CITY OF SOLEDAD

JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, JUNE 5, 2024

CITY HALL, COUNCIL CHAMBERS

6:00 PM

The public meeting will open at 6:00 p.m. and, after taking public comment for closed session items, the Council will immediately recess to closed session.

Join Zoom Meeting
https://cityofsoledad.zoom.us/j/84035263168
Or Call
1-669-900-6833 and use Meeting ID: 840 3526 3168

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Maria Corralejo
Councilmember Fernando Cabrera
Councilmember Fernando Ansaldo-Sánchez

I. CALL TO ORDER

II. ROLL CALL

III. OATH OF OFFICE ADMINISTERED TO INCOMING APPOINTED COUNCILMEMBER

- Evarista Banuelos

IV. PUBLIC COMMENT - CLOSED SESSION ITEMS

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers shall have limited time of three (3) minutes. Please be brief and to the point.

V. CLOSED SESSION

1. The City Council of the City of Soledad will recess to closed session to meet with its designated representatives regarding labor relations matters pursuant to Government Code Section 54957.6. The employee organizations are the Soledad Police Officers' Association (SPOA), SEIU Local 521General Unit and SEIU Local 521 Mid-Management Unit and unrepresented employees.

2. The City Council will recess to Closed Session to consider personnel matters pursuant to Government Code Section 54957(B)(1) - City Manager Evaluation.

VI. CLOSED SESSION REPORTS

VII. PLEDGE OF ALLEGIANCE

VIII. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

IX. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

X. COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Recognizing May 2024 as National Bike Month
2. A Proclamation of the City Council of the City of Soledad Declaring June 9, 2024 as Dia del Niño

XI. YOUTH COUNCIL REPORT

1. Youth Council Report

Attachments:
Staff Report
Youth Council 1
Youth Council 2
Youth Council 3
Youth Council 4

XII. PRESENTATIONS

1. Economic Development Coordinator Tencia Vargas and Economic Development Consultant Angel Johnstone will give a brief presentation regarding the CDBG Business Assistance Loan Program.

Attachments:
CDBG Presentation

2. Contract Engineer Leon Gomez will give a brief presentation regarding the Active Transportation Program Grant

Attachments:
ATPC7 Grant Soledad - June 2024

3. City Manager Megan Hunter will give a brief presentation update regarding the Veterans Banner Program

Attachments:
Staff Report

4. City Manager Megan Hunter will give a brief presentation update regarding the Soledad-Mission Recreation District, City Appointment

Attachments:
Staff Report

XIII. CONSENT CALENDAR

1. Minutes

Attachments:
Staff Report
Minutes of 05.15.2024
Minutes of 05.23.2024

COUNCIL ACTION: _____

2. Warrants

Attachments:
054399 - 054532

COUNCIL ACTION: _____

3. Parks and Recreation Department Activity Report

Attachments:
Staff Report
April 24 Activity Report.pdf

COUNCIL ACTION: _____

4. Community and Economic Development Activity Report

Attachments:
Staff Report
Building Permits Issued May 2024

COUNCIL ACTION: _____

5. Office of Community Engagement, Department Report

Attachments:
Staff Report

COUNCIL ACTION: _____

6. Human Resources Activity Report

Attachments:
Staff Report
Human Resources Dept.

COUNCIL ACTION: _____

7. Fire Department Activity Report

Attachments:
Staff Report
5.2024 Call Volume

COUNCIL ACTION: _____

8. Public Works Activity Report

Attachments:
Staff Report
PW Activity Report Pictures

COUNCIL ACTION: _____

9. Police Department Activity Report

Attachments:
Staff Report
MAY-DEPT. ACTIVITY REPORT.pdf

COUNCIL ACTION: _____

10. Resolution No. 6096, A Resolution of The City Council of The City of Soledad Approving In-Kind City Services, Waiving of Park Fees and Approving the Street Closure of Andalucia Drive Between North Street and Ticino Street for the Annual 4th of July Festivities

Attachments:
Staff Report Resolution_No._6096
Exhibit A- 4th pf July Application

COUNCIL ACTION: _____

11. Resolution No. 6097, A Resolution of the City Council of the City of Soledad Approving In-Kind City Services, Waiving Park Fee and Approving the Street Closure of Front Street Between West Street and East Street for the 3rd Annual Soledad Hot Summer Days Event

Attachments:
Staff Report Resolution
No. 6097
Exhibit A - 2024 Soledad hot Summer Days Temporary Use of Land Application

COUNCIL ACTION: _____

12. Resolution No. 6098, a Resolution of the City Council of The City of Soledad Approving the Garbage Collection and Disposal Rates for Fiscal Year 2024-25, with an Effective Date of July 1, 2024

Attachments:
Staff Report
Resolution No. 6098
Exhibit A - TCD Rates FY24-25

COUNCIL ACTION: _____

13. Resolution No. 6099, a Resolution of the City Council of the City of Soledad Accepting a List of Projects Funded by SB 1: The Road Repair and Accountability Act for Fiscal Year 2024/2025

Attachments:
Staff Report
Resolution No. 6099

COUNCIL ACTION: _____

XIV. BUSINESS

1. Resolution No. 6101, a Resolution of the Council of the City of Soledad Approving a Consulting Services Agreement with Black and Veatch Corporation For Professional Engineering Services for the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project and Authorizing the City Manager to Execute the Agreement for an Amount not to Exceed $174,889

   Attachments:
   Staff Report
   Resolution No. 6101
   Exhibit A - Black and Veatch Scope of Work and Fee Proposal

   COUNCIL ACTION: _____

2. Consider Proposed Changes to Measure Y and S Oversight Committees and Provide Direction to Staff

   Attachments:
   Staff Report
   How your 1 Percent Sale Tax is Spent - Measure Y (English - Spanish)
   How your Half Percent Sale Tax is Spent - Measure S (English - Spanish)

   COUNCIL ACTION: _____

3. Resolution No. 6100, A Resolution of the City Council of the City of Soledad Amending the 2024 City Council Meeting Dates

   Attachments:
   Staff Report
   Resolution No. 6100
   Executed Resolution No. 5997 of 09-20-2023

   COUNCIL ACTION: _____

XV. MAYOR'S ANNOUNCEMENTS AND REPORTS

XVI. COUNCILMEMBERS' ANNOUNCEMENTS AND REPORTS

XVII. COUNCILMEMBERS' PRAISES

XVIII. CITY MANAGER'S REPORT

XIX. FUTURE AGENDA ITEMS

XX. ADJOURNMENT

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, May 31, 2024, at 5:00 p.m.

Megan Hunter, City Manager

05/31/2025
Date

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

"Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours."

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.Comentarios públicos por correo electrónico deben realizarse no más tarde de las 2:00 p.m. el día de la reunión programada y deben ser enviados al Secretario de la Ciudad a darlene.noriega@cityofsoledad.com. Los comentarios son limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. El Secretario de la Ciudad leerá los comentarios por correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

COUNCIL COMMUNICATION

SUBJECT: **Youth Council Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Youth Commissioners**

THROUGH: **Megan Hunter, City Manager and Jesus Valenzuela, Community Engagement Manager**

MEETING DATE: **June 5, 2024**

Youth Summit

On May 10th, we had our last planning meeting with the Youth Councils from Greenfield and Gonzales. We used this day to set up the cafeteria, register, and finalize the schedule for the Summit.

May 11th marked the first South County Youth Summit! With roughly 100 attendees, youth from Greenfield, Gonzales, and Soledad became engaged and inspired. They participated in various workshops, such as learning about financial literacy and how to prioritize their mental health throughout high school and beyond.

Additionally, we all got to hear from the amazing Fabiola Moreno Ruelas, a Gonzales alumnus, philanthropist, and currently working as an Assembly Fellow. Her speech left an everlasting effect on us all, and we are incredibly grateful that we had the opportunity to hear from her personally, along with some of our alumni, Laura Rivera and Bryanna Harrell. Our goal is to graduate from college and one-day return and represent ourselves and the city in future summits.

Ultimately, through the incredible organizations displayed at our resource fair and insightful conversations, we saw the spark lighting in all the participants. From the beginning to the end, we could see how motivated and engaged the students felt. We are incredibly grateful for this experience and would love to thank everyone who helped make this possible, such as you, the City of Soledad, the Cities of Gonzales and Greenfield, Michelle Slade, and all the partners involved. Thank you very much.

Interviews

On May 8th, Univision interviewed Youth Commissioners Melissa and Rodrigo. Melissa and Rodrigo gave informative comments regarding the importance of the Youth Summit

and advertised the event to a broader audience.

The following day, Monterey Weekly's Celia Jiménez interviewed the three of us. We discussed the summit's planning process and why we chose certain workshops in detail. It was a great opportunity and experience to work with these media professionals, and it did well in promoting the event.

Next Steps

For the last part of the internship, we will launch a seven-week Youth Civics Academy. The academy's two goals are to recruit the next cohort of youth council members and increase collaboration with city staff. By using a Youth Participatory Action Research Project model, we hope to identify issues in the community that youth care about and start formulating a policy for the next school year.




BUTTONS
FLAG PENCILS
VOTE!
COLORING MAT
FLAG PIN
STICKERS
VOTE!
FLAG PENCILS
TOTE BAG
FLAG STAR
BRACELET
UNA GUÍA PARA VOTAR EN CALIFORNIA
A GUIDE TO VOTING IN CALIFORNIA
MONTEREY COUNTY CALIFORNIA
1850


MEET OUR SPEC
KEYNOTE SPEA
FABIOLA MORENO
Philanthropist, Founder, and Gonzales Youth Commission
THANK YOU TO ALL OUR PARTNERING
SPONSORS, SPEAKERS, AND WORKSHO
Wallace
CHISPA


scys

ECONOMIC DEVELOPMENT

CDBG BUSINESS ASSISTANCE LOAN PROGRAM

PRESENTED BY: **COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT - ECONOMIC DEVELOPMENT DIVISION**
TENCIA C. VARGAS, ECONOMIC DEVELOPMENT COORDINATOR
ANGEL JOHNSTONE, ECONOMIC DEVELOPMENT CONSULTANT

CBDG BUSINESS ASSISTANCE LOAN PROGRAM

The primary objective of the CDBG Business Loan Progam is to meet the capital needs of new and existing businesses located within the City of Soledad.

With a focus on creating and maintaining jobs in our City, the CDBG Loan Programs have made it possible to bridge the financial gap for local businesses.



PREVIOUS FUNDNG

20-CDBG-12084	20-CDBG-CV1	20-CDBG-CV2/3
$500,000	$101,347	$368,794

- Between 2020 and 2021, the City of Soledad received **$970,141** in CDBG & CDBG (CV) Funding. The Funding allowed the city to assist the following local businesses: *Premier Cinema, Plaza Garibaldi, The Windmill Restaurant, Pawsitively Clean, Soledad Nails, Sandy's Hair & Nails, Stitch'Em Up Embroidery and Chuy's Automitive & Diesel.*

NEW FUNDING

In late 2022, the City Council approved for the City to apply for CDBG Economic Development Grant for Business Assistance Loan Program. On July of 2023 the city was awarded **$750,000.** In March 2024, the 1st business loan was approved in the amount of $245,000 to the new Ace Hardware Store located in the old Soledad Hardware Store location.



CDBG Grant Breakdown

Each awarded Grant is broken into three seperate activities:

1. Activity Delivery - this amount is used to pay the Economic Development Consultant (Consultant)
2. General Administration- this amount is for the grant administration (CITY)
3. Activity- this is the amount used specifically for loans

LENDING TERMS



Loan terms are flexible depending on the needs of the individual business.

- Loan terms are typically 3 to 15 years.
- Interest rate is typically 1 to 3 percent.
- There are is no “pre-payment” penalty.
- The maximum loan amount for the Program is $250,000 (typical loans are anticipated to be within the range of $35,000 to $105,000)
- There are no loan signing fees associated with the loan.

LOAN PROCESS

01

Meet with Tencia C. Vargas, Economic Development Coordinator, to discuss proposed project. Applicant will be provided application and review process.

02

The completed application will be submitted to Angel Johnstone, Economic Development Consultant, for processing and review of application and additional documentation.

03

If the completed application is deemed viable, it will be reviewed by the Loan Review Committee for approval.

04

Upon approval, loan documents are prepared for execution. City staff will assist with release of funding to the business owner.









LOAN EVALUTION

Every loan application undergoes a comprehensive evaluation process, during which the following inquiries may be done upon its submission:

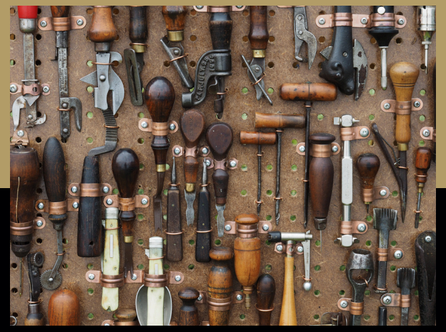
- Will the business create or retain jobs?
- Will project meet CDBG national objective?
- Is the proposed use of Funds CDBG Eligible?
- Are the business and all owners' credit worthy?
- If a start up, does business have solid business plan and document market demand?
- Does the business owner have the financial experstise to operate the proposed business?











Per CDBG Program Requirements, the this program is restricted to the following cost:

- Operating capital
- Furniture fixtures and equipment
- Purchase of manufacturing equipment

Note: Loan funds will be disbursed on a reimbursement basis incrementally as eligle cost are verified.

WHAT CAN THE FUNDS BE USED FOR?

ADDITIONAL DOCUMENTATION NEEDED

- Business Plan (long-term strategy, market analysys
- Description of jobs that will be created/retained (1 per $35,000 borrowed)
- Personal Financial Statements, Credit Reports, Tax Returns (last 3 years) and Resumes
- Copies of required licenses
- Business Financial Statements, Tax Returns and Credit Report for the last 3 years.
- Cash Flow Projections
- Collateral
- Breakdown of Cost for the project
- Copies of all agreements relating to the business (example: lease agreement, purchase agreement, franchise agreement...)



SOLEDAD CALIFORNIA



Revolving Loan Fund

Once business loans are issued, staff will be responsible for managing and monitoring the repayment of each loan issued.

Moreover, the program is designed to establish a Revolving Loan account; thereby granting the City the vital capability to secure funding for future business assistance programs. This sustainable approach ensures that resources are continually replenished, enabling ongoing support for local businesses in need.

QUESTIONS?

OR

COMMENTS?

THANK YOU

ECONOMIC DEVELOPMENT TEAM-
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

Active Transportation Program Grant Application

Soledad City Council

June 5, 2024



Active Transportation Program Grant

- **Projects**
  - Biking & Walking Infrastructure
  - Education & Encouragement Programming
- **Funding**
  - State & Federal
  - No required match
- **Partners:**
  - Transportation Agency for Monterey County
  - Monterey County Health Department

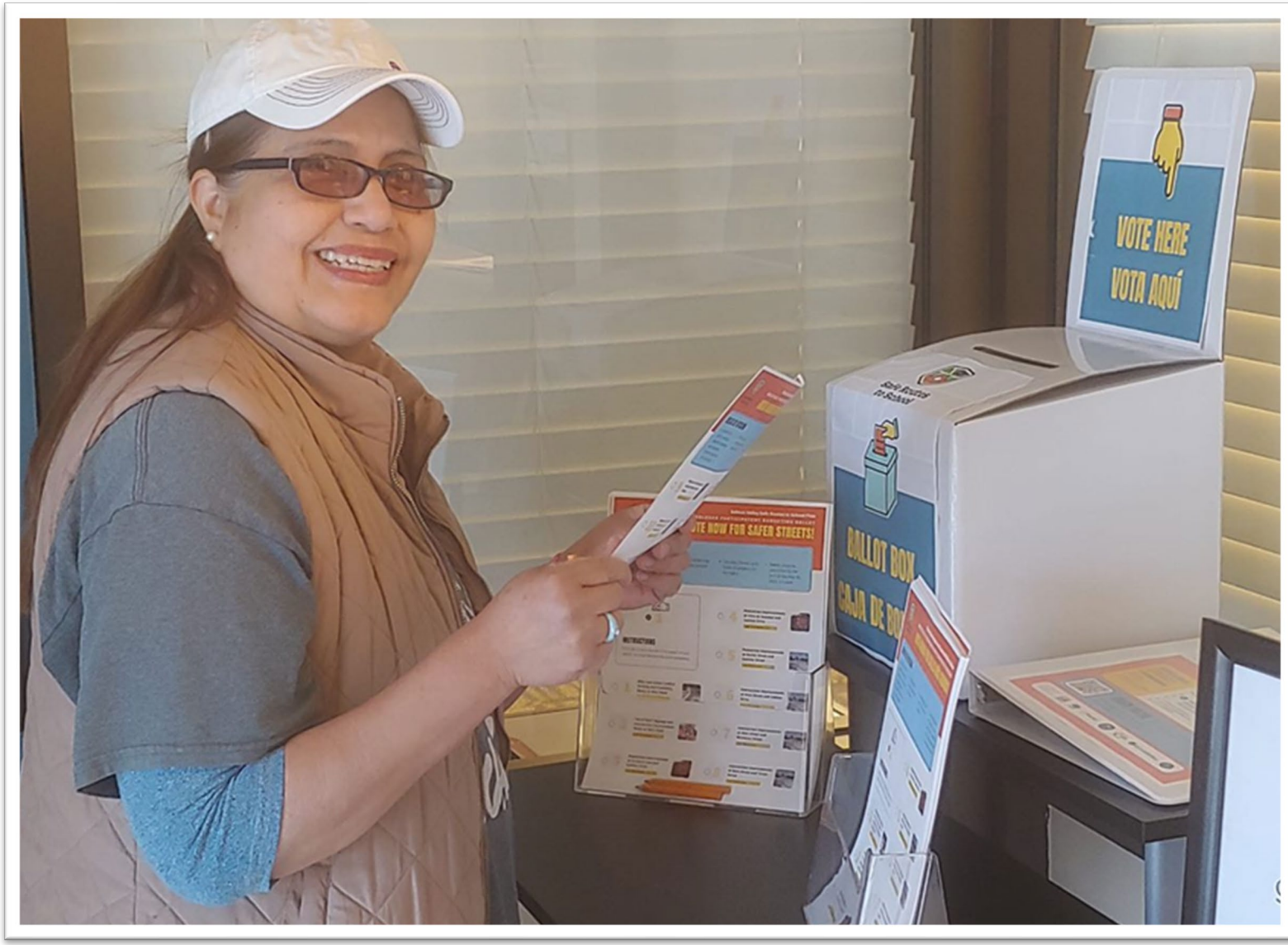
California Transportation Commission

Active Transportation Grant Application



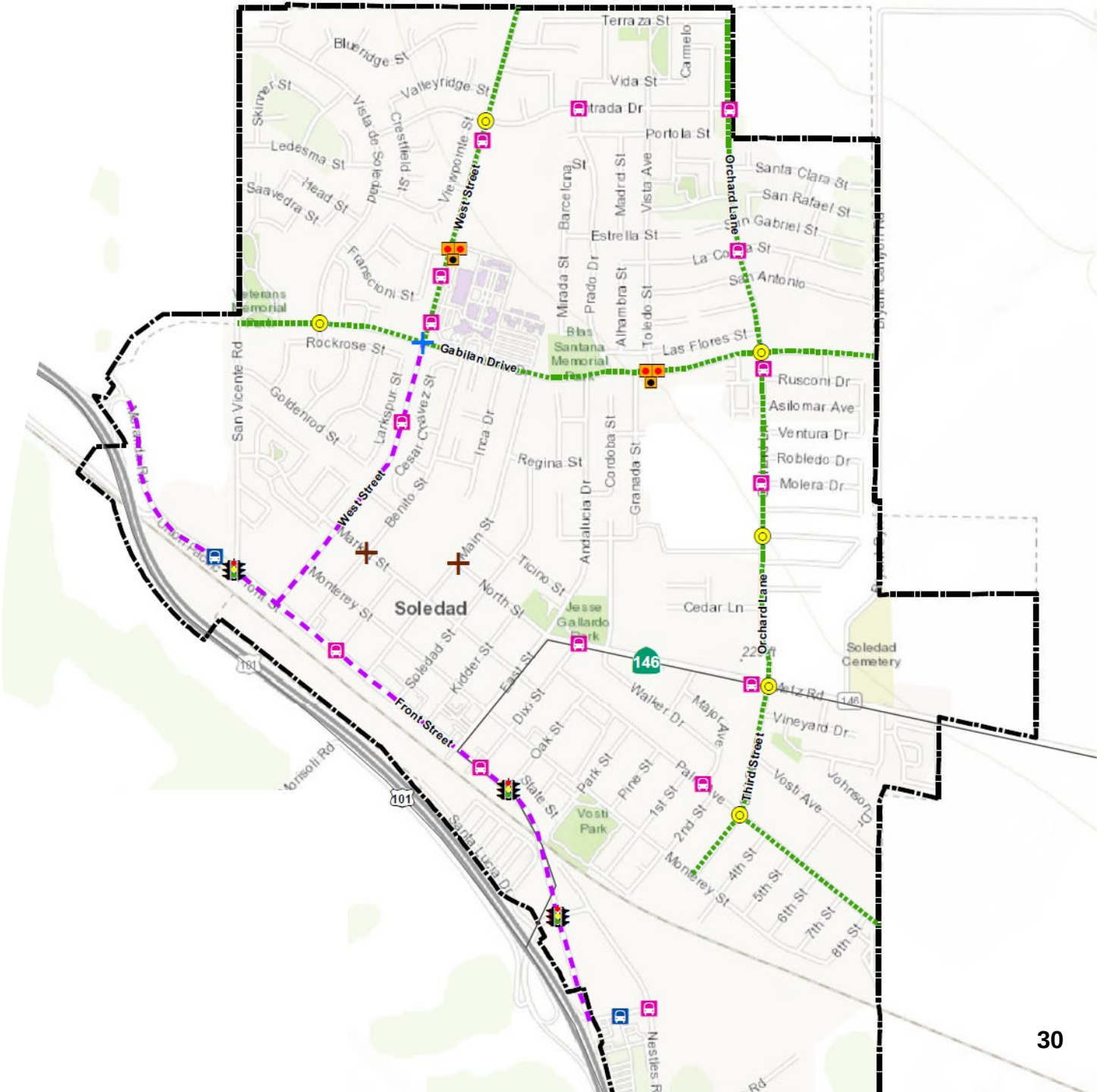
Project Development

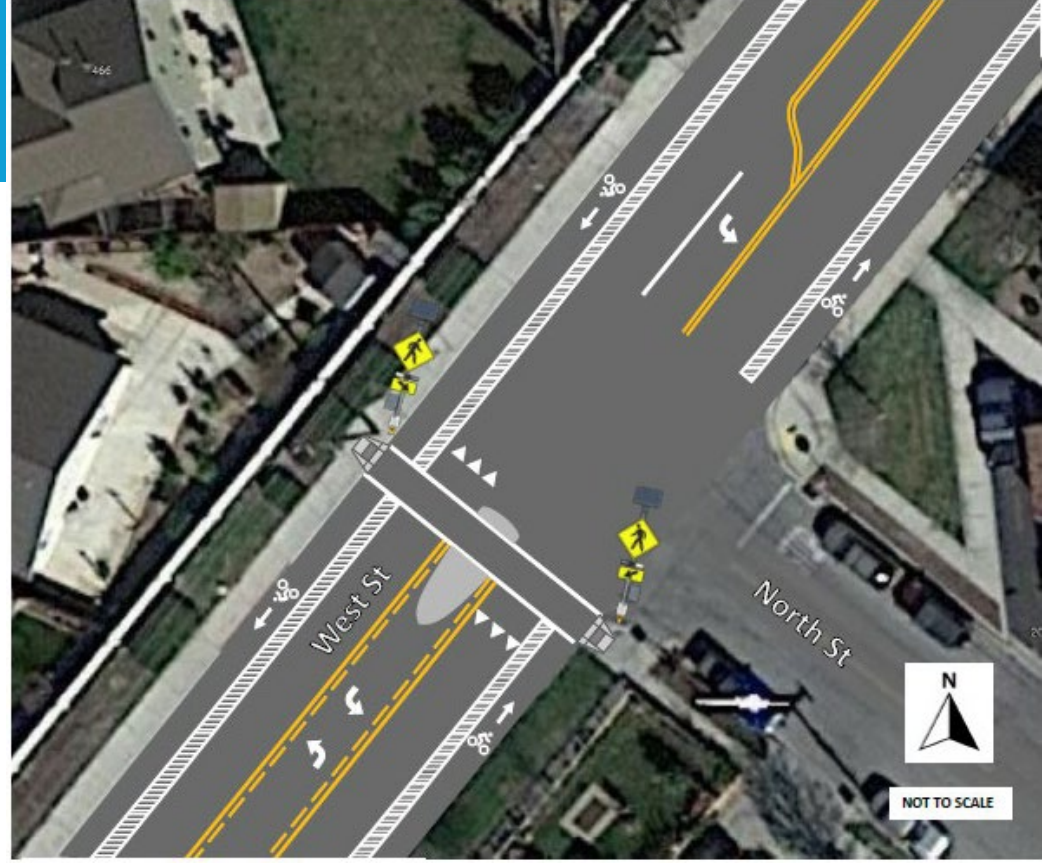
- Safe Routes to Schools Plan
- Participatory Budgeting /Presupuesto Participativo
- 6 Corridors of Concern:
  - Gabilan Dr
  - Metz Rd
  - Orchard Ln
  - West St
  - Main St
  - Market St



Project Overview

- Citywide improvements
- 6 Corridors of Concern
- Connect Schools to parks and community spaces



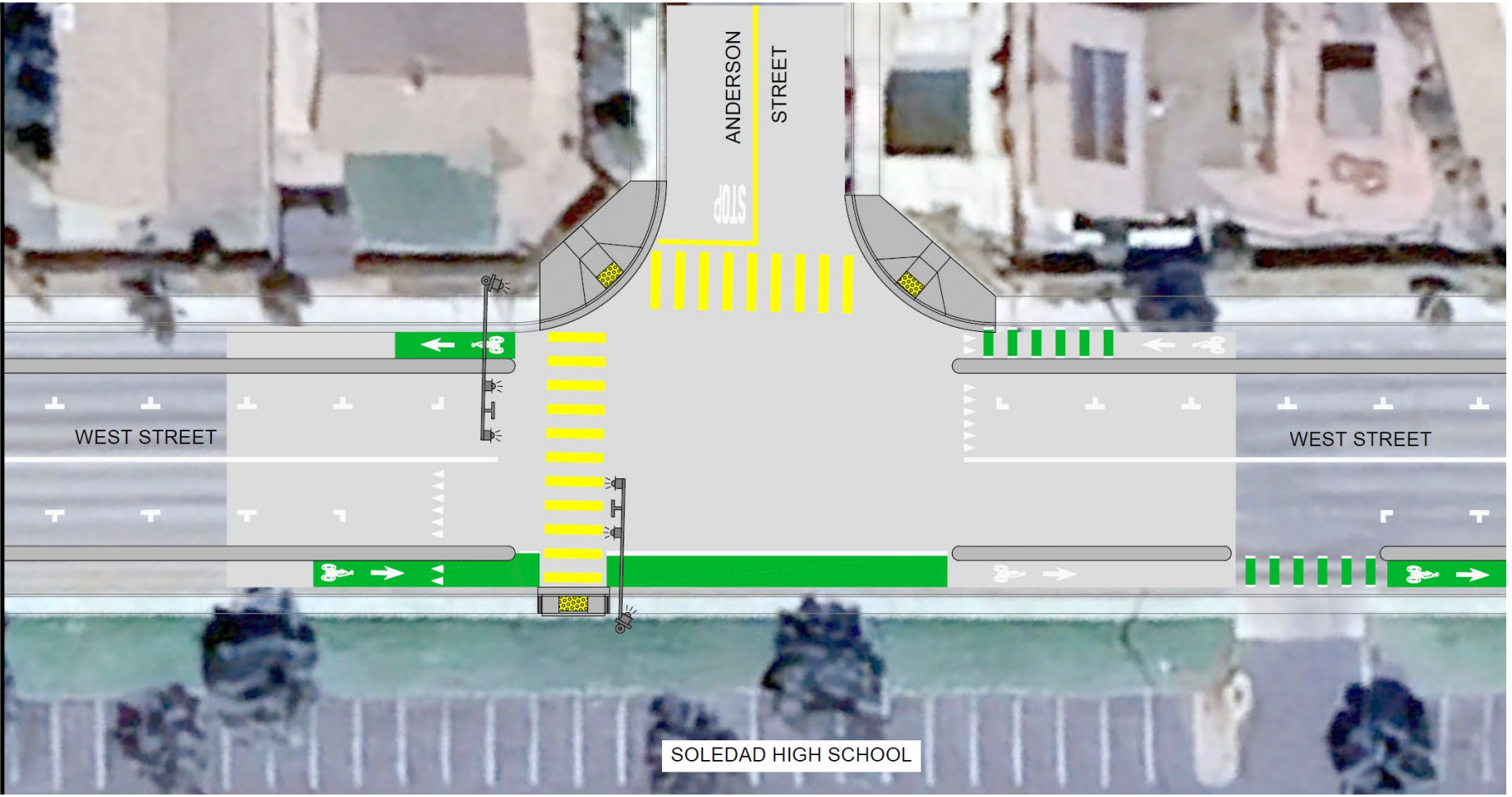



Credit: Maricopa Association of Governments

Improvements on West Street, Orchard Lane, Front St, Third St, Palm Ave & Gabilan Drive

- Reduce # Travel Lanes
- Protected Bike lanes
- High Visibility crossings

West Street


ANDERSON
STREET
STOP
WEST STREET
WEST STREET
SOLEDAD HIGH SCHOOL




PEDESTRIAN
CROSSING

Gabilan Drive

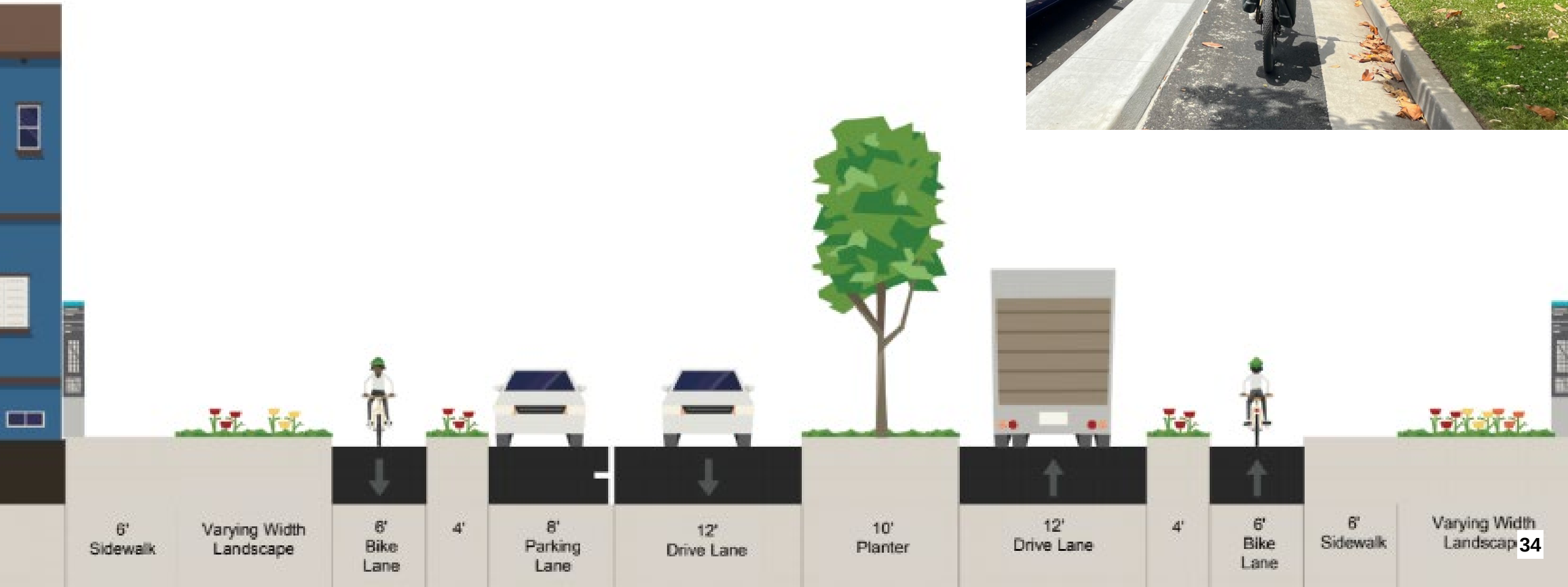


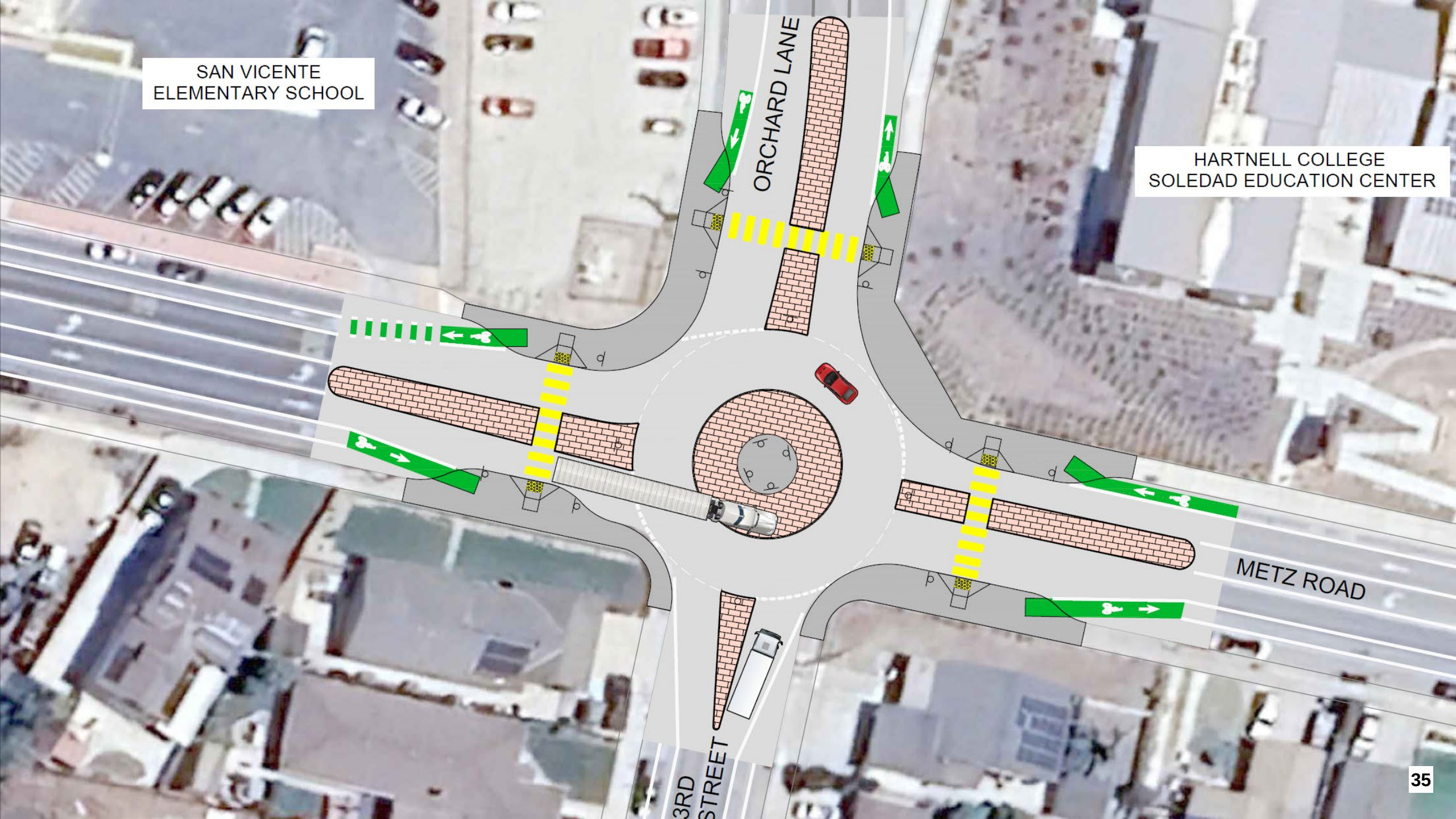




Orchard Lane






SAN VICENTE
ELEMENTARY SCHOOL
ORCHARD LANE
HARTNELL COLLEGE
SOLEDAD EDUCATION CENTER
METZ ROAD
3RD
STREET

Project Cost Estimate

Description	Cost Estimate (ATP Grant)	Cost Estimate (Other Grant Funding)	TOTAL Cost Estimate
Preliminary Engineering & Environmental	$2,186,982	$833,018	$3,020,000
Right of Way	$0	$0	$0
Construction (w/15% Contingency)	$21,936,396	$8,355,534	$30,291,930
TOTAL	**$24,123,378**	**$9,188,552**	**$33,311,930**

Active Transportation Programs



¿Preguntas? / Questions?



COUNCIL COMMUNICATION

SUBJECT: **City Manager Megan Hunter will give a brief presentation update regarding the Veterans Banner Program**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **City Managers' Office**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

COUNCIL COMMUNICATION

SUBJECT: **City Manager Megan Hunter will give a brief presentation update regarding the Soledad-Mission Recreation District, City Appointment**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **City Managers' Department**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
May 15, 2024

CALL TO ORDER
Mayor Pro Tem Corralejo called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:06 p.m.

ROLL CALL
The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor Pro Tem/Vice Chair	Maria Corralejo
Councilmember/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Fernando Ansaldo-Sánchez
*Mayor/Chair	Anna M. Velazquez

*Mayor Anna M. Velazquez participated from the remote location of AC Hotel Sacramento, 905 7th Street, Sacramento, CA 95814

THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

PUBLIC COMMENT – CLOSED SESSION ITEMS

None

MEETING RECESS TO CLOSED SESSION

6:08 p.m.

CLOSED SESSION

1. The City Council of the City of Soledad will recess to closed session to meet with its designated representatives regarding labor relations matters pursuant to Government Code Section 54957.6. The employee organizations are the Soledad Police Officers' Association (SPOA), SEIU Local General Unit and SEIU Local 521 Mid-Management Unit and unrepresented employees.

2. The City Council will recess to closed session pursuant to Government Code Section 54956.8 to give instructions to the City's negotiator concerning the sale/exchange/lease of property located 183 Soledad Street (Assessor Parcel Numbers 022-026-001, -002, and -017). Instructions will include price and terms of payment.

MEETING RECONVIENED FROM CLOSED SESSION

6:43 p.m.

CLOSED SESSION REPORTS

1. City Attorney Mike Rodriquez reported with respect to item no. 1, the council met with its labor relations representatives and provided direction. No other reportable action taken.

2. City Attorney Mike Rodriquez reported with respect to item no. 2, the council met with its real property negotiator and provided instruction. No other reportable action taken.

PLEDGE OF ALLEGIANCE

Don Wilcox led the Pledge of Allegiance

ADDITIONS/MODIFICATIONS TO THE AGENDA

City Manager Hunter reported one change:

1. There has been an amended resolution added to Item No. C-9, Resolution No. 6093.

PUBLIC COMMENT

Alliance on Aging Teresa Sullivan shared information regarding upcoming programs and dates that Alliance on Aging will have. She also provided flyers in both English and Spanish with information.

There were no further public comments.

COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad in Honor and Recognition of National Police Week, May 12-18, 2024

2. A Proclamation of the City Council of the City of Soledad in Recognition of National Public Works Week May 19-25, 2024

The Council took a brief break to take a photo with the groups who were presented proclamations.

PRESENTATIONS

1. Engineer Leon Gomez and TL Engineer Principal Leo Trujillo presented a brief presentation regarding AB 413 (Daylighting) Front Street Sight Distance All Way Stop Warrants.

Contract Engineer Leon Gomez provided clarification to numerous questions and concerns regarding the item.

CONSENT CALENDAR

Councilmember Ansaldo-Sánchez requested to have separate discussion regarding item C-7

Mayor Velazquez would like to give comment on item C-7

There were no public comments.

Motion: Councilmember Ansaldo-Sánchez made motion to approve items C-1, C-2, C-3, C-4, C-5, C-6, C-8, and C-9. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Cabrera, Velazquez, Corralejo
Noes:	None
Abstain:	None
Absent:	None

C-1. **Minutes**

Joint City Council/Successor Agency Regular Meeting Minutes of May 01, 2024

C-2. **Warrants**

054284 - 054398

C-3. Resolution No. No. 6080, A Resolution of The City Council of The City of Soledad Approving In-Kind City Services and the Street Closure of Main Street Between Monterey Street and Market Street for the 38th Annual Our Lady of Solitude Fiesta

C-4. Receive Soledad Police Department AB 481 Annual Report and Provide Direction

C-5. Resolution No. 6088, A Resolution of The City Council of The City of Soledad Approving Amendment #15 to the Professional Services Agreement with EMC Planning Group, Inc. in an Amount not to Exceed $232,523.50 to Provide Contract Planning Services for the Miramonte (Formerly Miravale III) Project and Authorizing the City Manager to Execute Said Agreement on Behalf of the City

C-6. Consideration and Approval by Minute Motion of the 2024 Fireworks Booth Sales Permit Applications,

C-8. Acceptance of Revisions to the Guiding Principles of Equity and Environmental Justice and Safety for the 2045 Siempre Soledad General Plan Update Through Minute Motion

C-9. Resolution No. 6093, A Resolution of the City Council of the City of Soledad Approving a Contract Agreement with Flock Group, Inc. in an Amount not to Exceed $ 91,800 for the Installation and Operation of Six (6) Cameras for Five (5) Years and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad

Motion: Councilmember Ansaldo-Sánchez made motion to approve Resolution No's. 6091 and 6092. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Cabrera, Velazquez, Corralejo
Noes:	None
Abstain:	None
Absent:	None

Councilmember Ansaldo-Sánchez asked of there could be consideration to fly the flags in perpetuity.

City Attorney Mike Rodriquez said the flag policy was designed so that it would have to be considered on a year-to-year basis because of changes on the council and the desire to have different flags at different times. If the council desires to bring this item back for future consideration and make a permanent change, that can be done.

Mayor Velazquez said her understanding of the flag policy formed by the subcommittee, was these flags would be flown automatically according to the identified dates approved by the council in 2023, so this item would not need to come back to the council.

City Attorney Mike Rodriquez would revisit the approved flag policy for clarification.

City Manager Hunter asked if this item should be brought back as a future agenda item.

City Attorney Mike Rodriquez confirmed the item should be brought back as a future agenda item.

C-7. Resolution No's. 6091, and 6092, Resolutions of the City Council of the City of Soledad Approving the Display of the Prisoner of War-Missing In Action, and Pride Flags at City Hall

PH-1. Consider Introduction, Waiver of Reading, and First Reading by Title Only of Ordinance No. 769 "An Ordinance of the City Council of the City of Soledad Establishing a New Truck Route Pursuant to Chapter 10.62 Truck Routes of Title 10-Vehicles And Traffic of the Soledad Municipal Code"

Contract Engineer Leon Gomez and TL Engineer Principal Leo Trujillo presented the staff report.

Public Hearing opened at 7:44 p.m.

Ther were no public comments.

Public Hearing closed at 7:45 p.m.

Councilmembers had numerous questions and comments.

Contract Engineer Leon Gomez provided clarification to questions and concerns.

Motion: Councilmember Cabrera made motion to Introduce, Waive Reading and Read by Title Only, Ordinance No. 769. Motion was seconded by Mayor Pro Tem Corralejo and carried by the following vote:

Action

Ayes:	Cabrera, Corralejo, Ansaldo-Sánchez, Velazquez

Noes: None
Abstain: None
Absent: None

Attorney Mike Rodriquez requested to return to item C-7 regarding the flag policy; He was able to pull up the history of the flag policy. The existing policy does allow for the POW MIA flag to be displayed on specific dates. The current resolution would allow for the POW MIA flag to be flown for the whole month of June.

City Manager Hunter said the information and dates for the POW MIA flag were corrected.

Mayor Pro Tem Corralejo clarified that the POW MIA flag dates will not have to come back next year for council approval.

PH-2. Public Hearing to Consider Waiver of Reading, Adoption and Read by Title Only An Ordinance of the City Council of the City of Soledad Establishing and Implementing By-District Elections

City Attorney Mike Rodriquez presented the staff report.

Public Hearing opened at 8:07 p.m.

Ther were no public comments.

Public Hearing closed 8:08 p.m.

Motion: Mayor Velazquez made motion to approve Waiver of Reading, Adoption and Read by Title Only, Ordinance No. 768. Motion was seconded by Councilmember Ansaldo-Sánchez and carried by the following vote:

Action
Ayes: Velazquez, Ansaldo-Sánchez, Cabrera, Corralejo
Noes: None
Abstain: None
Absent: None

BUSINESS

B-1. Resolution No. 6081, A Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Monterey Peninsula Engineering (MPE) in an Amount of $3,729,757 Plus a 5% Contingency for a Total Not to Exceed Amount of $3,916,245 for the Front Street Maintenance Project and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad

Assistant Engineer Alex Ramos presented the staff report.

There were no public comments.

Councilmembers thanked the City staff for their diligence and hard work.

Motion: Mayor Velazquez made motion to adopt Resolution No. 6081. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action

Ayes:	Velazquez, Cabrera, Ansaldo-Sánchez, Corralejo
Noes:	None
Abstain:	None
Absent:	None

B-2. Resolution No's. 6082, 6083, 6084, 6085 & 6086, Resolutions of the City Council of the City of Soledad Approving Preliminary Annual Engineer's Reports and Declaring the City's Intention to Levy and Collect Annual Assessments for Various Districts for Fiscal Year 2024/2025, and Setting a Time and Place for a Public Hearing

Contract Engineer Leon Gomez and DTA Managing Director Kuda Wekwete presented the staff report.

Councilmember Cabrera recused himself at 8:22 p.m. from the meeting and from considering Resolution No's 6082, 6083, 6084, and 6085.

Open the Public Hearing for Resolution No. 6082, 6083, 6084, 6085 and 6086 at 8:26 p.m.

There were no public comments.

Close the Public Hearing for Resolution No. 6082, 6083, 6084, 6085, and 6086 at 8:27 p.m.

Motion: Councilmember Ansaldo-Sánchez made motion to adopt Resolution No. 6082 and 6083. Motion was seconded by Mayor Velazquez and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Velazquez, Corralejo
Noes:	None
Abstain:	Cabrera
Absent:	None

Motion: Councilmember Ansaldo-Sánchez made motion to adopt Resolution No. 6084 and 6085. Motion was seconded by Mayor Velazquez and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Velazquez, Corralejo
Noes:	None
Abstain:	Cabrera
Absent:	None

Councilmember Cabrera returned to the meeting at 8:33 p.m.

Motion: Councilmember Ansaldo-Sánchez made motion to adopt Resolution No. 6086. Motion was seconded by Mayor Velazquez and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Velazquez, Cabrera, Corralejo
Noes:	None

Abstain: None
Absent: None

B-3. Resolution No. 6087, a Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Monterey Peninsula Engineering in the Amount of $359,000 Plus 5% Contingency ($17,950) for a Total Not to Exceed Amount of $376,950 for the Soledad Fire Department (CALFIRE) Aerial Apparatus Bay Project and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad

Public Works Director Don Wilcox presented the staff report.

There were no public comments.

Councilmembers thanked the City staff for their diligence and hard work. Mayor Velazquez also thanked Senator Cabellero for making this possible.

Motion: Councilmember Cabrera made motion to adopt Resolution No. 6087. Motion was seconded by Mayor Velazquez and carried by the following vote:

Action
Ayes: Cabrera, Velazquez, Ansaldo-Sánchez, Corralejo
Noes: None
Abstain: None
Absent: None

B-4. Resolution No. 6089, a Resolution of The City Council of the City of Soledad Approving a Contract for Construction Services with Plummerbuilt Inc. in an Amount of $575,000 Plus a 5% Contingency for a Total not to Exceed Amount of $603,750 For The Water Reclamation Facility Metal Building Project And Authorizing The City Manager To Execute Said Contract on Behalf of the City of Soledad

Assistant Engineer Alex Ramos presented the staff report.

