CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY SPECIAL MEETING AGENDA

WEDNESDAY, JUNE 10, 2026

CITY HALL, COUNCIL CHAMBERS

6:00 PM

**The public meeting will open at 6:00 p.m. and, after taking public comment for Closed Session items, the Council will immediately recess to Closed Session.**

**The regular public open meeting will begin at 6:30 p.m. and any reportable action taken during the Closed Session will be reported out at that time.**

**https://cityofsoledad.zoom.us/j/84365360186**
**Or Call:**
**1-669-900-6833 and use Meeting ID: 843 6536 0186**

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Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sánchez
Councilmember Fernando Cabrera
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

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## I. CALL TO ORDER

## II. ROLL CALL

## III. PUBLIC COMMENT - CLOSED SESSION

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers shall have limited time of three (3) minutes. Please be brief and to the point.

## IV. CLOSED SESSION

1. The City Council will recess to closed session to confer with its attorney regarding litigation pursuant to Government Code Section 54956.9(a)(d-4)- deciding whether to initiate litigation.

## V. CLOSED SESSION REPORTS

## VI. PLEDGE OF ALLEGIANCE

## VII. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

## VIII. PUBLC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

## IX. CONSENT

1. Minutes

**Attachments:**
Staff Report
Minutes of 05/20/2026

2. Warrants

**Attachments:**
Staff Report
05/13/2026 - 05/29/2026

3. Human Resources Activity Report

**Attachments:**
Staff Report

4. Parks & Recreation Department Activity Report

**Attachments:**
Staff Report

5. Community Engagement Activity Report

**Attachments:**
Staff Report
Community Engagement Activity Report 05/2026

6. Community and Economic Development Activity Report

**Attachments:**
Staff Report
Building Permits Issued 05/2026

7. Public Works Activity Report

**Attachments:**
Staff Report
Public Works Activity Report

8. Fire Department May 2026 Activity Reporty

**Attachments:**
Staff Report
Soledad Activity Report 05/2026
Call Volume 05/2026

9. Police Department Activity Report

**Attachments:**
Staff Report
May-Department Activity Report

10. Resolution No. 6371, A Resolution of the City Council of the City of Soledad Declaring Surplus Equipment and Authorizing the Sale, Donation or Disposal of Such Property

**Attachments:**
Staff Report
Resolution No. 6371
Exhibit A

11. Resolution No. 6372, a Resolution of the City Council of the City of Soledad Approving the 2026 Master Funding Agreement Between the Transportation Agency for Monterey County and the City of Soledad and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Soledad

**Attachments:**
Staff Report
Resolution No. 6372
Exhibit A

12. Resolution No. 6373, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No. 2 to the Non-Exclusive Professional Services Agreement with 4LEAF, Inc., Increasing the Contract by $80,000 for a Total Not-to-Exceed Amount of $240,000 for Plan Review, Inspection, Building Official, and Related Services

**Attachments:**
Staff Report
Resolution No. 6373
Exhibit A

13. Resolution No. 6374, a Resolution of the City Council of the City of Soledad Certifying Compliance With State Law With Respect to the Levying of General and Special Taxes,

Assessments, and Property-Related Fees and Charges for Fiscal Year 2026/2027

**Attachments:**
Staff Report
Resolution No. 6374
Exhibit A

14. Minute Motion to Approve Proclamation Honoring Kate McKenna, Executive Officer of the Local Agency Formation Commission (LAFCO) of Monterey County, Upon Her Retirement

**Attachments:**
Staff Report
Exhibit A - Draft Kate McKenna Retirement Proclamation

## X. BUSINESS

1. Resolution No. 6368, A Resolution of The City Council of the City of Soledad Approving Garbage Collection Rates for Fiscal Year 2026-27, With an Effective Date of July 1, 2026.

**Attachments:**
Staff Report
Resolution No. 6368
Exhibit A
FY26-27 TCDR Rates - Soledad

**COUNCIL ACTION:** _____

2. Resolution No. 6369/SA-2026-01 A Joint Resolution of the City Council of the City off Soledad and the Successor Agency of the City of Soledad Redevelopment Agency Approving Interim Funding for Fiscal Year 2026-27

**Attachments:**
Staff Report
Resolution 6969/SA-2026-01

**COUNCIL ACTION:** _____

3. Resolution No. 6370, A Resolution of the City Council of the City of Soledad Authorizing the City Manager and City Attorney to Negotiate, Prepare, and Execute a Deferred Development Impact Fee Agreement with Wood Investments Company, Inc.

**Attachments:**
Staff Report
Resolution No. 6370
Attachment 1- Wood Investments Companies Memo
Attachment 2 - City of Soledad Development Impact Fees.pdf

**COUNCIL ACTION:** _____

4. Resolution No. 6376, A Resolution of the City Council of the City of Soledad Authorizing Submission of A Formal Response Regarding the Proposed Forced Sewer Consolidation Project for the Hacienda Apartments and Outlining the City's Position

**Attachments:**
Staff Report
Resolution No. 6376
Exhibit A - Draft Hacienda Comment Letter

**COUNCIL ACTION:** _____

XI. **MAYOR'S REPORTS AND ACKNOWLEDGEMENTS**

XII. **FUTURE AGENDA ITEMS**

XIII. **COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS**

XIV. **ADJOURNMENT**

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

**CERTIFICATION**

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, June 5, 2026, at 5:00 p.m.

Megan Hunter, City Clerk/Manager — 06/05/2026

# COUNCIL COMMUNICATION

**SUBJECT:** **Minutes**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Darlene Noriega, Deputy City Clerk**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

**Minutes**

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
May 20, 2026

## CALL TO ORDER

Mayor Velazquez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:02 p.m.

## ROLL CALL

The Following Councilmembers/Agency members were present when the meeting was called to order:

| | |
|---|---|
| Mayor/Chair | Anna M. Velazquez |
| Mayor Pro Tem/Agency Member | Fernando Ansaldo-Sánchez |
| Councilmember/Agency Member | Fernando Cabrera |
| Councilmember/Agency Member | Evarista Bañuelos |
| Councilmember/Agency Member | Ben Caldera |

## THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

## PLEDGE OF ALLEGIANCE

Craig Stephens led the Pledge of Allegiance.

## ADDITIONS/MODIFICATIONS TO THE AGENDA

City Manager Hunter had no modifications.

## PUBLIC COMMENT

There were eight public comments:

1. Community Engagement Manager Eric Mora announced the event of Tacos with the Team, scheduled for Thursday, 05/21/2026, at 6:00 p.m. at the Soledad Community Center.

2. Craig Stephens gave public comment in Favor of Measure A.

3. Lorenzo Sanchez gave public comment in favor of Measure A.

4. David Garcia provided a written public comment in favor of Measure A.

5. Henry Cano (Henry Ventura Jr.) provided a written public comment in favor of Measure A.

6. Jose Arreola attended the meeting via Zoom and gave public comment in favor of Measure A.

7. Ida Lopez Chan attended the meeting via Zoom and gave public comment in favor of Measure A.

8. Janelle Arroyo attended the meeting via Zoom and gave public comment in favor of Measure A.

9. Aurora Navarro attended the meeting via Zoom and gave public comment in favor of Measure A.

10. Natasha McCann gave public comment and provided a brief history of National Poppy Day and encouraged the Community to wear a red poppy to honor fallen service members and support living veterans.

There were no further public comments.

## COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad will be presented in Observance of Memorial Day, 2026. This proclamation will be presented at the Memorial Day Ceremony, scheduled for Monday, May 25, 2026, at 10:00 a.m. at the Soledad Cemetery. The proclamation will also be published on the City of Soledad website: https://www.cityofsoledad.com.

2. A Certificate of Recognition from the City Council of the City of Soledad was presented to Coach Robert Lopez

Mr. Robert Lopez and his family thanked the council for the recognition.

3. Certificates of Recognition of the City Council of the City of Soledad were presented to the 1st, 2nd, and 3rd Place student winners of the 15th Annual Migrant Speech and Debate Tournament

Coach Solorio and the Migrant Speech and Debate team were present and thanked the council for the recognition.

## YOUTH COUNCIL PRESENTATION

Youth Commissioners Giovani Bravo, Marilyn Ramirez, and Cindy Alcaraz presented the Year-End Wrap-Up report.

There were no public comments.

Council members thanked the youth council for their efforts and dedication.

Youth Commissioners were presented with Certificates of Recognition for their accomplishments.

## CONSENT CALENDAR

Mayor Velazquez requested that additional language be added to Consent Item No C-5, section I of Exhibit A of Resolution No. 6367.

**Motion**: Councilmember Bañuelos motioned to approve items C-1, C-2, C-3, C-4, and C-5, with the additional language to C-5, Exhibit A, requested by Mayor Velazquez. Motion was seconded by Mayor Pro Tem Ansaldo-Sánchez and passed by the following vote:

**Action**

| | |
|---|---|
| Ayes: | Bañuelos, Ansaldo-Sánchez, Cabrera, Caldera, Velazquez |
| Noes: | None |
| Abstain: | None |
| Absent: | None |

C-1. Minutes of 05/06/2026

C-2. Warrants 04/25/2026 – 03/13/2026

C-3. Resolution No. 6365, A Resolution of the City Council of the City of Soledad Approving the Purchase of a Replacement Central Gear Drive Unit for Water Reclamation Facility (WRF) Secondary Clarifier #1 and Authorizing the City Manager to Execute the Purchase from SPS Engineering in an Amount not to Exceed $55,000

C-4. Resolution No. 6366, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No. 4 to the County of Monterey Standard Agreement for the Encampment Resolution Funding Program- Round 3 (ERF-3) to Increase Funding by $30,000 for a Total not to Exceed Amount of $612,756

C-5. Resolution No. 6367, A Resolution of the City Council of the City of Soledad Approving an Electronic Signature Policy

**PUBLIC HEARING NO. 1**

PH-1 Consideration of Public Hearing Regarding Vacancies and Recruitment and Retention Efforts

- Human Resources Director Francine Uy presented the staff report.
- Opening the Public Hearing – 7:59 p.m.
- There were no public comments.
- Closing of the Public Hearing – 8:00 p.m.

**Council Action:**
This item was informational and no action was taken.
The information was received by the City Council. No further direction was provided to staff.

**BUSINESS**

B-1. Resolution Nos. 6360, 6361, 6362, 6363, and 6364, Resolutions of the City Council of the City of Soledad Approving Preliminary Annual Engineer's Reports and Declaring the City's Intention to Levy and Collect Annual Assessments for Various Districts for Fiscal Year 2026/2027, and Setting a Time and Place for a Public Hearing

Assistant Engineer Juan Huerta presented the staff report.

David Taussig and Associates Managing Director Kuda Wekwete was present via Zoom and provided further information regarding the staff report.

There were no public comments regarding Resolution No. 6364

**Motion**: Councilmember Cabrera motioned to approve Resolution No. 6364, Rancho San Vicente MAD. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

**Action**
Ayes: Cabrera, Bañuelos, Caldera, Ansaldo-Sánchez, Velazquez
Noes: None

Abstain: None
Absent: None

Mayor Velazquez and Councilmember Cabrera recused themselves from consideration of Resolution No. 6361 because they live within or near the assessment district.

At this time, Mayor Pro Tem Ansaldo-Sánchez continued the meeting.

There were no public comments regarding Resolution No. 6361

**Motion**: Councilmember Bañuelos motioned to approve Resolution No. 6361, Diamond Ridge MAD. Motion was seconded by Councilmember Caldera and passed by the following vote:

**Action**
Ayes: Bañuelos, Caldera, Ansaldo-Sánchez
Noes: None
Abstain: Cabrera, Velazquez
Absent: None

There were no public comments regarding Resolution No. 6360

**Motion**: Mayor Pro Tem Ansaldo-Sánchez motioned to approve Resolution No. 6360, Diamond Ridge BAD. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

**Action**
Ayes: Ansaldo-Sánchez, Bañuelos, Caldera
Noes: None
Abstain: Cabrera, Velazquez
Absent: None

Mayor Velazquez returned to the meeting and continued the meeting at this time.

There were no public comments regarding Resolution No. 6362

**Motion**: Councilmember Bañuelos motioned to approve Resolution No. 6362, Orchard/Miravale II MAD. Motion was seconded by Mayor Pro Tem Ansaldo-Sánchez and passed by the following vote:

**Action**
Ayes: Bañuelos, Ansaldo-Sánchez, Caldera, Velazquez
Noes: None
Abstain: Cabrera
Absent: None

Mayor Velazquez asked that a correction be made to an error found regarding the number of acres noted in the report before the Public Hearing scheduled for 07/17/2026.

There were no public comments regarding Resolution No. 6363

**Motion**: Councilmember Bañuelos motioned to approve Resolution No. 6363, Orchard Villas/Miravale II BAD. Motion was seconded by Mayor Pro Tem Ansaldo-Sánchez and passed by the following vote:

**Action**
Ayes: Bañuelos, Ansaldo-Sánchez, Caldera, Velazquez

Noes: None
Abstain: Cabrera
Absent: None

B-2. Code Enforcement Division Fiscal Year 2025-2026 Accomplishments, Challenges, and Next Steps

Chief Valenzuela presented information on the work of the Community Safety Officers in code enforcement and animal control.

Community & Economic Development Director Beatriz Trujillo presented information on how the department assists the Police Department with building and zoning violations.

There were no public comments.

**Council Action:**
This presentation was informational and no action was taken.
The information was received by the City Council. No further direction was provided to staff.

B-3. Council direction regarding City Position on the Development of ICE Detention Facilities in the Bay Area and Central Coast

City Manager Hunter presented the staff report.

There were no public comments.

The council discussed the item and reached consensus to take necessary action to oppose the development of ICE detention facilities in the Bay Area and on the Central Coast.

**Motion**: Councilmember Cabrera moved to approve a recommendation to adopt an opposition position on the development of ICE facilities. The motion was seconded by Councilmember Bañuelos.

**Action**
Ayes: Cabrera, Bañuelos, Caldera, Ansaldo-Sánchez, Velazquez
Noes: None
Abstain: None
Absent: None

## MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

Mayor Velazquez reported nine items:

1. On 05/07, she met with City Manager Hunter and the Monterey County Weekly staff to discuss how they can help the City cover newsworthy items in Soledad and South County, especially for Spanish-speaking readers.
2. On 05/11, she met with City Manager Hunter and staff from Speaker Rivas's office to share concerns regarding the Haciendas Project.
3. On 05/12, she attended the Senior Social at the Soledad Community Center.
4. On 05/13, she met with a High School Senior for an interview regarding the responsibilities of the Mayor.
5. On 05/15, she joined mothers who advocate from Gonzales and Monterey County Behavioral Health for the Maternal Mental Health Day.
6. On 05/18, she attended a one-on-one meeting with City Manager Hunter.
7. On 05/18, she attended a joint Sigma workshop with the Monterey County Water Resources Board.

8. On 05/19, she met with Marina, the working group, and Soledad Parks and Recreation Director Ana Ambriz to discuss a potential grant opportunity for an Urban Greening Grant from the State.
9. She acknowledged all the current graduates from the High School and all the colleges and Universities.

**COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS**

Councilmember Bañuelos reported fifteen items:

1. On 05/11, she attended the Horseless Carriage Club.
2. On 05/13, she attended the Soledad Historical Club meeting.
3. She thanked the City for soliciting bids for the Historical Society roof.
4. On 05/13, she attended the meet and greet for the finalist for the new Superintendent for the Soledad Unified School District.
5. On 05/18, she was a special guest announcer for the Soledad Little League T-Ball; they also invited her to be the announcer for the closing ceremonies on Friday.
6. On 05/18, she attended an agenda briefing with City Manager Hunter.
7. On 05/19, she attended the Soledad Cemetery Board.
8. Save the Dates for 08/22/2026 for the 100th year celebration and Dia De Los Muertos.
9. On 05/20, she attended a meeting to honor those who are retiring from the school district.
10. On 05/20, she met with a Hartnell College student for her school project on Women of Achievement.
11. On Friday, she will be participating in Career Day at Gabilan Elementary School.
12. There will be a Memorial Day Ceremony at the Soledad Cemetery on Monday, 05/25.
13. On 05/25, the Soledad Museum will be open to honor those who have served in the Military and lived in Soledad.
14. On Saturday, there will be a community cleanup at the Soledad Cemetery.
15. She took a moment of silence for Greg Diaz, who passed away unexpectedly.

Councilmember Cabrera reported five items:

1. On 05/07, he attended the National Day of Prayer in front of Soledad City Hall.
2. On 05/07, he attended Career Day at Pinnacles High School.
3. On 05/08, he attended the Civics Academy at Soledad City Hall.
4. On 05/11, he attended the MST Board meeting.
5. On 05/19, he attended the Agenda Briefing with City Manager Hunter.

Councilmember Caldera reported three items:

1. On 05/07, he assisted with the National Day of Prayer in front of Soledad City Hall.
2. On 05/19, he attended the Agenda Briefing with City Manager Hunter.
3. He congratulated his grandson, who will be graduating from Soledad High School, and congratulated all other High School graduates.

Mayor Pro Tem Ansaldo-Sánchez reported two items:

1. He will not be able to attend an event scheduled for Fri. 05/22/2026 honoring a soldier.
2. He congratulated all graduates, including his cousin Janelli Arroyo, who will be graduating from San Jose State University.

**CITY MANAGER'S REPORT &**

City Manager Hunter had seven items to report:

1. She acknowledged the Soledad Police Department, which participated in the Torch Run for the Special Olympics
2. She will not be able to attend the Memorial Ceremony.
3. Clean Air Ribbon Cutting on 05/28 at 3:00 p.m. There will also be smoke detectors at that event.
4. June 02, 2026, is the date for the Primary Election. There is a ballot collection site for mail-in ballots in front of City Hall.
5. On 06/03, there will be a Pride Flag raising event.

6. The 06/03/2026 Regular City Council meeting is canceled, and there will be a meeting of the Waterboard to discuss the Hacienda Apartments and forced consolidation at 6:00 p.m. at the Soledad Community Center.
7. There is a Special City Council meeting scheduled for 06/10/2026.

**FUTURE AGENDA ITEMS**

Mayor Velazquez has requested that a statement be put out to the public regarding the continuation of the City's budget.

**ADJOURNMENT**

Meeting adjourned at 10:20 p.m.

Minutes Approved: June 10, 2026

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

# COUNCIL COMMUNICATION

**SUBJECT:** **Warrants**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Assistant City Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| **Bank Code: APRAB-Mechanics Bank** | | | | | | |
| ADQUAL | A&D AGRICULTURAL & SAFETY SUPPLIES | 05/18/2026 | EFT | 0.00 | 84.56 | 10553 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 284870 | Invoice | 05/15/2026 | Safety Vests | 0.00 | 51.78 |
| 100-2100-52052 | SAFETY EQUIPMENT | Safety Vests | | 51.78 | |
| 285079 | Invoice | 05/15/2026 | Water for Shop | 0.00 | 32.78 |
| 310-0000-52052 | SAFETY EQUIPMENT | Water for Shop | | 32.78 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| ANGJOH | ANGEL H. JOHNSTONE | 05/18/2026 | EFT | 0.00 | 4,656.26 | 10554 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 1031-1032 | Invoice | 05/15/2026 | CDBG-ED Feb - May 2026 Svcs | 0.00 | 4,656.26 |
| 210-0000-52200 | PROFESSIONAL SERVICES... | CDBG-ED Feb - May 2026 Svcs | | 4,656.26 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| ARC | ARC DOCUMENT SOLUTIONS, LLC | 05/18/2026 | EFT | 0.00 | 1,995.00 | 10555 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 13093713 | Invoice | 05/15/2026 | Skysite Licensing - Annual Subscription | 0.00 | 1,995.00 |
| 100-1250-52200 | PROFESSIONAL SERVICES... | Skysite Licensing | | 1,995.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| HADUCA | ARTHUR P. HADUCA | 05/18/2026 | EFT | 0.00 | 400.00 | 10556 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 050626 | Invoice | 05/15/2026 | Adult Basketball Referee | 0.00 | 400.00 |
| 100-2200-52200 | PROFESSIONAL SERVICES... | Adult Basketball Referee | | 400.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| BENITEZ | BENITEZ SECURITY SERVICE INC | 05/18/2026 | EFT | 0.00 | 5,888.00 | 10557 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 3580 | Invoice | 05/15/2026 | Security Guard - Sendero | 0.00 | 3,072.00 |
| 121-0000-52200 | PROFESSIONAL SERVICES... | Security Guard - Sendero | | 3,072.00 | |
| 3595 | Invoice | 05/15/2026 | Security Guard - Sendero | 0.00 | 2,816.00 |
| 121-0000-52200 | PROFESSIONAL SERVICES... | Security Guard - Sendero | | 2,816.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CANNOA | CANNON CORPORATION | 05/18/2026 | EFT | 0.00 | 31,668.50 | 10558 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| **Account Number** | **Account Name** | **Item Description** | | **Distribution Amount** | |
| 033126 | Invoice | 05/15/2026 | Retention SCADA Upgrade | 0.00 | 16,908.28 |
| 309-0000-52200 | PROFESSIONAL SERVICES... | Retention SCADA Upgrade | | 2,590.68 | |
| 309-0000-52525 | REPAIRS & MAINTENANCE.. | Retention SCADA Upgrade | | 1,080.15 | |
| 309-0000-57000 | CAPITAL OUTLAY - IMPR... | Retention SCADA Upgrade | | 7,580.71 | |
| 310-0000-52200 | PROFESSIONAL SERVICES... | Retention SCADA Upgrade | | 506.78 | |
| 310-0000-52520 | MAINTENANCE AGREEM... | Retention SCADA Upgrade | | 2,679.20 | |
| 779-0000-57000 | CAPITAL OUTLAY - IMPR... | Retention SCADA Upgrade | | 2,470.76 | |
| 033126A | Invoice | 05/15/2026 | Retention - Water PLC Upgrade Project | 0.00 | 10,100.22 |
| 309-0000-57000 | CAPITAL OUTLAY - IMPR... | Retention - Water PLC Upgrade ... | | 9,288.17 | |
| 779-0000-57000 | CAPITAL OUTLAY - IMPR... | Retention - Water PLC Upgrade ... | | 812.05 | |
| 95805 | Invoice | 05/15/2026 | CH/PD Generator Upgrade | 0.00 | 4,660.00 |
| 100-8000-52518 | FACILITIES EXPENSE | CH/PD Generator Upgrade | | 4,660.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CITGON | CITY OF GONZALES | 05/18/2026 | EFT | 0.00 | 121,542.72 | 10559 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| FY 25-26A | Invoice | 05/15/2026 | FY 25-26 VLF Tax Sharing | 0.00 | 121,542.72 | |
| | 100-8000-52180 | MOTOR VEHICLE TO GON... | FY 25-26 VLF Tax Sharing | 121,542.72 | | |
| HAENER | FOUNDATION HA ENERGY GENERATION, LLC | 05/18/2026 | EFT | 0.00 | 58,757.24 | 10560 |
| 4186 | Invoice | 05/15/2026 | Windpower WWTP - March 2026 | 0.00 | 27,989.91 | |
| | 310-0000-52400 | UTILITIES | Windpower WWTP - March 2026 | 27,989.91 | | |
| 5008 | Invoice | 05/15/2026 | Windpower WWTP - April 2026 | 0.00 | 30,767.33 | |
| | 310-0000-52400 | UTILITIES | Windpower WWTP - April 2026 | 30,767.33 | | |
| GYMREP | GUILLIEMO GARCIA | 05/18/2026 | EFT | 0.00 | 859.40 | 10561 |
| 01630 | Invoice | 05/15/2026 | Assisted Pull Machine Repair | 0.00 | 859.40 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Assisted Pull Machine Repair | 859.40 | | |
| HARASS | HARRIS & ASSOCIATES | 05/18/2026 | EFT | 0.00 | 657.50 | 10562 |
| 72043 | Invoice | 05/15/2026 | Recycle Water Permitting | 0.00 | 657.50 | |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | Recycle Water Permitting | 657.50 | | |
| MISLAW | MISSION LAWN AND GARDEN CARE | 05/18/2026 | EFT | 0.00 | 6,460.00 | 10563 |
| 8921 | Invoice | 05/15/2026 | Orchard Landscape | 0.00 | 780.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Orchard Landscape | 780.00 | | |
| 8922 | Invoice | 05/15/2026 | Orchard Landscape Maint. | 0.00 | 2,800.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Orchard Landscape Maint. | 2,800.00 | | |
| 8923 | Invoice | 05/15/2026 | Fire Dept. Monthly Maint. | 0.00 | 150.00 | |
| | 100-1450-52518 | FACILITIES EXPENSE | Fire Dept. Monthly Maint. | 150.00 | | |
| 8924 | Invoice | 05/15/2026 | Liberty Ct. Maint. | 0.00 | 400.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Liberty Ct. Maint. | 400.00 | | |
| 8925 | Invoice | 05/15/2026 | Front St / RSV | 0.00 | 1,650.00 | |
| | 410-0000-52531 | STREET MAINTENANCE | Front St / RSV | 1,350.00 | | |
| | 647-0000-52530 | STREET LANDSCAPING | Front St / RSV | 300.00 | | |
| 8926 | Invoice | 05/15/2026 | Gabilan Drive Maint. | 0.00 | 680.00 | |
| | 410-0000-52531 | STREET MAINTENANCE | Gabilan Drive Maint. | 680.00 | | |
| CULLIG | QUALITY WATER ENTERPRISES, INC. | 05/18/2026 | EFT | 0.00 | 331.63 | 10564 |
| 1271569 | Invoice | 05/15/2026 | DI/P04 Rental (Equipment) | 0.00 | 192.97 | |
| | 309-0000-52518 | FACILITIES EXPENSE | DI/P04 Rental (Equipment) | 38.59 | | |
| | 310-0000-52518 | FACILITIES EXPENSE | DI/P04 Rental (Equipment) | 154.38 | | |
| 1271696 | Invoice | 05/15/2026 | Water Services | 0.00 | 138.66 | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Water Services | 41.60 | | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Water Services | 97.06 | | |
| ROBINWARBEYCON | ROBIN WARBEY CONSULTING | 05/18/2026 | EFT | 0.00 | 4,347.50 | 10565 |
| 3897 | Invoice | 05/15/2026 | May 2026 IT Services | 0.00 | 4,347.50 | |
| | 100-1320-52200 | PROFESSIONAL SERVICES... | May 2026 IT Services | 4,347.50 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SHREDD | SHREDDING SOURCE SOLUTIONS | 05/18/2026 | EFT | 0.00 | 75.00 | 10566 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 10461 | Invoice | 05/15/2026 | Shredding Service | 0.00 | 75.00 |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Shredding Service | 75.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SIRCHI | SIRCHIE ACQUISITION COMPANY LLC | 05/18/2026 | EFT | 0.00 | 165.73 | 10567 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 0739301-IN | Invoice | 05/15/2026 | Property/Evidence Supplies | 0.00 | 165.73 |
| | 100-1400-52050 | PROPERTY EVIDENCE RO... | Property/Evidence Supplies | 165.73 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| USABLU | USABLUE BOOK | 05/18/2026 | EFT | 0.00 | 1,403.33 | 10568 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV01031070 | Invoice | 05/15/2026 | Tools and Equipment | 0.00 | 1,403.33 |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | 4' Stainless Probre | 450.00 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Sledge Hammer Pick | 953.33 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VASQUEZ SHOT | VASQUES SHOTOKAN KARATE ACADEMY LLC | 05/18/2026 | EFT | 0.00 | 1,512.00 | 10569 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 050626 | Invoice | 05/15/2026 | Saturday Karate Instructor - April 2026 | 0.00 | 378.00 |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Saturday Karate Instructor - April.. | 378.00 | |
| 050626A | Invoice | 05/15/2026 | Instructor Pay - Karate April 2026 | 0.00 | 1,134.00 |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Instructor Pay - Karate April 2026 | 1,134.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VICTOR | WILSON VICTORY | 05/18/2026 | EFT | 0.00 | 880.00 | 10570 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 050626 | Invoice | 05/15/2026 | Adult Basketball Referee | 0.00 | 880.00 |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Adult Basketball Referee | 880.00 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| CAPE | CALIFORNIA ASSOCIATION FOR PROPERTY AND | 05/15/2026 | Regular | 0.00 | -60.00 | 59538 |
| RODRIM | MIGUEL ANGEL RODRIGUEZ | 05/15/2026 | Regular | 0.00 | -251.00 | 59666 |
| VERBUS | VERIZON BUSINESS | 05/15/2026 | Regular | 0.00 | -43.95 | 60030 |
| AFLAC | AFLAC HEADQUARTERS | 05/15/2026 | Regular | 0.00 | 2,349.98 | 60157 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001442 | Invoice | 05/15/2026 | AFLAC CONTRIBUTION | 0.00 | 965.79 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 276.37 | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 2.03 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 201.71 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 442.89 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 31.74 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.19 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 2.73 | |
| | 416-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 1.13 | |
| INV0001443 | Invoice | 05/15/2026 | AFLAC CONTRIBUTION | 0.00 | 1,384.19 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 665.68 | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 4.12 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 187.56 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 467.77 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 39.43 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.26 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 6.82 | |
| | 416-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 5.55 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| CALIFS | CALIFORNIA STATE DISBURSEMENT UNIT | 05/15/2026 | Regular | 0.00 | 1,398.33 | 60158 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001446 | Invoice | 05/15/2026 | CHILD SUPPORT CONTRIBUTION | 0.00 | 1,398.33 | |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 1,329.16 | | |
| | 312-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 18.69 | | |
| | 410-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 50.48 | | |
| COMM F | COMMUNITY FOUNDATION FOR MONTEREY CC | 05/15/2026 | Regular | 0.00 | 135.00 | 60159 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001445 | Invoice | 05/15/2026 | CAPITAL CAMPAIGN DONATION | 0.00 | 135.00 | |
| | 100-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 99.33 | | |
| | 309-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | | |
| | 310-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | | |
| | 311-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 7.11 | | |
| FTB | FRANCHISE TAX BOARD | 05/15/2026 | Regular | 0.00 | 200.00 | 60160 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001451 | Invoice | 05/15/2026 | Franchise Tax Board | 0.00 | 200.00 | |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | Franchise Tax Board | 200.00 | | |
| VANTAG | MISSION SQUARE-303584 | 05/15/2026 | Regular | 0.00 | 12,326.51 | 60161 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001441 | Invoice | 05/15/2026 | EMPLOYEE DEDUCTION | 0.00 | 1,131.41 | |
| | 100-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 247.76 | | |
| | 213-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 29.44 | | |
| | 309-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 422.98 | | |
| | 310-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 375.14 | | |
| | 311-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 49.59 | | |
| | 312-0000-21210 | ICMA PAYABLE | EMPLOYEE DEDUCTION | 6.50 | | |
| INV0001447 | Invoice | 05/15/2026 | Directors' 7% Ret. Contr. | 0.00 | 962.61 | |
| | 100-0000-21171 | PERS | Directors' 7% Ret. Contr. | 376.99 | | |
| | 309-0000-21171 | PERS | Directors' 7% Ret. Contr. | 211.07 | | |
| | 310-0000-21171 | PERS | Directors' 7% Ret. Contr. | 211.07 | | |
| | 311-0000-21171 | PERS | Directors' 7% Ret. Contr. | 163.48 | | |
| INV0001448 | Invoice | 05/15/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 9,360.00 | |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 4,376.20 | | |
| | 213-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 65.71 | | |
| | 309-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 1,785.84 | | |
| | 310-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 2,210.89 | | |
| | 311-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 420.25 | | |
| | 312-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 134.73 | | |
| | 410-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 332.76 | | |
| | 416-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 33.62 | | |
| INV0001449 | Invoice | 05/15/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 872.49 | |
| | 100-0000-21145 | DEFERRED COMP. PAYAB... | DEFERRED-EMPLOYEE PORTION | 872.49 | | |
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 05/15/2026 | Regular | 0.00 | 3,412.90 | 60162 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001450 | Invoice | 05/15/2026 | DENTAL INSURANCE | 0.00 | 3,412.90 | |
| | 100-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 1,934.28 | | |
| | 121-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 52.46 | | |
| | 213-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 13.24 | | |
| | 309-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 451.83 | | |
| | 310-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 791.28 | | |
| | 311-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 52.46 | | |
| | 312-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 36.51 | | |
| | 410-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 70.04 | | |
| | 416-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 10.78 | | |
| | 531-0000-21160 | MEDICAL INSURANCE PA... | DENTAL INSURANCE | 0.02 | | |
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 05/15/2026 | Regular | 0.00 | 542.35 | 60163 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001472 | Invoice | 05/15/2026 | VISION INSURANCE | 0.00 | 542.35 | |
| | 402-0000-48011 | CITY EMPLOYEE CONTRIB... | VISION INSURANCE | 542.35 | | |
| SEIU L | SEIU LOCAL 521 | 05/15/2026 | Regular | 0.00 | 1,375.38 | 60164 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001467 | Invoice | 05/15/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 43.00 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 28.89 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.78 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 10.20 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.53 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 2.13 | | |
| | 416-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.47 | | |
| INV0001468 | Invoice | 05/15/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 1,332.38 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 521.70 | | |
| | 213-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 3.30 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 269.16 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 490.06 | | |
| | 311-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 9.02 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 11.35 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 26.77 | | |
| | 416-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 1.02 | | |
| SPOA | SOLEDAD POLICE OFFICERS ASSOCIATION | 05/15/2026 | Regular | 0.00 | 840.00 | 60165 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001471 | Invoice | 05/15/2026 | POLICE OFFICERS CONTRIBUTIONS | 0.00 | 840.00 | |
| | 100-0000-21190 | SOLEDAD POLICE OFFICE... | POLICE OFFICERS CONTRIBUTIO... | 834.00 | | |
| | 416-0000-21190 | SOLEDAD POLICE OFFICE... | POLICE OFFICERS CONTRIBUTIO... | 6.00 | | |
| STPERS | STATE OF CALIFORNIA PERS | 05/15/2026 | Regular | 0.00 | 63,891.21 | 60166 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001453 | Invoice | 05/15/2026 | CHIEF & LIEUTENANT | 0.00 | 3,229.46 | |
| | 100-0000-21171 | PERS | CHIEF & LIEUTENANT | 3,190.39 | | |
| | 416-0000-21171 | PERS | CHIEF & LIEUTENANT | 39.07 | | |
| INV0001454 | Invoice | 05/15/2026 | City of Soledad Conf PEPRA | 0.00 | 304.57 | |
| | 100-0000-21171 | PERS | City of Soledad Conf PEPRA | 152.30 | | |
| | 309-0000-21171 | PERS | City of Soledad Conf PEPRA | 60.92 | | |
| | 310-0000-21171 | PERS | City of Soledad Conf PEPRA | 60.92 | | |
| | 311-0000-21171 | PERS | City of Soledad Conf PEPRA | 30.43 | | |
| INV0001455 | Invoice | 05/15/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 12,681.37 | |
| | 100-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 6,130.74 | | |

| Vendor Number | Vendor Name | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|---|
| | 121-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 217.49 | |
| | 213-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 30.77 | |
| | 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,572.56 | |
| | 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 3,388.83 | |
| | 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 449.30 | |
| | 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 137.23 | |
| | 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 749.52 | |
| | 416-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 4.57 | |
| | 531-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 0.36 | |
| INV0001456 | Invoice | | 05/15/2026 | City of Soledad Regular Empl | 0.00 | 13,337.78 | |
| | 100-0000-21171 | PERS | | City of Soledad Regular Empl | | 6,453.26 | |
| | 121-0000-21171 | PERS | | City of Soledad Regular Empl | | 223.38 | |
| | 213-0000-21171 | PERS | | City of Soledad Regular Empl | | 31.60 | |
| | 309-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,677.71 | |
| | 310-0000-21171 | PERS | | City of Soledad Regular Empl | | 3,543.22 | |
| | 311-0000-21171 | PERS | | City of Soledad Regular Empl | | 492.82 | |
| | 312-0000-21171 | PERS | | City of Soledad Regular Empl | | 140.96 | |
| | 410-0000-21171 | PERS | | City of Soledad Regular Empl | | 769.77 | |
| | 416-0000-21171 | PERS | | City of Soledad Regular Empl | | 4.69 | |
| | 531-0000-21171 | PERS | | City of Soledad Regular Empl | | 0.37 | |
| INV0001457 | Invoice | | 05/15/2026 | City of Soledad Police | 0.00 | 9,672.06 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 9,600.47 | |
| | 416-0000-21171 | PERS | | City of Soledad Police | | 71.59 | |
| INV0001458 | Invoice | | 05/15/2026 | City of Soledad Conf. Employee | 0.00 | 341.53 | |
| | 100-0000-21171 | PERS | | City of Soledad Conf. Employee | | 174.12 | |
| | 309-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.71 | |
| | 310-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.70 | |
| INV0001459 | Invoice | | 05/15/2026 | City of Soledad Reg Managers | 0.00 | 592.51 | |
| | 100-0000-21171 | PERS | | City of Soledad Reg Managers | | 159.97 | |
| | 309-0000-21171 | PERS | | City of Soledad Reg Managers | | 148.12 | |
| | 310-0000-21171 | PERS | | City of Soledad Reg Managers | | 148.12 | |
| | 311-0000-21171 | PERS | | City of Soledad Reg Managers | | 59.27 | |
| | 312-0000-21171 | PERS | | City of Soledad Reg Managers | | 29.61 | |
| | 410-0000-21171 | PERS | | City of Soledad Reg Managers | | 47.42 | |
| INV0001460 | Invoice | | 05/15/2026 | City of Soledad Managers | 0.00 | 862.52 | |
| | 100-0000-21171 | PERS | | City of Soledad Managers | | 232.87 | |
| | 309-0000-21171 | PERS | | City of Soledad Managers | | 215.65 | |
| | 310-0000-21171 | PERS | | City of Soledad Managers | | 215.65 | |
| | 311-0000-21171 | PERS | | City of Soledad Managers | | 86.27 | |
| | 312-0000-21171 | PERS | | City of Soledad Managers | | 43.12 | |
| | 410-0000-21171 | PERS | | City of Soledad Managers | | 68.96 | |
| INV0001461 | Invoice | | 05/15/2026 | City of Soledad Police | 0.00 | 1,249.34 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,234.23 | |
| | 416-0000-21171 | PERS | | City of Soledad Police | | 15.11 | |
| INV0001462 | Invoice | | 05/15/2026 | City of Soledad Police | 0.00 | 1,089.96 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,089.96 | |
| INV0001463 | Invoice | | 05/15/2026 | City of Soledad Police | 0.00 | 644.64 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 644.64 | |
| INV0001464 | Invoice | | 05/15/2026 | City of Soledad Police | 0.00 | 9,506.16 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 9,435.78 | |
| | 416-0000-21171 | PERS | | City of Soledad Police | | 70.38 | |
| INV0001465 | Invoice | | 05/15/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 4,024.13 | |
| | 100-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,584.79 | |
| | 213-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 49.59 | |
| | 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,020.42 | |
| | 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 931.31 | |
| | 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 67.09 | |

| Vendor Number | Vendor Name | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|---|
| | 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 110.00 | |
| | 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 255.98 | |
| | 416-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 4.95 | |
| INV0001466 | Invoice | 05/15/2026 | City of Soledad Regular Empl | | 0.00 | 6,355.18 | |
| | 100-0000-21171 | PERS | | City of Soledad Regular Empl | | 2,560.45 | |
| | 213-0000-21171 | PERS | | City of Soledad Regular Empl | | 72.20 | |
| | 309-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,607.30 | |
| | 310-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,477.59 | |
| | 311-0000-21171 | PERS | | City of Soledad Regular Empl | | 97.63 | |
| | 312-0000-21171 | PERS | | City of Soledad Regular Empl | | 160.12 | |
| | 410-0000-21171 | PERS | | City of Soledad Regular Empl | | 372.68 | |
| | 416-0000-21171 | PERS | | City of Soledad Regular Empl | | 7.21 | |
| | **Void** | | 05/15/2026 | Regular | 0.00 | 0.00 | 60167 |
| | **Void** | | 05/15/2026 | Regular | 0.00 | 0.00 | 60168 |
| SUNLIF | SUN LIFE ASSURANCE COMPANY OF CANADA | | 05/15/2026 | Regular | 0.00 | 2,544.72 | 60169 |

| Payable # | Payable Type | Post Date | Payable Description | | Discount Amount | Payable Amount |
|---|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | |
| INV0001452 | Invoice | 05/15/2026 | LIFE, AD&D, LTD | | 0.00 | 1,200.57 |
| | 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 733.07 |
| | 121-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 10.02 |
| | 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 4.34 |
| | 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 141.21 |
| | 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 218.87 |
| | 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | 21.69 |
| | 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 14.33 |
| | 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 53.99 |
| | 416-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 3.03 |
| | 531-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.02 |
| INV0001469 | Invoice | 05/15/2026 | LIFE, AD&D, LTD | | 0.00 | 1,001.55 |
| | 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 598.01 |
| | 121-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 9.56 |
| | 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 3.25 |
| | 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 117.60 |
| | 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 188.42 |
| | 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | 17.29 |
| | 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 13.22 |
| | 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 51.94 |
| | 416-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 2.24 |
| | 531-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.02 |
| INV0001470 | Invoice | 05/15/2026 | SUPPLEMENTAL | | 0.00 | 342.60 |
| | 100-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 197.96 |
| | 121-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 1.06 |
| | 213-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 0.31 |
| | 309-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 43.78 |
| | 310-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 62.30 |
| | 311-0000-21150 | INSUARNCE PAYABLE | | SUPPLEMENTAL | | 11.36 |
| | 312-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 4.62 |
| | 410-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 21.13 |
| | 416-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 0.08 |
| AZCARES | Support Payment Clearinghouse | | 05/15/2026 | Regular | 0.00 | 601.38 | 60170 |

| Payable # | Payable Type | Post Date | Payable Description | | Discount Amount | Payable Amount |
|---|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | |
| INV0001444 | Invoice | 05/15/2026 | CHILD SUPPORT CONTRIBUTION | | 0.00 | 601.38 |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | | CHILD SUPPORT CONTRIBUTION | | 601.38 |
| 4LEAF | 4LEAF, INC. | | 05/15/2026 | Regular | 0.00 | 18,832.50 | 60173 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| J43641 | Invoice | 05/15/2026 | Professional Serivces - March 2026 | 0.00 | 18,832.50 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | Professional Serivces - March 20... | 18,832.50 | | |
| ALCANA | ALCANTAR ACE HARDWARE | 05/15/2026 | Regular | 0.00 | 2,616.33 | 60174 |
| 14132/1 | Invoice | 05/15/2026 | Irrigation Repair | 0.00 | 69.56 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Irrigation Repair | 69.56 | | |
| 14223/1 | Invoice | 05/15/2026 | BP- Storm Drain Concrete | 0.00 | 76.37 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | BP- Storm Drain Concrete | 76.37 | | |
| 14261/1 | Invoice | 05/15/2026 | Concrete Mix - Morisoli Rd | 0.00 | 65.48 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Concrete Mix - Morisoli Rd | 65.48 | | |
| 14299/1 | Invoice | 05/15/2026 | Screws | 0.00 | 2.13 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Screws | 2.13 | | |
| 14326/1 | Invoice | 05/15/2026 | Disc Attachment Repairs | 0.00 | 235.98 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Disc Attachment Repairs | 235.98 | | |
| 14327/1 | Invoice | 05/15/2026 | Pressure Washer Hose Reel | 0.00 | 30.13 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Pressure Washer Hose Reel | 30.13 | | |
| 14328/1 | Invoice | 05/15/2026 | Disc Attach Bearings | 0.00 | 371.67 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Disc Attach Bearings | 371.67 | | |
| 14329/1 | Invoice | 05/15/2026 | Disc Attacment Repairs | 0.00 | 307.25 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Disc Attacment Repairs | 307.25 | | |
| 14340/1 | Invoice | 05/15/2026 | Weedeater Line | 0.00 | 60.08 | |
| | 650-0000-52421 | PARK/LANDSCAPE ELECTR... | Weedeater Line | 60.08 | | |
| 14342/1 | Invoice | 05/15/2026 | Irrigation Coupling | 0.00 | 8.73 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Irrigation Coupling | 8.73 | | |
| 14355/1 | Invoice | 05/15/2026 | Quick Setting Cement | 0.00 | 16.38 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Quick Setting Cement | 16.38 | | |
| 14360/1 | Invoice | 05/15/2026 | Scour Pad/Mop | 0.00 | 17.46 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Scour Pad/Mop | 17.46 | | |
| 14382/1 | Invoice | 05/15/2026 | Black Spray Paint | 0.00 | 10.91 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Black Spray Paint | 10.91 | | |
| 14396/1 | Invoice | 05/15/2026 | Ties | 0.00 | 14.19 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Ties | 14.19 | | |
| 14418/1 | Invoice | 05/15/2026 | Facility Supplies | 0.00 | 2.71 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Facility Supplies | 2.71 | | |
| 14430/1 | Invoice | 05/15/2026 | Palm Ave New Water Line | 0.00 | 3.57 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Palm Ave New Water Line | 3.57 | | |
| 14432/1 | Invoice | 05/15/2026 | Range Supplies | 0.00 | 101.80 | |
| | 100-1400-52043 | AMMUNITION/WEAPON ... | Range Supplies | 101.80 | | |
| 14434/1 | Invoice | 05/15/2026 | Washers & Pin Service Line Repair | 0.00 | 24.34 | |
| | 309-0000-52525 | REPAIRS & MAINTENANCE.. | Washers & Pin Service Line Repa... | 24.34 | | |
| 14451/1 | Invoice | 05/15/2026 | Shop Tool Supplies | 0.00 | 88.84 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Shop Tool Supplies | 88.84 | | |
| 14461/1 | Invoice | 05/15/2026 | Charge Cable Jumper | 0.00 | 134.08 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Charge Cable Jumper | 134.08 | | |
| 14465/1 | Invoice | 05/15/2026 | FD- Hardware | 0.00 | 10.91 | |
| | 100-1450-52525 | REPAIRS & MAINTENANCE.. | FD- Hardware | 10.91 | | |
| 14466/1 | Invoice | 05/15/2026 | Boomlift Cleaning and Sewer Post Concrete | 0.00 | 122.25 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Boomlift Cleaning and Sewer Pos.. | 34.94 | | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Boomlift Cleaning and Sewer Pos.. | 87.31 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 14468/1 | Invoice | 05/15/2026 | Level for Post | 0.00 | 65.54 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Level for Post | | 65.54 | |
| 14490/1 | Invoice | 05/15/2026 | UV Maintenance | 0.00 | 13.10 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | UV Maintenance | | 13.10 | |
| 14493/1 | Invoice | 05/15/2026 | Measuring Cups | 0.00 | 7.41 | |
| | 651-0000-52522 | PARK MAINTENANCE | Measuring Cups | | 7.41 | |
| 14497/1 | Invoice | 05/15/2026 | Fasteners - Small Tools | 0.00 | 1.29 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Fasteners - Small Tools | | 1.29 | |
| 14515/1 | Invoice | 05/15/2026 | Edger Blade / Lysol | 0.00 | 29.04 | |
| | 650-0000-52421 | PARK/LANDSCAPE ELECTR... | Edger Blade / Lysol | | 29.04 | |
| 14524/1 | Invoice | 05/15/2026 | Disc Attacment Bearings | 0.00 | 528.42 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Disc Attacment Bearings | | 528.42 | |
| 14528/1 | Invoice | 05/15/2026 | Drinking H2O Filters | 0.00 | 36.68 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Drinking H2O Filters | | 36.68 | |
| 14531/1 | Invoice | 05/15/2026 | Fasteners - Small Tools | 0.00 | 0.71 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Fasteners - Small Tools | | 0.71 | |
| 14537/1 | Invoice | 05/15/2026 | Water Cooler Repairs | 0.00 | 14.62 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Water Cooler Repairs | | 14.62 | |
| 14545/1 | Invoice | 05/15/2026 | Disc Attachment Parts | 0.00 | 218.33 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Disc Attachment Parts | | 218.33 | |
| 14579/1 | Invoice | 05/15/2026 | Range Supplies | 0.00 | 114.13 | |
| | 100-1400-52043 | AMMUNITION/WEAPON ... | Range Supplies | | 114.13 | |
| 14603/1 | Invoice | 05/15/2026 | Zip Ties Field Paint | 0.00 | 30.57 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Zip Ties Field Paint | | 30.57 | |
| B91403/1 | Credit Memo | 05/15/2026 | Return - Bearing Flange | 0.00 | -218.33 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Return - Bearing Flange | | -218.33 | |
| | **Void** | 05/15/2026 | Regular | 0.00 | 0.00 | 60175 |
| AMAZON | AMAZON CAPITAL SERVICES | 05/15/2026 | Regular | 0.00 | 3,857.05 | 60176 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | Account Number | Account Name | Item Description | Distribution Amount | |
| 139R-1PJ6-W3FM | Invoice | 05/15/2026 | Volleyball Cable for Score Board | 0.00 | 77.07 |
| | 100-2200-52031 | PROGRAM SUPPLIES | Volleyball Cable for Score Board | 77.07 | |
| 144G-DGYJ-3XCK | Invoice | 05/15/2026 | Drone Purchase | 0.00 | 1,524.58 |
| | 415-0000-57200 | CAPITAL OUTLAY - EQUI... | Drone Purchase | 1,524.58 | |
| 16CF-VTQ7-M3YQ | Invoice | 05/15/2026 | Office Supplies - Toner | 0.00 | 386.52 |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Office Supplies - Toner | 386.52 | |
| 173P-WD4H-GD... | Invoice | 05/15/2026 | Printer - Sgt Office | 0.00 | 480.69 |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Printer - Sgt Office | 480.69 | |
| 17P7-93VJ-P46Y | Invoice | 05/15/2026 | Boots - P. Alviar (Annual) | 0.00 | 158.40 |
| | 100-1400-52048 | UNIFORM PURCHASE | Boots - P. Alviar (Annual) | 158.40 | |
| 17VD-N1NW-3D... | Invoice | 05/15/2026 | Boots - S. Garcia (Annual) | 0.00 | 158.40 |
| | 100-1400-52048 | UNIFORM PURCHASE | Boots - S. Garcia (Annual) | 158.40 | |
| 1D34-KT33-YH7W | Invoice | 05/15/2026 | Annual Uniform Allowance - Villagomez | 0.00 | 86.83 |
| | 100-1400-52048 | UNIFORM PURCHASE | Annual Uniform Allowance - Vill... | 86.83 | |
| 1DKX-44JD-T91J | Invoice | 05/15/2026 | Safety Cable | 0.00 | 8.73 |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Safety Cable | 8.73 | |
| 1HPY-CLF6-L436 | Invoice | 05/15/2026 | EE Functions - Citywide Events | 0.00 | 26.10 |
| | 100-8000-52040 | OFFICE SUPPLIES | EE Functions - Citywide Events | 26.10 | |
| 1JQH-NYP9-DHDC | Invoice | 05/15/2026 | Wall Pocket - City Hall Copier | 0.00 | 17.63 |
| | 100-1310-52040 | OFFICE SUPPLIES | Wall Pocket - City Hall Copier | 17.63 | |
| 1KT9-76RC-RCR4 | Invoice | 05/15/2026 | ACO Truck Supplies | 0.00 | 287.25 |
| | 312-0000-52235 | ANIMAL SERVICES | ACO Truck Supplies | 287.25 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 1L39-TQKX-CT97 | Invoice | 05/15/2026 | Union Communications Board | 0.00 | 25.66 | |
| | 100-1310-52040 | OFFICE SUPPLIES | Union Communications Board | | 25.66 | |
| 1LLR-KPLM-D693 | Invoice | 05/15/2026 | Supplies and Toner | 0.00 | 219.12 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Supplies and Toner | | 149.13 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Supplies and Toner | | 69.99 | |
| 1MW4-MGQX-44... | Invoice | 05/15/2026 | Office Supplies/Facility | 0.00 | 85.56 | |
| | 100-2200-52040 | OFFICE SUPPLIES | Office Supplies/Facility | | 30.96 | |
| | 100-2200-52518 | FACILITIES EXPENSE | Office Supplies/Facility | | 54.60 | |
| 1PMV-WH7K-QD... | Invoice | 05/15/2026 | Hanging Inboxes | 0.00 | 25.01 | |
| | 100-1500-52040 | OFFICE SUPPLIES | Hanging Inboxes | | 25.01 | |
| 1RR7-YKMR-6HFT | Invoice | 05/15/2026 | Garbage Can | 0.00 | 21.30 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Garbage Can | | 21.30 | |
| 1TLJ-MMVV-L67Q | Invoice | 05/15/2026 | City Hall - General Office Supplies | 0.00 | 68.66 | |
| | 100-8000-52040 | OFFICE SUPPLIES | City Hall - General Office Supplies | | 68.66 | |
| 1VNF-1GYV-F6LJ | Invoice | 05/15/2026 | Hand Soap | 0.00 | 39.13 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Hand Soap | | 39.13 | |
| 1WJJ-7FWJ-169D | Invoice | 05/15/2026 | Office Supplies - USB | 0.00 | 25.55 | |
| | 100-1400-57100 | CAPITAL OUTLAY - COMP... | Office Supplies - USB | | 25.55 | |
| 1XG7-WWMC-DT... | Invoice | 05/15/2026 | Union Communications Board | 0.00 | 64.45 | |
| | 100-1310-52040 | OFFICE SUPPLIES | Union Communications Board | | 64.45 | |
| 1YPK-RLGT-34KF | Invoice | 05/15/2026 | Deodorizers | 0.00 | 70.41 | |
| | 100-1400-52518 | FACILITIES EXPENSE | Deodorizers | | 70.41 | |

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|---|---|---|---|---|---|---|
| AMESUP | AMERICAN SUPPLY COMPANY | 05/15/2026 | Regular | 0.00 | 864.66 | 60177 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 3089049 | Invoice | 05/15/2026 | Restroom Supplies | 0.00 | 864.66 |
| | 100-8000-52518 | FACILITIES EXPENSE | Restroom Supplies | 864.66 | |

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|---|---|---|---|---|---|---|
| ANIMAL | ANIMAL DAMAGE MANAGEMENT, INC. | 05/15/2026 | Regular | 0.00 | 200.00 | 60178 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 431106 | Invoice | 05/15/2026 | Rodent Control Chavez/Vosti | 0.00 | 200.00 |
| | 100-2100-52518 | FACILITIES EXPENSE | Rodent Control Chavez/Vosti | 200.00 | |

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|---|---|---|---|---|---|---|
| ROMERA | ANTONIO ROMERO | 05/15/2026 | Regular | 0.00 | 433.24 | 60179 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 042126A | Invoice | 05/15/2026 | Infrared Training Center - Electrical Cert. | 0.00 | 433.24 |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Infrared Training Center - Electri... | 433.24 | |

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|---|---|---|---|---|---|---|
| AUTOZO | AUTOZONE LLC | 05/15/2026 | Regular | 0.00 | 407.86 | 60180 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 06290260372 | Invoice | 05/15/2026 | Antifreeze - Tacoma PW 22 | 0.00 | 9.85 |
| | 310-0000-52080 | FLEET SERVICES | Antifreeze - Tacoma PW 22 | 9.85 | |
| 06290274171 | Invoice | 05/15/2026 | Spark Plug/Coils - Unite 57 | 0.00 | 312.64 |
| | 100-1400-52080 | FLEET SERVICES | Spark Plug/Coils - Unite 57 | 312.64 | |
| 06290277443 | Invoice | 05/15/2026 | Engine Service - Unite 53 | 0.00 | 45.25 |
| | 100-1400-52080 | FLEET SERVICES | Engine Service - Unite 53 | 45.25 | |
| 06290279927 | Invoice | 05/15/2026 | Preventive Maint. Unit 58 | 0.00 | 40.12 |
| | 100-1400-52080 | FLEET SERVICES | Preventive Maint. Unit 58 | 40.12 | |

