CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, MARCH 18, 2026

CITY HALL, COUNCIL CHAMBERS

6:00 PM

The public meeting will open at 6:00 p.m. and, after taking public comment for closed session items, the Council will immediately recess to closed session.

The regular public open meeting will begin at 6:30 p.m. and any reportable action taken during the Closed Session will be reported out at that time.

https://cityofsoledad.zoom.us/j/88685751605
Or Call:
1-669-900-6833 and use Meeting ID: 886 8575 1605

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sánchez
Councilmember Fernando Cabrera
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT - CLOSED SESSION ITEMS

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers shall have limited time of three (3) minutes. Please be brief and to the point.

IV. CLOSED SESSION

The City Council will recess to closed session pursuant to Government Code Section 54956.9(a) (d)(2) to confer with its Attorney regarding significant potential exposure to litigation: Calculation and Imposition of Impact Fees.

V. CLOSED SESSION REPORTS

VI. PLEDGE OF ALLEGIANCE

VII. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

VIII. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

IX. COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Celebrating Cesar Chavez Day.
This proclamation will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation will be made during the meeting.

1. A Proclamation of the City Council of the City of Soledad Recognizing International Transgender Day of Visibility.
This proclamation will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation will be made during the meeting.

X. PRESENTATIONS

1. CPRS Award of Excellence Recognition for the Soledad Parks & Recreation Department

Attachments:
Staff Report

2. Presentation by Salinas Valley Recycles on Changes to Single-Use Plastic Bag Laws in California

Attachments:
Staff Report
Changes to Single-Use Plastic Bag Laws

XI. CONSENT CALENDAR

1. Minutes

   Attachments:
   Staff Report
   Minutes of 03/04/2026

   COUNCIL ACTION: _____

2. Warrants

   Attachments:
   Staff Report
   02/26/2026 - 03/12/2026

   COUNCIL ACTION: _____

3. Resolution No. 6337, A Resolution of the City Council of the City of Soledad Approving In-Kind Services and Approving Street Closure of Soledad Street Between Front Street and Monterey Street for the Annual Soledad Historical Society Farmer's Market

   Attachments:
   Staff Report
   Resolution No. 6337
   Exhibit A - Farmer's Market Street Closure

   COUNCIL ACTION: _____

4. Resolution No. 6338, A Resolution of The City Council of The City of Soledad Approving the Street Closures for the Annual Way of the Cross/Viacrusis Procession for Good Friday hosted by the Our Lady of Solitude Parish and Authorizing Cost Recovery for City Staff Support

   Attachments:
   Staff Report
   Resolution No. 6338
   Exhibit A- OLOS Request and Map

   COUNCIL ACTION: _____

5. Resolution No. 6340, a Resolution of the City Council of the City of Soledad Accepting the Highway Safety Improvement Project Cycle 10 as Complete by Zara Construction and Authorizing the Release of Retention in the Amount of $13,972.13

   Attachments:
   Staff Report
   Resolution No. 6340

   COUNCIL ACTION: _____

6. Resolution No. 6342, A Resolution of the City Council of the City of Soledad Approving a Memorandum of Understanding (MOU) between the City of Soledad and the Alliance on Aging for the Age and Disability Community Leadership Network Project

Attachments:
Staff Report
Resolution No. 6342
AoA MOU LADAP 2026

COUNCIL ACTION: _____

XII. BUSINESS

1. Introduction, Waiver of Reading, and First Reading by Title Only Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260- Secondary Residential Units of Title 17-Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element

Attachments:
Staff Report
Ordinance No. 777
Attachment 1 - PC Resolution
Attachment 2 - Letter from CalHDF
Attachment 3 - Response to CalHDF Public Comment
Presentation 1 - Ordinance No. 777

COUNCIL ACTION: _____

2. Resolution No. 6343, A Resolution of the City Council of the City of Soledad Approving the Submittal ofor U.S. Economic Development Administration (EDA) Through the Disaster-25-EDA- Notice of Funding Opportunity (NOFO) for the Downtown Container Village Project and Direction on Local Match Commitment

Attachments:
Staff Report
Resolution No. 6343

COUNCIL ACTION: _____

3. Resolution No. 6344, Consider Adoption of "A Resolution of the City Council of the City of Soledad Acknowledging and Accepting Proposed Amendments to Soledad Police Department Policy Manual Policy No. 470- Automated License Plate Readers (ALPRs)"

Attachments:
Staff Report
Resolution No. 6344
Exhibit A
Attachment No. 1

COUNCIL ACTION: _____

4. Resolution No. 6339, a Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Viking Painting LLC in the Amount of $355,800 plus a 5% Contingency ($17,790) for a Total not to Exceed Amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project and Authorizing the City Manager to Execute Said Contract on

Behalf of the City of Soledad

Attachments:
Staff Report
Resolution No. 6339
Contract - Viking Painting, LLC

COUNCIL ACTION: _____

XIII. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

XIV. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

XV. CITY MANAGER'S REPORT

XVI. FUTURE AGENDA ITEMS

XVII. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.

CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, March 13, 2026, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 03/13/2026

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **CPRS Award of Excellence Recognition for the Soledad Parks & Recreation Department**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad receive the recognition and presentation of the CPRS Award of Excellence.

Executive Summary

The City of Soledad Parks and Recreation Department has been selected as a 2025 California Parks and Recreation Society (CPRS) Award of Excellence recipient in the Community Impact category for the project titled Creating a Culture of Connection: Soledad's Parks and Recreation Department as a Model for Small-City Resilience. Staff will provide a brief presentation to recognize the department's statewide recognition and share highlights of the work that contributed to this achievement.

Background

The CPRS Awards of Excellence program recognizes innovation, leadership, and measurable community impact among parks and recreation agencies across California. The City of Soledad's submission highlighted the department's work in strengthening community connections, expanding youth and family programming, building a positive internal culture, and delivering high-quality services with limited resources.

The submission was selected from a competitive pool of applicants statewide. As part of the award, the City will be recognized during the CPRS Connections Conference in March 2026 and through CPRS publications and statewide media platforms.

Review & Analysis

The CPRS Awards of Excellence program recognizes innovation, leadership, and measurable community impact among parks and recreation agencies across California. The City of Soledad's submission, Creating a Culture of Connection: Soledad's Parks and Recreation Department as a Model for Small-City Resilience, highlighted the department's efforts to build a strong community-centered

recreation system while operating within the realities of a small, rural agency.

Key elements of the submission included the department's focus on strengthening community connections through accessible programming, youth leadership opportunities, and partnerships with regional organizations. Over the past several years, Parks and Recreation has expanded youth sports, performing arts, and enrichment programming, while also developing initiatives such as the Soledad Youth Council and Youth Commissioner program to encourage civic engagement and leadership development among local youth.

The submission also emphasized the department's work in cultivating a positive internal culture and building operational systems that support long-term sustainability. This includes establishing new policies and procedures, developing workforce pathways for youth and part-time staff, and implementing pilot programs designed to improve park stewardship, safety, and community presence.

Despite limited staffing and resources typical of small-city agencies, the department has focused on creative partnerships, grant funding, and strategic planning to expand opportunities for residents of all ages. These efforts have contributed to increased participation, strengthened relationships with community partners, and positioned parks and recreation as an essential community resource.

The submission was selected from a competitive pool of applicants statewide. As part of the award, the City will be recognized during the CPRS Connections Conference in March 2026 and through CPRS publications and statewide media platforms.

Financial Considerations

There is no fiscal impact associated with this item.

Strategic Plan Alignment

The Parks and Recreation Department was considered for this award before the Strategic Plan was adopted. However, this recognition highlights how the department has advanced multiple goals and objectives in the plan, such as Goal 10.3 - Foster a Healthy Organizational Culture and Invest in Leadership and Employee Development, or Objective 7.3.2 – Expand recreational, cultural, and wellness programming, or Objective 10.5.2 – Pursue grants to ensure a sustainable funding strategy.

Alternatives

N/A

Planning/CEQA

N/A

Public Notice Requirements

N/A

COUNCIL COMMUNICATION

SUBJECT: **Presentation by Salinas Valley Recycles on Changes to Single-Use Plastic Bag Laws in California**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Janna Faulk, Recycling Coordinator, Salinas Valley Recycles**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Changes to Single-Use Plastic Bag Laws, CA

SB 1053 & 1046

Janna Faulk
Recycling Coordinator

March 2026





Overview of California Single-Use Plastic Bag Laws

California updated its bag laws to reduce plastic pollution and improve recyclability.

The prior reusable plastic bag law (SB 270) has been repealed.

New laws regulate **what bags stores can provide**, **when**, and **under what conditions**.

Enforcement authority lies with **cities, counties, and the Attorney General** — not CalRecycle.

Paper Carryout Bag Requirements (SB 1053)

Effective January 1, 2026

Most grocery and retail stores may only provide **recycled paper carryout bags** at checkout.

Bags must be charged at a **minimum of $0.10 each**.

Applies to:

- Checkout counters and self-checkout
- In-store pickup
- Curbside and home delivery

Bags must be:

- Accepted in curbside recycling programs statewide
- Labeled with manufacturer, country of origin, and post-consumer content

By 2028: bags must contain **at least 50% post-consumer recycled material**





Pre-Checkout Bag Requirements (SB 1046)

Effective January 1, 2025

Stores may only provide **recycled paper** or **certified compostable** pre-checkout bags.

Pre-checkout bags are used **before checkout** for:

- Loose produce and bulk foods
- Preventing contamination or damage

Compostable pre-checkout bags must:

- Meet state compostability standards
- Be at least 15 inches wide

Customers are encouraged — but not required — to **bring reusable bags or containers**.



Example of compostables in compost pile

Compostables go in the trash!

Our aerated static piles of compost reach 131°F for a minimum of 72 hours—but that doesn't mean it breaks down plastics.

Our system is designed for:

- ✓ Food scraps
- ✓ Yard trimmings

Not for:

- ✕ Bioplastics
- ✕ Compostable bags
- ✕ Fiber food packaging

Only food scraps and yard waste go in.



Exclusions, Enforcement

What the Laws Do Not Require

Customers are **not required** to buy bags.

Certain bags are exempt, including:

- Prescription pharmacy bags
- Point of sale protective non-handled bags
- Garment bags

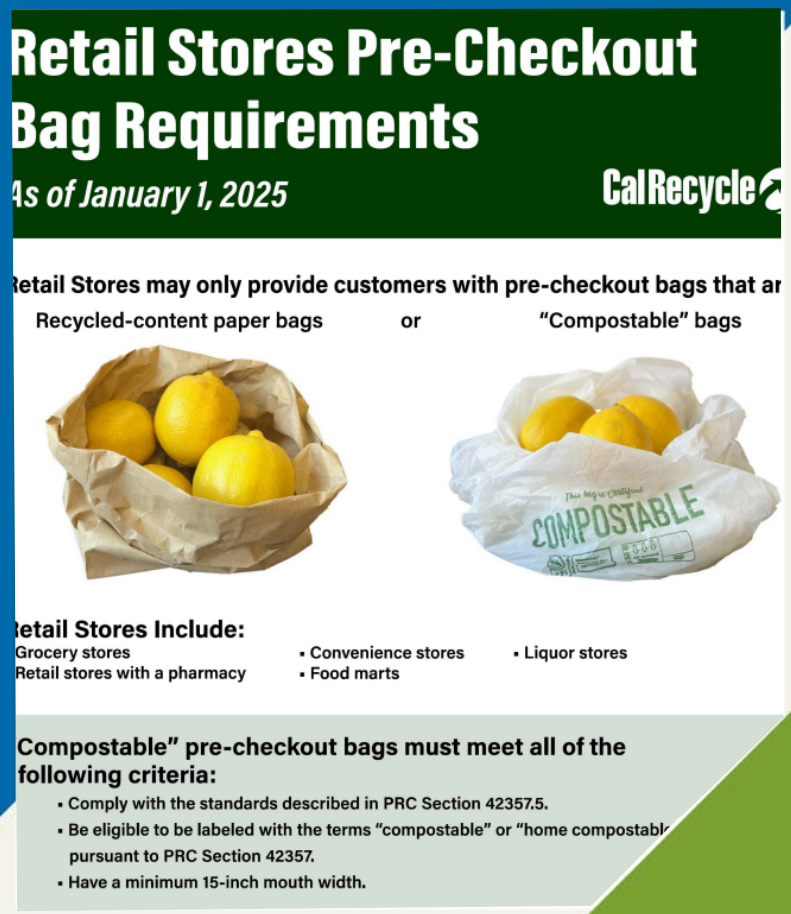
Enforcement & Reporting

Cities may support compliance by educating businesses and responding to complaints.

Enforcement is discretionary.

No reporting requirements for cities or counties.

No penalties if jurisdictions do not actively enforce.



Small Businesses

Plastic bags are no longer allowed at checkout or for produce and bulk items.

Pre-checkout bags must be **recycled paper or certified compostable**.

Checkout bags must be **recycled paper** and cost **at least 10¢ each**.

Customers can always **bring their own reusable bags or containers**.

Take Aways

Why This Matters

- Reduces plastic waste and contamination.
- Improves recycling system performance.
- Shifts behavior toward reuse and waste prevention.





SalinasValley Recycles.org

Contact

Salinas Valley Recycles

126 Sun St.

Salinas, CA, 93901

(831) 775-3000

SalinasValleyRecycles.org

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
March 04, 2026

CALL TO ORDER

Mayor Velazquez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:06 p.m.

ROLL CALL

The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor/Chair	Anna M. Velazquez
Mayor Pro Tem/Agency Member	Fernando Ansaldo-Sánchez– Arrived at 6:20 p.m.
Councilmember/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Evarista Bañuelos
Councilmember/Agency Member	Ben Caldera

THE FOLLOWING COUNCILMEMBER WAS ABSENT

None

PLEDGE OF ALLEGIANCE

Tony Virrueta led the Pledge of Allegiance.

ADDITIONS/MODIFICATIONS TO THE AGENDA

City Manager Hunter had three modifications:

1. During the 02/18/2026 Regular City Council meeting, there was a Proclamation that was scheduled to be presented to Mr. Tony Virrueta, to honor him as Outstanding Veteran Volunteer, however, he was unable to attend. She suggested presenting Mr. Virrueta with that certificate during the current meeting as well.

2. Item No. C-11, Staff report and Resolution No. 6331, There was a mistake made in the title of the item, and the staff report, regarding the amount listed. The amount has now been corrected from $50,000 to $30,000. The updated staff report is available to the public and on the dais for review.

3. Item No. B-4, Exhibit A, information has remained the same, and a copy has been placed on the dais with the additions highlighted in yellow.

PUBLIC COMMENT

There were no public comments.

YOUTH COUNCIL PRESENTATION

Youth Commissioners Giovani Bravo, Marilyn Ramirez, and Cindy Alcaraz were presented the report.

Councilmembers thank the Youth Commissioners for their report and efforts.

Councilmembers thanked the youth council for their efforts and offered suggestions to move youth initiatives forward.

COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Honoring American Red Cross Month, 2026, was presented to American Red Cross, Central Coast Chapter Board Member Tony Virruetta.

Mr. Tony Virrueta thanked the council for the proclamation.

2. A Proclamation of the City Council of the City of Soledad Proclaiming March as Women's History Month was presented to Martha Pantoja, CTE, and Soledad Unified School District Dual Enrollment Coordinator.

Ms. Martha Pantoja thanked the council for the proclamation.

Superintendent Randy Bangs was also present at the meeting, along with other Soledad Unified School Board members. Superintendent Bangs thanked the council for recognizing Ms. Pantoja and thanked Ms. Pantoja for her dedication to the students of the Soledad Unified School District and Soledad High School.

3. A Proclamation of the City Council of the City of Soledad Proclaiming March as National Nutrition Month will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation was made during the meeting.

4. A Proclamation of the City Council of the City of Soledad Proclaiming March 15th - 21st as National Agriculture Week will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation was made during the meeting.

CONSENT CALENDAR

There were no public comments.

City Attorney Mike Rodriquez noted that item C-11, Staff report and Resolution No. 6331, has been corrected to $30,000. The updated staff report is available to the public and on the dais for review.

Motion: Councilmember Bañuelos motioned to approve items C-1 through C-12. Motion was seconded by Councilmember Caldera and passed by the following vote:

Action

Ayes:	Bañuelos, Caldera, Cabrera Ansaldo-Sánchez, Velazquez
Noes:	None
Abstain:	None
Absent:	None

C-1. Minutes of 01/14/2026

C-2. Warrants 01/09/2026 – 01/28/2026.

C-3. Human Resources Activity Report

C-5. Public Works Activity Report

C-6. Fire Department Activity Report Parks and Recreation Activity Report

C-7. Community & Economic Development Department Activity Report

C-8. Police Department Activity Report

C-9. Community Engagement Activity Report for February 2026

C-10. Resolution No. 6330, A Resolution of the City Council of the City of Soledad Accepting the Soledad Community Building Modernization Project as Complete by David Construction & Management, Inc., and Authorizing the Release of Retention in the Amount of $28,029.26

C-11. Resolution No. 6331, A Resolution of the City Council of the City of Soledad Approving Amendment No. 1 to the Consulting Services Agreement with Robin Warbey to Increase Compensation by $30,000 for a Total Amount Not To Exceed $80,000 and Authorizing the City Manager to Execute Said Agreement

C-12. Resolution No. 6336, A Resolution of the City Council of the City of Soledad Terminating the Existing Consulting Services Agreement After Close Out of Invoices and Approving a New Consulting Services Agreement with Monterey Computer Corporation in an Amount Not to Exceed $108,800 and Authorizing the City Manager to Execute Said Agreement

BUSINESS

B-1. Resolution No. 6332, A Resolution of the City Council of the City of Soledad Approving Sponsorship and Street Closure of Front Street Between Main Street and Soledad Street for the New El Mercadito - South Monterey County Regional Market

Economic Development Coordinator Tencia Vargas presented the staff report and PowerPoint presentation.

Monterey County Business Council (MCBC) Program Manager Jose Luis Barajas was also present at the meeting and assisted with the presentation of the item and helped clarify needed information.

Councilmembers raised various questions requiring clarification, but expressed support and excitement for the New El Mercadito.

Maria Corralejo asked City Manager Hunter to read a comment into the record.
Mrs. Corralejo thanked the council for its support. She is glad the item passed. She is also happy that the City of Soledad will be able to showcase local vendors and entertainers and host visitors.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6332. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Bañuelos, Cabrera, Caldera, Ansaldo-Sánchez, Velazquez
Noes:	None
Abstain:	None
Absent:	None

B-2. Resolution No. 6333, A Resolution of the City Council of the City of Soledad Approving and Accepting the 2025 General Plan Annual Progress Report and Authorizing Submittal to the State of California Department of Housing and Community Development and the Governor's Office of Land Use and Climate Innovation

Senior Planner Ariana Mora presented the staff report and PowerPoint presentation.

Motion: Councilmember Caldera motioned to approve Resolution No. 6333. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Caldera, Cabrera, Bañuelos, Ansaldo-Sánchez, Velazquez
Noes:	None
Abstain:	None
Absent:	None

B-3. Resolution No. 6334, A Resolution of the City Council of the City of Soledad Approving and Accepting the 2025 Housing Element Annual Progress Report and Authorizing Submittal to The State of California Department of Housing and Community Development and the Governor's Office of Land Use and Innovation

Community & Economic Development Director Beatriz Trujillo presented the staff report and PowerPoint presentation.

City Manager Hunter said there will be a Miramonte subcommittee meeting soon, and staff does anticipate bringing additional information to the council for approval to help move the development agreement forward.

Senior Planner Ariana Mora mentioned that City staff have developed a link for an interactive map intended for economic development and housing developers to look up property zoning. This tool will serve as a helpful starting point for identifying development opportunities. Once the map is finalized, staff will share the link with the Council.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6334. Motion was seconded by Mayor Velazquez and passed by the following vote:

Action

Ayes:	Bañuelos, Velazquez, Caldera, Cabrera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	None

B-4. Resolution No. 6335, A Resolution of the City Council of the City of Soledad Approving the State Legislative Platform for 2026-2027

City Manager Hunter presented the staff report.

Townsend Public Affairs Senior Associate Spencer Street was present at the meeting via Zoom and clarified additions to the platform.

Mayor Velazquez recommended revising the General Infrastructure section, item 3, to reflect that a train station in Soledad is currently not feasible due to limited funding.

City Manager Hunter asked the council to adopt the legislative platform and move the formatting of the item forward onto the legislative committee.

City Attorney Rodriquez agreed that the legislative platform be adopted at the current meeting, and the legislative committee can work through the format.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6335 with the amendment of monitoring the Rail section; however, the legislative committee is to reformat the recommended Salinas template and highlight the implementations. Motion was seconded by Mayor Pro Tem Ansaldo-Sánchez and passed by the following vote:

Action

Ayes:	Bañuelos, Ansaldo-Sánchez, Caldera, Cabrera, Velazquez
Noes:	None
Abstain:	None
Absent:	None

MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

Mayor Velazquez reported eight items:

1. On 02/20, she participated in the Avanza Network with Senator Alex Padilla and Avanza Co-Founder Frances Pinedo.
2. On 02/25, she participated in a meeting with the Monterey County Continuum of Care and Monterey County Leadership Coalition. Soledad was awarded with $181,000 through this meeting.
3. On 02/27, Georgina Mendoza McDowell to discuss an opportunity case study as part of a violence Prevention project.
4. On 02/27, she met with City Manager Hunter.
5. On 02/28, she attended a Parent Summit in Salinas for First Five and the Early Childhood Advocacy Network.
6. On 03/02, she participated in Read Across America at Frank Ledesma, Gabilan, and Jack Franscioni Elementary Schools.
7. On 03/02, she attended a TAMC Rail Meeting
8. On 03/02, both her and City Manager Hunter met with Acting Warden Cynthia Rojas from CTF and Warden Kelly Santoro from Salinas Valley State Prison, Chief Deputy Warden Jose Ortega, and Chief Deputy Warden Ramon Diaz.

COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

Mayor Pro Tem Ansaldo-Sánchez reported two items:

1. On 02/18, He attended a meeting with City Manager Hunter, Councilmember Cabrera, and Townsend Public Affairs Senior Associate Spencer Street
2. On 03/03, he attended an agenda briefing meeting with City Manager Hunter.

Councilmember Bañuelos participated in fifteen events, but only highlighted nine items. Her report has been given to Deputy City Clerk Darlene Noriega and will be posted on the City's website for review.

1. On 02/19, she attended the Salinas Valley Solid Waste Authority Board meeting.
2. On 02/20, she participated in the Avanza Network with Senator Alex Padilla and Avanza Co-Founder Frances Pinedo.
3. On 03/03, she went to the WIC office in Soledad and presented the Proclamation of National Nutrition Month.
4. On 03/04, she went to Soledad High School Future Farmers of America (FFA) class and presented the Proclamation of National Agriculture Month
5. On 02/25, she attended Legislative Day at the State Capital with Speaker Robert Rivas.
6. She participated in the Soledad Historical Society Meeting. She announced that 03/14 is opening day for the Native American display.
7. She participated in Read Across America at San Vicente and Gabilan Elementary schools.

8. She invited the Horses Club of America, which led them to bring a car display to San Vicente Elementary School.
9. She honored Mr. Raymond Rojas.

Councilmember Cabrera reported seven items:

1. On 02/19, He attended the Legislative Committee Meeting.
2. On 02/19, he attended a Soledad Rotary meeting.
3. On 02/20, he participated in the Avanza Network event with Senator Alex Padilla and Avanza Co-Founder Frances Pinedo at Soledad High School.
4. On 02/20 and 21, he attended the CADEM 2026 Convention in San Francisco.
5. On 02/25, he attended Legislative Day at the State Capital with Speaker Robert Rivas.
6. On 03/03, he participated in presenting the Proclamation of National Nutrition Month at the WIC office in Soledad.
7. On Read Across America at San Vicente and Gabilan Elementary Schools.

Councilmember Caldera reported three items:

1. On 02/20, he participated in the Avanza Network event with Senator Alex Padilla and Avanza Co-Founder Frances Pinedo at Soledad High School.
2. On 02/28, he attended the Dennis and Janis Caprara Library Ribbon Cutting in the City of Gonzales.
3. On 02/27, his family welcomed a new baby into their family.

CITY MANAGER'S REPORT

City Manager Hunter had ten items to report:

1. March 10-18, 2026, she will be out of the office, and Francine Uy will be Acting City Manager.
2. She will be here on 03/18 for the Council meeting.
3. On 03/19-20, she will be at the Housing California conference.
4. The Sendero Grand Opening will be on Mon. 03/09 at 12:00.
5. On 03/21, the Consulado Móvil will be at the Soledad Community Center.
6. On 03/26, there will be a Ruta Informativa event at the Soledad Community Center.
7. Mike Howard will start as Assistant City Manager on 03/20.
8. The new Parks and Recreation Director, Ana Ambriz.
9. The Soledad Parks and Recreation team will be receiving an award at the 03/18 meeting from the California Parks and Recreation Commission.
10. Three earmark requests are being made for the Container Village, the Soledad Community Center, and the Soledad Police Department rehabilitation.
11. She has requested that the council minimize requests for the agenda until the City's Budget is adopted.

FUTURE AGENDA ITEMS

Councilmember Bañuelos had two requests:

1. She asked if City Manager Hunter would provide an update on the Talk-To-Me technology.

City Manager Hunter said the item will be completed. She has assigned Parks and Recreation Director Jessica Potts to keep the item moving forward.

2. She would like an update on the location of Legacy Signs.

City Manager Hunter said she will send the Council a map.

Mayor Pro Tem Ansaldo-Sánchez had no request.
Councilmember Cabrera had no request.

Councilmember Caldera had no request.

Mayor Velazquez had one request:

1. She has requested to work with the City Attorney to bring forward a resolution prohibiting the use of City-owned facilities for civil immigration activities.

Mayor Velazquez requested that the meeting be adjourned in memory of the six Service Members who have died in Iran, and she offered prayers and condolences to their families.

ADJOURNMENT

Meeting adjourned at 9:23 p.m.

Minutes Approved: March 18, 2026

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

COUNCIL COMMUNICATION

SUBJECT: **Warrants**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Finance Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APRAB-Mechanics Bank						
ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES	03/10/2026	EFT	0.00	544.44	10484

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
282244	Invoice	03/06/2026	WW Cooler	0.00	50.79
	310-0000-52518	FACILITIES EXPENSE	WW Cooler	50.79	
282268	Invoice	03/06/2026	Collections Supplies	0.00	28.44
	310-0000-52134	COLLECTION SYSTEM MA...	Collections Supplies	28.44	
282281	Invoice	03/06/2026	Coll. Dept. Supplies	0.00	211.53
	310-0000-52134	COLLECTION SYSTEM MA...	Coll. Dept. Supplies	211.53	
282536	Invoice	03/06/2026	Tyvek Coveralls - Cleaning	0.00	205.39
	310-0000-52052	SAFETY EQUIPMENT	Tyvek Coveralls - Cleaning	205.39	
282691	Invoice	03/06/2026	Shrink Wrap	0.00	48.29
	310-0000-52051	TOOLS & MINOR EQUIPM...	Shrink Wrap	48.29	

BENITEZ	BENITEZ SECURITY SERVICE INC	03/10/2026	EFT	0.00	6,144.00	10485

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3494	Invoice	03/06/2026	Encampment Security	0.00	3,072.00
	121-0000-52200	PROFESSIONAL SERVICES...	Encampment Security	3,072.00	
3507	Invoice	03/06/2026	Encampment Security	0.00	3,072.00
	121-0000-52200	PROFESSIONAL SERVICES...	Encampment Security	3,072.00	

CANNOA	CANNON CORPORATION	03/10/2026	EFT	0.00	2,693.00	10486

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
95209	Invoice	03/06/2026	SCADA Upgrade	0.00	2,693.00
	309-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA Upgrade	673.25	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA Upgrade	2,019.75	

DASH M	DASH MEDICAL GLOVES, LLC	03/10/2026	EFT	0.00	183.08	10487

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV1347270	Invoice	03/06/2026	Prop/Evidence	0.00	183.08
	100-1400-52050	PROPERTY EVIDENCE RO...	Prop/Evidence	183.08	

FASTEN	FASTENAL COMPANY	03/10/2026	EFT	0.00	306.26	10488

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
CASAL176357	Invoice	03/06/2026	Shop Markers	0.00	28.13
	310-0000-52051	TOOLS & MINOR EQUIPM...	Shop Markers	28.13	
CASAL176447	Invoice	03/06/2026	Maint. Temp - Flashlight	0.00	162.57
	310-0000-52051	TOOLS & MINOR EQUIPM...	Maint. Temp - Flashlight	162.57	
CASAL176451	Invoice	03/06/2026	Traffic Arrows	0.00	115.56
	100-2100-52525	REPAIRS & MAINTENANCE..	Traffic Arrows	115.56	

MISLAW	MISSION LAWN AND GARDEN CARE	03/10/2026	EFT	0.00	6,460.00	10489

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
8810	Invoice	03/06/2026	Liberty Ct. Maint.	0.00	400.00
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Liberty Ct. Maint.	400.00	
8811	Invoice	03/06/2026	Orchard Landscape	0.00	780.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	651-0000-52516 LANDSCAPE MAINT. (EAS...		Orchard Landscape		780.00	
8812	Invoice	03/06/2026	Front St / RSV	0.00	1,650.00	
	410-0000-52531 STREET MAINTENANCE		Front St / RSV		1,350.00	
	647-0000-52530 STREET LANDSCAPING		Front St / RSV		300.00	
8813	Invoice	03/06/2026	Fire Dept. Monthly Maint.	0.00	150.00	
	100-1450-52518 FACILITIES EXPENSE		Fire Dept. Monthly Maint.		150.00	
8814	Invoice	03/06/2026	Gabilan Drive Maint.	0.00	680.00	
	410-0000-52531 STREET MAINTENANCE		Gabilan Drive Maint.		680.00	
8815	Invoice	03/06/2026	Orchard Landscape	0.00	2,800.00	
	651-0000-52516 LANDSCAPE MAINT. (EAS...		Orchard Landscape		2,800.00	
CULLIG	QUALITY WATER ENTERPRISES, INC.	03/10/2026	EFT	0.00	1,981.05	10490
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1268484	Invoice	03/06/2026	Water Services	0.00	100.28	
	100-2100-52520 MAINTENANCE AGREEM...		Water Services	30.08		
	309-0000-52520 MAINTENANCE AGREEM...		Water Services	70.20		
1269215	Invoice	03/06/2026	Air Filters	0.00	1,725.87	
	310-0000-52518 FACILITIES EXPENSE		Air Filters	1,725.87		
1269597	Invoice	03/06/2026	DI / PU Rental	0.00	154.90	
	309-0000-52518 FACILITIES EXPENSE		DI / PU Rental	30.98		
	310-0000-52518 FACILITIES EXPENSE		DI / PU Rental	123.92		
WARBEY	ROBIN WARBEY	03/10/2026	EFT	0.00	6,937.50	10491
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3857	Invoice	03/06/2026	IT Services - February 2026	0.00	6,937.50	
	100-1320-52200 PROFESSIONAL SERVICES...		IT Services - February 2026	5,827.50		
	309-0000-52200 PROFESSIONAL SERVICES...		IT Services - February 2026	555.00		
	310-0000-52200 PROFESSIONAL SERVICES...		IT Services - February 2026	555.00		
SAFEST	SAFESTORE, INC	03/10/2026	EFT	0.00	916.38	10492
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
SS3215	Invoice	03/06/2026	Property/Evidence Supplies	0.00	916.38	
	100-1400-52050 PROPERTY EVIDENCE RO...		Property/Evidence Supplies	916.38		
TORPET	TORO PETROLEUM CORP.	03/10/2026	EFT	0.00	1,280.72	10493
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0724474-IN	Invoice	03/06/2026	Diesel - Plant	0.00	1,280.72	
	310-0000-52085 FUEL		Diesel - Plant	1,280.72		
USABLU	USABLUE BOOK	03/10/2026	EFT	0.00	3,013.36	10494
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV00967155	Invoice	03/06/2026	Rubber Tube	0.00	1,296.21	
	309-0000-52525 REPAIRS & MAINTENANCE..		Rubber Tube	1,296.21		
INV00971069	Invoice	03/06/2026	Rubber Tube	0.00	1,353.21	
	309-0000-52525 REPAIRS & MAINTENANCE..		Rubber Tube	1,353.21		
INV00973807	Invoice	03/06/2026	Pocket pH Meter / Electrode C Solution	0.00	363.94	
	310-0000-52053 LAB ANALYSIS & TESTING		Pocket pH Meter / Electrode C S...	363.94		
WILLDA	WILLDAN FINANCIAL SERVICES	03/10/2026	EFT	0.00	1,355.00	10495

