



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, April 11, 2023 at 6:30 p.m.

**SOUTH GATE COUNCIL CHAMBERS
8650 CALIFORNIA AVE
SOUTH GATE, CA 90280**

**DIAL-IN-NUMBER: 1 (669) 900-6833
MEETING ID: 853 3594 8520
[HTTPS://US02WEB.ZOOM.US/J/85335948520](https://us02web.zoom.us/j/85335948520)**

***Mayor Avalos and Councilwoman Davila will be participating via
teleconference**

Hyatt Regency Sacramento

1209 L Street Sacramento, California, 95814

Call to Order/Roll Call With Invocation & Pledge

CALL TO ORDER:	Maria del Pilar Avalos, Mayor
INVOCATION:	Pastor Marta Moscoso, Faith and Hope Lutheran Church
PLEDGE OF ALLEGIANCE:	Thurman Green, Risk Manager
ROLL CALL:	Yodit Glaze, City Clerk

City Officials

MAYOR
Maria del Pilar Avalos

CITY CLERK
Yodit Glaze

VICE MAYOR
Gil Hurtado

CITY TREASURER
Jose De La Paz

COUNCIL MEMBERS

CITY MANAGER

Joshua Barron
Maria Davila
Al Rios

Chris Jeffers
CITY ATTORNEY
Raul F. Salinas

Meeting Schedule

The regular meetings of the City Council are held on the second and fourth Tuesday of each month, closed session business will usually commence at 5:30 p.m., when scheduled, and general business session will commence at 6:30 p.m.

Brown Act

Agendas are drafted to accurately state what the legislative body is being asked to consider. The legislative body can take action on "all items" listed on the agenda and be in compliance with the open meeting laws. Under the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The governing body may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

City's Vision Statement

We envision a thriving, safe and inclusive community where everyone has the opportunity to access exceptional services, education and support to be resilient and live full, vibrant lives.

Public Communications

Public Comments on agenda items are limited to three (3) minutes. All comments are to be addressed directly to the Agency Members not to the members of the public.

Emails for public comment received prior to 12pm on the day of the Council Meeting will be summarized by the City Clerk, not read in its entirety. A copy of the email will be provided to the City Council and will also be available at the City Clerk's Office for public review. A copy of each email will be recorded for public record and noted on the official minutes of tonight's meeting.

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$790 monthly regardless of the amount of meetings.

Public Hearings - NONE

Comments From The Audience - Non-Agenda Items

During this time, members of the public may address the City Council regarding any items not listed on the agenda and within the subject matter jurisdiction of the City Council and not on this agenda. Comments from the audience will be limited to three (3) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. The collective initial period of time for comments from the audience shall be limited to 45 minutes. Any speaker that did not get a chance to speak during this segment

due to the 45-minute limitations will be able to speak at the end of the meeting prior to adjournment.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt/interfere, other actions which disrupt the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Consent Calendar Items

Agenda Items **1, 2, 3, 4** and **5** are Consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action. Members of the public are permitted to speak on any item listed but their time period is limited to three (3) minutes in total.

Any motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

1. Resolution declaring a continued emergency and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK without public bidding, pursuant to the Emergency Contracting Procedures of the SG Municipal Code and the California Public Contract Code

The City Council will consider making a finding and adopting a **Resolution** declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code.

Documents:

[Item 1 Report 04112023.pdf](#)

2. Purchase of a 2022 Harley-Davidson Street Glide Police motorcycle and necessary equipment to outfit motorcycle for PD

The City Council will consider: (PD)

- a. Approving the purchase of a 2022 Harley-Davidson Street Glide Police motorcycle in the total amount of \$41,796 from Orange County Harley-Davidson along with the necessary equipment to outfit the motorcycle in the amount of \$11,753;
- b. Appropriating an additional \$19,608.53 from the Asset Forfeiture Fund to cover the full cost of the motorcycle and necessary equipment; and
- c. Authorizing the Police Chief or his designee to execute the associated documents for the purchases in a form acceptable to the City Attorney.

Documents:

[Item 2 Report 04112023.pdf](#)

3. Amendment No. 1 to Contract No. 2022-69-CC with AltaMed extending the term of the agreement for 2 years for a free Mental Health Assistance Program to begin July 2, 2023

The City Council will consider: (CD)

- a. Approving **Amendment No. 1 to Contract No. 2022-69-CC** with AltaMed to administer a free Mental Health Assistance Program for two years commencing July 1, 2023 through June 30, 2025;
- b. Appropriating \$400,000 from the American Rescue Plan funds to an account determined by the Director of Administrative Services to fund the administration of the free Mental Health Assistance Program; and
- c. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[Item 3 Report 04112023.pdf](#)

4. Amendment No. 1 to Contract No. 2022-68-CC w/Compatior extending the term of the agreement for 2 years for a free Mental Health Assistance Program to begin July 2, 2023

The City Council will consider: (CD)

- a. Approving Amendment No. 1 to Contract No. 2022-68-CC with Compatior, Inc., to administer a free Mental Health Assistance Program for two years commencing July 1, 2023 through June 30, 2025;
- b. Appropriating \$400,000 from the American Rescue Plan funds to an account determined by the Director of Administrative Services to fund the administration of the free Mental Health Assistance Program; and

c. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

Documents:

[Item 4 Report 04112023.pdf](#)

5. Purchase of a 2023 Chevy Bolt EV LT vehicle and necessary equipment for vehicle for the Community Development Department

The City Council will consider: (CD)

a. Authorizing the purchase from Elk Gove Auto/Winner Chevrolet of one 2023 Chevy Bolt EV LT vehicle for the Community Development Department, Code Enforcement Division, in an amount not to exceed \$33,99.76;

b. Approving the purchase of related equipment in an amount not to exceed \$7,988.89;

c. Appropriating \$33,997.76 in unreserved South Coast Air Quality Management District (SCAQMD) Subvention Funds for the purchase of the electric vehicle;

d. Appropriating \$7,988.89 in General Fund monies for the purchase of the necessary equipment; and.

e. Authorizing the Community Development Director or her designee to execute the associated documents in a form acceptable to the City Attorney.

Documents:

[Item 5 Report 04112023.pdf](#)

Reports, Recommendations And Requests

6. (Cont. 3/14/23) Resolution amending Resolution No. 6454 (Salary Resolution And Position Classification Plan) approving the job classification specifications for a new Community Engagement Manager position and a new Community Engagement Analyst position and updating their respective salary tables

The City Council will consider adopting a **Resolution** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by creating the position of Marketing and Community Engagement Manager, reclassifying a Management Analyst to a Community Engagement Management Analyst. The City Council will also consider approving the Job Classification Specifications for the two positions: Marketing and Community Engagement Manager classification and Community Engagement Management Analyst in the City Manager's Office. Additionally, the City Council will consider updating the Salary Pay Table for the City of South Gate Professional and Mid-Management Employees by adding the Marketing and Community Engagement Manager at Pay Scale 616 (\$6,608 - \$8,032 monthly), an Exempt Classification, and the Community Engagement Management Analyst at Pay Scale 610 (\$6,147 - \$7,472 monthly), a Non-Exempt Classification. Finally, the City Council will consider authorizing

the City Manager to eliminate the Management Assistant position in the City Manager's Office when the position becomes vacant. (HR)

Documents:

[Item 6 Report 04112023.pdf](#)

7. Resolution amending Resolution No. 6454 (Salary Reso and Position Classification Plan) approving the reclassification of the City Hall Receptionist Position to Office Assistant

The City Council will consider adopting a **Resolution** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by reclassifying the City Hall Receptionist position in the City Manager's Office to an Office Assistant position. (HR)

Documents:

[Item 7 Report 04112023.pdf](#)

8. Discussion whether the City should explore Video/Streaming the City Council Meetings - requested by Hurtado and Barron

The City Council will consider continuing this item to the next Regular City Council Meeting of April 25 2023 to decide if direction should be given to staff to present a project and program that would permit the video/streaming of City Council meetings. (CM)

Documents:

[Item 8 Report 04112023.pdf](#)

9. City Legislative Platform for 2023

The City Council will consider adopting the City's 2023 Legislative Platform containing the City's state and federal legislative priorities.

Documents:

[Item 9 Report 04112023.pdf](#)

10. Warrant Register for April 11, 2023

The City Council will consider approving the Warrant Register for April 11, 2023. (ADMIN SVCS)

Total of Checks:	\$1,613,429.24
Less: Voids	\$ (3,295.50)
Less: Employee Payroll Deductions	<u>\$ (328,043.30)</u>
Grand Total:	\$1,282,090.44

Cancellations: 97988, 100182, 2456, 2540, 99303, 100462

Documents:

[Item 10 Report 04112023.pdf](#)

Adjournment

I, Yodit Glaze, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted on April 5, 2023 at 10:30 a.m., as required by law.

Yodit Glaze
City Clerk

GENERAL NOTICE TO THE PUBLIC

The City Council adopted new rules relating to the conduct of the public meetings, proceedings, and business in the City of South Gate on July 12, 2022, (Resolution 2022-38-CC) and go into effect on August 1, 2022. Resolution #2022-38-CC is available at the City Clerk's Office.

MEETING SCHEDULE

Regular meetings of the City Council are held on the second and fourth Tuesday of each month, closed session meetings will commence at 5:30 p.m. unless posted otherwise on its agenda. The regular City Council meetings will commence at 6:30 p.m. Agendas are available at the following locations: City Clerk Office, Public Notice Boards at City Hall, and on the City's web page at <https://www.cityofsouthgate.org>

The Public can sign up to receive automatic notices of postings of agendas for the City Council or any other Commission or Board of the City of South Gate. Visit the City webpage and click on the Agenda & Minutes icon. That will take you the page where an individual can enter their email in the "Email Updates" box to register.

PUBLIC COMMENT/PARTICIPATION

Any person may request to address a legislative body during a public meeting. The Presiding Officer will call upon those present in the Council Chambers first. After all speakers in the Chambers have spoken, the Presiding Officer will call upon those participating via zoom or teleconference.

Speakers are limited to three (3) minutes on any item listed on the agenda, including public hearings. Under Comments from the Audience portion, speakers are also limited to a single three (3) minutes time limit. Comments from the Audience is initially limited to 45 minutes at each meeting. Any speaker still wishing to speak, that did not speak, will have an addition Comments from the Audience opportunity after the last business item is finished. The Presiding Officer may extend the time limit as long as there is no objection from the City Council as a body.

To ensure that the public is able to participate, the City provides the opportunity to submit their comments in person, virtually, email, phone call, mail and any other method which may become available. Methods of participation may be subject to change during other such times when a State of Emergency, Health Order or State Executive Order limits in-person participation.

CURFEW

In absence of a motion duly adopted by majority vote of the City Council, the Presiding Officer may

adjourn the City Council meetings at 10:30 p.m. The Presiding Officer may ask the City Council if any agenda items listed should be continued or dealt with during the meeting. For those items to be continued, the City Council can direct the item be placed on the next City Council agenda or the current meeting may be adjourned to a time certain at which time the meeting shall be reconvened as an Adjourned Regular Meeting of the City Council and action upon the published agenda continued.

STAFF REPORTS

As a general rule, staff reports, or other written documentation are prepared/organized with respect to each item of business listed on the agenda. Meeting agendas and staff reports are available at least 72-hours prior to the scheduled regular City Council meeting and a minimum of 24-hours prior to a Special City Council meeting. There are times when the City Council receives written material, revised material after the posting of agendas, these materials are become a public record and will be available for public view within 72-hours after the meeting in which they were received. Those materials and any other public document can be inspected in the City Clerk's Office located at 8650 California Avenue, South Gate.

SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk. Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility. For further information, please contact the Office of the City Clerk at (323) 563-9510 or via email at yglaze@sogate.org.

APR 03 2023

10:20 AM

City of South Gate

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 11, 2023Originating Department: Public Works

Department Director: _____

Arturo Cervantes

City Manager: _____

Chris Jeffers

SUBJECT: RESOLUTION DECLARING A CONTINUED EMERGENCY AND AUTHORIZING REPAIR, REPLACEMENT OR MAINTENANCE ACTIVITIES OF PUBLIC FACILITIES RELATED TO THE URBAN ORCHARD, CITY PROJECT NO. 539-PRK WITHOUT PUBLIC BIDDING, PURSUANT TO THE EMERGENCY CONTRACTING PROCEDURES OF THE SOUTH GATE MUNICIPAL CODE AND THE CALIFORNIA PUBLIC CONTRACT CODE

PURPOSE: To declare an emergency still exists and to authorize the repair, replacement or maintenance activities of public facilities related to the Urban Orchard Project without public bidding. The Los Angeles County Department of Public Health, Solid Waste Division (County) issued a Corrective Action Order requiring construction to stop on the project. The declaration of emergency is necessary to streamline the process to procure a replacement contractor to provide maintenance activities to preserve the site in a safe condition until the County authorizes construction work on the project to resume.

RECOMMENDED ACTIONS: The City Council will consider making a finding and adopting a Resolution declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code.

FISCAL IMPACT: There is no impact to the General Fund. The Urban Orchard Project ("Project") has received a total of \$25.5 million in grant and other funds for design, construction, operations, and maintenance, as summarized below.

ANALYSIS: The Project was under construction and approximately 80% of construction work has been completed. On December 29, 2022, the City received a Corrective Action Order ("Order") from the Los Angeles County Department of Public Health, Solid Waste Management Program ("County"). The Order required the City to stop all construction activities until such time as a Post Closure Land Use Plan ("PCLUP") for the Project site was approved by the County. Given the PCLUP approval process and input received to date, it will take at least several months, possibly six or more, to obtain approval.

To avoid the significant delay damages that would be payable by the City to the general contractor during a prolonged suspension of the project pending approval of the PCLUP, the City Council terminated the general contractor's agreement at a Special City Council meeting on February 6, 2023. Such termination provided both immediate and long-term cost savings to the City but also created an immediate need for the City to retain an interim contractor to perform certain ongoing maintenance and safety activities; a need which must be met sooner than the time necessary to engage in normal public bidding procedures.

The proposed Resolution declares a continued emergency exists pursuant to the authority granted by South Gate Municipal Code § 1.54.470 and California Public Contract Code § 22050. Those Code Sections allow cities, by resolution, to approve the City's entry into contracts without engaging in public bidding, where certain emergency conditions are found to have occurred. Staff continues to believe that the County's Order directing all construction work to be ceased on the Project, constitutes such an emergency due the public safety with an unfinished construction site and the need to respond accordingly to additional directives given by the County related to ensuring public safety. Staff is recommending that the City Council adopt the proposed Resolution so that the City can avail itself of the accelerated contracting procedures authorized by those Code Sections. The Resolution, (1) declares an emergency, (2) authorizes the City's City Manager to take such actions deemed necessary to cause the maintenance activities to be performed and to procure the necessary equipment, services, and supplies all without giving notice for bids to let contracts, (3) requires that at each regularly scheduled City Council Meeting, the City Manager present to the Council the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids, why that action is necessary to respond to the emergency, and that the City Council review the emergency action to determine, by a four-fifth's vote, that there is a need to continue the emergency action until the emergency action is terminated.

The City is working diligently to secure the PCLUP approval. The process has been initiated with the submittal of technical documents such as the Workplan for interim measures and a Summary of Site Investigation.

Since the original Resolution declaring an emergency was approved by the City Council on February 6, 2023, the following contracts, expenditures, and milestones have been undertaken:

1. NR Development Inc. was informed that Contract No. 2021-66-CC was terminated by the City Council effective February 13, 2023, except for maintenance activities.
2. Met with NR Development Inc. to discuss the steps to close out construction activities and continue maintenance activities. As of February 16, 2023, NR Development Inc. is no longer providing any project services or maintenance activities.
3. City forces are providing maintenance services and providing security services through a contract.
4. Coordination with the Trust for Public Land to initiate the process to prepare the technical documents necessary to secure a replacement contractor. Initiated communications to select a replacement contractor for the performance of maintenance activities on the project site.

5. Preliminarily selected a recommended interim contractor and conducted a field review to receive a proposal for maintenance services as well as interim construction services allowed by the Local Enforcement Agency ("LEA").
6. Submitted a Phase II Workplan and supplemental request of interim operations to the LEA. The LEA anticipates providing a response on the Phase II Workplan in the first week of April.

BACKGROUND: The Project is a part of the Capital Improvement Program. The Project is located between the Los Angeles River, Firestone Boulevard, the Thunderbird Villa Mobile Home Park, and the I-710 Freeway. Two primary purposes of the Project are to divert and treat storm water run-off from the Los Angeles River and provide recreation opportunities to South Gate residents.

The Project is being constructed on a property that was used as an unpermitted landfill until 1949 by an entity known as Southeastern Disposal and By-Products. The property site is identified in CalRecycle's Solid Waste Information System ("SWIS") as an Unpermitted Closed Solid Waste Disposal Site and SWIS No. 19-AA-5545. In 1984, the State of California Department of Health Services, Toxic Substances Control Division concluded that the clean-up work completed effectively mitigated waste constituents to proceed with the Lewis Homes residential development project. The requirements of the PCLUP came into effect in 1988. As such, the project site is subject to State solid waste regulations that require the PCLUP before any change to the current land use, construction, or land preparation can occur.

The Los Angeles County Department of Public Health, Solid Waste Management Program, acts as the LEA for the State of California's Department of Resources Recycling and Recovery (CalRecycle). The County is authorized by Division 30 of the Public Resources Code (PRC), Section 43209 and 45000, Title 14 and 27 of the California Code of Regulations (14 CCR & 27 CCR), to enforce applicable solid waste regulations and to ensure solid waste sites meet the State minimum standards within the County of Los Angeles. As such, the City is working with the LEA to obtain approval of the PCLUP.

Construction is currently at the 80% completion stage. Improvements that have been substantially completed include but are not limited to rough grading, drop inlet for storm water diversion structures in the Bandini Channel, a wetland overlook area, the stream adjacent to the education/flexible space building and wetland, south bio swale, construction of 18 raised planters, planting of 75 trees, installation of the prefabricated education center and the restroom/maintenance building, two shade structures, a water element at the playground, installation of multi-use walking and bicycle pathways, exercise equipment located at various stages along the walking and bicycle paths, benches, picnic tables, drinking fountains, trash cans, and pathway lighting. The total estimated cost of improvements completed to date is over \$12 million.

Under California law, the City Council must consider at each regular City Council meeting whether the need still exists for the declaration of emergency. These reports are designed to keep the City Council and public updated on cumulative actions taken by staff as they relate to the tasks to ensure the maintenance and repairs of the site are undertaken to mitigate potential

hazards and safety until regular construction can resume again.

The Project has received the listed grants:

Grants	Amount	Grant Recipient
State Water Resource Control Board (Prop 1)	\$7,975,100	City
Land and Water Conservation Fund (LWCF)	\$3,000,000	
Los Angeles County Flood Control District	\$530,000	
Safe Clean Water- Municipal Funds	\$1,435,401	
Safe Clean Water- Regional Funds	\$5,438,000	
State Parks- Prop. 68 Grant	\$1,919,847	
Conservation Corp of Long Beach	\$713,015	
Rivers and Mountains Conservancy Funds	\$4,404,798	TPL
Private Donations	\$90,000	
Total	\$25,506,161	

ATTACHMENT: Proposed Resolution

GD:lc

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, STATE OF CALIFORNIA, DECLARING AN EMERGENCY STILL EXISTS AND AUTHORIZING REPAIR, REPLACEMENT OR MAINTENANCE ACTIVITIES OF PUBLIC FACILITIES RELATED TO THE URBAN ORCHARD PROJECT WITHOUT PUBLIC BIDDING, PURSUANT TO THE EMERGENCY CONTRACTING PROCEDURES OF THE SOUTH GATE MUNICIPAL CODE AND THE CALIFORNIA PUBLIC CONTRACT CODE

WHEREAS, at the Special City Council meeting on February 6, 2023, the City Council for the City of South Gate ("City") considered and passed a Resolution declaring an emergency and authorized the repair, replacement or maintenance activities of public facilities related to the Urban Orchard Project ("Project") pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code; and

WHEREAS, construction activities at the Project site began on August 2, 2021, and have reached the eighty percent completion stage, but the Project will require several more months of work before it is complete; and

WHEREAS, the City has received notice from the Los Angeles County Department of Public Health, Solid Waste Management Program ("County"), demanding that the City immediately cease all construction work on the Project until such time that a Post Closure Land Use Plan ("PCLUP") is submitted to the County for approval before any change to the current land use, construction, or land preparation can occur to comply with the requirements of the California Code of Regulations, Title 27 (27 CCR), Section 21190 (the "Cease and Desist and Corrective Action Order"); and

WHEREAS, the City has terminated its construction agreement with the contractor, except for the requirement for the contractor to perform certain maintenance activities; and

WHEREAS, although no construction activities will occur at the Project site until the County issues its PCLUP, it will be necessary in the interim for certain minimal maintenance activities to be performed at the site for the protection of the existing improvements and/or for public safety (collectively, the "Maintenance Activities"); and

WHEREAS, at a special meeting of the South Gate City Council ("Council") held on Monday, February 6, 2023, the Council received information provided by the City's Public Works Department establishing that the City does not have sufficient manpower to perform the Maintenance Activities with its own forces, and that the immediate need for the performance of the Maintenance Activities does not permit a delay that would result from a competitive solicitation for bids.

NOW, THEREFOR, BASED ON THE FACTS SET FORTH ABOVE, THE COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, HEREBY MAKES THE FOLLOWING FINDINGS:

1. The County's issuance of the Cease and Desist and Corrective Action Order at the current stage of the Project work, coupled with the immediate and ongoing need to perform the Maintenance Activities, has created an emergency for the City with respect to the Project; and
2. The emergency will not permit a delay resulting from a competitive solicitation for bids to perform the Maintenance Activities; and
3. The actions to be taken pursuant to the Resolutions set forth below continue to be necessary to respond to the emergency.

NOW, THEREFOR, THE COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals and findings are true and correct and incorporated herein by reference.

SECTION 2: Pursuant to the authority granted by South Gate Municipal Code § 1.54.470 and California Public Contract Code § 22050, the Council hereby authorizes and directs the City's City Manager and his designees to take such actions as the City Manager deems necessary to cause the Maintenance Activities to be performed, and to procure the necessary equipment, services, and supplies therefore, all without giving notice for bids to let contracts, and without regard to the dollar amounts of the contracts for such activities, equipment, services and supplies.

SECTION 3: At each regularly scheduled meeting of the Council after the date of the original Resolution, dated February 6, 2023, until further notice from the Council, the City Manager has and shall continue to present to the Council the reasons justifying the emergency, that the emergency declaration will reduce delays and associated costs that would otherwise result from the competitive solicitation for bids and why that action is necessary to respond to the emergency.

SECTION 4. At each such regularly scheduled meeting until the emergency action is terminated, the Council shall review the emergency action to determine, by a four-fifth's vote, that there is a need to continue the emergency action.

SECTION 5. The Council shall terminate the emergency action at the earliest possible date that conditions warrant, so that the remainder of the Maintenance Activities may be completed by giving notice for bids to let contracts.

SECTION 6. In accordance with the provisions of California Public Contract Code § 22050, this Resolution shall only be effective if passed by a four-fifths vote of the Council.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 11th day of **April, 2023**.


CITY OF SOUTH GATE

By: _____
Maria del Pilar Avalos, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas 
Raul F. Salinas, City Attorney

CITY MANAGER'S OFFICE

APR 04 2023

11:00 am

City of South Gate

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 11, 2023

Originating Department: Police

Department Director: *Darren Arakawa* City Manager: *Chris Jeffers*
Darren Arakawa Chris Jeffers

SUBJECT: PURCHASE ORDER AGREEMENTS FOR A POLICE MOTORCYCLE AND REQUIRED EQUIPMENT

PURPOSE: To purchase a police motorcycle and required emergency equipment.

RECOMMENDED ACTIONS: The City Council will consider:

- Approving the purchase of a 2022 Harley-Davidson Street Glide Police motorcycle in the total amount of \$41,796 from Orange County Harley-Davidson along with the necessary equipment to outfit the motorcycle in the amount of \$11,753;
- Appropriating an additional \$19,608.53 from the Asset Forfeiture Fund to cover the full cost of the motorcycle and necessary equipment; and
- Authorizing the Police Chief or his designee to execute the associated documents for the purchases in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. Funds in the amount of \$33,939.00 were included in the Fiscal Year 2022/23 Asset Forfeiture Fund Budget for the purchase of a 2022 BMW Police motorcycle in account number 235-570-21-9003 (Asset Forfeiture-Fund). The decision was later made to instead purchase a 2022 Harley Davidson Street Glide Police motorcycle due to its increased reliability and lower cost of maintenance. The cost of the Harley Davidson motorcycle is \$41,796. The cost of outfitting the motorcycle with necessary equipment is \$11,753. Therefore, if the City Council approves this purchase, additional funds in the amount of \$19,609 will need to be appropriated from the Asset Forfeiture Fund.

ANALYSIS: Police motorcycles are heavily used 4 days a week. As mileage increases on the motorcycles, the dependability decreases because of the regular maintenance issues and wear and tear on the motorcycle components. The motorcycle to be replaced is Unit #111, a 2007 BMW R1200RT with over 103,000 miles.

BACKGROUND: The motorcycle to be purchased was selected from Orange County Harley-Davidson who currently has a new 2022 Street Glide model with the Police Package in stock. Two other quotes were obtained from Bartels Harley Davidson and Laidlaw's Harley Davidson, at a lower cost; however, neither vendor has this particular model in stock and the process of waiting

for manufacturing and outfitting would cause a significant delay in delivery of the motorcycle.

The 2022 Harley-Davidson Street Glide motorcycle is an inexpensive and dependable option for law enforcement agencies due to its combination of performance, durability, and cost-effectiveness. Additionally, the motorcycle is equipped with police-specific features such as a siren and emergency lights. It is also designed to be low maintenance and have a longer lifespan than other police motorcycles. Furthermore, the Street Glide is designed to be comfortable for the officers during long shifts.

ATTACHMENTS: A. Quote from Orange County Harley-Davidson
B. Quote from Laidlaw's Harley-Davidson
C. Quote from Bartels Harley-Davidson
D. Quote from Motorola Solutions, Inc.
E. Quote from PVP Communications
F. Quote from Northstar Graphics

8677 RESEARCH DR
IRVINE, CA 92618
Tel: (949) 727-4464
Fax: (707) 471-7260

MOTORCYCLE BILL OF SALE

BUYER INFORMATION		
Buyer: SOUTH GATE POLICE DEPARTMENT		
Address: 8820 CALIFORNIA AVE SOUTH GATE, CA 90280		
Phone: (323) 513-2414	Lic#:	
CoBuyer: N/A		
Deal #: 2318	Retail	Purchase Date: 1/24/2023
Salesperson: Rick Davis		

DESCRIPTION OF PURCHASE			
New	Year: 2022	Make: HD	Model: FLHTP
VIN: 1HD1FMP27NB670461		Ref Number: OG1363	
Color: BLACK			Mileage: 6
Lienholder:			

OTHER CHARGES AND FEES	
SURCHARGE SPORTSTER	600.00
TIRE RECYCLE FEE	3.50
Other Charges and Fees Total	603.50

[illegible]

TRADE VIN	MAKE	MODEL	YEAR	COLOR	MILEAGE	PAYOFF

Buyer Signature: _____

CoBuyer Signature:

Dealer Signature _____

10/6/2022
12:40PM

Page: 1

8677 RESEARCH DR
IRVINE, CA 92618
Phone: (949) 727-4464
Fax: (707) 471-7280

QUOTE

Quote Number: 15,840

Console No: 020
State Tax Package 35

Sold By: CGS

Customer Number: 121783
SOUTH GATE POLICE DEPTME
8620 CALIFORNIA AVE
SOUTH GATE, CA, 90280

Phone: 3233679817

Work:

Ext:

Fax:

P.O. No:

Tax Exempt No

Tax No

***POLICE PACKAGE**

Item Number	Description	Delivered Quantity	Special Order Quantity	Retail Price	Bin 1 Location	Bin 2 Location	Extended Amount
28800128	KIT,FAN,PAIRING, WMFD	1	0.00	319.95			319.95
600-01107C	2017-LATER MOTOPRO48 TOUR	1	0.00	719.95	314		719.95
630007120H	KIT,T-PAK,POCE,WEMER LTG	1	0.00	1,549.53			1,549.53
63194-07	T-PAK,X	1	0.00	29.31			29.31
63196-09	POLICE T-P ADAPTER PLATE	1	0.00	122.95			122.95
65989-97E	BATTERY,17.5AH,SEALED	1	0.00	167.95		BATTERIES	167.95
68000137	KIT-EMERGENCY LIGHT,TOUR-	1	0.00	104.79			104.79
68000276	KIT,LTG,EMERGENCY LIGHT P	1	0.00	303.95			303.95
68000277	KIT,LTG,TOUR PACK EMER,1,	1	0.00	309.95			309.95
68000279	KIT,LTG,POLICE SPLICE BOX	1	0.00	54.95			54.95
68000286	KIT,LTG,TOUR PACK EMER,3	1	0.00	184.95	318		184.95
68000288	KIT,LTG,LIGHT ARRAY	1	0.00	956.95			956.95
68000289A	KIT,LTG,PAR36,RED WSTEAD	1	0.00	283.95			283.95
68000290	KIT,LTG,PAR36,BLUE	1	0.00	278.95			278.95
69202610	KIT,HARN/WRG,PWR INP,POCE	1	0.00	23.95	5A		23.95
71718-02	KIT SWITCH ROCKER	1	0.00	23.95			23.95
78001039	KIT,INFOT,POCE AUD,WSVCE	1	0.00	1,275.42			1,275.42

LABOR 30 hrs @ \$4500.00

IF THIS IS A QUOTE--NOT A RECEIPT!!

PRICES MAY BE SUBJECT TO CHANGE.

Item Total: 6894.40

Other Tax & Fees Total: 2.00

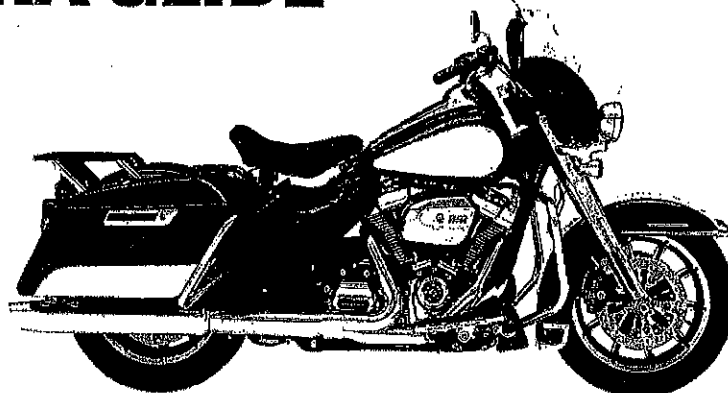
Sales Tax Total: 618.84

Total Amount Due: 7215.24

PARTS + LABOR TOTAL \$11715.24

HARLEY-DAVIDSON

ELECTRA GLIDE®



Model shown with optional emergency equipment.

HIGHLIGHTS

- Mechanical Adjustable Actuation Clutch
- Limited 3 year, 60,000 mile factory warranty
- Police Duty Use only
- Fully Transferable
- Expires at 3 years or 60,000 miles, whichever comes first

MODEL UNIQUE FEATURES

- RDRS Rider Safety Enhancements
 - Cornering Enhanced ABS (C-ABS)
 - Cornering Enhanced Electronic Linked Braking (C-ELB)
 - Cornering Enhanced Traction Control System (C-TCS)
 - Drag-Torque Slip Control System (DSCS)
 - Vehicle Hold Control (VHC)
 - Tire Pressure Monitoring System (TPMS)
- Handlebar with bar ends turned higher to provide more clearance to the operator's legs
- Fan-assisted oil cooler
- Batwing fairing
- Floating, dual-front open brake rotors
- Heated hand grips with adjustable six-setting heat control
- 2-1-2 exhaust with dual tapered mufflers
- Dual law enforcement blue license plate marker lamps (OEM standard)
- Pivoting footboards with heel/toe shift lever
- Daymaker® LED headlight
- Reflex® Linked Brembo® Brakes with ABS
- 4-piston front and rear caliper
- Trigger switch activation allows approx. 15 minutes of power to police emergency equipment with ignition off
- Independent hazard warning switch
- Emergency light switch with 4 functions and individual indicator lights for: Off, Both Front and Rear On, Front On only, Rear On only
- Saddlebags with One-Touch latch, standard saddlebag guard and luggage locks, common with ignition key

DIMENSIONS

Length	94.7 in. (2405 mm)
Overall Width	37.8 in. (960 mm)
Overall Height	57.1 in. (1450 mm)
Seat Height	Laden ² 27.3 in. (695 mm) Unladen 31.7 in. (805 mm)
Ground Clearance	5.3 in. (135 mm)
Rake (Steering Head)	26°
Fork Angle	29.25°
Trail	6.7 in. (170 mm)
Wheelbase	64 in. (1625 mm)
Fuel Capacity (warning light at approximately 1 gal.)	6 gal. (22.7 L)
Weight	
• As Shipped	809 lb. (367 kg)
• In Running Order	844 lb. (383 kg)
• Gross Vehicle Weight Rating	1360 lb. (617 kg)
• Gross Axle Weight Rating	
- Front	500 lb. (227 kg)
- Rear	927 lb. (420 kg)

ENGINE

Engine	Milwaukee-Eight® 114 Engine
Valves	Pushrod-operated, overhead valves with hydraulic, self-adjusting lifters; four valves per cylinder
Bore x Stroke	4.016 in. x 4.5 in. (102 mm x 114 mm)
Displacement	114 cu. in. (1868 cc)
Compression Ratio	10.5:1

PERFORMANCE

Engine Torque ³ (per J1349):	
• North America	123 ft. lb. @ 3000 RPM (167 Nm @ 3000 RPM)
Lean Angle (per J1168):	
• Right	32°
• Left	32°
Fuel Economy ⁴ (EPA estimate - combined MPG)	43 mpg (5.5 L/100 km)

CHASSIS

Frame	Mild steel; tubular frame; two-piece stamped and welded backbone; cast and forged junctions; twin downtubes; bolt-on rear frame with forged fender supports; MIG welded.
Swingarm	Mild steel, two-piece drawn and welded section, forged junctions, MIG welded
Front Fork	49 mm Dual Bending Valve
Rear Shocks	Premium standard height hand-adjustable rear suspension
Wheels	Impeller Cast Aluminum
• Front	17 in. x 3 in. (432 mm x 76 mm)
• Rear	16 in. x 5 in. (406 mm x 127 mm)
Brakes	
• Caliper Type	32 mm, 4-piston front and rear
• Rotor Type (diameter x width):	
- Front (dual floating rotors)	11.8 in. x 0.2 in. (300 mm x 5.1 mm)
- Rear (fixed rotor)	11.8 in. x 0.28 in. (300 mm x 7.1 mm)
• Anti-lock Braking System	Standard
Suspension Travel	
• Front Wheel	4.6 in. (117 mm)
• Rear Wheel	3 in. (76 mm)

1 North America security system includes Immobilizer; outside North America, the security system includes Immobilizer and siren.

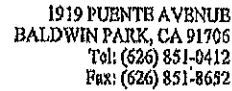
2 Measurement reflects 180 lb. (81.7 kg) operator weight.

3 Values shown are nominal.

4 The combined fuel economy numbers were derived using a combination of estimated city and highway values. Fuel economy estimates are derived from US EPA exhaust emission certification data on a sample motorcycle from the corresponding family under ideal laboratory conditions. Your actual fuel economy will vary depending on your personal riding habits, road and driving conditions, vehicle condition and maintenance, tire pressure, vehicle configuration (parts and accessories), and vehicle loading (cargo, rider and passenger weight). Break-in mileage may vary.

Visit H-D.com/Police for additional specifications and available color options.

mlaidlaw@laidlawsharley.com

[illegible]

CoBuyer Signature: _____





Date: 03/18/2023 10:35 AM
 Salesperson:
 Manager: Colton Bartels

FOR INTERNAL USE ONLY

BUSINESS NAME LOCAL PD Home Phone:
 CONTACT

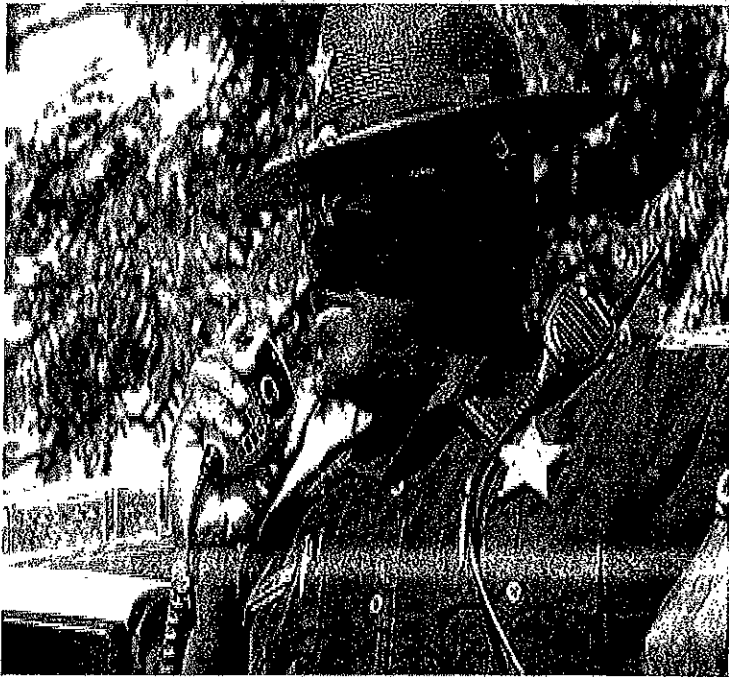
Address: Work Phone:
 E-Mail: Cell Phone:

VEHICLE
 Stock #: New / Used: New VIN: Mileage:
 Vehicle: 2023 HD FLHTP Color:
 Type: POLICE ELECTRA GLIDE

TRADE IN
 Payoff: VIN: Mileage:
 Vehicle: Color:
 Type:

Selling Price	25,000.00
Discount	1,500.00
Adjusted Price	23,500.00
LIGHTS/SIREN AND LABOR	8,150.00
Total Purchase	31,650.00
Trade Allowance	
Trade Difference	
Doc Fee	85.00
Tax	3,014.82
Non Tax Fees	468.00
Trade Payoff	
Cash Deposit	
Balance	35,217.82

Customer Approval: Management Approval: *Colton Bartels*
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



SOUTHGATE POLICE DEPT

MOTORCYCLE RADIO QUOTE

01/11/2023

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

01/11/2023

SOUTHGATE POLICE DEPT
8620 CALIFORNIA AVE
SOUTH GATE, CA 90280

RE: Motorola Quote for MOTORCYCLE RADIO QUOTE
Dear RICARDO NAVARRO,

Motorola Solutions is pleased to present SOUTHGATE POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SOUTHGATE POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Mark Carry at mark.carry@bearcom.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Mark Carry
MR Account Manager

Motorola Solutions Manufacturer's Representative

**MOTOROLA SOLUTIONS**QUOTE-2009422
MOTORCYCLE RADIO QUOTEBilling Address:
SOUTHGATE POLICE DEPT
8620 CALIFORNIA AVE
SOUTH GATE, CA 90280
USQuote Date:01/11/2023
Expiration Date:03/12/2023
Quote Created By:
Mark Carry
MR Account Manager
mark.carry@bearcom.com
3102613620End Customer:
SOUTHGATE POLICE DEPT
RICARDO NAVARRO
RINAVARRO@SOGATE.ORG
323 563 5436Contract: 18105 - LA COUNTY , CA MA-
IS-2240228

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
APX™ 8500						
1	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	1	\$5,667.00	\$4,136.91	\$4,136.91
1a	GA00250AB	ADD: MOTORCYCLE WIFI/ GNSS	1	\$110.00	\$80.30	\$80.30
1b	GA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	1	\$0.00	\$0.00	\$0.00
1c	G51AT	ENH:SMARTZONE	1	\$1,650.00	\$1,204.50	\$1,204.50
1d	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$288.00	\$288.00	\$288.00
1e	GA09001AA	ADD: WI-FI CAPABILITY	1	\$330.00	\$240.90	\$240.90
1f	B18CS	ADD: AUXILIARY SPKR SPEC MCYCL APX	1	\$66.00	\$48.18	\$48.18
1g	GA00513AB	ADD: ANT MTCL 1/4 WAVE WHIP 162-174	1	\$55.00	\$40.15	\$40.15
1h	G138AC	ADD: APX7500 MOTORCYCLE CH SFWR 05	1	\$0.00	\$0.00	\$0.00
1i	W520AE	ADD:NO MTRCYCLE ENCL NEEDED APX	1	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 -- #: 36-1115600

**MOTOROLA SOLUTIONS**QUOTE-2009422
MOTORCYCLE RADIO QUOTE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1k	G67EJ	ADD: E5 REMOTE MOUNT MOTORCYCLE	1	\$440.00	\$321.20	\$321.20
1l	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00
1m	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$567.00	\$413.91	\$413.91
1n	W22BB	ADD: STD PALM MICROPHONE APEX	1	\$79.00	\$57.67	\$57.67
1o	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$717.00	\$523.41	\$523.41
1p	W969BG	ADD: MULTIKEY OPERATION	1	\$363.00	\$264.99	\$264.99
1q	G174AG	ADD: ANT 3DB LOWPRO MCYC 762-870	1	\$47.00	\$34.31	\$34.31
1r	GA00509AB	ADD: ANT MTCL LO PRO UNITY 450-512	1	\$55.00	\$40.15	\$40.15
1s	G625AP	ADD: DES/DES-XL/DES-OFB ENCRYP APX AND ADP	1	\$659.00	\$481.07	\$481.07
1t	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$330.00	\$240.90	\$240.90
Product Services						
2	LSV00Q00203A	DEVICE INSTALLATION	1	\$1,357.14	\$1,357.14	\$1,357.14
Subtotal						\$9,773.69

Estimated Tax

\$862.70

Grand Total

\$10,636.39(USD)

Notes:



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

E

Quotation

2310 W 205th Street, Torrance CA 90501

Quotation #	Date
21716	1/24/2023
Terms	Sales Rep
Net 30	JV
FOB	

Customer		
City of South Gate Police Dept 8650 California Ave.		
South Gate	CA	90280

Ship To		
South Gate Police Dept 8620 California Avenue		
South Gate	CA	90280-3073

Qty	Item	Description	Price Per	Total Price
1	PVXTL-HRA-WW/XT2	MOTOR KIT, AUTOSWITCHING, WIRELESS SYSTEM CONTROL MODULE, FOR HARLEY WITH MOTOROLA APX SERIES/XTL5000 MOBILE RADIO AND WHELEN P.A., FOR TRUNK MOUNT INSTALLATION	929.00	929.00

TERMS: Quotation valid for 30 days. Prices quoted are in U.S. dollars and DO NOT INCLUDE SHIPPING CHARGES which are additional. Buyer acknowledges that a 1.5% per month (18% per annum) Interest charge will be added to account balances not paid within 30 days of Invoice date and acknowledges this as the terms of this quotation. A 15% restocking fee will be charged on returned goods. Items must be returned with the original packaging and in "like-new" condition. All sales of custom items or special requests are final.

Sub-Total:	929.00
Taxes	95.22
Est. Freight	20.00
Total	1,044.22

F

Ricky Navarro

From: tony fryklund <tonydog@dslextre.me.com>
Sent: Saturday, January 28, 2023 8:27 AM
To: Ricky Navarro
Subject: Re: Police Motorcycle decals

Hi Ricky,

The motor graphics kits cost \$65 per bike! Just need to know the sizes of all lettering and logos. As soon as I get these, will make them and meet you at the city yard.

Thanks again,

Tony

From: "Ricky Navarro" <rinarvarro@sogate.org>
To: "tonydog @dslextre.me.com" <tonydog@dslextre.me.com>
Sent: Thursday, January 26, 2023 6:22:40 AM
Subject: Police Motorcycle decals

Hello sir,

I am Sgt Navarro with South Gate PD. Wondering if you can provide me with a quote for decals for a Police Motorcycle. The motorcycle is a 2022 Harley Davidson Street Glide.

Thanks



**South
Gate**

Ricardo Navarro
Sergeant /Traffic Division
City of South Gate / Police Department
8620 California Avenue, South Gate, CA 90280
P: (323) 563-5436
C: (323) 605-2070
O: (323) 563-5618
E: rinarvarro@sogate.org

APR 04 2023

2:30pm

City of South Gate
CITY COUNCIL**AGENDA BILL**For the Regular Meeting of: **April 11, 2023**
Originating Department: **Community Development**Department Director: *Jared G. Orman for* City Manager: *CJ*
Meredith T. Elguira *Chris Jeffers***SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 2022-69-CC WITH ALTAMED HEALTH SERVICES CORPORATION TO EXTEND THE MENTAL HEALTH ASSISTANCE PROGRAM FUNDED WITH AMERICAN RESCUE PLAN FUNDS****PURPOSE:** To consider amending Contract No. 2022-69-CC with AltaMed Health Services Corporation ("AltaMed") to provide free mental health counseling services to South Gate residents.**RECOMMENDED ACTIONS:** The City Council will consider:

- a. Approving Amendment No. 1 to Contract No. 2022-69-CC with AltaMed to administer a free Mental Health Assistance Program for two years commencing July 1, 2023 through June 30, 2025;
- b. Appropriating \$400,000 from the American Rescue Plan funds to an account determined by the Director of Administrative Services to fund the administration of the free Mental Health Assistance Program; and
- c. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

FISCAL IMPACT: Funding for the free Mental Health Assistance Program would come from the City's allocation of American Rescue Funds received from the U.S. Treasury Department. There is no impact to the General Fund.**ANALYSIS:** Globally and nationally, the COVID-19 pandemic has negatively affected many people's mental health and created new challenges for people already suffering from mental illness and substance use disorders. As a result, the City issued an RFP on June 6, 2022, requesting proposals for mental health services for South Gate residents that include:

- Screening, Individual Risk Assessment
- Counseling, Individual and Group Sessions
- Clinical Services
- Mental Health Education and Skill Development

The City received a total of two (2) proposals from AltaMed and Compator, Inc. Proposals were reviewed, individually, based on their responses to the RFP prompts which included:

- Local presence/history of serving the City of South Gate
- Diversity that reflects the community served in staff and board

- Staff and financial capacity to implement the program or plan for building organizational capacity
- Program plan, including budget, collaborations, and expected impact
- Program response to community impacted by COVID-19

Both proposals were able to fully respond to all the RFP prompts.

To respond to needs locally, on July 26, 2022, the South Gate City Council authorized the expenditure of up to \$175,000, annually, for a mental health program with ARPA funding to both proposers. Services include certified counseling and clinical services, with two one-year possible extensions. Agreements were executed with both service providers: Compator, Inc., and AltaMed. Both vendors are paid at a set hourly rate, encompassing all services associated with the counseling services and not to exceed \$175,000 for the current fiscal year. This delivers approximately 2,180 hours of counseling services during a fiscal year per vendor. Each vendor is likely providing more services but through other funding sources they may have access to i.e., grants and/or insurance.

BACKGROUND: On September 28, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and city fiscal health. To respond to needs locally, the City of South Gate has authorized the expenditure of funds annually for a mental health program from ARPA funding which includes two one-year possible extensions and utilize certified counseling and clinical services. This request is consistent with the previously approved extensions contemplated in Contract No. 2022-69-CC.

ATTACHMENTS: A. Proposed Amendment No. 1
B. Contract No. 2022-69-CC

AMENDMENT NO 1. TO CONTRACT NO. 2022-69-CC AMERICAN RESCUE PLAN ACT (ARPA) AGREEMENT BETWEEN THE CITY OF SOUTH GATE AND ALTAMED HEALTH SERVICES CORPORATION TO EXTEND TERM AND APPROPRIATE ADDITIONAL FUNDS.