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|---|---|---|---|---|---|---|
| BADGER | BADGER METER, INC. | 05/15/2026 | Regular | 0.00 | 1,407.47 | 60181 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 80234571 | Invoice | 05/15/2026 | Badger Cell Signal | 0.00 | 1,407.47 | |
| | 309-0000-52521 | METER REPAIR/REPLACE... | Badger Cell Signal | 1,407.47 | | |
| BERCHT | BERCHTOLD EQUIPMENT CO. | 05/15/2026 | Regular | 0.00 | 566.81 | 60182 |
| P34200 | Invoice | 05/15/2026 | Bobcat - Studs/Nuts for Wheels | 0.00 | 566.81 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Bobcat - Studs/Nuts for Wheels- | 566.81 | | |
| PRIMO | BLUE TRITON BRANDS INC | 05/15/2026 | Regular | 0.00 | 888.03 | 60183 |
| 06D6710027081 | Invoice | 05/15/2026 | Sendero Water | 0.00 | 150.86 | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Sendero Water | 150.86 | | |
| 06D8720131987 | Invoice | 05/15/2026 | Gateway Water | 0.00 | 112.13 | |
| | 100-1200-52200 | PROFESSIONAL SERVICES... | Gateway Water | 112.13 | | |
| 06E8720069420 | Invoice | 05/15/2026 | CH - Water and Dispenser | 0.00 | 123.61 | |
| | 100-8000-52040 | OFFICE SUPPLIES | CH - Water and Dispenser | 123.61 | | |
| 06E8720133707 | Invoice | 05/15/2026 | Water Service | 0.00 | 501.43 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Water Service | 501.43 | | |
| BOUTRE | BOUND TREE MEDICAL, LLC. | 05/15/2026 | Regular | 0.00 | 1,641.77 | 60184 |
| 86200609 | Invoice | 05/15/2026 | FD - EMS Gear | 0.00 | 1,461.81 | |
| | 431-0000-52041 | OPERATIONAL SUPPLIES | FD - EMS Gear | 1,461.81 | | |
| 86200610 | Invoice | 05/15/2026 | FD - EMS Gear | 0.00 | 179.96 | |
| | 431-0000-52041 | OPERATIONAL SUPPLIES | FD - EMS Gear | 179.96 | | |
| MARTINEZB | BRANDON MARTINEZ | 05/15/2026 | Regular | 0.00 | 33.00 | 60185 |
| 051426 | Invoice | 05/15/2026 | Reimbursement for Live Scan Fingerprinti... | 0.00 | 33.00 | |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Reimbursement for Live Scan Fi... | 33.00 | | |
| BRENNA | BRENNA LANGLEY | 05/15/2026 | Regular | 0.00 | 400.00 | 60186 |
| 050526 | Invoice | 05/15/2026 | Assistant Director - Youth Theatre Program | 0.00 | 400.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Assistant Director - Youth Theat... | 400.00 | | |
| CALWES | CAL-WEST | 05/15/2026 | Regular | 0.00 | 1,932.00 | 60187 |
| 260317 | Invoice | 05/15/2026 | Traffic Lights Preventive Maint. - March 2... | 0.00 | 500.00 | |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Traffic Lights Preventive Maint. -... | 500.00 | | |
| 260318 | Invoice | 05/15/2026 | Traffic Signal Calls | 0.00 | 396.33 | |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Traffic Signal Calls - March 2026 | 396.33 | | |
| 260401 | Invoice | 05/15/2026 | Traffic Lights Preventive Maint - April 2026 | 0.00 | 500.00 | |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Traffic Lights Preventive Maint -... | 500.00 | | |
| 260402 | Invoice | 05/15/2026 | Traffic Signal Calls - April 2026 | 0.00 | 535.67 | |
| | 410-0000-57032 | SIGNAL MAINTENANCE | Traffic Signal Calls - April 2026 | 535.67 | | |
| CAROLL | CAROLLO ENGINEERS, INC. | 05/15/2026 | Regular | 0.00 | 38,595.95 | 60188 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| FB82522-29 | Invoice | 05/15/2026 | Recycled Water Conv. Project - Prof. Svcs | 0.00 | 38,595.95 | |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | Recycled Water Conv. Project - P... | 38,595.95 | | |
| CINTAS | CINTAS CORPORATION NO. 3 | 05/15/2026 | Regular | 0.00 | 187.62 | 60189 |
| 4268012210 | Invoice | 05/15/2026 | Parks/St. Uniforms | 0.00 | 97.76 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 7.41 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 2.40 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 47.45 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 0.81 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 8.98 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Parks/St. Uniforms | 30.71 | | |
| 4268773505 | Invoice | 05/15/2026 | Park/St. Uniforms | 0.00 | 89.86 | |
| | 100-1400-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 6.81 | | |
| | 100-1500-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 2.21 | | |
| | 100-2100-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 43.62 | | |
| | 311-0000-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 0.75 | | |
| | 312-0000-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 8.24 | | |
| | 410-0000-52520 | MAINTENANCE AGREEM... | Park/St. Uniforms | 28.23 | | |
| CISO | CITY OF SOLEDAD | 05/15/2026 | Regular | 0.00 | 29,106.57 | 60190 |
| 041526 | Invoice | 05/15/2026 | Water Services | 0.00 | 29,106.57 | |
| | 100-1200-52400 | UTILITIES | Gateway Center | 825.57 | | |
| | 100-1400-52400 | UTILITIES | Water/Facilities (PD) | 481.80 | | |
| | 100-1450-52400 | UTILITIES | Water/Facilities (Fire) | 226.23 | | |
| | 100-2100-52400 | UTILITIES | Water/Parks | 14,217.01 | | |
| | 100-2200-52400 | UTILITIES | Community Center | 505.00 | | |
| | 100-8000-52400 | UTILITIES | Water/Facilities | 861.02 | | |
| | 410-0000-52400 | UTILITIES | Water/Landscaping | 2,028.92 | | |
| | 410-0000-52400 | UTILITIES | Water/Sweeper | 348.24 | | |
| | 647-0000-52430 | PARK WATER CHARGES | Water/Rancho San Vicente | 351.35 | | |
| | 647-0000-52431 | PARKWAY WATER CHARG... | Water/Rancho San Vicente | 464.00 | | |
| | 650-0000-52430 | PARK WATER CHARGES | Water/Diamond Ridge | 2,972.32 | | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Water/Orchard | 5,825.11 | | |
| CSC OF | CSC OF SALINAS | 05/15/2026 | Regular | 0.00 | 565.90 | 60191 |
| 001142990 | Invoice | 05/15/2026 | Escalator #1 - Bearings | 0.00 | 280.45 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Escalator #1 - Bearings | 280.45 | | |
| 001142991 | Invoice | 05/15/2026 | Escalator #1 Bearings | 0.00 | 285.45 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Escalator #1 Bearings | 285.45 | | |
| CSG CO | CSG CONSULTANTS, INC. | 05/15/2026 | Regular | 0.00 | 4,366.25 | 60192 |
| 65573 | Invoice | 05/15/2026 | Professional Services | 0.00 | 4,366.25 | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | General Services | 1,518.75 | | |
| | 100-1250-52200 | PROFESSIONAL SERVICES... | General Services | 892.50 | | |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Prof. Svcs - ERF/Sendero | 1,190.00 | | |
| | 310-0000-57000 | CAPITAL OUTLAY - IMPR... | Prof. Svcs. - WRF Site | 765.00 | | |
| GUERR | DAMIAN GUERRERO | 05/15/2026 | Regular | 0.00 | 15,500.00 | 60193 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 369 | Invoice | 05/15/2026 | Monthly Maintenance - Rancho San Vicen... | 0.00 | 1,500.00 | |
| | 647-0000-52530 | STREET LANDSCAPING | Monthly Maintenance - Rancho ... | 1,500.00 | | |
| 370 | Invoice | 05/15/2026 | Serra Lane Bioswale Maintenance | 0.00 | 1,750.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Serra Lane Bioswale Maintenan... | 1,750.00 | | |
| 371 | Invoice | 05/15/2026 | Serra Lane Cul-de-sac Maintenance | 0.00 | 250.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Serra Lane Cul-de-sac Maintena... | 250.00 | | |
| 372 | Invoice | 05/15/2026 | Davalos Bioswale Maintenance | 0.00 | 1,750.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Davalos Bioswale Maintenance | 1,750.00 | | |
| 373 | Invoice | 05/15/2026 | Calle Valverde/Bioswale Maintenance | 0.00 | 1,750.00 | |
| | 651-0000-52516 | LANDSCAPE MAINT. (EAS... | Calle Valverde/Bioswale Mainte... | 1,750.00 | | |
| 374 | Invoice | 05/15/2026 | Orchard Ln/Gabila Dr Maintenance | 0.00 | 3,500.00 | |
| | 650-0000-52519 | MAINTENANCE | Orchard Ln/Gabila Dr Maintena... | 3,500.00 | | |
| 375 | Invoice | 05/15/2026 | Orchard Lane Park Maintenance | 0.00 | 4,000.00 | |
| | 651-0000-52522 | PARK MAINTENANCE | Orchard Lane Park Maintenance | 4,000.00 | | |
| 376 | Invoice | 05/15/2026 | Orchard Ln Park/Biowale Weeds Removal | 0.00 | 1,000.00 | |
| | 651-0000-52522 | PARK MAINTENANCE | Orchard Ln Park/Biowale Weeds... | 1,000.00 | | |
| DEPFOR | DEPARTMENT OF FORESTRY AND FIRE PROTECT | 05/15/2026 | Regular | 0.00 | 424,174.85 | 60194 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 177338 | Invoice | 05/15/2026 | FD - 3rd QTR Contract | 0.00 | 424,174.85 | |
| | 100-1450-52200 | PROFESSIONAL SERVICES... | FD - 3rd QTR Contract | 424,174.85 | | |
| EDGARSPLUMB | EDGAR'S PLUMBING | 05/15/2026 | Regular | 0.00 | 1,148.00 | 60195 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 051126 | Invoice | 05/15/2026 | EP26-006 Encroachment Permit Deposit R... | 0.00 | 1,148.00 | |
| | 100-0000-21515 | ENCROACHMENT DEPOSI... | EP26-006 Encroachment Permit... | 1,148.00 | | |
| ELCAMI | EL CAMINO ELECTRIC, INC. | 05/15/2026 | Regular | 0.00 | 675.00 | 60196 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 7162 | Invoice | 05/15/2026 | Street Light Repairs | 0.00 | 675.00 | |
| | 650-0000-52422 | STREET LIGHTING | Street Light Repairs | 675.00 | | |
| EDIS | EMPLOYER DRIVEN INSURANCE SERVICES | 05/15/2026 | Regular | 0.00 | 10,107.94 | 60197 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 375674-0 | Invoice | 05/15/2026 | Claims Admin Fees and Funding | 0.00 | 10,107.94 | |
| | 402-1300-51238 | MEDICAL, DENTAL & RX C... | Claims Admin Fees and Funding | 10,107.94 | | |
| FEDPAS | FEDEX | 05/15/2026 | Regular | 0.00 | 17.88 | 60198 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 9-280-08187 | Invoice | 05/15/2026 | Postage | 0.00 | 17.88 | |
| | 100-1400-52042 | POSTAGE, SHIPPING & FR... | Postage | 17.88 | | |
| CIT | FIRST-CITIZENS BANK & TRUST CO | 05/15/2026 | Regular | 0.00 | 369.72 | 60199 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 49121774 | Invoice | 05/15/2026 | Copier - CH/WWTP | 0.00 | 369.72 | |
| | 100-8000-52230 | LEASE CONTRACTS | Copier - CH/WWTP | 196.00 | | |
| | 309-0000-52230 | LEASE CONTRACTS | Copier - CH/WWTP | 70.25 | | |
| | 310-0000-52230 | LEASE CONTRACTS | Copier - CH/WWTP | 103.47 | | |
| GAVPRI | GAVILAN PRINTERS, LLC | 05/15/2026 | Regular | 0.00 | 197.92 | 60200 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 36728 | Invoice | 05/15/2026 | Office Supplies - Busn Cards | 0.00 | 197.92 | |
| | 100-1100-52040 | OFFICE SUPPLIES | Office Supplies - Busn Cards | 98.96 | | |
| | 100-2200-52040 | OFFICE SUPPLIES | Office Supplies - Busn Cards | 98.96 | | |
| GRAINE | GRAINGER | 05/15/2026 | Regular | 0.00 | 908.51 | 60201 |
| 9895419811 | Invoice | 05/15/2026 | Handheld Blower | 0.00 | 377.11 | |
| | 309-0000-52051 | TOOLS & MINOR EQUIPM... | Handheld Blower | 377.11 | | |
| 9898658720 | Invoice | 05/15/2026 | Reflective Tape | 0.00 | 332.78 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Reflective Tape | 332.78 | | |
| 9901730672 | Invoice | 05/15/2026 | Screwpress Screws | 0.00 | 35.74 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screwpress Screws | 35.74 | | |
| 9901767047 | Invoice | 05/15/2026 | Metal Cleaner | 0.00 | 13.61 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Metal Cleaner | 13.61 | | |
| 9902648584 | Invoice | 05/15/2026 | Screwpress Screws | 0.00 | 107.24 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screwpress Screws | 107.24 | | |
| 9903093251 | Invoice | 05/15/2026 | Screwpress Screws | 0.00 | 35.74 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screwpress Screws | 35.74 | | |
| 9903093269 | Invoice | 05/15/2026 | CAT Loader Washer | 0.00 | 6.29 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | CAT Loader Washer | 6.29 | | |
| GRELIN | GREEN LINE | 05/15/2026 | Regular | 0.00 | 15,382.50 | 60202 |
| 113776 | Invoice | 05/15/2026 | MH Project/Bypass Pumping | 0.00 | 15,382.50 | |
| | 310-0000-57000 | CAPITAL OUTLAY - IMPR... | MH Project/Bypass Pumping | 15,382.50 | | |
| GREENR | GREEN RUBBER-KENNEDY AG | 05/15/2026 | Regular | 0.00 | 750.02 | 60203 |
| G-439662 | Invoice | 05/15/2026 | Screwpress Discharge | 0.00 | 421.96 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screwpress Discharge | 421.96 | | |
| G-439663 | Invoice | 05/15/2026 | Screwpress Discharge | 0.00 | 111.15 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Screwpress Discharge | 111.15 | | |
| G-439664 | Invoice | 05/15/2026 | Fire Hydrant Hose - Flush Truck | 0.00 | 216.91 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Fire Hydrant Hose - Flush Truck | 216.91 | | |
| HACH C | HACH COMPANY | 05/15/2026 | Regular | 0.00 | 569.20 | 60204 |
| 14964390 | Invoice | 05/15/2026 | Motor for Sampler | 0.00 | 569.20 | |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | Motor for Sampler | 284.60 | | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Motor for Sampler | 284.60 | | |
| CORIX | ICONIX WATERWORKS (US) INC. | 05/15/2026 | Regular | 0.00 | 901.39 | 60205 |
| U2616014227 | Invoice | 05/15/2026 | Backflow Repairs | 0.00 | 901.39 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Backflow Repairs | 901.39 | | |
| VARGJA | JAVIER VARGAS | 05/15/2026 | Regular | 0.00 | 300.00 | 60206 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 051226 | Invoice | 05/15/2026 | Musician for South County Senior Social 5... | 0.00 | 300.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Musician for South County Senio... | 300.00 | | |
| POTTS | JESSICA POTTS | 05/15/2026 | Regular | 0.00 | 262.50 | 60207 |
| SC-001 | Invoice | 05/15/2026 | Professional/Consulting Services | 0.00 | 262.50 | |
| | 100-1100-52200 | PROFESSIONAL SERVICES... | Professional/Consulting Services | 262.50 | | |
| JIMETI | JIMENEZ TIRE SERVICE, INC. | 05/15/2026 | Regular | 0.00 | 122.31 | 60208 |
| 11882 | Invoice | 05/15/2026 | Flat Tire - PW 10/Combo Unit | 0.00 | 122.31 | |
| | 310-0000-52134 | COLLECTION SYSTEM MA... | Flat Tire - PW 10/Combo Unit | 122.31 | | |
| JOHNELEC | JOHNSON ELECTRONICS | 05/15/2026 | Regular | 0.00 | 150.00 | 60209 |
| 40861116 | Invoice | 05/15/2026 | OLP Fire Alarm | 0.00 | 150.00 | |
| | 651-0000-52200 | PROFESSIONAL SERVICES... | OLP Fire Alarm | 150.00 | | |
| KIMLEY | KIMLEY-HORN AND ASSOCIATES, INC | 05/15/2026 | Regular | 0.00 | 16,550.00 | 60210 |
| 34261781 | Invoice | 05/15/2026 | Impact Fee Study | 0.00 | 16,550.00 | |
| | 770-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,759.00 | | |
| | 773-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,759.00 | | |
| | 774-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,758.00 | | |
| | 775-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,758.00 | | |
| | 779-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,758.00 | | |
| | 780-0000-52200 | PROFESSIONAL SERVICES... | Impact Fee Study | 2,758.00 | | |
| LCACTI | L.C. ACTION POLICE SUPPLY, LTD. | 05/15/2026 | Regular | 0.00 | 449.82 | 60211 |
| 7085200 | Invoice | 05/15/2026 | Light - Cadet Escarsega | 0.00 | 449.82 | |
| | 100-1400-52043 | AMMUNITION/WEAPON ... | Light - Cadet Escarsega | 449.82 | | |
| LNCURT | L.N. CURTIS & SON | 05/15/2026 | Regular | 0.00 | 369.27 | 60212 |
| INV1063191 | Invoice | 05/15/2026 | FD Compressor Valve | 0.00 | 369.27 | |
| | 100-1450-52525 | REPAIRS & MAINTENANCE.. | FD Compressor Valve | 369.27 | | |
| LASVIVIENDAS | LAS VIVIENDAS, INC | 05/15/2026 | Regular | 0.00 | 151.35 | 60213 |
| 050126 | Invoice | 05/15/2026 | HOA Workforce Housing | 0.00 | 151.35 | |
| | 100-1200-52400 | UTILITIES | HOA Workforce Housing | 151.35 | | |
| LAWPRO | LAWSON PRODUCTS | 05/15/2026 | Regular | 0.00 | 341.04 | 60214 |
| 9313440819 | Invoice | 05/15/2026 | Gloves - Shop Restock | 0.00 | 291.00 | |
| | 310-0000-52052 | SAFETY EQUIPMENT | Gloves - Shop Restock | 291.00 | | |
| 9313440820 | Invoice | 05/15/2026 | Shop - Screws Restock | 0.00 | 50.04 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Shop - Screws Restock | 50.04 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| ZAVALA | LETICIA ZAVALA DIAZ | 05/15/2026 | Regular | 0.00 | 350.00 | 60215 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| SPD050126 | Invoice | 05/15/2026 | Bilingual Exams | 0.00 | 350.00 |
| | 100-1310-52200 | PROFESSIONAL SERVICES... | Bilingual Exams | 350.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| M3ENVI | M3 ENVIRONMENTAL CONSULTING, LLC | 05/15/2026 | Regular | 0.00 | 2,945.00 | 60216 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 2612901 | Invoice | 05/15/2026 | 1232 Monterey St | 0.00 | 2,945.00 |
| | 100-1200-52200 | PROFESSIONAL SERVICES... | 1232 Monterey St | 2,945.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| MIKESI | MIKESIGNS | 05/15/2026 | Regular | 0.00 | 163.88 | 60217 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 3176 | Invoice | 05/15/2026 | Sign for WRF Entry Gate | 0.00 | 163.88 |
| | 310-0000-57000 | CAPITAL OUTLAY - IMPR... | Sign for WRF Entry Gate | 163.88 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| MNS | MNS ENGINEERS, INC | 05/15/2026 | Regular | 0.00 | 7,055.00 | 60218 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 93721 | Invoice | 05/15/2026 | UCDR Grant Admin. | 0.00 | 180.00 |
| | 213-0000-52200 | PROFESSIONAL SERVICES... | UCDR Grant Admin. | 180.00 | |
| 93743 | Invoice | 05/15/2026 | West St Rd Diet | 0.00 | 6,875.00 |
| | 410-0000-57000 | CAPITAL OUTLAY - IMPR... | West St Rd Diet | 6,875.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| MOBAAN | MONTEREY BAY ANALYTICAL SERVICES | 05/15/2026 | Regular | 0.00 | 5,975.60 | 60219 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 260408_072 | Invoice | 05/15/2026 | Monitoring Well 4/8/26 | 0.00 | 2,559.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | Monitoring Well 4/8/26 | 2,559.60 | |
| 260410_069 | Invoice | 05/15/2026 | 2nd QTR PFAS | 0.00 | 2,350.00 |
| | 309-0000-52053 | LAB ANALYSIS & TESTING | 2nd QTR PFAS | 2,350.00 | |
| 260427_037 | Invoice | 05/15/2026 | WW Daily - UV 04/27/26 | 0.00 | 125.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 04/27/26 | 125.60 | |
| 260428_079 | Invoice | 05/15/2026 | WW Daily - UV 04/28/26 | 0.00 | 125.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 04/28/26 | 125.60 | |
| 260429_028 | Invoice | 05/15/2026 | WW Daily UV - 04/29/26 | 0.00 | 125.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily UV - 04/29/26 | 125.60 | |
| 260430_056 | Invoice | 05/15/2026 | WW Daily - UV 04/30/26 | 0.00 | 125.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 04/30/26 | 125.60 | |
| 260501_018 | Invoice | 05/15/2026 | WW Daily - UV 05/01/26 | 0.00 | 146.00 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 05/01/26 | 146.00 | |
| 260502_007 | Invoice | 05/15/2026 | WW Daily - UV 05/02/26 | 0.00 | 146.00 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 05/02/26 | 146.00 | |
| 260503_004 | Invoice | 05/15/2026 | WW Daily - UV 05/03/26 | 0.00 | 146.00 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 05/03/26 | 146.00 | |
| 260505_101 | Invoice | 05/15/2026 | WW Daily - UV 05/05/26 | 0.00 | 125.60 |
| | 310-0000-52053 | LAB ANALYSIS & TESTING | WW Daily - UV 05/05/26 | 125.60 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| OREAUT | O'REILLY AUTO PARTS | 05/15/2026 | Regular | 0.00 | 302.50 | 60220 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 3566-294504 | Invoice | 05/15/2026 | Isolator Switch | 0.00 | 21.84 |
| | 310-0000-52080 | FLEET SERVICES | Isolator Switch | 21.84 | |
| 3566-294513 | Credit Memo | 05/15/2026 | Isolator SW. Return | 0.00 | -21.84 |
| | 310-0000-52080 | FLEET SERVICES | Isolator SW. Return | -21.84 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 3566-296062 | Invoice | 05/15/2026 | Oil & Antifreeze for Mowers | 0.00 | 25.65 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Oil & Antifreeze for Mowers | | 25.65 | |
| 3566-297084 | Invoice | 05/15/2026 | Magnet - Shop | 0.00 | 8.73 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Magnet - Shop | | 8.73 | |
| 3566-298615 | Invoice | 05/15/2026 | Preventative Maint. Lawn Mowers | 0.00 | 78.50 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Preventative Maint. Lawn Mowe... | | 78.50 | |
| 3566-299177 | Invoice | 05/15/2026 | Preventative Maint. Lawn Mowers | 0.00 | 78.55 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | Preventative Maint. Lawn Mowe... | | 78.55 | |
| 3566-299273 | Invoice | 05/15/2026 | Shop Supplies | 0.00 | 99.49 | |
| | 310-0000-52051 | TOOLS & MINOR EQUIPM... | Shop Supplies | | 99.49 | |
| 3566-299470 | Invoice | 05/15/2026 | John Deere Mower Oil Change | 0.00 | 11.58 | |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | John Deere Mower Oil Change | | 11.58 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| P.G.E. | PACIFIC GAS & ELECTRIC | 05/15/2026 | Regular | 0.00 | 23,787.69 | 60221 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 042326 | Invoice | 05/15/2026 | WWTP | 0.00 | 20,075.30 | |
| | 310-0000-52400 | UTILITIES | WWTP | 20,075.30 | | |
| 042326A | Invoice | 05/15/2026 | Community Center | 0.00 | 3,712.39 | |
| | 100-2200-52400 | UTILITIES | Community Center | 3,712.39 | | |
| PENINS | PENINSULA WELDING & MEDICAL SUPPLY, INC. | 05/15/2026 | Regular | 0.00 | 132.00 | 60222 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 296862 | Invoice | 05/15/2026 | Cylinder Tanks Rental | 0.00 | 132.00 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Cylinder Tanks Rental | 132.00 | | |
| PRECISIONWORKS | PRECISIONWORKS LLC | 05/15/2026 | Regular | 0.00 | 680.00 | 60223 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 56507 | Invoice | 05/15/2026 | Orchard Lane Sidewalk Repair | 0.00 | 680.00 | |
| | 650-0000-52519 | MAINTENANCE | Orchard Lane Sidewalk Repair | 680.00 | | |
| QUICOM | QUINN COMPANY | 05/15/2026 | Regular | 0.00 | 440.21 | 60224 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| PC020317333 | Invoice | 05/15/2026 | CAT Loader - Parts Repairs | 0.00 | 778.56 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | CAT Loader - Parts Repairs | 778.56 | | |
| PR020038647 | Credit Memo | 05/15/2026 | Grill - Credit Return | 0.00 | -338.35 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Grill - Credit Return | -338.35 | | |
| HERNRA | RAFAEL HERNANDEZ | 05/15/2026 | Regular | 0.00 | 15.00 | 60225 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 042826A | Invoice | 05/15/2026 | CRWA 2026 Education & Exhibitor Expo | 0.00 | 15.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA.. | CRWA 2026 Education & Exhibit... | 15.00 | | |
| RAILRO | RAILROAD MANAGEMENT COMPANY, LLC | 05/15/2026 | Regular | 0.00 | 996.17 | 60226 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 548508 | Invoice | 05/15/2026 | Water Pipeline Agreement | 0.00 | 996.17 | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Water Pipeline Agreement | 996.17 | | |
| TERMIN | RENTOKIL NORTH AMERICA INC | 05/15/2026 | Regular | 0.00 | 119.95 | 60227 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | **Discount Amount** | **Payable Amount** | |
| **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 471000382 | Invoice | 05/15/2026 | FD Pest Control | 0.00 | 64.95 | |
| | 100-1450-52400 | UTILITIES | FD Pest Control | 64.95 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| 471004202 | Invoice 05/15/2026 Pest Control - Corpyard | | | 0.00 | 55.00 | |
| | 100-2100-52520 MAINTENANCE AGREEM... | | Pest Control - Corpyard | 55.00 | | |
| RUGGER | RUGGERI-JENSEN-AZAR | 05/15/2026 | Regular | 0.00 | 7,644.00 | 60228 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 98599 | Invoice 05/15/2026 Lot Survey - City Property | | | 0.00 | 7,644.00 | |
| | 773-0000-52200 PROFESSIONAL SERVICES... | | Lot Survey - City Property | 7,644.00 | | |
| SALINA | S & L INVESTMENTS | 05/15/2026 | Regular | 0.00 | 306.62 | 60229 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 022841 | Invoice 05/15/2026 Shirts/Name/Star M. De Leon | | | 0.00 | 120.02 | |
| | 100-1400-52048 UNIFORM PURCHASE | | Shirts/Name/Star M. De Leon | 120.02 | | |
| 022903 | Invoice 05/15/2026 New Hash Marks - Chief Valenzuela | | | 0.00 | 38.19 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Hash Marks - Chief Valenzu... | 38.19 | | |
| 022973 | Invoice 05/15/2026 New Patches - Estrada | | | 0.00 | 30.56 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches - Estrada | 30.56 | | |
| 022974 | Invoice 05/15/2026 Embroider Name/Star M De Leon | | | 0.00 | 32.74 | |
| | 100-1400-52048 UNIFORM PURCHASE | | Embroider Name/Star M De Leon | 32.74 | | |
| 022989 | Invoice 05/15/2026 New Patches - Sgt. Solis | | | 0.00 | 85.11 | |
| | 100-1400-52048 UNIFORM PURCHASE | | New Patches - Sgt. Solis | 85.11 | | |
| SALVAL | SALINAS VALLEY FORD | 05/15/2026 | Regular | 0.00 | 74.11 | 60230 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 71081 | Invoice 05/15/2026 Antifreeze Flush CSI Truck | | | 0.00 | 47.16 | |
| | 100-1400-52080 FLEET SERVICES | | Antifreeze Flush CSI Truck | 47.16 | | |
| 71081X1 | Invoice 05/15/2026 Power Socket CSI Truck | | | 0.00 | 26.95 | |
| | 100-1400-52080 FLEET SERVICES | | Power Socket CSI Truck | 26.95 | | |
| SALSOL | SALINAS VALLEY SOLID WASTE AUTHORITY | 05/15/2026 | Regular | 0.00 | 83,261.27 | 60231 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 26558 | Invoice 05/15/2026 Solid Waste Fees / April 2026 | | | 0.00 | 22,616.00 | |
| | 311-0000-52230 LEASE CONTRACTS | | Solid Waste Fees / April 2026 | 22,616.00 | | |
| 26655 | Invoice 05/15/2026 Solid Waste Fees / April 2026 | | | 0.00 | 60,645.27 | |
| | 311-0000-52230 LEASE CONTRACTS | | Solid Waste Fees / April 2026 | 60,645.27 | | |
| MEDCLE | SANDRA LOPEZ MEDINA | 05/15/2026 | Regular | 0.00 | 4,280.00 | 60232 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 02090 | Invoice 05/15/2026 Sendero Janitor | | | 0.00 | 4,200.00 | |
| | 121-0000-52200 PROFESSIONAL SERVICES... | | Sendero Janitor | 4,200.00 | | |
| 20107 | Invoice 05/15/2026 Vehicle Cleaning | | | 0.00 | 80.00 | |
| | 100-8000-52080 FLEET SERVICES | | Vehicle Cleaning | 80.00 | | |
| SCHWHE | SCHAAF & WHEELER | 05/15/2026 | Regular | 0.00 | 2,955.00 | 60233 |
| **Payable #** | **Payable Type** **Post Date** **Payable Description** | | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** **Account Name** | | **Item Description** | **Distribution Amount** | | |
| 43157 | Invoice 05/15/2026 Nestles Rd. Stormwater Proj. | | | 0.00 | 2,955.00 | |
| | 310-0000-57000 CAPITAL OUTLAY - IMPR... | | Nestles Rd. Stormwater Proj. | 2,955.00 | | |
| SMILE | SMILE BUSINESS PRODUCTS, INC. | 05/15/2026 | Regular | 0.00 | 39.90 | 60234 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| 1338841 | Invoice | 05/15/2026 | Gateway Printer Maint. | 0.00 | 39.90 | |
| | 100-1200-52520 | MAINTENANCE AGREEM... | Gateway Printer Maint. | 39.90 | | |
| SOLTRU | SOLEDAD TRUE VALUE | 05/15/2026 | Regular | 0.00 | 8.82 | 60235 |
| 374636 | Invoice | 05/15/2026 | Fittings - Water Cooler | 0.00 | 8.82 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Fittings - Water Cooler | 8.82 | | |
| SOUBAY | SOUTH BAY REGIONAL PUBLIC SAFETY TRAININ | 05/15/2026 | Regular | 0.00 | 270.00 | 60236 |
| 226484 | Invoice | 05/15/2026 | Training - Estrada & Diaz | 0.00 | 270.00 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Training - Estrada & Diaz | 270.00 | | |
| SPCAMO | SPCA OF MONTEREY COUNTY | 05/15/2026 | Regular | 0.00 | 6,975.00 | 60237 |
| 4-26 | Invoice | 05/15/2026 | Animal Control (ACO) Fees | 0.00 | 6,975.00 | |
| | 312-0000-52235 | ANIMAL SERVICES | Animal Control (ACO) Fees | 6,975.00 | | |
| STAPLE | STAPLES BUSINESS CREDIT | 05/15/2026 | Regular | 0.00 | 407.70 | 60238 |
| 6061927477 | Invoice | 05/15/2026 | Detergent - Uniform | 0.00 | 73.04 | |
| | 310-0000-52518 | FACILITIES EXPENSE | Detergent - Uniform | 73.04 | | |
| 6061927479 | Invoice | 05/15/2026 | Office Supplies Restock | 0.00 | 109.56 | |
| | 309-0000-52040 | OFFICE SUPPLIES | Office Supplies Restock | 21.91 | | |
| | 310-0000-52040 | OFFICE SUPPLIES | Office Supplies Restock | 87.65 | | |
| 6061927482 | Invoice | 05/15/2026 | Office/Janitorial Supplies | 0.00 | 225.10 | |
| | 309-0000-52040 | OFFICE SUPPLIES | Office/Janitorial Supplies | 41.12 | | |
| | 310-0000-52040 | OFFICE SUPPLIES | Office/Janitorial Supplies | 164.48 | | |
| | 310-0000-52518 | FACILITIES EXPENSE | Office/Janitorial Supplies | 19.50 | | |
| SYNAGRO | SYNAGRO - WWT, INC | 05/15/2026 | Regular | 0.00 | 48,632.38 | 60239 |
| 67850 | Invoice | 05/15/2026 | Biosolids (Remove/Transport/Process) Apr.. | 0.00 | 48,632.38 | |
| | 310-0000-52526 | SLUDGE DISPOSAL | Biosolids (Remove/Transport/Pr... | 48,632.38 | | |
| TEAMVIEWER | TEAMVIEWER GERMAN GAMBH | 05/15/2026 | Regular | 0.00 | 9,426.41 | 60240 |
| R04577100 | Invoice | 05/15/2026 | RMM Software | 0.00 | 9,426.41 | |
| | 100-1320-57100 | CAPITAL OUTLAY - COMP... | RMM Software | 9,426.41 | | |
| CARREONT | TIRSO CARREON | 05/15/2026 | Regular | 0.00 | 400.00 | 60241 |
| 050626 | Invoice | 05/15/2026 | Adult Basketball Referee | 0.00 | 400.00 | |
| | 100-2200-52200 | PROFESSIONAL SERVICES... | Adult Basketball Referee | 400.00 | | |
| TL ENG | TL ENGINEERING | 05/15/2026 | Regular | 0.00 | 1,040.00 | 60242 |
| 1892 | Invoice | 05/15/2026 | On Call Eng. Srvcs/SUSD | 0.00 | 1,040.00 | |
| | 412-0000-52200 | PROFESSIONAL SERVICES... | On Call Eng. Srvcs/SUSD | 1,040.00 | | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TMOBIL | T-MOBILE USA, INC | 05/15/2026 | Regular | 0.00 | 402.38 | 60243 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 041226A | Invoice | 05/15/2026 | Cell Phones Service | 0.00 | 402.38 |
| | 100-1000-52415 | CELLULAR PHONE | Cell Phones Service | 272.90 | |
| | 100-1100-52415 | CELLULAR PHONE | Cell Phones Service | 129.48 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TMOBIL | T-MOBILE USA, INC | 05/15/2026 | Regular | 0.00 | 902.00 | 60244 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 042126B | Invoice | 05/15/2026 | Cell Phone - Sendero | 0.00 | 902.00 |
| | 121-0000-52200 | PROFESSIONAL SERVICES... | Cell Phone - Sendero | 902.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TMOBIL | T-MOBILE USA, INC | 05/15/2026 | Regular | 0.00 | 2.49 | 60245 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 042126C | Invoice | 05/15/2026 | Cell Phone Service - Rec | 0.00 | 2.49 |
| | 100-2200-52415 | CELLULAR PHONE | Cell Phone Service - Rec | 2.49 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TOWNSE | TOWNSEND PUBLIC AFFAIRS, INC | 05/15/2026 | Regular | 0.00 | 10,000.00 | 60246 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 25130 | Invoice | 05/15/2026 | April 2026 Services | 0.00 | 5,000.00 |
| | 100-2400-52200 | PROFESSIONAL SERVICES... | April 2026 Services | 5,000.00 | |
| 25289 | Invoice | 05/15/2026 | May 2026 Services | 0.00 | 5,000.00 |
| | 100-2400-52200 | PROFESSIONAL SERVICES... | May 2026 Services | 5,000.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TRACK | TRACNET | 05/15/2026 | Regular | 0.00 | 26,233.99 | 60247 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 10176 | Invoice | 05/15/2026 | TRACNET Maintenance Agreement | 0.00 | 21,233.99 |
| | 100-1400-52520 | MAINTENANCE AGREEM... | TRACNET Maintenance Agreem... | 21,233.99 | |
| 10177 | Invoice | 05/15/2026 | RIPA Maint. Agreement | 0.00 | 5,000.00 |
| | 100-1400-52520 | MAINTENANCE AGREEM... | RIPA Maint. Agreement | 5,000.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TRICIT | TRI-CITIES DISPOSAL AND RECYCLING, INC. | 05/15/2026 | Regular | 0.00 | 198,572.51 | 60248 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 0001201392 | Invoice | 05/15/2026 | Corp Yard Landfill Fees | 0.00 | 1,186.66 |
| | 410-0000-52531 | STREET MAINTENANCE | Corp Yard Landfill Fees | 937.46 | |
| | 647-0000-52532 | STREET SWEEPING | Corp Yard Landfill Fees | 23.73 | |
| | 649-0000-52532 | STREET SWEEPING | Corp Yard Landfill Fees | 71.20 | |
| | 651-0000-52532 | STREET SWEEPING | Corp Yard Landfill Fees | 154.27 | |
| 2026-04 | Invoice | 05/15/2026 | Garbage Fees / April 2026 | 0.00 | 197,385.85 |
| | 311-0000-52230 | LEASE CONTRACTS | Garbage Fees / April 2026 | 197,385.85 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| TURF S | TURF STAR, INC. | 05/15/2026 | Regular | 0.00 | 175.56 | 60249 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV151818 | Invoice | 05/15/2026 | V-Belt | 0.00 | 175.56 |
| | 100-2100-52525 | REPAIRS & MAINTENANCE.. | V-Belt | 175.56 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| USBANP | U.S. BANK CORPORATE PAYMENT SYSTEM | 05/15/2026 | Regular | 0.00 | 11,959.95 | 60250 |

| Vendor Number / Payable # | Vendor Name / Payable Type / Account Number | Post Date / Account Name | Payment Date / Payable Description / Item Description | Payment Type | Discount Amount / Discount Amount / Distribution Amount | Payment Amount / Payable Amount | Number |
|---|---|---|---|---|---|---|---|
| 050626DW | Invoice | 05/15/2026 | Credit Card Purchases | | 0.00 | 6,377.40 | |
| | 100-1500-52091 | TRAVEL, MEETINGS & TRA... | Lunch for Intern | | | 75.37 | |
| | 100-2100-52091 | TRAVEL, MEETINGS & TRA... | Pestice Class Fee - J. Alvarez | | | 140.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - Cab Charge D. ... | | | 19.14 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Lodging - Elec. Cert Class - T. Ro... | | | 213.38 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - D. Wilcox, A. R... | | | 72.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel - Water Expo E. Bloom | | | 383.40 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel - Tri State Training - J. Garc... | | | 394.05 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Flight Tri-State - J. Garcia | | | 197.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Airport Parking Fee - Training DW | | | 45.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Tri-State Training - Registration J... | | | 99.00 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - Cab Charge D. ... | | | 17.46 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel Reservation for Training - ... | | | 462.33 | |
| | 309-0000-52091 | TRAVEL, MEETINGS & TRA... | Luggage Fee - Training DW | | | 20.00 | |
| | 309-0000-52520 | MAINTENANCE AGREEM... | Google Suite/PW | | | 310.80 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - Cab Charge D. ... | | | 19.14 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Lodging - Elec. Cert Class - T. Ro... | | | 853.54 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | RW Outreach Event - T Shirts | | | 101.88 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - D. Wilcox, A. R... | | | 72.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Tri State - Hotel Deposit J. Padilla | | | 107.35 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Flight - Tri State Training J. Padilla | | | 215.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel - Tri State Training J. Padilla | | | 99.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel Reservation for Training - ... | | | 462.32 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel - Water Expo R. Hernandez | | | 383.40 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Hotel - Tri State Training - I. Barr... | | | 394.05 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Tri-State Training - Registration I... | | | 99.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Luggage Fee - Training DW | | | 20.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Flight - Tri-State - I. Barron | | | 197.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | Airport Parking Fee - Training DW | | | 45.00 | |
| | 310-0000-52091 | TRAVEL, MEETINGS & TRA... | APWA Training - Cab Charge D. ... | | | 17.45 | |
| | 310-0000-52520 | MAINTENANCE AGREEM... | Google Suite/PW | | | 310.80 | |
| | 310-0000-52525 | REPAIRS & MAINTENANCE.. | Bobcat Repairs | | | 531.54 | |
| 050626FL | Invoice | 05/15/2026 | Credit Card Purchases | | 0.00 | 261.98 | |
| | 100-1400-52015 | SUBSCRIPTIONS | X Subscription | | | 32.00 | |
| | 100-1400-52015 | SUBSCRIPTIONS | Mango Signs - Subscription | | | 107.40 | |
| | 100-1400-52400 | UTILITIES | Cable Service | | | 122.58 | |
| 050626FU | Invoice | 05/15/2026 | Employee Appreciation Supplies | | 0.00 | 152.67 | |
| | 100-1310-52100 | EMPLOYEE FUNCTIONS | Employee Appreciation Supplies | | | 152.67 | |
| 050626HR | Invoice | 05/15/2026 | Window Blinds/ACM | | 0.00 | 238.93 | |
| | 100-8000-52518 | FACILITIES EXPENSE | Window Blinds/ACM | | | 238.93 | |
| 050626PV | Invoice | 05/15/2026 | Credit Card Purchase | | 0.00 | 4,928.97 | |
| | 100-1400-52010 | MEMBERSHIP DUES | CACEO Membership | | | 100.00 | |
| | 100-1400-52015 | SUBSCRIPTIONS | Body Camera - Subscription | | | 150.00 | |
| | 100-1400-52048 | UNIFORM PURCHASE | Annual Uniforms | | | 622.73 | |
| | 100-1400-52048 | UNIFORM PURCHASE | Uniform Purchase | | | 113.74 | |
| | 100-1400-52080 | FLEET SERVICES | Antenna - Units | | | 496.28 | |
| | 100-1400-52080 | FLEET SERVICES | Mats - LT's Vehicle | | | 217.46 | |
| | 100-1400-52080 | FLEET SERVICES | Mats - Chief's Vehicle | | | 217.46 | |
| | 100-1400-52085 | FUEL | CACEO - CSO Training | | | 550.00 | |
| | 100-1400-52085 | FUEL | Training Flight - Chief | | | 1,333.85 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Training - FLight | | | 379.79 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Training - Hotel VA | | | 142.86 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Training - Estrada | | | 125.00 | |
| | 100-1400-52091 | TRAVEL, MEETINGS & TRA... | Training - Vargas | | | 175.00 | |
| | 100-1400-52200 | PROFESSIONAL SERVICES... | Badge - Officer of the Year | | | 304.80 | |
| | **Void** | 05/15/2026 | Regular | | 0.00 | 0.00 | 60251 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| UNITED | UNITED RENTALS (NORTH AMERICA), INC. | 05/15/2026 | Regular | 0.00 | 19,282.63 | 60252 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 259601133-001 | Invoice | 05/15/2026 | Articulating Lift | 0.00 | 19,282.63 |
| | 100-8000-57000 | CAPITAL OUTLAY - IMPR... | Articulating Lift | 5,000.00 | |
| | 310-0000-57000 | CAPITAL OUTLAY - IMPR... | Articulating Lift | 14,282.63 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VERIZO | VERIZON WIRELESS | 05/15/2026 | Regular | 0.00 | 2,361.67 | 60253 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 6139186874 | Invoice | 05/15/2026 | Sedero's Internet | 0.00 | 43.95 |
| | 100-1200-52520 | MAINTENANCE AGREEM... | Sedero's Internet | 43.95 | |
| 6141703474 | Invoice | 05/15/2026 | Phone Service - PD | 0.00 | 2,317.72 |
| | 100-1400-52410 | TELEPHONE/DATA/PAGER | Monthly Phone Service - PD | 2,317.72 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| COCUYOS | COCUYOS RESTAURANT | 05/21/2026 | Regular | 0.00 | 1,100.00 | 60254 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| 16 | Invoice | 05/21/2026 | Tacos With The Team | 0.00 | 1,100.00 |
| | 100-1100-52070 | FOOD SERVICES | Tacos With The Team | 1,100.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| AFLAC | AFLAC HEADQUARTERS | 05/27/2026 | Regular | 0.00 | 2,349.98 | 60255 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001478 | Invoice | 05/29/2026 | AFLAC CONTRIBUTION | 0.00 | 965.79 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 277.58 | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 0.62 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 201.81 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 443.77 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 31.79 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.25 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 2.84 | |
| | 416-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 0.13 | |
| INV0001479 | Invoice | 05/29/2026 | AFLAC CONTRIBUTION | 0.00 | 1,384.19 |
| | 100-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 670.70 | |
| | 213-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 0.15 | |
| | 309-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 192.09 | |
| | 310-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 467.19 | |
| | 311-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 39.42 | |
| | 312-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 7.29 | |
| | 410-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 6.82 | |
| | 416-0000-21140 | AFLAC PAYABLE | AFLAC CONTRIBUTION | 0.53 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| CALIFS | CALIFORNIA STATE DISBURSEMENT UNIT | 05/27/2026 | Regular | 0.00 | 1,398.33 | 60256 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001482 | Invoice | 05/29/2026 | CHILD SUPPORT CONTRIBUTION | 0.00 | 1,398.33 |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 1,329.17 | |
| | 312-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 18.69 | |
| | 410-0000-21194 | CHILD SUPPORT/GARNISH... | CHILD SUPPORT CONTRIBUTION | 50.47 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| COMM F | COMMUNITY FOUNDATION FOR MONTEREY CC | 05/27/2026 | Regular | 0.00 | 135.00 | 60257 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001481 | Invoice | 05/29/2026 | CAPITAL CAMPAIGN DONATION | 0.00 | 135.00 |
| | 100-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 99.33 | |
| | 309-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | |
| | 310-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 14.28 | |
| | 311-0000-21195 | MISC. PAYROLL DEDUCTI... | CAPITAL CAMPAIGN DONATION | 7.11 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| FTB | FRANCHISE TAX BOARD | 05/27/2026 | Regular | 0.00 | 200.00 | 60258 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | Distribution Amount | |
| INV0001487 | Invoice | 05/29/2026 | Franchise Tax Board | 0.00 | 200.00 |
| 100-0000-21194 | CHILD SUPPORT/GARNISH... | | Franchise Tax Board | 200.00 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| VANTAG | MISSION SQUARE-303584 | 05/27/2026 | Regular | 0.00 | 12,254.78 | 60259 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | Distribution Amount | |
| INV0001477 | Invoice | 05/29/2026 | EMPLOYEE DEDUCTION | 0.00 | 1,120.73 |
| 100-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 245.49 | |
| 213-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 14.72 | |
| 309-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 438.32 | |
| 310-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 369.30 | |
| 311-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 47.00 | |
| 312-0000-21210 | ICMA PAYABLE | | EMPLOYEE DEDUCTION | 5.90 | |
| INV0001483 | Invoice | 05/29/2026 | Directors' 7% Ret. Contr. | 0.00 | 979.28 |
| 100-0000-21171 | PERS | | Directors' 7% Ret. Contr. | 383.30 | |
| 309-0000-21171 | PERS | | Directors' 7% Ret. Contr. | 214.81 | |
| 310-0000-21171 | PERS | | Directors' 7% Ret. Contr. | 214.81 | |
| 311-0000-21171 | PERS | | Directors' 7% Ret. Contr. | 166.36 | |
| INV0001484 | Invoice | 05/29/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 9,360.00 |
| 100-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 4,410.43 | |
| 213-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 24.70 | |
| 309-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 1,811.60 | |
| 310-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 2,215.39 | |
| 311-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 421.23 | |
| 312-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 136.59 | |
| 410-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 335.20 | |
| 416-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 4.86 | |
| INV0001485 | Invoice | 05/29/2026 | DEFERRED-EMPLOYEE PORTION | 0.00 | 794.77 |
| 100-0000-21145 | DEFERRED COMP. PAYAB... | | DEFERRED-EMPLOYEE PORTION | 794.77 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 05/27/2026 | Regular | 0.00 | 542.35 | 60260 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | Distribution Amount | |
| INV0001509 | Invoice | 05/29/2026 | VISION INSURANCE | 0.00 | 542.35 |
| 402-0000-48011 | CITY EMPLOYEE CONTRIB... | | VISION INSURANCE | 542.35 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| PRINCI | PRINCIPAL LIFE INSURANCE COMPANY | 05/27/2026 | Regular | 0.00 | 3,412.90 | 60261 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| Account Number | Account Name | | Item Description | Distribution Amount | |
| INV0001486 | Invoice | 05/29/2026 | DENTAL INSURANCE | 0.00 | 3,412.90 |
| 100-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 1,951.88 | |
| 121-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 47.04 | |
| 213-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 6.15 | |
| 309-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 454.82 | |
| 310-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 791.21 | |
| 311-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 52.24 | |
| 312-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 36.92 | |
| 410-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 71.40 | |
| 416-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 1.22 | |
| 531-0000-21160 | MEDICAL INSURANCE PA... | | DENTAL INSURANCE | 0.02 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| SEIU L | SEIU LOCAL 521 | 05/27/2026 | Regular | 0.00 | 1,376.48 | 60262 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001503 | Invoice | 05/29/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 43.00 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 29.37 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.73 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 10.25 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.53 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 2.12 | | |
| INV0001504 | Invoice | 05/29/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 1,333.48 | |
| | 100-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 522.77 | | |
| | 213-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 0.47 | | |
| | 309-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 273.75 | | |
| | 310-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 489.79 | | |
| | 311-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 8.82 | | |
| | 312-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 11.21 | | |
| | 410-0000-21185 | SEIU LOCAL 521 | EMPLOYEE CONTRIBUTION | 26.67 | | |
| SPOA | SOLEDAD POLICE OFFICERS ASSOCIATION | 05/27/2026 | Regular | 0.00 | 840.00 | 60263 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001507 | Invoice | 05/29/2026 | POLICE OFFICERS CONTRIBUTIONS | 0.00 | 840.00 | |
| | 100-0000-21190 | SOLEDAD POLICE OFFICE… | POLICE OFFICERS CONTRIBUTIO… | 838.84 | | |
| | 416-0000-21190 | SOLEDAD POLICE OFFICE… | POLICE OFFICERS CONTRIBUTIO… | 1.16 | | |
| STPERS | STATE OF CALIFORNIA PERS | 05/27/2026 | Regular | 0.00 | 64,018.46 | 60264 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001489 | Invoice | 05/29/2026 | CHIEF & LIEUTENANT | 0.00 | 3,229.46 | |
| | 100-0000-21171 | PERS | CHIEF & LIEUTENANT | 3,229.46 | | |
| INV0001490 | Invoice | 05/29/2026 | City of Soledad Conf PEPRA | 0.00 | 304.57 | |
| | 100-0000-21171 | PERS | City of Soledad Conf PEPRA | 152.30 | | |
| | 309-0000-21171 | PERS | City of Soledad Conf PEPRA | 60.91 | | |
| | 310-0000-21171 | PERS | City of Soledad Conf PEPRA | 60.91 | | |
| | 311-0000-21171 | PERS | City of Soledad Conf PEPRA | 30.45 | | |
| INV0001491 | Invoice | 05/29/2026 | EMPLOYEE CONTRIBUTION | 0.00 | 12,759.36 | |
| | 100-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 6,253.01 | | |
| | 121-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 195.04 | | |
| | 213-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 6.74 | | |
| | 309-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 1,575.38 | | |
| | 310-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 3,385.06 | | |
| | 311-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 453.82 | | |
| | 312-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 140.01 | | |
| | 410-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 749.94 | | |
| | 531-0000-21171 | PERS | EMPLOYEE CONTRIBUTION | 0.36 | | |
| INV0001492 | Invoice | 05/29/2026 | City of Soledad Regular Empl | 0.00 | 13,417.89 | |
| | 100-0000-21171 | PERS | City of Soledad Regular Empl | 6,578.81 | | |
| | 121-0000-21171 | PERS | City of Soledad Regular Empl | 200.32 | | |
| | 213-0000-21171 | PERS | City of Soledad Regular Empl | 6.93 | | |
| | 309-0000-21171 | PERS | City of Soledad Regular Empl | 1,680.61 | | |
| | 310-0000-21171 | PERS | City of Soledad Regular Empl | 3,539.37 | | |
| | 311-0000-21171 | PERS | City of Soledad Regular Empl | 497.34 | | |
| | 312-0000-21171 | PERS | City of Soledad Regular Empl | 143.93 | | |
| | 410-0000-21171 | PERS | City of Soledad Regular Empl | 770.21 | | |
| | 531-0000-21171 | PERS | City of Soledad Regular Empl | 0.37 | | |
| INV0001493 | Invoice | 05/29/2026 | City of Soledad Police | 0.00 | 9,656.51 | |
| | 100-0000-21171 | PERS | City of Soledad Police | 9,643.90 | | |
| | 416-0000-21171 | PERS | City of Soledad Police | 12.61 | | |
| INV0001494 | Invoice | 05/29/2026 | City of Soledad Conf. Employee | 0.00 | 341.53 | |
| | 100-0000-21171 | PERS | City of Soledad Conf. Employee | 174.12 | | |

| Vendor Number | Vendor Name | | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|---|
| | 309-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.71 | |
| | 310-0000-21171 | PERS | | City of Soledad Conf. Employee | | 83.70 | |
| INV0001495 | Invoice | 05/29/2026 | City of Soledad Reg Managers | | 0.00 | 592.51 | |
| | 100-0000-21171 | PERS | | City of Soledad Reg Managers | | 158.08 | |
| | 213-0000-21171 | PERS | | City of Soledad Reg Managers | | 7.05 | |
| | 309-0000-21171 | PERS | | City of Soledad Reg Managers | | 146.37 | |
| | 310-0000-21171 | PERS | | City of Soledad Reg Managers | | 146.37 | |
| | 311-0000-21171 | PERS | | City of Soledad Reg Managers | | 58.54 | |
| | 312-0000-21171 | PERS | | City of Soledad Reg Managers | | 29.27 | |
| | 410-0000-21171 | PERS | | City of Soledad Reg Managers | | 46.83 | |
| INV0001496 | Invoice | 05/29/2026 | City of Soledad Managers | | 0.00 | 862.52 | |
| | 100-0000-21171 | PERS | | City of Soledad Managers | | 230.11 | |
| | 213-0000-21171 | PERS | | City of Soledad Managers | | 10.27 | |
| | 309-0000-21171 | PERS | | City of Soledad Managers | | 213.08 | |
| | 310-0000-21171 | PERS | | City of Soledad Managers | | 213.08 | |
| | 311-0000-21171 | PERS | | City of Soledad Managers | | 85.22 | |
| | 312-0000-21171 | PERS | | City of Soledad Managers | | 42.61 | |
| | 410-0000-21171 | PERS | | City of Soledad Managers | | 68.15 | |
| INV0001497 | Invoice | 05/29/2026 | City of Soledad Police | | 0.00 | 1,249.34 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,249.34 | |
| INV0001498 | Invoice | 05/29/2026 | City of Soledad Police | | 0.00 | 1,089.96 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 1,089.96 | |
| INV0001499 | Invoice | 05/29/2026 | City of Soledad Police | | 0.00 | 644.64 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 644.64 | |
| INV0001500 | Invoice | 05/29/2026 | City of Soledad Police | | 0.00 | 9,490.88 | |
| | 100-0000-21171 | PERS | | City of Soledad Police | | 9,478.49 | |
| | 416-0000-21171 | PERS | | City of Soledad Police | | 12.39 | |
| INV0001501 | Invoice | 05/29/2026 | EMPLOYEE CONTRIBUTION | | 0.00 | 4,024.13 | |
| | 100-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,578.87 | |
| | 213-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 23.76 | |
| | 309-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 1,048.58 | |
| | 310-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 940.13 | |
| | 311-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 66.79 | |
| | 312-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 109.43 | |
| | 410-0000-21171 | PERS | | EMPLOYEE CONTRIBUTION | | 256.57 | |
| INV0001502 | Invoice | 05/29/2026 | City of Soledad Regular Empl | | 0.00 | 6,355.16 | |
| | 100-0000-21171 | PERS | | City of Soledad Regular Empl | | 2,551.81 | |
| | 213-0000-21171 | PERS | | City of Soledad Regular Empl | | 34.59 | |
| | 309-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,648.28 | |
| | 310-0000-21171 | PERS | | City of Soledad Regular Empl | | 1,490.43 | |
| | 311-0000-21171 | PERS | | City of Soledad Regular Empl | | 97.23 | |
| | 312-0000-21171 | PERS | | City of Soledad Regular Empl | | 159.26 | |
| | 410-0000-21171 | PERS | | City of Soledad Regular Empl | | 373.56 | |
| | **Void** | | 05/27/2026 | Regular | 0.00 | 0.00 | 60265 |
| | **Void** | | 05/27/2026 | Regular | 0.00 | 0.00 | 60266 |
| SUNLIF | SUN LIFE ASSURANCE COMPANY OF CANADA | | 05/27/2026 | Regular | 0.00 | 2,544.72 | 60267 |

| Vendor Number / Payable # | Vendor Name / Payable Type | Post Date | Payment Date / Payable Description | Payment Type / Item Description | Discount Amount / Distribution Amount | Payment Amount / Payable Amount | Number |
|---|---|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | | | | | |
| INV0001488 | Invoice | 05/29/2026 | LIFE, AD&D, LTD | | 0.00 | 1,200.57 | |
| | 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 737.24 | |
| | 121-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 8.99 | |
| | 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 2.05 | |
| | 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 142.88 | |
| | 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 219.01 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | 21.71 | |
| | 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 14.41 | |
| | 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 53.93 | |
| | 416-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.33 | |
| | 531-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.02 | |
| INV0001505 | Invoice | 05/29/2026 | LIFE, AD&D, LTD | | 0.00 | 1,001.55 | |
| | 100-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 601.83 | |
| | 121-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 8.58 | |
| | 213-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 1.34 | |
| | 309-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 117.97 | |
| | 310-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 188.57 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | | LIFE, AD&D, LTD | | 17.21 | |
| | 312-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 13.38 | |
| | 410-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 52.38 | |
| | 416-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.27 | |
| | 531-0000-21150 | INSURANCE PAYABLE | | LIFE, AD&D, LTD | | 0.02 | |
| INV0001506 | Invoice | 05/29/2026 | SUPPLEMENTAL | | 0.00 | 342.60 | |
| | 100-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 197.95 | |
| | 121-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 0.95 | |
| | 213-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 1.05 | |
| | 309-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 43.65 | |
| | 310-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 62.03 | |
| | 311-0000-21150 | INSUARNCE PAYABLE | | SUPPLEMENTAL | | 11.29 | |
| | 312-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 4.58 | |
| | 410-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 21.09 | |
| | 416-0000-21150 | INSURANCE PAYABLE | | SUPPLEMENTAL | | 0.01 | |
| AZCARES | Support Payment Clearinghouse | | 05/27/2026 | Regular | 0.00 | 601.38 | 60268 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| INV0001480 | Invoice | 05/29/2026 | CHILD SUPPORT CONTRIBUTION | | 0.00 | 601.38 | |
| | 100-0000-21194 | CHILD SUPPORT/GARNISH.. | | CHILD SUPPORT CONTRIBUTION | | 601.38 | |
| VRCFTB | VEHICLE REGISTRATION COLLECTIONS | | 05/27/2026 | Regular | 0.00 | 126.03 | 60269 |
| **Payable #** | **Payable Type** | **Post Date** | **Payable Description** | | **Discount Amount** | **Payable Amount** | |
| | **Account Number** | **Account Name** | | **Item Description** | **Distribution Amount** | | |
| INV0001508 | Invoice | 05/29/2026 | Vehicle Registration Collections | | 0.00 | 126.03 | |
| | 100-0000-21214 | CHILD SUPPORT/GARNISH.. | | Vehicle Registration Collections | | 126.03 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 05/15/2026 | Bank Draft | 0.00 | 10,048.30 | DFT0000165 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001473 | Invoice | 05/15/2026 | MEDICARE W/H | 0.00 | 10,048.30 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 6,224.32 | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 77.14 | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 30.10 | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,105.12 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,784.74 | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 231.38 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 107.04 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 461.80 | |
| | 416-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 26.54 | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 0.12 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 05/15/2026 | Bank Draft | 0.00 | 42,964.34 | DFT0000166 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001474 | Invoice | 05/15/2026 | FICA W/H | 0.00 | 42,964.34 |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 26,613.04 | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 329.88 | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 128.78 | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 4,725.26 | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 7,631.00 | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 989.82 | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 457.48 | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 1,974.88 | |
| | 416-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 113.64 | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 0.56 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| STAEDD | STATE OF CALIFORNIA E.D.D. | 05/15/2026 | Bank Draft | 0.00 | 13,298.44 | DFT0000167 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001475 | Invoice | 05/15/2026 | STATE TAX W/H | 0.00 | 13,298.44 |
| | 100-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 8,708.18 | |
| | 121-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 90.85 | |
| | 213-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 45.93 | |
| | 309-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 1,409.79 | |
| | 310-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 2,043.54 | |
| | 311-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 351.09 | |
| | 312-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 111.88 | |
| | 410-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 488.00 | |
| | 416-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 48.97 | |
| | 531-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 0.21 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 05/15/2026 | Bank Draft | 0.00 | 31,653.84 | DFT0000168 |

| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount |
|---|---|---|---|---|---|
| | **Account Number** | **Account Name** | **Item Description** | **Distribution Amount** | |
| INV0001476 | Invoice | 05/15/2026 | FEDERAL TAX | 0.00 | 31,653.84 |
| | 100-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 20,589.39 | |
| | 121-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 213.18 | |
| | 213-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 83.72 | |
| | 309-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 3,229.74 | |
| | 310-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 5,373.48 | |
| | 311-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 831.50 | |
| | 312-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 269.57 | |
| | 410-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 952.70 | |
| | 416-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 110.05 | |
| | 531-0000-21120 | FEDERAL TAX PAYABLE | FEDERAL TAX | 0.51 | |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| EFTPS | EFTPS | 05/29/2026 | Bank Draft | 0.00 | 9,903.86 | DFT0000169 |

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|---|---|---|---|---|---|
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001510 | Invoice | 05/29/2026 | MEDICARE W/H | 0.00 | 9,903.86 | |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 6,038.56 | | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 69.18 | | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 14.42 | | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,149.38 | | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 1,827.08 | | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 233.48 | | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 107.36 | | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 461.48 | | |
| | 416-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 2.80 | | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | MEDICARE W/H | 0.12 | | |
| EFTPS | EFTPS | 05/29/2026 | Bank Draft | 0.00 | 42,347.68 | DFT0000170 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001511 | Invoice | 05/29/2026 | FICA W/H | 0.00 | 42,347.68 | |
| | 100-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 25,819.88 | | |
| | 121-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 295.82 | | |
| | 213-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 61.68 | | |
| | 309-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 4,914.32 | | |
| | 310-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 7,812.34 | | |
| | 311-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 998.60 | | |
| | 312-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 459.02 | | |
| | 410-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 1,973.36 | | |
| | 416-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 12.10 | | |
| | 531-0000-21110 | FICA/MEDICARE PAYABLE | FICA W/H | 0.56 | | |
| STAEDD | STATE OF CALIFORNIA E.D.D. | 05/29/2026 | Bank Draft | 0.00 | 13,362.67 | DFT0000171 |
| Payable # | Payable Type | Post Date | Payable Description | Discount Amount | Payable Amount | |
| | Account Number | Account Name | Item Description | Distribution Amount | | |
| INV0001512 | Invoice | 05/29/2026 | STATE TAX W/H | 0.00 | 13,362.67 | |
| | 100-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 8,511.15 | | |
| | 121-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 81.48 | | |
| | 213-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 25.29 | | |
| | 309-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 1,575.66 | | |
| | 310-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 2,208.33 | | |
| | 311-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 358.62 | | |
| | 312-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 111.74 | | |
| | 410-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 485.56 | | |
| | 416-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 4.63 | | |
| | 531-0000-21130 | STATE TAX PAYABLE | STATE TAX W/H | 0.21 | | |
| EFTPS | EFTPS | 05/29/2026 | Bank Draft | 0.00 | 31,348.17 | DFT0000172 |

| Vendor Number / Payable # | Vendor Name / Payable Type | Post Date | Payment Date / Payable Description | Payment Type / Item Description | Discount Amount / Discount Amount | Payment Amount / Payable Amount | Number / Distribution Amount |
|---|---|---|---|---|---|---|---|
| | **Account Number** | | **Account Name** | | | | |
| INV0001513 | Invoice | 05/29/2026 | FEDERAL TAX | | 0.00 | 31,348.17 | |
| | 100-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 19,890.79 |
| | 121-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 191.17 |
| | 213-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 46.57 |
| | 309-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 3,470.90 |
| | 310-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 5,670.65 |
| | 311-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 848.13 |
| | 312-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 270.78 |
| | 410-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 948.08 |
| | 416-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 10.59 |
| | 531-0000-21120 | | FEDERAL TAX PAYABLE | FEDERAL TAX | | | 0.51 |

**Bank Code APRAB Summary**

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 264 | 105 | 0.00 | 1,255,397.79 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 9 | 0.00 | -354.95 |
| Bank Drafts | 8 | 8 | 0.00 | 194,927.30 |
| EFT's | 30 | 18 | 0.00 | 241,684.37 |
| | **302** | **140** | **0.00** | **1,691,654.51** |

# All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|---|---|---|---|---|
| Regular Checks | 264 | 105 | 0.00 | 1,255,397.79 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 9 | 0.00 | -354.95 |
| Bank Drafts | 8 | 8 | 0.00 | 194,927.30 |
| EFT's | 30 | 18 | 0.00 | 241,684.37 |
| | **302** | **140** | **0.00** | **1,691,654.51** |

# Fund Summary

| Fund | Name | Period | Amount |
|---|---|---|---|
| 999 | POOLED CASH | 5/2026 | 1,691,654.51 |
| | | | **1,691,654.51** |

# COUNCIL COMMUNICATION

**SUBJECT:** **Human Resources Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Francine Uy, Human Resources Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

**Open Recruitment:**
Police Officer - Cadet - Open until filled
Police Officer - Academy Graduate/Lateral - Open until filled
Water Reclamation Shift Supervisor - Open until filled

**Recruitment/Vacancy Status Update:**
Community Engagement Coordinator - Open pending budget review.
Community Services Officer - Open pending budget review.
Information Technology Manager - Position will remain vacant until further notice.
Water Reclamation OIT/I/II - Pending acceptance of employment offer.

