CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, NOVEMBER 5, 2025

CITY HALL, COUNCIL CHAMBERS

6:00 PM

The public meeting will open at 6:30 p.m.
https://cityofsoledad.zoom.us/j/89194265719
Or Call:
1-669-900-6833 and use Meeting ID: 891 9426 5719

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Cabrera
Councilmember Fernando Ansaldo-Sanchez
Councilmember Evarista Banuelos
Councilmember Ben Caldera

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT - CLOSED SESSION ITEMS

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers shall have limited time of three (3) minutes. Please be brief and to the point.

IV. CLOSED SESSION

1. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the City is a party: Claim of Chavez

V. CLOSED SESSION REPORTS

VI. PLEDGE OF ALLEGIANCE

VII. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

VIII. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

IX. YOUTH COUNCIL REPORT

1. Soledad Youth Council Update

Attachments:
Staff Report

X. COUNCIL PRESENTATIONS

- A Proclamation of the City Council of the City of Soledad Recognizing October 2025 as National Alzheimer's Disease Awareness Month.
- A Proclamation of the City Council of the City of Soledad in Support of Shop Local and Small Business Saturday.
- A Proclamation of the City Council of the City of Soledad Commemorating November 11, 2025, as Veterans Day.

XI. CONSENT CALENDAR

1. Minutes

Attachments:
Staff Report
Minutes of 10/15/2025

COUNCIL ACTION: _____

2. Warrants

Attachments:
Staff Report
10/08/2025 - 10/28/2025

COUNCIL ACTION: _____

3. Human Resources Activity Log

Attachments:

Staff Report

COUNCIL ACTION: _____

4. Parks and Recreation Activity Report

Attachments:
Staff Report
September 2025

COUNCIL ACTION: _____

5. Community and Economic Development Department Activity Report

Attachments:
Staff Report
General Plan Steering Committee - members
General Plan Steering Committee Meeting 10/09/25
General Plan Steering Committee Meeting 10/09/25
General Plan Steering Committee Meeting 10/09/25
General Plan Steering Committee Meeting 10/22/25
General Plan Steering Committee Meeting 10/22/25
General Plan Steering Committee Meeting 10/22/25
Building Permits Log - 10/25

COUNCIL ACTION: _____

6. Fire Department Activity Report

Attachments:
Staff Report
Call Volume 10/2025
Soledad Activity Report 10/2025

COUNCIL ACTION: _____

7. Public Works Activity Report

Attachments:
Staff Report
PW Activity Report

COUNCIL ACTION: _____

8. Police Department Activity Report

Attachments:
Staff Report
Police Department - 10/25 Activity Report

COUNCIL ACTION: _____

9. Resolution No. 6296, A Resolution of the City Council of the City of Soledad Establishing 2026

City Council Meeting Dates

Attachments:
Staff Report
Resolution No. 6296

COUNCIL ACTION: _____

10. Resolution No. 6297, A Resolution of the City Council of the City of Soledad Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the 39th Annual Christmas Parade and Festivities Event and the 2nd Annual Christmas Tree Lighting Event at Cesar Chavez Park

Attachments:
Staff Report
Resolution No. 6297
Event Parade Route
Cesar Chavez Park

COUNCIL ACTION: _____

11. Resolution No. 6298, A Resolution of the City Council of the City of Soledad Approving a List of Proclamations for the Calendar Year 2026

Attachments:
Staff Report
Resolution No. 6298
Exhibit A

COUNCIL ACTION: _____

XII. PUBLIC HEARING

- Receive the Staff Report
- Open the Public Hearing
- Close the Public Hearing
- Council Action

1. Public Hearing Before The Soledad City Council For Discussion of Possible Community Development Block Grant (CDBG) Applications For the 2024 Funding Cycle Public Hearing

Attachments:
Staff Report
Attachment A - Public Notice

COUNCIL ACTION: _____

XIII. BUSINESS

1. Resolution No. 6299, A Resolution of the City Council of the City of Soledad Approving a Contract Change Order for Construction Services with Monterey Peninsula Engineering (MPE) for the Amount of $110,588.42 for a Total Amount of $4,681,478.38 for the Front Street

Maintenance Project and Authorizing the City Manager to Execute said Contract Change Order on Behalf of the City of Soledad

Resolution No. 6300, A Resolution of the City Council of the City of Soledad Accepting the Front Street Maintenance Project as Complete by Monterey Peninsula Engineering (MPE) and Authorizing the Release of Retention in the Amount of $234,073.92

Attachments:
Staff Report
Resolution No. 6299
Exhibit A - CCO No. 9
Resolution No. 6300

COUNCIL ACTION: _____

2. Resolution 6301, A Resolution of the City Council of the City of Soledad Adopting the 2025-2030 Soledad Strategic Plan

Attachments:
Staff Report
Resolution No. 6301
Exhibit A - 2025-2030 Soledad Strategic Plan
Strategic Plan - Timeframe and Measures

COUNCIL ACTION: _____

XIV. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

XV. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

XVI. CITY MANAGER'S REPORT

XVII. FUTURE AGENDA ITEMS

XVIII. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

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CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, October 31, 2025, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 10/31/2025

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Soledad Youth Council Update**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

Receive a presentation providing a program update on the Soledad Youth Council and Youth Commissioner Program.

Executive Summary

The Soledad Youth Council (SYC) and Youth Commissioner program continue to make meaningful strides in youth leadership development, civic engagement, and community-based service. Since the October Council meeting, the Youth Commissioners have led efforts to solidify SYC's annual priorities, increase visibility, and initiate community-based projects that align with the Council's mission to empower young residents.

The Commissioners and Council members participated in community engagement efforts, including attending the Toledo Basin Park Youth Workshop, and have finalized SYC's goals for the 2025–26 term. Youth-led planning and collaboration remain at the core of the program's structure and momentum

Presenting: Cindy Alcaraz, Giovanni Bravo, and Marilyn Ramirez-Peña

Background

The Soledad Youth Council was established to elevate youth voice in civic processes and decision-making. In 2025, the program transitioned fully under the Parks and Recreation Department, with the creation of a structured Youth Commissioner role to lead and support broader SYC initiatives. This model promotes consistent mentorship, increased civic education, and youth-led engagement across City departments and programs.

Review & Analysis

Program Goals and Community Projects

The Youth Council has selected three guiding goals for the program year:

- Primary Goal:
  Advocate for safer walking conditions in Soledad by identifying and reporting faded or poorly marked crosswalks and road lines, with a goal of improving pedestrian safety for youth and community members.
- Secondary Goals:
  - Organize monthly city-wide clean-up events to promote civic pride and environmental awareness.
  - Establish a partnership with Eden Valley Care Center to promote intergenerational connection through visits, social activities, or shared events.
- Additional ideas:
  - Hosting recycling drives
  - Installing Little Free Libraries in neighborhood parks to increase access to free books and promote reading

Toledo Basin Youth Engagement
Ten SYC members participated in the October 21 Toledo Basin Park Youth Workshop. Commissioners led peer recruitment and facilitated feedback from attendees, ensuring youth priorities were heard in the planning process for the new park. Their input emphasized the importance of inclusivity, active recreation, and social gathering spaces that reflect the needs of teens. They provided insight into design features that would make the space welcoming and functional for all age groups, from younger children to older adults, from a youth perspective. This intergenerational lens highlighted the value of flexible spaces and thoughtful amenities that serve the broader community.

Youth Council Branding and Visibility
SYC launched its new logo in October following a youth-led design process. The updated brand identity embodies energy, youth pride, and a vision for a connected and engaged community. The logo will be used across promotional materials, social media, and outreach events moving forward.

Ongoing Leadership and Visibility
- Youth Commissioners continue to attend biweekly Youth Council meetings to guide planning and coordination.
- Social media and school-based outreach remain core strategies for recruitment and engagement.

Financial Considerations

Youth Commissioners are paid through the Parks and Recreation operational budget at a rate of $16.50 per hour, with work hours not to exceed 10 per week per commissioner.

Alternatives

- This is a report on the activities of the Youth Council. No action is required.

Planning/CEQA

This action is not a project under CEQA pursuant to Section 15378(b)(5), as it is an administrative activity of government that will not result in any direct or indirect physical changes in the environment.

Public Notice Requirements

N/A

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
October 15, 2025

CALL TO ORDER
Mayor Pro Tem Cabrera called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:00 p.m.

ROLL CALL
The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor Pro Tem/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Fernando Ansaldo-Sánchez
Councilmember/Agency Member	Evarista Bañuelos
Councilmember/Agency Member	Ben Caldera

THE FOLLOWING COUNCILMEMBER WAS ABSENT

Mayor/Chair	Anna M. Velazquez

The City Manager informed the Council that the Mayor had notified her in advance that she would be unable to attend the meeting.

PLEDGE OF ALLEGIANCE

Councilmember Evarista Banuelos led the Pledge of Allegiance.

ADDITIONS/MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENT

Soledad Chamber of Commerce member Maria Corralejo announced that the Soledad Chamber of Commerce has launched the Soledad Chamber of Commerce e-gift card. The e-gift card can be purchased at www.soledadchamber.com.

PRESENTATIONS

Soledad Cemetery Board member Desiree Barba provided a verbal update on the Soledad Cemetery District, including new details about development.

There were no public comments.

CONSENT CALENDAR

There were no public comments.

Motion: Councilmember Ansaldo-Sánchez motioned to approve items C-1, C-2, C-4, C-5, and C-6. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Caldera, Bañuelos, Cabrera
Noes:	None
Abstain:	None
Absent:	Velazquez

There was one amendment to the motion to exclude item no. C-3.

Councilmember Caldera recused himself from voting on item C-3 due to a family member being employed by Pacific Ag Rental.

Motion: Councilmember Bañuelos motioned to approve items C-3. Motion was seconded by Councilmember Ansaldo-Sánchez and passed by the following vote:

Action

Ayes:	Bañuelos, Ansaldo-Sánchez, Cabrera
Noes:	None
Abstain:	Caldera
Absent:	Velazquez

C-1. Minutes of 10/01/2025

C-2. Warrants of 09/25/2025 – 10/07/2025

C-3. Resolution No. 6285, A Resolution of the City Council of the City of Soledad Approving the Purchase of One (1) Pre-Owned Tractor for the Water Reclamation Facility from Pacific Ag Rental in the Amount of $152,950 and Authorizing the City Manager to Execute the Purchase

C-4. Resolution No. 6291, A Resolution of the City Council of the City of Soledad Approving a Purchase of 300 Trojan Ultraviolet (UV) Lamps from Trojan Technologies in the Amount of $133,455.45

C-5. Resolution No. 6292, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No. 3 to the Professional Services Agreement with Benitez Security Services, Inc., Extending the Term Through December 5, 2025, and Increasing the Total Contract Amount to Not Exceed $155,520

C-6. Resolution No. 6293, A Resolution of the City Council of the City of Soledad Approving a Contract Change Order No. 2 for Construction Services with Zara Construction for the Amount of $106,902.60 for a Total Not-To-Exceed Amount of $327,890.60 for Pedestrian Safety Improvement Project (HSIP 10) and Authorizing the City Manager to Execute said Contract Change Order on Behalf of the City of Soledad

Public Hearing

Public Hearing to Consider Waiver of Reading, Adoption, and Read by Title Only Ordinance No. 773, An Ordinance of the City Council of the City of Soledad Announcing Findings and Approving a Planned Unit Development (PUD-23001) and Vesting Tentative Subdivision Map (TM-23002) to Allow a 4.05 Acre Subdivision Located on the East Side of Orchard and Cedar Lane in the R-3 Residential High Density Zoning District (APN 022-522-037)

Senior Planner Ariana Mora presented the staff report.

The Public Hearing opened at 6:29 p.m.

One written public comment received; read into the record by Deputy City Clerk Darlene Noriega.

The Public Hearing closed at 6:30 p.m.

Councilmembers had numerous comments and questions that were addressed by both City staff and the Project Developer.

Project Developer Laith Agha was also present and added further information regarding the item.

Motion: Councilmember Caldera motioned to approve the consideration of Waiver of Reading, Adoption, and Read by Title Only Ordinance No. 773. Motion was seconded by Councilmember Bañuelos and carried by the following vote:

Action

Ayes:	Caldera, Bañuelos, Ansaldo- Sánchez, Cabrera
Noes:	None
Abstain:	None
Absent:	Velazquez

BUSINESS

B-1. Discussion and Direction Regarding Retail and Commercial Map and Storefront Marketing Initiative.

Economic Development Coordinator Tencia Vargas presented the staff report.

Hartnell Intern Alejandro Medina-Ruiz presented the Technology portion of the presentation.

There were no public comments.

The council thanked staff and had a few questions and comments.

Council Action:
This item was an informational presentation, and no action was taken.
The presentation was received by the City Council, and direction was provided to staff.

B-2. Receive a Presentation on the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project

Public Works Director Don Wilcox introduced Black & Veatch.

Black & Veatch Project Manager Phil Giori and Client Services Director Ashutosh Shirolkar presented the report.

There were no public comments.

Councilmembers had numerous questions.

City Manager Hunter stated that the rate study has not yet begun, and proposals are due by October 31, 2025. The council will receive updates as costs become known. She clarified that taxes do not fund utilities. Operations for water and wastewater and related capital projects are funded by utility rate payers

Council Action:
This item was an informational presentation, and no action was taken.
The presentation was received by the City Council, and direction was provided to staff.

B-3. Resolution No. 6294, A Resolution of the City Council of the City of Soledad Accepting a Water & Energy Efficient Grant (WEEG) Grant No. R24AP00470-00 in the Amount of $1,402,531 from the United States Bureau of Reclamation for Soledad's Smart Metering and Water Use Efficiency Project

Public Works Director Don Wilcox presented the staff report.

There were no public comments.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6294. Motion was seconded by Councilmember Caldera and passed by the following vote:

Action

Ayes:	Bañuelos, Caldera, Ansaldo-Sánchez, Cabrera
Noes:	None
Abstain:	None
Absent:	Velazquez

B-4. Resolution No. 6295, A Resolution of the City Council of the City of Soledad Approving a Memorandum of Understanding (MOU) between the City of Soledad and the Soledad Chamber of Commerce

Economic Development Coordinator Tencia Vargas presented the staff report.

There were no public comments.

Sandy Fuerte, President of the Soledad Chamber of Commerce, was present at the meeting and available to answer any questions.

Other members of the Soledad Chamber of Commerce were also present in the meeting: Executive Director Maria Corralejo, Vice President Frank Corralejo, Secretary of the Board Ruby Salazar, Chief Financial Officer Max Schell, and Chief Information Officer Brett Reed.

Councilmembers had numerous questions.

Councilmember Ansaldo-Sánchez recommended that the MOU be for one year, instead of three years.

Staff explained why the MOU has been set for a three-year term to be consistent with similar MOU for El Pajaro CDC.

City Manager Hunter added that an annual report will be presented to the council and that the MOU could be canceled anytime with a 30 day written notice if the agreement was not working for either party.

Motion: Councilmember Ansaldo-Sánchez motioned to approve Resolution No. 6295 with an amendment of the contract being for one year. There was no second motion.

Motion failed.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6295 as it is. Motion was seconded by Mayor Pro Tem Cabrera and passed by the following vote:

Action

Ayes:	Bañuelos, Cabrera, Caldera
Noes:	Ansaldo-Sánchez
Abstain:	None
Absent:	Velazquez

B-5. Receive a Report and Provide a Possible Downtown Specific Plan Amendment to Allow Veterinary Clinic Services

Senior Planner Ariana Mora presented the staff report and PowerPoint presentation.

Society for the Prevention of Cruelty to Animals (SPCA) President & CEO Scott Delucchi was present in the meeting and added further detailed information.

Council Action:
This item was an informational presentation, and no action was taken.
The presentation was received by the City Council, and direction was provided to staff.

MAYOR PRO TEM'S REPORTS AND ACKNOWLEDGEMENTS

Mayor Pro Tem Cabrera had one item to report:
1. On 10/08 – 10/10, he attended the League of California Cities Annual Conference.
2. The Mexican Consulate in San Jose has a new local representative who oversees community outreach and services and has been meeting with Community members and leaders in the South County cities.

COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

Councilmember Caldera had two items to report:
1. On 10/08 – 10/10, he attended the League of California Cities Annual Conference.
2. He has also had ongoing interviews with Soledad High School students.

Councilmember Ansaldo-Sánchez had three items to report:

1. On 10/14, he attended a lecture on low riding at Monterey Peninsula College.
2. On 10/13, he attended the Badge Pinning ceremony for local police officers hired from 2020 to present.
3. On 10/08 – 10/10, he attended the League of California Cities Annual Conference.

Councilmember Bañuelos had fourteen items to report:

1. On 10/02, she had a phone interview with two senior students from Soledad High School.
2. On 10/08, she attended the Citizen Advisory Committee at Salinas Valley State Prison.
3. On 10/09, she attended the Q&A at the Methodist church and the Mexican Consulate.
4. On 10/09, she attended the Soledad Cemetery Board meeting.
5. She announced that on 11/02, Soledad Cemetery will be hosting a Dia de los Muertos event at 5:30 p.m.
6. She attended a Q&A at Soledad High School.
7. On 10/10, she attended the Soledad High School Homecoming Parade
8. On 10/10, she attended the Soledad High School Homecoming game.
9. On 10/13, she attended the Police Officers Badge Pinning ceremony.
10. She praised Soledad Police Department Admin Services Manager Patricia Alviar, Victim Assistance Advocate Caitlan Zamudio, and Chief Valenzuela for organizing the Soledad Police Department Officers Pinning ceremony.
11. On 10/14, she met with City Manager Hunter for the agenda briefing.
12. On 10/14, she attended the Christmas Parade committee meeting.
13. She asked if the City could please support the neighboring cities; King City will be having a Ciclovia event on Sunday, 10/19, from 12:00 to 4:00 p.m.
14. The City of Greenfield will be having its Harvest Festival this coming weekend.

CITY MANAGERS REPORT

City Manager Hunter had nine items to report:

1. She thanked Councilmember Ansaldo-Sánchez and Councilmember Banuelos for attending the Badge Pinning ceremony.
2. On 10/21, there will be a Toledo Basin Workshop at the Soledad Community Center.
3. On 10/24, there will be a Haunted House at the Soledad Community Center.
4. On 10/31, the Spookfest event will be held at Cesar Chavez Park.
5. On 11/01, there will be a Dia de los Muertos event at the Soledad Community Center.
6. On 11/1, the City is launching the Veterans Day Banner promotion. She thanked Supervisor Lopez for funding $6,000 towards the Veterans Day banners.
7. She will be out of town 11/14 through 11/25.
8. She will not be here for the 11/19 council meeting.
9. She knows that councilmembers have expressed interest in doing community engagement, and she will be reaching out to each councilmember for the use of funding.

CITY ATTORNEY

City Attorney Mike Rodriquez had two items to report:

1. The council neglected to add Contract Amendment No. 3 to Consent Item No. C-5. The item was thoroughly described in the staff report in terms of what the council was approving. The Clerk will ensure that the document is incorporated into the meeting record.

2. A local councilmember can be a member of the local Chamber of Commerce, as long as the Chamber of Commerce is not doing something that would create a conflict for the councilmember.

FUTURE AGENDA ITEMS

Councilmember Bañuelos had no request.

Councilmember Ansaldo-Sánchez had three requests:
1. He would like to bring back the City Council Policies and Procedures.
2. He would like to explore a City Ordinance addressing porta-potties in City limits and being serviced in City limits and have a presentation by Code Enforcement.
3. The allocation of funds for community events and having clean-up efforts outside of City limits.

Councilmember Caldera had no request.

Mayor Pro Tem Cabrera had one request:
1. He would like an update regarding the communication boards.

ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Minutes Approved: November 5, 2025

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

COUNCIL COMMUNICATION

SUBJECT: **Warrants**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Finance Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APRAB-Mechanics Bank						
MITIERRA	MI TIERRA LINDA LLC	10/09/2025	EFT	0.00	3,338.42	10342

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
100725	Invoice	10/08/2025	Oct 2025 Pro-Rated Rent	0.00	3,338.42
	122-0000-52190	RENT/UTILITY ASSISTANCE	Oct 2025 Pro-Rated Rent	3,338.42	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES	10/20/2025	EFT	0.00	138.59	10343

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
278715	Invoice	10/17/2025	Supplies - Collection Vehicles	0.00	40.79
	310-0000-52134	COLLECTION SYSTEM MA...	Supplies - Collection Vehicles	40.79	
278988	Invoice	10/17/2025	Rain Gear	0.00	97.80
	309-0000-52052	SAFETY EQUIPMENT	Rain Gear	97.80	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BENITEZ	BENITEZ SECURITY SERVICE INC	10/20/2025	EFT	0.00	10,752.00	10344

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3189	Invoice	10/17/2025	Security - Encampment	0.00	5,376.00
	121-0000-52200	PROFESSIONAL SERVICES...	Security for Encampment	5,376.00	
3210	Invoice	10/17/2025	Security - Encampment	0.00	5,376.00
	121-0000-52200	PROFESSIONAL SERVICES...	Security - Encampment	5,376.00	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DASH M	DASH MEDICAL GLOVES, LLC	10/20/2025	EFT	0.00	450.65	10345

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV1339215	Invoice	10/17/2025	Property / Evidence Supplies	0.00	450.65
	100-1400-52050	PROPERTY EVIDENCE RO...	Property / Evidence Supplies	450.65	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CULLIG	QUALITY WATER ENTERPRISES, INC.	10/20/2025	EFT	0.00	318.07	10346

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1263138	Invoice	10/17/2025	POU Cooler Upgrade	0.00	318.07
	310-0000-52518	FACILITIES EXPENSE	POU Cooler Upgrade	318.07	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SIRCHI	SIRCHIE ACQUISITION COMPANY LLC	10/20/2025	EFT	0.00	640.55	10347

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
0695156-IN	Invoice	06/30/2025	Property/Evidence Supplies	0.00	380.68
	100-1400-52050	PROPERTY EVIDENCE RO...	Property/Evidence Supplies	380.68	
0701728-IN	Invoice	10/17/2025	Property/Evidence Supplies	0.00	102.98
	100-1400-52050	PROPERTY EVIDENCE RO...	Property/Evidence Supplies	102.98	
0709669-IN	Invoice	10/17/2025	Property/Evidence Supplies	0.00	156.89
	100-1400-52050	PROPERTY EVIDENCE RO...	Property/Evidence Supplies	156.89	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SPECIALTIYCONST	SPECIALTY CONSTRUCTION INC	10/20/2025	EFT	0.00	1,263,474.51	10348

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
02	Invoice	10/17/2025	Recycled Water Proj. Construction	0.00	1,263,474.51
	213-0000-52200	PROFESSIONAL SERVICES...	Recycled Water Proj. Constructi...	1,263,474.51	

Vendor	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TORPET	TORO PETROLEUM CORP.	10/20/2025	EFT	0.00	3,544.40	10349

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0722769-IN	Invoice	10/17/2025	Fuel	0.00	914.50	
	100-1400-52085	FUEL	Fuel	914.50		
0722770-IN	Invoice	10/17/2025	Fuel	0.00	1,302.49	
	100-1400-52085	FUEL	Fuel	1,302.49		
0722784-IN	Invoice	10/17/2025	Diesel For Encampment	0.00	295.17	
	121-0000-52200	PROFESSIONAL SERVICES...	Diesel For Encampment	295.17		
0722928-IN	Invoice	10/17/2025	Diesel for Encampment	0.00	273.70	
	121-0000-52200	PROFESSIONAL SERVICES...	Diesel for Encampment	273.70		
0722956-IN	Invoice	10/17/2025	Diesel for Encampment	0.00	335.38	
	121-0000-52200	PROFESSIONAL SERVICES...	Diesel for Encampment	335.38		
0722962-IN	Invoice	10/17/2025	Diesel for Encampment	0.00	423.16	
	121-0000-52200	PROFESSIONAL SERVICES...	Diesel for Encampment	423.16		
USABLU	USABLUE BOOK	10/20/2025	EFT	0.00	1,930.58	10350
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00841391	Invoice	10/17/2025	Ammonia Reagents - Lab Process Control	0.00	434.76	
	310-0000-52053	LAB ANALYSIS & TESTING	Ammonia Reagents - Lab Process..	434.76		
INV00843678	Invoice	10/17/2025	Calibration of Bench Top MTU Meter	0.00	582.11	
	310-0000-52053	LAB ANALYSIS & TESTING	Calibration of Bench Top MTU ...	582.11		
INV00845436	Invoice	10/17/2025	City Influent C+Flocc. St. Probe	0.00	221.16	
	310-0000-52053	LAB ANALYSIS & TESTING	City Influent C+Flocc. St. Probe	221.16		
INV00845630	Invoice	10/17/2025	pH Probe Replacement Parts	0.00	415.20	
	310-0000-52053	LAB ANALYSIS & TESTING	pH Probe Replacement Parts	415.20		
INV00845829	Invoice	10/17/2025	Nitrate Reagents - Op Process Control	0.00	277.35	
	310-0000-52053	LAB ANALYSIS & TESTING	Nitrate Reagents - Op Process C...	277.35		
VASQUEZ SHOT	VASQUES SHOTOKAN KARATE ACADEMY LLC	10/20/2025	EFT	0.00	2,365.65	10351
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
100225	Invoice	10/17/2025	Instructor Pay - Karate September 2025	0.00	1,430.10	
	100-2200-52200	PROFESSIONAL SERVICES...	Instructor Pay - Karate Septemb...	1,430.10		
100225B	Invoice	10/17/2025	Instructor Pay - Sat Karate August 2025	0.00	935.55	
	100-2200-52200	PROFESSIONAL SERVICES...	Instructor Pay - Sat Karate Augus..	935.55		
CURZA	ANGELA CRUZ	10/20/2025	Regular	0.00	-63.75	58393
MONTEREYCOMPUTER	MONTEREY COMPUTER CORPORATION	10/08/2025	Regular	0.00	5,157.50	58569
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I124802	Invoice	10/08/2025	IT Services	0.00	393.75	
	100-1320-52200	PROFESSIONAL SERVICES...	IT Services	393.75		
I124869	Invoice	10/08/2025	IT Services	0.00	4,763.75	
	100-1320-52200	PROFESSIONAL SERVICES...	IT Services	4,763.75		
TEAMCIVX	TEAM CIVX	10/08/2025	Regular	0.00	6,500.00	58570
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4067	Invoice	10/08/2025	Parcel Tax Consulting Service	0.00	6,500.00	
	100-8000-52200	PROFESSIONAL SERVICES...	Parcel Tax Consulting Service	6,500.00		
USBANK	U.S. BANK	10/08/2025	Regular	0.00	1,175.00	58571

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7868896	Invoice	10/08/2025	Trustee Admin Fees	0.00	1,175.00	
	648-0000-52200	PROFESSIONAL SERVICES...	Trustee Admin Fees	1,175.00		
USBANK	U.S. BANK	10/08/2025	Regular	0.00	2,450.00	58572
7868897	Invoice	10/08/2025	Trustee Admin Fees	0.00	2,450.00	
	648-0000-52200	PROFESSIONAL SERVICES...	Trustee Admin Fees	2,450.00		
ROYALSIERRA	CRISELIA G SERRANO	10/10/2025	Regular	0.00	2,075.00	58573
100925	Invoice	10/10/2025	October 2025 Rent and Application Fee	0.00	2,075.00	
	122-0000-52190	RENT/UTILITY ASSISTANCE	October 2025 Rent and Applicat...	2,075.00		
MONTEREYCOMPUTER	MONTEREY COMPUTER CORPORATION	10/10/2025	Regular	0.00	693.92	58574
I124885	Invoice	10/10/2025	IT Services	0.00	693.92	
	100-1320-52200	PROFESSIONAL SERVICES...	IT Services	693.92		
AFLAC	AFLAC HEADQUARTERS	10/14/2025	Regular	0.00	2,373.25	58577
INV0000894	Invoice	10/17/2025	AFLAC CONTRIBUTION	0.00	946.54	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	262.86		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	2.44		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	186.89		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	472.19		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	15.38		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	3.97		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	2.81		
INV0000895	Invoice	10/17/2025	AFLAC CONTRIBUTION	0.00	1,426.71	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	716.67		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	0.51		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	177.59		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	499.68		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	21.70		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	3.74		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	6.82		
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT	10/14/2025	Regular	0.00	955.83	58578
INV0000898	Invoice	10/17/2025	CHILD SUPPORT CONTRIBUTION	0.00	955.83	
	100-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	844.38		
	309-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	19.53		
	312-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	16.74		
	410-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	75.18		
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC	10/14/2025	Regular	0.00	90.00	58579

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000897	Invoice	10/17/2025	CAPITAL CAMPAIGN DONATION	0.00	90.00	
	100-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	64.31		
	309-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	10.28		
	310-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	10.28		
	311-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	5.13		
VANTAG	MISSION SQUARE-303584	10/14/2025	Regular	0.00	10,499.70	58580
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000893	Invoice	10/17/2025	EMPLOYEE DEDUCTION	0.00	540.32	
	100-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	170.89		
	309-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	62.15		
	310-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	283.87		
	311-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	20.83		
	312-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	2.58		
INV0000899	Invoice	10/17/2025	Directors' 7% Ret. Contr.	0.00	487.02	
	100-0000-21171	PERS	Directors' 7% Ret. Contr.	249.29		
	309-0000-21171	PERS	Directors' 7% Ret. Contr.	95.09		
	310-0000-21171	PERS	Directors' 7% Ret. Contr.	95.09		
	311-0000-21171	PERS	Directors' 7% Ret. Contr.	47.55		
INV0000900	Invoice	10/17/2025	DEFERRED-EMPLOYEE PORTION	0.00	8,205.00	
	100-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	4,011.43		
	213-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	39.77		
	309-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	1,576.25		
	310-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	1,913.69		
	311-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	202.76		
	312-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	129.74		
	410-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	331.36		
INV0000901	Invoice	10/17/2025	DEFERRED-EMPLOYEE PORTION	0.00	1,267.36	
	100-0000-21145	DEFERRED COMP. PAYAB...	DEFERRED-EMPLOYEE PORTION	1,267.36		
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY	10/14/2025	Regular	0.00	3,771.10	58581
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000902	Invoice	10/17/2025	DENTAL INSURANCE	0.00	3,236.41	
	100-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	1,701.89		
	121-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	10.37		
	122-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	17.29		
	213-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	5.35		
	309-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	467.30		
	310-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	878.06		
	311-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	39.03		
	312-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	34.01		
	410-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	83.09		
	531-0000-21160	MEDICAL INSURANCE PA...	DENTAL INSURANCE	0.02		
INV0000923	Invoice	10/17/2025	VISION INSURANCE	0.00	534.69	
	402-0000-48011	CITY EMPLOYEE CONTRIB...	VISION INSURANCE	534.69		
SEIU L	SEIU LOCAL 521	10/14/2025	Regular	0.00	1,395.10	58582
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0000918	Invoice	10/17/2025	EMPLOYEE CONTRIBUTION	0.00	23.00	
	100-0000-21185	SEIU LOCAL 521	EMPLOYEE CONTRIBUTION	9.35		
	309-0000-21185	SEIU LOCAL 521	EMPLOYEE CONTRIBUTION	0.54		
	310-0000-21185	SEIU LOCAL 521	EMPLOYEE CONTRIBUTION	10.46		
	312-0000-21185	SEIU LOCAL 521	EMPLOYEE CONTRIBUTION	0.53		
	410-0000-21185	SEIU LOCAL 521	EMPLOYEE CONTRIBUTION	2.12		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0000919	Invoice	10/17/2025	EMPLOYEE CONTRIBUTION	0.00	1,372.10	
100-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		504.94	
213-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		1.65	
309-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		278.48	
310-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		536.70	
311-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		13.57	
312-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		10.89	
410-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		25.87	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION	10/14/2025	Regular	0.00	840.00	58583
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0000922	Invoice	10/17/2025	POLICE OFFICERS CONTRIBUTIONS	0.00	840.00	
100-0000-21190	SOLEDAD POLICE OFFICE…		POLICE OFFICERS CONTRIBUTIO…		840.00	
STAEDD	STATE OF CALIFORNIA E.D.D.	10/14/2025	Regular	0.00	12,088.34	58584
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0000926	Invoice	10/17/2025	STATE TAX W/H	0.00	12,088.34	
100-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		7,458.49	
121-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		49.70	
122-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		119.57	
213-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		26.47	
309-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		1,443.34	
310-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		2,351.83	
311-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		239.39	
312-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		96.83	
410-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		302.51	
531-0000-21130	STATE TAX PAYABLE		STATE TAX W/H		0.21	
STPERS	STATE OF CALIFORNIA PERS	10/14/2025	Regular	0.00	56,747.95	58585
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0000904	Invoice	10/17/2025	CHIEF & LIEUTENANT	0.00	1,624.63	
100-0000-21171	PERS		CHIEF & LIEUTENANT		1,624.63	
INV0000905	Invoice	10/17/2025	City of Soledad Conf PEPRA	0.00	304.57	
100-0000-21171	PERS		City of Soledad Conf PEPRA		152.30	
309-0000-21171	PERS		City of Soledad Conf PEPRA		60.91	
310-0000-21171	PERS		City of Soledad Conf PEPRA		60.91	
311-0000-21171	PERS		City of Soledad Conf PEPRA		30.45	
INV0000906	Invoice	10/17/2025	EMPLOYEE CONTRIBUTION	0.00	10,349.43	
100-0000-21171	PERS		EMPLOYEE CONTRIBUTION		4,535.37	
121-0000-21171	PERS		EMPLOYEE CONTRIBUTION		96.09	
122-0000-21171	PERS		EMPLOYEE CONTRIBUTION		160.15	
213-0000-21171	PERS		EMPLOYEE CONTRIBUTION		8.62	
309-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,371.29	
310-0000-21171	PERS		EMPLOYEE CONTRIBUTION		3,452.76	
311-0000-21171	PERS		EMPLOYEE CONTRIBUTION		176.12	
312-0000-21171	PERS		EMPLOYEE CONTRIBUTION		126.13	
410-0000-21171	PERS		EMPLOYEE CONTRIBUTION		422.54	
531-0000-21171	PERS		EMPLOYEE CONTRIBUTION		0.36	
INV0000907	Invoice	10/17/2025	City of Soledad Regular Empl	0.00	10,942.68	
100-0000-21171	PERS		City of Soledad Regular Empl		4,814.64	
121-0000-21171	PERS		City of Soledad Regular Empl		98.69	
122-0000-21171	PERS		City of Soledad Regular Empl		164.50	
213-0000-21171	PERS		City of Soledad Regular Empl		8.86	
309-0000-21171	PERS		City of Soledad Regular Empl		1,471.05	
310-0000-21171	PERS		City of Soledad Regular Empl		3,608.80	
311-0000-21171	PERS		City of Soledad Regular Empl		212.16	
312-0000-21171	PERS		City of Soledad Regular Empl		129.61	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	410-0000-21171	PERS		City of Soledad Regular Empl		434.00	
	531-0000-21171	PERS		City of Soledad Regular Empl		0.37	
INV0000908	Invoice	10/17/2025	City of Soledad Police		0.00	8,375.08	
	100-0000-21171	PERS		City of Soledad Police		8,375.08	
INV0000909	Invoice	10/17/2025	City of Soledad Conf. Employee		0.00	341.53	
	100-0000-21171	PERS		City of Soledad Conf. Employee		174.13	
	309-0000-21171	PERS		City of Soledad Conf. Employee		83.70	
	310-0000-21171	PERS		City of Soledad Conf. Employee		83.70	
INV0000910	Invoice	10/17/2025	City of Soledad Reg Managers		0.00	573.86	
	100-0000-21171	PERS		City of Soledad Reg Managers		151.26	
	213-0000-21171	PERS		City of Soledad Reg Managers		13.66	
	309-0000-21171	PERS		City of Soledad Reg Managers		140.05	
	310-0000-21171	PERS		City of Soledad Reg Managers		140.05	
	311-0000-21171	PERS		City of Soledad Reg Managers		56.02	
	312-0000-21171	PERS		City of Soledad Reg Managers		28.01	
	410-0000-21171	PERS		City of Soledad Reg Managers		44.81	
INV0000911	Invoice	10/17/2025	City of Soledad Managers		0.00	835.37	
	100-0000-21171	PERS		City of Soledad Managers		220.18	
	213-0000-21171	PERS		City of Soledad Managers		19.89	
	309-0000-21171	PERS		City of Soledad Managers		203.88	
	310-0000-21171	PERS		City of Soledad Managers		203.88	
	311-0000-21171	PERS		City of Soledad Managers		81.55	
	312-0000-21171	PERS		City of Soledad Managers		40.78	
	410-0000-21171	PERS		City of Soledad Managers		65.21	
INV0000912	Invoice	10/17/2025	City of Soledad Police		0.00	628.53	
	100-0000-21171	PERS		City of Soledad Police		628.53	
INV0000913	Invoice	10/17/2025	City of Soledad Police		0.00	2,427.92	
	100-0000-21171	PERS		City of Soledad Police		2,427.92	
INV0000914	Invoice	10/17/2025	City of Soledad Police		0.00	1,437.62	
	100-0000-21171	PERS		City of Soledad Police		1,437.62	
INV0000915	Invoice	10/17/2025	City of Soledad Police		0.00	8,231.43	
	100-0000-21171	PERS		City of Soledad Police		8,231.43	
INV0000916	Invoice	10/17/2025	EMPLOYEE CONTRIBUTION		0.00	4,144.67	
	100-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,638.88	
	213-0000-21171	PERS		EMPLOYEE CONTRIBUTION		31.40	
	309-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,023.33	
	310-0000-21171	PERS		EMPLOYEE CONTRIBUTION		944.85	
	311-0000-21171	PERS		EMPLOYEE CONTRIBUTION		66.62	
	312-0000-21171	PERS		EMPLOYEE CONTRIBUTION		123.39	
	410-0000-21171	PERS		EMPLOYEE CONTRIBUTION		316.20	
INV0000917	Invoice	10/17/2025	City of Soledad Regular Empl		0.00	6,530.63	
	100-0000-21171	PERS		City of Soledad Regular Empl		2,639.17	
	213-0000-21171	PERS		City of Soledad Regular Empl		45.72	
	309-0000-21171	PERS		City of Soledad Regular Empl		1,611.50	
	310-0000-21171	PERS		City of Soledad Regular Empl		1,497.33	
	311-0000-21171	PERS		City of Soledad Regular Empl		96.94	
	312-0000-21171	PERS		City of Soledad Regular Empl		179.61	
	410-0000-21171	PERS		City of Soledad Regular Empl		460.36	
	Void		10/14/2025	Regular	0.00	0.00	58586
	Void		10/14/2025	Regular	0.00	0.00	58587
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		10/14/2025	Regular	0.00	2,347.29	58588

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0000903	Invoice	10/17/2025	LIFE, AD&D, LTD			0.00	1,100.48	
100-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		623.28	
121-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		4.53	
122-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		7.55	
213-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		2.87	
309-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		145.89	
310-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		243.32	
311-0000-21150				INSUARNCE PAYABLE	LIFE, AD&D, LTD		22.29	
312-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		14.03	
410-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		36.70	
531-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		0.02	
INV0000920	Invoice	10/17/2025	LIFE, AD&D, LTD			0.00	935.34	
100-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		524.30	
121-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		4.29	
122-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		7.14	
213-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		2.00	
309-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		122.46	
310-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		213.83	
311-0000-21150				INSUARNCE PAYABLE	LIFE, AD&D, LTD		17.92	
312-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		12.01	
410-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		31.37	
531-0000-21150				INSURANCE PAYABLE	LIFE, AD&D, LTD		0.02	
INV0000921	Invoice	10/17/2025	SUPPLEMENTAL			0.00	311.47	
100-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		175.18	
121-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		1.52	
122-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		2.53	
213-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		1.88	
309-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		44.71	
310-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		61.76	
311-0000-21150				INSUARNCE PAYABLE	SUPPLEMENTAL		11.05	
312-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		4.28	
410-0000-21150				INSURANCE PAYABLE	SUPPLEMENTAL		8.56	
AZCARES	Support Payment Clearinghouse		10/14/2025	Regular		0.00	601.38	58589
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
INV0000896	Invoice	10/17/2025	CHILD SUPPORT CONTRIBUTION			0.00	601.38	
100-0000-21194				CHILD SUPPORT/GARNISH..	CHILD SUPPORT CONTRIBUTION		601.38	
ACINDUSTRIAL	AC INDUSTRIAL SERVICES INC		10/17/2025	Regular		0.00	62,425.00	58590
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
101325	Invoice	10/17/2025	CDBG Bus. Loan- Food Trailer COSMI16			0.00	62,425.00	
214-0000-52131				BUSINESS LOANS	CDBG Bus. Loan- Food Trailer C...		62,425.00	
ALCANA	ALCANTAR ACE HARDWARE		10/17/2025	Regular		0.00	3,184.13	58591
Payable #	**Payable Type**	**Post Date**	**Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**		**Item Description**	**Distribution Amount**		
10021	Invoice	10/17/2025	Edger Blades			0.00	15.27	
651-0000-52522				PARK MAINTENANCE	Edger Blades		15.27	
10023	Invoice	10/17/2025	Vac. Trailer - Solar Battery			0.00	282.62	
310-0000-52525				REPAIRS & MAINTENANCE..	Vac. Trailer - Solar Battery		282.62	
10030	Invoice	10/17/2025	Fasteners Munras Sample			0.00	9.47	
309-0000-52525				REPAIRS & MAINTENANCE..	Fasteners Munras Sample		9.47	
10045/1	Invoice	10/17/2025	DEF Fuel - Shop			0.00	144.14	
310-0000-52085				FUEL	DEF Fuel - Shop		144.14	
10047	Invoice	10/17/2025	Edger Blade Batteries			0.00	50.21	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2100-52525	REPAIRS & MAINTENANCE..	Edger Blade Batteries		50.21	
10056	Invoice	10/17/2025	Rachet Pipe Cutter	0.00	54.59	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Rachet Pipe Cutter		54.59	
10075	Invoice	10/17/2025	Tools - Flatbed	0.00	32.76	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Tools - Flatbed		32.76	
10087	Invoice	10/17/2025	Tarp For Cover Backfill	0.00	142.00	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Tarp For Cover Backfill		142.00	
10088	Invoice	10/17/2025	Bracket & Fasteners	0.00	22.69	
	100-2100-52525	REPAIRS & MAINTENANCE..	Bracket & Fasteners		22.69	
10101	Invoice	10/17/2025	Facility	0.00	7.64	
	100-2200-52518	FACILITIES EXPENSE	Facility		7.64	
10103	Invoice	10/17/2025	Facility	0.00	67.45	
	100-2200-52518	FACILITIES EXPENSE	Facility		67.45	
10106	Invoice	10/17/2025	Supplies for Encampment	0.00	49.80	
	121-0000-52525	REPAIRS & MAINTENANCE..	Supplies for Encampment		49.80	
10130	Invoice	10/17/2025	Supplies for Maintance	0.00	20.75	
	121-0000-52525	REPAIRS & MAINTENANCE..	Supplies for Maintance		20.75	
8544	Invoice	10/17/2025	Forklift Paint	0.00	449.84	
	310-0000-52525	REPAIRS & MAINTENANCE..	Forklift Paint		449.84	
8867	Invoice	10/17/2025	Well #10 Electrical Cover	0.00	8.28	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Well #10 Electrical Cover		8.28	
8923	Invoice	10/17/2025	Battery	0.00	14.19	
	100-8000-52525	REPAIRS & MAINTENANCE..	Battery		14.19	
9413	Invoice	10/17/2025	Hose Adaptor	0.00	19.86	
	100-8000-52525	REPAIRS & MAINTENANCE..	Hose Adaptor		19.86	
9456	Invoice	10/17/2025	Muratic Acid	0.00	74.25	
	651-0000-52522	PARK MAINTENANCE	Muratic Acid		74.25	
9503	Invoice	10/17/2025	Facility	0.00	20.75	
	100-2200-52518	FACILITIES EXPENSE	Facility		20.75	
9579	Invoice	10/17/2025	Irrigation Repairs	0.00	8.27	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Repairs		8.27	
9647	Invoice	10/17/2025	Edger Blade & Nozzle	0.00	29.48	
	100-2100-52525	REPAIRS & MAINTENANCE..	Edger Blade & Nozzle		29.48	
9651	Invoice	10/17/2025	Cleaner & Irrigation Parts	0.00	26.56	
	651-0000-52522	PARK MAINTENANCE	Cleaner & Irrigation Parts		26.56	
9675	Invoice	10/17/2025	Motor Oil - PW #5	0.00	25.09	
	309-0000-52080	FLEET SERVICES	Motor Oil - PW #5		25.09	
9747	Invoice	10/17/2025	Podium Repairs	0.00	2.01	
	100-8000-52518	FACILITIES EXPENSE	Podium Repairs		2.01	
9765	Invoice	10/17/2025	Podium Repairs	0.00	13.30	
	100-8000-52518	FACILITIES EXPENSE	Podium Repairs		13.30	
9774	Invoice	10/17/2025	WW Paint & Trailer Keys	0.00	67.87	
	310-0000-52518	FACILITIES EXPENSE	Trailer Keys		31.85	
	310-0000-52525	REPAIRS & MAINTENANCE..	Striping Paint WW		36.02	
9784	Invoice	10/17/2025	Batteries For Dispenser	0.00	14.19	
	100-1500-52518	FACILITIES EXPENSE	Batteries For Dispenser		14.19	
9785	Invoice	10/17/2025	Driver Bit #2	0.00	9.38	
	100-1400-52518	FACILITIES EXPENSE	Driver Bit #2		9.38	
9786	Invoice	10/17/2025	Nozzle & Irrigation	0.00	61.08	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Nozzle & Irrigation		61.08	
9792	Invoice	10/17/2025	Wrench - Jetter	0.00	32.76	
	310-0000-52134	COLLECTION SYSTEM MA...	Wrench - Jetter		32.76	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
9797	Invoice	10/17/2025	WRF Sign / Shop Supplies	0.00	184.53	
	310-0000-52051	TOOLS & MINOR EQUIPM...	WRF Sign / Shop Supplies		24.42	
	310-0000-52518	FACILITIES EXPENSE	WRF Sign / Shop Supplies		7.19	
	310-0000-52525	REPAIRS & MAINTENANCE..	WRF Sign / Shop Supplies		152.92	
9805	Invoice	10/17/2025	Fasteners	0.00	11.47	
	100-1400-52518	FACILITIES EXPENSE	Fasteners		11.47	
9806	Invoice	10/17/2025	Nozzle & Irrigation	0.00	40.99	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Nozzle & Irrigation		40.99	
9807	Invoice	10/17/2025	Gas Cans Plant Fuel	0.00	85.19	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Gas Cans Plant Fuel		85.19	
9815	Invoice	10/17/2025	S. Vicente Manhole Repairs	0.00	25.12	
	310-0000-52134	COLLECTION SYSTEM MA...	S. Vicente Manhole Repairs		25.12	
9819	Invoice	10/17/2025	Fasteners	0.00	10.68	
	100-8000-52518	FACILITIES EXPENSE	Fasteners		10.68	
9835	Invoice	10/17/2025	Sanding Discs	0.00	14.19	
	100-2100-52518	FACILITIES EXPENSE	Sanding Discs		14.19	
9841	Invoice	10/17/2025	Cable Ties	0.00	45.54	
	651-0000-52522	PARK MAINTENANCE	Cable Ties		45.54	
9842	Credit Memo	10/17/2025	Return Post Hole Digger	0.00	-65.54	
	310-0000-52525	REPAIRS & MAINTENANCE..	Return Post Hole Digger		-65.54	
9852	Invoice	10/17/2025	Spill Kit	0.00	135.87	
	309-0000-52525	REPAIRS & MAINTENANCE..	Spill Kit		135.87	
9854	Invoice	10/17/2025	Fasteners	0.00	2.33	
	100-2100-52525	REPAIRS & MAINTENANCE..	Fasteners		2.33	
9859	Invoice	10/17/2025	Flag Pole Repair	0.00	27.30	
	100-2200-52525	REPAIRS & MAINTENANCE..	Flag Pole Repair		27.30	
9861	Invoice	10/17/2025	Service Mini Excavator	0.00	375.19	
	309-0000-52525	REPAIRS & MAINTENANCE..	Service Mini Excavator		375.19	
9864	Invoice	10/17/2025	Service Small Vac. Trailer	0.00	253.13	
	309-0000-52525	REPAIRS & MAINTENANCE..	Service Small Vac. Trailer		253.13	
9874	Invoice	10/17/2025	Safety Paint	0.00	7.64	
	100-2100-52518	FACILITIES EXPENSE	Safety Paint		7.64	
9879	Invoice	10/17/2025	Irrigation Repairs	0.00	9.81	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Repairs		9.81	
9888	Invoice	10/17/2025	Irrigation Repair	0.00	2.17	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Repair		2.17	
9903	Credit Memo	10/17/2025	Return Spray Paint	0.00	-7.64	
	100-2100-52518	FACILITIES EXPENSE	Return Spray Paint		-7.64	
9919	Invoice	10/17/2025	Hand Sanitizer UV Station	0.00	21.84	
	310-0000-52052	SAFETY EQUIPMENT	Hand Sanitizer UV Station		21.84	
9935	Invoice	10/17/2025	PVC Fitting 3/4"	0.00	29.24	
	309-0000-52525	REPAIRS & MAINTENANCE..	PVC Fitting 3/4"		29.24	
9936	Invoice	10/17/2025	Facility	0.00	7.84	
	100-2200-52518	FACILITIES EXPENSE	Facility		7.84	
9943	Invoice	10/17/2025	Wall Touch Up	0.00	55.89	
	100-1400-52518	FACILITIES EXPENSE	Wall Touch Up		55.89	
9945	Invoice	10/17/2025	Facility	0.00	19.63	
	100-2200-52518	FACILITIES EXPENSE	Facility		19.63	
9950	Invoice	10/17/2025	PVC Fittings	0.00	10.83	
	309-0000-52525	REPAIRS & MAINTENANCE..	PVC Fittings		10.83	
9954	Invoice	10/17/2025	Fence Post Repair	0.00	21.84	
	100-1400-52518	FACILITIES EXPENSE	Fence Post Repair		21.84	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
9963	Invoice 10/17/2025	Cement		0.00	47.57	
	309-0000-52525	REPAIRS & MAINTENANCE..	Cement		47.57	
9965	Invoice 10/17/2025	Repair LMPR Counter		0.00	17.46	
	100-2200-52525	REPAIRS & MAINTENANCE..	Repair LMPR Counter		17.46	
9972	Invoice 10/17/2025	Diamond Blade		0.00	17.47	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Diamond Blade		17.47	
	Void	10/17/2025	Regular	0.00	0.00	58592
	Void	10/17/2025	Regular	0.00	0.00	58593
AMAZON	AMAZON CAPITAL SERVICES	10/17/2025	Regular	0.00	3,223.36	58594
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
11WR-NTDL-CJGL	Invoice 10/17/2025	Ipad Case		0.00	145.29	
	100-1000-52040	OFFICE SUPPLIES	Ipad Case	145.29		
13C6-6GRG-91JJ	Invoice 10/17/2025	VoIP handset		0.00	22.67	
	100-2200-52051	TOOLS & MINOR EQUIPM...	VoIP handset	22.67		
14GT-LVCR-RT9H	Invoice 10/17/2025	Tools & Easy Bake		0.00	55.83	
	100-2200-52031	PROGRAM SUPPLIES	Tools & Easy Bake	20.68		
	100-2200-52031	PROGRAM SUPPLIES	Tools & Easy Bake	35.15		
16WF-G9MW-6R...	Invoice 10/17/2025	HVAC Filter / WW		0.00	37.70	
	310-0000-52518	FACILITIES EXPENSE	HVAC Filter / WW	37.70		
16WF-G9MW-CX...	Invoice 10/17/2025	Maintenance Supplies - FD		0.00	590.61	
	100-1450-52525	REPAIRS & MAINTENANCE..	Maintenance Supplies - FD	590.61		
1DNP-MMWK-9J...	Invoice 10/17/2025	Controller for PD Network		0.00	326.66	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Controller for PD	326.66		
1GYH-FMJV-CHL9	Invoice 10/17/2025	Keyboard		0.00	71.00	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Keyboard	71.00		
1J7Y-9XRC-CCDT	Invoice 10/17/2025	Cable Tester Tool		0.00	123.50	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Cable Tester Tool	123.50		
1J9J-6F1R-FH61	Invoice 10/17/2025	First Aid		0.00	92.05	
	100-8000-52040	OFFICE SUPPLIES	First Aid	92.05		
1KLC-C1GY-4Y1T	Invoice 10/17/2025	Powerpoint Presentation Clicker		0.00	37.13	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Powerpoint Presentation Clicker	37.13		
1LJH-VCJ9-94FW	Invoice 10/17/2025	Paper Organizer		0.00	31.13	
	100-1300-52040	OFFICE SUPPLIES	Paper Organizer	31.13		
1N9G-QRL7-CFYD	Invoice 10/17/2025	Ethernet Adapter		0.00	46.93	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Ethernet Adapter	46.93		
1NY6-GWWN-4...	Invoice 10/17/2025	Fuses - Equipment		0.00	71.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	Fuses - Equipment	71.00		
1RYT-X6DM-WV6J	Invoice 10/17/2025	Kitchen Essentials		0.00	297.04	
	122-0000-52200	PROFESSIONAL SERVICES...	Kitchen Essentials	297.04		
1TJH-9YJK-CR1V	Invoice 06/30/2025	Business Prime Membership		0.00	851.06	
	100-8000-52520	MAINTENANCE AGREEM...	Business Prime Membership	851.06		
1VY6-3W4R-CLCP	Invoice 10/17/2025	Controller for CH network		0.00	326.66	
	100-1320-52051	TOOLS & MINOR EQUIPM...	Controller for CH network	326.66		
1XVL-3GN9-X6V7	Invoice 10/17/2025	Cleaning Supplies		0.00	97.10	
	122-0000-52200	PROFESSIONAL SERVICES...	Cleaning Supplies	97.10		
AMESUP	AMERICAN SUPPLY COMPANY	10/17/2025	Regular	0.00	954.64	58595
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0195028	Invoice 10/17/2025	Encampment Supplies		0.00	43.05	
	121-0000-52525	REPAIRS & MAINTENANCE..	Encampment Supplies	43.05		
3066641	Invoice 10/17/2025	Encampment Supplies		0.00	261.49	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	121-0000-52525 REPAIRS & MAINTENANCE..		Encampment Supplies		261.49	
3070557	Invoice	10/17/2025	Encampment Supplies	0.00	271.10	
	121-0000-52525 REPAIRS & MAINTENANCE..		Encampment Supplies		271.10	
3072692	Invoice	10/17/2025	Encampment Supplies	0.00	196.66	
	121-0000-52525 REPAIRS & MAINTENANCE..		Encampment Supplies		196.66	
3072802	Invoice	10/17/2025	Restroom Supplies	0.00	182.34	
	100-1500-52525 REPAIRS & MAINTENANCE..		Restroom Supplies		91.17	
	309-0000-52525 REPAIRS & MAINTENANCE..		Restroom Supplies		91.17	
ANALGE	ANALGESIC SERVICES, INC.	10/17/2025	Regular	0.00	262.25	58596
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
0002003071B	Invoice	06/30/2025	Oxygen - FD	0.00	0.50	
	431-0000-52041 OPERATIONAL SUPPLIES		Oxygen - FD		0.50	
0002016574	Invoice	10/17/2025	Oxygen - FD	0.00	261.75	
	431-0000-52041 OPERATIONAL SUPPLIES		Oxygen - FD		261.75	
ATTCAL	AT&T	10/17/2025	Regular	0.00	126.15	58597
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
000023925743	Invoice	10/17/2025	PD Breathlyzer	0.00	31.24	
	100-1400-52410 TELEPHONE/DATA/PAGER		PD Breathlyzer		31.24	
000024073540	Invoice	10/17/2025	PD Breathlyzer / Dispatch	0.00	94.91	
	100-1400-52410 TELEPHONE/DATA/PAGER		PD Breathlyzer / Dispatch		94.91	
ATTONENET	AT&T (OneNet Service)	10/17/2025	Regular	0.00	-1.28	58598
ATTONENET	AT&T (OneNet Service)	10/17/2025	Regular	0.00	1.28	58598
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
0282377768	Invoice	10/17/2025	PD Breathlyzer / Dispatch	0.00	1.28	
	100-1400-52410 TELEPHONE/DATA/PAGER		PD Breathlyzer / Dispatch		1.28	
AUTOZO	AUTOZONE LLC	10/17/2025	Regular	0.00	291.87	58599
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
06290134777	Invoice	10/17/2025	Preventive Maint.	0.00	90.00	
	100-1400-52080 FLEET SERVICES		Preventive Maint.		90.00	
06290134977	Invoice	10/17/2025	Light Bulbs	0.00	20.30	
	100-2100-52080 FLEET SERVICES		Light Bulbs		20.30	
06290139335	Invoice	10/17/2025	Oil Absorbent - FD	0.00	19.92	
	100-1450-52525 REPAIRS & MAINTENANCE..		Oil Absorbent - FD		19.92	
06290142333	Invoice	10/17/2025	Gear Oil - 95 Tacoma	0.00	64.88	
	310-0000-52080 FLEET SERVICES		Gear Oil - 95 Tacoma		64.88	
06290142350	Invoice	10/17/2025	P.Steer Fluid PW #22	0.00	38.93	
	310-0000-52080 FLEET SERVICES		P.Steer Fluid PW #22		38.93	
06290142941	Invoice	10/17/2025	Relay Fuse	0.00	5.51	
	100-1400-52080 FLEET SERVICES		Relay Fuse		5.51	
06290143114	Invoice	10/17/2025	Preventive Maint.	0.00	52.33	
	100-1400-52080 FLEET SERVICES		Preventive Maint.		52.33	
BADGER	BADGER METER, INC.	10/17/2025	Regular	0.00	1,391.95	58600
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
80211776	Invoice	10/17/2025	Badger Cell Signal	0.00	1,391.95	
	309-0000-52521 METER REPAIR/REPLACE...		Badger Cell Signal		1,391.95	
PRIMO	BLUE TRITON BRANDS INC	10/17/2025	Regular	0.00	17.28	58601

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
05J8720069420	Invoice	10/17/2025	Water	0.00	17.28	
	100-8000-52200	PROFESSIONAL SERVICES...	Water	17.28		
BLUEALLY	BLUEALLY TECHNOLOGY SOLUTIONS LLC	10/17/2025	Regular	0.00	-2,696.15	58602
BLUEALLY	BLUEALLY TECHNOLOGY SOLUTIONS LLC	10/17/2025	Regular	0.00	2,696.15	58602
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV53214	Invoice	10/17/2025	Dell Pro PC & Monitor	0.00	1,362.00	
	100-1500-57100	CAPITAL OUTLAY - COMP...	Dell Pro PC & Monitor	1,362.00		
INV54004	Invoice	10/17/2025	New Workstation	0.00	1,334.15	
	100-1400-57100	CAPITAL OUTLAY - COMP...	New Workstation	1,334.15		
BOUTRE	BOUND TREE MEDICAL, LLC.	10/17/2025	Regular	0.00	221.12	58603
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85939834	Invoice	10/17/2025	Med Supplies - FD	0.00	221.12	
	431-0000-52041	OPERATIONAL SUPPLIES	Med Supplies - FD	221.12		
BRENNT	BRENNTAG PACIFIC INC	10/17/2025	Regular	0.00	6,721.96	58604
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
BPI552720	Invoice	10/17/2025	Well #11 Chlorine	0.00	1,704.42	
	309-0000-52044	CHEMICAL	Well #11 Chlorine	1,704.42		
BPI552721	Invoice	10/17/2025	Well #9 Chlorine	0.00	1,941.09	
	309-0000-52044	CHEMICAL	Well #9 Chlorine	1,941.09		
BPI552722	Invoice	10/17/2025	La Cuesta Chlorine	0.00	2,155.61	
	309-0000-52044	CHEMICAL	La Cuesta Chlorine	2,155.61		
BPI552723	Invoice	10/17/2025	Well #7 Chlorine	0.00	920.84	
	309-0000-52044	CHEMICAL	Well #7 Chlorine	920.84		
SOLISB	BRIAN SOLIS	10/17/2025	Regular	0.00	423.64	58605
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
102225	Invoice	10/17/2025	SBSLI Session 5 - Training	0.00	423.64	
	100-1400-52091	TRAVEL, MEETINGS & TRA...	SBSLI Session 5 - Training	423.64		
CALWES	CAL-WEST	10/17/2025	Regular	0.00	1,050.00	58606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
250865	Invoice	10/17/2025	Preventive Maint. - Aug 25 2025	0.00	500.00	
	410-0000-57032	SIGNAL MAINTENANCE	Preventive Maint. - Aug 25 2025	500.00		
250866	Invoice	10/17/2025	Traffic Signal Calls	0.00	550.00	
	410-0000-57032	SIGNAL MAINTENANCE	Traffic Signal Calls	550.00		
CAROLL	CAROLLO ENGINEERS, INC.	10/17/2025	Regular	0.00	44,273.75	58607
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FB72846 - 22	Invoice	10/17/2025	Recycled Water Conveyance	0.00	43,933.75	
	213-0000-52200	PROFESSIONAL SERVICES...	Recycled Water Conveyance	43,933.75		
FB72847 - 7	Invoice	10/17/2025	Main St. Sewer Pipeline	0.00	340.00	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Main St. Sewer Pipeline	340.00		
CINTAS	CINTAS CORPORATION NO. 3	10/17/2025	Regular	0.00	861.22	58608