There were no public comments.

Motion: Councilmember Ansaldo-Sánchez made motion to adopt Resolution No. 6089. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action
Ayes: Ansaldo-Sánchez, Cabrera, Velazquez, Corralejo
Noes: None
Abstain: None
Absent: None

B-5. Resolution No. 6079, A Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Pavement Coatings Co. in an Amount of $423,865 Plus a 5% Contingency for a Total Not to Exceed Amount of $445,058 for the 2024 Crack Seal Project and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad

Assistant Engineer Alex Ramos presented the staff report.

There were no public comments.

Councilmembers had numerous questions regarding the item.

Motion: Councilmember Ansaldo-Sánchez made motion to adopt Resolution No. 6089. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action

Ayes:	Cabrera, Velazquez, Ansaldo-Sánchez, Corralejo
Noes:	None
Abstain:	None
Absent:	None

B-6. Resolution No. 6090, A Resolution of the City Council of the City of Soledad Approving a Professional Services Agreement Between The City of Soledad and the Arts Council for Monterey County in an Amount not to Exceed $70,400 for Implementation of the Public Arts Mural Project on Front Street and Authorizing the City Manager to Execute Said Agreement

Community & Economic Development Director Kaonou Yang presented the staff report, along with Economic Development Coordinator Tencia Vargas.

Monterey County Arts Council Chief Programs Officer Karyn Lee-Garcia also presented information regarding the item.

There were no public comments.

Councilmember Cabrera asked if the City had already chosen someone to do the murals and asked if the City would accept recommendations.

Community & Economic Development Director Kaonou Yang said recommendations will be accepted and applicants will be put in touch with the Monterey County Art Council.

City Manager Hunter said the Murals will be paid for through ARPA funding, and the art would need to be completed by November 2024.

Mayor Velazquez would like to see City form an Ad Hoc Arts Committee for future projects.

Mayor Pro Tem Corralejo believes it would be great for the artist to be local and have Community input. She is hoping the City can put out a survey as to what the Community would want to see, since there is only a short amount of time.

Motion: Mayor Ansaldo-Sánchez made motion to adopt Resolution No. 6090. Motion was seconded by Mayor Velazquez and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Velazquez, Cabrera, Corralejo
Noes:	None
Abstain:	None
Absent:	None

MAYOR'S ANNOUNCEMENTS AND REPORTS

1. On 05/02 she attended the Law Day 2024 Voices of Democracy.
2. On 05/07 she attended the Bay of Life Project.
3. On 05/08 she attended the AMBAG meeting.
4. On 05/11 she attended the Youth Council Summit.
5. On 05/12 she attended the Celebration Foundation Mother's Dat event.
6. On 05/13 she attended the MST Board Meeting.
7. She announced that the City of Soledad will be partnering with the Workforce Development Board of Monterey County and coordinating a youth job fair on 05/29 from 3:00 to 6:00 p.m. at the Soledad Community Center.

COUNCILMEMBERS' ANNOUNCEMENTS AND REPORTS

Councilmember Ansaldo-Sánchez had 3 item to report:
1. On 05/02 he attended the Rotary event at Soledad High School.
2. On 05/08 he attended the City luncheon for the City employees.

Councilmember Cabrera had 4 items to report:
1. On 05/08 he attended the City luncheon for the City employees.
2. He attended a presentation regarding water at the Hartnell College Soledad Campus.
3. On 05/11 he attended the Youth Council Summit.

Mayor Pro Tem Corralejo had 4 items to report from the month of April:
1. On 05/14 she met with Victim Assistance Advocate Caitlan Zamudio.
2. She also met with local business owners regarding upcoming scheduled new businesses.
3. She met with SNIP regarding how to support local pet owners and pets.
4. She was able to have conversations with former CET vocational students, and wanted to share that the two former students are now homeowners.

COUNCILMEMBERS' PRAISES

Councilmembers gave praises to many groups.

CITY MANAGERS' REPORT

1. City Manager Hunter thanked the council for working through the hefty agendas.
2. There has been a meeting scheduled with the County, the South County Police Chiefs and South County City Managers regarding animal services in South County.

3. She has been in conversation regarding AB 413 and believes the communities are impacted with parking issues, and this bill may cause further issue amongst already crowded areas.
4. There is a scheduled meeting with MBEP regarding their current efforts in South County.
5. The Youth Council will be present in the June 5th meeting to give report on their efforts.
6. She reminded the Council that the current date of May 15th does mark her 1-year anniversary, and she is looking forward to her evaluation.
7. There will be a Study Session for CIP.
8. There will be a Study Session regarding the budget.
9. She will be attending the Regional Government Services Authority Board meeting on 05/16 and 05/17.

FUTURE AGENDA ITEMS

Councilmember Ansaldo-Sánchez requested 3 future agenda items:
1. He would like to know if the council can discuss June 19th .
2. He would like to have further discussion regarding big rigs and RVs parked on Gabilan Drive.
3. He would like to bring back the discussion of the pride flag being flown in perpetuity.

Councilmember Cabrera requested 1 future agenda item:
1. He would like to have discussion regarding the Military Banner Program.

Mayor Velazquez requested 2 future agenda items:
1. She would like to have discussion regarding Code Enforcement priorities.
2. She would also like to find a resolution to the problem of companies parking their porta potties at the entrance of the City.

Mayor Pro Tem Corralejo requested 1 future agenda item:
1. She would like to discuss committee requirements and changes that may need to happen.

Mayor Pro Tem Corralejo thanked City staff and the Council for their patience and efforts of getting through the agendas. She also thanked the public for attending.

City Attorney Mike Rodriquez also reminded the council and public that there is a Special meeting scheduled for 05/23/2024 at 6:00 p.m.

ADJOURNMENT

Meeting adjourned at 9:51 p.m.

Minutes Approved: June 05, 2024

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Manager

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Special Meeting
May 23, 2024

CALL TO ORDER
Mayor Velazquez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:05 p.m.

ROLL CALL
The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor/Chair	Anna M. Velazquez
Mayor Pro Tem/Vice Chair	Maria Corralejo
Councilmember/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Fernando Ansaldo-Sánchez

THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

PLEDGE OF ALLEGIANCE

Maria Sanchez led the Pledge of Allegiance

ADDITIONS/MODIFICATIONS TO THE AGENDA

None

PUBLIC COMMENT

Cemetery Board member John Ordunez said the cemetery will be having a cleanup event on Saturday and Sunday, 05/25 and 05/26, in preparation for the Memorial Day event. He is also happy to let the council know that the Cemetery Board has recently discovered they have more land than they first knew about.

Councilmember Ansaldo-Sánchez asked if Public Works could assist with maintenance. City Manager Hunter clarified that the City cannot legally help with maintenance of the cemetery since it is a taxing entity that collects its own funds for that purpose.

Eva Banuelos announced that the 4th of July event will be held at Chester Aaroe Park. The event is free and starts at noon. The Hot Summer Days event will also be on July 6th starting at 11:00 a.m. She also announced the Christmas parade scheduled for the first Saturday of December.

There were no further public comments.

BUSINESS

B-1. Process and Action to fill Council Vacancy

Applicants were given 5 minutes to introduce themselves at the beginning of their interview, and were given a total of 10 additional minutes to answer four interview questions.

1. Evarista Banuelos
2. Carol Cordova-Anderson
3. Eugene Edward Ivey II
4. Joesph Ruiz

Applicants were excused to the City Hall Conference room at 6:33 p.m.

INTERVIEWS

Applicant Evarista Banuelos was the first person to be interview.

Applicant Carol Cordova-Anderson was the second person to be interviewed.

Applicant Eugene Edward Ivey II was the third person to be interviewed.

Applicant Joseph Ruiz was the fourth person to be interviewed.

PUBLIC COMMENT

1. Cindy Avelino said she is in favor of Eva Banuelos being appointed to the City Council.
2. Martha Sarate said she is in favor of Eva Banuelos being appointed to the City Council.
3. Ruby Wood said she is in favor of Eva Banuelos being appointed to the City Council.
4. Linda Farmer said she is in favor of Eva Banuelos being appointed to the City Council.
5. Jennifer Gray said she is in favor of Eva Banuelos being appointed to the City Council.

Councilmembers had numerous compliments for all the candidates and thanked them all for participating in the application process.

Motion: Councilmember Ansaldo-Sánchez made motion to appoint Evarista Banuelos. Motion was seconded by Councilmember Cabrera and carried by the following vote:

Action

Ayes:	Ansaldo-Sánchez, Cabrera, Velazquez
Noes:	Corralejo
Abstain:	None
Absent:	None

City Attorney Mike Rodriquez reminded the council that they need to adopt Resolution No. 6094. Deputy City Clerk Darlene Noriega will add in the information to what was left blank in the resolution.

Resolution No. 6094, A Resolution of the City Council of the City of Soledad Memorializing an Appointment to the City Council

Motion: Councilmember Cabrera made motion to adopt Resolution No. 6094. Motion was seconded by Councilmember Ansaldo-Sánchez and carried by the following vote:

Action

Ayes:	Cabrera, Ansaldo-Sánchez, Corralejo, Velazquez
Noes:	None
Abstain:	None
Absent:	None

City Attorney Mike Rodriquez said the vote taken is a procedural matter so that the City has record of the vote taken memorizing the resolution.

ADJOURNMENT

Meeting adjourned at 8:00 p.m.

Minutes Approved: June 05, 2024

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Manager

VENDOR SET: 01 City of Soledad
BANK: * ALL BANKS
DATE RANGE: 5/14/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	5/17/2024			054407		
C-CHECK	VOID CHECK	V	5/17/2024			054408		
C-CHECK	VOID CHECK	V	5/17/2024			054410		
C-CHECK	VOID CHECK	V	5/17/2024			054411		
C-CHECK	VOID CHECK	V	5/17/2024			054423		
C-CHECK	VOID CHECK	V	5/17/2024			054431		
C-CHECK	VOID CHECK	V	5/17/2024			054432		
C-CHECK	VOID CHECK	V	5/17/2024			054482		
C-CHECK	VOID CHECK	V	5/17/2024			054492		
C-CHECK	VOID CHECK	V	5/17/2024			054496		
C-CHECK	VOID CHECK	V	5/17/2024			054497		
C-CHECK	VOID CHECK	V	5/17/2024			054513		
C-CHECK	VOID CHECK	V	5/29/2024			054516		
C-CHECK	VOID CHECK	V	5/31/2024			054525		
C-CHECK	VOID CHECK	V	5/31/2024			054526		
C-CHECK	VOID CHECK	V	5/31/2024			054527		
C-CHECK	VOID CHECK	V	5/31/2024			054529		
C-CHECK	VOID CHECK	V	5/31/2024			054530		

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	18	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	18	0.00	0.00	0.00
BANK: * TOTALS:	18	0.00	0.00	0.00

VENDOR SET: 01 City of Soledad
BANK: APRAB Mechanics Bank
DATE RANGE: 5/14/2024 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
AFLAC		AFLAC HEADQUARTERS							
	I-AF202405142200	AFLAC CONTRIBUTION	R	5/17/2024	690.32		054400		
	I-AFL202405142200	AFLAC CONTRIBUTION	R	5/17/2024	724.84		054400		1,415.16
CALIFS		CALIFORNIA STATE DISBURSEMENT							
	I-CH 202405142200	CHILD SUPPORT CONTRIBUTION	R	5/17/2024	874.15		054401		874.15
COMM F		COMMUNITY FOUNDATION FOR MONTE							
	I-CCD202405142200	CAPITAL CAMPAIGN DONATION	R	5/17/2024	140.00		054402		140.00
SEIU L		SEIU LOCAL 521							
	I-SCO202405142200	EMPLOYEE CONTRIBUTION	R	5/17/2024	24.00		054403		
	I-SEI202405142200	EMPLOYEE CONTRIBUTION	R	5/17/2024	1,438.02		054403		1,462.02
SPOA		SOLEDAD POLICE OFFICERS ASSOCI							
	I-SPO202405142200	POLICE OFFICERS CONTRIBUTIONS	R	5/17/2024	660.00		054404		660.00
STAEDD		STATE OF CALIFORNIA E.D.D.							
	I-T2 202405142200	STATE TAX W/H	R	5/17/2024	10,215.82		054405		10,215.82
STPERS		STATE OF CALIFORNIA PERS							
	I-PCR202405142200	CHIEF & LIEUTENANT	R	5/17/2024	3,291.69		054406		
	I-PEC202405142200	City of Soledad Conf PEPRA	R	5/17/2024	283.85		054406		
	I-PEP202405142200	EMPLOYEE CONTRIBUTION	R	5/17/2024	10,005.12		054406		
	I-PER202405142200	City of Soledad Regular Empl	R	5/17/2024	10,092.80		054406		
	I-PES202405142200	City of Soledad Police	R	5/17/2024	5,071.17		054406		
	I-PKE202405142200	City of Soledad Conf. Employee	R	5/17/2024	311.82		054406		
	I-PME202405142200	City of Soledad Reg Managers	R	5/17/2024	507.20		054406		
	I-PMR202405142200	City of Soledad Managers	R	5/17/2024	731.82		054406		
	I-PPE202405142200	City of Soledad Police	R	5/17/2024	2,265.89		054406		
	I-PPR202405142200	City of Soledad Police	R	5/17/2024	2,508.16		054406		
	I-PPS202405142200	City of Soledad Police	R	5/17/2024	5,149.79		054406		
	I-PRE202405142200	EMPLOYEE CONTRIBUTION	R	5/17/2024	4,485.70		054406		
	I-PRR202405142200	City of Soledad Regular Empl	R	5/17/2024	6,922.13		054406		51,627.14
SUNLIF		SUN LIFE ASSURANCE COMPANY OF							
	I-110202405142200	DENTAL INSURANCE	R	5/17/2024	2,643.38		054409		
	I-120202405142200	VISION INSURANCE	R	5/17/2024	473.18		054409		
	I-SLI202405142200	LIFE, AD&D, LTD	R	5/17/2024	1,727.96		054409		
	I-SLS202405142200	SUPPLEMENTAL	R	5/17/2024	371.05		054409		5,215.57
UNIWAY		UNITED WAY MONTEREY COUNTY							
	I-UN 202405142200	UNITED WAY CONTRIBUTIONS	R	5/17/2024	2.00		054412		2.00

VENDOR SET: 01 City of Soledad
BANK: APRAB Mechanics Bank
DATE RANGE: 5/14/2024 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VANTAG		MISSION SQUARE-303584							
	I-D15202405142200	DEFERRED-EMPLOYEE PORTION	R	5/17/2024	519.61		054413		
	I-DDD202405142200	DEFERRED-EMPLOYEE PORTION	R	5/17/2024	7,855.00		054413		
	I-DEF202405142200	DEFERRED-EMPLOYEE PORTION	R	5/17/2024	879.22		054413		9,253.83
MCRECO		MONTEREY COUNTY RECORDER							
	I-052424	Soledad Marketplace-Record Fee	R	5/15/2024	94.00		054414		94.00
ACCBUS		ACC BUSINESS							
	I-241012838	Internet Service-City Hall	R	5/17/2024	2,434.63		054415		2,434.63
ACCBUS		ACC BUSINESS							
	I-241038887	Internet Service	R	5/17/2024	2,032.99		054416		2,032.99
ACCBUS		ACC BUSINESS							
	I-241089040	WWTP Internet Service	R	5/17/2024	1,341.31		054417		1,341.31
ACTIVA		BLUE AND GRAY LLC							
	I-1568	Canopy-Sidewall	R	5/17/2024	478.00		054418		478.00
AGILEO		AGILE OCCUPATION MEDICINE PC							
	I-EM018916	Pre-Emp. Medical-Diaz	R	5/17/2024	630.00		054419		630.00
ALAELE		ALAMEDA ELECTRICAL DISTRIBUTOR							
	I-S5783606.001	Fuses For Fuzzy Filters	R	5/17/2024	147.49		054420		147.49
ALVJOE		JOEL ALVAREZ							
	I-051424	Reimb. Lunch Training	R	5/17/2024	103.96		054421		103.96
AMAZON		AMAZON CAPITAL SERVICES							
	I-11PK-9JJW-KMXY	Tools Fix Mac Laptop Screen	R	5/17/2024	51.99		054422		
	I-14KC-3T9Q-Q7Y3	Office/First Aid	R	5/17/2024	46.25		054422		
	I-17YD-NJ44-M9TL	Flush Truck Hygienic Wipes	R	5/17/2024	35.19		054422		
	I-1C76-7NF7-P3Y6	VA-Event Supplies	R	5/17/2024	728.07		054422		
	I-1C9P-VGVJ-QLXL	Supplies	R	5/17/2024	77.55		054422		
	I-1J7Y-CLCV-MLHD	Locker Room Supplies	R	5/17/2024	66.60		054422		
	I-1JRG-KRKY-MD47	Gate Opener	R	5/17/2024	43.60		054422		
	I-1KFJ-4KXV-GN99	Transm.B-Gasket-2021 Chevy	R	5/17/2024	62.97		054422		
	I-1LQN-NCDL-D3Y6	Summer Kickoff-Popcorn Machine	R	5/17/2024	254.20		054422		
	I-1N4D-HKLL-9WC6	VA-Event Supplies	R	5/17/2024	182.69		054422		
	I-1RH6-6QYR-QX9V	VA-Event Supplies	R	5/17/2024	191.23		054422		
	I-1TGM-9Y6N-C133	Headworks PLC Fuses	R	5/17/2024	48.90		054422		
	I-1TP1-YGRT-T9DR	Office Printer Ink	R	5/17/2024	243.49		054422		
	I-1W63-MMPH-96LM	Keyboard Case-Caitlan's IPad	R	5/17/2024	92.85		054422		
	I-1WRJ-KQX7-JW6D	Cover For Dome Camera	R	5/17/2024	36.00		054422		2,161.58

VENDOR SET: 01 City of Soledad
BANK: APRAB Mechanics Bank
DATE RANGE: 5/14/2024 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
AMESUP		AMERICAN SUPPLY COMPANY							
	I-3027484	Seat Covers Parks Restrooms	R	5/17/2024	226.59		054424		
	I-3029314	Bonus T.P.	R	5/17/2024	173.05		054424		
	I-3029315	Dust Cloths	R	5/17/2024	126.51		054424		
	I-3029316	Cleaning Supplies	R	5/17/2024	1,967.37		054424		
	I-3029317	Dust Cloths	R	5/17/2024	253.02		054424		
	I-3030607	Janitorial Cleaning Supplies	R	5/17/2024	107.49		054424		2,854.03
AMEWAT		AMERICAN WATER WORKS ASSOCIATI							
	I-SO163818	AWWA Membership	R	5/17/2024	501.00		054425		501.00
ANALGE		ANALGESIC SERVICES, INC.							
	I-373045	FD-EMS Oxygen	R	5/17/2024	132.50		054426		132.50
ANDERS		ANDERSON PACIFIC ENGINEERING C							
	I-2498-05-01	8th St Patch Paving	R	5/17/2024	16,000.00		054427		16,000.00
ANIMAL		ANIMAL DAMAGE MANAGEMENT, INC.							
	I-336553	Rodent Control Chavez/Vosti	R	5/17/2024	200.00		054428		200.00
AURUM		AURUM CONSULTING ENGINEERS MON							
	I-44736	Fire Station Load Recordings	R	5/17/2024	1,500.00		054429		1,500.00
AUTOZO		AUTOZONE LLC							
	C-5509669434	Headlight Bulb	R	5/17/2024	57.41CR		054430		
	C-5509681787	Power Door Lock Actuator	R	5/17/2024	214.24CR		054430		
	C-5509684841	Sway Bar	R	5/17/2024	288.14CR		054430		
	C-5509686174	Radiator	R	5/17/2024	172.90CR		054430		
	I-5509658264	Neutral Switch	R	5/17/2024	22.83		054430		
	I-5509660732	Transmission Harness	R	5/17/2024	50.01		054430		
	I-5509660733	Fuel Tank Filler Neck	R	5/17/2024	58.88		054430		
	I-5509661140	Radiator	R	5/17/2024	274.04		054430		
	I-5509667144	Shock Absorbers	R	5/17/2024	374.08		054430		
	I-5509669369	Headlight For Charger	R	5/17/2024	57.41		054430		
	I-5509669393	Sealed Headlight For Charger	R	5/17/2024	66.10		054430		
	I-5509672631	Frame Tool Set	R	5/17/2024	206.61		054430		
	I-5509678049	Oil Compressor Service	R	5/17/2024	240.59		054430		
	I-5509684851	Serpentine Belt/Parts	R	5/17/2024	193.30		054430		
	I-5509685298	Thermostat & Housing	R	5/17/2024	113.33		054430		
	I-5509685453	Door Latch	R	5/17/2024	253.52		054430		
	I-5509685474	Radiator-Unit 53	R	5/17/2024	172.90		054430		
	I-5509685504	Distilled Water	R	5/17/2024	47.70		054430		
	I-5509685598	Brake Rotors	R	5/17/2024	379.49		054430		
	I-5509685750	Radiator	R	5/17/2024	109.83		054430		
	I-5509685797	Hose Clamps	R	5/17/2024	6.51		054430		
	I-5509685886	Retainers	R	5/17/2024	11.06		054430		
	I-5509688348	Odor Sanitizer-Unit 53	R	5/17/2024	30.57		054430		
	I-5509688708	Brake Rotors & Pads	R	5/17/2024	457.36		054430		

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	I-5509688842	Floor Sweep For Oil Spill	R	5/17/2024	76.02		054430		
	I-5509688959	Shock Absorbers	R	5/17/2024	202.25		054430		
	I-5509689214	Bolt Brake Caliper	R	5/17/2024	16.07		054430		
	I-5509689597	Headlight Bulbs	R	5/17/2024	72.31		054430		
	I-5509689598	Brake Caliper Bracket	R	5/17/2024	89.16		054430		
	I-5509689599	Pin Boot Kit	R	5/17/2024	5.64		054430		
	I-5509689715	Water Pump	R	5/17/2024	191.66		054430		
	I-5509689767	Oil Seal	R	5/17/2024	64.15		054430		
	I-5509695935	Dual Cigar Socket/Dash Cam's	R	5/17/2024	26.36		054430		
	I-5509695936	Transmission 4 Wheel Oil	R	5/17/2024	68.87		054430		3,205.92
BADGER		BADGER METER, INC.							
	I-1656721	1" Badger Meters	R	5/17/2024	6,833.57		054433		
	I-1657078	1" Badger Meters	R	5/17/2024	6,831.44		054433		
	I-1657079	1" Badger Meters	R	5/17/2024	6,268.65		054433		
	I-80158536	Badger Cell Signal	R	5/17/2024	1,355.65		054433		21,289.31
BARBWA		BARBRA ANN WAGNER							
	I-050724	Senior Social 5/14/24	R	5/17/2024	300.00		054434		300.00
BRAVIL		FRANCISCO BRAVO							
	I-04242417769	Electrical Disconnect Pliers	R	5/17/2024	34.96		054435		
	I-04242417770	Hose Clamp Pliers	R	5/17/2024	86.85		054435		121.81
CAL		CAL FIRE							
	I-0000001574422	Inmate Crew Weed Abatement	R	5/17/2024	227.08		054436		227.08
CALWES		CAL-WEST							
	I-240195	Preventive Maint. Jan 2024	R	5/17/2024	500.00		054437		
	I-240274	Preventive Maint.Feb 2024	R	5/17/2024	500.00		054437		
	I-240333	Preventive Maint. March 2024	R	5/17/2024	500.00		054437		1,500.00
CENSIG		JULIO GIL							
	I-6629	Decals	R	5/17/2024	225.43		054438		225.43
CENTRC		MONTEREY COUNTY BUSINESS COUNC							
	I-2260	Membership Dues	R	5/17/2024	500.00		054439		500.00
CIT		FIRST-CITIZENS BANK & TRUST CO							
	I-44727238	Rec. Center Copier Lease	R	5/17/2024	134.95		054440		134.95
CONEXW		BIZON GROUP INC.							
	I-INV-293812	Container Rental	R	5/17/2024	130.01		054441		
	I-INV-300364	Container-Gateway	R	5/17/2024	130.01		054441		260.02

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CONTE		ONPOINT GENERATORS, INC.							
	I-1317	LaCuesta Generator Maint.	R	5/17/2024	2,600.00		054442		2,600.00
CSC OF		CSC OF SALINAS							
	I-001005092	Stock-Hose & Fittings/BrnBear	R	5/17/2024	322.13		054443		322.13
CSG CO		CSG CONSULTANTS, INC.							
	I-55870	Bldg Services	R	5/17/2024	11,969.50		054444		
	I-55882	Fire Services	R	5/17/2024	2,286.00		054444		
	I-56124	Miravale & Market Place	R	5/17/2024	9,382.75		054444		23,638.25
CWEA		CWEA							
	I-050224	CWEA Renewal-J.Trujillo	R	5/17/2024	221.00		054445		221.00
DATA		DATAFLOW BUSINESS SYSTEMS, INC							
	I-389915	Comm.Center Copier	R	5/17/2024	74.87		054446		
	I-390468	CH Copier (Front Office)	R	5/17/2024	194.24		054446		269.11
DEPJUS		DEPARTMENT OF JUSTICE-STATE OF							
	I-733570	Fingerprints	R	5/17/2024	416.00		054447		416.00
EDGES		EDGES ELECTRICAL GROUP, LLC							
	I-S6128767.001	Floor Mixer-Faulty Display	R	5/17/2024	415.44		054448		
	I-S6138220.001	Label Printer-Electrical Dept	R	5/17/2024	491.63		054448		
	I-S6139929.001	3" PVC Conduit	R	5/17/2024	131.46		054448		1,038.53
EDIS		EMPLOYER DRIVEN INSURANCE SERV							
	I-349077-2	Admin Fees/Claim Funding-June	R	5/17/2024	3,431.33		054449		3,431.33
EVERBA		EVERBANK, N.A.							
	I-9916000	CH Front Copier Lease	R	5/17/2024	176.48		054450		
	I-9951217	CH Front Copier Lease	R	5/17/2024	176.48		054450		
	I-9986560	CH Front Copier Lease	R	5/17/2024	156.48		054450		509.44
FEDEXF		FEDEX FREIGHT							
	I-9176375762	Freight-Motor-KSB	R	5/17/2024	324.61		054451		324.61
FEDPAS		FEDEX							
	I-8-488-87185	Shipping Fees Soledad MarketPl	R	5/17/2024	33.43		054452		33.43
GANNET		GANNET CALIFORNIA LOCALIQ							
	I-0006406614	Public Notice	R	5/17/2024	527.42		054453		527.42

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GARCJO		JOSE GARCIA							
	I-051324	Reimb.Spices For Emp BBQ	R	5/17/2024	32.47		054454		32.47
GEMGRO		GEMINI GROUP L.L.C.							
	I-124-15375	2023 CCR	R	5/17/2024	8,308.64		054455		8,308.64
GRAINE		GRAINGER							
	I-9088501698	USA's Marking Flags	R	5/17/2024	54.04		054456		
	I-9091522749	Binoculars-Electrician	R	5/17/2024	129.68		054456		183.72
GREENR		GREEN RUBBER-KENNEDY AG							
	I-S-775408	Trash Pump Repairs	R	5/17/2024	849.10		054457		849.10
GREENS		GREEN'S ACCOUNTING							
	I-April 2024	Finance Servics-April 2024	R	5/17/2024	14,260.80		054458		14,260.80
GREENS		GREEN'S ACCOUNTING							
	I-February 2024	Finance Services-February 2024	R	5/17/2024	14,587.72		054459		14,587.72
GREENS		GREEN'S ACCOUNTING							
	I-March 2024	Finance Services-March 2024	R	5/17/2024	14,971.08		054460		14,971.08
GUERR		DAMIAN GUERRERO							
	I-77	Encampment Clean Up	R	5/17/2024	100.00		054461		
	I-88	Encampment Clean Up	R	5/17/2024	100.00		054461		
	I-89	Encampment Clean Up	R	5/17/2024	100.00		054461		300.00
HILINE		HI-LINE ELECTRIC COMPANY, INC.							
	I-11122375	Bolt Threadlocker	R	5/17/2024	137.52		054462		137.52
HILLYA		HILLYARD, INC.							
	C-800685059	Janitorial	R	5/17/2024	90.22CR		054463		
	I-605476065	Janitorial	R	5/17/2024	417.60		054463		327.38
HOMEDE		HOME DEPOT CREDIT SERVICES							
	I-042124	Tools,Storage Shelves	R	5/17/2024	2,114.29		054464		2,114.29
HYDROT		HYDRO TURF INC.							
	I-I789898	Safety Chips/Safety Helmet	R	5/17/2024	650.94		054465		
	I-I789940	Lawn Mower	R	5/17/2024	24,887.15		054465		
	I-I789941	Blades & Mulch Kit	R	5/17/2024	714.96		054465		
	I-I790160	Grass Seed	R	5/17/2024	648.20		054465		26,901.25

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J.A.V		ANA RUEDA DE VIDALES							
	I-24-1059	Interpreting/Translator	R	5/17/2024	900.00		054466		900.00
JARFAY		JARVIS FAY LLP							
	I-18812	Legal/General	R	5/17/2024	10,926.00		054467		
	I-18814	Legal-Miramonte Specific	R	5/17/2024	1,086.50		054467		12,012.50
KSB		KSB, INC.							
	I-I20000031785	Baldor Motor-Fuzzy Filter	R	5/17/2024	2,264.63		054468		2,264.63
LARRYD		LARRY DAVIS ASSOCIATES, LLC							
	I-4616	New Router	R	5/17/2024	875.00		054469		875.00
LAWPRO		LAWSON PRODUCTS							
	I-9311499126	Water Electrolytes	R	5/17/2024	54.63		054470		
	I-9311499127	Gloves & Glasses Restock	R	5/17/2024	427.71		054470		
	I-9311499128	Tap & Dye Metric Tools	R	5/17/2024	80.31		054470		
	I-9311502779	Water Electrolytes	R	5/17/2024	112.53		054470		
	I-9311502780	Meteric Top/Shop Tools	R	5/17/2024	450.63		054470		1,125.81
MARKMI		MARK A. MILLER							
	I-050324	Water Reservoir Cleaning	R	5/17/2024	4,252.50		054471		4,252.50
MBASIA		MBASIA							
	I-GHC0043705-4	Non Dept. Liability Insurance	R	5/17/2024	1,200.93		054472		
	I-GHC0058802-3	Non Dept. Liablility Insurance	R	5/17/2024	1,347.90		054472		
	I-GHC0066918-1	Non-Dept. Liability Ins.	R	5/17/2024	411.90		054472		2,960.73
MCELEC		MONTEREY COUNTY ELECTIONS DEPA							
	I-20240301	Prof. Services-Elections	R	5/17/2024	77,149.15		054473		77,149.15
MEDCLE		SANDRA LOPEZ MEDINA							
	I-0610	Janitorial Services	R	5/17/2024	140.00		054474		
	I-0611	Booking Room & Patrol Car	R	5/17/2024	175.00		054474		
	I-0615	Janitorial-Gateway	R	5/17/2024	800.00		054474		
	I-0616	City Hall Janitorial	R	5/17/2024	2,257.50		054474		
	I-0617	Janitorial Service	R	5/17/2024	1,937.50		054474		
	I-0618	WWTP/Water Janitorial	R	5/17/2024	980.00		054474		
	I-0619	Blue Building Janitorial	R	5/17/2024	335.00		054474		
	I-0620	Trailer-Janitorial	R	5/17/2024	450.00		054474		
	I-0621	Unit Cleaning	R	5/17/2024	390.00		054474		7,465.00
MOCOWE		MONTEREY COUNTY WEEKLY CLASSIF							
	I-14-030708-00007	Public Notice	R	5/17/2024	1,404.00		054475		1,404.00

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MY JEE		SALINAS LINCOLN MERCURY, INC							
	I-JECS336406	Software Update	R	5/17/2024	215.00		054476		215.00
MYCHEV		MY CHEVROLET INC							
	I-157484	Valve-2017 Chevy	R	5/17/2024	98.31		054477		98.31
NAMTAG		COLLER INDUSTRIES INCORPORATED							
	I-736705	Office Supplies-Name Tag	R	5/17/2024	35.74		054478		35.74
NEWSV		NEWSV MEDIA							
	I-110823	Public Notice	R	5/17/2024	722.07		054479		722.07
NORCA		KYLE UMIDON							
	I-5814	Equip. For New Units	R	5/17/2024	886.90		054480		886.90
OREAUT		O'REILLY AUTO PARTS							
	C-3566-187723	Tailgate Cable	R	5/17/2024	46.56CR		054481		
	C-3566-189197	Brake Hose-Tacoma	R	5/17/2024	30.63CR		054481		
	I-3566-189920	Hazard Light Flasher	R	5/17/2024	8.79		054481		
	I-3566-190757	Prevent Maint.Pool Vehicle	R	5/17/2024	49.35		054481		
	I-3566-190758	Prevent Maint.-Sante Fe	R	5/17/2024	65.41		054481		
	I-3566-190759	Head Light Bulbs	R	5/17/2024	73.02		054481		
	I-3566-190894	Radiator Hoses	R	5/17/2024	33.31		054481		
	I-3566-190941	Coolant Sensor	R	5/17/2024	19.83		054481		
	I-3566-190991	ABS Sensor-99 Chevy	R	5/17/2024	58.25		054481		
	I-3566-191642	Filters	R	5/17/2024	301.78		054481		
	I-3566-191847	Pin Boot Kit	R	5/17/2024	6.49		054481		
	I-3566-192577	Transmission Fluid-Shop Restoc	R	5/17/2024	78.35		054481		
	I-3566-192957	Tools-Electrician	R	5/17/2024	26.20		054481		
	I-3566-193063	Motor Oil-Shop Restock	R	5/17/2024	39.28		054481		
	I-3566-193106	Filter/Fogger-06 Escape	R	5/17/2024	41.79		054481		
	I-3566-193707	Transmission Oil	R	5/17/2024	28.38		054481		753.04
P.G.E.		PACIFIC GAS & ELECTRIC							
	I-0698049418-8 4/24	WWTP	R	5/17/2024	20,854.53		054483		20,854.53
PASSPO		PASSPORT LABS, INC							
	I-INV-1045245	Parking Enforcement	R	5/17/2024	167.04		054484		
	I-INV-1045261	Parking Enforcement	R	5/17/2024	3,299.38		054484		
	I-INV-1045349	Parking Citations	R	5/17/2024	1,395.80		054484		4,862.22
PAVEME		PAVEMENT ENGINEERING, INC.							
	I-2401-169	2023 Pavement Mgt Program	R	5/17/2024	450.00		054485		
	I-2404-037	2023 Pavement Mgt Program	R	5/17/2024	950.00		054485		
	I-2404-058	2023 Crack Seal Project	R	5/17/2024	2,312.50		054485		3,712.50

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PENINS		PENINSULA WELDING & MEDICAL SU							
	I-260302	Cylinders Tank Rental	R	5/17/2024	119.10		054486		119.10
REYTIR		JESUS REYES							
	I-013091	Wheel Alignment	R	5/17/2024	115.00		054487		115.00
SALSOL		SALINAS VALLEY SOLID WASTE AUT							
	I-1353	Solid Waste Fees/April 2024	R	5/17/2024	53,729.66		054488		
	I-1359	Solid Waste Fees/April 2024	R	5/17/2024	832.98		054488		
	I-413	Solid Waste Fees/April 2024	R	5/17/2024	16,381.00		054488		70,943.64
SANTIA		JUAN SANTIAGO							
	I-050224	Supervisory Course5/20-5/24/24	R	5/17/2024	387.00		054489		
	I-050224A	Supervisory Course5/13-5/17/24	R	5/17/2024	387.00		054489		774.00
SCHWHE		SCHAAF & WHEELER							
	I-39123	Miraonte Storm Drain Study	R	5/17/2024	885.00		054490		
	I-39156	Ordiance Upgrades	R	5/17/2024	1,992.50		054490		2,877.50
SOLACE		ALCANTAR ACE HARDWARE							
	I-108/1	Fastners	R	5/17/2024	38.87		054491		
	I-115/1	Easy Reach Grab Tool	R	5/17/2024	57.77		054491		
	I-136/1	Hose Fittings	R	5/17/2024	5.01		054491		
	I-144/1	Hose Fittings	R	5/17/2024	32.06		054491		
	I-172/1	New Cutlets Relocation	R	5/17/2024	54.13		054491		
	I-208/1	Well #6 Nuts/Bolts	R	5/17/2024	25.12		054491		
	I-210/1	Irrigation Repairs	R	5/17/2024	71.89		054491		
	I-211/1	Broom & Trash Containers	R	5/17/2024	110.31		054491		
	I-224/1	Marking Paint-USA's	R	5/17/2024	21.83		054491		
	I-227/1	Paint-Caterpillar Loader	R	5/17/2024	39.33		054491		
	I-237/1	Wood Well #6	R	5/17/2024	54.57		054491		
	I-239/1	Headworks Adaptors	R	5/17/2024	13.58		054491		
	I-240/1	Oil For Wells	R	5/17/2024	5.45		054491		
	I-242/1	Headworks Nipple Repairs	R	5/17/2024	6.10		054491		
	I-251/1	Trash Cans	R	5/17/2024	58.97		054491		
	I-257/1	Trash Pick-Up Tool,Trash Can	R	5/17/2024	60.07		054491		
	I-277/1	Supplies-FD	R	5/17/2024	56.77		054491		
	I-283/1	Broom & Shovel	R	5/17/2024	55.70		054491		
	I-288/1	Well #6 Building	R	5/17/2024	32.75		054491		
	I-304/1	Rewire Electrical Panel	R	5/17/2024	128.58		054491		
	I-306/1	Garbage Disposer	R	5/17/2024	196.64		054491		
	I-314/1	Cooler/Blue Pock	R	5/17/2024	136.54		054491		
	I-345/1	Sprinkler Couplings	R	5/17/2024	5.22		054491		
	I-365/1	BNR #1 Post Zone Couplings	R	5/17/2024	7.83		054491		
	I-382/1	Tools-Flatbed	R	5/17/2024	51.10		054491		
	I-64/1	Street Sign Prep.	R	5/17/2024	26.20		054491		
	I-72/1	Re-Winning Sgts Office	R	5/17/2024	321.25		054491		
	I-79/1	Street Sign Repairs	R	5/17/2024	39.87		054491		1,713.51

VENDOR SET: 01 City of Soledad
BANK: APRAB Mechanics Bank
DATE RANGE: 5/14/2024 THRU 99/99/9999

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
SOLAUT		SOLEDAD AUTO PARTS							
	I-186252	Battery-Camera Van	R	5/17/2024	558.43		054493		
	I-186253	Battery-Camera Van	R	5/17/2024	558.43		054493		
	I-186254	Battery-Camera Van	R	5/17/2024	558.43		054493		
	I-186313	Toyota Forklift Switch	R	5/17/2024	309.77		054493		1,985.06
SOLLIT		SOLEDAD LITTLE LEAGUE							
	I-042924	Reimb.Item-Mini Grant Program	R	5/17/2024	5,000.00		054494		5,000.00
SOLTRU		SOLEDAD TRUE VALUE							
	I-32198	Hose Nozzle/Brush Broom	R	5/17/2024	48.05		054495		
	I-326353	Locking Pliers,Pin & NailPunch	R	5/17/2024	27.83		054495		
	I-326384	Pin	R	5/17/2024	2.02		054495		
	I-326617	Respirator	R	5/17/2024	10.91		054495		
	I-326673	Batteries	R	5/17/2024	9.82		054495		
	I-326822	Screws	R	5/17/2024	2.84		054495		
	I-326842	Lubricant	R	5/17/2024	13.10		054495		
	I-327137	Window Tape	R	5/17/2024	14.72		054495		
	I-327146	Batteries	R	5/17/2024	14.19		054495		
	I-327176	Spray Paint	R	5/17/2024	17.46		054495		
	I-327269	Paint Brush	R	5/17/2024	13.09		054495		
	I-327300	Paint	R	5/17/2024	16.37		054495		
	I-327311	Broom	R	5/17/2024	15.28		054495		
	I-327353	Acid Brush	R	5/17/2024	1.08		054495		
	I-327502	Dawn Soap	R	5/17/2024	10.90		054495		
	I-327770	Rake/Shovel	R	5/17/2024	86.27		054495		
	I-327772	Paint Roller	R	5/17/2024	7.64		054495		
	I-327964	Paint Brush	R	5/17/2024	3.27		054495		
	I-328516	Snail Killer	R	5/17/2024	19.65		054495		
	I-328525	Anti-Freeze/Coolant	R	5/17/2024	40.37		054495		
	I-328676	Ballast	R	5/17/2024	32.76		054495		
	I-328757	Push Spreader	R	5/17/2024	174.79		054495		
	I-328823	Supplies-Earth Day	R	5/17/2024	50.22		054495		
	I-328836	Hammer & Stakes	R	5/17/2024	40.39		054495		
	I-329015	Hose Clamp	R	5/17/2024	4.35		054495		
	I-329059	Gorilla/Caution Tape	R	5/17/2024	29.25		054495		
	I-329063	Zip Tides	R	5/17/2024	30.57		054495		
	I-329100	Extension Drill	R	5/17/2024	21.84		054495		
	I-329620	Concrete Anchors	R	5/17/2024	54.09		054495		
	I-329844	Tape/Measure Cup	R	5/17/2024	10.14		054495		823.26
SPCAMO		SPCA OF MONTEREY COUNTY							
	I-04-24	Animal Services	R	5/17/2024	6,808.00		054498		6,808.00

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VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
STOPST		STOP STICK, LTD							
	I-0033559-IN	Stop Sticks Kit	R	5/17/2024	1,421.27		054499		1,421.27
SUNSTR		SUN STREET CENTERS							
	I-SOLE-R2S-109	Youth Violence Prev.Program	R	5/17/2024	10,109.92		054500		10,109.92
TERMIN		RENTOKIL NORTH AMERICA INC							
	I-445655025	FD-Pest Service	R	5/17/2024	45.00		054501		
	I-445670311	Pest Control	R	5/17/2024	45.00		054501		
	I-445785981	WWTP Pest Control	R	5/17/2024	57.00		054501		147.00
TL ENG		TL ENGINEERING							
	I-1460	On Call Eng. TAMC ATP	R	5/17/2024	3,120.00		054502		3,120.00
TMOBIL		T-MOBILE USA, INC							
	I-042124A	Cell Phone	R	5/17/2024	80.32		054503		80.32
TMOBIL		T-MOBILE USA, INC							
	I-042124B	Service & New Phone	R	5/17/2024	944.07		054504		944.07
TMOBIL		T-MOBILE USA, INC							
	I-042124C	Cell Phones	R	5/17/2024	158.27		054505		158.27
TOWNSE		TOWNSEND PUBLIC AFFAIRS, INC							
	I-21600	Consulting Services May 2024	R	5/17/2024	5,000.00		054506		5,000.00
TRACK		TRACNET							
	I-10077	Annual TracNet Maintenance	R	5/17/2024	20,309.89		054507		20,309.89
TRUSSE		TRUSSELL TECHNOLOGIES, INC.							
	I-0000009801	Prof.Srvcs UV Spot Check	R	5/17/2024	11,990.23		054508		11,990.23
UNITED		UNITED RENTALS (NORTH AMERICA)							
	I-228397588-006	Dump Truck Cont. Rental	R	5/17/2024	4,007.08		054509		4,007.08
USBANP		U.S. BANK CORPORATE PAYMENT SY							
	I-050624 Jason	Various Charges	R	5/17/2024	241.51		054510		
	I-050624 Megan	Various Charges	R	5/17/2024	6,045.32		054510		6,286.83
VASQUF		VASQUEZ FABRICATION, INC							
	I-540	Chlorine Box	R	5/17/2024	1,585.00		054511		1,585.00
VESTIS		VESTIS GROUP, INC							
	I-5110457248	PW,Parks & Streets Uniforms	R	5/17/2024	114.72		054512		
	I-5110457249	PW & Fleet Uniforms	R	5/17/2024	118.03		054512		
	I-5110457253	WW Uniforms	R	5/17/2024	425.79		054512		
	I-5110457254	Water Uniforms	R	5/17/2024	96.23		054512		
	I-5110461081	PW,Parks & Streets Uniforms	R	5/17/2024	114.96		054512		

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VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	I-5110461082	PW & Fleet Uniforms	R	5/17/2024	118.03		054512		
	I-5110461086	WW Uniforms	R	5/17/2024	424.78		054512		
	I-5110461087	Water Uniforms	R	5/17/2024	96.23		054512		1,508.77
Z&M EN		Z&M ENTERPRISE, LLC							
	I-813	UV Station ActiClean Maint.	R	5/17/2024	472.77		054514		
	I-831	UV Station-Wiper Cylinder Kit	R	5/17/2024	7,243.06		054514		7,715.83
USBANP		U.S. BANK CORPORATE PAYMENT SY							
	I-040824 Steven	Various Charges	R	5/29/2024	4,619.60		054515		
	I-050624 Damon	Various Charges	R	5/29/2024	8,476.74		054515		
	I-050624 Jessica	Various Charges	R	5/29/2024	1,132.61		054515		
	I-050624 Steven	Various Charges	R	5/29/2024	3,752.28		054515		
	I-060624 Steven	Various Charges	R	5/29/2024	4,958.47		054515		22,939.70
AFLAC		AFLAC HEADQUARTERS							
	I-AF202405292201	AFLAC CONTRIBUTION	R	5/31/2024	690.32		054518		
	I-AFL202405292201	AFLAC CONTRIBUTION	R	5/31/2024	724.84		054518		1,415.16
CALIFS		CALIFORNIA STATE DISBURSEMENT							
	I-CH 202405292201	CHILD SUPPORT CONTRIBUTION	R	5/31/2024	1,061.07		054519		1,061.07
COMM F		COMMUNITY FOUNDATION FOR MONTE							
	I-CCD202405292201	CAPITAL CAMPAIGN DONATION	R	5/31/2024	140.00		054520		140.00
SEIU L		SEIU LOCAL 521							
	I-SCO202405292201	EMPLOYEE CONTRIBUTION	R	5/31/2024	24.00		054521		
	I-SEI202405292201	EMPLOYEE CONTRIBUTION	R	5/31/2024	1,438.02		054521		1,462.02
SPOA		SOLEDAD POLICE OFFICERS ASSOCI							
	I-SPO202405292201	POLICE OFFICERS CONTRIBUTIONS	R	5/31/2024	720.00		054522		720.00
STAEDD		STATE OF CALIFORNIA E.D.D.							
	I-T2 202405292201	STATE TAX W/H	R	5/31/2024	10,747.04		054523		10,747.04
STPERS		STATE OF CALIFORNIA PERS							
	I-PCR202405292201	CHIEF & LIEUTENANT	R	5/31/2024	3,291.69		054524		
	I-PEC202405292201	City of Soledad Conf PEPRA	R	5/31/2024	283.85		054524		
	I-PEP202405292201	EMPLOYEE CONTRIBUTION	R	5/31/2024	9,902.63		054524		
	I-PER202405292201	City of Soledad Regular Empl	R	5/31/2024	10,094.51		054524		
	I-PES202405292201	City of Soledad Police	R	5/31/2024	5,196.47		054524		
	I-PKE202405292201	City of Soledad Conf. Employee	R	5/31/2024	311.82		054524		
	I-PME202405292201	City of Soledad Reg Managers	R	5/31/2024	507.20		054524		
	I-PMR202405292201	City of Soledad Managers	R	5/31/2024	731.82		054524		
	I-PPE202405292201	City of Soledad Police	R	5/31/2024	2,265.89		054524		
	I-PPR202405292201	City of Soledad Police	R	5/31/2024	2,508.16		054524		
	I-PPS202405292201	City of Soledad Police	R	5/31/2024	5,277.04		054524		
	I-PRE202405292201	EMPLOYEE CONTRIBUTION	R	5/31/2024	4,485.70		054524		
	I-PRR202405292201	City of Soledad Regular Empl	R	5/31/2024	6,922.13		054524		51,778.91

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VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
SUNLIF		SUN LIFE ASSURANCE COMPANY OF							
	I-110202405292201	DENTAL INSURANCE	R	5/31/2024	2,643.38		054528		
	I-120202405292201	VISION INSURANCE	R	5/31/2024	473.18		054528		
	I-SLI202405292201	LIFE, AD&D, LTD	R	5/31/2024	1,727.96		054528		
	I-SLS202405292201	SUPPLEMENTAL	R	5/31/2024	371.05		054528		5,215.57
UNIWAY		UNITED WAY MONTEREY COUNTY							
	I-UN 202405292201	UNITED WAY CONTRIBUTIONS	R	5/31/2024	2.00		054531		2.00
VANTAG		MISSION SQUARE-303584							
	I-D15202405292201	DEFERRED-EMPLOYEE PORTION	R	5/31/2024	556.85		054532		
	I-DDD202405292201	DEFERRED-EMPLOYEE PORTION	R	5/31/2024	8,255.00		054532		
	I-DEF202405292201	DEFERRED-EMPLOYEE PORTION	R	5/31/2024	867.87		054532		9,679.72

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	114			668,801.29	0.00	668,801.29
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: APRAB TOTALS:	114	668,801.29	0.00	668,801.29
BANK: APRAB TOTALS:	114	668,801.29	0.00	668,801.29
REPORT TOTALS:	114	668,801.29	0.00	668,801.29

COUNCIL COMMUNICATION

SUBJECT: **Parks and Recreation Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Recreation Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Recreation Staff Report
April 2024

Memberships & Drop-In Usage			
	Fitness	Gym	Total Usage
Adult – Drop-in	84	131	215
Youth & Teen – Drop-in	187	217	404
Senior – Drop-in	1	29	30
Adult – Membership	933		933
Teen – Membership	438		438
Youth – Membership	9		9
Youth Mini – Membership			0
Senior – Membership	89		89
Employee – Membership	31		31
Family – Membership	130		130
*Discontinued Gym Membership due to program time decreasing available open gym time.	1902	377	2279
Total April 2024 Usage		**2279**	

Program Report

Programs/Outreach (Registered Participants)	
Pre-K Programming (Art & Science, Jr. Sports): Ages 2-5 (weekly-reg)	21
Youth Programming (Art & Science & Drama(3 times a week)): Ages 6-17 (weekly-reg)	64
Camp: Ages 5-12 (weekly-seasonal. Camp-25 max, + After Camp Program-ttl)	28
Youth Sports: (5-13, Co-Ed, wkly practice & games- reg) (Spring Volleyball, Soccer Camp)	90
Special Needs:	0
Fitness Classes	0
Adult Activities: Basketball - (Games 1 day a week)	71
Senior Activities: Social (monthly program- ttl), Cooking Class	43
Special Event/Activity: Aristocats Performance (Lg events Attend unknown)	320
City Sponsored/Waiver: (Celebration Nation-monthly)	
School District Use:	0
City Use/SPR Partner: (Public Works Mtgs, TAMC Mtg,)	
**ttl= #check-ins (daily served) reg= # registered	
Estimated Program/Outreach Served Total	**637**

Membership Report

Community Center Active Membership		
	Fitness	Gym
Adult – Membership	111	
Adult – Couple	10	
Teen – Membership	52	
Youth – Membership	8	
Youth Mini – Membership		
Senior – Membership	20	
Family – Membership*	41	
Employee	18	
Totals	260	0
April 30, 2024 Active Memberships Total	**260**	

* (# of individuals based on a family size of 4)

PROGRAMS OF NOTE

- Monthly SoCoSocial Luncheon/Holiday Luncheon
- Break Camps - Spring Break & Soccer camp. Both full week long.
- Theater Arts Program Performance - 3 performances to over 100 a day.
- Senior Cooking Class in partership with Mo Co Health.
- Introduce new and continued ongoing monthly program sessions

COLLABORATIONS/OUTREACH/GENERAL

- Meeting with UC Santa Cruz regarding program & promotional grant partnership
- Meeting re: Miramonte parks system
- Meeting with LAFCO
- Meet with ACEing Autism regarding program partnership opportunities
- Meeting re: EOC with staff and followup with Mo Co Healthcare District
- Present on Recreation Panel Discussion
- Bi-monthly P&R Master Plan Meetings as well as ongoing work and side-meetings related to the process. Periodic Advisory Committee Meetings.
- General operations, facilities upkeep, staff management

FACILITIES

	Hours Used		
	Council Waiver	City/SPR Use	Rented
Sports Fields - Little League, Softball, Soccer Orgs, SMRD	195	41	511.5
SCC Facility-Celebration Nation, PW Bid Mtg, PW Training, Com Engage	3	11	15
	Booked	Completed	Pending
General Public Event Rentals	0	1	3



Aristocats Cast



Volleyball League

COUNCIL COMMUNICATION

SUBJECT: **Community and Economic Development Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Kao Nou Yang, Community and Economic Development Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

ECONOMIC DEVELOPMENT UPDATES

CDBG Business Assistance Loan Program

There is currently $452,500 in funding available under the CDBG Business Loan Program. Staff is preparing to present this program at the upcoming Council Meeting in June. In addition, staff is proposing to have a workshop on the program in the near future.