**Temporary Staffing:**
(2) Administrative Assistant (Police Department) – Peak workload in the Records Division
(1) Maintenance Worker – Parks Maintenance – Backfill for WC injury
(2) Office Specialist (Community and Economic Development) – (1) Peak workload in the Planning and Building Division, (1) Grant Funded - ERF
(2) Utility Maintenance Mechanic – (1) Backfill for vacant WR Shift Supervisor, (1) Peak workload in the Water Reclamation Facility/Backfill for Collections vacancy.

# COUNCIL COMMUNICATION

**SUBJECT:** **Parks & Recreation Department Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Ana Ambriz, Parks and Recreation Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

**1. Executive Summary**

The Soledad Community Center continues to thrive and offer recreational activities and resources to residents of all ages. During the months of April and May participation remained steady with 668 active memberships, 6,405 tracked visits and 778 program registrations.

**2. Program Highlights**

- Spring Production of Finding Nemo Jr: We are thrilled to report that the Finding Nemo Jr. spring production (May 1st–3rd) was an overwhelming success, attracting more than 800 attendees over its three-day run. The event served as a major milestone for the program's 28 participants, providing a high-visibility platform to showcase the hard work and skills they developed this season. We extend our gratitude to the staff and families who made this highly successful production possible.

- Youth and Adult Sports: Our Sports and Karate programs continue to be a favorite community, capturing our highest level of engagement with 552 registered participants. Registration for Youth and Adult Basketball and Volleyball is currently open. Those interested in participating can register at https://secure.rec1.com/CA/soledad-ca/catalog or visit us at the Community Center for support.

- Adult and Senior Programs: Our adult and senior programs were filled with energy this April and May! We brought together 166 participants for meaningful connection, healthy living, and plenty of fun. From staying active with our Monthly Walking Group and Sit 'n Stretch classes to learning new recipes at our Cooking Demos and making memories at the Senior Social, our community is staying vibrant and connected.

**3. Youth Council and Commissioner Program**

- May and April were busy months for the Soledad Youth Council. In conjunction with the Youth Councils of Gonzales and Greenfield, the Soledad Youth Council successfully planned and implemented the South County Youth Summit. Bringing over 90 youth together for a day of workshops and connections.

- The Youth Council also finalized their Safer Streets, Safer Futures initiative and presented findings and recommendations to the Council at the May 20th Council Meeting. Staff have started recruitment for the next school year Youth Council.

**4. Events**

- In April, the department hosted a mini Earth Day event to celebrate environmental stewardship and announce significant new investments in our community. The event brought resources directly to residents, featuring a free compost giveaway, eco-friendly arts and crafts, and community booths. Additionally, the City proudly announced the award of a Clean California Grant and an exciting new partnership with the California Conservation Corps to further enhance and beautify the City.

- The Orchard Lane Splash Pad will reopen for the season on May 23, a resident favorite! To celebrate the start of summer, staff has planned lawn games and a paletas giveaway for the community to enjoy.

**4. Partnerships and Collaborations**

- On May 9, in partnership with Greenfield Community Workshop, Transportation Agency for Monterey County, and the City of Greenfield, we hosted a bike repair workshop at the Community Center. Community members learned basic bike maintenance and repair skills, and several participants also received free bikes to help encourage safe, active transportation throughout the community.

- Met with Wonder Wood Ranch (WWR) to discuss a grant awarded through the California Natural Resources Agency aimed at expanding youth access to natural and cultural resources. Through the grant, WWR can fund field trips, outdoor activities, supplies, transportation, meals, staff training, and paid youth internships. This potential partnership presents a valuable opportunity for the department to provide enriching outdoor and educational experiences for local youth. The department is currently exploring curriculum options, potential excursions, and scheduling opportunities. Once a formal plan is finalized, the department will coordinate with WWR on next steps.

- On May 28, the City will host a press conference and community celebration in recognition of Wildfire Prevention Month and the designation of the Soledad Community Center as a Clean Air Center. This important initiative was made possible through partnerships with Breathe California, Monterey Bay Air Resources District, California Air Pollution Control Officers Association, and California Air Resources Board. The Clean Air Center will serve as a vital community resource during wildfire smoke events and other air quality

emergencies, providing residents with a safe and healthy indoor environment when air conditions are hazardous.

**4. Facilities & Rentals**

| | **Council Waiver** | **City/SPR Use** | **Rented** |
|---|---|---|---|
| Sports Fields | 0 | 0 | 282 |
| Soledad Community Center | 0 | 11 | 0 |
| Park Reservations | 3 | 0 | 3 |

# COUNCIL COMMUNICATION

**SUBJECT:** **Community Engagement Activity Report**

**TO:** **The Honorable Mayor Velazquez and City Council**

**FROM:** **Eric Mora, Community Engagement Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

Below are a couple of highlights from Community Engagement's work in the month of May 2026:

**3rd Annual South County Youth Summit (Strategic Plan 7.2.2 Reinvigorate the Youth Council to Strengthen the Youth Voice and Civic Impact)**

On May 2nd, the Soledad Youth Council along with the Greenfield and Gonzales Youth Councils hosted the third annual South County Youth Summit in Gonzales. Ahead of the summit, the Community Engagement team facilitated a press release which yielded mentions in the Monterey County Weekly, the Monterey Herald, and the Salinas Tribune. Specifically, the Monterey County Weekly interviewed our Soledad Youth Council members ahead of the summit to discuss their goals and aspirations for the event. The Community Engagement team attended the event and created social media content to highlight the Soledad Youth Council's months-long efforts to plan the event. Two social media posts were used to reflect on the South County Youth Summit which generated 13.6K impressions and 7.4K impressions respectively.

**Economic Development Activity Communication Support (Strategic Plan Goal 1.1 Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention and Expansion)**

In the month of May, the Community Engagement team supported several economic development activities including promotions for El Mercadito's May 2nd event as well as promotions for El Mercadito's June 2025 event.

**Civics Academy May Meeting (Strategic Plan 4.6.2 – Strengthen community participation and civic engagement.)**

The Community Engagement Manager met with the Civics Academy in May. As you may recall, the Civics Academy has been experimenting with its meeting format to increase participation and remove barriers of participation for community members who are unable to attend an in-person meeting in the morning. To help expand attendance, the group agreed to pilot two meeting formats. In April, the Civics Academy hosted a hybrid meeting. In May, the group held two in-person meetings—one in the morning and another in the evening. Assistant City Manager Mike Howard and Jesus Yanez served as guest speakers for the May Civics Academy meeting and provided members with an overview of the City of Soledad's budget.

**Construction Notifications ( Strategic Plan 10.2.2 – Increase transparency, open communication, and public access)**

The Community Engagement team created bilingual (English/Spanish) posts to notify residents about road closures, including a post about the May 18-22 closure of the roundabout at the corner of Metz Road and East Street, and the Main Street closure on May 6 and 7th.

**City of Soledad Certificate of Recognition Posts (Strategic Plan 4.3.5 – Honor influential figures, community leaders, and veterans.)**

The Community Engagement team has highlighted several of the certificates of recognition awarded by the Soledad City Council to community members, groups and more with individual posts on social media. Some of the certificates highlighted in May 2026 included National Mental Health Awareness Month, Public Service Recognition Week, National Small Business Week, and National Police Week.

**Professional Development (Strategic Plan 10.3.1 – Strengthen leadership development and organizational coaching)**

In the month of May, the Community Engagement Manager attended the California Public Information Officials' Annual Conference in San Diego. The conference included workshops on emergency communications planning, strategic plan development, videography, photography, community engagement, and more. The Community Engagement Manager also completed the "Fundamentals of Fundraising" course offered by the Association of Fundraising Professionals (AFP) Monterey Bay Chapter. The course, which spanned from February through May, included 7 modules on topics ranging from program development, marketing, relationship building, volunteer management, and ethics and accountability.

**Meeting with the Soledad Police Department, the Soledad Parks and Recreation Department, and the Soledad Unified School District to Discuss E-bike Safety (Strategic Goal 6.1.1 – Strengthen relationships between police and residents)**

On May 20, Soledad Police Department officers and staff, the Soledad Parks Director, and the Community Engagement Manager met with representatives from the Soledad Unified School District to discuss e-bike safety and a potential partnership between the City, Police Department, and School District to address growing safety concerns surrounding e- bikes and scooters.

**"Tacos with the Team" Event ( GOAL 3.2 Strengthen Inclusive and Equitable Participation in all City Planning and Decision-Making Processes)**

On May 21st, the City of Soledad hosted their first "Tacos with the Team" event to discuss the city's budget and provide residents with an opportunity to ask questions to city staff. The event incorporated feedback from the Transactions and Use Tax (TUT) Citizen Oversight Committee which cautioned staff from creating an overly traditional "Budget workshop" and instead advised staff on creating a more welcoming space for community members to facilitate conversation between residents and staff.

# COUNCIL COMMUNICATION

**SUBJECT**: Community Engagement Activity Report, May 2026

**TO**: The Honorable Mayor Anna Velazquez and Soledad City Council

**FROM:** Eric Mora, Community Engagement Manager

**THROUGH**: Megan Hunter, City Manager

**MEETING DATE**: June 10, 2025

Below are a couple of highlights from Community Engagement's work in the month of May 2026:

**3rd Annual South County Youth Summit (Strategic Plan 7.2.2 Reinvigorate the Youth Council to Strengthen the Youth Voice and Civic Impact)**

On May 2nd, the Soledad Youth Council along with the Greenfield and Gonzales Youth Councils hosted the third annual South County Youth Summit in Gonzales. Ahead of the summit, the Community Engagement team facilitated a press release which yielded mentions in the Monterey County Weekly, the Monterey Herald, and the Salinas Tribune. Specifically, the Monterey County Weekly interviewed our Soledad Youth Council members ahead of the summit to discuss their goals and aspirations for the event. The Community Engagement team attended the event and created social media content to highlight the Soledad Youth Council's months-long efforts to plan the event. Two social media posts were used to reflect on the South County Youth Summit which generated 13.6K impressions and 7.4K impressions respectively.

**Economic Development Activity Communication Support (Strategic Plan Goal 1.1 Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention and Expansion)**

In the month of May, the Community Engagement team supported several economic development activities including promotions for El Mercadito's May 2nd event as well as promotions for El Mercadito's June 2025 event.

**Civics Academy May Meeting (Strategic Plan 4.6.2 – Strengthen community participation and civic engagement.)**

The Community Engagement Manager met with the Civics Academy in May. As you may recall, the Civics Academy has been experimenting with its meeting format to increase participation and remove barriers of participation for community members who are unable

to attend an in-person meeting in the morning. To help expand attendance, the group agreed to pilot two meeting formats. In April, the Civics Academy hosted a hybrid meeting. In May, the group held two in-person meetings—one in the morning and another in the evening. Assistant City Manager Mike Howard and Jesus Yanez served as guest speakers for the May Civics Academy meeting and provided members with an overview of the City of Soledad's budget.

**Construction Notifications ( Strategic Plan 10.2.2 – Increase transparency, open communication, and public access)**

The Community Engagement team created bilingual (English/Spanish) posts to notify residents about road closures, including a post about the May 18-22 closure of the roundabout at the corner of Metz Road and East Street, and the Main Street closure on May 6 and 7th.

**City of Soledad Certificate of Recognition Posts (Strategic Plan 4.3.5 – Honor influential figures, community leaders, and veterans.)**

The Community Engagement team has highlighted several of the certificates of recognition awarded by the Soledad City Council to community members, groups and more with individual posts on social media. Some of the certificates highlighted in May 2026 included National Mental Health Awareness Month, Public Service Recognition Week, National Small Business Week, and National Police Week.

**Professional Development (Strategic Plan 10.3.1 – Strengthen leadership development and organizational coaching)**

In the month of May, the Community Engagement Manager attended the California Public Information Officials' Annual Conference in San Diego. The conference included workshops on emergency communications planning, strategic plan development, videography, photography, community engagement, and more. The Community Engagement Manager also completed the "Fundamentals of Fundraising" course offered by the Association of Fundraising Professionals (AFP) Monterey Bay Chapter. The course, which spanned from February through May, included 7 modules on topics ranging from program development, marketing, relationship building, volunteer management, and ethics and accountability.

**Meeting with the Soledad Police Department, the Soledad Parks and Recreation Department, and the Soledad Unified School District to Discuss E-bike Safety (Strategic Goal 6.1.1 – Strengthen relationships between police and residents)**

On May 20, Soledad Police Department officers and staff, the Soledad Parks Director, and the Community Engagement Manager met with representatives from the Soledad Unified School District to discuss e-bike safety and a potential partnership between the City, Police Department, and School District to address growing safety concerns surrounding e-bikes and scooters.

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# COUNCIL COMMUNICATION

**SUBJECT:** **Community and Economic Development Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

Reporting Month: May 2026

**ECONOMIC DEVELOPMENT DIVISION UPDATES:**

CDBG BUSINESS ASSISTANCE LOAN PROGRAM

Staff will present the accomplishments of Grant No. 22-CDBG-ED-30043 at the June 17, 2026, City Council meeting. The presentation will highlight the successful implementation of the City's Small Business Assistance Loan Program and provide an overview of the five (5) businesses assisted through the program, including:

- Alcala's ACE Hardware Store
- Powerhouse Brew
- Serreza Beauty LLC
- Veloz Café LLC
- Leyva's Towing, Inc.

The City was awarded a total of $750,000 in Community Development Block Grant (CDBG) funds to support economic development activities under the program, which provided critical financial assistance to local businesses seeking to expand operations, retain and create jobs, and strengthen economic activity within the community.

BUSINESS ENGAGEMENT

On May 2, 2026, the City hosted the second El Mercadito community market at Cesar Chavez Park. The event featured participation from thirteen (13) vendors, live entertainment, and complimentary face painting for children and families attending the market.

In celebration of the upcoming Cinco de Mayo holiday, staff coordinated a special

performance by Costa de California Folklorico dancers, which contributed to a vibrant and festive atmosphere throughout the event. The next El Mercadito market is scheduled for June 6, 2026. Staff will continue conducting outreach efforts to recruit additional vendors and expand the variety of products, food, and services offered at the market in an effort to further enhance community participation and support local small businesses.

In addition, staff is currently assisting with the coordination of vendor participation for the 5th Annual Soledad Hot Summer Days Car Show. Efforts include vendor outreach, application coordination and ensuring that participants meet all applicable licensing and permitting requirements.

SOLEDAD CONTAINER VILLAGE PROJECT

Staff will be submitting a grant to the U.S. Economic Development Administration (EDA) at the end of May 2026 to support the proposed Container Village Project.

**HOUSING DIVISION UPDATES:**

ENCAMPEMENT RESOLUTION

Sendero, our modular housing site, is now fully operational and currently serving 14 participants. Each participant resides in an individual modular unit and continues to receive comprehensive wraparound services from Step Up to help navigate barriers, access behavioral health services, and prepare for their transition to permanent housing.

We currently have two participants receiving services through Sun Street for a three-month period. One participant is scheduled to return to Sendero at the end of May to continue services and work toward their permanent housing goals. Additionally, one participant currently at Sendero has a scheduled interview for a potential apartment placement as part of their transition into permanent housing.

Step Up also continues assisting participants with obtaining important personal documents needed for housing and other supportive services. Staff is currently helping several clients secure replacement identification cards for those that were lost or misplaced.

Contractors are continuing to complete the remaining site improvements, along with other necessary repairs and corrections required to prepare for final inspections with the building inspector. The final outstanding repair is the replacement of the AC unit, which is anticipated to be completed within the next week. Upon completion, the project will proceed to the final inspection.

All work continues to be completed without interfering with participant stays or services. Security remains on-site with reduced hours, providing overnight coverage through 12-hour shifts. Step Up staff continue providing on-site support until late evening hours, delivering wraparound services and addressing participant needs.

YOUTH PROGRAM DEMONSTRATION PROGRAM

During the month of May, the City continued to work closely with the U.S. Department of

Housing and Urban Development (HUD) regarding Youth Homelessness Demonstration Program (YHDP) funding for Fiscal Year 2026–2027. City staff collaborated with HUD and the Coalition of Homeless Services to compile and successfully submit all required documentation in support of the application process. At this time, no further action is pending from the City; however, staff remains in regular communication with both HUD and the Coalition regarding the potential transfer and approval of funds. If funding is awarded, the City is prepared to immediately reinstate the program, continue implementation efforts, and resume providing critical services to youth experiencing homelessness in South County.

HOMELESS HOUSING, ASSISTANCE, AND PREVENTION PROGRAM (HHAP)

The City has been awarded HHAP funding to provide case management and wraparound services for transitional-aged youth, ages 18–24. This initiative is a collaborative effort between the City and the Coalition of Homeless Services. The City anticipates receiving the contract for execution before the end of the month. Upon receipt of the funds and City Council approval, services will immediately begin at the Gateway Center. The City has staff in place and is prepared to implement the program promptly.

WORKFORCE HOUSING

City staff is finalizing the appropriate lease agreement and program guidelines. Once completed, staff will work diligently to select City staff who will reside in the unit.

PRO-HOUSING APPLICATION

City staff met with HCD to discuss in detail how the City plans to increase and meet the housing production. The City has a consultant who will assist in the completion and submittal of the application.

**PLANNING & BUILDING DIVISION UPDATES:**

SOLEDAD GENERAL PLAN

As part of the ongoing 2045 General Plan Update, the City of Soledad is working closely with the planning consultant PlaceWorks, Inc. and the General Plan Steering Committee to develop a long-term vision for growth, mobility, and land use in the community. Following the completion of the Land Use Alternatives and the initiation of the Environmental Impact Report (EIR) process, the next major phase of the General Plan Update will involve producing an Administrative General Plan.

In April 2026, staff received the first draft of the General Plan Update. However, Staff identified several areas that required significant improvements. As a result, the staff returned the draft to Placeworks for revisions and design modifications. Additionally, Environmental Analysis is still in progress. Due to the extra work required for these items, it is expected that a new budget amendment will be proposed for the existing contract as part of the FY 26/27 budget process to allocate additional funds for the completion of this document.

To ensure a transparent and community-led process, City staff will continue to coordinate

with the Steering Committee, which is made up of community members and local stakeholders, as well as the Soledad Planning Commission and City Council. This coordination will facilitate public engagement once a draft of the general plan is available for review and comment.
For more information about the General Plan Update, please visit the project website at www.soledadgeneralplan2045.com or obtain materials in person at City Hall.

SOLEDAD MARKETPLACE

The City of Soledad has approved the building application for Quick Quack Car Wash. The permit has been issued, and the applicant plans to begin construction in July 2026. No further applications have been submitted.

HOLIDAY INN

The project applicant has submitted the Site Plan and Architectural Design plan for City staff to review. The application was incomplete, and comments/deficiencies were sent back to the applicant for additional information and submission. The city has been in communication with the applicant and expects to resubmit plans by end of 2026.

ALMOND ACRES SUBDIVISION

The City, as the lead agency, has prepared a Draft Environmental Impact Report (EIR) for a proposed residential subdivision consisting of 55 single-family and 12 multi-family housing units, located on a 12-acre site between Cedar and Orchard Lane. The project would retain the existing mobile home neighborhood and develop the remaining 9.16 acres.

The public comment period began on June 27 and ended on August 7, 2025. Public comments were received by County agencies like the Air District, MST and state agencies like the California Department of Fish & Wildlife. The project will be before the Planning Commission on June 1, 2026, for a public hearing during a special Planning Commission meeting, and then to the City Council for review and consideration for approval at the next foreseeable Council meeting.

SUHSD HOUSING PROJECT

Staff is actively collaborating with SUSD to advance the construction process. The building permit has been issued as of April 4th, 2025. The City is working closely with the applicant to ensure that the remaining deferred items are addressed.

MIRAMONTE (FORMER MIRAVALE III)

Staff is actively working with the Local Agency Formation Commission (LAFCO) to secure the Certification of Completion. City Manager Megan Hunter has been leading discussions with LAFCO regarding the agricultural conservation easement, and staff will continue coordinating to meet all requirements.

It is important to highlight that the project already benefits several key approvals, including a certified Environmental Impact Report, an adopted Specific Plan, and a

Vesting Tentative Tract Map. While the Development Agreement remains under preparation, much of the overall development framework is already in place. The Development Agreement will primarily address infrastructure phasing, financing strategies, and the affordable housing program.

In parallel, staff has been working closely with the Developer's team to complete the draft Parks and Landscape Master Plan and the Fire Station/Police Substation Plan. These documents will provide further support for the Development Agreement's approval.

On September 3, 2025, the Soledad City Council approved the formation of an Advisory Committee for the Miramonte Specific Plan, where the Committee's primary focus is on housing-related issues.

The Miramonte Ad Hoc Committee held its first meeting on December 15, 2025. At that meeting, the Committee requested to meet on a regular basis, specifically on the second Monday of each month, to receive updates related to new housing development. A special meeting was scheduled on May 20, 2026 and was also livestreamed via the City of Soledad YouTube Channel. During this meeting, the developer received feedback on the proposed housing plan and will need to make modifications based on the Ad-Hoc discussion. The next regular meeting is tentatively scheduled for June 8, 2026.

BUILDING AND PLANNING DIVISION PERMIT ISSUANCE LOG:

The report is provided as Attachment 1

Attachment 1

# Permit List

20 Records

| Permit # | Issued | Any Parcel Number | Site Address | Type | Project Description | Valuation Totals |
|---|---|---|---|---|---|---|
| 260077 | 04/22/2026 | 22391023000 | 1129 VISTA DE SOLEDAD ST | RESIDENTIAL RE-ROOF | RE-ROOF: REMOVE EXISTING & REPLACE WITH 50YR. COMP. SHINGLES | $17,000.00 |
| 230127 | 04/23/2026 | 022-292-015 | 976 Los Coches Road | NEW COMMERCIAL BUILDING | NEW 2.600 SQ. FT. AUTO REPAIR SHOP METAL BUILDING | $221,728.00 |
| 260083 | 04/28/2026 | 22025019000 | 604 MONTEREY STREET (UNIT A) | RESIDENTIAL PLUMBING | INSTALL 30' WATER LINE FOR NEW 1" METER | $7,500.00 |
| 260004 | 04/29/2026 | 022042019000 | 164 PARK STREET | COMMERCIAL TENANT IMPROVEMENT | Installing (1) new mw dish and associated equipment on existing tower | $15,000.00 |
| 260070 | 04/29/2026 | 22381025000 | 178 BLUERIDGE ST | SOLAR / PV SYSTEM | MODULE: (15) 6.075 kws, QCELLS Q.PEAK DUO BLK ML-G10+/TS 405 INVERTER(S): (1) SOLAREDGE USE11400H-USMNBE78 (EBSH), 1ESS | $50,945.50 |
| 260067 | 04/30/2026 | 022281009000 | 1777 Metz Road | COMMERCIAL RE-ROOF | Overlay on roof. Install 1/2" secure shield HD / install 60 MIL TPO roof membrane using Rhinobond system. 9,590 SF | $110,000.00 |
| 250243 | 05/04/2026 | 022292045000 | 538 NESTLES RD | NEW COMMERCIAL BUILDING | New carwash 3,588 sq. ft. w/combined onsite grading, building permits for: concrete walks, drive aisles, landscaping, vacuum station, utility and associated mechanical electrical plumbing fixtures, equipment. Pay station and all vacuum station canopies. | $1,011,410.68 |
| 260085 | 05/04/2026 | 022483034000 | 1271 Carmelo | SOLAR / PV SYSTEM | ROOF MOUNT SOLAR, 23 MODULES, 10.35KWS, 1 INVERTER, 2 ESS, 2 BUSBAR | $54,209.00 |
| 260054 | 05/06/2026 | 22302054000 | 1278 MESA ST | ACCESSORY DWELLING UNIT | ADU ATTACHED GARAGE CONVERSION 665 SQ. FT. | $67,271.40 |
| 250285 | 05/07/2026 | 22062017000 | 211 7TH ST (UNIT A) | ACCESSORY DWELLING UNIT | Detached 749 sf. ADU, 3 bedrm., 2 full bath, kitchen and dining | $126,648.41 |

| Permit # | Issued | Any Parcel Number | Site Address | Type | Project Description | Valuation Totals |
|---|---|---|---|---|---|---|
| 250294 | 05/07/2026 | 22471017000 | 504 DANIELS CIR | ACCESSORY DWELLING UNIT | ADU GARAGE CONVERSION 410 SQ. FT. | $41,475.60 |
| 260079 | 05/11/2026 | 022491005000-3 | 3022 H. De La Rosa Sr. Street | COMMERCIAL PLUMBING | INSTALLATION OF BACKFLOW DEVICE - MARISCO'S PUERTO ANGEL | $2,300.00 |
| 260092 | 05/13/2026 | 22032007000 | 137 DIXI ST | SOLAR / PV SYSTEM | ROOF MOUNT SOLAR 8 MODULES, 3.6 KWS, 1 INVERTER, 1 BUSBAR, 1ESS | $21,197.00 |
| 260066 | 05/14/2026 | 22421053000 | 309 ANDERSON ST | RESIDENTIAL HVAC SYSTEM | Furnace Replace & A/C New Add LENNOX ML180UH090E48BK LENNOX ML14KC1-048 Furnace change out in the attic and AC add-on new outdoor unit on the right side of the house behind the garage and anchored down | $18,494.00 |
| B-26020 | 05/15/2026 | 022035003000-7 | 1090 Monterey Street | BUSINESS LICENSE ZONING REVIEW | ZONING COMPLIANCE 1090 MONTEREY REYES HARVESTING DIVISION LLC | |
| B-26021 | 05/18/2026 | 22192033000 | 432 RUBION CIR | BUSINESS LICENSE ZONING REVIEW | zoning compliance salazar ag equipment repair 432 rubion cir | |
| 260063 | 05/19/2026 | 022518019000 | 514 CALLE VALVERDE | ACCESSORY STRUCTURES | ADDITION OF REAR PORCH ATTACHED TO HOUSE 576 SQ. FT. | $12,000.00 |
| 260096 | 05/19/2026 | 22042021000 | 1386 MONTEREY ST | RESIDENTIAL RE-ROOF | 1386 MONTEREY ST - RESIDENTIAL RE-ROOF WITH ATTACHED GARAGE REPLACEMENT SAME TYPE SHINGLES | $10,000.00 |
| B-26022 | 05/19/2026 | 22471064000 | 936 ENGSTROM ST | BUSINESS LICENSE ZONING REVIEW | VALLEY REAL ESTATE MEDIA - HOME OCCUPIED BUSINESS - 936 ENGSTROM ST | |
| 260064 | 05/22/2026 | 022032009000 | 847 FRONT ST | NEW COMMERCIAL SIGN | New Building Front Fascia Electrical Individual Letter sign with framed aluminum background panel anchored to wall | $5,750.00 |

# COUNCIL COMMUNICATION

**SUBJECT:** **Public Works Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Don Wilcox, Public Works Director, Juan Huerta, Assistant Engineer**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

# PUBLIC WORKS DEPARTMENT ACTIVITY REPORT

**MEETING**
**DATE: June 10, 2026**

**Projects and Activities**

- **RW Conveyance Project**
  - The RW project will continue trenching and installing pipe throughout June and transition to making on-site connections at the various schools and parks once school is out for summer break. We are almost 90% done with constructing over 5 miles of new pipes, and we should complete pipe construction and associated roadwork by the end of June. Then the parks and schools can be converted from groundwater to recycled water, the pump station constructed at the WRF, and the project will be up and running by the end of 2026.
- **West St Road Diet**
  - The West Street Road Diet project was approved for construction by the city council last month and is expected to begin sometime in August.
- **Safe Streets 4 All**
  - The city recently submitted a Safe Streets for All grant application for $3,78 million (including the City's 20% match), due on May 26, 2026, that aims to bring various safety and quality improvements to the city's transportation network.
- **PW Week Activities**
  - The PW department attended the Monterey County Public Works Week – Public Outreach and Education event at Toro Park on Sunday, May 17.

**PW Streets Department:**

- **Parks and Street Maintenance**
  - Streets and park staff continue their routine maintenance of city parks and streets, and they have identified areas that need pavement markings refreshment.
  - Staff continues cleaning efforts at all storm drain inlets and cleaning efforts around the city streets and facilities.

*Figure 1 – PW staff repairing a leak on Palm St.*



*Figure 2 – PW installing a new service line*



*Figure 3 – PW staff performing electrical work on City Hall*



*Figure 4- PW Staff performing maintenance work on 540 Gabilan*



*Figure 5- PW South County Meeting at the City's WRF*



*Figure 6- PW Week Public Outreach event at Toro Park*



**Water Resources Monthly Report – May 2026**

## Drinking Water System (CA2710011)

***Drinking Water Distribution System Operation and Maintenance***

- Cross-Connection Control Program
  - → Backflow Prevention Assembly annual testing in progress; test reports/results collected and processed; delinquent notices sent
  - → Awaiting DDW response/approval of Cross-Connection Control Plan (submitted June 2025)
- Hydrant Flushing Program – Cal Fire continuing inspections for stuck caps, gasket replacements, height requirements, and possible replacements
- Hydrant(s) – Hydrant on corner of Terraza/Madera returned to service
- Main Leak(s) – 2-inch cast iron lines abandoned (cut and capped) at Palm Ave/Oak St/Buena Vista
  - → One customer inquiry about no water; installed new service connection on 6-in main
- Service Leak(s) – Repairs at 900 Block Palm Ave,1100 Block Palm Ave
- New Service(s) – Nestles Rd; 1100 Block Palm Ave
- Line Locating – USA North 811 underground notifications; Recycled Water Conveyance Project sites
- Pressure Reducing Valves (PRVs) – 3-inch ClaVal (valve) repair at Metz/Orchard PRV
- Infrared (IR) Testing – Electrical equipment (motor control cabinets; motors; connections) water sites

***Drinking Water Quality Monitoring***

- Weekly Revised Total Coliform Rule (RTCR) Bacteriological sample collection – Distribution System (treated/disinfected water)

***Drinking Water State Reporting – Due May 2026***

- CA State Water Resources Control Board (SWRCB), Division of Drinking Water (DDW) Submittals

  DDW Monthly Reporting (covers April 2026)
  - Revised Total Coliform Rule – Monthly compilation of Weekly sampling
  - Well 09 Treatment Plant field monitoring data
  - Well 09 Effluent (Iron and Manganese)
  - Wells and Tanks Status
  - Well Production (Pumping Volumes)

  DDW Annual Reporting (2025 Monitoring Data)
  - 2025 Consumer Confidence Report (CCR) – mailed to customers late May 2026
  - 2025 Electronic Annual Report (EAR) – Approved by DDW (Monterey District 05)

- CA SWRCB, Safe and Affordable Funding for Equity and Resilience (SAFER) Clearinghouse Submittals

  SAFER Monthly Report (covers April 2026)
  - Drought and Conservation Report – includes information on water shortage, source (well) reporting, potable supply (groundwater production) and demand (customer consumption), residential and non-residential demand, estimated water loss, maximum day demand (MDD), supply augmentation, and demand reduction
  - SAFER Clearinghouse response from Drought Response Program Manager
    - → Individual month inaccuracies (supply/demand mismatch) are balanced out over the year; Water Loss Audit reporting is much more accurate than SAFER water loss calculation.

## Water Reclamation Facility (WRF)

***WRF Operation and Maintenance Activities***

Wastewater Treatment

- WRF solids build-up/age issues mitigated by extended wasting and solids processing
- Rag compactor back in service; sourcing spare parts for inventory
- Headworks Screen #1 roller brush and gear drive are down
- Aeration Blower #2 PLC – damaged chipset sector on PLC; swapped out PLC from Aeration Blower #1; replacement ordered for inventory
- Aerator #4 in Sludge Stabilization Basin (SSB) #1 faulted out – motor repair complete; equipment installation into SSB #1 pending heavy equipment rental
- Sludge Feed Pump #1 back in service; motor bearings replaced
- Clarifier #1 out of service
  - → Main central gear drive purchase from SPS Engineering (City Council approved May 20, 2026)
  - → Request for Proposals (RFPs) in progress for clarifier equipment installation
  - → Limitorque actuator to be purchased separately
- Fuzzy Filter #2 strainer/filter clean-out pending
- UV Channel Maintenance – ongoing; weekly cleaning; lamp or sleeve replacements as needed
- Infrared (IR) Testing – Electrical equipment (motor control cabinets; motors; connections) at WRF

Rapid Infiltration Basins (RIBs)

- Brush clearance along levee – ongoing maintenance
- Discing within RIBs continues

Sludge (Biosolids) Processing

- Contactor Hauling (Synagro) – Daily trailer load pickups Mon to Sat

Vehicle/Tractor Maintenance and Repairs

- Water and WW trucks/vehicles - Maintenance Team continues routine maintenance and repairs
- Tractor – Need disc set bearings, spacers, and disc replacements
- CAT Loader – damaged sensor; bucket controls inoperable
- Crane Truck – crane non-functional; replacement crane identified
- Dump Truck – needs assessment/evaluation

***Wastewater Quality Monitoring***

- Sample Collection for Certified Laboratory Analysis
  - → Daily – UV Channel Effluent (Coliform)
  - → Weekly – Influent (City and Prison); UV Channel Effluent
  - → Monthly – Influent (City and Prison); UV Channel Effluent; RIB Influent

- Sample Collection for Process Control
  - → Daily (includes Ammonia and Nitrate, Total Suspended Solids, Settled Sludge Volume Index, etc.)

- UV Transmittance (UVT) Testing – started on May 13, 2026 (Trussell Tech onsite visit May 12-13, 2026)
  - → Week 1 (2x/day; 12 hours apart); Weeks 2-4 (2x/day; 8 hours apart)

***Wastewater State Reporting – May 2026***

- CA SWRCB, Central Coast Regional Water Quality Control Board (CCRWCB) Submittals for Master Water Reclamation Requirements (Order R3-2008-0042)
  CCRWQCB Quarterly Reporting (2026 Quarter 1 – Jan/Feb/Mar)
    - Waste Discharge Requirements Self-Monitoring Report – due and submitted Apr 30, 2026; Includes certified laboratory analytical data results

- CalRecycle Recycling and Disposal Reporting System (RDRS) – Biosolids Recycler/Composter RDRS #RD13269
  Quarterly Reporting (2026 Quarter 1 – Jan/Feb/Mar) – due June 01, 2026; submitted May 22, 2026
    - Tonnage recycled/composted: 1,208.11 Tons (per certified scale weight tickets; Synagro)
    - Outflow to Liberty Composting

**Collections (Sanitary Sewer)**

- Weekly hot spots monitoring; jetting and cleaning (as needed)
  → Jetted and cleaned lines from Los Coches to Nestles Road
- Mission Controls level floats being added to hot spots; alarm monitoring for high/low levels
- Manholes on Morisoli Road were exposed; bollards added

**Stormwater**

- Storm drain cleaning has continued; manholes and inlets
  → San Vicente Road will require additional effort
- Save The Whales – Public Outreach and Public Education (PEPO) agreement

**Other Water Resources Activities**

- Public Works Week Event with County of Monterey at Toro Regional Park on May 17, 2026
- Water Reclamation Operator Interviews – Four candidates on May 20, 2026
- AMI Metering – Water and Energy Efficiency Grant (WEEG)
    - Progress Reports 01 and 02 submitted to Bureau of Reclamation
    - RFP in progress
- SCADA Servers (Water and Wastewater) Integration – upgrade running in parallel with existing
- Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (WSCP) in progress
    - Administrative Draft document review completed
    - Awaiting Public Draft document from consultant
- Water System Facilities Reliability and Condition Assessment – Draft document reviewed; pending
- WRF Aeration System Evaluation and Optimization Study – Consultant kick-off meeting April 30, 2026
- Hacienda Septic To Sewer Project support
- Wastewater Permit Review
    - Big Order (R3-2020-0020) – Discharges from Domestic Wastewater Systems with Flows Greater Than 100,000 Gallons Per Day
    - Recycled Water Order (WQ-2016-0068-DDW)
- Recycled Water Use Areas
    - Request to add additional Recycled Water Use Areas (parks and schools)
- Source Control Program (Fats, Oils, and Grease – FOG)
    - Review of Food Service Establishment (FSE) list and FSE permitting process

# COUNCIL COMMUNICATION

**SUBJECT:** **Fire Department May 2026 Activity Reporty**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Jason Luckenbach, Fire Chief**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

Fire Department Activity Report

# City of Soledad Fire Department

525 Monterey Street, Soledad, CA 93960

**STAFF REPORT**

May 26th, 2026

To: Mayor Velazquez and City Council

From: Jason Luckenbach, Fire Chief

Subject: **Activity Report – May 2026**

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## BUSINESS INSPECTIONS / PRE-PLANS:

- (22) Life/Safety Business Inspections have been completed
- (7) Re-Inspections completed

## WEED ABATEMENT INSPECTIONS

- 59 Weed abatement violations distributed throughout the city.



- 2nd Violation Notices went out to property owner's week of May 26th.

## PUBLIC RELATIONS EVENTS:

- May 2nd, 2026 –
  - Fire Station staff attended the El Mercadito Event at Cesar Chavez Park

- May 12th, 2026 –
  - Truck 37 was invited to support the Peace Officers procession honoring fallen members with the Ladder Truck from City of Salinas.



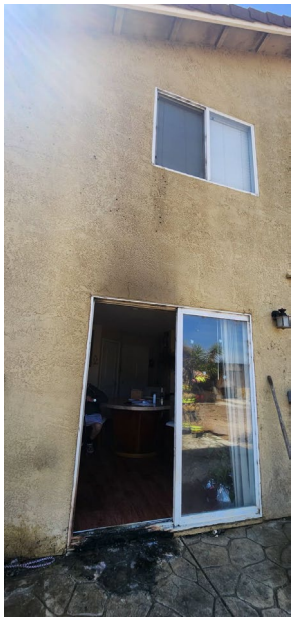

- May 21st, 2026 –
  - Fire Station staff attended the "Tacos with the Team" event at the Community Center.

- May 25th, 2026 –
  - Fire Station staff attended the Memorial Day Remembrance hosted at the Soledad Cemetery.



**OPERATIONS:**

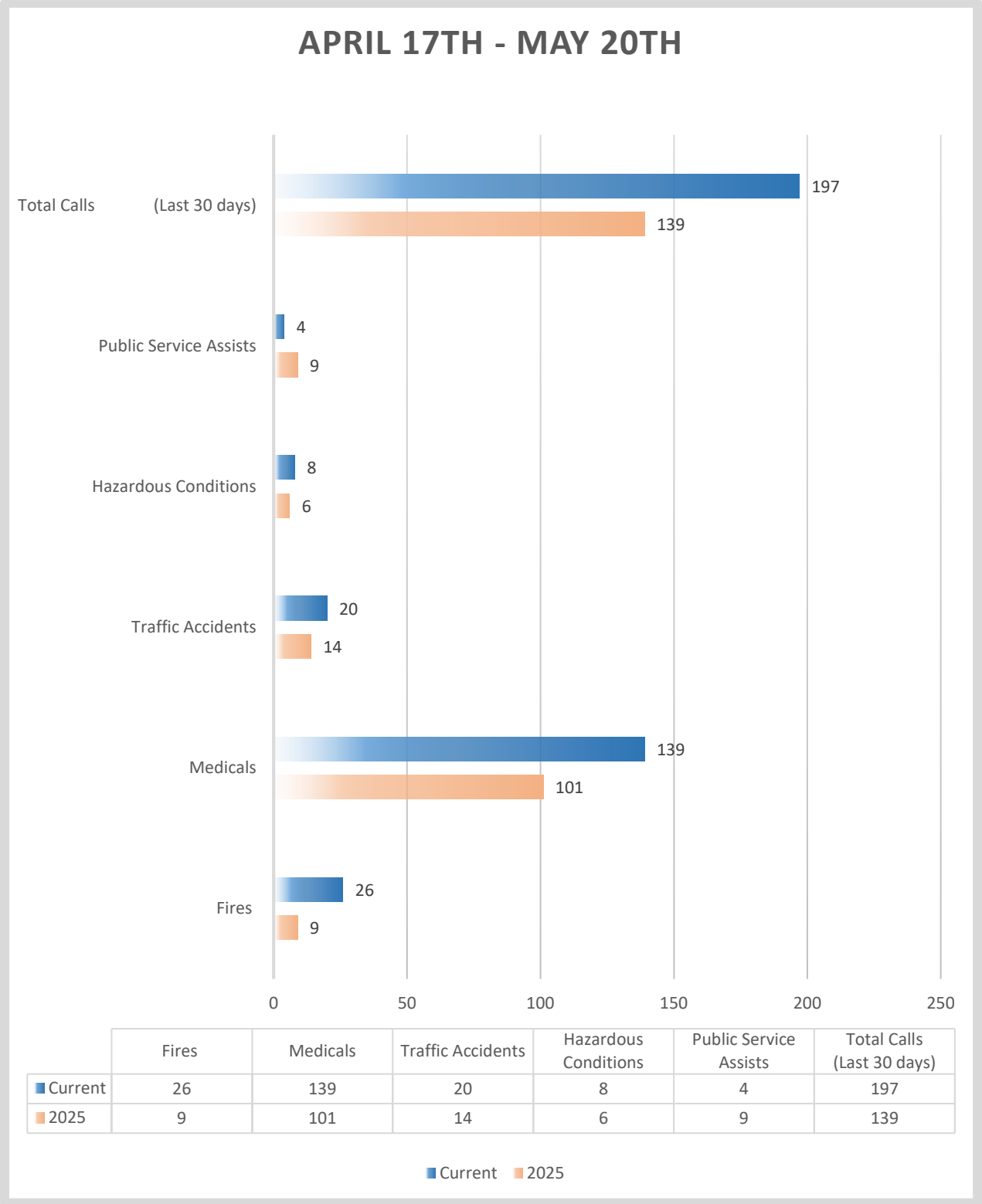
- May 1st – Truck 37 responded to Terraza St. x Carmelo St for a residential structure fire.
  - Quick actions mitigated further fire damage to the structure.



- Early May – Our CAL FIRE Training Captain instructed 3 sessions (each 2.5hrs) for the Police Department's Title 22 medical training requirements

- In a series of rare events, the Soledad Fire Department with assistance from AMR and the Police Department, successfully regained the pulse of 3 patients who went into Cardiac Arrest on three different occasions. Our Auto-Pulse equipment is truly a life-saving device.

# Station 37 - Call Volume




| | Fires | Medicals | Traffic Accidents | Hazardous Conditions | Public Service Assists | Total Calls (Last 30 days) |
|---|---|---|---|---|---|---|
| Current | 26 | 139 | 20 | 8 | 4 | 197 |
| 2025 | 9 | 101 | 14 | 6 | 9 | 139 |

# COUNCIL COMMUNICATION

**SUBJECT:** **Police Department Activity Report**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Patrick Valenzuela, Chief of Police**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

# SOLEDAD POLICE DEPARTMENT

## Monthly Crime Date and Calls for Service 2026

| Activity | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Murder/Attempted Murder | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Sexual Assault | 1 | 1 | 0 | 1 | 0 | | | | | | | |
| 2025-Armed Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| Armed Robbery | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| 2025-Strong Arm Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| Strong Arm Robbery | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Aggravated Assault | 3 | 2 | 0 | 1 | 3 | | | | | | | |
| Arson | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Burglary | 0 | 2 | 0 | 3 | 0 | | | | | | | |
| Auto Theft | 1 | 1 | 1 | 3 | 1 | | | | | | | |
| DUI Stops at checkpoint | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Minor ABC/TOBACCO Violations | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Youth Violence Related Incidents | 1 | 2 | 4 | 2 | 3 | | | | | | | |
| Traffic Citations/Warnings Issued | 96 | 107 | 72 | 99 | 137 | | | | | | | |
| Total Arrests | 22 | 27 | 24 | 23 | 26 | | | | | | | |
| Dogs Impounded | 13 | 10 | 7 | 6 | 0 | | | | | | | |
| Cats & Other Impounds | 0 | 1 | 1 | 0 | 1 | | | | | | | |
| ACO Contacts | 23 | 18 | 15 | 15 | 38 | | | | | | | |
| Animals transported to SPCA | 4 | 5 | 5 | 4 | 0 | | | | | | | |
| Code Enforcement Contacts | 89 | 91 | 145 | 98 | 59 | | | | | | | |
| Parking Enforcement Citations/Warnings | 17 | 46 | 77 | 64 | 69 | | | | | | | |
| Vehicle Abatement Contacts | 31 | 43 | 36 | 45 | 28 | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Community Policing | 50 | 51 | 55 | 60 | 62 | | | | | | | |
| Victim Advocate Contacts | 57 | 56 | 59 | 15 | 10 | | | | | | | |
| Domestic Violence | 4 | 6 | 7 | 5 | 2 | | | | | | | |
| Total Calls for Service | 1,094 | 975 | 950 | 978 | 1,185 | | | | | | | |
| TOTAL MONTHLY ACTIVITY | 1,506 | 1,444 | 1,458 | 1,422 | 1,624 | | | | | | | |

# Soledad Police Department

## Department Activity Report

| CSO: P. Celaya | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Abandoned Vehicles | | | | | | | | | | | | |
| 72-Hour Tag: Public | 27 | 40 | 36 | 18 | | | | | | | | |
| 72-Hour Tag: Private | 2 | 0 | 0 | 1 | | | | | | | | |
| Vehicles Towed | 2 | 2 | 0 | 2 | | | | | | | | |
| Total AV Contacts | 31 | 42 | 36 | 21 | | | | | | | | |
| Commercial Enforcement | | | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | 0 | 0 | | | | | | | | |
| Animal Control | | | | | | | | | | | | |
| Dog Licenses Issued | 0 | 0 | 0 | 11 | | | | | | | | |
| Dogs In Custody | 2 | 1 | 0 | 0 | | | | | | | | |
| Other Animals In Custody | 0 | 0 | 1 | 1 | | | | | | | | |
| Animal Bites | 0 | 0 | 0 | 3 | | | | | | | | |
| SPCA Transport | 1 | 0 | 0 | 0 | | | | | | | | |
| Deceased Animals | 0 | 0 | 0 | 0 | | | | | | | | |
| Citations | 0 | 0 | 0 | 0 | | | | | | | | |
| Warning Citations | 0 | 0 | 0 | 0 | | | | | | | | |
| Breeding License Applications | 0 | 0 | 0 | 0 | | | | | | | | |
| Contacts regarding Breeding | 0 | 0 | 0 | 0 | | | | | | | | |
| Total Animal Control Contacts | 3 | 1 | 1 | 13 | | | | | | | | |
| Municipal Code Violations | | | | | | | | | | | | |
| Complaints | 3 | 9 | 9 | 7 | | | | | | | | |
| Warnings | 8 | 6 | 5 | 4 | | | | | | | | |
| Citations | 8 | 46 | 50 | 37 | | | | | | | | |
| Total Municipal Code Contacts | 19 | 36 | 64 | 46 | | | | | | | | |
| Calls for Service | | | | | | | | | | | | |
| Other Calls for Service | 50 | 29 | 28 | 19 | | | | | | | | |
| Total Calls for Service | 103 | 108 | 129 | 99 | | | | | | | | |

# Soledad Police Department

## Department Activity Report

| CSO: ALEJANDRE | Jan. | Feb. | March | April | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Abandoned Vehicles** | | | | | | | | | | | | |
| 72-Hour Tag: Public | 0 | 0 | 0 | 6 | 7 | | | | | | | |
| 72-Hour Tag: Private | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Vehicles Towed | 0 | 1 | 0 | 0 | 0 | | | | | | | |
| Total AV Contacts | 0 | 1 | 0 | 6 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Commercial Enforcement** | | | | | | | | | | | | |
| Commercial Enforcement Contacts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Animal Control** | | | | | | | | | | | | |
| Dog Licenses Issued | 3 | 0 | 0 | 4 | 25 | | | | | | | |
| Dogs In Custody | 5 | 4 | 4 | 3 | 0 | | | | | | | |
| Other Animals In Custody | 0 | 0 | 0 | 0 | 1 - cat | | | | | | | |
| Animal Bites | 0 | 1 | 0 | 1 | 0 | | | | | | | |
| SPCA Transport | 3 | 4 | 1 | 1 | 0 | | | | | | | |
| Deceased Animals | 0 | 0 | 0 | 1 | 5- deceased cats | | | | | | | |
| Citations | 0 | 0 | 0 | 2 | 0 | | | | | | | |
| Warning Citations | 0 | 1 | 0 | 0 | 0 | | | | | | | |
| Breeding License Applications | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Contacts regarding Breeding | 0 | 0 | 0 | 0 | 0 | | | | | | | |
| Total Animal Control Contacts | 11 | 10 | 5 | 12 | 25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Municipal Code Violations** | | | | | | | | | | | | |
| Complaints | 7 | 10 | 38 | 14 | 13 | | | | | | | |
| Warnings | 7 | 9 | 0 | 14 | 13 verbal | | | | | | | |
| Citations | 0 | 1 | 0 | 0 | 1 warning cite | | | | | | | |
| Total Municipal Code Contacts | 14 | 20 | 38 | 28 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Calls for Service** | | | | | | | | | | | | |
| Other Calls for Service | 25 | 33 | 36 | 27 | 26 | | | | | | | |
| Total Calls for Service | 50 | 64 | 79 | 73 | 71 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

## Victim Assistance Advocate activity report- C. Zamudio

April 20th 2026-May 20th 2026

### Referral Services: 3

- CALVCB:3
- SILVER STAR RESOURCE CENTER: 1
- DA'S VICTIMS UNIT:3
- HOLDING ON TO HOPE:3
- MCRCC:3
- U-VISA ASSISTANCE:3
- 211:3
- YWCA:3

### Follow-ups: 3

- CASE ASSISTANCE
- RESOURCES TO LOCAL ORGANIZATIONS LISTED ABOVE

### On-scene crisis response: 0

CASE NUMBERS:

### Community Networking: 1

- LEO TORCH RUN GAMES AND ACTIVITIES

### Meetings: 1

- MEET AND GREET WITH MUJERES ADELANTE

### Victim Advocate Training: 1

- HUMAN TRAFFICKING SYMPOSIUM

### Schools visited: 1

- CAREER DAY AT GABILAN ELEMENTARY
- KIDS CONTACTED DURING VISIT: 102

### TOTAL: 10

| 04/20/2026 to 05/26/2026 |
|---|

| 2026 |
|---|

**Soledad Police Department**

# COMMUNITY ENGAGEMENT REPORT

| |
|---|
| Citizen Contacts: Officers have made multiple contacts with community members throughout their shifts. |
| Business Checks: Officers conducted 32 business outreach contacts. |
| Apartment/Residential contacts: Officers made 30 well-being checks with residents. |
| Schools: Officers conduct patrols of school zones during high traffic times. |
| City Parks: Continuous patrols and walk-throughs. |
| Youth Outreach: Youth provided stickers throughout the reporting period. |
| Special Events: Torch Run |
| Social media: Instagram- 198,427 Views. Facebook - 251,978 views. |
| Churches: Daily patrol of churches throughout the city. |
| Misc: N/A |

| Prepared by: *Lieutenant Santiago* |
|---|

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6371, A Resolution of the City Council of the City of Soledad Declaring Surplus Equipment and Authorizing the Sale, Donation or Disposal of Such Property**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Diego Herrera, Information Technology Technician**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad adopt Resolution No.6371, "Declaring Surplus Equipment and Authorizing the Sale, Donation or Disposal of Such Property."

