



**PARKS & RECREATION COMMISSION  
PARKS & RECREATION COMMISSION AGENDA**

Thursday, April 13, 2023 at 7:00 p.m.

**SOUTH GATE COUNCIL CHAMBERS  
8650 CALIFORNIA AVE  
SOUTH GATE CA 90280**

**DIAL IN NUMBER: 1-669-900-6833  
MEETING ID: 896 631 2769 0  
[HTTPS://US02WEB.ZOOM.US/J/89663127690](https://us02web.zoom.us/j/89663127690)**

**Officials**

**Chair:** Alan Flores, III

**Vice Chair:** Lizette Ruiz

**Secretary:** Jennifer Cypert

**Commissioner:** Edgar Pelayo

**Commissioner:** Vacant

**Parks & Recreation Director:** Steve Costley

**Call to Order**

**Flag Salute**

**Roll Call**

**Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Parks & Recreation Commissioners is \$75 per meeting.

**Report on Posting**

I, Ana Medina, Parks & Recreation Sr. Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was properly posted on April 6, 2023 at 5:30 p.m., as required by law.

Ana Medina, Parks & Recreation Sr. Secretary

## **Approval of Meeting Minutes**

### **Minutes**

**Recommended Motion:** Approve Minutes as Presented

Documents:

[12-08-22 Minutes - Cancelled Meeting.pdf](#)

## **Public Comment**

During this time, members of the public or staff may address the Parks & Recreation Commission regarding any items within the subject matter jurisdiction of the Commission. Comments from the audience will be limited to three (3) minutes per speaker; unless authorized by the Commission Chair, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. NOTE: Obscene language, comments intended to disrupt or interfere with the progress of the meeting, or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

## **Presentation**

### **Open Session Items**

#### **1. Proposed Program Fees for 2023/2024**

**Recommended Motions:** Approve the Proposed Program Fee Schedule for May 12, 2023 to May 11, 2024.

Documents:

[04-13-23 ITEM 1 STAFF REPORT.pdf](#)

#### **2. Review of Concession Agreements**

**Recommended Motion:** Motion to Receive and File

Documents:

[04-13-23 ITEM 2 STAFF REPORT.pdf](#)

## **Director's Report/Calendar of Events**

## **Parks & Recreation Commission Sub-Committee Reports**

## **Request for Items on Future Agendas**

## **Adjournment**

Materials related to an item on the Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet, are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280. Telephone: 323.563.9510, Fax: 323.563.5411, City website, [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Parks & Recreation Commission Meetings, please contact the Parks Administration office, 323.357.9645. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility.

*South Gate Parks & Recreation Commission*  
*Regular Meeting Minutes*  
*December 8, 2022*

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**CALL TO ORDER**

**ROLL CALL**

**THE MEETING WAS CANCELLED DUE TO BEING BUMPED FOR A  
SPECIAL CITY COUNCIL MEETING.**

**OPEN SESSION ITEMS**

1. REVIEW FIRST QUARTER FY 2022/23 RECREATION REPORT

**Recommended Motion:** Motion to receive and file

2. REVIEW FIRST QUARTER FY 2022/23 GROUNDS & FACILITY MAINTENANCE REPORT

**Recommended Motion:** Motion to receive and file

3. ANNUAL REPORT ON IMPLEMENTATION OF THE PARKS & RECREATION MASTER PLAN

**Recommended Motion:** Motion to approve and report to City Council

4. GOALS AND PERFORMANCE MEASURES FOR FISCAL YEAR 2023-24

**Recommended Motion:** Receive and file the proposed Goals and Performance Measures for Fiscal Year 2023-24

**DIRECTOR'S REPORT / CALENDAR OF EVENTS**

**PARKS & RECREATION COMMISSION SUB-COMMITTEE REPORTS**

**REQUEST FOR ITEMS ON FUTURE AGENDAS**

**ADJOURNMENT -**

Respectfully submitted:

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Jennifer Cypert, Secretary  
Parks & Recreation Commission



*Parks & Recreation Commission Regular Meeting  
April 13, 2023*

## **STAFF REPORT ITEM No. 1**

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**To:** Honorable Parks & Recreation Commission  
**From:** Steve Costley, Director of Parks & Recreation  
**Date:** March 6, 2023  
**Subject:** Proposed Program Fees for 2023/24

**Recommended Motion:** Approve the Proposed Program Fee Schedule for May 12, 2023, to May 11, 2024.

**Report Summary:** On a regular basis, the Parks & Recreation Department reviews the fees they charge for different programs offered by the Department so that they can be brought in-line with the costs to provide the programs. Annually, we bring to the Commission a report on the fees and any proposed changes that are being recommended for the upcoming fiscal year.

