AMENDED

CITY OF SOLEDAD
JOINT CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AND SUCCESSOR HOUSING AGENCY REGULAR MEETING AGENDA

WEDNESDAY, APRIL 1, 2026

CITY HALL, COUNCIL CHAMBERS

6:00 PM

The public meeting will open at 6:00 p.m. and, after taking public comment for Closed Session items, the Council will immediately recess to Closed Session.

The regular public open meeting will begin at 6:30 p.m. and any reportable action taken during the Closed Session will be reported out at that time.

https://cityofsoledad.zoom.us/j/83643220050
Or Call:
1-669-900-6833 and use Meeting ID: 836 4322 0050

Welcome to your City of Soledad City Council/Successor Agency Meeting. Your City Councilmembers/Agencymembers are:

Mayor Anna Velazquez
Mayor Pro Tem Fernando Ansaldo-Sánchez
*Councilmember Fernando Cabrera
Councilmember Evarista Bañuelos
Councilmember Ben Caldera

*Councilmember Fernando Cabrera will attend the meeting from a remote location: 976 La Colina Street. Soledad, CA 93960

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT - CLOSED SESSION ITEMS

At this time, any member of the public may address the Council/Agency on Closed Session items appearing on the agenda. Speakers shall have limited time of three (3) minutes. Please be brief and to the point.

IV. CLOSED SESSION

1. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a)(d)(1) to confer with its attorney regarding pending litigation which has been initiated

formally and to which the City is a party: WC Claim of Lopez

2. The City Council will recess to closed session pursuant to Government Code Section 54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which the City is a party: Claim of Vigil

3. The City Council will recess to closed session to consider personnel matters pursuant to Government Code Section 54957(B)(1) - City Manager Evaluation.

V. CLOSED SESSION REPORTS

VI. PLEDGE OF ALLEGIANCE

VII. ADDITIONS/MODIFICATIONS TO THE AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

VIII. PUBLIC COMMENT

At this time any member of the public may address the City Council on items not appearing on the agenda and items of interest to the public that are within the jurisdiction of the Council. A public comment card should be filled out completely to ensure the speaker is called upon to give comment. Public comments are generally limited to three (3) minutes; the mayor may further limit the time for public comments depending on the agenda schedule. Please be brief and to the point. No action or discussion shall be taken on an item not appearing on the agenda.

IX. INTRODUCTION OF NEW EMPLOYEE

- Ana Ambriz, Parks & Recreation Director

X. YOUTH COUNCIL REPORT

1. Soledad Youth Council – Program Update and Street Safety Initiative

Attachments:
Staff Report

XI. PRESENTATIONS

1. Monterey County Business Council - City of Soledad Annual Report

Attachments:
Staff Report
Monterey County Business Council - City of Soledad Annual Report

XII. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the City Council and will be adopted by one action of the Council unless any Councilmember has any questions or wishes to

make a statement or discuss an item. In that event, the Mayor will remove the item from the Consent Calendar for separate consideration.

1. Minutes

Attachments:
Staff Report
Minutes of 03/18/2026

COUNCIL ACTION: _____

2. Warrants

Attachments:
Staff Report
03/12/2026 - 03/23/2026

COUNCIL ACTION: _____

3. Human Resources Activity Report

Attachments:
Staff Report

COUNCIL ACTION: _____

4. Community Engagement Activity Report, March 2026

Attachments:
Staff Report
03/2026 Community Engagement Activity Report

COUNCIL ACTION: _____

5. Parks and Recreation Department Activity Report

Attachments:
Staff Report
02/2026

COUNCIL ACTION: _____

6. Public Works Activity Report

Attachments:
Staff Report
Public Works Activity Report

COUNCIL ACTION: _____

7. Community and Economic Development Activity Report

Attachments:
Staff Report

Building and Planning Permits - 03/2026

COUNCIL ACTION: _____

8. Police Department Activity Report

Attachments:
Staff Report
Police Dept. Activity Report 03/2026

COUNCIL ACTION: _____

9. Fire Department Activity Report

Attachments:
Staff Report
Fire Dept. Activity Report 03/2026
Call Volume 03/2026

COUNCIL ACTION: _____

10. Resolution No. 6341, a Resolution of the City Council of the City of Soledad Approving a Consulting Services Agreement with MNS Engineers, Inc. for the Salinas Valley Safe Routes to School Plan Improvements Project Design in an Amount not to Exceed $116,740 and Authorizing the City Manager to Execute Said Consulting Services Agreement on Behalf of the City of Soledad

Attachments:
Staff Report
Resolution No. 6341
MNS Draft Agreement
MNS - Proposal

COUNCIL ACTION: _____

11. Resolution No. 6345, a Resolution of the City Council of the City of Soledad Approving Contract Change Order No. 2 with Specialty Construction Inc. (SCI) in the Amount of $78,035.34 for the Soledad Recycled Water Conveyance Project and Authorizing the City Manager to Execute Said Change Order on Behalf of the City of Soledad

Attachments:
Staff Report
Resolution No. 6345
Exhibit A - CCO No. 2

COUNCIL ACTION: _____

12. Resolution No. 6346, A Resolution of the City Council of the City of Soledad Accepting a $300,000 Grant Award from the California Department of Transportation Clean California Community Cleanup and Employment Pathway Program and Authorizing the City Manager to Execute the Restricted Grant Agreement (RGA) and all Related Documents

Attachments:

Staff Report
Resolution No. 6346
Exhibit A - Restricted Grant Agreement CCEP

COUNCIL ACTION: _____

XIII. PUBLIC HEARING NO. 1

- Receive the Staff Report
- Open the Public Hearing
- Close the Public Hearing
- Council Action

1. Waiver of Reading, Adoption and Read by Title Only Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260 - Secondary Residential Units of Title 17 - Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element

Attachments:
Staff Report
Ordinance No. 777
Attachment 1 - PC Resolution
Attachment 2 - Letter from CalHDF
Attachment 3 - Response to CalHDF Public Comment
Presentation 1 - Ordinance No. 777

COUNCIL ACTION: _____

XIV. BUSINESS

1. Resolution No. 6347, A Resolution of the City Council of the City of Soledad Approving Amended "City of Soledad Policy and Procedures for the Naming of City Parks and Facilities"

Attachments:
Staff Report
Resolution No. 6347
Exhibit A
Attachment A - Revised City Application for Naming Parks and Facilities

COUNCIL ACTION: _____

XV. MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

XVI. COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

XVII. CITY MANAGER'S REPORT

XVIII. FUTURE AGENDA ITEMS

XIX. ADJOURNMENT

In compliance with the American with Disabilities Act, if you need special assistance to participate in this

meeting, please contact Deputy City Clerk Darlene Noriega at (831) 223-5014. Notification of at least 48hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (RCRF 35.102-35.104).

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall located at 248 Main Street, Soledad, California during normal business hours.

En caso que usted necesite ayuda en leer o en entender este aviso de Junta Publica, usted puede ponerse en contacto con la oficina del Edificio Municipal en 248 Calle Main o llamar al número (831) 223-5014, y el aviso será traducido para usted.

Cualquier escrito o documento proporcionado a la mayoría del Concejo Municipal con respecto a cualquier asunto en esta agenda se pondrá a disposición para inspección pública en el Ayuntamiento ubicado en 248 Main Street, Soledad, California durante el horario laboral.

Advanced submittal of public comments via email are due by 2:00 P.M. on the day of the scheduled meeting to the Deputy City Clerk at darlene.noriega@cityofsoledad.com Comments are limited to 250 words or less and effort will be made to read your comment into the record, but some comments may not be read due to time limitations. The City Clerk will read email comments, provided that the reading shall not exceed three (3) minutes. The email comments submitted shall become part of the record.

La entrega anticipada de comentarios públicos por correo electrónico debe presentarse antes de las 2:00 p.m. del día de la reunión programada a la Secretaria Municipal al email darlene.noriega@cityofsoledad.com. Los comentarios están limitados a 250 palabras o menos y se hará un esfuerzo para leer su comentario en el registro, pero es posible que algunos comentarios no se lean debido a limitaciones de tiempo. La Secretaria Municipal leerá los comentarios del correo electrónico, siempre que la lectura no exceda los tres (3) minutos. Los comentarios enviados por correo electrónico pasarán a formar parte del registro.
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CERTIFICATION

I, Megan Hunter, City Clerk of the City of Soledad, do hereby certify that a copy of the foregoing Joint City Council/Successor Agency Regular Meeting Agenda was posted at City Hall by Friday, March 27, 2026, at 5:00 p.m.

Megan Hunter, City Clerk/Manager 03/27/2026

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Soledad Youth Council – Program Update and Street Safety Initiative**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Recommendation

Receive a presentation providing a program update on the Soledad Youth Council and Youth Commissioner Program.

Executive Summary

The Soledad Youth Council continues to advance its 2025–26 work plan, with a primary focus on its adopted initiative, Safer Streets, Safer Futures, alongside expanded efforts in regional collaboration, youth workforce readiness, and community engagement.

Building on initial site assessments and research presented last month, the Youth Council has transitioned into implementation and outreach phases. Key efforts include coordinating with Public Works and regional partners to execute a Sidewalk Painting mini-initiative focused on pedestrian safety education, as well as developing youth-led media campaigns addressing traffic safety and vandalism prevention.

In addition to local initiatives, the Youth Council continues to collaborate on planning the third annual South County Youth Summit, in partnership with the cities of Greenfield and Gonzales. This regional effort will provide youth with resources and skill-building opportunities related to post-secondary planning, including a resume-building workshop facilitated by Soledad Youth Council members.

These combined efforts reflect the program's continued evolution from research and assessment into active implementation, youth-led outreach, and regional leadership, reinforcing the Youth Council's role as a meaningful advisory and engagement body within the City.

Presenting: Cindy Alcaraz, Giovanni Bravo, and Marilyn Ramirez-Peña

Background

The Soledad Youth Council program promotes civic awareness, community engagement, and

leadership among local high school students. Represented by the Soledad Youth Commissioners, the program serves as a youth advisory body to the City Council and is supported by the Parks and Recreation Department. The program provides structured opportunities for youth leadership, civic engagement, and community involvement through structured projects, service activities, and collaboration with City departments and regional partners.

At the beginning of the 2025–26 program year, pedestrian and street safety emerged as a priority concern among members, particularly in relation to school routes, City parks, and youth activity areas.

The Youth Council formally adopted Safer Streets, Safer Futures as its primary initiative and established three working committees: Assessment, Research, and Outreach.

Review & Analysis

Safer Streets, Safer Futures
Soledad Youth Council Initiative

Following earlier site assessments and presentations to Public Works and regional partners, the Youth Council is now advancing implementation strategies tied to its initiative.

A Sidewalk Painting mini initiative is scheduled for March 28, 2026, in front of San Vicente Elementary School. This effort is designed to promote pedestrian safety awareness through creative, youth-driven placemaking. The event is being coordinated in partnership with Public Works and will include participation from local students, including the high school AP Art program.

The Youth Council has also continued coordination with Public Works and regional partners to support permitting, logistics, and alignment with broader safety efforts.

Community Outreach and Media Campaigns
As part of the initiative's outreach component, Youth Council members are collaborating with Public Works to develop updated street safety videos and messaging campaigns. Topics include:

- AB 413 and pedestrian right-of-way awareness
- Vandalism prevention in public spaces
- Bilingual crosswalk usage and visibility

These efforts aim to create accessible, youth-driven content that resonates with peers and the broader community, supporting behavior change through education and engagement.

South County Youth Summit (Regional Collaboration)
The Youth Council continues planning efforts for the third annual South County Youth Summit, in partnership with youth councils from Greenfield and Gonzales. The event is scheduled for May 2, 2026.

On March 6, Youth Council members conducted a site visit to the new Gonzales Community Center to support event planning, including workshop layout and resource fair coordination.

The Soledad Youth Council will lead a resume-building workshop focused on workforce readiness and early career preparation. Additional efforts include developing event branding, promotional materials, and outreach to increase participation.

CONCLUSION
The Soledad Youth Council continues to demonstrate strong engagement and progress, transitioning from research and planning into implementation, outreach, and regional leadership. These efforts reflect the program's ongoing commitment to civic participation, youth development, and community impact.

Financial Considerations

No additional fiscal impact is associated with this report.

Strategic Plan Alignment

This item aligns with the City of Soledad Strategic Plan, Pillar: Youth, with a specific focus on Youth Leadership, Civic Engagement, and Mentorship (Objective 7.2.2).

The Soledad Youth Council supports this objective by providing structured opportunities for youth to participate in civic processes, engage directly with City departments, conduct research on community issues, and develop leadership skills through service, advocacy, and public presentation. The Council's current initiative, Safer Streets, Safer Futures, reflects this alignment by centering youth perspectives in local policy discussions related to public safety and community wellbeing.

Alternatives

- Receive the presentation and report as recommended
- Request modifications to program reporting or structure
- Decline to receive the presentation or report

Planning/CEQA

N/A

Public Notice Requirements

N/A

COUNCIL COMMUNICATION

SUBJECT: **Monterey County Business Council - City of Soledad Annual Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director, and Tencia Vargas, Economic Development Coordinator**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**



Driving Economic Development

MONTEREY COUNTY BUSINESS COUNCIL

City of Soledad Annual Report

AGENDA

1. Monterey County Business Council
2. Building Business Back
3. Monarch SBDC Affiliate
4. Monterey Bay APEX Accelerator



El Mercadito Vendor Info Session - Soledad

MONTEREY COUNTY
BUSINESS COUNCIL

Established in 1995, the Monterey County Business Council operates a number of programs designed to support and enhance the local business community.

These programs collectively enhance the economic vitality of Monterey County, making it a thriving environment for businesses to succeed and grow.

- Building Business Back
- Monterey Bay APEX Accelerator
- Monarch SBDC Affiliate
- South Salinas Valley Broadband Authority
- and more!



Narratives, Economic Realities and the State of Small Business in Monterey County


The View from D.C. with MCBC

Promoting Economic Development and Sustaining Businesses

Monterey County Business Alliance

A coalition of business and industry organizations in Monterey County dedicated to supporting and advocating for the business community.

Monterey Bay Defense Alliance

A regional coalition dedicated to supporting and advocating for the preservation and enhancement of military installations in the Monterey Bay area.

Supervisor Speaker Series

An engaging platform for business and industry leaders to engage directly with our County Supervisors, fostering dialogue on local economic and policy issues.

Monthly Luncheons

A dynamic networking platform for local business leaders and professionals to engage with the “movers and shakers” of the community to discuss issues of interest to the business community.

Regional Economic Development

MCBC advances regional economic growth by leading data-driven analyses that inform policy, investment, and community development across Monterey County.

Through the support of the County of Monterey, regional municipalities, and MCBC members, these insights are made available at no cost to local businesses and organizations.

- 2024 South County Retail Market Assessment
- 2024 Economic Impacts of Defense Spending in Monterey County
- 2024 Monterey Industries & Economic Trends Report
- 2025 Monterey County Economic Trends & Small Business Report

RETAILER VOID & MATCH ANALYSIS PLACER.AI

To identify potential chains for the Site, Placer.ai's Void Analysis Tool analyzed the trade area around Soledad Mission Shopping Center and compared it to trade area data for retailer brands – this trade area covers most of the Region, and can serve as a good retail void analysis proxy for all of the Cities.

This analysis determines which chains may be a good fit, based on a variety of demographic metrics and the level of trade area overlap with existing retailer locations.

The lists on the following page identify potential retailers. List filtered for chains with positive in-state expansion rates, a nearest location within a designated radius, and excludes chains with a >95% cannibalization score.

Score	Description	How to Interpret
Demographic Fit Score	The demographic fit score measures how well a prospective retailer fits the demographic profile of a property. The demographic fit score combines the similarity scores for demographic attributes such as household income distribution, educational attainment, ethnicity, age, household type, and marital status – essentially measuring the shared level between the property and the prospective retailer.	Demographic fit scores and attribute similarity scores that are closer to 100 are a better match. A demographic fit score of 0 would mean there is no demographic similarity between the local trade area and the trade areas of the retailer chain.
Cannibalization Score	The cannibalization score measures the estimated overlap between the studied trade area and the trade areas of existing retail store locations nearby. This overlap assesses how much a new store for that brand would "cannibalize" consumers that are already served by existing nearby locations of that brand.	Cannibalization scores closer to 0 are a better match. A cannibalization score of 100 would imply full cannibalization – meaning that the trade area for a new store in the area would draw consumers that are already served by the retail brand's existing nearby stores.
Relative Fit Score	The relative fit score combines demographic fit scores, cannibalization score, and other metrics (such as average monthly visits) to arrive at one simplified score.	Relative fit scores that are closer to 100 are a better match. A relative fit score of 100% indicates the chain is the highest-ranked match relative to the full list of chains that were examined.

kosmont companies

Sources: Placer.ai

Placer.ai Void Analysis
Restaurants / Bars & Pubs

Chains	Min Size (SF)	Max Size (SF)	Typical Trade Area Drive Time (min)	Avg. Monthly Foot Traffic	Nearest Venue (mi)	# of Venues (State)	Expansion Rate (State)	Demo-graphic Fit Score	Cannibal-ization	Relative Fit Score
Ono Hawaiian BBQ	1,300	4,200	8	9,100	54	94	1.1	54	0	79
Jimboy's Tacos	1,500	3,700	10	6,400	135	33	3.1	47	0	60
Farmer Boys	2,500	4,800	9	15,300	80	93	2.2	56	0	59
Ojos Locos Sports Cantina	5,500	14,500	19	8,200	245	3	200.0	56	0	59
L&L Hawaiian Barbecue	700	3,600	9	5,100	43	95	1.1	44	0	57
Fogo de Chao	4,900	18,000	27	13,600	71	13	44.4	42	0	57
LongHorn Steakhouse	4,600	8,900	17	17,800	216	4	33.3	48	0	54
Sweetfin Poke	800	2,100	11	1,500	83	19	5.6	37	0	52
American Deli	900	3,700	10	3,900	236	5	25.0	44	0	50
Kura Revolving Sushi Bar	2,000	6,300	12	11,900	73	19	11.8	43	0	50
California Fish Grill	1,900	5,200	9	8,600	66	53	8.2	42	0	49
CAVA	1,500	4,900	12	7,100	64	25	38.9	41	0	48
Golden Corral	7,800	16,400	20	28,300	90	21	5.0	48	0	48
Roll-Em-Up Taquitos	1,500	4,600	14	6,400	164	10	11.1	50	0	47
Nick The Greek	1,100	4,100	15	4,100	34	65	18.2	40	0	47
Marugame Udon	3,300	4,800	13	14,400	72	12	20.0	38	0	47
Urban Plates	3,400	7,000	14	13,900	77	18	5.9	38	0	47
sweetgreen	1,000	5,100	11	5,100	69	39	8.3	38	0	46
I Heart Mac & Cheese	1,600	3,000	13	2,700	80	4	100.0	47	0	45
The Great Greek Mediterranean Grill	1,100	3,700	15	4,300	104	7	40.0	45	0	44
BonChon Chicken	800	4,300	11	3,800	61	25	8.7	44	0	42
bb.q Chicken	600	4,400	15	3,200	74	49	32.4	44	0	42
North Italia	3,400	10,500	17	17,100	217	7	16.7	39	0	41
Postino	2,100	8,000	15	12,600	111	4	100.0	40	0	41
Ruth's Chris Steak House	5,000	16,500	20	5,900	90	12	9.1	40	0	40
Honest Restaurant	900	7,000	18	3,300	86	2	100.0	40	0	40

kosmont companies

Source: Placer.ai; retailer list filtered for retailers / chains that operate in state, have a location less than 250 miles away, and are listed by Placer.ai as having a positive expansion rate in California. List of top 26 retailers by Relative Fit Score



Rural South Monterey County Business Outreach

BUILDING BUSINESS BACK

A PROGRAM OF

COUNTY OF MONTEREY CALIFORNIA • 1850 •

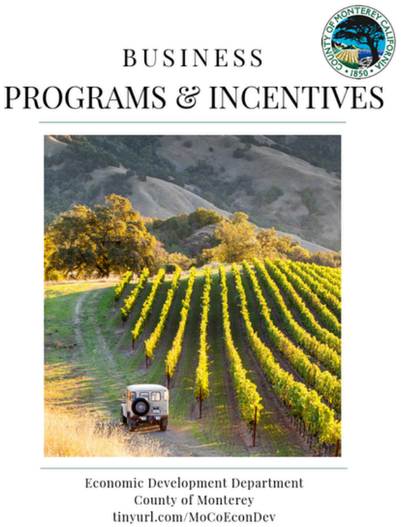
IN PARTNERSHIP WITH

MCBC MONTEREY COUNTY BUSINESS COUNCIL

BBB serves all businesses in Monterey County with an emphasis on those operating in unincorporated areas and those owned by women, minorities and/or LGBTQ+.

All of our services are FREE because the County of Monterey has dedicated funding to helping businesses recover from the Covid-19 pandemic and thrive.





BUILDING BUSINESS BACK

A PROGRAM OF

IN PARTNERSHIP WITH

MONTEREY COUNTY BUSINESS COUNCIL

Our Mission

We help Monterey County businesses recover from the pandemic by offering resources, connections, and support.

Our Vision

A Monterey County economy that lifts all.

Key Initiatives

Satellite Office Hours

Disaster Relief

ERC Tax Credit

Supporting Historically Underserved Communities

El Sueño Americano con su ITIN

Business with Pride Campaign

Lady Boss: Women Mean Business

Information Hub

Our website serves as a central hub of information for all things business. We regularly update our website with resources available to Monterey County businesses.

Business Workshops

Our team hosts workshops on a number of topics of interest to business owners in a hybrid format with interpretation into Spanish. Some workshops are held solely in Spanish.

Technical Support

We provide technical assistance in order to facilitate access to resources. Our team helps businesses with few digital and computer skills fill out and prepare applications.



Employee Retention Tax Credit Workshop - King City

About the SBDC

AMERICA'S SBDC CALIFORNIA
CENTRAL CA NETWORK

MONARCH
Small Business Development Center
HOSTED BY UNIVERSITY OF CALIFORNIA MERCED

MONTEREY | SAN BENITO | MERCED | MARIPOSA

We offer FREE:

- Expert 1-on-1 business advising
- Workshops
- & resources to small businesses and entrepreneurs

We have bilingual SBDC affiliate staff in English and Spanish that serve our main office in Salinas and Outreach Centers in Monterey and Soledad

- Mondays in Monterey from 10 AM - 5 PM
- Wednesdays in Soledad from 9 AM - 4 PM

Our business advisors speak English, Spanish, Japanese, Portuguese and Arabic. Other languages and accommodations are available upon request.



AMERICA'S SBDC CALIFORNIA
CENTRAL CA NETWORK

MONARCH
Small Business Development Center
HOSTED BY UNIVERSITY OF CALIFORNIA MERCED

MONTEREY | SAN BENITO | MERCED | MARIPOSA

Our Results

January 1, 2025 - December 31, 2025



39
Soledad-Based Businesses Served

28
Home-Based Businesses

11
Spanish-Speaking Businesses & Entrepreneurs

28
Woman-Owned Businesses & Entrepreneurs

Top Services Requested

1. Nurture Child Care Training
2. Startup Assistance
3. Access to Capital
4. Business Operations
5. Tax Strategies

Top Business Sectors Served

1. Child Care Services
2. Full-Service Restaurants
3. Limited-Service Restaurants
4. Fitness and Recreational Sports Centers



The Money Map Workshop - Soledad


SBDC team at SVCC Annual Awards Luncheon


2025 SBDC Day Business Expo - Soledad

Supporting Childcare Entrepreneurs

Nurture

AMERICA'S SBDC CALIFORNIA
CENTRAL CA NETWORK

MONARCH
Small Business Development Center
HOSTED BY UNIVERSITY OF CALIFORNIA MERCED

MONTEREY | SAN BENITO | MERCED | MARIPOSA

Central CA SBDC Network & Nurture partnership

Free Bilingual and Virtual 12-Week Intensive Program for Small Home-Based Childcare Licensing (8 or fewer children)

$1,000 Startup Grant was provided until grant funds were expended in June 2025



160 Monterey County participants

- **62** have received their small, home-based childcare provider license and are in business
- **37** are at capacity with child enrollment
- **12** are accepting new child enrollment
- **113** Spanish and **47** English-speaking participants
- **30** participants are currently enrolled in our upcoming cohort that started on March 5th

Created between 372 and 496 new home-based childcare slots for Monterey County families**

Although Startup Grant funding has been expended, Nurture secured a SEED grant from the State of California to continue supporting home-based childcare entrepreneurship training through April 2026

MONTEREY BAY APEX ACCELERATOR

Helping Businesses Bid & Win Government Contracts

Formerly known as Procurement Technical Assistance Center “PTAC”

Funded by the U.S. Department of Defense

Congressionally mandated since 1985

Ninety-six (96) centers in the U.S., seven (7) in California

Our mission is to promote economic growth and employment opportunities

Facilitate access to the Federal, State, and Local government marketplace

We serve a 16-County region encompassing California’s Central Coast and Central Valley

Serviced Offered

1-on-1 advising
Certification assistance
Registration assistance
Market research
Proposal preparation
Post-award assistance
Bid-match service
Workshops & Events


Central Coast Procurement Expo 2025



Central Coast Procurement Expo 2024



Small Business Saturday Proclamation - Salinc

Our Results

The Monterey Bay APEX Accelerator currently serves three Soledad-based businesses*; none have secured federal contracts to date due to the highly competitive nature of government contracting.

Many clients in South Monterey County are still building capacity and are early in their contracting journey, with similar trends observed in North Monterey County.

Despite a federal government shutdown during this period, counselors remained actively engaged, supporting businesses and preparing them for future opportunities.

Through SAM.gov and related advising, we continue working one-on-one with businesses to strengthen readiness and position them for future contract success.

Our system only tracks federal contracts, it is possible that clients may have won State or Local contracts that aren not captured in the data presented



Feral Productions (APEX Client) at Joint Interagency Field Experimentation at Camp Roberts hosted by the Naval Postgraduate School

114

Federal Contracts Won by Monterey County APEX Clients

$149M

Value of Federal Contracts Won by Monterey County APEX Clients

260

APEX Clients Served in Monterey County



Client Demographics

60	Women-Owned
70	Hispanic-Owned
58	Veteran-Owned
35	Service-Disabled Veteran-Owned
13	8(a) or DBE
36	HUB Zone













Thank You!

Contact Us

jose@mcbc.biz

123 Capitol St, Suite B
Salinas, CA 93901

(831) 216-1300

linktr.ee/MontereyCountyBusiness

COUNCIL COMMUNICATION

SUBJECT: **Minutes**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Darlene Noriega, Deputy City Clerk**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Minutes

City of Soledad
Joint City Council/Successor Agency/Housing Authority/Successor Housing Agency/
Regular Meeting
March 18, 2026

CALL TO ORDER

Mayor Pro Tem Ansaldo-Sánchez called the Joint City Council/ Successor Agency/ Housing Authority/ Successor Housing Agency/ Regular Meeting to order at 6:02 p.m.

ROLL CALL

The Following Councilmembers/Agency members were present when the meeting was called to order:

Mayor Pro Tem/Agency Member	Fernando Ansaldo-Sánchez
Councilmember/Agency Member	Fernando Cabrera
Councilmember/Agency Member	Evarista Bañuelos
Councilmember/Agency Member	Ben Caldera

THE FOLLOWING COUNCILMEMBER WAS ABSENT

Mayor/Chair	Anna M. Velazquez

PUBLIC COMMENT - CLOSED SESSION ITEMS

Soledad Unified School District Superintendent Randy Bangs gave public comment in support of the Soledad Unified School District's Staff Housing Project.

CLOSED SESSION

City Council will recess to closed session pursuant to Government Code Section 54956.9(a)(d)(2) to confer with its Attorney regarding significant potential exposure to litigation: Calculation and Imposition of Impact Fees.

CLOSED SESSION REPORTS

1. City Attorney Mike Rodriquez reported with respect to item no. 1, the council conferred with legal counsel about the listed closed session item and provided direction for legal counsel to contact the District. No other reportable action was taken.

PLEDGE OF ALLEGIANCE

Chris Bourke led the Pledge of Allegiance.

ADDITIONS/MODIFICATIONS TO THE AGENDA

There were three modifications:

1. Mayor Pro Tem Ansaldo-Sánchez requested to remove the proclamation listed on the agenda, Celebrating Cesar Chavez Day.

The council agreed to remove this item from the agenda.

2. City Manager Hunter said Consent item of C-4, Resolution No. 6337, A Resolution of the City Council of the City of Soledad Approving the Street Closure for the Annual Way of the Cross/Viacrusis Procession for Good Friday hosted by the Our Lady of Solitude Parish and Authorizing Cost Recovery for City staff support, has been withdrawn from the agenda by the applicant.

3. Engineering Project Manager Alex Ramos provided a copy of an additional attachment for item no. B-4, Resolution No. 6339, on the dais and available for the public.

PUBLIC COMMENT

One public comment was received and read into the record by Deputy City Clerk Darlene Noriega.

Adriana Ramelli provided the public comment. Ms. Ramelli stated that she is in favor of renaming the City of Soledad Cesar Chavez Park, located on Front Street. She would also like the City to cover up the name of the park at that location.

COUNCIL PRESENTATIONS

1. A Proclamation of the City Council of the City of Soledad Recognizing International Transgender Day of Visibility. *This proclamation will be published on the City of Soledad website: https://www.cityofsoledad.com. No formal presentation was made during the meeting.*

PRESENTATIONS

1. California Park and Recreation Society Vice President Nick Calubaquib presented the CPRS 2025 Award of Excellence to the City of Soledad Parks and Recreation Department.

Parks and Recreation Director Jessica Potts and others from the City of Soledad Parks and Recreation team thanked the CPRS Society for the honor of receiving the award. She also thanked the City Council and the Community members of the City of Soledad for their support.

The Council thanked the Parks and Recreation team and the Public for their support of Measure S.

2. Salinas Valley Recycles (Salinas Valley Solid Waste Authority) Recycling Coordinator Janna Faulk was present in the meeting via Zoom and delivered a PowerPoint presentation on recent updates to California's single-use plastic bag regulations.

CONSENT CALENDAR

There were no public comments.

The Consent item of C-4, Resolution No. 6338, A Resolution of The City Council of The City of Soledad Approving the Street Closures for the Annual Way of the Cross/Viacrucis Procession for Good Friday hosted by the Our Lady of

Solitude Parish and Authorizing Cost Recovery for City Staff Support, has been withdrawn from the agenda by the applicant.

Motion: Councilmember Bañuelos motioned to approve items C-1, C-2, C-3, C-5, and C-6. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Bañuelos, Cabrera, Caldera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	Velazquez

C-1. Minutes of 03/04/2026

C-2. Warrants 02/26/2026 – 03/12/2026.

C-3. Resolution No. 6337, A Resolution of the City Council of the City of Soledad Approving In-Kind Services and Approving Street Closure of Soledad Street Between Front Street and Monterey Street for the Annual Soledad Historical Society Farmer's Market

C-5. Resolution No. 6340, A Resolution of the City Council of the City of Soledad Accepting the Highway Safety Improvement Project Cycle 10 as Complete by Zara Construction and Authorizing the Release of Retention in the Amount of $13,972.13

C-6. Resolution No. 6342, A Resolution of the City Council of the City of Soledad Approving a Memorandum of Understanding (MOU) between the City of Soledad and the Alliance on Aging for the Age and Disability Community Leadership Network Project

BUSINESS

1. Introduction, Waiver of Reading, and First Reading by Title Only Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260- Secondary Residential Units of Title 17-Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element

Senior Planner Ariana Mora presented the staff report.

There were no public comments.

Motion: Councilmember Bañuelos motioned to approve the Introduction, Waiver of Reading, and First Reading by Title Only, Ordinance No. 777. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Bañuelos, Cabrera, Caldera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	Velazquez

2. Resolution No. 6343, A Resolution of the City Council of the City of Soledad Approving the Submittal for U.S. Economic Development Administration (EDA) Through the Disaster-25- EDA- Notice of Funding Opportunity (NOFO) for the Downtown Container Village Project and Direction on Local Match Commitment

Economic Development Coordinator Tencia Vargas presented the staff report and PowerPoint presentation.

Councilmembers had numerous comments and expressed support.

There were no public comments.

Motion: Councilmember Cabrera motioned to approve Resolution No. 6343 with the added direction provided. Motion was seconded by Councilmember Bañuelos and passed by the following vote:

Action

Ayes:	Cabrera, Bañuelos, Caldera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	Velazquez

3. Resolution No. 6344, A Resolution of the City Council of the City of Soledad Acknowledging and Accepting Proposed Amendments to Soledad Police Department Policy Manual Policy No. 470- Automated License Plate Readers (ALPRs)"

Lieutenant George Arreola and Chief Patrick Valenzuela presented the staff report.

Councilmembers had numerous questions, but each expressed support for the item.

City Manager Hunter provided additional details regarding the safeguards and protections associated with the system's implementation and use in Soledad.

There were no public comments.

Motion: Councilmember Caldera motioned to approve Resolution No. 6344. Motion was seconded by Councilmember Cabrera and passed by the following vote:

Action

Ayes:	Caldera, Cabrera, Bañuelos, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	Velazquez

4. Resolution No. 6339, A Resolution of the City Council of the City of Soledad Approving a Contract for Construction Services with Viking Painting LLC in the Amount of $355,800 plus a 5% Contingency ($17,790) for a Total not to Exceed Amount of $373,590 for the Soledad Potable Storage Tank Cleaning Project and Authorizing the City Manager to Execute Said Contract on Behalf of the City of Soledad

Engineering Project Manager Alex Ramos presented the staff report.

Water Resources Manager Carla James was also present to provide additional information and respond to inquiries as needed.

Councilmember Cabrera exited the meeting at this time.
There were no public comments.

Motion: Councilmember Bañuelos motioned to approve Resolution No. 6339. Motion was seconded by Councilmember Caldera and passed by the following vote:

Action

Ayes:	Bañuelos, Caldera, Ansaldo-Sánchez
Noes:	None
Abstain:	None
Absent:	Cabrera, Velazquez

Councilmember Cabrera returned to the meeting at this time.

MAYOR'S REPORTS AND ACKNOWLEDGEMENTS

Mayor Pro Tem Ansaldo-Sánchez reported thirteen items:
1. On 03/09, he attended the Sendero Project Grand Opening.
2. He acknowledged his cousin, who has been promoted to Detective at the Monterey County Sheriff's Department.
3. He acknowledged the Soledad Police Department and thanked Chief Valenzuela for providing information for an incident that happened at Soledad High School. And he reminded the Community to speak to their children about their daily activities. He would also hope the schools have these conversations with the kids in collaboration with the Soledad Police Department.
4. He is excited that the time is coming for the high school students to start receiving their college acceptance letters.

COUNCILMEMBERS' REPORTS AND ACKNOWLEDGEMENTS

Councilmember Caldera reported three items:
1. On 03/07, he attended the Soledad Little League Opening Day.
2. On 03/09, he attended the Sendero Ribbon Cutting.
3. On 03/14, he attended the Historical Society event.

Councilmember Cabrera reported four items:
1. On 03/09, he attended the MST Meeting.
2. On 03/09, he attended the Sendero Grand Opening
3. He attended a League of California Cities discussion regarding campaigns.
4. On 03/12, he attended International Women's Day.

Councilmember Bañuelos participated in twelve events, but only highlighted six items:
1. On 03/05, she attended the Community Input meeting at the Family Resource Center for the new Superintendent.
2. On 03/07, she attended and MCed the Soledad Little League Opening Day.
3. On 03/14, she attended the Historical Society event.
4. On 03/05, she attended the Reverse Draw Rotary Fundraiser.
5. She thanked the Public Works Department for quickly addressing the water leak on Monterey and West Streets.
6. She shared that she is deeply disappointed in the Soledad Unified School District Budget cut, which included the cutting of the job of Mr. Nathan Walker.

CITY MANAGER'S REPORT

1. She thanked the council for their patience.
2. Staff was able to send out three letters regarding three earmarks: One for the Community Center, one for the Container Village, and one for the Soledad Police Station.
3. She has spoken to the representative at Breath California regarding the air purifiers. A delay has occurred due to a lack of storage; however, a foundation request has been submitted for funding of a container.
4. The Talk-To-Me signs have been ordered.
5. On 03/19, she will be driving up to Sacramento to attend the Housing California Conference, and there will be a Panel discussion regarding the City's Sendero Project.

6. She acknowledged Parks and Recreation Director Jessica Potts and thanked her for her dedication to the work she has put into building the department.
7. She acknowledged her husband, Freddy. She thanked him for his support and love, and the volunteer work he put forward helping her behind the scenes.

FUTURE AGENDA ITEMS

Mayor Pro Tem Ansaldo-Sánchez had three requests:
1. He would like to know if there is a possibility of having transportation for seniors to the cooling center once the weather gets very hot.
2. He would like an update on what the process is for complaints from residents.
3. He would like to have a future conversation about renaming Cesar Chavez Park and Street.

Councilmember Caldera had no request.

Councilmember Cabrera had one request:
1. He asked that big machines and tractors not be left on the corner of Dixie, since it is such a tight turn.

Councilmember Bañuelos had two requests:
1. She would like to know when the Splash Pad at Orchard Park will open. She asked if the scheduled date could be reconsidered since it is getting hot.
2. She would like an update regarding Legacy Signs.
3. She would like to know if the City can put something on social media regarding scooters.

Mayor Ansaldo-Sánchez adjourned the meeting in memory of all lives lost due to sexual and domestic violence.

ADJOURNMENT

Meeting adjourned at 8:50 p.m.

Minutes Approved: April 1, 2026

_____
ANNA M. VELAZQUEZ, Mayor/Chair

_____
MEGAN HUNTER, City Clerk

COUNCIL COMMUNICATION

SUBJECT: **Warrants**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Howard, Finance Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APRAB-Mechanics Bank						
360PSM	360PSM INC.	03/23/2026	EFT	0.00	1,365.90	10496

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
Fire Metal 14	Invoice	03/20/2026	Labor Compliance - Fire Metal	0.00	682.95
	772-0000-52200	PROFESSIONAL SERVICES...	Labor Compliance - Fire Metal	682.95	
Fire Station 14	Invoice	03/20/2026	Labor Compliance - Fire Station	0.00	682.95
	772-0000-52200	PROFESSIONAL SERVICES...	Labor Compliance - Fire Station	682.95	

ADQUAL	A&D AGRICULTURAL & SAFETY SUPPLIES	03/23/2026	EFT	0.00	264.27	10497

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
282884	Invoice	03/20/2026	Work Gloves	0.00	17.06
	100-2100-52052	SAFETY EQUIPMENT	Work Gloves	17.06	
283049	Invoice	03/20/2026	Bottled Water	0.00	32.78
	310-0000-52052	SAFETY EQUIPMENT	Bottled Water	32.78	
283116	Invoice	03/20/2026	Coverall / Respirator - Spraying	0.00	214.43
	310-0000-52052	SAFETY EQUIPMENT	Coverall / Respirator - Spraying	214.43	

BENITEZ	BENITEZ SECURITY SERVICE INC	03/23/2026	EFT	0.00	3,072.00	10498

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
3516	Invoice	03/20/2026	ERF Security Guard	0.00	3,072.00
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Security Guard	3,072.00	

CANNOA	CANNON CORPORATION	03/23/2026	EFT	0.00	35,666.51	10499

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
93244-R	Invoice	03/20/2026	I&C SCADA Services	0.00	6,620.75
	309-0000-52200	PROFESSIONAL SERVICES...	I&C SCADA Services	3,664.75	
	310-0000-52200	PROFESSIONAL SERVICES...	I&C SCADA Services	2,956.00	
94989	Invoice	03/20/2026	I&C SCADA Services	0.00	4,112.75
	309-0000-52200	PROFESSIONAL SERVICES...	I&C SCADA Services	2,916.75	
	310-0000-52200	PROFESSIONAL SERVICES...	I&C SCADA Services	1,196.00	
95250	Invoice	03/20/2026	Water PLC Upgrade	0.00	5,903.76
	309-0000-57000	CAPITAL OUTLAY - IMPR...	Water PLC Upgrade	5,903.76	
95286	Invoice	03/20/2026	SCADA System Upgrade	0.00	2,618.75
	309-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA System Upgrade	654.69	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	SCADA System Upgrade	1,964.06	
95343	Invoice	03/20/2026	CH/P.D. Generator Upgrade	0.00	8,237.50
	100-8000-52518	FACILITIES EXPENSE	CH/P.D. Generator Upgrade	8,237.50	
95368	Invoice	03/20/2026	Water System Reliability	0.00	8,173.00
	309-0000-57000	CAPITAL OUTLAY - IMPR...	Water System Reliability	8,173.00	

DON CH	DON CHAPIN COMPANY	03/23/2026	EFT	0.00	571.06	10500

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
205562	Invoice	03/20/2026	Dirt for Infield	0.00	571.06
	100-2100-52525	REPAIRS & MAINTENANCE..	Dirt for Infield	571.06	

FASTEN	FASTENAL COMPANY	03/23/2026	EFT	0.00	33.94	10501

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CASAL177043	Invoice	03/20/2026	Ball Valve	0.00	33.94	
	309-0000-52525	REPAIRS & MAINTENANCE..	Ball Valve	33.94		
FIRST	FIRST ALARM	03/23/2026	EFT	0.00	525.69	10502
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
933893	Invoice	03/20/2026	Qrtly Fire System Monitoring	0.00	525.69	
	100-2200-52520	MAINTENANCE AGREEM...	Qrtly Fire System Monitoring	525.69		
HAENER	FOUNDATION HA ENERGY GENERATION, LLC	03/23/2026	EFT	0.00	30,686.17	10503
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4182	Invoice	03/20/2026	Windpower WWTP - Feb 2026	0.00	30,686.17	
	310-0000-52400	UTILITIES	Windpower WWTP - Feb 2026	30,686.17		
PARTST	HCOP, LLC/PARTS TREE.COM	03/23/2026	EFT	0.00	195.41	10504
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2-308506	Invoice	03/20/2026	Mower Repairs	0.00	195.41	
	100-2100-52525	REPAIRS & MAINTENANCE..	Mower Repairs	195.41		
SHREDD	SHREDDING SOURCE SOLUTIONS	03/23/2026	EFT	0.00	75.00	10505
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
10193	Invoice	03/20/2026	Shredding Service	0.00	75.00	
	100-1400-52200	PROFESSIONAL SERVICES...	Shredding Service	75.00		
SIRCHI	SIRCHIE ACQUISITION COMPANY LLC	03/23/2026	EFT	0.00	104.62	10506
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
0733397-IN	Invoice	03/20/2026	Drug Tests	0.00	104.62	
	100-1400-52050	PROPERTY EVIDENCE RO...	Drug Tests	104.62		
USABLU	USABLUE BOOK	03/23/2026	EFT	0.00	5,120.50	10507
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV00927534	Invoice	03/20/2026	DR300 Chlorimeter	0.00	1,650.61	
	309-0000-52051	TOOLS & MINOR EQUIPM...	DR300 Chlorimeter	1,650.61		
INV00979123	Invoice	03/20/2026	Hydrant Gaskets - Cal Fire	0.00	304.03	
	309-0000-52525	REPAIRS & MAINTENANCE..	Hydrant Gaskets - Cal Fire	304.03		
INV00980545	Invoice	03/20/2026	D900 MN Colorimeter	0.00	2,866.98	
	309-0000-52051	TOOLS & MINOR EQUIPM...	D900 MN Colorimeter	2,866.98		
INV00983495	Invoice	03/20/2026	HACH Regent #9	0.00	298.88	
	309-0000-52044	CHEMICAL	HACH Regent #9	298.88		
VASQUEZ SHOT	VASQUES SHOTOKAN KARATE ACADEMY LLC	03/23/2026	EFT	0.00	1,754.55	10508
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Karate Instructor Pay February 2026	0.00	1,313.55	
	100-2200-52200	PROFESSIONAL SERVICES...	Karate Instructor Pay February 2...	1,313.55		
031126B	Invoice	03/20/2026	Karate Instructor Pay February 2026 Satur...	0.00	441.00	
	100-2200-52200	PROFESSIONAL SERVICES...	Karate Instructor Pay February 2...	441.00		
VICTOR	WILSON VICTORY	03/23/2026	EFT	0.00	220.00	10509