## Executive Summary

City property may be deemed surplus due to factors such as age, high maintenance costs, obsolescence, or other relevant reasons. Disposal of this property cannot occur until the City Council officially declares it surplus. In past years, surplus property has included vehicles, office furniture and equipment, computers, tools, unclaimed recovered property, and various miscellaneous items. Currently, the City has accumulated several items from the IT Department that need to be declared surplus in order for them to be sold or disposed of properly. Most of these items are e-waste and have no residual value and will be disposed of at Johnson Canyon Landfill and Recycling Center in Gonzales.

## Background

Since the last surplus project in October 2025, City staff have identified additional surplus items from City Hall in the Information Technology Department, as detailed in "Exhibit A". In previous years, the City Council has declared property not in use or obsolete, surplus property, and authorized the sale, donation, destruction, or disposal of said property. The surplus property consists of obsolete computer hardware, cabling, wiring, keyboards, drives, peripherals, etc.

## Review & Analysis

A review of old City property reveals that the City has a variety of items that are obsolete, outdated, or no longer useful. Under Government State Code Section 37350 – 37351, the City has the ability to dispose of property for the common benefit of the City.

Due to the age of the equipment, refurbishing costs exceed the value of the items. For example, surplus workstations cannot be upgraded to Windows 11 and will not receive security updates once that operating system reaches end of life. Other items—such as cabling, batteries, broken laptops and monitors, and outdated peripherals—cannot be reused. All electronic devices have been cleared of City data, with hard drives wiped in compliance with Department of Justice standards and physically destroyed to prevent recovery.

City staff have prepared a current inventory of obsolete and non-functional equipment from the IT Department, as detailed in Exhibit A. The inventory includes:

- **Computers and Monitors**: Multiple models from HP, Dell, ViewSonic, and Apple that are no longer compatible with current software (e.g., Windows 11)
- **Peripherals and Office Hardware:** Wired keyboards, chargers, outdated printers, and electric staplers
- **Miscellaneous E-Waste:** More than 10 lbs. of miscellaneous cabling and accessories

Most items on the list are essentially e-waste and will be recycled at Johnson Canyon Landfill and Recycling Center at no cost to the City. If any of the property is salvageable, staff will reach out to local non-profits to gauge interest in receiving the equipment as a donation.

The removal of these items is critical because various IT-related projects have generated increasing amounts of e-waste that is accumulating in the IT office, leaving very little room for staff to operate and complete high-priority projects, such as installing new servers, laptops, and printers.

**Financial Considerations**

The sale, donation, or disposal of the property will have minimal financial impact. Although unlikely, any proceeds from the sale of surplus property will be recorded as revenue in the General Fund. This process will free up space in City Hall and reduce the need for additional storage. The IT Department will dispose of electronic waste, much of which can be recycled at the Johnson Canyon Landfill & Recycling Center with no cost to the City.

**Strategic Plan Alignment**

The removal of e-waste within the City supports strategic goal 10.4.1 - Conduct citywide hardware and software technology and infrastructure needs assessment. Part of performing the needs assessment is also identifying obsolete equipment that should be replaced and disposed of through the appropriate e-waste locations.

**Alternatives**

- Adopt the Resolution
- Do not surplus the property. This is not recommended as storing items will become increasingly difficult and add expense if outside storage is required..

**Planning/CEQA**

The approval and declaration of surplus property is not considered a project for purposes of CEQA since it has no potential for resulting in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.)

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6371
Exhibit A

**RESOLUTION NO. 6371**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD DECLARING CERTAIN INFORMATION TECHNOLOGY EQUIPMENT AND RELATED PROPERTY AS SURPLUS PROPERTY AND AUTHORIZING ITS SALE, DONATION, RECYCLING, OR DISPOSAL**

**WHEREAS,** the City of Soledad periodically reviews City-owned property to determine whether such property remains useful for municipal operations; and,

**WHEREAS,** City staff in the Information Technology Department have identified certain computer hardware, peripherals, cabling, wiring, batteries, monitors, printers, and related electronic equipment that are obsolete, outdated, broken, non-functional, or otherwise no longer useful to the City, as identified in Exhibit A attached hereto and incorporated herin by reference; and

**WHEREAS,** pursuant to California Government Code Sections 37350 and 37351, the City Council may dispose of personal property that is no longer required for City purposes when such disposal serves the common benefit of the City; and,

**WHEREAS**, due to the age and condition of the equipment, the cost to refurbish or upgrade the items exceeds their remaining value, including workstations that are incompatible with current operating system requirements such as Windows 11 and therefore will no longer receive security updates after end-of-life support; and

**WHEREAS**, all electronic devices identified for disposal have been cleared of City data, with hard drives wiped in accordance with Department of Justice standards and physically destroyed where appropriate to prevent data recovery; and

**WHEREAS**, the majority of the listed items constitute electronic waste that can be recycled at no cost to the City through the Johnson Canyon Landfill & Recycling Center; and

**WHEREAS**, City Staff may also determine whether any salvageable items may be donated to local nonprofit organizations prior to disposal; and

**WHEREAS**, removal of obsolete equipment will free valuable workspace within City Hall and support ongoing high-priority Information Technology projects, including the installation and deployment of new servers, laptops, printers, and related infrastructure; and

**WHEREAS**, the disposal of obsolete technology equipment supports Strategic Goal 10.4.1 of the City's Strategic Plan by facilitating the assessment, replacement and proper disposal of outdate hardware and software infrastructure.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Soledad that the Council approves the surplus property listed within the attached as **Exhibit A**,

and authorizes the City Manager or designee to sell, donate, recycle, destroy, or otherwise dispose of the surplus property.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting held on the 10th day of June 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

EXHIBIT A

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD DECLARING SURPLUS EQUIPMENT AND AUTHORIZING THE SALE, DONATION OR DISPOSAL OF SUCH PROPERTY**

## ITEM LIST:

6x display monitors

10x PC's nonfunctional

20x Hard drives

5x wired mouse

2x APC battery pack units

2lbs of phone cables/chargers

2lbs of HDMI cables

2lbs of power supply cables

5x wired keyboards

20lbs of various electronic peripherals

Desktop Monitor arm attachment

1x Logitech speakers Model

6x obsolete cellular devices (flip phones)

3x Power strips

1x ID card printer

AGENDA ITEM NO. 11.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6372, a Resolution of the City Council of the City of Soledad Approving the 2026 Master Funding Agreement Between the Transportation Agency for Monterey County and the City of Soledad and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Soledad**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Don Wilcox, Public Works Director, and Alex Ramos, Engineering Project Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad adopt Resolution No. 6372, "Approving a 2026 Master Funding Agreement Between the Transportation Agency for Monterey County and the City of Soledad and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Soledad."

## Executive Summary

The City Council is being asked to approve an Agreement between the Transportation Agency for Monterey County (TAMC) and the City of Soledad establishing the framework for the allocation, reimbursement, and administration of transportation funding approved by the TAMC Board of Directors. The Agreement governs eligible funding programs, including the Regional Surface Transportation Program (RSTP) Exchange Funds, the Transportation Development Act (TDA) Article 3 bicycle and pedestrian funding, and the Regional Development Impact Fee (RDIF) funding.

Approval of the Agreement is necessary to update the City's existing transportation funding administration framework and allow the City to continue receiving reimbursements, administering active projects, and maintaining eligibility for future transportation funding opportunities through TAMC. Current active funding allocations include the West Street Road Diet and Complete Streets Project, Salinas Valley Safe Routes to School pedestrian improvements, and other transportation improvements totaling approximately $4.18 million in programmed funding.

## Background

TAMC serves as the regional transportation planning agency for Monterey County and administers

several state, federal, and regional transportation funding programs available to local jurisdictions.

Historically, the City has entered into funding agreements with TAMC to receive and administer transportation funds allocated for roadway, pedestrian, bicycle, traffic calming, and complete streets improvements. TAMC has prepared an updated master funding agreement intended to consolidate funding administration requirements under a single agreement and establish a consistent framework governing active and future transportation funding allocations.

The proposed Agreement establishes administrative requirements associated with the receipt and expenditure of transportation funds, including:

- Regional Surface Transportation Program (RSTP) Exchange Funds;
- Transportation Development Act (TDA) Article 3 bicycle and pedestrian funding; and
- Regional Development Impact Fee (RDIF) funding.

The Agreement also establishes requirements related to reimbursement procedures, annual reporting, project delivery timelines, audit requirements, procurement standards, and project closeout documentation.

The City currently maintains approximately $4,178,925.21 in active transportation funding allocations administered through TAMC, which include but are not limited to the following projects:

| **Projects** | **Funding Type** | **Total Allocation** |
|---|---|---|
| 1. West Street Road Diet and Complete Streets Project | RSTP Competitive | $2,758,000.00 |
| 2. Salinas Valley SRTS Participatory Budgeting Improvements | RSTP Reserve | $250,000.00 |
| 3. West Street Road Diet and Complete Streets Project | RSTP Mid-Cycle | $882,480.00 |

**Review & Analysis**

The proposed Agreement updates the City's transportation funding administration framework and replaces prior funding agreements used to administer TAMC-approved transportation allocations. Approval of the Agreement is necessary to allow the City to continue receiving reimbursements, administering active projects, and maintaining eligibility for future transportation funding opportunities approved by the TAMC Board of Directors.

The Agreement consolidates administrative procedures for multiple funding sources under a single master agreement and establishes requirements, including:

- Annual project status reporting;
- Reimbursement and claim procedures;
- Project completion deadlines;
- Audit and record retention requirements;
- Federal procurement compliance requirements, including 2 CFR Part 200;
- Project closeout documentation and reporting;
- Funding acknowledgment requirements; and
- Accounting and financial tracking procedures.

Staff are currently working on various applications for additional funding administered by TAMC, so the Agreement allows Exhibit A to be periodically updated as projects are added, completed, modified, or reprogrammed without requiring execution of a new master agreement each time the TAMC Board approves funding adjustments.

Approval of the Agreement supports continued delivery of transportation improvements and ensures the City remains compliant with state, federal, and regional funding requirements.

**Financial Considerations**

Approval of the Agreement does not authorize new expenditures nor allocate new transportation funding. Rather, the Agreement establishes the administrative framework required for reimbursement and management of existing and future TAMC-approved allocations.

The City currently maintains approximately $4,178,925.21 in active transportation funding allocations, with approximately $3,792,703.89 remaining available for project delivery. Additionally, the City has successfully delivered approximately $1,260,516.56 in completed TAMC-funded transportation projects.

Funding supports roadway safety improvements, traffic calming projects, complete streets improvements, pedestrian facilities, bicycle infrastructure, and future transportation initiatives. Approval of the Agreement is not anticipated to create a General Fund impact.

**Strategic Plan Alignment**

This project is consistent with Objective 5.1 – Promote Active Transportation and Pedestrian Safety. Specifically, the Strategic Plan identifies collaborating with TAMC to pursue active transportation and pedestrian safety projects through Caltrans and other applicable funding sources.

**Alternatives**

- Adopt the proposed Resolution; or
- Do not adopt the proposed Resolution. This is not recommended as it will affect the City's ability to receive reimbursements for active projects, administer existing transportation allocations, and keep the City's eligibility for future TAMC funding opportunities.

**Planning/CEQA**

This action is not considered a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5) as it involves organizational and administrative activities that will not result in direct or indirect physical changes to the environment.

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6372
Exhibit A

**RESOLUTION NO. 6372**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE 2026 MASTER FUNDING AGREEMENT BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY AND THE CITY OF SOLEDAD AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF SOLEDAD**

**WHEREAS**, the Transportation Agency for Monterey County (TAMC) serves as the regional transportation planning agency for Monterey County and administers state, federal, and regional transportation funding programs for local jurisdictions; and

**WHEREAS,** TAMC administers funding programs including Regional Surface Transportation Program (RSTP) Exchange Funds, Transportation Development Act (TDA) Article 3 bicycle and pedestrian funding, and Regional Development Impact Fee (RDIF) funding; and

**WHEREAS,** the City of Soledad has historically entered into funding agreements with TAMC to receive and administer transportation funding for roadway improvements, pedestrian facilities, bicycle improvements, traffic calming measures, and complete streets projects; and

**WHEREAS,** TAMC has prepared an updated 2026 Master Funding Agreement intended to consolidate funding administration requirements and establish a framework governing active and future transportation funding allocations; and

**WHEREAS,** the proposed Agreement establishes requirements related to reimbursement procedures, annual reporting, project delivery schedules, audit requirements, procurement standards, project closeout documentation, and funding administration; and

**WHEREAS**, the City currently maintains approximately $4,178,925.21 in active transportation funding allocations administered through TAMC, including but not limited to the West Street Road Diet and Complete Streets Project, Salinas Valley Safe Routes to School pedestrian improvements, and future transportation improvements; and

**WHEREAS,** approval of the Agreement is necessary to allow the City to continue receiving reimbursements, administering active transportation projects, and maintaining eligibility for future transportation funding opportunities approved by TAMC; and

**WHEREAS,** approval of the Agreement does not authorize construction activities or approval of a specific project and is not considered a project under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15378(b)(5), as it involves organizational and administrative activities that will not result in direct or indirect physical changes to the environment; and

**WHEREAS,** staff has reviewed the proposed Agreement and determined it to be necessary and appropriate for continued administration of existing and future transportation

funding allocations.

**NOW THEREFORE, BE IT HEREBY RESOLVED,** by the City Council of the City of Soledad, the 2026 Master Funding Agreement between the Transportation Agency for Monterey County and the City of Soledad, attached hereto as **Exhibit A**, is hereby approved, and the City Manager is authorized to execute the agreement and any related documents necessary for implementation on behalf of the City.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting duly held on the 10th of June 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

**AGREEMENT BETWEEN THE**
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**
**AND THE CITY OF SOLEDAD**
**FOR THE ALLOCATION OF FUNDING APPROVED BY**
**THE TRANSPORTATION AGENCY BOARD OF DIRECTORS**

This agreement is made on _____ by and between the City of Soledad, a public body, hereinafter referred to as "Recipient," and the Transportation Agency for Monterey County, hereinafter referred to as "TAMC."

**WHEREAS**, TAMC is the state-designated Regional Transportation Planning Agency for Monterey County; and

**WHEREAS**, as authorized by section 182.6(g) of the Streets and Highways Code, TAMC has entered into a separate agreement with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual federal Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for state funds for specified fiscal year(s); and

**WHEREAS**, TAMC is authorized to use these exchanged funds (hereinafter referred to as "RSTP Exchange Funds") to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

**WHEREAS**, as authorized by Chapter 2, Title 21, Rule 6640 of the Transportation Development Act, one of the duties of TAMC is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds (LTF) for the Transportation Development Act 2% (TDA 2%) program for bicycle and pedestrian projects pursuant to Article 3 of that law, and to the Cities, County, and Monterey-Salinas Transit District;

**WHEREAS**, as authorized by the Joint Powers Agreement for the Monterey County Regional Development Impact Fee Agency, TAMC is designated to administer and allocate regional development impact fee revenues (RDIF) to projects identified in the approved Strategic Expenditure Plan; and

**WHEREAS**, the TAMC Board of Directors has approved the allocation of funds toward the projects listed in Exhibit A; and

**WHEREAS**, it is contemplated by TAMC and the Recipient that the amount of funding and the projects designated in Exhibit A may change from time to time as set forth below; and

**WHEREAS**, TAMC has requested the Monterey County Auditor-Controller to establish a separate fund for the Federal Apportionment Exchange Program and such a separate fund has been established.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. RULES FOR RSTP EXCHANGE FUNDS

    A. TAMC agrees to allocate RSTP Exchange Funds paid by Caltrans under the Federal Apportionment Exchange Program only for projects as authorized under sections 133(b) and 133 (c) of Title 23, United States Code and Article XIX of the California State Constitution.

    B. The Recipient agrees to use RSTP Exchange Funds only for the RSTP Exchange eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

2. RULES FOR TDA 2%

    A. TAMC agrees to allocate TDA 2% funds under the Transportation Development Act only for projects as authorized under the Transportation Development Act Section 99234 Claims for Pedestrian and Bicycle Facilities.

    B. The Recipient agrees to use TDA 2% funds only for TDA 2% eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

3. RULES FOR RDIF

    A. TAMC agrees to allocate RDIF funds under the Joint Powers Agreement only for projects as authorized by the TAMC Board of Directors in the approved Strategic Expenditure Plan.

    B. The Recipient agrees to use RDIF funds only for RDIF eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

4. ADMINISTRATIVE POLICIES

    A. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Master Agreement, by means of approval by the TAMC Board of Directors of a revised Exhibit A, which shall be designated by a date and number (e.g., “Exhibit A-1 (DATE)”).

    B. The Recipient agrees to submit an annual report to TAMC by April 30 describing the progress towards completion for all projects listed in Exhibit A.

C. The Recipient agrees to mention TAMC's role in funding the project in any press releases or media events held by the Recipient to promote a funded project.

D. TAMC agrees to reimburse the Recipient within 30 days of receipt of a completed claim form (Exhibit B) from the Recipient.

E. The Recipient agrees to cause the completion of the project(s) within three years from the date funds were awarded by the TAMC Board of Directors, as recorded in Exhibit A. Failure to complete the project(s) in a timely basis shall allow TAMC to refuse reimbursement and to reprogram such funds for other purposes.

5. COST PRINCIPLES

A. Recipient agrees to comply with Office of Management and Budget Circular A-87, Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements.

B. Recipient agrees to:

(a) use Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., to determine the allowability of individual project cost items; and

(b) comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

Every sub-recipient receiving funds as a contractor or sub-contractor under this AGREEMENT shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

6. THIRD PARTY CONTRACTING

A. Recipient shall not award a construction contract over $10,000 or other contracts over $25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).

B. Recipient agrees that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 10, below.

C. In addition to the above, the pre-award requirements of third party contractor/ consultants with Recipient shall be consistent with Local Program Procedures as published by Caltrans.

7. ACCOUNTING SYSTEM

Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate expenditures by line item. The accounting system of Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment claims.

8. RIGHT TO AUDIT

For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the Agreement pursuant to Government Code 8546.7, Recipient shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited to, the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement. The state, State Auditor, TAMC, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants (CPA) work papers that are pertinent to the Agreement and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested. Subcontracts in excess of $25,000 shall contain this provision.

9. TRAVEL AND SUBSISTENCE

Payments to Recipient for travel and subsistence expenses of Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Recipient is responsible for the cost difference and any overpayments shall be reimbursed to the TAMC on demand.

10. PROJECT COMPLETION

Recipient agrees to provide to the TAMC a short report summarizing total project costs and milestones, including before and after photos of the project, for each project within sixty (60) days of completion.

11. GOVERNING LAWS

This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.

12. CONFLICT OF INTEREST

Recipient warrants that it presently has no interest and shall not acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with its full and complete performance of all services under this Agreement.

13. CONSTRUCTION OF AGREEMENT

The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.

14. WAIVER

Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.

15. SUCCESSORS AND ASSIGNS

This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.

16. TIME IS OF THE ESSENCE

The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.

17. EXECUTION OF AGREEMENT

Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

18. ENTIRE AGREEMENT

This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

19. TERMINATION DATE

This Agreement shall remain in effect for a period of three (3) years from the latest date reflected on the signature page(s) below.

**IN WITNESS WHEREOF**, TAMC and Recipient execute this Agreement as follows:

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

_____ _____
Todd Muck Date
Executive Director

**Recipient:**
**CITY OF SOLEDAD**

_____ _____
Megan Hunter Date
City Manager

**Approved as to Form:**

_____ _____
Shane Strong Date
TAMC Counsel

_____ _____
City Attorney Date
City of Soledad

AGENDA ITEM NO. 12.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6373, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No. 2 to the Non-Exclusive Professional Services Agreement with 4LEAF, Inc., Increasing the Contract by $80,000 for a Total Not-to-Exceed Amount of $240,000 for Plan Review, Inspection, Building Official, and Related Services**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6373, "Authorizing the City Manager to Execute Amendment No. 2 to the Non-Exclusive Professional Services Agreement with 4LEAF, Inc., Increasing the Contract by $80,000 for a Total Not-to-Exceed Amount of $240,000 for Plan Review, Inspection, Building Official, and Related Services".

## Executive Summary

On June 18, 2025, the City entered into a Professional Services Agreement with 4LEAF, Inc. to provide building and fire plan review, inspection, and Building Official services in response to increased development activity. Since then, permit volumes and development-related demands have continued to grow, requiring additional support to maintain timely permit processing, code compliance, and customer service levels. Amendment No. 1 increased the contract authority to $160,000 to address these operational needs. Staff now recommends approval of Amendment No. 2, which would add $80,000 and increase the total contract amount to $240,000. While the amendment requires an $80,000 increase to the Building Division's Professional Services budget, sufficient savings within other General Fund departments are available to absorb the additional cost without increasing the overall General Fund appropriation.

## Background

The City Council approved a professional services agreement with 4LEAF, Inc. on June 18, 2025, through Resolution No. 6246, authorizing a not-to-exceed amount of $110,000 funded through the Planning and Building Division line item in the Community and Economic Development Department

budget. Under the agreement, 4LEAF provides a full range of building services, including building and fire plan reviews, building and fire inspections, structural engineering reviews, and Building Official services. Through its established quality assurance framework and project management platform, 4LEAF has supported the City in maintaining timely application processing, consistent code enforcement, and dependable customer service while responding to increased permit activity.

To address evolving operational needs and ensure continuity of services, the City Council approved Amendment No. 1 on February 4, 2026, increasing the contract authority by $50,000 and bringing the agreement's total not-to-exceed amount to $160,000, while maintaining the existing scope of work.

**Review & Analysis**

4LEAF, Inc. has played a vital role in supporting the Building Division during a period of sustained growth, increased development activity, and rising operational demands. Their services have enabled the City to maintain timely permit processing, responsive inspection services, and consistent code compliance while effectively managing increasingly complex development projects throughout the community.

Since entering into contract with the City, the scope and complexity of work requiring Building Official oversight and technical expertise has expanded beyond the levels originally anticipated under the agreement. In addition to traditional permit review and inspection services, the City has undertaken several capital improvement and City-led projects that require direct Building Official involvement, including plan review, field inspections, interdepartmental coordination, and technical guidance to ensure compliance with applicable building codes and regulations.

The Building Division has also experienced a significant increase in support requests related to unsafe structures, hazardous conditions, and substandard properties identified through Code Enforcement activities. These cases frequently require extensive site inspections, technical assessments, coordination with property owners, contractors, and other agencies, as well as specialized code interpretation to protect public safety and ensure compliance with current building standards.

As development activity continues to accelerate, the City has identified the need to further strengthen and formalize internal operational procedures to support a growing organization and enhance customer service. 4LEAF's Building Official has worked closely with Planning and Building Division staff to develop and refine Standard Operating Procedures (SOPs) that improve consistency, streamline workflows, clarify review and inspection processes, and support long-term organizational efficiency. These efforts are increasingly important as the City processes more complex development applications and works toward establishing a scalable and sustainable development review framework.

In addition, these operational improvements are intended to better align permit processing, inspection services, and staff time tracking with the City's full cost recovery objectives. Enhanced tracking and procedural consistency will allow the City to more accurately evaluate development-related service costs, allocate resources effectively, and ensure that fee-supported services remain financially sustainable as demand continues to grow.

Without approval of Amendment No. 2, the City may face challenges in maintaining current service levels, including delays in permit processing, reduced responsiveness to development and code enforcement matters, and diminished capacity to address increasing workloads associated with ongoing growth and development activity.
Amendment No. 2 would increase the contract authority by $80,000, bringing the total not-to-exceed

contract amount to $240,000 while maintaining the existing scope of services. The amendment does not expand the nature of the work being performed; rather, it provides the additional resources necessary to accommodate increased workload demands and ensure continuity of Building Division operations.

Approval of Amendment No. 2 will provide the flexibility and capacity needed to maintain efficient permitting, inspection, and Building Official services while supporting the City's continued growth and development objectives. Staff therefore recommends approval of Amendment No. 2 and authorization of the associated increase in contract authority.

**Financial Considerations**

Approval of Amendment No. 2 would increase the existing agreement with 4LEAF, Inc. by up to $80,000, increasing the total contract amount from $160,000 to $240,000. While Amendment No. 2 exceeds the departmental budget allocation, sufficient savings within other General Fund departments are available to absorb the additional cost, and no additional amendment to the fiscal year 2025-26 General Fund appropriation is required. Approval of the amendment will require a departmental budget amendment to increase the Building Division's Professional Services budget by $80,000.

**Strategic Plan Alignment**

Approval of Amendment No. 2 to the 4LEAF, Inc. Agreement advances the Safety pillar by providing the Building Division with sufficient professional resources to consistently apply and enforce updated codes and standards. Maintaining adequate staffing capacity strengthens uniform enforcement practices and enhances interdepartmental coordination, supporting Strategic Plan Objective 6.3.3 to modernize and standardize City ordinances and enforcement tools. Overall, 4LEAF services will promote consistent code interpretation, unified enforcement practices, and improved coordination across City departments.

**Alternatives**

- Approve Amendment No. 2; or
- Do not approve Amendment No. 2 and provide direction to staff; This is not recommended as the contract with 4LEAF Inc. provides for critical building services and any disruption in the contract would delay permitting.

**Planning/CEQA**

The approval of a contract amendment for professional services is not a project under CEQA pursuant to CEQA Guidelines § 15378(b)(5), as it involves administrative activities that do not result in any direct or indirect physical changes to the environment.

**Public Notice Requirements**

None required.

Attachment(s):
Resolution No. 6373
Exhibit A

**RESOLUTION NO. 6373**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2 TO THE NON-EXCLUSIVE PROFESSIONAL SERVICES AGREEMENT WITH 4LEAF, INC., INCREASING THE CONTRACT BY $80,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF $240,000 FOR PLAN REVIEW, INSPECTION, BUILDING OFFICIAL, AND RELATED SERVICES**

**WHEREAS**, the City of Soledad entered into a Professional Services Agreement with 4LEAF, Inc. on June 18, 2025, pursuant to Resolution No. 6246, to provide building and fire plan review, inspection, and Building Official services in support of increased development activity within the City; and

**WHEREAS**, the original agreement authorized a not-to-exceed contract amount of $110,000 and was funded through the Planning and Building Division budget within the Community and Economic Development Department; and

**WHEREAS**, since execution of the agreement, development activity and permit volumes have continued to increase beyond the levels originally anticipated, resulting in additional workload demands on building services; and

**WHEREAS**, 4LEAF, Inc. has played a vital role in supporting the Building Division by maintaining timely permit processing, consistent code compliance, and reliable customer service during this period of sustained development activity; and

**WHEREAS**, without additional contractual capacity, the City risks permit processing delays, extended project timelines, and potential impacts to construction activity; and

**WHEREAS**, staff has determined that Amendment No. 1 to the Professional Services Agreement with 4LEAF, Inc. is necessary to address current operational needs and ensure continuity of building services; and

**WHEREAS**, Amendment No. 1 was approved by Resolution No. 6323 to increase the contract amount by up to $50,000, for a revised not-to-exceed amount of $160,000, without expanding the scope of services; and

**WHEREAS**, staff has determined that Amendment No. 2 to the Professional Services Agreement with 4LEAF, Inc. is necessary to address additional operational needs and ensure continuity of building services; and

**WHEREAS,** although Amendment No. 2 exceeds the Building Division's current Professional Services budget, sufficient savings within other General Fund departments are available to absorb the additional cost and no additional amendment to the fiscal year 2025-26 General Fund appropriation is required; and

**WHEREAS,** approval of Amendment No. 2 will require a departmental budget amendment to increase the Building Division's Professional Services budget by $80,000; and

**WHEREAS**, the approval of Amendment No. 2 is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5) which is exempt as this amendment provides administrative and professional services support without changing the physical environment.

**NOW, THEREFORE, BE IT HEREBY RESOLVED,** by the City Council of the City of Soledad that:

1. Amendment No. 2 to the Professional Services Agreement with 4LEAF, Inc. ("Agreement"), increasing the contract by $80,000 for a new amount not-to-exceed $240,000 is approved as provided in **Exhibit A**; and
2. A department amendment to increase the Building Division's Professional Services budget by $80,000 is approved; and
3. The City Manager is authorized to execute Amendment No. 2 to said "Agreement"; and

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting duly held on the 10th of June 2026, by the following vote:

**AYES,** and in favor thereof, Councilmembers:

**NOES,** Councilmembers:

**ABSENT,** Councilmembers:

**ABSTAIN,** Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

June 10, 2026

# CONTRACT AMENDMENT NUMBER 2
## TO THE CONTRACT TITLED:

## PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND 4LEAF INC. AGREEMENT IN AN AMOUNT NOT TO EXCEED $240,000 FOR PLAN REVIEW, INSPECTION, BUILDING OFFICIAL, AND RELATED SERVICES

On June 10, 2026 the City Council of the City of Soledad Adopted Resolution No. 6373, "Authorizing the City Manager to Execute Amendment No. 2 to the Non-Exclusive Professional Services Agreement with 4LEAF, Inc., Increasing the Contract by $80,000 for a Total Not-to-Exceed Amount of $240,000 for Plan Review, Inspection, Building Official, and Related Services".

By this Amendment:

1. The Consulting Services Agreement between the City of Soledad and 4LEAF, Inc., dated July 1, 2025, marked **Exhibit B**, is amended to increase the contract amount by $80,000, for a revised total not-to-exceed amount of $240,000, while maintaining the existing scope of services.

| | |
|---|---|
| Megan Hunter<br>City Manager<br>City of Soledad | Kevin Duggan<br>President<br>4LEAF Inc. |

**NON-EXCLUSIVE CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND (4Leaf Inc.)**

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and 4Leaf Inc. ("Consultant") (together referred to as the "Parties") as of July 1, 2025 (the "Effective Date").

**Section 1. SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Attachment 1, and incorporated herein, at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Attachment 1, the Agreement shall prevail.

**1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2026, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

**1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

**1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

**1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**1.5 Public Works Requirements.**

*Intentionally Left Blank*

**Section 2. COMPENSATION.** City hereby agrees to pay Consultant a not-to-exceed amount of One Hundred and Ten Thousand Dollars ($110,000) notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this Agreement and Consultant's proposal, attached as Attachment 1, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1** **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in a given task order and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

**2.2** **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3** **Final Payment.** City shall pay the last 10% of the total sum due pursuant to each task order within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

**2.4** **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5** **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Attachment 1.

**2.6** **Reimbursable Expenses.** Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

**2.7** **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8** **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

**2.9** **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3.** **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

**Section 4.** **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow

any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

**4.1** **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $2,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2** **Commercial General and Automobile Liability Insurance.**

**4.2.1** **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2** **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition), Code 1 (any auto). No endorsement shall be attached limiting the coverage.

**4.2.3** **Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an occurrence basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City.

**4.3 Professional Liability Insurance.**

**4.3.1 General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $1,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

**4.3.2 Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must purchase an extended period coverage for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

**4.4 All Policies Requirements.**

**4.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2** **Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with a complete copy of the certificate of insurance delivered to Consultant by the insurer. Certificates of insurance shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. If the Certificate of Insurance refers to the policy and it is necessary as a reference, then the City will reserve the right to require complete copies of all required insurance policies at any time.

**4.4.3** **Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

**4.4.4** **Wasting Policies**. No policy required by this Section 4 shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

**4.4.5** **Waiver of Subrogation.** Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

**4.4.6** **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.5** **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;

- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or

- Terminate this Agreement.

**Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.**

To the full extent permitted by law, 4Leaf Inc. shall indemnify, defend, and hold harmless Owner, its governing body, officers, agents, employees, and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Engineer in the performance of this Agreement, except such Liability caused by the active negligence, sole negligence or willful misconduct of Owner. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Engineer or its agents or employees under Workers' Compensation acts, disability benefits acts, or other employee benefit acts. This indemnification obligation is not limited by any limitation on the amount or type of damages available under any applicable insurance coverage and shall survive the expiration or early termination of this Agreement with respect to Liability arising during the term of the Agreement.

The Consultant's obligation to defend and indemnify shall not be excused because of the Consultant's inability to evaluate Liability or because the Consultant evaluates Liability and determines that the Consultant is not liable to the claimant. The Consultant must respond within 30 days, to the tender of any claim for defense and indemnity by the City, unless this time has been extended by the City. If the Consultant fails to accept or reject a tender of defense and indemnity within 30 days, in addition to any other remedy authorized by law, so much of the money due the Consultant under and by virtue of this Agreement as shall reasonably be considered necessary by the City, may be retained by the City until disposition has been made of the claim or suit for damages, or until the Consultant accepts or rejects the tender of defense, whichever occurs first.

With respect to third party claims against the Consultant, the Consultant waives any and all rights of any type to express or implied indemnity against the Indemnitees.

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code Section 2782, as may be amended from time to time, such duties of consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

**Section 6. STATUS OF CONSULTANT.**

**6.1** **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

**6.2** **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## Section 7. LEGAL REQUIREMENTS.

**7.1** **Governing Law.** The laws of the State of California shall govern this Agreement.

**7.2** **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.

**7.3** **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

**7.4** **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

**7.5** **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient

of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## Section 8. TERMINATION AND MODIFICATION.

**8.1** **Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 60 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2** **Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

**8.3** **Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

**8.4** **Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

**8.5** **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

**8.6** **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

**8.6.1** Immediately terminate the Agreement;

**8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

**8.6.3** Retain a different consultant to complete the work described in a given task order not finished by Consultant; or

**8.6.4** Charge Consultant the difference between the cost to complete the work described in a given task order that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

## Section 9. KEEPING AND STATUS OF RECORDS.

**9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the

examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

## Section 10 MISCELLANEOUS PROVISIONS.

**10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

**10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6 Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands

that, if this Agreement is made in violation of Government Code § 1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

**10.8** **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9** **Contract Administration.** This Agreement shall be administered by Community and Economic Development Department ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

**10.10** **Notices.** Any written notice to Consultant shall be sent to:

4Leaf Inc.
Attn: Michael Loomis
409 Washington, Suite 100
Monterey, CA 93940

Any written notice to City shall be sent to:

City of Soledad
Community & Economic Development Director
248 Main Street
Soledad, CA 93960

**10.11** **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

| |
|---|
| _____<br>Seal and Signature of Registered Professional with report/design responsibility. |

**10.12** **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Attachment 1 represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.

**10.13** **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

**[SIGNATURES ON FOLLOWING PAGE]**

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

Megan Hunter
Megan Hunter (Sep 4, 2025 15:38:22 PDT)

Megan Hunter, City Manager

Attest:

Megan Hunter
Megan Hunter (Sep 4, 2025 15:38:22 PDT)

Megan Hunter, City Clerk

Approved as to Form:

Mike Rodriquez
Mike Rodriquez (Sep 4, 2025 15:30:42 PDT)

Michael Rodriquez, City Attorney

4LEAF INC.

Kevin Duggan

Kevin Duggan, President

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

CITY OF SOLEDAD

Attachment 1




**4LEAF, INC.**
409 WASHINGTON ST., STE. 100
MONTEREY, CA 93940
(831) 330-1235

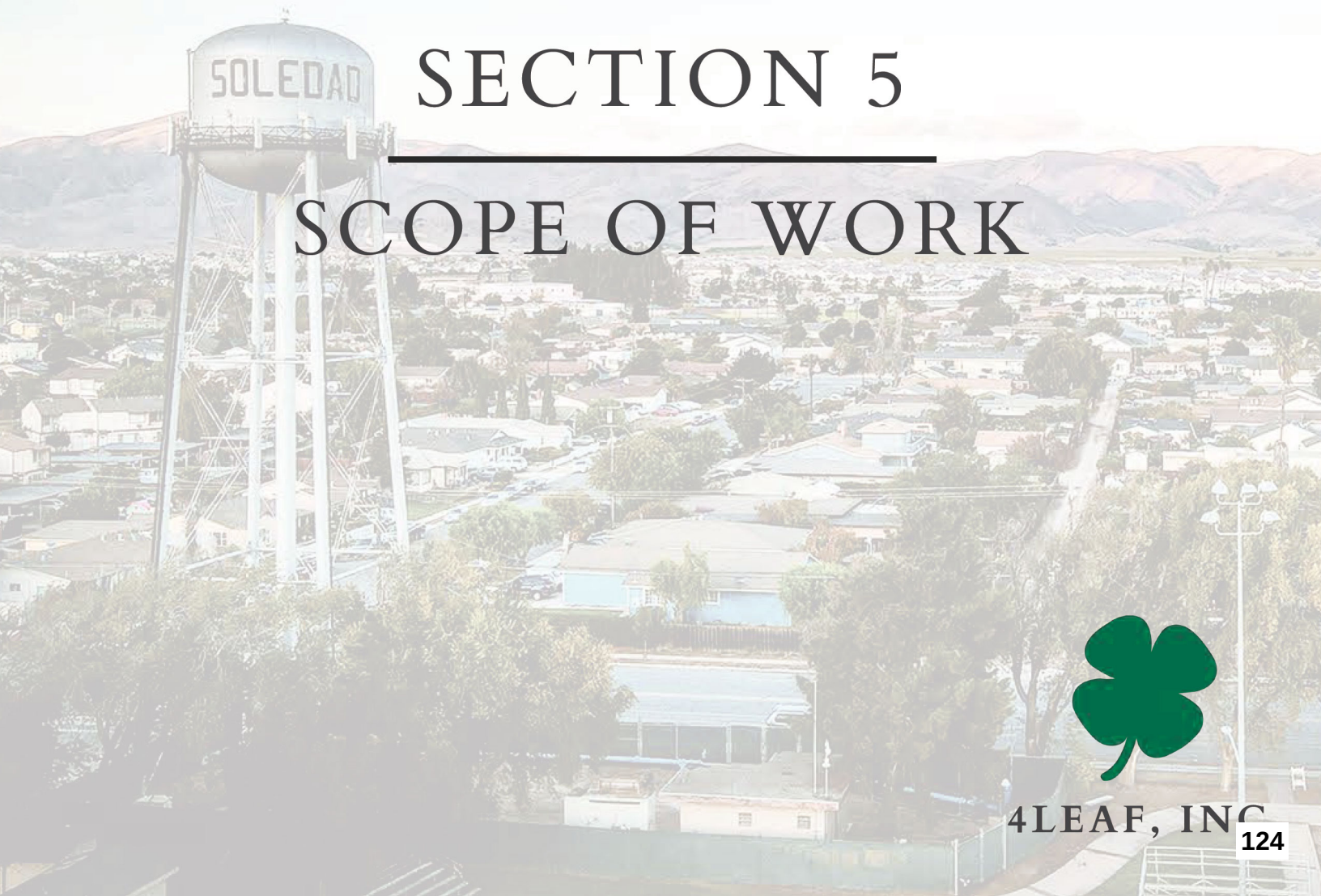
MAY 30, 2025

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

## CITY OF SOLEDAD




# SECTION 5

# SCOPE OF WORK

4LEAF, INC.

# SECTION 5: SCOPE OF WORK

## Building Department Services

4LEAF has a proven track record of providing Building Officials and Permit Technician/Counter staff to support jurisdictions. 4LEAF can deploy such staff on short notice and offer training programs for existing department staff, if required. Our staff encompasses the right combination of experience, education, and certifications.

### Building Official

The 4LEAF Interim Building Official can provide in-house plan reviews to the City, limiting the amount of projects distributed to outside consultants and helping the City achieve significant cost savings. The Building Official will act as an adjunct staff member to the City and work with City personnel and various departments to perform professional building services including but not limited to plan review, permit technician, building inspection, and code enforcement.

For this RFP, we are pleased to propose **Minnie Arredondo, CBO**, who is currently providing part-time Building Official Services to the City of Gonzales. With her extensive expertise and regional experience, Minnie is well-equipped to serve the City of Soledad effectively. In addition, our Project Manager, **John Kuehl, CBO**, will oversee all work. John brings over 21 years of experience as the Building Official for the City of Monterey, providing him with the knowledge and insight to effectively serve 4LEAF's clients throughout Monterey County.

### Permit Technician

4LEAF Permit Technician Staff must be experienced and dedicated to serving the public at the Planning and Building Department counter. 4LEAF has numerous Permit/Counter Technicians on staff, many who are currently assigned to Building Departments throughout the state. All staff will have the materials, resources, tools, and training required to perform the job. Typical Permit Technician duties include:

- Accepting plans for plan check
- Verification that plans are accurate and complete
- Calculating permit fees
- Explaining ordinances and procedures to owners, contractors, developers, architects, and the public
- Assisting with preparation of permit applications
- Receiving plans for Planning and Building permits and route to various agencies (if requested)
- Accepting complaints on code violations, process, and record complaints
- Answering phone calls for field and office staff
- Processing inspection requests
- Maintaining files for building permits
- Operating the Building Department's computerized information system
- Inputting a variety of information, including building permits and inspections
- Completing related duties and responsibilities as assigned by Building Official and Senior staff members

# Plan Review Services

4LEAF will provide Plan Review for any and all types of structures to ensure compliance with all adopted codes, local ordinances (including Tier 1 of Cal Green, if required) and State and federal laws that pertain to Building and Safety, and for compliance with the adopted International Code Council (ICC) Building, Plumbing, Electrical, Mechanical, National Fire Protection codes and standards, and the Accessibility and Noise and Energy Conservation requirements as mandated by the State of California Title 24, State of California Water Efficient Landscape Ordinance, the State of California Certified Access Specialist (CASp) compliance, and all other applicable ordinances. We provide these services for project types including Single-Family Dwellings, large Multi-Family Mixed-Use Dwelling Units, Commercial, and Industrial.

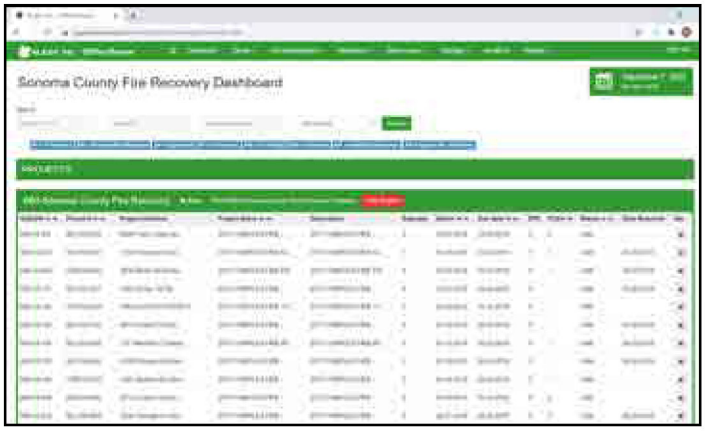
## Approach

We understand that the specific building plan review responsibilities will include, but are not limited to:

- Examining plans, drawings, specifications, computations documents, soils reports, and additional data;
- Ascertaining whether projects are in accordance with applicable building and fire codes, and City ordinances, including but not limited to Title 24 and Title 25;
- Performing such reviews as structural, MEP, green building, fire and life safety, grading and drainage;
- Reviewing plans to ensure conformity to the required strengths, stresses, strains, loads, and stability as per the applicable laws;
- Reviewing plans to ensure conformity with use and occupancy classification, general building heights and areas, types of construction, fire resistance construction and protection systems, means of egress, accessibility, structural design, soils and foundations; and masonry;
- Providing additional plan review services as requested by the City;
- Conducting all plan review at the City Department or at a site mutually agreed upon in writing and;
- Supplying all plan review staff with all code books and other basic professional references.

## 4LEAF's EZPlan Review

EZPlan Review is our in-house tracking software that acts as a communication tool between 4LEAF and the jurisdictions we work with. The use of EZPlan makes communication easy. This web portal allows users visualize project due dates, notes, and status updates so that projects can be followed from start to finish. Additionally, 4LEAF provides electronically stamped and uploaded copies of approved project plans, a value which saves clients time and resources. With the use of EZPlan, 4LEAF hopes to provide a level of ease and transparency during the off-site plan review process.



## QA/QC Review Process

### Task 1 – Project Tracking Set-up

The first step of our process will be to set up the project in our system to enable 4LEAF and the City each to track the progress of the review. Our plan tracking procedures are designed to track each submittal throughout the review process and maintain accurate and comprehensive records for each submittal.

### Task 2 - Complete Submittal Review

Upon receiving the plans from the City, 4LEAF will triage (preliminary plan review performed by 4LEAF plan review project lead) the submittal to verify that the submittal received is complete (i.e., all pertinent plans, calculations, reports, and other related documents) in order that we can begin our review. If the submitted package is incomplete, we will communicate with the City to discuss the deficient documents needed to proceed with our review.

### Task 3 - Plan Review Assignment

After the triage process is performed and a complete package is verified, the project will be assigned to the most qualified Plans Examiner and a turnaround time will be established. We will log each application into our database the same day the plans are received to assure that they are routed in a timely manner and to allow for daily project tracking.

### Task 4 - Plan Review

4LEAF will provide the project contact (Developer, Contractor, Architect, or Engineer) desired by the City with a list of any items needing correction and clarification to comply with applicable building codes, ordinances, and regulations. A correction list will be created based on the missing codes and ordinances.

### Task 5 - Quality Control

Prior to submitting the plan review correction list to the City, the designated plan review project lead will review the correction list for adherence to applicable codes and ordinances as well as for accuracy and completeness. After completion of our quality control review a correction list will be e-mailed to a designated staff member at the City or as directed by the City. The correction list and a 4LEAF transmittal form will include the following information: a description of the work, type of construction, occupancy group, square footage, number of floors, and sprinkler requirements.

### Task 6 - Plan Review Rechecks

Plans received for rechecks will be reviewed for conformance. Our goal is to actively work with the designers to resolve all unresolved issues after our second review. If it appears that there are complicated issues that might cause a project to go beyond our second review, we will communicate directly with the designer to resolve these concerns.

### Task 7 - Project Approval

Once the final plan reviews are completed and ready for approval, 4LEAF will organize the plans and supporting documents per the City processing requirements and return them to the City, along with our letter of completion.

## Turn-Around Times

4LEAF has a tremendous reputation for completing projects on-time and under budget. 4LEAF's plan review team is widely recognized for quick turn-around times and prompt service. Off-site plan reviews are performed at our office, with plans transmitted by personal delivery or overnight service. The standard turn-around time is within 10 business days for residential plan reviews and within 10 days for commercial/industrial plan reviews; however, these timeframes are negotiable based on your needs. **4LEAF also provides Fire Plan Review services**.

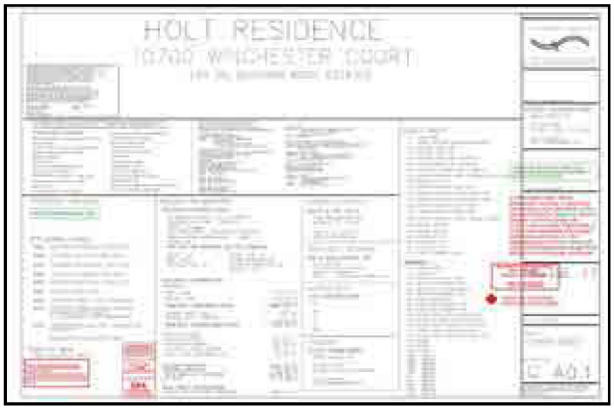
| Type of Plans | Transportation | Initial Review | Resubmittal Review | Resubmittal Review #2 | Expedited Review | Expedited Resubmittal |
|---|---|---|---|---|---|---|
| *Residential | < 24 Hours (pick up & delivery) | < 10 Days | < 5 Days | < 5 Days | < 5 Days | < 3 Days |
| **Multi-Family | < 24 Hours (pick up & delivery) | < 10 Days | < 5 Days | < 5 Days | < 5 Days | < 3 Days |
| Commercial | < 24 Hours (pick up & delivery) | < 10 Days | < 5 Days | < 5 Days | < 5 Days | < 3 Days |
| ***Large Commercial > 15,000 s.f. | < 24 Hours (pick up & delivery) | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable |

***Larger complex plan reviews can be negotiated to achieve the best possible pricing. 4LEAF has a proven track record of working with municipalities to provide expedited reviews with special discounted pricing.**

Pick-up of all plans will be performed by 4LEAF staff within 24 hours of the City's phone call or e-mail at no additional cost, 4LEAF staff will transport the plans to and from the City upon a phone call to the 4LEAF office or simply e-mail pickup@4leafinc.com.

## Document Control

When plans and documents are received for review, 4LEAF's Plan Review Manager and Document Control Technician analyze the project, creates a job number, and completes a Job Setup Sheet. This form highlights both the jurisdiction, applicable contact information, and all project specific design criteria and notes. Jobs are then transmitted through 4LEAF's easily accessed EZPlan Review Portal which tracks initial and subsequent reviews and is open for view by the client. The City and their customers can view 4LEAF's plan review control log through 4LEAF's EZPlan Review Portal.



Plans then get distributed for review to a 4LEAF team consisting of Plan Review Engineers, Architect (a licensed state professional) and/or an ICC Certified Plans Examiner, as applicable. Our staff then performs his or her function of analyzing the plans and documentation for effective conformance to the state codes, referenced construction standards, and City amendments. 4LEAF's code review methodology is "The Effective Use of the Codes" reinforced through proprietary and jurisdictional checklists. When complete, the Plan Review Manager overviews the project for quality control purposes and forwards comments or approvals to the client's pre-designated contacts.

## On- and Off-Site Review

4LEAF can supply Registered Professional Engineers to the City to work on-site performing structural plan review and non-structural reviews at the jurisdiction's discretion. Our experience includes checking for compliance with the structural, life-safety, accessibility, plumbing, mechanical, electrical, fire, and local codes/ordinances.

## Off-Site Electronic Plan Review

Digital plan review allows 4LEAF the ability to review, markup and transport plans of any size electronically. We strongly encourage this service for our clients. This process delivers a high degree of cost effectiveness, time efficiency and a "green" and environmentally friendly system. Through our strong focus on utilizing this digital capability, we offer full access to all 4LEAF engineers and plans examiners company-wide, from any of our office locations. A protected online portal will be established to allow property owners, contractors, developers, businesses, designers, and stakeholders to submit plans electronically for review. Access to the online portal will be given to City staff for immediate access to information regarding project status during the review process.

4LEAF has successfully implemented and used **Bluebeam** for electronic review of files to help eliminate the use of paper and take the plan review workflow to a whole new level. 4LEAF's offices are equipped with large scale monitors for easy review of plans. Bluebeam Revu combines powerful PDF editing, markup, and collaboration technology with reliable file creation. Bluebeam integrates flawlessly with our Green Line approach for electronic and timely turnarounds resulting in permit issuance within 5-7 business days.

## Process Mapping

4LEAF aims to bring departmental processes together by identifying and eliminating obstacles to streamline processes. Our subject-matter experts visit each department within a jurisdiction to conduct an analysis of existing processes, identify how best to streamline separate departmental processes to improve workflow, and provide guidance and recommendations on an improved work plan. 4LEAF implementation staff work both on- and off-site during this process and offer extensive training to existing municipal staff members on the use of a jurisdiction's preferred permitting software.

## Additional Technologies

Having served more than 400 jurisdictions, 4LEAF and our staff are knowledgeable and have experience working with a variety of different technologies for Electronic Plan Review, Permit Tracking, and Building Inspections. 4LEAF's experience with tracking technologies includes, but is not limited to:

GRANICUS energov a tyler civic services solution ProjectDox Accela e-PlanSoft TRAKiT® esri

## Inspection Services

4LEAF has a team of more than 200 ICC Certified Building Inspectors, OSHPD/DSA Inspectors of Record, Fire Personnel, and Construction Inspectors working on various contracts. 4LEAF has a team committed to work throughout California who will remain for the duration of projects to ensure we capture the goals and performance that have made our inspection system successful. With our diverse and exceptionally qualified inspection staff, we are confident in our ability to provide **Residential Building, Commercial Building, Combination Residential, and Combination Commercial Inspector(s)** to the City.

We maintain the largest database of qualified inspectors of varied qualifications. Inspectors vary from current full-time inspection staff, idle staff (temporarily between assignments), and pre-qualified staff which include inspectors who are available subject to client demand. 4LEAF's inspectors are all ICC Certified and experienced working within a municipal work environment. 4LEAF will provide inspectors with all the necessary tools, equipment, and current code books sufficient to facilitate all required inspections. **4LEAF can provide interim or full-time inspectors same-day or within one business day—**simply call, email, or text our assigned Project Manager for an immediate response. Our on-call database is utilized for all our clients for as-needed requests.



### Periodic Inspection Services → Available Next Day

4LEAF can fulfill inspection requests immediately upon request including same day. 4LEAF has a wealth of local and available inspectors ready to serve the City. In addition, 4LEAF has a proven track record of providing such services to a number of different building departments.

### Part-Time Inspection Services → Available Next Day

4LEAF will provide the City with part-time inspectors upon request. 4LEAF can provide part-time staff within 24 hours of request for any duration of time. 4LEAF's Project Manager will work closely with the department to identify the right personnel and determine the appropriate work schedule.

### Full-Time Inspection Services → Available Two Days or Less

4LEAF can provide full-time inspectors upon request. 4LEAF provides this service regularly to many clients throughout Northern California, Central Valley, Central Coast, Sacramento Valley, Peninsula/South Bay, East Bay, North Bay, and Southern California.

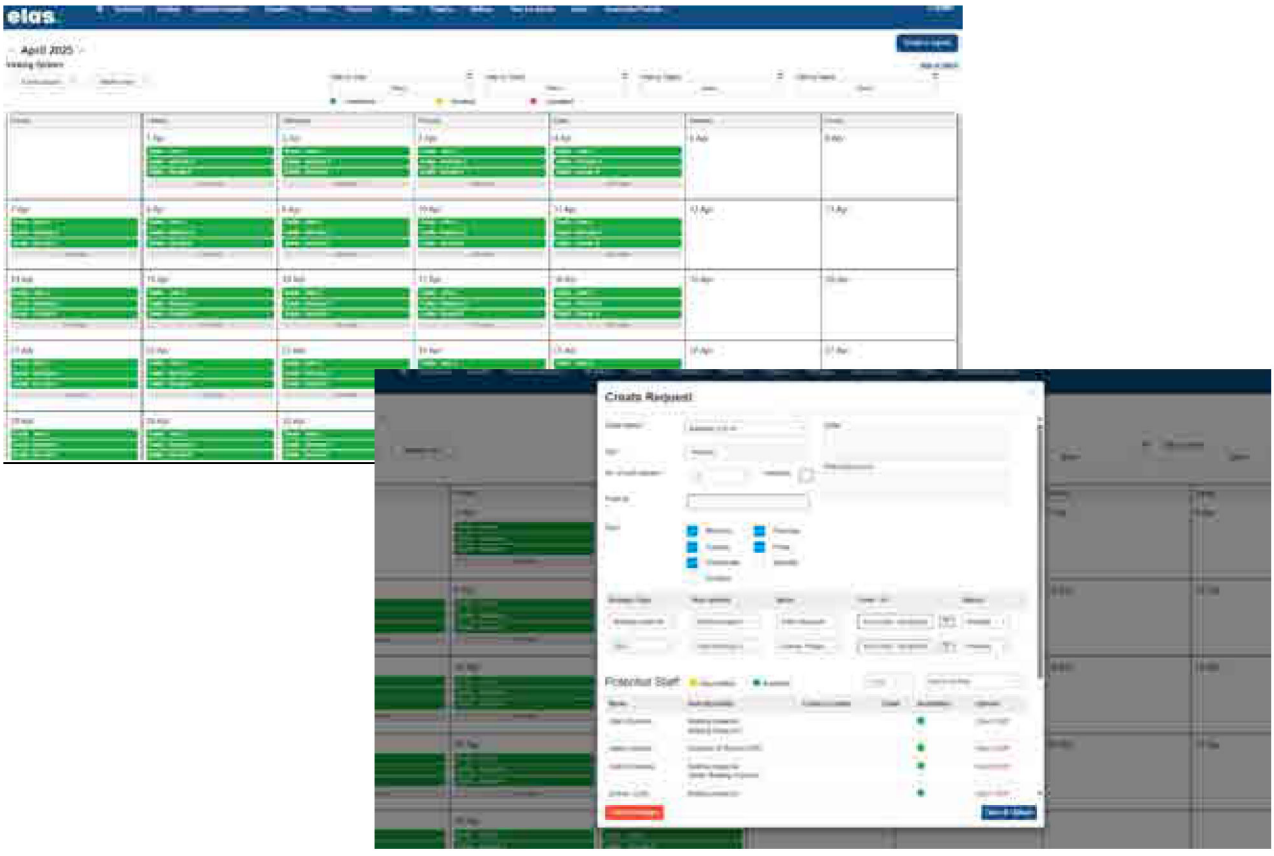
## Project Specific Inspection Services → Available Two Days or Less

4LEAF is often tasked with providing inspection services to large projects on behalf of municipalities. 4LEAF currently handles large-scale projects for such clients as the City of Palo Alto, City of Cupertino, etc. These projects are developer funded into a separate City account which is distributed to 4LEAF using a separate invoice and contract number. This is particularly helpful to fast paced projects looking for continuous inspection services over a short period of time (i.e. 6 - 36 Months).

