



PARKS & RECREATION COMMISSION PARKS & RECREATION COMMISSION AGENDA

Thursday, July 14, 2022 at 7:00 p.m.

**SOUTH GATE COUNCIL CHAMBERS
8650 CALIFORNIA AVE
SOUTH GATE CA 90280**

Officials

Chair: Vacant

Vice Chair: Alan Flores

Secretary: Joshua Barron

Commissioner: Jennifer Cypert

Commissioner: Robert Montalvo

Commissioner: Lizette Ruiz

Parks & Recreation Director: Steve Costley

Call to Order

Flag Salute

Roll Call

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Parks & Recreation Commissioners is \$75 per meeting.

Report on Posting

I, Ana Medina, Parks & Recreation Sr. Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was properly posted on July 7, 2022 at 5:30 p.m., as required by law.

Ana Medina, Parks & Recreation Sr. Secretary

Approval of Meeting Minutes

MINUTES OF FEBRUARY 10, 2022, APRIL 14, 2022, & MAY 12, 2022

Documents:

[Minutes.pdf](#)

Public Comment

During this time, members of the public or staff may address the Parks & Recreation Commission regarding any items within the subject matter jurisdiction of the Commission. Comments from the audience will be limited to five minutes per speaker; unless authorized by the Commission Chair, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. NOTE: Obscene language, comments intended to disrupt or interfere with the progress of the meeting, or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

Presentation

HUMAN SERVICES ASSOCIATION (HSA) ANNUAL REPORT 2021

Open Session Items

1. ELECTION OF OFFICERS/REORGANIZATION

The Commission must nominate and approve a Chair, Vice-Chair, and Secretary for the coming year

Documents:

[Item No. 1.pdf](#)

2. HUMAN SERVICES ASSOCIATION (HSA) ANNUAL REPORT 2021

Motion to receive and file

Documents:

[Item No. 2.pdf](#)

3. SOCIAL & CULTURAL DIVISION REPORT 2021-2022

Motion to receive and file

Documents:

[Item No. 3.pdf](#)

4. RECREATION 3RD QUARTER REVIEW & UPCOMING EVENTS

Motion to receive and file

Documents:

[Item No. 4.pdf](#)

5. GROUNDS & FACILITY MAINTENANCE 3RD QUARTER REVIEW

Motion to receive and file

Documents:

[Item No. 5.pdf](#)

6. ANNUAL COMMISSION MEETING SCHEDULE

Motion to approve the proposed Meeting Schedule with any suggested changes for the coming fiscal year.

Documents:

[Item No. 6.pdf](#)

Director's Report/Calendar of Events

Parks & Recreation Commission Sub-Committee Reports

Request for Items on Future Agendas

Adjournment

Materials related to an item on the Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet, are available for public inspection in the City Clerk's Office, 8650 California Avenue, South Gate, California 90280. Telephone: 323.563.951 0, Fax: 323.563.5411, City website, [www .cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Parks & Recreation Commission Meetings, please contact the Parks Administration office, 323.357.9645. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility.

South Gate Parks & Recreation Commission
Meeting Minutes
February 10, 2022

CALL TO ORDER - Vice Chair Flores called the meeting to order at 7:04 p.m.

FLAG SALUTE - by Commissioner Montalvo

ROLL CALL - by Ana Medina, Sr. Secretary

Present: Chair Varas, Vice Chair Flores, Secretary Barron, Commissioners Jennifer Cypert and Robert Montalvo.

Staff: Director Costley, Parks Superintendent Massey, and Acting Recreation Supt. Kokot

APPROVAL OF MEETING MINUTES

Recommended Motion: Motion to approve the minutes as presented

11-11-21 Minutes **M/S/C:** Commissioner Montalvo/Vice Chair Flores to approve the minutes as presented

12-09-21 Minutes **M/S/C:** Commissioner Montalvo/Commissioner Cypert to approve the minutes as presented

PUBLIC COMMENTS

Recognized: Cyndi Esquivel, SG resident,

OPEN SESSION ITEMS

1. RECREATION PROGRAM REPORT 2ND QUARTER FY 2021/22

Recommended Motion: Motion to receive and file

M/S/C: Vice Chair Flores/Commissioner Cypert; to approve recommended motion

Interim Rec. Supt. Kokot reviewed this item; a discussion ensued.

Vice Chair Flores asked what Covid guidelines are being followed; the City is following the LA County Health Department guidelines. Secretary Barron was amazed at the amount of people at the Halloween event, had a good time participating as a judge; hope to have a great summer. Chair Varas stated it was his first time as a Halloween judge, found the job difficult. Staff is doing a great job with safety protocols for youth classes.

Recognized: Cyndi Esquivel, SG resident, thanked Chair Varas for his help in providing the JAA PPE items.

2. GROUNDS & FACILITY MAINTENANCE REPORT 2ND QUARTER FY 2021/22

Recommended Motion: Motion to receive and file

M/S/C: Commissioner Montalvo/Secretary Barron; to approve recommended motion

Parks Supt. Massey reviewed this item; a discussion ensued. Secretary Barron mentioned that SG Parks is one of the nicest in the SE Los Angeles area; was told that the outdoor restrooms are closed. Parks Supt. Massey explained that they are being painted and some have maintenance issues, signs are put up by people tear them down. At SG Park restrooms are closed at 9:30pm all others are closed at dusk. Vice Chair Flores wife like how the Park is well lit at night; Director Costley stated that the install of LED lights has just been completed. Commissioner Cypert suggested doing a rose trimming workshop for residents. Commissioner Montalvo expressed thanks for the tree trimming explanation. Chair Varas asked about the CDBG funding for the Boy

Scout Huts; it was explained that they don't qualify. Commissioner Montalvo would a cost of lighting the tennis courts and fields.

3. ANNUAL PARTNER ORGANIZATION REPORTS

Recommended Motion: Motion to receive and file

M/S/C: Secretary Barron/ Commissioner Montalvo to approve recommended motion

Director Costley reviewed this item. Chair Varas asked about the missing Partner Organizations reports and what action is taken for noncompliance; Director Costley explained that in the past groups have been put on probation. He also noted that AYSO hasn't been playing for the past two years because of Covid restrictions. Commissioner Cypert thanked the Art Association who haven't been meeting because of the pandemic but still managed to provide a report. Commissioner Montalvo agrees with Vice Chair Flores to check into groups that didn't turn in their reports; a discussion ensued.