Vendor Number / Payable #	Vendor Name / Payable Type	Post Date	Payment Date / Payable Description	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
031126	Invoice	03/20/2026	Adult Basketball Referee		0.00	220.00	
	100-2200-52200	PROFESSIONAL SERVICES...		Adult Basketball Referee	220.00		
ZUMAR	ZUMAR INDUSTRIES, INC.		03/23/2026	EFT	0.00	4,477.26	10510
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
55469	Invoice	03/20/2026	Traffic Control Signs		0.00	3,516.07	
	412-0000-52531	STREET MAINTENANCE		Traffic Control Signs	3,516.07		
55495	Invoice	03/20/2026	Traffic Control Signs		0.00	961.19	
	412-0000-52531	STREET MAINTENANCE		Traffic Control Signs	961.19		
AFLAC	AFLAC HEADQUARTERS		03/20/2026	Regular	0.00	2,349.98	59711
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001285	Invoice	03/20/2026	AFLAC CONTRIBUTION		0.00	965.79	
	100-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	277.67		
	213-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	0.13		
	309-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	202.64		
	310-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	443.51		
	311-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	31.77		
	312-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	7.26		
	410-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	2.81		
INV0001286	Invoice	03/20/2026	AFLAC CONTRIBUTION		0.00	1,384.19	
	100-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	671.22		
	213-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	6.62		
	309-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	184.47		
	310-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	468.37		
	311-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	39.43		
	312-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	7.26		
	410-0000-21140	AFLAC PAYABLE		AFLAC CONTRIBUTION	6.82		
CALIFS	CALIFORNIA STATE DISBURSEMENT UNIT		03/20/2026	Regular	0.00	1,398.33	59712
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001289	Invoice	03/20/2026	CHILD SUPPORT CONTRIBUTION		0.00	1,398.33	
	100-0000-21194	CHILD SUPPORT/GARNISH...		CHILD SUPPORT CONTRIBUTION	1,329.16		
	312-0000-21194	CHILD SUPPORT/GARNISH...		CHILD SUPPORT CONTRIBUTION	18.69		
	410-0000-21194	CHILD SUPPORT/GARNISH...		CHILD SUPPORT CONTRIBUTION	50.48		
COMM F	COMMUNITY FOUNDATION FOR MONTEREY CC		03/20/2026	Regular	0.00	160.00	59713
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001288	Invoice	03/20/2026	CAPITAL CAMPAIGN DONATION		0.00	160.00	
	100-0000-21195	MISC. PAYROLL DEDUCTI...		CAPITAL CAMPAIGN DONATION	124.34		
	309-0000-21195	MISC. PAYROLL DEDUCTI...		CAPITAL CAMPAIGN DONATION	14.27		
	310-0000-21195	MISC. PAYROLL DEDUCTI...		CAPITAL CAMPAIGN DONATION	14.27		
	311-0000-21195	MISC. PAYROLL DEDUCTI...		CAPITAL CAMPAIGN DONATION	7.12		
VANTAG	MISSION SQUARE-303584		03/20/2026	Regular	0.00	11,167.09	59714
	Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001284	Invoice	03/20/2026	EMPLOYEE DEDUCTION		0.00	990.57	
	100-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	183.21		
	213-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	7.36		
	309-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	415.66		
	310-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	343.86		
	311-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	35.06		
	312-0000-21210	ICMA PAYABLE		EMPLOYEE DEDUCTION	5.42		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
INV0001290	Invoice	03/20/2026	Directors' 7% Ret. Contr.	0.00	487.48	
100-0000-21171	PERS		Directors' 7% Ret. Contr.		249.54	
309-0000-21171	PERS		Directors' 7% Ret. Contr.		95.19	
310-0000-21171	PERS		Directors' 7% Ret. Contr.		95.19	
311-0000-21171	PERS		Directors' 7% Ret. Contr.		47.56	
INV0001291	Invoice	03/20/2026	DEFERRED-EMPLOYEE PORTION	0.00	8,430.00	
100-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		4,112.14	
213-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		38.79	
309-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,579.18	
310-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,990.55	
311-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		238.01	
312-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		136.33	
410-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		335.00	
INV0001292	Invoice	03/20/2026	DEFERRED-EMPLOYEE PORTION	0.00	1,259.04	
100-0000-21145	DEFERRED COMP. PAYAB...		DEFERRED-EMPLOYEE PORTION		1,259.04	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
PRINCI	PRINCIPAL LIFE INSURANCE COMPANY	03/20/2026	Regular	0.00	3,930.48	59715
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001293	Invoice	03/20/2026	DENTAL INSURANCE	0.00	3,393.07	
100-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		1,883.60	
121-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		54.15	
213-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		7.85	
309-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		458.02	
310-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		829.35	
311-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		52.43	
312-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		36.63	
410-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		71.02	
531-0000-21160	MEDICAL INSURANCE PA...		DENTAL INSURANCE		0.02	
INV0001314	Invoice	03/20/2026	VISION INSURANCE	0.00	537.41	
402-0000-48011	CITY EMPLOYEE CONTRIB...		VISION INSURANCE		537.41	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SEIU L	SEIU LOCAL 521	03/20/2026	Regular	0.00	1,356.67	59716
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001309	Invoice	03/20/2026	EMPLOYEE CONTRIBUTION	0.00	23.00	
100-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		9.37	
309-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.60	
310-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		10.38	
312-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		0.52	
410-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		2.13	
INV0001310	Invoice	03/20/2026	EMPLOYEE CONTRIBUTION	0.00	1,333.67	
100-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		489.50	
213-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		4.08	
309-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		265.49	
310-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		527.93	
311-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		9.00	
312-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		11.31	
410-0000-21185	SEIU LOCAL 521		EMPLOYEE CONTRIBUTION		26.36	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
SPOA	SOLEDAD POLICE OFFICERS ASSOCIATION	03/20/2026	Regular	0.00	840.00	59717
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV0001313	Invoice	03/20/2026	POLICE OFFICERS CONTRIBUTIONS	0.00	840.00	
100-0000-21190	SOLEDAD POLICE OFFICE...		POLICE OFFICERS CONTRIBUTIO...		840.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
STAEDD	STATE OF CALIFORNIA E.D.D.	03/20/2026	Regular	0.00	11,844.03	59718

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0001317	Invoice	03/20/2026	STATE TAX W/H	0.00	11,844.03	
	100-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	7,651.91		
	121-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	85.12		
	213-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	34.88		
	309-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	1,323.85		
	310-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	2,001.23		
	311-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	217.67		
	312-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	92.29		
	410-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	436.87		
	531-0000-21130	STATE TAX PAYABLE	STATE TAX W/H	0.21		
STPERS	STATE OF CALIFORNIA PERS	03/20/2026	Regular	0.00	61,388.28	59719
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0001295	Invoice	03/20/2026	CHIEF & LIEUTENANT	0.00	3,229.46	
	100-0000-21171	PERS	CHIEF & LIEUTENANT	3,229.46		
INV0001296	Invoice	03/20/2026	City of Soledad Conf PEPRA	0.00	304.57	
	100-0000-21171	PERS	City of Soledad Conf PEPRA	152.30		
	309-0000-21171	PERS	City of Soledad Conf PEPRA	60.91		
	310-0000-21171	PERS	City of Soledad Conf PEPRA	60.91		
	311-0000-21171	PERS	City of Soledad Conf PEPRA	30.45		
INV0001297	Invoice	03/20/2026	EMPLOYEE CONTRIBUTION	0.00	11,784.99	
	100-0000-21171	PERS	EMPLOYEE CONTRIBUTION	5,746.19		
	121-0000-21171	PERS	EMPLOYEE CONTRIBUTION	224.50		
	213-0000-21171	PERS	EMPLOYEE CONTRIBUTION	38.53		
	309-0000-21171	PERS	EMPLOYEE CONTRIBUTION	1,370.73		
	310-0000-21171	PERS	EMPLOYEE CONTRIBUTION	3,242.94		
	311-0000-21171	PERS	EMPLOYEE CONTRIBUTION	277.88		
	312-0000-21171	PERS	EMPLOYEE CONTRIBUTION	136.13		
	410-0000-21171	PERS	EMPLOYEE CONTRIBUTION	747.73		
	531-0000-21171	PERS	EMPLOYEE CONTRIBUTION	0.36		
INV0001298	Invoice	03/20/2026	City of Soledad Regular Empl	0.00	12,417.10	
	100-0000-21171	PERS	City of Soledad Regular Empl	6,058.26		
	121-0000-21171	PERS	City of Soledad Regular Empl	230.59		
	213-0000-21171	PERS	City of Soledad Regular Empl	39.58		
	309-0000-21171	PERS	City of Soledad Regular Empl	1,470.42		
	310-0000-21171	PERS	City of Soledad Regular Empl	3,393.33		
	311-0000-21171	PERS	City of Soledad Regular Empl	316.79		
	312-0000-21171	PERS	City of Soledad Regular Empl	139.87		
	410-0000-21171	PERS	City of Soledad Regular Empl	767.89		
	531-0000-21171	PERS	City of Soledad Regular Empl	0.37		
INV0001299	Invoice	03/20/2026	City of Soledad Police	0.00	9,363.35	
	100-0000-21171	PERS	City of Soledad Police	9,363.35		
INV0001300	Invoice	03/20/2026	City of Soledad Conf. Employee	0.00	341.53	
	100-0000-21171	PERS	City of Soledad Conf. Employee	174.12		
	309-0000-21171	PERS	City of Soledad Conf. Employee	83.71		
	310-0000-21171	PERS	City of Soledad Conf. Employee	83.70		
INV0001301	Invoice	03/20/2026	City of Soledad Reg Managers	0.00	592.51	
	100-0000-21171	PERS	City of Soledad Reg Managers	158.08		
	213-0000-21171	PERS	City of Soledad Reg Managers	7.05		
	309-0000-21171	PERS	City of Soledad Reg Managers	146.36		
	310-0000-21171	PERS	City of Soledad Reg Managers	146.36		
	311-0000-21171	PERS	City of Soledad Reg Managers	58.55		
	312-0000-21171	PERS	City of Soledad Reg Managers	29.26		
	410-0000-21171	PERS	City of Soledad Reg Managers	46.85		
INV0001302	Invoice	03/20/2026	City of Soledad Managers	0.00	862.52	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-0000-21171	PERS		City of Soledad Managers		230.10	
	213-0000-21171	PERS		City of Soledad Managers		10.27	
	309-0000-21171	PERS		City of Soledad Managers		213.08	
	310-0000-21171	PERS		City of Soledad Managers		213.08	
	311-0000-21171	PERS		City of Soledad Managers		85.22	
	312-0000-21171	PERS		City of Soledad Managers		42.61	
	410-0000-21171	PERS		City of Soledad Managers		68.16	
INV0001303	Invoice	03/20/2026	City of Soledad Police		0.00	1,249.34	
	100-0000-21171	PERS		City of Soledad Police		1,249.34	
INV0001304	Invoice	03/20/2026	City of Soledad Police		0.00	1,043.84	
	100-0000-21171	PERS		City of Soledad Police		1,043.84	
INV0001305	Invoice	03/20/2026	City of Soledad Police		0.00	617.04	
	100-0000-21171	PERS		City of Soledad Police		617.04	
INV0001306	Invoice	03/20/2026	City of Soledad Police		0.00	9,202.73	
	100-0000-21171	PERS		City of Soledad Police		9,202.73	
INV0001307	Invoice	03/20/2026	EMPLOYEE CONTRIBUTION		0.00	4,024.14	
	100-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,592.57	
	213-0000-21171	PERS		EMPLOYEE CONTRIBUTION		18.55	
	309-0000-21171	PERS		EMPLOYEE CONTRIBUTION		1,040.23	
	310-0000-21171	PERS		EMPLOYEE CONTRIBUTION		936.99	
	311-0000-21171	PERS		EMPLOYEE CONTRIBUTION		67.60	
	312-0000-21171	PERS		EMPLOYEE CONTRIBUTION		110.97	
	410-0000-21171	PERS		EMPLOYEE CONTRIBUTION		257.23	
INV0001308	Invoice	03/20/2026	City of Soledad Regular Empl		0.00	6,355.16	
	100-0000-21171	PERS		City of Soledad Regular Empl		2,571.71	
	213-0000-21171	PERS		City of Soledad Regular Empl		27.01	
	309-0000-21171	PERS		City of Soledad Regular Empl		1,636.14	
	310-0000-21171	PERS		City of Soledad Regular Empl		1,485.86	
	311-0000-21171	PERS		City of Soledad Regular Empl		98.33	
	312-0000-21171	PERS		City of Soledad Regular Empl		161.54	
	410-0000-21171	PERS		City of Soledad Regular Empl		374.57	
	Void		03/20/2026	Regular	0.00	0.00	59720
SUNLIF	SUN LIFE ASSURANCE COMPANY OF CANADA		03/20/2026	Regular	0.00	2,455.64	59721

Payable #	Payable Type	Post Date	Payable Description		Discount Amount	Payable Amount
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**	
INV0001294	Invoice	03/20/2026	LIFE, AD&D, LTD		0.00	1,142.99
	100-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		678.42
	121-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		11.41
	213-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		3.17
	309-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		137.67
	310-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		223.68
	311-0000-21150	INSUARNCE PAYABLE		LIFE, AD&D, LTD		21.04
	312-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		14.09
	410-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		53.49
	531-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		0.02
INV0001311	Invoice	03/20/2026	LIFE, AD&D, LTD		0.00	969.95
	100-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		565.95
	121-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		10.83
	213-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		2.37
	309-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		114.61
	310-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		194.88
	311-0000-21150	INSUARNCE PAYABLE		LIFE, AD&D, LTD		16.70
	312-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		13.04
	410-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		51.55
	531-0000-21150	INSURANCE PAYABLE		LIFE, AD&D, LTD		0.02
INV0001312	Invoice	03/20/2026	SUPPLEMENTAL		0.00	342.70
	100-0000-21150	INSURANCE PAYABLE		SUPPLEMENTAL		197.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	121-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		1.09	
	213-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		1.35	
	309-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		43.37	
	310-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		62.99	
	311-0000-21150 INSUARNCE PAYABLE		SUPPLEMENTAL		11.26	
	312-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		4.57	
	410-0000-21150 INSURANCE PAYABLE		SUPPLEMENTAL		21.07	
AZCARES	Support Payment Clearinghouse	03/20/2026	Regular	0.00	601.38	59722
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
INV0001287	Invoice	03/20/2026	CHILD SUPPORT CONTRIBUTION	0.00	601.38	
	100-0000-21194	CHILD SUPPORT/GARNISH..	CHILD SUPPORT CONTRIBUTION	601.38		
1850PROPERTIES	1850 PROPERTIES	03/20/2026	Regular	0.00	2,652.58	59723
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
031726	Invoice	03/20/2026	Reimbursement Dev Account - Renew Trk ...	0.00	2,652.58	
	120-0000-52200	PROFESSIONAL SERVICES...	Reimbursement Dev Account - R...	2,652.58		
4LEAF	4LEAF, INC.	03/20/2026	Regular	0.00	19,390.00	59724
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
J4364G	Invoice	03/20/2026	General Fund Capital Reserves	0.00	19,390.00	
	100-1250-52200	PROFESSIONAL SERVICES...	General Fund Capital Reserves	19,390.00		
ACCBUS	ACC BUSINESS	03/20/2026	Regular	0.00	2,048.49	59725
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6086182119	Invoice	03/20/2026	Internet C.H.	0.00	2,048.49	
	100-8000-52400	UTILITIES	Internet C.H.	2,048.49		
ACCBUS	ACC BUSINESS	03/20/2026	Regular	0.00	1,030.64	59726
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
1230163113	Invoice	03/20/2026	Gateway Internet	0.00	1,030.64	
	100-1200-52400	UTILITIES	Gateway Internet	1,030.64		
ACCBUS	ACC BUSINESS	03/20/2026	Regular	0.00	2,048.49	59727
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6422042117	Invoice	03/20/2026	Facility Internet Svc	0.00	2,048.49	
	100-2200-52400	UTILITIES	Facility Internet Svc	2,048.49		
ALCANA	ALCANTAR ACE HARDWARE	03/20/2026	Regular	0.00	4,779.60	59728
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
12378	Invoice	03/20/2026	2x4 Hydrant Cement	0.00	6.22	
	309-0000-52525	REPAIRS & MAINTENANCE..	2x4 Hydrant Cement	6.22		
12490	Invoice	03/20/2026	ERF Key	0.00	4.36	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF Key	4.36		
12525	Invoice	03/20/2026	1.25" Gate Valve Well	0.00	39.32	
	309-0000-52525	REPAIRS & MAINTENANCE..	1.25" Gate Valve Well	39.32		
12536	Invoice	03/20/2026	Fastners Washers	0.00	21.84	
	309-0000-52525	REPAIRS & MAINTENANCE..	Fastners Washers	21.84		
12556	Invoice	03/20/2026	Facility	0.00	2.95	
	100-2200-52518	FACILITIES EXPENSE	Facility	2.95		
12680	Invoice	03/20/2026	Facility	0.00	31.25	
	100-2200-52518	FACILITIES EXPENSE	Facility	31.25		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
12714	Invoice	03/20/2026	Facility	0.00	3.50	
	100-2200-52518	FACILITIES EXPENSE	Facility		3.50	
12719	Invoice	03/20/2026	Tool	0.00	9.82	
	100-2200-52051	TOOLS & MINOR EQUIPM...	Tool		9.82	
12758	Invoice	03/20/2026	Facility	0.00	10.91	
	100-2200-52518	FACILITIES EXPENSE	Facility		10.91	
12779	Invoice	03/20/2026	Open Wrench Gear	0.00	462.47	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Open Wrench Gear		462.47	
12818	Invoice	03/20/2026	Facility	0.00	26.19	
	100-2200-52518	FACILITIES EXPENSE	Facility		26.19	
12853	Invoice	03/20/2026	Facility	0.00	21.83	
	100-2200-52518	FACILITIES EXPENSE	Facility		21.83	
12858	Invoice	03/20/2026	Mouse Traps	0.00	7.64	
	100-3100-52200	PROFESSIONAL SERVICES...	Mouse Traps		7.64	
12930	Invoice	03/20/2026	Receiving Station Repairs	0.00	21.84	
	310-0000-52525	REPAIRS & MAINTENANCE..	Receiving Station Repairs		21.84	
12965	Invoice	03/20/2026	Rake	0.00	26.21	
	650-0000-52525	REPAIRS & MAINTENANCE..	Rake		26.21	
12971	Invoice	03/20/2026	Orchard Lane Deadend Board Repair	0.00	216.95	
	650-0000-52525	REPAIRS & MAINTENANCE..	Orchard Lane Deadend Board R...		216.95	
12986	Invoice	03/20/2026	Orchard Land Deadend Board Repair	0.00	43.53	
	650-0000-52525	REPAIRS & MAINTENANCE..	Orchard Land Deadend Board R...		43.53	
12990	Invoice	03/20/2026	Bearings - Headworks Gates	0.00	431.48	
	310-0000-52525	REPAIRS & MAINTENANCE..	Bearings - Headworks Gates		431.48	
12991	Invoice	03/20/2026	Bearings - Headworks Gates	0.00	431.48	
	310-0000-52525	REPAIRS & MAINTENANCE..	Bearings - Headworks Gates		431.48	
13004	Invoice	03/20/2026	Facility	0.00	24.02	
	100-2200-52518	FACILITIES EXPENSE	Facility		24.02	
13009	Invoice	03/20/2026	Deadend Repairs	0.00	25.27	
	650-0000-52525	REPAIRS & MAINTENANCE..	Deadend Repairs		25.27	
13029	Invoice	03/20/2026	Pump Sprayer	0.00	57.89	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Pump Sprayer		57.89	
13034	Invoice	03/20/2026	Trimmer Line	0.00	49.15	
	100-2100-52525	REPAIRS & MAINTENANCE..	Trimmer Line		49.15	
13036	Invoice	03/20/2026	Facility	0.00	41.49	
	100-2200-52518	FACILITIES EXPENSE	Facility		41.49	
13037	Invoice	03/20/2026	Hose Repair	0.00	9.81	
	100-2100-52525	REPAIRS & MAINTENANCE..	Hose Repair		9.81	
13039	Invoice	03/20/2026	Dust Mask	0.00	39.32	
	100-2100-52525	REPAIRS & MAINTENANCE..	Dust Mask		39.32	
13040	Invoice	03/20/2026	Trimmer Line & Gas Mix	0.00	78.64	
	100-2100-52525	REPAIRS & MAINTENANCE..	Trimmer Line & Gas Mix		78.64	
13044	Invoice	03/20/2026	Pro Gas 14oz Container	0.00	34.94	
	309-0000-52051	TOOLS & MINOR EQUIPM...	Pro Gas 14oz Container		34.94	
13046	Invoice	03/20/2026	Sta. Supplies - FD	0.00	55.47	
	100-1450-52518	FACILITIES EXPENSE	Sta. Supplies - FD		55.47	
13061	Invoice	03/20/2026	Locks - Flatbed	0.00	32.56	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Locks - Flatbed		32.56	
13069	Invoice	03/20/2026	Fastners	0.00	4.35	
	100-2100-52525	REPAIRS & MAINTENANCE..	Fastners		4.35	
13076	Invoice	03/20/2026	Trimmer Line	0.00	26.21	
	100-2100-52525	REPAIRS & MAINTENANCE..	Trimmer Line		26.21	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
13079	Invoice	03/20/2026	Transfer Pump		0.00	250.18	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Transfer Pump		250.18	
13080	Invoice	03/20/2026	Leaf Rake		0.00	13.10	
	100-1500-52051	TOOLS & MINOR EQUIPM...		Leaf Rake		13.10	
13084	Invoice	03/20/2026	UV Maint. Cleaning		0.00	30.55	
	310-0000-52051	TOOLS & MINOR EQUIPM...		UV Maint. Cleaning		30.55	
13086	Invoice	03/20/2026	9V Battery, Clorox		0.00	29.66	
	100-2100-52525	REPAIRS & MAINTENANCE..		9V Battery, Clorox		29.66	
13106	Invoice	03/20/2026	Shop Supplies - Stock		0.00	60.72	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Shop Supplies - Stock		60.72	
13142	Invoice	03/20/2026	Flush Truck Chain Links		0.00	21.81	
	310-0000-52134	COLLECTION SYSTEM MA...		Flush Truck Chain Links		21.81	
13148	Invoice	03/20/2026	Wall File Holders		0.00	26.41	
	309-0000-52525	REPAIRS & MAINTENANCE..		Wall File Holders		26.41	
13153	Invoice	03/20/2026	Saw Blade		0.00	18.56	
	650-0000-52525	REPAIRS & MAINTENANCE..		Saw Blade		18.56	
13187	Invoice	03/20/2026	Irrigation Repairs		0.00	85.49	
	100-2100-52525	REPAIRS & MAINTENANCE..		Irrigation Repairs		85.49	
13190	Invoice	03/20/2026	Auto Parts Misc		0.00	18.03	
	309-0000-52051	TOOLS & MINOR EQUIPM...		Auto Parts Misc		18.03	
13192	Invoice	03/20/2026	Straight Line & Nails		0.00	17.46	
	100-1400-52518	FACILITIES EXPENSE		Straight Line & Nails		17.46	
13198	Invoice	03/20/2026	Masking Tape		0.00	9.38	
	100-1400-52518	FACILITIES EXPENSE		Masking Tape		9.38	
13210	Invoice	03/20/2026	Fountain Cleaner		0.00	12.00	
	650-0000-52525	REPAIRS & MAINTENANCE..		Fountain Cleaner		12.00	
13224	Invoice	03/20/2026	Power Tool - Shop		0.00	326.66	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Power Tool - Shop		326.66	
13238	Invoice	03/20/2026	Fastners		0.00	7.39	
	100-2100-52525	REPAIRS & MAINTENANCE..		Fastners		7.39	
13245	Invoice	03/20/2026	Forklift - Switch		0.00	93.64	
	310-0000-52525	REPAIRS & MAINTENANCE..		Forklift - Switch		93.64	
13250	Invoice	03/20/2026	Yard Supplies - FD		0.00	178.01	
	100-1450-52041	OPERATIONAL SUPPLIES		Yard Supplies - FD		178.01	
13305	Invoice	03/20/2026	Tool Shop / Fork Life Repairs		0.00	378.54	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Tool Shop / Fork Life Repairs		250.18	
	310-0000-52525	REPAIRS & MAINTENANCE..		Tool Shop / Fork Life Repairs		128.36	
13306	Invoice	03/20/2026	Forklift - Repairs		0.00	46.09	
	310-0000-52525	REPAIRS & MAINTENANCE..		Forklift Repairs		46.09	
13317	Invoice	03/20/2026	Silicone Seal		0.00	14.18	
	309-0000-52525	REPAIRS & MAINTENANCE..		Silicone Seal		14.18	
13336	Invoice	03/20/2026	Truck Bar - Skid Steer		0.00	450.66	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Truck Bar - Skid Steer		450.66	
13337	Invoice	03/20/2026	Tool Set - Heavy Equipment		0.00	450.66	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Tool Set - Heavy Equipment		450.66	
13338	Invoice	03/20/2026	Track Bar		0.00	150.77	
	310-0000-52051	TOOLS & MINOR EQUIPM...		Track Bar		150.77	
13359	Invoice	03/20/2026	Filters - Water Cooler		0.00	14.19	
	310-0000-52518	FACILITIES EXPENSE		Filters - Water Cooler		14.19	
13363	Invoice	03/20/2026	3/4 Plus		0.00	17.46	
	309-0000-52525	REPAIRS & MAINTENANCE..		3/4 Plus		17.46	
13367	Invoice	03/20/2026	Pole for Sewer Manhole		0.00	37.12	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52051 TOOLS & MINOR EQUIPM...		Pole for Sewer Manhole		37.12	
B73083	Credit Memo	03/20/2026	Fastners	0.00	-1.64	
	650-0000-52525 REPAIRS & MAINTENANCE..		Fastners		-1.64	
B73748	Credit Memo	03/20/2026	T. Pump Return	0.00	-250.18	
	310-0000-52051 TOOLS & MINOR EQUIPM...		T. Pump Return		-250.18	
B73902	Credit Memo	03/20/2026	Credit	0.00	-26.21	
	100-2100-52525 REPAIRS & MAINTENANCE..		Credit		-26.21	
	Void	03/20/2026	Regular	0.00	0.00	59729
	Void	03/20/2026	Regular	0.00	0.00	59730
AMAZON	AMAZON CAPITAL SERVICES	03/20/2026	Regular	0.00	3,490.51	59731

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	Account Name	Item Description	Distribution Amount	
11KC-GNV1-KGGJ	Invoice	03/20/2026	VA Supplies	0.00	31.78
	100-3100-52200	PROFESSIONAL SERVICES...	VA Supplies	31.78	
13DN-PRFP-V4Q3	Invoice	03/20/2026	Fitness Equipment	0.00	132.70
	100-2200-52518	FACILITIES EXPENSE	Fitness Equipment	132.70	
14GH-GJGP-71G3	Invoice	03/20/2026	VA Supplies	0.00	109.89
	100-3100-52200	PROFESSIONAL SERVICES...	VA Supplies	109.89	
14TC-XYPL-CWKW	Invoice	03/20/2026	Office Supplies	0.00	24.10
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	24.10	
16QJ-T3KY-NYCL	Invoice	03/20/2026	Tank Climbing Guide	0.00	169.64
	309-0000-52051	TOOLS & MINOR EQUIPM...	Tank Climbing Guide	169.64	
16RR-XWKJ-CVH7	Invoice	03/20/2026	Barbell Cushion	0.00	21.18
	100-2200-52518	FACILITIES EXPENSE	Barbell Cushion	21.18	
16VK-G3G1-FK9L	Invoice	03/20/2026	Battery Cover	0.00	214.80
	310-0000-52051	TOOLS & MINOR EQUIPM...	Battery Cover	214.80	
19CC-9NW9-JV7X	Invoice	03/20/2026	Theater Supplies & Equipment	0.00	1,151.90
	100-2200-52031	PROGRAM SUPPLIES	Theater Supplies & Equipment	1,151.90	
19RQ-3NJG-X6GT	Invoice	03/20/2026	Office Supplies	0.00	130.41
	309-0000-52040	OFFICE SUPPLIES	Office Supplies	65.21	
	310-0000-52040	OFFICE SUPPLIES	Office Supplies	65.20	
1DWN-V9R1-MCJJ	Invoice	03/20/2026	Engine Maint.	0.00	91.21
	100-1450-52041	OPERATIONAL SUPPLIES	Engine Maint.	91.21	
1F61-TJNT-CVQJ	Invoice	03/20/2026	Drug Tests	0.00	51.38
	100-1400-52050	PROPERTY EVIDENCE RO...	Drug Tests	51.38	
1F94-QC4V-FR3Y	Invoice	03/20/2026	CH Server Room	0.00	120.16
	100-1320-52051	TOOLS & MINOR EQUIPM...	CH Server Room	120.16	
1FCN-WWPP-RQLJ	Credit Memo	03/20/2026	Credit	0.00	-53.96
	309-0000-52040	OFFICE SUPPLIES	Credit	-26.98	
	310-0000-52040	OFFICE SUPPLIES	Credit	-26.98	
1GKC-PRPQ-DTWY	Invoice	03/20/2026	VA Supplies	0.00	33.83
	100-3100-52200	PROFESSIONAL SERVICES...	VA Supplies	33.83	
1HNN-1T1K-HKNR	Invoice	03/20/2026	Heater & Cleaning Supplies	0.00	109.12
	100-1400-52051	TOOLS & MINOR EQUIPM...	Heater & Cleaning Supplies	94.99	
	100-1400-52518	FACILITIES EXPENSE	Heater & Cleaning Supplies	14.13	
1HRN-6KPD-4GP4	Invoice	03/20/2026	VA Supplies	0.00	15.55
	100-3100-52200	PROFESSIONAL SERVICES...	VA Supplies	15.55	
1HVD-WNKR-9V...	Invoice	03/20/2026	Breakroom Supplies	0.00	232.43
	100-1400-52051	TOOLS & MINOR EQUIPM...	Breakroom Supplies	232.43	
1J1T-67TJ-4J99	Invoice	03/20/2026	VA Supplies	0.00	43.13
	100-3100-52200	PROFESSIONAL SERVICES...	VA Supplies	43.13	
1JKD-1399-D1QK	Invoice	03/20/2026	Office Supplies	0.00	87.84

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-1400-52040 OFFICE SUPPLIES		Office Supplies		87.84	
1LL7-HDWY-PF97	Invoice	03/20/2026	DEF / Coolant - Electrode	0.00	106.70	
	310-0000-52051 TOOLS & MINOR EQUIPM...		DEF / Coolant - Electrode		106.70	
1MND-Y6HQ-DG...	Invoice	03/20/2026	Gate Closer / CH	0.00	346.33	
	100-8000-52518 FACILITIES EXPENSE		Gate Closer / CH		346.33	
1N6T-YNVG-1VKT	Invoice	03/20/2026	Cleaning Supplies	0.00	22.94	
	100-1400-52518 FACILITIES EXPENSE		Cleaning Supplies		22.94	
1PLW-TGY3-61PQ	Invoice	03/20/2026	Go Pro - Screen Protector	0.00	7.52	
	310-0000-52134 COLLECTION SYSTEM MA...		Go Pro - Screen Protector		7.52	
1PY1-WLNJ-41XC	Invoice	03/20/2026	2026 Health & Wellness	0.00	10.99	
	100-1310-52200 PROFESSIONAL SERVICES...		2026 Health & Wellness		10.99	
1R9P-DG9D-9T39	Invoice	03/20/2026	Desk Fan	0.00	8.73	
	309-0000-52040 OFFICE SUPPLIES		Desk Fan		8.73	
1RYM-KGDM-GF...	Invoice	03/20/2026	Senior Art Day Supplies	0.00	38.23	
	100-2200-52031 PROGRAM SUPPLIES		Senior Art Day Supplies		38.23	
1TJG-1HKD-41NQ	Invoice	03/20/2026	VA Supplies	0.00	49.81	
	100-3100-52200 PROFESSIONAL SERVICES...		VA Supplies		49.81	
1TNK-6QP7-NQ9K	Invoice	03/20/2026	Soap	0.00	30.81	
	100-1400-52518 FACILITIES EXPENSE		Soap		30.81	
1V4G-CCLF-JQPH	Invoice	03/20/2026	WRF Server Alarm Battery	0.00	23.54	
	310-0000-52518 FACILITIES EXPENSE		WRF Server Alarm Battery		23.54	
1W3K-6MCH-M...	Credit Memo	03/20/2026	Credit Return - A/C Heater	0.00	-214.97	
	310-0000-52051 TOOLS & MINOR EQUIPM...		Credit Return - A/C Heater		-214.97	
1WTW-7CLD-G1...	Invoice	03/20/2026	Screwpress Solenoid	0.00	41.50	
	310-0000-52525 REPAIRS & MAINTENANCE..		Screwpress Solenoid		41.50	
1WYK-WRD9-JY3G	Invoice	03/20/2026	Vacuum	0.00	185.71	
	100-1400-52518 FACILITIES EXPENSE		Vacuum		185.71	
1XJ7-YPQ3-DDCK	Invoice	03/20/2026	VA Supplies	0.00	98.31	
	100-3100-52200 PROFESSIONAL SERVICES...		VA Supplies		98.31	
1XPQ-R6DJ-4Q91	Invoice	03/20/2026	VA Supplies	0.00	17.27	
	100-3100-52200 PROFESSIONAL SERVICES...		VA Supplies		17.27	
	Void	03/20/2026	Regular	0.00	0.00	59732
APWA	AMERICAN PUBLIC WORKS ASSOCIATION	03/20/2026	Regular	0.00	844.00	59733
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
000931967	Invoice	03/20/2026	APWA Group Membership	0.00	844.00	
	309-0000-52010	MEMBERSHIP DUES	APWA Group Membership	351.66		
	310-0000-52010	MEMBERSHIP DUES	APWA Group Membership	351.67		
	410-0000-52010	MEMBERSHIP DUES	APWA Group Membership	140.67		
AMESUP	AMERICAN SUPPLY COMPANY	03/20/2026	Regular	0.00	662.91	59734
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3082726	Invoice	03/20/2026	Gateway Supplies	0.00	85.32	
	100-1200-52518	FACILITIES EXPENSE	Gateway Supplies	85.32		
3082727	Invoice	03/20/2026	ERF Supplies	0.00	253.02	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF Supplies	253.02		
3085076	Invoice	03/20/2026	WW Janitorial Supplies	0.00	324.57	
	310-0000-52518	FACILITIES EXPENSE	WW Janitorial Supplies	324.57		
ANDERSEN	ANDERSEN'S LOCK & SAFE, INC	03/20/2026	Regular	0.00	1,465.69	59735

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
240218261	Invoice	03/20/2026	ERF Lock Supply	0.00	286.88	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF - Lock Supply	286.88		
47191	Invoice	03/20/2026	ERF Lock Supplies	0.00	1,178.81	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF Lock Supplies	1,178.81		
SANCHEZA	ANGEL SANCHEZ	03/20/2026	Regular	0.00	35.00	59736
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	35.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...	35.00		
AK&CO	ANITA KEREZSI	03/20/2026	Regular	0.00	2,250.00	59737
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOLEDAD - 26-2	Invoice	03/20/2026	SB90 Claims Admin	0.00	2,250.00	
	100-8000-52200	PROFESSIONAL SERVICES...	SB90 Claims Admin	2,250.00		
ATTCAL	AT&T	03/20/2026	Regular	0.00	131.94	59738
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
000024815411	Invoice	03/20/2026	Breathlyzer - PD	0.00	131.94	
	100-1400-52410	TELEPHONE/DATA/PAGER	Breathlyzer - PD	131.94		
ZARA	ATIF ZAHOOR	03/20/2026	Regular	0.00	13,972.13	59739
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
Final Retention P...	Invoice	03/20/2026	HSIP Cycle 10-Retention	0.00	13,972.13	
	412-0000-57000	CAPITAL OUTLAY - IMPR...	HSIP Cycle 10-Retention	13,972.13		
MELLINA	AUDORO MELLIN	03/20/2026	Regular	0.00	28.00	59740
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	28.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...	28.00		
AUTOZO	AUTOZONE LLC	03/20/2026	Regular	0.00	111.05	59741
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
06290232688	Credit Memo	03/20/2026	Rental Tool	0.00	-76.48	
	100-2100-52080	FLEET SERVICES	Rental Tool	-76.48		
06290232785	Invoice	03/20/2026	Engine Service, Wheel Bearings	0.00	89.51	
	100-2100-52080	FLEET SERVICES	Engine Service, Wheel Bearings	89.51		
06290236950	Invoice	03/20/2026	Brake Pads	0.00	40.89	
	100-2100-52080	FLEET SERVICES	Brake Pads	40.89		
06290237836	Invoice	03/20/2026	Brake Cleaner	0.00	4.71	
	100-2100-52080	FLEET SERVICES	Brake Cleaner	4.71		
06290240955	Invoice	03/20/2026	CAT Skid Loader - DEF	0.00	52.42	
	310-0000-52525	REPAIRS & MAINTENANCE..	CAT Skid Loader - DEF	52.42		
BACKCH	BACKCHARGE HVAC LLC	03/20/2026	Regular	0.00	9,985.65	59742
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1168	Invoice	03/20/2026	Server Room HVAC	0.00	530.00	
	100-1400-52518	FACILITIES EXPENSE	Server Room HVAC	530.00		
1170	Invoice	03/20/2026	Chiefs Office HVAC	0.00	655.67	
	100-1400-52518	FACILITIES EXPENSE	Chiefs Office HVAC	655.67		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1171	Invoice	03/20/2026	Trouble Shooting A/C	0.00	135.00	
	100-1400-52518	FACILITIES EXPENSE	Trouble Shooting A/C		135.00	
1172	Invoice	03/20/2026	Server Room Trouble Shoot	0.00	337.50	
	100-1400-52518	FACILITIES EXPENSE	Server Room Trouble Shoot		337.50	
1173	Invoice	03/20/2026	A/C Server Room Replacement	0.00	8,327.48	
	100-8000-52518	FACILITIES EXPENSE	A/C Server Room Replacement		8,327.48	
PRIMO	BLUE TRITON BRANDS INC	03/20/2026	Regular	0.00	458.36	59743
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
06C8720069420	Invoice	03/20/2026	City Hall - Water/Disposal	0.00	275.00	
	100-8000-52040	OFFICE SUPPLIES	City Hall - Water/Disposal		275.00	
06C8720133707	Invoice	03/20/2026	Water Service	0.00	183.36	
	100-1400-52200	PROFESSIONAL SERVICES...	Water Service		183.36	
BUILDX	BUILDX CONSTRUCTION INC	03/20/2026	Regular	0.00	1,245.00	59744
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
26337	Invoice	03/20/2026	ERF Labor Services	0.00	675.00	
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Labor Services		675.00	
26338	Invoice	03/20/2026	ERF Labor Services	0.00	570.00	
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Labor Services		570.00	
CAROLL	CAROLLO ENGINEERS, INC.	03/20/2026	Regular	0.00	49,448.00	59745
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
FB79912 - 27	Invoice	03/20/2026	Recycled Water Conveyance	0.00	49,448.00	
	213-0000-52200	PROFESSIONAL SERVICES...	Recycled Water Conveyance		49,448.00	
TORRESC	CHRISTIAN TORRES	03/20/2026	Regular	0.00	38.00	59746
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	38.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...		38.00	
CINTAS	CINTAS CORPORATION NO. 3	03/20/2026	Regular	0.00	737.03	59747
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
4262006360	Invoice	03/20/2026	WW/WATER Uniforms	0.00	248.81	
	309-0000-52520	MAINTENANCE AGREEM...	WW/WATER Uniforms		38.56	
	310-0000-52520	MAINTENANCE AGREEM...	WW/WATER Uniforms		210.25	
4262006374	Invoice	03/20/2026	Parks/St. Uniforms	0.00	97.76	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		7.41	
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		2.40	
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		47.45	
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		0.81	
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		8.98	
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		30.71	
4262754059	Invoice	03/20/2026	Parks/St. Uniforms	0.00	114.60	
	100-1400-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		8.69	
	100-1500-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		2.82	
	100-2100-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		55.63	
	311-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		0.96	
	312-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		10.50	
	410-0000-52520	MAINTENANCE AGREEM...	Parks/St. Uniforms		36.00	
4262754128	Invoice	03/20/2026	WW/WATER Uniforms	0.00	275.86	
	309-0000-52520	MAINTENANCE AGREEM...	WW/WATER Uniforms		43.97	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	310-0000-52520 MAINTENANCE AGREEM...		WW/WATER Uniforms		231.89	
CISO	CITY OF SOLEDAD	03/20/2026	Regular	0.00	148.44	59748
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
021526C	Invoice	03/20/2026	Work Force Housing Water	0.00	148.44	
	100-1200-52400	UTILITIES	Work Force Housing Water		148.44	
CISO	CITY OF SOLEDAD	03/20/2026	Regular	0.00	563.46	59749
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
021526B	Invoice	03/20/2026	WRF Water Service	0.00	563.46	
	121-0000-52200	PROFESSIONAL SERVICES...	WRF Water Service		563.46	
COMMHO	COMMUNITY HOSPITAL OF THE MONTEREY PEI	03/20/2026	Regular	0.00	1,900.00	59750
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
CL-000988	Invoice	03/20/2026	2026 Health & Wellness	0.00	1,900.00	
	100-1310-52200	PROFESSIONAL SERVICES...	2026 Health & Wellness		1,900.00	
CSC OF	CSC OF SALINAS	03/20/2026	Regular	0.00	1,126.08	59751
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
001130248	Invoice	03/20/2026	Vac Con - Plug Parts	0.00	184.97	
	310-0000-52134	COLLECTION SYSTEM MA...	Vac Con - Plug Parts		184.97	
001130324	Invoice	03/20/2026	Sewer System Repairs	0.00	153.21	
	310-0000-52134	COLLECTION SYSTEM MA...	Sewer System Repairs		153.21	
001130471	Invoice	03/20/2026	Trailer - Disc Attachment	0.00	453.81	
	310-0000-52525	REPAIRS & MAINTENANCE..	Trailer - Disc Attachment		453.81	
001130473	Invoice	03/20/2026	Flush Truck Chain	0.00	113.94	
	310-0000-52134	COLLECTION SYSTEM MA...	Flush Truck Chain		113.94	
001131583	Invoice	03/20/2026	Flush Truck Sprocket	0.00	220.15	
	310-0000-52134	COLLECTION SYSTEM MA...	Flush Truck Sprocket		220.15	
CSG CO	CSG CONSULTANTS, INC.	03/20/2026	Regular	0.00	5,695.00	59752
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
65028	Invoice	03/20/2026	CSG - Inspector / ERF Site Visits	0.00	5,395.00	
	100-1250-52200	PROFESSIONAL SERVICES...	CSG - Inspector / ERF Site Visits		3,100.00	
	121-0000-52200	PROFESSIONAL SERVICES...	CSG - Inspector / ERF Site Visits		2,295.00	
65077	Invoice	03/20/2026	CSG - Fire Inspection	0.00	300.00	
	100-1250-52200	PROFESSIONAL SERVICES...	CSG - Fire Inspection		300.00	
CWEA	CWEA	03/20/2026	Regular	0.00	400.00	59753
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
898278	Invoice	03/20/2026	CWEA - J. Trujillo	0.00	400.00	
	310-0000-52091	TRAVEL, MEETINGS & TRA...	CWEA - J. Trujillo		400.00	
CYPRESSCOAST	CYPRESS COAST FENCE	03/20/2026	Regular	0.00	1,250.00	59754
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25-12-29	Invoice	03/20/2026	ERF Fencing	0.00	1,250.00	
	121-0000-52525	REPAIRS & MAINTENANCE..	ERF Fencing		1,250.00	
GUERR	DAMIAN GUERRERO	03/20/2026	Regular	0.00	17,500.00	59755

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
346	Invoice	03/20/2026	West St Service	0.00	2,500.00	
	647-0000-52530	STREET LANDSCAPING	West St Service	2,500.00		
347	Invoice	03/20/2026	Rancho San Vicente	0.00	1,500.00	
	647-0000-52522	PARK MAINTENANCE	Rancho San Vicente	1,500.00		
348	Invoice	03/20/2026	Orchard Lane Park Maint.	0.00	4,000.00	
	651-0000-52522	PARK MAINTENANCE	Orchard Lane Park Maint.	4,000.00		
349	Invoice	03/20/2026	Serra Bioswales	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Serra Bioswales	1,750.00		
350	Invoice	03/20/2026	Serra Cul-de-Sac Service	0.00	250.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Serra Cul-de-Sac Service	250.00		
351	Invoice	03/20/2026	Davalos Bioswales Maint.	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Davalos Bioswales Maint.	1,750.00		
352	Invoice	03/20/2026	Valverde Bioswales	0.00	1,750.00	
	651-0000-52516	LANDSCAPE MAINT. (EAS...	Valverde Bioswales	1,750.00		
353	Invoice	03/20/2026	Orchard Lane Landscape	0.00	3,500.00	
	650-0000-52519	MAINTENANCE	Orchard Lane Landscape	3,500.00		
354	Invoice	03/20/2026	ERF Cleanup for Grand Opening	0.00	500.00	
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Cleanup for Grand Opening	500.00		
DAVIDC	DAVID CONSTRUCTION & MANAGEMENT, INC	03/20/2026	Regular	0.00	28,029.26	59756
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
24026-Retention 2	Invoice	03/20/2026	SCC Release of Retention	0.00	28,029.26	
	211-0000-57000	CAPITAL OUTLAY - IMPR...	SCC Release of Retention	28,029.26		
PRECISIONAUTO	DAVID P AMEZCUA	03/20/2026	Regular	0.00	4,500.00	59757
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
001	Invoice	03/20/2026	Durango Equipment Install	0.00	4,500.00	
	100-1400-52080	FLEET SERVICES	Durango Equipment Install	4,500.00		
MARTINEZD	DIANA MARTINEZ	03/20/2026	Regular	0.00	38.00	59758
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	38.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...	38.00		
WILDON	DONALD T. WILCOX	03/20/2026	Regular	0.00	392.00	59759
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
020526	Invoice	03/20/2026	Water Conf.	0.00	392.00	
	309-0000-52091	TRAVEL, MEETINGS & TRA...	Water Conf.	196.00		
	310-0000-52091	TRAVEL, MEETINGS & TRA...	Water Conf.	196.00		
ELCAMI	EL CAMINO ELECTRIC, INC.	03/20/2026	Regular	0.00	7,247.99	59760
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7154	Invoice	03/20/2026	Light Pole Repairs	0.00	7,067.99	
	647-0000-52422	STREET LIGHTING	Light Pole Repairs	7,067.99		
7156	Invoice	03/20/2026	San Vicente Street	0.00	180.00	
	647-0000-52422	STREET LIGHTING	San Vicente Street	180.00		
EMCPLA	EMC PLANNING GROUP INC.	03/20/2026	Regular	0.00	297.76	59761

