



SPECIAL JOINT CITY COUNCIL/HOUSING AUTHORITY SPECIAL JOINT MEETING AGENDA

Tuesday, October 22, 2024 at 6:29 p.m.

**SOUTH GATE COUNCIL CHAMBERS
8650 CALIFORNIA AVE
SOUTH GATE, CA 90280**

**VIEW MEETING LIVE ONLINE AT:
[HTTPS://YOUTUBE.COM/@SOUTHGATECA90280](https://youtube.com/@SouthGateCA90280)**

City Officials

Mayor/Chairperson Gil Hurtado	City Clerk/Recording Secretary Yodit Glaze
Vice Mayor/Vice Chairperson Maria Davila	City Treasurer Jose De La Paz
Council/Agency Member Maria del Pilar Avalos	City Manager/Executive Director Rob Houston
Council/Agency Member Joshua Barron	City Attorney/Authority Counsel Raul F. Salinas
Council/Agency Member Al Rios	Director of Community Development/Secretary Meredith Elguira

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING ONLINE AT : <https://youtube.com/@SouthGateCA90280>

Please allow up to 24 hours after the meeting for the archive to be available.

2. PARTICIPATE BEFORE THE MEETING by emailing the City Clerk at: yglaze@sogate.org no later than 4:00 p.m. on the day of the meeting. Please write "Public Comment" in the subject line.

3. ATTEND THE MEETING IN PERSON

*The disruption in service of any alternative method does not preclude the City Council or other legislative body from taking further action and moving forward on the agenda.

Meeting Schedule

The regular meetings of the City Council are held on the second and fourth Tuesday of each month, closed session business will usually commence at 5:30 p.m., when scheduled, and general business session will commence at 6:30 p.m.

Brown Act

Agendas are drafted to accurately state what the legislative body is being asked to consider. The legislative body can take action on "all items" listed on the agenda and be in compliance with the open meeting laws. Under the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The governing body may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

City's Vision Statement

We envision a thriving, safe and inclusive community where everyone has the opportunity to access exceptional services, education and support to be resilient and live full, vibrant lives.

Public Communications

Public Comments on agenda items are limited to three (3) minutes. All comments are to be addressed directly to the Agency Members not to the members of the public.

Call to Order/Roll Call

CALL TO ORDER: Gil Hurtado, Mayor/Chairperson

ROLL CALL: Yodit Glaze, City Clerk

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council is \$790 monthly and the Authority Members is \$75.00 per meeting regardless of the amount of meetings.

Open Session Agenda

1. Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services to Provide Supportive Services and Case Management Services

The City of South Gate City Council and the City of South Gate Housing Authority ("SGHA") will consider: (CD)

a. Authorizing a Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services to provide supportive services and case management services to participants in the US Department of Housing and Urban Development Foster Youth to Independence Rental Assistance Voucher Program retroactively effective August 1, 2024;

b. Authorizing the City Attorney/Authority Counsel to prepare/review the necessary documents; and

c. Authorizing the City Manager/Executive Director to execute the Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services.

Documents:

[Item 1 Report 10222024 CC_HA.pdf](#)

Comments From The Audience - Non-Agenda Items

Reports And Comments From City Officials

Adjournment

I, Yodit Glaze, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted on October 17, 2024, at 9:35 a.m., as required by law.

Yodit Glaze

City Clerk

GENERAL NOTICE TO THE PUBLIC

The City Council adopted new rules relating to the conduct of the public meetings, proceedings, and business in the City of South Gate on July 12, 2022, (Resolution 2022-38-CC) and go into effect on August 1, 2022. Resolution #2022-38-CC is available at the City Clerk's Office.