## Inspection Technology

4LEAF has extensive experience working with various inspection reporting technologies, including **elas**.™ and GoFormz, which 4LEAF used this for all scopes of the Apple 2 Campus **(~$8 Billion)**, and for the Encore Boston Harbor Casino **(~$2.6 Billion)**, San Mateo County Project Development Unit **(~$1.1 Billion)**, and at San Jose State University **(~$1 Billion)**. Innovative technology allows every piece of information collected on a project to be accessible by all staff as every inspection report is stored securely and safely in the cloud. The information can be accessed through a user's web account where any inspection report can be viewed, and reports can be ran using stored project data. With inspection technology, 4LEAF inspectors are able to leave detailed notes under the inspections and observations box and instantaneously attach pictures to reports to show the items inspected. By means of an iPad, inspectors sign reports using a mobile signature block and attached pictures of the item inspected that were taken using the iPad.

## elas.™ Page View



# Fire Prevention Services

4LEAF understands that the City is seeking a consultant who is highly experienced in providing commercial and residential fire plan review and inspection services. The City would like to contract with a dependable firm who can conduct external plan reviews and provide inspection services as needed by the City in an effort to provide a timely, efficient, and professional service to the needs of the City. Additional services might include professional personnel such as Fire Marshals, Fire Protection Engineers, Fire Inspectors, Fire Prevention Officers, permit technicians, in-house/remote fire plans examiners, and other Fire Prevention personnel as needed. 4LEAF is a qualified fire consultant who can provide:

- ✓ Complete Fire Prevention Services
- ✓ Construction Related Fire Plan Reviews and Inspections
- ✓ Web-based digital platform for Fire Plan Review Permit Tracking
- ✓ Fire Prevention Division Staff Augmentation
- ✓ Annual Fire Inspections
- ✓ Administrative support

## Approach

Our Fire team is comprised of experienced Fire Prevention Officers, Fire Inspectors, Fire Investigators, Fire Plans Examiners, Fire Protection Engineers, Fire Marshals, and Fire Chiefs. 4LEAF's Fire Prevention personnel are **professionally licensed, ICC Certified, and/or CSFM Certified** and experienced working within a public and private work environment. Our team can provide complete Fire Prevention services for all types of occupancies and construction types to ensure compliance with all adopted codes, local ordinances and state and federal laws, ordinances, regulations, and standards that pertain to Fire/Life Safety including, but not limited to:

- CA Code of Regulations, Titles 19 & 24
- All NFPA Standards
- Local amendments to the CA Fire Code
- Municipal Codes, Standards, and Policies
- California Health and Safety Code
- National Fire & Building Referenced Standards

4LEAF is a Fire and Life Safety industry leader in Fire Prevention. Our Fire Prevention services include, but are not limited to:

**Complete Fire Code New Construction Services:**

- Emergency Site Access Compliance
- Fire Flow Water Supply Compliance
- Building Fire and Life Safety Compliance
- Hazardous Materials Code Compliance
- Fire Suppression, Fire Alarm and Gas Detection System Compliance
- Hazardous Occupancies, High Piled Storage, Energy Storage Systems and Plant Processing and Extraction Compliance
- Cause & Origin Investigation
- Emergency Responder Radio Communication System Compliance
- Wildland-Urban Interface Compliance
- Review of Alternative Materials and Methods of Construction
- Review of Performance-Based Code Compliance
- New Construction Acceptance Testing and Inspections
- In-House & Off-Site Plan Review
- Code Adoption

**Complete Fire Prevention Division Services:**

- Fire Code Operational Permits
- Annual Business Inspections
- Fire Investigations
- Hazardous Materials Inspections
- Wildland-Urban Interface Compliance
- Codes and Standards Development
- Public Education
- Safety Training
- Special Events Permits

## Fire Plan Review

Fire Plans are all reviewed by 4LEAF's Fire Plan Review team for compliance with locally adopted codes and ordinances, State of California Building & Fire Codes, CA Code of Regulations, Titles 19 & 24, and any other applicable nationally recognized standards. We provided these services for all project types including Single-Family Dwellings, large Multi-Family Mixed-Use Dwelling Units, Commercial, and Industrial.

## Fire Inspection

4LEAF maintains the largest database of qualified inspectors of varied qualifications. Fire inspectors vary from current full-time inspection staff, idle staff (temporarily between assignments), and pre-qualified staff which include inspectors who are available subject to client demand. 4LEAF's fire inspectors are all ICC Certified and experienced working within a municipal work environment. 4LEAF will provide fire inspectors with all the necessary tools, equipment, and current code books sufficient to facilitate all required inspections.

4LEAF can provide interim or full-time fire inspectors same-day or within one business day — simply call, email, or text our assigned Project Manager for an immediate response. Our on-call database is utilized for all our clients for as-needed requests.

| | | |
|---|---|---|
| **Periodic Fire Inspection Services** | → | **Available Next Day** |
| **Part-Time Fire Inspection Services** | → | **Available Next Day** |
| **Full-Time Fire Inspection Services** | → | **Available Two Days or Less** |
| **Project Specific Fire Inspection Services** | → | **Available Two Days or Less** |

## Fire Investigation

Fire investigations require a unique mix of knowledge, experience, and skills, utilizing a very technical and scientific approach. 4LEAF has qualified Fire Investigators on staff that are able to perform cause and origin investigations to truly determine how a fire was started, regardless of its size or severity. In order to identify the root cause and ignition sequence of a fire, 4LEAF Fire Investigation personnel will collaborate with other professionals to collect, preserve, analyze, and document evidence left at the burn site.



In the event that the origin of the fire is deemed unlawful, 4LEAF is able to equip the City with an experienced investigator that has the ability to assist in any prosecutions, lawsuits, or litigations that may take place. Investigators can assist by providing expert witness testimonies and presenting any evidence discovered in court.

# Civil Plan Review Services

4LEAF will provide civil engineering review and support for any and all types of private development to ensure compliance with the City's Standard Specifications, Municipal Code, project specific conditions of approval, and with all other adopted codes, and Caltrans Standards (where applicable), and for compliance with State of California Water Efficient Landscape Ordinance, the State of California Certified Access Specialist (CASp) compliance, and all other applicable ordinances. We provide these services for development projects including single-family subdivisions, affordable housing projects, multi-family and mixed-use developments, commercial, and Industrial civil improvements. We also provide services for tentative, parcel, and final map review, easement and right-of-way dedication and abandonment, and lot line adjustments and mergers.

## Understanding

4LEAF understands the City's need for timely and reliable On-Call Civil Improvement Plan Check Services. Our team will complete plan reviews within required timeframes, deliver electronic comments, and support staff and applicants with technical expertise. Our team reviews grading, drainage, utilities, erosion control, floodplain compliance, and technical reports to ensure conformance with City standards, FEMA regulations, and Master Plans. 4LEAF is fully committed to supporting the City's development goals.

## Approach

We understand the development process from entitlement to certificate of occupancy. **Our civil engineering services responsibilities will include, *but are not limited to*:**

- Examining rough grading, civil, and backbone infrastructure plans, specifications, geotechnical and drainage reports, feasibility studies, and additional analyses.
- Ascertaining whether development construction documents adhere to the City's standard specifications, municipal code, development conditions of approval, and all other adopted codes and ordinances.
- Performing such reviews on improvement plans including grading, drainage, sanitary sewer, water, raw water, storm drainage, and joint utilities.
- Reviewing plans to ensure conformity to the City Council approved development entitlement, ensuring that all entitlement conditions are either adhered to or completed.
- Reviewing landscaping plans to ensure conformity with the Model Water Efficient Landscaping Ordinance (MWELO).
- Reviewing tentative, parcel, and final maps, lot line adjustments, mergers, and easement and right-or-way documents for compliance with the California Subdivision Map Act and the City's municipal code.
- Collaborate with the City's Fire Department to address wildfire and latter fuel management concerns associated with new development.
- Supplying the City with civil improvement and mapping submittal checklists to ensure that applicants have a complete understanding of what is required.
- Reviewing construction cost estimates for accuracy, current market values, completeness, and transparency.
- Ensuring conformance with the City's Storm Drain Master Plan and Stormwater Post-Construction Stormwater Standards Manual requirements.

### Civil Engineering Review Turn-Around Times

| Type of Plans | Transportation | Initial Review | Resubmittal Review | Resubmittal Review #2 | Expedited Review | Expedited Resubmittal |
|---|---|---|---|---|---|---|
| Rough Grading | < 24 Hours (pick up & delivery) | < 15 Days | < 10 Days | < 5 Days | < 5 Days | < 3 Days |
| *Subdivision | < 24 Hours (pick up & delivery) | < 15 Days | < 10 Days | < 5 Days | < 5 Days | < 3 Days |
| Commercial | < 24 Hours (pick up & delivery) | < 15 Days | < 10 Days | < 5 Days | < 5 Days | < 3 Days |
| Tent., Parcel and Final Maps | < 24 Hours (pick up & delivery) | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable |
| ROW and Easement Documents | < 24 Hours (pick up & delivery) | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable |

***Larger complex project reviews can be negotiated to achieve the best possible pricing. 4LEAF has a proven track record of working with municipalities to provide expedited reviews with special discounted pricing.**

## Code Enforcement Services

Our Code Enforcement personnel are certified through the **International Code Council, CACEO, and various training programs offered through accredited institutions**. In addition, most of our personnel hold a PC832, ICC Property Maintenance and Housing Inspector, and/or CACEO.



4LEAF staff have experience in collaborating with property owners and other responsible parties to bring properties into compliance with regulatory standards. Our team is entrusted with the responsibility of ensuring adherence to local, state, and federal laws, codes, ordinances, and regulations pertaining to various aspects of community development and public safety. Our Code Enforcement team possesses a diverse skill set and expertise covering a wide area, including building construction, zoning, land use, property maintenance, health and sanitation, environmental protection, and public nuisances. Our Code Enforcement team is adept at utilizing various procedural mechanisms, such as issuing administrative citations, investigating potential violations and ensuring prompt resolution while upholding legal integrity. At 4LEAF, our primary goal for our code enforcement team is to promote and maintain the health, safety, and welfare of residents and visitors within the municipality or jurisdiction we serve.

4LEAF Code Enforcement Officers have experience in writing criminal citations and in working with legal counsel to assist in the successful prosecution of Code Enforcement cases either in criminal or civil courts when necessary. We focus on nearly every area of Code Enforcement including, but not limited to, the following categories detailed below.

## Standard Operating Procedures

4LEAF's Code Enforcement Directors have an extensive history with Cities and Counties in preparing Standard Operating Procedures (SOP's) to ensure consistency while performing code enforcement duties. This will provide guidelines for Code Enforcement personnel to implement and achieve voluntary compliance. These SOP's are specific to each community's needs and we help establish a uniform set of guidelines for consistency and efficiency. Some of these areas include:

- Training guidelines for new Code Enforcement Officers
- Safety guidelines (including Officer Safety Procedures or compliance with SB246)
- Hearings
- Testimony

## Blight Enforcement

Our team works to identify and enforce state and local laws pertaining to the maintenance of private property. Through field contact with tenants and property owners, our team works efficiently in providing guidance to address blighted conditions such as overgrown weeds, trash, debris, and graffiti.

## Classroom Training with CEUs

You can often find members of 4LEAF training nationally for organizations such as the International Code Council (ICC), American Association of Code Enforcement (AACE), California Association of Code Enforcement Officers (CACEO), and other nationally recognized affiliations of these chapters. 4LEAF's training leads include Pete Roque, Kenneth Eckman, and Alejandra Molina. Our instructors are nationally accredited and offer Continuing Education Credits (CEUs).



Our trainers currently cover topics such as:

- 10 Most Common Complaints
- Accessible Parking
- ADU Legislation
- Agency Promotion Community Relations
- Banner and Sign Enforcement
- Basic Ethics
- Basic Ethics and Inspections
- Basic Ethics, Authority, and Inspections
- Basic Inspection Protocol
- Basic Report Writing
- Basic Residential Construction
- Blueprint Reading
- Building And Safety Presentation
- Building Blocks for Code Enforcement Officer Success
- Building Code
- Building Inspections and Code Enforcement – A Powerful Duo
- Case Documentation
- Case Management from Start to Finish
- Code Enforcement 101
- Code Enforcement Culture
- Courtroom Testimony and Demeanor
- Dealing With Difficult People
- Effective Communications – Bridging the Gap with External and Internal Customers
- Ensuring Short-Term Rental Reg. Compliance
- Essentials for Short-Term Rental Enforcement

- Ethics
- Hoarding
- Individual Awareness and Preparation
- Inspection Protocol
- Interior Inspections
- Intermediate Communications
- Interview And Interrogation
- Interview And Report Writing
- Investigative Report Writing
- IPMC 2021 or 2018 Exam Prep
- IPMC 2021 Overview
- Landlord Tenant Disputes
- Legal Aspects
- Marketing Your Code Enforcement
- Mobile Vending
- Mold, Lead, Asbestos, & Vectors Enforcement
- Multi-Agency Task Forces
- Officer Safety – Drug Awareness for the Code Enforcement Officer
- Officer Safety – Encountering Mental Illness in the field of Code Enforcement (Self-Care)
- Officer Safety – Field Inspection Protocols for the Code Enforcement Officer
- Officer Safety – Gang Awareness for the Code Enforcement Officer
- Officer Safety – Hazardous Building Safety for the Code Enforcement Officer
- Planning And Zoning Basics
- Property Maintenance

## Community Outreach

4LEAF will review current outreach and engagement initiatives and make appropriate recommendations to the City. Items typically reviewed include:



- Opportunities for involvement in community events
- Creation of pamphlets and marketing material
- Social media engagement
- News media outlets
- Municipal Code Enforcement web page
- Review of frequently asked questions

## Department Assessments

4LEAF is working with many Community Development Departments to provide assessments of their code units reviewing closely staffing levels, Standard Operating Procedures (including branding/rebranding, target issues, prioritization of existing Code Enforcement cases, community engagement strategies, written materials such as compliance notices, postings and door hangers, data entry, inspection response time management, and training programs. Additionally, 4LEAF provides in-house assessments and regular meetings with directors and municipal stakeholders for plan implementation and execution.

## Hearing Officers

4LEAF has Hearing Officers available for contracted municipalities. Our seasoned officers are trained to understand the existing Municipal Code as well as other adopted codes and make a knowledgeable determination regarding the validity of a violation. Results may include the issuance of fines or granting additional time for compliance for respondents with unusual hardships.

## Inspections




4LEAF can provide certified and qualified staff to perform inspections in a lawful manner that respects the reasonable expectations of privacy and security of residents and their properties. Inspections conducted will determine if conditions on the properties are compliant with applicable sections of the current editions of the International Property Maintenance Code (IPMC), Municipal Code, Zoning Code, California Health and Safety Codes, Uniform Housing Code, Uniform Code for the Abatement of Dangerous Building, CA Residential Code, CA Building Code, and trade codes. Upon assignment, 4LEAF's Code Enforcement staff will be ready to respond and provide compliance solutions to code cases, new and existing, with minimal impact to current processes.

4LEAF Code Enforcement Inspectors are qualified to do the following:

- Perform inspections for violations of Building Codes and Ordinances as adopted by the municipality.
- Research properties for prior approvals, permits, and general information relating to violations.
- Investigate and take necessary action when a violation of municipal codes exists.
- Consult with the City Council as required, when requested by the Code Enforcement Manager/Director, and when escalated enforcement may be required.
- Comply with the City's procedures for reporting inspection results and deficiencies.
- Use City inspection correction forms.
- Complete necessary digital entries that capture site inspection results, case status communications and any documentation of notices provided to responsible parties and stakeholders.
- Conduct follow-up inspections as needed.
- Notify the responsible parties of other agency approvals prior to closing a Code Enforcement action.
- Maintain records as needed for the efficient and effective operation of the City.
- Meet with members of the public and municipal staff on a daily basis as needed.

## Short-Term Rental Programs

One of the fastest-growing programs within Code Enforcement Divisions is short-term rentals. 4LEAF assists with compliance with municipal short-term rental ordinances that require property owners to adhere to several rules, including limiting the number of daytime and overnight guests, prohibiting events and amplified sound, and posting specific rules and emergency information, among others. Short-term rentals are presenting challenges within our communities. While these rentals offer unique opportunities for travelers and hosts, they have also brought forth various concerns that warrant immediate attention. Housing availability, neighborhood dynamics, and safety considerations have raised valid apprehensions among residents. 4LEAF understands these issues and is pleased to present a comprehensive scope of services designed to regulate short-term rentals effectively, fostering a harmonious coexistence for all stakeholders involved. Our proposed solution encompasses meticulous research, the development of fair regulations, stringent compliance inspections, and a robust enforcement system to address illegal postings and operations. With these measures in place, we can resolve the prevailing issues and create a sustainable short-term rental ecosystem that benefits the entire community. We look forward to collaborating with you all in implementing this solution and achieving a positive and lasting impact on our neighborhoods. These are scopes of services that we provide, including but not limited to:

1. Research and Analysis: Conducting a thorough study of the local short-term rental market is crucial to understanding the current landscape and potential impact on the community. This data-driven approach enables your jurisdiction to make informed decisions and design effective regulations tailored to your specific needs.

2. Developing Regulations and Policies: Developing clear and well-defined regulations is essential for creating a level playing field for all short-term rental operators. These policies help establish guidelines, standards, and boundaries that ensure the industry operates responsibly, benefiting both residents and hosts alike.

3. Licensing and Registration: Implementing a licensing and registration system ensures that only eligible and responsible operators are allowed to offer short-term rentals. This process helps your jurisdiction track and communicate with operators, making it easier to enforce regulations and ensure compliance with safety and tax requirements.

4. Compliance Inspections: Regular compliance inspections are vital to guarantee the safety and quality of short-term rental properties. By verifying adherence to regulations, your jurisdiction can maintain community safety, prevent potential hazards, and protect the rights of both guests and neighbors.

5. Enforcement and Penalties: A robust enforcement mechanism, including penalties for non-compliant operators, serves as a deterrent against illegal or irresponsible practices. By imposing consequences for violations, authorities can discourage unlawful behavior and encourage operators to adhere to the established regulations.

6. Data Monitoring and Reporting: Implementing or ensuring that proper documentation is completed is standard operating procedure for 4LEAF. A proper data monitoring system provides insights into the short-term rental market's impact on housing and the local economy. It enables evidence-based decision-making, helping your jurisdiction adjust regulations if necessary and fostering transparency in the regulatory process.

7. Public Awareness and Education: Public awareness campaigns educate both short-term rental operators and residents about their respective rights and responsibilities. By promoting best practices and addressing concerns, these campaigns foster a sense of community understanding and cooperation, reducing potential conflicts.

8. Collaborative Partnerships: Partnering with short-term rental platforms and law enforcement agencies fosters cooperation and facilitates compliance. Data sharing and joint efforts between these stakeholders help streamline the enforcement process and address challenges more effectively.

9. Complaint Resolution: a complaint resolution empowers residents to report issues and complaints related to short-term rentals. Swift and fair resolution of complaints helps maintain harmony within the community and ensures that any problems are addressed promptly.

10. Periodic Review: Regularly reviewing and updating regulations allows your jurisdiction to keep pace with changes in the short-term rental industry and adapt to new challenges or opportunities. This flexibility ensures that the regulatory framework remains relevant and effective in achieving its intended goals.

## Lead Abatement



Although lead-based legislation has been around since the 1950s, nationwide regulation was not enforced until 1971 with the introduced of the Lead-Based Paint Poisoning Prevention Act (LBPPPA), which prohibited the use of lead-based paint in residential structures constructed or rehabilitated by the Federal government or with Federal assistance. In 1973, an amendment to the LBPPPA stated that lead-based paint should be removed from pre-1950 housing and structures. Our Code Enforcement team follows the requirements set forth by the State of California to ensure proper lead safe practices are taking place in removal of lead-based paint to protect citizens from exposure.

Additionally, our team participated at the National Healthy Homes Conference in 2022 in Baltimore, MD, where we spoke on the importance of Code Enforcement for Lead Paint Abatement Programs to safeguard communities.

## Massage Parlor Enforcement

This scope can often be utilized for undercover stings with partnering agencies for businesses that not only violate criminal laws but also building code violations, licensing requirements, and potential massage parlor ordinances in the City. Early detection is vital in these cases and steps include background checks and other reasonable means of identification and clearances. Our team has championed programs specializing in identifying and mitigating illegal actions in massage parlors.

## Parking Enforcement

4LEAF has the capabilities of providing parking enforcement. This includes:

- Enforcement of state and municipal parking regulations.
- Removal of abandoned and nuisance vehicles from the public right-of-way.
- Issuance of parking citations and review of contested citations.

## Policy Review

4LEAF shall review and read current policies and procedures and define policy clearly to set the tone for your municipality's Code Enforcement Program. A clear policy communicates defined expectations to stakeholders whether it's how they handle complaints, how Code Enforcement Officers conduct compliance reviews, or any other aspect that the municipality needs to have communicated and consistently followed. 4LEAF will develop a well-defined user-friendly format.

## Program Analysis

4LEAF understands that Code Enforcement is an essential part of a community's public health and safety, providing a regulatory mechanism to ensure the public's overall wellbeing. Addressing the community's concerns in a timely and efficient manner is paramount to a successful Code Enforcement Program. 4LEAF personnel will perform the following:

- Conduct investigative inspections of unpermitted activities.
- Create standard operating procedures, if required.
- Conduct review of all administrative/misdemeanor citations.

- Provide guidance for resolution of high case load along commercial corridors.
- Assist with complex code enforcement cases.
- Provide guidance for resolution of existing cases.
- Provide in-house and/or field training of traditional Code Enforcement protocols.
- Create an outreach plan to address and deter unpermitted vending/commercial corridor violations.

## Program Development

4LEAF project managers have experience in working collaboratively with clients to further develop and enhance their Code Enforcement Program when requested. Our project managers are currently working with local jurisdictions to revise and strengthen Code Enforcement Programs to gain voluntary compliance, provide resident education, and effectively communicate with the public. 4LEAF staff takes an approach in recommending, implementing, and executing program assessments, creation of policies and procedures, creation of training manuals for new hires, providing educational materials for the public, providing staff with up-to-date training, teaching current Code Enforcement staff options for compliance using adopted ordinances, and providing recommendations to cases that may require specialized expertise that may be sensitive in nature. 4LEAF staff also has designated staff tracking recent legislation to ensure the municipality follows state regulations and clients are aware of upcoming legislation that may affect their Code Enforcement Program.

## Project-Specific Assignments

Our Code Enforcement Directors are often brought on board by municipalities to provide consulting for long-standing cases that need a fresh set of eyes and assessment. The Code Enforcement team at 4LEAF will lend their considerable expertise in bringing those difficult cases into compliance. We will review your most challenging cases, assess the work done to date, and confer with the Municipal Code and your department's Standard Operating Procedures. Once our analysis is complete, 4LEAF will provide you with a detailed report of our findings and specific step-by-step strategies to get those cases off the active roster. 4LEAF personnel will be available to speak with stakeholders such as Department Heads, Council, and other elected officials. If necessary, we can also provide Expert Witness Testimony.

## Rental Housing Enforcement

Our team will assist with the inspection of residential rental properties on a routine and comprehensive basis to assure the overall quality of the unit meets the requirements of the Health and Safety Code and property maintenance guidelines. This includes educating property owners, property managers, and tenants about those requirements.




## Review and Develop SOPs

4LEAF routinely works with Code Enforcement Divisions to review the current Standard Operating Procedures and provide suggestions for enhancing SOPs. Our staff can also help implement and train the existing municipal personnel in these changes. Currently, we are providing these services for California municipalities such as the cities of Escondido, Del Mar, and San Diego.

## Staff Augmentation (After-Hours / On-Call Officers)

4LEAF specializes in providing personnel to municipalities on a part-time or full-time basis. At your request, our staff arrives at your door with training opportunities, study materials, company phones, and energy- saving fleet vehicles. When necessary, ***4LEAF is capable of providing Code Enforcement staff outside of normal business hours to improve response times, address code violations, and improve response times and maintain public space integrity***. 4LEAF's Code Enforcement Staff Augmentation personnel categories include:

- Department Director
- Department Manager
- Code Enforcement Manager and Training Officer
- Senior Code Enforcement Officer
- Code Enforcement Officer I & II
- Code Enforcement Coordinator/Technician
- Hearing Officer



## Stormwater Enforcement

4LEAF provides Stormwater Enforcement. This includes the visual inspection of infrastructure dedicated to the management of rainwater. Violations would include having inadequate erosion/sediment controls for property, failing to conduct/document inspections, illegal dumping, overgrowth of vegetation, and flooding.

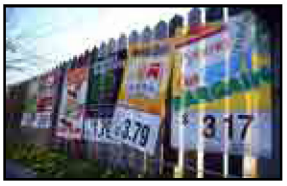
## Substandard Housing

One of the major areas of code enforcement throughout the U.S. is the inspection of Substandard Housing. 4LEAF Code Enforcement Officers routinely inspect and report any violations to housing codes including substandard and uninhabitable conditions, un-permitted construction, unlawfully created units or spaces, inadequate or non-existent heating, accumulated trash and debris, lack of utilities, property maintenance, mold, and rodent/insect infestations.



## Tobacco Enforcement

These programs ensure that retailers are properly licensed/permitted for the sale of tobacco and such establishments are posting proper notification such as STAKE Act stickers at each point of sale. In addition, we can assist in compliance with work-place smoking and vaping prohibitions.



## Vendor Enforcement

In many areas across California, unlawful street vending has become a pressing concern. These vendors, offering a wide variety of products, often operate without adhering to established regulations, leading to challenges such as littering, public right of way obstructions, and unfair competition with authorized businesses. While California has taken commendable steps, such as the introduction of Senate Bill 946 and Senate Bill 972, both of which are designed to regulate and decriminalize certain aspects of street vending, there remains much work to do. Many vendors, driven more by economic desperation than defiance, continue to bypass these regulations, resulting in a

surge of potentially unsafe vending operations, many of which are food vendors. This not only jeopardizes public health but also diminishes the state's regulatory efforts.



4LEAF is an experienced solution-oriented firm that recognizes the complexities of this issue. Beyond mere law enforcement, the 4LEAF team understands the socio-economic intricacies driving vendors towards this livelihood. Our tailored programs are designed to address the root causes, ensuring vendors have pathways to legitimate operations while helping jurisdictions maintain public safety and order. Through a partnership with the City, 4LEAF is poised to offer a comprehensive strategy and service that not only aligns with state regulations but also provides sustainable solutions for the challenges of unlawful street vending.

## Code Enforcement Technology

4LEAF leverages a range of advanced software solutions to streamline case management, track performance, and generate comprehensive reports. Our team is highly proficient in platforms such as Accela, GOGovernment, eTRAKiT, Tyler Technologies, Comcate, CivicPlus, and the Microsoft Suite. These tools enable us to efficiently manage cases, monitor inspections, and produce detailed summary reports, enhancing the overall effectiveness of code enforcement operations.

In addition to our software expertise, 4LEAF customizes field reports for code enforcement officers, tailoring them to align with each jurisdiction's specific regulations and enforcement priorities. These reports allow officers to document inspections, capture key case details, and maintain accurate case records in real time, improving both efficiency and consistency in the field.

To support performance tracking and data-driven decision-making, we utilize interactive dashboards and key performance indicator (KPI) reports. These tools offer real-time data visualization, enabling staff and decision makers to assess case progress, monitor compliance rates, and optimize enforcement strategies. This data-driven approach enhances operational efficiency and helps justify staffing levels, resource allocation, and program funding needs.

Compliance documentation is further strengthened through the integration of geotagged, timestamped photographic evidence within our case management system. These images are directly linked to case files, providing verifiable proof of property conditions over time and reinforcing accuracy, accountability, and transparency in enforcement efforts.

For cost-benefit analyses, 4LEAF generates detailed reports that compare enforcement costs against compliance outcomes. These reports evaluate operational efficiency, resource utilization, and the financial impact of enforcement efforts, factoring in staff hours, administrative expenses, and potential revenue from fines or remediation fees. Findings are presented in a structured format with visual data representations, such as charts and tables, to assist decision makers in assessing program effectiveness and making informed policy decisions.

## Disaster Recovery & Emergency Response Services

4LEAF can provide **disaster recovery & emergency response services** in the event of a local, regional, state, or national emergency and/or natural disaster. We can offer on- and off-site staff (**Plan Review, SAP Inspection, CASp Inspection and Plan Review, Public Works personnel, etc.**) and have proven success with projects involving disaster recovery. 4LEAF always strives to go the extra mile with our Customer Service Delivery and mobilize quickly when disasters strike. We provide post-disaster assessments and run full programs for rebuilding communities. 4LEAF and its team have worked with or are currently working with the following agencies for disaster response:

- **County of Maui, Hawaii** (Current: Full Permit Recovery Program)
- **Sonoma County Fire Recovery** (Completed: Full Program)
- **City of Malibu Fire Recovery** (Current Planning and Public Works)
- **County of Santa Cruz Fire Recovery** (Completed: Full Program)
- **Town of Paradise Fire Recovery** (Completed: Full Program for Years 1-4)
- **Jackson County, Oregon** (Completed: Full Program)
- **Calaveras County** (Completed: As-Needed Fire Recovery Services)
- **City of Oakland** (Completed: As-Needed Fire Recovery Services)
- **Sonoma County Flood Assessments** (Completed in 2019)

**Scan our Disaster Recovery Services QR Code for more Info**

4LEAF understands that a disaster recovery of any size and complexity requires a lot of time, commitment, planning, staffing, and most of all, experience. 4LEAF can provide a specified number of damage/safety assessment inspectors within 24 hours, by notification of the City. All our inspectors are ICC certified and have or will have CALBO Disaster Response Team training or equivalent prior to being placed in the field. We also have numerous CASp inspectors available to provide accessibility assessments and inspections as well.

### Safety Assessment Program (SAP) Certified Personnel

4LEAF currently has 17 team members who are SAP (Safety Assessment Program) Certified. These individuals all have pertinent experience in the industry and are available to assist the City in all needs related to our scope of services. There are both SAP Evaluators and SAP Inspectors among the 4LEAF team.

4LEAF can provide the City with immediate emergency response for incidents during evenings and weekends. Upon a call from the City, 4LEAF can immediately dispatch a senior level inspector to the scene to assess the life safety concerns of any incidents. We have dispatched inspectors to assess the building and life safety concerns related to fires, floods, debris removal, building-related catastrophes, and other results of natural disasters.

### Green Line Process™

Additionally, we can implement our trademarked **Green Line Process™** which was designed to assist disaster victims by providing them with the most expeditious and cooperative permitting process available. Our goal is to achieve complete compliance and have approved plans ready for permit within five business days of submission. 4LEAF's collaborative Green Line Process™ utilizes seasoned professionals who are available on demand to assist applicants, designers, and contractors throughout the rebuild process. **Greenline Process™** includes:

**Pre-Application Meetings**
**Permitting Consultations**
**Expedited Plan Review**
**Next Day Inspections**

## Planning Services

4LEAF will provide the full scope of planning services outlined in the RFP, including current and long-range planning, environmental and CEQA review, zoning and land use analysis, GIS mapping, community outreach, and responsive customer service. Our approach is grounded in seamless integration with City operations and a strong commitment to Soledad's planning goals. We offer solution-oriented support that helps applicants navigate the review process while ensuring compliance with City codes and policies. Our planners are proactive, detail oriented, and dedicated to maintaining momentum on projects while upholding the City's high standards.




Our Monterey office, just 25 miles from Soledad, and our team's Central Coast presence allow us to provide responsive, on-site support for meetings, counter shifts, site inspections, and public hearings, including evening Planning Commission and City Council meetings. This local accessibility enhances our ability to stay attuned to Soledad's evolving regulatory landscape, including SB 9 urban lot splits, ADU regulations, and Housing Element requirements. Many 4LEAF staff are fluent in Spanish, enabling effective, inclusive public engagement. Our familiarity with regional demographic and economic trends informs our planning strategies for emerging community needs, such as housing affordability and downtown revitalization.

4LEAF's team is composed of certified planners and subject matter experts with decades of experience serving California cities comparable to Soledad. We offer in-house expertise across all required planning disciplines including CEQA, entitlements, long range policy, and GIS, ensuring the City receives timely, comprehensive support without delays. When specialized design expertise is needed, we can engage trusted subconsultants, though our goal is to provide a streamlined, single point of contact service.

In summary, 4LEAF's approach is proactive, professional, and highly responsive. We will integrate with Soledad's staff and processes on day one, adopt the City's priorities as our own, and actively work to streamline the planning process wherever possible. Our planners take pride in upholding the City's standards and providing excellent customer service to residents and project applicants alike. Through close collaboration, comprehensive technical knowledge, and a "whatever-it-takes" attitude, 4LEAF will help Soledad successfully manage its planning needs under this on-call contract. We don't just aim to meet expectations; we aim to exceed them and deliver service that truly adds value to the City and the community.

### General Planning Services

4LEAF offers dependable, on-call general planning services to support the City of Soledad's Community and Economic Development Department. Our planners assist by attending internal coordination meetings, including Development Review Committee discussions and pre-application conferences, managing communication with applicants and partner agencies, and supporting day-to-day department operations. We help prepare and review staff reports, resolutions, and findings for Planning Commission and City Council consideration, and actively contribute to community workshops and public meetings with presentation materials as needed. Our team provides professional, responsive customer service to applicants and residents, including bilingual assistance for Spanish-speaking community members, maintain timely communication with City staff, and ensures accurate documentation and file management throughout the planning process.



**Staff Augmentation & Internal Coordination:** 4LEAF offers the City of Soledad flexible, on-call planning services with rapid response capabilities and adaptable staffing levels. Our team is structured to mobilize quickly, often within 24 to 48 hours, to address staffing gaps, workload surges, or special assignments. We maintain a bench of cross-trained planners at various levels who are familiar with municipal procedures and can provide seamless support whether remotely or on-site. As workload fluctuates, we scale our efforts up or down to align with the City's needs, ensuring efficient use of resources without compromising service continuity.

Collaboration and Communication are at the core of our approach. We see ourselves as an extension of City staff and will work together with Soledad's team. 4LEAF planners will maintain open lines of communication with City personnel, regularly coordinating with the Community Development Department and other departments as needed. We will also engage with City leadership and decision-makers, providing clear, concise updates to the Planning Director (or City Manager designee) and briefing Planning Commissioners or City Councilmembers on project statuses when requested. Additionally, 4LEAF planners are comfortable interacting directly with the public and stakeholders. We will collaborate closely with applicants, developers, and community members to ensure transparency and mutual understanding throughout the planning process. By fostering a cooperative environment, we help City staff, decision-makers, applicants, and the public work together toward sustainable, community-focused outcomes.



**Public Meeting Support & Presentation Materials:** 4LEAF provides reliable support for Planning Commission, City Council, and community meetings by preparing clear, well-organized presentation materials and background summaries for agenda items. Our team assists City staff in assembling slide decks, visual aids, and handouts that communicate planning topics effectively to both decision-makers and the public. We are available to attend meetings in person or remotely, deliver presentations when requested, and respond to questions in a professional, accessible manner. Our planners ensure that all materials are accurate, visually coherent, and aligned with City objectives supporting informed decision-making and public transparency.

**Customer Service and Zoning Inquiries:** 4LEAF planners can serve as the first point of contact at the City's permit counter or by phone/email. We will represent Soledad with professionalism, courtesy, and a helpful attitude. This means greeting customers, answering questions about application requirements and procedures, providing accurate zoning code interpretations, and guiding applicants through the process. Our staff has extensive front counter experience, having worked in City planning offices throughout California. We understand the importance of clear communication and patience when assisting residents, business owners, and developers, especially in a small community setting. By being knowledgeable about Soledad's municipal code and development standards, our planners will instill confidence in customers and provide accurate information on zoning, permit processes, fees, and timelines. We are committed to upholding Soledad's customer service standards and will embody our "get to yes" approach at the counter, helping applicants find solutions to meet code requirements so their projects can move forward. Importantly, our team includes bilingual planners fluent in Spanish, ensuring we can assist Soledad's Spanish-speaking residents in their preferred language. This cultural competency removes barriers and helps all members of the community feel comfortable navigating the planning process, whether at the public counter or during outreach events.



In addition to day-to-day coverage, we are prepared to support the City during emergencies or special projects, including fast-tracked reviews, urgent research, or disaster-related permitting. Our planners are highly responsive and accessible, often turning around requests the same day. Should any personnel transitions occur, we implement a smooth handoff process to maintain continuity. With 4LEAF as your on-call partner, the City can rely on consistent, professional planning support—ready when you need it most.



**File and Communication Management:** Equally important, our approach emphasizes proactive project management and quality control to deliver reliable results. We will assign a dedicated Project Manager (or Senior Planner) to Soledad's contract who will oversee all tasks and personnel. This 4LEAF manager will coordinate assignments, monitor timelines, and ensure that each project or service request is handled efficiently from start to finish. Internally, we implement rigorous QA/QC reviews on key deliverables – for example, a Senior Planner or Planning Manager will review permit decisions, staff reports, and CEQA documents before they are finalized, providing a second layer of scrutiny for accuracy, consistency, and completeness. By combining strong management oversight with detailed-oriented planning practice, we guarantee that Soledad receives high-quality work products that meet all requirements and reflect well on the City.

## Current Planning Services

For on-call current planning support, 4LEAF will provide experienced planners who can step in immediately to handle the City's day-to-day development review tasks. Our team is well-versed in the full spectrum of current planning activities, and we will ensure that permit processing and customer service continue seamlessly during assignments. Some key current planning services we provide include:



**Development Application Processing:** Our team will process all types of development and land use applications on behalf of the City of Soledad, including both ministerial permits and discretionary entitlements. These range from site plan and design review to conditional use permits (CUPs), variances, subdivisions (tentative parcel and tract maps), lot line adjustments, zone changes, and more. Upon receipt, 4LEAF will conduct a thorough completeness review in accordance with the Permit Streamlining Act and issue timely completeness letters within the required 30-day window. Our planners utilize City checklists or assist in developing them if needed to ensure accurate and complete submittals. Once an application is deemed complete, we initiate a detailed evaluation against Soledad's General Plan, Zoning Ordinance, design standards and applicable specific plans, including the Gateway Specific Plan and projects within the downtown revitalization and City Center Mixed-Use focus areas. We coordinate closely with Community Development, Public Works, Building, and utility agencies to identify requirements early in the process. All project data and correspondence can be managed through the City's **SmartGov** permit tracking system to ensure transparency and efficiency.

By facilitating interdepartmental review, we help identify key issues early and ensure that all stakeholder input is reflected in staff reports and conditions of approval. These services are especially valuable as the City of Soledad advances major planning efforts, including its comprehensive General Plan update, Housing Element implementation, and the entitlement of transformative projects such as downtown mixed-use development and revitalization within the Gateway Specific Plan area.



**Staff Reports, Hearings & Decisions:** 4LEAF planners will prepare professional staff reports and presentation materials for each task we are assigned. Our reports will include well-crafted project descriptions, analysis of the proposal (with findings of fact for required entitlements), and recommended conditions of approval that are tailored to the project and grounded in City code requirements. We will attach all necessary resolutions, draft ordinances, and CEQA documentation to support the decision-making process. We will also prepare all required public notices (e.g., mailed notices to neighbors, on-site posting of hearing notices, and newspaper publications if applicable) to ensure the community is informed of upcoming hearings in accordance with legal requirements. Our planners are adept at public speaking and can present projects to the Planning Commission or City Council, answering questions and providing clarifications as needed. We make sure that decision-makers are fully informed with clear, unbiased information and that the rationale for our recommendations is thoroughly explained, citing applicable plans, policies, and regulations. Whether acting as case planners for a Planning Commission item or making administrative decisions at the staff level, 4LEAF will exercise sound judgment and fairness, always aligned with the City's codes and community values. After decisions are made, we will also handle any necessary follow-up, such as preparing notice of actions, updating project tracking systems, and briefing City staff on permit conditions for implementation.



**Permit Plan Check & Condition Compliance**: After project approval, 4LEAF will assist with reviewing construction plans (e.g., building permit submittals and improvement plans) for conformance with all planning requirements and conditions of approval. Our planners coordinate closely with the City's Building and Engineering divisions during this plan check process to ensure that grading plans, building plans, and public infrastructure plans implement the project's entitlements exactly as approved. We verify that each plan set complies with Soledad's zoning standards, design guidelines, mitigation measures, and any special conditions imposed by the Planning Commission or City Council. If we identify any discrepancies or omissions, we will issue clear correction comments and work with the applicant's design team to resolve them expediently. Additionally, 4LEAF can perform site inspections related to planning conditions of approval (such as verifying landscape installation, signage, or architectural detailing) to confirm that projects are constructed in full compliance before final sign-off. By providing thorough plan review and on-site compliance checks, we help Soledad ensure that approved projects successfully transition from paper to reality in line with the City's expectations.



**Environmental and CEQA Compliance Documentation:** 4LEAF's Planning team includes dedicated environmental planning and California Environmental Quality Act (CEQA) experts who will ensure that Soledad's projects and plans fully comply with CEQA and other environmental regulations. We understand that CEQA review is a critical component of both current and long-range planning decisions, and our approach is to integrate environmental considerations early and seamlessly into the planning process.

For development project review, our contract planners will determine the appropriate level of CEQA analysis for each application. Many small projects may qualify for Categorical Exemptions – our staff is well acquainted with the CEQA Guidelines and will prepare robust exemption justifications when applicable (including using the Class 32 urban infill exemption if criteria are met, or other classes of exemptions for minor projects). When a project is not exempt, 4LEAF can prepare all necessary CEQA documents on the City's behalf. We have extensive experience writing Initial Studies, Negative Declarations (ND), Mitigated Negative Declarations (MND), and Environmental Impact Reports (EIRs). Our Senior Planners are experienced in leading the preparation of these documents. We will perform thorough analysis of all environmental issue areas – from traffic, noise, and air quality to biological resources and cultural resources – utilizing technical studies as needed. If specialized technical studies are required (e.g., a traffic impact analysis or a habitat assessment), 4LEAF can coordinate with sub-consultant experts to obtain those, but we will manage the overall CEQA document to ensure it is comprehensive and legally defensible. Our familiarity with CEQA case law and guidelines means we know how to document the City's decision-making carefully, with substantial evidence for each conclusion, minimizing the risk of challenge.

Throughout all environmental tasks, our focus is on delivering objective, high-quality analysis that stands up to public and agency scrutiny. We strive to write environmental documents in plain language so that decision-makers and community members can clearly understand the potential impacts and proposed mitigations for a project. We also embrace a problem-solving mindset in environmental review: rather than viewing CEQA as a hurdle, we use it as a tool to improve projects. For instance, if a traffic study shows an impact, we will work with the applicant to develop feasible mitigation that not only satisfies CEQA but also benefits the community. By being solution-oriented environmental planners, 4LEAF helps ensure that necessary mitigation measures are both effective and acceptable to the City and the applicant. In sum, our environmental and CEQA expertise will enable Soledad to confidently approve projects and plans knowing that all environmental considerations have been properly addressed and documented.

Throughout all current planning tasks, 4LEAF is committed to timeliness, accuracy, and keeping projects on track. We know that delays in processing can be costly to both the City and applicants, so we prioritize meeting all processing timelines. Our proactive approach means we communicate frequently with applicants to avoid stagnation, for example, if an application is incomplete or if additional studies are required, we will promptly notify the applicant and even offer a consultation meeting to walk through the requirements. By being solution-oriented and applicant-friendly, we help maintain positive momentum. At the same time, the City can trust that our team will uphold ordinances and policies rigorously. We will not compromise on the quality of review: every project will be reviewed against all applicable standards (e.g., zoning, design guidelines, CEQA, building/site safety considerations) and we will document our analyses thoroughly. Our ultimate goal in current planning is twofold: support the City in delivering excellent public service and facilitate well-vetted project approvals that further Soledad's development goals and comply with all legal requirements. With 4LEAF handling current planning, the City can be confident that everyday planning functions are executed efficiently and professionally, keeping homeowners, businesses, and developers satisfied with the process.

## Long-Range Planning Services

In addition to handling immediate development needs, 4LEAF can provide robust support for long-range planning and policy initiatives. We understand that Soledad's on-call planning consultant must be capable of assisting with City-driven plans and programs that shape the community's future. Our team has helped jurisdictions across California develop and implement General Plans, Specific Plans, Housing Elements, and zoning ordinances, and we bring that expertise to support Soledad's ongoing planning goals.

The City of Soledad is actively advancing key planning efforts that shape its long-term development vision. 4LEAF is well-positioned to support these initiatives, including the ***Siempre Soledad 2045*** **General Plan Update**, which is guiding policies on land use, housing, transportation, open space, safety, and environmental justice. We can provide technical and outreach support aligned with GPAC-led engagement, policy drafting, and programmatic CEQA documentation.

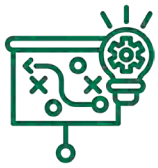
We are ready to assist with General Plan Amendments, Specific Plan updates, and Zoning Code changes to ensure consistency with state law and local objectives. This includes support for the City's General Plan update, zoning refinements required for 6th Cycle Housing Element implementation, and emerging policy priorities related to sustainability, mobility, and transit-oriented development particularly in the Gateway and City Center areas.

4LEAF is particularly well-versed in California housing legislation and can help the City implement key Housing Element programs. Our planners can assist in updating zoning to reflect new housing site strategies, creating by-right approval processes where required, or drafting ordinance updates for SB 9, ADUs, and SB 35 streamlining. We can also assist with the City's Annual Housing Element Progress Reports and internal guidance documents to support compliance and consistency. By staying ahead of legislative changes, we help ensure Soledad's long-range planning framework remains current and actionable.

**General Plans, Specific Plans, Community Plans, and Zoning Updates:** Our planners have extensive experience developing and updating Specific Plans and similar long-range planning documents. Our team is prepared to support Soledad's ongoing Zoning Code Update, which includes amendments to facilitate ADUs (in line with SB 229 and AB 494), by-right multifamily development, emergency shelter zoning, and updates to density bonus regulations. We can draft compliant ordinance language and provide outreach and implementation materials to ensure consistency with State mandates and Housing Element goals.

Additionally, we can support the City in updating its Zoning Ordinance and Municipal Code to enhance planning processes and development standards. The RFP specifically notes a need for zoning and land use analysis; 4LEAF will evaluate Soledad's existing codes and identify sections that may benefit from clarification or modernization (for instance, updating definitions, streamlining the permit review process, or adjusting development standards to align with General Plan policies). We have recently updated zoning codes in other jurisdictions to address modern issues like mixed-use development, urban agriculture, electric vehicle infrastructure, and sustainability standards, and we can bring those insights to Soledad. Any minor ordinance amendments the City desires (for

example, revising sign regulations, refining ADU standards, or adopting objective design standards for SB 35 compliance) can be prepared by our staff efficiently. We will ensure that code updates are internally consistent, legally compliant, and user-friendly, making the regulations easier for both staff and the public to understand and apply.



**Policy Planning and Strategic Initiatives:** Beyond formal plans and codes, 4LEAF is ready to support a variety of long-range planning initiatives the City may undertake. This could include creating community engagement strategies for planning projects, conducting special studies such as economic development studies, parking analyses, or neighborhood revitalization plans, and participating in regional planning efforts. If Soledad seeks to develop a Climate Action Plan or integrate sustainability and resilience measures into its planning framework, our team includes environmental planners who can help formulate those policies and programs. We also have experience in transportation planning at the city level, for example, updating circulation elements, coordinating with transit agencies, and planning for pedestrian/bike improvements that enhance mobility.

Additionally, 4LEAF's staff can assist in drafting grant applications for long-range projects, ensuring the City's planning proposals are competitive for funding (see more on grant support in Value-Added Services). Throughout any long-range project, we place heavy emphasis on community involvement. Our approach is to engage stakeholders early and often: we can organize and facilitate community workshops, design charrettes, or town hall meetings to gather input on planning vision and priorities. We have team members fluent in Spanish and experienced in inclusive outreach, which can help involve a broader cross-section of Soledad's community in long-range planning conversations. For example, we can facilitate bilingual community workshops and provide Spanish-language presentation materials to ensure that Spanish-speaking residents are fully included in shaping Soledad's plans. By combining technical planning skill with meaningful public engagement, 4LEAF will help Soledad create and implement long-range plans that reflect community values and set the stage for a sustainable, prosperous future.

Furthermore, we understand that the City is updating its Parks and Recreation Master Plan and pursuing economic development strategies such as downtown revitalization and affordable housing production in partnership with Community Housing Improvement Systems and Planning Association (CHISPA). 4LEAF can contribute to these initiatives by supporting land use strategy alignment, CEQA review, and urban design evaluations for infill and mixed-use development. We can also help translate planning documents into grant-ready deliverables, positioning Soledad for implementation funding.



**Historic Preservation and CEQA Historic Resource Review:** The City of Soledad's older residential neighborhoods, downtown core, and legacy agricultural infrastructure reflect a rich cultural narrative that warrants thoughtful planning and design consideration. As the City continues to implement its General Plan update and shape future downtown revitalization efforts, 4LEAF is prepared to provide preservation-focused planning support that balances community development goals with state and federal requirements. Our team includes architectural historians and planners with specialized training in cultural resource management. We provide the following services:

- **Historic Status Evaluation**: Conduct DPR 523 forms, field surveys, and archival research to determine historic significance and integrity, consistent with CEQA §15064.5 and National/California Register criteria.
- **Design Review Using SOI Standards**: Apply the Secretary of the Interior's Standards for the Treatment of Historic Properties when evaluating proposed rehabilitations, additions, or adaptive reuse projects that may affect potentially eligible resources.
- **Staff Reports & Conditions**: Prepare concise staff reports, findings, and project conditions for downtown façade upgrades, infill projects, and retrofit work in areas with historic character, ensuring design compatibility and code compliance.
- **Environmental Documentation**: Draft CEQA technical studies for historic resources, including impact assessments, mitigation measures (e.g., interpretive signage, materials salvage), and provide construction-period monitoring when needed.
- **Policy Guidance**: Assist with the development or refinement of zoning tools and design standards that support historic character retention such as potential conservation districts or form-based code elements compatible with Soledad's small-town scale and identity.
- **Mills Act Program Expertise:** 4LEAF offers specialized expertise in Mills Act implementation, guiding historic property owners through the designation and application process. Our team coordinates with legal staff, prepares contracts, and presents applications to City Councils. We also provide informed guidance to prospective buyers on both the financial benefits and preservation responsibilities associated with Mills Act properties.

From analyzing eligibility of older structures in the city core to supporting CEQA compliance for infill and revitalization projects, 4LEAF offers practical, timely preservation guidance that reflects Soledad's vision while facilitating efficient project processing.

**Ongoing Professional Development and Compliance:** Our team members have completed specialized training through the National Preservation Institute, including coursework in Section 106, GIS mapping, and Native American heritage. Additionally, we stay up-to-date with evolving preservation policies through annual CPF conferences and the Secretary of the Interior's Standards Bootcamp. With expertise in historic preservation, regulatory compliance, and real-world project experience, 4LEAF is dedicated to helping the City of Soledad protect and celebrate its historic resources while supporting thoughtful development and the preservation of community character.

**Peer Review or Preparation of Environmental Documents:** For policy and long-range plans, we will likewise handle programmatic CEQA review. For example, if the City updates its General Plan or creates a Specific Plan, 4LEAF can prepare the Program EIR or Supplemental EIR needed. We are experienced in evaluating cumulative, growth-inducing, and other broad impacts that long-range plans entail. We also understand the importance of coordinating CEQA public review with the planning process timeline. Our team will publish all required notices (NOPs, NOIs, public hearing notices), manage public comment periods, and respond to comments in a thorough and timely manner. We will work closely with City staff and legal counsel to address any complex environmental issues (such as floodplain considerations along the Salinas River and surrounding agricultural areas, or historic resource evaluations in the older parts of Soledad). By having 4LEAF handle the environmental review, the City

can be confident that no steps will be missed in the CEQA process – from initial study checklists to mitigation monitoring plans, we take care of all documentation.

Beyond CEQA, 4LEAF's environmental planning services can cover other needs such as NEPA documentation (should any federally-funded project in Soledad trigger NEPA), grant-related environmental analysis (for example, if required by HUD or Caltrans for funding), and general sustainability planning. We can assist the City in integrating sustainability and climate resilience into development conditions and long-range plans. Our planners stay current on evolving environmental regulations and will incorporate those into our review process.

**GIS Services:** Modern planning depends on data integration and visualization. 4LEAF offers GIS mapping and data analysis as part of our on-call services, enabling Soledad to access accurate and actionable spatial information. Our planners include GIS-trained staff who can create detailed maps for project review, CEQA documents, and public outreach, including zoning, land use, environmental constraints, and housing site maps. In addition to static mapping, we support spatial analysis and data management, such as mapping permit trends, RHNA progress, or zoning scenarios. 4LEAF can help maintain the City's GIS data layers and perform updates tied to General Plan and Zoning Code amendments.

4LEAF's planners and GIS specialists are experienced in working with municipal permit tracking systems and can support the City's use of SmartGov by preparing mapping products and spatial data that align with its workflows. While direct GIS–SmartGov integration is managed through the City's system administrator, our team ensures that all GIS deliverables are compatible with the City's permitting processes and can be easily referenced or uploaded into SmartGov as needed. This includes zoning and land use maps, parcel-specific exhibits, and environmental constraint overlays to support staff reports, plan reviews, and public presentations. 4LEAF will ensure that all GIS products are formatted and aligned for integration with the City's SmartGov permit tracking system, in coordination with City staff.

## Budget Management and QA/QC

4LEAF is dedicated to delivering value to the City of Soledad through careful budget management and rigorous quality assurance/quality control (QA/QC) practices. We recognize that as a public agency, the City must manage taxpayer funds prudently, and our approach reflects a deep respect for budgetary constraints and the need for cost-effective service.

**Efficient Use of Resources**: From the outset of any task, we plan our work to maximize efficiency and minimize costs. This starts with assigning the right level of staff for each job. For example, a routine zoning verification might be handled by an associate-level planner rather than a senior planner, to keep billing rates low, while a complex General Plan amendment would involve senior or principal planner oversight to ensure it's done correctly the first time. We will work with the City to prioritize tasks so that critical items are addressed promptly and no time is wasted on lower-priority activities. Our team members are trained to be budget-conscious, tracking their hours closely and focusing on productive output during every billable hour. 4LEAF has internal tools and templates which help streamline work and avoid "reinventing the wheel." We will also coordinate with City staff to prevent any duplication of effort. If City employees are handling certain aspects of a project, we'll complement their work rather than overlap. By maintaining this efficient workflow, 4LEAF ensures that the hours we invoice align with tangible deliverables and meaningful progress for the City.

**Transparency and Monitoring**: As part of our budget management, 4LEAF provides full transparency in billing. We can furnish the City with detailed timesheets or task logs with each invoice, showing exactly what work was done in each hour billed. Additionally, our Project Manager will keep an internal budget tracker for the contract and for individual large projects. We monitor how much of the budget is used per task and can report to the City regularly (monthly or upon request) on the burn rate and remaining funds. In addition, we can include in our reports a monthly summary of planning activities (such as the number of applications processed, plan checks completed, and permits issued) to give City management a clear snapshot of workload and performance. If we ever foresee that a particular task might require more hours than estimated, we will alert the City in advance and discuss options – there will be no surprises when it comes to hours expended or costs incurred. Our goal is to manage the on-call contract such that all tasks are completed within the agreed budget and to seek ways to save money where possible.