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
25-029-3	Invoice	03/20/2026	EMC - Renewable Truck	0.00	297.76	
	120-0000-52200	PROFESSIONAL SERVICES...	EMC - Renewable Truck	297.76		
EDIS	EMPLOYER DRIVEN INSURANCE SERVICES	03/20/2026	Regular	0.00	13,993.25	59762
373407-0	Invoice	03/20/2026	Claims Admin	0.00	13,993.25	
	402-1300-51238	MEDICAL, DENTAL & RX C...	Claims Admin	13,993.25		
GONZALEZE	ERNESTO GONZALEZ III	03/20/2026	Regular	0.00	35.00	59763
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	35.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...	35.00		
EVERBA	EVERBANK, N.A.	03/20/2026	Regular	0.00	338.19	59764
10631029	Invoice	03/20/2026	Copy Machine Lease	0.00	338.19	
	100-1400-52230	LEASE CONTRACTS	Copy Machine Lease	338.19		
FILTERBUY	FILTERBUY, INC	03/20/2026	Regular	0.00	340.63	59765
116117	Invoice	03/20/2026	HVAC Filters/CH	0.00	340.63	
	100-1400-52518	FACILITIES EXPENSE	HVAC Filters/PD	18.02		
	100-2200-52518	FACILITIES EXPENSE	HVAC Filters/CC	120.13		
	100-8000-52518	FACILITIES EXPENSE	HVAC Filters/CH	19.24		
	309-0000-52518	FACILITIES EXPENSE	HVAC Filters/WATER	36.65		
	310-0000-52518	FACILITIES EXPENSE	HVAC Filters/WWTP	146.59		
CIT	FIRST-CITIZENS BANK & TRUST CO	03/20/2026	Regular	0.00	269.90	59766
48599094	Invoice	03/20/2026	Copier Lease	0.00	134.95	
	100-2200-52230	LEASE CONTRACTS	Copier Lease	134.95		
48767516	Invoice	03/20/2026	Copier Lease	0.00	134.95	
	100-2200-52230	LEASE CONTRACTS	Copier Lease	134.95		
GREENR	GREEN RUBBER-KENNEDY AG	03/20/2026	Regular	0.00	1,381.32	59767
S-823221	Invoice	03/20/2026	Screwpress Wheels	0.00	1,381.32	
	310-0000-52525	REPAIRS & MAINTENANCE..	Screwpress Wheels	1,381.32		
RAMHIL	HILDA RAMIREZ	03/20/2026	Regular	0.00	147.57	59768
032026	Invoice	03/20/2026	Replacement Check for FSA Reimburseme...	0.00	147.57	
	402-1300-51238	MEDICAL, DENTAL & RX C...	Replacement Check for FSA Rei...	147.57		
HZELEC	HZ ELECTRIC	03/20/2026	Regular	0.00	2,050.00	59769
142	Invoice	03/20/2026	Little League Internet	0.00	350.00	
	100-1320-52200	PROFESSIONAL SERVICES...	Little League Internet	350.00		
153	Invoice	03/20/2026	ERF	0.00	1,700.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	121-0000-52200 PROFESSIONAL SERVICES...		ERF	1,700.00		
INFOSE	INFOSEND, INC	03/20/2026	Regular	0.00	3,081.32	59770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
305821	Invoice	03/20/2026	Utility Bill Mailing	0.00	3,081.32	
	309-0000-52042	POSTAGE, SHIPPING & FR...	Utility Bill Mailing	1,027.10		
	310-0000-52042	POSTAGE, SHIPPING & FR...	Utility Bill Mailing	1,027.11		
	311-0000-52042	POSTAGE, SHIPPING & FR...	Utility Bill Mailing	1,027.11		
JAV la	J.A.V. Language Solutions LLC	03/20/2026	Regular	0.00	540.00	59771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26-0069	Invoice	03/20/2026	Prof. Services / Translation	0.00	540.00	
	100-1000-52200	PROFESSIONAL SERVICES...	Prof. Services / Translation	540.00		
REYTIR	JESUS REYES	03/20/2026	Regular	0.00	2,202.46	59772
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
013612	Invoice	03/20/2026	Tires PW-34	0.00	491.78	
	100-2100-52080	FLEET SERVICES	Tires PW-34	491.78		
013618	Invoice	03/20/2026	Tires	0.00	1,710.68	
	100-1400-52080	FLEET SERVICES	Tires	1,710.68		
JIMETI	JIMENEZ TIRE SERVICE, INC.	03/20/2026	Regular	0.00	35.00	59773
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
11097	Invoice	03/20/2026	Flat Tire Repair PW-25	0.00	35.00	
	100-2100-52525	REPAIRS & MAINTENANCE..	Flat Tire Repair PW-25	35.00		
THETRE	JOV MAGANA RODRIGUEZ	03/20/2026	Regular	0.00	2,500.00	59774
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1668	Invoice	03/20/2026	Tree Trimming	0.00	2,500.00	
	650-0000-52519	MAINTENANCE	Tree Trimming	2,500.00		
AYALAGARCIAK	KARINA AYALA-GARCIA	03/20/2026	Regular	0.00	35.00	59775
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Coach Fingerprint Livescan Refund	0.00	35.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Coach Fingerprint Livescan Refu...	35.00		
LNCURT	L.N. CURTIS & SON	03/20/2026	Regular	0.00	2,306.50	59776
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV1047090	Invoice	03/20/2026	Extrication Maint. - FD	0.00	2,306.50	
	100-1450-52051	TOOLS & MINOR EQUIPM...	Extrication Maint. - FD	2,306.50		
LAWPRO	LAWSON PRODUCTS	03/20/2026	Regular	0.00	169.15	59777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9313291968	Invoice	03/20/2026	Gloves - Shop	0.00	169.15	
	310-0000-52052	SAFETY EQUIPMENT	Gloves - Shop	169.15		
LOCC	LEAGUE OF CALIFORNIA CITIES-MONTEREY BAY	03/20/2026	Regular	0.00	900.00	59778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
8385	Invoice	03/20/2026	Membership Dues - Monterey Division	0.00	900.00	
	100-1100-52010	MEMBERSHIP DUES	Membership Dues - Monterey D...	900.00		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
LEYTOW	LEYVA'S TOWING, INC.	03/20/2026	Regular	0.00	28,540.91	59779

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
031326	Invoice	03/20/2026	CDBG Bus. Loan Reimb. Equip. & Machinery	0.00	28,540.91
	214-0000-52131	BUSINESS LOANS	CDBG Bus. Loan Reimb. Equip. &...	28,540.91	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MCLARE	MCLAREN INDUSTRIES, INC	03/20/2026	Regular	0.00	2,950.00	59780

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
MCL139202	Invoice	03/20/2026	New Tracks - Quinn Cat Loader	0.00	2,950.00
	310-0000-52525	REPAIRS & MAINTENANCE..	New Tracks - Quinn Cat Loader	2,950.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MNS	MNS ENGINEERS, INC	03/20/2026	Regular	0.00	20,630.00	59781

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
93062	Invoice	03/20/2026	West St. Rd. Diet	0.00	18,695.00
	410-0000-57000	CAPITAL OUTLAY - IMPR...	West St. Rd. Diet	18,695.00	
93069	Invoice	03/20/2026	UCDR Grant Admin	0.00	1,935.00
	213-0000-52200	PROFESSIONAL SERVICES...	UCDR Grant Admin	1,935.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
MOBAAN	MONTEREY BAY ANALYTICAL SERVICES	03/20/2026	Regular	0.00	5,397.10	59782

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
260207_008	Invoice	03/20/2026	WW Weekly - 02/07/26	0.00	651.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly - 02/07/26	651.00	
260208_008	Invoice	03/20/2026	WW Weekly - 02/08/26	0.00	165.30
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly - 02/08/26	165.30	
260212_021	Invoice	03/20/2026	WW Monthly - 02/12/26	0.00	1,099.80
	310-0000-52053	LAB ANALYSIS & TESTING	WW Monthly - 02/12/26	1,099.80	
260215_006	Invoice	03/20/2026	WW Weekly - 02/15/26	0.00	816.30
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly - 02/15/26	816.30	
260223_033	Invoice	03/20/2026	WW Weekly - 02/23/26	0.00	618.30
	310-0000-52053	LAB ANALYSIS & TESTING	WW Weekly - 02/23/26	618.30	
260226_045	Invoice	03/20/2026	WW UV Daily - 02/26/26	0.00	125.60
	310-0000-52053	LAB ANALYSIS & TESTING	WW UV Daily - 02/26/26	125.60	
260227_022	Invoice	03/20/2026	WW Daily UV - 02/27/26	0.00	146.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/27/26	146.00	
260228_003	Invoice	03/20/2026	WW Daily UV - 02/28/26	0.00	146.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 02/28/26	146.00	
260301_002	Invoice	03/20/2026	WW Daily UV - 03/01/26	0.00	146.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/01/26	146.00	
260302_018	Invoice	03/20/2026	WW Daily UV - 03/02/26	0.00	125.60
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/02/26	125.60	
260303_068	Invoice	03/20/2026	March Week #1 Bacti	0.00	135.00
	309-0000-52053	LAB ANALYSIS & TESTING	March Week #1 Bacti	135.00	
260303_069	Invoice	03/20/2026	WW Daily UV - 03/03/26	0.00	125.60
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/03/26	125.60	
260304_035	Invoice	03/20/2026	WW Daily UV - 03/04/26	0.00	125.60
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/04/26	125.60	
260305_057	Invoice	03/20/2026	WW Daily UV - 03/05/26	0.00	125.60
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/05/26	125.60	
260306_045	Invoice	03/20/2026	WW Daily UV - 03/06/26	0.00	146.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/06/26	146.00	
260307_002	Invoice	03/20/2026	WW Daily UV - 03/07/26	0.00	146.00
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/07/26	146.00	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
260308_008	Invoice 03/20/2026	WW Daily UV - 03/08/26		0.00	51.00	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/08/26		51.00	
260309_034	Invoice 03/20/2026	WW Daily UV - 03/09/26		0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/09/26		125.60	
260310_053	Invoice 03/20/2026	WW Daily UV - 03/10/26		0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/10/26		125.60	
260311_033	Invoice 03/20/2026	WW Daily UV - 03/11/26		0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/11/26		125.60	
260312_047	Invoice 03/20/2026	WW Daily UV - 03/12/26		0.00	125.60	
	310-0000-52053	LAB ANALYSIS & TESTING	WW Daily UV - 03/12/26		125.60	
MOTIND	MOTION INDUSTRIES, INC.	03/20/2026	Regular	0.00	2,285.03	59783
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
CA19-00807217	Invoice 03/20/2026	Headworks Gearbox - Stock		0.00	2,285.03	
	310-0000-52525	REPAIRS & MAINTENANCE..	Headworks Gearbox - Stock		2,285.03	
OREAUT	O'REILLY AUTO PARTS	03/20/2026	Regular	0.00	1,114.93	59784
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
3566-285338	Invoice 03/20/2026	Supplies		0.00	18.66	
	310-0000-52080	FLEET SERVICES	Supplies		18.66	
3566-289007	Invoice 03/20/2026	Door Handle		0.00	30.09	
	100-2100-52080	FLEET SERVICES	Door Handle		30.09	
3566-289866	Invoice 03/20/2026	Tacoma - PW22/Repairs		0.00	57.32	
	310-0000-52080	FLEET SERVICES	Tacoma - PW22/Repairs		57.32	
3566-289878	Invoice 03/20/2026	A/C Repairs PW		0.00	12.85	
	310-0000-52080	FLEET SERVICES	A/C Repairs PW		12.85	
3566-290091	Invoice 03/20/2026	Shop Light Bulbs - Stock		0.00	14.09	
	310-0000-52051	TOOLS & MINOR EQUIPM...	Shop Light Bulbs - Stock		14.09	
3566-290866	Invoice 03/20/2026	Motor Oil		0.00	38.18	
	100-2100-52080	FLEET SERVICES	Motor Oil		38.18	
3566-291199	Invoice 03/20/2026	Brake Repairs - 2019 GMC PW-9		0.00	306.56	
	310-0000-52080	FLEET SERVICES	Brake Repairs - 2019 GMC PW-9		306.56	
3566-291886	Invoice 03/20/2026	2021 Ford PW-2		0.00	168.22	
	309-0000-52080	FLEET SERVICES	2021 Ford PW-2		168.22	
3566-291988	Invoice 03/20/2026	2021 Ford PW-2		0.00	60.76	
	309-0000-52080	FLEET SERVICES	2021 Ford PW-2		60.76	
3566-291992	Invoice 03/20/2026	Forklift - Battery		0.00	408.20	
	310-0000-52525	REPAIRS & MAINTENANCE..	Forklift - Battery		408.20	
PAVEME	PAVEMENT ENGINEERING, INC.	03/20/2026	Regular	0.00	20,398.75	59785
Payable #	**Payable Type** **Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2602-005	Invoice 03/20/2026	2026 Pavement Management Update		0.00	15,612.50	
	412-0000-57000	CAPITAL OUTLAY - IMPR...	2026 Pavement Management U...		10,148.12	
	649-0000-57000	CAPITAL PROJECTS	2026 Pavement Management U...		2,966.38	
	652-0000-57000	CAPITAL PROJECTS	2026 Pavement Management U...		2,498.00	
2602-062	Invoice 03/20/2026	2026 Slurry Seal Proj.		0.00	4,786.25	
	412-0000-57000	CAPITAL OUTLAY - IMPR...	2026 Slurry Seal Proj.		3,111.06	
	649-0000-57000	CAPITAL PROJECTS	2026 Slurry Seal Proj.		909.39	
	652-0000-57000	CAPITAL PROJECTS	2026 Slurry Seal Proj.		765.80	
PENINS	PENINSULA WELDING & MEDICAL SUPPLY, INC.	03/20/2026	Regular	0.00	206.33	59786

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
294107	Invoice	03/20/2026	Welding Mask / Filters	0.00	206.33	
	310-0000-52052	SAFETY EQUIPMENT	Welding Mask / Filters	206.33		
PLACEW	PLACEWORKS, INC.	03/20/2026	Regular	0.00	17,938.75	59787
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SOLE-04.0 - 16	Invoice	03/20/2026	General Plan	0.00	17,938.75	
	100-1200-52200	PROFESSIONAL SERVICES...	General Plan	17,938.75		
PLUMMERBUILT	PLUMMERBUILT INC	03/20/2026	Regular	0.00	108,479.81	59788
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
26A04	Invoice	03/20/2026	WRF Entry Gate	0.00	108,479.81	
	310-0000-57000	CAPITAL OUTLAY - IMPR...	WRF Entry Gate	108,479.81		
PROACTIVE	PROACTIVE WORK HEALTH MEDICAL CENTER IN	03/20/2026	Regular	0.00	425.00	59789
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
047123	Invoice	03/20/2026	Pre Emp ACM/Parks&Rec	0.00	425.00	
	100-1300-52200	PROFESSIONAL SERVICES...	Pre Emp ACM/Parks&Rec	170.00		
	100-2200-52200	PROFESSIONAL SERVICES...	Pre Emp ACM/Parks&Rec	255.00		
PROFOR	PROFORCE LAW ENFORCEMENT	03/20/2026	Regular	0.00	2,436.26	59790
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
596684	Invoice	03/20/2026	Training Rounds	0.00	2,436.26	
	100-1400-52043	AMMUNITION/WEAPON ...	Training Rounds	2,436.26		
QUICOM	QUINN COMPANY	03/20/2026	Regular	0.00	6,558.52	59791
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
PC020315730	Invoice	03/20/2026	CAT - DEF Filters	0.00	83.60	
	310-0000-52525	REPAIRS & MAINTENANCE..	CAT - DEF Filters	83.60		
PC020315950	Invoice	03/20/2026	CAT Loader - Track Sprockets	0.00	6,474.92	
	310-0000-52525	REPAIRS & MAINTENANCE..	CAT Loader - Track Sprockets	6,474.92		
TERMIN	RENTOKIL NORTH AMERICA INC	03/20/2026	Regular	0.00	1,579.90	59792
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
468580979	Invoice	03/20/2026	Mo Pest Control	0.00	64.95	
	100-2200-52520	MAINTENANCE AGREEM...	Mo Pest Control	64.95		
468825750	Invoice	03/20/2026	Termite Extermination	0.00	1,450.00	
	100-1450-52400	UTILITIES	Termite Extermination	1,450.00		
469580894	Invoice	03/20/2026	Orchard Park Pest Control	0.00	64.95	
	651-0000-52200	PROFESSIONAL SERVICES...	Orchard Park Pest Control	64.95		
RRLENTER	RRL ENTERPRISES, INC	03/20/2026	Regular	0.00	54,538.13	59793
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	CDBG Loan - Leyva's Towing	0.00	54,538.13	
	214-0000-52131	BUSINESS LOANS	CDBG Loan - Leyva's Towing	54,538.13		
SALINA	S & L INVESTMENTS	03/20/2026	Regular	0.00	978.26	59794
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1253	Invoice	03/20/2026	Jacket	0.00	523.79	
	100-1400-52048	UNIFORM PURCHASE	Jacket	523.79		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1328	Invoice	03/20/2026	Uniform Patches	0.00	22.92	
	100-1400-52048	UNIFORM PURCHASE	Uniform Patches	22.92		
1340	Invoice	03/20/2026	Uniform Replacement	0.00	76.38	
	100-1400-52048	UNIFORM PURCHASE	Uniform Replacement	76.38		
1349	Invoice	03/20/2026	Uniform Patches	0.00	15.28	
	100-1400-52048	UNIFORM PURCHASE	Uniform Patches	15.28		
1357	Invoice	03/20/2026	Uniform Patches	0.00	91.67	
	100-1400-52048	UNIFORM PURCHASE	Uniform Patches	91.67		
1360	Invoice	03/20/2026	Uniform Patches	0.00	25.63	
	100-1400-52048	UNIFORM PURCHASE	Uniform Patches	25.63		
1387	Invoice	03/20/2026	Uniforms	0.00	222.59	
	100-1400-52048	UNIFORM PURCHASE	Uniforms	222.59		
SALSOL	SALINAS VALLEY SOLID WASTE AUTHORITY	03/20/2026	Regular	0.00	71,830.11	59795
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
26319	Invoice	03/20/2026	Solid Waste Fees/Feb 2026	0.00	22,616.00	
	311-0000-52230	LEASE CONTRACTS	Solid Waste Fees/Feb 2026	22,616.00		
26423	Invoice	03/20/2026	Solid Waste Fees/Feb 2026	0.00	48,505.99	
	311-0000-52230	LEASE CONTRACTS	Solid Waste Fees/Feb 2026	48,505.99		
26426	Invoice	03/20/2026	Solid Waste Fees/Feb 2026	0.00	708.12	
	311-0000-52230	LEASE CONTRACTS	Solid Waste Fees/Feb 2026	708.12		
MEDCLE	SANDRA LOPEZ MEDINA	03/20/2026	Regular	0.00	7,475.00	59796
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2045	Invoice	03/20/2026	Janitorial - Blue Building	0.00	335.00	
	310-0000-52518	FACILITIES EXPENSE	Janitorial - Blue Building	335.00		
2046	Invoice	03/20/2026	Janitorial - City Hall	0.00	2,257.50	
	100-8000-52518	FACILITIES EXPENSE	Janitorial - City Hall	2,257.50		
2047	Invoice	03/20/2026	Janitorial - Trailer	0.00	450.00	
	310-0000-52518	FACILITIES EXPENSE	Janitorial - Trailer	450.00		
2048	Invoice	03/20/2026	WWTP / Water Janitorial	0.00	980.00	
	309-0000-52518	FACILITIES EXPENSE	WWTP / Water Janitorial	196.00		
	310-0000-52518	FACILITIES EXPENSE	WWTP / Water Janitorial	784.00		
2049	Invoice	03/20/2026	Gateway Janitor	0.00	1,110.00	
	100-1200-52200	PROFESSIONAL SERVICES...	Gateway Janitor	1,110.00		
2051	Invoice	03/20/2026	Janitorial	0.00	1,937.50	
	100-1400-52518	FACILITIES EXPENSE	Janitorial	1,937.50		
2052	Invoice	03/20/2026	Unit Disinfecting	0.00	405.00	
	100-1400-52080	FLEET SERVICES	Unit Disinfecting	405.00		
PREMIERSMOGS	SANDRA ROMAYOR	03/20/2026	Regular	0.00	60.00	59797
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2999	Invoice	03/20/2026	Smog PW-34	0.00	60.00	
	100-2100-52080	FLEET SERVICES	Smog PW-34	60.00		
SCHWHE	SCHAAF & WHEELER	03/20/2026	Regular	0.00	250.00	59798
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
032526	Invoice	03/20/2026	MBWWA - WWT Course	0.00	250.00	
	310-0000-52091	TRAVEL, MEETINGS & TRA...	MBWWA - WWT Course	250.00		
SIGIRR	SIGNATURE IRRIGATION	03/20/2026	Regular	0.00	33.41	59799

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1734	Invoice	03/20/2026	S. Receiving Station Repairs	0.00	33.41	
	310-0000-52525	REPAIRS & MAINTENANCE..	S. Receiving Station Repairs	33.41		
SMILE	SMILE BUSINESS PRODUCTS, INC.	03/20/2026	Regular	0.00	39.90	59800
1332980	Invoice	03/20/2026	Gateway Printer Purchase	0.00	39.90	
	100-1200-52520	MAINTENANCE AGREEM...	Gateway Printer Maint.	39.90		
SPCAMO	SPCA OF MONTEREY COUNTY	03/20/2026	Regular	0.00	11,270.00	59801
2-26	Invoice	03/20/2026	ACO Fees	0.00	11,270.00	
	312-0000-52235	ANIMAL SERVICES	ACO Fees	11,270.00		
SPECTR	SPECTRA ASSOCIATES, INC.	03/20/2026	Regular	0.00	246.50	59802
46011-E	Invoice	03/20/2026	Paper/Office Supplies	0.00	246.50	
	100-1100-52040	OFFICE SUPPLIES	Paper/Office Supplies	246.50		
STAPLE	STAPLES BUSINESS CREDIT	03/20/2026	Regular	0.00	1,090.75	59803
6056583701	Invoice	03/20/2026	Office Supplies	0.00	60.34	
	100-1000-52040	OFFICE SUPPLIES	Office Supplies	60.34		
6056770566	Invoice	03/20/2026	Office Supplies	0.00	142.98	
	100-1400-52040	OFFICE SUPPLIES	Office Supplies	142.98		
6056770569	Invoice	03/20/2026	Cleaning/Office Supplies	0.00	70.79	
	100-1400-52040	OFFICE SUPPLIES	Cleaning/Office Supplies	22.00		
	100-1400-52518	FACILITIES EXPENSE	Cleaning/Office Supplies	48.79		
6056770570	Invoice	03/20/2026	USBs	0.00	288.07	
	100-1400-57100	CAPITAL OUTLAY - COMP...	USBs	288.07		
6056770571	Invoice	03/20/2026	Toner	0.00	344.97	
	100-1400-57100	CAPITAL OUTLAY - COMP...	Toner	344.97		
6056770572	Invoice	03/20/2026	Cleaning Supplies	0.00	63.71	
	100-1400-52518	FACILITIES EXPENSE	Cleaning Supplies	63.71		
6056770573	Invoice	03/20/2026	Cleaning/Office Supplies	0.00	119.89	
	100-1400-52040	OFFICE SUPPLIES	Cleaning/Office Supplies	79.73		
	100-1400-52518	FACILITIES EXPENSE	Cleaning/Office Supplies	40.16		
CAJUST	STATE OF CALIFORNIA JUSTICE DEPARTMENT	03/20/2026	Regular	0.00	1,009.00	59804
016694	Invoice	03/20/2026	Livescans - PW	0.00	96.00	
	213-0000-52200	PROFESSIONAL SERVICES...	Livescans - PW	96.00		
023362	Invoice	03/20/2026	Livescans - PW, HR, PD	0.00	785.00	
	100-1310-52110	RECRUITMENT & ADVERT...	Livescans - PW, HR, PD	224.00		
	100-1400-52200	PROFESSIONAL SERVICES...	Livescans - PW, HR, PD	305.00		
	213-0000-52200	PROFESSIONAL SERVICES...	Livescans - PW, HR, PD	256.00		
030255	Invoice	03/20/2026	HR & Finance - Livescans	0.00	128.00	
	100-1310-52110	RECRUITMENT & ADVERT...	HR & Finance - Livescans	96.00		
	100-1400-52200	PROFESSIONAL SERVICES...	HR & Finance - Livescans	32.00		
SYNAGRO	SYNAGRO - WWT, INC	03/20/2026	Regular	0.00	70,279.17	59805

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
65617	Invoice	03/20/2026	Biosolids - Jan 2026	0.00	34,617.76	
	310-0000-52526	SLUDGE DISPOSAL	Biosolids - Jan 2026	34,617.76		
66120	Invoice	03/20/2026	Biosolids - Feb 2026	0.00	35,661.41	
	310-0000-52526	SLUDGE DISPOSAL	Biosolids - Feb 2026	35,661.41		
TALKTOME	TALK TO ME TECHNOLOGIES, LLD	03/20/2026	Regular	0.00	6,590.18	59806
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2603-1503	Invoice	03/20/2026	Talk To Me Tech Signs	0.00	6,590.18	
	100-2100-57000	CAPITAL OUTLAY - IMPR...	Talk To Me Tech Signs	6,590.18		
CARREONT	TIRSO CARREON	03/20/2026	Regular	0.00	200.00	59807
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031126	Invoice	03/20/2026	Adult Basketball Referee	0.00	200.00	
	100-2200-52200	PROFESSIONAL SERVICES...	Adult Basketball Referee	200.00		
TL ENG	TL ENGINEERING	03/20/2026	Regular	0.00	12,610.00	59808
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1849	Invoice	03/20/2026	City Wide Stripping	0.00	12,610.00	
	412-0000-52200	PROFESSIONAL SERVICES...	City Wide Stripping	12,610.00		
TMOBIL	T-MOBILE USA, INC	03/20/2026	Regular	0.00	379.05	59809
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031226B	Invoice	03/20/2026	CM/Council	0.00	379.05	
	100-1000-52415	CELLULAR PHONE	CM/Council	273.40		
	100-1100-52415	CELLULAR PHONE	CM/Council	105.65		
TMOBIL	T-MOBILE USA, INC	03/20/2026	Regular	0.00	350.20	59810
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031226	Invoice	03/20/2026	CED Cell Phones	0.00	350.20	
	100-1200-52415	CELLULAR PHONE	CED Cell Phones	350.20		
TMOBIL	T-MOBILE USA, INC	03/20/2026	Regular	0.00	178.28	59811
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
031226C	Invoice	03/20/2026	Phone Service	0.00	178.28	
	100-1400-52410	TELEPHONE/DATA/PAGER	Phone Service	178.28		
TMOBIL	T-MOBILE USA, INC	03/20/2026	Regular	0.00	141.90	59812
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
022126C	Invoice	03/20/2026	Cell Phones	0.00	141.90	
	100-2200-52415	CELLULAR PHONE	Cell Phones	141.90		
USBANP	U.S. BANK CORPORATE PAYMENT SYSTEM	03/20/2026	Regular	0.00	30,865.60	59813

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date / Account Name	Payment Date / Payable Description / Item Description	Payment Type / Discount Amount / Distribution Amount	Discount Amount / Payable Amount	Payment Amount / Number
030626BTO	Invoice	03/20/2026	Credit Card Purchases		0.00	4,921.00
	100-1200-52010	MEMBERSHIP DUES	ICSC Membership			175.00
	100-1200-52091	TRAVEL, MEETINGS & TRA...	ICSC Training			1,352.50
	121-0000-52200	PROFESSIONAL SERVICES...	Container Rental			358.51
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Supplies			390.00
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Supplies			1,728.10
	121-0000-52200	PROFESSIONAL SERVICES...	Storage Rental			28.60
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Sign for Sendero			278.42
	121-0000-52200	PROFESSIONAL SERVICES...	TV For Sendero - ERF			547.61
	121-0000-52200	PROFESSIONAL SERVICES...	ERF Supplies - TV Mount			62.26
030626DN	Invoice	03/20/2026	Credit Card Purchases		0.00	417.78
	100-1000-52070	FOOD SERVICES	Fruit & Vegi Platters - State of th...			119.98
	100-1100-52040	OFFICE SUPPLIES	Small Portable Heater			54.61
	100-1100-52070	FOOD SERVICES	Staff Lunch			153.30
	100-1100-52115	SUNDRY	Laundrymat			40.00
	100-1100-52115	SUNDRY	Laundrymat			1.00
	100-1310-52200	PROFESSIONAL SERVICES...	2026 Health & Wellness			48.89
030626DW	Invoice	03/20/2026	Credit Card Purchases		0.00	5,628.42
	100-2100-52091	TRAVEL, MEETINGS & TRA...	Tri-Tip			103.04
	309-0000-52091	TRAVEL, MEETINGS & TRA...	Flight			243.40
	309-0000-52091	TRAVEL, MEETINGS & TRA...	Tri-Tip			103.04
	309-0000-52520	MAINTENANCE AGREEM...	Google Suite			310.80
	309-0000-52533	WELL MAINTENANCE PR...	Well #11 Soft Starter			3,835.25
	310-0000-52091	TRAVEL, MEETINGS & TRA...	Travel Insurance			39.43
	310-0000-52091	TRAVEL, MEETINGS & TRA...	Flight			243.39
	310-0000-52091	TRAVEL, MEETINGS & TRA...	Tri-Tip			103.05
	310-0000-52091	TRAVEL, MEETINGS & TRA...	PAPA Seminar			170.00
	310-0000-52520	MAINTENANCE AGREEM...	Google Suite			310.80
	410-0000-52091	TRAVEL, MEETINGS & TRA...	Lunch at Las Palmas			166.22
030626FL	Invoice	03/20/2026	Credit Card Purchases		0.00	7,042.06
	100-1400-52043	AMMUNITION/WEAPON ...	Breaching Tools			959.56
	100-1400-52048	UNIFORM PURCHASE	Uniforms-Melina De Leon			207.58
	100-1400-52050	PROPERTY EVIDENCE RO...	Gun Safe			251.26
	100-1400-52050	PROPERTY EVIDENCE RO...	Training-Villagomez			500.00
	100-1400-52070	FOOD SERVICES	Coffee-Search Warrant			22.00
	100-1400-52070	FOOD SERVICES	Donuts-Search Warrant			41.98
	100-1400-52080	FLEET SERVICES	Window Tint-Durango			1,030.98
	100-1400-52091	TRAVEL, MEETINGS & TRA...	Training-Estrada			1,103.46
	100-1400-52091	TRAVEL, MEETINGS & TRA...	Training-LT. Arreola			274.13
	100-1400-52200	PROFESSIONAL SERVICES...	Cable Service			122.58
	100-1400-52200	PROFESSIONAL SERVICES...	Challenge Coins-Chief			1,596.98
	418-0000-52015	SUBSCRIPTIONS	Training-Alejandre			65.00
	418-0000-52015	SUBSCRIPTIONS	Training-Alejandre			736.55
	418-0000-52015	SUBSCRIPTIONS	Training-Celaya			130.00
030626FU	Invoice	03/20/2026	Credit Card Purchases		0.00	12,052.07
	100-1100-52070	FOOD SERVICES	Food Items			480.70
	100-1310-52200	PROFESSIONAL SERVICES...	Food Items			94.85
	100-1310-52230	LEASE CONTRACTS	Office Chair			489.44
	100-1320-52520	MAINTENANCE AGREEM...	Cloud Backup			3.99
	100-1320-52520	MAINTENANCE AGREEM...	Cloud Backup			3.53
	121-0000-52200	PROFESSIONAL SERVICES...	Rackstation, Hard Drives and Ser...			5,959.46
	121-0000-52200	PROFESSIONAL SERVICES...	Signage			3,078.29
	121-0000-52200	PROFESSIONAL SERVICES...	Security System			1,941.81
030626HR	Invoice	03/20/2026	Credit Card Purchases		0.00	804.27
	100-1100-52070	FOOD SERVICES	Burritos			360.09
	100-1100-52070	FOOD SERVICES	Salsa			15.00
	100-2100-52091	TRAVEL, MEETINGS & TRA...	Supplies for BBQ			18.22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	100-2100-52091 TRAVEL, MEETINGS & TRA..		Chicken		18.66	
	100-2100-52091 TRAVEL, MEETINGS & TRA..		Roll		6.66	
	100-2100-52091 TRAVEL, MEETINGS & TRA..		Rice and Beans		22.00	
	309-0000-52091 TRAVEL, MEETINGS & TRA..		Supplies for BBQ		18.23	
	309-0000-52091 TRAVEL, MEETINGS & TRA..		Chicken		18.67	
	309-0000-52091 TRAVEL, MEETINGS & TRA..		Roll		6.67	
	309-0000-52091 TRAVEL, MEETINGS & TRA..		Salsa for BBQ		7.50	
	309-0000-52091 TRAVEL, MEETINGS & TRA..		Rice and Beans		22.00	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Supplies for BBQ		18.23	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Chicken		18.67	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Roll		6.67	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		Rice and Beans		22.00	
	310-0000-52091 TRAVEL, MEETINGS & TRA..		CWEA Collection OIT		225.00	
	Void	03/20/2026	Regular	0.00	0.00	59814
	Void	03/20/2026	Regular	0.00	0.00	59815
UNITED	UNITED RENTALS (NORTH AMERICA), INC.	03/20/2026	Regular	0.00	1,855.50	59816
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
259093189-001	Invoice	03/20/2026	Reach Rental - SSB Removal	0.00	1,855.50	
	310-0000-52525	REPAIRS & MAINTENANCE..	Reach Rental - SSB Removal	1,855.50		
VALELE	VALLEY ELECTRIC MOTOR SERVICE, INC.	03/20/2026	Regular	0.00	4,433.68	59817
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
34602	Invoice	03/20/2026	Recondition - Mixer(Aerator) Motor	0.00	4,433.68	
	310-0000-52525	REPAIRS & MAINTENANCE..	Recondition - Mixer(Aerator) Mo..	4,433.68		
VELOZCAFE	VELOZ CAFE LLC	03/20/2026	Regular	0.00	3,494.92	59818
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
032026	Invoice	03/20/2026	CDBG Bus. Loan Reimb. Equip. & Machinery	0.00	3,494.92	
	214-0000-52131	BUSINESS LOANS	CDBG Bus. Loan Reimb. Equip. &...	3,494.92		
VIA	VIA HEART PROJECT	03/20/2026	Regular	0.00	455.76	59819
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
6044	Invoice	03/20/2026	AED Electrode Pads	0.00	455.76	
	100-8000-52518	FACILITIES EXPENSE	AED Electrode Pads	455.76		
WILBUR	WILLBUR-ELLIS COMPANY	03/20/2026	Regular	0.00	1,274.29	59820
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
17660869	Invoice	03/20/2026	Squirrel Bait	0.00	1,274.29	
	310-0000-52044	CHEMICAL	Squirrel Bait	1,274.29		
Z&M EN	Z&M ENTERPRISE, LLC	03/20/2026	Regular	0.00	634.96	59821
Payable #	**Payable Type**	**Post Date**	**Payable Description**	**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**		
2007	Invoice	03/20/2026	UV Station	0.00	634.96	
	310-0000-52525	REPAIRS & MAINTENANCE..	UV Station	634.96		

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	03/20/2026	Bank Draft	0.00	9,473.70	DFT0000138

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0001315	Invoice	03/20/2026	MEDICARE W/H	0.00	9,473.70
	100-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	5,779.58	
	121-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	76.78	
	213-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	23.88	
	309-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,054.52	
	310-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	1,800.94	
	311-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	161.68	
	312-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	106.42	
	410-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	469.78	
	531-0000-21110	FICA/MEDICARE PAYABLE	MEDICARE W/H	0.12	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	03/20/2026	Bank Draft	0.00	40,507.52	DFT0000139

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0001316	Invoice	03/20/2026	FICA W/H	0.00	40,507.52
	100-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	24,711.68	
	121-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	328.30	
	213-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	102.14	
	309-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	4,508.84	
	310-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	7,700.78	
	311-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	691.40	
	312-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	455.04	
	410-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	2,008.78	
	531-0000-21110	FICA/MEDICARE PAYABLE	FICA W/H	0.56	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
EFTPS	EFTPS	03/20/2026	Bank Draft	0.00	28,318.26	DFT0000140

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
INV0001318	Invoice	03/20/2026	FEDERAL TAX	0.00	28,318.26
	100-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	17,766.99	
	121-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	208.03	
	213-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	71.85	
	309-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	3,053.56	
	310-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	5,455.31	
	311-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	557.46	
	312-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	261.78	
	410-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	942.77	
	531-0000-21120	FEDERAL TAX PAYABLE	FEDERAL TAX	0.51	

Bank Code APRAB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	314	105	0.00	815,264.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	3	3	0.00	78,299.48
EFT's	28	15	0.00	84,132.88
	345	**129**	**0.00**	**977,696.43**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	314	105	0.00	815,264.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	6	0.00	0.00
Bank Drafts	3	3	0.00	78,299.48
EFT's	28	15	0.00	84,132.88
	345	**129**	**0.00**	**977,696.43**

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	3/2026	977,696.43
			977,696.43

COUNCIL COMMUNICATION

SUBJECT: **Human Resources Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Francine Uy, Human Resources Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Open Recruitment:
Recreation Leader I/II (Part-time, seasonal)
Police Officer - Cadet - Open until filled
Police Officer - Academy Graduate/Lateral - Open until filled
Water Reclamation OIT/I/II - Open until filled
Water Reclamation Shift Supervisor - Open until filled

Recruitment/Vacancy Status Update:
Community Engagement Coordinator - Assessment for re-classification currently in progress.
Information Technology Manager - Position will remain vacant until further notice.
Wastewater Collections Systems Supervisor - Vacated on 2/17/26. Recruitment coming soon.

New Hire:
Assistant City Manager - 3/30/26
Parks and Recreation Director - 3/23/26

Temporary Staffing:
(2) Administrative Assistant (Police Department) – Peak workload in the Records Division
(1) Maintenance Worker – Parks Maintenance – Backfill for WC injury
(2) Office Specialist (Community and Economic Development) – (1) Peak workload in the Planning and Building Division, (1) Grant Funded - ERF
(2) Utility Maintenance Mechanic – (1) Backfill vacant WR Shift Supervisor, (1) Peak workload in the Water Reclamation Facility

COUNCIL COMMUNICATION

SUBJECT: **Community Engagement Activity Report, March 2026**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Eric Mora, Community Engagement Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

COUNCIL COMMUNICATION

SUBJECT: Community Engagement Activity Report, March 2026

TO: The Honorable Mayor Anna Velazquez and Soledad City Council

FROM: Eric Mora, Community Engagement Manager

THROUGH: Megan Hunter, City Manager

MEETING DATE: April 1, 2025

Below are a couple of highlights from Community Engagement's work in the month of March 2026:

Mexican Consulate's "Consulado Móvil" Event on March 20 and "Ruta Informativa" on March 26 (Strategic Goal 3.3.1 – Strengthen community connections through partnerships and access to local resources.)

The Mexican Consulate hosted their Consulado Móvil event on Saturday March 20th from 8am to 2pm at the Soledad Community Center. Over 240 area residents were able to receive services from the Mexican Consulate. The Community Engagement team was happy to coordinate the event with the Mexican Consulate team. Together, the groups were able to coordinate visits for the City's Sendero residents as well as members of the Civics Academy. The Mexican Consulate will host their Ruta Informativa event on Thursday, March 26 to educate residents about the consulate's services and help them book appointments, which is frequently cited as a barrier to access services for residents.

Video of Police Chief Valenzuela Addressing Soledad High School Students (Strategic Goal 6.1.1 – Strengthen relationships between police and residents)

In the aftermath of an online threat of violence against Soledad High School, the Community Engagement team worked with the Soledad Police Department to post a video of Police Chief Valenzuela urging students to exercise caution when posting online and reiterating the department's position on threats of violence in our community. The video was played at the high school during morning announcements and generated 17.1K impressions on social media.

Regional Youth Summit Planning and Youth Council Meeting with Public Works (Strategic Plan 7.2.2 Reinvigorate the Youth Council to Strengthen the Youth Voice and Civic Impact)

On March 20th, the Soledad Youth Council hosted the Greenfield and Gonzales Youth Councils at the Soledad Community Center for their third in-person meeting to plan the upcoming South County Youth Summit. The Community Engagement Team attended the meeting and helped the South County Youth Summit's Outreach Committee create a couple of social media videos to promote the May 2nd summit and finalize their press release for the event. The Community Engagement team in partnership with Parks also met with our staff counterparts in Greenfield and Gonzales to plan how to best support our youth as they organize the summit.

The Community Engagement team was also proud to support the Youth Council's March 17th meeting with Public Works Director Don Wilcox and other members of the Public Works team to plan a public outreach campaign aimed to reduce vandalism in our parks,

Economic Development Activity Communication Support (Strategic Plan Goal 1.1 Build a Resilient and Diverse Local Economy by Supporting Business Attraction, Retention and Expansion)

In the month of March , the Community Engagement team supported several economic development activities including promotions for Wingstop's soft opening on March 18th, as well as promotion for their grand opening on April 2nd. The Comminity Engagement team also created videos completely in Spanish promoting Pajaro CDC's upcoming April 2 MEHKO workshop as well as their childcare worker training at Hartnell College's Soledad campus.

HRC Soledad Landlord Workshop Promotion and Planning (Strategic Plan Goal 2.1.3- Expand housing opportunities for all Soledad residents)

The Community Engagement team has been working with Community Development and HRC to plan a Landlord Townhall on April 29 at 6PM at the Soledad Community Center. The Community Engagement team created a video promoting the landlord workshop in March 11, 2026.

Civics Academy February Meeting (Strategic Plan 4.6.2 – Strengthen community participation and civic engagement.)

The Community Engagement Manager met with the Civics Academy on Friday March 13. While attendance at the monthly meetings remains strong, the group discussed ways to expand group members' ability to attend the monthly meetings, as other members have mentioned that they're unable to attend the group's Friday morning meetings due to work and childcare challenges. In an effort to expand attendance, the group has agreed to pilot two formats: in the month of April, the Civics Academy will have a hybrid meeting. In May,

the group will have two in-person meetings, one in the morning and a second meeting in the evening. After trying out these new structures, the group will reassess their meeting schedule.

Cooling Center Notification (Strategic Plan 10.2.2 – Increase transparency, open communication, and public access)

The Community Engagement team created a bilingual (English/Spanish) post on March 18, 2026 to inform residents about the Cooling Center set up at the Soledad Community Center. The post garnered 8.5K impressions on social media and generated news coverage from several local news outlets.

City of Soledad Certificate of Recognition Posts (Strategic Plan 4.3.5 – Honor influential figures, community leaders, and veterans.)

The Community Engagement team has highlighted several of the certificates of recognition awarded by the City Council to community members, groups and more with individual posts on social media. Some of the certificates highlighted included Women's History Month and the Soledad Parks and Recreation's CA Parks & Recreation Society Award. In addition, the Community Engagement team created posts to support the Soledad Historical Society's open house on Saturday, March 14.

COUNCIL COMMUNICATION

SUBJECT: **Parks and Recreation Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jessica Potts, Parks and Recreation Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

City of Soledad – Parks & Recreation Department

Monthly Activity Report: February 2026

1. Executive Summary

February continued strong facility usage and program participation trends, with 3,338 total tracked visits to the Soledad Community Center. Membership usage remained the primary driver of engagement, supported by consistent drop-in activity and increased youth sports participation.

Winter Youth Basketball and Karate programs remained the largest contributors to program participation, serving 277 youth participants. Youth enrichment programs expanded slightly from January, including theater, culinary, and digital arts offerings. The *Finding Nemo Jr.* spring production continued rehearsals with strong engagement from participating youth.

Senior programming resumed following the January break, with renewed participation in SoCo Social and fitness offerings. Adult programming also saw modest participation through walking and culinary demonstration programs.

In addition to program delivery, staff made progress on several key administrative and planning efforts, including finalizing Parks & Recreation policy updates, aligning departmental goals with the City's Strategic Plan, and advancing grant development opportunities. Staff also participated in regional workshops focused on climate resiliency and public art funding, positioning the department for future funding opportunities.

