

CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR
HOUSING AGENCY SPECIAL MEETING AGENDA

THURSDAY, MAY 23, 2024

CITY HALL, COUNCIL CHAMBERS
6:00 PM

The public meeting will open at 6:00 p.m.

Join Zoom Meeting

<https://cityofsoledad.zoom.us/j/89299131607>

Or Call

1-669-900-6833 and use Meeting ID: 892 9913 1607

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City
Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Maria Corralejo
Councilmember Fernando Cabrera
Councilmember Fernando Ansaldo-Sánchez

-
- I. **CALL TO ORDER**
 - II. **ROLL CALL**
 - III. **PLEDGE OF ALLEGIANCE**
 - IV. **ADDITIONS/MODIFICATIONS TO THE AGENDA**
 - V. **PUBLIC COMMENT**

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. In order to assist the City in both conducting efficient and orderly meetings and keeping accurate meeting records, we request that you complete A public comment card. The public comment card should be filled out completely to ensure the speaker is called upon to give comment. However, use of a card is optional and is not required to provide public comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

VI. BUSINESS

1. Process and Action to Fill Council Vacancy

Attachments:

Staff Report

Resolution No. 6094

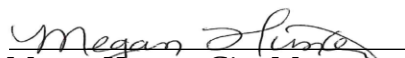
1. Evarista Banuelos
2. Carol Cordova-Anderson
3. Eugene Edward Ivey II
4. Joseph Ruiz

COUNCIL ACTION: _____

VII. ADJOURNMENT

VIII. CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Special Meeting Agenda was posted at City Hall by Wednesday, March 22, 2024, at 5:00 p.m.


Megan Hunter, City Manager

05/22/2024
Date

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

“Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.”

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

Comentarios públicos por correo electrónico deben realizarse no más tarde de las 2:00 p.m. el día de la reunión programada y deben ser enviados al Secretario de la Ciudad a darlene.noriega@cityofsoledad.com. Los comentarios son limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. El Secretario de la Ciudad leerá los comentarios por correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.



CITY OF SOLEDAD STAFF REPORT

SUBJECT: Process and Action to Fill Council Vacancy

TO: Honorable Mayor Velazquez and City Council

FROM: Mike Rodriquez, City Attorney

THROUGH: Megan Hunter, City Manager

MEETING DATE: May 23, 2024

Recommendation

It is recommended that the City Council of the City of Soledad:

1. Conduct interviews with applicants for the current vacant seat on the Soledad City Council.
2. Close interview process.
3. Receive comment from the public.
4. Initiate Council discussion.
5. If desired, open nomination process and select a Council appointee;
6. Adopt Resolution No. 6094 to memorialize the appointment and direct the City Clerk to transmit the same to the Monterey County Elections Department.

Executive Summary

With the resignation of Councilmember Ben Jimenez on March 31, 2024, the Council considered its obligation to fill the vacancy and its only option for compliance with the same; namely, appointment.

Per council direction, Staff solicited applications for the vacancy via published notice in the Salinas Valley Tribune and notice posted on the City's website. The Council also scheduled a special meeting for May 23, 2024, to interview candidates and to consider making a selection to fill the vacancy. Four applications were received by the May 15, 2024 deadline and meet the eligibility criteria and can be considered for the appointment.

Background

On March 31, 2024, Councilmember Ben Jimenez officially resigned from the City Council. Councilmember Jimenez' term was set to expire in November of 2024, so the vacancy would only be for a period of 7 months. Because of the timing of the resignation, Council's only option for filling the vacancy was via appointment within 60 days from the date the vacancy occurs. During the April 3, 2024, the City Council established the process to fill this vacancy deciding to solicit new applications for the appointment and establishing a deadline for the submission of applications on May 15, 2024.

The Council decided to hold a special meeting on May 23, 2024 to interview applicants and select the appointee.