MEETING SCHEDULE

Regular meetings of the Housing Authority are held on the second and fourth Tuesday of each month, closed session meetings will commence at 5:30 p.m. unless posted otherwise on its agenda. The regular City Council meetings will commence at 6:30 p.m. Agendas are available at the following locations: City Clerk's Office, Public Notice Boards at City Hall, and on the City's web page at <https://www.cityofsouthgate.org>

The Public can sign up to receive automatic notices of postings of agendas for the City Council or any other Commission or Board of the City of South Gate. Visit the City webpage and click on the Agenda & Minutes icon. That will take you the page where an individual can enter their email in the "Email Updates" box to register.

PUBLIC COMMENT/PARTICIPATION

Any person may request to address a legislative body during a public meeting. The Presiding Officer will call upon those present in the Council Chambers.

Speakers are limited to three (3) minutes on any item listed on the agenda, including public hearings. Under Comments from the Audience portion, speakers are also limited to a single three (3) minutes time limit. Comments from the Audience is initially limited to 45 minutes at each meeting. Any speaker still wishing to speak, that did not speak, will have an addition Comments from the Audience opportunity after the last business item is finished. The Presiding Officer may extend the time limit as long as there is no objection from the Housing Authority as a body.

To ensure that the public is able to participate, the City provides the opportunity to submit their comments in person, email, and mail. Methods of participation may be subject to change during other such times when a State of Emergency, Health Order or State Executive Order limits in-person participation.

CURFEW

In absence of a motion duly adopted by majority vote of the Housing Authority, the Presiding Officer may adjourn the Housing Authority meetings at 10:30 p.m. The Presiding Officer may ask the Housing Authority if any agenda items listed should be continued or dealt with during the meeting. For those items to be continued, the Housing Authority can direct the item be placed on the next Housing Authority agenda or the current meeting may be adjourned to a time certain at which time the meeting shall be reconvened as an Adjourned Regular Meeting of the Housing Authority and action upon the published agenda continued.

STAFF REPORTS

As a general rule, staff reports, or other written documentation are prepared/organized with respect to each item of business listed on the agenda. Meeting agendas and staff reports are available at least 72-hours prior to the scheduled regular Housing Authority meeting and a minimum of 24-hours prior to a Housing Authority meeting. There are times when the housing Authority receives written material, revised material after the posting of agendas, these materials are become a public record and will be available for public view within 72-hours after the meeting in which they were received. Those materials and any other public document can be inspected in the City Clerk's Office located at 8650 California Avenue, South Gate.

SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Housing Authority Meetings, please contact the Office of the City Clerk. Notification 48 hours prior to the Housing Authority Meeting will enable the City to make reasonable arrangements to assure accessibility. For further information, please contact the Office of the City Clerk at (323) 563-9510 or via email at yglaze@sogate.org.

OCT 16 2024

FILED

1:30 PM

City of South Gate
JOINT CITY COUNCIL AND
SOUTH GATE HOUSING AUTHORITY

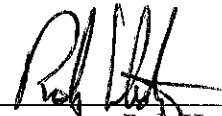
AGENDA BILL

For the Special Meeting of: October 22, 2024
Originating Department: Community Development

Department Director:


Meredith R. Elguira

City Manager:


Rob Houston

SUBJECT: APPROVE ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES TO PROVIDE SUPPORTIVE SERVICES AND CASE MANAGEMENT SERVICES TO PARTICIPANTS IN THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOSTER YOUTH TO INDEPENDENCE RENTAL ASSISTANCE VOUCHER PROGRAM

PURPOSE: Approve Entering into a Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services to Provide Supportive Services and Case Management Services to Participants in the U.S. Department of Housing and Urban Development Foster Youth to Independence Rental Assistance Voucher Program ("Program").

RECOMMENDED ACTIONS: The City of South Gate City Council and the City of South Gate Housing Authority ("SGHA") will consider:

- a. Authorizing a Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services to provide supportive services and case management services to participants in the US Department of Housing and Urban Development Foster Youth to Independence Rental Assistance Voucher Program retroactively effective August 1, 2024;
- b. Authorizing the City Attorney/Authority Counsel to prepare/review the necessary documents; and
- c. Authorizing the City Manager/Executive Director to execute the Memorandum of Understanding with the County of Los Angeles Department of Children and Family Services.