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
010-64457	Invoice	03/06/2026	Water/Sewer Rate Study	0.00	830.00	
	309-0000-52200	PROFESSIONAL SERVICES...	Water/Sewer Rate Study	415.00		
	310-0000-52200	PROFESSIONAL SERVICES...	Water/Sewer Rate Study	415.00		
010-64813	Invoice	03/06/2026	Water/Sewer Rate Study	0.00	525.00	
	309-0000-52200	PROFESSIONAL SERVICES...	Water/Sewer Rate Study	262.50		
	310-0000-52200	PROFESSIONAL SERVICES...	Water/Sewer Rate Study	262.50		
AFLAC	AFLAC HEADQUARTERS	03/06/2026	Regular	0.00	2,448.67	59603
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001250	Invoice	03/06/2026	AFLAC CONTRIBUTION	0.00	1,012.96	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	277.43		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	0.66		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	203.25		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	489.96		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	31.79		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	7.18		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	2.69		
INV0001251	Invoice	03/06/2026	AFLAC CONTRIBUTION	0.00	1,435.71	
	100-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	671.25		
	213-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	0.78		
	309-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	194.37		
	310-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	515.84		
	311-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	39.37		
	312-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	7.28		
	410-0000-21140	AFLAC PAYABLE	AFLAC CONTRIBUTION	6.82		
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT	03/06/2026	Regular	0.00	725.07	59604
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001254	Invoice	03/06/2026	CHILD SUPPORT CONTRIBUTION	0.00	725.07	
	100-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	643.60		
	309-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	19.53		
	312-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	16.74		
	410-0000-21194	CHILD SUPPORT/GARNISH...	CHILD SUPPORT CONTRIBUTION	45.20		
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC	03/06/2026	Regular	0.00	160.00	59605
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001253	Invoice	03/06/2026	CAPITAL CAMPAIGN DONATION	0.00	160.00	
	100-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	124.35		
	309-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	14.27		
	310-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	14.27		
	311-0000-21195	MISC. PAYROLL DEDUCTI...	CAPITAL CAMPAIGN DONATION	7.11		
VANTAG	MISSION SQUARE-303584	03/06/2026	Regular	0.00	11,437.48	59606
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001249	Invoice	03/06/2026	EMPLOYEE DEDUCTION	0.00	990.57	
	100-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	183.21		
	213-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	9.81		
	309-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	421.40		
	310-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	335.76		
	311-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	35.04		
	312-0000-21210	ICMA PAYABLE	EMPLOYEE DEDUCTION	5.35		
INV0001255	Invoice	03/06/2026	Directors' 7% Ret. Contr.	0.00	487.48	
	100-0000-21171	PERS	Directors' 7% Ret. Contr.	249.53		
	309-0000-21171	PERS	Directors' 7% Ret. Contr.	95.19		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
310-0000-21171	PERS		Directors' 7% Ret. Contr.		95.19	
311-0000-21171	PERS		Directors' 7% Ret. Contr.		47.57	
INV0001256	Invoice	03/06/2026	DEFERRED-EMPLOYEE PORTION	0.00	8,480.00	
100-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		4,186.98	
213-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		34.09	
309-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,610.30	
310-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,940.06	
311-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		237.66	
312-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		135.63	
410-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		335.28	
INV0001257	Invoice	03/06/2026	DEFERRED-EMPLOYEE PORTION	0.00	1,479.43	
100-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,479.43	
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY	03/06/2026	Regular	0.00	3,930.48	59607
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001258	Invoice	03/06/2026	DENTAL INSURANCE	0.00	3,393.07	
100-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		1,850.12	
121-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		48.06	
213-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		7.19	
309-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		459.07	
310-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		868.51	
311-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		52.46	
312-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		36.89	
410-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		70.75	
531-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		0.02	
INV0001279	Invoice	03/06/2026	VISION INSURANCE	0.00	537.41	
402-0000-48011	CITY EMPLOYEE CONTRIB...		VISION INSURANCE		537.41	
SEIU L	SEIU LOCAL 521	03/06/2026	Regular	0.00	1,371.48	59608
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001274	Invoice	03/06/2026	EMPLOYEE CONTRIBUTION	0.00	23.00	
100-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		9.38	
309-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.72	
310-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		10.26	
312-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.52	
410-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		2.12	
INV0001275	Invoice	03/06/2026	EMPLOYEE CONTRIBUTION	0.00	1,348.48	
100-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		488.03	
213-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.47	
309-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		270.14	
310-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		543.03	
311-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		9.04	
312-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		11.37	
410-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		26.40	
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION	03/06/2026	Regular	0.00	840.00	59609
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001278	Invoice	03/06/2026	POLICE OFFICERS CONTRIBUTIONS	0.00	840.00	
100-0000-21190	SOLEDAD POLICE OFFICE...		POLICE OFFICERS CONTRIBUTIO...		840.00	
STAEDD	STATE OF CALIFORNIA E.D.D.	03/06/2026	Regular	0.00	12,703.20	59610

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Account Name	Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
INV0001282	Invoice	03/06/2026	STATE TAX W/H			0.00	12,703.20	
100-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		8,411.77	
121-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		75.54	
213-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		23.12	
309-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		1,384.15	
310-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		2,086.88	
311-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		215.42	
312-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		93.14	
410-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		412.97	
531-0000-21130				STATE TAX PAYABLE	STATE TAX W/H		0.21	
STPERS	STATE OF CALIFORNIA PERS		03/06/2026	Regular		0.00	60,541.79	59611
INV0001260	Invoice	03/06/2026	CHIEF & LIEUTENANT			0.00	3,229.46	
100-0000-21171				PERS	CHIEF & LIEUTENANT		3,229.46	
INV0001261	Invoice	03/06/2026	City of Soledad Conf PEPRA			0.00	304.57	
100-0000-21171				PERS	City of Soledad Conf PEPRA		152.30	
309-0000-21171				PERS	City of Soledad Conf PEPRA		60.91	
310-0000-21171				PERS	City of Soledad Conf PEPRA		60.91	
311-0000-21171				PERS	City of Soledad Conf PEPRA		30.45	
INV0001262	Invoice	03/06/2026	EMPLOYEE CONTRIBUTION			0.00	11,830.99	
100-0000-21171				PERS	EMPLOYEE CONTRIBUTION		5,742.15	
121-0000-21171				PERS	EMPLOYEE CONTRIBUTION		199.24	
213-0000-21171				PERS	EMPLOYEE CONTRIBUTION		20.68	
309-0000-21171				PERS	EMPLOYEE CONTRIBUTION		1,406.56	
310-0000-21171				PERS	EMPLOYEE CONTRIBUTION		3,305.32	
311-0000-21171				PERS	EMPLOYEE CONTRIBUTION		277.94	
312-0000-21171				PERS	EMPLOYEE CONTRIBUTION		136.13	
410-0000-21171				PERS	EMPLOYEE CONTRIBUTION		742.61	
531-0000-21171				PERS	EMPLOYEE CONTRIBUTION		0.36	
INV0001263	Invoice	03/06/2026	City of Soledad Regular Empl			0.00	12,464.35	
100-0000-21171				PERS	City of Soledad Regular Empl		6,054.16	
121-0000-21171				PERS	City of Soledad Regular Empl		204.65	
213-0000-21171				PERS	City of Soledad Regular Empl		21.23	
309-0000-21171				PERS	City of Soledad Regular Empl		1,507.21	
310-0000-21171				PERS	City of Soledad Regular Empl		3,457.44	
311-0000-21171				PERS	City of Soledad Regular Empl		316.69	
312-0000-21171				PERS	City of Soledad Regular Empl		139.93	
410-0000-21171				PERS	City of Soledad Regular Empl		762.67	
531-0000-21171				PERS	City of Soledad Regular Empl		0.37	
INV0001264	Invoice	03/06/2026	City of Soledad Police			0.00	8,888.82	
100-0000-21171				PERS	City of Soledad Police		8,888.82	
INV0001265	Invoice	03/06/2026	City of Soledad Conf. Employee			0.00	341.53	
100-0000-21171				PERS	City of Soledad Conf. Employee		174.12	
309-0000-21171				PERS	City of Soledad Conf. Employee		83.71	
310-0000-21171				PERS	City of Soledad Conf. Employee		83.70	
INV0001266	Invoice	03/06/2026	City of Soledad Reg Managers			0.00	592.51	
100-0000-21171				PERS	City of Soledad Reg Managers		159.98	
309-0000-21171				PERS	City of Soledad Reg Managers		148.14	
310-0000-21171				PERS	City of Soledad Reg Managers		148.14	
311-0000-21171				PERS	City of Soledad Reg Managers		59.25	
312-0000-21171				PERS	City of Soledad Reg Managers		29.62	
410-0000-21171				PERS	City of Soledad Reg Managers		47.38	
INV0001267	Invoice	03/06/2026	City of Soledad Managers			0.00	862.52	
100-0000-21171				PERS	City of Soledad Managers		232.88	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	309-0000-21171	PERS		City of Soledad Managers		215.64	
	310-0000-21171	PERS		City of Soledad Managers		215.64	
	311-0000-21171	PERS		City of Soledad Managers		86.26	
	312-0000-21171	PERS		City of Soledad Managers		43.13	
	410-0000-21171	PERS		City of Soledad Managers		68.97	
INV0001268	Invoice	03/06/2026	City of Soledad Police		0.00	1,249.34	
	100-0000-21171	PERS		City of Soledad Police		1,249.34	
INV0001269	Invoice	03/06/2026	City of Soledad Police		0.00	1,044.56	
	100-0000-21171	PERS		City of Soledad Police		1,044.56	
INV0001270	Invoice	03/06/2026	City of Soledad Police		0.00	617.48	
	100-0000-21171	PERS		City of Soledad Police		617.48	
INV0001271	Invoice	03/06/2026	City of Soledad Police		0.00	8,736.34	
	100-0000-21171	PERS		City of Soledad Police		8,736.34	
INV0001272	Invoice	03/06/2026	EMPLOYEE CONTRIBUTION		0.00	4,024.14	
	100-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,591.72	
	213-0000-21171	PERS		EMPLOYEE CONTRIBUTION		23.91	
	309-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,025.40	
	310-0000-21171	PERS		EMPLOYEE CONTRIBUTION		946.93	
	311-0000-21171	PERS		EMPLOYEE CONTRIBUTION		67.41	
	312-0000-21171	PERS		EMPLOYEE CONTRIBUTION		110.71	
	410-0000-21171	PERS		EMPLOYEE CONTRIBUTION		258.06	
INV0001273	Invoice	03/06/2026	City of Soledad Regular Empl		0.00	6,355.18	
	100-0000-21171	PERS		City of Soledad Regular Empl		2,570.45	
	213-0000-21171	PERS		City of Soledad Regular Empl		34.80	
	309-0000-21171	PERS		City of Soledad Regular Empl		1,614.53	
	310-0000-21171	PERS		City of Soledad Regular Empl		1,500.37	
	311-0000-21171	PERS		City of Soledad Regular Empl		98.12	
	312-0000-21171	PERS		City of Soledad Regular Empl		161.10	
	410-0000-21171	PERS		City of Soledad Regular Empl		375.81	
	Void		03/06/2026	Regular	0.00	0.00	59612
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		03/06/2026	Regular	0.00	2,493.46	59613

Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**	
INV0001259	Invoice	03/06/2026	LIFE, AD&D, LTD		0.00	1,158.18
	100-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		679.52
	121-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		10.13
	213-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		2.20
	309-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		139.17
	310-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		238.53
	311-0000-21150	INSUARNCE PAYABLE		LIFE, AD&D, LTD		21.10
	312-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		14.13
	410-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		53.38
	531-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		0.02
INV0001276	Invoice	03/06/2026	LIFE, AD&D, LTD		0.00	984.36
	100-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		567.33
	121-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		9.61
	213-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		1.76
	309-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		115.43
	310-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		208.93
	311-0000-21150	INSUARNCE PAYABLE		LIFE, AD&D, LTD		16.75
	312-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		13.06
	410-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		51.47
	531-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		0.02
INV0001277	Invoice	03/06/2026	SUPPLEMENTAL		0.00	350.92
	100-0000-21150	INSURANCE PAYABLE		SUPPLEMENTAL		197.23
	121-0000-21150	INSURANCE PAYABLE		SUPPLEMENTAL		0.97
	213-0000-21150	INSURANCE PAYABLE		SUPPLEMENTAL		0.22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	309-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL		44.37	
	310-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL		71.02	
	311-0000-21150	INSUARNCE PAYABLE	SUPPLEMENTAL		11.36	
	312-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL		4.63	
	410-0000-21150	INSURANCE PAYABLE	SUPPLEMENTAL		21.12	
AZCARES	Support Payment Clearinghouse	03/06/2026	Regular	0.00	601.38	59614
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0001252	Invoice	03/06/2026	CHILD SUPPORT CONTRIBUTION	0.00	601.38	
	100-0000-21194	CHILD SUPPORT/GARNISH..	CHILD SUPPORT CONTRIBUTION	601.38		
4LEAF	4LEAF, INC.	03/09/2026	Regular	0.00	1,052.48	59615
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
J0878-26A	Invoice	03/06/2026	4 Leaf Consultant	0.00	1,052.48	
	100-1250-52200	PROFESSIONAL SERVICES...	4 Leaf Consultant	1,052.48		
A & G	A&G MACHINE SHOP INC	03/09/2026	Regular	0.00	146.02	59616
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2456	Invoice	03/06/2026	Shop Stock	0.00	146.02	
	310-0000-52525	REPAIRS & MAINTENANCE..	Shop Stock	146.02		
ACCBUS	ACC BUSINESS	03/09/2026	Regular	0.00	1,353.09	59617
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
8228532110	Invoice	03/06/2026	WWTP Internet Service	0.00	1,353.09	
	310-0000-52410	TELEPHONE/DATA/PAGER	WWTP Internet Service	1,353.09		
ACCBUS	ACC BUSINESS	03/09/2026	Regular	0.00	1,030.64	59618
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
0919592114	Invoice	03/06/2026	Gateway Internet	0.00	1,030.64	
	100-1200-52400	UTILITIES	Gateway Internet	1,030.64		
AIRMED	AIR MEDICAL GROUP HOLDINGS	03/09/2026	Regular	0.00	1,200.00	59619
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
11025-202635	Invoice	03/06/2026	2026 Air Med Care	0.00	1,200.00	
	100-1310-52200	PROFESSIONAL SERVICES...	2026 Air Med Care	1,200.00		
ALCANA	ALCANTAR ACE HARDWARE	03/09/2026	Regular	0.00	405.95	59620
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
12266	Invoice	03/06/2026	Hose Repair Clamp	0.00	8.73	
	309-0000-52525	REPAIRS & MAINTENANCE..	Hose Repair Clamp	8.73		
12695	Invoice	03/06/2026	Nuts & Bolts	0.00	9.24	
	651-0000-52522	PARK MAINTENANCE	Nuts & Bolts	9.24		
12703	Invoice	03/06/2026	Trash Can	0.00	29.49	
	100-2100-52525	REPAIRS & MAINTENANCE..	Trash Can	29.49		
12727	Invoice	03/06/2026	Duct Tape	0.00	10.91	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Duct Tape	10.91		
12733	Invoice	03/06/2026	Blue Building Janitorial Supplies	0.00	54.78	
	310-0000-52518	FACILITIES EXPENSE	Blue Building Janitorial Supplies	54.78		
12739	Invoice	03/06/2026	Push Broom	0.00	17.47	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Push Broom	17.47		
12749	Invoice	03/06/2026	Trailer Repair	0.00	30.19	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2100-52080 FLEET SERVICES		Trailer Repair		30.19	
12777	Invoice	03/06/2026	Key Ring / Key Covers	0.00	7.41	
	100-2100-52525 REPAIRS & MAINTENANCE..		Key Ring / Key Covers		7.41	
12786	Invoice	03/06/2026	Well 11 Repairs	0.00	20.28	
	309-0000-52525 REPAIRS & MAINTENANCE..		Well 11 Repairs		20.28	
12804	Invoice	03/06/2026	Scissors	0.00	13.10	
	650-0000-52421 PARK/LANDSCAPE ELECTR...		Scissors		13.10	
12836	Invoice	03/06/2026	Green Paint Etching	0.00	8.73	
	309-0000-52525 REPAIRS & MAINTENANCE..		Green Paint Etching		8.73	
12859	Invoice	03/06/2026	Marking Paint	0.00	21.83	
	100-2100-52525 REPAIRS & MAINTENANCE..		Marking Paint		21.83	
12863	Invoice	03/06/2026	Shovels	0.00	48.05	
	310-0000-52051 TOOLS & MINOR EQUIPM...		Shovels		48.05	
12883	Invoice	03/06/2026	Grease	0.00	10.91	
	651-0000-52522 PARK MAINTENANCE		Grease		10.91	
12928	Invoice	03/06/2026	Disinfecting Wipes / White Vinegar	0.00	11.78	
	100-1500-52518 FACILITIES EXPENSE		Disinfecting Wipes / White Vine...		5.89	
	309-0000-52080 FLEET SERVICES		Disinfecting Wipes / White Vine...		5.89	
12975	Invoice	03/06/2026	Shop Tools & Janitorial Supplies	0.00	74.44	
	310-0000-52051 TOOLS & MINOR EQUIPM...		Shop Tools & Janitorial Supplies		56.98	
	310-0000-52518 FACILITIES EXPENSE		Shop Tools & Janitorial Supplies		17.46	
12989	Invoice	03/06/2026	ERF Supplies	0.00	10.91	
	121-0000-52525 REPAIRS & MAINTENANCE..		ERF Supplies		10.91	
13033	Invoice	03/06/2026	PVC Coupling 3/4"	0.00	26.20	
	309-0000-52525 REPAIRS & MAINTENANCE..		PVC Coupling 3/4"		26.20	
B70262	Credit Memo	03/06/2026	Return	0.00	-8.50	
	100-2100-52525 REPAIRS & MAINTENANCE..		Return		-8.50	
AMAZON	AMAZON CAPITAL SERVICES	03/09/2026	Regular	0.00	2,835.86	59621
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1176-PWKL-NG...	Invoice	03/06/2026	Office Supplies	0.00	48.20	
	100-1300-52040	OFFICE SUPPLIES	Office Supplies	48.20		
119D-CV43-13QC	Invoice	03/06/2026	A/C Heater - R134 Tank	0.00	214.97	
	310-0000-52051	TOOLS & MINOR EQUIPM...	A/C Heater - R134 Tank	214.97		
13FN-R617-1N43	Invoice	03/06/2026	CE Manager Phone Case	0.00	29.56	
	100-2400-52040	OFFICE SUPPLIES	CE Manager Phone Case	29.56		
13NK-KLK1-HJ44	Invoice	03/06/2026	CH Servers	0.00	178.61	
	100-1320-57100	CAPITAL OUTLAY - COMP...	CH Servers	178.61		
13YX-6XRD-4NDQ	Invoice	03/06/2026	Trailer Lift	0.00	347.42	
	100-2100-52080	FLEET SERVICES	Trailer Lift	347.42		
17DK-FFXW-LCJQ	Invoice	03/06/2026	Grit Dimond Rotary	0.00	241.58	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Grit Dimond Rotary	241.58		
17N1-K3XY-KY4J	Invoice	03/06/2026	ICS Diamond Chain	0.00	625.31	
	309-0000-52051	TOOLS & MINOR EQUIPM...	ICS Diamond Chain	625.31		
1CX7-KC9G-X1NJ	Invoice	03/06/2026	Council Chambers	0.00	15.28	
	100-1320-52040	OFFICE SUPPLIES	Council Chambers	15.28		
1JGC-NQTD-XGQX	Invoice	03/06/2026	IT Equipment	0.00	32.72	
	100-1320-52051	TOOLS & MINOR EQUIPM...	IT Equipment	32.72		
1K9D-P9DX-9G6P	Invoice	03/06/2026	IT Case	0.00	37.09	
	100-1320-52051	TOOLS & MINOR EQUIPM...	IT Case	37.09		
1KPM-H11C-MH...	Invoice	03/06/2026	IT Charger	0.00	25.23	
	100-1320-52051	TOOLS & MINOR EQUIPM...	IT Charger	25.23		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1MNW-DQFF-J7...	Invoice 03/06/2026	2026 Health & Wellness		0.00	276.90	
	100-1310-52200	PROFESSIONAL SERVICES...	2026 Health & Wellness		276.90	
1QG1-YJNR-77Q6	Invoice 03/06/2026	Battery Protector		0.00	393.08	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Battery Protector		393.08	
1RT4-DRTQ-CNV3	Invoice 03/06/2026	CH Server HDD		0.00	230.45	
	100-1320-57100	CAPITAL OUTLAY - COMP...	CH Server HDD		230.45	
1VQC-F3YM-HYFR	Invoice 03/06/2026	IT Equipment		0.00	17.47	
	100-1320-52051	TOOLS & MINOR EQUIPM...	IT Equipment		17.47	
1W6C-H3RY-MX...	Invoice 03/06/2026	Lift Station - Batteries		0.00	66.28	
	310-0000-52134	COLLECTION SYSTEM MA...	Lift Station - Batteries		66.28	
1XD6-KX6L-TKN9	Invoice 03/06/2026	Finance Workstation		0.00	55.71	
	100-1300-52040	OFFICE SUPPLIES	Finance Workstation		55.71	
ANDERSEN	ANDERSEN'S LOCK & SAFE, INC	03/09/2026	Regular	0.00	160.00	59622
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
210302262	Invoice 03/06/2026	Door Repair		0.00	160.00	
	100-1400-52200	PROFESSIONAL SERVICES...	Door Repair		160.00	
ANIMAL	ANIMAL DAMAGE MANAGEMENT, INC.	03/09/2026	Regular	0.00	200.00	59623
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
435323	Invoice 03/06/2026	Rodent Control / Chavez / Vosti		0.00	200.00	
	100-2100-52518	FACILITIES EXPENSE	Rodent Control / Chavez / Vosti		200.00	
ASAP	ASAP SIGNS & PRINTING	03/09/2026	Regular	0.00	138.41	59624
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
27004	Invoice 03/06/2026	Office Supplies - Dais Name Plates		0.00	138.41	
	100-1000-52040	OFFICE SUPPLIES	Office Supplies - Dais Name Plat...		138.41	
ASSURE	ASSURED AGGREGATES COMPANY, INC.	03/09/2026	Regular	0.00	700.11	59625
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
77961	Invoice 03/06/2026	Emergency Sand		0.00	700.11	
	100-8000-52525	REPAIRS & MAINTENANCE..	Emergency Sand		700.11	
ATTCAL	AT&T	03/09/2026	Regular	0.00	72.89	59626
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000024669008	Invoice 03/06/2026	PD Breathlyzer		0.00	72.89	
	100-1400-52410	TELEPHONE/DATA/PAGER	PD Breathlyzer		72.89	
AUTOZO	AUTOZONE LLC	03/09/2026	Regular	0.00	328.60	59627
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
06290216983	Credit Memo 03/06/2026	Return		0.00	-160.19	
	100-2100-52080	FLEET SERVICES	Return		-160.19	
06290221765	Credit Memo 03/06/2026	Return		0.00	-191.92	
	100-2100-52080	FLEET SERVICES	Return		-191.92	
06290222801	Invoice 03/06/2026	Engine Service		0.00	56.61	
	100-1400-52080	FLEET SERVICES	Engine Service		56.61	
06290222802	Invoice 03/06/2026	Engine Service		0.00	11.08	
	100-1400-52080	FLEET SERVICES	Engine Service		11.08	
06290222840	Invoice 03/06/2026	Tire Sensor - ACO		0.00	35.50	
	100-1400-52080	FLEET SERVICES	Tire Sensor - ACO		35.50	
06290226318	Invoice 03/06/2026	Brake Line Hose Cover		0.00	39.31	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2100-52080 FLEET SERVICES		Brake Line Hose Cover		39.31	
06290226350	Invoice	03/06/2026	Brake Line Adapter	0.00	5.89	
	100-2100-52080 FLEET SERVICES		Brake Line Adapter		5.89	
06290226527	Invoice	03/06/2026	Brake Cleaner	0.00	12.85	
	100-2100-52080 FLEET SERVICES		Brake Cleaner		12.85	
06290226942	Invoice	03/06/2026	Engine Service	0.00	42.86	
	100-1400-52080 FLEET SERVICES		Engine Service		42.86	
06290227153	Invoice	03/06/2026	Brake Cleaner	0.00	14.13	
	100-1400-52080 FLEET SERVICES		Brake Cleaner		14.13	
06290227735	Invoice	03/06/2026	Battery Replacement	0.00	196.45	
	100-2100-52080 FLEET SERVICES		Battery Replacement		196.45	
06290230557	Invoice	03/06/2026	Rental Tool	0.00	76.48	
	100-2100-52080 FLEET SERVICES		Rental Tool		76.48	
06290231458	Invoice	03/06/2026	Battery For Generator	0.00	133.94	
	100-1400-52051 TOOLS & MINOR EQUIPM...		Battery For Generator		133.94	
06290233466	Invoice	03/06/2026	2021 RAM - PW 3 Repairs	0.00	55.61	
	309-0000-52080 FLEET SERVICES		2021 RAM - PW 3 Repairs		55.61	
BADGER	BADGER METER, INC.	03/09/2026	Regular	0.00	1,407.47	59628
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
80228037	Invoice	03/06/2026	Badger Cell Signal	0.00	1,407.47	
	309-0000-52521 METER REPAIR/REPLACE...		Badger Cell Signal		1,407.47	
PRIMO	BLUE TRITON BRANDS INC	03/09/2026	Regular	0.00	35.07	59629
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
06B8720131987	Invoice	03/06/2026	Gateway Water	0.00	35.07	
	100-1200-52040 OFFICE SUPPLIES		Gateway Water		35.07	
CAL	CAL FIRE	03/09/2026	Regular	0.00	223.76	59630
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
0000001694428	Invoice	03/06/2026	Parade of Light Declaration Removal	0.00	223.76	
	100-2100-52525 REPAIRS & MAINTENANCE..		Parade of Light Declaration Rem...		223.76	
CAROLL	CAROLLO ENGINEERS, INC.	03/09/2026	Regular	0.00	25,041.70	59631
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
FB78458 - 26	Invoice	03/06/2026	Recycled Water Conveyance	0.00	25,041.70	
	213-0000-52200 PROFESSIONAL SERVICES...		Recycled Water Conveyance		25,041.70	
CECPSY	CENTRAL COAST SYSTEMS	03/09/2026	Regular	0.00	597.00	59632
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
22544.26	Invoice	03/06/2026	WRF - Fire Alarm T.Shooting	0.00	597.00	
	310-0000-52520 MAINTENANCE AGREEM...		WRF - Fire Alarm T.Shooting		597.00	
CINTAS	CINTAS CORPORATION NO. 3	03/09/2026	Regular	0.00	802.58	59633
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**		**Distribution Amount**	
4260487020	Invoice	03/06/2026	Parks/St. Uniforms	0.00	97.76	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		7.41	
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		2.40	
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		47.45	
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		0.81	
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		8.98	
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		30.71	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4260487137	Invoice	03/06/2026	WW/Water Uniforms	0.00	251.21	
309-0000-52520	MAINTENANCE AGREEM...		WW/Water Uniforms		38.56	
310-0000-52520	MAINTENANCE AGREEM...		WW/Water Uniforms		212.65	
4261255609	Invoice	03/06/2026	Uniforms/WW	0.00	356.05	
309-0000-52520	MAINTENANCE AGREEM...		Uniforms/WW		60.01	
310-0000-52520	MAINTENANCE AGREEM...		Uniforms/WW		296.04	
4261255613	Invoice	03/06/2026	Parks/St. Uniforms	0.00	97.56	
100-1400-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		7.40	
100-1500-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		2.40	
100-2100-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		47.36	
311-0000-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		0.81	
312-0000-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		8.94	
410-0000-52520	MAINTENANCE AGREEM...		Parks/St. Uniforms		30.65	

CISO	CITY OF SOLEDAD	03/09/2026	Regular	0.00	14,181.81	59634
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
021526	Invoice	03/06/2026	Water Services	0.00	14,181.81	
100-1200-52400	UTILITIES		Visitor Center		245.87	
100-1400-52400	UTILITIES		Water/Facilities (PD)		447.70	
100-1450-52400	UTILITIES		Water/Facilities (Fire)		226.23	
100-2100-52400	UTILITIES		Water/Parks		4,738.53	
100-2200-52400	UTILITIES		Community Center		406.11	
100-8000-52400	UTILITIES		Water/Facilities		850.79	
410-0000-52400	UTILITIES		Water/Landscaping		1,476.50	
410-0000-52400	UTILITIES		Water/Sweeper		334.09	
647-0000-52430	PARK WATER CHARGES		Water/Rancho San Vicente		201.31	
647-0000-52431	PARKWAY WATER CHARG...		Water/Rancho San Vicente		600.40	
650-0000-52430	PARK WATER CHARGES		Water/Diamond Ridge		1,679.93	
651-0000-52516	LANDSCAPE MAINT. (EAS...		Water/Orchard		2,974.35	

CORE&M	CORE & MAIN LP	03/09/2026	Regular	0.00	1,609.26	59635
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
Y520330	Invoice	03/06/2026	Hydrant Reflectors / Cal Fire	0.00	1,609.26	
309-0000-52525	REPAIRS & MAINTENANCE..		Hydrant Reflectors / Cal Fire		1,609.26	

COMOSH	COUNTY OF MONTEREY	03/09/2026	Regular	0.00	20,207.53	59636
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
3240	Invoice	03/06/2026	CJIS Sub.	0.00	20,207.53	
100-1400-52520	MAINTENANCE AGREEM...		CJIS Sub.		20,207.53	

COMOEM	COUNTY OF MONTEREY DEPT OF EMERGENCY (	03/09/2026	Regular	0.00	119,538.00	59637
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
FY 2025/26	Invoice	03/06/2026	911 Dispatch Fees	0.00	119,538.00	
100-1400-52065	911 DISPATCH FEES		911 Dispatch Fees		119,538.00	

CSG CO	CSG CONSULTANTS, INC.	03/09/2026	Regular	0.00	11,200.00	59638
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
64850	Invoice	03/06/2026	Gen. Srv, Almond. Acres, Miramon, Renew...	0.00	5,640.00	
100-1200-52200	PROFESSIONAL SERVICES...		General Services		528.75	
120-0000-52200	PROFESSIONAL SERVICES...		Almond Acres		3,760.00	
120-0000-52200	PROFESSIONAL SERVICES...		Miramonte		998.75	
120-0000-52200	PROFESSIONAL SERVICES...		Renewable Truck Stop		352.50	
64987	Invoice	03/06/2026	Almond Acres	0.00	5,560.00	
120-0000-52200	PROFESSIONAL SERVICES...		Almond Acres		5,560.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
NORIEG	DARLENE NORIEGA	03/09/2026	Regular	0.00	675.92	59639

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
022026	Invoice	03/06/2026	Per Diem 2026 CMCA City Clerk Conference	0.00	605.32
	100-1100-52091	TRAVEL, MEETINGS & TRA...	Per Diem 2026 CMCA City Clerk ...	605.32	
030326	Invoice	03/06/2026	Travel to Salinas and Back	0.00	70.60
	100-1100-52040	OFFICE SUPPLIES	Travel to Salinas and Back	70.60	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ATLASLAND	DAVID NACHAZEL	03/09/2026	Regular	0.00	1,500.00	59640

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
769	Invoice	03/06/2026	ERF Site ATLAS Survey	0.00	1,500.00
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Site ATLAS Survey	1,500.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
DKF	DKF SOLUTIONS GROUP, LLC	03/09/2026	Regular	0.00	1,200.00	59641

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
23322	Invoice	03/06/2026	Confined Space Training	0.00	1,200.00
	309-0000-52090	TRAINING - SAFETY	Confined Space Training	300.00	
	310-0000-52090	TRAINING - SAFETY	Confined Space Training	900.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EDGES	EDGES ELECTRICAL GROUP, LLC	03/09/2026	Regular	0.00	1,181.21	59642

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
S6642930.001	Invoice	03/06/2026	Gate Project - Rewiring	0.00	1,181.21
	310-0000-57000	CAPITAL OUTLAY - IMPR...	Gate Project - Rewiring	1,181.21	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
ESO	ESO SOLUTIONS, INC.	03/09/2026	Regular	0.00	1,178.84	59643

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
ESO-191640	Invoice	03/06/2026	Inspection - FD	0.00	1,178.84
	100-1450-52520	MAINTENANCE AGREEM...	Inspection - FD	1,178.84	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EVARIS	EVARISTA BANUELOS	03/09/2026	Regular	0.00	467.69	59644

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
022326	Invoice	03/06/2026	League of California Cities - Leader Summit	0.00	467.69
	100-1100-52091	TRAVEL, MEETINGS & TRA...	League of California Cities - Lead...	467.69	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
FEDPAS	FEDEX	03/09/2026	Regular	0.00	166.26	59645

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
9-176-99405	Invoice	03/06/2026	Postage	0.00	166.26
	100-1400-52042	POSTAGE, SHIPPING & FR...	Postage	166.26	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
FERGUSONUS	FERGUSON US HOLDINGS, INC	03/09/2026	Regular	0.00	6,511.24	59646

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
1914792	Invoice	03/06/2026	3" Neptune Meter	0.00	6,118.01
	309-0000-52521	METER REPAIR/REPLACE...	3" Neptune Meter	6,118.01	
1914792-1	Invoice	03/06/2026	3" Neptune Meter Endpoint	0.00	393.23
	309-0000-52521	METER REPAIR/REPLACE...	3" Neptune Meter Endpoint	393.23	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
CIT	FIRST-CITIZENS BANK & TRUST CO	03/09/2026	Regular	0.00	327.72	59647

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
48616894	Invoice	03/06/2026	Copier - CH/WWTP	0.00	327.72	
	100-8000-52230	LEASE CONTRACTS	Copier - CH/WWTP	172.25		
	309-0000-52230	LEASE CONTRACTS	Copier - CH/WWTP	62.19		
	310-0000-52230	LEASE CONTRACTS	Copier - CH/WWTP	93.28		
FRAUY	FRANCINE UY	03/09/2026	Regular	0.00	53.62	59648
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
030526	Invoice	03/06/2026	Supplies for 2026 Health & Wellness Event	0.00	53.62	
	100-1310-52200	PROFESSIONAL SERVICES...	Supplies for 2026 Health & Well...	53.62		
FRONTI	FRONTIER PERFORMANCE LUBRICANTS	03/09/2026	Regular	0.00	4,344.83	59649
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
MRE3678377	Invoice	03/06/2026	UV Station - Food Grade Oil	0.00	4,344.83	
	310-0000-52525	REPAIRS & MAINTENANCE..	UV Station - Food Grade Oil	4,344.83		
GAVPRI	GAVILAN PRINTERS, LLC	03/09/2026	Regular	0.00	98.96	59650
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
36557	Invoice	03/06/2026	Business Cards - ERF	0.00	98.96	
	121-0000-52200	PROFESSIONAL SERVICES...	Business Cards - ERF	98.96		
GRAINE	GRAINGER	03/09/2026	Regular	0.00	30.05	59651
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9814853470	Invoice	03/06/2026	Calibration Tools	0.00	30.05	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Calibration Tools	30.05		
GRANIC	GRANICUS, LLC	03/09/2026	Regular	0.00	10,517.31	59652
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
225602	Invoice	03/06/2026	Granicus Contract (Annual Billing)	0.00	10,517.31	
	100-1250-52200	PROFESSIONAL SERVICES...	Granicus Contract (Annual Billing)	10,517.31		
GREENR	GREEN RUBBER-KENNEDY AG	03/09/2026	Regular	0.00	3,204.05	59653
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
S-822859	Invoice	03/06/2026	Headworks - Auger Repairs	0.00	2,354.45	
	310-0000-52525	REPAIRS & MAINTENANCE..	Headworks - Auger Repairs	2,354.45		
S822861	Invoice	03/06/2026	Headworks - Brushes	0.00	849.60	
	310-0000-52525	REPAIRS & MAINTENANCE..	Headworks - Brushes	849.60		
HOMEDE	HOME DEPOT CREDIT SERVICES	03/09/2026	Regular	0.00	1,354.84	59654
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
022026	Invoice	03/06/2026	Credit Card Charges	0.00	1,354.84	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Paint Bucket	16.28		
	310-0000-52051	TOOLS & MINOR EQUIPM...	Industrial Metal Shelf	239.26		
	310-0000-52134	COLLECTION SYSTEM MA...	Industrial Metal Shelf	435.91		
	310-0000-52518	FACILITIES EXPENSE	Coffee Maker	118.90		
	310-0000-52518	FACILITIES EXPENSE	Drain Cleaner/Sewer Snake	359.86		
	310-0000-52518	FACILITIES EXPENSE	Vacuum Replacement	184.63		
HYDROT	HYDRO TURF INC.	03/09/2026	Regular	0.00	910.84	59655