Business Engagement & Events

Staff attended the pre-opening event for the new Dutch Bros on May 21, 2024. The turnout was overwhelming, indicating the anticipated success of the business. The official opening was on Friday, May 24th.

Staff continues to support and collaborate with the Soledad Police Department on the upcoming Hot Summer Days event. This event is expected to attract people from all over South County and neighboring communities. With the support of Community Engagement Coordinator Henry Aguilar, the promotion of the event is ongoing and has attracted a lot of attention on social media platform.

Cafecito with Economic Development

On May 30, 2024, staff held another session of 'Cafecito with Economic Development'. This event highlighted the CDBG Business Loan Program, its benefits, and its guidelines.

Front Street Beautification Art Project

On May 15, 2024, staff presented the professional services agreement with the Arts Council for Monterey County, which was approved by the Council. This collaboration will ensure the beautification of Soledad’s Front Street with the installation of murals

along Cesar Chavez Park and on the Gateway Center Building, adding vibrancy and interest to the downtown corridor.

Monterey County Business Council - SBDC Satellite Office

The City of Soledad has been chosen as a site for a new SBDC Satellite Office and the grand opening will be on Friday, June 28, 2024, from 4 PM to 5:30 PM at the Soledad Gateway Center located at 502 Front Street. This will be an opportunity to network and meet the SBDC Team.

HOUSING PROGRAM UPDATES

Soledad Riverbed Encampment Health and Safety Day

CED received $25,000 for the County of Monterey to coordination the efforts for the Soledad Riverbed Encampment Health and Safety Days. CDE staff has coordinated with the Police Department, Public Works and CalFire to ensure clean-up efforts run smoothly. Clean-up efforts have been paused.

540 Gabilan – Affordable Housing

CED has been preparing to launch a community engagement campaign that will guide the scope of work for the 540 Gabilan RFP. The community engagement plan includes an online survey and 3 pop-ups. CED's goal is to receive at least 300 responses by mid-May.

Las Viviendas Affordable Homes

12 affordable Housing homes from Las Viviendas have been sold in the months of April and May.

PLANNING DIVISION UPDATES

Soledad General Plan

The City is continuing to work with Place works Inc. to create the 2045 General Plan for Soledad. Staff has finalized the Vision and Guiding Principles for the General Plan and currently working on the first phase of the land use alternative. You can find all the information about the General Plan on the website www.soledadgeneralpan2045.com, or you can get the material at City Hall.

Soledad Housing Element

On March 7, 2024, the City received final comments of our first draft from HCD and Staff is currently working on edits. On April 11, 2024, we routed our 2nd Draft of the Soledad Housing Element before submitting to HCD on April 18th, 2024. We anticipate having an approval letter or comments back from HCD within 60 days. All the housing element material is available on our website at www.soledadgeneralplan2045.com/housing-element/

Soledad Marketplace

On March 14, 2024 the Planning Commission unanimously approved the Site Plan and Architectural Design for a new Tractor Supply. Tractor Supply submitted a building application on May 14th, 2024. DaVita is currently under construction. Dutch Bros is currently open and in business.

Panda Express

The grading and building permits have officially been issued and they are ready to break ground.

Holiday Inn

Staff received a Conditional Use Permit for a new hotel (Holiday Inn) at 800 Los Coches Rd. The Planning Commission unanimously approved on March 14th, 2024 the Conditional Use. The project applicant is working on a Site Plan and Architectural Design plan that is anticipated to go back to the Planning Commission by June 2024.

Santa Clara Parcel E- Eden Housing Project

In 2019, the City Council approved a Planned Unit Development for Miravale II Santa Clara Subdivision (Parcel E) for 132 housing units including two apartment complexes totaling 28 multifamily rental units and 104 single-family ownership units. Parcel E was entitled to 14 low and 14 very low-income deed-restricted rental units and 24 moderate-income ownership units, totaling for 52 affordable housing units. Agha Development (Property Owner) recently partnered with Eden Housing, a non-profit agency, to fulfill the inclusionary housing requirement for the low and very low-income category. However, the applicant now proposes amendments to the PUD 2018-02 that will allow the project to obtain certain federal funding. The changes proposed include an increase in the number of rental units from 28 to 40, an increase in the height up to 40 feet, and modification to the off-street parking requirements. The proposed Amendment No. 1 would keep the 104 single-family ownership units and provide 40 rental units for very low-income residents. The requested changes require an amendment to the approved Planned Unit Development Permit which must be considered by the Planning Commission and approved by the City Council. On May 22nd, 2024 the Soledad Planning Commission had a Special Meeting to consider approval of the PUD 2018-02 Amendment No. 1. Planning Commission voted 3-1 for recommendation to City Council for consideration of approval. It is expected that the item will be before Council on June 19th for a Public Hearing.

SUHSD Housing Project

Staff will be working with SUSD to proceed with the construction process as soon as full plans are submitted. Applicant is aware that all Plan Checks from now until ownership are At-Risk Plan Checks.

Miramonte (Former Miravale III)

Staff continues to work on the Certification of Completion with LAFCO. Our City Manager, Megan Hunter has been the lead in LAFCO meetings to address the ag

conservation easement efforts. Staff has been working with the developer on the Development Agreement between the City of Soledad and Agha Development and it is anticipated that the first review by the City Council will be in the Fall of 2024.

BUILDING DEPARTMENT UPDATE

Please see the attached building permit log

Permit List

33 Records

Permit #	Issued	Status	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
TUP-24012	04/23/2024	CLOSED	022223033000	1155 Front Street	TEMPORARY USE OF LAND PERMIT	TRAFFIC SCHOOL CLASSES AT MOTEL 6/ 1 CLASS EVERY 6MOS/ SATURDAY 8AM-4PM	
230143	04/24/2024	ISSUED	000-000-000-000	600 NESTLES ROAD	NEW COMMERCIAL BUILDING	NEW 2,669 SQ. FT. PANDA EXPRESS RESTAURANT W/DRIVE-THRU	$548,879.85
240132	04/25/2024	ISSUED	22518043000	525 CALLE VALVERDE	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240152	04/26/2024	ISSUED	22151007000	1110 Hevrin Cir	SOLAR / PV SYSTEM	10 MODULES, 5 KW SOLAR SYSTEM W/ MAIN PANEL REPLACEMENT	$22,500.00
240124	04/29/2024	ISSUED	22518044000	527 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240125	04/29/2024	ISSUED	22518045000	529 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240126	04/29/2024	ISSUED	22518046000	531 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240127	04/29/2024	ISSUED	022518007000	554 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240128	04/29/2024	ISSUED	022518006000	556 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240129	04/29/2024	ISSUED	22518004000	560 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240130	04/29/2024	ISSUED	022518005000	558 TANKERSLEY ST	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75
240131	04/29/2024	ISSUED	022518047000	552 LEGADO DR	SOLAR / PV SYSTEM	9 MODULES, 3.6 KW SOLAR SYSTEM	$5,649.75

Permit #	Issued	Status	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
240157	04/30/2024	ISSUED	022211003000-2	100 Front Street	COMMERCIAL PLUMBING	INSTALLATION OF BACKFLOW 1" DEVICE AT GAS STATION	$4,161.61
240158	05/01/2024	CLOSED	22401018000	610 INDIAN WARRIOR WAY	RESIDENTIAL RE-ROOF	REMOVE EXISTING, REPLACE WITH COMP. SHINGLES	$6,000.00
240164	05/06/2024	ISSUED	22074012000	200 4TH ST	COMMERCIAL PLUMBING	New Backflow Preventer Install	$2,500.00
240156	05/07/2024	ISSUED	22442063000	969 SAN MIGUEL	SOLAR / PV SYSTEM	ROOF MOUNTED Solar 21 Modules, 8.6 KWS/ ESS battery 2 x tesla	$17,888.00
240160	05/07/2024	ISSUED	22302051000	591 TIERRA AVE	SOLAR / PV SYSTEM	2.90kw PV system, 10 roof mounted modules, 10 microinverters, 5kwh Battery Back-up, 125A combiner sub panel, No MPU.	$17,000.00
240162	05/07/2024	ISSUED	22036004000	128 ALDER ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$1,500.00
240163	05/07/2024	ISSUED	022024012000	190 Kidder Street	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$1,500.00
240163	05/07/2024	ISSUED	22036004000	190 Kidder Street	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$1,500.00
240167	05/07/2024	ISSUED	022111008000-2	461 Cesar Chavez Street	ACCESSORY STRUCTURE	REMOVE CANOPY & INSTALL NEW PLAYGROUND	$30,000.00
240171	05/07/2024	ISSUED	022033018000	945 Front Street	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,000.00
240155	05/08/2024	ISSUED	22042028000	110 MARTINEZ PL	COMMERCIAL EVCS	Installation of two Level 2 EV chargers	$10,000.00
240172	05/08/2024	ISSUED	022034009000-2	1025 State Street	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,000.00
240173	05/08/2024	ISSUED	022034009000-2	1061 STATE ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,000.00

Permit #	Issued	Status	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
240173	05/08/2024	ISSUED	022036008000	1061 STATE ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,000.00
240174	05/08/2024	ISSUED	22081007000	1078 MONTEREY ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,000.00
240170	05/09/2024	ISSUED	22171004000	1540 VOSTI AVE	RESIDENTIAL RE-ROOF	REMOVE EXISTING, REPLACE WITH COMP SHINGLES 2,000 SQ. FT.	$11,575.00
240175	05/09/2024	ISSUED	22038006000	960 FRONT ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW PREVENTOR	$2,500.00
240176	05/09/2024	ISSUED	22032012000	950 FRONT ST	COMMERCIAL PLUMBING	INSTALLATION OF A BACKFLOW DEVICE	$2,500.00
240161	05/10/2024	ISSUED	022281009000	1777 Metz Road	COMMERCIAL RE-ROOF	Install 60 mill TPO membrane over 1/2	$534,504.00
240134	05/13/2024	ISSUED	22512024000	1108 LA COLINA ST	ACCESSORY DWELLING UNIT	ADU Garage Conversion 467 Sq. Ft.	$47,391.16
240180	05/13/2024	ISSUED	022311026000	648 MALAGA CT	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 10 MODULES/ 3.75 KW/ 1 BATTERY STORAGE SYSTEM	$20,000.00
240165	05/14/2024	ISSUED	22471061000	972 ENGSTORM ST	SOLAR / PV SYSTEM	pv roof mount(4.050kw)(10 panels)	$14,695.00
240166	05/15/2024	ISSUED	022-292-030	471 NESTLES ROAD	COMMERCIAL FIRE SYSTEMS	Fire Sprinkler TI - Add Pendent Sprinklers as Needed	$18,200.00

COUNCIL COMMUNICATION

SUBJECT: **Office of Community Engagement, Department Report**

TO: **Honorable Mayor Anna Velazquez and City Council**

FROM: **Jesus Valenzuela, Community Engagement Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Social Media Report for April 25 - May 22, 2024

Facebook

- Impressions: 61.5k – 11.7% increase
- Reach: 20.5k people that saw our posts – 25.5% increase
- Content Interactions: 583 – 47.2% increase
- Page Visits: 4.3k people visited our page – a 3.1% decrease
- New follows: 26 new follows
- Total followers: 4,680
    - Soledad – 39.6%
    - Women – 68.9%
    - Men – 31.1%
- Most successful post: Front Street closure on 5/4/24 – 15k reach

Instagram

- Reach: 4k – 1.6% increase from the previous report
- Content Interactions: 740 – 8.8% increase
- Visits: 1.3k –30.1% increase
- New Followers: 43
- Total followers: 1,509
    - Soledad –45.3%
    - Women – 66.7%
    - Men – 33.3%
- Most successful post: Summer Days Vendors video #2 – 1.9k reach

Twitter

- Data for Twitter is currently unavailable

Parks and Recreation Content Gathering

In collaboration with the Parks and Recreation Department, we shot footage for "The Aristocats" and the ballet. This footage, along with footage gathered previously, will support the fundraising campaign that will run alongside the sponsorships for Soledad Hot Summer Days.

Youth Summit
The Youth Summit was held on May 11 at the Soledad Main Street Middle School. This inaugural event gathered nearly 100 participants. For more information on this event, please see the Youth Commission Report.

540 Gabilan
The Office of Community Engagement (OCE) is collaborating with the Department of Community and Economic Development to conduct a comprehensive survey regarding the 540 Gabilan property. Our goal is to gather input from residents about their preferences for the property, and the survey results will help shape the Request for Proposal (RFP).

Job Fair
The OCE will support Monterey County Works on their job fair on May 29.

Website
The OCE has been working with various departments to keep the website current. With the support of each department, we have set up the Media Ad Hoc Committee that meets every month to discuss how we can keep the community up to date on what the City is working on.

CAPIO
The Community Engagement Manager and Coordinator attended the annual California Association of Public Information Officers Conference in Indian Wells, California. This event brings together hundreds of PIOs from various government jurisdictions to learn new skill sets. Workshops attended include “How to Have More Influence On Your Agency’s Decisions – While Earning More Respect for Your Communications Work” and “Tune In Next Week! Strategies for Creating a Multi-Episode Social Media Series,” “Podcasting and Broadcasting, Inside & Out,” to name a few. An essential workshop attended trained participants on dealing with First Amendment Auditors. We hope to bring these new skills and tips back to City staff.

Adult Civics Academy
The Adult Civics Academy hosted two excellent sessions last month. During the first session, Beatriz Trujillo provided insights into upcoming housing projects, including 540 Gabilan, and discussed the city's strategies for ensuring an adequate housing supply. On another day, participants had a follow-up discussion with TAMC and Safe Routes to School to address queries about proposed projects and grants for Soledad.

National Police and National Public Works Weeks
The Office of Community Engagement collaborated with the Soledad Police and Public Works Department to shoot and edit videos celebrating their respective weeks. We are working with the IT department to upload the videos to our new YouTube page and embed them on our website.

COUNCIL COMMUNICATION

SUBJECT: **Human Resources Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Francine Uy, Human Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

RECRUITMENTS:
Police Officer
Water Reclamation Shift Supervisor
City Engineer - Water Resources Manager (coming soon)

VACANCIES:
(1) City Engineer or Water Resources Manager – DOQ
(1) Assistant Engineer/Associate Civil Engineer or Management Analyst – DOQ; pending interviews
(4) Police Officer – 2 currently attending Academy
(1) Water Reclamation Shift Supervisor – Incumbent temporary filling position

TEMPORARY STAFFING:
(1) Water Reclamation Chief Plant Operator
(1) Office Assistant (Building Permits)
(1) Maintenance Worker

COUNCIL COMMUNICATION

SUBJECT: **Fire Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jason Luckenbach, Battalion Chief**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

PUBLIC RELATIONS:

- May 3rd – E37 provided engine/crew presentation at the Farmers Market
- May 14th – E37 attended career day at Mission Union School
- May 24th – E37 attended career day at Gabilan Elementary
- May 29th – E37 will be hosting a Fire Station field trip attended by San Vicente Elementary School

BUSINESS INSPECTIONS / PRE-PLANS:

- (21) Business Inspections have been completed
- (8) Re-Inspections completed
- (2) Fire Department Pre-Plans completed

WEED ABATEMENT INSPECTIONS:

- (42) Weed Abatement Notifications sent in May.
- Re-Inspections will occur in Mid-June

SIGNIFICANT INCIDENTS:

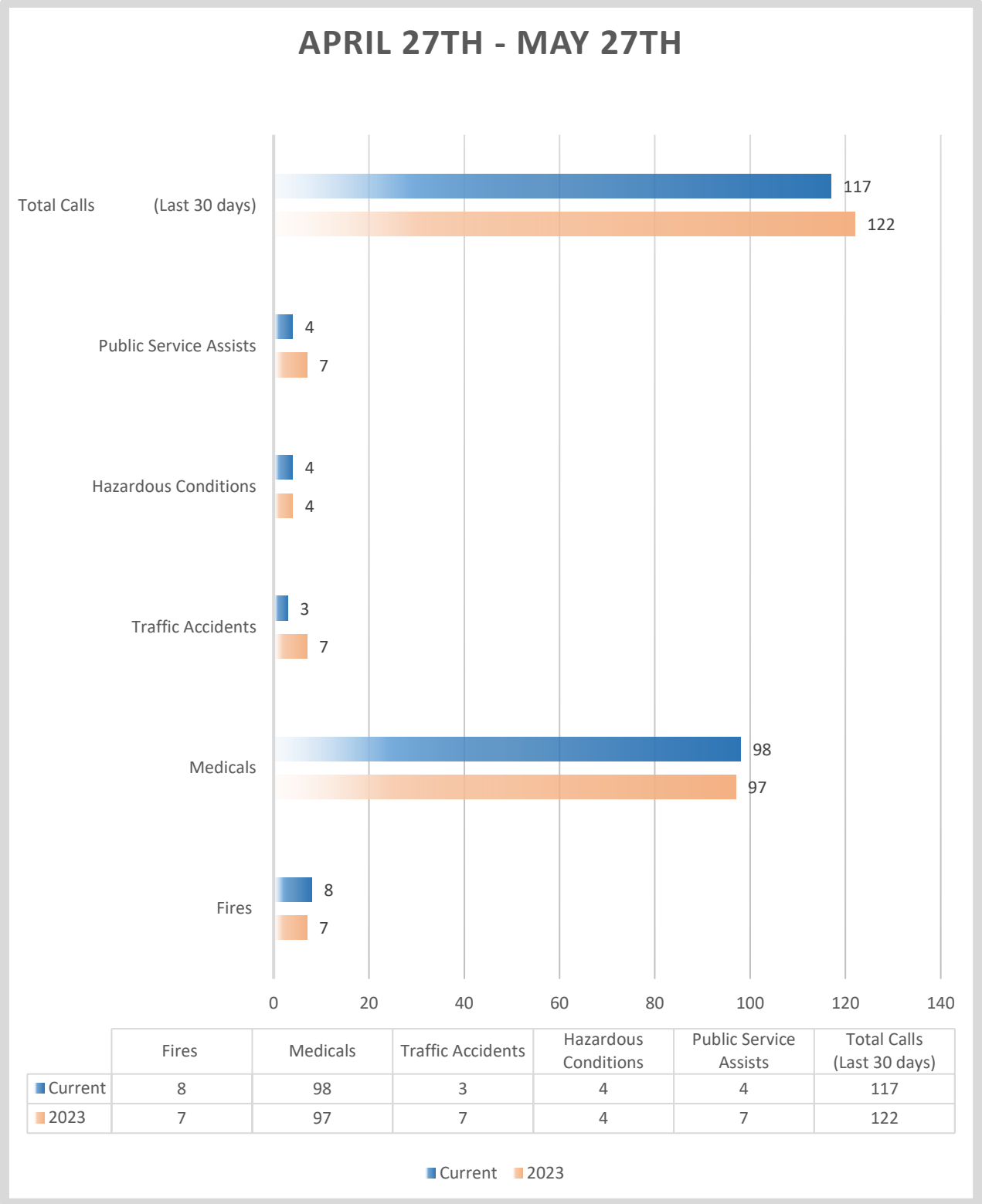
- May 22nd – Assisted Correctional Training Facility with a 2 acre Vegetation Fire outside the prison near Highway 101

SUSPECTED OPIOID INCIDENTS:

5/23 - Fentanyl Overdose – Monterey St x 3rd St

Family provided Narcan to the individual prior to Fire/EMS arriving.

Station 37 - Call Volume



	Fires	Medicals	Traffic Accidents	Hazardous Conditions	Public Service Assists	Total Calls (Last 30 days)
Current	8	98	3	4	4	117
2023	7	97	7	4	7	122

COUNCIL COMMUNICATION

SUBJECT: **Public Works Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director, Alex Ramos, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Projects and Activities

- **Public Works Week**
  - The Public Works Department celebrates another year of Public Works Week with a large department BBQ! The American Public Works Association (APWA) celebrates National Public Works Week with this year's theme of "Advancing Quality of Life for All" by honoring Public Works Professionals for their ability to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management.
  - https://www.youtube.com/watch?v=Pq9m4uUavrY

- **Projects out for Bids (Planetbids) Updates:**
  - Local Highway Safety Improvement Program (HSIP) Cycle 10
    - Tentatively to be advertised through Planetbids on May 31st and will have a bid Close date of June 21st.
  - City's On-Call for Professional Services 2022 RFQ
    - Tentatively scheduled to be advertised through Planetbids on May 31st and will have a bid close date of June 21st.
- **Ongoing Project Updates:**
  - Community Center Modernization Project – Staff met with David Construction to have a virtual kick-off meeting to discuss plans and details regarding the project on May 21st.
  - Recycled Water Conveyance Project – Landscape Architects, Siegfried, met with Public Works Staff and Soledad Unified School District to cover questions, landscaping, and project details on May 15th & May 22nd.
  - Roundabout Streetlight – Public Works Staff has successfully purchased, installed, and completed the last remaining streetlight at the roundabout. Additionally, the Streetlight Pole at the Corner closest to Little League has

been replaced due to some cosmetic and structural damage due to a car collision.

Water Department Activities

- Hydrant Flushing
  - Public Works Staff making their way around the city and exercising the hydrants to verify the operation of hydrants to ensure they continue working properly as intended during the event of an emergency. Flushing enables the system to be flushed of mineral and sediment build-up found in the water mains to deliver the highest quality water possible to the City residents.
- **Water Awareness Committee (WAC)**
  - Public Works Staff made their way to the Salinas Valley Fair in King City to help promote Water Awareness as part of the WAC group!

- **Well #10 Pump Test**
  - Maggiora is in the City performing a pump test for Well #10. As part of the Water Capital Improvement Program (CIP), the well is scheduled to be tested to observe its performance in providing water and operating efficiently. This work will continue until May 31st. Below is a small outline of what is going on in the week:
    - 5/28 – Run the pump for 8 hours
    - 5/29 – Run Step Draw-Down Testing
    - 5/30 – Run Test for either 12-hour or 24-hour pumping (depending on the 29th Test)
    - 5/31 – Let the pump set over the weekend for monitoring of level recoveries.

Water Reclamation Facility Activities:

- Recycled Water Conveyance Project
  - Public Works Staff was performing potholing activities at the Water Reclamation Facility in search of a proposed 16-inch reclaimed line that was in theory installed at the construction of the WRF, however, potholing confirmed that the 16-inch was never placed.
- **WRF Assessment**
  - Public Works Staff met on the 17th to discuss the proposal results received from the WRF Assessments & Improvements RFP put out on Planetbids. The City received two proposals, Carollo and Black & Veatch. Staff had determined which of the two proposals best met the needs of the City and the WRF. Staff to present their findings and recommendations tentatively to the June 5th Meeting.

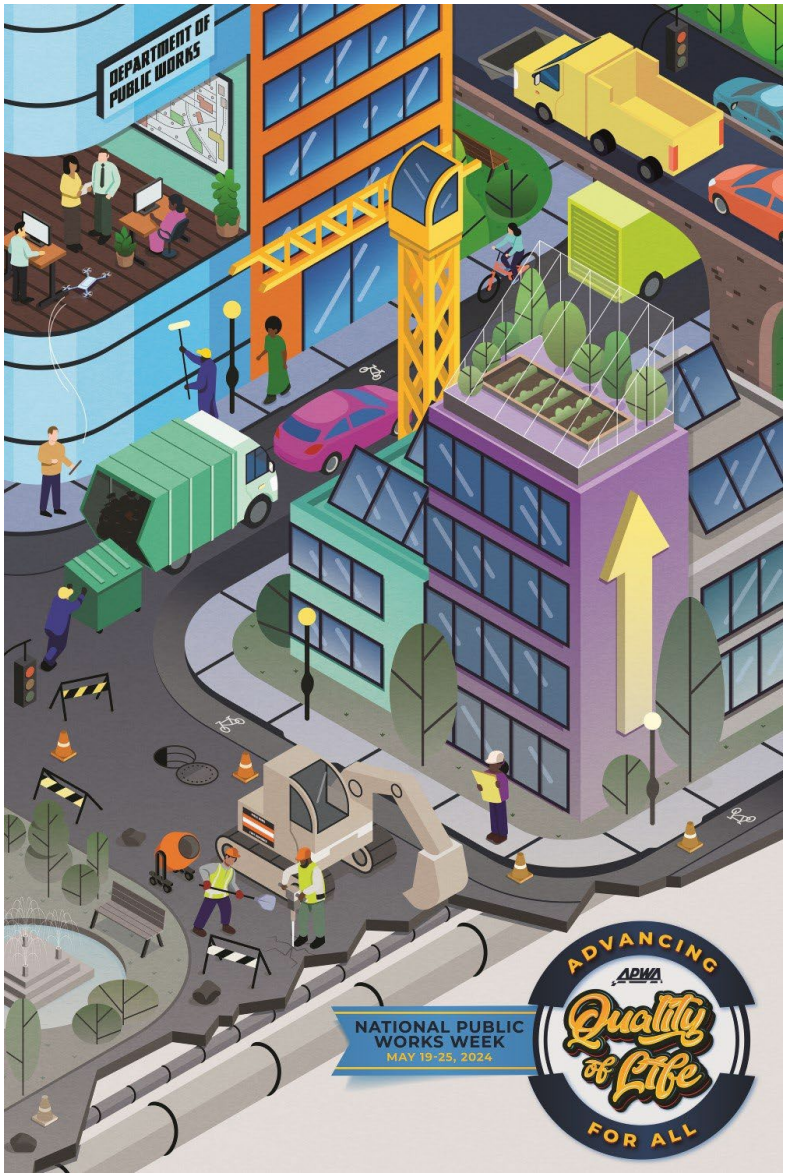


Figure 1 - National Public Works Week Poster "Advancing Quality of Life for All"



Figure 2 - Public Works Department!



Figure 3 South County Public Works Looking Hungry



Figure 4 - South County Public Works BBQ Lunch!

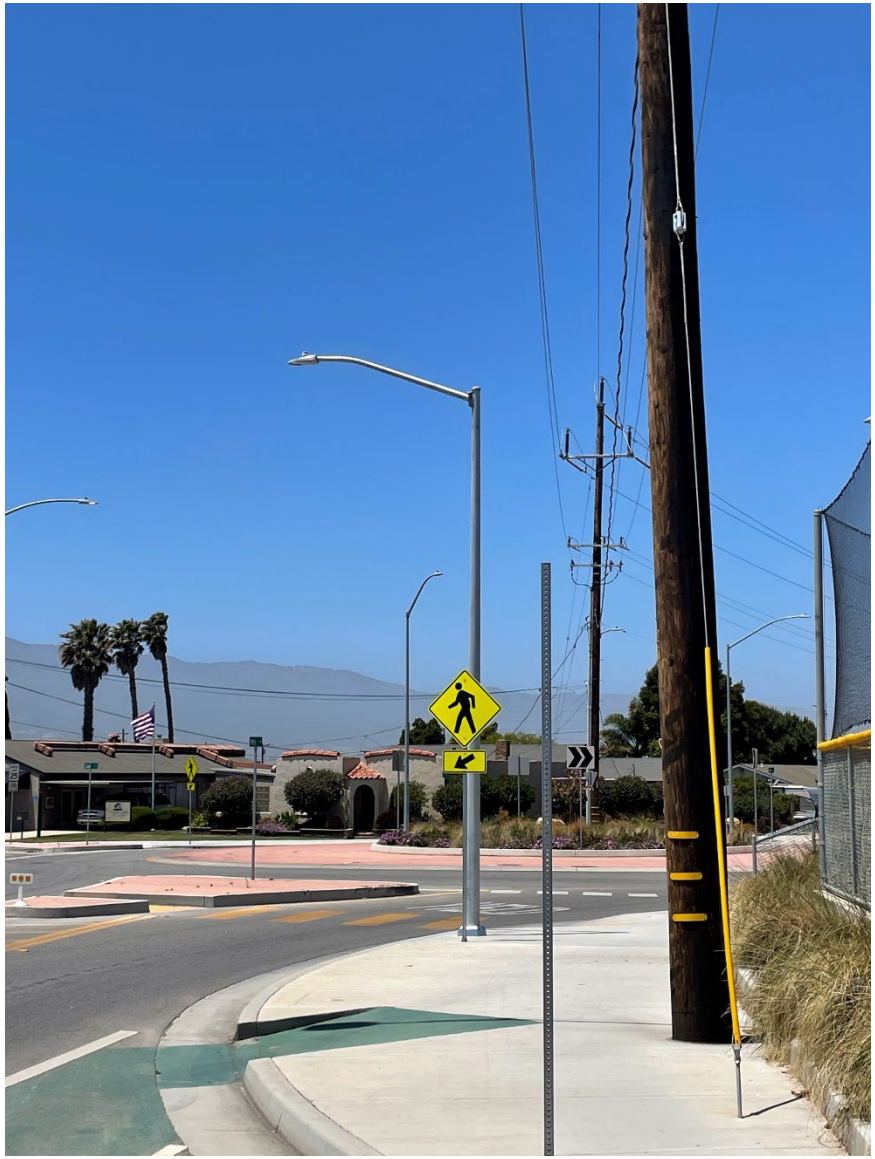


Figure 5 - Roundabout Missing Streetlight



Figure 6 - Public Works Hydrant Flushing Activities at Metz and 3rd



Figure 7 - Public Works Staff at Salinas Valley Fair in King City! WAC!



Figure 8 - Public Works Staff at Well 10 Performing Tests



Figure 9 - Potholing at the WRF for the Infamous 16-inch Pipe!

COUNCIL COMMUNICATION

SUBJECT: **Police Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Damon Wasson, Soledad Police Department Chief of Police**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

SOLEDAD POLICE DEPARTMENT

Monthly Crime Date and Calls for Service 2024

Activity	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Yearly Totals
Murder/Attempted Murder	0	0	0	0	0								
Sexual Assault	0	1	0	1	0								
Armed Robbery	0	0	0	0	0								
Strong Arm Robbery	0	1	0	0	0								
Aggravated Assault	3	1	4	2	6								
Domestic Violence	5	2	2	4	2								
Arson	0	0	0	0	0								
Burglary	0	0	0	2	0								
Larceny	0	0	0	0	0								
Auto Theft	2	2	2	2	1								
Traffic Citations/Warnings Issued	115	113	110	61	82								
Total Arrests	27	19	25	19	24								
Dogs Impounded	0	4	0	8	6								
Cats & Other Impounds	5	1	0	2	7								
Animals transported to SPCA	4	4	0	4	3								
Code Enforcement Contacts	172	178	143	134	210								
Community Policing	185		124	184	144								
Victim Advocate Contacts	21	13	47	83	88								
Total Calls for Service	1,479	1,299	1,075	1,057	1372								
TOTAL MONTHLY ACTIVITY	2,018	1,638	1,532	1,563	1,945								

SOLEDAD POLICE DEPARTMENT
STAFFING LEVELS
Authorized Sworn (20) Non-Sworn (6)

Month	Active Street Ready	Sworn Vacancies	Disabled FTO Academy	Administrative Leave Backgound	Non-Sworn	Non-Sworn Vacancies	Total Authorized Staff
July	15	2	3	0	6	0	26
August	15	2	3	0	6	0	26
September	15	2	3	0	6	0	26
October	12	4	2	1	7	0	26
November	12	4	2	1	7	0	26
December	12	4	2	1	7	0	26
January	12	4	2	1	7	0	26
February	12	4	2	1	7	0	26
March	12	4	2	1	7	0	26
April	12	4	2	1	7	0	26
May	13	2	4	0	7	0	26
June							

04/22/2024 to
05/23/2024

2024

Soledad Police Department

COMMUNITY POLICING REPORT

Citizen Contacts: Officers have made approximately 65 outreach contacts during this reporting period.
Business Checks: Officers conducted 51 business outreach contacts.
Apartment/Residential contacts: Officers made 7 contacts with residents on well-being checks.
Schools: Officers conducted 6 walk-throughs and drive-bys 40 times as part of school zone enforcement throughout Traffic Enforcement Unit. Special attention continues around the school with the Traffic Unit.
City Parks: Continuous patrol and 11 walk-throughs, with park visitor contacts made.
Youth Outreach: Numerous children were contacted by who provided stickers and goodie bags.
Farmer's Market: Attended on 04/25, 05/02, 05/09 and 5/16 conducting outreach.
Special Events: 3RD Annual Soledad Hot Summer Days Carshow planning has begun.
Facebook: 1347 Likes, 101 Comments, 111 Shares, 7123 times photos viewed, 40,061 People Reached. We currently have 10,565 Followers, and this number increases monthly and is attributed to the hard work of the department's various units, as well as our outreach in person and on social media.
Churches: On-going visits of all churches throughout the city.
Volunteer/Reserve/Explorer Units/Misc: Reserve Officers donated 12 hours, Volunteer Unit donated 4 hours in this reporting period.

Prepared by: Deputy Chief Fred J. Lombardi

Code Enforcement Activity Report

April 23, 2024 – May 22 ,2024

Vehicles Tagged – Public Roadway: 42

Vehicles Tagged – Private Property Enforcement: 0

Vehicles Towed: 7

Municipal Code Issues: 06

Citizen Complaints: 8

Parking Citations Issued: 20

Commercial Enforcement:8

Other Calls for Service:65

TOTAL CALLS FOR SERVICE: 210

Prepared by: P. CELAYA

Animal Control Activity Report

April 24, 2024- May 24, 2024

Missing Animal Report - 0

Neighbor Animal Complaint/Welfare Check Request –3

Issued Citations/Warning Citations - 0

Dogs Taken into Custody –6

Cats Taken into Custody – 7

Other Animals taken into custody - 0

Animal Bites – 0

Deceased Animals – 2

Citizens Verbally Warned - 0

Humane Education/Referrals- 0

Cat Trap Request –0

Unable to Locate/No Merit – 36

Dog License - 9

Other Details – 48

Animal Returned to Owner – 5

SPCA Transport – 3

Community Policing – 1

Breeder's License Applications received/Permits issued – 0

Contacts re: Breeding – 0

Note:

TOTAL CALLS FOR SERVICE: 120

Prepared by: J. Escarsega E00679

Victim Assistance Advocate activity report- C. Zamudio

April 23, 2024 – May 22, 2024

Referral Services: 04

On-scene crisis response: 03

Community Outreach: 16

Meetings: 05

Follow ups: 08

Social Media/ Website: 14

Victim Advocate Training: 04

Schools visited: 04

Other Details: 30

TOTAL: 88

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6096, A Resolution of The City Council of The City of Soledad Approving In-Kind City Services, Waiving of Park Fees and Approving the Street Closure of Andalucia Drive Between North Street and Ticino Street for the Annual 4th of July Festivities**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Kao Nou Yang, Community and Economic Development Director and Ariana Mora , Associate Planner**

THROUGH: **Megan Hunter , City Manager**

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad consider and approve Resolution No.6096, “Approving In-Kind City Services, Waiving of Park Fees and Approving the Street Closure of Andalucia Drive Between North Street and Ticino Street for the Annual 4th of July Festivities”.

Executive Summary

The Soledad 4th of July Committee "Committee" has been organizing an annual 4th of July Festival in the City of Soledad for many years. This year, the festivities will be hosted at two city parks: Chester Aaroe "Little League" Park and Gallardo Park on July 4th, 2024, from 8:00 am to 10:00 pm. The free event will feature a variety of food vendors, outdoor entertainment, and fireworks display partially funded by the City of Soledad to benefit the community. In addition to this event, the applicant is requesting a fee waiver for Bill Ramus Park to host a Swiss Sausage BBQ Fundraiser on June 21, 2024 to help fundraise for the fireworks show. The applicant is seeking approval for:

1. Closure of Andalucia Drive between North Street and Ticino Street,
2. Waiver for city park reservation fees, and
3. In-kind services from the Public Works and Police Departments.

The Public Works, Police, Fire, and Community and Economic Development Departments have reviewed the application and proposed services and have recommended approval, subject to Council approval.

Background

On May 15, 2024, the City of Soledad received a Temporary Land Use Permit (TUP) application and

request for sponsorship from the Soledad 4th of July Committee. This event is subject to the temporary use permit process due to street closures for a parade and car show. The event also requires a noise permit, special event permit, and park reservation permit. In addition to the TUP and associated permits, the 4th of July Committee is also requesting parks fee waivers for Bill Ramus Park on June 21, 2024 to host a Swiss Sausage BBQ Fundraiser for the fireworks display and Gallardo and Aaroe Parks for three days between July 3rd to July 5th, and in-kind city services.

Under Soledad Municipal Code 17.42.015, a temporary use permit is required when:

- Commercial carnivals, circuses, musical concerts and similar events and congregations of people when conducted on private property and when involving more than one hundred people.
  Street closures, farmers markets, or craft shows of not more than 4 days per month, taking place on public property or private properties, in appropriately zoned commercial areas and when having obtained any other necessary approvals …"

And where:

4. a. All fee waiver requests shall be reviewed and determined by the city council
   b. Events requesting the use of city staff or equipment for "in-kind" services shall be reviewed and determined by the city council.

The applicant will host activities on a public street where more than 100 people are expected to attend, therefore the temporary use permit can be issued administratively. However, the applicant must receive permission from Council to host events on public property. For this event, the applicant is requesting to have street closures to accommodate their event as has been done in previous years as shown in Exhibit A. To do this, the applicant must have barricades to show closed streets and signal out detours.

Review & Analysis

This year the 4th of July Committee ("Committee") requests to host their festivities at Chester Aaroe Park and Gallardo Park. As part of the festivities, the Committee will have a Fourth of July parade from 12:00 pm to 1:00 pm from Main Street Middle School to Chester Aaroe Park to kick-off the event. A parade permit is on file and has been approved administratively by the Soledad Police Department. There will also be activities at Chester Aaroe Park, including resource and non-profit food booths, car displays, and family games and entertainment. A 4th of July fireworks show at Gallardo Park partially funded by the City of Soledad will be the event's grand finale. This event is scheduled for July 4, 2024, from 8:00 am to 10:00 pm including an hour for set-up and clean-up. Please see Exhibit "A" for more details.

The Committee requests that both parks be reserved from July 3rd through the 5th for the one-day event to accommodate the set-up and breakdown of the food booths and fireworks display. The applicant is also requesting Public Works services such as garbage cans, an electrical generator and associated cables, and tower light for the event. Like previous years, the event will require the closure of Andalucia Drive for a car display and pedestrian safety to and from Gallardo and Chester Aaroe Park. The street closure will be set up with barricades and traffic signs.

Public Works Staff will be able to coordinate with the applicant to make sure the barricades and needed signs are posted appropriately. The barricades are intended to be dropped off at the site during the work week on Wednesday, July 3rd and picked up the day after the event on Friday. It is expected that one Public Works employee will assist 2 hours in the morning before the event and two hours after the event on the 4th of July. Police Department Staff will be active throughout the City, enforcing security and illegal fireworks, but also providing traffic control and overseeing the event as needed. It is not

intended for Police Department staff to participate in the entire event for security purposes.

The applicant has also requested that the City Council waive the park fee for Bill Ramus Park on June 21, 2024 to host a Swiss Sausage BBQ Fundraiser for the fireworks display and Gallardo Park and Chester Aaroe Park for three days from July 3rd through July 5th. This fee is $150 per day per park and for three days at two parks and one day at one park would total $1050. If the Council approves, the Public Works and Parks and Recreation Staff will coordinate with the Committee to ensure all park reservations, equipment, barricades, and signs are correctly placed.

Lastly, the applicant shall ensure that all vendors participating in the event obtain the necessary permits, including temporary use, special events, business licenses, and health permits, to comply with state and local health and safety regulations. The applicant is also responsible for providing an updated insurance certificate before the event, including the City, elected and appointed officials, employees, and agents as additional insureds. City Staff will collaborate with the applicant to complete this.

Financial Considerations

There will be costs associated with Soledad Police and Public Works staff time, but as in previous years the impact is not expected to be burdensome. The Committee has agreed to work with Public Works staff during the work week to ensure minimal staff assistance is needed on the actual holiday itself. Given the additional enforcement needed to address illegal fireworks and other associated safety concerns with the holiday, the Police Department typically staffs up. If the Council approves the resolution, the park reservation fee of $150 per day, for a total of $1050 for Bill Ramus, Gallardo, and Chester Aaroe Parks, will be waived.

The City Council did approve and paid a 50% deposit of $7,500 as a co-sponsor for this year's fireworks show with Fireworks & Stage FX America. The Committee is expected to contribute the remaining $7,500. The Swiss Sausage BBQ Fundraiser in Bill Ramus Parks is to raise funds for the Committee's contribution toward the fireworks display.

Alternatives

- Approve the Resolution as presented; or
- Approve the Resolution with modifications and conditions; or
- Deny the Resolution

Planning/CEQA

The Swiss Sausage BBQ Fundraiser and annual 4th of July Festivities and associated requests for the street closure, waiving of the park fees, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land. Pursuant to CEQA, minor temporary land use with minimal or no permanent effects on the environment, such as carnivals and Christmas tree sales, are exempt.

Public Notice Requirements

None Required

Attachment(s):

RESOLUTION NO. 6096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING IN-KIND CITY SERVICES, WAIVING PARK FEES, AND APPROVING THE STREET CLOSURE OF ANDALUCIA DRIVE BETWEEN NORTH STREET AND TICINO STREET FOR THE ANNUAL 4TH OF JULY FESTIVITIES

WHEREAS, the Soledad 4th of July Committee "Committee" has been organizing annual 4th of July Festivities in the City of Soledad for many years; and

WHEREAS, this year, the festivities will be hosted at two city parks: Chester Aaroe "Little League" Park and Gallardo Park on July 4th, 2024, from 8:00 am to 10:00 pm; and

WHEREAS, the free event will feature a variety of food vendors, outdoor entertainment, and fireworks display to benefit the community; and

WHEREAS, to allow for a car display area and to facilitate pedestrian safety to and from Gallardo and Chester Aaroe Park, the Committee has requested the closure of Andalucia Drive from North Street to Ticino Street; and

WHEREAS, the Committee also requested the waiver of parks fees for Bill Ramus Park on June 21, 2024 to host a Swiss Sausage BBQ Fundraiser to raise funds for the fireworks display, and Aaroe and Gallardo Parks from July 3rd to July 5th to accommodate the set-up and breakdown of the food booths and fireworks display before and after the 4th of July; and

WHEREAS, the Committee will require in-kind services including use of city equipment such as additional garbage cans, a generator and associated cables, and a light tower, and assistance from Public Works Staff to set up and this remove equipment; and

WHEREAS, to facilitate safe vehicular traffic and accommodate the street closure, the Public Works Department will set up barricades and signage and the Soledad Police Department will provide traffic control as needed; and

WHEREAS, the Swiss Sausage BBQ Fundraiser and annual 4th of July Festivities and associated requests for the street closure, waiving of the park fees, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land as a minor temporary land use with minimal or no permanent effects on the environment; and

WHEREAS, the City of Soledad has for several years sponsored the 4th of July Festivities and has funded or partially funded the fireworks display as a safe, family friendly event for our residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad hereby approves the temporary closure of Andalucia Street, spanning from North Street to Ticino Street, on July 4, 2024, between the hours of 8:00 am and 10:00 pm; the provision of in-kind city

services including city equipment and staff support from the Soledad Police and Public Works Departments, and waiver of park fees for Bill Ramus on June 21, 2024 to host an event fundraiser, and Chester Aaroe "Little League" and Gallardo Parks from July 3rd to July 5th for the 4th of July Festivities.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of June 2024, by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Clerk



SOLEDAD 4TH OF JULY COMMITTEE
P.O. Box 1323
Soledad, Ca. 93960

May 15, 2024

City of Soledad
248 Main Street
Soledad, Ca. 93960

Attention: City Manager & Council Members

The Soledad 4th of July Committee will be spearheading the 4th of July festivities on Thursday, July 4, 2024. The event will include a Childrens' Parade at noon. Live music and a DJ will be featured throughout the day including non-profit food booths, car display, family games, clowns and bounce houses.

