00 |
| 250332 | 02/09/2026 | 22141009000 | 336 EAST ST | ACCESSORY DWELLING UNIT | Existing garage converted to ADU 440 SQ. FT. | $44,510.40 |
| TUP-26001 | 02/09/2026 | 022025008000-2 | 633 Front Street | TEMPORARY USE OF LAND PERMIT | Sale of natural floral arrangements and balloons for Valentine's Day and Mother's Day at 633 Front St | |
| TUP-26002 | 02/09/2026 | 22015019000 | 385 FRONT ST | TEMPORARY USE OF LAND PERMIT | ROSA ALDACO SALE OF NATURAL FLOWERS FOR FEBRUARY 13-14 AND MAY 9-10 AT 385 FRONT STREET | |
| TUP-26004 | 02/09/2026 | 022211003000-2 | 100 Front Street | TEMPORARY USE OF LAND PERMIT | NATURAL FLORAL ARRANGEMENT SALES AT 100 FRONT ST ON 02/13-15 AND 05/9-11 | |
| 260025 | 02/12/2026 | 22481034000 | 896 ESTRELLA ST | SOLAR / PV SYSTEM | ROOF MOUNT SOLAR, 18 MODULES, 7.38 KWS,1 INVERTER, 1 ESS | $44,031.00 |
| B-26007 | 02/17/2026 | 257091005000 | 101 Front Street | BUSINESS LICENSE ZONING REVIEW | NEW BUSINESS FULL SERVICE RESTAURANT CASA DE CHILAQUILES AT 101 FRONT STREET | |
| 250293 | 02/18/2026 | 022491008000 | 2443 H. DeLaRosa Sr. Street | COMMERCIAL FIRE SYSTEMS | CONVERT FROM POTS TO MULTI-TECH COMMUNICATIONS BY ADDING A BOSCH B465 COMMUNICATOR. | $799.99 |
| 260005 | 02/18/2026 | 22491004000 | 2135-A H. DELA ROSA SR ST | COMMERCIAL FIRE SYSTEMS | INSTALLATION OF NEW FIRE ALARM SYSTEM FOR "WINGSTOP" RESTAURANT | $6,800.00 |

# COUNCIL COMMUNICATION

**SUBJECT:** **Police Department Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Patrick Valenzuela, Chief of Police**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

# SOLEDAD POLICE DEPARTMENT

## Monthly Crime Date and Calls for Service 2025

| Activity | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Murder/Attempted Murder | 0 | 0 | | | | | | | | | | |
| Sexual Assault | 1 | 1 | | | | | | | | | | |
| 2025-Armed Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| Armed Robbery | 0 | 0 | | | | | | | | | | |
| 2025-Strong Arm Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| Strong Arm Robbery | 0 | 0 | | | | | | | | | | |
| Aggravated Assault | 3 | 2 | | | | | | | | | | |
| Arson | 0 | 0 | | | | | | | | | | |
| Burglary | 0 | 2 | | | | | | | | | | |
| Auto Theft | 1 | 1 | | | | | | | | | | |
| DUI Stops at checkpoint | 0 | 0 | | | | | | | | | | |
| Minor ABC/TOBACCO Violations | 0 | 0 | | | | | | | | | | |
| Youth Violence Related Incidents | 1 | 2 | | | | | | | | | | |
| Traffic Citations/Warnings Issued | 96 | 107 | | | | | | | | | | |
| Total Arrests | 22 | 27 | | | | | | | | | | |
| Dogs Impounded | 13 | 10 | | | | | | | | | | |
| Cats & Other Impounds | 0 | 1 | | | | | | | | | | |
| ACO Contacts | 23 | 18 | | | | | | | | | | |
| Animals transported to SPCA | 4 | 5 | | | | | | | | | | |
| Code Enforcement Contacts | 89 | 91 | | | | | | | | | | |
| Parking Enforcement Citations/Warnings | 17 | 46 | | | | | | | | | | |
| Vehicle Abatement Contacts | 31 | 43 | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | | | | | | | | | | |
| Community Policing | 50 | 51 | | | | | | | | | | |
| Victim Advocate Contacts | 57 | 56 | | | | | | | | | | |
| Domestic Violence | 4 | 6 | | | | | | | | | | |
| Total Calls for Service | 1,094 | 975 | | | | | | | | | | |
| TOTAL MONTHLY ACTIVITY | 1,506 | 1,444 | | | | | | | | | | |

| 1/26/2026 to 2/22/2026 | | 2026 |
|---|---|---|

**Soledad Police Department**

# COMMUNITY ENGAGEMENT REPORT

| |
|---|
| Citizen Contacts: Officers have made multiple contacts with community members throughout their shifts. |
| Business Checks: Officers conducted 28 business outreach contacts. |
| Apartment/Residential contacts: Officers made 23 well-being checks with residents. |
| Schools: Officers conduct patrols of school zones during high traffic times. |
| City Parks: Continuous patrols and walk-throughs. |
| Youth Outreach: Youth provided stickers throughout the reporting period. |
| Special Events: N/A |
| Social media: Instagram- 141,825 views. Facebook - 279,901 views. |
| Churches: Daily patrol of churches throughout the city. |
| Misc: N/A |

**Prepared by:** *Acting Lieutenant Santiago*

## Victim Assistance Advocate activity report- C. Zamudio

January 21st 2026- February 20th 2026

**Referral Services: 06**

**On-scene crisis response: 01**

**Community Outreach: 05**

**Meetings: 05**

**Follow ups: 07**

**Social Media/ Website: 05**

**Victim Advocate Training: 00**

**Schools visited: 01**

**Other Details: 26**

**TOTAL: 56**

# Soledad Police Department

## Department Activity Report

| CSO: P. Celaya | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Abandoned Vehicles | | | | | | | | | | | | |
| 72-Hour Tag: Public | 27 | 40 | | | | | | | | | | |
| 72-Hour Tag: Private | 2 | 0 | | | | | | | | | | |
| Vehicles Towed | 2 | 2 | | | | | | | | | | |
| Total AV Contacts | 31 | 42 | | | | | | | | | | |
| Commercial Enforcement | | | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | | | | | | | | | | |
| Animal Control | | | | | | | | | | | | |
| Dog Licenses Issued | 0 | 0 | | | | | | | | | | |
| Dogs In Custody | 2 | 1 | | | | | | | | | | |
| Other Animals In Custody | 0 | 0 | | | | | | | | | | |
| Animal Bites | 0 | 0 | | | | | | | | | | |
| SPCA Transport | 1 | 0 | | | | | | | | | | |
| Deceased Animals | 0 | 0 | | | | | | | | | | |
| Citations | 0 | 0 | | | | | | | | | | |
| Warning Citations | 0 | 0 | | | | | | | | | | |
| Breeding License Applications | 0 | 0 | | | | | | | | | | |
| Contacts regarding Breeding | 0 | 0 | | | | | | | | | | |
| Total Animal Control Contacts | 3 | 1 | | | | | | | | | | |
| Municipal Code Violations | | | | | | | | | | | | |
| Complaints | 3 | 9 | | | | | | | | | | |
| Warnings | 8 | 6 | | | | | | | | | | |
| Citations | 8 | 46 | | | | | | | | | | |
| Total Municipal Code Contacts | 19 | 36 | | | | | | | | | | |
| Calls for Service | | | | | | | | | | | | |
| Other Calls for Service | 50 | 29 | | | | | | | | | | |
| Total Calls for Service | 103 | 108 | | | | | | | | | | |

# Soledad Police Department

## Department Activity Report

| CSO: ESCARSEGA | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Abandoned Vehicles** | | | | | | | | | | | | |
| 72-Hour Tag: Public | 0 | 0 | | | | | | | | | | |
| 72-Hour Tag: Private | 0 | 0 | | | | | | | | | | |
| Vehicles Towed | 0 | 0 | | | | | | | | | | |
| Total AV Contacts | 0 | 0 | | | | | | | | | | |
| **Commercial Enforcement** | | | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Animal Control** | | | | | | | | | | | | |
| Dog Licenses Issued | 0 | 0 | | | | | | | | | | |
| Dogs In Custody | 6 | 5 | | | | | | | | | | |
| Other Animals In Custody | 0 | 1 | | | | | | | | | | |
| Animal Bites | 0 | 0 | | | | | | | | | | |
| SPCA Transport | 0 | 1 | | | | | | | | | | |
| Deceased Animals | 2 | 1 | | | | | | | | | | |
| Citations | 1 | 0 | | | | | | | | | | |
| Warning Citations | 0 | 0 | | | | | | | | | | |
| Breeding License Applications | 0 | 0 | | | | | | | | | | |
| Contacts regarding Breeding | 0 | 0 | | | | | | | | | | |
| Total Animal Control Contacts | 9 | 8 | | | | | | | | | | |
| **Municipal Code Violations** | | | | | | | | | | | | |
| Complaints | 56 | 35 | | | | | | | | | | |
| Warnings | 0 | 0 | | | | | | | | | | |
| Citations | 0 | 0 | | | | | | | | | | |
| Total Municipal Code Contacts | 56 | 35 | | | | | | | | | | |
| **Calls for Service** | | | | | | | | | | | | |
| Other Calls for Service | 10 | 20 | | | | | | | | | | |
| Total Calls for Service | 75 | 69 | | | | | | | | | | |

# Soledad Police Department

## Department Activity Report

| CSO: ALEJANDRE | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Abandoned Vehicles | | | | | | | | | | | | |
| 72-Hour Tag: Public | 0 | 0 | | | | | | | | | | |
| 72-Hour Tag: Private | 0 | 0 | | | | | | | | | | |
| Vehicles Towed | 0 | 1 | | | | | | | | | | |
| Total AV Contacts | 0 | 0 | | | | | | | | | | |
| Commercial Enforcement | | | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Animal Control | | | | | | | | | | | | |
| Dog Licenses Issued | 3 | 0 | | | | | | | | | | |
| Dogs In Custody | 5 | 4 | | | | | | | | | | |
| Other Animals In Custody | 0 | 0 | | | | | | | | | | |
| Animal Bites | 0 | 1 | | | | | | | | | | |
| SPCA Transport | 3 | 4 | | | | | | | | | | |
| Deceased Animals | 0 | 0 | | | | | | | | | | |
| Citations | 0 | 0 | | | | | | | | | | |
| Warning Citations | 0 | 1 | | | | | | | | | | |
| Breeding License Applications | 0 | 0 | | | | | | | | | | |
| Contacts regarding Breeding | 0 | 0 | | | | | | | | | | |
| Total Animal Control Contacts | 11 | 9 | | | | | | | | | | |
| Municipal Code Violations | | | | | | | | | | | | |
| Complaints | 7 | 10 | | | | | | | | | | |
| Warnings | 7 | 9 | | | | | | | | | | |
| Citations | 0 | 1 | | | | | | | | | | |
| Total Municipal Code Contacts | 14 | 20 | | | | | | | | | | |
| Calls for Service | | | | | | | | | | | | |
| Other Calls for Service | 25 | 33 | | | | | | | | | | |
| Total Calls for Service | 50 | 62 | | | | | | | | | | |

# COUNCIL COMMUNICATION

**SUBJECT:** **Community Engagement Activity Report February 2026**

**TO:** **Honorable Mayor Velazquez and Soledad City Council**

**FROM:** **Eric Mora, Community Engagement Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

# COUNCIL COMMUNICATION

**SUBJECT**: Community Engagement Activity Report, February 2026

**TO**: The Honorable Mayor Anna Velazquez and Soledad City Council

**FROM:** Eric Mora, Community Engagement Manager

**THROUGH**: Megan Hunter, City Manager

**MEETING DATE**: March 4, 2025

Below are a couple of highlights from Community Engagement's work in the month of February 2026:

**-State of the City 2026 (Strategic Plan 10.2.2-Increase transparency, open communication, and public access)**

The City of Soledad hosted the annual State of the City Address on Thursday, February 5th at the Soledad Community Center. The event provided an opportunity to reflect on the past year's accomplishments, share important updates, and outline future goals for our community. A special note of appreciation to Darlene, Diego and Andrea for their support in making the event possible.

**Youth Council Presentation to TAMC & Regional Youth Summit Planning (Strategic Plan 7.2.2 Reinvigorate the Youth Council to Strengthen the Youth Voice and Civic Impact)**

On February 10th, the Soledad Youth Council presented to representatives from the Transportation Agency for Monterey County (TAMC) and the City of Soledad Public Works team on their research on pedestrian safety. The Youth Council has conducted extensive research and they have identified a couple of troubling intersections in town which are prone to accidents. The Community Engagement team attended the presentation and created a post highlighting our young leaders' work. A subsequent meeting was held on Tuesday, February 24 with representatives from TAMC to continue the conversation.

The Community Engagement team has also been actively involved alongside Parks, and the Youth Council in working with our counterparts in the Cities of Gonzalez and Greenfield to plan a regional youth summit. Please save the date for the 2026 Youth Summit: Saturday, May 2nd at the new City of Gonzalez Community Center.

**Fire Department Town Hall Communication Support (Strategic Plan Goal 6.5 Maintain Adequately Staffed and Well-Equipped Fire and Emergency Services to Protect Life, Property and Community Safety and Strategic Plan 6.6.3 – Explore a Local Parcel Tax to Sustain and Strengthen Fire and Emergency Services.)**

The Community Engagement Team provided marketing support for the Fire Department's town hall at Our Lady of Solitude, including two videos inviting the community to attend the event and a third video after the event occurred.

**Economic Development Activity Communication Support (Strategic Plan Goal 1.1 Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention and Expansion)**

In the month of February, the Community Engagement team supported several economic development activities including promotions for El Mercadito's logo design contest and vendor application form. The Community Engagement team also supported El Pajaro CDC by creating a video advertising their ongoing business support services in Soledad. The Community Engagement team also assisted with the promotion of the recent hiring event for Wingstop and created a video highlighting the overwhelming success of their hiring event; over 200 community members attended the event in hopes of gaining employment with Wingstop.

**HRC Soledad Landlord Workshop Promotion and Planning (Strategic Plan Goal 2.1.3- Expand housing opportunities for all Soledad residents)**

The Community Engagement team has been working with Community Development and HRC to plan a Landlord Townhall on April 29 at 6PM at the Soledad Community Center.

**Civics Academy February Meeting (Strategic Plan 4.6.2 – Strengthen community participation and civic engagement.)**

The Community Engagement Manager met with the Civics Academy in February to discuss pending items from the transition between the previous Community Engagement Manager as well as the departure of the previous Community Engagement Coordinator. The group also discussed a potential new meeting schedule which could include a rotating schedule of morning and evening meetings to better accommodate the group's diverse schedules. Other topics of discussion at the February meeting included a desire to re-engage the City's various departments to enhance the Civics Academy members' understanding of local government.

**Self-Serve Sandbag Station Communication ( Strategic Plan 10.2.2 – Increase transparency, open communication, and public access)**

The Community Engagement team created a post in English and Spanish to inform residents about the sandbag station set up at the Little League baseball park. The post garnered 13.8K impressions.

**City of Soledad Certificate of Recognition Posts (Strategic Plan 4.3.5 – Honor influential figures, community leaders, and veterans.)**

The Community Engagement team has highlighted several of the certificates of recognition awarded by the City Council to community members, groups and more with individual posts on social media.  Some of the certificates highlighted included Black History Month, Pesticide Awareness Month, and a Certificate of Recognition to Soledad High School student Heriberto Hernandez.

AGENDA ITEM NO. 10.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6330, A Resolution of the City Council of the City of Soledad Accepting the Soledad Community Center Building Modernization Project as Complete by David Construction & Management, Inc., and Authorizing the Release of Retention in the Amount of $28,029.26**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Don Wilcox, Public Works Director and Alex Ramos, Engineering Project Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6330, "Accepting the Soledad Community Center Building Modernization Project as Complete by David Construction & Management, Inc., and Authorizing the Release of Retention in the Amount of $28,029.26."

## Executive Summary

The Soledad Community Center Building Modernization Project, completed by David Construction & Management, Inc. (DCM), has been inspected by Public Works staff and found to be in substantial conformance with the approved plans, specifications, and contract documents. Staff recommends acceptance of the project and the release of $28,029.26 in retention to DCM.

During inspection, a deficiency was identified in the gymnasium lighting system due to insufficient capacity in the existing electrical infrastructure. The contractor offered to correct the issue, but the estimated cost exceeds $80,000. The City currently lacks funding for this work. Staff recommends addressing the lighting upgrades as a separate future project, which will be competitively bid and seek potential funding sources, including a Community Development Block Grant (CDBG). This issue does not prevent acceptance of the completed work under the current contract.

## Background

The Soledad Community Center was constructed in 1993, and while various repairs have been made over the years during its lease to the YMCA, the facility needed a comprehensive overhaul. The kitchen was non-compliant with the County Health Code due to the stove hood lacking fire suppression, the

absence of a grease trap, and porous floor tiles. The kitchen also needed new stoves, heating racks, and an ice machine.

Additionally, various upgrades to the Soledad Community Center were identified, including upgrades to gym and stage lighting and the replacement of the ADA stage lift, which had been inoperable for years. Other components needed to be assessed, as they appeared near the end of their useful service life and required replacement. This included, but was not limited to, the interior and exterior doors (to ensure ADA accessibility to the entire facility), emergency generators (as the Soledad Community Center acts as a public cooling and warming center), and parking lot upgrades.

On December 6, 2023, the City received an award notification that the Community Center received a $50,000 grant from T-Mobile to fund new stage lighting and an ADA lift. This project was required to be completed by December 31, 2024.

On April 9, 2024, the City Council approved a contract for construction services with DCM for the Soledad Community Center Modernization Project (Soledad Community Center Remodel Project) in the total amount of $787,169, including the base bid.

On September 4, 2024, the City Council approved a contract change order for construction services with DCM for the Soledad Community Center Building Modernization Project for a total not-to-exceed amount of $253,957.

On November 6, 2024, the City Council approved a contract change order for construction services with DCM for $66,287 plus a 20% contingency in a total not-to-exceed amount of $79,547 for the Soledad Community Center Building Modernization Project.

The Soledad Community Center Building Modernization Project was substantially completed, with the primary scope of work focused on remodeling the kitchen and bringing the facility into compliance with current building codes. The kitchen upgrades were completed in February 2025, and the City has had beneficial use of the kitchen and equipment since then. Therefore, on August 6, 2025, the City Council approved the acceptance of the Soledad Community Center Building Modernization Project: Kitchen Portion and the partial release of retention in the amount of $26,372 to DCM.

Simultaneously, around February 2025, DCM's subcontractor, Watt Electric, (Watt) began mobilizing to complete Bid Alternate No. 1, Gym Lighting and Winches, that was previously approved through Change Order No. 3. The purpose of performing this work was to bring the gym's lighting into compliance with the applicable requirements under California Code of Regulations Title 24 and obtain dimmable lighting fixtures.

**Review & Analysis**

Closeout of this project took longer than expected because once the gym lighting was completed (Bid Alternate No. 1), the City was notified by the contractor that the newly installed lights did not meet the required dimming functionality. This resulted from the discovery that the existing electrical infrastructure has shared neutrals, which do not support the newly installed lighting control system. This condition was not identified during the design phase, as the available record drawings did not mention the shared neutrals. Therefore, this issue was only discovered after DCM and Watt had completed installing the new lighting system and begun their testing procedures.

While the lighting fixtures are currently operational and provide adequate lighting for the gymnasium,

the installed lights, as configured, do not meet the complete occupancy dimming requirements under Title 24, or aesthetic dimming as specified in the original project scope. However, all emergency lighting and exit signs continue to function as intended and are compliant with the building code requirements. The current condition does not pose a safety risk and does not impact the facility's use of the gymnasium.

Staff have been actively pursuing various options to address this issue. The City has since held meetings with the design team to provide the contractor with revised plan sheets, given the discovery of the shared neutrals, to obtain pricing and resolve the dimming issues. Staff received a proposal from DCM for $81,261 to perform the additional work required to enable dimming and lighting control functions on the newly installed lighting system.

After reviewing the DCM proposal, Staff determined that the best course of action is to pursue the dimmable lighting issue as a standalone project with a different contractor. Unfortunately, this project no longer has additional funding to move forward with an $81,261 change order. Staff is pursuing a Community Development Block Grant (CDBG) and will include the dimmable lighting issue in the application to minimize the financial impact on the City's General Fund. Additionally, the design team has agreed to assist the City in resolving this matter at no additional cost to the City.