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4243415095	Invoice	10/17/2025	WW/Water Uniforms	0.00	433.44	
	309-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	78.50		
	310-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	354.94		
4245601435	Invoice	10/17/2025	WW/Water Uniforms	0.00	254.22	
	309-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	41.76		
	310-0000-52520	MAINTENANCE AGREEM...	WW/Water Uniforms	212.46		
4245601442	Invoice	10/17/2025	Parks/St. Uniforms	0.00	91.53	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	6.94		
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	2.25		
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	44.43		
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	0.76		
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	8.39		
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	28.76		
4246341359	Invoice	10/17/2025	Parks/St. Uniforms	0.00	82.03	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	6.22		
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	2.02		
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	39.82		
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	0.68		
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	7.52		
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms	25.77		
CISO	CITY OF SOLEDAD	10/17/2025	Regular	0.00	38,027.07	58609
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
091525B	Invoice	10/17/2025	Water Services	0.00	38,027.07	
	100-1200-52400	UTILITIES	Water Services	232.23		
	100-1400-52400	UTILITIES	Water Services	488.62		
	100-1450-52400	UTILITIES	Water Services	222.82		
	100-2100-52400	UTILITIES	Water Services	20,395.27		
	100-2200-52400	UTILITIES	Water Services	479.48		
	100-8000-52400	UTILITIES	Water Services	891.71		
	410-0000-52400	UTILITIES	Water Services	4,044.23		
	410-0000-52400	UTILITIES	Water Services	353.90		
	647-0000-52430	PARK WATER CHARGES	Water Services	511.62		
	647-0000-52431	PARKWAY WATER CHARG...	Water Services	685.65		
	650-0000-52430	PARK WATER CHARGES	Water Services	4,694.37		
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Water Services	5,027.17		
CISO	CITY OF SOLEDAD	10/17/2025	Regular	0.00	145.91	58610
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
091525	Invoice	10/17/2025	858 Mora Cir - Workforce Housing	0.00	145.91	
	100-1200-52400	UTILITIES	858 Mora Cir - Workforce Housi...	145.91		
COASTCOUNTIES	COAST COUNTIES TRUCK & EQUIPMENT COMP/	10/17/2025	Regular	0.00	69,318.71	58611
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0263255S.02	Invoice	10/17/2025	Motor Replacement - FD	0.00	69,318.71	
	100-1450-52080	FLEET SERVICES	Motor Replacement - FD	69,318.71		
COATRA	COASTAL TRACTOR	10/17/2025	Regular	0.00	2,768.01	58612
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
IV33491	Invoice	10/17/2025	Mower Attach Skid Steer	0.00	2,768.01	
	310-0000-52525	REPAIRS & MAINTENANCE..	Mower Attach Skid Steer	2,768.01		
CORSA	CORSA CONTROLS LLC	10/17/2025	Regular	0.00	10,538.14	58613

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1407	Invoice	10/17/2025	Composite Sampler	0.00	10,538.14	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Composite Sampler	5,269.07		
	310-0000-52053	LAB ANALYSIS & TESTING	Composite Sampler	5,269.07		
COUNSA	COUNTY OF SANTA CLARA - OFFICE OF THE SHE	10/17/2025	Regular	0.00	1,227.71	58614
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1800095250	Invoice	10/17/2025	Maintenance Agreement	0.00	1,227.71	
	100-1400-52520	MAINTENANCE AGREEM...	Maintenance Agreement	1,227.71		
CSG CO	CSG CONSULTANTS, INC.	10/17/2025	Regular	0.00	445.00	58615
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
63096	Invoice	10/17/2025	CSG Services	0.00	150.00	
	100-1250-52200	PROFESSIONAL SERVICES...	CSG Services	150.00		
63226	Invoice	10/17/2025	301 Kidder St.	0.00	295.00	
	120-0000-52200	PROFESSIONAL SERVICES...	301 Kidder St.	295.00		
GUERR	DAMIAN GUERRERO	10/17/2025	Regular	0.00	19,500.00	58616
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
298	Invoice	10/17/2025	Encampment Clean up	0.00	750.00	
	121-0000-52200	PROFESSIONAL SERVICES...	Encampment Clean Up	750.00		
299	Invoice	10/17/2025	Main Irrigation Repair	0.00	1,750.00	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Main Irrigation Repair	1,750.00		
300	Invoice	10/17/2025	Rancho San Vicente Maint.	0.00	1,500.00	
	647-0000-52530	STREET LANDSCAPING	Rancho San Vicente Maint.	1,500.00		
301	Invoice	10/17/2025	Serra Bioswell	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Serra Bioswell	1,750.00		
302	Invoice	10/17/2025	Serra Cul-de-Sac	0.00	250.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Serra Cul-de-Sac	250.00		
303	Invoice	10/17/2025	Davalos Bioswell Maint.	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Davalos Bioswell Maint.	1,750.00		
304	Invoice	10/17/2025	Calle Val Verde	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Calle Val Verde	1,750.00		
305	Invoice	10/17/2025	Orchard Ln. Maint.	0.00	3,500.00	
	650-0000-52519	MAINTENANCE	Orchard Ln. Maint.	3,500.00		
306	Invoice	10/17/2025	Orchard Ln. Service	0.00	4,000.00	
	651-0000-52522	PARK MAINTENANCE	Orchard Ln. Service	4,000.00		
307	Invoice	10/17/2025	West St. Maint.	0.00	2,500.00	
	647-0000-52530	STREET LANDSCAPING	West St. Maint.	2,500.00		
DKF	DKF SOLUTIONS GROUP, LLC	10/17/2025	Regular	0.00	836.20	58617
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
23126	Invoice	10/17/2025	Reg. Buddy to Boss Training	0.00	836.20	
	310-0000-52091	TRAVEL, MEETINGS & TRA...	Reg. Buddy to Boss Training	836.20		
EDGES	EDGES ELECTRICAL GROUP, LLC	10/17/2025	Regular	0.00	2,454.45	58618
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S6538775.001	Invoice	10/17/2025	Omni Wire Communication	0.00	384.57	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Omni Wire Communication	384.57		
S6545064.001	Invoice	10/17/2025	Omni Wire Communication	0.00	2,069.88	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	309-0000-52051 TOOLS & MINOR EQUIPM...		Omni Wire Communication		2,069.88	
ELCAMI	EL CAMINO ELECTRIC, INC.	10/17/2025	Regular	0.00	2,996.51	58619
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7152	Invoice	10/17/2025	PA Speeder Replacement	0.00	2,996.51	
	100-1450-52518	FACILITIES EXPENSE	PA Speeder Replacement		2,996.51	
EMCPLA	EMC PLANNING GROUP INC.	10/17/2025	Regular	0.00	5,429.15	58620
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
16-001-97	Invoice	10/17/2025	Miramonte	0.00	2,143.40	
	120-0000-52200	PROFESSIONAL SERVICES...	Miramonte		2,143.40	
25-017-8	Invoice	10/17/2025	Almond Acres	0.00	3,285.75	
	120-0000-52200	PROFESSIONAL SERVICES...	Almond Acres		3,285.75	
EVERBA	EVERBANK, N.A.	10/17/2025	Regular	0.00	156.48	58621
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10503981	Invoice	10/17/2025	Copier - C.H.	0.00	156.48	
	100-8000-52230	LEASE CONTRACTS	Copier - C.H.		156.48	
FERGUSONUS	FERGUSON US HOLDINGS, INC	10/17/2025	Regular	0.00	121.40	58622
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1906199	Invoice	10/17/2025	3/4" Flared Brass	0.00	121.40	
	309-0000-52525	REPAIRS & MAINTENANCE..	3/4" Flared Brass		121.40	
CIT	FIRST-CITIZENS BANK & TRUST CO	10/17/2025	Regular	0.00	134.95	58623
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
47913288	Invoice	10/17/2025	Copier Lease	0.00	134.95	
	100-2200-52230	LEASE CONTRACTS	Copier Lease		134.95	
GANNET	GANNET CALIFORNIA LOCALIQ	10/17/2025	Regular	0.00	735.46	58624
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0007308840	Invoice	10/17/2025	Publishings Parcel B / Parks+Rec Master Pl...	0.00	735.46	
	100-2200-52200	PROFESSIONAL SERVICES...	Publishings Parks+Rec Master Pl...		364.52	
	120-0000-52030	ORDINANCE & PUBLISHI...	Publishings Parcel B		370.94	
GONZAC	GONZALES ACE HARDWARE INC.	10/17/2025	Regular	0.00	25.31	58625
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
040878/3	Invoice	10/17/2025	Paint for Shovels	0.00	37.69	
	310-0000-52525	REPAIRS & MAINTENANCE..	Paint for Shovels		37.69	
F31660/3	Credit Memo	10/17/2025	Returned Paint	0.00	-12.38	
	310-0000-52525	REPAIRS & MAINTENANCE..	Returned Paint		-12.38	
GRADEB	GRADE BREAK ENGINEERING INC.	10/17/2025	Regular	0.00	14,898.00	58626
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
54-1557 CM	Invoice	10/17/2025	San Vicente Storm Cleaning	0.00	4,966.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	San Vicente Storm Cleaning		4,966.00	
54-1558 CM	Invoice	10/17/2025	San Vicente Storm Cleaning	0.00	4,966.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	San Vicente Storm Cleaning		4,966.00	
54-1559 CM	Invoice	10/17/2025	San Vicente Storm Cleaning	0.00	4,966.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	San Vicente Storm Cleaning		4,966.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
GRAINE	GRAINGER	10/17/2025	Regular	0.00	255.22	58627

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
9659601364	Invoice	10/17/2025	Striping Machine	0.00	255.22
	310-0000-52134	COLLECTION SYSTEM MA...	Striping Machine	255.22	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
GREENR	GREEN RUBBER-KENNEDY AG	10/17/2025	Regular	0.00	789.06	58628

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
G-436575	Invoice	10/17/2025	S. Vicente M. Hole Repairs	0.00	508.73
	310-0000-52134	COLLECTION SYSTEM MA...	S. Vicente M. Hole Repairs	508.73	
G-436624	Invoice	10/17/2025	S. Vicente M. Hole Repairs	0.00	280.33
	310-0000-52134	COLLECTION SYSTEM MA...	S. Vicente M. Hole Repairs	280.33	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HILINE	HI-LINE ELECTRIC COMPANY, INC.	10/17/2025	Regular	0.00	558.08	58629

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3150295	Invoice	10/17/2025	Thread Locker, Paint	0.00	44.41
	100-1400-52080	FLEET SERVICES	Thread Locker, Paint	44.41	
3155320	Invoice	10/17/2025	Batteries / Shop Tools Restock	0.00	513.67
	310-0000-52051	TOOLS & MINOR EQUIPM...	Batteries / Shop Tools Restock	513.67	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HILLYA	HILLYARD, INC.	10/17/2025	Regular	0.00	36.07	58630

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
605970702	Invoice	10/17/2025	Janitorial	0.00	36.07
	100-2200-52518	FACILITIES EXPENSE	Janitorial	36.07	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HDL CO	HINDERLITER, DE LLAMAS & ASSOCIATES	10/17/2025	Regular	0.00	1,606.05	58631

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
SIN054752	Invoice	10/17/2025	Sales Tax Admin Fee July-Sept 2025	0.00	1,006.05
	100-8000-52200	PROFESSIONAL SERVICES...	Sales Tax Admin Fee July-Sept 2...	1,006.05	
SIN054915	Invoice	10/17/2025	Tut Admin Fee July-Sept 2025	0.00	600.00
	100-8000-52200	PROFESSIONAL SERVICES...	Tut Admin Fee July-Sept 2025	600.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HOLLOW	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.	10/17/2025	Regular	0.00	18,574.80	58632

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV-HES-3659	Invoice	10/17/2025	Sludge Hauling - Sep 25	0.00	18,574.80
	310-0000-52526	SLUDGE DISPOSAL	Sludge Hauling - Sep 25	18,574.80	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
HZELEC	HZ ELECTRIC	10/17/2025	Regular	0.00	4,590.00	58633

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
10-06-2025	Invoice	10/17/2025	New Fire Station PIV Power	0.00	3,550.00
	772-0000-52200	PROFESSIONAL SERVICES...	New Fire Station PIV Power	3,550.00	
189	Invoice	10/17/2025	Well #10 Lighting/Outlets	0.00	1,040.00
	309-0000-52525	REPAIRS & MAINTENANCE..	Well #10 Lighting/Outlets	1,040.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CORIX	ICONIX WATERWORKS (US) INC.	10/17/2025	Regular	0.00	2,790.24	58634

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
U2516040772	Invoice	10/17/2025	8" Check Valve Well #6	0.00	2,576.82
	309-0000-52051	TOOLS & MINOR EQUIPM...	8" Check Valve Well #6	2,576.82	
U2516041909	Invoice	10/17/2025	Brass Fittings	0.00	213.42
	309-0000-52525	REPAIRS & MAINTENANCE..	Brass Fittings	213.42	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
J&SREF	J & S REFRIGERATION, INC.	10/17/2025	Regular	0.00	489.16	58635

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
12552	Invoice	10/17/2025	AC Repair	0.00	489.16	
	100-1400-52518	FACILITIES EXPENSE	AC Repair	489.16		
JAV la	J.A.V. Language Solutions LLC	10/17/2025	Regular	0.00	765.00	58636
25-0535	Invoice	10/03/2025	Council Mtg - Translation	0.00	765.00	
	100-1000-52200	PROFESSIONAL SERVICES...	Council Mtg - Translation	765.00		
JARFAY	JARVIS FAY LLP	10/17/2025	Regular	0.00	11,225.00	58637
20941	Invoice	09/30/2025	Attorney Services	0.00	10,854.00	
	100-1150-52215	ATTORNEY SERVICES	Attorney Services	10,854.00		
20942	Invoice	09/30/2025	Attorney Services	0.00	371.00	
	120-0000-52200	PROFESSIONAL SERVICES...	Attorney Services	371.00		
REYTIR	JESUS REYES	10/17/2025	Regular	0.00	115.00	58638
013159	Invoice	10/17/2025	Wheel Alignment	0.00	115.00	
	100-2100-52080	FLEET SERVICES	Wheel Alignment	115.00		
JIMETI	JIMENEZ TIRE SERVICE, INC.	10/17/2025	Regular	0.00	487.38	58639
9556	Invoice	10/17/2025	Tire Repair	0.00	35.00	
	100-2100-52080	FLEET SERVICES	Tire Repair	35.00		
9586	Invoice	10/17/2025	Tire Sensors - Service Rotation	0.00	382.38	
	310-0000-52080	FLEET SERVICES	Tire Sensors - Service Rotation	382.38		
9673	Invoice	10/17/2025	Flat Tire Repair	0.00	35.00	
	100-2100-52080	FLEET SERVICES	Flat Tire Repair	35.00		
9674	Invoice	10/17/2025	Flat Tire Repair	0.00	35.00	
	100-2100-52080	FLEET SERVICES	Flat Tire Repair	35.00		
ALVJOE	JOEL ALVAREZ	10/17/2025	Regular	0.00	130.18	58640
101425	Invoice	10/17/2025	Reimburse Lunch Meeting Recycled Water...	0.00	40.16	
	100-1500-52091	TRAVEL, MEETINGS & TRA...	Reimburse Lunch Meeting Recyc...	40.16		
101425B	Invoice	10/17/2025	Reimburse Lunch Training	0.00	90.02	
	100-2100-52091	TRAVEL, MEETINGS & TRA...	Reimburse Lunch Training	90.02		
SANTIA	JUAN SANTIAGO	10/17/2025	Regular	0.00	124.78	58641
100625	Invoice	10/17/2025	Fuel Reimbursement - FBI Academy	0.00	124.78	
	100-1400-52085	FUEL	Fuel Reimbursement - FBI Acad...	124.78		
KCGLAS	KING CITY GLASS INC.	10/17/2025	Regular	0.00	127.24	58642
KC19561	Invoice	10/17/2025	Plexi Glass for Bulletin Board	0.00	127.24	
	651-0000-52522	PARK MAINTENANCE	Plexi Glass for Bulletin Board	127.24		
LAWPRO	LAWSON PRODUCTS	10/17/2025	Regular	0.00	184.13	58643

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9312894563	Invoice	10/17/2025	Gloves - Shop Restock	0.00	184.13	
	310-0000-52052	SAFETY EQUIPMENT	Gloves - Shop Restock	184.13		
LEGALN	LEGAL NOTIFICATION SERVICES, INC.	10/17/2025	Regular	0.00	1,489.44	58644
1528	Invoice	10/17/2025	iSubpoena License	0.00	1,489.44	
	100-1400-52520	MAINTENANCE AGREEM...	iSubpoena License	1,489.44		
MANUEL	MANUEL PEREA TRUCKING, INC	10/17/2025	Regular	0.00	350.00	58645
9667	Invoice	10/17/2025	Encampment Movers	0.00	350.00	
	121-0000-52200	PROFESSIONAL SERVICES...	Encampment Movers	350.00		
VILLMA	MARIA VILLAGOMEZ	10/17/2025	Regular	0.00	325.15	58646
090525B	Invoice	10/17/2025	Women Leaders Training Symposium	0.00	325.15	
	100-1400-52091	TRAVEL, MEETINGS & TRA...	Women Leaders Training Sympo...	325.15		
VARGMA	MARIO VARGAS	10/17/2025	Regular	0.00	301.00	58647
101225	Invoice	10/17/2025	DRE - Field Certification	0.00	301.00	
	100-1100-52091	TRAVEL, MEETINGS & TRA...	DRE - Field Certification	301.00		
M&MBAC	MICHAEL J. WOLF	10/17/2025	Regular	0.00	157.50	58648
INV-001995	Invoice	10/17/2025	Meter Efficency Test	0.00	157.50	
	309-0000-52521	METER REPAIR/REPLACE...	Meter Efficency Test	157.50		
MIKESI	MIKESIGNS	10/17/2025	Regular	0.00	1,748.00	58649
2018	Invoice	10/17/2025	RW Project Signs	0.00	1,748.00	
	213-0000-52200	PROFESSIONAL SERVICES...	RW Project Signs	1,748.00		
MNS	MNS ENGINEERS, INC	10/17/2025	Regular	0.00	32,013.33	58650
91479	Invoice	10/17/2025	West St. Rd. Diet	0.00	152.50	
	410-0000-57000	CAPITAL OUTLAY - IMPR...	West St. Rd. Diet	152.50		
91488	Invoice	10/17/2025	HMGP Grant Writing / Generators	0.00	25,925.83	
	100-8000-52200	PROFESSIONAL SERVICES...	HMGP Grant Writing / Generato...	8,641.95		
	309-0000-52200	PROFESSIONAL SERVICES...	HMGP Grant Writing / Generato...	8,641.94		
	310-0000-52200	PROFESSIONAL SERVICES...	HMGP Grant Writing / Generato...	8,641.94		
91490	Invoice	10/17/2025	WRF Flood Protection	0.00	4,470.00	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	WRF Flood Protection	4,470.00		
91491	Invoice	10/17/2025	UCDR Grant Admin	0.00	1,465.00	
	213-0000-52200	PROFESSIONAL SERVICES...	UCDR Grant Admin	1,465.00		
MOBAAN	MONTEREY BAY ANALYTICAL SERVICES	10/17/2025	Regular	0.00	8,606.80	58651

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payable Description / Account Name	Payment Date / Item Description	Payment Type	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
2508SOL-DW	Invoice	10/17/2025	MBAS Sampling Water			0.00	596.80	
	309-0000-52053		LAB ANALYSIS & TESTING	MBAS Sampling Water		596.80		
2508SOL-WW	Invoice	10/17/2025	WW Monitoring 08/25			0.00	8,010.00	
	310-0000-52053		LAB ANALYSIS & TESTING	WW Monitoring 08/25		8,010.00		
MPEXPR	MP EXPRESS, INC.			10/17/2025	Regular	0.00	351.78	58652
79524	Invoice	10/17/2025	Stickers			0.00	351.78	
	100-1400-52135		CRIME PREVENTION	Stickers		351.78		
OREAUT	O'REILLY AUTO PARTS			10/17/2025	Regular	0.00	1,459.47	58653
3566-265315	Credit Memo	10/17/2025	Rental Tool Credit			0.00	-110.33	
	100-2100-52080		FLEET SERVICES	Rental Tool Credit		-110.33		
3566-268788	Invoice	10/17/2025	Power Steering Rental Tool			0.00	43.69	
	100-2100-52080		FLEET SERVICES	Power Steering Rental Tool		43.69		
3566-268808	Invoice	10/17/2025	Power Steering Fluid			0.00	19.62	
	100-2100-52080		FLEET SERVICES	Power Steering Fluid		19.62		
3566-268885	Invoice	10/17/2025	Preventive Maint.			0.00	45.05	
	100-1400-52080		FLEET SERVICES	Preventive Maint.		45.05		
3566-268892	Invoice	10/17/2025	Preventive Maint.			0.00	34.34	
	100-1400-52080		FLEET SERVICES	Preventive Maint.		34.34		
3566-268925	Invoice	10/17/2025	Preventive Maint. (Mower)			0.00	56.52	
	100-2100-52525		REPAIRS & MAINTENANCE..	Preventive Maint. (Mower)		56.52		
3566-268942	Invoice	10/17/2025	PCV Valve			0.00	10.02	
	100-2100-52080		FLEET SERVICES	PCV Valve		10.02		
3566-269151	Invoice	10/17/2025	Absorbant - FD			0.00	82.99	
	100-1450-52041		OPERATIONAL SUPPLIES	Absorbant - FD		82.99		
3566-269199	Invoice	10/17/2025	Wiper Fluid Kwikweld			0.00	16.66	
	100-2100-52080		FLEET SERVICES	Wiper Fluid Kwikweld		16.66		
3566-269229	Invoice	10/17/2025	Rear Shocks			0.00	289.45	
	309-0000-52080		FLEET SERVICES	Rear Shocks		289.45		
3566-269247	Invoice	10/17/2025	Tail Light Bulb			0.00	8.73	
	100-2100-52080		FLEET SERVICES	Tail Light Bulb		8.73		
3566-269324	Invoice	10/17/2025	Preventive Maint.			0.00	90.46	
	100-8000-52518		FACILITIES EXPENSE	Preventive Maint.		90.46		
3566-269365	Invoice	10/17/2025	Oil Change			0.00	129.38	
	310-0000-52080		FLEET SERVICES	Oil Change		129.38		
3566-269399	Invoice	10/17/2025	Preventive Maint.			0.00	69.59	
	100-8000-52518		FACILITIES EXPENSE	Preventive Maint.		69.59		
3566-269863	Invoice	10/17/2025	Fuse			0.00	13.92	
	100-1400-52080		FLEET SERVICES	Fuse		13.92		
3566-269984	Invoice	10/17/2025	Generator Service - Encampment			0.00	128.46	
	121-0000-52525		REPAIRS & MAINTENANCE..	Generator Service - Encampment		128.46		
3566-270192	Invoice	10/17/2025	Supplies - 95 Tacoma			0.00	62.31	
	310-0000-52080		FLEET SERVICES	Supplies - 95 Tacoma		62.31		
3566-270193	Invoice	10/17/2025	Oil Change - 07 Exp			0.00	60.76	
	310-0000-52080		FLEET SERVICES	Oil Change - 07 Exp		60.76		
3566-270209	Invoice	10/17/2025	Service Small Generator			0.00	5.75	
	310-0000-52525		REPAIRS & MAINTENANCE..	Service Small Generator		5.75		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3566-270212	Invoice 10/17/2025 Preventive Maint.			0.00	90.78	
	100-1400-52080 FLEET SERVICES		Preventive Maint.	90.78		
3566-270238	Invoice 10/17/2025 Vac. Trailer - Battery			0.00	176.43	
	310-0000-52525 REPAIRS & MAINTENANCE..		Vac. Trailer - Battery	176.43		
3566-270760	Invoice 10/17/2025 Battery - Vac Trailer			0.00	73.20	
	310-0000-52134 COLLECTION SYSTEM MA...		Battery - Vac Trailer	73.20		
3566-270763	Invoice 10/17/2025 Generator - Encampment			0.00	39.64	
	121-0000-52525 REPAIRS & MAINTENANCE..		Generator - Encampment	39.64		
3566-270784	Invoice 10/17/2025 Electronics Cleaner			0.00	16.38	
	310-0000-52051 TOOLS & MINOR EQUIPM...		Electronics Cleaner	16.38		
3566-270809	Invoice 10/17/2025 Washer Fluid			0.00	5.67	
	100-1400-52080 FLEET SERVICES		Washer Fluid	5.67		
PACIAG	PACIFIC AG. RENTALS	10/17/2025	Regular	0.00	152,950.00	58654
Payable #	**Payable Type** **Post Date** **Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**		**Item Description**	**Distribution Amount**		
101525	Invoice 10/17/2025 Resolution No. 6285 - Tractor			0.00	152,950.00	
	310-0000-57000 CAPITAL OUTLAY - IMPR...		Resolution No. 6285 - Tractor	152,950.00		
PACCRE	PACIFIC CREST ENGINEERING INC.	10/17/2025	Regular	0.00	1,150.00	58655
Payable #	**Payable Type** **Post Date** **Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**		**Item Description**	**Distribution Amount**		
15560	Invoice 10/17/2025 Site Work - Fire Station			0.00	690.00	
	772-0000-52200 PROFESSIONAL SERVICES...		Site Work - Fire Station	690.00		
15561	Invoice 10/17/2025 Expoxy - FD			0.00	460.00	
	772-0000-52200 PROFESSIONAL SERVICES...		Expoxy - FD	460.00		
RENDON	PAUL RENDON	10/17/2025	Regular	0.00	155.00	58656
Payable #	**Payable Type** **Post Date** **Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**		**Item Description**	**Distribution Amount**		
101025	Invoice 10/17/2025 Papa Seminar			0.00	155.00	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Papa Seminar	155.00		
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.	10/17/2025	Regular	0.00	3,683.60	58657
Payable #	**Payable Type** **Post Date** **Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**		**Item Description**	**Distribution Amount**		
286303	Invoice 10/17/2025 Cylinders Tank Rental			0.00	132.00	
	310-0000-52525 REPAIRS & MAINTENANCE..		Cylinders Tank Rental	132.00		
286502	Invoice 10/17/2025 Grinding Wheels - Shop			0.00	197.82	
	310-0000-52051 TOOLS & MINOR EQUIPM...		Grinding Wheels - Shop	197.82		
286503	Invoice 10/17/2025 New Gun for Mig Welder			0.00	373.75	
	310-0000-52525 REPAIRS & MAINTENANCE..		New Gun for Mig Welder	373.75		
286504	Invoice 10/17/2025 New Plasma Cutter			0.00	2,703.94	
	310-0000-52525 REPAIRS & MAINTENANCE..		New Plasma Cutter	2,703.94		
286510	Invoice 10/17/2025 Repairs for Mig Welder			0.00	276.09	
	310-0000-52525 REPAIRS & MAINTENANCE..		Repairs for Mig Welder	276.09		
PURPOW	PITNEY BOWES BANK INC PURCHASE POWER	10/17/2025	Regular	0.00	400.05	58658
Payable #	**Payable Type** **Post Date** **Payable Description**			**Discount Amount**	**Payable Amount**	
	Account Number **Account Name**		**Item Description**	**Distribution Amount**		
091125	Invoice 10/17/2025 Non Dept. Office Supplies			0.00	400.05	
	100-8000-52040 OFFICE SUPPLIES		Non Dept. Office Supplies	400.05		
TERMIN	RENTOKIL NORTH AMERICA INC	10/17/2025	Regular	0.00	129.90	58659

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
463693049	Invoice	10/17/2025	Pest Control - FD	0.00	64.95	
	100-1450-52400	UTILITIES	Pest Control - FD	64.95		
463696610	Invoice	10/17/2025	Pest Control	0.00	64.95	
	100-2200-52520	MAINTENANCE AGREEM...	Pest Control	64.95		
SALSOL	SALINAS VALLEY SOLID WASTE AUTHORITY	10/17/2025	Regular	0.00	81,145.50	58660
25628	Invoice	10/17/2025	AB939 Solid Waste Fees / Sept 2025	0.00	22,616.00	
	311-0000-52230	LEASE CONTRACTS	AB939 Solid Waste Fees / Sept 2...	22,616.00		
25743	Invoice	10/17/2025	Solid Waste Fees / Sept 2025	0.00	58,113.43	
	311-0000-52230	LEASE CONTRACTS	Solid Waste Fees / Sept 2025	58,113.43		
25750	Invoice	10/17/2025	Solid Waste Fees / Sept 2025	0.00	416.07	
	311-0000-52230	LEASE CONTRACTS	Solid Waste Fees / Sept 2025	416.07		
SANBEN	SAN BENITO SUPPLY DBA SBS	10/17/2025	Regular	0.00	97.88	58661
0016201-IN	Invoice	10/17/2025	Rock - S.Vicente	0.00	97.88	
	310-0000-52134	COLLECTION SYSTEM MA...	Rock - S.Vicente	97.88		
MEDCLE	SANDRA LOPEZ MEDINA	10/17/2025	Regular	0.00	5,057.50	58662
1040	Invoice	10/17/2025	Janitor Gateway	0.00	1,035.00	
	100-1200-52520	MAINTENANCE AGREEM...	Janitor Gateway	1,035.00		
1044	Invoice	10/17/2025	WW / Water Janitorial	0.00	980.00	
	309-0000-52518	FACILITIES EXPENSE	WW / Water Janitorial	196.00		
	310-0000-52518	FACILITIES EXPENSE	WW / Water Janitorial	784.00		
1046	Invoice	10/17/2025	Trailer Janitorial	0.00	450.00	
	310-0000-52518	FACILITIES EXPENSE	Trailer Janitorial	450.00		
1047	Invoice	10/17/2025	Janitorial - City Hall	0.00	2,257.50	
	100-8000-52518	FACILITIES EXPENSE	Janitorial - City Hall	2,257.50		
1048	Invoice	10/17/2025	Blue Building - Janitorial	0.00	335.00	
	310-0000-52518	FACILITIES EXPENSE	Blue Building - Janitorial	335.00		
SCHWHE	SCHAAF & WHEELER	10/17/2025	Regular	0.00	3,487.50	58663
41959	Invoice	10/17/2025	Nestles Rd. Stormwater Proj.	0.00	3,487.50	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Nestles Rd. Stormwater Proj.	3,487.50		
SOLTRU	SOLEDAD TRUE VALUE	10/17/2025	Regular	0.00	156.87	58664
361157	Invoice	10/17/2025	Flag Rope	0.00	93.02	
	100-1200-52525	REPAIRS & MAINTENANCE..	Flag Rope	93.02		
361692	Invoice	10/17/2025	Chain Links	0.00	15.67	
	100-2100-52525	REPAIRS & MAINTENANCE..	Chain Links	15.67		
362265	Invoice	10/17/2025	Irrigation Repair	0.00	7.82	
	100-2100-52525	REPAIRS & MAINTENANCE..	Irrigation Repair	7.82		
362487	Invoice	10/17/2025	Top Soil	0.00	21.80	
	100-2100-52525	REPAIRS & MAINTENANCE..	Top Soil	21.80		
362703	Invoice	10/17/2025	Glue for Soap Dispensers	0.00	18.56	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2100-52525 REPAIRS & MAINTENANCE..		Glue for Soap Dispensers		18.56	
SPECT	SPECTRUM	10/17/2025	Regular	0.00	130.03	58665
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
156875601100725	Invoice	10/17/2025	City Hall Back Up Internet	0.00	130.03	
	100-1320-52520	MAINTENANCE AGREEM...	City Hall Back Up Internet	130.03		
SPECT	SPECTRUM	10/17/2025	Regular	0.00	14.98	58666
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
107895501100725	Invoice	10/17/2025	Corp Yard Internet	0.00	14.98	
	100-2100-52520	MAINTENANCE AGREEM...	Corp Yard Internet	14.98		
STAPLE	STAPLES BUSINESS CREDIT	10/17/2025	Regular	0.00	197.34	58667
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6037708955	Invoice	10/17/2025	Station Supplies - FD	0.00	69.02	
	100-1450-52041	OPERATIONAL SUPPLIES	Station Supplies - FD	69.02		
6043248995	Invoice	10/17/2025	Large Yellow Envelopes	0.00	39.32	
	310-0000-52040	OFFICE SUPPLIES	Large Yellow Envelopes	39.32		
6043249004	Invoice	10/17/2025	Janitorial / Office Supplies	0.00	89.00	
	310-0000-52040	OFFICE SUPPLIES	Janitorial / Office Supplies	59.42		
	310-0000-52518	FACILITIES EXPENSE	Janitorial / Office Supplies	29.58		
SWRCB	SWRCB ACCOUNTING OFFICE	10/17/2025	Regular	0.00	553.00	58668
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
EW-1051624	Invoice	10/17/2025	Enforcement Fee's Water	0.00	553.00	
	309-0000-52053	LAB ANALYSIS & TESTING	Enforcement Fee's Water	553.00		
TMOBIL	T-MOBILE USA, INC	10/17/2025	Regular	0.00	212.82	58669
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
092125D	Invoice	10/17/2025	Phone Service	0.00	212.82	
	100-2400-52415	CELLULAR PHONE	Phone Service	212.82		
TMOBIL	T-MOBILE USA, INC	10/17/2025	Regular	0.00	141.88	58670
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
092125E	Invoice	10/17/2025	Phone Service	0.00	141.88	
	100-1320-52415	CELLULAR PHONE	Phone Service	141.88		
TRINIP	TRINIDAD ZAVALA	10/17/2025	Regular	0.00	950.00	58671
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25-1008 H	Invoice	10/17/2025	Main Drain, & Toilets	0.00	950.00	
	121-0000-52200	PROFESSIONAL SERVICES...	Main Drain, & Toilets	950.00		
TYLER	TYLER TECHNOLOGIES	10/17/2025	Regular	0.00	8,440.20	58672
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
025-530692	Invoice	10/17/2025	Online Fees	0.00	8,075.20	
	309-0000-52072	WEB INCODE FEES	Online Fees	2,691.73		
	310-0000-52072	WEB INCODE FEES	Online Fees	2,691.73		
	311-0000-52072	WEB INCODE FEES	Online Fees	2,691.74		
025-531144	Invoice	10/17/2025	Utility Billing Notification Calls	0.00	115.00	
	309-0000-52072	WEB INCODE FEES	Utility Billing Notification Calls	38.34		
	310-0000-52072	WEB INCODE FEES	Utility Billing Notification Calls	38.33		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
311-0000-52072	WEB INCODE FEES		Utility Billing Notification Calls		38.33	
025-532615	Invoice	10/17/2025	Project Management Installed Accounts	0.00	250.00	
100-2000-52200	PROFESSIONAL SERVICES...		Project Management Installed A...		250.00	
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM	10/17/2025	Regular	0.00	8,642.36	58673
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
100625BT	Invoice	10/17/2025	Credit Card Purchases	0.00	1,105.19	
100-1200-52105	SPECIAL EVENTS		Leadership Monterey Visit to So...		42.13	
100-1200-52105	SPECIAL EVENTS		Leadership Monterey Visit to So...		18.17	
100-1200-52200	PROFESSIONAL SERVICES...		540 Gabilan Parcel		14.95	
121-0000-52200	PROFESSIONAL SERVICES...		Container Rental		358.52	
121-0000-52200	PROFESSIONAL SERVICES...		Service at Encampment		200.00	
121-0000-52200	PROFESSIONAL SERVICES...		Monthly Storage Fee		175.00	
121-0000-52525	REPAIRS & MAINTENANCE..		Client Supplies		162.62	
121-0000-52525	REPAIRS & MAINTENANCE..		Encampment Food		91.25	
121-0000-52525	REPAIRS & MAINTENANCE..		Encampment Food/Supplies		7.55	
122-0000-52200	PROFESSIONAL SERVICES...		Application Fee		35.00	
100625DN	Invoice	10/17/2025	Credit Card Purchases	0.00	708.43	
100-1000-52070	FOOD SERVICES		Dinner - Strategic Planning Mtg. ...		244.75	
100-1100-52070	FOOD SERVICES		Breakfast Curritos for Strategic P...		99.21	
100-1100-52070	FOOD SERVICES		Lunch - Strategic Planning Mtg. f...		139.98	
100-1100-52115	SUNDRY		Decorations For Staff Birthday Ca..		14.75	
100-1100-52115	SUNDRY		Halloween decor for City Hall fo...		61.27	
100-1200-52105	SPECIAL EVENTS		Fruit Platter - 9/11 Morning Cer...		49.99	
100-1200-52105	SPECIAL EVENTS		Food Items for 9/11 Morning Ce...		63.23	
100-1200-52105	SPECIAL EVENTS		Flowers needed for MIA/POW c...		21.84	
100-1200-52105	SPECIAL EVENTS		Items needed for 9/11 ceremony		13.41	
100625DW	Invoice	10/17/2025	Credit Card Purchases	0.00	1,393.88	
309-0000-52520	MAINTENANCE AGREEM...		Google Suite		310.80	
310-0000-52051	TOOLS & MINOR EQUIPM...		Folding Table (1)		76.11	
310-0000-52051	TOOLS & MINOR EQUIPM...		Folding Tables (4)		305.86	
310-0000-52520	MAINTENANCE AGREEM...		Google Suite		310.80	
651-0000-52522	PARK MAINTENANCE		Bromine Tables for Splash Pad		390.31	
100625FU	Invoice	10/17/2025	Credit Card Purchases	0.00	723.29	
100-1000-52070	FOOD SERVICES		Food		91.77	
100-1000-52070	FOOD SERVICES		Food/Supplies		60.48	
100-1000-52070	FOOD SERVICES		Coffee		22.00	
100-1100-52070	FOOD SERVICES		Food		34.45	
100-1100-52070	FOOD SERVICES		Food/Supplies		60.47	
100-1100-52070	FOOD SERVICES		Coffee		44.00	
100-1200-52105	SPECIAL EVENTS		Flowers		48.03	
100-1200-52105	SPECIAL EVENTS		Coffee		22.00	
100-1200-52105	SPECIAL EVENTS		Fruit Tray		59.99	
100-1310-52100	EMPLOYEE FUNCTIONS		Food/Supplies		69.39	
100-1310-52100	EMPLOYEE FUNCTIONS		Food		25.00	
100-1310-52100	EMPLOYEE FUNCTIONS		Supplies		178.34	
100-1400-52070	FOOD SERVICES		Food		22.89	
100-1400-52070	FOOD SERVICES		Food		65.58	
100-1400-52091	TRAVEL, MEETINGS & TRA...		Credit		-81.10	
100625HR	Invoice	10/17/2025	Credit Card Purchases	0.00	2,468.75	
309-0000-52091	TRAVEL, MEETINGS & TRA...		Parking		2.50	
309-0000-52091	TRAVEL, MEETINGS & TRA...		Class Lunch		17.62	
309-0000-52091	TRAVEL, MEETINGS & TRA...		Class Fee Intro to Governmental...		82.50	
310-0000-52091	TRAVEL, MEETINGS & TRA...		WRF Training Lunch		56.00	
310-0000-52091	TRAVEL, MEETINGS & TRA...		Parking		2.50	
310-0000-52091	TRAVEL, MEETINGS & TRA...		Class Lunch		17.62	
310-0000-52091	TRAVEL, MEETINGS & TRA...		Class Fee NFPA 70 B		950.00	
310-0000-52091	TRAVEL, MEETINGS & TRA...		Class Fee NFPA 70 B		950.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Class Fee Intro to Governmental...		82.50	
	412-0000-57000 CAPITAL OUTLAY - IMPR...		Aluminum Landscaping Signs		44.25	
	412-0000-57000 CAPITAL OUTLAY - IMPR...		Aluminum Landscaping Signs		263.26	
100625JP	Invoice	10/17/2025	Credit Card Purchases	0.00	104.86	
	100-2200-52105 SPECIAL EVENTS		Promotion Folklorico 39.97, Spor..		84.86	
	100-2200-52518 FACILITIES EXPENSE		Open AI Subscription		20.00	
100625MH	Invoice	10/17/2025	Credit Card Purchases	0.00	2,137.96	
	100-1000-52070 FOOD SERVICES		Windmill Mayors/CM's Meeting...		364.86	
	100-1100-52070 FOOD SERVICES		Strategic Bagels Planning Mtg.		77.81	
	100-1320-52520 MAINTENANCE AGREEM...		Grammarly IT		123.06	
	100-1320-52520 MAINTENANCE AGREEM...		Microsoft IT		360.00	
	100-1320-52520 MAINTENANCE AGREEM...		Dropbox IT		2.90	
	100-1320-52520 MAINTENANCE AGREEM...		Kaseya IT		99.75	
	100-1320-52520 MAINTENANCE AGREEM...		Dropbox IT		486.00	
	100-1320-52520 MAINTENANCE AGREEM...		Dreamhost IT		15.00	
	100-1320-52520 MAINTENANCE AGREEM...		Microsoft IT		192.00	
	100-1320-52520 MAINTENANCE AGREEM...		Dreamhost IT		192.98	
	100-1320-52520 MAINTENANCE AGREEM...		Microsoft IT		46.00	
	100-1320-52520 MAINTENANCE AGREEM...		Microsoft IT		30.00	
	100-1320-52520 MAINTENANCE AGREEM...		Microsoft IT		27.60	
	100-1320-52520 MAINTENANCE AGREEM...		Mailchimp IT		120.00	
	Void	10/17/2025	Regular	0.00	0.00	58674
	Void	10/17/2025	Regular	0.00	0.00	58675
VELOZCAFE	VELOZ CAFE LLC	10/17/2025	Regular	0.00	3,000.00	58676
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
101325	Invoice	10/17/2025	CDBG Bus. Loan - Working Capital	0.00	3,000.00	
	214-0000-52131 BUSINESS LOANS		CDBG Bus. Loan - Working Capital	3,000.00		
VEOLIA	VEOLIA WATER TECHNOLOGIES CANADA INC	10/17/2025	Regular	0.00	25,529.84	58677
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
25004343 RI 050...	Invoice	10/17/2025	Escalator #2 Chain / Hardware	0.00	25,529.84	
	310-0000-57000 CAPITAL OUTLAY - IMPR...		Escalator #2 Chain / Hardware	25,529.84		
VERBUS	VERIZON BUSINESS	10/17/2025	Regular	0.00	1,564.40	58678
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6124142704	Invoice	10/17/2025	Phone Service	0.00	1,564.40	
	100-1400-52410 TELEPHONE/DATA/PAGER		Phone Service	1,564.40		
WILBUR	WILLBUR-ELLIS COMPANY	10/17/2025	Regular	0.00	838.27	58679
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
17210878	Invoice	06/30/2025	Herbicide	0.00	838.27	
	100-2100-52044 CHEMICAL		Herbicide	838.27		
Z&M EN	Z&M ENTERPRISE, LLC	10/17/2025	Regular	0.00	4,193.43	58680
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1724	Invoice	10/17/2025	Wiper Cylinder Kit	0.00	4,193.43	
	310-0000-52525 REPAIRS & MAINTENANCE..		Wiper Cylinder Kit	4,193.43		
ATTONENET	AT&T (OneNet Service)	10/17/2025	Regular	0.00	1.58	58681
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0282377768 B	Invoice	10/17/2025	PD Breathlyzer / Dispatch	0.00	1.58	
	100-1400-52410 TELEPHONE/DATA/PAGER		PD Breathlyzer / Dispatch	1.58		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
BLUEALLY	BLUEALLY TECHNOLOGY SOLUTIONS LLC	10/17/2025	Regular	0.00	2,696.71	58682

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Item Description		Distribution Amount	
INV53214B	Invoice	10/17/2025	Dell Pro PC & Monitor	0.00	1,362.56
100-1500-57100	CAPITAL OUTLAY - COMP...	Dell Pro PC & Monitor		1,362.56	
INV54004 B	Invoice	10/17/2025	New Workstation PD Evidence	0.00	1,334.15
100-1400-57100	CAPITAL OUTLAY - COMP...	New Workstation PD Evidence		1,334.15	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CURZA	ANGELA CRUZ	10/20/2025	Regular	0.00	63.75	58683

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Item Description		Distribution Amount	
090425	Invoice	09/19/2025	Fall Youth Soccer Refund	0.00	63.75
100-0000-48615	RECREATION REVENUE	Fall Youth Soccer Refund		63.75	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
AUDRIX	RUBEN ZAMORA	10/20/2025	Regular	0.00	450.00	58684

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Item Description		Distribution Amount	
110125	Invoice	10/20/2025	DJ for Day of the Dead Event	0.00	450.00
100-2200-52049	PRINTING & ADVERTISING	DJ for Day of the Dead Event		450.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	10/17/2025	Bank Draft	0.00	9,140.48	DFT0000100

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Item Description		Distribution Amount	
INV0000924	Invoice	10/17/2025	MEDICARE W/H	0.00	9,140.48
100-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		5,400.52	
121-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		34.52	
122-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		122.48	
213-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		21.28	
309-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		1,081.42	
310-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		1,923.32	
311-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		154.44	
312-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		102.86	
410-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		299.52	
531-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H		0.12	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	10/17/2025	Bank Draft	0.00	37,640.52	DFT0000101

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
Account Number	Account Name	Item Description		Distribution Amount	
INV0000925	Invoice	10/17/2025	FICA W/H	0.00	37,640.52
100-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		22,208.70	
121-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		147.58	
122-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		523.68	
213-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		90.98	
309-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		4,398.96	
310-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		8,000.14	
311-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		549.38	
312-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		439.70	
410-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		1,280.84	
531-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H		0.56	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	10/17/2025	Bank Draft	0.00	28,083.47	DFT0000102

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number / Distribution Amount
INV0000927	Invoice	10/17/2025	FEDERAL TAX			0.00	28,083.47	
	100-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				16,391.64
	121-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				121.27
	122-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				325.70
	213-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				75.17
	309-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				3,268.96
	310-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				6,317.70
	311-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				580.10
	312-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				271.29
	410-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				731.13
	531-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX				0.51

Bank Code APRAB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	304	108	0.00	803,329.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	-2,761.18
Bank Drafts	3	3	0.00	74,864.47
EFT's	24	10	0.00	1,286,953.42
	331	**130**	**0.00**	**2,162,386.53**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	304	108	0.00	803,329.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	-2,761.18
Bank Drafts	3	3	0.00	74,864.47
EFT's	24	10	0.00	1,286,953.42
	331	**130**	**0.00**	**2,162,386.53**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	10/2025	2,162,386.53
			2,162,386.53

COUNCIL COMMUNICATION

SUBJECT: **Human Resources Activity Log**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Francine Uy, Human Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Open Recruitments:
Homeless Services Coordinator – Grant funded through 6/30/27 – Closes 11/7/25
Information Technology Manager – Closes 11/7/25
Police Officer Cadet/Trainee – Closes 11/4/25 (To establish an Eligibility List)
Police Officer – Closes 11/4/25 (To establish an Eligibility List)
Temporary Administrative Assistant (Police Department) – Closes 11/7/25
Water Reclamation Shift Supervisor – Open until filled

Recruitment/Vacancy Status Update:
Parks and Recreation Director – Coming soon.
Community Engagement Manager – Round 2 interviews with Internal Staff are scheduled for 11/6/25.
Police Lieutenant (Internal Promotion) – Oral board interviews scheduled for 10/30/25.
Police Officer Cadet/Trainee and Police Officer – Currently, four candidates are in the background process.
Water Reclamation Operator OIT/I/II – In review, pending next steps.

New Hire:
(1) Temporary Maintenance Worker
(1) Temporary Utility Maintenance Mechanic

Other:
Promotion - Homeless Services Coordinator to Management Analyst (Housing)
Promotion - Temporary Maintenance Worker to Maintenance Worker
Reclassification - Assistant Engineer to Engineering Project Manager

Temporary Staffing:
(1) Office Specialist (Community Development) – Peak workload in the Planning and Building Division
(1) Office Specialist (Finance) – Backfill for FMLA leave

(2) Administrative Assistant (Police Department; currently (1) vacancy) – Peak workload in the Records Division
(1) Maintenance Worker – Parks Maintenance – Backfill for WC injury
(2) Utility Maintenance Mechanic – (1) Backfill vacant WR Shift Supervisor, (1) Backfill for non-industrial injury on modified duty.

City of Soledad – Parks & Recreation Department

Monthly Activity Report: September 2025

1. Executive Summary

September marked a strong start to the fall programming season at the Soledad Community Center, with a total of 2,953 visits across drop-in use, memberships, and program participation. Youth sports took center stage with the launch of fall soccer and volleyball leagues, serving over 200 registered participants. Additional enrichment offerings included new youth culinary and art classes, as well as a continuing partnership with Acing Autism for inclusive programming.

Senior participation increased with the return of the SoCo Social, a travel program outing, and continued fitness and social activities. The Youth Council began its 2025–26 term with two successful meetings, launching new initiatives and engaging in leadership training. Staff also dedicated significant time to capital planning efforts, grant development, strategic planning, and fall program alignment.

Community partnerships and strategic outreach continued to shape departmental goals, including meetings with funders, nonprofit collaborators, and consultants on the Community Kitchen Incubator, Capital Campaign, and the finalization of the City of Soledad Park Standards.

2. Key Metrics Dashboard

Category	**Trackable Total**
Total Community Center Visits	***2953***
Active Memberships	***469***
Membership Visits	2019
Drop-In Fitness Center Visits	103
Drop-In Open Gym	317
Pre-K Programs: (Art& Science): Ages 2-5 (weekly sessions)	28
Youth Program Participants: (Art& Science, Dance & Drama): Ages 6-17 (weekly sessions)	116
Camp: Ages 5-12 (daily/weekly-seasonal. Camp-32 max)	0
Youth Sports: (Basketball League: 5-13, wkly practice & games), Karate (2 programs 2x wk/6 wk sessions)	279
Inclusive Programs: Acing Autism (6 weeks, once a week)	8
Adult Activities:	0
Senior Programs: Social, fitness, culinary, travel	66
Special Event/Activity: (Mobile Recreation in the Park Program)	17
City Sponsored/Waiver (Celebration Nation)	
City Use/SPR Partnership: (City Staff Lunch)	

3. Program Highlights

Pre-K Programs: Little Einsteins (10), Tiny Tots Football (cancelled due to low registrations), Folklorico (10)

Youth & Teen Programs: Easy Baking (9), Global Foodies (11), Clay Charm Making (10), Digital Doodles (5)

Youth Sports: Youth Fall Soccer (106), Youth Fall Volleyball (106), Karate (34), Hartnell Basketball Clinic (33-free)

Performing Arts: Folklorico Dance (8)

Senior Engagement: SoCoSocial (48), Cooking Demonstration (3), Sit and Stretch Class (7), Travel (8)

Community Events: Pop Up in Rec in the Park (17)

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4. Collaborations & Outreach

- **Youth Council Launch**
  Kicked off the 2025–26 Youth Council term with two meetings. Members established roles, began brainstorming annual priorities, and initiated a logo redesign process.
- **Community Sponsorship Engagement**
  Conducted outreach meetings with local businesses and service providers, including Anytime Fitness, Subway, Grocery Outlet, and Benetiz Security, to discuss sponsorship opportunities in support of Parks & Recreation programs and events.
- **Strategic Planning & Leadership Development**
  Participated in a two-day internal Strategic Planning Session to align department goals and prepare for upcoming program initiatives with long-term City goals. Staff also delivered a presentation to Leadership Monterey County, introducing key Parks & Recreation initiatives**.**
- **Capital Campaign & Incubator Partnerships**
  Continued development of the Community Kitchen Incubator project in partnership with El Pájaro CDC, and held follow-up meetings with TMD Creative regarding Capital Campaign strategy and donor communications.
- **Park Planning & Master Plan Finalization**
  Collaborated with BFS Landscape Architects to finalize the Parks & Recreation Master Plan and associated Park Design Standards. Staff presented these to both the Planning Commission and internal stakeholders.
- **Expanded Regional & Grant Development Networks**
  Explored new grant funding opportunities through a meeting with AMBAG focused on regional resiliency funding. Met with Alliance on Aging to explore senior program alignment through the LADAP initiative. Participated in a Monterey Bay Area Self Insurance Authority (MBASIA) webinar focused on Parks and Recreation operations and risk management.

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5. Facilities & Rentals

	Council Waiver	City/SPR Use	Rented
Sports Fields - Soccer Orgs, Warriors, Travel Ball, SMRD, SPR Soccer Program	0	85	411.5
Sports Fields - Resident rent/use	0	0	6
SCC Facility - Celebration Nation, City Lunch	3	3	0

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6. Staffing & Operations

- **Fall Program Launch**
  Staff successfully transitioned from summer to fall programming, launching new sessions in youth sports, culinary, and enrichment classes. Preparations included scheduling, instructor coordination, promotional efforts, and supply procurement for all registered programs.
- **Youth Council Oversight**
  Staff supported the launch of the 2025–26 Youth Council term, assisting members in role definition, goal setting, and project planning. Youth Commissioners participated in training and contributed to the early stages of annual initiative development.
- **Strategic Planning & Department Alignment**
  The director participated in a two-day Strategic Planning Session focused on aligning upcoming program initiatives with long-term department goals.
- **Master Plan Finalization & Presentation**
  Staff worked closely with BFS Landscape Architects to finalize the Parks & Recreation Master Plan and associated Park Design Standards. Staff also prepared and delivered a presentation to both the Planning Commission.
- **General Operations & Facility Oversight**
  Daily operations continued across the Community Center, parks, and athletic fields. Staff managed facility reservations, ensured maintenance needs were addressed, and facilitated smooth transitions between seasonal programs. Staff also supported citywide events, including a City staff lunch.
- Bi-weekly staff program planning meetings

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7. Visual Highlights

Fall Youth Soccer



Senior Travel – Mission San Miguel



Charm Making (Will be displayed at the Dia de Los Muertos event)



COUNCIL COMMUNICATION

SUBJECT: **Community and Economic Development Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

ECONOMIC DEVELOPMENT UPDATES:

CDBG BUSINESS ASSITANCE LOAN PROGRAM

Staff continues to provide information, resources, and guidance to businesses interested in applying for funding through the CDBG Small Business Assistance Loan Program. Currently, two potential applicants are working with staff to complete their loan applications. Both are existing businesses seeking funding to expand their operations and enhance the services they provide by upgrading equipment and machinery. Should these applications move forward for review and approval, they are expected to fully utilize the remaining program funds, which total approximately $190,000.

BUSINESS ENGAGEMENT

On October 9th, the City of Soledad, in collaboration with the Pájaro Community Development Corporation (CDC), hosted a Microenterprise Home Kitchen Operations (MEHKO) workshop. Representatives from the Monterey County Health Department were also present to answer questions related to health permits and regulatory requirements for MEHKO businesses. The workshop was well-attended, with 20 participants from across Monterey and San Benito Counties.

On October 22nd, the City of Soledad, in collaboration with the Small Business Development Center (SBDC), hosted “The Money Map” workshop, which focused on how to prepare and fund a business. Two separate sessions were held—one in Spanish and one in English—with a combined total of 15 participants.

Economic Development (ED) staff also assisted and supported the Soledad Chamber of Commerce’s 2025 Spookfest, held at Cesar Chavez Park on October 31st. This event continues to serve as a key community celebration, providing a safe and fun environment that brings residents and families together in Soledad’s Downtown District.

SOLEDAD CONTAINER VILLAGE PROJECT

Staff is currently working with Townsend Public Affairs to prepare a grant application focused on the preliminary development of the Soledad Container Village Project. Staff anticipates submitting the application to the U.S. Economic Development Administration (EDA) in early November.

HOUSING DIVISION UPDATES:

ENCAMPEMENT RESOLUTION

Now, in its fifth month, the encampment continues to operate smoothly, with participants adhering to program guidelines. Step Up remains onsite providing daily support services focused on housing stability and their well-being. Foods Co has continued their regular donations to support our individuals. Community donations of sheets and blankets, new tents and tarps have been distributed to all participants to prepare for the seasonal weather. To ensure safety, security services remain in place on-site 24 hours a day, 7 days a week.

To date, 12 participants have transitioned into permanent housing, are receiving rental assistance, and ongoing case management to maintain housing stability. Other participants continue to receive case management tailored to their needs.

The Motel Voucher program continues to serve six participants, while the 16-bed modular interim site is on track for completion in late November. Seven non-eligible participants, for modular units, have received 30-day notices regarding encampment closure, with extensions available as needed. Support will remain to ease their transition to permanent housing or other shelters available in the County.

Step Up, our service provider, has continued with direct wraparound services, connecting individuals to community services and navigating barriers to ease their transition to permanent housing. With the collaborative support of Caltrans, Soledad PD and Monterey County Sheriff's Department, the riverbed has been cleared. Trespassing enforcement will continue to be enforced in the area to prevent re-camping.

YOUTH PROGRAM DEMONSTRATION PROGRAM

The Youth Homelessness Demonstration Program (YHDP) continues its operations at the Gateway Center, serving youth ages 18-24 experiencing homelessness.

Currently, 12 participants are enrolled in the program. Four have been housed in an affordable studio or apartment and are receiving rental assistance through December, while one participant has secured transitional housing. Housed participants have also received household and cleaning essentials to ease the transition to permanent housing. Remaining participants receive supportive services, including housing searches, services, and employment referrals.

The City's Homeless Services Coordinator and staff continue to build partnerships with service providers and connect more eligible youth with services. YHDP will operate through December, with efforts underway to secure additional funding to continue the program.

PLANNING & BUILDING UPDATES:

SOLEDAD GENERAL PLAN

As part of the ongoing 2045 General Plan Update, the City of Soledad continues to work closely with planning consultant PlaceWorks, Inc. and the General Plan Steering Committee to shape a long-term vision for growth, mobility, and land use in the community. Following the approval of the Land Use Alternatives, PlaceWorks has begun preparation of the Environmental Impact Report (EIR), the next major phase of the General Plan Update process. This stage focuses on analyzing how the proposed land uses and policies may affect the environment and community.

The Notice of Preparation (NOP) for the EIR was released on October 13, 2025, and the public comment period will remain open until November 13, 2025. As part of CEQA requirements, the City must host an EIR Scoping Meeting to allow the public and local stakeholders to provide verbal and written comments. Comment cards will be available for attendees to submit input that will receive a formal response in the General Plan EIR. A flyer for the November 3rd meeting is attached to this report.

To ensure a transparent and community-led process, City staff has continued coordination with the Steering Committee, which is composed of community members and local stakeholders. A list of Steering Committee members is attached to this report.

Since the development of the Land Use and Circulation Map, staff has met with the Steering Committee on October 9 and October 22, 2025, to review the proposed land uses and circulation map and discuss their potential impacts on the City of Soledad. These discussions are intended to prepare the Committee for leading a broader community conversation.

The community discussion will take place during the General Plan EIR Scoping Meeting, scheduled for November 3, 2025. The meeting will be led by the Steering Committee in collaboration with City staff, providing an opportunity for community members to share input on the environmental topics that should be addressed in the EIR and identify areas of potential concern. This milestone represents significant progress toward completing a comprehensive, long-range plan that will guide Soledad's development, infrastructure, and policy decisions through the year 2045. For more information about the General Plan Update, please visit the project website at www.soledadgeneralplan2045.com or obtain materials in person at City Hall.

SOLEDAD MARKETPLACE

Quick Quack Car Wash was returned for deficiencies and is currently working on resubmitting for Plan Check #2. At this time, no additional applications have been submitted to the City for development at the Marketplace.

HOLIDAY INN

The project applicant has submitted the Site Plan and Architectural Design plan for City staff to review. The application was incomplete, and comments/deficiencies were sent back to the applicant for additional information and submission. The city has been in communication with the applicant and expects to resubmit plans by end of the year.

SOLEDAD RENWABLE OASIS TRUCK STOP

Staff is currently working with the applicant towards a complete planning application to start with the environmental work that is needed to comply with CEQA. The developer anticipated resubmitting an application in late 2025.

ALMOND ACRES SUBDIVISION

The City, as the lead agency, has prepared a Draft Environmental Impact Report (EIR) for a proposed residential subdivision consisting of 55 single-family and 12 multi-family housing units, located on a 12-acre site between Cedar and Orchard Lane. The project would retain the existing mobile home neighborhood and develop the remaining 9.16 acres.

The public comment period began on June 27 and ended on August 7, 2025. Public comments were received by County agencies like the Air District, MST and state agencies like the California Department of Fish & Wildlife. Staff is currently reviewing the comments and making edits to the proposed draft in response to those comments. It is anticipated that the project will be before the Planning Commission in late 2025.

SUHSD HOUSING PROJECT

Staff is actively collaborating with SUSD to advance the construction process. The building permit has been issued as of April 4th, 2025. The City is working closely with the applicant to ensure that the remaining deferred items are addressed.

MIRAMONTE (FORMER MIRAVALE III)

Staff is actively working with the Local Agency Formation Commission (LAFCO) to secure the Certification of Completion. City Manager Megan Hunter has been leading discussions with LAFCO regarding the agricultural conservation easement, and staff will continue coordinating to meet all requirements.

It is important to highlight that the project already benefits several key approvals, including a certified Environmental Impact Report, an adopted Specific Plan, and a Vesting Tentative Tract Map. While the Development Agreement remains under preparation, much of the overall development framework is already in place. The Development Agreement will primarily address infrastructure phasing, financing strategies, and the affordable housing program.