Recognized: Gil Hurtado, SG resident, thank you to Director Costley and Interim Rec. Supt. Kokot for their support to the JAA regarding the Covid guidelines.

DIRECTOR'S REPORT / CALENDAR OF EVENTS

Director Costley: The Parks Department was awarded \$4.1 million to renovate Hollydale Community Park, staff is in process to finish plans and go out to bid. Went to the Urban Orchard with the site manager for the walk through. Covid has curtailed most of the Azalea Festival activities, there will be a fireworks show, carnival, and car show; the Cuidate Art Exhibit will be held during the month of March in the Art Gallery; SG Youth Football is back at SGHS. Long time SG resident and former Azalea Queen and Parks & Recreation Commissioner, Naomi Nixon has passed away.

Parks Supt. Massey: Staff is preparing for spring; they are prepping the DG paths. Commissioner Montalvo thanked staff, acknowledged that bathroom sanitation is very hard. Also thank you for the tree health explanation. Asked if staff could forward the cost of lighting the tennis courts and field lights.

Acting Recreation Supt. Kokot: Adult softball starts next week; they are half way through programs and classes.

PARKS & RECREATION COMMISSION SUB-COMMITTEE REPORTS

Chair Varas: Can something be done in memory of Naomi during the Azalea festival? Can an officer be assigned to SG Park? Director Costley will ask the Police Department to come to one of the meetings to address SG Park problems.

Vice Chair Flores: No comments at this time

Secretary Barron: Asked to take a moment to honor Naomi Nixon, very important in our organization, thanked her for her leadership, she will be missed.

Commissioner Cypert: Went to Cuidate event. Props to Staff, Jennifer Mejia for picking up the event at the last minute. Concerned about the amount of plaques that are being stolen from the Park; have installation of cameras been considered? Director Costley explained that SGHS and the City of Bell were also targeted; PD is working to find the plaques as two individuals were arrested.

Commissioner Montalvo: Congratulations to SG Youth Football and to Recreation Supervisor working with them and SGHS so they can practice at night.

REQUEST FOR ITEMS ON FUTURE AGENDAS - Commissioner Cypert requested that PD be asked to come to a future Commission meeting. And the missing reports of the other Partner Organizations.

ADJOURNMENT - At 8:30.m. Chair Varas asked for a motion to adjourn. Meeting was closed in memory of former Parks & Recreation Commissioner, Naomi Nixon.

M/S/C: Commissioner Cypert/Commissioner Montalvo

Respectfully submitted:

Joshua Barron, Secretary
Parks & Recreation Commission

South Gate Parks & Recreation Commission
Meeting Minutes
April 14, 2022

CALL TO ORDER - Vice Chair Flores called the meeting to order at 7:00 p.m.

FLAG SALUTE - by Commissioner Ruiz

ROLL CALL - by Ana Medina, Sr. Secretary

Present: Vice Chair Flores, Secretary Barron, Commissioners Jennifer Cypert and Lizette Ruiz.
Commissioner Montalvo had an unexcused absence

Staff: Director Costley, Parks Superintendent Massey, and Facility Maintenance Supervisor Jose Covarrubias

PUBLIC COMMENTS

PRESENTATION

Art in Public Places - Trust for Public Lands (TPL) Urban Orchard Project

***COMMISSIONER MONTALVO ARRIVED AT THIS TIME**

OPEN SESSION ITEMS

1. ART IN PUBLIC PLACES - URBAN ORCHARD PROJECT

Recommended Motion: Motion to approve the proposed art piece and direct staff to forward the Commission's recommendation to the Project Manager of the Urban Orchard Project

Director Costley introduced the new Commissioner, Lizette Ruiz, he then introduced Dayna Molina TPL Organizer, she explained the artists' concepts; a discussion ensued.

Recognized: Email from Mario Dominguez, read by Director Costley. His preference is concept #2, would like some elements of concept #1 included in #2 and voiced his opinion as to colors and other recommendations. He also suggested fencing to protect the mural from graffiti.

M/S/C: Secretary Barron/Commissioner Montalvo; to approve the two concepts and have them come back with full color rendering for the Commission's review.

2. REVIEW OF OPERATING AND CONCESSION AGREEMENTS

Recommended Motion: Motion to receive and file

M/S/C: Commissioner Montalvo/Secretary Barron; to approve recommended motion
Director Costley reviewed this item; a discussion ensued.

3. PROPOSED PROGRAM FEES FOR 2022/23

Recommended Motion: Motion to approve the proposed Program Fee Schedule

M/S/C: Commissioner Montalvo/Secretary Barron to approve recommended motion
Director Costley reviewed this item; a discussion ensued.

4. ANNUAL FACILITY MAINTENANCE DIVISION REPORT

Recommended Motion: Motion to receive and file

M/S/C: Commissioner Ruiz/Secretary Barron to approve recommended motion

Parks Supt. Massey introduced Facility Supv. Covarrubias. He reviewed this item; a discussion ensued.

DIRECTOR'S REPORT / CALENDAR OF EVENTS

Director Costley: Because of Covid concerns there wasn't an Azalea Festival. Held a fireworks show, the car show, and carnival which were all very successful. The Easter egg hunt was attended by 125 children at the Golf Course. Received another grant for \$750K for maintenance at the Urban Orchard and other City Parks with the assistance of Conservation Corps of Long Beach. Memorial Day ceremony will be held Saturday, May 28, at 10am at the Veteran's Memorial Fountain.

Parks Supt. Massey: We have used Conservation Corps of Long Beach in the past for grounds maintenance; have hired some of them as City staff. There will be a Haz Mat event at SG Park and an Earth Day event at Hollydale Regional Park, both on April 16. Staff planted 12 dozen new roses at the Auditorium, they were also fertilized and mulched; 25 azaleas were planted in the Senior Center garden. Staff continues with gopher abatement in all parks.

PARKS & RECREATION COMMISSION SUB-COMMITTEE REPORTS

Vice Chair Flores: Heard there was an accident with one of the carnival rides. Director Costley explained that the ride lost power, there wasn't an accident. It was one of the kiddy rides, no one was in danger or hurt.

Secretary Barron: Recently someone put soap in the Veteran's Memorial Fountain, asked how it was cleaned out. Parks Supt. Massey explained that Public Works comes out to drain and clean it, then it's refilled, and the pump turned back on to start the recirculation system. Public Works comes out regularly to refill any water that evaporates since it is not constantly receiving water.