The City held further discussions with DCM to evaluate potential options to minimize the financial impact on the City. Although the shared neutral conditions were identified after the contractor installed the lighting system, DCM has demonstrated a willingness to work collaboratively with the City on this item. As a result, after good-faith negotiations, DCM agreed that the City will retain $2,000, which is reflected in the final retention invoice.

Given that the project's primary goals have been completed, Staff recommends acceptance of the Soledad Community Center Building Modernization Project and authorization to release the retention. Closure of the current contract will allow the City to pursue a separate project to address the dimmable lighting issue.

During the construction phase of the project, some modifications were made to the agreement to reflect the needs of the project in a total of seven (7) contract change orders (CCOs):

Original Construction Contract Amount - $749,685.13
CCO#1 - $36,073 (Kitchen Items, Mold Remediation for the Kitchen, and Main Entrance Doors)
CCO#2 - $14,228 (Wall Repairs, Kitchen Area Upgrades, and Scope Deductions for Site Work)
CCO#3 - $253,957 (Exterior Flatwork Modifications, Stage Area Repairs, and Bid Alt)
CCO#4 - $8,967 (Gym Lighting PowPak with Pico Switches)
CCO#5 - $66,287 (Rekeying of the door and installing ADA Actuators)
CCO#6 - $0 (Contract Time Extension)
CCO#7 - $0 (Contract Time Extension)
Retention Deduction - ($2,000) Gym Lighting Credit
**Const. Contract Amount - $1,127,197.13**

Public Works Staff have inspected the Soledad Community Center Building Modernization Project and determined that the work has been completed by the project documents. All work required under the existing contract with DCM has been satisfactorily completed. Therefore, Staff recommends that the City Council accept the project as complete and authorize the release of retention in the amount of $28,029.26.

**Financial Considerations**

This project was originally funded through the American Rescue Plan Act (ARPA). Since the sunset of ARPA funding, General Fund Operating Reserves have been used to fund the final change order. Staff also recommends that the $28,029.26 retention be funded through this same funding source.

**Strategic Plan Alignment**

This project is consistent with *Objective 4.1.3 – Expand and modernize the Community Center for youth, seniors, and multicultural programming.* Specifically, the Strategic Plan identifies the installation ADA upgrades and the installation of dimmable lighting in the gym as an "urgent" priority. Completing this phase of the Project will allow Staff to bid on the lighting work to achieve this task in the Strategic Plan.

**Alternatives**

- Adopt the proposed Resolution; or
- Do not adopt the proposed Resolution. *This is not recommended as DCM has completed the project and is entitled to payment of the retention.*

**Planning/CEQA**

The proposed project is categorically exempt under Class 1 Existing Facilities, having met the qualifying criteria provided under CEQA Guidelines Section 15301. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. Section 15301 provides some, but does not limit project scope to, examples of such projects, including interior or exterior alterations involving interior partitions, plumbing, and electrical conveyances. As detailed above, the proposed Project would be categorized under this description.

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6330

**RESOLUTION NO. 6330**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ACCEPTING THE SOLEDAD COMMUNITY CENTER BUILDING MODERNIZATION PROJECT AS COMPLETE BY DAVID CONSTRUCTION & MANAGEMENT INC. AND AUTHORIZING THE RELEASE OF RETENTION IN THE AMOUNT OF $28,029.26**

**WHEREAS**, the Soledad Community Center, constructed in 1993, required comprehensive repairs and upgrades to address code compliance, accessibility improvements, and replacement of aging building components; and

**WHEREAS,** on April 9, 2024, the City Council approved a contract with David Construction & Management, Inc. for construction services for the Soledad Community Center Building Modernization Project in the amount of $787,169 for the base bid; and

**WHEREAS,** on August 6, 2025, the City Council accepted the completed kitchen portion of the Project and authorized the partial release of retention in the amount of $26,372; and

**WHEREAS,** during the construction phase of this project, modifications were made to the agreement to reflect the needs of the project, which resulted in seven (7) contract change orders that were approved administratively and through the City Council in accordance with the contract documents, resulting in a final construction contract amount of $1,127,197.13; and

**WHEREAS,** Public Works Staff have inspected the Project and determined that all work required under the construction contract has been performed in substantial conformance with the approved plans, specifications, and contract documents; and

**WHEREAS**, notwithstanding the foregoing, contractor and staff have discovered a problem with the gymnasium lighting that is a result of a lack of capacity in the existing electrical infrastructure's ability to serve the newly installed lighting system, a condition that was not anticipated or known to any of the parties and that as such, was not addressed in the project's design; and

**WHEREAS,** given the limited budget for this project, which was primarily financed with American Rescue Plan Act funds, Staff has determined that the lighting upgrades should be addressed as a separate future project, possibly funded by a CDBG Grant, and that said deficiency should not prevent acceptance of the completed work under the existing contract; and

**WHEREAS,** the Project consists of alterations and improvements to an existing public facility involving negligible or no expansion of use and is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Class 1 – Existing Facilities); and

**WHEREAS,** Staff recommends that the City Council accept the Project as complete and authorize the release of retention.

**NOW THEREFORE, BE IT HEREBY RESOLVED,** by the City Council of the City of Soledad, that the Soledad Community Center Building Modernization Project work is hereby accepted, and the release of the agreement retention payment to David Construction & Management, Inc. is hereby authorized.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 4th of March 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6331, A Resolution of the City Council of the City of Soledad Approving Amendment No. 1 to the Consulting Services Agreement With Robin Warbey to Increase Compensation by $50,000 for a Total Amount Not To Exceed $80,000 and Authorizing the City Manager to Execute Said Agreement**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6331, "Approving Amendment No. 1 to the Consulting Services Agreement With Robin Warbey to Increase Compensation by $50,000 for a Total Amount Not To Exceed $80,000 and Authorizing the City Manager to Execute Said Agreement ".

## Executive Summary

In October 2024, following the resignation of the City's IT Director, the City engaged Robin Warbey to provide consulting services and stabilize IT operations. Early assessment revealed significant vulnerabilities, including outdated servers, lack of cloud backups, manual security processes, and aging network infrastructure across City Hall, Police, Public Works, and the Water Reclamation Facility. Since then, Mr. Warbey and IT Technician Diego Herrera have completed numerous critical projects, including firewall installation, cloud backups, body-worn camera deployment, network re-cabling, and preparation for major server and SCADA upgrades. The network server replacement is particularly complex because all work must occur in a live production environment without disrupting operations, requiring substantial additional time and coordination beyond the original scope. Accordingly, staff recommends approving a $30,000 contract amendment, for a total not-to-exceed amount of $80,000 through June 30, 2026, funded entirely through salary savings from the vacant IT Director position.

## Background

After approximately eight years of service, Steven Andranigian, the City's Information Technology (IT) Director, departed in October 2024. The IT Technician had resigned several months earlier. The City subsequently hired Diego Herrera as IT Technician; however, additional technical expertise was immediately necessary to assess the City's IT infrastructure and maintain operational continuity.

To address this need, the City entered into a consulting agreement with Robin Warbey Consulting. Mr. Warbey has also provided IT services for the City of Greenfield and is familiar with the regional municipal technology environment and the City's systems.

Early in his engagement, Mr. Warbey identified several structural weaknesses within the City's IT framework. Many systems had been configured in ways that required significant manual oversight and intervention by IT staff. For example, email security screening was performed manually on a daily basis rather than through an automated third-party security platform. While some of these configurations may have been implemented to reduce costs, they are not sustainable for a small city operating with one to two IT personnel.

Further review revealed a pattern of incremental, patchwork fixes implemented over many years, leaving the City's systems vulnerable. At the outset of the engagement, it was discovered that City data was not backed up to the cloud contrary to industry best practices. Since then, staff and consultants have methodically implemented cloud-based backup solutions.

Additionally, all network drives were housed on a single physical server dating back to 2016. The associated network infrastructure consisted of outdated and fragile cabling and switches in need of urgent replacement. Given these vulnerabilities, the City extended its agreement with Robin Warbey Consulting to lead the replacement and upgrade of network servers at City Hall, the Police Department, and the Public Works Department.

**Review & Analysis**

During 2025, Mr. Warbey and IT Technician Diego Herrera completed several critical IT projects, including:

- Incode (Financial System) data conversion
- Deployment of a new Body-Worn Camera system
- Deployment of Verizon mobile phones for the Police Department
- Installation of a new firewall
- Implementation of cloud backup for all City data
- Repair of the Live Scan machine
- Automation of email security screening
- Audio/visual support upgrades for the Council Chambers
- Significant network re-cabling in preparation for system upgrades
- Removal and disposal of obsolete electronic waste

In addition, with support from Monterey Computers Corporation, the team configured a new hard drive for the Water Reclamation Facility network upgrade associated with the SCADA system. Deployment is pending final software installation by Cannon. The team is also prepared to complete the broader network upgrade project, with the Incode installation scheduled for March 4. Recently, the City purchased the necessary hardware to initiate the Police Department network upgrade.

These projects are technically complex and must be completed while City systems remain operational. Because the City cannot suspend services during implementation, upgrades must be performed in a live production environment, significantly increasing the labor intensity and coordination required.

As a result, Mr. Warbey has dedicated substantially more time to the City than originally anticipated. To ensure completion of the current projects and maintain system stability, staff recommends increasing

the contract compensation by $30,000 to cover services through June 30, 2026.

While working with Mr. Warbey, the City has made diligent and good-faith efforts to recruit a permanent IT Manager to lead these critical technology initiatives, including extending offers to two qualified candidates. Although both initially accepted, each ultimately withdrew due to compensation considerations. Given the competitive IT labor market, recruitment has proven challenging.

In light of the ongoing challenges in recruiting an experienced IT Manager, staff recommends continuing the current hybrid staffing model, combining in-house personnel with consultant support, through June 2027. Since October 2024, the City has successfully maintained IT operations under this model, ensuring continuity of services while advancing critical infrastructure improvements.

To better manage costs and provide greater budget predictability, staff anticipates negotiating a flat monthly service rate with Robin Warbey Consulting for the period of July 1, 2026 through June 30, 2027. The total agreement amount is expected to remain within the City Manager's purchasing authority (under $50,000).

**Financial Considerations**

The cost of the amended agreement will be fully offset by salary savings attributable to the vacant IT Director position. The total annual cost of the IT Director position, including salary and benefits, is approximately $212,788.41.

By comparison, the total projected cost of the consulting agreement with Robin Warbey Consulting for FY 2025–2026 will not exceed $80,000. Even when combined with the City's subsequent contract with Monterey Computer Corporation, total IT consulting expenditures will remain within the budgeted amount for the IT Director position, which has remained vacant for the entire fiscal year.

**Strategic Plan Alignment**

This agreement directly supports **Goal 10.4 – Modernize Technology and Fleet Infrastructure to Support Efficient, Secure, and Resilient City Operations**. Specifically, it advances Objective 10.4.1 – Conduct a citywide assessment of hardware, software, and technology infrastructure needs. The agreement enables the timely completion of the IT server replacement project for City Hall, the Wastewater Reclamation Facility, and the Police Department, addressing critical infrastructure vulnerabilities and ensuring continuity of essential City services.

**Alternatives**

- Adopt the resolution and amendment as presented; or
- Do not adopt the resolution and amendment and provide other direction to Staff. *This is not recommended as it could seriously delay deployment of the network systems.*

**Planning/CEQA**

The proposed professional services agreement does not constitute a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Since the agreement will not result in any direct or reasonably foreseeable physical changes to the environment, it is not considered a project, and no environmental review is required.

**Public Notice Requirements**

Not required.

Attachment(s):
Resolution No. 6331
Exhibit A - Robin Warbey Contract Amendment No. 1 - 2026
Attachment No. 1 - Consulting Services Agreement

**RESOLUTION NO. 6331**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AMENDMENT NO. 1 TO THE CONSULTING SERVICES AGREEMENT WITH ROBIN WARBEY TO INCREASE COMPENSATION BY $30,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF $80,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT**

**WHEREAS,** the City of Soledad (the "City") entered into a Consulting Services Agreement with Robin Warbey Consulting in October 2024 to provide IT consulting services and stabilize City technology operations following the resignation of the City's IT Director; and

**WHEREAS,** early in the engagement, Mr. Warbey identified significant vulnerabilities in the City's IT infrastructure, including outdated servers, lack of cloud-based backups, manual security processes, and aging network equipment supporting City Hall, the Police Department, Public Works, and the Water Reclamation Facility; and

**WHEREAS,** since that time, Mr. Warbey and the City's IT Technician, Diego Herrera, have completed or substantially advanced numerous critical projects, including financial system data conversion, body-worn camera deployment, firewall installation, cloud backup implementation, network re-cabling, and SCADA hardware configuration; and

**WHEREAS,** the network server replacement and related upgrades are technically complex and must be performed in a live production environment, requiring substantial additional labor, coordination, and oversight beyond the original scope of work; and

**WHEREAS,** the City has made diligent efforts to recruit a permanent IT Manager to lead these initiatives, but recruitment has been challenging, with two qualified candidates withdrawing due to compensation considerations; and

**WHEREAS,** to ensure continued progress on critical IT projects and maintain system stability, staff recommends amending the Consulting Services Agreement to increase compensation by $30,000, for a total not-to-exceed amount of $80,000, with funding fully offset by salary savings from the vacant IT Director position.

**NOW THEREFORE, BE IT RESOLVED,**

by the City Council of the City of Soledad that Amendment No. 1 to the Consulting Services Agreement with Robin Warbey Consulting, increasing compensation by $30,000 for a total not-to-exceed amount of $80,000, a copy of which is attached hereto as **Exhibit A** and incorporated herein by this reference, is hereby approved, and the City Manager is authorized and directed to execute the amendment on behalf of the City.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 4th day of March 2026 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____

ANNA M.VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Manager

March 4, 2026

# CONTRACT AMENDMENT NUMBER 1
## TO THE CONTRACT TITLED:

## CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND ROBIN WARBEY CONSULTING

On March 4, 2026, the City Council of the City of Soledad Adopted Resolution No. 6331, "Approving Amendment #1 to the Consulting Services Agreement With Robin Warbey to Increase Compensation by $30,000 for a Total Amount Not To Exceed $80,000 and Authorizing the City Manager to Execute Said Agreement on Behalf of the City".

Robin Warbey Consulting provides on-call Information Technology (IT) services and was engaged to ensure continuity of IT operations following the departure of the City's IT Director. In addition, Robin Warbey has been leading the network system upgrade project for City Hall, the Police Department, and the Water Reclamation Facility.

By this Amendment:

> The Consulting Services Agreement between the City of Soledad and Robin Warbey Consulting dated July 1, 2025, is amended to Increase the compensation by $30,000 for a total amount not to exceed $80,000.

| | |
|---|---|
| Megan Hunter<br>City Manager | Robin Warbey<br>Robin Warbey Consulting |

**CONSULTING SERVICES AGREEMENT BETWEEN**
**THE CITY OF SOLEDAD AND ROBIN WARBEY CONSULTING**

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and Robin Warbey Consulting ("Consultant") (together sometimes referred to as the "Parties") as of 7/01/2025 (the "Effective Date").

**Section 1.** **SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

**1.1** **Term of Services.** The term of this Agreement shall begin on July 1, 2025 and shall end on June 30, 2026, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

**1.2** **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

**1.3** **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

**1.4** **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**Section 2.** **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $50,000, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1** **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

**2.2** **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3** **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

**2.4** **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever

incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5** **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on attachment Exhibit A.

**2.6** **Reimbursable Expenses.** Reimbursable expenses are specified below and shall not exceed $2,500 for travel related expenses. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

**2.7** **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8** **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

**2.9** **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**[NOTE TO STAFF: SECTION 3 MAY BE MODIFIED AS NECESSARY FOR THE TYPE OF WORK.]**

**Section 3.** **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4.** **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may

arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

**4.1** **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $ 1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2** **Commercial General and Automobile Liability Insurance.**

**4.2.1** **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $ 1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2** **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

4.2.3 **Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

4.3 **Professional Liability Insurance.**

4.3.1 **General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $ 1,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 **Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage

for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

**4.3.3** **Additional Requirements.** A certified endorsement to include contractual liability shall be included in the policy

**4.4** **All Policies Requirements.**

**4.4.1** **Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2** **Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

**4.4.3** **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

**4.4.4** **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

**4.4.5** **Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

**4.4.6** **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

**Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.** To the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, its governing body, officers, agents, employees from and against any and all liability, loss damage, claims, expenses and costs (including, without limitation, reasonable attorney fees and cost and costs of litigation) (collectively "Liability") of every nature which arises out of, pertains to, or relates to the negligence, recklessness or willful misconduct of Consultant in the performance of this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents or employees under Worker's Compensation acts, disability benefits acts, or other employee benefit acts. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive expiration or early termination of this Agreement. This section is applicable to services provided under this agreement that are design professional services provided by a licensed architect, landscape architect, professional engineer, or professional land surveyor.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

**Section 6. STATUS OF CONSULTANT.**

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant

accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's Failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this

Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## Section 8. TERMINATION AND MODIFICATION.

**8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

**8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

**8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

**8.5** **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

**8.6** **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

**8.6.1** Immediately terminate the Agreement;

**8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

**8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

**8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

## Section 9. KEEPING AND STATUS OF RECORDS.

**9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds

expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

**Section 10 MISCELLANEOUS PROVISIONS.**

**10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

**10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6 Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee,

agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

**10.8** **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9** **Contract Administration.** This Agreement shall be administered by Beatriz Trujillo, Housing Analyst ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

**10.10** **Notices.** Any written notice to Consultant shall be sent to:

Robin Warbey Consulting
1738 River City Way
Sacramento, CA 95833

Any written notice to City shall be sent to:
Megan Hunter, City Manager
City of Soledad
P.O. Box 248
Soledad, CA 93960

**10.11** **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

| |
|---|
| _____<br>Seal and Signature of Registered Professional with report/design responsibility. |

**10.12** **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, represents the entire and integrated agreement between

City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services

**10.13** **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

Megan Hunter, City Manager

Date: 7/1/25

CONSULTANT

Robin Warbey

Date: 07/01/2025

# EXHIBIT A

**Timeframe:** Consultation shall be ongoing at the discretion of the City Manager.

**Scope of Work:** Ongoing IT consulting and support, in collaboration with City IT staff and other vendors. Consultant will provide general oversight of IT direction and provide feedback to City staff and collaborative direction to other parties working on City IT. Other tasks as directed by City Manager or delegates.

**Reporting:** Consultant reports directly to the City Manager, unless by explicit agreement.

**Compensation:** Consultant bills at $185.00/hour. The rate is the same for onsite and remote support. Invoices are sent monthly via electronic mail and City agrees to provide the Consultant contact information for person responsible for Accounts Payable.

Consultant may submit up to $2,500 in reimbursable costs for travel related expenses for onsite work during the term of the contract.

**Remote Support:** Consultation is provided both on-site and via remote support technologies. Consultant makes every reasonable effort to facilitate the delivery of seamless remote support, and the City agrees to receive support this way when appropriate.

**Confidentiality:** Data obtained during and as a result of consultation for the City will be confidential and shared with the City, and the City's professional advisors, and others only at the City Manager's express direction. Consultant will not copy or otherwise remove the City's data from the City's premises without a specific reason and without specific permission from the City Manager.

**Response Times:** The City understands that Consultant strives for the fastest response times possible. The City further understands that response times will vary depending on overall workload and that Consultant reserves the right to prioritize work based on urgency, even if the work is for another client. Client understands that Consultant utilizes remote access and support technologies to improve response times.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6336 , A Resolution of the City Council of the City of Soledad Terminating the Existing Consulting Services Agreement After Close Out of Invoices and Approving a New Consulting Services Agreement with Monterey Computer Corporation in an Amount Not to Exceed $108,800 and Authorizing the City Manager to Execute Said Agreement**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6336, "Terminating the Existing Consulting Services Agreement After Close Out of Invoices and Approving a New Consulting Services Agreement with Monterey Computer Corporation in an Amount Not to Exceed $108,800 and Authorizing the City Manager to Execute Said Agreement ".