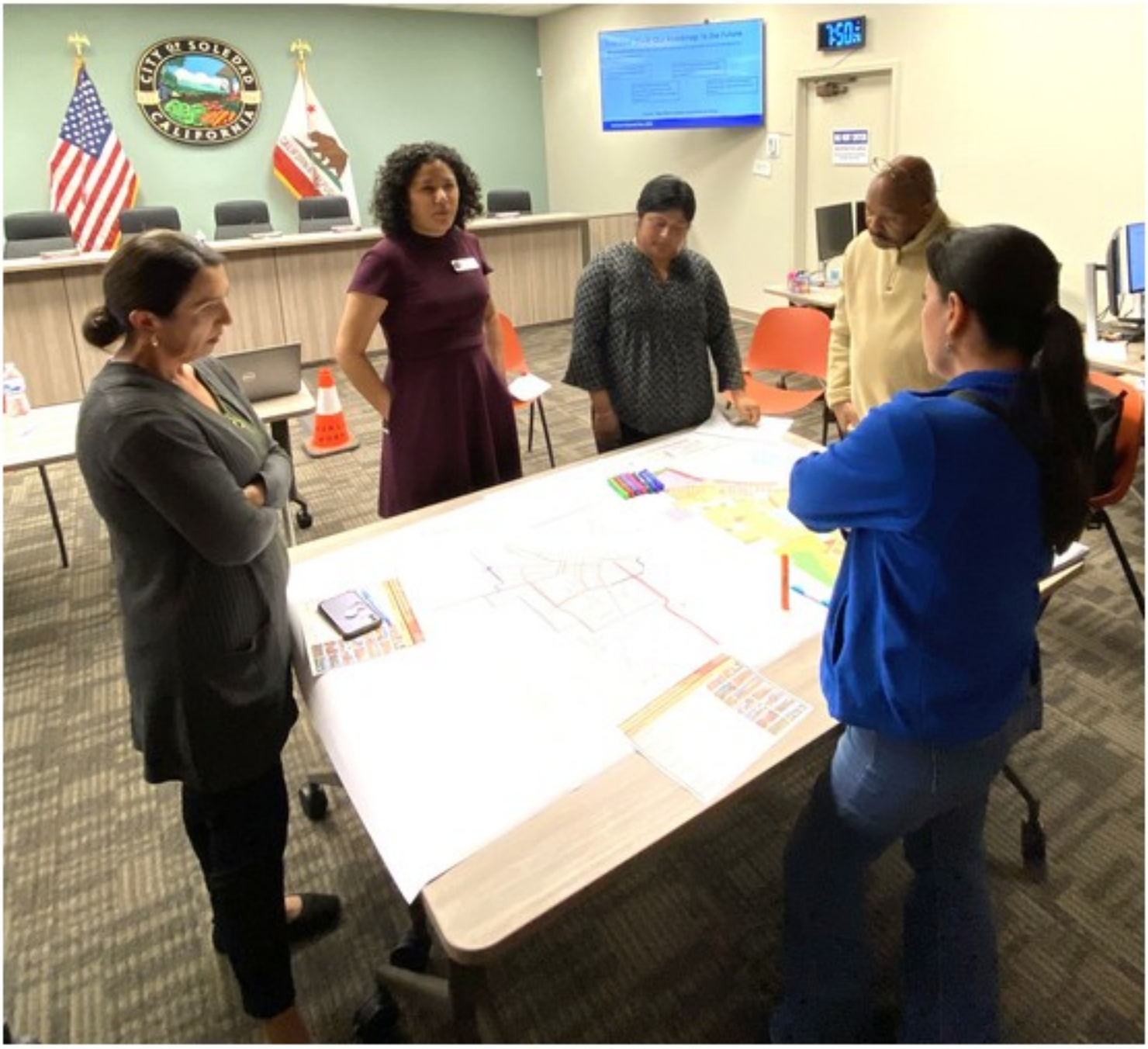
In parallel, staff has been working closely with the Developer's team to complete the draft Parks and Landscape Master Plan and the Fire Station/Police Substation Plan. These documents will provide further support for the Development Agreement's approval.

On September 3, 2025, the Soledad City Council approved the formation of an Advisory Committee for the Miramonte Specific Plan during the Development Agreement process. Given the Council and community's emphasis on housing, staff recommends that the Committee focus on housing-related issues. Staff will coordinate with the Ad-Hoc Council members to schedule the Committee's first meeting in early November 2025.

BUILDING DEPARTMENT UPDATES:

Building Permits Log is attached

Name	
Jose Barajas	Monterey-Salinas Transit District
Carissa McCann	Community Member
Erika Librado	Centro Binacional para el Desarrollo Indígena Oaxaqueño
Alma Fausto-Valdez	Community Member
Aaron Hernandez	Transportation Agency for Monterey County
Nadia Ochoa	Community Member
Ida Chan	Soledad Community Health Care District
Eugene Ivey II	Community Member
Graig Stephens	The Soledad Historical Society
Randy Bangs	Soledad Unified School District


CITY OF SOLEDAD
CALIFORNIA


BUSES






How Our Brains Shape Our Environment



Permit List

25 Records

Permit #	Issued	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
250246	09/23/2025	022501003000	572 GARDENIA PL	RESIDENTIAL ELECTRICAL	ENERGY STORAGE SYSTEM: (1) TESLA: POWERWALL 3, FOR EXISTING SOLAR	$7,000.00
250272	09/23/2025	22191069000	1778 JOHNSON DR	RESIDENTIAL RE-ROOF	Remove old composition shingles an install new composition shingles 30 years roof.	$14,000.00
250275	09/24/2025	022391023000	1129 Vista De Soledad	RESIDENTIAL WATER HEATER	Replace failed water heater 40 Gallon natural gas like for like in same location	$3,355.00
250278	09/24/2025	22341004000	380 VALLEY RIDGE ST	RESIDENTIAL RE-ROOF	REMOVE EXISTING AND REPLACE WITH NEW COMP. SHINGLES	$9,800.00
250281	09/24/2025	22073031000	295 4TH ST	RESIDENTIAL ELECTRICAL	Electric Panel Upgrade to 200amps	$3,500.00
250254	09/25/2025	022482025000	1112 Vista Avenue	SOLAR / PV SYSTEM	PV Roof Mount, 4.1KW, 10 Panels, 1 ESS, 1 EXPANSION PACK	$21,790.00
250286	09/25/2025	022026001000	580 MONTEREY STREET	RESIDENTIAL ELECTRICAL	200 amp temp power pole, circuits 20, 50	$1,000.00
250215	09/26/2025	22521056000	500 FERREL WAY	ACCESSORY DWELLING UNIT	Convert part of the garage to a JADU 475 sq. ft.	$48,872.75
250181	09/29/2025	22518045000	529 TANKERSLEY ST	ACCESSORY DWELLING UNIT	CONSTRUCT 434 S.F. ATTACHED ADU ADDITION, TOTAL ADU WILL BE 434 S.F. W/ 1 KITCHEN & 1 BATHROOM, 1 BEDROOMS - 398 S.F. PATIO ADDITION	$99,732.66
250279	10/01/2025	22023004000	237 EAST ST	RESIDENTIAL WALL HEATER	Replace natural gas wall furnace with a natural gas direct vent furnace.	$3,500.00
250179	10/02/2025	22231023000	138 INCA DR	ACCESSORY DWELLING UNIT	New Attached ADU 392 SQ. FT.	$80,000.00
250273	10/06/2025	22141006000	323 DIXI ST	RESIDENTIAL ELECTRICAL	Full house rewire w/electrical panel upgrade.	$26,000.00

Permit #	Issued	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
250289	10/06/2025	22511019000	1038 SAN RAFAEL	RESIDENTIAL WATER HEATER	REPLACE GAS WATER HEATER WITH ELECTRIC WATER HEATER 65 GAL	$2,500.00
250188	10/07/2025	022351008000-9	315 Gabilan Drive	COMMERCIAL TENANT IMPROVEMENT	Tenant improvement of existing credit union branch.	$200,000.00
250280	10/07/2025	2.57082E+11	34520 MORISOLI RD	CITY PROJECTS	Replacement of Swing Gate with an Automatic Sliding Gate 96 Sq. Ft.	$113,140.00
250291	10/07/2025	22461027000	733 LOPEZ ST	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 12 MODULES, 4.92 KWD, 1ESS	$27,000.00
250145	10/09/2025	022311041000	696 ANDALUCIA DR	ACCESSORY DWELLING UNIT	ADU ATTACHED GARAGE CONVERSION 440 SQ FT	$45,271.60
250290	10/09/2025	022491006000-18	3016 H. DeLaRosa Sr. Street	COMMERCIAL PLUMBING	INSTALLATION OF BACKLOW DEVICE/ SUBWAY LOCATION	$1,700.00
250295	10/09/2025	22483071000	893 ENTRADA ST	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 17 MODULES, 6.89 KWS, 1ESS	$20,081.00
250288	10/10/2025	22361017000	1001 HIGHPOINT CT	RESIDENTIAL PLUMBING	NEW 67 FT. OF GAS LINE TO ADU TO SERVICE GAS STOVE	$700.00
250297	10/10/2025	22442011000	936 LAS FLORES ST	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 7 MODULES, 2.87 KWS, 1ESS	$19,453.00
250298	10/10/2025	22151018000	1245 WALKER DR	SOLAR PV WITH ELECTRICAL PANEL UPGRADE	ROOF MOUNT SOLAR 22 MODLUES, 9.02 KWS, 1ESS & MAIN PANEL UPGRADE	$35,138.00
250232	10/16/2025	022251001000-2	501 Andalucia Drive	ACCESSORY STRUCTURES	New stair and deck repairs for Jardines De Soledad Apartments	$80,000.00
250296	10/16/2025	22361083000	373 ENTRADA DR	RESIDENTIAL PLUMBING	Install Water Treatment System	$9,150.00
250303	10/21/2025	022323031000	962 PRADO DR	RESIDENTIAL RE-ROOF	REMOVE EXISTING & REPLACE WITH 40YR COMP SHINGLES	$18,000.00

COUNCIL COMMUNICATION

SUBJECT: **Fire Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

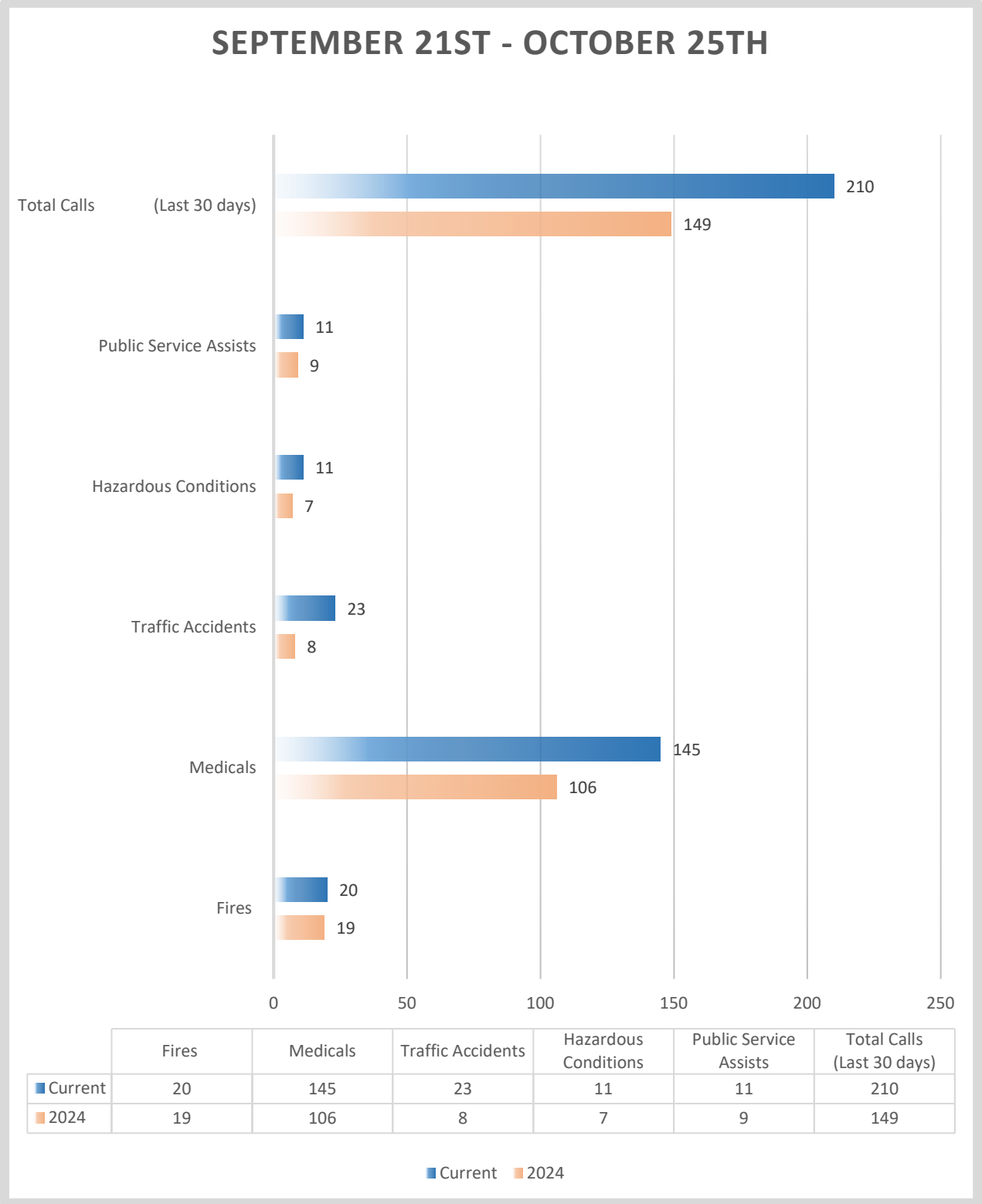
FROM: **Jason Luckenbach, Battalion Chief**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Fire Department Activity Report for October 2025

Station 37 - Call Volume



	Fires	Medicals	Traffic Accidents	Hazardous Conditions	Public Service Assists	Total Calls (Last 30 days)
Current	20	145	23	11	11	210
2024	19	106	8	7	9	149

City of Soledad Fire Department

525 Monterey Street, Soledad, CA 93960

STAFF REPORT

October 27th, 2025

To: Mayor and City Council

From: Jason Luckenbach, Battalion Chief

Subject: **Activity Report – October 2025**

BUSINESS INSPECTIONS / PRE-PLANS:

- (6) Life/Safety Business Inspections have been completed
- (4) Re-Inspections completed
- (3) Preplans Completed

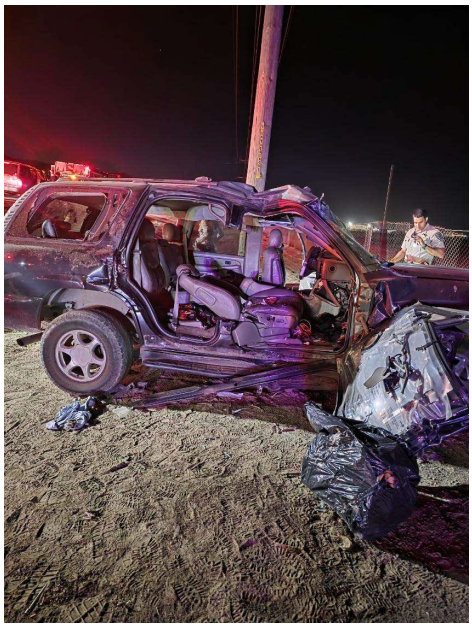
TRAINING:

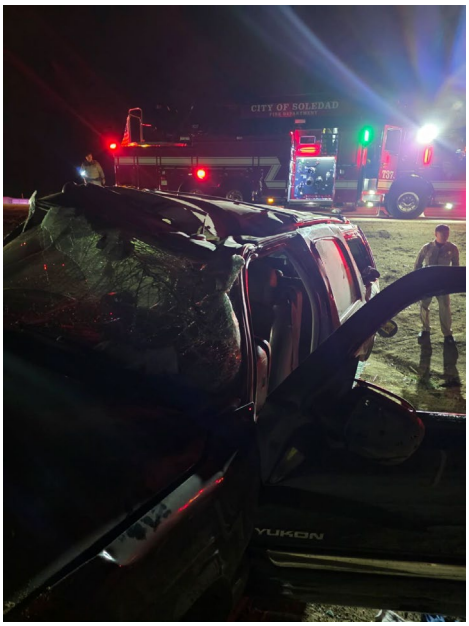
- October – Multiple ongoing trainings utilizing the new ladder truck



OPERATIONS:

- 10/19/2025
  - Soledad Fire Department responded to a significant vehicle accident on Hwy 101 x Front St. Multiple patients were flown out to nearby hospitals.





PUBLIC RELATIONS:

- October 14th, 2025 –
  - Sation personnel attended a fire prevention week presentation at Jack Franscioni Elementary School

- October 16th, 2025 –
  - Welcomed Senator Laird and Staff for a walk-through of the fire station.



COUNCIL COMMUNICATION

SUBJECT: **Public Works Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Alex Ramos, Assistant Engineer and Don Wilcox, Public Works Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

PUBLIC WORKS DEPARTMENT ACTIVITY REPORT

MEETING
DATE: November 5, 2025

Projects and Activities

- **Community Center Modernization Project**
  - The Community Center Modernization Project is under discussion with the Contractor regarding the Gym Lighting scope of work and finalizing items regarding contractual obligations.

- **FD Apparatus Bay Project**
  - The App Bay Project Phase 2 for the sitework is now completed with the recent installation of the gate, motor, and other items. The Contractor is tidying up some miscellaneous items before Staff takes the project for acceptance and retention release. Additionally, the Fire Monitoring System is currently under permitting review and is the final item to close out the building phase.

- **WRF Metal Building**
  - The WRF metal building structure has completed construction, and the final item to complete is the fire monitoring system for the fire alarm, which is currently under permitting review.

- **WRF Manhole Replacement Project**
  - The WRF Manhole has commenced with the recent demolition of the worst manhole located behind the blue building. The manhole is under construction and will soon be rebuilt.

- **RW Conveyance Project**
  - The RW project continues to move through the City along alignment B. Work is scheduled to continue down Vista Avenue and then Toledo Street.

- **West St Road Diet**
  - The West Street Road Diet will now consider other improvements outside of the original grant scope of work, including street lighting, sidewalk upgrades, and hydrant spacing.

- **WRF Entry Gate**
  - The WRF Entry Gate has officially commenced! Plummerbuilt is scheduled to pour the track for the new sliding gate and the foundation for the intercom system within the next few days.

Projects out for Bids (PlanetBids) Updates:

- RFP for Arc Flash Analysis that was posted on October 21 and is due November 18, 2025.

Water Department Activities

- **Regional Recharge Basin**
  - PW Staff started preparations for the upcoming rain season and the time and effort paid off. The regional recharge basin worked as intended with the sudden downpours experienced in the past few weeks.

- **Storm Drain Cleaning**
  - Storm drain cleaning continues, with the recent cleanings on West/Market and San Vicente and will continue through various parts of the City in preparation for the rainy season.

- **Utility Breaks/Repairs**
  - PW Staff worked on a service leak near Palm & 5th Street and assisted with a sewer repair on Dixi Street.

Water Reclamation Facility Activities:

- **WRF Repairs**
  - Staff pulled Aerator 1 out of the sludge stabilization basin one and mixer six from sludge stabilization 2 and are being replaced with a spare unit.
  - The polymer manhole for the WRF Manhole Replacement Project has been delivered. Manhole 11 is being worked on and will soon be the first manhole to be completed using a polymer manhole.

- **Tractor Delivery**
  - The WRF Tractor is to be delivered next week! Staff are excited to showcase the newly acquired tractor at the next council meeting.

PW Streets Department:

- **Parks and Street Maintenance**
  - Streets/Park staff continue routine maintenance of city parks and streets, and have identified areas where striping needs to be refreshed. Soliciting bids through the Engineering Division.
  - Staff will work on identifying additional streetlights throughout the City and populating the Streetlights GIS data with updated information to begin asking PG&E for additional streetlights.
  - Streets/Park Staff are performing routine maintenance of the storm drains in the City and addressing night calls during the recent downpours.



Figure 1 - PW Staff pulling Aerator 1 from the Sludge Basin



Figure 2 - PW Staff Assessing the Demolition: WRF Manhole Replacement Project



Figure 3- Storm Sewer Cleaning



Figure 4 - Regional Recharge Basin Working as Designed!



Figure 5 - Service Leak Repair (Palm & 5th Street)



Figure 6 - PW Parks & Streets Night Storm Drain Cleaning

COUNCIL COMMUNICATION

SUBJECT: **Police Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Patrick G. Valenzuela, Chief of Police**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

SOLEDAD POLICE DEPARTMENT

Monthly Crime Date and Calls for Service 2025

Activity	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Yearly Totals
Murder/Attempted Murder	1	0	0	1	0	0	0	0	0	0			2
Sexual Assault	0	0	2	1	0	0	0	0	1	0			4
2024-Armed Robbery	0	0	0	0	0	0	1	0	0	0	0	0	1
Armed Robbery	0	0	0	0	0	0	1	0	0	0			1
2024-Strong Arm Robbery	0	1	0	0	0	1	0	0	0	0	0	0	2
Strong Arm Robbery	0	0	0	0	0	0	0	0	1	0			1
Aggravated Assault	2	3	1	4	2	0	3	2	3	3			23
Arson	0	0	0	0	0	0	0	0	0	0			0
Burglary	0	2	0	4	1	1	4	0	2	6			20
Auto Theft	3	0	1	3	1	1	3	0	0	5			17
DUI Stops at checkpoint	0	0	0	0	0	0	0	0	0	0			0
Minor ABC/TOBACCO Violations	0	0	0	0	0	0	0	0	0	0			0
Youth Violence Related Incidents	3	2	2	2	0	3	3	0	2	2			19
Traffic Citations/Warnings Issued	112	76	60	63	68	41	71	52	129	105			777
Total Arrests	37	30	15	35	22	14	14	17	28	16			228
Dogs Impounded	16	0	4	18	10	17	15	3	14	39			136
Cats & Other Impounds	2	0	1	0	0	0	1	1	2	3			10
ACO Contacts	30	3	7	47	32	34	41	19	36	56			305
Animals transported to SPCA	4	2	2	14	4	7	6	2	5	8			54
Code Enforcement Contacts	22	4	15	17	21	60	77	77	53	110			456
Parking Enforcement Citations/Warnings	106	89	20	25	43	47	30	46	50	32			488
Vehicle Abatement Contacts	25	2	18	58	61	68	105	65	33	18			453
Commercial Enforcement Contacts	5	0	5	2	0	0	0	0	0	0			12
Community Policing	535	518	409	433	518	655	260	1,422	243	278			5,271
Victim Advocate Contacts	74	72	71	104	101	100	105	15	50	67			759
Domestic Violence	0	5	6	10	10	2	6	4	13	5			61
Total Calls for Service	1,392	1,367	817	1,377	1,277	973	1,392	906	1,716	1,505			12,722
TOTAL MONTHLY ACTIVITY	2,369	2,176	1,456	2,218	2,171	2,024	2,138	2,631	2,381	2,258			21,822

City of Soledad
Credit Card Purchase Log

Credit Card Holder Name : CHIEF PATRICK G. VALENZUELA

Statement Closing Date: October 6, 2025

Date of Purchase	Business / Purpose	Item Purchased	Account No.	Project No.	Amount	Sales Tax Charged Y/N
9/17/2025	*POLICE EXECUTIVE RESEARCH*	TRAINING	100-1400-52091	N/A	$125.00	N
					$125.00	

City of Soledad
Credit Card Purchase Log

Credit Card Holder Name : DEPUTY CHIEF FREDERICK LOMBARDI

Statement Closing Date: September 8, 2025

Date of Purchase	Business / Purpose	Item Purchased	Account No.	Project No.	Amount	Sales Tax Charged Y/N
9/9/2025	*ENTERPRISE RENT A CAR*	TRAINING: LT. SANTIAGO	100-1400-52091		$811.78	Y
9/10/2025	*DIRECT TV*	CABLE SERVICE	100-1400-52400		$112.98	N
9/11/2025	ENTERPRISE RENT A CAR	TRAINING: LT. SANTIAGO	100-1400-52091		($204.25)	Y
9/11/2025	ENTERPRISE RENT A CAR	TRAINING: LT. SANTIAGO	100-1400-52091		$251.65	Y
9/11/2025	HILTON GARDEN INN	TRAINING: SGT. CONTRERAS	100-1400-52091		$335.24	Y
9/12/2025	*GRANT WRITING USA*	TRAINING: VICTIM ADVOCATE ZAMUDIO	100-1400-52091		$495.00	N
9/15/2025	FOODS CO	DUI CHECKPOINT: DRINKS	100-1400-52070		$28.46	Y
9/15/2025	*CACEO*	TRAINING: ALEJANDRE	100-1400-52091		$550.00	N
9/16/2025	CA GOURMENT PIZZA	DUI CHECKPOINT: FOOD	100-1400-52070		$288.09	Y
9/18/2025	*EXPEDIA*	TRAINING: SGT. SOLIS *REFUND*	100-1400-52091		($172.95)	Y
9/19/2025	CACEO	TRAINING: CELAYA	100-1400-52091		($550.00)	N
9/19/2025	*CACEO*	TRAINING: ALEJANDRE	100-1400-52091		($550.00)	N
9/19/2025	STARBUCKS	POW/MIA CEREMONY	100-1200-52105		$44.00	Y
9/19/2025	HILTON HOTELS	TRAINING: SGT. CONTRERAS	100-1400-52091		$41.24	Y
9/22/2025	FOODS CO	POW/MIA CEREMONY	100-1200-52105		$147.29	Y
9/26/2025	HILTON HOTELS	TRAINING: SGT. SOLIS	100-1400-52091		$611.88	Y
9/29/2025	GRANT WRITING USA	TRAINING: VICTIM ADVOCATE ZAMUDIO *REFUND*	100-1400-52091		($465.00)	N
9/29/2025	CACEO	TRAINING: JOE ESCARSEGA *REFUND*	100-1400-52091		($550.00)	N
10/3/2025	POLICE EXECUTIVE RESEARCH	TRAINING: CHIEF VALENZUELA	100-1400-52091		$850.00	N
10/3/2025	CLEARS	TRAINING: GARCIA	100-1400-52091		$20.00	N
10/6/2025	SOUTHWEST	TRAINING: SGT. SOLIS	100-1400-52091		$357.59	Y
10/6/2025	CLEARS	TRAINING: GARCIA	100-1400-52091		$20.00	N
					$2,473.00	

09/23/2025 to 10/28/2025

2025

Soledad Police Department

COMMUNITY ENGAGEMENT REPORT

Citizen Contacts: Officers have made approximately 200 outreach contacts during this reporting period (Domestic Violence Vigil & Community Town Hall)
Business Checks: Officers conducted 27 business outreach contacts.
Apartment/Residential contacts: Officers made 49 contacts with residents on well-being checks.
Schools: Officers conduct patrols of school zones during high traffic time.
City Parks: Continuous patrols and walk-throughs.
Youth Outreach: Youth provided stickers throughout the reporting period.
Special Events: Domestic Violence Vigil & Community Town Hall
Social media: Instagram- 756,976 views, 87,716 accounts reached, 10,108 profile visits. Facebook - 764,601 views, 5,915 interactions, 192 new followers. This number continues to increase as the department's hard work is being displayed for the community to see.
Churches: Daily patrol of churches throughout the city.
Volunteer/Reserve/Explorer Units/Misc: N/A

Prepared by: Acting Lieutenant Santiago

Soledad Police Department

Department Activity Report

CSO: ALEJANDRE	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	0	1	6	20	25	37	43	17	20	3		
72-Hour Tag: Private	0	0	0	0	3	6	9	1	0	0		
Vehicles Towed	0	0	0	2	6	0	5	2	2	0		
Total AV Contacts	0	1	6	22	34	43	57	20	20	0	0	0
Commercial Enforcement										5		
Commercial Enforcement Contacts	0	0	0	0	0	0	0	0	0	0	0	0
Animal Control												
Dog Licenses Issued	0	0	0	5	7	1	5	8	10	0		
Dogs In Custody	0	0	2	13	7	10	6	2	5	21		
Other Animals In Custody	0	0	0	0	0	0	1	0	1	1		
Animal Bites	0	0	1	3	3	1	4	1	0	3		
SPCA Transport	0	2	2	9	3	4	4	1	3	6		
Deceased Animals	0	0	0	2	1	2	1	1	2	0		
Citations	0	0	0	2	1	0	0	0	0	0		
Warning Citations	0	0	0	0	0	0	0	0	0	0		
Breeding License Applications	0	0	0	0	0	0	0	0	0	0		
Contacts regarding Breeding	0	0	0	0	0	0	0	0	0	0		
Total Animal Control Contacts	0	2	5	34	22	18	21	13	21	0	0	0
Municipal Code Violations										31		
Complaints	0	1	0	9	4	5	6	1	3	39		
Warnings	0	0	0	1	2	0	6	0	4	3		
Citations	0	0	1	15	9	0	1	0	0	3		
Total Municipal Code Contacts	0	1	1	25	15	5	13	1	7	0	0	0
Calls for Service										45		
Other Calls for Service	0	7	22	148	117	38	56	30	48	56		
Total Calls for Service	0	11	34	229	188	104	147	64	96	0	0	0
										137		



Soledad Police Department

Department Activity Report

CSO: ESCARSEGA	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	0	1	0	4	6	23	21	16	3	6		
72-Hour Tag: Private	0	0	0	6	0	2	0	0	0	0		
Vehicles Towed	0	0	0	2	0	0	2	2	0	0		
Total AV Contacts	0	0	0	12	6	25	23	18	3	6	0	0
Commercial Enforcement												
Commercial Enforcement Contacts	0	0	0	0	0	0	0	0	0	0	0	0
Animal Control												
Dog Licenses Issued	0	1	0	0	1	6	1	0	1	3		
Dogs In Custody	0	0	2	3	3	7	6	0	9	12		
Other Animals In Custody	0	0	0	0	0	0	0	1	0	0		
Animal Bites	1	0	0	0	0	0	1	2	0	0		
SPCA Transport	0	0	0	3	0	3	1	0	1	1		
Deceased Animals	0	0	0	0	2	0	2	0	2	1		
Citations	1	0	0	0	0	0	0	0	0	0		
Warning Citations	0	0	0	0	0	0	0	0	0	0		
Breeding License Applications	0	0	0	0	0	0	0	0	0	0		
Contacts regarding Breeding	0	0	0	0	0	0	1	0	0	0		
Total Animal Control Contacts	2	0	2	6	6	16	12	3	13	17	0	0
Municipal Code Violations												
Complaints	24	1	20	50	0	55	40	53	32	42		
Warnings	1	0	0	3	0	0	1	0	0	0		
Citations	7	2	7	7	0	0	0	0	0	0		
Total Municipal Code Contacts	32	2	27	60	0	55	41	53	32	42	0	0
Calls for Service												
Other Calls for Service	37	28	30	61	0	25	57	44	58	40		
Total Calls for Service	71	30	59	139	12	121	133	118	106	105	0	0

Soledad Police Department

Department Activity Report

CSO: P. Celaya	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	13	0	1	18	17	15	19	19	9	5		
72-Hour Tag: Private	0	0	0	5	2	0	3	3	0	0		
Vehicles Towed	5	0	2	1	2	2	3	5	1	2		
Total AV Contacts	18	0	3	24	21	17	25	27	10	7	0	0
Commercial Enforcement												
Commercial Enforcement Contacts	5	0	4	2	0	0	0	0	0	0	0	0
Animal Control												
Dog Licenses Issued	0	0	0	0	0	0	1	0	0	0		
Dogs In Custody	0	0	0	0	0	0	3	1	0	6		
Other Animals In Custody	1	0	0	0	2	0	0	0	1	2		
Animal Bites	0	0	0	1	1	0	0	0	0	0		
SPCA Transport	1	0	0	2	1	0	1	1	1	1		
Deceased Animals	0	0	0	0	0	1	3	1	0	0		
Citations	0	0	0	0	0	0	0	0	0	0		
Warning Citations	0	0	0	0	0	0	0	0	0	0		
Breeding License Applications	0	0	0	0	0	0	0	0	0	0		
Contacts regarding Breeding	0	0	0	0	0	0	0	0	0	0		
Total Animal Control Contacts	7	0	4	5	4	1	8	3	2	8	0	0
Municipal Code Violations												
Complaints	5	0	6	18	6	2	15	8	7	13		
Warnings	12	0	2	1	1	1	0	2	1	5		
Citations	33	0	7	15	7	8	8	13	6	5		
Total Municipal Code Contacts	50	0	15	34	14	11	23	23	14	23	0	0
Calls for Service												
Other Calls for Service						14		27	45	29		
Total Calls for Service	80	0	26	65	39	43	56	80	71	67	0	0

Victim Assistance Advocate activity report- C. Zamudio

September 28th 2025- Ocotber 28th 2025

Referral Services: 06

On-scene crisis response: 0

Community Outreach: 12

Meetings: 03

Follow ups: 8

Social Media/ Website: 16

Victim Advocate Training: 01

Schools visited: 01

Other Details: 20

TOTAL: 67

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6296, A Resolution of the City Council of the City of Soledad Establishing 2026 City Council Meeting Dates**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council adopt Resolution No. 6296 , "A Resolution of the City Council of the City of Soledad Establishing the 2026 City Council Meeting Dates".

Executive Summary

Pursuant to Section 2.04.010 of the Municipal Code, the Council may, by resolution, set times and dates for regularly scheduled meetings. Typically, the City establishes the meeting schedule in December before the start of a new calendar year. The resolution may be changed as necessary based on the needs of the Council.

Background

On December 2, 2020, the City Council changed the meeting times to 6:00 PM to accommodate work schedules and better accommodate the public and established the annual meeting schedule. This item will set the regular meeting schedule for calendar year 2026. At present, no changes are proposed to time the meetings are scheduled.

Review & Analysis

In November 2024, staff recommended canceling the January 1, 2025, Council meeting due to the proximity of the Christmas and New Year holidays, which typically result in both staff and Council members being out of town. Limited staff availability to complete reports also contributed to this recommendation.

For similar reasons, staff now recommends that no meeting be scheduled for the first Wednesday of January 2026, which falls on January 7.

In addition, over the past three years, the Council has consistently canceled its second meeting in July to allow for a summer recess. In keeping with this established practice, staff recommends canceling the

July 15, 2026, meeting.

Financial Considerations

This is a routine administrative action, and no additional costs are anticipated. Canceling one meeting in January and one in July would result in minor cost savings by reducing expenses for translation services and staff overtime.

Alternatives

The Council may consider alternatives and provide appropriate direction at the meeting.

Planning/CEQA

This action is not a project under CEQA pursuant to Section 15378(b)(5), as it is an administrative activity of government that will not result in any direct or indirect physical changes in the environment.

Public Notice Requirements

None.

Attachment(s):
Resolution No. 6296

RESOLUTION NO. 6296

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ESTABLISHING CITY COUNCIL MEETING DATES AND TIMES

WHEREAS, the Soledad City Council's meeting schedule currently establishes the Council's regular meeting date and time as the first and third Wednesdays of each month at 6:00 PM; and

WHEREAS, Soledad Municipal Code Section 2.04.010 provides that the time of the City Council's regular meetings shall be fixed from time to time by City Council resolution.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the City Council regular meeting schedule shall be established as the first and third Wednesday of every month at 6:00 PM. The City Council shall adopt a calendar of meetings for each succeeding year in accordance with this schedule, subject to exceptions for meeting dates scheduled on holidays or during any period in which the Council decides in advance to modify the schedule. The regular meeting schedule for the year 2026 shall be as follows:

January 21
February 4, 18
March 4, 18
April 1, 18
May 6, 20
June 3, 17
July 1
Aug. 5, 19
Sept. 2, 16
Oct. 7, 21
Nov. 4, 18
Dec. 2, 16

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of November 2025, by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6297, A Resolution of the City Council of the City of Soledad Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the 39th Annual Christmas Parade and Festivities Event and the 2nd Annual Christmas Tree Lighting Event at Cesar Chavez Park**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6297, "Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the 39th Annual Christmas Parade and Festivities Event and the 2nd Annual Christmas Tree Lighting Event at Cesar Chavez Park."

Executive Summary

The City of Soledad has historically partnered with the Soledad-Mission Chamber of Commerce to host the annual Christmas Parade and Festivities. With the Chamber's disbandment, a community-based organization, the Christmas Committee, was been formed to carry forward this tradition in 2024. Now in its 39th year, the celebration will feature a community parade, nonprofit food vendors, children's games, and live entertainment.

In 2024, the City enhanced the celebration by introducing a Christmas Tree Lighting Ceremony, held the evening prior to the parade. Continuing this tradition, the 2025 Christmas Tree Lighting is scheduled for Friday, December 5, 2025, at 5:30 p.m., followed by the Christmas Parade and Festivities on Saturday, December 6, 2025, from 2:00 p.m. to 8:00 p.m. It is requested that the City Council approve sponsorship of this event and related street closure.

Background

For 37 years, the Soledad-Mission Chamber of Commerce organized the annual Christmas Parade and Festivities at Cesar Chavez Park. Beginning in 2021, the City of Soledad partnered with the Chamber to support these cherished community traditions. Following the Chamber's dissolution, event coordination was assumed in 2024 by the Christmas Committee ("Committee"), in collaboration with

the City.

The annual celebration traditionally features a street parade, children's activities with Santa Claus, and food sales hosted by local nonprofit organizations at Cesar Chavez Park. These events foster a safe, family-friendly environment where residents can celebrate the holiday season while bringing vibrancy to Downtown Soledad and supporting local businesses.

In 2024, the City successfully expanded the celebration by introducing a Christmas Tree Lighting Ceremony, held the evening prior to the main event, featuring the City's Christmas tree, local entertainment, and festive activities. Building on this success, the City and the Committee propose to once again host the Christmas festivities this year, pending City Council approval for a temporary street closure, fee waivers, and in-kind support. These continued efforts aim to strengthen community engagement and enhance the festive atmosphere established in previous years.

Review & Analysis

The 2025 Christmas Festivities are proposed to take place over two days, beginning with the Christmas Tree Lighting Ceremony on Friday, December 5, 2025, from 5:30 p.m. to 7:00 p.m., followed by the Christmas Parade and Festivities on Saturday, December 6, 2025, from 2:00 p.m. to 8:00 p.m. Both events will include an additional hour before and after for setup and cleanup. This will mark the second year that the Christmas Committee ("Committee") serves as the lead organizer. The Committee has requested City sponsorship and in-kind support, consistent with prior years.

The festivities will take place at Cesar Chavez Park and extend into adjacent parking areas. To ensure pedestrian safety, staff requests City Council approval for the temporary closure of Front Street between Main Street and Soledad Street during event hours. The street closure will accommodate key activities, including the tree lighting, nonprofit food vendors, games, photos with Santa Claus, and live entertainment. A street closure and traffic flow map is included as Attachment 1.

In coordination with event organizers, the City Manager's Office met with the Committee to identify in-kind services that can be provided within existing City resources. With the exception of the Public Works and Police Departments, staffing needs can be accommodated within current departmental budgets. The Parks and Recreation Department will provide park reservations for December 5 and 6; however, staff are not expected to be on-site during the event. Public Works will assist with barricade setup and removal for the street closure and handle trash and restroom servicing before, during, and after the festivities.

The Police Department will provide full support, including security coverage, routine patrols, and parade coordination to ensure public safety given the expected attendance. The Fire Department will participate by showcasing the City's new fire ladder truck and serving as the main carrier for Santa Claus during the parade finale. Their involvement underscores the City's commitment to safety and community engagement.

The City Manager's Office will oversee coordination between the City and the Committee, facilitate community and business outreach along Front Street, assist with event marketing, distribute public notices, and provide on-site supervision. The Committee will be responsible for completing all application materials (including liability insurance), coordinating volunteers, designing promotional materials, organizing games and activities, and securing private security services.

The Christmas Festivities have become a signature Soledad tradition celebrated as a safe, family-

friendly event that strengthens community connections, supports local businesses, and enhances the vibrancy of Downtown Soledad. Building on the success of recent years, City departments recommend continued sponsorship, in-kind support, and participation in the 2025 event to ensure another successful and memorable celebration.

Financial Considerations

The Committee is a non-profit organization; therefore, the event permit fee will be waived upon submission of their IRS non-profit status documentation. The action before the Council is to review the requested in-kind services, which include staff time and certain fee waivers. Specifically, the Chamber has requested a waiver of the park reservation fee of $150 per day. The park is reserved for two days, one day for setup and preparation for the tree lighting ceremony, and the second day for the main event, which will feature vendors, photos with Santa Claus, and other holiday activities, for a total of $300.

In addition to the park reservation, there will be minimal staffing costs. While most staffing needs can be absorbed within departmental budgets, the Public Works Department will need to adjust schedules and allocate overtime to provide restroom servicing and trash maintenance. This is anticipated to result in approximately $375 in overtime costs from the Public Works Department budget.

Alternatives

- Approve the Resolution for street closure, fee waiver, and in-kind services for the 39th Annual Christmas Parade and Annual Tree Ceremony; or
- Reject the Resolution for the street closure, fee waiver, and in-kind services for the 39th Annual Christmas Parade and Annual Tree Ceremony and provide other direction to Staff.

Planning/CEQA

The proposed sponsorship and associated request for the temporary street closure, waiving of the park fee, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land. Pursuant to CEQA minor temporary land use with minimal or no permanent effects on the environment, such as carnivals and Christmas tree sales, are exempt.

Public Notice Requirements

None.

Attachment(s):
Resolution No. 6297
Event Parade Route
Cesar Chavez Park

RESOLUTION NO. 6297

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING SPONSORSHIP AND STREET CLOSURE OF FRONT STREET BETWEEN MAIN STREET AND SOLEDAD STREET FOR THE 39th ANNUAL CHRISTMAS AND FESTIVITIES EVENT AND THE 2nd ANNUAL CHRISTMAS TREE LIGHTING EVENT AT CESAR CHAVEZ PARK

WHEREAS, for 37 years, the Soledad-Mission Chamber of Commerce (Chamber) has been organizing annual Christmas Parades and Festivities at Cesar Chavez Park, however, as of 2024 the Christmas events have been being organized by the Christmas Committee and the City of Soledad. Due to the positive benefit for the community, the City has long been a partner; and

WHEREAS, the Christmas Committee has requested the use of the Cesar Chavez Park and a waiver of fees for their annual Christmas Parade and Festivities and the Christmas Tree Lighting events, and the closure of Front Street from Main Street to Soledad Street. The Christmas Tree Lighting event is scheduled to take place on Friday, December 5th, 2025, from 5:30 to 7:00 p.m. and the Christmas Parade and Festivities are expected to take place on Saturday, December 6th, 2025, from 2:00 p.m. to 8:00 p.m., with an additional hour allocated for set-up and clean-up; and

WHEREAS, The Christmas Parade and Festivities event will include a street parade, children's activities, food sales from non-profit agencies, and pictures with Santa. The Christmas Tree Lighting event will include free hot chocolate and cookies for families, children's activities, Christmas characters, and a Christmas dog contest; and

WHEREAS, the Christmas Committee also requested in-kind services of the Soledad Police Department to lead the parade efforts, the Public Works Department to ensure that the streets are closed and park and restrooms maintained, and the Fire Department (Cal Fire) to showcase Santa Claus at the end of the parade; and

WHEREAS, the Council desires to support safe, family-friendly events that benefit the community and instill a sense of social cohesion and Soledad pride.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Soledad hereby approves sponsorship of the 39th Annual Christmas Parade and Festivities Event, and the 2nd Annual Christmas Tree Lighting along with the fee waiver for Cesar Chavez Park, in-kind services of city staff, and the street closure of Front Street from Main Street to Soledad Street.

PASSED AND ADOPTED by the City Council of the City of Soledad, at a regular meeting duly held on the 5th day of November 2025, by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

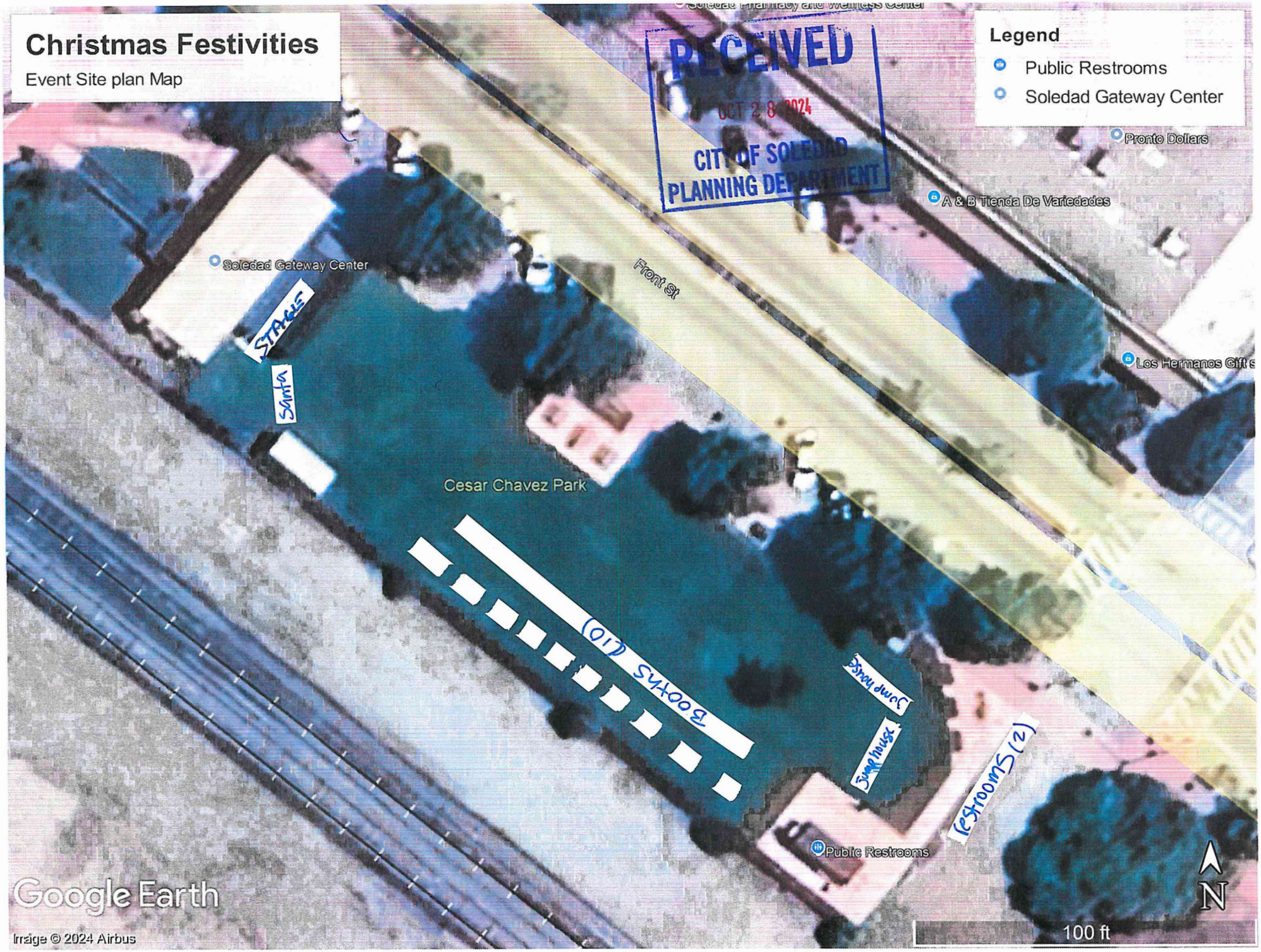
ATTEST:

MEGAN HUNTER, City Clerk

Attachment 1

S6




Christmas Festivities
Event Site plan Map
Legend
Public Restrooms
Soledad Gateway Center
RECEIVED
OCT 28 2024
CITY OF SOLEDAD
PLANNING DEPARTMENT
Pronto Dollars
A & B Tienda De Variedades
Soledad Gateway Center
Front St
Los Hermanos Gift s
STAGE
Santa
Cesar Chavez Park
(10) BOOTHS
Jump house
Jump house
restrooms (2)
Public Restrooms
Google Earth
Image © 2024 Airbus
N
100 ft

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6298, A Resolution of the City Council of the City of Soledad Approving a List of Proclamations for the Calendar Year 2026**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk and Megan Hunter, City Manager**

THROUGH:

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council consider and adopt Resolution No. 6298, "Approving the List of Proclamations for Calendar Year 2026".

Executive Summary

In 2024, the Office of Community Engagement and the City Clerk compiled a list of proclamations for calendar year 2025, typically presented to recognize the achievements of individuals and organizations, both past and present. The 2025 proclamation list was presented to the City Council in November 2024 for approval, with the goal of streamlining the preparation and scheduling of proclamations on future agendas. During that meeting, the Council added several new proclamations, which have been incorporated into the updated 2026 list now presented for Council's consideration. Given the increasingly full meeting agendas, the Council may wish to consider reducing the number of proclamations in the coming year.

Background

Proclamations allow the City to celebrate both national and local heroes and organizations while raising awareness of important issues, such as breast cancer. The City Council has expressed its desire to present proclamations as a way to honor nonprofit organizations, community groups, and businesses that positively impact our local community and encourage greater engagement at City Hall. In 2024, the Soledad City Council approved an annual list of proclamations. Prior to this, staff addressed Council requests for proclamations on a case-by-case basis. With the implementation of this annual calendar, our goal is to draft and present these proclamations proactively and in a timely manner.

Review & Analysis

In 2024, the Office of Community Engagement and the City Clerk compiled a list of proclamations typically presented to recognize the achievements of individuals and organizations, both past and present. These proclamations include annual observances, such as Women's History Month, and

initiatives that promote awareness of important issues, such as Domestic Violence Awareness Month.

Below is the proposed list of proclamations for the 2026 calendar year. Approval of this list does not preclude the addition of other significant proclamations. As long as the Council provides staff with adequate notice of the desired proclamation, along with the name and contact information of the organization or individual to receive it, staff will accommodate those additional requests.

January
- Jan. 19th - Martin Luther King Jr. Day

February
- Black History Month

March
- American Red Cross Month
- National Women's History Month

April
- April 19th-25th - National Library Week
- April 19th-25th - National Volunteer Week
- April 15th - Purple Up! For Military Kids!

May
- May 1st-31st - Asian Pacific American Heritage Month
- May 1st-31st - Mental Health Awareness Month
- May 3rd-9th - Small Business Week
- May 3rd-9th - Public Service Recognition Week
- May 10th-16th - National Police Week
- May 17th-23rd - National Public Works Week

June
- June 1st-30th - Pride Month
- June 3rd - World Bicycle Day
- June 14th - Dia Del Niño
- June 19th - Juneteenth

July
- July 1st-31st - Parks and Recreation Month

August
- Aug. 4th - National Night Out

September
- Sept. 15th-Oct.15th - Hispanic Heritage Month
- Sept. 1st-30th - Childhood Cancer Awareness Month
- Sept. 1st-30th - National Recovery Month
- Sept. 12th-20th - Latino Conservation Week
- Sept. 18th - POW/MIA Recognition Day

October
- Oct. 1st-31st - National Breast Cancer Awareness Month Proclamation
- Oct. 1st-31st - Substance Use Prevention Month
- Oct. 1st-31st - Domestic Violence Awareness Month Proclamation

November
- Nov. 1st-30th - National Alzheimer's Disease Awareness Month
- Nov. 3rd-9th - National Small Business Week
- Nov. 28th - Small Business Saturday/Shop Local

There is no record of Proclamations in the month of December.

Financial Considerations

There are minimal supply costs associated with producing the proclamations.

Alternatives

- Approve the Resolution.
- Approve the Resolution with modifications.
- Reject the Resolution.

Planning/CEQA

The approval of Proclamations for the calendar year 2026 is not considered a project pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15378.

Public Notice Requirements

None.

Attachment(s):
Resolution No. 6298
Exhibit A

RESOLUTION NO. 6298

A RESOLUTION OF THE CITY COUNCIL APPROVING A LIST OF PROCLAMATIONS FOR THE 2026 CALENDAR YEAR

WHEREAS, proclamations allow the City to celebrate both national and local heroes and organizations while raising awareness of important issues, such as breast cancer; and

WHEREAS, the City Council has expressed its desire to continue presenting proclamations as a way to honor nonprofit organizations, community groups, and businesses that positively impact our local community and encourage greater engagement at City Hall; and

WHEREAS, in 2024, the Soledad City Council approved an annual list of proclamations compiled by the Office of Community Engagement and the City Clerk; and

WHEREAS, prior to this, staff addressed Council requests for proclamations on a case-by-case basis; and

WHEREAS, with the implementation of this annual calendar, our goal is to draft and present these proclamations proactively and in a timely manner.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Soledad hereby approves the proclamations list for the 2026 calendar year, incorporated herein as **Exhibit A**, and may, from time to time, update the list by action of the City Council.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of November 2025 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

EXHIBIT A

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A LIST OF PROCLAMATIONS FOR THE 2026 CALENDAR YEAR

January
- Jan. 19th - Martin Luther King Jr. Day

February
- Black History Month

March
- American Red Cross Month
- National Women's History Month

April
- April 19th-25th - National Library Week
- April 19th-25th - National Volunteer Week
- April 15th - Purple Up! For Military Kids!

May
- May 1st-31st - Asian Pacific American Heritage Month
- May 1st-31st - Mental Health Awareness Month
- May 3rd-9th - Small Business Week
- May 3rd-9th - Public Service Recognition Week
- May 10th-16th - National Police Week
- May 17th-23rd - National Public Works Week

June
- June 1st-30th - Pride Month
- June 3rd - World Bicycle Day
- June 14th - Dia Del Niño
- June 19th - Juneteenth

July
- July 1st-31st - Parks and Recreation Month

August
- Aug. 4th - National Night Out

September
- Sept. 15th-Oct.15th - Hispanic Heritage Month
- Sept. 1st-30th - Childhood Cancer Awareness Month
- Sept. 1st-30th - National Recovery Month
- Sept. 12th-20th - Latino Conservation Week
- Sept. 18th - POW/MIA Recognition Day

October
- Oct. 1st-31st - National Breast Cancer Awareness Month Proclamation
- Oct. 1st-31st - Substance Use Prevention Month
- Oct. 1st-31st - Domestic Violence Awareness Month Proclamation

November
- Nov. 1st-30th - National Alzheimer's Disease Awareness Month
- Nov. 3rd-9th - National Small Business Week
- Nov. 28th - Small Business Saturday/Shop Local

There is no record of Proclamations in the month of December.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Public Hearing Before The Soledad City Council For Discussion of Possible Community Development Block Grant (CDBG) Applications For the 2024 Funding Cycle Public Hearing**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad hold a Public Hearing to gather community input and provide direction to staff on the submittal of grant applications for Community Development Block Grant (CDBG) funding under the 2025 Notice of Funding Availability (NOFA) for up to $3.6 million.

Executive Summary

The City of Soledad can apply for financial support from the California Department of Housing and Community Development (HCD) for a variety of City projects and programs via competitive grants under the 2025 CDBG NOFA released September 30, 2025. City staff anticipate maximizing the opportunity with three applications for funding that will support an Economic Development Planning application and Public Facility funds to assist with upgrades for the Community Center.

Background

The General and Economic Development Components of the State CDBG program publish Notices of Funding Availability (NOFA's) annually. Eligible cities and counties may submit applications for CDBG funds under these NOFAs. Up to $3,600,000 is available under this year's General Allocation NOFA. Up to $1,500,000 is available for Programs, including housing counseling, single family homeownership, rehabilitation, energy efficiency improvements, code enforcement, and economic development - direct financial assistance, technical assistance, and microenterprises assistance. Up to $300,000 is available for Planning Grants to conduct studies and/or predevelopment work, with up to $300,000 available for Public Services, such as a Food Pantry, Senior or Youth Service, while up to $3.3 million is available with Projects, such as community facilities, infrastructure improvements.

Eligible activities under the above NOFA Allocations consist of infrastructure in support of new housing construction projects; housing acquisition and housing rehabilitation programs; community

facility and public work projects; and public service programs and planning studies. Economic development programs and projects and planning activities are also eligible for grants. All activities paid for with State CDBG funds must meet one or more of the three National Objectives listed in CDBG Federal Statutes as follows:

1. Benefit to low- and moderate-income households or person(s) (also called Low- Moderate Income (LMI))
2. Aid in the prevention or elimination of slums and blight
3. Meeting an urgent community development need (a need resulting from a State or Federally declared disaster).

The City of Soledad anticipates submitting applications under the State CDBG NOFA published during the 2025 program year. Applications are anticipated under the General and Economic Development Components as well as the Planning and Technical Assistance Components. A separate public hearing will be held to discuss and approve each proposed application prior to submittal to the State.

The purpose of this Public Hearing is to give citizens an opportunity to make their comments known regarding what types of eligible activities the City should be applying for under the State CDBG program.

Review & Analysis

Staff anticipate applying for 2025 CDBG funding and would like to request ideas on needs and suitable projects from the Soledad City Council and the public. Not all concepts may qualify or be competitive, however, at this point we are seeking to identify community priorities, so Staff can then discuss these with the HCD representative to determine which may be most successful.

The proposed applications listed below are expected to be competitive; however, it is unknown to what extent the community and/or City Council may or may not support these projects. They are offered only for discussion purposes.

1. The proposed applications listed below are expected to be competitive; however, it is unknown to what extent the community and Soledad City Council may or may not support these projects. They are offered only for discussion purposes.
2. Staff recommends to seek funds for a Public Facilities application. An application under the Public Facilities component of the NOFA could continue funding improvements to the City's Community Center such as ADA compliance improvements and an emergency generator that will support the facility's use as a cooling/heating center for the City. As a "shovel ready" project, this would be the most competitive Public Facilities application.
3. A Planning grant to develop construction plans and specification for the development of the "Container Village" project.

Financial Considerations

There is no fiscal impact from this item, aside from publication costs for the public hearing notice. Grant writing expenses are covered under existing contracts with Susan Long of Dragonfly Business Consulting and Angel Johnstone, who is funded by the CDBG Program Income Fund.

Alternatives

- Accept staff recommendations to approve development of applications as suggested by staff.
- Recommend alternative CDBG applications under the 2025 CDBG NOFA.

- Decline pursuing the submittal of applications for CDBG Funding.

Planning/CEQA

Pursuant to Section 21065 of the CEQA guidelines, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. The proposed consideration is to submit applications in response to the 2025 CDBG NOFA. This action will not cause a direct physical change to the environment. Any development project resulting from the application and approval of the Homebuyer Assistance and Business Assistance Programs, as well as the Community Center improvements, may be subject to subsequent CEQA review and analysis.

All federally funded activities are also subject to the National Environmental Protection Act (NEPA).

Public Notice Requirements

A public notice was published in the The Salinas Valley Tribune on October 15, 2025, see Attachment 'A'. The notice was also posted at Soledad City Hall located at 248 Main Street, at the Gateway Center located at 502 Front Street and on the City of Soledad's official website.

Attachment(s):
Attachment A - Public Notice

CITY OF SOLEDAD
PUBLIC NOTICE

Notice of Public Meeting for Discussion of State Community Development Block Grant (CDBG) Program 2025 Notice of Funding Availability.

NOTICE IS HEREBY GIVEN that The City of Soledad will conduct a public hearing meeting **on Wednesday, November 5, 2025, at 6:00 pm,** in the Soledad City Council Chambers located at 248 Main Street, Soledad, CA 93960, to discuss the State Community Development Block (CDBG) Program 2025 Notice of Funding Availability (NOFA) and solicit public input on potential activities to be included in the City's application.

The California Department of Housing and Community Development (Department) is pleased to announce the release of the Notice of Funding Availability (NOFA) for approximately $27 million in federal funds under the 2025 Community Development Block Grant (CDBG) program. Funding for this NOFA is available to the state from the United States Department of Housing and Urban Development (HUD), pursuant to the Housing Community Development Act of 1974, as amended ad 24 Code of Federal Regulation (CFR) Part 570 Subpart I "State Community Development Block Grant Program". These regulations require the state to make funds available to units of general local government in the state's non-entitlement areas. Units of general local government are defined by HUD as political subdivisions of the state, which in California are towns, cities, and counties. Only non-federally recognized Tribes can receive funding through applications submitted by non-entitlement cities and counties. No direct funding from the Department can be provided to Tribes, Tribal Designated Housing Entities, or nonprofits.

CDBG funds are provided as grants for a wide range of activities directed toward Economic Development (ED), improvement of community facilities and infrastructure, neighborhood revitalization, and public services. All CDBG activities must meet one of the following National Objectives: benefit low and moderate -income persons; aid in the prevention of slums and blight; or meet certain urgent community needs.

The City of Soledad anticipates preparing and submitting a grant application for up to $3.6 million in 2025 CDBG Grant funds.

The purpose of this public hearing is to provide an opportunity for community members to comment on the City's proposed application and potential project activities.

Anyone may attend the public hearing and be heard in person or via Zoom at **https://cityofsoledad.zoom.us/j/84520803290** or call: 1-669-900-6833 and use Meeting ID: 845 2080 3290.

If you wish to submit comments in advance or are unable to attend the public hearing, you may direct written comments to:

City of Soledad
Attn: Beatriz Trujillo, Community and Economic Development
P.O. Box 156, Soledad, CA 93960
Email: btrujillo@cityofsoledad.gov

You may also drop-off written comments at Soledad City Hall located at 248 Main Street, Soledad, between the hours of 8:00 a.m. and 5:00 p.m. Monday – Friday.

The City of Soledad promotes fair housing and makes all its programs available to low and moderate- income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or handicap.

If you require special accommodations to participate in the public hearing, please contact Darlene Noriega, Deputy City Clerk at (831) 223-5014 at least 24 hours prior to the scheduled hearing.

POSTED ON: October 15, 2025, City Hall, 248 Main Street, Soledad

CITY OF SOLEDAD
Audiencia Publica

Aviso de audiencia pública para discusión del Programa Estatal de Subvención en Bloque para el Desarrollo Comunitario (CDBG) – Aviso de Disponibilidad de Fondos 2025.