This Amendment No. 1 to the American Rescue Plan Act (ARPA) Agreement ("Agreement") is hereby made and entered into this 11th day of April, 2023, by and between the City of South Gate, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California ("CITY"), and AltaMed Health Services Corporation, a California domestic nonprofit corporation ("SUBRECIPIENT" or "CONTRACTOR"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS:

- A. The American Rescue Plan Act ("ARPA") was signed into law in March 2021. ARPA provides funding for a number of different programs, including the Coronavirus State and Local Fiscal Recovery Fund ("SLFRF"), to provide monetary support to local governments to respond to, mitigate, and recover from the COVID-19 public health emergency.
- B. On October 26, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and city fiscal health.
- C. On August 9, 2022, the South Gate City Council approved Contract No. 2022-69-CC with Subrecipient ("Agreement") in an amount not exceed One Hundred Seventy-Five Thousand Dollars (\$175,000) using ARPA funds for the implementation of a free mental health assistance program through and including June 30, 2023; and
- D. On April 11, 2023, the City Council considered and approved extending said services for two one-year extensions beginning July 1, 2023, through and including June 30, 2025; and
- E. Also on April 11, 2023, the City Council considered and approved increasing the annual amount to \$200,000 per year, not to exceed \$400,000 cumulatively, to better serve the community needs; and
- F. Amendment No. 1 keeps in place the existing scope of services which remain

outstanding under the Agreement inclusive.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

I. **MODIFICATION TO AGREEMENT.**

A. **Term of Agreement.** The term of Amendment No. 1 to Agreement shall commence on July 1, 2023, and continue through June 30, 2025 ("Term"), unless terminated earlier pursuant to the terms of this Agreement. Additionally, the Term of this Agreement may be extended by a writing executed by the City Manager, or designee, and the City Attorney.

B. **Amount of Grant Funding.** The total amount of funds provided for Amendment No. 1 shall not exceed **Four Hundred Thousand dollars (\$400,000)**; Two Hundred Thousand each for FY 23/24 and FY 24/25. The aggregate total of the Agreement and Amendment No. 1 is a sum of Five Hundred Seventy-Five Thousand Dollars (\$575,000). No additional compensation shall be paid for any other expenses incurred.

II. **EFFECT OF AMENDMENT.** Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria del Pilar Avalos, Mayor

Dated: _____

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

ALTAMED HEALTH SERVICES CORPORATION:

By: _____
Castulo de la Rocha, President & CEO

Dated: _____

**AGREEMENT BETWEEN THE CITY OF SOUTH GATE AND
ALTAMED HEALTH SERVICES CORPORATION FOR USE OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

This Agreement ("Agreement") is hereby made and entered into this 9th day of August, 2022, by and between the City of South Gate, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California ("CITY"), and AltaMed Health Services Corporation, a California domestic nonprofit corporation ("SUBRECIPIENT" or "CONTRACTOR"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS:

- A. The American Rescue Plan Act ("ARPA") was signed into law in March 2021. ARPA provides funding for a number of different programs, including the Coronavirus State and Local Fiscal Recovery Fund ("SLFRF"), to provide monetary support to local governments to respond to, mitigate, and recover from the COVID-19 public health emergency.
- B. On October 26, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and city fiscal health.
- C. SUBRECIPIENT has been selected by the CITY to receive ARPA SLFRF Funds in order to implement a Mental Health Assistance Program Requiring Certified Counseling / Clinical Services, in accordance with the Proposal/Scope of Work attached hereto as **Exhibit A** and incorporated herein by reference ("said program"). SUBRECIPIENT represents that it is qualified and willing to operate said program and certifies that the administration of said program carried out with funds provided under this Agreement will meet ARPA's objectives to respond to, mitigate, and recover from this historic COVID-19 public health crisis.
- D. SUBRECIPIENT agrees that it will adhere to the tasks and services as indicated in **Exhibit A** for said program. Failure to follow the requirements and meet the stated expectations may constitute breach of contract that could result in termination of this Agreement or serve as reason for the CITY to recapture the grant funds awarded to SUBRECIPIENT pursuant to this Agreement.

WHEREFORE, it is agreed by and between the parties that the foregoing Recitals are a substantive part of this Agreement and the following terms and conditions are approved and together with all exhibits and attachments hereto, shall constitute the entire Agreement between the CITY and SUBRECIPIENT:

I. ARPA PROGRAM PROVISIONS

A. Scope of Work. SUBRECIPIENT shall be responsible for the specific tasks and services of said program, and agrees to administer said program in compliance with the tasks and services as described in the Proposal/Scope of Work attached hereto as **Exhibit A**. SUBRECIPIENT's failure to perform as required may, in addition to other remedies set forth in this Agreement, result in readjustment of the amount of funds for said program or termination of this Agreement.

B. Term of Agreement. The term of said Agreement shall commence on July 1, 2022, and continue through June 30, 2023 ("Term"), unless terminated earlier pursuant to the terms of this Agreement. There is an option for two separate one-year extensions. This Agreement shall also cover any and all services provided by the SUBRECIPIENT to the CITY since the date the ARPA SLFRF Funds were awarded to the CITY. Additionally, the Term of this Agreement may be extended by a writing executed by the City Manager, or designee, and the City Attorney.

C. Amount of Grant Funding. The total amount of funds provided for said program shall not exceed One Hundred Seventy-Five Thousand dollars (\$175,000) ("ARPA SLFRF Funds") during the Term of the Agreement. SUBRECIPIENT agrees to use said ARPA SLFRF Funds to administer said program as outlined in **Exhibit A**.

D. Disbursement of Funds. The CITY and SUBRECIPIENT agree that the funding for services provided by Subrecipient shall not exceed **One Hundred Seventy-Five Thousand dollars (\$175,000)**. The CITY shall disburse such ARPA funds upon Subrecipient complying with the reporting and related documentation required under ARPA. SUBRECIPIENT shall be obligated to perform duties including, but not limited to, obligations with respect to indemnification, audits, reporting, data retention/reporting, and accounting. Failure to provide any of the required documentation and reporting will cause CITY to withhold all or a portion of a request for ARPA SLFRF Funds, or return the entire request to SUBRECIPIENT, until such documentation and reporting has been received and approved by CITY.

(1) **Reduction in ARPA SLFRF Funding.** The CITY reserves the right to reduce the amount of ARPA SLFRF Funds to SUBRECIPIENT, or to completely terminate this Agreement, in the CITY's sole discretion, if there is a reduction in ARPA SLFRF Funds provided to the CITY.

(2) **Reduced Distribution of Funds.** The CITY reserves the right to reduce the grant application if the CITY's fiscal monitoring indicates that SUBRECIPIENT's rate of expenditure will result in unspent funds at the end of the program term. Amendments in the grant allocation will be made after consultation with SUBRECIPIENT.

(3) **Reversion of Assets.** SUBRECIPIENT agrees that any and all funds received under this Agreement shall be utilized during the Term of this Agreement, and that any and all funds remaining as of the end of the Term, which have not been utilized, shall be returned by SUBRECIPIENT to the CITY within thirty (30) days of the expiration or earlier termination of the Agreement. No expense of SUBRECIPIENT will be reimbursed by CITY if incurred after the end of the Term of the Agreement.

E. Grant Program Requirements.

(1) SUBRECIPIENT acknowledges that the source of funding for said program is the federal ARPA, and that payments from the ARPA SLFRF Funds are only to be used to make necessary expenditures incurred due to the public health emergency with respect to COVID-19.

(2) SUBRECIPIENT acknowledges that ARPA provisions allow the use of ARPA SLFRF Funds to respond to, mitigate, and recover from the COVID-19 public health emergency, and will not use these funds for any other uses.

(3) SUBRECIPIENT shall follow the process and determination of eligibility for participants in said program as outlined in **Exhibit A**.

F. Performance Monitoring.

(1) SUBRECIPIENT shall submit program performance information as often as requested by CITY, but no less than the submission of monthly reports and a final report to CITY with the information requested by and in the format acceptable to CITY. Each monthly report is due within thirty (30) days of completion of work for each month. The final report is due within thirty (30) days after the termination or expiration of this Agreement.

(2) CITY will evaluate SUBRECIPIENT's management and operation of said program with respect to the project expectations as described in **Exhibit A**.

(3) CITY will review the audit of the SUBRECIPIENT to ensure that grant funds are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements under this Agreement, including attachments and exhibits.

(4) If action to correct any substandard performance is not taken by the SUBRECIPIENT within a reasonable period after being notified by CITY, suspension or termination procedures may be initiated by CITY.

(5) All performance shall be subject to review by the CITY or other regulatory agencies at all times. SUBRECIPIENT shall provide adequate cooperation to any inspector or other CITY representative to permit the same to determine SUBRECIPIENT's conformity with the terms of this Agreement. If any services performed by SUBRECIPIENT are not in conformance with the terms of this Agreement, the CITY shall have the right to require SUBRECIPIENT to perform the services in conformance with the terms of the Agreement at no additional cost. The CITY may also terminate this Agreement for default and charge SUBRECIPIENT for any costs incurred by the CITY because of SUBRECIPIENT's failure to perform.

(6) SUBRECIPIENT shall establish adequate procedures for self-monitoring and quality control and assurance to ensure proper performance under this Agreement; and shall permit a CITY representative or other regulatory official to monitor, assess, or evaluate SUBRECIPIENT's performance under this Agreement at any time, upon reasonable notice to SUBRECIPIENT.

G. Audit.

(1) SUBRECIPIENT shall maintain complete and accurate records and supporting documentation to facilitate financial and/or program audits by CITY. This requirement shall apply to any records and documentation CITY shall reasonably require or as required to be maintained pursuant to the ARPA regulations.

(2) The books and accounts, files, and other records of SUBRECIPIENT, which are applicable to this Agreement, shall be available for inspection, review, and audit during normal business hours by CITY to determine the proper application and use of all ARPA SLFRF Funds provided to or for the account or benefit of SUBRECIPIENT.

(3) SUBRECIPIENT assumes responsibility for reimbursement to CITY a sum of money equivalent to the amount of any expenditures disallowed should the CITY, or an authorized agency, rule through audit, exception, or some other appropriate means, that expenditures from funds allocated to SUBRECIPIENT for direct and/or administrative costs were not made in compliance with the applicable cost principles, regulations, or the provisions of this Agreement.

(4) SUBRECIPIENT agrees to comply with the requirements of OMB Uniform Guidance 2 CFR Part 200. SUBRECIPIENT further agrees to provide CITY with a copy of completed independent auditors' report within thirty (30) days of CITY's request for such report. If the report contains instances of non-compliance with federal laws and regulations that bear directly on the performance or administration of this Agreement, SUBRECIPIENT shall provide CITY copies of responses to auditors' reports, a plan for corrective action, and auditors' response that the noncompliance has been resolved. All reports prepared in accord with the requirements of OMB Uniform Guidance 2 CFR Part 200 shall be available for inspection by representatives of CITY or the federal government during normal business hours.

(5) All accounting records, reports, and evidence pertaining to all costs, expenses and the ARPA SLFRF Funds of SUBRECIPIENT and all documents related to this Agreement shall be maintained and kept available at SUBRECIPIENT'S office or place of business for the duration of the Agreement and thereafter for five (5) years from the date of final payment under this Agreement. Records which relate to: (a) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement; or, (b) costs and expenses of this Agreement to which CITY or any other governmental agency takes exception, shall be retained beyond the five (5) years until complete resolution or disposition of such appeals, litigation claims, or exceptions. In the event SUBRECIPIENT does not make the above-referenced documents available within the City of South Gate, California, SUBRECIPIENT agrees to pay all necessary and

reasonable expenses incurred by CITY in conducting any audit at the location where said records and books of account are maintained.

H. Ownership/Use of Materials. SUBRECIPIENT agrees that all materials, reports or products in any form, including electronic, created by SUBRECIPIENT for which SUBRECIPIENT has been compensated pursuant to this Agreement shall be the sole property of the CITY. The material, reports, or products may be used by the CITY for any purpose that the CITY deems to be appropriate, including, but not limit to, duplication and/or distribution within the CITY or to third parties. SUBRECIPIENT agrees not to release or circulate in whole or part such materials, reports, or products without prior written authorization of the CITY.

I. Close-Out. SUBRECIPIENT agrees to comply with the closeout procedures detailed in 2 CFR §200.343, including the following:

(1) SUBRECIPIENT must submit, no later than ninety (90) calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of this Agreement;

(2) SUBRECIPIENT must promptly refund any balances of unobligated cash that the CITY paid in advance or paid and that is not authorized to be retained by SUBRECIPIENT for use in other projects (See OMB Circular A-129 and 2 CFR §200.345); and,

(3) CITY should complete all closeout actions for the Federal award no later than one year after receipt and acceptance of all required final reports.

II. SUBRECIPIENT'S OBLIGATIONS

A. Representations and Warranties.

(1) **Authority.** SUBRECIPIENT is a duly organized and existing domestic nonprofit corporation in good standing and authorized to do business under the laws of the State of California. SUBRECIPIENT has full right, power and lawful authority to accept the funding hereunder and to undertake all obligations as provided herein and the execution, performance and delivery of this Agreement by SUBRECIPIENT has been fully authorized by all requisite actions on the part of SUBRECIPIENT.

(2) **Experience.** SUBRECIPIENT is qualified to provide the administrator services for said program detailed herein.

(3) **Familiarity With Services Required.** By executing this Agreement, SUBRECIPIENT warrants that: (i) it has thoroughly investigated and considered the administrator services to be performed and provided for said program as detailed in **Exhibit A**; (ii) it has carefully considered how the services should be performed; and, (iii) it fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

(4) **No Conflict.** To the best of SUBRECIPIENT'S knowledge, SUBRECIPIENT'S execution, delivery and performance of its obligations under this Agreement will not constitute a default or a breach under any contract, agreement or order to which SUBRECIPIENT is a party or by which it is bound.

(5) **No Bankruptcy.** SUBRECIPIENT is not the subject of any current or threatened bankruptcy proceeding.

(6) **No Pending Legal Proceedings.** SUBRECIPIENT is not the subject of a current or threatened litigation that would or may materially affect SUBRECIPIENT'S performance under this Agreement.

(7) **Proposal Veracity.** All provisions of and information provided in SUBRECIPIENT's proposal submitted to CITY, including any exhibits, are true and correct in all material respects.

(8) **No Pending Investigation.** SUBRECIPIENT has no knowledge that it is the subject of any current or threatened criminal or civil action investigation by any public agency, including without limitation a police agency or prosecuting authority, which would relate to or affect performance of the Agreement or provision of services hereunder.

B. Licensing. SUBRECIPIENT agrees to obtain and maintain all required licenses, registrations, accreditation and inspections from all agencies governing its operations. SUBRECIPIENT shall ensure that its staff shall also obtain and maintain all required licenses, registrations, accreditation and inspections from all agencies governing SUBRECIPIENT's operations hereunder. Such licensing requirements include obtaining a City business license, as applicable.

C. Zoning. SUBRECIPIENT agrees that any facility/property used in furtherance of said program shall be specifically zoned and permitted for such use(s) and activities. Should SUBRECIPIENT fail to have the required land entitlement and/or permits, thus violating any local, state or federal rules and regulations relating thereto, SUBRECIPIENT shall immediately make good-faith efforts to gain compliance with local, state or federal rules and regulations following written notification of said violation(s) from the CITY or other authorized citing agency. SUBRECIPIENT shall notify CITY immediately of any pending violations. Failure to notify CITY of pending violations, or to remedy such known violation(s) shall result in termination of grant funding hereunder. SUBRECIPIENT must make all corrections required to bring the facility/property into compliance with the law within sixty (60) days of notification of the violation(s); failure to gain compliance within such time shall result in termination of grant funding hereunder.

D. Separation of Accounts. All funds received by SUBRECIPIENT from CITY pursuant to this Agreement shall be maintained in an account in a federally insured banking or savings and loan institution with record keeping of such accounts maintained pursuant to applicable 2 CFR 200.302 requirements. SUBRECIPIENT is not required to maintain separate depository accounts for ARPA SLFRF Funds; provided however, the SUBRECIPIENT must be able to account for receipt, obligation, distribution and expenditure of ARPA SLFRF Funds pursuant to applicable 2 CFR 200.302 requirements.

E. Audit Report Requirements. SUBRECIPIENT agrees that if SUBRECIPIENT expends Seven Hundred Fifty Thousand Dollars (\$750,000) or more in federal funds, SUBRECIPIENT shall have an annual audit conducted by a certified public accountant in accordance with the standards as set forth and published by the United States Office of Management and Budget. SUBRECIPIENT shall provide CITY with a copy of said audit by April 1 of the year following the program year in which this Agreement is executed.

F. Compliance with Law/Program Income. SUBRECIPIENT acknowledges that the funds being provided by CITY for said program are received by CITY pursuant to ARPA, and that distribution and expenditure of these ARPA SLFRF Funds shall be in accordance with ARPA and all pertinent regulations issued by agencies of the federal government,

including, but not limited to, all regulations found at Title 24 of the Code of Federal Regulations. Any program income received by SUBRECIPIENT shall be returned to CITY, unless otherwise provided for in this Agreement. SUBRECIPIENT agrees to comply fully with all federal, state and local laws and court orders applicable to its operation and administration of said program, whether or not referred to in this Agreement.

G. Debarment. To protect the public interest and ensure the integrity of Federal programs, CITY may only conduct business with responsible persons and may not make any award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension". See also 24 CFR 570.609. SUBRECIPIENT must review and sign **Exhibit C** "Debarment", which is attached hereto and incorporated herein by this reference. SUBRECIPIENT shall be in good standing, without suspension by the California Secretary of State, Franchise Tax Board or Internal Revenue Service. Any change in the corporate status or suspension of SUBRECIPIENT shall be reported immediately to CITY.

H. Confidentiality. Without prejudice to any other provisions of this Agreement, SUBRECIPIENT shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state law. However, SUBRECIPIENT shall submit to CITY or its representatives, all records requested, including audit, examinations, monitoring and verifications of reports submitted by SUBRECIPIENT, costs incurred and services rendered hereunder provided records request complies with HIPAA compliance.

HIPAA Compliance. If this Contract involves services, activities or products subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the SUBRECIPIENT covenants that it will appropriately safeguard Protected Health Information (defined in 45 CFR 160.103), and agrees that it is subject to, and shall comply with, the provisions of 45 CFR 164 Subpart E regarding use and disclosure of Protected Health Information.

I. Independent Contractor. SUBRECIPIENT agrees that the performance of obligations hereunder is rendered in its capacity as an independent contractor and that it is in no way an agent of CITY.

J. Violation of Terms and Conditions. SUBRECIPIENT agrees that if SUBRECIPIENT violates any of the terms and conditions of this Agreement or any prior Agreement whereby ARPA SLFRF Funds were received by SUBRECIPIENT, or if SUBRECIPIENT reports inaccurately, or if on audit there is a disallowance of certain expenditures, SUBRECIPIENT agrees to remedy the acts or omissions causing the disallowance and repay CITY all amounts spent in violation thereof. If SUBRECIPIENT

engaged in fraudulent activity to obtain and/or justify distribution or expenditure of the ARPA SLFRF Funds granted hereunder, SUBRECIPIENT shall be required to reimburse the CITY of all such funds that were obtained, distributed and/or spent under fraudulent circumstances.

K. Fraud. SUBRECIPIENT shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity related to said program for the ARPA SLFRF Funds under this Agreement.

L. Prohibited Use. SUBRECIPIENT hereby certifies and agrees that it will not use ARPA SLFRF Funds provided through this Agreement to pay for entertainment, meals or gifts, or other prohibited uses.

M. Lobbying. SUBRECIPIENT certifies that it will comply with federal law (31 U.S.C. 1352) and regulations found at 24 CFR Part 87, which provide that no appropriated funds may be expended by the recipient of a federal contract, grant, loan or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, or an officer or employee of a Member of Congress in connection with awarding of any federal contract, the making of any federal grant or loan, entering into any cooperative agreement and the extension, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. SUBRECIPIENT shall sign a certification to that effect in a form as set forth in **Exhibit D**, attached hereto and by this reference incorporated herein. SUBRECIPIENT shall submit said signed certification to CITY prior to performing any of its obligations under this Agreement and prior to any obligation arising on the part of CITY to pay any sums to SUBRECIPIENT under the terms and conditions of this Agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a "Disclosure Form to Report Lobbying," in accordance with its instructions (**Exhibit D**).

N. Financial Interest. SUBRECIPIENT agrees that except for the use of administrative fees to pay salaries and other related administrative or personnel costs, no persons who exercise or have exercised any function with respect to administering said program under the terms of this Agreement, or who are in a position to participate in a

decision-making process or gain inside information with regard to the administration of said program, may obtain a financial interest or benefit from said program, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. This prohibition applies to any person who is an employee, agent, consultant, officer, or elected or appointed official of CITY, or of any designated public agency, or the SUBRECIPIENT.

O. Labor Standards. The SUBRECIPIENT agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The SUBRECIPIENT agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 et seq.) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The SUBRECIPIENT shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the CITY for review upon request.

P. Equal Employment Opportunities. SUBRECIPIENT shall make every effort to ensure that all projects funded wholly or in part by ARPA SLFRF Funds shall provide equal employment opportunities for minorities and women.

Q. Women and Minority-Owned Businesses (W/MBE). SUBRECIPIENT will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this Agreement in accordance with the requirements of 2 CFR 200.321 "Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms". As used in this Agreement, the term "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one percent (51%) owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. SUBRECIPIENT may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

R. Drug Free Workplace. SUBRECIPIENT agrees to provide a drug-free workplace and to execute a certification as set forth in **Exhibit E** attached hereto and incorporated herein by this reference.

S. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The following requirements and standards must be

complied with: 2 CFR Part 200 et al. SUBRECIPIENT shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200.318-326.

III. CITY'S OBLIGATIONS

A. Audit of Account. CITY shall include an audit of the account maintained by SUBRECIPIENT in CITY's audit of all ARPA SLFRF Funds in accordance with Title 24 of the Code of Federal Regulations and other applicable federal laws and regulations.

B. Common Rule: Pursuant to 2 CFR 200.328(a), the CITY manages the day-to-day operations of each grant and subgrant supported activities. CITY staff has detailed knowledge of the grant program requirements and monitors grant and subgrant supported activities to assure compliance with federal requirements. Such monitoring covers each program, function and activity and performance goals are reviewed periodically.

C. Project Expectations: CITY shall monitor the performance of SUBRECIPIENT against goals and performance standards required herein. The SUBRECIPIENT shall be responsible to accomplish the project expectations as set forth in **Exhibit A**, and report such results to the CITY. If the SUBRECIPIENT estimates such goals will not be met, the SUBRECIPIENT is to contact the CITY, at which time the CITY will determine if any adjustments to the grant award is appropriate. Substandard performance as determined by the CITY will constitute non-compliance with this Agreement. Should the CITY determine that the SUBRECIPIENT has not performed its obligations as stated in this contract in a satisfactory manner, or if the CITY determines that insufficient supporting information has been submitted, the CITY shall notify the SUBRECIPIENT in writing of its determination specifying in full detail the objections that it has to the SUBRECIPIENT's performance. If action to correct such substandard performance is not taken by the SUBRECIPIENT after being notified by the CITY, within a reasonable period of time as stipulated in the written notification, contract suspension or termination procedures will be initiated.

IV. GENERAL PROVISIONS

A. Non-Discrimination.

1. SUBRECIPIENT agrees to comply with Executive Order 11246, which requires that during the performance of this Agreement, SUBRECIPIENT agrees not to discriminate against any employee or applicant for employment because of race, religion, sex, color or national origin. Such action shall include, but not be limited to the following:

employment, upgrading, demotion, or transfer, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the SUBRECIPIENT setting forth the provisions of this nondiscrimination clause.

2. SUBRECIPIENT agrees to comply with Title VI of the Civil Rights Act of 1964, which indicates that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program of activity receiving federal financial assistance.

3. No person shall, on the grounds of race, sex, creed, color, religion, marital status, national origin, age, sexual orientation, or physical or mental handicap be excluded from participation in, be refused the benefits of, or otherwise be subject to discrimination in any activities, programs or employment supported by this Agreement. SUBRECIPIENT is prohibited from discrimination on the basis of age or with respect to an otherwise qualified handicapped person as provided for under Section 109 of the Housing and Community Development Act of 1974, as amended.

4. SUBRECIPIENT agrees to comply with the Age Discrimination Act of 1975, which requires that during the performance of this Agreement, SUBRECIPIENT agrees not to discriminate against any employee or applicant for employment because of age. Such action shall include, but not be limited to the following: employment upgrading, demotion, or transfer, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the SUBRECIPIENT setting forth the provisions of this age discrimination clause.

5. SUBRECIPIENT agrees to comply with Section 504 of the Rehabilitation Act of 1973, which requires that no otherwise qualified individual with a disability in the United States, shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance or under any program or activity conducted by any executive agency or by the United States Postal Service.

B. Conflict of Interest. Pursuant to the conflict of interest requirements set forth in 24 CFR 570.611 and 2 CFR 200.112, SUBRECIPIENT certifies that no member, officer, employee, agent or assignee of CITY having direct or indirect control of any ARPA SLFRF

Funds granted to the CITY, inclusive of the subject ARPA SLFRF Funds, shall serve as an officer of SUBRECIPIENT. Further, any conflict or potential conflict of interest of any officer of SUBRECIPIENT shall be fully disclosed in writing prior to the execution of this Agreement and said writing shall be attached and deemed fully incorporated as a part hereof. Notice shall be sent by SUBRECIPIENT to CITY regarding any changes or modifications to its board of directors and list of officers.

C. Special Certification for Religious Entities. If SUBRECIPIENT is a religious entity, SUBRECIPIENT hereby agrees that in connection with the provision of the services SUBRECIPIENT shall provide with ARPA SLFRF Funds, in accordance with 24 CFR 570.200(j):

1. SUBRECIPIENT shall not discriminate against any employee or applicant for employment on the basis of religion and shall not limit employment or give preference in employment to persons on the basis of religion.

2. SUBRECIPIENT shall not discriminate against any person applying for the services SUBRECIPIENT agrees to provide under the terms of this Agreement on the basis of religion and shall not limit such services or give preference to applicants for such services on the basis of religion.

3. SUBRECIPIENT shall NOT provide religious instruction or counseling, conduct any religious worship or services, or engage in any religious proselytizing, or exert any religious influence in the provision of the services in said program. The parties agree that this covenant is intended to and shall be construed for the limited purpose of assuring compliance with respect to the use of CITY funds by SUBRECIPIENT with applicable constitutional limitations respecting the establishment of religion as set forth in the establishment clause under the First Amendment of the United States Constitution and Article I, Section 4 of the California Constitution, and is not in any manner intended to restrict other activities of SUBRECIPIENT.

4. The portion of a facility used to provide public services assisted in whole or in part under this Agreement shall contain no sectarian or religious symbols.

5. Where the services to be provided under said program are rendered on property owned by the primarily religious entity SUBRECIPIENT, ARPA SLFRF Funds may also be used for minor repairs to such property, which are directly related to the cost of

rendering the services under said program, where the cost constitutes in dollar terms only an incidental portion of the ARPA expenditure for rendering the services under said program.

D. Prohibition of Nepotism. SUBRECIPIENT agrees not to hire or permit the hiring of any person to fill a position funded through this Agreement if a member of that person's immediate family is employed in an administrative capacity by SUBRECIPIENT. For the purposes of this section, the term "immediate family" means spouse, child, mother, father, brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, stepparent and stepchild. The term "administrative capacity" means having selection, hiring, supervisor or management responsibilities.

E. Notices. Notices to the parties shall, unless otherwise requested in writing, be sent by U.S. Mail, postage prepaid, and addressed as follows:

TO CITY: City of South Gate
 Chris Jeffers
 Interim City Manager
 8650 California Avenue
 South Gate, CA 90280

TO SUBRECIPIENT: Cástulo de la Rocha, President & CEO
 AltaMed Health Services Corporation
 2040 Camfield Avenue
 Los Angeles, CA 90040
 Phone: (323) 889-7343
 E-Mail: cadelarocha@altamed.org

F. Assignability. None of the duties of, or work to be performed by, SUBRECIPIENT under this Agreement shall be subcontracted or assigned to any agency, consultant, or person without the prior written consent of CITY. SUBRECIPIENT must submit all subcontracts and other agreements that relate to this Agreement to CITY. No

subcontract or assignment shall terminate or alter the legal obligations of SUBRECIPIENT pursuant to this Agreement.

G. Indemnification/Hold Harmless. SUBRECIPIENT shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from SUBRECIPIENT acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. SUBRECIPIENT shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. SUBRECIPIENT shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by SUBRECIPIENT under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to SUBRECIPIENT under this Agreement were improperly expended.

H. Insurance. Without in any way affecting the indemnity herein provided and in addition thereto, SUBRECIPIENT shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

1. Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of SUBRECIPIENT and all risks to such persons under this Agreement.

2. Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

3. Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

4. Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

5. Proof of Coverage - SUBRECIPIENT shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and SUBRECIPIENT shall maintain such insurance from the time SUBRECIPIENT commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, SUBRECIPIENT shall furnish to Grantee certified copies of the policies and all endorsements. SUBRECIPIENT shall complete and submit, Insurance Inventory, along with the above required insurance documents.

6. Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

7. Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. SUBRECIPIENT agrees to execute any such amendment within thirty (30) days of receipt.

I. Termination.

1. This Agreement may be terminated on thirty (30) days' written notice by either party. In the event of such termination, SUBRECIPIENT shall only be entitled to reimbursement for approved expenses incurred to the effective date of termination.

2. This Agreement may be suspended or terminated by CITY upon five (5) days' written notice for violation by SUBRECIPIENT of Federal Laws governing the use of ARPA SLFRF Funds. In the event of such suspension or termination, SUBRECIPIENT shall

only be entitled to reimbursement for approved expenses incurred up to the effective date of suspension or termination.

3. Pursuant to 2 CFR 200.340, in the event SUBRECIPIENT defaults by failing to fulfill all or any of its obligations hereunder, CITY may declare a default and termination of this Agreement by written notice to SUBRECIPIENT, which default and termination shall be effective on a date stated in the notice which is to be not less than ten (10) days after certified mailing or personal service of such notice, unless such default is cured before the effective date of termination stated in such notice. If terminated for cause, CITY shall be relieved of further liability or responsibility under this Agreement, or as a result of the termination thereof, including the payment of money, except for payment for approved expenses incurred for services satisfactorily and timely performed prior to the mailing or service of the notice of termination, and except for reimbursement of: (1) any payments made for services not subsequently performed in a timely and satisfactory manner; and, (2) costs incurred by CITY in obtaining substitute performance.

4. The grant of funds under this Agreement may be terminated for convenience by either the CITY or SUBRECIPIENT, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of portion termination, their portion to be terminated. However, if in the case of a partial termination, the CITY determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the CITY may terminate the award in its entirety.

5. The grant of funds under this Agreement may be terminated due to the non-performance of SUBRECIPIENT and/or failure of SUBRECIPIENT to perform the work described in **Exhibit A**.

6. The grant of funds under this Agreement may be terminated due to the failure of the CITY to receive sufficient or anticipated funding for the ARPA program for any term subject to this Agreement.

7. In the event this Agreement is terminated as set forth in subparagraphs I(1) through I(6), inclusive, SUBRECIPIENT agrees to immediately return to CITY upon CITY's demand and prior to any adjudication of SUBRECIPIENT's rights, any and all funds not used, and to comply with the Reversion of Assets requirements in this Agreement.

J. Limitation of Funds. The United States of America may in the future place programmatic or fiscal limitations on the use of ARPA SLFRF Funds, which limitations are not presently anticipated. Accordingly, CITY reserves the right to revise this Agreement in order to take account of actions affecting ARPA program funding. In the event of funding reduction, CITY may, in its sole and absolute discretion, reduce the budget of this Agreement, may limit the rate of SUBRECIPIENT's authority to utilize funds, or may restrict SUBRECIPIENT's use of uncommitted funds. Where CITY has been directed to implement a reduction in funding, with respect to funding for this Agreement, CITY's City Manager or delegate is authorized to act for CITY in implementing and effecting such a reduction and in revising, modifying, or amending the Agreement for such purposes. If such a reduction in funding occurs, SUBRECIPIENT shall be permitted to de-scope accordingly. Where CITY has reasonable grounds to question SUBRECIPIENT's fiscal accountability or compliance with this Agreement, CITY may suspend the operation of this Agreement for up to sixty (60) days upon five (5) days written notice to SUBRECIPIENT of its intention to so act, pending an audit or other resolution of such questions. In no event, however, shall any revisions made by CITY affect expenditures and legally binding commitments made by SUBRECIPIENT before it received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with ARPA SLFRF Funds withdrawal guidelines.

K. Exclusivity and Amendment of Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the use of CITY's ARPA SLFRF Funds by SUBRECIPIENT and contains all the covenants and agreements between the parties with respect to SUBRECIPIENT's administration of said program. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement or amendment hereto shall be effective unless executed in writing and signed by both CITY and SUBRECIPIENT.

L. Laws Governing this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California, and all applicable federal laws and regulations.

M. Validity and Severability. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement. Whenever possible, each provision of this AGREEMENT shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this AGREEMENT is held to be prohibited by or invalid under applicable law, such provision

shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this AGREEMENT.

N. Waiver. No delay or omission by either party hereto to exercise any right or power accruing upon any noncompliance or default by the other party with respect to any of the terms of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by either of the parties hereto of any of the covenants, conditions, or agreements to be performed by the other shall not be construed to be a waiver of any succeeding breach thereof or of any other covenant, condition or agreement herein contained.

O. Federal Award Identification Information. SUBRECIPIENT's pertinent Federal Award Identification Information, including DUNS Number and Federal Award Identification Number (FAIN), as well as the applicable information for ARPA, are included in **Exhibit B** attached hereto and incorporated herein by this reference.

P. Miscellaneous Provisions.

1. Each undersigned represents and warrants that its signature herein below has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully, including reasonable costs and attorney's fees, for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

2. All Exhibits and Attachments referenced herein and attached hereto shall be incorporated as if fully set forth in the body of this Agreement.

3. This Agreement must be signed below and may be signed in counterpart and delivered by fax, email as a PDF (Portable Document Format) file attachment, or by other means that displays the original or a copy of the signatures. Any subsequent amendments may be signed and delivered in the same manner.

{Signatures on following page}

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first written above.

CITY OF SOUTH GATE:

By: Al Rios
Al Rios, Mayor

Dated: 11/21/2022

ATTEST:

By: [Signature]
Yodit Graze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas
Raul F. Salinas, City Attorney

ALTAMED HEALTH SERVICES CORPORATION:

By: Castulo de la Rocha
Castulo de la Rocha, President & CEO

Dated: 11/03/2022

Exhibit A - Scope of Services

Exhibit B - FEDERAL AWARD IDENTIFICATION INFORMATION

The General Program Requirements were designed to provide the framework where the CONTRACTOR will provide ARPA programs identified in this attachment.

I. GOVERNANCE

The CONTRACTOR agrees to comply, remain informed, and deliver services consistent with the provisions of ARPA.

Where local policy has not been set, the CONTRACTOR agrees to adhere to state and/or federal policy, as appropriate

II. GOVERNANCE REFERENCES

A. Additional state and federal agencies that provide funding to the CITY may be incorporated herein.

B. Information Bulletins, Directives, and any other federal and state guidance documents pertaining to the ARPA SLFRF Funds.

C. Actions, directives, and policy and procedures issued by the CITY.

D. CITY policies, as applicable.

III. CONTRACTOR/SUBRECIPIENT DETERMINATION:

In accordance with the requirements of 2 CFR 200.330 (Subrecipient and Contractor determination) and for the purpose of this CONTRACT, SUBRECIPIENT is determined to be a CONTRACTOR

IV. FEDERAL AWARD IDENTIFICATION

FAIN INFORMATION		
A.	CONTRACTOR Name:	AltaMed Health Services Corporation
B.	CONTRACTOR'S Unique Identifier (D-U-N-S):	D3DTJBVZRVB8
C.	Federal Award Identification Number (FAIN):	
D.	Federal Award Date:	
E.	Subaward Period of Performance:	
F.	Total Amount of Federal Funds Obligated by the Action:	\$175,000
G.	Total Amount of Federal Funds Obligated to the CONTRACTOR:	\$175,000
H.	Total Amount of the Federal Award:	
I.	Federal Award Project Description:	ARPA
J.	Federal Awarding Agency:	U.S. Department of the Treasury

K.	Name of PTE:	
L.	Contact Information for the Awarding Official:	Chris Jeffers, Interim City Manager
	Phone Number:	
	E-mail Address:	cjeffers@sogate.org
M.	CFDA Number:	
	CFDA Name:	ARPA
N.	Whether Award is R&D:	
O.	Indirect Cost Rate for the Federal Award:	

Exhibit C - DEBARMENT

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION - Attached)

- (1) The prospective recipient of federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Castulo de la Rocha, President & CEO

Name and Title of Authorized Representative



Signature

11/03/2022

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective recipient of federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of federal assistance funds shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective recipient of federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and voluntary

exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the List of Parties Excluded from Procurement or Non-Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Exhibit D - LOBBYING

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontract, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Altamed Health Services Corporation

Grantee/Contactor Organization

Program Title

Castulo de la Rocha
President & CEO

Name of Certifying Officer

Castulo de la Rocha

Signature

11/03/2022

Date

SUBRECIPIENT warrants the following:

1. SUBRECIPIENT will comply with Public Law 88-352, Title VI of the Civil Rights Act of 1964 (42 U. S. C. section 2000 et seq.) and implementing regulation in 24 CFR Part 1.
2. No person in the United States shall on the ground of race, color, religion, national origin, or sex, be excluded from participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with community development funds made available pursuant to the ACT.
3. All laborers and mechanics, employed by contractors or subcontractors in the performance of construction work financed in whole or in part with community development funds shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined in accordance with the Davis-Bacon Act, as amended, 40 U. S. C. Sections 276 a 1-5, except for individuals who perform services for which they volunteered; do not receive compensation for such services; or are paid expenses, reasonable benefits, or a nominal fee for such services; and are not otherwise employed at any time in construction work.
4. SUBRECIPIENT will comply with all Federal statutes applicable to projects funded with community development funds, except that (a) SUBRECIPIENT does not assume CITY'S environmental responsibilities described at 24 CFR 570.604; and (b) SUBRECIPIENT does not assume CITY'S responsibility for initiating the review process under Executive Order 12372.

Exhibit E – DRUG-FREE WORKPLACE

Certification Regarding Drug-Free Workplace Requirements

The certification set out below is a material representation upon which reliance is placed by the U.S. Department of Housing and Urban Development in awarding the grant. If it is later determined that the contractor knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the U.S. Department of Housing and Urban Development, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

CERTIFICATION

- A. The contractor certifies that it will provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing a drug-free awareness program to inform employees about -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The contractor's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance program; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph -(a) that, as a condition of employment under the contract, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
 - (e) Notifying the U.S. Department of Housing and Urban Development within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
 - (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The contractor shall insert in the space provided on the attached "Place of Performance" form the site(s) for the performance of work to be carried out with the grant funds (including street address, city, county, state, and zip code).the contractor further certifies that, if it is subsequently determined that additional sites will be used for the performance of work under the contract, it shall notify the U.S. Department of Housing and Urban Development immediately upon the decision to use such additional sites by submitting a revised "Place of Performance" form.

Altamed Health Services Corporation

Organization



11/03/2022

Authorized Signature

Date

PLACE OF PERFORMANCE FOR CERTIFICATION REGARDING DRUG-FREE
WORKPLACE REQUIREMENTS

Name: Altamed Health Services Corporation

Date: 11/8/22

The Contractor shall insert in the space provided below the site(s) expected to be used
or the performance of work under the contract covered by the certification:

Place of Performance (include street address, city, county, state, zip code for each site):

2035 Camfield Ave.

Los Angeles, CA 90040

EXHIBIT A

AltaMed

QUALITY CARE WITHOUT EXCEPTION™

ALTAMED HEALTH SERVICES CORPORATION

**Expanding Mental Health Services in a
Federally Qualified Health Center Serving the
City of South Gate**

PART I: APPLICATION MATERIALS

Prepared In Response to:
City of South Gate ARPA Mental Health RFP 2022

Mental Health Assistance Program Requiring Certified Counseling/Clinical Services

An American Rescue Plan Act (ARPA) Funded Project

June 23, 2022

ALTAMED

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June 22, 2022

RE: City of South Gate ARPA Mental Health RFP 2022



To Whom It May Concern:

AltaMed Health Services is pleased to submit its application in response to the City of South Gate ARPA Mental Health RFP 2022. AltaMed is proposing to leverage its existing Patient Centered Medical Home (PCMH) capacity to further expand behavioral health services at its South Gate clinic and develop a deeper integration of these services within its primary care scope by expanding its mental health services to provide:

- (1) Screening and Individual Risk Assessment
- (2) Individual Counseling and Group Sessions
- (3) Clinical Behavioral Health Services
- (4) Mental Health Education and Self-Management Skills Development

AltaMed respectfully requests \$175,000 (a loaded hourly rate of \$84.13) to provide on-site training for clinic and behavioral health team members of the PCMH care team on using Screening, Brief Intervention, and Referral to Treatment (SBIRT) to help identify and manage patients with mental health challenges and connect them to appropriate care in individual and group settings. Over the project year, AltaMed will screen 70% of eligible patients and provide clinical behavioral services to up to 350 patients through individual and group services.

This program will leverage AltaMed's existing infrastructure and community partnerships to provide close, fully integrated behavioral health services to vulnerable patients in the City of South Gate, improving care quality and reducing the wide disparity in health outcomes between low-income, Latino populations and other groups. This project will improve patient access to and continuity of care for all behavioral health patients and improve the ability of primary care providers to provide seamless treatment for patients with behavioral health and substance abuse needs. In order to support the aims of this project, AltaMed will coordinate with community providers and local health agencies serving South Gate residents to facilitate referrals for treatment and additional social supports.

AltaMed is committed to meeting the requirements of the RFP and the project it has proposed in this application. The authorized individual for AltaMed is:

Cástulo de la Rocha
President & CEO
AltaMed Health Services Corporation
2040 Camfield Avenue
Los Angeles, California 90040
Phone: 323.889.7343
Email: cadelarocha@altamed.org

Please do not hesitate to contact Tatiana Alvarez (taalvarez@altamed.org, 323.622.2445) and/or Nena Davis (ndavis@altamed.org, 323.889.7343) if there are any questions or concerns regarding this application.

Sincerely,

Cástulo de la Rocha
President & CEO
(Authorized Individual)

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ALTAMED

Expanding Mental Health Services in a Federally Qualified Health Center Serving the City of South Gate

I. Cover Letter (See Top Sheet)

II. Local Presence/History of Serving the City of South Gate

Founded in 1969, AltaMed is a non-profit 501(c)(3) Federally Qualified Health Center. Now the largest FQHC in California, with 30 clinics in LA and Orange County, AltaMed's regional health network provides underserved populations with a dedicated, patient centered medical home. AltaMed provides integrated services including primary care with linkages to specialty services, Women's Health, Behavioral Health, HIV Services, Comprehensive Perinatal Services, Dental Care, Social Service Linkages, and Workforce Development. AltaMed's mission is, "To eliminate disparities in health care access and outcomes by providing superior quality health and human services through an integrated world class delivery system for Latino, multi-ethnic and underserved communities." AltaMed enhances its work through the provision of ongoing culturally- and linguistically-appropriate health education and wellness promotion in collaboration with schools and community groups.

In 2021, AltaMed served 257,000 unique patients, an increase of 20% since 2018. AltaMed maintains a high level of performance on its HEDIS measures, outscoring other community health centers in its efforts to improve care quality for its patients. In the last 3 years, AltaMed has scored in the 90th percentile for Medicaid providers, ensuring 86.9% of its diabetic patients received their annual Hemoglobin A1c screening. AltaMed was in the 90th percentile for Cervical Cancer Screening and Breast Cancer Screening. These goals are in keeping with AltaMed achieving a 4-Star Medicare Rating in the next few years. AltaMed has also worked to increase its behavioral health services, providing depression and anxiety screening for more than 143,000 adults each of the last 3 years.

AltaMed has extensive experience with large scale awards and projects, including:

- (1) **Clinical Pharmacy:** Originally piloted in partnership with University of Southern California (USC) with a \$12 million Health Care Innovation Award from the Centers for Medicare & Medicaid Services. Patients enrolled in study experienced favorable outcomes, including significant reductions in cholesterol, blood sugar and blood pressure markers within the first six months compared to control sites (patients receiving usual care). The program resulted in a 20% decrease in Hemoglobin A1c in diabetic patients and reduced overall costs of care.
- (2) **Behavioral Health Integration:** In 2014, AltaMed received a \$500,000 grant from HRSA to integrate an SBIRT protocol for depression into its primary care protocol. Since then, AltaMed has successfully implemented the program with almost 143,000 adults (in 2019, pre-COVID) receiving a depression screening at their first or annual visits.

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AltaMed has served South Gate for over 40 years and in 2018 launched a dedicated South Gate clinic through which it provided 76,795 encounters to 32,027 unique patients in 2020. The same year, AltaMed launched its Family Medicine Residency Program, centered at its South Gate clinic with the goal to grow family medicine physicians who will provide access to high quality healthcare to meet the needs of the underserved and often vulnerable populations it serves. Through the residency program, AltaMed works with South Gate community partners to provide mobile health and dental services, health education, health fairs to support health insurance renewals, and other community support programs.

Section Word Count: 496

III. Diversity that Reflects the Community Served in Staff and Board

AltaMed's target patients are vulnerable, underserved populations, with 78% on Medicaid or Medicare and 14% uninsured. Of AltaMed's South Gate patients, 75% prefer to be served in Spanish and 89.3% are Latino. This community has significant disparities in health care access, quality and outcomes: 72.7% live below the federal poverty level and are more likely to be obese (28%), with hypertension (22.8%), or high cholesterol (27.6%). And, 48% of seniors (>65 years old) are rated as in "poor health" by the California Health Survey. The National Survey on Drug Use and Health¹ showed that Hispanics were more likely to need substance use treatment (9.9% vs. 9.2%) or suffer from mental illness (18%) in the past year.

AltaMed has successfully adopted the National CLAS standards, developing a workforce the majority of whom are bilingual in English and Spanish, and are familiar with the lifestyle and cultural diversity of the population. AltaMed's staff reflects the community it serves, with 75% of staff and 54% of managers from Hispanic/Latino backgrounds. AltaMed routinely engages community members through the Board of Directors (which is 51% comprised of patients) and various wellness programs.

AltaMed maintains a Cultural and Linguistics Specialist to educate the staff on culturally and linguistically sensitive service, including conflict management/resolution and presentation/telephone etiquette. AltaMed conducts annual community needs assessments to understand characteristics, shifting demographics, and accurately assess needs. AltaMed receives patient feedback on services through ongoing satisfaction surveys.

Organizational Chart: See Exhibit 9.

Section Word Count: 240

¹ Center for Behavioral Health Statistics and Quality. (2012). *Results from the 2011 National Survey on Drug Use and Health: Summary of national findings* (HHS Publication No. SMA 12-4713, NSDUH Series H-44). Rockville, MD: Substance Use and Mental Health Services Administration.

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IV. Staff & Financial Capacity

AltaMed employs over 3,000 professionals and support staff across its LA and Orange County clinics. AltaMed's South Gate clinic is served by 13 physicians and 6 dentists, in addition to support staff that includes nurses, dental hygienists, medical and dental assistants, and administrative staff. The South Gate clinic also houses AltaMed's Family Medicine Residency Program, with a team dedicated to expanding services to the South Gate community through mobile medical and dental services and wellness education.