## Executive Summary

Due to the departure of key Information Technology (IT) personnel and ongoing recruitment challenges, the City has relied on a hybrid IT support model consisting of in-house staff supplemented by professional IT consulting services. Monterey Computer Corporation (MCC) has provided critical support since July 2025 under a time-and-materials agreement. Because the City is approaching the current contract's not-to-exceed amount and in order to improve budget predictability, staff recommends terminating the existing agreement and entering into a new flat-rate professional services agreement with MCC in an amount not to exceed $108,800 starting March 4, 2026 through June 30, 2027. This approach ensures continued operational stability, enhanced cybersecurity, and reliable infrastructure support while remaining significantly below the fully burdened cost of a full-time IT Director position.

## Background

In October 2024, the City's IT Director, Steven Andranigian, departed after approximately eight years of service. The IT Technician had resigned several months earlier. Shortly thereafter, the City hired Diego Herrera as IT Technician; however, additional senior-level expertise was immediately necessary to evaluate system vulnerabilities and maintain operational continuity.

To address this need, the City entered into a consulting agreement with Robin Warbey Consulting to provide strategic and technical support.

During this transition period, the City identified substantial infrastructure concerns, including:

- Outdated servers
- Lack of cloud-based backups
- Manual and inconsistent cybersecurity processes
- Aging and fragile network infrastructure across City Hall, the Police Department, Public Works, and the Water Reclamation Facility
- Significant cabling deficiencies and network reliability issues

A major multi-site server replacement project involving City Hall, the Police Department, and the Water Reclamation Facility required additional implementation support to ensure continuity of services.

On July 24, 2025, the City entered into a time-and-materials agreement with Monterey Computer Corporation (MCC) in an amount not to exceed $50,000 to provide on-the-ground technical assistance. MCC has since provided regular support; however, billing has occurred frequently and tracking the time-based expenditures has proven administratively challenging.

The current agreement is set to expire June 30, 2026, but expenditures are projected to exceed the not-to-exceed amount prior to that date.

**Review & Analysis**

The proposed agreement would convert the current time-and-materials structure into a flat-rate model of $6,800 per month, for a total contract amount not to exceed $108,800 through June 30, 2027.

This structure provides budget certainty and aligns with common IT service agreements utilized by other public agencies.

***Scope of Services***

MCC will provide ongoing co-managed IT infrastructure services, including but not limited to:

- Operating system maintenance and manufacturer updates
- Security patch installation
- Backup configuration, monitoring, and testing
- Server and virtualization platform monitoring
- Network switch and router maintenance
- Wireless infrastructure monitoring
- Log review and performance monitoring
- Helpdesk support
- Server administration
- Cybersecurity support
- IT planning and strategic guidance
- Incident response services
- User profile and environment administration
- Troubleshooting of connectivity and infrastructure issues

Support will be provided both remotely and onsite. An MCC representative will visit City facilities at least once every two weeks for a minimum of four hours, with additional onsite support provided as necessary.

***Priority and Emergency Support***
The agreement provides the City priority service over non-contract clients, including emergency support outside normal business hours and on weekends.

***Coordination with City Staff***
MCC will coordinate with City IT staff for front-line support and will collaborate with third-party vendors as necessary. The City will notify MCC in advance of planned IT staff absences when MCC may be required to provide primary front-line coverage.

Hardware procurement and software licensing costs are not included in this agreement unless otherwise specified in writing.

The City has made diligent and good-faith efforts to recruit a permanent IT Manager. Offers were extended to two qualified candidates; however, both ultimately declined due to compensation considerations. Given the highly competitive IT labor market, recruitment efforts have not been successful.

As a result, staff recommends continuing the hybrid IT service delivery model—combining in-house technical staff with external professional support—through June 30, 2027.

Since October 2024, this model has allowed the City to:
- Maintain uninterrupted IT operations
- Complete critical infrastructure upgrades
- Improve cybersecurity posture
- Provide cross-coverage during staff absences
- Continue advancing long-term technology modernization goals

MCC has performed satisfactorily and has demonstrated the capacity to provide both routine support and higher-level expertise as needed.

The City will pay out the remaining invoices under the June 24, 2025 contract before termination. However, any new services will be billed under the new contract starting on March 5, 2026.

**Financial Considerations**

The proposed flat-rate contract will total $108,800 through June 30, 2027. The cost for FY 2025–2026 is estimated at $27,200 (partial fiscal year). The remaining balance will be allocated in FY 2026–2027.

The agreement will be fully offset by salary savings from the currently vacant IT Director position. The fully burdened annual cost of that position is approximately $212,788.41.

Even when combining the total costs of both MCC and Robin Warbey Consulting, total IT consulting expenditures for FY 2025–2026 are projected not to exceed $157,200, which remains substantially less than the cost of a single full-time IT Director.

This approach represents a fiscally responsible interim solution while maintaining service levels and

improving infrastructure resilience.

**Strategic Plan Alignment**

This agreement directly supports **Goal 10.4 – Modernize Technology and Fleet Infrastructure to Support Efficient, Secure, and Resilient City Operations.** Specifically, it advances *Objective 10.4.1 – Conduct a citywide assessment of hardware, software, and technology infrastructure needs*. The agreement enables the timely completion of the IT server replacement project for City Hall, the Wastewater Reclamation Facility, and the Police Department, addressing critical infrastructure vulnerabilities and ensuring continuity of essential City services.

**Alternatives**

- Adopt the resolution and amendment as presented; or
- Do not adopt the resolution and provide other direction to Staff. *This is not recommended as it could seriously delay deployment of the network systems.*

**Planning/CEQA**

The proposed professional services agreement does not constitute a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Since the agreement will not result in any direct or reasonably foreseeable physical changes to the environment, it is not considered a project, and no environmental review is required.

**Public Notice Requirements**

Not required.

Attachment(s):
Resolution No. 6336
Exhibit A - MCC Consulting Services Agreement
Attachment No. 1 - Executed Monterey Computer Corp Agreement - 7/24/2025

**RESOLUTION NO. 6336**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD TERMINATING THE EXISTING CONSULTING SERVICES AGREEMENT AFTER CLOSE OUT OF INVOICES AND APPROVING A NEW CONSULTING SERVICES AGREEMENT WITH MONTEREY COMPUTER CORPORATION IN AN AMOUNT NOT TO EXCEED $108,800 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT**

**WHEREAS,** in October 2024, the City's Information Technology Director departed following the earlier resignation of the IT Technician; and

**WHEREAS,** the City subsequently hired Diego Herrera as IT Technician; however, additional senior-level expertise was immediately necessary to evaluate system vulnerabilities and maintain operational continuity; and

**WHEREAS,** the City entered into a consulting agreement with Robin Warbey Consulting to provide strategic and technical IT support during this transition; and

**WHEREAS,** during this period, the City identified substantial infrastructure concerns, including outdated servers, lack of cloud-based backups, inconsistent cybersecurity processes, and aging network infrastructure across City facilities, including City Hall, the Police Department, Public Works, and the Water Reclamation Facility; and

**WHEREAS,** a multi-site server replacement project required additional implementation support to ensure continuity of services; and

**WHEREAS,** on July 24, 2025, the City entered into a time-and-materials agreement with Monterey Computer Corporation (MCC) in an amount not to exceed $50,000 to provide on-site and remote IT technical assistance; and

**WHEREAS,** the current agreement with MCC is set to expire on June 30, 2026, and expenditures are projected to exceed the not-to-exceed amount prior to that date; and

**WHEREAS,** converting the current agreement to a flat-rate structure of $6,800 per month, for a total contract amount not to exceed $108,800 through June 30, 2027, will provide budget certainty and administrative efficiency; and

**WHEREAS,** the City has made diligent and good-faith efforts to recruit a permanent IT Manager, including extending offers to qualified candidates, but has been unsuccessful due to compensation and market conditions; and

**WHEREAS,** continuing a hybrid IT service delivery model combining in-house staff with professional consulting services has allowed the City to maintain uninterrupted IT operations, complete critical infrastructure upgrades, improve cybersecurity posture, and provide service continuity; and

**WHEREAS,** the proposed agreement with MCC will provide co-managed IT infrastructure services including system maintenance, cybersecurity support, network monitoring, helpdesk services, incident response, strategic IT planning, and on-site support at least twice per month; and

**WHEREAS,** the total cost of the proposed agreement, $108,800 through June 30, 2027, will be fully offset by salary savings from the currently vacant IT Director position, the fully burdened annual cost of which is approximately $212,788.41; and

**WHEREAS,** even when combined with other consulting support services, total IT consulting expenditures remain below the cost of a full-time IT Director position; and

**WHEREAS,** this agreement supports Goal 10.4 of the City's Strategic Plan to modernize technology infrastructure and improve operational efficiency and resilience; and

**WHEREAS,** the proposed professional services agreement does not constitute a "project" under the California Environmental Quality Act (CEQA Guidelines §15378) because it will not result in any direct or reasonably foreseeable physical change to the environment and therefore no environmental review is required.

**NOW THEREFORE, BE IT RESOLVED,** by the City Council of the City of Soledad as follows:

1. The City Council hereby terminates the existing Consulting Services Agreement with Monterey Computer Corporation after the close out of all invoices ending March 4, 2026.
2. The City Council hereby approves a new Consulting Services Agreement with Monterey Computer Corporation in an amount not to exceed $108,800 starting on March 5, 2026 through June 30, 2027, attached hereto as **Resolution 6336 Exhibit A**.
3. The City Manager is hereby authorized to execute the Agreement and any non-substantive amendments necessary to carry out the intent of this Resolution, subject to City Attorney approval as to form.
4. This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 4th day of March 2026 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M.VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Manager

**CONSULTING SERVICES AGREEMENT BETWEEN**
**THE CITY OF SOLEDAD AND MONTEREY COMPUTER CORPORATION**

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and Monterey Computer Corporation ("Consultant") (together sometimes referred to as the "Parties") as of March 5, 2026 (the "Effective Date").

**Section 1. SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

**1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2027, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

**1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

**1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

**1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**Section 2. COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $108,800 billed at $6,800.00 per month through June 30, 2027, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to the City in the manner specified herein. Except as specifically

authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1** **Invoices.** Consultant shall submit invoices as soon as tasks are completed during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

**2.2** **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3** **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

**2.4** **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5** **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on attachment Exhibit A.

**2.6** **Reimbursable Expenses.** Reimbursable expenses are specified below, and shall not exceed $0 for travel related expenses. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

**2.7** **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8** **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

**2.9** **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3.** **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for the Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of the City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4. INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

**4.1 Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $ 1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2 Commercial General and Automobile Liability Insurance.**

**4.2.1 General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $ 1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2 Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an

"occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

**4.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

**4.3 Professional Liability Insurance.**

**4.3.1 General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $ 1,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

**4.3.2 Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained, and evidence of insurance must be provided for at least one year after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of one year after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

**4.3.3 Additional Requirements.** A certified endorsement to include contractual liability shall be included in the policy.

**4.4 All Policies Requirements.**

**4.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2 Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

**4.4.3 Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

**4.4.4 Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

**4.4.5 Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

**4.4.6 Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each

subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.5** **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

## Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

To the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, its governing body, officers, agents, employees from and against any and all liability, loss damage, claims, expenses and costs (including, without limitation, reasonable attorney fees and cost and costs of litigation) (collectively "Liability") of every nature which arises out of, pertains to, or relates to the negligence, recklessness or willful misconduct of Consultant in the performance of this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents or employees under Worker's Compensation acts, disability benefits acts, or other employee benefit acts. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive expiration or early termination of this Agreement. This section is applicable to services provided under this agreement that are design professional services provided by a licensed architect, landscape architect, professional engineer, or professional land surveyor.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

## Section 6. STATUS OF CONSULTANT.

**6.1** **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right

to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

**6.2** **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## Section 7. LEGAL REQUIREMENTS.

**7.1** **Governing Law.** The laws of the State of California shall govern this Agreement.

**7.2** **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's Failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

**7.3** **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

**7.4** **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

**7.5** **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or

disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## Section 8. TERMINATION AND MODIFICATION.

**8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

**8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

**8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the

performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

**8.5** **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

**8.6** **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

**8.6.1** Immediately terminate the Agreement;

**8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

**8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

**8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

## Section 9. KEEPING AND STATUS OF RECORDS.

**9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the

City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement **exceeds $10,000.00,** the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

## Section 10 MISCELLANEOUS PROVISIONS.

**10.1** **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2** **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

**10.3** **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4** **No Implied Waiver of Breach**. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5** **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6** **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7** **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

**10.8** **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9** **Contract Administration.** This Agreement shall be administered by Megan Hunter, City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

**10.10** **Notices.** Any written notice to Consultant shall be sent to:

Monterey Computer Corporation
501 Webster Street
Monterey, CA 93940

Any written notice to City shall be sent to:
Megan Hunter, City Manager
City of Soledad
P.O. Box 248
Soledad, CA 93960

**10.11** **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

| |
|---|
| _____<br>Seal and Signature of Registered Professional with report/design responsibility. |

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**10.12** **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services

**10.13** **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

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The Parties have executed this Agreement as of the Effective Date.

| CITY OF SOLEDAD | CONSULTANT |
| --- | --- |
| _____ | _____ |
| Megan Hunter, City Manager | Edward Agubiya, Chief Information Officer |
| Date: | Date: |

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# EXHIBIT A

## Scope of Services:

MCC shall provide ongoing co-managed IT infrastructure services including, but not limited to:

- Operating system maintenance, including installation of manufacturer patches and updates
- Installation of manufacturer security updates
- Configuration, monitoring, and testing of all system backups
- Monitoring and maintenance of servers and virtualization platforms
- Monitoring and maintenance of network switches and routers
- Monitoring and basic management of wireless infrastructure
- Log review, performance monitoring, and resource analysis
- Helpdesk support
- Network monitoring and maintenance
- Server administration
- Cybersecurity support
- IT planning and strategy
- Incident response
- User profile and environment administration as needed
- Support is provided via remote support technologies and on-site.
- Troubleshooting connectivity, infrastructure, and system performance issues
- Other duties as assigned

*An MCC representative will visit City facilities for monitoring and support at minimum once every two weeks for at least four hours, and additionally as required to provide additional support.*

*The MCC Support Team will continuously monitor covered systems to ensure successful backups, system health, and network availability.*

***Support and Priority***

MCC IT Infrastructure Support provides the Client with priority service over non-contract clients. This Agreement includes access to MCC Technical Support for emergencies outside normal business hours, including weekends.

MCC reserves the right to amend coverage levels if significant infrastructure changes occur during the term of this Agreement. MCC will provide at least thirty (30) days' written notice of any such changes. This Agreement covers remote and onsite support as needed

***Coordination with City IT Staff***

MCC will coordinate with on-site City IT staff for front-line support when practical and will collaborate with third-party IT vendors as needed.

The City agrees to notify MCC in advance of any planned absences of City IT staff and when MCC will be expected to provide primary front-line support.

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***Client Responsibilities***

The Client agrees to:

- Maintain active hardware support warranties on all covered equipment, including servers, switches,
- routers, wireless infrastructure, and backup systems
- Provide MCC appropriate administrative and remote access to systems as required to deliver support
- Provide access to ticketing, monitoring, and IT management systems where applicable
- Maintain valid software licensing for all systems
- No hardware procurement or software licensing costs are included in this Agreement unless otherwise stated in writing.

Contractor shall keep detailed records of time and materials and submit them with each invoice.

***Payment Terms:***

- Client agrees to pay all invoices Net 30 from the date of invoice.
- Late payments are subject to a 1.5% monthly interest charge on the outstanding balance.

***Confidentiality:***

Contractor shall not disclose any proprietary or confidential information obtained in the course of providing services without the prior written consent of the Client. Contractor can provide FBI background checks for MCC employees if requested

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**CONSULTING SERVICES AGREEMENT BETWEEN**
**THE CITY OF SOLEDAD AND MONTEREY COMPUTER CORPORATION**

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and Monterey Computer Corporation ("Consultant") (together sometimes referred to as the "Parties") as of July 24, 2025 (the "Effective Date").

**Section 1. SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

**1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2026, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

**1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

**1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that the City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

**1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**Section 2. COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed $50,000 notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to the City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1** **Invoices.** Consultant shall submit invoices as soon as tasks are completed during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

**2.2** **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3** **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

**2.4** **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever

incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5** **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on attachment Exhibit A.

**2.6** **Reimbursable Expenses.** Reimbursable expenses are specified below, and shall not exceed $2,500 for travel related expenses. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

**2.7** **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8** **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

**2.9** **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3.** **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for the Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of the City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4.** **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents,

representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

**4.1** **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $ 1,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2** **Commercial General and Automobile Liability Insurance.**

**4.2.1** **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $ 1,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2** **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). No endorsement shall be attached limiting the coverage.

**4.2.3** **Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

**4.3** **Professional Liability Insurance.**

**4.3.1** **General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $ 1,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

**4.3.2** **Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained, and evidence of insurance must be provided for at least one year after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of one year after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

**4.3.3** **Additional Requirements.** A certified endorsement to include contractual liability shall be included in the policy.

**4.4** **All Policies Requirements.**

**4.4.1** **Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2** **Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

**4.4.3** **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

**4.4.4** **Wasting Policies.** No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

**4.4.5** **Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

**4.4.6** **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.5** **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

## Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

To the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, its governing body, officers, agents, employees from and against any and all liability, loss damage, claims, expenses and costs (including, without limitation, reasonable attorney fees and cost and costs of litigation) (collectively "Liability") of every nature which arises out of, pertains to, or relates to the negligence, recklessness or willful misconduct of Consultant in the performance of this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of City. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents or employees under Worker's Compensation acts, disability benefits acts, or other employee benefit acts. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive expiration or early termination of this Agreement. This section is applicable to services provided under this agreement that are design professional services provided by a licensed architect, landscape architect, professional engineer, or professional land surveyor.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type of express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

## Section 6. STATUS OF CONSULTANT.

**6.1** **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant

accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

**6.2** **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## Section 7. LEGAL REQUIREMENTS.

**7.1** **Governing Law.** The laws of the State of California shall govern this Agreement.

**7.2** **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's Failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

**7.3** **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

**7.4** **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

**7.5** **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this

Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## Section 8. TERMINATION AND MODIFICATION.

**8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 30 days written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

**8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

**8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

**8.5** **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

**8.6** **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:

**8.6.1** Immediately terminate the Agreement;

**8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

**8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

**8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

## Section 9. KEEPING AND STATUS OF RECORDS.

**9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds

expended under this Agreement **exceeds $10,000.00,** the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

## Section 10 MISCELLANEOUS PROVISIONS.

**10.1** **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2** **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

**10.3** **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4** **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5** **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6** **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7** **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee,

agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

**10.8** **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9** **Contract Administration.** This Agreement shall be administered by Megan Hunter, City Manager ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

**10.10** **Notices.** Any written notice to Consultant shall be sent to:

Monterey Computer Corporation
501 Webster Street
Monterey, CA 93940

Any written notice to City shall be sent to:
Megan Hunter, City Manager
City of Soledad
P.O. Box 248
Soledad, CA 93960

**10.11** **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

| |
|---|
| _____<br>Seal and Signature of Registered Professional with report/design responsibility. |

**10.12** **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, represents the entire and integrated agreement between

City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

Exhibit A Scope of Services

**10.13 Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

Megan Hunter
Megan Hunter (Jul 24, 2025 13:53:05 PDT)

Megan Hunter, City Manager

Date: 7/24/25

CONSULTANT

Jerry McConnell
Jerry McConnell (Jul 24, 2025 13:11:03 PDT)

Jerry McConnell, Chief Executive Officer

Date:7/24/25

# EXHIBIT A

## Scope of Services:

Contractor shall provide co-managed IT infrastructure services including, but not limited to:

- Helpdesk support
- Network monitoring and maintenance
- Server administration
- Cybersecurity support
- IT planning and strategy
- Incident response
- Remote and on-site support

All work shall be performed at the request of the Client's authorized representative(s).

## Rates and Charges:

Services shall be billed on a time and materials basis as follows:

- Hourly Rate: $225/hour
- After-Hours Rate (Weekends, Holidays, and Hours after 5:00 p.m.): $450/Hour
- Travel: Hourly rate plus mileage to and from the City of Soledad/Monterey Computer Corporation.