Commissioner Cypert: During the Covid pandemic it was very stressful on people's mental health, personally stayed away from Facebook, Instagram, City website, Parks social media pages because of it. Wished everyone a happy Easter.

Commissioner Montalvo: Agrees with Commissioner Cypert regarding mental health and suicide prevention.

Commissioner Ruiz: Thank you for the new tennis nets at Hollydale Regional Park; really likes the native plants throughout the park.

REQUEST FOR ITEMS ON FUTURE AGENDAS - None

ADJOURNMENT - At 9:00 p.m. Vice Chair Flores asked for a motion to adjourn.

M/S/C: Commissioner Barron/Commissioner Cypert

Respectfully submitted:

Joshua Barron, Secretary
Parks & Recreation Commission

South Gate Parks & Recreation Commission
Meeting Minutes
May 12, 2022

CALL TO ORDER - Steve Costley, Director of Parks & Recreation called the meeting to order at 7:15 p.m.

ROLL CALL - by Ana Medina, Sr. Secretary

Present: Commissioners Jennifer Cypert and Lizette Ruiz. Absent were Vice Chair Flores, unexcused absence, and Secretary Barron and Commissioner Montalvo with excused absences.

Staff: Director Costley and Parks Superintendent Massey

**THE MEETING WAS CANCELLED DUE TO LACK OF A QUARUM.
NO ITEMS WERE DISCUSSED.**

OPEN SESSION ITEMS

1. ELECTION OF OFFICERS/REORGANIZATION

Recommended Motion: The Commission must nominate and approve a Chair, Vice-Chair, and Secretary for the coming year

2. RECREATION 3RD QUARTER REVIEW & UPCOMING EVENTS

Recommended Motion: Motion to receive and file

3. GROUNDS & FACILITY MAINTENANCE 3RD QUARTER REVIEW

Recommended Motion: Motion to receive and file

4. ANNUAL COMMISSION MEETING SCHEDULE

Recommended Motion: Motion to approve the proposed Meeting Schedule with any suggested changes for the coming fiscal year.

DIRECTOR'S REPORT / CALENDAR OF EVENTS

PARKS & RECREATION COMMISSION SUB-COMMITTEE REPORTS

REQUEST FOR ITEMS ON FUTURE AGENDA

ADJOURNMENT - At 7:20.m. Director Costley adjourned the meeting.

Respectfully submitted:

Joshua Barron, Secretary
Parks & Recreation Commission



City of South Gate
Parks & Recreation Commission Meeting
July 14, 2022

STAFF REPORT

AGENDA ITEM NO. 1

To: Honorable Parks & Recreation Commission
From: Steve Costley, Interim Parks & Recreation Director
Date: July 5, 2022

Subject: Reorganization

Recommended Motion: The Commission must nominate and approve a Chair, Vice-Chair, and Secretary for the coming year.

Report Summary: As has been the practice of the Commission, each May, at the regular Commission meeting, nominations and elections are held to appoint a new Chair, Vice-Chair and Secretary for the Commission for the coming year. Normally, these positions become effective immediately, with the new officers completing the meeting in their new roles.

The Chair should solicit nominations from the members present, beginning with nominations for Chair. Once all commissioners have had the opportunity to make a nomination, discussion should be allowed and a vote, confirming the appointment made. This same process should be followed for both Vice-Chair and Secretary in turn.



*City of South Gate
Parks & Recreation Commission Meeting
July 14, 2022*

STAFF REPORT AGENDA ITEM NO. 2

To: Honorable Parks & Recreation Commission
From: Steve Costley, Acting Parks & Recreation Director
Date: June 23, 2022

Subject: HSA Annual Report for 2021

Recommended Motion: Motion to Receive and File

Report Summary: Since 2006, the Human Services Association (HSA) has operated the City's two Community Resource Center buildings; the Westside Center on State Street and the Hollydale Center on Industrial Avenue. As part of their operating agreements, HSA is required to submit a report to the Commission annually indicating their activities and accomplishments over the past year. The report for 2021 is attached for the Commission's review.

The purpose of these agreements is to take facilities that the City may not be able to afford to operate and make them useful to the Community while supporting a local non-profit organization. As is demonstrated, HSA provides a wide variety of Social and Community Services from these facilities, primarily to South Gate residents. By utilizing these facilities in this way and creating partnerships, the City is able to provide a wider variety of service and therefore meet many community needs that might not otherwise be met.

In addition to the programs that HSA would normally run, our agreement requires them to offer afterschool tutoring during the school year. HSA is also required by the terms of the agreement to have a Neighborhood Advisory Committee to recommend additional programs that would benefit the surrounding community.

A representative from HSA is present to answer any questions along with City staff.

Attachment

:am



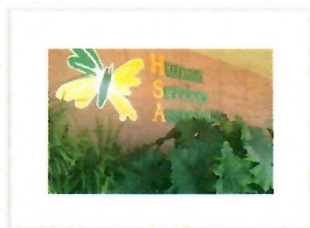
Human Services Association

PASITOS EARLY CHILDHOOD EDUCATION DEPARTMENT 2021-2022 SOUTH GATE ANNUAL REPORT (WESTSIDE RESOURCE/ HOLLYDALE CENTERS)



*Where Caring
Becomes Doing*

Introduction:



Human Services Association (HSA) is a private nonprofit multi-purpose community-based agency providing a wide range of social and early educational services to families of southeast Los Angeles County and surrounding cities. The principal mission of HSA is to provide families with compassionate and comprehensive care to promote wellness and build strong communities. We are an organization dedicated to helping residents recognize and resolve individual, family, and community problems that inhibit personal growth. Our agency's motto is "*Where Caring Becomes Doing.*" We aim to provide the individual interaction, personalized care, learning, exploration, and play that are essential components of an effective early childhood experience.

HSA is made-up of three departments: The Pasitos Early Childhood Education Department (Pasitos), Family Services Department and Senior Services Department.

The Pasitos Department educational philosophy is that children learn better, when they are exposed to all areas of growth and development by using different techniques and appropriate materials. A child develops different approaches to learning, social emotional development, language communication, cognitive and physical development while enjoying their time in a physically safe environment. Through Active Learning, our teachers will accomplish these goals by developing a variety of engaging, hands-on activities by participating in children's play. We utilize the High/Scope Curriculum in the Centers. They are designed to provide children from diverse cultural and economic backgrounds with the interactions, opportunities, and experiences that will help them reach their full potential in all developmental domains (physical, cognitive, language, emotional, and social).