**Quality Assurance / Quality Control**: While controlling costs is important, 4LEAF never sacrifices quality. In fact, we believe good QA/QC ultimately saves money by avoiding re-work and errors. Our approach includes a built-in QA/QC process for all major work products. This means that whenever a 4LEAF planner prepares a document for Soledad, a second qualified team member will review it. This peer review checks for factual accuracy, consistency with City policies, clarity of writing, and completeness. For example, before we submit a staff report to the City, our senior staff will verify that all required findings are addressed, all referenced code sections are correct, and conditions of approval are enforceable and clearly written. We will correct any typos or formatting issues as well, presenting a polished document to City staff. Similarly, for CEQA documents, our environmental lead will QA the analysis to ensure it meets legal standards and adequately discusses all impacts. This extra layer of review is done at no additional cost to the City as it's part of our internal workflow to maintain high standards.



**Accountability and Adjustments**: 4LEAF stands by the quality of our work. If the City ever identifies an issue or has feedback on a work product, we take it very seriously and will address it immediately. We consider feedback an opportunity to improve and tailor our services even more to the City's preferences. Additionally, we will participate in any regular check-in meetings with City management to review performance, workload, and budget status. In those meetings, we welcome discussion of how things are going and will adjust our approach if needed. For instance, if the City feels too many hours are being spent in one area, we can strategize with staff on alternate approaches or additional training that might streamline that task. Our commitment is to continuous improvement, both in how we manage time and money and in the quality of the outcomes we deliver.

In summary, 4LEAF will treat the City's budget as carefully as we do our own. By working efficiently, keeping the City informed, and maintaining top-notch quality control, we ensure that Soledad receives maximum value from our on-call services. Every plan review, permit, and policy document we handle will be done right the first time, saving the City time and expense in the long run. We are confident that our blend of fiscal discipline and high-caliber work will make 4LEAF a cost-effective choice for Soledad's planning needs.

## Value-Added Services



Beyond the core services outlined in the RFP, 4LEAF offers several value-added services that can further benefit the City of Soledad. These are additional areas where our team can contribute to the City's success, providing expertise and deliverables that go above and beyond the minimum requirements:

- **Permitting Process Improvements:** As we work alongside City staff, we will continuously look for opportunities to streamline and improve Soledad's permitting and planning processes. Our team has helped other municipalities identify workflow bottlenecks and implement solutions (such as simplifying application forms, creating user-friendly checklists and FAQs for the public, and establishing internal review timelines for accountability). We would be happy to conduct a process review workshop with City staff to map out the current development review process and suggest enhancements. This might include introducing best practices we've seen elsewhere – for example, a standardized completeness review template, or a coordinated interdepartmental review meeting for complex projects. Small procedural tweaks can significantly reduce processing times and improve customer satisfaction. 4LEAF will not only execute the City's existing processes efficiently but also serve as a consultant to recommend permanent improvements that leave the City's department stronger even after our assignment.
- **Minor Ordinance Updates & Policy Guidance:** While major code updates would fall under long-range planning, 4LEAF can provide quick assistance with minor ordinance amendments or policy clarifications as value-added support. For instance, if City staff encounters recurring issues with a particular code section (say, an outdated parking standard or an unclear sign ordinance provision), our planners can draft revised language to fix the issue, drawing on examples from other cities. We stay up-to-date on new state laws and regulatory changes. If a new mandate comes into effect, we will alert the City and can draft template ordinance updates or policy memos to ensure the City remains in compliance. Additionally, we can prepare internal guidance documents or cheat-sheets for staff on how to implement new laws or complex regulations. For example, we could create a quick reference guide on SB 9 lot split processing or an outline of steps to implement CEQA streamlining for infill projects. These tools make it easier for the City to adapt to change and maintain consistency in decision-making. Our ability to self-perform planning law analysis means Soledad gets expert advice without needing to hire outside counsel or consultants for every minor code question, a clear added value of having 4LEAF on board.
- **Grant-Ready Deliverables and Grant Support:** 4LEAF is keenly aware that many planning initiatives can be funded by state or regional grants (from SB2, REAP/LEAP housing planning grants to Active Transportation Program funds, Sustainable Communities grants, and more). We strive to produce grant-ready deliverables in our work. This means that any studies, plans, or data we prepare will be formatted and detailed in ways that can support grant applications. For example, if we help the City develop a downtown strategic plan or a bicycle/pedestrian improvement plan, we will ensure it includes the necessary elements that grant programs typically require. Then, when a grant opportunity arises, the City can leverage the work 4LEAF has done without starting from scratch. Moreover, our team can assist in identifying and pursuing grant opportunities. We can keep the City informed of upcoming grant programs related to planning such as new funding from the California Department of Housing and

Community Development for implementation of Housing Elements, or Caltrans grants for transportation planning. If desired, we can even help write portions of grant applications, providing technical narratives and data to strengthen the City's submissions. By doing so, 4LEAF helps Soledad potentially attract external funding to offset the costs of planning projects.

- **Training and Mentorship for City Staff:** While not explicitly required, 4LEAF is happy to share knowledge and build capacity within the City. If Soledad has junior planning staff or interns, our seasoned planners can provide on-the-job mentorship, offering tips and lessons from their extensive careers. We can also conduct informal training sessions on topics of interest. For example, our staff can provide a lunchtime seminar on "The Basics of CEQA" for city staff from various departments, or a workshop on how to navigate new state housing laws. This knowledge transfer leaves a lasting impact, equipping the City's team with enhanced skills. We see ourselves as partners and educators, not just consultants, and we take pride in helping bolster the capabilities of those we work with.
- **Community Engagement & Public Information:** As a value-add, 4LEAF can help the City with community engagement beyond the standard requirements. We have team members experienced in running virtual engagement meetings, social media outreach, and developing informational brochures about planning topics (often providing bilingual English-Spanish materials to reach a wider audience). We can also support any citizen advisory committees or community task forces the City may establish related to planning, by providing staff support or facilitating meetings. Our aim is to help Soledad build strong community trust in the planning process through transparency and education.

In offering these value-added services, 4LEAF demonstrates that we are not just here to check the boxes of the scope of work. We are invested in Soledad's overall success and are willing to go the extra mile to provide holistic support to the City's planning function. Our broad experience in municipal planning enables us to contribute ideas and services that can improve efficiency, ensure compliance, secure funding, and enhance community relations – all of which yield long-term advantages for the City.

## Conclusion

4LEAF is excited about the opportunity to serve the City of Soledad and confident in our ability to deliver exceptional on-call planning services. Our understanding of the City's needs and our tailored approach emphasizing integration, responsiveness, and quality will enable us to hit the ground running. We will cover all aspects of current and long-range planning with professionalism and care, treating City goals as our own. With 4LEAF as your on-call planning partner, Soledad can expect a team that is knowledgeable, accessible, and wholeheartedly committed to facilitating great projects and sound planning policy. We look forward to helping Soledad achieve its vision by providing a steady, reliable extension of City staff and a team that "gets to yes" while upholding the highest standards of planning practice.

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

# CITY OF SOLEDAD




## SECTION 6

## COST PROPOSAL & FEE SCHEDULE

4LEAF, INC.

# SECTION 6: COST PROPOSAL AND FEE SCHEDULE

## FY2025-2026 FEE SCHEDULE & BASIS OF CHARGES

### FOR THE CITY OF SOLEDAD

**All Rates are Subject to Basis of Charges**

| PLAN REVIEW COST STRUCTURE | NOTES |
|---|---|
| **Plan Review Percentage:** 60%<br>*(Inclusive of all disciplines except Fire and Civil which are bulled on an hourly basis)*<br>**Hourly Plan Review**: $160 Structural Review<br>$140 Non-Structural Review | Fee includes:<br>➢ Initial review and two (2) rechecks. Hourly charges apply after three (3) or more rechecks.<br>➢ Shipping, courier, and electronic service. |

## Building

| | |
|---|---|
| Chief Building Official | $170/hour |
| Deputy Building Official | $145/hour |
| Structural Plan Review Engineer | $160/hour |
| Non-Structural Plans Examiner | $140/hour |
| Civil Engineer (Grading, Improvement Plans) | $175/hour |
| Certified Access Specialist (CASp) Inspector | $155/hour |
| Certified Access Specialist (CASp) Plans Examiner | $155/hour |
| Stormwater Compliance Inspector | $145/hour |
| Senior Combination Building Inspector (Building Inspector III) | $130/hour |
| Commercial Building Inspector II | $115/hour |
| Building Inspector I | $100/hour |
| Permitting Manager | $100/hour |
| Lead / Senior Permit Technician | $95/hour |
| Permit Technician | $85/hour |
| Administrative Assistant | $75/hour |
| Inspector of Record | $145/hour |
| DSA Class 1 / HCAI A Inspector | $170/hour |
| DSA Class 2 / HCAI B Inspector | $140/hour |
| DSA Class 3 / HCAI C Inspector | $100/hour |
| elas Software | $50/user monthly |

## Fire Services

| | |
|---|---|
| Fire Protection Engineer (FPE) | $205/hour |
| Fire Marshal | $170/hour |
| Fire Plans Examiner | $155/hour |
| Fire Inspector I | $140/hour |
| Fire Inspector II | $155/hour |

## Planning

Housing Policy Director ..... $210/hour
Planning Director ..... $190/hour
Principal/Planning Manager ..... $175/hour
Historic Preservation Planner ..... $170/hour
Environmental Planner ..... $170/hour
Senior Planner ..... $160/hour
Associate Planner ..... $140/hour
Assistant Planner ..... $115/hour
Planning Technician ..... $100/hour
GIS Specialist ..... $140/hour

## Code Enforcement

Code Enforcement Director ..... $175/hour
Code Enforcement Manager ..... $155/hour
Senior Code Enforcement Officer ..... $110/hour
Code Enforcement Officer II ..... $90/hour
Code Enforcement Officer I ..... $80/hour
Hearing Officer ..... $145/hour

## Project Management

Project Manager ..... $195/hour
Principal-in-Charge ..... $245/hour

# BASIS OF CHARGES

Rates are inclusive of "tools of the trade" such as forms, telephones, and consumables.

- All invoicing will be submitted monthly.
- Staff Augmentation work (excluding plan review) is subject to 4-hour minimum charges unless stated otherwise. Services billed in 4-hour increments.
- Most plan reviews will be done in 10 business days or less and 5 business days or less for re-checks. This is not inclusive of holidays or the day of the pick-up of plans.
- Expedited reviews will be billed at 1.5x the plan review fee listed in the fee schedule. Return time will be within seven (7) days of receipt of the plans from the City.
- Plan review of deferred submittals & revisions will be billed at the hourly rates listed.
- All plan review services will be subject to a $300.00 minimum fee if percentage-based fee or 2-hour minimum charge if hourly rates apply.
- Larger complex plan reviews can be negotiated to achieve the best possible pricing.
- All plan review services will be subject to 2-hour minimum fee.
- All plan review services are billed on a percentage basis and include the initial review and 2 rechecks.
    - Plan reviews will be billed on an hourly basis only after the initial review and 2 rechecks unless otherwise agreed upon on a case-by-case basis.
    - Fire and Civil Reviews are billed on an hourly basis and are not included in our plan review percentage.

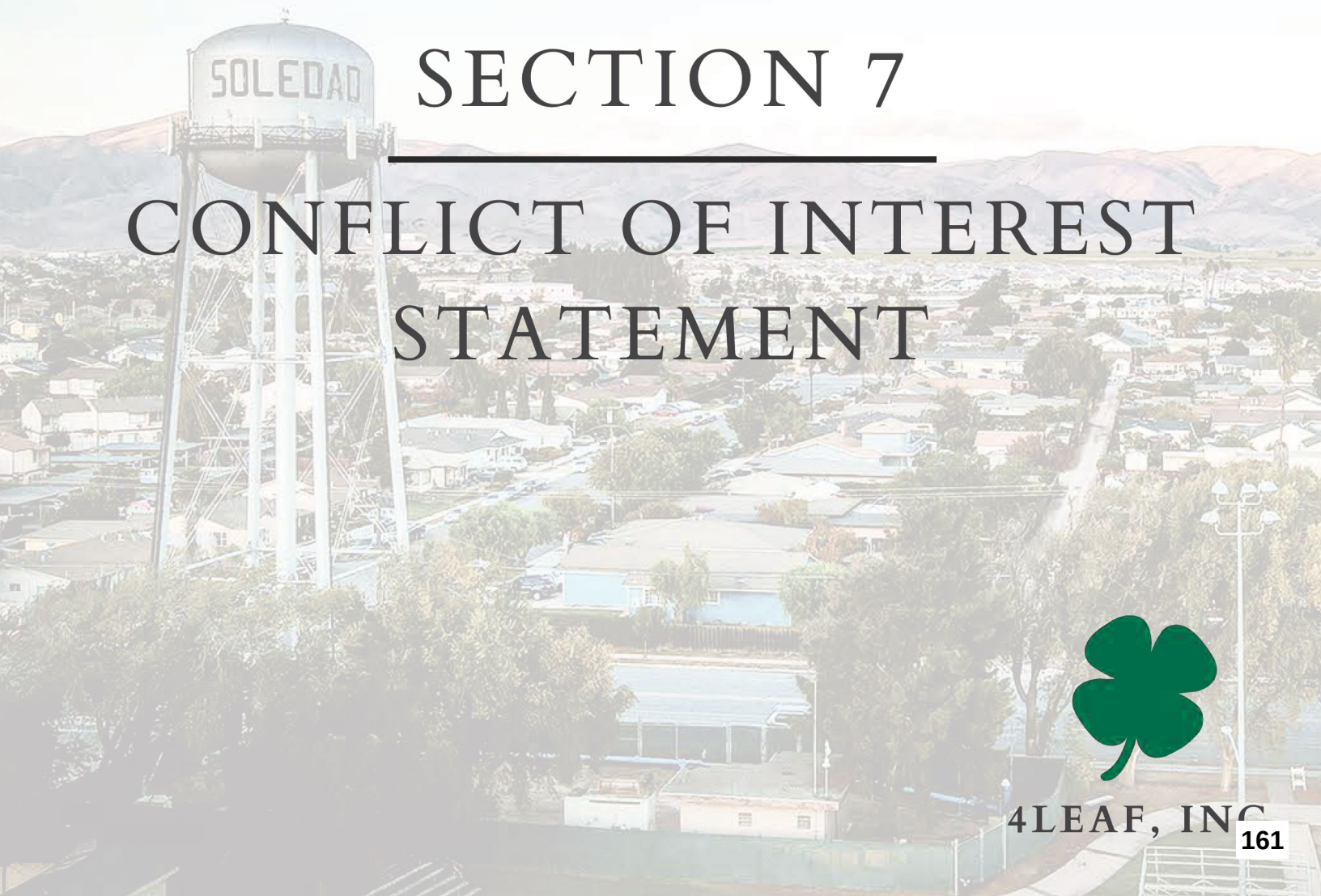
- 4LEAF assumes that these rates reflect the FY2025-2026 contract period. There will be a 3% escalation for each subsequent Fiscal Year. (i.e. FY2026-2027, FY2027-2028, and so forth)
- Overtime and Premium time will be charged as follows:
  - *Regular time (work begun after 5AM or before 4PM)* — *1 x hourly rate*
  - *Nighttime (work begun after 4PM or before 5AM)* — *1.125 x hourly rate*
  - *Overtime (over 8-hour M-F or Saturdays)* — *1.5 x hourly rate*
  - *Overtime (over 8 hours Sat or 1st 8-hour Sun)* — *2 x hourly rate*
  - *Overtime (over 8 hours Sun or Holidays)* — *3 x hourly rate*
- Overtime will only be billed with prior authorization of the Director or other designated City personnel.
- All work with less than 8 hours rest between shifts will be charged the appropriate overtime rate.
- Mileage driven during the course of Inspections will be charged at cost plus 20%.
- Payment due on receipt. All payments over 30 days will be assessed a 1.5% interest charge.
- Client shall pay attorneys' fees, or other costs incurred in collecting delinquent amounts.
- Client agrees that 4LEAF's liability will be limited to the value of services provided.
- In accordance with California's Meal Break and Rest Break Law requirements, Client will be billed one (1) additional hour per day at the regular rate for each missed meal or rest break due to Client-directed tasks or requirements. Client should allow 4LEAF's non-exempt, hourly employees the opportunity to take their entitled rest and meal breaks during each work shift.

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

## CITY OF SOLEDAD




# SECTION 7

# CONFLICT OF INTEREST STATEMENT

4LEAF, INC.

# SECTION 7: CONFLICT OF INTEREST STATEMENT

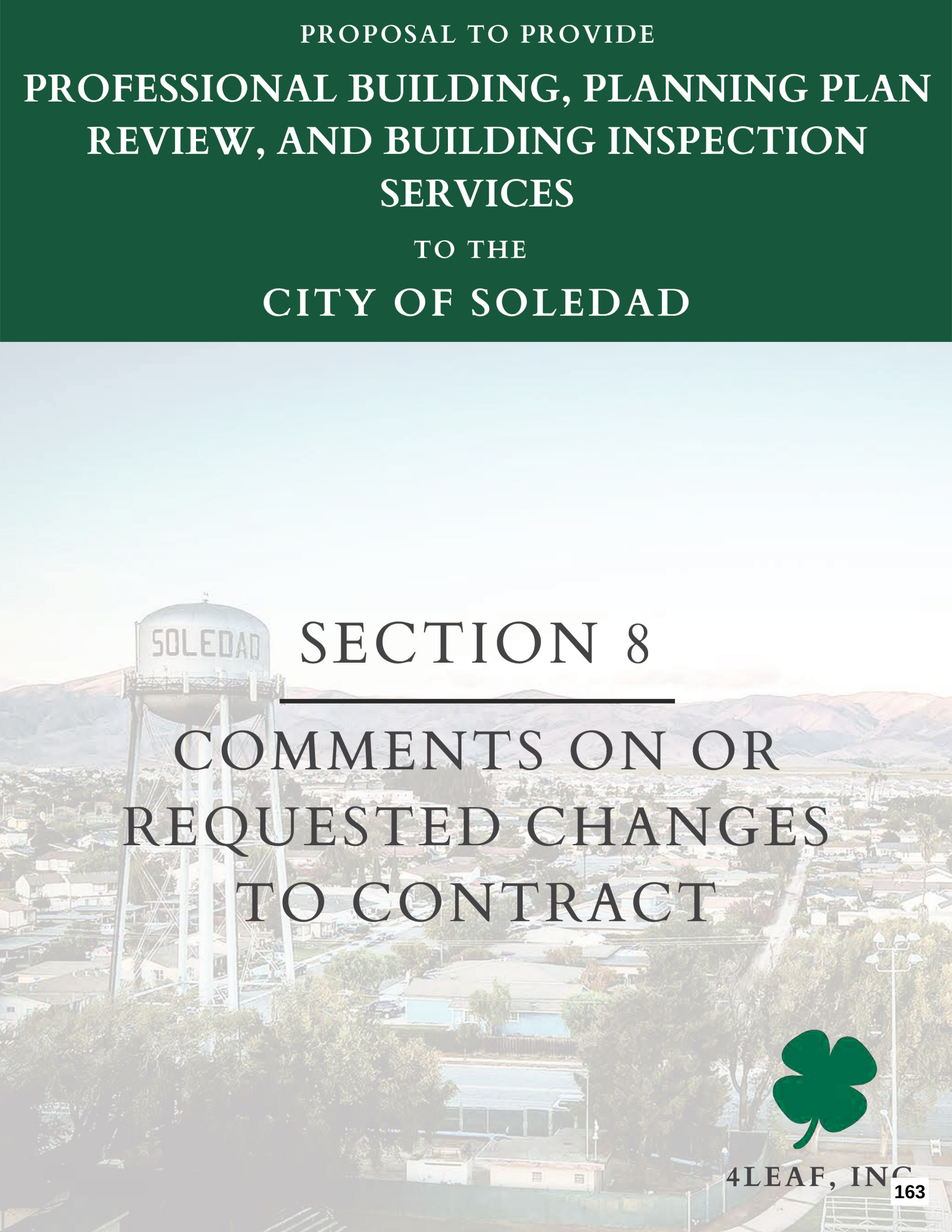
4LEAF affirms that we have no financial, business, or other variation of relationship that would have an impact upon the outcome for the corresponding contract.

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

## CITY OF SOLEDAD




# SECTION 8

# COMMENTS ON OR REQUESTED CHANGES TO CONTRACT

4LEAF, INC.

# SECTION 8: COMMENTS/REQUESTED CHANGES TO CONTRACT

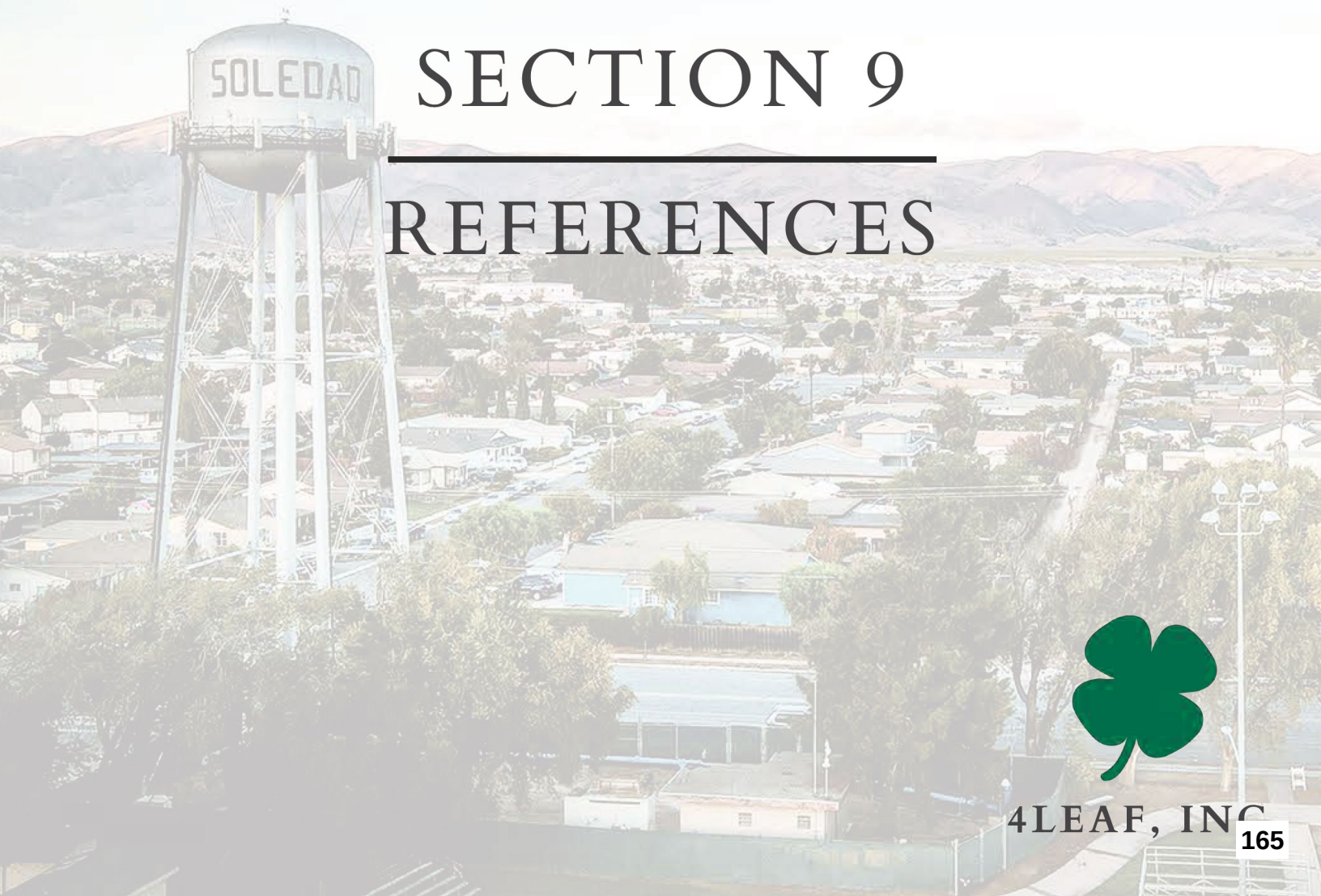
4LEAF does not have any comments or requested changes to the corresponding contract with the City of Soledad.

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

# CITY OF SOLEDAD




## SECTION 9

## REFERENCES

4LEAF, INC.

# SECTION 9: REFERENCES

| | |
|---|---|
| Agency Name: | City of Gonzalez |
| Contact Name: | Patrick Dobbins – City Engineer / Public Works Director |
| Contact Telephone: | (831) 675-5000 |
| Contact Email: | PDobbins@ci.Gonzales.ca.us |
| Date of Service: | 2023 – Present |
| Services: | Plan Review, Building Inspection, and Planning Services |

| | |
|---|---|
| Agency Name: | County of Santa Cruz |
| Contact Name: | Brian Rubin – Unified Permit Center Manager |
| Contact Telephone: | (831) 454-2381 |
| Contact Email: | Brian.Rubin@SantaCruzCountyCa.gov |
| Date of Service: | 2017 - Present |
| Services: | On-call Building Department Services including Plan Review and Inspection Services. Comprehensive Disaster Recovery Program related to the CZU Fire. |

| | |
|---|---|
| Agency Name: | City of Hollister |
| Contact Name: | Gabriel Martinez, CBO – Chief Building Official |
| Contact Telephone: | (831) 636-4355 |
| Contact Email: | gabe.martinez@CityofHollister.ca.gov |
| Date of Service: | 2012 – Present |
| Services: | Planning, Building Official, Plan Review, Permit Technician, Code Enforcement, And Inspection Services |

| | |
|---|---|
| Agency Name: | City of Pacific Grove |
| Contact Name: | Matthew Mogensen – City Manager |
| Contact Telephone: | (831) 648-3174 |
| Contact Email: | CityManager@CityofPacificGrove.org |
| Date of Service: | 2019 – Present |
| Services: | Inspection, Plan Review, Permitting, Planning, and Code Enforcement Services |

PROPOSAL TO PROVIDE

# PROFESSIONAL BUILDING, PLANNING PLAN REVIEW, AND BUILDING INSPECTION SERVICES

TO THE

## CITY OF SOLEDAD




# APPENDIX

## RESUMES

4LEAF, INC.

# Craig Tole

## Vice President, Community Development

**Experience**
20+ years

**Education**
Bachelor of Science, Economics, 2000
Sonoma State University

**Industry Affiliations**
International Code Council (ICC)
CALBO
CBOAC
APWA

### Experience Summary

Craig has overseen 4LEAF's Development Services team for the past 20 years. Among Craig's responsibilities include the day-to-day contact with many of 4LEAF's clients in the Building & Fire Life Safety, Engineering, Construction Management, and Plan Check industries. **Craig has successfully managed a multitude of inspection projects ranging from $1 million to $6 Billion.** Craig also manages numerous Building, Fire, and Code Enforcement clients and is responsible for recruiting, qualifying, and placing staff throughout the organization.

### Select Project Experience

**4LEAF, Inc. – Apple Campus 2 Project**
**Executive Project Manager**
**City of Cupertino, CA**



Craig was responsible for consultant building department services to the City of Cupertino Building Department on behalf of 4LEAF. Services include on-site plan review engineering, permitting, plan review, and project inspection services. Craig is the Consultant Project Manager for the **$8 Billion Apple Park.** Craig was responsible for hiring, placement, and supervision of a project team that will reach more than 20 personnel. This project construction spanned nearly 180 acres and approximately 4 million Sq. Ft. of construction. The campus will include a 2.8 Million Sq. Ft. Main Building with subterranean parking, Corporate Fitness Center, Corporate Auditorium, two above grade Parking Structures, Central Utility Plant, and 600,000 Sq. Ft. of Research and Development Buildings.

**4LEAF, Inc. – Encore Boston Harbor Project**
**Inspection Services Project Manager**
**City of Everett, MA**



Craig was the Inspection Services Project Manager for the new $2.4 Billion Wynn Casino Development in Everett, Massachusetts. The project highlights include:

- Luxury Hotel (629 Rooms)
- Gaming Area
- Retail Space, Gym/Spa
- Food & Beverage Outlets
- Convention & Meeting Space
- Parking Garage

**4LEAF, Inc. – County of San Mateo's Project Development Unit (PDU)**

**Executive Project Manager**

**Redwood City, CA**



Craig is responsible for this $1.2 billion program consisting of up to 18 projects over the course of more than five years. 4LEAF is responsible for the combination building inspections, fire inspections, fire plan checks, and inspection reports related to all projects. 4LEAF is currently performing Plan Check and Inspector of Record services for multiple projects on behalf of the County of San Mateo's Project Development Unit, including the new **$150 Million County Office Building III**, and the **$128 Million Cordilleras Health Campus**.

**4LEAF, Inc. – Building Department Management / Inspection Services**

**Project Manager**

**Pleasanton, CA**

Craig is currently the Building Department and Code Enforcement Manager on behalf of 4LEAF. Craig is responsible for all staff augmentation assignments performed for clientele including building official, building inspection, permit technicians/counter services, code enforcement, etc. Craig is responsible for recruiting and placing all building department staff as well as the pick-up and delivery and assignment of plan reviews to appropriate engineers and certified staff. Craig manages including:

- City of Cupertino Building Department
- City of Palo Alto Building Department
- City of Saratoga Building Department
- City of Sunnyvale Building Department
- City of Seaside Building Department
- City of Hollister Building Department
- City of Dublin Building Department
- County of Santa Clara Building Department
- County of Santa Clara, Facilities & Fleet
- County of Monterey Building Department
- County of San Benito Building Department
- County of Alameda, Capital Projects

**4LEAF, Inc. – Various Universities and Community College Districts**

**Project Manager**

Craig has managed multiple consultant agreements with the California State School System, University of California, and Community College Districts. These contracts include Construction Management and Inspector of Record services for both On-Call agreements and project specific assignments. Our University clientele includes:

- San Jose State University
- Cal Poly San Luis Obispo
- California State University, Dominguez Hills
- California State University, Stanislaus
- University of California, Merced
- University of California, Santa Barbara
- University of California, San Francisco
- University of California, Davis
- Stanford University School of Medicine
- Stanford University Facilities Department

# Michael Loomis, SE, CBO, CASp, PMP

## Executive Project Manager / Director of Engineering

**Experience**

28+ years

**Education**

MS, Structural Engineering, Santa Clara University, 2022

BS, Civil Engineering, Santa Clara University, 2022

Additional Coursework: Stanford University, San Jose State University, De Anza College, Foothill College, Skyline College, Monterey Peninsula College, CalPoly San Luis Obispo

**Registrations**

CA & NV Registered Structural Engineer

CA, TX & FL Registered Civil Engineer

NY Registered Professional Engineer

**Certifications**

ICC Certified Building Official

ICC California Building Plans Examiner

ICC CALGreen Plans Examiner

ICC Accessibility Inspector/Plans Examiner

ICC California Residential Building Inspector

ICC California Commercial Building Inspector

ICC Building Inspector

ICC Plumbing Inspector

ICC CA Residential Plumbing Inspector

ICC CA Commercial Plumbing Inspector

Certified Access Specialist, CASp

SAP Evaluator (CalOES)

**Teaching and Accomplishments**

"Accessibility in the Public Right-of-Way" CASI Central, Volume #8, Summer 2019

Adjunct Lecturer (Earthquake Engineering, Timber Design, Strength of Materials) Santa Clara University, Department of Civil Engineering 2008 - 2017

Instructor (various topics) CALBO & ICC 2010 - 2021

### Experience Summary

With more than 28 years of expertise in the industry, Michael has an excellent working knowledge of all types of construction, including architectural, structural, electrical, mechanical, and plumbing. Michael is extremely committed and has shown dedication by obtaining multiple certifications through the International Code Council (ICC), and is a Certified Access Specialist, (CASp).

Michael has experience managing and overseeing the continual operations of the Building Department and has served as the Building Official for the cities of Salinas, Gonzales, and the Town of Woodside. Michael is an adaptable leader that quickly identifies departmental issues and solves them by utilizing his ample experience. He prides himself on his ability to solve problems and react well under pressure, while maintaining the effectiveness of his team.

Michael is a Registered Professional Structural Engineer in the states of California and Nevada and is a Registered Professional Civil Engineer in California, Texas, and Florida.

### Select Professional Experience

**4LEAF, Inc.**

**Director of Engineering**

**2024 – Present**

Michael is 4LEAF's Director of Structural Engineering for 4LEAF. Michael manages a large area of 4LEAF including the Silicon Valley and Monterey Areas and is responsible for the management of 4LEAF's nationwide technical plan reviews. Michael also performs critical commercial reviews on behalf of 4LEAF. In addition, Michael leads the firm in Plan Review recruitment and training to help bolster 4LEAF's team as well as additional contributions to the Building and Safety industry. Michael is a key contributor to our page-turn sessions for complex projects for Cities, Counties, Universities, and other Large Government agencies such as laboratories, when assigned.

**ABS Consulting, Houston, Texas**

**Director of Engineering, Natural Hazards**

**2023**

- Oversaw technical staff evaluating, monitoring, and mitigating risk from natural hazard events. Staff included engineers, meteorologists, computer programmers and support staff.
- Managed budget for approximately $3.5 million service line. Reduced operating expenses by approximately 10% in the first 12 months.
- Business development and marketing, including developing new service offerings through collaboration with other departments.
- Changed leadership during reorganization. Mentorship of emerging leaders.
- Collaborated with other directors on resource allocation, development of fees and cross-promoting services.
- Hired, trained, reassigned, and addressed redundancies among staff as needed based on team requirements and market conditions.

**CSG Consultants, Inc., Foster City, California**

**Building Services Manager, Building Official, Senior Principal Structural Engineer**

**2008 – 2023**

- Chief Building Official, City of Salinas, City of Gonzales, Town of Woodside. Designated building official as needed for multiple additional jurisdictions.
- Assisted jurisdictions on interpreting and implementing laws and code changes.
- Acted as owner's representative and subject matter expert for design-build and design-bid-build projects at public agencies, performing code analysis and interpretation, value engineering, and technical peer review of complexes for multi-phase projects.
- Oversaw building plan review services for the Northern California Region. The annual department revenue was approximately $6 million including processing almost 2,000 submittals per month. Managed a multidisciplinary team of over 25 staff with 6 direct reports located in 4 regional offices as well as remote workers.
- Set quality standards and ensured accuracy of code and legal interpretations company wide.
- Interfaced with other internal departments regarding resource allocation, proposal writing, and marketing.
- Responded to RFPs and RFQs. Set project budgets and identified project team. Attended interviews for potential jobs.
- Program manager and project manager over dozens of contracts. Managed cross-disciplinary contracts. Ensured project delivery from each service line. Negotiated budgets and scheduled across services lines.
- Worked closely with public agencies to study and resolve complex code issues related to structural design, disabled access, egress, and other critical building systems.
- Multi-discipline plan review for thousands of projects located throughout California.
- Performed site inspections to verify compliance with approved design. Worked with the design team and contractors to develop solutions to field conditions.

**GPLA, Inc, Santa Clara, California**

**Associate / Production Manager**

**2004 – 2008**

- Coordinated workload throughout the organization to meet client expectations.
- Managed a growing team of engineers and technical staff on a wide variety of projects in almost

every region of the country.

- Hired and trained new staff, developed client relationships, issued proposals, and maintained budgets.
- Traveled throughout the county representing the company at project sites, client offices, and at public agencies.
- Worked with the federal government on designs incorporating anti-terrorism and progressive collapse requirements.
- Performed structural design and drafting.

**Peoples Associates Structural Engineers, Milpitas, California**

**Project Engineer**

**1997 – 2004**

- Responsible for the design of hundreds of projects in Northern California.
- Specialized in multi-family light-frame construction, seismic retrofit/rehabilitation, and industrial projects.
- Developed project budgets and schedules. Issued proposals.
- Worked with AHJ, architects, and contractors to drive project success.
- Managed assistant engineers and drafters.
- Addressed field issues and change orders from active construction sites.

# John Kuehl, CBO

## Project Manager / Building Official

**Experience**
36+ years

**Certifications**
ICC Building Code Specialist
ICC Certified Building Official
ICC Building Plans Examiner
ICC Building Inspector
ICC Mechanical Inspector UMC
ICC Plumbing Inspector UPC
Contractor License #455709

**Associations**
International Code Council (ICC)
ICC Monterey Bay Chapter
Past President 2017

### Experience Summary

John is a seasoned Building Official and licensed Inspector with more than 36 years of inspection and construction experience. With 21+ years as the Chief Building Official at the City of Monterey, John is an integral part of our team and has the industry know-how to provide quality deliverables to our clients. Both in and out of the field, John's expertise helps guide his team to complete jobs on time and with top-notch results. Additionally, John is a skilled plans examiner and has mentored numerous industry personnel in the Building Department Services arena.

John is one of 4LEAF's Area Managers in the Monterey Coast where he provides Project Management and Building Official Services for two municipalities (Sand City & Pacific Grove). These complex projects require an industry expert with many years of field and management experience.

### Select Professional Experience

**4LEAF, Inc. – Sand City & Pacific Grove, CA**
**Building Official**
**2019 – Present**
John is currently the Acting Building Official for both the City of Sand City and the City of Pacific Grove. John is responsible for the management of all Department personnel and advises City Management on Building processes. John is also managing two high level projects on behalf of 4LEAF, which include performing Civil and Building scopes for the Pacific Grove Hotel and American Tin Cannery Projects in Pacific Grove, which will convert a waterfront retail space into a hotel development, and the South of Tioga projects in Sand City that will develop two hotels totaling $55 Million.

**City of Monterey, CA**
**Building Technician / Senior Inspector / Building Official**
**1998 – 2019**
John served the City of Monterey for over two decades before retiring as Building Official and Senior Inspector. His responsibilities for the City included inspecting industrial, commercial, and public works projects that required City Building Permits. John also managed the entire Building Division and Inspectors, Plans Examiners, and Counter staff. John was also instrumental in achieving success with Plan Review projects, budgets, and relationships with other City departments including Planning, Fire, and Public Works. John was responsible for many of the high-profile projects in the City including construction along wharf/pier.

# Pedro “Pete” Roque

## National Director of Code Enforcement

**Experience**
20+ years

**Education**
B.S., Management & Human Resources
Minor in Organizational Leadership
California State University Dominguez

A.A., General Education
Long Beach City College

**Certifications**
EPA Lead Renovation, Repair, & Painting
Environmental Protection Agency (EPA)
National Storm Water Inspector
National Stormwater Center
Certified Code Enforcement Officer
CA Association of Code Enforcement
PC 832
Rio Hondo College
Renovation, Repair, Painting (RRP)
Certified

### Experience Summary

Pete is a Code Enforcement expert with PC 832 and Advanced Certificates. He brings with him over 20 years of experience in Code Enforcement and has served in the capacities of Code Enforcement Administrator, Code Enforcement Manager, and Community Development Inspector II for multiple California public agencies.

With a demonstrated history of working in the government administration industry, Pete is skilled in Government, Emergency Management, and Law Enforcement. He is a strong Business Development professional with a Bachelor of Science focused in Business Administration. Pete is proficient in conflict resolution and has a wealth of knowledge in the subjects of permit regulations, City codes, housing investigations, citation issuance, and lien appeals. Pete is also skilled in working with others to achieve compliance while maintaining a safe working environment.

### Select Professional Experience

**4LEAF, Inc.**
**National Director of Code Enforcement**
**2021 – Present**

Pete is the Director of Code Enforcement where he is responsible for a growing division of more than 30 Code Enforcement Officers and Managers. Pete is experienced in receiving and documenting complaints from citizens regarding jurisdictional ordinance violations. Pete regularly recruits and trains new Code Compliance personnel and provides classroom and field training throughout California. Pete also works in a director level capacity assisting with Standard Operating Procedures updates to focus on recommendations on abatement for violations of fire, building, business license, zoning, housing, dangerous building and property maintenance codes, and ordinances regulating abandoned vehicles, trash, and weeds. In addition, Pete also takes on complicated Code Cases for legal action and can provide testimony at administrative hearings, City Council, Planning Commission hearings, and court proceedings. Some of Pete’s current Code Enforcement clients include:

- City of Fontana, CA
- City of Glendale, CA
- City of Artesia, CA
- City of Lomita, CA
- City of Lathrop, CA
- City of Apache Junction, AZ

**City of Garden Grove**
**Code Enforcement Administrator**
**2018 – 2021**

- Supervised Senior and Junior Code Compliance Personnel as well as Administrative Staff.
- Prepared staff evaluations and performance measures.
- Acted in the capacity of Grant Coordinator of Proposition 56 Tobacco Grant Program.
- Prepared criminal prosecutions and receivership.
- Created and implemented divisional policies and procedures.
- Public Speaking and Training Facilitator for Building, Safety, and Law Enforcement personnel.
- Performed community outreach to multiple agencies and community groups.
- Prepared and presented City Council and other commission hearings/presentations.
- Oversaw cost recovery and neighborhood preservation programs.

**City of Montebello**
**Code Enforcement Manager**
**2014 – 2018**

- Supervised Senior and Junior Code Compliance Personnel.
- Formulated and implemented municipal code text amendments and ordinances.
- Evaluated staff performance and created professional development plans.
- Prepared and presented staff reports for City Administrator and City Council.
- Prepared criminal prosecutions for nuisance properties.
- Prepare outstanding problem properties for receivership process.
- Created and implemented departmental policies and procedures.
- Provided public speaking and training to Community Development Department.
- Spearheaded community outreach programs for seniors, community events, and schools.
- Prepared City Council and various commissions hearings and presentations.
- Created and implemented Cost Recovery and Neighborhood Preservation Programs.
- Program Coordinator and Administrator for the Community Development Block Grant (CDBG).

**City of Bellflower**
**Community Development Inspector II / Lead Code Enforcement Inspector**
**2005 – 2014**

- Created and Implemented Cost Recovery and Neighborhood Preservation Programs.
- Program Coordinator and Administrator for the Community Development Block Grant (CDBG).
- Created and administered Administrative Citation Program.

**United States NAVY**
**Gas Turbine Systems Engineer - Petty Officer Third Class**
**1996 – 1999**

- Contributed to the repair and maintenance of gas turbine electrical systems.
- Supervised 15 Officers

# Daniel J. Hortert, MCP, AICP

## Director of Planning

**Experience**

30+ years

**Core Competencies**

Technical Plan and Compliance Review
Project Management
Policy Development and Administration
Technical Writing and Presentations

**Education**

University of Cincinnati (1996-1998), Master of Community Planning (MCP)

University of Southern California (1993- 1996), BS Planning and Development (BS PLDV)

Grossmont Community College (1991-1993), AA General Studies/Architecture

**Certificates & Achievements**

American Institute of Certified Planners #016957 (7/2001)

International Code Council certifications (7) for residential and commercial construction

Plan2040 Comprehensive Plan
Doña Ana County, NM
CNU27 Charter Award Winner

**Professional Affiliations**

American Institute of Certified Planners (2001-Present)

American Planning Association (1993-Present)

California Chapter (Current Chapter

International Economic Development Council (2012-Present)

International City/County Management Association # 749050

### Experience Summary

Daniel has over 30 years of Planning and Development services experience including over 20 as a public servant for municipalities with populations ranging from 3,500 to over 3.5 million. Daniel's experience covers a range of municipal functions including Planning Director, Senior Planner, Planning Manager/Principal Planner, and Community Development Department Director for public and private sector agencies. He is experienced in land development, construction, community engagement/education, project management, project budget control and oversight, residential, commercial, and industrial site planning and compliance review, and entitlements from single-lots to large complex master planned communities.

Daniel has extensive experience administering and managing regulatory document preparation including creating and updating land development ordinances, comprehensive and general plans, traditional and form-based coding, development agreement negotiations, and residential and commercial design guidelines. His recent planning assignments on behalf of 4LEAF include the cities of Sausalito, Larkspur, Pinole, Greenfield, Hermosa Beach, Imperial Beach, and Jackson County, OR.

### Select Professional Experience

**4LEAF, Inc. - City of Larkspur, Town of Fairfax & City of Sausalito**
**Project Manager / Director of Planning**

Daniel oversaw the Community Development Departments for the cities of Larkspur and Sausalito, and the Town of Fairfax, which included managing the Planning, Building, and Code Enforcement scopes. Additional responsibilities included providing information to the public regarding zoning regulations and permit procedures, active project proposals, and permit and property records.

**4LEAF, Inc. - City of Greenfield, CA**
**Principal Planner**

Daniel was responsible for coordinating the development of the Community Development Policy & Procedure Guidelines for the department. Additional work included cannabis policy, development and cannabis deposit accounts, and development process flowcharts.

**4LEAF, Inc. - City of Pleasant Hill, CA**
**Contract Project Planner**

- Acted as project manager for five development applications.
- Client liaison to commissions, boards, and council.
- Performed design and compliance review with City standards.
- Tentative Maps.
- Master Sign Programs.
- General and Specific Plan Development/Amendments.
- Researched and assisted with grant funding application (SB 2).

**4LEAF, Inc. - City of Pinole, CA**
**Contract Planning Manager**

- Supervised Planning, Building, Code Enforcement, and Permit staff.
- Administered General Plan/Specific Plans, Zoning/Subdivision Ordinances, Design Guidelines, and CEQA Compliance.
- Advised at various councils, boards, commissions, and elected officials on planning-related issues
- Served as liaison and performed functions in support of the Planning Commission including project review, staff reports, recommendations, resolutions, and conditions of approval.
- Provided customer service to the public, internal and external departments, and agencies.
- Provided environmental reviews for development projects.

**Doña Ana County, NM**
**Economic Development Manager/Director/Senior Planner**
**8/2011 - 1/2019**

- Oversaw County Economic Development functions.
- Promoted, expanded, and retained business operations county-wide.
- Processed and administered Local Economic Development Act (LEDA) applications/contracts.
- Worked with area agencies to bring economic prosperity to each region.
- Directed Community Development Department consisting of 40+ employees including Current and Advance Planning, Building Services, Geographic Information/Mapping, Grants and Administration, and Animal Control/Code Enforcement Divisions.
- Fostered and encouraged team atmosphere amongst Community Development divisions as well as other county departments and external agencies/organizations.
- Developed department and County policies related to the efficiency of daily operations.

**RBF Consulting - Phoenix and San Diego Offices**
**Senior Planner/Associate/Project Manager**
**6/2005 - 9/2010**

- Successfully managed a variety of commercial and residential development project applications.
- Routinely interacted with City/County staff on submittal of complex planning projects.
- Coordinated various internal/external disciplines to ensure complete submittal packages.
- Managed complex planning studies, development applications, and reviewed proposals.

- Reviewed and processed complex general, master, and comprehensive plan amendments, rezoning requests, annexations, site plans, minor and major subdivision plats, CEQA compliance (CA only) including assisting with EIRs, Initial Studies, and Categorical Exemptions, and a Coastal Permit in Del Mar, San Diego County.
- Developed project budgets, verified contract expenditures and compliance.
- Conducted research and prepared reports on land use, physical, social, and economic issues.
- Provided professional planning assistance to member communities on varied land use projects.
- Performed field inspections.

**Town of Chino Valley, AZ**
**Planning Manager/Director**
**3/2003 - 6/2005**

- Oversaw Development Services Department including recruitment and staff evaluation.
- Developed organization-wide and department-wide goals, objectives, policies, and procedures.
- Reviewed and approved ministerial/minor application submittals (lot-splits, R-O-W dedications).
- Prepared division/department operations budget including revenues, expenditures, and staffing.
- Ensured that Town Boards and Commissions were fully informed on application submittals.
- Lead Planner during General Plan and Unified Development Ordinance rewrites.
- Lead author of the Town's Property Maintenance Code.
- Reviewed and approved all departmental reports and presentations to ensure that local state and federal regulations were complied with.
- Prepared grant applications for AZ Growing Smarter funding, procured two grants ($10,000/$2,500 for the 2003 General Plan Amendment).

**Cranberry Township, PA**
**Planner/Code Enforcement Officer**
**1/2000 - 3/2003**

- Managed multiple residential and commercial development project applications including building plan review, site plan review, approval of building plans, all aspects of residential and commercial site and structural inspections.
- Facilitated developer negotiations and drafted agreements for large development projects.
- Performed code enforcement duties for compliance with Township regulations including inspection, citation, and fines/court.
- Prepared written and oral reports for Township Boards and Commissions.

**Butler Township, PA**
**Planner/Regulations Inspector**
**8/1998 - 1/2000**

- Managed residential and commercial development project applications (Zoning and Subdivisions).
- Performed code enforcement duties.
- Performed residential and commercial building plan reviews.

# Jane Riley, AICP

## Director of Advance Planning & Housing

**Experience**

30+ years

**Education**

MA, Housing & Community Development (Interdisciplinary Studies)

BA, Environmental Studies & Planning

Management Certificate
University of the Pacific

**Certifications**

AICP

**Awards**

Northern Section APA CA – Best Practices Housing Connect Tool (with Rincon)

APA California Chapter Opportunity & Empowerment Award of Merit, 2019

California State Association of Counties Challenge Award, 2017

California Planning Director's Association Recognition Award, 2016

### Experience Summary

Jane is an experienced planning professional with a proven history of moving forward successful planning and policy initiatives. She has worked as a professional planner for more than 30 years and cares deeply about the communities that she serves. Her decades of experience include both current (project review) planning and comprehensive planning.

Jane has a wealth of experience leading the preparation, adoption, and certification efforts for a variety of comprehensive planning documents, including General Plans and Housing Elements. As the lead staff for the Napa-Sonoma Collaborative, she has led multiple subregional initiatives and is a respected collaborator for the 16 member jurisdictions. Jane has managed efforts to adopt inclusionary and workforce housing programs, created a variety of zoning programs to implement housing and land use policies, and directed progressive and award-winning housing programs.

### Professional Experience

**4LEAF, Inc.**

**Director of Advance Planning & Housing**

**2020 - Present**

Jane leads a team of highly skilled planners in all our long-range planning efforts. She undertakes advanced, highly complex professional planning activities and oversees difficult and sensitive planning projects. In addition to policy creation and analysis, she ensures compliance with statutes, oversees our specialized planning functions, and provides overall management on planning issues. Jane leads our General Plan, Area Plan and Specific Plan projects, and recently led the Housing Element updates for 7 cities and two counties with a 100% HCD certification record.

**County of Sonoma**

**Planning Division Manager 2017 – 2021** **Supervising Planner 2015 – 2017** **Planner III 2003 – 2015**

As lead in the County's Comprehensive Planning Division, Jane performed a variety of complex planning and development work on behalf of the Department, the Planning Commission, the Board of Supervisors, developers, contractors, and the public. Her responsibilities included oversight of planning staff in the County's General Plan Update, performing long-range and special planning projects, managing planning policy initiatives, preparing reports and budgets, and presenting to boards and commissions. She authored and implemented many of Sonoma County's innovative programs to remove regulatory barriers and to incentivize housing production, including the award-winning Rental Housing Opportunity Area Program.

In her first role with the County, Jane focused on advancing land use and regional housing policy initiatives, implementing the County's 3rd cycle Housing Element and various State housing laws through a series of zoning code updates. She also managed the County's housing programs, administered State and Federal grants, implemented state-mandated housing requirements, processed housing development projects, led public workshops, prepared housing element updates for the 4th and 5th cycles, oversaw and directed consultants, and managed a full slate of housing programs.

**City of Sebastopol**

**Associate Planner**

**1994 - 2002**

In her 8+ years with the City, Jane's main responsibilities as an Associate Planner included:

- Developing studies and reports to support new and updated plans, programs, and regulations
- Reviewing and assisting in the review of moderately difficult development proposals and site plans for conformance with codes, plans, and regulations
- Preparing and presenting detailed reports on development proposals to government bodies
- Collecting a variety of statistical data and preparing reports and maps on topics such as census information, land use, tax base data, and occupancy rates
- Evaluating or assisted in the evaluation of re-zonings, ordinance and General Plan amendments, site plans, special use permits, variances, and other proposals
- Acting as liaison between community groups, government agencies, developers, and elected officials in developing neighborhood plans
- Making presentations to boards, commission, and interest groups

**City of Healdsburg**

**Assistant Planner**

**1990 – 1994**

Jane began her professional planning career in the City of Healdsburg, where she worked the front counter providing zoning and property development information to the public; processed development applications including variances, use permits, design review and subdivisions; and made presentations to the Planning Commission. She returned to college to earn her Master's degree while working for the City.

# Michael Renner, CBO

## Director of Disaster Recovery Services

**Experience**
20+ years

**Education**
Building Inspection Technology Program Butte College, California

**Certifications**
ICC Certified Building Official
ICC Residential Building Inspector
ICC Residential Mechanical Inspector
ICC Residential Combination Inspector
ICC Commercial Building Inspector
ICC Residential Plans Examiner
ICC Residential Plumbing Inspector
ICC Building Plans Examiner
ICC Residential Electrical Inspector
ICC Building Inspector
ICC Building Code Specialist
State of California Post Disaster Safety Assessment Evaluator

**Professional Affiliations**
CA Building Officials Assoc. of CA.
International Code Council, ICC
Sacramento Valley Assoc of Building Officials
Green Building Council Assoc.
Served on Board for ICC East Bay Chapter.

### Experience Summary

Mr. Renner is a highly experienced development professional, with extensive administration and management experience. He has successfully guided development department staff in inspection and plan review through all phases of complex and capital-intensive projects. He is experienced utilizing development department permitting software and directing all department responsibilities, including plan review, multi-discipline inspections, office and field supervision, regulatory compliance, code interpretation, and project acceptance. Michael is a result-oriented leader and is regarded as a mentor to many junior staff members. With his customer-first attitude and approach, he makes a difference to those he works with through his skills in complaint resolution, problem solving and team building.

Michael's management approach focuses on mentoring his staff and improving department processes to ensure services are delivered with a high level of customer service. He is committed to serving the needs of our clients through strong leadership and an effective collaborative approach. Michael has knowledge of building and fire codes for local, state and federal ordinances and health regulations. Michael has managed several billion-dollar post-disaster recovery efforts resulting from devastation wildfires including:

- County of Maui Permit Recovery Center: $6 Billion
- Sonoma County Resiliency Permit Center: $5 Billion
- Town of Paradise, Paradise Fire Recovery: $9.5 Billion

### Select Professional Experience

**County of Maui, HI – Permit Recovery Center (PRC) | 2024 - Present**
**Director**
The 2023 Maui Wildfires were a series of destructive fires that swept throughout Maui, HI, in August 2023. The fires inflicted severe damage, particularly in the historic town of Lāhainā on Maui's western peninsula, destroying a significant portion of the town and resulting in the damage or destruction of over 3,000 structures.

The Permit Recovery Center (PRC) is an on-site disaster recovery center exclusively dedicated to providing a vital resource for those who are looking to rebuild in fire-affected areas in Lahaina and Kula as they navigate the permitting process offering a full range of development services to residents, contractors, and developers in the County of Maui.

**County of Sonoma, CA – Resiliency Permit Center (RPC) | 2019 – 2023**

**Executive Project Manager**

The 2017 Complex Fires resulted in the destruction of 3,000+ residential structures in unincorporated Sonoma County. The Resiliency Permit Center is an on-site disaster recovery center exclusively dedicated to the residential reconstruction permitting needs and offers a full range of development services to residents, contractors, and developers in Sonoma County. Michael served as the Executive Project Manager and oversaw the RPC from staff recruitment, community outreach, the implementation of permitting procedures, plan review management, and building inspections, all while maintaining a cohesive partnership between the County of Sonoma and the 4LEAF, Inc.

In the Spring of 2019, the County of Sonoma suffered extensive flooding due the rising waters of the Russian River. Michael was able to immediately dispatch 20 inspectors to inspect/assess the damages caused to properties because of the flood. This saved the County a significant amount of time and money by privatizing the work which was completed over a three-day period.

**Town of Paradise - Fire Recovery | 2019 – 2022**

**Executive Project Manager**

Michael was the Executive Project Manager responsible for the management of the Community Development Services to the Town of Paradise. This four-year contract was put into place and 4LEAF was to provide permitting, plan review, building inspections, public works inspections, planning, code enforcement, debris removal management, and public outreach for the **$9.5 Billion rebuild** set to take place over the next 10 years. 4LEAF assisted the Town with a post disaster recovery-centered office that offers permit intake and processing, record support, plan review, and inspections services for the peak rebuild during the next several years. This office offers the full range of planning and building assistance to residents, contractors, and developers. In addition, 4LEAF provided outreach specialists to help provide education and outreach to the community on processes and progress of rebuilding. 4LEAF and its staff utilized the Accela software for permitting and building.

**Calaveras County, CA – Butte Fire Recovery | 2016 – 2017**

**Interim Building Official**

Michael acted as the Interim Building Official during the Butte Fire Recovery process. The Butte Fire burned over 70,000 acres and destroyed over 1,000 structures throughout the County. Michael oversaw the expedited redevelopment of the County.

**West Coast Code Consultants, Inc., San Ramon, CA | 2016 – 2019**

**Regional Manager**

Michael oversaw the North Bay, Sacramento, and Central California Region providing Project Management and Building Official services. He was responsible for the oversight, coordination and quality control of the various service lines to WC3's regional clients. Michael has recently served as the project manager for the Sonoma County Resiliency Permit Center, interim Building Official for the County of Calaveras, the County of Napa, the City of Parlier, and the City of Livingston.

**Interwest Consulting Group, Stockton, CA | 2012 -2016**

**Building Official**

Michael provided review services for residential and non-residential construction project plans for compliance with California Building, Plumbing, Mechanical, Electrical Codes, Energy Standards and California Accessibility Standards, state and local building codes, policies, amendments, and ordinances. He provided as-needed in-house plan review services for the County of Napa and the Town of Atherton.