2. Key Metrics Dashboard

Category	**Trackable Total**
Total Community Center Visits	***3,338***
Active Memberships	***302***
Membership Visits	2,064
Drop-In Fitness Center Visits	122
Drop-In Open Gym	716
Pre-K Programs: (Art& Science): Ages 2-5 (weekly sessions)	46
Youth Program Participants: (Art& Science, Dance & Drama): Ages 6-17 (weekly sessions)	43
Camp: Ages 5-12 (daily/weekly-seasonal. Camp-32 max) –	0
Youth Sports: (Basketball League: 5-13, wkly practice & games), Karate (2 programs 2x wk/6 wk sessions)	277
Inclusive Programs:	0
Adult Activities:	14
Senior Programs: Social, fitness, culinary	56
Special Event/Activity:	0

City Sponsored/Waiver (Celebration Nation)	
School District Use: Main St. Basketball Practice	
City Use/SPR Partnership: (HRT Landlord Wkshp, Cal Fire Training)	

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3. Program Highlights

Pre-K Programs: Tiny Tots Volleyball (11), Tiny Chefs (10)

Youth & Teen Programs: Digital Doodle (5), Easy Baking (10)

Youth Sports: Youth Winter Basketball (184): Boys (119) Girls (65), Karate (28)

Performing Arts: Spring Theater Performance (28)

Senior Engagement: SoCo Social (47), Sit N Stretch (9)

Adult Programs: Walking Group (7), Cooking Demo (7)

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4. Collaborations & Outreach

- **Youth Council Regional Collaboration**
  Continued Youth Council coordination and implementation of work plan priorities, including street safety initiatives and preparation for upcoming presentations and regional collaboration opportunities.
- **Grant & Funding Coordination:**
- Met with Townsend to develop an Art in the Park grant submission and attended the Cal Heat Resiliency Grant Workshop to identify future funding opportunities aligned with climate adaptation and community programming.
- **Regional & Community Coordination**
  Supported City participation in the State of the City event and continued cross-department coordination on planning and program alignment.

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5. Facilities & Rentals

	Council Waiver	City/SPR Use	Rented
Sports Fields - Soccer Orgs, Little League, SMRD	0	0	124
Sports Fields - Resident rent/use	0	0	0
SCC Facility - Celebration Nation	3	8	0

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6. Staffing & Operations

- Finalized updates to Parks & Recreation policies to support program delivery, facility use, and operational consistency

- Continued alignment of departmental goals with the City's Strategic Plan and annual reporting framework
- Supported grant development efforts, including public art and climate resiliency funding opportunities
- Maintained Youth Council program oversight and coordination
- Bi-weekly staff program planning meetings
- General operations, facility oversight, scheduling, and staff coordination

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COUNCIL COMMUNICATION

SUBJECT: **Public Works Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director, Juan Huerta, Assistant Engineer**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

PUBLIC WORKS DEPARTMENT ACTIVITY REPORT

MEETING
DATE: April 1, 2026

Projects and Activities

- **WRF Manhole Replacement Project**
  - The WRF manhole replacement project has advanced with the replacement of three manholes at the plant and nearby farmland. Next, the contractor will complete replacing the final two manholes in the surrounding farmland and finish replacing the manholes at the plant. A total of 10 large trunk sewer manholes are being replaced.

- **RW Conveyance Project**
  - The RW project has completed over half of the 5.5 miles of new pipeline construction and continues to progress through the City along various alignments. Much of the temporary trench patch has been replaced with permanent pavement. Work has moved to Metz Rd and Oak Street and is projected to be finished by the end of the year. Please note that all of the initial temporary, cold mix trench cut patching will be replaced with a permanent, T-top, hot mix trench patch within 30 days.

- **West St Road Diet**
  - The West Street Road Diet project is scheduled for bidding with a deadline of March 31, 2026.

- **WRF Entry Gate**
  - The WRF Entry Security Gate is complete, with the release of retention being the only remaining item, which will be brought to council soon.

- **Community Center HVAC**
  - The Community Center HVAC has been replaced with a new unit and is waiting on final hookups.

- **Projects Out for Bids (PlanetBids) Updates:**
  - The West St Road Diet is currently out for bid.
  - The Front St Landscape Project is currently out for bid.

Water Department Activities

- **Storm Drain Cleaning**
  - Storm drain cleaning has continued, with PW staff working on cleaning city storm drain manholes and inlets throughout the recent storms, with very few issues.

- **Utility Breaks/Repairs**
  - PW Staff have continued valve exercising to ensure all water valves are in working order for emergency shutoffs. The small 2-inch galvanized water leak at West Street and Monterey St has been temporarily patched until this section of pipe can be replaced

- **Fire Hydrant Repairs**
  - PW staff have finished repairs at various fire hydrants located throughout the city and will continue to change out older 2-port dry barrel hydrants with new 3-port wet barrel hydrants.

- **Projects**
  - PW water staff have been assisting the Recycled Water Project and the Manhole Replacement Project in various ways, such as helping identify water lines and plug sewer lines, among other efforts.

Water Reclamation Facility Activities:

- **WRF Repairs**
  - Staff washed and strained Fuzzy Filter 4 located at the WRF.
  - Disking is being performed in the retention basins at the WRF to help keep them in working order.
  - The main potable water well pump for the WRF stopped working on Friday, March 20, and was replaced on Tuesday, March 24.

- **Project**
  - Staff assisted with the replacement of the manholes within the plant by helping locate underground lines and monitoring the bypass operations.

PW Streets Department:

- **Parks and Street Maintenance**
  - Streets and park staff continue their routine maintenance of city parks and streets, and they have identified areas that need pavement markings refreshment. Bids are being requested for thermoplastic work through the Engineering Division, and Street staff are touching up some of the painted pavement markings.
  - The seventh new infill streetlight was installed last year, and staff will work to identify more streetlights across the city. They will update the Streetlights GIS data with this information to assist in requesting additional streetlights from PG&E. The new streetlight at 8th and Monterey has been installed; however, it may be a while before PG&E can energize it.
  - Staff continues cleaning efforts at all storm drain inlets during recent rainy weather to ensure the city's storm drain system remains effective throughout the last week.

Figure 1 – Manhole Replacement at the WRF



Figure 2 – Community Center HVAC replacement



Figure 3 – PW Straining and Cleaning Fuzzy Filter 4



Figure 4- PW Mending Clarifier Shaft Assembly



COUNCIL COMMUNICATION

SUBJECT: **Community and Economic Development Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

ECONOMIC DEVELOPMENT DIVISION UPDATES:

CDBG BUSINESS ASSISTANCE LOAN PROGRAM

Staff continue to work closely with loan recipients to ensure all loan funds are expended within the required timeline under Grant No. 22-CDBG-ED-30043. Staff is also ensuring that all reporting and documentation requirements are completed in accordance with grant timelines, as the grant expenditures must be completed in April 2026.

In addition, staff is assisting and coordinating with grant writer Susan Long to ensure all documentation is prepared so the submission for the 2025 CDBG Notice of Funds Availability is completed by application due date.

BUSINESS ENGAGEMENT

Staff in collaboration with Monarch Small Business Development Center (SBDC) and the Soledad Chamber of Commerce, presented the Temporary Use of Land Permit to the City of Soledad Council, where it was unanimously approved. The first market is scheduled to be held on Saturday, April 4th.

In addition, City of Soledad hosted the "Learn How to Start Your Home Food Business" workshop on Thursday, March 19, at the Soledad Gateway Center. This event provided a valuable opportunity for interested entrepreneurs to receive in-person training and information.

SOLEDAD CONTAINER VILLAGE PROJECT

On March 18th, staff presented their intent to apply for the U.S. Economic Development Administration (EDA) grant application, which requires a 20 % non-federal match. The Council approved the submission and directed staff to maximize the use of in-kind

services to meet the requirements. In addition, Council authorized the City Manager to submit a Letter of Commitment confirming that the City is able to provide the required 20% match.

INTERNATIONAL COUNCIL OF SHOPPING CENTERS (ICSC MONTEREY)

Staff attended the Annual ICSC Monterey conference, held in Monterey from March 23rd to March 25th. The City of Soledad participated as part of the Team California booth, where it showcased information on available commercial properties and provided an overview of the community and what it has to offer. The event also offered valuable opportunities to network with representatives from other cities and potential retailers. Staff looks forward to following up with interested prospects and advancing future development efforts.

HOUSING DIVISION UPDATES:

ENCAMPEMENT RESOLUTION

Sendero, our modular housing site, is now in operation. The site currently serves 14 participants. Each participant resides in an individual modular unit and continues to receive the comprehensive wraparound services from Step Up to help navigate barriers, access behavioral health services, and better prepare for their transition to permanent housing.

While participants are residing on-site, contractors will continue completing the remaining site improvements, including the parking lot and perimeter fencing. The work will be completed by the first week of March and will not interfere with participants' stay or services. Security remains on-site with reduced hours, providing overnight coverage through 12-hour shifts. Step Up staff continue to provide on-site support until late evening hours, delivering wraparound services and addressing client needs. Additionally, Step Up assisted in transporting participants to a recent event hosted by the city in partnership with the Mexican Consulate, where many individuals received assistance in obtaining essential personal documents.

The city hosted a Ribbon Cutting Ceremony for Sendero on March 9th marking the official grand opening of the site. The event was a great success, with strong community attendance and positive engagement for partners and stakeholders. The Mayor, City Council Members, and County Supervisors were all in attendance, showing strong support for the project and its mission. Catering was provided by Dorothy's Kitchen, and the food and service exceeded expectations, contributing to a welcoming and celebratory atmosphere.

YOUTH PROGRAM DEMONSTRATION PROGRAM

During the month of March, the City has been actively working with our local Housing and Urban Development regarding YHDP funding for 2026-2027. Throughout this period, City staff have collaborated with HUD to gather and submit additional required documentation to support the application process. If the City is awarded, the city is prepared to reinstate the programs immediately, continue its implementation and begin

providing services to our youth in South County.

Youth seeking housing assistance or supportive services are referred by City Staff to local service providers that can help them navigate their needs.

PLANNING & BUILDING DIVISION UPDATES:

SOLEDAD GENERAL PLAN

As part of the ongoing 2045 General Plan Update, the City of Soledad is working closely with the planning consultant PlaceWorks, Inc. and the General Plan Steering Committee to develop a long-term vision for growth, mobility, and land use in the community. Following the completion of the Land Use Alternatives and the initiation of the Environmental Impact Report (EIR) process, the next major phase of the General Plan Update will involve producing an Administrative General Plan.

To ensure a transparent and community-led process, City staff will continue to coordinate with the Steering Committee, which is made up of community members and local stakeholders, as well as the Soledad Planning Commission and City Council. This coordination will facilitate public engagement once a draft of the general plan is available for review and comment.

For more information about the General Plan Update, please visit the project website at www.soledadgeneralplan2045.com or obtain materials in person at City Hall.

SOLEDAD MARKETPLACE

The building application for Quick Quack Car Wash has been approved by the City of Soledad. However, as of this staff report's date, the permit is not yet ready for issuance because fees must be paid to the Soledad Unified School District. Once the payment is made to the school district, the permit will be released, and Staff will provide the Council with an updated construction timeline.

HOLIDAY INN

The project applicant has submitted the Site Plan and Architectural Design plan for City staff to review. The application was incomplete, and comments/deficiencies were sent back to the applicant for additional information and submission. The city has been in communication with the applicant and expects to resubmit plans by end of April 2026.

ALMOND ACRES SUBDIVISION

The City, as the lead agency, has prepared a Draft Environmental Impact Report (EIR) for a proposed residential subdivision consisting of 55 single-family and 12 multi-family housing units, located on a 12-acre site between Cedar and Orchard Lane. The project would retain the existing mobile home neighborhood and develop the remaining 9.16 acres.

The public comment period began on June 27 and ended on August 7, 2025. Public

comments were received by County agencies like the Air District, MST and state agencies like the California Department of Fish & Wildlife. Staff is currently reviewing the project for technical accuracy. It is anticipated that the project will be before the Planning Commission in Spring of 2026.

SUHSD HOUSING PROJECT

Staff is actively collaborating with SUSD to advance the construction process. The building permit has been issued as of April 4th, 2025. The City is working closely with the applicant to ensure that the remaining deferred items are addressed.

MIRAMONTE (FORMER MIRAVALE III)

Staff is actively working with the Local Agency Formation Commission (LAFCO) to secure the Certification of Completion. City Manager Megan Hunter has been leading discussions with LAFCO regarding the agricultural conservation easement, and staff will continue coordinating to meet all requirements.

It is important to highlight that the project already benefits several key approvals, including a certified Environmental Impact Report, an adopted Specific Plan, and a Vesting Tentative Tract Map. While the Development Agreement remains under preparation, much of the overall development framework is already in place. The Development Agreement will primarily address infrastructure phasing, financing strategies, and the affordable housing program.

In parallel, staff has been working closely with the Developer's team to complete the draft Parks and Landscape Master Plan and the Fire Station/Police Substation Plan. These documents will provide further support for the Development Agreement's approval.

On September 3, 2025, the Soledad City Council approved the formation of an Advisory Committee for the Miramonte Specific Plan, where the Committee's primary focus is on housing-related issues.

The Miramonte Ad Hoc Committee held its first meeting on December 15, 2025. At that meeting, the Committee requested to meet on a regular basis, specifically on the second Monday of each month, to receive updates related to new housing development. A special meeting will be scheduled with the Ad-Hoc Committee by the end of March or April 2026 and will be held at City Hall at 6 pm and also livestreamed via the City of Soledad Youtube Channel.

BUILDING AND PLANNING DIVISION PERMIT ISSUANCE LOG:

The report is provided as Attachment 1.

Attachment 1

Permit List

29 Records

Permit #	Issued	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
260044	02/19/2026	022335021000	1106 MADRID ST	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 11 MODULES, 4.51 KWS, 1 INVERTER, 1ESS	$10,000.00
260020	02/23/2026	22491004000	2137 H DELA ROSA SR ST	COMMERCIAL FIRE SYSTEMS	Hood suppression system (Wingstop)	$2,500.00
260018	02/24/2026	022341012000	325 Blueridge Court	RESIDENTIAL WINDOW REPLACEMENT	Replacement of 13 Windows NO construction NO Framing LIKE FOR LIKE	$52,615.00
TUP-26005	02/24/2026	022253002000	401 Andalucia Drive	TEMPORARY USE OF LAND PERMIT	Little League Opening Day - road closure on Andalucia on March 7th from 7am - 4 pm	
260035	02/26/2026	22081007000	1078 MONTEREY ST	COMMERCIAL RE-ROOF	RE-ROOF AWNING WITH COMP SHNGLES	$2,300.00
250081	03/02/2026	22335028000	1040 MADRID ST	ACCESSORY DWELLING UNIT	ADU GARAGE CONVERSION 460 SQ. FT.	$47,329.40
250339	03/02/2026	22231001000	438 BENITO ST #15	RESIDENTIAL ADDITION OR REMODEL	Interior improvements to Soledad Townhomes existing buildings. Accessibility upgrades to the existing four (4) accessible unit bathrooms. Existing accessible (UNIT #15)	$160,000.00
250351	03/02/2026	22231001000	438 BENITO ST #17	RESIDENTIAL ADDITION OR REMODEL	Interior improvements to Soledad Townhomes existing buildings. Accessibility upgrades to the existing four (4) accessible unit bathrooms. Existing accessible (UNIT #17)	$0.00
250352	03/02/2026	22231001000	438 BENITO ST #29	RESIDENTIAL ADDITION OR REMODEL	Interior improvements to Soledad Townhomes existing buildings. Accessibility upgrades to the existing four (4) accessible unit bathrooms. Existing accessible (UNIT #29)	$0.00
250353	03/02/2026	22231001000	438 Benito St #30	RESIDENTIAL ADDITION OR	Interior improvements to Soledad Townhomes existing buildings. Accessibility upgrades to the existing four (4)	$0.00

Permit #	Issued	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
				REMODEL	accessible unit bathrooms. Existing accessible (UNIT #30)	
260023	03/02/2026	22154021000	1259 PALM AVE	RESIDENTIAL WINDOW REPLACEMENT	Replace 1 window & 1 patio door "like for like"	$15,143.00
260037	03/02/2026	22482100000	1000 SAN JOSE	RESIDENTIAL WATER HEATER	Replace 50 Gallon Natural Gas Water Heater	$2,264.50
260038	03/02/2026	22516059000	661 ROBLEDO DR	SOLAR / PV SYSTEM	ROOF MOUNT SOLAR 8 MODULES, 3.28 KWS, 1 INVERTER, 2 BUSBAR, 1ESS	$22,540.00
260039	03/02/2026	022035003000-4	1092 Monterey Street	COMMERCIAL PLUMBING	INSTALL ELECTRIC WATER HEATER	$350.00
B-26003	03/02/2026	22516024000	637 MOLERA AVE	BUSINESS LICENSE ZONING REVIEW	PINK PEONY BY SHELLY PROVIDE PARTY RENTAL SUPPLIES SUCH AS BALLOONS, BACKDROPS, CENTERPIECES AND FLORALS.	
260034	03/03/2026	22491004000	2137 H DELA ROSA SR ST	COMMERCIAL FIRE SYSTEMS	RELOCATION OF SPRINKLER HEADS (EXISTING SPRINKLER SYSTEM)	$8,000.00
260041	03/03/2026	22322014000	947 PRADO DR	RESIDENTIAL RE-ROOF	RE-ROOF 1,260 SQ. FT. - REMOVE & REPLACE WITH 30 YR COMP. SHINGLES	$18,000.00
B-26015	03/06/2026	022351007000	101 Gabilan (Veterans Park) Drive	BUSINESS LICENSE ZONING REVIEW	NARANJO DRIPPIN EATS - FOOD TRUCK ZONING COMPLIANCE 101 GABILAN (VETERANS PARK)	
260049	03/09/2026	022232047000	501 TOLTECA CIR	RESIDENTIAL RE-ROOF	REMOVE & REPLACE W/COMP SHINGLES 1,326 SQ. FT.	$12,000.00
260048	03/11/2026	022232012000	209 Montezuma Drive	RESIDENTIAL RE-ROOF	REMOVE EXISITNG; REPLACE WITH COMP. SHINGLES 1,700 SQ. FT.	$7,500.00
260052	03/12/2026	22232026000	405 AZTLAN CIR	SOLAR / PV SYSTEM	7 MODULES, 2.87 KWS, 1 INVERTER, 1 BUSBAR, 1ESS	$14,826.24

Permit #	Issued	Any Parcel Number	Site Address	Type	Project Description	Valuation Totals
260053	03/12/2026	022451011000	9620 Sierra Madre Court	SOLAR / PV SYSTEM	8 MODULES, 3.6 KWS, 1 INVERTER, 1 BUSBAR, 1ESS	$17,040.46
260051	03/13/2026	22501002000	568 GARDENIA PL	RESIDENTIAL ELECTRICAL	INSTALL 1 ESS with BACKUP GATEWAY: (1) 200A and EXISTING SOLAR SYSTEM INSTALLED	$7,000.00
260057	03/17/2026	022232045000	505 TOLTECA CIR	SOLAR / PV SYSTEM	9 MODULES, 4.05 KWS, 1 INVERTER, 2 BUSBAR, 1ESS	$21,856.57
260058	03/17/2026	22311053000	743 CORDOBA CT	RESIDENTIAL RE-ROOF	RE-ROOF: REMOVE AND RELACE W/COMP. SHINGLES 30YRS. 1,346 SQ. FT.	$17,000.00
260059	03/17/2026	022232014000	111 INCA DR	SOLAR / PV SYSTEM	11 MODULES, 4.95 KWS, 1 INVERTER, 2 BUSBAR, 1ESS	$16,405.00
260032	03/19/2026	22224003000	235 NESTLES RD	COMMERCIAL FIRE SYSTEMS	Fire Alarm Path of Communication Change	$500.00
260062	03/20/2026	022132018000	550 MAIN ST	RESIDENTIAL RE-ROOF	RE-ROOF SHINGLES 35 YEAR 550 MAIN ST 2500 SQ FT	$20,000.00
260033	03/23/2026	22533001000	800 VASQUEZ DRIVE	SOLAR / PV SYSTEM	PV INSTALL 6.6KW, 15 MODULES, 1 ESS	$15,000.00

COUNCIL COMMUNICATION

SUBJECT: **Police Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Patrick G. Valenzuela, Chief of Police**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

SOLEDAD POLICE DEPARTMENT

Monthly Crime Date and Calls for Service 2025

Activity	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Murder/Attempted Murder	0	0	0									
Sexual Assault	1	1	0									
2025-Armed Robbery	0	0	0	0	0	0	1	0	0	0	1	0
Armed Robbery	0	0	0									
2025-Strong Arm Robbery	0	0	0	0	0	0	0	0	1	0	0	0
Strong Arm Robbery	0	0	0									
Aggravated Assault	3	2	0									
Arson	0	0	0									
Burglary	0	2	0									
Auto Theft	1	1	1									
DUI Stops at checkpoint	0	0	0									
Minor ABC/TOBACCO Violations	0	0	0									
Youth Violence Related Incidents	1	2	4									
Traffic Citations/Warnings Issued	96	107	72									
Total Arrests	22	27	24									
Dogs Impounded	13	10	7									
Cats & Other Impounds	0	1	1									
ACO Contacts	23	18	15									
Animals transported to SPCA	4	5	5									
Code Enforcement Contacts	89	91	145									
Parking Enforcement Citations/Warnings	17	46	77									
Vehicle Abatement Contacts	31	43	36									
Commercial Enforcement Contacts	0	0	0									
Community Policing	50	51	55									
Victim Advocate Contacts	57	56	59									
Domestic Violence	4	6	7									
Total Calls for Service	1,094	975	950									
TOTAL MONTHLY ACTIVITY	1,506	1,444	1,458									

2/23/2026 to
3/23/2026

2026

Soledad Police Department

COMMUNITY ENGAGEMENT REPORT

Citizen Contacts: Officers have made multiple contacts with community members throughout their shifts.
Business Checks: Officers conducted 33 business outreach contacts.
Apartment/Residential contacts: Officers made 22 well-being checks with residents.
Schools: Officers conduct patrols of school zones during high traffic times.
City Parks: Continuous patrols and walk-throughs.
Youth Outreach: Youth provided stickers throughout the reporting period.
Special Events: N/A
Social media: Instagram- 140,440. Facebook – 263,588 views.
Churches: Daily patrol of churches throughout the city.
Misc: N/A

Prepared by: *Acting Lieutenant Santiago*

Victim Assistance Advocate activity report- C. Zamudio

February 20th 2026- March 23rd 2026

Referral Services: 05

On-scene crisis response: 05

Community Outreach: 04

Meetings: 04

Follow ups: 05

Social Media/ Website: 15

Victim Advocate Training: 00

Schools visited: 02

Other Details: 25

TOTAL: 59

Soledad Police Department

Department Activity Report

CSO: P. Celaya	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	27	40	36									
72-Hour Tag: Private	2	0	0									
Vehicles Towed	2	2	0									
Total AV Contacts	31	42	36									
Commercial Enforcement												
Commercial Enforcement Contacts	0	0	0									
Animal Control												
Dog Licenses Issued	0	0	0									
Dogs In Custody	2	1	0									
Other Animals In Custody	0	0	1									
Animal Bites	0	0	0									
SPCA Transport	1	0	0									
Deceased Animals	0	0	0									
Citations	0	0	0									
Warning Citations	0	0	0									
Breeding License Applications	0	0	0									
Contacts regarding Breeding	0	0	0									
Total Animal Control Contacts	3	1	1									
Municipal Code Violations												
Complaints	3	9	9									
Warnings	8	6	5									
Citations	8	46	50									
Total Municipal Code Contacts	19	36	64									
Calls for Service												
Other Calls for Service	50	29	28									
Total Calls for Service	103	108	129									

Soledad Police Department

Department Activity Report

CSO: ALEJANDRE	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	0	0	0									
72-Hour Tag: Private	0	0	0									
Vehicles Towed	0	1	0									
Total AV Contacts	0	1	0	0	0	0	0	0	0	0	0	0
Commercial Enforcement												
Commercial Enforcement Contacts	0	0	0	0	0	0	0	0	0	0	0	0
Animal Control												
Dog Licenses Issued	3	0	0									
Dogs In Custody	5	4	4									
Other Animals In Custody	0	0	0									
Animal Bites	0	1	0									
SPCA Transport	3	4	1									
Deceased Animals	0	0	0									
Citations	0	0	0									
Warning Citations	0	1	0									
Breeding License Applications	0	0	0									
Contacts regarding Breeding	0	0	0									
Total Animal Control Contacts	11	10	5	0	0	0	0	0	0	0	0	0
Municipal Code Violations												
Complaints	7	10	38									
Warnings	7	9	0									
Citations	0	1	0									
Total Municipal Code Contacts	14	20	38	0	0	0	0	0	0	0	0	0
Calls for Service												
Other Calls for Service	25	33	36									
Total Calls for Service	50	64	79	0	0	0	0	0	0	0	0	0

Soledad Police Department

Department Activity Report

CSO: ESCARSEGA	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Abandoned Vehicles												
72-Hour Tag: Public	0	0	0									
72-Hour Tag: Private	0	0	0									
Vehicles Towed	0	0	0									
Total AV Contacts	0	0	0									
Commercial Enforcement												
Commercial Enforcement Contacts	0	0	0	0	0	0	0	0	0	0	0	0
Animal Control												
Dog Licenses Issued	0	0	0									
Dogs In Custody	6	5	3									
Other Animals In Custody	0	1	0									
Animal Bites	0	0	0									
SPCA Transport	0	1	4									
Deceased Animals	2	1	2									
Citations	1	0	0									
Warning Citations	0	0	0									
Breeding License Applications	0	0	0									
Contacts regarding Breeding	0	0	0									
Total Animal Control Contacts	9	8	9									
Municipal Code Violations												
Complaints	56	35	39									
Warnings	0	0	0									
Citations	0	0	0									
Total Municipal Code Contacts	56	35	43									
Calls for Service												
Other Calls for Service	10	20	36									
Total Calls for Service	75	69	88									

City of Soledad

Credit Card Purchase Log

Credit Card Holder Name : FREDERICK LOMBARDI

Statement Closing Date: March 6, 2026

Date of Purchase	Business / Purpose	Item Purchased	Account No.	Project No.	Amount	Sales Tax Charged Y/N
2/9/2026	TRUCODE ACADEMY	TRANING-ALEJANDRE	418-000-52015	-	$65.00	N
2/10/2026	*DIRECT TV*	CABLE SERVICE	100-1400-52200	-	$122.58	Y
2/13/2026	STARBUCKS	COFFEE-SEARCH WARRANT	100-1400-52070	-	$22.00	N
2/16/2026	*WINCHELLS*	DONUTS-SEARCH WARRANT	100-1400-52070	-	$41.98	N
2/16/2026	LA QUINTA	TRAINING-ESTRADA	100-1400-52091	-	$1,103.46	Y
2/24/2026	*DOUBLE TREE*	TRAINING-ALEJANDRE	418-0000-52015	-	$736.55	Y
2/26/2026	WAYFAIR	GUN SAFE	100-1400-52050	-	$251.26	Y
2/27/2026	*INDUSTRIAL INNOVATIONS*	WINDOW TINT-DURANGO	100-1400-52080		$1,030.98	Y
3/2/2026	ALLEGRETTO VINEYARD	TRAINING-LT. ARREOLA	100-1400-52091	-	$274.13	Y
3/4/2026	*TRUCODE ACADEMY*	TRAINING-CELAYA	418-000-52015	-	$130.00	N
3/5/2026	*CAPE*	TRAINING-VILLAGOMEZ	100-1400-52050	-	$500.00	N
3/5/2026	5.11	UNIFORMS-MELINA DE LEON	100-1400-52048	-	$207.58	Y
3/5/2026	*POINT EMBLEMS*	CHALLENGE COINS-CHIEF	100-1400-52200	-	$1,596.98	Y
3/6/2026	*GLOBAL ASSETS*	BREACHING TOOLS	100-1400-52043	-	$959.56	Y
Totals					$7,042.06	

COUNCIL COMMUNICATION

SUBJECT: **Fire Department Activity Report**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Jason Luckenbach, Fire Chief**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Fire Department

March 2026 Activity Report

City of Soledad Fire Department

525 Monterey Street, Soledad, CA 93960

STAFF REPORT

March 24th, 2026

To: Mayor and City Council

From: Jason Luckenbach, Assistant Chief

Subject: **Activity Report – March 2026**

BUSINESS INSPECTIONS / PRE-PLANS:

- (8) Life/Safety Business Inspections have been completed
- (3) Re-Inspections completed
- (3) Preplans Completed

HYDRANT INSPECTIONS

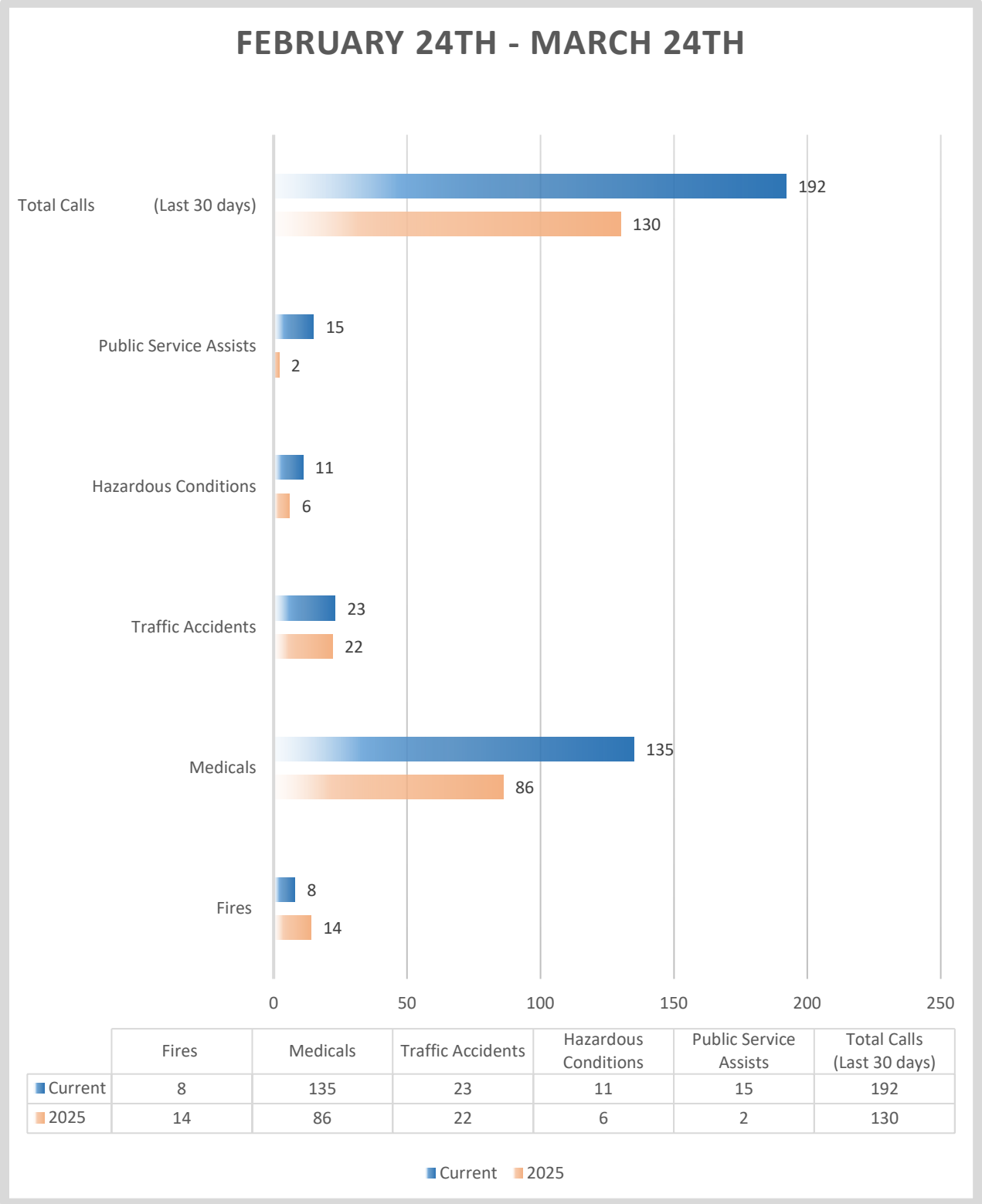
- (36) Hydrants Inspected



OPERATIONS:

- No significant incidents to report

Station 37 - Call Volume



	Fires	Medicals	Traffic Accidents	Hazardous Conditions	Public Service Assists	Total Calls (Last 30 days)
Current	8	135	23	11	15	192
2025	14	86	22	6	2	130

AGENDA ITEM NO. 10.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6341, a Resolution of the City Council of the City of Soledad Approving a Consulting Services Agreement with MNS Engineers, Inc. for the Salinas Valley Safe Routes to School Plan Improvements Project Design in an Amount not to Exceed $116,740 and Authorizing the City Manager to Execute Said Consulting Services Agreement on Behalf of the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director and Alex Ramos, Engineering Project Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6341, "Approving a Consulting Services Agreement with MNS Engineers, Inc. for the Salinas Valley Safe Routes to School Plan Improvements Project Design in an Amount not to Exceed $116,740 and Authorizing the City Manager to Execute said Consulting Services Agreement on Behalf of the City of Soledad."

Executive Summary

The City Council is being asked to approve a Consulting Services Agreement with MNS Engineers in an amount not to exceed $116,740 to prepare Plans, Specifications, and Estimates (PS&E) for the Salinas Valley Safe Routes to School (SRTS) Participatory Budgeting projects. These projects were selected by the Soledad community and approved by the City Council as part of the adopted SRTS Plan. The City is required to initiate design and complete construction within three years of Plan adoption, and timely preparation of a PS&E package is necessary to maintain the schedule and proceed to competitive bidding. The proposed agreement will be fully funded by the $250,000 allocation from the Transportation Agency for Monterey County (TAMC).

Background

The Transportation Agency for Monterey County (TAMC), in partnership with the Monterey County Health Department, Ecology Action, and the South County cities, developed the Salinas Valley Safe Routes to School (SRTS) Plan through a three-year planning process beginning in Spring 2022. The purpose of the Plan was to identify barriers to safe and convenient access to 22 public schools across

five school districts and to recommend infrastructure and non-infrastructure improvements to reduce traffic congestion and encourage walking, bicycling, and carpooling.

The planning process included bike and walk assessments, mapping activities, demonstration projects, surveys, and extensive community outreach, with significant engagement occurring within the City of Soledad. In Soledad, outreach efforts included walking audits at eight schools, 12 parent presentations, and 208 survey responses. In addition, a pilot project was implemented on Front Street in 2023. A Steering Committee was formed to guide local engagement and administer a participatory budgeting process that allocated up to $250,000 per city to projects selected directly by the community.

On November 15, 2023, the City Council received presentations on the draft Salinas Valley Safe Routes to School Plan, the results of the Soledad participatory budgeting process, and the projects recommended by the Soledad Steering Committee. The City Council approved the selected projects and directed staff to proceed with implementation planning.

On February 19, 2025, the City Council formally adopted the Final Salinas Valley Safe Routes to School Plan for the City of Soledad. Pursuant to the Plan requirements, the City has three years from the date of adoption to initiate development of plans, specifications, and estimates (PS&E) and complete construction of the selected projects.

Review & Analysis

The SRTS Improvement Project includes the projects selected through the Soledad Steering Committee participatory budgeting process. The improvements focus on pedestrian and intersection safety at the following locations:

Project #3 – Pedestrian Improvements at Orchard Ln and Gabilan Drive

- This includes installing flashing stop signs and stop bar striping at all four legs of the intersection at Orchard Lane and Gabilan Drive, installing ADA-compliant curb ramps and high-visibility crosswalks.

Project #6 – Intersection Improvements at Main St and Gabilan Drive

- Install curb extensions on the southeast and southwest corners of the intersection, strip white curb for loading zone for school drop-off/pick-up, and station crossing guards at this intersection.

Project #5 – Pedestrian Improvements at Benito St. and Gabilan St.

- Install stop striping, ADA-compliant curb ramps, and school crossing pavement markings approaching the midblock crosswalk at Benito Street and Gabilan Street.

Project #12 – Pedestrian Improvements on Orchard Lane

- Install a high-visibility crosswalk on Orchard Lane at Aromas Place, Cadena Drive, and Cambria Drive. Move the loading zone to the West Side of the school and formalize parking at the dirt lot.

These improvements require preparing a detailed PS&E package, conducting traffic engineering analysis, and ensuring compliance with current accessibility standards and traffic control design requirements, including the California Manual on Uniform Traffic Control Devices.

Since the approval of the selected projects, staff has implemented or scheduled several overlapping pedestrian safety improvements through other city safety projects. Improvements at Benito Street and Gabilan Street were partially addressed under the recently completed HSIP Cycle 10 Pedestrian Safety Improvements Project. Additional striping improvements overlapping with Orchard Lane and Gabilan Drive are planned as part of the upcoming Slurry Seal Project this summer.

While these efforts enhance overall safety, they also require staff to coordinate with the Steering Committee to confirm remaining project priorities and refine final scopes of work. This coordination, along with the three-year implementation requirement following the adoption of the Final SRTS Plan, compresses the timeline for design, review, and competitive bidding. Staff therefore solicited proposals from the city's On-Call Professional Support Services list and received two: one from MNS Engineers and one from the Wallace Group. A three-person evaluation panel reviewed and scored both firms based on qualifications, relevant experience, project approach, and capacity to meet the city's schedule.

Based on the evaluation, MNS Engineers was determined to be the most qualified firm to design this project. MNS Engineers recently completed the design services for the West Street Road Diet and Complete Streets Project and is familiar with the city and the community's safety concerns. The firm also has direct experience delivering Safe Routes to School and pedestrian safety projects throughout California.

The scope of work involves preparing a complete package, conducting traffic engineering analysis, and performing design review. The improvements must comply with the California Manual on Uniform Traffic Control Devices and ADA requirements. Therefore, staff recommends that the city council consider and approve a Consulting Services Agreement with MNS Engineers for an amount not to exceed $116,740.

Financial Considerations

The proposed Consulting Services Agreement with MNS Engineers is in an amount not to exceed $116,740. Funding for this agreement will be provided through the $250,000 allocation awarded to the City of Soledad by the Transportation Agency for Monterey County (TAMC) as part of the Salinas Valley Safe Routes to School Participatory Budgeting Process.

This expenditure is an eligible use of the allocated funds and is fully covered within the approved funding amount.

Strategic Plan Alignment

This project is consistent with *Objective 5.2 – Advance Vision Zero by Implementing the Safe Routes to School Plan and Other Safety Improvements.* Specifically, the Strategic Plan identifies delivering funded projects through the Safe Routes to School Program.

Alternatives

- Adopt the proposed Resolution; or
- Do not adopt the proposed Resolution. This is not recommended as the City may jeopardize the ability to implement Safety and Pedestrian improvements and funding.

Planning/CEQA

The proposed project is categorically exempt under Class 1 – Existing Facilities, Section 15302, Class 2

– Replacement or Reconstruction, and Section 15303, Class 3 – New Construction or conversion of Small Structures. Class 1 consists of minor alterations of existing facilities involving negligible or no expansion of use. Class 2 involves the reconstruction of existing facilities with negligible or no capacity expansion. Class 3 consists of the construction of a limited number of new, small facilities or structures. The project would occur within existing roadways with no change or negligible changes to use and capacity.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6341
MNS Draft Agreement
MNS - Proposal

RESOLUTION NO. 6341

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING A CONSULTING SERVICES AGREEMENT WITH MNS ENGINEERS, INC. FOR THE SALINAS VALLEY SAFE ROUTES TO SCHOOL PLAN IMPROVEMENTS PROJECT DESIGN IN AN AMOUNT NOT TO EXCEED $116,740 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONSULTING SERVICES AGREEMENT ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, the Transportation Agency for Monterey County (TAMC), in partnership with regional agencies and the South County cities, developed the Salinas Valley Safe Routes to School (SRTS) Plan to improve pedestrian and bicycle safety for school-aged children; and

WHEREAS, the City of Soledad participated in the SRTS planning process, which included community outreach and a participatory budgeting process that allocated up to $250,000 per city for community-selected projects; and

WHEREAS, on November 15, 2023, the City Council approved the projects selected through the Soledad Steering Committee participatory budgeting process and directed staff to proceed with implementation planning; and

WHEREAS, on February 19, 2025, the City Council adopted the Final Salinas Valley Safe Routes to School Plan for the City of Soledad, and the City is required to initiate development of Plans, Specifications, and Estimates (PS&E) and complete construction of the selected projects within three years of adoption; and

WHEREAS, the preparation of a complete PS&E package requires professional engineering services, including traffic engineering analysis and design in compliance with applicable traffic and roadway design standards; and

WHEREAS, staff solicited proposals from the City's On-Call Professional Support Services list and received proposals from MNS Engineers, Inc. and the Wallace Group; and

WHEREAS, a three-person evaluation panel reviewed and evaluated the proposals and determined that MNS Engineers, Inc., is the most qualified firm to provide the required professional engineering services; and

WHEREAS, the Consulting Services Agreement with MNS Engineers, Inc. would be fully funded through the $250,000 allocation provided by TAMC for the Salinas Valley Safe Routes to School Participatory Budgeting Projects; and

WHEREAS, the Salinas Valley Safe Routes to School Participatory Budgeting Projects consist of minor pedestrian and roadway safety improvements within existing public rights-of-way and are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 Class 1 – Existing Facilities, Section 15302 Class 2 – Replacement or Reconstruction, and Section 15303 Class 3 – New Construction or

Conversion of Small Structures), as the improvements involve minor alterations, replacement, or installation of small facilities within existing roadways with no change or only negligible changes to use or capacity; and

WHEREAS, Staff therefore recommends a Consulting Services Agreement with MNS Engineers, in an amount not to exceed $116,740 for the design services on the Salinas Valley Safe Routes to School Plan Improvements Project.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad that the Consulting Services Agreement with MNS Engineers, Inc., in an amount not to exceed $116,740, for the design of the Salinas Valley Safe Routes to School Plan Improvement Project is hereby approved, and the City Manager is authorized to execute the agreement on behalf of the City.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 1st day of April 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

CONSULTING SERVICES AGREEMENT BETWEEN
THE CITY OF SOLEDAD AND
MNS ENGINEERS, INC.
SAFE ROUTE TO SCHOOL PROJECT

THIS AGREEMENT for consulting services is made by and between the City of Soledad ("City") and MNS ENGINEERS, INC. ("Consultant") (together sometimes referred to as the "Parties") as of **April 1, 2026** (the "Effective Date").

Section 1. **SERVICES**. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on December 31, 2027, the date of completion specified in Exhibit A, and Consultant shall complete the work described in Exhibit A on or before that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as referenced in Section 8.

1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged.

1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.

1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

1.5 **Public Works Requirements.** Because the services described in Exhibit A include "work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work," the services constitute a public works within the definition of Section 1720(a)(1) of the California Labor Code. As a result, Consultant is required to comply with the provisions of the Labor Code applicable to public works, to the extent set forth in Exhibit C.

Section 2. **COMPENSATION.** City hereby agrees to pay Consultant a sum not to exceed **$116,740**, notwithstanding any contrary indications that may be contained in Consultant's proposal, for services to be performed and reimbursable costs incurred under this Agreement. In the event of a conflict between this

Agreement and Consultant's proposal, attached as Exhibit A, regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City in writing, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 **Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder;
- The Consultant's signature;
- Consultant shall give separate notice to the City when the total number of hours worked by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours within a 12-month period under this Agreement and any other agreement between Consultant and City. Such notice shall include an estimate of the time necessary to complete work described in Exhibit A and the estimate of time necessary to complete work under any other agreement between Consultant and City, if applicable.

2.2 **Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 **Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within 60 days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

2.4 **Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

2.5 **Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the compensation schedule attached hereto as Exhibit B.

2.6 **Reimbursable Expenses.** Reimbursable expenses are specified below, and shall not exceed $ 0. Expenses not listed below are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

2.7 **Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

2.8 **Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets to verify costs incurred to that date.

2.9 **Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. **FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in this section, and only under the terms and conditions set forth herein.

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve

incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

Section 4. **INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects, and that such insurance is in effect prior to beginning work to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and provided evidence that such insurance is in effect to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution. Consultant shall maintain all required insurance listed herein for the duration of this Agreement.

4.1 **Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than $2,000,000 per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the Contract Administrator. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

4.2 **Commercial General and Automobile Liability Insurance.**

4.2.1 **General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than $2,000,000 per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

4.2.2 **Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001, Code 1 (any auto). Consultant will provide City with notice of any exclusion endorsement purporting to alter coverage.

4.2.3 **Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

a. The Insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.

b. City, its officers, officials, employees, and volunteers are to be covered as insureds as respects: liability arising out of work or operations performed by or on behalf of the Consultant; or automobiles owned, leased, hired, or borrowed by the Consultant

c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

d. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after 30 days' prior written notice has been provided to the City. Except for cancellation for non-payment of premium, a 10-day notice shall apply.