FISCAL IMPACT: The administration of the Program does not impact the City's General Fund. Funds awarded under the Program will be deposited into SGHA accounts to pay for rental subsidies paid directly to property owners who make their units available for lease to FYI participants. SGHA will be awarded FYI funds for five (5) Transitional Age Youth ("TAY") households for a 36-month period. Administrative fees are paid by HUD to SGHA based on the number of units under a lease/contract. This administrative fee helps to cover staff costs associated with administering the Program.

The supportive services provided to FYI participants through the Department of Children and Family Services (“DCFS”) will be at no cost to the city or SGHA.

BACKGROUND: According to the Los Angeles Homeless Services Authority (“LAHSA”), 92% of homeless youth in Los Angeles County had a fragile social network and more than half (57%) of youth in the Coordinated Entry System (“CES”) reported to have had some type of contact with the foster care system. Due to these facts, specialized programs have rapidly grown for the TAY population along with partnerships with the community college and university system, Probation Department, and the DCFS to address the situations TAY often face. DCFS has demonstrated a commitment to helping TAY by seeking out partnership with SGHA.

The US Department of Housing and Urban Development announced a funding opportunity for Public Housing Authorities to assist TAY, ages 18 to 24 years old, through the Program. Implementing such a program will invest in local collaborative efforts with DCFS to prevent and end homelessness among transitional-aged youth with a current or prior history of child welfare involvement.

On July 2024, SGHA was approached by A Safe Place for Youth (“SPY”) and Jovenes to apply to HUD under the Program to support TAY living or associated with the City of South Gate.

A grant application will be submitted to HUD to fund the Program that will provide rental assistance for TAY facing homelessness or at-risk of becoming homeless and who have been involved with the Foster Care System.

As part of the Program, SGHA must enter into a MOU with DCFS.

The MOU prepared by DCFS and presented to SGHA will be subject to approval of city legal counsel.

ANALYSIS: Through the Program, HUD will provide rental assistance voucher to 5 TAY who meet the eligibility criteria. HUD is investing in local cross-system collaborative efforts to prevent and end homelessness among youth with a current or prior history of child welfare involvement. The success of this effort requires that community partners coordinate effectively to identify, target, and connect eligible youth at-risk of becoming homeless or currently experiencing homelessness to housing and related supports such as mental health services and health care needs. This program calls for the collaboration and partnership between SGHA and DCFS.

The youth who are eligible for the Program must be at least 18 years old and not more than 24 years old who:

- Left foster care at age 16 or older or will leave foster care within 90 days; and
- Are homeless; or
- Are at risk of becoming homeless.

SGHA will administer the Program in partnership with DCFS who will function as the responsible party for referring TAY to SGHA for determination of eligibility for rental assistance. Once DCFS makes the referral, SGHA will determine whether the youth meet the voucher eligibility requirements and conduct all other processes relating to voucher issuance and administration.

In addition to rental assistance, supportive services to address the youth’s needs beyond the housing

stabilization will be provided by DCFS for a period of at least 18 months for which the TAY participates in the program.

All youth who are in the Program are eligible to receive the following services from DCFS as needed:

- Counseling on compliance with rental lease requirements and with Section 8 Housing Choice Voucher (“HCV”) program participant requirements, including assistance or referrals for assistance on security deposits, utility hook-up fees, and utility deposits.
- Basic life skills information and counseling on money management, use of credit, housekeeping, proper nutrition concepts, meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services).
- Job preparation and attainment counseling.
- Educational and career advancement counseling regarding attainment of general equivalency diploma (GED); attendance and financing of education at a technical school, trade school or college; including successful work ethic and attitude models.

SPY and Jovenes will work with SGHA to identify and conduct outreach to attract local property owners to accept the Program and to make their units available.