The Committee is requesting full use of the Chester Aaroe Park on July 4th from about 8:00AM to 9:00PM. We are also requesting the closure of Andalucia Drive between Ticino Street and Metz Road where perhaps a car display will take place.

The Childrens' Parade will commence at 12:00 noon with formation at the Main Street School parking lot at 11:30AM. The parade route will be from the Main Street School parking lot onto North Street and ending at the Chester Aaroe Park. We, therefore, request the closure of the feeder streets; namely, Main, Soledad, and Kidder Streets. The parade will probably last one-half hour or so.

There will be an aerial display (fireworks) at the Gallardo Park. The same section of the Park will be used as far as I know (as in past shows).

We will be responsible to clean the Parks when all the festivities are concluded. We will have volunteers in place to set up and take down various items.

Your approval for our event will be appreciated.

Attached are the following for your review:

- Application for Reserved Use of Parks (2)
- Temporary Use Standard Regulations (2)
- Parade Permit
- Site Plan of Chester Aaroe Park
- Certificate of Insurance pending

Thank You,

Pauline Tomasini

Pauline Tomasini, Sect'y.-Treas. (831) 678-3379

Community Development Department
248 Main Street
Soledad, CA 93960
Phone (831) 223-5020
Fax (831) 678-3965

Temporary Use Permit Application

SECTION 1: APPLICANT INFORMATION

Applicant: SOLEDAD 4TH OF JULY COMMITTEE

Address: P.O. Box 1323 Soledad, Ca. 93960

Phone No.: c/o 678-3379 Fax No.: None E-Mail: None

Please provide information of the Legal Property Owner below:
Owner 1: City of Soledad

Address: 248 Main St. Soledad, Ca. 93960

Phone No.: (831) 223-5000 Fax No: 831-678-3965 E-Mail: darlene noriega@cityofsoledad.com

Owner 2:

Address:

Phone No.: Fax No.: E-Mail:

SECTION 2: PERMIT INFORMATION

Project Description (please include. purpose, description of event. hours of operation etc. attach additional pages if needed):
4th of July festivities including a Childrens' Parade at noon, live music at the park along with non-profit food booths, family games, bounce houses, clowms, car display.

SECTION 3: SITE INFORMATION

Address: Chester Aarce Park 710 North St., Soledad, Ca. Zoning District: Not known

APN: Not known Site Area:

REQUIRED SUBMITTALS: Please see "TEMPORARY USE STANDARDS REGULATIONS" attached with this sheet

I declare under penalty that I am the owner or authorized agent for this property and that the foregoing statements and answers herein and all data information, documents and evidence herewith submitted are to the best of my knowledge and believe true and correct.

Pauline Tomasini May 15, 2024

Applicant Signature Pauline Tomasini Date

Owner 1 Signature Date

Owner 2 Signature Date

Staff Use Only

Filing Fee: Receipt #:

Date: Received by:

CITY OF SOLEDAD
COMMUNITY DEVELOPMENT DEPARTMENT
248 MAIN STREET
SOLEDAD, CALIFORNIA 93960
(831) 223-5020

TEMPORARY USE STANDARD REGULATIONS

This approval is issued pursuant to the City of Soledad Zoning Ordinance, Municipal Code. Section 17.42.010 for the following use and dates and is subject to the conditions listed below. The violation of these rules may result in the issuance of an infraction citation (ticket) by the Police Department of Community Development Department.

Proposed Use or Activity: Soledad 4th of July Festivities

Location of Use or Activity (APN No., Address and Map of Site) 710 North Street, Soledad, Ca. 93960

Dates and Hours of Use of Activity: July 4, 2024 8:00AM to 9:00PM

1) This authorization applies only to the physical site, uses and activities described above, and only for the dates and hours requested.

2) The applicant agrees to indemnify and hold the City harmless from any claim or injury, personal loss, or damage in connection with the requested use, and any use of public property or right of way that has authorized.

3) The applicant shall maintain the site of the use or activity, and any public right of way that may also be used, in a neat and clean condition at all times, and shall, within two hours of the end of the activity on each day of operation, clean the site of all refuse, equipment, or furniture or other materials and restore the site to its condition prior to the initiation of the use or activity. Failure to comply with this requirement may result in the City of Soledad cleaning the site or contracting for such cleaning and the applicant agrees to be responsible for payment of any costs incurred by the City for such work.

4) Any damage to public property including sidewalks, curb, gutter, street signs, etc. shall be repaired by the applicant within one week of such damage, or reimbursement of the full cost of such repairs shall be made to the City within one week of submittal by the City of an invoice to the applicant.

5) All uses or activities authorized by this approval shall be conducted in a manner consistent with protection of the public health, safety and welfare and enjoyment of the adjacent properties. Loud noise, glare, vibrations or odors are not allowed.

6) Applicant is responsible for obtaining any applicable Building Permit or Health Department Permits that may be required, and complying with any other requirements of law.

I have read the regulations stated above and understand them.

Name (Print): SOLEDAD 4th OF JULY COMMITTEE By: Pauline Tomasini Signature: Pauline Tomasini

Phone No.: c/o678- 3379 Date: May 15, 2024

- Office Use Only -

Community Development Department Approval

Approved By: Kao Yang (May 22, 2024 08:43 PDT) Date: 22/05/24

Soledad Police Department Approval

Approved By: Damon Wasson Date: 22/05/24

Public Works Department Approval

Approved By: DONALD WILCOX (May 23, 2024 16:38 PDT) Date: 23/05/24

Fire Department Approval

Approved By: Jason Luckenbach Jason Luckenbach (May 21, 2024 19:07 PDT) Date: 21/05/24

PARK USE APPLICATION – General Use

Soledad Parks & Recreation
560 Walker Dr. – Soledad, Ca 93960
(831) 223-5250 – recreation@cityofsoledad.com

Organization or Group SOLEDAD 4TH of JULY COMMITTEE

Authorized Representative PAULINE TOMASINI Email NONE

Address 37400 METZ RD City SOLEDAD Zip 93960

Mailing Address (if different) —

Primary Phone Number (831) 678-3379 Secondary Phone Number 595-2234

Name of individual who will be responsible and present at the event PAULINE TOMASINI

Address 37400 METZ RD City SOLEDAD Zip

Mailing Address (if different)

Primary Phone Number (831) 678-3379 Email NONE

Park: ☐ Bill Ramus ☒ Chester Aaroe ☐ Veteran's Memorial ☐ Peverini ☐ Blas Sanata ☒ Other: GAZZARRE PARK

Intended Use of Park 4TH OF JULY FESTIVITIES

Date(s) of Use JULY 3 4 5 2024 Expected (max) Attendance 500+

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Hours of use				8:00AM	8AM	8:00AM-12:00	
Hours of use				8:00 PM	8PM	12:00PM	
Hours of use							

Will donation or admission fee be required? NO Will a collection or free-will offering be collected? NO

Will lighting be used? YES Will A/C power be needed? Will decorations be installed? YES

Will alcohol be present? * NO Outdoor Sound Equipment? * YES Council Wavier Request? YES

*Approval by the City of Soledad Police Department must be secured prior to submitting the application

Please note dates are tentatively scheduled and are subject to change without notice.

The undersigned authorized representative states that he has been authorized to apply for the use of City Facilities. If any facility or equipment is damaged, it is further agreed that the undersigned will repair or bear the expense or repairing the same.

I agree to abide by all rules and regulations for use of City Parks. I agree to indemnity and hold harmless the City of Soledad, and all officers, agents and employees from and against any and all claims and losses whatsoever arising out of, or in any way related to, the indemnifying's party's performance under this agreement, including but not limited to claims for property damage, personal injury, death and any legal expenses incurred by the indemnitee in connection with such claims. A party's performance includes the party, its officers, agents and employee's action or inaction.

I agree to provide at my own expense liability insurance as outlined in the "Rules and Regulations". I further agree to obtain all necessary permits and licenses. I understand that failure to meet these conditions will result in cancellation of my event and forfeiture of all fees paid. I have read, and I understand all information contained in this document.

Authorized Signature: Pauline Tomasini Date: 05-22-24

THIS APPLICATION MUST BE PRESENT DURING USE OF THE ABOVE-MENTIONED FACILITY.

Official Use Only

Police Department Use Only

Will security be required? _____ *How Many?* _____

Alcohol Permit Issued: _____ *Outdoor Sound Equipment:* _____

Signature of Police Chief _____ *Date* _____

Soledad Parks and Recreation Department

Application Submittal ____ *Insurance* ____ *Approval* ____ *Applicable Fee:* Waiver *Fee Paid:* ____ *Fee Waived:* ____

SOLEDAD POLICE DEPARTMENT
P.O. BOX 606
236 MAIN STREET
SOLEDAD, CA 93960
PH: (831) 223-5120
FAX: (831) 678-3575

PARADE PERMIT

DATE OF EVENT: July 4, 2024 START/ENDING TIME: 12:00Noon to about 1:00PM

LOCATION OF EVENT: Chester Aaroe Park

NAME OF EVENT: SOLEDAD 4TH OF JULY FESTIVITIES

PERSON OR ORGANIZATION REQUESTING PERMIT:

Name: Soledad 4th of July Committee by Pauline Tomasini

Address: P.O. Box 1323 Soledad State: Ca. Zip: 93960

Telephone Number: c/o (831) 678-3379 E-mail Address: None

Tax Exempt/Non-Profit: ☒ Yes Tax Exemption Number 30-0247031 ☐ No

City of Soledad Business License Number: None

ON-SITE RESPONSIBLE PARTY:

☒ Same as Above

Name: _____

Address: _____ State: _____ Zip: _____

Telephone Number: _____ E-mail Address: _____

SOUND/ENTERTAINMENT: *(check type of sound entertainment)*

☐ D.J. ☒ Live Entertainment ☒ P.A. System ☐ Other _____

Will admission be charged? ☒ No ☐ Yes; Amount _____

Will tickets be sold? ☒ No ☐ Yes *In Advance or Day of Event?* _____

Identify locations of advance sale box offices N/A

Projected Attendance: Total Attendance: 200-300 (1 day only) Per Day: N/A

Will the event require: *(check all that apply; final determination will be make by the City)*

Parade Only 12:00-1:00PM

☒ Street Closure ☐ Traffic Detours ☐ Parking ☐ Police Enforcement

☐ Fire Enforcement ☐ Fire Enforcement ☐ Encroachment Permit

☐ Other _____

Is the event, or any portion thereof, proposed to be held on private property? ☒ No ☐ Yes

No Permit shall be issued until the Application is approved and is signed by an authorized representative of the City of Soledad. A meeting may be required prior to approval. Please complete this Application in full and return it no later than thirty (30) days prior to the proposed event. This event shall be conducted in strict accordance with the applicable local, state, and federal laws and regulations including but not limited to, the noise restrictions imposed under the City of Soledad Code upon amplified sound.

If you have any questions, please contact Patricia Aceves, Records Supervisor at (831) 223-5120.

I declare that I am 18 years of age or older and the information contained in the foregoing application is true and correct to the best of my knowledge. I have read, understand and agree to abide by the rules and regulations governing Special Events under the City of Soledad Code and I understand this application is made subject to the rules and regulation established by the City Council and/or the City Manager or their designee. I also understand that misrepresentation of facts will cause this Permit to be null and void. I also understand that if an emergency Police or Fire response is generated to this event, I may be charged for the Police or Fire services required.

I further declare that I am authorized to enter into this Application for and on behalf of myself and the organization described above.

SOLEDAD 4TH OF JULY COMMITTEE

Signature By: _____ Date May 15, 2024

Pauline Tomasini

Chief of Police _____ Date _____

SOLEDAD POLICE DEPARTMENT
SPECIAL EVENT PERMIT/PERMISO PARA UN EVENTO ESPECIAL

APPLICANT'S INFORMATION/INFORMACIÓN DEL APLICANTE:

Today's Date/Fecha de hoy: May 15, 2024

Name/Nombre: SOLEDAD 4th of JULY COMMITTEE By: Pauline Tomasini Date of Birth/Fecha de Nacimiento: 08-13-36

Driver's License/ID #/Numero de Licencia/Id #: F0171853 Phone No./No. de Telefono: (831) 678-3379

Height/Altura: 5-01" Hair Color/Color de Pelo: Gry Eye Color/Color de Ojos: Hzl

Address/Domicilio: 37400 Metz Rd. Soledad, Ca. 93960

EVENT INFORMATION/INFORMACION DEL EVENTO:

Date(s) of Event/Fecha(s) de Evento: July 4, 2024 Type of Event/Tipo de Evento: 4th of July Festivities

Event Location/Localizacion del Evento: Chester Aarce Park @ 710 North St., Soledad, Ca. 93960

Time Event will begin/Hora de empiezo del Evento: 8:00AM # of guests/# de invitados: 200-300

Time Event will end/Hora que termina el Evento: 9:00PM

Event will be/Evento es: ☒ PUBLIC/PUBLICO ☐ PRIVATE/PRIVADO Price of admission/Precio de admision: $_____

Type of music/Tipo de muscia: ☒ BAND ☐ DJ ☐ STEREO/JUKE BOX

Invitation Req'd/Invitacion Requerida: ☐ YES/SI ☒ NO

Alcohol: ☒ NONE/NINGUNO ☐ SERVED/SERVIDO ☐ SOLD/VENDIDO

SIGNATURE OF APPLICANT
FIRMA DEL APLICANTE: Pauline Tomasini Date/Fecha: May 15, 2024
Pauline Tomasini for Soledad 4th of July Committee

Security contract and $31.00 fee must be turned in along with this form for approval
Security guards must be at event ½ hour before event begins and ½ hour after it ends. One security guard for every 50 guests.

** El contrato de seguridad y $31.00 deberá ser entregada junto con este formulario de aprobación **
Guardias de seguridad deben estar en el evento ½ hora antes de que comience el evento y ½ hora después de que termina.
Un guardia para cada 50 inviados.

****

OFFICIAL USE ONLY

☐ PAID

Restrictions: _____ Number of Security Officers required: _____

Signature of Supervisor Authorizing: _____ Date: _____

Revised: 8/19/2020

SOLEDAD POLICE DEPARTMENT
P.O. BOX 606
236 MAIN STREET
SOLEDAD, CA 93960
PH: (831) 223-5120
FAX: (831) 678-3575

PERMIT FOR OUTDOOR USE OF SOUND EQUIPMENT

PURSUANT TO CHAPTER 9.12 OF THE CITY OF SOLEDAD'S MUNICIPAL CODE THE FOLLOWING INFORMATION MUST BE PROVIDED SO THAT A PERMIT CAN BE REVIEWED FOR OUTDOOR USE OF SOUND EQUIPMENT.

Name: SCIEDAD 4TH OF JULY COMMITTEE By: Pauline Tomasini **Driver License/ID #:** F0171853

Hair: Gry **Height:** 5-01" **Weight:** 118 lbs. **DOB:** 08-13-36

Address: 37400 Metz Rd. Soledad, Ca. 93960

Phone #: (831) 678-3379 **Reason for request/type of event?** Soledad 4th of July Festiviti

Type of equipment: Live Band with various musical eq. **Date(s) of event:** July 4, 2024

Start Time: 2:00PM **End Time:** 10:00PM ****see city codes below**

PURSUANT TO THE CITY CODES IN ISSUANCE OF A PERMIT FOR OUTDOOR USE OF SOUND EQUIPMENT IS RESTRICTED AS FOLLOWS:

1. **THE USE OF EQUIPMENT IS LIMITED TO THE HOURS OF 6 A.M. AND 10 P.M.**
2. **THE NOISE LEVELS PRODUCED BY THE EQUIPMENT SHALL BE LIMITED TO THOSE STANDARDS SET BY THE MUNICIPAL CODE SECTION 17.38.240A (POLLUTION CONTROL-NOISE) LIMITING NOISE LEVELS AT A PROPERTY LINE TO BE DB-A-55 IN RESIDENTIAL, DB-A-65 IN COMMERCIAL, AND DB-A-68 IN INDUSTRIAL ZONE AREAS, OR AS MODIFIED BY THAT SECTION ON THE MUNICIPAL CODE.**
3. **VIBRATIONS FROM EQUIPMENT SHALL NOT BE PERMITTED WHERE THE INSTRUMENTS AT THE PROPERTY LINE.**
4. **SOUND AMPLIFIED BY THE EQUIPMENT SHALL NOT BE PERMITTED WHERE THE INSTRUMENTS AT THE PROPERTY LINE. SOUND AMPLIFIED BY THE EQUIPMENT SHALL NOT BE ALLOWED BEYOND THE DEGREE REASONABLY REQUIRED, SO AS NOT TO INTERFERE WITH THE COMFORTABLE ENJOYMENT OF LIFE OF PROPERTY IN THE VICINITY, OR CREATE A PUBLIC NUISANCE.**
5. **MUST ABIDE BY ALL THE ABOVE LISTED RULES. VEHICLE CODE/PARKING VIOLATIONS WILL BE ENFORCED. FIRE CODE VIOLATIONS WILL BE ENFORCED.**

I HAVE READ AND UNDERSTOOD THE CONDITIONS UNDER WHICH THE REQUESTED PERMIT IN APPLIED FOR AND IF ISSUED MUST BE COMPLIED WITH. I ALSO UNDERSTAND THAT THIS PERMIT MAY BE REVOKED IF ANY PROVISIONS OF CITY CODES ARE VIOLATED.

Applicant Signature: Pauline Tomasini **Date:** May 15, 2024

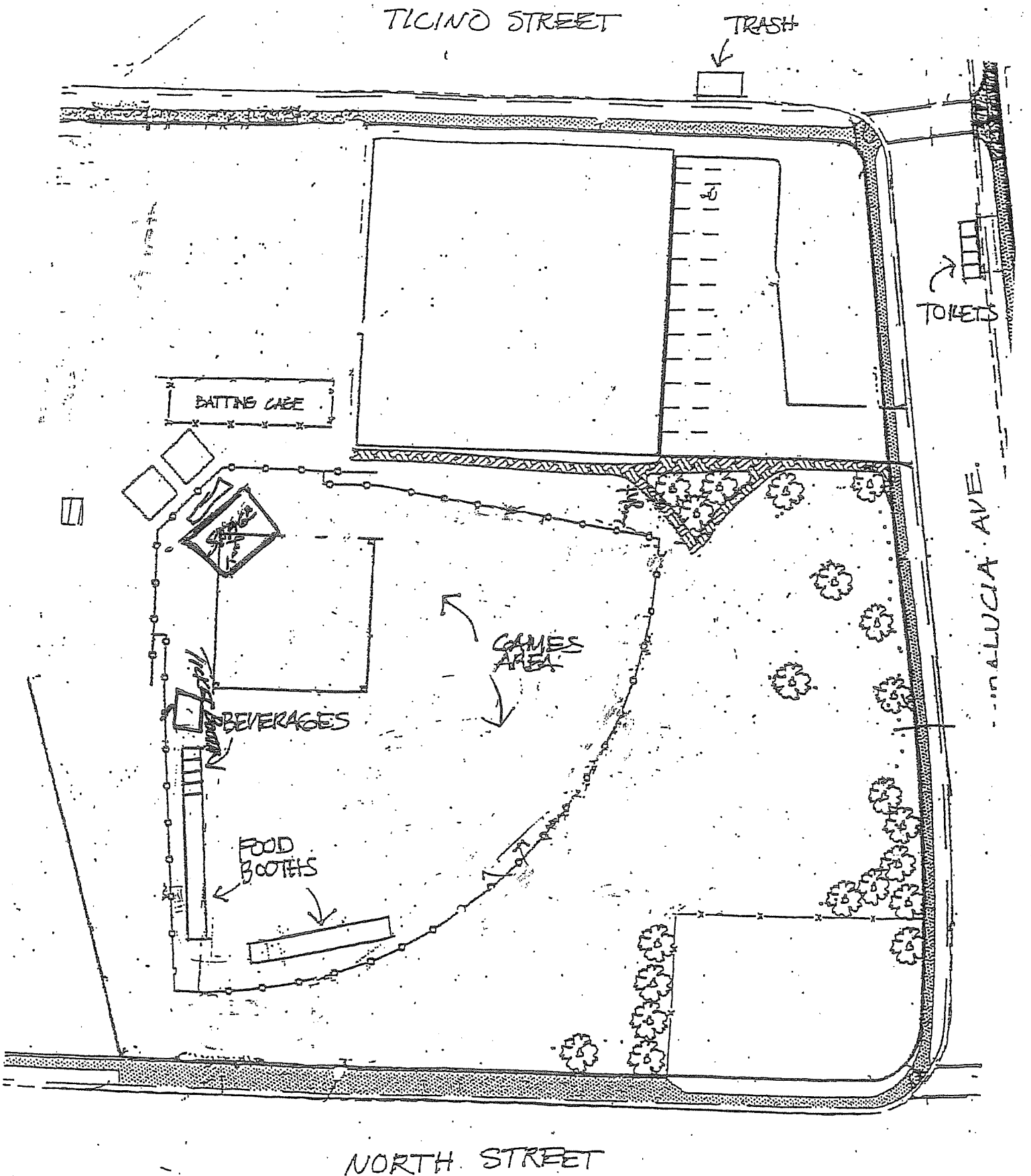
Pauline Tomasini

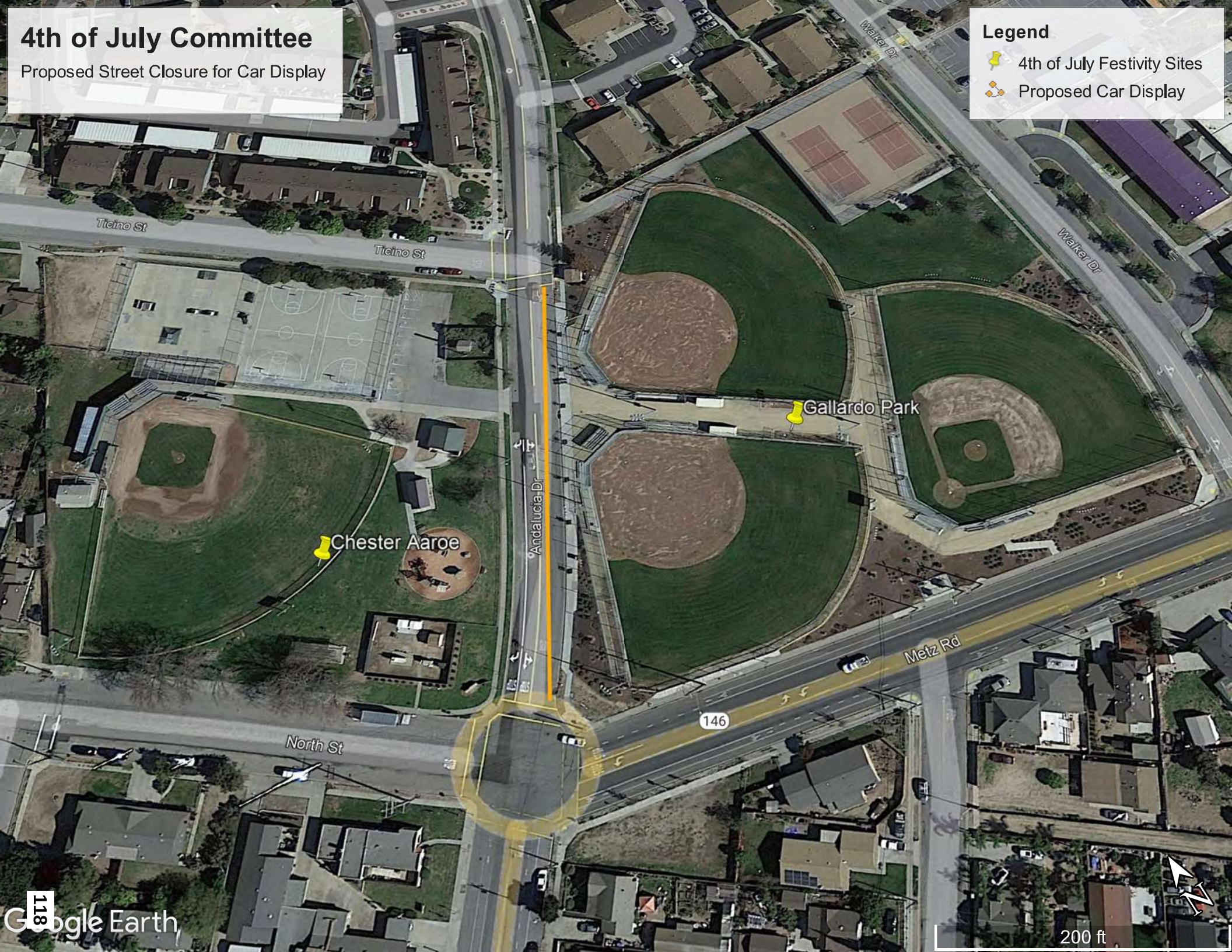
TWO COMPLAINTS OR MORE AND YOUR PERMIT WILL BE REVOKED

OFFICIAL USE ONLY

MUST FOLLOW THE ABOVE LISTED RULES

Signature of Supervisor Authorizing: _____ **Date:** _____


TICINO STREET
TRASH
TOILETS
BATTING CAGE
SANTA LUCIA AVE.
GAMES AREA
BEVERAGES
FOOD BOOTHS
NORTH STREET


4th of July Committee
Proposed Street Closure for Car Display
Legend
4th of July Festivity Sites
Proposed Car Display
Ticino St
Ticino St
Walker Dr
Walker Dr
Gallardo Park
Chester Aaroe
Andalucia Dr
Metz Rd
146
North St
118
Google Earth
200 ft


4th of July Committee
Parade Route starting at Main St. Middle School
Parking lot and ending at Chester Aaroe where the main festivities will be
Legend
Locations
Parade Route
Main Festivity Site
Ticino St
Ticino St
Chester Aaroe Park (End)
North St
Main St. Middle School (Start)
Soledad St
Kidder St
East St
Market St
Main St
500 ft
Google Earth
119

Exhibit A- 4th of July TUP application

Final Audit Report 2024-05-23

Created:	2024-05-23
By:	Ariana Mora-Jacobo (amorajacobo@cityofsoledad.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAOSDBOFcJw74J1Rk5qdk7pM88RPSqOBpq

"Exhibit A- 4th of July TUP application" History

Document created by Ariana Mora-Jacobo (amorajacobo@cityofsoledad.com)
2024-05-23 - 10:09:37 PM GMT

Document emailed to DONALD WILCOX (DWILCOX@CITYOFSOLEDAD.COM) for signature
2024-05-23 - 10:09:44 PM GMT

Email viewed by DONALD WILCOX (DWILCOX@CITYOFSOLEDAD.COM)
2024-05-23 - 11:38:38 PM GMT

Document e-signed by DONALD WILCOX (DWILCOX@CITYOFSOLEDAD.COM)
Signature Date: 2024-05-23 - 11:38:50 PM GMT - Time Source: server

Agreement completed.
2024-05-23 - 11:38:50 PM GMT

AGENDA ITEM NO. 11.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6097, A Resolution of the City Council of the City of Soledad Approving In-Kind City Services, Waiving Park Fee and Approving the Street Closure of Front Street Between West Street and East Street for the 3rd Annual Soledad Hot Summer Days Event**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Kao Nou Yang, Community and Economic Development Director and Ariana Mora, Associate Planner**

THROUGH: **Megan Hunter , City Manager**

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad consider and approve Resolution No. 6097, "Approving In-Kind City Services, Waiving Park Fee and Approving the Street Closure of Front Street Between West Street and East Street for the 3rd Annual Soledad Hot Summer Days Event".

Executive Summary

Over the last two years, the Soledad Police Department with the support of multiple city departments has collaborated with the Salinas Crusaders Car Club, a local community group, to organize an annual car show and street festival named Soledad Hot Summer Days. The main goal is to raise funds for the Youth Violence Prevention Program. Now in its third year, the event will take place on July 6th from 11:00 am to 6:00 pm and be held in Downtown Soledad along Front Street between West Street through East Street and in Cesar Chavez Park. The event will feature a variety of food vendors, outdoor entertainment, and a car show. The applicants (Salinas Crusaders Car Club and Soledad Police Department) are seeking approval for:

1. Closure of Front Street between West and East Streets, and along one block sections up to Monterey Street from Benito Street to East Street between 6:00 am to 7:00 pm.
2. Fee waiver for use of Cesar Chavez Park.
3. In-Kind services from the Public Works and Police Departments.

Background

In 2022, the Soledad Merchants Association in partnership with the Salinas Crusaders "Crusaders" Car Club and Soledad Police Department hosted the first Hot Summer Days car show and street festival. In 2023, the City assumed a more prominent role in organizing the event and is currently the leading

coordinator.

On May 17, 2024, the City of Soledad received a Temporary Land Use Permit (TUP) application and request for sponsorship from the Salinas Crusader Car Club and the Soledad Police Department. This event is subject to TUP process due to street closures. The event also requires a noise permit, special event permit, and park reservation permit. In addition to the TUP and associated permits, the applicant is also requesting waiver of parks fees for Cesar Chavez Park and in-kind services.

Under Soledad Municipal Code 17.42.015, a temporary use permit is required when:

- C. 2. Commercial carnivals, circuses, musical concerts and similar events and congregations of people when conducted on private property and when involving more than one hundred people.
- C. 5. Street closures, farmers markets, or craft shows of not more than 4 days per month, taking place on public property or private properties, in appropriately zoned commercial areas and when having obtained any other necessary approvals …"

And where:

- D. (4). a. All fee waiver requests shall be reviewed and determined by the city council
- D. (4).b. Events requesting the use of city staff or equipment for "in-kind" services shall be reviewed and determined by the city council.

The applicant will host a car show and activities on a public street where more than 1000 people are expected to attend. Therefore, the temporary use permit can be issued administratively. However, the applicant must receive permission from the Council to host events on public property. Consistent with the prior two years, the applicant is requesting to close Front Street between West and East Streets and use of Cesar Chavez Park for the event as shown in Exhibit "A".

Review & Analysis

This year, the Police Department in collaboration with the Salinas Crusaders "Crusaders" Car Club and the Community and Economic Development and Parks and Recreation Departments plans to host the 3rd Annual Soledad Hot Summer Days event, which has now become a tradition in the City. The event includes outdoor activities, informational booths, food vendors, entertainment, and a car show in downtown Soledad. The main goal of this event is to engage with the community and raise funds for the Soledad Police Department and its Youth Violence Prevention Program. The event is scheduled for July 6, 2024 from 11:00 am to 6:00 pm, but the street closure will extend from 6:00 am to 7:00 pm for set-up and clean-up time.

As outlined above, Hot Summer Days involves the closure of Front Street in Downtown Soledad to display cars and provide a space for various activities and entertainment. In addition, the applicants are requesting street closures for each intersection block from Benito Street to East Street between Front and Monterey Streets. A map has been provided to clearly identify the streets that will be closed (See Map Exhibit "A"). Public Works will coordinate with the Soledad Police Department to place barricades, traffic signage, and other equipment as needed. The Soledad Police Department will be present to coordinate traffic control and safety throughout the event.

The Soledad Recreation Department will host games and activities at Cesar Chavez Park for families and children. This annual event will feature local vendor booths and food trucks and provide priority for local Front Street businesses to have a booth. Even though the City would not normally charge itself for the $150 park fee, since this event is being co-sponsored by the Crusaders, staff decided it is best to formally request that City Council waive the park fee.

The Soledad Police Department is taking the lead on the City's partnership with the Crusaders and will be responsible for providing business outreach and ensuring businesses along Front Street are minimally impacted. In addition, the Soledad Police Department will ensure that all vendors participating in the event obtain the necessary permits, including temporary use, special events, business licenses, and health permits, to comply with state and local health and safety regulations.

Financial Considerations

Consistent with the recent budget survey that was conducted, Soledad residents have requested more City sponsored events. Hot Summer Days is the most well attended event each year and the proceeds are donated for Youth Violence Prevention activities. The City budgeted for this event in Fiscal Year 23/24 and collects sponsorships to offset the costs. The primary costs to the City are for the in-kind services of the Police and Public Works Departments. These costs are difficult to estimate because we often have many city employees that serve as volunteers for this event to defray costs.

Alternatives

- Approve the Resolution as presented; or
- Deny the Resolution of in-kind city services, waiving of park fee, and the street closure of Front Street between West Street and East Street for the 3rd Annual Soledad Hot Summer Days event.

Planning/CEQA

The annual Soledad Hot Summer Days and associated requests for the street closure, waiving of the park fee, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land. Pursuant to CEQA minor temporary land use with minimal or no permanent effects on the environment, such as carnivals and Christmas tree sales, are exempt.

Public Notice Requirements

Not Required.

Attachment(s):
Resolution No. 6097
Exhibit A - 2024 Soledad hot Summer Days Temporary Use of Land Application

RESOLUTION NO. 6097

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING OF IN-KIND CITY SERVICES, WAIVING PARK FEE AND APPROVING THE STREET CLOSURE OF FRONT STREET BETWEEN WEST STREET AND EAST STREET FOR THE 3RD ANNUAL SOLEDAD HOT SUMMER DAYS EVENT

WHEREAS, the Salinas Crusaders Car Club "Crusaders" in collaboration with the Soledad Police Department has been organizing the annual Soledad Hot Summer Days in the City of Soledad for the past two years; and

WHEREAS, this year, the Police Department in collaboration with the Crusaders and the Community and Economic Development and Parks and Recreation Departments plans to host the 3rd Annual Soledad Hot Summer Days event, which has now become a tradition in the City; and

WHEREAS, the event includes outdoor activities, informational booths, food vendors, entertainment, and a car show in Downtown Soledad along Front Street and in Cesar Chavez Park; and

WHEREAS, now in its third year, the event will take place on July 6th from 11:00 am to 6:00 pm and involve the closure of Front Street between West and East Streets, and along one block sections up to Monterey Street from Benito Street to East Street between 6:00 am to 7:00 pm to allow for a car display area and to facilitate pedestrian safety to and from Cesar Chavez Park to the Downtown corridor; and

WHEREAS, the Crusaders and the Police Department are also requesting City sponsorship to formally waive the park fee for Cesar Chavez Park and allow for in-kind services for use of city equipment and staff support with traffic control, maintenance, and enforcement; and

WHEREAS, the annual Soledad Hot Summer Days and associated requests for the street closure, waiving of park fee, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land as a minor temporary land use with minimal or no permanent effects on the environment; and

WHEREAS, the main goal of Hot Summer Days is to create a free, safe, family friendly event and raise funds for the Youth Violence Prevention Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad hereby approves the temporary closure of Front Street between West and East Streets, and along one block sections up to Monterey Street from Benito Street to East Street on July 6, 2024, between the hours of 6:00 am and 7:00 pm; the provision of in-kind city services including city equipment and staff support from the Soledad Police Department, Public Works, Community and Economic Development, and Parks and Recreation Departments; and waiver of park fees for Cesar Chavez Park on July 6th for Soledad Hot Summer Days.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of June 2024, by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
COMMUNITY & ECONOMIC DEVELOPMENT
PLANNING DIVISION
248 Main Street
Soledad, CA 93960
Phone (831) 223-5020
Fax (831) 678-3965

PLANNING PERMIT APPLICATION FORM

PLN: _____

BLD: _____

APPLICANT/OWNER INFORMATION:

Applicant: Salinas Crusaders Car Club - Guada Fabela & Soledad Police Department

Mailing Address: 35 Murtle Court, Salinas CA 93905 / 248 Main St. Soledad, CA 93960

Phone No: (831) 210-2751

E-Mail (required): guadafabela@yahoo.com

Primary form of communication will be E-mail unless requested otherwise.

Owner 1: City of Soledad

Address: 248 Main Street, Soledad, CA 93960

Phone No.: (831) 223-5000

E-Mail: _____

Owner 1: _____

Address: _____

Phone No.: _____

E-Mail: _____

PRIMARY CONTACT FOR PROJECT INFORMATION (SELECT ONLY ONE): ☐ Owner 1 ☐ Owner 2 ■ Applicant

PERMIT INFORMATION:

- ☐ Architectural Review (Residential)
- ☐ Architectural Review (Commercial)
- ☐ Site Plan Review (Residential)
- ☐ Site Plan Review (Commercial)
- ☐ Conditional Use Permit (Residential)
- ☐ Conditional Use Permit (Commercial)
- ☐ Landscaping Review
- ☐ Lot Line Adjustment
- ☐ Planned Development
- ☐ Sign Permit/Banner Permit
- ☐ Tentative /Vesting Subdivision Map
- ☐ Tentative Parcel Map
- ☐ Variance
- ☐ Zoning Map/General Plan Amendment
- ☐ Certificate of Zoning Compliance
- ■ Temporary Use Permit
- ☐ Business License Review
- ☐ Planning Permit Amendment
- ■ Other

Project Description (attach sheet if needed): Collaborative City Event - Hot Summer Days -

Date: 7/6/2024 from 6am to 6pm (Event times: 11am to 6pm) - Requesting Street Closure (Please see Attached Map)

PROJECT SITE INFORMATION:

Project Location (Address): Downtown Soledad (See Map)

Zoning District: N/A

APN(s): N/A

Parcel/Lot Size (S.F. or Acres): N/A

Please use the space below to answer the following questions. If additional space is needed, please attach a letter to the application.

List all elements of the proposed project: (e.g. access, size and location, primary and accessory structures, landscaping, streets):
- applicant is proposing street closure on Downtown Front Street From West Street to East Street and 1 Block in on every street to Monterey St. There will be car shows, food and retail vendors, live entertainment and games and events for families and all.

Describe Existing Site Conditions/Features (e.g. topography, water bodies, vegetation): N/A

Describe Existing Structures and/or Development: N/A

CITY OF SOLEDAD
COMMUNITY & ECONOMIC DEVELOPMENT
PLANNING DIVISION

APPLICANT DECLARATION

A separate signature from the applicant, whether they are the property owner or not, attesting to the following, is required before the application can be accepted.

a. I hereby certify that the information provided in this application, including the required plans and other attachments, is accurate and correct to the best of my knowledge. Furthermore, should the stated information be found false or insufficient to fulfill the requirements of the Department of Community and Economic Development Planning Division, I agree to revise the information as appropriate.

b. I understand that the environmental review associated with this application is preliminary and that after further evaluation, additional reports, studies, applications, and/or fees may be required.

c. I understand and agree that any report, study, map, or other information submitted to the City of Soledad in for furtherance of this application will be treated by the City as public records that may be reviewed by any person and if requested, that the City will provide a copy to any person upon the payment of a Record's Request.

d. I understand that the burden of proof to substantiate the request is the applicant's responsibility. Additionally, I understand that planning staff are not permitted to assist the applicant or opponents of the project in preparing arguments for or against a request.

e. I understand that there is no guarantee, expressed or implied, that any permit will be granted. I understand that each matter must be carefully evaluated and that the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions.

f. I understand that if this application is denied, there is no refund of fees paid.

g. I understand and agree to defend, indemnify, and hold harmless, the City, its officers, agents, employees, and volunteers (collectively "City"), from any and all legal actions, claims, or proceedings (including administrative or alternative dispute resolution (collectively "actions"), arising out of any City process or approval prompted by this action, either in whole or in part. Such actions include but are limited to: actions to attack, set aside, void, or otherwise modify, an =actions for personal or property damage; actions based on an allegation of an unlawful pattern and practice; inverse condemnation actions; and civil rights or an action based on the protected status of the petitioner or claimant under state or federal law (e.g. ADA). I understand and agree to reimburse the City for any and all costs incurred in defense of such actions. This includes but is not limited to, the payment of all court costs and attorneys' fees, all judgments or awards, damages, and settlement costs. The indemnity language in this paragraph is intended to be interpreted to the broadest extent permitted by law. It shall be in addition to any other indemnification language agreed upon by the applicant.

h. I understand that the City is protected by numerous statutory immunities from liability for damages that may be caused by its land use regulatory actions, as set forth in Government Code, section 818, et seq. For instance, the City cannot be liable for personal or property injuries or damages allegedly caused by its approval and issuance of any discretionary permit, entitlement, or approval. (Gov. Code Section 818.4), or its failure to inspect or its negligence in inspecting a property to determine whether the property complies with or violates any permit, entitlement, or approval or contains or constitutes a hazard to health or safety(Gov. Code Section 818.6).

i. By my signature below, I declare under penalty of perjury that I am the owner or an authorized agent for this property, under the laws of the State of California, that all statements contained in this application and any accompanying documents are true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of license or permit.

The City of Soledad requires an original signature from the applicant. The applicant's signature below does not need to be notarized.

REQUIRED SUBMITTALS: Site Plan, Preliminary Floor Plans, Architectural Elevations or other material necessary as requested by the Soledad Planning Department.

FOR: GUADO ESTEBA
Applicant Signature — Date: 05/17/2024

DEPUTY CHIEF
Owner 1 Signature — Date:

Owner 2 Signature — Date: 5/15/2024

Staff Use Only

Received by:_____ Filing Fee:_____
Date:_____ Receipt #_____

Fred J. Lombardi
Deputy Chief of Police

Phone: (831) 223-5131
Fax: (831) 678-3575

SOLEDAD POLICE DEPARTMENT

236 Main Street
SOLEDAD, CALIFORNIA 93960

STATEMENT OF OPERATION

ANNUAL HOT SUMMER DAYS CAR SHOW

JULY 6, 2024

This is an annual event in it's third year.

- **The event will include the car show, street vendors, local businesses, local non-profits and entertainment.**
- **There will be a main entertainment area at the intersection of Front Street and Main Street, as well as several remote DJ's throughout the event.**
- **There will be portable restrooms throughout the event, but the main area will be by the Gateway Center.**
- **All Streets connected to the event will be treated as emergency exits, entry will be as needed after the event starts (controlled by police and security).**
- **Portable garbage cans will be placed throughout the event, with a dumpster located by the Cesar Chavez Park restrooms.**
- **The event is open and clear so no signed is needed beyond our street closures and detours on the outer portions of the event.**



SOLEDAD HOT SUMMER DAYS

JULY 6, 2024

11AM TO 6PM

AGENDA ITEM NO. 12.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6098, a Resolution of the City Council of The City of Soledad Approving the Garbage Collection and Disposal Rates for Fiscal Year 2024-25, with an Effective Date of July 1, 2024**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Finance Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6098, "Approving the Garbage Collection and Disposal Rates for Fiscal Year 2024-25, with an Effective Date of July 1, 2024."

Executive Summary

Garbage billing rates consist of three different rate components for three separate entities: 1) collection service fees for Tri-Cities Disposal and Recycling Services (TCDR), 2) disposal, organics processing, and AB 939 service fees for Salinas Valley Solid Waste Authority (SVSWA) and 3) franchise fees for the City. The FY24-25 TCDR annual Consumer Price Index (CPI) adjustment results in a 2.37% increase to its portion of the rates, and SVSWA adjusted its FY24-25 AB 939 fees with no change to its disposal and organics processing fees, resulting in an overall average increase to TCDR customers of 3.36% - 4.66% for residential service and 3.72% - 4.96% for commercial service depending on containers size.

Background

The City of Soledad has an exclusive Franchise Agreement with Tri-Cities Disposal and Recycling Services, Inc. (TCDR) for garbage, recycling, and organics collection services through June 30, 2025. Under the terms of the Agreement, TCDR is entitled to an annual increase effective July 1st of each year on their collection services rates based on the annual change in the Consumer Price Index (CPI) for the twelve months ending in February.

Under the Franchise Agreement terms, the City pays the cost of disposal and processing directly to SVSWA, which owns and operates the Johnson Canyon Landfill, along with other facilities. On March 21, 2024, the SVSWA Board of Directors held a public hearing and approved its FY 2024-25 fees which resulted in an adjustment to its AB 939 fees and no change to the landfill disposal and organics

processing fees. The SVSWA fees are pass-through fees to the cities that have previously gone through SVSWA's public hearing process.

Review & Analysis

TCDR submitted its proposed rates for FY 2024-25 and includes a 2.37% CPI adjustment for their portion of the rates. SVSWA is the City's franchise agreement administrator and both the City and SVSWA staff have reviewed TCDR's FY 2024-25 rates proposal and find it correct, reasonable and within the terms of the Franchise Agreement.

The Garbage Collection and Disposal Rates for FY 2024-25 ("Exhibit A" to the resolution) reflect the CPI rate adjustments.

The table below shows the changes to some of the most common residential and commercial services.

Weekly Service*	Current Rate 7/1/2023	Tri-Cities CPI 2.37%	SVSWA AB 939 Fee	City Franchise Fee	Proposed Rate 7/1/2024	Percent Increase
RESIDENTIAL						
48-Gallon Cart	**34.84**	**0.41**	**0.66**	**0.21**	**36.12**	**3.67%**
64-Gallon Cart	**54.16**	0.53	1.43	0.40	**56.52**	4.36%
96-Gallon Cart	**73.58**	0.66	2.20	0.57	**77.01**	4.66%
COMMERCIAL						
1 Cubic Yard	**206.65**	2.79	3.83	1.32	**214.59**	3.84%
3 Cubic Yard	**482.56**	5.66	11.50	3.43	**503.15**	4.27%

**Weekly service includes 1-mixed recycling 64-gallon cart and 1-organics waste 96-gallon cart collection.*

To a residential customer with a 48-gallon cart, the FY 2024-25 rate adjustment results in an overall 3.67% ($1.28) increase to their monthly bill. The 3.67% increase is made up of 1.18% ($0.41) for TCDR's contractual CPI increase, 1.89% ($0.66) for SVSWA's AB 939 diversion program adjustment, and 0.60% ($0.21) for the City's consequential adjusted franchise fees.

Financial Considerations

The Solid Waste rate increase is effective July 1, 2024. Garbage service customers pay the costs for garbage collection and disposal services. Once the increases to the garbage collection and disposal fees are in place, there will be no cost to the City.

Alternatives

- Adopt the proposed resolution approving the contractual rate increase.
- Do not adopt the proposed resolution, which could negatively impact service or the City's General Fund.