4.3 **Professional Liability Insurance.**

4.3.1 **General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than $2,000,000 covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed $150,000 per claim.

4.3.2 **Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

a. The retroactive date of the policy must be shown and must be before the date of the Agreement.

b. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.

c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant shall purchase an extended period coverage for a minimum of five years after completion of work under this Agreement.

d. A copy of the claim reporting requirements must be submitted to the City for review prior to the commencement of any work under this Agreement.

4.3.3 Additional Requirements. N/A

4.4 All Policies Requirements.

4.4.1 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.2 Verification of coverage. Prior to beginning any work under this Agreement, Consultant shall furnish City with complete copies of all policies delivered to Consultant by the insurer, including complete copies of all endorsements attached to those policies. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf. If the City does not receive the required insurance documents prior to the Consultant beginning work, it shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete copies of all required insurance policies at any time.

4.4.3 Deductibles and Self-Insured Retentions. Consultant shall disclose to and obtain the written approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, employees, and volunteers; or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4.4.4 Wasting Policies. N/A

4.4.5 Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from vendor by virtue of the payment of any

loss. Consultant agrees to obtain any endorsements that may be necessary to affect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the consultant, its employees, agents, and subcontractors.

4.4.6 **Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

4.5 **Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

Section 5. **INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.** Consultant shall, to the fullest extent allowed by law, with respect to all Services performed in connection with this Agreement, defend with counsel acceptable to City, indemnify, and hold City, its officers, employees, agents, and volunteers, harmless from and against any and all claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, ("Claims"). Consultant will bear all losses, costs, damages, expense and liability of every kind, nature and description that arise out of, pertain to, or relate to such Claims, whether directly or indirectly ("Liability).

Notwithstanding the forgoing, to the extent this Agreement is a "construction contract" as defined by California Civil Code section 2783, as may be amended from time to time, such duties of Consultant to indemnify shall not apply when to do so would be prohibited by California Civil Code Section 2782.

Section 6. **STATUS OF CONSULTANT.**

6.1 **Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3;

however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

6.2 **Consultant Not an Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement, to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

7.1 **Governing Law.** The laws of the State of California shall govern this Agreement.

7.2 **Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws and regulations applicable to the performance of the work hereunder, including but not limited to, the California Building Code, the Americans with Disabilities Act, and any copyright, patent or trademark law. Consultant's Failure to comply with any law(s) or regulation(s) applicable to the performance of the work hereunder shall constitute a breach of contract.

7.3 **Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.

7.4 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

7.5 **Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant

in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

8.1 Termination. City may cancel this Agreement at any time and without cause upon written notification to Consultant.

Consultant may cancel this Agreement upon 60 days' written notice to City and shall include in such notice the reasons for cancellation.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

8.2 Extension. City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall require a written amendment to this Agreement, as provided for herein. Consultant understands and agrees that, if City grants such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized by the Contract Administrator, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

8.3 Amendments. The parties may amend this Agreement only by a writing signed by all the parties.

8.4 Assignment and Subcontracting. City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the Contract Administrator.

8.5 **Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

8.6 **Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

8.6.1 Immediately terminate the Agreement;

8.6.2 Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;

8.6.3 Retain a different consultant to complete the work described in Exhibit A, not finished by Consultant; or

8.6.4 Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

9.1 **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

9.2 **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of 3 years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

9.3 **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of

the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds $10,000.00, the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of 3 years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

10.1 **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

10.2 **Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Monterey or in the United States District Court for the Northern District of California.

10.3 **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

10.4 **No Implied Waiver of Breach**. The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

10.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

10.6 **Use of Recycled Products.** Consultant shall prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

10.7 **Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous 12 months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

10.8 **Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 **Contract Administration.** This Agreement shall be administered by Donald T. Wilcox ("Contract Administrator"). All correspondence shall be directed to or through the Contract Administrator or his or her designee.

10.10 **Notices.** Any written notice to Consultant shall be sent to:
Jeff Edwards, Vice President
MNS Engineers Inc.
201 Industrial Way, Suite A
Buellton, CA 93427

Any written notice to City shall be sent to:
City of Soledad
Megan Hunter, City Manager
248 Main Street
Soledad, CA 9396

10.11 **Professional Seal.** Where applicable in the determination of the contract administrator, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation. The stamp/seal shall be in a block entitled "Seal and Signature of Registered Professional with report/design responsibility," as in the following example.

_____ Seal and Signature of Registered Professional with report/design responsibility.

10.12 **Integration.** This Agreement, including the scope of work attached hereto and incorporated herein as Exhibits A, B, & C, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral. To the extent there may be a conflict between the consultant proposal terms and the agreement, the City's agreement language prevails.

Exhibit A	Scope of Services
Exhibit B	Payment Schedule
Exhibit C	Public Works Requirements

10.13 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

[SIGNATURES ON FOLLOWING PAGE]

The Parties have executed this Agreement as of the Effective Date.

CITY OF SOLEDAD

_____
Megan Hunter, City Manager

Attest:

_____
Megan Hunter, City Clerk

Approved as to Form:

_____
Michael Rodriquez, City Attorney

CONSULTANT: MNS. Engineers, Inc.

_____
By: Jeff Edwards, Vice President

EXHIBIT A

SCOPE OF SERVICES

.

EXHIBIT B

COMPENSATION SCHEDULE

EXHIBIT C

PROVISIONS REQUIRED FOR PUBLIC WORKS CONTRACTS PURSUANT TO CALIFORNIA LABOR CODE SECTION 1720 *ET SEQ.*

HOURS OF WORK:

A. In accordance with California Labor Code Section 1810, 8 hours of labor in performance of the services described in Exhibit A shall constitute a legal day's work under this contract.

B. In accordance with California Labor Code Section 1811, the time of service of any worker employed in performance of the services described in Exhibit A is limited to eight hours during any one calendar day, and forty hours during any one calendar week, except in accordance with California Labor Code Section 1815, which provides that work in excess of eight hours during any one calendar day and forty hours during any one calendar week is permitted upon compensation for all hours worked in excess of eight hours during any one calendar day and forty hours during any one calendar week at not less than one-and-one-half times the basic rate of pay.

C. The Consultant and its subcontractors shall forfeit as a penalty to the City $25 for each worker employed in the performance of the services described in Exhibit A for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day, or more than 40 hours in any one calendar week, in violation of the provisions of California Labor Code Section 1810 and following.

WAGES:

A. In accordance with California Labor Code Section 1773.2, the City has determined the general prevailing wages in the locality in which the services described in Exhibit A are to be performed for each craft or type of work needed to be as published by the State of California Department of Industrial Relations, Division of Labor Statistics and Research, a copy of which is on file in the City Public Works Office and shall be made available on request. The Consultant and subcontractors engaged in the performance of the services described in Exhibit A shall pay no less than these rates to all persons engaged in performance of the services described in Exhibit A.

B. In accordance with Labor Code Section 1775, the Consultant and any subcontractors engaged in performance of the services described in Exhibit A shall comply Labor Code Section 1775, which establishes a penalty of up to $50 per day for each worker engaged in the performance of the services described in Exhibit A that the Consultant or any subcontractor pays less than the specified prevailing wage. The amount of such penalty shall be determined by the Labor Commissioner and shall be based on consideration of the mistake, inadvertence, or neglect of the Consultant or subcontractor in failing to pay the correct rate of prevailing wages, or the previous record of the Consultant or subcontractor in meeting applicable prevailing wage

obligations, or the willful failure by the Consultant or subcontractor to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if the Consultant or subcontractor had knowledge of their obligations under the California Labor Code. The Consultant or subcontractor shall pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate. If a subcontractor worker engaged in performance of the services described in Exhibit A is not paid the general prevailing per diem wages by the subcontractor, the Consultant is not liable for any penalties therefore unless the Consultant had knowledge of that failure or unless the Consultant fails to comply with all of the following requirements:

1. The contract executed between the Consultant and the subcontractor for the performance of part of the services described in Exhibit A shall include a copy of the provisions of California Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815.

2. The Consultant shall monitor payment of the specified general prevailing rate of per diem wages by the subcontractor by periodic review of the subcontractor's certified payroll records.

3. Upon becoming aware of a subcontractor's failure to pay the specified prevailing rate of wages, the Consultant shall diligently take corrective action to halt or rectify the failure, including, but not limited to, retaining sufficient funds due the subcontractor for performance of the services described in Exhibit A.

4. Prior to making final payment to the subcontractor, the Consultant shall obtain an affidavit signed under penalty of perjury from the subcontractor that the subcontractor has paid the specified general prevailing rate of per diem wages for employees engaged in the performance of the services described in Exhibit A and any amounts due pursuant to California Labor Code Section 1813.

C. In accordance with California Labor Code Section 1776, the Consultant and each subcontractor engaged in performance of the services described in Exhibit A shall keep accurate payroll records showing the name, address, social security number, work, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed in performance of the services described in Exhibit A. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following:

1. The information contained in the payroll record is true and correct.

2. The employer has complied with the requirements of Sections 1771, 1811, and 1815 for any work performed by the employer's employees on the public works project.

The payroll records required pursuant to California Labor Code Section 1776 shall be certified and shall be available for inspection by the Owner and its authorized representatives, the Division of Labor Standards Enforcement, the Division of Apprenticeship Standards of the Department of Industrial Relations and shall otherwise be available for inspection in accordance with California Labor Code Section 1776.

D. In accordance with California Labor Code Section 1777.5, the Consultant, on behalf of the Consultant and any subcontractors engaged in performance of the services described in Exhibit A, shall be responsible for ensuring compliance with California Labor Code Section 1777.5 governing employment and payment of apprentices on public works contracts.

E. In case it becomes necessary for the Consultant or any subcontractor engaged in performance of the services described in Exhibit A to employ for the services described in Exhibit A any person in a trade or occupation (except executive, supervisory, administrative, clerical, or other non manual workers as such) for which no minimum wage rate has been determined by the Director of the Department of Industrial Relations, the Contractor shall pay the minimum rate of wages specified therein for the classification which most nearly corresponds to services described in Exhibit A to be performed by that person. The minimum rate thus furnished shall be applicable as a minimum for such trade or occupation from the time of the initial employment of the person affected and during the continuance of such employment.

CITY OF SOLEDAD

Proposal for

Engineering Services for Salinas Valley Safe Routes to School Plan Improvements



PRIME CONSULTANT	MNS ENGINEERS, INC.
OFFICE	201 N. Calle Cesar Chavez, Suite 300 Santa Barbara, CA 93103 805.692.6921 Office
PROJECT CONTACT	**Michael Ip, PE, QSD** Project Manager 805.391.0415 Mobile | 805.719.9807 Office mip@mnsengineers.com
AUTHORIZED SIGNATURE	**Brandon Reyes, PE** Vice President 951.532.4510 Mobile breyes@mnsengineers.com

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201 N. Calle Cesar Chavez, Suite 300, Santa Barbara, CA 93103
805.692.6921 Office
mnsengineers.com

May 16, 2025

City of Soledad
Attention: Alex Ramos
248 Main Street
Soledad, CA 93960

SUBJECT: Proposal for Engineering Services for Salinas Valley Safe Routes to School Plan Improvements

Dear Mr. Ramos,

MNS Engineers, Inc. (MNS) appreciates the opportunity to submit this proposal to provide Engineering Services for Salinas Valley Safe Routes to School Plan Improvements. Since 1962, MNS has provided quality infrastructure consulting services to the transportation, water resources, government, and federal markets throughout California. We specialize in the core services of civil engineering, construction management, and land surveying. MNS has included Kittelson & Associates, Inc. to perform the roundabout studies and Padre & Associates, Inc. to prepare the environmental documents.

MNS is working on the West Street Road Diet and Complete Street Project, City and has the following Safe Route to School Project experience:

- Safe Route to School Infrastructure at Six Schools and Non-Infrastructure at 26 Schools, City of Oxnard
- Safe Route to School Project – Newhall Area, City of Santa Clarita
- Muscoy/Vermont School Pedestrian Improvement, County of San Bernardino
- Los Feliz Drive Sidewalks Phase II, City of Thousand Oaks
- Saticoy Pedestrian Improvements, County of Ventura
- Piru Pedestrian Improvements, County of Ventura

MNS has a current professional services contract with the City and would like to continue to provide services for this project using our existing contract language.

MNS is confident our uniquely experienced and qualified team will complete this important project to meet the City's goals and expectations. We are excited about this opportunity and look forward to working with the City. Please contact **Michael Ip at 805.719.9807 or mip@mnsengineers.com** with any questions regarding this proposal. Thank you for your consideration.

Sincerely,
MNS Engineers, Inc.

Brandon Reyes, PE
Vice President

MNS DETAILS

LEGAL NAME
MNS Engineers, Inc.

FIRM OWNERSHIP TYPE
C-Corporation

YEAR FIRM ESTABLISHED
1962

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS
DIR No. 1000003564

CORPORATE OFFICE
201 N. Calle Cesar Chavez, Suite 300
Santa Barbara, CA 93103
805.692.6921 Office
mnsengineers.com

AUTHORIZED SIGNATURE AND PROJECT CONTACT
Brandon Reyes, PE
805.692.6921 office
breyesi@mnsengineers.com

SECTION 2

WORK PLAN



Project Understanding

The City of Soledad participated in the Salinas Valley Safe Routes to School Plan to identify needs and recommend infrastructure projects and programs that support safe walking, bicycling, and carpooling to schools within the City. As a result, the City was provided with a curated list of projects to address ongoing issues identified at various locations near or at the existing schools ranked by priority implementation.

On November 15, 2023, the City by resolution approved the projects by the Soledad Steering Committee and gave direction to City Staff to schedule the implementation of said projects by February 2027.

The Transportation Agency of Monterey County (TAMC) will provide grant funding up to $250,000 to implement the identified projects from the participatory budgeting process results.

The City was provided with a list of four (4) projects voted by the Participatory Budgeting Steering Committee to be implemented by the grant deadline and ranked by priority. The projects are as follows:

Project #3 – Pedestrian Improvements at Orchard Lane and Gabilan Drive for Jack Franscioni Elementary School

Install flashing stop signs and stop bar striping at all four legs of the intersection at Orchard Ln and Gabilan Dr. Install ADA and Gabilan Dr compliant curb ramps and high-visibility crosswalks. Estimated Cost - $28,000 (Per meeting with TAMC, the estimated $35K roundabout study will not be part of the project. The estimated cost has been reduced accordingly.)

Project #6 – Intersection Improvements at Main Street and Gabilan Drive for Pinnacles High School

Install curb extensions on the southeast and southwest comers of the intersection, stripe white curb for loading zone for school drop-off/pick-up, and station crossing guards at this intersection. Estimated Cost - $100,250 (Per meeting with TAMC, the estimated $35K roundabout study will not be part of the project. The estimated cost has been reduced accordingly.)

Project #5 - Pedestrian Improvements at Benito Street and Gabilan Drive for Soledad High School

Install stop bar striping, ADA-compliant curb ramps, and school crossing pavement markings approaching the midblock crosswalk at Benito Street and Gabilan Street - Estimated Cost - $11,000

Project #12 – Pedestrian Improvements on Orchard Lane for San Vicente Elementary School

Install high visibility crosswalk on Orchard Lane at Aromas Place, Cadena Drive and Cambria Drive. Move the loading zone to the East Side of the school. (Formalizing the parking at the dirt lot will be done by the School District as the lot is not in the City right of way) - Estimated Cost - $23,600

The projects are ranked by priority with project #3 as the highest priority. Given the available funding of up to $250,000, if only one project can be completed, it will be project #3.

With the limited budget, MNS proposes to decrease the survey and design level of effort by the following:

- Determine curb ramp compliance to ADA by smart level and field measurements.
- Field surveying only locations with potential new curb lines – Projects #6 and #12.
- Analyze only the proposed improvements for Projects #6 and #12 as the improvements for Projects #3 and #5 are straightforward.
- With flat grades on Gabilan Drive, we will call out curb ramp standard details only (i.e. no custom curb ramp details).
- Combine utility, street improvements, signing and striping into one sheet.

Preliminary Schedule:

- RFP Submission Deadline: May 16 2025
- Tentative Award Date: June 18, 2025
- Approximate Start date: March 19, 2026
- Design completion: June 2026
- Advertise for Bids: July 2026
- Award Construction: August 2025
- Complete Construction: October 2025

Scope of Work

Task 1 - Project Management

1.1 - Project Meetings

MNS will coordinate project meetings with the necessary stakeholders, prepare project meeting agendas and meeting minutes and identify action items. We assume the meeting will be virtual Teams meetings. The following are the anticipated meetings (total of 8):

- Kickoff meeting
- TAMC/City submittal review meetings (3)
- Stakeholder/additional meetings (4)

Deliverable: Meeting agenda and minutes

1.2 - Project Schedule

We will prepare and maintain a project schedule in Microsoft Project - Critical Path Method (CPM) format.

Deliverable: Project Schedule

Task 2 - Surveying

MNS will perform surveying (boundary, right-of-way, and topography survey.)

We will research record drawings including utility companies and other agencies as necessary to secure information required to identify, locate and lay out the existing improvements and right-of-way boundaries within the project limits that may interfere with the proposed safety improvements.

Deliverable: Topographic and R/W Mapping

Task 3 - Utility Research and Coordination

MNS will send utility letters to request utility atlases and record drawings from the utility companies. We will send the utility verification letter and plans to the utility companies to confirm the utility location, size and material. We will send the utility owner notification letter to utility companies that have facilities that will need to be adjusted or relocated.

We will coordinate utility companies during the design process.

Since we do not anticipate designing or constructing any underground facilities, we assume utility potholing will not be required.

Deliverable: Utility Letters/Correspondences

Task 4 – Data Review

4.1 - Data Collection/Review

We will request and review available reports, plans and information provided by the City.

4.2 - Improvement Analysis

With the data, we will determine the feasibility of the proposed safety improvements to be implemented as part of this project. We will analyze and recommend the

best options for the final design in consideration of the available funding. We will prepare a technical memorandum to document the analysis and recommendations.

Deliverable: Technical Memorandum

Task 5 - Design

MNS will prepare 30%, 60%, 90% and 100% submittal packages.

5.1 - 30% Submittal

MNS will prepare 30% plans which will include the proposed improvements and signing and striping for the City's review.

We will prepare a 30% construction cost estimate.

Deliverable: 30% Plans and Construction Cost Estimate

5.2 - 60% Submittal

Based on the City's 30% review comments, MNS will prepare the 60% plans:

- Title Sheet
- General Notes/Key Map
- Improvement Plans at 1" = 20' Scale including utilities, signing and striping (3 Sheet)

We will update the construction cost estimate.

Deliverable: 60% Plans and Construction Cost Estimate

5.3 - 90% Submittal

Based on the City's 60% review comments, MNS will prepare the 90% plans:

- Update 60% Plan Set (5 Sheets)
- Construction Details – Curb Extensions and Loading Zone at 1" = 10' Scale (1 Sheets)
- Signing and Striping Details (1 Sheet)

We will prepare draft technical specifications.

We will update the construction cost estimate.

With flat street grades, we will call out curb ramp standard details and will not provide construction details.

Deliverable: 90% Plans, Specifications and Estimate

5.4 - 100% Submittal

Based on the City's 90% review comments, MNS will prepare the 100% (Final) plans, specifications and estimate.

Deliverable: 100% Plans, Specifications and Estimate

Task Assumptions:

- Flashing stop sign will be solar powered; therefore, electrical design is not anticipated.
- SWPPP will not be required as the disturbed soil area will not be over 1 acre.
- Permanent stormwater treatment will not be required due to the small improvement footprint.

Task 6 – Environmental Review

We assume the project will be categorically exempted/excluded. MNS Team member – Padre & Associates will prepare the initial checklist and the notice of categorical exemption/exclusion (CE).

Deliverable: CE Documentation

Task 7 – Engineering Services During Bidding

MNS will assist the City with the coordination of the pre-bid meeting agenda and contract documents (printing and presenting contract documents to the contractors), preparation of responses to requests for information (RFIs) and addenda.

Deliverable: Response to RFIs & Addenda

Task 8 – Engineering Services During Construction

8.1 - RFIs

MNS will assist the City with responses to RFIs.

8.2 - Submittals

MNS will review submittals when requested.

8.3 - As-Built Plans

MNS will prepare the as-built plans based on contractor redlines.

Deliverable: Response to RFIs & Submittals and As-Built Plans

SECTION 3

FIRM AND STAFF EXPERIENCE

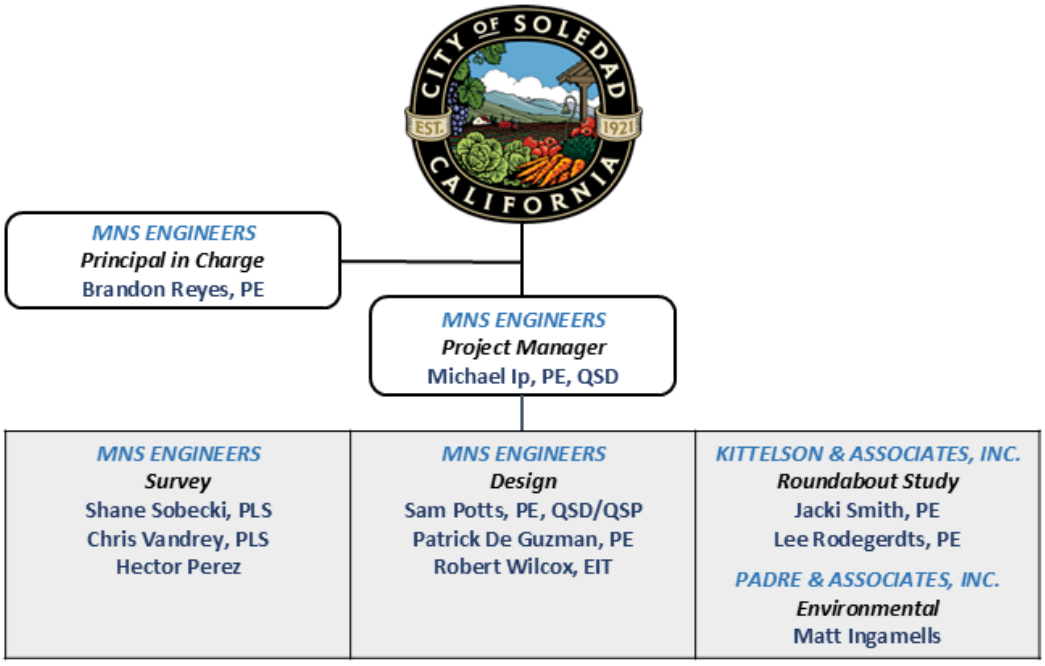


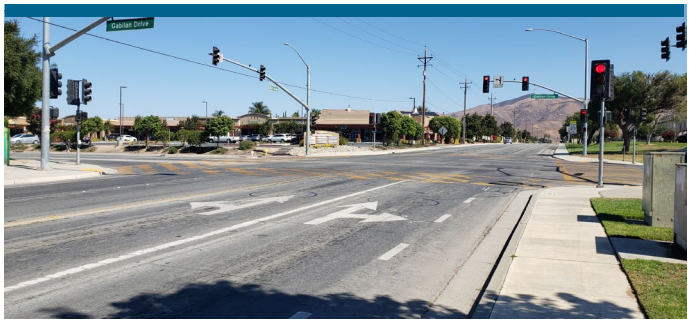
Figure 2.1. Team Organization

MNS Engineers, Inc. (MNS)

Legal Firm Name	MNS Engineers, Inc. (DIR No. 1000003564)
Address	201 N. Calle Cesar Chavez, Suite 300; Santa Barbara, CA 93103
Firm Type | Founded	C-Corporation | 1962
Point of Contact	Michael Ip, PE, QSD, Project Manager, Ph 805.719.9807, mip@mnsengineers.com
Role	Prime Consultant

Established in 1962 as a C-Corporation, MNS provides quality infrastructure consulting services to the water resources, transportation, and government service markets throughout California. Specializing in the core services of civil engineering, construction management, and land surveying, MNS' reputation has been built on clear and direct communication and quality services. We understand the technical, environmental, and regulatory aspects that may be required for any project. We are experienced and knowledgeable with utility and multi-agency coordination.

MNS is the result of the 1980 merger of Martin and Northart, Inc., US Grant & Sons, Inc., and Spencer Engineering, Inc. Merging these well-established Santa Barbara engineering firms created a diversified professional service corporation with unique capabilities to serve public and private clients. Headquartered in Santa Barbara, California, MNS has additional branch offices in Antioch, Buellton, Long Beach, Oakland, Riverside, San Jose, San Luis Obispo, and Thousand Oaks.



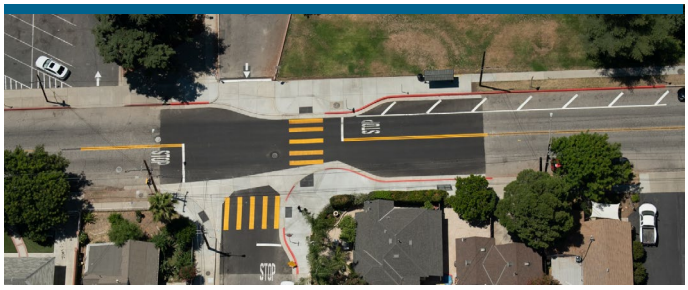
PROJECT	**West Street Road Diet and Complete Street**
OWNER	**City of Soledad**
CONTACT	**Don Wilcox, Public Works Director** **831.223.5124**

This project will improve multimodal mobility making West Street more accessible and comfortable for all types of roadway users from Front Street to Gabilan Drive. Soledad High School is located at the northeast corner of West Street and Gabilan Drive. The project will implement a road diet, reducing the number of vehicle travel lanes from four to two. This will create additional space to implement Class IV bikeways and have a traffic calming effect. The project will also include a two-way left- turn lane south of Market Street and a landscaped median with trees north of Market Street. Other project features include reconstruction of noncompliant ADA curb ramps, safety enhancements at the Market Street intersection, painted bike lane buffers, raised pedestrian crossing at Sundew Street with Rectangular Rapid Flashing Beacon (RRFB) and pedestrian refuge island, crosswalk at North Street and signal modification at the Gabilan Drive intersection. The project will rehabilitate the existing pavement which includes cold milling and overlay from Market Street to Gablian Drive and full depth reclamation from Front Street to Market Street. MNS will be performing Preliminary Engineering, Surveying, Final Design, SWPPP, TAMC Project Completion Report, TAMC Before and After Study, Construction Management services and Monument Preservation.



PROJECT	**Safe Route to School Infrastructure at Six Schools and Non-Infrastructure at 26 Schools**
OWNER	**City of Oxnard**
CONTACT	**Debbie O'Leary, Transportation Planner** **805.200.5283**

This $3.6M project installed enhanced pedestrian infrastructure improvements at six schools: Ramona, Elementary, Fremont Middle, Curren Elementary, Kamala Elementary, Harrington Elementary and Lemonwood Elementary. The City obtained a Federal Safe Route to School grant. The project addressed poor visibility at crossings, missing or inaccessible curb ramps, lack of traffic signs and pavement markings, and poor intersection geometry that contributed to obstructed views for motorists and pedestrians. Infrastructure improvements included 33 curb extensions or floating curb islands, 59 accessible curb ramps, 47 high-visibility crosswalks, 56 roadside signs, four rectangular rapid flashing beacons (RRFB), and traffic pavement markings/striping. As part of this project, a noninfrastructure program was developed for 26 schools. The program included a proactive public outreach program to help identify the problem areas and proposed safety enhancements. MNS subconsultant - Fehr & Peers lead the noninfrastructure program. MNS provided surveying, preliminary and final design services



PROJECT	**Safe Route to School Project – Newhall Area**
OWNER	**City of Santa Clarita**
CONTACT	**MacKenzie Bright, Project Manager** **661.255.4359**

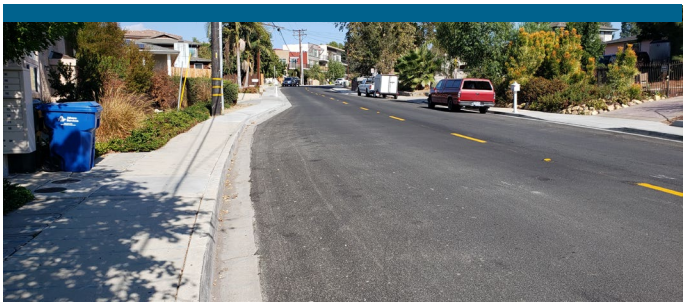
This project will install bicycle and pedestrian improvements to support safe, active travel for youth and their families to the schools located in the Newhall community in support of the Safe Routes to School objectives. The improvements include enhanced bicycle and pedestrian facilities and roadway improvements near Newhall Elementary School, Placerita Junior High School, and Hart High School. The proposed improvements include the demolition and upgrade of sidewalks, driveways, ADA ramps, striping, curbs, asphalt, and gutters; installation of speed feedback signs; minor irrigation repair; utility adjustments; signing adjustments; and landscaping. MNS will perform survey and final design services.



PROJECT	**Muscoy/Vermont School Pedestrian Improvements**
OWNER	**County of San Bernardino**
CONTACT	**Rocky Li, Supervising Engineer** **909.387.1841**

The $4 million project will improve pedestrian routes around Muscoy Elementary School and Vermont Elementary School in the Muscoy Area. The project was selected because Muscoy Elementary School and Vermont Elementary School are listed as priority projects in the San Bernardino County Safe Routes to School Master Plan.

Improvements will include sidewalk around both school blocks, curb extensions, curb and gutter, driveway approaches, roadway widening and pedestrian traffic facilities such as high visibility crosswalks, new or replacement of existing curb ramps, signs, and rectangular rapid flashing beacons (RRFBs). The improvements required to conform to 80 existing properties and to obtain 80 temporary construction easements. Where curb extensions were not feasible, permanent roadway easements were acquired. With State funding, the project will require approval from the Division of the State Architect. MNS is performing preliminary and final design, utility coordination and the identification of required easements. MNS will coordinate with the County for field survey and mapping, geotechnical investigation, and environmental clearance for this project.



PROJECT	**Los Feliz Drive Sidewalk Phase II Project**
OWNER	**City of Thousand Oaks**
CONTACT	**Masoud Razavi** **805.449.2454**

This project will installed 800 linear feet of pedestrian facilities on the north and south sides of Los Feliz Drive between Thousand Oaks Boulevard and Conejo School Road. Conejo Elementary School is located at the northeast corner of Los Feliz Drive and Conejo School Road. The project corridor consists of high-density residential properties as well as single family residences. The project will installed missing segments of sidewalk and to improve pedestrian safety. These improvements consisted of sidewalk construction, driveway reconstruction, traffic lane striping and markings, curb and gutter construction, and crosswalk striping. The project also involved utility relocation in various locations and the installation of a new waterline. Upgrades were also made to the existing striping, crosswalk, and signage on Los Feliz Drive. This project required approval from the Division of the State Architect.

Team Organization and Staff Biographies

Our team of professionals are experienced in all the specific elements and needs for the project. This section provides a brief overview of the responsibilities and biographies for the key team members.

Brandon Reyes, PE	YRS EXP	17
Role	Principal-in-Charge	
License	Professional Civil Engineer, CA No. 79226	



Mr. Reyes will support the Project Manager and provide project oversight. Mr. Reyes has over 17 years of experience in large transportation projects involving a breadth of staffing disciplines, Caltrans, agencies, and local governments throughout California. Having managed projects worth nearly $500M in construction dollars, Brandon is a solutions-based professional engineer who is actively involved in design strategies, schedule and cost adherence management, and quality assurance.

Brandon's project experience includes:

- Infrastructure Improvements, San Bernardino County Transportation Authority (SBCTA), City of Ontario
- Infrastructure Improvements, San Bernardino County Transportation Authority (SBCTA), City of Twentynine Palms
- Interstate 10/Cherry Valley Interchange, County of Riverside & City of Calimesa
- Interstate 15 Corridor Freight and Express Lanes, San Bernardino County Transportation Authority

Michael Ip, PE, QSD	YRS EXP	32
Role	Project Manager	
License	Professional Civil Engineer, CA No. 43671	
Certification	Qualified SWPPP Developer, CA No. 43671	



Mr. Ip will manage the MNS team—focusing on budget, schedule, and technical oversight—and serve as the central communication point for the City. Michael specializes in the design and management of transportation facilities and capital improvement projects.

Michael's technical experience encompasses all project phases from project reports, planning, design, to construction management. His management responsibilities include oversight and direction of technical professionals, client liaison, quality control, subconsultant coordination, public outreach, and resource allocation to ensure the timely delivery of project deliverables. Michael has provided transportation design services for many cities and counties with roadway improvement projects involving intersections, bike facilities, pedestrian and ADA access, storm drain, stormwater treatment and landscaping.

Michael's project experience includes:

- West Street Road Diet and Complete Street, City of Soledad
- Safe Route to School Infrastructure at Six Schools and Non-Infrastructure at 26 Schools, City of Oxnard
- Safe Route to School Project – Newhall Area, City of Santa Clarita
- Muscoy/Vermont School Pedestrian Improvement, County of San Bernardino
- Los Feliz Drive Sidewalks Phase II, City of Thousand Oaks
- West Calabasas Road Improvements (Roundabout), City of Calabasas
- Main Street/Telegraph Road Roundabout, City of Santa Paula

Sam Potts, PE, QSD/QSP	YRS EXP	9
Role	Project Engineer	
License	Professional Civil Engineer, CA No. 92519	
Certification	Qualified SWPPP Developer & Provider, CA No. 27824	



Mr. Potts looks to improve his local communities by reimagining transportation facilities to be safer, more equitable, and more livable through engineering design. Sam takes a multidisciplinary, generalist approach to understand stakeholder priorities to create innovative solutions. His expertise lies in urban street design, active transportation facilities, grading, surface water quality and management, specification writing, multidisciplinary coordination, and computer modeling. His experience includes:

Sam's project experience includes:

- West Street Road Diet and Complete Street, City of Soledad

- Safe Route to School Project – Newhall Area, City of Santa Clarita
- Muscoy/Vermont School Pedestrian Improvement, County of San Bernardino
- Los Feliz Drive Sidewalks Phase II, City of Thousand Oaks
- West Calabasas Road Improvements (Roundabout), City of Calabasas
- Main Street/Telegraph Road Roundabout, City of Santa Paula

Patrick De Guzman, PE	YRS EXP	10
Role	QA/QC	
License	Professional Civil Engineer, CA No. 92120	



Mr. De Guzman will provide QA/QC support. His expertise is in local government traffic and transportation engineering encompassing bike, pedestrian and vehicle safety, and calming roadway enhancements.

Patrick's project experience includes:

- Hollis Street Transit and Pedestrian Improvements, City of Emeryville
- Bryan Avenue and El Camino Real North Traffic Signal, City of Irvine
- 40th Street Transit-Only Lanes and Multimodal Enhancements, City of Emeryville
- Buffered Bike Lane Enhancements Soledad Canyon Road and Bouquet Canyon Road, City of Santa Clarita
- State Route 132—Needham Street to Gates Road/Paradise Road, Phase 2: Plans, Specifications, and Estimate (PS&E), Stanislaus County Council of Governments (StanCOG)

Shane Sobecki, PLS, EIT	YRS EXP	23
Role	Principal Surveyor	
License	Professional Land Surveyor, CA No. 9041	



Mr. Sobecki has over 23 years of significant experience in land surveying. As Principal Surveyor, Shane plays a substantial role in managing and completing the firm's survey projects. He has over two decades of experience in private and public sector projects in the central and southern California area. His land surveying background includes tentative subdivision mapping, final maps, site plans, easements, legal descriptions, annexation exhibits, topographic mapping, 3D scanning, aerial surveys, construction staking, monitoring, records of survey, boundary surveys and right-of-way (R/W) retracements. Shane has proficient knowledge in the use of AutoCAD and other surveying software. His experience includes:

Shane's project experience includes:

- West Street Road Diet and Complete Street, City of Soledad
- Safe Route to School Infrastructure at Six Schools and Non-Infrastructure at 26 Schools, City of Oxnard
- Safe Route to School Project – Newhall Area, City of Santa Clarita
- Los Feliz Drive Sidewalks Phase II, City of Thousand Oaks
- West Calabasas Road Improvements (Roundabout), City of Calabasas
- Main Street/Telegraph Road Roundabout, City of Santa Paula

Lee Rodegerdts, PE	YRS EXP	32
Firm	Kittelson & Associates, Inc.	
Role	Roundabout Study	
License	Professional Civil Engineer, CA No. 58194	



Mr. Rodegerdts has prepared feasibility studies, design plans, and post-construction reviews for hundreds of roundabouts throughout North America. He is familiar with all major roundabout analysis techniques and has made leading contributions to the state-of-the-art in US roundabout analysis through his leadership on the HCM 2010 and HCM 6th Edition. He is widely regarded as an expert on roundabouts and is frequently invited to speak throughout the US and internationally.

Lee's project experience includes:

- State Route 410-166th Avenue E Interchange, City of Sumner, WA
- Lincoln Citywide Roundabout Feasibility, City of Lincoln, NE
- NCHRP Project 03-130: Guide for Roundabouts
- NCHRP Project 07-25: Guide for Pedestrian and Bicycle Safety at Alternative Intersections and Interchanges

Matt Ingamells	YRS EXP	43
Firm	Padre & Associates, Inc.	
Role	Environmental	
License	Certified Ecologist	



Mr. Ingamells will prepare the environmental documentation for the project. Mr. Ingamells has over 43 years of experience in environmental document preparation; biological impact assessment, constraints analysis and mitigation; regulatory permitting, permit compliance monitoring and mitigation monitoring; environmental documentation for transportation projects (Caltrans oversight); wetland delineation and mitigation; air quality and noise studies.

Matt's project experience includes:

- West Street Road Diet and Complete Street, City of Soledad
- Conejo School Road and Willow Lane Sidewalk and Bike Lanes Project, City of Thousand Oaks
- Thousand Oaks Boulevard Streetscape Phase I Improvements, City of Thousand Oaks
- Westside Bike and Pedestrian Improvements, City of Ventura,
- Westlake Boulevard (State Route 23) Sidewalk Improvements, City of Thousand Oaks

Safe Route to School Project

Cost Proposal

Task Descriptions	Principal Engineer	Senior Project Engineer	Senior Project Engineer (QA/QC)	Assistant Engineer	Principal Surveyor	Assistant Project Surveyor	Party Chief *Prevailing Wage*	Chainperson *Prevailing Wage*	MNS Resource Hours	MNS Resource Costs	Padre Associates, Inc.	Reimbursable Expenses *(Printing; Delivery; Etc.)*	Summary: Total Costs per Subtask	Summary: Total Costs per Task
	$325	$245	$245	$185	$295	$170	$200	$170						
Task 1 - Project Management														**$6,515**
1.1 Meetings (Teams) - 8 Total	8	12							20	$5,540			$5,540	
1.2 Project Schedule	3								3	$975			$975	
Task 2 - Surveying														**$22,620**
Survey and Mapping					16	40	30	30	116	$22,620			$22,620	
Task 3 - Utility Research and Coordination														**$7,700**
Utility Coordination	4	8		24					36	$7,700			$7,700	
Task 4 - Data Review														**$5,220**
4.1 Data Collection and Review	2	4							6	$1,630			$1,630	
4.2 Improvement Analysis	2	12							14	$3,590			$3,590	
Task 5 - Design														
5.1 - 30% Submittal														**$8,835**
30% Plans	2	16		8					26	$6,050			$6,050	
Construction Cost Estimate	1	4		8					13	$2,785			$2,785	
5.2 - 60% Submittal														**$16,135**
Title Sheet		1		4					5	$985			$985	
General Notes/Key Map		1		4					5	$985			$985	
Street Improvement Plan including utilities, signing and striping at 1" = 20' (3 Sheets)	4	16	4	32					56	$12,120			$12,120	
Update Construction Cost Estimate	1	4		4					9	$2,045			$2,045	
5.3 - 90% Submittal														**$23,540**
Update 60% Plans (5 Sheets)	1	4		8					13	$2,785			$2,785	
Construction Details - Curb Extensions & Loading Zones (1 Sheet)	4	24	2	12					42	$9,890			$9,890	
Signing and Striping Details (1 Sheet)	2	4		8					14	$3,110			$3,110	
Draft Specifications	4	16	2						22	$5,710			$5,710	
Update Construction Cost Estimate	1	4		4					9	$2,045			$2,045	
5.4 - 100% (Final) PS&E	8	24		20					52	$12,180			$12,180	**$12,180**
Task 6 - Environmental Review														**$6,150**
Environmental Documentation	2								2	$650	$5,500		$6,150	

Safe Route to School Project

Cost Proposal

Task Descriptions	Principal Engineer	Senior Project Engineer	Senior Project Engineer (QA/QC)	Assistant Engineer	Principal Surveyor	Assistant Project Surveyor	Party Chief *Prevailing Wage*	Chainperson *Prevailing Wage*	MNS Resource Hours	MNS Resource Costs	Padre Associates, Inc.	Reimbursable Expenses *(Printing; Delivery; Etc.)*	Summary: Total Costs per Subtask	Summary: Total Costs per Task
	$325	$245	$245	$185	$295	$170	$200	$170						
Task 7 - Bidding Support														$1,305
Bid Support	1	4							5	$1,305			$1,305	
Task 8 - Design Construction Support														$6,540
RFIs	1	8							9	$2,285			$2,285	
Submittal Review	1	8							9	$2,285			$2,285	
As-Built Plans		2		8					10	$1,970			$1,970	
													GRAND TOTAL	GRAND TOTAL
Total Staff Hours	52	176	8	144	16	40	30	30	496 Hours	$111,240	$5,500		**$116,740**	**$116,740**
Total Staff Costs	$16,900	$43,120	$1,960	$26,640	$4,720	$6,800	$6,000	$5,100						

AGENDA ITEM NO. 11.

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6345, a Resolution of the City Council of the City of Soledad Approving Contract Change Order No. 2 with Specialty Construction Inc. (SCI) in the Amount of $78,035.34 for the Soledad Recycled Water Conveyance Project and Authorizing the City Manager to Execute Said Change Order on Behalf of the City of Soledad**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Don Wilcox, Public Works Director, Alex Ramos, Engineering Project Manager**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6345, "Approving a Contract Change Order No. 2 with Specialty Construction Inc. (SCI) for a Total Not-to-Exceed Amount of $78,035.34 for the Soledad Recycled Water Conveyance Project and Authorizing the City Manager to Execute Said Change Order on Behalf of the City of Soledad."

Executive Summary

The Soledad Recycled Water Conveyance Project is currently under construction and progressing well, with more than half of the pipeline installed. During construction, several unforeseen field conditions and scope clarifications required additional work not included in the original contract. This item requests approval of Contract Change Order (CCO) No. 2 in the amount of $78,035.34 to address these items. The change order will be funded through the previously approved construction contingency and does not increase the overall project budget. Staff recommends authorizing the City Manager to approve said change order.

Background

On May 21, 2025, the City Council approved a Construction Services Contract with SCI in the not-to-exceed amount of $13,780,764.80 for the construction of the Soledad Recycled Water Conveyance Project. Concurrently, the City Council approved deductive Change Order No. 1 in the amount of $1,504,419.05 for the Soledad Recycled Water Conveyance Project for a net contract approval amount of $12,276,345.75 plus a $650,000 Construction Contingency for a total not to exceed amount of $12,926,345.75.

Review & Analysis

Since approval of the Construction Services Contract with Specialty Construction Inc. (SCI), the Soledad Recycled Water Conveyance Project has made significant progress, with more than half of the pipeline installation completed to date. The project has remained within budget despite several unforeseen field conditions encountered during construction.

Contract Change Order (CCO) No. 2 addresses additional work required due to unanticipated site conditions, plan discrepancies, and scope clarifications necessary to maintain project progress and avoid delays. The change order includes the following items:

Time and Materials Items:
Additional CCTV Footage for Sewer Mainline and Lateral on Prado Drive - $988.10: During construction on Prado Drive, existing sewer infrastructure was found to extend beyond what was shown in the plans. Additional CCTV work was required to identify potential conflicts with the new pipeline alignment.

Pothole for Remaining Force Main Abandonment - $4,471.08: While abandoning an existing 4-inch force main, it was discovered that slurry material had not fully filled the pipeline as required. Additional potholing was necessary to locate connection points not identified in the plans and complete the work.

Unmarked Sanitary Manhole - $24,048.12: An unmarked manhole was encountered during excavation activities that conflicted with the proposed pipeline alignment. SCI was required to adjust the alignment and install additional fittings to safely route the pipeline around the unmarked manhole.

Existing Slurry in Pump Station Excavation - $2,815.40: During excavation for the pump station wet well, unidentified slurry material was encountered. This material had to be removed to allow for proper construction of the Pump Station which was not accounted for in the original contract drawings.

Contract Material Upgrades:
Restrained Ductile Iron Pipe and Fittings - $36,355.40: A discrepancy between the project plans and specifications required clarification of pipe joint types. It was determined that restrained joints were necessary to ensure system stability under settlement and seismic conditions, resulting in a material upgrade.