Five TAY individuals either currently living in or with a relationship to the City of South Gate will be identify with the assistance of DCFS.

ATTACHMENT: Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING
BETWEEN
COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES
AND
CITY OF SOUTH GATE HOUSING AUTHORITY
FOR
FOSTER YOUTH TO INDEPENDENCE TENANT PROTECTION VOUCHERS

I. Introduction and Purpose:

Through the Foster Youth to Independence ("FYI") initiative, the U.S. Department of Housing and Urban Development ("HUD") will provide Tenant Protection Vouchers ("TPVs"), for youth eligible under the Family Unification Program ("FUP"), to conform with "Home Together" the Federal Strategic Plan to prevent and end homelessness. These TPVs will be subject to availability and are collectively referred to as the FUP - FYI TPV Program. Through this targeted allocation, HUD is investing in local, cross-system collaborative efforts to prevent and end homelessness among youth with a current or prior history of child welfare involvement. The success of these efforts requires that community partners coordinate effectively to identify, target, and connect eligible youth at-risk of or experiencing homelessness to housing and related supports.

This Memorandum of Understanding ("MOU") is between the County of Los Angeles Department of Children and Family Services ("DCFS"), and the South Gate Housing Authority ("SGHA").

SGHA and DCFS commit to administer the FUP - FYI TPV Program such that, to the maximum extent feasible, it serves to:

- i. Ensure that rental assistance payments help youth participating in DCFS child welfare system to find affordable and decent housing in a safe and supportive environment;
- ii. Ensure that youth leaving foster care are safe and secure, and are not subject to inadequate housing as a result of neglect;
- iii. Empower youth to resolve their own problems, to effectively utilize service systems and community institutions by providing supportive services to address the youths' needs beyond the housing stabilization;
- iv. Ensure that problems arising from homelessness or inadequate housing are identified as early as possible and engage youth in a change process to remedy these problems;
- v. Help youth to transition to adulthood and to become self-sufficient.

- b. SGHA will cooperate with DCFS to administer the FUP-FYI TPVs and will provide any assistance needed to help DCFS administer and achieve its goals in regard to FUP - FYI TPV Program. All named agencies will continue to collaborate in terms of program implementation, modifications to ensure that youth receive the best support possible to ensure housing stability. Over the last several years, DCFS has been working in Los Angeles County with the Homeless Initiative ("HI") to formulate a plan to address homelessness within the Los Angeles County. With the guidance of the HI, DCFS has been working on developing a County action plan to address the homelessness issue in Los Angeles County and has established baseline data to assist in accomplishing the goals of HI. This partnership will continue to support the administration of the FUP – FYI TPV program and be integrated into the overall County Homeless Initiative's continuum of services.
- c. The FUP - FYI TPV Program's desired outcomes are as follows:
 - i. At least 90% of youth participating in FUP- FYI TPV Program will obtain and maintain FUP - FYI TPV-subsidized housing for at least one year.
 - ii. Two years after the youth move(s) to a Section 8-subsidized unit or after the date of reunification, in the case of a previous out-of-home placement, at least 65% of such youth remain with their families whether or not they continue living in Section 8-subsidized housing.
- d. The names, staff positions, and contact information at DCFS and SGHA who will serve as the lead FUP - FYI TPV Program liaisons are as follows:

Lead FUP - FYI TPV Program Liaisons:

Name, title and address of DCFS liaisons:

Michael Scoggins, Children Services Administrator III
510 S. Vermont 14th Fl, Los Angeles, CA, 90020
Phone Number: (213) 763-9334
Email Address: scoggm@dcfs.lacounty.gov
or

Name and title of DCFS staff position:

Robert Castaneda, Children Services Administrator II
510 S. Vermont 14th Fl, Los Angeles, CA, 90020
Phone Number: (213) 763-9307
Email Address: castara@dcfs.lacounty.gov

Name and title of PHA liaison:

Carol Averell, Housing Manager
City of South Gate
8650 California Avenue
South Gate CA, 90280-3075
(323) 563-9535
caverell2@sogate.org

II. Term

The term of the MOU will be effective on August 1, 2024, and will continue through July 31, 2027, unless terminated earlier pursuant to the terms of this agreement.