Contractor shall keep detailed records of time and materials and submit them with each invoice.

## Payment Terms:

- Client agrees to pay all invoices **Net 30** from the date of invoice.
- Late payments are subject to a **1.5% monthly interest charge** on the outstanding balance.
- Invoices will be submitted as soon as task is completed.

## Confidentiality:

Contractor shall not disclose any proprietary or confidential information obtained in the course of providing services without the prior written consent of the Client. Contractor can provide FBI background checks for MCC employers if requested. This will add a cost of 250 per employee.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6332, A Resolution of the City Council of the City of Soledad Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the New El Mercadito - South Monterey County Regional Market**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director, Ariana Mora, Senior Planner and Tencia Vargas, Economic Development Coordinator**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6332, A Resolution of the City Council of the City of Soledad "Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the New El Mercadito - South Monterey County Regional Market."

## Executive Summary

Over the past year, the City of Soledad has partnered with the Monterey County Business Council (MCBC), the Monarch Small Business Development Center (SBDC), Building Businesses Back (BBB), and the Soledad Chamber of Commerce to strengthen small business development and activate the downtown corridor. MCBC now proposes launching *El Mercadito*, a recurring South County regional market designed to showcase local vendors, increase foot traffic, and create a vibrant community gathering space. The market will serve as a pilot activation strategy in preparation for the City's planned Container Village small business incubator project, for which staff is currently preparing a grant application to the U.S. Economic Development Administration (EDA). Council approval is requested for in-kind City support, including waiver of $1,800 in park reservation fees and approximately $2,244 in Public Works support, for a total estimated City co-sponsorship of $4,500; all other staff time will be absorbed within existing departmental budgets.

## Background

Since 2024, the City of Soledad has partnered with the MCBC and partners like the SBDC, BBB, and the Chamber to advance the City's economic development goals, including supporting local entrepreneurs, strengthening small businesses, and increasing economic vitality within the community.

Through this collaboration, the City and its partners have coordinated outreach, technical assistance, and community events aimed at fostering a supportive environment for business growth and encouraging investment in the downtown corridor.

**Review & Analysis**

MCBC, in collaboration with the SBDC, BBB, and the Chamber, will expand these efforts by hosting the first annual South County Regional Market, *"El Mercadito"* this year. Located in Soledad, this series of events is envisioned as a signature regional gathering that celebrates local culture, supports small businesses, and further energizes the downtown area. Together, these events aim not only to drive near-term economic activity but also to build long-term investment and momentum ahead of the Container Village development.

By hosting frequent, high-visibility activities in the city's core, the City is strategically positioning Downtown Soledad as a vibrant commercial destination. The initiative will also test important operational frameworks including street closures, vendor coordination, and public space activation, yielding insights to guide future projects. *El Mercadito* will demonstrate the community's demand and engagement, providing a foundation as the City moves forward with the Container Village project, envisioned as a permanent hub for small businesses and food entrepreneurs.

MCBC will serve as the administrative lead, coordinating logistics and vendor participation, while the SBDC will provide no-cost business advising and technical assistance to participating vendors. The BBB has committed initial funding of approximately $50,000 to support startup and operational costs through 2026, helping to ensure the program's sustainability during its initial implementation phase. This monthly market reflects the collective impact while highlighting the innovation and contributions of local small businesses and entrepreneurs. The market is scheduled to operate monthly from April through September, with bi-weekly holiday markets from October through December. Event hours will be from 9:30 a.m. to 6:00 p.m., with a street closure from 8:00 a.m. to 6:30 p.m. to allow for event setup and breakdown.

Because the event is proposed at a City park and event organizers are requesting a partial street closure for pedestrian safety, staff is requesting City Council approval to waive park reservation fees and close Front Street between Main Street and Soledad Street during event hours. The event will feature local makers, retail vendors, food trucks, and prepared food vendors, as well as live entertainment, including DJs and cultural dance performances, arts programming, and youth-focused activities as noted in their statement of operations, provided on Attachment 1. The rotating vendor format is intentionally designed to expand access and provide opportunities for businesses that may not be able to participate continuously, ensuring inclusivity and broad community participation.

Due to limited staffing capacity, several City departments are unable to provide full operational support for the series of events proposed by the MCBC. However, Community and Economic Development staff have met with MCBC and partner organizations to identify in-kind services that can be reasonably accommodated within existing resources. With the exception of Public Works support for street closure logistics, anticipated staffing needs can be met within existing departmental budgets, as no additional overtime is expected at this time.

The Parks and Recreation Department is unable to provide on-site staffing support for the events; however, the Department will facilitate park reservations for the following dates: April 4, May 2, June 6, July 11, August 1, September 5, October 3, October 17, November 7, November 21, December 12, and December 19. Vendors will be expected to complete setup on the same day as each event in

accordance with park use requirements.

Public Works will assist with barricade setup and removal associated with the temporary street closure, as well as provide trash and restroom servicing before, during, and after each event to help maintain public health and safety standards. The Police Department will provide limited support, including routine patrols and walkthroughs during event hours. Because additional security measures are required to ensure public safety, the event organizer will be responsible for securing private security services and obtaining approval of the security plan and contract through the Police Department before the inaugural event.

The Community and Economic Development Department will provide direct coordination support, including serving as the liaison between the City, MCBC, the SBDC, BBB, and the Chamber. The Economic Development Coordinator will assist with marketing and outreach efforts to the community and Front Street businesses, oversee distribution of notices, and coordinate the use of the Gateway Patio for the event. To minimize disruptions to businesses along Front Street, the Economic Development Coordinator and SBDC will conduct proactive outreach and ensure that all vendors obtain required business licenses and health permits in compliance with applicable local and state regulations.

The MCBC, in coordination with the SBDC, BBB, and the Chamber, will be responsible for overall event administration, including preparation of application materials (such as liability insurance documentation), volunteer coordination, marketing and flyer design, vendor recruitment and management, resource tables, traffic control planning, and securing required security services.

The launch of *El Mercadito* aligns with the City's broader economic development and downtown revitalization strategy. As a placemaking initiative, the market will activate the downtown corridor, increase foot traffic, and provide small businesses with recurring market exposure. Importantly, this initiative serves as a pilot and catalyst in preparation for the future Container Village development. Staff is currently preparing a grant application to the U.S. Economic Development Administration (EDA) to support the development of the Container Village as a permanent small business incubator and commercial hub. The operational lessons, vendor pipeline development, and demonstrated community activation generated through *El Mercadito* will strengthen the City's competitiveness for federal funding and help ensure long-term sustainability of the Container Village project.

Through strong regional partnerships and strategic alignment with future capital investments, *El Mercadito* represents a near-term activation strategy that advances long-term economic resilience and downtown revitalization objectives.

**Financial Considerations**

MCBC is a non-profit organization; therefore, the event permit fee is waived upon submission of their IRS non-profit status. MCBC, through the BBB, is obtaining $50,000 in initial funding to support early operational and hard costs (CY 2026 spend-down required); however, the majority of these funds are intended to cover marketing materials, advertising and promotional efforts, and security costs necessary to ensure a safe and successful event.

The action before the Council is to review the requested in-kind services, which include staff time and certain fee waivers. Specifically, MCBC has requested that the park reservation fee of $150 per day be waived. The park is reserved for a total of twelve (12) days, for a total of $1,800.

In addition to the park reservation, there will be limited staffing costs associated with the event. Public

Works will assign an on-call staff member to open the restroom facilities at the start of each event. The event coordinator, in coordination with SBDC staff, will monitor the restroom facilities throughout the duration of the event to ensure cleanliness and proper use. Public Works anticipates expending approximately $187 per event, for a total of $2,244 for 12 events this year.

All other staff time is expected to be absorbed within existing departmental budgets. Therefore, the total estimated City co-sponsorship for the event, including fee waivers and Public Works support, is approximately $4,044.

**Strategic Plan Alignment**

Approval of Resolution No. 6332 is consistent with the City Council-adopted Strategic Plan. This initiative advances Section 1.1.2 – Economic Development by providing engagement opportunities and expanded market access to support the retention and growth of Soledad's small businesses.

It also supports Section 1.3.2 – Develop the Container Village as a Small Business Incubator by activating the downtown area, building consistent foot traffic, and preparing local entrepreneurs to transition into future Container Village spaces.

**Alternatives**

- Approve the Resolution No. 6332 as presented; or
- Deny Resolution No. 6332 and provide additional direction to staff.

**Planning/CEQA**

The proposed sponsorship and associated request for the temporary street closure, waiving of the park fee, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land. Pursuant to CEQA minor temporary land use with minimal or no permanent effects on the environment, such as carnivals and Christmas tree sales, are exempt.

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6332
Attachment No. 1

**RESOLUTION NO. 6332**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING SPONSORSHIP AND STREET CLOSURE OF FRONT STREET BETWEEN MAIN STREET AND SOLEDAD STREET FOR THE NEW EL MERCADITO - SOUTH MONTEREY COUNTY REGIONAL MARKET**

**WHEREAS**, over the past year the City has partnered with the Monterey County Business Council (MCBC) and its partners, including the Monarch Small Business Development Center (SBDC), Building Businesses Back (BBB), and the Soledad Chamber of Commerce (Chamber), to support small business development through events and outreach; and

**WHEREAS**, MCBC proposes hosting a first-of-its-kind South County Market in Soledad, named *El Mercadito*, designed to showcase local vendors, promote economic activity, and create a vibrant community gathering space; and

**WHEREAS**, *El Mercadito* is intended to serve as a pilot activation strategy in preparation for the City's planned Container Village small business incubator project, and staff is currently preparing a grant application to the U.S. Economic Development Administration (EDA) to support development of the Container Village as a permanent commercial hub; and

**WHEREAS** the market is envisioned as a recurring series throughout the year, led by MCBC in partnership with SBDC, BBB, and the Chamber, with the City's Community and Economic Development Department serving as a sponsor; and

**WHEREAS**, the operational experience, vendor participation, and demonstrated community activation generated through *El Mercadito* will strengthen the City's competitiveness for federal funding and support long-term downtown revitalization objectives; and

**WHEREAS,** *El Mercadito* is scheduled to operate monthly from April through September, with bi-weekly holiday markets from October through December, with the inaugural event scheduled for April 4, 2026; and

**WHEREAS,** MCBC, as a nonprofit organization, is eligible for waiver of event permit fees upon verification of IRS nonprofit status; and

**WHEREAS,** MCBC, through BBB, has secured approximately $50,000 in initial funding to support marketing, promotional efforts, and required security services for the event series; and

**WHEREAS,** the City's requested in-kind support includes waiver of park reservation fees totaling $1,800 and Public Works support estimated at $2,244 for twelve events, for a total estimated City co-sponsorship of approximately $4,044 with other staffing costs to be absorbed within existing departmental budgets; and

**WHEREAS,** approval of this Resolution is consistent with the City Council-adopted Strategic Plan, including Section 1.1.2 – Economic Development and Section 1.3.2 – Develop the Container Village as a Small Business Incubator; and

**WHEREAS,** the proposed actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15304(e) (Class 4- Minor Alterations to Land), which includes temporary uses such as markets and similar events; and

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Soledad as follows:

1. The City's co-sponsorship of the South County Market **"El Mercadito"** is hereby approved;
2. In-kind support, including staff time, outreach assistance, facility use, and coordination support, subject to available resources, is hereby approved;
3. A waiver of park fees for the scheduled event dates as outlined above is hereby granted;
4. The temporary closure of Front Street between Main Street and Soledad Street during event hours, subject to coordination with the Public Works Department and the Police Department, is hereby approved; and
5. The City Manager or designee is authorized to take all actions necessary to implement this Resolution.

**PASSED AND ADOPTED** by the City Council of the City of Soledad, at a regular meeting duly held on the 4th day of March 2026, by the following vote:

**AYES**, and in favor thereof Councilmembers:

**NOES,** Councilmembers:

**ABSENT,** Councilmembers:

**ABSTAIN,** Councilmembers:

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

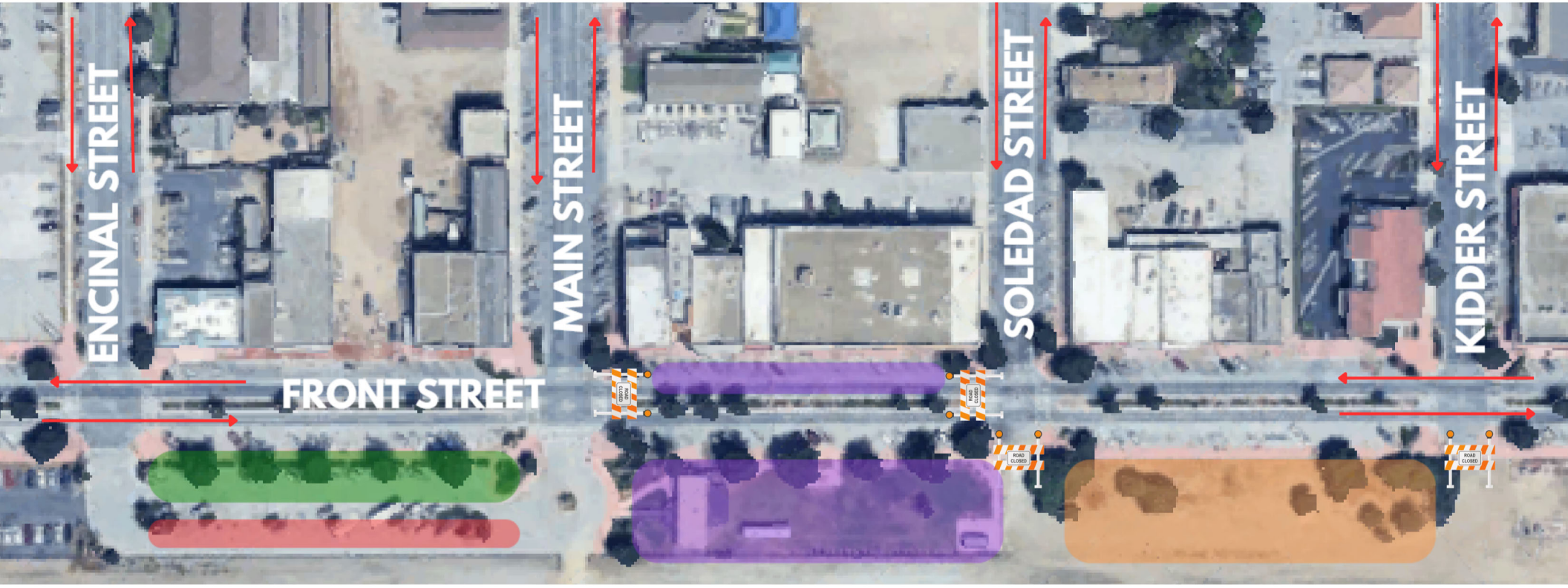
_____

MEGAN HUNTER, City Clerk

# Temporary Use Permit Map - El Mercadito

## Preliminary Site Plan and Proposed Street Closures

Map has been reviewed and updated as needed to accomodate traffic and pedestrian safety. Final Traffic Control plan to be finalized after City Council review and approval.




Cesar Chavez Park
Event Location
*refer to MCBC Vendor Map

City Owned Property
Vendor Parking Area

Emergency Response
Parking Only

Park and Ride
Public Parking

Traffic Direction

Proposed Street
Closure

# Temporary Use Permit Map - El Mercadito

## Vendor Map Provided by MCBC

Layout to remain and adjustmed as needed depending on the vendors and additional services




**Key**

- Public Parking
- Vendor Parking
- Front St Businesses that can have a table outside their storefront
- Non-Food Vendors
- Food Vendors
- Waste containers provided by food vendors
- Waste containers provided by event organizer
- Eating area
- Road Closure
- Restrooms

BUILDING BUSINESS BACK

A PROGRAM OF COUNTY OF MONTEREY CALIFORNIA 1850

IN PARTNERSHIP WITH MCBC MONTEREY COUNTY BUSINESS COUNCIL

# Statement of Operations

☐ Intent/Purpose

El Mercadito – South Monterey County Regional Market – is a recurring pop-up style marketplace based in Soledad and intentionally designed to serve all of South Monterey County. While rooted locally, the market embraces a regional vision, prioritizing South County small businesses and entrepreneurs while also creating opportunities for vendors from across Monterey County to participate. At its core, El Mercadito expands economic opportunity, strengthens regional collaboration, and activates community-centered spaces through small business growth.

The market will run from April through September 2026 on the first Saturday of each month, transitioning to bi-monthly holiday-themed markets from October through December. Hosted in the grassy area next to the Gateway Center on Front Street, with live performances staged near Cesar Chavez Park, the event will feature local makers, retail vendors, food trucks, and prepared food vendors alongside live DJs, folklórico, cultural dance, arts programming, and youth-focused activities. The format intentionally includes rotating vendor spaces to increase access for businesses that may not be able to commit year-round, ensuring inclusivity and broad participation.

El Mercadito is supported through a strong regional partnership that includes the City of Soledad, the Soledad Chamber of Commerce, Monarch Small Business Development Center (SBDC), Building Business Back (BBB), and the Monterey County Business Council (MCBC). MCBC serves as the administrative lead, while the SBDC provides no-cost business advising to participating vendors, helping them strengthen operations and plan for long-term sustainability. Building Business Back has committed initial funding to support startup and operational costs through 2026.

Beyond being a marketplace, El Mercadito is a placemaking initiative. It is designed to increase foot traffic and economic activity in Soledad, create new sales channels for small businesses, and offer family-friendly cultural experiences that reflect the identity of South Monterey County. With a focus on sustainability through vendor fees, sponsorships, grants, and municipal partnerships, the model is structured to scale and evolve into a long-term regional community asset.