Traffic Camera at Intersection of Gabilan Drive and West Street - $9,087.24: In coordination with future City improvements, a traffic camera was installed in place of traffic detection loops that would have been removed later. This resulted in a more efficient long-term solution and avoided redundant work.

Staff has reviewed the costs associated with this change order and determined them to be reasonable and necessary to complete the project. Staff therefore recommends that the City Council consider and approve CCO No. 2 in the amount of $78,035.34.

Financial Considerations

The Soledad Recycled Water Conveyance Project is funded through the Urban Community Drought Relief (UCDR) Grant. The City Council previously approved a construction contingency of $650,000 to address unforeseen conditions and additional work during construction.

Contract Change Order No. 2, in the amount of $78,035.34, will be funded from this approved contingency. Sufficient contingency funds remain available.

This expenditure is an eligible use under the UCDR Grant and is fully covered within the approved funding amount.

Staff recommends authorizing the City Manager to approve said change order.

Project Contract Status:
$13,780,764.80 – Original Construction Contract Amount
- $1,504,419.05 – Change Order No. 1 Deductive
$78,035.34 – Change Order No. 2
$12,354,381.09 New Construction Contract Amount

Strategic Plan Alignment

This project is consistent with Objective 3.4.3 – Expand water reuse and conservation systems. Specifically, the Strategic Plan identifies implementing the Recycled Water Project by the end of 2026.

Alternatives

- Adopt the proposed Resolution; or
- Do not adopt the proposed Resolution. This is not recommended, as the following work was required to continue moving the project forward to stay on track with the project deadline of completion by December 31, 2026.

Planning/CEQA

The project was previously evaluated through an Initial Study/Mitigated Negative Declaration (IS/MND) and Mitigation Monitoring and Reporting Program (MMRP) for the Recycled Water Conveyance Project. The proposed change order work is within the scope of the approved environmental document.

Public Notice Requirements

None required.

Attachment(s):
Resolution No. 6345
Exhibit A - CCO No. 2

RESOLUTION NO. 6345

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING CONTRACT CHANGE ORDER NO. 2 WITH SPECIALTY CONSTRUCTION INC. (SCI) IN THE AMOUNT OF $78,035.34 FOR THE SOLEDAD RECYCLED WATER CONVEYANCE PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CHANGE ORDER ON BEHALF OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad is currently constructing the Soledad Recycled Water Conveyance Project to expand water reuse and improve long-term water supply reliability; and

WHEREAS, on May 21, 2025, the City Council approved a Construction Services Contract with Specialty Construction Inc. (SCI) in the amount of $13,780,764.80 for the construction of the Soledad Recycled Water Conveyance Project; and

WHEREAS, the City Council concurrently approved a deductive Change Order No. 1 in the amount of $1,504,419.05, resulting in a revised contract amount of $12,276,345.75, along with a construction contingency in the amount of $650,000 for unforeseen conditions; and

WHEREAS, during construction, several unforeseen site conditions, plan discrepancies, and necessary scope clarifications were encountered that required additional work to maintain project progress; and

WHEREAS, Contract Change Order No. 2 addresses these items and results in an increase to the contract amount in the amount of $78,035.34; and

WHEREAS, the Soledad Recycled Water Conveyance Project is funded through the Urban Community Drought Relief (UCDR) Grant, and the cost of Contract Change Order No. 2 is an eligible expense under the grant program; and

WHEREAS, sufficient funds are available within the previously approved construction contingency, and approval of Contract Change Order No. 2; and

WHEREAS, the Soledad Recycled Water Conveyance Project was previously evaluated pursuant to the California Environmental Quality Act (CEQA) through an Initial Study/Mitigated Negative Declaration (IS/MND) and Mitigation Monitoring and Reporting Program (MMRP), and the work included in Contract Change Order No. 2 is within the scope of the previously approved environmental documentation; and

WHEREAS, timely approval of change orders is necessary to avoid construction delays and ensure completion of the project within the required schedule; and

WHEREAS, staff has reviewed Contract Change Order No. 2 and determined the costs to be reasonable and necessary for completion of the project, and therefore recommends that the City Council approve Contract Change Order No. 2 and authorize the City Manager to execute

said change order.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the City Council of the City of Soledad, that Contract Change Order No. 2 with Specialty Construction Inc. (SCI), a copy attached hereto as "**Exhibit A",** in the amount of $78,035.34 for the Soledad Recycled Water Conveyance Project is hereby approved; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute Contract Change Order No. 2 within the approved construction contingency amount on behalf of the City of Soledad.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 1st of April 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

EXHIBIT A

City of Soledad

2/24/2026

CONTRACT CHANGE ORDER

CCO Number	CIP Number	Change Order Requested by:		Project Name
		[x] Engineer	[ ] Contractor	
2	24-S12			Recycled Water Conveyance Project

CONTRACTOR: Specialty Construction, Inc. (SCI)

You are directed to do the following described work not included in the plans and specification for this contract. **NOTE: this change order is not effective until all approval signatures are received.**

Change Required:

This change order incorporates all labor, equipment, and materials for the following Potential Change Orders (PCO's):

PCO_002 - Additional CCTV Footage for Sewer Mainline and Lateral on Prado Dr

Contract Price Increase : +$988.10

Contract Time Increase: 0 days

Description : During the CCTV efforts on Prado Drive to determine potential sewer laterals that might conflict with Alignment B9's recycled waterline installation, the subcontractor (Mainline Utility Company) discovered that the existing 10" sanitary sewer main extends past the existing sanitary manhole (SSMH 233.73) at the intersection of Prado Drive and Las Flores Street. Contract Drawing 00C57 does not depict a sanitary sewer main past the manhole north of the intersection. Therefore, SCI had to extend their CCTV efforts past the intersection on Prado and Las Flores Street to determine any sewer laterals that would conflict with Alignment's B9 recycled waterline. SCI determined a sewer lateral was present at 814 Pardo Drive and additional CCTV footage was provided. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated December 16, 2025.

PCO_003.2 - Pothole for Remaining Force Main Abandonment

Contract Price Increase : +$4,741.08

Contract Time Increase : 0 days

Description: During the abandonment efforts for the existing 4" force main pipeline along the new 12" recycled water transmission main, it was discovered that the 6-sack slurry did not fill the entire existing 4" FM pipeline as required per Contract Drawing 00C01-04. In an effort to fill the remaining 4" FM pipeline, SCI tried potholing and exposing both point of connections near the treatment plant (~STA 10+00) and near Front Street (~STA 29+00). However, SCI had to perform additional pothole efforts to investigate the existing 4" force main's point of connections as it was not in the same alignment as shown in the plans and City record. The additional pothole efforts were tracked under time and materials in order for SCI to compete the entire slurry abandonment. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated January 28, 2026.

PCO_006 - Unmarked Sanitary Manhole at STA 48+20

Contract Price Increase : +$24,048.12

Contract Time Increase : 0 days

Description: During SCI's trench excavation effort for Alignment B's 6" recycled waterline at the intersection of Estrella Street and Visa Ave (~STA 48+20), the contractor encountered an unmarked sanitary manhole buried below the asphalt surface in direct conflict with new 6" RW alignment that was not shown in the Contract Drawing. SCI acted promptly to pothole the area to determine the realignment of the new 6" RW line to avoid any other utilities and the purchase and installation of the necessary fitting for re-routing the alignment around the existing unmarked manhole. The additional efforts to investigate and reroute the alignment were tracked via time and materials and all associated standby time was tracked during these efforts. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated December 15, 2025.

PCO_007 - Existing Slurry in Pump Station Excavation

Contract Price Increase : +$2,815.40

Contract Time Increase : 0 days

Description : While performing the over-excavation for the recycled water pump station wet well, SCI uncovered concrete slurry within the bottom parameter of the basin at around elevation (EL) 160.43 and direct conflict with the location of wet well area. As directed by the City, SCI exposed the limits of the slurry within the footprint of the excavation and removed it to conclude their over-excavation efforts. The additional efforts to investigate, expose and remove the slurry encountered during SCI's earthwork operations at the pump station site were tracked via time and materials. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated December 09, 2025.

PCO_008 - 24" Restrained Ductile Iron Pipe and Fittings

Contract Price Increase : +$36,355.40

Contract Time Increase : 0 days

Description: During the bidding phase, Addendum No. 3 was issued referencing and providing a pipe schedule under Attachment A of Spec Section 02001 - Common Work Resulting for General Piping. For the new 24-inch main at the pump station, this schedule indicated a pipe type of Ductile Iron Pipe (DIP) Class 250 with push-on style joints and fittings while Drawing 00C60 referenced DIP with integrally restrained joints and fittings. It was clarified that the project design constraints require that the 24-inch ductile iron pipe be integrally restrained to account for embankment settlement after construction and additional settlement in the event of an earthquake. This change order accounts for the material change from push-on style to integrally restraint ductile pipe for the 24-inch main at the Pump Station. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated December 15, 2025.

PCO_010 - Traffic Camera at Intersection of Gabilan Drive and West Street

Contract Price Increase : +$9,087.24

Contract Time Increase: 0 days

Description: This change order accounts for the labor, materials, and equipment to install a traffic camera at the intersection of Gabilan & West. This intersection is slated to be converted to entirely camera controlled as part of a future City project and it did not make sense to replace the traffic loops that were required to be removed to facilitate the recycled water main installation. This change order includes a credit for the traffic loops that were to be replaced and the additional cost for installing one traffic camera that was installed in lieu. Please reference the attached Potential Change Order (PCO) request from Specialty Construction dated January 28, 2025.

Cost Summary:		**Comments**
Original Contract Amount	**$ 13,780,764.80**	
Current Contract Amount	**$ 12,276,345.75**	
Current Change Order	**$ 78,035.34**	
Pending Revised Contract Amount	**$ 12,354,381.09**	

Net Cost of this Change Order: **$ 78,035.34** ☒ increase ☐ decrease

Net Time for this Change Order: **0** ☐ increase ☐ decrease calendar days

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIME (Calendar Days)	
Original Contact Price:	**$ 13,780,764.80**	Original Contact Time:	**550**
Net Change from Previous Change Orders:	**$ (1,504,419.05)**	Net Change from Previous Change Orders:	**-14**
Net Change from this Change Order:	**$ 78,035.34**	Net Change from this Change Order:	**0**
New Contract Price:	**$ 12,354,381.09**	New Contract Time:	**536**

Construction Manager Approval (Wallace Group)		
SIGNATURE:	(PRINT NAME & TITLE) **Zachary Teske, Project Manager**	DATE 2/24/26
City Manager's Approval		
SIGNATURE:	(PRINT NAME & TITLE) **Megan Hunter City Manager**	DATE

We the undersigned contractor, have given careful consideration to the change proposed and agree, if this proposal is approved, that we will provide all equipment, furnish the materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the price shown above.

CONTRACTOR'S ACCEPTANCE (Specialty Construction, Inc.)		
SIGNATURE: Jayden W. John	(PRINT NAME & TITLE) Jayden John **Project Manager**	DATE 03/02/2026

SPECIALTY CONSTRUCTION

December 16, 2025

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 002 Sewer Mainline and Lateral on Prado Dr

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for additional time and materials associated with CCTV of the additional 590 LF of sewer line on Prado Drive.

As the City was made aware, the Contract Documents do not record the sewer mainline on Prado Drive continuing past the intersection of Prado Drive and Las Flores or the sewer lateral at 814 Prado Drive. SCI was required to CCTV the mainline in this area to positively identify the sewer lateral along the proposed recycled waterline alignment.

Enclosed for your review is a force account analysis of the work. If all is in order, please provide a contract change order in the amount of $988.10 to accommodate this change.

Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jared Schlenker

Jared Schlenker
Civil Project Engineer

CC: JS/TS/RA SCI
File: 25402 - PCO 002

SPECIALTY CONSTRUCTION, INC.

Table of Contents

~~Sanitary Sewer Force Main to Hollister Project~~

PCO #2

Date of Work	SCI Rpt No.	Cost	Progress Billing	Pay Estm No.	Paid
09/11/25	1	$988.10			
		$988.10			

Payment

Payment

$ 988.10 Remaining Balance

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	23415
DATE OF WORK	9/11/2025
DESCRIPTION OF WORK	

CCO #	PCO #
SCI PROJECT NO.	23415
DATE OF REPORT	9/11/2025
REPORT NO.	1

Additional CCTV of sewer mainline on Prado Dr. due to the sewer mainline continuing past the intersection of Prado Road and Las Flores Street. The sewer does not continue up Prado in the Contract Documents. Mainline CCTV had to begin CCTV an additional

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
			TOTAL			TOTAL			TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
						8.00					
										TOTAL	

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
Mainline CCTV	1	09/11/25	Additional CCTV Footage Due to Differing Site Conditions	590.00	1.50	885.00
					TOTAL	885.00

LABOR SURCHARGE	22%	
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		
LABOR MARKUP	15%	
EQUIPMENT MARKUP	15%	
MATERIAL MARKUP	15%	
SUBTOTAL		
BOND COST	1.50%	14.60
SUBCONTRACTOR MARKUP	10%	973.50
TOTAL		988.10

SPECIALTY CONSTRUCTION

January 28, 2026

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 003 Pothole for Remaining Force Main Abandonment

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for additional time and materials associated with locating the 4” force main for the remaining abandonment, after the slurry did not fill the entire alignment.

SCI was required to perform this potholing because the record data for the force main was not accurate between the POC at the treatment plant fence and the POC near Highway 101.

Enclosed for your review is a force account analysis of the work. If all is in order, please provide a contract change order in the amount of $4,741.08 to accommodate the additional work.

Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jared Schlenker

Jared Schlenker
Civil Project Engineer

CC: JS/TS/RA SCI
File: 25-013 - PCO 003

SPECIALTY CONSTRUCTION, INC.

Table of Contents

~~Sanitary Sewer Force Main to Hollister Project~~

PCO # 3

Date of Work	SCI Rpt No.	Cost	Progress Billing	Pay Estm No.	Paid
10/06/25	1	$4,741.08			
		$4,741.08			

Payment

Payment

$ 4,741.08 Remaining Balance

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	23415
DATE OF WORK	10/6/2025
DESCRIPTION OF WORK	

Pothole to locate 4" force main in farm field.

CCO #	PCO # 3
SCI PROJECT NO.	23415
DATE OF REPORT	10/6/2025
REPORT NO.	1

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
OE3	B	DUNN			6.00	98.64	591.84		131.62	
FRMN	L	COOKS			6.00	97.26	583.56		129.55	
			TOTAL			TOTAL	1,175.40		TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
166C	VACJT	VACT				6.00	311.29				1,867.74
141	TRUCK	T&TT	06-12			6.00	40.51				243.06
BH-08	LDRRT	DEER	2508G			6.00	70.16				420.96
										TOTAL	2,531.76

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

LABOR SURCHARGE	22%	1,433.99
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		96.00
LABOR MARKUP	15%	1,759.49
EQUIPMENT MARKUP	15%	2,911.52
MATERIAL MARKUP	15%	
SUBTOTAL		4,671.01
BOND COST	1.50%	70.07
SUBCONTRACTOR MARKUP	10%	
TOTAL		4,74[illegible]

SCI
SPECIALTY CONSTRUCTION

645 Clarion Court
San Luis Obispo, CA 93401
TEL (805) 543-1706 - FAX (805)543-1712

EXTRA WORK REPORT

PROJECT NO.	25402
DATE OF WORK	10/06/2025
DESCRIPTION OF WORK	

PCO No.	
SCI PROJECT NO.	25402
REPORT NO.	1

Pot hole and locate 4" force main in farm field station ~~29+00 cut line and install 4" caps.set up to pour clms material backfill hole~~

LABOR RATE OE3

LABOR

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
~~OE4~~		Brad Dunn			6					
For		Larry Cooks			6					

EQUIPMENT

ID #		DESCRIPTION	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
166		Tru vac kenworth			6					
141		Crew trk			6					
Bh-08		Backhoe			6					

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
			4 4" caps with 2" ports			
			60' 2" pvc pipe sch 40			

REMOVED FROM PAY REQUEST

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
			Verify time and equipment only. 10/07/25			

Tony Scalise

Contractors Represntative **Owner's Represntative**

SPECIALTY CONSTRUCTION

December 15, 2025

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 006 Unmarked Manhole at STA 48+20

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for the extra work associated with encountering, exposing and re-routing around the existing unmarked manhole encountered at STA 48+20 on Vista.

Enclosed for your review is a force account analysis of the extra work associated with this change of condition. If all is in order, please provide a contract change order in the amount of $24,048.12 to accommodate this extra work.

Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jayden W John

Jayden John
Civil Project Manager

CC: JS/TS/RA SCI
File: 25402- PCO 006

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	25402
DATE OF WORK	10/30/2025
DESCRIPTION OF WORK	

Encountered 48" Manhole at Sta 48+20 AT 8:00 am. Potholed Lines and re-routed pipe around manhole per Inspector direction.

CCO #	PCO #006
SCI PROJECT NO.	25402
DATE OF REPORT	10/30/2025
REPORT NO.	1

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
FRMN	L	COOKS			7.00	97.26	680.82		129.55	
OE4	B	BOLAYOG			7.00	97.26	680.82		129.55	
OE3	C	CAPPS			7.00	98.64	690.48		131.62	
LB1	D	LOVELACE			7.00	69.31	485.17		91.39	
TM3	B	DUNN			5.00	78.97	394.85		100.90	
LB1	J	BASURTO MARCIAL			7.00	69.31	485.17		91.39	
LB1	R	BRALY			4.00	69.31	277.24		91.39	
OE3	J	LUNDY			7.00	98.64	690.48		131.62	
LB1	J	RUIZ			7.00	69.31	485.17		91.39	
LB1	R	GONZALES			7.00	69.31	485.17		91.39	
TM3	J	RANCOUR			6.00	78.97	473.82		100.90	
			TOTAL			TOTAL	5,829.19		TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
141	TRUCK	T&TT	06-12			7.00	40.51				283.57
LO-10C	LDRRT	VME	9575			7.00	117.84				824.88
178	TRUCK	T&TT				7.00	40.51				283.57
EX-08C	HCECL	DEER	1575D			7.00	134.78				943.46
131	TRUCK	T&TT	12-20			7.00	52.44				367.08
149C	TRUON	TRUN	3AXL			7.00	92.76				649.32
153C	TRUON	TRUN	3AXL			7.00	92.76				649.32
99C	TRUON	TRUN	3AXL			7.00	92.76				649.32
EX-16C	HCECL	HITACHI				7.00	124.59				872.13
126	TRUCK	T&TT	06-12			7.00	40.51				283.57
LO-09C	LDRRT	VME	9575			7.00	117.84				824.88
166C	VACJT	VACT				6.00	311.29				1,867.74
RO-07C	ROVIB	CAT	CB14			7.00	26.68				186.76
SD-04	LDRRT	DEER	2495			7.00	54.96				384.72
										TOTAL	9,070.32

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
Core & Main	Y036457	10/31/25	See Attached Invoice	1.00	3,852.44	3,852.44
					TOTAL	3,852.44

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

LABOR SURCHARGE	22%	7,111.61
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		568.00
LABOR MARKUP	15%	8,831.55
EQUIPMENT MARKUP	15%	10,430.87
MATERIAL MARKUP	15%	4,430.31
SUBTOTAL		23,692.73
BOND COST	2%	355.39
SUBCONTRACTOR MARKUP	10%	
TOTAL		24,048.12

645 Clarion Court
San Luis Obispo, CA 93401
TEL (805) 543-1706 - FAX (805)543-1712

EXTRA WORK REPORT

PROJECT NO.	25402
DATE OF WORK	10/30/2025
DESCRIPTION OF WORK	

PCO No.	6
SCI PROJECT NO.	25402
REPORT NO.	1

At station 48+20 encountered a 48” man hole in the pipe alignment that was buried a foot and a half under asphalt.

Inspector Tony guided us to pothole the existing 16 inch waterline to see if we had clearance to go around it.

Encountered the man hole at 8:am

LABOR

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
SLC		Larry Cooks			7					
OE4		Benjamin Bolayog			7					
OE3		Charles Capps			7					
LB1		Dakotah Lovelace			7					
		Brad Dunn			5					
LB1		Joel Basurto Marcial			7					
LB1		Rustin Braly			4					
OE3		John Lundy			7					
Lb1		Justin ruiz			7					
LB1		Richard Gonzalez			7					
TM3		Jeffery Rancour			6					

EQUIPMENT

ID #		DESCRIPTION	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
00141		2017 SIERRA 2500 4WD CREW CAB			7					
L010C		2014 VOLVO L90G LOADER			7					
00178		2023 F550 4x4 Crew Cab w/Body			7					
EX008		JOHN DEERE 225C RTS EXCAVATOR			7					
00131		2017 DODGE RAM 5500 4X4			7					
0149C		2018 FREIGHTLINER M2-106 DUMP			7					
0153C		2014 PETERBILT DUMP TRUCK			7					
0099C		2012 PETERBUILT PB340 DUMP TRU			7					
EX16C		2018 HITACHI ZX245 EXCAVATOR			7					
00126		2016 GMC SIERRA 3500			7					
L009C		2007 VOLVO L90F LOADER			7					
166		Vac truck			6					
		Cat roller			7					
So-04		Skip			7					

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT

L cooks

Agree with the time for installing 45’. And de

Contractors Represntative

Owner's Represntative

INVOICE

1830 Craig Park Court
St. Louis, MO 63146

Invoice #	Y036457
Invoice Date	10/31/25
Account #	210095
Sales Rep	JAMES HUGHES
Phone #	831-663-3741
Branch #285	Salinas, CA
Total Amount Due	$3,852.41

Remit To:
CORE & MAIN LP
PO BOX 28330
ST LOUIS, MO 63146

SPECIALTY CONSTRUCTION, INC.
645 CLARION CT
SAN LUIS OBISPO CA 93401 8177

000/0000
00000

Shipped To:
CUSTOMER PICK-UP

CUSTOMER JOB- SOLEDAD

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice#
10/30/25	10/30/25	25402	SOLEDAD			WC	Y036457

Product Code	Description	Quantity Ordered	Quantity Shipped	Quantity B/O	Price	UM	Extended Price
21I064M	6 MJ 45 C153 IMP	4	4		226.32	EA	580.36
21AMF7062006PSC	6 EBAA 2006PSC MEGALUG F/C900 W/ACC USA	3	3		122.74	EA	259.35
21AMBN3160608BN	6-8 316SS MJ T-HEAD SET W/BLUE TEFLON NUT 3/4X4 IMP	8	8		69.36	EA	408.00
21AMF8061506	6 BELL RESTRAINER F/C900 1506	4	4		116.36	EA	318.84
24BRK46BR6SB	4-6 BELL REST KIT 316SS 46BR6S	4	4		70.00	EA	208.96
96SCO620000	LU620 ANTI-SIEZE COMPOUND 11.25 OZ AEROSOL SC0620000	1	1		32.55	EA	27.13
21AMF7062006PEC16	6 MEGALUG 2006PEC 316SS W/ACC F/C900 2006PECSS16	5	5		487.14	EA	1,739.80

Freight	Delivery	Handling	Restock	Misc

Terms: NET 30
Ordered By: RUSS

Subtotal:	3,542.44
Other:	.00
Tax:	309.97
Invoice Total:	$3,852.41

This transaction is governed by and subject to Core & Main's standard terms and conditions, which are incorporated by reference and accepted.
To review these terms and conditions, please visit: https://coreandmain.com/terms-of-sale/

SPECIALTY CONSTRUCTION

December 9, 2025

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 007 Slurry in Pump Station Excavation

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for additional time and materials associated with the exposure and removal of slurry encountered during the earthwork operations at the pump station site.

As the City was made aware, during the over-excavation for the wet well, SCI encountered a vein of slurry in the existing pond. SCI exposed the limits of this slurry within the footprint of our excavation, and removed it as directed by the District.

Enclosed for your review is a force account analysis of the work. If all is in order, please provide a contract change order in the amount of $2,815.40 to accommodate this extra work.

Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jayden W John

Jayden John
Civil Project Manager

CC: JS/TS/RA SCI
File: 25402- PCO 007

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	23415	CCO #	PCO # 007
DATE OF WORK	11/25/2025	SCI PROJECT NO.	25402
DESCRIPTION OF WORK		DATE OF REPORT	11/25/2025
Expose and Remove slurry encountered during excavation for wet well site per direction of District.		REPORT NO.	1

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
OE3	A	Gonzales			3.00	98.64	295.92		131.62	
OE2	D	Rodrigues			3.00	100.12	300.36		133.84	
			TOTAL			TOTAL	596.28		TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
143	TRUCK	T&TT	12-20			3.00	52.44				157.32
EX-13	HCECL	HIT	2808K			3.00	267.28				801.84
HT-02C	TRUOF	TRU	32-40			3.00	225.79				677.37
										TOTAL	1,636.53

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

LABOR SURCHARGE	22%	727.46
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		48.00
LABOR MARKUP	15%	891.78
EQUIPMENT MARKUP	15%	1,882.01
MATERIAL MARKUP	15%	
SUBTOTAL		2,773.79
BOND COST	2%	41.61
SUBCONTRACTOR MARKUP	10%	
TOTAL		2,815.40

SPECIALTY CONSTRUCTION

645 Clarion Court
San Luis Obispo, CA 93401
TEL (805) 543-1706 - FAX (805)543-1712

EXTRA WORK REPORT

PROJECT NO.	25402
DATE OF WORK	11/25/2025
DESCRIPTION OF WORK	

PCO No.	9400701
SCI PROJECT NO.	25402
REPORT NO.	1

Encountered a slurry vein within our over ex for the well site pad. SCI exposed the limits of slurry. SCI preceded with the Removal of the slurry per the directive of the district. This time was tracked as a change in site conditions.

LABOR

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
OE3		Gonzalez			3					
OE2		Rodrigeus			3					

EQUIPMENT

ID #		DESCRIPTION	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
191		F450 Crew Truck			3					
EX13C		470 Excavator			3					
HT02C		Haul Truck			3					

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT

11/26/25

Contractors Represntative

11/26/25 Tony Scalise

Owner's Represntative

SPECIALTY CONSTRUCTION

December 15, 2025

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 008 24” Restrained Ductile Iron Pipe and Fittings

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for the material change from 24” ductile iron pipe to 24” restrained ductile iron pipe, per multiple RFI’s and discussions with the project team.

This material change will also come with increased time and efforts in the installation of the 24” pipeline, but in the spirit of cooperation, SCI is waiving these extra labor and equipment costs, as they can be hard to quantify.

Enclosed for your review is a force account analysis of the cost changes. If all is in order, please provide a contract change order in the amount of $36,355.40 to accommodate this extra work.

Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jayden W John

Jayden John
Civil Project Manager

CC: JS/TS/RA SCI
File: 25402- PCO 008

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	23415
DATE OF WORK	TBD
DESCRIPTION OF WORK	

Credit Famcon Bid for 24" Ductile
Charge for American Ductile 24" Restrained Ductile

CCO #	PCO #
SCI PROJECT NO.	23415
DATE OF REPORT	TBD
REPORT NO.	1

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
			TOTAL			TOTAL			TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
										TOTAL	

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
FAMCON	N/A		24" DUCTILE CREDIT	1.00	-98,843.94	-98,843.94
FERGUSON	N/A	TBD	24" RESTRAINED DUCTILE PER ATTACHED QUOTE	1.00	129,990.14	129,990.14
					TOTAL	31,146.20

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

LABOR SURCHARGE	22%	
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		
LABOR MARKUP	15%	
EQUIPMENT MARKUP	15%	
MATERIAL MARKUP	15%	35,818.13
SUBTOTAL		35,818.13
BOND COST	~~2%~~ 1.5%	537.27
SUBCONTRACTOR MARKUP	10%	
TOTAL		36,355.40

24" Line from Famcon Bid

		BID ITEM 60 - 24" PIPE		
240	FT	24" CL350 DI PIPE TR-FLEX	$238.00	$57,120.00
1	EA	24" FLG BUTTERFLY VLV	$8,025.00	$8,025.00
1	EA	24" MJXFL ADAPTER	$1,395.00	$1,395.00
3	EA	24" MJ 90	$2,250.00	$6,750.00
4	EA	24" MJ 22-1/2	$1,375.00	$5,500.00
2	EA	24" SS T316 BNG	$435.00	$870.00
15	EA	24" DI MEGALUG	$625.00	$9,375.00
240	EA	3/4" X 5" SS T BOLT AND NUT	$6.00	$1,440.00
		BID ITEM 60 SUBTOTAL		$90,475.00
		SALES TAX		$8,368.94
		TOTAL		$98,843.94

FERGUSON WATERWORKS

FERGUSON WW BAKERSFIELD #2777
2900 FAIRHAVEN DRIVE
BAKERSFIELD, CA 93308-6125

Phone: 661-396-3230
Fax: 661-397-7429

Deliver To:
From: **Robert Calvillo**
robert.calvillo@ferguson.com
Comments:

FERGUSON WATERWORKS #2777
Price Quotation
Phone: 661-396-3230
Fax: 661-397-7429

Bid No: B018557
Bid Date: 10/14/25
Quoted By: RXC

Cust Phone: 805-543-1706
Terms: 2% 10TH NET 30TH

Customer: SPECIALTY CONSTRUCTION INC
645 CLARION CT
SAN LUIS OBISPO, CA 93401

Ship To: SPECIALTY CONSTRUCTION INC
645 CLARION CT
SAN LUIS OBISPO, CA 93401

Cust PO#: DI PIPING

Job Name: SOLEDAD RECYCL WTR

Item	Description	Quantity	Net Price	UM	Total
	24 RECYCLED WATER LINE				

SP-AEQP24S	24X5 EQ JT WALL SPOOL PIPE	1	2734.250	EA	2734.25
SP-FRBFAB24S	24X5' FAB FLEX RING PIPE	35	471.634	EA	16507.19
AFR250P24	24 CL250 CL DI FLEX RNG PIPE	200	264.525	FT	52905.00
SP-FR9LA24	24 90 FLEX RNG C153	3	7396.210	EA	22188.63
SP-FR2LA24	24 22-1/2 FLEX RNG C153	4	5177.350	EA	20709.40
SP-FPPWSP4EC24K	24X2-00 FLGXPE WALL SPL P401/EPOX	1	3939.640	EA	3939.64
	9-10 WEEKS FOR FULL WELD COLLAR				
	3-4 WEEKS FOR WATER TITE TACK WELD				
	EPOXY COLLAR.				

Subotal = $118,984.11
Tax = $11,006.03
Total = $129,990.14

[redacted]

HOW ARE WE DOING? WE WANT YOUR FEEDBACK!
Scan the QR code or use the link below to
complete a survey about your bids:
https://survey.medallia.com/?bidsorder&fc=2777&on=1064

SPECIALTY CONSTRUCTION

January 28, 2026

Zachary Teske
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

Re: Recycled Water Conveyance, Soledad

Subject: CCO Request – PCO 010 – Traffic Cameras at Intersection of Gabilan & West

Dear Mr. Teske,

Specialty Construction Inc. (SCI) has prepared the following change order request for installation of traffic cameras at the intersection of Gabilan & West in lieu of restoring traffic loops.

Enclosed for your review are: (1) Cal-West's proposal for installation of one traffic camera at the intersection of Gabilan and West; (2) pricing (deduct) for restoration of traffic loops that will no longer occur.

Traffic Camera Installation: *$10,939.04*
CREDIT – Traffic Loop Work Not Performed: -$2,800.00
Total Price w/o Markup: *$8,139.04*
TOTAL PRICE (Sub + Bond Markup): ***$9,087.24***

Please review all attached documentation, and if all is in order, provide a contract change order in the amount of $9,087.24 to complete this work. Should you have any questions, or wish to further discuss this change order request, please feel free to give me a call at the earliest convenience.

Sincerely,
SPECIALTY CONSTRUCTION, INC.

Jared Schlenker

Jared Schlenker
Civil Associate Project Manager

CC: JJ/TS/RA SCI
File: 25402- PCO 010

SPECIALTY CONSTRUCTION, INC.

Table of Contents

Sanitary Sewer Force Main to Hollister Project

PCO #

Date of Work	SCI Rpt No.	Cost	Progress Billing	Pay Estm No.	Paid
01/08/26	1	$9,087.24			
		$9,087.24			

Payment

Payment

$ 9,087.24 Remaining Balance

SPECIALTY CONSTRUCTION, INC. FORCE ACCOUNT ANALYSIS

PROJECT NO.	23415
DATE OF WORK	1/8/2026
DESCRIPTION OF WORK	

INSTALL TRAFFIC CAMERA AT THE INTERSECTION OF GABILAN & WEST IN LIEU OF REPLACING TRAFFIC LOOPS.

CCO #	PCO #
SCI PROJECT NO.	23415
DATE OF REPORT	1/8/2026
REPORT NO.	1

CRAFT	INITIAL	LAST NAME	SS UNITS	AMOUNT	REG HRS	RATE	AMOUNT	OT HRS	RATE	AMOUNT
			TOTAL			TOTAL			TOTAL	

EQUIPMENT

ID #	CLASS	MAKE	CODE	ATT	AMOUNT	REG HRS	RATE	OT HRS	SB HRS	OT/SB	AMOUNT
						8.00					
										TOTAL	

MATERIALS / SERVICES

VENDOR	INV #	DATE	DESCRIPTION	UNITS	PER UNIT	AMOUNT
					TOTAL	

SUBCONTRACTORS

NAME	INV #	DATE	WORK DESCRIPTION	UNITS	PER UNIT	AMOUNT
CAL-WEST		01/08/26	INSTALL TRAFFIC CAMERA AT INTERSECTION OF	1.00	10,939.04	10,939.04
DARREL VARNI		01/09/26	CREDIT - LOOPS NOT REPLACED	-4.00	700.00	-2,800.00
					TOTAL	8,139.04

LABOR SURCHARGE	22%	
OT LABOR SURCHARGE	22%	
SS LABOR SURCHARGE	22%	
SUBSISTENCE / HR $ 8.00		
LABOR MARKUP	15%	
EQUIPMENT MARKUP	15%	
MATERIAL MARKUP	15%	
SUBTOTAL		
BOND COST	1.50%	134.29
SUBCONTRACTOR MARKUP	10%	8,952.94
TOTAL		9,08

Cal-West
Lighting & Signal Maintenance

January 27, 2026

Attn: Jared Schlenker 951-692-8209
Specialty Construction, Inc.

City of Soledad
Department of Public Works
34520 Morisoli Road
Soledad, CA 93960

Subject: Furnish and Install Traficon Vehicle Detection Camera for westbound travel at the intersection of

Gabilan Drive & West Street

Mr. Schlenker,

Cal-West proposes to do the following:

1. Coordinate with City forces as to date and time of project start-up and completion
2. Supply and install Isotec RG59U video cable to northwest corner of intersection
3. Install Isotec RG59U video cable up poles to luminaire mast-arm mounting designation
4. Isotec RG59U video cable to be one piece and un-cut from Signal Cabinet to Video Camera
5. Supply and install one (1) Traficon Flir Video Camera with mounting brackets accordingly
6. Supply and install one (1) Traficon Flir VIP 3D.1 video processor card into existing rack
7. Supply and install all associated internal electronic components within Traffic Signal Cabinet
8. Install and program Traficon Video System and turn-on as per current intersection phasing
9. Set up proper lane closures to include “Cones” and “Arrow Board” if/as necessary
10. Make all necessary connections as per current City and Cal-Trans Specifications
11. Test and verify proper operations of new video system and vehicle detection
12. Clean-up any debris in area associated with Video installation project
13. Contact and communicate with City of job completion.

Total for this job: $ 10,939.04

CITY OF SOLEDAD CAL-WEST LIGHTING & SIGNAL

Authorizing Signature _____

Print Name _____ Craig H. Geis Jr.
President

Title _____Date___/___/___

PO Box 612035 ♦ San Jose, CA 95161-2035
Phone: (408) 923-1313 ♦ Fax: (408) 923-1115 ♦ License No. 847901

Jared Schlenker

From: Darrel Varni <Darrel@dve-inc.com>
Sent: Friday, January 9, 2026 11:06 AM
To: Jared Schlenker
Cc: Jayden John
Subject: RE: Cost for Traffic Loops - City of Soledad

Jared,
You can use $700.00/ea for loops

Thank you,
Darrel Varni
President



DIR# 1000001220
SBE# 2023646
346 Carlton Rd.
Watsonville, CA 95076
Office: 831.761.2288
Cell: 831.970.3388

"It's only work if you don't like what you're doing"

From: Jared Schlenker <jschlenker@specialtyconstruction.com>
Sent: Thursday, January 8, 2026 10:57 AM
To: Darrel Varni <Darrel@dve-inc.com>
Cc: Jayden John <jjohn@specialtyconstruction.com>
Subject: Cost for Traffic Loops - City of Soledad

Good morning Darrel,

Please provide pricing/traffic loop for the Recycled Water Conveyance Project in City of Soledad. As we discussed, the City has opted to pursue cameras instead of restoring these loops. We need to provide them a deduct for the traffic loop work that will no longer be taking place.

Thank you,

JARED SCHLENKER
CIVIL ASSOCIATE PROJECT MANAGER
SPECIALTY CONSTRUCTION INC.
License #619361 A,B

Business Address: 645 Clarion Court, San Luis Obispo, CA 93401
Office: (805) 543-1706 **Mobile:** (951) 692-8209

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6346, A Resolution of the City Council of the City of Soledad Accepting a $300,000 Grant Award from the California Department of Transportation Clean California Community Cleanup and Employment Pathway Program and Authorizing the City Manager to Execute the Restricted Grant Agreement (RGA) and all Related Documents**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Megan Hunter, City Manager**

THROUGH:

MEETING DATE: **April 1, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6346, A Resolution "Accepting a $300,000 Grant Award from the California Department of Transportation Clean California Community Cleanup and Employment Pathway Program and Authorizing the City Manager to Execute the Restricted Grant Agreement (RGA) and all Related Documents".

Executive Summary

The City of Soledad has been awarded a $300,000 Clean California Community Cleanup and Employment Pathway (CCEP) Grant from the California Department of Transportation (Caltrans) to address illegal dumping, graffiti, and blight along key corridors and the Salinas River area while supporting workforce development through a partnership with the California Conservation Corps – Monterey Bay Branch. Acceptance of this grant will enable the City to implement targeted cleanup efforts, engage local youth and residents, and provide job training opportunities for disadvantaged individuals. It is recommended that the City Council formally accept the grant award and authorize the City Manager to execute the grant agreement and all related documents necessary for its implementation.

Background

The Clean California Community Cleanup and Employment Pathway (CCEP) Grant Program, administered by the California Department of Transportation (Caltrans), was launched in 2021 to support local efforts that address litter, illegal dumping, and blight while creating meaningful employment opportunities for underserved populations. The program prioritizes workforce development for individuals facing barriers to employment, including those who are formerly

incarcerated, on probation, or experiencing housing insecurity.

In February 2026, Caltrans awarded $25 million in grant funding to 90 projects statewide as part of this initiative. Among the awardees, the City of Soledad received $300,000 for its Soledad Clean Up Project, which will advance targeted beautification efforts and workforce development opportunities through the Monterey Bay Conservation Corps.

Review & Analysis

The City of Soledad will partner with the California Conservation Corps, Monterey Bay Branch (CCCMB), to implement targeted cleanup and beautification efforts across priority areas citywide. CCCMB, which operates a regional office in nearby Salinas, will provide crews of approximately 15 corpsmembers, primarily at-risk young adults, who will perform on-the-ground cleanup activities over an estimated 14-week period, operating four days per week. This partnership integrates environmental remediation with workforce development, providing participants with hands-on job training while addressing critical community needs.

Cleanup activities will focus on public rights-of-way, areas along major transportation corridors including U.S. Highway 101 and State Route 146, the Salinas River corridor, parks, schools, community facilities, and known hotspots for illegal dumping and graffiti. City Public Works staff will oversee daily field coordination to ensure efficient implementation, while the Finance Department will manage grant compliance, tracking, and reporting requirements.

In addition to cleanup operations, the City will collaborate with the local organization Step Up to conduct outreach and community visioning sessions, organize a community-wide cleanup event, and engage formerly unhoused residents in beautification efforts. These activities are designed to expand participation, build community ownership, and support reintegration through meaningful work opportunities.

The project is expected to result in the removal of approximately 500 tons of waste and debris, the abatement of graffiti and illegal dumping at multiple sites, and measurable improvements to public spaces throughout the community. Beyond physical improvements, the program will engage disadvantaged populations in workforce development, fostering job readiness, civic pride, and long-term community stewardship. Data collected during implementation including dumping trends, hotspot locations, and community feedback will inform future enforcement and prevention strategies, as well as infrastructure improvements such as enhanced lighting and other deterrents.

The City will further leverage this initiative to advance a comprehensive public awareness campaign promoting responsible waste disposal, recycling, and graffiti prevention. The Youth Council will play a key role in developing outreach materials that resonate with younger audiences, while both the Youth Council and Civics Academy will help organize volunteer efforts and expand community participation. Additionally, the City plans to build on this momentum by supporting resident-led cleanup and beautification projects.

The grant agreement, if approved by the City Council, would take effect on April 1 and remain in force through November 1, 2027. As a reimbursable grant, the City must submit invoices to Caltrans at least quarterly to receive reimbursement. All eligible expenses must be incurred by June 30, 2027. The Community Engagement Manager will serve as the City's Project Manager, with all departments contributing to implementation.

While the current grant provides a defined implementation period, the City is committed to pursuing additional funding and partnerships to expand and sustain these efforts over time.
Collectively, this grant-funded initiative represents a comprehensive, community-driven approach to addressing blight, strengthening workforce pathways, and empowering residents to actively participate in the continued revitalization of Soledad.

Financial Considerations

The City will receive $300,000 in grant funding from the Caltrans Clean California Local Grant Program. No General Fund contribution is required. Of this, $210,000 will cover the costs of CCCMB. Additionally, $5,000 will be allocated for grant administration, $5,000 for outreach materials, $25,000 for city staff time for coordination, and $55,000 for dumpster fees, tools, and engaging Sendero residents.

Strategic Plan Alignment

This project directly supports Objective 6.1.2—integrating Crime Prevention Through Environmental Design (CPTED) principles into City projects—under the Public Safety priority of the Strategic Plan. Through this grant, the City will collaborate across departments to address visible blight, vandalism, and environmental conditions that influence perceptions of safety. The project will also establish and implement maintenance and landscaping standards that promote cleanliness, improve visibility, and support long-term safety in public spaces.

In addition, by partnering with the Monterey Bay Conservation Corps, the project advances Goal 7.1 Enhance Career Readiness, Vocational Training, and Financial Literacy under the Youth pillar in the Strategic Plan.

Alternatives

- Adopt the resolution; or
- Adopt the resolution with modifications; or
- Reject the resolution and provide other direction to staff. This is not recommended as the City would not be able to receive the grant award for blight elimination and workforce development.

Planning/CEQA

The proposed project consists of litter removal, graffiti abatement, and minor vegetation management activities and would be exempt from the California Environmental Quality Act (CEQA) under Section 15304 (e) Class 4 Minor Alteration to Land.

Public Notice Requirements

Not required.