**Self-Employed, Modesto, CA | 2009- 2012**

**Consultant**

Michael worked with various contractors in Northern California reviewing and inspecting construction projects for compliance with all State, Federal, and local policies and regulations.

# Vanessa Morales

## Plan Review Coordinator Manager

**Experience**
9+ Years

**Skills**
Data Entry
Quickbooks
Microsoft Office
Inventory Management

**Education**
AA Business Administration
Las Positas College

### Experience Summary

Vanessa is a highly organized Plan Review Coordinator Manager with years of experience in management, recordkeeping, and data auditing. Her background in customer service prepared her to effectively serve the public's needs at the Building Department counter, and her excellent interpersonal skills heighten her capacity to build rapport with clients. Vanessa is proficient in the analysis and interpretation of data, which contributes to her ability to explain rules and regulations to permit applicants clearly and concisely. Vanessa has a remarkable drive to excel, and she routinely offers motivation and support to colleagues who need extra encouragement.

### Select Professional Experience

**4LEAF Inc.**
**Plan Review Coordinator Manager**
**2021 – Present**
Vanessa is a dedicated team member who demonstrates natural leadership qualities in her position as Permitting Manager. She helps operate and maintain Building Departments by assisting customers, reviewing applications and plan submittals, collaborating with other departments and agencies, handling fees, and scheduling inspections. Her responsibilities as Permitting Manager includes:

- Issuing and tracking permits throughout the course of the permitting process.
- Managing incoming and outgoing calls and obtaining appropriate permits for construction a variety of construction projects.
- Assisting applicants throughout the permit application process by answering questions, addressing concerns, and providing guidance.
- Coordinating and scheduling appointments for project inspections.
- Filing blueprints, permits, drawings, and other physical documents in addition to managing, retrieving, organizing, recording, and preserving data electronically.
- Collaborating with designers to develop handouts and other informational material for clients.
- Examining plans, blueprints, and other documents to verify accuracy and completeness according to the build code and assisting building inspectors.
- Serving as a liaison between the public and community development.
- Creating permit files and distributing applications for review, updating, and maintaining permitting records, tracking, and reporting on permit activity, and determining and collecting permit fees.

**The North Face - CA**
**Stock Supervisor**
**2019 - 2021**

- Achieved store sales goals by ensuring associates delivered brand standards, exceptional customer service, and utilized their selling model.
- Provided administrative support and participated in business operations.
- Collaborated with the management team to compose forecasts of sales goals and subsequent courses of action.
- Assessed payroll and made necessary budgeting adjustments.

**The North Face - CA**
**Sales Supervisor**
**2017 - 2019**

- Contributed to the achievement of target shrink percentage.
- Audited business operations according to company standards and devised methods to improve company productivity.
- Implemented training and accountability tools to better support brand standards.
- Followed process protocols, investigated in-transit units to verify receipt and tracked and reported missing units.

**V & D Jewelry - CA**
**Bookkeeper**
**2016 - 2018**

- Recorded transactions and transferred translated data into Quickbooks.
- Provided financial statements upon request and/or regularly scheduled posts.
- Tracked fixed and current expenses and maintained daily records.
- Restructured inventory processes, subsequently improving overall business performance.
- Monitored inventory levels and ensured that the needs of the business were satisfied.

# Augie Cerdan, FPE

## Fire Services Manager / Fire Protection Engineer

**Experience**
34+ years

**Education**
B.S., Mechanical Engineering, University of California, Davis

**Licenses**
CA Fire Protection Engineer, #1579

### Experience Summary

Augie has over 34 years of experience as a Fire Protection Engineer and has a successful history of holding management level positions. He is extremely knowledgeable about the Fire Prevention industry and also has experience providing building department services, as he played a crucial role in providing permit processing services in a few of his previous roles. Augie specializes in performing fire-related engineering reviews to ensure compliance with safety ordinances and codes of practice. The knowledge that he's accumulated through his decades of experience in tandem with his hard-working mentality and ability to work others makes Augie a true asset to any team he works with.

### Select Project Experience

**4LEAF, Inc.**
**Fire Services Manager / Fire Protection Engineer**
**2024 - Present**
On behalf of 4LEAF for multiple municipalities needs, Augie performs professional engineering reviews for fire protection plans and systems, equivalency proposals, permit applications, subdivision maps, etc., to ensure compliance with applicable codes, ordinances, and standards. He also reviews site permits, architectural, mechanical, electrical, and plumbing plans and specifications for code compliance; ensures that fire code provisions are included where hazardous processes and/or dangerous chemicals or radioactive materials are involved; and reviews codes, ordinances, and fire protection standards.

**Interwest Consulting Group**
**Fire Protection Engineer / Fire Protection Manager**
**2018 – 2024**

- Examined and noted deficiencies of plans, calculations, and specifications associated with the review of site and building plans, fire suppression alarm systems, industrial processes, hazardous materials, and specifications for new building and building modifications to ensure compliance with Federal, State, and local fire and life safety ordinances, laws, and codes.
- Made recommendations and provided technical advice to clients, staff, developers, architects, and engineers related to codes, ordinances, and standards.
- Managed the Interwest Fire Division.

**City of Folsom**
**Fire Protection Engineer**
**1999 – 2018**

- Conducted functional tests and field inspections of construction sites; suppression, detection, and alarm systems; means of egress; fire barriers and smoke management systems.
- Played a vital role in providing construction permitting services as the Fire Department's representative for community development that resulted in a one-stop permit counter at City Hall.
- Spearheaded the over-the-counter plan checking and permitting services for the City's building permit and fire protection system applications at the public counter of the Community Development Department.

**City of Sunnyvale, Department of Public Safety**
**Fire Protection Engineer**
**1990 – 1999**

# Regina De La Cruz

## Administrative Support / Lead Process Mapping Analyst

**Experience**
21+ years

**Certifications**
ICC Permit Technician

**Education**
A.S. Human Resources and Management, Santa Rosa Junior College
A.S. Public Administration, Santa Rosa Junior College (In Progress)
Making of Leaders, Dominican University of California

### Experience Summary

Regina is a seasoned professional with over 21 years of experience in a multitude of disciplines such as administration, process mapping, contract management, planning, building, engineering, code compliance, and development. She has the knowledge to analyze and document the workflows involved in the permitting, planning, and other building departmental operations and create a streamlined process to enhance the planning and building department functions. Regina works well with diverse stakeholders to accomplish objectives, drive productivity, and improve efficiency within the departments.

### Select Professional Experience

**4LEAF, Inc.**
**Administrative Support & Lead Process Mapping Analyst**
**2023 – Present**

Regina serves as Lead Process Mapping Analyst & Administrative Support for 4LEAF, and her responsibilities involve coordinating and managing projects from conception to completion and creating more improved processes for departments. Organizes resources, manages timelines, and ensures project objectives are met within budget and scope. Facilitates communication between project stakeholders, including clients, and team members, to ensure alignment and progress. Regina excels in communication, team collaboration, and problem-solving to drive project success.

**County of Sonoma**
**Deputy Director, Administration**
**2012 – 2023**

- Managed a $67 million budget in the coordination of planning, building, engineering, well and septic, and code compliance services.
- Handled important records and subpoenas, ensuring that they stayed secure.
- Acted as a liaison with legal counsel to review contracts, local fee ordinance, county codes, and address any issues relating to the law.
- Collaborated with other positions of leadership to identify and implement processes requiring improvement to facilitate growth and success.
- Managed Department Information systems, and Geographic Information Systems
- Managed Human Resources and Risk Management

# Scott Martin, P. E.

## Quality Control Manager / Senor Civil Engineer

**Experience**
26+ years

**Education**
B.S., Civil Engineering
University of California, Irvine

**Certifications**
CA Registered Civil Engineer
License # 59091
NV Registered Civil Engineer
License # 019922
ICC, Building Plans Examiner

**Professional Affiliations**
ICC – International Code Council
Structural Engineers of Northern California (SEAOC)
ASCE

### Experience Summary

Scott has more than 26 years of engineering experience and has performed a multitude of plan reviews for many different disciplines including OSHPD 3, DSA Projects, and various municipal reviews for clients throughout California. Scott's day-to-day activities include the review of plans submitted to local jurisdictions, creation and submission of plan check letters, and constant communication with all project stakeholders.

In addition, Scott is often tasked with the education of building code to applicants. He is instrumental in establishing the new templates for all new clients to establish the municipal preferences for commercial and residential plan check and makes an asset to any team, project, and jurisdiction he is assigned.

### Select Professional Experience

**4LEAF, Inc.**
**Quality Control Manager / Senior Civil Engineer**
**2014 - Present**
Since 2014, Scott has been 4LEAF's Senior Plan Check Engineer with a focus on Structural and Civil review. Scott has worked on a plethora of 4LEAF's largest commercial reviews. Currently, Scott reviewed the Zuckerberg Chen School for the City of East Palo Alto, several large Commercial Projects for the County of San Mateo's Project Development Unit including a $120 Million Medical Office Building, two large County facility buildings, and several large reviews for the University of California, Santa Barbara including the $1.5 Billion Munger Hall Project. In addition, Scott is 4LEAF's Lead Quality Control Plan Review Manager where he is responsible for the final reviews of all outgoing projects. Scott also regularly trains 4LEAF personnel (Engineers and non-structural) on various plan review guidelines and code updates.

**4LEAF, Inc. (City of Palo Alto)**
**Structural Plan Check Engineer**
**2012 - 2013**
Starting in December of 2013, Scott accepted a position to perform and manage plan reviews in the Central Valley and Central Coast for many of 4LEAF's clientele. Since 2012, Scott has worked for 4LEAF as a structural plan review engineer and was tasked to the City of Palo Alto where he was often assigned to work with the public and architects to answer building code related questions and to provide excellent customer service. In addition, Scott performed many large-scale plan reviews for the City including:

- Workday Campus (6 Stories) - $50 Million
- Stanford Medical Center (6 Stories) - $32 Million
- VMWare HTE Tenant Improvement - $25 Million
- Hilton Hotel and Underground Parking - $18 Million
- VMWare Parking Structure 2 - $14 Million
- Stanford Hospital Site Development - $13 Million
- 260 California (3 Story mixed-use & underground parking) - $10 M
- Thermal Vacuum Chamber - $9.7 Million
- VMWare Parking Structure (4 Levels) - $6.8 Million
- 4-Story Tenant Improvement for Survey Monkey - $6.1 Million

**Willdan Engineering – Fresno, CA**
**Structural Plan Check Engineer**
**2007 - 2010**
Scott performed structural plan reviews on behalf of Willdan Engineering for numerous jurisdictions throughout California. Scott was tasked with the plan review, creation of the plan check letter, communicating with project stakeholders, and educating the applicants on current building codes and standards. Some of Scott's projects included:

- CSU Humboldt Student Center Expansion; Arcata, CA
- Park Place: Res/Office/Retail over Parking; Paso Robles, CA
- CalRENEW-1 Solar Power Farm; Mendota, CA
- City of Winters Police/Fire Complex; Winters, CA
- UC Davis Hyatt Place Hotel; Davis, CA

**Advanced Structural Design, Inc. – Fresno, CA**
**Project Engineer**
**1998 - 2007**
Scott was a Project Engineer for nearly ten years with Advanced Structural Design out of Fresno. Scott was responsible for engineering design, drafting (AutoCAD & hand), shop drawing review, and coordination with clients.

- Mt. Whitney Classroom Buildings; Visalia CA (DSA #02-107633)
- Plumber's Union Expansion; Fresno, CA
- Oak Valley New Admin; Tulare Co., CA
- Paul Evert's RV Expansion and New Canopies; Fresno, CA
- Grizzlies Stadium; Fresno, CA

# Alejandra “Alex” Molina

## Code Enforcement Manager

**Experience**
21+ years

**Education**
Lee College, BS
College of the Canyon, AA

**Certification**
PC 832
Situation Awareness Specialist (SAS)
Applied Verbal De-Escalation (AVDE)

**Memberships**
California Association of Code Enforcement
American Association of Code Enforcement

### Experience Summary

Alejandra is a highly dedicated professional with extensive experience relating to Code Enforcement Management. She is detail-oriented and precise, with superb organizational talents and is adept in strategically planning project directions and management systems that produce at the most effective performance levels. Alejandra is an excellent bilingual communicator who interacts effectively with property owners, building contractors, government officials, and citizens to address and resolve any problems.

### Select Professional Experience

**4LEAF, Inc.**
**Code Enforcement Manager**
**2023 – Present**
Alejandra joined 4LEAF as a Code Enforcement Manager and is responsible for:

- Planning, directing, coordinating, and reviewing the work plan for Code Enforcement staff.
- Assigning work activities, projects, and programs and reviewing and evaluating work products.
- Overseeing and providing direction in the management and enforcement of all Code Enforcement programs.
- Selecting, training, and evaluating Code Enforcement personnel, including the coordination of staff training.

**City of Santa Monica**
**Lead Code Enforcement Officer**
**2022 – 2023**

- Responsible for business development and operational functions involving Code Enforcement Management for various government agencies.
- Serviced existing accounts and built new relationships to establish new clients.
- Build relationships with Code Enforcement Departments/Staff and advise on services.

**City of Malibu**
**Code Enforcement Officer**
**2018 – 2022**

- Coordinated and executed the Code Enforcement division work plans.
- Managed the development and implementation of Building and Code Enforcement.

# Isolda Lobao

## Regional Plan Review Coordinator Lead

**Experience**
25+ years

**Certifications**
ICC Permit Technician

**Skills**
Acella
BlueBeam
New World Permit
QuickBooks
INFOR

### Experience Summary

Isolda is a dedicated and highly experienced professional with over 15 years of administrative and technical expertise, primarily within the building and permitting sectors. She currently serves as a Plan Review Coordinator, where she plays a key role in assisting internal routing and ensuring the timely and efficient completion of plan reviews. Isolda coordinates with specialized staff to ensure each review is aligned with the unique needs of the client, demonstrating her strong organizational skills and commitment to service excellence.

### Professional Experience

**4LEAF, Inc.**
**Regional Plan Review Coordinator Lead**
**2025 - Present**

- Lead the coordination of the internal routing of plan reviews to ensure alignment with project scope and client-specific requirements.
- Assists in managing the plan review process from intake to completion, ensuring timely and accurate processing.
- Collaborates with multidisciplinary teams to assign reviews to appropriate technical staff based on expertise.
- Maintains strong communication with clients to ensure expectations are met and tailored service is delivered.
- Monitors progress of active reviews and facilitates solutions to streamline workflow and meet project deadlines.
- Supports continuous improvement efforts within the plan review process to enhance efficiency and client satisfaction.

**County of Santa Cruz**
**Senior Building Permit Technician**
**2020 – 2025**

- Managed all facets of the building division permit center activities including front counter inquiries, permit intake, resubmittals, assisting the public with code enforcement guidance, and more.
- Prepared final documents of issuance, calculated fees and verified required documents were present while facilitating effective and friendly communication between developers, property owners, and contractors with various agencies located within the department.

**4LEAF, Inc.**
**Building Permit Technician**
**2017 – 2020**

- Provided information and direction to the public on building issues, applicable local, state, and federal requirements, building codes, ordinances, documents, and more.
- Verified that the required permits, licenses, and insurances had been obtained as well as calculating and processing permits and mitigation fees.

**City of Sacramento**
**Building Permit Technician**
**2018 – 2019**

- Guided applicants in the intake and processing of building permit applications for residential, commercial, and industrial projects within the jurisdiction.
- Processed electronic and physical plans for completeness by ensuring all supporting documents were provided and all applicable fees were invoiced.

**Sacred Heart Catholic Church**
**Office Assistant**
**2012 – 2017**

- Tracked the tuition fees for religious education families and sent out quarterly statements.
- Managed the permanent Sacramental records for the parish and prepared various official documents.

**JTA Services Inc.**
**REO Processor**
**2008 – 2012**

- Provided excellent customer service to both internal and external customers.
- Prioritized attention to detail within a rapidly shifting service-oriented environment.

**R&M Pool Service & Supply Inc.**
**Office Manager**
**2006 - 2007**

- Responsible for the successful operation of an established retail store as well as taking inventory and ordering supplies.
- Frequently interacted with customers with excellent customer service skills focused on ensuring that the needs of the customer were the highest priority.

**Pedro's Drywall Inc.**
**Office Manager**
**1999 – 2004**

- Managed weekly payroll, bank reconciliation's, electric payroll tax deposits, receivable accounts, and payable accounts.
- Maintained record for yearend audits, workman's compensation, payroll insurance, and more.

# Mark Ellis, CBO

## Regional Area Liaison / Building Official

**Experience**

30+ years

**Education**

Butte, Modesto and Santa Ana College with majors in Building Inspection, Building Dept. Administration, and Fire Technology.

Leadership Turlock Graduate (1 Year course on business and government)

**Certificates**

ICC Building Official
ICC Combination Inspector
ICC Residential Combination Inspector
ICC Combination Dwelling Inspector
ICC Building Inspector
ICC Plumbing Inspector
ICC Mechanical Inspector
ICC Electrical Inspector
ICC Plumbing Inspector UPC

### Experience Summary

Mark is an ICC Certified Building Official with more than 30 years of experience working within municipal Building Departments in multiple different capacities. As a Building Official Mark has successfully managed the budget and staff of Building and Safety Departments that included Building Inspection, Plan Review, and Permit Counter. Mark has served as the Building Official for such jurisdictions as the cities of Santa Cruz and Turlock. As a Building Inspector Mark has conducted inspections on many residential, commercial, and industrial buildings and has worked on numerous projects as was a post-earthquake disaster evaluation Responder for the 1994 Northridge earthquake.

### Select Professional Experience

**4LEAF, Inc.**
**Regional Area Liaison / Building Official**
**2024 – Present**

Mark is local to the Monterey Bay Area and served 25 years of his career as a Chief Building Official. Mark will serve as an area Liaison for 4LEAF where he will assist local Code Officials on Code interpretations and management advice. In addition, Mark will work to recruit and recommend personnel throughout the Santa Cruz County, San Benito County, and Monterey County areas. Mark will also be a regular attendee and participant at local area chapters and represent 4LEAF in our new Monterey Office.

**City of Santa Cruz**
**Building Official**
**2010 – 2024**

- Responsible for Building & Safety division operations including plan review, inspection and public counter. Administer department budget, coordinate activities with other departments, city manager's office and council. Monterey Chapter ICC President/Building Official of the Year (2014).

- Accomplishments include code adoption and ordinance updates, division reorganization (job descriptions/structure), staff development and maintaining service delivery with 4 (3 key) staff vacancies.
- Provided disaster support to Harbor during tsunami damage recovery. Provided support to neighboring city to mitigate flood damage/loss of residential homes. Provided support to Napa as part of post-earthquake disaster team.

**City of Turlock**
**Chief Building Official**
**1999 – 2009**

- Administration of Building & Safety division during a time of high construction activity and community growth.
- Maintain and enhance professional relationships with design professionals, development community, colleagues and up to 20 division staff.
- 2005 Chairperson, California Building Official's Annual Business Meeting.
- 2004 President, Yosemite Chapter of ICC.
- 1999 – 2000 Instructor, Turlock Development Academy.

**City of Turlock**
**Building Inspector (I, II, Senior, Supervising)**
**1989 – 1999**

- Conduct combination inspections of residential, commercial and industrial buildings and structures, coordinating with builders, owners and designers.
- Emergency response support for Police/Fire (Fire Damage, Vehicle vs Building, etc.).
- Plan Review for compliance with applicable California Building Standards.
- Train, mentor and supervise team (inspectors, plans examiners, admin. staff).
- Responder-1994 Northridge post-earthquake disaster evaluation team.

**Prior experience in construction and as a Firefighter** (OCFD, CDF-Butte County)

# Minerva “Minnie” Arredondo, CBO, CALOES

## Proposed Building Official

**Experience**
25+ years

**Certifications**
ICC Certified Building Official
ICC Certified Permit Technician

**Affiliations/Accomplishments**
United States Marine Corps.
Honorable Discharge, 1986

**Associations**
International Code Council
ICC Monterey Bay Chapter

### Experience Summary

Minnie is an experienced Permit Center Manager and Building Official based in the Monterey Bay Area. She has more than 25 years of experience and is skilled in setting up management systems such as manuals, procedures, and documentation. She is adept in providing high-quality customer service, maintaining department databases and administrative files, scheduling inspections, and supervising Building Department staff and processes to maintain efficiency in the Department. Minnie adapts easily to new processes and environments and can quickly learn new skills and apply them efficiently. She works well under pressure, is bilingual, organized, highly dedicated, can multitask, and is a great problem solver.

### Select Project Experience

**4LEAF, Inc. – (Monterey Bay Area including the City of Greenfield)**
**Permit Center Manager / Building Official**
**2020 - Present**

Minnie is a steadfast team member who demonstrates natural leadership qualities in her position as Permit Center Manager and Assistant Building Official. Minnie is currently assigned to the City of Greenfield where she is working on several large development projects, including the Airport Museum and workforce housing projects. Minnie is proficient in multiple Building Department software including Acella, Trak-It, Tyler, and iWorQ. She helps operate and maintain the Department by assisting customers, reviewing all applications and plan submittals, collaborating with other departments and agencies, and scheduling inspections. In addition, she assists the City in improving the efficiency of the Building Department by:

- Managing Department staff and ensuring a seamless work environment
- Supervising project procedures and processes
- Creating and updating informational handouts
- Reducing the turn-around timeframe for plan reviews
- Sustaining high morale within the Department
- Providing public assistance relating to the building permit application process
- Auditing processes, financial files, and efficiency of “Contracted” Building Departments
- Assisting the Code Enforcement Officer with code violations, legal notices, and compliance
- Maintaining the City’s permit software by extracting data and converting to alternate platforms, report writing, and troubleshooting problems
- Training existing staff on processes and procedures

**Interwest Consulting Group**
**Senior Permit Technician**
**2017 - 2019**
Minnie was predominantly assigned to work on behalf of Interwest for the City of Elk Grove. Minnie worked with clients to facilitate the processing of construction projects, assisted with all duties (from reviewing application submittals for completeness and accuracy to building permit issuance), and completed and maintained records, reports, documents, and correspondence. Additional responsibilities included:

- Assisting with fee calculations for residential and commercial projects
- Coordinating approvals from different City departments and other agencies that were required prior to the permit issuance
- Processing temporary and permanent certificates of occupancy
- Working closely with Development Engineering, Emergency Services, Developers, and Project Engineers in providing block numbers, street name approvals, reviewing street flows, and addressing for new subdivisions

**4LEAF, Inc. – City of Lathrop, CA**
**Permit Technician**
**2015 - 2017**
As contract staff to the City of Lathrop, Minnie performed all job duties relating to maintaining and operating a Building Department. She collaborated with City staff and consultants to ensure construction projects were routed through the proper departments efficiently and in a timely manner. Minnie also assisted developers, homebuilders, and homeowners with their plans and applications.

**Newman Flange and Fitting Company**
**Inside Salesperson**
**2011 - 2015**
In this position, Minnie calculated fees for quotes and provided product information to clients. She was responsible for reviewing purchase orders for accuracy and ensured that all orders were entered and manufactured per ASTM/ASME Codes. Minnie created work orders and coordinated with other departments to ensure timely delivery, invoiced customers, and addressed customer concerns.

**Precision Inspection Company**
**Senior Permit Technician**
**1999 - 2009**
In her first role as a Permit Technician (which progressed her into a Senior position), Minnie provided public assistance relating to the Building Permit Application process as contract staff to multiple municipalities. She routed Building Permit Applications and plans to appropriate departments and agencies, scheduled inspections, and calculated Building, Plan Review, and City Impact Fees for construction projects. Minnie also conducted Section 8 housing inspections, provided administrative assistance to Code Enforcement Officers, and maintained Company-wide permitting software. On behalf of Precision, Minnie worked for jurisdictions such as the Cities of Hollister, Newman, Gustine, and Los Banos.

4LEAINC-01 MINED1

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C41366
Granite Professional Insurance Brokerage, Inc.
360 Lindbergh Avenue
Livermore, CA 94551

CONTACT NAME:
PHONE (A/C, No, Ext): (925) 462-8400 FAX (A/C, No): (925) 462-8888
E-MAIL ADDRESS: commercial@graniteins.com

| INSURER(S) AFFORDING COVERAGE | NAIC # |
|---|---|
| INSURER A : Travelers Property Casualty Company of America | 25674 |
| INSURER B : Travelers Indemnity Company of Connecticut | 25682 |
| INSURER C : Berkshire Hathaway Homestate | 20044 |
| INSURER D : HDI Global Specialty SE | |
| INSURER E : | |
| INSURER F : | |

INSURED
4LEAF, Inc.
2126 Rheem Dr
Pleasanton, CA 94588

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY<br>CLAIMS-MADE X OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br>POLICY X PRO-JECT LOC<br>OTHER: | X | X | 6806X631656 | 3/15/2025 | 3/15/2026 | EACH OCCURRENCE<br>DAMAGE TO RENTED PREMISES (Ea occurrence)<br>MED EXP (Any one person)<br>PERSONAL & ADV INJURY<br>GENERAL AGGREGATE<br>PRODUCTS - COMP/OP AGG | $ 1,000,000<br>$ 1,000,000<br>$ 5,000<br>$ 1,000,000<br>$ 2,000,000<br>$ 2,000,000 |
| B | AUTOMOBILE LIABILITY<br>X ANY AUTO<br>OWNED AUTOS ONLY / SCHEDULED AUTOS<br>X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY | X | X | BA6X632782 | 3/15/2025 | 3/15/2026 | COMBINED SINGLE LIMIT (Ea accident)<br>BODILY INJURY (Per person)<br>BODILY INJURY (Per accident)<br>PROPERTY DAMAGE (Per accident) | $ 1,000,000<br>$<br>$<br>$ |
| A | X UMBRELLA LIAB X OCCUR<br>EXCESS LIAB CLAIMS-MADE<br>DED X RETENTION $ 0 | | | CUP6X635599 | 3/15/2025 | 3/15/2026 | EACH OCCURRENCE<br>AGGREGATE | $ 6,000,000<br>$ 6,000,000 |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N: Y<br>If yes, describe under DESCRIPTION OF OPERATIONS below | N / A | X | FOWC623693 | 3/15/2025 | 3/15/2026 | X PER STATUTE / OTH-ER<br>E.L. EACH ACCIDENT<br>E.L. DISEASE - EA EMPLOYEE<br>E.L. DISEASE - POLICY LIMIT | <br>$ 1,000,000<br>$ 1,000,000<br>$ 1,000,000 |
| D | Professional Liab | | | FRS-H-P-PL-00012109-01 | 3/15/2025 | 3/15/2026 | Each Claim | 2,000,000 |
| D | | | | FRS-H-P-PL-00012109-01 | 3/15/2025 | 3/15/2026 | Aggregate | 4,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The attached forms apply as required per written contract or written agreements between the listed parties and the insured, which are subject to the policy provisions. In the absence of such written contract or written agreement the attached form may not be applicable.

City of Soledad, its officers, officials, employees, and volunteers s Additional Insured as respects to General Liability and Automobile Liability per Forms CG D3 81 09 15 and CA T3 53 02 15. General Liability is Primary and Non-Contributory per Form CG D3 81 09 15. Automobile Liability is Primary and Non-Contributory per Form CA T4 74 02 16. Waivers of Subrogation apply on General Liability, Automobile Liability and Workers' Compensation policies per Forms CG D3 81 09 15, CA T3 53 02 15 and WC 99 04 10 C. Umbrella Liability Policy Follows Form over underlying General Liability, Automobile Liability and Employer's Liability policies.

**CERTIFICATE HOLDER**

City of Soledad
248 Main Street
Soledad, CA 93960

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE




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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# BLANKET ADDITIONAL INSURED (ARCHITECTS, ENGINEERS AND SURVEYORS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

1. The following is added to **SECTION II – WHO IS AN INSURED**:

   Any person or organization that you agree in a "written contract requiring insurance" to include as an additional insured on this Coverage Part, but:

   a. Only with respect to liability for "bodily injury", "property damage" or "personal injury"; and

   b. If, and only to the extent that, the injury or damage is caused by acts or omissions of you or your subcontractor in the performance of "your work" to which the "written contract requiring insurance" applies, or in connection with premises owned by or rented to you.

   The person or organization does not qualify as an additional insured:

   c. With respect to the independent acts or omissions of such person or organization; or

   d. For "bodily injury", "property damage" or "personal injury" for which such person or organization has assumed liability in a contract or agreement.

   The insurance provided to such additional insured is limited as follows:

   e. This insurance does not apply on any basis to any person or organization for which coverage as an additional insured specifically is added by another endorsement to this Coverage Part.

   f. This insurance does not apply to the rendering of or failure to render any "professional services".

   g. In the event that the Limits of Insurance of the Coverage Part shown in the Declarations exceed the limits of liability required by the "written contract requiring insurance", the insurance provided to the additional insured shall be limited to the limits of liability required by that "written contract requiring insurance". This endorsement does not increase the limits of insurance described in Section **III** – Limits Of Insurance.

   h. This insurance does not apply to "bodily injury" or "property damage" caused by "your work" and included in the "products-completed operations hazard" unless the "written contract requiring insurance" specifically requires you to provide such coverage for that additional insured, and then the insurance provided to the additional insured applies only to such "bodily injury" or "property damage" that occurs before the end of the period of time for which the "written contract requiring insurance" requires you to provide such coverage or the end of the policy period, whichever is earlier.

2. The following is added to Paragraph **4.a.** of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   The insurance provided to the additional insured is excess over any valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured for a loss we cover. However, if you specifically agree in the "written contract requiring insurance" that this insurance provided to the additional insured under this Coverage Part must apply on a primary basis or a primary and non-contributory basis, this insurance is primary to other insurance available to the additional insured which covers that person or organizations as a named insured for such loss, and we will not share with the other insurance, provided that:

   **(1)** The "bodily injury" or "property damage" for which coverage is sought occurs; and

   **(2)** The "personal injury" for which coverage is sought arises out of an offense committed;

   after you have signed that "written contract requiring insurance". But this insurance provided to the additional insured still is excess over valid and collectible other insurance, whether primary, excess, contingent or on any other basis, that is available to the additional insured when that person or organization is an additional insured under any other insurance.


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3. The following is added to Paragraph **8.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**:

   We waive any right of recovery we may have against any person or organization because of payments we make for "bodily injury", "property damage" or "personal injury" arising out of "your work" performed by you, or on your behalf, done under a "written contract requiring insurance" with that person or organization. We waive this right only where you have agreed to do so as part of the "written contract requiring insurance" with such person or organization signed by you before, and in effect when, the "bodily injury" or "property damage" occurs, or the "personal injury" offense is committed.

4. The following definition is added to the **DEFINITIONS** Section:

   "Written contract requiring insurance" means that part of any written contract under which you are required to include a person or organization as an additional insured on this Coverage Part, provided that the "bodily injury" and "property damage" occurs and the "personal injury" is caused by an offense committed:

   **a.** After you have signed that written contract;

   **b.** While that part of the written contract is in effect; and

   **c.** Before the end of the policy period.


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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# BUSINESS AUTO EXTENSION ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

**GENERAL DESCRIPTION OF COVERAGE** – This endorsement broadens coverage. However, coverage for any injury, damage or medical expenses described in any of the provisions of this endorsement may be excluded or limited by another endorsement to the Coverage Part, and these coverage broadening provisions do not apply to the extent that coverage is excluded or limited by such an endorsement. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the provisions of this endorsement and the rest of your policy carefully to determine rights, duties, and what is and is not covered.

**A. BROAD FORM NAMED INSURED**

**B. BLANKET ADDITIONAL INSURED**

**C. EMPLOYEE HIRED AUTO**

**D. EMPLOYEES AS INSURED**

**E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS**

**F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS**

**G. WAIVER OF DEDUCTIBLE – GLASS**

**H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT**

**I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT**

**J. PERSONAL PROPERTY**

**K. AIRBAGS**

**L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

**M. BLANKET WAIVER OF SUBROGATION**

**N. UNINTENTIONAL ERRORS OR OMISSIONS**

**PROVISIONS**

**A. BROAD FORM NAMED INSURED**

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any organization you newly acquire or form during the policy period over which you maintain 50% or more ownership interest and that is not separately insured for Business Auto Coverage. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

**B. BLANKET ADDITIONAL INSURED**

The following is added to Paragraph **c.** in **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any person or organization who is required under a written contract or agreement between you and that person or organization, that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to be named as an additional insured is an "insured" for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section **II**.

**C. EMPLOYEE HIRED AUTO**

**1.** The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.

**2.** The following replaces Paragraph **b.** in **B.5.**, **Other Insurance**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**b.** For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

**(1)** Any covered "auto" you lease, hire, rent or borrow; and

**(2)** Any covered "auto" hired or rented by your "employee" under a contract in an "employee's" name, with your


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permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**D. EMPLOYEES AS INSURED**

The following is added to Paragraph **A.1.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

**E. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS**

**1.** The following replaces Paragraph **A.2.a.(2)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

**(2)** Up to $3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

**2.** The following replaces Paragraph **A.2.a.(4)**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

**(4)** All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to $500 a day because of time off from work.

**F. HIRED AUTO – LIMITED WORLDWIDE COVERAGE – INDEMNITY BASIS**

The following replaces Subparagraph **(5)** in Paragraph **B.7.**, **Policy Period, Coverage Territory**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**(5)** Anywhere in the world, except any country or jurisdiction while any trade sanction, embargo, or similar regulation imposed by the United States of America applies to and prohibits the transaction of business with or within such country or jurisdiction, for Covered Autos Liability Coverage for any covered "auto" that you lease, hire, rent or borrow without a driver for a period of 30 days or less and that is not an "auto" you lease, hire, rent or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company) or members of their households.

**(a)** With respect to any claim made or "suit" brought outside the United States of America, the territories and possessions of the United States of America, Puerto Rico and Canada:

**(i)** You must arrange to defend the "insured" against, and investigate or settle any such claim or "suit" and keep us advised of all proceedings and actions.

**(ii)** Neither you nor any other involved "insured" will make any settlement without our consent.

**(iii)** We may, at our discretion, participate in defending the "insured" against, or in the settlement of, any claim or "suit".

**(iv)** We will reimburse the "insured" for sums that the "insured" legally must pay as damages because of "bodily injury" or "property damage" to which this insurance applies, that the "insured" pays with our consent, but only up to the limit described in Paragraph **C.**, Limits Of Insurance, of SECTION **II** – COVERED AUTOS LIABILITY COVERAGE.

**(v)** We will reimburse the "insured" for the reasonable expenses incurred with our consent for your investigation of such claims and your defense of the "insured" against any such "suit", but only up to and included within the limit described in Paragraph **C.**, Limits Of Insurance, of SECTION **II** – COVERED AUTOS LIABILITY COVERAGE, and not in addition to such limit. Our duty to make such payments ends when we have used up the applicable limit of insurance in payments for damages, settlements or defense expenses.

**(b)** This insurance is excess over any valid and collectible other insurance available to the "insured" whether primary, excess, contingent or on any other basis.

**(c)** This insurance is not a substitute for required or compulsory insurance in any country outside the United States, its territories and possessions, Puerto Rico and Canada.


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You agree to maintain all required or compulsory insurance in any such country up to the minimum limits required by local law. Your failure to comply with compulsory insurance requirements will not invalidate the coverage afforded by this policy, but we will only be liable to the same extent we would have been liable had you complied with the compulsory insurance requirements.

**(d)** It is understood that we are not an admitted or authorized insurer outside the United States of America, its territories and possessions, Puerto Rico and Canada. We assume no responsibility for the furnishing of certificates of insurance, or for compliance in any way with the laws of other countries relating to insurance.

**G. WAIVER OF DEDUCTIBLE – GLASS**

The following is added to Paragraph **D.**, **Deductible**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

No deductible for a covered "auto" will apply to glass damage if the glass is repaired rather than replaced.

**H. HIRED AUTO PHYSICAL DAMAGE – LOSS OF USE – INCREASED LIMIT**

The following replaces the last sentence of Paragraph **A.4.b.**, **Loss Of Use Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

However, the most we will pay for any expenses for loss of use is $65 per day, to a maximum of $750 for any one "accident".

**I. PHYSICAL DAMAGE – TRANSPORTATION EXPENSES – INCREASED LIMIT**

The following replaces the first sentence in Paragraph **A.4.a.**, **Transportation Expenses**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

We will pay up to $50 per day to a maximum of $1,500 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type.

**J. PERSONAL PROPERTY**

The following is added to Paragraph **A.4.**, **Coverage Extensions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

**Personal Property**

We will pay up to $400 for "loss" to wearing apparel and other personal property which is:

**(1)** Owned by an "insured"; and

**(2)** In or on your covered "auto".

This coverage applies only in the event of a total theft of your covered "auto".

No deductibles apply to this Personal Property coverage.

**K. AIRBAGS**

The following is added to Paragraph **B.3.**, **Exclusions**, of **SECTION III – PHYSICAL DAMAGE COVERAGE**:

Exclusion **3.a.** does not apply to "loss" to one or more airbags in a covered "auto" you own that inflate due to a cause other than a cause of "loss" set forth in Paragraphs **A.1.b.** and **A.1.c.**, but only:

**a.** If that "auto" is a covered "auto" for Comprehensive Coverage under this policy;

**b.** The airbags are not covered under any warranty; and

**c.** The airbags were not intentionally inflated.

We will pay up to a maximum of $1,000 for any one "loss".

**L. NOTICE AND KNOWLEDGE OF ACCIDENT OR LOSS**

The following is added to Paragraph **A.2.a.**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

Your duty to give us or our authorized representative prompt notice of the "accident" or "loss" applies only when the "accident" or "loss" is known to:

**(a)** You (if you are an individual);

**(b)** A partner (if you are a partnership);

**(c)** A member (if you are a limited liability company);

**(d)** An executive officer, director or insurance manager (if you are a corporation or other organization); or

**(e)** Any "employee" authorized by you to give notice of the "accident" or "loss".

**M. BLANKET WAIVER OF SUBROGATION**

The following replaces Paragraph **A.5.**, **Transfer Of Rights Of Recovery Against Others To Us**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

**5. Transfer Of Rights Of Recovery Against Others To Us**

We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract signed and executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by


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such contract. The waiver applies only to the person or organization designated in such contract.

**N. UNINTENTIONAL ERRORS OR OMISSIONS**

The following is added to Paragraph **B.2.**, **Concealment, Misrepresentation, Or Fraud**, of **SECTION IV – BUSINESS AUTO CONDITIONS**:

The unintentional omission of, or unintentional error in, any information given by you shall not prejudice your rights under this insurance. However this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.


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# WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA BLANKET BASIS

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

The additional premium for this endorsement shall be calculated by applying a factor of 2% to the total manual premium, with a minimum initial charge of $350, then applying all other pricing factors for the policy to this calculated charge to derive the final cost of this endorsement.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**Schedule**

**Blanket Waiver**

| **Person/Organization** | Blanket Waiver – Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver. |
|---|---|

| **Job Description** | **Waiver Premium (prior to adjustments)** |
|---|---|
| All CA Operations | 4209.00 |

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective: 03/15/2025 Policy No.: FOWC623693 Endorsement No.:

Insured: Premium $

Insurance Company: Berkshire Hathaway Homestate Ins Co

Countersigned by _____

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# BLANKET ADDITIONAL INSURED – PRIMARY AND NON-CONTRIBUTORY WITH OTHER INSURANCE

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

**PROVISIONS**

1. The following is added to Paragraph **A.1.c.**, **Who Is An Insured**, of **SECTION II – COVERED AUTOS LIABILITY COVERAGE**:

   This includes any person or organization who you are required under a written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, to name as an additional insured for Covered Autos Liability Coverage, but only for damages to which this insurance applies and only to the extent of that person's or organization's liability for the conduct of another "insured".

2. The following is added to Paragraph **B.5.**, **Other Insurance** of **SECTION IV – BUSINESS AUTO CONDITIONS**:

   Regardless of the provisions of paragraph a. and paragraph **d.** of this part **5. Other Insurance,** this insurance is primary to and non-contributory with applicable other insurance under which an additional insured person or organization is the first named insured when the written contract or agreement between you and that person or organization, that is signed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period, requires this insurance to be primary and non-contributory.


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AGENDA ITEM NO. 13.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6374, a Resolution of the City Council of the City of Soledad Certifying Compliance With State Law With Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for Fiscal Year 2026/2027**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Don Wilcox, Public Works Director, and Juan Huerta, Assistant Engineer**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6374, "Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments, and Property-Related Fees and Charges for Fiscal Year 2026/2027."

## Executive Summary

Proposition 218 (Prop 218) was approved by the state's voters in November 1996. In general, the intent of Prop 218 is to ensure that all taxes and most charges to property owners are subject to voter approval. Accordingly, the County's Auditor-Controller requires an annual resolution confirming that the City meets Prop 218 requirements to process FY 2026-27 secured tax roll bills. The County will not place any existing or additional taxes, assessments, fees, or charges on the tax roll without a certification resolution on file with its office. Consideration of the attached resolution certifying compliance is necessary for the 2026-2027 year.

## Background

Proposition 218 (Prop 218) was approved by the state's voters in November 1996. Prop 218's requirements span a wide range, including local initiatives, water standby charges, legal standards of proof, election procedures, and the calculation and use of assessment revenues. In general, the intent of Prop 218 is to ensure that all taxes and most charges to property owners are subject to voter approval. Accordingly, the County's Auditor-Controller requires an annual resolution confirming that the City meets Prop 218 requirements to process FY 2026-27 secured roll tax bills.

## Review & Analysis

This action does not address specific content within the annual engineer reports or assessment

recommendations; it only reflects compliance with the Proposition 218 process. The engineer reports, and the associated assessment recommendations will be brought to Council for consideration under a separate agenda item.

The proposed resolution certifies compliance with Proposition 218 and includes a hold harmless and indemnification provision for administrative expenses of the County associated with the collection of the City of Soledad's taxes, assessments, fees, and charges other than the 1% ad valorem tax. The County will not place any existing or additional taxes, assessments, fees, or charges on the tax roll without a certification resolution on file with their office. The attached resolution is necessary for the 2026-2027 year.

**Financial Considerations**

Adoption of the resolution has no direct fiscal impact. The resolution is required by the County Auditor-Controller to certify compliance with Proposition 218 and to authorize placement of existing approved taxes, assessments, fees, and charges on the FY 2026-27 secured tax roll. Failure to adopt the resolution could prevent the collection of these revenues through the County tax roll, resulting in revenue delays, increased administrative costs, and potential impacts to City operations and services.

**Strategic Plan Alignment**

This action is consistent with Objective 10.5.1, which aims to maintain fiscal stability and financial management so that the City remains compliant with Prop 218 requirements to collect revenues.

**Alternatives**

- Adopt the recommended resolution.
- Do not approve the attached resolution. This option is not recommended because it could hinder the City's ability to collect authorized revenues through the County tax roll, leading to revenue delays, higher administrative costs, and potential service impacts.

**Planning/CEQA**

The approval of the resolution "Certifying Compliance with State Law with Respect to the Levying of General and Special Taxes, Assessments and Property-Related Fees and Charges" is not considered a project for the purposes of CEQA since it has no potential to result in either a direct or indirect impact to the environment. (See CEQA Guidelines Section 15378.)

**Public Notice Requirements**

Not required for certification. However, levying assessments requires a public hearing, which will be held on June 17.

Attachment(s):
Resolution No. 6374
Exhibit A

**RESOLUTION NO. 6374**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2026/2027**

**WHEREAS**, the City of Soledad ("Public Agency") requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit "A" on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2026-2027.

**BE IT HEREBY RESOLVED by the City Council of the City of Soledad as follows:**

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments or property-related fees or charges identified in **Exhibit A**, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State Statutes or in the applicable decision law of the State of California.

2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, with regards to the handling of the CD or electronic file identified as Exhibit "A", the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost and risk each and every action, suit or other proceeding brought against the County of Monterey, its officers, employees and agents for every claim, demand or challenge to the levying or imposition of the general or special taxes, assessments or property-related fees or charges identified in Exhibit "A" and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs and administrative expenses of the County of Monterey to correct the tax rolls.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting duly held on the 10th day of June 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Manager

EXHIBIT "A"
TO
RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS AND PROPERTY-RELATED FEES AND CHARGES FOR FISCAL YEAR 2026/2027

FISCAL YEAR 2026-27

GENERAL TAXES:

**N/A**

SPECIAL TAXES:

**N/A**

ASSESSMENTS:

a.) Diamond Ridge Benefit Assessment District No. 1.
b.) Diamond Ridge Parks and Open Spaces Maintenance Assessment District No. 1 (Miravale, Phase 1).
c.) Parks and Open Space Maintenance Assessment District No. 1, Orchard Villas/Miravale II.
d.) Benefit Assessment District No. 2, Orchard Villas/Miravale II.
e.) Rancho San Vicente Parks and Open Spaces Maintenance Assessment District.

PROPERTY-RELATED FEES AND CHARGES:

**N/A**

AGENDA ITEM NO. 14.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Minute Motion to Approve Proclamation Honoring Kate McKenna, Executive Officer of the Local Agency Formation Commission (LAFCO) of Monterey County, Upon Her Retirement**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad approve a minute motion authorizing the issuance of a proclamation honoring Kate McKenna, Executive Officer of the Local Agency Formation Commission (LAFCO) of Monterey County, upon her retirement.

## Executive Summary

Kate McKenna, Executive Officer of the Local Agency Formation Commission (LAFCO) of Monterey County, will retire on June 30, 2026, following 22 years in the role and a 48-year career in public service. Staff recommends that the City Council approve a proclamation for the June 17 agenda recognizing her distinguished service and contributions. As the proclamation is not included in the City's annual list, Council approval is requested through a minute motion. Given her regional impact, professional achievements, and longstanding commitment to effective public administration, issuing a proclamation is an appropriate recognition of her service.

## Background

The Local Agency Formation Commission of Monterey County (LAFCO) is an independent, state-mandated agency that oversees local government organization and boundary changes throughout the county. Serving approximately 437,000 residents in both incorporated cities and unincorporated communities, LAFCO promotes orderly growth, protects agricultural lands, discourages urban sprawl, and supports the efficient delivery of public services. Established in 1963, the Commission includes representatives from the County, cities, special districts, and the public, and is supported by professional staff. LAFCO regulates jurisdictional boundaries, plans for future growth through Spheres of Influence, and evaluates local government services.

The City of Soledad has collaborated with LAFCO on numerous efforts over the years, including annexations and reviews of the Soledad Cemetery District, Soledad-Mission Recreation District, and

the Soledad Community Health Care District. More recently, the City has worked closely with LAFCO and Executive Officer Kate McKenna on the annexation of Miramonte. Mayor Velazquez currently serves as an alternate Commissioner on the LAFCO Commission.

**Review & Analysis**

After 22 years at the helm of the Local Agency Formation Commission (LAFCO) of Monterey County, Executive Officer Kate McKenna will retire on June 30, 2026. Staff recommends that the City Council approve the issuance of a proclamation honoring Ms. McKenna in recognition of her distinguished service.

As this proclamation is not included in the City's adopted annual proclamation list, staff requests that the City Council consider approving its addition by minute motion. Mayor Velazquez currently serves on the LAFCO Commission as an alternate, and over the years, City of Soledad staff have worked closely with Ms. McKenna on numerous annexations and the review of municipal service districts.

Ms. McKenna concludes a distinguished 48-year career in public service, including more than two decades leading Monterey County LAFCO. Throughout her tenure, she has effectively navigated complex land use, governance, and public policy issues while promoting balanced growth, agricultural preservation, and efficient service delivery across jurisdictions.

Her career achievements have been recognized through numerous professional honors, including statewide awards from the California Association of Local Agency Formation Commissions (CALAFCO), as well as recognition of Monterey County LAFCO under her leadership for excellence in public service.

Given her longstanding service, regional impact, and commitment to public administration, issuing a proclamation is an appropriate way for the City of Soledad to formally recognize and express its appreciation for Ms. McKenna's contributions.

A draft proclamation is included as Exhibit A for Council consideration.

**Financial Considerations**

There is no fiscal impact associated with the issuance of this proclamation.

**Strategic Plan Alignment**

This aligns with Goal 10.2—Promote Good Governance, Transparency, and Council Effectiveness—by recognizing the retirement of the Executive Officer of Monterey County LAFCO, on which Mayor Velazquez currently serves as an alternate Commissioner.

**Alternatives**

- Approve the minute motion authorizing the proclamation.
- Decline the request.
- Provide alternative direction to staff.

**Planning/CEQA**

This is not considered a project for the purposes of the California Environmental Quality Act.

**Public Notice Requirements**

Not required.

Attachment(s):
Exhibit A - Draft Kate McKenna Retirement Proclamation

**EXHIBIT A**

**A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD HONORING KATE MCKENNA, AICP, UPON HER RETIREMENT**

**WHEREAS**, Kate McKenna has devoted nearly five decades to public service in Monterey County and Northern California, building a distinguished career focused on collaborative and forward-thinking solutions to land use, environmental stewardship, governance, fiscal sustainability, equity, and community development; and

**WHEREAS,** since 2004, Kate McKenna has faithfully served as Executive Officer of the Local Agency Formation Commission of Monterey County (LAFCO), where she worked to balance orderly growth and development with the preservation of agricultural lands and open space throughout Monterey County; and

**WHEREAS,** Kate McKenna has demonstrated an enduring commitment to the planning profession, mentoring numerous planners in Monterey County and earning Lifetime Membership in the American Planning Association and the American Institute of Certified Planners; and

**WHEREAS,** throughout her exemplary career, Kate McKenna has received several honors, including an Award of Appreciation and Gratitude by the California Association of Local Agency Formation Commissions (CALAFCO) in May 2026, as well as CALAFCO's Distinguished Service and Outstanding LAFCO Professional awards.

**WHEREAS,** under Kate McKenna's leadership, Monterey County LAFCO received the 2024 Mike Gotch Excellence in Public Service Award for Agricultural Preservation; and

**WHEREAS,** upon her retirement effective June 30, following 22 years leading Monterey County LAFCO and a remarkable 48-year career in public service, Kate McKenna leaves a lasting legacy of integrity, collaboration, and dedication to the communities of Monterey County

**NOW THEREFORE, LET IT BE PROCLAIMED** that the City Council of the City of Soledad hereby honors and commends Kate McKenna, AICP, for her outstanding career in public service and extends sincere appreciation and best wishes for a fulfilling and rewarding retirement.

*Dated on this 17th day of June 2026*

DRAFT

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6368, A Resolution of The City Council of the City of Soledad Approving Garbage Collection Rates for Fiscal Year 2026-27, With an Effective Date of July 1, 2026.**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Assistant City Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6368, "Approving the Garbage Collection and Disposal Rates for Fiscal Year 2026-27, with an Effective Date of July 1, 2026."

## Executive Summary

The City of Soledad has an exclusive Franchise Agreement with Tri-Cities Disposal and Recycling Services, Inc. (TCDR) for solid waste, recycling, and organics services through June 30, 2035, with two optional five-year extensions. The agreement allows for annual rate adjustments based on the Consumer Price Index (CPI). For FY 2026–27, TCDR's proposed rates include a CPI-based increase that has been reviewed and deemed accurate and compliant by City and Salinas Valley Solid Waste Authority (SVSWA) staff. The total rate increase is 3.41%, or approximately $1.43 per month for the average residential customer, reflecting adjustments from TCDR, SVSWA, and the City. These updated rates are detailed in Exhibit A of the FY 2026–27 rate resolution.

## Background

The City of Soledad has an exclusive Franchise Agreement (Agreement) with Tri-Cities Disposal and Recycling Services, Inc. (TCDR) for solid waste, recycling, and organics collection services through June 30, 2035, with two (2) optional five (5) year extensions. Under the terms of the Agreement, TCDR is entitled to an annual increase effective July 1st of each year on their collection services rates based on the annual change in the Consumer Price Index (CPI) for the twelve months ending in February.

Under the Franchise Agreement terms, the City pays the cost of disposal and processing directly to SVSWA, which owns and operates the Johnson Canyon Landfill, along with other facilities. On February 19, 2026, SVSWA approved its FY 2026-27 fees which resulted in an increase to the disposal and organics processing fees, and an adjustment to its AB 939 fees. The SVSWA fees are pass-through

fees to the cities that have previously gone through SVSWA's public hearing process and are collected by TCDR.

**Review & Analysis**

Garbage billing rates consist of three different rate components for three separate entities: 1) collection service fees for Tri-Cities Disposal and Recycling Services (TCDR), 2) disposal, organics processing, and AB 939 service fees for Salinas Valley Solid Waste Authority (SVSWA), and 3) franchise fees for the City. TCDR is entitled to a 3.73% CPI adjustment for FY 2026-27 for their portion of the rates.

The 3.41% total increase or $1.43 for the average residential service is made up of 1.81% for TCDR's contractual CPI increase, 1.05% for SVSWA's disposal, organics processing, and AB 939 diversion program fees, and 0.55% for the City's incremental increases to its franchise fees.

Both the City and Salinas Valley Solid Waste Authority (SVSWA) staff have reviewed TCDR's FY 2026-27 rates proposal and find it correct, reasonable, and within the terms of the Franchise Agreement.

The Garbage Collection and Disposal Rates for FY 2026-27 ("Exhibit A" to the resolution) reflect the CPI rate adjustments.

The table below shows the changes to some of the most common residential and commercial services.

| Weekly Service* | **Current Rate 7/1/2025** | **Tri-Cities CPI 3.73%** | **SVSWA Fees** | **City Franchise** Fee | **Proposed Rate 7/1/2026** | **Percent Increase** |
|---|---|---|---|---|---|---|
| **RESIDENTIAL** | | | | | | |
| 48-Gallon Cart | **41.99** | 0.76 | 0.44 | 0.23 | **43.42** | 3.41% |
| 64-Gallon Cart | **64.25** | 0.99 | 0.86 | 0.36 | **66.46** | 3.44% |
| 96-Gallon Cart | **86.65** | 1.23 | 1.30 | 0.50 | **89.68** | 3.50% |
| **COMMERCIAL** | | | | | | |
| 1 Cubic Yard | **248.83** | 5.19 | 2.14 | 1.47 | **257.63** | 3.54% |
| 3 Cubic Yard | **569.27** | 10.53 | 6.41 | 3.39 | **589.60** | 3.57% |

To a residential customer with a 48-gallon cart, the overall FY 2026-27 rate adjustment results in a 3.41% total increase, or **$1.43** increase to their monthly bill. The 3.41% total increase is made up of 1.81% for TCDR's contractual CPI increase, 1.05% for SVSWA's disposal, organics processing and AB 939 diversion program fees, and 0.55% for the City's incremental increases to its franchise fees.

**Financial Considerations**

The Solid Waste rate increase would be effective July 1, 2026. Garbage service customers pay the costs for garbage collection and disposal services. Once the increases to the garbage collection and disposal fees are in place, there will be no cost to the City.

**Strategic Plan Alignment**

The adoption of the garbage collection and disposal rates supports goal 10.5 - Promote Fiscal Responsibility and Grow Grant Funding. Maintaining rates sufficient to cover the Solid Waste Enterprise operating costs maintains the Fund solvent and is fiscally responsible.

**Alternatives**

- Adopt the proposed resolution approving the contractual rate increase.
- Do not adopt the proposed resolution. This is not recommended as the contract with our solid waste providers allows for CPI rate adjustments.

**Planning/CEQA**

The adoption of the resolution approving garbage collection and disposal rates for FY 2026-27 is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). Moreover, even if it were considered a project, adoption of the resolution is exempt from CEQA under Section 15061(b)(3) because it can be seen with certainty that the approval of customer rates will not have a significant effect on the environment.

**Public Notice Requirements**

None.