POR LA PRESENTE SE NOTIFICA que la Ciudad de Soledad llevará a cabo una reunión de audiencia pública el **miércoles 5 de noviembre de 2025, a las 6:00 p. m**., en el ayuntamiento de la ciudad de Soledad, ubicada en 248 Main Street, Soledad, CA 93960, para discutir el Aviso de Disponibilidad de Fondos 2025 del Programa Estatal de Subvención en Bloque para el Desarrollo Comunitario (CDBG) y solicitar la opinión del público sobre las posibles actividades que se incluirán en la solicitud de la ciudad.

El Departamento de Vivienda y Desarrollo Comunitario de California (Departamento) se complace en anunciar la publicación del Aviso de Disponibilidad de Fondos (NOFA) por aproximadamente $27 millones en fondos federales bajo el programa de Subvención en Bloque para el Desarrollo Comunitario (CDBG) de 2025. Los fondos para esta NOFA están disponibles para el estado del Departamento de Vivienda y Desarrollo Urbano de los Estados Unidos (HUD), de conformidad con la Ley de Desarrollo Comunitario de Vivienda de 1974, según enmendada por 24 Código de Regulación Federal (CFR) Parte 570 Subparte I "Programa Estatal de Subvenciones en Bloque para el Desarrollo Comunitario". Estas regulaciones requieren que el estado ponga fondos a disposición de las unidades del gobierno local general en las áreas sin derechos del estado. Las unidades del gobierno local general son definidas por HUD como subdivisiones políticas del estado, que en California son pueblos, ciudades y condados. Solo las tribus no reconocidas por el gobierno federal pueden recibir fondos a través de solicitudes presentadas por ciudades y condados sin derechos. No se pueden proporcionar fondos directos del Departamento a las tribus, entidades de vivienda designadas tribales ni organizaciones sin fines de lucro.

Los fondos CDBG se proporcionan como subvenciones para una amplia variedad de actividades dirigidas al Desarrollo Económico (ED), la mejora de las instalaciones e infraestructura comunitarias, la revitalización de vecindarios y los servicios públicos. Todas las actividades de CDBG deben cumplir con uno de los siguientes objetivos nacionales: beneficiar a personas de ingresos bajos y moderados; ayuda en la prevención de barrios marginales y deterioro; o satisfacer ciertas necesidades urgentes de la comunidad.

La Ciudad de Soledad anticipa preparar y presentar una solicitud de subvención de hasta $3.6 millones en fondos de subvención CDBG 2025.

El propósito de esta audiencia pública es para brindar la oportunidad para que los miembros de la comunidad comenten sobre la solicitud propuesta por la Ciudad y las posibles actividades del proyecto.

Cualquier persona puede asistir a la audiencia pública y ser escuchada en persona o a través de Zoom en: https://cityofsoledad.zoom.us/j/84520803290 o hablar al 1-669-900-6833 con ID de seminario web: 845 2080 3290.

Si desea enviar comentarios por adelantado o no puede asistir a la audiencia pública, puede dirigir sus comentarios por escrito a:
Ciudad de Soledad
A la atención de: Beatriz Trujillo, Desarrollo Comunitario y Económico
P.O. Box 156, Soledad, CA 93960
Correo electrónico: btrujillo@cityofsoledad.gov

También puede dejar comentarios escritos en el Ayuntamiento de Soledad ubicado en 248 Main Street, Soledad, entre las 8:00 a.m. y las 5:00 p.m. de lunes a viernes.

La Ciudad de Soledad promueve la vivienda justa y pone todos sus programas a disposición de familias de ingresos bajos y moderados, independientemente de su edad, raza, color, religión, sexo, origen nacional, preferencia sexual, estado civil o discapacidad.

Si necesita adaptaciones especiales para participar en la audiencia pública, comuníquese con Darlene Noriega, Secretaria Municipal Adjunta al (831) 223-5014 al menos 24 horas antes de la audiencia programada.

PUBLICADO: 15 de octubre de 2025, City Hall, 248 Main Street, Soledad

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6299, A Resolution of the City Council of the City of Soledad Approving a Contract Change Order for Construction Services with Monterey Peninsula Engineering (MPE) for the Amount of $110,588.42 for a Total Amount of $4,681,478.38 for the Front Street Maintenance Project and Authorizing the City Manager to Execute said Contract Change Order on Behalf of the City of Soledad**

Resolution No. 6300, A Resolution of the City Council of the City of Soledad Accepting the Front Street Maintenance Project as Complete by Monterey Peninsula Engineering (MPE) and Authorizing the Release of Retention in the Amount of $234,073.92

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Alex Ramos, Assistant Engineer and Don Wilcox, Public Works Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6299, "A Resolution of the City Council of the City of Soledad Approving a Contract Change Order for Construction Services with Monterey Peninsula Engineering for the Amount of $110,588.42 for a Total Amount of $4,681,478.38 for the Front Street Maintenance Project and Authorizing the City Manager to Execute said Contract Change Order on Behalf of the City of Soledad".

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6300, "A Resolution of the City Council of the City of Soledad Accepting the Front Street Maintenance Project as Complete by Monterey Peninsula Engineering (MPE) and Authorizing the Release of Retention in the Amount of $234,073.92".

Executive Summary

Changer Order #9 (CCO #9): This change order captures the miscellaneous items completed by the contractor throughout the project's life, tracked on time and materials, and small ticket items. This includes the additional time and effort expended on having to account for unforeseen conditions and utility conflicts when installing the PG&E conduits across Front Street, having the contractor paint curbs blue at the five ADA stalls installed, the additional support from the contractor's sub for traffic control operations during the Bird Netting Project occurring simultaneously as the Front Street

Maintenance Project, and the further scope of work to have the contractor install a dedicated water service connection to address pressure deficiencies at Cesar Chavez Park. Also, CCO #9 includes the additional rental of portable changeable message boards on Front Street to notify residents of the construction work and road closures, as well as ample notification of having installed all new stop signs, flags, and boards along Front Street. Due to unforeseen conditions, the existing valve cans were broken beyond use, thus requiring ordering and installing all new replacements.

Additionally, CCO #9 accounts for the bid quantity adjustments for bid line item 20, Hot Mix Asphalt (HMA), bid line item 51, Pavement Markings, and bid item #58, Install New Sign & Post, to cover the additional tonnages of HMA and the new stop signs, which included the posts, signs, and striping.

Staff recommends, therefore, that the City Council approve and consider CCO #9 with MPE in the amount of $110,588.42.

Acceptance and Retention Release: MPE's work has been completed and inspected. Staff recommends the acceptance of the Front Street Maintenance Project and the release of the retention payment to MPE.

Background

On May 15, 2024, the City Council approved a contract for Construction Services with Monterey Peninsula Engineering (MPE) in the total not-to-exceed amount of $3,916,245 for the Front Street Maintenance Project.

As described during the award of the contract for construction services with MPE for the Front Street Maintenance Project, the project scope also includes incorporating enhancements to the project such as decorative crosswalks, art, landscape lighting and an overall planting refresh in addition to the main tree replacements, concrete and asphalt core elements of the project to upgrade the aesthetics of Front Street as well as the hardscape portions.

On November 6, 2024, the City Council approved Change Order #1 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $147,000 to install two 4-inch conduits at three selected locations along Front Street to provide future power to the city-owned parcels.

On December 4, 2024, City Council approved Change Order #2 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $388,200 to cover the additional costs associated with the tree removal, to perform the transfer and application of the Asphalt Grindings, and the costs to install the stamped asphalt crosswalks.

Change Orders #3, #4, and #5 have been approved administratively, utilizing the approved construction contingency to keep the project moving forward. Change Order #3 captured the remaining work that resulted in installing Tree Well Lighting Conduits and adding extra concrete work in trenching said lighting conduit. Change Order #4 captured the additional work that resulted from unforeseen conditions that were encountered when removing an existing storm drain (that was previously identified to have collapsed) at the intersection of Dixi St, the reconnection of the abandoned storm drain inlet, and lastly, the additional cost to replace the valve boxes to accommodate the new irrigation along Front Street.

Due to the safety issues regarding the storm drain inlets located on Front Street between Oak Street and Nestles Road, Staff requested a contract change order from MPE to remove and replace the existing 11

storm drain inlets to bring them up to grade and fix the significant dips currently witnessed. Given the age of the surrounding infrastructure, salvaging the grates and frames will prove to be extremely difficult and may result in the need to have the storm drain inlets replaced regardless. Considering MPE is already performing similar work under the ongoing Front Street Maintenance Project, Contract Change Order #5 captured the necessary work to make the repairs.

On March 5, 2025, the City Council approved a contract change order #6 for construction services with MPE for the amount of $196,093 plus a 20% contingency for a total not-to-exceed amount of $205,703 to account for the additional work about ADA improvements, sidewalk repair, and replacement beyond the estimated quantities, and to install wet-set truncated domes.

The Front Street Maintenance Project contract time has been extended multiple times through the various Change Orders to accommodate the additional work required of MPE. However, significant delays resulting from long lead times with traffic camera equipment, poor weather conditions, and unsuitable temperatures for paving resulted in periods where no work could be performed despite the contract time elapsing. To prevent the contract from expiring and to allow MPE to complete the remaining work, a no-cost change order was executed to extend the contract time. This extension is documented in Change Order #7.

On July 2, 2025, the City Council approved a contract change order #8 for construction services with MPE for the amount of $24,443 for a total not-to-exceed amount of $4,856,289 for the additional scope of work performed during the project and modifications based on additional information. This change order included exploratory work for manhole depths, condition, and pipe material assessment, the additional scope of work necessary to achieve ADA compliance at the ACE Hardware Store, and the additional cost to switch from surface-mounted to wet set-mounted truncated domes, and the additional work required to install photocell retrofit kits on the streetlights found along Front Street.

Review & Analysis

CCCO #9: This CCO reflects the miscellaneous items completed by the contractor throughout the project's life that were tracked on time and materials (T&M) and small ticket items. The breakdown of the change order is as follows:

PG&E Conduits – Unforeseen Conditions $34,739: During the installation of the PG&E conduits unforeseen conditions and utility conflicts during the installation of the PG&E conduits across Front St required the conduits to be placed deeper than originally proposed in the change order due to a discovered storm drain. This item accounts for all the labor, materials, and equipment to account for these changes as tracked on a (T&M) basis.

ADA Parking Stall Blue Curb Paint $1,000: As part of this project's ADA accessibility assessment, 5 ADA Parking Stalls were installed, and blue curb paint was applied to enhance them further.

Traffic Control Support for the Bird Netting Project $13,196: In addition to the Front Street Maintenance Project, the City performed the Bird Netting Project to address the pigeon issues at the underpass. During the Bird Netting Project, Staff requested that the Traffic Control Team that conducted the Front Street Maintenance traffic control also support the installation of the Bird Netting under the railroad bridge to reduce costs and expedite the overall installation.

Chavez Park Hot Tap - $10,823: Given the existing pressure deficiencies at the Cesar Chavez Park Restrooms, Staff requested assistance from the contractor to install a new water service to the restroom

building. Due to their availability, capacity, and cost savings given their ongoing efforts on the Front Street Maintenance Project, the Staff directed this work to be performed on a T&M basis. This item includes all the labor, equipment, and materials to perform potholing, hot tap, and backfill of a new water service at Cesar Chavez Park.

PCMS Rentals – Base Project and Stop Signs - $22,182: The original base project had specified a single (1) Portable Changeable Message Sign (PCMS) on Front Street to provide notification of the construction work and road closures. A second rental PCSM was procured from November 2024 to April 2025. This item also includes the additional PCMS boards, signs, and flags required for ample notification of the newly installed stop signs on Front Street.

Valve Can Material Replacement - $919: Due to unforeseen conditions, multiple existing valve cans were broken or damaged beyond repair and required replacement. This item includes the cost for the replacement material only, as the labor was included in the base bid.

Bid Line Item 20: Hot Mix Asphalt Bid Quantity Increase -$27,729.64: The original base project had included 5507 tons of HMA Type A for a 2-inch overlay. As the paving operations were completed, approximately 151.05 tons of additional HMA were used to complete the overlay. Traditionally, pavement treatments such as hot-mix asphalt (HMA) grind and overlay are bid out in units of tons, especially in larger projects such as this one. A few assumptions are made to obtain the estimated quantities; however, differences in roadway widths, pavement depths, and construction methods typically result in more or less material being placed than initially planned.

This project's final change order formally accounts for the outstanding work not encapsulated in the original project base bid or any of the previous contract change orders. Therefore, Staff recommends that the City Council consider and approve this contract Change Order to formalize the final contract modification, allow the contractor to begin requesting payment of these items, and begin the project closeout. A full description with supporting documentation is attached to this Staff Report as **Exhibit A**.

Acceptance and Retention Release: During the project's construction phase, some modifications were made to the agreement to reflect the needs and goals of the project in a total of nine (9) CCOs. A breakdown of the individual CCOs can be found in the financial consideration section of this staff report below.

Public Works Staff have inspected and reported that the Front Street Maintenance Project work has been completed according to the project documents, and all work performed by MPE is now complete. Therefore, Staff recommends that the City Council accept the project as complete and release the retention.

Financial Considerations

This contract change order will be funded by Measure X, under Capital Projects: 412-0000-57000. The breakdown of the construction contract costs is as follows:

$3,729,757 – Original Construction Contract Amount

$123,000 – CCO #1
$323,500 – CCO #2
$45,944 – CCO #3

$20,904 – CCO #4
$107,250 – CCO #5
$196,092 – CCO #6
No Cost – CCO #7 (Contract Time Extension)
$24,443 – CCO #8
$110,588 – CCO #9
$4,681,478 – Final Construction Contract Amount

Alternatives

- Approve the resolution as presented; or
- Modify the resolution; or
- Do not approve the

Planning/CEQA

The proposed project is categorically exempt under Class 1 Existing Facilities, having met the qualifying criteria provided under CEQA Guidelines Section 15301. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing or former use. Section 15301 provides some, but does not limit the project scope to, examples of such projects, existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for public safety and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes). As detailed above, the Front Street Maintenance Project would be categorized under this description.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6299
Exhibit A - CCO No. 9
Resolution No. 6300

RESOLUTION NO. 6299

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A CONTRACT CHANGE ORDER FOR CONSTRUCTION SERVICES WITH MONTEREY PENINSULA ENGINEERING (MPE) FOR THE AMOUNT OF $110,588.42 FOR A TOTAL AMOUNT OF $4,681,478.38 FOR THE FRONT STREET MAINTENANCE PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT CHANGE ORDER ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, on May 15, 2024, the City Council approved a contract for Construction Services with Monterey Peninsula Engineering (MPE) in the total not-to-exceed amount of $3,916,245 for the Front Street Maintenance Project; and

WHEREAS, **WHEREAS**, during the award of the construction services contract with MPE for the Front Street Maintenance Project, it was noted that the project scope would include enhancements such as decorative crosswalks, landscape lighting, and tree replacements, complementing the primary sidewalk and roadway improvements to improve the overall aesthetics Front Street; and

WHEREAS, on November 6, 2024, City Council approved Change Order #1 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $147,000 to install two 4-inch conduits at three selected locations along Front Street to provide future power to the city-owned parcels; and

WHEREAS, on November 6, 2024, City Council approved Change Order #2 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $388,200 to cover the additional costs associated with the tree removal, to perform the transfer and application of the asphalt grindings, and the costs to install the stamped asphalt crosswalks; and

WHEREAS, change orders #3, #4, and #5 have been approved administratively utilizing the previously approved construction contingency to have the project continue moving forward. The work included items such as the additional work to complete the tree well lighting conduits, the extra work that resulted in unforeseen conditions when removing and replacing the storm drain at the intersection at Dixi and Front, and the reconstruction of the storm drain inlets found along Front Street between Nestles Rd and Oak Street; and

WHEREAS, due to significant delays associated with long lead times with traffic camera equipment, poor weather conditions, and unsuitable temperatures for paving resulted in periods in which work could not be performed thus depleting the remaining contracting time, Staff to prevent the contract from expiring, a no-cost change order to extend the contract time was executed and documented as Change Order #7; and

WHEREAS, on July 2, 2025, the City Council approved a contract change order #8 for the exploratory work for manhole depths, condition and pipe material assessment, the additional scope of work necessary to achieve ADA compliance at the ACE Hardware Store, and the

additional cost to switch from surface mounted to wet set mounted truncated domes, and the additional work required to install photocell retrofit kits on the streetlights found along Front Street; and

WHEREAS, this change order reflects the miscellaneous items completed by the contractor throughout the life of the project that were tracked on time and materials (T&M) and small ticket items; and

WHEREAS, this change order includes the additional work required to install the PG&E Conduits due to the unforeseen conditions and utility conflicts during installation, the painting of the curbs blue of the 5 ADA parking stalls in the Front Street corridor, the traffic control support for the bird netting project utilizing the contractor's traffic control subcontractor, the Cesar Chavez Park hot tap installation to provide the park restroom building a dedicated water services due address pressure deficiencies, the additional portable changeable message sign rentals for the base project and the notification process of the newly installed stop signs along Front Street in addition to the flags, boards, and signs, and lastly, the valve can material replacement that was unfortunately damaged and required replacement during this project; and

WHEREAS, this change order accounts for bid quantity increases that occurred during this project to account for the additional tons utilized to complete the hot-mix asphalt overlay, the extra work and materials required to install new stop signs and posts, which also required additional pavement markings for brand new stop bars and stop legends to be installed; and

WHEREAS, staff, therefore, recommends approval of a contract change order for Construction Services with MPE in the amount of $110,588.42 for a total not-to-exceed amount of $4,780,390 for the Front Street Maintenance; and

WHEREAS, this contract change order and construction contingency is to be funded by Measure X under Capital Projects: 412-0000-57000; and

WHEREAS, this project is Categorically Exempt under Class 1 Existing Facilities, having met the qualifying criteria provided under CEQA Guidelines Section 15301.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Council of the City of Soledad that a Contract Change Order for Construction Services with Monterey Peninsula Engineering in the amount of $110,588.42 for a total amount of $4,681,478.38, a copy of the Change Order is attached hereto as **"Exhibit A"**, and by this reference incorporated herein, is hereby approved and the City Manager is hereby authorized and directed to execute the same on behalf of the City.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of November 2025 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

Exhibit A

City of Soledad

10/2/2025

CONTRACT CHANGE ORDER

CCO Number	CIP Number	Change Order Requested by:		Project Name
09 (Revision 2)	T23-01	☐ Engineer	☒ Contractor	Front St Improvements Project

CONTRACTOR: Monterey Peninsula Engineering (MPE)

You are directed to do the following described work not included in the plans and specification for this contract. **NOTE: this change order is not effective until all approval signatures are received.**

Change Required:

This change order provides full compensation for the below scope and incorporates all labor, equipment, and materials:

Future PG&E Conduits - Unforseen Conditions (T&M) (PCO_018)

Contract Price Increase: $34,738.78

Contract Time Increase: 0 days

Description: Unforseen conditions and utiltity conflicts during the installation of the future PG&E conduits across Front St required the conduits to be placed deeper than originally bid due to a discovered storm drain. This change order provides for all labor, materials, and equipment to account for these changes as tracked on a time and materials basis.

ADA Parking Stall Blue Curb Paint (PCO_021)

Contract Price Increase: $1,000.00

Contract Time Increase: 0 days

Description: Provide all labor, equipment, and materials to perform the painting of 5 pairs of blue ADA curb stall paint as directed by the City.

Traffic Control Suport for Bird Netting Installation (PCO_022)

Contract Price Increase: $13,196.25

Contract Time Increase: 0 days

Description: Additional traffic control scope performed on Front St in support of the Bird Netting Installation under the railroad bridge.

Chavez Park Hot Tap (PCO_023)

Contract Price Increase: $10,823.13

Contract Time Increase: 0 days

Description: Provide all labor, equipment, and materials to perform potholing, hot tap, and backfill of a new water service at Cesar Chavez Park. This work was performed on a time and materials basis.

PCMS Rentals - Project + Stop Signs (PCO_024)

Contract Price Increase: $22,181.68

Contract Time Increase: 0 days

Description: Additional Portable Changeable Message Signs (PCMS) were requested on Front St to provide notification of the construction work and road closures. One board owned by MPE was provided free of charge, but a second rental board was procured from November 2024 to April 2025. In addition, as part of the added scope of the creating new "stop sign intersections", additional PCMS boards, signs, and flags were required for the notification of motorists.

Valve Can Material Replacement (PCO_025)

Contract Price Increase: $918.94

Contract Time Increase: 0 days

Description: Due to unforseen conditions, *m* ultiple existing valve cans were broken or damaged beyond repair and required replacement. This change order covers the cost of the replacement material as the labor to install was included in the original contract.

Bid Item #20 Quantity Increase: Hot Mix Asphalt (Type A) - 2 Inch Overlay

Contract Price Increase: $27,729.64

Contract Time Increase: 0 days

Description: Original Qty: 5,507 tons;

Due to variations in the existing roadway, the actual asphalt quantity placed to overlay Front St increased by 151.05 tons. Based on a unit price of $180/ton * 151.05 tons = +$27,729.64

Cost Summary:		Comments
Original Contract Amount	$ 3,729,756.75	
Current Contract Amount	$ 4,570,889.96	
Current Change Order	$ 110,588.42	
Pending Revised Contract Amount	$ 4,681,478.38	

Net Cost of this Change Order: $ **110,588.42** ☒ increase ☐ decrease

Net Time for this Change Order: **0** ☒ increase ☐ decrease working days

CHANGE IN CONTRACT PRICE		
Original Contact Price:	$	3,729,756.75
Net Change from Previous Change Orders:	$	841,133.21
Net Change from this Change Order:	$	110,588.42
New Contract Price:	$	4,681,478.38

CHANGE IN CONTRACT TIME (Calendar Days)	
Notice to Proceed Date:	7/29/2024
Original Contact Time:	120
Original Completion Date:	11/26/2024
Net Change from Previous Change Orders:	178
Net Change from this Change Order:	0
New Contract Time:	298
New Completion Date:	5/23/2025

Construction Manager's Recommended Acceptance (Wallace Group)

SIGNATURE:	(PRINT NAME & TITLE)	DATE
	Zach Teske, Project Manager	10/2/2025

City Manager's Approval

SIGNATURE:	(PRINT NAME & TITLE)	DATE
	Megan Hunter **City Manager**	

We the undersigned contractor, have given careful consideration to the change proposed and agree, if this proposal is approved, that we will provide all equipment, furnish the materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the price shown above. Contractor waive any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

CONTRACTOR'S ACCEPTANCE (Monterey Peninsula Engineering)

SIGNATURE:	(PRINT NAME & TITLE)	DATE
	Peter Bruno **Project Manager**	10/03/2025

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

June, 4th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 018.01 – Conduit T&M and T&M Mandrel Testing

M.P.E. has provided all labor, equipment, and materials to perform the 4" conduit mandrel testing with PGE on T&M. In addition, during the installation of the 4" conduit, the lump sum did not account for conflicting underground utilities that required MPE to go deeper than originally priced. MPE incurred additional costs for labor, off haul trucking, and slurry backfill. MPE performed the installation as directed by the City of Soledad.

Extra Work Performed

- T&M Existing Utility Conflicts

  Add: $21,019.15

- T&M Mandrel Testing

  Add: $3,260.98

- Additional Slurry for Extra Depth and Off-haul Spoils
  - Proposal Slurry CY = 63.27 CY
  - Actual Slurry CY = 119.71 CY
  - Delta CY = 56.44 CY
  - Slurry @ $142/yd = $8,014.48
  - Export = 8 hours Trucking @ $135/Hr = $1,080
  - Allowable Markup

  Add: $10,458.65

Total Change to Contract: $34,738.78

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

Monterey Peninsula Engineering
P.O. Box 400
Marina, CA 93933
Ph: 831 384-4081
Fax: 831 883-1372

T&M RECAP

Date: 11/08/24
MPE #: 2416
LOG #: 13574

Bill To:
CITY OF SOLEDAD

Copy To:
REV. 11.14.24
revised 05.13.25
rev 06.04.25

Item	E#	Date	Job Location	Description	Quantity	Rate	Amount
1	24-429	10/21/24	City of Soledad Front Stre	Conduit pipe	1.00	$798.63	$ 798.63
2	24-430	10/22/24	City of Soledad Front Stre	Dig under SD pipe and center island with the same distance in order to go thru with the conduit pipe	1.00	$8,683.71	$ 8,683.71
3	24-431	10/23/24	City of Soledad Front Stre	Dig under 54" pipe and sidewalk to keep the same distancer to go under SD pipes	1.00	$6,389.06	$ 6,389.06
4	24-432	10/24/24	City of Soledad Front Stre	Dig under 54" pipe in order to go thru with the 4" conduit pipe	1.00	$5,147.75	$ 5,147.75
5					1.00		$ -
6					1.00		$ -
7					1.00		$ -
8					1.00		$ -
9					1.00		$ -
10					1.00		$ -
						Total:	$ 21,019.15

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK:

Job# : 2416
E# : 24-429
DATE PERFORMED: 10/21/2024
LOG# 13574

rev 06.04.25

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
18	FOREPERSON	$117.60	1.00	$117.60
5	OPERATOR 2	$117.60	1.00	$117.60
1	LABOR 1	$83.70	1.00	$83.70
1	LABOR 1	$83.70	1.00	$83.70
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$402.60
			15% MARKUP:	$60.39
			LABOR TOTAL:	**$462.99**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
2444	21 FORD F350 SERV BODY	$57.60	1.00	$57.60
2433	12 INTL 4300 BOBTAIL	$108.00	1.00	$108.00
3544	KOBELCO SK35 SR EXCAVATOR	$41.00	1.00	$41.00
3528	HITACHI ZX85 EXCAVATOR	$75.00	1.00	$75.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$281.60
			15% MARKUP:	$42.24
			EQUIPMENT TOTAL:	**$323.84**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			TOTAL:	**$0.00**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			10% MARKUP:	$0.00
			TOTAL:	**$0.00**

BOND

1.5% MARKUP:	$11.80
TOTAL:	**$11.80**

TOTAL THIS REPORT:	$798.63

MONTEREY PENINSULA ENGINEERING

TS

log # 13574

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 10/21/24

WORK PERFORMED AT THE DIRECTION OF: City of Soledad

CONTRACTOR JOB NO. 2416

CONTRACTOR REPORT NO. 24-429

DESCRIPTION OF WORK:

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE	EXTENDED AMOUNTS
9444	ARBEN TRUCK	1		
9433	BOBTAIL	1		
3544	mini EX	1		
3528	86 EXCAVATOR	1		

P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
F	MORA CESAR	O.T.		
		REG.	1	
OP	NAVA LUIS	O.T.		
		REG.	1	
L	Santoyo DAVID	O.T.		
		REG.	1	
L	CRUZ JOSE	O.T.		
		REG.	1	
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		

SUB-TOTAL

MATERIAL AND/OR WORK DONE BY SPECIALISTS			
DESCRIPTION	NO. UNIT	UNIT COST	EXTENDED

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

TOTAL COST OF EQUIPMENT, MATERIALS AND WORK — B

CONTRACTOR'S REPRESENTATIVE

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

ACCEPTED:

Tony Scalise 10/28/24

OWNER/AGENT

MONTH	DAY	YEAR
10	21	24

SU	M	TU	W	TH	F	SA

MONTEREY PENINSULA ENGINEERING - DAILY JOB REPORT

PAGE: ____ OF: ____

JOB #: 2416 NAME/LOCATION: Front St SOLEDAD

EMPLOYEE NAME	START TIME	END TIME	LUNCH BREAK	BREAK 1	BREAK 2	PW GROUP	EQUIP NUMBER	EQUIP DESCRIPTION	CODE 4000	CODE	CODE	CODE	CODE	TOTAL HOURS
MORA CESAR CREW TRUCK #	7:00	3:30	1/2	✓	✓	F			8					8
NAVA LUIS CREW TRUCK #	7:00	3:30	1/2	✓	✓	06	3544	MINI EX	4					8
						04	EX	3508	4					
SANOYO DAVID CREW TRUCK #	7:00	3:30	1/2	✓	✓	L1			5					8
						06	3433	BOBTAIL	3	50				
CRUZ JOSE CREW TRUCK #	7:00	3:30	1/2	✓	✓	L1			6					8
						04	3564	BACKHOE	2	OT				
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														

CREW COMMENTS: (INJURIES REPORTED, "NO SHOWS", TARDINESS, ETC.)

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: Dug under SE pipe and center island with the same distance in order to go thru with the conduit pipe
Job# : 2416
E# : 24-430
DATE PERFORMED: 10/22/2024
LOG# 13574

LABOR rev 06.04.25

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
18	FOREPERSON	$117.60	8.00	$940.80
5	OPERATOR 2	$117.60	8.00	$940.80
1	LABOR 1	$83.70	8.00	$669.60
1	LABOR 1	$83.70	8.00	$669.60
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$3,220.80
			15% MARKUP:	$483.12
			LABOR TOTAL:	**$3,703.92**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
2441	20 FORD F350 TRUCK	$57.60	8.00	$460.80
2433	12 INTL 4300 BOBTAIL	$108.00	8.00	$864.00
3544	KOBELCO SK35 SR EXCAVATOR	$41.00	8.00	$328.00
3528	HITACHI ZX85 EXCAVATOR	$75.00	8.00	$600.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$2,252.80
			15% MARKUP:	$337.92
			EQUIPMENT TOTAL:	**$2,590.72**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
240396800	UNITED RENTAL	$1,965.86	1.00	$1,965.86
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$1,965.86
			15% MARKUP:	$294.88
			TOTAL:	**$2,260.74**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			10% MARKUP:	$0.00
			TOTAL:	**$0.00**

BOND

1.5% MARKUP:	$128.33
TOTAL:	**$128.33**

TOTAL THIS REPORT:	$8,683.71

TS

Log# 13574

MONTEREY PENINSULA ENGINEERING

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 10/22/24

WORK PERFORMED AT THE DIRECTION OF: City of SOLEDAD

CONTRACTOR JOB NO. 2416

CONTRACTOR REPORT NO. 24-430

DESCRIPTION OF WORK: Ding under SD Pipe and center island with the same distant in order to go through with the conduit Pipe.

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE	EXTENDED AMOUNTS
3441	CBE TRUCK	8		
3433	BOBTAIL	8		
3514	mini ex	8		
3528	B6 EXCAVATOR	8		

P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
F	MORA CESAR	O.T. / REG. 8		
OP	NAVA LUIS	O.T. / REG. 8		
L	CRUZ JOSE	O.T. / REG. 8		
L	SANTOYO DAVID	O.T. / REG. 8		
		O.T. / REG.		
		O.T. / REG.		
		O.T. / REG.		
		O.T. / REG.		

SUB-TOTAL

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST	EXTENDED
United Rental Shoring			

TOTAL COST OF EQUIPMENT, MATERIALS AND WORK

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

B

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

CONTRACTOR'S REPRESENTATIVE

ACCEPTED: Tony Scalise 10/30/24

OWNER/AGENT

United Rentals

TRENCH SAFETY
BRANCH 996
2969 DAYLIGHT WAY
SAN JOSE CA 95111-3103
408-224-1052

RENTAL AND SERVICE AGREEMENT

240396800

Job site

JOB 2416
FRONT ST
SOLEDAD CA 93960

Office: 831-384-4081

Customer #	: 86860
Agreement Date	: 10/21/24
Rental Out	: 10/22/24 12:00 PM
Scheduled In	: 11/19/24 10:00 AM
UR Job Loc	: FRONT ST, SOLEDAD
UR Job #	: 172
Customer Job ID	: 2416
P.O. #	: 2416
Ordered By	: CESAR CHAVARRIA
Reserved By	: THOMAS MCGONAGLE
Salesperson	: THOMAS MCGONAGLE

MONTEREY PENINSULA ENGINEERING
192 HEALY AVE
P.O. BOX 400
MARINA CA 93933-2203

This is not an invoice
Please do not pay from this document

RENTAL ITEMS:

Qty	Equipment	Description	Minimum	Day	Week	4 Week	Estimated Amt.
5	942/1090	VSHORE 2' 22-36" CYL		12.00	34.00	55.00	275.00
1	942/1205	VSHORE 3.5' 40-64" CYL W/BDS	156.00	68.00	156.00	441.00	441.00
2	942/8329	END SHORE 2'		26.00	95.00	277.00	554.00
1	942/8330	SPEED STRUT MOD 40 (26"-40")		5.00	7.00	13.00	13.00
1	942/8336	SPEED STRUT MOD 59 (38"-59")		5.00	6.00	14.00	14.00
2	360/9008	PLYWOOD 48" X 72" X 1 1/8" WITH HANDLES		12.00	25.00	57.00	114.00
1	940/6850	RELEASE TOOL 48"		11.00	21.00	50.00	50.00
1	940/6950	SHORING PUMP HAND		20.00	33.00	81.00	81.00
						Rental Subtotal:	1,542.00

SALES/MISCELLANEOUS ITEMS:

Qty	Item		Price	Unit of Measure	Extended Amt.
1	CA PERSONAL PROP TAX REIMB CHARGE	[DRSURCA/MCI]	7.404	EACH	7.40
1	DELIVERY CHARGE		250.000	EACH	250.00
				Sales/Misc Subtotal:	257.40
				Agreement Subtotal:	1,799.40
				Tax:	166.46
				Estimated Total:	1,965.86

COMMENTS/NOTES:

CONTACT: CESAR CHAVARRIA
CELL#: 831-277-4529
DLV/PKU LOC SELECTED BY MAP PIN OPTION

TO SCHEDULE EQUIPMENT FOR PICKUP, CALL 800-UR-RENTS (800-877-3687)
WE ARE AVAILABLE 24/7 TO SUPPLY YOU WITH A CONFIRMATION #
IN ORDER TO CLOSE THIS CONTRACT

OPTIONAL RENTAL PROTECTION PLAN: *THE RENTAL PROTECTION PLAN IS NOT INSURANCE.* The Rental Protection Plan is only available to direct commercial customers. Upon accepting the optional Rental Protection Plan, Customer agrees to pay a charge equal to 15% of the rental charges on the Equipment Customer wants covered by the Rental Protection Plan. In return, United agrees to waive certain claims for accidental damages to or theft of such covered Equipment occurring during normal and careful use. Customer remains liable for all other damages as set forth in the Rental and Service Terms.
NOTICE FOR RENTAL OF A MOTOR VEHICLE: THIS CONTRACT OFFERS, FOR AN ADDITIONAL CHARGE, A DAMAGE WAIVER (or "Rental Protection Plan") TO LIMIT CUSTOMER'S FINANCIAL RESPONSIBILITY FOR DAMAGE TO, OR THEFT OF, THE MOTOR VEHICLE. BEFORE DECIDING WHETHER TO PURCHASE THE DAMAGE WAIVER, CUSTOMER MAY WISH TO DETERMINE WHETHER CUSTOMER'S OWN INSURANCE GIVES CUSTOMER COVERAGE. THE PURCHASE OF THIS DAMAGE WAIVER IS NOT MANDATORY, AND MAY BE WAIVED OR DECLINED BY CUSTOMER.
A CLEANING CHARGE: WILL APPLY TO EQUIPMENT RETURNED WITH EXCESSIVE DIRT, CONCRETE, AND/OR PAINT. CUSTOMER IS RESPONSIBLE FOR ALL DAMAGE. THERE WILL BE AN ADDITIONAL CHARGE FOR MISSING KEYS AND TOLL TRANSPONDERS.
REFUELING SERVICE CHARGE: Customer is required to return the Equipment with a full tank of fuel. If Customer returns the Equipment with less than a full tank of fuel, Customer agrees to pay a Refueling Service Charge at the per gallon rate applicable at the time Customer returns the Equipment. (The current rate is available from the Store Location; but, the final rate may differ based on market conditions at the time of return). For additional information, see the Rental and Service Terms.
ENVIRONMENTAL SERVICE CHARGE: Due to the hazardous nature of some waste and other products, to comply with federal and state environmental regulations, and to promote a clean environment, United charges an Environmental Service Charge for certain rentals. The Environmental Service Charge is not a government-mandated charge, is not designated for any particular use, and is used at United's discretion. The Environmental Service Charge is 2.00% of the rental charge and will not exceed $99. Customer acknowledges the items indicated above are subject to the Environmental Service Charge and Customer agrees to pay that Charge.
DELIVERY: If Customer chooses to have United deliver and pick up the Equipment, Customer agrees to pay a Delivery and Pickup Service Charge.
READ BEFORE SIGNING: By signing below, Customer: (i) agrees that Customer has received, read and agreed to the Rental and Service Terms and the optional Rental Protection Plan ("RPP") Terms (if the RPP is applicable) in effect as of the latest date below, both of which are amended from time to time and posted online at https://www.unitedrentals.com/legal/rental-service-terms-US and https://www.unitedrentals.com/legal/rpp-US, respectively, and are incorporated by reference into this Agreement; (ii) authorizes United Rentals to charge the payment method provided per the above-referenced terms; and (iii) acknowledges that the Equipment is in the condition as stated on the condition report(s). It is Customer's responsibility to review these terms and conditions from time to time for updates and changes. By agreeing to the Terms, you agree (1) to indemnify United for losses relating to his transaction; (2) that United's liabilities are limited, and (3) that United makes no warranties as the equipment's merchantability, quality or fitness for a particular purpose; as well as other Terms affecting your rights.

X

CUSTOMER SIGNATURE DATE | CUSTOMER NAME PRINTED | UNITED RENTALS REPRESENTATIVE/DELIVERED BY DATE

NOTICE: By accepting delivery of the Equipment listed above or making payment(s) to United for the Equipment listed above, Customer agrees to be bound by the Rental and Service Terms at the referenced URLs, even if the Rental and Service Agreement has not been fully executed. COPIES OF THE RENTAL AND SERVICE TERMS AND, IF APPLICABLE, THE RPP ARE AVAILABLE IN PAPER FORM UPON REQUEST. The Rental and Service Terms are posted online in Spanish at https://www.unitedrentals.com/legal/rental-service-terms-us-sp Los términos del alquiler y del servicio están publicadas en línea en español en https://www.unitedrentals.com/legal/rental-service-terms-us-sp

MONTH	DAY	YEAR
10	22	24

SU M TU W TH F SA

MONTEREY PENINSULA ENGINEERING - DAILY JOB REPORT T&M 9091

PAGE: ___ OF: ___

JOB #: 2416 NAME/LOCATION: Front 34 SOLEDAD

EMPLOYEE NAME	START TIME	END TIME	LUNCH BREAK	BREAK 1	BREAK 2	PW GROUP	EQUIP NUMBER	EQUIP DESCRIPTION	CODE T/M	CODE	CODE	CODE	CODE	TOTAL HOURS ✓
MORA CESAR CREW TRUCK #	7:00	3:30	1/2	/	/	F			8					8
NAVA LUIS CREW TRUCK #	7:00	3:30	1/2	/	/	06 04	3544 EX	MINI EX 3528	4 4					8
SANTOYO DAVID CREW TRUCK #	7:00	3:30	1/2	/	/	L1 06	2433	BOBTAIL	4 4					8
CRUZ JOSE CREW TRUCK #	7:00	3:30	1/2	/	/	L1 06	3564	BACKHOE	5 3					8
CREW TRUCK #														
CREW TRUCK #														
W TRUCK #														
UCK #														
CREW TRUCK #														
CREW TRUCK #														

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: Dug under 54" pipe and sidewalk to keep the same distance to go under the SD pipes that were in the way
Job# : 2416
E# : 24-431
DATE PERFORMED: 10/23/2024
LOG# 13574
rev 06.04.25

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
18	FOREPERSON	$117.60	8.00	$940.80
5	OPERATOR 2	$117.60	8.00	$940.80
1	LABOR 1	$83.70	8.00	$669.60
1	LABOR 1	$83.70	8.00	$669.60
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$3,220.80
			15% MARKUP:	$483.12
			LABOR TOTAL:	**$3,703.92**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
2441	20 FORD F350 TRUCK	$57.60	8.00	$460.80
2433	12 INTL 4300 BOBTAIL	$108.00	8.00	$864.00
3544	KOBELCO SK35 SR EXCAVATOR	$41.00	8.00	$328.00
3528	HITACHI ZX85 EXCAVATOR	$75.00	8.00	$600.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$2,252.80
			15% MARKUP:	$337.92
			EQUIPMENT TOTAL:	**$2,590.72**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			TOTAL:	**$0.00**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			10% MARKUP:	$0.00
			TOTAL:	**$0.00**

BOND

1.5% MARKUP:	$94.42
TOTAL:	**$94.42**

TOTAL THIS REPORT:	$6,389.06

MONTEREY PENINSULA ENGINEERING

TS

Log # 13574

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 10/23/24

WORK PERFORMED AT THE DIRECTION OF: City OF SOLEDAD

DESCRIPTION OF WORK: Dig under 54" pipe and sidewalk to keep the same distant to go under ~~Pable~~ SD pipes that were on the way.

CONTRACTOR JOB NO. 2416

CONTRACTOR REPORT NO. 24-431

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE	EXTENDED AMOUNTS
9441	CREW TRUCK	8		
9433	BOBTAIL	8		
3544	mini ex	8		
352B	B6 EXCAVATOR	8		

P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
F	Mora CESAR	O.T. / REG. 8		
OP	NAVA LUIS	O.T. / REG. 8		
L	CRUZ JOSE	O.T. / REG. 8		
L	Santoyo DAVID	O.T. / REG. 8		
		O.T. / REG.		
		O.T. / REG.		
		O.T. / REG.		
		O.T. / REG.		

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST	EXTENDED

SUB-TOTAL

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

TOTAL COST OF EQUIPMENT, MATERIALS AND WORK — B

CM

CONTRACTOR'S REPRESENTATIVE

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

ACCEPTED:

Tony Scoble 10/29/24

OWNER/AGENT

T+M 9091

MONTH: 10 | DAY: 23 | YEAR: 24 | SU M TU (W) TH F SA

MONTEREY PENINSULA ENGINEERING - DAILY JOB REPORT

PAGE: ___ OF: ___

JOB #: 3416 NAME/LOCATION: Front St SOLEDAD

EMPLOYEE NAME	START TIME	END TIME	LUNCH BREAK	BREAK 1	BREAK 2	PW GROUP	EQUIP NUMBER	EQUIP DESCRIPTION	CODE T/M	CODE	CODE	CODE	CODE	TOTAL HOURS ✓
MORA CESAR CREW TRUCK #	7:00	3:30	'13	/	/	A			B					B
NAVA LUIS CREW TRUCK #	7:00	3:30	'13	/	/	04	3528	[illegible] EX	4					B
						06	3544	MINI EX	4					
Santoyo DAVID CREW TRUCK #	7:00	3:30	'12	/	/	L1			6					B
						04	BACKHOE	[illegible]	2					
CRUZ JOSE CREW TRUCK #	7:00	3:30	'13	/	/	L1			4					B
						06	2433	BOBTAH	4					
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														

CREW COMMENTS: (INJURIES REPORTED, "NO SHOWS", TARDINESS, ETC.)

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: Dig under 54" pipe in order to go thru with the 4" conduit pipe

Job# : 2416
E# : 24-432
DATE PERFORMED: 10/24/2024
LOG# 13574

rev 06.04.25

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
18	FOREPERSON	$117.60	5.00	$588.00
5	OPERATOR 2	$117.60	5.00	$588.00
1	LABOR 1	$83.70	5.00	$418.50
1	LABOR 1	$83.70	5.00	$418.50
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$2,013.00
			15% MARKUP:	$301.95
			LABOR TOTAL:	**$2,314.95**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
2441	20 FORD F350 TRUCK	$57.60	5.00	$288.00
2433	12 INTL 4300 BOBTAIL	$108.00	5.00	$540.00
3544	KOBELCO SK35 SR EXCAVATOR	$41.00	5.00	$205.00
3528	HITACHI ZX85 EXCAVATOR	$75.00	5.00	$375.00
3564	CASE 590 4 WD BACKHOE	$120.00	5.00	$600.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$2,008.00
			15% MARKUP:	$301.20
			EQUIPMENT TOTAL:	**$2,309.20**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
185270	JAM SERVICES, INC	$389.15	1.00	$389.15
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$389.15
			15% MARKUP:	$58.37
			TOTAL:	**$447.52**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			10% MARKUP:	$0.00
			TOTAL:	**$0.00**

BOND

1.5% MARKUP:	$76.08
TOTAL:	**$76.08**

TOTAL THIS REPORT:	$5,147.75

MONTEREY PENINSULA ENGINEERING

TS
log # 13574

BILLING INFORMATION:
NAME:
ADDRESS:
CITY/STATE/ZIP:
PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 10/24/24

WORK PERFORMED AT THE DIRECTION OF: City of SOLEDAD

CONTRACTOR JOB NO. 2416
CONTRACTOR REPORT NO. 24-432

DESCRIPTION OF WORK: Dig under 54" pipe in order to go throu with the 4" conduit pipe.

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE		EXTENDED AMOUNTS	
2441	CREW TRUCK	5				
2433	BOBTAIL	5				
3544	mini ex	5				
3528	86 EXCAVATOR	5				
3564	BACKHOE	5				

P.R. NO.	LABOR		HOURS	HOURLY RATE		EXTENDED AMOUNTS	
F	MORA CESAR	O.T.					
		REG.	5				
OP	NAVA LUIS	O.T.					
		REG.	5				
L	CRUZ JOSE	O.T.					
		REG.	5				
L	SANTOYO DAVID	O.T.					
		REG.	5				
		O.T.					
		REG.					
		O.T.					
		REG.					
		O.T.					
		REG.					
		O.T.					
		REG.					
					SUB-TOTAL		

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST		EXTENDED	
TOTAL COST OF EQUIPMENT, MATERIALS AND WORK					

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

B

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

CONTRACTOR'S REPRESENTATIVE

Tony Scalice 10/28/24

ACCEPTED:

OWNER/AGENT

JAM Services, Inc

958 E. AIRWAY BLVD
LIVERMORE, CA 94551

Invoice

Date	Invoice #
11/8/2024	185270

Bill To	Ship To
MONTEREY PENINSULA ENGINEERING INC. 192 HEALY AVE MARINA, CA 93933	MONTEREY PENINSULA ENGINEERING INC. JAM WILL CALL LIVERMORE, CA

S.O. No.	P.O. No.	Job Number
84694	COD	COD

Item	Qty	Description	Unit Price	Extended Price
602679	1	DT2500P DETECTABLE MULE TAPE (3,000'EA)	264.71	264.71T
374945	6	3M 4" (EMS) RED POWER MARKER BALL (1402-XR)	14.71	88.26T

* Now accepting ACH payments! Please email accounting@jamservicesinc.com for more infomation.

* To receive your invoice electronically, please send an email with your company name and email address to accounting@jamservicesinc.com.

Subtotal	$352.97
Sales Tax (10.25%)	$36.18
Payments/Credits	$0.00

Terms	Due Date
C.O.D.	11/8/2024

PAID
11/8/24

Phone #	E-mail
925-455-5267	accounting@jamservicesinc.com

Balance Due	$389.15

J A Momaney Services, Inc.
958 E. Airway Blvd
925-455-5267
accounting@jamservicesinc.com

Term ID: 001

Sale - Approved

Date	11/08/24	Time 16:15:21
Method of Payment	Discover	
Entry Method	Manual	
Account #	XXXXXXXXXXXX1287	
Order ID	185270	
Order Description:	84694-UG-DT2500P DETECTABLE MULE TAPE (3,000'EA)	
Approval Code	00825Q	
Amount	**$389.15**	

Thank you for your business!

Customer Copy

C.O.D. - LIVERMORE PACKING SLIP

PO# COD
SO#

SOLD TO:	SHIP TO:
MONTEREY PENINSULA	LIVERMORE WILL CALL

QTY	PART #	DESCRIPTION	SH	B/O	RATE	AMOUNT
1	602679	DT2500P DETECTABLE MULE TAPE (3,000'EA)	1	0	$ 264.71	$ 264.71
6	374945	3M 4" (EMS) RED POWER MARKER BALL (1402-XR)	6	0	$ 14.71	$ 88.26
				0		$ -
				0		$ -
				0		$ -
				0		$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -

SUB TOTAL	$ 352.97
TAX (10.25%)	$ 36.18
TOTAL DUE	$ 389.15

no one onsite
Customer Phone Number

Customer Signature Date

Print Name

Omar
Pulled By

11/2/24
Date

By signing this form, you agree that you have counted and inspected all listed materials. Customer assumes all responsibility for the shipment unless discrepancies are noted at time of delivery. All returned material is subject to the JAM Services, Inc. return policy. To return material please contact us at 925-455-5267 or csunderground@jamservicesinc.com.

REP: AURORA
DATE:

T & M 9091

MONTH: 10 DAY: 24 YEAR: 24

SU | M | TU | W | TH | F | SA

MONTEREY PENINSULA ENGINEERING - DAILY JOB REPORT PAGE: ____ OF: ____

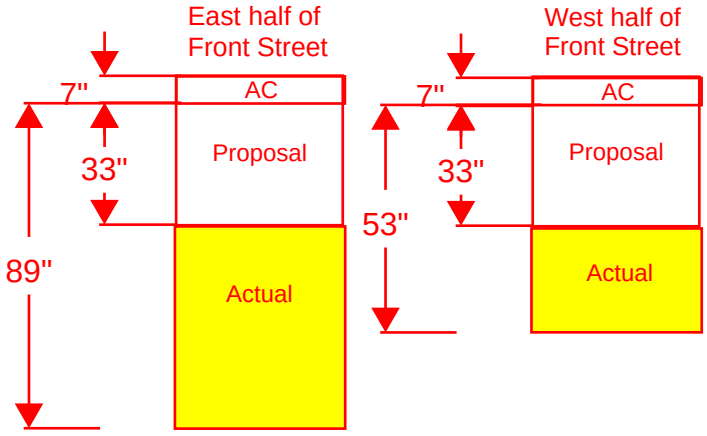
JOB #: 3416 NAME/LOCATION: Front St SOLEDAD

EMPLOYEE NAME	START TIME	END TIME	LUNCH BREAK	BREAK 1	BREAK 2	PW GROUP	EQUIP NUMBER	EQUIP DESCRIPTION	CODE T/M 9091	CODE 4000	CODE	CODE	CODE	TOTAL HOURS
MORA CESAR CREW TRUCK #	7:00	3:30	1/2	✓	✓	F			5	3				8
NAVA LUIS CREW TRUCK #	7:00	3:30	1/2	✓	✓	06 04	3549 3534	MINI EX	5	3				8
CRUZ JOSE CREW TRUCK #	7:00	3:30	1/2	✓	✓	LI 04	3464	BACKHOE	5	3				8
Santoro DAVID CREW TRUCK #	7:00	3:30	1/2	✓	✓	LI 06	2433	BOBTAIL	5	3				8
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														
CREW TRUCK #														

CREW COMMENTS: (INJURIES REPORTED, "NO SHOWS", TARDINESS, ETC.)

Extra Depth Theoretical Analysis

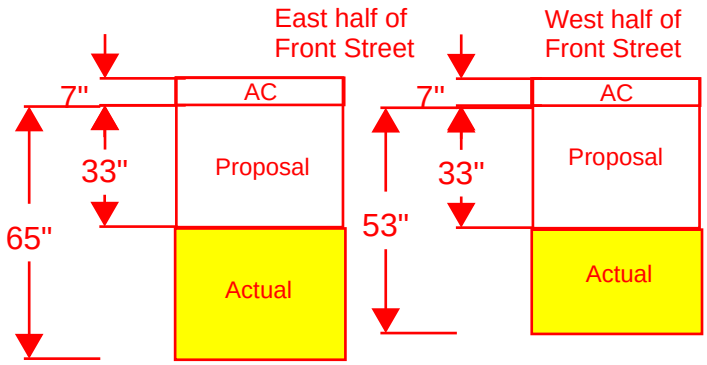
Location #1



Delta: 22.26 CY

Per proposal:
Trench Volume:
2.75' Deep x 2.5' Wide x 85' Long
= 21.64 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= - 0.55 CY
Total Trench Volume Total = 21.09 CY
Actual:
Trench Volume East:
7.42 Deep x 2.5' Wide x 42.5' Long
= 29.2 CY
Trench Volume West:
4.42' Deep x 2.5' Wide x 42.5' Long
= 17.4 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= -.55 CY
Total Trench Volume: 43.35 CY

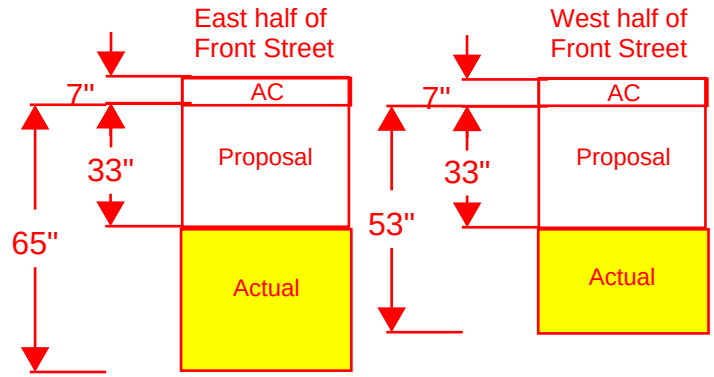
Location #2



Delta: 17.09 CY

Per proposal:
Trench Volume:
2.75' Deep x 2.5' Wide x 85' Long
= 21.64 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= - 0.55 CY
Total Trench Volume Total = 21.09 CY
Actual:
Trench Volume East:
5.42 Deep x 2.5' Wide x 42.5' Long
= 21.33 CY
Trench Volume West:
4.42' Deep x 2.5' Wide x 42.5' Long
= 17.4 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= -.55 CY
Total Trench Volume: 38.18 CY

Location #3



Delta: 17.09 CY

Per proposal:
Trench Volume:
2.75' Deep x 2.5' Wide x 85' Long
= 21.64 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= - 0.55 CY
Total Trench Volume Total = 21.09 CY
Actual:
Trench Volume East:
5.42 Deep x 2.5' Wide x 42.5' Long
= 21.33 CY
Trench Volume West:
4.42' Deep x 2.5' Wide x 42.5' Long
= 17.4 CY
Subtract Pipe Void:
2 EA 4" Diam. Pipe x 85' Long
= -.55 CY
Total Trench Volume: 38.18 CY

Total Delta: **56.44** Yards of Slurry and Export

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

June, 6th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 021.00 – BLUE ADA CURB PAINT

M.P.E. proposes to provide all labor, equipment, and materials to perform the installation of 5 pairs of blue ADA stall curb paint as directed by the City of Soledad .

Extra Work Performed

- 5EA pairs of ADA Stall Blue Curb Paint

Total Change to Contract: $1,000.00

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

June, 11th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 022.00 – BIRD NETTING TRAFFIC CONTROL

M.P.E. has provided all labor, equipment, and materials to perform the traffic control related to the bird netting installation as directed by the City of Soledad .

Extra Work Performed

- Traffic Control for Bird Netting

Total Change to Contract: $13,196.25

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

Monterey Peninsula Engineering
P.O. Box 400
Marina, CA 93933
Ph: 831 384-4081
Fax: 831 883-1372

T&M RECAP

Date: 06.10.25
MPE #: 2416
LOG #: 13758

Bill To:
City of Soledad

Copy To:

Item	E#	Date	Job Location	Description	Quantity	Rate	Amount
1	25-271	05.14.25 thru 05.16.25	Front Street Maintenance Project	Bird Net Traffic Control	1.00	$ 13,196.25	$ 13,196.25
2					1.00		$ -
3					1.00		$ -
4					1.00		$ -
5					1.00		$ -
6					1.00		$ -
7					1.00		$ -
8					1.00		$ -
9					1.00		$ -
10					1.00		$ -
						Total:	$ 13,196.25

DAILY EXTRA WORK REPORT

Job#: 2416
Date Performed: 05.14.25
E#: 25-271
LOG# : *13758*

Work Performed by: ***MONTEREY PENINSULA ENGINEERING, LIC# 972425***

Description of Work: ***Bird Net Traffic Control 05.14.25, 05.15.25 and 05.16.25***

EQUIP. NO.	EQUIPMENT	OT/Delay Factor	HOURS		HOURLY RATE	EXTENDED AMOUNTS
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -

MATERIAL and/or WORK DONE BY SPECIALISTS

Description		No. Units		Unit Cost	Amount
11243	AWP	1.00		$11,475.00	$11,475.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00			$0.00
	FUEL SURCHARGE	$0.00	**2% OF EQUIP FEE**	$0.00	$0.00

	LABOR	HOURS			HOURLY RATE	EXTENDED AMOUNTS
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
	Sub-Total Labor RT					$ -
	Labor Surcharge RT		9%			$ -
	Sub-Total Labor OT					$ -
	Labor Surcharge OT		9%			$ -
	Subsistence					
	TOTAL COST OF LABOR					$ -

TOTAL COST OF EQUIPMENT, MATERIALS AND WORK	$ 11,475.00
35% MARK-UP ON LABOR COST	$ -
15% MARK-UP ON EQUIP., MATERIAL AND WORK COST	$ 1,721.25
TOTAL THIS REPORT	**$ 13,196.25**

Contractor's Representative

Resident Engineer



STATEWIDE TRAFFIC SAFETY & SIGNS, INC.
License# 975518
1105 N 5th Street
San Jose, CA 95112
Phn 408.993.9770 * Fax 408.993.9773

CUSTOMER #: 11243
INVOICE #: 3428183842
INVOICE DATE: 06/10/25
DUE DATE: 07/10/25
OUR JOB NO.: 5Z8667

E# 25-271
LOG 13758

PLEASE SEND REMITTANCE TO:
Statewide Traffic Safety and Signs, Inc.
DBA AWP Safety
P.O. Box 103685
Pasadena, CA 91189-3685

OWNER PROJ. NO. 2416
CUST. PROJ. NO. 2416

BILL TO:
MONTEREY PENINSULA ENGINEERING
P O BOX 400
MARINA, CA 93933

FRONT STREET MAINTENANCE PROJ
VARIOUS LOCATION
SOLEDAD, CA

ITEM NO.	DESCRIPTION		CURRENT CONTRACT AMT/UNIT	PREVIOUS BILLED AMT/UNIT	CURRENT BILLING UNITS	UNIT BILL RATE		CURRENT BILLING AMOUNT
001	2MAN FLAGGING - 8HR DAY	$	7,800.00	7,800.00				
	05/14/25 - WO#959688	EA	4.0	4.00	3.00	1950.00	$	5,850.00
	05/15/25 - WO#958972							
	05/16/25 - WO#959689							
002	ADDITIONAL TECH - 8HR DAY	$	4,800.00	4,800.00				
	05/14/25 - 1	HR	4.0	4.00	3.00	1200.00	$	3,600.00
	05/15/25 - 1							
	05/16/25 - 1							
003	OVERTIME - PER PERSON	$	5,850.00	5,850.00				
	05/14/25 - 3MAN @ 1HR EA	EA	39.0	39.00	13.50	150.00	$	2,025.00
	05/15/25 - 3MAN @ 2HR EA							
	05/16/25 - 3MAN @ 1.5HR EA							

TOTALS: $ 11,475.00

NET DUE: $ 11,475.00

STATEWIDE SAFETY SYSTEMS

959688

☐ Poway ☐ Garden Grove ☐ Nipomo ☐ Fresno ☐ San Jose ☐ Riverside ☐ Mt. Vernon ☐ Kent
☐ Fairfield ☐ Sacramento ☐ Redding ☐ Arcata ☐ Bakersfield ☐ Las Vegas ☐ Lakewood

TRAFFIC CONTROL WORK ORDER REPORT

CONTRACTOR: MPE	CONTACT:	PHONE:	DATE: 5/14/25
LOCATION: Oak st & Nestles Rd, Soledad		CONTRACT#	JOB # 528667

Work Description: Flagging Set up

CLOSURE LOCATION/STREET

JOBSITE CONTACT

FWY	ST	HWY/STREET LANE CLOSURES	Length/ Qty	Yard Out	Site In	Site Out	Yard In	Travel Total	Job Total	Total Hours	Notes
☐	☐	1 Lane 1 Direction (T-10)									4 RWA
☐	☐	Additional Lane									4 OLRA
☐	☐	Additional Man									4 FM
☐	☐	Additional 1 Lane Different Location (T-10)									4 BPTS
☐	☐	Connector Closure Only (T-14 Mod)									60 cones
☐	☐	Off-Ramp Closure during Lane/Street Closure (T-14 Mod)									
☐	☐	On-Ramp Closure during Lane/Street Closure (T-14)									
☐	☐	Connector Closure during Lane Closure (T-14 Mod)									
☐	☐	Ramp Only									
☐	☐	Complete Freeway/Street Closure (T-14A)									
☐	☒	Flagging (T-13)		6:30 am	7:30 am	4:30 pm	5:30 pm	2	9	11	
☐	☐	Flagging Night									
☐	☐	Movin Lane Closure (T-15, T-16)									
☐	☐	Impact Attenuator Vehicle TL-3 & Driver									
☐	☐	Pilot Car									
☐	☐										

	QTY	Asset #	Asset #	Asset #	Asset #	Notes
Portable Changeable Message Sign						
Portable Light Towers						
Arrow Boards						
Truck	2	2127	2092			

EMPLOYEE	Reg Hrs	OT	DT	NL	L
Jacob Lavrar	8	1		1	
Sam Borchardt	8	1		1	
Lou Soza	8	1		1	

Foreman (Print) Jacob Lavrar

Signature

Contractor (Print)

Signature

R/E Inspector (Print) Tony Scalise

Signature

White - dispatch / Pink - billing / Blue - other / Canary - customer

SSS-TC-WO-M 3/2021

STATEWIDE SAFETY SYSTEMS

958972

☐ Poway ☐ Garden Grove ☐ Nipomo ☐ Fresno ☒ San Jose ☐ Riverside ☐ Mt. Vernon ☐ Kent
☐ Fairfield ☐ Sacramento ☐ Redding ☐ Arcata ☐ Bakersfield ☐ Las Vegas ☐ Lakewood

TRAFFIC CONTROL WORK ORDER REPORT

CONTRACTOR: M.P.E.	CONTACT: TONY	PHONE: (805) 674-1991	DATE: 5-15-2025
LOCATION: FRONT@OAK ST, AND NESTLES ST		CONTRACT#	JOB # 528667

Work Description: FLAGGING SET UP

CLOSURE LOCATION/STREET FRONT ST BETWEEN OAK AND NESTLES, SOLEDAD, CA

JOBSITE CONTACT SAME AS ABOVE

FWY	ST	HWY/STREET LANE CLOSURES	Length/ Qty	Yard Out	Site In	Site Out	Yard In	Travel Total	Job Total	Total Hours	Notes
☐	☐	1 Lane 1 Direction (T-10)									5 RWA
☐	☐	Additional Lane									5 FLGMAN
☐	☐	Additional Man									2 BPTST
☐	☐	Additional 1 Lane Different Location (T-10)									45 CONES
☐	☐	Connector Closure Only (T-14 Mod)									
☐	☐	Off-Ramp Closure during Lane/Street Closure (T-14 Mod)									
☐	☐	On-Ramp Closure during Lane/Street Closure (T-14)									
☐	☐	Connector Closure during Lane Closure (T-14 Mod)									
☐	☐	Ramp Only									
☐	☐	Complete Freeway/Street Closure (T-14A)									
☐	☒	Flagging (T-13)		5:30 AM	6:30 A.M.	5:30 P.M		1	10	11	2 LUNCH
☐	☐	Flagging Night									BREAKS
☐	☐	Movin Lane Closure (T-15, T-16)									
☐	☐	Impact Attenuator Vehicle TL-3 & Driver									
☐	☐	Pilot Car									
☐	☐										

	QTY	Asset #	Asset #	Asset #	Asset #	Notes
Portable Changeable Message Sign						
Portable Light Towers						
Arrow Boards						
Truck	2	2092	1825			

EMPLOYEE	Reg Hrs	OT	DT	NL	L
LOU SOZA	8	2			2
ERICA MORALES	8	2			2
SAMUEL BORCHARDT	8	2			2

Foreman (Print) LOU SOZA
Signature
Contractor (Print)
Signature
R/E Inspector (Print) Tony Scalise
Signature

White - dispatch / Pink - billing / Blue - other / Canary - customer

SSS-TC-WO-M 3/2021

STATEWIDE SAFETY SYSTEMS

959689

☐ Poway ☐ Garden Grove ☐ Nipomo ☐ Fresno ☒ San Jose ☐ Riverside ☐ Mt. Vernon ☐ Kent
☐ Fairfield ☐ Sacramento ☐ Redding ☐ Arcata ☐ Bakersfield ☐ Las Vegas ☐ Lakewood

TRAFFIC CONTROL WORK ORDER REPORT

CONTRACTOR: MPE	CONTACT:	PHONE:	DATE: 5/16/25
LOCATION: Oak st & Nestles Rd, Soledad		CONTRACT#	JOB# 528667

Work Description: Flagging Set Up

CLOSURE LOCATION/STREET

JOBSITE CONTACT

FWY	ST	HWY/STREET LANE CLOSURES	Length/ Qty	Yard Out	Site In	Site Out	Yard In	Travel Total	Job Total	Total Hours	Notes
☐	☐	1 Lane 1 Direction (T-10)									4 RWA
☐	☐	Additional Lane									4 OLRA
☐	☐	Additional Man									4 FM
☐	☐	Additional 1 Lane Different Location (T-10)									4 BPTS
☐	☐	Connector Closure Only (T-14 Mod)									60 cones
☐	☐	Off-Ramp Closure during Lane/Street Closure (T-14 Mod)									1 SLOW
☐	☐	On-Ramp Closure during Lane/Street Closure (T-14)									
☐	☐	Connector Closure during Lane Closure (T-14 Mod)									
☐	☐	Ramp Only									
☐	☐	Complete Freeway/Street Closure (T-14A)									
☐	☒	Flagging (T-13)		5:30 am	6:30 am	4:30 pm		1	9.5	10.5	
☐	☐	Flagging Night									
☐	☐	Movin Lane Closure (T-15, T-16)									
☐	☐	Impact Attenuator Vehicle TL-3 & Driver									
☐	☐	Pilot Car									
☐	☐										

	QTY	Asset #	Asset #	Asset #	Asset #	Notes
Portable Changeable Message Sign						
Portable Light Towers						
Arrow Boards						
Truck	2	2127	2092			

EMPLOYEE	Reg Hrs	OT	DT	NL	L
Jacob Lavrar	8	1.5			1
Sam Borchardt	8	1.5			1
Lou Soza	8	1.5			1

Foreman (Print) Jacob Lavrar

Signature

Contractor (Print)

Signature

R/E Inspector (Print) Tony Scalise

Signature

White - dispatch / Pink - billing / Blue - other / Canary - customer

SSS-TC-WO-M 3/2021

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

June, 18th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 023.00 – WATER SERVICE T&M

M.P.E. has provided all labor, equipment, and materials to perform the potholing, hot tap, and backfill for the Cesar Chavez park water service as directed by the City of Soledad .