Planning/CEQA

The adoption of the resolution approving garbage collection and disposal rates for FY 2024-2025 is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). Moreover, the even if it were considered a project,

adoption of the resolution is exempt from the CEQA under CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that there is no possibility that approval of the customer rates may have a significant effect on the environment.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6098
Exhibit A - TCD Rates FY24-25

RESOLUTION NO. 6098
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE GARBAGE COLLECTION AND DISPOSAL RATES FOR FISCAL YEAR 2024-25, WITH AN EFFECTIVE DATE OF JULY 1, 2024

WHEREAS, the City has a franchise agreement with Tri-Cities Disposal and Recycling Services, Inc. (TCDR) for garbage collection and disposal, under which TCDR is entitled to annual increases in their collection fees based on the Consumer Price Index; and

WHEREAS, per the franchise agreement, TCDR's adjustment commencing July 1, 2024, shall be adjusted using the February Consumer Price Index calculated at 2.37%; and

WHEREAS, the Salinas Valley Solid Waste Authority (SVSWA) has approved its fees for Fiscal Year 2024-25, with the annual adjustment to the AB 939 fees and no change in landfill disposal or organics disposal; and

WHEREAS, the City must increase garbage collection and disposal rates for Fiscal Year 2024-25 to cover these contractual and pass-through costs; and

WHEREAS, the adoption of the resolution approving garbage collection and disposal rates for FY 2024-2025 is not a "project" under the California Environmental Quality Act (CEQA), because it does not involve an activity which has the potential to cause a direct or reasonably foreseeable indirect physical change in the environment. (Cal. Pub. Res. Code § 21065). Moreover, even if it were considered a project, adoption of the resolution is exempt from the CEQA under CEQA Guidelines section 15061(b)(3), because it can be seen with certainty that there is no possibility that approval of the customer rates may have a significant effect on the environment.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the Council approves the Garbage Collection and Disposal Rates for Fiscal Year 2024-25, attached as **"Exhibit A",** effective July 1, 2024.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of June 2024 by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

All Cities 2024-25 Garbage Collection and Disposal Rates - Effective July 1, 2024 to June 30th, 2025 Description of Service	2024-25 TCDR Service Fee	2024-25 Franchise Fee (City) 20.00%	2024-25 Total Collection Fee	2024-25 Trash Disposal	2024-25 Organics Disposal	2024-25 AB939 Fee	2024-25 Franchise Fee (City) 20.00%	2024-25 Total Disposal Fees	Proposed 2024-25 Total Fee
Residential Weekly Cart Service									
32 Gallon Cart	$ 16.40	$ 3.28	**$ 19.68**	$ 4.34	$ 2.35	$ 2.32	$ 1.80	**$ 10.81**	**$ 30.49**
48 Gallon Cart	$ 17.74	$ 3.55	**$ 21.29**	$ 6.51	$ 2.35	$ 3.50	$ 2.47	**$ 14.83**	**$ 36.12**
64 Gallon Cart	$ 23.10	$ 4.62	**$ 27.72**	$ 14.10	$ 2.35	$ 7.55	$ 4.80	**$ 28.80**	**$ 56.52**
96 Gallon Cart	$ 28.52	$ 5.70	**$ 34.22**	$ 21.69	$ 2.35	$ 11.62	$ 7.13	**$ 42.79**	**$ 77.01**
Residential Cart Service -Additional Charges									
Call Back (per trip)	$ 9.01	$ 1.80	**$ 10.81**						**$ 10.81**
Overloaded Cart	$ 9.01	$ 1.80	**$ 10.81**						**$ 10.81**
Extra Can or Bag (each)	$ 18.08	$ 3.62	**$ 21.70**	$ 1.18		$ 0.62	$ 0.36	**$ 2.16**	**$ 23.86**
Cart Replacement (each)	$ 36.12	$ 7.22	**$ 43.34**						**$ 43.34**
Commercial & Multiple Dwelling Weekly Cart Service (2)(3)									
48 Gallon Cart	$ 16.59	$ 3.32	**$ 19.91**	$ 6.51		$ 3.50	$ 2.00	**$ 12.01**	**$ 31.92**
64 Gallon Cart	$ 21.41	$ 4.28	**$ 25.69**	$ 14.10		$ 7.55	$ 4.33	**$ 25.98**	**$ 51.67**
96 Gallon Cart	$ 26.33	$ 5.27	**$ 31.60**	$ 21.69		$ 11.62	$ 6.66	**$ 39.97**	**$ 71.57**
Commercial Cart Service -Additional Charges									
Long Walk Service (4)	$ 22.93	$ 4.59	**$ 27.52**						**$ 27.52**
Enclosure or Key/Lock Charge	$ 18.63	$ 3.73	**$ 22.36**						**$ 22.36**
Call Back (Cart Service)(per trip)	$ 9.01	$ 1.80	**$ 10.81**						**$ 10.81**
Extra Can or Bag (each)	$ 18.08	$ 3.62	**$ 21.70**	$ 1.18		$ 0.62	$ 0.36	**$ 2.16**	**$ 23.86**
Commercial & Multiple Dwelling Bin Service (5)									
One Cubic Yard Bin									
1 Pickup Per Week (1cy)	$ 120.61	$ 24.12	**$ 144.73**	$ 37.94		$ 20.28	$ 11.64	**$ 69.86**	**$ 214.59**
2 Pickup Per Week (1cy)	$ 228.88	$ 45.78	**$ 274.66**	$ 75.91		$ 40.58	$ 23.30	**$ 139.79**	**$ 414.45**
3 Pickup Per Week (1cy)	$ 326.53	$ 65.31	**$ 391.84**	$ 113.85		$ 60.84	$ 34.94	**$ 209.63**	**$ 601.47**
Extra Pick-Up (1cy) (each)	$ 31.64	$ 6.33	**$ 37.97**	$ 8.74		$ 4.66	$ 2.68	**$ 16.08**	**$ 54.05**
Two Cubic Yard Bin									
1 Pickup Per Week (2cy)	$ 172.83	$ 34.57	**$ 207.40**	$ 75.91		$ 40.58	$ 23.30	**$ 139.79**	**$ 347.19**
2 Pickup Per Week (2cy)	$ 329.53	$ 65.91	**$ 395.44**	$ 151.82		$ 81.14	$ 46.59	**$ 279.55**	**$ 674.99**
3 Pickup Per Week (2cy)	$ 470.78	$ 94.16	**$ 564.94**	$ 227.74		$ 121.67	$ 69.88	**$ 419.29**	**$ 984.23**
Extra Pick-Up (2cy) (each)	$ 45.27	$ 9.05	**$ 54.32**	$ 17.51		$ 9.38	$ 5.38	**$ 32.27**	**$ 86.59**
Three Cubic Yard Bin									
1 Pickup Per Week (3cy)	$ 244.60	$ 48.92	**$ 293.52**	$ 113.85		$ 60.84	$ 34.94	**$ 209.63**	**$ 503.15**
2 Pickup Per Week (3cy)	$ 465.87	$ 93.17	**$ 559.04**	$ 227.74		$ 121.67	$ 69.88	**$ 419.29**	**$ 978.33**
3 Pickup Per Week (3cy)	$ 665.76	$ 133.15	**$ 798.91**	$ 341.61		$ 182.54	$ 104.83	**$ 628.98**	**$ 1,427.89**
Extra Pick-Up (3cy) (each)	$ 63.76	$ 12.75	**$ 76.51**	$ 26.26		$ 14.03	$ 8.06	**$ 48.35**	**$ 124.86**
Four Cubic Yard Bin									
1 Pickup Per Week (4cy)	$ 314.00	$ 62.80	**$ 376.80**	$ 151.82		$ 81.14	$ 46.59	**$ 279.55**	**$ 656.35**
2 Pickup Per Week (4cy)	$ 597.48	$ 119.50	**$ 716.98**	$ 303.65		$ 162.26	$ 93.18	**$ 559.09**	**$ 1,276.07**
3 Pickup Per Week (4cy)	$ 856.74	$ 171.35	**$ 1,028.09**	$ 455.45		$ 243.38	$ 139.77	**$ 838.60**	**$ 1,866.69**
Extra Pick-Up (4cy) (each)	$ 82.17	$ 16.43	**$ 98.60**	$ 35.05		$ 18.74	$ 10.76	**$ 64.55**	**$ 163.15**
Six Cubic Yard Bin									
1 Pickup Per Week (6cy)	$ 426.13	$ 85.23	**$ 511.36**	$ 227.74		$ 121.67	$ 69.88	**$ 419.29**	**$ 930.65**
2 Pickup Per Week (6cy)	$ 813.58	$ 162.72	**$ 976.30**	$ 455.45		$ 243.38	$ 139.77	**$ 838.60**	**$ 1,814.90**
3 Pickup Per Week (6cy)	$ 1,163.31	$ 232.66	**$ 1,395.97**	$ 683.21		$ 365.07	$ 209.66	**$ 1,257.94**	**$ 2,653.91**
Extra Pick-Up (6cy) (each)	$ 101.50	$ 20.30	**$ 121.80**	$ 52.55		$ 28.08	$ 16.13	**$ 96.76**	**$ 218.56**
Commercial Bin Service -Additional Charges									
96 Gal. Weekly Yard Waste (each)	$ 22.46	$ 4.49	**$ 26.95**		$ 2.35		$ 0.47	**$ 2.82**	**$ 29.77**
Long Walk Service (4)	$ 22.93	$ 4.59	**$ 27.52**						**$ 27.52**
Key/Lock Charge	$ 18.63	$ 3.73	**$ 22.36**						**$ 22.36**
Call Back (Bin Service)(per trip)	$ 27.07	$ 5.41	**$ 32.48**						**$ 32.48**
Commercial Organic Weekly Cart Service									
32 Gallon Food Scrap Cart Service**Pilot**	$ 15.13	$ 3.03	**$ 18.16**		$ 6.93		$ 1.39	**$ 8.32**	**$ 26.48**
64 Gallon Food Scrap Cart Service**Pilot**	$ 17.53	$ 3.51	**$ 21.04**		$ 13.85		$ 2.77	**$ 16.62**	**$ 37.66**
Contamination Charges (Based on Container size)									
64 Gallon Cart (each)	$ 7.49	$ 1.50	**$ 8.99**	$ 3.80		$ 2.01	$ 1.16	**$ 6.97**	**$ 15.96**
96 Gallon Cart (each)	$ 9.31	$ 1.86	**$ 11.17**	$ 5.69		$ 3.06	$ 1.75	**$ 10.50**	**$ 21.67**

200 Gallon Barrel (each)	$	19.36	$	3.87	**$**	**23.23**	$	8.66	$	4.64	$	2.66	**$**	**15.96**	**$**	**39.19**
350 Gallon Barrel (each)	$	33.87	$	6.77	**$**	**40.64**	$	15.12	$	8.09	$	4.64	**$**	**27.85**	**$**	**68.49**
450 Gallon Barrel (each)	$	43.55	$	8.71	**$**	**52.26**	$	19.50	$	10.43	$	5.99	**$**	**35.92**	**$**	**88.18**
1 Cubic Yard Container (each)	$	38.11	$	7.62	**$**	**45.73**	$	8.74	$	4.66	$	2.68	**$**	**16.08**	**$**	**61.81**
2 Cubic Yard Container (each)	$	54.69	$	10.94	**$**	**65.63**	$	17.51	$	9.38	$	5.38	**$**	**32.27**	**$**	**97.90**
3 Cubic Yard Container (each)	$	77.47	$	15.49	**$**	**92.96**	$	26.26	$	14.03	$	8.06	**$**	**48.35**	**$**	**141.31**
4 Cubic Yard Container (each)	$	99.48	$	19.90	**$**	**119.38**	$	35.05	$	18.74	$	10.76	**$**	**64.55**	**$**	**183.93**
6 Cubic Yard Container (each)	$	141.81	$	28.36	**$**	**170.17**	$	52.55	$	28.08	$	16.13	**$**	**96.76**	**$**	**266.93**
Compactor Service and Drop Box Services (1)																
Compactor Services																
20 Cubic Yard Compactor	$	222.92	$	44.58	**$**	**267.50**		TBD				20%		**TBD**		**TBD**
30 Cubic Yard Compactor	$	267.51	$	53.50	**$**	**321.01**		TBD				20%		**TBD**		**TBD**
40 Cubic Yard Compactor	$	312.07	$	62.41	**$**	**374.48**		TBD				20%		**TBD**		**TBD**
Drop Box/Roll Off Service																
20 Cubic Yard Drop Box	$	202.69	$	40.54	**$**	**243.23**		TBD				20%		**TBD**		**TBD**
30 Cubic Yard Drop Box	$	243.19	$	48.64	**$**	**291.83**		TBD				20%		**TBD**		**TBD**
40 Cubic Yard Drop Box	$	283.73	$	56.75	**$**	**340.48**		TBD				20%		**TBD**		**TBD**
Extra Day	$	10.00	$	2.00	**$**	**12.00**									**$**	**12.00**
Saturday Surcharge	20% of TCDR service fee															**TBD**
Call/Move Charge/Call Back	$	50.00	$	10.00	**$**	**60.00**										**$** **60.00**

(1) Service billed to customer directly by Tri-Cities Disposal and Recycling, Customer is billed the actual disposal fee plus franchise fees.
(2)"Multiple Dwelling" means livings units of two or more.
(3) Multiple Dwellings that request Franchise Yard Waste service will be billed at the Residential Rate
(4) For Distance greater 15' monthly additional for each 25'
(5) Enclosure service included for 1-4cy bins

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6099, a Resolution of the City Council of the City of Soledad Accepting a List of Projects Funded by SB 1: The Road Repair and Accountability Act for Fiscal Year 2024/2025**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director, Alex Ramos Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6099, "Accepting a list of projects funded by SB 1: The Road Repair and Accountability Act for Fiscal Year 2024/2025".

Executive Summary

Senate Bill 1 (SB 1) is a funding opportunity apportioned by formula to eligible cities and counties for basic road maintenance, rehabilitation, and safety projects. To be eligible to receive SB1 funding, the City needs to develop and submit a list of projects, a project expenditure report, and satisfy reporting requirements for the California Transportation Commission each fiscal year before their respective deadlines. In addition, SB1 requires an adopted resolution from the City Council during a regular public council meeting attached to the submittal list of projects by the deadline of July 1st. During the upcoming Fiscal Year, 24/25, it is recommended that the City use the funding for crack seal and slurry seal projects.

Background

Senate Bill 1 (SB 1), which is known as the Road Repair and Accountability Act of 2017, provides additional funding through a combination of taxes and fees to address basic road maintenance, rehabilitation, and critical safety needs on the State's roadway network. To receive SB 1 funding each year, cities and counties must submit a list of projects to the California Transportation Commission (CTC). The project list must be accompanied by evidence of inclusion in an adopted budget. This staff report is meant to provide the required project and budgetary information needed to satisfy the funding and reporting requirements.

On April 28, 2017, the Governor signed Senate Bill 1 (Beall, Chapter 5, Statues of 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance,

rehabilitation, and critical safety needs on both the State highways and local streets and road systems, SB 1:

- Increases per-gallon fuel excise taxes.
- Increases diesel fuel sales taxes and vehicle registration fees.
- Provides for inflationary adjustments to tax rates in future years.

A percentage of this SB 1 funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highway Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road systems.

Review & Analysis

To be eligible for this funding, recipient cities and counties must:

- Develop and submit a list of projects to the California Transportation Commission (CTC) each fiscal year; and
- Develop and submit a project expenditure report to the CTC each fiscal year; and
- Comply with all requirements, including reporting requirements for SB 1 funding.

All proposed projects must be included in a city or county budget that is adopted by the city council or board of supervisors at a regular public meeting. The Capital Improvement Program (CIP) for FY 25-28 shall have said project(s) programmed for the subsequent years once approved. The estimated revenue increases from SB 1 will be accounted for in Fund 212, "Gas Tax", as the new SB 1 funds will be distributed to the City in much the same way that the Gas Tax revenues currently are. Projects to be funded from Gas Tax revenues will also be shown in the CIP report. The following project(s) will be funded all or in part by the SB 1funding which is estimated at $714,879 for fiscal year 24/25

- Fiscal Year 24/25 Street Maintenance Projects (Light Maintenance) - $714,879

Light maintenance includes crack seal and slurry seal projects.

Staff will prepare and submit the required project list documentation to the CTC by the July 1, 2024 deadline.

Financial Considerations

This is revenue that comes from the State to the City of Soledad to rehabilitate failed roads and add useful life span to those sections. The use of this funding for street maintenance will be reflected in the FY 24/25 budget.

Alternatives

- Approve the resolution as presented; or
- Reject the proposed resolution. This is not recommended because the City would be ineligible to receive additional revenue for street maintenance.

Planning/CEQA

The proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Because the matter does not cause a direct or foreseeable indirect

physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6099

RESOLUTION NO. 6099

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD TO ACCEPT A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FOR FISCAL YEAR 2024/2025

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Soledad are aware of the projects proposed for funding in our community, which projects have been completed each fiscal year; and

WHEREAS, the City of Soledad must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated $714,879 in RMRA funding in Fiscal Year 2024-2025 from SB 1; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions, helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time, which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials, and practices will have significant positive co-benefits statewide.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Soledad finds as follows:

1. All of the recitals set forth above are true and correct to the best of its knowledge and are incorporated herein.

2. The non-enterprise capital improvement program (CIP) budget for Fiscal Year 2024-25 will incorporate the following list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Project Title	Project Description	Project Location	Estimated Useful Life	Anticipated Year of Construction
FY 24/25 – Crack Seal Project	To perform a Crack Seal Project on eligible streets and add a useful life span to those sections.	City of Soledad	5 years	Fiscal Year 2024/2025
FY 24/25 – Slurry Seal Project	To perform a light maintenance project in the form of a slurry seal on eligible streets.	City of Soledad	10 Years	Fiscal Year 2024/2025

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of June 2024 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6101, a Resolution of the Council of the City of Soledad Approving a Consulting Services Agreement with Black and Veatch Corporation For Professional Engineering Services for the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project and Authorizing the City Manager to Execute the Agreement for an Amount not to Exceed $174,889**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Donald Wilcox, Public Works Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6101, "Approving a Consulting Services Agreement with Black and Veatch Corporation, for Professional Engineering Services for the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project and Authorizing the City Manager to Execute the Agreement for an Amount Not to Exceed $174,889".

Executive Summary

The City's Water Reclamation Facility (WRF) was constructed in 2010. While the WRF is a relatively new facility it has operated 24/7 for the past 14 years and is overdue for an industry-standard 10-year assessment to identify significant maintenance and upgrades needed for improved efficiency, regulatory agency permit compliance, treatment, safety, security, reliability, redundancy and general maintenance, repairs, and replacement of various components. Another driving factor for an assessment of Soledad's WRF is to ensure that it is capable of maintaining high-quality, Title 22 compliant treatment and associated effluent production as necessary for use in Soledad's Recycled Water Distribution project, which is currently under design. Staff formally solicited proposals from engineering firms to complete the assessment and design phase of the project and recommends that the Council approve an Agreement with Black and Veatch Corporation for Professional Engineering Services for this project.

Background

In May 2006, the City of Soledad City Council accepted the City's Long-Term Wastewater Management Plan (LTWMP). This plan detailed the wastewater improvements needed to serve the

build-out of the 2005 General Plan. The plan included wastewater treatment upgrades that would produce Title 22 quality water that could be utilized as recycled water. On August 2, 2006, the City of Soledad City Council approved the award of a design and construction engineering contract to Black & Veatch for implementation of the LTWMP first phase. Construction of the City's WRF began in 2008 and was completed in 2010. It has a treatment capacity of 5.5 million gallons per day (MGD) of tertiary (Title 22) treatment/4.3 MGD disposal capacity (percolates into the surficial aquifer) and currently treats 2.8 MGD.

Review & Analysis

The Soledad WRF is a relatively new plant and does not require replacement or structural assessment yet. Still, as it has operated 24/7 for the past 14 years, it is already overdue for an industry-standard 10-year assessment to identify significant maintenance and upgrades needed for improved efficiency, regulatory agency permit compliance, treatment, safety, security, reliability, and redundancy. It is also important to ensure that the WRF is capable of maintaining high-quality, Title 22 compliant treatment and associated effluent production as necessary for use in Soledad's Recycled Water Distribution project, which is currently under design.

The typical approach to a large, relatively new WRF facility assessment and upgrades project is to:

- Complete a thorough, non-structural facility assessment, resulting in a report that identifies elements in need of upgrade, repair and/or replacement, priorities, and associated cost estimates for concept elements.
- Prepare detailed plans, specifications and cost estimates for desired improvements.
- Determine funding mechanisms, including potential grant funding opportunities.
- Develop formal bids for construction.

Staff developed a scope for a Request for Proposals to complete an age-appropriate assessment and design phase of an upgrade project. The proposed Agreement is for the WRF Assessment and Preliminary Engineering Report described below as Phase 1. Phase 2 consists of Funding Assistance, CEQA, Design, Permitting, Bidding, and Construction Services. Phase 2 services will be further defined after the completion of Phase 1 and will be brought to the Council for approval prior to proceeding with additional contracts.

Phase 1 – WRF Assessment and Preliminary Engineering Report

Assessment: After reviewing all available data and documentation from the field visit, the consultant is expected to complete an all-inclusive assessment of the WRF and provide a summary of findings to the City. All items of deficiency that could be improved upon and items needing further evaluation and corrective measures will be identified. Items to be assessed include, but are not limited to:

A. Overall condition of the WRF
B. Facility processes from headworks to sludge disposal to RW use
C. Permit discharge compliance
D. Facility safety and site security
E. Energy efficiency
F. General facility maintenance (structures, levees, liners, coatings, equipment, etc.)
G. Emergency backup power
H. Reliability and redundancy
I. Groundwater dewatering well performance
J. Storage
K. SCADA (limitations and need for upgrades)

L. Maintenance Software (limitations and need for upgrades)
M. Capacity – Hydraulic & Solids Loading

Preliminary Design: Based upon the assessment findings, the Consultant will evaluate alternatives and complete all preliminary design work necessary to further identify the scope of improvements needed (and/or proposed upgrades being recommended) to support the recommendations and probable construction cost estimates. Preliminary drawings and exhibits will be prepared, and other supporting documents to include in the Preliminary Engineering Report (PER) will be compiled.

Preliminary Engineering Report: The Consultant will prepare a PER meeting the requirements of the USDA/Rural Utility Service Bulletin 1780-2 RD-GD- 2013-70. This report will be used to secure funding for the project and shall include all support documentation, preliminary designs, cost estimates, wastewater rate study, and exhibits for a complete and comprehensible report. The bulletin can be found on the RD website:
https://www.rd.usda.gov/resources/regulations/guidance-documents.

Potential funding sources: The consultant will include a section within the PER that identifies potential funding sources that can be secured for the final design and construction of the recommended improvements.

The City received two proposals from well-qualified firms – Carollo Engineering and Black and Veatch Corporation. A four-member selection panel of Soledad Wastewater and Engineering Staff evaluated the proposals and determined that both firms were highly qualified, experienced, and impressive. However, using the criteria established as advertised in the RFP, the selection panel unanimously recommended Black and Veatch Corporation for this project. Black and Veatch had the most experience with the Soledad WRF and its sister facility, the Paso Robles WRF. The Paso Robles WRF was designed and built just after the Soledad WRF, and Black and Veatch recently completed a similar assessment of the Paso Robles WRF, with Paso Robles providing an excellent reference for Black and Veatch for their work there.

Staff then reviewed Black and Veatch's fee estimate, which is based on their anticipated level of effort expended to complete the project scope of work on a time and materials basis (no lump sum fees) and at their current hourly rates. The fees submitted are within the City's currently budgeted amount for this project.

Staff recommends that the Council approve the proposal and fee estimate from Black and Veatch for the Black and Veatch Corporation for Professional Engineering Services for the Soledad Water Reclamation Facility (WRF) Assessment and Improvements Project. The City's standard contract form will be used.

Financial Considerations

Funding for this project will come from the current FY 23-24 Adopted Budget, Wastewater Operations Capital Projects: 310-6100-5251, as funded in the amount of $175,000. This work was identified in the City's Capital Improvement Plan.

Alternatives

- Approve the resolution as presented; or
- Approve the resolution with modifications; or
- Reject the proposed resolution. This is not recommended because a road map to address needed

upgrades and repairs to the WRF is needed and without this assessment, the City could risk compliance with the Urban Community Drought Relief Grant Agreement.

Planning/CEQA

The proposed engineering services agreement is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Because the matter does not cause a direct or foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

Public Notice Requirements

None

Attachment(s):
Resolution No. 6101
Exhibit A - Black and Veatch Scope of Work and Fee Proposal

RESOLUTION NO. 6101

A RESOLUTION OF THE COUNCIL OF THE CITY OF SOLEDAD APPROVING A CONSULTING SERVICES AGREEMENT WITH BLACK AND VEATCH CORPORATION FOR PROFESSIONAL ENGINEERING SERVICES FOR THE SOLEDAD WASTEWATER RECLAMATION FACILITY (WRF) ASSESSMENT AND IMPROVEMENTS PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT FOR AN AMOUNT NOT TO EXCEED $174,889

WHEREAS, the City's Water Reclamation Facility (WRF) was constructed in 2010; and

WHEREAS, while the Soledad WRF is a relatively new facility and does not require replacement or structural assessment yet, it has operated 24/7 for the past 14 years and is overdue for an industry-standard 10-year assessment; and

WHEREAS, another driving factor for an assessment of Soledad's WRF is to ensure that the WRF is capable of maintaining high quality, Title 22 compliant treatment and associated effluent production as necessary to use in Soledad's Recycled Water Distribution project currently under design; and

WHEREAS, staff formally solicited proposals from qualified engineering firms to complete the assessment and design phase of the project, and the selection panel was unanimous in the recommendation of Black and Veatch Corporation ("Black and Veatch") for this project; and

WHEREAS, staff then reviewed Black and Veatch's fee estimate, and the fees submitted are within the City's current budget amount for this project; and

WHEREAS, staff recommends that the Council approve the proposal and fee estimate from Black and Veatch for Professional Engineering Services for the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project; and

WHEREAS, the City's standard agreement form will be used; and

WHEREAS, the Agreement is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378) because the matter does not cause a direct or foreseeable indirect physical change on or in the environment and any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Soledad, that an Agreement with Black and Veatch Corporation for Professional Engineering Services in an amount not to exceed $174,889 for the Soledad Wastewater Reclamation Facility (WRF) Assessment and Improvements Project, as described in the Black and Veatch Proposal dated May 1, 2024, a copy of which is attached hereto as **"Exhibit A"** and by reference incorporated herein, is hereby approved and the City Manager is hereby authorized and directed to execute the same on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 5th day of June 2024 by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

BLACK & VEATCH

City of Soledad Department of Public Works

Wastewater Reclamation Facility (WRF) Assessment and Improvement Project

May 1, 2024



May 1, 2024

City of Soledad Public Works Department
Attn: Don Wilcox, PE
Public Works Director/City Engineer
City of Soledad, CA
248 Main Street
Soledad, CA 93960

RE: Wastewater Reclamation Facility Assessment and Improvement Project

BLACK & VEATCH CORPORATION
2999 Oak Road, #490
Walnut Creek, CA 94597
P +1 916-642-6124
E ShirolkarAS@bv.com

Dear Mr. Wilcox:

The City 's Wastewater Reclamation Facility (WRF) has been reliably serving the community of Soledad for almost 15 years, consistently meeting the permit requirements and regulatory compliance limits. The City plans to serve the community by conserving water using Title 22 recycled water. After 15 years of reliable operation, the plant needs a comprehensive condition assessment and improvements to allow for continued safe, reliable wastewater treatment services that incorporate current and anticipated regulatory requirements and the City's needs. **Our intimate knowledge of this plant as the Engineer of Record (EOR), coupled with decades of condition assessment expertise, makes us your ideal partner.**

We offer the following advantages to the City:

- **Plant EOR. Black & Veatch designed the City's WRF and knows the plant's design in detail.** This, coupled with our recent plant visit and discussions with the operations and maintenance (O&M) staff, has given us a clear understanding of the challenges you face. While the plant performs well, there are some upgrades needed (e.g., headworks screens, screens conveyor redundancy, aeration diffusers, etc.) as well as future regulatory and growth considerations to address. We will leverage our knowledge and our in-house technical expertise for WRF assessments that efficiently addresses these challenges while considering the RFP requirements, budget, and funding constraints.
- **Flexible Approach to Managing Assessment Needs, Funding Requirements, and Schedule.** The City has outlined a limited budget goal as part of the RFP requirements. Based on our experience with similar projects, there are scope and level of effort compromises that will need to be carefully considered to reach the best outcome. **We have prepared a preliminary approach with a primary focus on developing the Preliminary Engineering Report (PER) based on the United States Department of Agriculture (USDA) guidelines. However we are flexible and will work with you to adjust the scope and level of effort for each task,** effectively using our resources to tackle each of your priorities.

- **In-House Team of Industry Experts.** We have structured our team to address the needs of both Phase 1—WRF Assessment and PER, and looking ahead to Phase 2—Design of the Project. **Clinton McAdams, PE, Black & Veatch's West Region Condition Assessment Practice Leader, will lead the assessment portion of Phase 1. Phase 2 will be led by Kevin Reel, PE, a Senior Engineering Manager that specializes in the design and construction of the wastewater treatment plant (WWTP) facilities.**

  Both Clinton and Kevin will collaborate closely to ensure the improvements identified in Phase 1 are incorporated in Phase 2 of the project. They will be supported by a team of technical experts that cover various areas of work in both phases. **Francesca McCann leads our in-house funding team—she provides invaluable funding guidance and is quick to know which grants may be available for this project.** This team brings a collaborative and practical approach with the goal to deliver a cost-effective plant upgrade for the City.

- **Strong, Responsive Project Management. Phil Giori, PE will serve as Project Manager, supported by Project Director Ashu Shirolkar, PE.** Both Phil and Ashu are **known for their hands-on and consensus-building work style.** Our project management team has experience working with agencies similar to the City and **will work closely with you and your staff to complete the project with an emphasis on budget and schedule conformance and City satisfaction.**

Building on our prior work at the plant, we are excited at the opportunity to continue to serve the City on this important project. We look forward to a favorable review of our proposal. Please call me at 916-642-6124 or email at ShirolkarAS@bv.com if you have questions or need additional information.

We acknowledge receipt of Addendum No. 1 dated April 9, 2024 and Addendum No. 2 dated April 26, 2024. Please find the signed addenda in the appendix.

Very Truly Yours,

BLACK & VEATCH CORPORATION



Ashu Shirolkar, PE
Project Director

1 | General Firm Information

Black & Veatch is an employee-owned engineering, procurement, consulting (EPC) and construction company established in 1915. With a 100-year legacy of innovations in sustainable infrastructure, our 12,000 employees work every day Building a World of Difference®.

We go beyond the project. Black & Veatch has developed a world-class group of professionals. We break down social, economic and geographic barriers by making life's critical resources accessible and safe for the communities where we work and live. Black & Veatch works collaboratively with our clients to develop the knowledge, ownership, and confidence needed to make meaningful differences. In California, we have over 150 California-licensed Professional Engineers. This depth and breadth of knowledge will be used to the direct benefit of the City and the success of your project.

We value our client's success. For nearly 40 years, Black & Veatch has been a leading consultant to public-sector clients throughout California. One reason for our continued growth and success is client satisfaction. We have an extensive list of clients we have served for many years, as shown on the map on the right—many for whom we have completed several projects. Our client relationships are based on commitment and trust, which is the foundation for our excellent standing in the industry.





Your point of contact will be our **Project Director, Ashu Shirolkar, PE**. He is located at 10995 Gold Center Drive, #100, Rancho Cordova, CA 95670.

You can contact him at 916-642-6124 or ShirolkarAS@bv.com

BLACK & VEATCH

OVERVIEW

FOUNDED IN 1915

120+ OFFICES

2023 4.7B REVENUE

8TH LARGEST EMPLOYEE-OWNED COMPANY IN THE U.S.

400+ CALIFORNIA WORKFORCE

ENR RANKINGS

2	Operations & Maintenance
14	Top 500 Design Firms
11	Top 50 in Sewer and Waste
13	Top 20 in Wastewater Treatment

LOCAL OFFICE:
2999 Oak Road
Suite 490
Walnut Creek, CA
94597

2 | Project Understanding and Approach

We understand the City needs an efficient engineering assessment of the existing WRF and the development of a PER that conforms to the requirements and guidelines provided by the USDA as part of their Rural Utilities Service funding program. This effort will constitute Phase 1 of the project. Upon completion of the Phase 1 scope and securing of funding, the City will authorize the selected consultant to proceed with Phase 2 of the project which includes final design, bidding support, and engineering services during construction for the recommended improvements at the WRF.

PHASE 1

- WRF Assessment
- PER Development
- Initiate USDA Funding Application

PHASE 2

- Preliminary Design
- Final Design
- Bid Support
- Engineering Services During Construction

APPROACH TO MATCH PER FUNDING REQUIREMENTS

The City has outlined a limited budget goal as part of the RFP requirements for Phase 1. Based on our experiences with similar projects, there are scope and level of effort compromises that will need to be carefully considered. The key to success for this project is providing the appropriate balance between the WRF assessment work (which identifies and recommends improvements for Phase 2) with the preparation of the PER (which is required to secure project funding). **Therefore, our goal is to work with the City to understand how to leverage Black & Veatch's deep technical resources and expertise with your team's institutional knowledge and resources to the benefit of the project.**

UNDERSTANDING AND OBSERVATIONS OF THE CITY'S WRF

Recently, our team visited the City's WRF to develop a preliminary understanding of the condition of the facility, O&M challenges, and project goals and objectives. Our key observations and understandings, based on the site visit and our institutional knowledge of the plant, as well as our Phase 1 and 2 work plans and approach, are summarized on the following pages.



Existing Soledad WRF seen during November 2023 site visit.

OBSERVATIONS FROM BLACK & VEATCH SITE VISIT



GOALS

Assessment
- Process Performance
- Capacity
- Facilities Condition
- Reliability and Redundancy
- Operability and Maintainability
- Safety, Security
- Improved Efficiency
- Regulatory Compliance

Upgrades/Improvements
- Cost Effective Implementation Plan
- O&M friendly improvements
- Code compliance
- Long-term Regulatory Compliance

Funding
- Secure USDA Funding

FACILITIES

1 Headworks
- Ineffective screenings capture
- Reliability and redundancy concerns

2 Aeration Basin
- BNR process is effective and reliable
- Select process valves and instrumentation in need of replacement
- Blowers have excess capacity relative to current flow and loading conditions
- Diffusers in need of replacement

3 Clarifiers
- Clarifiers in good condition and reliable

4 EQ Basin
- Operational challenges with vegetation growth and lack of mixing
- EQ basin overflow elevation causes upstream clarifier and WAS storage flooding

5 UV Disinfection
- Recent bioassay testing completed to verify compliance with NWRI requirements and establish power dose

6 Tertiary Filters
- No observed performance, capacity, reliability, or redundancy issues

7 Rapid Infiltration Basins
- Infiltration rates and capacity need to be re-evaluated due to inconsistent performance

8 Aerobic Digesters
- Inefficient operation presents opportunity for energy and process optimization
- Septage receiving to digesters provides supplemental revenue stream and public benefit

9 Screw Press (Sludge Dewatering)
- Existing facility has safety issues and concerns
- Facility retrofitted with conveyor
- City interested in evaluating 3rd party sludge processing due to staff limitations

10 Wind Turbine
- Excess energy production sent to grid for cost-savings

11 Flood Protection Levee
- FEMA grant pursued for reconstructing existing levee
- Electrical and Blower Building prone to flooding if levee is damaged or breached

12 Sludge Drying Beds
- Clay-lined sludge drying beds provide additional sludge dewatering and storage

13 Administration Building
- Staff offices and administration facility is adequate for staff needs

GENERAL

- Plant meeting current RWQCB permit requirements
- Plant facilities in good condition overall
- SCADA system needs to be upgraded

CAPACITY

- Permitted capacity of 5.5 mgd average day flow
- Current average day flow approximately 2.6 mgd
- Potential capacity bottlenecks include emergency storage / equalization and rapid infiltration basins for effluent disposal

CITY STAFFING

- Staff resources are limited and responsible for both water and wastewater systems
- Lab testing completed by 3rd party. In-house lab is seldom used due to staff limitations

FUTURE CONSIDERATIONS

- Citywide RW system in planning/design will trigger new Title 22 Engineering Report and permit update
- Blending effluent with potable water option desired to maintain RW permit compliance if process upset occurs

PHASE 1 EXECUTION APPROACH

Our structured approach to executing Phase 1 of the project is presented below. This approach is aligned with the scope of work presented in the RFP and presents specific activities that must be performed to develop a roadmap for Phase 2 work. We look forward to fine tuning this approach with the City at the beginning of the project.

Look for this light bulb for further insight into our work plan approach.

TABLE 1: PHASE 1 WORK PLAN – WRF ASSESSMENT / PRELIMINARY ENGINEERING REPORT

	TASK 1: Project Management (4)	TASK 2: Data Review	TASK 3: WRF Field Visit, Recon, and Documentation (2)	TASK 4: WRF Assessment (1)	TASK 5: WRF Preliminary Design and Exhibits	TASK 6: WRF Preliminary Engineering Report (PER)
GOAL	Project Success	Review and document available data and prepare for assessment	Field assessment and documentation	Assess facilities and identify project needs	Evaluate alternatives and recommend design concept	Prepare PER to help secure USDA funding
KEY ACTIONS / DECISIONS	▪ Confirm scope, budget, and schedule ▪ Facilitate meetings and guide project execution ▪ Perform QC Reviews	▪ Develop an assessment plan ▪ Confirm field assessment tools	▪ Perform field inspections and assessments ▪ Interview O&M and engineering staff	▪ Assessment of WRF unit process facilities based on Task 3 ▪ Identify areas of deficiency	▪ Identify alternatives ▪ Evaluate alternatives based on economic and non-economic criteria ▪ Review evaluation and recommendations with City ▪ Develop consensus Phase 2 scope	▪ **Prepare PER based on USDA guidelines** ▪ **Identify non-USDA funding sources** (3)
DELIVERABLES	▪ Project schedule ▪ Monthly invoice and progress report ▪ Meeting agenda and minutes	▪ Data review and field assessment TM	▪ Field data and photos collection and documentation for assessment	▪ Summarize findings as a chapter in the PER	▪ Summary of alternatives evaluation and Phase 2 design scope	▪ 50% PER ▪ 90% PER ▪ Final PER
COLLABORATION POINTS	▪ Kickoff meeting ▪ Regular bi-weekly virtual calls ▪ PER review meetings	▪ Virtual call with City to review findings	▪ Onsite collaboration during site visit ▪ Staff interviews	▪ Virtual call to review findings	▪ Virtual call to review alternatives evaluation and recommended Phase 2 design scope	▪ Collaborate with City on PER section information needs ▪ In person meetings to discuss 50%, 90% and Final PER

PHASE 2 EXECUTION APPROACH

Similar to Phase 2, Black & Veatch employs a proven project execution approach for design, bid phase and construction support services. The design development tools, activities that will be performed, our approach to collaborating with the City to ensure timely addressing project issues is presented in the table below.

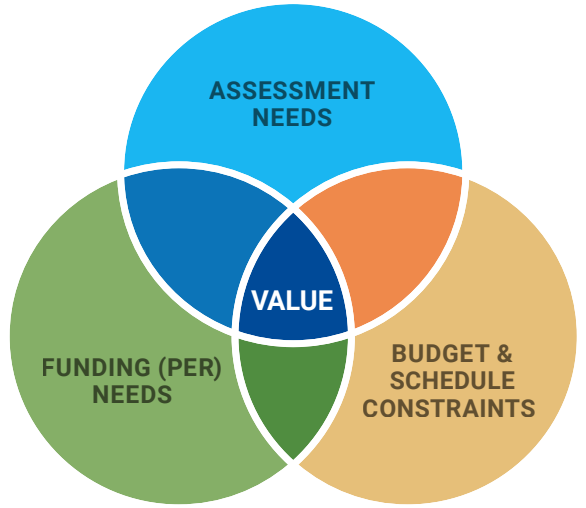
TABLE 2: PHASE 2 WORK PLAN – FUNDING ASSISTANCE, DESIGN, BIDDING, AND ENGINEERING SERVICES DURING CONSTRUCTION

	TASK 1: Project Management	TASK 2: Design Development	TASK 3: Final Design	TASK 4: Permits (9)	TASK 5: Bidding Assistance	TASK 6: Engineering Services During Construction (ESDC)
GOAL	Project Success	Prepare preliminary design that is O&M friendly, constructible, and cost-effective	Prepare final design that is O&M friendly, constructible, and cost-effective	Secure permits and approvals from applicable permitting agencies	Implement a structured and fair bidding process	Provide engineering support to the City and CM for successful construction
KEY ACTIVITIES / APPROACH	▪ Develop and maintain project schedule ▪ Assist USDA funding efforts ▪ Coordinate environmental documentation and permit requirements ▪ Manage subconsultants	▪ Identify land use permit requirements and initiate application process ▪ Perform geotechnical investigation and soil corrosion survey, topographic survey, utility research, and potholing ▪ Initiate environmental documentation	▪ **Value Engineering at 60% by in-house construction personnel to identify cost savings** (5) ▪ **Construction cost estimate update at each interim milestone** (6) ▪ Develop startup and commissioning plan ▪ Incorporate construction and operational constraints and tie-in and shutdown requirements ▪ Review construction sequencing to inform phasing ▪ **Perform constructability review at 60% design** ▪ **Perform operability HAZOP review at 60% design** (7) ▪ Specifications development using BV and City standards ▪ **Design drawings development using 3D BIM (Revit Application)** (8)	▪ Coordination with applicable permitting agencies to understand requirements and timeline ▪ Develop a permitting matrix to track progress of permits	▪ Conduct outreach to contractors to increase awareness of the project, schedule, and cost. ▪ Support City at the pre-bid meeting and site walk ▪ Be responsive to Bidder's RFIs and issue addenda ▪ Evaluate bid alternates for validity and acceptability ▪ Evaluate bids and recommend apparent lowest responsible bidder ▪ Develop conformed bid documents	▪ Provide submittal, and RFI review ▪ Develop design changes as required ▪ Leverage estimating capabilities to validate change order requests ▪ Perform site visits as required ▪ Provide startup and commissioning assistance ▪ Support final inspection and punch list items ▪ Update O&M manual ▪ Support City in reviews and visits by regulatory agencies
DELIVERABLES	▪ USDA funding application ▪ Project schedule ▪ Monthly invoice with progress report ▪ Meeting agenda and minutes	▪ Land Use Planning Documents ▪ Environmental Studies and Documentation ▪ Survey, Geotchnical and Potholing Reports	▪ Draft 30%/60%/90% Drawings and Specifications ▪ 100% complete Bid Documents ▪ Design calculations copy ▪ Constructability/Construction Phasing and Bidding Evaluation TM	▪ Permitting matrix ▪ Permit application packages as applicable ▪ Final permits as applicable	▪ Hard copies of bid documents and conformed bid documents per RFP ▪ Prebid meeting agenda and meeting minutes ▪ Bid recommendation memorandum ▪ Addenda	▪ Submittal, RFI, and change order reviews ▪ O&M manuals ▪ Record drawings ▪ Construction certification affidavit
COLLABORATION POINTS	▪ Funding assistance ▪ Design Kickoff meeting ▪ Regular weekly virtual calls ▪ 30%/60%/90%/Final Design review meetings	▪ Virtual calls on design development tasks	▪ Interim milestone design review meetings ▪ 3D Design review at each milestone for clash detection, clearances ▪ Focused workshops on constructability, HAZOP, sequencing and phasing, startup and commissioning, value engineering	▪ Permitting support and coordination with City	▪ Prebid meeting ▪ Virtual calls during bid phase as required ▪ Addenda preparation	▪ Attending construction related meetings ▪ Site visits as required ▪ Shop drawings-, RFI, Change order related discussions

PHASE 1 ASSESSMENT AND PER SCOPE AND APPROACH CONSIDERATIONS

Project success can be considered as the efficient use of the assigned budget and schedule to best meet the City's goals and objectives. In other words, the highest value provided for the City is the appropriate balance between assessment needs, funding needs, and budget and schedule constraints. Therefore, our assessment approach will be tailored to meet the requirements of the individual PER sections based on the published guidelines. **Table 3** summarizes our approach to assessment and preliminary design work based on the PER guidelines.

Where applicable, we propose to focus our assessment work primarily on condition assessment and observable plant features and utilize a workshop with the appropriate City engineering, management, and O&M staff to document observed conditions and historical context related to the remaining items. Using this approach, we can maximize the value of the assessment work relative to the PER requirements without losing sight of the remaining assessment needs. This approach also allows us to reduce our level of effort below what is typical to fit within the City's allocated budget. However, we can adjust our scope according to the City's priorities and develop optional scope tasks for additional detailed assessment work at the City's request.



Highest Value = Balance between assessment needs, funding needs, and budget and schedule constraints.

Table 3: Analysis of Assessment Scope and PER Requirements

PER Scope	Applicable Assessment Task(s)	Comments
1) Project Planning	None	Section 1 requires input from the City during project execution.
2) Existing Facilities	4.1.A - Overall Condition of the WRF 4.1.B - Facility Processes 4.1.M - Capacity	Section 2 requires input from the City during project execution. Overall condition of the WRF will be assessed using visual observation techniques. Facility process and capacity will be assessed using review of Regional Water Quality Control Board (RWQCB) annual reports and design criteria.
3) Need for Project	4.1 (All)	Assessment work will be tailored to the required detail of the PER.
4) Alternatives Considered	5.1 - Preliminary Design	Preliminary design work will be tailored to the required detail of the PER.
5) Selection of an Alternative	5.1 - Preliminary Design	Preliminary design work will be tailored to the required detail of the PER.
6) Proposed Project	5.1 - Preliminary Design	Preliminary design work will be tailored to required detail of the PER.
7) Conclusions and Recommendations	5.1 - Preliminary Design	Preliminary design work will be tailored to the required detail of the PER.

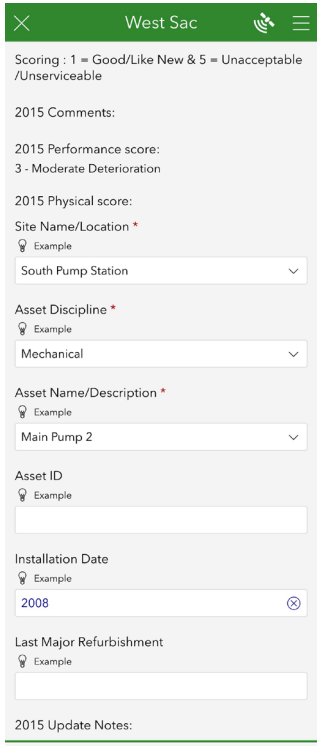
2 WRF ASSESSMENT APPROACH

Condition Assessment

In the last five years, we have supported 25+ other California agencies with asset inventories and condition assessments. Our in-house team is experienced with condition assessment and design, enabling us to identify needed improvements and understand costs, schedule, and constructability to implement recommended improvements. **Clinton McAdams will be the condition assessment lead, having led similar projects for City of Burlingame, City of Davis, Elsinore Valley Municipal Water District (MWD), Encina Wastewater Authority, City of Vista, Napa San, OC San, City of Oxnard, Western MWD, Inland Empire Utilities Agency, Union San, Vallecitos Water District, Moulton Niguel Water District, and Coachella Valley Water District (CVWD).**

We will use *ESRI Survey123* to collect field data in an organized manner and for seamless integration into City's database. An example form is shown to the right. Survey123 is an off-the-shelf product that we will tailor to collect information per unit process at your facility (we anticipate collecting 20 forms). Leveraging available data, we will pre-populate electronic field forms, saving your staff time while on-site and highlighting anticipated worst-case conditions to focus on.

We used this same approach for the CVWD, efficiently and effectively assessing their four treatment facilities. **Based on the condition assessment results, we will make project recommendations for your consideration as part of the capital improvement program (CIP) development.** We will complete the field assessment during a two-day site visit (excluding travel time). In addition to our field assessment, our assessment on other key topics will include **Regulatory Compliance and Process Performance, Hydraulic Capacity Assessment, Solids Loading Capacity Assessment and SCADA.**





Pre-populated forms, similar to what we used for West Sac, to support effective and efficient on-site data collection and assessments.

Regulatory Compliance and Process Performance

As part of the Phase 1 condition assessment, Black & Veatch will perform a high-level review of the Waste Discharge Requirements (WDR) permit requirements and compare against the existing plant's performance. Our initial discussions from the site visit indicate that the plant process is performing well, and the City has not had any compliance issues. **Furthermore, we will review the recent General WDR Order No. R3-2020-0020 to confirm applicability and future compliance requirements. A cursory review of Table 4 on the right shows that the plant's 2010 permit requirements are equal to or more stringent than the new WDR, with the exception of Sodium concentration, assuming that the Lower Forebay requirements apply.** Population growth projections and current and future flow and loads will be provided by the City. A limited water quality data review will be performed using RWQCB annual reports, and discussions with O&M staff will be conducted to identify process inefficiencies. The associated improvements will be reviewed with the City and incorporated in the PER.

Table 4: Plant Effluent Permit Requirements

Constituent, Maximum Concentrations	January 2010
Total Dissolved Solids (mg/L)	990
Sodium (mg/L)	175
Chloride (mg/L)	250
Sulfate (mg/L)	205
Nitrate (mg/L)	5
BOD_5 (mg/L)	10
TSS (mg/L)	10
Ammonia (mg/L as N)	5
pH	6.5-8.4

Hydraulic Capacity Assessment

The plant is designed to treat 5.5 MGD average daily flow and 13.75 MGD peak flow, and the entire flow is treated to a tertiary level consistent with the requirements of the Title 22 Water Recycling Criteria for unrestricted landscape irrigation. **While the individual facilities can handle these flows, we understand that there are concerns about emergency raw sewage storage in case the existing headworks runs into operational issues**. We will discuss the operational scheme and storage requirements with staff as part of the assessment. The existing rapid infiltration basins are rated for 4.3 MGD which is less than the 5.5 MGD daily average flow. **Therefore, effluent disposal is a hydraulic bottleneck that will be identified in the assessment.**



Existing WRF headworks

Solids Loading Capacity Assessment

The City would like to explore opportunities for sludge processing by external agencies. The existing solids handling facilities include sludge stabilization ponds, septage receiving, and dewatering facilities. **The solids handling facilities are inefficient and challenging for staff to operate and maintain, however, septage receiving provides an additional revenue stream.** Solids facilities condition, capacity, and O&M considerations will be included in the assessment and alternatives evaluation.