All Funded Programs and activities operated by Pasitos are made available to all qualified persons without regard to sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability. Pasitos provides anti-bias environments and services that teach, respect, and welcome all children and their families. Staff will provide a diversified learning environment, which is supportive of each child's culture and respectful of the family's welfare and values. As each child's situation is unique, all students will be addressed on an individual basis.

2021-2022 Program Year Accomplishments:

The Westside Resource Center was open every month during the program year 2021-22 with closures on holidays or the need for the children and staff to quarantine due to COVID-19 exposure. The program continued to operate and the office remained opened throughout the school year. Pasitos provided an array of comprehensive services to the residents of the City of South Gate (90280). The families residing in surrounding cities of Huntington Park (90255) and Lynwood (90262) also benefited from our services.

The Westside Resource Center and Hollydale Center continue to be the central points of family community services during the program year of 2021-2022; providing services from 8:00 a.m. to

5:00 p.m. (Hollydale Center) 8:00 a.m. to 5:00 p.m. Monday thru Friday with various evening hours depending on special activities.

Services provided to the community at the Westside Resource Center: As of July 2021, Pasitos families received pre-packaged meals, breakfast, lunch, and snack. Meal distribution were conducted after class hours during the week. Community members seeking food assistance were provided with information of LAUSD campuses providing meal services and food banks. All in person services were postponed as safety precautions and services were provided via email, phone, or the families' preferred outreach method (i.e. text). Approximately 400 food boxes were also provided to the people of the South Gate community. Westside Resource Center parent meetings occurred once a month, first Thursday, via Zoom and in-person beginning in July 2021. There was an average of 15 parents attending these meetings. Parent trainings focusing on child development, health, nutrition, and mental health were provided to parents of the children enrolled at the sites throughout the school year.

Westside Center: California State Preschool Program Full Day — In-person Preschool services provided to children ages 3 to 5 for 6.5 hours per day (5 days a week) for 12 months. To ensure the safety of the children and staff, class sizes were reduced for each classroom. Instead of providing services to 24 children in each classroom, for the 2021-22SY, the class sizes were reduced to 15 children in each classroom. The need to reduce class sizes was to ensure distance between the children and focused assistance for children, when needed. Children with special needs or behavioral concerns were supported with an extra staff member who focused on working with the child to ensure the child can successfully interact and work with the other children in the classroom. Services include educational experience in a classroom setting with supportive comprehensive services to children and their families. Due to COVID- 19 pandemic, some classrooms needed to revert back to distance learning because of the need to self-isolate. Families continued to receive remote services via Zoom, Seesaw, phone, email, and text. The teachers conducted zoom meetings with the parents once a month and, when needed distance learning. Children enrolled also received educational materials to participate and tablets were provided to families in need. Resources for utility assistance, food pantries, rent assistance, mental wellness and other information provided for families. Mental Health services were provided to parents who requested assistance as they were coping with the effects of the pandemic.

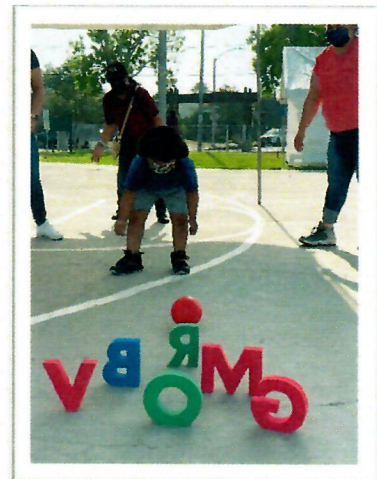
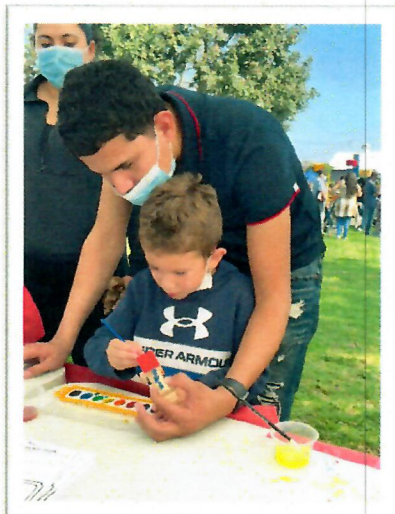
Westside Center: California State Preschool Program Part Day — In-person preschool services provided to 24 children ages 3 to 5 for 3 hours per day (5 days a week) for 10 months. To ensure the safety of the children and staff, class sizes were reduced for each classroom. Instead of providing services to 24 children in each classroom, for the 2021-22SY, the class sizes were reduced to 15 children in each classroom. The need to reduce class sizes was to ensure distance between the children and focused assistance for children, when needed. Children with special needs or behavioral concerns were supported with an extra staff member who focused on working with the child to ensure the child can successfully interact and work with the other children in the classroom. Services include educational experience in a classroom setting with supportive comprehensive services to children and their families. Due to COVID- 19 pandemic, some classrooms needed to revert back to distance learning because of the need to self-isolate. Families continued to receive remote services via Zoom, Seesaw, phone, email, and text. The teachers conducted zoom meetings with the parents once a month and, when needed distance learning.

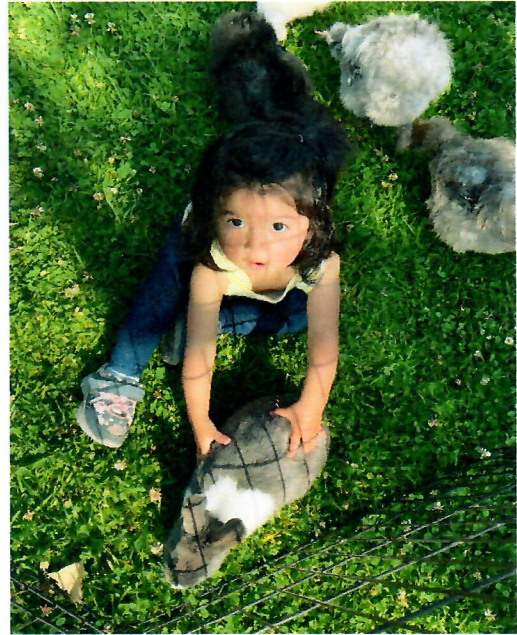
Children enrolled also received educational materials to participate and tablets were provided to families in need. Resources for utility assistance, food pantries, rent assistance, mental wellness and other information provided for families. Mental Health services were provided to parents who requested assistance as they were coping with the effects of the pandemic.