Attachment(s):
Resolution No. 6346
Exhibit A - Restricted Grant Agreement CCEP

RESOLUTION NO. 6346

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD ACCEPTING A $300,000 GRANT AWARD FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION CLEAN CALIFORNIA COMMUNITY CLEANUP AND EMPLOYMENT PATHWAY PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE RESTRICTED GRANT AGREEMENT (RGA) AND ALL RELATED DOCUMENTS

WHEREAS, the California Department of Transportation (Caltrans) established the Clean California Community Cleanup and Employment Pathway (CCEP) Grant Program to support local efforts to address litter, illegal dumping, graffiti, and blight while creating workforce development opportunities for underserved populations; and

WHEREAS, the City of Soledad submitted an application for funding under the Clean California CCEP Grant Program to implement the Soledad Clean Up Project; and

WHEREAS, in February 2026, Caltrans awarded the City of Soledad a grant in the amount of $300,000 to support targeted cleanup, beautification, and workforce development activities; and

WHEREAS, the proposed project includes removal of litter and debris, graffiti abatement, and minor vegetation management in public rights-of-way, transportation corridors, the Salinas River corridor, parks, schools, and other public spaces; and

WHEREAS, the City will partner with the California Conservation Corps, Monterey Bay Branch, to provide workforce training and employment opportunities for at-risk and disadvantaged individuals while carrying out project activities; and

WHEREAS, the project supports the City's Strategic Plan, including Objective 6.1.2 under Public Safety to integrate Crime Prevention Through Environmental Design (CPTED) principles into City projects, and Goal 7.1 under the Youth pillar to Enhance Career Readiness, Vocational Training, and Financial Literacy; and

WHEREAS, the grant agreement is anticipated to be effective April 1, 2026, and remain in effect through November 1, 2027, with all eligible costs required to be incurred by June 30, 2027, and invoices for reimbursement required to be submitted at least quarterly; and

WHEREAS, the total grant award of $300,000 requires no General Fund contribution and will support project implementation, administration, outreach, staffing, and materials; and

WHEREAS, the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15304(e) (Class 4 – Minor Alterations to Land); and

WHEREAS, acceptance of the grant and execution of the associated agreements will enable the City to implement a comprehensive, community-driven approach to reducing blight, enhancing public spaces, and expanding workforce opportunities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Soledad that:

1. The City Council hereby accepts the $300,000 grant award from the California Department of Transportation Clean California Community Cleanup and Employment Pathway Program.
2. The City Manager is hereby authorized to execute the Restricted Grant Agreement, a copy attached hereto as "**Exhibit A"**, any amendments thereto, and all related documents necessary to implement and administer the grant-funded project.
3. The City Manager, or designee, is authorized to take all actions necessary to carry out the intent of this Resolution and ensure compliance with all applicable grant requirements.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 1st of April 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

Clean California Local Grant Program (State)

Restricted Grant Agreement

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the City of Soledad, hereinafter referred to as **AGENCY**, will commence on **April 01, 2026**, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **November 1, 2027**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-130-0001, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.
3. WHEREAS, the Clean CA Program, through its Clean CA Local Grants Program, is authorized under California Streets and Highways Code Section 91.41 to provide funding and resources to support local projects that advance the program's goals and objectives;
4. WHEREAS, California Streets and Highways Code Section 91.41 provides the legislative authority for the Clean CA Program to advance the following intent and objectives:
    a. Reduce Waste and Beautify Public Spaces: The primary goal of the program is to allocate grants to local and regional public agencies, transit agencies, and tribal governments to reduce waste and debris within public rights-of-way, tribal lands, parks, pathways, transit centers, and other public spaces. The program aims to enhance, rehabilitate, restore, or install measures to beautify and improve these public spaces.
    b. Improve Public Health and Community Placemaking: The program seeks to enhance public health, cultural connection, and community placemaking by improving public spaces for walking and recreation. By investing in the improvement of these spaces, it aims to create a positive and welcoming environment for the community.
    c. Promote Equity for Underserved Communities: The program places a strong emphasis on advancing equity for underserved communities.
    d. Support Sustainable Practices: The program encourages the implementation of sustainable practices in the beautification and enhancement of public spaces. This includes greening efforts, such as providing shade and reducing the urban heat island effect, as well as using native, low-water plants.
    e. Engage Local Communities: The program promotes community engagement by requiring project proposals to reflect community priorities. It encourages the involvement of local communities in the development and selection of projects to ensure they meet the needs and preferences of the affected population.

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f. Prohibit Displacement of Persons Experiencing Homelessness: The program prohibits grants from funding projects that displace persons experiencing homelessness. This reflects the intention to address public space improvements without negatively impacting vulnerable populations.

g. Transparent and Efficient Grant Allocation: The program requires the program to issue a call for projects and announce grant awards. The guidelines for allocating grants must include project selection criteria and program evaluation metrics.

5. WHEREAS, the purpose of this RGA is to authorize Caltrans districts to enter into agreements with local agencies to support the development, implementation, and funding of local agencies partnership projects that align with the goals and priorities of the Clean CA Program and comply with California Streets and Highways Code Section 91.41;
6. WHEREAS, this RGA establishes a framework for Caltrans districts to provide financial contributions and other assistance to local agencies, fostering effective collaboration and coordination to deliver successful transit partnership projects;
7. WHEREAS, this RGA emphasizes transparency, objective evaluation, and fair allocation of resources, ensuring that projects scoring higher based on established criteria receive prioritization for funding and implementation;
8. WHEREAS, the Clean CA Program facilitates collaboration between Caltrans districts and local agencies to support litter abatement and public space beautification efforts on locally owned public right-of-way while creating workforce development opportunities for individuals facing barriers to employment that align with the goals and priorities of the Clean CA Program and comply with California Streets and Highways Code Section 91.41;
9. WHEREAS, the Clean CA Program, in partnership with Caltrans districts, seeks to enhance local right-of-way areas to address waste management challenges, graffiti mitigation, and public space beautification, thereby contributing to create cleaner, safer, and more equitable public spaces throughout California;
10. WHEREAS, the Clean CA Program, established by the State of California, is a transformative initiative which promotes sustainable transportation alternatives, reducing greenhouse gas emissions, and combatting climate change to improve the overall quality of life for residents and visitors of California;
11. WHEREAS, the Clean CA Program envisions a comprehensive approach to address transportation challenges, enhance transit infrastructure, and support local agencies in their efforts to create efficient, safe, and environmentally friendly transit options;
12. NOW, THEREFORE, in consideration of the premises and mutual covenants herein contained, the Parties enter into this RGA to advance the purpose and intent of the Clean CA transit initiative, harnessing the legislative authority provided under California Streets and Highways Code Section 91.41, and collaborating on transit partnership projects that contribute to a sustainable, innovative, and well-connected transportation network throughout the State of California.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

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AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-130-0001, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41 The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Program in **CALTRANS**' budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Program.
2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution **(Attachment IV),** Approved Grant Application and Amendment(s) to Grant Application **(Attachment III)**, and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in **City of Soledad Cleanup** hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application **(Attachment III)**, which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).

   California Government Code Section 14460(a)(1) provides: "The department **[CALTRANS]**, and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

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6. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
Clean California Funds	State General Fund (0001) Budget Item 2660-130-0001 State Program Code 20.30.010.900 FY 2025/26	$ 210,000 - CCCMB $ 5,000 – Grant Administration $ 5,000 – Outreach Materials $ 25,000 – City Staff Time for Coordination/Engagement $ 55,000 – Sendero Engagement, Stipends, Tools, Dumpster Fees
	Total Project Costs	**$300,000.00**

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance.			
Accounting Officer Printed Name	Accounting Officer Signature	Date	Amount Certified

7. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

8. Notification of Parties

   a. **AGENCY's** Project Manager for Project is **Eric Mora, Community Engagement Manager, (831) 356-2825**.

   b. **CALTRANS'** District Partnership Liaison is (NAME AND PHONE NUMBER). "District Partnership Liaison" as used herein includes his/her designee.

   c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

      City of Soledad
      Attention: ***Eric Mora, Community Engagement Manager***
      Phone Number: (831) 356-2825
      Email: emora@cityofsoledad.gov
      Address: 248 Main Street
      Soledad, California 93960

      California Department of Transportation, District Partnership Liaison
      District 5- Clean California
      Attention: Zachary Cotter, Analyst II
      Phone Number: 805-478-6774

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50 Higuera Street
San Luis Obispo, California 93401

9. Period of Performance

   a. Reimbursable work under this RGA shall begin no earlier than on **April 01, 2026**, following the written approval of **CALTRANS** and **AGENCY's** receipt of the Notice to Proceed letter of this RGA by **CALTRANS**. All reimbursable work shall terminate no later than **November 1, 2027**. Project closeout and final invoicing to **CALTRANS** must be submitted no later than **June 30, 2027**. Work incurred after **November 1, 2027,** will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after **November 1, 2027**. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through **November 1, 2027** (which, in total, shall not exceed 5% of the grant award).

   b. If requested by the **CALTRANS District Partnership Liaison, AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

10. Changes in Terms/Amendments

    This Agreement may only be amended or modified by mutual written agreement of the parties.

11. Cost Limitation

    a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **$300,000**.

    b. It is agreed and understood that the Clean CA funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS District Partnership Liaison** at or below that fund limitation established herein.

12. Termination

    a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.

    b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

    c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

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13. Budget Contingency Clause

    a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.

    b. The certification of FY 2025/26 funds will be contingent upon the passage of the FY 2023/24 Budget. Payment for any work performed that is funded by FY 2023/24 will be delayed if the FY 2023/24 Budget is not signed by June 30, 2023. Pursuant to Government Code (GC), Section 926.10, no late payment penalty shall accrue during any time period for which no Budget Act in effect. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS** or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

14. Payment and Invoicing

    a. **AGENCY**, its contractors, subcontractors and sub-recipients, shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.

    b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application **(Attachment III)**. **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

    c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.

    d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.

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e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: https://travelpocketguide.dot.ca.gov/.

   Also see website for summary of travel reimbursement rules.

f. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS District Partnership Liaison**

g. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS District Partnership Liaison**, as stated in **Section III–Notification of Parties, Item 8c**.

h. Invoices shall include the following information:

   1) Names of the **AGENCY** personnel performing work

   2) Dates and times of Project Work

   3) Locations of Project Work

   4) Itemized costs as set forth in **Attachment III**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.

   5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS District Partnership Liaison** to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

i. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.

j. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

k. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until **June 30, 2027,** to make final allowable payments to Project contractors or vendors, and November 1, 2027, to submit the Project's Final Report, as defined in Attachment I and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.

l. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by

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CALTRANS of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by **November 1, 2027**.

15. Quarterly Progress Reporting

    a. AGENCY shall submit written quarterly progress reports to the **CALTRANS District Partnership Liaison** to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

16. Cost Principles

    a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

    b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

    c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due CALTRANS within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.

    d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II,** prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf

    e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c**, **above**.

17. Americans with Disabilities Act

    By signing this Agreement, **AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities

Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

18. Iran Contracting Act

    AGENCY must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

19. Indemnification

    a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS**' officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortuous, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.

    b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

20. Nondiscrimination Clause (2 CCR 11105 Clause b)

    a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin,

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ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.

c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.

d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

21. Retention of Records/Audits

a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.

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c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7**, AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.

d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.

e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.

f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

22. Adjudication of Facts in Disputes

a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.

b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

23. Third-Party Contracts

a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS District Partnership Liaison** unless expressly included (subrecipient identified) in **Attachment III** as Project Work.

b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the

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requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link: https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting.

c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS District Partnership Liaison**.

d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.

e. Prior authorization in writing by the **CALTRANS District Partnership Liaison** shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III–Payment and Invoicing**, **Item 14(h)(4)**, **above**.

f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing**, **Item 14c**, **above**.

24. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).

b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:

1) The dangers of drug abuse in the workplace.

2) The person's or organization's policy of maintaining a Drug-Free workplace.

3) Any available counseling, rehabilitation, and employee assistance programs.

4) Penalties that may be imposed upon employees for drug abuse violations.

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c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:

   1) Will receive a copy of the company's Drug-Free policy statement.

   2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

25. Relationship of Parties

    It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

26. State-Owned Data

    a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

       1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.

       2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.

       3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.

       4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.

       5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.

       6) Notify the **CALTRANS District Partnership Liaison** immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.

       7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.

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b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.

c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).

27. CALTRANS' Use of "Before" and "After" Project Photographs

    a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY**'s application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
    b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
    c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
    d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
    e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

28. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming ("educational programming") Created or Produced for Project and Visual Art Located Outside of State Right-of-Way ("**Artwork**") Created or Produced for Project

    a. Educational programming:

        i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.

        ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.

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iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork**:

i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.

ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.

iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

29. Government Purpose Rights for Inventions

a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this

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RGA.

b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

30. Additional Intellectual Property Provisions

a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.

b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.

c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to promptly notify **CALTRANS,** in writing**,** about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.

   i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.

   ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximately to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.

e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other

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intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.

f. **Contractors, Subcontractors, and Subrecipients:** Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's** Contractor/Subcontractor/Subrecipient shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's** Contractor/Subcontractor/Subrecipient becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's** Contractor/Subcontractor/Subrecipient shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

31. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS**' most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS**' Transportation Art program can be found at https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS**' Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.

b. **AGENCY** acknowledges that the **CALTRANS**' Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

32. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, **AGENCY's** indemnification obligations contained elsewhere in this Agreement, **AGENCY** hereby assumes all risks of the consequences of exposure of **AGENCY's** employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. **AGENCY** also agrees to take all appropriate safety precautions to prevent any such exposure to **AGENCY's** employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work

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services, materials, or supplies in connection with the performance of this Agreement. **AGENCY**also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, **AGENCY** also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

33. Mandatory Organic Waste Recycling

    It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if **AGENCY** or its subcontractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, **AGENCY** or its subcontractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. **AGENCY** shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS District Partnership Liaison**

34. Project Close Out/Closeout Report

    a. **AGENCY** will provide a final close out report to the **CALTRANS District Partnership Liaison** no later than November 1, 2027.

       CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.

    b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS District Partnership Liaison**.

    c. Payments shall be forfeit if invoices are submitted after **November 1, 2027**.

35. ADA Compliance

    All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

36. Prevailing Wages and Labor Code Compliance

    AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

37. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

    I. This Restricted Grant Agreement (as amended);
    II. The **CALTRANS** Local Grant Program Guidelines;
    III. Approved Indirect Cost Rate (if applicable);

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IV. Approved Grant Application (as amended); and
V. **AGENCY** Resolution.

38. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

39. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into and are made a part of this RGA by this reference and attached hereto.

I. Clean CA Community Cleanup and Employment Pathway (CCEP) Grant Program Guidelines
II. Approved Indirect Cost Rate (if applicable)
III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

AGENCY NAME

By:

Printed Name:

Title:

Date:

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CALTRANS DISTRICT PARTNERSHIP LIAISON
CLEAN CALIFORNIA PROGRAM

By:

Printed Name:

Title:

Date:

CALIFORNIA DEPARTMENT OF TRANSPORTATION
CLEAN CALIFORNIA PROGRAM

By:

Printed Name:
Walter Yu

Title:
Clean California Program Director

Date:

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CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Waiver of Reading, Adoption and Read by Title Only Ordinance No. 777, An Ordinance of the City Council of the City of Soledad Amending Chapter 17.38.260 - Secondary Residential Units of Title 17 - Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Beatriz Trujillo, Community and Economic Development Director and Ariana Mora, Senior Planner**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider waiver of reading, adoption, and reading by title only: Ordinance No. 777, An Ordinance of the City Council of the City of Soledad "Amending Chapter 17.38.260 - Secondary Residential Units of Title 17 - Zoning of the Soledad Municipal Code to Incorporate New Regulations Pertaining to State Law and Implementation of the Soledad 6th Cycle Housing Element".

Executive Summary

The City of Soledad is advancing the last phase of zoning amendments to comply with State housing laws, implement Housing Element programs, and support the objectives of the Regional Early Action Planning (REAP 2.0) grant program. Collectively known as the Housing Implementation Zoning Amendments, these ordinances are intended to remove regulatory barriers, facilitate infill and affordable housing development, and streamline local development procedures. These updates were generated in consultation with Placeworks Inc. to help Soledad meet regional housing targets under the 6th Cycle Regional Housing Needs Allocation (RHNA) and maintain compliance with the California Department of Housing and Community Development (HCD).

The proposed amendments were initially reviewed by the Soledad Planning Commission on November 20, 2025, and recommended for adoption by City Council. The proposed ordinance was presented to the City Council for introduction and first reading on December 17, 2025. Consideration of the ordinance was continued after receiving a public comment letter from the California Housing Defense Fund (CalHDF) regarding Ordinance No. 777, which required additional analysis by staff. Ordinance No. 777 was reintroduced on March 18, 2026, with modifications made in response to public feedback.

At this time, the staff has adequately addressed the public comments in compliance with State ADU law and is now recommending the ordinance for adoption.

Background

In August 2024, the City of Soledad adopted the 2023–2031 6th Cycle Housing Element, which establishes the City's goals, policies, and implementation programs for addressing existing and projected housing needs for all income levels. The Housing Element identifies specific strategies to promote the development, preservation, and rehabilitation of housing; remove governmental and regulatory constraints; and ensure alignment between local land use regulations and State housing laws. Key Housing Element objectives include facilitating affordable housing production, encouraging diverse housing types, supporting special needs and senior housing, and streamlining the development review process to reduce unnecessary barriers.

To assist with the implementation of these Housing Element programs, the City received REAP 2.0 funding through the Association of Monterey Bay Area Governments (AMBAG). To help with the implementation of this grant and consistency with the Soledad Housing Element, the City of Soledad entered into a contract with Placeworks Inc. This grant provides both financial and technical support for planning initiatives designed to accelerate infill housing development, promote equitable housing opportunities, and support climate-resilient and sustainable growth strategies consistent with regional and State goals.

Because the proposed ordinance updates land use chapters of the Soledad Municipal Code, it first required review by the Planning Commission prior to City Council consideration. Accordingly, on November 20, 2025, the Commission reviewed the ordinance and recommended adoption of Ordinance No. 777, which updates ADU regulations in Chapter 17.38 to align with State law and Housing Element goals. As a result, the City Council conducted the first reading on December 17, 2025; however, the item was continued after receiving a public comment letter from CalHDF recommending additional modifications to the proposed ordinance. In response, staff revised Ordinance No. 777 to address the comments received. Accordingly, the ordinance was reintroduced to the City Council on March 18, 2026, for review of the proposed amendments. At that meeting, the Council approved the item to move forward, and it is now proceeding to final review and consideration for adoption.

Review & Analysis

The City of Soledad is completing the last set of zoning amendments, collectively referred to as the Housing Implementation Zoning Amendments, to comply with State housing mandates, implement key Housing Element programs, and meet the objectives of the REAP 2.0 grant program. These updates are designed to remove regulatory barriers, support infill and affordable housing development, and streamline local permitting procedures to support the 6th Cycle RHNA targets and maintain compliance with HCD.

Ordinance No. 777 – Accessory Dwelling Units (ADUs)

Ordinance No. 777 addresses Housing Element Program 2.1.3 by updating regulations for Accessory Dwelling Units (ADUs) and Junior ADUs (JADUs) to reflect current State law, including AB 68, SB 9, and other related legislation. The ordinance is intended to facilitate the development of ADUs as a practical and cost-effective way to increase housing availability, particularly for lower-income households and smaller households. The amendments provide clear definitions for ADUs and JADUs, establish by-right approval for compliant units, and codify development standards for height, setbacks, maximum unit size, and lot coverage. Parking requirements are revised to reduce or eliminate

unnecessary obligations, particularly for units located near transit, lowering barriers to construction. Outdated owner-occupancy requirements have been removed in accordance with State law, further simplifying the development process.

By modernizing ADU regulations, this ordinance encourages small-scale, infill residential development that is compatible with existing neighborhoods while expanding affordable housing opportunities. The updates support the Housing Element's goals to streamline approvals, remove regulatory barriers, and increase the supply of flexible housing types. The ordinance also aligns with REAP 2.0 objectives by promoting gentle density and sustainable development strategies in residential areas.

General Plan and Housing Element Compliance

The proposed zoning amendments are consistent with the City of Soledad's 2005 General Plan by supporting balanced land use, adequate residential capacity, and long-term housing availability. Specifically, the amendments further Policy L-10 by ensuring the City's zoning framework can accommodate needed housing while maintaining an appropriate balance between residential and employment-generating uses. Additionally, the amendments implement Housing Policy H-2 by ensuring sufficient vacant and underutilized land is zoned to meet the City's RHNA-identified housing needs, consistent with regional growth expectations established by AMBAG. Most importantly, the proposed amendments directly support and implement the City's recently adopted 2023–2031 Housing Element, as described earlier in this report, by aligning zoning regulations with State law and the Housing Element's required implementation programs. Collectively, these zoning updates reinforce the City's commitment to aligning land use regulations with its General Plan goals and housing obligations.

Planning Commission Discussion

The Planning Commission reviewed the proposed zoning amendments and recommended approval without any modifications. During Planning Commission discussion, the Commission asked several clarifying questions, with the majority of its discussion centered on the ADU ordinance and associated parking requirements. Commissioners inquired whether the City might consider implementing fee deferrals or other incentives for property owners who construct an ADU and provide an additional on-site parking space. They also expressed interest in evaluating alternative development standards that could allow for parking within front yard areas. Staff will convey this feedback to the City Council for potential consideration in future policy updates; however, the Commission did not recommend any revisions to the proposed ordinance language at this time.

City Council Discussion and Public Comment

The City Council was first introduced to the proposed ordinances on December 17, 2025, at which time the Council approved the ordinances to be advanced to a final hearing. During that meeting, the Council raised several questions and requested clarification on specific provisions within the ordinance related to parking and fire sprinkler requirements. Pursuant to State law, certain types of ADUs, such as JADUs and attached ADUs, are not required to provide off-street parking. However, for detached ADUs, off-street parking is required when the property is not located within one-half mile of a public transportation stop, consistent with State ADU regulations. These standards are intended to balance housing production with neighborhood parking considerations while maintaining compliance with State law.

The Council also discussed fire sprinkler requirements for ADUs. Under State ADU law, if the primary dwelling unit is not equipped with fire sprinklers, the ADU is not required to install fire sprinklers. This provision is further supported by the California Fire Code, which exempts residential accessory structures from fire sprinkler requirements when the main dwelling unit does not have sprinklers. Collectively, these exemptions are intended to reduce development costs and help incentivize ADU construction as a means of alleviating California's ongoing housing crisis. As part of the discussion, the City Council expressed interest in further exploring potential incentives or development standard amendments to address parking concerns and requested a closer review of ADU development within the City of Soledad.

Aside from Council questions and concerns, the City received a public comment letter from CalHDF (Attachment 2). Due to the timing of the letter during the holiday period, staff required additional time to review and address the concerns before final City Council action. As a result, the item was continued to allow staff to respond and, if necessary, propose revisions to the ordinances. Addressing the letter required significant changes, which affected the original ordinance action and necessitated reintroduction. New legislation (AB 1154), effective in 2026, prohibits applying owner-occupancy requirements to properties with a JADU that has its own bathroom. Accordingly, staff directed PlaceWorks to revise the ADU ordinance to comply with AB 1154. No additional revisions were made. Responses to the remaining points raised in the CalHDF letter have been prepared and are provided in Attachment 3.

Pursuant to California Government Code Section 65852.2, following City Council adoption, the Ordinance shall be submitted to the California Department of Housing and Community Development (HCD) within 60 days for review and determination of consistency with State ADU Law. If HCD identifies substantial issues requiring significant revisions, the Ordinance will be brought back to the City Council for further review and consideration of adoption with the required revisions. Since the Ordinance before the Council this evening was prepared in consultation with HCD, Staff is hopeful that additional modification will not be necessary.

The proposed Zoning Code amendments implement key Housing Element programs, align with State housing law, and support regional housing goals under REAP 2.0. Adopting the ordinance will remove regulatory barriers, encourage diverse housing types, and make housing development more efficient. These updates help the City meet Housing Element objectives, provide clearer guidance for development approvals, and support infill housing, helping the City achieve its 6th Cycle RHNA targets and promote equitable, sustainable growth.

Financial Considerations

The City of Soledad received $79,985 through the REAP 2.0 Grant, administered by the Association of Monterey Bay Area Governments (AMBAG). The grant contract is set to expire in June 2026 and provides funding to support implementation of Housing Element programs and related planning initiatives, therefore the planning support from Placeworks is funded through the REAP 2.0 grant, no further expenditures are anticipated.

Strategic Plan Alignment

The approval of Ordinance No. 777 align with the City Council's 2025 Strategic Plan by supporting continued progress toward the City's key goals and priorities. These proposed ordinances advance the Housing pillar by promoting, supporting, and expanding the development of diverse and affordable housing to meet community needs (Goal 2.1), including expanding housing opportunities for all

Soledad residents (Objective 2.1.3). By implementing these ordinances, the City takes meaningful steps to facilitate housing production, reduce regulatory barriers, and ensure equitable access to housing opportunities consistent with the Strategic Plan.

Alternatives

- Adopt and read by title only Ordinance No. 777 as presented; or
- Adopt and read by title only Ordinance No. 777 with specific clarifications, or corrections that would not change the direct action of the proposed amendment; or
- Denial of the proposed ordinances with specific findings supporting the Council's conclusion. This action is not recommended as the proposed changes are required to conform to State law and the Adopted Housing Element.

Planning/CEQA

Pursuant to the California Environmental Quality Act (CEQA), the proposed zoning text amendments through Ordinance No. 777 are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent residential project in these zones would undergo environmental review at the time of proposal.

Public Notice Requirements

The public hearing notice was scheduled for publication in the Salinas Californian on March 7, 2026.

Attachment(s):
Ordinance No. 777
Attachment 1 - PC Resolution
Attachment 2 - Letter from CalHDF
Attachment 3 - Response to CalHDF Public Comment
Presentation 1 - Ordinance No. 777

ORDINANCE NO. 777

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.38- SPECIAL STANDARDS AND REQUIREMENTS, SECTION 17.38.260 - SECOND RESIDENTIAL UNITS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT

WHEREAS, in 2023, the City of Soledad adopted the 2023–2031 Housing Element of the General Plan, which establishes the City's policies, programs, and objectives for addressing housing needs for all income levels and ensuring compliance with State housing law; and

WHEREAS, the Housing Element includes Program 2.1.3, which directs the City to update its regulations governing Accessory Dwelling Units (ADUs) to encourage their development as a strategy to expand affordable housing opportunities, streamline approvals, and facilitate compliance with State law; and

WHEREAS, the Housing Element identifies the removal of regulatory barriers, simplification of development standards, and alignment of local zoning with State ADU requirements as critical to meeting the City's housing goals; and

WHEREAS, Chapter 17.38 of the Soledad Municipal Code regulates Second Residential Units, and the City desires to update these provisions to implement State law, including the provisions of Senate Bill 9, Assembly Bill 68, and related legislation governing ADUs, junior ADUs, and other accessory residential units; and

WHEREAS, the proposed amendments provide clear development standards for ADUs, including but not limited to maximum unit size, parking requirements, setbacks, height limitations, and permitting procedures, while maintaining neighborhood compatibility; and

WHEREAS, the City's amendments are intended to promote housing choice, increase the availability of affordable housing, and ensure consistency with the City of Soledad 6th Cycle Housing Element; and

WHEREAS, the City now desires to amend Chapter 17.38 , Section 17.38.260 – Second Residential Units of Title 17 of the Soledad Municipal Code to incorporate the above-referenced changes and ensure compliance with State law and the City's Housing Element objectives.

NOW THEREFORE, BE IT HEREBY ORDAINED by the Soledad City Council as follows:

Section 1. All of the recitals set forth above are true and correct to the best of its knowledge and by this reference are incorporated herein.

Section 2. Chapter 17.38 – Second Residential Units of Title 17-Zoning of the Soledad Municipal Code is hereby amended as follows:

17.38.260 ~~Second residential units~~ Accessory Dwelling Units

~~A. Second Residential UnitAccessory Dwelling Unit Defined. Generally, "second residential unitsaccessory dwelling units" mean an attached or a detached residential dwelling unit that provides complete, independent living facilities for one or more persons, and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is, or will be, situated. An accessory dwelling unit also includes an efficiency unit and a manufactured home, as defined in Section 18007 of the Health and Safety Code. either "accessory dwelling unit" or "junior accessory dwelling unit" pursuant to the provisions in Section 65852.2 of the Government Code. Detailed definitions are included in Section 17.04.030 (definitions).~~

A. ~~B.~~ Locations Permitted. Accessory dwelling units and junior accessory dwelling units are allowed in districts zoned to allow single-family or multifamily uses, subject to the permit requirement of applicable zone districts and compliance with the development standards of this section ~~chapter~~. No more than two units (including accessory dwelling units and junior dwelling units) on a parcel created through a lot split, pursuant to Government Code 65852.21 and 66411.7, shall be allowed.

B. ~~C.~~ Permit Required. An accessory dwelling unit or junior accessory dwelling unit may be attached to or detached from an existing or proposed single-family or multifamily dwelling upon the issuance of a permit in accordance with this section ~~chapter~~. An attached accessory dwelling unit may also be attached to or placed within garages, storage areas or similar uses, or an accessory structure. The planning director shall approve a permit for an accessory dwelling unit and/or junior accessory dwelling unit meeting the development standards of this ~~chapter~~ section and consistent with Title 7, Division 1, Chapter 13 ~~Section 65852.2~~ of the Government Code.

1. Processing of Permit. A permit application for an accessory dwelling unit or a junior accessory dwelling unit shall be considered and approved ministerially without discretionary review or a hearing, in accordance with Section 65901 or 65906 of the Government Code and all local ordinance provisions regulating the issuance of variances or special-use permits, as follows.
    a. On Single-Family Lots.
        i. ~~An attached accessory dwelling unit or junior accessory dwelling unit shall be allowed subject to all of thethe following:~~

            i. ~~(A)~~ One accessory dwelling unit ~~or~~ and one junior accessory dwelling unit per lot ~~is~~ within the proposed or existing conditioned space of a single-family dwelling; or the accessory dwelling unit ~~or junior accessory dwelling unit~~ is within an

existing accessory structure that meets specified requirements such as exterior access and setbacks for fire and safety.
~~(B) The unit may include an expansion of the primary residence of not more than one hundred fifty square feet beyond the current physical dimensions of the existing accessory structure solely to accommodate ingress and egress.~~
~~(C) The unit has exterior access from the proposed or existing single-family dwelling.~~
~~(D) The side and rear setbacks are sufficient for fire and safety.~~
~~(E) The junior accessory dwelling unit complies with the requirements of Section 66333 of the Government Code.~~

ii. A detached, new construction, accessory dwelling unit on a lot with a proposed or existing single-family dwelling that does not exceed four-foot side and rear yard setbacks.

iii. Statewide Exemption ADUs Permitted under subsection 17.38.260(C)

~~One detached, new construction, accessory dwelling unit that does not exceed four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling.~~

~~The unit shall be no more than one thousand two hundred square feet.~~

b. On Multi-Family Lots.

i. An attached accessory dwelling unit shall be allowed subject to the following:

(A) Multifamily structures may be allowed accessory dwelling units in a total amount of up to twenty-five percent of the number of total principal units entitled on the property. At least one accessory dwelling unit must be allowed.

(B) Accessory dwelling units or junior accessory dwelling units may be provided within the portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each unit complies with state building standards for dwellings.

ii. A detached, new construction, accessory dwelling unit shall be allowed subject to the following:

(1) Up to two detached accessory dwelling units are allowed on a lot that has a proposed multifamily dwelling, or

~~(2)~~ Up to eight detached accessory dwelling units are allowed on a lot with an existing multifamily dwelling, not to exceed the number of existing units on the lot. ~~The accessory dwellings are subject to four-foot side and rear yard setbacks and height restrictions provided in Section 17.38.260.E.2.c, as applicable.~~

iii. Statewide Exemption ADUs as permitted under subsection 17.38.260(C) ~~No more than two accessory dwelling units may be detached from a primary multifamily structure~~

2. The city shall not require, as a condition for ministerial approval of a permit application for the creation of an accessory dwelling unit or a junior accessory dwelling unit, the correction of nonconforming zoning conditions.

3. Timing.

   a. The city shall act on the application to create an accessory dwelling unit or a junior accessory dwelling unit within sixty days from the date the city receives a completed application if there is an existing single-family or multifamily dwelling on the lot. If the city does not act within sixty days, the application shall be deemed approved.

   b. If the permit application to create an accessory dwelling unit or a junior accessory dwelling unit is submitted concurrently with a permit application to create a new single-family dwelling on the lot, the city may delay acting on the permit application for the accessory dwelling unit or the junior accessory dwelling unit until the city acts on the permit application to create the new single-family dwelling, but the application to create the accessory dwelling unit or junior accessory dwelling unit shall be considered without discretionary review or hearing.

   c. If the applicant requests a delay, the sixty-day time period shall be tolled for the period of the delay.

   ~~d. If the city denies an application for the accessory dwelling unit or junior accessory dwelling unit, the city will provide in writing a full set of comments within sixty days to the applicant from the date they received a completed application with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.~~

4. The city shall not issue a certificate of occupancy for an accessory dwelling unit before the certificate of occupancy is issued for the primary residence.

C. Statewide Exemption ADUs under Gov. Code Section 66323.

1. If an ADU or JADU does not exist or is not proposed pursuant to subsection B(1)(a) or B(1)(b) above, any of the following will be ministerially permitted on a parcel and is not subject to subsection E below.

a. One ADU and one JADU per parcel with a proposed or existing single-unit dwelling if all of the following apply:

i. The ADU or JADU is within the proposed space of a single-unit dwelling or existing space of a single-unit dwelling or the ADU is within the existing accessory structure and may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure. An expansion beyond the physical dimensions of the existing accessory structure shall be limited to accommodating ingress and egress.

ii. The space has exterior access from the proposed or existing single-unit dwelling.

iii. The side and rear setbacks are sufficient for fire and safety.

iv. The JADU complies with the requirements of subsection E(3) below.

b. Parking Requirements. Notwithstanding any other provision of this Chapter, the City shall not impose parking requirements for any accessory dwelling unit that qualifies pursuant to California Government Code Section 66323. Parking requirements established by this Chapter may apply to accessory dwelling units that do not qualify under Government Code Section 66323.

D. Junior Accessory Dwelling Units. In addition to complying with Section ~~65852.2~~ 66333 of the Government Code, junior accessory dwelling units shall comply with the following:

1. When a junior accessory dwelling unit is permitted, the owner must reside on the property. The owner may reside in either the remaining portion of the structure or the newly created junior accessory dwelling unit. Owner-occupancy shall not be required if the owner is a governmental agency, land trust, housing organization, or other 501(c)(3) organization.

2. Junior accessory dwelling units must be accompanied by a proposed or existing single-family dwelling on a lot zoned for single-family use. A junior accessory dwelling unit must be within the walls of the primary single-family dwelling, including, but not limited to, an attached garage. ~~A junior accessory dwelling unit may not be detached from the proposed or existing primary residence.~~

3. ~~A junior accessory dwelling unit shall include a separate entrance from the main entrance to the proposed or existing primary residence.~~ The maximum number of junior accessory dwelling units shall be one per lot when accompanied by a proposed or existing single-family dwelling. The junior accessory dwelling unit may be in addition to an existing or proposed detached accessory dwelling unit or an existing or proposed attached accessory dwelling unit. In no case shall the total number of primary dwelling and accessory dwelling units/junior dwelling units exceed four on any given lot zoned for single-family residential uses.

4. ~~3.~~ A junior accessory dwelling unit shall include a separate entrance from the main entrance to the proposed or existing primary residence.

5. ~~4.~~ A junior accessory dwelling unit shall include an efficiency kitchen, which shall include:
   a. A cooking facility with appliances; and
   b. A food preparation counter and storage cabinets that are of useable size.

~~5. Parking shall not be required as a condition to permit a junior accessory dwelling unit.~~

6. Sanitation facilities may be separate or shared with the primary dwelling. If shared with the primary dwelling, the junior dwelling units shall provide an interior entry to the living area of the primary dwelling, separate from the exterior access required to the junior dwelling unit.

7. ~~6.~~ No subdivision of this municipal code shall be interpreted to prohibit the requirement of an inspection, including the imposition of a fee for that inspection, to determine if a junior accessory dwelling unit complies with applicable development standards.

8. ~~7.~~ Prior to the issuance of a building permit for a junior accessory dwelling unit, the owner of the lot or parcel on which it is to be constructed shall record a deed restriction in a form satisfactory to the city attorney that includes the following:

   a. A prohibition of the sale of the junior accessory dwelling unit separately from the sale of the primary residence, including a statement that the deed restriction may be enforced against future purchasers; and
   b. A restriction on the size and attributes of the junior accessory dwelling unit that conforms with Section 66333(c) ~~65852.2~~ of the Government Code that regulates accessory dwelling units.

E. Development Standards. ~~The following development standards shall apply to all second residential unitsaccessory dwelling units.~~

1. ~~The living area of a detached accessory dwelling unit shall not exceed one thousand two hundred square feet. The increased floor area of an attached accessory dwelling unit shall not exceed fifty percent of the existing primary residence's living area, with a maximum increase in floor area of one thousand two hundred square feet.~~ Attached Dwelling Units.

    a. Floor Area.

        i. An attached accessory dwelling unit shall have a minimum floor area of at least 150 square feet.

        ii. If the accessory dwelling unit expands the existing primary dwelling more than one hundred fifty square feet, then the floor area shall not exceed fifty percent of the existing primary residence's living area, as long as an accessory dwelling unit with one bedroom or fewer is allowed to be at least eight hundred fifty square feet or an accessory dwelling unit with more than one bedroom is allowed to be at least one thousand square feet.

    b. Minimum Setbacks

        i. The minimum side, street side, and rear yard setback shall be four feet, except when converting or replacing an existing attached accessory structure that is less than four feet from the side, street side, or rear yard.

        ii. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

    c. Maximum Height

        i. The maximum height of attached accessory dwelling units shall be two stories and twenty-five feet, or the maximum height specified by the base zone district for the primary dwelling, whichever is lower.

ii. An attached accessory dwelling unit that is interior to a primary dwelling that is converted shall not exceed the height of the primary dwelling.

d. Parking Requirements. No parking shall be required for an attached accessory dwelling unit.

e. Attached accessory dwelling units shall comply with all applicable base zone district objective development standards, including limits on lot coverage, objective design standards, floor area ratio, open space, front setbacks, and minimum lot size unless application of any one or more of these standards precludes construction of at least an eight hundred square foot attached accessory dwelling unit with four feet side and rear yard setbacks.

2. Detached Accessory Dwelling Units

a. Floor Area

i. The minimum floor area for a detached accessory dwelling unit shall be one hundred fifty square feet, and the total floor area shall not exceed one thousand two hundred square feet (when the detached accessory dwelling unit is accompanied by an existing or proposed single-family dwelling).

b. Minimum Setbacks

i. The minimum side, street side, and rear-yard setback shall be four feet, except when converting or replacing an existing accessory structure that is less than four feet from the side, street side, or rear yard.

ii. No setback shall be required for an existing living area or accessory structure or a structure constructed in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.

c. Maximum Height

i. For one-story detached accessory dwelling units, the maximum height shall be sixteen feet.

ii. Where the detached accessory dwelling unit is within a one-half-mile walking distance of a major transit stop or a high-quality transit corridor, as defined in Section 21155 of the California Public Resources Code, or within an existing or proposed multifamily dwelling of more than one story, the maximum height shall be eighteen feet.

iii. For two-story detached accessory dwelling units, the maximum height shall be twenty-five feet.

iv. Height Exceptions.

(A) An additional two feet in height shall be allowed to accommodate a roof pitch on an accessory dwelling unit that is aligned with the roof pitch of the primary dwelling unit.

(B) When an existing accessory structure is converted to a detached accessory dwelling unit, the maximum height may exceed the limits of subparagraph c.(i.) to an amount equal to the height of the existing accessory structure to be converted.

d. Parking.

i. Requirements. A maximum of one parking space shall be required per accessory dwelling unit or per bedroom, whichever is less. These spaces may be provided as tandem parking on a driveway or in front and/or rear setback areas.

ii. Exemptions. No additional off-street parking spaces shall be required for accessory dwelling units in locations meeting any of the following criteria:

(A) The accessory dwelling unit is within one-half-mile walking distance of public transit.

(B) The accessory dwelling unit is within an architecturally and historically significant historic district.

(C) The accessory dwelling unit is part of the proposed or existing primary residence or an accessory structure.

(D) When on-street parking permits are required but not offered to the occupant(s) of the accessory dwelling unit.

(E) There is a car-share vehicle within one block of the accessory dwelling unit.

(F) When a permit application for the accessory dwelling unit is submitted with a permit application to create a new single-family dwelling or a new multifamily dwelling on the same lot, provided that the accessory dwelling unit or the parcel satisfies any other criteria listed in Section 66322(a) of Government Code.

e. Detached accessory dwelling units shall comply with all applicable base zone district objective development standards, including lot coverage, floor area ratio, open space, front setbacks, and minimum lot size, unless the application of any one or more of these standards precludes construction of at least an eight hundred square foot detached accessory dwelling unit.

3. Junior Accessory Dwelling Units

a. Floor Area. The minimum floor area shall be one hundred fifty square feet, and the maximum shall be five hundred square feet.

b. Parking. Parking shall not be required as a condition to permit a junior accessory dwelling unit.

c. Exterior Access. Access shall be provided to the junior accessory dwelling unit independent from the primary dwelling.

d. Occupancy. Owner occupancy shall be required if a junior accessory dwelling unit shares sanitation facilities with the existing structure. In such cases, the owner shall occupy the single-family residence in which the junior accessory dwelling unit is permitted and may reside in either the remaining portion of the structure or in the junior accessory dwelling unit. Owner occupancy shall not be required if a junior accessory dwelling unit has separate sanitation facilities, or if the owner is a governmental agency, land trust, or housing organization.

4. General Development and Operational Standards

a. When a garage, carport, uncovered parking space, or covered parking structure is removed in conjunction with the construction or conversion of a detached or attached accessory dwelling unit, replacement parking is not required.

b. A demolition permit for a detached garage that is to be replaced with a detached or attached accessory dwelling unit shall be reviewed with the application for the accessory dwelling unit and issued at the same time.

~~2. A second residential unit shall not exceed sixteen feet in height and shall be set back at least four feet from side and rear property lines.~~

~~3. No setback shall be required for an existing living area, garage, or other accessory structure that is converted to a second residential unit (or portion of accessory dwelling unit) with the same dimensions as the existing structure, and a setback of five feet from the side and rear lot lines shall be required for a second residential unit that is constructed above a garage.~~

~~4. Except as otherwise provided in this chapter, the second residential unit shall not increase an existing or create a new encroachment upon any required front, side, or rear yard space, increase building height or coverage beyond the standards prescribed for the district in which it is located, or decrease the distance between structures that is required.~~

~~5. No passageway or entrance within view of a street shall be required in conjunction with the construction of a second residential unit.~~

~~6. A second residential unit shall include a maximum of one bathroom, one kitchen, and one living or dining room.~~

~~7. Both the existing or proposed single-family or multifamily residence and the second residential unit shall contain laundry connections within them.~~

F. ~~8.~~ Fees.

1. ~~a.~~ Notwithstanding any provision to the contrary contained in this code (or in any code adopted by reference in this code), an accessory dwelling unit may be connected to the city sewerage system through a side sewer shared with the existing residence on the site, or it may have its own side sewer. In either case, the connection of the accessory dwelling unit to the city sewerage system is subject to the requirements of this Section 17.38.~~270260~~, including obtaining applicable permits, payment of connection charges (where applicable), and payment of user charges. Accessory dwelling units shall not be considered new residential uses for the purposes of calculating connection fees or capacity charges for utilities, including water, electricity, sewer, and other utilities as defined. Separate metering of utilities is not required for attached or detached accessory dwelling units ~~second residential units~~ unless they are constructed with a new primary dwelling.

2. ~~b.~~ A property owner may be required by the city to conduct and pay for a camera inspection of existing sewer or water pipes on the property to confirm they are working condition before adding a detached accessory dwelling unit ~~ADU~~, new square footage to an existing building to add an accessory dwelling unit ~~ADU~~ or converting non-conditioned space to an accessory dwelling unit ~~ADU~~.

3. ~~c.~~ Fees will be charged for the construction of accessory dwelling units ~~second residential units~~ in accordance with Title 14 of the City of Soledad Municipal Code

and state law. The city, special district, or water corporation shall not impose any impact fee upon the development of an accessory dwelling unit ~~second residential unit~~ less than seven hundred fifty square feet. Impact fees include school fees. School districts are authorized (Section 17620 of the Education Code) but do not have to levy impact fees for ~~ADUs~~ accessory dwelling units greater than five hundred square feet. Accessory dwelling unit ~~ADUs~~ less than five hundred square feet are not subject to school impact fees. Any impact fees charged for an accessory dwelling unit of seven hundred fifty square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling unit.

4. ~~d.~~ A connection fee shall not be collected for water, sewer, power, or other ~~utility~~ utilities for a junior accessory dwelling unit.

G. ~~9.~~ Fire Sprinklers

1. Fire sprinklers are not required for ~~second residential~~ accessory dwelling units if they are not required for the existing or proposed single-family or multifamily residence.
    a. For purposes of fire or life protection regulations, a junior accessory dwelling unit shall not be considered a separate or new dwelling unit.

H. Occupancy. Owner occupancy is not required on a property with an accessory dwelling unit.

I. Rental and Sale Limitations.

1. Rental Limitation. Rental of the accessory dwelling units created pursuant to this section shall be for a term longer than 30 days.

2. Sale and Conveyance.
    a. An ~~second residential unit~~ accessory dwelling unit ~~may be rented, but it~~ shall not be offered for sale apart from the principal unit, nor shall the lot or parcel be subdivided to create a separate building site unless approved pursuant to the subdivision ordinance of this city. ~~No second residential unit may be offered for rental terms of less than thirty days.~~

    b. Notwithstanding Section 17.38.26~~7~~0.H~~E~~.2~~10~~.~~a~~b, the city may, by ordinance, allow an accessory dwelling unit to be sold or conveyed separately from the primary residence to a qualified buyer if all of the following apply:

        i. The property was built or developed by a qualified nonprofit corporation.

        ii. There is an enforceable restriction on the use of the land pursuant to a recorded contract between the qualified buyer and the qualified nonprofit that satisfies all the requirements of paragraph (10) of subdivision (a) of Section 402.1 of the Revenue and Taxation Code.

iii. The property is held pursuant to a recorded tenancy in common agreement that includes all the following provisions:

(A) The agreement allocates to each qualified buyer an undivided, unequal interest in the property based on the size of the dwelling each qualified buyer occupies.

(B) A repurchase option that requires the qualified buyer to first offer the qualified nonprofit corporation ~~the opportunity~~ to buy the accessory dwelling unit or primary dwelling if the buyer desires to sell or convey the property.

(C) A requirement that the qualified buyer occupy the accessory dwelling unit or primary dwelling as the buyer's principal residence.