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
I810482	Invoice	03/06/2026	Backpack Sprayer	0.00	186.72	
	100-2100-52044	CHEMICAL	Backpack Sprayer	186.72		
I810483	Invoice	03/06/2026	Battery Operated Controller	0.00	167.13	
	100-2100-52525	REPAIRS & MAINTENANCE..	Battery Operated Controller	167.13		
I810485	Invoice	03/06/2026	Stick Edger	0.00	556.99	
	100-2100-52051	TOOLS & MINOR EQUIPM...	Stick Edger	556.99		
JARFAY	JARVIS FAY LLP	03/09/2026	Regular	0.00	7,002.00	59656
21327	Invoice	03/06/2026	Legal - General	0.00	6,966.00	
	100-1150-52215	ATTORNEY SERVICES	Legal - General	6,966.00		
21328	Invoice	03/06/2026	Legal - Successor Agency	0.00	36.00	
	516-0000-52215	ATTORNEY SERVICES	Legal - Successor Agency	36.00		
POTTS	JESSICA POTTS	03/09/2026	Regular	0.00	301.00	59657
030626	Invoice	03/06/2026	Per Diem CPRS Conference	0.00	301.00	
	100-2200-52091	TRAVEL, MEETINGS & TRA..	Per Diem CPRS Conference	301.00		
REYTIR	JESUS REYES	03/09/2026	Regular	0.00	598.85	59658
013531	Invoice	03/06/2026	Tire Replacement PW30	0.00	598.85	
	100-2100-52080	FLEET SERVICES	Tire Replacement PW30	598.85		
MONTEREYCOTIRE	JOSE JESUS ALCANTAR DIAZ	03/09/2026	Regular	0.00	436.03	59659
1066	Invoice	03/06/2026	2-Tires Replaced	0.00	436.03	
	100-2100-52080	FLEET SERVICES	2-Tires Replaced	436.03		
KELLYP	K.P. PRODUCTIONS, INC	03/09/2026	Regular	0.00	300.00	59660
031026	Invoice	03/06/2026	Senior Social Musician 3.10.26	0.00	300.00	
	100-2200-52200	PROFESSIONAL SERVICES...	Senior Social Musician 3.10.26	300.00		
LASVIVIENDAS	LAS VIVIENDAS, INC	03/09/2026	Regular	0.00	151.35	59661
030126	Invoice	03/06/2026	HOA Workforce Housing	0.00	151.35	
	100-1200-52400	UTILITIES	HOA Workforce Housing	151.35		
LAWPSY	LAW ENFORCEMENT PSYCHOLOGICAL SERVICES	03/09/2026	Regular	0.00	475.00	59662
35572	Invoice	03/06/2026	Pre Employment Psych	0.00	475.00	
	100-1400-52200	PROFESSIONAL SERVICES...	Pre Employment Psych	475.00		
LAWPRO	LAWSON PRODUCTS	03/09/2026	Regular	0.00	652.24	59663
9313234208	Invoice	03/06/2026	Tools / Gloves Shop Restock	0.00	326.54	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Tools / Gloves Shop Restock	248.60		
	310-0000-52052	SAFETY EQUIPMENT	Tools / Gloves Shop Restock	77.94		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
9313234209	Invoice	03/06/2026	Shop Supplies	0.00	105.99	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Shop Supplies		105.99	
9313246418	Invoice	03/06/2026	Shop Tools	0.00	50.26	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Shop Tools		50.26	
9313254208	Invoice	03/06/2026	Gloves - Shop	0.00	169.45	
	310-0000-52052	SAFETY EQUIPMENT	Gloves - Shop		169.45	
LEAGUECACITIESLATIN(	LEAGUE OF CALIFORNIA CITIES - LATINO CAUCU	03/09/2026	Regular	0.00	100.00	59664
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
94-6000835	Invoice	03/06/2026	Membership Dues	0.00	100.00	
	100-1000-52010	MEMBERSHIP DUES	Membership Dues		100.00	
HUNTER	MEGAN HUNTER	03/09/2026	Regular	0.00	344.40	59665
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
022026	Invoice	03/06/2026	Per Diem Housing California Conf.	0.00	344.40	
	100-1100-52091	TRAVEL, MEETINGS & TRA...	Per Diem Housing California Con...		344.40	
RODRIM	MIGUEL ANGEL RODRIGUEZ	03/09/2026	Regular	0.00	251.00	59666
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
022626	Invoice	03/06/2026	CWEA Memb.- M. Rodriguez Reimbursem...	0.00	251.00	
	310-0000-52091	TRAVEL, MEETINGS & TRA...	CWEA Memb.- M. Rodriguez Re...		251.00	
MIKEST	MIKE'S TOWING	03/09/2026	Regular	0.00	248.00	59667
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
26317	Invoice	03/06/2026	Stuck Vehicle Recovery	0.00	248.00	
	100-1400-52080	FLEET SERVICES	Stuck Vehicle Recovery		248.00	
MISSCO	MISSION COMMUNICATIONS LLC	03/09/2026	Regular	0.00	3,780.80	59668
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2010581	Invoice	03/06/2026	Sewer Monitor Service	0.00	3,780.80	
	310-0000-52134	COLLECTION SYSTEM MA...	Sewer Monitor Service		3,780.80	
MOBAAN	MONTEREY BAY ANALYTICAL SERVICES	03/09/2026	Regular	0.00	4,987.90	59669
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
260130_023	Invoice	03/06/2026	WW Weekly - 1/30/26	0.00	816.30	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly - 1/30/26		816.30	
260203_019	Invoice	03/06/2026	PFAS 1st Qtr	0.00	1,950.00	
	309-0000-52053	LAB ANALYSIS & TESTING	PFAS 1st Qtr		1,950.00	
260204_035	Invoice	03/06/2026	Well #9 EFF	0.00	50.40	
	309-0000-52053	LAB ANALYSIS & TESTING	Well #9 EFF		50.40	
260206_027	Invoice	03/06/2026	WW Daily UV - 02/06/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/06/26		146.00	
260213_018	Invoice	03/06/2026	WW Daily UV - 02/13/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/13/26		146.00	
260214_002	Invoice	03/06/2026	WW Daily UV - 02/14/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/14/26		146.00	
260215_005	Invoice	03/06/2026	WW Daily UV - 02/15/26	0.00	146.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/15/26		146.00	
260216_028	Invoice	03/06/2026	WW Daily UV - 02/16/26	0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/16/26		125.60	
260217_066	Invoice	03/06/2026	WW Daily UV - 02/17/26	0.00	125.60	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/17/26		125.60	
260218_056	Invoice	03/06/2026	Week #3 Bacti Feb.	0.00	135.00	
	309-0000-52053 LAB ANALYSIS & TESTING		Week #3 Bacti Feb.		135.00	
260218_061	Invoice	03/06/2026	WW Daily UV - 2/18/26	0.00	125.60	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 2/18/26		125.60	
260219_059	Invoice	03/06/2026	WW Daily UV - 2/19/26	0.00	125.60	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 2/19/26		125.60	
260220_020	Invoice	03/06/2026	WW Daily UV - 02/20/26	0.00	146.00	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/20/26		146.00	
260221_003	Invoice	03/06/2026	WW Daily UV - 02/21/26	0.00	146.00	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/21/26		146.00	
260222_002	Invoice	03/06/2026	WW Daily UV - 02/22/26	0.00	146.00	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/22/26		146.00	
260223_032	Invoice	03/06/2026	WW Daily UV - 02/23/26	0.00	125.60	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/23/26		125.60	
260224_043	Invoice	03/06/2026	WW Daily UV - 02/24/26	0.00	125.60	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/24/26		125.60	
260224_044	Invoice	03/06/2026	Week #4 Bacti Feb.	0.00	135.00	
	309-0000-52053 LAB ANALYSIS & TESTING		Week #4 Bacti Feb.		135.00	
260225_046	Invoice	03/06/2026	WW Daily UV - 02/25/26	0.00	125.60	
	310-0000-52053 LAB ANALYSIS & TESTING		WW Daily UV - 02/25/26		125.60	
MONTPE	MONTEREY PENINSULA ENGINEERING	03/09/2026	Regular	0.00	234,226.50	59670
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
12-35	Invoice	03/06/2026	WRF Manhole Replacement Proj.	0.00	234,226.50	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	WRF Manhole Replacement Proj.	234,226.50		
MOTEL6	MOTEL 6	03/09/2026	Regular	0.00	16,350.00	59671
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
021926	Invoice	03/06/2026	Motel Damages	0.00	16,350.00	
	121-0000-52200	PROFESSIONAL SERVICES...	Motel Damages	16,350.00		
MPEXPR	MP EXPRESS, INC.	03/09/2026	Regular	0.00	508.85	59672
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
81134	Invoice	03/06/2026	Citation Forms	0.00	508.85	
	100-1400-52200	PROFESSIONAL SERVICES...	Citation Forms	508.85		
NATIVI	NATIVIDAD MEDICAL CENTER	03/09/2026	Regular	0.00	31.00	59673
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
022526	Invoice	03/06/2026	DUI - Blood Test	0.00	31.00	
	100-1400-52200	PROFESSIONAL SERVICES...	DUI - Blood Test	31.00		
BUENRO	OBED BUENROSTRO	03/09/2026	Regular	0.00	882.07	59674
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
030526	Invoice	03/06/2026	Replacement Check for Claims Funding	0.00	882.07	
	402-1300-51238	MEDICAL, DENTAL & RX C...	Replacement Check for Claims F...	882.07		
OREAUT	O'REILLY AUTO PARTS	03/09/2026	Regular	0.00	420.63	59675
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3566-288180	Invoice	03/06/2026	A/C Repairs	0.00	67.56	
	310-0000-52080	FLEET SERVICES	A/C Repairs	67.56		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3566-288764	Invoice	03/06/2026	Headlight Bulb Resistors	0.00	19.71	
	100-1400-52080	FLEET SERVICES	Headlight Bulb Resistors		19.71	
3566-289006	Invoice	03/06/2026	Blue Def - Shop Equipment	0.00	52.16	
	310-0000-52525	REPAIRS & MAINTENANCE..	Blue Def - Shop Equipment		52.16	
3566-289244	Invoice	03/06/2026	Brake Repairs	0.00	202.10	
	309-0000-52080	FLEET SERVICES	Brake Repairs		202.10	
3566-289283	Invoice	03/06/2026	2021 RAM - PW 2 Repairs	0.00	79.10	
	309-0000-52080	FLEET SERVICES	2021 RAM - PW 2 Repairs		79.10	
P.G.E.	PACIFIC GAS & ELECTRIC	03/09/2026	Regular	0.00	85,599.67	59676
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
021326	Invoice	03/06/2026	Lights	0.00	10,036.31	
	410-0000-52400	UTILITIES	Lights	10,036.31		
021326B	Invoice	03/06/2026	Assessment Dist.	0.00	83.67	
	650-0000-52421	PARK/LANDSCAPE ELECTR...	Assessment Dist.	83.67		
021326C	Invoice	03/06/2026	Miravale II St. Lights	0.00	146.08	
	651-0000-52422	STREET LIGHTING	Miravale II St. Lights	146.08		
021326D	Invoice	03/06/2026	App Bay Fire Station	0.00	175.05	
	100-1450-52400	UTILITIES	App Bay Fire Station	175.05		
021326E	Invoice	03/06/2026	Lights	0.00	121.08	
	410-0000-52400	UTILITIES	Lights	121.08		
021326F	Invoice	03/06/2026	Gallardo Park Lights	0.00	626.78	
	100-2100-52400	UTILITIES	Gallardo Park Lights	626.78		
021326G	Invoice	03/06/2026	Signals	0.00	260.42	
	410-0000-52400	UTILITIES	Signals	260.42		
021326H	Invoice	03/06/2026	Signals	0.00	7.76	
	410-0000-52400	UTILITIES	Signals	7.76		
021326J	Invoice	03/06/2026	Lights	0.00	79.24	
	410-0000-52400	UTILITIES	Lights	79.24		
021326K	Invoice	03/06/2026	Orchard Park	0.00	297.71	
	651-0000-52400	UTILITIES	Orchard Park	297.71		
021326L	Invoice	03/06/2026	Signals	0.00	287.41	
	410-0000-52400	UTILITIES	Signals	287.41		
021326M	Invoice	03/06/2026	Water / ERF	0.00	36,052.30	
	121-0000-52400	UTILITIES	ERF	2,465.00		
	309-0000-52400	UTILITIES	Water	33,587.30		
021526	Invoice	03/06/2026	Parks/Facilities/Streets	0.00	7,739.71	
	100-2100-52400	UTILITIES	Parks/Facilities/Streets	805.82		
	100-8000-52400	UTILITIES	Parks/Facilities/Streets	6,787.52		
	410-0000-52400	UTILITIES	Parks/Facilities/Streets	146.37		
021526B	Invoice	03/06/2026	Liberty Ct. Landscape	0.00	9.60	
	651-0000-52400	UTILITIES	Liberty Ct. Landscape	9.60		
021726	Invoice	03/06/2026	Fire Dept.	0.00	1,649.20	
	100-1450-52400	UTILITIES	Fire Dept.	1,649.20		
021726B	Invoice	03/06/2026	Signals	0.00	93.43	
	410-0000-52400	UTILITIES	Signals	93.43		
021826	Invoice	03/06/2026	Well 11	0.00	13,591.07	
	309-0000-52400	UTILITIES	Well 11	13,591.07		
021826B	Invoice	03/06/2026	255 Soledad St.	0.00	860.17	
	100-1400-52400	UTILITIES	255 Soledad St.	860.17		
021826C	Invoice	03/06/2026	Signals	0.00	17.07	
	410-0000-52400	UTILITIES	Signals	17.07		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
021826D	Invoice	03/06/2026	Lights	0.00	152.92	
	410-0000-52400	UTILITIES	Lights		152.92	
021826E	Invoice	03/06/2026	Workforce Housing - Mora Cir	0.00	70.22	
	100-1200-52400	UTILITIES	Workforce Housing - Mora Cir		70.22	
022026	Invoice	03/06/2026	RSV Assessment Dist	0.00	16.90	
	647-0000-52422	STREET LIGHTING	RSV Assessment Dist		16.90	
022026B	Invoice	03/06/2026	Lights, Fire Dept, Rusconi St.	0.00	3,422.02	
	100-1450-52400	UTILITIES	Lights, Fire Dept, Rusconi St.		632.44	
	410-0000-52400	UTILITIES	Lights, Fire Dept, Rusconi St.		2,290.39	
	651-0000-52400	UTILITIES	Lights, Fire Dept, Rusconi St.		499.19	
022426	Invoice	03/06/2026	Community Center	0.00	3,578.03	
	100-2200-52400	UTILITIES	Community Center		3,578.03	
022426B	Invoice	03/06/2026	WWTP	0.00	6,225.52	
	310-0000-52400	UTILITIES	WWTP		6,225.52	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.	03/09/2026	Regular	0.00	132.00	59677
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
293840	Invoice	03/06/2026	Cylinder Tanks Rental	0.00	132.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	Cylinder Tanks Rental		132.00	
PURPOW	PITNEY BOWES BANK INC PURCHASE POWER	03/09/2026	Regular	0.00	1,009.75	59678
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
021126	Invoice	03/06/2026	Non Dept - Office Supplies	0.00	1,009.75	
	100-8000-52040	OFFICE SUPPLIES	Non Dept - Office Supplies		1,009.75	
RODRIP	PRISCILIA RODRIGUEZ	03/09/2026	Regular	0.00	301.00	59679
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
030626	Invoice	03/06/2026	Per Diem CPRS Conference	0.00	301.00	
	100-2200-52091	TRAVEL, MEETINGS & TRA..	Per Diem CPRS Conference		301.00	
QUICOM	QUINN COMPANY	03/09/2026	Regular	0.00	1,656.49	59680
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
PC020315322	Invoice	03/06/2026	A/C Unit - Skid Steer	0.00	1,656.49	
	310-0000-52525	REPAIRS & MAINTENANCE..	A/C Unit - Skid Steer		1,656.49	
TERMIN	RENTOKIL NORTH AMERICA INC	03/09/2026	Regular	0.00	119.95	59681
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
468713520	Invoice	03/06/2026	Orchard Park Pest Control	0.00	64.95	
	651-0000-52200	PROFESSIONAL SERVICES...	Orchard Park Pest Control		64.95	
468857435	Invoice	03/06/2026	Pest Control - Corp Yard	0.00	55.00	
	100-2100-52520	MAINTENANCE AGREEM...	Pest Control - Corp Yard		55.00	
AGUILA	ROLANDO AGUILAR	03/09/2026	Regular	0.00	301.00	59682
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
030626	Invoice	03/06/2026	Per Diem CPRS Conference	0.00	301.00	
	100-2200-52091	TRAVEL, MEETINGS & TRA..	Per Diem CPRS Conference		301.00	
ROSSRE	ROSS RECREATION EQUIPMENT	03/09/2026	Regular	0.00	829.91	59683
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
I29266	Invoice	03/06/2026	OLP Swing Repairs	0.00	829.91	
	651-0000-52522	PARK MAINTENANCE	OLP Swing Repairs		829.91	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SALINA	S & L INVESTMENTS	03/09/2026	Regular	0.00	84.03	59684

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
1206	Invoice	03/06/2026	New Patches	0.00	84.03

Account Number	Account Name	Item Description	Distribution Amount
100-1400-52048	UNIFORM PURCHASE	New Patches	84.03

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MEDCLE	SANDRA LOPEZ MEDINA	03/09/2026	Regular	0.00	4,440.00	59685

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
02050	Invoice	03/06/2026	Encampment Janitor	0.00	4,440.00

Account Number	Account Name	Item Description	Distribution Amount
121-0000-52200	PROFESSIONAL SERVICES...	Encampment Janitor	4,440.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SPCAMO	SPCA OF MONTEREY COUNTY	03/09/2026	Regular	0.00	10,780.00	59686

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
1-26	Invoice	03/06/2026	ACO Fees	0.00	10,780.00

Account Number	Account Name	Item Description	Distribution Amount
312-0000-52235	ANIMAL SERVICES	ACO Fees	10,780.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
STWATE	STATE WATER RESOURCES CONTROL BOARD	03/09/2026	Regular	0.00	90.00	59687

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
022526	Invoice	03/06/2026	Grade 3 Renewal Certification	0.00	90.00

Account Number	Account Name	Item Description	Distribution Amount
309-0000-52091	TRAVEL, MEETINGS & TRA...	Grade 3 Renewal Certification	45.00
310-0000-52091	TRAVEL, MEETINGS & TRA...	Grade 3 Renewal Certification	45.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
STERIC	STERICYCLE/ADVANCED SOLUTIONS	03/09/2026	Regular	0.00	135.34	59688

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
8013460015	Invoice	03/06/2026	Property/Evidence Supplies	0.00	135.34

Account Number	Account Name	Item Description	Distribution Amount
100-1400-52050	PROPERTY EVIDENCE RO...	Property/Evidence Supplies	135.34

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TEAMCA	TEAMCALIFORNIA	03/09/2026	Regular	0.00	600.00	59689

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
030226	Invoice	03/06/2026	ICSC@Monterey 2026 Booth Participant	0.00	600.00

Account Number	Account Name	Item Description	Distribution Amount
100-1200-52091	TRAVEL, MEETINGS & TRA...	ICSC@Monterey 2026 Booth Par...	600.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TMOBIL	T-MOBILE USA, INC	03/09/2026	Regular	0.00	1,438.05	59690

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
022126	Invoice	03/06/2026	Cell Phone Charges	0.00	1,438.05

Account Number	Account Name	Item Description	Distribution Amount
100-1400-52415	CELLULAR PHONE	Admin/Parks Cells	31.93
100-1500-52415	CELLULAR PHONE	Admin/Parks Cells	33.77
100-2100-52415	CELLULAR PHONE	Admin/Parks Cells	212.32
309-0000-52415	CELLULAR PHONE	Water Dept. Cell	244.56
309-0000-52415	CELLULAR PHONE	Admin/Parks Cells	29.35
310-0000-52415	CELLULAR PHONE	WWTP Dept. Cell	692.48
310-0000-52415	CELLULAR PHONE	Admin/Parks Cells	29.35
311-0000-52415	CELLULAR PHONE	Admin/Parks Cells	9.70
312-0000-52415	CELLULAR PHONE	Admin/Parks Cells	36.76
410-0000-52415	CELLULAR PHONE	Admin/Parks Cells	117.83

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TMOBIL	T-MOBILE USA, INC	03/09/2026	Regular	0.00	853.93	59691

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
022126B	Invoice	03/06/2026	ERF Cell Phones	0.00	853.93

Account Number	Account Name	Item Description	Distribution Amount
121-0000-52200	PROFESSIONAL SERVICES...	ERF Cell Phones	853.93

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
TMOBIL	T-MOBILE USA, INC	03/09/2026	Regular	0.00	344.96	59692

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
021226C	Invoice	03/06/2026	CED Cell Phones	0.00	344.96	
	100-1200-52415	CELLULAR PHONE	CED Cell Phones	344.96		
TMOBIL	T-MOBILE USA, INC	03/09/2026	Regular	0.00	294.42	59693
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
021226B	Invoice	03/06/2026	Phone Service	0.00	294.42	
	100-1400-52410	TELEPHONE/DATA/PAGER	Phone Service	294.42		
TMOBIL	T-MOBILE USA, INC	03/09/2026	Regular	0.00	374.27	59694
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
021226	Invoice	03/06/2026	CM / Council	0.00	374.27	
	100-1000-52415	CELLULAR PHONE	CM / Council	269.66		
	100-1100-52415	CELLULAR PHONE	CM / Council	104.61		
TOPES	TOPE'S TREE SERVICE, INC.	03/09/2026	Regular	0.00	33,000.00	59695
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
445574	Invoice	03/06/2026	Tree Trimming	0.00	33,000.00	
	650-0000-52519	MAINTENANCE	Tree Trimming	5,000.00		
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Tree Trimming	28,000.00		
TOWNSE	TOWNSEND PUBLIC AFFAIRS, INC	03/09/2026	Regular	0.00	15,000.00	59696
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24634	Invoice	03/06/2026	Prof. Services - Lobbyist	0.00	5,000.00	
	100-2400-52200	PROFESSIONAL SERVICES...	Prof. Services - Lobbyist	5,000.00		
24799	Invoice	03/06/2026	Prof. Services - Lobbyist	0.00	5,000.00	
	100-2400-52200	PROFESSIONAL SERVICES...	Prof. Services - Lobbyist	5,000.00		
24959	Invoice	03/06/2026	Prof. Services - Lobbyist	0.00	5,000.00	
	100-2400-52200	PROFESSIONAL SERVICES...	Prof. Services - Lobbyist	5,000.00		
TRICIT	TRI-CITIES DISPOSAL AND RECYCLING, INC.	03/09/2026	Regular	0.00	196,663.88	59697
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0001194789	Invoice	03/06/2026	Corp Yard Landfill Fees	0.00	2,026.68	
	410-0000-52531	STREET MAINTENANCE	Corp Yard Landfill Fees	1,601.08		
	647-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	40.53		
	649-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	121.60		
	651-0000-52532	STREET SWEEPING	Corp Yard Landfill Fees	263.47		
2026-02	Invoice	03/06/2026	Garbage Fees - February 2026	0.00	194,637.20	
	311-0000-52230	LEASE CONTRACTS	Garbage Fees - February 2026	194,637.20		
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM	03/09/2026	Regular	0.00	19,223.51	59698

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Discount Amount / Distribution Amount	Discount Amount / Payable Amount	Payment Amount / Number
020626BT	Invoice	03/06/2026	Credit Card Purchases	0.00		3,069.17
	100-1200-52040	OFFICE SUPPLIES	CED Container Storage Unit		101.09	
	100-1200-52040	OFFICE SUPPLIES	Gateway Office Supplies		246.90	
	100-1200-52040	OFFICE SUPPLIES	Gateway Office Supplies		10.68	
	100-1200-52041	OPERATIONAL SUPPLIES	Refrigerator For Workforce Hous..		881.61	
	100-2400-52040	OFFICE SUPPLIES	Light Bulb for Lamp		27.30	
	100-2400-52091	TRAVEL, MEETINGS & TRA..	CAPIO Membership		425.00	
	100-2400-52091	TRAVEL, MEETINGS & TRA..	Professional Development		545.11	
	121-0000-52200	PROFESSIONAL SERVICES...	Container Rental		358.52	
	121-0000-52200	PROFESSIONAL SERVICES...	Storage Rental		61.40	
	121-0000-52200	PROFESSIONAL SERVICES...	Storage Rental		175.00	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF - Gift Card For Client		40.00	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF - Outreach		153.63	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF - Grand Opening Supplies		42.93	
020626DN	Invoice	03/06/2026	Credit Card Purchases	0.00		1,958.07
	100-1000-52070	FOOD SERVICES	Coffee for Naloxone/Fen. Test K...		22.00	
	100-1000-52070	FOOD SERVICES	Table Snacks for State of the City		31.38	
	100-1100-52040	OFFICE SUPPLIES	2 American Outdoor Flags		371.77	
	100-1100-52040	OFFICE SUPPLIES	2 California Outdoor Flags		349.56	
	100-1100-52070	FOOD SERVICES	Peak Refreshment Lunch & Lear...		153.18	
	100-1100-52091	TRAVEL, MEETINGS & TRA..	California Municipal Clerk Associ...		300.00	
	100-1100-52091	TRAVEL, MEETINGS & TRA..	2026 Clerks Annual Conference		675.00	
	100-1100-52115	SUNDRY	Birthday Calendar Decorations - ...		6.56	
	100-1310-52100	EMPLOYEE FUNCTIONS	Birthday Calendars - Employee ...		48.62	
020626DW	Invoice	03/06/2026	Credit Card Purchases	0.00		1,265.73
	100-8000-52080	FLEET SERVICES	Gas For Durango		91.06	
	100-8000-52080	FLEET SERVICES	Gas For Durango		76.55	
	309-0000-52091	TRAVEL, MEETINGS & TRA..	AWWA Conference Credit		-446.25	
	309-0000-52091	TRAVEL, MEETINGS & TRA..	Cross Connection Manual		207.05	
	309-0000-52091	TRAVEL, MEETINGS & TRA..	APWA Awards Meeting		55.00	
	309-0000-52091	TRAVEL, MEETINGS & TRA..	Deposit For Lodging		143.24	
	309-0000-52520	MAINTENANCE AGREEM...	Google Suite		310.80	
	310-0000-52091	TRAVEL, MEETINGS & TRA..	Online Course		235.25	
	310-0000-52091	TRAVEL, MEETINGS & TRA..	APWA Awards Meeting		55.00	
	310-0000-52091	TRAVEL, MEETINGS & TRA..	Deposit For Lodging		143.23	
	310-0000-52091	TRAVEL, MEETINGS & TRA..	Ticket for Expo		84.00	
	310-0000-52520	MAINTENANCE AGREEM...	Google Suite		310.80	
020626FL	Invoice	03/06/2026	Credit Card Purchases	0.00		5,125.14
	100-1400-52043	AMMUNITION/WEAPON ...	Door Ram Tools		1,706.37	
	100-1400-52050	PROPERTY EVIDENCE RO...	Membership		65.00	
	100-1400-52051	TOOLS & MINOR EQUIPM...	Drone Buckets		149.75	
	100-1400-52080	FLEET SERVICES	Window Tint		239.06	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training		-281.83	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Hilton - Training		281.84	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training		1,500.00	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training		60.00	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training		251.50	
	100-1400-52091	TRAVEL, MEETINGS & TRA..	Training		621.88	
	100-1400-52400	UTILITIES	Cable Service		122.58	
	100-3100-52200	PROFESSIONAL SERVICES...	MPV Media - Training		349.00	
	100-3100-52200	PROFESSIONAL SERVICES...	Wondershare - Software		59.99	
020626FU	Invoice	03/06/2026	Credit Card Purchases	0.00		1,134.75
	100-1310-52200	PROFESSIONAL SERVICES...	IT Manager Interview Panel - Fo...		71.59	
	100-1310-52200	PROFESSIONAL SERVICES...	IT Manager Interview Panel - Lu...		56.43	
	100-1310-52200	PROFESSIONAL SERVICES...	1094/1095 Federal & State E Fili...		813.96	
	100-1310-52200	PROFESSIONAL SERVICES...	1094/1095 Federal & State E Fili...		8.69	
	100-1400-52070	FOOD SERVICES	Windmill Restaurant/Police Offi...		89.15	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-8000-52040 OFFICE SUPPLIES		Supplies		94.93	
020626HR	Invoice	03/06/2026	Credit Card Purchases	0.00	114.90	
	100-2100-52080 FLEET SERVICES		Front Inner Seat Belt		105.91	
	309-0000-52091 TRAVEL, MEETINGS & TRA...		ENR Subscription		4.50	
	310-0000-52091 TRAVEL, MEETINGS & TRA...		ENR Subscription		4.49	
020626JL	Invoice	03/06/2026	Data Lines For Fire Department	0.00	282.65	
	100-1450-52400 UTILITIES		Service At Fire Station		173.51	
	100-1450-52410 TELEPHONE/DATA/PAGER		Data Lines For Fire Department		109.14	
020626JP	Invoice	03/06/2026	Credit Card Purchases	0.00	1,191.53	
	100-2200-52049 PRINTING & ADVERTISING		Email Processor App		64.75	
	100-2200-52091 TRAVEL, MEETINGS & TRA...		Travel - CPRS Conference Train		402.00	
	100-2200-52518 FACILITIES EXPENSE		Facility Music License		641.00	
	100-2200-52518 FACILITIES EXPENSE		Facility Gym Ceiling Tiles		63.78	
	100-2200-52518 FACILITIES EXPENSE		Software Subscription		20.00	
020626MH	Invoice	03/06/2026	Credit Card Purchases	0.00	4,712.84	
	100-1100-52091 TRAVEL, MEETINGS & TRA...		Hotel Reservation / City Clerks C...		1,070.97	
	100-1320-52520 MAINTENANCE AGREEM...		IT		1,168.57	
	100-1320-52520 MAINTENANCE AGREEM...		IT		39.98	
	100-1320-52520 MAINTENANCE AGREEM...		IT		49.97	
	100-1320-52520 MAINTENANCE AGREEM...		IT		404.42	
	100-1320-52520 MAINTENANCE AGREEM...		IT		48.30	
	100-1320-52520 MAINTENANCE AGREEM...		IT		15.10	
	100-1320-52520 MAINTENANCE AGREEM...		IT		207.98	
	100-1320-52520 MAINTENANCE AGREEM...		IT		39.99	
	100-1320-52520 MAINTENANCE AGREEM...		IT		214.60	
	100-1320-52520 MAINTENANCE AGREEM...		IT		486.00	
	100-1320-52520 MAINTENANCE AGREEM...		IT		24.39	
	100-1320-52520 MAINTENANCE AGREEM...		IT		99.75	
	100-1320-52520 MAINTENANCE AGREEM...		IT		453.60	
	100-1320-52520 MAINTENANCE AGREEM...		IT		129.80	
	100-1320-52520 MAINTENANCE AGREEM...		IT		120.00	
	100-1320-52520 MAINTENANCE AGREEM...		IT		30.00	
	100-2200-52091 TRAVEL, MEETINGS & TRA...		Park & Rec Interview Panel - Tra...		109.42	
020626Rec	Invoice	03/06/2026	Facebook Boost	0.00	368.73	
	100-2200-52031 PROGRAM SUPPLIES		Facebook Boost		3.09	
	100-2200-52031 PROGRAM SUPPLIES		Various Food Items		42.00	
	100-2200-52031 PROGRAM SUPPLIES		Script Perusal Return		4.44	
	100-2200-52091 TRAVEL, MEETINGS & TRA...		Dinner From Lugis		124.52	
	100-2200-52091 TRAVEL, MEETINGS & TRA...		Gift Cards		50.00	
	100-2200-52115 SUNDRY		Panda Express Food		83.03	
	100-2200-52115 SUNDRY		Pizza		49.66	
	100-2200-52518 FACILITIES EXPENSE		Spotify Monthly Bill		11.99	
	Void	03/09/2026	Regular	0.00	0.00	59699
	Void	03/09/2026	Regular	0.00	0.00	59700
VOYAG	US BANK VOYAGER FLEET SYSTEMS, INC.	03/09/2026	Regular	0.00	14,204.56	59701

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8691428362609	Invoice	03/06/2026	Fuel	0.00	14,204.56	
	100-1250-52085	FUEL	Econ Dev Dept	104.38		
	100-1400-52085	FUEL	PD Fuel	6,582.78		
	100-1400-52085	FUEL	PW Units	132.10		
	100-1450-52085	FUEL	Fire Dept	1,693.88		
	100-2100-52085	FUEL	PW Units	1,046.35		
	100-2100-52085	FUEL	PW Units	58.64		
	100-8000-52080	FLEET SERVICES	Multi Use	526.74		
	309-0000-52085	FUEL	Water Fuel	1,351.75		
	310-0000-52085	FUEL	WWTP Fuel	1,704.48		
	311-0000-52085	FUEL	PW Units	17.26		
	312-0000-52085	FUEL	ACO	245.76		
	312-0000-52085	FUEL	PW Units	186.62		
	410-0000-52085	FUEL	PW Units	553.82		
UTILTE	UTILITY TELECOM GROUP, LLC	03/09/2026	Regular	0.00	4,234.69	59702
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
90239000000026...	Invoice	03/06/2026	Telephone	0.00	4,234.69	
	100-8000-52410	TELEPHONE/DATA/PAGER	Telephone	4,234.69		
VASQUF	VASQUEZ FABRICATION, INC	03/09/2026	Regular	0.00	1,669.50	59703
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
895	Invoice	03/06/2026	Screwpress Bracket 1	0.00	467.50	
	310-0000-52525	REPAIRS & MAINTENANCE..	Screwpress Bracket 1	467.50		
898	Invoice	03/06/2026	Extend Door Lock Tanks	0.00	297.50	
	309-0000-52533	WELL MAINTENANCE PR...	Extend Door Lock Tanks	297.50		
900	Invoice	03/06/2026	Screwpress Repairs	0.00	467.50	
	310-0000-52525	REPAIRS & MAINTENANCE..	Screwpress Repairs	467.50		
901	Invoice	03/06/2026	Rag Compactor Repairs	0.00	437.00	
	310-0000-52525	REPAIRS & MAINTENANCE..	Rag Compactor Repairs	437.00		
VERIZO	VERIZON WIRELESS	03/09/2026	Regular	0.00	4,474.34	59704
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6134151701	Invoice	03/06/2026	Cell Phones & Routers - Service Only	0.00	2,344.96	
	100-1400-52415	CELLULAR PHONE	Cell Phones & Routers - Service ...	2,344.96		
6136656134	Invoice	03/06/2026	Air Cards/ ERF Internet	0.00	70.03	
	100-1200-52520	MAINTENANCE AGREEM...	ERF Internet	30.02		
	310-0000-52415	CELLULAR PHONE	Air Cards	40.01		
6136656135	Invoice	03/06/2026	Cell Phones + Routers - Service Only	0.00	2,059.35	
	100-1400-52415	CELLULAR PHONE	Cell Phones + Routers - Service ...	2,059.35		
WALLAC	WALLACE GROUP	03/09/2026	Regular	0.00	67,322.75	59705
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
67202	Invoice	03/06/2026	CM - Recycled Water Proj.	0.00	61,831.00	
	213-0000-52200	PROFESSIONAL SERVICES...	CM - Recycled Water Proj.	61,831.00		
67212	Invoice	03/06/2026	Front St. Landscape Proj.	0.00	5,491.75	
	412-0000-57000	CAPITAL OUTLAY - IMPR...	Front St. Landscape Proj.	5,491.75		
WATAWA	WATER AWARENESS COMMITTEE OF MONTERE	03/09/2026	Regular	0.00	544.89	59706

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	2026 - 10	Invoice	03/06/2026	Conservation Outreach Booklets	0.00	544.89	
		309-0000-52040	OFFICE SUPPLIES	Conservation Outreach Booklets	544.89		
WILBUR	WILLBUR-ELLIS COMPANY	03/09/2026	Regular	0.00	849.53	59707
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	17648128	Invoice	03/06/2026	Herbicide	0.00	849.53	
		100-2100-52044	CHEMICAL	Herbicide	849.53		
EFTPS	EFTPS	03/06/2026	Bank Draft	0.00	9,695.50	DFT0000135
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	INV0001280	Invoice	03/06/2026	MEDICARE W/H	0.00	9,695.50	
		100-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	5,978.82		
		121-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	68.14		
		213-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	16.64		
		309-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,064.34		
		310-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,840.72		
		311-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	160.70		
		312-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	106.30		
		410-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	459.72		
		531-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	0.12		
EFTPS	EFTPS	03/06/2026	Bank Draft	0.00	41,455.70	DFT0000136
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
	INV0001281	Invoice	03/06/2026	FICA W/H	0.00	41,455.70	
		100-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	25,563.78		
		121-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	291.36		
		213-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	71.18		
		309-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	4,550.38		
		310-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	7,870.42		
		311-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	687.62		
		312-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	453.90		
		410-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	1,966.50		
		531-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	0.56		
EFTPS	EFTPS	03/06/2026	Bank Draft	0.00	29,950.15	DFT0000137

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type	Discount Amount / Discount Amount	Payment Amount / Payable Amount	Number
	Account Number		**Account Name**	**Item Description**		**Distribution Amount**	
INV0001283	Invoice	03/06/2026	FEDERAL TAX		0.00	29,950.15	
	100-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		19,268.17	
	121-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		184.63	
	213-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		48.61	
	309-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		3,094.47	
	310-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		5,629.01	
	311-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		553.44	
	312-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		260.44	
	410-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		910.87	
	531-0000-21120		FEDERAL TAX PAYABLE	FEDERAL TAX		0.51	

Bank Code APRAB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	248	102	0.00	1,074,064.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	3	3	0.00	81,101.35
EFT's	29	12	0.00	31,814.79
	280	**120**	**0.00**	**1,186,980.80**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	248	102	0.00	1,074,064.66
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	3	3	0.00	81,101.35
EFT's	29	12	0.00	31,814.79
	280	**120**	**0.00**	**1,186,980.80**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	3/2026	1,186,980.80
			1,186,980.80

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6337, A Resolution of the City Council of the City of Soledad Approving In-Kind Services and Approving Street Closure of Soledad Street Between Front Street and Monterey Street for the Annual Soledad Historical Society Farmer's Market**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6337, A Resolution of the City Council of the City of Soledad "Approving In-Kind City Services and Approving the Street Closure of Soledad Street Between Front Street and Monterey Street for the Annual Soledad Historical Society Farmer's Market".