III. Statement of Cooperation:

DCFS agrees to cooperate with HUD and will provide requested data to HUD or HUD-approved contractor(s), delegated with the responsibility of program evaluation, consistent with applicable confidentiality laws, including but not limited to California Welfare and Institutions Code section 827, et seq., and to follow all evaluation protocols established by HUD or HUD-approved contractor(s), including other applicable assignment procedures. All named agencies will communicate on on-going and as needed basis to ensure that HUD receives the requested information.

IV. Definition of Youth Population Eligible for FYI TPV Assistance:

The FUP-eligible youth is defined as a youth that DCFS has certified to be:

- a. at least 18 years old, and not more than 24 years of age (have not reached their 25th birthday) who has left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5)(H) of the Social Security Act.
- b. is homeless or is at-risk of becoming homeless at age 16 or older.

Eligibility is not limited to single persons, for example, pregnant and/or parenting youth are eligible to receive assistance if they meet eligibility requirements.

V. Housing Search Assistance:

DCFS involved youth are impacted by issues of child abuse and neglect and have multiple and complex challenges due to other issues including health, mental health, substance abuse, and domestic violence that impact the youth's ability to obtain and maintain stable housing.

DCFS will identify and prioritize at-risk homeless youth and work closely with SGHA to assist FUP/FYI-eligible youth to locate housing units and to secure appropriate eligible units.

DCFS will provide case management services to youth with open DCFS case(s) through various contracted providers that offer various services such as in-home counseling, teaching and demonstrating life skills, short term counseling, long term mental health counseling, domestic violence and substance abuse services, parenting classes, transportation, concrete supports (food, clothing, financial assistance with rent and deposit, furniture and appliances) and advocacy to navigate various public systems.

Additionally, DCFS will provide housing stabilization and case management.

These services will be provided prior to and after permanent housing is secured and will be focused on coordinating and delivering services that ensure long term housing stability.

VI. Services to Be Provided to FUP-Eligible Youths:

FUP-eligible youths will be an integral part of the FUP - FYI TPV program. Based on youth's needs, SGHA will designate up to 5 TPVs for FUP-eligible youth on an on-demand basis.

Currently, DCFS' youth receive various services such as those outlined below either directly through DCFS or through contracted community providers. All youth who are in the FUP - FYI TPV program are eligible to receive the following services as needed and as outlined in their individual case plans:

- a. Basic life skills information and counseling on money management, use of credit, housekeeping, proper nutrition concepts, meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services);

- b. Counseling on compliance with rental lease requirements and with Housing Choice Voucher ("HCV") program participant requirements, including assistance or referrals for assistance on security deposits, utility hook-up fees, and utility deposits;
- c. Providing assurances to owners of rental property that are reasonable and necessary to assist a FUP-eligible youth to rent a unit with a TPV;
- d. Job preparation and attainment counseling (where to look, how to apply, appropriate dress code, grooming, relationships with supervisory personnel, etc.);
- e. Educational and career advancement counseling regarding attainment of general equivalency diploma ("GED"); attendance and financing of education at a technical school, trade school or college; including successful work ethic and attitude models;
- f. Formulation of needs assessment and individualized case plan for each FUP-eligible youth detailing services to be received and ensuring participation of each FUP-eligible youth in assessment and implementation of actions taken to address their needs (includes obtainment of FUP-eligible youth's commitment to plan to satisfy the requirement to sign a service plan agreeing to attend counseling and training sessions and take other actions as deemed appropriate to youth's successful transition from foster care). *Note: A youth's failure to fulfill obligations under the service plan is not grounds to terminate the youth from the FUP – FYI TPV Program.*

All the above services will be provided for a period of up to 36 months to FUP-eligible youth receiving rental assistance through the use of a FYI TPV, regardless of age. For example, if a FUP-eligible youth enters the program at age 24, DCFS may continue to provide 36 months of service, even though after two months, the youth no longer meet the initial age of eligibility requirements.