Review & Analysis

The City received four applications for the vacancy by the May 15, 2024 deadline. In order to be eligible for consideration of appointment, an applicant must be a resident of the City, a registered voter, and a United States citizen 18 years or older. (Government Code Section 36502, Elections Code Sections 201, 321.) The Deputy City Clerk has confirmed that all of the applicants meet the aforesaid requirements. The applicants are as follows:

1. Evarista Banuelos
2. Carol Cordova-Anderson
3. Eugene Edward Ivey II
4. Joseph Ruiz

There is no prescribed process in the Government Code or the Council Rules Policies and Procedures directing how an appointment to the Council is to be made. On April 3, 2024, the City Council provided direction on this process, setting the special meeting date, and recommending that Staff consider elements of the recently completed vacancy process in Marina. Staff used this example to craft the application and is recommending a hybrid approach combining the previous process used by Soledad and the Marina example. Based on Council's guidance, Staff is recommending that the following process be used for the selection:

1. Interviews will be limited to no more than 15 minutes per candidate. Before starting with questions, each candidate will have up to 5 minutes to make an opening statement. Each Councilmember will ask a candidate one question based on questions the Council previously submitted to Staff. The candidate will be limited to a total response time of 10 minutes for all questions or 2 ½ minutes per question. To ensure adherence to this timeframe, each candidate will be provided the questions ahead of time at 5:00 pm on May 22nd. The order of presentation will be in alphabetical order by last name.
2. The public should be provided with the opportunity to comment upon the candidates after all interviews have been completed. The public may not ask the candidates questions.
3. The Council should discuss the City's needs, desired qualifications of applicants, and any other matter the Council deems relevant to the selections process.
4. The Council should open the nomination and voting process. A motion for nomination for appointment may be made by any councilmember and thereafter will be deemed approved if it receives at least three (3) affirmative votes. (The Council may desire to require a motion for nomination to be seconded-there was a split in the process I reviewed for several other entities.) Once a candidate is approved, there will be no further vote taken on the remaining candidates.
5. Upon an appointment having been made, the successful candidate shall take the oath of office and be seated with the City Council at the next regularly scheduled Council meeting. No appointment shall be deemed to have been completed and become effective until the appointee takes the oath of office.

Upon appointment, the appointee will serve Councilmember Jimenez' unexpired term, which runs through November of 2024. The appointed councilmember shall have all of the rights, privileges, and duties of an elected councilmember. The appointed councilmember shall complete and file all conflict of interest disclosure forms as are required by law and shall be bound by and obey all other requirements pertaining to membership on the City Council.

Financial Considerations

There are no financial impacts associated with the appointment process.

Alternatives

1. Select an appointee and adopt Resolution No. 6094.
2. Do not select an appointee and provide Staff with further direction. This is not recommended as an appointment is required by law. Leaving the seat vacant also has the potential to cause problems in achieving a quorum for meetings.

Planning/CEQA

The proposed action is not considered a project pursuant the California Environmental Quality Act (CEQA) Guidelines Section 15378.

Public Notice Requirements

None required.

Attachment(s):

Resolution No. 6094

1. Evarista Banuelos
2. Carol Cordova-Anderson
3. Eugene Edward Ivey II
4. Joseph Ruiz

RESOLUTION NO. 6094

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD
MEMORIALIZING AN APPOINTMENT TO THE CITY COUNCIL**

WHEREAS, Councilmember Ben Jimenez resigned from his seat on the Council effective March 31, 2024; and

WHEREAS, after considering its legal options for filling the vacancy per Government Code Section 36512, the Council chose the appointment process; and

WHEREAS, Staff solicited applications for the vacancy via published notice in the Salinas Valley Tribune and notice posted on the City's website, and received four applications for the position by the established deadline for the submission of applications, May 15, 2024; and

WHEREAS, the Council scheduled a special meeting for May 23, 2024, to interview candidates, receive public comment, discuss issues associated with the appointment process, and to entertain motions for appointment, and thereafter selected _____ to fill the current Council vacancy for Councilmember Jimenez' unexpired term, through November of 2024; and

WHEREAS, _____ shall take office and serve as if elected at a municipal election for office; and

WHEREAS, the City Council desires to have a formal resolution both to memorialize its actions and to forward the same to the Monterey County Elections Department for its records.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the Council hereby declares and confirms the following vote on May 23, 2024, to appoint _____ to the vacant seat on the Soledad City Council for a term expiring in November of 2024: Ayes: __; Noes: __; Absent: 0; Abstain: 0. The City Clerk is directed to transmit a copy of this resolution to the Monterey County Elections Department for their records.

