



**PARKS & RECREATION COMMISSION  
PARKS & RECREATION COMMISSION AGENDA**

Thursday, February 9, 2023 at 7:00 p.m.

**SOUTH GATE COUNCIL CHAMBERS  
8650 CALIFORNIA AVE  
SOUTH GATE CA 90280**

**DIAL-IN-NUMBER: 1 (669) 900-6833  
MEETING ID: 857 8035 9428  
[HTTPS://US02WEB.ZOOM.US/J/85780359428](https://us02web.zoom.us/j/85780359428)**

**Officials**

**Chair:** Lizette Ruiz

**Vice Chair:** Alan Flores, III

**Secretary:** Jennifer Cypert

**Commissioner:** Edgar Pelayo

**Commissioner:** Vacant

**Parks & Recreation Director:** Steve Costley

**Call to Order**

**Flag Salute**

**Roll Call**

**Meeting Compensation Disclosure**

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by the Parks & Recreation Commissioners is \$75 per meeting.

**Report on Posting**

I, Ana Medina, Parks & Recreation Sr. Secretary, certify that a true and correct copy of the foregoing Meeting Agenda was properly posted on February 2, 2022 at 5:30 p.m., as required by law.

## **Approval of Meeting Minutes - None**

### **Public Comment**

During this time, members of the public or staff may address the Parks & Recreation Commission regarding any items within the subject matter jurisdiction of the Commission. Comments from the audience will be limited to five minutes per speaker; unless authorized by the Commission Chair, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. NOTE: Obscene language, comments intended to disrupt or interfere with the progress of the meeting, or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

## **Presentation - Art in Public Places**

### 1. ART IN PUBLIC PLACES APPLICATION UPDATE

Recommended motion: Discuss the proposed art piece and provide direction for staff or Trust For Public Lands to either forward the Commission's recommendation to the project manager of the Urban Orchard or return to the artist for changes.

Documents:

[02-09-23 ITEM 1 STAFF REPORT.pdf](#)

[02-09-23 Item 1 STAFF REPORT - Mural - Urban Orchard.pdf](#)

## **Open Session Items**

### 3. GROUNDS & FACILITY MAINTENANCE 2ND QUARTER REVIEW FY 2022/23

Recommended Motion: Motion to receive and file

Documents:

[02-09-23 ITEM 3 STAFF REPORT.pdf](#)

### 2. RECREATION 2ND QUARTER REVIEW FY 2022/23

Recommended Motion: Motion to receive and file

Documents:

[02-09-23 ITEM 2 STAFF REPORT.pdf](#)

## **Director's Report/Calendar of Events**

## **Parks & Recreation Commission Sub-Committee Reports**

## **Request for Items on Future Agendas**

### **Adjournment**

Materials related to an item on the Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet, are available for public inspection in the City Clerk's

Office, 8650 California Avenue, South Gate, California 90280. Telephone: 323.563.951 0, Fax: 323.563.5411, City website, [www .cityofsouthgate.org](http://www.cityofsouthgate.org)

In compliance with the American with Disabilities Act, if you need special assistance to participate in the Parks & Recreation Commission Meetings, please contact the Parks Administration office, 323.357.9645. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility.



*Parks & Recreation Commission Regular Meeting  
February 9, 2023*

## **STAFF REPORT ITEM No. 1**

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**To:** Honorable Parks & Recreation Commission  
**From:** Steve Costley, Parks & Recreation Director  
**Date:** January 30, 2023

**Subject:** Art in Public Places Application Update

**Recommended Motion:** Discuss the proposed art piece and provide direction for staff or Trust For Public Lands to either forward the Commission's recommendation to the project manager of the Urban Orchard or return to the artist for changes.

**Report Summary:** The Parks & Recreation Commission holds a secondary role as the City of South Gate's Arts Commission. In this role they approve public art projects that take place through the "Art in Public Places" ordinance and any other art projects that are part of public facilities.

Tonight, Trust for Public Lands (TPL) who is partnering with the City of South Gate in the construction of the Urban Orchard Project is re-presenting to the Commission art work that will be placed on the City water tower inside the Urban Orchard Park.

The role of the Commission is to determine if the piece presented fits the proposed location and would be a benefit to the community. Decisions should not be made on either the proposed artist or the manner in which the project is carried out.

With us tonight will be representatives from TPL who will be making a presentation about the proposed art project.