In FY 2021 & 2022, the minimum wage increase went from \$13.00 per hour to \$14.00 per hour, and finally to \$15.00 per hour. No increases to class fees were implemented at these times due to Covid issues cancelling the majority of Parks & Recreation Department classes. Starting in FY2023 staff recommended an increase of 10% per program to catch up to minimum wage increases and inflation.

As the Commission is aware, inflation has not slowed down (5.81% higher than last year), and the Minimum Wage in California was increased from \$15.00 hr. to \$15.50 hr. in January of this year. Thus, staff is recommending an overall 7% increase in program fees for next fiscal year to keep up with ever rising costs. This pricing will be applied to the Summer registration period that will start in May of this year.

The only exceptions to the price increase will be our Tot Time program which has seen a significant drop in registrations due in large part to LAUSD adding PreK programming to many of their campuses for free. Thus, the registration of families with 4- to 5-year-olds has been reduced and the majority of the children are just 3 years old. For this reason, we are recommending keeping the program at the same pricing from FY22/23.

In addition, staff believes that the membership program for the Sports Center Fitness is currently competitive with other businesses that are offering the same product and any increase will negatively affect the numbers of registrations. With this in mind, the recommendation is to keep the pricing the same, but to increase marketing so that

some of the revenue can be made up through volume of registrations and not just an overall price increase.

Attached is the Fee Schedule showing current fees and the proposed new fees:

**Attachment: 1**

**Parks & Recreation Department  
Fee Schedule for Classes / Programs  
May 12, 2023 - May 11, 2024**

<b>PROGRAM MONTHLY FEES</b>	<b>CURRENT</b>	<b>PROPOSED</b>
<b>IN-HOUSE PROGRAMS</b>		
Youth Programs In-House	\$52	\$56
Youth Programs In-House 5 Weeks	\$29	\$31
Youth Programs Tiny Two's	\$90	\$96
Youth Programs Tot Time	\$101	\$101
Adult Classes	\$62	\$66
<b>SWIM PROGRAMS</b>		
Youth Group Swim Lessons: Parent & Child	\$55	\$59
Youth Group Swim Lessons: Tiny Tots	\$55	\$59
Youth Group Swim Lessons: Youth	\$55	\$59
Youth Private Swim Lessons	\$108	\$115
Youth Semi-Private Swim Lessons	\$70	\$75
Youth Pre-competitive Swim Lessons	\$66	\$71
Youth Warriors Water Polo	\$30	\$32
Adult Group Swim Lessons	\$66	\$70
Adult Private Swim Lessons	\$108	\$115
Senior Splash	\$32	\$34
Aqua Zumba	\$48	\$51
Master's Swimming	\$48	\$51
<b>SPORTS PROGRAMS</b>		
Adult Basketball League	\$402	\$430
Multi-Team Discount	\$-64	\$-68
Adult Volleyball League	\$330	\$353
Adult Softball League	\$532	\$569
Multi-Team Discount	\$-96	\$-103
<b>Forfeit Fees</b>		
Volleyball	\$32	\$34
Softball/Basketball	\$77	\$82
<b>GOLF COURSE</b>		
Youth Weekday	\$8	\$9
Adult Weekday	\$9	\$10
Senior Weekday	\$8	\$9
Youth Weekend	\$9	\$10
Adult Weekend	\$11	\$12
Senior Weekend	\$9	\$10
<b>PREMIER MEMBERSHIP MONTHLY</b>		