Evaluating existing sludge process for equipment safety and alternatives to reduce City staff time.

SCADA

Black & Veatch has experience in SCADA master planning as well as SCADA assessment which we implemented successfully for various clients. Black & Veatch instrumentation and control (I&C) professionals have knowledge about SCADA systems and their utilization in various water and WWTPs. **In addition to master planning, our capabilities include detailed design, programming, startup and commissioning and troubleshooting of SCADA systems which we can leverage for your project.** Using this understanding, the gaps in your existing SCADA system will be analyzed and recommendations provided.

Where Have We Done This Before?

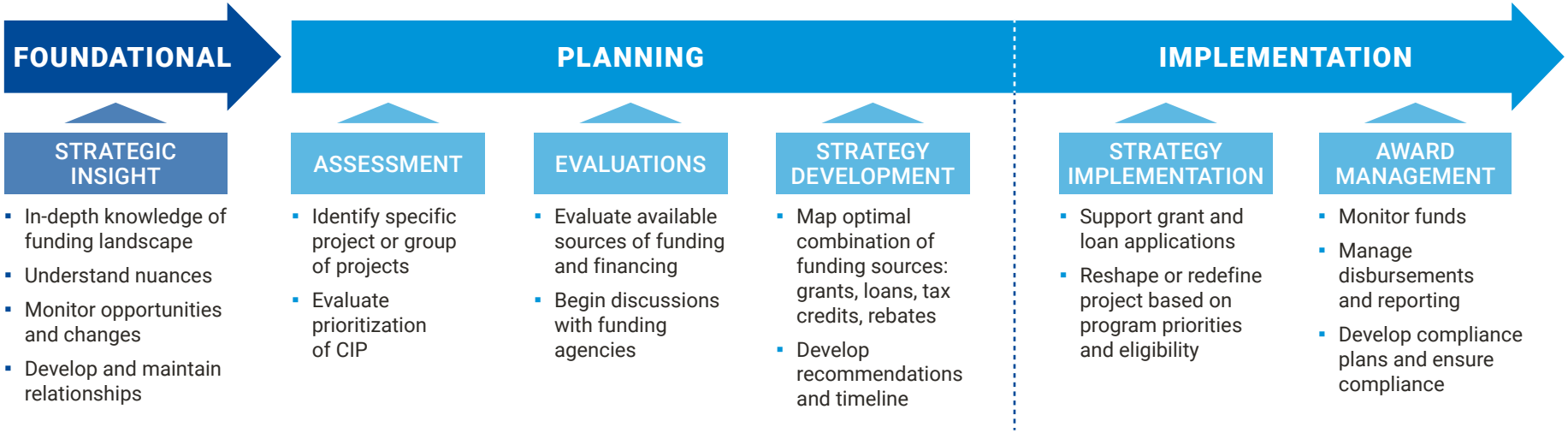
Black & Veatch is currently developing a SCADA Master Plan Implementation project for Valley Water which includes the evaluation and development of upgrades and improvements to the existing SCADA system for the raw and treated water infrastructure including dams, pipelines, pump stations and treatment plant facilities.

3 FUNDING APPROACH AND EXPERIENCE

Black & Veatch's Alternative Funding Evaluation and Sourcing (AFS) team evaluates funding/financing options, assists with grant and loan applications, and supports in the compliance monitoring of funds. Each funding opportunity has program goals, objectives, and eligibility requirements. The AFS team understands that the needs and sources available to small vs. large communities can differ greatly, and tailors its evaluations and grant/loan assistance to the specific needs of the client. **We have helped clients secure over $5B in funding and between 2020-2023, and completed funding evaluations for over $13B in project work.**

We understand the City is pursuing USDA funding through the Rural Utilities Service program. **Our funding experts are familiar with this program having coordinated application submittals using the same PER template required for Phase 1 of the City's project.** We understand the level of detail and expectations the funding agencies will have to approve a PER and advance the funding application for approval.

In addition, if the funding needs or preferences for the City change during the course of the project, our AFS team can be a resource to match specific elements of the projects that align with the objectives of other available funding programs. Sources other than USDA include Water Infrastructure Finance and Innovation Act, State Revolving Fund (SRF), Economic Development Administration, federal and state grant and loan programs, tax credits, private financing or a combination of multiple sources. The Infrastructure Investment and Jobs Act, the Inflation Reduction Act and the American Rescue Plan Act provide tens of billions of dollars into the water sector, and Black & Veatch helps clients navigate these new sources of funding. **Moreover, Black & Veatch works with clients to develop a funding strategy that best leverages the various state and federal programs and matching funds, with the goal of optimizing funding opportunities to decrease the burden on ratepayers.**



AFS BENEFITS

- ✓ Decrease burden on ratepayers
- ✓ Expand projects/ programs
- ✓ Accelerate projects
- ✓ Enable utilities to do more of CIP, sooner

4 PROJECT MANAGEMENT AND QUALITY CONTROL

Using proven planning and project control procedures, **Phil Giori, PE** will develop a project execution plan at the project onset. This will **outline the scope of work, schedule, budget, and resources** for performing the work. He will also develop a **quality control plan** in tandem, identifying the QA/QC staff, their responsibilities, QC review dates and QC comment-and-response procedure. To maintain frequent coordination with the City, bi-weekly meetings will be scheduled via MS Teams to track progress and provide updates to the City.

Controlling Project Quality, Costs, Schedule, and Tracking Progress

Both Phase 1 and Phase 2 quality, costs, and schedule need to be controlled to not exceed the project budget and schedule. **Our approach to controlling planning and design costs include maintaining and reporting scope trends and hands-on involvement by the project manager and project director.** We also utilize an earned value tracking system with task-based measurable activities to determine a percentage complete for the task versus the percentage of budget expended. The schedule is routinely updated at task completion, project milestones, and unforeseen change situations allowing Phil to simultaneously track resource allocation and navigate potential changes and schedule conflicts.

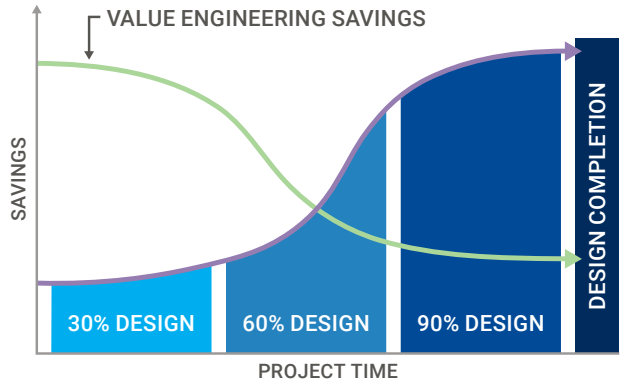


Black & Veatch will use PowerBI to monitor and manage the real-time status of project scope, schedule, and budget for comparison against the baseline plan, which allows us to identify and mitigate cost and schedule impacts.

Quality control and management is critical to meeting the project goals and objectives. We place a high level of importance on work product quality, and our quality management system is founded on concepts laid out by the International Standards Organization. **Phil will develop a quality management plan that is approved by our quality control officer, Randy Fiorucci, PE, to verify that work products are complete, accurate and based on sound engineering principles.**

5 VALUE ENGINEERING (VE)

We place great emphasis on VE from the project onset, focusing on cost-effective design that is easy to operate and maintain. **Our approach is to leverage industry-standard practices, using readily available construction materials, equipment, and standard means and methods of construction.** VE is a continuous process that we incorporate in our design development, with regularly scheduled VE reviews to identify cost-saving ideas. These are incorporated into the regular cost updates to ensure that the budget stays on track. As a design-builder, we have a finger on the pulse of the construction and global supply chain market conditions.



VE will be performed during 30% design to maximize cost savings opportunities.

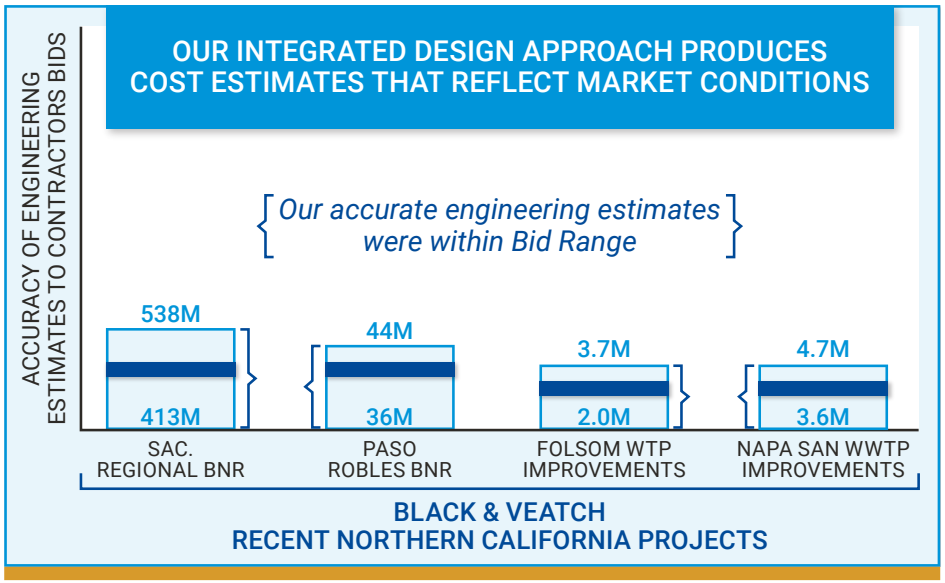
Where Have We Done This Before?

On the Cal Water South Bakersfield Water Treatment Plant (WTP) Project, Black & Veatch conducted a VE workshop with the client at the 60% design milestone to take advantage of changes to the raw water conveyance mechanism (from open canal to a pressure pipeline) and resulting design assumptions. The design was optimized to demonstrate cost savings of approximately $5M on a $45M construction cost.

6 COST ESTIMATING

As a design-builder, Black & Veatch employs professional estimators with decades of experience in the municipal construction sector, specifically with experience in water and wastewater treatment facilities and related infrastructure.

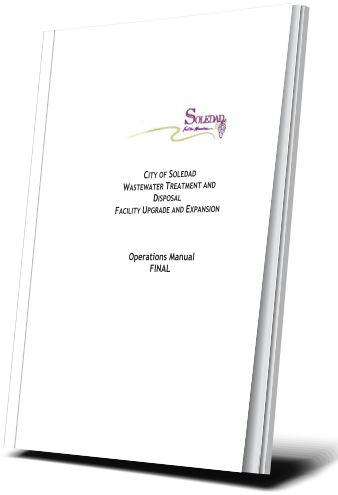
Our estimators provide a valuable resource to the planning and design team to verify cost assumptions and develop an accurate framework for evaluating project costs and providing recommendations.



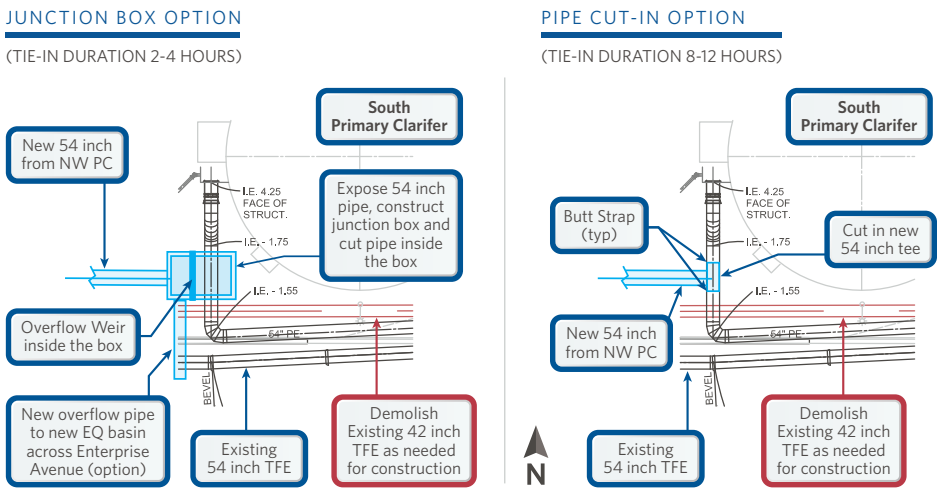
Our in-house cost estimating capabilities provide realistic cost estimates incorporating current market conditions.

7 OPERABILITY AND CONSTRUCTABILITY

Black & Veatch provides experienced professionals and expertise in each phase of the project life-cycle, including construction and operations. Our construction management, operations, and startup and commissioning experts are a resource for the project team to solicit input regarding key operability and constructability concerns, identify potential O&M or construction challenges ahead of time, and ultimately provide an O&M-friendly design that provides an appropriate amount of detail and guidance for a responsible contractor to bid the project efficiently.



Black & Veatch will leverage the Operations Plan that we developed for the original plant and update it to incorporate the upgrades/improvements.



Two tie-in options for Hayward WPCF 54-inch Pipeline: *Black & Veatch will work closely with the City to identify tie in and shutdown requirements.*

8 3D BUILDING INFORMATION MODELING (BIM) PERSPECTIVE VIEWS

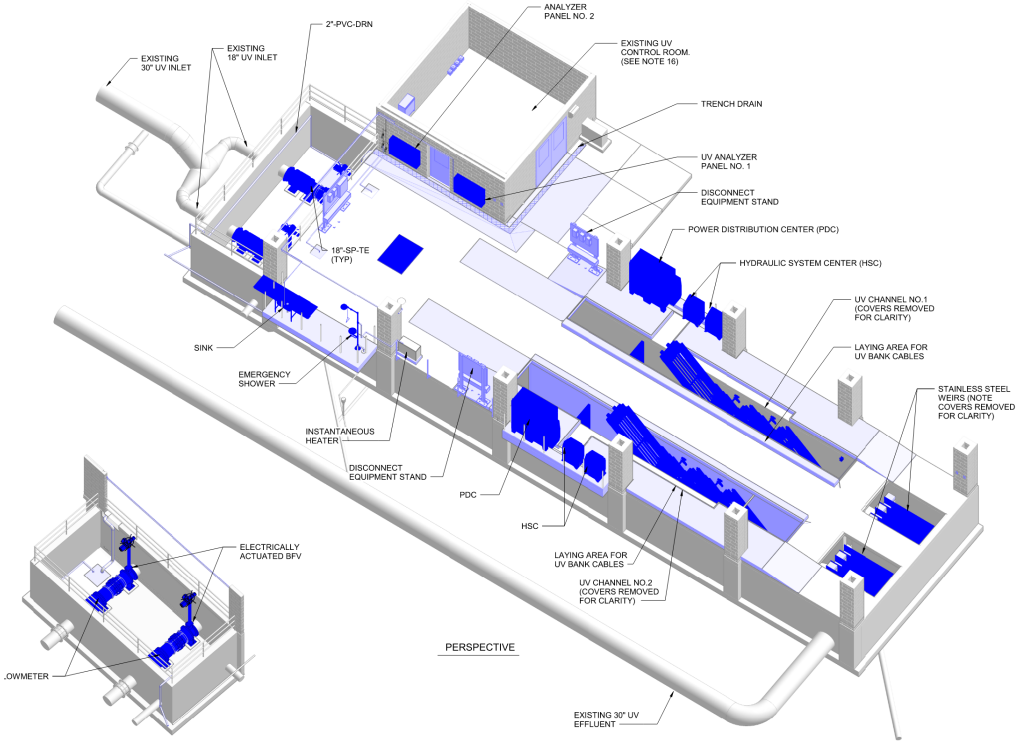
For areas with limited space or require complex routing of piping, equipment, and other facilities, Black & Veatch utilizes an advanced 3D BIM process to create digital models for design, construction, and evaluate accessibility for operations and maintenance. **The use of BIM creates a unique and engaging experience, allowing the project stakeholders to visualize the project before it is completed.**

9 PERMITTING

Permitting for the City's project will entail environmental documentation (California Environmental Quality Act (CEQA)), City building permits, and air permits for standby diesel generator to construct and operate (if applicable). Depending on the project recommendations for final design, a RWQCB permit update and/or Storm Water Pollution Prevention Plan may be required as well. Our team has experience navigating these permitting requirements and partnering with specialized environmental subconsultants, as applicable, to support your permitting needs.

BLACK & VEATCH'S EXTENSIVE PERMITTING EXPERIENCE INCLUDES:

- Cal Water Northeast Bakersfield Water Treatment Plant
  - Conditional Use Permit
- Soquel Creek Water District PureWater Soquel
  - City of Santa Cruz, County of Santa Cruz Permits
- Cal American Water Hex Chrome Project
  - City of Sacramento Planning, and Building Permits, CEQA



Black & Veatch, as the EOR, converted the existing 2D drawings into a 3D Revit model on the Livermore Ultraviolet (UV) Replacement Project in order to confirm space and O&M access requirements for the new UV equipment installation. We will adopt the same approach, as appropriate, for the City's WRF.

3 | Estimated Hours of Service for Phase 1 - WRF Assessment/PER

City of Soledad
WRF Assessment and Improvement Project

Hours and Fee Estimate

Owner: Soledad, City of
Project: Wastewater Reclamation Facility Assessment an

PHASE/Task	1 Project Director - Higher-level	2 Project Manager - Higher-level	3 Project Admin Support - Lower-level	4 Quality - Higher-level	11 Design/Engineering Management - Higher-level	12 Infrastructure - Mid-level	13 Infrastructure - Higher-level	41 Electrical - Higher-level	51 I&C - Higher-level	61 Wastewater - Higher-level	71 Mechanical/Process/Piping/Building - Mid-level	72 Civil Site/Conveyance - Mid-level	81 General - Higher-level	SUBTOTAL, Hours
WORK BREAKDOWN STRUCTURE														
Task 1 - Project Management	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1.1 Client Communication	-	4	-	-	-	-	-	-	-	-	-	-	-	4
1.2 Project Schedule	-	4	-	-	-	-	-	-	-	-	-	-	-	4
1.3 Client Meetings	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Project Kickoff	-	8	-	-	8	-	-	-	-	-	-	-	-	16
Biweekly Project Meetings (4)	-	2	-	-	2	2	-	-	-	-	-	-	-	6
PER Review Meetings (3)	-	24	-	-	-	-	-	-	-	-	-	-	-	24
Meeting Preparation	-	6	-	-	4	-	-	-	-	-	-	-	-	10
1.4 Coordination with Stakeholders	-	4	-	-	-	-	-	-	-	-	-	-	-	4
1.5 Quality Assurance/Quality Control	-	-	-	8	-	-	-	-	-	-	-	-	-	8
1.6 Project Management	2	10	16	-	-	-	-	-	-	-	-	-	-	28
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Task 2 - Data Review	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.1 Review of Data	-	4	-	-	6	8	-	-	-	12	-	-	-	30
2.2 Technical Memorandum	-	2	-	-	4	8	-	-	-	4	-	-	-	18
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Task 3 - WRF Field Visit, Reconnaissance, and Documentation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3.1 Field Research	-	8	-	-	8	8	-	8	-	-	-	-	-	32
O&M Workshop (1 day)	-	8	-	-	8	8	-	-	-	2	-	-	-	26
3.2 Documentation	-	-	-	-	8	16	-	-	-	-	-	-	-	24
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Task 4 - WRF Assessment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
4.1 Assessment	-	8	-	-	8	40	8	8	8	15	-	-	-	95
4.2 WRF Assessment Summary of Findings	-	8	-	-	8	40	-	-	-	4	-	-	-	60
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Task 5 - WRF Preliminary Design and Exhibits	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5.1 Preliminary Design	-	16	-	-	-	80	-	-	-	4	32	32	-	164
	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Task 6 - WRF Preliminary Engineering Report (PER)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6.1 Preliminary Engineering Report	-	-	-	-	-	-	-	-	-	-	-	-	-	-
50% PER	-	16	-	-	8	40	-	-	-	-	-	-	-	64
90% PER	1	16	-	-	8	40	-	-	-	-	-	-	-	65
Final PER	1	16	-	-	4	24	-	-	-	-	-	-	-	45
6.2 Potential Funding Sources	-	8	-	-	-	-	-	-	-	-	-	-	6	14
Total, Hours	**4**	**172**	**16**	**8**	**84**	**314**	**8**	**16**	**8**	**41**	**32**	**32**	**6**	**741**

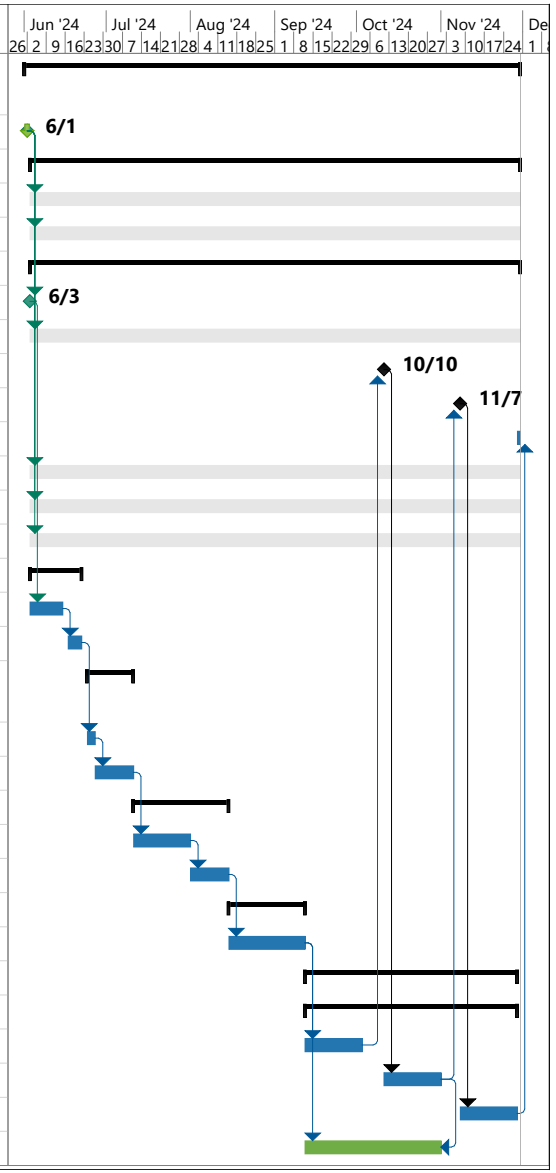
4 | Fee Estimate for Phase 1 - WRF Assessment/PER

As requested in Addendum No. 2 (April 26, 2024), the fee estimate for Phase 1 - WRF Assessment/PER has been mailed to the City in a separate sealed envelope.

5 | Project Schedule for Phase 1 - WRF Assessment/PER

City has requested the Phase 1 work commence by June 1st and be complete by December 1, 2024. We are fully prepared to meet this schedule, as illustrated on the right where we show various activities corresponding to the scope of work. We look forward to fine-tuning this schedule with you.

Task Name	Duration	Start	Finish
Soledad Wastewater Reclamation Facility Assessment and Improvement Project - Phase 1	**130 days**	**Sat 6/1/24**	**Fri 11/29/24**
Noticee to Proceed	1 day	Sat 6/1/24	Sat 6/1/24
Task 1 - Project Management	**130 days**	**Mon 6/3/24**	**Fri 11/29/24**
1.1 Client Communication	130 days	Mon 6/3/24	Fri 11/29/24
1.2 Project Schedule	130 days	Mon 6/3/24	Fri 11/29/24
1.3 Client Meetings	**130 days**	**Mon 6/3/24**	**Fri 11/29/24**
Project Kickoff	0 days	Mon 6/3/24	Mon 6/3/24
Biweekly Project Meetings	130 days	Mon 6/3/24	Fri 11/29/24
50% PER Review Meeting	0 days	Thu 10/10/24	Thu 10/10/24
90% PER Review Meeting	0 days	Thu 11/7/24	Thu 11/7/24
Final PER Review meeting	1 day	Fri 11/29/24	Fri 11/29/24
1.4 Coordination with Stakeholders	130 days	Mon 6/3/24	Fri 11/29/24
1.5 Quality Assurance/Quality Control	130 days	Mon 6/3/24	Fri 11/29/24
1.6 Project Management	130 days	Mon 6/3/24	Fri 11/29/24
Task 2 - Data Review	**15 days**	**Mon 6/3/24**	**Fri 6/21/24**
2.1 Review of Data	10 days	Mon 6/3/24	Fri 6/14/24
2.2 Technical Memorandum	5 days	Mon 6/17/24	Fri 6/21/24
Task 3 - WRF Field visit, Reconnaissance, and Documentation	**13 days**	**Mon 6/24/24**	**Wed 7/10/24**
3.1 Field Research	3 days	Mon 6/24/24	Wed 6/26/24
3.2 Documentation	10 days	Thu 6/27/24	Wed 7/10/24
Task 4 - WRF Assessment	**25 days**	**Thu 7/11/24**	**Wed 8/14/24**
4.1 Assessment	15 days	Thu 7/11/24	Wed 7/31/24
4.2 WRF Assessment Summary of Findings	10 days	Thu 8/1/24	Wed 8/14/24
Task 5 - WRF Preliminary Design and Exhibits	**20 days**	**Thu 8/15/24**	**Wed 9/11/24**
5.1 Preliminary Design	20 days	Thu 8/15/24	Wed 9/11/24
Task 6 - WRF Preliminary Engineering Report (PER)	**56 days**	**Thu 9/12/24**	**Thu 11/28/24**
6.1 Preliminary Engineering Report	**56 days**	**Thu 9/12/24**	**Thu 11/28/24**
50% PER	15 days	Thu 9/12/24	Wed 10/2/24
90% PER	15 days	Fri 10/11/24	Thu 10/31/24
Final PER	15 days	Fri 11/8/24	Thu 11/28/24
6.2 Potential Funding Sources	36 days	Thu 9/12/24	Thu 10/31/24



6 | Firm Project References

Black & Veatch is the EOR for your existing plant and we bring intimate knowledge of your plant to benefit this project.

Our team has also executed numerous projects involving condition assessment, design, construction, and startup and commissioning of nutrient removal facilities such as yours. We have experience that will directly benefit the City since we have proposed the same staff members for this project. These projects are highlighted in this section.

As securing funding is critical to the successful implementation of this project, our experience also shows how we can help the City secure funds. **Our proposed Project Manager Phil Giori, PE has worked with California agencies to secure over $40M in SRF funding, including helping the City of Gonzales in the process of securing SRF funding for upcoming major wastewater improvements.** Phil will also be supported by Black & Veatch's AFS specialists to provide the City with first-class funding guidance and experience.

Client | Project Name	Facility Assessment	PER	Funding & Permitting	Design (Plans & Specifications)	Construction Phase Services
CVWD | Asset Management Program	■	■		■	■
City of Sunnyvale | Clean Water Program	■	■		■	■
City of San José | General Engineering Services	■	■		■	■
County of San Diego | Asset Management Program	■	■	■	■	■
City of Livermore | UV Replacement Project		■		■	■
City of Paso Robles | WWTP Upgrade and Tertiary Treatment Facilities	■	■		■	■
Regional San | EchoWater Facility Biological Nutrient Removal (BNR) Project	■	■		■	■
Soquel Creek Water District | Pure Water Soquel Treatment Facility		■	■	■	■
City of Oakland | Sanitary Sewer Master Plan	■		■		
City of Gonzales | Industrial Wastewater Treatment Facilities *(Phil Giori)*		■	■	■	
Placer County Water Agency | On-Call Services	■	■		■	■
Moulton Niguel Water District | On-Call Professional Engineering Services	■	■		■	■
East Bay Municipal Utility District | Richmond Advanced Recycled Water Expansion	■	■		■	■
Town of Windsor | Aeration Study		■		■	■
City of San José | Regional Wastewater Facility (RWF) Dewatering Project		■	■	■	■
City of San José | RWF Cogen Project Owner's Engineer		■			■

Projects in blue text are included in the project descriptions on the following pages.

PROJECT MANAGER: PHIL GIORI

Phil has provided wastewater engineering planning, design, funding support, and compliance support for the nearby City of Gonzales since 2017. His experience in wastewater treatment facilities, funding, and the Salinas River valley locale make him an ideal fit to manage your important project.



Relevant Project References for Phase 1

Asset Management Program

CVWD | COACHELLA, CA



Black & Veatch has been supporting CVWD since 2017 and is currently performing the following projects:

Enterprise Asset Management. Implemented the enterprise asset management program, working closely with Facilities & Maintenance, Operations, Engineering, Finance, Management, and other departments. Our team aided CVWD with geographic information system (GIS) and computerized maintenance management system (CMMS) data structuring and database cleanup, along with business process mapping and systems integration for work orders.

Facility Assessment and Improvements. Performed key engineering design at WRFs 4, 7, and 10 and lift stations 81-07 and 55-12 to develop construction drawings and specifications for expansions and improvements to the tertiary treatment and odor control facilities. We are currently assessing physical and cybersecurity systems.

Regulatory Planning & Analysis. Efforts include analysis of disinfection technologies at WRF 10, trunk sewer odor control improvements, and developing Local Hazard Mitigation Plan for Federal Emergency Management Agency funding.

RELEVANCE

- Asset condition assessment
- Development of asset management inventories and risk assessment scoring
- Support for implementation of the CMMS system
- CIP prioritization and assistance developing maintenance programs

TEAM MEMBERS

- **C.** McAdams
- **A.** Copeland
- **S.** Peters

CLIENT REFERENCE

Dan Charlton
51501 Tyler St.
Coachella, CA 92236
760-567-7095

YEAR COMPLETED

Ongoing

Clean Water Program

CITY OF SUNNYVALE | SUNNYVALE, CA



Black & Veatch has provided program management and on-call general engineering services since 2014 for the Sunnyvale Water Pollution Control Plant (WPCP) and Cleanwater Program (SCWP).

The project included the following:

- Development of the strategy for the WPCP Automated Control System (ACS) integration with the old and new facilities, including the development of ACS design standards.
- Preparation of the scope of work for condition assessment and rehabilitation of WPCP facilities.
- Evaluation of the performance of the existing landfill and digester gas flow meters for the cogeneration system.
- Performance of non-methane organic compound characterization for landfill and digester gases and recommendations for Best Available Control Technology.

RELEVANCE

- Results of the condition assessment were used to inform the City of WPCP facility and pipeline rehabilitation, and replacement needs

TEAM MEMBERS

- **C.** McAdams
- **R.** Fiorucci
- **S.** Hull

CLIENT REFERENCE

Allison Boyer
456 W. Olive Ave.
Sunnyvale, CA
408-730-7516

YEAR COMPLETED

Ongoing

General Engineering Services

CITY OF SAN JOSÉ | SAN JOSÉ, CA



Black & Veatch has been supporting San José projects at their San José/Santa Clara RWF for over three decades and is currently performing on-call services for O&M and CIPs which include the following:

Yard Piping Improvements. Implementing 8-year CIP and providing rehabilitation design packages, CEQA support, and engineering services during construction. Condition assessment of pipelines (8-inch to 120-inch) to establish estimated remaining life.

Pump Station Condition Assessment. Assessed three pump stations to identify improvements needed to keep the pump station operational for next 30 years. Black & Veatch developed recommendations on probable construction costs and preliminary implementation schedules.

Advanced Facility Control and Meter Replacement. Replaced aging and inaccurate flow meters, valves and actuators, DO probes, TSS sensors, and other analytical control instruments.

3W Water Quality Evaluation. Evaluation of applicable water quality standards, sampling of 3W distribution system, and alternative evaluation of options to meet Title 22 requirements due to exposure to RWF operators.

RELEVANCE

- Condition assessment
- Permitting support
- Detailed design
- Construction services

TEAM MEMBERS

- **R.** Fiorucci
- **C.** McAdams
- **A.** Copeland
- **R.** Kadava
- **S.** Lécina
- **M.** Snow
- **G.** Subramanian

CLIENT REFERENCE

Mariana Chavez
700 Los Esteros Rd.
San José, CA 95134
408-635-4008

YEAR COMPLETED

Ongoing

Asset Management Program

COUNTY OF SAN DIEGO | SAN DIEGO, CA



In 2017, the County began a comprehensive asset management program for their entire wastewater system, including 432 miles of sewer lines, 8,200 manholes, eight pump stations, and three WWTPs in largely rural and unincorporated areas of San Diego County. **This is the Count's first program of its kind and will develop and implement a comprehensive asset management and condition assessment program over a five-year period.**

Project elements include:

- Enhancing the County's GIS to support asset management and condition assessment initiatives
- Developing inspection policies and procedures for consistent and structured condition assessment information of pipes and manholes
- Creating competitive vendor inspection and assistance with vendor selections
- Targeted inspection and condition assessments of large diameter sewer lines
- Developing risk and capital project prioritization tools to identify high-risk infrastructure, aggregate into executable projects, and develop a defensible CIP program.
- Develop design packages such as the Jamacha Force Main and Gravity Sewer Improvements.
- Support with public outreach and utility coordination.

RELEVANCE

- Establishment of consistent condition data collection guidelines and decision-making criteria as SacSewer moves to AI for inspection

TEAM MEMBERS

- **C.** McAdams
- **S.** Peters

CLIENT REFERENCE

Wasim Hana
5530 Overland Ave.
4th Floor
San Diego, CA, 92123
858-694-2723

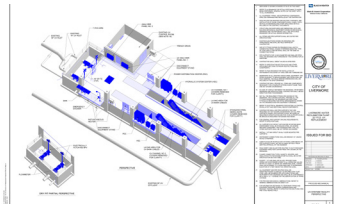
YEAR COMPLETED

Ongoing

Relevant Project References for Phase 2

UV Replacement Project

CITY OF LIVERMORE | LIVERMORE, CA



The City of Livermore's UV Treatment Facility reached the end of its useful life and needed replacement, and Black & Veatch was hired to prepare the design and bid documents. **The project included upgrading their UV system to treat eight MGD and replacing an old motor control center. The UV System produces Title 22 Recycled Water for the City's recycled water system.**

As part of the design, various UV manufacturers were evaluated to replace the old system and we selected Trojan UV. **Black & Veatch supported the city in negotiating a price proposal with Trojan UV.** The project design is complete and construction is scheduled to begin in May 2024.

RELEVANCE

- Condition assessment and upgrade to an operating WWTP

TEAM MEMBERS

- **A.** Shirolkar
- **R.** Fiorucci
- **A.** Copeland
- **G.** Subramanian

CLIENT REFERENCE

Yanming Zhang
101 W Jack London Blvd.
Livermore, CA 94551
925-960-8179

YEAR COMPLETED

Ongoing

WWTP Upgrade and Tertiary Treatment Facilities

CITY OF PASO ROBLES | PASO ROBLES, CA



The City operates a 4.9 MGD secondary WWTP with an annual average flow of three MGD, and the plant was nearing the end of its useful life. The City sought assistance for an update/replacement to the WWTP's systems and increasing energy requirements.

The upgrade converted the plant from a conventional trickling filtration system to an advanced BNR system to meet the new discharge regulations while keeping the existing plant in operation. **Black & Veatch assisted the City with the planning, design, environmental review and permitting, as well as services during construction and startup and commissioning.**

After the BNR upgrade, a new tertiary treatment facility was constructed to provide Title 22 Recycled Water for the City's recycled water system. Utilizing our Integrated Design Approach, **we designed to re-purpose the existing secondary clarifiers for use as equalization basins for the new tertiary treatment facilities and planned strategic tie-ins and shutdowns to minimize interruptions to the existing operating plant.**

RELEVANCE

- Comprehensive water utility services, which include BNR technology design and implementation

TEAM MEMBERS

- **A.** Shirolkar
- **K.** Reel
- **R.** Fiorucci
- **R.** Cantrell
- **A.** Copeland
- **S.** Lécina
- **R.** Kadava
- **P.** Rishel
- **G.** Subramanian

CLIENT REFERENCE

Casey Shepherd
1000 Spring St.
Paso Robles, CA 93446
805-237-3865 ext. 6708

YEAR COMPLETED

2019

EchoWater Facility BNR Project

REGIONAL SAN | SACRAMENTO, CA



Regional San was issued stringent new treatment requirements from the State of California that required upgrades to the 181 MGD WWTP for producing cleaner water for discharge to the Sacramento River and for future Title 22 recycled water reuse.

Black & Veatch was retained to plan and design new BNR treatment facilities to comply with the revised permit nitrogen removal requirements. The process evaluation determined that it was necessary to replace the existing activated sludge treatment system with a new BNR facility to meet the new nitrogen removal permit limits and potential future phosphorus permit limits.

For future phosphorus removal, provisions were included to **incorporate a University of Cape Town enhanced biological phosphorus removal configuration in the first pass of the aeration basin** without the construction of additional tank volume.

RELEVANCE

- Detailed design, construction support, and startup and commissioning support for the largest BNR facility on the West Coast

TEAM MEMBERS

- **R.** Fiorucci
- **S.** Lécina
- **G.** Subramanian
- **R.** Cantrell

CLIENT REFERENCE

William Yu
10060 Goethe Rd.
Sacramento, CA 95827
916-875-9271

YEAR COMPLETED

2019

Pure Water Soquel Treatment Facility

SOQUEL CREEK WATER DISTRICT | SOQUEL CREEK, CA



Black Veatch is the design-builder on the Pure Water Soquel Treatment Facilities project, which consists of **advanced treatment of secondary effluent from City of Santa Cruz's WWTP to produce high-quality water for injection into the District's groundwater aquifer** to prevent salt water intrusion and augment its groundwater supply.

The project includes design and construction of a tertiary treatment facility at the Santa Cruz WWTP and advanced treatment facility including Ozone, Microfiltration, Reverse Osmosis, UV, and Advanced Oxidation Processes treatment at Chanticleer Avenue Site in Soquel.

Other project components include associated pump stations, chemical facilities, piping, electrical, instrumentation, and controls.

RELEVANCE

- Title 22 Recycled Water Facilities
- Advanced Water Treatment Facilities for groundwater injection

TEAM MEMBERS

- **A.** Shirolkar
- **R.** Fiorucci
- **S.** Lécina
- **A.** Copeland
- **R.** Kadava
- **G.** Subramanian
- **R.** Cantrell

CLIENT REFERENCE

Taj Dufour
5180 Soquel Dr.
Soquel, CA 95073
831-475-8501 Ext: 123

YEAR COMPLETED

Ongoing

Funding Experience

Sanitary Sewer Master Plan

CITY OF OAKLAND | OAKLAND, CA



The City of Oakland is the largest satellite agency contributing to the District's interceptor system. **The project includes expanding the City's hydraulic model** to include the entire system, evaluating infiltration/inflow (I/I) reduction progress since 2012, managing GIS/CMMS asset registry data, developing GIS tools, improving the GIS asset inventory through extensive fieldwork and GIS analytics, evaluating private-property I/I reduction policy and funding options, developing an O&M Master Plan including preventative and predictive maintenance and inspection programs, and conducting a wastewater rate and connection fee study.

Black & Veatch is currently working with the City's maintenance division on business intelligence enhancements through CMMS integrations with GIS, hydraulic and risk models, and online telemetry data from level sensors and flow meters. We are developing custom standard operating procedure tools and calculators to streamline emergency response and regulatory compliance efforts.

RELEVANCE

- Funding
- CMMS integration
- Hydraulic modeling
- CIP development
- Risk analysis
- GIS improvement

TEAM MEMBERS

- **C.** McAdams
- **F.** McCann
- **S.** Peters

CLIENT REFERENCE

Jimmy Mach, PE
250 Frank H. Ogawa Plaza
Suite #4314
Oakland, CA 94612
510-238-3303

YEAR COMPLETED

Ongoing

Industrial Wastewater Treatment Facilities

CITY OF GONZALES | GONZALES, CA



Prior to joining Black & Veatch, our project manager, Phil Giori, PE, managed the design of a new, $27M industrial wastewater collection system and treatment facility to convey and treat 1 MGD of fruit and vegetable processing industrial wastewater.

The new plant included an influent pump station, headworks with screenings and grit removal, aerated treatment ponds, and effluent infiltration basins. The collection system consists of approximately 2.5 miles of 24-inch to 27-inch gravity industrial wastewater trunk sewers.

Phil managed the design and supported the project from start to finish, including preparing full and complete application packages for low-interest funding through the Clean Water SRF, coordinating approvals and permits from the RWQCB, managing a detailed groundwater infiltration testing project to confirm and update infiltration rates based on test pit data, and preparation of improved environmental documentation (environmental impact report).

RELEVANCE

- Wastewater facility planning and design
- Funding

TEAM MEMBERS

- **P.** Giori

CLIENT REFERENCE

Patrick Dobbins
147 Fourth St.
Gonzales, CA 93926
831-675-5000

YEAR COMPLETED

2023

7 | Organizational Chart for Phase 1 - WRF Assessment/PER

Based on our project experience described in Section 6, we have organized our team to include multi-disciplinary support to address your needs. Our organizational chart (right), includes a **core multi-disciplinary team** that will be supported by a **pool of technical support specialists** who will be available, as required, to meet the project needs. Our core team is the same team that has been involved in many of the projects described in the previous section. **They are familiar with the City WRF and the local area requirements specific to their discipline.**

We will meet your technical needs—from complex system and process analysis and design, to pipes in the ground, to tanks on the ground.

The Black & Veatch team assigned to this contract is sensitive to your concerns for cost, schedule, and technical effectiveness and will work with you to deliver value within these constraints. The next few pages highlight capabilities and brief profiles of management and core team members.

Please refer to the resumes in Section 8 for more details about our project leaders and our core technical leads and team for Phase 1.

PROJECT DIRECTOR
Ashu Shirolkar, *PE*

PROJECT MANAGER
Phil Giori, *PE*

QA/QC
Randy Fiorucci, *PE*

CORE TECHNICAL LEADS
Clinton McAdams, *PE* **(Phase 1 - WRF Assessment)**
Kevin Reel, *PE, ENV SP* **(Phase 2 - WRF Improvements)**

PHASE 1 - CORE TECHNICAL TEAM

Civil Victor Lu	**Electrical** Pero Vrcelj, *PE*	**Funding** Francesca McCann, *MBA*
Process Francesca Cecconi, *PhD*	**I&C / SCADA** Rahul Dave, *P.Eng*	

TECHNICAL SUPPORT SPECIALISTS

Mechanical Process Lori Overhaug, *PE*	**Building Mechanical** Randy Cantrell, *PE*	**Environmental Permitting** Jhon Arbelaez	**Energy Efficiency** Cheshta Balwani, *PE*	**Rate Study** Ann Bui
Architectural Phil Rishel, *RA, LEED AP*	**Hydraulics** Stéphane Lécina, *PE*	**Corrosion** Matt Snow, *NACE CP4*	**Safety & Security** Dave Nelson, *PE, CPP*	**Regulatory Permitting** Scott Miller, *PE, PhD*
Geotechnical Dick Vaeth, *PE*	**Pumps** Raghu Kadava, *PE, FRGS*	**CMMS** Scott Peters	**Cost Estimating** Steven Hull, *LEED AP*	**Operations** Ari Copeland, *PO*
Standby Power Hector Torres, *PE*	**Constructability** Marcus Simpson, *DBIA*		**Dewatering Wells** Angela Brush	**Structural** Guna Subramanian, *PE*

SUBCONSULTANTS (PHASE 2 ONLY)

Surveying *KSN, Inc.*	**Geotechnical** *CE&G*	**Environmental** *ESA*	**Potholing** *Bess Test*

Bio Information	Value to this Project	Education/Credentials
 **ASHU SHIROLKAR, PE** *Project Director* 27 YRS. EXP.	***Because of his extensive experience, Ashu has been involved in many of Northern California's WWTPs including BNR and recycled water projects.*** Ashu will provide guidance to the team and leverage our experience and resources to ensure every phase of your project is completed on budget and on time. Ashu will collaborate with Phil and the project team and serve as an independent ear to the City.	**Education** ▪ MS, Civil Engineering, University of Cincinnati ▪ BS, Civil Engineering, University of Bombay **Professional Registration** ▪ PE—CA, #C69603
 **PHIL GIORI, PE** *Project Manager* 10 YRS. EXP.	***Phil specializes in wastewater treatment facility planning and design and brings relevant, local experience in funding.*** Phil is uniquely qualified to serve the City as Project Manager. His experience in wastewater treatment facility planning, assessment, design, funding, operations, and construction provide him with the expertise to lead the City from Phase 1 through Phase 2 and finished construction. The City will benefit from Phil's consistent leadership throughout the project life-cycle, his local experience in the Salinas Valley, and responsive, clearly communicative leadership.	**Education** ▪ BS, Civil Engineering, San Diego State University **Professional Registration** ▪ PE—CA, #87516
 **RANDY FIORUCCI, PE** *QA/QC* 51 YRS. EXP.	***Randy will be responsible for ensuring QA/QC of all work performed for your projects. He has directed over 100 technical engineering and design assignments at water and wastewater treatment facilities throughout California.*** Located in Black & Veatch's Walnut Creek office, Randy is our most senior engineer with technical knowledge of many of Black & Veatch's wastewater treatment facilities in California. He has decades of technical advisor experience working with our local team members.	**Education** ▪ MS, Environmental Health Engineering, University of Kansas ▪ BS, Civil Engineering, Kansas State University **Professional Registration** ▪ PE—CA, #C44317
 **CLINTON MCADAMS, PE** *Phase 1 Lead* 11 YRS. EXP.	***Clinton specializes in condition assessment and rehabilitation, having served over 100 California utilities along with numerous national utilities.*** He has helped owners manage their existing, aging infrastructure by providing condition assessments, risk-based rehabilitation and replacement planning, design and construction phase services, and asset management program support. Emphasizing the importance of resolution and coverage during data collection has enabled him to provide successful cost-effective programmatic solutions.	**Education** ▪ BS, Civil Engineering, California State University, Chico **Professional Registration** ▪ PE—CA, #88281
 **KEVIN REEL, PE, ENV SP** *Phase 2 Lead* 12 YRS. EXP.	***Kevin will coordinate closely with Clinton to incorporate the improvements identified from the WRF assessment under Phase 1 into the detailed design that will be developed under Phase 2.*** Kevin brings extensive experience in the detailed design of complex treatment plants including BNR treatment tertiary treatment, recycled water facilities and advanced treatment. Kevin has led multi-disciplinary teams in the design development of projects for clients including Paso Robles, and Sacramento Area Sewer District,	**Education** ▪ BS, Civil Engineering, California Polytechnic State University **Professional Registration** ▪ PE—CA, #86572 ▪ ENV SP

8 | Resumes for Phase 1 - WRF Assessment/PER

Please see the resumes of our key personnel for Phase 1 on the following pages



ASHU S. SHIROLKAR, PE

PROJECT DIRECTOR

Ashu has over 27 years of experience leading and managing a variety of water and wastewater projects including treatment plants, pump stations, piping, and storage facilities. These projects included planning, design, construction support and commissioning of facilities. Ashu was responsible for the overall project management and client coordination for the design, bid, and construction phases of these projects

OFFICE LOCATION
Rancho Cordova, CA

EDUCATION
- MS, Civil Engineering, University of Cincinnati
- BS, Civil Engineering, University of Bombay

YEARS EXPERIENCE
27

PROFESSIONAL REGISTRATION
- PE—CA, #C69603
- PE– NV, 23019
- PE—OH, #65535

PROJECTS

City of Livermore | WRF Roster Title 22 UV Replacement; Livermore, CA

Project Director. Responsible for client coordination. Black & Veatch designed replacement of the City's existing 6 MGD ultraviolet (UV) disinfection system with similar in-channel UV disinfection to produce Title 22 compliant recycled water. Preliminary design evaluated three leading UV manufacturers (Trojan, Wedeco and Suez) and reusing the existing UV channels to optimize improvements. Design considered a phased replacement to maintain operation of at least one channel and to meet summer demand. Design also included raising electric actuators above flood level inside the existing pipe pit and replacement of magmeters with new meters capable of withstanding submerged conditions.