Executive Summary

The Soledad Historical Society "Society" organizes the annual Soledad Farmer's Market, which takes place from early April to October. The farmer's market comprises about 8-10 vendors offering locally sourced products such as produce, baked goods, crafts, and specialty foods. The event aims to attract visitors to the free museum while raising funds for its upkeep. The Society has applied for various permits, including temporary use, special events, and business licenses for vendors. The Society is requesting approval to close the 100th block of Soledad Street every Thursday during the event from 1:00 PM to 9:00 PM. The Public Works, Police, Fire, and Planning Departments have recommended approval, pending final approval from the Council for the street closure.

Background

The Soledad Farmer's Market serves as a well-attended community event that attracts residents and visitors to the downtown area, contributing to local economic activity and supporting downtown vitality. The event is scheduled to occur weekly on Thursdays from April 9, 2026, through September 30, 2026, between the hours of 3:00 p.m. and 8:00 p.m. The market is designed to provide a safe, family-friendly environment that encourages community gathering and engagement. The event is organized and managed by the Soledad Historical Society, which utilizes the Farmers Market as an opportunity to increase awareness of the museum, promote local history, and generate funds to support

ongoing maintenance and programming. In addition, the Farmers Market provides space for public agencies and community organizations to participate at no cost. This arrangement offers the City of Soledad a valuable platform for community outreach, public education, and engagement with residents in an informal and accessible setting.

Review & Analysis

The proposed event will require the temporary closure of Soledad Street between Monterey Street and Front Street, consistent with prior years of operation. Exhibit A identifies the specific street closure area, traffic control measures, and barricade placement necessary to ensure public safety and maintain emergency access. Approval of the street closure is subject to authorization by the City of Soledad City Council. Council consideration is contingent upon the applicant securing all required permits and approvals, including a Temporary Use Permit, Special Event Permit, and valid business licenses for participating vendors.

Upon Council approval, Public Works staff will coordinate with the applicant to confirm proper placement of barricades and signage in accordance with the approved traffic control plan. The applicant will schedule barricade delivery and related coordination during regular business hours to minimize impacts to City operations and reduce the need for additional staff resources. This collaborative approach is intended to ensure an efficient setup process while maintaining public safety and operational continuity.

The applicant has submitted liability insurance and a preliminary list of participating vendors. A final vendor list will be provided closer to the event start date and will be reviewed by City staff to verify compliance with local business licensing requirements. Staff will work with the applicant, as needed, to confirm that all vendors obtain the appropriate business licenses prior to participation. This coordinated review process will help ensure the event remains in full compliance with applicable City regulations while supporting a smooth implementation of the Farmers Market.

Financial Considerations

The Public Works Department will coordinate with the Soledad Historical Society in advance of and during the event week to ensure that street closure logistics, barricade placement, and related operational needs are scheduled efficiently. To the extent feasible, services will be incorporated into regular staff assignments to minimize overtime and additional staffing expenses. Based on the scope of the proposed Farmers Market event and the anticipated level of City services required, no significant additional costs are expected. At this time, no further fiscal impact to the City is anticipated.

Strategic Plan Alignment

The proposed action supports Goal 8.4.2 of the City's Strategic Plan, which calls for supporting the local farmers' market. Continued authorization of the Soledad Farmers Market demonstrates the City's commitment to maintaining and strengthening access to locally sourced food, supporting vendors, encouraging economic activity in the downtown area, and creating opportunities for community programming and engagement.

Alternatives

- Approve the Resolution as presented; or
- Deny the Resolution of in-kind city services and the street closure of Soledad Street between Front Street and Monterey Street

Planning/CEQA

The proposed sponsorship and associated request for the temporary street closure, waiving of the park fee, and in-kind services are considered exempt under the CEQA Guidelines Section 15304 (e) Class 4 Minor Alteration to Land. Pursuant to CEQA minor temporary land use with minimal or no permanent effects on the environment, such as carnivals and Christmas tree sales, are exempt.

Public Notice Requirements

None required

Attachment(s):
Resolution No. 6337
Exhibit A - Farmer's Market Street Closure

RESOLUTION NO. 6337

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING IN-KIND SERVICES, AND APPROVING THE STREET CLOSURE OF SOLEDAD STREET BETWEEN FRONT STREET AND MONTEREY STREET FOR THE SOLEDAD HISTORICAL SOCIETY ANNUAL FARMER'S MARKET

WHEREAS, the Soledad Historical Society "Society" has been operating the Soledad Farmer's Market; and

WHEREAS, as past years, the Farmer's Market is hosted at the 100th Block of Soledad Street every Thursday from April 9th, through September 30th, 2026, from 3:00 PM to 8:00 PM; and

WHEREAS, the free event will include food and craft vendors, free museum access, and local agency services to benefit the community; and

WHEREAS, to accommodate for event activities and to facilitate pedestrian safety to and from the Farmer's Market, the Society have requested the closure of Soledad Street from Front Street to Monterey Street; and

WHEREAS, the Society will collaborate with the Public Works Department for in-kind services for barricades and signage to facilitate safe vehicular traffic and accommodate the street closure.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Soledad hereby approves the temporary closure of Soledad Street, from Front Street to Monterey Street, between 1:00 PM and 9:00 PM, for set-up and breakdown and provision of in-kind city services from the Public Works Department.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 18th day of March 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

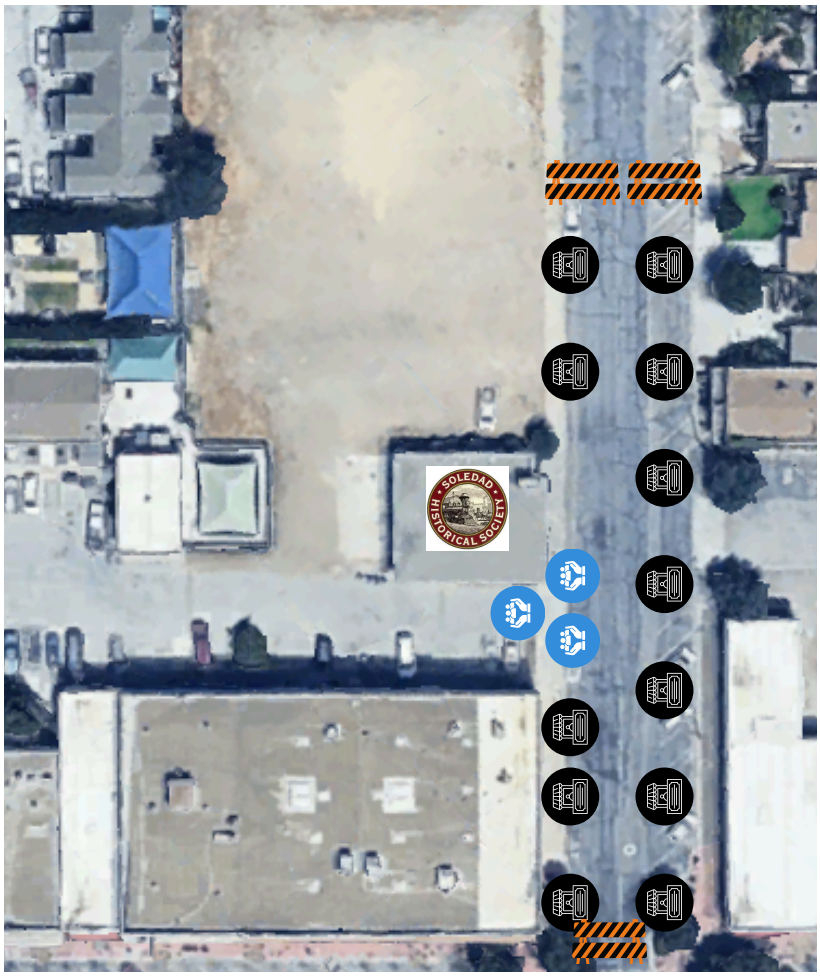
_____
MEGAN HUNTER, City Clerk

Soledad Historical Society Farmer's Market 2026

Map Vicinity



Zoomed in Area



Farmer's Market Area

Vendor Spaces

Public Agency Space

Stret closure

Soledad Historical Society

Farmers' Market 2026

Vendor	Insurance Date	Health Permit	Business License
3 Pop		6/2026	Active
El Taquero		6/2026	Active
Champion Corn		6/2026	Active
Ortega Produce		6/2026	Active
Wings Uncommon		6/2026	Active
Jaden's Kettle Corn		6/2026	Active
Dulce Pensamiento		6/2026	Active
Coco Las Islas		6/2026	Active
Flora's Flowers			Active
Noe's Churros		6/2026	Active
Taqitos Hernandez		6/2026	Active
Tacos Jalisco		6/2026	Active
Stackhouse			Active
Las Tomales Foods		6/2026	Active
Knifeguy 831			Active

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6338, A Resolution of The City Council of The City of Soledad Approving the Street Closures for the Annual Way of the Cross/Viacrusis Procession for Good Friday hosted by the Our Lady of Solitude Parish and Authorizing Cost Recovery for City Staff Support**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community & Economic Development Director, and Ariana Mora, Senior Planner**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and approve Resolution No. 6338, "Approving the Street Closures for the Annual Way of the Cross/Viacrusis Procession for Good Friday hosted by the Our Lady of Solitude Parish and Authorizing Cost Recovery for City Staff Support".

Executive Summary

Our Lady of Solitude Church (Applicant) is requesting approval from the City Council to conduct its longstanding Annual Way of the Cross / *Viacrucis* Procession for Good Friday, April 3, 2026. Following a detailed review of the event plan, the Police Department determined that temporary street closures are necessary to safeguard the 350 anticipated participants and prevent potential vehicle-related hazards in unsecured areas. Although the applicant is requesting the closure of Monterey Street to Park Street, Police and Public Works Department is proposing alternative routes to help relieve the need of City Staff to coordinate street closures and traffic management.

To ensure public safety, staff recommends the following street closures:

- **Start of Procession** (3:00 p.m. – 4:30 p.m.): Benito Street from Main Street to Gabilan Drive up to Blaas Santana Park
- **End of Procession** (5:30 p.m. – 6:30 p.m.): Gabilan Drive from Blaas Santana Park to Benito Street ending at the church's parking lot

Given the scope of the event, staff further requests City Council review and approval of cost recovery for City personnel required to support traffic management and event operations. Approval of this request will facilitate a safe, inclusive, and culturally significant community event that continues a valued local tradition and encourages broad resident participation.

Background

For many years, Our Lady of Solitude Church has hosted the Annual Way of the Cross/ Viacrucis Procession for Good Friday, a cultural and community tradition in the City of Soledad. The celebration brings residents together in a spirit of unity, faith, and festivity. The 2026 celebration is scheduled for Friday, April 3, 2026 between 3:30pm-6:30pm. As part of the annual tradition, the Church will conduct a procession in the evening that necessitate use of the public right-of-way.

Historically, the event required only a parade permit issued by the Soledad Police Department. However, due to increasing incidents nationwide in which vehicles have accidentally or intentionally driven into crowds, the Police Department has determined that full street closures are necessary to provide a safer environment for participants. The City is also working to standardize safety protocols for parades, particularly those involving large numbers of pedestrians, to ensure consistency and prioritize the safety of both pedestrians and motorists. Given the scale of the processions, their routes along key corridors, and the event timing of the procession during after-school hours, enhanced traffic management measures are warranted. Therefore, staff recommends that the City Council approve the proposed street closures, review, and authorize the Police and Public Works Departments to ensure safe and effective traffic control during the procession.

Review & Analysis

In past years, the procession has been held along Monterey Street, beginning at the Parish parking lot at the corner of Encinal Street and Monterey Street and concluding at Vosti Park. The event was typically scheduled from 3:30 p.m. to 6:30 p.m. and included approximately 350 participants. Barricades were placed beginning at 3:00 p.m. to allow for safe event setup and breakdown. The procession traveled along Monterey Street during the first hour, paused at Vosti Park for a 20-minute prayer, and then returned along Monterey Street, arriving back at the Parish by approximately 5:30 p.m. The event has traditionally included musical bands, commemorative displays, and volunteers provided by the applicant to assist with participant coordination.

The applicant has proposed utilizing the same Monterey Street route again this year for the Good Friday Procession. The Police Department and Public Works Department have identified operational concerns with closing this corridor after the December 12th, 2025, event that was also approved by the City Council on December 5th, 2025. Monterey Street functions as a primary transportation route through the City and accommodates regional traffic, truck stop access, public transportation, and emergency response routes. Managing a moving procession along this corridor requires significant coordination to temporarily close and reopen multiple intersections as the event progresses, especially during the proposed time that is considered a "rush hour". Staff estimates that implementing the event along Monterey Street would require approximately six Public Works staff and six Police Officers to safely manage traffic control and intersection closures.

Staff discussed these considerations with the applicant. While the traditional route along Monterey Street has been used for many years, the applicant indicated a willingness to work with the City and remain flexible regarding operational requirements necessary to ensure the event can be conducted safely. Based on these discussions, staff recommended an alternative route utilizing Benito Street, continuing north toward the Soledad High School parking lot and potentially incorporating Blaas Santana Park. These streets contain longer block lengths and generally lower traffic volumes, which would provide a more controlled environment for both event participants and vehicles. Utilizing this route would also reduce potential conflicts with truck stop circulation, public transportation routes, and emergency response access along Monterey Street. In addition, the route can be managed with fewer

City resources, requiring an estimated two Public Works staff and four to five Police Officers to monitor traffic control points and maintain safety.

Although staff coordinated with the applicant to identify an alternative route that would reduce operational complexity and staffing needs, City staff will still be required to process the event and implement the necessary traffic control measures. This includes staff time for event coordination, traffic planning, and implementation. These services are considered in-kind and must be reviewed and approved by the City Council, particularly with respect to City staff participation in supporting the event.

In recent events, the City has generally requested that event organizers assume responsibility for costs associated with events occurring within the public right-of-way, for example, security services. However, this event consists of a moving procession rather than a stationary gathering in one controlled location, which limits the applicability of traditional event security services. Because the procession will travel along public streets, active traffic management will still be required to ensure participant safety and minimize conflicts with vehicular traffic. Traffic control must be performed by City personnel, with the Police Department serving as the lead for public safety and traffic enforcement and the Public Works Department assisting with barricade placement, intersection control, and route monitoring along the procession route.

As a result, City staff time will be necessary to safely implement the event. Staff therefore recommends that the applicant provide cost recovery for City personnel required to support traffic management and event operations. To further support the event, staff recommends that the organizer provide volunteers to assist with crowd management and basic traffic guidance under the direction of City staff and law enforcement. This approach will allow City personnel to focus on key traffic control points, public safety, and emergency access while helping ensure the event is conducted safely and efficiently.

As the City continues to update its event-processing procedures and align policies with current staffing and operational capabilities, staff intend to evaluate and modernize the parade permit process. This effort will help streamline future event approvals while improving consistency, coordination, and safety for community events that utilize public rights-of-way.

Financial Considerations

Implementation of the recommended street closures and associated traffic control measures will require staffing support from both the Soledad Police Department and the Public Works Department. To ensure the safety of participants and the traveling public during the procession, personnel will be needed for traffic enforcement, placement and removal of barricades, monitoring of detours, and on-site coordination throughout the duration of the event.

Because the event will take place in the evening and extend beyond normal operating hours, City staff will need to expand their work hours to support the event. As a result, overtime costs will be incurred for both departments. The Police Department anticipates assigning approximately four personnel to manage traffic control points, oversee pedestrian safety, and maintain vehicle circulation around the closure area. The Public Works Department anticipates assigning approximately two personnel to install and remove barricades and assist with traffic control equipment along the route.

Based on current estimates, overtime costs for Public Works are anticipated to be up to approximately $180, and overtime costs for the Police Department are estimated at approximately $822, for a total estimated cost of $1,002. Because these staffing needs require City personnel to extend their work

hours in order to safely support the event, staff recommends that the applicant provide cost recovery for these services. This approach ensures that the City can provide the necessary traffic management and public safety support while recovering the costs associated with staff time required to implement the event.

Strategic Plan Alignment

The procession aligns with Goal 4.4 of the Strategic Plan by providing a community-centered event that encourages social participation and engagement. By facilitating a safe and organized gathering, the procession fosters cultural celebration, strengthens community connections, and provides an accessible form of entertainment and engagement for residents of all ages.

Alternatives

- Approve the event and require cost recovery for staff support, as recommended. This alternative would allow the procession to proceed as proposed while ensuring that the applicant reimburses the City for the estimated costs associated with Police and Public Works staffing.
- Approve the event and waive staff cost fees as in-kind services. Under this alternative, the event would be approved and the City would absorb the costs associated with staff support for traffic management and safety. While this would continue to allow the event to occur safely, it would represent a use of City resources as in-kind services and could set a precedent for future events requesting similar support.
- Do not approve the event and provide alternative direction to staff.

Planning/CEQA

The City of Soledad has determined that the proposed action of approving the street closure and staff cost services is not a project as defined by the California Environmental Quality Act (CEQA) per Guidelines Section 15378. This is because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects under CEQA Guidelines section 15378.

Public Notice Requirements

None.

Attachment(s):
Resolution No. 6338
Exhibit A- OLOS Request and Map

RESOLUTION NO. 6338

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE STREET CLOSURES FOR THE ANNUAL WAY OF THE CROSS/VIACRUSIS PROCESSION FOR GOOD FRIDAY HOSTED BY THE OUR LADY OF SOLITUDE PARISH AND AUTHORIZING COST RECOVERY FOR CITY STAFF SUPPORT

WHEREAS, Our Lady of Solitude Church has a long-standing tradition of hosting the Annual Way of the Cross/Viacrusis on Good Friday, a culturally significant event that fosters community participation and celebrates an important local tradition; and

WHEREAS, the proposed procession route is along Benito Street, continuing north toward the Soledad High School parking lot and potentially incorporating Blaas Santana Park, providing a safer and more controlled environment for participants compared to the historical route along Monterey Street; and

WHEREAS, the event has historically operated under a parade permit issued by the Soledad Police Department; however, due to increasing incidents nationwide in which vehicles have accidentally or intentionally entered pedestrian gatherings, the Police Department has determined that formal street closures are necessary to ensure participant safety; and

WHEREAS, Staff recommends the temporary closure of Benito Street from Encinal Street to Gabilan Drive from 2:30 p.m. to 6:30 p.m. for the evening procession on April 3, 2026; and

WHEREAS, the procession will travel along public streets, and City staff from the Police Department and Public Works Department will be required to implement traffic control measures, including traffic enforcement, barricade placement and removal, monitoring of detours, and on-site coordination, to ensure participant and public safety; and

WHEREAS, the event will require City staff to work outside regular operating hours, resulting in overtime costs estimated at approximately $1,002 for Police and Public Works personnel; and

WHEREAS, the City Council has determined that it is appropriate for the event organizer to provide cost recovery to the City for staffing support necessary to implement traffic management and public safety measures for the event; and

WHEREAS, the event organizer has agreed to provide volunteers to assist with crowd management and basic traffic guidance under the direction of City staff and law enforcement;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad as follows:

1. The Good Friday by Our Lady of Solitude procession is hereby approved to be held along the Benito Street route as described above on April 3, 2026 and shown in Proposed Map in **Exhibit A**.
2. The City Council authorizes the temporary street closures and associated traffic control measures necessary to safely implement the event.
3. The event organizer shall reimburse the City for all estimated costs associated with Police and Public Works staff support, including overtime for traffic control, barricade placement and removal, detour monitoring, and on-site coordination.
4. The event organizer is required to provide volunteers to assist with crowd management and basic traffic guidance under the direction of City staff and law enforcement.
5. The City Manager or designee is authorized to execute any necessary agreements or administrative actions to implement this resolution and facilitate cost recovery from the event organizer.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 18th of March 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

OUR LADY OF SOLITUDE
CHURCH

235 Main Street
Soledad, CA 93960

Phone:
(831) 678-2731

Email:
ourladyofsolitude@yahoo.com

Pastor
Fr. Claudio Cabrera

February 19, 2026

City of Soledad - City Council
248 Main Street
Soledad, CA 93960

Re: Request permission for our annual Way of the Cross / Viacrucis procession for Good Friday April 3, 2026. Street Temporary Closures.

Dear City Council Members:

We respectfully would like to request that the annual Way of the Cross procession, taking place on Friday, April 3, 2026, be placed on the earliest agenda for the City Council Meeting.

We would like to request your permission to temporarily close several streets, as has been done in prior years, per the Soledad Police Department approval. This year we were asked by the Police Department to obtain the City Council's approval as well. We have many volunteers to help direct the traffic and the crowd, and they will be provided with safety vests. We are also willing to hire security guards to help maintain order with this procession and keep our Parishioners safe.

Here is the detail of the procession:

The procession will begin at 3:30 p.m. on our Church parking lot at Encinal Street, proceeding to Monterey Street, and arriving at Vosti Park (it will take approximately one hour to get there). We will stay at Vosti Park for about twenty minutes to pray and will take Monterey Street again to return to our Parish on Main Street around 5:30 p.m. This event will take about two hours, with the participation of approximately three hundred and fifty people.

We truly appreciate your help and your kindness as we prepare ourselves to celebrate this traditional community event.

May God bless you and your family, for everything you do in our beautiful city of Soledad.

If you have any questions regarding this matter, please do not hesitate to call.

Thank you.

Sincerely yours,

Fr Claudio Cabrera

Father Claudio Cabrera
Pastor

PROPOSED MAP FROM APPLICANT

Google Maps

240 Encinal St, Soledad, CA 93960 to Vosti Park, Park St, Soledad, CA 93960

Walk 0.6 mile, 13 min



Imagery ©2026 , Map data ©2026 500 ft

⚠ Use caution–walking directions may not always reflect real-world conditions

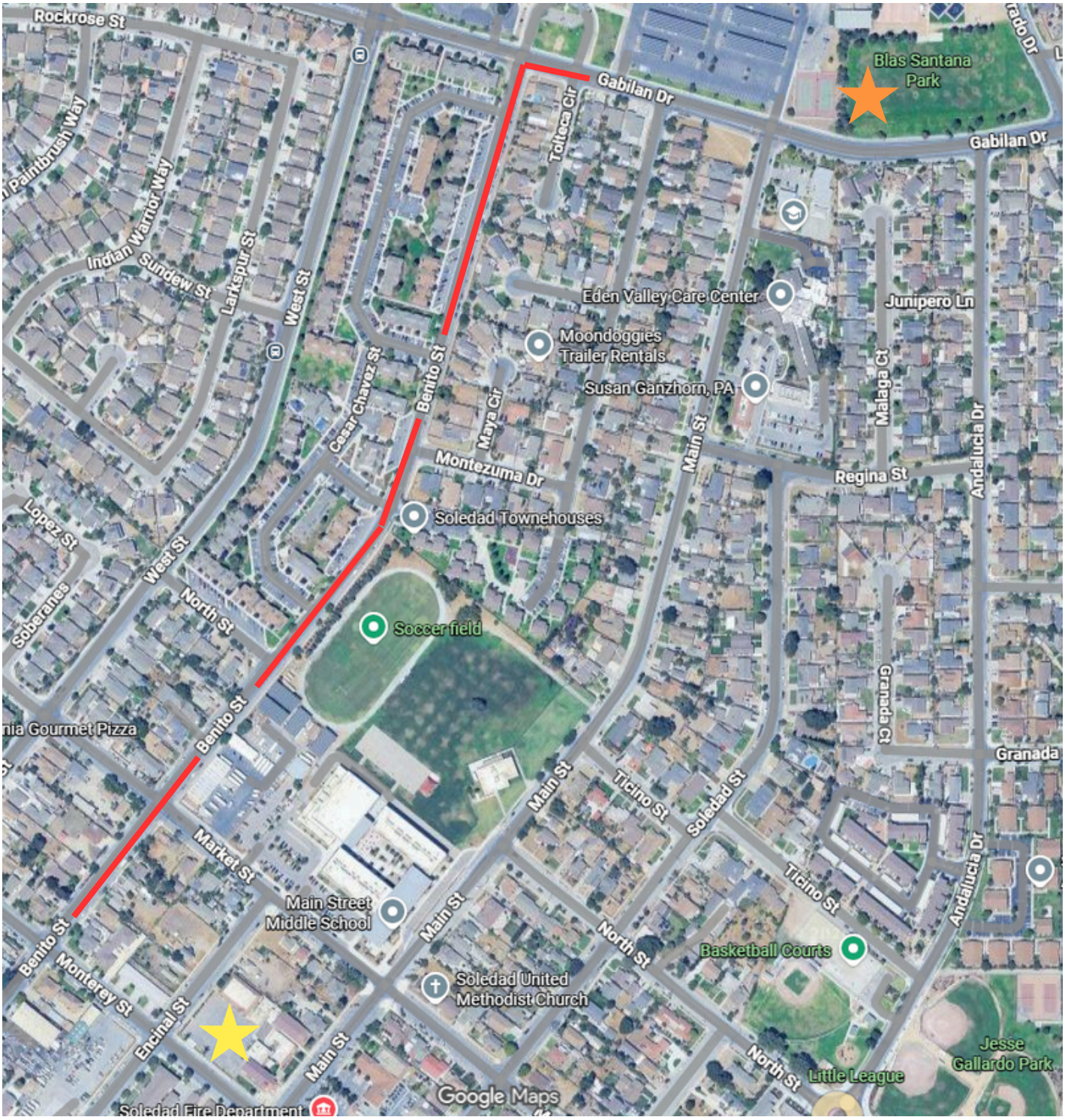
240 Encinal St
Soledad, CA 93960

1. Head toward Monterey St
217 ft
2. Turn left onto Monterey St
0.5 mi
3. Turn right onto Park St
Destination will be on the left
118 ft

Vosti Park
Park St, Soledad, CA 93960

Proposed Street Closures

Map has been reviewed and updated as needed to accomodate traffic and pedestrian safety. Final Traffic Control plan to be finalized after City Council review and approval.



Our Lady Of Solitude

Blaas Santana Park

Street Closure

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6340, a Resolution of the City Council of the City of Soledad Accepting the Highway Safety Improvement Project Cycle 10 as Complete by Zara Construction and Authorizing the Release of Retention in the Amount of $13,972.13**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director, Juan Huerta , Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6340, "Accepting the Highway Safety Improvement Project (Cycle 10) as Complete by Zara Construction and Authorizing the Release of Retention in the Amount of $13,972.13."

Executive Summary

Zara Construction has completed the Highway Safety Improvement Program (HSIP) Cycle 10 Project, which was inspected by City staff. The improvements focused on pedestrian safety enhancements at multiple intersections near Soledad High School and Main Street Middle School. Staff have reviewed the completed work and determined that the Project was constructed in accordance with the approved plans and City standards. Therefore, staff recommends that the City Council accept the Project as complete and authorize the release of retention to Zara Construction in the amount of $13,972.13.

Background

The Highway Safety Improvement Program (HSIP) Cycle 10 Project was announced for bids through PlanetBids, with submissions due by January 15, 2025. The City received five bids.

On February 5, 2025, the City Council approved the award of the construction contract to Zara Construction in the amount of $192,164.00, with a 15% contingency, for a not-to-exceed total of $220,988.60.

On October 10, 2025, the City Council approved a change order for $106,802.60 to add extra safety improvements at a third intersection, bringing the total not-to-exceed project cost to $327,890.60.

After receiving Council approval, the contractor began construction. All improvements were finished in

December 2025, and City staff later inspected the work for compliance with project specifications and City standards.

Review & Analysis

During construction, the project scope was modified to expand improvements from two intersections to three intersections. This modification allowed the City to fully utilize the available grant funding while providing additional pedestrian safety improvements near local schools.

The complete improvements, which included the installation of new flashing stop signs, improved crosswalk striping, bulb-outs, and installation of Rectangular Rapid Flashing Beacons, enhance pedestrian crossings and safety near Soledad High School and Main Street Middle School, both of which have significant student pedestrian activity.

City staff inspected the completed work and determined that all improvements were constructed in accordance with the approved plans and project specifications. The contractor has completed all required work and met contractual obligations.

Based on staff's review and inspection, the Project is ready for formal acceptance by the City Council.

Financial Considerations

The Project was primarily funded through the Highway Safety Improvement Program (HSIP) Cycle 10 Grant, which the City was awarded in 2019 in the amount of $250,000. Additional project costs were funded through Measure X.

Project funding and expenditures are summarized below:

Funding Source	**Amount**
HSIP Grant Funding	$250,000
Measure X	$15,470.47
Retention (Measure X)	$13,972.13
Reimbursement – Harris & Associates	($41,077.00)

Total Project Cost: $279,442.60
Net Cost to the City: $238,365.60

The retention payment of $13,972.13 will be released to Zara Construction upon City Council acceptance of the Project.

Strategic Plan Alignment

This Project aligns with Strategic Plan Goal 5.1.1, which aims to upgrade important transportation corridors near schools to improve safety, accessibility, and comfort for pedestrians.

The improvements implemented through this Project enhance pedestrian safety at intersections serving both Soledad High School and Main Street Middle School.

Alternatives

- Approve the resolution as presented; or

- Reject the proposed resolution.

Planning/CEQA

The Project was previously determined as categorically exempt under Class 1 Existing Facilities, as it meets the criteria outlined in CEQA Guidelines Section 15301. Class 1 includes the operation, repair, maintenance, permitting, leasing, licensing, or minor modification of existing public or private structures, facilities, mechanical equipment, or topographical features, involving little to no expansion of existing or prior use.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6340

RESOLUTION NO. 6340

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ACCEPTING THE HIGHWAY SAFETY IMPROVEMENT PROGRAM(HSIP) CYCLE 10 PROJECT AS COMPLETE BY ZARA CONSTRUCTION AND AUTHORIZING THE RELEASE OF RETENTION IN THE AMOUNT OF $13,972.13

WHEREAS, the City of Soledad received funding through the Highway Safety Improvement Program (HSIP) Cycle 10 Grant to implement pedestrian safety improvements within the City; and

WHEREAS, the City Council awarded a construction contract to Zara Construction on February 5, 2025, in the amount of $192,164.00 with a 15% contingency for a not-to-exceed amount $220,988.60; and

WHEREAS, on October 10, 2025, the City Council approved a change order in the amount of $106,802.60 to provide additional safety improvements at a third intersection, increasing the total not-to-exceed project amount to $327,890.60; and

WHEREAS, the scope of work included pedestrian safety improvements at intersections near Soledad High School and Main Street Middle School; and

WHEREAS, Zara Construction has completed the work in accordance with the approved plans and specifications, and City staff have inspected the improvements and determined the work to be satisfactory; and

WHEREAS, pursuant to the construction contract, the City retained a portion of the contract amount as retention to ensure satisfactory completion of the project; and

WHEREAS, the total retention amount currently held by the City is $13,972.13; and

WHEREAS, staff recommends that the City Council accept the project as complete and authorize the release of retention to Zara Construction.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad, that the Highway Safety Improvement Program (HSIP) Cycle 10 Project be accepted as complete, and authorizes the release of retention in the amount of $13,972.13 to Zara Construction.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 18th day of March 2026 by the following vote:

AYES, and in favor thereof, Councilmembers

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ANNA M. VELAZQUEZ, Mayor

ATTEST:

MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6342, A Resolution of the City Council of the City of Soledad Approving a Memorandum of Understanding (MOU) between the City of Soledad and the Alliance on Aging for the Age and Disability Community Leadership Network Project**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

Staff recommends that the City Council consider and adopt Resolution No. 6342, "Approving a Memorandum of Understanding (MOU) between the City of Soledad and the Alliance on Aging for the Age and Disability Community Leadership Network Project."

Executive Summary

The proposed Memorandum of Understanding (MOU) establishes a partnership between the City of Soledad and the Alliance on Aging (AoA) to support implementation of the Age and Disability Community Leadership Network Project. The project aims to strengthen civic engagement among older adults and people with disabilities by developing community leadership groups that can provide input and recommendations to local government.

Through this collaboration, Alliance on Aging will recruit and train community members in civic engagement, advocacy, and leadership development. The City will support the effort by assisting with outreach, providing meeting space when available, and participating in coordination efforts related to the project.

