



**CITIZENS ADVISORY COMMITTEE
CITIZENS ADVISORY COMMITTEE AGENDA**

Thursday, February 15, 2024 at 6:00 p.m.

SPECIAL MEETING

AMENDED

**WEBINAR ID: 814 1641 0487
HTTPS://US02WEB.ZOOM.US/J/81416410487?
PWD=VDLXRTRUEMJVMHOVB2LBZZFXMYMERUT09
DIAL-IN-NUMBER: 1 (669) 900-6833
PASSCODE: 255501**

GOVERNMENT CODE SECTION 54953 PERMITS THE CITY OF SOUTH GATE CITIZENS ADVISORY COMMITTEE (CAC) TO CONDUCT ITS CITIZENS ADVISORY COMMITTEE MEETINGS VIA TELECONFERENCING FOR THE BENEFIT OF THE PUBLIC AND THE MEMBERS OF THE CITIZENS ADVISORY COMMITTEE. PURSUANT TO SECTION 54953 (B)(3), NOTICE IS HEREBY GIVEN THAT A MEMBER OF THE CITIZENS ADVISORY COMMITTEE WILL PARTICIPATE AT THE MEETING NOTICED HEREIN, VIA TELECONFERENCE AT THE FOLLOWING LOCATION: MAYRA CASTANEDA, DOUBLETREE BY HILTON SACRAMENTO, 2001 POINT WEST WAY. SACRAMENTO, CA 95815. PURSUANT TO SECTION 54953(B)(3), THE CITY HAS POSTED AN AGENDA AT THE ABOVE TELECONFERENCE LOCATION, WHICH SHALL ALSO BE ACCESSIBLE TO THE PUBLIC DURING THE CAC MEETING.

**SOUTH GATE COUNCIL CHAMBERS AND/OR
TELECONFERENCE
8650 CALIFORNIA AVENUE
SOUTH GATE CA 90280**

Call To Order

Pledge of Allegiance

Roll Call

City Officials:

Chairperson

Andres Gonzalez

Vice Chairperson

Anthony Zepeda

Committee Member

Marie De Lourdes Castillo

Alejandra Flores Padilla

Araceli

Macias

Ana Zavala

Mayra Castaneda

Cynthia Chavez

Committee Member

Andrea Martinez

Norma Mendoza

Susan F. Janer

Angelica Martinez

Richard Gonzales

Rosa Delgado

Brown Act

Agendas are drafted to accurately state what the legislative body is being asked to consider. The legislative body can take action on "all items" listed on the agenda and be in compliance with the open meeting laws. Under the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The governing body may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

Meeting of Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by

Citizen Advisory Committee is \$25.00 per meeting.

Approve

Item No. 1

The Citizen Advisory Committee will consider approving the minutes for the Citizen Advisory Committee meeting of August 30, 2023.

Documents:

[Item 1 CAC Minutes 8.30.2023.pdf](#)

Item No. 2

Citizen Advisory Committee Annual Action Plan Workshop.

Documents:

[Item 2 CAC Annual Action Plan Workshop.pdf](#)

Item No. 3

FY 2023-2024 Community Development Block Grant (CDBG) Subrecipient Performance Report.

Documents:

[Item 3 FY 2023-2024 CDBG Subrecipient Performance Report.pdf](#)

Comments

At this time, members of the public and staff may address the Citizen Advisory Committee regarding any items within the subject matter jurisdiction of the Citizen Advisory Committee. No action may be taken on items not listed on the agenda unless authorized by law.

Audience Comments

City Staff Comments

Citizen advisory committee Comments

Adjournment

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Citizen Advisory Committee Meetings, please contact Community Development Department.

Notification 48 hours prior to the Citizen Advisory Committee Meeting will enable the city to make reasonable arrangements to assure accessibility. Materials related to an item on this Agenda submitted to the Citizen Advisory Committee after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280 (323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org



**ACTION MINUTES OF THE REGULAR MEETING
OF THE CITIZEN ADVISORY COMMITTEE
WEDNESDAY, AUGUST 30, 2023**

CALL TO ORDER

The Citizen Advisory Committee of the City of South Gate met in-person and via teleconference on the above-mentioned date at 6:42 PM.