The Behavior Health Team, which will oversee this project, is led by Dr. Sandra Pisano (Licensed Clinical Psychologist) and Zares Soto (Manager, Behavior Health) (see enclosed resumes). They will lead to the team to provide:

- (1) Screening and Individual Risk Assessment
- (2) Individual Counseling and Group Sessions
- (3) Clinical Behavioral Health Services
- (4) Mental Health Education and Self-Management Skills Development

Funding will support key staff to help expand behavioral health screening, treatment, and education at AltaMed South Gate (ASG), including a Licensed Clinical Social Worker and Patient Navigator. The LCSW will provide direct behavioral health services for participants with mild to moderate alcohol or substance use disorders, anxiety, and/or depression and support referrals to community or inhouse providers for patients with severe disorders or additional, long term counseling needs. They will also ensure complete screenings for participants, following up on positive PHQ-2, AUDIT or DAST-10 screens.

The Patient Navigator follows up with patients after receiving an initial positive screen, connects them with the LCSW for appropriate additional screening, and sets appointments with the LCSW or additional services/specialties, following up with patients to ensure appointments were attended. They also connect patients with any external social service needs such as housing, food, family support (i.e. Women Infant & Children services). The PN will also support accurate performance assessment by appropriately tracking program encounters and patient demographics. The Grants Manager will support program reporting and administration.

With strong systems to support timely and effective implementation of all its programs, AltaMed successfully manages a portfolio of over 90 contracts with federal, state, and local agencies and approximately 20 private foundation grant agreements, several awards exceed \$100,000 per year. All require fiscal accountability, tracking and monitoring of program data, continuous quality improvement, and reporting activities. AltaMed has over 50 years of experience developing programmatic and financial reports and has built a sound administrative framework to perform regular reporting functions. AltaMed program directors, managers and

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coordinators have extensive experience working closely with data and finance staff to prepare required reports to funders in compliance with grant and contract agreements. In addition, AltaMed has extensive experience delivering services according to a defined scope of work, within pre-determined timelines and according to project plans/schedules and within a set budget. These systems will ensure AltaMed meets the reporting requirements of ARPA, including using monthly dashboards and ledgers for program activity and to manage accounting expenses.

AltaMed tracks and manages finances on the basis of fund accounting, using an accrual basis for financial reporting purposes. AltaMed's financial management accounting system is Micro Information Products (MIP) which reports the operations of each program or grant in a separate cost center in the form of revenues and expenses (budget amounts vs outlays). This allows AltaMed to effectively maintain accurate financial reporting by program/cost center and funding source across the organization. At the end of each month all bank accounts are reconciled, grant revenues are reviewed, month-end journal entries are posted and monthly reports are prepared and distributed to each of the Program Director, Fiscal (Grant) Manager and Senior Executive in charge of programs. The Program Director and Fiscal (Grant) Manager track and monitor program objectives, budget compliance, and reporting activities for this project using the Grant Management tool. The tool, populated with both financial and program data, notifies staff about upcoming reports and ensures that both the Annual Reports and Performance reports are submitted prior to deadlines. AltaMed's federally funded programs are reviewed annually by program officers from HRSA, SAMHSA, and other funding agencies based on these financial and program reports.

Each month, AltaMed's Board of Directors receives a comprehensive package which includes financial statements and analysis for review of the overall financial health of the organization. AltaMed undergoes an independent annual audit of its financials by the firm Vasquez & Company, LLC (Certified Public Accountants and Business Consultants) to ensure that AltaMed has met all public and federal guidelines for accounting and financial management.

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V. Program Plan

As an FQHC, AltaMed has a robust Behavioral Health program in its community clinics. However, due to the COVID-19 pandemic, AltaMed's resources for behavioral health have been reduced and the demands on these services have increased. AltaMed's existing services include using the evidence-based model *Screening, Brief Intervention, Referral for Treatment (SBIRT)* to screen patients for depression/anxiety using the Patient Health Questionnaire-2 (PHQ-2/PHQ-9). However, with limited resources, AltaMed often refers these patients to the LA Department of

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Mental Health for additional services. With the proposed program, AltaMed will leverage this infrastructure to expand and enhance its behavioral health services. Funding will support a full time LCSW and Patient Navigator, to provide clinical behavioral health services, including:

A. **Universal Screening for Depression/Anxiety:** All ASG* patients, 18 years or older, will be screened during annual visits using the PHQ-2. ASG served 32,000 patients in 2020, with more than 19,000 eligible adults. While 1 LCSW will not be able to support the complete need at this clinic, by implementing the universal screening, AltaMed can assess the patient needs and refer them to treatment either by the LCSW inhouse or through community partners. All patient screeners are available in English and Spanish with translation services available for 140 additional languages.

B. **Substance Abuse Screening:** AltaMed also has pioneered a program, COMBAT, which links patients with substance abuse challenges with behavioral health services as part of an overall clinical approach to reduce inappropriate use of opioids and other substances. In order to effectively expand this program, AltaMed will also work to create workflow to screen for alcohol and substance abuse using Alcohol Use Disorders Identification Test (AUDIT) and Drug Abuse Screening Test (DAST-10). EPIC will be used to identify patients with OUD risk factors based on their prescription history, age, chronic conditions, and other risk factors, including prescriptions for both opioids and/or benzodiazepines/gabapentin and referrals for pain management.

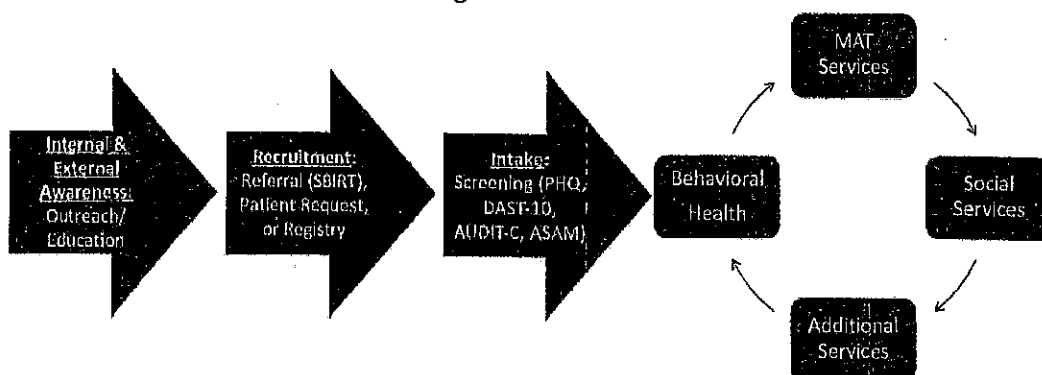
C. **Intervention/Treatment/Referral:** If patients screen positive, on the PHQ-2, (AUDIT or DAST-10 in Year 2), they receive Brief Intervention from their physician and referral to LCSW. Patients with mild/moderate anxiety/depression work with the LCSW on a 6-8 week cognitive behavioral therapy course. These sessions may be conducted in person or through telehealth services, either individual or group sessions. Patients with substance abuse are referred to the COMBAT program, where the Navigator links an LCSW and a medication assisted treatment (MAT) provider to help the patient use closely monitored medications (i.e. buprenorphine, naloxone, etc.) to reduce substance abuse.

D. **Community Support Linkages:** The Patient Navigator They will call patients before and after visits and ensure patients remain engaged throughout the program and connect patients with social services for housing and food insecurity.

E. **Community Outreach & Education:** Leveraging the Family Medicine residents in South Gate, the Behavioral Health team will work with the mobile health unit and communication teams to publicize the mental health resources available for South Gate residents, including individual session, group sessions, self-management support, etc.

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South Gate Mental Health Screening Process:



Goals & Outcomes: By the end of the project year, June 30, 2022, AltaMed will:

(1) **Screening and Individual Risk Assessment:**

- Expand the SBIRT model at ASG, ensuring 70% of eligible patients receive a depression/anxiety screening using PHQ-2.
- Complete a clinic workflow assessment and development for adopting universal screening with AUDIT-C, DAST-10, and ASAM

(2) **Clinical Behavioral Health Services/Individual Counseling and Group Sessions:**

- Provide clinical behavioral health services using cognitive behavioral therapy in individual counseling and group sessions for up to 350 patients

(3) **Mental Health Education and Self-Management Skills Development:**

- Provide community outreach to increase awareness of mental health challenges and their relation to chronic illnesses such as diabetes, hypertension, arthritis, high cholesterol, etc.
- Provide monthly social media outreach posts to increase mental health and emotional management

Collaborations: Since June 2015, AltaMed has been part of an innovative program called LA Health Neighborhood which created a network of primary care and behavioral health providers in South Gate and other LA areas., including LA Department of Mental Health, Alma Family Services, Mela Counseling, Southern California Alcohol and Drug Programs, Aegis Treatment Centers, and LA Centers for Alcohol and Drug Abuse.

Budget: See Exhibit 9D.

Fully Burdened Rate: AltaMed's fully burdened hourly rate for the proposed project is \$84.13.

AltaMed's in-kind support as noted on the budget, will be provided by its operational expenses. AltaMed will not be using ARPA funds for any of its in-kind services.

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VI. Program Response to Community COVID-19

AltaMed's program is in direct response to the COVID-19 needs of the South Gate community. In the last 2 years, community health centers have helped to form a significant portion of the nation's response to the COVID-19 pandemic. The National Association of Community Health Centers (NACHC) reports that between April 2020-April 2021, community health centers tested over 12 million patients for COVID-19 and provided over 13 million vaccinations, with 49% of vaccinated patients self-identifying as part of a racial or ethnic minority². During the height of the pandemic, AltaMed performed more than 5,000 COVID-19 tests *per week*, one of the highest of all community health centers in California. AltaMed consistently demonstrated higher positivity rates in its tests results, likely due to the population served being primarily low-income, essential workers. AltaMed has also been a key provider of COVID-19 vaccinations, launching a telephone help line to reach out to patients to encourage vaccine awareness and compliance. This Help Line also received calls to help assuage patient concerns and schedule appointments. AltaMed's patient base also swelled from 237,000 to 270,000 in under one year, as many individuals lost their health insurance or found themselves newly eligible for Medicaid due to a significant reduction in income.

Despite this impact on the health of the country, more than 1,600 community health centers were forced to close during COVID-19, exacerbating an already heavy burden on remaining health centers. NACHC reports that between 2010 and 2019, community health centers served 10 million *more* patients than in the decade before. As with most community health centers across the country, the vast majority of patients served are below 100% FPL (68% nationally, 72.7% at AltaMed South Gate) and rely heavily on government health insurance programs. As a key element of the health care fabric for the underserved community in Los Angeles and Orange County, AltaMed clinics are located in areas of high need, offer comprehensive primary care services, provide services to all patients regardless of their ability to pay.

Telehealth: In addition to facing increased medical risk, patients also faced increased mental health challenges, putting additional strain on AltaMed's Behavioral Health services. In response to the COVID-19 pandemic, AltaMed accelerated its efforts to build its telehealth infrastructure. In 2020, AltaMed adopted Vidyo, a video telehealth platforms that is integrated into EPIC, AltaMed's electronic health system to facilitate patient encounter documentation, practice management, case management, and billing. AltaMed enhanced its virtual care model to serve patients' clinical visits and ancillary support, including health education, chronic disease care management, and pharmacist assisted medication therapy management. Over the last two years, AltaMed provided 44% of medical encounters and 49% of behavioral health encounters virtually. This transition has helped to increase capacity due to the number of individuals whose

² NACHC April 2, 2021 Report based on data from <https://bphc.hrsa.gov> data from April 3, 2020-April2, 2021.

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economic situation changed because of COVID-19. AltaMed also expanded its home based care services for the most vulnerable patients, with over 400 seniors with chronic medical conditions receiving at home care visits from a physician and nurse. These patients were selected due to their high risk medical conditions and had recently been discharged from the hospital. By providing at home services, AltaMed helped to address the key risk factors present to older patients during the COVID-19 pandemic.

The proposed program will help patients in greatest need. As an FQHC, AltaMed serves communities that were already facing economic and social hardships and these were exacerbated by the COVID-19 pandemic. By providing these services at the South Gate clinic, AltaMed is offering these services from a trusted and well-frequented provider in a known, easy to access location in South Gate. The proposed program will increase mental health access in low-income communities, educate Latino patients about mental health and substance abuse services, and address health care disparities and outcomes by allowing patients to receive consistent mental health screening and easy access to in person or telehealth services in 1:1 or group sessions. These outcomes reflect the COVID-19 community priorities of the City of South Gate and also align with AltaMed's own mission and goals.

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VII. Investigation Statement

AltaMed certifies that is is not now or nor has it been the subject of a public or private audit or investigation due to potential or alleged financial mismanagement.

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VIII. Insurance Requirements

AltaMed Health Services certifies that it will provide and maintain at its own expense an extension of its certificate of insurance that meets the following requirements:

- **Worker's Compensation:** A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of AltaMed and all risks to such persons under this proposal.
- **Commercial General and Automobile Liability Insurance** - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

AltaMed further certifies that each such policy of insurance shall:

- Be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California or which is approved in writing by the City.
- Name and list as additional insured the City, its officers and employees.
- Specify that such insurance acts as primary insurance.
- Contain a clause substantially in the following words: *"It is hereby understood and agreed that this policy shall not be canceled nor materially changed except upon thirty (30) days prior written notice to the City of South Gate such cancellation or material change."*
- Cover AltaMed operations pursuant to the terms of any contract, including the AltaMed's indemnity obligations thereunder

Please see enclosed a sample certificate of insurance provided for previous work with the City of South Gate. If funded, AltaMed will enact insurance coverage as stated above in compliance with the program requirements.

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D. Organizational Budget

The proposed project budget for the Behavioral Health Services at AltaMed South Gate is included. (July 12-June 30)

In addition, AltaMed's organizational budget for fiscal year 2022 is enclosed.

Please note: AltaMed's fiscal year operates from January 1-December 31. Additional budget materials will be provided for the next fiscal year as soon as they are available.

Project Budget
South Gate ARPA Mental Health RFP 2022
AltaMed Health Services
July 12, 2022- June 30, 2023 (1 year)

A. PERSONNEL

YEAR 1

	Function	Enter Salary	FTE	Federal Request
1 Project Director, Sandra Pisano, PhD (Director, Behavioral Health)	Program/Enhanced Servs	In Kind		In Kind
2 Manager, Behavioral Health (Zares Soto)	Program/Enhanced Servs	In Kind		In Kind
3 BH Patient Navigator (TBD)	Program/Enhanced Servs	\$ 40,000	1.00	\$40,000
4 Licensed Clinical Social Workers (TBD)	Program/Enhanced Servs	\$ 80,000	1.00	\$80,000
5 Grant (Fiscal) Manager	Program/Enhanced Servs	\$ 68,203	0.20	\$13,641
<i>Subtotal</i>				\$133,641
FRINGE				
Benefits (20%) Total (FICA/SUI -8%; Retirement -4%; Unemployment -0.20%; Workers Compensation - 7%; Medicare -0.80%)				\$26,728
*Health Insurance provided as an in-kind by AltaMed using non-Federal funds.				\$160,369
B. CONTRACTUAL/CONSULTANT SERVICES		Unit Cost	Qty.	Request
<i>Contracted Services Subtotal</i>				\$0
C. EQUIPMENT		Unit Cost	Qty.	Request
N/A				
<i>Equipment Subtotal</i>				\$0
D. SUPPLIES		Unit Cost	Qty.	Request
Computers (2 New Staff)	Program/Enhanced Servs	\$ 1,891	2	\$ 3,782
Cell Phone (\$250 + (\$50/month X 12 months) 2 Staff)	Program/Enhanced Servs	\$ 850	2	\$ 1,700
General office supplies, printing, etc. (\$68 per month for 12 months)	Program/Enhanced Servs	\$ 68	12	\$ 816
<i>Supplies Subtotal</i>				\$ 6,298
E. TRAVEL		Unit Cost	Qty.	Request
<i>Travel Subtotal</i>				\$0

Project Budget

F.	OTHER		Unit Cost	Qty.	Request
	<i>Other Subtotal</i>				\$0
	<i>Subtotal Direct Costs</i>				<i>\$166,667</i>
G.	Indirect Costs				Request
	<i>Indirect Rate (5%)</i>				\$8,333
	<i>** Federal Indirect Rate 22.5% ** Only 5% is being charged to this grant.</i>				
	<i>Subtotal Indirect Costs</i>				<i>\$8,333</i>
H.	TOTAL PROGRAM COSTS YEAR 1				<i>\$175,000</i>

Fully Loaded Hourly Rate:

Total Cost	\$175,000
Total Annual Hours	2080

Fully Loaded Hourly Rate	\$84.13
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**ALTAMED HEALTH SERVICES
BUDGET
FISCAL YEAR FROM JANUARY 2022 TO DECEMBER 2022**

Program	Revenues	Salaries and Fringe Benefits	Non-Salary Operating Exp	Contribution Margin	Allocated Expenses	Indirect/ Offset	Total Expenses	Net Income
MEDICAL DIVISION								
106 - AltaMed MG-ELA/Boyle Hts	9,228,366	5,793,080	1,745,839	1,669,447	2,148,137	1,874,839	11,561,895	(2,333,530)
106EC - AltaMed MG-Estrada Courts	72,296	122,925	27,520	(78,148)	-	29,139	179,583	(107,287)
106RG - AltaMed MG-Ramona Gardens	73,635	118,133	21,082	(65,579)	-	26,984	166,178	(92,543)
106WM - AltaMed MG-William Mead	33,596	59,764	18,563	(44,831)	-	15,189	93,616	(60,020)
108 - Mobile Unit (Medical and Dental)	394,870	309,548	124,161	(38,839)	115,678	106,421	655,808	(260,939)
110 - AltaMed MG-Pico Slauson	15,842,321	8,496,010	2,615,532	4,730,778	3,514,837	2,830,056	17,456,436	(1,614,115)
111 - AltaMed MG-ELA/Commerce	10,135,325	6,116,078	1,482,416	2,536,831	2,047,864	1,862,298	11,508,657	(1,373,332)
113 - AltaMed MG-El Monte Clinic	10,633,619	5,576,570	1,773,063	3,283,986	2,409,398	1,888,607	11,647,639	(1,014,020)
114 - AltaMed MG-CHLA/Geni Peds	42,331,992	7,536,735	13,230,274	21,564,983	5,722,713	5,130,851	31,820,573	10,711,419
118 - AltaMed GP-Westlake 3rd Street Peds	14,988,505	2,222,141	5,599,300	7,167,064	1,785,015	1,859,389	11,465,825	3,522,680
119 - AltaMed MG-Commerce Goodrich	13,117,996	8,232,838	3,480,858	1,424,490	3,730,978	2,979,146	18,403,621	(5,285,634)
121 - EAH/BCS	380,000	308,417	60,066	11,517	-	71,370	439,854	(59,854)
122 - DHHS-Teen Preg Prev	356,777	211,076	48,287	97,414	-	50,237	309,600	47,177
123 - AltaMed MG-South Gate	13,094,959	7,483,755	3,421,122	2,190,081	2,979,908	2,686,227	16,571,010	(3,478,051)
124 - Huntington Park Medical	8,744,399	2,966,910	1,055,118	2,712,372	1,018,415	977,418	6,027,860	716,539
125 - AltaMed MG-First Street Clinic	3,544,873	2,570,035	813,487	181,351	750,009	798,955	4,932,487	(1,387,613)
126 - AltaMed MG-Pico Passons	2,898,432	1,428,435	501,413	988,584	536,981	477,120	2,943,949	(45,517)
127 - AltaMed MG-Westlake 3rd Street Adult	6,479,105	3,405,101	2,390,045	683,959	1,495,357	1,410,841	8,701,344	(2,222,240)
128 - AltaMed MG-West Covina	17,542,995	10,126,212	2,645,922	4,770,861	3,750,726	3,190,073	19,717,932	(2,174,038)
410 - AltaMed MG-Pasadena	2,972,155	1,755,791	383,188	833,178	642,991	536,415	3,318,384	(346,228)
411 - AltaMed MG-Huntington Park, Rugby	4,640,216	2,014,493	739,894	1,886,029	896,006	662,752	4,112,945	527,271
412 - AltaMed MG-Florence Firestone	1,482,209	734,540	219,397	508,273	221,164	227,051	1,402,152	60,058
413 - AltaMed MG-El Monte Santa Anita	1,824,562	1,363,973	335,088	105,901	485,866	426,669	2,631,196	(806,634)
427 - AltaMed MG-Westlake Retail	58,602	183,891	85,942	(191,231)	-	48,392	298,225	(239,623)
451 - HS Senior Care Prog-ELA Comm	722,017	1,049,105	682,021	(1,009,109)	219,887	376,506	2,327,820	(1,605,802)
452 - HS Senior Care Prog-Pico Passons	684,629	986,095	763,955	(1,065,421)	191,880	374,853	2,316,582	(1,631,954)
156 - Transition of Care	-	294,122	5,216	(299,339)	-	57,975	357,314	(357,314)
167 - CA PreP	400,000	308,834	83,426	27,740	-	72,104	444,354	(44,364)
188 - HRSA-Advanced Nursing Educ Workforce	865,000	84,052	496,528	84,420	-	112,479	693,059	(28,059)
189 - Graduate Medical Education	2,800,000	3,376,897	442,935	(1,019,832)	-	739,735	4,559,567	(1,759,567)
190 - Behavioral Health LAC	4,525,498	2,858,473	96,117	1,570,908	1,217,201	806,371	4,978,191	(452,693)
191 - HRSA-AJMS	85,200	66,710	7,895	10,595	-	14,450	89,055	(3,855)
192 - HRSA-Behavioral Health Integration	249,071	227,934	45,243	(24,106)	-	52,911	326,088	(77,017)
LAC Medical Clinics/Grants	188,983,211	88,388,274	45,410,611	55,184,326	35,680,910	32,778,786	202,258,581	(13,275,370)
130 - Westlake 3rd Street Dental	4,169,085	2,535,671	1,177,302	456,112	981,376	909,471	5,603,820	(1,434,736)
133 - El Monte Dental Clinic	1,606,479	1,277,227	400,066	(70,815)	421,507	406,440	2,505,339	(898,861)
133PD - Portable Dental Unit-El Monte	518,827	189,857	17,814	311,356	-	40,183	247,654	271,173
134 - West Covina Dental Clinic	2,243,976	1,517,729	395,827	330,620	520,979	471,505	2,905,839	(661,864)
134PD - Portable Dental Unit-WV Covina	4,181,743	1,150,553	58,263	2,974,927	-	233,858	1,440,874	2,741,070
135 - First Street Dental Clinic	1,510,301	1,134,917	419,081	(43,878)	384,937	375,604	2,314,419	(804,118)
136 - ELA/Boyle Hts Dental Clinic	2,899,995	2,047,294	644,717	207,984	751,493	666,904	4,110,408	(1,210,412)
136PD - Portable Dental Unit-BH	301,151	164,310	83,520	53,321	-	48,441	296,271	4,880
139 - Commerce Goodrich Dental Clinic	2,577,218	1,842,268	738,220	(3,271)	790,173	652,681	4,023,343	(1,446,125)
523 - South Gate Dental Clinic	3,644,408	2,437,602	811,761	395,045	934,732	810,581	4,994,776	(1,350,368)
527 - Westlake 3rd St Adult Dental Clinic	-	-	444,796	(444,796)	-	86,177	530,973	(530,973)
523PD - Portable Dental Unit-South Gate	145,346	163,212	12,327	(30,193)	-	33,959	209,537	(64,192)
LAC Dental Clinics	23,798,528	14,460,441	5,201,474	4,136,613	4,785,296	4,735,843	29,183,054	(5,384,526)
LAC Medical and Dental Clinics/Grants	212,781,739	102,848,715	50,612,085	59,320,939	40,466,205	37,514,629	231,441,635	(18,659,896)
162 - AltaMed MG-Santa Ana Bristol	11,137,725	6,733,834	1,490,297	2,913,594	2,548,959	2,083,752	12,856,942	(1,719,117)
171 - AltaMed MG-HB Comm Clinic	11,283,168	6,802,835	1,568,138	3,112,195	2,686,376	2,101,344	12,958,692	(1,675,624)
174 - AltaMed MG-Orange Chapman	5,855,151	3,246,488	920,688	1,687,977	1,358,653	1,069,108	6,594,935	(739,784)
175 - AltaMed MG-Garden Grove	9,492,196	5,659,140	1,789,136	2,043,920	2,069,772	1,842,196	11,380,244	(1,888,048)
176 - AltaMed MG-Santa Ana Main	7,831,656	4,294,911	1,060,015	2,476,730	1,833,809	1,350,510	8,339,046	(507,390)
179 - AltaMed MG-1325 N Anaheim	14,757,719	7,702,252	2,670,849	4,384,618	3,039,815	2,594,514	16,007,430	(1,249,711)
180 - AltaMed MG-1325 N Anaheim (Urgent Care)	2,377,712	1,331,662	592,079	453,971	624,850	493,628	3,042,219	(664,507)
OC Medical Clinics/Grants	62,735,328	35,571,120	10,091,203	17,073,005	13,962,034	11,535,052	71,159,409	(8,424,081)
131 - SA Main Dental Clinic	1,878,115	1,291,887	340,824	243,404	449,831	403,322	2,485,884	(609,750)
137 - Huntington Beach Dental Clinic	1,079,201	895,389	223,972	(40,160)	280,818	271,183	1,871,362	(592,161)
137PD - Portable Dental Unit-HB	662,054	227,134	41,688	393,232	-	52,064	320,885	341,169
138PD - Portable Dental Unit-Santa Ana Main	162,479	160,366	9,192	(7,079)	-	32,840	202,397	(39,919)
529 - 1325 N Anaheim Dental Clinic	6,051,258	3,442,668	1,511,522	1,097,069	1,368,877	1,224,821	7,547,887	(1,496,629)
OC Dental Clinics	9,831,106	6,017,441	2,127,199	1,686,466	2,099,526	1,984,230	12,228,396	(2,397,290)
OC Medical and Dental Clinics/Grants	72,566,434	41,588,561	12,218,402	18,759,471	16,061,560	13,519,282	83,387,805	(10,821,371)
GRAND TOTAL MEDICAL DIVISION	285,348,173	144,437,276	62,830,487	78,080,410	56,527,765	51,033,911	314,829,440	(29,481,267)
PHARMACY								
141 - Pharmacy-Commerce	24,387,447	994,438	14,877,561	8,515,449	2,682,844	813,094	19,367,936	5,019,511
142 - Pharmacy-Boyle Heights	2,242,074	222,103	571,583	748,388	252,583	235,834	1,982,103	259,971
143 - Pharmacy-Garden Grove	1,270,977	558,372	519,002	193,603	182,169	181,948	1,441,492	(170,515)
146 - Pharmacy-Pico Passons	1,674,345	581,227	704,677	388,441	217,416	188,477	1,691,797	(17,452)
147 - Pharmacy-Huntington Park	994,418	622,182	97,075	275,161	121,652	129,041	969,949	24,469
148 - Pharmacy - WellPartner	6,860,404	-	3,719,235	3,141,169	628,610	644,161	4,992,005	1,868,399
149 - Pharmacy-Santa Ana Bristol	1,512,809	904,553	(72,608)	680,864	140,738	33,083	1,005,768	507,043
151 - Pharmacy-West Covina	2,112,198	694,620	572,745	844,833	214,298	200,422	1,682,085	430,113
553 - Pharmacy-South Gate	1,772,259	607,790	469,859	694,610	182,219	140,607	1,400,475	371,784
558 - Pharmacy-Westlake 3rd Street	941,524	543,590	728,412	(330,478)	215,062	205,728	1,692,792	(751,268)
559 - Pharmacy-Commerce Goodrich	1,694,373	607,598	1,375,401	1,1374	335,240	214,219	2,532,459	(538,086)
567 - Pharmacy-Walgreens	3,067,083	-	1,911,788	1,155,295	323,122	208,821	2,443,731	623,352
568 - Pharmacy-EquiScript Rx Delivery Program	1,274,860	-	710,190	564,470	120,033	96,485	926,708	347,952
569 - Pharmacy-1325 N Anaheim	7,408,030	836,880	1,814,297	4,756,853	448,205	312,214	3,411,596	3,996,434
Pharmacy	57,512,601	7,873,353	27,999,217	21,640,032	6,064,193	3,604,132	45,540,894	11,971,707

Program	Revenues	Salaries and Fringe Benefits	Non-Salary Operating Exp	Contribution Margin	Allocated Expenses	Indirect/Offset	Total Expenses	Net Income
MANAGED CARE / IPA								
806 - IPA-ELA/Boyle His	263,871,653	600,000	230,971,510	32,300,143	13,866,374	17,923,562	263,361,446	510,207
Managed Care/IPA	263,871,653	600,000	230,971,510	32,300,143	13,866,374	17,923,562	263,361,446	510,207
MANAGEMENT SERVICES ORGANIZATION AND HEALTH NETWORK MANAGEMENT								
970 - AltaMed MSO	689,294	312,441	264,992	111,861	-	111,861	689,294	-
972 - AltaMed MSO Management	53,253,467	41,797,262	9,417,611	2,048,595	-	2,048,595	53,253,467	-
976 - AltaMed Network Mgmt	2,826,005	1,651,476	1,174,528	-	-	-	2,826,005	-
978 - AltaMed Hold Co	-	-	805,533	(805,533)	-	-	805,533	(805,533)
MSO and Health Network Management	56,778,766	43,761,179	11,662,664	1,354,923	-	2,160,456	57,584,299	(805,533)
DANIEL V. LARA DIVISION								
324 - HIV MediCal Waiver	534,875	231,191	270,333	33,351	-	97,151	598,675	(63,800)
325 - Medical Care Coordination	800,000	785,751	54,678	(40,429)	-	162,772	1,003,201	(203,201)
326 - Ryan White IIB	956,952	833,057	107,181	16,714	-	182,107	1,122,345	(165,393)
327 - HRSA SPNS-Rapid ART	200,000	179,422	23,677	(3,099)	-	39,337	242,436	(42,436)
329 - Ryan White Medical Revenue	1,341,420	909,335	424,292	7,793	1,195,349	489,756	3,018,732	(1,677,312)
330 - Ryan White Primary Care-EM	26,256	48,712	31,994	(54,449)	-	15,636	96,341	(70,085)
331 - Ryan White Primary Care-Wh	805,198	715,875	199,638	(110,315)	-	177,370	1,092,884	(287,686)
332 - Ryan White Primary Care-Pico	43,761	58,808	15,138	(30,185)	-	14,323	88,269	(44,508)
333 - Ryan White Mental Health	230,000	239,902	9,548	(19,450)	-	48,314	297,764	(67,764)
334 - Part D - WICY (OC)	139,246	154,420	44,093	(59,266)	-	38,452	236,964	(97,718)
340 - HIV CNA Care	316,202	229,059	92,586	(5,443)	-	62,300	383,945	(67,743)
343 - CDC-CBO	441,625	336,265	96,856	8,504	-	83,887	517,008	(75,383)
345 - CDC-YMSM	350,000	266,741	77,271	5,988	-	66,625	410,637	(60,637)
347 - DHSP Prevention	750,000	361,780	367,584	20,636	-	141,279	870,643	(120,643)
348 - HTS Storefront	365,000	295,073	91,200	(1,273)	-	74,812	461,085	(76,085)
350 - LAFAN	32,640	36,343	8,240	(11,943)	-	8,635	53,218	(20,578)
351 - HRSA-Primary Care HIV Prev-PrEP	417,912	359,615	88,100	(29,803)	-	86,719	534,434	(116,522)
352 - SOA Project Empowerment-PrEP	1,081,000	824,471	253,364	3,165	-	208,748	1,286,583	(205,583)
362 - PrEP Navigator	53,304	34,082	14,690	4,532	-	9,447	58,219	(4,915)
363 - HIV Benefits Specialty	299,780	164,529	60,928	74,323	-	43,670	269,127	30,653
365 - HIV Oral Health	400,000	422,136	79,214	(101,350)	-	97,136	598,485	(198,485)
HIV Programs	9,605,171	7,486,566	2,410,605	(291,999)	1,195,349	2,148,476	13,240,995	(3,635,824)
YOUTH SERVICES								
115 - Youth Svcs-Cal Learn	416,621	546,270	129,625	(259,274)	-	130,903	806,798	(390,177)
116 - Youth Svcs-AFLP	448,000	500,624	123,323	(175,947)	-	120,841	744,788	(296,788)
160 - Area Health Educ Ctr (AHEC)	123,000	129,314	12,107	(18,421)	-	27,391	168,812	(45,812)
910 - AltaMed Pipeline Support	-	2,799	18,007	(20,805)	-	4,031	24,836	(24,836)
912 - WDD-Youth Champions	-	910	36,031	(36,941)	-	7,157	44,098	(44,098)
913 - AltaMed Fellowship	-	96,206	21,015	(117,221)	-	22,704	139,925	(139,925)
916 - Youth Services - Bridge Program	-	69,831	53,192	(123,024)	-	23,829	146,853	(146,853)
Workforce Development	987,621	1,345,953	393,301	(751,632)	-	336,857	2,076,110	(1,088,483)
PACE								
281 - ELA PACE	48,730,468	10,595,082	26,341,158	11,794,227	1,659,849	5,063,777	43,659,867	5,070,601
282 - South LA PACE	29,943,622	6,382,549	14,193,817	9,367,256	1,051,738	2,882,243	24,510,347	5,433,275
283 - Huntington Park PACE	59,248,760	11,644,409	26,749,476	20,854,875	2,036,217	5,104,297	45,534,400	13,714,361
285 - Grand Plaza PACE	44,264,951	8,583,987	21,881,924	13,799,039	1,545,953	4,192,386	36,204,251	8,060,700
287 - Lynwood PACE	35,557,564	7,149,641	16,584,618	11,823,305	1,195,957	3,321,418	28,251,634	7,305,931
288 - Downey PACE	33,448,862	7,725,426	16,053,609	9,669,626	1,137,269	3,570,646	28,487,171	4,961,690
289 - El Monte PACE	32,071,791	7,248,578	13,996,017	10,827,196	1,090,656	3,058,146	25,400,392	6,671,399
290 - Covina PACE	28,694,310	6,601,021	12,946,993	9,146,296	992,906	2,860,714	23,401,635	5,292,675
291 - PACE - Long Beach	16,079,240	4,077,387	8,453,139	3,548,714	579,412	1,752,965	14,862,903	1,216,337
292 - PACE-Santa Ana	8,915,620	3,728,518	7,152,632	(1,965,530)	331,856	1,721,101	12,934,108	(4,018,488)
299 - PACE-1325 N Anaheim	9,683,633	2,647,298	5,867,106	1,169,230	344,852	1,248,170	10,107,425	(423,792)
246 - Transportation	-	5,500,278	(5,500,278)	-	-	-	-	-
247 - PACE Marketing	-	5,655,030	(5,655,030)	-	-	-	-	-
PACE Programs	346,638,822	87,539,207	159,065,380	100,034,235	11,975,887	34,773,859	293,354,133	53,284,689
CORPORATE FUNDRAISING								
0146 - HB Golf Tournament	132,000	-	90,710	41,290	-	-	90,710	41,290
0149 - Women in Action	50,000	-	50,000	-	-	-	50,000	-
0321 - Fundraising Expenses	14,000,000	3,551,457	2,753,395	7,695,148	-	-	6,304,852	7,695,148
0322 - Food & Wine Tasting	860,000	-	842,892	17,108	-	-	842,892	17,108
Fundraising	15,042,000	3,551,457	3,736,997	7,753,546	-	-	7,288,454	7,753,546
CORPORATE GRANTS AND RESEARCH								
107 - AltaMed MG-Mobile Clinic	-	163,805	50,099	(213,904)	-	41,430	255,334	(255,334)
182 - HRSA - Outreach Grant	531,410	485,759	13,515	32,137	-	96,701	595,974	(64,564)
183 - HRSA-Nursing WF Diversity D19 0625	505,000	297,134	195,250	12,616	-	95,376	587,761	(82,761)
194 - Covered California Navigator	500,000	431,730	14,605	53,665	-	86,447	532,783	(32,783)
196 - HRSA Healthy Tomorrows	-	-	13,408	(13,408)	-	2,598	18,006	(16,006)
197 - HRSA-Healthy Tomorrows-Hablamos Juntos	45,000	7,188	33,382	4,430	-	7,860	48,430	(3,430)
199 - HRSA-HCP-SUD-MH	110,000	111,156	930	(2,086)	-	21,708	133,795	(23,795)
226 - FEMA-CAL MHSA Crisis Counselor Program	126,000	170,881	700	(45,581)	-	34,988	206,569	(80,569)
700 - AltaMed Research	1,669,252	1,330,063	386,667	(47,478)	-	332,728	2,049,458	(380,206)
750 - AltaMed Institute of Health Equity	2,565,011	2,803,859	968,980	(1,207,828)	-	731,032	4,503,871	(1,938,860)
911 - HRSA CDU-Workforce Dev (HCOP)	199,902	96,623	67,175	36,104	-	31,777	195,575	4,327
915 - HRSA NEPQR-RNPC	258,000	69,562	134,055	54,382	-	39,881	243,498	14,502
917 - Coronavirus Containment Efforts	-	14,889	816,171	(831,060)	-	161,014	992,074	(992,074)
918 - HRSA ARPA H8F COVID-19 Initiatives	3,824,372	3,376,972	447,400	-	-	-	3,824,372	-
920 - HRSA ARPA Comm Based WF Incr C-19 V	850,000	681,660	33,400	134,940	-	140,522	855,583	(5,583)
980 - AltaMed Action Fund	-	92,388	1,120	(93,508)	-	18,110	111,618	(111,618)
Corporate Grants and Research	11,183,947	10,133,871	3,176,856	(2,126,581)	-	1,842,472	15,152,700	(3,968,753)

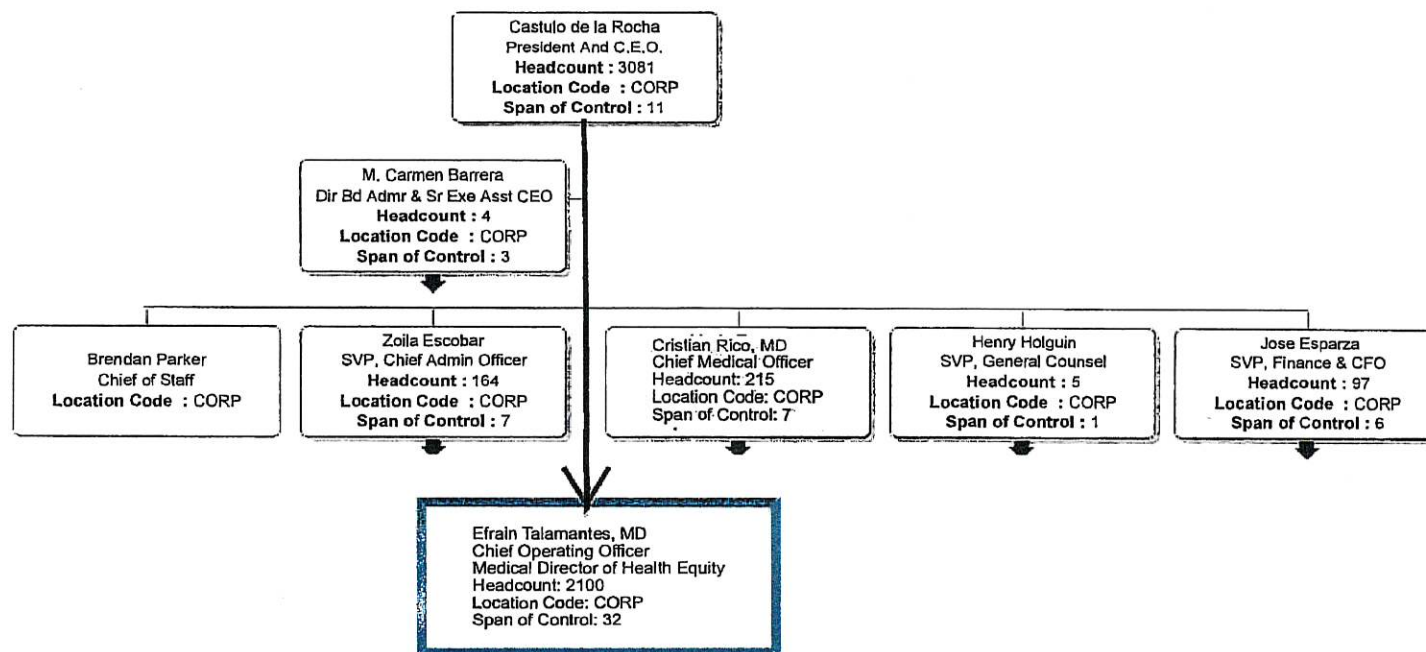
Program	Revenues	Salaries and Fringe Benefits	Non-Salary Operating Exp	Contribution Margin	Allocated Expenses	Indirect/ Offset	Total Expenses	Net Income
CORPORATE DEPARTMENTS								
0301 - Executive Management	-	14,897,023	18,378,680	(33,275,683)	-	-	33,275,683	(33,275,683)
0302 - Business Development	-	730,877	309,769	(1,040,646)	-	-	1,040,646	(1,040,646)
0303 - Office of the CMO	-	1,785,194	577,170	(2,362,364)	(2,126,128)	-	236,236	(236,236)
0304 - Government Relations	-	915,456	1,111,965	(2,027,420)	-	-	2,027,420	(2,027,420)
0305 - Civic Engagement	1,000,000	570,408	425,042	4,550	-	-	995,450	4,550
0306 - Senior Care Services Administration	-	7,425,796	583,547	(8,010,343)	(8,010,343)	-	-	-
0307 - Health Services Administration	-	3,518,615	398,456	(3,917,070)	(3,917,070)	-	-	-
0309 - Communications	-	1,515,731	1,112,188	(2,627,920)	-	-	2,627,920	(2,627,920)
0310 - Finance	-	4,248,049	1,185,892	(5,431,942)	-	-	5,431,942	(5,431,942)
0311 - Branding	-	960,384	4,979,959	(5,940,343)	-	-	5,940,343	(5,940,343)
0312 - Quality & Population Health	-	1,466,368	187,672	(1,654,040)	-	-	1,654,040	(1,654,040)
0313 - Operations Quality	-	588,112	272,071	(860,184)	(860,184)	-	-	-
0314 - Client Services-Data Entry	-	1,155,560	121,734	(1,277,294)	(1,277,294)	-	-	-
0315 - Client Services-Billing/Collections	-	3,502,505	277,740	(3,780,245)	(3,780,245)	-	-	-
0316 - Clinician Home Visit Program	-	871,016	60,142	(931,158)	(931,158)	-	-	-
0318 - Health Education	-	2,046,286	275,884	(2,322,170)	(2,322,170)	-	-	-
0320 - Marketing	-	2,486,087	989,038	(3,475,125)	(3,475,125)	-	-	-
0323 - Office of the CAO	-	970,466	648,934	(1,619,400)	-	-	1,619,400	(1,619,400)
0326 - Office of Compliance & Risk Mgmt	-	2,364,355	609,642	(2,973,997)	-	-	2,973,997	(2,973,997)
0327 - Strategic Project Management Office	-	1,518,907	316,301	(1,835,208)	-	-	1,835,208	(1,835,208)
0329 - Grants Development	-	2,187,358	254,589	(2,421,947)	-	-	2,421,947	(2,421,947)
0330 - IT	-	1,409,835	637,089	(2,046,923)	-	-	2,046,923	(2,046,923)
0331 - Clinical Informatics	-	1,663,514	62,267	(1,725,781)	(1,725,781)	-	-	-
0332 - EPIC Project	-	3,665,943	6,884,080	(10,550,023)	(10,550,023)	-	-	-
0333 - Clinics Call Center	-	10,496,513	2,728,445	(13,224,957)	(13,224,957)	-	-	-
0334 - Credentialing	-	343,659	85,528	(409,187)	(409,187)	-	-	-
0335 - Office of General Counsel	-	1,192,654	1,427,900	(2,620,554)	-	-	2,620,554	(2,620,554)
0337 - Office of the COO	-	1,302,099	212,471	(1,514,570)	-	-	1,514,570	(1,514,570)
0338 - Aging & Product Development	-	1,193,685	59,545	(1,253,230)	(1,253,230)	-	-	-
0339 - HR-Information Systems	-	1,354,723	546,772	(1,901,496)	-	-	1,901,496	(1,901,496)
0340 - Human Resources	-	659,651	1,750,215	(2,409,865)	-	-	2,409,865	(2,409,865)
0341 - Workforce Development	-	1,204,477	64,592	(1,269,070)	-	-	1,269,070	(1,269,070)
0342 - Training	-	601,169	255,684	(856,853)	-	-	856,853	(856,853)
0343 - Employee Wellness	-	186,475	1,017,514	(1,213,989)	-	-	1,213,989	(1,213,989)
0346 - Talent Management	-	876,876	257,853	(1,134,729)	-	-	1,134,729	(1,134,729)
0347 - Talent Acquisition	-	1,852,611	538,074	(2,390,685)	-	-	2,390,685	(2,390,685)
0348 - HR Business Services	-	831,594	168,775	(1,000,369)	-	-	1,000,369	(1,000,369)
0349 - Total Rewards	-	584,099	475,473	(1,059,572)	-	-	1,059,572	(1,059,572)
0350 - Purchasing	-	734,327	310,352	(1,044,679)	-	-	1,044,679	(1,044,679)
0353 - Clinician Home Visit Program-OC	-	1,224,167	31,858	(1,256,025)	-	-	1,256,025	(1,256,025)
0354 - Community Affairs	-	401,153	527,550	(928,703)	-	-	928,703	(928,703)
0355 - Cultural & Linguistic Competency	-	255,505	59,396	(314,902)	(314,902)	-	-	-
0357 - Hospitalists Program	-	3,303,678	459,232	(3,762,910)	(3,762,910)	-	-	-
0358 - Pediatric Administration	-	621,933	21,550	(643,483)	(643,483)	-	-	-
0359 - Medical Mgmt-Physician Leadership	-	1,321,161	2,215,100	(3,536,261)	(3,536,261)	-	-	-
0360 - Facilities	854,865	426,079	8,109,937	(5,681,150)	-	-	6,536,015	(5,681,150)
0361 - Environmental Services	-	1,936,990	224,805	(2,161,895)	-	-	2,161,895	(2,161,895)
0362 - AltaMed Kitchen	-	-	173,344	(173,344)	-	-	173,344	(173,344)
0363 - Facilities Maintenance	-	705,271	393,975	(1,099,246)	-	-	1,099,246	(1,099,246)
0364 - IS Cybersecurity	-	897,390	896,250	(1,793,640)	-	-	1,793,640	(1,793,640)
0365 - IT Infrastructure	-	2,679,512	3,411,340	(6,090,852)	-	-	6,090,852	(6,090,852)
0367 - IS-Data Engineering & Integration	-	1,569,705	1,781,505	(3,351,210)	(2,513,408)	-	837,803	(837,803)
0368 - IS-Enterprise Applications	-	1,625,008	2,426,686	(4,051,694)	(3,038,770)	-	1,012,923	(1,012,923)
0369 - IS-Operations	-	1,739,300	136,494	(1,875,794)	-	-	1,875,794	(1,875,794)
0370 - Strategy Planning & Execution	-	1,098,018	155,948	(1,253,966)	-	-	1,253,966	(1,253,966)
0371 - Patient Experience	-	359,568	12,843	(372,410)	(372,410)	-	-	-
0372 - Employee Health	-	619,298	77,318	(696,616)	-	-	696,616	(696,616)
0373 - Continuing Medical Education	-	777,296	405,911	(1,183,206)	(1,183,206)	-	-	-
0374 - Undergraduate Medical Education	-	394,227	136,320	(530,547)	(530,547)	-	-	-
0375 - IS-Reporting Analytics	-	1,465,196	1,075,508	(2,540,704)	(2,540,704)	-	-	-
0377 - Health Information Management	-	3,132,738	251,287	(3,384,025)	(3,384,025)	-	-	-
0378 - Nursing Services	-	3,407,777	1,005,390	(4,413,167)	(4,413,167)	-	-	-
0379 - Pharmacy Administration	-	5,528,881	617,629	(6,146,510)	(6,146,510)	-	-	-
0380 - Centralized Prescription Renewal (CPR)	-	191,637	45,214	(236,851)	(236,851)	-	-	-
0381 - Referral Management Team	-	950,319	66,692	(1,017,011)	(1,017,011)	-	-	-
0382 - Patient Access	-	442,576	21,144	(463,720)	(463,720)	-	-	-
0383 - Operations Data Management Services	-	327,331	434,750	(762,081)	(762,081)	-	-	-
0384 - Quality & Patient Safety	-	788,826	119,680	(908,506)	(908,506)	-	-	-
0395 - Safety and Security	-	1,062,974	1,625,714	(2,688,688)	-	-	2,688,688	(2,688,688)
0396 - Strategy Analytics	-	666,327	189,250	(855,577)	-	-	855,577	(855,577)
0397 - Public Relations	-	811,002	1,207,750	(2,018,752)	-	-	2,018,752	(2,018,752)
Indirect Offset	-	-	-	-	-	(113,823,424)	(113,823,424)	113,823,424
Corporate Departments	1,854,865	129,596,298	76,856,494	(201,597,927)	(89,629,368)	(113,823,424)	-	1,854,865
AltaMed Health Services Corporation	1,048,823,620	433,324,960	579,103,511	35,395,149	-	-	1,012,423,471	36,395,149
Profit Margin								3.47%

ALTAMED

E. Resumes of Key Program Staff

Resumes are included for Dr. Sandra Pisano, Director of Behavioral Health Services, and Zares Soto, Manager of Behavioral Health Services. Dr. Pisano and Ms. Soto will lead the program and ensure all program requirements are met.