Upon City Council approval, the City Manager will be authorized to execute the agreement in accordance with its terms and conditions

Background

Alliance on Aging is a nonprofit organization serving Monterey County that works to improve the quality of life for older adults and people with disabilities through advocacy, services, and community engagement programs.

In recent years, Alliance on Aging partnered with regional stakeholders, including the City of Soledad, through the Local Aging and Disability Action Planning (LADAP) initiative, a planning effort funded by the California Department of Aging. The LADAP process brought together service providers, community organizations, and residents to identify priorities and develop strategies to improve community livability for aging and disabled populations.

As part of implementing the recommendations identified through LADAP, Alliance on Aging has secured funding to launch the Age and Disability Community Leadership Network Project. The project will be implemented in several Monterey County communities, including Soledad, and will focus on building leadership capacity among community members while strengthening connections between residents and local government.

Review & Analysis

The Age and Disability Community Leadership Network Project will recruit older adults and people with disabilities from Soledad and surrounding communities to participate in leadership development and civic engagement training. Participants will receive training in advocacy, outreach, public speaking, and community organizing, and will meet regularly to discuss issues affecting their community.

Through this process, leadership groups will identify community priorities and develop recommendations that may be shared with City leadership and staff. These conversations are intended to promote community engagement and help inform future programs, policies, and initiatives that support older adults and people with disabilities.

The proposed MOU (Exhibit A) establishes the roles and responsibilities of each organization participating in the project. Alliance on Aging will coordinate the program, recruit participants, provide leadership training, and facilitate community meetings. The City of Soledad will support the project by assisting with outreach efforts, providing information on City processes, and making meeting space available at City facilities when possible, subject to established reservation procedures.

The partnership reflects the City's ongoing commitment to encouraging civic participation and strengthening connections between residents and local government. By supporting opportunities for community members to engage in leadership and advocacy activities, the project will help ensure that the perspectives of older adults and people with disabilities are represented in discussions that impact the community.

Financial Considerations

Per the terms of the MOU, each organization will be responsible for its own costs associated with carrying out the activities described in the agreement. As such, the proposed partnership does not create a direct fiscal impact on the City, although limited in-kind support, such as meeting space, may be provided when available.

Strategic Plan Alignment

This partnership supports Strategic Plan Goal 8.5: Enhance Senior Health, Recreation, and Social Engagement. Specifically, it advances Action Item 8.5.1 by partnering with the Alliance on Aging to implement elements of the Alliance on Aging Action Plan and expand opportunities for older adults to participate in community forums and civic engagement activities.

Alternatives

- Adopt the proposed Resolution, which will authorize the City Manager to execute the Memorandum of Understanding with the Alliance on Aging.
- Disapprove or take no action on the Memorandum of Understanding and provide further direction to staff

Planning/CEQA

The proposed MOU is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378) because the matter does not cause a direct or foreseeable indirect physical change on or in the environment. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

Public Notice Requirements

Not required.

Attachment(s):
Resolution No. 6342
AoA MOU LADAP 2026

RESOLUTION NO. 6342

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SOLEDAD AND THE ALLIANCE ON AGING FOR THE AGE AND DISABILITY COMMUNITY LEADERSHIP NETWORK PROJECT

WHEREAS, the City of Soledad is committed to promoting inclusive civic engagement and strengthening opportunities for residents to participate in community dialogue and decision-making; and

WHEREAS, the Alliance on Aging is a nonprofit organization serving Monterey County that works to improve the quality of life for older adults and people with disabilities through advocacy, services, and community engagement; and

WHEREAS, the Alliance on Aging has partnered with regional stakeholders, including the City of Soledad, through the Local Aging and Disability Action Planning (LADAP) initiative funded by the California Department of Aging, which identified priorities to improve community livability for older adults and people with disabilities; and

WHEREAS, as part of implementing the recommendations identified through LADAP, the Alliance on Aging has secured funding to implement the Age and Disability Community Leadership Network Project, which seeks to build community leadership groups that provide guidance and recommendations to local government agencies; and

WHEREAS, the City of Soledad and the Alliance on Aging desire to formalize their partnership through a Memorandum of Understanding ("MOU"), which establishes a collaborative framework to support leadership development, civic engagement, and community participation among older adults and people with disabilities; and

WHEREAS, under the terms of the MOU, the Alliance on Aging will coordinate program implementation, recruit participants, and provide leadership training and community engagement activities, while the City of Soledad will support outreach efforts and provide meeting space when available, with each party covering its own expenses; and

WHEREAS, approval of the MOU will support the City's Strategic Plan Goal 8.5 to enhance senior health, recreation, and social engagement by expanding opportunities for older adults to participate in community forums and civic engagement activities.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Soledad hereby approves the Memorandum of Understanding between the City of Soledad and the Alliance on Aging, attached hereto as Exhibit A and incorporated herein by this reference.

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager, or her designee, to execute the MOU and to take any action necessary to carry out the terms of this agreement.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 18th day of March 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

MEMORANDUM OF UNDERSTANDING BETWEEN THE ALLIANCE ON AGING AND THE CITY OF SOLEDAD

Age and Disability Community Leadership Network Project

This Memorandum of Understanding (MOU) establishes a cooperative effort between the City of Soledad, through its Parks and Recreation Department (hereafter referred to as "City"), and the Alliance on Aging (hereafter referred to as "AoA") (together, the "Parties").

1. MISSION

The Alliance on Aging works to improve the quality of life for older adults and people with disabilities in Monterey County by providing services, advocacy, and community engagement opportunities that promote independence and civic participation.

The City of Soledad seeks to support inclusive civic engagement opportunities for residents of all ages and abilities and to ensure that community voices are included in the development of programs, policies, and initiatives that affect local quality of life.

Together, the Parties enter into this Memorandum of Understanding to collaborate on the Age and Disability Community Leadership Network Project**,** which aims to strengthen community leadership and civic engagement among older adults and people with disabilities in Soledad.

2. PURPOSE AND SCOPE

The purpose of this MOU is to establish an informal collaborative partnership between the City of Soledad and the Alliance on Aging to support the development of an Age and Disability Community Leadership Network in Soledad.

The project builds on the Local Aging and Disability Action Planning (LADAP) initiative and seeks to empower older adults and people with disabilities to participate in civic engagement activities that improve community livability.

Activities under this partnership may include:

- Recruitment of community members for leadership training
- Leadership development and civic engagement training
- Community leadership meetings and forums
- Community outreach and engagement activities
- Development and presentation of community recommendations to City officials

Each organization is responsible for its own expenses incurred in carrying out the activities described in this MOU. No funds or other compensation shall be exchanged between the Parties for tasks performed under this agreement.

3. RESPONSIBILITIES

Responsibilities of the Alliance on Aging

Alliance on Aging agrees to:

- Lead coordination and implementation of the Age and Disability Community Leadership Network Project.
- Recruit community members and participants from the Soledad area.
- Provide leadership training in civic engagement, advocacy, public speaking, outreach, and meeting facilitation.
- Facilitate or co-facilitate initial community leadership meetings as the leadership groups are formed.
- Provide logistical coordination and technical assistance for community meetings and project activities.
- Support community leadership groups in preparing recommendations and presentations to City leadership.
- Provide periodic updates to City staff regarding project progress and outcomes.

Responsibilities of the City

The City of Soledad agrees to:

- Support outreach and recruitment efforts to connect community members with the leadership network.
- Participate in coordination meetings and project discussions as appropriate.
- Provide information and guidance to leadership groups regarding City processes and civic engagement opportunities.
- Provide meeting space at the Soledad Community Center or other City facility when available and scheduled in advance through established reservation procedures.
- Identify appropriate City staff to participate in meetings, discussions, or presentations related to project recommendations when appropriate.

Facility Use

Meeting space may be provided by the City at the Soledad Community Center or other City facility, subject to availability.

All facility use must be coordinated through the Parks and Recreation Department and scheduled in advance through the City's established facility reservation procedures. The Alliance on Aging (AoA) will complete the City's Facility Use Application and Agreement for activities conducted under this partnership. AoA shall provide a certificate of insurance naming the City of Soledad as an additional insured for activities conducted on City property. The certificate of insurance should be provided for the duration of the partnership or renewed annually as required by the City.

Use of City facilities under this partnership is intended solely for activities directly related to the Age and Disability Community Leadership Network Project. Facility rental fees associated with these activities will be waived as a part of this MOU.

Nothing in this Memorandum of Understanding guarantees exclusive or ongoing access to City facilities. Use of City facilities shall remain subject to availability, existing programming schedules, and City policies governing facility reservations.

Communication and Coordination

To ensure effective coordination of project activities, each party shall designate a primary point of contact responsible for communication and scheduling related to this partnership.

City of Soledad Contact:
Parks and Recreation Director or designee

Alliance on Aging Contact:
Project Director or designee

All operational communication related to project coordination, scheduling, and logistics shall occur through the designated points of contact.

Representatives from Alliance on Aging and the City of Soledad may meet periodically, as needed, to review project progress, coordinate upcoming activities, and address operational or logistical matters related to the partnership.

4. TERMS OF UNDERSTANDING

This Memorandum of Understanding shall become effective upon signature by both parties and shall remain in effect through December 31, 2026, unless terminated earlier in accordance with the provisions below.

Either party may terminate this Memorandum of Understanding with thirty (30) days written notice to the other party.

5. AMENDMENTS

This Memorandum of Understanding may be amended at any time by mutual written agreement of both parties.

AUTHORIZATION

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

On behalf of the organization I represent, I wish to sign this MOU and contribute to its further development.

Alliance on Aging

_____ _____

Executive Director
Alliance on Aging

Date

City of Soledad

_____ _____

City Manager
City of Soledad

Date

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Introduction, Waiver of Reading, and First Reading by Title Only Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260- Secondary Residential Units of Title 17-Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider introduction, waiver of reading and first reading by title only: Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260- Secondary Residential Units of Title 17-Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element

Executive Summary

The City of Soledad is advancing the last phase of zoning amendments to comply with State housing laws, implement Housing Element programs, and support the objectives of the Regional Early Action Planning (REAP 2.0) grant program. Collectively known as the Housing Implementation Zoning Amendments, these ordinances are intended to remove regulatory barriers, facilitate infill and affordable housing development, and streamline local development procedures. Each amendment addresses specific Housing Element program requirements and ensures the City's Zoning Code promotes housing production across all income levels. These updates were generated in consultation with Placeworks Inc. to help Soledad meet regional housing targets under the 6th Cycle Regional Housing Needs Allocation (RHNA) and maintain compliance with the California Department of Housing and Community Development (HCD). The proposed amendments were initially reviewed by the Soledad Planning Commission on November 20, 2025, and recommended for adoption by City Council. The proposed ordinance was presented to the City Council for introduction and first reading on December 17, 2025. During this meeting, the Council received a public comment letter from the California Housing Defense Fund (CalHDF), which led to the item being continued and the proposed ordinance being modified in response to the public feedback. At this time, Staff have adequately

addressed the public comments in compliance with State ADU law and are now introducing the ordinance for review and consideration for approval.

Background

In August 2024, the City of Soledad adopted the 2023–2031 6th Cycle Housing Element, which establishes the City's goals, policies, and implementation programs for addressing existing and projected housing needs for all income levels. The Housing Element identifies specific strategies to promote the development, preservation, and rehabilitation of housing; remove governmental and regulatory constraints; and ensure alignment between local land use regulations and State housing laws. Key Housing Element objectives include facilitating affordable housing production, encouraging diverse housing types, supporting special needs and senior housing, and streamlining the development review process to reduce unnecessary barriers. To assist with the implementation of these Housing Element programs, the City received REAP 2.0 funding through the Association of Monterey Bay Area Governments (AMBAG). To help with the implementation of this grant and consistency with the Soledad Housing Element, the City of Soledad entered into a contract with Placeworks Inc. This grant provides both financial and technical support for planning initiatives designed to accelerate infill housing development, promote equitable housing opportunities, and support climate-resilient and sustainable growth strategies consistent with regional and State goals.

Because the proposed ordinances include policy updates to multiple land use chapters of the Soledad Municipal Code, they were required to be reviewed by the Soledad Planning Commission prior to consideration by the City Council. On November 20, 2025, the Planning Commission reviewed the proposed ordinances and recommended adoption of Ordinance No. 777 – Updating regulations for Accessory Dwelling Units (ADUs) in Chapter 17.38 to comply with State law and Housing Element objectives. The introduction and first reading of the proposed amendment occurred on December 17, 2025. During this meeting, the City Council had the opportunity to review the changes and ask questions of the staff. However, the Council received a public comment letter from the CalHDF specifically addressing Ordinance No. 777. As a result, the item was continued, and its adoption was delayed to allow time for research and a response to CalHDF. At this point, the staff have adequately addressed the public comments in compliance with State ADU law. The proposed ordinance is now being presented to the Council with a recommendation for adoption. This recommendation supports the City's ongoing efforts to implement its Housing Element, eliminate barriers to housing development, and advance regional housing goals under the REAP 2.0 program.

Review & Analysis

The City of Soledad is completing the last set of zoning amendments, collectively referred to as the Housing Implementation Zoning Amendments, to comply with State housing mandates, implement key Housing Element programs, and meet the objectives of the REAP 2.0 grant program. These updates are designed to remove regulatory barriers, support infill and affordable housing development, and streamline local permitting procedures to support the 6th Cycle RHNA targets and maintain compliance with HCD.

Ordinance No. 777 – Accessory Dwelling Units (ADUs)

Ordinance No. 777 addresses Housing Element Program 2.1.3 by updating regulations for Accessory Dwelling Units (ADUs) and Junior ADUs (JADUs) to reflect current State law, including AB 68, SB 9, and other related legislation. The ordinance is intended to facilitate the development of ADUs as a practical and cost-effective way to increase housing availability, particularly for lower-income households and smaller households. The amendments provide clear definitions for ADUs and JADUs,

establish by-right approval for compliant units, and codify development standards for height, setbacks, maximum unit size, and lot coverage. Parking requirements are revised to reduce or eliminate unnecessary obligations, particularly for units located near transit, lowering barriers to construction. Outdated owner-occupancy requirements have been removed in accordance with State law, further simplifying the development process.

By modernizing ADU regulations, this ordinance encourages small-scale, infill residential development that is compatible with existing neighborhoods while expanding affordable housing opportunities. The updates support the Housing Element's goals to streamline approvals, remove regulatory barriers, and increase the supply of flexible housing types. The ordinance also aligns with REAP 2.0 objectives by promoting gentle density and sustainable development strategies in residential areas.

General Plan and Housing Element Compliance

The proposed zoning amendments are consistent with the City of Soledad's 2005 General Plan by supporting balanced land use, adequate residential capacity, and long-term housing availability. Specifically, the amendments further Policy L-10 by ensuring the City's zoning framework can accommodate needed housing while maintaining an appropriate balance between residential and employment-generating uses. Additionally, the amendments implement Housing Policy H-2 by ensuring sufficient vacant and underutilized land is zoned to meet the City's RHNA-identified housing needs, consistent with regional growth expectations established by AMBAG. Most importantly, the proposed amendments directly support and implement the City's recently adopted 2023–2031 Housing Element, as described earlier in this report, by aligning zoning regulations with State law and the Housing Element's required implementation programs. Collectively, these zoning updates reinforce the City's commitment to aligning land use regulations with its General Plan goals and housing obligations.

Planning Commission Discussion

The Planning Commission reviewed the proposed zoning amendments and recommended approval without any modifications. During Planning Commission discussion, the Commission asked several clarifying questions, with the majority of its discussion centered on the ADU ordinance and associated parking requirements. Commissioners inquired whether the City might consider implementing fee deferrals or other incentives for property owners who construct an ADU and provide an additional on-site parking space. They also expressed interest in evaluating alternative development standards that could allow for parking within front yard areas. Staff will convey this feedback to the City Council for potential consideration in future policy updates; however, the Commission did not recommend any revisions to the proposed ordinance language at this time.

City Council Discussion and Public Comment

The City Council was first introduced to the proposed ordinances on December 17, 2025, at which time the Council approved the ordinances to be advanced to a final hearing. During that meeting, the Council raised several questions and requested clarification on specific provisions within the ordinance related to parking and fire sprinkler requirements. Pursuant to State law, certain types of ADUs, such as JADUs and attached ADUs, are not required to provide off-street parking. However, for detached ADUs, off-street parking is required when the property is not located within one-half mile of a public transportation stop, consistent with State ADU regulations. These standards are intended to balance housing production with neighborhood parking considerations while maintaining compliance with

State law.

The Council also discussed fire sprinkler requirements for ADUs. Under State ADU law, if the primary dwelling unit is not equipped with fire sprinklers, the ADU is not required to install fire sprinklers. This provision is further supported by the California Fire Code, which exempts residential accessory structures from fire sprinkler requirements when the main dwelling unit does not have sprinklers. Collectively, these exemptions are intended to reduce development costs and help incentivize ADU construction as a means of alleviating California's ongoing housing crisis. As part of the discussion, the City Council expressed interest in further exploring potential incentives or development standard amendments to address parking concerns and requested a closer review of ADU development within the City of Soledad.

Aside from Council questions and concerns, the City received a public comment letter from CalHDF (Attachment 2). Due to the timing of the letter during the holiday period, staff required additional time to review and address the concerns before final City Council action. As a result, the item was continued to allow staff to respond and, if necessary, propose revisions to the ordinances. Addressing the letter required significant changes, which affected the original ordinance action and necessitated reintroduction. New legislation (AB 1154), effective in 2026, prohibits applying owner-occupancy requirements to properties with a JADU that has its own bathroom. Accordingly, staff directed PlaceWorks to revise the ADU ordinance to comply with AB 1154. No additional revisions were made. Responses to the remaining points raised in the CalHDF letter have been prepared and are provided in Attachment 3.

The proposed Zoning Code amendments implement key Housing Element programs, align with State housing law, and support regional housing goals under REAP 2.0. Adopting the ordinance will remove regulatory barriers, encourage diverse housing types, and make housing development more efficient. These updates help the City meet Housing Element objectives, provide clearer guidance for development approvals, and support infill housing, helping the City achieve its 6th Cycle RHNA targets and promote equitable, sustainable growth.

Financial Considerations

The City of Soledad received $79,985 through the REAP 2.0 Grant, administered by the Association of Monterey Bay Area Governments (AMBAG). The grant contract is set to expire in June 2026 and provides funding to support implementation of Housing Element programs and related planning initiatives, therefore the planning support from Placeworks is funded through the REAP 2.0 grant, no further expenditures are anticipated.

Strategic Plan Alignment

The approval of Ordinance No. 777 align with the City Council's 2025 Strategic Plan by supporting continued progress toward the City's key goals and priorities. These proposed ordinances advance the Housing pillar by promoting, supporting, and expanding the development of diverse and affordable housing to meet community needs (Goal 2.1), including expanding housing opportunities for all Soledad residents (Objective 2.1.3). By implementing these ordinances, the City takes meaningful steps to facilitate housing production, reduce regulatory barriers, and ensure equitable access to housing opportunities consistent with the Strategic Plan.

Alternatives

- Introduce and read by title only Ordinance No. 777 as presented; or

- Introduce and read by title only Ordinance No. 777 with specific clarifications, or corrections that would not change the direct action of the proposed amendment; or
- Denial of the proposed ordinances with specific findings supporting the Council's conclusion. This action is not recommended as the proposed changes are required to conform to State law and the Adopted Housing Element.

Planning/CEQA

Pursuant to the California Environmental Quality Act (CEQA), the proposed zoning text amendments through Ordinance No. 777 are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent residential project in these zones would undergo environmental review at the time of proposal.

Public Notice Requirements

There is no formal notice required at this stage. Upon City Council acceptance of the first reading by title only, all noticing requirements for adoption will be initiated. The public hearing notice will be scheduled for publication in advance of the April 1, 2026 Council meeting.

Attachment(s):
Ordinance No. 777
Attachment 1 - PC Resolution
Attachment 2 - Letter from CalHDF
Attachment 3 - Response to CalHDF Public Comment
Presentation 1 - Ordinance No. 777

ORDINANCE NO. 777

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.38- SPECIAL STANDARDS AND REQUIREMENTS, SECTION 17.38.260 - SECOND RESIDENTIAL UNITS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT

WHEREAS, in 2023, the City of Soledad adopted the 2023–2031 Housing Element of the General Plan, which establishes the City's policies, programs, and objectives for addressing housing needs for all income levels and ensuring compliance with State housing law; and

WHEREAS, the Housing Element includes Program 2.1.3, which directs the City to update its regulations governing Accessory Dwelling Units (ADUs) to encourage their development as a strategy to expand affordable housing opportunities, streamline approvals, and facilitate compliance with State law; and

WHEREAS, the Housing Element identifies the removal of regulatory barriers, simplification of development standards, and alignment of local zoning with State ADU requirements as critical to meeting the City's housing goals; and

WHEREAS, Chapter 17.38 of the Soledad Municipal Code regulates Second Residential Units, and the City desires to update these provisions to implement State law, including the provisions of Senate Bill 9, Assembly Bill 68, and related legislation governing ADUs, junior ADUs, and other accessory residential units; and

WHEREAS, the proposed amendments provide clear development standards for ADUs, including but not limited to maximum unit size, parking requirements, setbacks, height limitations, and permitting procedures, while maintaining neighborhood compatibility; and

WHEREAS, the City's amendments are intended to promote housing choice, increase the availability of affordable housing, and ensure consistency with the City of Soledad 6th Cycle Housing Element; and

WHEREAS, the City now desires to amend Chapter 17.38 , Section 17.38.260 – Second Residential Units of Title 17 of the Soledad Municipal Code to incorporate the above-referenced changes and ensure compliance with State law and the City's Housing Element objectives.

NOW THEREFORE, BE IT HEREBY ORDAINED by the Soledad City Council as follows:

Section 1. All of the recitals set forth above are true and correct to the best of its knowledge and by this reference are incorporated herein.

Section 2. Chapter 17.38 – Second Residential Units of Title 17-Zoning of the Soledad Municipal Code is hereby amended as follows:

17.38.260 ~~Second residential units~~ Accessory Dwelling Units

~~A. Second Residential UnitAccessory Dwelling Unit Defined. Generally, "second residential unitsaccessory dwelling units" mean an attached or a detached residential dwelling unit that provides complete, independent living facilities for one or more persons, and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is, or will be, situated. An accessory dwelling unit also includes an efficiency unit and a manufactured home, as defined in Section 18007 of the Health and Safety Code. either "accessory dwelling unit" or "junior accessory dwelling unit" pursuant to the provisions in Section 65852.2 of the Government Code. Detailed definitions are included in Section 17.04.030 (definitions).~~

A. ~~B.~~ Locations Permitted. Accessory dwelling units and junior accessory dwelling units are allowed in districts zoned to allow single-family or multifamily uses, subject to the permit requirement of applicable zone districts and compliance with the development standards of this section ~~chapter~~. No more than two units (including accessory dwelling units and junior dwelling units) on a parcel created through a lot split, pursuant to Government Code 65852.21 and 66411.7, shall be allowed.

B. ~~C.~~ Permit Required. An accessory dwelling unit or junior accessory dwelling unit may be attached to or detached from an existing or proposed single-family or multifamily dwelling upon the issuance of a permit in accordance with this section ~~chapter~~. An attached accessory dwelling unit may also be attached to or placed within garages, storage areas or similar uses, or an accessory structure. The planning director shall approve a permit for an accessory dwelling unit and/or junior accessory dwelling unit meeting the development standards of this ~~chapter~~ section and consistent with Title 7, Division 1, Chapter 13 ~~Section 65852.2~~ of the Government Code.

1. Processing of Permit. A permit application for an accessory dwelling unit or a junior accessory dwelling unit shall be considered and approved ministerially without discretionary review or a hearing, in accordance with Section 65901 or 65906 of the Government Code and all local ordinance provisions regulating the issuance of variances or special-use permits, as follows.
    a. On Single-Family Lots.
        i. ~~An attached accessory dwelling unit or junior accessory dwelling unit shall be allowed subject to all of thethe following:~~

            i. ~~(A)~~ One accessory dwelling unit ~~or~~ and one junior accessory dwelling unit per lot ~~is~~ within the proposed or existing conditioned space of a single-family dwelling; or the accessory dwelling unit ~~or junior accessory dwelling unit~~ is within an

existing accessory structure that meets specified requirements such as exterior access and setbacks for fire and safety.
~~(B) The unit may include an expansion of the primary residence of not more than one hundred fifty square feet beyond the current physical dimensions of the existing accessory structure solely to accommodate ingress and egress.~~
~~(C) The unit has exterior access from the proposed or existing single-family dwelling.~~
~~(D) The side and rear setbacks are sufficient for fire and safety.~~
~~(E) The junior accessory dwelling unit complies with the requirements of Section 66333 of the Government Code.~~

ii. A detached, new construction, accessory dwelling unit on a lot with a proposed or existing single-family dwelling that does not exceed four-foot side and rear yard setbacks.

iii. Statewide Exemption ADUs Permitted under subsection 17.38.260(C)

~~One detached, new construction, accessory dwelling unit that does not exceed four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling.~~

~~The unit shall be no more than one thousand two hundred square feet.~~

b. On Multi-Family Lots.

i. An attached accessory dwelling unit shall be allowed subject to the following:

(A) Multifamily structures may be allowed accessory dwelling units in a total amount of up to twenty-five percent of the number of total principal units entitled on the property. At least one accessory dwelling unit must be allowed.

(B) Accessory dwelling units or junior accessory dwelling units may be provided within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings.

ii. A detached, new construction, accessory dwelling unit shall be allowed subject to the following:

(1) Up to two detached accessory dwelling units are allowed on a lot that has a proposed multifamily dwelling, or

~~(2)~~ Up to eight detached accessory dwelling units are allowed on a lot with an existing multifamily dwelling, not to exceed the number of existing units on the lot. ~~The accessory dwellings are subject to four-foot side and rear yard setbacks and height restrictions provided in Section 17.38.260.E.2.c, as applicable.~~

iii. Statewide Exemption ADUs as permitted under subsection 17.38.260(C) ~~No more than two accessory dwelling units may be detached from a primary multifamily structure~~

2. The city shall not require, as a condition for ministerial approval of a permit application for the creation of an accessory dwelling unit or a junior accessory dwelling unit, the correction of nonconforming zoning conditions.

3. Timing.

   a. The city shall act on the application to create an accessory dwelling unit or a junior accessory dwelling unit within sixty days from the date the city receives a completed application if there is an existing single-family or multifamily dwelling on the lot. If the city does not act within sixty days, the application shall be deemed approved.

   b. If the permit application to create an accessory dwelling unit or a junior accessory dwelling unit is submitted concurrently with a permit application to create a new single-family dwelling on the lot, the city may delay acting on the permit application for the accessory dwelling unit or the junior accessory dwelling unit until the city acts on the permit application to create the new single-family dwelling, but the application to create the accessory dwelling unit or junior accessory dwelling unit shall be considered without discretionary review or hearing.

   c. If the applicant requests a delay, the sixty-day time period shall be tolled for the period of the delay.

   ~~d. If the city denies an application for the accessory dwelling unit or junior accessory dwelling unit, the city will provide in writing a full set of comments within sixty days to the applicant from the date they received a completed application with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.~~

4. The city shall not issue a certificate of occupancy for an accessory dwelling unit before the certificate of occupancy is issued for the primary residence.

C. Statewide Exemption ADUs under Gov. Code Section 66323.

1. If an ADU or JADU does not exist or is not proposed pursuant to subsection B(1)(a) or B(1)(b) above, any of the following will be ministerially permitted on a parcel and is not subject to subsection E below.

a. One ADU and one JADU per parcel with a proposed or existing single-unit dwelling if all of the following apply:

i. The ADU or JADU is within the proposed space of a single-unit dwelling or existing space of a single-unit dwelling or the ADU is within the existing accessory structure and may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure. An expansion beyond the physical dimensions of the existing accessory structure shall be limited to accommodating ingress and egress.

ii. The space has exterior access from the proposed or existing single-unit dwelling.

iii. The side and rear setbacks are sufficient for fire and safety.

iv. The JADU complies with the requirements of subsection E(3) below.

b. Parking Requirements. Notwithstanding any other provision of this Chapter, the City shall not impose parking requirements for any accessory dwelling unit that qualifies pursuant to California Government Code Section 66323. Parking requirements established by this Chapter may apply to accessory dwelling units that do not qualify under Government Code Section 66323.

D. Junior Accessory Dwelling Units. In addition to complying with Section ~~65852.2~~ 66333 of the Government Code, junior accessory dwelling units shall comply with the following:

1. When a junior accessory dwelling unit is permitted, the owner must reside on the property. The owner may reside in either the remaining portion of the structure or the newly created junior accessory dwelling unit. Owner-occupancy shall not be required if the owner is a governmental agency, land trust, housing organization, or other 501(c)(3) organization.

2. Junior accessory dwelling units must be accompanied by a proposed or existing single-family dwelling on a lot zoned for single-family use. A junior accessory dwelling unit must be within the walls of the primary single-family dwelling, including, but not limited to, an attached garage. ~~A junior accessory dwelling unit may not be detached from the proposed or existing primary residence.~~

3. ~~A junior accessory dwelling unit shall include a separate entrance from the main entrance to the proposed or existing primary residence.~~ The maximum number of junior accessory dwelling units shall be one per lot when accompanied by a proposed or existing single-family dwelling. The junior accessory dwelling unit may be in addition to an existing or proposed detached accessory dwelling unit or an existing or proposed attached accessory dwelling unit. In no case shall the total number of primary dwelling and accessory dwelling units/junior dwelling units exceed four on any given lot zoned for single-family residential uses.

4. ~~3.~~ A junior accessory dwelling unit shall include a separate entrance from the main entrance to the proposed or existing primary residence.

5. ~~4.~~ A junior accessory dwelling unit shall include an efficiency kitchen, which shall include:
   a. A cooking facility with appliances; and
   b. A food preparation counter and storage cabinets that are of useable size.

~~5. Parking shall not be required as a condition to permit a junior accessory dwelling unit.~~

6. Sanitation facilities may be separate or shared with the primary dwelling. If shared with the primary dwelling, the junior dwelling units shall provide an interior entry to the living area of the primary dwelling, separate from the exterior access required to the junior dwelling unit.

7. ~~6.~~ No subdivision of this municipal code shall be interpreted to prohibit the requirement of an inspection, including the imposition of a fee for that inspection, to determine if a junior accessory dwelling unit complies with applicable development standards.

8. ~~7.~~ Prior to the issuance of a building permit for a junior accessory dwelling unit, the owner of the lot or parcel on which it is to be constructed shall record a deed restriction in a form satisfactory to the city attorney that includes the following:

   a. A prohibition of the sale of the junior accessory dwelling unit separately from the sale of the primary residence, including a statement that the deed restriction may be enforced against future purchasers; and
   b. A restriction on the size and attributes of the junior accessory dwelling unit that conforms with Section 66333(c) ~~65852.2~~ of the Government Code that regulates accessory dwelling units.

E. Development Standards. ~~The following development standards shall apply to all second residential unitsaccessory dwelling units.~~

1. ~~The living area of a detached accessory dwelling unit shall not exceed one thousand two hundred square feet. The increased floor area of an attached accessory dwelling unit shall not exceed fifty percent of the existing primary residence's living area, with a maximum increase in floor area of one thousand two hundred square feet.~~ Attached Dwelling Units.

    a. Floor Area.

        i. An attached accessory dwelling unit shall have a minimum floor area of at least 150 square feet.

        ii. If the accessory dwelling unit expands the existing primary dwelling more than one hundred fifty square feet, then the floor area shall not exceed fifty percent of the existing primary residence's living area, as long as an accessory dwelling unit with one bedroom or fewer is allowed to be at least eight hundred fifty square feet or an accessory dwelling unit with more than one bedroom is allowed to be at least one thousand square feet.

    b. Minimum Setbacks

        i. The minimum side, street side, and rear yard setback shall be four feet, except when converting or replacing an existing attached accessory structure that is less than four feet from the side, street side, or rear yard.

        ii. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

    c. Maximum Height

        i. The maximum height of attached accessory dwelling units shall be two stories and twenty-five feet, or the maximum height specified by the base zone district for the primary dwelling, whichever is lower.

ii. An attached accessory dwelling unit that is interior to a primary dwelling that is converted shall not exceed the height of the primary dwelling.

d. Parking Requirements. No parking shall be required for an attached accessory dwelling unit.

e. Attached accessory dwelling units shall comply with all applicable base zone district objective development standards, including limits on lot coverage, objective design standards, floor area ratio, open space, front setbacks, and minimum lot size unless application of any one or more of these standards precludes construction of at least an eight hundred square foot attached accessory dwelling unit with four feet side and rear yard setbacks.

2. Detached Accessory Dwelling Units

a. Floor Area

i. The minimum floor area for a detached accessory dwelling unit shall be one hundred fifty square feet, and the total floor area shall not exceed one thousand two hundred square feet (when the detached accessory dwelling unit is accompanied by an existing or proposed single-family dwelling).

b. Minimum Setbacks

i. The minimum side, street side, and rear-yard setback shall be four feet, except when converting or replacing an existing accessory structure that is less than four feet from the side, street side, or rear yard.

ii. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

c. Maximum Height

i. For one-story detached accessory dwelling units, the maximum height shall be sixteen feet.

ii. Where the detached accessory dwelling unit is within a one-half-mile walking distance of a major transit stop or a high-quality transit corridor, as defined in Section 21155 of the California Public Resources Code, or within an existing or proposed multifamily dwelling of more than one story, the maximum height shall be eighteen feet.

iii. For two-story detached accessory dwelling units, the maximum height shall be twenty-five feet.

iv. Height Exceptions.

(A) An additional two feet in height shall be allowed to accommodate a roof pitch on an accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.

(B) When an existing accessory structure is converted to a detached accessory dwelling unit, the maximum height may exceed the limits of subparagraph c.(i.) to an amount equal to the height of the existing accessory structure to be converted.

d. Parking.

i. Requirements. A maximum of one parking space shall be required per accessory dwelling unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway or in front and/or rear setback areas.

ii. Exemptions. No additional off-street parking spaces shall be required for accessory dwelling units in locations meeting any of the following criteria:

(A) The accessory dwelling unit is within one-half-mile walking distance of public transit.

(B) The accessory dwelling unit is within an architecturally and historically significant historic district.

(C) The accessory dwelling unit is part of the proposed or existing primary residence or an accessory structure.

(D) When on-street parking permits are required but not offered to the occupant(s) of the accessory dwelling unit.

(E) There is a car-share vehicle within one block of the accessory dwelling unit.

(F) When a permit application for the accessory dwelling unit is submitted with a permit application to create a new single-family dwelling or a new multifamily dwelling on the same lot, provided that the accessory dwelling unit or the parcel satisfies any other criteria listed in Section 66322(a) of Government Code.

e. Detached accessory dwelling units shall comply with all applicable base zone district objective development standards, including lot coverage, floor area ratio, open space, front setbacks, and minimum lot size, unless the application of any one or more of these standards precludes construction of at least an eight hundred square foot detached accessory dwelling unit.

