



**PARKS & RECREATION COMMISSION  
PARKS & RECREATION COMMISSION AGENDA**

Thursday, May 11, 2023 at 7:00 p.m.

**SOUTH GATE COUNCIL CHAMBERS  
8650 CALIFORNIA AVE  
SOUTH GATE CA 90280**

**DIAL-IN-NUMBER: 1 (669) 900-6833  
MEETING ID: 896 4191 5730  
[HTTPS://US02WEB.ZOOM.US/J/89641915730](https://us02web.zoom.us/j/89641915730)**

**Officials**

**Chair:** Alan Flores

**Vice Chair:** Lizette Ruiz

**Secretary:** Jennifer Cypert

**Commissioner:** Edgar Pelayo

**Commissioner:** Vacant

**Parks & Recreation Director:** Steve Costley

**Call to Order**

**Flag Salute**

**Roll Call**

**Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Parks & Recreation Commissioners is \$75 per meeting.

**Report on Posting**

I, Ana Medina, Parks & Recreation Sr. Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was properly posted on May 4, 2023 at 5:30 p.m., as required by law.

### **Public Comment**

During this time, members of the public or staff may address the Parks & Recreation Commission regarding any items within the subject matter jurisdiction of the Commission. Comments from the audience will be limited to five minutes per speaker; unless authorized by the Commission Chair, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. NOTE: Obscene language, comments intended to disrupt or interfere with the progress of the meeting, or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

### **Presentation**

None

### **Open Session Items**

#### 1. 3RD QUARTER RECREATION REPORT FY 2022/23

Recommended Motion: Motion to receive and file.

Documents:

[05-11-23 ITEM 1 STAFF REPORT.pdf](#)

#### 2. 3RD QUARTER GROUNDS & FACILITY MAINTENANCE REPORT FY 2022/23

RECOMMENED MOTION: Motion to receive and file.

Documents:

[05-11-23 ITEM 2 STAFF REPORT.pdf](#)

### **Director's Report/Calendar of Events**

### **Parks & Recreation Commission Sub-Committee Reports**

### **Request for Items on Future Agendas**

### **Adjournment**

Materials related to an item on the Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet, are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280. Telephone: 323.563.9510, Fax: 323.563.5411, City website, [www.cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Parks & Recreation Commission Meetings, please contact the Parks Administration office, 323.357.9645. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility.



*Parks & Recreation Commission Regular Meeting  
May 11, 2023*

## **STAFF REPORT ITEM No. 1**

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**To:** Honorable Parks & Recreation Commission  
**From:** Steve Costley, Director of Parks & Recreation  
**Date:** May 2, 2023  
**Subject:** Recreation Program Report - 3<sup>rd</sup> Quarter Review FY 2022/23

**Recommended Motion:** Motion to Receive and File

**Report Summary:** This report covers recreation programs held during the second quarter of fiscal year 2022-2023. During these months there is typically less interest in programs due to the weather and time change.

### **Fitness**

It has now been over 3 months since we switched over to Civic Rec and began rebuilding our membership base. We had a very strong showing with 2,580 memberships sold in our 3<sup>rd</sup> quarter. Of the 2,580, our Fitness memberships accounted for 1,925 of the totals, making it our most popular membership.

Our Personal Training program has seen a slight change in preference. It appears that Private sessions are becoming more popular than the Semi-Private option. Typically, winter is our slowest season, but you would not be able to tell given that we completed 140 hours.

Lastly, we have rebuilt our Group Exercise class schedule after losing some instructors due to Covid closures and restrictions. We now offer 28 classes to a variety of populations that include youth and seniors.

### **Aquatics:**

Winter doesn't slow down at the Patricia G. Mitchell Swim Stadium due to it being one of the only indoor, Olympic-sized heated pools in the area that is open year-round. Our traditional Learn-to-Swim program takes a break, but the slowing of the season allows us to introduce special programs and participate in special events. In January, the Swim Stadium participated in the Sports Center's Open House where we showcased current/future programs and offered free entry into Family Swim. We also featured a booth during the City's Centennial Event where we promoted our programs and served as the official First Aid Booth.