Services provided to the Hollydale Center: As of July 2021, due to the COVID- 19 outbreak Pasitos families were provided with pre-packaged meals after school hours. Community members seeking food assistance were not denied a pre-packaged lunch. In addition, families were provided with information of locations providing food assistance (i.e. food pantries). Hollydale Center parent meetings occurred once a month, second Mondays, via Zoom and in-person beginning in July 2021. There was an average of 7 parents attending these meetings. Parent trainings focusing on child development, health, nutrition, and mental health were provided to parents of the children enrolled at the sites throughout the school year.

HSA -“Pasitos” has (8) preschool centers located within city of South Gate. At the end of the school year, in June 2022, a School Readiness/ Transition activity, which is the culmination activity of the children. Teachers set-up various activities in the parent wherein the parent and child were able to work together to complete tasks and/or projects. About 110 preschool children completed our Pasitos preschool programs this year, ready to enter South Gate Kindergarten classes within the surrounding elementary schools.

Photos from Our School Readiness Activity 2022





Current Preschool Services at Westside and Hollydale Centers:

Site/ Class	Program	Number of Children Enrolled	Notes
Westside 1	State	15	In-person services & distance learning, as needed
Westside 2	State	15	In-person services & distance learning, as needed
Westside 3	State	15	In-person services & distance learning, as needed
Westside 4 AM/ PM	State	30	In-person services & distance learning, as needed
Hollydale 1	Early Head Start	8	In-person services & distance learning, as needed
Hollydale 2	Early Head Start	8	In-person services & distance learning, as needed

Onsite at the Westside Resource Center

Family Advocates Robert Padilla, Jocelyn Lopez and Irene Vargas are available to answer questions and make necessary referrals for the children and families. Community collaborators brought flyers to ensure ongoing information is available to the South Gate community families.

Weekly, approximately 2 individuals' walk-ins and 40 via phone calls are informed about all programs offered here at the Westside Resource Center and the Hollydale Center and within the City of South Gate. Since July 2021, while providing in-person services Family Advocates have reached out to about 45-60 families on a weekly basis (phone calls, emails, and text messages) to check-in with them and offer various services the program offers. The program refers to the South Gate website (<http://www.cityofsouthgate.org/196/Recreation-Programs>) and the VISTA South Gate City Newsletter and Parks & Recreation Guide to ensure we are providing the proper City of South Gate various activity information to all. The more common inquiries at our front reception desk related to Medi-Cal, GED classes, job openings, English classes, CPR classes, WIC information, youth programs, summer programs at the park, and enrollment for Pasitos. We demonstrate a strong established foundation at the two Centers. The families throughout the city of South Gate appreciate that we not only provide preschool program services, but that we are also very familiar with the wonderful resources/services throughout the city of South Gate. These families have expressed that they appreciate the outstanding person-to-person information provided to them for the entire city of South Gate.

South Gate Police Department and Fire Department have been gracious in agreeing to visit our sites to teach children about safety. Children were also able to experience sitting in the police car and inspect the fire trucks.

Employees participated in community events, such as the LGBTQ+ Pride Picnic, Fall into Health, and Back to School Backpack give-away, to promote the programs and services offered by HSA to the community.

Parent Support Services

Parents from the Pasitos program and the parents from the community (not enrolled in our program) received weekly parent nutrition and well-being (mental health) sessions. Parents shared and discussed different issues related to their home environment, food habits, parenting, child rearing, and family. Approximately 85 parents participated in this school year. We provided individual counseling at the Westside Resource Center for those families that needed intensive services; provided childcare in each meeting. Due to the pandemic, most of the workshops provided to the parents were conducted via Zoom.

The topics below highlight the workshops provided:

- Self-Care, Breathing, and Relaxing Practices (1 class)
- High/Scope Curriculum (1 class)
- Parenting Classes (6 Sessions)
- Domestic Violence trainings (1 class)
- Positive Solution for Families (Part I - 4 classes)
- Positive Solution for Families (Part II -2 classes)
- CFC Nutrition Workshop (4 classes)

Note: All tutoring services were postponed as of March 2020 as safety precautions due to the COVID – 19 pandemic. We hope to continue this service when it is safe to do so.

State Preschool at the Westside Resource Center



School session started July 1, 2021 and will continue thru June 30, 2022. Breakfast, lunch, and/or snack was provided to the children enrolled in the program.

The most important goal of our early childhood curriculum is to help children become enthusiastic learners. This means encouraging children to be active and creative explorers who are not afraid to try out their ideas and to think their own thoughts. Our goal is to help children become independent, self-confident, inquisitive learners. We are teaching them *how* to learn, not just in preschool, but all through their lives. We are allowing them to learn at their own pace and in the ways that are best for them. We are giving those good habits and attitudes, particularly a positive sense of themselves, which will make a difference throughout their lives.

Our curriculum identifies goals in all areas of development:

- **Social:** To help children feel comfortable in school, trust their new environment, make friends, and feel they are a part of the group.
- **Emotional:** To help children experience pride and self-confidence, develops independence and self-control, and have a positive attitude toward life.
- **Cognitive:** To help children become confident learners by letting them try out their own ideas and experience success, and by helping them acquire learning skills such as the ability

to solve problems, ask questions, and use words to describe their ideas, observations, and feelings.

- **Physical:** To help children increase their large and small muscle skills and feel confident about what their bodies can do.

The activities we plan for children, the way we organize the environment, select toys and materials, plan the daily schedule, and talk with children, are all designed to accomplish the goals of our curriculum and give your child a successful start in school.

HSA Pasitos Early Childhood Education Department utilizes the **High/Scope Curriculum**. The selected curriculum ensure alignment with the California Preschool Learning Foundations and California Preschool Curriculum Framework, School Readiness Goals, Ongoing Assessment (DRDP-PS 2015), and the integration of service areas into the curriculum.

The High/Scope Curriculum emphasizes on “active participatory learning”. High/Scope is a comprehensive educational approach that strives to help children to develop in all areas.

High/Scope focuses on the following fundamental principles:

- ✓ To learn through active involvement with people, materials, events and ideas.
- ✓ To become independent, responsible and confident – ready for school and ready for life.
- ✓ To learn to plan many of their own activities, carry them out and talk with others about what they have done and what they have planned.