Extra Work Performed

- Potholing
- Hot Tap
- Backfill Water Service

Total Change to Contract: $10,823.13

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

Monterey Peninsula Engineering
P.O. Box 400
Marina, CA 93933
Ph: 831 384-4081
Fax: 831 883-1372

T&M RECAP

Date: 05/28/25
MPE #: 2416
LOG #: 13749

Bill To:
CITY OF SOLEDAD

Copy To:

Item	E#	Date	Job Location	Description	Quantity	Rate	Amount
1	25-244	05.05.25	FRONT STREET SOLEDAD	Pothole Water Line	1.00	$ 5,226.99	$ 5,226.99
2	25-245	05.06.25	FRONT STREET SOLEDAD	Hot Tap and Backfill Water Service	1.00	$ 5,596.14	$ 5,596.14
3					1.00		$ -
4					1.00		$ -
5					1.00		$ -
6					1.00		$ -
7					1.00		$ -
8					1.00		$ -
9					1.00		$ -
10					1.00		$ -
						Total:	$ 10,823.13

DAILY EXTRA WORK REPORT

Job#: 2416
Date Performed: 05.05.25
E#: 25-244
LOG# : 13749

Work Performed by: *MONTEREY PENINSULA ENGINEERING, LIC# 972425*

Description of Work: *Front Street Soledad - Job # 2416 Pothole Water Line*

EQUIP. NO.	EQUIPMENT	OT/Delay Factor		HOURS	HOURLY RATE	EXTENDED AMOUNTS
2441	20 FORD F350	1	RT	8	$ 52.44	$ 419.52
			OT		$ -	$ -
3565	CASE 590 SN BACKHOE	1	RT	8	$ 69.23	$ 553.84
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -

	LABOR		HOURS		HOURLY RATE	EXTENDED AMOUNTS
18	FOREPERSON	RT	8	$	120.00	$ 960.00
	Cesar Mora	OT		$	-	$ -
6	OPERATOR 4	RT	8	$	93.41	$ 747.28
	Luis Nava	OT		$	-	$ -
1	LABOR 1	RT	8	$	66.81	$ 534.48
	David Santoyo	OT		$	-	$ -
1	LABOR 1	RT	8	$	66.81	$ 534.48
	Abraham Nunez	OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -
0	0	RT	0	$	-	$ -
		OT		$	-	$ -

MATERIAL and/or WORK DONE BY SPECIALISTS

Description		No. Units		Unit Cost	Amount
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00			$0.00
	FUEL SURCHARGE	$973.36	2% OF EQUIP FEE	$19.47	$19.47

Sub-Total Labor RT			$ 2,776.24
Labor Surcharge RT		9%	$ 249.86
Sub-Total Labor OT			$ -
Labor Surcharge OT		9%	$ -
Subsistence			
TOTAL COST OF LABOR			$ 3,026.10
TOTAL COST OF EQUIPMENT, MATERIALS AND WORK			$ 992.83
35% MARK-UP ON LABOR COST			$ 1,059.14
15% MARK-UP ON EQUIP., MATERIAL AND WORK COST			$ 148.92
TOTAL THIS REPORT			$ 5,226.99

Contractor's Representative

Resident Engineer

TS 13749

MONTEREY PENINSULA ENGINEERING

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 5/15/25

WORK PERFORMED AT THE DIRECTION OF: City of Soledad

CONTRACTOR JOB NO. 2416

DESCRIPTION OF WORK: Pot hole water line.

CONTRACTOR REPORT NO. 25-144

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE		EXTENDED AMOUNTS	
2441	CREW TRUCK	8				
	BACKHOE	8				

P.R. NO.	LABOR	HOURS	HOURLY RATE		EXTENDED AMOUNTS	
		O.T.				
	mora CESAR	REG.	8			
		O.T.				
	NAVA LUIS	REG.	8			
		O.T.				
	Santoyo DAVID	REG.	8			
		O.T.				
	ABraHam nuñez	REG.	8			
		O.T.				
		REG.				
		O.T.				
		REG.				
		O.T.				
		REG.				
		O.T.				
		REG.				
				SUB-TOTAL		

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST	EXTENDED
TOTAL COST OF EQUIPMENT, MATERIALS AND WORK			

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

B

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

CONTRACTOR'S REPRESENTATIVE

ACCEPTED: Tony Salazar

OWNER/AGENT

DAILY EXTRA WORK REPORT

Job#: 2416
Date Performed: 05.06.25
E#: 25-245
LOG# : 13749

Work Performed by: *MONTEREY PENINSULA ENGINEERING, LIC# 972425*

Description of Work: *??? Top and backfill water service*

EQUIP. NO.	EQUIPMENT	OT/Delay Factor		HOURS	HOURLY RATE	EXTENDED AMOUNTS
2441	20 FORD F350	1	RT	8	$ 52.44	$ 419.52
			OT		$ -	$ -
3565	CASE 590 SN BACKHOE	1	RT	8	$ 69.23	$ 553.84
			OT		$ -	$ -
HT	HOT TAP TOOL	1	RT	1	$ 300.00	$ 300.00
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -
0	0	1	RT		$ -	$ -
			OT		$ -	$ -

	LABOR		HOURS		HOURLY RATE	EXTENDED AMOUNTS
18	FOREPERSON	RT	8		$ 120.00	$ 960.00
	Cesar Mora	OT			$ -	$ -
6	OPERATOR 4	RT	8		$ 93.41	$ 747.28
	Luis Nava	OT			$ -	$ -
1	LABOR 1	RT	8		$ 66.81	$ 534.48
	Jose Cruz	OT			$ -	$ -
1	LABOR 1	RT	8		$ 66.81	$ 534.48
	Jorge Montejano	OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -
0	0	RT	0		$ -	$ -
		OT			$ -	$ -

MATERIAL and/or WORK DONE BY SPECIALISTS

Description		No. Units		Unit Cost	Amount
	SAND 1 TON	1.00		$15.00	$15.00
	PACE SUPPLY INVOICE	1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00		$0.00	$0.00
		1.00			$0.00
	FUEL SURCHARGE	$1,273.36	**2% OF EQUIP FEE**	$25.47	$25.47

Sub-Total Labor RT			$ 2,776.24
Labor Surcharge RT		9%	$ 249.86
Sub-Total Labor OT			$ -
Labor Surcharge OT		9%	$ -
Subsistence			
TOTAL COST OF LABOR			$ 3,026.10
TOTAL COST OF EQUIPMENT, MATERIALS AND WORK			$ 1,313.83
35% MARK-UP ON LABOR COST			$ 1,059.14
15% MARK-UP ON EQUIP., MATERIAL AND WORK COST			$ 197.07
TOTAL THIS REPORT			**$ 5,596.14**

Contractor's Representative

Resident Engineer

JS 13749

MONTEREY PENINSULA ENGINEERING

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DAILY EXTRA WORK REPORT

DATE PERFORMED 5/6/25

WORK PERFORMED AT THE DIRECTION OF: City of SOLEDAD

DESCRIPTION OF WORK: hot top and back fill water service.

CONTRACTOR JOB NO. 2416

CONTRACTOR REPORT NO. 25-245

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE		EXTENDED AMOUNTS	
2441	CREW TRUCK	8				
	BACKHOE	8				

P.R. NO.	LABOR	HOURS	HOURLY RATE		EXTENDED AMOUNTS	
		O.T.				
	Moroi CESAR	REG.	8			
		O.T.				
	NAVA LUIS	REG.	8			
		O.T.				
	JOSE CRUZ	REG.	8			
		O.T.				
	montesano Jorge.	REG.	8			
		O.T.				
		REG.				
		O.T.				
		REG.				
		O.T.				
		REG.				
		O.T.				
		REG.				

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST		EXTENDED	
Hot Tap Tool					
1 Ton Sand					
Pace Supply - Inv.					

SUB-TOTAL

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

B

TOTAL COST OF EQUIPMENT, MATERIALS AND WORK

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

CONTRACTOR'S REPRESENTATIVE

ACCEPTED: Tony Soto

OWNER/AGENT

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

July, 25th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 024.00 – CMS BOARD RENTAL AND NEW STOP SIGN ADVANCED WARNING

M.P.E. has provided all labor, equipment, and materials to perform the CMS board rental during the project and the advance warning for the new stop signs as directed by the City of Soledad .

Extra Work Performed

- CMS Board Rental November 3, 2024 – April 3, 2025

Subtotal: $7,815.50

- Advance Notice for New Stop Sign Installation
  - CMS board rentals
  - Sign / Barricade Rentals
  - Stop Sign Flags and Brackets

Subtotal: $14,366.18

Total Change to Contract: $22,181.68

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

Monterey Peninsula Engineering
P.O. Box 400
Marina, CA 93933
Ph: 831 384-4081
Fax: 831 883-1372

T&M RECAP

Date: 07.25.25
MPE #: 2416
LOG #: 13792/13793

Bill To:
City of Soledad

Copy To:

Item	E#	Date	Job Location	Description	Quantity	Rate	Amount
1	25-377		City of Soledad Front Stre	CMS Board Rental November 3, 2024 thru April 3, 2025	1.00	$ 7,815.50	$ 7,815.50
2	25-378		City of Soledad Front Stre	Advance Notice for New Stop Sign Installation	1.00	$14,366.18	$ 14,366.18
3					1.00		$ -
4					1.00		$ -
5					1.00		$ -
6					1.00		$ -
7					1.00		$ -
8					1.00		$ -
9					1.00		$ -
10					1.00		$ -
						Total:	$ 22,181.68

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: CMS Board Rental November 3, 2024 thru April 3, 2025

Job# : 2416
E# : 25-377
DATE PERFORMED:
LOG# 13792

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			LABOR TOTAL:	**$0.00**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			EQUIPMENT TOTAL:	**$0.00**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			TOTAL:	**$0.00**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
24-1518.2	Avila 11/03/24 thru 12/03/24	$1,400.00	1.00	$1,400.00
24-1649.2	Avila 12/03/24 thru 01/03/25	$1,400.00	1.00	$1,400.00
24-1762.2	01/03/25 thru 02/03/25	$1,400.00	1.00	$1,400.00
24-1868.2	02/03/25 thru 03/03/25	$1,400.00	1.00	$1,400.00
24-2008.2	03/03/25 thru 04/03/2025	$1,400.00	1.00	$1,400.00
			SUBTOTAL:	$7,000.00
			10% MARKUP:	$700.00
			TOTAL:	**$7,700.00**

BOND

1.5% MARKUP:	$115.50
TOTAL:	**$115.50**

TOTAL THIS REPORT:	**$7,815.50**

E25-377
Log 13792

153

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Invoice

Date	Invoice #
12/2/2024	24-1518.2

Keep until November

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

POSTED

2416.4000
5442

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	CMS board #23 Rental period 11/03/2024 - 12/03/2024	1	1,400.00	1,400.00

Subtotal	$1,400.00
Sales Tax (0.0%)	$0.00
Total	$1,400.00
Payments/Credits	$0.00
Balance Due	$1,400.00

2416 E 25.37 13792

93423

Invoice

Date	Invoice #
1/7/2025	25-1649.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

2416.4000 5442

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	Changeable message Sign #23 Rental Period 12/03/2024 - 01/03/2025 Note: Cesar Mora 831-277-4529	1	1,400.00	1,400.00

POSTED

Subtotal	$1,400.00
Sales Tax (0.0%)	$0.00
Total	$1,400.00
Payments/Credits	$0.00
Balance Due	$1,400.00

241L E 25-37
Loc. 13792

Invoice

...affic Safety
P.O. Box 2221
Atascadero, CA 93423

Date	Invoice #
2/4/2025	25-1762.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	CMS #23 Rental Period 01/03/2024 - 02/03/2025 Note: Cesar Mora 831-277-4529 West Side of Front Street Kidder St and Est St.	1	1,400.00	1,400.00

Subtotal	$1,400.00
Sales Tax (0.0%)	$0.00
Total	$1,400.00
Payments/Credits	$0.00
Balance Due	$1,400.00

2416 E 25-377
LOC 13792

Invoice

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Date	Invoice #
3/3/2025	25-1868.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	CMS Board #23 Rental Period 02/03/2025 - 03/03/2025 Note: Cesar Mora 831-277-4529 Location: West Side of Front St. Between Kiddler St and East St.	1	1,400.00	1,400.00

Subtotal	$1,400.00
Sales Tax (0.0%)	$0.00
Total	$1,400.00
Payments/Credits	$0.00
Balance Due	$1,400.00

LHR E # 25-377
LOC 13792

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Invoice

Date	Invoice #
4/7/2025	25-2008.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	CMS Board #23 Rental Period 03/03/2024 - 04/03/2025 Note: Cesar Mora 831-277-4529 Location: West Side of Front St. Between Kiddler St and East St.	1	1,400.00	1,400.00

Subtotal	$1,400.00
Sales Tax (0.0%)	$0.00
Total	$1,400.00
Payments/Credits	$0.00
Balance Due	$1,400.00

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: Advance Notice for New Stop Sign Installation

Job# : 2416
E# : 25-378
DATE PERFORMED:
LOG# 13793

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			LABOR TOTAL:	**$0.00**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			EQUIPMENT TOTAL:	**$0.00**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			TOTAL:	**$0.00**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
25-8732 R	Avila Message Boards 05/21/25 thr	$9,400.00	1.00	$9,400.00
25-2281.2	Avila Mid Size # 23 06/03/25 thru 0	$1,010.00	1.00	$1,010.00
25-2282.2	Signs, Flags Cones 05/21/25 - 06/2	$2,233.13	1.00	$2,233.13
25-2175.2	Avila	$224.03	1.00	$224.03
			SUBTOTAL:	$12,867.16
			10% MARKUP:	$1,286.72
			TOTAL:	**$14,153.88**

BOND

1.5% MARKUP:	$212.31
TOTAL:	**$212.31**

TOTAL THIS REPORT:	**$14,366.18**

E=25-378
LOG#-13 793

159

AVILA TRAFFIC SAFETY
P.O. Box 2221
Atascadero, CA 93423-2221

"SAFETY WITH PRIDE"
EQUIPMENT RENTAL & SALES

Invoice

Invoice No.: 25-8732 R

Date: 6/11/2025

Bill To:

Monterey Peninsula Engineering
192 Healy Ave.
Marina, CA 93933

Jobsite Location:

Soledad
PO #24-016

P.O.:

Job: 24-083

Terms: Net 30

Description	Quantity	Rate	Amount
Rental period 05/21/2025 - 06/11/2025			
Changeable message board #55, #19, #38, #27	4	1,600.00	6,400.00
Delivery	4	375.00	1,500.00
Pick Up	4	375.00	1,500.00

Total $9,400.00

If you have any questions please contact Tysen at 805-461-1600 or Accountsreceivable@avilatraffic.com

Please make all checks payable to:
AVILA TRAFFIC SAFETY, P.O. BOX 2221, ATASCADERO, CA 93423

TRAFFIC CONTROL DAILY LOG

Tentative Agreement

AVILA TRAFFIC SAFETY

JOB #: 24-082

DATE: 5-21-25

CIRCLE ONE: SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

CIRCLE ONE: WET DRY COLD HOT FOG ICE

NAME OF CONTRACTOR: Monterey Peninsula Engineering CUSTOMER JOB #:

PROJECT NAME:

PROJECT FOREMAN (PERSON IN CHARGE):

LOCATION (CITY/STREET/CROSSTREET): Soledad CA Front St

Lunch YES NO Customer Initials NO Lunch

*ALL EW (EXTRA WORK) IS INVOICED PORTAL TO PORTAL
*ALL SET TO CAMUTCD STANDARD SPECS

AVILA EMPLOYEE(S)

PM/DS	NAME	WORK PERFORMED	REG HOURS	OT HRS	MISSED LUNCH	TOTAL HOURS
	ISAAC Perez	Deliver-I	6			6
	Angel Lopez					

TECH MARK [X] FOR ALL EQUIPMENT LEFT ON SITE FOR RENT

EQUIPMENT AT JOB. ALL RENTAL EQUIPMENT LEFT AT JOBSITE FOR RENT ARE CONTRACTOR'S RESPONSIBILITY FOR LOSS OR DAMAGE

PM/DS	EQUIP TYPE	EQUIP NO	QTY	DESCRIPTION	Left on Rent
	Tow Truck	2382		Flat bed	
	CMS	55		Towable CMS	
	CMS	19		Towable CMS	
	CMS	35		Towable CMS	
	CMS	27		Towable CMS	
	1500 Chevy	33		Silverado	
	Cones	36		Cones	

SIGNED (CLIENT): [signature] PRINT (CLIENT): CESAR

SIGNED (AVILA): [signature] PRINT (AVILA): ISAAC Perez

WHITE TO AVILA • CANARY TO AGENCY • PINK TO CONTRACTOR

CA# 25-378
LOG# 13793

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Invoice

Date	Invoice #
6/13/2025	25-2281.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
24-016	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / CMS Mid Siz	CMS #23	1	635.00	635.00
Pick UP		1	375.00	375.00
	Note: Rental period 06/03/2025 - 06/11/2025 Staging Area: West Side of Front St Cesar Mora 831-277-4529			

Subtotal	$1,010.00
Sales Tax (0.0%)	$0.00
Total	$1,010.00
Payments/Credits	$0.00
Balance Due	$1,010.00

EP 25-378
LOG 13793

Invoice

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Date	Invoice #
6/13/2025	25-2282.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
2416/24-083	Net 30	

Item	Description	Qty	Rate	Amount
Equipment Rental / Large Alumi	New Traffic Pattern Ahead	3	150.00	450.00
Equipment Rental / Type III Ba	Type III Barricade Wood / Metal	3	180.00	540.00
Misc	Type III Barricade missing (6) Legs	6	25.00	150.00T
Equipment Rental / Cone 28IN 1	Note: rental period 05/21/2025 - 06/21/2025	36	30.00	1,080.00

Subtotal	$2,220.00
Sales Tax (8.75%)	$13.13
Total	$2,233.13
Payments/Credits	$0.00
Balance Due	$2,233.13

TRAFFIC CONTROL
DAILY LOG

Tentative Agreement

AVILA TRAFFIC SAFETY

JOB#: 24-085

DATE: 5-21-25

(AM) / PM

CIRCLE ONE: SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

CIRCLE ONE: WET DRY COLD HOT FOG ICE

NAME OF CONTRACTOR: Monterey Peninsula Engineering CUSTOMER JOB #: _____

PROJECT NAME: 2416

PROJECT FOREMAN (PERSON IN CHARGE): _____

LOCATION (CITY/STREET/CROSSTREET): Soledad CA Front ST

Lunch: YES NO _____ Customer Initials if NO Lunch

ALL EW (EXTRA WORK) IS INVOICED PORTAL TO PORTAL
ALL SET TO CAMUTCD STANDARD SPECS

AVILA EMPLOYEE(S)

PM USE	NAME	WORK PERFORMED	REG HOURS	OT HRS	MISSED LUNCH	TOTAL HOURS
	ISAAC PEREZ	Delineation	6			6

TECH MARK [X] FOR ALL EQUIPMENT LEFT ON SITE FOR RENT

EQUIPMENT AT JOB - ALL RENTAL EQUIPMENT LEFT AT JOBSITE FOR RENT ARE CONTRACTOR'S RESPONSIBILTY FOR LOSS OR DAMAGE

PM USE	EQUIP TYPE	EQUIP NO.	QTY	DESCRIPTION	Left on Rent
	TOW TRUCK	2352	1	FLAT BED	
	CMS	55	1	TOWable CMS	
	CMS	19	1	TOWable CMS	
	CMS	38	1	TOWable CMS	
	CMS	21	1	TOWable CMS	
	1500 CREW	33		SILVERADO	
	CONES	30		CONES	

SIGNED (CLIENT): _____ PRINT (CLIENT): _____

SIGNED (AVILA): _____ PRINT (AVILA): ISAAC PEREZ

WHITE TO AVILA T.S. - CANARY TO AGENCY - PINK TO CONTRACTOR

TRAFFIC CONTROL
DAILY LOG

Tentative Agreement

AVILA TRAFFIC SAFETY

JOB#: 24 083

DATE: 5-21-25

AM / PM

CIRCLE ONE: SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

CIRCLE ONE: WET DRY COLD HOT FOG ICE

NAME OF CONTRACTOR: Monterey Peninsula Engineering CUSTOMER JOB #: _____

PROJECT NAME: _____

PROJECT FOREMAN (PERSON IN CHARGE): 2446

LOCATION (CITY/STREET/CROSSTREET): Soledad CA Front St

Lunch: YES NO _____ Customer Initials if NO Lunch

ALL EW (EXTRA WORK) IS INVOICED PORTAL TO PORTAL
ALL SET TO CAMUTCD STANDARD SPECS

AVILA EMPLOYEE(S)

PM USE	NAME	WORK PERFORMED	REG HOURS	OT HRS	MISSED LUNCH	TOTAL HOURS
	Adrian Lopez	Delivery	6			6

TECH MARK [X] FOR ALL EQUIPMENT LEFT ON SITE FOR RENT

EQUIPMENT AT JOB - ALL RENTAL EQUIPMENT LEFT AT JOBSITE FOR RENT ARE CONTRACTOR'S RESPONSIBILTY FOR LOSS OR DAMAGE

PM USE	EQUIP TYPE	EQUIP NO.	QTY	DESCRIPTION	Left on Rent
	Truck	33			
	CMS Board	CMS27			
	Flags		20		
	Barricade Types		3		
	New Stop Signs		3		
	Flag Stand Holders		10		
	Cones		36		

SIGNED (CLIENT): _____ PRINT (CLIENT): _____

SIGNED (AVILA): _____ PRINT (AVILA): Adrian Lopez

WHITE TO AVILA T.S. - CANARY TO AGENCY - PINK TO CONTRACTOR

AVILA TRAFFIC SAFETY

Avila Traffic Safety 805-461-1600

Monterey Peninsula Engineering

Customer code Monterey Peninsula Engineering-6LR3
Email joetmpe@gmail.com
Phone 8313844081

Quote #742

19 May 2025 12:25pm | Main Outlet

3	Equipment Rental SKU: 15276 / Large Aluminum Sign 36in to 60in 5D Note: 3ea. 48"x48" W23-2 (NEW TRAFFIC PATTERN AHEAD) Daily$5 Weekly$35 Monthly $150	@ $150.00	$450.00
3	Equipment Rental SKU: 15280 / Type III Barricade Wood I Metal D Note: Daily$6 Weekly$42 Monthly $180	@ $180.00	$540.00

TOTAL 6 items $990.00

TO PAY $990.00

By signing you agree to all terms and conditions on our rental agreement items 1-17. A copy will be provided upon request.

No returns on specialty items. Each return will be assessed and resol

This quote is listed in Inv. 25-2282.2.

There were some changes due to missing "legs" and added cones.

B

(see attached)

4410

AVILA TRAFFIC SAFETY

Avila Traffic Safety 805-461-1600

Monterey Peninsula Engineering

Customer code	Monterey Peninsula Engineering-6LR3
Email	joetmpe@gmail.com
Phone	8313844081

Quote #742

19 May 2025 12:25pm | Main Outlet

3	Equipment Rental SKU: 15276 / Large Aluminum Sign 36in to 60in 5D Note: 3ea. 48"x48" W23-2 (NEW TRAFFIC PATTERN AHEAD) Daily$5 Weekly$35 Monthly $150	@ $150.00	$450.00
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TOTAL 6 items $990.00

TO PAY $990.00

By signing you agree to all terms and conditions on our rental agreement items 1-17. A copy will be provided upon request.

No returns on specialty items. Each return will be assessed and resolved with the highest degree of effectiveness for both parties.

TRAFFIC CONTROL
DAILY LOG

Tentative Agreement

AVILA TRAFFIC SAFETY

JOB#: 24 083

DATE: 5-21-25

AM / PM

CIRCLE ONE: SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

CIRCLE ONE: WET DRY COLD HOT FOG ICE

NAME OF CONTRACTOR: Monterey Peninsula Engineering CUSTOMER JOB #:

PROJECT NAME:

PROJECT FOREMAN (PERSON IN CHARGE):

LOCATION (CITY/STREET/CROSSTREET): Soledad CA Front St

Lunch: YES NO _____ Customer Initials if NO Lunch

ALL EW (EXTRA WORK) IS INVOICED PORTAL TO PORTAL
ALL SET TO CAMUTCD STANDARD SPECS

AVILA EMPLOYEE(S)

PM USE	NAME	WORK PERFORMED	REG HOURS	OT HRS	MISSED LUNCH	TOTAL HOURS
	Adrian Lopez	Delivery	6			6

TECH MARK [X] FOR ALL EQUIPMENT LEFT ON SITE FOR RENT

EQUIPMENT AT JOB - ALL RENTAL EQUIPMENT LEFT AT JOBSITE FOR RENT ARE CONTRACTOR'S RESPONSIBILTY FOR LOSS OR DAMAGE

PM USE	EQUIP TYPE	EQUIP NO.	QTY	DESCRIPTION	Left on Rent
	Truck	33			
	CMS Board	CMS27			
	Flags		20		
	Forklift Tines		3		
	New Stop Signs		3		
	Flag Stand Holders		10		
	Cones		36		

SIGNED (CLIENT): _____ PRINT (CLIENT): C Isaac

SIGNED (AVILA): _____ PRINT (AVILA): Adrian Lopez

WHITE TO AVILA T.S. - CANARY TO AGENCY - PINK TO CONTRACTOR

TRAFFIC CONTROL
DAILY LOG

Tentative Agreement

AVILA TRAFFIC SAFETY

JOB#: 24-083

DATE: 5-21-25

(AM) / PM

CIRCLE ONE: SUNDAY MONDAY TUESDAY (WEDNESDAY) THURSDAY FRIDAY SATURDAY

CIRCLE ONE: WET DRY COLD (HOT) FOG ICE

NAME OF CONTRACTOR: Monterey Peninsula Engineering CUSTOMER JOB #: _____

PROJECT NAME: _____

PROJECT FOREMAN (PERSON IN CHARGE): _____

LOCATION (CITY/STREET/CROSSTREET): Soledad CA Front ST

Lunch: YES NO _____ Customer Initials if NO Lunch

ALL EW (EXTRA WORK) IS INVOICED PORTAL TO PORTAL
ALL SET TO CAMUTCD STANDARD SPECS

AVILA EMPLOYEE(S)

PM USE	NAME	WORK PERFORMED	REG HOURS	OT HRS	MISSED LUNCH	TOTAL HOURS
	Isaac Perez	Delivery	6			6

TECH MARK [X] FOR ALL EQUIPMENT LEFT ON SITE FOR RENT

EQUIPMENT AT JOB - ALL RENTAL EQUIPMENT LEFT AT JOBSITE FOR RENT ARE CONTRACTOR'S RESPONSIBILITY FOR LOSS OR DAMAGE

PM USE	EQUIP TYPE	EQUIP NO.	QTY	DESCRIPTION	Left on Rent
	Tow Truck	2382	1	Flat bed	
	CMS	55	1	Towable CMS	
	CMS	19	1	Towable CMS	
	CMS	38	1	Towable CMS	
	CMS	21	1	Towable CMS	
	1500 Chevy	33		Silverado	
	Coms	30		Coms	

SIGNED (CLIENT): _____ PRINT (CLIENT): _____

SIGNED (AVILA): Isaac Perez PRINT (AVILA): ISAAC PEREZ

WHITE TO AVILA T.S. - CANARY TO AGENCY - PINK TO CONTRACTOR

rev 5/2021

A 2416

AVILA TRAFFIC SAFETY

Avila Traffic Safety 805-461-1600

Monterey Peninsula Engineering

Customer code Monterey Peninsula Engineering-6LR3
Email joetmpe@gmail.com
Phone 8313844081

Receipt #2175

20 May 2025 2:56pm | Main Outlet

10	Stand Parts SKU: 11310 / Little Buster / 22003-FH Holder, 3 Flag, Steel, Powder Coated Blac	@ $11.60	$116.00
20	18x18 Flag SKU: 10799	@ $4.50	$90.00

Note: Peter
PO#2416

Subtotal	$206.00
Total Tax (8.75%SLO, 8.75%)	$18.03
TOTAL 30 items	$224.03
TO PAY	$224.03

By signing you agree to all terms and conditions on our rental agreement items 1-17. A copy will be provided upon request.

No returns on specialty items. Each return will be assessed and resolved with the highest degree of effectiveness for both parties.

Avila Traffic Safety

P.O. Box 2221
Atascadero, CA 93423

Invoice

Date	Invoice #
5/20/2025	25-2175.2

Bill To
Monterey Peninsula Engineering 192 Healy Ave. Marina, CA 93933

P.O. No.	Terms	Project
2416	Net 30	

Item	Description	Qty	Rate	Amount
Stand Parts / Little Buster / 18x18 Flag	 Note: Peter	10 20	11.60 4.50	116.00T 90.00T

Subtotal	$206.00
Sales Tax (8.75%)	$18.03
Total	$224.03
Payments/Credits	$0.00
Balance Due	$224.03

MONTEREY PENINSULA ENGINEERING
CONTRACTORS & ENGINEERS
P.O. BOX 2317
MONTEREY, CA 93942
(831) 384-4081

September, 9th 2025

Zachary Teske
Wallace Group
Director of Construction Management
612 Clarion Court
San Luis Obispo, CA 93401
805–226-9132
Zacharyt@Wallacegroup.us

Re: PCO 025.00 – VALVE CAN MATERIALS

M.P.E. has provided a total of 9EA valve can materials to replace broken existing boxes for water valves and recycled water valves as directed by the City of Soledad .

Extra Work Performed

- Purchase a total of 9 EA valve cans

Total Change to Contract: $918.94

Please review the above cost proposal and, if acceptable, issue a change order for the work described. If you have any questions, please feel free to contact me by phone at (831) 277-4191, or by email at peterbmpe@gmail.com

Sincerely,

Peter Bruno
Estimator / Project Manager

Monterey Peninsula Engineering
P.O. Box 400
Marina, CA 93933
Ph: 831 384-4081
Fax: 831 883-1372

T&M RECAP

Date: 09/09/25
MPE #: 2416
LOG #: 13826

Bill To:
City of Soledad

Copy To:

Item	E#	Date	Job Location	Description	Quantity	Rate	Amount
1	25-502	9/9/25	Front Street Soledad	Valve Can Material	1.00	$918.94	$ 918.94
2					1.00		$ -
3					1.00		$ -
4					1.00		$ -
5					1.00		$ -
6					1.00		$ -
7					1.00		$ -
8					1.00		$ -
9					1.00		$ -
10					1.00		$ -
						Total:	$ 918.94

DAILY EXTRA WORK REPORT

WORKED PERFORMED AT THE DIRECTION OF: CITY OF SOLEDAD
LOCATION OF WORK: FRONT STREET
DESCRIPTION OF WORK: Valve Can Material

Job# : 2416
E# : 25-502
DATE PERFORMED:
LOG# 13826

LABOR

LABOR #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			LABOR TOTAL:	**$0.00**

EQUIPMENT

EQUIP #	DESCRIPTION	RATE	HRS	TOTAL
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
0	0	$0.00	0.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			EQUIPMENT TOTAL:	**$0.00**

MATERIAL

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$0.00
			15% MARKUP:	$0.00
			TOTAL:	**$0.00**

WORK DONE BY SPECIALISTS

TAG NO.	DESCRIPTION	RATE	QNTY	TOTAL
	Pace 3610527593 (6 G5 box)	$389.69	1.00	$389.69
	Pace 3610524829	$433.36	1.00	$433.36
			1.00	$0.00
			1.00	$0.00
			1.00	$0.00
			SUBTOTAL:	$823.05
			10% MARKUP:	$82.31
			TOTAL:	**$905.36**

BOND

1.5% MARKUP:	$13.58
TOTAL:	**$13.58**

TOTAL THIS REPORT:	$918.94

LOG #
13826

MONTEREY PENINSULA ENGINEERING

DAILY EXTRA WORK REPORT

BILLING INFORMATION:

NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

DATE PERFORMED

WORK PERFORMED AT THE DIRECTION OF: FRONT ST. SOLEDAD

DESCRIPTION OF WORK: VALVE CAN MTRL

CONTRACTOR JOB NO. 2416

CONTRACTOR REPORT NO., 25.502

EQUIP NO.	EQUIPMENT	HOURS	HOURLY/DAILY RATE	EXTENDED AMOUNTS

P.R. NO.	LABOR	HOURS	HOURLY RATE	EXTENDED AMOUNTS
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
		O.T.		
		REG.		
	SUB-TOTAL			

MATERIAL AND/OR WORK DONE BY SPECIALISTS

DESCRIPTION	NO. UNIT	UNIT COST	EXTENDED
PACE:	389.69		
PACE	433.36		
TOTAL COST OF EQUIPMENT, MATERIALS AND WORK			

PAYROLL BURDEN AND/OR MARKUPS

TOTAL COST OF LABOR — A

B

TOTAL A & B

MARKUP ON EQUIPMENT, MATERIAL AND WORK COST _____%

TOTAL THIS REPORT

CONTRACTOR'S REPRESENTATIVE

ACCEPTED:

OWNER/AGENT

PACE Supply Corp
P.O. Box 744915
Los Angeles,CA 90074-4915

PACE supply corp

INVOICE 175

INVOICE DATE	INVOICE #	PAGE
06/10/25	3610527593	1 of 1

DATE SHIPPED	CUSTOMER #
06/10/25	39979-00

Branch Contact: 833-505-4228 FAX:
Accounting & Credit: 855-306-5689

314 1 SP 0.690 E0314 I0604 D14403669488 S2 P10835871 0002:0002

MONTEREY PENINSULA ENGINEERING
PO BOX 400
MARINA CA 93933-0400

SHIP TO

MONTEREY PENINSULA ENGINEERING
349 E MARKET ST
SALINAS, CA 93901

2416

CUSTOMER PURCHASE ORDER	JOB NAME	SHIPPED VIA	TERMS	TAXABLE ITEMS
SOLEDAD FIRE	SOLEDAD FIRE	PICK UP	2% 25TH NET 30TH	

PART/DESCRIPTION	ORDER	SHIP	UNIT PRICE	EXTENSION	
CHCG5TBOX G5 BOX CONCRETE TRAFFIC 10-3/8ID*12 ⚠ WARNING: The products you have purchased can expose you to chemicals and/or substances, which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information, go to www.P65Warnings.ca.gov	6	5	59.4500 x 6	297.25	Y
Remit to: PACE Supply Corp P.O. Box 744915 Los Angeles, CA 90074-4915 DUE TO THE SUSTAINED SURGE IN FUEL PRICES, EFFECTIVE IMMEDIATELY, WE ARE INCREASING OUR STANDARD DELIVERY FEE FROM $10 TO $15. LIMIT ONE FEE PER DAY, PER JOB.,					

59.45
x 6
356.70
+ TAX 9.25% 32.99
389.69

THIS INVOICE IS SUBJECT TO ALL TERMS AND CONDITIONS ON THE FACE AND REVERSE	GROSS	TAX%	SALES TAX	SHIPPING & HANDLING	OTHER CHARGES	INVOICE TOTAL
	297.25	9.250	27.50	0.00	0.00	324.75

TO VIEW ONLINE GO TO:	https://pacesupply.billtrust.com	USE THIS ENROLLMENT TOKEN:	KWG QSM BMZ	BILLTRUST ACCOUNT #	39979

A discount amount of 6.50 is offered if your payment via check, ACH or cash is received by 07/25/2025.

Material Signed for by: David 06/10/25

0002-0002

PACE Supply Corp
P.O. Box 744915
Los Angeles,CA 90074-4915

PACE supply CORP.

INVOICE 176

INVOICE DATE	INVOICE #	PAGE
06/10/25	3610524829	1 of 1

DATE SHIPPED	CUSTOMER #
06/10/25	39979-00

Branch Contact: 833-505-4228 FAX:
Accounting & Credit: 855-306-5689

314 1 SP 0.690 E0314X I0603 D14403669486 S2 P10835871 0001:0002

MONTEREY PENINSULA ENGINEERING
PO BOX 400
MARINA CA 93933-0400

SHIP TO

MONTEREY PENINSULA ENGINEERING
349 E MARKET ST
SALINAS, CA 93901

2416

CUSTOMER PURCHASE ORDER	JOB NAME	SHIPPED VIA	TERMS	TAXABLE ITEMS
SOLEDAD1	SOLEDAD F	WILL CALL	2% 25TH NET 30TH	

PART/DESCRIPTION	ORDER	SHIP	UNIT PRICE	EXTENSION	
CHCG4CRW G4 LID CAST IRON RECLAIMED WATER	3	3	62.7900	188.37	Y
CHCG5CSTORM G5 LID CI STORM TRAFFIC BOLT DOWN	1	1	41.6600	41.66	Y
CHCG5CW G5 LID CI WATER TRAFFIC BOLT DOWN	1	1	41.6600	41.66	Y
CHCG5CCO G5 LID CI CLEANOUT TRAFFIC BOLT DOWN	3	3	41.6600	124.98	Y
⚠ WARNING: The products you have purchased can expose you to chemicals and/or substances, which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information, go to www.P65Warnings.ca.gov					
Remit to: PACE Supply Corp P.O. Box 744915 Los Angeles, CA 90074-4915 DUE TO THE SUSTAINED SURGE IN FUEL PRICES, EFFECTIVE IMMEDIATELY, WE ARE INCREASING OUR STANDARD DELIVERY FEE FROM $10 TO $15. LIMIT ONE FEE PER DAY, PER JOB.,					

THIS INVOICE IS SUBJECT TO ALL TERMS AND CONDITIONS ON THE FACE AND REVERSE	GROSS	TAX%	SALES TAX	SHIPPING & HANDLING	OTHER CHARGES	INVOICE TOTAL
	396.67	9.250	36.69	0.00	0.00	433.36

TO VIEW ONLINE GO TO:	https://pacesupply.billtrust.com	USE THIS ENROLLMENT TOKEN:	KWG QSM BMZ	BILLTRUST ACCOUNT #	39979

A discount amount of 8.67 is offered if your payment via check, ACH or cash is received by 07/25/2025.

Material Signed for by: David 06/10/25

0001:0002

RESOLUTION NO. 6300

A RESOLUTION OF THE CITY COUNCIL OF SOLEDAD ACCEPTING THE FRONT STREET MAINTENANCE PROJECT AS COMPLETE BY MONTEREY PENINSULA ENGINEERING (MPE) AND AUTHORIZING THE RELEASE OF RETENTION IN THE AMOUNT OF $234,073.92

WHEREAS, on May 15, 2024, the City Council approved a contract for Construction Services with Monterey Peninsula Engineering (MPE) in the total not-to-exceed amount of $3,916,245 for the Front Street Maintenance Project; and

WHEREAS, during the award of the construction services contract with MPE for the Front Street Maintenance Project, it was noted that the project scope would include enhancements such as decorative crosswalks, landscape lighting, and tree replacements, complementing the primary sidewalk and roadway improvements to improve the overall aesthetics Front Street; and

WHEREAS, on November 6, 2024, City Council approved Change Order #1 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $147,000 to install two 4-inch conduits at three selected locations along Front Street to provide future power to the city-owned parcels; and

WHEREAS, on November 6, 2024, City Council approved Change Order #2 with Monterey Peninsula Engineering (MPE) for a total not-to-exceed amount of $388,200 to cover the additional costs associated with the tree removal, to perform the transfer and application of the Asphalt Grindings, and the costs to install the stamped asphalt crosswalks; and

WHEREAS, change orders #3, #4, and #5 have been approved administratively utilizing the previously approved construction contingency to have the project continue moving forward. The work included items such as the additional work to complete the tree well lighting conduits, the extra work that resulted in unforeseen conditions when removing and replacing the storm drain at the intersection at Dixi and Front, and the reconstruction of the storm drain inlets found along Front Street between Nestles Rd and Oak Street; and

WHEREAS, due to significant delays associated with long lead times with traffic camera equipment, poor weather conditions, and unsuitable temperatures for paving resulted in periods in which work could not be performed thus depleting the remaining contracting time, Staff to prevent the contract from expiring, a no-cost change order to extend the contract time was executed and documented as Change Order #7; and

WHEREAS, on July 2, 2025, the City Council approved a contract change order #8 for the exploratory work for manhole depths, condition and pipe material assessment, the additional scope of work necessary to achieve ADA compliance at the ACE Hardware Store, and the additional cost to switch from surface mounted to wet set mounted truncated domes, and the additional work required to install photocell retrofit kits on the streetlights found along Front Street; and

WHEREAS, on October 15, 2025, the City Council approved a contract change order #9 (CCO #9) that included the additional effort tracked on time and materials (T&M) to account for the unforeseen conditions and utility conflicts when installing the PG&E conduits across Front Street, having the contractor paint curbs blue at five ADA stalls, additional support for traffic control operations for the Bird Netting Project, the additional scope of work to run a dedicated water service connection to the Cesar Chavez Park Restrooms. Additionally, this change order captures the additional rental costs of portable changeable message boards to notify residents of the construction work and road closures and the ample notification of new stop signs, flags, and boards along Front Street. Due to unforeseen conditions, the existing valve cans were broken beyond use, thus requiring the replacement and installation of all new valves. CCO# 9 also accounted for bid quantity increases with hot-mix asphalt tonnages, new pavement markings for stop bars and stop legends resulting from the rise in quantities of new stop signs and posts; and

WHEREAS, Public Works Staff have inspected and reported that the Front Street Maintenance Project, as completed by the project documents and all work performed by MPE, is now complete, therefore, Staff is recommending that the City accept the project as complete and release retention in the amount of $234,073.92.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad, that the Front Street Maintenance Project work is hereby accepted and the release of the agreement retention payment to MPE is hereby authorized.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of November 2025 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution 6301, A Resolution of the City Council of the City of Soledad Adopting the 2025-2030 Soledad Strategic Plan**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Megan Hunter, City Manager, and Jesus Yanez, Management Analyst (Finance)**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **November 5, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad approve Resolution No.6301, a Resolution of the City Council of the City of Soledad "Adopting the 2025-2030 Soledad Strategic Plan."

Executive Summary

The 2025-2030 Soledad Strategic Plan establishes a clear vision, mission, and set of priorities to guide City operations, resource allocation, and decision-making over the next five years. The Strategic Plan was developed collaboratively by the City Council and staff, incorporating input from community stakeholders and residents gathered through various planning efforts to ensure it reflects Soledad's shared values and long-term vision. Each priority is supported by specific goals, measurable objectives, and key initiatives that align with the City's budget, capital planning, and departmental work programs. Implementation will be monitored through regular progress reports and performance indicators to ensure accountability and transparency.

Approval of the Strategic Plan will provide a unified framework for advancing Council's policy direction, focusing organizational efforts, and promoting coordinated service delivery across all City departments.

Background

In February 2025, the City of Soledad began a strategic planning process to define a unified vision and direction for the organization and community. The City's previous Strategic Plan, developed in 2021 and updated in 2022 during the pandemic and under a different Council composition, provided a general framework to guide decision-making during a period of transition. However, as community needs, organizational priorities, and fiscal conditions have evolved, the previous plan has reached the end of its useful planning horizon. An updated Strategic Plan is therefore necessary to reflect current

community priorities, address today's fiscal realities, and position the City to take advantage of emerging opportunities.

After an extensive search involving outreach and interviews with various consulting firms to assist in the development of a new Strategic Plan, the City Manager learned about the University of Kansas Public Management Center's work in helping cities create comprehensive, fully integrated strategic plans that align with their budgets. This introduction took place at an ICMA conference, where the City Manager was particularly impressed by a presentation from Alex Terwilliger of the University of Kansas. Following the conference, the City Manager contacted the University to engage their assistance in developing the City's Strategic Plan.

The development of the new Strategic Plan featured extensive collaboration with the City Council and staff, drawing on surveys and plans created in partnership with community stakeholders as the foundation. The process was facilitated by Alex Terwilliger, from the University of Kansas Public Management Center, and included:

- A City Council retreat to identify priorities and desired outcomes.
- A staff leadership workshop to align operational goals.
- Community engagement through surveys.
- A review of existing plans, performance data, and service delivery outcomes.

Review & Analysis

Strategic Priorities

The Strategic Plan is structured around the Siempre Soledad General Plan Guiding Principles, which were shaped by input from hundreds of community stakeholders. These Guiding Principles establish nine foundational pillars that align directly with the nine elements of the Strategic Plan and support the same overarching community vision. A tenth element—focused on internal operations—was added to ensure that City staff and the Council have the organizational capacity and resources necessary to effectively implement the Strategic Plan's goals and objectives.

To ensure the Strategic Plan is both action-oriented and provides a long-term roadmap for more complex initiatives, the plan spans a five-year horizon (2025–2030). Projects and objectives are categorized by priority level to guide implementation:

- **Urgent Priorities:** To be completed within the next 1–2 years
- **Semi-Urgent Priorities:** To be addressed within 2–4 years
- **Long-Term Priorities:** To be pursued within 5 years or more

The 2025–2030 Soledad Strategic Plan serves as a comprehensive roadmap for achieving the City's vision. Its ten overarching strategic priorities reflect the community's core values and the City organization's ongoing commitment to service excellence, sustainability, and quality of life.

- **Economy**: We cultivate a thriving economy that supports quality retail for our residents' shopping needs, small businesses, and regional tourism. We aim to provide our residents with secure and well-paying jobs that will serve as the background of their livelihoods. Residents are able to shop locally for their essential needs.
- **Housing**: We ensure access to quality, safe, and diverse housing near schools, jobs, retail, and parks that is affordable to residents of all income levels.
- **Environmental Justice and Equity**: We improve the health and well-being of our local

community by addressing environmental, social, and economic obstacles. We are committed to diversity, equity, and inclusion and believe everyone has a voice in shaping Soledad. We engage together as equal partners in local decision-making processes to reduce inequalities and disparities in our community.

- **Community Places:** We value parks, public gathering spaces, recreation, cultural events, and vibrant community places that are comfortable and welcoming to all regardless of age or abilities. We advance our beautiful park and recreation system with amenities that offer moments of play and connection with our neighbors.
- **Mobility**: We have high-quality road and public transit systems that help prevent traffic fatalities and severe injuries, minimize traffic congestion, and allow convenient access to daily destinations. We are proud of our safe, walkable, accessible, and bikeable neighborhoods that promote non-automobile modes of transportation.
- **Safety:** We prioritize a safe and open community with streets that have ample lighting, well maintained sidewalks and roads, highly visible crosswalks, protected bike lanes, and convenient freeway access that accommodates routes for emergency evacuation. Our safety and law enforcement providers are our partners in preventing crime, developing community-based intervention programs, and preparing for emergencies. We are committed to building long-term resilience and embracing environmental sustainability to protect all residents from negative environmental impacts.
- **Youth**: We invest in our youth by providing safe communities, access to health care, workforce development, educational pathways, quality housing, and parks and recreational opportunities for their well-being and growth.
- **Health**: We promote both physical and mental health services through our infrastructure, facilities, stores, and services. This includes walking, biking, and access to healthy and safe foods. Healthcare and social services are plentiful and accessible to everyone in the community.
- **Education**: We foster the prosperity of our community by investing in and expanding a range of educational opportunities including higher education and vocational training and resources that prepare our workforce for well-paying jobs. We are proud to provide educational and vocational services in Spanish, English, and other languages spoken locally.
- **Internal Operations**: Foster a high-performing, transparent, and customer-focused organization.

Implementation and Accountability

The Strategic Plan was a significant undertaking with almost 100 pages of detailed actions. Each priority includes some measurable objectives, key performance indicators (KPIs), and implementation strategies. However, over time more KPIs will be added to better track success. Staff will track progress annually and provide regular updates to City Council and the public. Following adoption, staff will create a public-facing dashboard on the City's website to transparently report progress toward achieving the plan's objectives.

The Strategic Plan is intended to serve as a guiding document for future policy development, budget preparation, and performance management efforts.

Next Steps

Upon Council approval, staff will:

- Integrate the plan's goals into departmental work plans and the annual budget process.
- Establish reporting mechanisms to track and communicate progress to the community including the online dashboard.
- Publish the final Strategic Plan on the City's website and distribute it to stakeholders.

Looking Ahead
The 2025–2030 City Strategic Plan is a living document. As conditions and priorities evolve, the City Council will review and update the plan annually to ensure it continues to reflect Soledad's vision and community goals.

Financial Considerations

Approval of the Strategic Plan has no direct fiscal impact. Implementation of specific strategies or projects identified in the plan will be subject to City Council approval through future budget appropriations and work programs.

Alternatives

- Approve the resolution as presented; or
- Approve the resolution and report with modifications; or
- Reject the proposed resolution and reports and provide direction to Staff

Planning/CEQA

The adoption of the Soledad Strategic Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15262, as the Plan is a planning document that does not commit the City to any specific project or physical improvements. Environmental impacts of any future projects identified in the Plan will be evaluated separately in accordance with CEQA prior to their implementation.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6301
Exhibit A - 2025-2030 Soledad Strategic Plan
Strategic Plan - Timeframe and Measures

RESOLUTION NO. 6301

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ADOPTING THE 2025-2030 STRATEGIC PLAN

WHEREAS, the City Council of the City of Soledad recognizes the importance of establishing a clear and unified vision, mission, and strategic direction to guide municipal operations and policy decisions; and

WHEREAS, in February 2025, the City initiated a strategic planning process to develop a comprehensive plan that reflects community values, organizational goals, and long-term sustainability objectives; and

WHEREAS, the City Council and staff collaborated to develop the Strategic Plan, incorporating input from hundreds of residents and community stakeholders gathered through prior planning efforts, to guide the City's goals, priorities, and resource allocation over the next five years; and

WHEREAS, the Strategic Plan is organized around the *Siempre Soledad General Plan* Guiding Principles, which establish nine foundational pillars that correspond to the nine elements of the Strategic Plan and support the City's overarching vision; and a tenth element focuses on internal operations to ensure that City staff and the Council have the capacity and resources to implement the plan effectively; and

WHEREAS, the Strategic Plan provides a five-year implementation horizon (2025–2030) and categorizes objectives by priority level—Urgent (1–2 years), Semi-Urgent (2–4 years), and Long-Term (5 years or more) to balance action-oriented initiatives with longer-term projects; and

WHEREAS, the Strategic Plan reflects the City's mission, vision, and core values, and establishes strategic priorities in areas including Economic Development, Housing, Environmental Justice and Equity, Community Places, Mobility, Safety, Youth, Health, Education, and Internal Operations; and

WHEREAS, the City Council has reviewed the proposed Strategic Plan and finds that it accurately represents the policy direction, priorities, and community values of the City; and

WHEREAS, adoption of the Strategic Plan will provide a framework for decision-making, budgeting, and performance measurement, ensuring continued progress, accountability, and alignment with the City's long-term vision.

NOW, THEREFORE BE IT HEREBY RESOLVED, by the City Council of the City of Soledad that the 2025-2030 Soledad Strategic Plan, attached hereto and incorporated herein as **Exhibit A**, is hereby adopted; and

BE IT FURTHER RESOLVED, by the City Council of the City of Soledad that City staff are directed to implement the strategies and initiatives contained in the Strategic Plan and providing periodic progress updates to the City Council.

PASSED AND ADOPTED by the City Council of the City of Soledad, at a regular meeting duly held on the 5th day of November 2025, by the following vote:

AYES, and in favor thereof Council Members:

NOES, Council Members:

ABSENT, Council Members:

ABSTAIN, Council Members:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk



SOLEDAD STRATEGIC PLAN 2025-2030



1 – Economy

We cultivate a thriving economy that supports quality retail for our residents' shopping needs, small businesses, and regional tourism. We aim to provide our residents with secure and well-paid jobs that will serve as the background of their livelihoods. Residents are able to shop locally for their essential needs.

1.1 - Goal: Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention, and Expansion

1.1.1 Increase Soledad's marketability to attract business investment

Responsible Department: CED

Priority: Urgent

- Invest in targeted data collection and analysis to identify local and regional retail demand and service gaps, with a focus on healthcare-related needs.
- Develop a comprehensive marketing toolkit and strategic plan to attract developers and investors, prioritizing the Northern and Southern gateways as priority growth areas for major retailer expansion.
- Enhance Collaboration with Retail California to promote the Soledad Marketplace and support the timely completion and full buildout of the shopping center.
- Develop a clear and engaging communication strategy to keep the community informed about upcoming retail opportunities and encourage them to support local businesses.
- Engage proactively with healthcare providers to promote and market available vacant office space and underutilized parcels for potential medical and wellness-related uses.
- Design and implement an incentive program to attract new retailers with the potential to generate substantial sales tax revenue to strengthen the local economy.

1.1.2 Provide technical assistance, resources, and engagement opportunities to help retain and grow Soledad businesses.

Responsible Department: CED

Priority: Urgent

- Conduct a business retention and expansion (BRE) survey annually to identify needs, barriers, and opportunities.
- Coordinate with the Small Business Development Center (SBDC), Soledad Chamber, and El Pajaro CDC to offer technical assistance on permitting, marketing, operations, and access to capital
- Strengthen partnerships with local organizations to help existing retail businesses diversify their products and services while increasing sales tax revenue.
- Develop and launch a Small Business Resource webpage on the City's website featuring local, state, and federal tools, funding opportunities, and best practices.

- Work with our partners (SBDC, El Pajaro, Chamber) to offer training workshops and webinars on key topics (e.g., e-commerce, workforce, financial planning)
- Establish a Business Recognition Program to celebrate local business achievements and increase community visibility.
- Identify and proactively support businesses at risk of closure or downsizing.
- Host peer networking events to strengthen the local business community and foster collaboration.
- Work with landlords and property managers to promote lease stability and maintain affordable spaces for small businesses.

1.1.3 – Redevelop underutilized sites to support light industrial, office, and retail growth

Responsible Department: Economic Development
Priority: Semi Urgent

- Conduct a comprehensive land use and site inventory to identify underutilized or vacant properties suitable for redevelopment with a focus on sites along Nestles and Los Coches and the Northern Gateway.
- Develop a Redevelopment Opportunity Map highlighting priority sites with details on zoning, infrastructure, and development readiness.
- Collaborate with property owners and brokers to market strategic sites to target industries (e.g., logistics, small manufacturing, health services, retail).
- Create a site readiness program to address infrastructure gaps, zoning barriers, or environmental issues that limit development potential.
- Pursue grant funding or public-private partnerships to support site preparation or soil remediation where needed.
- Offer development incentives (e.g., expedited permitting, fee reductions, infrastructure support) for projects aligning with economic development and community goals.
- Integrate redevelopment efforts into broader economic development marketing and outreach materials to attract investment.
- Promote mixed-use or flexible-space concepts to encourage adaptive reuse and support modern employment needs.

1.2 - Goal: Promote Tourism, Hospitality, and Agrotourism

1.2.1 – Develop and implement a comprehensive tourism and hospitality strategy focused on local assets (Pinnacles, wineries, historic sites).

Responsible Department: Econ Dev, Finance, Community Engagement
Priority: Semi Urgent

Strategic Planning

- Develop a Tourism & Hospitality Action Plan in coordination with regional partners, tourism agencies, and local stakeholders.

- Establish short- and long-term goals to increase overnight stays, boost tourism revenue, and enhance visitor engagement.
- Gather visitor feedback to identify gaps and opportunities for improving the overall visitor experience.

Destination Marketing & Promotion

- Promote the brand identity for Soledad as the Gateway to Pinnacles through cohesive marketing and storytelling.
- Create a dedicated landing page on the city's website featuring local attractions, itineraries, and regional events.
- Collaborate with local wineries, Pinnacles National Park, and tour operators to create bundled experiences and promote weekend getaway packages.
- Install QR codes and kiosks to guide visitors toward local businesses, dining, and shopping opportunities in Soledad.
- Launch a targeted digital and social media campaign highlighting outdoor recreation, wine tourism, downtown events, and culinary experiences.
- Produce multilingual print and digital marketing materials to engage and attract a diverse range of visitors.

Infrastructure & Amenity Readiness

- Assess and identify infrastructure and hospitality gaps (e.g., signage, lodging, EV charging, public restrooms) and prioritize necessary improvements.
- Explore opportunities for eco-friendly lodging options, boutique hotels, or camping/RV facilities to accommodate park and wine visitors.
- Ensure downtown and tourism areas are walkable, well-signed, and accessible to improve the visitor experience.
- Collaborate with neighboring cities, wineries, and tourism partners to create and market a regional wine trail or tourism loop that includes Soledad as a featured destination, highlighting local tasting rooms, scenic routes, dining, and cultural attractions.
- Explore ridesharing between tourist attractions (shuttle to pinnacles & Wineries) or expansion of a public shuttle to Pinnacles.