☐ Dates and Hours of Operation

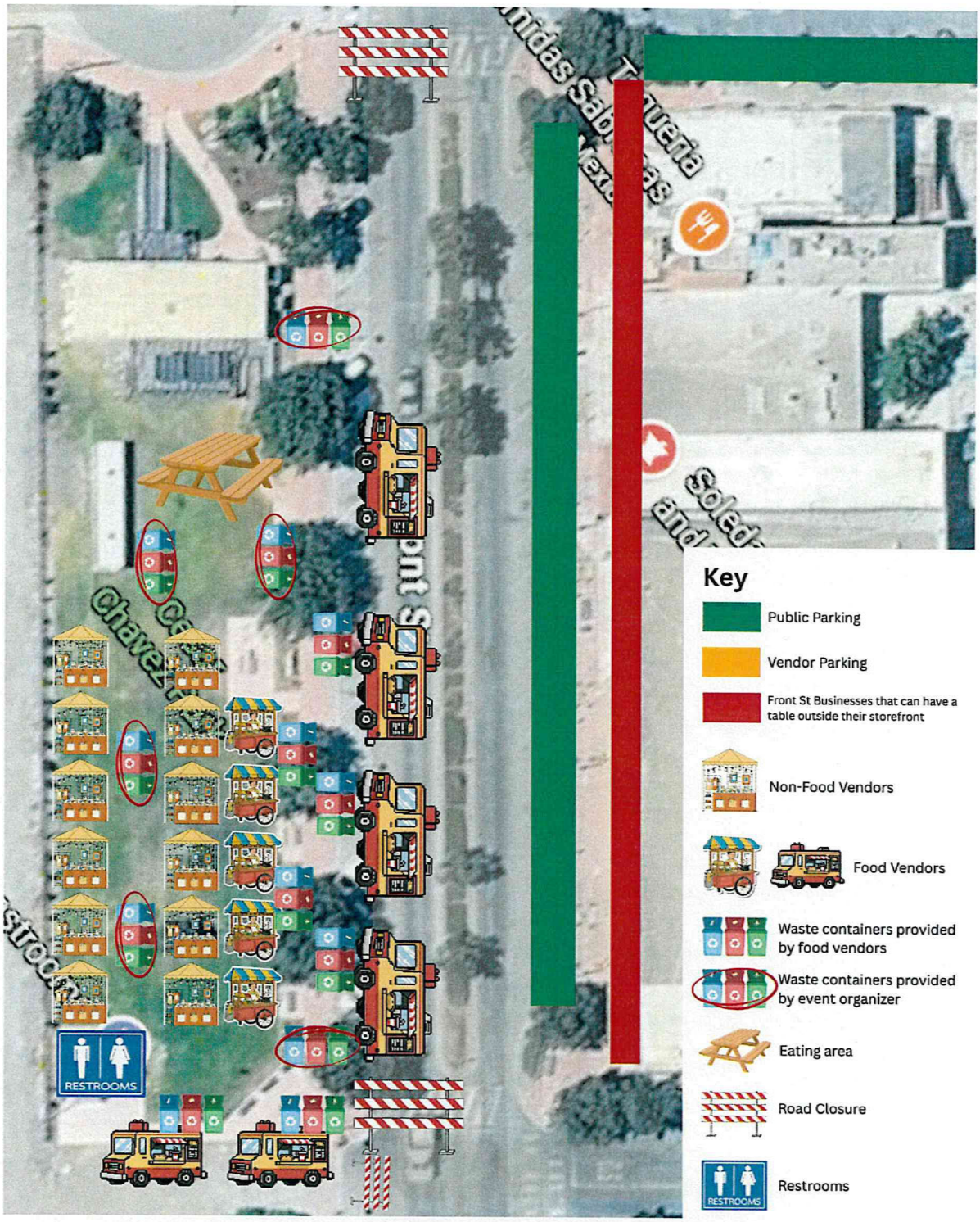
Market Dates: April 4th, May 2nd, June 6th, July 11th, August 11th, September 5th, October 3rd, October 17th, November 7th, November 21st, December 12th, December 19th

Vendor Setup: 9:30 AM - 11 AM

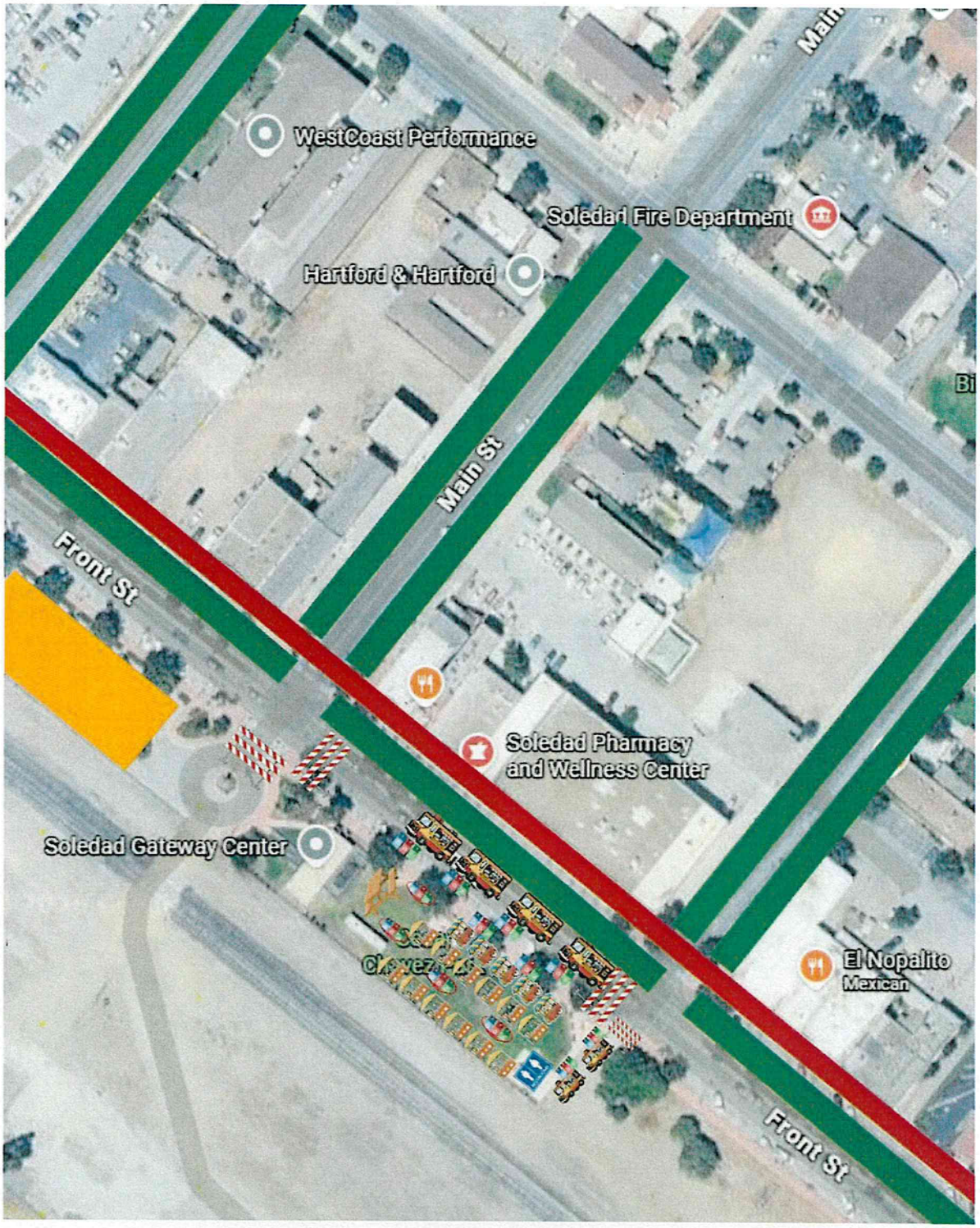
Vendor Take-Down: 5 PM - 6 PM

Event Duration: 11 AM - 5 PM

☐ Site Plan



☐ Internal/External Vehicular Access




☐ Signage

While the majority of the marketing will be done through digital platforms, we intend on developing some place-making signage for El Mercadito.

Example:




☐ Lighting

*None*

☐ Placement of Trash Receptacles

*See Site Plan Map*

Food vendors will provide waste receptacles outside their business in supplement of receptacles provided by the event organizer.

☐ Restroom Facilities

*See Site Plan Map*

We intend to use the existing restroom facilities at Cesar Chavez Park. We ask that the City of Soledad provide this as an in-kind service.

☐ Proposed Security Measures

The Monterey County Business Council will contract two unarmed security officers for this event.

☐ Potentially Affected Adjacent Land Uses

El Mercadito will require the closure of Cesar Chavez Park, a partial street closure on Front Street, and closure of the parking lot adjacent to the Soledad Gateway Center. Street parking would also be impacted by attendees.

The proposed application also seeks to allow businesses on the 400 - 700 blocks of Front St to partially encroach onto the sidewalk for the Eastern side of Front St and sell their goods and services without needing to have a booth at El Mercadito. The event organizer will work with interested businesses along the proposed encroachment area to provide them with information about accessibility requirements.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6333, A Resolution of the City Council of the City of Soledad Approving and Accepting the 2025 General Plan Annual Progress Report and Authorizing Submittal to the State of California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6333, "Approving and Accepting the 2025 General Plan Annual Progress Report and Authorizing Submittal to the State of California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation".

## Executive Summary

According to California Government Code Sections 65400 and 65700 et seq., local planning agencies are required to prepare and submit an annual report on the status of their General Plan. This report is meant to demonstrate progress on implementation and must be submitted to their legislative bodies, the Governor's Office of Land Use and Climate Innovation (LCI), and the California Department of Housing and Community Development (HCD) by April 1st each year. This report specifically addresses the City's General Plan, which was adopted in 2005, and summarizes the implementation activities carried out during the calendar year 2025. While this report focuses on the General Plan, the implementation of the Housing Element will be detailed in a separate report; however, both reports must be submitted to LCI and HCD. The report was first presented to the Soledad Planning Commission on February 12, 2026, and recommended for approval. The City Council will review the report and consider its approval before submission by the statutory deadline.

## Background

Since 1969, the State of California has required that all local government agencies adequately plan to meet the housing needs of everyone in their community. Pursuant to California Government Code Section 65400 and 65700 et seq., all local government agencies are required to adequately plan to meet

the housing and development needs of their communities. As part of this requirement, local jurisdictions must adopt comprehensive General Plans that serve as the "blueprint" for growth and development. In accordance with the Government Code, local agencies must submit an annual report on the status of their General Plan and Housing Element to their legislative bodies, the Governor's Office of Land Use Innovation (LCI), and the California Department of Housing and Community Development (HCD) by April 1 of each calendar year.

This report covers the General Plan Annual Progress Report (APR) for the City of Soledad for the 2025 calendar year, in compliance with Government Code Section 65400(b). It provides an overview of the City's General Plan implementation efforts, demonstrating how the City is progressing toward achieving its goals outlined in the 2005 General Plan.

There is no standardized form or format for preparing the General Plan APR, nor does it require the incorporation of all General Plan Elements. The General Plan APR objective is to provide enough information for decision-makers to assess how the General Plan is being implemented during the reporting period and should help provide enough information to identify necessary "course adjustments" and/or modifications to the Plan and the means to improve local implementation.

**Review & Analysis**

This annual report provides an update on the status and implementation of the General Plan with respect to housing and development. The four primary purposes of this report are as follows:

1. To evaluate progress on the implementation of the General Plan, in alignment with the stated goals, policies, and implementation measures.
2. To identify areas where modifications or adjustments to the General Plan may be necessary to improve its effectiveness in achieving desired outcomes.
3. To demonstrate the connection between land use decisions made during the reporting period and the overarching goals, policies, and strategies outlined in the General Plan.
4. To report on the City's progress in meeting its share of regional housing needs and to outline efforts taken to reduce governmental constraints to housing development.

This 2025 APR provides information on the implementation of the City's General Plan and progress toward community goals. The APR covers a 12-month period (2025) and highlights how land use decisions align with the 2005 General Plan, while also identifying areas for improvement in the upcoming 2025 General Plan Update.

Some 2025 General Plan Summary Highlights include:

- Continued progress on the *Siempre Soledad 2045* General Plan Update, expected to be adopted by the end of 2026.
- Opened a new Panda Express and Tractor Supply
- New Soledad Marketplace Development – Quick Quack Carwash
- Continued zoning amendments to help with housing production through REAP 2.0
- Completed the Front Street Maintenance and Rehabilitation Project, enhancing downtown with murals, sidewalks, and street improvements.
- Built a new Fire Apparatus Bay to accommodate the new ladder truck for the Fire Department.
- Advanced water efficiency initiatives across the City.
- Continued improvements under the Highway Safety Improvement Program (HSIP) and the Safe Routes to School program.
- Progressed with the Recycled Water Project to reduce potable water use.

- Purchase of a housing unit at Las Viviendas for workforce housing.
- Expanded recreational programs, including Music in the Park and the Incubator Kitchen.
- Completed ADA, lighting, and kitchen improvements to the Soledad Community Center.
- Adopted the Parks and Recreation Master Plan to guide future development.
- Contracted with the Health Department for regional health and safety services.
- Adopted the 2026-2030 Strategic Plan.

The City of Soledad continues to implement its General Plan during the 2025 calendar year through ongoing planning efforts, land use decisions, and development activity consistent with adopted policies and State requirements. The actions documented in this APR demonstrate continued progress toward meeting the City's housing, land use, and infrastructure objectives while informing the ongoing preparation of the *Siempre Soledad 2045* General Plan Update. The City will continue to monitor General Plan implementation and address identified challenges to ensure consistency with State law and community needs.

**Financial Considerations**

No direct cost associated with this item. However, failure to submit APR within sixty (60) days of the April 1 deadline may result in the City's ineligibility for certain State grant programs.

**Strategic Plan Alignment**

Acceptance of this report is consistent with the City Council-approved Strategic Plan for the City of Soledad. The actions and progress documented in this report support the City's efforts to facilitate the development of housing to meet the Regional Housing Needs Allocation (RHNA) through active development projects and strategic partnerships (Goal 2.1.1). The report also aligns with the City's objectives to update and implement the Downtown Specific Plan, including land use, design, and pedestrian access improvements (Goal 1.3.4), evaluate zoning, land use, and sustainable development practices (Goal 1.4), and advance infrastructure planning and smart growth initiatives (Goal 2.2).

**Alternatives**

- Approve the resolution and report with modifications; or
- Reject the proposed resolution and reports

**Planning/CEQA**

The proposed report does not constitute a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Since the reports will not result in any direct or reasonably foreseeable physical changes to the environment, they are not considered a project, and no environmental review is required.

**Public Notice Requirements**

None Required.

Attachment(s):
Resolution No. 6333
Exhibit A - 2025 GPU APR
Presentation 1- General Plan Annual Report

**RESOLUTION NO. 6333**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AND ACCEPTING THE 2025 GENERAL PLAN ANNUAL PROGRESS REPORT AND AUTHORIZING SUBMITTAL TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION**

**WHEREAS,** the City of Soledad ("City") adopted its General Plan in 2005; and

**WHEREAS**, *Section 65400 of the California Government Code* requires the City to file an annual report addressing the status of the General Plan and progress made toward implementing its goals and policies; and

**WHEREAS,** the 2025 General Plan Annual Progress Report ("APR") has been prepared and must be submitted to the California Department of Housing and Community Development (HCD) and the Governor's Office of Land Use and Climate Innovation by April 1, 2026; and

**WHEREAS,** on February 12, 2026, the Planning Commission held a public meeting to review the 2025 General Plan Annual Progress Report and found that the report accurately reflects the City's progress in implementing the goals and policies of the General Plan; and

**WHEREAS,** acceptance of the General Plan Annual Progress Report is not a "project" as defined by the California Environmental Quality Act (CEQA) Guidelines Section 15378, and an Environmental Impact Report is being prepared for the ongoing General Plan Update; therefore, no additional environmental review is required for acceptance of the APR; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Soledad accepts the 2025 General Plan Annual Progress Report provided as **Exhibit "A"** and authorize staff to forward the report to the State Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation pursuant to Government Code Section 65400.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 4th day of March 2026 by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

# EXHIBIT A

**Approved through Resolution No. XXXX**



# 2025 GENERAL PLAN ANNUAL PROGRESS REPORT

City of Soledad
Community and
Economic Development

**Planning Division - planning@cityofsoledad.gov**

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    a. General Plan Annual Progress Report Requirements
2. General Plan Background and Siempre Soledad 2045 General Plan Update
3. City of Soledad Strategic Plan
4. Current General Plan Implementation


For further information or clarification on any items in this General Plan Annual Progress Report, please contact:


City of Soledad Planning Division
248 Main St.
Soledad, CA 93960

P.O. Box 156
Soledad, CA 93960
(831) 223-5020
planning@cityofsoledad.gov
www.soledadgeneralplan2045.com

## Introduction

This General Plan Annual Progress Report (APR) has been prepared in accordance with California Government Code Section 65400 and summarizes the City of Soledad's progress in implementing its General Plan during the 2025 calendar year. The APR is submitted to the Soledad City Council, the Governor's Office of Land Use and Climate Innovation (LCI), and the California Department of Housing and Community Development (HCD). The report describes land use and planning actions undertaken during the reporting period and evaluates progress toward achieving the goals, policies, and implementation measures of the City's General Plan.

This APR evaluates consistency with the City of Soledad General Plan, adopted on September 21, 2005, and identifies actions taken during 2025 that support the ongoing preparation of the *Siempre Soledad 2045* General Plan Update. This report was adopted by the Soledad City Council on [insert date] by Resolution No. [insert resolution number].

The City of Soledad is located in Monterey County in the central Salinas Valley, between Monterey Bay and the surrounding foothills. The City serves as a gateway to Pinnacles National Park and is situated within a region characterized by extensive agricultural activity. Development within the City includes residential neighborhoods, a historic downtown and Front Street corridor, commercial and light industrial areas, public and institutional uses, and park and recreational facilities. Large areas of agricultural land surround the City limits.

Existing land use patterns in Soledad consist primarily of single-family residential development, with a smaller share of multifamily housing. Commercial uses are generally concentrated in the downtown area and the southern portion of the City, with limited neighborhood-serving commercial uses distributed throughout residential areas. Transportation within the City is predominantly automobile-oriented.

The City has recognized a mismatch between its employed residents and available local job opportunities. This indicates a persistent need for further commercial development and job-generating uses, which has become a priority for the City in future developments.



## General Plan Annual Progress Report Requirements

California Government Code Section 65400 requires each city and county to prepare an Annual Progress Report on the status of its General Plan and implementation progress. The APR must be submitted annually to the local legislative body, the Governor's Office of Land Use and Climate Innovation (LCI), and the California Department of Housing and Community Development (HCD) by April 1.

This APR documents General Plan implementation activities conducted by the City of Soledad during calendar year 2025, including residential and non-residential development activity, infrastructure improvements, and planning initiatives relevant to adopted General Plan policies.

## General Plan Background and *Siempre Soledad 2045* General Plan Update

The City of Soledad's General Plan was adopted on September 21, 2005. In January 2023, the City initiated a comprehensive update to the General Plan, titled Siempre Soledad 2045, to reflect current conditions, State law requirements, and long-term planning objectives over a 20-year planning horizon.

The update process is led by the City's Community and Economic Development Department, with coordination among City departments and ongoing participation from the public and appointed advisory bodies. An 11-member General Plan Advisory Committee, later transitioned into a General Plan Steering Committee, was established to provide community-based input and support public engagement throughout the update process.



Public outreach for the General Plan Update began in 2023 and continued through 2025, including community workshops, pop-up events, public hearings, and focused stakeholder meetings. Engagement efforts included both English and Spanish language accessibility and multiple participation formats to encourage broad community involvement.

During the update process, the City completed the visioning phase, developed land use and circulation alternatives, and prepared draft goals, policies, and implementation programs for each General Plan element. These materials were reviewed by the General Plan Steering Committee, Planning Commission, and City Council through public meetings.

In 2025, work continued on the Environmental Impact Report (EIR) for the General Plan Update, along with preparation of the Public Review Draft General Plan. The City held three

General Plan Steering Committee sessions open to the public, as well as an EIR Scoping Meeting. Adoption of the Siempre Soledad 2045 General Plan is anticipated in late 2026.

City of Soledad Strategic Plan

The 2025–2030 Strategic Plan serves as a complementary, near-term implementation framework that advances the community vision and policy direction established through the Siempre Soledad General Plan. While the General Plan provides long-range guidance for growth, land use, infrastructure, and community development over a 20-year horizon, the Strategic Plan focuses on organizational priorities, programs, and actions to be accomplished over the next five years.

Structured around the General Plan's guiding principles developed through extensive community input, the Strategic Plan establishes ten priority areas, including a focus on internal operations, to ensure the City has the capacity and resources to implement community goals effectively. Priorities are organized by timeframe (urgent, semi-urgent, and long-term) to guide decision-making, budgeting, and work planning.

The Strategic Plan identifies key focus areas such as economic development, housing, environmental justice and equity, community places, mobility, safety, youth, health, education, and organizational excellence. Together, these priorities support a thriving economy, quality housing, safe and vibrant neighborhoods, and improved quality of life for residents.

Implementation of the Strategic Plan includes measurable objectives, performance indicators, annual progress tracking, and a public dashboard to ensure transparency and accountability. The plan will inform departmental work programs, budget development, and performance management efforts, and will be reviewed annually by the City Council to remain responsive to evolving community needs.

In this way, the Strategic Plan translates the long-term vision of the General Plan into actionable steps, ensuring that policy direction is effectively carried out through coordinated City operations and investments.