In the classrooms, the teachers follow a predictable sequence of events known as the daily routine. This provides a structure within the children to make choices and decisions, follow their interests, and develop their abilities in each content area.

The **outdoor environment** is reflective of the classroom environment. Within this structure, teachers organize child-initiated and teacher-directed learning experiences that are intended to address the developmental areas of learning. Through experiences with materials in the different sites, verbal interactions with peers, and scaffold instruction with adults, the child is expected to learn and develop in all areas. The goal is for children to become independent, self-confident, inquisitive and enthusiastic learners to acquire school readiness skills necessary for the future.

Program Quality Assessment (PQA) is a tool that is use by high scope curriculum to measure and improve classroom and program performance. The PQA focus on helping programs build strong teacher-child interaction, effective learning environments and, supportive relationship with family that foster development and learning of a child.

The PQA is an essential tool in building a high quality early childhood program. The PQA is design to evaluate quality, it also aids in identifying teachers’ strengths and where there are opportunities for growth and continuous improvement. Early childhood programs rely on the PQA to ensure compliance with national standards and provide their teachers with data-driven guidance to create stimulating, nurturing, and supportive learning environments. The PQA focuses on the Learning environment, daily routine, adult-child interaction, curriculum planning and assessment,

parent involvement and family services, staff qualifications and development, Program management.

Early Head Start at the Hollydale Center

Hollydale Center is a program that services children 18 months to 3 years. The programs provides a variety of experiences for the development of the child's fullest potential are provided through this program, which has a strong commitment to the community. This involvement has been at the core of the development of many social service programs offered through HSA. A variety of experiences for the development of the child's fullest potential are provided through this program, which has a strong commitment to the community.

The High Scope Curriculum emphasizes on "Active Participatory Learning." High Scope is a comprehensive educational approach that strives to help children to develop in all areas. In the classrooms, the teachers follow a predictable sequence of events known as the daily routine. This provides a structure within the children to make choices and decisions, follow their interest, and develop their abilities in each content area.

Community Impact:

During 2021-22SY, the coronavirus (COVID- 19) pandemic forced us to navigate through the changes needed to ensure we keep the children and staff safe while providing quality services to the children and families in the community. During the school year, our program focused on providing mental health support to the staff, children and families. We hired more staff to provide mental health services and special education support services due to the number of children displaying areas of concern in these areas.

Workforce has also been a concern in the program as we are searching for more teachers who can provide care to the children and families in the program and in the community.

COVID-19 has exposed numerous inequities in our system, where low-income residents and people of color have a higher risk of death from COVID-19 than whites and areas of low poverty. Latino/Latinx and African Americans are experiencing a disproportionate rate of deaths from COVID-19. An estimated 68.7% of residents, ages 16+, have received at least one or more doses of the COVID-19 vaccine in South Gate, 63.7%. An estimated 51.9% of residents, ages 12 – 17, have received at least one or more doses of the COVID-19 vaccine in South Gate, 46.6% in Cudahy, 46.3% in Bell and 42.8% in Bell Garden. 47.8% of Black/African American residents ages 16+ have received at least one or more doses of the COVID-19 vaccine, representing the lowest percentage of vaccinated racial/ethnicity group. Latinx (57.1%) reported the second-lowest vaccination rate.

School arrangements for students during the COVID 19 pandemic were fully remote (55.2%), inperson (23.8%) and blended/hybrid (21.1%) in Los Angeles. Estimated percentage of adults with caregiving responsibilities for children ages 0-17, by school arrangement of a youngest school-aged child (e.g., in Wave 2, the youngest school-aged child of 24.7% of California caregivers had a blended/hybrid (i.e., partially in-person/partially remote) school arrangement.

Some families were particularly vulnerable to the COVID-19 crisis, including those already struggling to make ends meet, hourly workers and those with unstable employment, families of color (who faced inequities in health outcomes and access to care before the pandemic), and families with young children or children with special health care needs. The pandemic's effects on young people are of particular concern, as adverse childhood experiences (especially in early childhood) can have negative, long-term impacts on health and well-being. The more traumatic events a child experiences, the more likely the impact will be substantial and long-lasting. During the COVID-19 Pandemic, 50.6% of caregivers continued to work full-time as compared to 21.2% working part-time. 12.8% were unemployed and 15.5% were not in the workforce.

The onset of the pandemic dramatically worsened issues such as caregiver employment, leaving many parents out of work or with reduced incomes and struggling to meet their families' basic needs. At the same time, families grappled with child care and school closures, shifts to remote learning and working, and disconnection from extended family, friends, and other social supports. Approximately 77% of caregivers saw no reduction in working hours, whereas 16.3% of caregivers were unemployed or left the workforce. The COVID-19 pandemic and its associated social and economic stressors can undermine children's development and well-being. Not only must they cope with major changes to everyday life, such as physical distancing and home confinement, but their families may struggle to meet their basic physical and emotional needs. Rates of poverty, unemployment, parental mental health problems and substance abuse, child abuse and neglect, and intimate partner violence tend to rise during disasters. Children may not receive the critical supports they need when community services are limited and fewer adults have direct contact with children. Research on resilience shows that protective factors can buffer children from harm and increase the chances they adapt positively to adversities such as the COVID-19 pandemic.

Goals and Objectives for 2022-23 SY

Based on the Community Needs Assessment (CNA) conducted by Human Services Association in 2021, the following priorities are the foundation for the program service at the Westside Resource Center and the Hollydale Center:

- Homeless children and families
- Foster children/ kinship care
- Early Education Preschool for children ages 0-5
- Families receiving public assistance (SSI, TANF, SNAP)
- Children with disabilities
- Children and Parents with mental health concerns
- High-risk families with stressors and who have experienced trauma or domestic violence (related or not related to COVID-19)
- Single parent families, including teen parents
- Families with parents who are unemployed
- Children who have active cases with Los Angeles County DCFS, the public child protective services agency.
- We are also going to continue to educate all families on CDC and LA Public Health Guidance.



*City of South Gate
Parks & Recreation Commission Meeting
July 14, 2022*

STAFF REPORT

AGENDA ITEM NO. 3

To: Honorable Parks & Recreation Commission
From: Paulita Davila, Recreation Supervisor
Date: June 13, 2022

Subject: Social & Cultural Division Report for FY 2021/22

Recommended Motion: Motion to Receive and File

Report Summary: Still following Covid Guidelines; most of the Special Events took place on site with much of the community participating. We coordinated five Summer Concerts and five Summer Movies in the Park. Concerts took place in the Bandstand area on Fridays and averaged 200 in attendance each night. The Movies were on Fridays in August in the Golf Course and averaged about 60 each night. This was low for movies as they typically average around 200.