AltaMed Org Chart



☐ Non EE

Boxes without span of control have no direct reports

Dr. Sandra Pisano
Licensed Clinical Psychologist

Education

August, 1994 to December 1998

California School of Professional Psychology; Alhambra, CA

Doctorate degree in Clinical Psychology with an emphasis in Health Psychology

August, 1994 to December 1996

California School of Professional Psychology; Alhambra, CA

Master's degree in Clinical Psychology with an emphasis in Health Psychology

August, 1982 to May 1986

Whittier College; Whittier, CA

Bachelor of Arts Degree in Psychology

Professional Background

April 2012 to Present

Director of Behavioral Health - AltaMed Health Services Corporation; Los Angeles, CA

Founder of the Behavioral Health Department at AltaMed with an emphasis on integrating behavioral health services into primary care. Currently involved in several administrative and clinical duties such as: direct patient care, supervision of licensed and non-licensed social workers, psychologists, and marriage and family therapists. Responsible for overseeing the Joint Commission Accreditation process for the behavioral health department, member of medical and executive leadership, research committee, ethics/rights committee, quality corporate committee, and strategic planning committee. Currently involved in the development of policies and procedures as they relate to the behavioral health department, member of the patient centered home model team, conduct presentations at provider retreats and provider meetings on behavioral health topics, and overseeing the integration of substance abuse treatment into primary care. Responsible for training new behavioral health staff on evidenced-based short-term therapy. Currently provide behavioral health related presentations to several health programs such as the diabetes group, chronic disease management, childhood obesity program, and maternal health program. Responsible for collecting patient satisfaction surveys and outcome measures. Involved in development and coaching of medical providers.

April 2009 to April 2012

Private Practice; Long Beach, CA.

Provided a variety of mental health services in Spanish/English that included: individual counseling, family therapy, couples counseling, child/adolescent therapy, crisis intervention, EAP services for employees of various insurance companies, and counseling for disabled workers. Coordinate services with public/private schools, department of children and family services, physicians, department of mental health, various insurance companies, and regional centers. Interventions include both short-term and long-term treatment.

February, 2002 to April 2009

Clinical Director – Health Psychology Medicine, Inc; Long Beach, CA

Founded Health Psychology Medicine, Inc, A Professional Psychology Group. The practice was located on the campus of St. Mary Medical Center. Provided a variety of mental health services in Spanish/English that included: psychological and developmental evaluations, individual and family counseling, child and adolescent therapy, parenting classes, in-patient consultations, and crisis intervention. Coordinate services with the public school and private school districts, department of children and family services, physicians, department of mental health, foster care agencies, and regional centers.

Dr. Sandra Pisano
Licensed Clinical Psychologist

March 2000 to March 2002

Clinical Psychologist II – Los Angeles County + University of Southern California Medical Center;
Los Angeles, CA.

Bilingual Clinical Psychologist in the High Risk Premature Infant follow-up clinic at the Women and Children's Hospital. Involved in direct clinical services to low birth weight, medically fragile premature infants and their families. Intervention and services included: infant and child assessments, group parenting education programs in Spanish and English, culturally appropriate family therapy, conjoint therapy, research, serve as a consultant to the home visitor's program, and co-supervise medical, psychiatric and occupational/physical therapy interns.

March, 1999 to March, 2000

Clinical Psychologist – Didi Hirsch Community Mental Health Center; Culver City, CA

Clinical Psychologist in the Family and Child Guidance Clinic (FCGC). Provided direct clinical services to children, adolescent and their families. Interventions included: individual therapy, group parent education program in both Spanish and English, brief crisis intervention (6 week model), family therapy, conjoint marriage counseling, group therapy for children, and substance abuse counseling. Coordinated services with the Department of Children and Family services, probation department, school district, regional center, and other community agencies.

March, 1996 to March, 1999

Service Coordinator – South Central Los Angeles Regional Center for the Developmentally Disabled, Inc.; Gardena, CA

Provided case management services to disabled adults and children. Primary responsibilities included: conducted school, home, day program, and residential facility visits in order to monitor services and progress. Involved in residential placements of adults and children. Advocate for consumer's rights in a variety of community programs to ensure proper level of care and services. Also involved in maintaining proper documentation as mandated by the State Department of Developmental Services.

July, 1990 to June 1995

Intake assessment coordinator – Eastern Los Angeles Regional Center for the Developmentally Disabled; Alhambra, CA.

Provided case management services to developmentally disabled persons and their families. Responsibilities included: conducted psychosocial interviews with individuals seeking eligibility for regional center services; generate a psychosocial intake assessment report; assist families in obtaining services through generic or regional center funded programs; developed an individual program plan (IPP); conducted periodic site visits and monitored client's progress and program effectiveness; maintained Medicaid waiver cases to state standards; home visits and parent conferences; and assisted supervisor in training new employees.

December, 1986 to July 1990

Counselor – Planned Parenthood; Los Angeles, CA.

Involved in counseling men and women on their reproductive choices, psychosocial assessment, and crisis intervention. Certified as a health care worker, sterilization counselor, prenatal counselor, and HIV counselor. Involved in public relations activities such as representing Planned Parenthood in several talk shows and co-hosted a one hour Spanish radio talk show "En Familia" on Radio Kall.

Dr. Sandra Pisano
Licensed Clinical Psychologist

Training/ Teaching / Workshop

June, 2016 to Present

USC-AltaMed Pediatric Fellowship Program; currently oversee the fellowship program of 21 psychologist rotating in 3 primary care settings with the emphasis of Integrating & training psychologist in Behavioral Health Integration.

Jan, 2013 to Dec 2014

US-Mexico Binational Quit Using Drugs Study – AltaMed/UCLA - substance abuse research study on implementation of SBIRT services in Mexico and California.

Publications/Media

"Causa y Efecto", Downey, CA – Currently co-host a 30 minute Spanish talk show. Discuss a variety of health related topics with an emphasis on community education and engagement.

"Trauma and Immigration", La Opinion Spanish Newspaper, May 2017.

Hochman M, Pisano S., et al. "Drug Abuse and Mental Health Innovations: How Are Decisions Made at AltaMed Health Services?" *Abstract presented at Society for Prevention Research. May 29, 2014.*

Zares Soto
Manager, Behavioral Health

Education

California State University Los Angeles

2012 Master of Arts Moderate/Severe Disabilities

2012 Autism Certificate

2004 Bachelors of Arts Sociology

Profile

- Lead the integration of Behavioral Health (BH) services into primary care
- Played an integral role in creating, implementing and rolling out the Behavioral Health department throughout the organization within Los Angeles and Orange Counties
- Manage Behavioral Health Integration substance abuse and opioid addiction Grant
- Developed Screening Brief Intervention Referral to Treatment delivery system into primary care sites
- Maintain up to date responsibilities of implementing, operating and improving Behavioral Health delivery system
- Able to keep a good relationship with outside Mental Health agencies including Department of Mental Health
- Knowledge of Medi-Cal, Medicare, and Managed Care
- Project management and coordination experience
- Development of Policy and Procedures for Behavioral Health procedures, including SBIRT
- Fluent in English and Spanish

Professional Experience

AltaMed Health Services, Los Angeles, Ca.

Manager, Behavioral Health July 2017-Present

- Responsible for managing daily operations of 13 Behavioral Health (BH) delivery sites within AltaMed
- Responsible for all administrative and operational activities associated with AltaMed's Behavioral Health Department, including managing 13 behavioral health specialists schedule, assessing performance of support staff, and training
- Responsible for the integration and implementation of Opioid addiction interventions program
- Responsible for the ongoing management and supervision of Behavioral Health contracts with community based organizations, local health agencies, and health plans
- Responsible for planning, organizing, developing, and implementing Behavioral Health Learning session retreat
- Responsible for creating and managing the budget for Behavioral Health department
- Manage, organize and oversee department audits
- Work closely with Regional Centers to assure that referred patients are scheduled for services
- Develops and enforces procedures that will facilitate the referral process work flow
- Generate and analyze reports to interpret patient satisfaction as well as capacity fill rate and no show rate for clinicians

- Create and manage Behavioral Health clinical guidelines
- Assists with crisis intervention/resolve outstanding questions as needed to guide staff with problem/challenge resolution.
- Assists in coaching, training, and professional development of new and existing staff
- Attends AltaMed management meetings and Health Plan organization meetings as well as Los Angeles County Department of Mental Health meetings
- Leader of Health Neighborhoods collaborative for Los Angeles Service Areas 3 and 4
- Conduct presentations to community agencies and public entities regarding services offered at AltaMed
- Conduct presentations to onboarding and existing staff related to Behavioral Health services.

AltaMed Health Services, Los Angeles, Ca.

Supervisor, Behavioral Health October 2014- July 2017

- Responsible for managing daily operations of 12 Behavioral Health (BH) sites
- Responsible for managing schedules of 10 BH clinicians
- Responsible for all administrative and operational activities associated with AltaMed's Behavioral Health Department
- Responsible for the supervision of Behavioral Health Support Staff
- Responsible for the integration and implementation of Screening Brief Intervention to treatment (SBIRT) throughout the organization
- Responsible for the ongoing management and supervision of Behavioral Health Contracts with outside agencies and Health plans
- Leader of Health Neighborhoods collaborative for Service Area 4
- Responsible for hiring Support Staff
- Complete and conduct annual performance evaluations

AltaMed Health Services, Los Angeles, Ca.

Coordinator, Behavioral Health September 2012 - October 2014

- Served a primary role in the implementation and development of the Behavioral Health program within the organization at six different AltaMed locations in Los Angeles and Orange County
- Project Manager of Behavioral Health template enhancements into Electronic Health Records (NextGen)
- Provide onboarding training to New Clinicians

Trainings

- 2017- Certified in Management Development Institute Training
- 2016- Mental Health First Aid training
- 2013- Lean/Six Sigma overview class,
- NextGen system (Electronic Health Records) Certified
- 2014- CPR/First Aid certification
- 2012- Secondary Students Information System Training (LAUSD)
- 2011- Formal Welligent system training (LAUSD)
- 2003-2010- Served in hiring committee for administrators, teachers and counselors

ALTAMED

F. Brochures and Promotional Materials

Enclosed, AltaMed has provided screenshots from its website, in addition to sample supportive materials patients may receive including, "Emotional Wellness Checklist." Multiple resources are available to patients to manage emotional wellness, depression, anxiety, substance abuse, avoiding relapse, managing emotions, etc. In addition to English, materials are available in Spanish as well as other languages depending on patient need. Also enclosed are samples of the surveys patients receive after services, including an English and Spanish language versions.



Behavioral Health Services

The loss of a job, a sudden death or feeling sad. Some events can change your life and build stress quicker than you think. We want you to know that you are not alone and that we are here to help.

If you are feeling stressed or overwhelmed, you can get care with our Behavioral Health team in some of our Los Angeles and Orange County locations. All of our licensed clinical social workers speak English and Spanish and are trained to help you cope with life stressors and get you through a rough time.

AltaMed offers short term therapy to help you overcome any challenge.
If you need long term therapy, we can link you to mental health services.

To learn more about our services, call us today at **(855) 425-1777**

If you are part of the PACE program, contact us at **(855) 252-7223** to learn your options for care.

If you are in crisis or are experiencing suicidal thoughts, please call the suicide prevention hotline at
(800) 273-TALK (8255).

Find a location near you:

Los Angeles County:

AltaMed Medical and Dental Group — Boyle Heights

3945 Whittier Blvd.
Los Angeles, CA 90023

AltaMed Medical Group — Commerce

5427 Whittier Blvd.
Los Angeles, CA 90022

AltaMed Medical and Dental Group — Commerce, Goodrich

972 Goodrich Blvd.
Commerce, CA 90022

AltaMed Medical and Dental Group — East Los Angeles, 1st St.

2219 E. 1st St.
Los Angeles, CA 90033

AltaMed Medical and Dental Group — El Monte

10418 Valley Blvd., Ste. B
El Monte, CA 91731

AltaMed Medical Group — Huntington Park

1900 E. Slauson Ave.
Huntington Park, CA 90255

AltaMed Medical Group — Pico Rivera, Passons

6336 Passons Blvd.

Pico Rivera, CA 90660

AltaMed Medical Group — Pico Rivera, Slauson

9436 E. Slauson Ave.

Pico Rivera, CA 90660

AltaMed Medical and Dental Group — South Gate

8627 Atlantic Ave.

South Gate, CA 90280

AltaMed Medical and Dental Group — West Covina

1300 S. Sunset Ave.

West Covina, CA 91790

AltaMed Medical Group — Westlake, 3rd Street

2100 W. 3rd St., Ste. 400

Los Angeles, CA 90057

Orange County:

AltaMed Medical Group — Garden Grove

12751 Harbor Blvd

Garden Grove, CA 92840

AltaMed Medical and Dental Group — Huntington Beach

8041 Newman Ave.

Huntington Beach, CA 92647

AltaMed Medical Group — Santa Ana, Bristol

2720 S. Bristol St., Ste. 110

Santa Ana, CA 92704

AltaMed Medical and Dental Group — Santa Ana, Main

1400 N. Main St.

Santa Ana, CA 92701

Social



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ENROLLMENT
PARTNER**

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Equity

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- Individual Therapy
- Child/Family Therapy
- Parenting
- Behavioral Techniques
- Motivational Interviewing
- Bereavement/Grief
- CPSP Services/Post-Partum

1-855-425-1777



- 1st Street
- Boyle Heights
- Commerce
- Commerce Goodrich
- Huntington Park
- Pico Passons
- Pico Slauson
- South Gate
- West Covina
- Garden Grove
- Huntington Beach
- Santa Ana Bristol
- Santa Ana Main

[illegible]

Emotional Wellness Checklist

Emotional wellness is the ability to successfully handle life's stresses and adapt to change and difficult times. Here are tips for improving your emotional health:



BRIGHTEN YOUR OUTLOOK

People who are emotionally well, experts say, have fewer negative emotions and are able to bounce back from difficulties faster. This quality is called resilience. Another sign of emotional wellness is being able to hold onto positive emotions longer and appreciate the good times.

To develop a more positive mindset:

- ☐ Remember your good deeds.
- ☐ Forgive yourself.
- ☐ Spend more time with your friends.
- ☐ Explore your beliefs about the meaning and purpose of life.
- ☐ Develop healthy physical habits.



REDUCE STRESS

Everyone feels stressed from time to time. Stress can give you a rush of energy when it's needed most. But if stress lasts a long time—a condition known as chronic stress—those "high alert" changes become harmful rather than helpful. Learning healthy ways to cope with stress can also boost your resilience.

To help manage your stress:

- ☐ Get enough sleep.
- ☐ Exercise regularly.
- ☐ Build a social support network.
- ☐ Set priorities.
- ☐ Think positive.
- ☐ Try relaxation methods.
- ☐ Seek help.



GET QUALITY SLEEP

To fit in everything we want to do in our day, we often sacrifice sleep. But sleep affects both mental and physical health. It's vital to your well-being. When you're tired, you can't function at your best. Sleep helps you think more clearly, have quicker reflexes and focus better. Take steps to make sure you regularly get a good night's sleep.

To get better quality sleep:

- ☐ Go to bed and get up each day at the same time.
- ☐ Sleep in a dark, quiet place.
- ☐ Exercise daily.
- ☐ Limit the use of electronics.
- ☐ Relax before bedtime.
- ☐ Avoid alcohol, nicotine, & stimulants late in the day.
- ☐ Consult a health care professional if you have ongoing sleep problems.



BE MINDFUL

The concept of mindfulness is simple. This ancient practice is about being completely aware of what's happening in the present—of all that's going on inside and all that's happening around you. It means not living your life on "autopilot." Becoming a more mindful person requires commitment and practice. Here are some tips to help you get started.

To be more mindful:

- ☐ Take some deep breaths in through your nose to a count of 4, hold for 1 second and then exhale through the mouth to a count of 5. Repeat often.
- ☐ Enjoy a stroll and notice the sights around you.
- ☐ Practice mindful eating. Be aware of each bite and when you're full.
- ☐ Find mindfulness resources in your local community, including classes, programs, or books.



COPE WITH LOSS

When someone you love dies, your world changes. There is no right or wrong way to mourn. Although the death of a loved one can feel overwhelming, most people can make it through the grieving process with the support of family and friends. Learn healthy ways to help you through difficult times.

To help cope with loss:

- ☐ Take care of yourself.
- ☐ Talk to a caring friend.
- ☐ Try not to make any major changes right away.
- ☐ Join a grief support group.
- ☐ Consider professional support.
- ☐ Talk to your doctor if you're having trouble with everyday activities.
- ☐ Be patient. Mourning takes time.



STRENGTHEN SOCIAL CONNECTIONS

Social connections might help protect health and lengthen life. Scientists are finding that our links to others can have powerful effects on our health—both emotionally and physically. Whether with romantic partners, family, friends, neighbors, or others, social connections can influence our biology and well-being.

To build healthy support systems:

- ☐ Build strong relationships with your kids.
- ☐ Get active and share good habits with family and friends.
- ☐ If you're a family caregiver, ask for help from others.
- ☐ Join a group focused on a favorite hobby, such as reading, hiking, or painting.
- ☐ Take a class to learn something new.
- ☐ Volunteer for things you care about in your community, like a community garden, school, library, or place of worship.
- ☐ Travel to different places and meet new people.

Lista de control de bienestar emocional

El bienestar emocional es la capacidad de manejar con éxito las tensiones de la vida y adaptarse a los cambios y los tiempos difíciles. Estos son algunos consejos para mejorar su salud emocional:



ILUMINAR SU PERSPECTIVA

Las personas que están emocionalmente bien, dicen los expertos, tienen menos emociones negativas y son capaces de recuperarse de las dificultades más rápidamente. Esta cualidad se llama resiliencia. Otro signo de bienestar emocional es poder retener las emociones positivas durante más tiempo y apreciar los buenos momentos.

Para desarrollar una mentalidad más positiva:

- ☐ Recuerde sus buenas obras.
- ☐ Perdónese a usted mismo.
- ☐ Pase más tiempo con sus amigos.
- ☐ Explore sus creencias sobre el significado y el propósito de la vida.
- ☐ Desarrolle hábitos físicos saludables.



REDUCIR EL ESTRÉS

Todos se sienten estresados de vez en cuando. El estrés puede darle una avalancha de energía cuando más se necesita. Pero si el estrés dura mucho tiempo (una condición conocida como estrés crónico) esos cambios de "alerta máxima" se vuelven dañinos en lugar de útiles. Aprender formas saludables de lidiar con el estrés también puede aumentar su capacidad de recuperación.

Para ayudar a controlar su estrés:

- ☐ Duerma lo suficiente.
- ☐ Haga ejercicio regularmente.
- ☐ Construya una red de apoyo social.
- ☐ Establezca prioridades.
- ☐ Piense positivo.
- ☐ Pruebe los métodos de relajación.
- ☐ Busque ayuda.



PROCURAR UN SUEÑO DE CALIDAD

Para lograr hacer todo lo que queremos hacer en nuestros días, a menudo sacrificamos el sueño. Pero el sueño afecta tanto la salud mental como la física. Es vital para su bienestar. Cuando está cansado, no puede funcionar de la mejor manera. El sueño le ayuda a pensar con más claridad, a tener reflejos más rápidos y a concentrarse mejor. Tome medidas para asegurarse de dormir bien regularmente por la noche.

Para obtener un sueño de mejor calidad:

- ☐ Acuéstese y levántese todos los días a la misma hora.
- ☐ Duerma en un lugar oscuro y tranquilo.
- ☐ Ejercítese diariamente.
- ☐ Limite el uso de productos electrónicos.
- ☐ Relájese antes de acostarse.
- ☐ Evite el alcohol, la nicotina y los estimulantes a altas horas del día.
- ☐ Consulte a un profesional de la salud si tiene problemas continuos para dormir.



SER CONSCIENTE

El concepto de atención plena es simple. Esta antigua práctica se trata de ser completamente consciente de lo que sucede en el momento, de todo lo que sucede dentro suyo y todo lo que sucede a su alrededor. Significa no vivir su vida "en piloto automático". Convertirse en una persona más consciente requiere compromiso y práctica. Aquí hay algunos consejos para ayudarlo a comenzar.

Para ser más consciente:

- ☐ Inhale profundamente por la nariz hasta contar hasta 4, sostenga durante 1 segundo y luego exhale por la boca hasta contar hasta 5. Repita a menudo.
- ☐ Disfrute de un paseo y observe las vistas alrededor suyo.
- ☐ Practique la alimentación consciente. Preste atención a cada bocado y a cuando se sienta satisfecho.
- ☐ Busque recursos de atención plena en su comunidad local, lo que incluye clases, programas o libros.



HACER FRENTE A LA PÉRDIDA

Cuando alguien a quien ama muere, su mundo cambia. No hay manera correcta o incorrecta de hacer el duelo. Aunque la muerte de un ser querido puede resultar abrumadora, muchas personas lo hacen a través del proceso de duelo con el apoyo de familiares y amigos. Aprenda formas saludables de sobrellevar tiempos difíciles.

Para ayudar a lidiar con la pérdida:

- ☐ Cuídese.
- ☐ Hable con un amigo afectuoso.
- ☐ Trate de no hacer cambios importantes de inmediato.
- ☐ Únase a un grupo de apoyo para el duelo.
- ☐ Considere recibir apoyo profesional.
- ☐ Hable con su médico si tiene problemas con las actividades cotidianas.
- ☐ Sea paciente. El duelo toma tiempo.



FORTALECER LAS CONEXIONES SOCIALES

Las conexiones sociales pueden ayudar a proteger la salud y alargar la vida. Los científicos están descubriendo que nuestros vínculos con los demás pueden tener efectos poderosos en nuestra salud, tanto emocional como física. Ya sea con parejas, familiares, amigos, vecinos u otros, las conexiones sociales pueden influir en nuestra biología y nuestro bienestar.

Para construir sistemas de apoyo saludables:

- ☐ Establezca relaciones sólidas con sus hijos.
- ☐ Manténgase activo y comparta buenos hábitos con familiares y amigos.
- ☐ Si es cuidador familiar, pida ayuda a los demás.
- ☐ Únase a un grupo enfocado en su hobby favorito, como leer, ir de excursión o pintar.
- ☐ Tome una clase para aprender algo nuevo.
- ☐ Ofrezcase como voluntario para las cosas que le interesan en su comunidad, como un jardín comunitario, una escuela, una biblioteca o un lugar de culto.
- ☐ Viaje a diferentes lugares y conozca gente nueva.

Survey Instructions (Behavioral Health): Answer each question by completely filling in the square to the left of your answer.

1. In the last 12 months, when you made an appointment to see your counselor, how often did you get an appointment within 30 days?
 - ☐ Never
 - ☐ Sometimes
 - ☐ Usually
 - ☐ Always
2. During your most recent visit, were clerks and receptionists at this counselor's office as helpful as you thought they should be?
 - ☐ Yes, definitely
 - ☐ Yes, somewhat
 - ☐ No
3. During your most recent visit, did you see this counselor within 15 minutes of your appointment time?
 - ☐ Yes
 - ☐ No
4. During your most recent visit, did this counselor listen carefully to you?
 - ☐ Yes, definitely
 - ☐ No, somewhat
 - ☐ No
5. During your most recent visit, did you talk with this counselor about your concerns?
 - ☐ Yes
 - ☐ No
6. During your most recent visit, did this counselor give you easy to understand information about your concerns?
 - ☐ Yes, definitely
 - ☐ Yes, somewhat
 - ☐ No
7. During your most recent visit, did this counselor show respect for what you had to say?
 - ☐ Yes, definitely
 - ☐ Yes, somewhat
 - ☐ No
8. Overall, did you find your therapy sessions helpful?
 - ☐ Yes, definitely
 - ☐ Yes, somewhat
 - ☐ No
9. Using any number from 0 to 10, where 0 is the worst counselor possible and 10 is the best counselor possible, what number would you use to rate this counselor?
 - ☐ 0 Worst counselor possible
 - ☐ 1
 - ☐ 2
 - ☐ 3
 - ☐ 4
 - ☐ 5
 - ☐ 6
 - ☐ 7
 - ☐ 8
 - ☐ 9
 - ☐ 10 Best counselor possible
10. Would you recommend this counselor's office to your family and friends?
 - ☐ Yes, definitely
 - ☐ Yes, somewhat
 - ☐ No
11. In general, how would you rate your overall mental or emotional health?
 - ☐ Excellent
 - ☐ Very good
 - ☐ Good
 - ☐ Fair
 - ☐ Poor

Additional comments about your visit:

Patient Name: (optional): _____

Telephone Number: (optional): _____

Thank you! Please return the completed survey in the postage-paid envelope.

PROPOSAL PAGE 112 of 113

Instrucciones de la encuesta (Salud del comportamiento):

Para responder cada pregunta, rellene completamente el cuadrado que se encuentra a la izquierda de su respuesta.

1. En los últimos 12 meses, cuando hacía una cita para ver a su consejero, ¿con cuánta frecuencia obtenía una cita en un periodo de 30 días?
 - ☐ Nunca
 - ☐ A veces
 - ☐ Usualmente
 - ☐ Siempre
2. Durante su visita más reciente, ¿los empleados y recepcionistas en la oficina de su consejero fueron tan útiles como creyó que deberían ser?
 - ☐ Sí, definitivamente
 - ☐ Sí, en cierta medida
 - ☐ No
3. Durante su visita más reciente, ¿vio a este consejero en un plazo de 15 minutos después de la hora de su cita?
 - ☐ Sí
 - ☐ No
4. Durante su visita más reciente, ¿este consejero lo escuchó con atención?
 - ☐ Sí, definitivamente
 - ☐ No, poco
 - ☐ No
5. Durante su visita más reciente, ¿habló con este consejero sobre sus inquietudes?
 - ☐ Sí
 - ☐ No
6. Durante su visita más reciente, ¿este consejero le dio información fácil de entender sobre sus inquietudes?
 - ☐ Sí, definitivamente
 - ☐ Sí, en cierta medida
 - ☐ No
7. Durante su visita más reciente, ¿este consejero mostró respeto por lo que usted tenía para decir?
 - ☐ Sí, definitivamente
 - ☐ Sí, en cierta medida
 - ☐ No

8. En general, ¿le fueron útiles sus sesiones de terapia?
 - ☐ Sí, definitivamente
 - ☐ Sí, en cierta medida
 - ☐ No
9. Con un número del 0 al 10, si 0 significa que es el peor consejero posible y 10 que es el mejor consejero posible, ¿qué número usaría para calificar a este consejero?
 - ☐ 0 Peor consejero posible
 - ☐ 1
 - ☐ 2
 - ☐ 3
 - ☐ 4
 - ☐ 5
 - ☐ 6
 - ☐ 7
 - ☐ 8
 - ☐ 9
 - ☐ 10 Mejor consejero posible
10. ¿Recomendaría la oficina de este consejero a su familia y amigos?
 - ☐ Sí, definitivamente
 - ☐ Sí, en cierta medida
 - ☐ No
11. Usualmente, ¿cómo calificaría su salud mental o emocional en general?
 - ☐ Excelente
 - ☐ Muy buena
 - ☐ Buena
 - ☐ Aceptable
 - ☐ Mala

Comentarios adicionales sobre su visita:

Nombre del paciente: (opcional): _____

Número de teléfono: (opcional): _____

[Gracias! Envíe esta encuesta completa en el sobre con franqueo pagado.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
OCTOBER 25, 2022

PRODUCER
HUB International Insurance Services, Inc.
600 Corporate Pointe, STE. 600
Culver City, CA 90230
Phone (310) 568-5900 / Fax (866) 248-6053
CA DOI Lic. # 0757776

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
ALTAMED HEALTH SERVICES CORPORATION
2040 CAMFIELD AVE
LOS ANGELES, CA 90040

INSURERS AFFORDING COVERAGE	NAIC # / AM Best #	AM BEST RATING
INSURER A: BETA RISK MANAGEMENT AUTHORITY	055007	A-8
INSURER B:		
INSURER C:		

COVERAGES

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	HCL-22-044	07/01/2022	07/01/2023	EACH OCCURRENCE	\$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				GENERAL AGGREGATE	\$ 4,000,000
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/>				PERSONAL & ADV INJURY	\$ 2,000,000
	<input type="checkbox"/>				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG	\$ 4,000,000
A	MEDICAL PROFESSIONAL LIABILITY <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS MADE RETROACTIVE DATE: 7/1/1982	HCL-22-044	07/01/2022	07/01/2023	EACH CLAIM AGGREGATE	\$ 2,000,000 \$ 4,000,000
	1st EXCESS LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				EACH CLAIM AGGREGATE	\$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
RE: City of South Gate ARPA SLFRF Funds Agreement.

The City of South Gate and its officers, employees, agents, and volunteers are named as additional insured with respect to legal liability arising from the acts or omissions of the named insured. Coverage is primary & non-contributory. 30 days notice of cancellation applies.

CERTIFICATE HOLDER

CITY OF SOUTH GATE
COMMUNITY DEVELOPMENT DEPARTMENT
ATTN: CHRIS JEFFERS - INTERIM CITY MANAGER
8650 CALIFORNIA AVE.
SOUTH GATE, CA 90280

CANCELLATION *EXCEPT 10 DAYS FOR NON-PAYMENT OF PREMIUM

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Rosemary Pudlik



ALTAHEA-01

SVALDEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776

HUB International Insurance Services Inc.
600 Corporate Pointe
Suite 600
Culver City, CA 90230

CONTACT

NAME:

PHONE (A/C, No, Ext): (310) 568-5900

FAX

(A/C, No): (310) 568-9098

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Liberty Mutual Fire Insurance Company

23035

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

AltaMed Health Services Corporation
AltaMed Health Network Inc.
2040 Camfield Avenue
Los Angeles, CA 90040

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC2-615-007165-012	4/1/2022	4/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RI)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: City of South Gate ARPA SLFRF Funds Agreement.

CERTIFICATE HOLDER

City of Southgate
Community Development Department
Attn: Chris Jeffers - Interim City Manager
8650 California Ave
South Gate, CA 90280

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT -
CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 0% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Additional premium is a percent of the California Manual Workers Compensation premium. Subject to a minimum premium charge of \$

Person or Organization

Job Description

Premium is included in the
applicable state blanket waiver's
premium charge.

Issued by Liberty Mutual Fire Insurance Company 16586

For attachment to Policy No. WC2-615-007165-012 Effective Date 04/1/22

Premium \$

Issued to AltaMed Health Services Corporation



ALTAHEA-01

HFARMANI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER License # 0M93299 SIP Insurance Services - Temecula 27403 Ynez Road, 110 Temecula, CA 92591	CONTACT Heidi Farmani NAME: PHONE (A/C, No, Ext): (951) 365-3850 FAX (A/C, No): E-MAIL: heidif@slpbrokers.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company NAIC # 18058 INSURER B: Landmark American Insurance Company 33138 INSURER C: INSURER D: INSURER E: INSURER F:
INSURED AltaMed Health Services Corporation Attn: Office of Compliance & Risk Mgmt 2040 Camfield Ave Commerce, CA 90040	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER: 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY Comp \$500 <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY Coll \$1000	<input checked="" type="checkbox"/>		PHPK2400068	4/11/2022	4/11/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			LHA254048	7/1/2022	7/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> if yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of South Gate, officers, agents, employees, and volunteers are named as additionally insured on this policy pursuant to written contract, agreement, or memorandum of understanding per attached form CA 20 48. Such insurance as is afforded by this policy shall be primary, and any insurance carried by City shall be excess and noncontributory per attached form PI-MANU-1. Non-payment of premium, 10 days' notice and 30 days' notice for all others as per policy terms and conditions.

CERTIFICATE HOLDER

CANCELLATION

City of South Gate
Community Development Department
8650 California Avenue
South Gate, CA 90280

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

POLICY NUMBER: PHPK2400068

COMMERCIAL AUTO

CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 04/11/2022	Countersigned By: (Authorized Representative)
Named Insured: Altamed Health Services Corp.	

SCHEDULE

Name of Person(s) or Organization(s) : The City of South Gate, its employees, officers and agents

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in **Section II** of the Coverage Form.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

PI-CA-004 Primary And Non-Contributory Clause Endorsement

PI-CA-004

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NON-CONTRIBUTORY CLAUSE ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

The following is added to SECTION IV-BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance:

The insurance provided by this policy for any additional insured endorsement attached to this policy is primary when primary coverage is required in a written contract.

In addition, we will not seek contribution from any insurer when insurance on a non-contributing basis is required in a written contract for any additional insured endorsement attached to this policy.

For coverage to apply, the written contract must have been executed prior to the occurrence of "loss."

This endorsement supersedes anything to the contrary.

All other terms and conditions of this Policy remain unchanged.

APR 04 2023

2:30pm

City of South Gate

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 11, 2023
Originating Department: Community Development

Department Director: Meredith T. Elguira City Manager: Chris Jeffers

SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 2022-68-CC WITH COMPATIOR, INC., TO EXTEND THE MENTAL HEALTH ASSISTANCE PROGRAM FUNDED WITH AMERICAN RESCUE PLAN FUNDS

PURPOSE: To consider amending Contract No. 2022-68-CC with Compator, Inc., ("Compator") to provide free mental health counseling services to South Gate residents.

RECOMMENDED ACTIONS: The City Council will consider:

- a. Approving Amendment No. 1 to Contract No. 2022-68-CC with Compator, Inc., to administer a free Mental Health Assistance Program for two years commencing July 1, 2023 through June 30, 2025;
- b. Appropriating \$400,000 from the American Rescue Plan funds to an account determined by the Director of Administrative Services to fund the administration of the free Mental Health Assistance Program; and
- c. Authorizing the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

FISCAL IMPACT: Funding for the free Mental Health Assistance Program would come from the City's allocation of American Rescue Funds received from the U.S. Treasury Department. There is no impact to the General Fund.

ANALYSIS: Globally and nationally, the COVID-19 pandemic has negatively affected many people's mental health and created new challenges for people already suffering from mental illness and substance abuse disorders. As a result, the City issued an RFP on June 6, 2022, requesting proposals for mental health services for South Gate residents that include:

- Screening, Individual Risk Assessment
- Counseling, Individual and Group Sessions
- Clinical Services
- Mental Health Education and Skills Development

The City received a total of two (2) proposals from AltaMed and Compator, Inc. Proposals were reviewed, individually, based on their responses to the RFP prompts which included:

- Local presence/history of serving the City of South Gate
- Diversity that reflects the community served in staff and board

- Staff and financial capacity to implement the program or plan for building organizational capacity
- Program plan, including budget, collaborations, and expected impact
- Program response to community impacted by COVID-19

Both proposals were able to fully respond to all the RFP prompts.

To respond to needs locally, on July 26, 2022, the South Gate City Council authorized the expenditure of up to \$175,000, annually, for a mental health program with ARPA funding to both proposers. Services include certified counseling and clinical services, with two one-year possible extensions. Agreements were executed with both service providers: Compator, Inc., and AltaMed. Both vendors are paid at a set hourly rate, encompassing all services associated with the counseling services and not to exceed \$175,000 for the current fiscal year. This delivers approximately 2,180 hours of counseling services during a fiscal year per vendor. Each vendor is likely providing more services but through other funding sources they may have access to i.e., grants and/or insurance.

BACKGROUND: On September 28, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and City fiscal health. To respond to needs locally, the City of South Gate has authorized the expenditure of funds annually for a mental health program with ARPA funding which includes two one-year possible extensions and utilize certified counseling and clinical services. This amendment is consistent with the extensions outlined in Contract No. 2022-68-CC.

ATTACHMENTS: A. Proposed Amendment No. 1
B. Contract No. 2022-68-CC

**AMENDMENT NO 1. TO CONTRACT NO. 2022-68-CC AMERICAN RESCUE PLAN
ACT (ARPA) AGREEMENT BETWEEN THE CITY OF SOUTH GATE AND
COMPATOR INC., TO EXTEND TERM AND APPROPRIATE ADDITIONAL FUNDS.**

This Amendment No. 1 to the American Rescue Plan Act (ARPA) Agreement ("Agreement") is hereby made and entered into this 11th day of April, 2023, by and between the City of South Gate, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California ("CITY"), and Compator Inc., a California domestic nonprofit corporation ("SUBRECIPIENT" or "CONTRACTOR"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS:

- A. The American Rescue Plan Act ("ARPA") was signed into law in March 2021. ARPA provides funding for a number of different programs, including the Coronavirus State and Local Fiscal Recovery Fund ("SLFRF"), to provide monetary support to local governments to respond to, mitigate, and recover from the COVID-19 public health emergency.
- B. On October 26, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and city fiscal health.
- C. On August 9, 2022, the South Gate City Council approved Contract No. 2022-68-CC with Subrecipient ("Agreement") in an amount not exceed One Hundred Seventy-Five Thousand Dollars (\$175,000) using ARPA funds for the implementation of a free mental health assistance program through and including June 30, 2023; and
- D. On April 11, 2023, the City Council considered and approved extending said services for two one-year extensions beginning July 1, 2023, through and including June 30, 2025; and
- E. Also on April 11, 2023, the City Council considered and approved increasing the annual amount to \$200,000 per year, not to exceed \$400,000 cumulatively, to better serve the community needs; and
- F. Amendment No. 1 keeps in place the existing scope of services which remain

outstanding under the Agreement inclusive.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

I. MODIFICATION TO AGREEMENT.

A. Term of Agreement. The term of Amendment No. 1 to Agreement shall commence on July 1, 2023, and continue through June 30, 2025 ("Term"), unless terminated earlier pursuant to the terms of this Agreement. Additionally, the Term of this Agreement may be extended by a writing executed by the City Manager, or designee, and the City Attorney.

B. Amount of Grant Funding. The total amount of funds provided for Amendment No. 1 shall not exceed **Four Hundred Thousand dollars (\$400,000)**; Two Hundred Thousand each for FY 23/24 and FY 24/25. The aggregate total of the Agreement and Amendment No. 1 is a sum of Five Hundred Seventy-Five Thousand Dollars (\$575,000). No additional compensation shall be paid for any other expenses incurred.

II. EFFECT OF AMENDMENT. Except as expressly amended herein, all other terms and conditions of the Agreement and its Amendments, Attachments, and Exhibits thereto, shall remain in full force. All of the recitals to this Amendment No. 1 are incorporated into the Agreement as modified by this Amendment No. 1. City reserves the right to augment or reduce the scope of work as the City deems necessary.

{Remainder of page left blank intentionally}

IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be executed and attested by their respective officers hereunto duly authorized.

CITY OF SOUTH GATE:

By: _____
Maria del Pilar Avalos, Mayor

Dated: _____

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raul F. Salinas, City Attorney

DRAFT

COMPATIOR, INC.:

By: _____
Elizabeth Duran, Executive Director

Dated: _____

**AGREEMENT BETWEEN THE CITY OF SOUTH GATE AND
COMPATIOR INC., FOR USE OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

This Agreement ("Agreement") is hereby made and entered into this 9th day of August, 2022, by and between the City of South Gate, a charter city and municipal corporation organized and existing under the Constitution and laws of the State of California ("CITY"), and Compator Inc., a California domestic nonprofit corporation ("SUBRECIPIENT" or "CONTRACTOR"). The Grantee and Subrecipient are sometimes hereinafter individually referred to as a "Party" and collectively as "Parties."

RECITALS:

- A. The American Rescue Plan Act ("ARPA") was signed into law in March 2021. ARPA provides funding for a number of different programs, including the Coronavirus State and Local Fiscal Recovery Fund ("SLFRF"), to provide monetary support to local governments to respond to, mitigate, and recover from the COVID-19 public health emergency.
- B. On October 26, 2021, the South Gate City Council authorized the City Manager to utilize ARPA SLFRF funding from the United States Department of Treasury for the Revive South Gate Spending Plan, which includes five spending categories: recovery from the pandemic, direct assistance programs, public health and safety, critical infrastructure, and city fiscal health.
- C. SUBRECIPIENT has been selected by the CITY to receive ARPA SLFRF Funds in order to implement a Mental Health Assistance Program Requiring Certified Counseling / Clinical Services, in accordance with the Proposal/Scope of Work attached hereto as **Exhibit A** and incorporated herein by reference ("said program"). SUBRECIPIENT represents that it is qualified and willing to operate said program and certifies that the administration of said program carried out with funds provided under this Agreement will meet ARPA's objectives to respond to, mitigate, and recover from this historic COVID-19 public health crisis.
- D. SUBRECIPIENT agrees that it will adhere to the tasks and services as indicated in **Exhibit A** for said program. Failure to follow the requirements and meet the stated expectations may constitute breach of contract that could result in termination of this Agreement or serve as reason for the CITY to recapture the grant funds awarded to SUBRECIPIENT pursuant to this Agreement.

WHEREFORE, it is agreed by and between the parties that the foregoing Recitals

are a substantive part of this Agreement and the following terms and conditions are approved and together with all exhibits and attachments hereto, shall constitute the entire Agreement between the CITY and SUBRECIPIENT:

I. ARPA PROGRAM PROVISIONS

A. Scope of Work. SUBRECIPIENT shall be responsible for the specific tasks and services of said program, and agrees to administer said program in compliance with the tasks and services as described in the Proposal/Scope of Work attached hereto as **Exhibit A**. SUBRECIPIENT's failure to perform as required may, in addition to other remedies set forth in this Agreement, result in readjustment of the amount of funds for said program or termination of this Agreement.

B. Term of Agreement. The term of said Agreement shall commence on July 1, 2022, and continue through June 30, 2023 ("Term"), unless terminated earlier pursuant to the terms of this Agreement. There is an option for two separate one-year extensions. This Agreement shall also cover any and all services provided by the SUBRECIPIENT to the CITY since the date the ARPA SLFRF Funds were awarded to the CITY. Additionally, the Term of this Agreement may be extended by a writing executed by the City Manager, or designee, and the City Attorney.

C. Amount of Grant Funding. The total amount of funds provided for said program shall not exceed One Hundred Seventy-Five Thousand dollars (\$175,000) ("ARPA SLFRF Funds") during the Term of the Agreement. SUBRECIPIENT agrees to use said ARPA SLFRF Funds to administer said program as outlined in **Exhibit A**.

D. Disbursement of Funds. The CITY and SUBRECIPIENT agree that the funding for services provided by Subrecipient shall not exceed **One Hundred Seventy-Five Thousand dollars (\$175,000)**. The CITY shall disburse such ARPA funds upon Subrecipient complying with the reporting and related documentation required under ARPA. SUBRECIPIENT shall be obligated to perform duties including, but not limited to, obligations with respect to indemnification, audits, reporting, data retention/reporting, and accounting. Failure to provide any of the required documentation and reporting will cause CITY to withhold all or a portion of a request for ARPA SLFRF Funds, or return the entire request to SUBRECIPIENT, until such documentation and reporting has been received and approved by CITY.

(1) **Reduction in ARPA SLFRF Funding.** The CITY reserves the right to reduce the amount of ARPA SLFRF Funds to SUBRECIPIENT, or to completely terminate this Agreement, in the CITY's sole discretion, if there is a reduction in ARPA SLFRF Funds provided to the CITY.

(2) **Reduced Distribution of Funds.** The CITY reserves the right to reduce the grant application if the CITY's fiscal monitoring indicates that SUBRECIPIENT's rate of expenditure will result in unspent funds at the end of the program term. Amendments in the grant allocation will be made after consultation with SUBRECIPIENT.

(3) **Reversion of Assets.** SUBRECIPIENT agrees that any and all funds received under this Agreement shall be utilized during the Term of this Agreement, and that any and all funds remaining as of the end of the Term, which have not been utilized, shall be returned by SUBRECIPIENT to the CITY within thirty (30) days of the expiration or earlier termination of the Agreement. No expense of SUBRECIPIENT will be reimbursed by CITY if incurred after the end of the Term of the Agreement.

E. Grant Program Requirements.

(1) SUBRECIPIENT acknowledges that the source of funding for said program is the federal ARPA, and that payments from the ARPA SLFRF Funds are only to be used to make necessary expenditures incurred due to the public health emergency with respect to COVID-19.

(2) SUBRECIPIENT acknowledges that ARPA provisions allow the use of ARPA SLFRF Funds to respond to, mitigate, and recover from the COVID-19 public health emergency, and will not use these funds for any other uses.

(3) SUBRECIPIENT shall follow the process and determination of eligibility for participants in said program as outlined in **Exhibit A**.

F. Performance Monitoring.

(1) SUBRECIPIENT shall submit program performance information as often as requested by CITY, but no less than the submission of monthly reports and a final report to CITY with the information requested by and in the format acceptable to CITY. Each monthly report is due within thirty (30) days of completion of work for each month. The final report is due within thirty (30) days after the termination or expiration of this Agreement.

(2) CITY will evaluate SUBRECIPIENT's management and operation of said program with respect to the project expectations as described in **Exhibit A**.

(3) CITY will review the audit of the SUBRECIPIENT to ensure that grant funds are used for authorized purposes in compliance with laws, regulations, and the provisions of contracts or grant agreements under this Agreement, including attachments and exhibits.

(4) If action to correct any substandard performance is not taken by the SUBRECIPIENT within a reasonable period after being notified by CITY, suspension or termination procedures may be initiated by CITY.

(5) All performance shall be subject to review by the CITY or other regulatory agencies at all times. SUBRECIPIENT shall provide adequate cooperation to any inspector or other CITY representative to permit the same to determine SUBRECIPIENT's conformity with the terms of this Agreement. If any services performed by SUBRECIPIENT are not in conformance with the terms of this Agreement, the CITY shall have the right to require SUBRECIPIENT to perform the services in conformance with the terms of the Agreement at no additional cost. The CITY may also terminate this Agreement for default and charge SUBRECIPIENT for any costs incurred by the CITY because of SUBRECIPIENT's failure to perform.

(6) SUBRECIPIENT shall establish adequate procedures for self-monitoring and quality control and assurance to ensure proper performance under this Agreement; and shall permit a CITY representative or other regulatory official to monitor, assess, or evaluate SUBRECIPIENT's performance under this Agreement at any time, upon reasonable notice to SUBRECIPIENT.

G. Audit.

(1) SUBRECIPIENT shall maintain complete and accurate records and supporting documentation to facilitate financial and/or program audits by CITY. This requirement shall apply to any records and documentation CITY shall reasonably require or as required to be maintained pursuant to the ARPA regulations.

(2) The books and accounts, files, and other records of SUBRECIPIENT, which are applicable to this Agreement, shall be available for inspection, review, and audit during normal business hours by CITY to determine the proper application and use of all ARPA SLFRF Funds provided to or for the account or benefit of SUBRECIPIENT.