(D) Affordability restrictions on the sale and conveyance of the accessory dwelling unit or primary dwelling that ensures the property will be preserved for low-income housing for forty-five years for owner-occupied housing units and will be sold or resold to qualified buyer.

(E) If the tenancy in common agreement is recorded after December 31, 2021, it shall also include all of the following:

(1) Delineation of all areas of the property that are for the exclusive use of a cotenant. Each cotenant shall agree not to claim a right of occupancy to an area delineated for the exclusive use of another cotenant, provided that the latter cotenant's obligations to each of the other cotenants have been satisfied.

(2) Delineation of each cotenant's responsibility for the costs of taxes, insurance, utilities, general maintenance and repair, improvements, and any other costs, obligations, or liabilities associated with the property. This delineation shall only be binding on the parties to the agreement, and shall not supersede or obviate the liability, whether joint and several or otherwise, of the parties for any cost, obligation, or liability associated with the property where such liability is otherwise established by law or by agreement with a third party.

(F) Procedures for dispute resolution among the parties before resorting to legal action.

iv. A grant deed naming the grantor, grantee, and describing the property interests being transferred shall be recorded in the county in which the property is located. A preliminary change of ownership report shall be filed concurrently with this grant deed pursuant to Section 480.3 of the Revenue and Taxation Code.

v. Notwithstanding Section 17.38.260.E.1, if requested by a utility providing service to the primary residence, the accessory dwelling unit has a separate water, sewer, or electrical connection to that utility when an accessory dwelling unit is sold or conveyed separately from the primary residence. ~~Notwithstanding Section 17.38.270E.8.a, if requested by a utility providing service to the primary residence, the accessory dwelling unit has a separate water, sewer, or electrical connection to that utility when an accessory dwelling unit is sold or conveyed separately from the primary residence.~~

~~11.Except as otherwise provided in this chapter, second residential units shall comply with all uniform building codes adopted, and all other applicable laws, rules, and regulations. An accessory dwelling unit may consist of manufactured housing if such housing is permitted in the district in which it is proposed to be located and meets the standards for such housing.~~

~~12. Parking.~~

~~a. Parking provided shall not exceed one space per unit or per bedroom, whichever is less. Such additional space may be a tandem space in a driveway or off-street within setback areas provided in locations approved by the city. Tandem parking and the location of off-street parking within setback areas shall be approved by the city unless specific findings can be and are made that parking in setback areas or tandem parking is not feasible based on specific site or regional topographical or fire and life safety conditions.~~

~~b.If a garage, carport, or covered parking structure is demolished in conjunction with the construction of a second residential unit or is converted to a second residential unit, those off-street parking spaces are not required to be replaced.~~

~~c.No additional off-street parking spaces shall be required for second residential units in locations meeting the following criteria:~~

~~i.The unit is located within one-half-mile walking distance of public transit.~~

~~ii.The unit is located within a historic district.~~

~~iii.The accessory dwelling unit is part of a proposed or existing primary residence or accessory structure.~~

~~iv.On-street parking permits are required but not available to the occupant of the accessory dwelling unit.~~

~~v.There is a car-share vehicle located within one block of the accessory dwelling unit.~~

J. ~~Q.~~ Other Provisions.

1. This section shall not be considered in the application of any local ordinance, policy, or program to limit residential growth.

2. No other local ordinance, policy, or regulation shall be the basis for the delay or denial of a building permit or a use permit under Section 17.38.26~~7~~0.

3. Any covenant, restriction, or condition contained in any deed, contract, security instrument, or other instrument affecting the transfer or sale of any interest in a planned development, and any provision of a governing document, that either effectively prohibits or unreasonably restricts the construction or use of an accessory dwelling unit or junior accessory dwelling unit on a lot zoned for single-family residential use that meets the requirements of Sections 66314 or Section 66333 ~~65852.2 or 65852.22~~ of the Government Code~~,~~ is void and unenforceable.

4. Except as otherwise provided in this section, accessory dwelling units shall comply with all uniform building codes adopted and all other applicable laws, rules, and regulations. An accessory dwelling unit may consist of manufactured housing if such housing is permitted in the district in which it is proposed to be located and meets the standards for such housing.

5. Building code requirements for detached dwellings shall be applied to accessory dwelling units, except that the construction of an accessory dwelling units shall not constitute a Group R occupancy change under the building code, as described in Section 310 of the California Building Code (Title 24 of the California Code of Regulations), unless the city building and safety division makes a written finding based on substantial evidence in the record that the construction of the accessory dwelling unit could have a specific, adverse impact on public health and safety.

K. ~~G.~~ Code Enforcement.

1. The code enforcement officer shall from time to time conduct a review of accessory dwelling units ~~second residential units~~ within the city. The code enforcement officer or designee may enforce all provisions of this code and provisions of state law pertaining to the development, occupation, and maintenance of residential properties and accessory dwelling units, pursuant to the following provisions:

    a. A code enforcement officer may report:
        i. A change in ownership of the lot or parcel of land on which the residential units are situated.

        ii. A change in the occupancy of the residential units that is not in compliance with this section.

2. ~~1.~~ A code enforcement officer may issue to an owner of an accessory dwelling unit ~~second residential unit~~ a notice to correct a violation of any provision of any building standard or any failure to comply with this section. The code enforcement officer shall include in that notice a statement that the owner of the unit has a right to request a delay in enforcement pursuant to the following findings:
    a. ~~i.~~ The accessory dwelling unit ~~second residential unit~~ was built before January 1, 2020.

    b. ~~ii.~~ The accessory dwelling unit ~~second residential unit~~ was built on or after January 1, 2020; however, at the time the unit was built, the city had a noncompliant accessory dwelling unit ordinance, but the unit is compliant at the time the request is made.

3. The owner of an accessory dwelling unit ~~second residential unit~~ that receives a notice to correct violations or abate nuisances, as described in Section 17.38.26~~7~~0.~~G~~J, may submit an application to the city requesting that enforcement of the violation be delayed for up to five years, as long as the violation is not a health and safety issue as determined by the local agency, subject to compliance with Section 66331 of the Government Code and Sections 17980.12(a)-(c) of the Health and Safety Code. ~~on the basis that correcting the violation is not necessary to protect health and safety.~~

    a. The city shall grant an application described in Section 17.38.~~270~~260.~~G~~J.3~~.~~ if it is determined that correcting the violation is not necessary to protect health and safety. In making this determination, the zoning administrator shall consult with the code enforcement officer, building official, and/or the state fire marshal or designee pursuant to Section 13146 of the Health and Safety Code.

    b. The city shall not approve any applications pursuant to this section on or after January 1, 2030. However, any delay that was approved by the city before January 1, 2030, shall be valid for the full term of the delay that was approved at the time of the initial approval of the application pursuant to Section 17.38.~~270G.~~260. J.3(a).

If upon such review, it appears that in a particular case a violation of the provisions of this ~~chapter~~ section has occurred, the code enforcement officer may take such action as deemed necessary by the city attorney to correct any violation.

L. Compliance with State Law. This section is intended to comply with the requirements of Title 7, Division 1, Chapter 13 of ~~Section 65852.2 of~~ the Government Code and any amendments thereto. All accessory and junior accessory dwelling units approved by this section are deemed to not exceed the allowable density for the lot upon which the accessory dwelling unit ~~second residential unit~~ is located, and accessory and junior accessory

dwelling units are a residential use that is consistent with the existing general plan and zoning designations for the lot.

Section 3. CEQA. The amendments to Section 17.38.260 – Second residential units pertain to compliance to State Accessory Dwelling Units and compliance with the City of Soledad 6th Cycle Housing Element. Pursuant to the California Environmental Quality Act (CEQA), the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in new significant environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164.

Section 4. Severability. The City council hereby declares every section, paragraph, sentence, clause and phrase in this ordinance is severable. If any section, paragraph, sentence, clause or phrase of this ordinance is for any reason found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining sections, paragraphs, sentence, clause or phrases.

Section 5. Effective Date. This ordinance shall take effect and be in force 30 days after its adoption, and a summary of this ordinance shall be published once with the names of the members of the council voting for and against the ordinance in a newspaper of general circulation in the City of Soledad**.**

This ordinance was introduced and read on the 18th day of March 2026 and was finally adopted on the 1st day of April 2026 by the following vote.

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSTAIN, Councilmembers:

ABSENT, Councilmembers:

_____
ANNA M VELAZQUEZ, Mayor

Attest:

_____
MEGAN HUNTER, City Manager/Clerk

RESOLUTION NO. 2025-08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SOLEDAD RECOMMENDING ADOPTION OF ORDINANCE NO. 776, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING VARIOUS SECTIONS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO ALLOWABLE USES TO THE CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, in 2023, the City of Soledad adopted the 2023–2031 Housing Element of the General Plan, establishing policies and implementation programs to meet housing needs for all income levels, remove governmental constraints, promote infill development, and ensure consistency with State housing laws; and

WHEREAS, Housing Element Programs 3.1.5 and 5.1.1 direct the City to update its zoning regulations to address allowable uses, residential care facilities, emergency shelters, condominiums, minimum density standards, R-1 development standards, and Reasonable Accommodation procedures, to expand housing choices, support affordability, and ensure equitable access to housing; and

WHEREAS, the proposed amendments are intended to facilitate housing production, streamline development processes, and provide clear regulatory standards for a variety of residential types, including special needs and supportive housing; and

WHEREAS, the City received REAP 2.0 funding to support these zoning updates, which advance regional housing goals, promote infill development, reduce barriers to housing, and help the City meet its RHNA targets while complying with State housing law and climate and equity objectives; and

WHEREAS, Ordinance No. 776 proposes comprehensive amendments to Title 17 (Zoning) to implement the above-referenced Housing Element programs, remove governmental constraints, clarify development standards, and enhance consistency and predictability for applicants and developers; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report and supporting materials, considered public testimony, and determined that the amendments are consistent with the General Plan, advance Housing Element objectives, and support the City's long-term housing goals; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These

amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 776 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

S.D
Sergio Diaz (Nov 26, 2025 11:33:58 PST)
Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:19:25 MST)
Beatriz Trujillo, Secretary

RESOLUTION NO. 2025-09

A RESOLUTION OF THE SOLEDAD PLANNING COMMISSION RECOMMENDING ADOPTION OF ORDINANCE NO. 777, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.38.260- SECONDARY RESIDENTIAL UNITS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT TO CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad adopted its 2023–2031 Housing Element on November 15, 2023, establishing goals, policies, and implementation programs to facilitate housing production, remove regulatory barriers, and ensure compliance with State housing laws; and

WHEREAS, Housing Element Program 2.1.3 specifically directs the City to update its Accessory Dwelling Unit (ADU) regulations to expand housing opportunities for all income levels, simplify the approval process, and fully align the Soledad Municipal Code with recent State legislation; and

WHEREAS, State law, including but not limited to AB 68, AB 881, SB 9, and Government Code Sections 65852.2 and 65852.22, requires local jurisdictions to allow ADUs and Junior ADUs (JADUs) by right in residential zones, adopt objective development standards, and ensure permit processing is streamlined and ministerial; and

WHEREAS, the proposed amendments to Chapter 17.38 of Title 17 to update Section 17.38.260 and other associated sections to ensure compliance with State law, clarify development standards, improve internal consistency within the Zoning Code, and promote the production of ADUs and JADUs as an important component of local housing supply; and

WHEREAS, the proposed ordinance establishes objective standards relating to ADU size, height, setbacks, parking, architectural compatibility, and conversion of existing structures, and clarifies procedures for ministerial review consistent with State-mandated timeframes; and

WHEREAS, adoption of Ordinance No. 777 will implement Housing Element goals to increase infill housing opportunities, support aging-in-place, provide more affordable housing choices, and reduce regulatory constraints on housing development; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report, draft ordinance, supporting documents, and public testimony, and determined that the proposed amendments are consistent with the General Plan, including the Housing Element; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact

Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 777 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

Sergio Diaz (Nov 26, 2025 11:34:40 PST)

Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:19:35 MST)

Beatriz Trujillo, Secretary

RESOLUTION NO. 2025-10

A RESOLUTION OF THE SOLEDAD PLANNING COMMISSION RECOMMENDING ADOPTION OF ORDINANCE NO. 778, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLEDAD AMENDING CHAPTER 17.39- DENSITY BONUS OF TITLE 17-ZONING OF THE SOLEDAD MUNICIPAL CODE TO INCORPORATE NEW REGULATIONS PERTAINING TO STATE LAW AND IMPLEMENTATION OF THE SOLEDAD 6TH CYCLE HOUSING ELEMENT TO CITY COUNCIL OF THE CITY OF SOLEDAD

WHEREAS, the City of Soledad adopted its 2023–2031 Housing Element to ensure the provision of adequate sites, reduce barriers to housing production, and support the development of housing affordable to all income levels, senior, and special needs households; and

WHEREAS, Housing Element Program 2.2.4 specifically directs the City to maintain and update its Density Bonus Ordinance to remain consistent with State Density Bonus Law, thereby incentivizing the production of affordable housing, senior housing, and housing for persons with special needs; and

WHEREAS, State Density Bonus Law (Government Code Sections 65915–65918), as amended by recent legislation including but not limited to AB 2345, AB 1763, AB 682, and SB 290, requires local jurisdictions to offer density bonuses, incentives, concessions, waivers, and reduced parking requirements to qualifying housing developments that provide affordable, senior, or special needs housing; and

WHEREAS, Ordinance No. 778 proposes comprehensive updates to Chapter 17.39 of the Soledad Municipal Code to ensure full compliance with State law, improve clarity and usability, establish objective standards for incentives and concessions, and facilitate the production of affordable housing consistent with the goals and programs of the Housing Element; and

WHEREAS, the proposed amendments further clarify eligibility criteria, application procedures, review processes, and calculation methods for density bonuses, incentives, waivers, and parking reductions, thereby creating a predictable and transparent regulatory framework for housing developers; and

WHEREAS, adoption of Ordinance No. 778 will help implement the City's long-term housing strategies by removing regulatory obstacles, supporting infill development, promoting mixed-income communities, and contributing to the City's Regional Housing Needs Allocation (RHNA) goals; and

WHEREAS, the Planning Commission held a duly noticed public hearing on November 20, 2025, reviewed the staff report and supporting materials, considered public testimony, and determined that the amendments are consistent with the General Plan, advance Housing Element objectives, and support the City's long-term housing goals; and

WHEREAS, the Planning Commission finds the project is exempt from the California Environmental Quality Act (CEQA) where the proposed zoning text amendments are consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR). The amendments do not result in significant new environmental effects or a substantial increase in the severity of previously identified impacts. Therefore, no additional environmental review is required under CEQA Guidelines Sections 15162 and 15164. These amendments do not propose or commit the City to construction, and any subsequent project proposing a residential project in these zones would undergo environmental review at the time of proposal.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Soledad hereby recommends that the City Council adopt Ordinance No. 776 based upon the findings set forth in the attached Exhibit "A."

PASSED AND ADOPTED at a duly noticed Special Meeting of the Planning Commission of the City of Soledad, this 20th day of November 2025, by the following vote:

AYES, and in favor thereof Commissioners: Co-Chair Sergio Diaz, Commissioner Roberto Cruz, Commissioner Lorenzo Sanchez
NOES, Commissioners:
ABSENT, Commissioners: Chair Josie Perez-Aguilera, Commissioner Sandy Fuerte
ABSTAIN, Commissioners:

Sergio Diaz (Nov 26, 2025 11:35:39 PST)

Sergio Diaz, Co-Chair

ATTEST:

Beatriz Trujillo
Beatriz Trujillo (Nov 25, 2025 15:20:18 MST)

Beatriz Trujillo, Secretary

Dec 17, 2025

City of Soledad
248 Main St
Soledad, CA 93960

By email: avelazquez@cityofsoledad.gov; fcabrera@cityofsoledad.gov; bcaldera@cityofsoledad.gov; fansaldo@cityofsoledad.gov; ebanuelos@cityofsoledad.gov

CC: darlene.noriega@cityofsoledad.com; mhunter@cityofsoledad.gov; dnoriega@cityofsoledad.gov; btrujillo@cityofsoledad.gov

Re: Proposed Amendments to the City's ADU Regulations

Dear Soledad City Council,

The California Housing Defense Fund ("CalHDF") submits this letter as a public comment regarding item VIII.2 for the Council meeting of December 17 2025, an update to the City's zoning text. Specifically, CalHDF writes to comment on the City's proposed regulations for the construction of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs").

There are specific portions of the City's ADU code that violate state law, and the City should correct these issues before passing the ordinance.

Background

The law gives local governments authority to enact zoning ordinances that implement a variety of development standards on ADUs. (Gov. Code, § 66314.) The standards in these local ordinances are limited by state law so as not to overly restrict ADU development. (See *id.)* Separately from local ADU ordinances, Government Code section 66323 establishes a narrower set of ADU types that local governments have a ministerial duty to approve. "Notwithstanding Sections 66314 to 66322 ... a local agency shall ministerially approve" these types of ADUs. (*Id.* at subd. (a).) This means that ADUs that satisfy the minimal requirements of section 66323 must be approved regardless of any contrary provisions of the local ADU ordinance. (*Ibid.*) Local governments may not impose their own standards on such ADUs. (Gov. Code, § 66323, subd. (b) ["A local agency shall not impose any objective development or

design standard that is not authorized by this section upon any accessory dwelling unit that meets the requirements of any of paragraphs (1) to (4), inclusive, of subdivision (a)."].)

In addition, ADUs that qualify for the protections of Government Code section 66323, like other ADUs, must be processed by local governments within 60 days of a complete permit application submittal. (Gov. Code, § 66317, subd. (a).)

State law also prohibits creating regulations on ADU development not explicitly allowed by state law. Government Code Section 66315 states, "No additional standards, other than those provided in Section 66314, shall be used or imposed, including an owner-occupant requirement, except that a local agency may require that the property may be used for rentals of terms 30 days or longer."

Impermissible Owner Occupancy Restriction on JADUs

City code section 17.38.260(C)(1) requires owner occupancy for properties that contain a JADU.

However, the City should also be aware that AB 1154 will be effective on January 1, 2026. In addition to other provisions, AB 1154 forbids the application of owner occupancy requirements to properties with a JADU when the JADU has its own bathroom.

Given how close we are to the effective date of AB 1154, the City should update its code accordingly.

Impermissible Application of Underlying Standards

City code section 17.38.260(D)(1)(e) applies all underlying zoning standards to all attached ADUs, with an exception if application of such standards would preclude construction of an 800 square foot ADU.

City code section 17.38.260(D)(2)(e) applies all underlying zoning standards to all detached ADUs, with an exception if application of such standards would preclude construction of an 800 square foot ADU.

However, as discussed *supra*, the City may not apply any underlying standards to ADUs developed pursuant to Government Code section 66323, subdivision (a). The savings clause regarding 800 square foot ADUs is insufficient because ADUs developed pursuant to section 66323, subdivision (a) are not subject to any underlying zoning standards, as Government Code section 66323, subdivision (b) forbids the application of any local standards.

Of particular note, City code section 17.38.260(D)(2)(e) applies underlying front setback requirements to all detached ADUs. However, Government Code section 66323, subdivision

(a) does not permit any imposition of front setback requirements if the ADUs qualify for the protections of that section of law. This is because Government Code section 66323, subdivision (b) forbids application of any local standards not specifically listed in section 66323. New construction, detached ADUs developed pursuant to section 66323 are only required to adhere to four foot side and rear setbacks. This means that the City may not impose any front setbacks on such ADUs.

Additionally, the savings clause relating to 800 square foot ADUs is insufficient. First, even if an ADU is developable elsewhere on the parcel, Government Code section 66323, subdivision (b) forbids the City from imposing a front setback requirement in order to regulate the ADU's location. Second, detached ADUs developed on parcels with multifamily buildings pursuant to Government Code section 66323, subdivision (a)(4) are not subject to any size limits. This is because Government Code section 66323 does not include any size limits on ADUs on multifamily parcels, and Government Code section 66323, subdivision (b) forbids the application of any development standards to section 66323 ADUs if such standards are not included in section 66323. This means that an exception for 800 square foot ADUs is inadequate for detached ADUs developed on parcels with multifamily buildings.

HCD has issued guidance under its authority in Government Code section 66327 (that guidance is located in the January 2025 HCD ADU Handbook, page 18) affirming the duty of local agencies to allow ADUs protected by Government Code section 66323 in the front setback under all circumstances: "66323 Units do not have to comply with lot coverage, **front setbacks**, and design standards." This applies whether the property is a single family home or a multifamily building.

The City must amend its code to exempt section 66323 ADUs from all underlying zoning standards, including front setback requirements.

Impermissible Parking Requirements

City code section 17.38.260(D)(2)(d) imposes parking requirements on all ADUs, less certain specified exceptions.

However, as discussed *supra*, the City cannot impose local development standards on ADUs that conform to the requirements of Government Code section 66323, subdivision (a), as section 66323, subdivision (b) specifically exempts such ADUs from all local requirements. This means that the City cannot impose parking requirements on section 66323 ADUs.

From page 20 of the January 2025 HCD ADU Handbook (emphasis added):

> A local agency may not impose development or design standards, including both local standards and standards found in State ADU Law, on 66323 Units that are not

specifically listed in Government Code section 66323. (Gov. Code, § 66323, subds. (a), (b).) This includes, but is not limited to, **parking**, height, setbacks, or other zoning provisions (e.g., lot size, open space, floor area ratio, etc.).

The City must amend its ADU ordinance to exempt section 66323 ADUs from parking requirements, as is required by state law.

♦♦♦

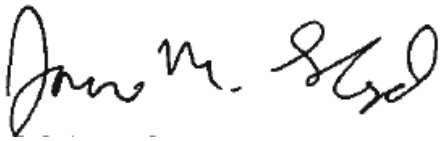
It is laudable that the City is updating its ADU regulations as state law changes. However, the City should make sure that its zoning regulations comply with state law.

CalHDF is a 501(c)(3) non-profit corporation whose mission includes advocating for increased access to housing for Californians at all income levels, including low-income households. You may learn more about CalHDF at www.calhdf.org.

Sincerely,



Dylan Casey
CalHDF Executive Director



James M. Lloyd
CalHDF Director of Planning and Investigations

MEMORANDUM

Date: March 13, 2026

To: Honorable Mayor Anna Velazquez and City Council

From: Community and Economic Development Department – Planning Division

Subject: Response to CalHDF Public Comment Letter

Honorable Mayor Anna Velazquez and City Council,

During the City Council meeting on December 17, 2025, the City Clerk received a public comment letter from CalHDF. This letter is included as Attachment 1 in the Staff Report for Ordinance No. 777. The letter identified three primary areas for clarification or modification to the ordinance in review. Staff reviewed these comments in coordination with PlaceWorks and the City Attorney's office to determine whether responses or revisions to the proposed ordinance were necessary. As a result of this review, several updates were incorporated into the draft ordinance to ensure consistency with current State law and to clarify certain provisions.

Point 1 – Owner-Occupancy Requirements for JADUs (Effective 2026)

The comment letter noted that State law regarding owner-occupancy requirements for properties with Junior Accessory Dwelling Units (JADUs) changed effective January 1, 2026. The zoning amendments prepared with assistance from PlaceWorks were drafted during the first half of 2025 and therefore reflected the State laws in effect at that time. Staff reviewed the recent statutory change, introduced through SB 543 in 2025 and adopted later that year, and determined that an update to the JADU provisions was appropriate. The ordinance has been revised to incorporate these changes and align with the law that became effective in 2026. These updates are reflected in Section 17.38.260(D)(3) on page 10 of Exhibit A.

Point 2 – Applicability of Additional Development Standards to ADUs.

The comment letter raised concerns that the ordinance language was unclear regarding the applicability of certain development standards. The letter noted that these standards should not apply to ADUs that are exempt under State law. During the review, staff identified that the draft ordinance did not explicitly reference units permitted under California Government Code Section 66323, commonly referred to as "statewide exempted" ADUs. This section of State law establishes four types of ADUs that must be allowed ministerially and limits the development standards that cities may apply. To address this concern, staff added a new section to the ordinance that explains the statewide exemption provisions and outlines the applicable development and design standards

for these units. These revisions are included in Section 17.38.260(B)(1)(a)(iii) on page 3, (B(1)(b)(iii) on page 4, and Section C on page 5 of Exhibit A.

Point 3 – Parking Requirements for ADUs.

The comment letter further asserted that no parking requirements can be imposed for ADUs. Staff reviewed this claim and determined that it does not fully align with the provisions of California Government Code Section 66314, which allows limited parking requirements in certain circumstances. However, State law also identifies several situations where parking cannot be required. To ensure clarity and consistency with State regulations, staff revised the ordinance language to clarify when parking may be required and to confirm that parking requirements do not apply to ADUs that qualify for State exemptions. Clarifying language was added in Section 17.38.260(C)(b) on page 5 of Exhibit A.

Overall, the comment letter provided an opportunity for staff to further refine the ordinance and ensure alignment with recent State law updates. The resulting revisions strengthen the ordinance by clarifying State exemption provisions, updating JADU regulations to reflect recent legislative changes, and refining parking standards for ADUs.

HOUSING IMPLEMENTATION ZONING AMENDMENTS

City of Soledad

March 18, 2026

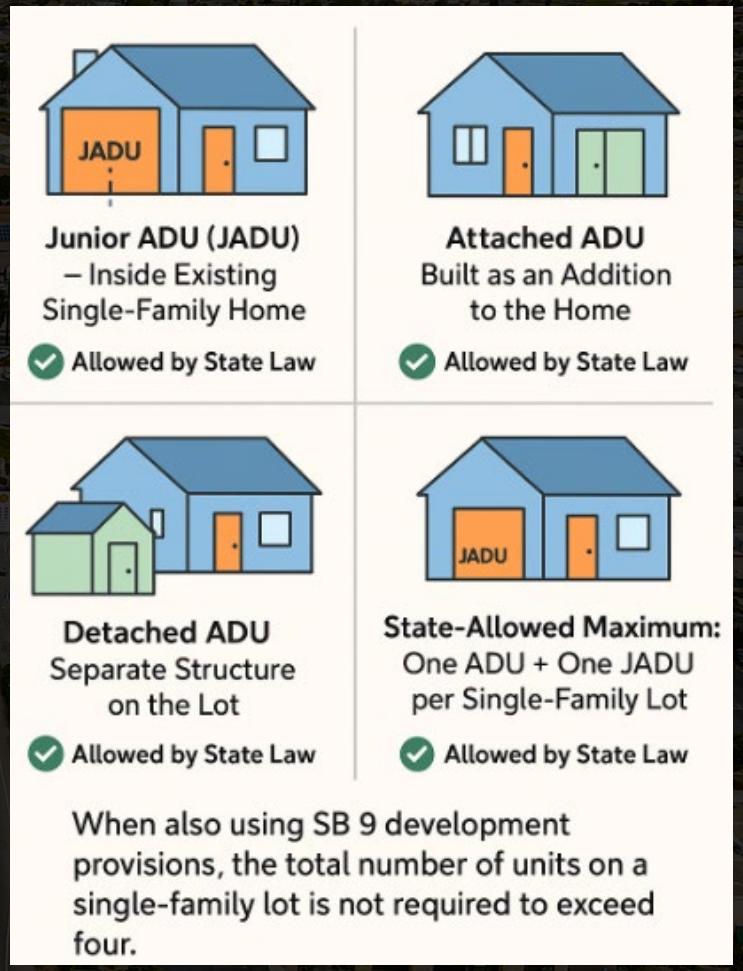
PLACEWORKS

ORD. NO. 777 – ACCESSORY DWELLING UNITS (ADUs)

1 Locations Permitted

- Owner Occupancy required for JADU's (<500 sq ft), but no longer for any type of ADU's
- One JADU and ADU allowed per lot

Unit Type	Allowed on Same Lot	Notes
JADU + Detached ADU	✅ Allowed	Owner-occupancy required for JADU if there are shared restrooms only & ≤ 500 sq ft.
Attached Garage JADU + Detached ADU	✅ Allowed	Must be ≤ 500 sq. ft. for JADU & Owner-occupancy required
Primary Dwellling + ADU Secondary Dwelling + ADU	✅ Allowed only through SB 9 lot split	A large lot split into two lots- Owner Occupancy required



ORD. NO. 777 – ACCESSORY DWELLING UNITS (ADUs)

2 Development Standards

- Defined - Floor area, setbacks for existing accessory structures (grandfathered in)
- Added Maximum height to be 2 stories or by the base of the zoning district or primary home, whichever is lower
- No more parking requirements for Attached ADU's



SUMMARY OF DISCUSSION



- General Plan and Housing Element Compliance
- Ordinance was reviewed and recommended by the Planning Commission
- Submit to HCD for compliance with State Law
- Parking and Fire Sprinkler questions were the main points of discussion

PLACEWORKS

PUBLIC COMMENT



Three main points:

- Related to the AB 1156 – JADUs are no longer required to have owner occupancy if the JADU has a separate restroom
- Related to Statewide Exempted ADUs- Language added to clear development standards
- Parking Requirements- Clarified parking requirements for Statewide Exempted ADUs and other ADU types.

PLACEWORKS

CITY COUNCIL ACTION



Approve Ord No. 777:

- As presented
- With minor adjustments

CEQA: Ordinance No. 777 is consistent with the environmental analysis conducted for the City of Soledad 6th Cycle Housing Element, which was evaluated under an Addendum to the certified General Plan Environmental Impact Report (EIR).

Upon Approval:

- Submit to HCD for compliance

PLACEWORKS

HOUSING IMPLEMENTATION ZONING AMENDMENTS

THANK YOU!

PLACEWORKS

CITY OF SOLEDAD
STAFF REPORT

SUBJECT: **Resolution No. 6347, A Resolution of the City Council of the City of Soledad Approving Amended "City of Soledad Policy and Procedures for the Naming of City Parks and Facilities"**

TO: **Honorable Mayor Velazquez and City Council**

FROM: **Mike Rodriquez, City Attorney**

THROUGH: **Megan Hunter, City Manager**

MEETING DATE: **April 1, 2026**

Recommendation

It is recommended that the City Council of the City of Soledad consider and adopt Resolution No. 6347, approving amendments to "City of Soledad Policy and Procedures for the Naming of City Parks and Facilities" and consider initiating the process for renaming Cesar Chavez Park.

Executive Summary

In 2018, the City adopted a formal policy providing procedures and guidance for the naming, and where appropriate, renaming of parks and facilities by the City Council. Certain references in the policy have become outdated and need to be either deleted or replaced, and language needs to be added to the Policy to clearly authorize the City Council to initiate the naming or renaming process. Staff has prepared amendments to the Policy to address the issues referenced above for Council consideration.

In a related matter, at the March 18, 2026 City Council meeting, Mayor Pro Tem Fernando Ansaldo Sanchez requested that Staff agendize an item for the Council to discuss the renaming of Cesar Chavez Park. Said request follows on the heels of published accusations asserting that Chavez engaged in serious acts of personal misconduct that are in conflict with community values and standards, thus rendering the current designation as inappropriate. Many other cities, counties and states throughout the Country have initiated similar actions. Staff has suggested a process to be followed if the Council chooses to pursue the renaming effort that includes the removal of signage and solicitation of community input on other naming options in keeping with the City's naming policy.

Background

Due to the fact that the City occasionally receives requests or has reason itself to consider the naming and renaming of City parks and facilities, in 2018 the City Council adopted a parks and facilities naming policy. The Policy was designed to be a comprehensive set of guidelines and related procedures for the naming and renaming process. The Policy contains criteria for determining whether a proposed

park or facility name is appropriate, such as whether the name involves a recognized subject of historical significance or is the name of a person who provided exceptional service in the interest of the park system or the community as a whole. Procedurally, the Policy was structured to have naming requests submitted to the Public Works Director, subsequent request consideration and recommendation to the City Council from the Parks and Recreation Commission, and final decision-making made by the Council.

In recent weeks, credible historical resources and public statements have been brought to light concerning the personal conduct of Cesar Chavez that have caused states and cities throughout the country to consider changing the names of public places and streets previously named in Chavez's honor. The City currently has both a park and what appears to be a private street named after Chavez. During the "Future Agenda Items" section of the Council meeting of March 4, 2026, Mayor Pro Tem Fernando Ansaldo-Sanchez requested that this matter be agendized for council discussion and consideration.

Review & Analysis

Naming Policy

While the basic components of the City's current "Policy and Procedures for the Naming of City Parks and Facilities" remain sound and similar to policies adopted by other cities, reliance on both the Public Works Director and the inactive Parks and Recreation Committee is problematic. Additionally, the Policy does not clearly establish a procedure for name changes initiated by the City Council.

As such, the first step in the Council's renaming consideration should be modification of the existing naming policy. Staff has prepared a revised Policy that adds a specific provision allowing the Council to initiate and consider a name change for a city park or facility without having to go through a Department Head or subordinate body. Staff also deleted references to the inactive Parks and Recreation Committee and concluded that substitution with another city body is unnecessary- it will be more efficient to have naming and renaming requests come directly to the City Council.

Finally, after consultation with the City Manager, it was determined that the initial intake of naming and renaming requests should be moved from the Public Works Director to the Community and Economic Development Department. Staff is recommending approval of the amended Policy by way of adoption of Resolution No. 6347 this evening.

Consideration of Renaming Chavez Park

The request made at the City Council meeting of March 18 was to bring back an item to discuss the possible renaming of Chavez Park and Chavez Street. Similar action is being considered by states, cities, and learning institutions throughout the country. Within hours of the publication of a story concerning an in-depth investigation into numerous allegations of sexual misconduct against Chavez in the New York Times on March 4, 2026, the veracity of which was supported by a statement from renowned farmworker rights activist Dolores Huerta, city leaders across the State of California in cities such as Sacramento, San Diego, San Francisco, Los Angeles, San Jose, and Fresno expressed their intent to consider the removal of Chavez' name from streets, parks, and libraries, as well as the removal of various Chavez-related monuments. The Council must now decide if it wishes to join other public entities that have determined that a name change is warranted.

While the City has a specific policy for the naming and renaming of parks, no such policy or ordinance

exists for naming or renaming city streets. For the most part, street naming is a function of the subdivision map approval process and is not considered on a street-by-street basis. Staff's initial determination is that the street named after Chavez is located within an affordable housing project and may be outside of the City's purview. Given the lack of specific authority and process for street renaming, and doubts concerning jurisdiction over the street in question, Staff is recommending that the Council move forward with its consideration of the renaming of Chavez Park and return to the street naming issue at a later date.

It is worth noting that the renaming of parks and facilities is "strongly discouraged" by the City's naming policy. This is due to the fact that the process of naming a park or facility is meant to be permanent recognition of subjects of historical, geographical or local significance. Renaming is often perceived as erasing history and disrespectful of prior community and council value determinations. In the instant case, the Council should consider whether maintaining a park in the name of an individual who is the subject of damaging, illegal or exploitive behavior contradicts the City's commitment to the values of integrity, equality and social justice. If the answer is yes, then consideration of a proposed renaming would be appropriate.

If the Council wishes to engage in the renaming procedure pursuant to the revised policy, staff is recommending the following:

1. While the Council is contemplating a new name for the park, remove the current signage and park plaque. As a practical matter, this action has already been taken to protect against potential vandalism and the referenced items are in safe storage. Staff will coordinate with the City's emergency service providers to determine the best way of designating a park name during the interim renaming period.
2. Engage with the public to develop options for a new name for the park. The City of Seaside has a particularly helpful naming form that Staff has modified for Soledad use, a copy of which is attached hereto as **Attachment A.**
3. Once the City has received naming options, including any suggestions offered by members of the Council itself, schedule a public hearing to discuss suggested park designations and thereafter select a new name.

Staff stands ready to take direction from the council on this matter.

Financial Considerations

There will be modest costs involved in resigning the park if a new name is selected.

Strategic Plan Alignment

The involved actions support and align with Strategic Plan Goal 4.3 Promote Historical Preservation and Celebrate Soledad's Cultural Heritage and Objective 4.3.4 Honor influential figures, community leaders and veterans by facilitating consideration of the appropriate naming of one of the City's most visible parks.

Alternatives

- Council could provide staff with direction on proposed modifications to the Policy to be considered at a later date.
- If the proposed Policy amendment is adopted, the Council can initiate the reaming process for Chavez Park.

- Council may choose to defer or refrain from taking any renaming action.

Planning/CEQA

The proposed action does not constitute a "project" under the California Environmental Quality Act (CEQA). Per CEQA Guidelines Section 15378, since the policy change and proposed renaming process will not result in any direct or reasonably foreseeable physical change to the environment, per CEQA Guidelines Section 15378 they are not considered a project and no environment review is required

Public Notice Requirements

N/A

Attachment(s):
Resolution No. 6347
Exhibit A
Attachment A - Revised City Application for Naming Parks and Facilities

RESOLUTION NO. 6347

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLEDAD APPROVING AMENDED "CITY OF SOLEDAD POLICY AND PROCEDURES FOR THE NAMING OF CITY PARKS AND FACILITIES"

WHEREAS, the City periodically receives requests or has other reasons to consider the naming of City parks and facilities; and

WHEREAS, in 2018, the City adopted a formal policy providing procedures and guidance for the naming, and where appropriate, renaming of parks and facilities by the City Council; and

WHEREAS, portions of the aforesaid policy, including references to an inactive subordinate city entity, have become outdated and need to be removed; and

WHEREAS, the policy also lacks clear authorization for the Council itself to initiate a naming or renaming effort; and

WHEREAS, Staff has prepared amendments to the "City of Soledad Policy and Procedures for the Naming of City Parks and Facilities" to address the issues referenced above for Council consideration.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Soledad that the amended "City of Soledad Policy and Procedures for the Naming of City Parks and Facilities," a copy of which is attached hereto as **Exhibit "A"** and by this reference incorporated herein, is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Soledad at a regular meeting duly held on the 1st day of April 2026, by the following vote:

AYES, and in favor thereof, Councilmembers:

NOES, Councilmembers:

ABSTAIN, Councilmembers:

ABSENT, Councilmembers:

_____
ANNA M. VELAZQUEZ, Mayor

ATTEST:

_____
MEGAN HUNTER, City Clerk

EXHIBIT A

CITY OF SOLEDAD POLICY AND PROCEDURES
FOR THE NAMING OF CITY PARKS AND FACILITIES

Purpose:

The purpose of this policy is to establish a set of standard procedures and guidelines for the naming and renaming of parks and facilities owned and/or operated by the City of Soledad in a manner that is compatible with the City's ongoing Strategic Plan Goal to "Promote Historical Preservation and Celebrate Soledad's Culture and Heritage." This policy will guide name recognition and establish its uniform application. ~~While r~~Responsibility for naming city parks and facilities lies with the City Council, with ~~the Council shall receive~~ input and recommendations on naming from the public ~~Parks and Recreation Committee~~.

Objectives of Policy:

1. To enhance a sense of community within the City by providing names for parks and facilities that memorialize and remind citizens of matters of local importance, such as events, geographic features and individuals who have contributed to the City's well-being.

2. Ensure that parks and facilities are easily identified and located.

3. Ensure that names given are consistent with the values and characteristics of the City.

4. Assure the appropriateness of the title/name, so that it will serve the purpose of the City in a permanent manner.

5. Encourage public participation and input in order to fully represent the best interests of the City and/or area affected.

6. Encourage and recognize the dedication of lands or donations by individuals or groups.

Qualifying Names and/or Criteria:

The following criteria shall be used in determining whether a proposed park or facility name is appropriate:

1. The name highlights the geographic location of the park or facility, or an outstanding feature of the area, including descriptive names (e.g., hill, river, vegetation).

2. The name features commonly recognized subjects of historical significance such as an event, person, group, culture or place.

3. The name is that of a person or group that significantly contributed to the acquisition or development of the park/facility.

4. The name is that of an individual who provided an exceptional service in the interest of the park system or the community as a whole. Examples include but are not limited to persons whose efforts enhanced the quality of life and well-being of the City's citizens, or contributed to the preservation of the City's history or culture. The question to ask is whether the person's contributions were of such value to the City that the person deserves to be honored by the naming of the park or facility.

5. The name is that of a person whose contribution or significant gift to the City is of an extraordinary nature. The same factors as listed in Section 4 should be considered.

6. Naming may be considered based on the provision of significant funding that underwrites the cost of renovation or construction of City property. Financial underwriting shall be broadly defined as substantial monetary contributions that completely or significantly enable City projects such as parks, buildings or property acquisition to occur. This may include monetary gifts and/or grants that leverage federal, state or local funding for such projects or complete donation of land.

7. Parks and facilities that are donated to the City can be named by deed restriction by the donor without going through the process set forth herein. However, the naming and acceptance of land pursuant to deed is subject to approval by the City Council.

8. Naming may not conflict with public grant funding policies established by state and/or federal grant funding programs.

Exclusions:

The following shall be grounds for automatic exclusion of consideration in park and facility naming:

1. Profane, discriminatory or derogatory names relating to age, race, religion, creed, national origin, sex, color, marital status, disability, sexual orientation, or political affiliation.

2. Names that cause confusion due to duplication or that sound too similar to existing named locations within the City.

3. Names associated with tobacco, alcohol, controlled substances, religious organizations, political candidates or adjudicated felons.

4. Names of appointed or elected officials currently in office or current city employees.

Renaming:

The intent in naming parks and facilities pursuant to this policy is for permanent recognition. The renaming of parks and facilities, named whether prior to or in accordance with the provisions of this policy, is strongly discouraged. It is recommended that efforts to change a name be subject to strict and critical examination so as not to diminish the original justification for the name or discount the value of prior contributions. Parks named for a subject, other than individuals, may be changed in name only if the current name is ineffectual or inappropriate.

Procedure:

1. Staff, city residents, or community leaders and organizations interested in proposing a name for a park or facility must submit a written request and recommendation to the ~~Public Works~~ Community and Economic Development Director ~~for consideration by the Parks and Recreation Committee~~. Requests need to describe in detail why the candidate merits such recognition.

2. When naming after a deceased person or persons, written documentation of approval by next of kin (if available/possible) is required as part of the request.

3. The ~~Public Works~~ Community and Economic Development Director shall review the written request for completeness and consistency with the provisions of this policy ~~and thereafter schedule for consideration by the Parks and Recreation Committee~~. A request deemed to be in violation of any of the provisions of this policy will be returned, without ~~Committee~~ further action, with a brief written explanation as to the identified non-compliance. Once a request is deemed complete, it will be submitted to the City Council for consideration, with or without a recommendation from the Community and Economic Development Director. The Director may seek input from other Department Heads, such as the Chief of Police, Fire Chief, and Public Works or Parks and Recreation Directors, in preparing a recommendation.

4. The City Council ~~The Parks and Recreation Committee~~ shall consider all requests and ~~submit a formal recommendation for names deemed worthy of consideration to the City Council~~ for park and facility naming at a regular Council meeting. ~~-~~The ~~City~~ Council will allow for public input and comment before making its decision.

5. The City Council will thereafter confirm park and facility names by resolution.

6. The City Council has final approval and may reject any naming request. No appeal rights are conferred by the existence of this policy.

7. The City Council itself may initiate a request for naming or renaming a park or facility and have the item placed on an agenda for consideration, discussion, and final action after receipt of public input and comment.

Attachment A

CITY OF SOLEDAD

APPLICATION FOR NAMING OF PARKS, CITY-OWNED BUILDINGS AND RECREATIONAL FACILITIES

Applicant's Name: _____

Mailing Address: _____

Email: _____ Phone: _____

☐ Park Location _____

☐ Recreational Facility Location _____

☐ City-owned Building Location _____

Does this pertain only to a portion of the site or facility? Yes ☐ No ☐

If yes, portion suggested for naming: _____

_____

_____ _____

Signature Date

_____

Print Name

Please indicate which criteria below pertain to the application and provide a brief description of how the name or subject referenced in the application meets these criteria (attach additional sheets if necessary):

Yes ☐ No ☐	Has made lasting and significant contributions to the protection of natural or cultural resources of the City of Soledad.
Yes ☐ No ☐	Has made substantial contributions to the betterment of a specific facility or park consistent with established standards, or other contributions to the City of Soledad impacting citizens' lives in a positive manner.
Yes ☐ No ☐	Has made substantial contributions to the advancement of recreational opportunities within the City of Soledad.
Yes ☐ No ☐	Is associated with an economic development activity that improves quality of life for residents.
Yes ☐ No ☐	Commemorates a significant historical event.
Yes ☐ No ☐	The name preserves geographic, environmental (natural/physical features), historic or landmark significance.
Yes ☐ No ☐	The involved land, facility, or funds were donated by an individual, family or organization.
Yes ☐ No ☐	The name memorializes an in-kind contribution or service of major and lasting significance.
Yes ☐ No ☐	The name recognizes a benefactor organization, group or business.
Yes ☐ No ☐	The name commemorates a significant historical figure.

Please explain all Yes responses: _____

_____

_____

_____

_____

_____

Please provide written justification supporting your proposed naming of a city-owned facility or provide additional comments related to this application. Attach additional pages or supplemental information, if applicable.

Please attach any petitions and/or letters of support from City community groups and organizations.

If you have any questions, please call the Community & Economic Development Department at (831) 223-XXXX.

Please return completed application to:
City of Soledad
Community & Economic Development Department
248 Main Street
Soledad, CA 93960