Two (2) Halloween Haunt events were conducted on October 31, one at South Gate Park and the other at Hollydale Community. Both locations had carnival games, DJs, costume contests, and picture booths. Many community members were in attendance for the festivities, 6,000 at SG Park and 800 at Hollydale Community. Council members and Park Commissioners were on hand to judge the costume contests.

The Holidays brought back the Holiday Tree Lighting Ceremony and Santa's Breakfast. The Tree Lighting Ceremony was held in front of City Hall with a few performances and a Mariachi group to entertain the audience of 150. There was also a special guest "Santa Claus" who made a surprise visit and passed out chocolate candy canes to all the children. Santa's Breakfast was also held on site with 250 children receiving a visit with Santa Claus, a pancake breakfast, presents, raffle prizes, & coloring placemat competition. The Grinch made a surprise visit and gave gifts away to all children.

Fall recreation classes resumed on site with preschool, dance, music & art classes all returning with a limited capacity. All children were required to wear a face mask and remain 4-5 feet apart. A small dance recital was held at the end of each class to display what was learned during the session.

Fall excursions were also reintroduced to the public with a limited number of trips, six to start. The bus company limited the seating in the buses to 40 participants due to Covid

restrictions. All trips sold out and we have extended the number of trips to nine. The excursions have become very popular again!

Easter Fest took place on site at the Golf Course for the first time since the pandemic. It was very successful. There were 140 in attendance to enjoy carnival games, crafts, egg hunts, special baskets if the Golden egg was found, and a visit with the Bunny. Everyone in attendance had a great time!

Cultural Arts: On October 2 the Museum had an Art Walk at City Hall. It had 48 vendors, a food truck, an art display, art demos, and much more. It was enjoyed by 600 visitors. Since it was such a success the Art Walk will become an annual event with an increase the number of vendors.

In February Cultural Arts had the first Art Gallery display which ran through the end of March. The Art display was called Cuidate/Take Care of Yourself and it displayed local artists' artwork. The closing ceremony took place on March 26 and was hosted by 20 local artists, local vendors, and art workshops. The event was attended by over 400 people, and it was a great success. Staff is working to put together the next Art Gallery display called My Neighborhood/Mi Barrio.



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STAFF REPORT

AGENDA ITEM NO. 4

To: Honorable Parks & Recreation Commission
From: James Markel, Acting Recreation Supervisor
Date: July 5, 2022
Subject: Recreation Program Report - 3rd Quarter Review

Recommended Motion: Motion to Receive and File

Report Summary: This report covers recreation programs held during the third quarter of fiscal year 2021-2022. Since COVID-19 guidance have changed and staff has been successful in their attempts to begin providing quality programming once again.

Partner Organizations (Sports)

South Gate Aztecs have begun Football & Cheer tryouts/practices for their 2023 season at Hollydale Regional Park. JAA has opened registration for their 2022 Spring Season for baseball & softball; their Opening Day Ceremony will take place on May 7 at 10:00 a.m. on Diamond 1, it will be their 75th anniversary and they are planning several activities for their teams at the picnic area. AYSO is currently in planning stages to conduct a summer season.

Youth Sports

Youth Sports resumed with our traditional 9-week session for Winter, due to covid guidelines all classes were held outdoors. The following classes were conducted: Basketball Fundamentals (5-12 years old; 2 classes), Volleyball Fundamentals (10-17 years old; 1 class), Baseball Fundamentals (3-12 years old; 3 classes) & Multi-Sport (3-12 years old; 3 classes). Class sizes were reduced to ensure all covid guidelines could be accommodated; enrollment across all fundamental classes totaled 100 participants. Contract classes (Karate, Tennis, Soccer) were postponed due to the covid guidelines that were in place.

Adult Sports

2022 Men's Winter Softball resumed with an 8-team division competing for the illustrious South Gate Champion title, men's league takes place every Thursday evening on Diamonds 2 & 4. Along with the men's league, our 2022 Winter Co-ed Softball resumed with two 6-team divisions who also are fighting for the championship spot; co-ed league takes place every Friday evening on Diamond 6 & 7. Both leagues will be wrapping up in the next couple weeks and registration for our Summer 2022 league will open. Adult Basketball has begun its beginning phase of planning and securing game officials, this league will be conducted on Friday evenings and will begin in Summer 2022.

Fitness Center

Attendance has seen an increase, with 12,500 daily passes sold and 1,600 registered memberships. Our Winter Biggest Loser fitness challenge began in January and is set to conclude in late April. Group exercise classes: Zumba, Yoga, Step Aerobics, Tone It Up, and

Boot Camp have all returned to pre-pandemic attendance. We have developed a new class, Fit Camp for Kids, which is tailored to educate children and their families on the importance of exercise and nutrition. Since resuming, we have conducted 100 hours of personal training.

Aquatics

The Learn-to-Swim program at the Patricia G. Mitchell Swim Stadium takes a break during the winter season. However, as one of the only indoor, year-round pools in the area, daily attendance numbers remain strong. We had 2,256 patrons in attendance and sold a total of 370 memberships during this reporting period. The swim stadium hosted partner organization South Gate Aquatics Club, in addition to renting out pool space for Penguins Aquatic Club and Revolution Aquatics. We had a total of 2,162 daily attendance from swim team participants.

Swimming lessons for all ages return in the spring. The swim stadium offers Group, Semi-Private and Private lessons for Parent & Child, Tiny Tots, Youth and Adults in addition to fitness programs such as SeniorCise, Aqua Aerobics and Masters Swim. May is designated as National Water Safety Month, so the swim stadium will be campaigning all month long to bring water safety awareness to the community. We'll also be celebrating International Water Safety Day on May 15th with our 3rd annual Water Safety Bash

Special Events

This year the Azalea Festival was smaller than usual because Covid-19 restrictions were lifted too late for staff and the usual social clubs to be able to organize the events. We were able to put together three events, fireworks show on Saturday, March 19; the Car Show, on Sunday March 27; and a Carnival that ran for four days, March 17 - 20. All events were very well attended, especially the carnival.