Events & Cultural Activation

- Develop and support signature events (e.g., wine festivals, heritage celebrations, outdoor adventure weekends) that draw regional visitors.
- Partner with local artists, culture, and food organizations to activate public spaces for tourism, particularly the Downtown and Community Center.

Partnership Development & Funding

- Collaborate with the Monterey County Convention & Visitors Bureau, Caltrans, State Parks, and Pinnacles National Park for coordinated promotion.

- Pursue grants and sponsorships to support tourism infrastructure, signage, and regional promotional campaigns.
- Evaluate and develop sustainable funding models to ensure the long-term promotion and growth of tourism in South County and Soledad.

Sustainable & Wellness Tourism

- Promote eco-tourism experiences: biking, hiking, native plant trails.
- Create a sustainability guide for tourism-related businesses to encourage environmentally responsible practices.
- Install bike-friendly infrastructure, recycling stations, and green transit options at key visitor destinations.
- Support agritourism initiatives, including farm tours and rural overnight stays, through streamlined permitting and targeted marketing assistance.

1.2.2 – Redevelop underutilized properties to construct a major hotel to strengthen tourism

Responsible Department: Economic Development
Priority: Urgent

- Revise and actively promote the Hotel Incentive Program, including financial tools, fast-track permitting, and support services.
- Evaluate the current program's effectiveness, gather developer feedback, and revise to meet market expectations better.
- Build strategic partnerships with hospitality developers, brokers, and tourism agencies to increase Soledad's visibility at hospitality and travel trade shows.
- Highlight Soledad's tourism assets (e.g., Pinnacles National Park, wine region, cultural events) in hotel recruitment and marketing materials.
- Consider rezoning key parcels to streamline hotel development and surrounding compatible uses (e.g., restaurants, retail, EV stations).
- Update hotel feasibility study to include current market demand, visitor demographics, and traffic data, etc.
- Set a measurable goal to attract and approve at least one new hotel development within three years, with annual benchmarks to measure tracking outreach, site readiness, and investment interest.

1.2.3 – Assess the feasibility of high-Impact regional destination projects

Responsible Department: CED / CM
Priority: Long Term

- Commission feasibility studies for two major destination concepts:
  - A regional recreational attraction (e.g., Topgolf, waterpark, laser tag, indoor sports, or entertainment venue) targeting family, youth, and visitor markets.

    - Soledad Container Village offering retail, food vendors, local makers, and pop-up cultural experiences. (Urgent and under a separate objective)
- Assess site readiness, including land availability, infrastructure capacity, traffic/accessibility, and utilities.
- Explore public-private partnership models and potential operators or anchor tenants for each concept.
- Conduct market demand and tourism revenue impact analyses to estimate visitor draw and economic returns.
- Evaluate development incentives and permitting needs to facilitate investment.
- Host community input sessions to gather feedback and refine concepts based on resident interests and regional appeal.
- Develop a strategy to leverage county, state, and federal funding sources aligned with tourism, workforce development, and recreation.
- Engage industry experts and developers early to test viability and inform feasibility scope.

1.2.4 – Position Soledad as a Regional Destination through Branding, Gateway Enhancements, and Visitor Experience Improvements

Responsible Department: CED
Priority: Urgent

- Finalize the lease with Legacy Signs to implement a digital billboard campaign promoting Soledad as a tourism hub.
- Design a cohesive freeway signage and brand campaign, including digital maps, welcome signs, and themed messaging (e.g., food, wine, outdoor adventure).
- Promote key destination assets such as Pinnacles National Park, local wineries, downtown walkability, cultural events, and the Container Village (when completed).
- Work with Caltrans and regional tourism agencies to install coordinated gateway signage on major entry corridors.
- Review and update the city's sign ordinance to allow for creative, destination-driven signage and branding elements.
- Integrate branding and streetscape strategies into a broader Tourism & Hospitality Master Plan.
- Seek grant funding (e.g., Caltrans, Clean California, ArtPlace, USDA Agrotourism) for gateway, signage, and placemaking improvements.
- Collaborate with wineries, ag producers, and cultural groups to develop agrotourism offerings and cross-promotion opportunities.

1.3 - Goal: Enhance Downtown Revitalization, Placemaking and Infrastructure Improvements

1.3.1 – Create a cohesive city brand rooted in Soledad's culture and activate Downtown spaces.

Responsible Department: Community Engagement
Priority: Semi Urgent

- Conduct a citywide branding initiative to capture resident input and define Soledad's shared identity rooted in local culture, outdoor recreation, and wine heritage.
- Launch co-branded products (e.g., *Pinnacles Blend* wine, branded outdoor gear) in partnership with local businesses.
- Integrate wine country and national park themes into downtown décor, wayfinding, and events.
- Support downtown businesses in adopting the city brand through workshops, toolkits, and marketing assistance.
- Host branding and visitor experience workshops for retailers, tourism operators, and community partners.
- Organize recurring themed downtown events such as wine walks, cultural nights, and seasonal food fairs to boost foot traffic and local pride.

1.3.2 – Develop the Container Village as a small business incubator and Downtown catalyst.

Responsible Department: Economic Development
Priority: Urgent

The Container Village Project is an innovative multi-use space made from repurposed shipping containers designed to host restaurants, retail shops, and incubator businesses. The City received a USDA Rural Development Grant to conduct a feasibility study. During the development of this study, it became clear that a private developer is unlikely to participate, and securing $10.2 million in funding will be very challenging.

With Council approval, the City is seeking funding from the Economic Development Administration (EDA) to implement a phased approach to reduce the City's initial financial burden, better meet federal funding requirements, and provide greater flexibility as market conditions evolve. Adopting this approach offers a prudent path for revitalizing Downtown Soledad, creating new economic opportunities while managing risks and maximizing the chances of receiving grant funding.

Planning (Year 1):

- Finalize the USDA Feasibility Study and phased development plan.
- Apply for EDA funding to complete construction documents.
- Issue an RFP and select a long-term site operator.
- Complete necessary site improvements for Phase 1 development.
- Collaborate with small businesses to prepare for interim activation.
- Partner with the SBDC, El Pajaro CDC, and Chamber of Commerce to recruit entrepreneurs, offering business coaching, branding, and mentorship.
- Pilot seasonal pop-up businesses to test market demand.

Phase 0 – Interim Activation (Year 1):

- Launch a low-cost activation to test market interest, logistics, and community response.
- Activate the site with food truck pods, temporary seating, string lighting, and small events (e.g., concerts).
- Rotate vendors and pilot a container stall to assess operations and strengthen future grant applications.

Phase 1 – Core Development (Years 2–4):

- Construct the first phase of the Container Village (3 containers), including essential infrastructure and select anchor tenants.
- Establish early operational success to attract future grants and investors.
- Engage corporate and financial partners for sponsorships or naming rights.

Phase 2 – Expansion / Build-Out (Years 5+):

- Expand the Village into a full public market with up to 10 containers, a park, and an amphitheater with public art, landscaping, and permanent amenities.
- Adjust phasing based on market demand and funding availability.

Phase 3 – Long-Term Operations (Years 10+):

- Plan for container lifecycle renewal and potential expansion.

1.3.3 – Beautify downtown with façade, signage, lighting, art, and landscaping programs.

Responsible Department: CED
Priority: Urgent

- Implement the Front Street Landscaping Project to refresh medians and bulb-outs.
- Expand public art installations to strengthen downtown's visual identity.
- Revise and relaunch the Front Street Façade Grant Program to allocate funding toward storefront improvements.
- Develop a Downtown Sign Program with design standards, incentives, and workshops for local businesses.

- Offer business enhancement resources (window display guides, marketing tips) and hands-on technical assistance.
- Collaborate with Code Enforcement to implement educational initiatives that promote compliance and maintain a clean, welcoming downtown environment.

1.3.4 – Update and implement Downtown Specific Plan (land use, design, pedestrian access).

Responsible Department: Community Development
Priority: Semi Urgent

- Align land use, zoning, and design standards with downtown revitalization goals to support mixed-use development and pedestrian access.
- Update and implement the Downtown Specific Plan to guide future growth and investment.
- Promote form-based code, mixed-use nodes, and improved pedestrian/bike access.
- Host public engagement sessions to inform business owners about the Downtown Specific Plan and discuss potential amendments.
- Ensure that the updated plan aligns with economic development, housing, and tourism objectives to create a cohesive vision for downtown Soledad.

1.3.5 - Develop and implement a comprehensive Downtown Streetscape Plan

- Refine the ELS Conceptual Plan into a detailed streetscape design for Front Street, including wayfinding, street furniture, landscaping, lighting, and public art elements.
- Complete the Front Street Landscaping Project to enhance and refresh downtown's visual appeal.
- Collaborate with Union Pacific Railroad to implement improvements to the underpass on Front Street as envisioned in the ELS design concept:
    - Install a gateway sign on the bridge.
    - Improve or replace deteriorating pigeon control netting with a more durable, effective, and aesthetic solution.
    - Work with TAMC to create a safe pedestrian/biking connection with the potential of a protected bike lane.
    - Install enhanced lighting for safety and aesthetics
    - Add murals along the underpass inspired by Pinnacles National Park to create a welcoming and distinctive sense of place.
- Add lighting, trees, wind shelters, and seating to the streetscape to improve comfort and strengthen downtown's identity.

1.3.6 – Ensure that downtown infrastructure is shovel-ready (water, sewer, fiber, EV).

Responsible Department: Public Works / Planning
Priority: Urgent

- Complete current infrastructure improvements underway in the Downtown Core.
- Conduct a comprehensive needs assessment of utilities, including water, sewer, broadband, and EV charging capacity.
- Develop a prioritized phasing plan to guide future capital improvement projects.
- Pursue state and federal grants to support infrastructure upgrades on key catalytic development parcels.

1.3.7 – Activate the Downtown with regular cultural, culinary, and community events.

Responsible Department: CED
Priority: Urgent

- Continue hosting events such as *Music in the Park* to attract artists, food vendors, and families downtown.
- Establish a designated food truck pod as a pilot for the future Container Village.
- Designate vendor zones and micro-storefronts for rotating cultural and local product vendors.
- Provide permitting assistance and joint marketing to support local makers, artists, and food entrepreneurs.
- Feature products and experiences that highlight Soledad's heritage—wine, agriculture, and proximity to Pinnacles National Park.

1.3.8 – Explore the development of coworking and entrepreneur spaces.

Responsible Department: CED
Priority: Long Term

- Identify vacant or underused downtown buildings suitable for coworking or creative space conversion.
- Survey local entrepreneurs, freelancers, and remote workers to assess demand.
- Host pilot monthly coworking pop-up events in community facilities to build interest.
- Partner with broadband providers to ensure reliable high-speed internet access in potential sites.
- Pursue grants and public-private partnerships to establish a permanent coworking or innovation hub.

1.4 - Goal: Evaluate Zoning, Land Use, and Sustainable Development

1.4.1 – Update general plan and zoning codes to support retail, industrial redevelopment, and highway access.

Responsible Department: Planning Department
Priority: Urgent

- Conduct a comprehensive review of zoning and land use designations to identify barriers to mixed-use, retail, and light industrial development.
- Draft and adopt zoning amendments that promote flexible, mixed-use, and employment-supportive land uses.
- Identify parcels constrained by outdated zoning and propose site-specific amendments to unlock redevelopment potential.
- Prepare an annexation strategy and economic justification for incorporating the 6-acre Northern Gateway property into city boundaries.
- Ensure zoning and annexation updates align with the City's long-range land use map**,** economic development strategy, and sustainability goals**.**

1.4.3 – Explore special financing districts (CFDs, EIFDs) for infrastructure funding.

Responsible Department: Finance
Priority: Long Term

- Evaluate the feasibility of forming Community Facilities Districts (CFDs)**,** Enhanced Infrastructure Financing Districts (EIFDs), or Community Revitalization Districts (CRDs)**.**
- Model potential tax increment and revenue scenarios based on current and projected assessed values.
- Engage property owners, developers, and regional stakeholders to gauge support and participation.
- Align proposed district boundaries with annexation areas, infrastructure corridors, and strategic growth zones.
- Develop policy guidelines for ongoing district management and performance monitoring.

1.4.4 – Activate city vacant land with tailored incentives and developer outreach.

Responsible Department: CED
Priority: Urgent

- Inventory and map all vacant and underutilized parcels, classifying them by ownership, infrastructure readiness, and market potential.
- Design tiered incentive programs (e.g., development fee reductions, expedited permitting, infrastructure cost-sharing, or tax incentives) to attract targeted investment.

- Market priority sites through regional and state-level commercial real estate networks.
- Conduct targeted outreach to developers, employers, and anchor tenants aligned with the City's economic priorities.
- Evaluate the development feasibility of all city-owned parcels and identify partnership or disposition strategies.
- Develop a Public-Private Partnership (P3) framework emphasizing revenue generation, job creation, and community benefit metrics.
- Issue Requests for Interest (RFIs) and establish guidelines for unsolicited development proposals on high-value sites.
- Implement a tracking system to measure ROI, job creation, and community outcomes from redevelopment projects.

1.5 - Goal: Strengthen Workforce Development, Employer Partnership, and Economic Opportunity

Support inclusive economic growth by aligning education and training programs with local and regional industry needs, fostering employer partnerships, and expanding pathways to quality employment and economic opportunities for all Soledad residents.

1.5.1 – Strengthen relationships between local schools and employers to align educational programming with workforce needs, enhancing career pathways.

Responsible Department: Economic Development / Workforce Partners
Priority: Long Term

- Collaborate with Hartnell and the local High School to develop school-to-career programs offering internships, mentorships, and summer job opportunities at the City.
- Create partnerships with industry partners to help launch a career exploration series bringing industry professionals into the Community Center for presentations, site visits, and hands-on learning modules.
- Formalize a Workforce Partnership Council between the City, school district, and key industries to coordinate curriculum, training pipelines, and resource sharing.
- Emphasize career pathways in high-growth sectors such as:
    - AgTech and sustainable agriculture
    - Public service and skilled trades
    - Healthcare (nursing, techs, home care)
    - Logistics and advanced manufacturing

1.5.2 – Expand job training and employability programs for residents

Provide residents, especially youth, career changers, and underserved populations, with access to skills training, job readiness support, and pathways to living-wage employment.

Responsible Department: CM, Council, CED
Priority: Long Term

- Collaborate with Hartnell College, adult schools, and nonprofits to deliver job readiness training, resume workshops, and interview coaching.
- Collaborate with workforce development agencies and other groups to host regular local or regional job fairs and pop-up hiring events with major employers and staffing agencies.
- In alignment with the Youth Council, provide soft skills training (e.g., communication, professionalism, punctuality) with a focus on youth and first-time job seekers who work at the Community Center or serve as youth interns.
- Work with employment partners to offer microgrants or stipends to help residents attend training in high-demand fields (e.g., construction, healthcare, clean energy).
- Partner with education providers to deliver technical training and industry-recognized certifications aligned with city workforce needs (i.e., water operators).
- Work with First 5 and El Pajaro CDC to develop or support a childcare training and incubation center to expand early education workforce and small-business opportunities.
- Use labor market data to recruit new industry sectors and reduce dependence on ag and retail.
- Proactively attract and retain living-wage employers in sectors such as clean energy, logistics, healthcare, and manufacturing.

2 – Housing

We ensure access to quality, safe, and diverse housing near schools, jobs, retail, and parks that is affordable to residents of all income levels.

2.1 - Goal: Promote, Support, and Expand the Development of Diverse and Affordable Housing to Meet Community Needs

2.1.1 – Facilitate the development of 734 housing units by 2031 to meet the Regional Housing Needs Allocation (RHNA) through active pipeline projects and strategic developer partnerships.

Responsible Department: Community Development and Economic Development (CED)/Public Works/City Manager
Priority: Urgent

Progress Tracking

- Maintain a comprehensive housing pipeline with projected unit completions by year and submit an Annual Progress Report to the California Department of Housing and Community Development (HCD) by April 1st each year.
- Establish annual benchmark targets aligned with RHNA goals.
- Develop and regularly update a public-facing housing dashboard with milestones, unit counts, and project timelines.

Developer Engagement & Incentives

- Identify and address program and policy barriers to project delivery; adjust programs and policies accordingly.
- Prioritize engagement with developers on shovel-ready sites and pre-entitled parcels.
- Offer zoning incentives, density bonuses, and streamlined permitting for multi-family and affordable housing.
- Partner with developers on Low-Income Housing Tax Credit (LIHTC) and other competitive funding applications.
- Create and distribute educational materials outlining available development incentives and city support.

Pipeline Projects

- Advance key projects that are in the Housing Element pipeline including:
    - 540 Gabilan - 100 Units of Affordable Housing Units
        - Issue RFQ for 540 Gabilan affordable housing project and select a qualified developer.
        - Provide technical assistance on assembling the LIHTC financing package.

        - Conduct community outreach to raise awareness and gather input on development goals.
        - Establish development milestones and reporting structure.

    - Santa Clara/Parcel E - 104 Small-Lot Homes + 100 Affordable Units (Eden Housing)
        - Coordinate infrastructure and permitting.
        - Support Eden Housing in site planning and securing funding.
        - Host community engagement forums.
        - Ensure interdepartmental coordination for timely reviews and approvals.
        - Deploy the first-time homebuyer assistance.
    - Almond Acres Subdivision - 52 Small-Lot Homes + 12 Multiple Family Affordable Units (CHISPA)
        - Complete subdivision and CEQA review.
        - Provide technical assistance to CHISPA on the site and building design of the affordable housing project.
        - Support CHISPA in securing external funding (e.g., HOME, CDBG) for the affordable housing portion of the project.
        - Ensure ADA accessibility and age-friendly design.
        - Track progress on the project for targeted demographics, including seniors, individuals with disabilities, and Transitional Aged Youth.
    - Parcel B – 37 Small-Lot Homes + 24 Units of Multiple Family
        - Complete project entitlements, including final map approval.
        - Finalize affordable housing agreement.
        - Ensure interdepartmental coordination for timely reviews and approvals.
        - Evaluate and consider implementing a first-time homebuyer assistance program

2.1.2 – Expand innovative housing options (ADUs, Cottages).

Responsible Department: CED
Priority: Urgent

- Evaluate cost-effective housing models**,** including small-lot subdivisions, manufactured housing, ADUs, cottage clusters, and mid- to high-density infill projects. Identify necessary zoning and code updates to enable a broader range of housing types and reduce regulatory and bureaucratic barriers.
- Promote mixed-income and mixed-use developments that integrate innovative, diverse housing types into walkable, service-rich neighborhoods.
- Update pre-approved design templates for ADUs and consider similar plans for other innovative housing types (i.e., cottage courtyards) to streamline permitting and reduce design costs
- Launch a public awareness and education campaign to promote the benefits of ADUs and other small home types, targeting homeowners, developers, and neighborhood groups.

- **Explore financial and regulatory incentives (**e.g., fee waivers, expedited permitting, etc.) for property owners who build ADUs or cottage clusters.
- **Partner with local, regional, and industry-led architects, builders, and nonprofits** to pilot demonstration projects and showcase successful small-scale infill housing.
- **Monitor the success of the program and gather feedback** to refine policies and expand programs that support innovative housing types.

2.1.3 – Expand housing opportunities for all Soledad residents.

Responsible Department: CED
Priority: Urgent

Policy Review & Program Evaluation

- Evaluate local housing policies and programs to ensure fair and equitable access for people of all demographic and income groups.
- Evaluate the effectiveness of existing special needs housing programs, including those for seniors, individuals with disabilities, and extremely low-income households.
- Identify gaps in housing and services for undocumented and mixed-status households, and assess potential policy solutions to address these needs.

Strategic Partnerships & Funding

- Collaborate with agricultural employers to evaluate worker housing needs and explore opportunities for employer-supported housing solutions.
- Apply for state and federal grant programs to support the development of farmworker housing (e.g., Joe Serna Jr. Farmworker Housing Grant).
- Explore partnerships with public agencies and employers to develop workforce and employee housing.
- Promote the co-location of housing near transit hubs and major employment centers to reduce commute burdens and support economic inclusion.

Inclusive Design

- Conduct cost analyses of various building types (e.g., low-, mid-, high-rise) to guide cost-effective and inclusive development strategies.
- Promote culturally responsive design standards and amenities tailored to the needs of multi-generational, farmworker, and senior households.
- Develop a comprehensive design guide for multi-generational, inclusive, and mixed-use housing projects to support developers and planners.
- Update community design standards to support and promote multi-generational and non-traditional household types, ensuring flexibility in layout, accessibility, and shared living arrangements.
- Incorporate universal design principles, ADA compliance, and age-features into all applicable housing and infrastructure projects to promote accessibility, safety, and inclusivity for residents of all ages and abilities.

2.2 - Goal: Develop Infrastructure and Promote Smart Growth

2.2.1 – Align infrastructure with Smart Growth and transit-oriented development principles.

Responsible Department: CED/Public Works/City Manager
Priority: Semi Urgent

- Prioritize infrastructure investments in areas served by MST Circulator routes and other key transit corridors.
- Support the development of mixed-use nodes and higher-density housing around major transit corridors and other transit-accessible locations.
- Integrate transit access and walkability considerations into zoning updates and capital improvement planning
- Coordinate with MST and regional transportation agencies to align land use and planning for projects that connect communities and improve access to transit and affordable housing.
- Foster interdepartmental collaboration to ensure housing, transportation, and infrastructure strategies are integrated

2.2.2 – Negotiate a Development Agreement for Miramonte to ensure adequate provision of infrastructure and public services at each stage of the project's build-out.

Responsible Department: City Manager/CED/Public Works
Priority: Urgent

- Coordinate development phasing with utility and roadway capacity upgrades to ensure infrastructure keeps pace with growth.
- Finalize detailed improvement plans for sewer, water, storm drains, streets, sidewalks, parks, and landscaping to support full project buildout.
- Establish and adopt a comprehensive financing plan for the Miramonte project that ensures long-term funding for infrastructure and public services.
- Implement performance-based thresholds to trigger required off-site traffic and improvements at each phase of development.
- Ensure full implementation of the Mitigation Monitoring and Reporting Program (MMRP) and enforce all Conditions of Approval to maintain environmental compliance and project accountability.

2.2.3 – Upgrade and expand critical infrastructure citywide (water, sewer, roads, etc.) to support housing development readiness and long-term community growth.

Responsible Department: Public Works/CED/City Manager
Priority: Semi Urgent

- Conduct a comprehensive infrastructure gap analysis to identify deficiencies in water, sewer, stormwater, transportation, and utility systems needed to support RHNA-designated housing sites.
- Pursue state and federal funding opportunities (e.g., Infill Infrastructure Grant Program, Clean Water SRF, Community Development Block Grants) to finance upgrades for critical infrastructure supporting housing growth.
- Maintain and regularly update GIS-based infrastructure maps to identify housing-ready parcels and guide investment in priority development areas.
- Coordinate infrastructure investment to support inclusive and mixed-use development in rezoned or high-priority areas.

2.3 - Goal: Expand Housing Resources for Vulnerable Populations

2.3.1 – Expand permanent housing options for homeless individuals, seniors, farmworkers, large families, single parents, and other vulnerable groups.

Responsible Department: CED/City Manager/Monterey County
Priority: Semi Urgent

Development Priorities

- Prioritize housing projects that serve seniors, farmworkers, large families, single parents, and fixed-income residents.
- Collaborate with nonprofit developers that specialize in housing for large families and vulnerable populations.
- Develop wellness-oriented housing models (e.g., senior villages, co-housing, shared living).
- Ensure supportive services (e.g., childcare, transportation) are co-located with housing.
- Reactivate the Soledad Housing Authority to unlock new funding opportunities.

Funding & Partnerships

- Pursue funding from state and federal sources (e.g., ESG, HHAP, USDA, CDBG).
- Target subsidies and voucher programs toward single-parent families and farmworkers.
- Support partners to offer tax relief and rent assistance programs to help seniors age in place.
- Support partners to educate seniors on property tax deferral and reverse mortgage options.
- Reinforce aging-in-place initiatives with targeted CDBG support.
- Promote senior co-housing models with integrated care or social programs.

Service Coordination & Program Expansion

- Identify existing transitional housing providers and expand partnerships to support vulnerable populations.
- Coordinate with the County and other agencies to finalize project scopes and service delivery models.
- Ensure permanent supportive housing includes robust wraparound services and long-term funding sources.

2.3.2 – Implement comprehensive homelessness solutions grounded in Housing First and interim-to-permanent strategies to achieve functional zero homelessness.

Responsible Department: CED/City Manager/Monterey County
Priority: Urgent

Case Management Coordination and Landlord Engagement

- Use Homeless Management Information System (HMIS) data to map inflow/outflow, monitor population trends, and track housing outcomes.
- Track interim housing exits and identify barriers to permanent housing placements.
- Engage cross-sector leadership in monthly case reviews to monitor high-needs cases and coordinate interventions.
- Train public-facing staff and police department personnel on the principles and practices of the Housing First model.
- Include landlord mediation services and existing best practices in all transition-to-housing programs

Housing First and Interim to Permanent Pathways

- Develop permanent supportive housing with comprehensive wraparound services.
- Partner with youth-serving organizations to deliver supportive services to unhoused or at-risk youth.
- Advance priority projects aimed at reducing homelessness in Soledad:
    - Encampment Resolution Fund (ERF)
        - Complete development of the Soledad Interim Housing Facility (Year 1)
        - House all participants by June 30, 2027
    - Youth Homelessness Demonstration Program (YHDP)
        - Distribute at least $1 million in funding by December 31, 2025
        - Coordinate with the Coalition of Homeless Services Providers and Bay Area Community Services to continue administering YHDP in future years.
    - Transitional Aged Youth (TAY) Campus
        - Work with the County, CHISPA, and Housing Authority to identify the location of up to 4 housing units for TAY participants.
        - Work with partners to facilitate the construction of up to 4 units by 2028

2.3.3 – Provide temporary emergency housing in hotels for vulnerable populations

Responsible Department: CED/City Manager/Monterey County
Priority: **Urgent**

- Identify and recruit local motels and hotels to participate in a crisis stabilization partnership program.
- Negotiate agreements with property managers covering nightly rates, availability blocks, and wraparound support services.
- Develop intake protocols in collaboration with behavioral health navigators and emergency responders to ensure smooth placement and care coordination.
- Train hotel staff on trauma-informed response practices, guest privacy protections, and safety procedures.
- Secure grant funding to cover short-term crisis shelter costs, including Behavioral Health Bridge Housing funds.
- Establish a formal Memorandum of Understanding (MOU) outlining roles, responsibilities, duration, liability, and referral pathways between the city, hotels, and behavioral health partners.

2.4 - Goal: Promote Housing Preservation, Rehabilitation, and Conservation

2.4.1 – Preserve and improve existing housing stock.

Responsible Department: CED/Police (Code Enforcement)
Priority: Semi Urgent

- Identify new funding sources and implement **multilingual outreach** for home repair and rehabilitation programs.
- Partner with nonprofits to deliver or provide grants and low-interest loans for critical repairs, energy-efficiency upgrades, and weatherization services.
- Offer **compliance assistance** for low-income property owners facing code violations.
- Educate residents about **lead abatement funding** and health-related home improvement resources.

2.4.2 – Protect residents from displacement.

Responsible Department: CED/Police (Code Enforcement)
Priority: Semi Urgent

- Align code enforcement actions with **tenant protection measures** to avoid displacement.
- Establish an **emergency relocation fund** for displaced or at-risk tenants.
- Review and explore the enforcement of zoning and occupancy standards for H2A temporary worker housing and update the employee housing ordinance as needed.

- Support the development of purpose-built H2A housing outside traditional residential zones.
- Identify and apply for funding for accessibility improvements (e.g., ramps, grab bars, walk-in showers).
- Partner with public health agencies to expand aging-in-place and home modification programs.

2.4.3 – Modernize mobile home units.

Responsible Department: CED
Priority: Semi Urgent

- Conduct a comprehensive assessment of mobile home park conditions, infrastructure needs, and habitability.
- Offer modernization grants or loans for energy efficiency, life-safety upgrades, and ADA improvements.
- Explore zoning and development flexibility to allow mobile home retrofits, replacements, or infill enhancements.
- Educate residents about state laws applicable to mobile home parks.

2.4.4 – Perform a citywide housing condition assessment and deploy proactive code enforcement to address substandard housing and support long-term neighborhood stability.

Responsible Department: CED/Police (Code Enforcement)
Priority: Semi Urgent

- Develop a Housing Conditions Assessment by parcel using survey data, inspection results, and code compliance history.
- Identify and map areas with high levels of disrepair and deferred maintenance.
- Use data-driven tools to target rehabilitation funding and enforcement resources.
- Conduct routine and proactive inspections in prioritized areas.
- Explore funding opportunities to provide technical and financial compliance assistance to low-income homeowners and landlords.
- Track violations, case closures, and response times through digital case management systems.
- Launch a Rental Registration Program to monitor rental housing conditions and ownership trends by 2027.

2.5 - Goal: Promote Homeownership, Financial Literacy, and First-Time Buyer Assistance

2.5.1 – Advance education on housing affordability and the homebuying process

Responsible Department: CED/Community Engagement
Priority: Urgent

- **Partner with trusted organizations** (e.g., housing counselors, financial institutions and educators) to host workshops on budgeting, credit repair and readiness, and mortgage education.
- Offer **bilingual homebuyer education sessions** in partnership with HUD-certified nonprofit housing counselors.
- **Develop and widely distribute** a user-friendly "**Homeownership 101**" guide covering steps to buy a home, eligibility for assistance, and FAQs.
- Facilitate **pre-qualification readiness assessments** through partner lenders to help buyers understand their financial standing.
- **Partner with local lenders and credit unions** to streamline the loan and first-time buyer assistance process.
- Collaborate with **schools, employers, and faith-based organizations** to reach underrepresented and first-time homebuyer populations.
- **Launch or expand a Down Payment Assistance (DPA) fund** to support qualifying low- and moderate-income buyers.
- **Create referral networks** with real estate professionals, lenders, and community partners to promote programs and educate the public.
- Measure outcomes and progress

2.5.2 – Promote the Mortgage Credit Certificate (MCC) Program

Responsible Department: CED/Community Engagement
Priority: Urgent

- Coordinate with the County and participating lenders to offer MCCs to eligible homebuyers.
- Develop public-facing tools and calculators to demonstrate long-term MCC savings during homebuying.
- Host seasonal information sessions, especially during tax season, to educate residents on the MCC program and its benefits.
- Track and monitor annual MCC program participation, adjusting outreach and education efforts as needed.

2.6 - Goal: Promote Fair Housing, Equity, and Inclusion

2.6.1 – Strengthen and enforce fair housing policies.

Responsible Department: CED/Community Engagement
Priority: **Urgent**

- Ensure Compliance with state and federal fair housing laws.
- Develop local ordinances that reinforce and strengthen tenant protections.
- Manage the tracking of housing complaints and their resolution timelines.
- Ensure outreach materials are multilingual, culturally sensitive, and accessible.
- Contract with a fair housing service provider for support with counseling, education, and landlord-tenant mediation.
- Contract a fair housing service provider to conduct fair housing-related workshops and assistance clinics.
- Monitor fair-housing compliance in subsidized and city-assisted housing.

2.6.2 – Revive the Solidad Housing Authority to access funding.

Responsible Departments: City Manager, Finance, CED
Priority Level: **Urgent**

- Review and update the Housing Authority board composition, roles, and governance structure.
- Modernize bylaws and the mission statement to reflect equity, affordability, and anti-displacement goals.
- Engage residents with lived experience of housing insecurity in advisory or decision-making roles.
- Establish accountability metrics for oversight of affordable housing initiatives, compliance, and partnerships.
- Explore funding opportunities with the U.S Department of Housing and Urban Development.

2.7 - Goal: Evaluate and Activate City-Owned and Vacant Land for Housing Development

2.7.1 – Advance infill on underutilized or vacant property through re-zoning and updated standards.

Responsible Department: CED
Priority: **Urgent**

- Identify priority redevelopment corridors suitable for infill and housing-focused reuse.

- Update zoning to support mixed-use, higher-density, and transit-oriented developments.
- Adopt design standards that support walkability, sustainability, and neighborhood compatibility.
- Create and adopt financial and permitting incentives to encourage adaptive reuse of vacant or underutilized properties

2.7.2 – Activate city-owned sites for housing/public-private partnerships.

Responsible Department: CED/City Manager
Priority: **Urgent**

- Complete a comprehensive inventory and GIS mapping of all city-owned parcels with the potential for housing development.
- Develop and apply evaluation criteria based on location, infrastructure readiness, zoning, and market conditions.
- Issue Requests for Qualifications (RFQs) or Requests for Proposals (RFPs) for key city-owned sites, including the Corporation Yard and Lions Club Building, to partner with affordable housing developers for building affordable housing.
- Utilize ground leases or long-term lease agreements to preserve public interest while enabling development and revenue generation.

2.7.3 – Expand strategic site acquisition.

Responsible Department: CED/City Manager/Finance
Priority: Semi Urgent

- Identify, acquire, and land bank properties for future affordable and workforce housing projects.
- Target private or underutilized parcels that fill Regional Housing Needs Allocation (RHNA) gaps or support site consolidation.
- Secure funding through state housing grants, infill infrastructure programs, or redevelopment successor funds.
- Develop transparent criteria and publicly accessible procedures for site selection, acquisition, and community engagement.

2.8 - Goal: Develop Incentives and Sustainable Housing Funding Programs

2.8.1 – Pursue grants and establish a local housing trust fund.

Responsible Department: CED/City Manager/Finance
Priority: **Urgent**

- Identify and pursue state, federal, and philanthropic grants for affordable, infill, and mixed-income housing projects.
- Build strategic partnerships with housing developers and nonprofit organizations to submit joint grant applications.
- Allocate local funds (e.g., General Fund, in-lieu fees, PLHA) for housing gap financing and seed capital.
- Establish clear criteria for matching funds to leverage external grants effectively.
- Set annual housing funding targets aligned with RHNA progress and priority housing types.
- Develop a Local Housing Trust Fund, including:
  - Seed funding strategy (e.g., in-lieu fees, state/local grants, private donations)
  - Transparent application process, eligibility criteria, and award procedures
- Complete HCD's "Prohousing" designation and pursue the Prohousing Incentive Pilot Program funding opportunities.

2.8.2 – Update development impact fees to promote affordability.

Responsible Department: CED/Finance
Priority: **Urgent**

- Conduct a nexus study to assess housing-related infrastructure costs and justify impact fees.
- Develop a fee waiver or deferral program for affordable and workforce housing developments.
- Ensure transparency in how fees are calculated, assessed, and collected.
- Align impact fee structure with the City's Capital Improvement Plan (CIP) and RHNA goals.
- Evaluate fees for consistency with state affordability mandates and inclusionary goals.

2.9 - Goal: Ensure Regulatory Compliance and Implement Planning Updates

Maintain compliance with evolving state housing laws, streamline permitting and entitlement processes, and reform local zoning regulations to increase housing supply and reduce production barriers.

2.9.1 – Raise community awareness and streamline permitting processes.

Responsible Department: CED/Community Engagement
Priority: Semi Urgent

- Explore and implement a digital permitting system to increase efficiency and public access.
- Develop standardized plan checklists for common housing types (e.g., duplexes, ADUs, small-lot homes).
- Host annual community engagement sessions to demystify zoning laws, permitting, and development standards.
- Publish and maintain an annual summary of state housing laws and local implementation steps on the City's website.
- Distribute clear, multilingual fact sheets for developers, realtors, landlords, and neighborhood associations.
- Host annual training workshops for city staff, developers, and residents on new state housing legislation and implementation requirements.

2.9.2 – Advance zoning and land use reform to support housing goals.

Responsible Department: CED/City Attorney/City Manager/Council
Priority: Semi Urgent

- Conduct an annual zoning map review to identify and address constraints on residential and mixed-use development
- Complete the General Plan and draft and adopt zoning code amendments to:
  - Increase allowable densities
  - Encourage mixed-use, infill, and transit-oriented development
  - Reduce regulatory and procedural barriers for affordable housing
- Facilitate inclusive community engagement sessions, prioritizing input from historically underserved and underrepresented groups.
- Align local zoning updates with RHNA targets and regional housing goals.
- Ensure zoning reforms support sustainability, infrastructure capacity, and smart growth principles.

2.9.3 –Coordinate annexation for long-term housing needs.

Responsible Department: CED/City Manager/City Council
Priority: Long-Term

- Identify strategic parcels and priority districts for annexation based on long-term housing potential.
- Coordinate with LAFCO and follow formal annexation procedures and timelines.
- Prepare and update fiscal impact reports and infrastructure readiness studies.
- Conduct proactive engagement with adjacent property owners, stakeholders, and community organizations.
- Work with regional and state agencies to finalize mitigation agreements and service plans.
- Update land use and CEQA analyses to reflect annexation scenarios.
- Align annexation timelines with infrastructure buildout, tract map approvals, and housing pipeline targets.

3 - Environmental Justice and Equity

We improve the health and well-being of our local community by addressing environmental, social, and economic obstacles. We are committed to diversity, equity, and inclusion and believe everyone has a voice in shaping Soledad. We engage together as equal partners in local decision-making processes to reduce inequalities and disparities in our community.

3.1 – Goal 1: Embed Equity in All City Policies, Programs, and Services.

Responsible Department: CM (Lead) and All Departments
Priority: Semi Urgent

3.1.1 – Institutionalize an equity framework across all city departments.

- Complete an Equity Impact Assessment for the draft General Plan to ensure that the policies and programs increase equitable outcomes for marginalized populations.
- Require department directors and managers to assess major policies and programs and recommend expenditures through an equity lens.
- Complete an annual Equity Impact Assessment of the Strategic Plan and develop and an equity dashboard to measure outcomes.

3.1.2 – Provide city-wide equity training for all employees and councilmembers.

Responsible Department: IT Department / Communications
Priority: Semi Urgent

- Partner with an organization that provides Governing for Racial Equity training and tailors the curriculum to city staff, leadership, and elected officials.
- Schedule mandatory training sessions for all city employees and council members.
- Offer separate leadership-focused workshops for department heads and council.
- Provide equity resource guides and toolkits for applying training to daily work based on real case studies.

3.2 – Goal 2: Strengthen Inclusive and Equitable Participation in all City Planning and Decision-Making Processes

The City is committed to ensuring that all residents—particularly those historically underrepresented in civic processes—have meaningful opportunities to influence planning and decision-making. Achieving equitable participation requires understanding who engages, who does not, and why.

3.2.1 – Use data to advance equitable and effective community engagement.

Responsible Department: Community Engagement
Priority: **Urgent**

- Map demographic data and engagement patterns to identify underrepresented communities and participation disparities.
- Analyze past participation in city events, surveys, and advisory boards to understand barriers to engagement.
- Integrate real city data and local case studies into staff training to improve cultural competency and relevance.
- Establish a continuous feedback and evaluation system to measure participant satisfaction, learning outcomes, and training effectiveness.
- Report findings annually to guide resource allocation and improve future engagement efforts.

3.2.2 – Update a citywide community engagement strategy with measurable and equity-focused goals.

To build a more inclusive, transparent, and responsive government, the City will update its Community Engagement Strategy to reflect the diverse needs, voices, and experiences of all residents. The updated strategy will establish clear performance measures, embed equity as a guiding principle, and modernize engagement practices to ensure meaningful participation in city planning and decision-making.

Responsible Department: Community Engagement
Priority: **Urgent**

- Review the city's current community engagement practices, policies, and outcomes.
- Conduct resident surveys, focus groups, and interviews to gather feedback on communication preferences and barriers.
- Benchmark against best practices from peer cities and national engagement models.
- Develop clear equity-focused engagement principles to ensure inclusion of underrepresented groups.
- Establish measurable goals (e.g., participation rates, diversity of engagement, satisfaction levels).
- Create a multi-channel engagement framework (in-person forums, online platforms, social media, surveys).
- Identify and integrate translation, interpretation, and accessibility services; Consistently, provide interpretation for public meetings in Spanish

3.2.3 – Build city capacity by hiring and training staff skilled in authentic community engagement.

Meaningful community engagement begins with a workforce that reflects the community it serves and possesses the skills, cultural awareness, and empathy to engage residents effectively. The City will strengthen its internal capacity by recruiting culturally representative and bilingual staff, providing continuous training in equitable engagement practices, and ensuring every department integrates community engagement principles into its work.

Responsible Department: CM/HR, Community Engagement (Lead), All Departments
Priority: **Urgent**

- Hire culturally representative, multilingual staff who reflect the diversity of the city's residents and bring lived experience to engagement efforts.
- Deliver citywide training on cultural competency, equitable communication, and respectful civic engagement tailored to the local community context.
- Support each department in developing clear, measurable community engagement goals for all public meetings, workshops, and initiatives.
- Train staff on the full spectrum of engagement—from information sharing to empowerment—using a consistent citywide framework.
- Train staff to prepare public-facing materials that are accessible, visually clear, and free of bureaucratic or technical language.
- Establish regular assessments and feedback mechanisms to measure staff competency, inclusivity, and the effectiveness of engagement practices.

3.2.4 – Enhance language and technology accessibility to promote civic engagement.

Responsible Department: Community Engagement and IT
Priority: Long-Term
To ensure that all residents can fully participate in civic life, the City will prioritize removing language and digital access barriers that limit engagement.

- Provide translated materials and interpretation services in all major community languages, including Indigenous languages such as Triqui and Mixteco, during meetings, workshops, and outreach events.
- Conduct culturally responsive outreach to immigrant indigenous communities in collaboration with community leaders and organizations to ensure inclusion of underrepresented linguistic groups.
- Offer digital access and literacy training for residents unfamiliar with online tools used for surveys, virtual meetings, and city services.

- Develop offline participation options—such as printed surveys, phone hotlines, community liaisons, and in-person engagement events—for residents with limited internet access or digital devices.
- Ensure all digital platforms, websites, and engagement tools meet ADA and language accessibility standards, providing translation, captioning, and screen-reader compatibility.
- Track participation rates by language group and access type to identify ongoing gaps and inform continuous improvement in accessibility efforts.

3.2.5 – Strengthen District-Based Civic Engagement to Ensure Equitable Geographic Representation.

Responsible Department: Community Engagement, Council

Priority: Semi Urgent

To build an inclusive and representative civic culture, the City will ensure that all neighborhoods, especially those with lower incomes and historically limited access to civic processes, have equitable opportunities to connect with their elected officials and influence local decision-making. District-based engagement will provide residents with accessible, trusted, and consistent channels to share input, raise concerns, and collaborate on community priorities.

- Assign staff to support each council district with resident communications, event planning, and engagement follow-up.
- Allocate funding for district-level outreach, including translation of materials, community flyers, surveys, mailers, and neighborhood-based events.
- Organize recurring “Walk and Talk,” “Coffee with a Councilmember,” or “District Dialogue” sessions in diverse neighborhood locations, prioritizing underrepresented and lower-income areas.
- Create a standardized toolkit for council offices outlining best practices for inclusive outreach, equitable meeting facilitation, and use of multiple engagement platforms (digital, print, and in-person).
- Collect and publish district-level engagement data (attendance, demographics, input themes) to identify gaps, celebrate successes, and guide future outreach investments.
- Collaborate with community-based organizations, schools, and neighborhood/homeowners associations to co-host events and strengthen grassroots participation.

3.3 – Goal: Intentionally Allocate Resources to Eliminate Disparities in City Services and Outcomes

The City of Soledad will intentionally direct resources, funding, and staff efforts to neighborhoods and communities that have historically received fewer city services or faced systemic barriers to opportunity. By aligning investments with community needs, strengthening partnerships with local organizations, and building trust through transparency and accountability, the City aims to close

equity gaps and ensure that every resident enjoys fair access to quality services, safe environments, and opportunities for success.

3.3.1 – Strengthen community connections through partnerships and access to local resources.

Responsible Department(s): Community Development/Parks and Rec/Community Engagement
Priority: **Urgent**

- Develop and maintain a comprehensive directory of local service providers and community resources (housing, health, education, employment, etc.).
- Translate the directory into multiple languages and distribute it both online and in print through city offices, libraries, schools, and partner organizations.
- Collaborate with schools, churches, and nonprofits to organize resource fairs and informational workshops connecting residents directly with service providers.
- Train city staff to refer residents efficiently to appropriate community resources.
- Formalize partnerships with trusted local organizations to reach underrepresented residents and improve service coordination.
- Work with partners to extend resources to undocumented immigrants who are facing cuts in aid due to federal policy changes.

3.3.2 – Identify and eliminate inequities in city service delivery.

Responsible Departments: City Manager's Office, All Departments
Priority: Semi Urgent

- Conduct equity audits to assess city services—such as parks, public safety, housing, and infrastructure—to identify gaps in service quality, accessibility, and investment.
- Use demographic and geographic data to map inequities in service delivery and funding distribution.
- Direct new infrastructure improvements and program funding toward historically under-resourced neighborhoods.
- Develop an equity-based budgeting process to guide future resource allocation and performance reporting.
- Publish annual reports showing measurable changes in access and outcomes by district.

3.3.3 – Increase access and remove barriers to city programs and services.

Responsible Department(s): City Manager's Office, All Departments
Priority: Semi Urgent

- Streamline application and registration processes for city programs, permits, and grants to make them more user-friendly and language-accessible.
- Offer childcare, translation, transportation assistance, and similar services to increase participation rates in city programs for underrepresented populations.

- Provide technical assistance and public computer access points to help residents navigate online services and applications.

3.4 - Goal: Promote Sustainable Infrastructure and Environmental Resiliency

Develop and implement sustainable, climate-resilient infrastructure that reduces environmental impact, enhances renewable energy use, and promotes equitable access to clean resources and healthy environments.

3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.

Responsible Department: Public Works/Finance/CM
Priority: Urgent

Water System Improvements

- Complete well rehabilitation projects to enhance groundwater reliability and system efficiency.
- Replace the Oak Street pipeline to improve water delivery and reduce system loss.
- Rehabilitate existing water storage tanks to extend asset lifespan and improve water quality.
- Implement the Bureau of Reclamation Smart Metering Grant to replace all city water meters, reducing water loss and improving monitoring accuracy.
- Install or upgrade remote-controlled valves, telemetry, and water pressure management systems to enhance operational control and efficiency.
- Complete a comprehensive water assessment study to guide future infrastructure planning and conservation efforts.

Wastewater System Modernization

- Develop and implement major improvements at the Water Reclamation Facility (WRF) based on the findings of the 2025 WRF Assessment, including:
    - Headworks improvements
    - Overflow storage basin
    - Secondary process upgrades
    - Solids handling and dewatering facility improvements
    - Effluent disposal and capacity study
    - Electrical and control system upgrades
    - Levee enhancement and flood protection improvements

Stormwater and Environmental Resilience

- Improve stormwater treatment capacity by lowering the regional recharge basin outlet between Front Street and Highway 101 to enhance groundwater recharge and reduce flooding.
- Ensure all water and stormwater systems meet drought, seismic, and multi-hazard resilience standards.

Financial and Strategic Planning

- Complete an updated utility rate study to ensure financial sustainability and equitable cost recovery.
- Align capital improvement priorities with available financing mechanisms and explore innovative funding options.
- Engage residents, businesses, and stakeholders in Capital Improvement Program (CIP) prioritization discussions.
- Secure additional state and federal grants to fund critical water, wastewater, and stormwater infrastructure projects.

3.4.2 – Advance renewable energy and climate-resilient Infrastructure.

Responsible Department: Public Works & Planning

Priority: Semi Urgent

- Apply for funding to install electric vehicle (EV) charging stations at city facilities and public parking (such as along Front Street), and promote private development to surpass EV charging station code requirements.
- Explore incorporating solar panels at city facilities and public parking lots to facilitate future renewable energy adoption.
- Partner with 3CE or solar and wind providers to install wind or solar arrays to benefit the community.
- Identify and assess city-owned properties suitable for renewable energy installations, such as the decommissioned landfill site.
- Prioritize infrastructure designs that enhance walkability, provide shade, and improve urban air quality in planning and capital projects.
- Raise community awareness about clean energy benefits and how to participate in reducing greenhouse gas emissions.

3.4.2 - Expand water reuse and conservation systems.

Responsible Department: Public Works

Priority: Urgent

- Implement the Recycled Water Project by the end of 2026.
    - Develop a rate study for users of reclaimed water.
    - Highlight recycled water projects in parks and at schools to demonstrate sustainability and reduce potable water demand.

- Reach out to high utility users about the potential to use recycled water for future expansion.
- Consider incorporating purple pipe in major street projects for future use in residential/commercial areas.
- Apply for water sustainability grants to fund the adoption of advanced water reclamation technologies and expand recycled water infrastructure.

3.4.3 – Develop and implement a comprehensive Climate Action Plan integrated into all city operations.

Responsible Department: Community Development and Public Works
Priority: Semi Urgent

- Secure funding and develop a comprehensive Climate Action Plan (CAP) to guide city-wide emission reductions and resilience strategies.
- Incorporate climate mitigation and adaptation measures into the City's General Plan and all relevant planning documents, such as the Capital Improvement Plan.
- Develop and implement a Vehicle Miles Traveled (VMT) reduction policy aimed at decreasing transportation-related carbon emissions.
- Initiate and complete the electrification of the City's vehicle fleet to reduce reliance on fossil fuels.
- Partner with conservation organizations to increase passive recreation open spaces, enhancing urban biodiversity and community health.
- Implement urban heat island reduction strategies such as extensive tree planting and increased green space to cool vulnerable neighborhoods.
- Establish baseline greenhouse gas (GHG) emissions benchmarks across all major sectors (transportation, buildings, waste, and industry) and regularly track and report progress on emissions over time.

3.4.4 – Promote environmental equity and community benefits.

Responsible Department: Community Development and Public Works
Priority: Semi Urgent

- Conduct Environmental Justice (EJ) screenings to identify neighborhoods disproportionately burdened by pollution and climate risks.
- Allocate at least 40-50% of green infrastructure and air quality improvement funds to EJ-identified communities.
- Develop heat action plans for frontline neighborhoods, prioritizing shade tree planting, cooling centers, and energy assistance programs.
- Establish Community Climate Advisory Councils inclusive of historically marginalized populations, with resources to ensure meaningful engagement.

- Require equity impact assessments for all major climate infrastructure and sustainability projects.
- Promote community-led green projects focused on public health improvements and local climate resilience.
- Partner with non-profit organizations to conduct outreach and education to increase awareness about the impacts of pesticide use on human health and the environment and the Health Department monitoring system.
- Collaborate with agricultural stakeholders to design and promote the implementation of agricultural buffer zones between farmland and residential properties.

3.4.5 – Work with conservation organizations to expand passive open space, enhance urban greening, and restore the Salinas River Ecosystem.

Responsible Department(s): Community Engagement, Community Development, and Public Works
Priority: **Long-Term**

- Enhance Salinas River health and access
    - Continue regular trash and debris removal efforts to improve river water quality and habitat health.
    - Collaborate with County agencies and local stakeholders to explore opportunities for developing parks and recreational spaces along the Salinas River corridor.
    - Install and maintain surveillance systems to deter and reduce illegal dumping along the river and adjacent areas.
    - Secure funding to implement cost-effective improvements for community access, including pathways, seating, and signage, enhancing safe and equitable recreational use of the river.
- Repurpose decommissioned landfill for passive open space
    - Conduct feasibility studies and community engagement to evaluate converting the decommissioned landfill site into passive open space, such as nature preserves, walking trails, or picnic areas.
- Create connectivity and multimodal access
    - Develop pedestrian and bicycle connections between parks, passive open space, and Bryant Canyon Road.
- Advance urban forestry and greening initiatives
    - Develop and implement a comprehensive urban forestry plan that targets tree planting in parks, along streets, and within open spaces.
    - Aim to increase tree canopy coverage in vulnerable communities by at least 20% to reduce urban heat island effects and improve air quality.

- Integrate green infrastructure and sustainable design practices into stormwater management to improve water quality and reduce runoff impacts.
    - Encourage new developments and public projects to integrate stormwater treatment systems that serve as green spaces, such as bioswales or rain gardens.
    - Secure funding and initiate the design phase (FY 25/26) for a stormwater along Nestles Road; Consider the possibility of a roadway daylighting project at the terminus of Nestles Road to restore natural stormwater flow and provide enhanced treatment through natural systems. **(Urgent)**

4 - Community Places

We value parks, public gathering spaces, recreation, cultural events, and vibrant community places that are comfortable and welcoming to all, regardless of age or abilities. We advance our beautiful park and recreation system with amenities that offer moments of play and connection with our neighbors.

4.1 - Goal: Enhance and Expand Public Parks, Open Space, and Community Facilities

4.1.1 – Ensure all city parks and public spaces are safe, accessible, and vibrant through improved amenities, infrastructure, and connectivity.

Responsible Department: Parks & Recreation / Public Works
Priority: Semi Urgent

Systemwide Enhancements

- Update the Capital Improvement Plan (CIP) to reflect the recently adopted Parks and Recreation Master and Strategic Plans and to guide future investments and prioritize safety, accessibility, and equitable distribution.
- Install energy-efficient lighting, benches, and safe walking paths in major parks, prioritizing areas with the greatest safety needs.
- Improve wayfinding, signage, and park identity through clear entry signs, informational boards, and “Talk Me Technology” interpretive signs.
- Expand bikeable and walkable connections between neighborhoods, parks, and the Community Center.
- Improve adjacent infrastructure—sidewalks, crosswalks, and street lighting—to support active transportation and daily park access.
- Designate safe walking and activity routes that encourage daily physical activity and neighborhood connection.
- Expand wifi and technology access at parks whenever possible, prioritizing Gallardo/Chester Aaroe Parks.

Site-Specific Improvements

- Veterans Park:
    - Develop a phased improvement plan. Consider designing Veterans Park as a usable wellness-oriented space for seniors and veterans.
    - Repair or replace walking paths and install benches near the playground.
    - Enhance safety lighting and install a monument honoring veterans.
    - Add fitness equipment stations along the pathway.

- Vosti Park:
    - Update lighting and replace the playground.
    - Complete property acquisition at 1232 Monterey for park expansion; consider interim community garden use.
- Chester Aaroe/Gallardo
    - Partner with the Little League and Softball Teams to improve the ballfields at both Chester Aaroe and Gallardo Parks.
    - Resurface tennis courts and multi-racket court (Tennis/Pickleball) at Gallardo Park.

Citywide Tree and Shade Program in Open Spaces and Parks

- Add trees and shade/windbreak structures to improve comfort and environmental quality at Front Street, Veterans Park, Vosti Park, Cesar Chavez Park, Ramirez Park, Santa Barbara Park, Ramus Park, and Peverini/Lum Park.
- Remove dead trees and enhance natural canopies where appropriate.
- Add lighting to Peverini Park for safety.

4.1.2 – Develop new parks and sports fields/courts.

Responsible Department: Parks & Recreation / Public Works
Priority: Semi Urgent

Expand recreational opportunities and ensure all residents have equitable access to high-quality parks and sports facilities. New park development and field improvements will create vibrant community hubs that support wellness, youth engagement, and neighborhood pride. The City has identified the following key projects:

Toledo Basin Park (Five-Year Development Plan)

- Complete **conceptual design plans** and conduct **community outreach** to inform the park's layout, amenities, and features (Year 1).
- Pursue **grant funding and alternative financing methods** (e.g., public-private partnerships, state park grants).
- Upon funding approval, **initiate phased construction** focused on sustainability, accessibility, and recreational diversity.

Chester Aaroe (Little League Park)/Gallardo

- Reach out to community stakeholders to design a multi-use court at Chester Aaroe, repurposing the area once occupied by a skate park.
- Secure funding for this project and for resurfacing the basketball courts.
- Assess opportunities to repurpose the old skate park area for interim uses such as public art, wellness spaces, or pop-up activity zones until the new court is constructed.

Santa Blas and Vosti Parks Recreation Enhancement

- Repurpose underutilized volleyball courts into flexible recreational spaces such as basketball, futsal, or pickleball courts based on public input and demand.

Santa Barbara Park Playground Addition

- Install a new playground that incorporates inclusive and sensory-friendly play features for children of all abilities.
- Apply for a KaBOOM! grant and seek community partnerships to support design and installation.

Joe Ramirez Park Improvements

- Construct a new multi-use court to accommodate various recreational uses and increase activity options for residents of all ages.

Long-Term Planning Goals for New Parks

- Prioritize new park sites in underserved neighborhoods to promote equitable access.
- Integrate green infrastructure, native landscaping, and sustainable design principles in all new park developments.
- Ensure connectivity between parks through safe walking and biking routes.

4.1.3 – Expand and modernize the Community Center for youth, seniors, and multicultural programming.

Responsible Department: Parks & Recreation / Public Works
Priority: Semi Urgent

The City has developed plans to transform the Community Center into a modern, inclusive, and resilient facility that meets the diverse needs of residents—serving as a hub for recreation, culture, education, and community connection. Through federal funding, the City has been able to invest over $1.3 million in upgrades, but is launching a capital campaign to raise an additional $1.8 million to finish modernizing the Community Center. The key projects are outlined below:

Facility Modernization and Accessibility Upgrades

- Upgrade and modernize critical infrastructure to improve safety, efficiency, and compliance:
    - Replace or upgrade emergency generator and HVAC systems (including climate control in the gym, which doubles as a disaster shelter).
    - Complete ADA restroom and facility upgrades to ensure full accessibility.
    - Install dimmable lighting in the gym and multi-purpose areas.
    - Improve parking lot infrastructure through slurry sealing, striping, landscaping, lighting, EV charging stations, and trash enclosure enhancements.

Expansion and Space Optimization

- Explore expansion options to increase capacity and programming flexibility:
    - Add modular buildings on the back patio to provide additional program space.
    - Consider a 1,000-square-foot addition to the rear of the large multi-purpose room.
    - Add an outdoor classroom adjacent to the small multi-purpose room for educational and cultural programming.

    - Achieve commercial kitchen status to allow use by small culinary entrepreneurs.
    - Evaluate expanded Saturday hours to better serve the community (subject to additional staffing funds).
- Explore the reuse of the housing units through the Encampment Resolution Funding Program to develop a Teen Innovation Center.
- Continue to work with the Lion's Club to offer city programming at the facility during the remaining three years of the lease.
- Explore potential partnerships with Mission Recreation to utilize Rotary Park for expanded programming and events.

4.2 – Goal: Expand Recreational Programming

City residents passed Measure S to enhance quality of life by expanding recreational, cultural, and wellness opportunities citywide. Through collaboration, variety, and accessible design, the City will create a more active and connected community.

4.2.1 – Build the internal capacity and external partnerships needed to expand, diversify, and sustain recreational programming across Soledad.

Responsible Department: Parks & Recreation
Priority: Semi Urgent

- Expand Parks & Recreation Department staffing to support program growth, volunteer coordination, and partnership management.
- Collaborate with local organizations, schools, and nonprofits to co-develop youth, senior, and family-oriented programs.
- Establish a Community Programming Advisory Group to gather input from residents and ensure equitable access to programs citywide.

4.2.2 – Improve public awareness and access to recreational programming through multilingual and digital outreach

Responsible Department: Parks & Recreation
Priority: Semi Urgent

- Integrate technology access and language support within community centers and park facilities.
- Provide program information and materials in multiple languages and formats that reflect the community's diversity and communication needs.
- Develop an annual citywide calendar of events, both digital and print, that highlights recreational, cultural, and volunteer opportunities.
- Utilize digital platforms and social media to expand public outreach and improve program participation tracking.

4.2.3 – Encourage physical activity, social connection, and overall well-being by offering diverse wellness opportunities and accessible outdoor spaces for residents of all ages.

Responsible Department: Parks & Recreation
Priority: Semi Urgent

- Offer fitness, wellness, and health education programs in parks and community centers, including yoga, walking clubs, Zumba, and senior-focused activities.
- Launch "Loneliness Reduction" initiatives and social connection campaigns, promoting outdoor meetups, walking groups, and community challenges.
- Provide shaded seating, picnic areas, and gathering spaces in underserved neighborhoods to support outdoor recreation, relaxation, and community interaction.

4.2.4 – Expand cultural programming and opportunities for creative expression.

Responsible Department: Parks & Recreation
Priority: Semi Urgent

- Coordinate cultural festivals, community movie nights, and seasonal events that celebrate local heritage and foster community pride.
- Expand music, visual, and performing arts, craft, and culinary programming at the Community Center for both children and adults.
- Incorporate arts and music spaces within parks, gardens, and plazas to support creative expression and local performers.

4.2.5 – Develop new programming to promote environmental stewardship and local food access.

Responsible Department: Parks & Recreation
Priority: Semi Urgent

- Develop a community garden network, beginning with the proposed garden at Vosti Park, to support intergenerational learning, sustainability, and food security.
- Provide city-supported garden beds for residents, schools, and nonprofits, managed through a shared stewardship model.
- Incorporate educational signage and workshops on native plants, composting, and healthy living to enhance environmental awareness and practical skills.

4.3 - Goal: Promote Historical Preservation and Celebrate Soledad's Culture and Heritage

Preserve and celebrate Soledad's history, landmarks, and cultural heritage through partnerships, programming, storytelling, and public art, ensuring residents and visitors can connect with the city's rich past.

4.3.1 – Determine city intent for Historical Society building.

Responsible Department: Historical Society / Community Development
Priority: Semi Urgent

- Initiate discussions with the Historical Society about the overall vision for the Historical Society Building and develop a plan; consider improvements for both a museum and a cultural/performing arts hub.
- Consider short-term improvements for the Historical Society Building
- Apply for funding for building improvements.
- Create joint programming opportunities such as historical walking tours or lectures.
- Promote Soledad Historical Society as a core partner in citywide cultural initiatives.
- Include Historical Society members in city planning for storytelling and tourism.
- Consult with the California Office of Historic Preservation to explore designation.
- Apply for historical landmark status for qualifying structures.
- Seek state and federal grants for preservation, interpretation, and signage.
- Promote Soledad as a destination on state and regional heritage trails.

4.3.2 – Support the preservation and rehabilitation of Los Coches Adobe

Responsible Department: Historical Society / Planning
Priority: **Long Term**

- Stabilize the Los Coches Adobe by securing and boarding up.
- Conduct a structural assessment and develop a phased redevelopment plan.
- Install multilingual interpretive signage and visitor amenities at the Adobe.
- Create event programming such as Pioneer Days or cultural heritage nights.
- Host student field trips and educational programs on-site.
- Promote Adobe stories online through video and social media campaigns.
- Develop partnerships with State, County and Big Sur Land Trust to explore the restoration and preservation of Los Coches Adobe landmark.
- Restore physical features and add interpretive displays inside and outside the building.
- Document the stories of veterans, workers, and cultural communities tied to the site.

4.3.3 – Preserve local history and cultural diversity through storytelling, oral histories, archives, and community exhibits.

Responsible Department: Historical Society / CED / Community Engagement
Priority: **Long Term**

- Digitize photographs, oral histories, public documents, and cultural artifacts into an online searchable archive
- Include contributions from Indigenous, immigrant, and farmworker communities
- Work with schools and families to co-curate content and support intergenerational learning
- Install physical kiosks in libraries and civic centers to allow residents to browse or contribute stories

4.3.4 – Develop a comprehensive plan for murals, banners, and installations celebrating local culture and history.

Responsible Department: Community Engagement / CED
Priority: Urgent

- Complete a public arts plan and policy with a map showing where we want to place public art.
- Extend the mural at the Gateway Center and create an annual program to install at least one mural at a city facility.
- Establish partnerships with local businesses to create a mural program for public-facing walls on private buildings.
- Design and execute a downtown banner program featuring cultural and seasonal themes.
- Launch a rotating public art initiative with both temporary and permanent pieces.
- Implement the public art fee for private development.
- Integrate public art and cultural designs into parks, plazas, and transportation corridors.

4.3.5 – Honor influential figures, community leaders, and veterans.

Responsible Department: Community Engagement
Priority: Semi Urgent

- Install plaques and monuments honoring Cesar Chavez, veterans, and notable local leaders.
- Develop Veteran's Park memorial and utilize city facilities and park spaces for naming or renaming in honor of community contributions.
- Highlight community champions through festivals, heritage months, and a "Soledad Hall of Service" recognizing annual honorees.
- Launch storytelling initiatives (e.g., "Flashback Fridays") and build an oral history archive in partnership with schools, elders, and local historians.

- Document and share untold and complex histories, including Japanese internment and labor history, in civic displays and educational programs.
- Engage artists to interpret history through visual, written, or performance art, featuring artwork and quotes from residents of all ages.
- Create multilingual storyboards, QR-linked content, and digital resources to provide accessible historical information.
- Rotate content seasonally or during heritage celebrations to keep exhibits fresh and relevant.

4.4 - Goal: Promote Events, Entertainment, and Social Engagement

4.4.1 – Host citywide and recurring events.

Responsible Department: Community Engagement / Parks & Rec/Economic Development
Priority: **Urgent**

- Maintain and expand flagship events such as Hot Summer Days, the Christmas Parade, and 4th of July.
- Establish recurring events with food, music, and local businesses.
- Explore development of a signature "niche" event (e.g., Kite Festival or Wine & Wind Festival) to attract regional visitors.
- Partner with local and regional organizations to co-host and support events.
- Create a multi-lingual annual calendar of events for online, print, newsletters, and social media promotion.
- Develop consistent branding, promotion, and event identity for Soledad.

4.4.2 – Celebrate Soledad's cultural heritage.

Responsible Department: Community Engagement / CM
Priority: Long-Term

- Host listening sessions with cultural leaders and non-profit organizations.
- Install seasonal decorations and banners celebrating community identity.
- Support city-led and community-led cultural celebrations and land acknowledgments.
- Highlight contributions of Indigenous, Hispanic, Swiss, Italian, and Anglo communities.
- Feature community honorees and culture bearers at civic events

4.4.3 – Promote Arts, Live Shows, and Performance Engagement

Responsible Department: Community Engagement / Parks & Recreation
Priority: **Urgent**

- Host free outdoor performances such as "Music in the Park" and seasonal arts events
- Organize monthly Open Mic Nights, comedy shows, and live music showcases.

- Utilize community centers and Cesar Chavez Park for theater, dance, and spoken word events.
- Rotate themed performances: Jazz Nights, Latin Music Nights, Youth Talent Showcases.
- Partner with schools, cultural groups, and nonprofits to expand performance opportunities.

4.4.4 – Provide opportunities for social engagement by connecting seniors, teens, and farmworkers to community activities.

Responsible Department: Parks and Rec
Priority: **Urgent**

- Offer weekly or monthly senior programming such as Bingo nights and SOCO Social, integrating senior-focused entertainment into festivals.
- Partner with local senior centers to co-host wellness, game, and social events.
- Ensure venues are accessible and programs serve multiple generations.
- Provide free or low-cost programming through grants and sponsorships.
- Develop partnerships with regional organizations, including the City of Hollister and Monterey County tourism, to expand event reach.
- Establish the Gateway as a resource hub for small businesses and underserved populations.
- Form an event coordination task force of city staff, nonprofits, and community representatives.
- Streamline permitting and promotion processes to support grassroots events.
- Host quarterly convenings of community event partners to align programming and maximize impact.

4.5 - Goal: Improve City Facilities and Create New Community Spaces

4.5.1 – Activate third spaces and community hubs.

Responsible Department: CM/CED
Priority: Semi Urgent

- Identify, activate, and maintain indoor and outdoor gathering spaces citywide.
- Co-locate services such as Amazon lockers, senior resource centers, and veteran business hubs within these spaces.
- Support extended-hour or mobile gathering models using temporary structures, pop-ups, or seasonal installations.

4.5.2 – Expand broadband access in key areas.

Responsible Department: IT/Public Works/Parks and Rec
Priority: **Urgent**

- Implement public Wi-Fi coverage across all major parks, downtown, and community facilities
- Ensure broadband access planning is coordinated with South County tech efforts
- Promote tech access in city spaces as part of business and tourism development

4.5.3 – Assess and modernize community facilities.

Responsible Department: CM/Public Works
Priority: Semi Urgent

The City is responsible for ensuring all facilities are safe, accessible, modern, and sustainable while maximizing community use.

- Conduct a citywide inventory of facilities including usage, accessibility, and safety audits.
- ***Key Projects:***
    - Police Station: Roof improvements; Locker remodel; Task Force Building upgrades.
    - Fire Station: Structural, roof, and kitchen improvements.
    - City Hall: Roof repairs and HVAC upgrades.
    - Soledad Water Tower (Vosti Park): Identify funding sources for critical railing repairs, exterior rehabilitation, and beautification.
- Evaluate feasibility of merging or partnering on recreational/open space districts.
- Explore co-use of school district ballfields and facilities.
- Prioritize underutilized assets for activation, redevelopment, or repurposing.
- Integrate sustainability, climate resilience, and energy efficiency into facility planning.
- Ensure ADA compliance and universal design standards in all facilities.
- Gather input from disability, senior, and equity advocates during planning.
- Design signage, wayfinding, and digital tools to be multilingual and accessible.
- Publish public dashboards to track accessibility, inclusion, and community engagement metrics.

4.6 - Goal: Strengthen Community Services, Engagement, and Social Support

4.6.1 – Establish a centralized community resource center.

Responsible Department: Parks and Rec, CM
Priority: Semi Urgent

- Develop a central facility for residents to access housing navigation, benefits support, legal aid, health education, workforce development, and financial coaching.
- Partner with local organizations (e.g., CRLA, Promotors) to provide bilingual and culturally responsive services.
- Offer language-accessible hours, childcare, transportation assistance, and mobile service options for residents with nontraditional schedules.
- Include multipurpose spaces for classes, pop-up clinics, wellness programs, technology help, nutrition education, grief support, and intergenerational activities.
- Integrate cultural artwork, peer-led programming, and intergenerational activities to foster social connection and reduce isolation.
- Expand senior services, including case management, wellness, and caregiving support.
- Ensure ADA compliance and partner with local transportation providers to improve access for homebound residents.
- Provide Wi-Fi, refreshments, and culturally relevant media and activities to encourage participation.

4.6.2 – Strengthen community participation and civic engagement.

Responsible Department: Community Engagement
Priority: Semi Urgent

- Host quarterly neighborhood meetings in rotating locations with translation, childcare, mobility assistance, and refreshments.
- Organize deliberative forums that promote dialogue and consensus, integrating feedback into budget and program planning.
- Train staff and community partners in multilingual and intergenerational facilitation.
- Share meeting summaries online, via utility bills, and in newsletters for transparency.
- Launch a citywide volunteer matching system aligned with interests, age groups, and availability.
- Host volunteer fairs, youth internships, and peer mentoring programs connecting seniors, teens, and new immigrants.
- Recognize civic contributors through council meetings, newsletters, and public displays.
- Support pop-up civic services such as voter registration, legal clinics, and health screenings.
- Promote partner-led events through city platforms and digital communications.

5 – Mobility

We have high-quality road and public transit systems that help prevent traffic fatalities and severe injuries, minimize traffic congestion, and allow convenient access to daily destinations. We are proud of our safe, walkable, accessible, and bikeable neighborhoods that promote non-automobile modes of transportation.

5.1 - Goal: Promote Active Transportation and Pedestrian Safety

Promote safe, convenient, and connected options for walking and biking by developing new Active Transportation Program (ATP) corridors and infrastructure.

5.1.1 – Upgrade key transportation corridors near schools, parks, and transit stops to enhance safety, accessibility and comfort for pedestrians and cyclists.

Responsible Department: Engineering / Planning
Priority: **Urgent**

- Collaborate with TAMC to resubmit the Soledad Safe Routes to School Project (SSRTS) for Active Transportation Program (ATP) implementation funding through Caltrans and other applicable funding sources.
- Apply for funding for smaller ATP projects in the SSRTS for implementation.
- Design improvements to the Front Street underpass based on the pilot project, including reconstructed sidewalks, ADA accessibility, bike lanes, and improved light and drainage.
- Implement the West Street Complete Street Project (Road Diet), including a lane reduction, improved crossings, and additional bike and pedestrian amenities.
    - Complete construction plans and bidding package.
    - Select a qualified contractor to build the improvements and initiate construction.
    - Evaluate traffic speeds, collision data, and community feedback before and after implementation.

5.1.2 - Develop safe and accessible bicycle infrastructure citywide.

Expand the city's bikeway network to provide safe, continuous, and convenient routes for all users.
Responsible Department: Public Works
Priority: Semi Urgent

- Implement a phased buildout of Class II and Class III bike lanes across neighborhoods.
- Install Class IV protected bike lanes along key arterials with high vehicle volumes.
- Add bike signage, sharrows, and wayfinding along major and secondary roads.
- Maintain real-time online maps and printed materials for bike routes and facilities.
- Replace damaged or install new bike racks at key downtown hubs, parks, and schools.

- Partner with regional transit agencies and nonprofits to launch bike rental or bike-share programs.

5.1.3 – Launch education and incentive programs to promote active transportation, particularly walking and biking.

Responsible Department: Parks and Recreation/Public Works
Priority: Semi Urgent

- Partner with the Soledad Unified School District to promote active transportation to school as outlined in the Safe Routes to School Plan:
    - Host pop-up bike repair clinics, student-led maintenance days, and community ride events.
    - Launch “Walk and Roll to School” and “Walk to Work” campaigns.
    - Launch education campaigns promoting walking, biking, and transit use among students
    - Engage youth to create videos, murals, and posters near school sites to encourage walking or biking to school.
    - Pilot a walking school bus or enhanced crossing guard program at selected school sites to promote safe, active commuting for students.
    - Hold school-based bike safety education and group ride events.
- Provide helmet giveaways and lighting kits to improve student cyclist safety.
- Expand community bike donation drives to support low-income riders.
- Support walking and wellness through community partnerships:
    - Launch a citywide walking campaign with branded signage, maps, and neighborhood loops.
    - Partner with health organizations to link walking paths with wellness check-in stations
    - Incorporate walking goals into community events, step challenges, or Blue Zones promotion.
    - Create scenic walking trails with rest stops, historical signage, and nature features
    - Celebrate local 'Walk to Work' and 'Walk to School' days through city promotion
- Monitor and analyze program participation to guide and improve future active transportation education initiatives.

5.2 – Goal: Advance Vision Zero by Implementing the Safe Routes to School Plan and Other Safety Improvements

Achieve zero traffic-related fatalities and severe injuries through data-driven design, education, enforcement, and collaboration. Improve safety for all users—especially pedestrians, cyclists, students, and seniors—across Soledad's transportation network.

5.2.1 – Implement the Safe Routes to School Plan

Enhance the safety, accessibility, and comfort of routes to and from schools through coordinated infrastructure and education efforts.

Responsible Departments: Engineering / Soledad Unified School District / Community Engagement
Priority: **Urgent**

- Deliver Funded Projects through the Safe Routes to School Program including:
    - Pedestrian improvements at Orchard Ln & Gabilan Dr (Jack Franscioni ES).
    - Intersection improvements at Main St & Gabilan Dr (Pinnacles HS).
    - Pedestrian upgrades at Benito St & Gabilan St (Soledad HS).
    - Sidewalk and safety enhancements on Orchard Ln (San Vicente ES).
- Align curb colors, loading zones, and crosswalks with updated circulation and campus access plans.
- Adopt citywide school zone safety standards (speed limits, signage, and crossing treatments) consistent with state law.
- Launch a Back-to-School Safety Campaign via newsletters, social media, and city channels.
- Host annual joint city–school traffic safety planning sessions.
- Engage students in safety awareness through youth-designed videos, posters, and murals near school sites.

5.2.2 – Improve school access and drop-off zone safety

Reduce traffic congestion and conflicts near schools by improving circulation, signage, and visibility.

Responsible Departments: Engineering / Soledad Unified School District
Priority: Semi Urgent

- Assess and redesign school drop-off loops to reduce bottlenecks and improve pedestrian safety.
- Integrate parent and guardian orientation modules on safe drop-off/pick-up practices.
- Restripe and add directional arrows to clarify one-way flow and entry/exit points.
- Install stop signs, cones, and crossing supervision during peak hours.
- Engage with the School District to explore adjustments to school start times in areas where traffic impacts are significant.

- Ensure reflective, multilingual, and ADA-compliant signage at all school driveways, including no-U-turn and directional signs.
- Evaluate signage effectiveness through field observation and community feedback.

5.2.3 – Enhance citywide pedestrian safety infrastructure.

Reduce pedestrian and cyclist injuries by improving infrastructure, visibility, and installing traffic-calming features citywide.
Key Implementation Programs: HSIP 10 (Highway Safety Improvement Program), Safe Routes to School, Vision Zero

Responsible Departments: Police Department / Engineering
Priority: **Urgent**

- Install speed bumps, flashing beacons, and pedestrian signage in high-traffic and school zones.
- Repaint and refresh crosswalks, school zones, and road markings annually.
- Integrate Class II or III bike lanes where feasible to promote safe multimodal travel.
- Upgrade streetlights and pedestrian-scale lighting in priority corridors and intersections.
- Evaluate and install curb extensions, raised medians, or pedestrian refuges to slow vehicle speeds.
- Develop a citywide walkability map to prioritize sidewalk and ADA upgrades.
- Conduct pedestrian safety audits around schools, parks, and civic buildings to identify crossing and lighting gaps.
- Install tactile paving, ADA ramps, and accessible push-button signals at major intersections.
- Promote community participation through events like “Walk to School Week” and neighborhood walking events.

5.2.4 – Strengthen traffic enforcement and speed management.

Reduce speed-related and distraction-related crashes through data-driven enforcement and technology.

Responsible Department: Police Department
Priority: **Urgent**

- Conduct targeted enforcement in school zones and high-collision corridors.
- Deploy mobile and fixed radar feedback signs to encourage compliance.
- Publish an annual enforcement impact report tracking violations, speed trends, and safety outcomes.
- Use collision and citation data to inform enforcement priorities and community outreach.

5.2.5 – Launch public awareness and education campaigns.

Foster a culture of safety and shared responsibility among drivers, pedestrians, and cyclists.

Responsible Department: Police Department / Community Engagement
Priority: **Urgent**

- Launch a citywide campaign on speeding, distracted driving, and pedestrian safety using posters, yard signs, digital content, and social media.
- Distribute driver safety tips via utility bills, newsletters, and city accounts.
- Partner with schools, youth groups, and businesses to expand outreach and reinforce safe driving messages.
- Develop multilingual educational materials to ensure accessibility for all residents.

5.2.6 – Pursue funding and partnerships for Vision Zero implementation.

Secure sustainable funding and partnerships to implement high-impact safety projects.

Responsible Departments: Engineering / Police Department
Priority: **Urgent**

- Develop a prioritized list of shovel-ready projects with cost estimates and safety impact metrics.
- Bundle small-scale projects into competitive grant applications to maximize funding potential.
- Host annual grant coordination workshops among engineering, planning, and police staff.
- Incorporate crash data, community input, and equity considerations into all safety funding proposals.
- Pursue collaboration with regional agencies (TAMC, Caltrans, Blue Zones) to align Vision Zero goals and leverage resources.

5.3 - Goal: Enhance Public Transit, Senior Mobility, and Regional Connectivity (Regional)

Improve access, safety, and convenience for residents, seniors, workers, and visitors through coordinated regional transit, micro-mobility, and infrastructure investments. Strengthen partnerships with regional agencies and neighboring cities to create an equitable and connected transportation network.

5.3.1 – Strengthen local transit services and mobility options for seniors and underserved residents.

Ensure equitable, reliable, and accessible transit options that meet the mobility needs of all Soledad residents, particularly seniors, farmworkers, and underserved populations.

Responsible Departments: Engineering / Transit Partnerships / Community Engagement
Priority: Semi Urgent

- Partner with Monterey–Salinas Transit (MST) to expand in-town service frequency and update routes based on ridership data and community input.
- Coordinate with MST to ensure all bus stops feature adequate lighting, seating, shelter, and ADA-compliant access.
- Develop micro-transit or neighborhood shuttle pilot programs with flexible, on-demand scheduling to improve first/last-mile connectivity.
- Produce and distribute a multilingual transit access map highlighting routes, stops, and service options for underserved residents.
- Explore partnerships to offer subsidized ride-share or voucher programs (Uber/Lyft) for essential medical, employment, and educational trips.
- Host regular community feedback forums and online surveys to assess transit satisfaction and identify unmet needs.
- Expand the Parks & Recreation Travel Program for Seniors, offering affordable local and regional excursions.
- Partner with local organizations, clinics, and agricultural employers to coordinate transportation services for seniors and farmworkers, including extended-hour routes for H-2A workers.
- Establish a Transportation Liaison position to assist seniors, non-English speakers, and agricultural workers in navigating transit options.
- Collaborate with health and wellness organizations to align medical appointment shuttles with existing transit schedules.

5.3.2 – Improve tourism and regional transit connectivity

Support economic development and sustainable tourism by enhancing transit connections between Soledad, regional attractions, and neighboring cities.

Responsible Departments: Transit Partnerships / Community Engagement / Community Development/National Park Service
Priority: **Long Term**

- Partner with Pinnacles National Park, MST, and the City of Hollister to pilot a regional shuttle service connecting Downtown Soledad, Pinnacles National Park, and major visitor destinations.
- Promote Soledad as the southern gateway to Pinnacles National Park through marketing and MST route branding.
- Collaborate with local hotels, wineries, and tourism operators to develop bundled lodging + transit experiences
- Seek regional and inter-jurisdictional grants to fund tourism-related shuttle infrastructure and park-and-ride facilities.
- Coordinate with Monterey County, Hollister, and Caltrans District 5 on long-term tourism mobility strategies.

5.3.3 – Modernize Highway 101 Corridor and Gateway Infrastructure

Enhance the safety, function, and aesthetics of Highway 101 interchanges and corridors serving Soledad's community and regional economy.
Responsible Departments: City Manager / Planning / Engineering
Priority: **Long Term**

- Collaborate with Caltrans to design and implement safety upgrades to Highway 101 on- and off-ramps, focusing on Front Street and city gateway areas.
- Improve lighting, signage, lane striping, and visibility to enhance driver awareness and pedestrian safety near ramps.
- Coordinate ramp and interchange design with city pedestrian and bicycle network improvements to ensure seamless connectivity.
- Conduct public outreach to engage residents and nearby businesses on proposed ramp improvement designs.
- Integrate future transit and commercial corridor growth into long-term corridor planning.

5.3.4 – Collaborate on regional multi-use trails and active transportation networks.

Expand regional connectivity and recreation opportunities by linking Soledad's trail system to neighboring cities and regional routes.

Responsible Departments: Engineering / Planning
Priority: **Long Term**

- Partner with the Transportation Agency for Monterey County (TAMC) to develop a regional trail and bikeway plan connecting Soledad, Gonzales, and Greenfield.
- Collaborate with TAMC and Monterey County to plan and design a segment of the Salinas River Trail through the Soledad area.
- Work with the County and TAMC to evaluate a trail connection from the old landfill site into town, integrating it with city park and bike networks.
- Ensure trail and bikeway connections link key destinations—schools, parks, neighborhoods, and commercial areas.
- Coordinate with regional partners and funding agencies to align trail alignments and pursue joint grant applications for design and construction.

5.4 - Goal: Improve Traffic Management, Road Safety, and Infrastructure

Enhance roadway efficiency, safety, and durability through data-driven congestion management, proactive maintenance, and the integration of smart mobility technology. Ensure Soledad's transportation network supports growth, accessibility, and long-term sustainability.

5.4.1 – Redesign congested corridors and modernize traffic control systems.

Reduce congestion and improve safety by reconfiguring key intersections and corridors using modern design standards and context-sensitive solutions.
Responsible Departments: Engineering / Public Works / Community Engagement / Caltrans
Priority: **Long Term**

- Construct modern roundabouts or other intersection improvements where feasible to enhance safety and traffic flow.
- Conduct traffic signal coordination and optimization studies to improve performance along major corridors.
- Implement smart signal technology with adaptive timing to respond to real-time conditions.
- Enforce truck routes to divert heavy vehicles from residential and sensitive corridors. **(Urgent)**
- Collaborate with Caltrans and regional agencies to evaluate the feasibility of new Highway 101 exits or ramp improvements that reduce local congestion.
- Upgrade lane striping, signage, and turn guidance to eliminate bottlenecks and improve wayfinding.
- Engage the community in corridor redesign to balance mobility, safety, and neighborhood quality.

5.4.2 – Improve roadway conditions through data-driven maintenance and capital planning

Preserve and extend the lifespan of city streets and sidewalks through preventive maintenance, coordinated utility planning, and performance-based investment.

Responsible Department: Engineering/Public Works
Priority: **Urgent**

- Slurry Seal & Micro-Surfacing Program (Year 1): Expand annual pavement preservation activities in alignment with the Pavement Management Program.
- Sidewalk Replacement Program: Conduct a comprehensive assessment of sidewalks and needed ADA improvements to prioritize maintenance and upgrades.
- Implement a five-year rolling Capital Improvement Plan (CIP) to guide street reconstruction and rehabilitation.
- Coordinate with utility providers to minimize redundant excavations and reduce road disruption.
- Integrate Pavement Condition Index (PCI) data into annual budgeting and project prioritization.
- Upgrade street signs, reflective striping, and pavement markers during resurfacing to enhance visibility and nighttime safety.

5.4.3 – Implement smart mobility and traffic monitoring systems.

Use technology and real-time data to improve traffic flow, enhance safety, and support proactive infrastructure management.
Responsible Departments: Engineering / Public Works / Information Technology / Police Department
Priority: **Long Term**

- Deploy traffic sensors, cameras, and vehicle-counting devices to monitor congestion, speed, and travel times along key corridors.
- Implement adaptive signal control systems that adjust light timing dynamically based on vehicle and pedestrian demand.
- Create a citywide traffic data dashboard to inform staff, emergency responders, and the public of real-time conditions.
- Integrate GPS and GIS-based analytics into maintenance scheduling and traffic management.
- Pilot smart parking and curb-management technologies in downtown or school-adjacent zones to improve turnover and reduce circling.
- Collaborate with regional transportation agencies and Caltrans to share mobility data and synchronize corridor performance.
- Utilize data from radar feedback signs and crash reports to identify high-risk locations and prioritize safety improvements.

- Explore grant funding under SMART Grants, HSIP, ATP, and Caltrans Technology Innovation Programs to support implementation.

5.5 - Goal: Promote Beautification, Streetscape Design, and Community Placemaking

Enhance Soledad's visual identity and mobility experience through cohesive streetscape design, landscaping, art, and community-centered public spaces. Prioritize corridors and connections that promote walkability, safety, and civic pride.

5.5.1 – Transform key corridors through comprehensive streetscape design.

Create unique streetscapes that are inviting and memorable, celebrating Soledad's character, improving mobility, and strengthening community identity.

Responsible Departments: Community & Economic Development (CED) / Public Works
Priority: Semi Urgent

- Develop a more detailed streetscape plan for Downtown based on the ELS design concept.
- Develop a comprehensive corridor design plan from Highway 101 to Downtown that aligns with Complete Streets principles and local character.
- Develop branding and design guidelines for public furniture, lighting, signage, and paving to ensure visual consistency across city projects.
- Upgrade and unify wayfinding and directional signage guiding residents and visitors to Downtown, Pinnacles National Park, parks, and civic destinations.
- Expand and illuminate gateway monument signage that reflects Soledad's identity as the "Gateway to Pinnacles."
- Complete the Front Street Landscape Project (also in Chapter 4: Community Places).
- Install native, drought-tolerant landscaping and decorative fencing along the freeway-facing side of Front Street and other key gateways.
- Integrate public art, murals, and sculpture installations at underpasses, bridges, and high-visibility entry points.
- Encourage temporary and permanent art installations, including murals, pop-up exhibits, and artist-led streetscape enhancements.
- Collaborate with schools, cultural groups, and local artists to celebrate Soledad's agricultural heritage and diversity through art and landscape themes.
- Incorporate cultural storytelling, interpretive signage, and historical markers along key corridors.
- Coordinate with Caltrans, Monterey County, and TAMC for shared investment in corridor beautification and maintenance.
- Host community beautification days, art walks, and planting events that engage youth and local organizations.

5.5.2 – Strengthen pedestrian and bicycle connections between parks, neighborhoods, and housing developments.

Enhance walkability, recreation, and neighborhood cohesion through attractive, safe, and connected greenway and trail networks.

Responsible Departments: Engineering / Parks & Recreation / Community & Economic Development (CED)
Priority: **Long Term**

- Install pedestrian-scale lighting, benches, and wayfinding signage along key greenways and neighborhood connectors.
- Develop an interconnected walking trail system linking Gabilan Plaza, local schools, residential developments, and park facilities.
- Incorporate shade trees, fitness equipment, rest areas, and art installations along connector paths to encourage everyday use.
- Establish consistent streetscape design standards across residential frontages, trails, and adjacent public spaces.
- Collaborate with developers to integrate sidewalk, landscape, and public art features into new subdivisions to support active lifestyles and visual cohesion.

5.5.3 – Expand citywide urban forestry and green infrastructure.

Increase shade, comfort, and environmental resilience by expanding Soledad's urban tree canopy and green infrastructure. *(Some of these goals are also found in Chapter 3, Environmental Justice and Equity)*

Responsible Departments: Public Works / CED
Priority: **Long Term**

- Implement a 5-Year Urban Forestry and Canopy Plan to plant native shade trees along parks, sidewalks, medians, and public buildings.
- Launch an "Adopt-a-Tree" program to engage residents, businesses, and community groups in ongoing tree planting and maintenance.
- Prioritize native and drought-tolerant species that support biodiversity and reduce water use.
- Integrate green infrastructure elements such as rain gardens and permeable surfaces into streetscape projects to manage stormwater sustainably.
- Include urban forestry metrics (canopy coverage, tree survival rate, and species diversity) in annual beautification reports and grant proposals.

5.6 - Goal: Increase Mobility Innovation and Future Planning Capabilities

Advance Soledad's transportation planning capacity through technology, transparent project management, and forward-thinking mobility innovation. Build systems that enable efficient, equitable, and sustainable delivery of infrastructure improvements.

5.6.1 – Complete and implement the Circulation Plan outlined in the General Plan to enhance community connectivity.

Responsible Departments: CED/Public Works
Priority: **Long Term**

- Resubmit the Planning funding application for the Pinnacles Parkway Project to establish a second grade-separated crossing, create a multi-modal corridor, and construct two roundabouts connecting the east end of Los Coches Road to Metz Road.
- Collaborate with residents to identify and design a pedestrian railroad crossing near Palm Avenue and 8th Street, as recommended in the General Plan.
- Pursue opportunities to design and construct a third highway ramp to improve emergency access and overall mobility in Soledad, which currently has only two ramps.

5.6.2 – Create a Transparent Capital Improvement Project (CIP) tracking system.

Improve accountability, coordination, and public engagement by making capital projects and budgets accessible in real time.

Responsible Department: Public Works/Finance
Priority: Semi Urgent

- Develop an online CIP dashboard showcasing all active and planned transportation and infrastructure projects.
    - Include timelines, budgets, milestones, and funding sources, updated quarterly or in real time.
    - Integrate community feedback tools to allow residents to comment and ask questions about projects directly.
    - Ensure the platform is mobile-friendly and available in English and Spanish.
    - Promote the dashboard at budget workshops, planning forums, and community meetings to increase transparency.
- Train department heads and project managers to maintain up-to-date information and coordinate data entry across departments.

5.6.3 – Conduct transportation impact fee and cost allocation studies.

Responsible Departments: Community & Economic Development/Public Works / Finance
Priority: **Urgent**

- Complete the nexus study and update the current transportation impact fee to include Miramonte.
- Update the transportation impact fee after the completion of the General Plan if needed.
- Engage developers, regional agencies, and community stakeholders to align fee structures with infrastructure timelines.
- Adjust fee programs to support infill and affordable housing while maintaining fiscal sustainability.
- Publish annual transparency reports showing how fees are collected and invested in infrastructure.
- Leverage impact fee revenue to secure regional and state grants for transportation and multimodal improvements.

5.6.4 – Coordinate Surplus Land Planning for Future Mobility Infrastructure

Leverage city-owned and surplus land to advance long-term mobility goals and connectivity.

Responsible Departments: Planning / Public Works
Priority: Semi Urgent

- Identify city-owned and underutilized parcels for future use as trailheads, mobility hubs, park-and-ride lots, or shared-ride zones.
- Ensure compliance with the State Surplus Lands Act while maximizing local community benefit.
- Collaborate with regional planning agencies to establish mobility-supportive zoning for identified parcels.
- Prioritize parcels connecting affordable housing, parks, and transportation corridors.
- Incorporate surplus land analysis into the City's General Plan and Capital Improvement Program (CIP).
- Explore public-private partnerships (P3s) for EV charging, shared micro-mobility, or logistics staging areas.

5.6.5 – Advance Smart Mobility and Innovation Partnerships

Position Soledad as a regional leader in smart and sustainable mobility by piloting innovative technologies and building collaborative partnerships.

Responsible Departments: Engineering / Public Works / Community Engagement / Regional Partners (TAMC, MST, Caltrans)
Priority: **Long Term**

- Partner with TAMC, MST, and Caltrans to pilot smart mobility technologies, such as adaptive traffic signals, connected vehicle sensors, and real-time travel data platforms.
- Expand electric vehicle (EV) charging infrastructure in city-owned parking lots, community centers, and transit hubs. **(Urgent)**

- Launch a Smart Corridor Pilot Project integrating real-time traffic monitoring, dynamic signage, and pedestrian sensors to enhance safety and efficiency.
- Develop a data-sharing framework with regional agencies to align transportation, environmental, and public safety data systems.
- Explore micro-mobility programs (e-scooters, e-bikes) to expand first- and last-mile connectivity between neighborhoods, schools, and downtown.
- Pursue state and federal innovation grants (e.g., SMART, Carbon Reduction, Clean Mobility Options, ATP) to fund pilot projects.
- Incorporate climate resilience and carbon-reduction metrics into all transportation planning and reporting.
- Host annual Mobility Innovation Forums to showcase new technologies and invite feedback from residents, students, and businesses.

6 – Safety

We prioritize a safe and open community with streets that have ample lighting, well-maintained sidewalks and roads, highly visible crosswalks, protected bike lanes, and convenient freeway access that accommodates routes for emergency evacuation. Our safety and law enforcement providers are our partners in preventing crime, developing community-based intervention programs, and preparing for emergencies. We are committed to building long-term resilience and embracing environmental sustainability to protect all residents from negative environmental impacts.

6.1 - Goal: Strengthen Community Trust and Public Safety through Partnership and Community Policing

Community safety depends on strong, trusting relationships between residents, law enforcement, schools, local and regional organizations. This strategic goal emphasizes expanding community policing initiatives, increasing transparency, and fostering proactive engagement to prevent crime, reduce youth violence, support crime victims, and protect vulnerable populations.

6.1.1 – Strengthen relationships between police and residents.

The City will build stronger communication, trust, and cooperation between law enforcement and the community by providing consistent and meaningful opportunities for engagement. These initiatives will focus on transparency, accessibility, and cultural understanding, ensuring that every resident, regardless of background or immigration status, feels safe and comfortable interacting with police personnel

Responsible Department: Police/Community Engagement
Priority: Urgent

- Expand community policing initiatives by maintaining regular neighborhood patrols and hosting informal engagement events such as “Coffee with a Cop”, “Taco with a Cop”, and “Pizza with a Cop” in parks and neighborhoods.
- Continue collaborating with local organizations and immigrant advocacy groups to host workshops that reaffirm the City’s policy of not cooperating with ICE and its commitment to not asking about documentation status, while promoting the reporting of crimes and community concerns.
- Offer training sessions on digital safety and recognizing misinformation for parents, caregivers, and community members.
- Establish a youth-led media team to create public service announcements (PSAs) online, focused on safety and community trust, shared through social media and local media channels.
- Raise awareness of domestic violence prevention resources through public outreach campaigns and partnerships with health and social service organizations
- Offer pedestrian and driver safety education programs in areas surrounding schools, parks, and the downtown corridor.
- Inform community members about how to identify and report online scams and misinformation.

- Create and share multilingual infographics, videos, and public service announcements through local radio, television, and digital platforms.
- Establish policies for timely, multilingual communication during emergencies and other high-impact events.
- Train staff in proactive misinformation management, including social media monitoring and factual corrections.
- Integrate city communication channels into a centralized, mobile-friendly platform for alerts and information.
- Offer public workshops to help residents access, verify, and engage with official city information sources.

Objective 6.1.2 – Integrate Crime Prevention through Environmental Design (CPTED) principles across city projects.

The City will implement Crime Prevention Through Environmental Design (CPTED) principles in all public spaces and capital improvement projects to enhance safety, deter crime, and create vibrant, welcoming environments. By integrating CPTED strategies into planning, design, and maintenance, the City will create spaces that encourage positive community engagement, enhance visibility, and foster a greater sense of security and civic pride.

Responsible Department: Police/ Community & Economic Development (CED)/Public Works
Priority: Semi Urgent

- ***Integrate CPTED in Planning and Design:***
  - Integrate CPTED principles, such as improved lighting, clear sightlines, and natural surveillance, into all capital projects, development reviews, and infrastructure designs.
  - Ensure CPTED design elements are required for all new development projects, public facilities, and park improvements.
  - Design public restrooms, plazas, pathways, and courtyards to reduce hidden areas while improving visibility, accessibility, and perception of safety.
  - Use strategic landscaping, seating, and wayfinding signage to support natural surveillance and encourage appropriate public use.
  - Apply safety-focused design strategies to all park planning, beautification, and streetscape projects to foster active, inclusive, and secure community spaces.

- ***Improve Lighting and Visibility:***
  - Conduct a citywide audit of lighting in neighborhoods, parks, and key corridors to identify gaps and prioritize safety improvements.
  - Upgrade existing street and facility lighting to energy-efficient LED fixtures for improved visibility, lower maintenance costs, and long-term sustainability.
  - Install pedestrian-scale lighting in Downtown areas, near schools, at park entrances, and along walking routes to enhance safety and accessibility.
  - Coordinate lighting improvements with sidewalk, stormwater, and other capital projects to minimize disruption and maximize efficiency.

    - Apply equity-based criteria to prioritize lighting projects, focusing on underserved and high-need neighborhoods.
    - Maintain requirements for street lighting upgrades in new development to ensure consistent visibility and safety citywide.

- ***Address Blight and Environmental Safety***
    - Collaborate with Planning, Code Enforcement, and Public Works to address visible blight, vandalism, and environmental conditions that affect perceptions of safety.
    - Implement maintenance and landscaping standards that enhance cleanliness, visibility, and long-term safety in public spaces.
    - Align CPTED strategies with ongoing beautification, infrastructure, and community engagement initiatives to ensure consistency and sustainability.

Objective 6.1.3 – Partner with Schools and Service Providers to Reduce Youth Violence

By fostering collaboration among schools, families, and community organizations, the City will support youth safety, prevent violence, and encourage positive development through education and mentorship programs.

Responsible Department: Police / Community Engagement
Priority: **Urgent**

- Collaborate with the Soledad Unified School District to refine and implement the existing School Safety Program and finalize the Memorandum of Understanding (MOU).
- Establish a police liaison to improve communication and engagement with students.
- Partner with Monterey County to complete the Build Safe and Thriving Communities Action Plan (Youth Violence Prevention Action Plan).
- Re-establish and expand the Explorer's Program to include both the Police and Fire Departments, promoting early exposure to civic careers and leadership opportunities.
- Formalize school-police partnerships for daily safety checks and joint community-building activities.
- Conduct anti-bullying and violence prevention workshops, co-led by youth leaders and school counselors.
- Create a confidential reporting app or text line for students to share safety concerns.
- Coordinate with school administrators on incident response protocols and campus safety.
- Host youth town halls to address safety needs, online behavior, and conflict resolution.

6.1.3 – Enhance senior safety and well-being.

Responsible Department: Police
Priority: Urgent

- Conduct safety audits of senior housing, care facilities, and common gathering sites.

- Provide training for police officers and city staff on dementia awareness, elder abuse identification, and respectful communication.
- Launch a Senior Wellness Check Program, including phone outreach for isolated individuals. Partner with senior service providers to host pop-up workshops on scam awareness, digital safety, and personal protection.

6.2 – Goal: Strengthen the Capacity of the Police Department through Recruitment, Retention, and Strategic Investment

The City will strengthen the effectiveness, resilience, and community trust of the Police Department by cultivating a skilled and well-supported workforce, modernizing technology, and upgrading facilities and equipment.

6.2.1 – Recruit, Retain, and Develop Community-Oriented Police Officers

Responsible Department: Police/CM/Human Resources
Priority: Urgent

- Broaden the recruitment pipeline by reopening and promoting the Police Cadet program to attract diverse local talent and maintain a steady flow of qualified applicants.
- Foster internal talent by mentoring and supporting internal candidates toward pursuing a career in law enforcement.
- Promote officer well-being by increasing access to wellness programs, peer support, and mental health services for officers and first responders.
- Invest in ongoing professional development by providing regular training on updated laws, de-escalation tactics, and community engagement to ensure professionalism and accountability.
- Cultivate future leadership by promoting a sergeant to a new lieutenant position and implementing a succession plan to develop the next generation of department leaders.
- Improve retention by evaluating and implementing retention incentives such as housing support, career advancement opportunities, and performance-based pay to reduce turnover and increase job satisfaction.

6.2.2 – Modernize technology to enhance departmental capacity.

Responsible Department: Police/CM/IT
Priority: Urgent

- Complete the upgrade of the Police Department servers.
- Upgrade Camera Systems: Transition existing cameras to the Flock Safety platform to enhance investigative capacity and real-time response.
- Improve Body-Worn Camera Program: Evaluate and upgrade to a more reliable, secure, and integrated body-worn camera system.

- Assess Records Management Tools: Review TracNet's long-term viability as the department's Records Management System and identify modern alternatives if needed.
- Evaluate software needs to consolidate programs and use new applications to improve efficiency.

6.2.3 – Invest in Equipment and Facilities to Support Operational Readiness.

Responsible Department: Police/CM/Public Works
Priority: Urgent

- Upgrade protective gear by replacing aging bulletproof vests and helmets with state-of-the-art protective equipment that meets current safety standards.
- Replace obsolete tasers with the latest supported models to ensure reliability and compliance.
- Complete critical repairs (roof/HVAC) and upgrade the lockers.
- Assess the Task Force Building and consider a future rehabilitation plan.
- Enhance the work environment by reconfiguring the space to accommodate the workforce and investing in ergonomic and functional furniture to support productivity and morale.

6.3 - Goal: Improve Animal Control Services and Code Enforcement

6.3.1 – Improve local access to spay, neuter, and foster programs.

Responsible Department: Police /CM
Priority: Semi Urgent

- Support the establishment of an SPCA clinic in Soledad to expand affordable veterinary and sterilization services. (Urgent)
- Partner with animal welfare organizations to expand foster networks and implement humane catch-and-release programs for community cats, accompanied by education and outreach to reduce feral cat populations.
- Target a 20% increase in spay/neuter service capacity within three years through partnerships, grants, and city funding, as available.
- Maintain sustainable city funding for animal control operations and strategic community incentive programs.
- Track, monitor and report annual reductions in stray populations and shelter overflow, adjusting strategies as needed.

Objective 6.3.2 – Explore Regional Collaboration for Animal Control Services

To improve efficiency and quality of service, the City will explore the creation of a regional animal services facility in partnership with neighboring jurisdictions. This shared model can help reduce costs, improve service reach, and improve care for animals across South County.

Responsible Department: Police/CM
Priority: **Long-Term**

- Collaborate with South County cities and agencies to plan a shared regional animal services facility.
- Develop cost-sharing models and interlocal agreements to ensure equitable contributions and benefits.
- Conduct feasibility and cost-benefit analyses to determine optimal facility size, location, and operational framework.
- Engage community stakeholders, animal advocates, and welfare organizations for input on facility design and programming.
- Review and apply best practices from other regional animal service partnerships in California.
- Develop a phased implementation plan outlining milestones, funding sources, and departmental responsibilities.
- Explore funding options available.

6.3.3 – Modernize and standardize city ordinances and enforcement tools

Responsible Department: Police/CED/Legal/Council
Priority: Semi Urgent

- Conduct a comprehensive review of outdated ordinances in collaboration with the Police Department, Community & Economic Development Department (CEDD), and City Attorney's Office.
- Update municipal codes to align with current community needs, standards, and equitable enforcement practices.
- Implement an administrative citation system for non-criminal infractions to streamline resolution and reduce reliance on the courts.
- Train staff across departments in new enforcement processes and community-first engagement principles.
- Launch a public education campaign to inform residents and businesses about updated code compliance expectations.
- Establish unified enforcement protocols across Police, CEDD, Fire, and Building divisions for greater consistency.
- Hold monthly interdepartmental case review meetings to coordinate responses to complex recurring violations.
- Assign clear follow-up responsibilities and set defined timelines for case resolution.

- Reduce police involvement in non-criminal code enforcement to free patrol resources for public safety duties.
- Create quarterly performance dashboards tracking enforcement response times, case resolutions, and compliance trends.

6.4 - Goal: Foster Emergency Preparedness, Disaster Response, and Community Resilience

6.4.1 – Develop a comprehensive emergency preparedness and training program.

The City will enhance emergency readiness and interdepartmental coordination through updated planning, focused training, and active community engagement. A comprehensive, citywide preparedness program will ensure that staff, residents, and partner organizations are informed of their roles and equipped to act effectively in any crisis.

Responsible Department: Fire /Police/CM
Priority: Semi Urgent

- Update and modernize the City's Emergency Operations Plan (EOP) and Continuity of Operations (COOP) protocols to reflect evolving hazards, organizational updates, and best practices.
- Conduct annual tabletop and full-scale field exercises to test communication systems, coordination procedures, and emergency response readiness.
- Train city staff on Emergency Operations Center (EOC) activation, situational awareness tools, and departmental responsibilities during emergency operations.
- Partner with schools, local businesses, and major employers to develop coordinated preparedness and evacuation plans tailored to their facilities.
- Host public disaster readiness workshops to educate residents, families, schools, and business owners on emergency supplies, communication planning, and neighborhood safety.
- Ensure that emergency alerts and public communications are multilingual and ADA-compliant, providing access for all residents.
- Integrate community-based partners—such as the Red Cross, CERT teams, and local nonprofits—into outreach, training, and emergency logistics planning.
- Hold biannual safety coordination workshops with Police, Fire, Community & Economic Development (CED), Public Works, Parks, and Community Engagement to maintain operational alignment.
- Establish working groups on key cross-departmental issues such as emergency response coordination, traffic management, and resilient public facility design.

- Use scenario-based planning and case studies to strengthen interdepartmental problem-solving and readiness.
- Develop a Citywide Safety and Resilience Coordination Plan that clearly defines roles, responsibilities, and communication protocols during major incidents.
- Track, monitor, and report progress and follow-up actions from drills and workshops to department heads and the City Council for continuous improvement.

6.5 - Goal: Maintain Adequately Staffed and Well-Equipped Fire and Emergency Services to Protect Life, Property, and Community Safety

The City is committed to maintaining a professional and fully capable Fire and Emergency Services Department that protects lives, property, and the environment. This goal emphasizes sustaining adequate staffing levels, modern facilities, reliable infrastructure such as fire hydrants and water systems, and up-to-date equipment to ensure efficient and safe emergency responses.
In addition to operational readiness, the City will prioritize proactive fire prevention, public education, and hazard mitigation programs that reduce community risk and improve long-term safety. Through investment in personnel, facilities, and prevention initiatives, Soledad will continue to deliver high-quality, responsive fire and emergency services for all residents.

6.5.1 – Strengthen Fire Services, Staffing, and Emergency Medical Response

Responsible Department: Fire/CM/Council
Priority: Urgent

- Recruit and onboard additional fire personnel to meet current and projected call volumes and maintain response coverage.
- Provide comprehensive training for all firefighters on the operation, safety, and maintenance of the new ladder truck.
- Develop and execute a local funding measure strategy to sustain emergency response services, improve staffing levels, and support EMS operations.
- Conduct a staffing and service-level analysis to ensure compliance with state and national standards for fire and EMS coverage.
- Implement a comprehensive recruitment and retention plan for firefighters, emphasizing diversity and career development.
- Provide ongoing training and certification programs to maintain compliance with California Fire Marshal and EMS Authority requirements.
- Review and evaluate current EMS and paramedic service levels against state and national performance benchmarks.
- Explore partnership opportunities or service contracts with regional agencies (e.g., Cal Fire, AMR) to expand medical response capacity.
- Review and update mutual aid agreements with neighboring jurisdictions to strengthen regional response coordination.

6.5.2 – Maintain and Upgrade Firefighting Infrastructure, Equipment, and Facilities

The City will update and modernize fire service infrastructure to address the community's growing needs and ensure safe and effective operations. Through investments in facility improvements, water system enhancements, and equipment replacement, Soledad will strengthen its emergency response capabilities and support the long-term sustainability of fire services.

Responsible Department: Fire Department / Public Works /CM
Priority: Semi Urgent

- Conduct a comprehensive assessment of fire hydrants and water pressure to ensure the water system meets current and future firefighting demands.
- Replace or rehabilitate aging fire hydrants, prioritizing locations near schools, housing clusters, and infill development.
- Complete a Fire Response Time and Coverage Analysis to identify service gaps and determine future station needs.
- Upgrade lighting, sightlines, and signage along critical routes and key facilities to enhance emergency visibility and access.
- Coordinate with Planning and Engineering to incorporate safety, access, and surveillance standards into all new development and capital projects.
- Perform a full assessment of the existing Fire Station and develop a plan for rehabilitation or reconstruction based on facility requirements and safety standards.
- Implement structural and kitchen upgrades at the Fire Station to improve functionality, safety, and operational efficiency.
- Maintain and service all engines, apparatus, and new ladder trucks to ensure readiness and reliability.
- Replace outdated, obsolete, and failing equipment to improve firefighter safety and operational performance.

6.5.3 – Expand Fire Prevention, Education, and Hazard Mitigation Programs

Responsible Department: Fire/Community Engagement
Priority: Semi Urgent

- Conduct annual inspections of residential and commercial properties to identify overgrown vegetation, fire hazards, and compliance issues.
- Develop and enforce a comprehensive weed abatement ordinance with clear standards, timelines, and penalties for noncompliance.
- Launch seasonal public education campaigns on defensible space, vegetation management, and wildfire prevention.
- Establish assistance programs for seniors and low-income households to meet abatement and defensible space requirements.

- Coordinate with Public Works and Code Enforcement to maintain city-owned parcels, rights-of-way, and vacant properties.
- Conduct annual fire prevention inspections of all city businesses and high-risk facilities.
- Educate the public on the importance of smoke and carbon monoxide alarms; create a residential alarm replacement program to provide free or low-cost devices to residents.
- Initiate a city-wide public education campaign on the dangers of fireworks, emphasizing fire safety, injury prevention, and the environmental and legal impacts of illegal fireworks use.
- Coordinate with the Police Department to develop and implement a coordinated enforcement and response plan for illegal fireworks activity, including public reporting mechanisms, targeted patrols during peak periods, and follow-up education for offenders.

6.6 - Goal: Secure Sustainable and Transparent Funding for Public Safety Operations

The City is dedicated to maintaining strong, well-funded public safety services that protect residents and foster community trust. This goal emphasizes securing sustainable funding sources, including Measure Y, grants, and partnerships, to ensure the Police and Fire Departments have the resources, equipment, and technology they need to operate efficiently and effectively.

Through transparent reporting, proactive grant applications, and careful financial planning, the City will enhance public safety infrastructure, maintain critical staffing levels, and invest in innovations that strengthen community well-being for years to come.

Objective 6.6.1 – Leverage Measure Y funding to modernize equipment, vehicles, and technology.

The City will strategically use Measure Y funds to replace outdated vehicles and equipment, ensuring that public safety personnel are equipped with the tools and technology necessary for efficient and effective operations. This approach prioritizes transparency, accountability, and long-term asset management.

Responsible Department: Police Department / Community Engagement
Priority: Semi Urgent

- Develop and implement an equipment and vehicle replacement schedule to guide future investments in public safety infrastructure.
- Utilize Measure Y funding to replace outdated radios, computers, protective gear, and other essential tools that support safe and reliable operations.
- Publicly report Measure Y expenditures through city communications channels to promote transparency and community confidence.
- Include training, maintenance, and lifecycle funding in all new equipment purchases to ensure long-term functionality and value.

- Evaluate emerging technologies—such as drones, cameras, and traffic sensors—to identify opportunities that enhance situational awareness, emergency response, and community safety.

Objective 6.6.2 – Assess and extend the impact of Measure Y through renewal and supplementary funding.

Responsible Department: Police Department / City Manager / Finance
Priority: Semi Urgent

- Conduct a comprehensive Measure Y performance and impact assessment to demonstrate how funds have supported staffing, vehicles, and community safety programs.
- Engage residents through community forums, informational mailers, and digital platforms to educate and gather feedback on the renewal of Measure Y.
- Prepare ballot language and outreach materials well in advance of renewal deadlines to support an informed and transparent public process.
- Develop a long-term funding strategy that integrates Measure Y revenues with state and federal grants, partnerships, and cost-sharing strategies.
- Coordinate with City Council, Police, and Finance departments to align funding strategies with operational needs and public safety priorities.

6.6.3 – Explore a Local Parcel Tax to Sustain and Strengthen Fire and Emergency Services

To maintain reliable 911 emergency response, ensure adequate staffing, and replace outdated safety equipment, the City will explore a dedicated local funding measure such as a parcel tax to provide a sustainable, long-term revenue stream for Fire and Emergency Services. This initiative will be guided by transparency, community engagement, and alignment with public safety needs.

Responsible Department: Fire / CM / Finance / Community Engagement/Council
Priority: **Urgent**

Key Initiatives:

- Evaluate potential funding mechanisms, including a local parcel tax, to provide stable, voter-approved revenue for maintaining and improving fire and emergency response services.
- Review models from nearby communities to identify best practices in structuring and communicating public safety funding measures.
- Engage residents through town halls, surveys, and educational outreach to build understanding of current service challenges, response-time concerns, and the need for sustainable local funding.

- Develop clear, transparent informational materials outlining how funds would be used (e.g., firefighter/EMT staffing, protective gear, equipment upgrades, and facility improvements).
- Prepare financial projections and ballot materials to ensure readiness should the City Council choose to advance a parcel tax measure for voter consideration.
- Coordinate with the Finance Department and legal counsel to ensure compliance with all state and local requirements governing revenue measures.

Objective 6.6.4 – Pursue Public Safety Grants to Strengthen Police and Fire Services

Responsible Department: Police Department / Fire Department / City Manager / Finance
Priority: **Urgent**

- Designate or hire a Grant Writer/Coordinator to identify, write, and manage public safety grant applications.
- Maintain a centralized grants calendar with deadlines, eligibility criteria, and department responsibilities.
- Establish an interdepartmental grant working group (Police, Fire, Finance, and City Manager's Office) to coordinate proposals, share data, and align priorities.
- Track and report grant performance quarterly, including awards received, applications submitted, and pending opportunities.
- Develop standardized application materials, including demographic data, letters of support, and community impact summaries, to streamline submissions.
- Engage with regional, state, and federal partners to stay informed of new or recurring funding opportunities.

Police Department – Grant Priorities

- Apply for the U.S. Department of Justice Community Oriented Policing Services (COPS) Hiring Program to support recruitment and retention of sworn officers.
- Pursue California Office of Traffic Safety (CA OTS) Grants to enhance traffic enforcement, DUI prevention, and public education campaigns.
- Seek technology and equipment grants for body-worn cameras, communications upgrades, and data-driven policing tools.

Fire Department – Grant Priorities

- Apply for FEMA's Assistance to Firefighters Grant (AFG) to replace outdated safety and protective gear, breathing apparatus, and emergency medical tools.
- Pursue the Staffing for Adequate Fire and Emergency Response (SAFER) Grant to maintain and expand firefighter/EMT staffing and improve response capacity.
- Seek additional state and regional funding to support fire prevention, training, and equipment modernization.

7 – Youth

We invest in our youth by providing safe communities, access to health care, workforce development, educational pathways, quality housing, and parks and recreational opportunities for their well-being and growth.

7.1 - Goal: Enhance Career Readiness, Vocational Training, and Financial Literacy

7.1.1 – Develop youth entrepreneurship and mentorship programs.

Responsible Department: CED/Rec & Parks/ Community Engagement
Priority: Long-Term

- Launch a Youth Entrepreneurship Incubator offering startup coaching, seed grants, and access to co-working space.
- Host an annual "Shark Tank"-style business pitch competition or youth pop-up marketplace in partnership with local sponsors and judges.
- Partner with the Small Business Development Center (SBDC), Hartnell Community College, and local chamber of commerce to provide workshops, mentoring, and technical assistance.
- Offer hands-on training in business modeling, financial planning, marketing, and branding.
- Develop a marketing and branding toolkit for youth entrepreneurs, including logo design and digital media guidance.
- Celebrate and promote youth-owned businesses during Economic Development Week or Youth Month.
- Provide microgrant funding to support youth-led startup initiatives.

7.1.2 – Strengthen financial literacy and life skills programming.

Responsible Department: CED/Rec & Parks/Community Engagement
Priority: Semi Urgent

- Partner with local financial institutions to deliver engaging financial literacy workshops on budgeting, banking, credit management, and digital security.
- Integrate financial education into after-school programs.
- Implement interactive learning experiences, such as budgeting simulations and financial goal-setting activities.
- Create a "Life Skills for Independence" program covering essential soft skills, including time management, communication, and conflict resolution.
- Collaborate with banks and credit unions to co-develop age-appropriate, co-branded curriculum materials for youth audiences.

7.2 - Goal: Promote Youth Leadership, Civic Engagement, and Mentorship

7.2.1 – Engage youth in leadership and skill development strategies through city governance.

Responsible Department: Parks & Rec/CM/Community Engagement
Priority: Semi Urgent

- Establish an Interagency Youth Opportunities Working Group to align programs, share resources, and fill service gaps.
- Develop a shared set of competencies (e.g., communication, critical thinking, leadership) across all youth efforts.
- Implement a digital credential system or "Soledad Youth Passport" to track participation, achievements, and skill development
- Coordinate efforts among schools, nonprofits, local businesses, and city departments to reduce duplication and ensure program sustainability.
- Conduct annual evaluations using youth feedback to refine and improve program outcomes.
- Pair youth participants with mentors from local government, business, and higher education sectors.
- Offer targeted workshops in goal setting, team building, and project management.
- Integrate leadership development opportunities within youth employment programs and city internships.
- Recognize and celebrate youth leaders annually through a City Council Youth Leadership Recognition Ceremony.
- Launch a summer Youth Leadership Academy focused on communication, advocacy, civic engagement, and community service.

7.2.2 – Reinvigorate the Youth Council to Strengthen Youth Voice and Civic Impact

Empower young residents to take an active role in local governance by revitalizing the Youth Council as a formal advisory body. Through leadership training, structured participation in City decision-making, and alignment with community initiatives, the Youth Council will serve as a platform for youth perspectives, innovation, and civic responsibility.

Responsible Department: Parks and Rec, Community Engagement
Priority: Urgent

- Recruit a diverse and representative group of youth leaders to serve on a formal, restructured Youth Council.

- Establish a standing agenda item at City Council meetings for Youth Council updates, recommendations, and presentations.
- Provide training in parliamentary procedure, policy development, and public speaking to build confidence and civic competency.
- Allocate dedicated project funding and staff support to enable Youth Council–led initiatives and community projects.
- Integrate Youth Council priorities into citywide planning, policy development, and community engagement efforts to ensure meaningful youth participation in governance.

7.2.3 – Relaunch the Explorers Program to connect youth to public service careers.

Responsible Department: PD /Fire/Community Engagement
Priority: Semi Urgent

- Relaunch a comprehensive Youth Explorers Program through the Police and Fire Departments.
- Provide hands-on training, mentorship, and professional development opportunities to prepare participants for careers in public safety.
- Supply uniforms, equipment, and leadership workshops to promote teamwork, responsibility, and civic pride.
- Host Public Service Career Days, facility tours, and ride-along experiences to expose youth to real-world government operations.
- Establish the Explorers Program as a long-term workforce development pipeline, fostering future talent for public sector careers.

7.3 - Goal: Expand Recreational Activities and Cultural Exposure

7.3.1 – Create youth-specific third spaces fostering creativity, wellness, and innovation.

Responsible Department: Parks & Rec/ CED
Priority: Long-Term

- Establish a Youth Innovation and Wellness Center featuring technology labs, creative studios, study lounges, and wellness areas.
- Co-design spaces with youth to ensure programs, amenities, and aesthetics reflect their interests and needs.
- Incorporate features such as Wi-Fi access, maker tools, gaming areas, art supplies, and co-working zones.
- Maintain extended evening and weekend hours to provide safe, enriching environments for youth engagement.
- Partner with nonprofits, schools, and youth-serving organizations to deliver specialized programming and mentorship.

- Develop dedicated teen zones equipped with 3D printers, media production tools, and startup incubator labs.
- Offer rotating innovation themes such as ag-tech, green design, fashion innovation, and app development.
- Integrate soft skills training including teamwork, communication, pitching, and goal setting into daily activities.
- Partner with public libraries and makerspace networks to expand access to equipment, materials, and training opportunities.

7.3.2 – Expand recreational, cultural, and wellness programming.

Responsible Department: Parks & Recreation
Priority: Urgent

- Offer year-round recreation programs including sports, arts, outdoor education, and wellness activities.
- Launch pop-up recreation programs in underserved neighborhoods and housing developments.
- Collaborate with schools to coordinate schedules, facilities, and transportation for after-school access.
- Design intergenerational and family-friendly programming to strengthen community connections.
- Collect and analyze participation data and feedback to guide continuous program improvement.

Outdoor and Environmental Education

- Establish a Memorandum of Understanding (MOU) with schools and Pinnacles National Park for regular educational trips.
- Develop curriculum-aligned lesson plans focused on geology, ecosystems, and Native history.
- Provide transportation, meals, and bilingual guides to ensure equitable participation.
- Offer teacher training and classroom materials to connect field experiences to academic learning.
- Host weekend family hikes and community outdoor events to extend learning beyond schools.

Cultural Engagement and Heritage Programs

- Organize multicultural festivals, film nights, and global food fairs led by youth and families.
- Partner with schools and libraries to create cultural exploration curricula and highlight diverse heritages each month through music, art, and storytelling.
- Facilitate peer exchanges and virtual dialogues connecting Soledad youth with peers in other communities.
- Support youth-led oral history, art, and storytelling projects celebrating Soledad's history and cultural identity.

- Integrate Indigenous, farmworker, and local heritage into cultural and arts programming.
- Host local heritage days where youth lead tours, performances, or exhibitions.
- Display community murals, history timelines, and rotating exhibits in public spaces to promote civic pride.

Music and Performing Arts

- Create an MOU with Youth Orchestra Salinas (YOSAL) to outline shared goals, funding, and staffing.
- Identify school and community center locations to host orchestra rehearsals and performances.
- Recruit Soledad youth for after-school and weekend music instruction, providing transportation, instruments, and scholarships to remove barriers.
- Host annual community concerts in Soledad to showcase youth talent and celebrate investment in local arts.
- Coordinate with schools to ensure music programming complements academic schedules and supports student success.

7.4 - Goal: Enhance Mental Health, Family Support, and Community-Based Resources

7.4.1 – Strengthen youth mental health and wellness services through community partnerships

Responsible Department: /Parks & Rec/Public Health / Nonprofit Partners
Priority: Urgent

- Partner with schools, clinics, and community organizations to embed mental health counselors in youth-serving spaces such as schools, libraries, and recreation centers.
- Launch drop-in wellness clinics and telehealth kiosks at accessible public locations, including parks and youth centers.
- Establish peer support groups and mentoring circles facilitated by trained youth leaders and mental health professionals.
- Promote emotional wellness awareness through social media campaigns, school assemblies, and creative art or storytelling initiatives.
- Ensure all programs and services are trauma-informed, culturally responsive, and available in multiple languages**.**
- Provide Mental Health First Aid and youth crisis response training for city staff, educators, and community leaders to strengthen early intervention capacity.
- Coordinate with Monterey County Behavioral Health to align local initiatives with regional support networks and available funding opportunities.

7.5 - Goal: Promote Public Art, Culture Expression, and Community Inclusivity

7.5.1 – Engage youth in public art projects that foster cultural pride and creative expression.

Responsible Department: Parks & Rec/CED / Community Engagement
Priority: Semi Urgent

- Organize public art workshops and residencies where youth collaborate with local artists to co-create murals, sculptures, and installations.
- Designate rotating gallery spaces and public art walls in parks, libraries, and civic buildings to showcase youth work.
- Host youth-led art walks, performances, and cultural festivals highlighting civic identity and creative innovation.
- Offer art stipends, mini-grants, or competitions to encourage participation and recognize youth talent.
- Integrate Indigenous, immigrant, and farmworker histories into public art and storytelling projects that reflect Soledad's cultural heritage.
- Feature multigenerational and multilingual narratives through oral histories, banners, and community exhibits.
- Incorporate themes of identity, belonging, and resilience in youth writing, media, and performance contests.
- Commission youth-driven public art installations that celebrate Soledad's diversity and community pride.

8 – Health

We promote both physical and mental health services through our infrastructure, facilities, stores, and services. This includes walking, biking, and access to healthy and safe foods. Healthcare and social services are plentiful and accessible to everyone in the community.

8.1 - Goal: Attract New Healthcare Services and Providers

8.1.1 – Strengthen partnerships with regional systems (Salinas Valley Health, Soledad Health District, Mee Memorial, Natividad) to establish satellite services.

Responsible Department: CED
Priority: Long Term

- Develop a community healthcare workforce pipeline through high school, community college, and internship programs.
- Market Soledad as a family-friendly, livable city to attract healthcare professionals.
- Partner with local health systems to create recruitment incentives for bilingual and culturally competent providers.
- Secure housing or relocation incentives for incoming providers through city or partner funding.
- Host mobile health fairs and specialty clinics to address immediate needs while permanent facilities are developed.
- Collaborate with developers to construct new healthcare buildings near major transportation corridors or high-need zones.
- Update zoning and streamline permitting to make it easier for new medical, dental, vision, and mental health providers to locate in Soledad.
- Evaluate public land and partnership opportunities for future clinics and dental sites.
- Conduct feasibility studies on demand for outpatient surgical, dental, or urgent care centers.
- Develop a comprehensive map of existing versus needed healthcare services to guide investment and funding proposals.
- Proactively reach out to Salinas Valley Health System and Mee Memorial to deliver specialty care locally.
- Establish regular joint-planning meetings with regional providers to identify service gaps and expansion opportunities.
- Develop cross-referral and data-sharing protocols to improve continuity of care between regional and local providers.
- Provide financial incentives such as reduced development impact fees to existing clinics that expand or the construction of new medical facilities.

- Explore adding small medical offices in city community facilities that could be used for traveling medical providers, including specialty services (optical, dental, etc.).
- Recruit a healthcare provider specializing in a Program of All-Inclusive Care for the Elderly (PACE) to enhance services for aging adults.
- Review and revise zoning regulations to facilitate the development of independent and assisted living facilities in Soledad.
- Build partnerships with senior-focused nonprofit organizations to expand access to nutrition, transportation, case management, and in-home care services, while educating seniors and their families about program eligibility and benefits.

8.2 – Goal: Expand Mobile Health, Crisis Units, and Mental Health Support

8.2.1 – Collaborate with the county to develop a mobile crisis unit for South County.

Responsible Department: CM/CED/Police/Fire/County Health / Medical Providers
Priority: Semi Urgent

- Partner with Monterey County Behavioral Health and nonprofit providers to deploy a local mobile crisis unit staffed with licensed mental health professionals, peer support specialists, and EMTs or paramedics.
- Equip vans, RVs, or converted vehicles specifically for field stabilization, assessment, and referral services.
- Collaborate with Behavioral Health to track and analyze aggregated service outcome data, adjusting deployment schedules and staffing based on community needs.
- Work with mobile health providers to deliver substance use treatment, harm reduction services, and medical care to the community's most vulnerable populations.
- Ensure all public safety personnel receive crisis intervention training and have direct access to the mobile crisis unit when responding to incidents.

8.2.2 – Partner with Monterey County Health Department and other services providers to expand mental health and substance abuse treatment programming.

Responsible Department: CED/Fire/Police/County Health / Medical Providers
Priority: Semi Urgent

- Coordinate with the Health Department to expand the Wellness Navigator program, connecting residents with appropriate mental health and substance use treatment options.

- Continue promoting the use of Narcan, including the installation of a dispenser at the Fire Station.
- Collaborate with case management teams to refer encampment participants to behavioral health and substance use treatment services.
- Partner with Behavioral Health to identify and establish potential drop-in counseling locations in city-owned facilities.
- Recruit mental health and substance use treatment providers who are trauma-informed, culturally competent, and Spanish-accessible**.**
- Raise community awareness of available programs through multiple channels, including flyers, social media, and local networks, beyond formal referral pathways.
- Explore the use of opioid settlement or grant funding to expand substance use treatment services.
- Pursue new partnership opportunities with organizations such as Interim, Inc. and Sun Street Centers to support vulnerable populations struggling with mental health and substance use challenges.

8.3 - Goal: Promote Community Health Awareness and Preventive Care

8.3.1 – Promote holistic community wellness through education, physical activity, nature engagement, and access to health resources.

Responsible Department: CED/Parks & Rec/County Health / Medical Providers
Priority: Semi Urgent

- Host the annual Overdose Awareness Symposium at the Community Center to educate residents and reduce stigma.
- Collaborate with the Monterey County Health Department to increase community awareness and education on substance use, opioid addiction, and fentanyl-related dangers.
- Develop and distribute multilingual public awareness materials on mental health, hydration, and healthy eating.
- Share health information broadly via the city website and social media platforms.
- Support the Youth Council in partnering with schools and the Monterey County Health Department to adapt and repackage educational materials for youth audiences.
- Create a health resource page on the city website and promote it through a QR code portal linking residents to urgent health and crisis services.
- Collaborate with the Monterey County Health Department to measure the impact of campaigns locally and share results via a public dashboard.
- Host an annual Ciclovía-style car-free event where families can walk, bike, skate, and engage with wellness activities.
- Design and maintain walking trails and loops near schools and parks, incorporating public art, hydration stations, and shaded areas.

- Launch a '100-Mile Challenge' walking tracker program with incentives for families and seniors to encourage physical activity.
- Offer weekly fitness, stretching, and dance classes for adults at the Community Center.
- Partner with Pinnacles National Park to provide nature-based wellness outings, including trail walks, mindfulness hikes, and outdoor yoga.
- Develop a nature prescription pilot program in collaboration with local healthcare providers to support mental and physical wellness.
- Encourage youth participation through nature clubs and school field trips that align with wellness goals.

8.3.2 – Implement the Blue Zones Framework to Promote Long-Term Wellness

Responsible Department: CED/Parks & Rec/ Community Engagement
Priority: Long Term

- Integrate Blue Zones principles into city policies and planning, including food access, housing, streetscape design, and community spaces.
- Collaborate with schools, grocery stores, and restaurants to encourage healthy default options and support nutritious choices.
- Offer community programs such as cooking classes, volunteer opportunities, and community gardening that align with Blue Zones principles.
- Train city staff and community leaders as Blue Zones ambassadors to promote healthy behaviors and support community-wide wellness initiatives.
- Track and report annual progress on community well-being indicators tied to Blue Zones goals, sharing results with residents and stakeholders to ensure accountability.

8.3.3 – Promote community awareness and understanding of pesticide use, monitoring, and environmental health impacts.

Responsible Department: Parks & Recreation / Community Engagement
Priority: Semi Urgent

- Partner with the County Health Department and agricultural agencies to share pesticide monitoring data with the public.
- Distribute multilingual educational materials (fact sheets, infographics, videos) on pesticide use and health impacts.
- Host a community workshop with health experts to help residents understand the monitoring results.
- Provide a link to pesticide and air quality monitoring data on the city website.
- Encourage schools to integrate environmental health awareness into science and health curricula.
- Create agricultural buffers between farmland and developed areas in Soledad.

8.4 - Goal: Provide Healthy Food Access and Nutrition Programs

8.4.1 – Expand access to nutritional programs.

Responsible Department: CED/ Community Engagement
Priority: Urgent

- Partner with the Monterey County Food Bank to increase the frequency and reach of food distributions each week.
- Identify and collaborate food assistance providers serving undocumented residents, such as Celebration Nation.
- Work with the Soledad Unified School District and Family Resource Center to distribute supplemental food to families in need.
- Organize an annual citywide food drive around the holidays to support local families.
- Collaborate with WIC to promote program participation and provide additional resources to eligible families.
- Partner with Step Up to provide food assistance to participants of the Encampment Resolution Fund Program.
  Educate residents on how to apply for CalFresh and access other available nutrition assistance programs.

8.4.2 – Support our local farmers' market, develop community gardens, and increase cooking programs.

Responsible Department: CED/Parks & Rec/ Community Engagement
Priority: Urgent

- Partner with the Historical Society to expand the farmers' market and potentially relocate to Front Street.
- Coordinate with the Chamber to expand the Night Market to offer local food and produce to Soledad residents.
- Provide reduced rates of subsidies for small farmers and local food entrepreneurs to join markets or participate in local events as vendors.
- Develop a community garden policy for local parks, including maintenance responsibilities and equitable access policies.
- Create culturally relevant cooking and nutrition programs in partnership with the schools.
- Launch seasonal workshops (e.g., farm-to-table cooking, preserving foods, composting).
- Promote farmers' markets and cooking programs through social media, flyers, and multilingual outreach.
- Explore senior options for reduced meals and more healthy choices.
- Expand on the Tiny Chef Program by offering more cooking classes for residents of all ages.

8.4.3 – Partner with local farms to promote healthy food access.

Responsible Department: CED/Parks & Recreation / Community Engagement
Priority: Long Term

- Establish agreements with local farms to provide fresh produce for schools and community programs.
- Launch a "farm-to-table" initiative connecting local farms with restaurants, city institutions, and community organizations.
- Collaborate with local farms to expand SNAP/EBT and WIC acceptance at farm stands and farmers' markets.
- Organize seasonal farm tours and "meet the farmer" events to educate residents about healthy eating and strengthen community connections.
- Implement farm-to-school programs that combine produce supply with classroom-based nutrition education.
- Support and promote community-supported agriculture (CSA) programs, encouraging participation through city channels and outreach campaigns.

8.5 - Goal: Enhance Senior Health, Recreation, and Social Engagement

8.5.1 – Implement short-term actions on the Alliance of Aging Action Plan.

Responsible Department: Senior Services / Community Engagement
Priority: Semi Urgent

- Review the Alliance on Aging Action Plan and identify short-term priorities relevant to Soledad, including transportation, housing, health, and social connection.
- Designate a city staff liaison to coordinate with the Alliance on implementation progress.
- Host community forums with seniors to share Action Plan priorities and gather feedback on local needs.
- Expand access to senior wellness programs, including exercise classes, nutrition workshops, chronic disease management, and wellness coaching.
- Partner with Monterey County and local nonprofits to improve transportation options for older adults (e.g., shuttle routes, volunteer driver programs, ride vouchers).
- Increase outreach and education on available resources for seniors, providing multilingual materials.
- Support affordable, age-friendly housing initiatives by aligning with city housing programs.
- Offer programs to reduce isolation, including walking buddy programs, home visit wellness checks, and peer-led social clubs.
- Expand the Senior Travel Program to local destinations such as the Monterey Bay Aquarium.

8.5.2 – Support assisted living and age-friendly housing.

Responsible Department: CED/Parks & Rec/ Community Engagement
Priority: Long Term

- Develop or partner on facilities offering affordable senior housing with onsite services.
- Provide integrated medical, mental health, nutrition, and daily living support at senior facilities.
- Ensure ADA accessibility, culturally responsive design, and access to outdoor spaces.
- Explore co-location with community gardens, child care, or arts programs to support multi-use facilities.

8.5.3 – Support aging in place and life transitions.

Responsible Department: Parks & Rec/ Community Engagement/Senior Services
Priority: Semi Urgent

- Establish a Senior Companion or Friendly Caller program to connect isolated residents with regular support.
- Partner with legal aid and health agencies to provide end-of-life planning workshops**,** including wills, powers of attorney, and advance directives, in English and Spanish.
- Facilitate memory sharing, grief support groups, legacy letter writing, and culturally tailored spiritual or communal closure practices.
- Develop senior outreach programs pairing volunteers or staff with isolated older adults for regular check-ins**.**
- Create peer-led grief support groups and memorial walls in public facilities.
- Incorporate culturally specific traditions into outreach, education, and support programs.
-

8.5.4 – Ensure ADA access and senior-friendly recreation.

Responsible Department: Parks & Recreation / Community Engagement
Priority: Urgent

- Install all-ages outdoor fitness zones with equipment supporting strength, balance, and cardio.
- Include adaptive equipment for users with mobility devices or limited physical capacity.
- Ensure ADA-accessible pathways from parking lots, sidewalks, and restrooms to fitness areas.
- Provide instructional signage or QR codes for safe equipment use and exercise guides.
- Coordinate with local trainers or community health workers to offer pop-up fitness classes**.**

8.6 - Goal: Promote Healthy, Inclusive Community Events and Active Public Spaces

8.6.1 – Host “Ciclovia” and Other Community Wellness Events

Responsible Department: Parks & Rec/ Community Engagement
Priority: Semi Urgent

- Organize car-free street events that encourage walking, biking, skating, and feature live music or cultural performances.
- Partner with local schools, artists, and wellness providers to activate event spaces with pop-up activities, workshops, and interactive demonstrations.
- Provide multilingual outreach, ADA accommodations, and free transportation to ensure broad and inclusive participation.
- Include health screenings, fitness demonstrations, mental wellness booths, mobile vaccination clinics, nutrition education, and hydration stations within the event layout.
- Collect participant and vendor feedback after each event to inform improvements and scale future offerings.

9 – Education

We foster the prosperity of our community by investing in and expanding a range of educational opportunities including higher education and vocational training and resources that prepare our workforce for well-paying jobs. We are proud to provide educational and vocational services in Spanish, English, and other languages spoken locally.

9.1 - Goal: Enhance Vocational and Higher Education Opportunities

9.1.1 – Partner with educational providers to expand programs and align with workforce trends.

Responsible Department: Community Engagement / Economic Development / Hartnell College
Priority: Semi Urgent

- Advocate for continued investment in Hartnell College's Soledad campus, including new classrooms, labs, and student support facilities.
- Collaborate with Hartnell College to expand Career Technical Education (CTE) programs in agriculture, IT, allied health, and construction management.
- Host open houses, enrollment fairs, and student showcases to increase visibility and participation in local higher education programs.
- Provide city infrastructure and permitting support to help accelerate campus development timelines.
- Integrate Hartnell College's academic programs into city strategic plans, youth workforce pathways, and economic development initiatives.
- Identify local properties for hands-on learning, research, and ag-tech.
- Support local growers and vintners with marketing assistance, grant applications, and student internship placements.
- Promote Soledad as an emerging destination for agri-tourism and wine education through regional and state trade networks.
- Host an annual wine and agricultural education festival to showcase student projects, local wines, and tourism assets.

9.2 - Goal: Support Childcare Providers to Expand Access.

9.2.1 – Partner with local organizations to expand childcare access and flexible childcare options.

Responsible Department: CED/Parks & Rec/ Social Services Partners
Priority: Semi Urgent

- Collaborate with schools, faith-based organizations, and local employers to increase the number of licensed early childhood education slots.
- Support workforce development initiatives that provide training, certification, and business assistance for new childcare providers through community colleges or related programs.
- Offer incentives for employers that provide on-site or subsidized childcare for their workforce.
- Develop shared-use childcare facilities within city-owned buildings, community centers, or new housing developments.
- Expand access to non-traditional-hour childcare options for shift workers, agricultural laborers, and emergency personnel.
- Conduct outreach campaigns to help families understand and access state and federal childcare assistance programs.

9.3 - Goal: Strengthen Technology Access, Digital Literacy, and Internet Infrastructure

9.3.1 – Expand digital access and literacy programs for underserved populations.

Responsible Department: Parks & Rec/CED/ Hartnell College
Priority: Semi Urgent

- Offer free or low-cost digital literacy and computer skills classes at the Community Center.
- Integrate English as a Second Language (ESL) instruction with technology training to improve digital navigation and job readiness.
- Develop bilingual video tutorials and printed guides on essential digital tools, including email, telehealth platforms, and online applications.
- Establish a volunteer or youth tech corps to mentor seniors, low-income families, and first-time computer users.
- Partner with schools, Hartnell College, and workforce agencies to train instructors and expand family outreach.
- Partner with technology providers such as AT&T to expand free or low-cost laptop distribution programs for residents.

9.4 - Goal: Align School Facility Planning and Workforce Housing Development with City Land Use and Growth

9.4.1 – Collaborate with the School district on a K-12 educational workforce housing plan.

Responsible Department: CED
Priority: Long Term

- Establish a joint City–School District task force to evaluate housing needs for teachers and school staff.
- Conduct a comprehensive workforce housing survey to assess affordability gaps, commute patterns, and housing preferences.
- Identify and evaluate potential development sites, including district- and city-owned parcels, for workforce housing projects.
- Explore diverse funding mechanisms such as state workforce housing grants, Low-Income Housing Tax Credits (LIHTC), and public–private partnerships.
- Review zoning and land use policies to facilitate workforce housing near school sites and key community amenities.
- Develop conceptual design models such as apartments, townhomes, or ADUs tailored to the needs of educators and support staff.

9.4.2 – Collaborate with the School district on strategic land use and facility planning.

Responsible Department: CED
Priority: Semi Urgent

- Conduct a joint inventory of existing and surplus School District properties.
- Assess opportunities for shared or joint use of facilities such as gyms, fields, and community centers.
- Identify surplus parcels suitable for redevelopment into housing, parks, or other community-serving uses.
- Align School District facility planning with the City's General Plan, zoning, and capital improvement priorities.
- Develop joint-use agreements to co-locate city services on school sites (e.g., health clinics, after-school programs, or resource centers).
- Coordinate land use reviews to address traffic circulation, parking, and Safe Routes to School improvements.
- Coordinate with the School District on planning and implementation of the new schools within the Miramonte Specific Plan area.

10 – Internal Operations

10.1 - Goal: Maintain and Track Progress on the Strategic Plan and Align with Departmental Work Programs

10.1.1 – Update and implement the Strategic Plan to reflect current Council goals.

Responsible Department: City Manager / City Clerk / Council
Priority: Urgent

- Facilitate a strategic planning retreat to review progress, reassess priorities, and refine citywide goals.
- Engage departments, boards, and residents through visioning and prioritization workshops to ensure alignment with community needs.
- Align departmental work plans, performance metrics (KPIs), and budgets with the revised strategic goals.
- Publish an annual performance and progress report to enhance transparency and accountability.
- Establish a standardized reporting framework for departments to track progress quarterly or semi-annually.
- Develop an internal strategic plan dashboard (digital or in spreadsheet form) to visualize performance indicators and milestones.
- Integrate strategic goals into the annual budgeting process to ensure funding aligns with Council priorities.
- Assign a staff lead or cross-departmental team responsible for plan coordination, tracking, and continuous improvement.
- Schedule mid-cycle plan reviews (e.g., every 2 years) to assess progress and recalibrate targets.
- Document lessons learned and best practices to improve future strategic planning cycles.

10.2 - Goal: Advance Good Governance, Transparency, and Effective Council Leadership

10.2.1 – Strengthen Governance Structures and Council Effectiveness

Responsible Department: City Council/City Manager / Cit Attorney/City Clerk
Priority: Urgent

- Update and consolidate the Council's Rules, Policies, and Procedures into a comprehensive Governance Manual modeled after best practices from peer cities such as Temecula.

- Continue providing a structured orientation program for newly elected Council Members, including a comprehensive resource packet and funding for participation in the Cal Cities New Mayors and Council Members Academy.
- Continue to provide an orientation with materials for new Council Members and fund training at the Cal League of Cities Academy.
- Facilitate training sessions and workshops on governance best practices, ethics, and leadership development.
- Create a shared governance calendar and communications platform to coordinate initiatives and deadlines across departments and agencies.
- Establish regular joint meetings with local and regional partners, including the school district, special districts, and county agencies, to strengthen intergovernmental collaboration.
- Ensure representation on city commissions, boards, and regional agencies to advocate for city interests.

10.2.2 – Increase transparency, open communication, and public access.

Responsible Department: Community Engagement/City Manager/City Council
Priority: Semi Urgent

- Continue to host an annual State of the City address by the Mayor.
- Publish public dashboards, progress reports, and host open forums to maintain transparency and accountability.
- Upgrade software and audiovisual systems to support hybrid meetings and high-quality live broadcasts.
- Ensure all public meetings are recorded, captioned, and archived on a mobile-accessible platform.
- Continue to provide consistent Spanish translation at all community meetings.
- Improve the city's website navigation, search functions, and user interface for better public access to information.
- Provide digital literacy assistance to residents on how to access meetings, documents, and online services.
- Train department staff to provide timely communications and coordinate consistent messaging across departments through the Community Engagement team.

10.2.3 – Strengthen legislative advocacy and policy influence.

Responsible Department: IT/Community Engagement/City Manager
Priority: Semi Urgent

- Develop a legislative advocacy program to track state and federal issues impacting the city.
- Build relationships with legislators and regional agencies to ensure the city's priorities are represented.

- Prepare policy briefs and advocacy materials for Council use during legislative sessions and interagency meetings.

10.2.3 – Promote fair, inclusive, and transparent elections.

Responsible Department: City Clerk/City Attorney/City Council
Priority: Semi Urgent

- Ensure all elections are conducted in accordance with state and federal laws, maintaining fairness, transparency, and accessibility.
- Enhance voter education and outreach to increase participation and awareness of the new city districts.
- Support accessible voting methods, including mail-in and in-person options.
- Share clear candidate and campaign finance guidelines to ensure ethical conduct and compliance on the city website.

10.3 - Goal: Foster a Healthy Organizational Culture and Invest in Leadership and Employee Development

The City is committed to cultivating a workplace culture grounded in collaboration, accountability, and continuous learning. By investing in leadership development, staff engagement, and equitable practices, the organization will strengthen its internal capacity to deliver exceptional public service. This goal emphasizes the importance of empowering employees at all levels, building leadership pipelines, and ensuring city policies and performance systems reflect shared values of excellence, inclusion, and well-being.

10.3.1 – Strengthen leadership development and organizational coaching.

Responsible Department: Human Resources/City Manager / Council
Priority: Urgent

- Implement a citywide leadership development program for staff at all levels, including emerging leaders.
- Establish a structured mentorship program pairing senior leaders with early-career employees.
- Provide access to external leadership training, certifications, and professional conferences.
- Incorporate leadership skill-building modules into employee development and performance plans.
- Facilitate peer learning circles and cross-departmental coaching sessions to promote collaboration.
- Partner with regional universities or institutes to deliver customized leadership academies.
- Facilitate regular leadership sessions focused on coaching, communication, and accountability.

10.3.2 – Align employee policies and performance systems with strategic priorities.

Responsible Department: Human Resources/City Manager
Priority: Urgent

- Educate employees and labor groups about the new Personnel Manual.
- Host employee listening sessions to identify outdated or unclear policies.
- Redesign the employee performance evaluation system to strengthen engagement and effectiveness.
- Align departmental work plans and key performance indicators (KPIs) with citywide strategic priorities.
- Maintain robust recruitment and retention efforts to attract and develop top talent.

10.3.3 – Enhance succession planning for critical roles.

Responsible Department: Human Resources/City Manager/Department Heads
Priority: Urgent

- Identify mission-critical positions and define required skills and competencies.
- Develop internal talent pipelines through mentoring, rotational assignments, and advancement pathways.
- Incorporate knowledge transfer tools, job shadowing, and continuity documentation into standard practice.
- Create both emergency and long-term succession plans for key leadership positions.

10.3.4 – Strengthen organizational culture and employee engagement.

Responsible Department: City Manager /Human Resources/Department Heads
Priority: Urgent

- Establish core citywide values and integrate them into onboarding, evaluations, and recognition programs.
- Develop employee recognition initiatives that celebrate teamwork, innovation, and excellent customer service.
- Conduct regular workplace culture and engagement surveys to identify improvement opportunities.
- Use survey feedback to inform leadership training, communication strategies, and policy updates.
- Continue to support the “Sunshine Committee” activities to improve employee morale.
- Establish an informal monthly “Coffee with the City Manager” series to provide employees with an open forum to share ideas, feedback, and suggestions for improving internal operations and enhancing the City of Soledad.

10.3.5 – Provide city-wide equity training for all employees and the City Council.

Responsible Department: City Manager/Human Resources/City Council/Department Heads
Priority: Semi Urgent

- Identify and hire a trainer to provide equity training for city staff, leadership, and City Council.
- Schedule mandatory training sessions.
- Offer separate leadership-focused equity workshops for department heads and the City Council.
- Provide equity resource guides and toolkits for applying training to daily work.
- Incorporate real case studies into training to ensure relevance.
- Establish a feedback system to evaluate participant learning and training effectiveness.

10.4 - Goal: Modernize Technology and Fleet Infrastructure to Support Efficient, Secure, and Resilient City Operations

Modern technology and reliable fleet assets are essential to delivering high-quality, efficient, and responsive public services. The City will strengthen its digital infrastructure, enhance cybersecurity, and expand online accessibility to better serve residents and staff. In addition, the City will invest in a modern, well-maintained fleet that supports emergency response, field operations, and sustainability goals.

10.4.1 – Conduct citywide hardware and software technology and infrastructure needs assessment.

Responsible Department: IT/City Manager/Finance
Priority: Urgent

- Complete the IT server replacement project for City Hall, Wastewater Reclamation Facility, and the Police Department.
- Upgrade the city's firewall and implement other cybersecurity enhancements.
- Improve the Wi-Fi capabilities at City Hall and other city government buildings.
- Inventory all existing hardware, servers, mobile devices, and networking equipment and evaluate the age, performance, and security of existing systems.
- Audit current software licenses, applications, and platforms used across departments.
- Train city employees on the new IT ticketing systems and use the data to identify technology gaps and service challenges.
- Assess cybersecurity vulnerabilities and ensure compliance with data protection regulations; Develop and maintain a cybersecurity and system maintenance plan to ensure reliability and data protection.

- Identify redundant systems and opportunities for integration or consolidation.
- Develop cost estimates and phased implementation plans for system upgrades and replacements.
- Assess broadband and connectivity infrastructure, including internet speeds and coverage gaps, to include digital equity investments within the Capital Improvement Program (CIP).

10.4.2 – Transform the City's Website, Meeting Systems, and Digital Tools to Support Accessible and Transparent Governance

Responsible Department: IT/City Manager/Finance
Priority: Urgent

- Conduct a comprehensive audit of the City's website, meeting systems, and digital platforms.
- Redesign the city website for improved accessibility, mobile responsiveness, and multilingual support.
- Implement ADA-compliant features across all digital platforms, including captions, contrast tools, and screen-reader compatibility.
- Upgrade Council chambers and meeting rooms with modern audio-visual and hybrid meeting technology.
- Launch a centralized resident service portal for online forms, payments, and service requests.
- Standardize meeting streaming, archiving, and public access systems to promote transparency.
- Provide staff and Council training on new digital tools and platforms.

10.4.3 – Develop a fleet modernization plan to upgrade and maintain the City's vehicle fleet.

Responsible Department: Finance/Public Works
Priority: Semi Urgent

- Conduct a comprehensive fleet needs assessment and develop a Fleet Replacement Plan that includes a phased transition to electric and low-emission vehicles.
- Collaborate with the Finance Department to establish a sustainable financing strategy including lease and purchase models to create a predictable, long-term vehicle replacement schedule.
- Evaluate the cost-benefit of internal versus contracted fleet maintenance and explore regional service partnerships with neighboring South County cities to improve efficiency and reduce costs.
- Prioritize vehicle acquisition and replacement for police, fire, public works, and utilities based on operational need and lifecycle analysis.

- Develop preventive maintenance and replacement schedule with multi-year projections and funding strategies.
- Explore shared fleet models, pooled vehicles, or electric/hybrid replacements to enhance efficiency and sustainability.
- Integrate fleet modernization goals into the City's sustainability and resilience plans and invest in EV charging infrastructure for the City fleet.

10.5 – Goal: Promote Fiscal Responsibility and Grow Grant Funding Capacity

Fiscal responsibility and resource diversification are essential for maintaining high-quality public services and preparing for future growth. The City will enhance its financial sustainability through balanced budgeting, improved cost recovery, and targeted reserve building. Simultaneously, the City will expand its capacity to secure competitive grants and external funding to support infrastructure, community programs, and long-term capital investments.

10.5.1 – Maintain fiscal stability and responsible financial management.

Responsible Department: Police Department / Public Works
Priority: Urgent

- Maintain a balanced budget and continue building financial reserves in accordance with City policy.
- Update the Utility Rate Study to ensure the long-term financial health of the City's utility systems.
- Adopt updated Development Impact Fee schedules that reflect current infrastructure needs.
- Improve cost recovery for development, permitting, and inspection services.
- Strengthen staff's use and understanding of the Incode 10 financial management system.
- Complete annual audits on time and implement recommendations promptly.
- Conduct an annual review of Transient Occupancy Tax (TOT) compliance for local hotels.
- Improve collection of outstanding loans, developer accounts and business license fees.

10.5.2 – Pursue grants to ensure a sustainable funding strategy.

Responsible Department: City Manager/Department Heads
Priority: Urgent

- Re-evaluate the Townsend contract and identify a contracted grant services provider to assist with identifying, preparing, and submitting grant applications.
- Develop and maintain a Master Grants Calendar with deadlines, eligibility, and responsible departments.

- Establish interdepartmental grant working groups to coordinate proposals and leverage technical expertise.
- Track and report grant performance quarterly, including awarded, pending, and denied applications.
- Create standardized grant templates (letters of support, demographic data, city statistics) to streamline submissions.
- Build partnerships with regional, state, and federal agencies to remain informed on funding opportunities.
- Implement a capital campaign for the Community Center to raise $1.8 million.

10.5.2 – Build capacity for collaborative and equitable grant development.

Responsible Department: Community Engagement/City Manager
Priority: Urgent

- Designate a staff member to coordinate and oversee grant activities across all departments, ensuring alignment, efficiency, and compliance.
- Develop a shared calendar of recurring grant deadlines accessible to multiple departments.
- Align funding proposals with the Strategic Plan.
- Track and publicly share grant outcomes to enhance transparency and community trust.
- Partner with county agencies and regional coalitions to pursue large-scale collaborative funding opportunities.
- Incorporate equity metrics and community benefit measures into grant proposals.

10.6 - Goal: Enhance Workforce Support and Housing.

10.6.1 – Create workforce housing opportunities to improve staff retention.

The City recognizes that access to stable, affordable housing is vital to attracting and retaining a talented and dedicated workforce. By partnering with housing developers and leveraging creative financing tools, the City will work to expand housing options for employees, reduce commuting barriers, and strengthen its connection to the community it serves.
Responsible Department: City Manager/CED/Human Resources
Priority: Semi Urgent

- Partner with affordable and workforce housing developers, foundations, and regional agencies to identify or designate housing opportunities for City employees.
- Incorporate workforce housing incentives or set-asides into future development agreements and City-supported projects.
- Survey staff to assess housing needs, affordability barriers, and location preferences related to proximity to work.

- Evaluate shared-equity, lease-to-own, and other innovative housing models to support long-term employee retention.
- Explore partnerships with financial institutions and local employers to expand access to homebuyer assistance or down payment programs.

CITY OF SOLEDAD STRATEGIC PLAN

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
ECONOMY	**1.1 - Goal: Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention, and Expansion**		
	1.1.1 - Increase Soledad's marketability to attract business investment	**Urgent**	**Number of project build outs in Soledad Marketplace.**
	1.1.2 - Provide technical assistance, resources, and engagement opportunities to help retain and grow Soledad businesses.	**Urgent**	**Number of training sessions provided**
	1.1.3 - Redevelop underutilized sites to support light industrial, office, and retail growth	**Semi Urgent**	**Number of sites redeveloped in next three years.**
	1.2 - Goal: Promote Tourism, Hospitality, and Agrotourism		
	1.2.1 – Develop and implement a comprehensive tourism and hospitality strategy focused on local assets (Pinnacles, wineries, historic sites).	**Semi Urgent**	**Completion**
	1.2.2 - Redevelop underutilized properties to construct a major hotel to strengthen tourism	**Urgent**	**Number of hotels breaking ground within three years**
	1.2.3 - Assess feasibility of high-Impact regional destination projects	**Long Term**	**Completion**
	1.2.4 - Position Soledad as a Regional Destination through Branding, Gateway Enhancements, and Visitor Experience Improvements	**Urgent**	**Completion**
	1.3 - Goal: Enhance Downtown Revitalization, Placemaking and Infrastructure Improvements		
	1.3.1 - Create a cohesive city brand rooted in Soledad's culture and activate Downtown spaces.	**Semi Urgent**	**Completion**
	1.3.2 - Develop the Container Village as a small business incubator and Downtown catalyst.	**Urgent**	**Completion**
	1.3.3 - Beautify downtown with façade, signage, lighting, art, and landscaping programs.	**Urgent**	**Completion**
	1.3.4 - Update and implement Downtown Specific Plan (land use, design, pedestrian access).	**Semi Urgent**	**Completion**
	1.3.5 - Develop and implement a comprehensive Downtown Streetscape Plan	**Semi Urgent**	**Completion**
	1.3.6 - Ensure that downtown infrastructure is shovel-ready (water, sewer, fiber, EV).	**Urgent**	**Completion**
	1.3.7 – Activate the Downtown with regular cultural, culinary, and community events.	**Urgent**	**Number of events per year**
	1.3.8 – Explore development of coworking and entrepreneur spaces.	**Long Term**	**Number of spaces delivered**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	1.4 - Goal: Evaluate Zoning, Land Use, and Sustainable Development		
	1.4.1 - Update general plan and zoning codes to support retail, industrial redevelopment, and highway access.	**Urgent**	**Completion**
	1.4.2 - Explore special financing districts (CFDs, EIFDs) for infrastructure funding.	**Long Term**	**Completion**
	1.4.3 - Activate city vacant land with tailored incentives and developer outreach.	**Urgent**	**Percentage of vacant land occupied in proactive developer outreach.**
	1.5 - Goal: Strengthen Workforce Development, Employer Partnership, and Economic Opportunity		
	1.5.1 - Strengthen relationships between local schools and employers to align educational programming with workforce needs, enhancing career pathways.	**Long Term**	**Number of formal partnerships established.**
	1.5.2 - Expand job training and employability programs for residents	**Long Term**	**Number of training programs expanded annualy.**

CITY OF SOLEDAD STRATEGIC PLAN

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
HOUSING	**2.1 - Goal: Promote, Support, and Expand the Development of Diverse and Affordable Housing to Meet Community Needs**		
	2.1.1 - Facilitate the development of 734 housing units by 2031 to meet the Regional Housing Needs Allocation (RHNA) through active pipeline projects and strategic developer partnerships.	**Urgent**	**Completion**
	2.1.2 - Expand innovative housing options (ADUs, Cottages).	**Urgent**	**Percentage increase in housing diversity.**
	2.1.3 - Expand housing opportunities for all Soledad residents.	**Urgent**	**Distribution percentage of affordable units across neighborhoods.**
	2.2 - Goal: Develop Infrastructure and Promote Smart Growth		
	2.2.1 - Align infrastructure with Smart Growth and transit-oriented development principles.	**Semi Urgent**	**Number of TOD zoning amendments adopted.**
	2.2.2 - Negotiate a Development Agreement for Miramonte to ensure adequate provision of infrastructure and public services at each stage of the project's build out.	**Urgent**	**Completion**
	2.2.3 - Upgrade and expand critical infrastructure citywide (water, sewer, roads, etc.) to support housing development readiness and long-term community growth.	**Semi Urgent**	**Feet of infrastructure improved compared to previous year or plan.**
	2.3 - Goal: Expand Housing Resources for Vulnerable Populations		
	2.3.1 - Expand permanent housing options for homeless individuals, seniors, farmworkers, large families, single parents, and other vulnerable groups.	**Semi Urgent**	**Percentage increase in housing availability by population.**
	2.3.2 - Implement comprehensive homelessness solutions grounded in Housing First and interim-to-permanent strategies to achieve functional zero homelessness.	**Urgent**	**Percentage reduction in unsheltered homeless.**
	2.3.3 – Provide temporary emergency housing in hotels for vulnerable populations	**Urgent**	**Percentage reduction in unsheltered homeless.**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	2.4 - Goal: Promote Housing Preservation, Rehabilitation, and Conservation		
	2.4.1 – Preserve and improve existing housing stock.	**Semi Urgent**	**Number of substandard housing units brought up to code.**
	2.4.2 - Protect residents from displacement.	**Semi Urgent**	**Percentage of at-risk units preserved vs. lost to conversion.**
	2.4.3 – Modernize mobile home units.	**Semi Urgent**	**Percentage of units updated**
	2.4.4 – Perform a citywide housing condition assessment and deploy proactive code enforcement to address substandard housing and support long-term neighborhood stability.	**Semi Urgent**	**Completion**
	2.5 - Goal: Promote Homeownership, Financial Literacy, and First-Time Buyer Assistance		
	2.5.1 - Provide education on housing affordability and the homebuying process	**Urgent**	**Number of first-time buyers assisted through city programs.**
	2.5.2 - Promote the Mortgage Credit Certificate (MCC) Program	**Urgent**	**Number of residents enrolled in MCC program.**
	2.6 - Goal: Promote Fair Housing, Equity, and Inclusion		
	2.6.1 - Strengthen and enforce fair housing policies.	**Urgent**	**Number of fair housing complaints resolved annually.**
	2.6.2 - Revitalize the Soledad Housing Authority to Advance Equity and Expand Funding Access	**Urgent**	**Completion**
	2.7 - Goal: Evaluate and Activate City-Owned and Vacant Land for Housing Development		
	2.7.1 - Advance infill on underutilized or vacant property through re-zoning and updated standards.	**Urgent**	**Number of units approved / constructed.**
	2.7.2 - Activate city-owned sites for housing/public-private partnerships.	**Urgent**	**Number of city owned parcels activated.**
	2.7.3 -Expand strategic site acquisition.	**Semi Urgent**	**Acres of land acquired.**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	2.8 - Goal: Develop Incentives and Sustainable Housing Funding Programs		
	2.8.1 - Pursue grants and establish a local housing trust fund.	**Urgent**	**Dollars awarded.**
	2.8.2 - Update development impact fees to promote affordability.	**Urgent**	**Completion**
	2.9 - Goal: Ensure Regulatory Compliance and Implement Planning Updates		
	2.9.1 – Educate the community and streamline permitting processes.	**Semi Urgent**	**Reduction in permitting time. Number of workshop attendees.**
	2.9.2 - Advance zoning and land use reform to support housing goals.	**Semi Urgent**	**Completion**
	2.9.3 –Coordinate annexation for long-term housing needs.	**Long Term**	**Development Agreement/Completion**

CITY OF SOLEDAD STRATEGIC PLAN

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
ENVIRONMENTAL JUSTICE AND EQUITY	**3.1 - Goal: Embed Equity in All City Policies, Programs, and Services.**		
	3.1.1 - Institutionalize an equity framework across all city departments.	**Semi Urgent**	**Completion of Equity Impact Assessment**
	3.1.2 - Provide city-wide equity training for all employees and councilmembers.	**Semi Urgent**	**Number of trainings delivered and employees participating**
	3.2 - Goal: Strengthen Inclusive and Equitable Participation in all City Planning and Decision-Making Processes		
	3.2.1 - Use data to advance equitable and effective community engagement.	**Urgent**	**Number of community surveys/workshops hosted to collect data**
	3.2.2 – Update a citywide community engagement strategy with measurable and equity-focused goals.	**Urgent**	**Adoption of strategy and improvement in resident engagement**
	3.2.3 – Build city capacity by hiring and training staff skilled in authentic community engagement.	**Urgent**	**Fully-staffed community engagement department**
	3.2.4 – Enhance language and technology accessibility to promote civic engagement.	**Long Term**	**Improvement in resident engagement and satisfaction**
	3.2.5 – Strengthen District-Based Civic Engagement to Ensure Equitable Geographic Representation.	**Semi Urgent**	**Number of residents participating in District egagement activities**
	3.3 – Goal: Intentionally Allocate Resources to Eliminate Disparities in City Services and Outcomes		
	3.3.1 – Strengthen community connections through partnerships and access to local resources.	**Urgent**	**Number of parnerships developed**
	3.3.2 – Identify and Eliminate Inequities in City Service Delivery	**Semi Urgent**	**Number of residents engaged compared to prior year**
	3.3.3 – Increase Access and Remove Barriers to City Programs and Services	**Semi Urgent**	**Launch or expand digital service platforms/ Number of residents served**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	3.4 - Goal: Promote Sustainable Infrastructure and Environmental Resiliency		
	3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.	**Urgent**	**Number of projects completed**
	3.4.2 – Advance Renewable Energy and Climate-Resilient Infrastructure.	**Semi Urgent**	**Number of renewable projects completed**
	3.4.3 - Expand Water Reuse and Conservation Systems	**Urgent**	**Gallons per day of treated wastewater reused.**
	3.4.4 – Develop and implement a comprehensive Climate Action Plan integrated into all city operations.	**Semi Urgent**	**Completion of plan**
	3.4.5 – Promote environmental equity and community benefits.	**Semi Urgent**	**Complete one urban greening project around Palm Ave.**
	3.4.6 – Work with conservation organizations to expand passive open space, enhance urban greening, and restore the Salinas River Ecosystem	**Long Term**	**Percentage of green space developed**

CITY OF SOLEDAD STRATEGIC PLAN

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
COMMUNITY PLACES	**4.1 - Goal: Enhance and Expand Public Parks, Open Space, and Community Facilities**		
	4.1.1 – Ensure all city parks and public spaces are safe, accessible, and vibrant through improved amenities, infrastructure, and connectivity.	**Semi Urgent**	**Number of new or upgraded park amenities**
	4.1.2 – Develop new parks and sports fields/courts.	**Semi Urgent**	**Number of new parks developed within the next 3 years**
	4.1.3 – Expand and modernize the Community Center for youth, seniors, and multicultural programming.	**Semi Urgent**	**Number of renovated spaces.**
	4.2 – Goal: Expand Recreational Programming		
	4.2.1 – Build the internal capacity and external partnerships needed to expand, diversify, and sustain recreational programming across Soledad.	**Semi Urgent**	**Increase in the number of formal partnership agreements and percentage increase in recreational offerings**
	4.2.2 – Improve public awareness and access to recreational programming through multilingual and digital outreach	**Semi Urgent**	**Percentage increase in webpage/portal visits compared to prior year**
	4.2.3 – Encourage physical activity, social connection, and overall well-being by offering diverse wellness opportunities and accessible outdoor spaces for residents of all ages.	**Semi Urgent**	**Number of residents participating**
	4.2.4 – Expand cultural programming and opportunities for creative expression.	**Semi Urgent**	**Number of new programs developed**
	4.2.5 – Develop new programming to promote environmental stewardship and local food access.	**Semi Urgent**	**Number of new programs developed**
	4.3 - Goal: Promote Historical Preservation and Celebrate Soledad's Culture and Heritage		
	4.3.1 – Determine city intent for Historical Society building.	**Semi Urgent**	**Completion of plan.**
	4.3.2 – Support the preservation and rehabilitation of Los Coches Adobe	**Long Term**	**Dollar amount invested in preservation.**
	4.3.3 – Preserve local history and cultural diversity through storytelling, oral histories, archives, and community exhibits.	**Long Term**	**Number of oral histories collected. Number of cultural exhibits created.**
	4.3.4 – Develop a comprehensive plan for murals, banners, and installations celebrating local culture and history.	**Urgent**	**Completion**
	4.3.5 – Honor influential figures, community leaders, and veterans.	**Semi Urgent**	**Number of honors installed.**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	4.4 - Goal: Promote Events, Entertainment, and Social Engagement		
	4.4.1 – Host citywide and recurring events.	**Urgent**	**Event attendance figures and diversity of participation.**
	4.4.2 – Celebrate Soledad's cultural heritage.	**Long Term**	**Completion**
	4.4.3 – Promote Arts, Live Shows, and Performance Engagement	**Urgent**	**Number of events hosted**
	4.4.4 – Provide opportunities for social engagement by connecting seniors, teens, and farmworkers to community activities.	**Urgent**	**Number of senior residents served**
	4.5 - Goal: Improve City Facilities and Create New Community Spaces		
	4.5.1 – Activate third spaces and community hubs.	**Semi Urgent**	**Number of spaces within the next 3 years**
	4.5.2 – Expand broadband access in key areas.	**Urgent**	**Number of projects completed. Percentage of city coverage.**
	4.5.3 – Assess and modernize community facilities.	**Semi Urgent**	**Completion of citywide facility condition assessment.**
	4.6 - Goal: Strengthen Community Services, Engagement, and Social Support		
	4.6.1 – Establish a centralized community resource center.	**Semi Urgent**	**Completion of assessment of facility. Number of residents accessing resource.**
	4.6.2 – Strengthen community participation and civic engagement.	**Semi Urgent**	**Number of engagements hosted with participation.**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
MOBILITY	**5.1 - Goal: Promote Active Transportation and Pedestrian Safety**		
	5.1.1 – Upgrade key transportation corridors near schools, parks, and transit stops to enhance safety, accessibility and comfort for pedestrians and cyclists.	**Urgent**	**Percentage of reduction of pedestrian / cyclist accidents.**
	5.1.2 - Develop safe and accessible bicycle infrastructure citywide.	**Semi Urgent**	**Percentage of reduction of pedestrian / cyclist accidents.**
	5.1.3 – Launch education and incentive programs to promote active transportation particularly walking and biking.	**Semi Urgent**	**Change in the number of drivers vs walkers.**
	5.2 – Goal: Advance Vision Zero by Implementing the Safe Routes to School Plan and Other Safety Improvements		
	5.2.1 – Implement the Safe Routes to School Plan	**Urgent**	**Number of projects completed under the program**
	5.2.2 – Improve school access and drop-off zone safety	**Semi Urgent**	**Reduction in traffic incidens or near-mises**
	5.2.3 – Enhance citywide pedestrian safety infrastructure.	**Urgent**	**Percentage reduction in pedestrian/cyclist crashes in treated areas.**
	5.2.4 – Strengthen traffic enforcement and speed management.	**Urgent**	**Percentage reduction in accidents in targeted areas.**
	5.2.5 – Launch public awareness and education campaigns..	**Urgent**	**Number of campaigns launched annually.**
	5.2.6 – Pursue funding and partnerships for Vision Zero implementation.	**Urgent**	**Dollar amount awarded annually.**
	5.3 - Goal: Enhance Public Transit, Senior Mobility, and Regional Connectivity (Regional)		
	5.3.1 – Strengthen local transit services and mobility options for seniors and underserved residents.	**Semi Urgent**	**Number of mobility programs implemented/ Transit ridership growth among target population**
	5.3.2 – Improve tourism and regional transit connectivity	**Long Term**	**Growth in visitor arrivals**
	5.3.3 – Modernize Highway 101 Corridor and Gateway Infrastructure	**Long Term**	**Dollar value invested in corridor improvements.**
	5.3.4 – Collaborate on regional multi-use trails and active transportation networks.	**Long Term**	**Number of miles of new trails/bike lanes built annually.**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	5.4 - Goal: Improve Traffic Management, Road Safety, and Infrastructure		
	5.4.1 – Redesign congested corridors and modernize traffic control systems.	**Long Term**	**Reduction in traffic congestion and number or percentage of signals upgraded with modern technology**
	5.4.2 – Improve roadway conditions through data-driven maintenance and capital planning	**Urgent**	**Improvement in Pavement Condition Index (PCI) citywide**
	5.4.3 – Implement smart mobility and traffic monitoring systems.	**Long Term**	**Number or percentage of intersections or corridors equipped with smart sensors and monitoring technology**
	5.5 - Goal: Promote Beautification, Streetscape Design, and Community Placemaking		
	5.5.1 – Transform key corridors through comprehensive streetscape design.	**Semi Urgent**	**Business occupancy and foot traffic in improved corridors.**
	5.5.2 – Strengthen pedestrian and bicycle connections between parks, neighborhoods, and housing developments.	**Long Term**	**Miles of new or improved pedestrian and bicycle infrastructure**
	5.5.3 – Expand citywide urban forestry and green infrastructure.	**Long Term**	**Miles of new paths added.**
	5.6 - Goal: Increase Mobility Innovation and Future Planning Capabilities		
	5.6.1 – Complete and implement the Circulation Plan outlined in the General Plan to enhance community connectivity.	**Long Term**	**Completion**
	5.6.2 – Create a Transparent Capital Improvement Project (CIP) tracking system.	**Semi Urgent**	**Implementation of CIP tracking system and improvement in user engagement metrics**
	5.6.3 – Conduct transportation impact fee and cost allocation studies.	**Urgent**	**Completion**
	5.6.4 – Coordinate Surplus Land Planning for Future Mobility Infrastructure	**Semi Urgent**	**Percentage of land integrated into growth/resilience plans.**
	5.6.5 – Advance Smart Mobility and Innovation Partnerships	**Long Term**	**Number of formal partnerships established with technology, transit, or research organizations**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
SAFETY	**6.1 - Goal: Strengthen Community Trust and Public Safety through Partnership and Community Policing**		
	6.1.1 – Strengthen relationships between police and residents.	**Urgent**	**Percentage of residents reporting improved trust in police (community survey)**
	6.1.2 – Integrate Crime Prevention through Environmental Design (CPTED) principles across city projects.	**Semi Urgent**	**Crime rate reduction in areas with CPTED improvements.**
	6.1.3 – Partner with Schools and Service Providers to Reduce Youth Violence	**Urgent**	**Number of youth served by programs**
	6.1.4 Enhance senior safety and well-being.	**Urgent**	**Percentage reduction in reported scams among seniors.**
	6.2 Goal: Strengthen the Capacity of the Police Department through Recruitment, Retention, and Strategic Investment		
	6.2.1 – Recruit, Retain, and Develop Community-Oriented Police Officers	**Urgent**	**Reduction in vacancies and improvement retention rate**
	6.2.2 – Modernize technology to enhance departmental capacity.	**Urgent**	**Dollars invested in new technology**
	6.2.3 – Invest in Equipment and Facilities to Support Operational Readiness.	**Urgent**	**Dollars invested in new equipment acquisition**
	6.3 - Goal: Improve Animal Control Services and Code Enforcement		
	6.3.1 – Improve local access to spay, neuter, and foster programs.	**Semi Urgent**	**Expand program availability by adding a new clinic with the next 3 years**
	6.3.2 – Explore Regional Collaboration for Animal Control Services	**Long Term**	**Development of a joint animal control services facility in South County**
	6.3.3 – Modernize and standardize city ordinances and enforcement tools	**Semi Urgent**	**Number of ordinaces updated**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	6.4 - Goal: Foster Emergency Preparedness, Disaster Response, and Community Resilience		
	6.4.1 – Develop a comprehensive emergency preparedness and training program.	**Semi Urgent**	**Design and implement a city-wide emergency preparedness program**
	6.5 - Goal: Maintain Adequately Staffed and Well-Equipped Fire and Emergency Services to Protect Life, Property, and Community Safety		
	6.5.1 – Strengthen Fire Services, Staffing, and Emergency Medical Response	**Urgent**	**Increase Fire staffing levels to meet state standards**
	6.5.2 – Maintain and Upgrade Firefighting Infrastructure, Equipment, and Facilities	**Semi Urgent**	**Dollars invested in new infrastructure projects and equipment**
	6.5.3 – Expand Fire Prevention, Education, and Hazard Mitigation Programs	**Semi Urgent**	**Number of annual fire safety inspections/ number of fire prevention presentations or education materials delivered to the public**
	6.6 - Goal: Secure Sustainable and Transparent Funding for Public Safety Operations		
	6.6.1 – Leverage Measure Y funding to modernize equipment, vehicles, and technology.	**Semi Urgent**	**Number of new vehicles/equipment replaced**
	6.6.2 – Assess and extend the impact of Measure Y through renewal and supplementary funding.	**Semi Urgent**	**Completion**
	6.6.3 – Explore a Local Parcel Tax to Sustain and Strengthen Fire and Emergency Services	**Urgent**	**Parcel tax measure approved by voters**
	6.6.4 – Pursue Public Safety Grants to Strengthen Police and Fire Services	**Urgent**	**Number grants awarded**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
YOUTH	**7.1 - Goal: Enhance Career Readiness, Vocational Training, and Financial Literacy**		
	7.1.1 – Develop youth entrepreneurship and mentorship programs.	**Long Term**	**Number of programs esblished and number of youth enrolled**
	7.1.2 – Strengthen financial literacy and life skills programming.	**Semi Urgent**	**Number of youth completing financial literacy programs.**
	7.2 - Goal: Promote Youth Leadership, Civic Engagement, and Mentorship		
	7.2.1 – Engage youth in leadership and skill development strategies through city governance.	**Semi Urgent**	**Percentage of departments hosting youth interns or fellows.**
	7.2.2 – Reinvigorate the Youth Council to Strengthen Youth Voice and Civic Impact	**Urgent**	**Number of youth council recommendations presented to the city council.**
	7.2.3 – Relaunch the Explorers Program to connect youth to public service careers.	**Semi Urgent**	**Number of youth enrolled in the program.**
	7.3 - Goal: Expand Recreational Activities and Cultural Exposure		
	7.3.1 – Create youth-specific third spaces fostering creativity, wellness, and innovation.	**Long Term**	**Usage rates of third spaces via attendance.**
	7.3.2 – Expand recreational, cultural, and wellness programming.	**Urgent**	**Number of new or expanded recreational programs launched.**
	7.4 - Goal: Enhance Mental Health, Family Support, and Community-Based Resources		
	7.4.1 – Strengthen youth mental health and wellness services through community partnerships	**Urgent**	**Number of partnerships formed with mental health services providers.**
	7.5 - Goal: Promote Public Art, Culture Expression, and Community Inclusivity		
	7.5.1 – Engage youth in public art projects that foster cultural pride and creative expression.	**Semi Urgent**	**Number of youth-led or youth participating public art projects completed.**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
HEALTH	**8.1 - Goal: Attract New Healthcare Services and Providers**		
	8.1.1 – Strengthen partnerships with regional systems (Salinas Valley Health, Soledad Health District, Mee Memorial, Natividad) to establish satellite services.	**Long Term**	**Number of partnerships developed and satellite services established in Soledad.**
	8.2 – Goal: Expand Mobile Health, Crisis Units, and Mental Health Support		
	8.2.1 – Collaborate with the county to develop a mobile crisis unit for South County.	**Semi Urgent**	**Average response time for crisis unit calls.**
	8.2.2 – Partner with Monterey County Health Department and other services providers to expand mental health and substance abuse treatment programming.	**Semi Urgent**	**Participation in mental health programming.**
	8.3 - Goal: Promote Community Health Awareness and Preventive Care		
	8.3.1 – Promote holistic community wellness through education, physical activity, nature engagement, and access to health resources.	**Semi Urgent**	**Number of residents reached.**
	8.3.2 – Implement the Blue Zones Framework to Promote Long-Term Wellness	**Long Term**	**Number of Blue-Zone aligned initiatives implemented.**
	8.3.3 – Promote community awareness and understanding of pesticide use, monitoring, and environmental health impacts.	**Semi Urgent**	**Number of residents reached.**
	8.4 - Goal: Provide Healthy Food Access and Nutrition Programs		
	8.4.1 Expand access to nutritional programs.	**Urgent**	**Number of residents served**
	8.4.2 – Support our local farmers' market, develop community gardens, and increase cooking programs.	**Urgent**	**Participation at farmers markets and cooking classes.**
	8.4.3 – Partner with local farms to promote healthy food access.	**Long Term**	**Pounds of local food distributed annually.**

PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
	8.5 - Goal: Enhance Senior Health, Recreation, and Social Engagement		
	8.5.1 – Implement short-term actions on the Alliance of Aging Action Plan.	**Semi Urgent**	**Number of priority items completed.**
	8.5.2 – Support assisted living and age-friendly housing.	**Long Term**	**Number of assisted living units approved.**
	8.5.3 – Support aging in place and life transitions.	**Semi Urgent**	**Participation rates among seniors.**
	8.5.4 – Ensure ADA access and senior-friendly recreation.	**Urgent**	**Percentage of facilities compliant with ADA standards.**
	8.6 - Goal: Promote Healthy, Inclusive Community Events and Active Public Spaces		
	8.6.1 – Host “Ciclovia” and Other Community Wellness Events	**Semi Urgent**	**Launch Ciclovia and number of residents participating**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
EDUCATION	**9.1 - Goal: Enhance Vocational and Higher Education Opportunities**		
	9.1.1 – Partner with educational providers to expand programs and align with workforce trends.	**Semi Urgent**	**Number of new or expanded workforce training programs.**
	9.2 - Goal: Support Childcare Providers to Expand Access.		
	9.2.1 – Partner with local organizations to expand childcare access and flexible childcare options.	**Semi Urgent**	**Number of childcare options available within the city.**
	9.3 - Goal: Strengthen Technology Access, Digital Literacy, and Internet Infrastructure		
	9.3.1 – Expand digital access and literacy programs for underserved populations.	**Semi Urgent**	**Number of participants in digital programs by population.**
	9.4 - Goal: Align School Facility Planning and Workforce Housing Development with City Land Use and Growth		
	9.4.1 – Collaborate with the School district on a K-12 educational workforce housing plan.	**Long Term**	**Completion of workforce housing needs assessment.**
	9.4.2 – Collaborate with School district on strategic land use and facility planning.	**Semi Urgent**	**Completion of school site land use inventory.**

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PILLAR	KEY AREAS OF FOCUS	Timeframe	Measure
INTERNAL OPERATIONS	**10.1 - Goal: Maintain and Track Progress on the Strategic Plan and Align with Departmental Work Programs**		
	10.1.1 – Update and implement the Strategic Plan to reflect current Council goals.	**Urgent**	**Completed strategic plan.**
	10.2 - Goal: Advance Good Governance, Transparency, and Effective Council Leadership		
	10.2.1 – Strengthen Governance Structures and Council Effectiveness	**Urgent**	**Update Council Rules, Policies, and Procedures**
	10.2.2 – Increase transparency, open communication, and public access.	**Semi Urgent**	**Increase in resident engagement and website visits**
	10.2.3 – Strengthen legislative advocacy and policy influence.	**Semi Urgent**	**Development of legislative tracking system**
	10.2.4 – Promote fair, inclusive, and transparent elections.	**Semi Urgent**	**Increase public awarness about city districts and have competitive Council elections in 2026**
	10.3 - Goal: Foster a Healthy Organizational Culture and Invest in Leadership and Employee Development		
	10.3.1 – Strengthen leadership development and organizational coaching.	**Urgent**	**Number of leadership workshops hosted/ Improvement in employee engagement and satisfaction**
	10.3.2 – Align employee policies and performance systems with strategic priorities.	**Urgent**	**Increase employee engagement and alignment with strategic priorities through annual employee surveys and performance review outcomes**
	10.3.3 – Enhance succession planning for critical roles.	**Urgent**	**Identification of critical positions and Development of Succession Plan**
	10.3.4 – Strengthen organizational culture and employee engagement.	**Urgent**	**Improvement in employee enagement scores**
	10.3.5 – Provide city-wide equity training for all employees and the City Council.	**Semi Urgent**	**Number of training sessions provided/ Improvement in employee participation**

	10.4 - Goal: Modernize Technology and Fleet Infrastructure to Support Efficient, Secure, and Resilient City Operations		
	10.4.1 – Conduct citywide hardware and software technology and infrastructure needs assessment.	**Urgent**	**Completion of assessment**
	10.4.2 – Transform the City's Website, Meeting Systems, and Digital Tools to Support Accessible and Transparent Governance	**Urgent**	**Completion of city website upgrade/ Number of website visits**
	10.4.3 – Develop a fleet modernization plan to upgrade and maintain the City's vehicle fleet.	**Urgent**	**Completion of plan**
	10.5 – Goal: Promote Fiscal Responsibility and Grow Grant Funding Capacity		
	10.5.1 – Maintain fiscal stability and responsible financial management.	**Urgent**	**Maintain a balanced budget**
	10.5.2 – Pursue grants to ensure a sustainable funding strategy.	**Urgent**	**Number of grants awarded**
	10.5.3 – Build capacity for collaborative and equitable grant development.	**Urgent**	**Number of grants awarded**
	10.6 - Goal: Enhance Workforce Support and Housing.		
	10.6.1 – Create workforce housing opportunities to improve staff retention.	**Semi Urgent**	**Number of workforce housing units developed and secured.**