NOTE: Motion by Vice Chair Gonzalez. Seconded by Committee Member Zepeda to allow Committee Member Castaneda to participate in the meeting via zoom. Motion carried unanimously with the following roll call vote:

AYES: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda
NOES: None
ABSTAIN: None
ABSENT: Chairperson Esquivel, Committee Members Chavez, Delgado, and Mendoza

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members Present: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda

Committee Members Absent: Chairperson Esquivel, Committee Members Chavez, Delgado, Mendoza

Staff Present:

Meredith T. Elguira, Director of Community Development
Carol Averell, Housing Manager
Jose Montano, Recording Secretary

REPORT ON POSTING AND MEETING COMPENSATION DISCLOSURE

1. MINUTES

MOTION: Motion by Vice Chair Gonzalez and seconded by Committee Member Castillo to approve the minutes from March 8, 2023, and August 2, 2023 with the recommended amendments to the March 8, 2023 minutes. Motion carried unanimously, with the following roll call vote:

AYES: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda
NOES: None
ABSTAIN: None
ABSENT: Chairperson Esquivel, Committee Members Chavez, Delgado, Mendoza

2. REORGANIZATION OF THE CITIZEN ADVISORY COMMITTEE

MOTION: Committee Member Castillo nominated Vice Chair Gonzalez for Chair. Seconded by Vice Chair Gonzalez. Motion carried unanimously, with the following roll call vote:

AYES: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda
NOES: None
ABSTAIN: None
ABSENT: Chairperson Esquivel, Committee Members Chavez, Delgado, Mendoza

MOTION: Committee Member Castillo nominated Committee Member Zepeda for Vice Chair. Seconded by Chair Gonzalez. Motion carried unanimously, with the following roll call vote:

AYES: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda
NOES: None
ABSTAIN: None
ABSENT: Chairperson Esquivel, Committee Members Chavez, Delgado, Mendoza

3. AUDIENCE COMMENTS

None

4. CITY STAFF COMMENTS

Next meeting to be scheduled for March. Item for discussion will be information regarding the Public Service Grants for Community Development Block Grants (CDBG) to review proposals for recommendations to the City Council.

5. CITIZEN ADVISORY COMMITTEE COMMENTS

Update requested for status on current performance grantees at the next meeting.

6. ADJOURNMENT

The meeting was adjourned at 7:00 PM.

MOTION: Motion to adjourn by Chair Gonzalez. Seconded by Committee Member Castillo. Motion carried unanimously, with the following roll call vote:

AYES: Vice Chair Gonzalez, Committee Members Castaneda (via zoom), Castillo, Martinez, and Zepeda
NOES: None
ABSTAIN: None
ABSENT: Chairperson Esquivel, Committee Members Chavez, Delgado, Mendoza

RESPECTFULLY,

Meredith T. Elguira, Director of Community Development

APPROVED:

Andres Gonzalez, Vice Chair

City of South Gate
SPECIAL MEETING OF THE
CITIZEN ADVISORY COMMITTEE
AGENDA BILL

For the Special Meeting of: **February 15, 2024**
Originating Department: **Community Development**

Housing Manager:


Carol Averell

Director:


Meredith Elguira

**SUBJECT: CITIZENS ADVISORY COMMITTEE ANNUAL ACTION PLAN WORKSHOP
PRESENTED BY THE HOUSING MANAGER.**

PURPOSE: The purpose of this item is to inform the Citizen's Advisory Committee (CAC) of the purpose of the Annual Action Plan, public service, and non-public service projects application process requirements. The CAC will receive Community Development Block Grant (CDBG) application packets submitted for public services for their review, prior to the February 21, 2024, CAC meeting.

FISCAL IMPACT: No fiscal impact.