PASSED AND ADOPTED by the City Council of the City of Soledad at a special meeting duly held on the 23rd day of May 2024, by the following vote:

AYES, and in favor thereof Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

City of Soledad



City of Soledad
248 Main Street
Soledad, CA 93960
831-223-5014; FAX 831-288-3338
www.cityofsoledad.com

Office Use Only

Received On: 05/15/2024

Interview Date: _____

Registered Voter: YES

☐ Approved ☐ Denied

Application Valid Thru _____

CITY COUNCIL APPOINTMENT

Application for: City Council Appointment

Section A - General Information

Name (last, first, middle): Evarista Banuelos

Home Address (address, city): [REDACTED]

Home Phone: [REDACTED] Business Phone: [REDACTED] Fax Number: [REDACTED]

E-Mail: [REDACTED]

Employer: [REDACTED] Address: [REDACTED] Title/Position: [REDACTED]

Section B - Residency

Length of Residency in the City of Soledad: 48 (yrs.) Length of Residency in Monterey County 48 (yrs.)

Are you a registered voter in Soledad? xx yes no

Section C - Questionnaire

Do you hold any other elected or appointed public office? (Yes/No) no If yes, please provide the name of the public agency and your position: _____

Are you employed by a public agency? (Yes/No) no If yes, please provide the name of the public agency and your position: _____

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **You may also submit a resume to the completed application.**

1) Educational Background See attachment

2) Occupational Experience: See attachment

3) Professional or technical organization memberships (e.g. American Public Works Association APWA):
See attachment

4) Civic or Community experience, local group memberships, and/or previous service appointments with the City or other local entities: See attachment

5) What experience/and or knowledge pertaining to the role, responsibilities and other duties of a council member do you think you possess that makes you uniquely qualified for the vacant council position?
See attachment

6) What do you believe is the role of local government and the city council?

See attachment

7) Additional information that you feel pertains to your qualifications as a potential public official:

See attachment

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



Signature

5/15/24

Date

Answers to the questions

Question #1: Educational Background

- Heald Business College: Class of 1996 (Associated Degree in Business Administration) (AAS)
- Gonzales High School: Class of 1992 (Diploma)

Question #2: Occupational Experience

- **September 2015 – current –** [REDACTED]
Representative
- **March 2022 – current-** [REDACTED]
Monterey) Senior Personnel Specialist- responsible for administering and managing all benefit programs and disability and workers' compensation (W/C) pay and transactions for the department. The SPS researches and interprets laws, rules, and regulations relating to benefits programs and disability and W/C pay, leave usage, and state service. In addition, the SPS participates in developing processes and guidelines, identifying process improvement, and making recommendations to management.
- **February 2016 – March 2022 Salinas Valley State Prison- Personnel Specialist**
- **October 2014 – January 2015 – OBGYN Associates/Athena Medical Group (part time)**
- **Public Relations/Trainer/Coach Staff.** Able to handle and resolve patient complaints. Build provider/patient relationship, motivated and focused on medical assistants and front desk performances. Able to give beneficial information to improve on customer service. Received feedback how to handle challenging tasks on hand. Build up confidence with medical assistants and front office to handle multi line calls and or messages. Carried out leadership role for medical assistants in their positions step by step and front office as well.
- **May 2011 – June 3, 2014 – Valley Hearing Center**
- **Lead front office for Audiologist/Hearing Aid Dispenser.** First 2years was lead front office, until transition of new Director of Operations. Obtained and submitted authorizations: MediCal TAR, CCS, insurance if necessary, scheduled opportunity appointments, confirming appointments 2days ahead, prepped daily and next day charts, answered multi-line phone system, opened establishment daily, cleaned and repaired minor hearing aids issues for patients, created cold patient referrals for business, built customer service relationships.
- **March 2010 – May 2011 – Clarence Electric Corporation**
- **Supervised office for an electrical contractor.** Applied heavy organizational skills, customer service, front desk, back office, dispatched service calls, did calls backs on recent service calls, on-call position 24 hours, marketing, and built family relationship with customers.
- **2007 – 2009 – OBGYN Associates**
- **Receptionist/Surgery Scheduler** Customer service, greeted patients, collected payments, resolved patient complaints, gave reassurance and preparation on scheduled surgeries, counseled patients, and answered questions about time off from work