(3) SUBRECIPIENT assumes responsibility for reimbursement to CITY a sum of money equivalent to the amount of any expenditures disallowed should the CITY, or an authorized agency, rule through audit, exception, or some other appropriate means, that expenditures from funds allocated to SUBRECIPIENT for direct and/or administrative costs were not made in compliance with the applicable cost principles, regulations, or the provisions of this Agreement.

(4) SUBRECIPIENT agrees to comply with the requirements of OMB Uniform Guidance 2 CFR Part 200. SUBRECIPIENT further agrees to provide CITY with a copy of completed independent auditors' report within thirty (30) days of CITY's request for such report. If the report contains instances of non-compliance with federal laws and regulations that bear directly on the performance or administration of this Agreement, SUBRECIPIENT shall provide CITY copies of responses to auditors' reports, a plan for corrective action, and auditors' response that the noncompliance has been resolved. All reports prepared in accord with the requirements of OMB Uniform Guidance 2 CFR Part 200 shall be available for inspection by representatives of CITY or the federal government during normal business hours.

(5) All accounting records, reports, and evidence pertaining to all costs, expenses and the ARPA SLFRF Funds of SUBRECIPIENT and all documents related to this Agreement shall be maintained and kept available at SUBRECIPIENT'S office or place of business for the duration of the Agreement and thereafter for five (5) years from the date of final payment under this Agreement. Records which relate to: (a) complaints, claims, administrative proceedings or litigation arising out of the performance of this Agreement; or, (b) costs and expenses of this Agreement to which CITY or any other governmental agency takes exception, shall be retained beyond the five (5) years until complete resolution or disposition of such appeals, litigation claims, or exceptions. In the event SUBRECIPIENT does not make the above-referenced documents available within the City of South Gate, California, SUBRECIPIENT agrees to pay all necessary and

reasonable expenses incurred by CITY in conducting any audit at the location where said records and books of account are maintained.

H. Ownership/Use of Materials. SUBRECIPIENT agrees that all materials, reports or products in any form, including electronic, created by SUBRECIPIENT for which SUBRECIPIENT has been compensated pursuant to this Agreement shall be the sole property of the CITY. The material, reports, or products may be used by the CITY for any purpose that the CITY deems to be appropriate, including, but not limit to, duplication and/or distribution within the CITY or to third parties. SUBRECIPIENT agrees not to release or circulate in whole or part such materials, reports, or products without prior written authorization of the CITY.

I. Close-Out. SUBRECIPIENT agrees to comply with the closeout procedures detailed in 2 CFR §200.343, including the following:

(1) SUBRECIPIENT must submit, no later than ninety (90) calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of this Agreement;

(2) SUBRECIPIENT must promptly refund any balances of unobligated cash that the CITY paid in advance or paid and that is not authorized to be retained by SUBRECIPIENT for use in other projects (See OMB Circular A-129 and 2 CFR §200.345); and,

(3) CITY should complete all closeout actions for the Federal award no later than one year after receipt and acceptance of all required final reports.

II. SUBRECIPIENT'S OBLIGATIONS

A. Representations and Warranties.

(1) **Authority.** SUBRECIPIENT is a duly organized and existing domestic nonprofit corporation in good standing and authorized to do business under the laws of the State of California. SUBRECIPIENT has full right, power and lawful authority to accept the funding hereunder and to undertake all obligations as provided herein and the execution, performance and delivery of this Agreement by SUBRECIPIENT has been fully authorized by all requisite actions on the part of SUBRECIPIENT.

(2) **Experience.** SUBRECIPIENT is qualified to provide the administrator services for said program detailed herein.

(3) **Familiarity With Services Required.** By executing this Agreement, SUBRECIPIENT warrants that: (i) it has thoroughly investigated and considered the administrator services to be performed and provided for said program as detailed in **Exhibit A**; (ii) it has carefully considered how the services should be performed; and, (iii) it fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement.

(4) **No Conflict.** To the best of SUBRECIPIENT'S knowledge, SUBRECIPIENT'S execution, delivery and performance of its obligations under this Agreement will not constitute a default or a breach under any contract, agreement or order to which SUBRECIPIENT is a party or by which it is bound.

(5) **No Bankruptcy.** SUBRECIPIENT is not the subject of any current or threatened bankruptcy proceeding.

(6) **No Pending Legal Proceedings.** SUBRECIPIENT is not the subject of a current or threatened litigation that would or may materially affect SUBRECIPIENT'S performance under this Agreement.

(7) **Proposal Veracity.** All provisions of and information provided in SUBRECIPIENT's proposal submitted to CITY, including any exhibits, are true and correct in all material respects.

(8) **No Pending Investigation.** SUBRECIPIENT has no knowledge that it is the subject of any current or threatened criminal or civil action investigation by any public agency, including without limitation a police agency or prosecuting authority, which would relate to or affect performance of the Agreement or provision of services hereunder.

B. Licensing. SUBRECIPIENT agrees to obtain and maintain all required licenses, registrations, accreditation and inspections from all agencies governing its operations. SUBRECIPIENT shall ensure that its staff shall also obtain and maintain all required licenses, registrations, accreditation and inspections from all agencies governing SUBRECIPIENT's operations hereunder. Such licensing requirements include obtaining a City business license, as applicable.

C. Zoning. SUBRECIPIENT agrees that any facility/property used in furtherance of said program shall be specifically zoned and permitted for such use(s) and activities. Should SUBRECIPIENT fail to have the required land entitlement and/or permits, thus violating any local, state or federal rules and regulations relating thereto, SUBRECIPIENT shall immediately make good-faith efforts to gain compliance with local, state or federal rules and regulations following written notification of said violation(s) from the CITY or other authorized citing agency. SUBRECIPIENT shall notify CITY immediately of any pending violations. Failure to notify CITY of pending violations, or to remedy such known violation(s) shall result in termination of grant funding hereunder. SUBRECIPIENT must make all corrections required to bring the facility/property into compliance with the law within sixty (60) days of notification of the violation(s); failure to gain compliance within such time shall result in termination of grant funding hereunder.

D. Separation of Accounts. All funds received by SUBRECIPIENT from CITY pursuant to this Agreement shall be maintained in an account in a federally insured banking or savings and loan institution with record keeping of such accounts maintained pursuant to applicable 2 CFR 200.302 requirements. SUBRECIPIENT is not required to maintain separate depository accounts for ARPA SLFRF Funds; provided however, the SUBRECIPIENT must be able to account for receipt, obligation, distribution and expenditure of ARPA SLFRF Funds pursuant to applicable 2 CFR 200.302 requirements.

E. Audit Report Requirements. SUBRECIPIENT agrees that if SUBRECIPIENT expends Seven Hundred Fifty Thousand Dollars (\$750,000) or more in federal funds, SUBRECIPIENT shall have an annual audit conducted by a certified public accountant in accordance with the standards as set forth and published by the United States Office of Management and Budget. SUBRECIPIENT shall provide CITY with a copy of said audit by April 1 of the year following the program year in which this Agreement is executed.

F. Compliance with Law/Program Income. SUBRECIPIENT acknowledges that the funds being provided by CITY for said program are received by CITY pursuant to ARPA, and that distribution and expenditure of these ARPA SLFRF Funds shall be in accordance with ARPA and all pertinent regulations issued by agencies of the federal government,

including, but not limited to, all regulations found at Title 24 of the Code of Federal Regulations. Any program income received by SUBRECIPIENT shall be returned to CITY, unless otherwise provided for in this Agreement. SUBRECIPIENT agrees to comply fully with all federal, state and local laws and court orders applicable to its operation and administration of said program, whether or not referred to in this Agreement.

G. Debarment. To protect the public interest and ensure the integrity of Federal programs, CITY may only conduct business with responsible persons and may not make any award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension". See also 24 CFR 570.609. SUBRECIPIENT must review and sign **Exhibit C** "Debarment", which is attached hereto and incorporated herein by this reference. SUBRECIPIENT shall be in good standing, without suspension by the California Secretary of State, Franchise Tax Board or Internal Revenue Service. Any change in the corporate status or suspension of SUBRECIPIENT shall be reported immediately to CITY.

H. Confidentiality. Without prejudice to any other provisions of this Agreement, SUBRECIPIENT shall, where applicable, maintain the confidential nature of information provided to it concerning participants in accordance with the requirements of federal and state law. However, SUBRECIPIENT shall submit to CITY or its representatives, all records requested, including audit, examinations, monitoring and verifications of reports submitted by SUBRECIPIENT, costs incurred and services rendered hereunder provided records request complies with HIPAA compliance.

HIPAA Compliance. If this Contract involves services, activities or products subject to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the SUBRECIPIENT covenants that it will appropriately safeguard Protected Health Information (defined in 45 CFR 160.103), and agrees that it is subject to, and shall comply with, the provisions of 45 CFR 164 Subpart E regarding use and disclosure of Protected Health Information.

I. Independent Contractor. SUBRECIPIENT agrees that the performance of obligations hereunder is rendered in its capacity as an independent contractor and that it is in no way an agent of CITY.

J. Violation of Terms and Conditions. SUBRECIPIENT agrees that if SUBRECIPIENT violates any of the terms and conditions of this Agreement or any prior Agreement whereby ARPA SLFRF Funds were received by SUBRECIPIENT, or if SUBRECIPIENT reports inaccurately, or if on audit there is a disallowance of certain expenditures, SUBRECIPIENT agrees to remedy the acts or omissions causing the disallowance and repay CITY all amounts spent in violation thereof. If SUBRECIPIENT

engaged in fraudulent activity to obtain and/or justify distribution or expenditure of the ARPA SLFRF Funds granted hereunder, SUBRECIPIENT shall be required to reimburse the CITY of all such funds that were obtained, distributed and/or spent under fraudulent circumstances.

K. Fraud. SUBRECIPIENT shall immediately report all suspected or known instances and facts concerning possible fraud, abuse or criminal activity related to said program for the ARPA SLFRF Funds under this Agreement.

L. Prohibited Use. SUBRECIPIENT hereby certifies and agrees that it will not use ARPA SLFRF Funds provided through this Agreement to pay for entertainment, meals or gifts, or other prohibited uses.

M. Lobbying. SUBRECIPIENT certifies that it will comply with federal law (31 U.S.C. 1352) and regulations found at 24 CFR Part 87, which provide that no appropriated funds may be expended by the recipient of a federal contract, grant, loan or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, or an officer or employee of a Member of Congress in connection with awarding of any federal contract, the making of any federal grant or loan, entering into any cooperative agreement and the extension, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. SUBRECIPIENT shall sign a certification to that effect in a form as set forth in **Exhibit D**, attached hereto and by this reference incorporated herein. SUBRECIPIENT shall submit said signed certification to CITY prior to performing any of its obligations under this Agreement and prior to any obligation arising on the part of CITY to pay any sums to SUBRECIPIENT under the terms and conditions of this Agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a "Disclosure Form to Report Lobbying," in accordance with its instructions (**Exhibit D**).

N. Financial Interest. SUBRECIPIENT agrees that except for the use of administrative fees to pay salaries and other related administrative or personnel costs, no persons who exercise or have exercised any function with respect to administering said program under the terms of this Agreement, or who are in a position to participate in a

decision-making process or gain inside information with regard to the administration of said program, may obtain a financial interest or benefit from said program, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. This prohibition applies to any person who is an employee, agent, consultant, officer, or elected or appointed official of CITY, or of any designated public agency, or the SUBRECIPIENT.

O. Labor Standards. The SUBRECIPIENT agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The SUBRECIPIENT agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 et seq.) and its implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The SUBRECIPIENT shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the CITY for review upon request.

P. Equal Employment Opportunities. SUBRECIPIENT shall make every effort to ensure that all projects funded wholly or in part by ARPA SLFRF Funds shall provide equal employment opportunities for minorities and women.

Q. Women and Minority-Owned Businesses (W/MBE). SUBRECIPIENT will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this Agreement in accordance with the requirements of 2 CFR 200.321 "Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms". As used in this Agreement, the term "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one percent (51%) owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. SUBRECIPIENT may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

R. Drug Free Workplace. SUBRECIPIENT agrees to provide a drug-free workplace and to execute a certification as set forth in **Exhibit E** attached hereto and incorporated herein by this reference.

S. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The following requirements and standards must be

complied with: 2 CFR Part 200 et al. SUBRECIPIENT shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200.318-326.

III. CITY'S OBLIGATIONS

A. Audit of Account. CITY shall include an audit of the account maintained by SUBRECIPIENT in CITY's audit of all ARPA SLFRF Funds in accordance with Title 24 of the Code of Federal Regulations and other applicable federal laws and regulations.

B. Common Rule: Pursuant to 2 CFR 200.328(a), the CITY manages the day-to-day operations of each grant and subgrant supported activities. CITY staff has detailed knowledge of the grant program requirements and monitors grant and subgrant supported activities to assure compliance with federal requirements. Such monitoring covers each program, function and activity and performance goals are reviewed periodically.

C. Project Expectations: CITY shall monitor the performance of SUBRECIPIENT against goals and performance standards required herein. The SUBRECIPIENT shall be responsible to accomplish the project expectations as set forth in **Exhibit A**, and report such results to the CITY. If the SUBRECIPIENT estimates such goals will not be met, the SUBRECIPIENT is to contact the CITY, at which time the CITY will determine if any adjustments to the grant award is appropriate. Substandard performance as determined by the CITY will constitute non-compliance with this Agreement. Should the CITY determine that the SUBRECIPIENT has not performed its obligations as stated in this contract in a satisfactory manner, or if the CITY determines that insufficient supporting information has been submitted, the CITY shall notify the SUBRECIPIENT in writing of its determination specifying in full detail the objections that it has to the SUBRECIPIENT's performance. If action to correct such substandard performance is not taken by the SUBRECIPIENT after being notified by the CITY, within a reasonable period of time as stipulated in the written notification, contract suspension or termination procedures will be initiated.

IV. GENERAL PROVISIONS

A. Non-Discrimination.

1. SUBRECIPIENT agrees to comply with Executive Order 11246, which requires that during the performance of this Agreement, SUBRECIPIENT agrees not to discriminate against any employee or applicant for employment because of race, religion, sex, color or national origin. Such action shall include, but not be limited to the following:

employment, upgrading, demotion, or transfer, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the SUBRECIPIENT setting forth the provisions of this nondiscrimination clause.

2. SUBRECIPIENT agrees to comply with Title VI of the Civil Rights Act of 1964, which indicates that no person shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program of activity receiving federal financial assistance.

3. No person shall, on the grounds of race, sex, creed, color, religion, marital status, national origin, age, sexual orientation, or physical or mental handicap be excluded from participation in, be refused the benefits of, or otherwise be subject to discrimination in any activities, programs or employment supported by this Agreement. SUBRECIPIENT is prohibited from discrimination on the basis of age or with respect to an otherwise qualified handicapped person as provided for under Section 109 of the Housing and Community Development Act of 1974, as amended.

4. SUBRECIPIENT agrees to comply with the Age Discrimination Act of 1975, which requires that during the performance of this Agreement, SUBRECIPIENT agrees not to discriminate against any employee or applicant for employment because of age. Such action shall include, but not be limited to the following: employment upgrading, demotion, or transfer, rates of pay or other forms of compensation, and selection for training, including apprenticeship. SUBRECIPIENT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the SUBRECIPIENT setting forth the provisions of this age discrimination clause.

5. SUBRECIPIENT agrees to comply with Section 504 of the Rehabilitation Act of 1973, which requires that no otherwise qualified individual with a disability in the United States, shall, solely by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance or under any program or activity conducted by any executive agency or by the United States Postal Service.

B. Conflict of Interest. Pursuant to the conflict of interest requirements set forth in 24 CFR 570.611 and 2 CFR 200.112, SUBRECIPIENT certifies that no member, officer, employee, agent or assignee of CITY having direct or indirect control of any ARPA SLFRF

Funds granted to the CITY, inclusive of the subject ARPA SLFRF Funds, shall serve as an officer of SUBRECIPIENT. Further, any conflict or potential conflict of interest of any officer of SUBRECIPIENT shall be fully disclosed in writing prior to the execution of this Agreement and said writing shall be attached and deemed fully incorporated as a part hereof. Notice shall be sent by SUBRECIPIENT to CITY regarding any changes or modifications to its board of directors and list of officers.

C. Special Certification for Religious Entities. If SUBRECIPIENT is a religious entity, SUBRECIPIENT hereby agrees that in connection with the provision of the services SUBRECIPIENT shall provide with ARPA SLFRF Funds, in accordance with 24 CFR 570.200(j):

1. SUBRECIPIENT shall not discriminate against any employee or applicant for employment on the basis of religion and shall not limit employment or give preference in employment to persons on the basis of religion.

2. SUBRECIPIENT shall not discriminate against any person applying for the services SUBRECIPIENT agrees to provide under the terms of this Agreement on the basis of religion and shall not limit such services or give preference to applicants for such services on the basis of religion.

3. SUBRECIPIENT shall NOT provide religious instruction or counseling, conduct any religious worship or services, or engage in any religious proselytizing, or exert any religious influence in the provision of the services in said program. The parties agree that this covenant is intended to and shall be construed for the limited purpose of assuring compliance with respect to the use of CITY funds by SUBRECIPIENT with applicable constitutional limitations respecting the establishment of religion as set forth in the establishment clause under the First Amendment of the United States Constitution and Article I, Section 4 of the California Constitution, and is not in any manner intended to restrict other activities of SUBRECIPIENT.

4. The portion of a facility used to provide public services assisted in whole or in part under this Agreement shall contain no sectarian or religious symbols.

5. Where the services to be provided under said program are rendered on property owned by the primarily religious entity SUBRECIPIENT, ARPA SLFRF Funds may also be used for minor repairs to such property, which are directly related to the cost of

rendering the services under said program, where the cost constitutes in dollar terms only an incidental portion of the ARPA expenditure for rendering the services under said program.

D. Prohibition of Nepotism. SUBRECIPIENT agrees not to hire or permit the hiring of any person to fill a position funded through this Agreement if a member of that person's immediate family is employed in an administrative capacity by SUBRECIPIENT. For the purposes of this section, the term "immediate family" means spouse, child, mother, father, brother, sister, brother-in-law, sister-in-law, father-in-law, mother-in-law, son-in-law, daughter-in-law, aunt, uncle, niece, nephew, stepparent and stepchild. The term "administrative capacity" means having selection, hiring, supervisor or management responsibilities.

E. Notices. Notices to the parties shall, unless otherwise requested in writing, be sent by U.S. Mail, postage prepaid, and addressed as follows:

TO CITY: City of South Gate
 Chris Jeffers
 Interim City Manager
 8650 California Avenue
 South Gate, CA 90280

TO SUBRECIPIENT: Elizabeth Duran, Executive Director
 Compator, Inc.
 4363 Tweedy Boulevard
 South Gate, CA 90280
 Phone: (323) 378-2009
 E-Mail: elizabeth@compator.org

F. Assignability. None of the duties of, or work to be performed by, SUBRECIPIENT under this Agreement shall be subcontracted or assigned to any agency, consultant, or person without the prior written consent of CITY. SUBRECIPIENT must submit all subcontracts and other agreements that relate to this Agreement to CITY. No

subcontract or assignment shall terminate or alter the legal obligations of SUBRECIPIENT pursuant to this Agreement.

G. Indemnification/Hold Harmless. SUBRECIPIENT shall indemnify, hold harmless and defend Grantee (with legal counsel selected by Grantee) and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising from SUBRECIPIENT acts, errors or omissions and for any costs or expenses incurred by Grantee on account of any claim therefore, except where such indemnification is prohibited by law. SUBRECIPIENT shall promptly notify Grantee in writing of the occurrence of any such claims, actions, losses, damages, and/or liability. SUBRECIPIENT shall indemnify and hold harmless Grantee against any liability, claims, losses, demands, and actions incurred by Grantee as a result of the determination by HUD or its successor that activities undertaken by SUBRECIPIENT under the program(s) fail to comply with any laws, regulations or policies applicable thereto or that any funds billed by and disbursed to SUBRECIPIENT under this Agreement were improperly expended.

H. Insurance. Without in any way affecting the indemnity herein provided and in addition thereto, SUBRECIPIENT shall secure and maintain throughout the Agreement the following types of insurance with limits as shown:

1. Workers' Compensation - A program of Worker's Compensation insurance or a State-approved Self Insurance Program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer's Liability with \$250,000 limits, covering all persons providing services on behalf of SUBRECIPIENT and all risks to such persons under this Agreement.

2. Commercial General and Automobile Liability Insurance - This coverage to include contractual coverage and automobile liability coverage for owned, hired, and non-owned vehicles. The policy shall have combined single limits for bodily injury and property damage of not less than one million (\$1,000,000) dollars.

3. Additional Named Insurance - All policies, shall contain additional endorsements naming Grantee and its officers, employees, agents, and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder.

4. Policies Primary and Non-Contributory - All policies required above are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by Grantee.

5. Proof of Coverage - SUBRECIPIENT shall immediately furnish certificates of insurance to Grantee evidencing the insurance coverage, including endorsements, above required prior to the commencement of performance of services hereunder, which shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to Grantee, and SUBRECIPIENT shall maintain such insurance from the time SUBRECIPIENT commences performance of services hereunder until the completion of such services. Within sixty (60) days of the commencement of this Agreement, SUBRECIPIENT shall furnish to Grantee certified copies of the policies and all endorsements. SUBRECIPIENT shall complete and submit, Insurance Inventory, along with the above required insurance documents.

6. Insurance Review - The above insurance requirements are subject to periodic review by Grantee. Grantee's Risk Manager is authorized, but not required, to reduce or waive any of the above insurance requirements whenever the Risk Manager determines that any of the above insurance is not available, is unreasonably priced, or is not needed to protect the interests of Grantee. In addition, if the Risk Manager determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Risk Manager is authorized, but not required, to change the above insurance requirements, to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against Grantee, inflation, or any other item reasonably related to the Grantee's risk.

7. Any such reduction or waiver for the entire term of the Agreement and any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. SUBRECIPIENT agrees to execute any such amendment within thirty (30) days of receipt.

I. Termination.

1. This Agreement may be terminated on thirty (30) days' written notice by either party. In the event of such termination, SUBRECIPIENT shall only be entitled to reimbursement for approved expenses incurred to the effective date of termination.

2. This Agreement may be suspended or terminated by CITY upon five (5) days' written notice for violation by SUBRECIPIENT of Federal Laws governing the use of ARPA SLFRF Funds. In the event of such suspension or termination, SUBRECIPIENT shall

only be entitled to reimbursement for approved expenses incurred up to the effective date of suspension or termination.

3. Pursuant to 2 CFR 200.340, in the event SUBRECIPIENT defaults by failing to fulfill all or any of its obligations hereunder, CITY may declare a default and termination of this Agreement by written notice to SUBRECIPIENT, which default and termination shall be effective on a date stated in the notice which is to be not less than ten (10) days after certified mailing or personal service of such notice, unless such default is cured before the effective date of termination stated in such notice. If terminated for cause, CITY shall be relieved of further liability or responsibility under this Agreement, or as a result of the termination thereof, including the payment of money, except for payment for approved expenses incurred for services satisfactorily and timely performed prior to the mailing or service of the notice of termination, and except for reimbursement of: (1) any payments made for services not subsequently performed in a timely and satisfactory manner; and, (2) costs incurred by CITY in obtaining substitute performance.

4. The grant of funds under this Agreement may be terminated for convenience by either the CITY or SUBRECIPIENT, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of portion termination, their portion to be terminated. However, if in the case of a partial termination, the CITY determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the CITY may terminate the award in its entirety.

5. The grant of funds under this Agreement may be terminated due to the non-performance of SUBRECIPIENT and/or failure of SUBRECIPIENT to perform the work described in **Exhibit A**.

6. The grant of funds under this Agreement may be terminated due to the failure of the CITY to receive sufficient or anticipated funding for the ARPA program for any term subject to this Agreement.

7. In the event this Agreement is terminated as set forth in subparagraphs I(1) through I(6), inclusive, SUBRECIPIENT agrees to immediately return to CITY upon CITY's demand and prior to any adjudication of SUBRECIPIENT's rights, any and all funds not used, and to comply with the Reversion of Assets requirements in this Agreement.

J. Limitation of Funds. The United States of America may in the future place programmatic or fiscal limitations on the use of ARPA SLFRF Funds, which limitations are not presently anticipated. Accordingly, CITY reserves the right to revise this Agreement in order to take account of actions affecting ARPA program funding. In the event of funding reduction, CITY may, in its sole and absolute discretion, reduce the budget of this Agreement, may limit the rate of SUBRECIPIENT's authority to utilize funds, or may restrict SUBRECIPIENT's use of uncommitted funds. Where CITY has been directed to implement a reduction in funding, with respect to funding for this Agreement, CITY's City Manager or delegate is authorized to act for CITY in implementing and effecting such a reduction and in revising, modifying, or amending the Agreement for such purposes. If such a reduction in funding occurs, SUBRECIPIENT shall be permitted to de-scope accordingly. Where CITY has reasonable grounds to question SUBRECIPIENT's fiscal accountability or compliance with this Agreement, CITY may suspend the operation of this Agreement for up to sixty (60) days upon five (5) days written notice to SUBRECIPIENT of its intention to so act, pending an audit or other resolution of such questions. In no event, however, shall any revisions made by CITY affect expenditures and legally binding commitments made by SUBRECIPIENT before it received notice of such revision, provided that such amounts have been committed in good faith and are otherwise allowable and that such commitments are consistent with ARPA SLFRF Funds withdrawal guidelines.

K. Exclusivity and Amendment of Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the use of CITY's ARPA SLFRF Funds by SUBRECIPIENT and contains all the covenants and agreements between the parties with respect to SUBRECIPIENT's administration of said program. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement or amendment hereto shall be effective unless executed in writing and signed by both CITY and SUBRECIPIENT.

L. Laws Governing this Agreement. This Agreement shall be governed by and construed in accordance with the laws of the State of California, and all applicable federal laws and regulations.

M. Validity and Severability. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement. Whenever possible, each provision of this AGREEMENT shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this AGREEMENT is held to be prohibited by or invalid under applicable law, such provision

shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this AGREEMENT.

N. Waiver. No delay or omission by either party hereto to exercise any right or power accruing upon any noncompliance or default by the other party with respect to any of the terms of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by either of the parties hereto of any of the covenants, conditions, or agreements to be performed by the other shall not be construed to be a waiver of any succeeding breach thereof or of any other covenant, condition or agreement herein contained.

O. Federal Award Identification Information. SUBRECIPIENT's pertinent Federal Award Identification Information, including DUNS Number and Federal Award Identification Number (FAIN), as well as the applicable information for ARPA, are included in **Exhibit B** attached hereto and incorporated herein by this reference.

P. Miscellaneous Provisions.

1. Each undersigned represents and warrants that its signature herein below has the power, authority and right to bind their respective parties to each of the terms of this Agreement, and shall indemnify CITY fully, including reasonable costs and attorney's fees, for any injuries or damages to CITY in the event that such authority or power is not, in fact, held by the signatory or is withdrawn.

2. All Exhibits and Attachments referenced herein and attached hereto shall be incorporated as if fully set forth in the body of this Agreement.

3. This Agreement must be signed below and may be signed in counterpart and delivered by fax, email as a PDF (Portable Document Format) file attachment, or by other means that displays the original or a copy of the signatures. Any subsequent amendments may be signed and delivered in the same manner.

{Signatures on following page}

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first written above.

CITY OF SOUTH GATE:

By: Al Rios
Al Rios, Mayor

Dated: 10/26/2022

ATTEST:

By: [Signature]
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas
Raul F. Salinas, City Attorney

COMPATIOR, INC.:

By: [Signature]
Elizabeth Duran, Executive Director

Dated: _____

Exhibit A - Scope of Services

Exhibit B - FEDERAL AWARD IDENTIFICATION INFORMATION

The General Program Requirements were designed to provide the framework where the CONTRACTOR will provide ARPA programs identified in this attachment.

I. GOVERNANCE

The CONTRACTOR agrees to comply, remain informed, and deliver services consistent with the provisions of ARPA.

Where local policy has not been set, the CONTRACTOR agrees to adhere to state and/or federal policy, as appropriate

II. GOVERNANCE REFERENCES

A. Additional state and federal agencies that provide funding to the CITY may be incorporated herein.

B. Information Bulletins, Directives, and any other federal and state guidance documents pertaining to the ARPA SLFRF Funds.

C. Actions, directives, and policy and procedures issued by the CITY.

D. CITY policies, as applicable.

III. CONTRACTOR/SUBRECIPIENT DETERMINATION:

In accordance with the requirements of 2 CFR 200.330 (Subrecipient and Contractor determination) and for the purpose of this CONTRACT, SUBRECIPIENT is determined to be a CONTRACTOR

IV. FEDERAL AWARD IDENTIFICATION

FAIN INFORMATION		
A.	CONTRACTOR Name:	Compator Inc
B.	CONTRACTOR'S Unique Identifier (D-U-N-S):	078736095
C.	Federal Award Identification Number (FAIN):	
D.	Federal Award Date:	
E.	Subaward Period of Performance:	
F.	Total Amount of Federal Funds Obligated by the Action:	\$175,000
G.	Total Amount of Federal Funds Obligated to the CONTRACTOR:	\$175,000
H.	Total Amount of the Federal Award:	
I.	Federal Award Project Description:	ARPA

J.	Federal Awarding Agency:	U.S. Department of the Treasury
K.	Name of PTE:	
L.	Contact Information for the Awarding Official:	Chris Jeffers, Interim City Manager
	Phone Number:	
	E-mail Address:	cjeffers@sogate.org
M.	CFDA Number:	
	CFDA Name:	ARPA
N.	Whether Award is R&D:	
O.	Indirect Cost Rate for the Federal Award:	

Exhibit C - DEBARMENT

Certification Regarding

Debarment, Suspension, Ineligibility and Voluntary Exclusion

Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION - Attached)

- (1) The prospective recipient of federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Elizabeth Duran, executive director
Name and Title of Authorized Representative

Signature

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective recipient of federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of federal assistance funds shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective recipient of federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and voluntary

exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to check the List of Parties Excluded from Procurement or Non-Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

Exhibit D - LOBBYING

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontract, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<u>Compassion, Inc.</u>	<u>Mental Health</u>
Grantee/Contactor Organization	Program Title
<u>Elizabeth Duan</u>	<u>10/4/22</u>
Name of Certifying Officer	Signature Date

SUBRECIPIENT warrants the following:

1. SUBRECIPIENT will comply with Public Law 88-352, Title VI of the Civil Rights Act of 1964 (42 U. S. C. section 2000 et seq.) and implementing regulation in 24 CFR Part 1.
2. No person in the United States shall on the ground of race, color, religion, national origin, or sex, be excluded from participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with community development funds made available pursuant to the ACT.
3. All laborers and mechanics, employed by contractors or subcontractors in the performance of construction work financed in whole or in part with community development funds shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined in accordance with the Davis-Bacon Act, as amended, 40 U. S. C. Sections 276 a 1-5, except for individuals who perform services for which they volunteered; do not receive compensation for such services; or are paid expenses, reasonable benefits, or a nominal fee for such services; and are not otherwise employed at any time in construction work.
4. SUBRECIPIENT will comply with all Federal statutes applicable to projects funded with community development funds, except that (a) SUBRECIPIENT does not assume CITY'S environmental responsibilities described at 24 CFR 570.604; and (b) SUBRECIPIENT does not assume CITY'S responsibility for initiating the review process under Executive Order 12372.

Exhibit E – DRUG-FREE WORKPLACE

Certification Regarding Drug-Free Workplace Requirements

The certification set out below is a material representation upon which reliance is placed by the U.S. Department of Housing and Urban Development in awarding the grant. If it is later determined that the contractor knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the U.S. Department of Housing and Urban Development, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

CERTIFICATION

A. The contractor certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug-free awareness program to inform employees about -

(1) The dangers of drug abuse in the workplace;

(2) The contractor's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance program; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee who will be engaged in the

performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph -(a) that, as a condition of employment under the contract, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

(e) Notifying the U.S. Department of Housing and Urban Development within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -

(1) Taking appropriate personnel action against such an employee, up to and including termination; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The contractor shall insert in the space provided on the attached "Place of Performance" form the site(s) for the performance of work to be carried out with the grant funds (including street address, city, county, state, and zip code). the contractor further certifies that, if it is subsequently determined that additional sites will be used for the performance of work under the contract, it shall notify the U.S. Department of Housing and Urban Development immediately upon the decision to use such additional sites by submitting a revised "Place of Performance" form.

Comptator, Inc

Organization

Elizabeth Dwan

10/4/22

Authorized Signature

Date

PLACE OF PERFORMANCE FOR CERTIFICATION REGARDING DRUG-FREE
WORKPLACE REQUIREMENTS

Name: Elizabeth Moran / Compactor, Inc.

Date: 10/4/22

The Contractor shall insert in the space provided below the site(s) expected to be used
or the performance of work under the contract covered by the certification:

Place of Performance (include street address, city, county, state, zip code for each site):

4363 Tweedy Blvd.
Groton Gsk, WA 90280

EXHIBIT A

COMPATIOR

COUNSELING CENTER

COVER LETTER

City of South Gate
City Clerk's Office
Attn: Ana LeNoue, Interim Housing Manager
8650 California Ave., South Gate, CA 90280

Re: Mental Health Assistance Program
American Rescue Plan Act (ARPA)

Date: June 15, 2022

Thank you for the opportunity to apply for ARPA funding with the City of South Gate. Compator is willing to continue to commit clinical staff, resources and collateral services to the ARPA program as it has been doing for the past two years.

Please find our attached proposal for the ARPA program and this cover letter which identifies the person who has binding authority for Compator, Inc.

Authorized Representative

Name: Elizabeth Duran, SUDCC II
Agency: Compator, Inc.
Address: 4363 Tweedy Blvd., South Gate, CA 90280
Tel. (323) 378-2009
Email: elizabeth@compator.org
Website: www.compator.org/wp

State Certification

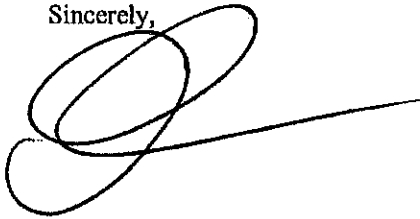
Compator is Certified by the State of California DHCS as an outpatient treatment center. Certification is granted to outpatient treatment centers, unlike licensed centers that are only for residential services (90 day stays). State Certification can be thought of as a stamp of approval that certifies quality to insurance companies, clients or other third-party payers. Many counties require that programs under contract be DHCS Certified as a condition of receiving funds. Compator has been located in the City of South Gate and has been certified since the year 2013.

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www.compator.org/wp

Compatior has received the following proclamations from the City of South Gate.

May 2020: Mental Health Awareness
June 2020: Post Traumatic Disorder Awareness
July 2020: National Minority Mental Health Awareness
October 2020: Mental Illness Awareness
September 2020: National Slavery and Human Trafficking
January 2021: National Slavery and Human Trafficking
June 2021: LGBTQ Pride
June 2021: Post Traumatic Disorder Awareness
July 2021: National Minority Mental Health Awareness

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'E' followed by a long horizontal line extending to the right.

Elizabeth Duran, SUDC II
Executive Director

COMPATIOR

COUNSELING CENTER

2. Local Presence/History Serving the City of South Gate

Maximum Word Count: 500 words

Maximum Points Possible: 20 points

- Give a brief overview of your organization and the programs or services you deliver.
 - Please provide metrics (if available) of the impact you have had over the past 3-5 years.
 - Prior experience with the same or similar awards.
 - Describe your history serving City of South Gate residents.
-

In the year 2009, Compator incorporated as a California Non-Profit Corp. In the year 2011, Compator was granted approval by the Internal Revenue Service as a 501 (c) 3 non-profit organization. Since then Compator has been providing services to the residents of South Gate (SG) in the areas of behavioral health.

In the year 2016, our center received additional funding from the County of Los Angeles Substance Use Prevention and Control. This program is funded to provide the following evidence based clinical components to individuals affected by Substance Use Disorders (SUD) and Comorbid Disorders (SUD and mental health) diagnosis.

Since its inception, our center has had experience with the following contracts in the City of South Gate.

1. Years 2009-2014: California Access to Recovery Effort (CARE) which was funded by the US Substance Abuse and Mental Health Services Administration (SAMHSA). The services provided were a wide array of services within the mental health and substance use disorder programs. Program serviced approximately 482 participants. Services also included case management, supportive services and peer mentoring. Amount \$75,000.00
2. Years 2014 to 2016: Covered California Exchange provider, approximate participants serviced 185 in (SG). Compator meet all the state and federal requirements for enrollment into plans for low income Medi-Cal eligible individuals, this program allowed all participants to be compliant with State and Federal laws. Amount \$256,000.00
3. Years 2016-2017: State of California Department of Health Care Services (DHCS) Direct Contracted Provider for Compator gained certification from the State of California DHCS under the State of California Alcohol and Drug Programs Administration. Program focused on evidence based clinical screening and assessments, individualized counseling, therapeutic group counseling and family counseling. Services provided to 215 participants. Amount \$256,000.00
4. Year 2021: COVID-19 rental assistance for City of South Gate. Screened and processed over 65 South Gate residents applications for Rental Assistance under CDBG COVID-19 emergency assistance funds. Amount \$120,000.00
5. Year 2018 to Present: Compator is an active contractor from the Los Angeles County Substance Abuse Prevention and Control (SAPC). Programs contracted Outpatient Drug Free Level 1.0, Intensive Outpatient Substance Use Disorder Level 2.0 and Prenatal Outpatient Services. Services provided on an annual basis 515 individuals. Amount \$356,000.00

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6. Year 2020 to Present: City of South Gate, CDBG COVID-19 Mental Health Services, to date a total of 166 individuals have been provided services. Amount \$305,000.00
7. Year 2021 to Present: Program funded by the United States SAMHSA under the Behavioral Health Workforce Development (BHWD) and administered by the State of California DHCS. Program focuses on the Behavior Health Workforce (BHWD) and Peer Workforce Investment (PWI). Estimated participants serviced 200. Amount \$500,000.00

Compatior is the only state certified Outpatient Treatment program in South Gate and South East LA areas. Compatior is listed in the SAMHSA and the DHCS as the only local provider of outpatient level 1.0 and level 2.0 services.

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3. Diversity that Reflects the Community Served in Staff and Board

Maximum Word Count: 250 words

Maximum Points Possible: 10 points

- Describe the population that you intend to serve with this funding.
- How does your organization's staff and board reflect or connect with that community? Provide an organizational chart.

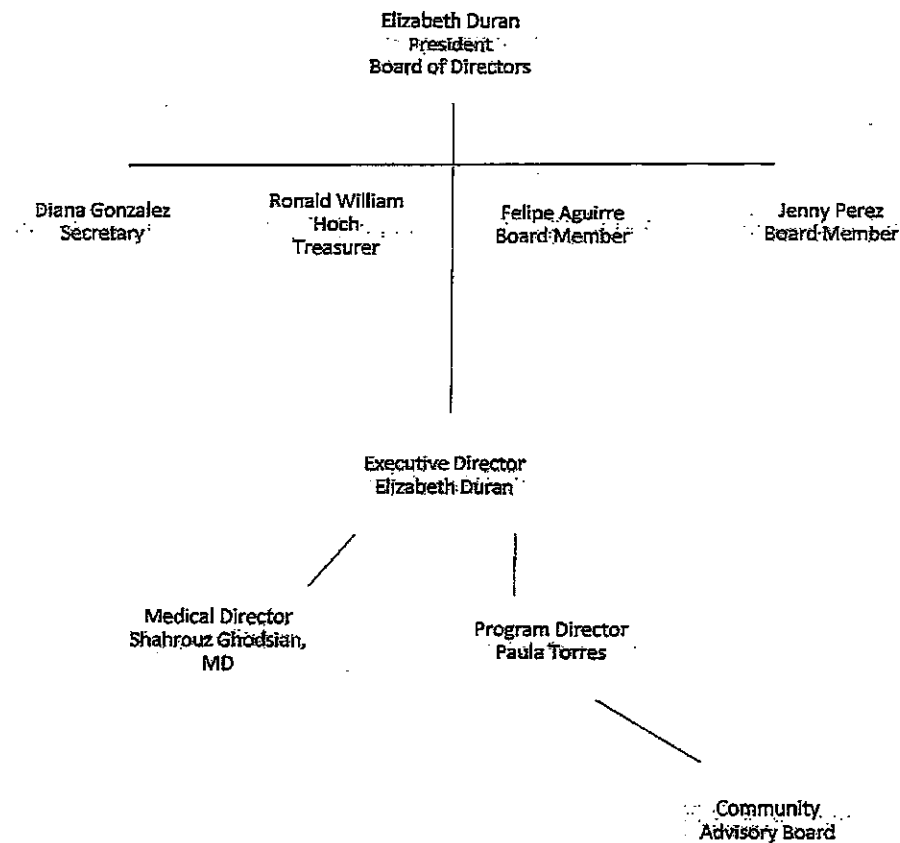
Intended population to be serviced are residents of South Gate that are in need of behavioral health services which include SUD and mental health services. Services are provided in age appropriate formats with a breakdown of the following age groups: Ages: 12-17, ages 18-20 and ages 21 and over. Target population will be screened and assessed to meet ARPA and City of SG program requirements.

Compatior is culturally diverse and reflects the community that we serve by employing and having local board members that currently live, own businesses and grew up in SG. Compatior strives to maintain a diverse workforce sensitive to the unique needs of persons served and representative of the community it serves. Having local representation has helped us reduce stigma associated with seeking help for mental illness, and SUD, in addition to promoting inclusion within the community.

Our staff and board is reflective of our community 90 % of our board members live in SG and 80 % of our staff live in South Gate which represents our multi-generation community members. We have an advisory board composed of community members and former clients who have been impacted by mental health and SUD. Our center is recognized by the US Small Business Administration as being female owned, minority owned, and disadvantaged business. Our staff is Bilingual and Biliterate in English and Spanish. Our board is composed of 90% female and 10% male and our staff is composed of 80% female and 20% male.

See attached organizational chart.

COMPATIOR ORGANIZATIONAL CHART Effective Year 2022



COMPATIOR

COUNSELING CENTER

4. Staff and Financial Capacity to Implement the Program or Plan for Building Organizational Capacity

Maximum Word Count: 750 words

Maximum Points Possible: 20 points

- What is your current staffing level? List the names and positions of the staff responsible for implementing the proposed activities.
 - How do you currently track and manage your finances?
 - Describe your organization's practices regarding meeting the reporting requirements of a funding agency. Include in the description how the organization will meet the reporting requirements of ARPA.
 - How will this funding support your organizational capacity to deliver the proposed program?
 - The extent and results of Federal awarding agency monitoring (e.g., if the organization also receives Federal awards directly from a Federal awarding agency).
 - Experience with and sound financial management of large programs (e.g., programs with an annual budget exceeding \$100,000)
 - Does your organization employ or contract for the services of a Certified Public Accountant?
-

Staffing for proposed program

Medical Director: Shahrouz Ghodsian, MD, specializing in Addictions Medicine and Internal Medicine, and Mental Health Crisis Stabilization. The NPI number of Dr. Ghodsian is 1861404535 and is registered since 02/12/2006. The Primary Taxonomy codes 2084A0401X - Psychiatry & Neurology Addiction Medicine, 207R00000X - Internal Medicine, 207RA0401X - Internal Medicine Addiction Medicine 207RN0300X - Internal Medicine Nephrology.

Margaret Ann Garcia, LCSW

The NPI number of Margaret Ann Garcia is 1982829842 and is registered since 04/16/2007. Practitioner's primary taxonomy code is The code 1041C0700X. Licensed Clinical Social Workers (LCSWs) are licensed to provide diagnoses and counseling services to individuals suffering from mental, behavioral, and other emotional issues.

Elizabeth Duran, SUDCC II

Substance Use Disorder Certified Addictions Counselor level II

The NPI number of Elizabeth Duran is 1548480213 and was assigned on April 2007. The practitioner's primary taxonomy code is 101YA0400X grouped under behavioral health & social service providers with a specialization in addiction (SUD)

Paula Torres, SUDCC II

Substance Use Disorder Certified Addictions Counselor level II

The NPI number of Paula Torres is 1083064422 and was assigned on June 2016. The practitioner's primary taxonomy code is 101YA0400X.

James Symington, MPA, SUDCC I

Substance Use Disorder Certified Addictions Counselor level I

The NPI number of James Symington is 1811462302 and was assigned on October 2018. The practitioner's primary taxonomy code is 101YA0400X grouped under behavioral health & social service providers with a specialization in addiction (SUD)

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Sarah Garcia, RADT

The NPI number of Sarah Garcia is 1821672023 and was assigned on May 2021. The practitioner's primary taxonomy code is 1011YA0400X grouped under behavioral health & social service providers with a specialization in addiction (SUD)

Comptior maintains an annual budget that ensures resources are being appropriately allocated for the mission, goals, and objectives of the organization. Comptior complete an annual review by our CPA to ensure that business is conducted consistent with sound fiscal practices, and to utilize the results of the audit to improve the financial condition of the organization.

The general approach of Comptior in allocating costs to particular grants and contracts is as follows:

- a. All allowable direct costs are charged directly to programs, grants, activity, etc.
- b. All other allowable general and administrative costs (costs that benefit all programs and cannot be identified to a specific program) are allocated to programs, grants, etc. using a base that results in an equitable distribution in accordance with project policies.

Comptior will meet the reporting requirements by submitting quarterly reports which detail hours worked, employee providing the services, keep files and records of individuals serviced. Financial planning of expenditures is done on a quarterly basis.

A. Business Function Improvement: Comptior has an information management structure that allows for information/data to be utilized by the Board of Directors and the Senior Management Team to make decisions that improve the operations of the organization. Information is utilized in making decisions that support the health of the organization. Areas of information that are key to decision-making are as follows: finances, accessibility, resource allocation, corporate compliance, cultural diversity and competency, risk management, human resources, technology, health and safety, field trends, and service delivery.

B. Service Delivery Improvement: All Comptior programs maintain an organized data collection system for program improvement. Data is collected at various points in service to measure the effectiveness of services, the efficiency of the provision of services, access to services, and satisfaction with services. The service delivery performance improvement team is charged with ongoing development of quality indicators, collection of the data, utilizing the data to make service delivery and program improvements, and reporting the information to the Senior Management Team for analysis, consultation, and needed resource allocation.

Comptior has experience in the management of state and county contracts as listed on item 2 of this application. In addition to providing services under federal agencies such as the United States SAMHSA administration. Comptior has multiple reporting requirements for every grant/contract administered.

This funding will continue to support our SG Mental health services that are currently being delivered under City of SG funding. This continuing of services is crucial because it will not interrupt services being delivered to individuals currently in treatment. This funding will continue to allow us to provide crucial mental health services to SG residents currently funded under the CDBG, CDBG, CDBG-CV and ARPA.

Comptior currently administers \$ 1,200,000.00 in grants.

Comptior's Certified Public Accountant (CPA)

Fernando Calderon, C.P.A

Advanced Accounting & Tax Solutions

10831 Downey Ave, Downey, CA 90241

Tel. 562-923-4681 www.aats-cpa.com

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5. Program Plan, including Budget, Collaborations, and Expected Impact

Maximum Word Count: 750 words

Maximum Points Possible: 30 points

- Describe the program or services your organization will implement, including existing services.
 - What are your goals and targeted outcomes?
 - What collaborations, if any, will you use to accomplish these goals?
 - Submit an operating budget for the fiscal year. The fiscal year is July 1st through June 30th.
 - Bidders must clearly state the fully burdened hourly rate being proposed for said services.
 - Be sure to include additional funding sources and, where possible, identify if those funding sources use ARPA funds
-

Program Plan/Existing Services

Compatior provides services under current contract for the City of SG program is currently implemented and in compliance with City standards. If the ARPA program is awarded/continued our services will continue to be provided without interruption to SG residents currently in treatment in addition to expanding services.

Behavioral health services, mental health services and SUD screenings. Services will be provided utilizing evidence based programs including clinical practices that include screening, assessments, individual counseling, family counseling, group counseling, mental health education and skill development services.