City of Paso Robles | Paso Robles Wastewater Treatment Plant Upgrades; Paso Robles, CA

Project Manager. Project includes design and construction of various improvements to the City's existing 4.9 MGD avg./12.74 MGD peak capacity WWTP. The improvements and upgrade to the City's WWTP are being driven by discharge (Salinas River) permit changes and aging of equipment. Improvements proposed include a focus on eventual reuse of the treated effluent and on energy recovery. The primary project components include a headworks facility with screens and a vortex grit basin, BNR basins with gearless blowers and fine bubble diffusers, primary clarifiers rehabilitation, new secondary clarifiers, DAF thickening system, operations building, cogeneration facilities, RAS pump station, WAS equalization tank, scum pump stations, chemical feed facilities, W-3 pump station, various hydraulic flow split structures, and effluent polishing channel. Responsible for design refinements, bid phase, and construction phase services.

Soquel Creek Water District | Pure Water Soquel Program – Treatment Facilities Project; Soquel, CA

Design Director. Project is a progressive design build project consisting of a design of new secondary effluent pump station (SEPS) and a Title 22 recycled water facility at the Santa Cruz WWTF and new Advanced Water Purification Facility (AWPF) at the Chanticleer Site to produce purified water for groundwater injection in the aquifer. The groundwater injection will help prevent salt water intrusion in the aquifer which is District's sole water supply. The Title 22 facility will produce 300 AFY of non-potable reuse water for SCWWTF. The SEPS will convey secondary effluent five miles through a conveyance pipeline (designed by others) to the AWPF. The AWPF will consist of the ozone pretreatment followed by MF/RO, and UV AOP processes and post treatment using decarbonator and calcium chloride/caustic feed to produce purified water. The AWPF consists of purified water pump station and RO Concentrate (ROC) return wetwell which sends ROC back to the SC WWTF for blending with plant effluent and discharge to ocean outfall.

City of Paso Robles | Paso Robles Tertiary Treatment Improvements Project; Paso Robles, CA

Project Manager. Project includes preliminary design of a Title 22 compliant recycled water system at the WWTP. The recycled water system will receive the secondary clarifier effluent downstream of the new BNR process. The main components of the recycled water system include cloth filtration process followed by in-channel UV disinfection. The existing secondary clarifiers will be re-purposed and converted to an equalization basin upstream of the new filtration process. One of the existing ponds will be converted to provide on-site recycled water storage. Project CEQA process is ongoing and detailed design is expected to proceed in late 2015. Responsible for preliminary design and project management.

City of Hayward | Water Pollution Control Facility Phase 1I Facilities Plan; Hayward, CA

Project Manager. Project includes development of a facilities master plan update for the 18.5 MGD rated capacity City of Hayward Water Pollution Control Facility. The facilities plan update included a comprehensive review of the liquid process facilities in light of the current and future regulatory requirements and considered the recent changes in the nutrient removal regulations that will be enforced by the Regional Water Quality Control Board to limit nutrient load discharges into the San Francisco Bay. A series of technical memoranda were prepared for evaluation of the existing facilities including the existing Headworks, Electrical Switchgear, Vacuators, and primary and secondary treatment. In addition, site planning will be done to accommodate new operations and lab buildings. Each TM evaluated various alternatives and recommended improvements based on the economic and non-economic analysis. The facilities plan report laid out the recommended projects, costs, and implementation schedule to match the regulatory needs and funding availability. Responsible for Facilities Plan Development, Project Management and client coordination.

Salida Sanitary District | Wastewater Treatment Plant Upgrade Planning and Blower Evaluation; Salida, CA

Project Manager. Project Manager. Project includes development of a planning level cost estimate for upgrading the existing WWTP processes from an existing 2.5 MGD flow to 5 MGD. The project also includes performing a blower evaluation and recommendation on the improvements to the existing blower system including replacement alternatives. Responsible for project management and client coordination.



PHILLIP GIORI, PE

PROJECT MANAGER

Phil is a civil engineer and project manager with 10 years of experience specializing primarily in water and wastewater treatment facilities and in collection systems, pipelines, wells, pump stations, and other related facilities. He is an industry leader with demonstrated skills in improving engineering planning and design processes to improve reliability and reduce long-term life-cycle cost for treatment facilities by leveraging operations and maintenance (O&M) input within a collaborative design approach. His experience in planning, design, and construction provide him with unique insight and knowledge that he employs to drive projects toward successful completion.

OFFICE LOCATION
Walnut Creek, CA

EDUCATION
- BS, Civil Engineering, San Diego State University

YEARS EXPERIENCE
10

PROFESSIONAL REGISTRATION
- PE—CA, #87516

PROJECTS

City of Gonzales | Industrial Wastewater Treatment Facility; Gonzales, CA

Project Manager. Project manager for the design of a brand-new, $27M industrial wastewater collection system and treatment facility to convey and treat 1 MGD of fruit and vegetable processing industrial wastewater. The new plant includes an influent pump station, headworks with screenings and grit removal, aerated treatment ponds, and effluent infiltration basins. The collection system consists of approximately 2.5 miles of 24-inch to 27-inch gravity industrial wastewater trunk sewers. Managed the design and supported the project from start to finish, including preparing and securing low-interest funding through the Clean Water State Revolving Fund, coordinating approvals and permits from the RWQCB), groundwater infiltration testing, and verifying that the appropriate environmental documentation (environmental impact report) was completed and approved.

City of Gonzales | Long-Term Wastewater Management Plan; Gonzales, CA

Project Manager and Lead Engineer. Project manager and lead engineer for the preparation of a long-term wastewater management plan that evaluated the City's wastewater collection and treatment facilities to plan for growth and treatment expansion. The report included feasibility assessments for multiple capacity expansion alternatives and was tailored and formatted to provide information to RWQCB to approve the plan and facilitate permit updates.

Ramona Municipal Water District | Santa Maria WWTP Headworks Upgrade; Ramona, CA

Project Manager. Project manager for the design of a new headworks facility at the Santa Maria WWTP. The plant's existing influent lift station and downstream processes have been affected by rags and grit due to a lack of headworks screening and grit removal for the plant. The project included relocation of the influent truck sewer, a new headworks structure with influent screw pumps, mechanical screenings equipment, grit removal, and a new emergency generator. Various project challenges included construction phasing,

large equipment and structures, utility relocation, and connections to existing facilities.

Multiple Clients | Consequence of Failure Analysis; Multiple Locations, CA

Project Manager. Project manager and workshop facilitator for the preparation of a Consequence of Failure Analysis (CoFA) for multiple WWTPs and lift stations in California. A CoFA utilizes workshops with O&M, engineering, and management staffs and the project team to assess failure consequences and probabilities. The project identifies and prioritizes risk within the facility with the goal of prioritizing projects and confirming effectiveness of the current capital improvement program (CIP) to mitigate risk. Treatment plants assessed include the following:

- City of Ventura, 14 MGD WWTP
- South Orange County Wastewater Authority, 13 MGD J.B. Latham WWTP
- South Orange County Wastewater Authority, 12 MGD Regional Treatment Plant
- South Orange County Wastewater Authority, 6.7 MGD Coastal Treatment Plant
- Moulton Niguel Water District, 4 MGD Plant 3A
- Lake Arrowhead Community Services District, 3.75 MGD Grass Valley WWTP and Five Lift Stations
- Olivenhain Municipal Water District, 2 MGD 4S Ranch WRF and 14 Lift Stations
- Crestline Sanitation District, 0.7 MGD Huston Creek WWTP and Two Lift Stations
- Crestline Sanitation District, 0.3 MGD Seeley Creek WWTP
- Crestline Sanitation District, 0.2 MGD Cleghorn WWTP
- City of San Juan Bautista, 0.275 MGD WWTP

Crestline Sanitation District | Huston Creek WWTP Dewatering Building and Primary Clarifier; Crestline, CA

Project Manager. Project manager for the design of a new 2-story biosolids dewatering building and primary clarifier for the Crestline Sanitation District's 0.7-million-gallons-per-day (MGD) Huston Creek WWTP. The project included new structures, dewatering system equipment, clarifier equipment, mixing systems, pumps, channels, electrical systems, a new emergency generator, and more. Managed the preparation of a funding application for the Clean Water State Revolving Fund and successfully secured $12M in low-interest financing for the project. Project topography required careful structural design and retaining-wall construction to support new facilities, in addition to challenging maintenance of plant operation during construction.

Western Riverside County Regional Wastewater Authority | Condition Assessment Phases 1 and 2; Riverside, CA

Project Manager. Project manager and lead engineer for the preparation of a condition assessment of mechanical and electrical equipment assets from the 1998 construction of the Western Riverside County Regional Wastewater Authority WWTP (Phase 1) and mechanical and electrical assets from the 2016 expansion (Phase 2). Data collection, analyses, O&M workshops, and field inspections were performed, and custom methodology was developed to assign a condition rating and estimate remaining useful life of each asset. In total, more than 200 mechanical and electrical assets were inspected and assessed.

Lake Arrowhead Community Services District | Process Evaluation and Data Gap Analysis; Blue Jay, CA

Project Manager. Project manager and lead engineer for the preparation of a process evaluation and data gap analysis at the Grass Valley WWTP. Performed and oversaw a thorough evaluation of each unit process at the District's WWTP to determine process capacity and performance in comparison to design criteria and industry standard ranges. During the project, identified several operational recommendations that, when implemented, resulted in the plant staying in compliance during holiday weekend load spikes for the first time in several years.

Crestline Sanitation District | Title 22 Engineering Report; Crestline, CA

Lead Project Engineer. Lead project engineer for development of the Title 22 Engineering Report for Crestline Sanitation District. The Title 22 Engineering Report covered four wastewater treatment facilities and two use areas for disinfected secondary-23 recycled water. Managed and facilitated all coordination with the California State Division of Drinking Water and RWQCB to achieve regulatory approval.



RANDY FIORUCCI, PE

QA/QC

Randy has over 50 years of experience in the preparation of designs and studies for wastewater treatment plants, pump stations, and collection systems; water treatment plants, pump stations, and distribution systems; and hydroelectric system upgrades.

OFFICE LOCATION
Walnut Creek, CA

EDUCATION
- MS, Environmental Health Engineering, University of Kansas
- BS, Civil Engineering, Civil Engineering, Kansas State University

YEARS EXPERIENCE
51

PROFESSIONAL REGISTRATION
- PE—CA, #C44317
- PE—OR, #14119PE
- PE—WA, #21764
- PE—KS, #7703

PROJECTS

Various Clients | Various Water and Wastewater Treatment Plant Projects; United States

Quality Control/Quality Assurance.

- Paso Robles, CA 5 MGD wastewater treatment plant expansion
- San Luis Obispo County, CA Lopez Water Treatment Plant – 6 MGD membrane water treatment
- Riverside, CA Regional Water Quality Control Plant – 6 MGD expansion project
- Antioch, CA 10 MGD water treatment plant expansion
- Stockton East Water District, Stockton, CA – 27.5 MGD water treatment plant expansion
- Zone 7 Alameda County Water District, Livermore, CA Altamont Water Treatment Plant – 30 MGD submerged membrane water treatment plant
- Modesto, CA Modesto Irrigation District Modesto Regional Water Treatment Plant Phase 1I Expansion – 36 MGD submerged membrane water treatment plant
- Livermore, CA 8 MGD wastewater treatment plant expansion
- Victorville, CA Victor Valley Water Reclamation Authority 9.5 MGD wastewater reclamation plant
- San Diego, CA one MGD aquatic pilot plant

City of Sunnyvale | Program Management Services for Water Pollution Control Plant Expansion; Sunnyvale, CA

Senior Engineering Manager. Responsible for providing Program Management services for the Water Pollution Control Plant Expansion Program. The work will include overall rehabilitation as well as new processes and facilities for portions of the existing plant. Expected plant capacity will increase to 20 MGD; anticipated program construction costs will exceed $850,000,000. Services provided included oversight of master planning efforts, coordination of multiple design contracts, document review, managing controls, and consultant oversight.

San José - Santa Clara Regional Wastewater Facility | Digester Gas Pipeline Replacement Project; San José, CA

Project Manager. Responsible for the preliminary and final design of the 2400 ft pipe rack and appurtenances serving Digester's 5 thru 16 at the Regional Wastewater Facility. The project consisted of replacing all existing digester gas piping, blended gas piping, fuel oil, and natural gas piping in the existing tunnel system so as to eliminate hazardous conditions and enhance the safety of the facility. The relocated piping is to be installed on an elevated pipe rack that will also convey heating water supply and return lines, sludge feed and return lines, odor control ductwork, and electrical conduit. Pipe sizes range from 3 inch thru 30 inches in diameter. Design of the pipe rack addressed foundation issues, equipment access, road crossings, mobile crane clearances, and condensate management. A 3D model depicting the pipe rack, foundations, plant facilities and underground utilities was developed to verify routing, constructability, and O&M access. In addition, the project includes the addition of a new flare system including a large, elevated candlestick flare for major gas upsets and an enclosed flare for minor gas upsets.

Sacramento Regional County Sanitation District | EchoWater Project - Advanced Wastewater Treatment Plant Biological Nitrogen Removal Project; Sacramento, CA

Quality Manager. Responsible for the implementation and management of the Project Quality Management Plan for the design of a secondary treatment process upgrade for a 181 MGD WWTP to meet new National Pollutant Discharge Elimination System (NPDES) discharge limitations. Estimated at approximately $600M, the construction includes a new biological nitrogen removal (BNR) complex and associated blower facility and chemical storage/feed facility. Design capacity is 181 MGD average dry day weather flow. The main treatment component includes a complex of 8 basins and associated piping/equipment galleries. The process design and basin layout provides the flexibility to operate in either a 2-stage MLE configuration or a 4-stage Bardenpho configuration. An innovative mixed liquor fermenter (MLF) zone is incorporated into each basin to create biological carbon for driving denitrification. The MLF zones will increase nitrogen removal efficiency and reduce the requirement for chemical carbon supplementation and corresponding operating cost. The process configuration also provides the flexibility to biologically remove phosphorus without any additional construction cost, if required in the future.

San José - Santa Clara Regional Wastewater Facility | Cogeneration Facility - Project Definition Report; San José, CA

Senior Engineering Manager. Responsible for the project delivery evaluation and development of a Project Definition Report (PDR) for a new 16 MW cogeneration facility for the 167 MGD San José-Santa Clara Regional Wastewater Facility. Internal combustion engines and gas turbines were evaluated for the project with 4-4MW engines selected to be housed in a new Cogeneration building. Design Build, Design Build Operate and Progressive Design Build delivery methods were evaluated with Progressive Design Build the selected approach. The PDR established key performance criteria and design requirements which will be used to facilitate the selection of a design build contractor.

Orange County Sanitation District | Sludge Thickening, Dewatering and Odor Control at Plant 1; Fountain Valley, CA

Senior Engineer. Responsible for providing technical guidance, review, and oversight for the design of new sludge thickening and dewatering facilities to treat wastewater solids generated by a 165 MGD wastewater treatment plant.

Sacramento Regional County Sanitation District | Bradshaw Interceptor Section 7C; Sacramento, CA

Senior Engineer. Responsible for construction support services for 72 and 84 inch interceptors. Services included submittal review, office engineering, and document management.

East Bay Municipal Utility District | Leachate Management for the West County Landfill Closure Plant; Oakland, CA

Project Manager. Responsible for evaluation of landfill leachate impacts on existing wastewater treatment plant process trains. Assessed the feasibility and options for implementing a reliable flow pacing program to manage chloride discharges into the wastewater treatment plant utilizing conductivity as the control mechanism.



OFFICE LOCATION
Virtual, CA

EDUCATION
- BS, Civil Engineering, California State University - Chico

YEARS EXPERIENCE
11

PROFESSIONAL REGISTRATION
- PE—CA, #88281
- NASSCO PACP, MACP, & LACP—#U-114-0619893
- Envision Sustainability Professional
- Lean Six Sigma Green Belt Trained, 2021
- Institute of Asset Management Certification, 2021
- Project Management Professional, 2024

CLINTON MCADAMS, PE, PMP

PHASE 1 - CONDITION ASSESSMENT TECHNICAL LEAD

Clinton empowers utilities with asset management strategies for optimal infrastructure life-cycles. Emphasizing the importance of resolution and coverage during data collection has enabled him to provide successful cost-effective programmatic solutions. Past projects include engineering design and construction services, condition assessments, risk-based capital improvement planning, asset management program support, and contract administration.

PROJECTS

City of San José | San José-Santa Clara Regional Wastewater Facility Yard Piping Improvements; San José, CA

Engineering Manager. The RWF has 67,000 linear feet of wastewater process piping that carry raw sewage, liquids, and sludge between the various unit treatment process areas. Process piping at the RWF varies in age, material, condition, reliability, redundancy, and diameter (from 8 inches to 144 inches). Seventy percent of the process pipes at the RWF are more than 25 years old, with more than ten percent over 50 years of age. Black & Veatch developed a framework for piping condition assessments within the RWF and provided a prioritized list of critical pipes for more extensive inspection, repair, and rehabilitation. As part of the project, Black & Veatch directed and oversaw physical inspections using inspection and condition rating protocols to maintain consistency across multiple inspection vendors. As the owner's advisor, Black & Veatch is implementing the 8-year CIP and providing rehabilitation design packages, CEQA support, and engineering services during construction. Rehabilitation alternatives such as CIPP and CFRP have been designed and installed to address identified damage.

City of San José | Regional Wastewater Facility Pump Station Condition Assessment; San José, CA

Engineering Manager. Black & Veatch is conducting a condition assessment of 3 pump stations within the RWF in order to assess deficiencies and identify improvements needed to keep them operational for the next 30 years. Structural, mechanical, electrical, and instrumentation and controls assets were assessed. Based on the condition assessment results, Black & Veatch developed recommendations, opinion of probable construction costs, and preliminary implementation schedules. A combination of indirect and direct inspection methods were used, including record review, visual inspection, concrete sampling and testing, ultrasonic testing, CCTV inspection, hazardous materials investigation, static motor testing, and pump capacity testing.

Coachella Valley Water District | Asset Inventory and Related Services; Coachella, CA

Project Manager. Black & Veatch is currently providing asset management program implementation services for CVWD's over $7B+ portfolio of water, wastewater, recycled water, irrigation, groundwater replenishment, stormwater, general district, and fleet assets. This comprehensive program built a foundation of field validated asset inventories, baseline visual condition assessments, opinions of valuation, and risk-based prioritization criteria for all existing horizontal and vertical assets. CMMS implementation support with a third-party software vendor included business process mapping for both as-is and to-be work order processes, user acceptance testing, system integration testing, and training plan development. Black & Veatch is currently developing KPI dashboards using PowerBI.

Coachella Valley Water District | Local Hazard Mitigation Plan; Palm Desert, CA

Technical Advisor. Black & Veatch provided planning services to support the District in addressing an update of the 2019 Local HMP. Hazard mitigation is the use of long-term and short-term policies, programs, projects, and other activities to protect people and alleviate property damage and service interruptions that can result from a natural disaster. Plan content complied with the requirements of the federal Disaster Mitigation Act, under which communities with approved hazard mitigation plans are eligible for various hazard mitigation programs (e.g., FEMA Hazard Mitigation Assistance program). The 2024 HMP included four key enhancements: (1) An enhanced, updated natural hazard risk assessment. (2) Updated mitigation goals. (3) Enhanced stakeholder and public outreach, including a focus on reaching socially vulnerable communities. (4) Expanded descriptions of future hazard vulnerability based on climate change projections.

City of Oakland | Wastewater Master Plan Update; Oakland, CA

Technical Lead. Project includes expanding the City's hydraulic model to include the entire system, evaluating I/I reduction progress since 2012, managing GIS/CMMS asset registry data, developing GIS tools, improving the GIS asset inventory through extensive field work and GIS analytics, evaluating private-property I/I reduction policy and funding options, developing an O&M Master Plan including preventative and predictive maintenance and inspection programs, and conducting a wastewater rate and connection fee study. Currently working with the City's maintenance division on business intelligence enhancements through CMMS integrations with GIS, hydraulic and risk models, and online telemetry data from level sensors and flow meters. Developing custom SOP tools and calculators to streamline emergency response and regulatory compliance efforts.

City of Sunnyvale | Program Management Services for Water Pollution Control Plant Clean Water Program; Sunnyvale, CA

Technical Advisor. Program management services for the $1B upgrade of the Sunnyvale WPCP, including design management, technical design review, and oversight of a new headworks facility. Major project elements include new screening and grit handling facility, influent pump station, and primary sedimentation tanks. Developed Memoranda of Understanding for major process equipment sole source pre-negotiation between the owner and equipment vendors, including Eutek HeadCell grit removal, fine grit washer and screenings washer compactor. Services include programmatic automation and control system standards that were utilized for the headworks project. Other program projects include new secondary treatment and dewatering facilities.

San Diego County Sanitation District | Comprehensive Asset Management Program; San Diego, CA

Project Engineer. In 2017, the County began a comprehensive asset management program for their entire wastewater system, including 432 miles of sewer lines, 8,200 manholes, 8 pump stations, and 3 wastewater treatment plants in largely rural and unincorporated areas of San Diego County. This is the first program of its kind for the County and will develop and implement a comprehensive asset management and condition assessment program over a 5-year period. Project elements include: Enhancing the County's GIS to support asset management and condition assessment initiatives; Developing inspection policies and procedures for consistent and structured condition assessment information of pipes and manholes; Creating competitive vendor inspection and assistance with vendor selections; Targeted inspection and condition assessments of large diameter sewer lines; Developing risk and capital project prioritization tools to identify high risk infrastructure, aggregate into executable projects, and develop a defendable CIP program; Develop design packages such as the Jamacha Force Main and Gravity Sewer Improvementsl; Support with public outreach and utility coordination.



KEVIN REEL, PE, ENV SP

PHASE 1I – DESIGN TECHNICAL LEAD

Kevin is a Civil Engineer working with Black & Veatch Water, based in Los Angeles, CA. Kevin has experience in a variety of wastewater, water reuse, and water treatment plant facilities design projects. His strengths include pump station design, plant and pipeline hydraulics, process-mechanical facilities design, pipeline design, pump station design, and hydropower projects.

OFFICE LOCATION
Los Angeles, CA

EDUCATION
- BS, Civil Engineering, California Polytechnic State University

YEARS EXPERIENCE
12

PROFESSIONAL REGISTRATION
- PE—CA, #86572
- ENV SP – Envision Sustainability Professional

PROJECTS

City of Paso Robles | Wastewater Treatment Plant Tertiary Treatment Facilities Detailed Design; Paso Robles, CA

Project Engineer. Prepare detailed design of cloth media filter facilities, high service pump station, flow diversion structure, and recycled water storage pond at a Title-22 treatment plant upgrade. Design includes preparation of specifications for major equipment such cloth media filters and a package pump station. Coordinated CAD efforts between general drawings and disciplines and edited P&IDs.

Regional San | Channel Aeration Blower Project; Sacramento, CA

Support Engineering Manager and Civil Design Lead. Responsible for leading civil and process mechanical design for a $13M turboblower replacement, blower building construction, and pipeline placement project. Prepared yard piping, paving, and grading drawings, stormwater design, process mechanical plans, and civil and mechanical drawings.

Placer County Water Agency | Ophir Water Treatment Plant; Auburn, CA

Project Engineer. Responsible for process-mechanical design, civil piping layouts, and hydraulic design of residuals handling and chemical handling facilities for a 10 MGD, $68M potable water treatment plant.

Regional San | EchoWater Project; Elk Grove, CA

Staff Engineer. Responsible for preparing and editing site utility drawings, interfacing with client, performing design calculations, writing technical memoranda, and coordinating with disciplines in the design of a 330 MGD capacity biological nutrient removal (BNR) basin. Also coordinated and prepared a list of standard specifications and standard details to be used during design. Calculations included stormwater runoff, pipeline sizing, pump station design, pipe loading, and air release. Edited P&IDs and developed then coordinated the valve and gates schedules.

City of Mesa | Signal Butte Water Treatment Plant; CA

Staff Engineer. Wrote code study at water treatment plant, summarizing code classifications for enclosed facilities. Prepared hazardous materials inventory statement with chemical descriptions.

PG&E | Penstock Transient Analysis; CA

Staff Engineer. Collected and analyzed record drawings of forebay, mountain tunnels, penstocks, and impulse turbines at Caribou 1 and Caribou 2 hydropower generation stations. Built hydraulic model in hydraulic modeling software based on system geometry for 1,100 CFS and 1,400 CFS transmission systems.

Southern Nevada Water Authority | AMSWTF Filter Improvements Demonstration; Nevada

Staff Engineer. Supported development of plant hydraulic profile from Forebay to Coagulation process for a 600 MGD Water Treatment Plant.

Soquel Creek Water District | Quail Run Tank Water Storage Tank Project; Soquel, CA

Staff Engineer. Performed preliminary design from a 400,000 gallon water tank located on a residential hillside. Developed a site layout including grading, yard piping, and site structures. Produced site plans, stormwater drainage plans, a pipeline profile, and figures for permitting and community communications.

California American Water | Chromium VI Treatment Project; Sacramento, CA

Staff Engineer. Designed a 3300 ft+ linear transmission pipeline for installation in a residential roadway. Design includes pipeline plans, profiles, details, site modification at connection point, and all civil and mechanical specifications.

San Francisco Public Utilities Commission - Hetch Hetchy Water & Power | CS-340E Rim Fire Emergency Services Contract; Moccasin, CA

Staff Engineer. Responsible for maintaining an Access database of fire-damaged assets and revising and completing documents for the client with a multi-disciplinary team of engineers performing post-fire assessments of HHWP water, power and joint assets for the Rim Fire Asset Recovery Plan which documents information obtained from post-fire asset assessments and describes the evaluation of alternatives, proposed scopes of work, and estimated cost and schedule of recovery projects that are proposed, or required, to return the fire-damaged asset(s) to their pre-fire condition. SFPUC and HHWP are using the Plan to support fire recovery financial planning and to make decisions regarding the implementation of specific asset recovery projects that address project scope of work, project prioritization, and assignment of resources.

Cal Poly | Dairy Wastewater Digestion Research; San Luis Obispo, CA

Research Assistant. Constructed and tested experimental framework for analyzing anaerobic digester efficiency incorporating glucose quantities as an experimental variable. Analyzed data and presented report on findings.

Metropolitan Water District of Southern California | Greg Avenue Pressure Control Structure; Burbank, CA

Engineering Manager. Responsible for leading development of a Task Order to provide revisions to surge tank isolation vault design, electrical utility design revisions, and MFE power factor correct/grounding switch cabinet revisions. Also providing services during construction and managing submittal review, RFI response, and change order support.



OFFICE LOCATION
Walnut Creek, CA

EDUCATION
- PhD, Civil and Environmental Engineering, University of California-Irvine
- MS, Environmental Engineering, University of Florence - Italy
- BS, Environmental Engineering, University of Florence - Italy

YEARS EXPERIENCE
8

PROFESSIONAL ASSOCIATION
- Water Environment Federation (WEF)

FRANCESCA CECCONI, PHD

PHASE 1 TECHNICAL TEAM – PROCESS

Francesca is a process engineer with 8 years of experience in wastewater treatment research and consulting. She achieved her bachelor and master's degree in environmental engineering from the University of Florence, Italy and earned Cum Laude honor. She has achieved her PhD in Civil and Environmental Engineering from the University of California, Irvine in 2020. With Black & Veatch, she has gained valuable experience in several aspects of wastewater treatment facilities, including process modeling, process optimization and the design of nutrient removal/recovery systems. Also, she has experience in energy and cost analysis, and carbon accounting for greenhouse gas emissions. She also has experience working with the use of various process modeling software (such as BioWin, SUMO and GPS-X) for the sizing and optimization of treatment facilities. Francesca has been involved in the evaluation and implementation of various innovative treatment processes and technologies at large to small-scale facilities. Innovative treatment processes and technologies she has helped implement include Aerated Granular Sludge (AGS), RAS fermentation, bioelectrode sensors for anaerobic digestion monitoring and machine learning tools for biological processes sensors application.

PROJECTS

City of Medford | Facility Plan and Optimization Study; Medford, OR

Process Engineer. The City of Medford Regional Water Reclamation Facility (RWRF) needs to comply with new stringent effluent total nitrogen and total phosphorus limits. Worked on developing the optimization strategies to improve the nitrogen and phosphorous removal of the existing facility and worked on developing a sampling campaign to monitor the optimized biological nutrients removal. Worked on the strategic planning of nutrient management alternatives, including those using AGS and S2EBPR processes and, using SUMO simulator software, worked on developing the process sizing of the different alternatives.

Town of Windsor | Aeration Study; Windsor, CA

Process Engineer. The Windsor Water Reclamation Facility (WRF) needs to comply with stringent effluent nitrogen and phosphorus limits. Worked on developing the process sizing, using the GPS-X simulator software, and operational cost comparisons and led the carbon accounting analysis for greenhouse gas emissions of the secondary treatment.

Tai Po Sewage Treatment Works (TPSTW) | Preliminary Design, Hong Kong

Process Engineer. Evaluated the energy and costs of the shortlisted options and led the carbon accounting analysis for greenhouse gas emissions of the secondary, tertiary and side stream treatment. Conducted an international survey on global organic waste and sewage sludge co-digestion facilities.

RAS | Fermentation Pilot Study; Hayward, CA

Process Engineer. Led the pilot-scale research study of two parallel RAS fermenters located at Hayward Water Pollution Control Facility. The objective is to fill knowledge gaps on hydrolysis and biomass decay mechanisms, including the impact of mixing strategies and biomass sludge age on the VFA production performance and speciation.

Application of Bio-Electrochemical Sensors for Co-Digestion; Hayward, CA

Process Engineer. Evaluated a new bioelectrode sensor (SENTRY) in batch scale tests using the digestate at Hayward Water Pollution Control Facility, to identify the sensor response to different feedstocks composition.
The objective is to potentially apply the bioelectrode sensor in predictive capacity and aid the integration of the treatment of high strength organics in anaerobic digestion.

University of California; Irvine

Graduate Research Assistant. Operated and maintained online sensors for biological process installation, focusing on ISE ammonium sensors for low range application. Developed MATLAB algorithms to create artificial neural networks, principal component analysis and wavelet analysis as a tool for sensor fault detection. Also worked on evaluating off-gas testing performed on two full-depth pilot scale reactors operated as SBR with aerobic granular sludge technology and compared the resulting oxygen transfer efficiency to activated sludge.

Technical University of Delft, Netherlands

Engineering Trainee. Worked at the Environmental Biotechnology Department (EBT) and studied bioplastics production from mixed cultures for wastewater application.

Publiacqua Sanitation Agency of Florence, Italy

Research Intern. Managed and conducted experiments at two SBR pilot reactors with aerobic granular sludge technology (AGS).



RAHUL DAVE, P.ENG

PHASE 1 TECHNICAL TEAM – I&C / SCADA

Rahul has 25 years of experience including 12 years of senior level leadership spanning scheduling, progress monitoring, resource allocation, system design, engineering, implementation, testing, delivering and commissioning of projects for process automation in various domains including Water and Wastewater. He has expertly overseen large-scale automation projects, including design and engineering from initial planning and development to implementation and enhancements.

OFFICE LOCATION
Rancho Cordova, CA

EDUCATION
- BS, Electronics & Telecommunications Engineering, North Maharashtra University, Jalgaon - India
- Diploma in Engineering, Electronics & Communications Engineering, Maharashtra State Board of Technical Education - Mumbai, India

YEARS EXPERIENCE
25

PROFESSIONAL REGISTRATION
- P.Eng. – Alberta, Canada Electrical (Specialization in Process Automation/ Instrumentation & Controls)

PROJECTS

Soquel Creek Water District | Country Club TCP Removal Project; Soquel, CA

I&C/SCADA. Provided design and CEQA/Coastal Development Permit services for a new TCP WTP located at County Club well site. Project is located within a high-value coastal residential neighborhood and special attention was required for site and building aesthetics for blending in with the adjacent properties. Project consisted of vertical pressure filtration system with GAC media for TCP removal, sodium hypochlorite feed system, new stone veneer and fiber cement lap siding building, restroom, electrical improvements, planning for future well location, planning for future CrVI treatment equipment, stormwater retention system, and detailed site improvements. Close collaboration with District and permitting subconsultant was provided for community outreach, meeting strict CEQA mitigation requirements, and successfully obtaining County Coastal Development Permit.

San José - Santa Clara Regional Wastewater Facility | Cogeneration Facility Commissioning Support; San José, CA

Electrical, I&C/SCADA Specialist. Provided I&C/SCADA Commissioning Support to the City of San José during the Cogeneration Facility Project.

Honeywell Process Solutions Inc. | LAWINS (Los Angeles Water Integration Network System) Program

Senior Project Manager- KDG Construction and Consultants. Responsible for implementing and running the day-to-day operations of Honeywell Process Solutions (HPS) projects. Provide leadership to the project team and any other resources needed to complete the work. Coordinate and schedule all project activities, and work with clients to safely achieve established revenue and profit margins on assigned projects. Implement customer contract and all HPS standards and policies, to deliver the required scope of work including all product, development, and services required by the contract. Managing project risks and contract changes. Managing the subcontractors as required for construction of the project for commissioning activities. Managed Projects:

- D C. Tillman Wastewater Treatment Plant LAWINS, City of Los Angeles, CA
- L.A. Glendale Wastewater Treatment Plant LAWINS, City of Los Angeles, CA
- Wastewater Collection Systems LAWINS, City of Los Angeles, CA
- PBF Energy Refining (Formerly Exxon Mobil), Torrance, CA

UU AMP3 Project - for Various Clean and Wastewater Treatment Plants' Automation and Expansion; United Utilities, UK

Senior Engineer- Honeywell Process Solutions. Lead and detailed engineering coordinator for client.

- Develop functional design specifications and cause & effects (as per User Requirement Specifications) for various waste and clean water treatment plants for the client.
- Review and quality check PLC application software (Rockwell as well as SIEMENS) as per Honeywell quality procedures before delivering to the customer.
- Conduct Pre-FAT, FAT at Panel vendor's shop floor with end user, Framework Contractor (HMB Alliance) and EPC (MWH).
- Commissioning (PLC software) activities by verifying the operation of PLC based control applications as per the plant's process requirements for automation of United Utilities' waste and clean water treatment plants in Northwest of UK.

Worley ECR (Formerly Jacobs) (Through PTS Advance, Irvine, CA, USA)

Senior Control Systems Engineer.

- Writing design basis for instrumentation, control systems and SIS.
- Writing control narratives, assigning instrument tags on P&IDs
- Preparing instruments data sheets, RFQs for instruments and control systems (DCS, SIS, various Vendor packages, etc.)
- Technical bid evaluations for instruments, control systems and vendor packages for I&C portion.
- Providing I & C Inputs to P&IDs, preparing cause & effects for process control, SIS and F&G.
- Participating in HAZOP and LOPA
- Ensuring HAZOP and LOPA recommendations are included in I&C design
- Vendor coordination for instrumentation, control systems and mechanical packages.
- Develop hardware and software design to meet project and regulatory requirements
- Oversee hardware design and software application development by the Automation vendors. Recent Project: Green Apple Renewable Fuel (LLC) Project, Ferndale, Washington.

ConocoPhillips Ferndale Project | Fort Washington

Senior Engineer. Lead and detailed engineering (remote)coordinator.

- Coordination from remote engineering office in Pune, India with the on-site technical lead engineer (Honeywell, Houston, TX, USA) for all the technical matters including deliverables.
- FAT/SAT document preparation and delivery.
- Reviewing, quality checking and delivering automation configuration deliverables to customer.
- Manage man-hour budget controls and manpower requirements.
- Seek budget approvals from the customer.



VICTOR LU

CIVIL

Victor is a Civil Engineer who has touched upon wastewater, conveyance, hydraulic modeling, and condition assessment projects since joining Black & Veatch as a new graduate, in 2021. His experience includes familiarity with submittals, drawings, ArcGIS Pro, Infowater Pro, and WaterGEMs.

OFFICE LOCATION
Rancho Cordova, CA

EDUCATION
- BS, Civil Engineering, Water Resources, University of California - Irvine

YEARS EXPERIENCE
3

PROJECTS

SacSewer | EchoWater Facility BNR Project; Sacramento, CA

Civil Engineer. The Echowater BNR Project involved the design of a biological nutrient removal system to remove high percentages of ammonia and nitrogen to reduce impacts downstream. The construction of the project was completed in 2021. On this project, Victor assisted with interpreting civil and mechanical as-builts, RFI's, and field instructions into redlines for the development of the final record drawing set.

Soquel Creek Water District | Pure Water Soquel; Santa Cruz, CA

Field/Design Team Coordinator. The Pure Water Soquel (PWS) project is designed to replenish groundwater and prevent seawater intrusion. Black & Veatch are involved in the Design-Build of the Advanced Water Purification Facility (Chanticleer Site) and Source Water Pump Station (Santa Cruz Site), as well as a few other facilities. During the construction phase, Victor acts as the intermediary between the engineering design team and the construction field team. In this role, Victor mainly coordinates the submittals between the contractors/field team and the engineers. In addition, Victor will also conduct reviews of certain submittals.

Placer County Water Agency | Phase 1 Ophir WTP Design Reactivation; Placer County, CA

Civil/Mechanical Engineer. The project looked to reactivate the design of the Ophir Water Treatment Plant in 2023/24, which was put on hold in 2017. During this Phase, Victor reviewed the existing civil and mechanical design to verify changes to the design required by code and standard updates, equipment availability, and design comments from Placer County Water Agency to document within the reactivation report.

Salida Sanitary District | Digester Improvements; Salida, CA

Civil Engineer. The Salida Sanitary District Digester Improvements Project includes the preliminary, detailed design, and bid phase services for two new circular aerobic digesters. In this role, Victor is designing the site layouts, grading and paving, yard piping, and the modifications to existing piping. Additionally, he performed preliminary hydraulic calculations to aid in the sizing of pumps and the development of the hydraulic grade line.

Napa Sanitation District | 2023-2024 Treatment Plant Improvement Project; Napa, CA

Project Engineer. Victor assisted with closing out the design phase of the project by providing final markups and aiding with the delivery of the drawing and specifications for the bid phase. During the bid phase, Victor interfaced closely with the client to develop responses for addenda in a quick and timely manner. He is now working as a project engineer and provides engineering services during construction, which involves client interaction, subcontractor management, and coordinating RFI's and submittals.

City of Folsom | Caustic Feed System; Folsom, CA

Civil Engineer. The Caustic Feed System project involves the design of a new Sodium Hydroxide tank and new piping to replace the existing lime feed into the existing Chlorine Contact tank. In this role, Victor is responsible for the design of the site plan, paving and grading for the new containment area, yard piping to the chlorine contact tank, and demolition drawings. Additionally, he is also responsible for assisting with the coordination between other disciplines.

Southern Nevada Water Authority | Horizon Lateral Pre-Design; Las Vegas, NV

Civil Engineer. Victor was involved with assisting Pipeline Team leaders with various design tasks, such as the development of alternative alignments and design calculations. The role involved the pre-design of the Horizon Lateral Project, which is a $2B conveyance project that contains pipelines up to 120-inches in diameter, alongside reservoirs holding up to 40 MG, pump stations, and regulating facilities. In this role, Victor helped to complete the development of a few segments for the Final Pre-Design Plan and Profile drawing. Victor has also assisted with the development of exhibits to obtain environmental clearances from the Bureau of Reclamation (BOR) and Bureau of Land Management (BLM).



FRANCESCA MCCANN, MBA

PHASE 1 TECHNICAL TEAM – FUNDING

Francesca brings over 20 years of commercial and financial leadership in the water and energy sectors. Francesca currently serves as Business Development Director for infraManagement Group (iMG), a Black & Veatch company. Her work with iMG includes project development and evaluation and optimization of funding and financing options, including new federal money from the American Rescue Plan Act (ARPA) and the Infrastructure Investment and Jobs Act (IIJA).

Prior to joining Black & Veatch, Francesca served as CEO of Abengoa Water USA, where she led the company to successfully contract a $3.4B water supply project in San Antonio, TX (SAWS Vista Ridge), one of the largest water public-private partnerships in the U.S. In addition, she led the commercial and financial development of industrial and municipal water supply, seawater and brackish desalination projects and wastewater treatment projects.

Francesca has an extensive network of industry contacts that includes investors, regulatory experts, policymakers, and publicly-traded and privately-held management teams. She has been featured in print and on television including the New York Times, Business Week, Barron's, Bloomberg and MSNBC. She frequently speaks at prominent water conferences in the U.S. and abroad.

Responsibilities include:

- Assist clients in identifying and sourcing the most efficient and cost-effective sources of funding and financing. Sources include SRF, WIFIA, USDA, DOT, federal and state programs, private financing or a combination of multiple sources. Help clients best combine and leverage any combination of these and other sources and assist with WIFIA, SRF and other grant and loan program submittals.
- Manage and advise financial, commercial and project structure of large-scale infrastructure projects including water supply, stormwater, wastewater conveyance and treatment. Expertise includes commercial structure and terms; financing structure; risk analysis and allocation; structuring offtake agreements, environmental factors and permitting, and operations and maintenance.
- Provide commercial project structuring and project development, implementation and oversight for water, wastewater and stormwater projects including P3s and CBP3 (Community-Based P3s).

OFFICE LOCATION
Virtual, TX

EDUCATION
- MBA, International Finance, UCLA Anderson School
- BA, International Political-Economy, Colorado College

YEARS EXPERIENCE
24

ADDITIONAL INFORMATION
- Adjunct MBA Professor: University of Pennsylvania, Wharton School of Business/ Masters of Environmental Studies, The Future of Water, 2013-Present
- American University, Kogod School of Business, Water, Energy and Enterprise: 21st Century Solutions, 2014-2018

PROJECTS

Alternative Funding Evaluation, Strategy, and Sourcing: Various Water, Wastewater, and Stormwater Utilities

Project Manager. Developed comprehensive funding assessments and strategies for projects ranging from $8M-$10B including:

- Evaluation of funding options, aligning project elements with specific objectives of various funding programs.
- Development of a strategy that best leverages multiple state and federal programs and matching funds.
- Assistance with grant and loan applications.

City of Memphis | Stormwater Management Funding Evaluation and Strategy; Memphis, TN

Project Manager. Black & Veatch/iMG developed a comprehensive funding evaluation and strategy for the City of Memphis' Stormwater Management Program. The evaluation identified and assessed federal, state and local grant and loan programs, as well as regional and private sector opportunities. The strategy detailed the best path forward to optimize funding programs and match local funding sources. Black & Veatch also assisted with a WIFIA Letter of Interest and is assisting with the WIFIA Application. Program size $90M, WIFIA loan request $44.1M.

Unified Government (UG) | Kansas Funding for Stormwater Management Program; KS

Project Manager. Black & Veatch/iMG is helping the Unified Government (UG) of Wyandotte County, KS secure WIFIA and SRF loans for a $150M stormwater management program and is assessing additional grant opportunities within the IIJA and other sources. Without alternative funding, the UG would have significantly more limited financial capacity of around $15M.

Harris County Flood Control District (HCFCD) | Funding Evaluation

Project Manager. The evaluation identified and assessed federal, state and local grant and loan programs, as well as regional and private sector opportunities. The strategy detailed the best path forward to optimize funding programs and match local funding sources for stormwater conveyance tunnels.

WIFIA PROJECT EXPERIENCE

Project Manager. Managed the development and submittal of the successful LOIs:

- The Unified Government of Kansas City, KS (KCK)| (Selected In January 2021)
- $150M (KCK) Community-Based Partnership – Stormwater Program.
- City of Escondido, CA | WIFIA LOI for Lake Wohlford Dam (Selected In January 2021)
- $80M Dam Replacement Project.
- City of Emporia, VA | WIFIA LOI for water and sewer infrastructure program (Selected In January 2021)
- $22M Water and Sewer Infrastructure Improvement Program.
- American Water | WIFIA LOIs for St. Louis Lead Line Replacement and Joplin Reservoir (Selected In October 2018)
- $165M St. Louis Area Water Main Replacement and Lead Abatement Program.
- Joplin Reservoir Project.



OFFICE LOCATION
Phoenix, AZ

EDUCATION
- BS, Electrical Engineering, University of Zagreb

YEARS EXPERIENCE
26

PROFESSIONAL REGISTRATION
- PE—AZ, #59230

PERO VRCELJ, PE

PHASE 1 TECHNICAL TEAM – ELECTRICAL

Pero is an electrical engineer with over twenty years of professional consulting experience in the design and construction of water and wastewater systems and facilities in the public and industrial sectors. His public-sector background includes serving as Senior Electrical and I&C Engineer for: detailed design of wastewater and water treatment plants; process upgrades to existing facilities; odor control facilities design; water and wastewater electrical condition assessments; lift and pump stations design; and construction services.

His industrial-sector background includes serving as Senior Electrical and I&C Engineer for water, storm water and wastewater management; electrical distribution and process designs for the mining industry in Arizona, UT and Indonesia. Pero has performed short circuit, overcurrent protective device and arc flash studies utilizing Easy-Power, SKM Power-Tools and E-TAP, in both public and industrial and industrial sectors.

PROJECTS

San José – Santa Clara Regional Wastewater Facility | Pump Station Condition Assessment Study; San José, CA

Senior Electrical. Lead Electrical Engineer responsible for assessment of process electrical systems, including motor control centers, switchboards, switchgears, motors, variable frequency drives, transformers.

City of Phoenix | 23rd Avenue Wastewater Treatment Plant Arc Flash 5-Year Review and Upgrade; Phoenix, AZ

Senior Electrical Engineer. Electrical Engineer of Record for Arc Flash Study five-year review and upgrade to the existing study, re-production of new Arc Flash labels for the plant electrical equipment.

SNWA | Horizon Lateral Design; Henderson, NV

Sr. Electrical Engineer. Lead EE, client design standard evaluation, Basis Design Report development. Workshop with client.

City of Palo Alto | Palo Alto Advanced Water Purification System; Palo Alto, CA

Sr. Electrical Engineer. Lead EE responsible for electrical design of advanced water purification system.

PCWA | Ophir Rd and America River Pump Station Generator Switchgear; Placer County, CA

Sr. Electrical Engineer. Lead EE responsible for medium voltage generator and switchgear design. Generator sizing. Design communication interface with existing facilities. Design complete, in construction - construction support.

City of Glendale | Pyramid Peak WTP Improvement and Expansion; Glendale, AZ

Sr. Electrical Engineer. Lead EE responsible for design coordination with contractor and client (CMAR), value engineering, electric service upgrade, power distribution upgrade/replacements and addition. Construction support.

City of Burbank Water and Power | Burbank Valley Pumping Plant; Burbank, CA

Sr Electrical and I&C Engineer. Lead electrical and I&C engineer responsible for design of medium voltage pump replacements, motor controller replacements, PLC and SCADA upgrades.

City of Peoria | VFD Replacements; Peoria, AZ

Sr. Electrical and I&C Engineer. Lead electrical and I&C engineer responsible for design of VFD replacements and associated I&C upgrades.

Metropolitan Water District | Greg Ave Pressure Control Structure; Los Angeles, CA

Sr. Electrical and I&C Engineer. Electrical and I&C engineer responsible for design of electrical and I&C system, MV 3000HP control schematics development, power distribution, duct bank and cable tray design, FAT test, construction support.

City of Glendale | Hillcrest Ranch Booster Station; Glendale, AZ

Sr. Electrical Engineer. Sr. EE responsible for pump station assessment, evaluation. Pump station testing in the closed loop and testing in the distribution system, Project requirement was to re-purpose pump station that was not operational for extended period of time and test performance.

City of Phoenix | Lake Pleasant WTP; Phoenix, AZ

Sr. Electrical and I&C Engineer. Lead EE responsible for electrical and I&C WTP assessment and report.

City of Phoenix | Cave Creek Water Reclamation Plant Electrical Assessment; Phoenix, AZ

Sr. Electrical Engineer. Electrical Engineer responsible for the electrical power distribution equipment evaluation for the facility that has not been in operation over 10 years.

City of Phoenix | 91st Ave WWTP Decant Pump Station No. 2 Electrical Assessment; Phoenix, AZ

Senior Electrical Engineer. Electrical Engineer responsible for the evaluation, inspection and assessment of the electrical equipment and associated instrumentation; evaluated existing ventilation system and provided Memorandum with recommendation to meet NFPA 820 requirement.