Question #3: Professional or Technical Organization Memberships:

- SEIU Bargaining Unit R01

Question #4: Civic Engament

I have participated in the following (civic) activities & organizations:

- GPAC (2023-Present)
- Current candidate for Soledad Cemetery Board of Directors
- 4th of July Committee (+10)
- Soledad Christmas Parade committee (+10)
- Relay for Life (+2yrs)
- Liberty Chapel Community Church (+10)
- Liberty Chapel Community Church - Harvest Night (+10)
- South County YMCA (+10)
- Soledad Mission Rec District (+2yrs)
- Soledad Little League (5yrs)
- Soledad Fiesta Days-Queen for 2years (+2yrs)
- Soledad Lions & Lioness (+2yrs)
- Monterey County Rape Crisis Center (+2yrs)
- San Vicente School Elementary- Volunteer Parent (3yrs)
- Main Street Middle School- Volunteer Parent (3yrs)
- Soledad High School- Volunteer Parent (+2yrs)
- Soledad Athletics- Booster Club (+2yrs)
- Soledad High School-Sober Grad Committee (+2yrs)
- National Night Out (+2yrs)
- Neon Night Run-Team Relay for Life (+1yr)
- Relay for Life- Camacho Team (5 yrs)
- Lions/Lioness -Thanksgiving Dinner (+2yrs)
- Cops Giving Tree (+2yrs)
- Salvation Army Assistance (+1yr)
- Monterey County Veteran's Day Parade (+2)

Question #5: What experience/knowledge pertaining to the role, responsibilities and other duties of a council member do you think you possess that makes you uniquely qualified for the vacant position

As a lifelong resident of Soledad living in an old part of the city, I have seen this city evolve over the years. My life experience gives me a unique perspective to the needs of my community. Many know me as a volunteer community leader in Soledad, and I am interested in being appointed to the city council. This is the right moment in my life where I can use the knowledge and analytical skills I have developed over the years and put them to work in representing the city of Soledad and our residents at the local, county and state level. Now, I can devote my skills and time to serving the city as a community engagement liaison. I have built positive relationships with residents and several local businesses through my work and personal experience. I am well known for being actively involved in my children's and nephew's education, and I have an exceptional working relationship with the school district. I consider myself a qualified bridge between the district and the city. Over the past few years, I have attended numerous city functions and meetings and have kept up to date with local issues that affect our community and surrounding areas. The next natural step is for me to become a city council member.

If appointed, I will use our dais to be a voice for our residents and engage them effectively. I will continue focusing on community concerns as I have done so all these years; I will help develop opportunities for better relationships with all who are involved in our community. I will promote responsible fiscal decision-making, support our local agencies and/or clubs, and work toward

offering more opportunities for youth to transition into employment. We have a diverse community, and I will help promote important values such as tolerance and respect toward each other. All our residents have a voice, and I am that channel that can help make decisions that are in the best interest of our city.

Question #6: What do you believe is the role of local government and the city council?

Our local government must be a guardian that monitors the way the city is run, and a liaison between the residents and services. It should also be a channel that effectively communicates their decisions to the residents, not just asking people to attend the meeting, but through constant engagement. Our local government must collaborate with local businesses and other government agencies, uplifting the programs already present throughout the community and advocating to bring additional resources to the city. The local government must be an active listener to all residents and partner with organizations to bring even more resources to the community. Furthermore, a council member should be a direct reflection of the community they serve and must uphold a moral and professional leader.

Question #7: Additional information that you feel pertains to your qualifications as a potential public servant?

I am an independent thinker. I practice reflective thought processes in my decision-making. I am well-grounded, levelheaded, and able to stay calm under extreme pressure which is a skill built on lived experience that will guide me on the dais.

I am able to delegate and/or share decisions with peers, I value diverse points of views, even those that I do not agree with. I believe this work is centered in shared responsibilities from multiple viewpoints.

I take pride in being very approachable and bringing a smile to others, which is key in engaging with residents.

I value constructive criticism, as it is necessary for continued growth.

I am known to be mission-oriented and to stay focused on goals until they are complete. You can count on that.

Collaboration is an important value I implement in all my work and volunteer service I put my name in.

My name is Eva Banuelos. I put all my love and dedication into everything I do, and I am ready to be the next Soledad City Council member.

City of Soledad



City of Soledad
248 Main Street
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831-223-5014; FAX 831-288-3338
www.cityofsoledad.com

Office Use Only

Received On: 05/15/2024

Interview Date: _____

Registered Voter: YES

☐ Approved ☐ Denied

Application Valid Thru _____

CITY COUNCIL APPOINTMENT

Application for: City Council Appointment

Section A - General Information

Name (last, first, middle): Cordova Anderson, Carol, Janet

Home Address (address, city): _____

Home Phone: _____

Business Phone: _____

Fax Number: _____

E-Mail: _____

Employer: _____

Address: _____

Title/Position: _____

Section B - Residency

Length of Residency in the City of Soledad: 45 (yrs.) Length of Residency in Monterey County 45 (yrs.)

Are you a registered voter in Soledad? ☒ yes ☐ no

Section C - Questionnaire

Do you hold any other elected or appointed public office? (Yes/No) NO If yes, please provide the name of the public agency and your position: _____

Are you employed by a public agency? (Yes/No) Yes If yes, please provide the name of the public agency and your position: _____

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **You may also submit a resume to the completed application.**

- 1) Educational Background Graduated from Gonzalez High School in 1998.
Received my Bachelor of Art in Liberal Studies with a
minor in Art from California State University Monterey Bay in
2006.

2) Occupational Experience: I've worked in the nonprofit sector doing case management. Currently I am one of the Coordinators for the Family Self Sufficiency Program at the Housing Authority of the County of Monterey.

3) Professional or technical organization memberships (e.g. American Public Works Association APWA):

I am part of my union SEIU 521

4) Civic or Community experience, local group memberships, and/or previous service appointments with the City or other local entities: I've been part of committee's but nothing else.

5) What experience/and or knowledge pertaining to the role, responsibilities and other duties of a council member do you think you possess that makes you uniquely qualified for the vacant council position?

Working effectively within a group comprising individuals with diverse perspectives and arriving at prompt decisions is a skill at which I proficiently operate. I am adept at functioning within stringent timelines, articulating my viewpoints, and attentively considering the input of others.

6) What do you believe is the role of local government and the city council?

The role of the local government and the city council is to provide a safe environment for our families to thrive and live. They should work for the improvement of the entire community rather than focusing on specific individuals.

7) Additional information that you feel pertains to your qualifications as a potential public official:

The opportunity to contribute and provide support to the community in which I was raised holds significant importance for me.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



Signature

5/15/24

Date

Carol Cordova-Anderson

Soledad, CA 93960

Work Experience

June 2023-Present

- Provide appropriate Family Self-Sufficiency (FSS) Program monitoring, evaluation, and case management. Provide a variety of subsidized low-income housing-related supportive services to program families.
- Provide and explain FSS program procedures and objectives to housing program participants. Conduct individual and group briefing sessions for eligible tenants and the process of entering the FSS program. Prepare and assemble materials for briefing packets. Interview, evaluate, and counsel potential and current program participants. Compile case histories, review relevant documents, and assess client skills, abilities, education level, health, psychological, and social status.
- Collaborate with community support and social services available to program participants of the County. Refer program participants to appropriate agencies that best meet client needs. Guide and direct clients in making initial contact with agencies.
- Monitor, assess, and document the extent of participant progress and concerns. Counsel and advise program participants on remedies and resources available.
- Perform ongoing determination of continuing program eligibility. Determine eligibility and approve contract extensions for the program.
- Perform a variety of administrative support functions and tasks to ensure the success of program operation. Participate in the preparation of reports and other documents as required.
- Review and interpret local, State, and Federal housing laws, rules, and regulations.
- Represent the program to the Program Coordinating Committee, community groups, businesses, and local, State, and Federal agencies.
- Execute a written Contract of Participation with each participant and develop an Individual Training and Services Plan to guide participants toward personal, educational, and employment goals.
- Determine prospective FSS escrow account contributions for participating clients. Explain the funding method, requirements, and possible outcome of the account. Establish client escrow accounts with the Finance Department and provide them with necessary information.
- Develop training modules for clients. Conduct forums and presentations to clients, the public, community groups and social service organizations.
- Input necessary data into the Authority computer system. Maintain an accurate and comprehensive program database for statistical and reporting purposes.
- Maintain a close working relationship with county and community governmental, social service, and law enforcement agencies for purposes of facilitating timely delivery of service, verification of information, and to protect program integrity.
- Respond to written and telephone requests and inquiries from the general public concerning programs. Prepare necessary correspondence.
- Maintain a professional and cordial attitude towards co-workers and clients.
- Maintain consistent and regular attendance.

OTHER JOB FUNCTIONS:

- Assist in the preparation and implementation of proposals and applications for funding.
- Conduct preliminary investigations where fraud is suspected. Refer findings to the advisory program board for screening if probable cause exists.
- Attend a variety of Authority meetings.

Perform related duties as assigned.

Independent Living Skills Trainer

Hope Services - Salinas, CA

January 2020 to May 2023

- Provides 1:1 assessment, training and follow up in the consumer's home and community as identified in their ISP(Individual Services Plan).
- Assure compliance with safety and confidentiality standards.
- Acts as a program monitor for assigned clients. Complete required forms and accountability documentation, incident reports, case recordings, termination, client attendance, billing, floor files, and other required documentation.
- Perform task analysis and time studies for wage evaluations as required by DOL.
- Assess job skills and help clients apply for jobs and document client progress, perform quality control.
- Maintains all assigned client case records, participates in case reviews and goal planning. Schedule transportation, prepare required documentation, reporting.
- Perform other duties, as assigned, to assure efficiency of program services.
- Teach budget and money management.

Community Support Facilitator II

HOPE Services - Salinas, CA

January 2007 to March 2009

- Act as advocate on behalf of consumers served.
- Identify the consumer's Individualized Personal Plan
- Lead curriculum development and implementation.
- Assist with job development, scheduling and staff training.
- Facilitate and develop activities to build relationships, skills, and experience in the community.
- Develop and implement behavioral support plans for individuals.
- Complete required forms and accountability documentation, incident reports, case recordings, IPP's and other required documentation
- Act as back-up to the program coordinator.
- Maintain a professional relationship with consumers, family members and care homes.

Administrative Support

Financial Aid Office - Monterey Bay, CA

August 2001 to December 2006

Seaside, CA

- Provide support at the front desk, phones and greeting incoming students.

- Prepare and Organize Financial Aid brochures.
- Coordinate follow up documentation.
- Assist in Inventory
- Mass Mailing and tracking of incoming mail.
- Assist with the Presidential Access Loan Program
- Maintain files and records for student reports, logs and other correspondence.
- Maintain confidential office documents and files.
- Assist in department contact for campus community.
- Be able to read and understand every changing Government rules and regulations as apply to student funding.

Instructional Assistant/Tutor Educational Talent Search

California State University Monterey Bay - Seaside, CA
August 1998 to June 1999

- Assisted instructor with daily lessons.
- Monitored study groups.
- Supervised students in after-school tutorial program
- Tutored students
- Maintained confidential files.

Education

Bachelor of Arts Degree in Liberal Studies

California State University Monterey Bay - Seaside, CA
January 1998 to December 2006

Skills

- Excellent people-skills
- Fluent in English and Spanish
- Power Point
- Excel
- Windows and Mac computer literate
- Multi-task orientated.
- Internet and email
- Microsoft Word
- Some knowledge in Adobe Photoshop
- Knowledge of all office equipment
- Customer Service Training (Edfund)
- BANNER (CSUMB)
- Meeting Maker (CSUMB)
- Autism experience
- Developmental disabilities experience
- Special needs

- Direct support
- Communication skills
- Early childhood education
- Academic advising
- Data collection
- Supervising experience
- Customer service
- Leadership
- Windows
- Curriculum development
- Training & development
- Driving

Languages

- Spanish and English - Fluent

City of Soledad



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CITY COUNCIL APPOINTMENT

Application for: City Council Appointment

Section A - General Information

Name (last, first, middle): IVEY II EUGENE EDWARD

Home Address (address, city): [REDACTED]

Home Phone: [REDACTED] Business Phone: [REDACTED] Fax Number: [REDACTED]

E-Mail: [REDACTED]

Employer: [REDACTED] Address: [REDACTED] Title/Position: [REDACTED]

Section B - Residency

Length of Residency in the City of Soledad: 8 (yrs.) Length of Residency in Monterey County 23 (yrs.)

Are you a registered voter in Soledad? ☒ yes ☐ no

Section C - Questionnaire

Do you hold any other elected or appointed public office? (Yes ☐ NO ☒ If yes, please provide the name of the public agency and your position: [REDACTED]

Are you employed by a public agency? (Yes ☐ NO ☒ If yes, please provide the name of the public agency and your position: [REDACTED]

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. You may also submit a resume to the completed application.

- 1) Educational Background * 1989 GED U.S. ARMY
* 1994 STUDIED BUSINESS MANAGEMENT L.A. SOUTHWEST COLLEGE
* 1997 ASSOCIATED TECHNICAL COLLEGE CARDIAC TECH - DIPLOMA
* 2006 CA DEPT OF CORRECTIONS BASIC SUPERVISION 40 HOURS
* 2008 SERGEANTS ACADEMY 40 HOURS
* 2013 TRAINING FOR TRAINERS 24 HOURS
* 2017 LIEUTENANTS ACADEMY 40 HOURS
* 2020 CALIFORNIA DEPARTMENT OF INSURANCE LICENSE

Office Use Only

Received On: 05/15/24

Interview Date: [REDACTED]

Registered Voter: YES

☐ Approved ☐ Denied

Application Valid Thru [REDACTED]

2) Occupational Experience: 1989-1996 U.S. ARMY

1996-2001 WORKED PART TIME AT FEDEX FULL TIME SECURITY
2001-2022 CALIFORNIA DEPARTMENT OF CORRECTIONS RETIRED
AS A SOLDIER IN THE U.S. ARMY I WORKED AS A MECHANIC ON
CONSTRUCTION EQUIPMENT. UPON LEAVING THE SERVICE I WORKED PART
TIME WITH FED-EX AS A PACKAGE HANDLER LOADING AND UNLOADING
AIRCRAFT CONTAINERS. I ALSO WORKED FULL TIME AS A SECURITY
GUARD WHERE I WAS ASSIGNED TO WORK AT THE HOMELESS
SHELTER IN DOWNTOWN L.A. I BEGAN MY CAREER WITH CDCR IN 2001
AND WORKED AT CTF FOR 15 YEARS BEFORE TRANSFERRING TO SVSP

3) Professional or technical organization memberships (e.g. American Public Works Association APWA): _____

MEMBER OF THE CALIFORNIA CORRECTIONAL SUPERVISORS
ORGANIZATION CCSO
MEMBER AND SPONSOR OF THE UNITED STATES ARMY
NATIONAL MUSEUM

4) Civic or Community experience, local group memberships, and/or previous service appointments with the

City or other local entities: A MEMBER OF THE AMERICAN LEGION
FOR 11 YEARS POST 31 SALINAS FOR 10 YEARS AND CURRENTLY
POST 32 HERE IN SOLEDAD FOR 1 YEAR.

5) What experience/and or knowledge pertaining to the role, responsibilities and other duties of a council member do you think you possess that makes you uniquely qualified for the vacant council position?

MY COMMUNICATION SKILLS AND MY EXPERIENCE BEING A
SUPERVISOR FOR MANY YEARS. I BELIEVE IN INTEGRITY
HONESTY, AND LEADING BY EXAMPLE. I WILL ALSO BRING
SOME DIVERSITY TO THE COUNCIL AND BE OPEN MINDED
TO NEW IDEAS TO IMPROVE THE CITY OF SOLEDAD. I AM
ALSO A BUSINESS OWNER AND RESIDENT OF SOLEDAD

6) What do you believe is the role of local government and the city council? I believe the
PRIMARY Role is to Represent THE PEOPLE OF SOLEDAD
by Addressing their CONCERNS NOT Just by dialogue but
by ACTION. AS A CITY COUNCIL MEMBER MY Job would
to Find SOLUTIONS AND NOT EXCUSES.