## Memorandum

**To:** Ana V. Medina, Senior Secretary, City of South Gate

**From:** Matilda Reyes, Project Manager, TPL

**Date:** Nov. 2, 2022

**Re:** Mural Artwork (Urban Orchard Project) Art Commission Final Approval

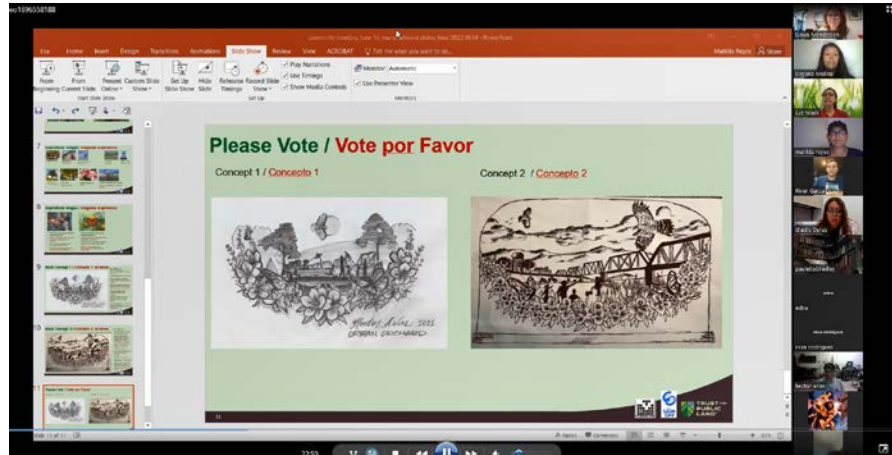
We are seeking final approval on the mural design located on the Hawkins Reservoir adjacent to the Urban Orchard project. On March 10, 2022, we received approval by the Art Commission to present the two (2) mural concepts to the community. TPL in collaboration with the City of South Gate conducted and/or attended four (4) events to gather feedback from the community.

The community selected Option 1. They provided color recommendations and indicated the words "South Gate" be incorporated in the design. Hector Arias and River Garza, the mural artists, furthered developed the mural design incorporating the feedback received by the community.

### **Mural Location – Hawkins Reservoir in the City of South Gate (Adjacent to the Urban Orchard project)**



## Design Selected by the Community



Options 1 & 2:  
voted by  
community  
members

## Community Engagement



April 23, 2022,  
Earth Day Event  
held at Hollydale  
Park

May 7, 2022, South  
Gate Park



May 21, 2022,  
Thunderbird Mobil  
Home Park

June 15, 2022,  
Virtual Community  
Meeting



**Comments Received:**

- Colorful & bright
- Pink flowers
- Add city name somewhere in the drawing
- Orange, yellow or brown colors. For bridge and azalea original colors

**Comentarios recibidos:**

- *Colores vivos*
- *Alegres colores, flores colores vivos, anaranjado, azul, blanco, Rosita*
- *Flores de color Amarillo, rosas, anaranjado*

**Community Events and/or Meetings Held**

Date	Event	Option 1	Option 2
4/22/2022	Earth Day, Hollydale Park - Captured votes via the 'dotmocracy' approach (dot stickers provided to participates)	52	58
5/7/2022	JAA Opening Day (Annual Baseball Season), South Gate Park- Captured votes via the 'dotmocracy' approach (dot stickers provided to participates)	40	29
5/21/2022	Thunderbird Villa Mobile Home, Parking lot near Property Manager's Office - Captured votes via the 'dotmocracy' approach (dot stickers provided to participates)	22	22
6/15/2022	Community Meeting – Virtual Event Captured votes via Jamboard and verbal votes	8	6
	<b>Grand Total</b>	<b>122</b>	<b>115</b>

Final Mural Design for Approval – approx. dimensions 30'x60'







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## **STAFF REPORT ITEM No. 3**

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**To:** Honorable Parks & Recreation Commission  
**From:** Glenn Massey, Parks Superintendent  
**Date:** January 30, 2023  
**Subject:** Grounds and Facility Maintenance 2<sup>nd</sup> Quarter Report FY 2022/23

**Recommended Motion:** Motion to Receive and File

**Report Summary:** For the Commission's consideration and review; the following are details of both Grounds and Facility Maintenance updates for this past quarter.

### **Grounds Maintenance**

- ❖ Grounds staff 6 assisted with the setup and teardown of the initial Centennial event. Along with making sure the trash cans were available and picking up any litter. Staff were able to make sure there weren't any issues as far as Grounds Maintenance assistance goes.
- ❖ This quarter we have renovated baseball diamonds 2, 3., 4, and 6. We are currently working on diamond 1.
- ❖ Staff has continued routine procedures such as, pressure washing picnic tables, benches, playground areas, handball courts, small quad, bandstand, outside restrooms, golf course, senior center, City Hall and other areas as needed, and in preparation for rentals. A
- ❖ We are continuing to oversee high traffic areas and fix the irrigation issues throughout all City parks.
- ❖ Staff is working on controlling the gopher activity thought all City Parks
- ❖ We continue to comply with CDC recommendations; staff continues servicing and beautifying over 180 acres of park land.

## **Park Facility Maintenance**

- ❖ Our Parks Facility Maintenance division, along with Grounds Maintenance, helped plan, set up, clean, maintain, organize, run booths, and be part of history by celebrating our City of South Gate 100 Year anniversary on January 21. Four Facility Maintenance staff along with six Grounds staff assisted.
- ❖ Even though it's winter, we are still doing a third daily restroom service to our outdoor restrooms due to the high use of SG Park.
- ❖ We have continued the use of Electrostatic Disinfecting Equipment for more coverage in our cleaning and disinfecting efforts for both indoor and outdoor restroom facilities, along with a pressure washing program. These disinfecting and cleaning tools will allow us to use them simultaneously, giving us more coverage. