CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, FEBRUARY 19, 2025

CITY HALL, COUNCIL CHAMBERS

6:00 PM

https://cityofsoledad.zoom.us/j/86027032193
Or Call
1-669-900-6833
Meeting ID: 860 2703 2193

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Cabrera
Councilmember Fernando Ansaldo-Sanchez
Councilmember Evarista Banuelos
Councilmember Ben Caldera

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT - CLOSED SESSION ITEMS

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers will have a limited time of three (3) minutes. Please be brief and to the point.

IV. CLOSED SESSION

1. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located at Assessor Parcel Numbers 022-533-014-000.
2. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the City is a party: Claim of Zavala

V. CLOSED SESSION REPORTS

VI. PLEDGE OF ALLEGIANCE

VII. ADDITIONS/MODIFICATIONS TO THE AGENDA

VIII. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

IX. CONSENT CALENDAR

1. Minutes

Attachments:
Staff Report
Minutes of 02-05-2025

COUNCIL ACTION: _____

2. Warrants

Attachments:
Staff Report
01/04/2025 - 02/12/2025

COUNCIL ACTION: _____

3. Resolution No. 6196, a Resolution of the City Council of the City of Soledad Adopting the Final Salinas Valley Safe Routes to School Plan for the City of Soledad

Attachments:
Staff Report
Resolution No. 6196
Exhibit A
SRTS - Plan Executive Summary

COUNCIL ACTION: _____

X. BUSINESS

1. Soledad-Mission Recreation District Appointment to Fill Vacancy

Attachments:
Staff Report
Application - Ken Klemme
Application - Desiree Barba

COUNCIL ACTION: _____

2. Presentation on the Front Street Landscape Concept Vignette

Attachments:
Staff Report
Front Street Landscape Concept Vignette

COUNCIL ACTION: _____

3. Resolution No. 6197, A Resolution of the City Council of the City of Soledad Approving, and Authorizing the City Manager to Execute a Purchase and Sales Agreement Between the City of Soledad and Soledad 92, Limited Partnership to Purchase 860 Mora Circle for $339,990 Plus Closing Costs to Provide Workforce Housing

Attachments:
Staff Report
Resolution No. 6197
Exhibit A

COUNCIL ACTION: _____

4. Resolution No. 6198, A Resolution of the City Council of the City of Soledad Restating and Extending a Declaration of a Shelter Crisis Pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2)

Attachments:
Staff Report
Resolution No. 6198
Attachment A

COUNCIL ACTION: _____

5. Resolution No. 6199, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No.1 to the County of Monterey Agreement for Professional Services for the Encampment Resolution Funding Program- Round 3 (ERF-3) to Increase Funding by $200,000 for a Total not to Exceed Amount of $2.155 Million and Amend the Budget Accordingly

Attachments:
Staff Report
Resolution No. 6199
Exhibit A
Attachment A - Agreement
Presentation - ERF-3 Budget Amendment

COUNCIL ACTION: _____

6. Council Discussion on District Outreach, Resources, and Travel

Attachments:
Staff Report

COUNCIL ACTION: _____

XI. MAYOR'S REPORTS AND ACKNOWLEDGMENTS

XII. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGMENTS

XIII. CITY MANAGER'S REPORT

XIV. FUTURE AGENDA ITEMS

XV. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.
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CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, February 14, 2025, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 02/14/2024

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
February 05, 2025

CALL TO ORDER

Mayor Velazquez Called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:03 p.m.

ROLL CALL

The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor/Chair	Anna M. Velazquez
Mayor Pro Tem/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Fernando Ansaldo-Sánchez
Councilmember/Agency Member	Evarista Bañuelos
Councilmember/Agency Member	Ben Caldera

THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

PUBLIC COMMENT ON CLOSED SESSION ITEMS

None

MEETING RECESS TO CLOSED SESSION

Mayor Velazquez recessed at 6:07 p.m.

CLOSED SESSION

1. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a)(d)(1) to confer with its attorney regarding pending litigation which has been initiated formally and to which the City is a party: Worker's Compensation Claim of Bravo.

2. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located at Assessor Parcel Numbers 022-533-028-000.

MEETING RECONVENED FROM CLOSED SESSION

Mayor Velazquez reconvened the meeting at 6:51 p.m.

CLOSED SESSION REPORTS

1. City Attorney Mike Rodriquez reported with respect to item no. 1, the council approved the claim of Bravo and provided direction to counsel. No other reportable action taken.

2. City Attorney Mike Rodriquez reported with respect to item no. 2, the council gave direction to its real property negotiator. No other reportable action taken.

PLEDGE OF ALLEGIANCE

Regina Mason led the Pledge of Allegiance

ADDITIONS/MODIFICATIONS TO THE AGENDA

Mayor Velazquez made one modification:

Move Consent Item No, C-14 before Item No. C-10.

PUBLIC COMMENT

John Ordunez publicly commented on organizing a proclamation for Mario Martinez, a Super-heavyweight weightlifter from the City of Soledad who represented the United States in 1984, 1988, and 1992. Over his years of competing, he also won nine medals in numerous Pan American Games.

INTRODUCTION OF NEW EMPLOYEES

Public Works Director Don Wilcox introduced Water Reclamation Chief Plant Operator Gabriel Perez. Mr. Perez introduced the newest Public Works employees.

- Zachary Corda, Water Division, Maintenance Worker
- Valente Reynozo, Parks Division, Maintenance Worker
- Christopher Diaz, Parks Division, Maintenance Worker
- Jerry Zavala, Wastewater Division, Utility Maintenance Mechanic
- Carla James, Water Resources Manager
- Luciano Morga, Utility Maintenance Mechanic

Councilmembers thanked the new employees for serving the public.

C-14. Resolution No. 6194, A Resolution of the City Council of the City of Soledad Approving a List of Proclamations for the Calendar Year 2025

Community Engagement Manager Jesus Valenzuela presented the staff report.

Mayor Velazquez added one proclamation:

1. March 31st – Cesar Chavez Day

Councilmember Ansaldo-Sanchez added seven proclamations:

1. March 31st – Transgender Day of Visibility
2. May – Asian American and Pacific Islander Heritage Month
3. May 26th – Memorial Day
4. October – LGBTQ+ History Month
5. October 13th – Indigenous Peoples Day
6. November 11th – Veterans Day
7. November 20th – Transgender Day of Remembrance

Mayor Pro Tem Cabrera added one proclamation:

1. July 6th - Mario Martinez Day

Councilmember Banuelos added three proclamations:

1. April 22nd – Earth Day
2. August 25th – National Parks Day
3. May 1st – National Day of Prayer

Motion: Councilmember Ansaldo-Sanchez motioned to approve Resolution No. 6194 with the modifications. Motion was seconded by Mayor Pro Tem Cabrera and carried by unanimous vote:

Action

Ayes:	Ansaldo-Sanchez, Cabrera, Caldera, Banuelos, Velazquez
Noes:	None
Abstain:	None
Absent:	None

COUNCIL PRESENTATIONS

1. The City Council of the City of Soledad will present a Proclamation in Honor of Black History Month to The Village Project.

2. The City Council of the City of Soledad will present a Certificate of Achievement to Natasha McCann.

3. The City Council of the City of Soledad will present a Proclamation in Recognition of the Community Work of Lideres Campesinas.

Each group thanked the council for the recognition.

YOUTH COUNCIL REPORT

Youth Commissioners Angelina Flores, Natalia Millan, and Giovani Bravo presented the monthly report.

CONSENT CALENDAR

Sara Papineau-Brandt requested to have a separate discussion for item C-10.

Councilmember Ansaldo-Sanchez requested to have a separate discussion for item C-13.
Mayor Pro Tem Cabrera requested to have a separate discussion for item C-7.
Mayor Velazquez requested to have a separate discussion for items C-10, C-11, C-13, and C-15.
Councilmember Banuelos has requested to have a separate discussion for item C-12.

Motion: Councilmember Ansaldo-Sanchez motioned to approve items C-1, C-2, C-3, C-4, C-5, C-6, C-8, C-9, and C-15. Motion was seconded by Councilmember Cabrera and carried by unanimous vote:

Action

Ayes:	Ansaldo-Sanchez, Cabrera, Caldera, Caldera, Banuelos, Velazquez
Noes:	None
Abstain:	None
Absent:	None

C-1. Minutes of 12-18-2024

C-2. Warrants 56165 - 56370

C-3. Human Resources Department Activity Report

C-4. Community & Economic Development Activity Report

C-5. Parks & Recreation Department Activity Report

C-6. Public Works Department Activity Report

C-8. Cal Fire Department Activity Report

C-9. Community Engagement Department Activity Report

Motion: Councilmember Ansaldo-Sanchez made motion to approve items C-7, C-10, C-11, C-12, C-13 and C-15 with direction and modifications to C-10 and C-11. Motion was seconded by Councilmember Banuelos and carried by unanimous vote:

Action

Ayes:	Ansaldo-Sanchez, Banuelos, Caldera, Cabrera, Velazquez
Noes:	None
Abstain:	None
Absent:	None

C-7. Police Department Activity Report.

Mayor Pro Tem Cabrera thanked the Soledad Police Department for their ongoing effort in Community Policing.

C-11. Resolution No. 6191, A Resolution of the City Council of the City of Soledad Declaring Surplus Equipment and Authorizing the Sale, Donation, or Disposal of such Property.

Mayor Velazquez asked that the furniture items listed in the report be donated if the items are in good condition.

Information Technician Diego Herrera said the items will be donated.

C-12. Resolution No. 6192, A Resolution of the City Council of the City of Soledad Approving and Authorizing the City Manager to Execute a Professionals Services Agreement with EMC Planning Group, Inc. in an Amount Not to Exceed $70,000 to Provide Planning Services for the Almond Acres Subdivision Project.

Councilmember Banuelos thanked the Community and Economic Development Department for the organization of the project.

C-13. Resolution No. 6193, A Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Zara Construction Inc. in an Amount of $192,164 Plus a 15% Contingency for a Total not to Exceed Amount of $220,988.60 for the Highway Safety Improvement Program Cycle (HSIP) 10 and Authorizing The City Manager to Execute said Contract on behalf of the City of Soledad.

Councilmember Ansaldo-Sanchez asked if the staff report was for one section or two.

Assistant Engineer Juan Huerta was present in the meeting and available to answer questions or address concerns. He clarified that the report is regarding two separate sections.

C-15. Resolution No. 6195, A Resolution of the City Council of the City of Soledad Establishing 2025 City Council Meeting Dates

Deputy City Clerk Darlene Noriega was present at the meeting and available to answer questions or address concerns.

Mayor Velazquez asked that this item be brought up to the council in November for next year. She also asked that the council be sure to attend the first meeting in July if the second meeting in July does not happen so the City can conduct necessary business.

Councilmember Ansaldo-Sanchez asked that the January meeting not be canceled in the future, if possible.

C-10. Resolution No. 6189, A Resolution of the City Council of The City of Soledad Approving and Authorizing the City Manager to Execute a Facility Use Agreement Between the City and the Soledad Little League.

Parks and Recreation Director Jessica Potts presented the staff report.

Sara Papineau-Brandt made a public comment in support of a three-year contract for the Little League.

Yuna Vang made a public comment in support of a three-year contract for the Little League.

Mayor Velazquez clarified that the contract is for the Little League. The other items brought up must be agendized before the council considers or comments on that information.

Councilmember Banuelos asked that the council and the public be provided with a detailed report outlining everything the Little League does during the season.

Parks and Recreation Director Jessica Potts said the Little League had submitted a detailed report, which she will forward to the council.

Mayor Velazquez would like to ensure that the procedure in place treats everyone fairly. She agreed that a report with a breakdown of everything the Little League does in hours and dollar amounts would be helpful. Also, in the future, she does not want this item to be on the Consent calendar because it is important to the Community.

Attorney Mike Rodriquez said the report should be done annually.

Little League President Chris Camacho thanked the City staff for their support. He is grateful to have an agreement so that the Little League can move forward with starting the season. March 8th is opening day.

MAYOR'S REPORTS AND ACKNOWLEDGMENTS

1. On 01/17, she attended the League of California Cities Advancing Equity Committee.
2. On 01/15, she attended a meeting with Supervisor Alejo and others at a press conference for immigrant families and standing in Solidarity.
3. On 01/16, she was invited to speak at the Salinas Valley Adult Education Consortium leadership team.
4. On 01/29, she attended the annual Mayors and the Faith Community breakfast.
5. On 01/29, she attended the Know Your Rights Forum in Soledad.
6. On 01/24, she attended the County's Immigration Ad Hoc meeting.
7. On 01/24, she attended a meeting to discuss low-cost heating alternatives in Soledad.
8. On 01/30, she partnered with Supervisor Lopez and other South County Mayors to make public comments regarding the CPUC grant application for the Golden State Connect.
9. On 01/30, she spoke to a 7th-grade class at Main Street Middle School regarding family and deportation.
10. From 01/31 to 02/02, she attended the League of California Cities Latino Caucus Board of Directors meeting.
11. On 02/03, she attended a meeting with Soledad Unified School District School Board President Chris Bourke and Superintendent Randy Bangs regarding the upcoming Joint Council and School Board meeting, which will take place in March.

COUNCILMEMBERS' REPORTS AND ACKNOWLEDGMENTS

Councilmember Ansaldo-Sanchez had four items to report:
1. On 01/13, he attended the League of California Cities Monterey County Division mixer.
2. On 01/16, he attended the AMBAG orientation.
3. From 01/22 through 01/24, he attended the League of California Cities New Council Member Academy.
4. On 01/29, he attended the Know Your Rights Workshop in Soledad. The county has provided Red Cards, which are available. Another Know Your Rights Forum will be at Hartnell College in Soledad on 02/22 in Room 109.

Councilmember Caldera had three items to report:
1. He attended the Broadband Authority meeting.
2. On 01/29, he attended Soledad's Know Your Rights forum.
3. From 01/22 through 01/24, he attended the League of California Cities New Council Member Academy.

Councilmember Cabrera had seven items to report:
1. On 01/13, he attended the monthly MST meeting.
2. On 01/13, he attended the League of California Cities Monterey County Division mixer.
3. From 01/23 to 01/24, he attended the League of California Cities Revenue & Tax Policy meeting and a Community Service Policy meeting.
4. On 01/28, he attended the Affordable Housing Ad Hoc Committee meeting.
5. On 01/29, he attended the Know Your Rights forum at the Soledad Community Center.
6. On 02/02, he attended a Legal Law Servant training.
7. On 01/15, he attended a press conference with Supervisor Alejo and others for immigrant families and standing in Solidarity.

Councilmember Banuelos had six items to report:
1. From 01/22 through 01/24, he attended the League of California Cities New Council Member Academy.
2. She attended a Special Cemetery District Board meeting.
3. On 01/13, she attended the League of California Cities Monterey County Division mixer.
4. On 01/29, she attended the Know Your Rights Forum in Soledad.
5. On 01/15, she attended the press conference with Supervisor Alejo and others for immigrant families and standing in Solidarity.
6. On 01/28, she attended the Affordable Housing Ad Hoc Committee meeting.

CITY MANAGERS' REPORT

Interim City Manager Don Wilcox said City Manager Hunter emailed the council her report, and there is no additional information to report.

FUTURE AGENDA ITEMS

Councilmember Banuelos had no future agenda items but will email City Manager Hunter regarding two Certificates of Recognition: one for a teacher and the other for someone in the Healthcare District.

Mayor Pro Tem Cabrera had no future agenda items but will email City Manager Hunter regarding a Certificate of Achievement for the Soledad Cheerleaders Team, who won third place in a national competition.

Councilmember Ansaldo-Sanchez requested four future agenda items:

1. He would like an update regarding the Rental Registry.
2. He would like an update on the new stop signs that were approved a few months ago and on the Day Lighting efforts.
3. He would like to know if there is a set date for the Joint School Board/City Council meeting.
4. He would like an update regarding the porta potties at the entrance of the City.

    - Mayor Velazquez said three dates for the Joint School Board/City Council meeting were proposed: March 24th, 25th, or 31st.

Councilmember Caldera had no future agenda items.

Mayor Velazquez requested five future agenda items:

1. She would like to know what can be done about the vendors at the entrance of the City.
2. She would like to agendize the future use of the Gateway Center.
3. She would like to discuss the Sanctuary City resolution. She has recommendations but is unsure when she can share them. She does not want to wait too long to move forward.
4. She would like to look more into social media messaging because there is a lot of misinformation that is causing high anxiety in the community.
5. She has asked Supervisor Lopez for more Red Cards.

ADJOURNMENT

Meeting adjourned at 9:10 p.m.

Minutes Approved: February 19, 2025

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ANNA M. VELAZQUEZ, Mayor/Chair

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DARLENE NORIEGA, Deputy City Clerk

COUNCIL COMMUNICATION

SUBJECT: **Warrants**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Finance Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**



Soledad, CA

Check Report

By Check Number

Date Range: 01/04/2025 - 02/12/2025

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
Bank Code: APRAB-Mechanics Bank							
WARBEY	ROBIN WARBEY		01/09/2025	EFT	0.00	-13,875.52	10017
WARBEY	ROBIN WARBEY		01/10/2025	EFT	0.00	13,875.52	10032
3590	Invoice	12/13/2024	IT Services Nov 2024		0.00	8,745.00	
3600	Invoice	12/13/2024	IT Services Travel		0.00	132.71	
3610	Invoice	12/13/2024	Sonicwall Licenses - Email Security		0.00	4,997.81	
ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES		01/14/2025	EFT	0.00	56.75	10033
269281	Invoice	01/10/2025	Rain Boots		0.00	49.16	
269437	Invoice	01/10/2025	Micro Fiber Towels		0.00	7.59	
FIRST	FIRST ALARM		01/14/2025	EFT	0.00	2,608.60	10034
862086	Invoice	01/10/2025	Fire Alarm System Maintenance		0.00	2,336.10	
862334	Invoice	01/10/2025	Alarm Services New Modular		0.00	272.50	
HAENER	FOUNDATION HA ENERGY GENERATION, LLC		01/14/2025	EFT	0.00	25,217.75	10035
3969	Invoice	01/10/2025	Windpower WWTP Dec 2024		0.00	25,217.75	
HARASS	HARRIS & ASSOCIATES		01/14/2025	EFT	0.00	36,497.50	10036
65429	Invoice	01/10/2025	Staff Augmentation Final		0.00	11,191.25	
65430	Invoice	01/10/2025	Front St. Proj. No.4		0.00	8,094.75	
65431	Invoice	01/10/2025	RW Assistance Vets Park		0.00	2,975.25	
65643	Invoice	01/10/2025	HSIP Cycle 10		0.00	4,767.50	
65816	Invoice	01/10/2025	Staff Augmentation - Final		0.00	6,693.75	
65817	Invoice	01/10/2025	Front St. Proj. No.4		0.00	2,775.00	
MISLAW	MISSION LAWN AND GARDEN CARE		01/14/2025	EFT	0.00	9,660.00	10037
7981	Invoice	01/10/2025	Front St. Maint.		0.00	400.00	
7993	Invoice	01/10/2025	Orchard Villas Landscaping		0.00	2,800.00	
7994	Invoice	01/10/2025	Gabilan Maint.		0.00	680.00	
7995	Invoice	01/10/2025	Liberty Ct. Maint.		0.00	400.00	
7997	Invoice	01/10/2025	Orchard Maintenance		0.00	780.00	
8000	Invoice	01/10/2025	Front St Maint & Rancho San Vicente		0.00	1,650.00	
8005	Invoice	01/10/2025	Orchard Lane Maint.		0.00	2,800.00	
8007	Invoice	01/10/2025	Fire Dept Monthly Landscape		0.00	150.00	
PKS	PKS PROPERTIES		01/14/2025	EFT	0.00	324.00	10038
010225	Invoice	01/10/2025	Vehicle Car Wash		0.00	324.00	
CULLIG	QUALITY WATER ENTERPRISES, INC.		01/14/2025	EFT	0.00	82.39	10039
1248725	Invoice	01/10/2025	Bottled Water		0.00	36.46	
1249418	Invoice	01/10/2025	WWTP/Water System		0.00	44.70	
1249652	Invoice	01/10/2025	Finance Charge		0.00	1.23	
ANDLOC	RUTH MARIA MILLA-LEON		01/14/2025	EFT	0.00	334.84	10040
4212202401	Invoice	01/10/2025	Keys For New Modular		0.00	334.84	
SAFEST	SAFESTORE, INC		01/14/2025	EFT	0.00	889.69	10041
SS2956	Invoice	01/10/2025	Evidence Storage		0.00	889.69	
SHREDD	SHREDDING SOURCE SOLUTIONS		01/14/2025	EFT	0.00	75.00	10042
8614	Invoice	01/10/2025	Shredding Service		0.00	75.00	
USABLU	USABLUE BOOK		01/14/2025	EFT	0.00	443.84	10043
INV00583679	Invoice	01/10/2025	Lab Supplies Restock		0.00	443.84	
AMFLAG	AMERICAN FLAGS EXPRESS		01/27/2025	EFT	0.00	98.12	10044

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
296414	Invoice	01/24/2025	Facility Flag - Plant		0.00	98.12	
CANNOA	CANNON CORPORATION		01/27/2025	EFT	0.00	44,908.83	10045
90761	Invoice	01/24/2025	CH / PD Generator Upgrade		0.00	285.00	
90877	Invoice	01/24/2025	Water PLC Upgrade		0.00	43,297.83	
90887	Invoice	01/24/2025	WW Capital Improvement Proj.		0.00	848.50	
90888	Invoice	01/24/2025	Water Fill Stations		0.00	477.50	
ANDLOC	RUTH MARIA MILLA-LEON		01/27/2025	EFT	0.00	517.83	10046
1711420251	Invoice	01/24/2025	Re-Key TF. Building		0.00	517.83	
SHREDD	SHREDDING SOURCE SOLUTIONS		01/27/2025	EFT	0.00	110.00	10047
8649	Invoice	01/24/2025	Document Shredding		0.00	110.00	
TORPET	TORO PETROLEUM CORP.		01/27/2025	EFT	0.00	795.86	10048
0699366-IN	Invoice	01/24/2025	Emergency Fuel		0.00	795.86	
USABLU	USABLUE BOOK		01/27/2025	EFT	0.00	2,853.99	10049
INV00550242	Invoice	01/24/2025	Special Cover Display		0.00	1,059.88	
INV00564422	Invoice	01/24/2025	Filters - Lab Process Control		0.00	224.62	
INV00567767	Invoice	01/24/2025	Dewatering Pump		0.00	1,054.42	
INV00570243	Invoice	01/24/2025	Filters - Lab Process Control		0.00	205.39	
INV00573144	Invoice	01/24/2025	Portable PTT Meter		0.00	130.45	
INV00591885	Invoice	01/24/2025	Well #7 Chart Recorder		0.00	1,095.42	
INV00598271	Invoice	01/24/2025	1/4 Injector Cl2		0.00	117.95	
SCN254552	Credit Memo	01/24/2025	Parts Return - Incorrect Order		0.00	-1,034.14	
WINSUP	WINSUPPLY MONTEREY COUNTY CA CO		01/27/2025	EFT	0.00	1,012.15	10050
16159801	Invoice	01/24/2025	Feed Pump #1 Repairs		0.00	1,012.15	
WOLFCO	WOLFCOM ENTERPRISES		01/27/2025	EFT	0.00	1,429.66	10051
SI-00007914	Invoice	01/24/2025	Maintenance Renewal		0.00	1,429.66	
MARKMI	MARK A. MILLER		02/03/2025	EFT	0.00	2,357.50	10052
2	Invoice	01/24/2025	Manhole Replacement		0.00	1,885.00	
7	Invoice	01/24/2025	Water Reservoir Cleaning		0.00	472.50	
ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES		02/10/2025	EFT	0.00	226.88	10053
270042	Invoice	02/07/2025	Steel Toe Safety Boots		0.00	41.35	
270097	Invoice	02/07/2025	Filter - Masks for Painting		0.00	185.53	
AKEL	AKEL ENGINEERING GROUP, INC.		02/10/2025	EFT	0.00	4,115.75	10054
241196-02	Invoice	02/07/2025	Water Demand, Model, Fire Flow Analysis,...		0.00	3,835.25	
241196-03	Invoice	02/07/2025	Front St. Manhole Analysis		0.00	280.50	
ALLSAF	ALL SAFE INTEGRATED SYSTEMS		02/10/2025	EFT	0.00	471.00	10055
128920	Invoice	02/07/2025	Burglar Alarm FEB.		0.00	186.00	
129296	Invoice	02/07/2025	Burglar Alarm Repair		0.00	285.00	
CANNOA	CANNON CORPORATION		02/10/2025	EFT	0.00	4,029.50	10056
90511	Invoice	02/07/2025	WRF Projects		0.00	1,773.50	
90515	Invoice	02/07/2025	Fill Stations		0.00	2,256.00	
FASTEN	FASTENAL COMPANY		02/10/2025	EFT	0.00	1,391.53	10057
CASOE58391	Invoice	02/07/2025	Flat Head Screws - Restock		0.00	23.34	
CASOE58744	Invoice	02/07/2025	Water Electrolytes		0.00	169.60	
CASOE58788	Invoice	02/07/2025	Motor for Grit Pump		0.00	1,198.59	
HAENER	FOUNDATION HA ENERGY GENERATION, LLC		02/10/2025	EFT	0.00	23,840.43	10058
3983	Invoice	02/07/2025	Wind Power WWTP Jan 25		0.00	23,840.43	
HARASS	HARRIS & ASSOCIATES		02/10/2025	EFT	0.00	23,893.25	10059
64964	Invoice	02/07/2025	City Eng. / Staff AUG		0.00	16,970.00	
66008	Invoice	02/07/2025	City Eng. / Staff AUG		0.00	4,422.50	

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66033	Invoice	02/07/2025	Front St. Proj. T.O. No. 4		0.00	2,500.75	
MISLAW	MISSION LAWN AND GARDEN CARE		02/10/2025	EFT	0.00	6,460.00	10060
8047	Invoice	02/07/2025	Gabilan Maint.		0.00	680.00	
8048	Invoice	02/07/2025	Liberty Ct. Maint.		0.00	400.00	
8050	Invoice	02/07/2025	Orchard Lane Maint.		0.00	780.00	
8053	Invoice	02/07/2025	Front St. Racho San Vicente Maint.		0.00	1,650.00	
8058	Invoice	02/07/2025	Orchard Lane Maint.		0.00	2,800.00	
8060	Invoice	02/07/2025	Fire Dept. Monthly Maint.		0.00	150.00	
MOBAAN	MONTEREY BAY ANALYTICAL SERVICES		02/10/2025	EFT	0.00	9,927.20	10061
2412SOL-DW	Invoice	02/07/2025	MBAS Water Samples		0.00	1,506.40	
2412SOL-WW	Invoice	02/07/2025	WW Monitoring DEC. 24		0.00	8,420.80	
CULLIG	QUALITY WATER ENTERPRISES, INC.		02/10/2025	EFT	0.00	90.28	10062
1249946	Invoice	02/07/2025	Water Service		0.00	45.58	
1250810	Invoice	02/07/2025	WWTP Water System		0.00	44.70	
SAFEST	SAFESTORE, INC		02/10/2025	EFT	0.00	889.69	10063
SS2971	Invoice	02/07/2025	Evidence Storage		0.00	889.69	
SHREDD	SHREDDING SOURCE SOLUTIONS		02/10/2025	EFT	0.00	110.00	10064
8703	Invoice	02/07/2025	Conf. Document Shredding		0.00	110.00	
TORPET	TORO PETROLEUM CORP.		02/10/2025	EFT	0.00	1,913.69	10065
0699503-IN	Invoice	02/07/2025	Diesel Fuel - Plant		0.00	1,913.69	
USABLU	USABLUE BOOK		02/10/2025	EFT	0.00	2,312.64	10066
INV00564359	Invoice	02/07/2025	Supplies - Lab Process Control		0.00	403.17	
INV00591834	Invoice	02/07/2025	Well #7 Chart Recorder		0.00	111.38	
INV00599271	Invoice	02/07/2025	Manhole Lid Openers		0.00	599.33	
INV00599407	Invoice	02/07/2025	Manhole Lid Openers		0.00	599.33	
INV00611013	Invoice	02/07/2025	Manhole Lid Openers		0.00	599.43	
VOSTIS	VOSTI'S INC		02/10/2025	EFT	0.00	379.93	10067
275124-1	Invoice	02/07/2025	Distilled Water		0.00	16.85	
275127-1	Invoice	02/07/2025	Engine Oil		0.00	242.27	
275128-1	Invoice	02/07/2025	Windshield Washer		0.00	24.58	
275140-1	Invoice	02/07/2025	Brake Cleaner		0.00	96.23	
WINSUP	WINSUPPLY MONTEREY COUNTY CA CO		02/10/2025	EFT	0.00	4,607.44	10068
162305 02	Invoice	02/07/2025	Repairs Pump #2 Septic Station		0.00	3,942.23	
162336 01	Invoice	02/07/2025	Check Valve Screwpress		0.00	527.05	
162463 01	Invoice	02/07/2025	Brass Hose Nozzle - Restock		0.00	138.16	
ZUMAR	ZUMAR INDUSTRIES, INC.		02/10/2025	EFT	0.00	840.10	10069
50928	Invoice	02/07/2025	Street Signs		0.00	840.10	
AFLAC	AFLAC HEADQUARTERS		01/10/2025	Regular	0.00	1,957.30	56358
INV0000173	Invoice	01/10/2025	AFLAC CONTRIBUTION		0.00	901.33	
INV0000174	Invoice	01/10/2025	AFLAC CONTRIBUTION		0.00	1,055.97	
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT		01/10/2025	Regular	0.00	1,061.07	56359
INV0000176	Invoice	01/10/2025	CHILD SUPPORT CONTRIBUTION		0.00	1,061.07	
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC		01/10/2025	Regular	0.00	140.00	56360
INV0000175	Invoice	01/10/2025	CAPITAL CAMPAIGN DONATION		0.00	140.00	
VANTAG	MISSION SQUARE-303584		01/10/2025	Regular	0.00	10,682.04	56361
INV0000172	Invoice	01/10/2025	EMPLOYEE DEDUCTION		0.00	243.42	
INV0000177	Invoice	01/10/2025	DEFERRED-EMPLOYEE PORTION		0.00	659.57	
INV0000178	Invoice	01/10/2025	Directors' 7% Ret. Contr.		0.00	472.07	
INV0000179	Invoice	01/10/2025	DEFERRED-EMPLOYEE PORTION		0.00	7,220.00	
INV0000180	Invoice	01/10/2025	DEFERRED-EMPLOYEE PORTION		0.00	2,086.98	

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PRINCI	PRINCIPAL LIFE INSURANCE COMPANY		01/10/2025	Regular	0.00	3,701.16	56362
INV0000170	Invoice	01/10/2025	DENTAL INSURANCE		0.00	3,177.84	
INV0000171	Invoice	01/10/2025	VISION INSURANCE		0.00	523.32	
SEIU L	SEIU LOCAL 521		01/10/2025	Regular	0.00	1,373.55	56363
INV0000195	Invoice	01/10/2025	EMPLOYEE CONTRIBUTION		0.00	23.00	
INV0000196	Invoice	01/10/2025	EMPLOYEE CONTRIBUTION		0.00	1,350.55	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION		01/10/2025	Regular	0.00	720.00	56364
INV0000199	Invoice	01/10/2025	POLICE OFFICERS CONTRIBUTIONS		0.00	720.00	
STAEDD	STATE OF CALIFORNIA E.D.D.		01/10/2025	Regular	0.00	12,098.65	56365
INV0000203	Invoice	01/10/2025	STATE TAX W/H		0.00	12,098.65	
STPERS	STATE OF CALIFORNIA PERS		01/10/2025	Regular	0.00	53,668.02	56366
INV0000181	Invoice	01/10/2025	CHIEF & LIEUTENANT		0.00	3,448.03	
INV0000182	Invoice	01/10/2025	City of Soledad Conf PEPRA		0.00	295.10	
INV0000183	Invoice	01/10/2025	EMPLOYEE CONTRIBUTION		0.00	10,384.38	
INV0000184	Invoice	01/10/2025	City of Soledad Regular Empl		0.00	10,844.80	
INV0000185	Invoice	01/10/2025	City of Soledad Police		0.00	5,700.62	
INV0000186	Invoice	01/10/2025	City of Soledad Conf. Employee		0.00	330.78	
INV0000187	Invoice	01/10/2025	City of Soledad Reg Managers		0.00	527.49	
INV0000188	Invoice	01/10/2025	City of Soledad Managers		0.00	764.87	
INV0000189	Invoice	01/10/2025	City of Soledad Police		0.00	2,354.89	
INV0000190	Invoice	01/10/2025	City of Soledad Police		0.00	2,284.04	
INV0000191	Invoice	01/10/2025	City of Soledad Police		0.00	338.91	
INV0000192	Invoice	01/10/2025	City of Soledad Police		0.00	5,696.45	
INV0000193	Invoice	01/10/2025	EMPLOYEE CONTRIBUTION		0.00	4,170.63	
INV0000194	Invoice	01/10/2025	City of Soledad Regular Empl		0.00	6,527.03	
	Void		01/10/2025	Regular	0.00	0.00	56367
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		01/10/2025	Regular	0.00	2,225.75	56368
INV0000197	Invoice	01/10/2025	LIFE, AD&D, LTD		0.00	1,846.44	
INV0000198	Invoice	01/10/2025	SUPPLEMENTAL		0.00	379.31	
UNIWAY	UNITED WAY MONTEREY COUNTY		01/10/2025	Regular	0.00	2.00	56369
INV0000200	Invoice	01/10/2025	UNITED WAY CONTRIBUTIONS		0.00	2.00	
ACCBUS	ACC BUSINESS		01/14/2025	Regular	0.00	1,026.20	56371
243490427	Invoice	01/10/2025	Gateway Internet		0.00	1,026.20	
ACCBUS	ACC BUSINESS		01/14/2025	Regular	0.00	2,466.43	56372
243452838	Invoice	01/10/2025	Internet City Hall		0.00	2,466.43	
ACCBUS	ACC BUSINESS		01/14/2025	Regular	0.00	1,348.53	56373
243531424	Invoice	01/10/2025	WWTP Internet Service		0.00	1,348.53	
ACCBUS	ACC BUSINESS		01/14/2025	Regular	0.00	2,072.80	56374
243480454	Invoice	01/10/2025	Internet		0.00	2,072.80	
AGILEO	AGILE OCCUPATION MEDICINE PC		01/14/2025	Regular	0.00	405.00	56375
EM035115	Invoice	01/10/2025	Pre Employment Medical - K.H.		0.00	210.00	
EM035427	Invoice	01/10/2025	Pre Employment Medical - A.M.J.		0.00	195.00	
ALCANA	ALCANTAR ACE HARDWARE		01/14/2025	Regular	0.00	707.54	56376
3872	Invoice	01/10/2025	Oscillating Tool		0.00	221.18	
3935	Invoice	01/10/2025	Dropcloth		0.00	7.64	
3942	Invoice	01/10/2025	Glass Cleaner & Cloth		0.00	12.86	
3948	Invoice	01/10/2025	Sprayer for Disinfectant		0.00	21.84	
3958	Invoice	01/10/2025	Reach Grab Tool		0.00	25.12	
3978	Invoice	01/10/2025	Emergency Trailer Supplies		0.00	29.80	
3982	Invoice	01/10/2025	Cable Ties		0.00	38.85	
3988	Invoice	01/10/2025	Plastic Clamps		0.00	3.05	
4038	Invoice	01/10/2025	Shop Cleaning Supplies & Tool		0.00	39.95	

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4039	Invoice	01/10/2025	Waste Basket Gloves		0.00	34.94	
4040	Invoice	01/10/2025	Shovel Gloves Pic-Stick		0.00	127.77	
4045	Invoice	01/10/2025	Bracket & Bolts		0.00	17.70	
4075	Invoice	01/10/2025	Rust Rmvr. Paint		0.00	29.03	
4082	Invoice	01/10/2025	Tool Electric Tester		0.00	34.95	
4089	Invoice	01/10/2025	Cleaning Cloth		0.00	15.27	
4097	Invoice	01/10/2025	Graffiti Removal Brush & Scrubber		0.00	31.21	
4110	Invoice	01/10/2025	Safety Vest		0.00	16.38	
AMAZON	AMAZON CAPITAL SERVICES		01/14/2025	Regular	0.00	5,070.16	56377
1146-HJDG-JWC7	Invoice	01/10/2025	FD Truck 37 Equipment		0.00	506.22	
11DM-XRLM-64VJ	Invoice	01/10/2025	Well # 6 Camera for Flowmeter		0.00	142.00	
11VP-KPHW-3CG6	Invoice	01/10/2025	Computer Mouse		0.00	93.99	
147D-GVWJ-4TLG	Invoice	01/10/2025	Facility - Dryer Repair		0.00	28.35	
14TD-GLGJ-GYMM	Invoice	01/10/2025	Window Film/PW Office		0.00	34.83	
166F-KG3H-3X1G	Invoice	01/10/2025	FD Truck 37 Equipment		0.00	231.49	
167X-GHJ6-9MHM	Invoice	01/10/2025	Office Supplies		0.00	62.31	
167X-XGMP-4K3R	Invoice	01/10/2025	Facility - Doorstop		0.00	81.65	
17FC-C3KP-FDXV	Invoice	01/10/2025	Truck 37 Equipment		0.00	2,561.91	
197L-YKF7-6LRD	Invoice	01/10/2025	Cups - Wine & Dine		0.00	20.74	
19HD-3VYQ-RQV6	Invoice	01/10/2025	Truck 37 Equipment		0.00	196.74	
19V6-9XF6-KLQT	Invoice	01/10/2025	Laptop Bag, Book Planner, Desk Organizer		0.00	140.54	
1C19-QK7R-WRFD	Credit Memo	01/10/2025	Teen Night		0.00	-14.74	
1CW7-3RC9-K1PV	Credit Memo	01/10/2025	Refund Due to Tear		0.00	-186.81	
1D6D-63G7-FYWL	Invoice	01/10/2025	Decor Day of the Dead		0.00	36.68	
1DLF-1R7N-FMN1	Credit Memo	01/10/2025	Refund due to cars not working		0.00	-65.52	
1F76-FYJ9-TT13	Credit Memo	01/10/2025	Cookies With Santa		0.00	-10.55	
1FD4-H11V-36NV	Invoice	01/10/2025	Decor		0.00	105.08	
1HF3-CG9V-7PT6	Credit Memo	01/10/2025	Padding for Basketball Hoops		0.00	-350.22	
1HPW-DQWH-FR...	Invoice	01/10/2025	Water Dispenser		0.00	8.84	
1HWW-WQVG-D...	Invoice	01/10/2025	WRF Conference Room Keyboard		0.00	54.61	
1K61-LVFW-WP63	Credit Memo	01/10/2025	Craft Bags		0.00	-26.21	
1KDY-RCYN-3RQD	Invoice	01/10/2025	Power Converter Well #6		0.00	50.24	
1KGJ-WMP4-1TXT	Invoice	01/10/2025	USB / Flash Drive		0.00	10.91	
1M17-TD36-F7N1	Invoice	01/10/2025	FD Truck 37 Equipment		0.00	221.27	
1NDK-7G1L-R1N9	Invoice	11/01/2024	Dia De Los Muertos Supplies		0.00	26.20	
1NVP-9HX7-VVHR	Invoice	01/10/2025	Bulletin Board - Front St.		0.00	57.31	
1PNP-YHFF-GYHJ	Invoice	01/10/2025	Collections - Memory Drive		0.00	27.30	
1PVP-CWP7-6GLD	Invoice	01/10/2025	Office & Facility Expense		0.00	55.99	
1PY7-YL3G-4T1D	Invoice	01/10/2025	Bearings for Headwork Brushes WWTP		0.00	500.09	
1QK4-JLYP-K39M	Invoice	01/10/2025	Sharpening Blade - Oscillating Tool		0.00	140.28	
1TP4-PY1R-PKW1	Credit Memo	01/10/2025	Cups		0.00	-20.74	
1TQF-MLJN-3TTN	Invoice	01/10/2025	Office Supplies - P.Rendon		0.00	55.26	
1VR3-KJ7H-VWV3	Invoice	01/10/2025	Office Supplies		0.00	86.56	
1XPM-HLXH-1TYQ	Invoice	01/10/2025	Bond Paper Rolls		0.00	207.56	
	Void		01/14/2025	Regular	0.00	0.00	56378
AMESUP	AMERICAN SUPPLY COMPANY		01/14/2025	Regular	0.00	1,190.62	56379
3048835	Invoice	01/10/2025	Clean. Supp. Roll Towel, Clear Liner.		0.00	994.89	
3049495	Invoice	01/10/2025	Janitorial Kitchen		0.00	30.01	
3049706	Invoice	01/10/2025	Cleaning Supplies Mop Bucket Soap		0.00	165.72	
ATTCAL	AT&T		01/14/2025	Regular	0.00	322.87	56380
000022487161	Invoice	01/10/2025	Phonelines Closeout		0.00	322.87	
AUTOZO	AUTOZONE LLC		01/14/2025	Regular	0.00	343.13	56381
05509791347	Invoice	01/10/2025	Transmission Lines		0.00	227.28	
05509798558	Invoice	01/10/2025	Brake Pads		0.00	391.47	
05509802365	Credit Memo	01/10/2025	Fog Led Bulbs		0.00	-210.95	
05509802366	Credit Memo	01/10/2025	Fog Led Bulbs		0.00	-105.48	
05509814464	Invoice	01/10/2025	Bolt		0.00	10.86	

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05509827398	Invoice	01/10/2025	Fuel Cap		0.00	29.95	
BACKCH	BACKCHARGE HVAC LLC		01/14/2025	Regular	0.00	1,438.12	56382
1104	Invoice	01/10/2025	Remove / Fabric And Install Exhaust Fan P...		0.00	1,438.12	
BADGER	BADGER METER, INC.		01/14/2025	Regular	0.00	1,379.52	56383
80181469	Invoice	01/10/2025	Badger Cell Signal		0.00	1,379.52	
BOUTRE	BOUND TREE MEDICAL, LLC.		01/14/2025	Regular	0.00	755.96	56384
85601419	Invoice	01/10/2025	FD Oxygen Bag		0.00	77.55	
85603342	Invoice	01/10/2025	FD Lift Harness		0.00	257.82	
85615363	Invoice	01/10/2025	FD EMS Battery Pack		0.00	420.59	
BURKE	BURKE, WILLIAMS & SORENSEN, LLP		01/14/2025	Regular	0.00	1,519.00	56385
334085	Invoice	01/10/2025	Personel Rules, Manual, Comm Policy Upd...		0.00	1,519.00	
CAPE	CALIFORNIA ASSOCIATION FOR PROPERTY AND		01/14/2025	Regular	0.00	60.00	56386
14239	Invoice	01/10/2025	CAPE Membership		0.00	60.00	
CALWES	CAL-WEST		01/14/2025	Regular	0.00	500.00	56387
241119	Invoice	01/10/2025	Preventative Maint Nov 24		0.00	500.00	
CINTAS	CINTAS CORPORATION NO. 3		01/14/2025	Regular	0.00	418.14	56388
4215539516	Invoice	01/10/2025	Uniforms Parks / Streets		0.00	82.06	
4216925288	Invoice	01/10/2025	WW/Water Uniforms		0.00	336.08	
CISO	CITY OF SOLEDAD		01/14/2025	Regular	0.00	15,146.70	56389
010625	Invoice	01/10/2025	Water Services		0.00	15,146.70	
NAMTAG	COLLER INDUSTRIES INCORPORATED		01/14/2025	Regular	0.00	35.74	56390
753768A	Invoice	01/10/2025	Office Supplies - Council Nametags		0.00	35.74	
CPM	COMMERCIAL PUMP & MECHANICAL, INC		01/14/2025	Regular	0.00	9,881.00	56391
24103-1	Invoice	01/10/2025	Diesel Tank Well Video		0.00	4,003.00	
24104-1	Invoice	01/10/2025	Blue Building Well Video		0.00	4,940.50	
24104-2	Invoice	01/10/2025	Blue Building Reinstall Pump		0.00	937.50	
CORE&M	CORE & MAIN LP		01/14/2025	Regular	0.00	1,547.31	56392
W151347	Invoice	01/10/2025	Storm Manhole Covers		0.00	1,547.31	
COMOSH	COUNTY OF MONTEREY SHERIFF-CORONER		01/14/2025	Regular	0.00	17,009.90	56393
2813	Invoice	01/10/2025	Maintenance - CJIS		0.00	17,009.90	
GUERR	DAMIAN GUERRERO		01/14/2025	Regular	0.00	12,250.00	56394
186	Invoice	01/10/2025	River Trash Clean Up		0.00	100.00	
187	Invoice	01/10/2025	River Trash Clean Up		0.00	100.00	
188	Invoice	01/10/2025	River Trash Clean Up		0.00	100.00	
189	Invoice	01/10/2025	River Trash Clean Up		0.00	100.00	
190	Invoice	01/10/2025	River Trash Clean Up		0.00	100.00	
192	Invoice	01/10/2025	Orchard Ln. Park Maint.		0.00	4,000.00	
193	Invoice	01/10/2025	Davalos Bioswell		0.00	1,750.00	
194	Invoice	01/10/2025	Bioswell Maint.		0.00	1,750.00	
196	Invoice	01/10/2025	Bioswell Maint.		0.00	1,750.00	
197	Invoice	01/10/2025	West St. Maint.		0.00	2,500.00	
DATA	DATAFLOW BUSINESS SYSTEMS, INC.		01/14/2025	Regular	0.00	708.33	56395
409071	Invoice	01/10/2025	C.H. Copier		0.00	12.50	
409395	Invoice	01/10/2025	C.H. Copier		0.00	326.21	
409941	Invoice	01/10/2025	P.D. Copier		0.00	282.19	
410626	Invoice	01/10/2025	Comm. Center Copier		0.00	87.43	
DAVIDC	DAVID CONSTRUCTION & MANAGEMENT, INC		01/14/2025	Regular	0.00	96,900.73	56396
2402605B	Invoice	01/10/2025	Comm. Center Mondernization		0.00	96,900.73	
EDGES	EDGES ELECTRICAL GROUP, LLC		01/14/2025	Regular	0.00	1,210.07	56397

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
S6312786.001	Invoice	01/10/2025	RAS/WAS Backup		0.00	157.24	
S6326970.001	Invoice	01/10/2025	RAS/WAS PLC Repairs		0.00	890.17	
S6326970.002	Invoice	01/10/2025	RAS/WAS PLC Repairs		0.00	162.66	
ELCAMI	EL CAMINO ELECTRIC, INC.		01/14/2025	Regular	0.00	845.50	56398
7125	Invoice	01/10/2025	Street Light Repairs		0.00	845.50	
EVERBA	EVERBANK, N.A.		01/14/2025	Regular	0.00	486.26	56399
10222588	Invoice	01/10/2025	Copy Machine Lease		0.00	329.78	
10240932	Invoice	01/10/2025	C.H. Copier Lease		0.00	156.48	
FEDEXF	FEDEX FREIGHT		01/14/2025	Regular	0.00	492.65	56400
8105740020	Invoice	01/10/2025	Freight Pump - KSB. Inc		0.00	492.65	
GAVPRI	GAVILAN PRINTERS, LLC		01/14/2025	Regular	0.00	744.09	56401
35269	Invoice	01/10/2025	Office Supplies Business Cards		0.00	744.09	
HOLLOW	HOLLOWAY ENVIRONMENTAL SOLUTIONS, LLC.		01/14/2025	Regular	0.00	29,081.76	56402
INV-HES-3223	Invoice	01/10/2025	Biosolids / Sludge Dec 24		0.00	29,081.76	
INFOSE	INFOSEND, INC		01/14/2025	Regular	0.00	5,626.72	56403
278470	Invoice	01/10/2025	Utility Bill Mailing		0.00	5,626.72	
JAV la	J.A.V. Language Solutions LLC		01/14/2025	Regular	0.00	720.00	56404
24-1592	Invoice	01/10/2025	Professional / Translation		0.00	720.00	
JIMETI	JIMENEZ TIRE SERVICE, INC.		01/14/2025	Regular	0.00	45.00	56405
7094	Invoice	01/10/2025	FD Tire Repair		0.00	45.00	
PADILL	JORGE PADILLA		01/14/2025	Regular	0.00	30.00	56406
010725	Invoice	01/10/2025	Electrial Trb. & Preventive Maintenance		0.00	30.00	
MATCOT	JUAN A. ZARATE, JR		01/14/2025	Regular	0.00	227.85	56407
85191	Invoice	01/10/2025	Flex Ratchet Wrench		0.00	227.85	
LAWPRO	LAWSON PRODUCTS		01/14/2025	Regular	0.00	670.03	56408
9312123477	Invoice	01/10/2025	Oscill. Wide Blade		0.00	266.79	
9312123478	Invoice	01/10/2025	Oscill. Blades Restock		0.00	266.79	
9312123479	Invoice	01/10/2025	Gloves Restock		0.00	136.45	
LEYTOW	LEYVA'S TOWING, INC.		01/14/2025	Regular	0.00	180.00	56409
14502	Invoice	01/10/2025	Towing Services		0.00	180.00	
MIKEST	MIKE'S TOWING		01/14/2025	Regular	0.00	240.00	56410
014227	Invoice	01/10/2025	Wheel Alignment		0.00	115.00	
014229	Invoice	01/10/2025	Tire Disposal		0.00	125.00	
MNS	MNS ENGINEERS, INC		01/14/2025	Regular	0.00	4,271.25	56411
88344	Invoice	01/10/2025	Grant Writing - BRIC		0.00	2,295.00	
88345	Invoice	01/10/2025	UCDR Grant Admin		0.00	1,976.25	
MOTEL6	MOTEL 6		01/14/2025	Regular	0.00	3,919.75	56412
9436ABZ175	Invoice	01/10/2025	Motel Voucher		0.00	3,919.75	
MPEXPR	MP EXPRESS, INC.		01/14/2025	Regular	0.00	935.84	56413
76518	Invoice	01/10/2025	Business Cards - Email Update		0.00	935.84	
NEWSV	NEWSV MEDIA		01/14/2025	Regular	0.00	183.18	56414
128437	Invoice	01/10/2025	Publishing		0.00	183.18	
OREAUT	O'REILLY AUTO PARTS		01/14/2025	Regular	0.00	273.98	56415
3566-227693	Invoice	01/10/2025	Oil Change 2021 Ram (W4)		0.00	52.91	
3566-227830	Credit Memo	01/10/2025	Return Tool Rental		0.00	-109.24	
3566-227832	Credit Memo	01/10/2025	Return Throttle Bracket		0.00	-30.72	
3566-228264	Invoice	01/10/2025	Coolant - 99 Chevy - A. Alvarez		0.00	67.89	
3566-228356	Invoice	01/10/2025	Threadlock Shop Restock		0.00	103.07	

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3566-228419	Invoice	01/10/2025	Headworks - Bearings Tool Repairs		0.00	54.59	
3566-228553	Invoice	01/10/2025	Sealant		0.00	13.75	
3566-229209	Invoice	01/10/2025	Combo / Flush Truck - Cleaning Supplies		0.00	121.73	
P.G.E.	PACIFIC GAS & ELECTRIC		01/14/2025	Regular	0.00	38,630.43	56416
121324J	Invoice	01/10/2025	Lights		0.00	10,832.66	
121524	Invoice	01/10/2025	Parks, Facilities, Streets		0.00	6,713.86	
121924	Invoice	01/10/2025	Lights		0.00	3,161.89	
122324	Invoice	01/10/2025	Community Center		0.00	3,289.39	
122425	Invoice	01/10/2025	WWTP		0.00	14,632.63	
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.		01/14/2025	Regular	0.00	65.46	56417
272598	Invoice	01/10/2025	Brass Brushes - Shop		0.00	65.46	
PURPOW	PITNEY BOWES BANK INC PURCHASE POWER		01/14/2025	Regular	0.00	1,588.22	56418
121124	Invoice	01/10/2025	Postage		0.00	1,588.22	
PLACEW	PLACEWORKS, INC.		01/14/2025	Regular	0.00	10,478.75	56419
SOLE-04.0 - 2	Invoice	01/10/2025	Consulting		0.00	10,478.75	
PROSQU	PROSQUAD		01/14/2025	Regular	0.00	477.91	56420
0229158	Invoice	01/10/2025	Uniform - Zamudio		0.00	72.01	
0229170	Invoice	01/10/2025	Uniforms - Aguilar		0.00	405.90	
RDOEQU	R.D. OFFUTT COMPANY		01/14/2025	Regular	0.00	6,053.99	56421
W7044738	Invoice	01/10/2025	Repairs for Backhoe		0.00	6,053.99	
RGS	REGIONAL GOVERNMENT SERVICES AUTHORITY		01/14/2025	Regular	0.00	545.00	56422
17887	Invoice	01/10/2025	Sr. Planner - Recruitment		0.00	545.00	
TERMIN	RENTOKIL NORTH AMERICA INC		01/14/2025	Regular	0.00	257.00	56423
454560663	Invoice	01/10/2025	FD Pesst Control		0.00	60.00	
454788673	Invoice	01/10/2025	Gateway Pest Control		0.00	95.00	
454789245	Invoice	01/10/2025	Pest Control - City Hall		0.00	102.00	
SALSOL	SALINAS VALLEY SOLID WASTE AUTHORITY		01/14/2025	Regular	0.00	71,929.80	56424
123124	Invoice	01/10/2025	Solidwaster Fees / Dec 2024		0.00	71,929.80	
SIGIRR	SIGNATURE IRRIGATION		01/14/2025	Regular	0.00	91.55	56425
55082	Invoice	01/10/2025	Headworks Escalator #1 Repairs		0.00	91.55	
SKYDIO	SKYDIO, INC		01/14/2025	Regular	0.00	2,183.92	56426
INV-106636	Invoice	01/10/2025	Phone Software		0.00	2,183.92	
SOLAUT	SOLEDAD AUTO PARTS		01/14/2025	Regular	0.00	1,845.42	56427
187866	Invoice	01/10/2025	Bobcat Loader Levers		0.00	499.28	
187867	Invoice	01/10/2025	Bobcat Loader Repair		0.00	479.50	
187868	Invoice	01/10/2025	Bobcat Loader Repair		0.00	436.89	
187869	Invoice	01/10/2025	Bobcat Loader Repairs		0.00	285.87	
187870	Invoice	01/10/2025	Exhaust Fluid Restock		0.00	143.88	
SOLWAR	SOLEDAD WARRIORS		01/14/2025	Regular	0.00	1,000.00	56428
123024	Invoice	01/10/2025	Facility Rental Deposit		0.00	1,000.00	
STAPLE	STAPLES BUSINESS CREDIT		01/14/2025	Regular	0.00	1,402.52	56429
6020221787	Invoice	01/10/2025	Office Supplies		0.00	87.39	
6020221788	Invoice	01/10/2025	Digital Utility Scale		0.00	96.57	
6020221789	Invoice	01/10/2025	Cleaning Supplies		0.00	188.28	
6020221790	Invoice	01/10/2025	Breakroom supplies		0.00	125.18	
6020221791	Invoice	01/10/2025	Flash Drive, AA Batteries, Paper Card		0.00	185.22	
6020221792	Invoice	01/10/2025	Office Supplies - Storage		0.00	104.87	
6020221793	Invoice	01/10/2025	Office USB Hub		0.00	8.73	
6020221794	Invoice	01/10/2025	Office Advil		0.00	94.36	
6020221795	Invoice	01/10/2025	Breakroom Coffee		0.00	94.36	

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6020221796	Invoice	01/10/2025	Office Supplies		0.00	71.43	
6020221797	Credit Memo	01/10/2025	Return Damaged Item QT Stack & Pull Box		0.00	-104.87	
6020221798	Invoice	01/10/2025	QT Stack & Pull Box		0.00	104.87	
6020221799	Invoice	01/10/2025	Evidence Supplies		0.00	70.13	
6020221800	Invoice	01/10/2025	Office Pens Kleenex		0.00	79.16	
6020221801	Invoice	01/10/2025	Office Supplies		0.00	59.20	
6020221802	Invoice	01/10/2025	Office Supplies Storage		0.00	137.64	
SUNBEL	SUNBELT RENTALS, INC		01/14/2025	Regular	0.00	6,275.06	56430
159896786-003	Invoice	01/10/2025	Skid Steer Cont. Truck Rental		0.00	6,275.06	
SURVEI	SURVEILLANCE GRID INTEGRATION INC.		01/14/2025	Regular	0.00	54,238.39	56431
2098	Invoice	01/10/2025	City Camera Replacement		0.00	54,238.39	
SWRCB	SWRCB ACCOUNTING OFFICE		01/14/2025	Regular	0.00	33,828.00	56432
LW-1049318	Invoice	01/10/2025	FY 24/25 Annual Fee		0.00	33,828.00	
SALCAL	THE CALIFORNIAN		01/14/2025	Regular	0.00	289.58	56433
010825	Invoice	01/10/2025	News Subscription		0.00	289.58	
WESPAY	THOMSON REUTERS - WEST		01/14/2025	Regular	0.00	1,402.78	56434
851241713	Invoice	01/10/2025	PC Books / Subscription		0.00	616.18	
851243510	Invoice	01/10/2025	PC-Books		0.00	786.60	
TMOBIL	T-MOBILE USA, INC		01/14/2025	Regular	0.00	173.45	56435
011925	Invoice	01/10/2025	Cellphone Service		0.00	173.45	
TMOBIL	T-MOBILE USA, INC		01/14/2025	Regular	0.00	240.99	56436
011925B	Invoice	01/10/2025	Cell Service		0.00	240.99	
TMOBIL	T-MOBILE USA, INC		01/14/2025	Regular	0.00	370.72	56437
011025	Invoice	01/10/2025	Cell Phones CM, Council		0.00	370.72	
TMOBIL	T-MOBILE USA, INC		01/14/2025	Regular	0.00	1,361.94	56438
011925C	Invoice	01/10/2025	Cell Phones - P.W.		0.00	1,361.94	
TMOBIL	T-MOBILE USA, INC		01/14/2025	Regular	0.00	341.46	56439
011025B	Invoice	01/10/2025	Cellphones - CED		0.00	341.46	
TOWNSE	TOWNSEND PUBLIC AFFAIRS, INC		01/14/2025	Regular	0.00	5,000.00	56440
22780	Invoice	01/10/2025	Consulting Public Affairs		0.00	5,000.00	
TRICIT	TRI-CITIES DISPOSAL AND RECYCLING, INC.		01/14/2025	Regular	0.00	161,884.81	56441
0001126784	Invoice	01/10/2025	Corp Yard Landfill Fees		0.00	3,068.79	
2024-12	Invoice	01/10/2025	Garbage Fees / Dec 2024		0.00	158,816.02	
TRICON	TRI-COUNTY FIRE PROTECTION, INC.		01/14/2025	Regular	0.00	62.00	56442
65515	Invoice	01/10/2025	Extinguisher Service		0.00	62.00	
TRINIP	TRINIDAD ZAVALA		01/14/2025	Regular	0.00	250.00	56443
24-1230	Invoice	01/10/2025	Vosti Park Restroom Clog		0.00	250.00	
USBANK	U.S. BANK		01/14/2025	Regular	0.00	2,075.00	56444
7585735	Invoice	01/10/2025	Trustee Admin Fee		0.00	2,075.00	
VOYAG	US BANK VOYAGER FLEET SYSTEMS, INC.		01/14/2025	Regular	0.00	9,316.75	56445
8691428362452	Invoice	01/10/2025	Fuel		0.00	9,316.75	
UTILTE	UTILITY TELECOM GROUP, LLC		01/14/2025	Regular	0.00	4,519.29	56446
90239000000024...	Invoice	01/10/2025	City Phones		0.00	4,519.29	
VASQUF	VASQUEZ FABRICATION, INC		01/14/2025	Regular	0.00	819.50	56447
717	Invoice	01/10/2025	Weld SS Ring on Drain		0.00	819.50	
VERBUS	VERIZON BUSINESS		01/14/2025	Regular	0.00	820.72	56448
6101760402	Invoice	01/10/2025	Air Cards		0.00	38.52	

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6101760403	Invoice	01/10/2025	Monthly Phone Service		0.00	782.20	
WALLAC	WALLACE GROUP		01/14/2025	Regular	0.00	52,845.83	56449
63942	Invoice	01/10/2025	Recycled Water Proj.		0.00	4,155.00	
63943	Invoice	01/10/2025	CM Front St. Proj.		0.00	44,775.83	
63949	Invoice	01/10/2025	Front St. Landscape		0.00	3,915.00	
ZOLLME	ZOLL MEDICAL CORP		01/14/2025	Regular	0.00	1,077.07	56450
4109036	Invoice	01/10/2025	FD EMS Battery		0.00	1,077.07	
VEN01009	BACKUS PROPERTIES		01/14/2025	Regular	0.00	98.82	56451
INV0000165	Invoice	12/30/2024	BACKUS PROPERTIES		0.00	98.82	
VEN01012	BOSTICK, BRIANNA		01/14/2025	Regular	0.00	76.63	56452
INV0000168	Invoice	12/30/2024	BOSTICK, BRIANNA		0.00	76.63	
VEN01013	HILLTOWN PACKING		01/14/2025	Regular	0.00	2,676.89	56453
INV0000169	Invoice	12/30/2024	HILLTOWN PACKING		0.00	2,676.89	
VEN01008	PEREZ, BIBIANO		01/14/2025	Regular	0.00	114.60	56454
INV0000164	Invoice	12/30/2024	PEREZ, BIBIANO		0.00	114.60	
VEN01010	SOLIS, ESMERELDA N		01/14/2025	Regular	0.00	94.14	56455
INV0000166	Invoice	12/30/2024	SOLIS, ESMERELDA N		0.00	94.14	
VEN01011	VALDEZ, CAROLINA		01/14/2025	Regular	0.00	123.60	56456
INV0000167	Invoice	12/30/2024	VALDEZ, CAROLINA		0.00	123.60	
CABRER	FERNANDO CABRERA		01/21/2025	Regular	0.00	409.00	56457
011425	Invoice	01/17/2025	Travel/Training Reimbursement - League o...		0.00	409.00	
MBASIA	MBASIA		01/21/2025	Regular	0.00	821,949.00	56458
250101-10	Invoice	01/21/2025	Workers' Comp & Liability Insurance		0.00	821,949.00	
EFTPS	EFTPS		01/10/2025	Regular	0.00	38.86	56459
INV0000205	Invoice	01/09/2025	MEDICARE W/H		0.00	7.36	
INV0000206	Invoice	01/09/2025	FICA W/H		0.00	31.50	
AFLAC	AFLAC HEADQUARTERS		01/24/2025	Regular	0.00	1,957.30	56460
INV0000208	Invoice	01/24/2025	AFLAC CONTRIBUTION		0.00	901.33	
INV0000209	Invoice	01/24/2025	AFLAC CONTRIBUTION		0.00	1,055.97	
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT		01/24/2025	Regular	0.00	1,061.07	56461
INV0000211	Invoice	01/24/2025	CHILD SUPPORT CONTRIBUTION		0.00	1,061.07	
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC		01/24/2025	Regular	0.00	140.00	56462
INV0000210	Invoice	01/24/2025	CAPITAL CAMPAIGN DONATION		0.00	140.00	
VANTAG	MISSION SQUARE-303584		01/24/2025	Regular	0.00	10,265.95	56463
INV0000207	Invoice	01/24/2025	EMPLOYEE DEDUCTION		0.00	243.42	
INV0000212	Invoice	01/24/2025	DEFERRED-EMPLOYEE PORTION		0.00	545.82	
INV0000213	Invoice	01/24/2025	Directors' 7% Ret. Contr.		0.00	472.07	
INV0000214	Invoice	01/24/2025	DEFERRED-EMPLOYEE PORTION		0.00	7,245.00	
INV0000215	Invoice	01/24/2025	DEFERRED-EMPLOYEE PORTION		0.00	1,759.64	
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY		01/24/2025	Regular	0.00	3,701.16	56464
INV0000216	Invoice	01/24/2025	DENTAL INSURANCE		0.00	3,177.84	
INV0000237	Invoice	01/24/2025	VISION INSURANCE		0.00	523.32	
SEIU L	SEIU LOCAL 521		01/24/2025	Regular	0.00	1,367.66	56465
INV0000231	Invoice	01/24/2025	EMPLOYEE CONTRIBUTION		0.00	23.00	
INV0000232	Invoice	01/24/2025	EMPLOYEE CONTRIBUTION		0.00	1,344.66	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION		01/24/2025	Regular	0.00	720.00	56466
INV0000235	Invoice	01/24/2025	POLICE OFFICERS CONTRIBUTIONS		0.00	720.00	

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STAEDD	STATE OF CALIFORNIA E.D.D.		01/24/2025	Regular	0.00	10,396.27	56467
INV0000240	Invoice	01/24/2025	STATE TAX W/H		0.00	10,396.27	
STPERS	STATE OF CALIFORNIA PERS		01/24/2025	Regular	0.00	53,446.61	56468
INV0000217	Invoice	01/24/2025	CHIEF & LIEUTENANT		0.00	3,448.01	
INV0000218	Invoice	01/24/2025	City of Soledad Conf PEPRA		0.00	295.10	
INV0000219	Invoice	01/24/2025	EMPLOYEE CONTRIBUTION		0.00	10,331.80	
INV0000220	Invoice	01/24/2025	City of Soledad Regular Empl		0.00	10,791.43	
INV0000221	Invoice	01/24/2025	City of Soledad Police		0.00	5,709.98	
INV0000222	Invoice	01/24/2025	City of Soledad Conf. Employee		0.00	330.78	
INV0000223	Invoice	01/24/2025	City of Soledad Reg Managers		0.00	527.49	
INV0000224	Invoice	01/24/2025	City of Soledad Managers		0.00	764.87	
INV0000225	Invoice	01/24/2025	City of Soledad Police		0.00	1,338.15	
INV0000226	Invoice	01/24/2025	City of Soledad Police		0.00	2,292.04	
INV0000227	Invoice	01/24/2025	City of Soledad Police		0.00	1,360.45	
INV0000228	Invoice	01/24/2025	City of Soledad Police		0.00	5,705.80	
INV0000229	Invoice	01/24/2025	EMPLOYEE CONTRIBUTION		0.00	4,110.65	
INV0000230	Invoice	01/24/2025	City of Soledad Regular Empl		0.00	6,440.06	
	Void		01/24/2025	Regular	0.00	0.00	56469
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		01/24/2025	Regular	0.00	2,225.75	56470
INV0000233	Invoice	01/24/2025	LIFE, AD&D, LTD		0.00	1,846.44	
INV0000234	Invoice	01/24/2025	SUPPLEMENTAL		0.00	379.31	
UNIWAY	UNITED WAY MONTEREY COUNTY		01/24/2025	Regular	0.00	2.00	56471
INV0000236	Invoice	01/24/2025	UNITED WAY CONTRIBUTIONS		0.00	2.00	
ALCANA	ALCANTAR ACE HARDWARE		01/24/2025	Regular	0.00	2,134.28	56472
2882	Invoice	01/24/2025	Haunted Walk Through		0.00	28.38	
2973	Invoice	01/24/2025	Rope & Clear Tape		0.00	51.83	
3235	Invoice	01/24/2025	Staples		0.00	3.92	
3501	Invoice	01/24/2025	Adhesive & Staples		0.00	53.01	
3651	Invoice	01/24/2025	Pole Saw / Blower - Collections		0.00	546.24	
3678	Invoice	01/24/2025	Flashlights - Emergency		0.00	133.26	
3690	Invoice	01/24/2025	Emergency Communication - Collections		0.00	45.87	
4078	Invoice	01/24/2025	Fastners		0.00	2.58	
4094	Invoice	01/24/2025	Glue and Screwdriver Bit		0.00	27.06	
4099	Invoice	01/24/2025	Paint Prep, Light Bulb		0.00	58.95	
4121	Invoice	01/24/2025	2 LED Lights, Voltage Tester		0.00	112.47	
4144	Credit Memo	01/24/2025	LED Light Return		0.00	-27.30	
4145	Invoice	01/24/2025	LED Lamp Replacement		0.00	29.49	
4149	Invoice	01/24/2025	Chemical Room Lock		0.00	36.19	
4179	Invoice	01/24/2025	Electrical - Emergency Spill Trailer		0.00	94.83	
4217	Invoice	01/24/2025	Chain Oil - Collections		0.00	10.91	
4228	Invoice	01/24/2025	Screwdriver Tool		0.00	15.27	
4231	Invoice	01/24/2025	Chalk Powder & Line Reel		0.00	30.35	
4232	Invoice	01/24/2025	Key Blank Padlock		0.00	3.92	
4244	Invoice	01/24/2025	Shop Tools / Janitorial Supplies		0.00	92.79	
4249	Invoice	01/24/2025	Concrete Mix Prison Sewer Pipeline		0.00	59.34	
4255	Invoice	01/24/2025	Kick Plate		0.00	42.60	
4256	Invoice	01/24/2025	Well 6 - PVC Repairs		0.00	53.06	
4260	Invoice	01/24/2025	Prison Sewer Line Repairs		0.00	239.31	
4263	Invoice	01/24/2025	Tiedowns		0.00	28.39	
4277	Invoice	01/24/2025	Nuts & Bolts, Glue & Steel Wool		0.00	24.10	
4279	Invoice	01/24/2025	Janitorial Tools		0.00	83.82	
4280	Invoice	01/24/2025	Extension Pole - Shop		0.00	24.02	
4281	Credit Memo	01/24/2025	Spraying Wand Return		0.00	-17.47	
4284	Invoice	01/24/2025	Fasteners - Shop Restock		0.00	10.90	
4285	Invoice	01/24/2025	Prison - WW Line Cement Slab		0.00	47.96	
4297	Invoice	01/24/2025	Dust Masks		0.00	21.83	
4298	Invoice	01/24/2025	All Purpose Cleaners		0.00	19.21	

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4318	Invoice	01/24/2025	Disinfecting Wipes - Pesticide Masks		0.00	8.73	
4344	Invoice	01/24/2025	Stapler		0.00	13.74	
4346	Credit Memo	01/24/2025	Return Stapler		0.00	-13.74	
4348	Invoice	01/24/2025	Shovel - Sewer Water Line		0.00	34.95	
4403	Invoice	01/24/2025	Glue		0.00	16.38	
4405	Invoice	01/24/2025	9V Battery, Shovel		0.00	62.25	
4430	Invoice	01/24/2025	Furniture Polish & Pad		0.00	14.84	
4437	Invoice	01/24/2025	Cable Ties		0.00	10.04	
	Void		01/24/2025	Regular	0.00	0.00	56473
AMAZON	AMAZON CAPITAL SERVICES		01/24/2025	Regular	0.00	2,050.71	56474
143N-HMGG-416C	Invoice	01/24/2025	USB Hub for PD Chief Computer		0.00	17.25	
19J9-DFV7-LT7N	Invoice	01/24/2025	Phone Case		0.00	28.39	
1CDY-91XV-GJF9	Invoice	01/24/2025	Council Member Accessories		0.00	68.55	
1D47-Q3PX-VQXD	Invoice	01/24/2025	New Phone Case		0.00	32.76	
1FFV-R4FH-36PW	Invoice	01/24/2025	New Charger		0.00	9.83	
1J4T-VP96-3K31	Invoice	01/24/2025	PW Phone Accesories		0.00	43.46	
1JJQ-PWCQ-11GQ	Invoice	01/24/2025	Keyboard & Mouse for New Employee		0.00	149.44	
1JPH-VC9W-GXG4	Invoice	01/24/2025	Foot Rest		0.00	23.03	
1KYM-XKCC-KW...	Invoice	01/24/2025	Power Strip		0.00	38.23	
1LWW-WG6W-3...	Invoice	01/24/2025	New Phone Accessories		0.00	24.02	
1LX7-D4GH-9GXX	Invoice	01/24/2025	Memory Card - Camera		0.00	89.56	
1LXT-XFHY-JTY6	Invoice	01/24/2025	Replacement Monitor		0.00	114.23	
1MGT-6CHG-GC...	Invoice	01/24/2025	New Employee Phones		0.00	282.70	
1PJX-RRJL-GGMH	Invoice	01/24/2025	Chargers for WTP		0.00	54.55	
1R9N-JGPJ-V3XJ	Invoice	01/24/2025	Cert. Frames Operators		0.00	76.46	
1R9N-JGPJ-V6HH	Invoice	01/24/2025	Toner		0.00	92.83	
1T11-TY1T-1KN3	Invoice	01/24/2025	Drone Phone Cable		0.00	19.64	
1T3H-RW17-HQFX	Invoice	01/24/2025	New Employee iPhones		0.00	426.94	
1W7F-TG9W-HP7F	Invoice	01/24/2025	Printer - TF Building		0.00	458.84	
CARRIL	ANDRE CARRILLO		01/24/2025	Regular	0.00	1,122.00	56475
012725	Invoice	01/24/2025	Supervisor Training		0.00	1,122.00	
ASSURE	ASSURED AGGREGATES COMPANY, INC.		01/24/2025	Regular	0.00	1,255.41	56476
69725	Invoice	01/24/2025	Washed Sand		0.00	1,255.41	
AUTOZO	AUTOZONE LLC		01/24/2025	Regular	0.00	557.30	56477
05509821322	Invoice	01/24/2025	Oxy. Sensor, Exhaust Manifold Gasket		0.00	526.27	
05509830960	Invoice	01/24/2025	Masking Tape		0.00	31.03	
BFSLAN	BFS LANDSCAPE ARCHITECTS		01/24/2025	Regular	0.00	4,548.48	56478
24038.03	Invoice	01/24/2025	Toledo Basin Park		0.00	210.24	
24038.04	Invoice	01/24/2025	Toledo Basin Community Outreach		0.00	3,438.24	
24045.02	Invoice	01/24/2025	Park Standards Rewire		0.00	900.00	
BLAVEA	BLACK & VEATCH CORPORATION		01/24/2025	Regular	0.00	7,932.50	56479
1452474	Invoice	01/24/2025	WRF Assessment		0.00	7,932.50	
BRENNT	BRENNTAG PACIFIC INC		01/24/2025	Regular	0.00	5,425.44	56480
BPI488852	Invoice	01/24/2025	Well #11 Hypochlorite		0.00	1,233.53	
BPI488853	Invoice	01/24/2025	Well #7 Hypochlorite		0.00	695.93	
BPI488854	Invoice	01/24/2025	La Cuesta Hypochlorite		0.00	1,197.21	
BPI488855	Invoice	01/24/2025	Well #9 Hypochlorite		0.00	2,298.77	
BUILDX	BUILDX CONSTRUCTION INC		01/24/2025	Regular	0.00	4,905.00	56481
1686	Invoice	01/24/2025	Concrete Slab Removal & Install Veh. Lift		0.00	4,905.00	
CMSF	CALIFORNIA MARINE SANCUTARY FOUNDATION		01/24/2025	Regular	0.00	2,500.00	56482
1272	Invoice	01/24/2025	Project Manager Support		0.00	2,500.00	
CALWAT	CALIFORNIA WATER ENVIRONMENT ASSOCIATI		01/24/2025	Regular	0.00	1,184.00	56483
835655	Invoice	01/24/2025	MBS - Aeration Training - WW		0.00	210.00	

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835673	Invoice	01/24/2025	FOG Workshop		0.00	335.00	
835854	Invoice	01/24/2025	2025 FOG Workshop / Memberhsip M. Ro...		0.00	574.00	
835855	Invoice	01/24/2025	71st Awards Banquet		0.00	65.00	
CARLON	CARLON'S FIRE EXTINGUISHER SALES & SVC		01/24/2025	Regular	0.00	350.00	56484
351225SP	Invoice	01/24/2025	Annual Fire Inspection - Full Facility		0.00	350.00	
CAROLL	CAROLLO ENGINEERS, INC.		01/24/2025	Regular	0.00	156,404.55	56485
FB61376-3	Invoice	01/24/2025	Main St. Sewer Pipeline		0.00	12,504.00	
FB61410-13	Invoice	01/24/2025	Recycled Water Conver. Proj.		0.00	143,900.55	
BONNER	CAROLYN JOY BONNER		01/24/2025	Regular	0.00	200.00	56486
021125	Invoice	01/24/2025	Musician for South County Senior Social 2....		0.00	200.00	
RIPLEY	CELESTINA MARIA RIPLEY		01/24/2025	Regular	0.00	85.00	56487
012425	Invoice	01/24/2025	Pre-Employment Medical		0.00	85.00	
CINTAS	CINTAS CORPORATION NO. 3		01/24/2025	Regular	0.00	923.96	56488
4212724196	Invoice	01/24/2025	WW/Water Uniforms		0.00	320.56	
4215539521	Invoice	01/24/2025	WW/Water Uniforms		0.00	320.56	
4216925267	Invoice	01/24/2025	PW Uniforms		0.00	94.28	
4217655179	Invoice	01/24/2025	PW Uniforms		0.00	94.28	
4218351911	Invoice	01/24/2025	PW Uniforms		0.00	94.28	
AXIOM	COLEBREIT ENGINEERING, LLC		01/24/2025	Regular	0.00	130.00	56489
43974	Invoice	01/24/2025	CC HVAC Upgrade		0.00	130.00	
NAMTAG	COLLER INDUSTRIES INCORPORATED		01/24/2025	Regular	0.00	25.66	56490
755275	Invoice	01/24/2025	Office Supplies - Name Tags		0.00	25.66	
CSC OF	CSC OF SALINAS		01/24/2025	Regular	0.00	162.28	56491
001047739	Invoice	01/24/2025	Repairs - Blower 1, 2 & 3		0.00	162.28	
CSG CO	CSG CONSULTANTS, INC.		01/24/2025	Regular	0.00	9,137.75	56492
59776	Invoice	01/24/2025	Miravale B, SUSD, Quick Quack		0.00	1,515.50	
59846	Invoice	01/24/2025	Bldg Services		0.00	7,177.00	
B242453	Invoice	01/24/2025	Bldg Plan Review		0.00	308.25	
F241614	Invoice	01/24/2025	Fire Plan Review		0.00	137.00	
GUERR	DAMIAN GUERRERO		01/24/2025	Regular	0.00	13,650.00	56493
191	Invoice	01/24/2025	Rancho San Vicente		0.00	1,500.00	
195	Invoice	01/24/2025	Serra Cul de Sac		0.00	250.00	
198	Invoice	01/24/2025	River Trash Clean Up		0.00	100.00	
199	Invoice	01/24/2025	River Trash Cleanup 1-14-25		0.00	100.00	
200	Invoice	01/24/2025	River Rash Cleanup		0.00	100.00	
201	Invoice	01/24/2025	River Trash Cleanup 1-28-25		0.00	100.00	
202	Invoice	01/24/2025	Landscaping Rancho San Vicente		0.00	1,500.00	
203	Invoice	01/24/2025	Orchard Landscaping		0.00	4,000.00	
204	Invoice	01/24/2025	Orchard Bioswell		0.00	500.00	
205	Invoice	01/24/2025	Serra Bioswell Maint.		0.00	1,750.00	
206	Invoice	01/24/2025	Serra Cul De Sac Maint.		0.00	250.00	
207	Invoice	01/24/2025	Davalos Bioswell Maint.		0.00	1,750.00	
208	Invoice	01/24/2025	Valverde Bioswell Maint.		0.00	1,750.00	
DATA	DATAFLOW BUSINESS SYSTEMS, INC.		01/24/2025	Regular	0.00	502.50	56494
406169	Invoice	01/24/2025	P.D. Copier		0.00	317.85	
411046	Invoice	01/24/2025	C.H. Copier		0.00	184.65	
EMCPLA	EMC PLANNING GROUP INC.		01/24/2025	Regular	0.00	10,062.33	56495
16-001-88	Invoice	01/24/2025	Miramonte		0.00	635.27	
24-110-6	Invoice	01/24/2025	Almond Acres		0.00	9,427.06	
FERENT	FERGUSON ENTERPRISES INC. 1423		01/24/2025	Regular	0.00	19,755.64	56496

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1878482	Invoice	01/24/2025	Neptune Register Broken Meters		0.00	19,755.64	
CIT	FIRST-CITIZENS BANK & TRUST CO		01/24/2025	Regular	0.00	327.71	56497
46293170	Invoice	01/24/2025	C.H. WWTP Copier Lease		0.00	327.71	
GRADEB	GRADE BREAK ENGINEERING INC.		01/24/2025	Regular	0.00	4,634.50	56498
54-1317	Invoice	01/24/2025	4'' Main repair - Emergency Vinyard		0.00	4,634.50	
GRAINE	GRAINGER		01/24/2025	Regular	0.00	364.01	56499
809576820	Invoice	01/24/2025	Wire Connector		0.00	97.12	
9371931644	Invoice	01/24/2025	No Rust Galv. Shop Compound		0.00	266.89	
GREENR	GREEN RUBBER-KENNEDY AG		01/24/2025	Regular	0.00	635.61	56500
S-792298	Invoice	01/24/2025	Repairs Clarifier #1		0.00	635.61	
HILINE	HI-LINE ELECTRIC COMPANY, INC.		01/24/2025	Regular	0.00	473.13	56501
11174766	Invoice	01/24/2025	Brass Brushes / Tool-Shop Restock		0.00	151.67	
11183737	Invoice	01/24/2025	Shop Restock		0.00	298.90	
11183738	Invoice	01/24/2025	Gloves		0.00	22.56	
HILLYA	HILLYARD, INC.		01/24/2025	Regular	0.00	457.08	56502
605705589	Invoice	01/24/2025	Tissue, Toilet Cleaner, Gloves, Paper Towels		0.00	452.18	
605708012	Invoice	01/24/2025	Nitrile Gloves		0.00	4.90	
VASQUEZ SHOT	HUGO AGUAYO VASQUEZ MBR		01/24/2025	Regular	0.00	1,764.00	56503
011625	Invoice	01/24/2025	Karate Instructor Pay January		0.00	1,764.00	
FISCHE	JAMES FISCHER JR		01/24/2025	Regular	0.00	12,100.00	56504
FCL24-Soled AT3-5	Invoice	01/24/2025	SSMP Audit - Task 3-5		0.00	12,100.00	
JARFAY	JARVIS FAY LLP		01/24/2025	Regular	0.00	8,689.00	56505
19797	Invoice	01/24/2025	Attorney Services / General		0.00	7,344.00	
19798	Invoice	01/24/2025	Legal Services - Miramonte		0.00	503.50	
19799	Invoice	01/24/2025	Legal Services - Santa Clara St. Project		0.00	126.00	
19800	Invoice	01/24/2025	Legal Almond Acres		0.00	715.50	
REYTIR	JESUS REYES		01/24/2025	Regular	0.00	3,133.29	56506
014228	Invoice	01/24/2025	Tires for P.D. Units		0.00	3,133.29	
JIMETI	JIMENEZ TIRE SERVICE, INC.		01/24/2025	Regular	0.00	30.00	56507
7104	Invoice	01/24/2025	Tire Repair		0.00	30.00	
JUANSA	JUAN SANTIAGO		01/24/2025	Regular	0.00	893.00	56508
010625	Invoice	01/24/2025	FBI Supervisory Leadership Training		0.00	387.00	
011325	Invoice	01/24/2025	Management Course- Module A		0.00	506.00	
KCGLAS	KING CITY GLASS INC.		01/24/2025	Regular	0.00	506.35	56509
KC18937	Invoice	01/24/2025	Tint Film Task Force Bldg.		0.00	506.35	
LAWPRO	LAWSON PRODUCTS		01/24/2025	Regular	0.00	559.59	56510
9312068145	Invoice	01/24/2025	Earplugs. Safety Compliance.		0.00	52.25	
9312068146	Invoice	01/24/2025	Replace Worn Out Tool - Shop		0.00	507.34	
MARIMO	MARISELA MORENO		01/24/2025	Regular	0.00	65.50	56511
010225	Invoice	01/24/2025	Notary		0.00	65.50	
MARKMI	MARK A. MILLER		01/24/2025	Regular	0.00	2,357.50	56512
2	Invoice	01/24/2025	Manhole Replacement		0.00	1,885.00	
7	Invoice	01/24/2025	Water Reservoir Cleaning		0.00	472.50	
MARKMI	MARK A. MILLER		01/24/2025	Regular	0.00	-2,357.50	56512
MCCROM	MCCROMETER INC		01/24/2025	Regular	0.00	407.09	56513
613819	Invoice	01/24/2025	Flow Meter		0.00	407.09	
MHP BU	MHP BUILDERS, INC.		01/24/2025	Regular	0.00	500.00	56514

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011525	Invoice	01/24/2025	EP24-052 Encroachment Permit Deposit R...		0.00	500.00	
MNS	MNS ENGINEERS, INC		01/24/2025	Regular	0.00	1,511.25	56515
88662	Invoice	01/24/2025	UCDR Grant Admin.		0.00	1,511.25	
MONTPE	MONTEREY PENINSULA ENGINEERING		01/24/2025	Regular	0.00	59,886.10	56516
12-16	Invoice	01/24/2025	Construction Front St.		0.00	59,886.10	
MOTIND	MOTION INDUSTRIES, INC.		01/24/2025	Regular	0.00	687.29	56517
CA19-00794489	Invoice	01/24/2025	Ball Bearings		0.00	213.49	
CA19-00794497	Invoice	01/24/2025	Ball Bearings		0.00	317.56	
CA19-00794842	Invoice	01/24/2025	S-Sleeve Brushes Headworks		0.00	156.24	
MPEXPR	MP EXPRESS, INC.		01/24/2025	Regular	0.00	101.60	56518
76601	Invoice	01/24/2025	Website Logos		0.00	101.60	
NEWSV	NEWSV MEDIA		01/24/2025	Regular	0.00	183.18	56519
132164	Invoice	01/24/2025	Public Notice HSIP		0.00	183.18	
OREAUT	O'REILLY AUTO PARTS		01/24/2025	Regular	0.00	1,899.80	56520
3566-225660	Invoice	01/24/2025	Hydraulic Oil-Shop		0.00	852.14	
3566-225661	Invoice	01/24/2025	La Cuesta Radiator Flush		0.00	28.38	
3566-225790	Invoice	01/24/2025	La Cuesta Generator		0.00	253.86	
3566-229484	Credit Memo	01/24/2025	Core Return		0.00	-18.00	
3566-229487	Invoice	01/24/2025	Micropad & Scratch Remover		0.00	22.37	
3566-229510	Invoice	01/24/2025	Hexnuts		0.00	5.01	
3566-229601	Invoice	01/24/2025	Glass Cleaner		0.00	7.64	
3566-229637	Invoice	01/24/2025	Oil & Preventative Maint.		0.00	36.36	
3566-229769	Invoice	01/24/2025	Odor Neutralizer		0.00	11.46	
3566-229770	Invoice	01/24/2025	Batery for Key Fob.		0.00	12.01	
3566-230378	Invoice	01/24/2025	Repairs - 95 GMC 2500 - Temp		0.00	55.28	
3566-230382	Invoice	01/24/2025	Herculiner - Bypass Trailer		0.00	498.13	
3566-230502	Invoice	01/24/2025	Oil - Preventative Maint.		0.00	135.16	
P.G.E.	PACIFIC GAS & ELECTRIC		01/24/2025	Regular	0.00	42,026.31	56521
011425	Invoice	01/24/2025	Signals		0.00	175.76	
011425B	Invoice	01/24/2025	Lights		0.00	59.31	
011425C	Invoice	01/24/2025	Gallardo Park Lights		0.00	104.55	
011425D	Invoice	01/24/2025	Signals		0.00	288.38	
011425E	Invoice	01/24/2025	Orchard Park		0.00	208.36	
011425F	Invoice	01/24/2025	Miravalle II St. Lights		0.00	132.51	
011425G	Invoice	01/24/2025	Water		0.00	28,956.74	
011425H	Invoice	01/24/2025	Orchard Villas Landscape		0.00	118.45	
011425J	Invoice	01/24/2025	Lights		0.00	11,170.12	
011525	Invoice	01/24/2025	Fire Dept		0.00	812.13	
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.		01/24/2025	Regular	0.00	229.66	56522
271804	Invoice	01/24/2025	Brass Brushes - Shop Restock		0.00	97.66	
272428	Invoice	01/24/2025	Cylinder Tanks Rental		0.00	132.00	
PLACEW	PLACEWORKS, INC.		01/24/2025	Regular	0.00	14,723.75	56523
SOLE-04.0-3	Invoice	01/24/2025	REAP & General Plan Update		0.00	14,723.75	
TERMIN	RENTOKIL NORTH AMERICA INC		01/24/2025	Regular	0.00	117.00	56524
454494355	Invoice	01/24/2025	WWTP Pest Control		0.00	57.00	
455576109	Invoice	01/24/2025	Mo Pest Control		0.00	60.00	
MY JEE	SALINAS LINCOLN MERCURY, INC		01/24/2025	Regular	0.00	207.56	56525
261015	Invoice	01/24/2025	Clamp Hos. Chiefs Unit		0.00	207.56	
SANBEN	SAN BENITO SUPPLY DBA SBS		01/24/2025	Regular	0.00	48.49	56526
0015324-IN	Invoice	01/24/2025	Drain Rock Well #19		0.00	48.49	
SANDIE	SAN DIEGO POLICE EQUIPMENT CO. INC.		01/24/2025	Regular	0.00	2,587.59	56527

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664080	Invoice	01/24/2025	Ammo		0.00	2,587.59	
MEDCLE	SANDRA LOPEZ MEDINA		01/24/2025	Regular	0.00	6,780.00	56528
0762	Invoice	01/24/2025	Janitorial Service		0.00	1,937.50	
0763	Invoice	01/24/2025	Janitorial - Trailer		0.00	450.00	
0764	Invoice	01/24/2025	Janitorial - City Hall		0.00	2,257.50	
0765	Invoice	01/24/2025	Janitorial - Gateway		0.00	520.00	
0766	Invoice	01/24/2025	Janitorial - Main Building		0.00	980.00	
0768	Invoice	01/24/2025	Janitorial Blue Building		0.00	335.00	
0779	Invoice	01/24/2025	Unit Disinfecting		0.00	300.00	
SIGIRR	SIGNATURE IRRIGATION		01/24/2025	Regular	0.00	96.91	56529
55108	Invoice	01/24/2025	Polymer System Repair		0.00	17.92	
55109	Invoice	01/24/2025	Well 9 Repairs		0.00	78.99	
SOLAUT	SOLEDAD AUTO PARTS		01/24/2025	Regular	0.00	1,904.40	56530
187918	Invoice	01/24/2025	Bobcat Skid Loader		0.00	498.07	
187919	Invoice	01/24/2025	Bobcat Set Skid Loader		0.00	330.07	
187940	Invoice	01/24/2025	Bobcat Skid Loader		0.00	169.34	
187947	Invoice	01/24/2025	La Cuesta - Hotstart (Generator)		0.00	499.82	
187948	Invoice	01/24/2025	La Cuesta Gen. Engine Heater		0.00	407.10	
SOLTRU	SOLEDAD TRUE VALUE		01/24/2025	Regular	0.00	181.47	56531
344292	Invoice	01/24/2025	Gorilla Glue		0.00	16.38	
344429	Invoice	01/24/2025	Zip Tie		0.00	26.20	
344665	Invoice	01/24/2025	Extension Cord		0.00	18.46	
345364	Invoice	01/24/2025	Key Strap		0.00	12.01	
345405	Invoice	01/24/2025	Deadbolt		0.00	46.91	
345514	Invoice	01/24/2025	Hose Clamps		0.00	6.63	
345556	Invoice	01/24/2025	Duct Tape		0.00	7.64	
345786	Invoice	01/24/2025	Picture Hangers		0.00	13.96	
347398	Invoice	01/24/2025	Sanitizer - Collections Vehicles		0.00	17.46	
347414	Invoice	01/24/2025	Screen Well #10		0.00	15.82	
SPCAMO	SPCA OF MONTEREY COUNTY		01/24/2025	Regular	0.00	6,865.00	56532
12-24	Invoice	01/24/2025	ACO Fees		0.00	6,865.00	
SPECT	SPECTRUM		01/24/2025	Regular	0.00	14.98	56533
107895501120724	Invoice	01/24/2025	Corpyard Internet		0.00	14.98	
SPECT	SPECTRUM		01/24/2025	Regular	0.00	259.96	56534
156875601010725	Invoice	01/24/2025	City Hall Internet		0.00	259.96	
SPECT	SPECTRUM		01/24/2025	Regular	0.00	259.24	56535
156875601120724	Invoice	01/24/2025	Back-up Internet		0.00	259.24	
STAPLE	STAPLES BUSINESS CREDIT		01/24/2025	Regular	0.00	480.13	56536
6020077733	Invoice	01/24/2025	Office Supplies - Bldg		0.00	38.12	
6020077736	Invoice	01/24/2025	Office Chairs - Collections Supervisor (Repl...		0.00	240.31	
6020077737	Invoice	01/24/2025	Office Supplies - Bldg		0.00	153.55	
6020077738	Invoice	01/24/2025	Deskpad Calendars		0.00	48.15	
SWRCB	SWRCB ACCOUNTING OFFICE		01/24/2025	Regular	0.00	10,920.00	56537
SW-0309533	Invoice	01/24/2025	Stormwater Permit		0.00	10,920.00	
TMOBIL	T-MOBILE USA, INC		01/24/2025	Regular	0.00	342.12	56538
021025	Invoice	01/24/2025	Cell Phones LED		0.00	342.12	
TMOBIL	T-MOBILE USA, INC		01/24/2025	Regular	0.00	70.08	56539
122224	Invoice	01/24/2025	IT - Tmobile Account		0.00	70.08	
TRICIT	TRI-CITIES DISPOSAL AND RECYCLING, INC.		01/24/2025	Regular	0.00	4,832.36	56540
FY2024-25-Q2	Invoice	01/24/2025	Admin Fees Oct-Dec 2024		0.00	4,832.36	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM		01/24/2025	Regular	0.00	9,437.49	56541
010625DN	Invoice	01/24/2025	Credit Card Purchases		0.00	264.34	
010625DTW	Invoice	01/24/2025	Credit Card Purchases		0.00	1,875.04	
010625DW	Invoice	01/24/2025	Credit Card Purchases		0.00	878.85	
010625FU	Invoice	01/24/2025	Credit Card Purchases		0.00	5,312.56	
010625HR	Invoice	01/24/2025	Credit Card Purchases		0.00	204.79	
010625JP	Invoice	01/24/2025	Credit Card Purchases		0.00	403.63	
010625RD	Invoice	01/24/2025	Credit Card Purchases		0.00	498.28	
	Void		01/24/2025	Regular	0.00	0.00	56542
	Void		01/24/2025	Regular	0.00	0.00	56543
UNITED	UNITED RENTALS (NORTH AMERICA), INC.		01/24/2025	Regular	0.00	2,981.65	56544
239867778-002	Invoice	01/24/2025	Backhoe Rental		0.00	2,981.65	
CRAMER	A-7 AUSTIN, LTD		01/27/2025	Regular	0.00	242.05	56545
45569	Invoice	01/24/2025	W2 & 1099 Forms		0.00	242.05	
BACKMUNICIPAL	BAC MUNICIPAL CONSULTING, LLC		01/27/2025	Regular	0.00	440.00	56546
4426	Invoice	01/24/2025	Sewer 102 Training		0.00	440.00	
TEQUIP	INTERWORLD HIGHWAY LLC		01/27/2025	Regular	0.00	8,939.21	56547
1613859-IN	Invoice	01/24/2025	Sewer Push Camera		0.00	8,939.21	
LIFEASSIST	LIFE-ASSIST, INC.		01/27/2025	Regular	0.00	132.68	56548
1539133	Invoice	01/24/2025	FD EMS Supplies		0.00	132.68	
DIAZ-NARANJO	LIZZET DIAZ-NARANJO		01/27/2025	Regular	0.00	66.70	56549
011625	Invoice	01/24/2025	Gas Reimbursement		0.00	66.70	
PERFOMSPORT	PERFORMANCE SPORT FLOORS		01/27/2025	Regular	0.00	8,445.00	56550
010	Invoice	01/24/2025	Gym Floor Annual Maint		0.00	8,445.00	
RISE	RISE INTERPRETING, INC		01/27/2025	Regular	0.00	220.00	56551
431520	Invoice	01/24/2025	Interpretation - Mural Ribbon Cutting		0.00	220.00	
STAPLE	STAPLES BUSINESS CREDIT		01/27/2025	Regular	0.00	39.62	56552
6020077734	Invoice	01/24/2025	Batteries /Copy Paper		0.00	39.62	
TMOBIL	T-MOBILE USA, INC		01/27/2025	Regular	0.00	371.49	56553
021025B	Invoice	01/24/2025	Phones CM, Council		0.00	371.49	
TYLER	TYLER TECHNOLOGIES		01/27/2025	Regular	0.00	6,960.40	56554
025-491874	Invoice	01/24/2025	UB. System Conversion		0.00	6,960.40	
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM		01/27/2025	Regular	0.00	5,449.48	56555
010624MH	Invoice	01/24/2025	Credit Card Purchases		0.00	5,449.48	
BACKCH	BACKCHARGE HVAC LLC		01/28/2025	Regular	0.00	751.50	56556
1103	Invoice	01/28/2025	P.D. Server Room A/C Repair		0.00	751.50	
HUNTER	MEGAN HUNTER		01/29/2025	Regular	0.00	805.92	56557
012825	Invoice	01/29/2025	Travel Advance - League of CA Cities		0.00	805.92	
MOTEL6	MOTEL 6		01/29/2025	Regular	0.00	27,438.25	56558
9436ACA089	Invoice	01/29/2025	Room for M Castro		0.00	3,919.75	
9436ACA091	Invoice	01/29/2025	Room for J Garcia		0.00	3,919.75	
9436ACA093	Invoice	01/29/2025	Room for J Romero Flores		0.00	3,919.75	
9436ACA095	Invoice	01/29/2025	Room for N Vadez		0.00	3,919.75	
9436ACA097	Invoice	01/29/2025	Room for J Antonio Gutierrz		0.00	3,919.75	
9436ACA099	Invoice	01/29/2025	Room for J Rico Gonzalez		0.00	3,919.75	
9436ACA101	Invoice	01/29/2025	Room for A Garcia		0.00	3,919.75	
AFLAC	AFLAC HEADQUARTERS		02/07/2025	Regular	0.00	1,879.27	56559
INV0000243	Invoice	02/07/2025	AFLAC CONTRIBUTION		0.00	882.70	

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INV0000244	Invoice	02/07/2025	AFLAC CONTRIBUTION		0.00	996.57	
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT		02/07/2025	Regular	0.00	1,061.07	56560
INV0000246	Invoice	02/07/2025	CHILD SUPPORT CONTRIBUTION		0.00	1,061.07	
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC		02/07/2025	Regular	0.00	140.00	56561
INV0000245	Invoice	02/07/2025	CAPITAL CAMPAIGN DONATION		0.00	140.00	
VANTAG	MISSION SQUARE-303584		02/07/2025	Regular	0.00	11,289.13	56562
INV0000242	Invoice	02/07/2025	EMPLOYEE DEDUCTION		0.00	243.42	
INV0000247	Invoice	02/07/2025	DEFERRED-EMPLOYEE PORTION		0.00	609.44	
INV0000248	Invoice	02/07/2025	Directors' 7% Ret. Contr.		0.00	472.07	
INV0000249	Invoice	02/07/2025	DEFERRED-EMPLOYEE PORTION		0.00	7,795.00	
INV0000250	Invoice	02/07/2025	DEFERRED-EMPLOYEE PORTION		0.00	2,169.20	
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY		02/07/2025	Regular	0.00	3,721.33	56563
INV0000251	Invoice	02/07/2025	DENTAL INSURANCE		0.00	3,194.32	
INV0000272	Invoice	02/07/2025	VISION INSURANCE		0.00	527.01	
SEIU L	SEIU LOCAL 521		02/07/2025	Regular	0.00	1,348.62	56564
INV0000266	Invoice	02/07/2025	EMPLOYEE CONTRIBUTION		0.00	23.00	
INV0000267	Invoice	02/07/2025	EMPLOYEE CONTRIBUTION		0.00	1,325.62	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION		02/07/2025	Regular	0.00	720.00	56565
INV0000270	Invoice	02/07/2025	POLICE OFFICERS CONTRIBUTIONS		0.00	720.00	
STAEDD	STATE OF CALIFORNIA E.D.D.		02/07/2025	Regular	0.00	12,801.19	56566
INV0000275	Invoice	02/07/2025	STATE TAX W/H		0.00	12,801.19	
STPERS	STATE OF CALIFORNIA PERS		02/07/2025	Regular	0.00	54,293.97	56567
INV0000252	Invoice	02/07/2025	CHIEF & LIEUTENANT		0.00	3,448.01	
INV0000253	Invoice	02/07/2025	City of Soledad Conf PEPRA		0.00	295.10	
INV0000254	Invoice	02/07/2025	EMPLOYEE CONTRIBUTION		0.00	10,334.94	
INV0000255	Invoice	02/07/2025	City of Soledad Regular Empl		0.00	10,794.61	
INV0000256	Invoice	02/07/2025	City of Soledad Police		0.00	6,170.10	
INV0000257	Invoice	02/07/2025	City of Soledad Conf. Employee		0.00	330.78	
INV0000258	Invoice	02/07/2025	City of Soledad Reg Managers		0.00	527.49	
INV0000259	Invoice	02/07/2025	City of Soledad Managers		0.00	764.87	
INV0000260	Invoice	02/07/2025	City of Soledad Police		0.00	1,338.15	
INV0000261	Invoice	02/07/2025	City of Soledad Police		0.00	2,312.05	
INV0000262	Invoice	02/07/2025	City of Soledad Police		0.00	1,372.46	
INV0000263	Invoice	02/07/2025	City of Soledad Police		0.00	6,165.58	
INV0000264	Invoice	02/07/2025	EMPLOYEE CONTRIBUTION		0.00	4,065.40	
INV0000265	Invoice	02/07/2025	City of Soledad Regular Empl		0.00	6,374.43	
	Void		02/07/2025	Regular	0.00	0.00	56568
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		02/07/2025	Regular	0.00	2,250.34	56569
INV0000268	Invoice	02/07/2025	LIFE, AD&D, LTD		0.00	1,871.03	
INV0000269	Invoice	02/07/2025	SUPPLEMENTAL		0.00	379.31	
UNIWAY	UNITED WAY MONTEREY COUNTY		02/07/2025	Regular	0.00	2.00	56570
INV0000271	Invoice	02/07/2025	UNITED WAY CONTRIBUTIONS		0.00	2.00	
ACCBUS	ACC BUSINESS		02/07/2025	Regular	0.00	2,072.80	56571
250129676	Invoice	02/07/2025	Internet Svc		0.00	2,072.80	
ACCBUS	ACC BUSINESS		02/07/2025	Regular	0.00	2,471.51	56572
250102838	Invoice	02/07/2025	Internet - C.H.		0.00	2,471.51	
ACCBUS	ACC BUSINESS		02/07/2025	Regular	0.00	1,252.40	56573
250140554	Invoice	02/07/2025	Internet - Gateway		0.00	1,252.40	
ACEHIG	ACE HIGH DESIGNS, INC.		02/07/2025	Regular	0.00	457.21	56574
53273	Invoice	02/07/2025	Hats		0.00	457.21	

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ALCANA	ALCANTAR ACE HARDWARE		02/07/2025	Regular	0.00	2,145.24	56575
3218	Invoice	02/07/2025	Well #10 Housing Unit		0.00	24.66	
4160	Invoice	02/07/2025	Clamp Fastners		0.00	1.88	
4215	Invoice	02/07/2025	Film Liner		0.00	54.61	
4262	Invoice	02/07/2025	Gopher Traps		0.00	45.85	
4390	Invoice	02/07/2025	FD T37 Equipment		0.00	435.09	
4404	Invoice	02/07/2025	Channel Locks		0.00	29.49	
4414	Invoice	02/07/2025	Spray Paint & Rake		0.00	44.76	
4415	Invoice	02/07/2025	Nuts & Bolts		0.00	7.67	
4423	Invoice	02/07/2025	Hose and Reel		0.00	30.57	
4439	Invoice	02/07/2025	Chainsaw Chain		0.00	26.21	
4441	Credit Memo	02/07/2025	Return Chainsaw Chain		0.00	-26.21	
4442	Invoice	02/07/2025	Chainsaw Chain		0.00	21.84	
4444	Invoice	02/07/2025	Paint Roller		0.00	12.21	
4450	Invoice	02/07/2025	Sprikler & Faucet		0.00	57.88	
4451	Invoice	02/07/2025	Janitorial		0.00	148.54	
4453	Invoice	02/07/2025	Garden Hoe		0.00	29.49	
4456	Invoice	02/07/2025	Caution Tape, Measure, Wheel		0.00	152.90	
4462	Invoice	02/07/2025	Irrigation Parts		0.00	52.84	
4463	Invoice	02/07/2025	Gloves, Screwdriver		0.00	25.97	
4468	Invoice	02/07/2025	Irrigation Repairs		0.00	13.70	
4474	Invoice	02/07/2025	Sprinklers		0.00	40.41	
4484	Invoice	02/07/2025	Desk Fan		0.00	38.23	
4502	Invoice	02/07/2025	Facility Expense		0.00	42.60	
4505	Invoice	02/07/2025	Painters Tape, Break Cleaner		0.00	17.02	
4508	Invoice	02/07/2025	Sump Pump Well #11		0.00	152.94	
4517	Invoice	02/07/2025	Park Plaque Paint		0.00	18.75	
4522	Invoice	02/07/2025	Facility - Weather Strip		0.00	20.75	
4537	Invoice	02/07/2025	Grind Point, Wood Chisel		0.00	36.02	
4553	Invoice	02/07/2025	PVC Outlet, Gloves		0.00	46.07	
4559	Invoice	02/07/2025	Nut Driver 5 MM and 3/16		0.00	21.83	
4565	Credit Memo	02/07/2025	Return PVC Outlet		0.00	-6.12	
4569	Credit Memo	02/07/2025	Return Nut Driver 5MM, 3/16		0.00	-21.83	
4570	Invoice	02/07/2025	Bulletin Board Glue		0.00	8.29	
4572	Invoice	02/07/2025	Irrigation Repairs		0.00	25.72	
4573	Invoice	02/07/2025	Key Copy - CH Flag Pole		0.00	4.36	
4577	Invoice	02/07/2025	Clamps & Crimper		0.00	50.59	
4582	Invoice	02/07/2025	Paint Tray		0.00	15.28	
4583	Invoice	02/07/2025	Marking Flags		0.00	15.28	
4616	Invoice	02/07/2025	Flush Truck - Tool		0.00	28.39	
4646	Invoice	02/07/2025	La Cuesta Electrical Repairs		0.00	127.04	
4653	Invoice	02/07/2025	La Cuesta Electrical Repairs		0.00	38.83	
4654	Invoice	02/07/2025	Well #5 Paint		0.00	70.98	
4657	Invoice	02/07/2025	Fertilizer		0.00	163.86	
	Void		02/07/2025	Regular	0.00	0.00	56576
AMAZON	AMAZON CAPITAL SERVICES		02/07/2025	Regular	0.00	5,478.02	56577
13HN-Y3ML-49VP	Invoice	02/07/2025	Camera Flash - CSI		0.00	324.42	
144H-RMJJ-QW1K	Invoice	02/07/2025	Desk Organizer / Supplies		0.00	62.85	
147D-4N6C-GNJQ	Invoice	02/07/2025	FD Engine Supplies		0.00	319.46	
14QX-MLTP-DPWJ	Invoice	02/07/2025	Boots		0.00	110.57	
16R1-K3TP-WJ7G	Invoice	02/07/2025	Tools CPO Truck / Pocket Planner		0.00	87.28	
171Q-64XD-1HGJ	Invoice	02/07/2025	FD Compressor Part		0.00	59.95	
193K-TLW9-4Q...	Invoice	02/07/2025	Glycerin - Pressure Switch WWTP		0.00	58.75	
199Q-7PGG-HM16	Invoice	02/07/2025	Trailer LED Light		0.00	69.90	
19RK-RRTP-3KLJ	Invoice	02/07/2025	FD Addr. Stamp. PC to HDMI Splitter		0.00	144.34	
1CD4-1KN7-44QH	Invoice	02/07/2025	Industrial Oil		0.00	1,504.90	
1CG7-7K39-4XPC	Invoice	02/07/2025	FD Flags		0.00	29.70	
1CWF-JLK1-MCR6	Invoice	02/07/2025	Photo Frame Supplies		0.00	13.10	
1F7J-FQRH-3MTC	Invoice	02/07/2025	Computer Stands		0.00	37.13	

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1J9H-6GKF-9419	Invoice	02/07/2025	Tiny Tots Baseball		0.00	183.46	
1K4N-V3QR-JTLX	Invoice	02/07/2025	USB Hub, Charging Station		0.00	51.28	
1K4N-V3QR-YPY7	Invoice	02/07/2025	Photo Frame Supplies		0.00	30.54	
1M3P-7NM3-XY99	Credit Memo	02/07/2025	Facility - Return Wheels		0.00	-29.49	
1NTH-PXMC-1M...	Invoice	02/07/2025	FD Station Supplies		0.00	136.44	
1NTR-CW4K-QLCJ	Invoice	02/07/2025	FD Electrical Supplies		0.00	26.19	
1PMN-9MJ6-47...	Invoice	02/07/2025	Knob		0.00	6.53	
1PXJ-4W7T-4WYV	Invoice	02/07/2025	Tiny Tots Basketballs		0.00	37.13	
1QDQ-41XJ-71NW	Invoice	02/07/2025	Shoe Rack		0.00	42.20	
1T1X-7P9Q-3G9D	Invoice	02/07/2025	WRM Office Chair		0.00	223.48	
1TC9-LYPJ-19HL	Invoice	02/07/2025	Backup Camera - Bobcat Skit Steer		0.00	148.57	
1TNP-VTXF-1WF1	Invoice	02/07/2025	FD Supplies		0.00	134.82	
1V1H-4JH6-FKMT	Invoice	02/07/2025	FD Name Plates		0.00	41.28	
1V74-1QNP-CNCJ	Invoice	02/07/2025	Community Board - Front St.		0.00	114.81	
1V7P-JH1Y-KVJ4	Invoice	02/07/2025	TP, Wash Brush, Mop, Ink, Towel, Polish		0.00	439.17	
1VQX-16YY-1VW6	Invoice	02/07/2025	File Cabinet & Stickers		0.00	259.90	
1VRH-3PH7-VNJ9	Invoice	02/07/2025	Furniture & Storage		0.00	779.89	
1WDG-PLR9-P7CJ	Invoice	02/07/2025	Photo Frame Supplies		0.00	19.65	
1XRG-99NY-66KW	Invoice	02/07/2025	Air Filter Brush Cutter		0.00	9.82	
	Void		02/07/2025	Regular	0.00	0.00	56578
ANIMAL	ANIMAL DAMAGE MANAGEMENT, INC.		02/07/2025	Regular	0.00	200.00	56579
378972	Invoice	02/07/2025	Rodent Control		0.00	200.00	
AUTOZO	AUTOZONE LLC		02/07/2025	Regular	0.00	2,752.55	56580
05509837340	Invoice	02/07/2025	ATF Fluid		0.00	60.25	
05509837879	Invoice	02/07/2025	Brake Rotors		0.00	391.47	
05509837973	Invoice	02/07/2025	Brake Rotors		0.00	391.47	
05509837980	Credit Memo	02/07/2025	Exhaust Manifold Return		0.00	-33.70	
05509837981	Credit Memo	02/07/2025	Return Gasket		0.00	-2.82	
05509838036	Invoice	02/07/2025	Suspension Parts		0.00	267.09	
05509838460	Invoice	02/07/2025	Suspension Parts		0.00	111.76	
05509839797	Credit Memo	02/07/2025	Return Brake Caliper		0.00	-117.43	
05509840560	Invoice	02/07/2025	Battery Charger		0.00	163.11	
05509841087	Invoice	02/07/2025	P.D. Unit C.V. Axle		0.00	788.22	
05509841371	Invoice	02/07/2025	Preventative Maint		0.00	71.78	
05509841428	Invoice	02/07/2025	Brake Pads		0.00	391.47	
05509841537	Invoice	02/07/2025	Battery		0.00	231.45	
05509841549	Invoice	02/07/2025	Suspension Parts		0.00	56.53	
05509841874	Invoice	02/07/2025	Wheel Weights		0.00	11.95	
05509841904	Credit Memo	02/07/2025	Return CV Axle		0.00	-146.80	
05509843923	Invoice	02/07/2025	Hydraulic Oil		0.00	80.74	
06290979953	Invoice	02/07/2025	Bedliner - Bypass Trailer		0.00	36.01	
BADGER	BADGER METER, INC.		02/07/2025	Regular	0.00	1,379.52	56581
80184440	Invoice	02/07/2025	Badger Cell Signal		0.00	1,379.52	
BAILEY	BAILEY STREET LIMITED		02/07/2025	Regular	0.00	17,307.39	56582
100522553	Invoice	02/07/2025	Chlorine		0.00	11,553.19	
100522557	Invoice	02/07/2025	Polymers for Plant		0.00	5,754.20	
BLOK MOD	BLOK MODULAR CONSTRUCTORS, INC.		02/07/2025	Regular	0.00	3,210.05	56583
MOD0042-003	Invoice	02/07/2025	Corp Yard Modular		0.00	3,210.05	
BOUTRE	BOUND TREE MEDICAL, LLC.		02/07/2025	Regular	0.00	275.91	56584
85624401	Invoice	02/07/2025	FD Medical Supplies		0.00	51.97	
85629187	Invoice	02/07/2025	FD Medical Supplies		0.00	223.94	
BURKE	BURKE, WILLIAMS & SORENSEN, LLP		02/07/2025	Regular	0.00	18.25	56585
335842	Invoice	02/07/2025	Legal Services - Labor & Employment		0.00	18.25	
CINTAS	CINTAS CORPORATION NO. 3		02/07/2025	Regular	0.00	2,399.40	56586

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
4216195052	Invoice	02/07/2025	Parks/St. Uniforms		0.00	325.83	
4216195305	Invoice	02/07/2025	Uniforms		0.00	522.23	
4217655302	Invoice	02/07/2025	WW/Water Uniforms		0.00	327.97	
4218351950	Invoice	02/07/2025	WW/Water Uniforms		0.00	350.27	
4219105848	Invoice	02/07/2025	Parks/St. Uniforms		0.00	94.28	
4219106018	Invoice	02/07/2025	WW/Water Uniforms		0.00	327.97	
4219809376	Invoice	02/07/2025	PW Uniforms		0.00	99.44	
4219809421	Invoice	02/07/2025	WW/Water Uniforms		0.00	351.41	
CISO	CITY OF SOLEDAD		02/07/2025	Regular	0.00	13,113.41	56587
011525	Invoice	02/07/2025	Water		0.00	13,113.41	
CSG CO	CSG CONSULTANTS, INC.		02/07/2025	Regular	0.00	2,427.50	56588
59870	Invoice	02/07/2025	Planning and Enviro. Services.		0.00	2,427.50	
DATA	DATAFLOW BUSINESS SYSTEMS, INC.		02/07/2025	Regular	0.00	584.35	56589
412089	Invoice	02/07/2025	C.H. Copier		0.00	208.55	
412754	Invoice	02/07/2025	P.D. Copier		0.00	375.80	
DEPJUS	DEPARTMENT OF JUSTICE-STATE OF CA.		02/07/2025	Regular	0.00	288.00	56590
788163	Invoice	02/07/2025	Live Scans - Fingerprints		0.00	288.00	
ALHAMB	DS SERVICES OF AMERICA, INC.		02/07/2025	Regular	0.00	243.81	56591
21460558 011625	Invoice	02/07/2025	Water Service		0.00	243.81	
EDGES	EDGES ELECTRICAL GROUP, LLC		02/07/2025	Regular	0.00	139.18	56592
S6340043.001	Invoice	02/07/2025	Breaker Replacement		0.00	139.18	
EVERBA	EVERBANK, N.A.		02/07/2025	Regular	0.00	341.37	56593
10254271	Invoice	02/07/2025	Copier Lease		0.00	184.89	
10270514	Invoice	02/07/2025	C.H. Copier Lease		0.00	156.48	
FEDPAS	FEDEX		02/07/2025	Regular	0.00	331.84	56594
8-743-52024	Invoice	02/07/2025	Evidence Postage		0.00	226.37	
8-750-42668	Invoice	02/07/2025	Evidence Postage		0.00	32.75	
8-756-70287	Invoice	02/07/2025	Return Badger Meter		0.00	72.72	
FEDEXF	FEDEX FREIGHT		02/07/2025	Regular	0.00	323.50	56595
8105781740	Invoice	02/07/2025	Freight Shipping - KSB, Inc.		0.00	323.50	
FERENT	FERGUSON ENTERPRISES INC. 1423		02/07/2025	Regular	0.00	7,697.97	56596
1874474	Invoice	02/07/2025	Cap & Lock Curb Stop		0.00	50.47	
1878865	Invoice	02/07/2025	Neptune Meters 1"		0.00	7,647.50	
GAVILA	GAVILAN CRANE & RIGGING, INC.		02/07/2025	Regular	0.00	3,750.00	56597
8444	Invoice	02/07/2025	Fire Apparatus Proj. / Container Relocation		0.00	3,750.00	
GRAINE	GRAINGER		02/07/2025	Regular	0.00	258.78	56598
9382133735	Invoice	02/07/2025	USA's Marking Paint		0.00	258.78	
HERC	HERC RENTALS INC.		02/07/2025	Regular	0.00	629.21	56599
35218437-001	Invoice	02/07/2025	Scissor Lift		0.00	629.21	
HILLYA	HILLYARD, INC.		02/07/2025	Regular	0.00	707.74	56600
605711129	Invoice	02/07/2025	Janitorial		0.00	433.55	
605719238	Invoice	02/07/2025	Janitorial		0.00	126.76	
605722903	Invoice	02/07/2025	Janitorial		0.00	147.43	
HOMEDE	HOME DEPOT CREDIT SERVICES		02/07/2025	Regular	0.00	98.31	56601
WM93795850	Invoice	02/07/2025	Irrigation Timer		0.00	98.31	
VARGAS	HORTENCIA C. VARGAS		02/07/2025	Regular	0.00	24.75	56602
013025	Invoice	02/07/2025	Business Meeting Donuts		0.00	24.75	
HYDROT	HYDRO TURF INC.		02/07/2025	Regular	0.00	2,747.62	56603

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
1799119	Invoice	02/07/2025	Gallardo Park Seed & Fertilizer		0.00	2,747.62	
REYTIR	JESUS REYES		02/07/2025	Regular	0.00	115.00	56604
0012525	Invoice	02/07/2025	Alignment		0.00	115.00	
JIMETI	JIMENEZ TIRE SERVICE, INC.		02/07/2025	Regular	0.00	75.00	56605
7218	Invoice	02/07/2025	Tire Balance & Rotation		0.00	75.00	
ALVJOE	JOEL ALVAREZ		02/07/2025	Regular	0.00	95.53	56606
020425	Invoice	02/07/2025	Lunch Reimbursement		0.00	95.53	
JOHNELEC	JOHNSON ELECTRONICS		02/07/2025	Regular	0.00	150.00	56607
4085566	Invoice	02/07/2025	OLP Fire Alarm Monitoring		0.00	150.00	
MATCOT	JUAN A. ZARATE, JR		02/07/2025	Regular	0.00	23.97	56608
85373	Invoice	02/07/2025	Combination Wrench		0.00	23.97	
JUANSA	JUAN SANTIAGO		02/07/2025	Regular	0.00	1,301.00	56609
021325	Invoice	02/07/2025	Management Course- Module B		0.00	414.00	
022825	Invoice	02/07/2025	FBI Supervisory Leadership Institute		0.00	473.00	
031325	Invoice	02/07/2025	Management Course - Module C		0.00	414.00	
LAWPRO	LAWSON PRODUCTS		02/07/2025	Regular	0.00	1,749.21	56610
9312167593	Invoice	02/07/2025	Gloves - Restock		0.00	307.43	
9312167594	Invoice	02/07/2025	Safety Glasses - Restock		0.00	86.00	
9312173454	Invoice	02/07/2025	Leather Gloves - Flood Trailer		0.00	86.79	
9312176520	Invoice	02/07/2025	Gloves - Spill Trailer		0.00	78.61	
9312180547	Invoice	02/07/2025	Gloves - Restock		0.00	431.21	
9312180548	Invoice	02/07/2025	Gloves - Restock		0.00	431.21	
9312180549	Invoice	02/07/2025	Gloves - Restock		0.00	144.21	
9312184346	Invoice	02/07/2025	Gloves - Flood Trailer		0.00	105.14	
9312188976	Invoice	02/07/2025	Gloves - Spill Trailer		0.00	78.61	
LEAGUE	LEAGUE OF CALIFORNIA CITIES		02/07/2025	Regular	0.00	12,022.00	56611
INV-26698-T0M1...	Invoice	02/07/2025	Membership Dues		0.00	12,022.00	
LEYTOW	LEYVA'S TOWING, INC.		02/07/2025	Regular	0.00	1,447.00	56612
13662	Invoice	02/07/2025	Tow Fees		0.00	1,017.00	
14357	Invoice	02/07/2025	Towing Services		0.00	100.00	
14412	Invoice	02/07/2025	Tow Fees		0.00	150.00	
14509	Invoice	02/07/2025	Tow Fees		0.00	180.00	
MAGBRO	MAGGIORA BROS. DRILLING, INC.		02/07/2025	Regular	0.00	83,620.00	56613
110934	Invoice	02/07/2025	Well #11 Emergency Pump/Motor Replac...		0.00	83,620.00	
MCMAST	MCMASTER-CARR SUPPLY COMPANY		02/07/2025	Regular	0.00	65.83	56614
39745112	Invoice	02/07/2025	Nut/Bolt - Screw Press		0.00	65.83	
MIKESI	MIKESIGNS		02/07/2025	Regular	0.00	245.81	56615
1220	Invoice	02/07/2025	No Parking Signs		0.00	245.81	
MITCHE	MITCHELL REPAIR INFORMATION COMPANY, LL		02/07/2025	Regular	0.00	1,674.56	56616
553	Invoice	02/07/2025	Repairs - Dump Truck		0.00	1,674.56	
MNS	MNS ENGINEERS, INC		02/07/2025	Regular	0.00	27,205.00	56617
88632	Invoice	02/07/2025	West St. Rd. Diet Proj.		0.00	27,205.00	
MOTEL6	MOTEL 6		02/07/2025	Regular	0.00	3,919.75	56618
9436ABZ497	Invoice	02/07/2025	Motel Voucher		0.00	3,919.75	
MOTIND	MOTION INDUSTRIES, INC.		02/07/2025	Regular	0.00	1,174.81	56619
CA19-00795607	Invoice	02/07/2025	Motor for Grit Pump		0.00	1,174.81	
NASSCO	NASSCO, INC.		02/07/2025	Regular	0.00	1,240.00	56620
CP-002490	Invoice	02/07/2025	NASSCO Cert - M. Rodriguez		0.00	1,240.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
NEWPIG	NEW PIG CORPORATION		02/07/2025	Regular	0.00	757.25	56621
24555874-00	Invoice	02/07/2025	Spill Trailer - Barricade Tape		0.00	32.38	
24555875-00	Invoice	02/07/2025	Oil / Grease - Large Funnel		0.00	429.36	
4382686-00	Invoice	02/07/2025	Spill Trailer		0.00	295.51	
NEWSV	NEWSV MEDIA		02/07/2025	Regular	0.00	344.35	56622
132913	Invoice	02/07/2025	Public Notice Recycled Water		0.00	184.60	
133389	Invoice	02/07/2025	Public Notice TUT Committee		0.00	159.75	
NORTH	NORTHSTAR CHEMICAL		02/07/2025	Regular	0.00	6,332.13	56623
301800	Invoice	02/07/2025	Polymer - Screw Press		0.00	6,332.13	
OREAUT	O'REILLY AUTO PARTS		02/07/2025	Regular	0.00	1,432.90	56624
3566-230236	Invoice	02/07/2025	Transmission Service		0.00	145.53	
3566-230247	Invoice	02/07/2025	Engine Mounts		0.00	94.04	
3566-230364	Invoice	02/07/2025	PCV Valve		0.00	47.24	
3566-230584	Invoice	02/07/2025	Coolant Hose		0.00	51.62	
3566-231262	Invoice	02/07/2025	LED Bars - Bypass Trailer		0.00	196.63	
3566-231264	Invoice	02/07/2025	Bobcat Oil Change / Filters		0.00	181.34	
3566-231376	Invoice	02/07/2025	Wiper Blades - Camera		0.00	50.67	
3566-231551	Invoice	02/07/2025	Motor Oil		0.00	39.28	
3566-231688	Invoice	02/07/2025	Oil Filter & Oil		0.00	24.66	
3566-232008	Invoice	02/07/2025	Herculiner - Bed Liner - Restock		0.00	100.56	
3566-232009	Invoice	02/07/2025	Oil Filter		0.00	5.78	
3566-232010	Invoice	02/07/2025	Tools - Restock		0.00	84.09	
3566-232185	Invoice	02/07/2025	Lateral Link		0.00	374.88	
3566-232441	Invoice	02/07/2025	Brake Grease, Keyless Battery		0.00	36.58	
P.G.E.	PACIFIC GAS & ELECTRIC		02/07/2025	Regular	0.00	60,197.42	56625
011425K	Invoice	02/07/2025	Lights		0.00	8.27	
011525B	Invoice	02/07/2025	Signals		0.00	79.94	
011525C	Invoice	02/07/2025	Utilities		0.00	6,582.55	
011625	Invoice	02/07/2025	Utilities		0.00	12,797.43	
011625B	Invoice	02/07/2025	Lights		0.00	129.07	
011625C	Invoice	02/07/2025	Signals		0.00	15.52	
011625D	Invoice	02/07/2025	255 Soledad Utilities		0.00	881.74	
011825	Invoice	02/07/2025	RSV Assessment Dist. - Utilities		0.00	11.35	
011825B	Invoice	02/07/2025	Lights		0.00	6.26	
012325	Invoice	02/07/2025	Community Center		0.00	2,535.30	
012425	Invoice	02/07/2025	WWTP		0.00	37,149.99	
PG&E	PACIFIC GAS & ELECTRIC COMPANY		02/07/2025	Regular	0.00	5,745.35	56626
50116594 V1	Invoice	02/07/2025	Front St. Proj. PG&E Electrical Work		0.00	5,745.35	
PEBBLE	PEBBLE BEACH COMMUNITY SERVICES DISTRICT		02/07/2025	Regular	0.00	1,750.00	56627
24-1231SOL-A	Invoice	02/07/2025	FD Pulsepoint		0.00	1,750.00	
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.		02/07/2025	Regular	0.00	368.86	56628
273142	Invoice	02/07/2025	Respirator Masks		0.00	236.86	
273991	Invoice	02/07/2025	Cylinder Tanks - Rental		0.00	132.00	
PURPOW	PITNEY BOWES BANK INC PURCHASE POWER		02/07/2025	Regular	0.00	73.38	56629
011225	Invoice	02/07/2025	Postage		0.00	73.38	
PLACEW	PLACEWORKS, INC.		02/07/2025	Regular	0.00	17,795.17	56630
SOLE-04.0-1	Invoice	02/07/2025	General Plan Update		0.00	17,795.17	
RODRIP	PRISCILIA RODRIGUEZ		02/07/2025	Regular	0.00	94.43	56631
012925	Invoice	02/07/2025	Senior Social Holiday Gifts & Decor		0.00	39.70	
012925B	Invoice	02/07/2025	Blue Paint Facility Touch Ups		0.00	54.73	
RDOEQU	R.D. OFFUTT COMPANY		02/07/2025	Regular	0.00	1,067.51	56632
P1205238	Invoice	02/07/2025	Starter Motor		0.00	496.43	

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P1259538	Invoice	02/07/2025	Starter Motor		0.00	630.61	
P1266838	Credit Memo	02/07/2025	Starter Motor Credit		0.00	-496.43	
W7186438	Invoice	02/07/2025	Starter for Backhoe		0.00	436.90	
RAFRES	RAFA RESTORATION		02/07/2025	Regular	0.00	400.00	56633
091421	Invoice	02/07/2025	#59 Repairs		0.00	400.00	
RGS	REGIONAL GOVERNMENT SERVICES AUTHORITY		02/07/2025	Regular	0.00	266.00	56634
17998	Invoice	02/07/2025	Professional Services		0.00	266.00	
TERMIN	RENTOKIL NORTH AMERICA INC		02/07/2025	Regular	0.00	120.00	56635
455575788	Invoice	02/07/2025	FD Pest Control		0.00	60.00	
455576466	Invoice	02/07/2025	OLP Pest Control		0.00	60.00	
SABRE	SABRE BACKFLOW LLC		02/07/2025	Regular	0.00	285.23	56636
4544	Invoice	02/07/2025	Calibrate Backflow Test Kit		0.00	285.23	
SAFETY	SAFETY-KLEEN SYSTEMS, INC.		02/07/2025	Regular	0.00	279.36	56637
96294607	Invoice	02/07/2025	Drum / Bulbs - Clean up		0.00	279.36	
MY JEE	SALINAS LINCOLN MERCURY, INC		02/07/2025	Regular	0.00	2,216.98	56638
261192	Invoice	02/07/2025	Suspension Parts		0.00	289.69	
261315	Invoice	02/07/2025	Suspension Parts		0.00	1,913.19	
261322	Invoice	02/07/2025	Hose Clamp		0.00	14.10	
SALRIV	SALINAS RIVER CHANNEL STREAM MAINT PROG		02/07/2025	Regular	0.00	4,000.00	56639
282	Invoice	02/07/2025	River Maint. Agreement		0.00	4,000.00	
SCHWHE	SCHAAF & WHEELER		02/07/2025	Regular	0.00	5,222.50	56640
40590	Invoice	02/07/2025	Storm Drain Master Plan		0.00	5,222.50	
SKYDIO	SKYDIO, INC		02/07/2025	Regular	0.00	1,652.53	56641
INV-107347	Invoice	02/07/2025	Drone Software		0.00	1,652.53	
SOLAUT	SOLEDAD AUTO PARTS		02/07/2025	Regular	0.00	1,952.67	56642
187978	Invoice	02/07/2025	Repairs - Bypass Trailer		0.00	441.03	
188024	Invoice	02/07/2025	Bobcat Loader Washer Pump		0.00	56.42	
188036	Invoice	02/07/2025	Hutstart - Well #7		0.00	499.82	
188037	Invoice	02/07/2025	Pre Heater - Well #6		0.00	491.63	
188038	Invoice	02/07/2025	Heater Coolant - Well #9		0.00	435.36	
188065	Invoice	02/07/2025	O-Ring Kit		0.00	28.41	
STAPLE	STAPLES BUSINESS CREDIT		02/07/2025	Regular	0.00	929.96	56643
6022652167	Invoice	02/07/2025	Keyboard Card Readers		0.00	148.87	
6022652168	Invoice	02/07/2025	CART		0.00	89.79	
6022652170	Invoice	02/07/2025	Cleaning Supplies & Paper		0.00	176.73	
6022652172	Invoice	02/07/2025	Swiffer Duster Refill		0.00	73.81	
6022652174	Invoice	02/07/2025	USB Stick		0.00	127.13	
6022652176	Invoice	02/07/2025	Office Supplies		0.00	88.86	
6022652178	Invoice	02/07/2025	Staples, Tape, Evidence Room Supplies		0.00	101.36	
6022652179	Invoice	02/07/2025	Envelopes		0.00	28.39	
6022652180	Invoice	02/07/2025	Paper		0.00	21.84	
6022652181	Invoice	02/07/2025	Chalk Markers		0.00	20.31	
6022652182	Invoice	02/07/2025	Magnetic White Board		0.00	52.87	
TAMC	TAMC		02/07/2025	Regular	0.00	26,469.21	56644
FY24/25	Invoice	02/07/2025	TAMC Fees		0.00	26,469.21	
SALCAL	THE CALIFORNIAN		02/07/2025	Regular	0.00	289.58	56645
01282025	Invoice	02/07/2025	Subscription - Newspaper		0.00	289.58	
THE ED	THE ED JONES CO., INC		02/07/2025	Regular	0.00	527.66	56646
57837	Invoice	02/07/2025	Badge		0.00	527.66	
TL ENG	TL ENGINEERING		02/07/2025	Regular	0.00	5,440.00	56647

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
1606	Invoice	02/07/2025	All-Way Stop Control Plans		0.00	5,440.00	
TMOBIL	T-MOBILE USA, INC		02/07/2025	Regular	0.00	174.00	56648
021925	Invoice	02/07/2025	Cell Phones		0.00	174.00	
TMOBIL	T-MOBILE USA, INC		02/07/2025	Regular	0.00	1,432.85	56649
021925B	Invoice	02/07/2025	Cell Phones		0.00	1,432.85	
TOWNSE	TOWNSEND PUBLIC AFFAIRS, INC		02/07/2025	Regular	0.00	10,000.00	56650
22357	Invoice	02/07/2025	Grants / Lobbying		0.00	5,000.00	
22498	Invoice	02/07/2025	Grants / Lobbying		0.00	5,000.00	
TRICIT	TRI-CITIES DISPOSAL AND RECYCLING, INC.		02/07/2025	Regular	0.00	161,365.01	56651
0001135067	Invoice	02/07/2025	Corp Yard Landfill Fees		0.00	2,646.47	
2025-01	Invoice	02/07/2025	Garbage Fees JAN 2025		0.00	158,718.54	
TRICON	TRI-COUNTY FIRE PROTECTION, INC.		02/07/2025	Regular	0.00	106.15	56652
64787	Invoice	02/07/2025	Extinguisher Testing		0.00	106.15	
TRINIP	TRINIDAD ZAVALA		02/07/2025	Regular	0.00	225.00	56653
24-1224 M	Invoice	02/07/2025	Sewer Main Clean Out		0.00	225.00	
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM		02/07/2025	Regular	0.00	1,680.88	56654
010625JF	Invoice	02/07/2025	Credit Purchases		0.00	615.38	
010625JL	Invoice	02/07/2025	Credit Purchases		0.00	248.51	
120624JF	Invoice	02/07/2025	Credit Purchases		0.00	816.99	
UNDERG	UNDERGROUND SERVICE ALERT A CA. CORP.		02/07/2025	Regular	0.00	794.19	56655
2025129910	Invoice	02/07/2025	811 USA Annual Service		0.00	794.19	
VOYAG	US BANK VOYAGER FLEET SYSTEMS, INC.		02/07/2025	Regular	0.00	10,820.24	56656
8691428362504	Invoice	02/07/2025	Fuel		0.00	10,820.24	
UTILTE	UTILITY TELECOM GROUP, LLC		02/07/2025	Regular	0.00	4,425.58	56657
90239000000025...	Invoice	02/07/2025	City Phones		0.00	4,425.58	
VERBUS	VERIZON BUSINESS		02/07/2025	Regular	0.00	2,385.12	56658
6104199242	Invoice	02/07/2025	Air Cards		0.00	38.52	
6104199243	Invoice	02/07/2025	Phone Service		0.00	2,346.60	
WALLAC	WALLACE GROUP		02/07/2025	Regular	0.00	35,894.85	56659
64134	Invoice	02/07/2025	Veterans Park Recycled Water		0.00	1,800.00	
64140	Invoice	02/07/2025	Front St. Landscaping Proj.		0.00	1,925.00	
64243	Invoice	02/07/2025	CM Front St. Proj.		0.00	32,169.85	
Z&M EN	Z&M ENTERPRISE, LLC		02/07/2025	Regular	0.00	3,678.17	56660
1234	Invoice	02/07/2025	Wiper Sylinder Kit		0.00	3,678.17	
ZOLLME	ZOLL MEDICAL CORP		02/07/2025	Regular	0.00	1,077.07	56661
4114225	Invoice	02/07/2025	Autopulse Battery		0.00	1,077.07	
EFTPS	EFTPS		01/10/2025	Bank Draft	0.00	8,935.10	DFT0000025
INV0000201	Invoice	01/10/2025	MEDICARE W/H		0.00	8,935.10	
EFTPS	EFTPS		01/10/2025	Bank Draft	0.00	38,205.34	DFT0000026
INV0000202	Invoice	01/10/2025	FICA W/H		0.00	38,205.34	
EFTPS	EFTPS		01/10/2025	Bank Draft	0.00	29,670.75	DFT0000027
INV0000204	Invoice	01/10/2025	FEDERAL TAX		0.00	29,670.75	
EFTPS	EFTPS		01/24/2025	Bank Draft	0.00	8,536.86	DFT0000030
INV0000238	Invoice	01/24/2025	MEDICARE W/H		0.00	8,536.86	
EFTPS	EFTPS		01/24/2025	Bank Draft	0.00	36,502.00	DFT0000031
INV0000239	Invoice	01/24/2025	FICA W/H		0.00	36,502.00	

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
EFTPS	EFTPS		01/24/2025	Bank Draft	0.00	25,771.88	DFT0000032
INV0000241	Invoice	01/24/2025	FEDERAL TAX		0.00	25,771.88	
EFTPS	EFTPS		02/07/2025	Bank Draft	0.00	9,364.80	DFT0000033
INV0000273	Invoice	02/07/2025	MEDICARE W/H		0.00	9,364.80	
EFTPS	EFTPS		02/07/2025	Bank Draft	0.00	40,042.28	DFT0000034
INV0000274	Invoice	02/07/2025	FICA W/H		0.00	40,042.28	
EFTPS	EFTPS		02/07/2025	Bank Draft	0.00	31,175.48	DFT0000035
INV0000276	Invoice	02/07/2025	FEDERAL TAX		0.00	31,175.48	

Bank Code APRAB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	812	294	0.00	2,890,594.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-2,357.50
Bank Drafts	9	9	0.00	228,204.49
EFT's	91	39	0.00	215,773.61
	912	**352**	**0.00**	**3,332,214.76**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	812	294	0.00	2,890,594.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	10	0.00	-2,357.50
Bank Drafts	9	9	0.00	228,204.49
EFT's	91	39	0.00	215,773.61
	912	**352**	**0.00**	**3,332,214.76**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2025	2,482,946.87
999	POOLED CASH	2/2025	849,267.89
			3,332,214.76

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6196, a Resolution of the City Council of the City of Soledad Adopting the Final Salinas Valley Safe Routes to School Plan for the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Alex Ramos, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6196 , "A Resolution of the City Council of the City of Soledad Adopting the Final Salinas Valley Safe Routes to School Plan for the City of Soledad."

Executive Summary

The Salinas Valley Safe Routes to School Plan has been finalized and is ready for adoption by the City Council of the City of Soledad. The Plan includes Citywide recommendations for bicycle and pedestrian corridor improvements, recommendations around each school site, and non-infrastructure recommendations for education and encouragement programs. The projects in this plan will be implemented over time as funding becomes available for engineering and construction. Having an approved Safe Routes to Schools Plan is a strategy to make the City of Soledad and other south county cities more competitive in future grant applications for construction funding. Therefore, the staff is asking the City Council to consider adopting the Safe Routes to School Plan for the City of Soledad.

Background

The Transportation Agency for Monterey County, Monterey County Health Department, Ecology Action, and the cities of Gonzales, Soledad, Greenfield, and King City have partnered to develop the Salinas Valley Safe Routes to School Plan ("Plan"). The three-year planning process identified barriers to safe access to 22 public schools in South Monterey County cities and recommended infrastructure and non-infrastructure improvements.

The Salinas Valley Safe Routes to Schools Plan identifies barriers to safe, convenient transportation and will guide future improvements around 22 public schools in five school districts. Recommendations included in the Plan are designed to help address school-based traffic congestion and improve student health by fostering increased biking, walking, and carpooling. The project team,

comprised of staff from the Transportation Agency, County Health Department, Public Works staff from the four cities, School Districts, and non-profit Ecology Action, have engaged administrators, parents, and students in school bike/walk assessments, mapping activities, street demonstrations, and surveys.

The Salinas Valley Safe Routes to School Plan kicked off in spring 2022 and started outreach in the City of Soledad in fall 2022. The planning team conducted walking audits at each of the eight public schools in Soledad, gave 12 presentations at parent meetings, and received 208 responses to an online parent survey. In 2023, the planning team drafted and received community input on a list of infrastructure and non-infrastructure recommendations around the Soledad schools. Starting in fall 2022, the planning team planned and implemented four pilot projects, one in each city, to demonstrate some of the recommendations included in the plan and get community feedback. The Soledad pilot project was held on Front Street from Oak Street to Nestles Road in 2023. The planning team also formed Steering Committees in each of the four cities. Steering Committees led a democratic process called Participatory Budgeting, where community members vote to decide how public funds are spent. TAMC provides up to $250,000 to each city to implement the highest-voted projects.

Review & Analysis

TAMC staff provided a presentation on the draft plan to Soledad City Council on November 6, 2024, and are now requesting the adoption of the final Salinas Valley Safe Routes to School Plan, including concept infrastructure recommendations to improve access to the eight public schools in Soledad. The Executive Summary is attached to this Staff Report, and the full Plan for Soledad is provided in this Staff Report. Once the Plan has been adopted, the Cities of Gonzales, Soledad, Greenfield, and King City and TAMC staff will pursue funding to implement recommendations in the Plan.

The Plan includes Citywide recommendations for bicycle and pedestrian corridor improvements, as well as recommendations around each school site and non-infrastructure recommendations for education and encouragement programs. All recommendations are planning-level and require further analysis prior to construction.

The projects in this plan will be implemented over time as funding for engineering and construction becomes available. With limited funding, the City of Soledad must decide how to prioritize the recommendations. The Plan identifies a list of eight high-priority corridors that were evaluated based on common grant criteria. These corridors were scored to help City staff and decision-makers prioritize projects and identify the most competitive projects for various grant opportunities. Grant programs often prioritize large-scale, corridor-wide improvements, and future grant applications are likely to focus on improvements to one or more streets in Soledad rather than individual projects.

Some projects that are low-cost and have community support may be incorporated into the City's maintenance programs and installed as part of ongoing road maintenance. City staff will review the Safe Routes to Schools Plan project list when planning maintenance projects to look for ways to incorporate bike and pedestrian improvements. This allows for a highly cost-effective strategy for implementing the projects included in this plan. For larger projects, leveraging local funds with additional grant funding will be critical. Having an approved Safe Routes to Schools Plan in place is a strategy to make Salinas Valley cities more competitive in future grant applications for construction funding.

Financial Considerations

The Salinas Valley Safe Routes to School Plan was funded through a $664,127 Caltrans Sustainable Transportation Planning Grant and $126,501 of Measure X Safe Routes to School Program funds through TAMC. Soledad City staff have contributed staff time to develop the plan.

Alternatives

- Approve the resolution as presented; or
- Do not approve the This is not recommended as this planning document contains years of information, survey data, and recommendations for infrastructure projects identified by the residents. This also enables the City of Soledad to leverage this document to make the city more competitive in future grant applications for construction funding.

Planning/CEQA

The Salinas Valley Safe Routes to School Plan are within the scope of, and have already been analyzed in, the Final EIR for the 2045 MTP/SCS, certified by AMBAG and approved by TAMC on June 22, 2022, and no new environmental documentation is required for adoption of the Salinas Valley Safe Routes to School Plan.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6196
Exhibit A
SRTS - Plan Executive Summary

RESOLUTION NO. 6196

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ADOPTING THE FINAL SALINAS VALLEY SAFE ROUTES TO SCHOOL PLAN FOR THE CITY OF SOLEDAD

WHEREAS, in October 2021, the Transportation Agency for Monterey County received grant funding through the California Department of Transportation to develop a Safe Routes to Schools Plan for Gonzales, Soledad, Greenfield, and King City; and

WHEREAS, the Salinas Valley Safe Routes to School Plan began in Spring 2022 and involved extensive outreach, including walking audits, twelve presentations at parent meetings, and an online parent survey that received 208 responses regarding both infrastructure and non-infrastructure recommendations; and

WHEREAS, the City Council received updates on the project's progress during the August 3, 2022, and August 16, 2023, meetings; and

WHEREAS, the Draft Safe Routes to School Plan was presented to the City Council on November 6, 2024, and the Council was requested to provide feedback prior to adoption; and

WHEREAS, the Salinas Valley Safe Routes to School Plan contains recommendations for both program and educational activities and infrastructure improvements, the implementation of which is dependent upon the identification of funding for individual projects; and

WHEREAS, the Salinas Valley Safe Routes to School Plan was funded through a $664,127 Caltrans Sustainable Transportation Planning Grant and $126,501 of Measure X Safe Routes to School Program funds through TAMC and Soledad staff have contributed their time to support the development of the plan; and

WHEREAS, the Salinas Valley Safe Routes to School Plan are within the scope of, and have already been analyzed in, the Final EIR for the 2045 MTP/SCS, certified by AMBAG and approved by TAMC on June 22, 2022, and no new environmental documentation is required for adoption of the Salinas Valley Safe Routes to School Plan.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Soledad hereby adopts the Salinas Valley Safe Routes to School Plan, a copy of which is attached hereto as **Exhibit A** and incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 19th day of February 2025 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk



SOLEDAD

Soledad

Existing Conditions

This chapter discusses current conditions in Soledad related to walking, bicycling, and transit use. This includes citywide demographics and commute trends, land use and community destinations, bicycle and pedestrian facilities, transit options, collision data related to walking and bicycling, bicycle and pedestrian projects that are currently in progress, and existing programs.

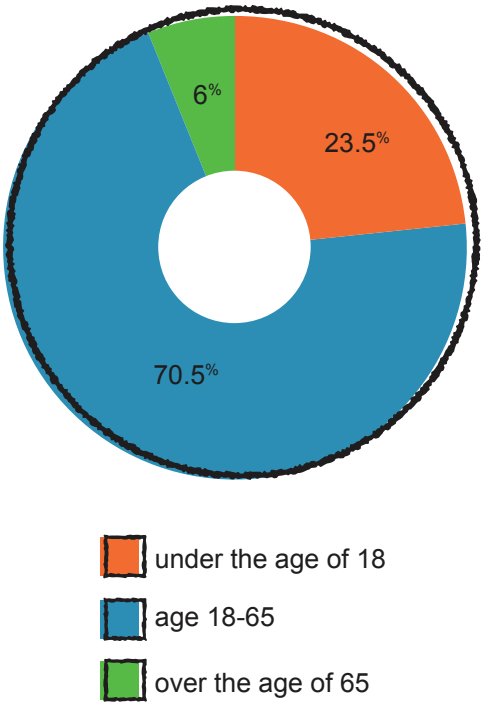
Demographics

In 2024, Soledad's population was estimated at 26,966 people.[1] The city has a lower youth population than Monterey county as a whole, with 23.5% of residents being under the age of 18.[2] Seniors represent a smaller proportion, with 6% of residents being over the age of 65.[2] The median age is 35.3, which is higher than the median for Monterey County as a whole.

Among Soledad residents, 30.2% identify as white, 76% as Hispanic or Latino, and 2% as Asian. Forty-three percent of residents did not finish high school, and 27% completed high school as their highest level of education. Thirty percent of residents have at least some higher education, and 5% have either a bachelor's or a graduate degree.[2]

Active transportation investments are especially important in disadvantaged communities, which tend to have higher rates of walking and bicycling. According to the California Department of Education, 91% of students in Soledad public schools qualify for free and reduced meals, which is a sign of low-income status.[3] Fifty-seven percent of households have incomes of less than $50,000 per year, and 23% of families with children under 18 have incomes below the poverty level.[4]

Figure 1. Age distribution of Soledad residents, 2022



Source: Census American Community Survey 2017–2021

1 State of California Department of Finance, 2022. dof.ca.gov/forecasting/demographics/estimates/e-4-population-estimates-for-cities-counties-and-the-state-2021-2024-with-2020-census-benchmark.
2 Census American Community Survey 2017–2021. Selected Characteristics of US Populations, Table SO601.
3 State of California Department of Education, 2021. www.cde.ca.gov/ds/ad/filessp.asp.
4 Census American Community Survey 2017–2021. Selected Economic Characteristics, Table DP03.

Commute Trends

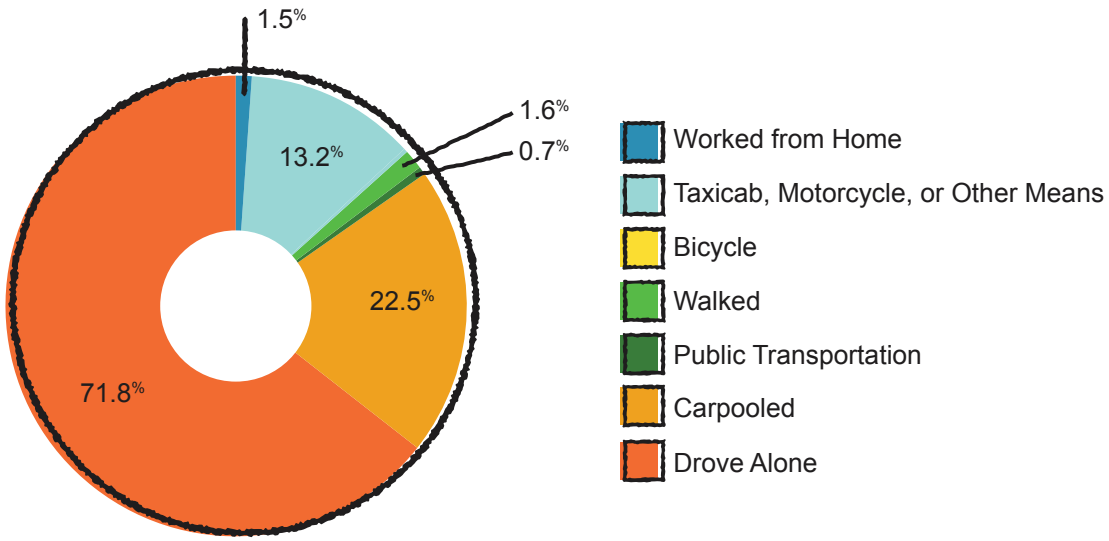
An estimated 6,522 Soledad residents over the age of 16 are employed, and 72% of those drive to work alone. Soledad has a higher rate of driving to work alone than Monterey County as a whole.[5]

Overall, 11% of Soledad residents carpool to work, and 2% walk. Less than 1% bike or take public transit. About 1% of residents work from home.

Although some Soledad commuters travel outside Monterey County for work, the majority (95%) stay within the county. The average commute time is 23 minutes; 29% of commuters travel for more than 30 minutes daily, and 10% for 45 minutes or more.[5]

Although commute trips offer the best available data on travel modes, they represent only a percentage of trips. Comprehensive data on the percentage of Soledad residents walking or bicycling for other daily trips are not available.

Figure 2. Work Commute Travel Modes in Soledad



Source: U.S. Census Bureau

5 Census American Community Survey 2017–2021. Commuting Characteristics by Sex, Table SO801.



Source Googlemaps streetview

Class II bike lane on Benito Street in Soledad

Land Use and Major Destinations

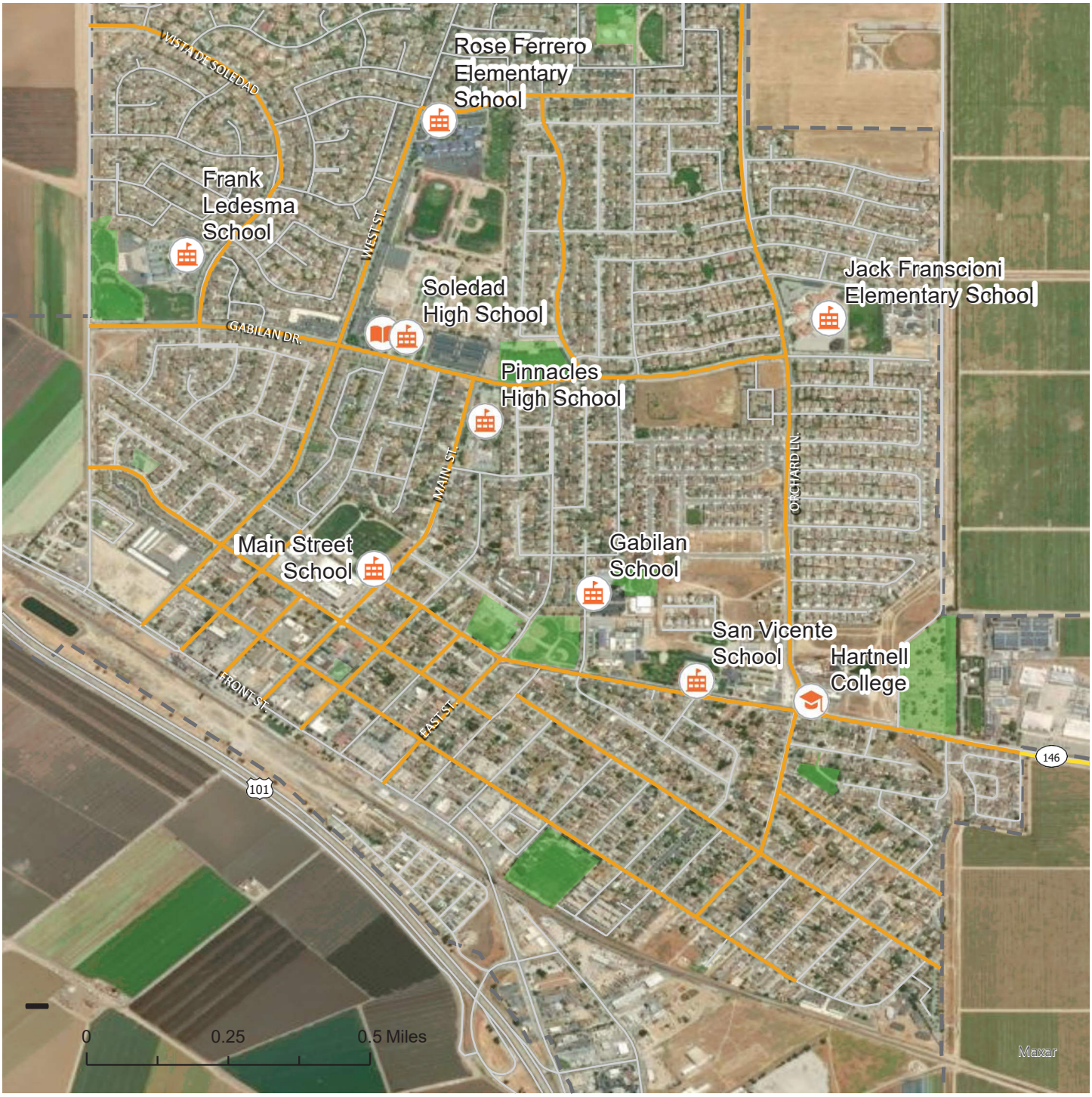
Soledad is located north of Highway 101, but unlike other Salinas Valley communities the highway does not bisect the city. Public K–12 schools are located throughout the city, with several clustered on Gabilan Drive and Metz Road. Hartnell Community College recently opened a satellite campus in Soledad, on Orchard Lane at Metz Road. Commercial areas are located in the historic downtown along Front Street and in newer shopping centers at the southern end of the city. Other key destinations include parks, medical facilities, the Soledad Community Center, and the Soledad Library.

Existing Bicycle Network

There is currently only one type of bicycle facility in Soledad: class II bicycle lanes. These are on-street facilities that use striping and stencils to designate spaces for bicycle travel. They delineate the rights-of-way assigned to bicyclists and motorists and provide for more predictable movements by each user.

Soledad has the most comprehensive network of bicycle lanes among the Salinas Valley cities. Bike lanes are present on most streets adjacent to schools, including Gabilan Drive, West Street, Vista de Soledad, Orchard Lane, Main Street, and Metz Road. There are also bicycle lanes on many downtown streets, including Market Street, Monterey Street, and East Street.

Figure 3. Map of Soledad Bicycle Facilities



Soledad Bicycle Facilities

Existing Bikeways
- Class II Bike Lane
- Regional Bike Route

- College
- K-12 School
- Library

- Roads
- Parks/Open Space
- City Limits

Existing Pedestrian Network

The City of Soledad has good sidewalk coverage, with sidewalk present on nearly all roadways. There is missing sidewalk on some roadways on the edge or outside city limits, such as the north side of Metz Road east of Bryant Canyon Road.

Curb ramps provide access between the sidewalk and the street for people with disabilities, children on bicycles, and people pushing strollers. Under the Americans with Disabilities Act (ADA), upgraded curb ramps must include warnings that are detectable by people with vision impairments. As the city repaves streets and installs roadway improvements, upgraded curb ramps are installed at intersections to comply with ADA standards.

Existing Transit Network

Soledad Unified School District offers busing to students based on age and the distance they live from their school, from ¾ of a mile for grades K–3 to more than two miles away for high school students. Busing is offered to special ed students and students who live in rural areas outside the city.

In addition to the transportation offered by school districts, Monterey-Salinas Transit (MST) offers bus transportation to the public. Youths aged 18 and younger receive discounted fares for all trips. MST bus routes were limited in Soledad at the time this report was written, though MST is working on a new circulator route within the city. The new route will provide service every 30 minutes within Soledad and will provide access to K-12 schools and Hartnell College. The new route will launch in January 2025.



Sidewalks and class II bike lanes near Ledesma Elementary



Active Transportation Safety

Bicycle and pedestrian-related collision data can be used to identify high-level collision trends and locations with high rates of bicycle and pedestrian collisions. This analysis uses data from UC Berkeley's Transportation Injury Mapping System (TIMS) over the ten-year period from 1/1/2012 to 12/31/2021. Note that the TIMS data include reported injury collisions only. Many bicycle and pedestrian collisions are not reported and therefore are not represented in this analysis.

Soledad has significant rates of collisions involving both bicyclists and pedestrians, with 37 pedestrian collisions and 9 bicyclist collisions between 2012 and 2021.[1] In the 2018 California Office of Traffic Safety crash rankings report, Soledad ranked in the top ten among cities of similar size for pedestrian collisions involving youths under 15.[2]

People walking and bicycling in Soledad are disproportionately involved in collisions relative to drivers. Data from the TIMS show that between 2012 and 2021, 40% of serious-injury and fatality collisions in Soledad involved pedestrians and 10% involved bicyclists.[1] This is disproportionate to walking and biking rates in the city, with less than 2% of work trips being made by walking or bicycling.[3]

1 Safe Transportation Research and Education Center, University of California, Berkeley, 2021.
2 California Office of Traffic Safety, 2018. Soledad 2018. www.ots.ca.gov/rankings/soledad-2018.
3 Census American Community Survey 2015–2019 Commuting Characteristics by Sex, Table SO801.

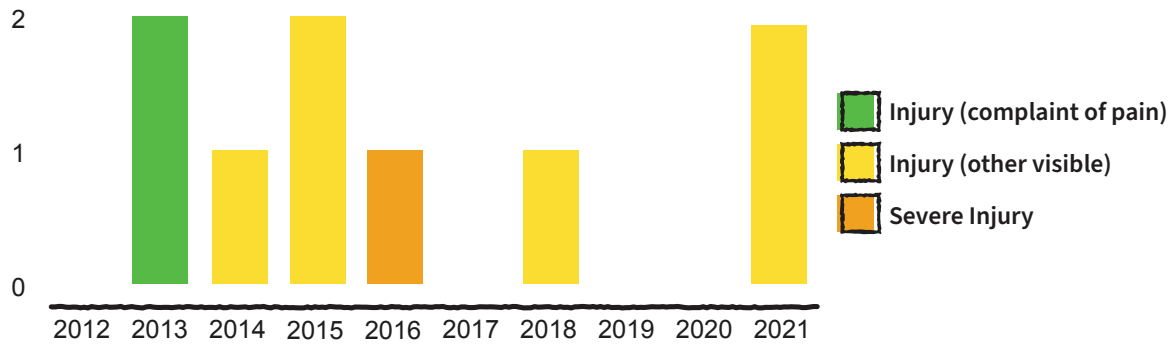


Outreach at Soledad Farmer's Market

Bicycle Safety

Over the ten-year study period, there were 9 bicycle-related injury collisions in Soledad, with an average of just under one collision per year. There were no fatal bicycle collisions in the ten-year period. One collisions caused severe injuries, 2 resulted in an “other visible injury,” and 6 resulted in a “complaint of pain.”

Figure 4. Annual Bicycle Collisions in Soledad, California, 2012–2021



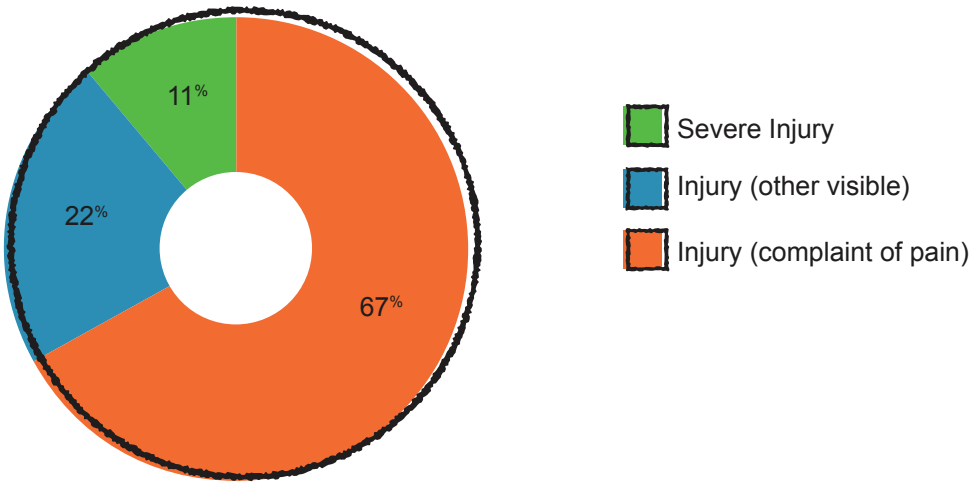
Source: UC Berkeley Transportation Injury Mapping System (TIMS)

Bicycle Collision Trends

Bicycle-related collision locations are shown in Figure 6. Key takeaways from the analysis include the following:

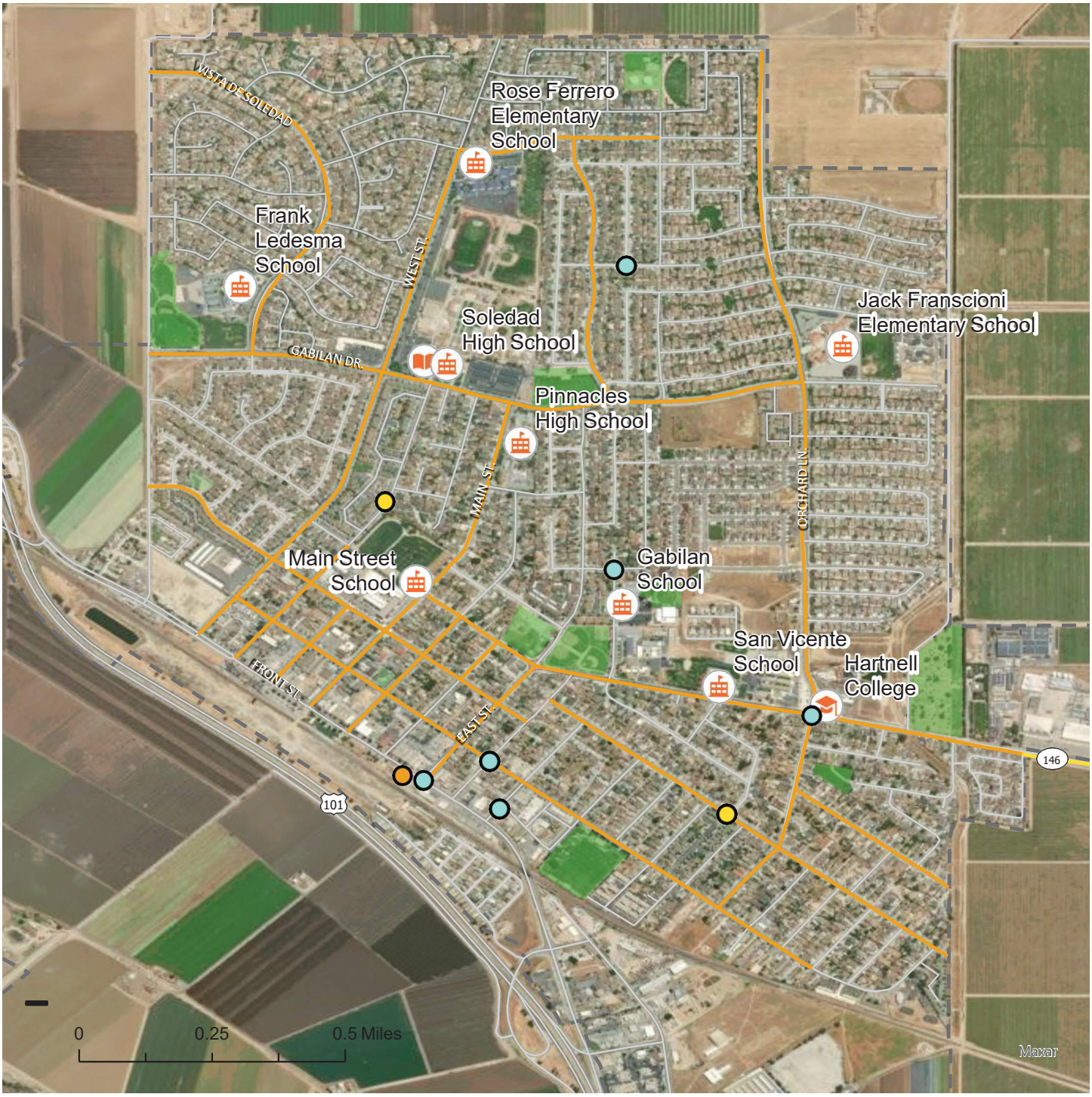
- **10% of collisions resulting in severe injury or fatality in Soledad involved people on bikes.** Although bicycle trips make up only a small percentage of the trips in Soledad, bicyclists are disproportionally involved in severe-injury and fatal collisions.
- **Bicycle-related collisions were distributed throughout the city.** The intersection of Front Street and East Street was the only location with more than one.
- **Bicycle collisions** were almost evenly split between streets with and without bicycle lanes. Several collisions took place on small neighborhood streets.
- **Youths aged 19 or younger were involved in 44% of bicycle collisions.** Youths aged 14 or younger were the top age group for bicycle collisions and were involved in 33% of collisions. Male bicyclists were much more likely to be involved in collisions and made up 78% of crash victims.
- **The most common bicycle collision factors,** according to the reporting law enforcement officer, were drivers' failure to yield (22%) and riding on the wrong side of the road (22%).

Figure 5. Severity of Bicycle Collisions in Soledad, California, 2012–2021



Source: UC Berkeley Transportation Injury Mapping System (TIMS)

Figure 6. Map of Soledad Bicycle Collisions, 2012–2021



Soledad Bicycle Collisions, 2012 - 2021

Collision Severity
- Severe Injury (1)
- Visible Injury (2)
- Complaint of Pain (6)

Existing Bikeways
- Class II Bike Lane
- Regional Bike Route

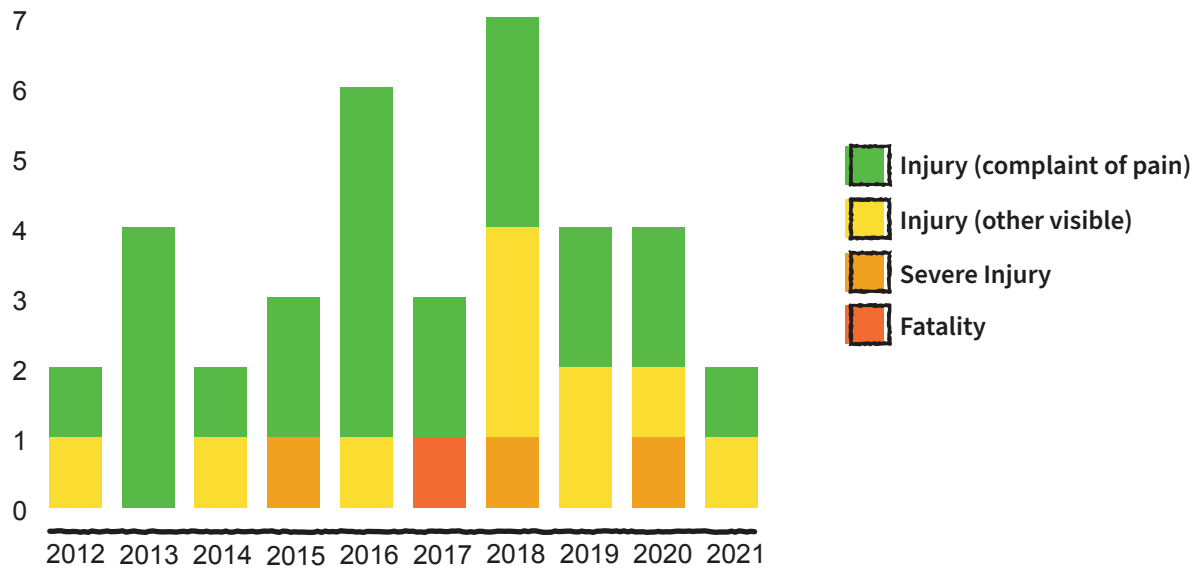
- College
- K-12 School
- Library

- Roads
- Parks/Open Space
- City Limits

Pedestrian Safety

Over the ten-year study period, there were 37 pedestrian collisions in Soledad, with an average of nearly four per year. This increased to seven in 2018, but the upward trend did not continue. There was one fatal pedestrian collision in the ten-year period. Three collisions caused severe injuries, 10 resulted in some "other visible injury," and 23 resulted in a "complaint of pain."

Figure 7. Annual Pedestrian Collisions in Soledad, California, 2012–2021



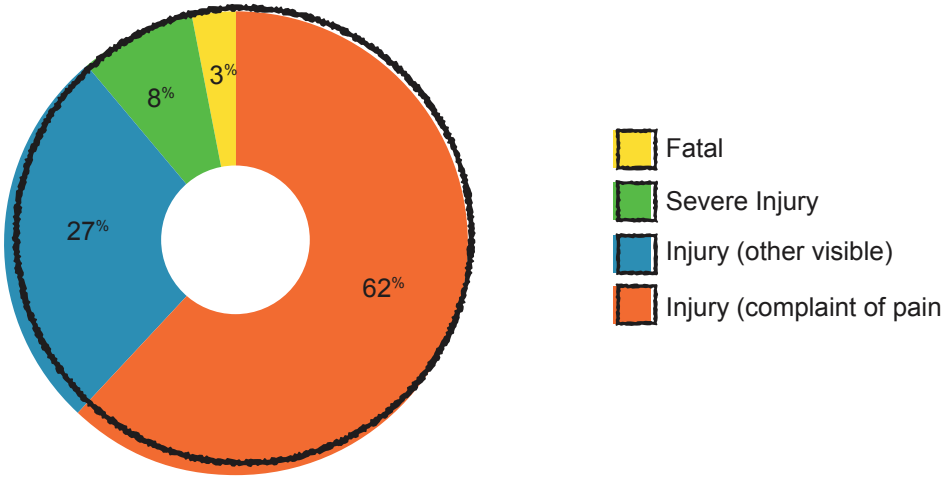
Source: UC Berkeley Transportation Injury Mapping System (TIMS)

Pedestrian Collision Trends

Pedestrian collision locations are shown in Figure 9. Key takeaways of the analysis include the following:

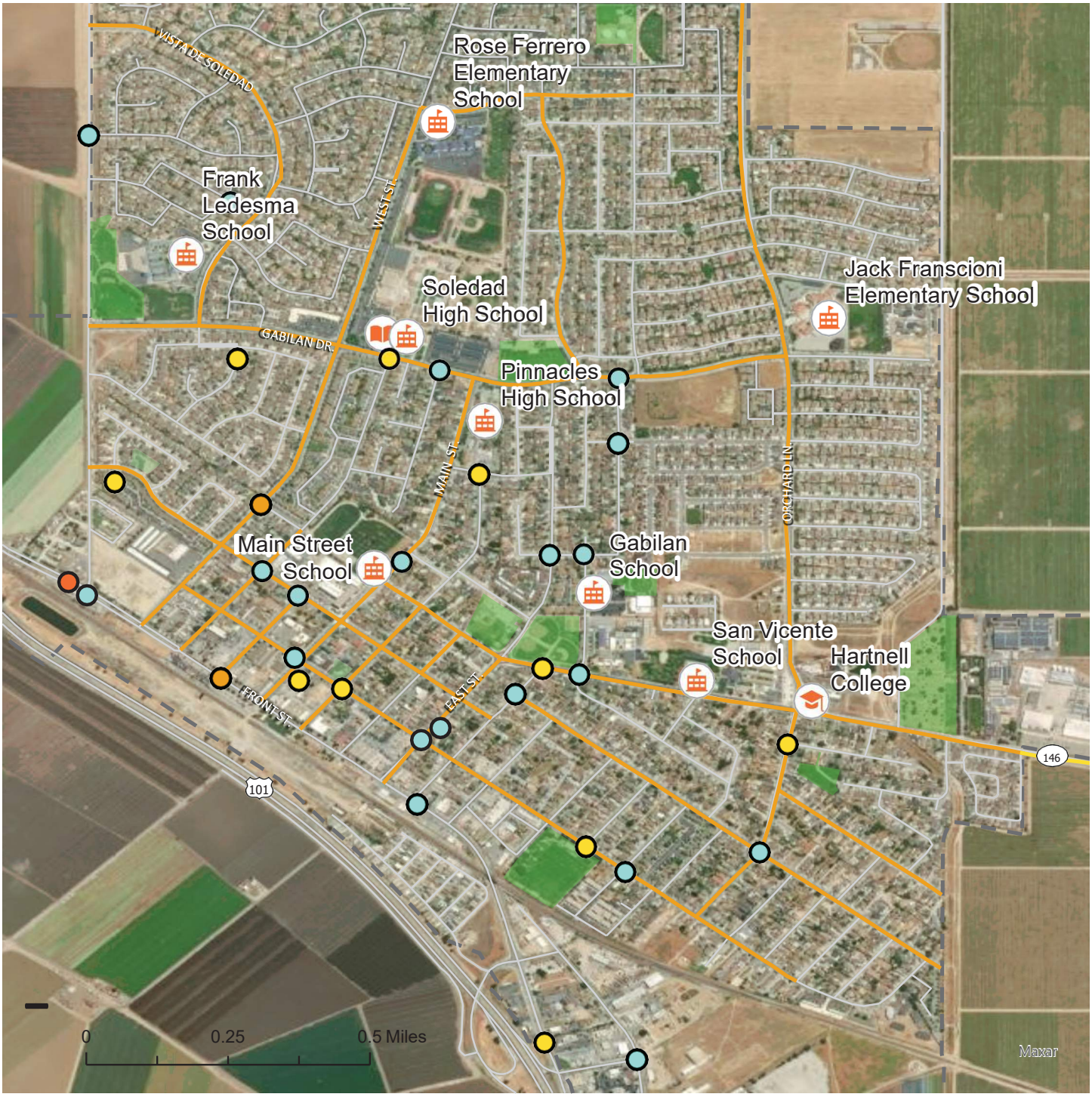
- **40% of fatality and severe injury collisions in Soledad involved people walking**, though only 24% of collisions involved pedestrians. Pedestrians are more likely to be killed or severely injured in collisions than drivers.
- **51% of pedestrian collisions involved youths aged 19 or younger.** Thirty-three percent involved youths under 14.
- **Monterey Street was the location with the most pedestrian collisions, with 16% of them.** Front Street was the second most common location, with 8% of pedestrian collisions. The remaining collisions were distributed throughout the City, with most occurring in the neighborhoods between Gabilan Drive and Front Street.
- **The most common type of violation,** according to the reporting law enforcement officer, was drivers' failure to yield to pedestrians at marked or unmarked crosswalks, which accounted for 38% of all collisions. The next most common violations were drivers' speed and pedestrians' failure to yield to vehicles when crossing, which both accounted for 11% of collisions. Drivers were at fault in 59% of collisions.

Figure 8. Severity of Pedestrian Collisions in Soledad, California, 2012–2021



Source: UC Berkeley Transportation Injury Mapping System (TIMS)

Figure 9. Map of Soledad Pedestrian Collisions, 2012–2021



Soledad Pedestrian Collisions, 2012 - 2021

Collision Severity
- Fatal (1)
- Severe Injury (3)
- Visible Injury (10)
- Complaint of Pain (23)

Existing Bikeways
- Class II Bike Lane
- Regional Bike Route

- College
- K-12 School
- Library

- Roads
- Parks/Open Space
- City Limits

Current and Recently Completed Projects

Several projects have recently been completed or are underway to provide new bicycle and pedestrian facilities in Soledad.

Front Street Maintenance Project

In 2024, Soledad started construction of improvements on Front Street between Moranda Road and Nestles Road. This project includes roadway resurfacing, repair of existing curb, gutter, and sidewalk, tree replacement and landscaping updates, signage and striping improvements, street lighting upgrades, and art components. The project is funded with local sales tax Measure X and the American Rescue Plan (ARPA) and is expected to be completed in 2025.

HSIP Pedestrian Safety Improvements Project

Soledad received partial grant funding through the Highway Safety Improvement Program Cycles 10 and 11 to make pedestrian safety upgrades throughout the city. This includes upgrading existing crosswalks to high-visibility at intersections near five schools in Soledad. These projects are currently in the design phase, and additional funding is required before construction can take place.

West Street Road Diet

In 2023, the city of Soledad was awarded funding from TAMC for a road diet and bicycle improvements on West Street between Front Street and Gabilan Drive. The project will change the number of lanes on West Street from four to two and add buffered bike lanes, a center turn lane, and a landscaped median. The project is designed to slow traffic and was initiated in response to community concerns about speeding on West Street. The project is currently in the design phase, with construction expected to begin in 2025.



Planning team staff installing the Soledad pilot project on Front Street

Existing Programs

A variety of program offerings provide active transportation education and encouragement to Soledad residents. Some focus on school-aged youth, but there are also programs offering safety information, encouragement, and events for the general public.

Active Transportation Support Program

TAMC provides free racks for bicycle and skateboard parking, bike lockers, and bicycle repair stands to businesses, schools, and other organizations throughout Monterey County. The goal is to increase the amount of secure bicycle parking and ensure that it is distributed equitably throughout the county. Interested parties can apply for funding to purchase a rack at any time here: tamcmonterey.org/active-transportation-support-program.

Blue Zones Project Monterey County

Blue Zones Project is a national organization that works with communities to encourage changes that lead to healthier options for residents. Blue Zones works with governments, employers, restaurants, and school sites to encourage healthy eating, exercise, and community building. Blue Zones was launched in Monterey County in 2019 and works with schools in Soledad to encourage healthy habits. Learn more here: montereycounty.bluezonesproject.com.

Go831

Go831 is a free transportation-demand management program led by the Transportation Agency for Monterey County. The program is offered countywide and provides resources and incentives for commute trips made by biking, walking, carpooling, vanpooling, or public transit. Go831 also provides resources for employers who want to start incentive programs to reduce drive-alone commute trips. Learn more here: go831.org.

Measure X Safe Routes to Schools Program

Local sales tax Measure X, which was approved by Monterey County voters in 2016, includes $20 million for Safe Routes to Schools projects and programs through 2040. The Transportation Agency for Monterey County has developed a comprehensive Safe Routes to Schools program that offers tools, programming, and resources to schools, guardians, and communities aimed at improving safety and traffic around schools. Learn more here: saferoutesmonterey.org.

Modo Youth Programs

The Bike Safe and Walk Safe programs, led by Ecology Action, provide on-the-ground training in safe walking and bicycling to second- and fifth-grade students, with the goal of empowering students and parents to walk and bike and to reduce collisions. Learn more here: letsmodo.org/youth-safety.



Modo Bike Safe program at San Vicente Elementary

Outreach

Soledad Outreach Summary

Parent Outreach

- 12 presentations at virtual or in-person parent meetings
- 208 responses to online parent survey
- 1,824 responses to student survey
- 0 responses to draft recommendations survey
- Approximately 8,000+ parents reached through ParentSquare or social media

Pilot Projects

- 1 pilot project on Front Street
- 119 responses to the Front Street pilot project survey

Steering Committee

- 20 Steering Committee members
- 9 Steering Committee meetings
- 246 community votes during participatory budgeting process
- 4 projects approved for funding

Public Outreach

Public input was the foundation of the Safe Routes to Schools Plan and began in the fall of 2022 in Soledad. Outreach included presentations at virtual and in-person parent meetings, digital parent surveys, and tabling at community events. Walking audits were held at each school site to review current infrastructure conditions and discuss safety issues with school staff. After the draft recommendations were developed, the planning team hosted one temporary demonstration project in each city to test the draft recommendations and get feedback from the community. Finally, Steering Committees were developed in each city to lead a participatory budgeting process.

Soledad is home to many Spanish-speaking people, and enabling equitable participation was an important part of the outreach process. All outreach materials and surveys were developed in English and Spanish, and translation was available during walking audits. Parent presentations were given primarily in Spanish, and Steering Committee meetings were conducted in Spanish with English translation available.

Walking Audits

Walking audits were held at each of the eight schools in Soledad in fall 2022. Audits were held during school arrival or dismissal to observe traffic and infrastructure conditions around the school and discuss key safety issues with school staff. School principals, community liaisons, parents, and crossing guards shared information on typical traffic patterns and safety issues for people walking and biking. These meetings were held outside, and COVID-19 protocols were maintained to ensure participants' safety.



Planning team members engage with community members at the San Vicente Elementary walking audit

Parent Meetings

At the beginning of planning, the team contacted school staff to request time on the agendas of scheduled virtual and in-person parent meetings, such as coffee klatches, site councils, and the English Learner Advisory Committee (ELAC). In their presentations, the team shared information about the planning process and asked parents and school staff for input on any safety issues with biking and walking around the school.

Parent and Student Surveys

An initial survey was shared with parents through school communication channels, the project's website, and social media and received 208 responses. The survey was also sent out to students and received 494 responses. The survey asked about how students typically traveled to school before COVID-19, top concerns about letting students walk or bike to school, and current barriers to traveling to school safely.

Pilot Projects

After the draft recommendations were developed, the planning team selected one location per city for a temporary pilot project. These projects were designed to test the draft recommendations, see how the designs worked in practice, and get feedback from the community on whether they should be made permanent. See below for more information on the Soledad pilot project and community survey data.



Meeting of Soledad Steering Committee

Steering Committees

Safe Routes to School Steering Committees were formed in each of the four cities, from community representatives including students, parents, school staff, advocates, and residents. These groups met monthly for nine months and took active leadership roles in engaging the community and developing projects.

Each Steering Committee led a participatory budgeting process, a democratic process in which community members decide how to spend part of a public budget. The Transportation Agency for Monterey County allocated $250,000 per city to implement projects from the Safe Routes to Schools Plan, and Steering Committees developed a process for community members to vote on which projects should be funded.

The Soledad Committee developed project proposals based on the recommendations in the Safe Routes to Schools Plan and designed a process for residents to vote on the projects that were most important to them. The projects that received the most votes were recommended for funding, and Steering Committee members presented the results to the Soledad city council and received its approval in November 2023. Projects at four locations in the city were recommended for funding. The Transportation Agency board approved the city council's recommendations in February 2024. The City of Soledad will construct as many recommendations as feasible with current construction costs. The list of projects recommended for funding in Soledad can be found in chapter 6D.

Many committee members came from communities that are traditionally underrepresented in the political process and who face obstacles to participating or who feel left out. By serving on Safe Routes to Schools Steering Committees, members gained experience in leadership and participation in local government. Steering Committees also improved connections between the planning team and each community and increased public participation in the planning. Committee members were compensated for their time to recognize the value of their work and allow for equitable participation. Dinner was provided at each meeting, and childcare was provided as needed.

Front Street Pilot Project Survey Results

Highlights of the community survey data for the Front Street pilot project are provided below. The full survey data can be found in the Appendix.

The temporary installation on Front Street was located between Oak Street and Nestles Road. This section of Front Street is the only route for residents of the Santa Elena Mobile Home Park to access any of the schools in Soledad, and the only route for most residents of Soledad to access the shopping center south of Nestles Road. Front Street was selected for the pilot project because it was identified as a priority by the Soledad Steering Committee as well as community members.

At the time of the installation, there were no bicycle facilities along this section of Front Street and narrow sidewalks on both sides. The speed limit was 35 mph, but public comments indicated that drivers frequently travelled faster. The pilot project re-purposed the shoulder on Front Street to install separated bike lanes, and high-visibility crosswalks were added at the intersections of Oak Street and Nestles Road.



Separated bike lanes on Front Street during Soledad pilot project

The Front Street pilot project was in place for one month. The planning team received 119 community survey responses during this time. The following methods were used to promote the project and collect survey responses:

- Distribution of fliers and a survey link to parents through all Soledad schools.
- Door-to-door distribution of fliers with the survey link to neighbors and businesses along Front Street.
- Mass mailings to 2,200 households in the neighborhoods around the pilot project.
- Social media posts.
- Banners and pre-stamped surveys placed along Front Street.
- Presentation to City Council before the pilot was installed.

Survey Results

- Sixteen percent of survey respondents walked or biked on Front Street during the pilot project. Eighty-five percent of respondents drove through the pilot.
- Fifty-eight percent of respondents reported having a positive experience with the high-visibility crosswalks, and 46% had positive experiences with the separated bike lanes.
- Among all respondents, 21% said that they walked or biked more because of the pilot project. Among people who walked and biked through the pilot project, 63% said that they walked or biked more during the pilot.
- Among all respondents, 37% indicated that they would like to see the temporary changes made permanent, 22% were undecided, and 40% did not want to see the changes become permanent.
- Among people who walked and biked through the pilot project, 74% wanted to see the temporary changes made permanent, 21% were undecided, and 5% said they did not want to see the changes become permanent.
- Forty-eight percent said that they would either definitely or probably use the new facility if it became permanent.

Figure 10. Front Street Pilot Project Survey Data *(all respondents)*

Would you like to see the temporary improvements made permanent?

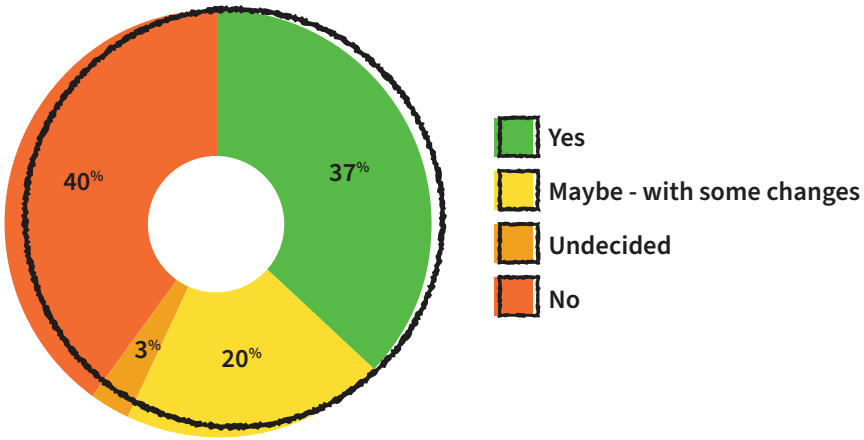
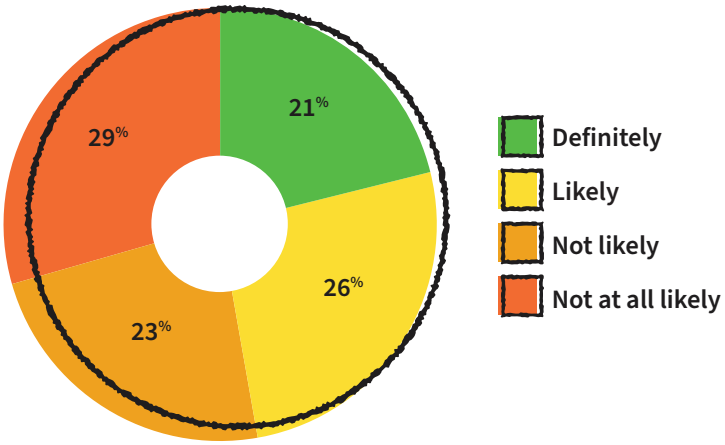


Figure 11. Front Street Pilot Project Survey Data *(all respondents)*

How likely would you be to walk or bike through this area if the changes became permanent?



Next Steps

Feedback on the pilot project varied, with people who walked or biked through it expressing more support than people who drove through it. Many of the comments expressed a desire for a project that was more aesthetically pleasing.

One option for the City to pursue would be widening the sidewalk to allow pedestrians and cyclists to share space elevated from the motor vehicle lanes. The City will pursue funding for future improvements along Front Street and is currently working on a maintenance project to repave Front Street from Moranda Road to Nestles Road.

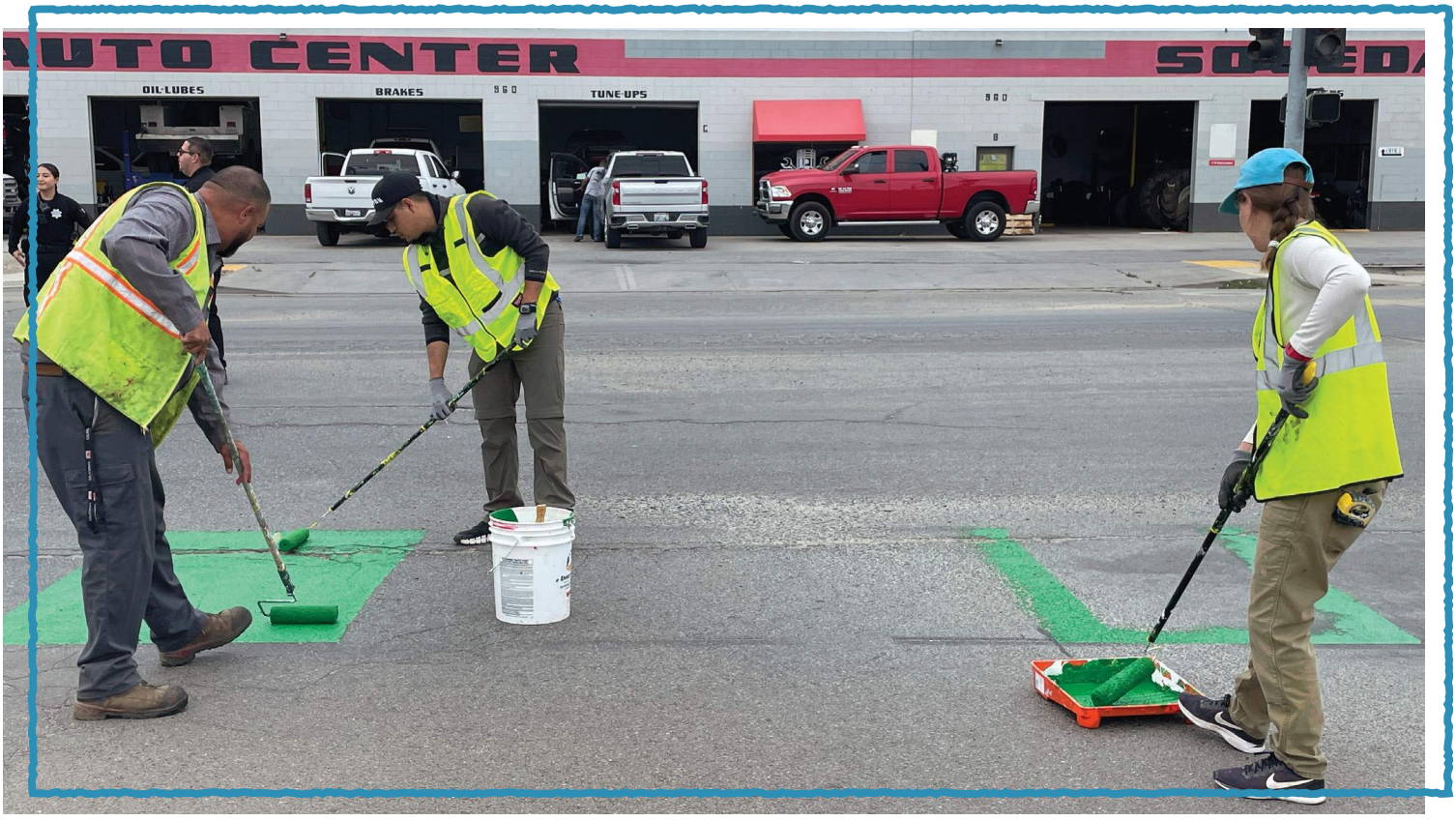
Recommendations

The school-level infrastructure recommendations in this chapter are the core of the Safe Routes to Schools Plan. They were designed to address the specific challenges at each school site to increase the safety of families walking and biking and encourage more active transportation trips to school. This chapter contains information on the current conditions at each school, observations from the walking audit, and a list of infrastructure recommendations. Schools are organized alphabetically. School-specific non-infrastructure recommendations are also listed under each school's profile, and citywide non-infrastructure recommendations are listed at the end.

A guide to the various types of infrastructure treatments mentioned in this chapter starts on page 327.

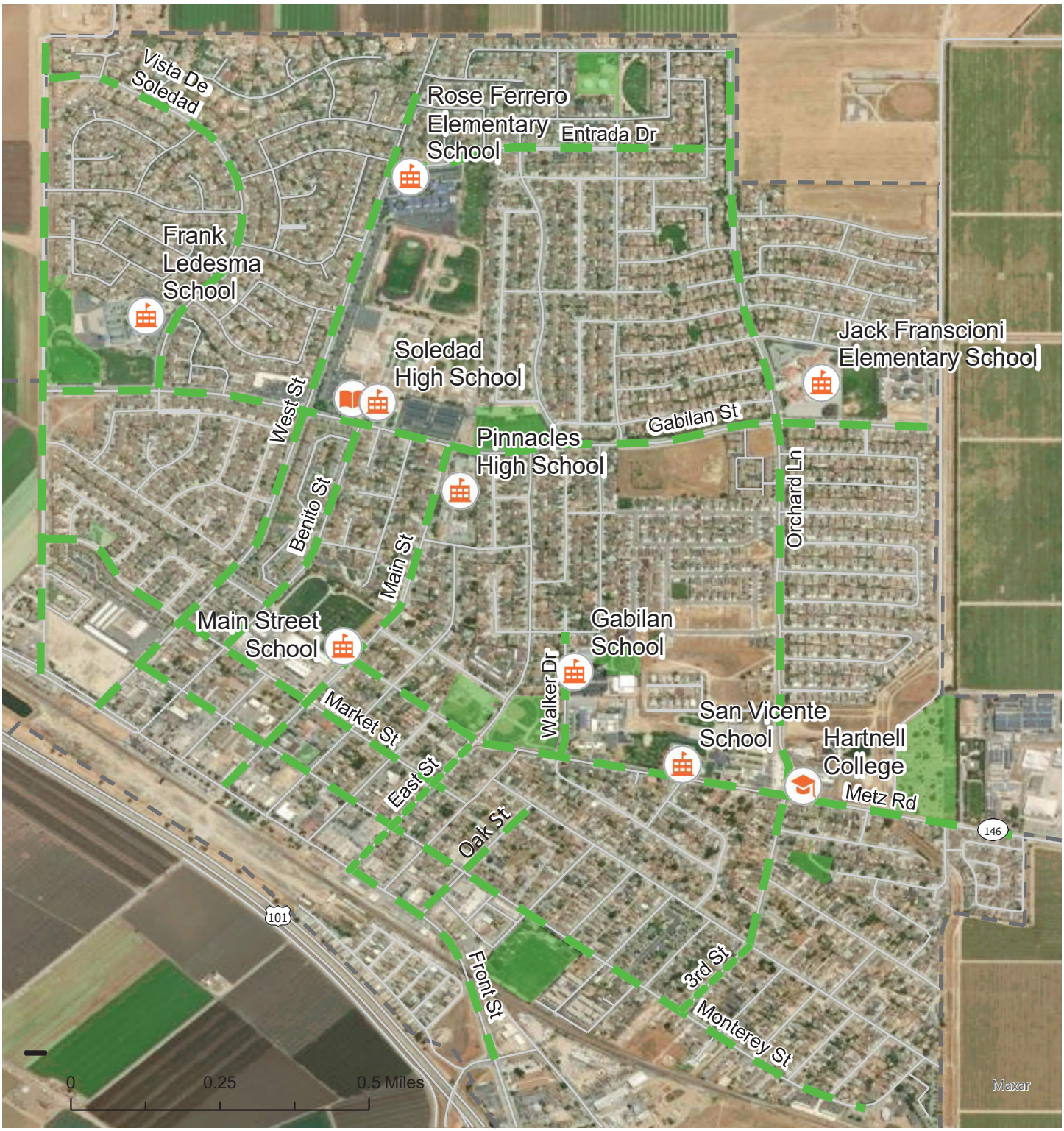
Safe Routes to Schools Corridors

Safe Routes to Schools corridors are streets that have been identified as key routes to Soledad schools. These streets may be good candidates for corridor-level improvements in the future to slow traffic, improve intersections and crossings, and create a safe and comfortable environment for students to walk and bike to school.



Installation of Soledad pilot project on Front Street

Figure 12. Map of Soledad Safe Routes to School Corridors



Soledad Safe Routes to Schools Corridors

- Safe Routes to Schools Corridors
- College
- K-12 School
- Library
- Parks/Open Space
- City Limits



Recommendation Process

The recommendations in this Safe Routes to Schools Plan were developed in response to public input on the barriers to getting to each school site safely. Public comments from parent surveys, parent meetings, and walking audits were reviewed, and where feasible, recommendations were developed to address each issue. This process included the evaluation of existing conditions around each school.

After the draft recommendations were developed, recommendation maps in English and Spanish were shared with each school along with a short survey asking for feedback. Each school was also offered another round of bilingual parent presentations to share the draft recommendations and collect feedback from parents and school staff. The planning team reviewed the feedback on the draft recommendations and adjusted them where feasible.

All recommendations are planning-level and require further analysis before construction. All recommendations for new marked traffic control devices, including crosswalks, must also meet the guidelines of the California Manual of Uniform Traffic Control Devices policies to be installed.

Guide to Bicycle & Pedestrian Infrastructure Recommendations



Bike lane conflict markings are used to highlight “conflict zones,” where traffic lanes and bike lanes cross. This helps drivers know where to expect people on bikes.



Class I shared use paths are paved rights-of-way, completely separated from streets, which support multi-use recreation and transportation opportunities for walkers, bicyclists, skaters, and wheelchair users.



Class II bike lanes are on-street bicycle facilities that use striping and stencils to designate spaces for bicycle travel.



Class IIB buffered bike lanes include a striped buffer between the bike lane and the vehicle lane, which provides greater separation and comfort for people biking.



Class III bicycle routes are designated for bicycle travel with signage and shared-use pavement markings, or “sharrows,” and are shared with motor vehicles.



Class IV separated bikeways or cycle tracks are separated from the vehicle lane by a physical barrier, such as parked cars, planters, or plastic posts, providing greater safety for bicyclists.



Curb extensions are additions to the sidewalk at intersections or mid-block crosswalks to shorten the crossing distance and make pedestrians more visible to drivers.



Flashing stop signs have flashing lights embedded on them to increase their visibility.



High-visibility crosswalks are “ladder style” crosswalks that are more visible to drivers than crosswalks consisting of two lines.



Neighborhood traffic circles are small roundabouts installed on neighborhood streets to slow traffic and create a safer and more comfortable environment for people walking and biking.



Pedestrian hybrid beacons are lights used to control traffic at unsignalized locations to help pedestrians cross the street. They are often used on larger roadways with three or more lanes.



Pedestrian refuge islands are protected spaces in the center of a crosswalk that reduce crossing distance and pedestrians' exposure to vehicle traffic.



Protected intersection treatments keep bicyclists physically separate from motor vehicles up to the intersection, which provides more comfort and safety for people of all ages and abilities.



Rectangular rapid flashing beacons (RRFBs) are used at uncontrolled intersections or mid-block crosswalks to alert drivers to people who are waiting to cross the street.



Roundabouts are circular intersections where drivers travel counterclockwise around a center island. They have been shown to reduce crashes and improve safety for pedestrians.





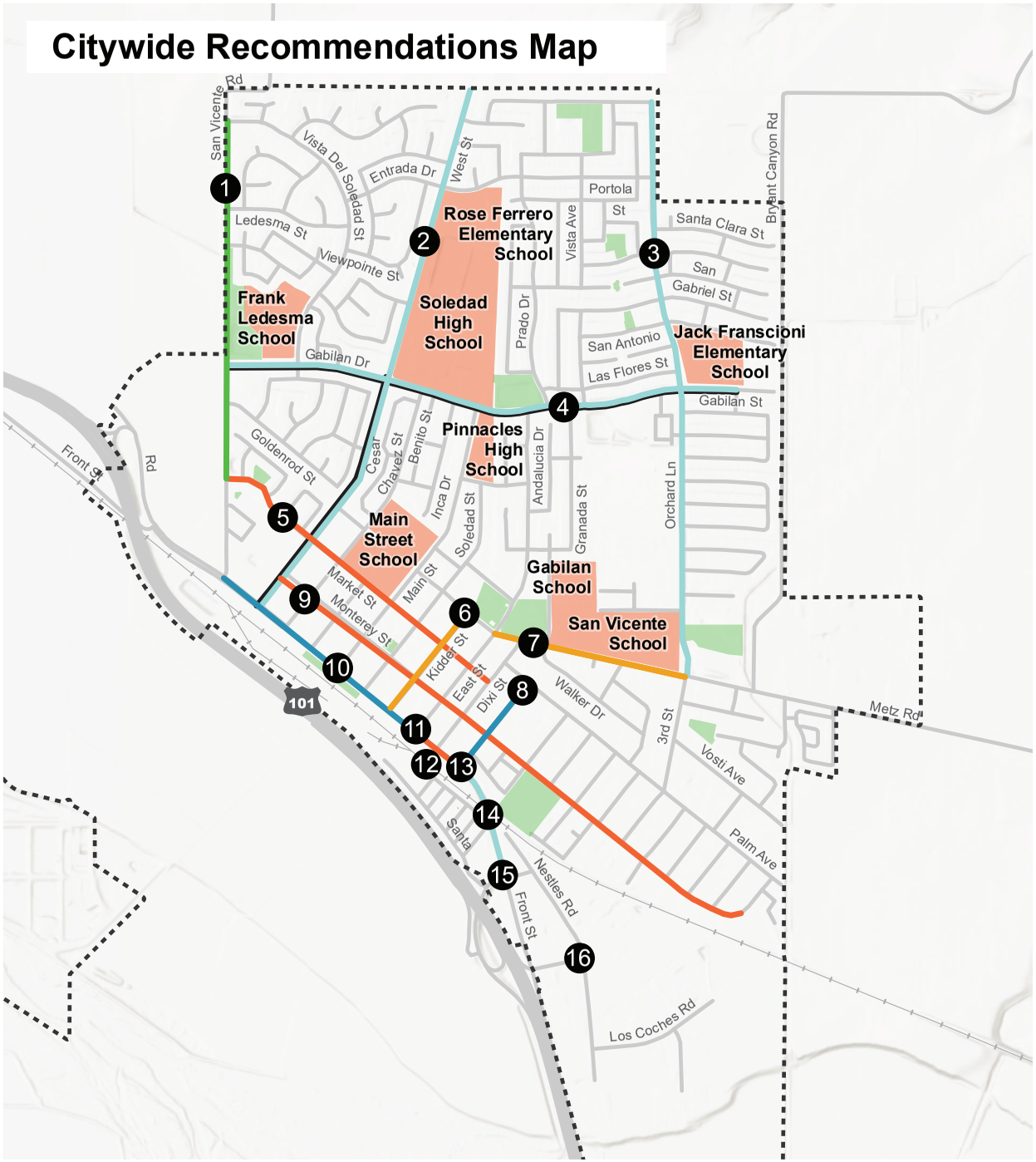
Shared-lane markings ("sharrows") are used on streets where bicycles and motor vehicles share the same travel lane. Sharrows direct bicyclists to the safest position in the roadway, alert drivers that bicyclists may be sharing the lane, and encourage safe passing of bicyclists by motorists.

Traffic calming uses various measures such as speed humps, traffic circles, and chicanes to slow vehicle traffic on residential streets and improve safety and conditions for walkers and cyclists. These measures must be requested and supported by neighborhood residents to be installed.

Citywide Bicycle and Pedestrian Network Recommendations

The map below shows existing bicycle and pedestrian facilities along with recommendations for bicycle and pedestrian corridor improvements throughout Soledad. A description of each facility type can be found above.

Figure 13. Map of Bicycle & Pedestrian Network Recommendations



CORRIDOR RECOMMENDATIONS

- Class I Shared-Use Path
- Class II Bike Lane
- Class IIB Buffered Bike Lane
- Class III Bike Route
- Class IV Protected Bike Lane
- Traffic Calming

BOUNDARIES

- School Property
- City Limits
- Parks

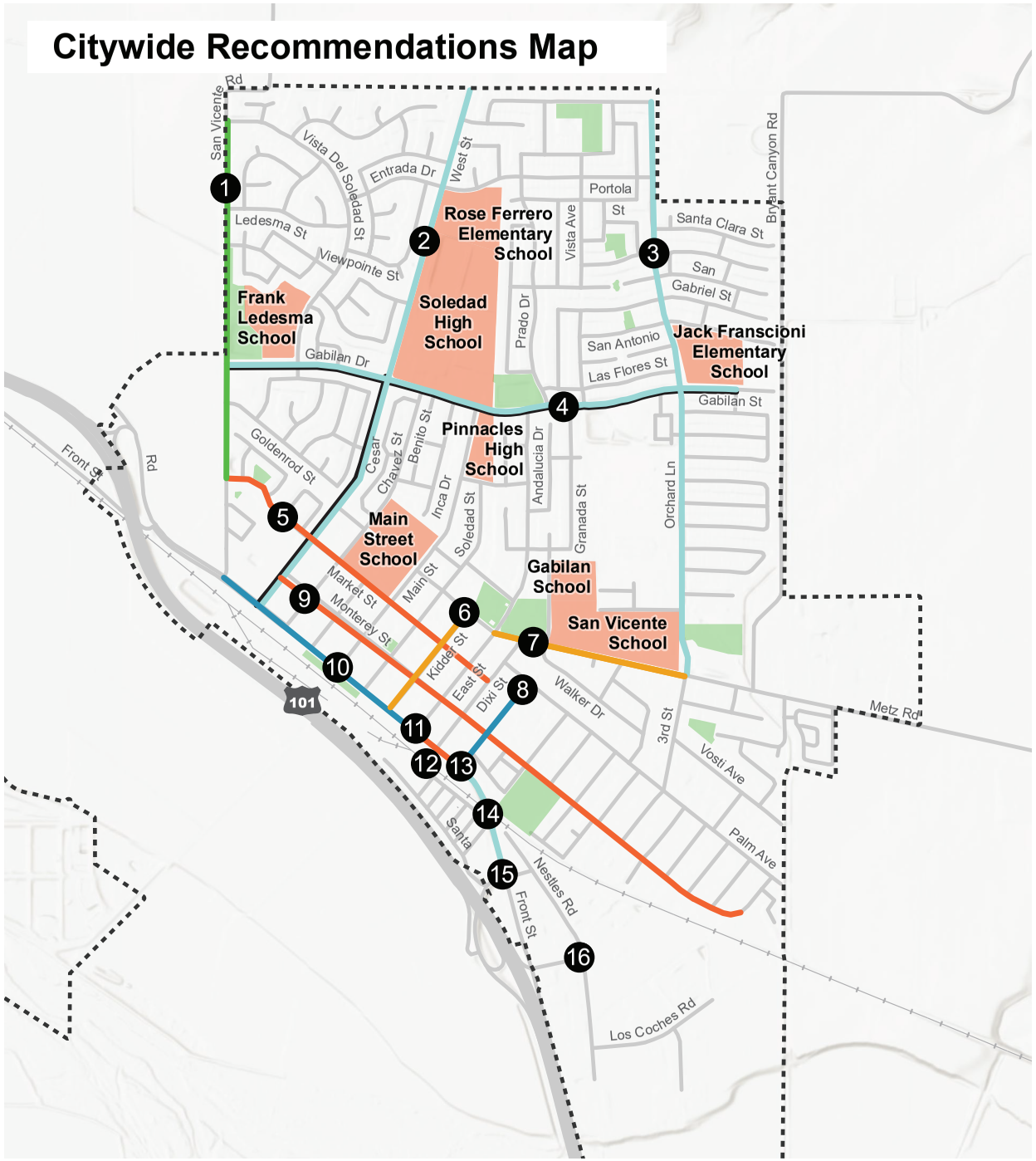
Recommendations

1. **San Vicente Rd from Vista De Soledad to Market St:** Install a shared-use path on the east side of San Vicente Road.
2. **West St between Front St and end of Street:** Install separated bikeway along the length of West Street. Reduce travel lanes from four to two lanes with landscaped median from Front Street to Gabilan Drive.
3. **Orchard Ln between Terraza St and Metz Rd:** Install separated bikeway.
4. **Gabilan Dr between San Vicente Rd and Rojos Way:** Install separated bikeway. Study feasibility of road diet along the entire street.
5. **Market St between San Vicente Rd and Dixi St:** Install buffered bike lanes.
6. **Kidder St between Front St and North St:** Install bike lanes on the east side of Kidder Street.

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Figure 13. Map of Bicycle & Pedestrian Network Recommendations (continued)



CORRIDOR RECOMMENDATIONS

- Class I Shared-Use Path
- Class II Bike Lane
- Class IIB Buffered Bike Lane
- Class III Bike Route
- Class IV Protected Bike Lane
- Traffic Calming

BOUNDARIES

- School Property
- City Limits
- Parks

Recommendations (continued)

7. **Metz Rd between Orchard Ln and East St:** Short term- Paint the bike lane with green markings in conflict zones, such as in front of school loading zones and parking lots. Long term- Explore options for relocating the bike lanes to be adjacent to the curb to prevent drivers from crossing the bike lane when parking. This may include incorporating space on the curb extensions to allow the bike lane to continue, similar to the design at the Metz Road/East Street roundabout.

8. **Oak St between Front St and Palm Ave:** Install sharrows and bike route signages.

9. **Monterey St between West St and 8th St:** Install buffered bike lanes.

10. **Front St between East St and San Vicente Rd:** Install sharrows and bike route signages.

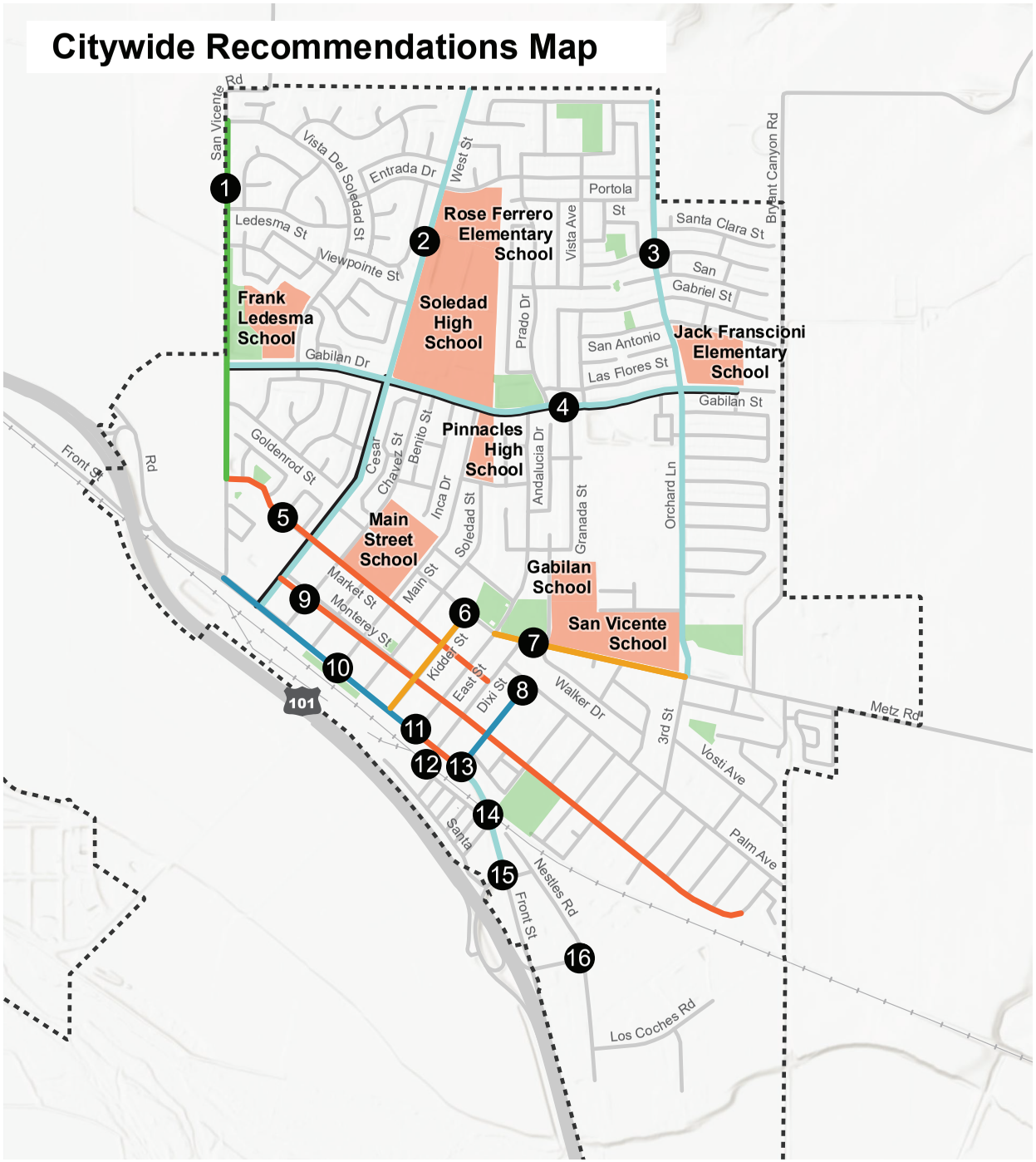
11. **Front St and East St:** Install high-visibility crosswalks on the north and west legs of the intersection. Install a curb extension on the northwest corner of the intersection.

Continued on the next page

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Figure 13. Map of Bicycle & Pedestrian Network Recommendations (continued)



CORRIDOR RECOMMENDATIONS

- Class I Shared-Use Path
- Class II Bike Lane
- Class IIB Buffered Bike Lane
- Class III Bike Route
- Class IV Protected Bike Lane
- Traffic Calming

BOUNDARIES

- School Property
- City Limits
- Parks

Recommendations (continued)

12 **Front St between East St and Oak St:** Install buffered bike lanes.

13 **Oak St and Front St:** Install high-visibility crosswalks on the north and east legs of the intersection. Install curb extensions.

14 **Front St between Oak St and Nestle Rd:** Widen the sidewalk. Consider installing raised Class IV separated bike lanes at sidewalk level. Study options to construct a bicycle and pedestrian bridge across the rail line between Santa Elena Mobile Home Park and Front Street.

15 **Nestles Rd and Front St:** Install high-visibility crosswalks on the north, east, and west legs of the intersection.

16 **Nestles Rd and 4th St:** Install high-visibility crosswalks on the north and west legs of the intersection. Install ADA-compliant curb ramps and curb extensions on the southwest and the northwest corners of the intersection.

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Table 1. Proposed Citywide Bicycle and Pedestrian Network Recommendations

Street	Cross Street 1	Cross Street 2	Recommendation
West Street	Front Street	Gabilan Drive	Reduce travel lanes from four to two, with landscaped median.
West Street	Front Street	End of Street	Install separated bikeway.
San Vicente Road	Vista de Soledad	Market Street	Install a shared-use path on the east side of San Vicente Road.
Market Street	San Vicente Road	Dixi Street	Install buffered bike lanes.
Monterey Street	West Street	8th Street	Install buffered bike lanes.
Gabilan Drive	San Vicente Road	Rojos Way	Study feasibility of road diet along entire street.
Gabilan Drive	San Vicente Road	Rojos Way	Install separated bikeway.
Orchard Lane	Terraza Street	Metz Road	Install separated bikeway.
Front Street	Oak Street	Nestles Road	Widen sidewalk. Consider raised class IV bicycle lanes at the level of the sidewalk.
Front Street	East Street	Oak Street	Install buffered bike lanes.

Table 1. Proposed Citywide Bicycle and Pedestrian Network Recommendations *(continued)*

Street	Cross Street 1	Cross Street 2	Recommendation
Front Street	East Street	San Vicente Road	Install sharrows and bike route signage.
Front Street	Oak Street	Nestles Road	Study options to construct bicycle and pedestrian bridge across rail line between the Santa Elena Mobile Home Park and Front Street.
Kidder Street	Front Street	North Street	Install bike lanes on east side of street.
Oak Street	Front Street	Palm Avenue	Install sharrows and bike route signage.
	Nestles Road	4th Street	Install ADA-compliant curb ramps on the southwest and northeast corners of the intersection.
	Nestles Road	4th Street	Install high-visibility crosswalks on the north and west legs of the intersection.
	Nestles Road	4th Street	Install curb extensions on the northwest and the southwest corners of the intersection.
	Front Street	Oak Street	Install high-visibility crosswalks and curb extensions.
	Nestles Road	Front Street	Install high-visibility crosswalks on the north, east, and west legs of the intersection.
	Oak Street	Front Street	Install high-visibility crosswalks on the north and east legs of the intersection.
	East Street	Front Street	Install high-visibility crosswalks on the north and west legs of the intersection.

***Table 1. Proposed Citywide Bicycle and Pedestrian Network Recommendations** (continued)*

Street	Cross Street 1	Cross Street 2	Recommendation
	East Street	Front Street	Install curb extension on the northwest corner of the intersection.
Metz Road	Orchard Lane	East Street	Study long-term options for moving the bike lane to be next to the curb, to prevent drivers from crossing the bike lane to park. This could mean creating space on the curb extensions for the bike lane to continue, similarly to the bike lane at the Metz Road/East Street roundabout.
Metz Road	Orchard Lane	East Street	In the short term, paint the bike lane green in conflict zones like those in front of school loading zones and parking lots.

**All Recommendations Subject to Traffic Engineering Standards and Review.*



Person using a wheelchair in the bike lane during the Soledad pilot project

Frank Ledesma Elementary

Frank Ledesma Elementary School is located at the western edge of Soledad, and it draws students primarily from the surrounding neighborhoods (see Figure 15).

GRADE LEVELS
K-6

NUMBER OF STUDENTS
488

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
82%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
90.4%

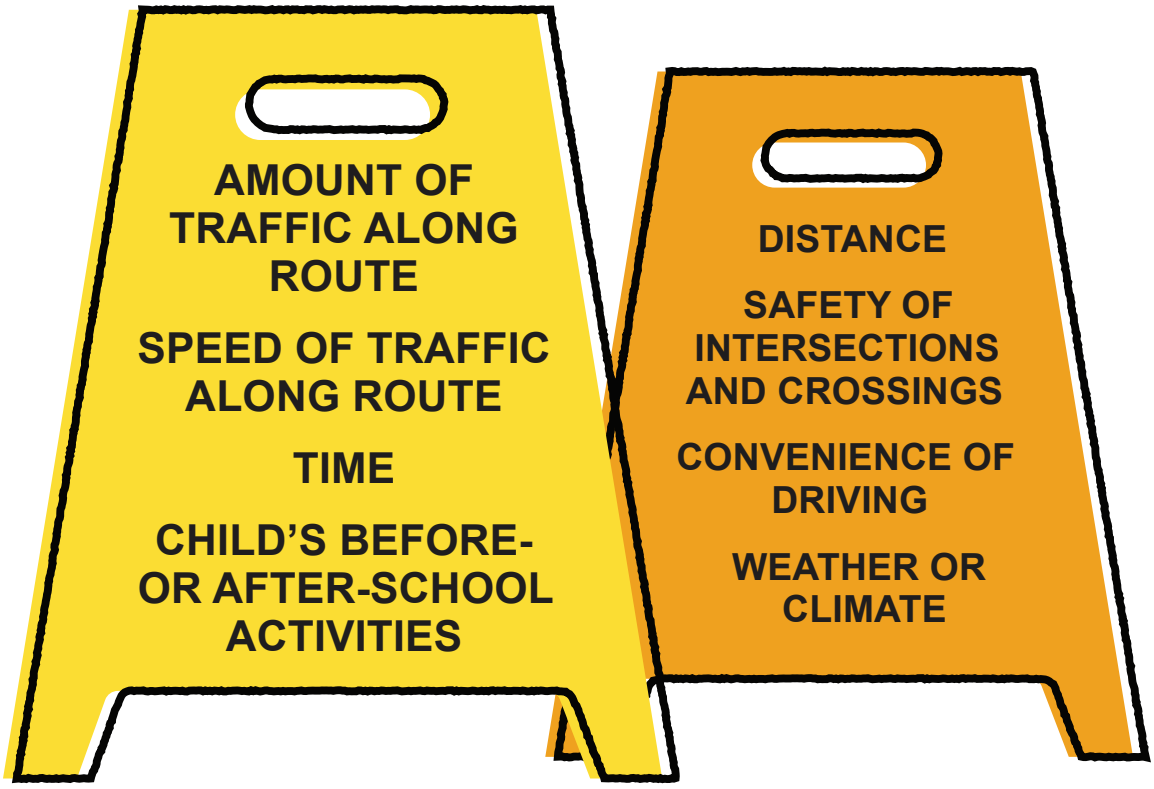
STUDENTS USING ACTIVE TRANSPORTATION *(based on 48 survey responses)*
38%

Parent Survey

Frank Ledesma Elementary School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 48 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in the graph below.

Figure 14. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



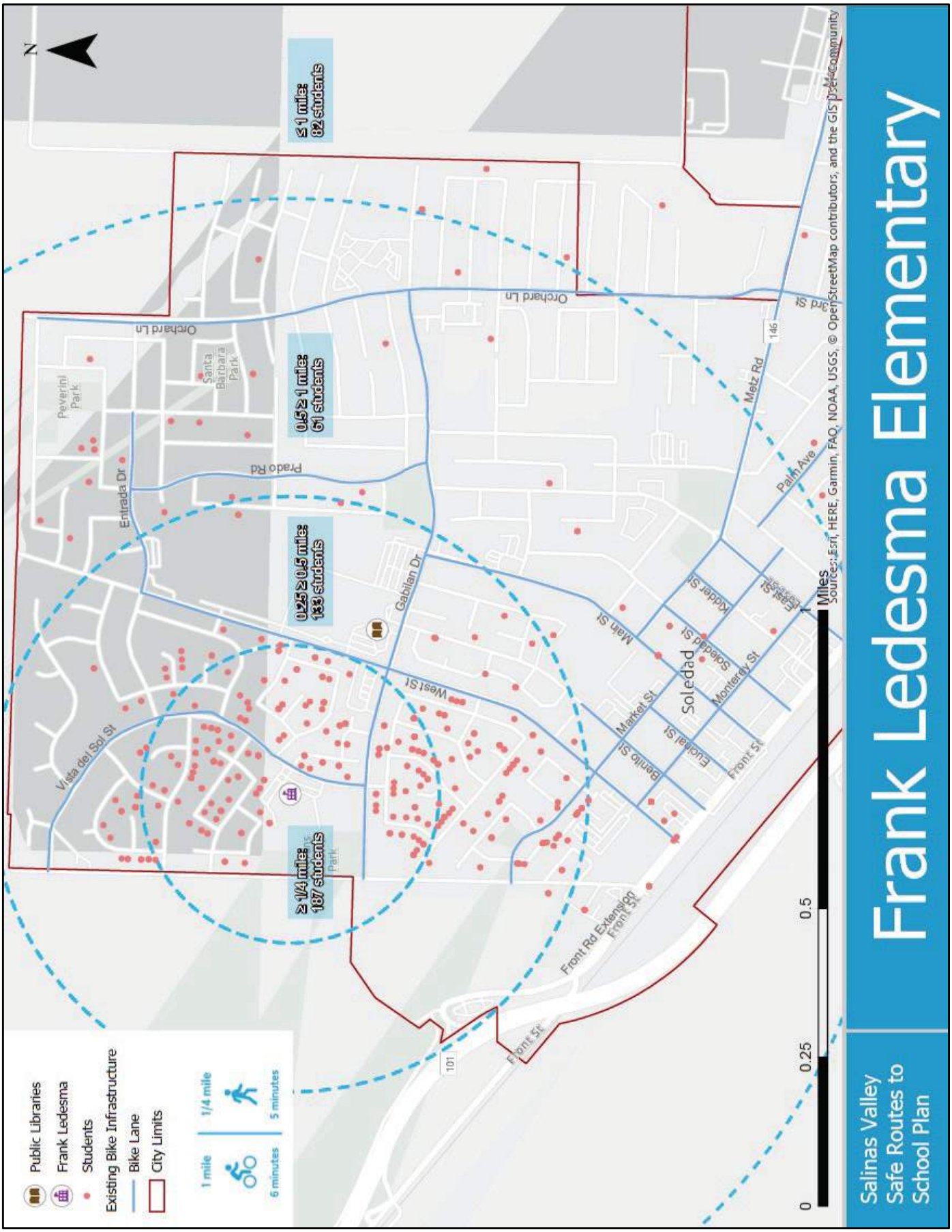


Figure 15. Map of Frank Ledesma Elementary School Area

Current Infrastructure Conditions

Motorist Conditions

- Frank Ledesma Elementary has two parking areas and two drop-off loops off Vista de Soledad. Parking spaces in the lot are reserved for staff and visitors.
- At the time of the audit, the drop-off area at the front of the school was closed to parent vehicles in the morning, and the drop-off loop on the north side of campus was open. After school, the front drop-off area was open and the north drop-off loop was reserved for buses.
- Drop-offs take place in the drop-off loops and employee parking lot, and on the street on Vista de Soledad. There is some congestion before and after school, primarily because of slow traffic flow within the loop.
- School bus drop-off takes place in the drop-off loop on the north side of campus.
- Gabilan Drive is a primary emergency response route. During the audit, some parents parked on the north side of Gabilan Drive and walked in with their students.
- Many parents dropped off students on both sides of Vista de Soledad near the school.



Traffic entering the Frank Ledesma school parking lot during school pick-up



High-visibility school crosswalks on Vista de Soledad near Ledesma Elementary

Pedestrian Conditions

- There are complete sidewalks on both sides of Vista de Soledad.
- The intersection of Vista de Soledad and Gabilan Drive is a four-way stop with high-visibility crosswalks. Pedestrians crossing Gabilan Drive must cross five lanes of traffic.
- There are no marked crosswalks across Vista de Soledad between Gabilan Drive and Franscioni Street, past the school driveways. The intersection of Vista de Soledad at Franscioni Street is not stop-controlled and has high-visibility yellow crosswalks in place.
- At the time of the audit, there were no crossing guards present.

Bicycling Conditions

- There are class II bike lanes on both sides of Vista de Soledad and Gabilan Drive.

Recommended Infrastructure Improvements around Frank Ledesma Elementary School

Table 2 lists recommendations for Frank Ledesma Elementary School, and the map below shows their locations in relation to the school.

Table 2. Proposed Recommendations for Frank Ledesma Elementary

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
Vista de Soledad	San Vicente Road	Gabilan Way	Concerns about traffic speeds.	Install chokers along length of street.
	Vista de Soledad	Gabilan Drive	Key route to school, concerns about drivers not yielding to people crossing.	Conduct intersection improvement study. If a roundabout is not feasible, install curb extensions on northeast and northwest corners of the intersection.
	Vista de Soledad	Gabilan Drive	Key route to school, concerns about drivers not yielding to people crossing.	Install two flashing stop signs at each Gabilan Drive approach.
	San Vi-cente Road	Gabilan Drive	Concerns about drivers not yielding to people crossing.	Conduct intersection improvement study at this location.
	School driveway (south exit)		Drivers entering through parking lot exit.	Install “Do not enter” signage at parking lot exit.
	School parking lot		Lot is narrow, and there are near misses with drivers pulling in and out of parking spots who don’t see other cars or students walking by.	Consider closing the parking lot and only allowing drop-off and pick-up in front of the entrance. In the longer term, consider staffing the parking lot with monitors who can direct parents where to park and when to exit to prevent vehicles from pulling out at all times.
	School driveway exit		Left turns back up traffic in lot.	Designate one of the parking lot exits as right-turn only, with the other allowing left turns, to better continue traffic flow.

***Table 2. Proposed Recommendations for Frank Ledesma Elementary** (continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	School driveway bus loop		Traffic backs up in lot when bus drivers have to move cones.	Station a staff member or volunteer to monitor the cones in the school driveway loop to allow bus drivers into the bus loop. This can prevent traffic backups when bus drivers would have to park and move the cones themselves.
	Vista de Soledad	Franscioni Street	Main school crosswalk. Reports of drivers not yielding to pedestrians.	Install curb extensions on the northeast, northwest, and southeast corners of the intersection. Consider quick-build curb extensions.
	Vista de Soledad	Franscioni Street	Main school crosswalk. Reports of drivers not yielding to pedestrians.	Install RRFBs at the north and east crosswalks.
San Vicente Road	Vista de Soledad	Market Street	No bike facilities. Students traveling to school.	Install a shared-use path on the east side of San Vicente Road.
Gabilan Drive	San Vicente Road	Rojos Way	Concerns about student safety while crossing four lanes of traffic. Gaps in bike facilities.	Study feasibility of road diet along entire street.
Gabilan Drive	San Vicente Road	Rojos Way	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher speed roadways.	Install separated bikeway.

**All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 16. Frank Ledesma Elementary Recommendations

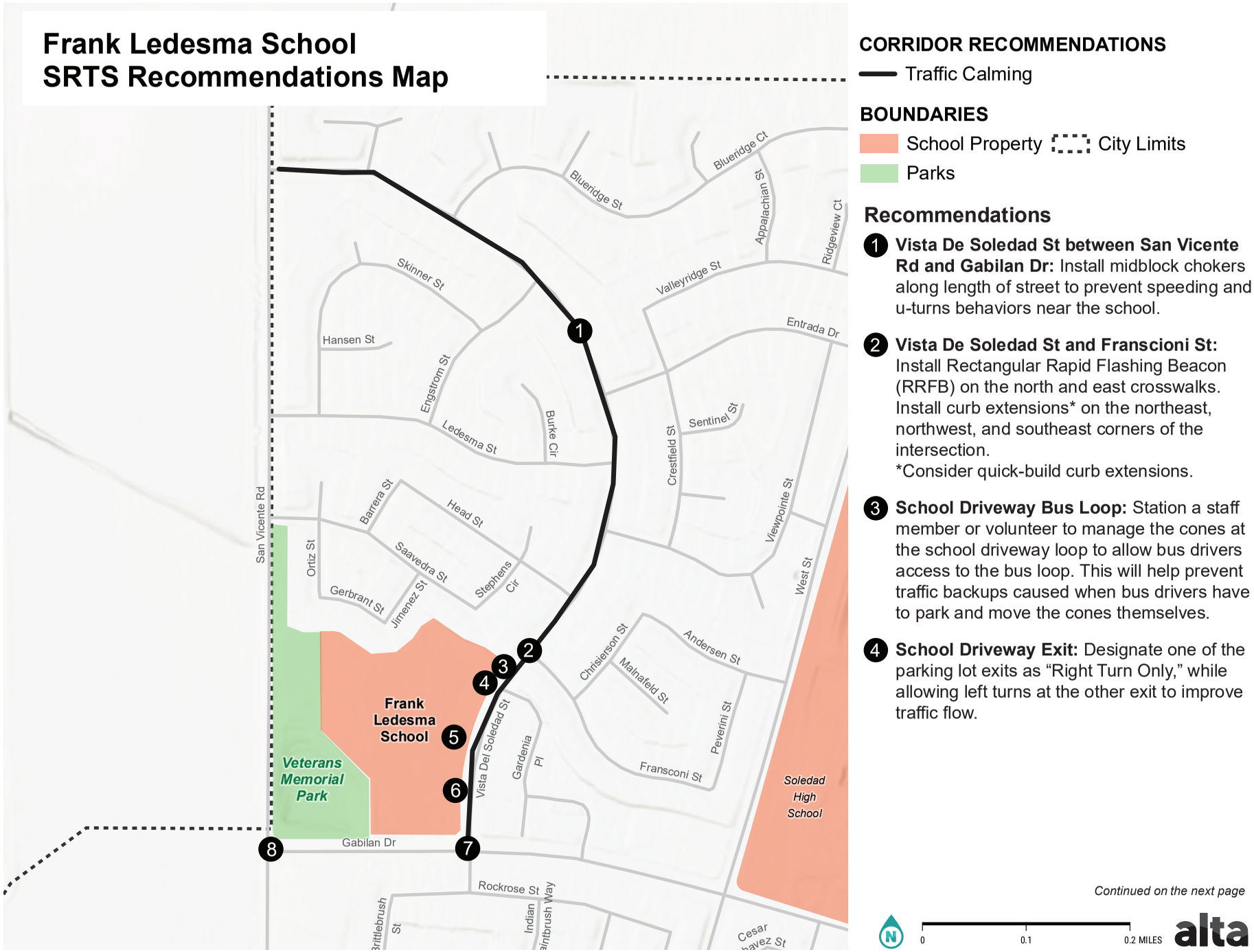
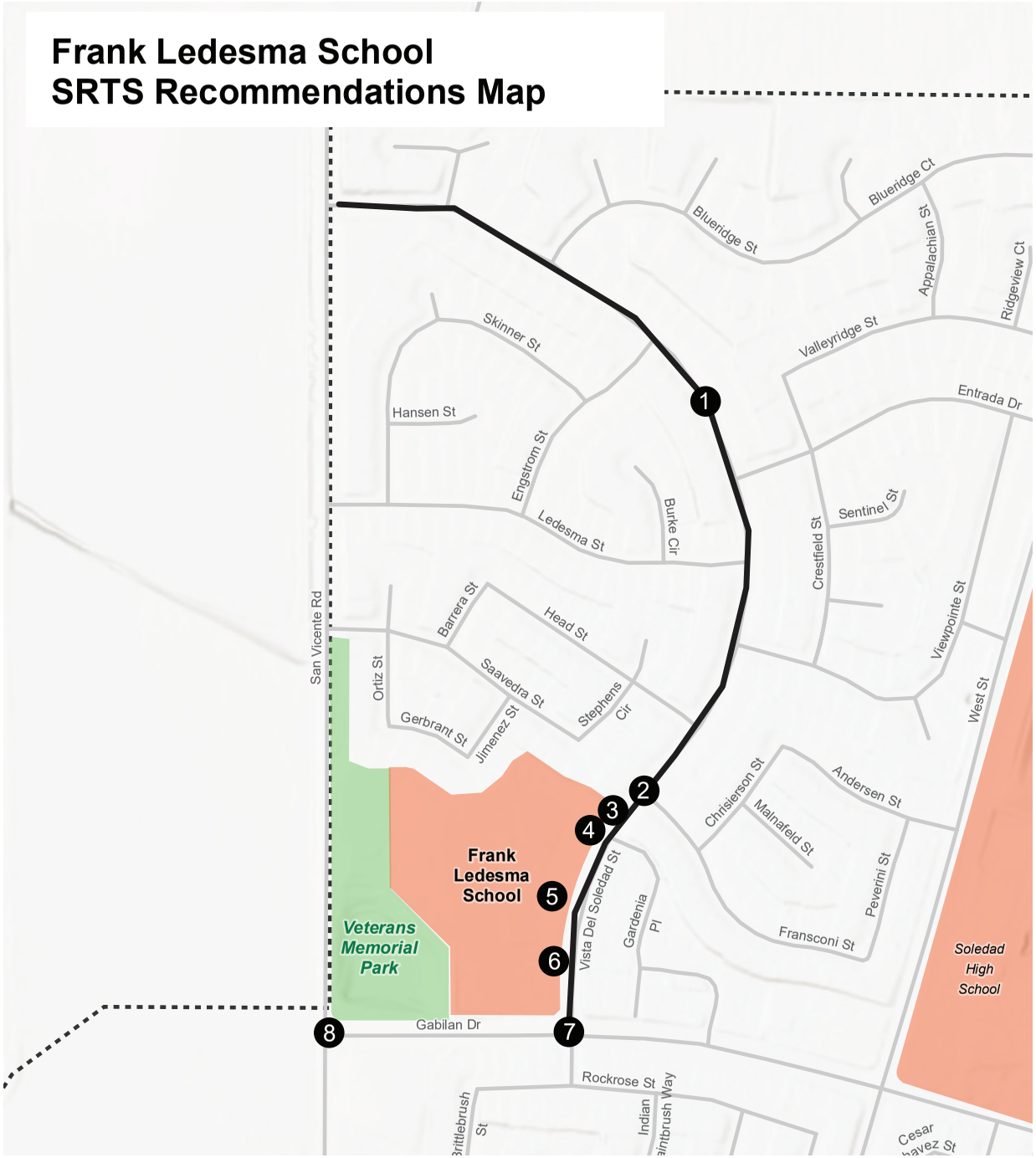


Figure 16. Frank Ledesma Elementary Recommendations (continued)



CORRIDOR RECOMMENDATIONS

Traffic Calming

BOUNDARIES

School Property
City Limits
Parks

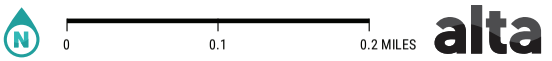
Recommendations (Continued)

5. **School Parking Lot:** Consider closing the school parking lot and only allowing drop-off/ pick-up in the areas in front of the entrance. In the longer term, consider staffing the parking lot with monitors to direct parents on where to park and when to exit, preventing vehicles from pulling out at all times.

6. **School Parking Lot Exit:** Install a "Do Not Enter" signage at the school parking lot exit.

7. **Gabilan Dr and Vista De Soledad St:** Install 2 flashing stop signs at each Gabilan Drive approach. Conduct intersection improvement study for a roundabout at this location. If a roundabout is found to be infeasible, install curb extensions on the northeast and northwest corners of the intersection.

8. **San Vicente Rd and Gabilan Dr:** Conduct intersection improvement study for a roundabout at this location.



Gabilan Elementary

Gabilan Elementary School is located in central Soledad adjacent to the Soledad Recreational Center, and it draws students primarily from the surrounding neighborhoods (see Figure 18).

Parent Survey

Gabilan Elementary School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 28 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in Figure 17, below.

GRADE LEVELS
K-6

NUMBER OF STUDENTS
488

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
92%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
92.8%

STUDENTS USING ACTIVE TRANSPORTATION
(based on 28 survey responses)
21%

Figure 17. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)

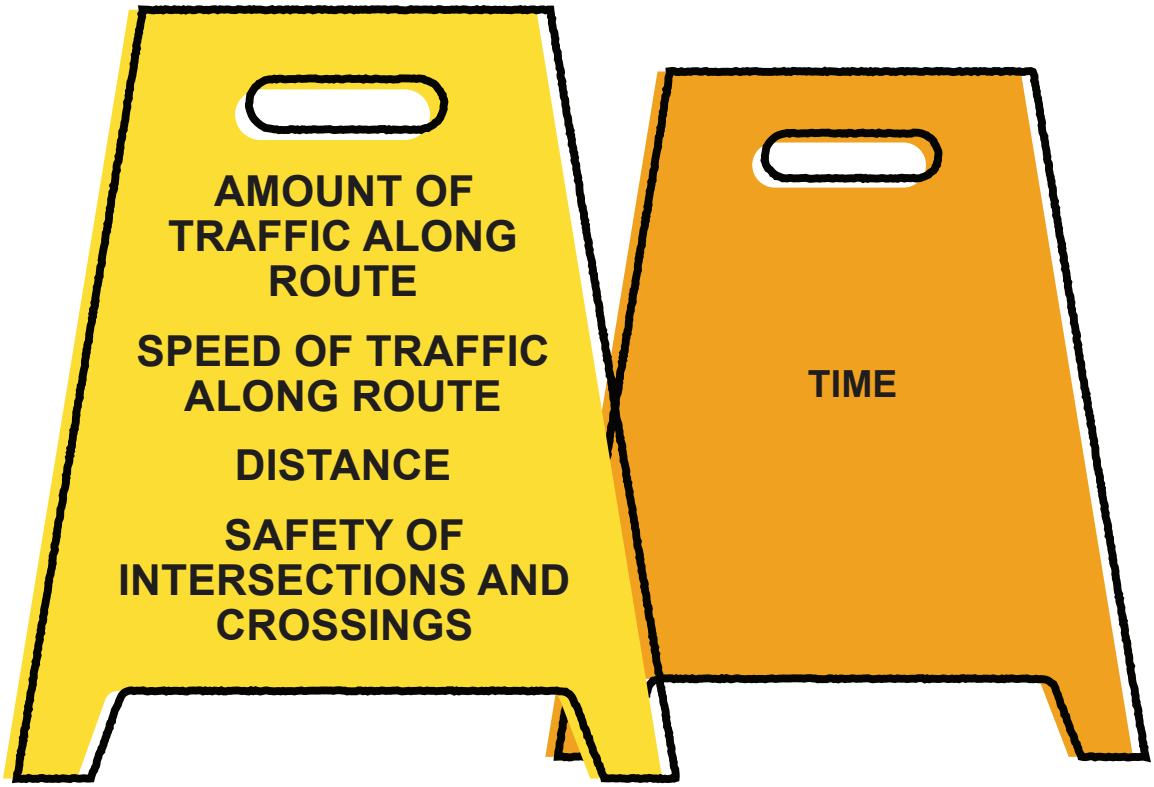
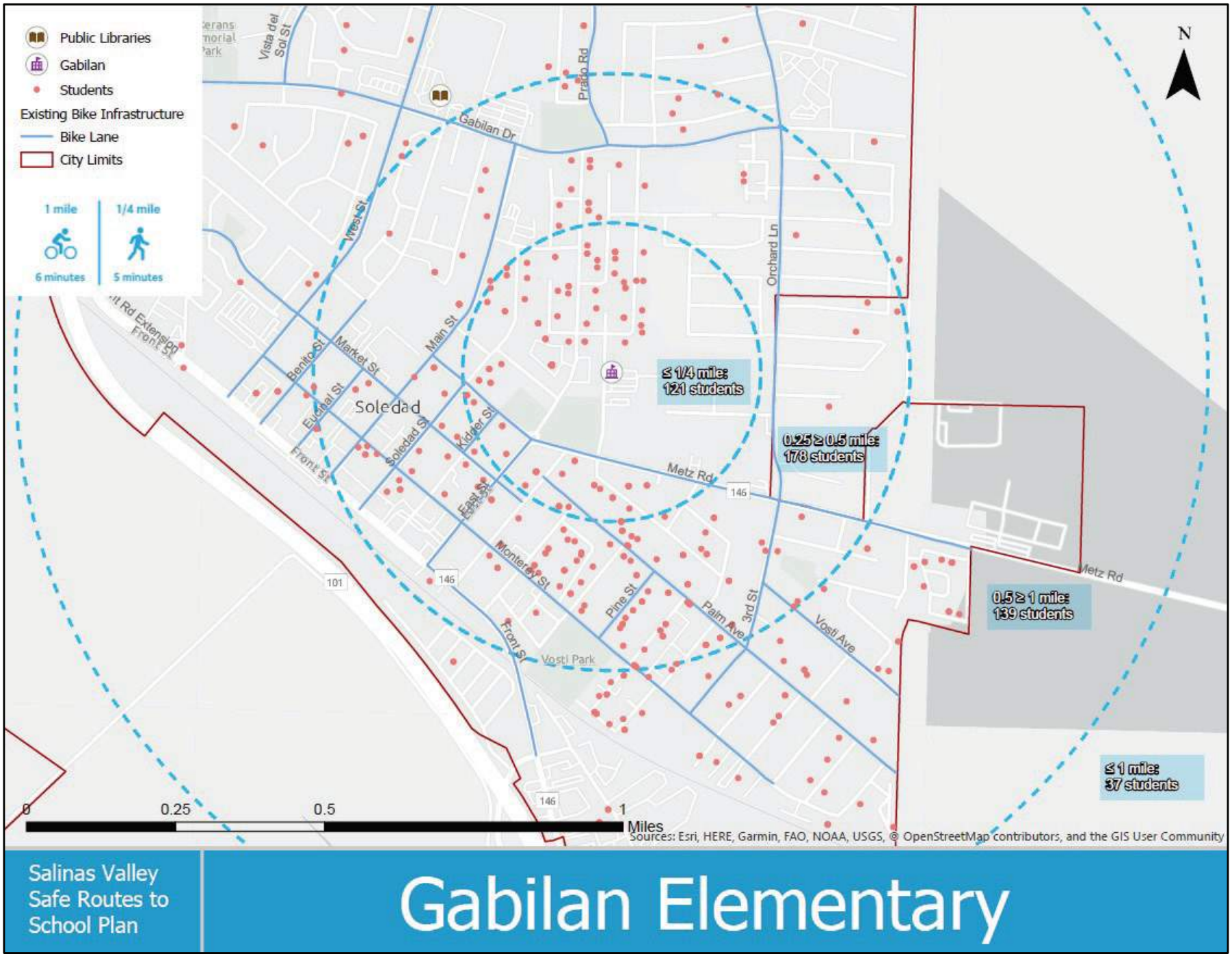


Figure 18. Map of Gabilan Elementary School Area





School crosswalk on Metz Road near Gabilan Elementary School

Current Infrastructure Conditions

Motorist Conditions

- Gabilan Elementary School has a drop-off loop off Walker Drive and a parking lot immediately north of the loop. Parking spaces in the lot are reserved for staff and some visitors.
- At the time of the audit, drop-offs took place in the drop-off loop and curbside along Walker Drive and Metz Road. There is congestion on Walker Drive before and after school.
- School bus drop-off takes place on a designated bus loop off Metz Road.
- Metz Road is an arterial street, part of the city's truck route network, and a primary emergency response route.

Pedestrian Conditions

- There are complete sidewalks on both sides of Walker Drive and Metz Road.
- The intersection of Walker Drive and Metz Road is a four-way stop with high-visibility crosswalks on Walker Drive and an offset high-visibility crosswalk with a pedestrian refuge island across Metz Road.
- There is a crosswalk with curb extensions across Walker Drive just north of the school campus that connects to a path through Jesse Gallardo Park.
- At the time of the audit, there was a crossing guard at the crosswalk north of campus on Walker Dr and one at the Walker Drive and Metz Road intersection.

Bicycling Conditions

- There are class II bike lanes on both sides of Metz Road. There are no bicycle facilities on Walker Drive or other neighborhood streets.

Recommended Infrastructure Improvements around Gabilan Elementary School

Table 3 lists recommendations for Gabilan Elementary School, and the map below shows their locations in relation to the school.



Crosswalk with curb extensions on Walker Drive near Gabilan Elementary School

Table 3. Proposed Recommendations for Gabilan Elementary

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Park Street	Monterey Street	Reports of drivers not yielding to people crossing the street.	Install stop signs on the east and west legs of the intersection.
	Park Street	Monterey Street	No marked crosswalks. Reports of drivers not yielding to people crossing the street.	Install high-visibility crosswalks on all legs of the intersection.
	Park Street	Monterey Street	Reports of drivers not yielding to people crossing the street.	Install curb extensions on all corners of the intersection. Consider quick-build curb extensions.
	Oak Street	Monterey Street	Pedestrian route to school.	Install high-visibility crosswalks on all legs of the intersection.
	Oak Street	Monterey Street	Pedestrian route to school.	Install curb extensions on all corners of the intersection. Consider quick-build curb extensions.
	Dixi Street	Monterey Street	Pedestrian route to school. Project identified in Local Roadway Safety Plan.	Install RRFB at east leg of intersection.
	Dixi Street	Monterey Street	Pedestrian route to school.	Install high-visibility crosswalk at east leg of the intersection.
	East Street	Monterey Street	Pedestrian route to school.	Install high-visibility crosswalks on all legs of the intersection.

Table 3. Proposed Recommendations for Gabilan Elementary *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	East Street	Monterey Street	Pedestrian route to school. Project identified in Local Roadway Safety Plan.	Install curb extensions on the northeast and southeast corners of the intersection.* Consider quick-build curb extensions.
	Dixi Street	Palm Avenue	Pedestrian route to school. Pedestrian collision at this intersection.	Install high-visibility crosswalks on the north and east legs of the intersection.
	Dixi Street	Palm Avenue	Pedestrian route to school. Pedestrian collision at this intersection.	Install ADA-compliant curb ramps on the northeast and southeast corners of the intersection.
	Walker Drive	Metz Road	Reports of drivers not yielding to people crossing the street.	Install an RRFB at the east leg of the intersection.
	Walker Drive	Metz Road	Reports of drivers not yielding to people crossing the street.	Install stop bars at the north and south legs of the intersection.
	Dixi Street	Metz Road	Pedestrian route to school. Pedestrian collision at this intersection.	Install high-visibility crosswalk on the south leg of the intersection.
	East Street	Metz Road	Reports of drivers speeding through roundabout and not yielding to people crossing.	Work with the police department and schools to distribute flyers about how to properly use a roundabout.
	Soledad Community Center		Parents dropping off students across Walker Dr, students running across street in traffic to get to school.	Create program to encourage parents to park in the community center parking lot to drop-off and pick-up their students, rather than parking on Walker Drive

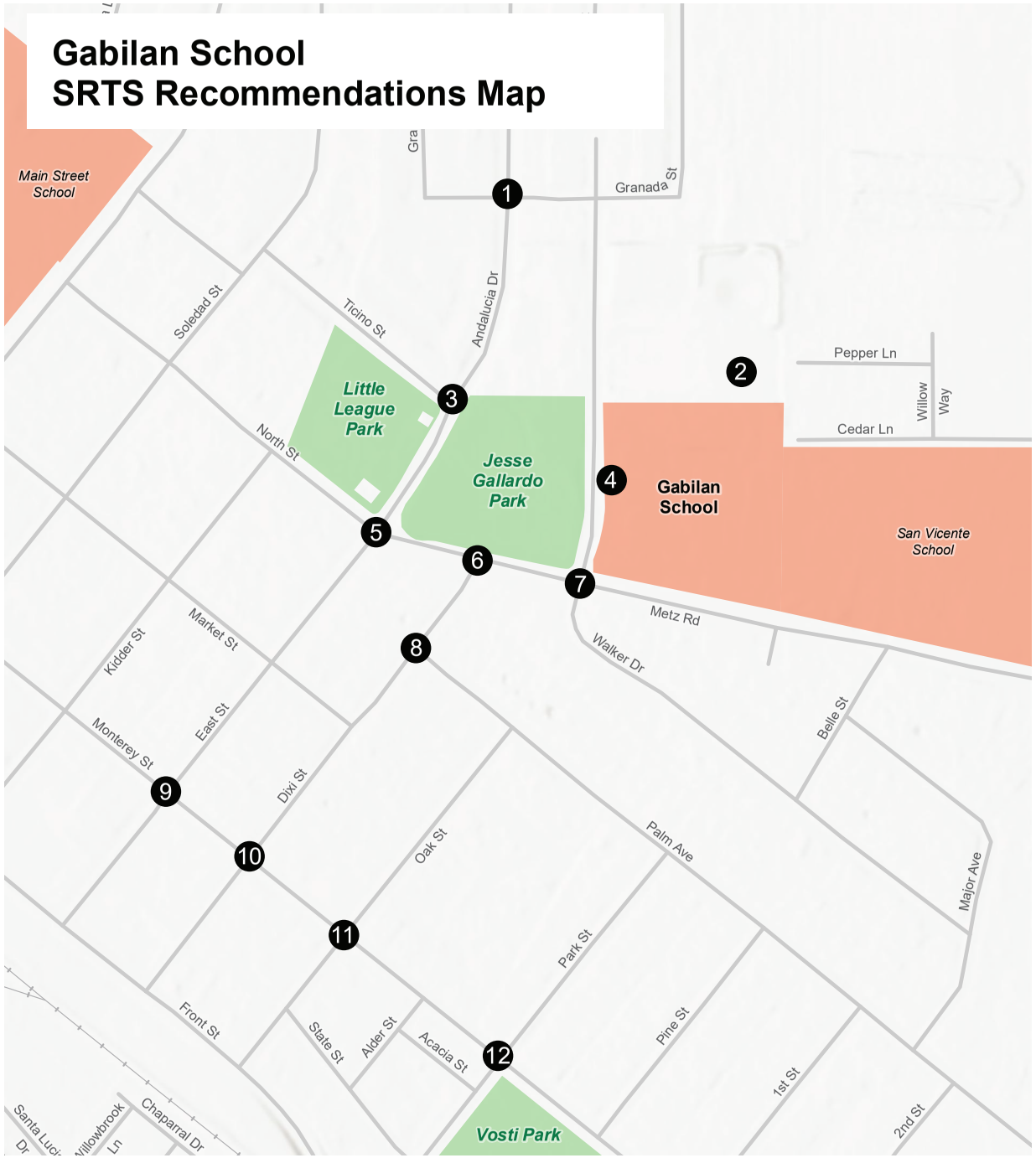
**The City's priority is safety improvements at uncontrolled intersections. Curb extensions at stop-controlled intersections are a lower priority for installation.*

Table 3. Proposed Recommendations for Gabilan Elementary *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Gabilan Driveway Loop		Students dropped off in outer loop are walking across traffic to reach sidewalk.	Consider closing one lane of driveway loop to prevent students from walking between cars. This could also slow drop-off and pick-up and encourage more parents to use the park-and-walk system at the community center.
	Andalucia Drive	Ticino Street	Reports of drivers not yielding to pedestrians.	Install high-visibility crosswalks on the west and south legs of the intersection.
	Andalucia Drive	Granada Street	Pedestrian route to school.	Install high-visibility crosswalks on the west and south legs of the intersection.
Kidder Street	Front Street	North Street	No bike facilities.	Install bike lanes on east side of street.
Oak Street	Front Street	Palm Avenue	No bike facilities.	Install sharrows and bike route signage.
Metz Road	Orchard Lane	East Street	Driver observed pulling over to the curb without checking for student in the bike lane, nearly causing a collision.	Study long-term options for moving the bike lane to be next to the curb to prevent drivers from crossing the bike lane to park. This could mean creating space on the curb extensions for the bike lane to continue, similarly to the bike lane at the Metz Road/East Street roundabout.
Metz Road	Orchard Lane	East Street	Driver observed pulling over to the curb without checking for student in the bike lane, nearly causing a collision.	In the short term, paint the bike lane green in conflict zones, like in front of school loading zones and parking lots.

***All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 19. Gablian Elementary School Recommendations



BOUNDARIES

School Property City Limits

Parks

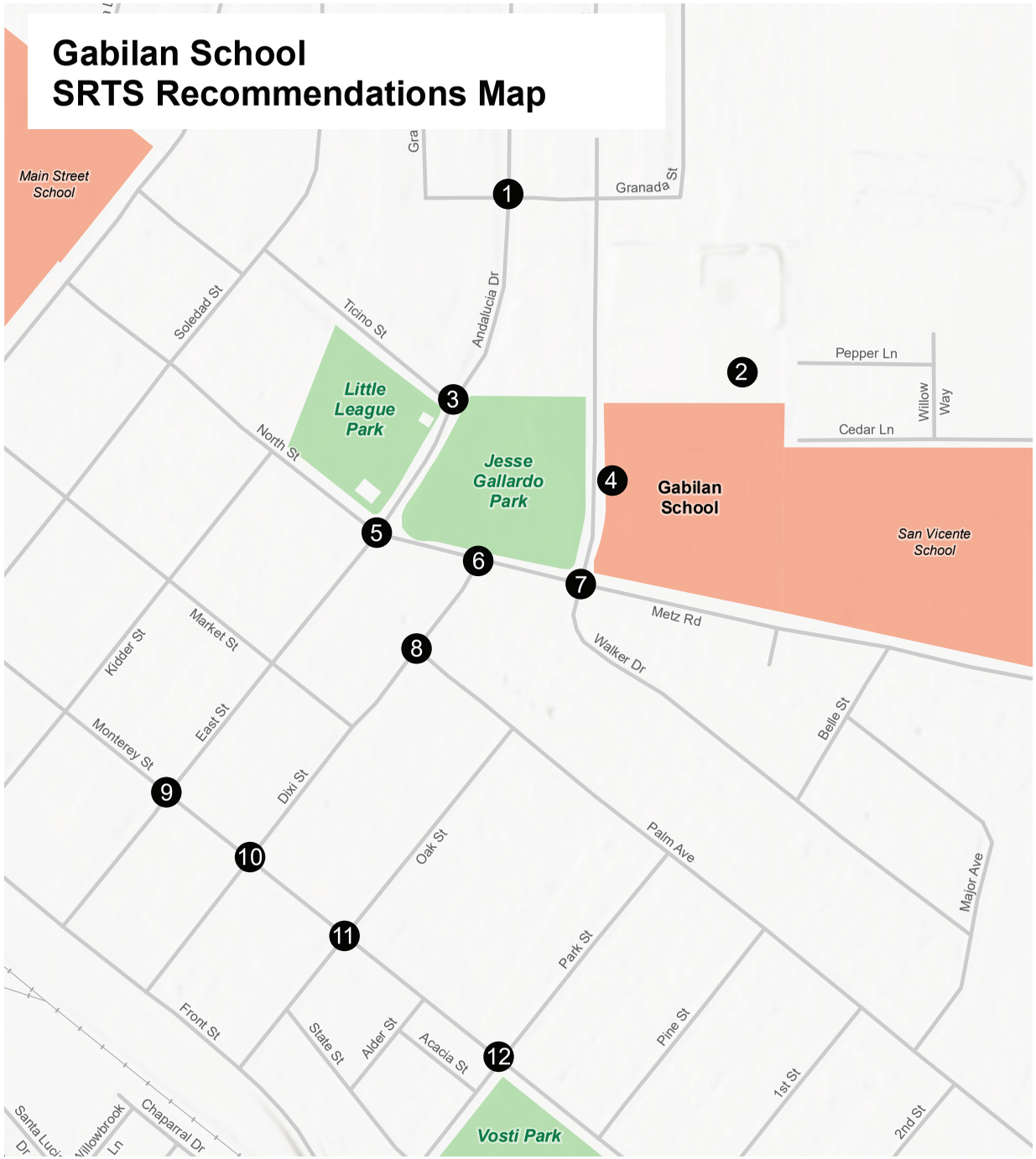
Recommendations

1. **Granada St and Andalucia Dr:** Install high-visibility crosswalks on the east, west, and south legs of the crosswalk.
2. **Soledad Community Center:** Create a program encouraging parents to park in the community center parking lot to drop-off/pick-up their students, rather than parking on Walker Drive.
3. **Andalucia Dr and Ticino St:** Install high-visibility crosswalks on the west and south legs of the intersection.
4. **Gabilan Driveway Loop:** Consider closing one lane of the driveway loop to prevent students from walking in-between cars. This can also slow down drop-off/pick-up traffic and can encourage more parents to utilize the park and walk system at the community center.
5. **East St and Metz Rd:** Work with the police department and schools to distribute flyers about how to properly use a roundabout.
6. **Dixi St and Metz Rd:** Install a high-visibility crosswalk on the south leg of the intersection.
7. **Walker Dr and Metz Rd:** Install Rectangular Flashing Beacon (RRFB) on the east leg of the intersection. Install stop bars on the north and south legs of the intersection.

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Figure 19. Gablian Elementary School Recommendations (continued)



BOUNDARIES

School Property
City Limits
Parks

Recommendations (Continued)

8. **Palm Ave and Dixi St:** Install high-visibility crosswalks on the north and east legs of the intersection. Install ADA-compliant curb ramps on the northeast and southeast corners of the intersection.

9. **East St and Monterey St:** Install high-visibility crosswalks on all legs of the intersection. Install curb extensions* on the northeast and southeast corners of the intersection.
*Consider quick-build curb extensions.

10. **Monterey St and Dixi St:** Install Rectangular Flashing Beacon (RRFB) on the east leg of the intersection. Install a high-visibility crosswalk on the east leg of the intersection.

11. **Monterey St and Oak St:** Install high-visibility crosswalks on all legs of the intersection. Install curb extensions* on all corners of the intersection.
*Consider quick-build curb extensions.

12. **Monterey St and Park St:** Install high-visibility crosswalks on all legs of the intersection. Install stop signs on the east and west legs of the intersection. Install curb extensions* on all corners of the intersection.
*Consider quick-build curb extensions.

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Jack Franscioni Elementary

Jack Franscioni Elementary School is located in eastern Soledad, and it draws students primarily from the surrounding neighborhoods (see Figure 21).

GRADE LEVELS
K-6

NUMBER OF STUDENTS
510

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
78%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
87.6%

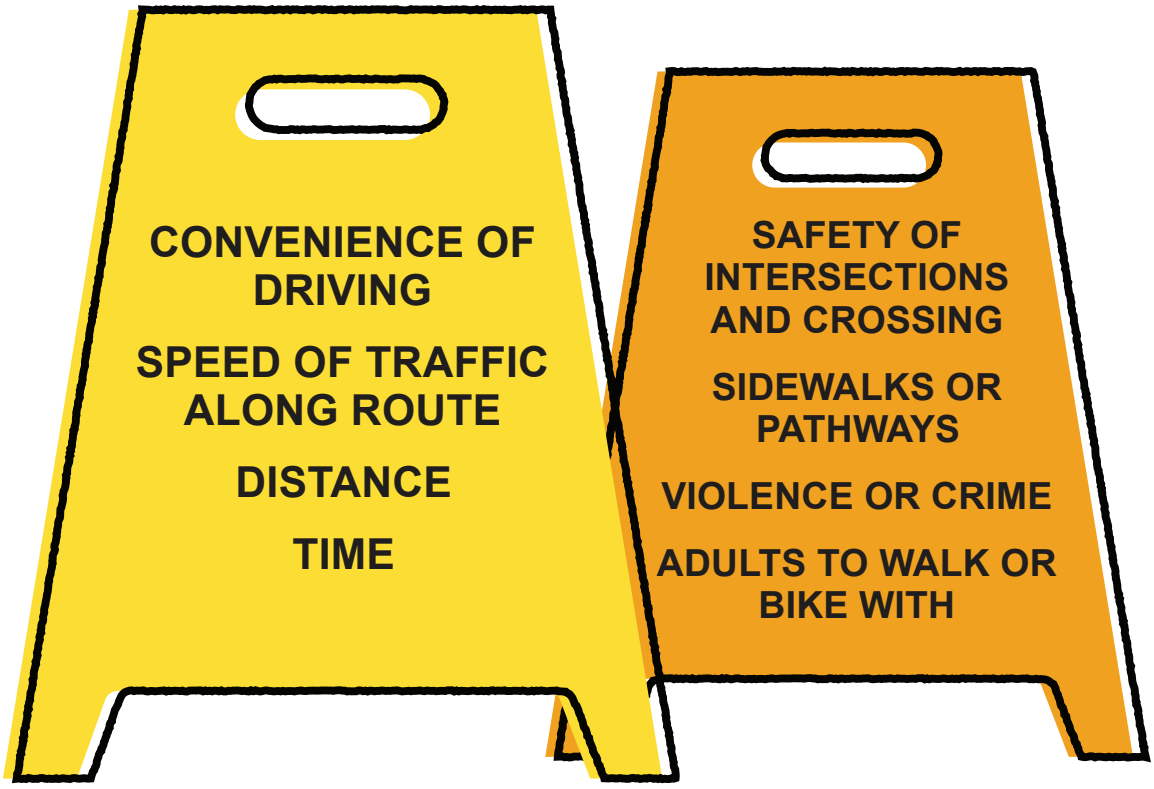
STUDENTS USING ACTIVE TRANSPORTATION *(based on 40 survey responses)*
28%

Parent Survey

Jack Franscioni Elementary School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 40 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in Figure 20, below.

Figure 20. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



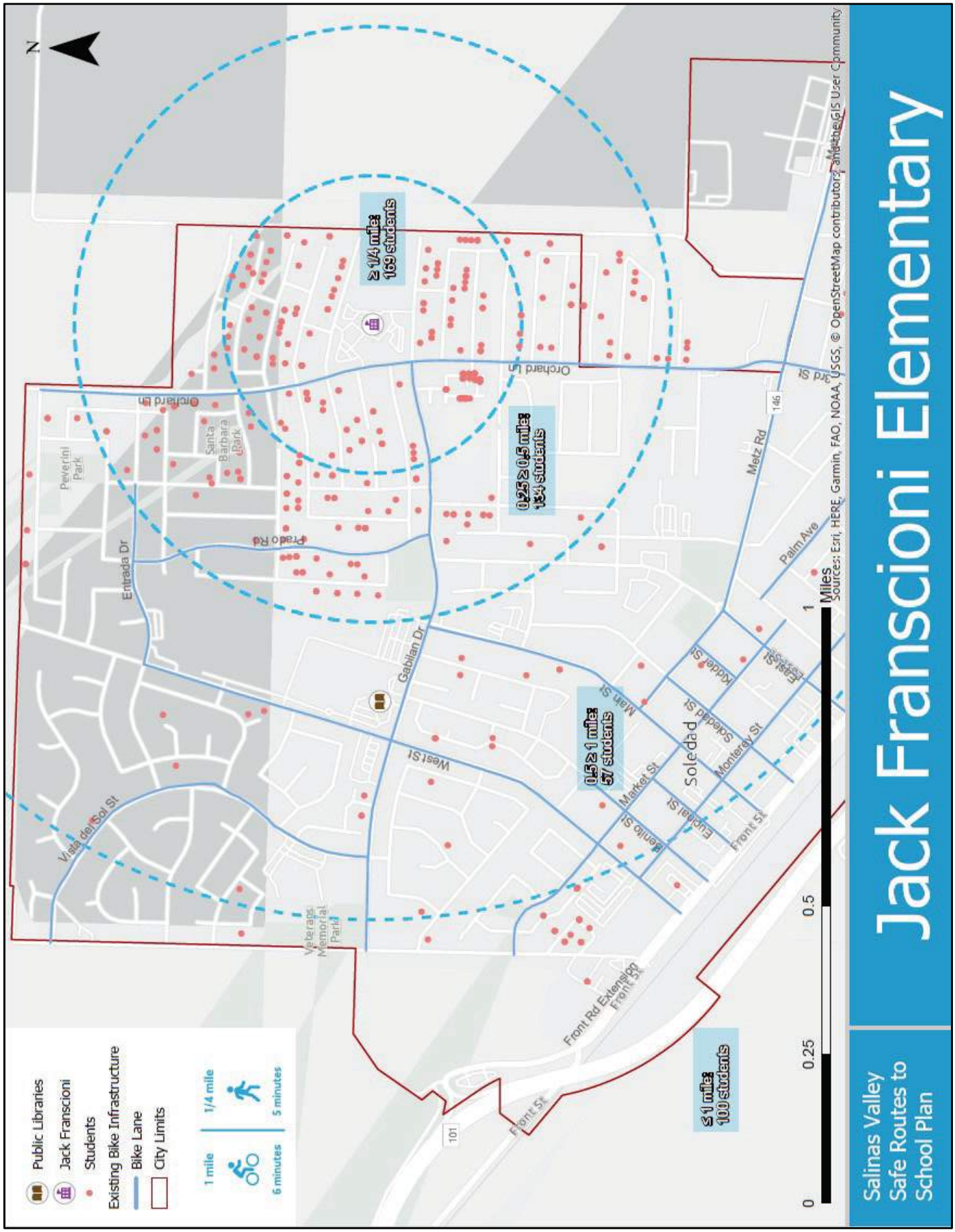


Figure 21. Map of Jack Franscioni Elementary School Area

Current Infrastructure Conditions

Motorist Conditions

- Jack Franscioni Elementary has a drop-off loop and a parking lot off Orchard Lane. Parking spaces in the lot are reserved for staff and visitors.
- At the time of the audit, drop-offs took place in the drop-off loop, in the employee parking lot, and on San Antonio Street
- School bus drop-off takes place on a designated space in the parking lot near the drop-off loop.
- Orchard Lane and Gabilan Drive are primary emergency response routes. The intersection of Orchard and Gabilan is also used by students and parents going to Soledad High, and there is traffic congestion at the intersection before and after school.

Pedestrian Conditions

- There are complete sidewalks on both sides of Orchard Lane and San Antonio Street.
- The intersection of Orchard Lane and San Antonio St is a four-way stop with high-visibility crosswalks and curb extensions.
- The intersection of Orchard Lane and Gabilan Drive is a four-way stop with high-visibility crosswalks.
- At the time of the audit there were crossing guards present at the intersections of Orchard Lane with San Antonio Street and with Gabilan Drive.



Students crossing Orchard Lane at San Antonio Street



Class II bike lanes in Soledad

Bicycling Conditions

- There are class II bike lanes on both sides of Orchard Lane and Gabilan Drive near the school. The bike lane striping is faded in several locations, especially on Gabilan Drive. There are no bicycle facilities on other neighborhood streets.

Recommended Infrastructure Improvements around Jack Franscioni Elementary School

Table 4 lists recommendations for Jack Franscioni Elementary School, and the map below shows their locations in relation to the school.



Planning team members engage with community members at the Franscioni Elementary walking audit

Table 4. Proposed Recommendations for Jack Franscioni Elementary

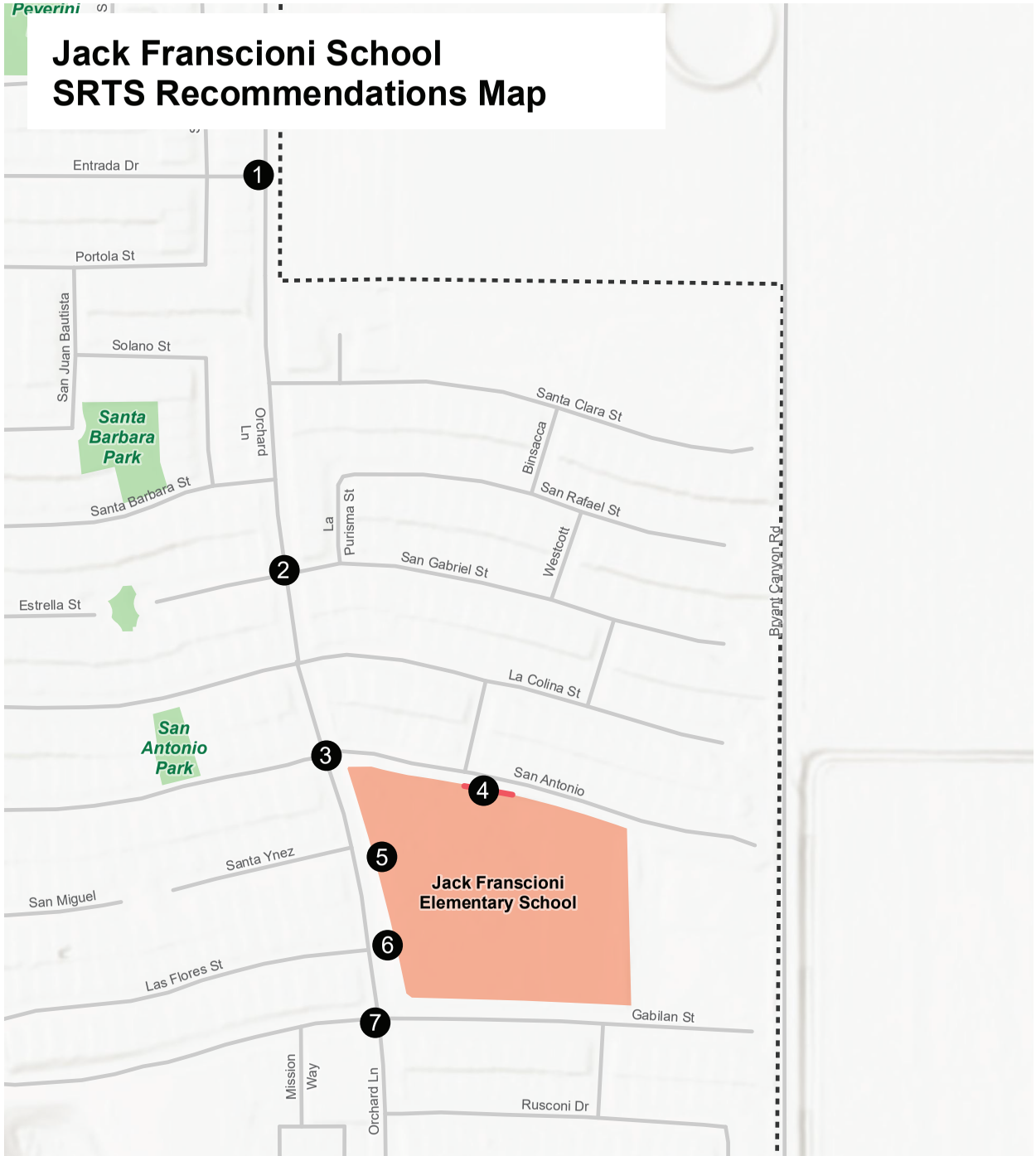
Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Orchard Lane	Gabilan Drive	Many comments about difficulty crossing this intersection, drivers not yielding to people crossing, and difficulty for the crossing guard to serve all legs of the intersection.	Conduct intersection improvement study at this location.
	Orchard Lane	Gabilan Drive	Intersection is very large, and crossing guard cannot effectively assist people on all legs.	Station a second crossing guard at this intersection.
	Orchard Lane	Gabilan Drive	Many comments about difficulty crossing this intersection, drivers not yielding to people crossing, and difficulty for the crossing guard in controlling traffic.	Install flashing stop signs, stop bars, and high-visibility crosswalks on all legs of the intersection. Install ADA-compliant curb ramps on the northeast, northwest, and southwest corners of the intersection.
	School property		Students crossing intersection of Orchard and Gabilan to reach vendors after school.	Do not allow vendors on school property. Install signage near school disallowing vendors to set up near school sidewalks.
	Driveway entrance (Orchard Lane)		Drivers exiting through parking lot entrance.	Install “Wrong way” signage facing parking lot so drivers do not exit onto Orchard Lane.
	Driveway exit (San Antonio Street)		Drivers entering through parking lot exit.	Install “Do not enter” signage facing street so drivers do not enter the parking lot from San Antonio Street
	Driveway exit (San Antonio Street)		Limited visibility for drivers exiting school parking lot.	Extend red curbs on either side of the San Antonio Street driveway exit to improve visibility.

***Table 4. Proposed Recommendations for Jack Franscioni Elementary** (continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Orchard Lane	San Antonio Street	Missing curb ramps.	Install ADA-compliant curb ramps on all corners of the intersection.
	Orchard Lane	San Antonio Street	Families crossing on all legs of intersection.	Install high-visibility crosswalk on the north leg of the intersection.
	Orchard Lane	San Antonio Street	Missing stop bars.	Install stop bars on all legs of the intersection.
	Orchard Lane	San Gabriel	Reports of speeding on Orchard Lane.	Install traffic circle.
	Orchard Lane	Entrada Drive	Pedestrian route to school.	Install high-visibility crosswalk at west leg of the intersection.
Gabilan Drive	San Vicente Road	Rojos Way	Concerns about student safety while crossing four lanes of traffic. Gaps in bike facilities.	Study feasibility of road diet along entire street.
Gabilan Drive	San Vicente Road	Rojos Way	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.
Orchard Lane	Terraza Street	Metz Road	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.

**All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 22. Gablian Elementary School Recommendations



LINEAR RECOMMENDATIONS

Red Curb

BOUNDARIES

School Property
City Limits
Parks

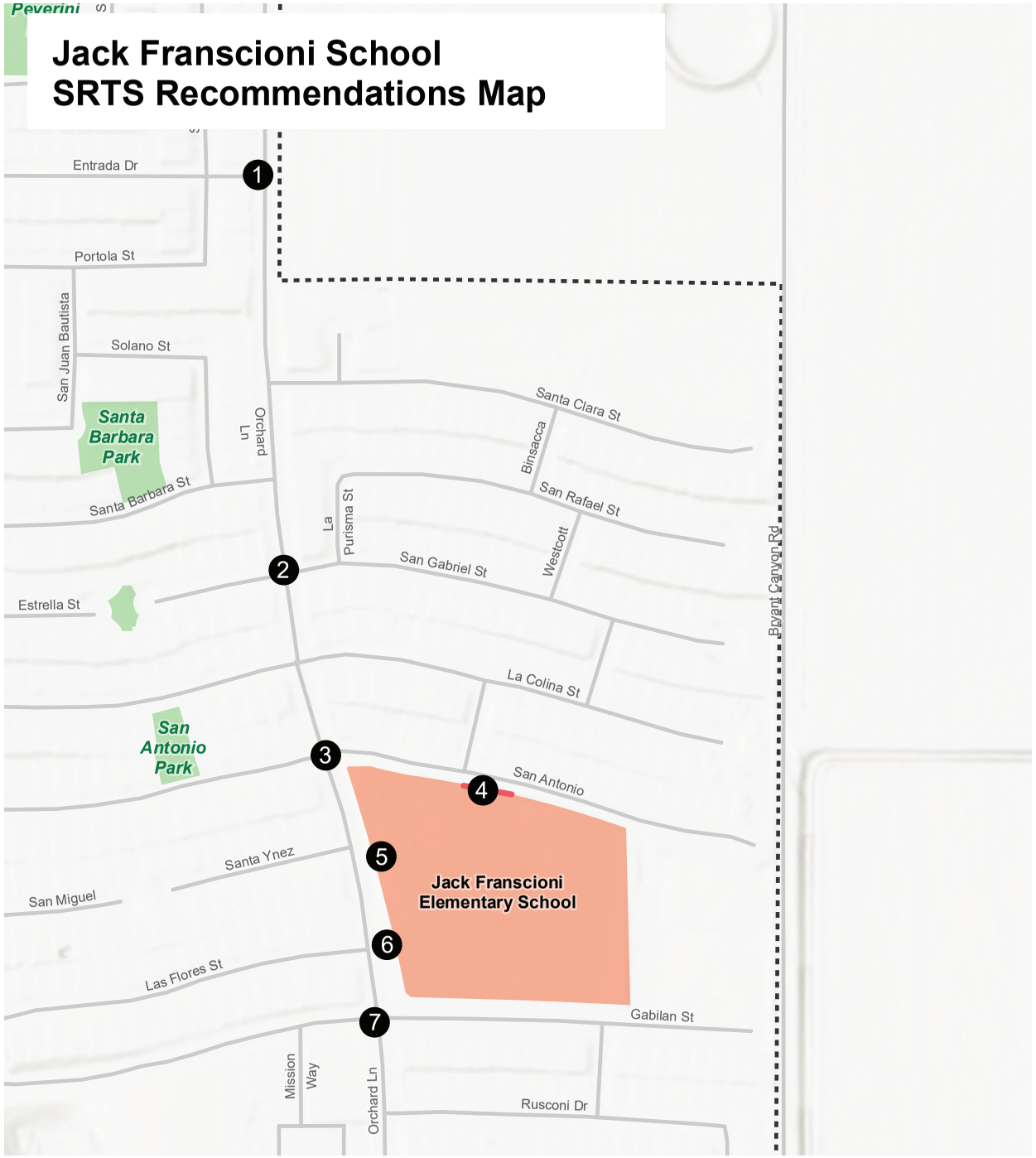
Recommendations

1. **Orchard Ln and Entrada Dr:** Install a high-visibility crosswalk on the west leg of the intersection.
2. **San Gabriel and Orchard Ln:** Install a traffic circle.
3. **San Antonio St and Orchard Ln:** Install a high-visibility crosswalk on the north leg of the intersection. Install stop bars on all legs of the intersection. Install ADA-compliant curb ramps on all corners of the intersection.
4. **School Driveway Exit:** Install "Do Not Enter" signage facing the street so drivers do not enter the parking lot from San Antonio Street. Extend red curb on either side of the school driveway exit on San Antonio Street to improve visibility.
5. **School Driveway Entrance:** Install "Wrong Way" signage facing the parking lot so drivers do not exit onto Orchard Lane.
6. **School Property:** Do not allow vendors on school property. Install signages near the school disallowing vendors to set up near school sidewalks.

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Figure 22. Gablian Elementary School Recommendations (continued)



LINEAR RECOMMENDATIONS

Red Curb

BOUNDARIES

School Property
City Limits
Parks

Recommendations (Continued)

7 **Orchard Ln and Gabilan Dr:** Install a high-visibility crosswalk on the south leg of the intersection. Install ADA-compliant curb ramps on the northeast, northwest, and southwest corners of the intersection. Install stop bars on all legs of the intersection. Install flashing stop signs on all legs of the intersection. Station a second crossing guard at this intersection. Conduct intersection improvement study for a roundabout at this location.

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Main Street Middle

Main Street Middle School is located in central Soledad, and it draws students from throughout the city, being the only local middle school (see Figure 24).

Parent Survey

Main Street Middle School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 18 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues are listed in the graph below.

GRADE LEVELS
7-8

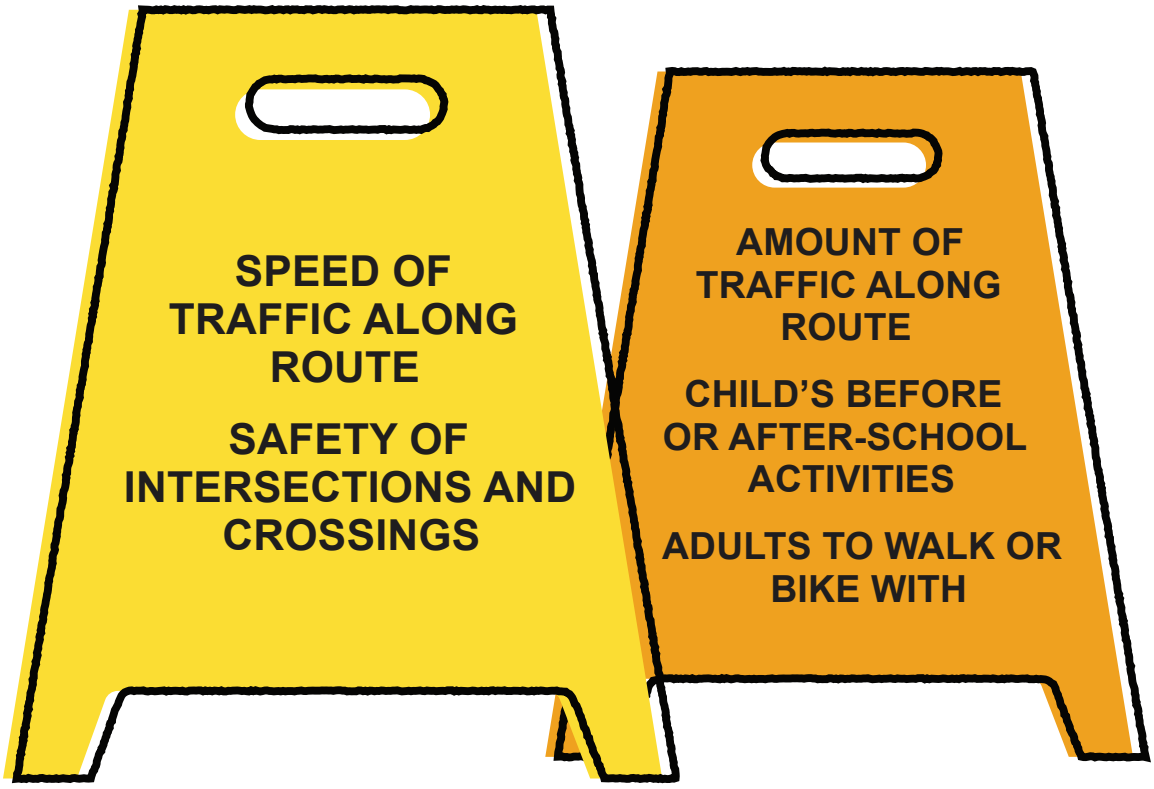
NUMBER OF STUDENTS
792

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
83%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
93.7%

STUDENTS USING ACTIVE TRANSPORTATION *(based on 18 survey responses)*
22%

Figure 23. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



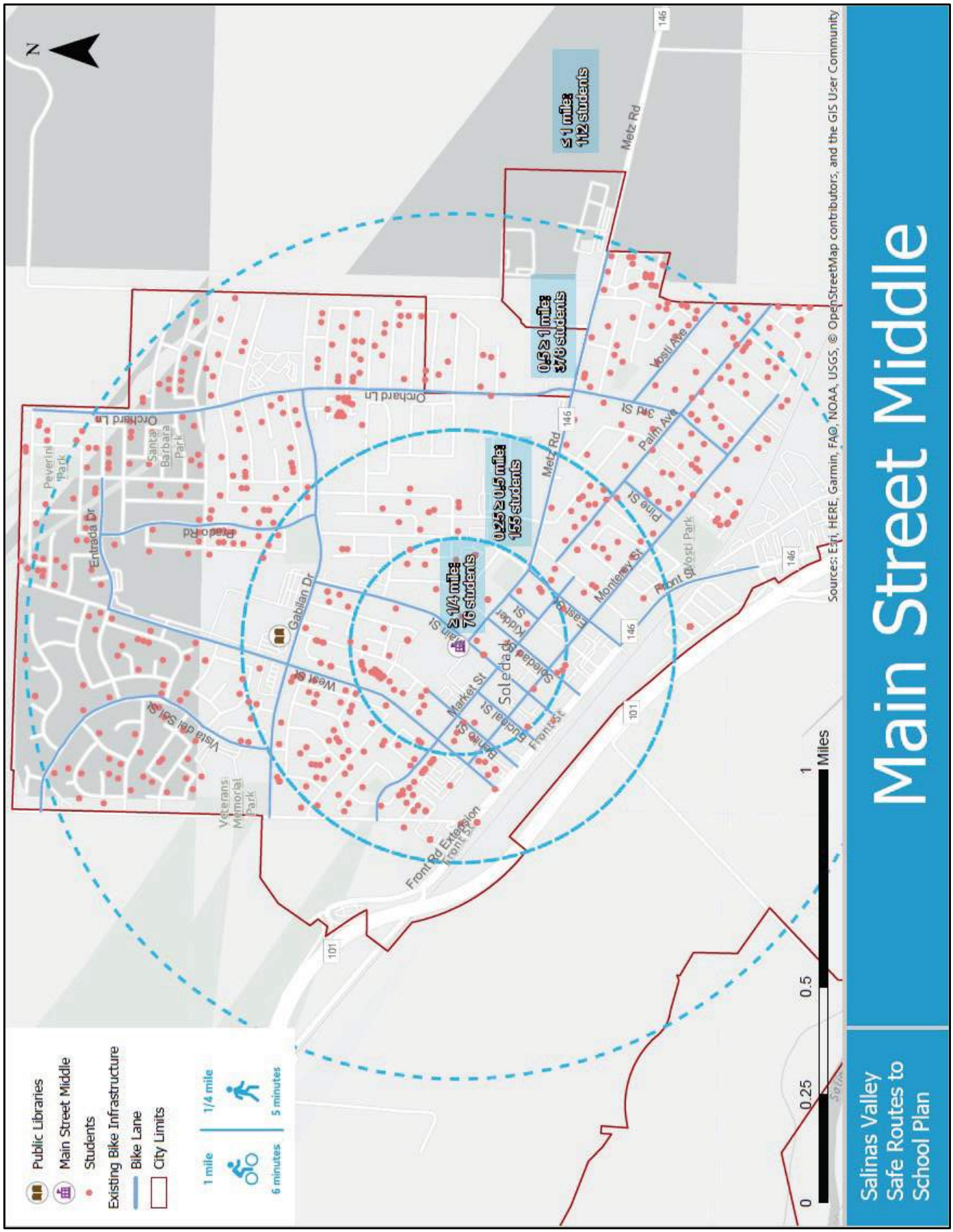


Figure 24. Map of Main Street Middle School Area



School crosswalk at Encinal and Market Streets

Current Infrastructure Conditions

Motorist Conditions

- Main Street Middle School has a drop-off loop off Main Street and a parking lot off Market Street. Spaces in the lot are reserved for staff and visitors.
- At the time of the audit, drop-offs took place mostly in the drop-off loop, with some in the parking lot. Minimal congestion near the loop was observed.
- School bus drop-off takes place on the designated bus loop in the parking lot off Market Street.
- Main Street is an arterial street and Market Street is a collector street.
- Some of the drop-offs occur on-street along Market Street.

Pedestrian Conditions

- There are complete sidewalks on both sides of Main Street and Market Street.
- The intersection of Main Street and Market Street is a four-way stop and has high-visibility crosswalks with curb extensions.
- There are high-visibility crosswalks and curb extensions at the intersection of Market Street and Encinal Street.
- There are standard marked crosswalks at the intersection of Market and Benito Streets, and no marked crosswalks at the intersection of Market and West Streets.
- At the time of the audit, there were no crossing guards present.

Bicycling Conditions

- There are class II bike lanes on Main Street, Market Street, Monterey Street, and West Street.

Recommended Infrastructure Improvements around Main Street Middle School

Table 5 lists recommendations for Main Street Middle School, and the map below shows their locations in relation to the school.



Students crossing at the intersection of West and Market Streets

Table 5. Proposed Recommendations for Main Street Middle

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Main Street	Monterey Street	Pedestrian collisions at this intersection.	Install curb extensions on all corners of the intersection.*
	Main Street	Monterey Street	Pedestrian collisions at this intersection.	Install high-visibility crosswalks on all legs of the intersection.
	Benito Street	Monterey Street	Missing curb ramps.	Install ADA-compliant curb ramps on the northeast corner of the intersection.
	Soledad Street	Market Street	Pedestrian route to school.	Install high-visibility crosswalks at north and south legs of the intersection.
	Main Street	Market Street	Key route to school, reports of drivers not yielding to pedestrians.	Install flashing stop signs on all legs of intersection.
	Encinal Street	Market Street	Near misses reported, drivers turning right onto Market are not always looking for students crossing.	Install RRFB at the east side of the crosswalk.
	Benito Street	Market Street	Key route to school, high volumes of cars and students crossing.	Install curb extensions on all corners of the intersection.
	Benito Street	Market Street	Key route to school, high volumes of cars and students crossing.	Install high-visibility crosswalks on all legs of the intersection.
	Benito Street	Market Street	Key route to school, high volumes of cars and students crossing.	Install flashing stop signs on all legs of intersection.

Table 5. Proposed Recommendations for Main Street Middle *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	West Street	Market Street	Missing curb ramps.	Install ADA-compliant curb ramps on all corners of the intersection.
	West Street	Market Street	Key route to school, high volumes of students crossing.	Install flashing stop signs at north and east legs of the intersection.
	Main Street	North Street	Key route to school, high volumes of students crossing.	Install flashing stop signs at north and east legs of the intersection.
	Main Street	North Street	Key route to school, high volumes of students crossing.	Install curb extensions on all corners of the intersection.
	Benito Street	North Street	Missing curb ramps.	Install ADA-compliant curb ramps on the northeast corner of the intersection.
	Benito Street	North Street	Key route to school, high volumes of students crossing.	Install high-visibility crosswalks at the north and west legs of the intersection.
	Soledad Street	Ticino Street	Missing curb ramps.	Install ADA-compliant curb ramps on the northeast and southeast corners of the intersection.
	Soledad Street	Ticino Street	Reports of drivers not yielding for people crossing.	Install high-visibility crosswalks at the north, east, and west legs of the intersection.
	Main Street	Ticino Street	Missing stop bars.	Install stop bars at the north and east legs of the intersection.

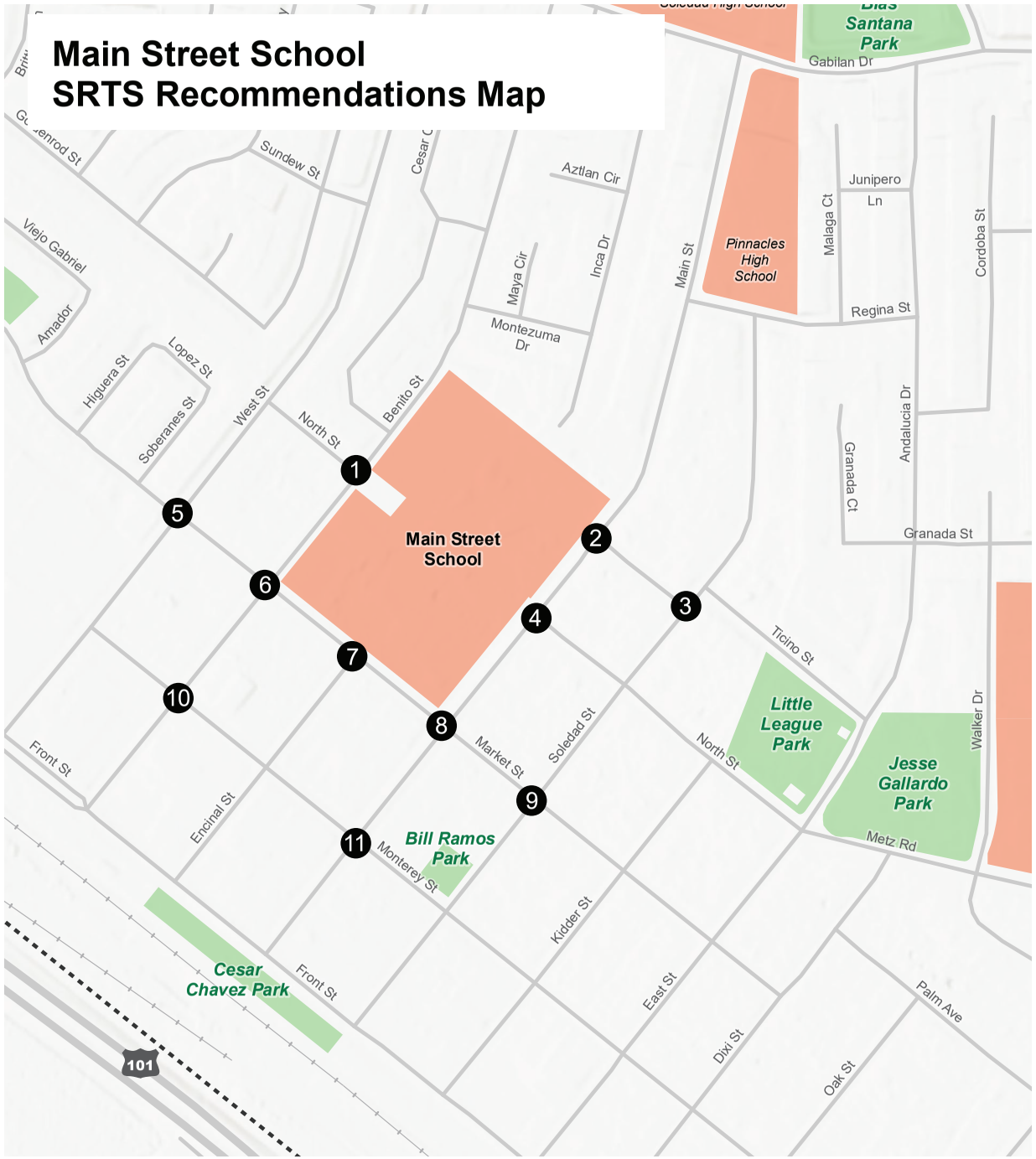
Table 5. Proposed Recommendations for Main Street Middle *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Main Street	Ticino Street	Pedestrian route to school.	Install curb extensions on the northeast, northwest, and southeast corners of the intersection.*
West Street	Front Street	Gabilan Drive	Reports of speeding.	Reduce travel lanes from four to two, with landscaped median.
West Street	Front Street	End of Street	Standard bike lanes provide less safety than separated bikeways and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.
Market Street	San Vicente Road	Dixi Street	Standard bike lanes can be uncomfortable for many people. Buffered bike lanes provide more space between bicyclists and cars.	Install buffered bike lanes.
Monterey Street	West Street	8th Street	Standard bike lanes can be uncomfortable for many people. Buffered bike lanes provide more space between bicyclists and cars.	Install buffered bike lanes.

**The City's priority is safety improvements at uncontrolled intersections. Curb extensions at stop-controlled intersections are a lower priority for installation.*

***All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 25. Main Street Middle School Recommendations



BOUNDARIES

School Property City Limits

Parks

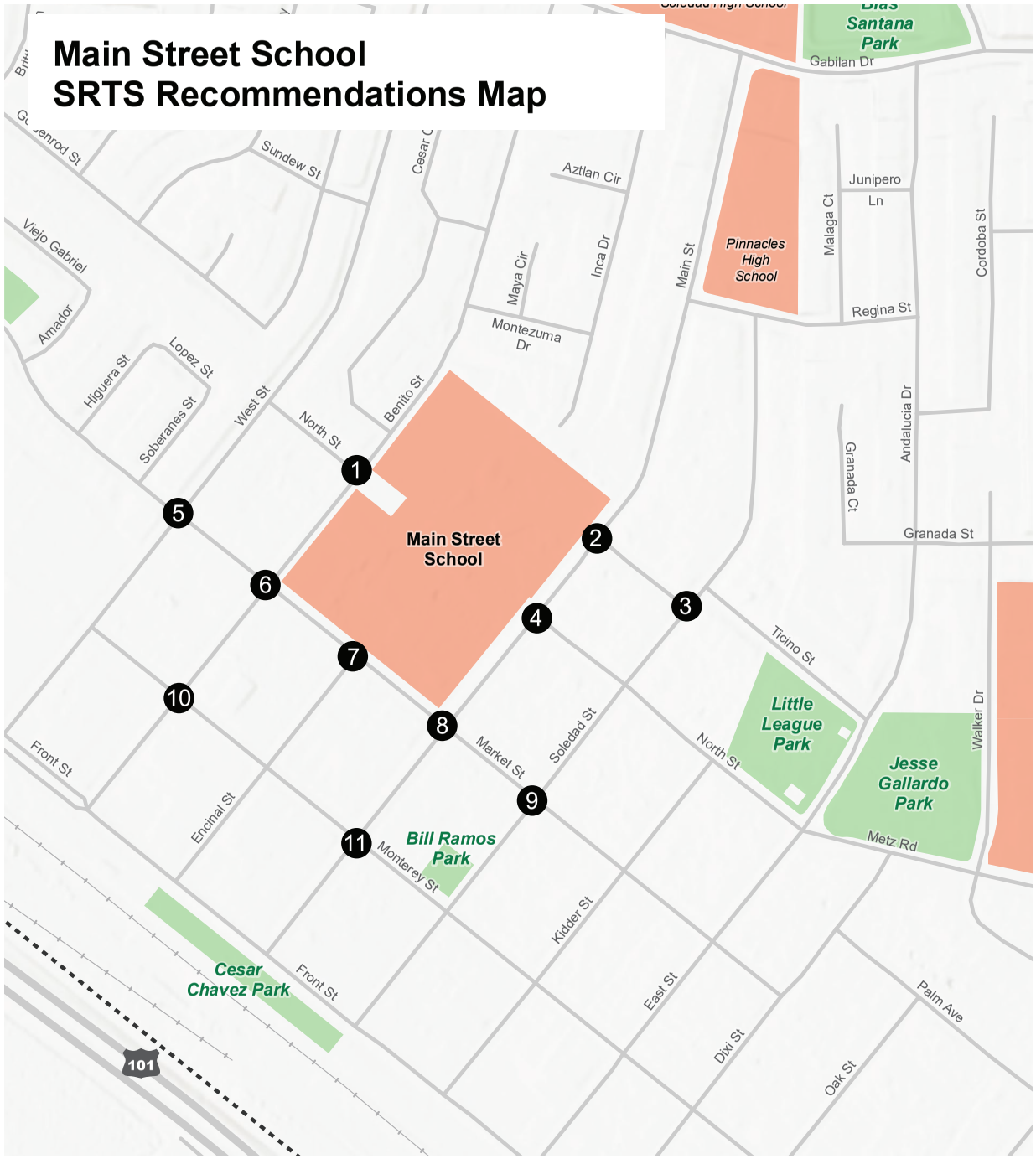
Recommendations

1. **Benito St and North St:** Install high-visibility crosswalks on the north and west legs of the intersection. Install an ADA-compliant curb ramp on the northeast corner of the intersection.
2. **Main St and Ticino St:** Install curb extensions on the northeast, northwest, and southeast corners of the intersection. Install stop bars on the north and east legs of the intersection.
3. **Soledad St and Ticino St:** Install high-visibility crosswalks on the north, east, and west legs of the intersection. Install ADA-compliant curb ramps on the northeast and southeast corners of the intersection.
4. **Main St and North St:** Install curb extensions on all corners of the intersection. Install flashing stop signs on the north and east legs of the intersection.
5. **Market St and West St:** Install high-visibility crosswalks on all legs of the intersection. Install ADA-compliant curb ramps on all corners of the intersection.
6. **Market St and Benito St:** Install high-visibility crosswalks on all legs of the intersection. Install curb extensions on all corners of the intersection. Install flashing stop signs on all legs of intersection.

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N 0 0.1 0.2 MILES alta

Figure 25. Main Street Middle School Recommendations (continued)



BOUNDARIES

School Property City Limits

Parks

Recommendations (Continued)

7. **Market St and Encinal St:** Install Rectangular Rapid Flashing Beacon (RRFB) on the east crosswalk.
8. **Market St and Main St:** Install flashing stop signs on all legs of intersection.
9. **Soledad St and Market St:** Install high-visibility crosswalks on the north and south legs of the intersection.
10. **Monterey St and Benito St:** Install an ADA-compliant curb ramp on the northeast corner of the intersection.
11. **Monterey St and Main St:** Install high-visibility crosswalks on all legs of the intersection. Install curb extensions on all corners of the intersection.

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Pinnacles High

Pinnacles High School is located in Central Soledad adjacent to Soledad High School, and it draws students from throughout the city for its various programs (see Figure 27).

Parent Survey

Pinnacles High School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in fall 2022, and 18 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in the graph below.

GRADE LEVELS
9-12

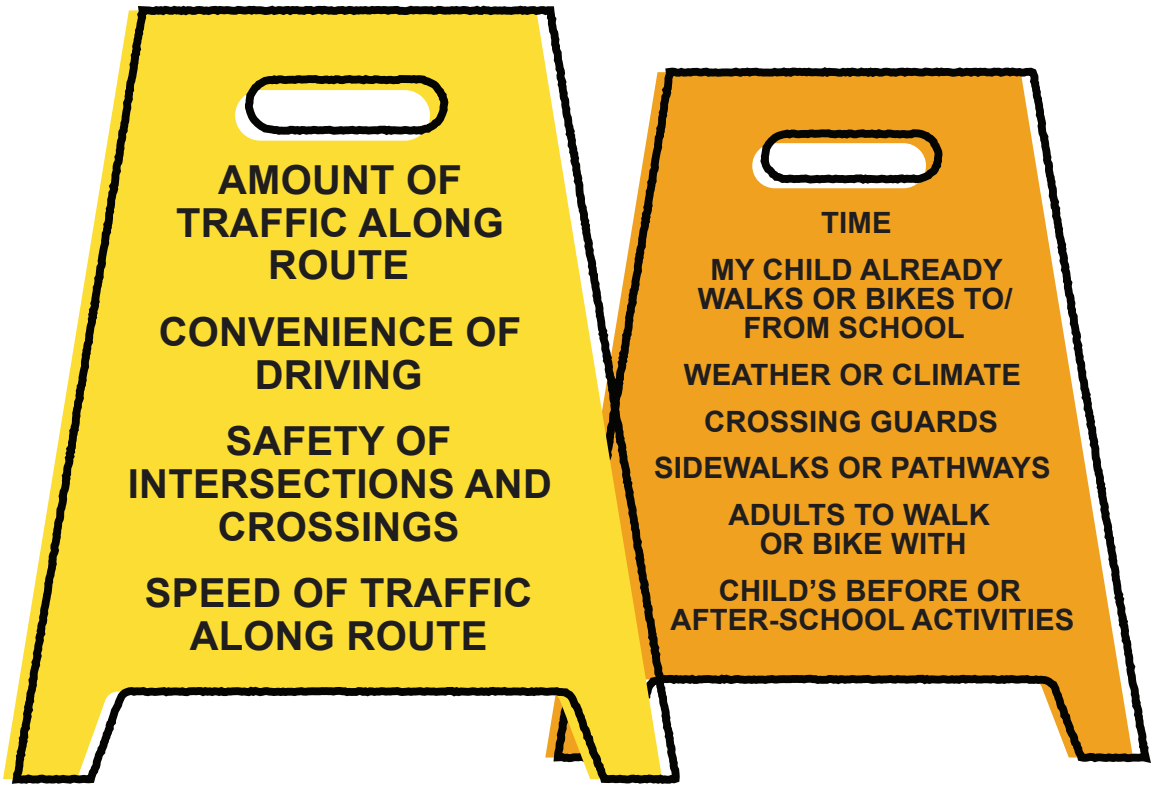
NUMBER OF STUDENTS
31

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
83%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
90.3%

STUDENTS USING ACTIVE TRANSPORTATION *(based on 18 survey responses)*
39%

Figure 26. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



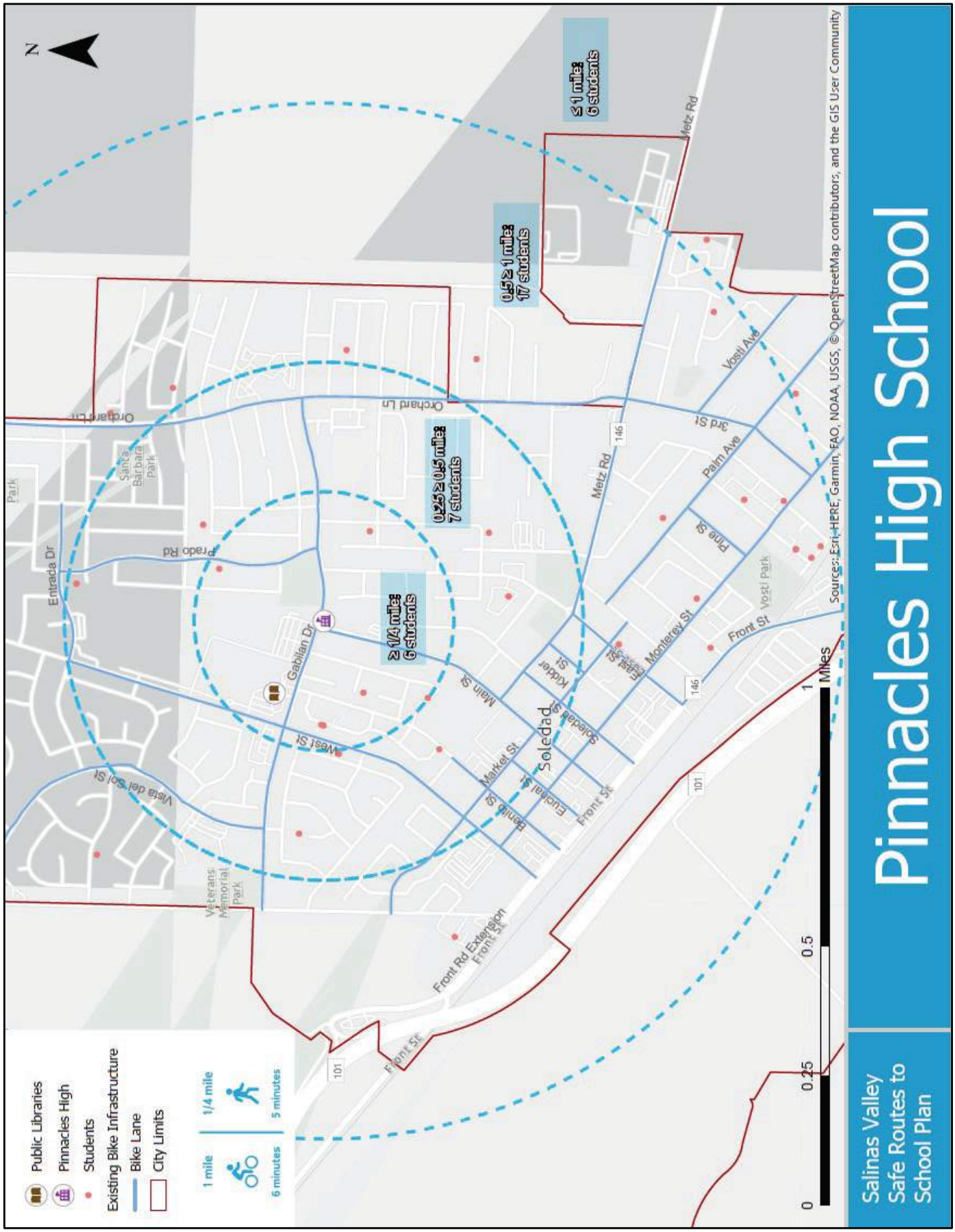


Figure 27. Map of Pinnacles High School Area



Staff parking lot at Pinnacles High School

Current Infrastructure Conditions

Motorist Conditions

- At the time of the audit, Pinnacles High School did not have a designated drop-off loop or area, and parking spaces in its small lot were reserved for staff. The parking lot is also used for trash pick-up and deliveries, which discourages staff from using the lot to avoid getting boxed in.
- At the time of the audit, drop-off took place on-street along Main Street and Gabilan Drive, where there is limited on-street parking.
- School bus drop-off takes place in the Soledad High parking lot. Pinnacles High has space at Soledad High as well as at its primary building on Main Street.
- Gabilan Drive is an arterial street and a primary emergency response route.
- Pinnacles High starts later than Soledad High, so students arrive after traffic on Gabilan Drive has subsided. School staff are arriving on campus during high school drop-off traffic.

Pedestrian Conditions

- There are complete sidewalks on both sides of Main Street and Gabilan Drive.
- The intersection of Main Street and Gabilan Drive is a three-way stop and has high-visibility crosswalks. The fourth leg of the intersection is the driveway to the high school parking lot.
- There are no marked crosswalks across Main Street between Gabilan Drive and Ticino Street. There are high-visibility crosswalks at the intersection of Main Street and Ticino Street.
- At the time of the audit, there were no crossing guards present. The schools have had crossing guards at the intersection of Main Street and Gabilan Drive in the past but have been unable to keep anyone in the position due to safety concerns.



Class II bike lane on Main Street in front of Pinnacles High School

Bicycling Conditions

- There are class II bike lanes on both sides of Main Street and Gabilan Drive. There is a gap in the eastbound bike lane on Gabilan Drive between Benito Street and Main Street.
- There are no bicycle facilities on other neighborhood streets.

Recommended Infrastructure Improvements around Pinnacles High School

Table 6 lists recommendations for Pinnacles High, and the map below shows their locations in relation to the school.



Planning team members at the Pinnacles High School walking audit

Table 6. Proposed Recommendations for Pinnacles High

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Granada Street	Walker Drive	Pedestrian collision at this intersection.	Install high-visibility crosswalks on the east and south legs of the intersection.
	Main Street	Regina Street	Pedestrian route to school. Reports of drivers not yielding to people crossing.	Install curb extensions on the northeast and southeast corners of the intersection.*
	Main Street	Regina Street	Pedestrian route to school. Reports of drivers not yielding to people crossing.	Install high-visibility crosswalks on the east and south legs of the intersection.
	Grenada Street	Serra Lane	Pedestrian collision at this intersection.	Install high-visibility crosswalks on the north and south legs of the intersection.
	Toledo Street	Gabilan Drive	Pedestrian route to school.	Install high-visibility crosswalks on the north and east legs of the intersection.
	Toledo Street	Gabilan Drive	Pedestrian route to school.	Install stop bars on all legs of the intersection.
	Prado Drive	Gabilan Drive	Pedestrian route to school. Drivers turning onto Gabilan do not always check for pedestrians crossing.	Install curb extensions on the northeast and northwest corners of the intersection. Consider quick-build curb extensions.
	Prado Drive	Gabilan Drive	Pedestrian route to school. Drivers turning onto Gabilan do not always check for pedestrians crossing.	Install a high-visibility crosswalk on the north leg of the intersection.

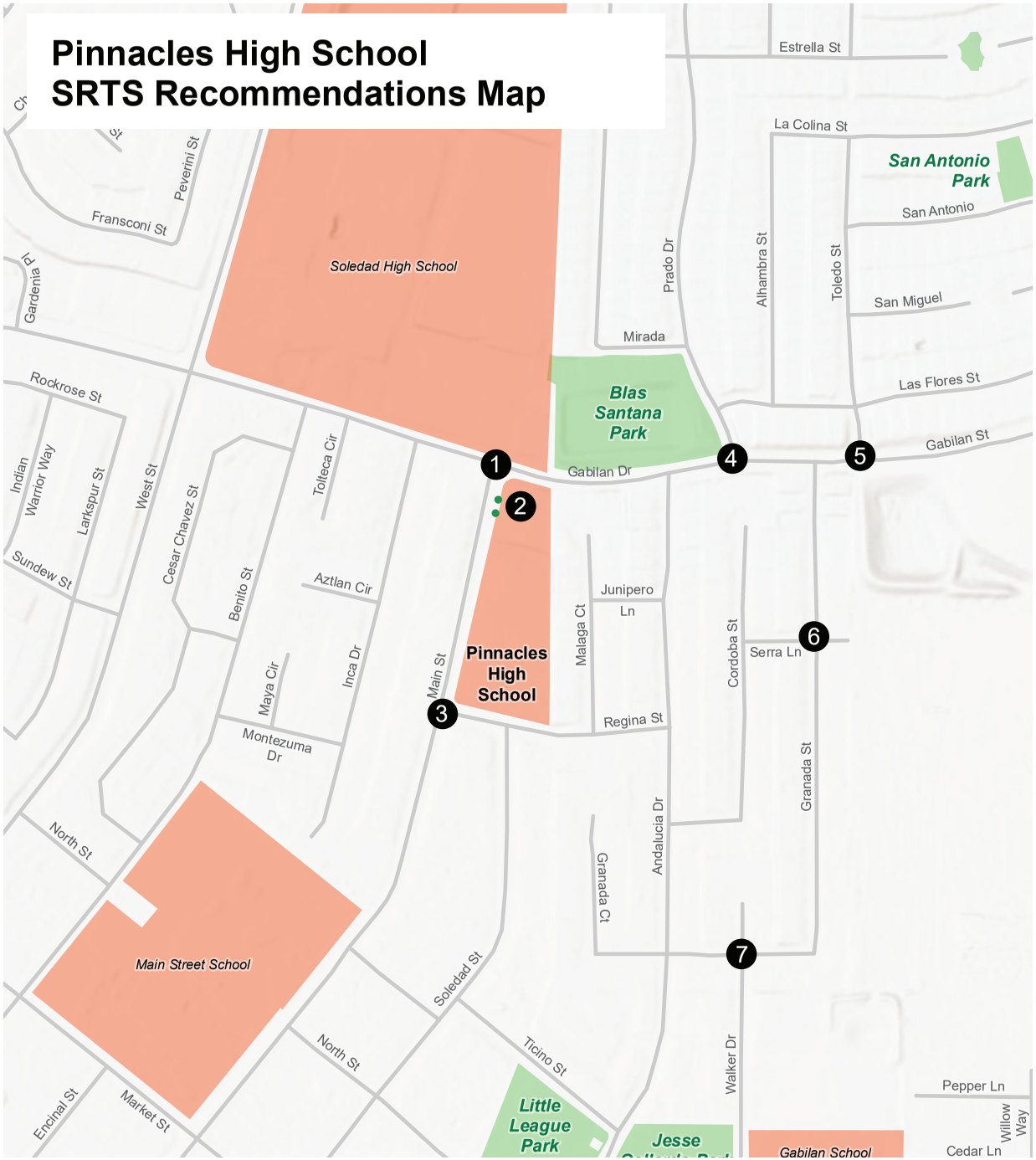
**The City's priority is safety improvements at uncontrolled intersections. Curb extensions at stop-controlled intersections are a lower priority for installation.*

Table 6. Proposed Recommendations for Pinnacles High *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Main Street	In front of school	No dedicated drop-off zone, and on-street parking is frequently full. Drop-off in small school parking lot creates safety concerns.	Designate two parking spaces of space on Main St as a white-curb loading zone for school drop-off and pick-up.
	Main Street	Gabilan Drive	Many comments about safety at this intersection. Schools stationed a crossing guard here in the past but could not continue because the guard felt unsafe. Drivers turn in all directions, not yielding to people crossing.	Conduct intersection improvement study at this location. If a roundabout is not warranted, install curb extensions on the southeast and southwest corners of the intersection.
	Main Street	Gabilan Drive	Many comments about safety at this intersection. Schools stationed crossing guards here in the past but could not continue because the guards felt unsafe. One crossing guard was not enough to serve everyone crossing.	Station crossing guards at this intersection, ideally one at the east and one on the west crosswalk.
Gabilan Drive	San Vicente Road	Rojos Way	Concerns about student safety while crossing four lanes of traffic. Gaps in bike facilities.	Study feasibility of road diet along entire street.
Gabilan Drive	San Vicente Road	Rojos Way	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.

***All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 28. Pinnacles High School Recommendations



CORRIDOR RECOMMENDATIONS

Loading Zone

BOUNDARIES

School Property City Limits

Parks

Recommendations

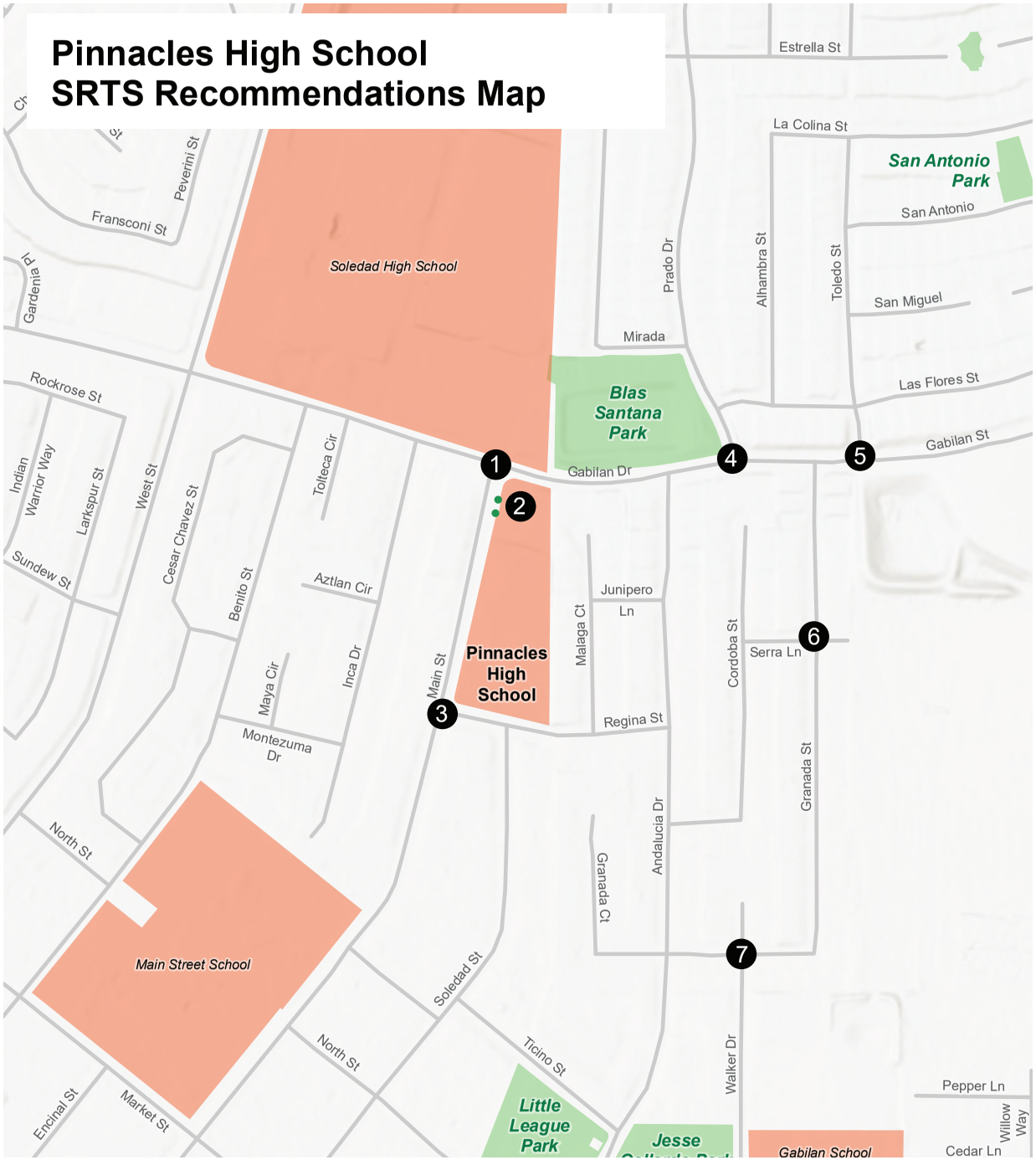
1. **Gabilan Dr and Main St:** Install curb extensions on the southeast and southwest corners of the intersection. Conduct intersection improvement study for a roundabout at this location. Station crossing guards at this intersection, ideally one at the east crosswalk and one at the west crosswalk.
2. **School Loading Zone on Main St:** Dedicate two parking spaces on Main Street as white-curb loading zone for school drop-off/pick-up.
3. **Regina St and Main St:** Install high-visibility crosswalks on the east and south legs of the intersection. Install curb extensions on the northeast and southeast corners of the intersection.
4. **Prado Dr and Gabilan Dr:** Install a high-visibility crosswalk on the north leg of the intersection. Install curb extensions* on the northeast and northwest corners of the intersection.
   *Consider quick-build curb extensions.
5. **Toledo St and Gabilan Dr:** Install high-visibility crosswalks on the north and east legs of the intersection. Install stop bars on all legs of the intersection.

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Figure 28. Pinnacles High School Recommendations (continued)



CORRIDOR RECOMMENDATIONS

Loading Zone

BOUNDARIES

School Property
City Limits
Parks

Recommendations (Continued)

6 **Serra Ln and Granada St:** Install high-visibility crosswalks on the north and south legs of the intersection.

7 **Granada St and Walker Dr:** Install high-visibility crosswalks on the east and south legs of the intersection.

N

0 0.1 0.2 MILES

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Rose Ferrero Elementary

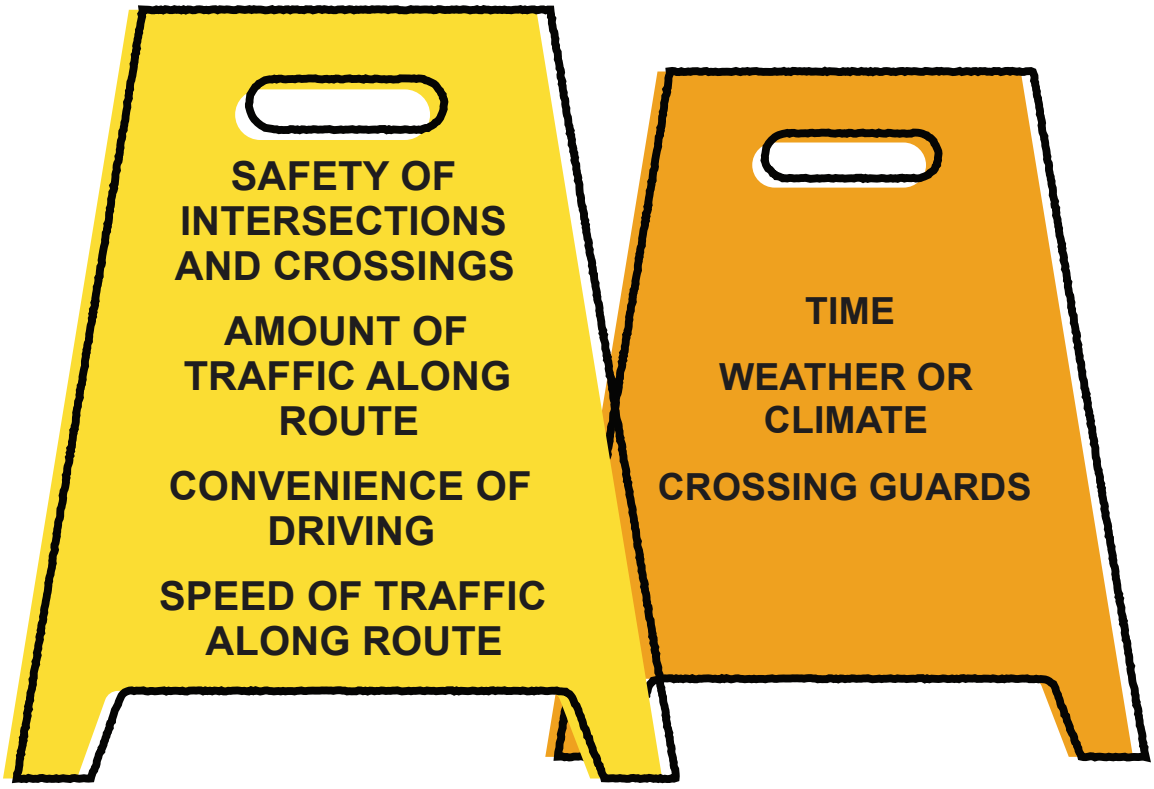
Rose Ferrero Elementary School is located in northern Soledad adjacent to Soledad High School, and it draws students primarily from the surrounding neighborhoods (see Figure 30).

Parent Survey

Rose Ferrero Elementary School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 17 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in the graph below.

Figure 29. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



GRADE LEVELS
K-6

NUMBER OF STUDENTS
461

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
88%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
88.5%

STUDENTS USING ACTIVE TRANSPORTATION *(based on 17 survey responses)*
24%

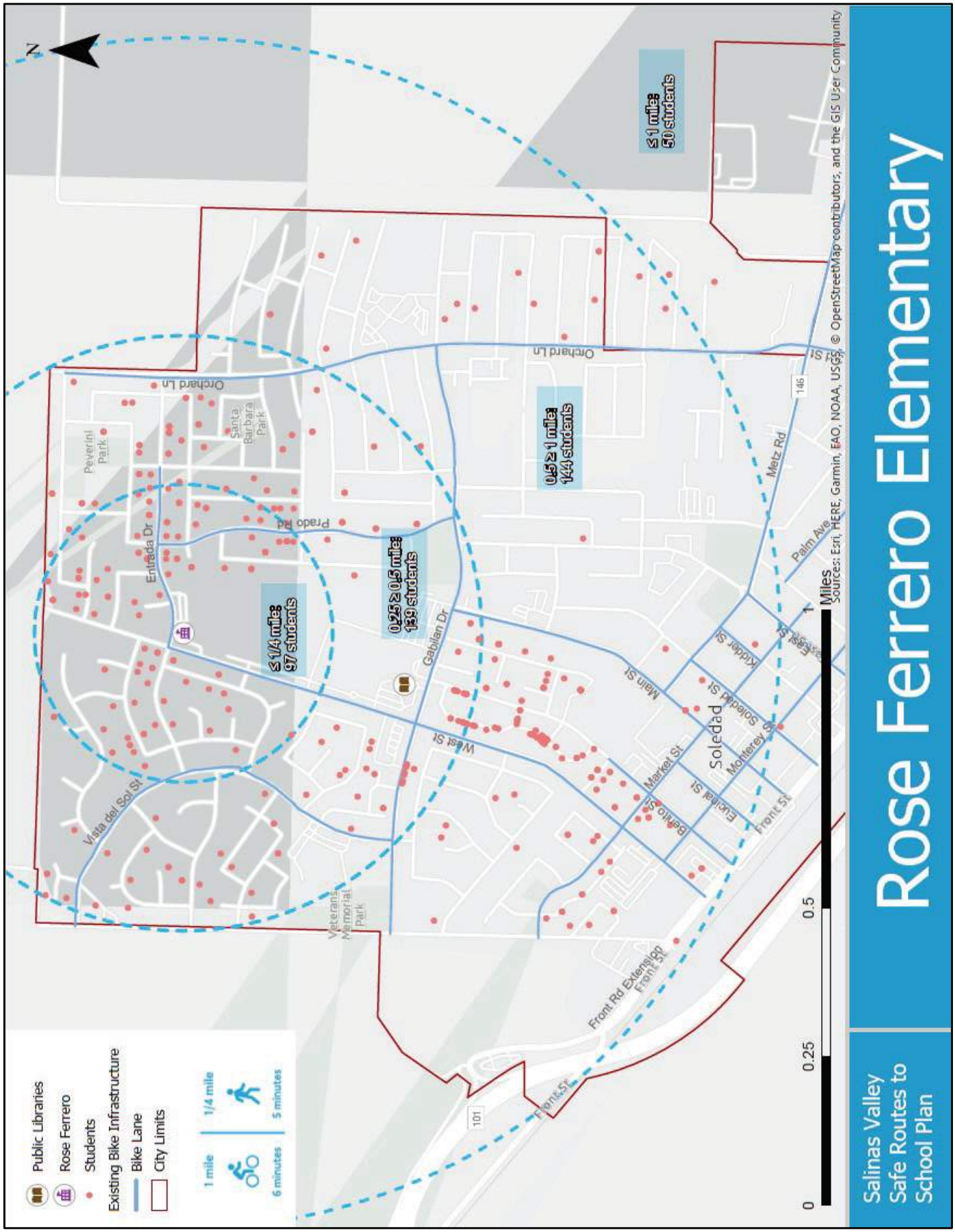


Figure 30. Map of Rose Ferrero Elementary School Area

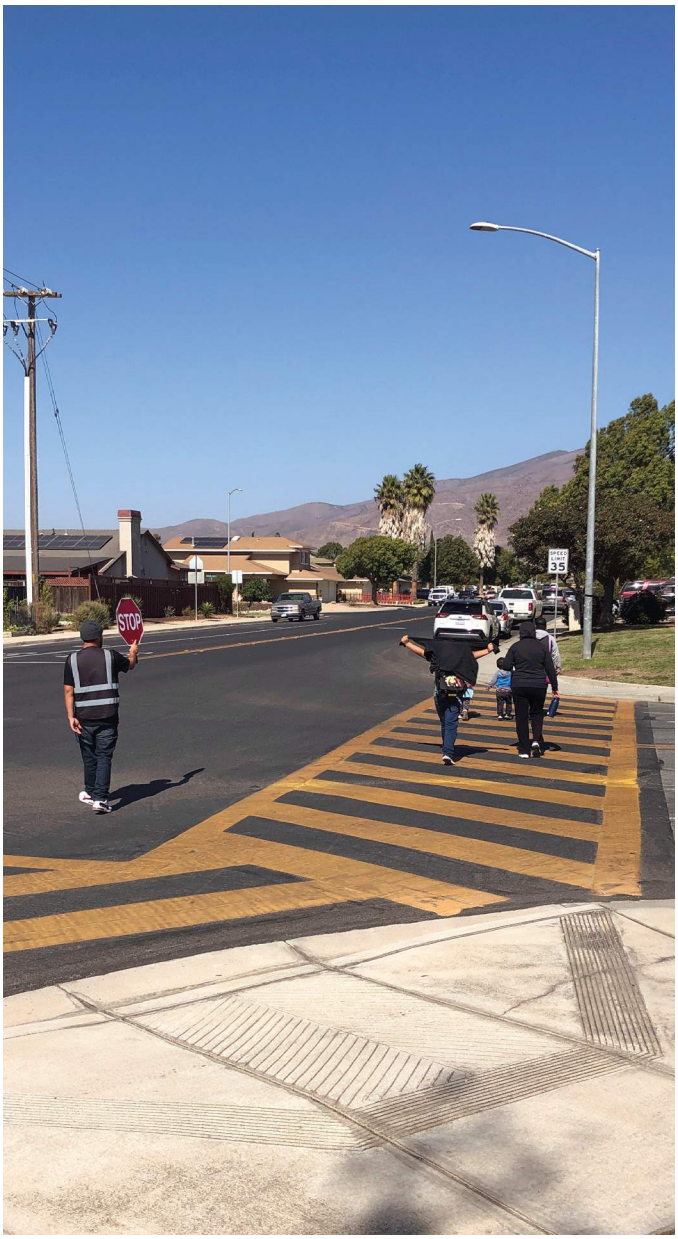
Current Infrastructure Conditions

Motorist Conditions

- Rose Ferrero Elementary School has two drop-off loops and two parking lots off West Street and Entrada Drive. Spaces in the lot are mostly reserved for staff, with some for visitors.
- At the time of the audit, drop-off took place in the parking lot off Entrada Drive. Parents were not supposed to drop students off in the parking lot/loop off of West Street, and the drop-off lane in that lot was reserved for buses.
- Drop-off and pick-up also took place on Entrada Drive. There was traffic congestion on Entrada Drive before and after school.

Pedestrian Conditions

- There are complete sidewalks on both sides of Entrada Drive and West Street.
- The intersection of Entrada Drive and West Street is a four-way stop with high-visibility crosswalks on three legs.
- There are no marked crosswalks on West Street between Anderson Street and Entrada Drive.
- At the time of audit, there was one crossing guard present at the intersection of Entrada Drive and West Street.



Families crossing at the intersection of Enrada Drive and West Street



School traffic waiting to enter the school parking lot on Entrada Drive

Bicycling Conditions

- There are class II bike lanes on both sides of West Street south of Entrada Drive and on Entrada Street between West Street and Vista Avenue. There are no bicycle facilities on other smaller neighborhood streets.

Recommended Infrastructure Improvements around Rose Ferrero Elementary School

Table 7 lists recommendations for Rose Ferrero Elementary School, and the map below shows their locations in relation to the school.

Table 7. Proposed Recommendations for Rose Ferrero Elementary

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
Prado Drive	Gabilan Drive	Entrada Road	Reports of speeding.	Install chokers along the length of the street.
Entrada Road	School driveway exit		Limited visibility for drivers exiting parking lot.	Install a red curb to improve visibility of the driveway exit.
Entrada Road	Vista de Soledad	Orchard Lane	Reports of speeding, drivers doing U-turns near parking lot exit.	Install midblock chokers to prevent speeding and U-turns near school.
School driveway on West Street			Parking lot off West Street is for bus drop-off only.	Install “No drop-off” signage at parking lot entrance.
School driveway on West Street			Parking lot off West Street is for bus drop-off only. Parent drop-off blocks access for buses.	Block the driveway entrance during drop-off and pick-up with cones. A staff person should monitor the entrance to allow entry to buses and staff.
School driveway on West Street			Entry and exit at both driveways makes bus access more difficult.	Stripe the parking lot for one-way travel (enter on West Street, exit on Entrada Drive).
School driveway exit on Entrada Drive			Entry and exit at both driveways makes bus access more difficult.	Install “Do not enter” signage at driveway exit.
School loop on Entrada Drive			Parents parking in school loop to drop off students.	Have a staff person or volunteer monitor loop traffic and keep vehicles moving.

Table 7. Proposed Recommendations for Rose Ferrero Elementary *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Entrada Drive	West Street	Key pedestrian route to school.	Conduct intersection improvement study. If a roundabout is not feasible, install curb extensions on all corners of the intersection.
	Entrada Drive	West Street	Key pedestrian route to school. Families park past Entrada Drive to walk to school.	Install a high-visibility crosswalk on the north leg of the intersection.
	Entrada Drive	Prado Drive	Pedestrian route to school.	Install curb extensions on all corners of the intersection.* Consider quick-build curb extensions.
	Entrada Drive	Prado Drive	Pedestrian route to school. No marked crosswalks.	Install high-visibility crosswalks on all legs of the intersection.
School parking lots			Traffic congestion in drop-off loop and on Entrada Road makes pick-up difficult and creates safety concerns, with families walking across Entrada to get to school.	Close the school drop-off/pick-up loop and require parents to park in the school parking lot. Students will not be released from the school until the parent is at the door for pick-up.
West Street	Front Street	End of Street	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install a separated bikeway.

**City priority is safety improvements at uncontrolled intersections. Curb extensions at stop-controlled intersections are a lower priority for installation.*

Table 7. Proposed Recommendations for Rose Ferrero Elementary *(continued)*

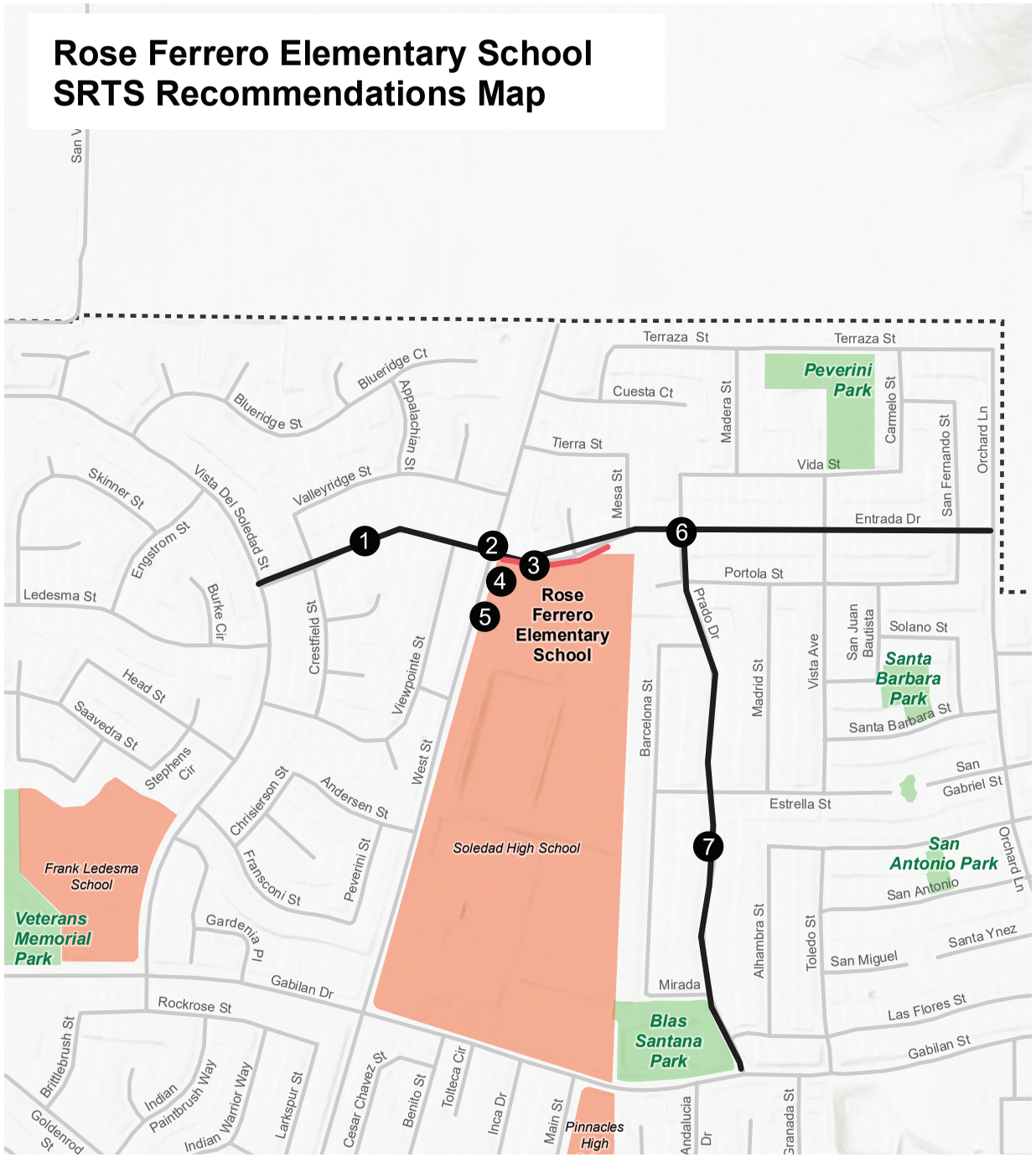
Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	West Street	Gabilan Street	Pedestrian route to school. Reports that people do not feel safe crossing here.	Station a crossing guard at this intersection.
	West Street	Gabilan Street	Pedestrian route to school. Large intersection, reports that people do not feel safe crossing here.	Conduct intersection improvement study. Consider protected intersection treatments.

***All Recommendations Subject to Traffic Engineering Standards and Review.*



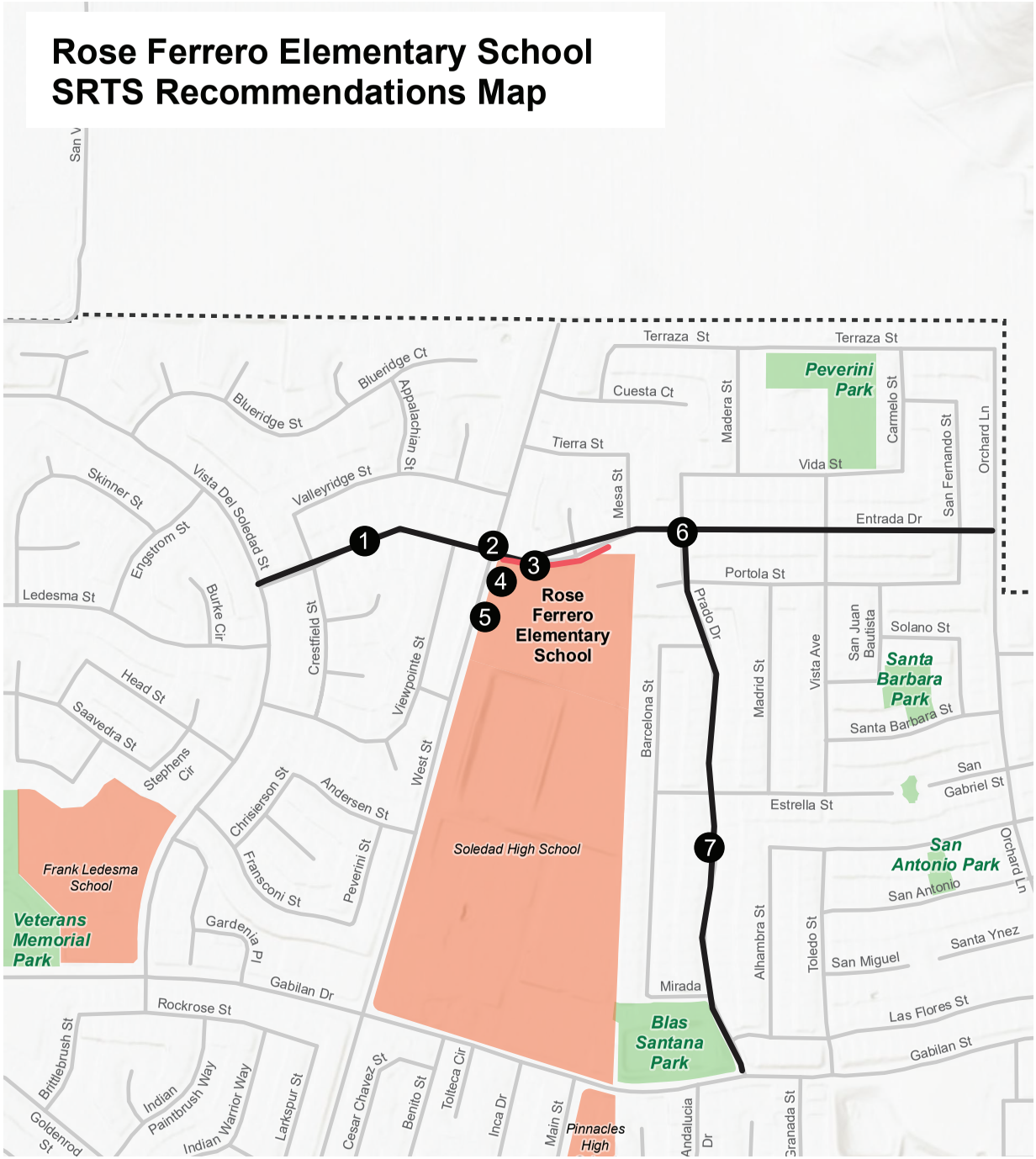
Installation of pilot project on Front Street

Figure 31. Rose Ferrero Elementary School Recommendations



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Figure 31. Rose Ferrero Elementary School Recommendations (continued)



San Vicente Elementary

San Vicente Elementary School is located in central Soledad adjacent to the new Hartnell College campus, and it draws students primarily from the surrounding neighborhoods (see Figure 33).

Parent Survey

San Vicente Elementary School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 8 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues for parents are listed in the graph below.

GRADE LEVELS
K-6

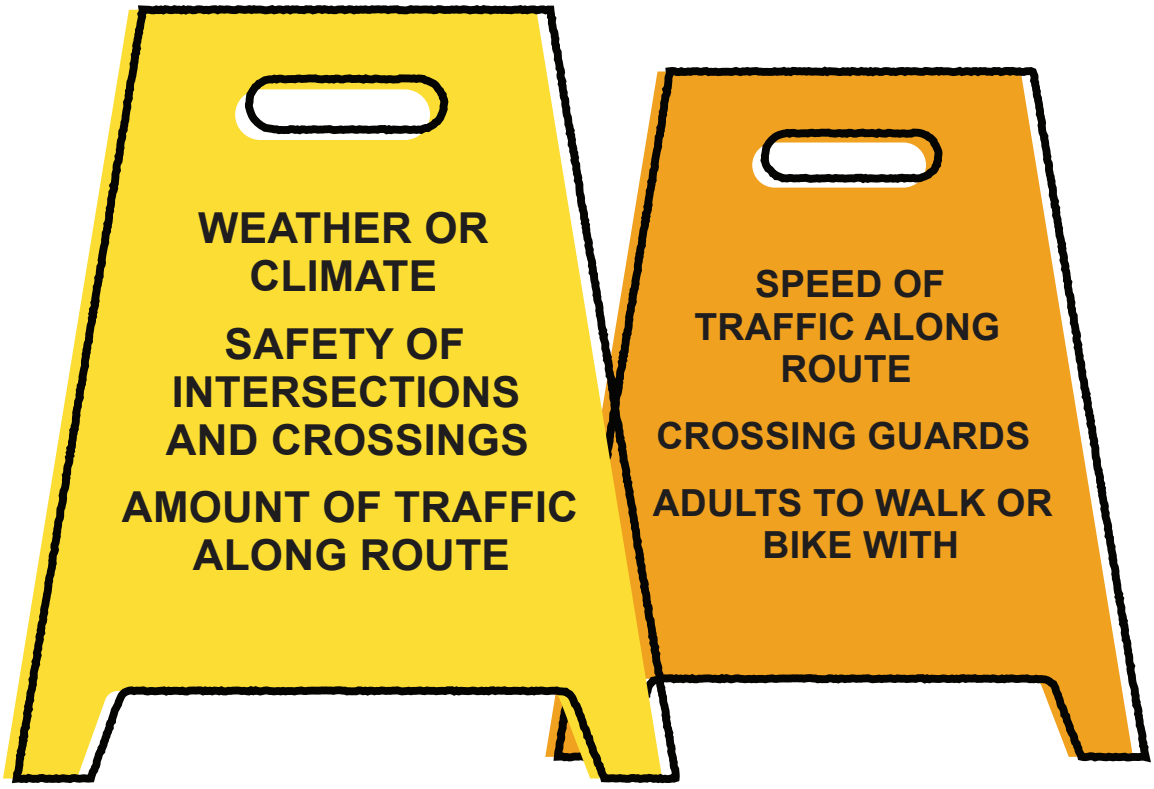
NUMBER OF STUDENTS
555

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
87%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
92.8%

STUDENTS USING ACTIVE TRANSPORTATION
(based on 8 survey responses)
63%

Figure 32. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



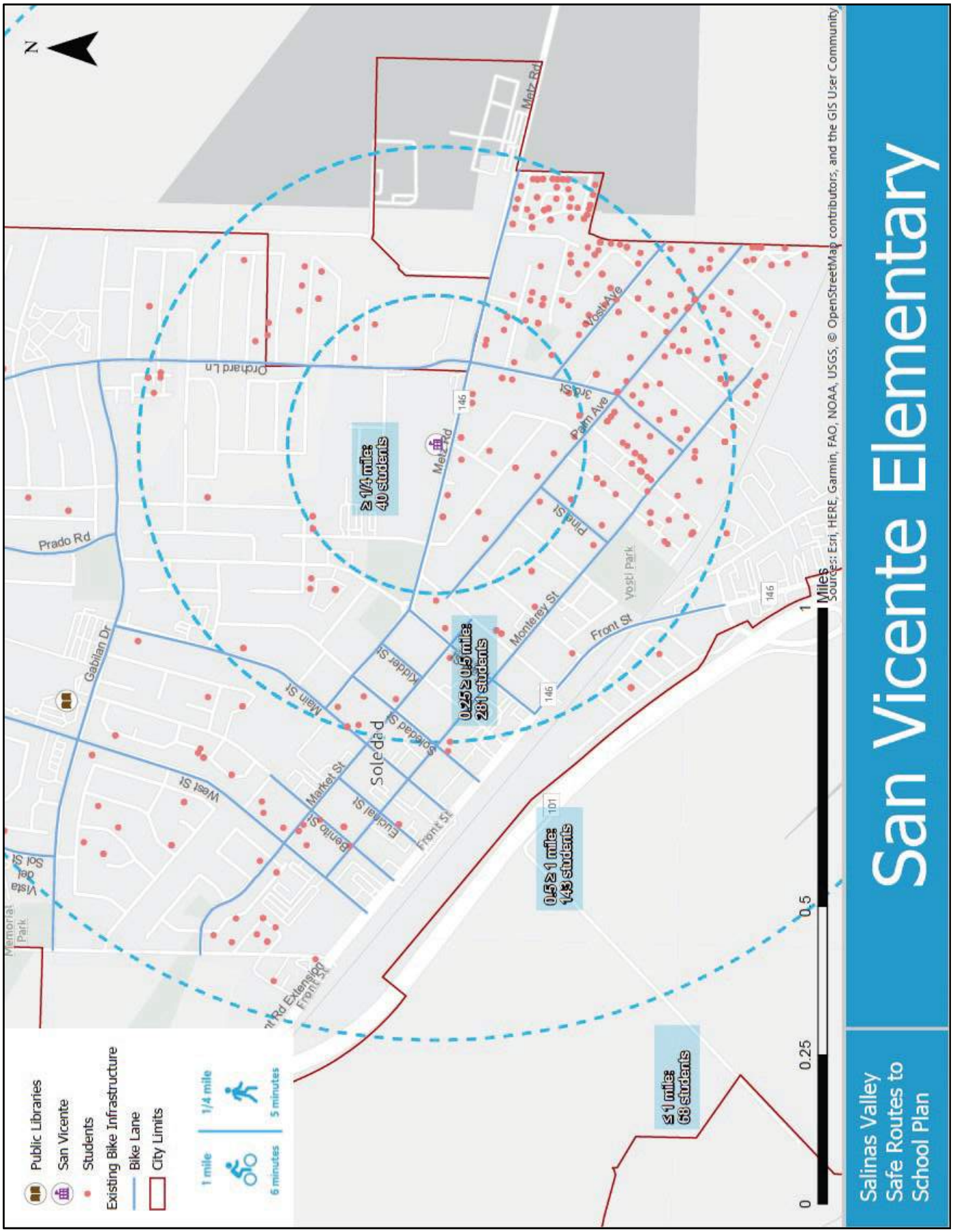


Figure 33. Map of San Vicente Elementary School Area



Class II bike lane near San Vicente Elementary

Current Infrastructure Conditions

Motorist Conditions

- At the time of the audit, San Vicente Elementary had a small drop-off area in front of its main office off Metz Road, and a parking lot in back of campus off Orchard Lane. Spaces in the lot were reserved for staff.
- At the time of the audit, drop-off took place in small area in the dirt lot at the corner of Metz and Orchard, and on Metz Road in front of the school.
- During the audit there was heavy traffic congestion on Metz Road in front of the school.
- School bus drop-off takes place in the parking lot at the back of campus off Orchard Lane.
- Metz Road is an arterial street, part of the City's truck route network, and a primary emergency response route.



Students crossing Metz Road in front of San Vicente Elementary

Pedestrian Conditions

- There are complete sidewalks on both sides of Metz Road and Orchard Lane near the school. Sidewalk on the north side of Metz Road ends east of Bryant Canyon Road.
- The intersection of Metz Road and Orchard Lane is a four-way stop with high-visibility crosswalks on three legs.
- There is a high-visibility crosswalk on Metz Road in front of the school, with curb extensions and a pedestrian median island.
- During the audit, there were conflicts between vehicles westbound on Metz Road, vehicles exiting the school parking lot, and vehicles pulling out of on-street parking spaces on Metz. These movements took place at the mid-block crosswalk and resulted in several near-misses when drivers did not check for pedestrians in the crosswalk.
- At the time of the audit, there were crossing guards present at the intersection of Metz Road and Orchard Lane and at the mid-block crosswalk in front of the school.

Bicycling Conditions

- There are class II bike lanes on both sides of Metz Road, Orchard Lane, and 3rd Street. There are no bicycle facilities on other nearby neighborhood streets.

Recommended Infrastructure Improvements around San Vicente Elementary School

Table 8 lists recommendations for San Vicente Elementary School, and the map below shows their locations in relation to the school.

Table 8. Proposed Recommendations for San Vicente Elementary

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	3rd Street	Palm Avenue	Pedestrian route to school. Reports of drivers not yielding to pedestrians.	Install curb extensions on all corners of the intersection.* Consider quick-build curb extensions.
	3rd Street	Palm Avenue	Pedestrian route to school. Reports of drivers not yielding to pedestrians.	Restripe all crosswalks at the intersection.
	Orchard Lane	Metz Road	Pedestrian route to school. Large intersection with lots of truck traffic, and the slip lane is less safe for people walking.	Conduct an intersection improvement study.
	Metz Road	In front of school	Crossing guards reported frequent safety concerns with drivers not stopping for people crossing. The stop paddle being used during the audit was small and not easily visible.	Provide crossing guard with a flashing paddle or a larger stop paddle.
	Metz Road	Belle Street	Driver U-turns create conflicts with people crossing the street.	Install “No U-turn” signage on the island on Metz Road to prevent drivers from U-turning around it.
	Orchard Lane	Aromas Place	Pedestrian route to school.	Install high-visibility crosswalk on the east leg of the intersection.
	Orchard Lane	Cadena Drive	Pedestrian route to school.	Install high-visibility crosswalk on the east leg of the intersection.
	Orchard Lane	Cambria Drive	Pedestrian route to school.	Install high-visibility crosswalks on the east and west leg of the intersection.

**City priority is safety improvements at uncontrolled intersections. Curb extensions at stop-controlled intersections are a lower priority for installation.*

Table 8. Proposed Recommendations for San Vicente Elementary *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
Metz Road	Almond Acres	School driveway	Conflicts between drivers pulling away from curb, drivers exiting school lot, and pedestrians crossing created a significant safety hazard.	Remove the current loading zone on the north side of Metz Road between Almond Acres and the midblock crosswalk, and make this a red curb. Move the loading zone to west of the school driveway.
	Dirt lot		Drivers pulling in and out of lot and people walking through lot created an unsafe situation.	Formalize this parking lot with parking spaces.
	School parking lots		Loop is small and did not accommodate drop-off traffic well. Parents exiting lot created conflicts with pedestrians crossing the street.	Close the school drop-off/ pick-up loop and require parents to park in the school parking lot or the dirt lot. Students will not be released from the school until the parent is at the door for pick-up.
Metz Road	Orchard Lane	East Street	Driver observed pulling over to the curb without checking for a student in the bike lane, nearly causing a collision.	Study long-term options for moving the bike lane to be next to the curb, to prevent drivers from crossing the bike lane to park. This could mean creating space on the curb extensions for the bike lane to continue, similarly to the bike lane at the Metz Road/East Street roundabout.
Metz Road	Orchard Lane	East Street	Driver observed pulling over to the curb without checking for a student in the bike lane, nearly causing a collision.	In the short term, paint the bike lane green in conflict zones, like in front of school loading zones and parking lots.

Table 8. Proposed Recommendations for San Vicente Elementary *(continued)*

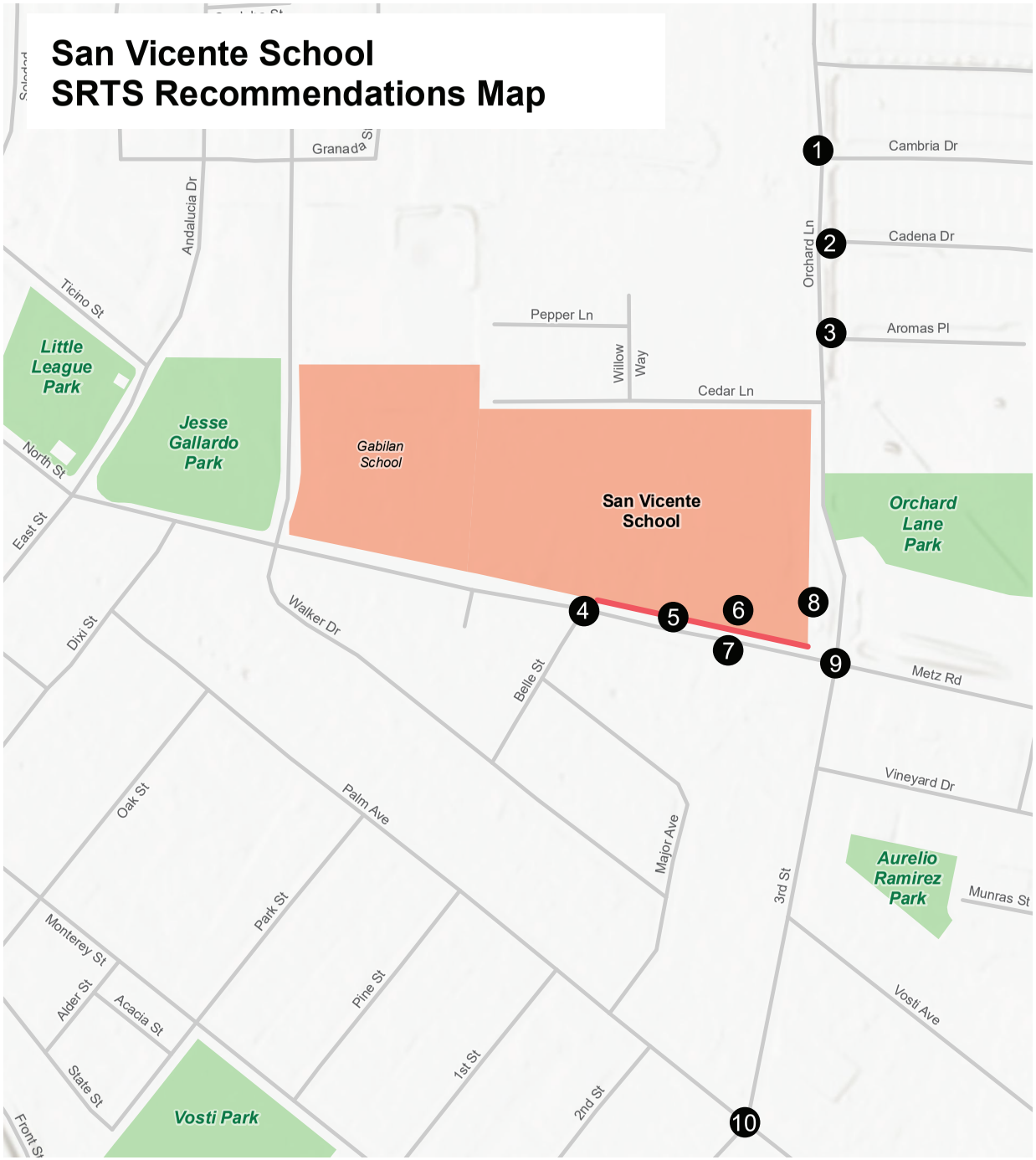
Street	Cross Street 1	Cross Street 2	Issue	Recommendation
Orchard Lane	Terraza Street	Metz Road	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.

***All Recommendations Subject to Traffic Engineering Standards and Review.*



Staff installing pilot project on Front Street in Soledad

Figure 34. San Vicente Elementary School Recommendations



LINEAR RECOMMENDATIONS

Red Curb

BOUNDARIES

School Property City Limits

Parks

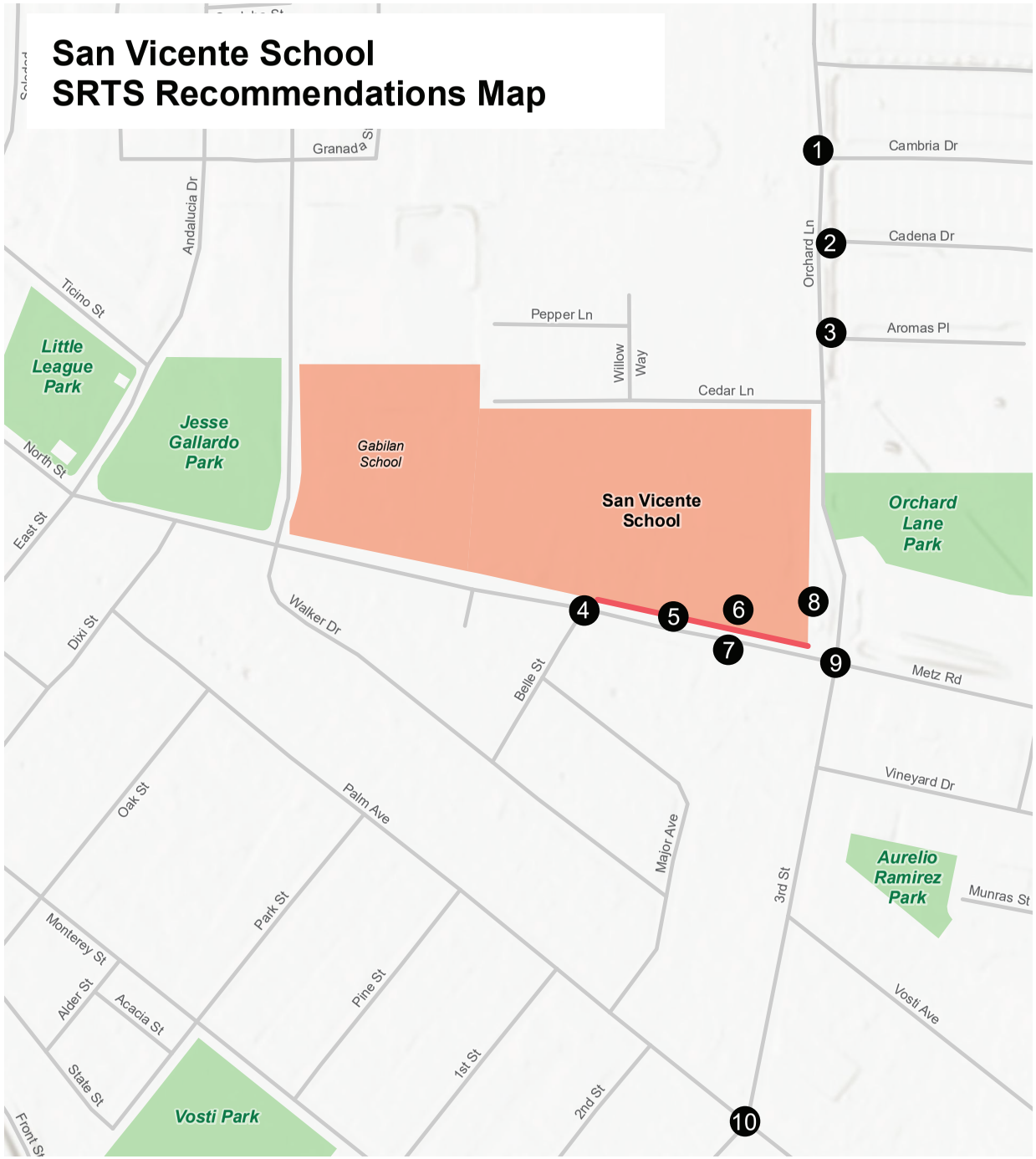
Recommendations

1. **Cambria Dr and Orchard Ln:** Install high-visibility crosswalks on the east and west legs of the intersection.
2. **Cadena Dr and Orchard Ln:** Install a high-visibility crosswalk on the east leg of the intersection.
3. **Aromas Pl and Orchard Ln:** Install a high-visibility crosswalk on the east leg of the intersection.
4. **Metz Rd and Belle St:** Install a "No U-Turn" sign on the island on Metz Road to prevent drivers from making U-turns around the island.
5. **Metz Rd between Almond Acres and Belle St:** Remove the current loading zone on the north side of Metz Road between Almond Acres and the midblock crosswalk, and designate this area as a red curb. Relocate the loading zone to the west of the school driveway, between Belle Street and the midblock crosswalk.
6. **School Parking Lots:** Consider closing the school drop-off/pick-up loop and require parents to park in the school parking lot or the dirt lot during pick-up hours. Students will only be released when a parent arrives at the door for pick-up.

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Figure 34. San Vicente Elementary School Recommendations (continued)



LINEAR RECOMMENDATIONS

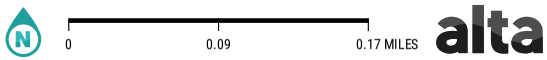
Red Curb

BOUNDARIES

School Property
City Limits
Parks

Recommendations (Continued)

7. **Midblock crossing on Metz Rd in front of the school:** Station a crossing guard with a flashing stop paddle or a larger stop paddle.
8. **Dirt Lot:** Convert the existing dirt lot into a formal parking lot with designated parking spaces.
9. **Orchard Ln and Metz Rd:** Conduct intersection improvement study for a roundabout at this location.
10. **Palm Ave and 3rd St:** Restripe all crosswalks at the intersection. Install curb extensions* on all corners of the intersection.
*Consider quick-build curb extensions.



Soledad High

Soledad High School is located in central Soledad, adjacent to Pinnacles High School, and it draws students from the entire city, being the only local high school (see Figure 36).

Parent Survey

Soledad High School parents were asked to complete a bilingual survey about their attitudes toward walking and biking to school in the fall of 2022, and 31 responses were received. The full survey report is in the Appendix.

The survey asked parents to select the most important factors in their decisions whether to allow their children to walk or bike to school. The top issues are listed in the graph below.

GRADE LEVELS
9-12

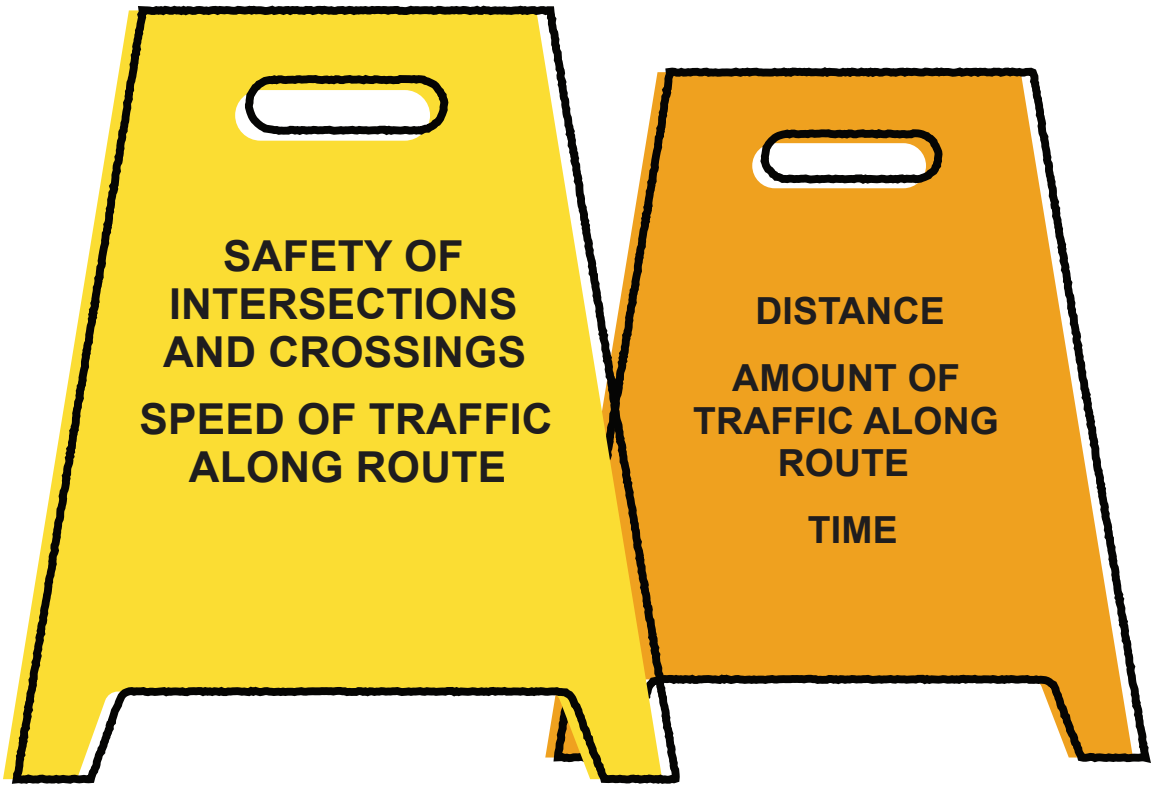
NUMBER OF STUDENTS
1,595

STUDENTS RESIDING WITHIN 1 MILE OF SCHOOL
75%

STUDENTS QUALIFYING FOR FREE OR REDUCED MEALS
88.8%

STUDENTS USING ACTIVE TRANSPORTATION *(based on 31 survey responses)*
29%

Figure 35. Parents' Concerns about Children Walking or Biking to School
(respondents could select more than one)



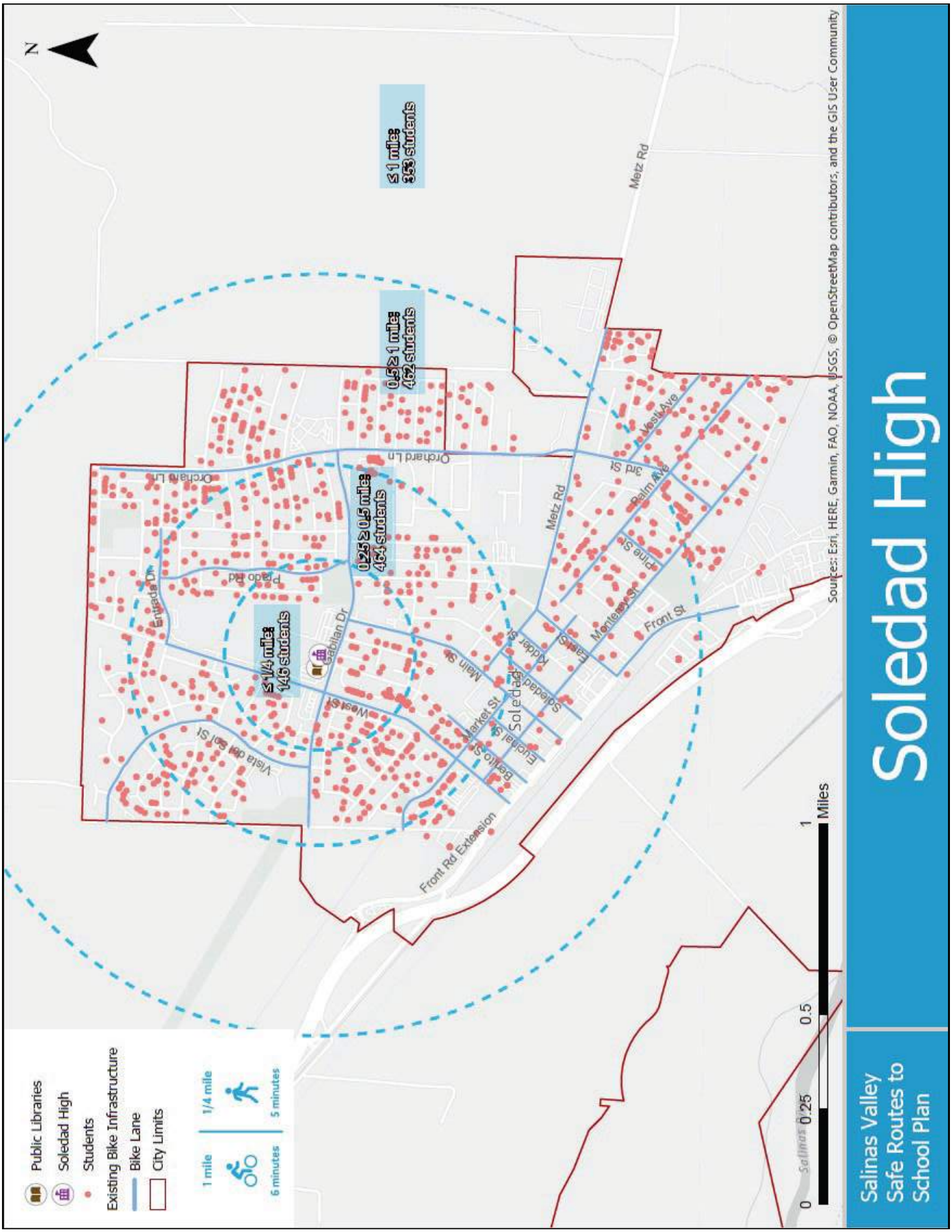


Figure 36. Map of Soledad High School Area



Planning team and school staff at Soledad High audit

Current Infrastructure Conditions

Motorist Conditions

- Soledad High has a large drop-off loop and parking lot off Gabilan Drive, another circular drop-off loop off Gabilan Drive, and another large parking lot off West Street. There is no reserved staff parking. Student and visitor spaces are located on the lot off Gabilan Drive.
- Drop-off takes place mainly in the circular drop-off loop off Gabilan Drive with some in the parking lot. The volume of traffic on Gabilan creates problems, with drivers turning left into and out of the school loop resulting in significant congestion before and after school.
- School bus drop-off takes place in the designated bus loop adjacent to the parking lot off Gabilan Drive.
- Gabilan Drive is an arterial street and a primary emergency response route. There is traffic congestion on Gabilan Drive before and after school.
- Some drop-offs also occur in the apartment parking spaces along Benito Street. On-street parking is not allowed on Gabilan Drive in front of the school.



Students crossing Gabilan Drive in front of Soledad High

Pedestrian Conditions

- There are complete sidewalks on both sides of Gabilan Drive and Benito Street.
- The intersection of Gabilan Drive and Benito Street is uncontrolled but has high-visibility yellow crosswalks across two legs. There is a pedestrian median island in the Gabilan Drive crossing.
- The intersection of Gabilan Drive and Main Street is a three-way stop with high-visibility yellow crosswalks on three legs. The fourth leg is the driveway to the high school parking lot.
- At the time of audit, the school principal served as crossing guard at the intersection of Gabilan Drive and Benito Street.
- The intersection of Gabilan Drive and West Street is signalized and has high-visibility yellow crosswalks on all four legs.

Bicycling Conditions

- There are class II bike lanes on both sides of West Street, Main Street, and Gabilan Drive. There is a gap in the eastbound bike lane on Gabilan Drive between Benito Street and Main Street.

Recommended Infrastructure Improvements around Soledad High School

Table 9 lists recommendations for Soledad High School, and the map below shows their locations in relation to the school.



Bike rack at Soledad High School



Pedestrian refuge island near Soledad High School

Table 9. Proposed Recommendations for Soledad High

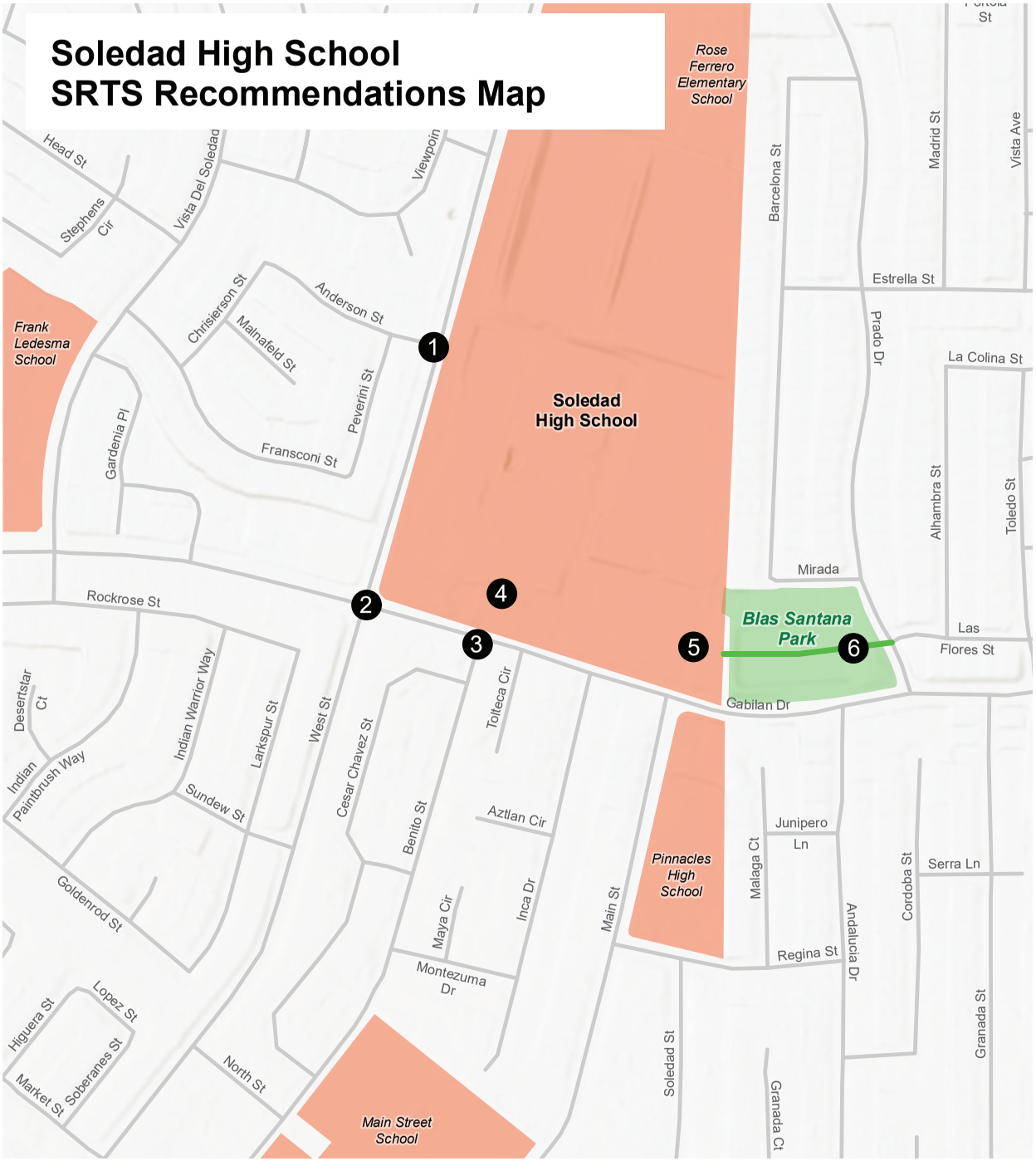
Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	Benito Street	Gabilan Street	Main school crossing. Safety concerns over drivers exiting loop, through traffic on Gabilan Street, and students crossing the street.	Install stop bars on the south leg of the intersection and ADA-compliant curb ramps on the southwest corner. Install a HAWK signal at the midblock crosswalk. Install "School crossing" pavement markings approaching the midblock crosswalk.
	School drop-off loop		Drivers exiting loop create conflicts with students crossing the street. More space needed for parent drop-off in parking lot.	Allow buses to park in the loop, and allow drop-off and pick-up by parents in the school parking lot. Consider relocating special education bus drop-off.
	Soledad east parking lot		Students walk through the park and parking lot to get to school. If parent drop-off were redirected to the parking lot, this would create conflicts.	Extend the parking lot crosswalk all the way to the east side of the parking lot for students walking from Blas Santana Park. Station a staff member or volunteer to direct pedestrians to use the crosswalk to get to school.
	Blas Santana Park		Students walk through the park and parking lot to get to school. If parent drop-off were redirected to the parking lot, this would create conflicts.	Construct a path through Blas Santana Park to prevent students from walking in all directions through the park.
	West Street	Gabilan Street	Pedestrian route to school. Reports that people do not feel safe crossing here.	Station a crossing guard at this intersection.
	West Street	Gabilan Street	Pedestrian route to school. Large intersection, reports that people do not feel safe crossing here.	Conduct intersection improvement study. Consider protected intersection treatments.

Table 9. Proposed Recommendations for Soledad High *(continued)*

Street	Cross Street 1	Cross Street 2	Issue	Recommendation
	West Street	Anderson Street	Pedestrian route to school. Project identified in Local Roadway Safety Plan.	Install high-visibility crosswalks and overhead HAWK signal.
	West Street	Anderson Street	Missing school signage.	Install “School crossing” signage at all legs of the intersection.
Gabilan Drive	San Vicente Road	Rojos Way	Concerns about student safety while crossing four lanes of traffic. Gaps in bike facilities.	Study feasibility of a road diet along entire street.
Gabilan Drive	San Vicente Road	Rojos Way	Standard bike lanes provide less safety and can be uncomfortable for many people, especially when located next to higher speed roadways.	Install separated bikeway.
West Street	Front Street	Gabilan Drive	Reports of speeding.	Reduce travel lanes from four to two lanes with landscaped median.
West Street	Front Street	End of Street	Standard bike lanes provide less safety than separated bikeways and can be uncomfortable for many people, especially when located next to higher-speed roadways.	Install separated bikeway.

**All Recommendations Subject to Traffic Engineering Standards and Review.*

Figure 37. Soledad High School Recommendations



CORRIDOR RECOMMENDATIONS

Class I Shared-Use Path

BOUNDARIES

School Property
City Limits
Parks

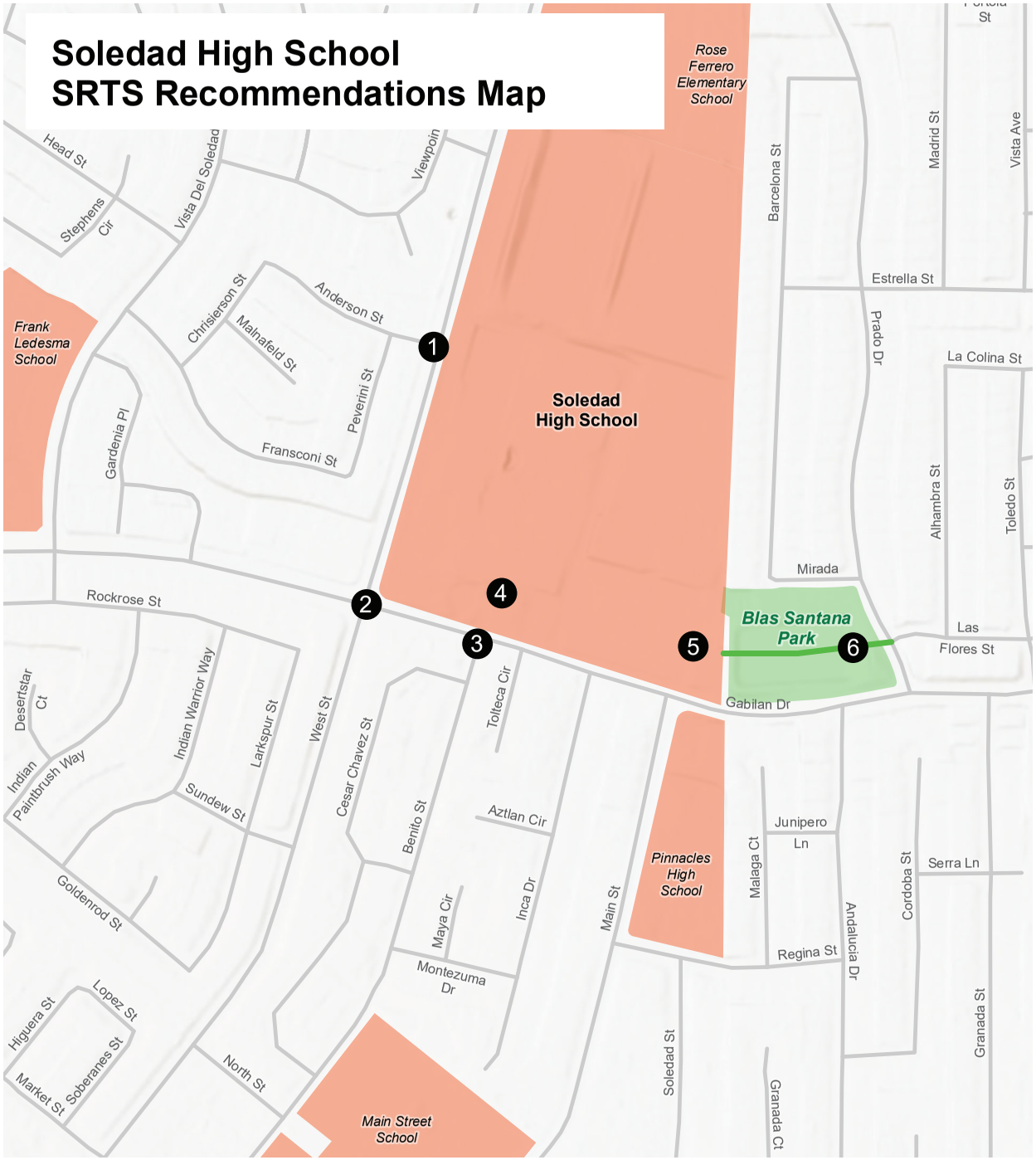
Recommendations

1. **West St and Anderson St:** Install high-visibility crosswalks and a Pedestrian Hybrid Beacon (HAWK) signal at this intersection. Install school crossing signage on all legs of the intersection.
2. **Gabilan Dr and West St:** Station a crossing guard at this intersection. Conduct intersection improvement study for a roundabout at this location. Consider protected intersection treatments.
3. **Gabilan Dr and Benito St:** Install an ADA-compliant curb ramp on the southwest corner of the intersection. Install a stop bar on the south leg of the intersection. Install school crossing pavement markings approaching the midblock crosswalk. Install a Pedestrain Hybrid Beacon (HAWK) signal at the midblock crosswalk.
4. **School Drop-off Loop:** Allow buses to park in the loop, and relocate the parent drop-off/pick-up areas to the school parking lot. Consider relocating the drop-off area for special education buses.

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Figure 37. Soledad High School Recommendations (continued)



CORRIDOR RECOMMENDATIONS

Class I Shared-Use Path

BOUNDARIES

School Property
City Limits
Parks

Recommendations (Continued)

5 **School East Parking Lot:** Extend the existing crosswalk in the parking lot to the east side, providing a direct connection for students walking from Blas Santana Park to the school. Station a staff member or volunteer to direct pedestrians to use the crosswalk for safe access to the school.

6 **Blas Santana Park:** Construct a designated path through Blas Santana Park to guide students and prevent them from walking in various directions across the park.

N

0 0.1 0.2 MILES

alta

Policy and Program Recommendations

The recommendations below are for all school sites and are arranged by implementing agency and type of program. Some recommendations are listed under multiple organizations that could take the lead on implementation.

Transportation Agency for Monterey County (TAMC)

Education

- Support the Street Smarts traffic-safety education campaign, including information on how to use new infrastructure like roundabouts, class IV separated bikeways, and pedestrian hybrid beacons.
- Install traffic gardens at elementary schools and parks to provide spaces for traffic safety education.
- Promote the TAMC program that allows citizens to report sidewalk and bicycle facility hazards on Soledad roadways.

Encouragement

- Work with schools to develop SchoolPool carpooling programs, with incentives for participation such as priority parking spaces and drop-off lanes.
- Develop a bar-code scanner program that notifies parents when students arrive at school.
- Develop a pilot program to structure school arrival and dismissal times and locations by grade level, and align it with education programs.
- Promote the TAMC Safe Routes website (saferoutesmonterey.org) as a community resource for establishing walking school buses, finding safety information, etc.
- Continue to provide bike and skateboard racks to schools through the Bicycle Secure program.

Equity

- Design and implement public outreach and engagement that is broadly accessible and provides means for everyone to participate.
- Provide an equitable share of transportation investments to underserved, racially diverse communities to improve their health, safety, and quality of life.



Roundabout near Gabilan Elementary

School Districts

Education

- Incorporate traffic safety education into school curriculums.
- Work with TAMC and other Safe Routes to Schools partners to provide bicycle and pedestrian safety education and training at every elementary school.

Encouragement

- Adopt a district-wide policy supporting active transportation projects and programs.
- Establish a Safe Routes to Schools contact at the district level to act as the point person for education, programs, and events.
- Provide orientation for principals and school staff on Safe Routes to Schools programs and best practices, including traffic management.
- Where a bus stop for one school is near another school, relocate the bus stop or adjust pick-up times to reduce congestion.
- Promote events that encourage active transportation, such as Walk and Bike to School Day.
- Use the TAMC Bicycle Secure program to provide secure bike, scooter, and skateboard parking at each school site.
- Consider the use of electric school buses.

Engagement

- Reassess crossing guard funding and recruiting structures to allow at least one crossing guard per school for both morning drop-off and afternoon pick-up times or develop a volunteer crossing guard program to recruit and motivate volunteers.

City of Soledad: Police, Parks and Recreation, and Public Works Departments

Education

- Train police officers to teach traffic safety, with a focus on driver safety, and accurately report collisions involving bicyclists or pedestrians.
- Incorporate bike/walk safety trainings or helmet giveaways into Parks and Recreation Department messaging, after-school programs, and events.
- Host a public outreach event regarding citywide safety improvements to educate the community on engineering, public works, and police department undertakings that will improve pedestrian safety.

Encouragement

- Support and promote bike and pedestrian encouragement activities such as Bike Month, Ciclovía, and Walk and Bike to School Day.
- Apply for Bicycle Friendly Community designation through the League of American Bicyclists (could involve city staff and community volunteers).



Staff installing pilot project on Front Street



High-visibility crosswalks near Rose Ferrero Elementary School

School Sites

Education

- Distribute a traffic circulation plan and bike and pedestrian safety information to parents at the beginning of the school year through all available channels (email, handouts, parent meetings, back to school nights, etc.).
- Hold school safety assemblies for students at the beginning of the school year to go over safe walking, biking, and drop-off practices.
- Pass out bike maps, resource lists, and bike cage information to students every fall, and conduct annual bike safety clinics.
- Incorporate active transportation into social and emotional learning curriculums.
- Incorporate Chalk Your Walk programs into arts curriculums.
- Develop a curriculum for teaching students about the climate impacts of transportation, transportation infrastructure, and the built environment.
- For high school students, promote bus routes for school transportation, develop carpool incentive programs, and offer bike maintenance courses through a Regional Occupation Center (ROP) program.
- For high school students, expand health leadership groups to include active transportation issues, such as student bike/pedestrian counts, active transportation projects, and Safe Routes to Schools support for younger students.
- Provide information to school staff about active-transportation and carpooling options, including electric bikes.

Encouragement

- Incorporate active transportation and support for Walk and Bike to School Day into existing school health policies.
- Designate an administrative staff member as the Safe Routes to Schools contact at each school.
- Work to achieve Blue Zones Project school certification.
- Host biannual Walk and Bike to School Day events.
- Develop walking and rolling school bus programs with incentives for participation.
- Develop SchoolPool carpooling programs with incentives for participation, including priority parking spaces and drop-off lanes.
- Establish and encourage use of park-and-walk/ride locations.
- Promote and incentivize middle- and high-school bike clubs, mountain bike clubs, and skateboard clubs.
- Promote and incentivize family walking and biking groups to encourage more eyes on the street, potentially through existing parent groups.
- Stagger school start times between grade levels to disperse student arrival and dismissal traffic.
- Stagger school start times for schools within two blocks of each other.
- Adjust school delivery times to avoid drop-off periods.
- Develop partnerships with arts programs to install public art along routes to schools.
- Add active-transportation information to school staff signatures.
- Pursue grant funding through the Specialized Outride program to bring bikes and bike education to middle schools.

Engagement

- When possible, have school staff or volunteers help with traffic control in parking lots for 15 minutes before and after school.
- Pursue the AAA School Safety Patrol program to engage students in transportation safety (Monterey Park Elementary is a model).



Modo Walk Safe program at Franscioni Elementary

Non-Profits and Monterey County Health Department

Education

- Develop an annual crossing guard training program.
- Develop programs and events to provide parents and guardians with traffic safety education, such as the following:
  - Community traffic safety education events on weekends.
  - Traffic safety messaging at established parent meetings and events, such as back-to-school nights and spring open houses.
  - Locate traffic-safety education staff members at schools to talk to parents during drop-off.
  - Work with parent leaders to develop parent-driven programs.
  - Provide training and tips on using the school drop-off loop.
- Provide driver safety training targeting youths and seniors. Consider partnering with the Soledad Police Department or insurance companies to provide discounts for participation.
- Provide bike and pedestrian safety training during after-school programs, such as the YMCA and the Boys and Girls Club.
- Provide pedestrian safety education and training to second graders, including classroom education and on-blacktop or neighborhood walking instruction.

- Provide bicycle safety education and training to fifth graders, including classroom education and on-bike safety rodeos taught by certified safety instructors.
- Develop a vertical education program with specific safety messaging for each grade level.
- Develop programs or events to provide family-focused bike- and walk-safety trainings.
- Pass out bike maps, resource lists, and bike cage information to students every fall, and conduct annual bike safety clinics. Work with Family Resource Centers to offer bike and pedestrian education and support.
- Develop a curriculum for teaching students about the climate impacts of transportation, transportation infrastructure, and the built environment.
- For high school students, promote bus routes for school transportation, develop carpool incentive programs, and offer bike maintenance courses through an ROP program.
- For high school students, expand health leadership groups to include active transportation issues, such as student bike/pedestrian counts, active transportation projects, and Safe Routes to Schools support for younger students.
- Support the Street Smarts traffic safety education campaign, including information on how to use new infrastructure like roundabouts and sharrows.
- Promote City programs allow citizens to report sidewalk hazards.

Encouragement

- Provide orientation for principals and school staff on Safe Routes to Schools programs and best practices.
- Develop year-round walking or rolling school bus programs with incentives for participation.
- Develop a walking/rolling school bus toolkit and training presentation for parent volunteers.
- Develop SchoolPool carpooling programs, with incentives for participation such as priority parking spaces and drop-off lanes.
- Develop a social media campaign focused on students and school staff to encourage more biking and walking.
- Consider a program to provide free bus passes to students.

Equity

- Include members of disadvantaged communities as stakeholders and consider language accessibility in program development. Emphasize the relationship between health and active transportation in all program messaging.
- Provide bilingual materials and staff for all programs.
- Conduct an audit of past policies that have limited access to safe transportation options, and propose new policies to address those inequities.

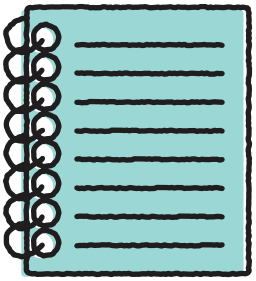
Monterey-Salinas Transit (MST)

Encouragement

- Consider a program to provide free bus passes to students.
- Expand bus routes to serve middle and high schools that are not currently served by MST, including Soledad High and Main Street Middle.



Cars entering school parking lot and dirt lot from Metz Road



Implementation, Reporting, and Maintenance

Implementation and Reporting

The projects in this plan will be implemented over time as funding becomes available. With limited funding, the City of Soledad must decide how to prioritize the recommendations.

Some projects that are low cost and have community support can be incorporated into the City's maintenance programs and installed using maintenance funds. For larger projects, leveraging local funds with additional grant funding will be critical. There are also projects that require either private property acquisition or coordination with Caltrans. Though these are high-cost projects that will take many years to fund, design, and construct, they are included here as part of a long-term vision for the future of transportation in Soledad.

The City of Soledad has the opportunity to make bicycle and pedestrian improvements as part of ongoing road maintenance. The City is required to upgrade curb ramps to Americans with Disabilities Act standards during major road resurfacing projects. Many resurfacing projects also provide a chance to restripe roadways and install improvements such as high-visibility crosswalks, class IIB buffered bike lanes, green bike lane treatments, and class IV separated bikeways for a relatively low additional cost. Traffic signal maintenance and upgrades also provide opportunities to install countdown pedestrian signal heads, leading pedestrian interval signal phasing, and video detection for bicyclists. City staff will review the Safe Routes to Schools Plan project list when planning maintenance projects to look for ways to incorporate bike and pedestrian improvements. This allows for a highly cost-effective strategy for implementing the projects included in this plan.

Installing bicycle and pedestrian improvements as part of regularly scheduled maintenance is part of the "quick-build" approach to bicycle and pedestrian facilities, in which local jurisdictions construct facilities faster using low-cost materials. Materials such as paint, planters, and plastic posts are less expensive initially than new pavement or changes to curb alignments, but they have greater ongoing maintenance costs. Quick-build is best suited to temporary trial projects that can be adjusted in response to the success of the design and community feedback. More information on the quick-build approach can be found in the Quick-Build Guide developed by the California Bicycle Coalition and Alta Planning + Design.[1]

Projects from this plan can also be installed as future development occurs in Soledad. This Safe Routes to Schools Plan provides a list of projects that can be used to mitigate impacts of land-use development by reducing vehicle miles traveled. In 2013, California lawmakers approved Senate Bill 743, which considers vehicle miles traveled as a metric to determine impacts in transportation analysis under the California Environmental Quality Act (CEQA). Jurisdictions are no longer required to use traffic congestion or level of service as a metric, though they can still enforce those through consistency with the agency's General Plan. In addition, the traditional level-of-service metric may still be relevant to CEQA as it relates to impacts on public services, including emergency response and transit. The state released guidelines in 2018 that recommended the use of vehicle miles traveled as the key metric for analyzing transportation impacts. The Safe Routes to Schools Plan is a resource that the city and developers can use for project ideas to improve biking and walking facilities and reduce vehicle miles traveled.

This chapter includes a list of roadways that are high priorities for future improvements on the basis of criteria aligned with the vision and goals of this plan. Individual projects will be prioritized for funding through the Monterey County Regional Transportation Plan and the City's Capital Improvement Program (CIP). Reporting on project funding, design, and construction will be provided through updates to the city council and the public during the annual CIP update process.

For projects within Caltrans rights of way, all improvements must be consistent with Highway Access Management Plans, and Caltrans maintenance agreements are required before new construction.

1 California Bicycle Coalition website, Quick Build Bikeway Networks: www.calbike.org/our_initiatives/quick-build-bikeway-networks-for-safer-streets.

Corridor Prioritization

Key routes to school in Soledad were ranked to help City staff and decisionmakers prioritize projects and identify the most competitive for various grant opportunities. Grant programs often prioritize larger-scale, corridor-wide improvements, and future grant applications are likely to focus on improvements to one or more streets in Soledad rather than individual projects.

The corridors below were evaluated using four criteria aligned with the vision and goals of this plan and with common grant application criteria. Equity scores are based on two sources: free or reduced price meal data, as an indicator of family income, and the Healthy Places Index map, which shows data on health indicators such as education, job opportunities, and clean air and water. Each corridor was assigned a number from 0 to 100 based on the criteria in Table 10.

Table 10: Criteria for Corridor Prioritization

Criterion	Description	Max Points
Safety	The following points are awarded for bicycle and pedestrian collisions in the last 10 years within 150 ft of the corridor, for a maximum of 30 points: • 5 points per fatal or severe-injury collision. • 1 point per other-visible-injury or complaint-of-pain collision.	30
Access to Key Destinations	10 points for every school within 500 ft of the corridor and 5 points for every park, library, and recreation center, for a max of 25 points.	25
Equity	20 points if the project is located within an area designated as disadvantaged.	20
Community-Identified Need	15 points if the project or location was identified by 10+ members of the community during project outreach. 10 points if the project or location was identified in one or more community planning documents.	25
		TOTAL 100

Prioritized Corridor Lists

Table 11, below, shows the highest-priority corridors for Safe Routes to Schools improvements in the City of Soledad. High-priority corridors are also shown below on Figure 38.

Table 11: Prioritized Corridors List

Street	Cross Street 1	Cross Street 2	Score
Main Street	Gabilan Drive	Front Street	95
Orchard Lane/3rd Street	Palm Avenue	Terraza Street	80
Gabilan Drive	San Vicente Road	Bryant Canyon Road	80
Metz Road	East Street	Tiburon Place	80
Market Street	San Vicente Road	Dixi Street	75
Monterey Street	West Street	8th Street	70
West Street	Front Street	Cuesta Court	65
Front Street	East Street	Nestles Street	50

Figure 38. Map of High-Priority Corridors in Soledad





Steering Committee meeting in Soledad City Council chambers

Participatory Budgeting Funded Projects

The Soledad Steering Committee led a participatory budgeting process in which community members decided democratically how to spend part of the public budget. TAMC allocated $250,000 per city to implement projects from the Safe Routes to Schools Plan, and Steering Committees developed a process for community members to vote on which projects should be funded.

The Soledad election was held in May 2023. People over the age of 14 who lived or worked in Soledad were eligible to vote, and voting could be done online or at 11 sites throughout the city. In total, 246 ballots were received, which identified four projects as the highest priorities for community members. Steering Committee members presented the results to the Soledad City Council for approval in November 2023 and received approval. Projects funded through participatory budgeting will begin implementation as soon as 2025. The City of Soledad will construct as many recommendations as is feasible with current construction costs.

Table 12: Participatory Budgeting Funded Projects

School	Location	Project Description
Jack Franscioni	Intersection of Orchard Lane and Gabilan Drive	• Conduct roundabout study. • Station a second crossing guard at the intersection. • Install ADA-compliant curb ramps on the northeast, northwest, and southwest corners of the intersection. • Install stop bars and flashing stop signs on all legs of the intersection. • Install high-visibility crosswalk on south leg of the intersection.
Pinnacles High	Intersection of Main Street and Gabilan Drive	• Conduct roundabout study. • Designate two parking spaces on Main Street as a white curb loading zone for school drop-off and pick-up. • Install curb extensions on the southeast and southwest corners of the intersection. • Station crossing guards at this intersection, ideally one on the east and one on the west crosswalk.
Soledad High	Intersection of Benito Street and Gabilan Street	• Install stop bars on the south leg of the intersection. • Install ADA-compliant curb ramps on the southwest corner of the intersection. • Install “School crossing” pavement markings approaching the midblock crosswalk.
San Vincente Elementary	Orchard Lane, Metz Road	• Install high-visibility crosswalks across side streets at Aromas Place, Cadena Drive, and Cambria Drive. • Remove the current loading zone on the north side of Metz Road between Almond Acres and the midblock crosswalk, and make this a red curb. Move the loading zone to be west of the school driveway. • Formalize the dirt parking lot, and stripe parking spaces.

Funding Sources

Table 13 lists potential grant and program funding sources that can be used to implement the projects described in this plan. Most state and federal funding sources require local matching funds.

Table 13: Funding Sources for Active Transportation

Funding Source	Capital Improvements	Evaluation & Planning	Education, Encouragement & Enforcement Programs	Maintenance
Local				
Measure X: Regional Sales Tax	X	X	X	X
Transportation Development Act	X	X	X	X
City General Funds	X	X	X	X
City Gas Tax Revenues	X	X	X	X
Foundations	X	X	X	
Businesses and Corporations	X		X	
Regional Surface Transportation Program: Competitive Funds	X	X	X	X
Regional Surface Transportation Program: Formula Funds	X	X	X	X
Developer Impact Fees	X			

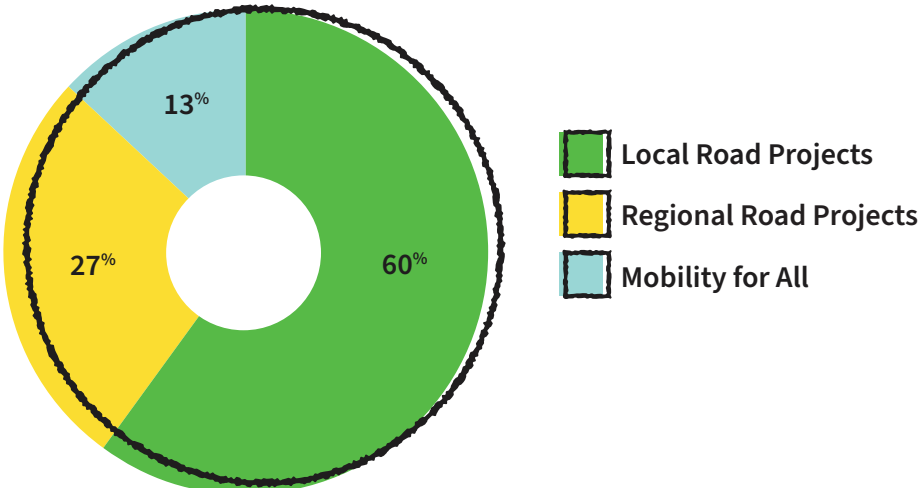
Table 13: Funding Sources for Active Transportation *(continued)*

Funding Source	Capital Improvements	Evaluation & Planning	Education, Encouragement & Enforcement Programs	Maintenance
State				
Active Transportation Program	X	X	X	
California Office of Traffic Safety			X	
AB 2766	X	X	X	
State Highway Operations and Protection Program (SHOPP)	X	X		
State Transportation Improvement Program (STIP)	X			
Federal				
Surface Transportation Block Grant/Regional Surface Transportation Program Exchange (STBG/RSTPX)	X	X	X	
Highway Safety Improvement Program	X		X	
Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program	X			
Safe Streets 4 All Program	X			
American Rescue Plan Act	X	X	X	X

Measure X

To address the ongoing shortfall in transportation funding, Monterey County voters approved Measure X in 2016. Measure X establishes a 3/8-percent sales tax that will provide approximately $20 million annually for local transportation projects over the next thirty years. Sixty percent of the funds are distributed by formula to cities and the County of Monterey for road maintenance, repair, and safety projects. This funding, together with funding in the Pedestrian and Bike Safety and Mobility category, can be used for Safe Routes to Schools projects.[1]

Figure 39. Measure X Expenditure Categories



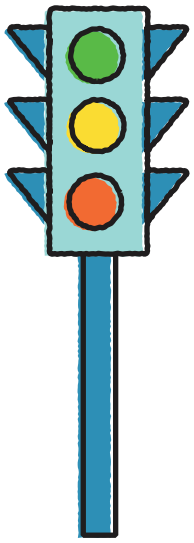
Source: Transportation Agency for Monterey County

1 Transportation Agency for Monterey County. Measure X. www.tamcmonterey.org/measure-x.

Maintenance

The need for maintenance of bicycle and pedestrian facilities is often reported by residents walking and bicycling on local roadways. There are several ways to report maintenance issues in and around the City of Soledad:

- Maintenance issues in Soledad can be reported through the City of Soledad website: www.cityofsoledad.com/report-issue.
- TAMC maintains the Bicycle Service Request program, a webpage where any issue related to bicycle safety in Monterey County can be reported: www.tamcmonterey.org/bike-service-request-form. Reports are forwarded to the appropriate jurisdiction for action.
- Maintenance issues on state highways can be reported to Caltrans: csr.dot.ca.gov.



The City of Soledad is responsible for maintaining pavement on roads that it has accepted for maintenance. The City also maintains signage, signals, striping, guardrails, and other traffic-safety devices, walls and other retaining structures, and drainage facilities serving the roadway.

The City of Soledad currently employs the following maintenance policies and procedures to keep bicycle and pedestrian facilities in good repair:

- Bike lanes that are contiguous with any City-maintained roadway are maintained by the City as part of the roadway. The City strives to sweep bike lanes as part of its normal street sweeping program.
- According to the California Streets and Highways Code Section 5610, adjacent property owners are responsible for the maintenance of sidewalks along the frontage of their properties.
- According to the Streets and Highways Code, a set amount of maintenance funding is provided by the gas tax, and the City is charged with maintaining roadways as well as those funds allow. The City of Soledad has a Pavement Management Program (PMP) which has evaluated the street network and determined a pavement condition Index for each segment. The PMP is updated periodically and serves as the basis for directing the maintenance, repair, and rehabilitation of street segments within the City. The City works to maximize the funding it receives to provide the greatest benefit to the greatest number of road users.

Safe Routes to School



SALINAS VALLEY SAFE ROUTES TO SCHOOL PLAN

FUNDED BY:

Caltrans

Measure X Excellent Transportation

IN PARTNERSHIP WITH:

TAMC

County of Monterey Health Department

Ecology Action

The Gonzales Way

Heart of the Valley City of Greenfield

King City California

City of Soledad California

Gonzales Unified School District

Greenfield Union School District

All means ALL

King City Union School District

South Monterey County High School District
Students. Service. Success.

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ADA Notice:
For individuals with sensory disabilities, this document is available in alternate formats.
For information call (831) 775-0903 or email ada@tamcmonterey.org

Acknowledgements

Gonzales City Council

Jose Rios, *Mayor*

Scott Funk, *Mayor Pro Tempore*

Liz Silva, *Councilmember*

Lorraine Worthy, *Councilmember*

Maria Orozco, *Councilmember*

City of Gonzales

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Public Works Director/City Engineer

Greenfield City Council

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Rachel Ortiz, *Councilmember*

Drew Tipton, *Councilmember*

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Jamie Tugel - *Public Works Director*

King City Council

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Oscar Avalos, *Councilmember*

Carlos DeLeon, *Councilmember*

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Sr. Project Manager, Harris & Associates

Project Funding Partner

California Department of Transportation

Orchid Monroy-Ochoa -
Caltrans District 5 Division of Planning

Tyler LeSage, Regional Planning Liaison

Monterey County - *Caltrans District 5*

Project Stakeholders

Transportation Agency for Monterey County (TAMC)

Gonzales Unified School District

Greenfield Union School District

King City Union School District

Soledad Unified School District

South Monterey County High School District



Partner Agencies

Transportation Agency for Monterey County

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Amelia Conlen, *Senior Transportation Planner*

Janneke Strause,
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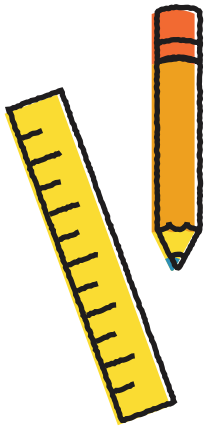
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Ahtziri Carranza, *Program Coordinator I*

Alta Planning + Design Consultant Team

Ashley Haire, PE, *Principal*

Devan Gelle, *Planner*



Executive Summary

The Salinas Valley Safe Routes to Schools Plan describes community-identified needs and recommendations for infrastructure projects and programs that support walking, bicycling, and carpooling to 22 schools in Gonzales, Soledad, Greenfield, and King City. The plan also identifies possible funding sources and implementation priorities. The recommendations in this plan are aimed at supporting healthy communities, improving affordable transportation options for low-income and vulnerable residents, and helping the four cities improve safety and meet statewide goals to address climate change by reducing vehicle miles traveled.

This plan was funded with a Sustainable Communities Transportation Planning Grant from the California Department of Transportation (Caltrans) and local matching funds, and it is aligned with the regional and statewide plans and concepts included in the Caltrans District 5 Active Transportation Plan.

The vision for all students and families following the implementation of the Salinas Valley Safe Routes to Schools Plan is as follows:

- I can walk or bike to school safely.
- My trip to school helps our environment, builds healthy habits, and saves my family money.
- I am more connected to my neighborhood and community through my trip to school.
- I have the skills and confidence I need to travel to school safely without using a car.

OUR VISION



I CAN

walk or bike to school safely.







I KNOW

that my trip to school helps our environment, builds healthy habits, and saves my family money.



I HAVE

the skills and confidence I need to travel to school safely without using a car.



I AM

more connected to my neighborhood and community through my trip to school.

Plan Contents

The introduction and outreach chapters include an overall introduction and a summary of outreach for the project. The remainder of the plan is divided into four sections, one for each of the four cities.

Chapter 1: Introduction. The first chapter describes the purpose of the plan, the benefits of walking and biking to school, and the plan's relationship to other local planning efforts.

Chapter 2: Outreach. This chapter describes the outreach goals for the project and summarizes the various outreach methods used to involve community members in the planning process.

Chapter 3: Gonzales.

- **3A. Existing Conditions.** This section describes the demographics and commute patterns of Gonzales residents, and existing bike, pedestrian, and transit facilities. It also includes an analysis of bicycle and pedestrian collisions and a description of the existing bicycle and pedestrian programs that are currently available to residents.
- **3B. Outreach.** This section describes the public outreach that took place in Gonzales, including community survey data from the temporary pilot project that was installed as part of the planning process.
- **3C. Recommendations.** This section contains profiles of each of the three school sites, with information on the existing conditions at each school and infrastructure recommendations for making it easier and safer to walk and bike to school. It also includes a guide to the types of infrastructure that are recommended in this plan.
- **3D. Implementation, Reporting, and Maintenance.** The final section discusses opportunities to fund and complete the recommended projects and programs and provides a list of high-priority corridors. It also includes a list of funding sources that can be used to finance these projects and programs, and the methods the City will use to maintain current and future pedestrian and bicycle infrastructure.

Chapter 4: Greenfield.

- **4A. Existing Conditions.** This section describes the demographics and commute patterns of Greenfield residents, and existing bike, pedestrian, and transit facilities. It also includes an analysis of bicycle and pedestrian collisions and a description of the bicycle and pedestrian programs that are currently available to residents.
- **4B. Outreach.** This section describes the public outreach that took place in Greenfield, including community survey data from the temporary pilot project that was installed as part of the planning process.
- **4C. Recommendations.** This section contains profiles of each of the six school sites, with information on the existing conditions at each school and infrastructure recommendations for making it easier and safer to walk and bike to school. It also includes a guide to the types of infrastructure that are recommended in this plan.
- **4D. Implementation, Reporting, and Maintenance.** The final section discusses opportunities to fund and construct the recommended projects and programs and provides a list of high-priority corridors. It also includes a list of funding sources that can be used to finance these projects and programs, and the methods the City will use to maintain current and future pedestrian and bicycle infrastructure.

Chapter 5: King City.

- **5A. Existing Conditions.** This section describes the demographics and commute patterns of King City residents, and existing bike, pedestrian, and transit facilities. It also includes an analysis of bicycle and pedestrian collisions and a description of the bicycle and pedestrian programs that are currently available to residents.
- **5B. Outreach.** This section describes the public outreach that took place in King City, including community survey data from the temporary pilot project that was installed as part of the planning process.
- **5C. Recommendations.** This section contains profiles of each of the five school sites, with information on the conditions at each school and infrastructure recommendations for making it easier and safer to walk and bike to school. It also includes a guide to the types of infrastructure that are recommended in this plan.
- **5D. Implementation, Reporting, and Maintenance.** The final section discusses opportunities to fund and construct the recommended projects and programs and provides a list of high-priority corridors. It also includes a list of funding sources that can be used to finance these projects and programs, and the methods the City will use to maintain current and future pedestrian and bicycle infrastructure.



Installation of the Soledad pilot project

Chapter 6: Soledad.

- **6A. Existing Conditions.** This section describes the demographics and commute patterns of Soledad residents, and existing bike, pedestrian, and transit facilities. It also includes an analysis of bicycle and pedestrian collisions and a description of the bicycle and pedestrian programs that are currently available to residents.
- **6B. Outreach.** This section describes the public outreach that took place in Soledad, including community survey data from the temporary pilot project that was installed as part of the planning process.
- **6C. Recommendations.** This section contains profiles of each of the eight school sites, with information on the conditions at each school and infrastructure recommendations for making it easier and safer to walk and bike to school. It also includes a guide to the types of infrastructure that are recommended in this plan.
- **6D. Implementation, Reporting, and Maintenance.** The final section discusses opportunities to fund and construct the recommended projects and programs and provides a list of high-priority corridors. It also includes a list of funding sources that can be used to finance these projects and programs, and the methods the City will use to maintain current and future pedestrian and bicycle infrastructure.

Appendices: The appendices include outreach materials, survey data from the parent survey and the temporary installations, the list of high-priority streets for all four cities, and public comments received for all school sites.

Goals and Objectives

The cities of Gonzales, Greenfield, King City, and Soledad and partner agencies have set the following goals and objectives for the future of Safe Routes to Schools, to be accomplished through the projects and programs in this plan.

Goal 1. Encouragement: The majority of children will arrive at school by foot, bicycle, scooter, skateboard, bus, or carpool.

- **Objective 1.1:** Identify and promote a broad spectrum of projects to provide a connected network of active transportation options along Safe Routes to Schools corridors and connections.
- **Objective 1.2:** Design and construct street improvements that are accessible and comfortable for all ages and abilities. Incorporate tree planting into active transportation projects to provide shade for people who are walking and bicycling.
- **Objective 1.3:** Transportation Agency for Monterey County (TAMC), schools, and the cities will support events that encourage active transportation to school, such as “Walk & Roll to School,” at least twice a year.
- **Objective 1.4:** Work with schools and Safe Routes to Schools partners to provide walking school buses at all elementary schools.
- **Objective 1.5:** Work with schools and Safe Routes to Schools partners to promote Safe Routes to Schools corridors as the preferred routes to school.

Goal 2. Safety: Zero collisions involving bikes or pedestrians that result in injury or death.

- **Objective 2.1:** Prioritize Safe Routes to Schools projects that address fatal and severe-injury crashes.
- **Objective 2.2:** Prioritize projects on school routes that reduce traffic speeds to 25 mph or less and increase the separations between pedestrians and bicyclists and motor vehicle traffic.
- **Objective 2.3:** Enhance low-stress alternative routes to high-stress corridors.
- **Objective 2.4:** Prioritize safety over travel speed, convenience, and congestion reduction in project design.

- **Objective 2.5:** Crossing guards will be present at all elementary schools.
- **Objective 2.6:** Provide annual updates on safety projects and traffic collisions to governing bodies.

Goal 3. Education: All children in the Salinas Valley will receive traffic safety education.

- **Objective 3.1:** Incorporate bicycle and pedestrian safety education into the curriculum in all elementary schools.
- **Objective 3.2:** By second grade, all children will receive pedestrian safety training in school; by fifth grade, all children will receive bike safety training in school.
- **Objective 3.3:** By high school, students will know the basics of bike maintenance and have opportunities to practice these skills at school or in the community.

Goal 4. Engagement: Engage the greater community to create safe environments around schools.

- **Objective 4.1:** Run annual community-wide campaigns that encourage neighbors to keep eyes on the streets and drivers to slow down around schools.
- **Objective 4.2:** Enforce traffic laws in school zones without overburdening offenders. An example would be a diversion program that requires school-zone traffic offenders to assist with crossing guard duties (Austin, TX program model).
- **Objective 4.3:** Recruit volunteers from the community to assist with Safe Routes to Schools programs such as walking school buses and crossing guards.

Goal 5. Equity: Ensure that all community members have equitable access to schools and Safe Routes to Schools programming.

- **Objective 5.1:** Prioritize infrastructure projects that serve transportation-disadvantaged and special-needs populations.
- **Objective 5.2:** Provide opportunities for a diverse group of community members to take leadership roles in the development and implementation of Safe Routes to Schools projects and programs. An example would be positions on a Safe Routes to Schools steering committee.
- **Objective 5.3:** Provide access to active transportation and safety equipment such as bicycles, scooters, helmets, and lights.



King City tabling

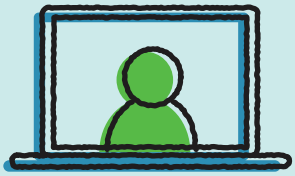
Outreach Summary

Public input was the foundation of the Safe Routes to Schools Plan. The planning team developed an outreach plan and sought input from community members to understand school transportation needs and barriers and to refine their draft recommendations. Parent and student surveys, presentations at parent meetings, and walking audits with school staff all contributed to the team's understanding of barriers to walking and biking to school in Salinas Valley cities and the types of improvements community members would like to see.

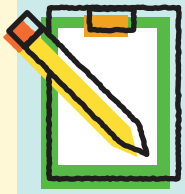
In addition, Steering Committees were formed in each of the four cities to lead a participatory budgeting process. This is a democratic process in which community members decide how to spend part of a public budget. The Steering Committees were made up of representatives from each city, including students, parents, school staff, advocates, and residents. Each Steering Committee met monthly for nine months to review project recommendations and design an election process for learning from the community about the highest priority projects in the Safe Routes to Schools Plan. TAMC allocated $250,000 per city to construct the highest-priority projects.

OUTREACH SUMMARY

15,000+
PARENTS REACHED
through Parentsquare or social media



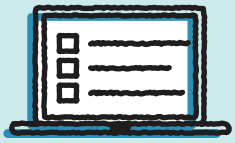
42
PRESENTATIONS
at virtual parent meetings



26
RESPONSES
to draft recommendations survey



1,824
RESPONSES
to student survey



1,109
RESPONSES
to online parent survey

4


STEERING COMMITTEES
formed, in Gonzales, Soledad, Greenfield, and King City

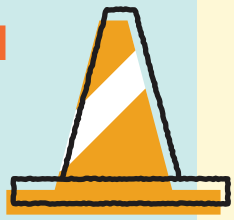


21
PROJECTS AWARDED FUNDING
through participatory budgeting process

$1M


IN PROJECT FUNDING
awarded from TAMC

4
DEMONSTRATION PROJECTS
in Gonzales, Soledad, Greenfield, and King City



Project Prioritization

Key routes to school in each of the four cities were ranked to help decision makers and City staff prioritize projects and identify the most competitive projects for various grant funding opportunities. Grant programs often prioritize larger-scale, corridor-wide improvements, and future grant applications will likely focus on improvements to one or more streets in each city.

The corridors below were evaluated on four criteria aligned with the vision and goals of this plan and with common grant criteria. Equity scores are based on two sources: free or reduced-price meal data, which is an indicator of family income, and the Healthy Places Index map, which shows data on health indicators such as education, job opportunities, and clean air and water. Each corridor was assigned a number from 0 to 100 based on the criteria in Table 1.

Table 1: Criteria for Project Prioritization

Criterion	Description	Max Points
Safety	The following points are awarded for bicycle and pedestrian collisions in the last 10 years within 150 ft of the corridor, for a maximum of 30 points: • 5 points per fatal or severe-injury collision. • 1 point per other-visible-injury or complaint-of-pain collision.	30
Access to Key Destinations	10 points for every school within 500 ft of the corridor and 5 points for every park, library, and recreation center, for a max of 25 points.	25
Equity	20 points if the project is located within an area designated as disadvantaged.	20
Community-Identified Need	15 points if the project or location was identified by 10+ members of the community during project outreach. 10 points if the project or location was identified in one or more community planning documents.	25
		TOTAL 100

Prioritized Corridor Lists

The tables below show the highest-priority corridors for Safe Routes to Schools improvements in each of the four cities.

Table 2: Prioritized Corridors, Gonzales

Street	Cross Street 1	Cross Street 2	Score
5th Street	Alta Street	Fanoe Road	100
Elko Street	5th Street	1st Street	70
Center Street	10th Street	A Street	60
7th Street / Cielo Vista	Alta Street	Del Monte Drive	45
Belden Street	10th Street	C Street	40
Longhorn Drive	Hereford Drive	Devon Way	25

Table 3: Prioritized Corridors, Greenfield

Street	Cross Street 1	Cross Street 2	Score
Apple Avenue	13th Street	2nd Street	100
Oak Avenue	13th Street	2nd Street	100
Walnut Avenue	12th Street	2nd Street	100
Elm Avenue	13th Street	3rd Street	95
El Camino Real	Cherry Avenue	Hwy 101 off-ramp	95
9th Street	Elm Avenue	Apple Avenue	55
12th Street	Harvest Way	Elm Avenue	50
7th Street / Moreno Avenue	Tyler Avenue	End of street	40

Table 4: Prioritized Corridors, King City

Street	Cross Street 1	Cross Street 2	Score
Broadway Street	River Drive	1st Street	100
Mildred Avenue	San Antonio Drive	Broadway Street	95
San Antonio Drive	Broadway Street	Metz Road	80
Russ Street	King Street	Pearl Street	80
Pearl Street	San Lorenzo Avenue	1st Street	60
King Street	Sandringham Street	Beech Street	60
Ellis Street	Mildred Avenue	1st Street	55
Collins Street	Mildred Avenue	3rd Street	55
Division Street	Canal Street	1st Street	50

Table 5: Prioritized Corridors, Soledad

Street	Cross Street 1	Cross Street 2	Score
Main Street	Gabilan Drive	Front Street	95
Orchard Lane/3rd Street	Palm Avenue	Terraza Street	80
Gabilan Drive	San Vicente Road	Bryant Canyon Road	80
Metz Road	East Street	Tiburon Place	80
Market Street	San Vicente Road	Dixi Street	75
Monterey Street	West Street	8th Street	70
West Street	Front Street	Cuesta Court	65
Front Street	East Street	Nestles Street	50

Participatory Budgeting Approved Projects

Participatory budgeting is a democratic process in which community members decide how to spend part of a public budget. TAMC allocated $250,000 per city to construct the highest-priority projects, and Steering Committees were formed in each of the four cities to lead a participatory budgeting process to determine the highest priority projects. The following projects were awarded funding through this process.

Table 6: Participatory Budgeting Funded Projects, Gonzales

School	Location	Project Description
All	5th Street at Hwy 101 North Entrance	Study options to install roundabout, study quick-build curb extensions, and install high-visibility crosswalks and signage.
All	5th Street at Hwy 101 South Entrance	Study options to install roundabout, study quick-build curb extensions, and install high-visibility crosswalks and signage.
All	5th Street at Rincon Road	Install curb extensions to move the existing crosswalk closer to the center line on 5th Street. Install high-visibility crosswalks on north and south legs of intersection. Relocate stop bar to prevent cars from encroaching on crosswalk.

Table 7: Participatory Budgeting Funded Projects, Greenfield

School	Location	Project Description
Vista Verde Middle, Oak Avenue Elementary	12th Street between Oak and Elm Avenues	Install 0.24 miles of sidewalk, high-visibility crosswalks, curb ramps, and flashing stop signs.
All schools	Citywide	Upgrade signs around all school campuses.
Arroyo Seco Academy	12th Street between Cherry Avenue and Harvest Way	Install 0.12 miles of sidewalk on 12th Street.
Vista Verde Middle, Greenfield High	Heidi Drive	Install high-visibility crosswalk and school crossing signage.

Table 8: Participatory Budgeting Funded Projects, King City

School	Location	Project Description
Chalone Peaks Middle	Intersection of San Antonio Drive and Spreckels Road	Install stop bars and high-visibility crosswalks on each leg of intersection.
King City High	Intersection of Canal Street and Division Street	Install high-visibility crosswalks and ADA-compliant curb ramps on each corner of the intersection.
Del Rey Elementary	Intersection of King Street and Russ Street	Install high-visibility crosswalks and station a crossing guard at this intersection.
Del Rey Elementary	Intersection of King Street and 3rd Street	Install high-visibility crosswalks and ADA-compliant curb ramps on each corner of the intersection.
Santa Lucia Elementary	Intersection of Russ Street and Ulrey Street	Install high-visibility crosswalks on the south and east legs of the intersection, and install advance yield markings.
Santa Lucia Elementary	Intersection of 3rd Street and Ulrey Street	Install high-visibility crosswalks on the north, south, and west legs of the intersection.
Santa Lucia Elementary	Intersection of Collins Street and Mildred Avenue	Install high-visibility crosswalks on the north and east legs of the intersection and ADA-compliant curb ramps on the northeast, northwest, and southeast corners.
Santa Lucia Elementary	Intersection of Collins Street and Patterson Street	Install high-visibility crosswalks on the north and south legs of the intersection.
All schools	Ellis Street between Mildred Ave and 2nd Street	Install high-visibility crosswalks on the north and south legs of each intersection.
All schools	Intersection of Russ Street and Bassett Street	Install high-visibility crosswalks on the east and west legs of intersection and ADA-compliant curb ramps on each corner.

Table 9: Participatory Budgeting Funded Projects, Soledad

School	Location	Project Description
Jack Franscioni	Intersection of Orchard Lane and Gabilan Drive	Conduct a roundabout study. Station a second crossing guard at the intersection. Install ADA-compliant curb ramps on the northeast, northwest, and southwest corners, install stop bars and flashing stop signs on all legs, and install high-visibility crosswalk on the south leg of the intersection.
Pinnacles High	Intersection of Main Street and Gabilan Drive	Conduct a roundabout study. Dedicate two parking spaces on Main Street to a white curb loading zone for school drop-off and pick-up. Install curb extensions on the southeast and southwest corners of the intersection, and station crossing guards at the intersection, ideally one at the east and one at the west crosswalk.
Soledad High	Intersection of Benito and Gabilan Street	Install stop bars on the south leg of the intersection, install ADA-compliant curb ramps on the southwest corner, and install school-crossing pavement markings approaching the midblock crosswalk.
San Vincente Elementary	Orchard Lane, Metz Road	Install high-visibility crosswalks across side streets at Aromas Place, Cadena Drive, and Cambria Drive. Remove the current loading zone on the north side of Metz Road between Almond Acres and the midblock crosswalk, and make this a red curb. Move the loading zone to be west of the school driveway, and formalize the dirt parking lot and stripe the parking spaces.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Soledad-Mission Recreation District Appointment to Fill Vacancy**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH:

MEETING DATE: **February 19, 2025**

Recommendation

It is recommended that the Mayor consider appointing both candidates to the two openings on Soledad-Mission Recreation District Board of Directors and the City Council consider approving said appointments.

Executive Summary

In December 2025, the City of Soledad was notified of two upcoming vacancies on the Soledad-Mission Recreation District Board of Directors, effective January 30, 2025. These vacancies will need to be filled by appointments from the City of Soledad. Following an extensive recruitment process, staff received two applications for the positions, which were forwarded to Mayor Velazquez. It is recommended that the Mayor and the City Council review each candidate's qualifications and, if desired, ask questions to assess their ability to represent the City on the Soledad-Mission Recreation Board. Both candidates, Kenneth (Ken) Klemme and Desiree Barba, are residents of Soledad and have extensive experience serving on various boards, non-profit organizations, and public agencies. They are eager to contribute positively to the Community of Soledad by serving on the Soledad-Mission Recreation Board. If the appointments are approved, the new terms will end on January 31, 2027.

Background

The City of Soledad received a notice from the Soledad-Mission Recreation District Executive Director, Frances Bengtson, of the two city-appointed vacancies on the Soledad-Mission Recreation District Board. The Soledad-Mission Recreation District Board is an independent special district of Monterey County. The board is made up of five members, with each member having a four-year term. The County Board of Supervisors appoints two members, and three members are appointed by the Mayor of Soledad and the City Council. The current vacancies would need to be filled by the City of Soledad.

Review & Analysis

Staff placed advertisements for the Soledad-Mission Recreation District Board of Directors vacancies

on the City's social media pages, the City website, and in the Salinas Valley Tribune. Two applications for the vacant positions were received and forwarded to the Mayor for consideration. Both candidates are residents of Soledad and have expressed a sincere desire to assist the Soledad-Mission Recreation District Board. The two applications are attached to this report.

Given that there are only two openings and two applications, staff recommends that the Mayor appoint both candidates and that the Council approve their appointments to the Soledad-Mission Recreation Board. The board has struggled to achieve a quorum due to these vacancies, which has hindered its ability to conduct business effectively. Mr. Kenneth (Ken) Klemme serves on the Board of the Mosquito Abatement District, and Ms. Desiree Barba serves on the Board of the Soledad Cemetery District, providing both with significant knowledge of the requirements for special districts. The Soledad-Mission Recreation District Board is classified as a special district, and both candidates bring extensive experience in public service.

As part of this process, the Mayor and Council may choose to interview the candidates for the Soledad-Mission Recreation Board to ensure alignment with the Council's vision for recreation services in the community. Emphasis will also be placed on the importance of communication between the city-appointed members, city staff, and Council members.

If the Council approves the Mayor's appointments, both Mr. Klemme and Ms. Barba will serve four-year terms, which will expire on January 31, 2029. Both applicants will be able to attend the next scheduled Soledad-Mission Recreation District Board of Directors meeting.

Financial Considerations

None.

Alternatives

- Appoint both candidates to serve on the Soledad-Mission Recreation District Board.
- Appoint one or neither candidate to the Soledad-Mission Recreation District Board. This is not recommended as the Board is having trouble achieving quorum and conducting important board business.

Planning/CEQA

Appointments of Soledad-Mission Recreation District Board Members is not an action under CEQA

Public Notice Requirements

None.

Attachment(s):
Application - Ken Klemme
Application - Desiree Barba

Soledad-Mission Recreation District-

P.O. Box 1650 Soledad, CA 93960

Buildingcommunity@soledadrec.org

Board of Directors Application Form

Term of Service	Term Begins	Term Ends
County Appointment: 4 years	1/31/2025	1/31/2029
City Appointment: 4 years (2 seats)	1/31/2025	1/31/2029

This APPLICATION IS DUE: January 10, 2025 to:

	County Seat Appointments: Residents living within District Boundaries	City of Soledad Seat Appointments: Residents living within the Soledad city limits.
IN PERSON	570 Walker Dr.	248 Main St.
By Mail	P.O. Box 1650 Soledad, CA 93960	248 Main St. Soledad, CA 93960
By Email	buildingcommunity@soledadrec.org	dnoriega@cityofsoledad.gov

You will be advised of your appointment by the appointing body and the Soledad-Mission Recreation District.

Candidate Name:Kenneth Richard Klemme Date: 1/7/2025

Home Address: [redacted] Soledad CA 93960

Mailing Address (*if different from home address*): Preferred Contact Phone Number: [redacted]
Email Address: [redacted]
Current Position/Job Title: District Manager/ Biologist
Current Employer: [redacted]
Please describe your relevant experience and or/employment. You may also submit an attached resume.
Please Describe the area(s) of expertise/contribution you feel you can make to further the mission of the Soledad-Mission Recreation District.

With my extensive experience as the CEO of a mosquito abatement district, I bring a unique skill set that aligns well with the mission of the Soledad-Mission Recreation District. My role involves managing a public special district, which has honed my abilities in governance, strategic planning, community engagement, and resource management. I am adept at fostering partnerships, navigating regulatory requirements, and leading initiatives that improve public health and quality of life. Specifically, my expertise in managing budgets, developing policies, and overseeing operational programs can contribute to strengthening the district's infrastructure and services. I also have a proven track record of working collaboratively with diverse stakeholders, including elected officials, community members, and professional teams, to achieve common goals. My passion for serving the community aligns with the recreation district's mission to provide accessible, inclusive, and high-quality recreational opportunities for residents.

Additionally, my experience serving on various boards and joint powers authorities equips me with a strong understanding of governance and the importance of transparency and accountability in public service. I am confident that these skills, combined with my commitment to community well-being, will allow me to make meaningful contributions to the district's success.

Please lit prior experience serving as a Board Member for other non-profit organizations, public agencies, publicly traded companies, membership-based organizations, or in a Board Member capacity.

I serve as an alternate board member on our self insuance board the Vector Control JPA
I served as President for our Mosquito and Vector Control Association for four years
Iserved as the Coastal Region Rep for the mosquito industry
I currently serve as secretary for our local Special District Association

What other volunteer commitments do you currently have?

None currently, just busy with the Crossfit community in Soledad

The Soledad-Mission Recreation District currently meets on the 4th Tuesday of the month at 6 PM. The meeting generally lasts between 2 and three hours. Do you have any standing commitments that create a scheduling conflict for you? No_____

Why are you interested in serving as a Board Member for the Soledad-Mission Recreation District?

I am interested in governance especially for our City, I have run for City Council and The Soledad Health Clinic before

Please share any other information you feel important for consideration of your application to serve as a SMRD Board Member?

Currently I hold The Special District Administration Certification, we have as a Mosquito District earned our District of Transparency and District of Distinction Awards all from the California Special District Association.

For Board and Administrative Use only- County Appointments only

		Candidate has had a personal meeting with either Executive Director or Chair to the Board of Directors	
		Candidate reviewed by committee for recommendation.	
		Candidate application submitted to County for appointment. (All completed Applications must be submitted)	
		Board Recommended: Yes/No	
		Candidate was appointed by County for Appointment	

This Application is complete and accurate:

Applicant Signature_____ Date 1/7/25

Certificate of Completion

CSDA

2024 Ethics AB 1234 Compliance Training

6/26/2024

Kenneth Klemme, CSDM

Monterey County Mosquito Abatement District

Neil C. McCormick, CSDA Chief Executive Officer

California Special Districts Association

Soledad-Mission Recreation District
570 Walker Dr. P.O. Box 1650
Soledad, CA 93960
831.678.3745
Buildingcommunity@soledadrec.org
www.soledadrec.org

1/6/2025

City of Soledad
Mayor Velasquez, City Council & Staff
RE: Appointment of Ken Klemme to Soledad-Mission Recreation District

This letter is to inform the City of Soledad that the term of office for two board positions is expiring on January 30, 2025. Attached you will find the biography and application of Mr. Kenneth (Ken) Klemme to the Soledad-Mission Recreation District Board for the term beginning January 31, 2025 and ending January 30, 2029, submitted to the Soledad-Mission Recreation District on January 6th, 2025. The Board of Directors and the District highly recommend this individual for appointment as Mr. Klemme's experience and certifications will be an asset to the District and the Soledad Community. Please agendize and make the necessary appointment by the aforementioned date. **Pursuant to California Resources Code § 5783.5 Soledad-Mission Recreation District respectfully requests that the City of Soledad appoint Ken Klemme to serving the residents of City of Soledad for a four-year term for which he is eligible, from the January 31, 2025 to January 30, 2029.**

Thank you for your service to our community and the support to the Soledad Mission Recreation District.

Yours in building community,

Frances Bengtson
Frances Bengtson
Executive Director
Frances@soledadrec.org
Soledad-Mission Recreation District

Soledad-Mission Recreation District-

P.O. Box 1650 Soledad, CA 93960

Buildingcommunity@soledadrec.org

Board of Directors Application Form

Term of Service	Term Begins	Term Ends
County Appointment: 4 years	Immediately	1/31/2023
City Appointment: 4 years	Immediately	1/31/2029

This APPLICATION IS DUE: OPEN UNTIL FILLED

	County Seat Appointments: Residents living within District Boundaries	City of Soledad Seat Appointments: Residents living within the Soledad city limits.
IN PERSON	570 Walker Dr.	248 Main St.
By Mail	P.O. Box 1650 Soledad, CA 93960	248 Main St. Soledad, CA 93960
By Email	buildingcommunity@soledadrec.org	

You will be advised of your appointment by the appointing body and the Soledad-Mission Recreation District.

Candidate Name: Desiree Barba Date: 1/29/2025

Home Address:

[redacted] Soledad, CA 93960

Mailing Address (*if different from home address*):

Preferred Contact Phone Number: [redacted]

Email Address: [redacted]

Current Position/JOB Title: Administrative Secretary-Confidential

Current Employer: [redacted]

Please describe your relevant experience and or/employment. You may also submit an attached resume.

I used to work at the Soledad Pool when I was in my 20's and absolutely loved it, have always w

Please Describe the area(s) of expertise/contribution you feel you can make to further the mission of the Soledad-Mission Recreation District.

I bring in a lot of passion and initiative; I believe in getting things done and am willing to help whe

Please lit prior experience serving as a Board Member for other non-profit organizations, public agencies, publicly traded companies, membership-based organizations, or in a Board Member capacity.

I'm currently on the Soledad Cemetery Board of Trustees.

What other volunteer commitments do you currently have?

None, other than the Soledad Cemetery Board.

The Soledad-Mission Recreation District currently meets on the 4th Tuesday of the month at 6 PM. The meeting generally lasts between 2 and three hours. Do you have any standing commitments that create a scheduling conflict for you? Check for Yes [ ] or No [✔]

Why are you interested in serving as a Board Member for the Soledad-Mission Recreation District?

I've lived in Soledad my whole life and I want to serve my community and give back as much as I c

Please share any other information you feel important for consideration of your application to serve as a SMRD Board Member?

I hope you consider me as I would be excited to be a part of something that does so much for the k

For Board and Administrative Use only- County Appointments only

		Candidate has had a personal meeting with either Executive Director or Chair to the Board of Directors	
		Candidate reviewed by committee for recommendation.	
		Candidate application submitted to County for appointment. (All completed Applications must be submitted)	
		Board Recommended: Yes/No	
		Candidate was appointed by County for Appointment	

This Application is complete and accurate:

Applicant Signature _____ Date 1/29/25

Desiree M. Barba

[redacted]

Objective

Dedicated and focused professional who excels at prioritizing, completing multiple tasks simultaneously and following through to achieve project goals. Seeking a role of increased responsibility and authority.

Highlights

- Microsoft Office proficiency
- Excel spreadsheets
- Meticulous attention to detail
- Resourceful

* Strong Problem Solver
* Strong interpersonal skills
* Workers' Compensation knowledge
* Report development

Accomplishments

- I worked with one of our Software Engineers to create a check in process using a QR code so that we have easily read contact information for each visitor.
- Work with our UCC team to implement a virtual receptionist so that the need for a physical person at the front desk is no longer needed.
- Take on the responsibility of overseeing the Radio Shop's agreements, working with the various sites to renew or amend the agreement.
- Complete the Contracts Purchasing Academy

Experience

ADMINISTRATIVE SECRETARY-CONFIDENTIAL | [redacted] | 3/2020 – CURRENT

- Work with Management Analyst team on board reports that need to be uploaded in Legistar and work with the different approvers to get it through the process timely.
- Assist with getting the required ITD staff set up in NetFile so that they can file their Form 700.
- Supervise two Principal Office Assistants; one is handles the office issues at [redacted] and payroll and the other handling our Radio Shop and I am back up for both areas.
- I oversee 10 vendors for ITD and it's my responsibility to ensure our agreement with any one of those vendors doesn't expire, the service they provide is being completed and I approve payment for their invoices.
- All travel and conference registrations are processed by me so that I am able pay with my county procurement card.
- Work with our HR department on the completion of ergo evals, purchasing all recommended equipment.

SENIOR SECRETARY | MONTEREY COUNTY DSS | 7/2016 – 3/2020

- Complete weekly Overdue Application report and follow up with the manager to find out why the case has gone past its allotted timeframe.

- Track all vacant position numbers allocated for Community Benefits; file a Request to Fill form to begin recruitment process; update weekly report and issue to our management team; provide which number a Secretary can fill for a newly hired or promoted employee.
- Record customer complaints, including when the office of one of our Board of Supervisors contacts us with a constituent concern; I would email the supervisor with a cc to the manager to follow up on the complaint/concern brought forward and then discuss it with my Deputy Director.
  Responsible for handling travel arrangements for CB management, using my assigned county credit card to pay for hotel stays.
- Update the master monthly position report, compiling the information given to me from the Secretaries and posting it in the Program Manager shared folder.
- Have an outstanding working relationship with the DSS HR branch on either payroll, recruitment and WC filings.

SECRETARY | MONTEREY COUNTY DSS | 9/2007 – 7/2016

- Use discretion when preparing confidential paperwork for my manager; whether it be disciplinary or medical issues
- Serve as a point of contact for all outside vendors needing to gain access to the building
- Schedule meetings, send invites using Outlook, assemble agendas and transcribe accurate meeting minutes
- Supply temporary badges to visitors that have approved access to the building
- Complete weekly and monthly position reports of the staff in my branch
- Submit work orders to Facilities on building issues
- Provide excellent customers service both internally and externally
- Supervise the Security Guard and sign off on time card
- Track over time hours of the workers helping with the function my manager oversees

OFFICE ASSISTANT | MANPOWER | 10/2005 – 9/2007

- Planned meetings and prepared conference room
- Dispersed incoming mail to appropriate individuals within the office
- Made copies, sent faxes and handled all incoming and outgoing correspondence
- Organized files, developed spreadsheets, faxed reports and scanned documents

ASSISTANT DIRECTOR | SOLEDAD POOL | 5/2002 – 10/2005

- Supervised 11 Lifeguards and trained those that were interested in becoming a Swim Instructor
- Planned out in-service meetings for staff
- Maintained inventory of supplies and ordered what was needed
- Created the weekly work schedule for staff
- Logged all time sheets to the Accountant
- Prepared daily bank deposits from the previous days sales

Education

ACCOUNTING CERTIFICATE | HEALD COLLEGE | 8/2001 – 7/2002

- Graduated with high honors – straight A's every quarter

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Presentation on the Front Street Landscape Concept Vignette**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director and Alex Ramos, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

It is recommended that the City Council of the City of Soledad receive a presentation regarding the Front Street Landscape Concept Vignette and provide direction to Staff.

Executive Summary

As part of the ongoing Front Street Maintenance Project, the scope also included incorporating enhancements to the downtown corridor. Proposed enhancements included decorative crosswalks, public art, landscape lighting, and an overall landscape refresh. Currently, the contractor has completed installing lighting conduit for the landscape lighting, and the decorative crosswalks are scheduled to be completed at the same time as the paving. Staff, has since then been working with the Wallace Group's Landscape Architects to take a further look at proposed improvements for the corridor to create a more vibrant and beautified look to the Front Street corridor. This presentation brought before the City Council is to showcase the Front Street Landscape Concept Vignette and provide direction to Staff on how to proceed including a discussion of using up to $300,000 in street funding to invest in the landscape improvements.

Background

On May 15, 2024, City Council approved a contract for Construction Services with Monterey Peninsula Engineering (MPE) in the total not-to-exceed amount of $3,916,245 for the Front Street Maintenance Project.

As described during the award of the contract for construction services with MPE for the Front Street Maintenance Project, the project scope also included incorporating enhancements to the project such as: decorative crosswalks, art, landscape lighting, and an overall landscape refresh. Since then, the Contractor has successfully completed the landscape lighting work as described under Change Order

No. 3 and the decorative crosswalks are currently under contract in Change Order No. 4 and scheduled to be completed at the same time as the paving. Staff is now working with Wallace Group to develop and refine ideas for the landscaping refresh.

Review & Analysis

In an effort to further enhance Front Street and create a vibrant and beautified downtown corridor, Staff requested a landscape refresh concept from Wallace Group that proposed a new planting plan based on the existing conditions, locations, climate, and wind. Additionally, the Wallace Group was tasked with ensuring traffic safety in areas of interest by ensuring the recommendations provided adequate visibility to maintain sight distance. Areas of focus were the medians between San Vicente & West Street and Main Street & Soledad Street. Bulb-outs and existing landscaping strips adjacent to sidewalks were also looked at as part of this concept.

Given the ongoing efforts and resources already allocated as part of this project and the enhancements, the City Council is encouraged to evaluate the landscaping concept and high-level cost estimate provided by the Wallace Group team and provide direction to Staff has to how to proceed.

The staff is proposing to allocate up to $300,000 of Measure X funds for landscape improvements. However, using these funds will restrict our ability to carry out future road maintenance projects within this fiscal year. Considering the investment made thus far along Front Street, refreshing the landscaping would significantly enhance its visual appeal and it may be worth the delay on roadway maintenance.

Financial Considerations

The proposed improvements detailed in the Front Street Landscape Concept Vignette are estimated to cost $300,000. If the Council decides to proceed with this concept, staff recommends funding the following items using Measure X funds. It is important to note that the estimated costs may decrease once the project is formally bid. The City has two local agencies that have previously assisted with landscaping and may be interested in bidding on this project.

Alternatives

- Receive the presentation and provide further staff direction.

Planning/CEQA

This project is categorically exempt under Class 1 Existing Facilities, having met the qualifying criteria provided under CEQA Guidelines Section 15301. Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features involving negligible or no expansion of existing or former use. Section 15301 provides some, but does not limit the project scope to, examples of such projects, existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes). As detailed above, the Front Street Maintenance Project would be categorized under this description.

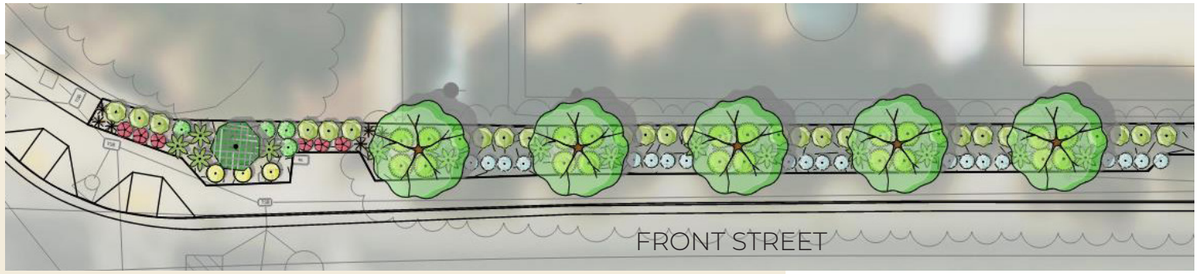
Public Notice Requirements

None required.

Attachment(s):
Front Street Landscape Concept Vignette

PARKWAY ENTRANCE PLANTING

01.





Searsia lancea
African Sumac
(Existing to Remain)



Arctostaphylos x ‘Howard McMinn’
Howard McMinn Manzanita



Salvia chamaedryoides
Germander Sage



Westringia fruticosa ‘Grey Box’
Coast Rosemary



Agave x ‘Blue Flame’
Blue Flame Agave



Salvia greggii ‘Furman’s Red’
Furman’s Red Autumn Sage



Carex testacea
Orange Sedge



Calylophus berlandieri
Sundrops

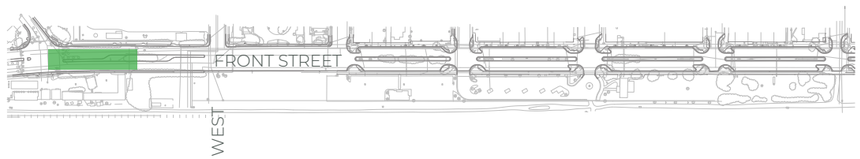


Salvia leucantha ‘White Mischief’
White Mischief Mexican Bush Sage

PLANT SCHEDULE

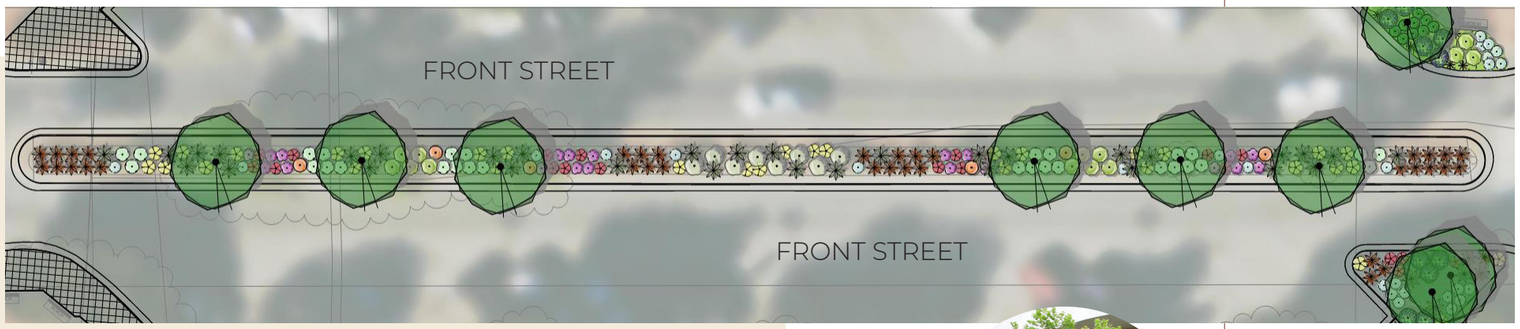
PLANT SCHEDULE	
SYMBOL	BOTANICAL / COMMON NAME
TREES	
	ARBUTUS X 'MARINA' / MARINA STRAWBERRY TREE STANDARD
	LAGERSTROEMIA INDICA X FAURIEI 'NATCHEZ' / NATCHEZ CRAPE MYRTLE
	OLEA EUROPAEA 'WILSONII' / WILSON OLIVE
	PLATANUS X ACERIFOLIA / LONDON PLANE TREE
	SEARSIA LANCEA / AFRICAN SUMAC
SHRUBS	
	AGAVE X 'BLUE FLAME' / BLUE FLAME AGAVE
	ANIGOZANTHOS X 'KANGA ORANGE' / KANGA ORANGE KANGAROO PAW
	ARCTOSTAPHYLOS X 'EMERALD CARPET' / EMERALD CARPET MANZANITA
	ARCTOSTAPHYLOS X 'HOWARD MCMINN' / HOWARD MCMINN MANZANITA
	CALYLOPHUS BERLANDIERI / BERLANDIER'S SUNDROPS
	CAREX TESTACEA / ORANGE SEDGE
	DIANELLA X `DP401` / BLUTOPIA FLAX LILY
	EPILOBIUM SEPTENTRIONALE 'WAYNE'S SILVER' / WAYNE'S SILVER CALIFORNIA FUCHSIA
	LEYMUS CONDENSATUS `CANYON PRINCE` / NATIVE BLUE RYE
	OLEA EUROPAEA 'MONTRA' / LITTLE OLLIE® OLIVE
	SALVIA CHAMAEDRYOIDES / GERMANDER SAGE
	SALVIA GREGGII 'FURMANS RED' / FURMAN'S RED AUTUMN SAGE
	SALVIA LEUCANTHA 'MIDNIGHT' / MIDNIGHT MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'SANTA BARBARA' / SANTA BARBARA MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'WHITE MISCHIEF' / WHITE MISCHIEF MEXICAN BUSH SAGE
	SALVIA X 'ULTRA VIOLET' / ULTRA VIOLET SAGE
	TEUCRIUM CHAMAEDRYS / GERMANDER
	WESTRINGIA FRUTICOSA 'WES04' / GREY BOX™ COAST ROSEMARY
GROUND COVERS	
	DELOSPERMA ALBA / WHITE ICE PLANT
	MYOPORUM PARVIFOLIUM 'WHITE' / WHITE TRAILING MYOPORUM

KEY MAP



MEDIAN PLANTING

02.





Platanus acerifolia
London Plane Tree
(Existing to Remain)



Olea Europaea ‘Montra’
Little Ollie Olive



Epilobium ‘Wayne’s Silver’
California Fuchsia



Salvia chamaedryoides
Germander Sage



Agave x ‘Blue Flame’
Blue Flame Agave



Salvia greggii ‘Furman’s Red’
Furman’s Red Autumn Sage



Salvia x ‘Ultra Violet’
Ulta Violet Sage



Calylophus berlandieri
Sundrops



Salvia leucantha ‘White Mischief’
White Mischief Mexican Bush Sage



Anigozanthos x
‘Kanga Orange’
Kangaroo Paw

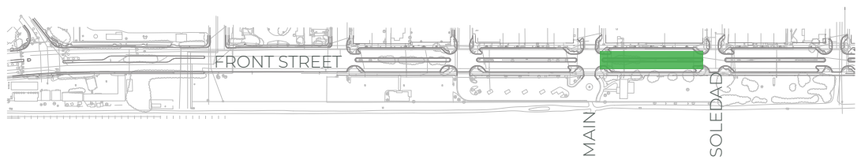


Westringia fruticosa ‘Grey Box’
Coast Rosemary

PLANT SCHEDULE

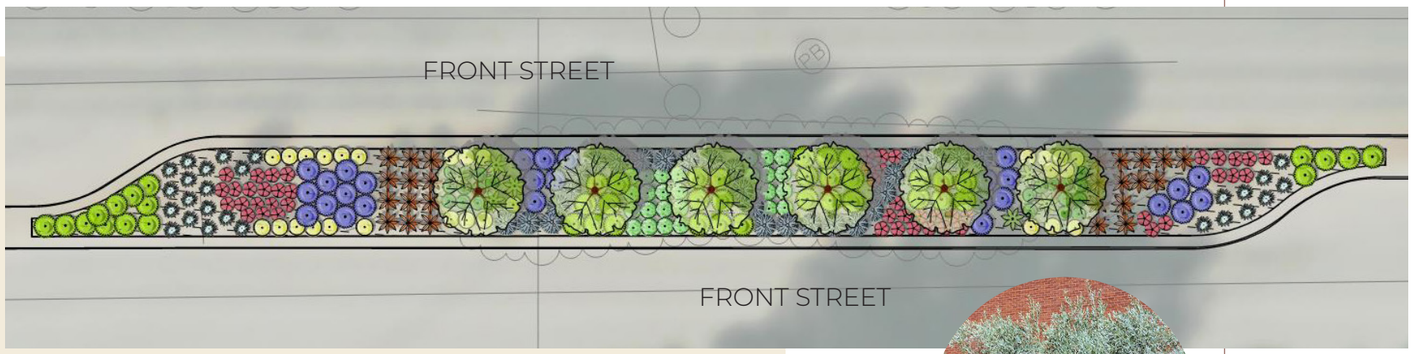
PLANT SCHEDULE MEDIAN-FRONT & SOLEDAD			
SYMBOL	BOTANICAL / COMMON NAME	CONT	QTY
TREES			
	PLATANUS X ACERIFOLIA / LONDON PLANE TREE	EXISTING	6
SHRUBS			
	AGAVE X 'BLUE FLAME' / BLUE FLAME AGAVE	5 GAL	32
	ANIGOZANTHOS X 'KANGA ORANGE' / KANGA ORANGE KANGAROO PAW	1 GAL	32
	CALYLOPHUS BERLANDIERI / BERLANDIER'S SUNDROPS	1 GAL	29
	EPILOBIUM SEPTENTRIONALE 'WAYNE'S SILVER' / WAYNE'S SILVER CALIFORNIA FUCHSIA	1 GAL	7
	OLEA EUROPAEA 'MONTRA' / LITTLE OLLIE® OLIVE	5 GAL	8
	SALVIA CHAMAEDRYOIDES / GERMANDER SAGE	1 GAL	10
	SALVIA GREGGII 'FURMANS RED' / FURMAN'S RED AUTUMN SAGE	5 GAL	17
	SALVIA LEUCANTHA 'WHITE MISCHIEF' / WHITE MISCHIEF MEXICAN BUSH SAGE	1 GAL	29
	SALVIA X 'ULTRA VIOLET' / ULTRA VIOLET SAGE	5 GAL	23
	WESTRINGIA FRUTICOSA 'WES04' / GREY BOX™ COAST ROSEMARY	5 GAL	10

KEY MAP



MEDIAN BERM PLANTING

03.





Olea europaea ‘Wilsonii’
Wilson Olive
(Existing to Remain)



Arctostaphylos ‘Emerald Carpet’
Emerald Carpet Manzanita



Dianella x
Blu Topia Flax Lily



Salvia leucantha ‘Midnight’
Midnight Mexican Bush Sage



Agave x ‘Blue Flame’
Blue Flame Agave



Delosperma ‘Alba’
White Trailing Ice Plant



Salvia greggii ‘Furman’s Red’
Furman’s Red Autumn Sage



Leymus condensatus
‘Canyon Prince’
Native Blue Rye



Calylophus berlandieri
Sundrops



Salvia leucantha ‘White Mischief’
White Mischief Mexican Bush Sage

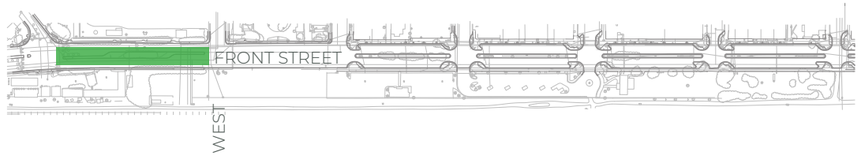


Anigozanthos x
‘Kanga Orange’
Kangaroo Paw

PLANT SCHEDULE

PLANT SCHEDULE	
SYMBOL	BOTANICAL / COMMON NAME
TREES	
	ARBUTUS X 'MARINA' / MARINA STRAWBERRY TREE STANDARD
	LAGERSTROEMIA INDICA X FAURIEI 'NATCHEZ' / NATCHEZ CRAPE MYRTLE
	OLEA EUROPAEA 'WILSONII' / WILSON OLIVE
	PLATANUS X ACERIFOLIA / LONDON PLANE TREE
	SEARSIA LANCEA / AFRICAN SUMAC
SHRUBS	
	AGAVE X 'BLUE FLAME' / BLUE FLAME AGAVE
	ANIGOZANTHOS X 'KANGA ORANGE' / KANGA ORANGE KANGAROO PAW
	ARCTOSTAPHYLOS X 'EMERALD CARPET' / EMERALD CARPET MANZANITA
	ARCTOSTAPHYLOS X 'HOWARD MCMINN' / HOWARD MCMINN MANZANITA
	CALYLOPHUS BERLANDIERI / BERLANDIER'S SUNDROPS
	CAREX TESTACEA / ORANGE SEDGE
	DIANELLA X `DP401` / BLUTOPIA FLAX LILY
	EPILOBIUM SEPTENTRIONALE 'WAYNE'S SILVER' / WAYNE'S SILVER CALIFORNIA FUCHSIA
	LEYMUS CONDENSATUS `CANYON PRINCE` / NATIVE BLUE RYE
	OLEA EUROPAEA 'MONTRA' / LITTLE OLLIE® OLIVE
	SALVIA CHAMAEDRYOIDES / GERMANDER SAGE
	SALVIA GREGGII 'FURMANS RED' / FURMAN'S RED AUTUMN SAGE
	SALVIA LEUCANTHA 'MIDNIGHT' / MIDNIGHT MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'SANTA BARBARA' / SANTA BARBARA MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'WHITE MISCHIEF' / WHITE MISCHIEF MEXICAN BUSH SAGE
	SALVIA X 'ULTRA VIOLET' / ULTRA VIOLET SAGE
	TEUCRIUM CHAMAEDRYS / GERMANDER
	WESTRINGIA FRUTICOSA 'WES04' / GREY BOX™ COAST ROSEMARY
GROUND COVERS	
	DELOSPERMA ALBA / WHITE ICE PLANT
	MYOPORUM PARVIFOLIUM 'WHITE' / WHITE TRAILING MYOPORUM

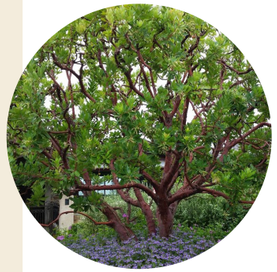
KEY MAP



BULB-OUT PLANTING

04.





Arbutus unedo
Strawberry Tree
(Existing to Remain)



Salvia leucantha ‘Midnight’
Midnight Mexican Bush Sage



Carex testacea
Orange Sedge



Myoporum parvifolium
White Trailing Myoporum



Salvia greggii ‘Furman’s Red’
Furman’s Red Autumn Sage



Westringia fruticosa ‘Grey Box’
Coast Rosemary



Salvia chamaedryoides
Germander Sage



Calylophus berlandieri
Sundrops

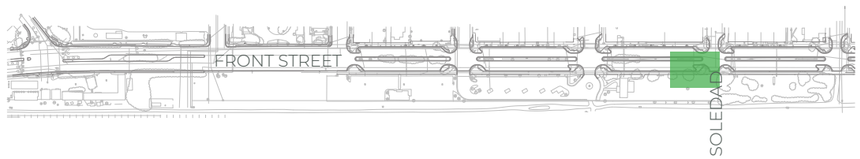


Anigozanthos x
‘Kanga Orange’
Kangaroo Paw

PLANT SCHEDULE

PLANT SCHEDULE	
SYMBOL	BOTANICAL / COMMON NAME
TREES	
	ARBUTUS X 'MARINA' / MARINA STRAWBERRY TREE STANDARD
	LAGERSTROEMIA INDICA X FAURIEI 'NATCHEZ' / NATCHEZ CRAPE MYRTLE
	OLEA EUROPAEA 'WILSONII' / WILSON OLIVE
	PLATANUS X ACERIFOLIA / LONDON PLANE TREE
	SEARSIA LANCEA / AFRICAN SUMAC
SHRUBS	
	AGAVE X 'BLUE FLAME' / BLUE FLAME AGAVE
	ANIGOZANTHOS X 'KANGA ORANGE' / KANGA ORANGE KANGAROO PAW
	ARCTOSTAPHYLOS X 'EMERALD CARPET' / EMERALD CARPET MANZANITA
	ARCTOSTAPHYLOS X 'HOWARD MCMINN' / HOWARD MCMINN MANZANITA
	CALYLOPHUS BERLANDIERI / BERLANDIER'S SUNDROPS
	CAREX TESTACEA / ORANGE SEDGE
	DIANELLA X `DP401` / BLUTOPIA FLAX LILY
	EPILOBIUM SEPTENTRIONALE 'WAYNE'S SILVER' / WAYNE'S SILVER CALIFORNIA FUCHSIA
	LEYMUS CONDENSATUS `CANYON PRINCE` / NATIVE BLUE RYE
	OLEA EUROPAEA 'MONTRA' / LITTLE OLLIE® OLIVE
	SALVIA CHAMAEDRYOIDES / GERMANDER SAGE
	SALVIA GREGGII 'FURMANS RED' / FURMAN'S RED AUTUMN SAGE
	SALVIA LEUCANTHA 'MIDNIGHT' / MIDNIGHT MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'SANTA BARBARA' / SANTA BARBARA MEXICAN BUSH SAGE
	SALVIA LEUCANTHA 'WHITE MISCHIEF' / WHITE MISCHIEF MEXICAN BUSH SAGE
	SALVIA X 'ULTRA VIOLET' / ULTRA VIOLET SAGE
	TEUCRIUM CHAMAEDRYS / GERMANDER
	WESTRINGIA FRUTICOSA 'WES04' / GREY BOX™ COAST ROSEMARY
GROUND COVERS	
	DELOSPERMA ALBA / WHITE ICE PLANT
	MYOPORUM PARVIFOLIUM 'WHITE' / WHITE TRAILING MYOPORUM

KEY MAP



MEDIAN PLANTING VISUALIZATION

05.



CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6197, A Resolution of the City Council of the City of Soledad Approving, and Authorizing the City Manager to Execute a Purchase and Sales Agreement Between the City of Soledad and Soledad 92, Limited Partnership to Purchase 860 Mora Circle for $339,990 Plus Closing Costs to Provide Workforce Housing**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

Staff recommends that the City Council consider and adopt Resolution No. 6197, "Approving, and Authorizing the City Manager to Execute a Purchase and Sales Agreement Between the City of Soledad and Soledad 92, Limited Partnership (LP) to Purchase 860 Mora Circle for $339,990 Plus Closing Costs to Provide Workforce Housing".

Executive Summary

For many years, the City Council has explored options for providing housing for the workforce, particularly for positions that are difficult to fill, such as police officers. The City had hoped to reach an agreement with the Soledad Unified School District (SUSD) to include units in their development for city employees in exchange for city-owned property. Unfortunately, that deal did not materialize. Currently, the City has the opportunity to purchase the last remaining one-bedroom townhouse at Las Viviendas using the proceeds from the recent sale of city property to SUSD. The plan is to rent the unit to a City employee whose income falls between 80% and 160% of the Area Median Income (AMI) or, if no employee is interested, to a qualifying moderate-income Soledad resident. Staff will present a proposed rental policy for consideration at a future Council meeting. However, to ensure the City secures the last one-bedroom unit before it is sold, it is recommended that the City Council authorize the Purchase and Sale Agreement (PSA) at this meeting.

Background

The housing market in South County is extremely tight, with very few units available and high rental prices. In Soledad, rents for a one-bedroom unit start at nearly $2,000 per month. The limited housing options and elevated costs have made it increasingly difficult to recruit key positions within the City, particularly police officers. Currently, the Soledad Police Department has six vacancies, and housing

issues are cited as the primary barrier to recruitment. In fact, the City lost a highly qualified officer due to difficulties with housing.

In the past, the City-owned housing units were designated for employee use. Unfortunately, these units were sold during a period of financial challenges. Recently, the City has begun exploring options to secure housing for its employees. The City Council even discussed a proposal with the School District to provide housing units for City workers in exchange for land at the corner of Soledad and Monterey. However, the Soledad Unified School District (SUSD) and the City were unable to reach an agreement, and ultimately, the City sold the property to SUSD.

Review & Analysis

With the sale of properties to SUSD for the School Workforce Housing Project, the City now has approximately $144,000 in proceeds that could be utilized for our own workforce needs. Like SUSD, the lack of housing options and high prices have hindered recruitment, particularly for critical positions such as police officers and water and wastewater operators. Acquiring a housing unit can help bolster our recruitment efforts for these key roles.

City staff have been in discussions with Legacy Homes (Soledad 92, LP) regarding the potential acquisition of one or more units for some time. The available units have been selling quickly, and Legacy now has only two model duplex units left: one three-bedroom unit and one one-bedroom unit. Considering the available funding, it is proposed that the City purchase the one-bedroom unit, which has a purchase price of $339,990.

The subject property is situated within a townhome complex that includes a Homeowner's Association (HOA). The HOA will be responsible for maintaining the exterior of the buildings, which will significantly reduce the City's property maintenance obligations.

Depending on the income of the employee, the City could charge a monthly rent ranging from $2,000 to $2,700. The City will need to cover the HOA fees and should also allocate some funds for future repairs, improvements, and taxes. Based on the anticipated rental income and associated costs, the City could conservatively expect to net approximately $16,000 annually, with a payoff period of about 21 years.

Typically, staff would present both the Purchase and Sales Agreement (PSA) and the Rental Policy to the Council simultaneously. However, the units at Las Viviendas are selling very quickly, and it is likely that all units will be sold before the next meeting in March unless the City approves the PSA. Therefore, staff is requesting the Council's approval of the PSA now, with the understanding that the Rental Policy will be presented for consideration at a later date. The attached resolution specifies that the property purchase is intended for employees earning between 80% and 160% of the Area Median Income (AMI). This approach will help ensure that these units are reserved for the workforce rather than for senior managers, directors, or the city manager. If no employee wants to rent the unit, the City would rent to a qualifying moderate-income resident.

Financial Considerations

The City is set to receive approximately $144,000 from selling its properties to the School District. It is proposed that these funds be used to purchase 860 Mora Circle. Additionally, the remaining balance of around $200,000 is recommended to come from the interest earned on the General Fund Reserve. Ultimately, the City will generate rental income, which can either be used to replenish the reserve or returned to the General Fund. It is estimated that the City will recover enough revenue within 21 to 23 years to cover its original investment.

Alternatives

- Adopt the proposed Resolution and authorize the City Manager to execute the Purchase and Sale Agreement; or
- Disapprove or take no action on a Purchase and Sale Agreement, which is not recommended as the City would lose the opportunity to secure a unit for workforce housing.

Planning/CEQA

The proposed acquisition of 860 Mora Circle is exempt from the California Environmental Quality Act (CEQA) under Section 15061. This exemption applies because it can be determined with certainty that the proposed activity will not have a significant impact on the environment. 860 Mora Circle is an existing condominium unit, and the City plans to use it for its intended purpose without any modifications to the structure.

Public Notice Requirements

Not applicable.

Attachment(s):
Resolution No. 6197
Exhibit A

RESOLUTION NO. 6197

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AND SALES AGREEMENT BETWEEN THE CITY OF SOLEDAD AND SOLEDAD 92, LIMITED PARTNERSHIP (LP) TO PURCHASE 860 MORA CIRCLE FOR $399,990 PLUS CLOSING COSTS TO PROVIDE WORKFORCE HOUSING

WHEREAS, over the years, the City Council has considered options for providing housing for the city's workforce, particularly for positions that are difficult to fill, such as police officers and water operators; and

WHEREAS, recruiting key positions within the City has become increasingly difficult due to limited housing options in Soledad and rising costs; and

WHEREAS, currently, the City has the opportunity to purchase the last remaining one-bedroom townhouse at Las Viviendas for workforce housing, using proceeds from the recent sale of city property to the Soledad Unified School District; and

WHEREAS, the City would be able to rent the unit to a city employee whose income falls between 80% and 160% of the Area Median Income (AMI), or if no employee was interested, rent the unit as affordable housing at the moderate rate; and

WHEREAS, the City will be able to advance its Housing Element by purchasing a market rate unit and offering the unit at a more affordable rent for the city workforce or for a moderate-income Soledad resident; and

WHEREAS, it is necessary to quickly execute a Purchase and Sales Agreement (PSA) as the units at Las Viviendas have sold very quickly, and it is likely that this last remaining one-bedroom unit will be sold by the next meeting in March unless the City takes action; and

WHEREAS, Staff will develop a rental policy to bring back to the Council for consideration after the execution of the PSA to ensure the property is secured while the policy is being finalized; and

WHEREAS, the property will be purchased with a combination of proceeds from the recent sale of properties to the Soledad Unified School District of approximately $144,000 and $200,000 in interest from the General Fund Reserve; and

WHEREAS, the proposed acquisition of 860 Mora Circle is exempt from the California Environmental Quality Act (CEQA) under Section 15061. This exemption applies because it can be determined with certainty that the proposed activity will not have a significant impact on the environment. 860 Mora Circle is an existing condominium unit, and the City plans to use it for its intended purpose without any modifications to the structure.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the Council finds that the use of the $144,000 in sale proceeds and $200,000 in interest earnings from the General Fund Reserve for the purchase of 860 Mora Circle is an appropriate use of such funding and is in keeping with the City's desire to provide workforce housing for its employees in the City of Soledad. As such, the Council authorizes the expenditure of $339,990 as the City's contribution to the purchase of 860 Mora Circle.

BE IT FURTHER RESOLVED by the City Council of the City of Soledad that the Council hereby approves, in substantial form and content, and authorizes the City Manager and City Attorney to execute a Purchase and Sale Agreement (PSA), a copy of which is attached hereto as **"Exhibit A"** and by this reference incorporated herein, between the City of Soledad and Soledad 92, Limited Partnership for 860 Mora Circle in the amount of $339,990, upon a determination by the City Manager and City Attorney that the Agreement is in final form. The City Manager is further directed to commence efforts to market said property for employee workforce housing or if no employee is interested, for moderate housing for a qualifying Soledad resident upon the close of escrow.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 19th day of February 2025 by the following vote:

AYES, and in favor thereof,

NOES, Council members:

ABSENT, Council members:

ABSTAIN, Council members:

_____
ANNA M. VELAZQUEZ, Mayor/Chairperson

ATTEST:

_____
MEGAN HUNTER, City Clerk

Exhibit A

AGREEMENT BETWEEN SOLEDAD 92, LIMITED PARTNERSHIP, LP AND THE CITY OF SOLEDAD FOR PURCHASE AND SALE OF REAL PROPERTY AT 860 MORA CIRCLE AND ESCROW INSTRUCTIONS

This Agreement for Purchase and Sale of Real Property and Escrow Instructions ("**Agreement**") is made by and between Soledad 92, a California limited partnership ("**Seller**") and the City of Soledad, a California municipal corporation in the State of California ("**Buyer**" or "**City**") and is dated for reference as of February 20, 2025, and effective as of the date of its execution by Buyer ("**Effective Date**"). Buyer and Seller are collectively referred here as the "**Parties**" and individually as a "**Party**."

RECITALS

WHEREAS, Seller is a California limited partnership and the owner of that certain real property located at 860 Mora Circle, Soledad, CA 93960 and currently identified by Assessor's Parcel Number 022-533-014-000, which is more particularly described in **Exhibit A,** attached hereto ("**Property**"); and

WHEREAS, the Property has been appraised to have a fair market value of $339,990; and

WHEREAS, the Buyer will deposit $5,000 to Escrow in the amount of $5,000.00 (FIVE THOUSAND AND NO/100 DOLLARS) as an earnest money deposit ("**Earnest Money Deposit**") to be applied toward the Purchase Price (as defined below) for the Property.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and for good and valuable consideration, the receipt of which is hereby acknowledged, Seller and Buyer agree as follows:

1. Purchase and Sale

Seller agrees to sell to Buyer, and Buyer agrees to purchase from Seller, all of the Seller's rights, title, and interest in the Property and all related improvements and common spaces, appurtenances, and fixtures, including but not limited to existing window screens, shades and/or blinds, shutters, curtain rods, appliances, heating sources/systems, and electrical fixtures for the Purchase Price (as defined below).

As used herein, the "**Purchase Price**" shall mean THREE HUNDRED AND THIRTY-NINE THOUSAND AND NINE HUNDRED AND NINTY DOLLARS ($339,990).

2. Conveyance of Property by Seller

Seller agrees to convey the Property to Buyer by duly executed and acknowledged grant deed, identical or substantially similar to that set forth in **Exhibit B**, attached hereto (the "**Grant Deed**"), at the First American Title Company, 7575 N Palm Ave, Fresno, CA 93711 ("**Title Company**") no later than two (2) business days before the Closing Date (as defined below).

3. Title to Be Conveyed

Seller agrees that fee simple title to the Property shall be conveyed by the Grant Deed, from Seller to Buyer. Seller agrees that such title shall be free and clear of any and all conditions, restrictions, reservations, liens, encumbrances, assessments, easements (recorded and unrecorded), deeds of trust, mortgages, and any clouds or defects in title, except as expressly permitted herein.

4. Agreement as to Escrow Instructions

4.1. The Parties agree to provide escrow instructions to the Title Company consistent with this Section.

No later than five (5) business days after the Effective Date of this Agreement, Buyer will open an escrow account with the Title Company, deliver a fully executed copy of this Agreement to the Title Company, and cause the Earnest Money Deposit to be placed into the escrow account. The Earnest Money Deposit shall be fully refundable to Buyer except in the event that this Agreement is terminated by Seller following a default by Buyer of its obligations under this Agreement. In the event the Parties consummate the purchase and sale of the Property pursuant to this Agreement, the Earnest Money Deposit, plus any interest earned thereon, shall be applied to the Purchase Price payable by Buyer on the Closing Date.

4.2. Escrow shall close on or before thirty days after the Effective Date of this agreement (the "**Closing Date**"). Notwithstanding the foregoing date, the close of escrow shall not occur unless the conditions set forth in this Agreement have been satisfied or waived. If any of such conditions have not been satisfied or waived on or before the Closing Date, this Agreement and the escrow may be extended by agreement of the Seller and Buyer. Such agreement to extend this Agreement and escrow shall be in writing. If there are any conditions that have not been satisfied or waived, and there is no mutual agreement of the Seller and Buyer to extend escrow, then the Agreement shall terminate; provided, however that such termination shall not affect any claims that either Party may have against the other for any breach of this Agreement.

4.3. Any delinquent taxes on the Property shall be paid in full by Seller on or before the close of escrow. Taxes not yet delinquent, and all other items that are customarily prorated in transactions of this nature, shall be prorated and adjusted between Seller and Buyer as of the Closing Date. For purposes of calculating prorations, Buyer shall be deemed to be in title to the Property for the entire day upon which the close of escrow occurs. All such prorations shall be made on the basis of the actual number of days of the month which shall have elapsed as of the

Closing Date and based upon a thirty (30) day month and a three hundred sixty (360) day year.

4.4. No later than two (2) business days before the close of escrow, Buyer shall deposit with the Title Company: (i) an amount equal to the Purchase Price, less the Earnest Money Deposit and any interest earned on the Earnest Money Deposit, and (ii) Buyer's share of closing costs, in immediately available funds. No later than two (2) business days before the close of escrow, Seller shall deposit with the Title Company a duly executed Grant Deed.

4.5. In closing escrow, the Title Company shall promptly undertake all of the following in the manner indicated:

4.5.1. Cause the Grant Deed to be recorded in the Office of the Recorder for the County of Monterey.

4.5.2. Disburse the Purchase Price, less Seller's share of closing costs.

4.5.3. Disburse and deliver to such persons or entities any and all other funds and documents which Title Company is authorized or required to deliver or distribute pursuant to these, or any other escrow instructions.

5. Title Insurance

At the time of close of escrow and at no cost to Seller, Seller agrees to cause the Title Company to issue to Buyer with the conveyance of the Property, an Owner's Policy of Title Insurance with CLTA coverage, with Buyer named as the insured, in the amount of the Purchase Price, insuring Buyer's title to the Property is free and clear of any and all conditions, restrictions, liens, encumbrances, assessments, easements (recorded and unrecorded), taxes and any clouds or defects in title whatsoever (the "**Title Insurance Policy**"). Acceptance by Buyer of any such policy of insurance, whether such insurance complies with the requirements of this Section or not, shall not constitute a waiver by Buyer of its right to such insurance as is herein required of Seller, nor a waiver by Buyer of any rights of action for damages or any other rights which may accrue to Buyer by reason of the failure of Seller to convey title or to provide title insurance as required by this Agreement.

6. Costs

6.1. Buyer shall bear the cost of any documentary or transfer taxes and recording fees incidental to the conveying of the Property to Buyer, if any.

6.2. Seller and Buyer shall each bear one-half (1/2) of escrow charges and closing costs.

6.3. If applicable, Seller shall bear the cost of any mortgage prepayment penalty.

6.4. Each Party shall be responsible for payment of the fees and expenses of its respective legal counsel relating to this Agreement and the transactions contemplated herein.

6.5. Any other closing costs, including the premium for the Title Insurance Policy, shall be paid by Buyer.

7. Removal of Seller's Personal Property

7.1. Prior to the close of escrow, Seller agrees to remove from the Property any items of personal property belonging to Seller.

8. Indemnification

8.1. Seller hereby agrees to indemnify, defend and hold harmless Buyer and its officers, employees, contractors and agents from and against any and all claims, costs (including but not limited to attorney's fees), damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, as a direct or indirect result of:

(i) Any material misrepresentation made by Seller in this Agreement or any document, certificate, or exhibit given or delivered to Buyer or Title Company pursuant to or in connection with this Agreement;

(ii) Any material breach of, or material inaccuracy in any representation made by Seller in this Agreement; and

(iii) Any material breach of, misrepresentation or inaccuracy in any warranty, obligation or covenant made by Seller in this Agreement or in any of Seller's documents given or delivered to Buyer or Title Company pursuant to, or in connection with this Agreement.

(iv) For the purposes of Section 9.1(i), (ii) and (iii), a "material misrepresentation" is a misrepresentation by Seller that directly results in costs or damages to Buyer in excess of $5,000; a "material breach" is a breach by Seller that directly results in costs or damages to Buyer in excess of $5,000; and a "material inaccuracy" is an inaccuracy by Seller that directly results in costs or damages to Buyer in excess of $5,000.

8.2. Seller hereby agrees to indemnify, defend and hold harmless Buyer and its officers, employees, contractors and agents from and against any and all claims, costs (including but not limited to attorney's fees), damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, arising or accruing before the close of escrow, or arising from any act, conduct, omission, contract or commitment of the Seller (or any of Seller's agents or employees) at any time or times before the close of escrow, including, without limitation:

(i) All foreseeable and all unforeseeable consequential damages directly or indirectly arising out of the use, generation, storage, or disposal of Hazardous Materials by Seller; and

(ii) The cost of any required or necessary repair, cleanup, or detoxification and the preparation of any closure or other required plans, whether such action is required or necessary prior to or following transfer of title to the Property, to the full extent that such action is attributable, to the presence or use, generation, storage, release, or disposal of Hazardous Materials on the Property by any person during Seller's ownership of the Property.

8.3. Indemnification by Buyer. Buyer hereby agrees to indemnify and hold harmless Seller and its officials, employees, and agents from and against any and all claims, costs, damages, demands, encumbrances, expenses, judgments, liabilities, liens, losses, obligations, penalties, whether direct, contingent or consequential, arising on or after close of escrow as a direct or indirect result of Buyer's use, operation or ownership of the Property. The rights and obligations of this Section 9.3 will not extend to any of the Seller's assigns or successors-in-interest.

8.4. The obligations of this Section 9 shall survive the close of escrow and the recordation of the Grant Deed for the Property.

9. Seller's Representations and Warranties; Survival

9.1. The representations and warranties herein by Seller are made to the best of its knowledge. Other than the representations and warranties contained in Section 8 above and 10.2 below, Buyer acknowledges that it is not relying on any representation, warranty or statement of Seller in purchasing the Property.

9.2. Subject to the provisions of Section 10.1, Seller hereby represents and warrants to Buyer that the following facts are true and correct in regard to the Property as of the Effective Date, unless Buyer is otherwise notified by Seller in writing:

(i) Seller has full right, title and authority to execute this Agreement and related title documents, to convey the Property to Buyer in accordance with this Agreement and to carry out Seller's obligations hereunder; and this Agreement constitutes the legal, valid, and binding obligation of the Seller, enforceable against the Seller by its terms.

(ii) Seller has secured, or will secure before close of escrow, all appropriate approvals and consents that are necessary to consummate the Agreement. The Title Company shall satisfy itself that that the Seller has the full right, power, and authority to execute this Agreement and to convey all right, title, and interest in the Property.

(iii) Seller is not a "foreign person" within the meaning of Internal Revenue Code section 1445.

(iv) No third party has any option or right of first refusal to acquire the Property or any interest therein.

(v) To the best of Seller's knowledge, no notice has been given of any threatened or pending action to establish an interest in the Property by any third party or of any proceeding which may result in the issuance of such notice and Seller is aware of no such notice or proceedings and there are no other existing claims, suits, actions or legal proceedings, pending or threatened, which may affect the Property or which would prohibit the sale of the Property to Buyer or prohibit Buyer's use and development of the Property.

(vi) To the best of Seller's knowledge, there are no liens or encumbrances on, or claims, covenants, conditions, restrictions, easements, right-of-way, assessments or other matters affecting or pending against the Property other than those specifically disclosed by Seller in this Agreement.

(vii) To the best of Seller's knowledge, there are no encroachments or improvements from adjoining land onto the Property or any part thereof nor from the Property onto adjacent land.

(viii) To the best of Seller's knowledge, there are no improvements required or planned by any governmental agency having jurisdiction over the Property, which may result in any charge being levied or assessed against the Property.

(ix) There are no sums due, owing or unpaid for labor or materials furnished to the Property which might give rise to a mechanic's lien on the Property.

(x) All of Seller's documents provided hereunder are correct and complete originals or copies and Seller knows of no inaccuracies set forth therein.

10.3 The continued validity of the representations and warranties described in this Agreement shall be a condition to Buyer's obligation to the close of escrow on the Property. Any failure of a condition shall give rise to Buyer's right to terminate this Agreement in addition to any other rights or remedies Buyer may have by reason of a breach by Seller under this Agreement. All of the representations and warranties set forth in this Agreement shall be deemed remade as of the close of escrow and shall survive the delivery and recordation of the Grant Deed.

10. Seller's Covenants

10.1. Seller shall not enter into any leases or any other contracts, or any amendments or modifications thereto, relating to the Property for a term or with obligations that may extend beyond the close of escrow, nor shall Seller enter into any contracts with respect to the Property outside the normal course of business conducted on the Property and Seller represents that none exist as of the date hereof. If applicable, Seller shall promptly pay Buyer all rents, if any, collected by Seller which are allocable to periods following the close of escrow.

10.2. Seller shall not cause or permit any encumbrance or lien to be placed on the Property or any interest or right therein following the Effective Date, including and without limitation to, easements, mortgages, or deeds of trust, whereby such rights or interests thereby granted could extend beyond the close of escrow.

10.3. Seller shall not make or permit any improvements to be made to the Property from the Effective Date until close of escrow, except as may be agreed in writing by the Parties.

10.4. Seller shall not demolish or remove any fixtures or improvements on the Property from the Effective Date until close of escrow, except as may be agreed in writing by the Parties.

10.5. Seller shall terminate as of the close of escrow all contracts, including and without limitation to, leases and service contracts relating to the Property, except as otherwise agreed in writing by Buyer and Seller.

11. Buyer's Representations and Warranties

11.1. Buyer represents and warrants to Seller that as of the Effective Date and as of close of escrow, Buyer is a California municipal corporation in good standing.

11.2. All of Buyer's documents provided hereunder are correct and complete originals or copies and Buyer knows of no inaccuracies set forth therein.

12. Conditions to Closing

12.1. Buyer's Conditions to Closing. In addition to the other terms and provisions of this Agreement which give Buyer the right to terminate this Agreement and the escrow created hereto, Buyer's obligation to purchase the Property from Seller shall be subject to the occurrence and/or satisfaction of the following conditions, or Buyer's written waiver thereto:

(i) No material damage, destruction or loss shall have been suffered with respect to the Property whether or not covered by insurance;

(ii) All documents related to the transactions contemplated in this Agreement shall be executed and delivered in accordance with the escrow instructions herein;

(iii) The Title Company shall be unconditionally prepared and committed to issue the Policy of Title Insurance consistent with the terms herein; and

(iv) Buyer has accepted the form and substance of each document being executed and delivered under this Agreement, including and without limitation to, the Grant Deed.

12.1.1. If any of the conditions set forth in this Section are not satisfied at the time specified herein, Buyer may elect to:

(i) Waive such conditions in writing;

(ii) Grant to Seller an extension of time in which to satisfy such conditions (such an agreement for an extension shall be in writing); or

(iii) Terminate this Agreement.

Any such election shall not prohibit Buyer from pursuing any rights or remedies set forth in this Agreement, at law or in equity.

13. Commissions

Buyer and Seller represent and warrant to one another that no broker, salesperson or finder has been engaged by them in connection with the transactions contemplated in this Agreement.

14. Survival

None of the obligations, terms or provisions in this Agreement which are expressly stated herein as surviving the close of escrow shall be merged into the Grant Deed, and the delivery and recordation of such Grant Deed shall not affect or impair such obligations or provisions.

15. Notices

Any notice which is required to be given hereunder, or which either party may desire to give to the other, shall be in writing and may be personally delivered or given by mailing the same by registered or certified mail, postage prepaid, and addressed as follows:

Buyer:	**Seller:**
City of Soledad Attn: Megan Hunter, Soledad City Manager 248 Main Street P.O. Box 156 Soledad, CA 93960 With a copy to: Jarvis Fay LLP 555 12th Street, Suite 1630 Oakland, CA 94607 Attn: Michael Rodriquez Or to such other place as Buyer may designate by written notice.	With a copy to: Attn: XX Soledad 92, LP 3202 W. Marshall Lane, Suite A Stockton, CA Or to such other place as Seller may designate by written notice.

16. Governing Law

This Agreement is made under and shall be governed by and interpreted in accordance with the laws of the State of California. Any action to enforce or interpret this Agreement shall be filed and heard in the Superior Court of Monterey County, California. In the event any litigation is initiated as a result of any controversy, claim or dispute relating to this Agreement or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

17. Counterparts

This Agreement may be executed in several counterparts each of which shall be deemed an original, but all of such counterparts shall constitute one such Agreement.

18. Waiver

The waiver by one Party of performance of any term, condition or covenant in this Agreement shall not invalidate this Agreement, nor shall it be deemed to be a waiver of any other term, condition or covenant in this Agreement.

19. Severability

If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision herein and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein, unless such invalidity, illegality or unenforceability materially affects the transactions contemplated in this Agreement or the ability of either party to perform its obligations under this Agreement. In such case, either Party may terminate this Agreement and escrow on written notice to the other Party given no later than ten (10) days after the Party giving such notice becomes aware of such invalidity, illegality or unenforceability.

20. Entire Agreement

This Agreement supersedes any prior agreements, negotiations and communications, oral or written, and contains the entire agreement between Seller and Buyer relating to the subject matter hereof. No subsequent agreement, representation or promise made by either Party hereto, or by or to any employee, officer, agent or representative of either Party shall be of any effect unless it is in writing and executed by the Party to be bound thereby. The terms of this Agreement shall not be modified or amended except by an instrument in writing executed by each of the Parties hereto.

21. Independent Legal Counsel

Each Party acknowledges that it had the opportunity to consult with independent legal counsel of its own choosing in connection with the negotiation and execution of this Agreement.

22. Assignment

Neither this Agreement nor any of the rights or obligations of Buyer hereunder shall be transferred or assigned by Buyer without the prior written consent of Seller, such consent shall not be unreasonably withheld.

23. Miscellaneous Provisions

23.1. Time is of the essence for each term and provision of this Agreement.

23.2. The headings and section titles of this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of any provisions of this Agreement and shall not be construed to affect the terms and provisions of this Agreement or the interpretation or construction of the terms and provisions of this Agreement.

23.3. All recitals, exhibits, and addenda referred to herein, and any exhibits or schedules which may from time to time be referred to in any duly executed amendment hereto, are by such reference incorporated herein and shall be deemed a part of this Agreement as if set forth fully herein.

23.4. This Agreement shall be interpreted and construed only by the contents hereof and there shall be no presumption or standard of construction in favor of or against either Party.

23.5. Unless stated otherwise, “day” or “days” as used herein shall mean calendar days. “Business day” or “business days” as used herein shall mean weekdays, excluding holidays.

23.6. The Parties agree to execute, acknowledge, if necessary, and deliver such additional documents and instruments and to perform such additional acts as may be necessary or appropriate to effectuate and perform all of the terms, provisions and conditions of this Agreement and the transactions contemplated herein.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

SELLER:
Soledad 92, LP, a California limited partnership

By: _____

Dated: _____, 2024

BUYER:
City of Soledad, a California municipal corporation

By: _____
Name: Megan Hunter
Title: City Manager

Dated: _____, 2024

APPROVED AS TO FORM:

By: _____
Michael Rodriquez, City Attorney

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF MONTEREY)

On_____, 20__, before me,_____, a Notary Public, personally appeared_____who proved to me on the basis of satisfactory evidence to be the person(s) whose names is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

EXHIBIT A – LEGAL DESCRIPTION

CITY PROPERTY

860 Mora Circle, Soledad CA 93960 - APN: 022-533-014-000

EXHIBIT B – GRANT DEED

Recording Requested By And When Recorded Return To: City of Soledad, a California municipal corporation 248 Main Street P.O. Box 156 Soledad, CA 93960 Attn: City Clerk	

GRANT DEED

EXEMPT FROM RECORDING FEES PER GOVERNMENT CODE §§6103, 27383

DOCUMENTARY TRANSFER TAX IS $0.00 (zero dollars) PER REVENUE & TAXATION CODE §1192 [government agency acquiring property interest]

TITLE ORDER NO.:
ESCROW NO.:
APN:

For valuable consideration, receipt of which is hereby acknowledged,

GRANTOR Soledad 92, LP, a California limited partnership,

hereby **GRANTS** to

GRANTEE City of Soledad, a California municipal corporation,

all of their rights, title and interests in and to that certain real property situated in the County of Monterey, State of California and currently identified by Assessor's Parcel Numbers: 022-441-016, and more particularly described in **Exhibit A** attached hereto and made a part hereof.

Soledad 92, a California limited partnership.

By: _____
Title _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF MONTEREY)

On_____, 20__, before me,_____, a Notary Public, personally appeared_____who proved to me on the basis of satisfactory evidence to be the person(s) whose names is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

CERTIFICATE OF ACCEPTANCE

(Government Code § 27281)

This shall certify that the CITY OF SOLEDAD, a California municipal corporation ("**GRANTEE**"), hereby accepts for public purposes the real property, or interest therein, described in the foregoing GRANT DEED, dated _____, 2024 from SOLEDAD 92, LP, a California limited partnership ("**GRANTOR**"), and GRANTEE consents to the recordation thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2024.

GRANTEE:

CITY OF SOLEDAD, a California municipal corporation.

By:_____

Megan Hunter

City Manager

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6198, A Resolution of the City Council of the City of Soledad Restating and Extending a Declaration of a Shelter Crisis Pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2)**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Michael Rodriquez, City Attorney**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

Staff recommends that the City Council consider and adopt Resolution No. 6198, "A Resolution of the City Council of the City of Soledad Restating and Extending a Declaration of a Shelter Crisis Pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2)".

Executive Summary

The City of Soledad and other cities and entities throughout Monterey County and the State continue to experience significant problems associated with sheltering the unhoused population. In 2019, to be eligible to receive funding and services to address homelessness, cities throughout the County, including Soledad, adopted resolutions "Declaring a Shelter Crisis." After the passage of Soledad's Shelter Crisis Declaration, problems with the lack of adequate shelter for the unhoused in the City and County have only grown. Staff is recommending that the Council consider restating and reaffirming the Council's original determination that a shelter crisis exists in the City and County and provide the City with the opportunity to take actions that will facilitate the development of temporary housing opportunities for the unhoused. Such action will be particularly helpful as the City embarks on the development of its Soledad Interim Housing and Navigation Project as part of the Encampment Resolution Funding Program.

Background

In 2018, former California Governor Edmund G. Brown, Jr. and the members of the California Legislature recognized the urgent and immediate need for funding at the local level to combat homelessness and thereafter provided funding to local governments under the Homeless Emergency Aid Program as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018). In order to be eligible for such funding, cities and other public entities were required to adopt resolutions declaring a "shelter crisis" pursuant to Government Code Section 8698.2. Such resolutions serve to acknowledge

the existence of a situation in which a significant number of people are without the ability to obtain shelter, resulting in a threat to their health and safety.

On February 6, 2019, the Soledad City Council, citing to the existence of the unhoused population in the incorporated and unincorporated areas of Monterey County, adopted Resolution No. 5474 "A Resolution of the City Council of the City of Soledad, State of California, Declaring a Shelter Crisis Pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2)." Since that time, the City has continued to work with Monterey County to address the homelessness problem from both a county-wide and local perspective.

Review & Analysis

The challenges and problems surrounding the provision of shelter for the unhoused in Monterey County have intensified since the City adopted Resolution No. 5474. According to the most recent Point-in-Time homeless count conducted in 2024, the number of unhoused individuals in the City rose from 12 to 45. Furthermore, the total number of unhoused individuals in Monterey County and the City significantly exceeds the available shelter beds, transitional housing, and permanent supportive housing units.

The number of established homeless encampments has continued to increase throughout Monterey County, parts of the City, and adjacent unincorporated property, including along riverbeds. Many encampments display an extensive, disorderly collection of debris, vehicle parts, and a wide variety of items discarded by homeowners and businesses. Unhoused persons living in such encampments are exposed to crime, fire, risk of death and injury, exposure to weather and conditions of both extreme cold and heat, lack of adequate sanitation and trash services, and other conditions that are detrimental to their health and safety. Encampments located in or in proximity to riverbeds in the City and surrounding areas face a special vulnerability to flood hazards, which can develop and occur with little if any advance notice. These riverbed encampments also pose potential environmental threats to adjacent prime farmland.

The City is dedicated to helping those experiencing homelessness. Research has shown that providing safe, stable housing along with essential support services are the two key elements for successfully transitioning from homelessness to a safer and healthier lifestyle. To achieve this, the City has launched a program funded by a $1,701,964 grant from the County. This initiative aims to create a pathway to permanent housing for up to 40 individuals, starting with interim shelter options. These options include emergency motel beds and an interim housing facility on Los Coches Road, which consists of prefabricated modular units that can accommodate up to 16 individuals. The interim housing will act as a bridge while permanent housing solutions are being pursued.

While the City's original Shelter Crisis Declaration was adopted primarily for the stated purpose of qualifying the City for participation in State homeless programs, the adoption of such declarations can also provide a city with the authority to take action meant to expedite efforts to provide shelter for the unhoused. For example, the adoption of a shelter crisis declaration enables a city to suspend the application of provisions of state and/or local regulatory statutes and regulations as applied to public facilities to the extent such statutes and regulations prevent, hinder, or delay the mitigation of the effects of the shelter crisis. A city may also adopt reasonable local standards for the design, site development, and operation of emergency bridge housing communities, structures, and facilities in lieu of compliance with state and local building, housing, health, habitability, or safety standards and laws. None of these efforts are meant to circumvent existing regulations to allow the development of sub-standard housing, but rather, are meant to facilitate expeditious efforts to develop additional shelter

solutions that are safe and meet basic habitability standards.

Given the rather narrow scope of the declaration set forth in Resolution No. 5474, Staff is recommending that the Council take action to restate and extend its 2019 Declaration of a Shelter Crisis. The new declaration will reaffirm the City's commitment to combatting homelessness and creating or augmenting shelter and service options for those living without shelter in our communities. It will also direct staff to engage in a number of tasks that will facilitate the development of shelter solutions. Such action will be particularly beneficial to the development of the City's Interim Housing Facility on Los Coches Road.

Financial Considerations

The adoption of the Resolution Restating and Extending the Declaration of a Shelter Crisis should not have any financial impact on the City. However, by streamlining the actions taken to address this emergency, it may help reduce costs and open up more grant opportunities to tackle homelessness.

Alternatives

- Adopt the proposed Resolution and direct staff to take appropriate action thereafter.
- Disapprove or take no action on the proposed Resolution, which is not recommended since the Resolution serves the City's commitment to addressing the current shelter crisis in the City and County of Monterey.

Planning/CEQA

The proposed adoption of the Resolution Restating and Extending a Declaration of a Shelter Crisis is exempt from the California Environmental Quality Act (CEQA) under Section 15061. This exemption applies because it can be seen with certainty that the proposed activity, the adoption of a Declaration of a Shelter Crisis, will not have a significant impact on the environment.

Public Notice Requirements

Not applicable.

Attachment(s):
Resolution No. 6198
Attachment A

RESOLUTION NO. 6198

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD RESTATING AND EXTENDING A DECLARATION OF A SHELTER CRISIS PURSUANT TO SB 850 (CHAPTER 48, STATUTES OF 2018 AND GOVERNMENT CODE § 8698.2).

WHEREAS, in or about 2018, former California Governor Edmund G. Brown, Jr. and the members of the California Legislature recognized the urgent and immediate need for funding at the local level to combat homelessness and thereafter provided funding to local governments under the Homeless Emergency Aid Program as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018); and

WHEREAS, jurisdictions seeking an allocation through the Homeless Emergency Aid Program were required to declare a Shelter Crisis pursuant to Government Code § 8698.2; and

WHEREAS, on February 6, 2019, the Soledad City Council, in recognition of the significant number of unhoused persons in the incorporated and unincorporated areas of Monterey County, including Soledad, adopted Resolution No. 5474 "A Resolution of the City Council of the City of Soledad, State of California, Declaring a Shelter Crisis Pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698.2"; and

WHEREAS, the City has continued to work with Monterey County to address the homelessness problem from both a county-wide and local perspective; and

WHEREAS, according to the last Monterey County Point-in-Time homeless count in, 2024, Soledad's unhoused population increased from 12 to 45 individuals; and

WHEREAS, the current number of unhoused individuals in Monterey County and the City far outpaces the number of existing shelter beds, transitional housing or permanent supportive housing units available; and

WHEREAS, Seventy-seven (77%) percent of individuals experiencing homelessness are unsheltered, and the closest available shelter is located in Salinas, which is nearly 30 miles away and consistently at capacity; and

WHEREAS, homeless encampments have continued to increase throughout South Monterey County and in parts of the City of Soledad and adjacent unincorporated property, including along numerous riverbeds, exposing unhoused individuals to flooding conditions, crime, fire, risk of death and injury, exposure to weather and conditions of both extreme cold and heat, lack of adequate sanitation and debris services, and other conditions that are detrimental to their health and safety; and

WHEREAS, riverbed encampments could also create environmental impacts on adjacent prime farmland and the City has the responsibility to mitigate environmental impacts to ensure

compliance with regulatory requirements, including avoiding potential fines from the California Department of Fish and Wildlife; and

WHEREAS, analysis and evidence have demonstrated that providing decent, safe and stable housing combined with crucial support services are two primary components of successful transition from homelessness to a safer and healthier way of living; and

WHEREAS, the shelter crisis is not unique to Soledad, and is evident throughout Monterey County, California, and the United States, causing many municipalities to take action to address these conditions; and

WHEREAS, given the extent of the shelter crisis, the City Council finds that continued and expeditious efforts are necessary to develop additional shelter solutions that are safe and meet basic habitability standards essential to increase shelter capacity; and

WHEREAS, the City has partnered with the County through the Encampment Resolution Funding Program to create a pathway to permanent housing for approximately 40 unhoused individuals living in the riverbed through a combination of emergency motel accommodations and the development of an interim shelter facility comprised of prefabricated modular units to serve up to 16 individuals; and

WHEREAS, the program's goal is to support participants' transition to permanent housing by June 2027; and

WHEREAS, California Government Code Section 8696 ert seq. allows the governing body of a city to declare a shelter crisis when a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety; and

WHEREAS, California Government Code Section 896.1 provides that upon a declaration of a shelter crisis, the City may take action to suspend the application of provisions of state and/or local regulatory statutes and regulations as applied to public facilities to the extent such statutes and regulations prevent, hinder, or delay the mitigation of the effects of the shelter crisis; and

WHEREAS, California Government Code Section 8698.4 provides that a city may adopt reasonable local standards for the design, site development, and operation of emergency bridge housing communities, structures, and facilities, in lieu of compliance with state and local building, housing, health, habitability or safety standards and laws; and

WHEREAS, adopting a declaration of shelter crisis also enables a city to be exempt from the requirements of a number of laws and regulations with respect to the construction and use of shelters, including but not limited to the California Environmental Quality Act; and

WHEREAS, the City of Soledad now wishes to restate and extend its 2019 declaration of a shelter crisis and reaffirm the City's commitment to combatting homelessness and creating

or augmenting a continuum of shelter and service options for those living without shelter in our communities.

NOW THEREFORE, BE IT RESOLVED BY the City Council of the City of Soledad, that the Council finds, authorizes and directs as follows:

1. The Council finds and determines that all of the recitals set forth above are true and correct to the best of its knowledge and by this reference are incorporated herein.

2. This Resolution and Declaration shall remain in place and effect until February 19, 2030

3. Determines that a significant number of persons in Soledad and throughout Monterey County are without the ability to obtain shelter, and that this situation has resulted in a threat to the health and safety of said persons, for the reasons set forth above. The Council therefore hereby declares a shelter crisis in the City of Soledad under the authority set forth in Government Code Section 8696, et seq.

4. If deemed necessary by Staff, authorizes and directs the City Manager to prepare an ordinance allowing an exception to planning, zoning, or other permit requirements and administrative processes for the interim establishment of shelters for the homeless to the extent that current regulations would in any way prevent, hinder, or delay the mitigation of the effects of the shelter crisis.

5. Authorizes the City Manager to apply for and accept funding and grants from the County, State and Federal Government for the provision of homeless services.

6. Finds that if any section, subsection, sentence, clause or phrase of this resolution is for any reason held to be invalid or unconstitutional by decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the resolution. The City Council hereby declares that it would have passed this resolution and each section, subsection, clause or phrase thereof irrespective of the fact that one or more other sections, subsection, clauses or phrases may be declared invalid or unconstitutional.

7. That this restated and extended Declaration of Shelter Crisis is meant to supersede the previous Crisis declaration adopted by the Council pursuant to Resolution No. 5474 on February 6, 2019.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 19th day of February 2025 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers: None

ABSENT, Councilmembers: None

ABSTAIN, Councilmembers: None

_____
ANNA VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

RESOLUTION NO. 5474

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD, STATE OF CALIFORNIA DECLARING A SHELTER CRISIS PURSUANT TO SB 850 (CHAPTER 48, STATUTES OF 2018 AND GOVERNMENT CODE § 8698.2).

WHEREAS, California's Governor Edmund G. Brown, Jr. and the members of the California Legislature have recognized the urgent and immediate need for funding at the local level to combat homelessness; and

WHEREAS, The Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program as part of SB 850 and the 2018-19 Budget Act (Chapter 48, Statutes of 2018); and

WHEREAS, The Governor and Legislature require jurisdictions seeking an allocation through the Homeless Emergency Aid Program to declare a Shelter Crisis pursuant to Government Code § 8698.2; and

WHEREAS, The City of Soledad is continuing to work with Monterey County to address the homelessness problem from both a county-wide and local perspective; and

WHEREAS, The City of Soledad finds that 3,364 persons within all incorporated and unincorporated areas of Monterey County are homeless and living without shelter, a number of which have been reported to be from Soledad; and

WHEREAS, The City of Soledad finds that the number of homeless is significant, and these persons are without the ability to obtain shelter; and

WHEREAS, The City of Soledad finds that that the health and safety of unsheltered persons in the City of Soledad is threatened by a lack of shelter;

WHEREAS, The City of Soledad affirms the City's commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities.

THEREFORE, BE IT RESOLVED BY the City Council of the City of Soledad, **CALIFORNIA** that based on the recitals set forth above, all of which are incorporated herein as findings, a shelter crisis pursuant to Government Code § 8698.2 exists in the City of Soledad and County of Monterey, and as such, the City is hereby authorized to participate in the State Homeless Emergency Aid Program.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 6th day of February 2019 by the following vote:

AYES, and in favor thereof, Councilmembers: Carla Stewart, Anna Velazquez, Marisela Lara and Mayor Pro Tem Alejandro Chavez and Mayor Fred Ledesma

NOES, Councilmembers: None

ABSENT, Councilmembers: None

ABSTAIN, Councilmembers: None

FRED J. LEDESMA, Mayor

ATTEST:

MICHAEL McHATTEN, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6199, A Resolution of the City Council of the City of Soledad Authorizing the City Manager to Execute Amendment No.1 to the County of Monterey Agreement for Professional Services for the Encampment Resolution Funding Program- Round 3 (ERF-3) to Increase Funding by $200,000 for a Total not to Exceed Amount of $2.155 Million and Amend the Budget Accordingly**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Acting Community and Economic Development Director and Kimberly Herrera, Homeless Services Coordinator**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

It is recommended that the City Council adopt Resolution No. 6199, "Authorizing the City Manager to Execute Amendment No. 1 to the County of Monterey Agreement for Professional Services for the Encampment Resolution Funding Program- Round 3 (ERF-3) to Increase Funding by $200,000 for a Total not to Exceed Amount of $2.155 Million and Amend the Budget Accordingly".

Executive Summary

The Encampment Resolution Funding (ERF) Program was established to assist local jurisdictions in addressing homelessness and facilitating the transition of individuals into stable housing. In early 2024, the City of Soledad collaborated with Monterey County to secure $4.7 million in ERF-3 funding, with $2.49 million allocated to the City for an interim shelter project. Unfortunately, delays at the state level in disbursing these funds have resulted in a postponement of construction, placing residents of the Salinas riverbed encampment at significant health and safety risk due to adverse weather conditions and the potential for flooding. In response to this pressing situation, the City and County propose the establishment of a provisional fenced encampment at 990 Los Coches, which has been designated as the future site of the interim shelter. The County identified an additional $193,331.60 to support this temporary initiative, which will fund resident relocation, site preparation, and security services. Moreover, this plan seeks to mitigate environmental impacts on adjacent prime farmland and ensure compliance with relevant regulatory requirements, thereby avoiding potential fines from the California Department of Fish and Wildlife. This amendment aims to provide immediate relief to encampment occupants while continuing to advance the development of the modular interim housing facility.

Background

In 2022, under the authority of Chapter 7 of Part 1 of Division 31 of the California Health and Safety Code (sections 50250 et seq.), the Encampment Resolution Funding (ERF) Program was established to increase collaboration between the CAL-ICH, local jurisdictions, and continuums of care (CoC's) to accomplish the following:

- Assist Local Jurisdictions in ensuring the safety and wellness of people experiencing homelessness in encampments.
- Provide grants to Local Jurisdictions and CoCs to resolve critical encampment concerns and transition individuals into safe and stable housing.
- Encourage a data-informed, coordinated approach to address encampment concerns.

In March 2023, Encampment Resolution Funding Round 3 (ERF-3) was authorized through Senate Bill (SB) 197 (Chapter 70, Statutes of 2022), and enacted under Chapter 7 of Part 1 of Division 31 of the California Health and Safety Code (HSC) (sections 50250 et seq.). The $400 million for this third round of funding was appropriated by SB 101 (Chapter 12, Statute of 2023) to fund ERF-3.

On January 17, 2024, the City Council authorized City staff to collaborate with the County in developing and submitting an ERF-3 application for the Salinas River/Soledad Encampment. The County submitted the grant application on January 31, 2024, and on April 18, 2024, received a notification from Cal ICH indicating the intent to award $4,726,964 for the project plan related to the Salinas River/Soledad Encampment. As part of this collaboration, the County sub-granted a total of $2,497,756 to the City, which includes a Standard Agreement for $542,756 and an Agreement for Professional Services for $1,955,000.

Review & Analysis

The City and County initially planned to establish a new interim shelter facility using funding from the Encampment Resolution Fund – Round 3 (ERF-3), which is part of a $1,955,000 Agreement for Professional Services executed with the County on January 7, 2024. However, due to delays at the State level, the County did not receive the ERF-3 funds until fall 2024. As a result, the construction of the planned interim shelter facility has not yet begun.

Given the current weather conditions and the vulnerable location of the encampment, the occupants face immediate health and safety risks. Additionally, the presence of the riverbed encampment raises public health concerns and could lead to enforcement actions from the California Department of Fish and Wildlife, which may result in fines. The City has a responsibility to protect the health and safety of the encampment occupants while also mitigating environmental impacts on adjacent prime farmland and ensuring compliance with regulatory requirements.

To address these urgent concerns, the County and the City propose establishing a provisional gated encampment at 990 Los Coches—the same parcel designated for the interim shelter facility. This site is large enough to accommodate both the provisional encampment and the ongoing construction of the interim shelter without project interference. However, the provisional encampment will be removed once the interim shelter facility is constructed. The City requested additional funding from the County to implement this provisional solution. Since a provisional fenced encampment is considered a form of interim shelter, the County has agreed to amend the Agreement for Professional Services, increasing the funding by $193,331.60. Amendment No. 1 will expand the scope of Encampment Resolution Fund – Round 3, incorporating the following key tasks:

- Relocation of Encampment Residents & On Site Security
    - Facilitate the relocation of residents from the Salinas River/Soledad riverbed to the

provisional encampment at 990 Los Coches while awaiting the completion of the interim housing facility.
    - Hire professional on-site security services to effectively monitor the encampment.
- Provision and Setup of the Provisional Encampment
    - Establish and equip the provisional encampment, including the purchase of tents for all residents.
    - Conduct necessary site preparation, including trash cleanup, land leveling, fencing installation, and storage space for residents' belongings.
- Development of Interim Housing
    - Fund additional site development work required for interim housing and site furnishings.

This amendment ensures that the City can provide immediate relief to encampment residents while maintaining progress on the interim shelter facility.

Financial Considerations

The proposed amendment will not affect the City's General Fund. The County has identified additional funds as part of their Soledad ERF-3 Interim Shelter project contingency. The Community and Economic Department is administering the ERF-3 grant and will continue to coordinate with the City's Finance and Legal Departments to ensure full regulatory compliance and the efficient, full disbursement of funds. The City Council will also need to amend the budget to allow for the acceptance and expenditure of these funds in this fiscal year.

Alternatives

1. Accept Amendment No. 1 to the to the County of Monterey Agreement for Professional Services for the Encampment Resolution Funding Program- Round 3 (ERF-3).
2. Do not accept the proposed Amendment No.1 and provide further direction on funding for the Salinas River/Soledad Encampment project plan.

Planning/CEQA

Not a Project - The City of Soledad has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378).

In 2024, SB 1395 was passed, redefining the development of Low Barrier Navigation Centers as a ministerial action. This legislation states that CEQA does not apply to an action taken by a public agency to lease, convey, or encumber land owned by a public entity or to facilitate the lease, conveyance, or encumbrance of land owned by a public agency, or to provide financial assistance to, or otherwise approve, a Low Barrier Navigation Center constructed or allowed by existing law. Existing law defines the term Low Barrier Navigation Center for these purposes to mean a Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. The Soledad Interim Housing Project qualifies for this designation and is therefore exempt from CEQA.

Public Notice Requirements

Not required.

Attachment(s):

Resolution No. 6199
Exhibit A
Attachment A - Agreement
Presentation - ERF-3 Budget Amendment

RESOLUTION NO. 6199

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO.1 TO THE COUNTY OF MONTEREY AGREEMENT FOR PROFESSIONAL SERVICES FOR THE ENCAMPMENT RESOLUTION FUNDING PROGRAM- ROUND 3 (ERF-3) TO INCREASE FUNDING BY $200,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF $2.155 MILLION AND AMEND THE BUDGET ACCORDINGLY

WHEREAS, in 2022, under the authority of Chapter 7 of Part 1 of Division 31 of the California Health and Safety Code (sections 50250 et seq.), the Encampment Resolution Funding (ERF) Program was established to increase collaboration between the California Interagency Council on Homelessness (CAL-ICH), local jurisdictions, and continuums of care (CoC's); and

WHEREAS, the ERF Program seeks to fund local projects that provide services to address the immediate crisis of experiencing unsheltered homelessness in encampments, to support people living in encampments onto paths to safe and stable housing, and that result in sustainable restoration of public spaces to their intended uses while safeguarding the needs of unhoused people seeking shelter; and

WHEREAS, on January 17, 2024, the City Council authorized City staff to partner with County of Monterey (County) to develop and submit an ERF- Round 3 (ERF-3) application for the Salinas River/Soledad Encampment; and

WHEREAS, on April 18, 2024, the County received the ERF-3 award letter for a total amount of $4,726,964; and

WHEREAS, on August 21, 2024, through Resolution No.6147, the City Council authorized the City Manager to execute the necessary sub-recipient agreements with the County for the ERF-3 Program in an amount not to exceed $2,500,000; and

WHEREAS, delays at the State level in disbursing ERF-3 funds have postponed the construction of the planned interim shelter facility, leaving residents of the Salinas Riverbed encampment at significant health and safety risk due to adverse weather conditions and potential flooding; and

WHEREAS, in response to this urgent situation, the City and County propose the establishment of a provisional fenced encampment at 990 Los Coches; and

WHEREAS, this plan also seeks to mitigate environmental impacts on adjacent prime farmland and ensure compliance with regulatory requirements, including avoiding potential fines from the California Department of Fish and Wildlife; and

WHEREAS, the County has identified an additional $193,331.60 to support this temporary initiative, which will fund resident relocation, site preparation, and security services to ensure the safety and well-being of encampment occupants; and

WHEREAS, the proposed budget amendment will allow the City to address immediate public health and safety concerns while continuing progress on the development of the interim shelter facility at 990 Los Coches; and

WHEREAS, in 2024, Senate Bill 1395 was passed redefining Low Barrier Navigation Centers, including interim housing projects such as the one proposed at 990 Los Coches Road, as a ministerial action and, therefore, "not a project" as defined by the California Environmental Quality Act (CEQA Guidelines Section 15378).

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Soledad hereby approves and authorizes the execution of Amendment No. 1 to the County of Monterey Agreement for Professional Services (Amendment No.1) for the Encampment Resolution Funding Program - Round 3 (ERF-3) in an amount of $200,000 for a total not to exceed amount of $2.155 million and approves a budget amendment accordingly in the 24/25 Fiscal Year.

BE IT FURTHER RESOLVED that the City Council of the City of Soledad authorizes the City Manager and City Attorney to finalize the terms of Amendment No.1 for the activities described on proposed budget amendment outlined on **Exhibit A** and directs the City Manager to execute the Amendment No.1 and related documents necessary to implement the grant program.

PASSED AND ADOPTED at a meeting of the City Council of the City of Soledad duly held on the 19th day of February 2025, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

COUNTY OF MONTEREY AGREEMENT FOR PROFESSIONAL SERVICES
BUDGET

ITEM	ELIGIBLE USE CATEGORY	~5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL	ERF-3- ORIGINAL BUDGET	ERF-3 AMENDED BUDGET
Modular Units, Site Deveopment and Furniture	Interim Sheltering	16 sleeping units, 2 offices, 1 laundry unit, 2 hygeine facility units, 1 staff bathroom, 1 kitchen prep (no stove), includes site design, site deveopment, utility hookups.	City of Soledad	$ 1,655,000.00	$ 1,730,000.00
Shelter Property Maintenance and Security Costs	Interim Sheltering	Property maintenance and Onsite Security for 24 months	City of Soledad	$ 300,000.00	$ 250,000.00
Interim Sheltering Costs	Interim Sheltering	Interim Sheltering Supplies, may include tents, sleeping bags, Soledad PW costs for utilities, fence rental and decking at inteirm sheltering facility site.	City of Soledad		$ 168,331.60
			SUBTOTAL Interim Housing	*$ 1,955,000.00*	*$ 2,148,331.60*
Motel Vouchers and Storage Costs	Interim Sheltering	Motel rooms for Interim Housing	City of Soledad	$ 199,500.00	$ 199,500.00
Outreach Workers	Street Outreach	City to hire 1 FTE	City of Soledad	$ 193,016.00	$ 193,016.00
Food	Street Outreach	Nutrition and food security	City of Soledad	$ 48,000.00	$ 48,000.00
Vehicle	Street Outreach	Vehicle	City of Soledad	$ 60,000.00	$ 60,000.00
Transportation	Street Outreach	Transportion for participants	City of Soledad	$ 18,240.00	$ 18,240.00
Other Direct Financial Assistance	Street Outreach	Costs pertaining to client goals	City of Soledad	$ 8,000.00	$ 8,000.00
Client supplies: Hygiene Kits, blankets, supportive cleaning	Street Outreach	Supportive hygiene and housekeeping	City of Soledad	$ 4,000.00	$ 4,000.00
Professional Services	Street Outreach	Electronic Health Records and Development, HMIS licenses & training, and encampment site services to encampment residents	City of Soledad	$ 12,000.00	$ 12,000.00
			SUBTOTAL Street Outreach and Motel Vouchers (Interim Sheltering)	*$ 542,756.00*	*$ 542,756.00*
			TOTAL ALLOCATION:	**2,497,756.00**	**2,691,087.60**
			DIFFERENCE:	**$**	**193,331.60**

COUNTY OF MONTEREY AGREEMENT FOR PROFESSIONAL SERVICES WITH SURVEYORS, ARCHITECTS, ENGINEERS & DESIGN PROFESSIONALS

This Professional Services Agreement ("Agreement") is made by and between the County of Monterey, a political subdivision of the State of California (hereinafter "County") and:
CITY OF SOLEDAD,
(hereinafter "CONTRACTOR").

In consideration of the mutual covenants and conditions set forth in this Agreement, the parties agree as follows:

1. **SERVICES TO BE PROVIDED.** The County hereby engages CONTRACTOR to perform, and CONTRACTOR hereby agrees to perform, the services described in **Exhibit A** in conformity with the terms of this Agreement. The services generally provided are described as follows:
for the development and construction of a non-congregate interim housing facility to provide temporary shelter for the occupants living in an encampment site located along the Salinas River adjacent to the City of Soledad.

2. **PAYMENTS BY COUNTY.** County shall pay the CONTRACTOR in accordance with the payment provisions set forth in **Exhibit A**, subject to the limitations set forth in this Agreement. The total amount payable by County to CONTRACTOR under this Agreement shall not exceed the sum of $1,955,000.00.

3. **TERM OF AGREEMENT.** The term of this Agreement is from January 7, 2025 **to** June 30, 2027, unless sooner terminated pursuant to the terms of this Agreement. This Agreement is of no force or effect until signed by both CONTRACTOR and County and with County signing last, and CONTRACTOR may not commence work before County signs this Agreement.

4. **ADDITIONAL PROVISIONS/EXHIBITS.** The following attached exhibits are incorporated herein by reference and constitute a part of this Agreement:

Exhibit A Scope of Services/Payment Provisions

Exhibit B: Encampment Site Map
Exhibit C: Interim Housing Facility Site Map
Exhibit D: Additional Provisions
Exhibit E: Expenditure and Activity Report Template
Exhibit F: Budget

5. **PERFORMANCE STANDARDS.**

5.01. CONTRACTOR warrants that CONTRACTOR and CONTRACTOR's agents, employees, and subcontractors performing services under this Agreement are specially trained, experienced, competent, and appropriately licensed to perform the work and deliver the services required under this Agreement and are not employees of the County, or immediate family of an employee of the County.

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5.02. CONTRACTOR, its agents, employees, and subcontractors shall perform all work in a safe and skillful manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.

5.03. CONTRACTOR shall furnish, at its own expense, all materials, equipment, and personnel necessary to carry out the terms of this Agreement, except as otherwise specified in this Agreement. CONTRACTOR shall not use County premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations under this Agreement.

6. PAYMENT CONDITIONS.

6.01. CONTRACTOR shall submit to the Contract Administrator an invoice on a form acceptable to County. If not otherwise specified, the CONTRACTOR may submit such invoice periodically or at the completion of services, but in any event, not later than 30 days after completion of services. The invoice shall set forth the amounts claimed by CONTRACTOR for the previous period, together with an itemized basis for the amounts claimed, and such other information pertinent to the invoice as the County may require. The Contract Administrator or his or her designee shall certify the invoice; either in the requested amount or in such other amount as the County approves in conformity with this Agreement, and shall promptly submit such invoice to the County Auditor-Controller for payment. The County Auditor-Controller shall pay the amount certified within 30 days of receiving the certified invoice.

6.02. CONTRACTOR shall not receive reimbursement for travel expenses unless set forth in this Agreement.

7. TERMINATION.

7.01. During the term of this Agreement, the County may terminate the Agreement for any reason by giving written notice of termination to the CONTRACTOR at least thirty (30) days prior to the effective date of termination. Such notice shall set forth the effective date of termination. In the event of such termination, the amount payable under this Agreement shall be reduced in proportion to the services provided prior to the date of termination.

7.02. The County may cancel and terminate this Agreement for good cause effective immediately upon written notice to CONTRACTOR. "Good cause" includes the failure of CONTRACTOR to perform the required services at the time and in the manner provided under this Agreement. If County terminates this Agreement for good cause, the County may be relieved of the payment of any consideration to CONTRACTOR, and the County may proceed with the work in any manner, which County deems proper. The cost to the County shall be deducted from any sum due the CONTRACTOR under this Agreement.

8. INDEMNIFICATION.

8.01 For purposes of the following indemnification provisions ("Indemnification Agreement"), "design professional" has the same meaning as set forth in California Civil Code section 2782.8. If any term, provision or application of this Indemnification Agreement is found to be invalid, in violation of public policy or unenforceable to any extent, such finding shall not invalidate any

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other term or provision of this Indemnification Agreement and such other terms and provisions shall continue in full force and effect. If there is any conflict between the terms, provisions or application of this Indemnification Agreement and the provisions of California Civil Code Sections 2782 or 2782.8, the broadest indemnity protection for County under this Indemnity Agreement that is permitted by law shall be provided by CONTRACTOR.

8.02 Indemnification for Design Professional Services Claims:

CONTRACTOR shall indemnify, defend and hold harmless County, its governing board, directors, officers, employees, and agents against any claims that arise out of, or pertain to, or relate to the negligence, recklessness, or willful misconduct of CONTRACTOR, its employees, subcontractors, and agents in the performance of design professional services under this Agreement, excepting only liability arising from the sole negligence, active negligence or willful misconduct of County, or defect in a design furnished by County, but in no event shall the amount of such CONTRACTOR's liability exceed such CONTRACTOR's proportionate percentage of fault as determined by a court, arbitrator or mediator, or as set out in a settlement agreement. In the event one (1) or more defendants to any action involving such claim or claims against County is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, such CONTRACTOR shall meet and confer with the other parties to such action regarding unpaid defense costs.

8.03 Indemnification for All Other Claims or Loss:

For any claim, loss, injury, damage, expense or liability other than claims arising out of CONTRACTOR's performance of design professional services under this Agreement, CONTRACTOR shall indemnify, defend and hold harmless County, its governing board, directors, officers, employees, and agents against any claim for loss, injury, damage, expense or liability resulting from or alleging injury to or death of any person or loss of use of or damage to property, arising from or related to the performance of services under this Agreement by CONTRACTOR, its employees, subcontractors or agents, excepting only liability arising from the sole negligence, active negligence or willful misconduct of County, or defect in a design furnished by County.

9. INSURANCE.

9.01 Evidence of Coverage:

Prior to commencement of this Agreement, the Contractor shall provide a "Certificate of Insurance" certifying that coverage as required herein has been obtained. Individual endorsements executed by the insurance carrier shall accompany the certificate. In addition, the Contractor upon request shall provide a certified copy of the policy or policies.

This verification of coverage shall be sent to the County's Contracts/Purchasing Division, unless otherwise directed. The CONTRACTOR shall not receive a "Notice to Proceed" with the work under this Agreement until it has obtained all insurance required and such, insurance has been approved by the County. This approval of insurance shall neither relieve nor decrease the liability of the CONTRACTOR.

9.02 Qualifying Insurers:

All coverages, except surety, shall be issued by companies which hold a current policy holder's alphabetic and financial size category rating of not less than A VII, according to the current A.M.

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Best's Rating Guide or a company of equal financial stability that is approved by the County's Purchasing Agent.

9.03 Insurance Coverage Requirements: Without limiting CONTRACTOR's duty to indemnify, CONTRACTOR shall maintain in effect throughout the term of this Agreement a policy or policies of insurance with the following minimum limits of liability:

Commercial General Liability Insurance: including but not limited to premises and operations, including coverage for Bodily Injury and Property Damage, Personal Injury, Contractual Liability, Broad form Property Damage, Independent Contractors, Products and Completed Operations, with a combined single limit for Bodily Injury and Property Damage of not less than $1,000,000 per occurrence, and $2,000,000 in the aggregate.
(Note: any proposed modifications to these general liability insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

Auto Liability Coverage: must include all motor vehicles, including owned, leased, non-owned, and hired vehicles, used in providing services under this Agreement, with a combined single limit or Bodily Injury and Property Damage of not less than $1,000,000 per occurrence.
(Note: any proposed modifications to these auto insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

Workers' Compensation Insurance, if CONTRACTOR employs others in the performance of this Agreement, in accordance with California Labor Code section 3700 and with Employer's Liability limits not less than $1,000,000 each person, $1,000,000 each accident and $1,000,000 each disease.
(Note: any proposed modifications to these workers' compensation insurance requirements shall be attached as an Exhibit hereto, and the section(s) above that are proposed as not applicable shall be lined out in blue ink. All proposed modifications are subject to County approval.)

Professional Liability Insurance: if required for the professional services being provided, (e.g., those persons authorized by a license to engage in a business or profession regulated by the California Business and Professions Code), in the amount of not less than $1,000,000 per claim and $2,000,000 in the aggregate, to cover liability for malpractice or errors or omissions made in the course of rendering professional services. If professional liability insurance is written on a "claims-made" basis rather than an occurrence basis, the CONTRACTOR shall, upon the expiration or earlier termination of this Agreement, obtain extended reporting coverage ("tail coverage") with the same liability limits. Any such tail coverage shall continue for at least three years following the expiration or earlier termination of this Agreement.
(Note: Professional liability insurance coverage is required if the contractor is providing a professional service regulated by the state. Examples of service providers regulated by the state are insurance agents, professional architects and engineers, doctors, certified public accountants, lawyers, etc. However, other professional Contractors, such as computer or software designers, technology services, and services providers such as claims administrators, should also have professional liability. If in doubt, consult with your risk or contract manager.)

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If the contractor maintains broader coverage and/or higher limits than the minimums shown above, the County requires and shall be entitled to the broader coverage and/or higher limits maintained by the contractor.

9.04 Other Requirements:

All insurance required by this Agreement shall be with a company acceptable to the County and issued and executed by an admitted insurer authorized to transact Insurance business in the State of California. Unless otherwise specified by this Agreement, all such insurance shall be written on an occurrence basis, or, if the policy is not written on an occurrence basis, such policy with the coverage required herein shall continue in effect for a period of three years following the date CONTRACTOR completes its performance of services under this Agreement.

Each liability policy shall provide that the County shall be given notice in writing at least thirty days in advance of any endorsed reduction in coverage or limit, cancellation, or intended non-renewal thereof. Each policy shall provide coverage for Contractor and additional insureds with respect to claims arising from each subcontractor, if any, performing work under this Agreement, or be accompanied by a certificate of insurance from each subcontractor showing each subcontractor has identical insurance coverage to the above requirements.

Additional Insured Status:
The County of Monterey, its officers, officials, employees, and volunteers are to be covered as additional insureds on the commercial general liability policy with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the CONTRACTOR'S insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage:
For any claims related to this contract, the CONTRACTOR'S insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the CONTRACTOR'S insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Waiver of Subrogation:
CONTRACTOR hereby grants to County a waiver of any right to subrogation which any insurer of said CONTRACTOR may acquire against the County by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Prior to the execution of this Agreement by the County, CONTRACTOR shall file certificates of insurance with the County's contract administrator and County's Contracts/Purchasing Division, showing that the CONTRACTOR has in effect the insurance required by this Agreement. The CONTRACTOR shall file a new or amended certificate of insurance within five calendar days

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after any change is made in any insurance policy, which would alter the information on the certificate then on file. Acceptance or approval of insurance shall in no way modify or change the indemnification clause in this Agreement, which shall continue in full force and effect. CONTRACTOR shall always during the term of this Agreement maintain in force the insurance coverage required under this Agreement and shall send, without demand by County, annual certificates to County's Contract Administrator and County's Contracts/Purchasing Division. If the certificate is not received by the expiration date, County shall notify CONTRACTOR and CONTRACTOR shall have five calendar days to send in the certificate, evidencing no lapse in coverage during the interim. Failure by CONTRACTOR to maintain such insurance is a default of this Agreement, which entitles County, at its sole discretion, to terminate this Agreement immediately.

10. **RECORDS AND CONFIDENTIALITY.**

10.01 Confidentiality. CONTRACTOR and its officers, employees, agents, and subcontractors shall comply with any and all federal, state, and local laws, which provide for the confidentiality of records and other information. CONTRACTOR shall not disclose any confidential records or other confidential information received from the County or prepared in connection with the performance of this Agreement, unless County specifically permits CONTRACTOR to disclose such records or information. CONTRACTOR shall promptly transmit to County any and all requests for disclosure of any such confidential records or information. CONTRACTOR shall not use any confidential information gained by CONTRACTOR in the performance of this Agreement except for the sole purpose of carrying out CONTRACTOR's obligations under this Agreement.

10.02 County Records. When this Agreement expires or terminates, CONTRACTOR shall return to County any County records which CONTRACTOR used or received from County to perform services under this Agreement.

10.03 Maintenance of Records. CONTRACTOR shall prepare, maintain, and preserve all reports and records that may be required by federal, state, and County rules and regulations related to services performed under this Agreement. CONTRACTOR shall maintain such records for a period of at least three years after receipt of final payment under this Agreement. If any litigation, claim, negotiation, audit exception, or other action relating to this Agreement is pending at the end of the three-year period, then CONTRACTOR shall retain said records until such action is resolved.

10.04 Access to and Audit of Records. The County shall have the right to examine, monitor and audit all records, documents, conditions, and activities of the CONTRACTOR and its subcontractors related to services provided under this Agreement. Pursuant to Government Code section 8546.7, if this Agreement involves the expenditure of public funds in excess of $10,000, the parties to this Agreement may be subject, at the request of the County or as part of any audit of the County, to the examination and audit of the State Auditor pertaining to matters connected with the performance of this Agreement for a period of three years after final payment under the Agreement.

10.05 Royalties and Inventions. County shall have a royalty-free, exclusive and irrevocable license to reproduce, publish, and use, and authorize others to do so, all original computer programs, writings, sound recordings, pictorial reproductions, drawings, and other works of similar nature produced in the course of or under this Agreement. CONTRACTOR shall not publish any such material without the prior written approval of County.

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11. **NON-DISCRIMINATION.** During the performance of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate against any person because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age (over 40), sexual orientation, or any other characteristic set forth in California Government code § 12940(a), either in CONTRACTOR's employment practices or in the furnishing of services to recipients. CONTRACTOR shall ensure that the evaluation and treatment of its employees and applicants for employment and all persons receiving and requesting services are free of such discrimination. CONTRACTOR and any subcontractor shall, in the performance of this Agreement, fully comply with all federal, state, and local laws and regulations which prohibit discrimination. The provision of services primarily or exclusively to such target population as may be designated in this Agreement shall not be deemed to be prohibited discrimination.

12. **COMPLIANCE WITH TERMS OF STATE OR FEDERAL GRANT.** If this Agreement has been or will be funded with monies received by the County pursuant to a contract with the state or federal government in which the County is the grantee, CONTRACTOR will comply with all the provisions of said contract, to the extent applicable to CONTRACTOR as a subgrantee under said contract, and said provisions shall be deemed a part of this Agreement, as though fully set forth herein. Upon request, County will deliver a copy of said contract to CONTRACTOR, at no cost to CONTRACTOR.

13. **COMPLIANCE WITH APPLICABLE LAWS.**

    13.01 CONTRACTOR shall keep itself informed of and in compliance with all federal, state, and local laws, ordinances, regulations, and orders, including but not limited to all state and federal tax laws that may affect in any manner the Project or the performance of the Services or those engaged to perform Services under this Agreement as well as any privacy laws including, if applicable, Health Insurance Portability and Accountability Act (HIPAA). CONTRACTOR shall procure all permits and licenses, pay all charges and fees, and give all notices require by law in the performance of the Services.

    13.02 CONTRACTOR shall report immediately to County's Contracts/Purchasing Officer, in writing, any discrepancy or inconsistency it discovers in the laws, ordinances, regulations, orders, and/or guidelines in relation to the Project of the performance of the Services.

    13.03 All documentation prepared by CONTRACTOR shall provide for a completed project that conforms to all applicable codes, rules, regulations, and guidelines that are in force at the time such documentation is prepared.

14. **INDEPENDENT CONTRACTOR.** In the performance of work, duties, and obligations under this Agreement, CONTRACTOR is at all times acting and performing as an independent contractor and not as an employee of the County. No offer or obligation of permanent employment with the County or particular County department or agency is intended in any manner, and CONTRACTOR shall not become entitled by virtue of this Agreement to receive from County any form of employee benefits including but not limited to sick leave, vacation, retirement benefits, workers' compensation coverage, insurance or disability benefits. CONTRACTOR shall be solely liable for and obligated to pay directly all applicable taxes, including federal and state income taxes and social security, arising out of CONTRACTOR's performance of this Agreement. In connection therewith, CONTRACTOR shall defend, indemnify, and hold County harmless from any and all liability, which County may incur because of CONTRACTOR's failure to pay such taxes.

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15. **NOTICES.** Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail to the County and CONTRACTOR's Contract Administrators at the addresses listed below:

FOR COUNTY:	**FOR CONTRACTOR:**
Roxanne Wilson, Homeless Services Director	Megan Hunter, City Manager
Name and Title	Name and Title
County Administrative Office Homelessness Strategy and Initiatives Division 168 West Alisal Street, 3rd Floor, Salinas, CA 93901	City of Soledad, 248 Main Street, Soledad, CA 93960
Address	Address
831-755-5341	831-233-5014
Phone	Phone

16. **MISCELLANEOUS PROVISIONS.**

16.01 Conflict of Interest. CONTRACTOR represents that it presently has no interest and agrees not to acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with the full and complete performance of the professional services required to be rendered under this Agreement.

16.02 Amendment. This Agreement may be amended or modified only by an instrument in writing signed by the County and the CONTRACTOR.

16.03 Waiver. Any waiver of any terms and conditions of this Agreement must be in writing and signed by the County and the CONTRACTOR. A waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms or conditions in this Agreement.

16.04 Contractor. The term "CONTRACTOR" as used in this Agreement includes CONTRACTOR's officers, agents, and employees acting on CONTRACTOR's behalf in the performance of this Agreement.

16.05 Disputes. CONTRACTOR shall continue to perform under this Agreement during any dispute.

16.06 Assignment and Subcontracting. The CONTRACTOR shall not assign, sell, or otherwise transfer its interest or obligations in this Agreement without the prior written consent of the County. None of the services covered by this Agreement shall be subcontracted without the prior written approval of the County. Notwithstanding any such subcontract, CONTRACTOR shall continue to be liable for the performance of all requirements of this Agreement.

16.07 Successors and Assigns. This Agreement and the rights, privileges, duties, and obligations of the County and CONTRACTOR under this Agreement, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.

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16.08 Headings. The headings are for convenience only and shall not be used to interpret the terms of this Agreement.

16.09 Time is of the Essence. Time is of the essence in each and all of the provisions of this Agreement.

16.10 Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of California.

16.11 Non-exclusive Agreement. This Agreement is non-exclusive and both County and CONTRACTOR expressly reserve the right to contract with other entities for the same or similar services.

16.12 Construction of Agreement. The County and CONTRACTOR agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement.

16.13 Authority. Any individual executing this Agreement on behalf of the County or the CONTRACTOR represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such party and bind the party to the terms and conditions of this Agreement.

16.14 Integration. This Agreement, including the exhibits, represent the entire Agreement between the County and the CONTRACTOR with respect to the subject matter of this Agreement and shall supersede all prior negotiations, representations, or agreements, either written or oral, between the County and the CONTRACTOR as of the effective date of this Agreement, which is the date that the County signs the Agreement.

16.15 Interpretation of Conflicting Provisions. In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

16.16 Independent Contractor Compliance with Government Code Section 1097.6 (c). This section applies to those situations when a contractor/consultant is awarded a Contract for a preliminary phase of a project, with future phases to be bid separately. This section does not apply to those situations when a Contract is awarded for multiple phases of a project under a single contract/proposal. When applicable, and as described below, contractor/consultant's duties and services under this agreement shall not include preparing or assisting the public entity with any portion of the public entity's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the public entity. The public entity entering this agreement shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Contractor/consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Contractor/consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by contractor pursuant to this agreement.

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17. **CONSENT TO USE OF ELECTRONIC SIGNATURES**.

17.01 The parties to this Agreement consent to the use of electronic signatures via DocuSign to execute this Agreement. The parties understand and agree that the legality of electronic signatures is governed by state and federal law, 15 USC Section 7001 *et seq*.; California Government Code Section 16.5; and, California Civil Code Section 1633.1 *et seq.* Pursuant to said state and federal law as may be amended from time to time, the parties to this Agreement hereby authenticate and execute this Agreement, and any and all Exhibits to this Agreement, with their respective electronic signatures, including any and all scanned signatures in portable document format (PDF).

17.02 Counterparts. The parties to this Agreement understand and agree that this Agreement can be executed in two (2) or more counterparts and transmitted electronically via facsimile transmission or by delivery of a scanned counterpart in PDF via email transmittal.

17.03 Form: Delivery by E-Mail or Facsimile. Executed counterparts of this Agreement may be delivered by facsimile transmission or by delivery of a scanned counterpart in PDF by e-mail transmittal, in either case with delivery confirmed. On such confirmed delivery, the signatures in the facsimile or PDF data file shall be deemed to have the same force and effect as if the manually signed counterpart or counterparts had been delivered to the other party in person.

********** THIS SECTION INTENTIONALLY LEFT BLANK **********

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IN WITNESS WHEREOF, County and CONTRACTOR have executed this Agreement as of the day and year written below.

COUNTY OF MONTEREY

By: DocuSigned by: Tom Spencer 30F2300D718745F...

Contracts/Purchasing Officer

Date: 1/13/2025 | 4:47 PM PST

By: DocuSigned by: Deborah Padinelli DFCFE819B75E478...

Department Head (if applicable)

Date: 1/14/2025 | 8:29 AM PST

By:

Board of Supervisors (if applicable)

Date:

Approved as to Form
Office of the County Counsel[1]
Susan K. Blitch, County Counsel

By: DocuSigned by: Anne Brereton A46091E5DE63489...

County Counsel

Date: 12/10/2024 | 7:47 AM PST

Approved as to Fiscal Provisions[2]

By:

Auditor/Controller

Date:

Approved as to Liability Provisions
Office of the County Counsel-Risk Management[3]

By: Signed by: David Bolton 68FDC263FF6243C...

David Bolton, Risk Manager

Date: 12/10/2024 | 9:54 AM PST

CONTRACTOR

CITY OF SOLEDAD

Contractor's Business Name*

By: DocuSigned by: Megan Hunter, City Manager 3BF2DEB3A143448...

(Signature of Chair, President, or Vice-President)*

Megan Hunter, City Manager

Name and Title

Date: 12/6/2024 | 5:08 PM PST

By: Signed by: Mike Rodriquez, City Attorney 058A5A4B1459498...

(Signature of Secretary, Asst. Secretary, CFO, Treasurer or Asst. Treasurer)*

Mike Rodriquez, City Attorney

Name and Title

Date: 12/9/2024 | 5:17 PM PST

County Board of Supervisors' Agreement Number: _____.

*INSTRUCTIONS: If CONTRACTOR is a corporation, including non-profit corporations, the full legal name of the corporation shall be set forth above together with the signatures of two (2) specified officers per California Corporations Code Section 313. If CONTRACTOR is a Limited Liability Corporation (LLC), the full legal name of the LLC shall be set forth above together with the signatures of two (2) managers. If CONTRACTOR is a partnership, the full legal name of the partnership shall be set forth above together with the signature of a partner who has authority to execute this Agreement on behalf of the partnership. If CONTRACTOR is contracting in an individual capacity, the individual shall set forth the name of the business, if any, and shall personally sign the Agreement or Amendment to said Agreement.

[1]Approval by County Counsel is required for all Professional Service Agreements over $100,000
[2]Approval by Auditor/Controller is required for all Professional Service Agreements
[3]Approval by Risk Manager is required only if changes are made in paragraphs 8 or 9

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SCOPE OF SERVICES/PAYMENT PROVISIONS

CITY OF SOLEDAD ("CONTRACTOR")
ENCAMPMENT RESOLUTION FUNDING PROGRAM
DEVELOPMENT OF A 16-BED NON-CONGREGATE INTERIM HOUSING FACILITY

A. FUNDING AMOUNT **$1,955,000.00 ERF-3-R Funding**

B. CONTRACT TERM January 7, 2025 to June 30, 2027

C. CONTACT INFORMATION

COUNTY Contract Manager:	COUNTY of Monterey Administrative Office Sarah Federico, Management Analyst II 168 W. Alisal St, 3rd Floor Salinas, CA 93901 Phone: (831) 755-5341 federicos@countyofmonterey.gov
COUNTY Contract Monitor:	COUNTY of Monterey Administrative Office Dania Valdez, Management Analyst I 168 W. Alisal St, 3rd Floor Salinas, CA 93901 Phone: (831) 796-3049 valdezd2@countyofmonterey.gov
CONTRACTOR Information:	City of Soledad, City Manager's Office Megan Hunter, City Manager 248 Main Street, Soledad, CA 93960 Phone: (831) 223-5043 mhunter@cityofsoledad.gov
Location of Interim Housing:	Parcel APN Number: 022-291-010-000 990 Los Coches Road, Soledad, CA 93960

D. SUBAWARD INFORMATION

SUBAWARD: HCD Encampment Resolution Funding, round 3 (ERF-3-R)
CONTRACTOR UEI Number: N/A
Date COUNTY Awarded Funding: April 18, 2024
CFDA Passthrough Information and Dollar Amount: N/A
Federal Award Identification Number (FAIN): N/A
Federal Award Description: N/A
Research and Development: No
Maximum Allowable Indirect Cost Rate: None

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E. BACKGROUND

Since 2022, the COUNTY of Monterey ("COUNTY") has partnered with the City of Soledad ("CONTRACTOR") and the local Continuum of Care ("CoC") agency, to address encampment concerns for the unsheltered individuals living at an encampment site located along the Salinas River, on unincorporated, public, and private lands adjacent to the City of Soledad.

CONTRACTOR, in partnership with the COUNTY, will utilize an Encampment Resolution Funding Program grant ("ERF-3-R") to develop, build and provide property management for a 16-bed capacity temporary, non-congregate interim housing facility in Soledad and will perform oversight of the programmatic and fiscal components under the terms of the ERF-3-R grant requirements of the State Grant Agreement.[1]

The goal of the Soledad Interim Housing Facility is to provide low-barrier, temporary living facilities and access to comprehensive services in a housing-focused service model to the unsheltered individuals of the Soledad Salinas River encampments. The daily operations and services for program participants of the interim housing facility will be provided for by an experienced services provider through a separate agreement with the COUNTY.

F. DESCRIPTION OF SERVICES

CONTRACTOR shall provide services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

F.1 CONTRACTOR shall in accordance with laws associated with the development and permitting of emergency shelters, manage, arrange, supervise, and coordinate the planning, design, entitlement, permitting, construction, completion and property management for a 16-bed capacity non-congregate Interim Housing Facility ("Interim Housing") that will provide temporary living facilities to the occupants of an encampment site located along the Salinas River adjacent to Soledad, see Encampment Site Map (**EXHIBIT B)**, until the program participants have transitioned to permanent or other transitional housing, no later than the grant expenditure deadline of June 30, 2027.

F.1.a CONTRACTOR and COUNTY agree the Interim Housing shall be constructed on real property owned by the City of Soledad located at 990 Los Coches Road, Soledad, CA 93960 ("Site"), see the Interim Housing property map (**EXHIBIT C).**

F.1.b CONTRACTOR and COUNTY agree CONTRACTOR shall be the owner and developer of the Interim Housing, upon execution of this Agreement.

F.1.c CONTRACTOR agrees to maintain insurance for the Site during and after development of the Interim Housing.

F.1.d CONTRACTOR shall execute a no-fee Interim Housing facility use agreement with the selected services provider contracted by the COUNTY to operate and provide services to the program participants temporarily living at the Interim Housing, upon notification of the Certificate of Occupancy issuance until June 30, 2027.

[1] State Grant Agreement

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F.1.e CONTRACTOR, upon the transition and exit of all program participants of the Interim Housing to other types of housing or permanent housing, may choose to repurpose, deconstruct and/or relocate the Interim Housing at CONTRACTOR'S sole discretion, time, and expense.

F.2 CONTRACTOR shall identify and contract with an experienced modular unit provider to design and develop manufactured parts to build a temporary, non-congregate and relocatable 16-bed Interim Housing that shall include restrooms, showers, a laundry unit, staff offices and restroom, an intake/security unit, and common areas for indoor/outdoor dining, a pet area, storage, breakroom, bike racks and a parking area, hereinafter referred to as "Interim Housing Project."

F.2.a CONTRACTOR shall work with the identified modular unit provider to manage, arrange, supervise and coordinate the planning, design, entitlement, permitting, development, construction, and completion of the Interim Housing Project and COUNTY shall have input on any issues that may arise related to managing, arranging, supervising, and coordinating the planning, design, entitlement, permitting, development, construction, and completion of the Interim Housing Project for oversight purposes and to ensure the project is moving towards successful completion pursuant to the rules set forth in the State Grant Agreement.

F.2.b CONTRACTOR shall oversee the development, design and construction of the Interim Housing Project as herein described, in accordance with a mutually approved Construction Plan and all other permits and approvals granted by the Soledad's Public Works and Planning Departments pertaining to the Interim Housing Project.

F.2.c CONTRACTOR shall require any subcontractor(s), employees and consultants hired to comply with all directions, rules and regulations of any fire marshal, health officer, building official or other officer of every governmental agency having jurisdiction over the Site or the Interim Housing Project. All design and construction work on the Interim Housing Project shall be performed by licensed design professionals including licensed contractors, engineers, or architects, as applicable and in accordance with state and local laws and regulations.

F.2.d CONTRACTOR shall be responsible for obtaining the required permits for the construction of the Interim Housing Project, including but not limited to any required grading, utility connections, and Site improvements.

F.2.e CONTRACTOR shall be responsible for ensuring that all contracts related to the Interim Housing Project are prepared and executed in a form and with substantive provisions sufficient to meet all legal, regulatory, and project-specific requirements. CONTRACTOR shall provide copies of any and all executed contracts secured for services to be performed as described in this Agreement to the COUNTY upon request.

F.2.f CONTRACTOR shall own all Plans and Specifications and all other materials, prepared in connection with the Interim Housing Project. Upon completion or any termination of this Agreement, the CONTRACTOR shall retain sole custody of all such materials and CONTRACTOR shall provide the COUNTY with any and all copies of such materials upon request by COUNTY within thirty (30) days.

F.3 CONTRACTOR shall be responsible for the Interim Housing's utilities, property maintenance and onsite security management as follows:

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F.3.a CONTRACTOR shall provide Site utilities and property maintenance, which may include basic facilities and gardening maintenance as needed to maintain the Interim Housing Site during the time it is in use under this Agreement. Property maintenance services may be staff or contracted to outside vendors.

F.3.b CONTRACTOR shall provide nightly on-site security at the Interim Housing from 10:00 pm to 6:00 a.m., seven (7) days a week including weekends and holidays. Security may be provided by CONTRACTOR's staff or contracted to outside vendors.

F.3.c CONTRACTOR shall provide the Interim Housing with onsite and/or on-call support coverage for scheduling gaps as needed, in coordination with the Soledad Police Department and the Interim Housing's services provider.

F.4 CONTRACTOR, its employees, agents, third party consultants, general contracts, and any subcontractor(s) hired under this Agreement shall abide by confidentiality and non-discrimination provisions in accordance with Sections II and III of EXHIBIT D and by including the following language in the subcontract agreements:

F.4.a During the performance of this Agreement, CONTRACTOR and all subcontractors shall not unlawfully discriminate against any person because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age (over 40), sexual orientation, or any other characteristic set forth in the California Government Code section 12940(a), either in CONTRACTOR and/or subcontractors' employment practices.

F.4.b CONTRACTOR and all subcontractors shall comply with all federal, state, and local laws and regulations which prohibit discrimination.

F.4.c CONTRACTOR and subcontractors shall ensure for the purpose of ERF-3-R evaluation to allow the State, and COUNTY and its officers, employees, agents, consultants, and contractors ("Parties") shall have the right to enter the Soledad Interim Housing during normal business hours to conduct work, inspections, investigations, in accordance with this Agreement.

F.5 CONTRACTOR shall ensure all Interim Housing Project activities with any subcontractors including the modular unit provider, third party consultants, licensed general contractors, timelines, construction plans, operation schedules, shall be reported to the COUNTY Contract Manager as identified in Section C in regularly scheduled weekly project status meetings and documented in the quarterly project activities report.

G. ERF-3-R FINANCIAL OVERSIGHT AND ACCOUNTING

G.1 CONTRACTOR shall ensure all development, program operations and objectives advance ERF-3-R's objective and fall under the ERF-3-R eligible use category for Interim Sheltering, with costs limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.

G.1.a Restoration of the riverbed encampment site is not a permitted eligible use for ERF-3-R funds.

G.2 CONTRACTOR shall collect data on **all eligible expenditures including subcontractor(s) invoices** in such a manner that all expenses are classified as Interim

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Sheltering, utilizing the template approved by the COUNTY Contract Manager, **EXHIBIT E**.

G.3 All proceeds from any interest-bearing account established by the CONTRACTOR or subcontractors for the deposit of ERF-3-R funds, along with any interest-bearing accounts must be used for eligible activities and reported on as required by the State and reported to the COUNTY in quarterly reporting defined in Section I of this Agreement.

G.4 CONTRACTOR and subcontractor(s) shall collaborate with COUNTY Contract Manager to prepare and submit all budget modifications to the State for review and ultimate approval.

G.5 CONTRACTOR shall execute all subcontractor agreements by June 30, 2025, and expend all funds by the expenditure deadline of June 30, 2027.

G.6 ERF-3-R shall not be used for costs associated with activities in violation, conflict, or inconsistent with Health Safety Code Sections 50250 – 50254, other applicable laws, the terms and conditions of this Agreement, State guidance or directives, the Notice of Funding Availability under which the COUNTY (Grantee) applied, representations contained in the COUNTY's application, and the Purpose of the ERF-3-R Program.

G.7 CONTRACTOR nor their subcontractors and/or agents shall directly or indirectly use ERF-3-R awards for any use or activity that is in violation, conflict, or inconsistent with the legislative intent of the authorizing statute to ensure the safety and wellness of people experiencing homelessness in encampments. ERF-3-R funded activities that cause a traumatic effect are inconsistent with ensuring the safety and wellness of people experiencing homelessness in encampments.

G.8 CONTRACTOR shall not use ERF-3-R to supplant existing local funds for homeless housing, assistance, prevention, or encampment resolution including site restoration or waste management.

G.9 CONTRACTOR acknowledges that this Agreement is valid and enforceable only if sufficient funds are made available from State to the COUNTY for the administration of the services under this Agreement.

G.10 In the event ERF-3-R funding is terminated or reduced, or the CONTRACTOR breaches any of the duties under this Agreement, CONTRACTOR agrees to cooperate with COUNTY to return any unused funds within thirty (30) days of written notice from the COUNTY.

H. MONITOR EXPENDITURES AND SERVICE PERFORMANCE

H.1 CONTRACTOR shall inform the COUNTY Contract Manager of the failure to perform any component of this executed agreement and any executed SUBCONTRACTOR agreement, in accordance with the performance standards and compliance provisions defined in this Section and **Section I. of EXHIBIT D.**

H.1.a. CONTRACTOR may perform its duties and obligations hereunder with its own employees and/or by engaging consultants, contractors, and subcontractors and in accordance with the provisions outlined in Additional Provisions

H.1.b. CONTRACTOR shall be responsible for hiring, supervising, training, and terminating all of its employees and staff members performing any of the Services relating to the Interim Housing Project. The persons designated by CONTRACTOR as its representatives ("**Representatives**") shall represent

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CONTRACTOR as its agents and all written communications given to or by those Representatives shall be as if given to or by CONTRACTOR.

H.1.c. CONTRACTOR and its employees, agents, third party consultants, subcontractors, and general contracts shall at all times perform CONTRACTORS' obligations hereunder in a good and workmanlike manner. Any employee, agent, third party consultant, subcontractor or general contract performing work for the Interim Housing Project who, in the reasonable opinion of the COUNTY and in accordance with **Section IV. EXHIBIT D** does not perform its work in a skillful manner or appears to be incompetent or to act in a disorderly or intemperate manner shall, at the written request of the COUNTY, be promptly removed from performing work on the Interim Housing Project.

H.1.d. CONTRACTOR shall fully comply with all applicable laws and regulations relating to Workers' Compensation Insurance (WCI), social security, unemployment insurance, hours of labor, wages, working conditions, other employer-employee related laws, including the California Labor Code, and the provisions listed in non-discrimination program requirements set forth in **Section III. of EXHIBIT D**, as applicable to CONTRACTOR'S employees, agents, third party consultants, subcontractors' and general contractors

H.2 CONTRACTOR shall participate in annual contract monitoring conducted by COUNTY staff to review fiscal integrity, customer service, business management, and service delivery and may include an on-site visit. Completion of this measure shall be documented through issuance of a contract monitoring report provided by COUNTY Contract Monitor listed in Section C.

I. REPORTING

I.1 CONTRACTOR shall provide Interim Housing Project updates at regularly scheduled project status meetings to the COUNTY to ensure regular communication and oversight of the Interim Housing Project progress until the project is complete or June 30, 2027, whichever occurs first. If CONTRACTOR is unable to attend a regularly scheduled meeting, CONTRACTOR shall provide notification and status report via email to the COUNTY Contract Manager listed in Section C.

I.2 CONTRACTOR shall submit quarterly reports on ERF-3-R expenditures with invoices and project activities addressing performance of activities as outlined in Section F. Description of Services and expenditures as outlined in the budget (**EXHIBIT F)** for the prior quarterly reporting period, to the COUNTY Contract Manager per the schedule below and using the Expenditure and Activity Report Template provided in **EXHIBIT E.**

I.3 Quarterly Expenditure and Activity Reporting Schedule:

Due Date	Reporting Period Beginning date	Reporting Period End Date
January 10, 2025	October 1 2024	December 31, 2024
April 10, 2025	January 1, 2025	March 31, 2025
July 10, 2025	April 1, 2025	June 30, 2025

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October 10, 2025	July 1, 2025	September 30, 2025
January 10, 2026	October 1, 2025	September 30, 2025
April 10, 2026	January 1, 2026	March 31, 2026
July 10, 2026	April 1, 2026	June 30, 2026
October 10, 2026	July 1, 2026	September 30, 2026
January 10, 2027	October 1, 2026	December 31, 2026
April 10, 2027	January 1, 2027	March 31, 2027
July 10, 2027	April 1, 2027	June 30, 2027
October 31, 2027	October 1, 2024	June 30, 2027

I.4 CONTRACTOR shall submit contract monitoring report defined in Section H.2 to the COUNTY Contract Manager Monitor no later than July 10, 2025, July 10, 2026, and July 10, 2027, respectively.

J. PAYMENT PROVISIONS AND EXPENDITURE REPORTING INSTRUCTIONS

J.1 The maximum amount payable by COUNTY to CONTRACTOR under the terms of this Agreement shall not exceed **one million nine hundred fifty-five thousand dollars and zero cents ($1,955,000.00)** as set forth in the budget (**EXHIBIT F)**.

J.2 A pre-payment of **one million nine hundred fifty-five thousand dollars and zero cents ($1,955,000.00)** shall be paid to the CONTRACTOR upon execution of this Agreement. This pre-payment will have a certified invoice, which will be approved by the COUNTY Homelessness Strategy and Initiatives Division, and is agreed upon now, in this Agreement, for all expenditure amounts claimed shall be offset against the pre-payment until all funds are exhausted or the term of the agreement has ended, whichever occurs first.

J.3 CONTRACTOR shall submit original signed quarterly expenditure reports per the schedule as defined in Section I.3, reflecting expenditures for the reporting period and a reduction against the advanced amount to the COUNTY setting forth amounts expended with an itemized basis for the amounts claimed and such other information pertinent to the expense on the form set forth in **EXHIBIT E**. The COUNTY Contract Manager shall certify the expenditures for the claimed amounts or in such other amount as the COUNTY approves in conformity with this Agreement within (10) business days of receiving the report.

J.3.a Allowable claims shall be the CONTRACTOR's actual costs of developing, supervising, and delivering services defined in Sections F, G.1 and G.2 under this Agreement. Only activities related to the expense categories listed in **EXHIBIT F** as contract expenses may be claimed as allowable claims.

J.3.b Any request to change eligible use of funds defined in Section G.1 must be made in writing to the COUNTY Contract Manager listed in Section C.

J.3.c If at any time during the term of this Agreement it is determined there will be unspent ERF-3-R funds, CONTRACTOR agrees to cooperate with COUNTY to

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return any unused funds within thirty (30) days of written notice from the COUNTY.

J.3.d All ERF-3-R funds must be expended by CONTRACTOR by June 30, 2027.

J.3.e The final quarterly expenditure report will be due no later than July 10, 2027, and final work product report due by October 31, 2027.

K. INDEMNIFICATION AND INSURANCE

K.1 CONTRACTOR shall indemnify and make whole the COUNTY should any funds be stolen, used in fraudulent activities, or not used for the purposes set forth in this Agreement.

K.2 CONTRACTOR shall ensure that any subcontractor agreements for design professionals includes the indemnification provisions as set out in Section 8.0-8.03 of this Agreement to indemnify, defend and hold harmless County, its governing board, directors, officers, employees, and agents.

K.3 CONTRACTOR shall ensure that the subcontractor obtains and maintains commercial general liability insurance coverage, worker's compensation, auto and professional liability insurance for any services performed. Subcontractor shall meet the same insurance requirements as set out in Section 9.0 of this Agreement. The subcontractor shall be required to name County of Monterey, its officers, officials, employees, and volunteers as additional insured.

(End of EXHIBIT A)

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EXHIBIT B

City Limits and Nearby Properties



1/30/2023

1:3,220

0 0.02 0.04 0.08 mi

0 0.04 0.07 0.14 km

Maxar, Microsoft, Esri Community Maps Contributors, California State Parks, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph,

CITY OF SOLEDAD
PLANNING DIVISION

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990 Los Coches Rd

City Owned Property

APN: 022-291-010-000 Parcel
Size-Acres: 6.94

EXHIBIT C
PROPERTY SITE MAP



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HOMELESSNESS STRATEGY AND INITIATIVES DIVISION OF THE COUNTY ADMINISTRATIVE OFFICE

ADDITIONAL PROVISIONS

I. PERFORMANCE STANDARDS & COMPLIANCE

1.01 Outcome objectives and performance standards: CONTRACTOR shall for the entire term of this Agreement provide the service outcomes set forth in **Exhibit A.** CONTRACTOR shall meet the contracted level of service and the specified performance standards described in **Exhibit A**, unless prevented from doing so by circumstances beyond CONTRACTOR's control, including but not limited to, natural disasters, fire, theft, and shortages of necessary supplies or materials due to labor disputes.

1.02 County monitoring of services: COUNTY shall monitor services provided under this Agreement in order to evaluate the effectiveness and quality of services provided.

1.03 Notice of defective performance: COUNTY shall notify CONTRACTOR in writing within thirty (30) days after discovering any defects in CONTRACTOR's performance. CONTRACTOR shall promptly take action to correct the problem and to prevent its recurrence. Such corrective action shall be completed and a written report made to the COUNTY concerning such action not later than thirty (30) days after the date of the COUNTY's written notice to CONTRACTOR.

1.04 Termination for cause: Notwithstanding Section 7.02 of the Agreement, if the corrective actions required above are not completed and the report to the COUNTY not made within thirty (30) days, the COUNTY may terminate this Agreement by giving five (5) days' written notice to CONTRACTOR.

1.05 Training for Staff: CONTRACTOR shall insure that sufficient training is provided to its volunteer and paid staff to enable them to perform effectively on the project, and to increase their existing level of skills. Additionally, CONTRACTOR shall ensure that all staff completes Division 21 Civil Rights training.

1.06 Bi-lingual Services: CONTRACTOR shall ensure that qualified staff is available to accommodate non-English speaking, and limited English proficient, individuals.

1.07 Assurance of drug free-workplace: CONTRACTOR shall submit to the COUNTY evidence of compliance with the California Drug-Free Workplace Act of 1990, Government Code sections 8350 et seq., by doing the following:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person's or organization's workplace and specifying the actions that will be taken against employees for violations of the prohibition;

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HOMELESSNESS STRATEGY AND INITIATIVES DIVISION OF THE COUNTY ADMINISTRATIVE OFFICE

ADDITIONAL PROVISIONS

- Establishing a drug-free awareness program to inform employees about all of the following:
  1) the dangers of drug abuse in the workplace;
  2) the organization's policy of maintaining a drug-free workplace;
  3) any available drug counseling, rehabilitation, and employee assistance programs;
  4) the penalties that may be imposed upon employees for drug abuse violations;
  5) requiring that each employee engaged in the performance of the contract or grant be given a copy of the company's drug-free policy statement and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

II. CONFIDENTIALITY

CONTRACTOR and its officers, employees, agents, and subcontractors shall comply with Welfare and Institutions (W & I) Code Sec. 10850, 45 CFR Sec. 205.50, and all other applicable provisions of law which provide for the confidentiality of records and prohibit their being opened for examination for any purpose not directly connected with the administration of public social services. Whether or not covered by W&I Code Sec. 10850 or by 45 CFR Sec. 205.50, confidential medical or personnel records and the identities of clients and complainants shall not be disclosed unless there is proper consent to such disclosure or a court order requiring disclosure. Confidential information gained by CONTRACTOR from access to any such records, and from contact with its clients and complainants, shall be used by CONTRACTOR only in connection with its conduct of the program under this Agreement. The COUNTY, through the Director of Homelessness Strategy and Initiatives Division of the County Administrative Office (CAO-HSI), and his/her representatives, shall have access to such confidential information and records to the extent allowed by law, and such information and records in the hands of the COUNTY shall remain confidential and may be disclosed only as permitted by law.

III. NON-DISCRIMINATION

CONTRACTOR certifies that to the best of its ability and knowledge it will comply with the nondiscrimination program requirements set forth in this Section.

3.01 Discrimination Defined: The term "discrimination" as used in this contract, is the same term that is used in Monterey County Code, Chapter 2.80 "Procedures for Investigation and Resolution of Discrimination Complaints"; it means the illegal denial of equal employment opportunity, harassment (including sexual harassment and violent harassment), disparate treatment, favoritism, subjection to unfair or unequal working conditions, and/or other discriminatory practice by any Monterey County official, employee or agent, due to an individual's race, color, ethnic group, national origin, ancestry, religious creed, sex, sexual

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orientation, age, veteran's status, cancer-related medical condition, physical handicap (including AIDS) or disability. The term also includes any act of retaliation.

3.02 Application of Monterey COUNTY Code Chapter 2.80: The provisions of Monterey COUNTY Code Chapter 2.80 apply to activities conducted pursuant to this Agreement. Complaints of discrimination made by CONTRACTOR against the COUNTY, or by recipients of services against CONTRACTOR, may be pursued using the procedures established by Chapter 2.80. CONTRACTOR shall establish and follow its own written procedures for the prompt and fair resolution of discrimination complaints made against CONTRACTOR by its own employees and agents and shall provide a copy of such procedures to COUNTY on demand by COUNTY.

3.03 Compliance with laws: During the performance of this Agreement, CONTRACTOR shall comply with all applicable federal, state and local laws and regulations which prohibit discrimination, including but not limited to the following:

- **California Fair Employment and Housing Act**, California Government Code Sec. 12900 et seq., see especially Section 12940 (c), (h), (1), (i), and (j); and the administrative regulations issued thereunder, 2 Calif. Code of Regulations Secs. 7285.0 et seq. (Division 4 - Fair Employment and Housing Commission);

- **California Government Code Secs. 11135 - 11139.5,** as amended (Title 2, Div. 3, Part 1, Chap. 1, Art. 9.5) and any applicable administrative rules and regulations issued under these sections; including **Title 22 California Code of Regulations 98000-98413**.

- **Federal Civil Rights Acts of 1964 and 1991** (see especially Title VI, 42 USC Secs. 2000d et seq.), as amended, and all administrative rules and regulations issued thereunder (see especially 45 CFR Part 80);

- **The Rehabilitation Act of 1973**, Secs. 503 and 504 (29 USC Sec. 793 and 794), as amended; all requirements imposed by the applicable HHS regulations (45 CFR Parts 80, 84 and 91); and all guidelines and interpretations issued pursuant thereto;

- **7 Code of Federal Regulations (CFR),** Part 15 and **28 CFR** Part 42;

- **Title II of the Americans with Disabilities Act of 1990** (P.L. 101-336), 42 U.S.C. Secs. 12101 et seq. and 47 U.S.C. Secs. 225 and 611, and any federal regulations issued pursuant thereto (see 24 CFR Chapter 1; 28 CFR Parts 35 and 36; 29 CFR Parts 1602, 1627, and 1630; and 36 CFR Part 1191);

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HOMELESSNESS STRATEGY AND INITIATIVES DIVISION OF THE COUNTY ADMINISTRATIVE OFFICE

ADDITIONAL PROVISIONS

- **Unruh Civil Rights Act**, Calif. Civil Code Sec. 51 et seq., as amended;
- **Monterey COUNTY Code**, Chap. 2.80.;
- **Age Discrimination in Employment Act 1975,** as amended **(ADEA),** 29 U.S.C. Secs 621 et seq.;
- **Equal Pay Act of 1963**, 29 U.S.C. Sec. 206(d);
- **California Equal Pay Act**, Labor Code Sec.1197.5.
- **California Government Code** Section 4450**;**
- **The Dymally-Alatorre Bilingual Services Act; Calif. Government Code Sec. 7290 et seq.**
- **The Food Stamp Act of 1977, as amended and in particular Section 272.6.**
- **California Code of Regulations, Title 24, Section 3105A(e)**
- **Removal of Barriers to Inter-Ethnic Adoption Act of 1996, Section 1808**

3.04 Written assurances: Upon request by COUNTY, CONTRACTOR will give any written assurances of compliance with the Civil Rights Acts of 1964 and 1991, the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act of 1990, as may be required by the federal government in connection with this Agreement, pursuant to 45 CFR Sec. 80.4 or 45 CFR Sec. 84.5, and 91; 7 CFR Part 15; and 28 CFR Part 35**,** or other applicable State or federal regulation.

3.05 Written non-discrimination policy: Contractor shall maintain a written statement of its non-discrimination policies which shall be consistent with the terms of this Agreement. Such statement shall be available to employees, recipients of services, and members of the public, upon request.

3.06 Grievance Information: CONTRACTOR shall advise applicants who are denied CONTRACTOR's services, and recipients who do receive services, of their right to present grievances, and of their right to a State hearing concerning services received under this Agreement.

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HOMELESSNESS STRATEGY AND INITIATIVES DIVISION
OF THE COUNTY ADMINISTRATIVE OFFICE

ADDITIONAL PROVISIONS

3.07 Notice to Labor Unions: CONTRACTOR shall give written notice of its obligations under paragraphs 4.01 - 4.08 to labor organizations with which it has a collective bargaining or other agreement.

3.08 Access to records by government agencies: CONTRACTOR shall permit access by COUNTY and by representatives of the State Department of Fair Employment and Housing, and any state agency providing funds for this Agreement, upon reasonable notice at any time during normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, facilities, and other sources of information as the inspecting party may deem appropriate to ascertain compliance with these non-discrimination provisions.

3.09 Binding on Subcontractors: The provisions of paragraphs 3.01 - 3.08 shall also apply to all of CONTRACTOR's subcontractors. CONTRACTOR shall include the non-discrimination and compliance provisions of these paragraphs in all subcontracts to perform work or provide services under this Agreement.

IV. ADDITIONAL REQUIREMENTS

4.01 Covenant Against Contingent Fees: CONTRACTOR warrants that no person or selling agency has been employed or retained to solicit this Agreement. There has been no agreement to make commission payments in order to obtain this Agreement. For breach or violation of this warranty, COUNTY shall have the right to terminate this Agreement without liability or, at its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingency fee.

4.02 Debarment, Suspension and Fraud, and Abuse: CONTRACTOR certifies to the best of its knowledge and belief, that it and any subcontractors:

- **a)** Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or State department or agency.
- **b)** Have not, within a three-year period preceding this Agreement, been convicted of, or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- **c)** Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with commission of any of the offenses in 4.02(b).

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d) Have not, within a three-year period preceding this Agreement, had one or more public transactions (federal, State, or local) terminated for cause or default.

4.03 CONTRACTOR shall report immediately to COUNTY in writing, any incidents of alleged fraud and/or abuse by either CONTRACTOR or its subcontractors.

4.04 CONTRACTOR shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by COUNTY.

4.05 CONTRACTOR agrees to timely execute any and all amendments to this Agreement or other required documentation relating to the debarment/suspension status of any subcontractors.

V. CONTRACT ADMINISTRATORS

5.01 Contract Administrator – CONTRACTOR: CONTRACTOR hereby designates its CITY MANAGER OF SOLEDAD as its Contract Administrator for this Agreement. All matters concerning this Agreement which are within the responsibility of CONTRACTOR shall be under the direction of, or shall be submitted to, the CONTRACTOR's Contract Administrator. CONTRACTOR may, in its sole discretion, change its designation of the Contract Administrator, and shall promptly give written notice to COUNTY of any such change.

5.02 Contract Administrator – COUNTY: COUNTY hereby designates the DIRECTOR OF HOMELESSNESS STRATEGY AND INITIATIVES DIVISION (CAO-HSI) as its Contract Administrator for this Agreement. All matters concerning this Agreement which are within the responsibility of COUNTY shall be under the direction of, or shall be submitted to, the Director or such other COUNTY employee in the CAO-HSI as the Director may appoint. COUNTY may, in its sole discretion, change its designation of the Contract Administrator, and shall promptly give written notice to CONTRACTOR of any such change.

VI. CONTRACT DEPENDENT ON GOVERNMENT FUNDING

COUNTY's payments to CONTRACTOR under this Agreement are funded by the State and/or Federal governments. If funds from State and/or Federal sources are not obtained and continued at a level sufficient to allow for COUNTY's purchase of the indicated quantity of services, then COUNTY may give written notice of this fact to CONTRACTOR, and the obligations of the parties under this Agreement shall terminate immediately, or on such date thereafter, as COUNTY may specify in its notice, unless in the meanwhile the parties enter into a written Amendment modifying this Agreement.

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HOMELESSNESS STRATEGY AND INITIATIVES DIVISION OF THE COUNTY ADMINISTRATIVE OFFICE

ADDITIONAL PROVISIONS

VII. APPEAL PROCESS

In the event of a dispute or grievance regarding the terms and conditions of this Agreement, both parties shall abide by the following procedures:

a) CONTRACTOR shall first discuss the problem informally with the designated CAO-HSI Contact/Program Analyst. If the problem is not resolved, CONTRACTOR must, within fifteen (15) working days of the failed attempt to resolve the dispute with Contact/Program Analyst, submit a written complaint, together with any evidence, to the CAO-HSI Director. The complaint must include a description of the disputed issues, the legal authority/basis for each issue which supports CONTRACTOR's position, and the remedy sought. The CAO-HSI Director shall, within fifteen (15) working days after receipt of CONTRACTOR's written complaint, make a determination on the dispute, and issue a written decision and reasons therefore. All written communication shall be pursuant to Section 14. NOTICES of this Agreement. Should CONTRACTOR disagree with the decision of the Director, CONTRACTOR may appeal the decision to the County Administrative Officer (CAO Officer).

b) CONTRACTOR's appeal of the Director's decision must be submitted to the CAO Officer within ten (10) working days from the date of the decision; be in writing, state the reasons why the decision is unacceptable, and include the original complaint, the decision that is the subject of appeal, and all supporting documents. Within twenty (20) working days from the date of CONTRACTOR'S appeal, the CAO Officer, or his/her designee, shall meet with CONTRACTOR to review the issues raised on appeal. The CAO Officer shall issue a final written decision within fifteen (15) working days of such meeting.

c) CONTRACTOR may appeal the final decision of the CAO Officer in accordance with the procedures set forth in Division 25.1 (commencing with Section 38050) of the Health and Safety Code and the regulations adopted thereunder. (Title 1, Subchapter 2.5 commencing with Section 251, or Subchapter 3 commencing with Section 300, whichever is applicable, of the California Code of Regulations).

d) CONTRACTOR shall continue to carry out the obligations under this Agreement during any dispute.

e) Costs incurred by CONTRACTOR for administrative/court review are not reimbursable by COUNTY.

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Agency Name and Address: **City of Soledad**
Agency Contract Administrator: Megan Hunter, City Manager
Email Address: mhunter@cityofsoledad.com
Direct Phone Number: 831-223-5043

Remit to: HomelessServices@countyofmonterey.gov
cc: federicos@countyofmonterey.gov

Contract Term: **December 3, 2024 to June 30, 2027**
Contract Amount: **$1,955,000.00**

Initial Payment Balance:	$1,955,000.00
Unencumbered:	*$ 1,955,000.00*
Unexpended:	*$ 1,955,000.00*
To Date Expenses:	$ -

Reporting Period:	
Report Date:	
Report Number:	

Expenditure Table

Expense Type	Eligible Use Category	Encumbered	Expended	Services Provided By:	Notes/Status Updates
Modular Units	Interim Sheltering			AMEG	
	Total	$ -	$ -		

Summary of Expenditure and Project Activities [Attach all subcontractor invoices and any other supporting documentation.]

Include Interim Housing Progress

Budget Modification Request: Y*/N *attach proposed budget.

I certify that this report is correct and complete to the best of my knowledge and that the costs are eligible pursuant to the terms of the contract.

Person Completing Report Title Authorizing Signature/Date

County Contract Manager Approval

Docusign Envelope ID: 86BABAE5-174B-4F14-AEEA-AD8817309003

BUDGET

January 7, 2025 to June 30, 2027

Agency Name: CITY OF SOLEDAD – ERF-3-R PROGRAM

Project Description: Development of a 16-bed non-congregate interim housing facility

Expense Categories*	Amount
Development and Construction	$ 1,655,000.00
Property Maintenance & Security (24 months)	$ 300,000.00
Total Project Budget	**$ 1,955,000.00**

Budget Narrative

Expense Categories	Line-Item narrative
Development and Construction	Costs for the purchase of modular units, furniture, fixtures & equipment, site development, planning and design, permitting, entitlements, bonding, utility hookups, decking/grading/gravel to build a pet-friendly, non-congregate and relocatable interim housing facility that includes: 16 sleeping quarters, hygiene units, office units, a laundry unit, an intake/security unit, break room unit, outdoor common areas, area for pets, area for parking, bike racks and storage space for residents' belongings.
Property Management, Maintenance & Property Security	Costs for maintaining the Interim Housing Facility property management needs, including monthly utilities, basic maintenance, and repairs to units/appliances/plumbing, and for the provision of onsite security management from 10:00 p.m. to 6:00 a.m. 7-days a week, 365 days a year for up to 24 months.

*ERF-3-R Eligible Use Category	Eligible Use Description	Total Maximum Allowable Amount
Interim Sheltering	Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.	**$ 1,955,000.00**

Program Code: ERFG2SOLED
Program Name: Soledad Encampment Resolution Funding Program



Community and Economic Development Department

February 19, 2025

Encampment Resolution Funding Round 3 (ERF-3)

Recommendation

Motion to approve Resolution 6199:

Authorizing the City Manager to Execute Amendment No. 1 to the County of Monterey Agreement for Professional Services for the Encampment Resolution Funding Program- Round 3 (ERF-3) to Increase Funding by $200,000 for a Total not to Exceed Amount of $2.155 Million and Amend the Budget Accordingly.

Background

The ERF Program increases collaboration between the Cal-ICH, local jurisdictions, and CoC's to accomplish the following:

- Safety and wellness people in encampments
- transition individuals into safe and stable housing
- Encourage a data-informed, coordinated approach

Jan 17, 2024	• City Council authorized City staff to partner with the County of Monterey to submit and application
Apr 18, 2024	• The County is awarded $4.7 million • **The City will receive up to $2.5 million**
Sep 13, 2024 **Jan 7, 2025**	• The County and the City execute subrecipient agreements

Partnerships and Shared Responsibilities

City

- Interim Shelter Construction Management
- Hire a Homeless Service Coordinator
- Establish Motel Voucher Program

County of Monterey

- Grant Management
- Subrecipient Agreements
- Services Provider Selection

Step-Up (Operator)

- Case Management
- Client Intake
- Housing Financial Assistance
- Interim Shelter Operations
- Outreach and Referrals

Term of Funds and Allowable Activities

Term:

July 1, 2024 – June 30, 2027

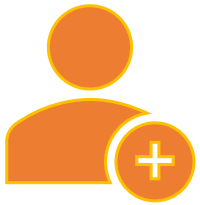
Allowable Activities:



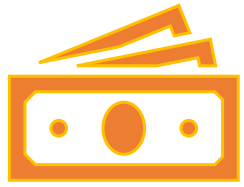
Staffing & Admin Cost



Housing Units & Construction Cost



Operator



Rental Assistance



Motel Vouchers

Interim Shelter Budget Overview

Item	Eligible Use	Description	Original Budget	Amended Budget
Modular Units & Site Development	Interim Shelter	16 sleeping units, 2 offices, 1 laundry unit, 2 hygiene facility units, 1 staff bathroom, 1 kitchen prep (no stove), includes site design, site development, utility hookups.	$1,655,000	**$1,730,000**
Property Maintenance and Security Costs	Interim Shelter	Property maintenance and Onsite Security	$300,000	**$250,000**
Provisional Encampment	Interim Shelter	Interim Sheltering Supplies, may include tents, sleeping bags, Soledad PW costs for utilities, fence rental and decking at interim sheltering facility site.	$0	**$168,331.60**



Interim Shelter & Provisional Encampment Site

Financial Consideration

- The proposed amendment will not affect the City's General Fund
- The County is providing additional funds as part of their Soledad ERF-3 Interim Shelter project contingency
- The City Council will need to amend the budget to allow for the acceptance and expenditure of these funds in this fiscal year

Comments and Questions



CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Council Discussion on District Outreach, Resources, and Travel**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **February 19, 2025**

Recommendation

Over the last few meetings, the Council requested that staff place several items on the agenda for discussion, including ways to educate the public about districts, opportunities for specific district outreach, allocation of resources per district for educational materials or neighborhood-related activities, and Council travel and training and related budgeted expenditures. Therefore, it is recommended that the Council discuss these items and give more direction to Staff.

Executive Summary

On May 15, 2024, the Council adopted Ordinance No. 768, which establishes by-district elections consisting of four districts and provides for the election of a Mayor at large. The City Council aims to educate residents about the new districts and has proposed allocating resources for educational materials and neighborhood gatherings by district to enhance geographic representation and encourage greater resident engagement. Councilmember Banuelos requested that this topic be added to the agenda for further discussion.

In addition, several Councilmembers have requested authorization for travel to attend additional training opportunities; however, the funds for this year's budget have already been exhausted. Councilmember Ansaldo-Sanchez has asked for a discussion regarding budget allocation and a protocol to ensure equitable access to training, while also being mindful of the budget constraints. This topic also has been placed on the agenda for Council discussion and direction.

Background

On May 15, 2024, Ordinance No. 768 was passed establishing by-district elections and amending the Soledad Municipal Code to establish an election sequencing plan whereby the Mayor and two councilmembers would be up for election every two years. This would be accomplished by phasing the conversion to district elections over the course of two election cycles, starting in 2024 (Districts 3 and 4) and 2026 (Districts 1 and 2). In 2024, Councilmembers Banuelos and Caldera were elected by the district; however, Councilmembers Cabrera and Ansaldo-Sanchez continue to serve at large.

For many years, the Council has approved a budget allocation of $10,000 for travel and training, generally consistent with the personnel budget. However, this year, the travel and training budget has been fully utilized due to the need for additional training for three new Council members.

Review & Analysis

The Council has requested increased education for residents regarding districting and discussed the possibility of allocating resources per district. Suggestions have included providing a small budget for each district, creating district-specific events, or establishing a neighborhood clean-up event or town hall per district. However, a challenge arises because of the transition to districting, which will occur over two election cycles. Thus, after the November 2024 election, two Councilmembers are elected by district, and two Councilmembers continue to serve at-large. Consequently, as the Council is providing direction to staff on district-specific outreach, community engagement, and events, it is crucial to remember that two Councilmembers serve at large.

Training and travel to conferences are essential for ensuring that the City Council is well-informed and functions effectively. This is particularly important when Councilmembers are new to their roles. This year, we have three new Councilmembers who participated in the Councilmember Academy conducted by the League of California Cities in January 2025. Additionally, some Councilmembers may serve as regional representatives, which necessitates extra travel.

Historically, the City has allocated $10,000 for travel and training in the Council budget. However, this year marks the first time this budget line item has been fully exhausted, and as of January 31, 2025, it is actually in the red by nearly $1,000. While it is crucial to have a trained Council that is informed about new legislation, the City is projected to face increasingly tight budgets in the coming years. Therefore, it is recommended that the City Council provide direction to staff on how to offer equal access to training and travel, while also being financially responsible.

Financial Considerations

The financial impact is currently unknown as the City Council continues its discussions. However, the Council could provide guidance that could lead to increased expenditures. It is crucial that these expenditures are limited in scope and strategically planned, as future budgets are likely to be constrained.

Alternatives

This item is for discussion and direction. Any subsequent action would come back to the City Council for consideration.

Planning/CEQA

The discussion of these items does not constitute a “project” pursuant to Section 15378 of the State of California Environmental Quality Act (“CEQA”) Guidelines.

Public Notice Requirements

Not applicable.