The ASAM Criteria is utilized to meet the goals and objectives. The ASAM is approved by the American Society of Addiction Medicine, it is the most widely used and comprehensive set of guidelines for placement, of patients with co-occurring conditions (Mental health and SUD). The ASAM Criteria's strength-based multidimensional assessment takes into account a patient's needs, obstacles and liabilities, as well as their strengths, assets, resources, and support structure.

The ASAM criteria is divided into 6 dimensions:

Dimension 1 – Acute intoxication and/or withdrawal

Dimension 2 – Biomedical conditions and complications

Dimension 3 – Emotional, behavioral, or cognitive conditions and complications

Dimension 4 – Readiness to change

Dimension 5 – Relapse, continued use, or continued problem potential

Dimension 6 – Recovery/living environment

Compatior utilizes Cognitive Behavioral Therapy (CBT) and Motivational Enhancement Therapy (MET) evidence based practices for service delivery:

CBT is a form of psychological treatment that has been demonstrated to be effective for a range of problems including depression, anxiety disorders, alcohol and drug use problems, marital problems, eating disorders, and severe mental illness.

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MET is a counseling approach that helps individuals resolve their ambivalence about engaging in treatment and stopping their drug use. This approach aims to evoke rapid and internally motivated change, rather than guide the patient stepwise through the recovery process.

Evidence Based Screenings and Assessments.

Other exiting programs that are available to individuals identified as needing more intensive services are as follows:

Clinical Component 1.0: Outpatient Drug Free Treatment

Our Outpatient services focus on providing evidence based Substance Use Disorder (SUD) treatment. This includes the provides the following evidence based treatments: Clinical screening and assessments, treatment planning, recovery planning, SUD and mental health educational sessions, individual and group counseling sessions, crisis counseling and case management services to assist with obtaining services such as health care services, employment assistance, legal advocacy, social services, vocational services and other community services.

Clinical Component 2.0: Intensive Outpatient Treatment Program

Our Intensive outpatient services are provided to clients for at least nine hours per week. This service includes a planned regimen of evidence based treatment. Intensive outpatient treatment is designed to deliver clinical services to enhance a client's ability to move toward long-term recovery.

Prenatal Substance Use Disorder Program

This program component provides services clinical services as described in the Prenatal Practice Guidelines under the California Department of Health and Human Services.

In addition to providing Mental Health and Substance Use disorder services, Compator has a goal of providing approximately 200 residents with emotional first aid education to meet the mental health education for this RFP. Program component will provide awareness and education about mental health in hopes of reducing stigma while providing local access to mental health services.

Compator will continue to comply with current ARPA reporting requirements such as written reports of completed activities including evidence of completed work and quarterly reports which will follow all state and federal HIPPA compliance policies.

Due to its long community standing our agency collaborates with various organizations such as the following:

LAUSD with satellite opening in August 2021 at South East High School through MOU. Priority services will be provided to South Gate residents under ARPA funds if approved.

1. Lynwood Unified School District
2. Los Angeles County office of SAPC
3. Los Angeles County Department of Mental Health SPA 7, as Community Partner.
4. State of California Department of Health and Human Services, programs administered by the Advocates for Human Potential (AHP) for Peer Workforce Development Improvement under the Behavioral Workforce Development (BHD) efforts.
5. KIPP public charter schools

Hourly rate of services being proposed at fully burdened rate of \$150.00 per hour.

Current ARPA funds from City of South Gate \$305,000.00

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NOT ARPA

Los Angeles County SAPC \$356,000

State of California DHCS (BHWD/PWI) \$500,000

Los Angeles County office of Women's Health \$50,000

City of South Gate emergency rental assistance \$120,000.00

City of South Gate CDBG, CDBG-CV now ARPA: \$ 305,000.00

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COUNSELING CENTER

6. Program Response to Community COVID-19

Maximum Word Count: 750 words

Maximum Points Possible: 20 points

- Describe how your proposed program is a response to COVID-19 needs in your community
 - How has your organization already responded to COVID-19 impacts? Please describe any examples and outcomes from this work.
 - How does your proposed program serve those with the greatest need or impact due to COVID-19?
 - How does this proposal reflect the City of South Gate's COVID-19 community priorities (violence prevention and community safety activities, mental health, youth outreach, job training, emergency assistance, and addressing health disparities)?
-

COVID-19 pandemic still has emotional and psychological effects on our community to this day. Our agency continues to provide services to many of the families who were dislocated from their homes due to lack of employment and resources and now suffer from high rates of anxiety and depression. Many of the individuals currently being serviced at our center are still suffering from the grieving process of losing a loved one. Students who experienced long periods of quarantine now face a new challenge of readjusting to in person classroom are still reporting a high rate of social anxiety, loneliness, distress and anger resulting in negative psychological outcomes.

There is tremendous need, especially for high-risk, low income neighborhoods such as ours, for programs that provide Mental Health and behavior health services. Our center is in the Los Angeles County SPA 7 which was designated a "hot spot" during the height of the COVID pandemic. In 2019, the Los Angeles County SAPC published its findings in which it stated *"Compared to the same time period in 2019, the SPA's with the highest increase in accidental drug overdose death rates per 100,000 population were: SPA 7 (98.7%)."*

Our city is the largest city in the South East Los Angeles (SELA) area, with some of the same problems faced by similar urban, minority neighborhoods. Under the previous CDBG and now ARPA we have provided service to SG residents in the area of depression, suicide prevention and intervention, substance abuse and mental health issues that affect the wellbeing of our community. Compator has played a big part in the transformation of our communities access to services.

Our SG Mental Health program is a direct response to the COVID-19 pandemic because it took a "all boots on the ground" approach which enabled us to NOT close our doors during the height of the pandemic. Many individuals who were helped in our community suffered from long periods of isolation, death of family members, near death experiences and spikes in depression and suicide attempts and ideations due to COVID-19. Our response to the COVID-19 pandemic included providing services to individuals reporting high rates of anxiety, depression, fatigue and distress. During the early stages of the pandemic our agency ensured that CDBG participants also had access to PPE supplies, access to food and essentials in addition to access to testing and COVID-19 related medical services by coordinating efforts with our network of CBO's

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and medical providers. In addition to mental health services, our center provided access to testing, crisis counseling and other supportive services.

Compatior has an established presence in SG and has earned a reputation throughout SG of being a safe haven where for community members in need of mental health, COVID-19 supplies and case management.

Compatior has a screening process that will screen for COVID-19 impact that includes completing "Participant Data Sheets" as required by HUD for subrecipients.

Our organization reflects the City of South Gate's COVID-19 community priorities by addressing violence prevention, community safety, mental health, youth outreach, job training and emergency assistance by providing services under our evidence-based programs as described in section 5 of this proposal. Youth outreach has been provided in a series of "mental health awareness fairs" the latest during the month of May for Mental health awareness at local middle schools and high schools.

Compatior provided outreach to as many as 500 students creating a successful partnership that will begin August of 2022 which will allow Compatior to open an additional satellite location at South East High School.

See attached Certificate of appreciation from LAUSD.

Compatior has initiated its Recovery Support Services funded under the SB 803 and is available to all family members and support system of individuals who suffer from mental health problems. Services are provided under the new Senate Bill focused on expanding supportive services to individuals affected by mental health and SUD.

Compatior hopes to address health disparities by actively participating in services provided under Senate Bill 803 which aims to promote supportive services in addition to assisting recipients in the following areas which include access to employment opportunities while addressing mental health obstacles that may interfere with their long term goals of returning to the workforce. Goals are as follows:

- Support the ongoing provision of services for individuals experiencing mental health care needs, substance use disorder needs, or both, by certified peer support specialists.
- Support coaching, linkage, and skill building of individuals with mental health needs, substance use disorder needs, or both, and to families or significant support persons.
- Increase family support by building on the strengths of families and helping them achieve a better understanding of mental illness in order to help individuals achieve desired outcomes.
- Support collaboration with others providing care or support to the individual or family.
- Assist parents, families, and individuals in developing coping mechanisms and problem-solving skills in order to help individuals achieve desired outcomes.
- Promote skill building for individuals in the areas of socialization, recovery, self-sufficiency, self-advocacy, development of natural supports, and maintenance of skills learned in other support services.
- Encourage employment under the peer support specialist certification to reflect the culture, ethnicity, sexual orientation, gender identity, mental health service experiences, and substance use disorder experiences of the individuals the peer support specialists serve.
- Preparation for employment opportunities, including study and test-taking skills, application and résumé preparation, interviewing, and other potential requirements for employment.

COMPATIOR

COUNSELING CENTER

June 20, 2022

Section 7 Investigation Statement

Compatior has NOT been subject of a public or private audit or investigation due to potential or alleged financial mismanagement.

Sincerely,

A handwritten signature in black ink, appearing to be 'Elizabeth Duran', with a long horizontal flourish extending to the right.

Elizabeth Duran, SUDC II
Executive Director

COMPATIOR

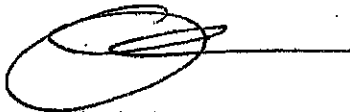
COUNSELING CENTER

June 20, 2022

Section 8 Insurance Requirements

Please find our current Insurance Policies with the City of South Gate listed on the certificate.

Sincerely,

A handwritten signature in black ink, appearing to read "Elizabeth Duran", is written over a horizontal line.

Elizabeth Duran, SUDC II
Executive Director

4363 Tweedy Blvd., South Gate, CA 90280
Tel. 323-378-2009 Fax 213-395-9592
www.compatior.org

COMPATIOR BUDGET

ARPA Program

July 01, 2023 to June 30, 2024

	Monthly	Annual
Rent	\$1,500.00	\$16,500.00
Utilities	\$250.00	\$2,750.00
Insurance	\$225.00	\$2,475.00
Drug Tests	\$400.00	\$4,400.00
Janitorial	\$1,000.00	\$11,000.00
Supplies	\$175.00	\$1,925.00
Internet	\$150.00	\$1,650.00
Mobile hones	\$250.00	\$2,750.00
Printing	\$150.00	\$1,650.00
Salaries	\$11,800.00	\$129,800.00

Month	Projected Annual Income
\$15,900.00	\$174,900.00

COMPATIOR

COUNSELING CENTER

Date: September 6, 2022

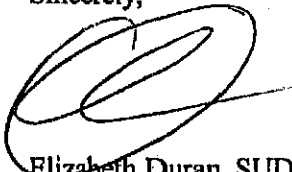
Jose Montano
Acting Administrative Service Coordinator
City of South Gate – Community Development
8650 California Avenue, South Gate, CA 90280
P: (323) 563-9529
E: jmontano@sogate.org

Acknowledgement of hourly rate.

This letter serves to acknowledge the new rate between Compator and The City of South Gate.
The contracted hourly rate for \$84.13.

Please feel free to contact me if you have any questions.

Sincerely,



Elizabeth Duran, SUDCC II
Executive Director

4363 Tweedy Blvd., South Gate, CA 90280
Tel. 323-378-2009 Fax 213-395-9592
www.comptior.org/wp

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APR 04 2023
12:00 pm**City of South Gate**
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: **April 11, 2023**
Originating Department: **Community Development**

Community Development Director:


Meredith T. Elguira

City Manager:


Chris Jeffers**SUBJECT: PURCHASE OF AN ELECTRIC VEHICLE FOR THE COMMUNITY DEVELOPMENT DEPARTMENT, CODE ENFORCEMENT DIVISION AND REQUIRED EQUIPMENT****PURPOSE:** To purchase an electric vehicle and the required equipment (i.e., safety lights and radios) for the Code Enforcement Division, replacing a Code Enforcement vehicle (which has been removed from service).**RECOMMENDED ACTION:** The City Council will consider:

- Authorizing the purchase from Elk Gove Auto/Winner Chevrolet of one 2023 Chevy Bolt EV LT vehicle for the Community Development Department, Code Enforcement Division, in an amount not to exceed \$33,997.76;
- Approving the purchase of related equipment in an amount not to exceed \$7,988.89;
- Appropriating \$33,997.76 in unreserved South Coast Air Quality Management District (SCAQMD) Subvention Funds for the purchase of the electric vehicle;
- Appropriating \$7,988.89 in General Fund monies for the purchase of the necessary equipment; and.
- Authorizing the Community Development Director or her designee to execute the associated documents in a form acceptable to the City Attorney.

FISCAL IMPACT: The vehicle purchase will be funded by restricted and unrestricted funds; South Coast Air Quality Management District Subvention Funds and General Funds. The following is a cost and funding breakdown for the purchase;

	SCAQMD Sub. Fund (Fund No. 223)	General Fund (Fund No. 100)	Totals
One Vehicle	\$33,997.76	\$	\$33,997.76
Safety Lights	\$0	\$978.89	\$978.89
Radio Equipment (PD)	\$0	\$6,925	\$6,925
Decal and Installation	\$0	\$85	\$85
TOTAL	\$33,997.76	\$7,988.89	\$41,901.65

ANALYSIS: To lessen the impact on the General Fund and fully use the benefits of the SCAQMD AB 2677 funds, staff considered the following during the procurement process; competitive pricing, compliance with AP 2766 guidelines, fuel type, and vehicle make and model.

Competitive Pricing. Staff requested quotes from Sourcewell, formerly National Joint Powers Alliance, a cooperative purchasing program that provides competitive pricing to over 50,000 public agencies. Additionally, Sourcewell provides competitively solicited purchasing contracts in compliance with the Uniform Municipal Contracting Law and South Gate Municipal Code (SGMC). However, due to limited inventory and the rapid rate of vehicle sales, the vehicle quoted was no longer available. Attempts were made to obtain quotes from three other vendors; however, due to limited inventory and the speed at which these vehicles were being purchased, only two vendors could be found. Of the two, Elk Grove Auto/Winner Chevrolet, provided a lower purchase price. Additionally, Elk Grove/Winner Chevrolet is currently approved to provide Fleet Vehicles – cars at contracted pricing with the State of California and local governmental agencies in accordance with the requirements of Contracts #1-22-23-10 A- E.

SCAQMD AB 2766 Guidelines. States through SCAQMD allocates approximately \$126,000 annually in AB 2766 Subvention Funds to the City of South Gate. The subvention monies aim to fund projects and programs that help reduce greenhouse gas emissions locally. The City uses AB 2766 to fund vehicles purchases, equipment leases, and the Employee Ride Share Program; the funds are available to all departments.

Under the AB 2766 guidelines (Attachment C), participants can purchase electric, hybrid, or other alternative fuel vehicles for official city business. Hybrid vehicles are subject to specific emission standards while there are no restrictions on electric vehicle purchases.

Staff attempted to identify vehicles that followed AB 2677 guidelines and were readily available by the National Auto Fleet Group (NAFG). The department's options included a Ford Escape Hybrid, Toyota Corolla Hybrid, and Honda Accord Hybrid; the latter two experienced production delays due to a national chip shortage and inventory for hybrid vehicles was depleted. For this reason, staff now proposes purchasing a Chevy Bolt EV LT vehicle.

Finally, the AB 2766 guidelines limit funds for vehicle purchase only; prohibiting maintenance, staff time, and accessories (i.e., safety lights, radios, workboxes, or other equipment unrelated to emission reductions). For this reason, staff is requesting that the City Council allocate General Fund monies to purchase vehicle safety equipment.

BACKGROUND: The City and SCAQMD benefit from purchasing vehicles using AB2766 funds; the City can retire outdated and inefficient vehicles for newer and clean fuel vehicles without heavily impacting the General Fund.

The Code Enforcement Division vehicles are heavily used every day causing higher than normal mileage and wear and tear on the vehicles compared to those for private use. Staff is recommending replacing Vehicle 725 (Chevy Tahoe), that was sent to auction due to its

inoperability after the Fleet Management Division deemed it cost prohibitive to maintain and complete repairs, with a 2023 Chevy Bolt EV LT.

ATTACHMENTS: A. Elk Gove Auto/ Winner Chevrolet Quote
B. West Coast Lights & Sirens, Inc. Quote

Elk Grove Auto / Winner Chevrolet

DATE: March 16, 2023

8575 Laguna Grove Drive
Elk Grove, CA 95757
(916)509-8598 - Desk
(916)792-3672 - Cell

To:
Alejandro Meza
City of South Gate
4244 Santa Ana St
South Gate, CA 90280
(323) 563-5782

Quotation # 2447

Prepared by: Andrew Villareal

Comments or special instructions: Vehicle build and options are in additional pages.
State Contract # 1-22-23-10D

Description		AMOUNT
Line #12 2023 Chevy Bolt 1LT		\$ 29,180.00
Options (Refer to Window Sticker):		\$ 840.00
<p>**** Please review, sign, and return a copy of the quote and ****</p> <p>**** specs with the PO or the vehicle will not be ordered. ****</p> <p>****Shipping charge added for deliveries beyond Sacramento. No charge for will call. ****</p>		
		Subtotal \$ 30,020.00
		DOC Fee \$ 85.00
(Order Acknowledgment Signature) (Date)		Taxable Subtotal: \$ 30,105.00
Tax Rate(Subject to change):		10.250% \$ 3,085.76
CA Tire Fee: \$1.75 / Per Tire		Tire Fee: \$7.00
		Delivery Charge: \$ 800.00
		Total: \$ 33,997.76
QTY		Grand Total \$ -

If you have any questions concerning this quotation, contact Andrew Villareal at (916)509- 8598 or email at AVillareal@LasherAuto.com

THANK YOU FOR YOUR BUSINESS!



Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)



Note: Photo may not represent exact vehicle or selected equipment.

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16)

Prepared By
Andrew Villareal
Winner Chevrolet / Elk Grove Auto Group
916-509-8598-Desk
916-792-3672-Cell
avillareal@lasherauto.com

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Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

Table of Contents

- Vehicle Image
- Dealership Information
- Window Sticker
- Standard Equipment
- Weight Rating
- Technical Specifications

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Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

Dealership Information

PLEASE REVIEW THE "WINDOW STICKER," QUOTE, AND ALL INCLUDED INFORMATION AND SPECIFICATIONS FOR ACCURACY. IF A PURCHASE ORDER IS ISSUED, PLEASE INCLUDE A SIGNED COPY OF THIS QUOTE WITH THE "WINDOW STICKER." BY THIS QUOTE BEING SIGNED AND RETURNED BY THE PURCHASING AGENCY, THE PURCHASING AGENCY ACKNOWLEDGES THAT THE VEHICLE CONFIGURATION AND PRICE ARE ACCURATE. **TAX IS NOT INCLUDED IN THE QUOTE PRICE. PURCHASING AGENCY IS RESPONSIBLE FOR CALCULATING TAX. THE TAX RATE IS BASED ON THE REGISTRATION ADDRESS AND CANNOT BE A PO BOX. *****IF THE VEHICLE IS GOING TO BE DELIVERED BEYOND F.O.B. SACRAMENTO, ADDITIONAL COST WILL BE REQUIRED. ***

Thanks!

Prepared By:

Andrew Villareal
Winner Chevrolet / Elk Grove Auto Group
(916)509-8598
avillareal@lasherauto.com



Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT

Interior:Jet Black, Cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, none

Electric drive unit, (200 hp [150 kW] 266 lb-ft of torque [360 N-m])

OPTIONS

CODE	MODEL	MSRP
1FB48	[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT	
	OPTIONS	
1LT	1LT Preferred Equipment Group	\$0.00
AR7	Seats, front bucket	\$0.00
EJK	Charge cord, 120-volt, portable, NEMA 5 plug with SAE J1772 vehicle connection	\$0.00
EN0	Engine, none	\$0.00
GAZ	Summit White	\$0.00
HVX	Jet Black, Cloth seat trim	\$0.00
IOS	Chevrolet Infotainment 3 Plus system	\$0.00
MMF	Electric drive unit, (200 hp [150 kW] 266 lb-ft of torque [360 N-m])	\$0.00
NC9	Emissions, California ZEV	\$0.00
PDH	LPO, Interior Protection Package	\$250.00
QBM	Tires, P215/50R17 all-season blackwall, Michelin Selfseal puncture-sealing	\$0.00
R9L	Deleted 3 Years of Remote Access.	
RGa	Wheels, 17" (43.2 cm) Silver painted aluminum	\$0.00
SD4	LPO, Tire inflator	\$95.00
UD7	Rear Parking Assist	Inc.
UFG	Rear Cross-Traffic Alert	Inc.
UKC	Lane Change Alert with Side Blind Zone Alert	Inc.
VAV	LPO, All-weather floor mats, front and rear	Inc.

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Winner Chevrolet / Elk Grove Auto Group

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[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) ( Complete)

VL1	LPO, All-weather cargo mat	Inc.	
VQ2	Fleet processing option		\$0.00
WPR	Driver Confidence Package		\$495.00
YF5	Emissions, California state requirements		\$0.00

FUEL ECONOMY

Est City:N/A
Est Highway:N/A
Est Highway Cruising Range:N/A

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Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (Complete)

Standard Equipment

Package

Chevrolet Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

- Engine, none (STD)
- Electric drive unit, (200 hp [150 kW] 266 lb-ft of torque [360 N-m]) (STD)
- Keyless start, push button
- Final drive ratio, 7.05:1
- Front wheel drive
- Suspension, Performance ride and Handling
- Suspension, front independent
- Suspension, rear, semi-independent, compound crank
- Battery, Propulsion, Lithium-ion, Rechargeable Energy Storage System (Standard for models built after February 8, 2023.)
- Electric Propulsion
- Electronic Precision Shift, button and trigger based drive unit interface includes One Pedal Driving button
- Steering wheel controls, Regen on Demand, steering wheel paddle, regenerative braking
- DC fast charging
- Charging module, 11.5 kW high-voltage
- Battery, 12-volt with rundown protection
- Steering, power, non-variable ratio, electric
- Brakes, 4-wheel antilock, 4-wheel disc
- Brake, electronic parking

Exterior

- Wheels, 17" (43.2 cm) Silver painted aluminum (STD)
- Tires, P215/50R17 all-season blackwall, Michelin Selfseal puncture-sealing (STD)
- Recovery hook, front
- Recovery hook, rear
- Headlamp control, automatic on and off
- Headlamps, LED
- IntelliBeam, auto high beam

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[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)

Exterior

Lamp, center high-mounted stop/brake (CHMSL), LED
Lamps, stop and tail, LED
Mirrors, outside heated power-adjustable, Black, manual-folding
Glass, solar absorbing
Wipers, front intermittent, variable with washers
Wiper, rear intermittent with washer
Door handles, body-color
Liftgate handle

Entertainment

Chevrolet Infotainment 3 Plus system 10.2" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, Apple CarPlay and Android Auto capable, enhanced voice recognition, in-vehicle apps, cloud connected personalization for select infotainment and vehicle settings. Subscription required for enhanced and connected services after trial period. (STD)
Audio system feature, 6-speaker system
Audio system feature, SD card receptacle
Wireless Apple CarPlay/Wireless Android Auto capability
SiriusXM Radio with 360L Equipped with SiriusXM with 360L. Enjoy a trial subscription of the Platinum Plan for the full 360L experience, with a greater variety of SiriusXM content, a more personalized experience and easier navigation. With the Platinum Plan, you can also enjoy your favorites everywhere you go, with the SiriusXM app, online and at home on compatible connected devices. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change.)
Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
Antenna, roof-mounted, shark-fin, body-color

Interior

Charge cord, 120-volt, portable, NEMA 5 plug with SAE J1772 vehicle connection (STD) (Deleted when (K1T) Rear Seat Delete Package is ordered.)
Seats, front bucket (STD)
Seat trim, cloth
Seat adjuster, driver 6-way manual
Seat adjuster, front passenger 6-way manual
Seat, rear 60/40 split-folding (Deleted when (K1T) Rear Seat Delete Package is ordered.)

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Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)

Interior

Console, floor with armrest

Power outlet, auxiliary, located forward of the front storage bin

Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)

Floor mat, carpeted rear (Deleted when (K1T) Rear Seat Delete Package is ordered or when LPO floor mats or LPO floor liners are ordered.)

Steering column, tilt and telescopic

Steering wheel, deluxe, flat-bottom

Steering wheel controls, mounted audio, phone and cruise control

Lighting, interior, dual reading

Driver Information Center 8" diagonal enhanced multi-color configurable graphic display with 2 themes and energy-use monitors

Display, vehicle efficiency with programmable charge times

Drive mode control switch (Normal and Sport)

Charge control, location based, selectable GPS enabled with programmable "home" charging setting

Charge control, programmable time of day with charging status indicator light on instrument panel

Windows, power with driver Express-Up and Down

Windows, power with front passenger Express-Down

Windows, power with rear Express-Down

Door locks, power programmable with lockout protection

Lock control, liftgate, power remote lock/unlock

Keyless Open, passive unlock and lock on all doors and liftgate

Remote Keyless Entry, extended range with remote start, panic button and door lock/unlock functions

Remote vehicle starter system includes Remote Keyless Entry

Cruise control, electronic with set and resume speed

Theft-deterrent system, electrical, unauthorized entry

Theft-deterrent system, immobilizer

Remote panic alarm

Air conditioning, single-zone automatic climate control

Air filter, cabin

Sensor, cabin humidity

Defogger, rear-window electric



Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)

Interior

Heat ducts, rear (Deleted when (K1T) Rear Seat Delete Package is ordered.)

Glovebox, passenger-side

Mirror, inside rearview manual day/night

Visors, driver and front passenger sliding vanity mirrors, covered

Assist handle, front passenger

Door handles, inside, chrome

Lighting, rear cargo compartment lamp

Cargo cover

Storage, rear cargo, double floor (Deleted when (K1T) Rear Seat Delete Package is ordered.)

Storage, rear cargo area, intended for charging cord, covered

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

StabiliTrak, stability control system with Traction Control

Pedestrian safety signal, automated external sound generator at low speeds alerts pedestrians of vehicle presence

Safety-Interior

Automatic Emergency Braking

Following distance Indicator

Airbags, driver and front passenger dual-stage frontal includes Passenger Sensing System; roof-rail side-impact and thorax side-impact seat-mounted for front and rear outboard seating positions; driver and front passenger knee (Deleted when (K1T) Rear Seat Delete Package is ordered, replaced with (AYG) airbags. (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Forward Collision Alert

Lane Keep Assist with Lane Departure Warning

Front Pedestrian braking

Seat belts, 3-point, driver and front passenger includes pretensioners and load limiters

Seat belts, 3-point, rear outboard and center position

Restraint provisions, child, Isofix 2 point only, point/latch, includes 3 top tether points (Deleted when (K1T) Rear Seat Delete Package is ordered.



Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) ( Complete)

Safety-Interior

Seat belt indicator, driver

Seat belt indicator, front passenger

Door locks, rear child security

Rear Seat Reminder

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to encourage safe driving behavior. It can limit certain vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor System, manual learn

Tire Fill Alert

3 years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

Safety-Exterior

Daytime Running Lamps, LED with signature lighting

WARRANTY

Warranty Note: <<< Preliminary 2023 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Hybrid/Electric Components Years: 8

Hybrid/Electric Components Miles/km: 100,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit



[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) ( Complete)

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	Rating Not Available
Rear Gross Axle Weight Rating:	Rating Not Available
Gross Vehicle Weight Rating:	Rating Not Available



Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) ( Complete)

Technical Specifications

Powertrain

Transmission

Drivetrain	Front Wheel Drive	Trans Order Code	N/A
Trans Type	1	Trans Description Cont.	N/A
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	N/A
Reverse Ratio (:1)	N/A	Clutch Size	N/A
Final Drive Axle Ratio (:1)	7.05		

Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A	EPA MPG Equivalent - City	131
EPA MPG Equivalent - Hwy	109	EPA MPG Equivalent - Combined	120
Estimated Battery Range	259 mi		

Engine

Engine Order Code	EN0	Engine Type	Electric
Displacement	N/A	Fuel System	Electric
SAE Net Horsepower @ RPM	200	SAE Net Torque @ RPM	266

Electrical

Cold Cranking Amps @ 0° F (Primary)	N/A	Maximum Alternator Capacity (amps)	N/A
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Cooling System

Total Cooling System Capacity	N/A
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Vehicle

Emissions

Tons/yr of CO2 Emissions @ 15K mi/year	N/A	EPA Greenhouse Gas Score	N/A
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Vehicle

EPA Classification	Small Station Wagon
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Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1FB48) 5dr Wgn 1LT (16) (✔ Complete)

Chassis

Weight Information

Base Curb Weight 3589 lbs

Trailer

Dead Weight Hitch - Max Trailer Wt.	N/A	Dead Weight Hitch - Max Tongue Wt.	N/A
Wt Distributing Hitch - Max Trailer Wt.	N/A	Wt Distributing Hitch - Max Tongue Wt.	N/A

Suspension

Suspension Type - Front	MacPherson Strut	Suspension Type - Rear	Compound Crank (Torsion Beam)
Suspension Type - Front (Cont.)	w/Solid Stabilizer Bar	Suspension Type - Rear (Cont.)	w/Coil Springs
Shock Absorber Diameter - Front	N/A	Shock Absorber Diameter - Rear	N/A
Stabilizer Bar Diameter - Front	N/A	Stabilizer Bar Diameter - Rear	N/A

Tires

Front Tire Order Code	QBM	Rear Tire Order Code	QBM
Spare Tire Order Code	N/A	Front Tire Size	P215/50R17
Rear Tire Size	P215/50R17	Spare Tire Size	N/A

Wheels

Front Wheel Size	17 x -TBD- in	Rear Wheel Size	17 x -TBD- in
Spare Wheel Size	N/A	Front Wheel Material	Aluminum
Rear Wheel Material	Aluminum	Spare Wheel Material	N/A

Steering

Steering Type	Column-Mounted Electric Pwr	Steering Ratio (:1), Overall	N/A
Lock to Lock Turns (Steering)	N/A	Turning Diameter - Curb to Curb	N/A
Turning Diameter - Wall to Wall	34.8 ft		

Brakes

Brake Type	Partially Regenerative Electro-Hydraulic	Brake ABS System	4-Wheel
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Winner Chevrolet / Elk Grove Auto Group

Andrew Villareal | (916)509-8598 | avillareal@lasherauto.com

[Fleet] 2023 Chevrolet Bolt EV (1F 48) 5dr Wgn 1LT (16) (✔ Complete)

Chassis

Brakes

Brake ABS System (Second Line)	N/A	Disc - Front (Yes or)	Yes
Disc - Rear (Yes or)	Yes	Front Brake Rotor Diam x Thickness	11 x - TBD- in
Rear Brake Rotor Diam x Thickness	10 x -TBD- in	Drum - Rear (Yes or)	N/A
Rear Drum Diam x Width	N/A		

Fuel Tank

Fuel Tank Capacity, Approx	N/A	Aux Fuel Tank Capacity, Approx	N/A
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Dimensions

Interior Dimensions

Passenger Capacity	5	Passenger Volume	93.9 ft³
Front Head Room	40.1 in	Front Leg Room	44.3 in
Front Shoulder Room	54.6 in	Front Hip Room	51.3 in
Second Head Room	37.87 in	Second Leg Room	36.01 in
Second Shoulder Room	52.76 in	Second Hip Room	50.63 in

Exterior Dimensions

Wheelbase	102.4 in	Length, Overall	163.2 in
Width, Max w/o mirrors	69.5 in	Height, Overall	63.4 in
Track Width, Front	59.1 in	Track Width, Rear	59.1 in
Min Ground Clearance	5.35 in	Rear Door Opening Height	N/A
Rear Door Opening Width	N/A	Liftover Height	30.04 in

Cargo Area Dimensions

Cargo Volume with Rear Seat Up	16.6 ft³	Cargo Volume with Rear Seat Down	57.0 ft³
Trunk Volume	N/A		

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WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE

UNIT "B"

RIVERSIDE, CA 92507

Phone # 951-779-9257

REXX@WCLS.US

Fax # 951-779-9256

WCLS.US

**PROPOSAL**

Date	Estimate #
2/23/2023	13314

Name / Address
SOUTH GATE P.D. 8620, CALIFORNIA AVE. 90280 SOUTH GATE CA. 90280-3073

Terms	VEHICLE TYPE
Net 30	

Item	Description	Qty	Cost	Total
100/HOUR SLRS A	>>TO INSTALL THE FOLLOWING N A CHEVY BOLT<< LABOR TO INSTALL THE FOLLOWING LATITUDE SERIES 8 LAMP SIGNAL MASTER - MOUNT IN REAR WINDOW	4 1	100.00 385.38	400.00T 385.38T
FABRICATED	FABRICATION TO MOUNT REAR DIRECTIONAL IN BACK WINDOW >>IF NEEDED<<	0.5	125.00	62.50T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC. - CONTROLLER ON ROCKER SWITCH	1	40.00	40.00T

*ESTIMATES ARE VALID FOR 30 DAYS.

*ORDERS WILL BE INVOICED UPON NOTIFICATION OF COMPLETION

*RETURNS/CANCELLATIONS ARE SUBJECT TO A 25% RESTOCKING FEE
AND SHIPPING CHARGES.*PLEASE MAKE SURE YOU HAVE ALL CUSTOMER SUPPLIED PARTS WHEN
VEHICLE IS DROPPED OFF TO AVOID DELAYS. IF DELAYS CONTINUE, WE
WILL SUPPLY NEEDED PARTS AT CUSTOMERS EXPENSE.

*CALIFORNIA CERTIFIED SMALL BUSINESS #49876

*NOTE: SALES TAX WILL BE CHARGED ON INSTALLATION LABOR ON A
VEHICLE WITH 500 MILES OR LESS OR UNDER 6 MONTHS SINCE
REGISTRATION WITH THE DMV

Subtotal	\$887.88
Sales Tax (10.25%)	\$91.01
Total	\$978.89

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CITY MANAGER'S OFFICE

APR 04 2023

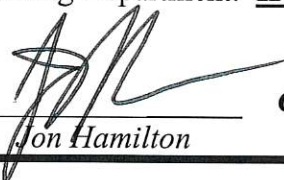
3:30 pm

City of South Gate CITY COUNCIL

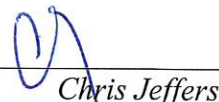
AGENDA BILL

For the Regular Meeting of: April 11, 2023
Originating Department: Human Resources

Human Resources Director:


Jon Hamilton

City Manager:


Chris Jeffers

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO CREATE THE POSITION OF MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND TO RECLASSIFY A MANAGEMENT ANALYST POSITION TO A COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; APPROVE THE JOB CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; TO APPROVE THE ADJUSTMENT OF THE SALARY PAY TABLE TO ADD THE RESPECTIVE SALARY RANGE AND THE SALARY PAY TABLE FOR THE MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; AND TO ELIMINATE THE MANAGEMENT ASSISTANT POSITION IN THE CITY MANAGER'S OFFICE

PURPOSE: To create the Marketing and Community Engagement Manager position, to reclassify a Management Analyst position to a Community Engagement Management Analyst position; approve the job specifications for the Marketing and Community Engagement Manager and Community Engagement Management Analyst positions in the City Manager's Office; to add the two job classifications to the respective salary ranges and salary pay table; and to eliminate the Management Assistant position in the City Manager's Office at the City Manager's discretion when the position becomes vacant.

RECOMMENDED ACTION: The City Council will consider adopting a Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by creating the position of Marketing and Community Engagement Manager, reclassifying a Management Analyst to a Community Engagement Management Analyst. The City Council will also consider approving the Job Classification Specifications for the two positions: Marketing and Community Engagement Manager classification and Community Engagement Management Analyst in the City Manager's Office. Additionally, the City Council will consider updating the Salary Pay Table for the City of South Gate Professional and Mid-Management Employees by adding the Marketing and Community Engagement Manager at Pay Scale 616 (\$6,608 - \$8,032 monthly), an Exempt Classification, and the Community Engagement Management Analyst at Pay Scale 610 (\$6,147 - \$7,472 monthly), a Non-Exempt Classification. Finally, the City Council will consider authorizing

the City Manager to eliminate the Management Assistant position in the City Manager's Office when the position becomes vacant.

FISCAL IMPACT: The cost to add the Marketing and Community Engagement Manager is estimated to be \$133,000 annually, which includes the cost of benefits. The reclassification of the Management Analyst to Community Engagement Management Analyst position will not result in any additional impacts to the 2022/2023 Fiscal Budget because both the Management Analyst position and the Community Engagement Management Analyst are at the same Salary Range. The elimination of the Management Assistant position, however, will result in an estimated annual savings of \$111,000, which includes the cost of the salary and benefits. The cumulative result of the actions requested to be approved herein will result in no additional cost to the 2022/2023 Fiscal Budget as there is a salary savings from a vacant position within the Office.

It should be noted that the City Manager has previously presented additional restructuring elements during the Fiscal Year 2022/2023 budget process and is currently going through the mandated meet and confer process with impacted bargaining units. It is projected that complete restructuring would likely eliminate the vacant position of Executive Assistant and permit a savings of about \$85,000 to the current budget of the City Manager's Office.

ANALYSIS: None.

BACKGROUND: The City Council has established a city goal of enhancing communication both internally and externally, along with fiscal sustainability and workforce development. This proposed change will assist the organization in all three elements. First, by adding more resources to the communication efforts, we will make significant advances to better communication. It is anticipated that internal candidates will apply for one or both positions, which will continue workforce development opportunities. Finally, that if the overall restructuring plan presented by the City Manager is adopted, there will be significant savings achieved.

The Marketing and Community Engagement Manager will be responsible for developing, coordinating, and implementing a public information, marketing, and/or education strategy that has Citywide impact. The position will also be responsible for, oversee, and maintain all City communication tools, which include, but are not limited to, social media and the City's website. The Marketing and Community Engagement Manager will maintain the City's online presence, implement engagement programs, and structure an organizational marketing and media strategy. This position will coordinate interdepartmental efforts to ensure that accurate information is distributed in a consistent manner across a myriad of media including, but not limited to, web, print, broadcast, and social media. The Marketing and Community Engagement Manager assist in a variety of other special studies, research, reviews or projects from areas associated with communication to support directives give by the City Council and at the direction from the City Manager. This position will be assigned to Salary Range 616 (\$6,608 - \$8,032 per month), which is consistent with what similar positions pay in other cities and is FLSA Exempt. This position shall be represented by the City of South Gate Professional Mid-Management Association.

The Community Engagement Management Analyst will conduct administrative studies and analysis as the direction of the Marketing and Community Engagement Manager and/or City

Manager. This position will develop information brochures, stories and other media to inform the public of City actions, accomplishments and/or events. The Community Engagement Management Analyst will act as staff support to the City Manager and in the support of the Marketing and Community Engagement Manager's responsibilities. The position will be assigned to the same salary range as other Analysts, Salary Range 610 (\$6,147 - \$7,472 per month) and is FLSA Non-Exempt. This position shall be represented by the City of South Gate Professional Mid-Management Association. The rationale for reclassifying the Management Analyst position to the Community Engagement Management Analyst is so that the recruiting efforts are specifically targeted in acquiring a qualified candidate to meet the City's community engagement needs.

Human Resources staff worked with the City Manager's Office to develop the job classification specifications for the Marketing and Community Engagement Manager and the Community Engagement Management Analyst. Staff also worked with the Professional Mid-Management Association Board Members (PMMA) to review the new job specifications, of which they are in agreement.

ATTACHMENT: Proposed Resolution (including job specifications and salary pay table)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO CREATE THE POSITION OF MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND TO RECLASSIFY A MANAGEMENT ANALYST POSITION TO A COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; APPROVE THE JOB CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; TO APPROVE THE ADJUSTMENT OF THE SALARY PAY TABLE TO ADD THE RESPECTIVE SALARY RANGE AND THE SALARY PAY TABLE FOR THE MARKETING AND COMMUNITY ENGAGEMENT MANAGER AND COMMUNITY ENGAGEMENT MANAGEMENT ANALYST; AND TO ELIMINATE THE MANAGEMENT ASSISTANT POSITION IN THE CITY MANAGER'S OFFICE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments;

WHEREAS, the City desires to create the position of Marketing and Community Engagement Manager and reclassify an existing Management Analyst position to a Community Engagement Management Analyst; and

WHEREAS, the City desires to approve the job classification specifications for the positions of Marketing and Community Engagement Manager and Community Engagement Management Analyst in the Administration Department; and

WHEREAS, the City desires to approve the adjustment of the salary pay table to add the respective salary range and the salary pay table for the Marketing and Community Engagement Manager and Community Engagement Management Analyst;

WHEREAS, the City desires to provide the City Manager the authority to eliminate the position of Management Assistant in the City Manager's Office when it becomes vacant.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby approve the creation of the Marketing and Community Engagement Manager position and the reclassification of an existing Management Analyst to a Community Engagement Management Analyst in the City Manager's Office.

SECTION 3. The City Council hereby approves and adopts the proposed amendments to the City's Salary Resolution and Position Classification Plan to approve the job classification specifications for the positions of Marketing and Community Engagement Manager and Community Engagement Management Analyst.

SECTION 4. The City Council does hereby authorize the City Manager to eliminate the Management Assistant position in the City Manager's Office when it becomes vacant.

SECTION 5. The City Council hereby approves and adopts the proposed job specifications for the Marketing and Community Engagement Manager Classification, attached hereto as Exhibit "A" and the Community Engagement Management Analyst classification, attached hereto as Exhibit "B."

SECTION 6. The City Council does hereby approve and adopt the proposed Pay Table attached hereto as Exhibit "C."

SECTION 7. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 11th day of April 2023.


CITY OF SOUTH GATE:

By: _____
Maria del Pilar Avalos, Mayor

ATTEST:

By: _____
Yodit Glaze, Deputy City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas 
Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

MARKETING AND COMMUNITY ENGAGEMENT MANAGER
(Exempt FLSA Status)

DESCRIPTION

Under the general direction of the City Manager, the Marketing and Community Engagement Manager is an advanced-level profession that is responsible for developing, coordinating, and implementing a public information, marketing, and/or education strategy that has Citywide impact. The position is responsible for, oversees, and maintains all City communication tools, including social media and the City's website; maintain online presence; coordinating interdepartmental efforts to ensure accurate information is distributed in a consistent manner across a myriad of media including web, print, broadcast, and social media; structuring an organizational marketing and media strategy; implementing engagement programs.

The position will also assist in a variety of other special studies, research, reviews, or projects assigned by the City Manager from time to time. These projects, studies, or reviews can range from areas associated with communication to directives given by the City Council as a body at regular Council meetings as related to the duties described herein.

CLASS CHARACTERISTICS

The Marketing and Community Engagement Manager is an advanced level professional position providing key support to the City Manager. This position is distinguished from other Analyst's positions in that it may supervise staff, overseeing and coordinating communication, undertaking projects, special studies that will and may cross departmental boundaries. The incumbent needs to excel in communication skills, use independent judgement and decision-making skills, requires patience, tact, and persuasion in dealing with public, staff, community groups, media representatives, and outside governmental entities. Fluency with digital tools including, but not limited to, Adobe Creative Suite (such as Photoshop, InDesign, Lightroom and Premiere), Google analytics, and all the major social media platforms (Twitter, Instagram, Facebook, LinkedIn).

SUPERVISION EXERCISED

Supervise Community Engagement and Management Analyst, interns, clerical staff and other staff as assigned.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

Plans, organizes, controls, integrates, and evaluates communication activities and operations; develops, implements, and monitors long-term plans, goals, and objectives focused on achieving the Department's and City Council mission and priorities; manages and directs the development, implementation, and evaluation of plans, policies, systems, and procedures to achieve annual goals and work standards.

Responsible for the facilitation of City-wide communications and information dissemination from the City Manager and other departments; Possesses skills in creating and driving strategic communication and broad

strategic communications initiatives and messages through multiple channels, delivering and assessing effectiveness of public information across multiple platforms, including social media.

Directs the design and implementation of marketing and advertising campaigns to promote City services, activities, programs, and special events.

Collaboratively develops, maintains, and promotes the City's brand.

Coordinates content of press releases, City website information, electronic communication, and newsletters; prepares speeches, responses, and related materials for public information purposes.

Prepares the annual budget for the division, department, or city; monitors and controls the budget; conducts forecasting and research.

Project Management; plans and directs activities of multi-faceted city-wide project of a limited duration; evaluates progress and resolves difficulties including those crossing departmental lines; provides project leadership and advice to committees; provides technical direction and expertise related to project; manages and directs the work of project staff including vendors, subcontractors, and City personnel.

Conducts research and analyzes data; makes recommendations on administrative and operational problems, policies, and procedures; modifies communication, advertising and outreach methods as necessary.

Develops comprehensive strategic communication programs that include City strategic plan goals and objectives; primary messages, research, strategy, tactics, and budget; develop and facilitate outreach, public awareness campaigns, and special communications and media projects.

Attends and represents the City in community, interdepartmental, interagency, and professional meetings.

QUALIFICATIONS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education and Experience

Graduation from an accredited college or university with Bachelor's Degree in communication, journalism, business administration public administration, or a closely related field and three (3) years of progressively responsible communications, public relations, policy analysis, or work in the City Manager's Office.. A Master's Degree is desirable.

LICENSE/CERTIFICATES

Possession of a valid California State Class C Driver's License and a satisfactory driving record is required at time of appointment and throughout employment in this position.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of: Operational characteristics, services, and activities of a comprehensive communication program for a municipal operation; social media, website management, emergency information on complex, and historical perspective of the organization.

Ability to: Exercise tact, diplomacy, and discretion in dealing with highly sensitive, complex, confidential, and controversial issues and situations; navigate sensitive political environments; utilize City specific technology and general office software; exercise independent judgement within general policy guidelines; communicate effectively, both verbally and in writing, present information clearly and persuasively to the public, departments, City Council and in public settings; prepare clear, concise, and comprehensive correspondence, reports, studies, and other written materials; undertake research techniques, analyze data,

interpret information, and structure the information into reports with conclusions and recommendations.

Skills: In critical thinking and problem-solving, making recommendations on complex community and intergovernmental relations, community relations, media relations, community outreach, and public affairs issues and strategies. Ability to fluently speak, read and write in Spanish is highly desirable.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Physical – Sufficient physical ability to work in an office setting with some travel to attend meetings sit, stand, walk, reach twist, turn, knee, bend, squat, and/or stoop for prolonged periods of time; lifting up to 25 lbs.; perform duties requiring grasping, repetitive hand movement, and fine coordination; and operate office equipment.

While performing the duties for this class, the employee is regularly required to used oral and written communication skills; read and interpret complex data; thoroughly analyze and solve problems; exercise sound judgement in the absence of specific guidelines; use math and mathematical reasoning; establish priorities and work on multiple assignments and projects concurrently, meet intense and changing deadlines given continual interruptions; and interact with staff, management, contractors, vendors, and others encountered in the course of work.

Vision – See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate office equipment. Hearing in the normal audio range with or without correction.

Environment – Standard office setting; interact with officials, City Staff, employees, other government officials and the public. Attends evening meetings and may be contacted during off work hours due to the need to communicate to the public during emergency operations or other critical incidents.

MARKETING & COMMUNITY ENGAGEMENT MANAGER

Created, 03/14/2023

City of South Gate

CLASS SPECIFICATIONS AND ATTRIBUTES

COMMUNITY ENGAGEMENT MANAGEMENT ANALYST

DESCRIPTION

Under general supervision, performs varied and complex professional and administrative work; conducts administrative studies and analysis. Develop informational brochures, stories and other actions used to inform the public of City actions, accomplishments and/or events. Acts as staff support to the City Manager and in the support of the Marketing and Community Engagement Manager's responsibilities; and performs related work as assigned.

CLASS CHARACTERISTICS

The Community Engagement Management Analyst is journey level classification. Under general supervision, incumbents perform a full range of analytical duties, community information activities which support a specific department and/or the entire City organization.

SUPERVISION RECEIVED

Works under the direct supervision of the Marketing and Community Engagement Manager.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

Research, analyze data, and prepare recommendations in written or oral form to the City Council, City Manager, Marketing and Community Engagement Manager, or other staff.

Drafts, reviews and finalizes staff reports, agreements, resolutions, correspondence proclamations, and memorandums.

Assists in budget preparation, expenditure monitoring, and routine performance measurement monitoring.