Pre-Competitive Swim Class, a winter favorite, resumed in January and goes through March. It is currently our best feeder program for our partner organization South Gate

Aquatics Club. The Aquatics Team also hosted the 10th annual Swim Clinic in February, which is a special program designed for competitive swimmers ages 5-18 looking to improve technique, build endurance, and enhance speed.

In February, our Lifeguarding Instructors held 3 different Adult and Pediatric First Aid/CPR/AED courses, where we certified almost 30 staff and community members in important, life-saving skills. In March, we hosted Special Olympics' Swimming Coaches Camp and presented our annual Lifeguard Class, which trains participants in American Red Cross Lifeguarding/First Aid/CPR/AED and is our biggest hiring push for new lifeguards. We also hosted 6 swim meets during the winter session: 4 South Central Swim League meets, which bring approximately 6 local teams, 400 local swimmers, and 900 spectators per meet, and 2 USA Swimming Meets hosted by our partner organization South Gate Aquatics Club. The month of March not only marks the beginning of our spring season, but the return of our most popular program – swim lessons for all ages and levels! We are currently offering group, private and semi-private swim lessons, and have over 300 registrants for this month.

### **Youth Sports:**

Winter classes were conducted and even through all the rainouts, classes were able to complete all 9 sessions. Winter registration is typically lower due to weather and temperature, but our registrants were consistent and showed up each week ready to learn and participate. Youth Sports staff are currently working on the curriculum and drills for our Upcoming Basketball All-Star Skills Challenge on 5/22. This event is open to children aged 7-12 and will test their ball handling, passing, shooting, and agility skills.

### **Adult Sports:**

Our Fall Adult Softball Leagues are currently in season and trying to conclude. This season has been delayed tremendously due to the consistent rainouts. We have 12 Men's teams registered for Thursday evenings (2 divisions) and 17 Co-ed teams registered for Friday evenings (3 divisions). 1<sup>st</sup> place winners in each of their respective divisions of the Fall season will be awarded Championship Hoodies. 2<sup>nd</sup> place winners of each division will be awarded an insulated water bottle. Our Men's Spring Basketball season has begun with six brand new teams to the league. The competition is stacked and evenly matched with very competitive games. Open play volleyball continues to be one of the most popular nights during the week, this quarter saw a rise in numbers and ended with a total of 646 drop-in participants.

### **Partner Organizations (Sports):**

SG Aztecs pre-season football and cheer practices have commenced at Hollydale Regional Park. The Aztecs are working hard and looking forward to a successful 2023-24 season.

SGJAA Winter Basketball Season has concluded; teams faced off in 4 divisions and concluded with All-Star games and practices for the top players in their respective divisions. At the end of the JAA basketball season our traditional Staff vs Coaches

game took place, we had more than 100 spectators in attendance to cheer or jeer their teams. The JAA coaches were successful this season and defeated our team, but we will get our shot at redemption in the Summer. JAA Spring Baseball & Softball are currently conducting clinics and the Spring Season is set to begin on Opening Day on Saturday, May 6 at 10am.

### **Social Media:**

Our total followers are now up to 3,666. In the last quarter we had 14 posts, 109 stories, and 1 reel. We are currently in the recruitment process for a Recreation Marketing Coordinator to oversee the Social Media Task Force.

### **Contract Classes:**

Most of the Dance Classes were full to capacity. Mexican Folk had to open another class since there were 10 on the waitlist and the instructor wanted to accommodate them. Teen Hip Hop, Teen Art Club and Teen Comics were all canceled due to low or no enrollments.

### **Youth Classes:**

Tot Time registration increased a little, instead of having 12-15 in classes we had 15-17 register. Tiny Two's were all full. There is a Spring trip planned to the Long Beach Aquarium, since registrations increased.