3. Junior Accessory Dwelling Units

a. Floor Area. The minimum floor area shall be one hundred fifty square feet, and the maximum shall be five hundred square feet.

b. Parking. Parking shall not be required as a condition to permit a junior accessory dwelling unit.

c. Exterior Access. Access shall be provided to the junior accessory dwelling unit independent from the primary dwelling.

d. Occupancy. Owner occupancy shall be required if a junior accessory dwelling unit shares sanitation facilities with the existing structure. In such cases, the owner shall occupy the single-family residence in which the junior accessory dwelling unit is permitted and may reside in either the remaining portion of the structure or in the junior accessory dwelling unit. Owner occupancy shall not be required if a junior accessory dwelling unit has separate sanitation facilities, or if the owner is a governmental agency, land trust, or housing organization.

4. General Development and Operational Standards

a. When a garage, carport, uncovered parking space, or covered parking structure is removed in conjunction with the construction or conversion of a detached or attached accessory dwelling unit, replacement parking is not required.

b. A demolition permit for a detached garage that is to be replaced with a detached or attached accessory dwelling unit shall be reviewed with the application for the accessory dwelling unit and issued at the same time.

~~2. A second residential unit shall not exceed sixteen feet in height and shall be set back at least four feet from side and rear property lines.~~

~~3. No setback shall be required for an existing living area, garage, or other accessory structure that is converted to a second residential unit (or portion of accessory dwelling unit) with the same dimensions as the existing structure, and a setback of five feet from the side and rear lot lines shall be required for a second residential unit that is constructed above a garage.~~

~~4. Except as otherwise provided in this chapter, the second residential unit shall not increase an existing or create a new encroachment upon any required front, side, or rear yard space, increase building height or coverage beyond the standards prescribed for the district in which it is located, or decrease the distance between structures that is required.~~

~~5. No passageway or entrance within view of a street shall be required in conjunction with the construction of a second residential unit.~~

~~6. A second residential unit shall include a maximum of one bathroom, one kitchen, and one living or dining room.~~

~~7. Both the existing or proposed single-family or multifamily residence and the second residential unit shall contain laundry connections within them.~~

F. ~~8.~~ Fees.

1. ~~a.~~ Notwithstanding any provision to the contrary contained in this code (or in any code adopted by reference in this code), an accessory dwelling unit may be connected to the city sewerage system through a side sewer shared with the existing residence on the site, or it may have its own side sewer. In either case, the connection of the accessory dwelling unit to the city sewerage system is subject to the requirements of this Section 17.38.~~270260~~, including obtaining applicable permits, payment of connection charges (where applicable), and payment of user charges. Accessory dwelling units shall not be considered new residential uses for the purposes of calculating connection fees or capacity charges for utilities, including water, electricity, sewer, and other utilities as defined. Separate metering of utilities is not required for attached or detached accessory dwelling units ~~second residential units~~ unless they are constructed with a new primary dwelling.

2. ~~b.~~ A property owner may be required by the city to conduct and pay for a camera inspection of existing sewer or water pipes on the property to confirm they are working condition before adding a detached accessory dwelling unit ~~ADU~~, new square footage to an existing building to add an accessory dwelling unit ~~ADU~~ or converting non-conditioned space to an accessory dwelling unit ~~ADU~~.

3. ~~c.~~ Fees will be charged for the construction of accessory dwelling units ~~second residential units~~ in accordance with Title 14 of the City of Soledad Municipal Code

and state law. The city, special district, or water corporation shall not impose any impact fee upon the development of an accessory dwelling unit ~~second residential unit~~ less than seven hundred fifty square feet. Impact fees include school fees. School districts are authorized (Section 17620 of the Education Code) but do not have to levy impact fees for ~~ADUs~~ accessory dwelling units greater than five hundred square feet. Accessory dwelling unit ~~ADUs~~ less than five hundred square feet are not subject to school impact fees. Any impact fees charged for an accessory dwelling unit of seven hundred fifty square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.

4. ~~d.~~ A connection fee shall not be collected for water, sewer, power, or other ~~utility~~ utilities for a junior accessory dwelling unit.

G. ~~9.~~ Fire Sprinklers

1. Fire sprinklers are not required for ~~second residential~~ accessory dwelling units if they are not required for the existing or proposed single-family or multifamily residence.
    a. For purposes of fire or life protection regulations, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

H. Occupancy. Owner occupancy is not required on a property with an accessory dwelling unit.

I. Rental and Sale Limitations.

1. Rental Limitation. Rental of the accessory dwelling units created pursuant to this section shall be for a term longer than 30 days.

2. Sale and Conveyance.
    a. An ~~second residential unit~~ accessory dwelling unit ~~may be rented, but it~~ shall not be offered for sale apart from the principal unit, nor shall the lot or parcel be subdivided to create a separate building site unless approved pursuant to the subdivision ordinance of this city. ~~No second residential unit may be offered for rental terms of less than thirty days.~~

    b. Notwithstanding Section 17.38.26~~7~~0.H~~E~~.2~~10~~.~~a~~b, the city may, by ordinance, allow an accessory dwelling unit to be sold or conveyed separately from the primary residence to a qualified buyer if all of the following apply:

        i. The property was built or developed by a qualified nonprofit corporation.

        ii. There is an enforceable restriction on the use of the land pursuant to a recorded contract between the qualified buyer and the qualified nonprofit that satisfies all the requirements of paragraph (10) of subdivision (a) of Section 402.1 of the Revenue and Taxation Code.

iii. The property is held pursuant to a recorded tenancy in common agreement that includes all the following provisions:

(A) The agreement allocates to each qualified buyer an undivided, unequal interest in the property based on the size of the dwelling each qualified buyer occupies.

(B) A repurchase option that requires the qualified buyer to first offer the qualified nonprofit corporation ~~the opportunity~~ to buy the accessory dwelling unit or primary dwelling if the buyer desires to sell or convey the property.

(C) A requirement that the qualified buyer occupy the accessory dwelling unit or primary dwelling as the buyer's principal residence.

(D) Affordability restrictions on the sale and conveyance of the accessory dwelling unit or primary dwelling that ensures the property will be preserved for low-income housing for forty-five years for owner-occupied housing units and will be sold or resold to qualified buyer.

(E) If the tenancy in common agreement is recorded after December 31, 2021, it shall also include all of the following:

(1) Delineation of all areas of the property that are for the exclusive use of a cotenant. Each cotenant shall agree not to claim a right of occupancy to an area delineated for the exclusive use of another cotenant, provided that the latter cotenant's obligations to each of the other cotenants have been satisfied.

(2) Delineation of each cotenant's responsibility for the costs of taxes, insurance, utilities, general maintenance and repair, improvements, and any other costs, obligations, or liabilities associated with the property. This delineation shall only be binding on the parties to the agreement, and shall not supersede or obviate the liability, whether joint and several or otherwise, of the parties for any cost, obligation, or liability associated with the property where such liability is otherwise established by law or by agreement with a third party.

(F) Procedures for dispute resolution among the parties before resorting to legal action.

iv. A grant deed naming the grantor, grantee, and describing the property interests being transferred shall be recorded in the county in which the property is located. A preliminary change of ownership report shall be filed concurrently with this grant deed pursuant to Section 480.3 of the Revenue and Taxation Code.

v. Notwithstanding Section 17.38.260.E.1, if requested by a utility providing service to the primary residence, the accessory dwelling unit has a separate water, sewer, or electrical connection to that utility when an accessory dwelling unit is sold or conveyed separately from the primary residence. ~~Notwithstanding Section 17.38.270E.8.a, if requested by a utility providing service to the primary residence, the accessory dwelling unit has a separate water, sewer, or electrical connection to that utility when an accessory dwelling unit is sold or conveyed separately from the primary residence.~~

~~11.Except as otherwise provided in this chapter, second residential units shall comply with all uniform building codes adopted, and all other applicable laws, rules, and regulations. An accessory dwelling unit may consist of manufactured housing if such housing is permitted in the district in which it is proposed to be located and meets the standards for such housing.~~

~~12. Parking.~~

~~a. Parking provided shall not exceed one space per unit or per bedroom, whichever is less. Such additional space may be a tandem space in a driveway or off-street within setback areas provided in locations approved by the city. Tandem parking and the location of off-street parking within setback areas shall be approved by the city unless specific findings can be and are made that parking in setback areas or tandem parking is not feasible based on specific site or regional topographical or fire and life safety conditions.~~

~~b.If a garage, carport, or covered parking structure is demolished in conjunction with the construction of a second residential unit or is converted to a second residential unit, those off-street parking spaces are not required to be replaced.~~

~~c.No additional off-street parking spaces shall be required for second residential units in locations meeting the following criteria:~~

~~i.The unit is located within one-half-mile walking distance of public transit.~~

~~ii.The unit is located within a historic district.~~

~~iii.The accessory dwelling unit is part of a proposed or existing primary residence or accessory structure.~~

~~iv.On-street parking permits are required but not available to the occupant of the accessory dwelling unit.~~

~~v.There is a car-share vehicle located within one block of the accessory dwelling unit.~~

J. ~~Q.~~ Other Provisions.

1. This section shall not be considered in the application of any local ordinance, policy, or program to limit residential growth.

2. No other local ordinance, policy, or regulation shall be the basis for the delay or denial of a building permit or a use permit under Section 17.38.26~~7~~0.

3. Any covenant, restriction, or condition contained in any deed, contract, security instrument, or other instrument affecting the transfer or sale of any interest in a planned development, and any provision of a governing document, that either effectively prohibits or unreasonably restricts the construction or use of an accessory dwelling unit or junior accessory dwelling unit on a lot zoned for single-family residential use that meets the requirements of Sections 66314 or Section 66333 ~~65852.2 or 65852.22~~ of the Government Code~~,~~ is void and unenforceable.

4. Except as otherwise provided in this section, accessory dwelling units shall comply with all uniform building codes adopted and all other applicable laws, rules, and regulations. An accessory dwelling unit may consist of manufactured housing if such housing is permitted in the district in which it is proposed to be located and meets the standards for such housing.

5. Building code requirements for detached dwellings shall be applied to accessory dwelling units, except that the construction of an accessory dwelling units shall not constitute a Group R occupancy change under the building code, as described in Section 310 of the California Building Code (Title 24 of the California Code of Regulations), unless the city building and safety division makes a written finding based on substantial evidence in the record that the construction of the accessory dwelling unit could have a specific, adverse impact on public health and safety.

K. ~~G.~~ Code Enforcement.

1. The code enforcement officer shall from time to time conduct a review of accessory dwelling units ~~second residential units~~ within the city. The code enforcement officer or designee may enforce all provisions of this code and provisions of state law pertaining to the development, occupation, and maintenance of residential properties and accessory dwelling units, pursuant to the following provisions:

    a. A code enforcement officer may report:
        i. A change in ownership of the lot or parcel of land on which the residential units are situated.

        ii. A change in the occupancy of the residential units that is not in compliance with this section.

2. ~~1.~~ A code enforcement officer may issue to an owner of an accessory dwelling unit ~~second residential unit~~ a notice to correct a violation of any provision of any building standard or any failure to comply with this section. The code enforcement officer shall include in that notice a statement that the owner of the unit has a right to request a delay in enforcement pursuant to the following findings:
    a. ~~i.~~ The accessory dwelling unit ~~second residential unit~~ was built before January 1, 2020.

    b. ~~ii.~~ The accessory dwelling unit ~~second residential unit~~ was built on or after January 1, 2020; however, at the time the unit was built, the city had a noncompliant accessory dwelling unit ordinance, but the unit is compliant at the time the request is made.

3. The owner of an accessory dwelling unit ~~second residential unit~~ that receives a notice to correct violations or abate nuisances, as described in Section 17.38.26~~7~~0.~~G~~J, may submit an application to the city requesting that enforcement of the violation be delayed for up to five years, as long as the violation is not a health and safety issue as determined by the local agency, subject to compliance with Section 66331 of the Government Code and Sections 17980.12(a)-(c) of the Health and Safety Code. ~~on the basis that correcting the violation is not necessary to protect health and safety.~~

    a. The city shall grant an application described in Section 17.38.~~270~~260.~~G~~J.3~~.~~ if it is determined that correcting the violation is not necessary to protect health and safety. In making this determination, the zoning administrator shall consult with the code enforcement officer, building official, and/or the state fire marshal or designee pursuant to Section 13146 of the Health and Safety Code.

    b. The city shall not approve any applications pursuant to this section on or after January 1, 2030. However, any delay that was approved by the city before January 1, 2030, shall be valid for the full term of the delay that was approved at the time of the initial approval of the application pursuant to Section 17.38.~~270G.~~260. J.3(a).

If upon such review, it appears that in a particular case a violation of the provisions of this ~~chapter~~ section has occurred, the code enforcement officer may take such action as deemed necessary by the city attorney to correct any violation.

L. Compliance with State Law. This section is intended to comply with the requirements of Title 7, Division 1, Chapter 13 of ~~Section 65852.2 of~~ the Government Code and any amendments thereto. All accessory and junior accessory dwelling units approved by this section are deemed to not exceed the allowable density for the lot upon which the accessory dwelling unit ~~second residential unit~~ is located, and accessory and junior accessory

dwelling units are a residential use that is consistent with the existing general plan and zoning designations for the lot.

Section 3. CEQA. The amendments to Section 17.38.260 – Second residential units pertain to compliance to State Accessory Dwelling Units and compliance with the City of Soledad 6th Cycle Housing Element. Pursuant to the California Environmental Quality Act (CEQA), the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in new significant environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164.

Section 4. Severability. The City council hereby declares every section, paragraph, sentence, clause and phrase in this ordinance is severable. If any section, paragraph, sentence, clause or phrase of this ordinance is for any reason found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentence, clause or phrases.

Section 5. Effective Date. This ordinance shall take effect and be in force 30 days after its adoption, and a summary of this ordinance shall be published once with the names of the members of the council voting for and against the ordinance in a newspaper of general circulation in the City of Soledad**.**

This ordinance was introduced and read on the 18th day of March 2026 and was finally adopted on the 1st day of April 2026 by the following vote.

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSTAIN, Councilmembers:

ABSENT, Councilmembers:

_____
ANNA M VELAZQUEZ, Mayor

Attest:

_____
MEGAN HUNTER, City Manager/Clerk

RESOLUTION NO. 2025-08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SOLEDAD RECOMMENDING ADOPTION OF ORDINANCE NO. 776, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING VARIOUS SECTIONS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO ALLOWABLE USES TO THE CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, in 2023, the City of Soledad adopted the 2023–2031 Housing Element of the General Plan, establishing policies and implementation programs to meet housing needs for all income levels, remove governmental constraints, promote infill development, and ensure consistency with State housing laws; and

WHEREAS, Housing Element Programs 3.1.5 and 5.1.1 direct the City to update its zoning regulations to address allowable uses, residential care facilities, emergency shelters, condominiums, minimum density standards, R-1 development standards, and Reasonable Accommodation procedures, to expand housing choices, support affordability, and ensure equitable access to housing; and

WHEREAS, the proposed amendments are intended to facilitate housing production, streamline development processes, and provide clear regulatory standards for a variety of residential types, including special needs and supportive housing; and

WHEREAS, the City received REAP 2.0 funding to support these zoning updates, which advance regional housing goals, promote infill development, reduce barriers to housing, and help the City meet its RHNA targets while complying with State housing law and climate and equity objectives; and

WHEREAS, Ordinance No. 776 proposes comprehensive amendments to Title 17 (Zoning) to implement the above-referenced Housing Element programs, remove governmental constraints, clarify development standards, and enhance consistency and predictability for applicants and developers; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report and supporting materials, considered public testimony, and determined that the amendments are consistent with the General Plan, advance Housing Element objectives, and support the City's long-term housing goals; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These

amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 776 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

S.D
Sergio Diaz (Nov 26, 2025 11:33:58 PST)
Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:19:25 MST)
Beatriz Trujillo, Secretary

RESOLUTION NO. 2025-09

A RESOLUTION OF THE SOLEDAD PLANNING COMMISSION RECOMMENDING ADOPTION OF ORDINANCE NO. 777, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.38.260- SECONDARY RESIDENTIAL UNITS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT TO CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad adopted its 2023–2031 Housing Element on November 15, 2023, establishing goals, policies, and implementation programs to facilitate housing production, remove regulatory barriers, and ensure compliance with State housing laws; and

WHEREAS, Housing Element Program 2.1.3 specifically directs the City to update its Accessory Dwelling Unit (ADU) regulations to expand housing opportunities for all income levels, simplify the approval process, and fully align the Soledad Municipal Code with recent State legislation; and

WHEREAS, State law, including but not limited to AB 68, AB 881, SB 9, and Government Code Sections 65852.2 and 65852.22, requires local jurisdictions to allow ADUs and Junior ADUs (JADUs) by right in residential zones, adopt objective development standards, and ensure permit processing is streamlined and ministerial; and

WHEREAS, the proposed amendments to Chapter 17.38 of Title 17 to update Section 17.38.260 and other associated sections to ensure compliance with State law, clarify development standards, improve internal consistency within the Zoning Code, and promote the production of ADUs and JADUs as an important component of local housing supply; and

WHEREAS, the proposed ordinance establishes objective standards relating to ADU size, height, setbacks, parking, architectural compatibility, and conversion of existing structures, and clarifies procedures for ministerial review consistent with State-mandated timeframes; and

WHEREAS, adoption of Ordinance No. 777 will implement Housing Element goals to increase infill housing opportunities, support aging-in-place, provide more affordable housing choices, and reduce regulatory constraints on housing development; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report, draft ordinance, supporting documents, and public testimony, and determined that the proposed amendments are consistent with the General Plan, including the Housing Element; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact

Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 777 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

Sergio Diaz (Nov 26, 2025 11:34:40 PST)

Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:19:35 MST)

Beatriz Trujillo, Secretary

RESOLUTION NO. 2025-10

A RESOLUTION OF THE SOLEDAD PLANNING COMMISSION RECOMMENDING ADOPTION OF ORDINANCE NO. 778, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.39- DENSITY BONUS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT TO CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad adopted its 2023–2031 Housing Element to ensure the provision of adequate sites, reduce barriers to housing production, and support the development of housing affordable to all income levels, senior, and special needs households; and

WHEREAS, Housing Element Program 2.2.4 specifically directs the City to maintain and update its Density Bonus Ordinance to remain consistent with State Density Bonus Law, thereby incentivizing the production of affordable housing, senior housing, and housing for persons with special needs; and

WHEREAS, State Density Bonus Law (Government Code Sections 65915–65918), as amended by recent legislation including but not limited to AB 2345, AB 1763, AB 682, and SB 290, requires local jurisdictions to offer density bonuses, incentives, concessions, waivers, and reduced parking requirements to qualifying housing developments that provide affordable, senior, or special needs housing; and

WHEREAS, Ordinance No. 778 proposes comprehensive updates to Chapter 17.39 of the Soledad Municipal Code to ensure full compliance with State law, improve clarity and usability, establish objective standards for incentives and concessions, and facilitate the production of affordable housing consistent with the goals and programs of the Housing Element; and

WHEREAS, the proposed amendments further clarify eligibility criteria, application procedures, review processes, and calculation methods for density bonuses, incentives, waivers, and parking reductions, thereby creating a predictable and transparent regulatory framework for housing developers; and

WHEREAS, adoption of Ordinance No. 778 will help implement the City's long-term housing strategies by removing regulatory obstacles, supporting infill development, promoting mixed-income communities, and contributing to the City's Regional Housing Needs Allocation (RHNA) goals; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report and supporting materials, considered public testimony, and determined that the amendments are consistent with the General Plan, advance Housing Element objectives, and support the City's long-term housing goals; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 776 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

Sergio Diaz (Nov 26, 2025 11:35:39 PST)

Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:20:18 MST)

Beatriz Trujillo, Secretary

CAL HDF

Dec 17, 2025

City of Soledad
248 Main St
Soledad, CA 93960

By email: avelazquez@cityofsoledad.gov; fcabrera@cityofsoledad.gov; bcaldera@cityofsoledad.gov; fansaldo@cityofsoledad.gov; ebanuelos@cityofsoledad.gov

CC: darlene.noriega@cityofsoledad.com; mhunter@cityofsoledad.gov; dnoriega@cityofsoledad.gov; btrujillo@cityofsoledad.gov

Re: Proposed Amendments to the City's ADU Regulations

Dear Soledad City Council,

The California Housing Defense Fund ("CalHDF") submits this letter as a public comment regarding item VIII.2 for the Council meeting of December 17 2025, an update to the City's zoning text. Specifically, CalHDF writes to comment on the City's proposed regulations for the construction of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs").

There are specific portions of the City's ADU code that violate state law, and the City should correct these issues before passing the ordinance.

Background

The law gives local governments authority to enact zoning ordinances that implement a variety of development standards on ADUs. (Gov. Code, § 66314.) The standards in these local ordinances are limited by state law so as not to overly restrict ADU development. (See *id.)* Separately from local ADU ordinances, Government Code section 66323 establishes a narrower set of ADU types that local governments have a ministerial duty to approve. "Notwithstanding Sections 66314 to 66322 ... a local agency shall ministerially approve" these types of ADUs. (*Id.* at subd. (a).) This means that ADUs that satisfy the minimal requirements of section 66323 must be approved regardless of any contrary provisions of the local ADU ordinance. (*Ibid.*) Local governments may not impose their own standards on such ADUs. (Gov. Code, § 66323, subd. (b) ["A local agency shall not impose any objective development or

design standard that is not authorized by this section upon any accessory dwelling unit that meets the requirements of any of paragraphs (1) to (4), inclusive, of subdivision (a)."].)

In addition, ADUs that qualify for the protections of Government Code section 66323, like other ADUs, must be processed by local governments within 60 days of a complete permit application submittal. (Gov. Code, § 66317, subd. (a).)

State law also prohibits creating regulations on ADU development not explicitly allowed by state law. Government Code Section 66315 states, "No additional standards, other than those provided in Section 66314, shall be used or imposed, including an owner-occupant requirement, except that a local agency may require that the property may be used for rentals of terms 30 days or longer."

Impermissible Owner Occupancy Restriction on JADUs

City code section 17.38.260(C)(1) requires owner occupancy for properties that contain a JADU.

However, the City should also be aware that AB 1154 will be effective on January 1, 2026. In addition to other provisions, AB 1154 forbids the application of owner occupancy requirements to properties with a JADU when the JADU has its own bathroom.

Given how close we are to the effective date of AB 1154, the City should update its code accordingly.

Impermissible Application of Underlying Standards

City code section 17.38.260(D)(1)(e) applies all underlying zoning standards to all attached ADUs, with an exception if application of such standards would preclude construction of an 800 square foot ADU.

City code section 17.38.260(D)(2)(e) applies all underlying zoning standards to all detached ADUs, with an exception if application of such standards would preclude construction of an 800 square foot ADU.

However, as discussed *supra*, the City may not apply any underlying standards to ADUs developed pursuant to Government Code section 66323, subdivision (a). The savings clause regarding 800 square foot ADUs is insufficient because ADUs developed pursuant to section 66323, subdivision (a) are not subject to any underlying zoning standards, as Government Code section 66323, subdivision (b) forbids the application of any local standards.

Of particular note, City code section 17.38.260(D)(2)(e) applies underlying front setback requirements to all detached ADUs. However, Government Code section 66323, subdivision

(a) does not permit any imposition of front setback requirements if the ADUs qualify for the protections of that section of law. This is because Government Code section 66323, subdivision (b) forbids application of any local standards not specifically listed in section 66323. New construction, detached ADUs developed pursuant to section 66323 are only required to adhere to four foot side and rear setbacks. This means that the City may not impose any front setbacks on such ADUs.

Additionally, the savings clause relating to 800 square foot ADUs is insufficient. First, even if an ADU is developable elsewhere on the parcel, Government Code section 66323, subdivision (b) forbids the City from imposing a front setback requirement in order to regulate the ADU's location. Second, detached ADUs developed on parcels with multifamily buildings pursuant to Government Code section 66323, subdivision (a)(4) are not subject to any size limits. This is because Government Code section 66323 does not include any size limits on ADUs on multifamily parcels, and Government Code section 66323, subdivision (b) forbids the application of any development standards to section 66323 ADUs if such standards are not included in section 66323. This means that an exception for 800 square foot ADUs is inadequate for detached ADUs developed on parcels with multifamily buildings.

HCD has issued guidance under its authority in Government Code section 66327 (that guidance is located in the January 2025 HCD ADU Handbook, page 18) affirming the duty of local agencies to allow ADUs protected by Government Code section 66323 in the front setback under all circumstances: "66323 Units do not have to comply with lot coverage, **front setbacks**, and design standards." This applies whether the property is a single family home or a multifamily building.

The City must amend its code to exempt section 66323 ADUs from all underlying zoning standards, including front setback requirements.

Impermissible Parking Requirements

City code section 17.38.260(D)(2)(d) imposes parking requirements on all ADUs, less certain specified exceptions.

However, as discussed *supra*, the City cannot impose local development standards on ADUs that conform to the requirements of Government Code section 66323, subdivision (a), as section 66323, subdivision (b) specifically exempts such ADUs from all local requirements. This means that the City cannot impose parking requirements on section 66323 ADUs.

From page 20 of the January 2025 HCD ADU Handbook (emphasis added):

> A local agency may not impose development or design standards, including both local standards and standards found in State ADU Law, on 66323 Units that are not

specifically listed in Government Code section 66323. (Gov. Code, § 66323, subds. (a), (b).) This includes, but is not limited to, **parking**, height, setbacks, or other zoning provisions (e.g., lot size, open space, floor area ratio, etc.).

The City must amend its ADU ordinance to exempt section 66323 ADUs from parking requirements, as is required by state law.

♦♦♦

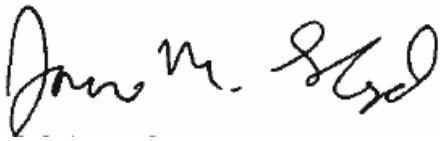
It is laudable that the City is updating its ADU regulations as state law changes. However, the City should make sure that its zoning regulations comply with state law.

CalHDF is a 501(c)(3) non-profit corporation whose mission includes advocating for increased access to housing for Californians at all income levels, including low-income households. You may learn more about CalHDF at www.calhdf.org.

Sincerely,



Dylan Casey
CalHDF Executive Director



James M. Lloyd
CalHDF Director of Planning and Investigations

MEMORANDUM

Date: March 13, 2026

To: Honorable Mayor Anna Velazquez and City Council

From: Community and Economic Development Department – Planning Division

Subject: Response to CalHDF Public Comment Letter

Honorable Mayor Anna Velazquez and City Council,

During the City Council meeting on December 17, 2025, the City Clerk received a public comment letter from CalHDF. This letter is included as Attachment 1 in the Staff Report for Ordinance No. 777. The letter identified three primary areas for clarification or modification to the ordinance in review. Staff reviewed these comments in coordination with PlaceWorks and the City Attorney's office to determine whether responses or revisions to the proposed ordinance were necessary. As a result of this review, several updates were incorporated into the draft ordinance to ensure consistency with current State law and to clarify certain provisions.

Point 1 – Owner-Occupancy Requirements for JADUs (Effective 2026)

The comment letter noted that State law regarding owner-occupancy requirements for properties with Junior Accessory Dwelling Units (JADUs) changed effective January 1, 2026. The zoning amendments prepared with assistance from PlaceWorks were drafted during the first half of 2025 and therefore reflected the State laws in effect at that time. Staff reviewed the recent statutory change, introduced through SB 543 in 2025 and adopted later that year, and determined that an update to the JADU provisions was appropriate. The ordinance has been revised to incorporate these changes and align with the law that became effective in 2026. These updates are reflected in Section 17.38.260(D)(3) on page 10 of Exhibit A.

Point 2 – Applicability of Additional Development Standards to ADUs.

The comment letter raised concerns that the ordinance language was unclear regarding the applicability of certain development standards. The letter noted that these standards should not apply to ADUs that are exempt under State law. During the review, staff identified that the draft ordinance did not explicitly reference units permitted under California Government Code Section 66323, commonly referred to as "statewide exempted" ADUs. This section of State law establishes four types of ADUs that must be allowed ministerially and limits the development standards that cities may apply. To address this concern, staff added a new section to the ordinance that explains the statewide exemption provisions and outlines the applicable development and design standards

for these units. These revisions are included in Section 17.38.260(B)(1)(a)(iii) on page 3, (B(1)(b)(iii) on page 4, and Section C on page 5 of Exhibit A.

Point 3 – Parking Requirements for ADUs.

The comment letter further asserted that no parking requirements can be imposed for ADUs. Staff reviewed this claim and determined that it does not fully align with the provisions of California Government Code Section 66314, which allows limited parking requirements in certain circumstances. However, State law also identifies several situations where parking cannot be required. To ensure clarity and consistency with State regulations, staff revised the ordinance language to clarify when parking may be required and to confirm that parking requirements do not apply to ADUs that qualify for State exemptions. Clarifying language was added in Section 17.38.260(C)(b) on page 5 of Exhibit A.

Overall, the comment letter provided an opportunity for staff to further refine the ordinance and ensure alignment with recent State law updates. The resulting revisions strengthen the ordinance by clarifying State exemption provisions, updating JADU regulations to reflect recent legislative changes, and refining parking standards for ADUs.

HOUSING IMPLEMENTATION ZONING AMENDMENTS

City of Soledad

March 18, 2026

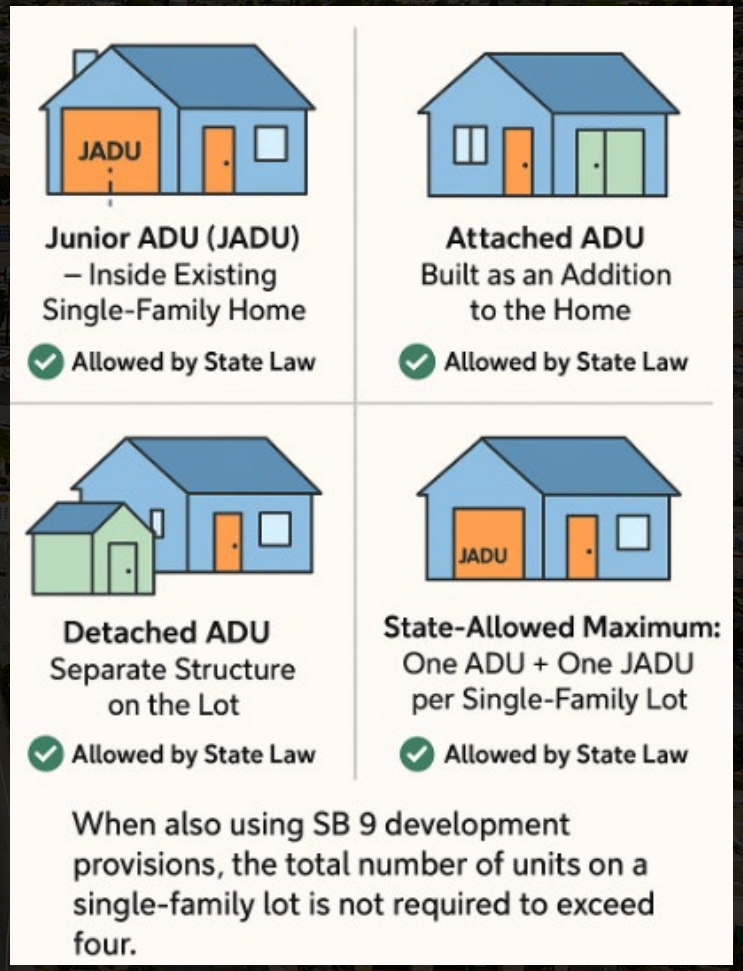
PLACEWORKS

ORD. NO. 777 – ACCESSORY DWELLING UNITS (ADUs)

1 Locations Permitted

- Owner Occupancy required for JADU's (<500 sq ft), but no longer for any type of ADU's
- One JADU and ADU allowed per lot

Unit Type	Allowed on Same Lot	Notes
JADU + Detached ADU	✅ Allowed	Owner-occupancy required for JADU if there are shared restrooms only & ≤ 500 sq ft.
Attached Garage JADU + Detached ADU	✅ Allowed	Must be ≤ 500 sq. ft. for JADU & Owner-occupancy required
Primary Dwellling + ADU Secondary Dwelling + ADU	✅ Allowed only through SB 9 lot split	A large lot split into two lots- Owner Occupancy required



ORD. NO. 777 – ACCESSORY DWELLING UNITS (ADUs)

2 Development Standards

- Defined - Floor area, setbacks for existing accessory structures (grandfathered in)
- Added Maximum height to be 2 stories or by the base of the zoning district or primary home, whichever is lower
- No more parking requirements for Attached ADU's



SUMMARY OF DISCUSSION



- General Plan and Housing Element Compliance
- Ordinance was reviewed and recommended by the Planning Commission
- Submit to HCD for compliance with State Law
- Parking and Fire Sprinkler questions were the main points of discussion

PLACEWORKS

PUBLIC COMMENT



Three main points:

- Related to the AB 1156 – JADUs are no longer required to have owner occupancy if the JADU has a separate restroom
- Related to Statewide Exempted ADUs- Language added to clear development standards
- Parking Requirements- Clarified parking requirements for Statewide Exempted ADUs and other ADU types.

PLACEWORKS

CITY COUNCIL ACTION



Approve Ord No. 777:

- As presented
- With minor adjustments

CEQA: Ordinance No. 777 is consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR).

Upon Approval:

- Submit to HCD for compliance

PLACEWORKS

HOUSING IMPLEMENTATION ZONING AMENDMENTS

THANK YOU!

PLACEWORKS

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6343, A Resolution of the City Council of the City of Soledad Approving the Submittal ofor U.S. Economic Development Administration (EDA) Through the Disaster-25-EDA- Notice of Funding Opportunity (NOFO) for the Downtown Container Village Project and Direction on Local Match Commitment**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community Development Director and Tencia C. Vargas, Economic Development Coordinator**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad:

1. Adopt Resolution No. 6343, a Resolution of the City Council of the City of Soledad approving the submission of a grant application to the U.S. Economic Development Administration (EDA) through the Disaster-25-EDA Notice of Funding Opportunity (NOFO) for the Downtown Container Village Project; and
2. Provide direction regarding the required 20 percent non-federal match, including authorization for the City to utilize eligible in-kind contributions such as staff time associated with project development, management, and grant administration; and
3. Authorize the City Manager to submit a Letter of Commitment as part of the EDA application demonstrating the City's commitment to advancing the Downtown Container Village Project.

Executive Summary

The City of Soledad intends to apply for pre-construction funding through the U.S. Economic Development Administration (EDA) Disaster-25-EDA Notice of Funding Opportunity (NOFO) to support the design and pre-development phase of the Downtown Container Village Project. This funding opportunity aligns with the project's current stage of development and would support engineering, site planning, and preparation of construction documents necessary to advance the project toward implementation.

The EDA program requires a 20 percent non-federal match. If awarded the maximum anticipated grant of $500,000, the required local contribution would be approximately $100,000. Staff anticipates maximizing eligible in-kind contributions through documented staff time, including work performed by the Community and Economic Development Director, Senior Planner, and Development

Technicians in support of project coordination, planning activities, consultant management, and grant administration. Any remaining balance required to meet the match would be programmed in the Fiscal Year 2026–2027 General Fund budget and brought back to the City Council for consideration as part of the annual budget adoption process.