At the Art Gallery in the Civic Center there was a month-long art exposition, "Quidate" held every Saturday, with a grand opening on February 26 and a closing event on March 26. Both the opening and closing events had various local vendors and artist organizations. The artist organizations did workshops and had the public participating in painting, creating buttons, journaling, and many more diverse art related activities. The event was well attended on all the Saturdays, especially on the closing event.

Staff is in the process of planning April's Easter Festival Egg Hunt and the upcoming summer Concert in the Parks events.

Social Media

Our social media task force will be adding a new member to our team. We are currently looking to hire a Recreation Leader to assist with the media responsibilities. This Recreation Leader would aid with content creation (flyers/reels/video editing) and creating a quarterly calendar for the social media task force. This quarter had a total of 3 posts, 155 stories and 3,269 accounts reached; our number of total followers increased to 2,300. Community engagement through messaging has increased and has been a great tool for staff to answer questions quickly and efficiently.



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STAFF REPORT

AGENDA ITEM NO. 5

To: Honorable Parks & Recreation Commission
From: Glenn Massey, Parks Superintendent
Date: July 5, 2022
Subject: Grounds and Facility Maintenance 3rd Quarter Report FY 2021/22

Recommended Motion: Motion to Receive and File

Report Summary: For the Commission's consideration and review; the following are details of both Grounds and Facility Maintenance updates for this past quarter.

Grounds Maintenance

- This quarter we've completed the renovations of the baseball diamonds.
- We added two pallets of peat moss to the soil, one scoop of red lava rock to existing rock pathway in the garden, 30 azalea's and 4 Camellias to the Azalea Garden at the Senior Center.
- The roof project at the park yard has been completed.
- We received the new truck we ordered to pull the show mobile. (F450 Dual Rear Tires Truck)
- We pruned the plants and added mulch to the native gardens at Hollydale Regional Park.
- We continue working on adjusting, modifying, and repairing the irrigation system throughout all City parks to ensure we're in compliance with the California drought regulations.

Park Facility Maintenance

- The slow process of reopening our Parks for events, picnics, and sports activities during the pandemic appears to be coming to an end with the recent lowering of Covid-19 restrictions. Although mandates have been relaxed, we do remain vigilant in changes from local, state, and federal government when addressing the ongoing challenges with restroom cleanliness with a weekly restroom disinfecting program to mitigate the spread of Covid-19. This entails the use of the C3 Machine to apply the disinfectants and cleaners. Once the product is sprayed, staff scrubs floors, walls, and fixtures to insure thoroughness.
- With the anticipate high use of our parks we have implemented a third daily restroom service to our outdoor restrooms.
- Also, during this period, we have continued the implemented use of Electrostatic Disinfecting Equipment for more coverage in our cleaning and disinfecting efforts for both indoor and outdoor restroom facilities, along with a pressure washing program. These disinfecting and cleaning tools will allow us to use them simultaneously, giving us more coverage. Set ups for all events require us to disinfect all tables, chairs, door handles, and a/v equipment.
- With Covid-19 restrictions being relaxed, we will be in full operation with classes returning, from educational to extra-curricular classes, as well as private rentals, picnics, sports teams, and social clubs returning; none the less, we continued to host several Covid-19 vaccine clinics, testing, blood drives, and food giveaways for the community during this period.
- The Community Service Worker program is also back to full operation going back to our original intake of fifteen people maximum per day.

Staff continues to work hard to keep our parks clean and safe and making sure to keep up with the continuously evolving CDC changes. As we move forward this year and facility programming reopens, staff will create a plan to service indoor and outdoor facilities accordingly.



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STAFF REPORT

AGENDA ITEM NO. 6

To: Honorable Parks & Recreation Commission
From: Steve Costley, Interim Parks & Recreation Director
Date: July 5, 2022

Subject: Approval of Proposed Meeting Schedule for FY 2022/23

Recommended Motion: Approve the proposed Meeting Schedule with any suggested changes for the coming fiscal year.

Report Summary: For purposes of planning and communication between staff, City Council, and the Parks & Recreation Commission, it is advisable to annually approve a meeting schedule that includes the Commission's assignments or major work objectives for the coming fiscal year and a calendar of the regularly scheduled Commission meetings along with the known business items that will be on those agendas.

Attached is a copy of the proposed meeting schedule for the upcoming fiscal year. The Commission is asked to review the schedule and make any recommendations to staff for the coming year's meetings. When approved, a copy will be forwarded to the Council for their review and staff will prepare future agendas in accordance with the approved meeting schedule.

Attachment: Proposed Meeting Schedule FY 2022/23

City of South Gate
Parks & Recreation Commission Meeting Schedule
Fiscal Year 2022 - 2023

May 12, 2022 Reorganization/Election of Officers
Recreation 3rd Quarter Review & Upcoming Events
Grounds & Facility Maintenance 3rd Quarter Review
Proposed Meeting Schedule 2022/23

Jun 09, 2022 **No Meeting**

Jul 14, 2022 Review of HSA Annual Report
Social & Cultural Division Report

Aug 11, 2022 Recreation 4th Quarter Review & Upcoming Events
Grounds & Facility Maintenance 4th Quarter Review
Major Projects Update

Sep 08, 2022 Review of FY 2021/22 Fee Waivers
Sports & Aquatics Division Report

Oct 13, 2022 **No Meeting - Halloween**

Nov 10, 2022 Recreation 1st Quarter Review & Upcoming Events
Grounds & Facility Maintenance 1st Quarter Review
Discussion of Desired Outcomes for Goals and Standards FY 2023/24

Dec 08, 2022 Approval of Goals and Standards for FY 2023/24 for Recommendation to Council
Parks & Recreation Master Plan Annual Review
Grounds Maintenance Division Report

Jan 12, 2023 **No Meeting – Christmas/New Year's**

Feb 09, 2023 Recreation 2nd Quarter Review & Upcoming Events
Grounds & Facility Maintenance 2nd Quarter Review
Yearly Partner Organizations' Report

Mar 09, 2023 **No Meeting – Budget**

Apr 13, 2023 Annual Program Fee Recommendations
Review of Operating and Concession Agreements
Facility Maintenance Division Report

May 11, 2023 Reorganization/Election of Officers
Recreation 3rd Quarter Review & Upcoming Events
Grounds & Facility Maintenance 3rd Quarter Review
Proposed Meeting Schedule 2023/24

Jun 08, 2023 **No Meeting**