Primary Staff Liaison to the Tweedy Mile Business Improvement District Advisory Board.

Assists in the development and implementation of City programs; Assist in development and posting of community engagement information on various city platforms.

Reviews and provides recommendations to improve departmental operating efficiencies.

Assists in the development of written policies, processes and procedures; Assists with implementation of and compliance monitoring for contracts.

Attends Council or Commission meetings when assigned.

Provides information on City services, policies and procedures to departments, other agencies and/or citizen

groups; Prepares written communications regarding City programs, policies or activities for public dissemination.

In limited situations, may serve as a liaison between City staff and outside agencies or contractors, consultants and vendors.

Tracks and reviews legislation that could affect the City or department; Writes legislative correspondence.

Writes RFPs and/or RFQs for professional services; Writes and administers grants.

May make oral presentations to the City Council, Commissions, or to the public.

May serve as a team leader/project manager or member of City task forces organized to address problems or issues related to governmental activities or community concerns.

May represent the City Manager's Office at meetings involving other City Departments, governmental organizations or community groups.

Performs other related duties as assigned.

QUALIFICATIONS

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary. A typical way of obtaining the knowledge and abilities would be:

Education and Experience

Graduation from an accredited college or university with a Bachelor's degree in public administration, business administration, finance or a related field AND two (2) years of increasingly responsible, related professional experience. A Master's degree in related field is desirable.

License Requirement

Possession of a valid California Class C Driver's License and a satisfactory driving record is required at time of appointment and throughout employment in this position.

Knowledge, Skills and Abilities

Knowledge of: the principles, practices and trends of public administration; research, statistical analysis, and report preparation; organization and functions of the assigned municipal department and municipal government overall; ; evaluation techniques and organizational principles; applicable federal, state and local laws, codes, and regulations; ; modern office practices, procedures and equipment, including word processing and computer applications (Word, Microsoft Outlook, Excel, PowerPoint, etc.), knowledge of various social media platforms (Facebook; Twitter, etc.).

Ability to: perform specialized administrative tasks; conduct research, perform analysis, and prepare and present reports of findings; work independently; interpret and apply related laws, ordinance, and policies; follow oral and written directions; evaluate the work of others; use computer and related software; communicate effectively both orally and in writing; and establish and maintain effective working relationships with others.

Skills: Ability to fluently speak, read and write in Spanish is highly desirable.

ADDITIONAL INFORMATION:**CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM**

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Physical – Sufficient physical ability to work in an office setting with some travel to attend meetings sit, stand, walk, reach twist, turn, knee, bend, squat, and/or stoop for prolonged periods of time; lifting up to 25 lbs.; perform duties requiring grasping, repetitive hand movement, and fine coordination; and operate office equipment.

While performing the duties for this class, the employee is regularly required to used oral and written communication skills; read and interpret complex data; thoroughly analyze and solve problems; exercise sound judgement in the absence of specific guidelines; use math and mathematical reasoning; establish priorities and work on multiple assignments and projects concurrently, meet intense and changing deadlines given continual interruptions; and interact with staff, management, contractors, vendors, and others encountered in the course of work.

Vision – See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate office equipment. Hearing in the normal audio range with or without correction

Environment – Standard office setting; interact with officials, City Staff, employees, other government officials and the public. Attends evening meetings and may be contacted during off work hours due to the need to communicate to the public during emergency operations or other critical incidents.

MARKETING AND COMMUNITY ENGAGEMENT ANALYST

Created, 03/14/2023

Salary Pay Table
South Gate Professional and Mid-Management Employees
Effective 03-14-2023

Exempt Classifications		Step A	Step B	Step C	Step D	Step E
609	RECREATION SUPERVISOR	6,065	6,369	6,687	7,021	7,372
613	CUSTOMER SERVICE SUPERVISOR	6,416	6,737	7,074	7,427	7,799
615	CODE ENFORCEMENT SUPERVISOR	6,523	6,849	7,191	7,551	7,928
616	MARKETING & COMMUNITY ENGAGEMENT MGR.	6,608	6,938	7,285	7,650	8,032
617	POLICE RECORDS MANAGER	6,976	7,325	7,691	8,076	8,480
617	TRANSPORTATION SUPERVISOR	6,976	7,325	7,691	8,076	8,480
621	SENIOR ACCOUNTANT	7,322	7,688	8,072	8,476	8,900
623	SENIOR PLANNER	7,537	7,914	8,310	8,725	9,162
626	EQUIP. MAINTENANCE SUPERINTENDENT	7,865	8,258	8,671	9,104	9,560
626	SENIOR FINANCIAL ANALYST	7,865	8,258	8,671	9,104	9,560
628	SENIOR ENGINEER	8,596	9,025	9,477	9,950	10,448
629	ELECTRIC & GEN MAINT SUPERINTENDENT	8,889	9,333	9,800	10,290	10,805
629	STREET & SEWER SUPERINTENDENT	8,889	9,333	9,800	10,290	10,805
629	REVENUE MANAGER	8,889	9,333	9,800	10,290	10,805
630	WATER DIVISION MANAGER	9,968	10,466	10,989	11,539	12,116
631	SENIOR CIVIL ENGINEER	9,788	10,277	10,791	11,331	11,897
634	PRINCIPAL CIVIL ENGINEER	10,571	11,099	11,654	12,237	12,849
633	CITY TRAFFIC ENGINEER	10,277	10,791	11,331	11,897	12,492

Non-Exempt Classifications		Step A	Step B	Step C	Step D	Step E
601	ADMINISTRATIVE ASSISTANT	5,152	5,410	5,680	5,964	6,263
601	ASSISTANT PLANNER	5,152	5,410	5,680	5,964	6,263
601	MANAGEMENT ASSISTANT	5,152	5,410	5,680	5,964	6,263
606	HOUSING & GRANTS ANALYST	5,468	5,742	6,029	6,330	6,647
610	ADMINISTRATIVE ANALYST	6,147	6,454	6,777	7,116	7,472
610	ADMINISTRATIVE SERVICES COORDINATOR	6,147	6,454	6,777	7,116	7,472
610	BUDGET & PAYROLL ANALYST	6,147	6,454	6,777	7,116	7,472
610	COMMUNITY ENGAGEMENT MGT. ANALYST	6,147	6,454	6,777	7,116	7,472
610	INFORMATION SYSTEMS ANALYST	6,147	6,454	6,777	7,116	7,472
610	MANAGEMENT ANALYST	6,147	6,454	6,777	7,116	7,472
611	TRAINING SPECIALIST	6,178	6,487	6,811	7,152	7,509
612	CRIME ANALYST	6,222	6,533	6,860	7,203	7,563
613	PURCHASING SUPERVISOR	6,416	6,737	7,074	7,427	7,799
614	ACCOUNTANT	6,481	6,805	7,146	7,503	7,878
615	ASSISTANT ENGINEER	6,523	6,849	7,191	7,551	7,928

Salary Pay Table
South Gate Professional and Mid-Management Employees
Effective 03-14-2023

Non-Exempt Classifications		Step A	Step B	Step C	Step D	Step E
619	SENIOR ADMINISTRATIVE ANALYST	7,112	7,467	7,841	8,233	8,644
619	PUBLIC WORKS SENIOR MANAGEMENT ANALYST	7,112	7,467	7,841	8,233	8,644
622	ASSOCIATE ENGINEER	7,481	7,856	8,248	8,661	9,094
624	TECHNICAL SERVICES MANAGER	7,613	7,993	8,393	8,813	9,253
625	INFORMATION SYSTEMS ADMINISTRATOR	7,613	7,993	8,393	8,813	9,253
632	FAMILY VIOLENCE PROGRAM COORDINATOR	6,969	7,317	7,683	8,067	8,471
632	CRIME SCENE FORENSIC SPECIALIST	6,969	7,317	7,683	8,067	8,471
851	EXECUTIVE ASSISTANT TO POLICE CHIEF	6,325	6,641	6,973	7,322	7,688
851	EXECUTIVE ASSISTANT TO CITY ATTY (CONF)	6,325	6,641	6,973	7,322	7,688
851	EXECUTIVE ASSISTANT (CONF)	6,325	6,641	6,973	7,322	7,688
851	EXECUTIVE ASSISTANT TO CITY MGR (CONF)	6,325	6,641	6,973	7,322	7,688

CITY MANAGER'S OFFICE

APR 04 2023

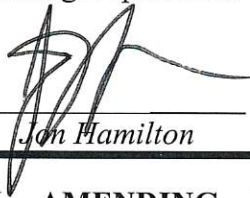
3:30 pm

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 11, 2023
Originating Department: Human Resources

Human Resources Director:


Jon Hamilton

City Manager:


Chris Jeffers

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO RECLASSIFY THE CITY HALL RECEPTIONIST POSITION IN THE CITY MANAGER'S OFFICE TO AN OFFICE ASSISTANT POSITION

PURPOSE: To reclassify the City Hall Receptionist position in the City Manager's Office to an Office Assistant position.

RECOMMENDED ACTION: The City Council will consider adopting a Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by reclassifying the City Hall Receptionist position in the City Manager's Office to an Office Assistant position.

FISCAL IMPACT: The reclassification of the City Hall Receptionist position to an Office Assistant position in the City Manager's Office will result in an annual position cost increase of approximately \$3,000; however, this will not result in any additional impacts to the 2022/2023 Fiscal Budget because of the cumulative savings resulting from the reorganization efforts of other positions in the City Manager's Office.

ANALYSIS: None.

BACKGROUND: The City must, from time to time, add, remove, reclassify, or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the City's workforce. In response to these changing needs and demands, job classification specifications must be amended, or positions reclassified, to more closely match the tasks which need to be performed by employees in the City's various departments.

The current City Hall Receptionist position has evolved over the years requiring the incumbent to do more than just answer phones, greet and direct City Hall visitors, and provide clerical support. Today, the position handles duties more synonymous with that of the Office Assistant, which include coordinating meetings, trainings, conference and appointments as needed for City Council and staff, managing a greater degree of recordkeeping, and maintaining absolute confidentiality of

work-related issues, documents, records and materials pertaining to City employees, officials, agents and others.

Human Resources staff worked with the Miscellaneous Employees' Association (MEA) to discuss this reclassification of the City Hall Receptionist to an Office Assistant position, of which they are in agreement.

ATTACHMENT: Proposed Resolution

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY
RESOLUTION AND POSITION CLASSIFICATION PLAN) TO
RECLASSIFY THE CITY HALL RECEPTIONIST POSITION IN THE
CITY MANAGER'S OFFICE TO AN OFFICE ASSISTANT POSITION**

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the City desires to reclassify the existing City Hall Receptionist position to an Office Assistant position.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby approve the reclassification of the existing City Hall Receptionist position to an Office Assistant position.

[Remainder of page left blank intentionally.]

SECTION 3. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 11th day of **April 2023**.

CITY OF SOUTH GATE:

By: _____
Maria del Pilar Avalos, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (EZ)
Raul F. Salinas, City Attorney

APR 03 2023

6:00pm

City of South Gate

CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 11, 2023Originating Department: City Manager's Office

City Manager: _____


Chris Jeffers

City Manager: _____


Chris Jeffers

SUBJECT: A REQUEST BY VICE MAYOR HURTADO AND CITY COUNCIL MEMBER BARRON FOR CITY COUNCIL TO DISCUSS WHETHER THE CITY SHOULD EXPLORE VIDEO/STREAMING THE MEETINGS

PURPOSE: This item was continued from the Regular City Council Meeting of March 28, 2023. For the City Council to discuss whether its meetings should be video/streamed.

RECOMMENDED ACTION: The City Council will consider continuing this item to the next Regular City Council Meeting of April 25 2023 to decide if direction should be given to staff to present a project and program that would permit the video/streaming of City Council meetings.

FISCAL IMPACT: This is a discussion item and development of direction, if any, to staff. Should City Council give direction to develop a project for the video/streaming of City Council meetings, then costs would be provided at that time as it relates to potential start-up and on-going costs for such a program.

ANALYSIS: Vice Mayor Hurtado and City Council Member Barron have requested this item be placed on the agenda to allow the City Council to discuss its interest and whether direction should be given to staff.

Attached (Exhibit A) are the results of a quick survey of neighboring cities to provide information on related to the use of cameras to broadcast their meetings. While only four cities responded to the request, it is recognized that nearly all of the 14 cities asked do video/stream their Council meetings and/or other bodies.

Based on the survey and other information, the act of providing video/streaming of City Council meetings started for a large number prior to COVID and part of the local government cable system agreements to provide public, educational, and governmental (PEG) access channels. For many local governments, the process of providing video was to provide increase transparency of the legislative process and the only technology that existed to accomplish that goal. Around early 2012, technology became possible to allow ability to listen, see and participate in government process through platforms like Zoom and TEAMS. These types of platforms grew significantly as a result of COVID to allow not only the public but governmental officials that could not meet in person.

For most cities that have been using video/streaming, they have a dedicated staff member or members for the monitoring and processing of videos. Even a single camera usually requires an individual to monitor and adjust as the meeting proceeds. With multiple cameras, the need for a dedicated person is a necessity. Supplementing the survey are the personal experiences of the City Manager in the operations of Monterey Park and Glendora, which have one to one and one-half full-time employees operating such programs. The annual staffing costs are in excess of \$125,000 for personnel costs and approximately \$20,000 for the supplies and materials budgets. These costs appear to be similar to experiences of Cerritos and Downey, which are similar size organizations to South Gate. It should be noted that the cities use these individuals to produce other videos for governmental uses.

It is important to note that the use of standard video cameras simply permits real-time viewing of the proceedings. It does not allow interactive conversation between the viewer and the City. Platforms like Zoom and Teams can be tied into the telecast with hardware to allow the interaction. There are technical aspects that would need to be further analyzed should the City Council indicate a program should be developed for consideration.

Should the City Council give direction to develop a video program, we would like to bring in a consultant to scope the project and give a better understanding of cost, both one-time and on-going. Consideration such as using internal staff versus a vendor to run the system? Do the chambers need to be upgraded for acoustics and/or electrical? What about off-site capability?

It is suggested that the City Council discuss what advantages there are to videoing the meetings brings over Zoom/TEAMS platforms, what goals it would like to achieve and the scope it would like to undertake in order to achieve those goals, if any.

ATTACHMENT: Exhibit A - Survey

EXHIBIT A

<u>Cities</u>	<u>Maywood</u>	<u>Artesia</u>	<u>Cerritos</u>	<u>Commerce</u>	<u>Huntington Park</u>
Does your City video/stream CC meetings?	Yes	Yes	Yes	Yes	Yes
If yes, is it live and/or posted after the meeting?	Both	Live only	Both	Both	Both
When did your City begin to video/stream?	Apr-20 Planning Commission	?	1993	2014	Pre-COVID
Does your City video/stream other bodies?		No	yes - four bodies	No	No
Does your City use the PEG channel?			yes		
Do you have a budget for the operation?	\$22k in setup and \$5k annually	Yes - Not Stated	Yes - about \$100K one Full time Video Specialist	Yes - Not Stated One Video and P/T staff	Yes - Not sure
How many staff are assigned?	Contract	IT on Overtime			Outsourced
If you video/stream, is it a fixed point or do you use multiple cameras to show Council/speakers/staff	One (1) rotates	?	Multiple Points	Multiple points	Multiple points
How many Cameras to you use?	one (1) camera	?	Six (6) Cameras Compatibility for zoom and PEG can be different	Four (4) Cameras	a handful
If you video/stream, are there any technical issues you would recommend to consider?	No	?		Consider how zoom is impacted	
Are there any other considerations you would pass along?	No	?	?	?	

CITY MANAGER'S OFFICE

APR 04 2023

9:00 AM

City of South Gate CITY COUNCIL

AGENDA BILL

For the Regular Meeting of **April 11, 2023**
Originating Department: **City Manager's Office**

Management Analyst:  Giselle M. Hernandez City Manager:  Chris Jeffers

SUBJECT: CITY'S LEGISLATIVE PLATFORM FOR 2023

PURPOSE: To review and approve the City's Legislative Platform for 2023.

RECOMMENDED ACTION: The City Council will consider adopting the City's 2023 Legislative Platform containing the City's state and federal legislative priorities.

FISCAL IMPACT: None.

ANALYSIS: The purpose of the Legislative Platform is to provide a means for summarizing the City's core legislative principles for the purpose of advocacy efforts at the regional, state, and federal levels. The 2023 Legislative Platform was developed using the goals and objectives of the City Council, a review of legislative priorities from the League of California Cities and California Contract Cities Association, and input from the City Manager and the City's state and federal lobbyists. Many of the priorities included in the Legislative Platform are continued from 2022 and previous years.

New items added for 2023 include supporting legislation to: 1) clean up impaired/contaminated properties, 2) add programs that assist in maintaining fiscal sustainability, c) improve good governance, d) acquire funding for reducing the digital divide, and e) to implement the Gateway Specific Plan. Items for opposition include legislation that may negatively impact fiscal sustainability and mandated programs that fail to provide full funding.

BACKGROUND: The 2023 Legislative Platform sets forth the City's legislative priorities for the 2023 legislative session and provides direction for the City's state and federal lobbyists. The City recognizes the need for an active state and federal legislative program to protect the City's interests in Sacramento and Washington, D.C. As a result, the City contracts a state and a federal lobbyist firm, Joe A. Gonsalves & Son and Kiley and Associates, LLC, respectively, to provide their expertise in state and federal legislative advocacy analyses. They both help the City monitor and track state and federal grants; lobby the various legislative and administrative departments within the state and federal governance on the City's priorities; prepare and secure letters of support; identify opportunities to showcase the City's achievements and challenges before state and federal jurisdictional bodies; provide legislative updates and a variety of resources and assistance.

Approval of the 2023 Legislative Platform also streamlines the City's process and allows City staff to effectively respond and take immediate action on pressing legislation under City Council direction. Federal and state legislative proposals and policies consistent with the City's 2023 Legislative Platform may be supported by the City. Policies and proposals inconsistent with this Legislative Platform may be opposed by the City. For proposed legislation, consistent with the City's Legislative Platform, City staff shall be authorized to prepare position letters clearly within the parameters of the platform and being requested by one of our regional bodies (such as the League of California Cities; California Contract Cities Association; Gateway Cities Council of Governments). Other letters of support or opposition can be done with the Mayor's authorization. Items not addressed in the City's Legislative Platform will require further direction from the City Council.

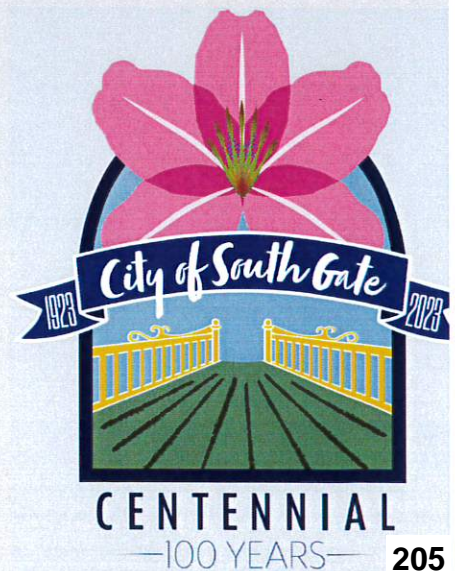
The City will continue to annually update the Legislative Platform taking into account new issues or priorities as they relate to the community or other regional partners. Additionally, the policies established within the Legislative Platform do not preclude City Council consideration of additional legislative matters arising throughout the year and may be presented to the City Council for consideration and action.

ATTACHMENT: 2023 Legislative Platform



LEGISLATIVE PLATFORM 2023

WWW.CITYOFSOUTHGATE.ORG
(323) 563-9500



ABOUT THIS LEGISLATIVE PLATFORM

The Legislative Platform is a tool for the City to navigate through the legislative landscape. The document outlines the City's position on priority and important matters. This Legislative Platform allows Council Members and City staff to address and take immediate action on legislative and regulatory issues at the federal, state and regional levels.

This platform supplements existing City Council established goals and policies in various documents including the City's General Plan and approved Resolutions. The policy statements below are a summary of issues significant to the City. The document is intended to be updated on an annual basis.

Publication of the platform allows for transparent awareness to the community and other interested parties of the City's legislative priorities.



CITY OFFICIALS



MAYOR
Maria del Pilar Avalos



VICE MAYOR
Gil Hurtado



COUNCIL MEMBER
Maria Davila



COUNCIL MEMBER
Joshua Barron



COUNCIL MEMBER
Al Rios

CITY CLERK
Yodit Glaze

CITY TREASURER
Jose De La Paz

CITY MANAGER
Chris Jeffers

CITY ATTORNEY
Raul F. Salinas

LEGISLATIVE PLATFORM GOALS

- Approval of the Legislative Platform streamlines the City's process and allows City staff to effectively respond and take immediate action on pressing legislation under City Council direction.
- Federal and state legislative proposals and policies consistent with the Legislative Platform may be supported by the City.
- Policies and proposals inconsistent with this Legislative Platform may be opposed by the City.
- For proposed legislation, consistent with the Legislative Platform, City staff shall be authorized to prepare position letters .
- Items not addressed in the Legislative Platform will require further direction from the City Council.

PUBLIC SAFETY

SUPPORT

- Efforts to promote racial and social equity.
- Tools and resources to address critical community challenges such as homelessness, mental health, domestic violence, drug rehabilitation and human trafficking.
- Efforts to eliminate the use of illegal fireworks.
- Efforts to reduce illegal access to firearms.
- Measures aimed at gang suppression, prevention and intervention.



OPPOSE

- Legislation to reduce and/or eliminate Asset Forfeiture revenues.
- Legislation/Initiatives which may change the criminal justice system and endanger the public safety of our community.

SEEK FUNDING FOR

- Mental Health Service Programs
- Homeless Prevention Programs
- Monitoring impacts of the early release initiative.
- Gang Reduction and Youth Development Programs
- Community Policing Programs
- The development of an Emergency Operation Center.



WORKFORCE AND ECONOMIC DEVELOPMENT

SUPPORT

- Financial Recovery Programs that support residents and small businesses.
- Expansion of job placement and career development programs.
- Programs aimed to develop and advance small businesses.
- Funding and financing of programs aimed at attracting new development.
- Regional business friendly principles and practices.
- Development projects benefiting the Gateway region.

OPPOSE

- New legislation that may hurt start-up businesses.

SEEK FUNDING FOR

- Business revitalization for Tweedy Blvd. and Hollydale areas.
- Establishing and maintaining a hire local program.
- Establishing and maintaining a youth employment program.
- Workforce Development Programs.
- Implement the Gateway Specific Plan.

INFRASTRUCTURE

SUPPORT

- Local and regional infrastructure improvements.
- Policies and/or programs that could increase safety, enhance mobility, improve infrastructure conditions, reduce environmental impacts, promote sustainability, enhance service and reliability, and encourage alternative modes of transportation.
- Funding and development efforts to plan and construct the West Santa Ana Branch Transit Corridor Project.
- Efforts to develop and revitalize the Lower Los Angeles River.
- Funding for reducing the digital divide.



OPPOSE

- Funding shifts that reduce or fail to allocate South Gate's allocation share.
- Mandated programs that fail to provide full funding.

SEEK FUNDING FOR

- Parks projects in support of revitalizing the Lower Los Angeles River.
- South Gate Regional Bikeway Connectivity Program
- Storm Water Quality and Compliance Program
- Roadway improvements for the City's main boulevards and residential streets.
- Park Master Plan implementation
- Citywide Lighting Master Plan implementation to upgrade streetlights.
- Reducing the City's "Local Match" requirement under Measure M.

HEALTH AND ENVIRONMENT

SUPPORT

- Efforts to offer mental health counseling, homelessness prevention, medical screening and food distribution programs.
- Legislation improving air quality and reducing and mitigating emissions.
- Legislation aimed at increasing environmentally friendly buildings, businesses and manufacturing.
- Measures to continue funding and expanding parks, recreation and open spaces.
- Healthy lifestyle programs aimed at eliminating obesity.
- Local control programs for water, watershed and catch basin review and regulation.
- Legislation that requires railroad companies to timely fund and service their right-of- ways to address issues such as homeless encampments, litter removal and bulky items.
- Legislation cleaning up impaired/contaminated properties.

SEEK FUNDING FOR:

- Community wellness programming.
- Water conservation, landscape demonstration projects.
- Vehicle replacement for alternative fuel program.
- Conservation and energy efficiency upgrades to City facilities.
- Development of first/last mile projects.





GOVERNMENT ADMINISTRATION

SUPPORT

- Employment equity across all functions including recruitment, hiring, training and personnel policies.
- Proposals to enhance and strengthen local representation on regional commissions and task forces.
- Legislation that provides for an even distribution of resources to local governments.
- Future efforts that would enhance the City's voice and needs at county, state, and federal levels.
- Programs that assist in maintaining fiscal sustainability.
- Legislation that improves good governance.

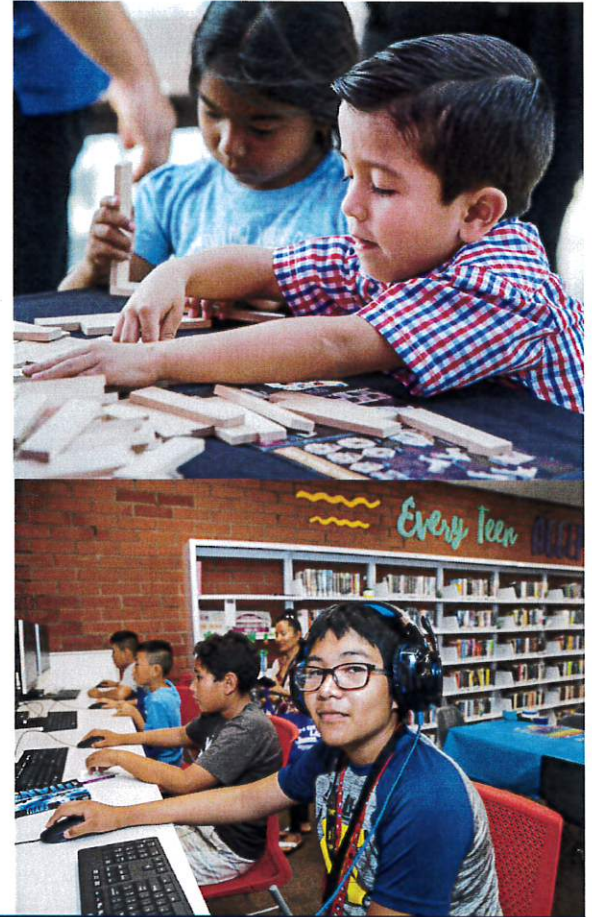
OPPOSE

- Unfunded state mandated programs.
- Fast track bills that bypass local input.
- Legislation reducing local government control.
- Legislation that may negatively impact fiscal sustainability.

EDUCATION AND HUMAN RESOURCES

SUPPORT

- Efforts to provide federal, state and local relief resources to K-12 schools and institutions of higher education.
- Expansion and availability of early care and education opportunities in the City.
- Increasing affordability and accessibility to higher education institutions.
- Improving the lives of immigrants and their families.
- Initiatives aiming to increase citizenship and voter participation.
- Programs that reduce the existing educational and digital divide.



CIVIC RESOURCES

SUPPORT

- Expansion of higher education facilities in the City and surrounding communities.

OPPOSE

- Closures to vital community resources not under municipal control.

SEEK FUNDING FOR:

- South Gate Park Girls Club House





HOUSING

SUPPORT

- Rental assistance programs to provide emergency rental relief assistance.
- Resources to provide emergency shelters and permanent supportive housing for adults and youth.
- Legislation that provides flexibility for cities to exercise local housing control to best address the needs of the community.
- Legislation that creates affordable housing and transit-oriented development.

OPPOSE

- Any legislation that preempts local land use authority and control.
- New program mandates that are unfunded.
- Legislation that results in increasing parking impacts related to housing.

SEEK FUNDING FOR

- Emergency assistance to help secure housing for people experiencing or at risk of homelessness.
- Affordable housing options and programs for vulnerable populations.

ABOUT THE CITY OF SOUTH GATE

Located in the heart of the Los Angeles Metropolitan Area, the City of South Gate is a busy, urban community consisting of residential, commercial, and industrial development spread over 7.4 square miles. It currently ranks as the 73rd largest city in California and 17th largest in Los Angeles County with a population of 93,259. South Gate is known for its outstanding city services, remarkable parks and recreation facilities, and family-friendly environment.

Incorporated on January 20, 1923, the city is strategically located along the 710 Freeway with close access to the 105 Freeway. South Gate is 20 miles north of the Ports of Los Angeles and Long Beach, 7 miles south of downtown Los Angeles, and 13 miles east of the Los Angeles International Airport, making it an ideal location for residents in the Los Angeles County area, and a main thoroughfare for regional, national, and global transportation and trade for businesses.



APR 04 2023

3:00 pm

WARRANT REGISTER FOR COUNCIL MEETING 4/11/2023

PART I

apChkLst

Final Check List

Page: 1

03/22/2023 11:40:43AM

CITY OF SOUTH GATE

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100460	3/22/2023	00003529 AT&T	960 449-6558-03/2	3/20/2023	BILLING PRD- MARCH 2023	242.90	242.90
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		Voucher:					
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100463	3/22/2023	0010904 EO: BARRON, JOSHUA	MARCH 10-11 202	3/20/2023	MARCH 10-11 2023 REIMBURSEN	245.00	245.00
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			53744100008 3/23	3/3/2023	BILLING PRD- 02/02/23-03/02/23	225.92	
			32809400008 3/20	3/22/2023	BILLING PRD- 02/02/23-03/02/23	44.31	918.40
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100470	3/22/2023	0013858 WEXCO INTERNATIONAL, LLC	23.35256.DEPO	3/20/2023	SILVIA GONZALEZ V. CITY OF SC	1,687.50	1,687.50
		Voucher:					
Sub total for BANK OF THE WEST:							199,013.97
Grand Total All Checks:							199,013.97
11 checks in this report.							

Page: 1

Item No. 10

216

WARRANT REGISTER FOR COUNCIL MEETING 4/11/2023

PART II

apChkLst

Final Check List

Page: 1

03/29/2023

4:03:09PM

CITY OF SOUTH GATE

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
100472	3/30/2023	0012107	CALIFORNIA STATE DISBURSEMENT	Ben312744	3/30/2023	CA STATE DISB. UNIT: PAYMENT	529.37	529.37
	Voucher:							
100473	3/30/2023	00002138	FRANCHISE TAX BOARD	Ben312742	3/30/2023	GARNISHMENT - FRANCHISE TA	102.23	102.23
	Voucher:							
Sub total for BANK OF THE WEST:							631.60	
2 checks in this report.							Grand Total All Checks:	631.60

apChkLst

03/29/2023

4:03:09PM

Final Check List
CITY OF SOUTH GATE

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Void Checks

Bank code: botw

(none)

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WARRANT REGISTER FOR COUNCIL MEETING 4/11/2023

PART III

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03/30/2023 12:40:19PM

Final Check List
CITY OF SOUTH GATE

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Bank : botw BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
100475	4/11/2023	0012681	ACCELERATED APPRAISALS	2447ILLI	7/26/2021	APPRAISALS FOR AFTER HOME-	550.00	550.00
	Voucher:							
100476	4/11/2023	0012681	ACCELERATED APPRAISALS	9714SANJ	12/13/2021	APPRAISALS FOR AFTER HOME-	550.00	
	Voucher:			10032VIRG	4/16/2022	APPRAISALS FOR AFTER HOME-	550.00	
				8125SANC-2	3/7/2023	APPRAISALS FOR AFTER HOME-	550.00	
				10024WAIN	3/22/2023	APPRAISALS FOR AFTER HOME-	550.00	2,200.00
100477	4/11/2023	00001467	ADMINISTRATIVE SERV. CO-OP	13094	12/31/2022	FIESTA TAXI- FOOD INSECURITY	1,218.60	
	Voucher:			14569	7/31/2022	FIESTA TAXI- FOOD INSECURITY	365.25	
				14780	8/31/2022	FIESTA TAXI- FOOD INSECURITY	643.10	
				14979	9/30/2022	FIESTA TAXI- FOOD INSECURITY	530.90	
				15197	10/31/2022	FIESTA TAXI- FOOD INSECURITY	539.00	
				012877	11/30/2022	FIESTA TAXI- FOOD INSECURITY	1,187.40	
				13322	1/31/2022	FIESTA TAXI- FOOD INSECURITY	1,010.20	
				13714	3/31/2022	FIESTA TAXI- FOOD INSECURITY	1,005.75	
				230237	2/28/2023	FEB 2023 PHONE-A-RIDE SERVI	36,271.46	
				15627	12/31/2022	FIESTA TAXI- FOOD INSECURITY	555.10	
				15833	1/31/2023	FIESTA TAXI- FOOD INSECURITY	581.20	
				13513	2/28/2022	FIESTA TAXI- FOOD INSECURITY	947.05	
				15413	11/30/2022	FIESTA TAXI- FOOD INSECURITY	628.25	45,483.26
100478	4/11/2023	00003971	ADMINSURE INC.	15907	3/15/2023	APRIL 2023 WORK COMP CLAIM	9,597.00	9,597.00
	Voucher:							
100479	4/11/2023	0013658	AFFORDABLE GENERATOR SERV	22776	1/17/2023	AS NEEDED EMERGENCY SERV	464.96	464.96
	Voucher:							
100480	4/11/2023	0011059	ALESHIRE & WYNDER, LLP, SUIT	74197	3/7/2023	THRU 02/28/23: SPECIALIZED LE	6,755.60	6,755.60
	Voucher:							
100481	4/11/2023	00000185	ALL CITY MANAGEMENT SERVICE	83895	3/8/2023	2/19/23-3/4/23: SCHOOL CROSSII	23,666.01	23,666.01
	Voucher:							
100482	4/11/2023	00001727	AMERICAN RED CROSS	22553037	3/8/2023	STAFF TRAINING	460.00	
	Voucher:			29014818	2/23/2023	STAFF TRAINING	1,584.93	2,044.93
100483	4/11/2023	0007290	APW KNOX-SEEMAN	18497687	3/3/2023	GARAGE SHOP STOCK	546.24	
	Voucher:			18423609	2/7/2023	PARTS FOR UNIT #165	27.57	
				18406664	2/2/2023	PARTS FOR UNIT #320	38.30	
				885013		CREDIT: RETURNED ITEM, INVOI	-289.56	322.55

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Bank : botw BANK OF THE WEST				(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
100484	4/11/2023	0012667	ARCHITERRA DESGIN GROUP	29625	5/31/2022	LANDSCAPE ORDINANCE & DES	820.00	820.00	
	Voucher:								
100485	4/11/2023	0010585	AUTOZONE STORES, INC.	5488060652	3/20/2023	GARAGE SHOP STOCK	103.62		
	Voucher:			5488056881	3/16/2023	PARTS FOR UNIT #902	14.97		
				5488055273	3/14/2023	PARTS FOR UNIT #602	104.73		
				5488048704	3/7/2023	PARTS FOR UNIT #176	5.45		
				5488048588	3/7/2023	PARTS FOR #295	12.12		
				5488054154	3/13/2023	PARTS FOR UNIT #141	37.90		
				548805779	3/9/2023	PARTS FOR ST200	37.97	316.76	
100486	4/11/2023	0009876	BIGGS CARDOSA	85681	2/1/2023	DEC 2022 DESIGN OF THE SOUT	28,781.75	28,781.75	
	Voucher:								
100487	4/11/2023	0008396	BLUE DIAMOND MATERIALS	2727521	6/13/2022	SOUTH GATE RECYCLE	8.07	8.07	
	Voucher:								
100488	4/11/2023	00002469	BOB BARKER COMPANY	INV1881995	3/8/2023	JAIL SUPPLIES: PILLOW PAWS (L	125.08	125.08	
	Voucher:								
100489	4/11/2023	00000418	BRADLEYS PLASTIC BAG CO	348082	3/8/2023	SUPPLIES FOR JAIL - 8X15 POLY	80.04		
	Voucher:			348108	3/13/2023	SUPPLIES FOR PROPERTY ROO	148.74	228.78	
100490	4/11/2023	0011469	CALIFORNIA DENTAL NETWORK, FEB 2023		2/21/2023	FEB 2023: PAYMENT FOR ACTIVE	560.01	560.01	
	Voucher:								
100491	4/11/2023	0012885	CANON FINANCIAL SERVICES, IN30130072		3/9/2023	BILLING DATE 3/17/23-4/16/23	1,558.72	1,558.72	
	Voucher:								
100492	4/11/2023	00004433	CARPENTER, ROTHANS & DUMO43110		2/15/2023	2/15/2023 RE: MARIA RUIZ V. CIT	180.40		
	Voucher:			43109	2/15/2023	01/31/23 RE: CANIZALES, DANIEL	4,200.59	4,380.99	
100493	4/11/2023	0006239	CENTRAL FORD	23521	3/16/2023	PARTS FOR UNIT #196	22.05		
	Voucher:			23159	3/8/2023	PARTS FOR UNIT #129	123.01		
				23177	3/9/2023	PARTS FOR UNIT #366	90.16		
				23162	3/8/2023	PARTS FOR UNIT #129	5.46		
				23376	3/13/2023	PARTS FOR UNIT #141	17.77		
				23161	3/9/2023	PARTS FOR UNIT #187	109.52		
				23160	3/8/2023	PARTS FOR UNIT #187	109.52		
				23176	3/10/2023	PARTS FOR UNIT #450	35.90		
				23453	3/15/2023	PARTS FOR UNIT #602	192.08	705.47	
100494	4/11/2023	0012980	CHARTER COMMUNICATIONS	108308401030123	3/1/2023	MARCH 2023 FIBER OPTICS FOF	948.87	948.87	
	Voucher:								

Bank : botw BANK OF THE WEST			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
100495	4/11/2023	0012980	CHARTER COMMUNICATIONS	0044267022723	2/27/2023	FEB 2023 CABLE FOR PD AND W	303.77	303.77
	Voucher:							
100496	4/11/2023	0013854	CHUNG, RANDY	Ref000312301	3/15/2023	UB REFUND CST #00054600 - 85:	117.46	117.46
	Voucher:							
100497	4/11/2023	0013706	CINTAS CORPORATION NO 3	4149145754	3/13/2023	WEEKLY CLEANING SERVICE FC	45.00	
	Voucher:			4149851362	3/20/2023	WEEKLY CLEANING SERVICE FC	45.00	90.00
100498	4/11/2023	00000311	COASTLINE EQUIPMENT	996562	3/7/2023	PARTS FOR UNIT #404	315.40	
	Voucher:			997003	3/8/2023	PARTS FOR UNIT #351	198.04	513.44
100499	4/11/2023	0011922	CONCENTRA MEDICAL CENTERS	578427903	3/1/2023	2/24/23-2/27/23: PROVIDE MEDIC	857.00	
	Voucher:			78499532	3/8/2023	3/1/23: PROVIDE MEDICAL SERV	82.00	939.00
100500	4/11/2023	00001423	DAILY JOURNAL CORPORATION	B3677171	3/9/2023	NOTICE OF HEARING: DENIAL O	165.00	165.00
	Voucher:							
100501	4/11/2023	00000314	DAPEER ROSENBLIT & LITVAK LL	21322	2/28/2023	FEB 2023 - (ANINAL CONTROL/PI	280.00	280.00
	Voucher:							
100502	4/11/2023	0012358	EO: GLAZE, YODIT	1054144-RI	2/20/2023	RI CK #99754: REIMBURSEMENT	1,000.00	1,000.00
	Voucher:							
100503	4/11/2023	00001988	FAIR HOUSING FOUNDATION	2-2022	10/12/2022	AUG 2022 CDBG SUBRECIPIENT	1,932.58	
	Voucher:			1-2022	8/9/2022	JULY 2022 CDBG SUBRECIPIENT	1,714.35	
				3-2022	3/23/2023	SEP 2022 CDBG SUBRECIPIENT	2,080.93	
				4-2022	11/9/2022	OCT 2022 CDBG SUBRECIPIENT	1,874.69	
				5-2022	12/8/2022	NOV 2022 CDBG SUBRECIPIENT	2,029.52	
				7-2022	2/9/2023	JAN 2023 CDBG SUBRECIPIENT	1,852.51	
				6-2022	1/19/2023	DEC 2022 CDBG SUBRECIPIENT	2,306.29	13,790.87
100504	4/11/2023	00000619	FALCON FUELS, INC.	56071	3/1/2023	ULTRA LOW SULFUR DIESEL & SA	5,622.47	5,622.47
	Voucher:							
100505	4/11/2023	00002026	FEDERAL EXPRESS CORPORATI	7-863-83651	8/26/2022	FEDEX FIRST OVERNIGHT	61.34	
	Voucher:			7-971-84618	12/9/2022	FEDEX FIRST OVERNIGHT	70.35	131.69
100506	4/11/2023	0013850	FERNANDEZ, STEVE	Ref000312297	3/15/2023	UB REFUND CST #00061153 - 106	180.97	180.97
	Voucher:							
100507	4/11/2023	00003770	FLEMING ENVIRONMENTAL INC.	19706	3/13/2023	30 DAY INSPECTIONS -3/7/23	540.00	540.00
	Voucher:							
100508	4/11/2023	0009042	FORTEL TRAFFIC, INC.	11238	3/14/2023	VENDOR PROVIDES SERVICES,I	1,388.35	
	Voucher:			11239	3/14/2023	SOLAR CONTROLLER ASSEMBL	1,813.91	3,202.26
100509	4/11/2023	0010237	FRONTIER COMMUNICATIONS	562-197-1130-030	3/5/2023	3/5/23-04/04/23 INTERNET SERVI	564.11	564.11
	Voucher:							

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100510	4/11/2023	0013758	FROST BROWN TODD LLP	210348728	2/28/2023 02/28/2023 COSG, ET AL. ADV. R	915.20	
	Voucher:			210348760	2/28/2023 02/28/2023 COSG ADV. ANTHONY	572.00	
				210349179	2/28/2023 02/28/23 COSG ADV. ROBERT ME	1,372.80	
				210348768	2/28/2023 02/28/2023 RE: GENERAL	743.60	
				210348743	2/28/2023 02/23/2023 COSG ADV. MARIA HE	7,427.73	
				210348767	2/28/2023 02/28/2023 COSG ADV NR DEVEL	10,296.00	
				210348764	2/28/2023 02/28/2023 COSG ADV PAUL GAI	314.60	
				210348782	2/28/2023 02/28/2023 RE: COSG ET AL ADV	673.35	
				210348747	2/28/2023 02/28/2023 COSG ADV. GLORIA F	6,165.34	
				210348763	2/28/2023 02/28/2023 COSG ADV EVELIA M	85.80	
				210348739	2/28/2023 02/28/2023 COSG, ET AL. ADV. S.	1,687.40	
				210348748	2/28/2023 02/28/2023: COSG ADV. SILVIA G	22,597.00	
				210348744	2/28/2023 02/28/2023 COSG ADV. AURELIA	1,001.00	
				210348762	2/28/2023 02/28/2023 COSG ADV. LAYTON	12,212.20	
				210348741	2/28/2023 02/28/2023 COSG ADV. NALLELY	1,973.40	
				210348730	2/28/2023 02/28/2023 COSG ADV. GABRIEL	1,776.00	
				210348746	2/28/2023 02/28/2023 COSG ADV. DEBRA C	2,316.60	
				210348740	2/28/2023 02/28/2023 COSG ADV. MARIA G	143.00	
				210349178	2/28/2023 02/28/2023 COSG ADV. SOUTH G	8,093.80	
				210348734	2/28/2023 02/28/2023 COSG, ET AL. ADV. AI	984.50	
				210348749	2/28/2023 02/28/2023 COSG, ET AL. ADV. IN	228.80	
				210349252	2/28/2023 02/28/23 RE: COSG REGARDING	11,039.60	
				210348769	2/28/2023 02/28/23 COSG ADV ROBLES	286.00	
				210348761	2/28/2023 02/28/22 COSG ADV. LUZ MARIA	114.40	
				210349200	2/28/2023 02/28/23 COSG ADV. ERICH HELL	12,155.00	
				210348738	2/28/2023 02/28/2023 RE: ATTEND SPECIAL	2,737.80	
				210348766	2/28/2023 02/28/23 RE: TUESDAYS, AGENC	15,644.20	
				210348765	2/28/2023 02/28/23 RE: COMMUNITY DEVE	8,551.40	132,108.52
100511	4/11/2023	0008789	GONZALEZ, VIOLETA ORQUIDIA	22-23-Q2	1/25/2023 OCT-NOV: CDBG-CV FAMILY VIO	10,237.50	
	Voucher:			22-23-Q1	10/20/2022 JUL-SEP: CDBG-CV FAMILY VIOL	5,565.00	15,802.50
100512	4/11/2023	0013853	HEREDIA, CESIA	Ref000312300	3/15/2023 UB REFUND CST #00060273 - 95	23.12	23.12
	Voucher:						

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100513	4/11/2023	00000268	HOME DEPOT CREDIT SERVICES	8342865	3/15/2023	GROUPS MAINT. SUPPLIES	27.58
	Voucher:		9374240	3/14/2023	GROUPS MAINT. SUPPLIES	130.90	
			3342901	3/20/2023	GROUPS MAINT. SUPPLIES	80.78	
			5374197	3/8/2023	ELECTRICAL SUPPLIES	401.12	
			8353970	3/15/2023	GROUPS MAINT. SUPPLIES	25.75	
			8342863	3/23/2023	GROUPS MAINT. SUPPLIES	67.55	
			7374250	3/16/2023	REPAIRS FOR TWEEDY ALLEY	44.53	
			6374269	3/17/2023	REPAIR AT TWEEDY ALLEY	10.84	789.05
100514	4/11/2023	0013806	IMPACT OVERHEAD DOOR SERV	021523SG	3/9/2023	REMOTES FOR SALT LAKE TRAN	548.38
	Voucher:						548.38
100515	4/11/2023	0005433	INTERNATIONAL MUNICIPAL SIGN	0000396	3/1/2023	RENEWAL CERTIFICATIONS- 4 S	1,530.00
	Voucher:						1,530.00
100516	4/11/2023	0013280	JEFFERS, CHRIS	2/27/23-JEFFERS	2/27/2023	2/27/23 REIMBURSEMENT LUNC	306.54
	Voucher:						306.54
100517	4/11/2023	0013816	JO GO TOOLS LLC	03212332805	3/21/2023	TOOLS FOR SHOP TRUCK UNIT	453.02
	Voucher:						453.02
100518	4/11/2023	0005586	JOE A. GONSALVES & SONS	160608	3/16/2023	APRIL SERVICES LEGISLATIVE S	2,500.00
	Voucher:		160535	2/16/2023	MARCH 2023 LEGISLATIVE STAT	2,500.00	5,000.00
100519	4/11/2023	00000430	JOHN L. HUNTER AND ASSOCIAT	SG1MS412301	3/13/2023	PROFESSIONAL SERVICES FOR	3,615.00
	Voucher:						3,615.00
100520	4/11/2023	0011585	JOHNSON CONTROLS FIRE	89468473	11/9/2023	WELL 28 SERVICE CALL NEW SI	988.78
	Voucher:		89588819	2/27/2023	AS NEEDED FIRE CONTROL SEF	3,797.54	4,786.32
100521	4/11/2023	0012510	KILEY & ASSOCIATES, LLC	SG 230228	2/1/2023	FEB 2023 AMEND NO 2 TO CONT	3,333.33
	Voucher:						3,333.33
100522	4/11/2023	0010099	L.G.P. EQUIPMENT RENTALS, INC	126036	3/7/2023	CONCRETE TRAILER RENTAL ST	570.32
	Voucher:						570.32
100523	4/11/2023	00005062	LA COUNTY POLICE CHIEF'S, AS	2023 DUES	3/8/2023	2023 ANNUAL MEMBERSHIP DUE	500.00
	Voucher:						500.00
100524	4/11/2023	0012590	LA TRUCK & AUTO INC, NAPA AU	257125	3/14/2023	TRAINING	661.50
	Voucher:						661.50
100525	4/11/2023	00001149	LAC/USC MEDICAL CENTER	0001	2/7/2023	SEP 2022 SART EXAM	1,074.76
	Voucher:						1,074.76
100526	4/11/2023	0013343	LITTLEJOHN COMMUNICATIONS,	02012023	2/3/2023	JAN 2023 SERVICES FOR INMAT	100.00
	Voucher:		03012023	3/1/2023	FEB 2023 SERVICES FOR INMAT	100.00	200.00