VII. SGHA Responsibilities:

SGHA agrees to the following:

- a. SGHA will accept referrals of youth certified by DCFS as eligible for assistance under FUP - FYI TPV. SGHA, upon receipt of the referrals from DCFS, will enter the clients' information into the SGHA's client data management system. If the youth has already been entered into the SGHA's client data management system

as an applicant on the HCV waitlist, the data management system will produce a message indicating that a duplicate record exists;

- b. SGHA will determine if youth ages 18 through 24 referred by DCFS are eligible for HCV assistance and place eligible youths on the HCV waitlist. Eligibility will be determined in accordance with the applicable HCV regulations and procedures, including income determinations incorporating Electronic Verification and HUD's Enterprise Income Verification system, as applicable, and asset verification.
- c. SGHA will administer the FUP – FYI TPVs to FUP-eligible youth with identified housing needs. FUP-eligible youth may also be enrolled in or eligible to participate in DCFS Youth Development Services (“YDS”) program, that provides comprehensive services and resources to assist Transition Age Youth (“TAY”) successfully transition from dependency to self-sufficiency.
- d. SGHA will amend the administrative plan, in accordance with applicable program regulations and requirements, if needed.
- e. SGHA will administer the FUP – FYI TPVs in accordance with all applicable program regulations and requirements.
- f. SGHA will refer FUP-eligible youth to the Family Self Sufficiency Program (“FSS”) Coordinator who will assist and connect the youth to related programs and services with the objective to reduce the dependency on welfare assistance, HCV assistance, public assistance, or any Federal, State, or local rent or homeownership subsidies.

This is accomplished by providing linkages to resources within the community, which may include but are not limited to case management, job training, educational workshops, counseling, and other forms of social assistance that assist participants in achieving economic independence. Participation by the FUP-eligible youth is voluntary.

- g. SGHA will comply with the provisions of this MOU.
- h. If changes are made to the rules governing the FUP - FYI TPV or to SGHA's HCV policies and procedures as they pertain to FUP - FYI TPV, or in the event that new DCFS staff are assigned to the FUP - FYI TPV Program, SGHA will conduct training to ensure that DCFS staff are familiarized with SGHA's current HCV procedures as they pertain to FUP - FYI TPV Program and have the capacity to interface with SGHA effectively throughout the referral process. During such

training, DCFS will be provided with any updated SGHA forms pertaining to the FUP - FYI TPV process and will be briefed on any updated FUP - FYI TPV rules and/or updated SGHA HCV policies and procedures pertaining to the Program.

VIII. DCFS Responsibilities:

DCFS commits to the following plan:

- a. DCFS will identify and prioritize FUP-eligible youth whose housing stability are impacted by the following:
 - Currently homeless or living in an unsafe environment for youth (which could be due to criminal activity, sex abuse, condition of the home, etc.);
 - History of substance abuse, mental health issues, evictions, unstable housing, frequent moves, absent without leave, child welfare involvement;
 - Current physical, mental, or emotional disabilities;
 - Lack of job skills or ability to work; and,
 - Lack of safe and appropriate family support.
- b. DCFS will ensure that referrals are made as the youth are identified, and not only upon successful completion of other aspects of case management plans.
- c. DCFS will identify FUP-eligible youth who are current and former foster youth. Priority will be given to those who are at-risk of becoming homeless and will or have recently exited one of DCFS' housing programs. FUP-eligible youth who receive FUP – FYI TPVs will receive case management services.
- d. DCFS will provide all FUP-eligible youth with case management services that include the completion of ongoing case planning needs assessments as well as termination needs assessments. During the development of the needs assessments, a FUP-eligible youth will report whether they have a permanent housing exit destination or if they instead require housing assistance because they are at risk of becoming homeless.
- e. DCFS will commit sufficient staffing resources to the FUP - FYI TPV program to ensure that the foregoing process is carried out as efficiently as possible.
- f. DCFS will provide written certification to SGHA that a youth is FUP-eligible, based upon the criteria established in HUD's Foster Youth to Independence Tenant Protection Vouchers (FYI-TPV) policy.