Attachment(s):
Resolution No. 6368
Exhibit A
FY26-27 TCDR Rates - Soledad

**RESOLUTION NO. 6368**
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE GARBAGE COLLECTION AND DISPOSAL RATES FOR FISCAL YEAR 2026-27, WITH AN EFFECTIVE DATE OF JULY 1, 2026**

**WHEREAS,** the City has a franchise agreement with Tri-Cities Disposal and Recycling Services, Inc. (TCDR) for garbage collection and disposal, under which TCDR is entitled to annual increases in their collection fees based on the Consumer Price Index; and,

**WHEREAS,** per the franchise agreement, TCDR's service fee adjustment commencing July 1, 2026, shall be adjusted using the February Consumer Price Index calculated at 3.73%; and

**WHEREAS,** the Salinas Valley Solid Waste Authority has approved its fees for Fiscal Year 2026-27, with an increase to its disposal and organics processing fees and the annual adjustment to the AB 939 fees; and,

**WHEREAS**, the City must increase garbage collection and disposal rates for Fiscal Year 2026-27 to cover these contractual and pass-through costs.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Soledad that the Council approves the Garbage Collection and Disposal Rates for Fiscal Year 2026-27 attached as **Exhibit A**, effective July 1, 2026.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting held on the 10th day of June 2026, by the following vote:

**AYES**, and in favor thereof, Councilmembers:

**NOES**, Councilmembers:

**ABSENT**, Councilmembers:

**ABSTAIN**, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

# Exhibit A

| All Cities 2026-27 Garbage Collection and Disposal Rates - Effective July 1, 2026 to June 30th, 2027 Description of Service | 2026-27 TCDR Service Fee | 2026-27 Franchise Fee (City) 20.00% | 2026-27 Total Collection Fee | 2026-27 Trash Disposal | 2026-27 Organics Disposal | 2026-27 AB939 Fee | 2026-27 Disposal Franchise Fee (City) 20.00% | 2026-27 Total Disposal Fees | Proposed 2026-27 Total Fee |
|---|---|---|---|---|---|---|---|---|---|
| **Residential Weekly Cart Service** | | | | | | | | | |
| 32 Gallon Cart | $ 21.01 | $ 4.20 | **$ 25.21** | $ 4.69 | $ 2.54 | $ 2.64 | $ 1.97 | **$ 11.84** | **$ 37.05** |
| 48 Gallon Cart | $ 22.62 | $ 4.52 | **$ 27.14** | $ 7.04 | $ 2.54 | $ 3.99 | $ 2.71 | **$ 16.28** | **$ 43.42** |
| 64 Gallon Cart | $ 29.02 | $ 5.80 | **$ 34.82** | $ 15.24 | $ 2.54 | $ 8.59 | $ 5.27 | **$ 31.64** | **$ 66.46** |
| 96 Gallon Cart | $ 35.52 | $ 7.10 | **$ 42.62** | $ 23.45 | $ 2.54 | $ 13.23 | $ 7.84 | **$ 47.06** | **$ 89.68** |
| **Residential or Commecial Cart Service -Additional Charges** | | | | | | | | | |
| Call Back (per trip) | $ 10.78 | $ 2.16 | **$ 12.94** | | | | | | **$ 12.94** |
| Overloaded Cart | $ 10.78 | $ 2.16 | **$ 12.94** | | | | | | **$ 12.94** |
| Extra Can or Bag (each) | $ 21.65 | $ 4.33 | **$ 25.98** | $ 1.27 | | $ 0.70 | $ 0.39 | **$ 2.36** | **$ 28.34** |
| Cart Replacement (each) | $ 43.25 | $ 8.65 | **$ 51.90** | | | | | | **$ 51.90** |
| Cart Cleaning | $ 25.67 | $ 5.13 | **$ 30.80** | | | | | | **$ 30.80** |
| **Commercial & Multiple Dwelling Weekly Cart Service (3)** | | | | | | | | | |
| 48 Gallon Cart | $ 21.70 | $ 4.34 | **$ 26.04** | $ 7.04 | | $ 3.99 | $ 2.21 | **$ 13.24** | **$ 39.28** |
| 64 Gallon Cart | $ 27.47 | $ 5.49 | **$ 32.96** | $ 15.24 | | $ 8.59 | $ 4.77 | **$ 28.60** | **$ 61.56** |
| 96 Gallon Cart | $ 33.35 | $ 6.67 | **$ 40.02** | $ 23.45 | | $ 13.23 | $ 7.34 | **$ 44.02** | **$ 84.04** |
| **Commercial Cart Service -Additional Charges** | | | | | | | | | |
| Long Walk Service (4) | $ 27.45 | $ 5.49 | **$ 32.94** | | | | | | **$ 32.94** |
| Enclosure or Key/Lock Charge | $ 22.29 | $ 4.46 | **$ 26.75** | | | | | | **$ 26.75** |
| **Commercial & Multiple Dwelling Bin Service (5)** | | | | | | | | | |
| **One Cubic Yard Bin** | | | | | | | | | |
| 1 Pickup Per Week (1cy) | $ 150.58 | $ 30.12 | **$ 180.70** | $ 41.02 | | $ 23.09 | $ 12.82 | **$ 76.93** | **$ 257.63** |
| 2 Pickup Per Week (1cy) | $ 280.17 | $ 56.03 | **$ 336.20** | $ 82.07 | | $ 46.18 | $ 25.65 | **$ 153.90** | **$ 490.10** |
| 3 Pickup Per Week (1cy) | $ 397.08 | $ 79.42 | **$ 476.50** | $ 123.09 | | $ 69.25 | $ 38.47 | **$ 230.81** | **$ 707.31** |
| 4 Pickup Per Week (1cy) | $ 513.98 | $ 102.80 | **$ 616.78** | $ 164.11 | | $ 92.34 | $ 51.29 | **$ 307.74** | **$ 924.52** |
| Extra Pick-Up (1cy) (each) | $ 37.87 | $ 7.57 | **$ 45.44** | $ 9.44 | | $ 5.31 | $ 2.95 | **$ 17.70** | **$ 63.14** |
| **Two Cubic Yard Bin** | | | | | | | | | |
| 1 Pickup Per Week (2cy) | $ 213.09 | $ 42.62 | **$ 255.71** | $ 82.07 | | $ 46.18 | $ 25.65 | **$ 153.90** | **$ 409.61** |
| 2 Pickup Per Week (2cy) | $ 400.66 | $ 80.13 | **$ 480.79** | $ 164.14 | | $ 92.36 | $ 51.30 | **$ 307.80** | **$ 788.59** |
| 3 Pickup Per Week (2cy) | $ 569.74 | $ 113.95 | **$ 683.69** | $ 246.21 | | $ 138.48 | $ 76.94 | **$ 461.63** | **$ 1,145.32** |
| 4 Pickup Per Week (2cy) | $ 738.82 | $ 147.76 | **$ 886.58** | $ 328.28 | | $ 184.67 | $ 102.59 | **$ 615.54** | **$ 1,502.12** |
| Extra Pick-Up (2cy) (each) | $ 54.19 | $ 10.84 | **$ 65.03** | $ 18.93 | | $ 10.67 | $ 5.92 | **$ 35.52** | **$ 100.55** |
| **Three Cubic Yard Bin** | | | | | | | | | |
| 1 Pickup Per Week (3cy) | $ 298.99 | $ 59.80 | **$ 358.79** | $ 123.09 | | $ 69.25 | $ 38.47 | **$ 230.81** | **$ 589.60** |
| 2 Pickup Per Week (3cy) | $ 563.87 | $ 112.77 | **$ 676.64** | $ 246.21 | | $ 138.48 | $ 76.94 | **$ 461.63** | **$ 1,138.27** |
| 3 Pickup Per Week (3cy) | $ 803.15 | $ 160.63 | **$ 963.78** | $ 369.32 | | $ 207.77 | $ 115.42 | **$ 692.51** | **$ 1,656.29** |
| 4 Pickup Per Week (3cy) | $ 1,042.42 | $ 208.48 | **$ 1,250.90** | $ 492.40 | | $ 277.02 | $ 153.88 | **$ 923.30** | **$ 2,174.20** |
| Extra Pick-Up (3cy) (each) | $ 76.32 | $ 15.26 | **$ 91.58** | $ 28.39 | | $ 15.97 | $ 8.87 | **$ 53.23** | **$ 144.81** |
| **Four Cubic Yard Bin** | | | | | | | | | |
| 1 Pickup Per Week (4cy) | $ 382.07 | $ 76.41 | **$ 458.48** | $ 164.14 | | $ 92.36 | $ 51.30 | **$ 307.80** | **$ 766.28** |
| 2 Pickup Per Week (4cy) | $ 721.41 | $ 144.28 | **$ 865.69** | $ 328.28 | | $ 184.70 | $ 102.60 | **$ 615.58** | **$ 1,481.27** |
| 3 Pickup Per Week (4cy) | $ 1,031.76 | $ 206.35 | **$ 1,238.11** | $ 492.39 | | $ 277.01 | $ 153.88 | **$ 923.28** | **$ 2,161.39** |
| 4 Pickup Per Week (4cy) | $ 1,342.11 | $ 268.42 | **$ 1,610.53** | $ 656.53 | | $ 369.37 | $ 205.18 | **$ 1,231.08** | **$ 2,841.61** |
| Extra Pick-Up (4cy) (each) | $ 98.36 | $ 19.67 | **$ 118.03** | $ 37.89 | | $ 21.33 | $ 11.84 | **$ 71.06** | **$ 189.09** |
| **Six Cubic Yard Bin** | | | | | | | | | |
| 1 Pickup Per Week (6cy) | $ 516.30 | $ 103.26 | **$ 619.56** | $ 246.21 | | $ 138.48 | $ 76.94 | **$ 461.63** | **$ 1,081.19** |
| 2 Pickup Per Week (6cy) | $ 980.10 | $ 196.02 | **$ 1,176.12** | $ 492.39 | | $ 277.01 | $ 153.88 | **$ 923.28** | **$ 2,099.40** |
| 3 Pickup Per Week (6cy) | $ 1,398.73 | $ 279.75 | **$ 1,678.48** | $ 738.62 | | $ 415.54 | $ 230.83 | **$ 1,384.99** | **$ 3,063.47** |
| 4 Pickup Per Week (6cy) | $ 1,817.37 | $ 363.47 | **$ 2,180.84** | $ 984.83 | | $ 554.02 | $ 307.77 | **$ 1,846.62** | **$ 4,027.46** |
| Extra Pick-Up (6cy) (each) | $ 121.50 | $ 24.30 | **$ 145.80** | $ 56.82 | | $ 31.96 | $ 17.76 | **$ 106.54** | **$ 252.34** |
| **Commercial Bin Service -Additional Charges** | | | | | | | | | |
| 96 Gal. Weekly Mixed Organics (each) (2) | $ 26.89 | $ 5.38 | **$ 32.27** | | $ 2.54 | | $ 0.51 | **$ 3.05** | **$ 35.32** |
| Long Walk Service (4) | $ 27.45 | $ 5.49 | **$ 32.94** | | | | | | **$ 32.94** |
| Key/Lock Charge | $ 22.29 | $ 4.46 | **$ 26.75** | | | | | | **$ 26.75** |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Call Back (Bin Service)(per trip) | $ 32.41 | $ 6.48 | **$ 38.89** | | | | | | | | | **$ 38.89** |
| **Commercial Organic Weekly Cart Service** | | | | | | | | | | | | |
| 32 Gallon Food Scrap Cart Service | $ 18.11 | $ 3.62 | **$ 21.73** | | | $ 7.50 | | | $ 1.50 | **$ 9.00** | | **$ 30.73** |
| 64 Gallon Food Scrap Cart Service | $ 20.97 | $ 4.19 | **$ 25.16** | | | $ 14.98 | | | $ 3.00 | **$ 17.98** | | **$ 43.14** |
| **Contamination Charges (Based on Container size)** | | | | | | | | | | | | |
| 64 Gallon Cart (each) | $ 8.97 | $ 1.79 | **$ 10.76** | $ 4.11 | | $ 2.29 | | | $ 1.28 | **$ 7.68** | | **$ 18.44** |
| 96 Gallon Cart (each) | $ 11.14 | $ 2.23 | **$ 13.37** | $ 6.15 | | $ 3.49 | | | $ 1.93 | **$ 11.57** | | **$ 24.94** |
| 200 Gallon Barrel (each) | $ 23.17 | $ 4.63 | **$ 27.80** | $ 9.36 | | $ 5.29 | | | $ 2.93 | **$ 17.58** | | **$ 45.38** |
| 350 Gallon Barrel (each) | $ 40.54 | $ 8.11 | **$ 48.65** | $ 16.35 | | $ 9.21 | | | $ 5.11 | **$ 30.67** | | **$ 79.32** |
| 450 Gallon Barrel (each) | $ 52.13 | $ 10.43 | **$ 62.56** | $ 21.08 | | $ 11.87 | | | $ 6.59 | **$ 39.54** | | **$ 102.10** |
| 1 Cubic Yard Container (each) | $ 45.62 | $ 9.12 | **$ 54.74** | $ 9.44 | | $ 5.31 | | | $ 2.95 | **$ 17.70** | | **$ 72.44** |
| 2 Cubic Yard Container (each) | $ 65.46 | $ 13.09 | **$ 78.55** | $ 18.93 | | $ 10.67 | | | $ 5.92 | **$ 35.52** | | **$ 114.07** |
| 3 Cubic Yard Container (each) | $ 92.73 | $ 18.55 | **$ 111.28** | $ 28.39 | | $ 15.97 | | | $ 8.87 | **$ 53.23** | | **$ 164.51** |
| 4 Cubic Yard Container (each) | $ 119.09 | $ 23.82 | **$ 142.91** | $ 37.89 | | $ 21.33 | | | $ 11.84 | **$ 71.06** | | **$ 213.97** |
| 6 Cubic Yard Container (each) | $ 169.75 | $ 33.95 | **$ 203.70** | $ 56.82 | | $ 31.96 | | | $ 17.76 | **$ 106.54** | | **$ 310.24** |
| **Compactor Service and Drop Box Services (1)** | | | | | | | | | | | | |
| **Compactor Services** | | | | | | | | | | | | |
| 20 Cubic Yard Compactor | $ 273.05 | $ 54.61 | **$ 327.66** | TBD | | | | | 20% | **TBD** | | **TBD** |
| 30 Cubic Yard Compactor | $ 327.41 | $ 65.48 | **$ 392.89** | TBD | | | | | 20% | **TBD** | | **TBD** |
| 40 Cubic Yard Compactor | $ 381.77 | $ 76.35 | **$ 458.12** | TBD | | | | | 20% | **TBD** | | **TBD** |
| **Drop Box/Roll Off Service** | | | | | | | | | | | | |
| 20 Cubic Yard Drop Box | $ 242.62 | $ 48.52 | **$ 291.14** | TBD | | | | | 20% | **TBD** | | **TBD** |
| 30 Cubic Yard Drop Box | $ 291.12 | $ 58.22 | **$ 349.34** | TBD | | | | | 20% | **TBD** | | **TBD** |
| 40 Cubic Yard Drop Box | $ 339.64 | $ 67.93 | **$ 407.57** | TBD | | | | | 20% | **TBD** | | **TBD** |
| Extra Day | $ 11.97 | $ 2.39 | **$ 14.36** | | | | | | | | | **$ 14.36** |
| Call/Move Charge/Call Back | $ 59.85 | $ 11.97 | **$ 71.82** | | | | | | | | | **$ 71.82** |
| Saturday Surcharge | | | | | | | | | | | | |

**(1)** Service billed to customer directly by Tri-Cities Disposal and Recycling, Customer is billed the actual disposal fee plus franchise fees.
**(2)** Mixed Organics service is not intended for use by restaurants or other food service establishments.
**(3)** Commercial/Multi-family cart customers that request Franchise Mixed Organics service will be billed at the Residential Rate
**(4)** For Distance greater 15' monthly additional for each 25'
**(5)** Enclosure service included for 1-4cy bins

Tri-Cities Disposal & Recycling
(888) 678-6798




# Tri-Cities Disposal & Recycling Rates

## Fiscal Year 2026-27

By Elia Zavala,
Contracts & Grants Analyst
Salinas Valley Solid Waste Authority

June 10, 2026

# FY 2026-27 Fee Component Adjustments

## Example: 48-Gallon Cart Residential Customer

| ENTITY | FEE COMPONENT | ADJUSTMENT | CHANGE |
|---|---|---|---|
| Tri-Cities Disposal & Recycling | Service Fee | Contractual Adjustment Consumer Price Index (CPI) 3.73% | + 1.81% |
| Salinas Valley Solid Waste Authority | AB939 Diversion Organics Processing Landfill Disposal Fee | Pass-through Adjustments | + 1.05% |
| City of Soledad | Franchise Fee 20% | Automatic Incremental Adjustment | + 0.55% |
| Total % Increase for a 48-Gallon Residential Customer | | | 3.41% |

*The City bills and collects all fees from customers and is billed by Tri-Cities and SVSWA for their portions.*

# FY 2026-27 Customer Rate Impact

## Customer Rate Examples

| SERVICE EXAMPLE (Once per Week) | CURRENT FY 25-26 | TCD | SVSWA | City | PROPOSED FY 2026-27 |
|---|---|---|---|---|---|
| RESIDENTIAL 48 Gal. Cart | $ 41.99 | *$ 0.76* | *$ 0.44* | *$ 0.23* | $ 43.42 |
| RESIDENTIAL 64 Gal. Cart | $ 64.25 | *$ 0.99* | *$ 0.86* | *$ 0.36* | $ 66.46 |
| COMMERCIAL 1 CY Bin | $ 248.83 | *$ 5.19* | *$ 2.14* | *$ 1.47* | $ 257.63 |
| COMMERCIAL 2 CY Bin | $ 395.56 | *$ 7.44* | *$ 4.27* | *$ 2.34* | $ 409.61 |

# COMMENTS & QUESTIONS

By Elia Zavala,
Contracts & Grants Analyst
Salinas Valley Solid Waste Authority

June 10, 2026

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6369/SA-2026-01 A Joint Resolution of the City Council of the City off Soledad and the Successor Agency of the City of Soledad Redevelopment Agency Approving Interim Funding for Fiscal Year 2026-27**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Mike Howard, Assistant City Manager**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad and the Successor Agency of the City of Soledad Redevelopment Agency adopt Resolution No. 6369/SA-2026-01, "Approving Interim Funding for Fiscal Year 2026-27".

## Executive Summary

The proposed resolution authorizes continued City operations at Fiscal Year 2025-26 adjusted budget levels for the two-month period of July 1, 2026, through August 31, 2026, while development and review of the Fiscal Year 2026-27 Budget are completed. An interim funding approach is necessary due to the failure of Measure A, the parcel tax measure for fire and emergency medical services, in the June 2, 2026 election, as well as ongoing negotiations with CAL FIRE regarding a new service contract and implementation of the required 3.0 staffing model.

With Measure A not receiving voter approval, the City must identify and implement significant service reductions to maintain a balanced budget. The interim budget period will provide staff with the necessary time to evaluate reduction options, develop recommendations, and engage the community in discussions regarding the impacts of these proposed service changes. Staff will return to the City Council in August with a balanced Fiscal Year 2026-27 Budget and corresponding service reduction recommendations for consideration.

## Background

There is no statutory requirement that a general law city such as the City of Soledad have a budget. However, as a practical matter, there is a requirement that a City/Agency may not incur indebtedness greater than income and revenue without 2/3 voter approval. Without a budget, it would be difficult to comply with this requirement.

In June 2019, the City Council of the City of Soledad passed a similar resolution extending the budget process to August 31, 2019, due to committees not being able to meet timely to provide recommendations for the budget process.

**Review & Analysis**

City staff originally planned to present the proposed Fiscal Year (FY) 2026-27 Budget to the City Council in June 2026. However, significant uncertainty remains regarding the funding of the CAL FIRE contract. In FY 2025-26, the City was required to draw approximately $500,000 from reserves to support contract costs, underscoring ongoing structural funding challenges.

At the same time, City staff have been engaged in active negotiations with CAL FIRE regarding a new service agreement, as the current contract expires on June 30, 2026. Throughout the term of the existing agreement, CAL FIRE has worked collaboratively with the City to implement the required staffing model, and FY 2026-27 is anticipated to represent the final year of transition to full 3.0 staffing levels.

To address long-term fire and emergency service funding needs, the City Council adopted Resolution No. 6329 placing a parcel tax measure for fire and emergency medical services on the June 2, 2026 ballot. The outcome of that election introduced significant uncertainty into the FY 2026-27 budget development process. Had the measure been approved, the City would have been positioned to maintain current service levels and proceed with budget development largely as originally envisioned.

With the failure of Measure A, the City must now identify and implement substantial service reductions to achieve and maintain a structurally balanced budget. The interim budget period will provide staff with the necessary time to evaluate reduction options, develop recommendations, and engage the community in meaningful discussion regarding the impacts of potential service adjustments.

To ensure continuity of operations while allowing for full consideration of the FY 2026-27 Budget, staff recommend that the City Council/Agency adopt a resolution establishing interim spending authority based on adjusted FY 2025-26 budget levels. Staff further recommend that this interim authority be set for a two-month period, from July 1, 2026 through August 31, 2026. This temporary spending authorization will allow the City/Agency to maintain normal operations while providing additional time to conduct budget workshops and finalize a balanced FY 2026-27 Budget for Council consideration.

There is no statutory or local code impediment to the adoption of the proposed resolution.

**Financial Considerations**

As noted above, approval of the resolution will allow the City/Agency to continue normal operations and projects and pay its bills (payroll, supplies, and services) for a two-month period.

No extraordinary expenditures are anticipated during this interim period.

**Strategic Plan Alignment**

Approving the interim funding for the Fiscal Year 2026-27 supports goal 10.5 - Promote Fiscal Responsibility and Grow Grant Funding. Approving an accurate and balanced budget once all the facts are known is important to maintaining fiscal responsibility within the City.

**Alternatives**

- Adopt Resolution No. 6369/SA-2026-01 A joint resolution of the City Council of the City of Soledad and the Successor Agency of the City of Soledad Redevelopment Agency approving interim funding for Fiscal Year 2026-27; or
- Modify (shorten or lengthen) the interim time period; or
- Provide additional direction to Staff.

**Planning/CEQA**

The adoption of the resolution approving interim funding for FY 2026-27 is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). Moreover, even if it were considered a project, adoption of the resolution is exempt from the CEQA under CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that there is no possibility that approval of the customer rates may have a significant effect on the environment.

**Public Notice Requirements**

None required

Attachment(s):
Resolution 6969/SA-2026-01

**RESOLUTION NO. 6369/SA-2026-01**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AND THE SUCCESSOR AGENCY OF THE CITY OF SOLEDAD REDEVELOPMENT AGENCY APPROVING INTERIM FUNDING FOR FISCAL YEAR 2026-27**

**WHEREAS**, the City of Soledad ("City") and the Successor Agency of the City of Soledad Redevelopment Agency ("Successor Agency") are currently developing the Fiscal Year 2026-27 Budget; and

**WHEREAS**, during the development of the prior fiscal year budget, the City was required to utilize approximately $500,000 from reserves to support CAL FIRE contract obligations, underscoring ongoing structural funding constraints associated with fire and emergency services; and

**WHEREAS**, throughout the term of the existing agreement, CAL FIRE has worked collaboratively with the City to incrementally increase staffing levels to reach full 3.0 staffing levels in FY 2026-2027; and

**WHEREAS**, the City Council explored various funding models for this contract and ultimately approved Resolution No. 6329 placing a parcel tax measure for fire and emergency medical services on the June 2, 2026, ballot; and

**WHEREAS**, the outcome of the June 2nd election created significant uncertainty in the FY 2026-27 budget development process and had the measure been approved, the City would have been positioned to maintain current service levels and proceed with budget development largely as originally envisioned; and

**WHEREAS**, following the failure of Measure A, the City must now identify and implement substantial service reductions to achieve and maintain a structurally balanced budget; and

**WHEREAS**, the interim budget period will provide staff with the necessary time to evaluate reduction alternatives, develop recommendations, and engage the community in meaningful discussion regarding the impacts of potential service adjustments; and

**WHEREAS**, staff intends to conduct a Budget Workshop with the City Council prior to formal adoption of the Fiscal Year 2026-27 Budget to allow adequate time for review and consideration; and

**WHEREAS**, temporary spending authority is necessary to ensure continuity of City and Successor Agency operations, including payment of payroll, supplies, services, and ongoing projects during the interim period; and

**WHEREAS**, there is no statutory or local code impediment to the adoption of an interim funding resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Redevelopment Agency of the City of Soledad as follows:

**Section 1.** The City Council and Successor Agency hereby authorize interim funding for Fiscal Year 2026-27 at the adjusted Fiscal Year 2025-26 budget levels.

**Section 2.** Such interim funding authority shall be effective for the period beginning July 1, 2026, and ending August 31, 2026, unless superseded earlier by adoption of the Fiscal Year 2026-27 Budget.

**Section 3.** The interim funding authority granted by this Resolution shall permit the City and Successor Agency to continue normal operations and expenditures, including payroll, contractual obligations, supplies, services, and ongoing projects.

**Section 4.** Staff are directed to continue preparation of the Fiscal Year 2026-27 Budget and return to the City Council and Successor Agency for formal budget adoption following completion of the budget workshop process and consideration of fiscal impacts related to the June 2, 2026, parcel tax election and CAL FIRE contract negotiations.

**PASSED AND ADOPTED** by the City Council of the City of Soledad and the Board Members of the Successor Agency of the City of Soledad Redevelopment Agency at a special meeting duly held on the 10th day of June 2026, by the following vote:

AYES, and in favor thereof, Councilmembers/Agencymembers:

NOES, Councilmembers/Agencymembers:

ABSENT, Councilmembers/Agencymembers:

ABSTAIN, Councilmembers/Agencymembers:

_____

ANNA VELAZQUEZ, Mayor/Chairman

ATTEST:

_____

MEGAN HUNTER, City Manager/Clerk/Secretary

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6370, A Resolution of the City Council of the City of Soledad Authorizing the City Manager and City Attorney to Negotiate, Prepare, and Execute a Deferred Development Impact Fee Agreement with Wood Investments Company, Inc.**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

**THROUGH:** **Megan Hunter, City Manager**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council adopt Resolution No. 6370, "Authorizing the City Manager and City Attorney to Negotiate, Prepare, and Execute a Deferred Development Impact Fee Agreement with Wood Investments Company, Inc.", consistent with the terms and conditions approved by the City Council.

## Executive Summary

Wood Investments Company ("Developer") is requesting consideration of a Deferred Development Impact Fee Agreement related to the development project located at 423 Nestles Road (APN 022-292-039) within the Soledad Marketplace. Staff is requesting authorization for the City Manager and City Attorney to negotiate, prepare, and execute a Deferred Development Impact Fee Agreement consistent with City Council-approved deal points. The proposed arrangement would allow eligible City development impact fees to be repaid over time rather than through a single upfront payment, while preserving full fee obligations, interest accrual, and repayment protections. This approach is intended to support continued investment and buildout within the Soledad Marketplace while maintaining the City's long-term fiscal interests through full recovery of deferred fees.

## Background

The developer is intending to build a commercial retail space within the Soledad Marketplace, particularly at 423 Nestles Rd. The Soledad Marketplace project was approved by the Soledad Planning Commission on July 12, 2018, authorizing the construction and operation of a new commercial shopping center. The project site is located within the H-C Highway Commercial zoning district, which is intended to accommodate a range of retail, service, and commercial uses serving both residents and regional travelers. As part of the entitlement process, the project underwent review and approval

consistent with the City's development standards, including land use compatibility, site design, circulation, and infrastructure capacity. All new construction projects are required to comply with applicable City regulations, including the payment of permit fees, plan check fees, and development impact fees. These fees are assessed to ensure that new development contributes its fair share toward the cost of public infrastructure and services required to support growth.

Development impact fees are one-time charges imposed on new development to help fund the public infrastructure and facilities needed to support growth and mitigate impacts. They ensure that new development pays its fair share of costs for services such as roads, water and sewer systems, public safety facilities, and parks, rather than shifting those costs to existing residents and businesses. These fees are typically collected at the time of building permit issuance or certificate of occupancy and are used for capital improvements needed to accommodate additional demand on City services. At the same time, the City recognizes that in certain circumstances, the timing of fee payments can create financial challenges for developers, particularly when large capital investments are required prior to project stabilization or occupancy.

In these cases, a Deferred Development Impact Fee Agreement may be considered as a financing mechanism that balances the City's need for fiscal protection with the developer's need for cash flow flexibility. Under a deferred agreement, impact fees remain fully obligated and payable; however, the timing of payment is structured over a defined period rather than being required in full at issuance of a Certificate of Occupancy or another standard milestone. This approach benefits the developer by reducing upfront capital pressure at critical stages of construction and project launch, while also benefiting the City by facilitating project completion, supporting economic development, and ensuring eventual full recovery of fees, often with interest and appropriate security provisions. When structured appropriately, deferred fee agreements allow the City to maintain the integrity of its development impact fee program while also supporting timely development that contributes to local economic activity, job creation, and expanded commercial services for the community. In the past, the City approved a similar agreement for Premiere Cinemas.

**Review & Analysis**

The City recognizes that the timing of development impact fee payments is essential to ensuring that new development contributes its fair share toward infrastructure costs, but can create financial constraints during construction, particularly for commercial parcels like the Soledad Marketplace. This is especially true for a currently underutilized lot in the Marketplace that has not yet secured the financing needed to support the high upfront costs of vertical construction and project delivery. These challenges are most significant in the early stages of development, when major expenses for land development, construction, infrastructure improvements, financing, and tenant recruitment must be incurred before any operational revenue is generated.

A Deferred Development Impact Fee Agreement may serve as a structured financing tool to address feasibility constraints that have limited investment interest in portions of the Soledad Marketplace. While still requiring full payment of all City development impact fees, the agreement allows those fees to be paid over time under a predictable schedule, typically with interest and appropriate security provisions to protect the City's financial interests. This structure can reduce upfront financial pressure, improve project feasibility, and help facilitate development that might otherwise be delayed or not proceed.

By supporting the delivery of commercial projects, these agreements can also promote economic development through job creation, increased sales tax revenue, and expanded access to goods and

services for residents, while helping reduce the risk of long-term vacancy or incomplete development and encouraging a more complete buildout of the Marketplace area. Overall, this approach maintains the integrity of the City's development impact fee program while providing flexibility that can improve project feasibility and encourage investment in areas where market conditions alone have not yet supported full development. It supports the City's goal of balancing fiscal responsibility with economic development by helping entitled commercial areas such as the Soledad Marketplace move toward full activation.

The total amount of eligible City development impact fees subject to consideration is approximately $172,948.08, as determined by the Community and Economic Development Department. Staff is requesting authorization for the City Manager and City Attorney to negotiate and execute a Deferred Development Impact Fee Agreement consistent with the following City Council-approved deal points:

- Deferred Fee Amount: Not to exceed $173,000
- Interest Rate: 3.811% LAIF (Local Agency Investment Fund) rate or 3%, whichever is lower
- Repayment Period: 5 years
- Payment Structure: monthly
- Initial Payment Due: Upon issuance of Certificate of Occupancy

Staff would work with the City Attorney and Developer to prepare the final agreement, including standard provisions addressing payment administration, default remedies, security requirements, and other legal protections necessary to safeguard the City's financial interests. The agreement applies only to eligible City development impact fees. Fees collected on behalf of outside agencies, including but not limited to TAMC Regional Traffic Impact Fees, Soledad Unified School District fees, and other third-party obligations, are not included unless separately authorized by the applicable agency. In making its determination, the City Council may consider fiscal impacts, project feasibility, consistency with City policies, and the broader public benefits associated with supporting activation and continued investment within the Soledad Marketplace.

**Financial Considerations**

Approval of the proposed resolution would authorize the City Manager and City Attorney to negotiate and execute a Deferred Development Impact Fee Agreement for up to $173,000 in eligible City development impact fees. While the agreement would defer receipt of fee revenues over a five-year repayment period, the City would recover the full fee amount together with interest at the LAIF rate or 3%, whichever is lower. The proposed arrangement may improve the financial feasibility of development within the Soledad Marketplace while preserving the City's long-term fiscal interests and supporting future economic activity, job creation, and sales tax generation.

**Strategic Plan Alignment**

The proposed Deferred Development Impact Fee Agreement is consistent with the City's Strategic Plan goals related to economic development. The agreement supports Strategy 1.1.3, which focuses on redeveloping underutilized sites to promote light industrial, office, and retail growth by providing targeted development incentives such as fee flexibility that can assist projects aligned with community and economic development objectives. It also aligns with Strategy 1.2.3, which calls for assessing the feasibility of high-impact regional destination projects and evaluating incentive and permitting tools needed to facilitate investment. In addition, the agreement supports Strategy 1.4.4, which emphasizes activating vacant land through tailored incentive programs, including development fee adjustments and other financial tools designed to encourage investment and support project feasibility.

**Alternatives**

- Adopt Resolution No. 6370 authorizing the City Manager and City Attorney to negotiate, prepare, and execute a Deferred Development Impact Fee Agreement consistent with the City Council-approved deal points.
- Adopt the resolution with modifications to the proposed deal points, including the deferred fee amount, interest rate, repayment period, payment schedule, or other terms.
- Decline to authorize a Deferred Development Impact Fee Agreement and provide alternative direction to staff.

**Planning/CEQA**

The proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5), as the approval of the Deferred Development Impact Fee Agreement constitutes a fiscal and administrative activity involving the timing and method of fee repayment and does not, in itself, authorize new development, construction, or a direct physical change to the environment. Furthermore, the Soledad Marketplace shopping center has already been approved by the City through Conditional Use Permit (CUP) 2018-01, and the proposed agreement does not modify, expand, or intensify the previously approved project. The action is limited to the financing structure for payment of eligible development impact fees associated with an already entitled development project.

**Public Notice Requirements**

Not Applicable.

Attachment(s):
Resolution No. 6370
Attachment 1- Wood Investments Companies Memo
Attachment 2 - City of Soledad Development Impact Fees.pdf

**RESOLUTION NO. 6370**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE, PREPARE, AND EXECUTE A DEFERRED DEVELOPMENT IMPACT FEE AGREEMENT WITH WOOD INVESTMENTS COMPANY, INC.**

**WHEREAS**, Woodman Investments ("Developer") proposes to construct a commercial retail development at 423 Nestles Road within the Soledad Marketplace, a project previously approved by the City of Soledad Planning Commission on July 12, 2018, through CUP 2018-01, authorizing the development of a commercial shopping center within the H-C Highway Commercial zoning district; and

**WHEREAS,** the project is subject to the payment of applicable City development impact fees, which are required to ensure that new development contributes its fair share toward infrastructure and public service costs associated with growth; and

**WHEREAS,** development impact fees are typically due at the time of building permit issuance or certificate of occupancy and are used to fund essential public facilities, including transportation improvements, water and wastewater systems, public safety facilities, parks, and other community infrastructure; and

**WHEREAS,** the Developer has requested that the City Council consider a deferred payment structure for eligible City development impact fees to improve project feasibility and facilitate development of a currently underutilized site within the Soledad Marketplace; and

**WHEREAS,** the City Council finds that, in certain circumstances, deferring payment of development impact fees may support project feasibility and completion while ensuring full recovery of all applicable fees, together with interest and appropriate safeguards to protect the City's financial interests; and

**WHEREAS,** the City Council desires to establish the principal business terms for a Deferred Development Impact Fee Agreement and authorize the City Manager and City Attorney to negotiate, prepare, and execute the final agreement consistent with those terms; and

**WHEREAS**, the City Council has considered the staff report, supporting documentation, and all public testimony presented regarding this matter; and

**WHEREAS,** the City Council finds that approval of this Resolution is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15378(b)(4) and 15378(b)(5), as the action constitutes a fiscal and administrative activity that does not approve or authorize any physical change in the environment, and is related solely to the timing and method of payment of development impact fees associated with a previously approved project.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City Council of the City of Soledad:

1. Authorizes the City Manager and City Attorney to negotiate, prepare, and execute a Deferred Development Impact Fee Agreement with Wood Investments Company, Inc., consistent with the following terms:
    a. Deferred Fee Loan Amount: $173,000;
    b. Interest Rate: Local Agency Investment Fund (LAIF) rate or three percent (3%), whichever is lower;
    c. Repayment Period: Five (5) years;
    d. Payment Structure: Monthly payments; and
    e. Initial Payment Due: Upon issuance of the Certificate of Occupancy.
2. Authorizes the City Manager, City Attorney, and their designees to include such additional terms, conditions, security provisions, default remedies, and administrative requirements as they deem necessary and appropriate to protect the City's financial interests and implement the intent of this Resolution.
3. Authorizes the City Manager, or designee, to execute all documents and take all actions necessary to implement the Deferred Development Impact Fee Agreement.
4. Finds and determines that the Deferred Development Impact Fee Agreement will preserve the City's ability to recover all applicable deferred development impact fees, together with interest and appropriate repayment protections, while supporting economic development and activation of the Soledad Marketplace.

**PASSED AND ADOPTED** by the City Council of the City of Soledad, at a special meeting duly held on the 10th day of June 2026, by the following vote**:**

**AYES**, and in favor thereof Councilmembers:

**NOES,** Councilmembers:

**ABSENT,** Councilmembers:

**ABSTAIN,** Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

**Wood Investments Companies, Inc.**
14 Corporate Plaza Drive, Suite 120
Newport Beach, CA 92660

May 29, 2026

**RE: Request for Reduction of Deferred Impact Fees and Permit Fees – City of Soledad – Ross Development (APN 022-292-039, 423 Nestles Rd, Soledad, CA 93960)**

For the consideration of the City of Soledad,

My name is Patrick Wood, and I am the CEO of Wood Investments Companies, Inc. ("WICo"). Wood Investments Companies, Inc., is a privately held, family-run real estate investment and management firm that acquires, owns, operates, and develops commercial retail shopping centers, with a focus on value-add redevelopment and investments in the Western United States. The company and its affiliates have over 60 years of combined experience and success in the retail real estate industry.

WICo is looking to acquire a parcel (APN 922-292-039) located at 423 Nestles Road, Soledad, CA 93960, and we are negotiating a lease with a tenant to construct a single-tenant retail space. We believe this retail tenant would be of significant public benefit to the City of Soledad, and we are eager to kick off this project.

However, as the underwriting currently stands, this project is not profitable; it would be imprudent for us to proceed with the development of the project without changes to the costs of building the asset. We have identified that the costs for permits and fees are disproportionately high compared to the size of the project. Thus, we are writing to request a waiver of any deferred impact fees and a reduction of the permit fees associated with this prospective project. Without some cost savings on these fees, we will not be able to justify the acquisition of this site and the development of the tenant's suite.

To provide transparency, we have submitted supplemental materials to the City of Soledad to provide contextual economic information for this proposal. Please do not hesitate to contact me directly for additional information and materials.

Thank you for your consideration. We eagerly await your response, and we look forward to working with the City of Soledad on this project.

Kind regards,

Patrick Wood

CEO, Wood Investments Companies, Inc.

# CITY OF SOLEDAD
# DEVELOPMENT IMPACT FEE SUMMARY

(Fees per Unit - Residential/1,000 Square Feet) (1)

| Land Use Classification | General Government | Public Safety(2) | Park | Water | Wastewater | Storm Drain | Traffic | Admin (3%) | Total Fees |
|---|---|---|---|---|---|---|---|---|---|
| Single Family Residential (Per Unit) | $ 5,348.00 | $ 1,670.00 | $ 8,788.00 | $ 3,063.00 | $ 3,350.00 | $ 2,254.00 | $ 6,827.00 | $ 939.00 | $ 32,239.00 |
| Multi-Family Residential (Per Unit) | $ 4,279.00 | $ 1,335.00 | $ 7,030.00 | $ 2,450.00 | $ 2,680.00 | $ 1,802.00 | $ 4,711.00 | $ 729.00 | $ 25,016.00 |
| Commercial (Per 1,000 Non-Res. SF) | $ 1,316.00 | $ 410.00 | N/A | $ 753.00 | $ 824.00 | $ 554.00 | $ 5,387.00 | $ 278.00 | $ 9,522.00 |
| Office (Per 1,000 Non-Res. Sf) | $ 4,064.00 | $ 1,268.00 | N/A | $ 2,328.00 | $ 2,545.00 | $ 1,712.00 | $ 6,492.00 | $ 552.00 | $ 18,961.00 |
| Industrial (Per 1,000 Non-Res. SF) | $ 2,560.00 | $ 799.00 | N/A | $ 1,467.00 | $ 1,603.00 | $ 969.00 | $ 5,519.00 | $ 391.00 | $ 13,308.00 |

NOTES: (1). Some figures may not sum due to rounding

(2). The previous Fire Facilities Fee and Police Facilities Fee have been combined into one Public Safety Fee.

# CITY OF SOLEDAD
# STAFF REPORT

**SUBJECT:** **Resolution No. 6376, A Resolution of the City Council of the City of Soledad Authorizing Submission of A Formal Response Regarding the Proposed Forced Sewer Consolidation Project for the Hacienda Apartments and Outlining the City's Position**

**TO:** **Honorable Mayor Velazquez and City Council**

**FROM:** **Megan Hunter, City Manager**

**THROUGH:**

**MEETING DATE:** **June 10, 2026**

## Recommendation

It is recommended that the City Council of the City of Soledad:

1. Review the draft written comment letter regarding the proposed sewer consolidation project for the Hacienda Apartments; and
2. Provide any edits, revisions, or direction to staff; and
3. Consider and adopt Resolution No. 6376 "Authorizing Submission of A Formal Response Regarding the Proposed Forced Sewer Consolidation Project for the Hacienda Apartments and Outlining the City's Position".

## Executive Summary

The Central Coast Regional Water Quality Control Board has initiated the forced consolidation process for the Hacienda Apartments sewer connection and held a public hearing on June 3, 2026, to receive testimony regarding the proposed project. Because the consolidation is being imposed on the City of Soledad, staff recommend that the City Council submit a formal comment letter outlining concerns that have been raised by the Council over the past several years. The draft letter emphasizes that Hacienda Apartments is located in unincorporated Monterey County and that any solution must address not only wastewater infrastructure needs but also the long-standing substandard housing conditions and habitability concerns at the property. The letter further advocates for a coordinated, multi-agency approach, evaluates alternative sewer connection options, and identifies acquisition and redevelopment by Eden Housing with connection to the Camphora system as the most viable long-term solution. Staff are requesting Council review the draft letter and authorize its submittal by June 15, 2026 deadline.

## Background

The Hacienda Apartments, located at 32097 McCoy Road near the City of Soledad, is a 24-unit farmworker housing complex identified as a disadvantaged community. The property is currently

served by a failing septic system and leach field and is located approximately 400 feet from the City's existing sewer infrastructure.

The Central Coast Regional Water Quality Control Board (Central Coast Water Board) has identified significant water quality and public health concerns associated with the failing system, including potential exposure to untreated wastewater, persistent odors, and degradation of groundwater quality, evidenced by elevated nitrate and bacteria levels.

Technical evaluations have concluded that connection to the City of Soledad's sewer system represents the only feasible long-term solution. Onsite system upgrades are not viable due to site constraints and unsuitable soil conditions.

On July 29, 2025, the Central Coast Water Board initiated a forced consolidation process under Water Code Section 13289(b)(1)(F)(i). This action requires coordination between the City of Soledad and Hacienda Investments, Inc. to evaluate extension of sewer service or identify alternative wastewater treatment solutions. The initial negotiation period was set for six months and was later extended to June 29, 2026.

Since initiation of the process, the Central Coast Water Board and the State Water Resources Control Board's Division of Financial Assistance have conducted ongoing coordination with the City through meetings held on August 13, October 13, and December 17, 2025. During these meetings, City staff agreed to participate in a technical working group facilitated by the Rural Community Assistance Corporation (RCAC), provide infrastructure data and technical input, and continue negotiations with the property owner, subject to reimbursement of City costs for these efforts.

Since city staff had been responsive and it was acknowledged that the City's technical review of the draft engineering report prepared by Blackwater (April 2024) was needed, the Central Coast Water Board extended the compliance deadline an additional 6 months to July 29, 2926. The draft Blackwater Study evaluated multiple sewer connection alternatives. However, a preferred alternative was not identified due to incomplete technical coordination with the City. The City's initial review timeline of April 30, 2026 was delayed because the City's outstanding request for reimbursement had been unanswered. Approval for reimbursement approval was finally granted on May 8, 2026.

The Central Coast Water Board has indicated that it prefers voluntary consolidation. If the City Council agrees to voluntary consolidation by July 29, 2026, the City may be eligible for a no-interest Clean Water State Revolving Fund loan to support broader system improvements, including upgrades to the Water Reclamation Facility.

**Review & Analysis**

The Central Coast Regional Water Quality Control Board has begun the forced consolidation process. On June 3, 2026, the Central Coast Water Board and the State Water Board's Division of Financial Assistance held a public meeting on the proposed service consolidation. Mayor Velazquez, Mayor Pro Tem Ansaldo-Sánchez, and Councilmember Bañuelos attended and provided comment. Don Wilcox, Beatriz Trujillo, and Megan Hunter also testified, including on the connection alternatives evaluated in the study.

Because this consolidation is being imposed on the City, it is important for the City Council to submit a formal written response. Attached is a draft letter that summarizes the concerns expressed by both the Council and staff over the past several years. City staff are requesting that the Council review the draft

letter, propose any suggested edits, and authorize the City Manager to submit it on behalf of the City Council by the June 15, 2026 deadline.

The letter emphasizes that while the City of Soledad is the nearest sewer provider, the subject property is located outside City jurisdiction in unincorporated Monterey County. It further underscores that Monterey County must remain fully involved in all land use, permitting, and environmental review decisions, including those under CEQA, which appropriately fall under County authority.

A central point of the letter is that the Council has consistently maintained that any viable solution must address not only wastewater infrastructure needs, but also the long-standing substandard housing conditions at the Hacienda Apartments. The property, an aging former labor camp, lacks basic residential amenities and shows visible structural deterioration. Even if a sewer connection is provided, significant questions remain regarding internal plumbing deficiencies and broader habitability concerns that would remain unresolved. As such, the letter cautions against isolating infrastructure improvements from the broader public health and housing issues at the site.

The letter further argues that public investment should not be directed toward a privately owned property without clear accountability measures from the property owner. It emphasizes that housing conditions, public health, and infrastructure are interconnected issues that must be addressed holistically rather than in isolation.

Finally, the letter outlines the feasibility of several sewer connection alternatives, including the CDCR and Camphora system options. It urges a more comprehensive evaluation of nearby infrastructure alternatives and reiterates that acquisition and redevelopment of the property by Eden Housing—facilitating connection to the Camphora system—remains the most viable long-term solution. The letter concludes by calling for a coordinated, multi-agency approach to address both infrastructure deficiencies and housing conditions to ensure safe, stable, and dignified living conditions for residents.

***Next Steps***
Following reimbursement approval on May 8, 2026, staff resumed work on the Blackwater Study and expect to submit technical comments within the next few weeks. As the City continues coordinating with Blackwater, RCAC, and the Regional Water Board on connection alternatives, Housing staff and I will also continue discussions with Eden Housing and the property owners about potential acquisition opportunities.

While progress is being made, several key unknowns remain that make it difficult to determine whether the City can support a voluntary consolidation. A voluntary consolidation would unlock no-interest loan funding that could be used to support needed upgrades to the Water Reclamation Facility, while also serving as an incentive to assist the Hacienda Apartments. The City is required to respond by July 29 regarding whether it will agree to voluntary consolidation or whether the Water Board will proceed with the forced consolidation process.

Given the complexity of this issue and the possibility that the City could be the first jurisdiction in California subject to a forced consolidation process, staff anticipate scheduling a special City Council meeting in July to discuss whether the City should proceed with voluntary consolidation.

**Financial Considerations**

The Central Coast Water Board through RCAC will reimburse the City of Soledad up to $60,000 for costs related to participating in coordination meetings, preparing reports, and completing technical

review. Should the consolidation be voluntary, the City may be eligible for a 0% interest loan for our wastewater capital projects with a term of 20-30 years.

**Strategic Plan Alignment**

Although this project falls outside the City's jurisdiction, staff have insisted that the City's costs be reimbursed, and after much pressure, the Water Boards agreed. This is consistent with Objective 10.5.1 – Maintain fiscal stability and responsible financial management.

In addition, the City would be eligible for a 0% interest loan for other upgrades to our water and wastewater systems if the consolidation is voluntary. This could help advance Objective 3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.

**Alternatives**

The City Council may:

- Decline to provide a comment letter; or
- Approve the submittal of the comment letter as written; or
- Modify the comment letter or direct staff to make revisions; or
- Provide other direction to staff.

**Planning/CEQA**

The City of Soledad has determined that the proposed action does not meet the definition of a "project" under the California Environmental Quality Act (CEQA) (CEQA Guidelines §15378). Under CEQA Guidelines §15061(b)(3), where it can be seen with certainty that an activity will not result in a significant environmental impact, CEQA does not apply. The proposed action—authorizing submittal of a written comment letter—has no potential to cause a direct or reasonably foreseeable indirect physical effect on the environment. Any future discretionary projects arising from this action will be evaluated separately for CEQA applicability.

**Public Notice Requirements**

Not required for this item. However, the Central Coast Water Board was required to hold a public hearing on the sewer consolidation and the City Council is able to submit a formal written comment letter if desired.

Attachment(s):
Resolution No. 6376
Exhibit A - Draft Hacienda Comment Letter

**RESOLUTION NO. 6376**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING SUBMISSION OF A FORMAL RESPONSE REGARDING THE PROPOSED FORCED SEWER CONSOLIDATION PROJECT FOR THE HACIENDA APARTMENTS AND OUTLINING THE CITY'S POSITION**

**WHEREAS**, the Central Coast Regional Water Quality Control Board ("Central Coast Water Board") has initiated a forced consolidation process that would require the City to construct infrastructure to connect the Hacienda Apartments, a property located in unincorporated Monterey County, to the City's sewer system; and

**WHEREAS,** on June 3, 2026, the Central Coast Water Board and State Water Board conducted a public meeting regarding the proposed service consolidation, at which time individual Councilmembers and staff made oral comments; and

**WHEREAS,** although the City of Soledad is identified as the nearest wastewater service provider, the subject property is located outside the City's jurisdiction within unincorporated Monterey County; and

**WHEREAS**, the City Council affirms that Monterey County must remain the lead agency for all land use authority, permitting decisions, and environmental review processes, including compliance with the California Environmental Quality Act (CEQA); and

**WHEREAS**, the City Council has consistently maintained that any solution must address both wastewater infrastructure deficiencies and the longstanding substandard housing conditions at the Hacienda Apartments, an aging former labor camp exhibiting structural deterioration, lack of basic residential amenities, and potentially internal plumbing deficiencies; and

**WHEREAS**, the City Council believes that public investment in infrastructure improvements at a privately owned property must include clear accountability measures and enforceable commitments from the property owner; and

**WHEREAS,** the City Council further finds that housing conditions, public health, and infrastructure are inherently interconnected and must be addressed comprehensively rather than in isolation; and

**WHEREAS,** multiple wastewater connection alternatives have been evaluated, including potential connections to CDCR infrastructure and the Camphora system; and

**WHEREAS**, the City Council supports comprehensive evaluation of all feasible wastewater service alternatives and finds that acquisition and redevelopment of the Hacienda Apartments by Eden Housing, owner of the adjacent Camphora Apartment complex, and connection to its existing sewer system with adequate capacity represents the most viable and sustainable long-term solution; and

**WHEREAS**, the City may submit a formal written response to the Central Coast Water Board by June 15, 2026, summarizing its position and concerns regarding the proposed forced consolidation.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council hereby approves the submission of a formal response letter attached hereto as **Exhibit A** and incorporated herein by this reference, in substantial form and content, and authorizes the City Manager and City Attorney to finalize and submit the letter on behalf of the City Council by the June 15, 2026, deadline.

**PASSED AND ADOPTED** by the City Council of the City of Soledad at a special meeting duly held on the 10th day of June 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA VELAZQUEZ, Mayor/Chairman

ATTEST:

_____
MEGAN HUNTER, City Manager/Clerk/Secretary

June 11, 2026

Arwen Wyatt-Mair P.E., Senior Water Resource Control Engineer, NPDES Program Manager,
and Wastewater Consolidation Program Manager
Central Coast Regional Water Quality Control Board
895 Aerovista Place, Suite 101
San Luis Obispo, CA 93401-7906

*Send Via Email: RB3-WWC@waterboards.ca.gov with the subject "Hacienda Apartments"*

**RE: Hacienda Apartments Sewer Consolidation Project – Official City Council Testimony**

Dear Ms. Wyatt-Mair, P.E.:

The City Council of the City of Soledad respectfully submits this written testimony in response to the public hearing conducted by the California Regional Water Quality Control Board, Central Coast Region, and the State Water Resources Control Board's Division of Financial Assistance on June 3, 2026, regarding the provision of sewer services to Hacienda Apartments located at 32097 McCoy Road in Monterey County.

Since 2021, when the Soledad City Council was first presented with the drinking water and wastewater issues affecting Hacienda Apartments, the Council has consistently expressed two concerns.

First, the property is located outside the City of Soledad's municipal boundaries and beyond the City's normal service jurisdiction. While the City is the closest existing sewer provider, Hacienda Apartments is located in unincorporated Monterey County, which retains primary land use authority and environmental oversight. As such, Monterey County and other relevant permitting and regulatory agencies must remain fully engaged in this process.

Second, and most importantly, the Council has repeatedly emphasized that the longstanding substandard living conditions experienced by Hacienda residents must be central to any proposed solution. The City recognizes the urgency of addressing water and wastewater deficiencies affecting the residents of Hacienda Apartments. Access to clean drinking water and safe sanitation is a basic human necessity. However, so too is safe, dignified, and habitable housing.

**Housing Conditions**

Hacienda Apartments is more than eighty years old. Originally constructed as labor housing intended for single male workers, the facility was never designed to serve as permanent family housing. Its current condition reflects the reality of an aging property that was not built to meet the needs of the families who reside there today.

The property also lacks many basic amenities expected of residential housing in California, including on-site laundry facilities, adequate landscaping, paved parking areas, safe ingress and

egress, and designated recreational spaces for children. Visible signs of deterioration are present throughout the complex, including crumbling stucco, wood rot, and evidence of termite damage.

Even if a new sewer connection is successfully constructed, significant concerns remain regarding the condition of the internal plumbing systems within individual residential units. Without addressing these internal conditions, the long-term effectiveness of any external infrastructure investment may be limited.

As the State and Regional Water Boards work to address water and wastewater deficiencies, the City has been told that housing conditions fall outside the scope of this effort. But while agencies may divide responsibilities among jurisdictions, funding programs, and regulatory authorities, families do not experience these issues separately. Public health, housing quality, water and wastewater infrastructure, and human dignity are inseparable.

For this reason, the City Council cannot support an approach that directs substantial public investment into a privately owned property without corresponding and meaningful accountability from ownership. The property owner has had many years and opportunities to address these deficiencies. California should not create a framework in which public funds are used to remediate private assets while residents continue to live in unsafe and unacceptable conditions. That outcome does not reflect equity, justice, or responsible stewardship of public resources.

**Land Use and Permitting**

The City also continues to have significant concerns regarding unresolved jurisdictional and permitting issues. Hacienda Apartments is located within unincorporated Monterey County, yet the City has been asked to serve as the CEQA lead agency. The City cannot serve as CEQA lead for a project located outside its jurisdiction. In prior comparable efforts, including the Camphora consolidation project, Monterey County served as the CEQA lead agency. It remains unclear whether Monterey County has been fully engaged regarding land use authority or whether Monterey County LAFCO has reviewed potential service boundary considerations.

Additionally, the City does not have permitting authority for on-site development at Hacienda Apartments. While the City may be able to participate in construction of off-site sewer infrastructure, responsibility for permitting, constructing, and maintaining on-site improvements—including laterals, lift stations, and related facilities—must be clearly defined. Historically, such responsibilities rest with the property owner and Monterey County as the land use authority.

**Proposed Alternatives in Draft Study**

The City also wishes to address several technical and jurisdictional concerns regarding the alternatives currently under consideration. City staff previously reviewed and commented on the State Water Resources Control Board Clean Water State Revolving Fund Hacienda Apartments Septic-to-Sewer Project Report prepared by Blackwater in April 2024. The report evaluated five alternatives, including Alternative 3, connection to Camphora, and Alternative 5, connection to the City's CDCR force main.

The City has informed the project team that a force-main-to-force-main connection to CDCR, as described in the report, is not feasible, presents significant operational and maintenance risks, and would not be approved by the City of Soledad or other responsible reviewing agencies. The previously constructed Camphora connection is materially different from what is currently proposed because of the safeguards in place such as an onsite property manager and a maintenance crew that regularly monitors the sewer system and lift station.

In addition, the potential consolidation with the nearby Correctional Training Facility (CTF) sewer system—located less than one hundred feet from the project site—does not appear to have been fully evaluated. This alternative may represent a more cost-effective and timely solution. While concerns have been raised regarding coordination with CDCR, the City has engaged in preliminary discussions with the Warden of the CTF, who indicated a willingness to explore the feasibility of this option.

**Solution**

The City Council continues to believe that the most viable solution is acquisition of the property and transfer to a qualified affordable housing provider such as Eden Housing, which owns and operates the adjacent Camphora Apartments. Hacienda Apartments was originally envisioned for coordinated redevelopment with the Camphora property, and existing sewer infrastructure serving Camphora was designed with capacity to accommodate future development.

While the City recognizes that the current property owners may have made efforts to maintain the site over time, the present conditions indicate that the ownership structure may lack the financial and operational capacity necessary to implement the scale of improvements required. Eden Housing has demonstrated a strong track record of successful affordable housing development and long-term property management in this community. A transfer of ownership would provide a pathway toward comprehensive redevelopment, improved living conditions, and reliable infrastructure integration at a comparatively efficient cost.

**Conclusion**

The City respectfully urges the State and Regional Water Boards to collaborate closely with the California Department of Housing and Community Development, the Office of Speaker Robert Rivas, the Office of Senator John Laird, Monterey County, CDCR, and other relevant agencies to develop a coordinated, comprehensive solution that addresses both infrastructure deficiencies and housing conditions.

In closing, the City of Soledad strongly supports efforts to ensure that Hacienda residents receive safe and reliable water and wastewater services. However, the City urges state agencies to consider this issue in its full context. The objective should not be limited to connecting an aging former labor camp to a sewer system. The objective must be to ensure that residents of Hacienda Apartments live in safe, dignified, and stable housing supported by reliable infrastructure and accountable ownership.

The City respectfully requests a comprehensive, coordinated approach that addresses both the immediate infrastructure needs and the longstanding housing conditions at Hacienda Apartments. The residents deserve no less.

Sincerely,

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sánchez
Councilmember Fernando Cabrera
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

DRAFT