## Current General Plan Implementation

| General Plan Element | City Projects & Accomplishments | Implemented Goals & Policies |
|---|---|---|
| **Land Use** | • Continued progress on the *Siempre Soledad 2045 General Plan Update*<br><br>• Miramonte Specific Plan efforts<br><br>• Purchase of workforce housing unit at Las Viviendas<br><br>• Entitled Miravale II Parcel B for a Vesting Tentative Map for 24 apartments and 37 SFD<br><br>• Moved to complete REAP 2.0 comprehensive zoning amendments to implement the 2031 Housing Element | • **L-1(f):** Coordination with Monterey County on land use strategy within the SOI<br>• **L-12:** Maintain adequate land supply for projected growth and housing affordability<br>• **L-17:** Direct major residential growth to east and north expansion areas<br>• **L-18:** Encourage infill of existing residential lots<br>• **L-19:** Promote higher-density housing near services, transit, and amenities |
| | • Completed Front Street Maintenance and Rehabilitation Project (murals, sidewalks, street improvements)<br><br>• Ongoing Downtown revitalization efforts | • **L-31:** Strengthen Downtown along Front Street as the social and economic heart of the City, improve pedestrian access, and support community events |
| **Housing** | See 2025 Housing Element Annual Progress Report under separate cover. | |
| **Economic Development / Commercial** | • Opening of Panda Express and Tractor Supply<br><br>• Entitled Quick Quack Carwash to be part of the Soledad Marketplace<br><br>• Shop Local campaign efforts that included partners like the | • **L-21:** Encourage commercial development near Highway 101 interchanges and neighborhood-serving nodes<br>• **E-1:** Partner with local business organizations to promote and expand business opportunities |

| | | |
|---|---|---|
| | Soledad Chambers, SBDC and El Pajaro CDC | |
| **Circulation / Pedestrian & Bicycle** | • HSIP and Safe Routes to School improvements<br><br>• Youth Council pedestrian safety initiatives<br><br>• Front Street sidewalk and pedestrian enhancements | • **C-27:** Complete a continuous pedestrian network connecting housing, activity centers, and open space<br>• **C-29:** Improve pedestrian crossings and safety at high-traffic intersections |
| **Parks & Recreation** | • Expanded recreational programming (Music in the Park, Incubator Kitchen)<br><br>• Implemented Youth Council through Parks & Recreation<br><br>• Initiated park land acquisitions and design for Toledo Basin<br><br>• Soledad Community Center Improvements – ADA, Lighting, Kitchen Remodel<br><br>• Adopted the 2025 Parks and Recreation Master Plan | • **PR-6:** Provide a balanced recreation program for all age groups<br>• **PR-14:** Ensure parks and recreation facilities serve a range of ages and abilities citywide |
| **Public Facilities & Safety** | • Built new Fire Apparatus Bay for ladder truck<br><br>• Contracted with County Health Department for regional services | • **S-36:** The City shall strive to achieve and maintain adequate safety services and response times. Supports General Plan objectives related to public safety, emergency response, and community health. |
| | • Advanced water efficiency initiatives<br><br>• Progressed Recycled Water Project to reduce potable water use | • S-9: Supports long-term sustainability and infrastructure for using reclaimed water for landscape irrigation or other appropriate use |



# GENERAL PLAN ANNUAL REPORT 2025

*City of Soledad*

*March 4, 2026*

# PURPOSE OF THE ANNUAL REPORT

This annual report provides an update on the status and implementation of the General Plan with respect to housing and development to HCD and LCI

Due by April 1, 2026 – Failure to submit puts the City at risk to qualify for grants

The four primary purposes are to:

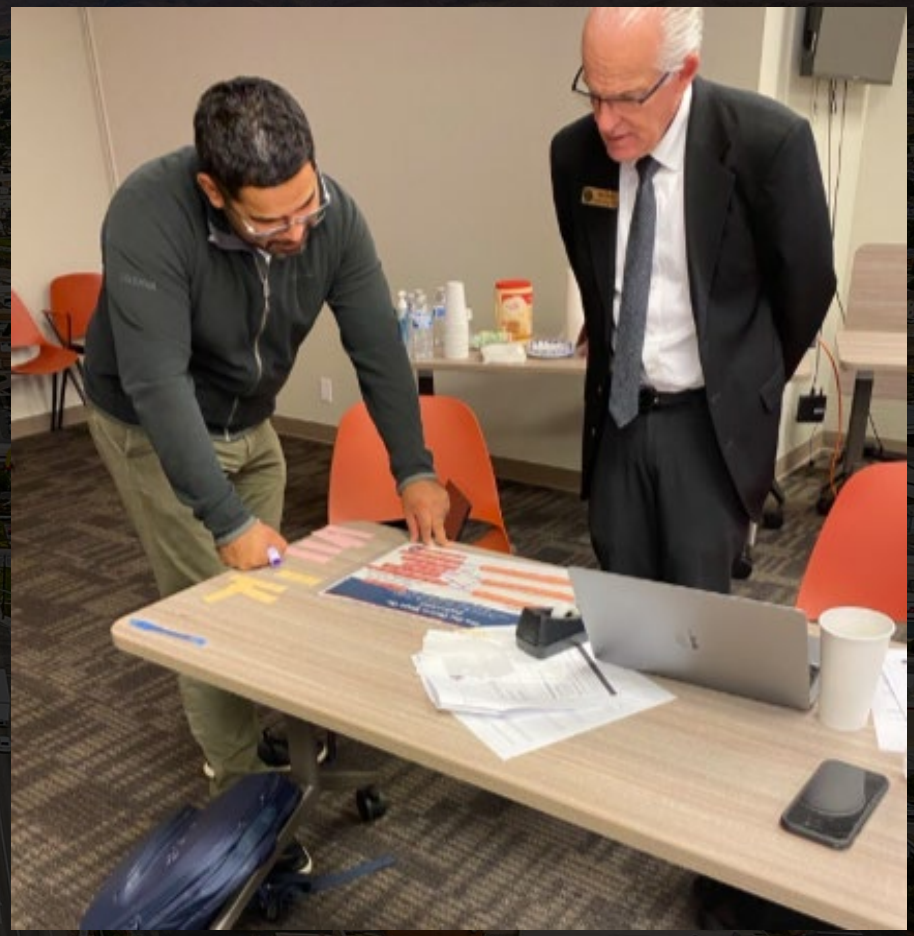
- Evaluate progress
- Identify areas to improve effectiveness
- Demonstrate how land use decisions align with the General Plan
- Report progress toward Regional Housing Needs (RHNA)

# SIEMPRE SOLEDAD 2045

Siempre Soledad
General Plan 2045

- Continued progress on the **Siempre Soledad 2045 General Plan Update**
- Adoption anticipated by the end of 2026
- Ongoing alignment with community vision and State requirements







# ECONOMIC DEVELOPMENT HIGHLIGHTS









Quick Quack CAR WASH

# INFRASTRUCTURE & CIP PROJECTS












# PARKS, REC & COMMUNITY SERVICES











# OVERALL PROGRESS & CONCLUSION

In 2025, the City of Soledad:

- Continued implementation of the General Plan
- Advanced housing, land use, and infrastructure objectives
- Maintained consistency with State law
- Informed preparation of the Siempre Soledad 2045 Update

**The City will continue monitoring implementation and addressing challenges to meet community needs.**



# GENERAL PLAN ANNUAL REPORT 2025

*Thank you!*

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6334, A Resolution of the City Council of the City of Soledad Approving and Accepting the 2025 Housing Element Annual Progress Report and Authorizing Submittal to The State of California Department of Housing and Community Development and the Governor's Office of Land Use and Innovation**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director and Kimberly Herrera, Management Analyst**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6334, A Resolution of the City Council of the City of Soledad "Approving and Accepting the 2025 Housing Element Annual Progress Report and Authorizing Submittal to The State of California Department of Housing and Community Development and the Governor's Office of Land Use and Innovation".

## Executive Summary

Pursuant to California Government Code Section 65400 and 65700 et seq., local planning agencies are required to prepare and submit an annual report on the status of the Housing Element to demonstrate progress on implementation to their legislative bodies, the Governor's Office of Land Use Innovation (LCI), and the California Department Housing and Community Development (HCD) by April 1 of each calendar year. This report covers the City's 2023-2031 Housing Element, which was adopted on August 7, 2024, and summarizes implementation activities undertaken during 2025 calendar year. Different reports containing the Housing Element are generated for submission to LCI and HCD. The report was first presented to the Soledad Planning Commission on February 12, 2026, and recommended for approval. The City Council will review the report and consider its approval before submission by the statutory deadline.

## Background

Since 1969, the State of California has required all local government agencies to adequately plan to meet the housing needs of everyone in their community. California's local governments fulfill this requirement by adopting housing plans, known as Housing Elements, which are a mandatory component of a jurisdiction's General Plan.

Pursuant to California Government Code Section 65400(b) and Section 65700 et seq., local jurisdictions are required to prepare and submit an annual Housing Element Annual Progress Report (APR) to their legislative body, the Governor's Office of Land Use and Innovation (LCI), and the California Department of Housing and Community Development (HCD) by April 1 of each calendar year.

This report addresses the City of Soledad's 2023–2031 Housing Element, which was adopted on August 7, 2024, and summarizes Housing Element implementation activities undertaken during the 2025 calendar year. The Housing Element APR is overseen by HCD and is prepared by the City's Community and Economic Development Department – Housing Division.

The Housing Element APR analyzes the City's implementation of housing policies and programs by reporting on housing development activity, including proposed projects, approvals and entitlements, authorized construction, and housing units completed during the reporting period.

**Review & Analysis**

The Housing Element Annual Progress Report (APR) serves as the City's primary tool for monitoring and documenting implementation of adopted housing goals, policies, and programs. In accordance with reporting requirements established by the California Department of Housing and Community Development (HCD), the APR includes standardized tables that measure annual housing production and track progress toward the City's Regional Housing Needs Allocation (RHNA). RHNA allocations are determined by HCD and distributed through regional councils of governments. For the City of Soledad, housing targets are assigned by the Association of Monterey Bay Area Governments (AMBAG) and categorized by income level to ensure housing opportunities are provided across a range of affordability levels.

The following tables summarize the City's performance during the 5th and 6th RHNA cycles.

Table 1: City of Soledad 2015-2022 Annual Progress Report RHNA 5th Cycle Allocation (2015-2022)

| Income Level | RHNA Allocation by Income | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | Total Units (all years) |
|---|---|---|---|---|---|---|---|---|---|---|
| Very Low | 46 | | | | | | | | | 4 |
| Low | 30 | | | | | | | | 6 | 21 |
| Moderate | 35 | | | | | | | | 421 | 43 |
| Above Moderate | 80 | 3 | 83 | 79 | 131 | 60 | 12 | 21 | 149 | 538 |
| Total RHNA | **191** | | | | | | | | | |
| Total Units | | 3 | 83 | 79 | 131 | 60 | 12 | 29 | 209 | 606 |

Table 1 reflects the City's housing production performance during the 5th RHNA cycle (2015–2022). While development activity fluctuated year to year, overall production exceeded the total RHNA allocation. However, this production was heavily concentrated in the above-moderate income category

and did not fully satisfy the RHNA requirements for the very-low and low-income categories. As a result, although the City demonstrated its capacity to facilitate housing development when market conditions, available land, and infrastructure aligned, the distribution of units across income levels highlights the ongoing need to prioritize and incentivize affordable housing production in the lower-income categories during the current cycle.

Table 2: City of Soledad 2023-2031 Annual Progress Report RHNA 6th Cycle Allocation (2023-2031)

| Income Level | RHNA Allocation by Income | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | Total Units (all years) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Very Low | 100 | | | 1 | | | | | | | 1 |
| Low | 65 | 6 | | 2 | | | | | | | 8 |
| Moderate | 183 | 18 | | 2 | | | | | | | 20 |
| Above Moderate | 376 | 99 | 82 | 70 | | | | | | | 251 |
| Total RHNA | **724** | | | | | | | | | | |
| Total Units | | 123 | 82 | 75 | | | | | | | 280 |

Table 2 illustrates progress during the current 6th RHNA cycle (2023–2031). Through 2025, the City has permitted or completed 280 units across income categories. Production has been strongest in the above-moderate income category, while lower-income production remains an area of strategic focus for the remainder of the cycle. These early-cycle trends underscore the importance of continued program implementation, site development, and funding partnerships to ensure balanced progress across all affordability levels.

Overall, housing production activity in 2025 reflects steady progress toward expanding housing opportunities across multiple housing types, while also strengthening the City's development pipeline for future reporting years. During this year, the City issued building permits for 41 Accessory Dwelling Units (ADUs) and one 20-unit multifamily apartment project, demonstrating continued momentum in both small-scale infill and higher-density residential development. In addition, certificates of occupancy were finalized for 33 housing units, bringing new homes online for residents.

Beyond completed units, the City Council entitled Parcel B in 2025, which includes thirty seven single-family small-lot residences and 24 multifamily apartment units affordable to low- and very low-income households. While these units are not yet reflected as completed construction in the RHNA totals, their approval represents meaningful progress toward strengthening lower-income housing production.

The City also advanced a major affordable housing initiative at the 540 Gabilan site, a 4.61-acre parcel. Through a Request for Qualifications (RFQ) process, Eden Housing was selected as the development partner and is planning a 143-unit project serving extremely low-, very-low-, low, and moderate income households, with affordability levels averaging between 50 percent and 80 percent of Area Median Income (AMI). Additional details regarding this project are provided in the Table D Program Highlights below.

*Status of Program Implementation (Table D) Highlights*:
Table D summarizes the City's progress toward implementing key Housing Element programs during the 6th Cycle. Overall, the City of Soledad is actively advancing its housing objectives through a

combination of land acquisition, regulatory actions, housing production, homelessness response initiatives, and funding applications.

Progress under Program H-1 (Adequate Sites) demonstrates the City's commitment to maintaining sufficient development-ready land to meet RHNA needs. The acquisition of the 540 Gabilan site and the selection of Eden Housing as the affordable housing developer represent a significant milestone toward long-term housing production, with 143 affordable units proposed and negotiations currently underway through an Exclusive Negotiating Agreement.

Implementation of Program H-2 (New Development & Redevelopment) remains ongoing and continuous, with measurable results achieved through the City's pre-approved ADU program. The issuance of permits and certificates of occupancy for new ADUs reflects incremental infill development and diversification of housing types within existing neighborhoods.
The City has also made meaningful progress under Program H-3 (Housing Opportunities for All). The Youth Homelessness Demonstration Program was successfully completed in 2025, assisting 12 households, and the City has submitted a subsequent application to continue the program for the 2026–2027 funding cycle. In addition, the Encampment Resolution Funding program has resulted in the permanent housing of individuals previously experiencing homelessness through a coordinated, Housing First approach.

The City also continues to advance the establishment of a First-Time Homebuyer (FTHB) Program to support housing affordability and promote long-term community stability. The program is designed to assist income-qualified households, including members of the local workforce, in overcoming financial barriers to homeownership, retaining residents, and addressing identified housing needs within the community. The City Council has allocated $300,000 in Community Development Block Grant (CDBG) program income to support the initiative. Additionally, the City submitted a funding request for $500,000 through the HOME-ARP program and is currently awaiting notification of award. City staff plans to implement this program during the 2026 calendar year.

Collectively, the programs and housing production, the City is making steady and measurable progress toward Housing Element implementation, with several initiatives completed, others actively underway, and additional funding opportunities being pursued to support continued housing production and housing stability across the community.

**Financial Considerations**

No direct cost associated with this item. However, failure to submit APR within sixty (60) days of the April 1 deadline may result in the City's ineligibility for certain State grant programs.

**Strategic Plan Alignment**

Acceptance and submittal of this report are consistent with the City Council–approved Strategic Plan for the City of Soledad. The actions and progress documented herein support **Goal 2.1 – Promote, Support, and Expand the Development of Diverse and Affordable Housing to Meet Community Needs**. Specifically, the initiatives outlined in the Annual Progress Report demonstrate the City's efforts to advance *Objective 2.1.1 – Facilitate the development of 734 housing units by 2031 to meet the Regional Housing Needs Allocation (RHNA) through active pipeline projects and strategic developer partnerships*.

One of the key tasks under this objective is maintaining a comprehensive housing pipeline with projected unit completions by year and submitting an Annual Progress Report to the California

Department of Housing and Community Development (HCD) by April 1 of each year.

**Alternatives**

- Approve the resolution and report with modifications; or
- Reject the proposed resolution and report; *This is not recommended as submitting the APR by April 1 is a statutory requirement.*

**Planning/CEQA**

The proposed resolution approving the Annual Progress Report does not constitute a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Since the report will not result in any direct or reasonably foreseeable physical changes to the environment, it is not considered a project, and no environmental review is required.

**Public Notice Requirements**

Not Required.

Attachment(s):
Resolution No. 6334
Exhibit A - 2025 Housing Element APR

**RESOLUTION NO. 6334**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AND ACCEPTING THE 2025 HOUSING ELEMENT ANNUAL PROGRESS REPORT AND AUTHORIZING SUBMITTAL TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION**

**WHEREAS,** the City of Soledad ("City") adopted its Housing Element in August 2024; and

**WHEREAS**, *Section 65400 of the California Government Code* requires the City to file an annual report addressing the status of the Housing Element and progress made toward implementing its goals and policies; and

**WHEREAS,** the 2025 Housing Element Annual Progress Report ("APR") has been prepared and must be submitted to the California Department of Housing and Community Development (HCD) and the Governor's Office of Land Use and Climate Innovation by April 1, 2026; and

**WHEREAS,** on February 12, 2026, the Planning Commission held a public meeting to review the 2025 Housing Element Annual Progress Report and found that the report accurately reflects the City's progress in implementing the goals and policies of the Housing Element; and

**WHEREAS,** acceptance of the Housing Element Annual Progress Report is not a "project" as defined by the California Environmental Quality Act (CEQA) Guidelines Section 15378, and no additional environmental review is required for acceptance of the APR.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Soledad accepts the 2025 Housing Element Annual Progress Report provided as **Exhibit "A"** and authorize staff to forward the report to the State Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation pursuant to Government Code Section 65400.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular meeting duly held on the 4th day of March 2026 by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

ATTEST:

_____
ANNA M. VELAZQUEZ, Mayor

_____
MEGAN HUNTER, City Clerk

## Please Start Here

| General Information | |
|---|---|
| Jurisidiction Name | Soledad |
| Reporting Calendar Year | 2025 |
| **Contact Information** | |
| First Name | Kimberly |
| Last Name | Herrera |
| Title | Management Analyst |
| Email | kherrera@cityofsoledad.gov |
| Phone | 8312059859 |
| **Mailing Address** | |
| Street Address | 248 Main Street |
| City | Soledad |
| Zipcode | 93960 |

**Optional:** Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

Click here to download APR Instructions

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

v_01_30_26

## Annual Progress Report

January 2020

**Optional:** This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

**Optional:** Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is

**Optional:** This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

**Link to the online system:** https://hcd.my.site.com/hcdconnect

Toggles formatting that turns cells green/yellow/red based on data validation rules.

| Submittal Instructions |
| --- |
| **Please save your file as Jurisdictionname2025 (no spaces).** Example: the City of San Luis Obispo would save their file as SanLuisObispo2025<br><br>Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:<br><br>1. **Online Annual Progress Reporting System - Please see the link to the online system to the left.** This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. *Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.*<br><br>2. **Email - If** you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables. |

| Jurisdiction | Soledad | |
|---|---|---|
| Reporting Year | 2025 | (Jan. 1 - Dec. 31) |
| Housing Element Planning Period | 6th Cycle | 12/15/2023 - 12/15/2031 |

| Building Permits Issued by Affordability Summary | | |
|---|---|---|
| Income Level | | Current Year |
| Acutely Low | Deed Restricted | 0 |
| | Non-Deed Restricted | 0 |
| Extremely Low | Deed Restricted | 0 |
| | Non-Deed Restricted | 0 |
| Very Low | Deed Restricted | 0 |
| | Non-Deed Restricted | 0 |
| Low | Deed Restricted | 0 |
| | Non-Deed Restricted | 0 |
| Moderate | Deed Restricted | 0 |
| | Non-Deed Restricted | 0 |
| Above Moderate | | 11 |
| Total Units | | 11 |

| Units by Structure Type | Entitled | Permitted | Completed |
|---|---|---|---|
| Single-family Attached | 0 | 0 | 0 |
| Single-family Detached | 0 | 0 | 1 |
| 2 to 4 units per structure | 0 | 0 | 0 |
| 5+ units per structure | 0 | 0 | 42 |
| Accessory Dwelling Unit | 0 | 11 | 32 |
| Mobile/Manufactured Home | 0 | 0 | 0 |
| **Total** | **0** | **11** | **75** |

| Infill Housing Developments and Infill Units Permitted | # of Projects | Units |
|---|---|---|
| Indicated as Infill | 0 | 0 |
| Not Indicated as Infill | 11 | 11 |

| Housing Applications Summary | |
|---|---|
| Total Housing Applications Submitted: | 42 |
| Number of Proposed Units in All Applications Received: | 42 |
| Total Housing Units Approved: | 42 |
| Total Housing Units Disapproved: | 0 |

| Use of SB 423 Streamlining Provisions - Applications | |
|---|---|
| Number of SB 423 Streamlining Applications | 0 |
| Number of SB 423 Streamlining Applications Approved | 0 |

| Units Constructed - SB 423 Streamlining Permits | | | |
|---|---|---|---|
| Income | Rental | Ownership | Total |
| Acutely Low | 0 | 0 | 0 |
| Extremely Low | 0 | 0 | 0 |
| Very Low | 0 | 0 | 0 |
| Low | 0 | 0 | 0 |
| Moderate | 0 | 0 | 0 |
| Above Moderate | 0 | 0 | 0 |
| **Total** | **0** | **0** | **0** |

| Streamlining Provisions Used - Permitted Units | # of Projects | Units |
|---|---|---|
| SB 9 (2021) - Duplex in SF Zone | 0 | 0 |
| SB 9 (2021) - Residential Lot Split | 0 | 0 |
| AB 2011 (2022) | 0 | 0 |
| SB 6 (2022) | 0 | 0 |
| SB 423 (2023) | 0 | 0 |

| Ministerial and Discretionary Applications | # of | Units |
|---|---|---|
| Ministerial | 42 | 42 |
| Discretionary | 0 | 0 |

| Density Bonus Applications and Units Permitted | |
|---|---|
| Number of Applications Submitted Requesting a Density Bonus | 0 |
| Number of Units in Applications Submitted Requesting a Density Bonus | 0 |
| Number of Projects Permitted with a Density Bonus | 0 |
| Number of Units in Projects Permitted with a Density Bonus | 0 |

| Housing Element Programs Implemented and Sites Rezoned | Count |
|---|---|
| Programs Implemented | 4 |
| Sites Rezoned to Accommodate the RHNA | 0 |