- g. DCFS will communicate with SGHA via a monthly FUP - FYI TPV report maintained by SGHA, which will track each referred FUP-eligible youth throughout the lifetime of the FUP- FYI TPV process. The Monthly FYI TPV Report includes data points for the date of the youth's first interview appointment, the date of the TPV appointment, and the date the client is issued a FYI TPV. SGHA will communicate with DCFS on a monthly basis to identify whether or not SGHA has any identified FUP – FYI TPVs available for issuance.
- h. FUP-eligible youth will receive ongoing case management services, including, at minimum: ongoing needs assessments and referrals to Community Based Supportive Services ("CBSS") and to SHD service providers for comprehensive services and resources to assist to successfully transition from dependency to self-sufficiency. CBSS providers will provide regular contact for at least six months subsequent to FUP – FYI TPV issuance, and, ideally for 36 additional months during the period of FUP – FYI TPV participation.
- i. FUP-eligible youth, whose DCFS cases are terminated, will also be provided with Prevention and Aftercare support that includes case navigation, linkages to services, parenting education, financial literacy training, structured parent-child and family-centered activities, neighborhood and community action groups, peer support groups, and other concrete services.
- j. Upon notification that FUP – FYI TPVs have been issued, DCFS's program manager will train the SGHA staff on the DCFS referral procedures, as needed. Agencies will develop cross training to ensure consistency in the program administration.
- k. DCFS will conduct monthly meetings with SGHA to continue the services collaboration to ensure the ongoing administration of the FUP - FYI TPV Program and to continue the collaboration for the County-wide initiative to address homelessness.
- l. DCFS will comply with the provisions of this MOU.

Confidentiality

The parties to this MOU will comply with all applicable laws pertaining to confidentiality, including, but is not limited to, the confidentiality provisions of California Welfare and Institutions Code §§ 827 and 10850, as well as California Department of Social Services Manual of Policies and Procedures Division 19.

IX. Notices

All notices, consents, requests, demands, and other communications required under this MOU will be in writing and will be deemed effective: 1) by electronic mail, 2) personal delivery, 3) confirmed delivery by courier services, or 4) the United States mail, addressed to the FUP - FYI TPV Program Liaison set forth in Section I.(d) above.

Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this section.

X. Assignment

No right or obligation arising under this MOU is assignable by SGHA or DFCS, in whole or in part, without the prior written consent of the other party.

XI. Independent Contractor Status

SGHA and DCFS will perform the services as contained herein as independent contractors, not as an employee of the other party or under the other party's supervision or control. This MOU is by and between SGHA and DCFS, and is not intended, and will not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, between SGHA and DCFS.

XII. Amendments

Any changes, modification, or extension to this MOU will be enacted only by a written amendment executed by SGHA and DCFS.

XIII. Termination

Either party may terminate this MOU with or without cause but will endeavor to give, 30-day prior written notice. The notice of termination will specify the date upon which such termination becomes effective.

XIV. Entire Agreement

This MOU constitutes the complete and exclusive statement of understanding between the parties and, supersedes all previous agreements, relating to the subject matter of this MOU.

IN WITNESS WHEREOF, DCFS AND SGHA by and through their duly authorized representatives have caused this MOU to be subscribed to on the day and year first above written.

**CITY OF SOUTH GATE HOUSING
AUTHORITY**

**COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND
FAMILY SERVICES**

By _____
Rob Houston, Executive Director

By _____
Brandon Nichols, Director

Date _____

Date _____