Bank : botw BANK OF THE WEST

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100527	4/11/2023	00003793	LONG BEACH BMW MOTORCYCL45285	12/21/2022	REPAIRS ON PD UNIT #15	1,811.75	
	Voucher:		45286	12/21/2022	PARTS FOR PD UNIT #13	701.99	2,513.74
100528	4/11/2023	0013852	LOVATO, RAMONA	Ref000312299	3/15/2023	UB REFUND CST #00038021 - 94	237.50
	Voucher:						237.50
100529	4/11/2023	00003941	M. HARA LAWNMOWER CENTER 47420	2/28/2023	SMALL EQUIPMENT SALES AND	1,786.05	1,786.05
	Voucher:						
100530	4/11/2023	0013463	MACS LIFT GATE, INC	00077841	3/15/2023	REPLACE LIFT CABLES ON LIFT	1,380.45
	Voucher:						1,380.45
100531	4/11/2023	00004060	MCMaster-CARR SUPPLY CO	86939902	10/24/2022	SPECIAL HARDWARE. NO WORK	49.37
	Voucher:		87261342	10/28/2022	PARTS FOR UNIT #ST206	49.15	98.52
100532	4/11/2023	00003458	MISC - PUBLIC WORKS	699969-DIAZ	2/28/2023	REFUND FOR WATER METER SE	1,458.52
	Voucher:						1,458.52
100533	4/11/2023	00003458	MISC - PUBLIC WORKS	633828-JIMENEZ	3/7/2023	REFUND FOR WATER METER SE	1,105.82
	Voucher:						1,105.82
100534	4/11/2023	00003458	MISC - PUBLIC WORKS	629021-NUNEZ	2/28/2023	REFUND-NEW WATER SERVICE	1,064.18
	Voucher:						1,064.18
100535	4/11/2023	00003458	MISC - PUBLIC WORKS	657445-VALLEJO	3/7/2023	REFUND-NEW WATER SERVICE	968.38
	Voucher:						968.38
100536	4/11/2023	00003458	MISC - PUBLIC WORKS	642521-HERNANDEZ	2/28/2023	NEW WATER SERVICE INSTALLA	928.40
	Voucher:						928.40
100537	4/11/2023	00003458	MISC - PUBLIC WORKS	694761-BARAJAS	3/7/2023	REFUND: WATER METER DEPOS	750.40
	Voucher:						750.40
100538	4/11/2023	00003458	MISC - PUBLIC WORKS	483103-MARTINEZ	3/7/2023	NEW WATER SERVICE INSTALLA	689.39
	Voucher:						689.39
100539	4/11/2023	00003458	MISC - PUBLIC WORKS	666543-CRUZ	2/16/2023	REFUND FOR NEW WATER METE	306.82
	Voucher:						306.82
100540	4/11/2023	00003458	MISC - PUBLIC WORKS	495793-VALENCIA	3/7/2023	NEW WATER SERVICE INSTALLA	304.63
	Voucher:						304.63
100541	4/11/2023	0013851	MORENO, YESENNIA	Ref000312298	3/15/2023	UB REFUND CST #00063861 - 31	174.65
	Voucher:						174.65
100542	4/11/2023	00000902	NAN MCKAY & ASSOCIATES INC. INV275270	1/27/2023	GOSECTION 8 ANNUAL SUBSCR	3,000.00	3,000.00
	Voucher:						
100543	4/11/2023	0009267	NATIONAL AUTO FLEET GROUP	WF5351	3/10/2023	THREE POLICE PATROL VEHICLI	37,903.88
	Voucher:		WF5385	3/10/2023	THREE POLICE PATROL VEHICLI	37,903.88	
			WF5322	12/8/2022	THREE POLICE PATROL VEHICLI	36,746.26	112,554.02

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100544	4/11/2023	0010176	NATIONAL NEIGHBORHOOD WAT10798	3/1/2023	18 X 24 REFLECTIVE SIGN	255.63	255.63
	Voucher:						
100545	4/11/2023	0007199	NATIONWIDE C-3237490-4/26/21	2/20/2023	POLICY: C-3237490 FOR CARLO	493.53	493.53
	Voucher:						
100546	4/11/2023	0010683	NEW CHEF FASHION, INC.	1050616	3/3/2023	UNIFORM, POLO SHIRTS FOR C	99.20
	Voucher:		1050707	3/6/2023	UNIFORM, JACKET FOR POLICE	30.32	
			1050705	3/6/2023	UNIFORM, JACKET FOR POLICE	30.32	
			1050617	3/3/2023	UNIFORM, POLO SHIRTS FOR C	165.34	
			1050708	3/6/2023	UNIFORM, JACKET FOR POLICE	32.06	
			1050706	3/6/2023	UNIFORM, POLO SHIRTS AND JA	135.03	
			1050478	3/1/2023	UNIFORM, POLO SHIRTS FOR C	159.83	652.10
100547	4/11/2023	00001547	NLHA 000015102023	3/1/2023	NATIONAL LEASED HOUSING AS	760.00	760.00
	Voucher:						
100548	4/11/2023	0005289	NOBEL SYSTEMS	15633	2/28/2023	3/1/23-2/28/24: ENHANCE PW WC	24,675.00
	Voucher:						
100549	4/11/2023	0009134	NORTHGATE MARKET	96611	2/19/2023	FEB 2023 FOOD INSECURITY PR	10,563.37
	Voucher:		96316	1/22/2023	JAN 2023 FOOD INSECURITY PR	3,350.85	
			96317	1/22/2023	JAN 2023 FOOD INSECURITY PR	7,240.85	
			96010	12/25/2022	DEC 2022 FOOD INSECURITY PF	9,133.76	30,288.83

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100550	4/11/2023	0013096 OFFICE TEAM	61167547	12/1/2022	W/E 11/25/2022 ROBERT HALF T/	720.00	
			61153872	11/29/2022	W/E 11/25/2022 ROBERT HALF T/	1,175.00	
			61213019	12/12/2022	W/E 12/9/2022 ROBERT HALF TAI	1,562.50	
			60848884	10/6/2022	W/E 9/30/2022 ROBERT HALF TAI	1,440.00	
			60922858	10/19/2022	W/E 10/14/2022 ROBERT HALF T/	1,440.00	
			61035703	11/8/2022	W/E 11/4/2022 ROBERT HALF TAI	1,323.00	
			61202258	12/7/2022	W/E 12/2/2022 ROBERT HALF TAI	1,440.00	
			61240239	12/14/2022	W/E 12/9/2022 ROBERT HALF TAI	1,440.00	
			61128646	11/23/2022	W/E 11/8/2022 ROBERT HALF TAI	1,440.00	
			61194432	12/6/2022	W/E 12/2/2022 ROBERT HALF TAI	1,000.00	
			60954911	10/25/2022	W/E 10/21/2022 ROBERT HALF T/	1,440.00	
			60993952	11/1/2022	W/E 10/28/2022 ROBERT HALF T/	1,440.00	
			61091005	11/17/2022	W/E 11/11/2022 ROBERT HALF T/	1,440.00	
			61097805	11/21/2022	W/E 11/18/2022 ROBERT HALF T/	2,000.00	
			60968486	10/27/2022	W/E 10/21/2022 ROBERT HALF T/	600.00	
			61415918	1/18/2023	W/E 1/6/2023 ROBERT HALF TALI	1,500.00	
			61272129	12/20/2022	W/E 12/16/2022 ROBERT HALF T/	2,000.00	
			61233782	12/13/2022	W/E 12/9/2022 ROBERT HALF TAI	2,000.00	
			61057854	11/14/2022	W/E 11/11/2022 ROBERT HALF T/	1,650.00	
			61447122	1/24/2023	W/E 1/20/2023 ROBERT HALF TAI	1,500.00	
			61416037	1/18/2023	W/E 1/13/2023 ROBERT HALF TAI	1,787.00	
			61310666	12/28/2022	W/E 12/23/2022 ROBERT HALF T/	1,933.50	
			61319578	12/29/2022	W/E 12/23/2022 ROBERT HALF T/	1,440.00	
			61271242	12/20/2022	W/E 12/16/2022 ROBERT HALF T/	1,440.00	
			61251518	12/19/2022	W/E 12/16/2022 ROBERT HALF T/	1,800.00	
			61173486	12/5/2022	W/E 12/02/2022 ROBERT HALF T/	1,550.00	
			61383544	1/11/2023	W/E 1/6/2023 ROBERT HALF TALI	1,059.66	
							39,560.66
100551	4/11/2023	0009786 OLIVAREZ MADRUGA LEMIEUX	21655	2/28/2023	THRU 2/28/23 PROF. SRVS - RE:	45.00	45.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100552	4/11/2023	0007984	O'REILLY AUTO PARTS	3063-101091	CREDIT: RETURNED ITEM, INVOI	-856.23	
	Voucher:		3063-466633		CREDIT: RETURNED ITEM, INVOI	-22.05	
			3063-487832		CREDIT: RETURNED ITEM, INVOI	-68.93	
			3063-103362	3/9/2023	PARTS FOR UNIT #805	26.96	
			3063-103045	3/7/2023	ITEMS FOR GARAGE STOCK	696.96	
			3063-104090	3/14/2023	PARTS FOR UNIT #602	50.85	
			3063-104521	3/17/2023	PARTS FOR UNIT #410	173.80	
			3063-103078	3/7/2023	PARTS FOR UNIT #145	5.50	
			3063-103339	3/9/2023	PARTS FOR UNIT #141	86.92	
			3063-103341	3/9/2023	PARTS ON UNIT #128	19.83	
			3063-103919	3/13/2023	PARTS FOR UNIT #808	69.45	183.06
100553	4/11/2023	0012867	PACIFIC OFFICE AUTOMATION	966900	11/24/22-2/24/23: COPIER MAINTI	8,054.40	8,054.40
	Voucher:						
100554	4/11/2023	00003848	PD: BAUTISTA, LISA	1-3607	3/20/2023 03/06/23-03/08/23 TRAINING 2023	264.17	264.17
	Voucher:						
100555	4/11/2023	0010738	PD: GUTIERREZ, LORENA	1-3607	3/20/2023 03/06/23-03/08/23 TRAINING 2023	264.17	264.17
	Voucher:						
100556	4/11/2023	00002445	PD: JIMENEZ, MAYRA	1-3607	3/20/2023 03/06/23-03/08/23 TRAINING 2023	284.17	284.17
	Voucher:						
100557	4/11/2023	00004713	PETTY CASH- PARKS & REC.DEP2/8/23-3/2/23	3/9/2023	2/8/23-3/2/23: PETTY CASH PARK	171.37	171.37
	Voucher:						
100558	4/11/2023	0012870	PK: BIBRIESCA DE ARELLANO, MMBWINTER0323	3/15/2023	TONE IT UP 02/16/23-03/14/23	405.00	405.00
	Voucher:						
100559	4/11/2023	0011257	PK: GUILMETTE, ROBERT	RGWINTER0323	3/15/2023 YOGA 01/18/23-02/13/23	880.00	880.00
	Voucher:						
100560	4/11/2023	00003691	PK: LARIOS, JUAN	JLMARCH323	3/14/2023 KARATE - MARCH 2023	1,069.20	1,069.20
	Voucher:						
100561	4/11/2023	00003720	PK: RODRIGUEZ, BEATRIZE J	50456411	3/15/2023 FEB 2023: OVER EASY	50.00	50.00
	Voucher:						
100562	4/11/2023	0010624	PK: SANCHEZ, MARIBEL	MSWINTER0323	3/15/2023 ZUMBA 02/18/23-03/11/23	180.00	180.00
	Voucher:						
100563	4/11/2023	0013659	PK: SANCHEZ, ROCIO	RSWINTER0323	3/15/2023 ZUMBA 02/16/23-03/14/23	455.00	455.00
	Voucher:						
100564	4/11/2023	0005405	POLLARDWATER.COM	0231721-1	2/21/2023 PVC CORP	275.57	275.57
	Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100565	4/11/2023	0009511	PRADO FAMILY SHOOTING RANG6501	3/19/2023	3/17/23: RANGE RENTAL FEE FO	425.00	425.00
		Voucher:					
100566	4/11/2023	00004523	PRECISION CONCRETE CUTTING200931	2/13/2023	SIDEWALK DISPLACEMENT AT C	1,000.00	1,000.00
		Voucher:					
100567	4/11/2023	0011466	PRINCIPAL LIFE INSURANCE CO.FEB 2023	1/28/2023	FEB 2023-PAYMENT FOR ACTIVE	6,834.65	
		Voucher:	JAN 2023	12/28/2022	JAN 2023-PAYMENT FOR ACTIVE	3,041.78	9,876.43
100568	4/11/2023	0005368	PRINTCO DIRECT	85019	10/12/2022 24"X18" BLUEPRINTS PRINTS & C	289.41	
		Voucher:	85003	10/12/2022	24"X18" BLUEPRINTS PRINTS& C	359.86	
			85228	3/2/2023	NO DOGS/ALCOHOL DECALS FC	2,067.19	2,716.46
100569	4/11/2023	00004055	PROFORCE LAW ENFORCEMENT512058	3/8/2023	TASER X26P CARTRIDGES	6,889.52	6,889.52
		Voucher:					
100570	4/11/2023	0005572	QUINN POWER SYSTEMS	PC370489863	2/28/2023 PARTS FOR WELL 28	1,375.83	
		Voucher:	PC370489864	2/8/2023	PARTS FOR WELL 28	73.69	1,449.52
100571	4/11/2023	0012992	RAK DEVELOPMENT, INC.	23-024	2/28/2023 11/1/22-2/28/22: ENGINEERING D	3,810.00	3,810.00
		Voucher:					
100572	4/11/2023	0013855	RAMOS, JESUS	Ref000312302	3/15/2023 UB REFUND CST #00065083 - 24	183.57	183.57
		Voucher:					
100573	4/11/2023	00004804	RIO HONDO COMMUNITY COLLEF22-315-ZSGT	12/15/2022	BASIC ACADEMY INTENSIVE MO	554.50	
		Voucher:	F22-353-ZSGT	1/5/2023	PRE-ACADEMY FITNESS COURSE	23.83	
			S23-110-ZSGT	3/8/2023	BASIC POLICE RECRUIT CLASS-	1,189.50	1,767.83
100574	4/11/2023	0007826	RON'S MAINTENANCE, INC.	703	3/13/2023 CITYWIDE CATCH BASIN CLEAN	21,200.00	21,200.00
		Voucher:					

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
100575	4/11/2023	0007637 RSG, INC Voucher:	I009680-3	12/31/2022	9001-19 LONG BEACH BLVD	2,878.75			
			I009530-2	10/31/2022	2703 TWEEDY BLVD- PROFESSI	2,627.50			
			I009647-2	11/30/2022	2703 TWEEDY BLVD- PROFESSI	227.50			
			I009680-2	12/31/2022	2703 TWEEDY BLVD- PROFESSI	277.50			
			I009936-1	1/31/2023	2703 TWEEDY BLVD- PROFESSI	485.00			
			I009329-2	9/30/2022	9001-19 LONG BEACH BLVD REL	4,240.00			
			I009530-1	10/31/2022	9001-19 LONG BEACH BLVD REL	2,398.43			
			I009647-1	11/30/2022	9001-19 LONG BEACH BLVD REL	4,134.25			
			I009680-1	12/31/2022	9001-19 LONG BEACH BLVD REL	4,335.61			
			I009199	8/31/2022	9001-19 LONG BEACH BLVD	2,177.50			
			I009329	9/30/2022	9001-19 LONG BEACH BLVD	3,323.75			
			I009936	1/31/2023	9001-19 LONG BEACH BLVD	1,196.25			
			I009329-1	9/30/2022	SEP 2022 L/M HOUSING 2703 TV	1,658.75			
			I009199-2	8/31/2022	9001-19 LONG BEACH BLVD REL	4,350.00			
			I009130-1A	7/31/2022	9001-19 LONG BEACH BLVD REL	1,391.25			
			I009199-1	8/31/2022	2703 TWEEDY BLVD- PROFESSI	831.25			
			I009130-1	7/31/2022	2703 TWEEDY BLVD- PROFESSI	400.00			
			I009936-3	1/31/2023	9001-19 LONG BEACH BLVD	9,346.25			
			I009530-3	10/31/2022	DEC 2022 HOUSING AUTHORITY	832.50			
			I009647-3	11/30/2022	NOV 2022 HOUSING AUTHORITY	1,592.50			
			I009680-4	12/31/2022	OCT 2022 HOUSING AUTHORITY	672.50			
			I009530	10/31/2022	9001-19 LONG BEACH BLVD	12,368.75			
			I009647	11/30/2022	9001-19 LONG BEACH BLVD	5,286.25			
			I009680	12/31/2022	9001-19 LONG BEACH BLVD	6,290.00			
			I009130	7/31/2023	9001-19 LONG BEACH BLVD	1,980.00			
			S100207517.001	3/1/2023	TOOL FOR WATER REPAIRS	522.16		75,302.04	
100576	4/11/2023	00004821 S & J SUPPLY COMPANY, INC. Voucher:						522.16	
100577	4/11/2023	0008369 SAFETY-KLEEN SYSTEM, INC Voucher:	91096661	2/27/2023	GARAGE SHOP PARTS CLEANER	266.62		266.62	
100578	4/11/2023	00000322 SAM'S CLUB Voucher:	009470	3/17/2023	SENIOR CENTER SUPPLIES	20.98			
			001116 3/22/2023	3/7/2023	GOLF COURSE CONCESSIONS	149.53			
			000160	3/14/2023	SPECIAL EVENT SUPPLIES	344.27			
			009625	3/14/2023	INVENTORY PO/ CUPS	595.83			
100579	4/11/2023	00004829 SCMAF Voucher:	89807	3/13/2023	WINTER 2023	722.20		1,110.61	
								722.20	

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
100580	4/11/2023	0010623	SECTRAN SECURITY INC.	23030533	3/8/2023	SECTRAN - ARMORED TRUCK SI	361.27	361.27
		Voucher:						
100581	4/11/2023	0005331	SERRANO, PABLO	DJ030123	3/1/2023	2022 EMPLOYEE OF THE YEAR A	550.00	550.00
		Voucher:						
100582	4/11/2023	0012098	SO CAL COMPTON PIPE SUPPLY 1017		2/16/2023	RING GASKET	21.99	
		Voucher:	1035		3/2/2023	METER COUPLING	152.43	174.42
100583	4/11/2023	00004868	SO CALIF REHABILITATION SVC 2022-Q2		1/15/2023	SO. CAL REHABILITATION SERV.	13,375.94	13,375.94
		Voucher:						
100584	4/11/2023	00004874	SO GATE CHAMBER OF COMMEF1278		10/1/2022	1ST QT CHAMBER OF COMMERCE	20,000.00	
		Voucher:	1362		1/6/2023	2ND QT CHAMBER OF COMMERCE	10,000.00	30,000.00
100585	4/11/2023	00005096	SOUTH COAST A.Q.M.D.	4072761-PENALT	1/3/2023	FY22-23 5% LATE PAYMENT PEN	7.59	7.59
		Voucher:						
100586	4/11/2023	00003152	SOUTH GATE POLICE EXPLOREF22-23-Q1		11/22/2022	SOUTH GATE POLICE DEPT. POL	2,036.16	2,036.16
		Voucher:						
100587	4/11/2023	0009420	SPARKLETTS	15758432 030323	3/3/2023	PROVIDE WATER SERVICES	602.96	602.96
		Voucher:						
100588	4/11/2023	0013538	STACY MEDICAL CENTER	2452-49787	2/21/2023	JAN/FEB 2023: DUI BLOOD DRAV	3,050.00	3,050.00
		Voucher:						
100589	4/11/2023	00004908	STATUS ONE MEDICAL INC	66475	2/22/2023	FIRST AID SUPPLY RESTOCK	38.86	38.86
		Voucher:						
100590	4/11/2023	0008790	STEAM X. LLC	64901	2/14/2023	FULL SERVICE	658.62	
		Voucher:	64909		2/15/2023	FULL SERVICE	852.57	1,511.19
100591	4/11/2023	00002639	STRADLING YOCCA CARLSON & 394868-0026		2/28/2023	01/31/23 RE: LONG BEACH BLVE	430.00	
		Voucher:	394867-0018		2/28/2023	THRU 01/31/23-SUCCESSOR AGI	522.50	952.50
100592	4/11/2023	0013656	SUPERIOR VISION INSURANCE, I701827		2/20/2023	FEB 2023: ADJ FOR ACTIVE MISC	75.40	75.40
		Voucher:						
100593	4/11/2023	0009039	TETRA TECH	520174432	12/30/2022	12/30/2022 TETRA TECH REMEDI	24,611.28	24,611.28
		Voucher:						
100594	4/11/2023	0012020	TRIPEPI, SMITH AND ASSOCIATE 9767		3/20/2023	MARKETING, COMM. OUTREACH	11,916.25	11,916.25
		Voucher:						
100595	4/11/2023	00002184	UNITED RENTALS (NORTH AMER212337172-001		10/31/2022	RENTAL OF SIX LIGHT TOWER 4	1,859.63	1,859.63
		Voucher:						
100596	4/11/2023	0013856	URIETA, JUSTINO	Ref000312303	3/15/2023	UB REFUND CST #00064980 - 81	133.04	133.04
		Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
100597	4/11/2023	0011926	URM TECHNOLOGIES, INC.	0089966	2/28/2023	FEBRUARY 2023 - PERS	54.72
	Voucher:			0089965	2/28/2023	FEBRUARY 2023 - PAYROLL	20.52
				0089964	2/28/2023	FEBRUARY 2023 - MISC	71.64
				0089961	2/28/2023	FEBRUARY 2023- ACCNT	36.00
				0089960	2/28/2023	FEBRUARY 2023- STORAGE	45.72
				0089962	2/28/2023	FEBRUARY 2023- AP	37.44
				0089963	2/28/2023	FEBRUARY 2023 - AR	21.96
100598	4/11/2023	00004975	US ARMOR	40956	3/2/2023	VEST- ENFORCER CONCEALABI	573.16
	Voucher:			40942	3/1/2023	VEST- ENFORCER CONCEALABI	1,019.80
				40951	3/2/2023	VEST- ENFORCER CONCEALABI	927.10
100599	4/11/2023	0012817	UTILITY COST MANAGEMENT LL(25500	3/10/2023	9/6/22-12/6/22: UTILITY AUDIT SE	1,282.19	1,282.19
	Voucher:						
100600	4/11/2023	0009794	VIGILANT SOLUTIONS	50944 ri	3/9/2023	FEB 2023-JAN 2024: VIGILANT LE	9,040.00
	Voucher:						
100601	4/11/2023	00002634	VULCAN MATERIALS COMPANY	73579948	3/15/2023	ASPHALT AND ENVIRONMENTAL	215.66
	Voucher:			73578495	3/13/2023	ASPHALT AND ENVIRONMENTAL	507.81
				73576089	3/10/2023	ASPHALT AND ENVIRONMENTAL	205.72
				73573522	3/8/2023	ASPHALT AND ENVIRONMENTAL	1,227.46
				410968	2/28/2023	FINANCE CHARGES	91.43
100602	4/11/2023	00004593	WESTERLY METER SERVICE CO.17266	2/14/2023	REPAIR WATER METER	761.29	2,248.08
	Voucher:						761.29
100603	4/11/2023	0012301	WHITTIER FERTILIZER COMPANY395843	2/27/2023	GROUNDS MAINT. SUPPLIES	2,061.68	2,061.68
	Voucher:						
100604	4/11/2023	00000058	XEROX CORP	018234256	2/10/2023	12/30/22-1/30/23: METER READ N	39.92
	Voucher:						39.92
100605	4/11/2023	0006745	XTREME AUTOBODY	2875	3/16/2023	REPAIRS ON UNIT #151	-1,982.13
	Voucher:			2870	3/13/2023	REPAIRS ON UNIT #201	640.00
100606	4/11/2023	0013572	Z&K CONSULTANTS, INC	61104	2/3/2023	JAN 2023: PROFESSIONAL SERV	56,952.50
	Voucher:						56,952.50
2282023	2/28/2023	00004309	AMERIFLEX	02282023	2/28/2023	FEB 2023 - ACH DEBITS BOW	3,580.89
	Voucher:						3,580.89

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
5580857	2/28/2023	00004266	U.S. BANK CORPORATE PAYMEN				
		0005347	AMAZON.COM	114-0130863-0364	1/19/2023	GM)TRIPOD AND MEMORY CARD	46.23
		0005368	PRINTCO DIRECT	85117	12/22/2022	JM-CENTENNIAL CELEBRATION	82.69
		0005347	AMAZON.COM	113-0700213-9912	12/22/2022	JM-DATACARD RIBBON FOR MEI	355.12
		0005368	PRINTCO DIRECT	85122	1/5/2023	JM-CENTENNIAL CELEBRATION	137.81
		0005368	PRINTCO DIRECT	85124	1/5/2023	JM-CENTENNIAL CELEBRATION	308.70
		0005368	PRINTCO DIRECT	85128	1/6/2023	JM-CENTENNIAL CELEBRATION	264.60
		0005295	WALMART	074640	1/11/2023	JM-OPEN HOUSE SUPPLIES	139.64
		0005368	PRINTCO DIRECT	85119	1/11/2023	JM-FITNESS PROGRAM MARKET	187.43
		0005368	PRINTCO DIRECT	85121	1/11/2023	JM-FITNESS PROGRAM MARKET	132.30
		00001414	OFFICE DEPOT	085021	1/11/2023	JM-FITNESS PROGRAM MARKET	117.78
		0013699	LEASE SERVICING CENTER, INC.	C14379	12/23/2022	JAG-FEE TO PROCESS LEASE D	500.00
		0009373	GROOME TRANSPORTATION	9907153	1/8/2023	JAG-CAPPO CONFERENCE TRAI	48.00
		0009373	GROOME TRANSPORTATION	MA6674477	1/11/2023	JAG-CAPPO CONFERENCE TRAI	43.00
		0005300	DATA BUSINESS SYSTEMS INC	139312	1/10/2023	JAG-2022 1099 TAX FORMS#1393	49.04
		0006104	MONTEREY MARRIOTT	81286598	10/27/2023	JAG-01/08/23-01/11/23 2023 CAP	649.41
		0005347	AMAZON.COM	113-941494-97522	12/26/2022	SAMSUNG PM863A 960GB SSD	551.25
		0005347	AMAZON.COM	113-4240067-4353	1/2/2023	PLATRONICS W710 WIRED HEAD	778.61
		0012760	FOOTHILL COMMUNICATIONS, IN	INV6087	1/6/2023	MOTOROLA SINGLE UNIT CHAR	350.75
		0005347	AMAZON.COM	113-3980289-3279	1/9/2023	DUAL MONITOR STAND	39.68
		0005347	AMAZON.COM	113-1716440-1669	1/10/2023	APC BATTERY REPLACEMENT	47.96
		0005347	AMAZON.COM	113-2461441-1807	1/11/2023	BATTERY FOR DISPATCH REMO	115.50
		00002335	PITNEY BOWES	1022111511	12/10/2022	ME-CD ENVELOPE MACHINE SE	218.28
		00000415	NATIONAL CONSTRUCTION REN	6831928	12/22/2022	ME-13050 PARAMOUNT BLVD	269.28
		0013793	RENOVA CONSTRUCTION	210120	1/17/2023	MA- RUBBER FLOORING FOR C/	672.00
		0005347	AMAZON.COM	111-2624235-6808	1/17/2023	MA - FAMILY VIOLENCE PREVEN	64.62
		0012474	THE HOME DEPOT DEPOT PRO	4022945	1/18/2023	JM-FITNESS PROGRAM MARKET	39.33
		00001414	OFFICE DEPOT	2883430030012	1/19/2023	JM-FITNESS PROGRAM MARKET	137.36
		00000503	CSMFO	200015913	12/22/2022	KR- DAILY REGISTRATION FOR C	300.00
		0009764	GOVERNMENT FINANCE OFFICE	13784	12/24/2022	KR- CERTIFICATE OF ACHIEVEM	610.00
		00000503	CSMFO	200015913-B	12/22/2022	KR- FULL CSMFO CONFERENCE	275.00
		00000322	SAM'S CLUB	1790630	1/20/2023	KR- CUPCAKES, TABLEWARE AN	253.61
		0012735	CAKE & COFFEE HOUSE	1/16/2023	1/16/2023	KR- FULL SHEET DOUBLE LAYEF	260.00
		00001414	OFFICE DEPOT	081901	1/12/2023	JM-OPEN HOUSE SUPPLIES	7.91
		00005198	LA COUNTY DEPT OF	IN1192870	1/11/2023	AC-APPLICATION FOR CLOSED I	853.54

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0005347	AMAZON.COM	113-0886993-1545	1/2/2023	3-YEAR WARRANTY FOR PAPER	21.99
		0005347	AMAZON.COM	113-0453107-0609	1/2/2023	AURORA PAPER SHREDDER	175.30
		0009099	CALIF. DEPT. OF PUBLIC HEALTH	IN1193339-A	1/18/2023	MA - COMMUNITY EVENT PERM	358.00
		0009099	CALIF. DEPT. OF PUBLIC HEALTH	IN1193339-B	1/18/2023	MA - SERVICE FEE FOR COMMU	7.95
		0005347	AMAZON.COM	111-4029602-6615	1/19/2023	MA - FAMILY VIOLENCE PREVEN	17.22
		0009412	WABA GRILL	043791	1/13/2023	JM-OPEN HOUSE PROMOTION	418.95
		0005295	WALMART	021558	1/13/2023	JM-CENTENNIAL CELEBRATION	149.68
		00001414	OFFICE DEPOT	288394864-001	1/13/2023	OFFICE SUPPLIES	135.26
		0005347	AMAZON.COM	112-3857504-3447	1/17/2023	JM-FITNESS PROGRAM MARKET	88.19
		0010530	DICK'S SPORTING GOODS	001713	1/19/2023	JM-S. DENNIS UNIFORM BOTTOI	262.80
		0010530	DICK'S SPORTING GOODS	067533	1/19/2023	JM-L. CONSUEGRA UNIFORM SH	114.96
		0005368	PRINTCO DIRECT	85153	1/19/2023	JM-CENTENNIAL CELEBRATION	277.83
		0009649	AT&T	DEC 2022	12/29/2022	SC-DEC 2022 INTERNET SERVIC	124.14
		0006537	EXPEDIA	72461500101632	1/2/2023	JEM -1/2/23-1/3/23 TRAINING LO	175.20
		00001698	4 IMPRINT INC	24182015	1/18/2023	SPORTPACK FOR CENTENNIAL I	3,813.82
		00004854	SMART & FINAL	033101	1/10/2023	SC - REFRESHMENTS /CENTENI	10.92
		0008906	DOLLAR TREE	017381	1/10/2023	SC - REFRESHMENTS /CENTENI	11.03
		00000322	SAM'S CLUB	069187	1/10/2023	SC - REFRESHMENTS /CENTENI	15.98
		0013592	PARTY PRONTO, INC.	040888	1/21/2023	RENTAL OF CANOPIES & TABLES	4,543.00
		00000834	AWARDS TO REMEMBER	85131	12/20/2022	(GM) PLAQUES FOR CM DENISE	220.50
		0005368	PRINTCO DIRECT	85131	1/10/2023	(GM) 10FT CENTENNIAL LOGO B	463.05
		0013737	CONSTANTCONTACT.COM	01/14/2023	1/14/2023	(GM) MONTHLY SUBSCRIPTION I	9.99
		0005371	MARRIOTT HOTELS	56241	1/13/2023	DA-SOUTHEAST CHIEF'S ASSOC	702.04
		00003960	MAJESTIC TROPHY & AWARDS	022671	12/14/2023	DA-EMPLOYEE PLAQUE (J. PLAE	111.10
		0011983	SESAC, INC.	01/01/2023	1/1/2023	LICENSE FOR MUSIC PERFORM	1,798.00
		0005604	FLAMINGO RESORT AND SPA	1/16/23-1/20/23	1/16/2023	JEM - 1/17/23-1/20/23 TRAINING I	619.69
		0011047	ALLIANZ GLOBAL ASSISTANCE	EUSP2315362211	1/9/2023	JEM -01/23/23-01/26/23 TRAINING	23.63
		0013789	FINDITPARTS	F103603700	1/4/2023	DT - PURCHASE SOLENOID 24V	248.66
		0013790	SAGE DESIGN INC	2308004-01	1/4/2023	DT - CABLES FOR CHLORINE - S	126.68
		00000978	PACIFIC TRUCK EQUIPMENT INC	75167	1/12/2023	DT - CABLES FOR CHLORINE - S	113.61
		0013789	FINDITPARTS	C103603700A	1/10/2023	DT - CREDIT - REFUND SHIPPING	-49.87
		00003941	M. HARA LAWNMOWER CENTER	47209-REFUND	1/11/2023	DT - CREDIT - REFUND FROM IN	-351.64
		0013791	AIRSTAR AMERICA INC.	S-ORD-FL-015236	1/13/2023	DT - LAMPS AND ENVELOPES N	529.00
		0010518	A TECH ESPRESSO & COFFEE	66363	1/18/2023	DT - COFFEE MACHINE REPAIR I	230.94
		0013788	PRIMAL RESPONSE TRAINING, Gc	dbdaa-720	1/3/2023	JEM - 1/2/23-1/3/23 TRAINING TU	550.00

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0007583 USPS	047933	1/3/2023	JEM - POSTAGE FOR BACKGROU	360.00	
		0011351 KIM TURNER, LLC	INVOICE-2424	1/4/2023	JEM - 1/23/23 TRAINING TUITION	125.00	
		0011351 KIM TURNER, LLC	INVOICE-2432	1/5/2023	JEM -2/24/23 TRAINING TUITION	149.00	
		0005379 JET BLUE	1/22/2023	1/5/2023	JEM - 01/23/23-01/27/23 TRAINING	149.79	
		0013769 MGM GRAND LAS VEGAS	907257760-REFUI	1/22/2023	JEM - CREDIT- TRAINING LODGII	-130.39	
		0011351 KIM TURNER, LLC	INVOICE-1436	8/2/2022	JEM -10/31/22 - TRAINING TUITIO	175.00	
		0005295 WALMART	12/20/22 walmart	12/20/2022	PD: GOLF COURSE CONCESSIO	108.43	
		0005347 AMAZON.COM	01/02/2023	1/2/2023	PD: YOUTH PROGRAM SUPPLIE	77.13	
		0005677 DEPARTMENT OF PESTICIDE RE	12/22/2022	12/22/2022	DR-CA DEPT PEST REGS-LICEN	60.00	
		0010098 PROPERTYRADAR	2003-7750	3/7/2023	WC-BUILDING & SAFETY DIVISIC	374.40	
		00002063 CACEO	300017688	1/4/2023	WC-CALIFORNIA ASSOCIATION C	100.00	
		0008452 CXTEC	CI15192	12/23/2022	JPL-DELL POWEREDGE R630 SE	2,224.49	
		0006934 INSIGHT PUBLIC SECTOR,INC	1101015138	1/6/2023	JPL-TRACKER PDF X-CHANGE P	327.47	
		0008452 CXTEC	7175587	1/10/2023	JPL-DELL SD CARD READER WI	260.83	
		0008335 ALL IN ONE POSTER COMPANY, I	225314	1/1/2023	NC-COMPLIANCE POSTERS	250.74	
		0006437 ULINE	158107549	12/29/2022	EP-SHIPPING SUPPLIES	106.29	
		00002063 CACEO	200023762	1/12/2023	WC-CALIFORNIA ASSOCIATION C	436.00	
		00002063 CACEO	200023785	1/12/2023	WC-CALIFORNIA ASSOCIATION C	436.00	
		0005347 AMAZON.COM	01/04/23 michales	1/4/2023	PD: YOUTH PROGRAM SUPPLIE	19.22	
		0005293 MICHAELS	mik59040752	1/4/2023	PD: YOUTH PROGRAM SUPPLIE	57.49	
		0005293 MICHAELS	065857	1/4/2023	PD: CENTENNIAL SUPPLIES	75.03	
		0005292 TARGET	037512	1/5/2023	PD: YOUTH PROGRAM SUPPLIE	21.86	
		0008906 DOLLAR TREE	074229	1/5/2023	PD: GOLF COURSE SUPPLIES	16.64	
		0009420 SPARKLETTS	16963364 010523	1/5/2023	NC-DS SERVICES STANDARD CC	42.39	
		0005293 MICHAELS	MIK59040496	1/5/2023	PD: YOUTH PROGRAM SUPPLIE	42.99	
		0013727 WINNER PARTY INC	068273	1/6/2023	PD: CENTENNIAL SUPPLIES	409.76	
		00004854 SMART & FINAL	075977	1/9/2023	PD: SENIOR SERVICES SUPPLIE	57.41	
		0005295 WALMART	070933	1/11/2023	PD: CENTENNIAL SUPPLIES	27.09	
		0005291 PARTY CITY	071602	1/12/2023	PD: CENTENNIAL SUPPLIES	33.08	
		0005293 MICHAELS	064122	3/7/2023	PD: CENTENNIAL SUPPLIES	49.72	
		0013727 WINNER PARTY INC	034895	1/12/2023	PD: CENTENNIAL SUPPLIES	69.45	
		0005295 WALMART	01/16/23	1/16/2023	PD: CULTURAL ARTS SUPPLIES	22.01	
		0005295 WALMART	1/16/2023-B	1/16/2023	PD: CULTURAL ARTS SUPPLIES	24.24	
		0008906 DOLLAR TREE	014466	1/16/2023	PD: CENTENNIAL SUPPLIES	6.89	
		00001698 4 IMPRINT INC	24271998	1/9/2023	NC-CENTENNIAL CELEBRATION	1,765.14	

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		00001673 SCANTRON CORP.	1636706	1/20/2023	NC-SCANTRONS FOR WRITTEN	125.90	
		00003529 AT&T	562-602-5215 DEC	12/16/2022	WC-12/16/22 TO 01/15/23 PHONE	515.45	
		0013339 CODE ENFORCEMENT OFFICE S	ORD001307	1/13/2023	WC-CODE ENFORCEMENT OFFI	250.00	
		0013771 MEDIC UP CONSULTING,LLC	476384001	1/12/2023	WC-MEDIC UP CONSULTING GR	432.18	
		00001727 AMERICAN RED CROSS	PH06037713	1/5/2023	WC-AMERICAN RED CROSS CEC	35.00	
		00002063 CACEO	300017724	1/5/2023	WC-CALIFORNIA ASSOCIATION C	100.00	
		0012980 CHARTER COMMUNICATIONS	0426628123022	12/30/2022	(AE) 01/07/23 - 02/06/23 SPECTRI	128.11	
		0012980 CHARTER COMMUNICATIONS	0495151010723	1/7/2023	(AE) 01/07/23 - 02/06/23 SPECTRI	129.99	
		0012980 CHARTER COMMUNICATIONS	0426271121422	12/14/2022	AE) 12/14/22 -01/13/23 SPECTRUI	15.98	
		0012980 CHARTER COMMUNICATIONS	120508901120722	12/7/2022	10/07/22-11/06/22 10/07/22-11/07/2	1,209.37	
		0012980 CHARTER COMMUNICATIONS	0600966122222	12/22/2022	(AE) 12/22/22 - 01/21/23 SPECTR	119.99	
		0005347 AMAZON.COM	111-5682146-1124	1/12/2023	AE-2 AT A GLANCE MONTHLY PL	44.62	
		0012596 ZOOM.US	INV182231494	1/1/2023	JPL-ZOOM CLOUD STORAGE FC	40.00	
		0013760 PALM SPRINGS AERIAL TRAMWA	01/20/23PALMSPF	1/20/2023	ADMISSION TO PALM SPRINGS A	1,664.00	
		0005293 MICHAELS	01/05/2023	1/5/2023	PD: YOUTH PROGRAM SUPPLIE	55.04	
		0005293 MICHAELS	005417	1/18/2023	PD: YOUTH PROGRAM SUPPLIE	50.68	
		0005347 AMAZON.COM	01/19/2023	1/20/2023	PD: CULTURAL ARTS SUPPLIES	11.01	
		0005295 WALMART	2000107-3843177	1/20/2023	PD: CULTURAL ARTS SUPPLIES	31.71	
		0005293 MICHAELS	075703	1/20/2023	PD: CENTENNIAL SUPPLIES	36.05	
		0013762 SIERRAS CREATIONS	INV0391	1/18/2023	PD: CENTENNIAL SUPPLIES	265.00	
		0005347 AMAZON.COM	1/22/2023	1/22/2023	PD: CULTURAL ARTS SUPPLIES	66.12	
		00003730 LEAGUE OF CALIFORNIA CITIES	783170	1/4/2023	AE-REGISTRATION FOR LEAGUE	2,500.00	
		00003730 LEAGUE OF CALIFORNIA CITIES	REFUND	1/6/2023	CREDIT REGISTRATION FOR LE	-625.00	
		0012980 CHARTER COMMUNICATIONS	0586090122622	12/26/2022	(AE) 12/26/22 - 01/25/23 SPECTR	258.25	
		0012980 CHARTER COMMUNICATIONS	0435603121422	12/14/2023	(AE)12/14/22 - 01/13/23 SPECTRL	130.65	
		0012980 CHARTER COMMUNICATIONS	040491122722	12/27/2022	AE) 12/27/22 - 01/26/23 SPECTRU	239.56	
		0012980 CHARTER COMMUNICATIONS	0490491122722	12/27/2022	(AE) 12/27/22 - 01/26/23 SPECTRI	239.56	
		00001414 OFFICE DEPOT	067811	1/9/2023	OFFICE SUPPLIES	36.56	
		0013727 WINNER PARTY INC	226537	1/12/2023	JC-HELIUM FOR CENTENNIAL EV	725.45	
		0013727 WINNER PARTY INC	226538	1/12/2023	JC- DECORATIONS FOR CENTEN	71.66	
		0005347 AMAZON.COM	113-9414949-9752	12/22/2022	MD-SAMSUNG PM863A 960GB S	551.25	
		0005295 WALMART	009002	1/4/2023	PD: SPECIAL EVENT SUPPLIES	79.38	
		0012980 CHARTER COMMUNICATIONS	0426602122522	12/25/2022	12/25/22 - 01/24/23 SPECTRUM S	239.56	
		0012980 CHARTER COMMUNICATIONS	0426263111422	11/14/2022	(AE) 11/14/22 - 12/13/22 FOR SPE	5.33	
		0005347 AMAZON.COM	113-8450983-3001	1/17/2023	PD: CONTRACT CLASS SUPPLIE	35.25	

Bank : botw BANK OF THE WEST

(Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
		0005293 MICHAELS	032090	1/20/2023	PD: CENTENNIAL SUPPLIES	23.01	
		0005347 AMAZON.COM	01/16/23	1/16/2023	PD: CULTURAL ARTS SUPPLIES	31.80	
		0005295 WALMART	2000106-1634413	1/16/2023	PD: CULTURAL ARTS SUPPLIES	272.87	
		0005347 AMAZON.COM	1/16/2023	1/16/2023	PD: CULTURAL ARTS SUPPLIES	17.63	
		0005347 AMAZON.COM	111-9808538-7283	1/10/2023	PD: CENTENNIAL SUPPLIES	1,100.76	
		0005292 TARGET	301739910116850	1/17/2023	PD: CONTRACT CLASS SUPPLIE	33.59	
		0005292 TARGET	credit-3017399101	1/18/2023	PD: CONTRACT CLASS SUPPLIE	-0.10	
		0005292 TARGET	017113	1/18/2023	PD: YOUTH PROGRAM SUPPLIE	4.95	
		0011937 SASH.ME	19777	1/18/2023	PD: SPECIAL EVENTS SUPPLIES	510.05	
		00000268 HOME DEPOT CREDIT SERVICES	089839/5516451	1/17/2023	PD: YOUTH PROGRAM SUPPLIE	93.40	45,206.24
Sub total for BANK OF THE WEST:							911,951.97
132 checks and 2 wire transfers in this report.							
Grand Total All Checks Wire Transfers:							911,951.97

WARRANT REGISTER FOR COUNCIL MEETING 4/11/2023

PART IV

apChkLst
03/22/2023 1:17:06PM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
2423	12/22/2022	00002370	INTERNAL REVENUE SERVICE	Ben309316	12/22/2022	MEDICARE: PAYMENT	1,402.14	1,402.14
		Voucher:						
2424	12/22/2022	00000343	PUBLIC EMPLOYEES RETIREMENT	Ben309318	12/22/2022	PERS RETIREMENT: PAYMENT	1,175.56	1,175.56
		Voucher:						
Sub total for BANK OF THE WEST:							2,577.70	
2 wire transfers in this report.							Grand Total All Wire Transfers:	2,577.70

WARRANT REGISTER FOR COUNCIL MEETING 4/11/2023

PART V

apChkLst
04/04/2023 11:16:05AM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2478	3/30/2023	00004836	SEIU LOCAL 721 CTW CLC-23900Ben312746	3/30/2023	SEIU DUES: PAYMENT	2,994.20	2,994.20
		Voucher: 2478					
2479	3/30/2023	00002370	INTERNAL REVENUE SERVICE Ben312748	3/30/2023	MEDICARE: PAYMENT	151,024.30	151,024.30
		Voucher: 2479					
2480	3/30/2023	00000343	PUBLIC EMPLOYEES RETIREMENT Ben312750	3/30/2023	MILITARY SERVICE CREDIT: PAY	238,342.86	238,342.86
		Voucher: 2480					
2481	3/30/2023	00001186	EMPLOYMENT DEVELOPMENT DBen312752	3/30/2023	SDI: PAYMENT	52,356.76	52,356.76
		Voucher: 2481					
2482	3/30/2023	00000004	NATIONWIDE RETIREMENT SOL Ben312754	3/30/2023	DEF COMP NATIONWIDE: PAYME	53,003.89	53,003.89
		Voucher: 2482					
2483	3/30/2023	00004996	SEIU-COPE LOCAL 721, LA/OC CIBen312756	3/30/2023	SEIU- COPE LOCAL 721 DEDUCT	41.00	41.00
		Voucher: 2483					
2484	3/30/2023	00004988	CHILD SUPPORT ON-LINE, STATEBen312758	3/30/2023	CHILD SUPPORT-ONLINE: PAYMI	1,166.99	1,166.99
		Voucher: 2484					
2485	3/30/2023	0009920	OCSE CLEARINGHOUSE SDU Ben312760	3/30/2023	GARNISHMENT - AR CHILD SUPP	324.00	324.00
		Voucher: 2485					

Sub total for BANK OF THE WEST: 499,254.00

8 wire transfers in this report.

Grand Total All Wire Transfers: 499,254.00

**WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING OF 4/11/2023**

TOTAL PART I - PREPAID CHECKS (3/22/2023)	199,013.97
TOTAL PART II - PAYROLL-RELATED CHECKS	631.60
TOTAL PART III - ACCOUNTS PAYABLE CHECKS & WIRE TRANSFER	911,951.97
TOTAL PART IV - PAYROLL-RELATED WIRE TRANSFERS	2,577.70
TOTAL PART V - PAYROLL-RELATED WIRE TRANSFERS	499,254.00
SUB - TOTAL	1,613,429.24
LESS: VOIDS	(3,295.50)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(328,043.30)
GRAND TOTAL	1,282,090.44

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 100460 to Warrant Number 100606 inclusive, plus WireTransfers \$1,2824,090.44, as listed on the accompanying Accounts Payable Warrant Register of APRIL 11, 2023 are approved as presented, with the exception of the following voided and replacement warrants:

[illegible]

* Replacement checks reported in previous warrant registers have no impact to the grand total.

DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on APRIL 11, 2023 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above warrants, wire transfers & ETFs, as approved.