# ANNUAL ELEMENT PROGRESS REPORT
## Housing Element Implementation

| | | |
|---|---|---|
| **Jurisdiction** | Soledad | |
| **Reporting Year** | 2025 | (Jan. 1 - Dec. 31) |

**Table D**

**Program Implementation Status pursuant to GC Section 65583**

**Housing Programs Progress Report**

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| **Name of Program** | **Objective** | **Projected Completion Date in Housing Element** | **Applicable Cycle** | **Status of Program Implementation** | **Program Implementation Details** | **Quantified Outcomes: Category** | **Quantified Outcomes: Count** | **Supporting Documents** |
| **H-1 Adequate Sites** | Ensure the City of Soledad maintains an adequate supply of vacant and underutilized land—within existing city limits and in planned annexation areas—that is appropriately zoned and development-ready to accommodate current and projected housing needs as identified by AMBAG. | 6/1/2031 | 6th Cycle | In Progress | In 2024, the City of Soledad purchased 4.6 acres at 540 Gabilan to support the development of affordable housing. In 2025, the City initiated a Request for Qualifications (RFQ) process to identify a qualified non-profit affordable housing developer. Following a competitive selection process, the City selected Eden Housing, which is proposing the development of 143 affordable housing units on the site. The City is currently negotiating an Exclusive Negotiating Agreement (ENA) with Eden Housing to advance the project toward entitlement and financing. | Units | 1 | The Exclusive Negotiating Agreement (ENA), in substantial form, was presented to and approved by the City Council and is included in the agenda materials for the February 4, 2026 City Council meeting. |
| **H-2 New Development & Redevelopment** | The City will o promote the development of a variety of housing types, particularly affordable housing on both vacant and underutilized sites | 1/30/2026 | 6th Cycle | Continuous | The City has adopted ADU's pre-approved plans. In 2025 the City issued 40 building permits and 32 certificates of occupancy to newly contructed ADUs. | Households | 32 | Table A and Table A2 include the units address and permit numbers |

| Jurisdiction | Soledad | |
|---|---|---|
| Reporting Year | 2025 | (Jan. 1 - Dec. 31) |
| Planning Period | 6th Cycle | 12/15/2023 - 12/15/2031 |

**ANNUAL ELEMENT PROGRESS REPORT**

**Housing Element Implementation**

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

## Table A
## Housing Development Applications Submitted

| Project Identifier | | | | | Unit Types | | Date Application Submitted | Proposed Units - Affordability by Household Incomes | | | | | | | | | | | Total Approved Units by Project | Total Disapproved Units by Project | Streamlining | Historic Sites | Density Bo Applica |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | 2 | 3 | 4 | 5 | | | | | | | | | | 6 | 7 | 8 | 9 | 10 | 11 |
| Prior APN* | Current APN | Street Address | Project Name* | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4,5+,ADU,MH) | Tenure R=Renter O=Owner | Date Application Submitted (see instructions) | Acutely Low-Income Deed Restricted | Acutely Low-Income Non Deed Restricted | Extremely Low-Income Deed Restricted | Extremely Low-Income Non Deed Restricted | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Total PROPOSED Units by Project | Total APPROVED Units by project | Total DISAPPROVED Units by Project | Please select state streamlining provision/s the application was submitted pursuant to. | Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L? | Did the housing development application seek incentives or concessions pursuant to Government Code section 65915? |
| Summary Row: Start Data Entry Below | | | | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 42 | 42 | 42 | 0 | | | |
| | 2238105200 | 31 Cambrian Court (UNIT A) | | 230330 | ADU | R | 2/26/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2208101200 | 218 DiXI ST (UNIT A) | | 240051 | ADU | R | 5/14/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2208309900 | 253 PARK ST (UNIT A) | | 240052 | ADU | R | 6/25/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2246102900 | 721 LOPEZ ST (UNIT A) | | 240054 | ADU | R | 4/17/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2296201700 | 211 7th St (UNIT B) | | 240376 | ADU | R | 5/7/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2208500900 | 232 PINE ST (Unit A) | | 240449 | ADU | R | 7/28/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2231108500 | 713 GRANADA ST (UNIT A) | | 240466 | ADU | R | 1/3/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2251501900 | 822 LUNA WAY (UNIT A) | | 240467 | ADU | R | 1/10/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2214101400 | 317 Dixi Street (Unit A) | | 240485 | ADU | R | 1/31/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2215401200 | 1340 Walker Dr (UNIT A) | | 240494 | ADU | R | 2/21/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2209301200 | 701 Market Street (UNIT A) | | 250009 | ADU | R | 3/13/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2247108500 | 924 Engstrom St (UNIT A) | | 250013 | ADU | R | 4/8/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2239101000 | 1222 Vista De Soledad (UNIT A) | | 250016 | ADU | R | 3/28/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2228202000 | 435 SAN DIEGO PL (UNIT A) | | 250036 | ADU | R | 3/3/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2296102100 | 257 6TH ST (UNIT A) | | 250053 | ADU | R | 4/22/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2236103600 | 315 Sentinel Court (UNIT A) | | 250056 | ADU | R | 4/14/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2207209000 | 265 3RD ST (UNIT A) | | 250059 | ADU | R | 5/12/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2236107400 | 356 ENTRADA DR (UNIT A) | | 250062 | ADU | R | 5/2/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2214208500 | 1037 Palm Avenue (UNIT A) | | 250066 | ADU | R | 4/23/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2226104400 | 612 ANDALUCIA DR (UNIT A) | | 250075 | ADU | R | 5/12/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2203109100 | 800 MARKET ST (Unit A) | | 250076 | ADU | R | 5/12/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2251209800 | 1004 SAN GABRIEL (UNIT A) | | 250086 | ADU | R | 5/15/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2228201100 | 499 SAN DIEGO PL (UNIT A) | | 250103 | ADU | R | 6/2/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2251208000 | 1263 SAN ANTONIO (UNIT A) | | 250112 | ADU | R | 5/12/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2251105300 | 1039 SAN RAFAEL (UNIT A) | | 250131 | ADU | R | 8/5/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2231104100 | 696 ANDALUCIA DR | | 250145 | ADU | R | 10/9/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2215403800 | 1059 PALM AVE (UNIT B) | | 250148 | ADU | R | 8/14/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2234109000 | 1307 APPALACHIAN ST (UNIT A) | | 250176 | ADU | R | 8/14/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2223102300 | 138 INCA DR (UNIT A) | | 250179 | ADU | R | 10/2/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2251804500 | 529 TANKERSLEY ST (UNIT A) | | 250181 | ADU | R | 9/29/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2214101800 | 312 EAST ST | | 250185 | ADU | R | 11/19/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2252105800 | 500 FERREL WAY | | 250215 | ADU | R | 9/26/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |
| | 2203200700 | 137 DIXI ST (UNIT A) | | 250247 | ADU | R | 11/10/2025 | | | | | | | | | | | 1 | 1 | 1 | 0 | NONE | No | No |

| Jurisdiction | Soledad | |
|---|---|---|
| Reporting Year | 2025 | (Jan. 1 - Dec. 31) |
| Planning Period | 6th Cycle | 12/15/2023 - 12/15/2031 |

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

### Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

| Project Identifier | | | | | Unit Types | | Affordability by Household Incomes - Completed Entitlement | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | 2 | 3 | 4 | | | | | | | | | | | 5 | 6 |
| Prior APN+ | Current APN | Street Address | Project Name+ | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4,5+,ADU,MH) | Tenure R=Renter O=Owner | Acutely Low Income Deed Restricted | Acutely Low-Income Non Deed Restricted | Extremely Low-Income Deed Restricted | Extremely Low-Income Non Deed Restricted | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Entitlement Date Approved | # of Units issued Entitlements |
| Summary Row: Start Data Entry Below | | | | | | | | | | | | | | | | | | | |
| [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] |

| Affordability by Household Incomes - Building Permits | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7 | | | | | | | | | | | 8 | 9 |
| Acutely Low-Income Deed Restricted | Acutely Low-Income Non Deed Restricted | Extremely Low-Income Deed Restricted | Extremely Low-Income Non Deed Restricted | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Building Permits Date Issued | # of Units Issued Building Permits |
| [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] |

| Affordability by Household Incomes - Certificates of Occupancy | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | | | | | | | | | | | 11 | 12 |
| Acutely Low-Income Deed Restricted | Acutely Low-Income Non Deed Restricted | Extremely Low-Income Deed Restricted | Extremely Low-Income Non Deed Restricted | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Certificates of Occupancy or other forms of readiness (see instructions) Date Issued | # of Units issued Certificates of Occupancy or other forms of readiness |
| [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] |

| Streamlining | Historic Sites | Infill | Housing with Financial Assistance and/or Deed Restrictions | | Housing without Financial Assistance or Deed Restrictions | Term of Affordability or Deed Restriction | Demolished/Destroyed Units | | | Density Bonus | | | | Notes |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | | | 21 | 22 | 23 | 24 | 25 |
| Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple) | Is this project located on a site with an associated historical designation as outlined in Government Code Section 65400(a)(2)(N) and reported on Table L? | Infill Units? Y/N+ | Assistance Programs for Each Development (may select multiple - see instructions) | Deed Restriction Type (may select multiple - see instructions) | For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions) | Term of Affordability or Deed Restriction (years) (If affordable in perpetuity enter 1000)+ | Number of Demolished/Destroyed Units | Demolished or Destroyed Units | Demolished/Destroyed Units Owner or Renter | Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area) | Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions) | List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications) | Did the project receive a reduction or waiver of parking standards? (Y/N) | Notes+ |
| [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] | [illegible] |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **H-3 Housing Oppotunities for all - Youth Homeless Demostration Program** | Expand access to critical homelessness prevention and housing services in South Monterey County by leveraging regional partnerships and Youth Homelessness Demonstration Program (YHDP) funding to serve at-risk youth across the region, including individuals and households beyond City of Soledad residents, where such services are otherwise limited or unavailable. | 12/30/2025 | 6th Cycle | Completed | The City implemented the program in August 2025 and concluded it in December 2025. During this abbreviated implementation period, the City provided assistance to a total of 12 households. | Households | 12 | |
| **H-3 Housing Oppotunities for all - Youth Homeless Demostration Program** | Expand access to critical homelessness prevention and housing services in South Monterey County by leveraging regional partnerships and Youth Homelessness Demonstration Program (YHDP) funding to serve at-risk youth across the region, including individuals and households beyond City of Soledad residents, where such services are otherwise limited or unavailable. | 6/1/2027 | 6th Cycle | In Progress | The City had the opportunity to reapply for Youth Homelessness Demonstration Program (YHDP) funding for FY 2026–2027 and has submitted an application. If awarded, the City is prepared to reinstate and continue implementation of the program. | Other | 1 | application submitted throuh e-snaps |
| **H-3 Housing Oppotunities for all - Encampment Resolution Fund** | Reduce homelessness by implementing the Encampment Resolution Funding (ERF) project using a Housing First approach that provides safe interim housing and coordinated supportive services to stabilize individuals and support their transition into permanent housing. | 6/30/2027 | 6th Cycle | In Progress | The program was implemented in late 2024. In May 2025, the City successfully resolved an encampment of approximately 42 individuals through a coordinated approach that combined a motel-based program and a City-managed provisional encampment while an interim housing site was under construction. As of December 25, 14 individuals have been permanently housed. | Persons | 14 | |
| **H-3 First-Time Homebuyer Program** | Support housing affordability and long-term community stability by establishing a First-Time Homebuyer (FTHB) Program that assists income-qualified households, including the local workforce, in overcoming barriers to homeownership, retaining residents, and addressing the City's identified housing needs. | 6/30/2027 | 6th Cycle | In Progress | City Council allocated $300,000 of Community Development Block Grant (CDBG) program income toward the initiative. In addition, the City submitted a request for funding for $500,000 through the HOME-ARP program and is currently awaiting notification of award. | Other | 1 | Application for funding was submitted through HCD's e-civics portal |
| | | | | | | | | |
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# ANNUAL ELEMENT PROGRESS REPORT
## Housing Element Implementation

| | | |
|---|---|---|
| **Jurisdiction** | Soledad | |
| **Reporting Year** | 2025 | (Jan. 1 - Dec. 31) |

**Table D**

**Program Implementation Status pursuant to GC Section 65583**

**Housing Programs Progress Report**

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| **Name of Program** | **Objective** | **Projected Completion Date in Housing Element** | **Applicable Cycle** | **Status of Program Implementation** | **Program Implementation Details** | **Quantified Outcomes: Category** | **Quantified Outcomes: Count** | **Supporting Documents** |
| **H-1 Adequate Sites** | Ensure the City of Soledad maintains an adequate supply of vacant and underutilized land—within existing city limits and in planned annexation areas—that is appropriately zoned and development-ready to accommodate current and projected housing needs as identified by AMBAG. | 6/1/2031 | 6th Cycle | In Progress | In 2024, the City of Soledad purchased 4.6 acres at 540 Gabilan to support the development of affordable housing. In 2025, the City initiated a Request for Qualifications (RFQ) process to identify a qualified non-profit affordable housing developer. Following a competitive selection process, the City selected Eden Housing, which is proposing the development of 143 affordable housing units on the site. The City is currently negotiating an Exclusive Negotiating Agreement (ENA) with Eden Housing to advance the project toward entitlement and financing. | Units | 1 | The Exclusive Negotiating Agreement (ENA), in substantial form, was presented to and approved by the City Council and is included in the agenda materials for the February 4, 2026 City Council meeting.<br><br>https://www.dropbox.com/scl/fo/vhskr6bvneijiy301iunk/APjIlyyDt-B0w4Fc88i3Iok?rlkey=lfbzzm3ddgezel7ssl8blhqz8&st=9dapaqm3&dl=0 |
| **H-2 New Development & Redevelopment** | The City will o promote the development of a variety of housing types, particularly affordable housing on both vacant and underutilized sites | 1/30/2026 | 6th Cycle | Continuous | The City has adopted ADU's pre-approved plans. In 2025 the City issued 40 building permits and 32 certificates of occupancy to newly contructed ADUs. | Households | 32 | Table A and Table A2 include the units address and permit numbers |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **H-3 Housing Oppotunities for all - Youth Homeless Demostration Program** | Expand access to critical homelessness prevention and housing services in South Monterey County by leveraging regional partnerships and Youth Homelessness Demonstration Program (YHDP) funding to serve at-risk youth across the region, including individuals and households beyond City of Soledad residents, where such services are otherwise limited or unavailable. | 12/30/2025 | 6th Cycle | Completed | The City implemented the program in August 2025 and concluded it in December 2025. During this abbreviated implementation period, the City provided assistance to a total of 12 households. | Households | 12 | https://www.dropbox.com/scl/fo/s0260cz7n09bifc6gs09f/AJDA5gXapkdcL16LRtuyAjI?rlkey=2wrlzwh4uf2d752bx08wxmt8p&st=gj3bdhsq&dl=0 |
| **H-3 Housing Oppotunities for all - Youth Homeless Demostration Program** | Expand access to critical homelessness prevention and housing services in South Monterey County by leveraging regional partnerships and Youth Homelessness Demonstration Program (YHDP) funding to serve at-risk youth across the region, including individuals and households beyond City of Soledad residents, where such services are otherwise limited or unavailable. | 6/1/2027 | 6th Cycle | In Progress | The City had the opportunity to reapply for Youth Homelessness Demonstration Program (YHDP) funding for FY 2026–2027 and has submitted an application. If awarded, the City is prepared to reinstate and continue implementation of the program. | Other | 1 | https://www.dropbox.com/scl/fo/s0260cz7n09bifc6gs09f/AJDA5gXapkdcL16LRtuyAjI?rlkey=2wrlzwh4uf2d752bx08wxmt8p&st=gj3bdhsq&dl=0 |
| **H-3 Housing Oppotunities for all - Encampment Resolution Fund** | Reduce homelessness by implementing the Encampment Resolution Funding (ERF) project using a Housing First approach that provides safe interim housing and coordinated supportive services to stabilize individuals and support their transition into permanent housing. | 6/30/2027 | 6th Cycle | In Progress | The program was implemented in late 2024. In May 2025, the City successfully resolved an encampment of approximately 42 individuals through a coordinated approach that combined a motel-based program and a City-managed provisional encampment while an interim housing site was under construction. As of December 25, 14 individuals have been permanently housed. | Persons | 14 | https://www.dropbox.com/scl/fo/wsl165k45l0igu7rvywph/AIC27rAF_pfRYWMOEd-tirE?rlkey=62p96bkkiyuhrxlo0ecsdgol1&st=fyuiimzw&dl=0 |
| **H-3 First-Time Homebuyer Program** | Support housing affordability and long-term community stability by establishing a First-Time Homebuyer (FTHB) Program that assists income-qualified households, including the local workforce, in overcoming barriers to homeownership, retaining residents, and addressing the City's identified housing needs. | 6/30/2027 | 6th Cycle | In Progress | City Council allocated $300,000 of Community Development Block Grant (CDBG) program income toward the initiative. In addition, the City submitted a request for funding for $500,000 through the HOME-ARP program and is currently awaiting notification of award. | Other | 1 | https://www.dropbox.com/scl/fo/77rvfc5x2edyhpwju1n85/APfK3u1_KC3dgjVU_Fdz8nE?rlkey=rrbabfe82yr8n64oe62syzxyl&st=iy7gjkvk&dl=0 |
| | | | | | | | | |

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6335, A Resolution of the City Council of the City of Soledad Approving the State Legislative Platform for 2026-2027**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Eric Mora, Community Engagement Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **March 4, 2026**

## Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6335, A Resolution of the City Council of the City of Soledad "Approving the State Legislative Platform for 2026-2027".

## Executive Summary

In late 2024, the Legislative Subcommittee was formed and began working with the City's state legislative advocate, Townsend Public Affairs, to develop a Legislative Platform for 2025–2026, which the City Council later adopted. Building on this initial work, the Legislative Subcommittee collaborated with Townsend to revise the Legislative Platform for 2026–2027 (see Exhibit A). The updated Platform reflects the City's ongoing advocacy priorities and provides clear policy direction to guide its position on both current and emerging state legislative issues that could directly or indirectly impact Soledad's operations, services, and long-term interests. The Legislative Subcommittee recommends that the City Council approve the 2026-2027 Legislative Platform.

## Background

The City of Soledad first adopted a Legislative Platform during the Council meeting on March 1, 2017. This resolution established the City's 2017 State and Federal Legislative Action Program (Exhibit B). The resolution authorized staff to respond to legislative issues affecting the City through letters signed by the City Manager or relevant Department Head, as may be recommended by the League of California Cities, provided that the positions taken in these letters are consistent with the priorities identified in the proposed platform and subsequent resolutions.