Staff recommends that the City Council adopt Resolution No. 6343, authorizing submission of the EDA grant application and authorizing the City Manager to submit a Letter of Commitment as part of the application package.

Background

The Downtown Container Village Project is a catalytic economic development initiative designed to revitalize Downtown Soledad by creating new dining, retail, and entertainment opportunities through the development of a container-based retail and dining corridor. The project envisions approximately twelve container units complemented by outdoor gathering areas, flexible event space, and staging areas for restaurants and retailers.

The development is intended to function as a small business incubator, providing accessible entry points for local entrepreneurs while establishing a centralized shopping and dining destination that is currently lacking in the community. In addition, the project is envisioned as a live incubator model that would allow the City to pilot innovative leasing structures, flexible permitting strategies, and technical assistance partnerships in collaboration with small businesses and private developers.

In 2024, the City was awarded $50,000 through a USDA Rural Development grant to conduct a feasibility study and economic impact analysis for the project. The study confirmed market viability and provided strategic recommendations for phased implementation.

On April 16, 2025, the City Council provided direction to staff regarding the phased implementation approach for the Container Village Project. This approach separates pre-development activities from future construction phases, allowing the City to advance the project incrementally while improving the project's overall feasibility and competitiveness for external funding opportunities. The phasing strategy enables the City to pursue grant funding specifically targeted toward design and pre-construction activities, which reduces financial risk and strengthens the City's ability to leverage future capital funding.

Advancing into the pre-construction phase will build upon the feasibility study completed through the USDA grant, strengthen overall project readiness, and significantly enhance the City's ability to compete for future implementation funding. The EDA Disaster-25-EDA funding program provides an opportunity to secure between $250,000 and $500,000 to support pre-development activities such as engineering analysis, site planning, design development, and preparation of construction documents. The program requires a 20 percent non-federal match. Based on a potential $500,000 award, the City's contribution would be approximately $100,000. Eligible match contributions may include non-federal sources such as General Fund resources and in-kind contributions, including staff time. However, Community Development Block Grant (CDBG) funds cannot be used to satisfy the match requirement because they are federal funds.

Review & Analysis

The proposed action requests City Council authorization to submit a grant application to the U.S. Economic Development Administration (EDA) under the Disaster-25-EDA Notice of Funding Opportunity to support the design and pre-development phase of the Downtown Container Village

Project. This funding opportunity aligns with the project's current stage of development. The City has already completed an initial feasibility and economic impact study funded through a 2024 USDA Rural Development grant, which confirmed the project's market viability and provided recommendations for phased implementation. The proposed EDA funding would allow the City to advance into the next critical stage by supporting detailed design, engineering analysis, site planning, permitting preparation, and other pre-construction activities necessary to position the project for future implementation.

On April 16, 2025, the City Council provided direction to staff to pursue a phased implementation approach for the Container Village Project. This approach separates the planning and design phase from future construction phases, allowing the City to advance the project incrementally while improving its feasibility and competitiveness for external funding opportunities. By first securing resources for design and pre-development activities, the City can reduce uncertainty, refine project costs, and strengthen its ability to compete for future capital and construction funding.

The Downtown Container Village Project is envisioned as a catalytic economic development initiative that will activate the downtown corridor by creating new opportunities for small businesses, restaurants, and local entrepreneurs. The project concept includes approximately twelve modular container units, complemented by outdoor gathering areas, flexible event space, and shared infrastructure that can support a variety of retail and food-based businesses. The model is intended to function as a small business incubator, lowering barriers to entry for entrepreneurs while establishing a destination-oriented commercial corridor that is currently lacking in the community.

From a financial standpoint, the Disaster Supplemental Program requires a 20 percent non-federal match. If the City were to receive the maximum anticipated award of $500,000, the required local contribution would be approximately $100,000. Because federal funding sources such as Community Development Block Grant (CDBG) funds are not eligible to satisfy this requirement, the match must be derived from non-federal sources.

If the grant is awarded, staff intends to maximize allowable in-kind contributions through documented staff time associated with advancing the project. This may include portions of the salaries of the Community and Economic Development Director, Senior Planner, and Development Technicians, whose work will directly support project coordination, planning activities, consultant management, and grant administration related to the Downtown Container Village Project. Any remaining balance required to satisfy the local match would be programmed in the Fiscal Year 2026–2027 General Fund budget and brought back to the City Council for consideration as part of the annual budget adoption process.

Authorizing the submission of the EDA application represents a strategic opportunity for the City to leverage federal investment to advance a catalytic downtown revitalization initiative. Securing pre-development funding would strengthen the City's ability to move the Container Village Project toward implementation while supporting local entrepreneurship, stimulating economic activity, and enhancing the vitality of Downtown Soledad.

Financial Considerations

The proposed grant application requires a 20 percent non-federal match. Based on a potential maximum grant award of $500,000, the City's required local contribution would be approximately $100,000. Federal funding sources, including Community Development Block Grant (CDBG) funds, are not eligible to satisfy this requirement.

If the grant is awarded, staff intends to maximize eligible in-kind contributions through documented staff time associated with advancing the project. This may include work performed by the Community and Economic Development Director, Senior Planner, and Development Technicians, whose responsibilities will include project coordination, planning support, consultant management, and grant administration related to the Downtown Container Village Project. Any remaining balance required to meet the local match requirement would be programmed in the Fiscal Year 2026–2027 General Fund budget and presented to the City Council for consideration as part of the annual budget adoption process.

Strategic Plan Alignment

The EDA pre-construction funding application directly advances Strategic Plan Section 1.3.2, which calls for the development of the Downtown Container Village as a small business incubator. In addition, securing these funds will support the preparation of construction documents necessary to complete this task during Planning (Year 1).

Alternatives

- Direct staff to submit an application to the U.S. Economic Development Administration (EDA) through the Disaster-25-EDA NOFO and authorize the City Manager to submit a formal Letter of Commitment as part of the grant application.
- Deny the allocation of funding and provide additional direction to staff.

Planning/CEQA

This action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 because it involves administrative activities that will not result in a direct or reasonably foreseeable physical change to the environment.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6343

RESOLUTION NO. 6343

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) THROUGH THE DISASTER-25-EDA NOTICE OF FUNDING OPPORTUNITY (NOFO) FOR THE DOWNTOWN CONTAINER VILLAGE PROJECT AND PROVIDING DIRECTION REGARDING THE REQUIRED LOCAL MATCH

WHEREAS, the U.S. Economic Development Administration (EDA) has issued the Disaster-25-EDA Notice of Funding Opportunity (NOFO) to provide funding for economic development initiatives that strengthen local economies and support community revitalization efforts; and

WHEREAS, The City of Soledad is pursuing the Downtown Container Village Project, a catalytic economic development initiative intended to revitalize Downtown Soledad by creating new opportunities for small businesses, restaurants, and local entrepreneurs through the development of modular retail and dining spaces and activated public gathering areas; and

WHEREAS, the project is envisioned to function as a small business incubator, lowering barriers to entry for entrepreneurs while establishing a destination-oriented commercial corridor that supports economic activity and community gathering space in the downtown area; and

WHEREAS, in 2024, the City of Soledad received funding through a USDA Rural Development grant to conduct a feasibility study and economic impact analysis, which confirmed the project's market viability and recommended a phased implementation strategy; and

WHEREAS, On April 16, 2025, the City Council provided direction to staff to pursue a phased implementation approach separating pre-development activities from future construction phases in order to strengthen the project's feasibility and competitiveness for external funding opportunities; and

WHEREAS, the EDA Disaster-25-EDA program provides an opportunity for the City to secure funding to support pre-development activities, including engineering analysis, site planning, design development, and preparation of construction documents necessary to advance the Downtown Container Village Project toward implementation; and

WHEREAS, The EDA program requires a twenty percent (20%) non-federal match, which cannot be satisfied with federal funding sources such as Community Development Block Grant (CDBG) funds; and

WHEREAS, the City intends to maximize eligible in-kind contributions through documented staff time, including work performed by the Community and Economic Development Director, Senior Planner, and Development Technicians associated with project coordination, planning activities, consultant management, and grant administration; and

WHEREAS, any remaining balance required to satisfy the local match requirement will be programmed in the Fiscal Year 2026-2027 General Fund budget and presented to the City Council for consideration as part of the annual budget adoption process; and

WHEREAS, submission of the grant application represents an opportunity for the City to leverage federal investment to advance a catalytic downtown revitalization project that supports local entrepreneurship, stimulates economic activity, and enhances the vitality of Downtown Soledad.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad that:

1. Approve the submission of a grant application to the U.S. Economic Development Administration (EDA) through the Disaster-25-EDA Notice of Funding Opportunity (NOFO) for the Downtown Container Village Project.
2. Acknowledge the required twenty percent (20%) non-federal local match and authorize staff to utilize eligible in-kind contributions, including documented staff time associated with project planning, coordination, and grant administration, toward satisfying the match requirement.
3. Authorize the City Manager to submit a Letter of Commitment and execute any documents necessary for the submission of the EDA grant application.

4. Direct staff that any remaining balance necessary to meet the required local match shall be brought back to the City Council for consideration as part of the Fiscal Year 2026-2027 budget adoption process.

PASSED AND ADOPTED by the City Council of the City of Soledad, at a regular meeting duly held on the 18th day of March 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____

ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____

MEGAN HUNTER, City Clerk

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6344, Consider Adoption of "A Resolution of the City Council of the City of Soledad Acknowledging and Accepting Proposed Amendments to Soledad Police Department Policy Manual Policy No. 470- Automated License Plate Readers (ALPRs)"**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jorge Arreola, Police Lieutenant, and Patrick Valenzuela, Police Chief**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6344, "A Resolution of the City Council of the City of Soledad Acknowledging and Accepting Proposed Amendments to Soledad Police Department Policy Manual Policy No. 470- Automated License Plate Readers (ALPRs)."

Executive Summary

The Soledad Police Department is proposing revisions to Soledad Police Department Policy No. 470, which pertains to the use of Automated License Plate Reader (ALPR) technology in the City of Soledad. Following recent City Council direction based on concerns regarding the privacy rights of the City's residents, and a comparative analysis of policies in neighboring jurisdictions, most notably the Salinas Police Department, Staff has prepared a policy that balances public safety needs with rigorous privacy protections. The proposed policy ensures compliance with California Senate Bill 34 and the California Values Act, specifically addressing concerns regarding data sharing with federal agencies and the protection of the City's immigrant and low-income communities. This modified policy reflects the Department's commitment to maintaining responsible and transparent use of ALPR technology as a public safety tool. Approval of Resolution 6344 will memorialize Council's acceptance of revised Policy No. 470.

Background

In 2024, the City of Soledad approved the implementation and operation of Automated License Reader (ALPR) technology to enhance public safety and investigative capabilities. The limited network of ALPR cameras located within the City of Soledad have assisted the Police Department by capturing license plate images in public view and comparing them against databases associated with stolen vehicles, wanted persons, missing persons, and other public safety alerts. Since installation, the

Department's ALPR system has played a key role in identifying and apprehending a suspect involved in the exploitation of female juveniles, locating and arresting a bank robbery suspect within approximately two hours, and identifying individuals involved in a firearm-related incident at one of the City's local schools. The ALPR system has and continues to generate important investigative leads that assist City detectives. Most recently, with information limited to a vehicle's make, color, and distinctive decals, use of the ALPR system allowed officers to identify a vehicle, obtain a search warrant, and seize the vehicle as part of an investigation of a fleeing-the-scene incident.

In January 2026, the Council raised concerns about the use of ALPR technology after reports of several incidents within the state in which it was discovered that ALPR data had been used in violation of state and local law and policies. For example, it was recently disclosed that unauthorized law enforcement agencies were inadvertently allowed to view information from the City of Santa Cruz' license plate readers. Flock Safety, the private vendor that provides cameras and software used by many law enforcement agencies, including the City of Soledad, disclosed that a flaw in its system had allowed agencies outside of California to conduct searches of license plate data. Citing consternation over the potential misuse of ALPR data, including but not limited to privacy violations, the targeting of vulnerable population groups, and illegal data sharing with other agencies, including U.S. Immigration and Customs Enforcement (ICE), the City Council directed staff to review the City's policy regarding ALPR use to determine whether additional policies and regulatory guardrails need to be considered and adopted.

Review & Analysis

The Soledad Police Department currently operates its ALPR system pursuant to the provisions of Lexipol Policy No. 470. The Department utilizes the services of Lexipol, LLC for the development and maintenance of its departmental policy manuals, training bulletins, and consulting support. These services are provided through an annual subscription and ensure that departmental policies remain current, legally compliant, and consistent with statewide best practices. More than 90 percent of law enforcement agencies in California use policy manuals and training materials prepared by Lexipol.

Policy No. 470 provides a formal framework to ensure ALPR technology is used appropriately and in compliance with California law. More specifically, Policy No. 470 was drafted to comply with the provisions of SB 34, a California law adopted in 2015 that regulates the use, privacy and sharing of data collected by ALPR systems. SB 34 modified and added provisions to the California Civil Code limiting law enforcement use of ALPR systems, requiring police agencies to have policies regarding ALPR use, and restricting information sharing. See Attachment 1, Civil Code Sections 1798.90 et seq., Section 1798.29. The Department is unaware of any violations of Policy No. 470 or State law with regard to the City's current use of its ALPR system.

Notwithstanding the foregoing, pursuant to Council direction, Staff reviewed the ALPR policies and regulatory controls used in a number of other California cities. In conducting this review, Staff kept in mind the Council's desire to have a local policy that mirrors the demographics and community values in Soledad. Staff discovered that many other cities have simply adopted the same ALPR Lexipol policy as used in Soledad. Several of the other larger sampled cities, including Oakland and San Diego, have extensive policies, rules and regulations concerning surveillance technology that goes beyond ALPR use, for example, facial recognition software. With limited surveillance equipment, a limited number of employees using such equipment, and the modest geographic area being surveilled, it is staff's conclusion that the development and use of such comprehensive policies in Soledad is unwarranted. Upon completing its research, it is staff's opinion that the basic components of a comprehensive ALPR policy as required by the California Civil Code are sufficiently embodied in existing Lexipol Policy No.

470.

However, after identifying the Salinas Police Department as the most relevant peer agency due to demographic alignment and regional integration (both cities have significant Hispanic/Latino populations-Soledad at 79% and Salinas at 78%-and share regional concerns regarding federal data sharing), Staff noted several substantive additions that Salinas has made to recent iterations of its ALPR Lexipol Policy that may be desirable. Most of the changes refer to the California Values Act (Gov. Code sections 7282.5, 7284.2 et seq.) (the "Act"), which prohibits state and local law enforcement agencies from using resources for federal immigration enforcement. The first notable change to the Salinas ALPR policy was a clear and concise statement that the Department does not permit the sharing of ALPR information with other entities pursuant to the provisions of the Act, including but not limited to Immigrations and Custom Enforcement (ICE) and Customs and Border Patrol (CPB). While prohibitions on releasing data are already found elsewhere in the Lexipol policy template, this new language clarifies relevant restrictions so that there can be no doubt of the policy's intent. Another addition to the Salinas policy, meant as an additional check against the unwarranted release of data, was a provision compelling the Chief of Police or his/her designee to consider the Act before authorizing the release of ALPR data and reiterating that the data may not be shared for the purposes of federal immigration enforcement.

Together, these additions provide another layer of protection against the unauthorized and unwarranted release of ALPR data for immigration purposes. As such, the Department is recommending that the City Council review and accept proposed amendments to Soledad Police Department Policy Manual No. 470 - Automated License Plate Readers based on modifications made to the City of Salinas policy to ensure appropriate oversight, transparency, and continued compliance with California law. Staff has prepared a resolution for the Council to acknowledge and accept the proposed amendments for Council consideration this evening and a copy of amended Lexipol Policy No. 470, with changes in the underline format, is attached thereto.

Financial Considerations

The proposed policy update is an administrative amendment to existing procedures and does not create a direct additional fiscal impact under the existing Police Department budget.

Strategic Plan Alignment

The proposed policy changes advance the City's Strategic Plan by implementing the following goals:

Safety Goal 6.1.1. Strengthen relationships between police and residents. The new language will build trust and cooperation between law enforcement and the community by focusing on transparency and ensuring that all residents, regardless of background and immigration status, feel safe and comfortable interacting with police personnel.

Safety Goal 6.2.2 Modernize technology to enhance department capacity. The changes will allow the police department to continue to use data generated from the Flock Safety platform, which enhances investigative capacity and real-time response, without fear of secondary discriminatory use.

Alternatives

- Adopt the proposed Resolution.

- Do not adopt the proposed Resolution. This is not advised. This policy amendment provides critical

safeguards that align with the City of Soledad's values of public trust, responsible governance, and community-centered policing.

Planning/CEQA

The City of Soledad has determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA) (CEQA Guidelines Section 15378). Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6344
Exhibit A
Attachment No. 1

RESOLUTION NO. 6344

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ACKNOWLEDGING AND ACCEPTING PROPOSED AMENDMENTS TO SOLEDAD POLICE DEPARTMENT POLICY MANUAL POLICY NO. 470- AUTOMATED LICENSE PLATE READERS (ALPRs)

WHEREAS, in 2024, the City of Soledad approved the implementation and operation of Automated License Plate Reader (ALPR) technology to enhance public safety and investigative capabilities; and

WHEREAS, the limited network of ALPR cameras located within the City have assisted the Police Department by capturing license plate images in public view and comparing them against databases associated with stolen vehicles, wanted persons, missing persons, and other public safety alerts; and

WHEREAS, the Department's ALPR system has played a key role in identifying and apprehending suspects in a number of significant crimes; and

WHEREAS, in January of 2026, the Council raised concerns about the potential for misuse of ALPR technology, including but not limited to privacy violations, the targeting of vulnerable population groups, and illegal data sharing with other agencies, including U.S. Immigration and Customs Enforcement (ICE), and directed staff to review the City's policies regarding ALPR use to determine whether additional policies and regulatory controls needed to be considered and adopted; and

WHEREAS, the Soledad Police Department's use of its ALPR system is regulated pursuant to the provisions of internal Lexipol Policy No. 470. Lexipol, LLC provides departmental policy manuals, training bulletins, and consulting support for police departments throughout the United States, including 90 percent of the law enforcement agencies in California, as a means of ensuring that departmental policies remain current, legally compliant, and consistent with statewide best practices; and

WHEREAS, in its current form, Policy No. 470 provides a formal framework to ensure ALPR technology is used appropriately and in compliance with California law that regulates the use, privacy and sharing of data collected by ALPR systems, as adopted by SB 34 and codified in Civil Code Sections 1798.90 et seq., 1798.29. Said provisions impose requirements concerning data collection and retention, access controls, and restrictions on releasing and sharing ALPR data; and

WHEREAS, notwithstanding the foregoing, after reviewing ALPR policies and regulatory controls used in a number of other California cities, and more specifically the City of Salinas' modified version of the Lexipol policy, Staff determined that while the basic elements of an ALPR policy as required by the California Civil Code are sufficiently embodied in Lexipol Policy No. 470, it would serve the Soledad community's interests to incorporate provisions of

the California Values Act (Gov. Code 7282.5, 7284.2 et seq.) (the "Act") into Policy No. 470; and

WHEREAS, proposed changes to Policy No. 470, which mirror the Act's prohibition against state and local law enforcement agencies' use of city resources for federal immigration enforcement, include a clear and concise statement that the Department does not permit the sharing of ALPR information pursuant to the provisions of the Act, including but not limited to Immigration and Custom Enforcement (ICE) and Customs and Border Patrol (CPB), and a new provision compelling the Chief of Police or his/her designee to consider the Act's mandates before authorizing the release of ALPR data; and

WHEREAS, Staff believes that the proposed additions provide another layer of protection against the unauthorized and unwarranted release of ALPR data for immigration purposes and as such, the Department is recommending that such language be added to the Soledad Police Department's internal Lexipol Policy No. 470; and

WHEREAS, Staff has prepared a resolution acknowledging and accepting the aforesaid proposed amendments for Council consideration this evening.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that amended Lexipol Policy No. 470, a copy of which is attached hereto as **Exhibit A** and incorporated herein by reference, is hereby acknowledged and accepted by the Council for future use by the Soledad Police Department to ensure appropriate oversight, transparency, and continued compliance with California law.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular public meeting thereof held on the 18th day of March, 2026, by the following vote:

AYES: and in favor thereof, Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Automated License Plate Readers (ALPRs)

470.1 PURPOSE AND SCOPE

Best Practice

The purpose of this policy is to provide guidance for the capture, storage and use of digital data obtained through the use of Automated License Plate Reader (ALPR) technology.

470.2 POLICY

Best Practice MODIFIED

The policy of the Soledad Police Department is to utilize ALPR technology to capture and store digital license plate data and images while recognizing the established privacy rights of the public.

All data and images gathered by the ALPR are for the official use of this department. Because such data may contain confidential information, it is not open to public review.

The Soledad Police Department does not permit the sharing of ALPR data gathered by the City or its contractors/subcontractors for purpose of federal immigration enforcement, pursuant to the California Values Act (Government Code § 7282.5; Government Code § 7284.2 et seq) – these federal immigration agencies include Immigrations and Customs Enforcement (ICE) and Customs and Border Patrol (CPB).

470.3 ADMINISTRATION

Best Practice MODIFIED

The ALPR technology, also known as License Plate Recognition (LPR), allows for the automated detection of license plates. It is used by the Soledad Police Department to convert data associated with vehicle license plates for official law enforcement purposes, including identifying stolen or wanted vehicles, stolen license plates and missing persons. It may also be used to gather information related to active warrants, homeland security, electronic surveillance, suspect interdiction and stolen property recovery.

All installation and maintenance of ALPR equipment, as well as ALPR data retention and access, shall be managed by the Administrative Lieutenant. The Administrative Lieutenant will assign members under his/her command to administer the day-to-day operation of the ALPR equipment and data.

470.3.1 ALPR ADMINISTRATOR

State MODIFIED

The Administrative Lieutenant - shall be responsible for developing guidelines and procedures to comply with the requirements of Civil Code § 1798.90.5 et seq. This includes, but is not limited to (Civil Code § 1798.90.51; Civil Code § 1798.90.53):

(a) A description of the job title or other designation of the members and independent contractors who are authorized to use or access the ALPR system or to collect ALPR information.

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(b) Training requirements for authorized users.

(c) A description of how the ALPR system will be monitored to ensure the security of the information and compliance with applicable privacy laws.

(d) Procedures for system operators to maintain records of access in compliance with Civil Code § 1798.90.52.

(e) The title and name of the current designee in overseeing the ALPR operation.

(f) Working with the Custodian of Records on the retention and destruction of ALPR data.

(g) Ensuring this policy and related procedures are conspicuously posted on the department's website.

470.4 OPERATIONS

State

Use of an ALPR is restricted to the purposes outlined below. Department members shall not use, or allow others to use the equipment or database records for any unauthorized purpose (Civil Code § 1798.90.51; Civil Code § 1798.90.53).

(a) An ALPR shall only be used for official law enforcement business.

(b) An ALPR may be used in conjunction with any routine patrol operation or criminal investigation. Reasonable suspicion or probable cause is not required before using an ALPR.

(c) While an ALPR may be used to canvass license plates around any crime scene, particular consideration should be given to using ALPR-equipped cars to canvass areas around homicides, shootings and other major incidents. Partial license plates reported during major crimes should be entered into the ALPR system in an attempt to identify suspect vehicles.

(d) No member of this department shall operate ALPR equipment or access ALPR data without first completing department-approved training.

(e) No ALPR operator may access department, state or federal data unless otherwise authorized to do so.

(f) If practicable, the officer should verify an ALPR response through the California Law Enforcement Telecommunications System (CLETS) before taking enforcement action that is based solely on an ALPR alert.

470.5 DATA COLLECTION AND RETENTION

Best Practice MODIFIED

The Administrative Lieutenant is responsible for ensuring systems and processes are in place for the proper collection and retention of ALPR data. Data will be transferred from vehicles to the designated storage in accordance with department procedures.

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All ALPR data downloaded to the server should be stored for a minimum of 30 days ~~one year~~ and in accordance with the established records retention schedule. Thereafter, ALPR data should be purged unless it has become, or it is reasonable to believe it will become, evidence in a criminal or civil action or is subject to a discovery request or other lawful action to produce records. In those circumstances the applicable data should be downloaded from the server onto portable media and booked into evidence.

470.6 ACCOUNTABILITY

State

All data will be closely safeguarded and protected by both procedural and technological means. The Soledad Police Department will observe the following safeguards regarding access to and use of stored data (Civil Code § 1798.90.51; Civil Code § 1798.90.53):

(a) All ALPR data downloaded to the mobile workstation and in storage shall be accessible only through a login/password-protected system capable of documenting all access of information by name, date and time (Civil Code § 1798.90.52).

(b) Members approved to access ALPR data under these guidelines are permitted to access the data for legitimate law enforcement purposes only, such as when the data relate to a specific criminal investigation or department-related civil or administrative action.

(c) ALPR system audits should be conducted on a regular basis.

For security or data breaches, see the Records Release and Maintenance Policy.

470.7 RELEASING ALPR DATA

State MODIFIED

The ALPR data may be shared only with public agencies and only as otherwise permitted by law (Civil Code § 1798.90.55).

For purposes of this section, a public agency is limited to California state or local agencies, including law enforcement agencies, and does not include out-of-state or federal law enforcement agencies (Civil Code § 1798.90.5).

The following procedures are guidelines for ALPR requests:

(a) The agency makes a written request for the ALPR data that includes:

1. The name of the agency.
2. The name of the person requesting.
3. The intended purpose of obtaining the information.

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(b) The request is reviewed by theAdministrative Lieutenant or the authorized designee and approved before the request is fulfilled.

(c) The approved request is retained on file.

(d) The Chief of Police or the authorized designee will consider the California Values Act (Government Code § 7282.5; Government Code § 7284.2 et seq), before approving the release of ALPR data. The Soledad Police Department does not permit the sharing of ALPR data gathered by the City or its contractors/subcontractors for purpose of federal immigration enforcement, these federal immigration agencies include Immigrations and Customs Enforcement (ICE) and Customs and Border Patrol (CPB).

Requests for ALPR data by non-California public agencies will be processed as provided in the Records Maintenance and Release Policy (Civil Code § 1798.90.55).

470.8 TRAINING

State

The Training Sergeant should ensure that members receive department-approved training for those authorized to use or access the ALPR system (Civil Code § 1798.90.51; Civil Code § 1798.90.53).

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Attachment No. 1

JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.15 - Reader Privacy Act
Section 1798.90.

Universal Citation:
CA Civ Code § 1798.90 (2025)

Next ›

1798.90. (a) This title shall be known and may be cited as the Reader Privacy Act.

(b) For purposes of this section:

(1) "Book" means paginated or similarly organized content in printed, audio, electronic, or other format, including fiction, nonfiction, academic, or other works of the type normally published in a volume or finite number of volumes, excluding serial publications such as a magazine or newspaper.

(2) "Book service" means a service that, as its primary purpose, provides the rental, purchase, borrowing, browsing, or viewing of books. "Book service" does not include a store that sells a variety of consumer products when the book service sales do not exceed 2

percent of the store's total annual gross sales of consumer products sold in the United States.

(3) "Government entity" means any state or local agency, including, but not limited to, a law enforcement entity or any other investigative entity, agency, department, division, bureau, board, or commission, or any individual acting or purporting to act for or on behalf of a state or local agency.

(4) "Law enforcement entity" means a district attorney, a district attorney's office, a municipal police department, a sheriff's department, a county probation department, a county social services agency, the Department of Justice, the Department of Corrections and Rehabilitation, the Department of Corrections and Rehabilitation Division of Juvenile Facilities, the Department of the California Highway Patrol, the police department of a campus of a community college, the University of California, or the California State University, or any other department or agency of the state authorized to investigate or prosecute the commission of a crime.

(5) "Personal information" means all of the following:

(A) Any information that identifies, relates to, describes, or is associated with a particular user, including, but not limited to, the information specifically listed in Section 1798.80.

(B) A unique identifier or Internet Protocol address, when that identifier or address is used to identify, relate to, describe, or be associated with a particular user or book, in whole or in partial form.

(C) Any information that relates to, or is capable of being associated with, a particular user's access to or use of a book service or a book, in whole or in partial form.

(6) "Provider" means any commercial entity offering a book service to the public.

(7) "User" means any person or entity that uses a book service.

(c) A provider shall not knowingly disclose to any government entity, or be compelled to disclose to any person, private entity, or government entity, any personal information of a user, except under any of the following circumstances:

(1) A provider shall disclose personal information of a user to a law enforcement entity only pursuant to a court order issued by a duly authorized court with jurisdiction over an offense that is under investigation and only if all of the following conditions are met:

(A) The court issuing the order finds that probable cause exists to believe the personal information requested is relevant evidence to the investigation of an offense and any of the grounds in Section 1524 of the Penal Code is satisfied.

(B) The court issuing the order finds that the law enforcement entity seeking disclosure has a compelling interest in obtaining the personal information sought.

(C) The court issuing the order finds that the personal information sought cannot be obtained by the law enforcement entity seeking disclosure through less intrusive means.

(D) Prior to issuance of the court order, the law enforcement entity seeking disclosure provides, in a timely manner, the provider with reasonable notice of the proceeding to allow the provider the opportunity to appear and contest issuance of the order.

(E) The law enforcement entity seeking disclosure has informed the provider that it has given notice of the court order to the user contemporaneously with the execution of the order, unless there is a judicial determination of a strong showing of necessity to delay that notification for a reasonable period of time, not to exceed 90 days.

(2) (A) A provider shall disclose personal information of a user to any of the following only if all of the conditions listed in subparagraph (B) are satisfied:

(i) A government entity, other than a law enforcement entity, pursuant to a court order issued by a court having jurisdiction over an offense under investigation by that government entity.

(ii) A government entity, other than a law enforcement entity, or a person or private entity pursuant to a court order in a pending action brought by the government entity or by the person or private entity.

(B) A provider shall disclose personal information of a user pursuant to subparagraph (A) only if all of the following conditions are satisfied:

(i) The court issuing the order finds that the person or entity seeking disclosure has a compelling interest in obtaining the personal information sought.

(ii) The court issuing the order finds that the personal information sought cannot be obtained by the person or entity seeking disclosure through less intrusive means.

(iii) Prior to issuance of the court order, the person or entity seeking disclosure provides, in a timely manner, the provider with reasonable notice of the proceeding to allow the

provider the opportunity to appear and contest the issuance of the court order.

(iv) The provider refrains from disclosing any personal information pursuant to the court order until it provides, in a timely manner, notice to the user about the issuance of the order and the ability to appear and quash the order, and the user has been given a minimum of 35 days prior to disclosure of the information within which to appear and quash the order.

(3) A provider shall disclose the personal information of a user to any person, private entity, or government entity if the user has given his or her informed, affirmative consent to the specific disclosure for a particular purpose.

(4) A provider may disclose personal information of a user to a government entity, if the government entity asserts, and the provider in good faith believes, that there is an imminent danger of death or serious physical injury requiring the immediate disclosure of the requested personal information and there is insufficient time to obtain a court order. The government entity seeking the disclosure shall provide the provider with a written statement setting forth the facts giving rise to the emergency upon request or no later than 48 hours after seeking disclosure.

(5) A provider may disclose personal information of a user to a government entity if the provider in good faith believes that the personal information is evidence directly related and relevant to a crime against the provider or that user.

(d) (1) Any court issuing a court order requiring the disclosure of personal information of a user shall impose appropriate safeguards against the unauthorized disclosure of personal information by the provider and by the person, private entity, or government entity seeking disclosure pursuant to the order.

(2) The court may, in its discretion, quash or modify a court order requiring the disclosure of the user's personal information upon a motion made by the user, provider, person, or entity seeking disclosure.

(e) A provider, upon the request of a law enforcement entity, shall take all necessary steps to preserve records and other evidence in its possession of a user's personal information related to the use of a book or part of a book, pending the issuance of a court order or a warrant pursuant to this section or Section 1798.90.05. The provider shall retain the records and evidence for a period of 90 days from the date of the request by the law enforcement entity, which shall be extended for an additional 90-day period upon a renewed request by the law enforcement entity.

(f) Except in an action for a violation of this section, no evidence obtained in violation of this section shall be admissible in any civil or administrative proceeding.

(g) (1) Violations of this section shall be subject to the following penalties:

(A) Any provider that knowingly provides personal information about a user to a government entity in violation of this section shall be subject to a civil penalty not to exceed five hundred dollars ($500) for each violation, which shall be paid to the user in a civil action brought by the user.

(B) Any provider that knowingly provides personal information about a user to a government entity in violation of this section shall, in addition to the penalty prescribed by subparagraph (A), be subject to a civil penalty not to exceed five hundred dollars ($500) for each violation, which may be assessed and recovered in a civil action brought by the Attorney General, by any district attorney or city attorney, or by a city prosecutor in any city having a full-time city prosecutor, in any court of competent jurisdiction.

(2) If an action is brought by the Attorney General, one-half of the penalty collected shall be paid to the treasurer of the county in which the judgment was entered, and one-half to the General Fund. If the action is brought by a district attorney, the penalty collected shall be paid to the treasurer of the county in which the judgment was entered. If the action is brought by a city attorney or city prosecutor, one-half of the penalty shall be paid to the treasurer of the city in which the judgment was entered, and one-half to the treasurer of the county in which the judgment was entered.

(3) The penalties provided by this section are not the exclusive remedy and do not affect any other relief or remedy provided by law.

(4) A civil action brought pursuant to this section shall be commenced within two years after the date upon which the claimant first discovered the violation.

(h) An objectively reasonable reliance by the provider on a warrant or court order for the disclosure of personal information of a user, or on any of the enumerated exceptions to the confidentiality of a user's personal information set forth in this section, is a complete defense to any civil action for the violation of this section.

(i) (1) Unless disclosure of information pertaining to a particular request or set of requests is specifically prohibited by law, a provider shall prepare a report including all of the following information, to the extent it can be reasonably determined:

(A) The number of federal and state warrants, federal and state grand jury subpoenas, federal and state civil and administrative subpoenas, federal and state civil and criminal court orders, and requests for information made with the informed consent of the user as described in paragraph (3) of subdivision (c), seeking disclosure of any personal information of a user related to the access or use of a book service or book, received by the provider from January 1 to December 31, inclusive, of the previous year.

(B) The number of disclosures made by the provider pursuant to paragraphs (4) and (5) of subdivision (c) from January 1 to December 31, inclusive, of the previous year.

(C) For each category of demand or disclosure, the provider shall include all of the following information:

(i) The number of times notice of a court order in a criminal, civil, or administrative action has been provided by the provider and the date the notice was provided.

(ii) The number of times personal information has been disclosed by the provider.

(iii) The number of times no personal information has been disclosed by the provider.

(iv) The number of times the provider contests the demand.

(v) The number of times the user contests the demand.

(vi) The number of users whose personal information was disclosed by the provider.

(vii) The type of personal information that was disclosed and the number of times that type of personal information was disclosed.