7) Additional information that you feel pertains to your qualifications as a potential public official:

I ALWAYS STRIVE TO LEARN AS MUCH AS I CAN
AND CONTINUE TO TRAIN AND EDUCATE MYSELF ON
DIFFERENT

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



MAY 15, 2024

Date

City of Soledad



City of Soledad
248 Main Street
Soledad, CA 93960
831-223-5014; FAX 831-288-3338
www.cityofsoledad.com

Office Use Only

Received On: 05/15/2024

Interview Date: _____

Registered Voter: YES

☐ Approved ☐ Denied

Application Valid Thru _____

CITY COUNCIL APPOINTMENT

Application for: City Council AppointmentSection A - General InformationName (last, first, middle): Ruiz, Joseph, A.

Home Address (address, city): _____

Home Phone: _____

Business Phone: _____

Fax Number: _____

E-Mail: _____

Employer: _____

Address: _____

Title/Position: _____

Section B - ResidencyLength of Residency in the City of Soledad: 29 (yrs.) Length of Residency in Monterey County 31 (yrs.)Are you a registered voter in Soledad? ☒ yes ☐ noSection C - QuestionnaireDo you hold any other elected or appointed public office? (Yes ☒ No ☐) ____ If yes, please provide the name of the public agency and your position: _____Are you employed by a public agency? (Yes ☒ No ☐) ____ If yes, please provide the name of the public agency and your position: _____

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **You may also submit a resume to the completed application.**

1) Educational Background _____

Soledad High School; 2004-2008; Diploma (Gen Ed)Fresno City College; 2011-2013; Liberal Arts (Focus: History & Political Science) A.A.San Jose State University; 2014-2016; (Political Science) B.A.California State University, Monterey Bay; 2020-2022; (Social Work-PPSC&WA) M.S.W.

- 2) Occupational Experience: Monterey Peninsula Unified School District 2011-2012
Cheezers Pizza (Now California Gourmet Pizza) 2010-2011
California Teaching Fellows Foundation 2012-2014
Interim, Inc. 2019-2021
Carmel Unified School District 2021-2022
CSU, Monterey Bay 2022-2023
Harmony at Home 2022-2023


- 3) Professional or technical organization memberships (e.g. American Public Works Association APWA): _____

N/A

- 4) Civic or Community experience, local group memberships, and/or previous service appointments with the City or other local entities:

Soledad, CA (Our Lady of Solitude Church)

- 5) What experience/and or knowledge pertaining to the role, responsibilities and other duties of a council member do you think you possess that makes you uniquely qualified for the vacant council position?

I have had an interest in political sciences in an informal setting since my adolescence. Going into adulthood and my undergraduate studies, I proactively searched for opportunities that could help me develop and grow my knowledge and critical awareness of the world I grew up in. I was the historian for college club M.E.Ch.A. I volunteered some months in the Salinas UFW office. I involved myself in canvassing sessions for local politics in Fresno and Soledad. I campaigned against Arizona Law SB1070. I observed the dynamics of state politics from the district office of an assembly member in San Jose as an intern at SJSU. I completed my undergraduate degree in Political Science. I took the knowledge from my studies and developed a lens for human services and urban development. It

6) What do you believe is the role of local government and the city council?

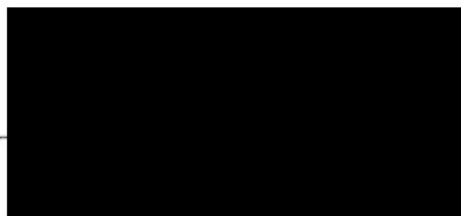
① I believe the role of local government and city council is to give a platform for residents to voice their concerns to elected/appointed fellow residents. ② Provide a safe, secure, engaging community environment where residents can call home and flourish.

7) Additional information that you feel pertains to your qualifications as a potential public official:

I believe that as a resident of Soledad I come with a genuine perspective of any other individual of this city. Having studied political science in my undergraduate degree helps me come with some added understanding of how I can be of service to my community through established systems, making changes to some systems, and/or creating new ones through collaborative, unbiased, and nonpartisan efforts. Coming in simply as a member of the community.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



5/15/24
Date