In 2022, the City of Soledad contracted Townsend Public Affairs to provide lobbying assistance with the State of California. Since then, the City Council has taken a more active role in setting legislative priorities and has instructed staff to collaborate with Townsend Public Affairs to establish a Legislative Subcommittee and a Legislative Platform.

The Legislative Subcommittee was formed in late 2024 and continues to meet regularly. On January 29, 2026, the Subcommittee convened to discuss the 2026-2027 Legislative Platform. Following this discussion, Townsend made additional revisions to the Platform, which were then presented to the Subcommittee on February 19, 2026. After some minor additions, the Subcommittee recommended that the item be forwarded to the City Council for consideration.

**Review & Analysis**

The 2026-2027 City of Soledad's Legislative Platform (Exhibit A) outlines the City Council's stance on key issues that reflect community goals and relevant policies. City staff, with assistance from policy consultants, will track bills introduced in the California Legislature. This Platform provides guidance to Staff and enables the City Council to respond promptly in support of or opposition to bills and other legislative or administrative actions when necessary.

The Legislative Platform, crafted by Townsend, comprises nine categories: Unhoused Populations, Governance and Transparency, Housing, Affordable Housing and Land Use, Behavioral Health, Fiscal Sustainability/Economic Development, General Infrastructure, Public Safety, Climate Resiliency, Natural Resources & Energy, Parks and Recreation, and Diversity, Equity, and Inclusion. These categories are informed by discussions with the Legislative Subcommittee and previous feedback from the larger Council body. Modifications from the 2025-2026 Legislative Platform are highlighted in yellow. All details regarding the platform can be found in Exhibit A.

Moreover, the Platform facilitates communication between Staff, the Council, and State representatives. It will continue to evolve as the Legislative Subcommittee meets bi-monthly and new issues emerge.

**Financial Considerations**

The funding for Townsend Public Advocates has already been allocated in the budget. Therefore, there are no new financial considerations for this item.

**Strategic Plan Alignment**

The adoption of a State Legislative Platform advances Strategic Plan Goal 10.2.3 – Strengthen legislative advocacy and policy influence.

**Alternatives**

- Approve the platform as presented; or
- Approve the platform with modifications; or
- Reject the platform and provide other direction to Staff.

**Planning/CEQA**

The adoption of a City Council resolution approving a legislative platform for 2026 is not a project for CEQA purposes and has no potential to result in a direct or indirect impact on the environment.

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6335
Ex. A - 2026/2027 Legislative Platform
Ex. B - 2017 Legislative Platform

**RESOLUTION NO. 6335**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A LEGISLATIVE PLATFORM FOR 2026-2027**

**WHEREAS**, in late 2024, the Legislative Subcommittee was formed and began working with the City's state legislative advocate, Townsend Public Affairs, to develop a Legislative Platform for 2025–2026, which was subsequently adopted by the City Council; and

**WHEREAS,** building on this initial work, the Legislative Subcommittee collaborated with Townsend Public Affairs to revise and update the Legislative Platform for 2026–2027, attached hereto as "Exhibit A"; and

**WHEREAS,** the 2026–2027 Legislative Platform reflects the City's ongoing advocacy priorities and provides clear policy direction to guide the City's position on current and emerging state legislative issues that may directly or indirectly impact Soledad's operations, services, and long-term interests; and

**WHEREAS,** the Platform outlines the City Council's stance on key issues aligned with community goals and relevant public policy matters, and provides guidance to City staff in tracking legislation introduced in the California Legislature and responding in support of or opposition to bills, regulatory proposals, and administrative actions, consistent with adopted priorities; and

**WHEREAS,** the Legislative Platform includes policy categories addressing Unhoused Populations; Governance and Transparency; Housing; Affordable Housing and Land Use; Behavioral Health; Fiscal Sustainability and Economic Development; General Infrastructure; Public Safety; Climate Resiliency; Natural Resources and Energy; Parks and Recreation; and Diversity, Equity, and Inclusion, as informed by discussions of the Legislative Subcommittee and prior feedback from the City Council; and

**WHEREAS,** the Legislative Platform is sufficiently broad to encompass relevant federal legislative and regulatory matters and establishes policy direction for City staff when responding to federal bills, administrative actions, and regulatory proposals affecting the City; and

**WHEREAS,** the Legislative Subcommittee recommends that the City Council approve the 2026–2027 Legislative Platform and will continue to meet regularly to review legislative developments and recommend updates as necessary.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Soledad that the 2026–2027 Legislative Platform, attached hereto as **"Exhibit A"** and incorporated herein by this reference, is hereby approved.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a regular public meeting duly held on the 4th day of March, 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES,** Councilmembers:

**ABSENT,** Councilmembers:

**ABSTAIN,** Councilmembers

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
LEGISLATIVE PLATFORM 2026 - 2027

## Purpose of the Legislative Platform

This document serves as the City of Soledad's guide to engaging in the State legislative process. The 2025-2026 City of Soledad's Legislative Platform represents the City Council's position on current or future issues that have the potential to directly or indirectly impact the City.

## City of Soledad 2026-2027 Legislative Priorities

The City of Soledad's legislative platform for 2026-2027 reflects the priorities of the Mayor and the City Council. The strategic platform will allow the City to rapidly and effectively respond to and advocate for or against legislation, regulations, and funding opportunities that are consistent with the City's stated goals.

The following policy areas are recommended for close monitoring, analysis, and potential action. They include the focus areas of the California State Administrations and Legislature and areas of additional importance to the City of Soledad. The City may choose to support or oppose a piece of legislation, continue to monitor without a position, or determine if any further response is required.

## Unhoused Populations

1) Support legislation that ushers in additional supportive services to permanently transition people out of unhoused situations.

2) Support legislation that provides support and resources to Continuums of Care with proper oversight to ensure funds are used appropriately and effectively.

3) Advocate for additional resources to help municipalities who choose to build out critical infrastructure in an effort to address the needs of unhoused populations.

## Governance and Transparency

1) Support Legislation that enhances local flexibility for open meetings under the Brown Act, including teleconferencing, virtual public participation, and noticing of agenda items.

2) Support legislation that allows local governments to regulate disruptive behavior in public meetings

3) Support legislation that upholds the ability of residents to participate in government decisions.

4) Oppose legislation that impose new administrative mandates, procedural requirements, or liability risks that increase local costs, restrict the City's ability to conduct meetings, or limit the use of teleconferencing and virtual participation options necessary to ensure accessible, timely, and effective governance.

**Housing, Affordable Housing, and Land Use**

1) Support legislation that advances the creation or funding of appropriately scaled affordable housing, with sensitivities to the uniqueness and character of the community.

2) Oppose legislation that minimizes local control of land use discretion.

3) Support legislation that creates housing subsidies for the elderly and developmentally disabled.

4) Support legislation and budget expenditures that provide support for first-time home buyers in California.

5) Support funding and policy modifications that require additional staffing resources be deployed by the Department of Housing and Community Development to ensure uniformity within the housing element compliance and review process.

6) Support legislation that preserves local flexibility in the adoption and implementation of health and safety standards contained in the building codes.

**Behavioral Health**

1) Support legislation that encourages organizations other than municipal Police and Fire to take on the role of first responder when behavioral health emergencies arise.

2) Support legislation that fosters the development of alternative behavioral health emergency response and funding for such programs.

3) Advocate for funds to support staffing capacity in the behavioral health workforce sector and to help form partnerships between those entities and public safety services.

**Fiscal Sustainability/Economic Development**

1) Support legislation that preserves vital local funding streams.

2) Support legislation that relieves local governments of additional administrative burdens and costly mandates.

3) Advocate for resources that would provide the City with opportunities to support its local and regional economic growth.

4) Oppose measures that shift local funds to the County, State, or Federal Governments and/or make cities more dependent on the County, State, or Federal Governments for

financial stability, such as mandated costs with no guarantee of local reimbursement or offsetting benefits.

5) Support legislation that helps create economic security for agricultural workers and agricultural communities.

6) Support legislative efforts that create pathways to citizenship for immigrant families and individuals.

7) Support policies and funding mechanisms that provide resources to communities for training and development related to artificial intelligence.

8) Support legislation, partnerships, and funding opportunities that enable the development of local and regional training facilities and workforce programs focused on artificial intelligence applications for agriculture, robotics, and emerging technologies, as well as STEM education and career pathways for youth and adult residents to strengthen long-term workforce development and economic competitiveness.

**General Infrastructure**

1) Advocate for resources to help fund final construction of critical roads, overpasses, and interchanges.

2) Support legislation and other efforts to provide broadband for all and close the digital divide.

3) Advocate for resources and engage key stakeholders in an effort to bring a train station to Soledad.

4) Support legislation that bolsters public transportation and transit options.

5) Support measures that would increase funding opportunities for capital outlay facilities.

6) Advocate for resources to address the critical needs of the Highway 101 overpass in Soledad.

**Public Safety**

1) Support measures that expand funding opportunities for vital police and fire equipment and infrastructure.

2) Advocate for resources that help Fire and Police hire and retain adequate personnel.

3) Support Legislation that aims to increase cybersecurity for governments and businesses.

4) Advocate for legislative solutions to address the fentanyl crisis.

5) Support funding for outreach to communities regarding issues related to immigration and deportation.

6) Advocate for increased school safety for safe transportation to and from schools, including students from undocumented and mixed-status families.

7) Support funding and policies that establish and sustain alternative response initiatives that deploy trained health professionals and community members to provide appropriate responses to situations involving mental health crises, substance use issues, homelessness, and other related challenges.

**Climate Resiliency, Natural Resources, & Energy**

1) Support efforts to reduce greenhouse gas emissions statewide that are cost-effective for local governments.

2) Support legislation that bolsters green businesses and the green economy in California while ensuring people in traditional industries do not lose work.

3) Support legislation that provides resources to help communities respond to natural disasters and emergencies, as well as legislation geared toward preemptive mitigation.

4) Support measures that aid flood prevention and response.

5) Advocate for legislation and funding to ensure that there is equitable access and affordability in the transition to electric vehicles (EV) and the associated needs of EV charging stations.

6) Advocate for creative solutions to address decreased funding for local streets and roads.

7) Support legislation that promotes reliable and affordable energy service while advancing the development and deployment of clean and renewable energy alternatives, grid modernization, and local energy resilience.

**Parks and Recreation**

1) Support measures that expand funding opportunities for youth mentoring activities at local park and recreation agencies.

2) Support funding for out-of-school time programs through the 21st Century Community Learning Center Program.

3) Support legislative efforts to provide funding via bonds or other mechanisms for local parks and green space projects.

4) Support legislation that increases funding for vital regional and community services that promote Californian's access to parks, open space, bike lanes and bike ways, after school programming, senior services, facilities that promote physical activity, and protect natural resources.

5) Support the reduction of the use of pesticides near parks, homes, schools, health care facilities, and other sensitive receptors.

**Diversity, Equity, and Inclusion**

1) Support policing, housing, and racial equity outcomes consistent with actions taken by the City Council during the year.

2) Support legislation that provides opportunities for all immigrants to achieve economic success and a pathway to citizenship, and that provides support for mixed status families.

3) Support legislation that would protect the rights, safety, and security of all residents, regardless of immigration status, by preventing the diversion of local resources to assisting federal immigration enforcement.

4) Oppose legislation that would mandate the diversion of local resources to assisting federal immigration enforcement.

5) Support legislation and efforts that assist local governments to increase public engagement, and access to services for historically marginalized communities of color and immigrant backgrounds, LGBTQ+ residents, and those who are acutely low income through funding incentives to use approaches that incorporate concepts of humility, privilege and inclusion related to race, culture, equity and income and inclusion concepts using racial equity best practices.

6) Support legislation, programs, and resources that protect the rights, safety, health, and equitable access to public services for LGBTQ+ residents, including measures that prevent discrimination, improve access to housing, healthcare, recreation, and community services, and ensure local governments have the tools needed to foster safe and inclusive communities.

**Exhibit B**

## 2017 State and Federal Platform

### City Local Control

Local control is a core tenet for the City of Soledad. When proposed legislation or regulation has the potential to erode local control, City action is taken:

1. **Oppose** *any legislative attempts to restrict local authority or decision-making.*
2. **Oppose** legislation that requires cities to use district-based elections.
3. **Monitor** California Medical Marijuana Safety and Regulation Act and Adult Use of Marijuana Act including active exploration and analysis of local and state regulatory authority.
4. **Support** legislation that updates both the Brown Act and Public Records Act regarding electronic records and activities that support local decision-making without significant fiscal impact and new regulations that require staff resources.
5. **Oppose** legislation that requires or expands State involvement in City financial audits, fiscal monitoring, general oversight, or assistance by the State Treasurer, State Controller or other state agencies.
6. **Monitor** 2017 State ballot initiatives for local control impacts.
7. **Support** a wording change in the Communications Act of 1934 that removes the distinction between "capital" and "operating" funds in order to provide more local control for community television stations in the use of their public, educational and government (PEG) channel fees with no rise in taxes or a reduction in revenue to the cable industry.

### Fiscal Stability

Fiscal stability and financial independence is necessary to provide desired services and programs for residents and local businesses. City Council policy decisions direct staff to ensure the City's long-term financial stability. Unexpected diversion of local funds by the state or federal government erodes the ability of a city to plan and budget for short and long-term service needs.

1. **Oppose** legislation that imposes unfunded or inadequate State mandates.
2. **Monitor** legislation regarding major revisions to property taxes, sales taxes, use taxes, transient occupancy taxes or other tax code sections.
3. **Monitor** legislation that regulates and/or taxes shared economy services like Uber or Lyft for transportation or Airbnb for lodging.
4. **Support** the federal Marketplace Fairness Act that would allow states and local governments to require that online merchants charge sales taxes on remote purchases.
5. **Monitor** legislation regarding new fees or other revenue-enhancements.
6. **Oppose** legislation that reduces or eliminates payments to cities for use of property and rights-of-way for telecommunications.
7. **Support** legislation that provides sustainable and secure public pensions and other post-retirement benefits to ensure responsive and affordable public service.
8. **Support** legislation that streamlines the Workers' Compensation system.

**Housing, Planning, and Sustainability**

Land use planning and diverse housing opportunities coupled with environmental stewardship, mandatory reductions in greenhouses gases, emissions, solid waste generation, and energy consumption are vital to a community's quality of life.

1. **Support** housing legislation that promotes the development and enhancement of safe and decent workforce, sustainable, and accessible housing within the City for all economic segments of the population as long as they do not create an unfunded mandate or conflict with local land use authority and financial stability.
2. **Support** legislation that increases financial assistance to cities, non-profit organizations, and local partnerships to provide affordable, transitional, special needs and emergency housing to the homeless, seniors, veterans, and people with special needs.
3. **Support** legislation that increases financial assistance to cities, non-profit organizations, and local partnerships to provide and promote self-empowerment for homeless individuals or families through counseling, job training, and other related services.
4. **Support** land use patterns that maintain safe residential neighborhoods, bolster economic prosperity, preserve open space, and enhance overall quality of life.
5. **Oppose** state or federal efforts to further erode local government authority regarding the location of cellular towers or transmission sites.
6. **Support** funding and incentives for smart growth and sustainable development.
7. **Support** CEQA legislation that eliminates redundant, costly and cumbersome mandates and restrictions.
8. **Support** legislation or grant opportunities for cities that provide funding for developing or enhancing alternative vehicle fueling stations.
9. **Support** rebate programs, tax credits, and other financial incentives that encourage property owners to invest in energy efficiency and renewable energy systems, greenhouse gas-reducing technology, and alternative vehicle fueling stations in parking areas.
10. **Monitor** climate change, alternative fuels, and related legislation and potential impacts.

**Infrastructure Rehabilitation**

The condition of a city's infrastructure also impacts the community's quality of life. Sewer and water systems, sidewalks and roads are subject to a wide number of regulations, and must be maintained or replaced to ensure the health of the community.

1. **Oppose** legislation regarding sidewalk repair that increases a city's unfunded infrastructure liability.
2. **Support** legislation that funds state and local infrastructure including roadways and bridges, water treatment, wastewater and storm water especially agreements on local street rehabilitation.
3. **Support** California Water Conservation, Flood Control and Stormwater Management legislation which serves as a new funding method using a ratepayer protest process, similar to the City of Soledad's water and wastewater rates

1. **Support** legislation that enhances the reliability of water transmission and storage. 5. **Support** legislation that would acknowledge an adopted California Environmental Quality Act (CEQA) document can be substituted for a federal National Environmental Protection Agency (NEPA) document for infrastructure projects.

**Job Creation and Economic Development**

The City encourages and supports business through strategic economic development initiatives. Fostering a strong business environment requires job creation, educational opportunities and workforce development programs.

2. **Support** legislation that enhances or expands community and economic development tools and funding to address development and revitalization needs.
3. **Support** legislation or grants that focus on downtown development.
4. **Support** legislation that promotes and funds workforce development and retraining efforts, especially in high-technology support jobs

**Public Safety**

Effective public safety significantly enhances a community's quality of life. Maintaining a strong safety presence requires ongoing local, regional, state and federal support.

1. **Support** legislation and grants which fund police and fire equipment upgrades, training, and capital improvements.
2. **Support** legislation that promotes and funds emergency preparedness and recovery efforts.
3. **Support** legislation that improves data and information dissemination from the railroads and Federal government, preparedness funding, and first-responder training for oil-by-rail shipments, especially Bakken crude oil.
4. **Support** legislation that maintains and increases grant funding for the Community Oriented Police Services (COPS) hiring program.
5. **Monitor** legislation pertaining to unmanned aircrafts (drones) and Federal Aviation Administration regulations.
6. **Support** legislation related to prohibited persons in possession of firearms.
7. **Support** legislation that penalizes individuals who engage in drug and/or distracted driving activities.

**Science, Technology and Innovation**

Science and technology play an important role in the economy, workforce and community values. Additionally, City partnerships foster innovation, job creation, and economic development opportunities.

1. **Support** legislation that advances or encourages innovation, entrepreneurship, start-ups, small business opportunities, and/or workforce development.
2. **Support** legislation encouraging the expansion of STEM (Science, Technology, Engineering, and Mathematics) programs in K-12 and higher education

**Transportation and Parking**

Regional and Local transportation play a key roles in a community's economic vitality and quality of life.

1. **Support** legislation that enhances the ability of local agencies to finance local transportation programs and facilities.
2. **Support** legislation that facilitates connectivity between major regional rail/transit systems.

3. **Support** legislation that provides rail and multimodal transit stations (transit oriented development) incentives.
4. **Oppose** legislation mandating "one-size-fits-all" parking space requirements for future housing, entertainment, or retail developments or impinges on how parking spaces can be used.
5. **Support** implementation of the federal Fixing America's Surface Transportation (FAST) Act including funding for residential railroad quiet zones.

**Water**

California's voters, through the passage of Proposition 1 in November 2014, reaffirmed water's essential role to residents, agriculture and the State's overall economic vitality and growth.

1. **Support** legislation developing new water conveyance systems such as peripheral canals or tunnels to deliver adequate water.
2. **Support** legislation that encourages and provides incentives for water conservation and expands the production and use of recycled water.
3. **Support** legislation that allows direct and indirect potable water reuse.
4. **Oppose** legislation that allows the State Water Resources Control Board or Regional Water Quality Board to establish more stringent, clean water objectives unless the legislation provides a demonstrated water quality benefit as well as the means for jurisdictions to achieve the objectives.
5. **Support** regulations to protect drinking water from the impacts of hydrological fracturing (hydro-fracking) related to oil and gas exploration and extraction.

**Parks, Recreation and Natural Resources**

Parks, Recreation, Libraries, Cultural Arts, Youth Community and Human Service programs are vital to the community's strength and identity.

1. **Support** legislation and funding for the development and preservation of open space consistent with the City's General Plan and other related policies.
2. **Suppor**t legislation and funding for the construction, rehabilitation and maintenance of public facilities, parks and open space.
3. **Support** legislation and funding for overall youth programs.
4. **Support** legislation and funding for policies and programs that promote the overall health and wellness of families, veterans, seniors and youth in the City.
5. **Support** legislation and funding for youth-related prevention and intervention programs, including after school educational and recreational programs.