Adult (18-61 years)	\$30	
Teens (13-17 years)	\$25	
Seniors (62 +)	\$25	
Disabled	\$25	
Family (2 married adults and up to 3 youth/teen)	\$70	
<b>FITNESS MEMBERSHIP MONTHLY</b>		
Adult (18-61 years)	\$25	
Teens (13-17 years)	\$20	
Seniors (62 +)	\$20	
Disabled	\$20	
Family (2 married adults and up to 3 youth/teen)	\$50	
<b>SPORTS MEMBERSHIP MONTHLY</b>		
Adult (18-61 years)	\$15	
Teens (13-17 years)	\$10	
Seniors (62 +)	\$10	
Disabled	\$10	
Family (2 married adults and up to 3 youth/teen)	\$30	
<b>SPORTS &amp; SPLASH MEMBERSHIP MONTHLY</b>		
Adult (18-61 years)	\$20	
Teens (13-17 years)	\$15	
Seniors (62 +)	\$15	
Disabled	\$15	
Family (2 married adults and up to 3 youth/teen)	\$40	
<b>SPLASH ADD-ON OPTION MONTHLY</b>	\$6	\$6
<b>SPLASH MEMBERSHIP MONTHLY</b>		
Adult (18-61 years)	\$15	
Teens (13-17 years)	\$10	
Seniors (62 +)	\$10	
Disabled	\$10	
Family (2 married adults and up to 3 youth/teen)	\$30	
<b>PERSONAL TRAINING - PRIVATE</b>		
45 Minute Session	\$30	\$32
(4) 45 Minute Sessions	\$116	\$124
(8) 45 Minute Sessions	\$216	\$231
(12) 45 Minute Sessions	\$282	\$302
<b>PERSONAL TRAINING – SEMI-PRIVATE</b>		
(4) 45 Minute Sessions	\$73	\$78
(8) 45 Minute Sessions	\$136	\$146
(12) 45 Minute Sessions	\$175	\$187



(16) 45 Minute Sessions	\$194	\$208
<b>DAILY FEES – SPORTS CENTER</b>		
Adults – Total Access	\$8	\$9
Teens – Total Access	\$6	\$6
Senior/Disabled – Total Access	\$6	\$6
<b>DAILY FEES – SPORTS CENTER</b>		
(1) Adults – Basic	\$5	\$5
Youth – Basic	\$4	\$4
Senior/Disabled – Basic	\$4	\$4
<b>DAILY FEES – SPORTS CENTER</b>		
Adults - Fitness	\$7	\$7
Teens - Fitness	\$6	\$6
Seniors/Disabled - Fitness	\$6	\$6
Adults – Basketball	\$5	\$5
Teens – Basketball	\$4	\$4
Seniors/Disabled – Basketball	\$4	\$4
Youth – Basketball	\$4	\$4
<b>DAILY FEES PATRICIA G. MITCHELL SWIM STADIUM</b>		
Adults	\$5	\$5
Teens	\$4	\$4
Youth	\$4	\$4
Senior/Disabled	\$4	\$4
<b>DAILY FEES PATRICIA G. MITCHELL SWIM STADIUM</b>		
Adults	\$5	\$5
Teens	\$4	\$4
Youth	\$4	\$4
Senior/Disabled	\$4	\$4



*Parks & Recreation Commission Regular Meeting  
February 9, 2023*

## **STAFF REPORT ITEM No. 2**

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**To:** Honorable Parks & Recreation Commission  
**From:** Steve Costley, Parks & Recreation Director  
**Date:** March 13, 2023  
**Subject:** Review of Concession Agreements

**Recommended Motion:** Motion to Receive and File

**Report Summary:** Each year the commission reviews the Department's current concession agreements and provides staff with recommendations, particularly for those agreements that are currently up for extension or renewal. Concession agreements are typically those that allow a private business, either for profit or non-profit, to conduct business on Park property or to operate a program on behalf of the City.

On the following page is a list of the concession agreements that are currently active along with information regarding their expiration dates.

Staff is pleased with all current operations and is recommending that all possible extensions be implemented.

**Agreements which do not expire or require renewal during FY 2023-24**

<b>Concessionaire</b>	<b>Purpose</b>	<b>Agreement Expires</b>	<b>Status</b>	<b>Extensions</b>
<b>Sofive (Goals)</b>	Batting Cages Ops	2024 - 05/01	Current	
<b>Fiesta de Carnival</b>	Azalea & 07/04 Carnivals	2023 – 4/1	Current	Working on Extension or RFP
<b>HSA</b>	Westside Ctr	2027 - 06/30	Current	
<b>SG JAA</b>	SGP Snack Bar	2024 - 06/30	Current	
<b>Harbor Area Farmers Markets</b>	Farmers Market	2024 - 06/30	Current	
<b>AT&amp;T</b>	Cell Tower	2025 - 04/06	Current	Four 5-year
<b>Vet Care</b>	Pet Vaccinations	2025 - 04/30	Current	
<b>SG AYSO</b>	HRP Snack Bar	2025 - 06/30	Current	
<b>HSA</b>	Hollydale Center	2025 - 06/30	Current	
<b>Sofive (Goals)</b>	Soccer Ctr Ops	2034 - 12/18	Current	Two 5-year
<b>Mobility</b>	Cell Tower	2036 - 06/06	Current	