(2) Notwithstanding paragraph (1), a provider is not required to prepare a report pursuant to this subdivision unless it has disclosed personal information related to the access or use of a book service or book of more than 30 total users consisting of users located in this state or users whose location is unknown or of both types of users.

(3) The reporting requirements of this subdivision shall not apply to information disclosed to a government entity that is made by a provider serving a postsecondary educational institution when the provider is required to disclose the information in order to be reimbursed for the sale or rental of a book that was purchased or rented by a student using book vouchers or other financial aid subsidies for books.

(j) Reports prepared pursuant to subdivision (i) shall be made publicly available in an online, searchable format on or before March 1 of each year. If the provider does not have an Internet Web site, the provider shall post the reports prominently on its premises or send the reports to the Office of Privacy Protection on or before March 1 of each year.

(k) On or before March 1 of each year, a provider subject to Section 22575 of the Business and Professions Code shall complete one of the following actions:

(1) Create a prominent hyperlink to its latest report prepared pursuant to subdivision (i) in the disclosure section of its privacy policy applicable to its book service.

(2) Post the report prepared pursuant to subdivision (i) in the section of its Internet Web site explaining the way in which user information and privacy issues related to its book service are addressed.

(3) State on its Internet Web site in one of the areas described in paragraphs (1) and (2) that no report prepared pursuant to subdivision (i) is available because the provider is exempt from the reporting requirement pursuant to paragraph (2) of subdivision (i).

(l) Nothing in this section shall otherwise affect the rights of any person under the California Constitution or any other law or be construed as conflicting with the federal Privacy Protection Act of 1980 (42 U.S.C. 2000aa et seq.).

(Added by Stats. 2011, Ch. 424, Sec. 1. (SB 602) Effective January 1, 2012.)

Next ›

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.5.

Universal Citation:
CA Civ Code § 1798.90.5 (2025)

Next ›

1798.90.5. The following definitions shall apply for purposes of this title:

(a) "Automated license plate recognition end-user" or "ALPR end-user" means a person that accesses or uses an ALPR system, but does not include any of the following:

(1) A transportation agency when subject to Section 31490 of the Streets and Highways Code.

(2) A person that is subject to Sections 6801 to 6809, inclusive, of Title 15 of the United States Code and state or federal statutes or regulations implementing those sections, if the

person is subject to compliance oversight by a state or federal regulatory agency with respect to those sections.

(3) A person, other than a law enforcement agency, to whom information may be disclosed as a permissible use pursuant to Section 2721 of Title 18 of the United States Code.

(b) "Automated license plate recognition information," or "ALPR information" means information or data collected through the use of an ALPR system.

(c) "Automated license plate recognition operator" or "ALPR operator" means a person that operates an ALPR system, but does not include a transportation agency when subject to Section 31490 of the Streets and Highways Code.

(d) "Automated license plate recognition system" or "ALPR system" means a searchable computerized database resulting from the operation of one or more mobile or fixed cameras combined with computer algorithms to read and convert images of registration plates and the characters they contain into computer-readable data.

(e) "Person" means any natural person, public agency, partnership, firm, association, corporation, limited liability company, or other legal entity.

(f) "Public agency" means the state, any city, county, or city and county, or any agency or political subdivision of the state or a city, county, or city and county, including, but not limited to, a law enforcement agency.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

Next ›

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.51.

Universal Citation:
CA Civ Code § 1798.90.51 (2025)

‹ Previous Next ›

1798.90.51. An ALPR operator shall do all of the following:

(a) Maintain reasonable security procedures and practices, including operational, administrative, technical, and physical safeguards, to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure.

(b) (1) Implement a usage and privacy policy in order to ensure that the collection, use, maintenance, sharing, and dissemination of ALPR information is consistent with respect for individuals' privacy and civil liberties. The usage and privacy policy shall be available to the public in writing, and, if the ALPR operator has an Internet Web site, the usage and privacy policy shall be posted conspicuously on that Internet Web site.

(2) The usage and privacy policy shall, at a minimum, include all of the following:

(A) The authorized purposes for using the ALPR system and collecting ALPR information.

(B) A description of the job title or other designation of the employees and independent contractors who are authorized to use or access the ALPR system, or to collect ALPR information. The policy shall identify the training requirements necessary for those authorized employees and independent contractors.

(C) A description of how the ALPR system will be monitored to ensure the security of the information and compliance with applicable privacy laws.

(D) The purposes of, process for, and restrictions on, the sale, sharing, or transfer of ALPR information to other persons.

(E) The title of the official custodian, or owner, of the ALPR system responsible for implementing this section.

(F) A description of the reasonable measures that will be used to ensure the accuracy of ALPR information and correct data errors.

(G) The length of time ALPR information will be retained, and the process the ALPR operator will utilize to determine if and when to destroy retained ALPR information.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

‹ Previous **Next ›**

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.52.

Universal Citation:
CA Civ Code § 1798.90.52 (2025)

‹ Previous Next ›

1798.90.52. If an ALPR operator accesses or provides access to ALPR information, the ALPR operator shall do both of the following:

(a) Maintain a record of that access. At a minimum, the record shall include all of the following:

(1) The date and time the information is accessed.

(2) The license plate number or other data elements used to query the ALPR system.

(3) The username of the person who accesses the information, and, as applicable, the organization or entity with whom the person is affiliated.

(4) The purpose for accessing the information.

(b) Require that ALPR information only be used for the authorized purposes described in the usage and privacy policy required by subdivision (b) of Section 1798.90.51.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

‹ Previous **Next ›**

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.53.

Universal Citation:
CA Civ Code § 1798.90.53 (2025)

‹ Previous Next ›

1798.90.53. An ALPR end-user shall do all of the following:

(a) Maintain reasonable security procedures and practices, including operational, administrative, technical, and physical safeguards, to protect ALPR information from unauthorized access, destruction, use, modification, or disclosure.

(b) (1) Implement a usage and privacy policy in order to ensure that the access, use, sharing, and dissemination of ALPR information is consistent with respect for individuals' privacy and civil liberties. The usage and privacy policy shall be available to the public in writing, and, if the ALPR end-user has an Internet Web site, the usage and privacy policy shall be posted conspicuously on that Internet Web site.

(2) The usage and privacy policy shall, at a minimum, include all of the following:

(A) The authorized purposes for accessing and using ALPR information.

(B) A description of the job title or other designation of the employees and independent contractors who are authorized to access and use ALPR information. The policy shall identify the training requirements necessary for those authorized employees and independent contractors.

(C) A description of how the ALPR system will be monitored to ensure the security of the information accessed or used, and compliance with all applicable privacy laws and a process for periodic system audits.

(D) The purposes of, process for, and restrictions on, the sale, sharing, or transfer of ALPR information to other persons.

(E) The title of the official custodian, or owner, of the ALPR information responsible for implementing this section.

(F) A description of the reasonable measures that will be used to ensure the accuracy of ALPR information and correct data errors.

(G) The length of time ALPR information will be retained, and the process the ALPR end-user will utilize to determine if and when to destroy retained ALPR information.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

‹ Previous **Next ›**

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.54.

Universal Citation:
CA Civ Code § 1798.90.54 (2025)

‹ Previous **Next ›**

1798.90.54. (a) In addition to any other sanctions, penalties, or remedies provided by law, an individual who has been harmed by a violation of this title, including, but not limited to, unauthorized access or use of ALPR information or a breach of security of an ALPR system, may bring a civil action in any court of competent jurisdiction against a person who knowingly caused the harm.

(b) The court may award a combination of any one or more of the following:

(1) Actual damages, but not less than liquidated damages in the amount of two thousand five hundred dollars ($2,500).

(2) Punitive damages upon proof of willful or reckless disregard of the law.

(3) Reasonable attorney's fees and other litigation costs reasonably incurred.

(4) Other preliminary and equitable relief as the court determines to be appropriate.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

‹ Previous **Next ›**

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.81.23 - COLLECTION OF LICENSE PLATE INFORMATION
Section 1798.90.55.

Universal Citation:
CA Civ Code § 1798.90.55 (2025)

< Previous

1798.90.55. Notwithstanding any other law or regulation:

(a) A public agency that operates or intends to operate an ALPR system shall provide an opportunity for public comment at a regularly scheduled public meeting of the governing body of the public agency before implementing the program.

(b) A public agency shall not sell, share, or transfer ALPR information, except to another public agency, and only as otherwise permitted by law. For purposes of this section, the provision of data hosting or towing services shall not be considered the sale, sharing, or transferring of ALPR information.

(Added by Stats. 2015, Ch. 532, Sec. 3. (SB 34) Effective January 1, 2016.)

< Previous

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JUSTIA

Go to Previous Versions of this Section

2025 California Code
Civil Code - CIV
DIVISION 3 - OBLIGATIONS
PART 4 - OBLIGATIONS ARISING FROM PARTICULAR TRANSACTIONS
TITLE 1.8 - PERSONAL DATA
CHAPTER 1 - Information Practices Act of 977
ARTICLE 7 - Accounting of Disclosures
Section 1798.29.

Universal Citation:
CA Civ Code § 1798.29 (2025)

‹ Previous

1798.29. (a) Any agency that owns or licenses computerized data that includes personal information shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the data to any resident of California (1) whose unencrypted personal information was, or is reasonably believed to have been, acquired by an unauthorized person, or, (2) whose encrypted personal information was, or is reasonably believed to have been, acquired by an unauthorized person and the encryption key or security credential was, or is reasonably believed to have been, acquired by an

unauthorized person and the agency that owns or licenses the encrypted information has a reasonable belief that the encryption key or security credential could render that personal information readable or usable. The disclosure shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, as provided in subdivision (c), or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system.

(b) Any agency that maintains computerized data that includes personal information that the agency does not own shall notify the owner or licensee of the information of any breach of the security of the data immediately following discovery, if the personal information was, or is reasonably believed to have been, acquired by an unauthorized person.

(c) The notification required by this section may be delayed if a law enforcement agency determines that the notification will impede a criminal investigation. The notification required by this section shall be made after the law enforcement agency determines that it will not compromise the investigation.

(d) Any agency that is required to issue a security breach notification pursuant to this section shall meet all of the following requirements:

(1) The security breach notification shall be written in plain language, shall be titled "Notice of Data Breach," and shall present the information described in paragraph (2) under the following headings: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information." Additional information may be provided as a supplement to the notice.

(A) The format of the notice shall be designed to call attention to the nature and significance of the information it contains.

(B) The title and headings in the notice shall be clearly and conspicuously displayed.

(C) The text of the notice and any other notice provided pursuant to this section shall be no smaller than 10-point type.

(D) For a written notice described in paragraph (1) of subdivision (i), use of the model security breach notification form prescribed below or use of the headings described in this paragraph with the information described in paragraph (2), written in plain language, shall be deemed to be in compliance with this subdivision.

[NAME OF INSTITUTION / LOGO] _____

_____ Date: [insert date]

NOTICE OF DATA BREACH

What Happened?

What Information Was Involved?

What We Are Doing.

What You Can Do.

Other Important Information.

[insert other important information]

For More Information.

Call [telephone number] or go to [internet website]

(E) For an electronic notice described in paragraph (2) of subdivision (i), use of the headings described in this paragraph with the information described in paragraph (2), written in plain language, shall be deemed to be in compliance with this subdivision.

(2) The security breach notification described in paragraph (1) shall include, at a minimum, the following information:

(A) The name and contact information of the reporting agency subject to this section.

(B) A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.

(C) If the information is possible to determine at the time the notice is provided, then any of the following: (i) the date of the breach, (ii) the estimated date of the breach, or (iii) the date range within which the breach occurred. The notification shall also include the date of the notice.

(D) Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.

(E) A general description of the breach incident, if that information is possible to determine at the time the notice is provided.

(F) The toll-free telephone numbers and addresses of the major credit reporting agencies, if the breach exposed a social security number or a driver's license or California identification card number.

(3) At the discretion of the agency, the security breach notification may also include any of the following:

(A) Information about what the agency has done to protect individuals whose information has been breached.

(B) Advice on steps that people whose information has been breached may take to protect themselves.

(e) Any agency that is required to issue a security breach notification pursuant to this section to more than 500 California residents as a result of a single breach of the security system shall electronically submit a single sample copy of that security breach notification, excluding any personally identifiable information, to the Attorney General. A single sample copy of a security breach notification shall not be deemed to be within Article 1 (commencing with Section 7923.600) of Chapter 1 of Part 5 of Division 10 of Title 1 of the Government Code.

(f) For purposes of this section, "breach of the security of the system" means unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of personal information maintained by the agency. Good faith acquisition of personal information by an employee or agent of the agency for the purposes of the agency

is not a breach of the security of the system, provided that the personal information is not used or subject to further unauthorized disclosure.

(g) For purposes of this section, "personal information" means either of the following:

(1) An individual's first name or first initial and last name in combination with any one or more of the following data elements, when either the name or the data elements are not encrypted:

(A) Social security number.

(B) Driver's license number, California identification card number, tax identification number, passport number, military identification number, or other unique identification number issued on a government document commonly used to verify the identity of a specific individual.

(C) Account number or credit or debit card number, in combination with any required security code, access code, or password that would permit access to an individual's financial account.

(D) Medical information.

(E) Health insurance information.

(F) Unique biometric data generated from measurements or technical analysis of human body characteristics, such as a fingerprint, retina, or iris image, used to authenticate a specific individual. Unique biometric data does not include a physical or digital photograph, unless used or stored for facial recognition purposes.

(G) Information or data collected through the use or operation of an automated license plate recognition system, as defined in Section 1798.90.5.

(H) Genetic data.

(2) A username or email address, in combination with a password or security question and answer that would permit access to an online account.

(h) (1) For purposes of this section, "personal information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

(2) For purposes of this section, "medical information" means any information regarding an individual's medical history, mental or physical condition, or medical treatment or diagnosis by a health care professional.

(3) For purposes of this section, "health insurance information" means an individual's health insurance policy number or subscriber identification number, any unique identifier used by a health insurer to identify the individual, or any information in an individual's application and claims history, including any appeals records.

(4) For purposes of this section, "encrypted" means rendered unusable, unreadable, or indecipherable to an unauthorized person through a security technology or methodology generally accepted in the field of information security.

(5) For purposes of this section, "genetic data" means any data, regardless of its format, that results from the analysis of a biological sample of an individual, or from another source enabling equivalent information to be obtained, and concerns genetic material. Genetic material includes, but is not limited to, deoxyribonucleic acids (DNA), ribonucleic acids (RNA), genes, chromosomes, alleles, genomes, alterations or modifications to DNA or RNA, single nucleotide polymorphisms (SNPs), uninterpreted data that results from analysis of the biological sample or other source, and any information extrapolated, derived, or inferred therefrom.

(i) For purposes of this section, "notice" may be provided by one of the following methods:

(1) Written notice.

(2) Electronic notice, if the notice provided is consistent with the provisions regarding electronic records and signatures set forth in Section 7001 of Title 15 of the United States Code.

(3) Substitute notice, if the agency demonstrates that the cost of providing notice would exceed two hundred fifty thousand dollars ($250,000), or that the affected class of subject persons to be notified exceeds 500,000, or the agency does not have sufficient contact information. Substitute notice shall consist of all of the following:

(A) Email notice when the agency has an email address for the subject persons.

(B) Conspicuous posting, for a minimum of 30 days, of the notice on the agency's internet website, if the agency maintains one. For purposes of this subparagraph, conspicuous posting on the agency's internet website means providing a link to the notice on the home

page or first significant page after entering the internet website that is in larger type than the surrounding text, or in contrasting type, font, or color to the surrounding text of the same size, or set off from the surrounding text of the same size by symbols or other marks that call attention to the link.

(C) Notification to major statewide media and the Office of Information Security within the Department of Technology.

(4) In the case of a breach of the security of the system involving personal information defined in paragraph (2) of subdivision (g) for an online account, and no other personal information defined in paragraph (1) of subdivision (g), the agency may comply with this section by providing the security breach notification in electronic or other form that directs the person whose personal information has been breached to promptly change the person's password and security question or answer, as applicable, or to take other steps appropriate to protect the online account with the agency and all other online accounts for which the person uses the same username or email address and password or security question or answer.

(5) In the case of a breach of the security of the system involving personal information defined in paragraph (2) of subdivision (g) for login credentials of an email account furnished by the agency, the agency shall not comply with this section by providing the security breach notification to that email address, but may, instead, comply with this section by providing notice by another method described in this subdivision or by clear and conspicuous notice delivered to the resident online when the resident is connected to the online account from an Internet Protocol address or online location from which the agency knows the resident customarily accesses the account.

(j) Notwithstanding subdivision (i), an agency that maintains its own notification procedures as part of an information security policy for the treatment of personal information and is otherwise consistent with the timing requirements of this part shall be deemed to be in compliance with the notification requirements of this section if it notifies subject persons in accordance with its policies in the event of a breach of security of the system.

(k) Notwithstanding the exception specified in paragraph (4) of subdivision (b) of Section 1798.3, for purposes of this section, "agency" includes a local agency, as defined in Section 7920.510 of the Government Code.

(l) For purposes of this section, "encryption key" and "security credential" mean the confidential key or process designed to render the data usable, readable, and decipherable.

(m) Notwithstanding any other law, the State Bar of California shall comply with this section. This subdivision shall not be construed to apply other provisions of this chapter to the State Bar.

(Amended by Stats. 2022, Ch. 419, Sec. 14. (AB 2958) Effective September 18, 2022.)

‹ Previous

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CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6339, a Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Viking Painting LLC in the Amount of $355,800 plus a 5% Contingency ($17,790) for a Total not to Exceed Amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director, and Alex Ramos, Engineering Project Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **March 18, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6339, "Approving a Contract for Construction Services with Viking Painting, LLC in the Amount of $355,800 Plus a 5% ($17,790) for a Total Not to Exceed the Amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project and Authorizing the City Manager to Execute said Contract on Behalf of the City of Soledad."

Executive Summary

The City of Soledad owns and operates a municipal water distribution system that includes four one-million-gallon potable water storage tanks that require periodic cleaning and inspection to maintain water quality and system reliability. Recent inspections of the La Cuesta tanks identified sediment buildup and biofilm, prompting staff to expand the project scope to include all four storage tanks and necessitating thorough cleaning. Staff prepared and advertised a Request for Bids for the Soledad Potable Water Storage Tank Cleaning Project and received one responsive bid from Viking Painting LLC. Following clarification of certain bid items, the total project cost was revised from $480,800 to $355,800. Staff recommends approval of a construction contract with Viking Painting LLC in an amount not to exceed $373,590, including a 5% contingency, with funding provided through the Water Capital Outlay Fund using previously programmed funds and cost savings from other completed water capital improvement projects.

Background

The City of Soledad owns and operates its own water distribution system, delivering safe, clean, and

reliable drinking water to all Soledad residents. The distribution system consists of five groundwater wells, approximately 46 miles of potable water pipelines, one booster station, and four one-million-gallon storage tanks. To ensure the continued delivery of safe drinking water, the Public Works Department routinely performs system maintenance, testing, treatment, regulatory reporting, and capital improvement projects (CIP).

As part of the City's CIP, the Public Works Staff has had an ambitious fiscal year filled with projects planned under the Water Department. Notable projects completed this fiscal year include W01-SCADA Upgrade, as well as maintenance efforts such as the Valve Replacement Project and emergency leak repairs. One of the projects scheduled for completion this year is the W02-Tank Rehabilitation Project. Potable water storage tanks need periodic cleaning and inspection, usually every three to five years, to maintain water quality and keep the tanks in good working condition. Over time, sediment and mineral deposits can build up inside storage tanks, and biological growth can develop on interior surfaces. Routine cleaning removes these materials and helps ensure the system operates properly.

Cleaning activities also allow staff to conduct interior inspections of the tank structure, including coatings, welds, vents, screens, and other components. These inspections help identify maintenance needs and inform future rehabilitation projects necessary to maintain the longevity of the City's water storage tanks.

The City previously attempted to complete this project during the prior fiscal year. The original scope of work included draining the two La Cuesta potable water storage tanks, located adjacent to Peverini Park, to allow for a full interior cleaning, inspection, and minor coating repairs under dry conditions. Because the City did not receive bids for the original dry-cleaning scope of work, Staff performed a cleaning project and inspection under "wet" conditions.

Review & Analysis

After completion of the previous cleaning project and inspection performed under wet conditions, the City received updated inspection reports for La Cuesta Tanks 1 and 2. The inspection reports demonstrate that both tanks require a more thorough interior cleaning. Visible sediment accumulation and biofilm were observed in each of the La Cuesta Tanks. In addition, the Pinnacles (Section 16) Tanks 1 and 2 have not been cleaned recently, and Staff anticipate that their interior conditions may be similar or worse than those observed in the La Cuesta tanks.

Based on these findings, staff revised the original scope of work from the previous attempt to include cleaning of all four tanks under dry conditions. Cleaning under dry conditions allows the contractor to drain one tank at a time and perform a complete interior cleaning from top to bottom using pressurized water, scrubbers, and cleaning solutions compliant with American Water Works Association (AWWA) standards. This method also allows for a detailed interior inspection and the opportunity to perform minor coating repairs where needed.

The original Capital Improvement Program (CIP) project for the current fiscal year anticipated cleaning only the two La Cuesta Tanks. As staff expanded the scope to evaluate all four tanks, it was recognized that the programmed funding might not be sufficient to complete all work. Staff also wanted to take advantage of the opportunity to conduct a more comprehensive assessment of the tanks. Therefore, the project scope was expanded to potentially include interior coating repairs, removal of the existing SolarBee circulation systems (which are no longer operational), and inspection of the cathodic protection system (CPS). These additional items were included as bid alternates in the Request for Bids (RFB).

Staff prepared and formally advertised the RFB for the Soledad Potable Storage Tank Cleaning Project to qualified contractors. The RFB was advertised through PlanetBids on January 10, 2026, and in the local newspaper on January 14 and January 21, 2026. Bids were due on January 30, 2026. The City received one bid:

Name of Bidder	**Base Bid**
Viking Painting LLC	$250,800

Bid Alternates

1.	Tank Inspection and Report	$22,000
2.	Coating Repairs	$180,000
3.	SolarBee Removals	$20,000
4.	CPS Inspection	$8,000

Total Construction Cost (Base Bid + All Alternates): $480,800

The RFB indicated that the award of contract would be on the basis of the base bid and after the bid opening, Staff determined that the base bid was generally consistent with the Engineer's Estimate of $220,000. However, since several bid alternatives were significantly higher than expected compared to similar projects, staff reviewed the proposal with Viking Painting LLC (Viking) to discuss assumptions used in developing the bid pricing.

During discussions with Viking, staff provided additional clarification on the scope of work for coating repairs and SolarBee removals. Based on this clarification, Viking agreed to revise the pricing for Bid Alternates 2 and 3 as follows:

Revised Bid Alternate Pricing

2.	Coating Repairs	$60,000
3.	SolarBee Removals	$15,000

Revised Total Construction Cost (Base Bid + All Alternates): $355,800

Staff has determined that Viking submitted a responsive bid and is responsible and qualified to perform the work. Staff therefore recommends that the City Council consider and approve a construction contract with Viking for the Soledad Potable Water Storage Tank Cleaning Project in the amount of $355,800, plus a 5% contingency, for a total not to exceed $373,590. The City's standard contract will be used.

Financial Considerations

Funding for the Soledad Potable Water Storage Tank Cleaning Project will be provided through the Water Capital Outlay Fund. The current fiscal year budget includes $100,000 for this project. However, the total project cost exceeds the originally programmed CIP amount.

Additional funding is available through cost savings from previously completed Water Capital Improvement Projects, including the Well Rehabilitation Project and the Well Upgrades Project. These projects were under budget, resulting in $286,000 in available funds that can be reallocated to support the tank cleaning project.

Budget Review

1. CIP No. W02 – Tank Rehabilitation	$100,000
2. CIP No. W03 – Well Rehabilitation Savings	$192,000
3. CIP No. W05 – Well Upgrades Savings	$ 94,000
Total CIP Budget Available	$386,000

Because the reallocated funds are within the same Water Capital Outlay Fund, no budget amendment is required.

With the reallocation of these funds, sufficient funding is available to support the construction contract and include the 5% contingency.

Strategic Plan Alignment

This project is consistent with *Objective 3.4.1 – Upgrade and modernize water, wastewater, and stormwater systems for long-term sustainability and efficiency.* Specifically, the Strategic Plan identifies this CIP Project under the Water System Improvements: Rehabilitate existing water storage tanks to extend asset lifespan and improve water quality.

Alternatives

- Adopt the proposed resolution; or
- Do not adopt the proposed Resolution. This is not recommended because the tanks urgently need a thorough cleaning to ensure the City can continue providing safe, clean, and reliable drinking water to all Soledad residents.

Planning/CEQA

This project qualifies for a categorical exemption under the California Environmental Quality Act (CEQA) Guidelines, Section 15301 Class 1 – Existing Facilities. This exemption includes the operation, repair, maintenance, or minor modifications of existing public structures, facilities, and mechanical equipment that involve little or no expansion of their previous use. The work related to this project is limited to routine water tank cleaning and maintenance, with no planned expansions or upgrades.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6339
Contract - Viking Painting, LLC

RESOLUTION NO. 6339

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A CONTRACT FOR CONSTRUCTION SERVICES WITH VIKING PAINTING, LLC IN THE AMOUNT OF $355,800 PLUA A 5% CONTINGENCY ($17,790) FOR A TOTAL NOT TO EXCEED AMOUNT OF $373,590 FOR THE SOLEDAD POTABLE STORAGE TANK CLEANING PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad owns and operates a municipal water distribution system that provides safe and reliable drinking water to the residents of the City; and

WHEREAS, the City's water distribution system includes four one-million-gallon potable water storage tanks that require periodic cleaning and inspection to maintain water quality and system reliability; and

WHEREAS, routine tank cleaning removes accumulated sediment, mineral deposits, and biological growth that can occur over time and allows for inspection of interior tank components, including coatings, welds, vents, screens, and other structural elements; and

WHEREAS, recent inspections of the La Cuesta water storage tanks identified sediment buildup and biofilm, indicating the need for a more thorough interior cleaning; and

WHEREAS, the City prepared and advertised a Request for Bids (RFB) for the Soledad Potable Storage Tank Cleaning Project through PlanetBids on January 10, 2026, and in the local newspaper on January 14 and January 21, 2026, with bids due on January 30, 2026; and

WHEREAS, the City received one bid from Viking Painting, LLC in the amount of $250,800 for the base bid, along with pricing for several bid alternates; and

WHEREAS, following clarification of certain scope items with the contractor, revised pricing for the applicable bid alternates resulted in a revised total construction cost of $355,800; and

WHEREAS, staff reviewed the bid submitted by Viking Painting, LLC and determined the contractor to be responsive, responsible, and qualified to perform the work; and

WHEREAS, sufficient funding is available through the Water Capital Outlay Fund, including previously programmed funds and cost savings from under budget Water Capital Improvement Projects and reallocation of funds, such as from the Well Rehabilitation Project and the Well Upgrades Project; and

WHEREAS, the project funding is being reallocated from within the existing Water Capital Outlay Fund, no budget amendment is required to support the construction contract for the Soledad Potable Storage Tank Cleaning Project; and

WHEREAS, the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 Class 1 – Existing Facilities, which exempts the operation, repair, maintenance, or minor alteration of existing public structures involving negligible or no expansion of existing use, as the project consists solely of routine water tank cleaning and maintenance; and

WHEREAS, staff recommends approval of a construction contract with Viking Painting LLC in the amount of $355,800 plus a five percent contingency of $17,790 for a total not to exceed amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project; and

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad that the contract for construction services with Viking Painting, LLC in the amount of $355,800 plus a five percent contingency ($17,790) for a total not to exceed amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project is hereby approved, and the City Manager is authorized to execute the contract on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 18th of March 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Contract

This public works contract ("Contract") is entered into by and between the **City of Soledad** ("City") and **Viking Painting, LLC** ("Contractor") for work on the **Soledad Potable Storage Tank Cleaning Project** ("Project").

The parties agree as follows:

1. **Award of Contract.** In response to the Notice Inviting Bids, Contractor has submitted a Bid Proposal to perform the Work to construct the Project. On **March 18, 2026**, City authorized award of this Contract to Contractor for the amount set forth in Section 4, below.

2. **Contract Documents.** The Contract Documents incorporated into this Contract include and are comprised of all of the documents listed below. The definitions provided in Article 1 of the General Conditions apply to all of the Contract Documents, including this Contract.

   2.1 Notice Inviting Bids;
   2.2 Instructions to Bidders;
   2.3 Addenda, if any;
   2.4 Bid Proposal and attachments thereto;
   2.5 Contract;
   2.6 Payment and Performance Bonds;
   2.7 General Conditions;
   2.8 Special Conditions;
   2.9 Project Plans and Specifications;
   2.10 Change Orders, if any;
   2.11 Notice of Potential Award;
   2.12 Notice to Proceed; and
   2.13 The following:
   No other documents

3. **Contractor's Obligations.** Contractor will perform all of the Work required for the Project, as specified in the Contract Documents. Contractor must provide, furnish, and supply all things necessary and incidental for the timely performance and completion of the Work, including all necessary labor, materials, supplies, tools, equipment, transportation, onsite facilities, and utilities, unless otherwise specified in the Contract Documents. Contractor must use its best efforts to diligently prosecute and complete the Work in a professional and expeditious manner and to meet or exceed the performance standards required by the Contract Documents.

4. **Payment.** As full and complete compensation for Contractor's timely performance and completion of the Work in strict accordance with the terms and conditions of the Contract Documents, City will pay Contractor $ **355,800 (Three Thousand Fifty-Five Thousand Eight Hundred 00/100)** ("Contract Price") for all of Contractor's direct and indirect costs to perform the Work, including all labor, materials, supplies, equipment, taxes, insurance, bonds and all overhead costs, in accordance with the payment provisions in the General Conditions.

5. **Time for Completion.** Contractor will fully complete the Work for the Project, meeting all requirements for Final Completion, within 60 calendar days from the start date set forth in the Notice to Proceed ("Contract Time"). By signing below, Contractor expressly waives any claim for delayed early completion.

6. **Liquidated Damages.** As further specified in Section 5.4 of the General Conditions, if Contractor fails to complete the Work within the Contract Time, City will assess liquidated damages in the amount of $ 400 per day for each day of unexcused delay in achieving Final Completion, and such

liquidated damages may be deducted from City's payments due or to become due to Contractor under this Contract.

7. Labor Code Compliance.

7.1 General. This Contract is subject to all applicable requirements of Chapter 1 of Part 7 of Division 2 of the Labor Code, including requirements pertaining to wages, working hours and workers' compensation insurance, as further specified in Article 9 of the General Conditions.

7.2 Prevailing Wages. This Project is subject to the prevailing wage requirements applicable to the locality in which the Work is to be performed for each craft, classification or type of worker needed to perform the Work, including employer payments for health and welfare, pension, vacation, apprenticeship and similar purposes. Copies of these prevailing rates are available online at http://www.dir.ca.gov/DLSR.

7.3 DIR Registration. City may not enter into the Contract with a bidder without proof that the bidder and its Subcontractors are registered with the California Department of Industrial Relations to perform public work pursuant to Labor Code § 1725.5, subject to limited legal exceptions.

8. Workers' Compensation Certification. Pursuant to Labor Code § 1861, by signing this Contract, Contractor certifies as follows: "I am aware of the provisions of Labor Code § 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work on this Contract."

9. Conflicts of Interest. Contractor, its employees, Subcontractors, and agents may not have, maintain, or acquire a conflict of interest in relation to this Contract in violation of any City ordinance or requirement, or in violation of any California law, including Government Code § 1090 et seq., or the Political Reform Act, as set forth in Government Code § 81000 et seq. and its accompanying regulations. Any violation of this Section constitutes a material breach of the Contract.

10. Independent Contractor. Contractor is an independent contractor under this Contract and will have control of the Work and the means and methods by which it is performed. Contractor and its Subcontractors are not employees of City and are not entitled to participate in any health, retirement, or any other employee benefits from City.

11. Notice. Any notice, billing, or payment required by or pursuant to the Contract Documents must be made in writing, signed, dated, and sent to the other party by personal delivery, U.S. Mail, a reliable overnight delivery service, or by email as a PDF file. Notice is deemed effective upon delivery, except that service by U.S. Mail is deemed effective on the second working day after deposit for delivery. Notice for each party must be given as follows:

City:

City of Soledad
248 Main Street
Soledad, CA 93960
(831) 223-5000
dwilcox@cityofsoledad.gov

Contractor:

Name:	Viking Painting, LLC
Address:	10905 Harrison Street
City/State/Zip:	LaVista, Nebraska 68128
Phone:	833-847-8265
Attn:	Dominic Pedersen
Email	bids@viptanks.com
Copy to	

12. General Provisions.

12.1 Assignment and Successors. Contractor may not assign its rights or obligations under this Contract, in part or in whole, without City's written consent. This Contract is binding on Contractor's and City's lawful heirs, successors and permitted assigns.

12.2 Third Party Beneficiaries. There are no intended third party beneficiaries to this Contract.

12.3 Governing Law and Venue. This Contract will be governed by California law and venue will be in the Monterey County Superior Court, and no other place. Contractor waives any right it may have pursuant to Code of Civil Procedure § 394, to file a motion to transfer any action arising from or relating to this Contract to a venue outside of Monterey County, California.

12.4 Amendment. No amendment or modification of this Contract will be binding unless it is in a writing duly authorized and signed by the parties to this Contract.

12.5 Integration. This Contract and the Contract Documents incorporated herein, including authorized amendments or Change Orders thereto, constitute the final, complete, and exclusive terms of the agreement between City and Contractor.

12.6 Severability. If any provision of the Contract Documents is determined to be illegal, invalid, or unenforceable, in whole or in part, the remaining provisions of the Contract Documents will remain in full force and effect.

12.7 Iran Contracting Act. If the Contract Price exceeds $1,000,000, Contractor certifies, by signing below, that it is not identified on a list created under the Iran Contracting Act, Public Contract Code § 2200 et seq. (the "Act"), as a person engaging in investment activities in Iran, as defined in the Act, or is otherwise expressly exempt under the Act.

12.8 Authorization. Each individual signing below warrants that he or she is authorized to do so by the party that he or she represents, and that this Contract is legally binding on that party. If Contractor is a corporation, signatures from two officers of the corporation are required pursuant to California Corporations Code § 313.

[Signatures are on the following page.]

The parties agree to this Contract as witnessed by the signatures below:

CITY:

s/_____

Megan Hunter, City Manager_____
Name, Title

Date: _____

Approved as to form:

s/_____

Michael Rodriquez, City Attorney_____
Name, Title

Date: _____

Attest:

s/_____

Megan Hunter, City Manager_____
Name, Title

Date: _____

CONTRACTOR: Viking Painting, LLC_____
Business Name

s/_____

Seal:

Dominic Pedersen_____
Name, Title

Date: _____

Second Signature (See Section 12.8):

s/_____

_____
Name, Title

Date: _____

_____
Contractor's California License Number(s) and Expiration Date(s)

END OF CONTRACT