ANALYSIS: This workshop is being held to provide information to the CAC committee members about the Annual Action Plan requirements and public service grants review process. This workshop will provide new members the opportunity to learn about the planning and review process of the CDBG program. It is also a good refresher course to existing legislative body members and staff. The workshop will be open to the public in person at the City of South Gate City Hall.

BACKGROUND: The City, as an entitlement city, receives CDBG funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities, which benefit low-income residents and build and develop strong and resilient neighborhoods.

The City's adopted Citizen Participation Plan, which is a component of the Consolidated Plan, requires that members for the CAC be appointed by the City Council. The CAC is an advisory committee to the City Council. The City Council, by State law, is the responsible legislative body in matters relating to the Consolidated Plan and the Consolidated Plan process. The CAC may be involved in the review and evaluation of the programs carried with CDBG funds. As appropriate, progress or evaluation reports concerning the grant may be reviewed by the CAC and recommendations concerning the reports made to the City Council.

RECOMMENDED ACTIONS: It is recommended that the Citizen Advisory Committee receive and file the presentation regarding the purpose of the Annual Action Plan, public service, and non-public service projects application process requirements.

ATTACHMENT: None

City of South Gate

CITIZEN ADVISORY COMMITTEE

AGENDA BILL

For the Regular Meeting of: **February 15, 2024**
Originating Department: **Community Development**

Housing Manager:


Carol Averell

Director:


Meredith Elguira

SUBJECT: FISCAL YEAR 2023-2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SUBRECIPIENT PERFORMANCE REPORT

PURPOSE: The purpose of this item is to inform the Citizen Advisory Committee of the current performance status of FY 2023/2024 CDBG Subrecipients.

RECOMMENDED ACTIONS: It is recommended that the Citizen Advisory Committee receive and file information regarding the FY 23/24 CDBG Public Services program.

ANALYSIS: Upon HUD's approval of the Annual Action Plan and executed agreement between the City and HUD, agreements and MOUs are executed between the City and the awarded Subrecipients. Subrecipients are required to submit timely reimbursement requests along with quarterly performance reports. The following chart demonstrates the amount of CDBG funds awarded and spent to-date for each subrecipient in FY 2023/24. Additionally, the table identifies the program goals and Low-Moderate-Income (LMI) persons or households assisted to date.

Public Service Projects - \$210,000 CDBG Funds Available

	Program Name	Organization	CDBG Amount Funded in FY 23-24	CDBG Amount Spent To-Date	Program Year Goal (LMI Persons /Households)	LMI Persons Assisted To-Date (Unduplicated)
1.	College Internship program	California Latino leadership Institute	N/A*			
2.	Compatior Counseling Center	Compatior, Inc.	N/A*			
3.	Family Violence Prevention Program	City of South Gate – Police Department	\$35,279	\$25,005.70	60 persons	40 persons

4.	Graffiti Abatement	City of South Gate – Public Works	\$130,000	\$71,314.60		35 census tracts 6,289 assignments completed
5.	South Gate Police Explorers	City of South Gate – Police Department	\$23,500	\$9,187.23	12 persons	9 persons
6.	Residential disorder treatment	Los Angeles Centers for Alcohol and Drug Abuse	N/A	N/A	N/A	N/A

*These programs received different funding sources in FY 23-24

Over the course of three fiscal years, California Latino Leadership received \$60,165 in CDBG-CV funds to implement a paid college student internship program. To date they have expended \$43,972.50. They have provided paid internships to 16 eligible South Gate college students.

Compatior provides free mental health services to South Gate residents. They received an American Rescue Plan Act (ARPA) allocation of \$200,000 per year for FY 2023/24 and FY 2024/25. Compatior has expended \$27,931.18 and assisted 32 eligible South Gate residents with mental health services for a total of 212 duplicated sessions during the first quarter of FY 2023/24.

BACKGROUND: The City of South Gate (City), as an entitlement city, receives Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Program funds on an annual basis from the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities to benefit low-income residents. On an annual basis the City receives an estimated \$1.4 million of which 15% or approximately \$210,000 may be used for public services.

ATTACHMENT: None