### **Cultural Arts:**

With the Centennial Celebration happening on January 20, 2023, the Museum hosted the collection of some of the items from the Time Capsule for display. Items were viewed by the public during the Celebration as well as Tuesdays 10 am – 1 pm and Thursdays 3:30 – 5:30 pm and Saturdays 1-5 pm. There was also an Art Exhibit on display, "Mi Barrio/My Neighborhood". The Art Club 7-12 yrs., Adult Oil Painting and Watercolor Painting classes were all full. There was also a Women's History Mart on March 25 that was attended by many from the community. They also hosted a variety of Narrative Poetry workshops throughout the months of February and March.

### **Special Events:**

Centennial Ceremony: Recreation staff was responsible for the lineup of the Community performances from local talent, High School marching Band, and the performances from the Mariachis, Mariachi Espectacular, and the live band, Here 4 Now. Staff were also responsible for the decorations for the stage and throughout the festival set up. The decorations were used for Council's cover picture for the Spring Connect. Staff purchased and distributed 1,500 glow items to all attendees to enhance the viewing of the Fireworks show.



*Parks & Recreation Commission Regular Meeting  
May 11, 2023*

## **STAFF REPORT ITEM No. 2**

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**To:** Honorable Parks & Recreation Commission  
**From:** Glenn Massey, Parks Superintendent  
**Date:** May 2, 2023  
**Subject:** Grounds and Facility Maintenance 3rd Quarter Report FY 2022/23

**Recommended Motion:** Motion to Receive and File

**Report Summary:** For the Commission's consideration and review; the following are details of both Grounds and Facility Maintenance updates for this past quarter.

### **Grounds Maintenance**

Staff has continued routine procedures such as, pressure washing picnic tables, benches, playground areas, handball courts, small quad, bandstand, outside restrooms, golf course, senior center, City Hall and other areas as needed, and in preparation for rentals.

We are continuing to over-seed high traffic areas with summer blend seed to fill in bare spots and thicken the grass to make it more pleasant for patrons; also, daily fixing irrigation issues that pop up throughout all City parks and City Hall.

Since spring started the gopher activity throughout all City Parks has increased, Staff works daily on eradicating them.

We purchased replacement plants for the planters around the auditorium. Six flats of Gazanias were planted in the raised planter in front of the Auditorium and 20 Indian Hawthorne were purchased to replace those that have died or been stolen. These were planted around the Auditorium.

On Saturday, April 22 the Tree People organization planted 30 trees on the south side of South Gate Park; Tipu, Ash, and Fern Pine to name a few species.

Four twenty-four-inch box size Fern Pines were planted in the Cook House area.

Staff continue servicing and beautifying over 180 acres of park land on a daily basis.

## **Park Facility Maintenance**

Our Parks Facility Maintenance division, along with Grounds Maintenance, helped plan and set up, the Earth Day. We also maintained the area clean throughout the event with great success.

Due to the high use of SG Park, Staff continues to do a third daily inspection and cleaning, in the late afternoon to our outdoor restrooms.

The Parks Facility Maintenance Division has purchased two new pieces of equipment for cleaning efficiency. The first is a pressure washer for exterior cleaning of the sidewalks around the Parks Buildings. The second is a ride-on auto scrubber for floor maintenance, this machine cleans and polishes the floors.

We have continued the use of Electrostatic Disinfecting Equipment for more coverage in our cleaning and disinfecting efforts for both indoor and outdoor restroom facilities, along with a pressure washing program. These disinfecting and cleaning tools will allow us to use them consecutively, giving us more cleaning coverage. Set ups for all events require us to disinfect all tables, chairs, door handles, and A/V equipment.

We are in full operation with classes, as well as private rentals, picnics, sports activities, and service clubs events. We continue to host several food giveaways for the community at two locations, one at Circle Park and one at Hollydale Regional Park.

The Community Service Worker program continues; we are still limiting intake to 15 people maximum per day for staff safety.

Parks continue to be open for events, classes, picnics, and sports activities. Although pandemic mandates have been lifted, we remain vigilant in changes from local, state, and federal government when addressing the ongoing challenges with restroom cleanliness with a weekly restroom disinfecting program to mitigate the spread of COVID-19. This entails the use of the C3 Machine to apply the disinfectants and cleaners. Once the product is sprayed, staff scrubs floors, walls, and fixtures to insure thoroughness.