Metro Water Reclamation District | Sodium Bisulfate Static Mixer Improvements; Denver, CO

Sr. Electrical Engineer. Sr. Electrical Engineer responsible for design of sodium bisulfate mixer replacements.

Woodland Park | Woodland Park WWTP Upgrade; Woodland Park, CO

Sr. Electrical and I&C Engineer. Electrical Engineer responsible for electrical design of the WWTP improvements and expansion; electric service upgrade to 1600A at 480V; addition of two MCCs; secondary clarifier and tertiary filter additions; existing blower system upgrades; PLC upgrade; P&ID design; communication and network upgrades.

Mesa Verde National Park | Cedar Tree WWTF Improvement; Mesa Verde National Park, CO

Sr. Electrical Engineer. Lead EE responsible for engineering and design services for the WWTF upgrades including electrical service upgrades and blower additions to the existing facility; specified required instrumentation and updated P&ID drawings. Construction services.

9 | Subconsultant Information for Phase 1 - WRF Assessment/PER

We anticipate using our team of subconsultants only for Phase 2 work.

10 | Consultant Services Agreement

Exceptions to the Professional Services Agreement

We have reviewed the Consulting Services Agreement included in the RFP. We are proposing the following amendment to the language for your review and consideration. We are available to discuss with the City at your convenience.

Section 4. Insurance Requirements

Our Risk Manager has requested the following changes:

- In Sec 4.1 and 4.2.1 request removal of "not less than" before the dollar amount.
- In Sec 4.2.3.b. in line two add "additional" before "insureds"
- In Sec 4.3.1 request removal of "not less than" before the dollar amount and add "per claim and in the aggregate" after the dollar amount.
- In Sec 4.4.6 add "endeavor to" before the word "include" in the first line.

Section 10. Miscellaneous Provisions

We request the following verbiage be added at the end of this section:

10.14 Representations and Remedies. Consultant makes no representations, covenants, warranties, or guarantees, express or implied, other than those expressly set forth herein. The parties' rights, liabilities, responsibilities, and remedies with respect to the Services shall be exclusively those expressly set forth in this Agreement and are in lieu of any others available at law or otherwise.

10.15 Waiver of Damages. Notwithstanding any provision in this Agreement to the contrary, and to the fullest extent permitted by law, Consultant (including any of its related or affiliated companies) shall not be liable to City and City expressly waives all claims for loss of profits, revenue, use, opportunity, and goodwill; cost of substitute facilities, goods, and services; cost of capital; increased operating costs; and for any special, indirect, incidental, consequential, punitive, or exemplary damages resulting in any way from the performance or non-performance of the Services whether arising under breach of contract or warranty, tort (including negligence), indemnity, strict liability or other basis of legal liability.

10.16 Limitations of Liability. To the fullest extent permitted by law, Consultant's (including any of its related or affiliated companies) total liability to City for all claims, losses, damages, and expenses, whether arising under breach of contract or warranty, tort (including negligence), indemnity, strict liability or any other basis of legal liability, resulting in any way from the performance or non-performance of the Services shall not exceed the total compensation actually received by Consultant under this Agreement.

A | Scope of Work | Signed Addenda

A | Phase 1: Detailed Scope of Work

Our proposed assumptions and clarifications to the baseline scope of work provided in the RFP are included in ***blue italics***. Phase 2 detailed scope of work and proposed assumptions and clarifications will be provided following the completion of Phase 1.

Note: Black & Veatch assumes that all project deliverables will be submitted in electronic format (i.e. PDF or Word format).

PHASE 1: WRF ASSESSMENT AND PER

Task 1 - Project Management

1.1 Client Communication: The Consultant shall maintain clear lines of communication with the City on a regular basis. The Consultant shall be available for telephone conference calls to report the project status and discuss coordination needs. The Consultant shall also meet with the City to discuss project status, budget and scope, if necessary.

1.2 Project Schedule: The Consultant shall prepare and maintain a project schedule in either Gantt chart or Critical Path Method (CPM) format. The schedule shall include all primary work tasks and time frames associated therewith. An updated schedule shall be submitted with each monthly invoice or as requested by the City.

- ***The Black & Veatch project manager will maintain a project schedule in MS Project format and provide an updated schedule in PDF or MS Project format to the City with the monthly invoice or as requested by the City.***

1.3 Client Meetings: The Consultant shall prepare for and conduct on-site visits of the WRF as necessary to complete their assessment. The Consultant shall also prepare for and attend bi-weekly virtual project meetings as well as periodic meetings to be held at the City of Soledad's WRF located at 34520 Morisoli Road, Soledad, CA, to include a project kickoff meeting, a meeting to review the first PER draft (50%), a meeting to review the second PER draft (90%) and a final meeting to review the completed PER.

- ***Based on the City's desired project schedule, the project kickoff meeting will be scheduled on or about May 22, 2024. Thirty-minute virtual bi-weekly progress meetings are anticipated during the project. When applicable, progress meetings will be combined with the first PER draft (50%) review meeting, second PER draft (90%) review meeting, and final PER review meeting.***
- ***The in-person Kickoff meeting will be attended by two Black & Veatch team members and the PER review meetings will be attended by one Black & Veatch team member.***

1.4 Coordination with Stakeholders: The Consultant shall coordinate all work with the project stakeholders identified in Section 2 via meetings, telephone calls, emails, faxes, etc.

1.5 Quality Assurance/Quality Control (QA/QC): The Consultant shall develop and implement a project-specific QA/QC plan designed to provide senior-level review of all work products throughout the project.

Deliverables:

- Project meeting agendas
- Project meeting minutes
- Monthly updated project schedule

Task 2 - Data Review

2.1 Review of Data: The Consultant shall review all available data identified in Section 5 and all other data that may be further identified and made available upon project award.

2.2 Technical Memorandum: The Consultant shall prepare a technical memorandum to document the findings of the reviews and make recommendations for the basis of the WRF assessment. A memorandum will be shared with the city before scheduling a field visit and reconnaissance.

- *Data review TM will include a tabulated list of data and information reviewed by Black & Veatch as part of the project and brief notes on each item related to contents, conclusions, and recommendations, as applicable. A brief narrative description following the table will outline the recommended approach to WRF assessment for the City's review and approval.*

Deliverables:

- Data Review TM

Task 3 - WRF Field Visit, Reconnaissance and Documentation

3.1 Field Research: The Consultant shall visit the WRF site to get familiar with the overall facility, its processes and the overall general condition of its infrastructure.

- *Appropriate Black & Veatch staff will perform one full-day site visit to the WRF to perform field inspections and assessments, capture photos, and discuss unit process facilities with City O&M staff.*
- *Black & Veatch will facilitate a four-hour workshop with the City in-person either the day before or after the site visit to the WRF to capture O&M input related to each WRF assessment item included in Task 4.*

3.2 Documentation: Consultant shall document all field findings for use in the WRF assessment, preliminary design and preparation of PER.

Deliverables:

- Notify the City of anything that requires immediate need of action

Task 4 – WRF Assessment

4.1 Assessment: After reviewing all available data and documentation from the field visit, the Consultant shall complete an all-inclusive assessment of the WRF and provide a summary of findings to the City. Identify all items of deficiency that could be improved upon and items needing further evaluation and corrective measures. Items to be assessed include, but are not limited to:

A. Overall condition of the WRF

- *Overall condition of the WRF will be assessed using visual observation techniques and documented using ESRI Survey123 forms by unit process area / facility area. We anticipate 20 forms will be developed to capture condition assessment data.*

B. Facility processes from headworks to sludge disposal to RW use

- *Facility process performance will be assessed by review of up to five years of the most recent RWQCB annual reports provided by the City as well as operator input for historical context. Detailed process modeling is not included in our baseline scope of work but can be provided at the City's option.*

C. Permit discharge compliance

- *Permit discharge compliance will be assessed by reviewing the previous five years of annual reports to the RWQCB, and documentation of any RWQCB issued notices of violation, as applicable.*

D. Facility safety and site security

- *Facility safety and site security will be assessed via field observation for safety and security concerns and include operator input for historical context on site safety incidents and security breaches, as applicable.*

E. Energy efficiency

- *Energy efficiency will be evaluated based on operator input, equipment technology, and relative size to operating conditions. Review of utility bills, equipment run times, and detailed amperage data is not included in our baseline scope of work but can be provided at the City's option.*

F. General facility maintenance (structures, levees, liners, coatings, equipment, etc.)

- *General facility maintenance will be assessed using visual observation from regularly accessible locations. Confined space entry for detailed observation of tank liners or other not regularly observable facilities is not included in our baseline scope of work but can be provided at the City's option.*

G. Emergency backup power

- *Emergency backup power will be assessed by reviewing currently installed sources of emergency power supply, their age and condition, and compare their availability and output to typical and peak plant energy demand.*

H. Reliability and redundancy

- *Reliability and redundancy will be assessed by documenting observed single point of failure equipment and input from operations staff on known reliability and redundancy deficiencies.*

I. Groundwater dewatering well performance

- *Assessing the dewatering well performance will include comparing the current pumping output vs. the original design and whether the pumps are meeting the needs of the facility or otherwise causing unintended challenges for the City that can be addressed in other ways.*

J. Storage

- *Storage will be assessed by evaluating representative peak flow conditions compared to the design hydraulic profile and storage available on-site. Recommendations will consider storage during a headworks failure or other emergency plant event.*

K. SCADA (limitations and need for upgrades)

- *SCADA will be assessed by review of the facility P&IDs and current hardware and software utilized by the plant for SCADA. Assessment will document any limitations of the existing SCADA system and provide recommendations for hardware and software improvements to modernize the SCADA system.*

L. Maintenance Software (limitations and need for upgrades)

- *The City's existing CMMS system will be assessed via City staff input and any limitations of the existing software and need for upgrades will be documented.*

M. Capacity – Hydraulic & Solids Loading

- *Capacity will be assessed by review of previous 5 years of RWQCB annual reports for hydraulic flows and solids loading vs. designed and permitted capacities.*

Deliverables:

- Summary of findings

Task 5 – WRF Preliminary Design and Exhibits

5.1 Preliminary Design: Based upon the assessment findings in Task 4, the Consultant shall evaluate alternatives and complete all preliminary design work necessary to further identify the scope of improvements needed (and/or proposed upgrades being recommended) to support the recommendations and probable construction cost estimates being prepared in Task 6. Prepare preliminary drawings, exhibits and compile other support documents to include in the PER.

Meet with the City to discuss preliminary designs and the recommended scope of improvements.

- *Based on the assessment findings in Task 4, Black & Veatch will prepare a draft scope of improvement needs and recommendations by unit process area. Where applicable, alternatives will be identified at the unit process level for evaluation in accordance with the alternatives comparison criteria identified in the PER guidance outline.*
- *Following approval of the draft scope of improvements and alternatives by the City, we anticipate the development of four conceptual design figures (10% design-level) which consist of preliminary plan views depicting the recommended improvements or alternatives, as applicable. These figures will be carried through and utilized in the PER as part of Task 6.*
- *Task 5 scope will also include the documentation of major design criteria to serve as the basis of design for any recommended improvements or alternatives.*

Deliverables:

- Provide the City with a summary of alternatives and recommended improvements/upgrades

Task 6 –WRF Preliminary Engineering Report (PER)

6.1 PER: The Consultant shall prepare a PER meeting the requirements of the USDA/Rural Utility Service Bulletin 1780-2 RD-GD- 2013-70. This report will be used to secure funding for the project and shall include all support documentation, preliminary designs, cost estimates, wastewater rate study and exhibits for a complete and comprehensible report. The bulletin can be found on the RD website: https://www.rd.usda.gov/resources/regulations/guidance-documents.

- ***Based on our experience with approved PER documents, we anticipate the PER will be approximately 20-30 pages in length and addresses each of the recommended guidance outline sections and subsections.***
- ***Sections 1 and 2 of the PER require input from the City, and we anticipate the City will provide the necessary information to Black & Veatch in a timely manner to complete these sections of the report.***

6.2 Potential funding sources: The consultant shall include a section within the PER that identifies potential funding sources that can be secured for the final design and construction of the recommended improvements.

Deliverables:

- 50% PER
- 90% PER
- Final PER

Addendum Date:	April 09, 2024
To:	All Bidders
Project:	**Wastewater Reclamation Facility Assessment and Improvement Project**
Subject:	Addendum No. 1

This Addendum is issued for clarification purposes only:

1. Clarification: Proposal Due Date/Submission Deadline
   The proposal submission date has been extended to Wednesday, May 01, 2024, at 4:00 PM PST.
   This new date is reflected in the attached document.

2. Clarification: Important Dates
   The Approximate Start Date (Phase 1) has been updated to June 01, 2024.
   The Phase 1 Completion Date has been updated to December 01, 2024.

Issued by: _____
Alex C. Ramos, Assistant Engineer

Bidders shall acknowledge receipt of the Addendum by signing and dated below and returning the Addendum as part of the bid.

Bidder's Acknowledgement

_____ May 1, 2024
Bidder's Authorized Representative Date

CITY OF SOLEDAD
DEPARTMENT OF PUBLIC WORKS

REQUEST FOR PROPOSALS
for
PROFESSIONAL ENGINEERING SERVICES
for the

WASTEWATER RECLAMATION FACILITY (WRF) ASSESSMENT AND IMPROVEMENT PROJECT

Proposals and Information requests should be sent to:

City of Soledad Public Works Department
Attn: Don Wilcox, PE
Public Works Director/City Engineer
City of Soledad, CA
248 Main Street
Soledad, CA 93960
dwilcox@cityofsoledad.com
831.223.5176

IMPORTANT DATES

RFP ISSUED	**April 01, 2024**
REQUEST FOR INFORMATION DEADLINE: 4:00 PM	**April 16, 2024**
RELEASE OF INFORMATION REQUESTED	**April 19, 2024**
PROPOSAL DUE DATE/SUBMISSION DEADLINE: 4:00 PM	~~**April 24, 2024**~~ **May 01, 2024**
AWARD DATE	**May 15, 2024**
APPROXIMATE START DATE (PHASE 1)	~~**May 22, 2024**~~ **June 01, 2024**
PHASE 1 COMPLETION DATE	~~**July 25, 2024**~~ **Dec. 01, 2024**

Addendum Date: April 26, 2024

To: All Bidders

Project: **Wastewater Reclamation Facility Assessment and Improvement Project**

Subject: Addendum No. 2

This Addendum is issued for clarification purposes only:

1. Clarification: Proposal Submission Process
   All proposals must be submitted electronically via Planetbids by the Proposal Due Date/Submission Deadline time and date listed on the title page of the Request for Proposal (RFP) for the project referenced above.

2. Clarification: Fee Estimate
   All Fee Estimates as described in Section 3, Proposal Requirements and Contents, must be submitted in a sealed envelope with separate time and materials fees for Phase 1 as identified in Section 6, Scope of Work by the proposal due date to the City. The envelope shall be clearly marked "FEES INCLUDED" and postmarked.

   Envelops to be delivered to:

   Attn: Don Wilcox, PE
   Public Works Director/City Engineer
   City of Soledad, CA
   248 Main Street
   Soledad, CA 93960

Issued by: _____
Alex C. Ramos, Assistant Engineer

Bidders shall acknowledge receipt of the Addendum by signing and dated below and returning the Addendum as part of the bid.

Bidder's Acknowledgement

_____ May 1, 2024
Bidder's Authorized Representative Date


BLACK & VEATCH

BLACK & VEATCH CORPORATION
2999 Oak Road, #490, Walnut Creek, CA 94597
P +1 916-858-2423 | E ShirolkarAS@bv.com

May 1, 2024

City of Soledad Public Works Department
Attn: Don Wilcox, PE
Public Works Director/City Engineer
City of Soledad, CA
248 Main Street
Soledad, CA 93960

RE: Wastewater Reclamation Facility (WRF) Assessment and Improvement Project

Dear Mr. Wilcox:

As required by the RFP, the fee for the proposed Phase 1 scope of work is presented separately in this envelope. We have tailored our scope and fee to match the City's budget of $175,000 as indicated in the RFP. We look forward to fine-tuning this scope and fee with the City.

We have also included the proposed hourly rates for the various labor categories for the duration of Phase 1. These rates will not be escalated during the Phase 1 work.

We are excited for the opportunity to continue to serve the City. Please call me at 916-642-6124 or email at ShirolkarAS@bv.com if you have questions or need additional information.

Very Truly Yours,

BLACK & VEATCH CORPORATION



Ashu Shirolkar, PE
Project Director

4 | Fee Estimate for Phase 1 - WRF Assessment/PER

City of Soledad
WRF Assessment and Improvement Project

Hours and Fee Estimate

Owner: Soledad, City of
Project: Wastewater Reclamation Facility Assessment and Improvem

PHASE/Task		Project Director - Higher-level	Project Manager - Higher-level	Project Admin Support - Lower-level	Quality - Higher-level	Design/Engineering Management - Higher-level	Infrastructure - Mid-level	Infrastructure - Higher-level	Electrical - Higher-level	I&C - Higher-level	Wastewater - Higher-level	Mechanical/Process/Piping/Building - Mid-level	Civil Site/Conveyance - Mid-level	General - Higher-level	SUBTOTAL, Hours	SUBTOTAL, Billings $
(Billing Rate, $$,Hr.)		$350.00	$300.00	$126.00	$350.00	$315.00	$189.00	$268.00	$245.00	$296.00	$217.00	$142.00	$142.00	$350.00		
WORK BREAKDOWN STRUCTURE	**TASK**															
Task 1 - Project Management	1000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
1.1 Client Communication	1100	-	4	-	-	-	-	-	-	-	-	-	-	-	4	$ 1,200
1.2 Project Schedule	1200	-	4	-	-	-	-	-	-	-	-	-	-	-	4	$ 1,200
1.3 Client Meetings	1300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Project Kickoff	1310	-	8	-	-	8	-	-	-	-	-	-	-	-	16	$ 4,920
Biweekly Project Meetings (4)	1320	-	2	-	-	2	2	-	-	-	-	-	-	-	6	$ 1,608
PER Review Meetings (3)	1330	-	24	-	-	-	-	-	-	-	-	-	-	-	24	$ 7,200
Meeting Preparation	1340	-	6	-	-	4	-	-	-	-	-	-	-	-	10	$ 3,060
1.4 Coordination with Stakeholders	1400	-	4	-	-	-	-	-	-	-	-	-	-	-	4	$ 1,200
1.5 Quality Assurance/Quality Control	1500	-	-	-	8	-	-	-	-	-	-	-	-	-	8	$ 2,800
1.6 Project Management	1600	2	10	16	-	-	-	-	-	-	-	-	-	-	28	$ 5,716
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Task 2 - Data Review	2000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
2.1 Review of Data	2100	-	4	-	-	6	8	-	-	-	12	-	-	-	30	$ 7,206
2.2 Technical Memorandum	2200	-	2	-	-	4	8	-	-	-	4	-	-	-	18	$ 4,240
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Task 3 - WRF Field Visit, Reconnaissance, and Documentation	3000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
3.1 Field Research	3100	-	8	-	-	8	8	-	8	-	-	-	-	-	32	$ 8,392
O&M Workshop (1 day)	3200	-	8	-	-	8	8	-	-	-	2	-	-	-	26	$ 6,866
3.2 Documentation		-	-	-	-	8	16	-	-	-	-	-	-	-	24	$ 5,544
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Task 4 - WRF Assessment	4000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
4.1 Assessment	4100	-	8	-	-	8	40	8	8	8	15	-	-	-	95	$ 22,207
4.2 WRF Assessment Summary of Findings	4200	-	8	-	-	8	40	-	-	-	4	-	-	-	60	$ 13,348
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Task 5 - WRF Preliminary Design and Exhibits	5000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
5.1 Preliminary Design	5100	-	16	-	-	-	80	-	-	-	4	32	32	-	164	$ 29,876
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
Task 6 - WRF Preliminary Engineering Report (PER)	6000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
6.1 Preliminary Engineering Report	6100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	$ -
50% PER	6110	-	16	-	-	8	40	-	-	-	-	-	-	-	64	$ 14,880
90% PER	6120	1	16	-	-	8	40	-	-	-	-	-	-	-	65	$ 15,230
Final PER	6130	1	16	-	-	4	24	-	-	-	-	-	-	-	45	$ 10,946
6.2 Potential Funding Sources	6200	-	8	-	-	-	-	-	-	-	-	-	-	6	14	$ 4,500
Total, Hours		**4**	**172**	**16**	**8**	**84**	**314**	**8**	**16**	**8**	**41**	**32**	**32**	**6**	**741**	
Total, Billings		**$ 1,400**	**$ 51,600**	**$ 2,016**	**$ 2,800**	**$ 26,460**	**$ 59,346**	**$ 2,144**	**$ 3,920**	**$ 2,368**	**$ 8,897**	**$ 4,544**	**$ 4,544**	**$ 2,100**		**$ 172,139**

City of Soledad
WRF Assessment and Improvement Project

Hours and Fee Estimate

Owner: Soledad, City of

Project: Wastewater Reclamation Facility Assessment and Improvem

PHASE/Task (Billing Rate, $$,Hr.)		Travel/Per Diem Expenses	SUBTOTAL, EXPENSES	TOTAL Billings
WORK BREAKDOWN STRUCTURE	**TASK**			
Task 1 - Project Management	1000	$ -	$ -	$ -
1.1 Client Communication	1100	$ -	$ -	$ 1,200
1.2 Project Schedule	1200	$ -	$ -	$ 1,200
1.3 Client Meetings	1300	$ -	$ -	$ -
Project Kickoff	1310	$ 150	$ 150	$ 5,070
Biweekly Project Meetings (4)	1320	$ -	$ -	$ 1,608
PER Review Meetings (3)	1330	$ 450	$ 450	$ 7,650
Meeting Preparation	1340	$ -	$ -	$ 3,060
1.4 Coordination with Stakeholders	1400	$ -	$ -	$ 1,200
1.5 Quality Assurance/Quality Control	1500	$ -	$ -	$ 2,800
1.6 Project Management	1600	$ -	$ -	$ 5,716
		$ -	$ -	$ -
Task 2 - Data Review	2000	$ -	$ -	$ -
2.1 Review of Data	2100	$ -	$ -	$ 7,206
2.2 Technical Memorandum	2200	$ -	$ -	$ 4,240
		$ -	$ -	$ -
Task 3 - WRF Field Visit, Reconnaissance, and Documentation	3000	$ -	$ -	$ -
3.1 Field Research	3100	$ 1,650	$ 1,650	$ 10,042
O&M Workshop (1 day)	3200	$ 500	$ 500	$ 7,366
3.2 Documentation		$ -	$ -	$ 5,544
		$ -	$ -	$ -
Task 4 - WRF Assessment	4000	$ -	$ -	$ -
4.1 Assessment	4100	$ -	$ -	$ 22,207
4.2 WRF Assessment Summary of Findings	4200	$ -	$ -	$ 13,348
		$ -	$ -	$ -
Task 5 - WRF Preliminary Design and Exhibits	5000	$ -	$ -	$ -
5.1 Preliminary Design	5100	$ -	$ -	$ 29,876
		$ -	$ -	$ -
Task 6 - WRF Preliminary Engineering Report (PER)	6000	$ -	$ -	$ -
6.1 Preliminary Engineering Report	6100	$ -	$ -	$ -
50% PER	6110	$ -	$ -	$ 14,880
90% PER	6120	$ -	$ -	$ 15,230
Final PER	6130	$ -	$ -	$ 10,946
6.2 Potential Funding Sources	6200	$ -	$ -	$ 4,500
Total, Hours				
Total, Billings		**$ 2,750**	**$ 2,750**	**$ 174,889**

4 | General Rate Sheet

JOB TITLE	RATE ($/HR)
Principal-in-Charge/Project Director	$350-460
Project Manager	$260-380
Quality Assurance/Quality Control	$280-440
Specialists/Technical Advisor	$280-440
Engineering Manager	$220-320
Architectural Senior	$200-300
Architectural Junior	$160-220
Civil Lead Engineer	$220-300
Civil Senior Engineer	$160-220
Civil Engineer/Staff Engineer	$140-180
Geotechnical	$220-300
Structural Lead Engineer	$220-300
Structural Senior Engineer	$160-220
Structural Engineer	$140-180
Process/ Mechanical/Chemical Feed Lead Engineer	$220-350
Process/ Mechanical/Chemical Feed Senior Engineer	$160-280
Process/ Mechanical/Chemical Feed Engineer	$140-200
Mech. Bldg. Services Lead Engineer	$220-300
Mech. Bldg. Services Senior Engineer	$160-220
Mech. Bldg. Services Engineer	$140-180
Electrical /I&C Lead Engineer	$250-330
Electrical /I&C Senior Engineer	$170-260
Electrical / I&C Engineer	$140-180
Estimating	$225-320
Senior CAD Technician	$150-200
CAD Technician	$110-150
Project Controls	$150-200
Administrative/Accounting	$110-170

Notes

1. Labor cost will be billed as actual hours charged to the project/task order by Black & Veatch personnel in accordance with the labor rates shown on the rate schedule.
2. Billing rates will be escalated annually.
3. A $5.00/billable hour charge is included to cover standard office costs, such as in-house copying and binding documents, phone charges, insurance, overhead, computer usage, and software.
4. Expenses for travel and lodging will be billed at actual cost. These expenses include cost such as airfare, personal mileage, lodging, meals, motor vehicle rental etc.
5. Cost of sub-consultants and other third-party services will be billed at actual cost plus 5%.
6. Outside reproduction, if required, will be billed at actual cost.
7. Any professionals not covered under the categories identified above will be placed in the most appropriate category above based on function and experience level.
8. OT rates for exempt employees are same as regular rates and for non-exempt employees, the OT rates are 1.5 times the regular rates.
9. This rate schedule contains information that may be privileged, confidential, and exempt from disclosure under applicable law. Any unauthorized disclosure, copying, or distribution of this document or any of its contents is prohibited.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Consider Proposed Changes to Measure Y and S Oversight Committees and Provide Direction to Staff**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH:

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council receive and discuss information concerning the difficulty in recruiting members for the Measure Y and S Committees and lack of quorum and provide staff with direction for future consideration and action.

Executive Summary

Despite the Council and Staff's best efforts to recruit engaged members of the Measure Y and S Oversight Committees, it has been challenging getting participation resulting in lack of quorum. The Measure Y Committee only has two eligible members on the five-member committee and can no longer achieve quorum. With nine members on the Measure S Committee, it has been even more difficult to reach a quorum. Measure S has only been able to meet once in two years. Like the Measure Y Committee, Measure S just has two eligible members. Unfortunately, this means that neither committee will have a recommendation for the City Council before the budget is presented on June 19, 2024. Therefore, Staff is seeking direction from the Council on what changes to the Measure Y and Measure S Oversight Committees, if any, it would like to see brought forward for future Council consideration and adoption.

Background

The City formulated Committees to provide citizen oversight over two tax measures passed by Soledad residents - Measure S and Measure Y.

Measure Y is a temporary emergency one percent sales tax measure, which was placed on the June 2012 election ballot and became effective October 2012. The five-year emergency measure was set to expire October 2017, however, following voter approval in November 2014, it was extended for an additional 15 years through 2032. Consistent with the Ordinance that enacted the temporary sales tax measure, the City Council established a five-member Measure Y Oversight Committee. Measure Y continues to be a vital resource to deliver the community's highest priorities including critical public

safety services.

Measure S is a new one-half percent sales tax measure that was placed on the November 2020 election ballot, which became effective April 2021. This measure funds quality-of-life services for the community and is considered a permanent tax. The centerpiece of Measure S was the creation of our own Parks and Recreation Department. Measure S continues to be critical in providing funding for the community center, low-cost youth recreational and senior programming, and animal welfare services. Consistent with the Ordinance that enacted the sales tax measure, the City Council established a nine-member Measure S Citizens Oversight Committee.

The purpose of these oversight committees is to advance accountability, transparency, and public engagement efforts.

Review & Analysis

Despite the Council and Staff's best efforts to recruit engaged members of the Measure Y and S Oversight Committees, it has been challenging getting participation resulting in lack of quorum. Historically, the 5-member Measure Y Oversight Committee has been more consistent and normally quarterly meetings have been held. However, Eva Banuelos who sits on the Measure Y Committee can no longer serve as she was appointed to the City Council on May 23rd and the other two members have termed out. This means, three new members are needed for the Measure Y Committee and a meeting will not be able to happen before the budget is presented to the Council on June 19, 2024.

Participation on the Measure S Oversight Committee with nine members has been sporadic, making it nearly impossible to achieve quorum and hold meetings. Between June 9, 2022 to May 9, 2024, the City tried to schedule eight Measure S Oversight Committee meetings and was only able to hold one meeting. Like the Measure Y Committee, one member of Measure S was appointed to the Planning Commission and can no longer serve on the Committee. Other members have resigned or do not show up despite repeated contact from Staff. Due to resignations and term limits, Measure S is down to just two members and because of the number of members – nine – it will continue to be difficult to meet.

It is recommended that the City Council consider amendments to the ordinance related to these Oversight Committees to make it easier to achieve quorum and actually hold meetings.

There are many options that the Council could consider:
1) Eliminate term limits.
2) Combine the Measure Y and Measure S Committees. Hold these meetings on the same day.
3) Reduce the number of Measure S members to five.
4) Provide a small stipend for meeting attendance.

In addition, the Council may want to consider a different mechanism to provide input about parks and recreation other than the Measure S Oversight Committee. Although the intention of involving more members of the public is good, the Measure S Committee has not held much interest for participants because the focus is ensuring the funding is being used appropriately rather than providing input about programming and services. Recognizing that the Council wants more opportunities for community engagement, the Parks and Recreation Department could develop and distribute an annual survey soliciting feedback on services. In addition, the Parks and Recreation Department could hold 2-4 public workshops conducted in English and Spanish. Finally, the Parks and Recreation Department along with Community Engagement will be working with the community on the conceptual design of Toledo Basin (Gabilan Pond Park) and re-purposing of the old skate park in 2024. These are efforts may be

more tangible and meaningful for residents than participation on the Measure S Committee.

Staff is seeking direction from the Council on the structure of the Measure Y and Measure S Oversight Committees and whether recruitment for members should continue. If Council would like changes to these Committees, Staff will return with proposed ordinance amendments.

Financial Considerations

Lack of quorum is resulting in wasted staff time and additional overtime costs. If changes are made to improve the efficiency of the Oversight Committees and ensure quorum this will improve efficiency and moreover provide greater financial transparency and accountability.

Alternatives

- Council may provide direction to Staff to prepare ordinance changes.
- Council may ask Staff to continue recruitment efforts and actively assist by appointing new members.
- Council may decide to leave the Committee structure as is.

Planning/CEQA

This is an administrative function and is not considered a project pursuant to the California Environmental Quality Act (CEQA).

Public Notice Requirements

Not required.

Attachment(s):
How your 1 Percent Sale Tax is Spent - Measure Y (English - Spanish)
How your Half Percent Sale Tax is Spent - Measure S (English - Spanish)

HOW YOUR 1 PERCENT SALES TAX IS SPENT

ANNUAL COMMUNITY REPORT IN BRIEF – MEASURE Y

Fiscal Year 2022-23

WHAT IS MESURE Y?

A temporary emergency one percent sales tax measure, which was placed on the June 2012 election ballot, became effective October 2012. The five-year emergency measure was set to expire October 2017; however, following voter approval of Measure I in November 2014, it was extended for an additional 15 years through 2032.

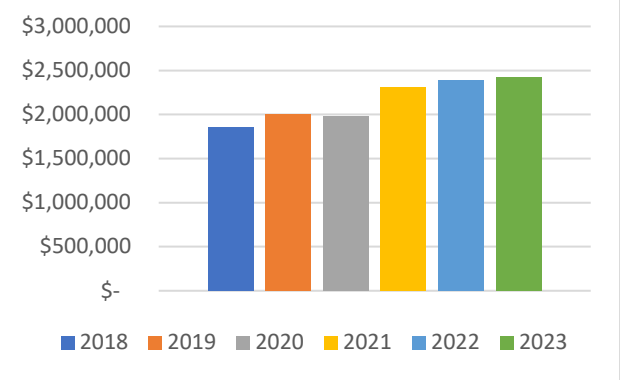
Consistent with the Ordinance that enacted the temporary sales tax measure, the City Council established a five-member Measure Y Oversight Committee. Measure Y continues to be a vital resource to deliver the community's highest priorities and support the City of Soledad's economic stability.

Measure Y Oversight Committee will continue its oversight role on the use of the Measure Y sales tax revenue to support accountability, transparency, and public engagement efforts.

This report in brief highlights the revenue and uses of the Measure Y proceeds in Fiscal Year 2022-23.

REVENUE

Measure Y tax revenue totaled $2,420,728 in fiscal year 2022-23, accounting for approximately 19% of general fund revenue.

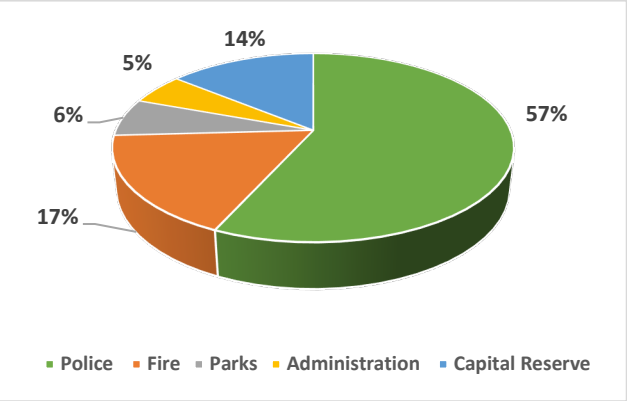


Measure Y supports and maintains essential services for the City of Soledad, including funding of positions such as police officers, firefighters (under CAL-FIRE Contract) and economic sustainability through the allocation of funds for the City's capital reserve.



BUDGETED USES

Measure Y funds were used on the following Council-adopted priorities.





CÓMO SE GASTA EL IMPUESTO SOBRE LAS VENTAS DEL 1 POR CIENTO

RESUMEN DEL INFORME ANUAL DE LA COMUNIDAD – MEDIDA Y

Año fiscal 2022-23

¿QUÉ ES LA MEDIDA Y?

Una medida temporal de emergencia del impuesto sobre las ventas del uno por ciento, que se incluyó en la boleta electoral de junio de 2012, entró en vigencia en octubre de 2012. La medida de emergencia de cinco años expiraba en octubre de 2017; sin embargo, tras la aprobación de la Medida I por parte de los votantes en noviembre de 2014, se extendió por 15 años adicionales hasta 2032.

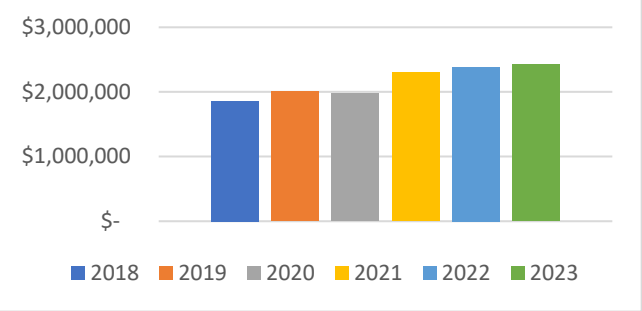
De acuerdo con la Ordenanza que promulgó la medida temporal del impuesto sobre las ventas, el Concejo Municipal estableció un Comité de Supervisión de la Medida Y de cinco miembros. La Medida Y continúa siendo un recurso vital para cumplir con las más altas prioridades de la comunidad y apoyar la estabilidad económica de la Ciudad de Soledad.

El Comité de Supervisión de la Medida Y continuará su función de supervisión sobre el uso de los ingresos del impuesto sobre las ventas de la Medida Y para apoyar los esfuerzos de rendición de cuentas, transparencia y participación pública.

Este informe destaca brevemente los ingresos y usos de los fondos de la Medida Y en el año fiscal 2022-23.

INGRESOS

Los ingresos tributarios de la Medida Y totalizaron $2,420,728 en el año fiscal 2022-23, lo que representa aproximadamente el 19% de los ingresos del fondo general.

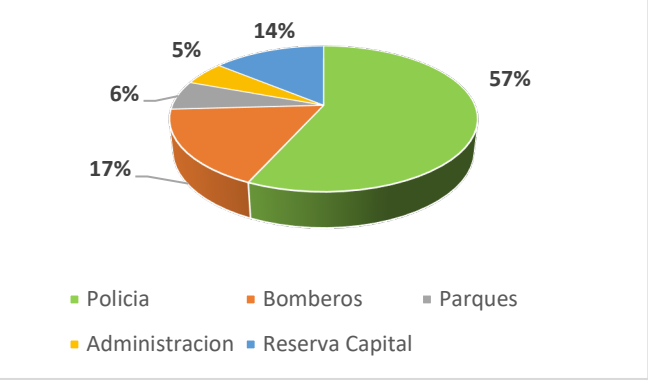


La Medida Y apoya y mantiene los servicios esenciales para la Ciudad de Soledad, incluyendo el financiamiento de puestos como oficiales de policía, bomberos (bajo el Contrato CAL-FIRE) y la sostenibilidad económica a través de la asignación de fondos para la reserva de capital de la Ciudad.



USOS PRESUPUESTADOS

Los fondos de la Medida Y se utilizaron en las siguientes prioridades adoptadas por el Consejo.





HOW YOUR ONE-HALF PERCENT SALES TAX IS SPENT

ANNUAL COMMUNITY REPORT IN BRIEF – MEASURE S

Fiscal Year 2022-23

WHAT IS MESURE S?

Measure S is the new one-half percent sales tax measure that was placed on the November 2020 election ballot, which became effective April 2021.

This measure funds the quality-of-life services for the community and is considered a permanent tax. The centerpiece of Measure S was the creation of our own Parks and Recreation Department.

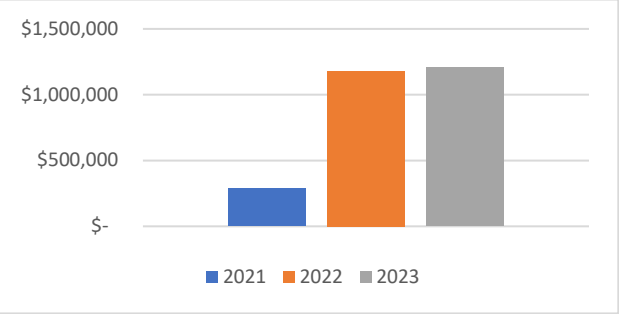
Measure S continues to be a vital resource to generate revenue to meet service needs and desires in the community, including low-cost youth recreational programs and facilities, senior programs and services, and animal welfare programs and services.

Consistent with the Ordinance that enacted the sales tax measure, the City Council established a nine-member Measure S Citizens Oversight Committee. The Committee will continue its oversight role on the use of the Measure S sales tax revenue to support accountability, transparency, and public engagement efforts.

This report in brief highlights the revenue and uses of the Measure S proceeds in Fiscal Year 2022-23.

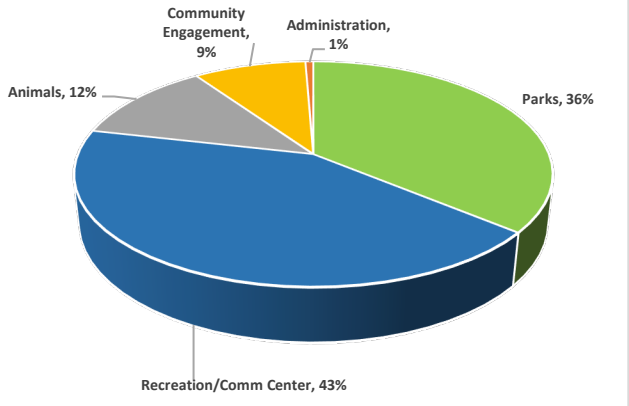
REVENUE

Measure Y tax revenue totaled $1,205,878 in fiscal year 2022-23, accounting for approximately 12% of general fund revenue.



BUDGETED USES

Measure S funds were used on the following Council-adopted priorities.



Measure S supports and maintains quality-of-life services provided to the community. A key aspect of this effort was the creation of our very own Parks and Recreation Department, which is responsible for the operation of the Soledad Community Center.



SOLEDAD PARKS AND RECREATION



CÓMO SE GASTA EL IMPUESTO SOBRE LAS VENTAS DEL MEDIO POR CIENTO

RESUMEN DEL INFORME ANUAL DE LA COMUNIDAD – MEDIDA S

Año fiscal 2022-23

¿QUÉ ES LA MEDIDA S?

La Medida S es la nueva medida de impuesto sobre las ventas del medio por ciento que se colocó en la boleta electoral de noviembre de 2020, que entró en vigencia en abril de 2021.

Esta medida financia los servicios de calidad de vida de la comunidad y se considera un impuesto permanente. La pieza central de la Medida S fue la creación de nuestro propio Departamento de Parques y Recreación.

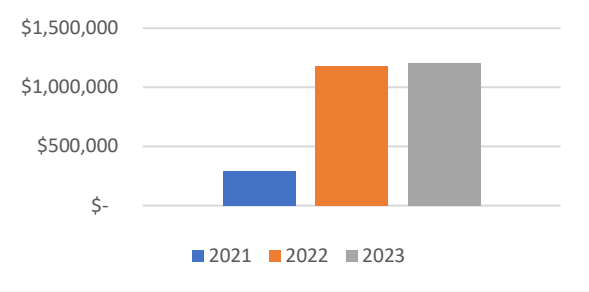
La Medida S continúa siendo un recurso vital para generar ingresos para satisfacer las necesidades y deseos de servicio en la comunidad, incluidos los programas e instalaciones recreativas para jóvenes de bajo costo, los programas y servicios para personas mayores y los programas y servicios de bienestar animal.

De acuerdo con la Ordenanza que promulgó la medida del impuesto sobre las ventas, el Concejo Municipal estableció un Comité de Supervisión Ciudadana de la Medida S de nueve miembros. El Comité continuará su función de supervisión sobre el uso de los ingresos del impuesto sobre las ventas de la Medida S para apoyar los esfuerzos de rendición de cuentas, transparencia y participación pública.

Este informe destaca brevemente los ingresos y usos de los fondos de la Medida S en el año fiscal 2022-23.

INGRESOS

Los ingresos tributarios de la Medida Y totalizaron $1,205,878 en el año fiscal 2022-23, lo que representa aproximadamente el 12% de los ingresos del fondo general.

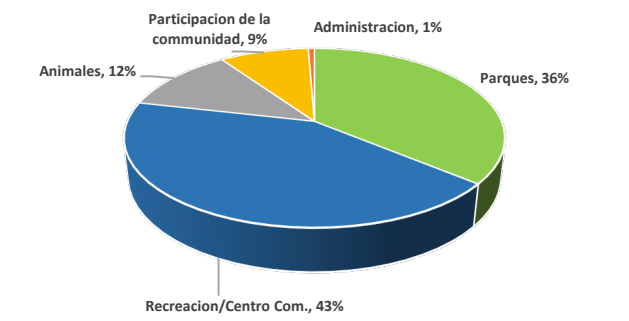


La Medida S apoya y mantiene los servicios de calidad de vida que se brindan a la comunidad. Un aspecto clave de este esfuerzo fue la creación de nuestro propio Departamento de Parques y Recreación, que es responsable de la operación del Centro Comunitario de Soledad.



USOS PRESUPUESTADOS

Los fondos de la Medida S se utilizaron en las siguientes prioridades adoptadas por el Consejo.



SOLEDAD PARKS AND RECREATION



CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6100, A Resolution of the City Council of the City of Soledad Amending the 2024 City Council Meeting Dates**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH:

MEETING DATE: **June 5, 2024**

Recommendation

It is recommended that the City Council of the City of Soledad adopt Resolution No. 6100 "Amending the 2024 City Council Meeting Dates".

Executive Summary

On September 20, 2023, the City Council adopted Resolution No. 5997 establishing the 2024 meeting calendar. As July approaches, staff realized that the calendar included a meeting for July 3rd. However, historically the first meeting in July has been cancelled due proximity to the 4th of July holiday and to allow a brief summer recess consistent with other jurisdictions throughout Monterey County. To continue this practice, it is recommended that the July 3rd meeting be cancelled. In addition, several members of Council expressed interest in attending the California League of Cities Conference, which conflicts with the meeting on October 16th. Therefore, it is recommended that this meeting is moved to October 23rd instead and the City Council adopt a resolution formally amending these dates.

Background

Soledad Municipal Code Section 2.04.010 provides that the time of the City Council's regular meetings shall be fixed from time to time by City Council resolution. On September 20, 2023, the City Council adopted Resolution No. 5997 establishing the regular meeting schedule for 2024. This schedule included meeting dates for July 3rd, the day before the 4th of July holiday and October 16th, which coincides with the California League of Cities Conference.

Review & Analysis

Historically, the Council has cancelled the first meeting in July due to its proximity to the 4th of July holiday and challenges with achieving quorum. This is consistent with the practice of many jurisdictions in Monterey County that schedule a brief summer recess to allow Councilmembers to take vacation, typically in July. As planning for upcoming agendas is underway, staff realized that the first meeting in July fell on the 3rd. This day may be even more challenging to achieve quorum because it is

the evening before the 4th of July holiday.

In addition to the July 3rd meeting, staff also discovered that the October 16th coincides with the California League of Cities Conference. This is the largest conference in California for municipal leaders including mayors, councilmembers, and city managers. Several members of the City of Soledad Council have already expressed an interest in attending. Many City Councils throughout California typically schedule meetings around this particular conference to encourage their members to attend. Given the interest in attending this conference, it is recommended that this meeting be shifted to the October 23, 2024.

Staff anticipates heavy agendas throughout 2024 due to the significant number of projects being worked that will require council action. By scheduling around dates where a quorum is unlikely, staff is better able to manage future council agendas. When meetings are cancelled at the last minute due to lack of quorum, it can make future meetings significantly longer and increasingly difficult for Council to become familiar with numerous staff reports. For these reasons, it is recommended that the City Council amend the 2024 meeting schedule to cancel the July 3rd meeting and move the October 16th meeting to October 23rd.

Financial Considerations

This item will actually save money by cancelling a meeting in July and eliminating related staff overtime. In addition, the amendment will assist the staff in adequately managing future agendas thereby improving staff efficiency and reducing costs associated with long meetings including extended hours for translation.

Alternatives

- Adopt the resolution as presented.
- Modify the resolution with other possible dates.
- Do not adopt the resolution and leave the calendar as was approved on September 20, 2024.

Planning/CEQA

This is a simple administrative function and not considered a project for the purposes of the California Environmental Quality Act (CEQA).

Public Notice Requirements

Not required.

Attachment(s):
Resolution No. 6100
Executed Resolution No. 5997 of 09-20-2023

RESOLUTION NO. 5997

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ESTABLISHING 2024 CITY COUNCIL MEETING DATES

WHEREAS, the Soledad City Council currently establishes the Council's regular meeting date and time as the first and third Wednesday's of each month at 6:00 p.m.; and

WHEREAS, Soledad Municipal Code Section 2.04.010 provides that the time of the City Council's regular meetings shall be fixed from time to time by City Council resolution.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the City Council regular meeting schedule shall be established as the first and third Wednesday of every month at 6:00 PM. The City Council shall adopt a calendar of meetings for each succeeding year in accordance with this schedule, subject to exceptions for meeting dates scheduled on holidays or during any period in which the Council decides in advance to modify the schedule, at its last meeting in December. The regular meeting schedule for the year 2024 shall be as follows:

January 17
February 7, 21
March 6, 20
April 3, 17
May 1, 15
June 5, 19
July 3, 17
Aug. 7, 21
Sept. 4, 18
Oct. 2, 16
Nov. 6, 20
Dec. 4, 18

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 20th day of September 2023, by the following vote:

AYES, and in favor thereof Councilmembers: Alejandro Chavez, Maria Corralejo, Mayor Pro Tem Ben Jimenez, Jr.

NOES, Councilmembers: None

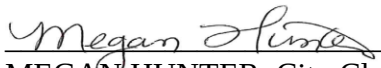
ABSENT, Councilmembers: Cabrera, Velazquez

ABSTAIN, Councilmembers: None



BENJAMIN JIMENEZ, JR., Mayor Pro Tem

ATTEST:



MEGAN HUNTER, City Clerk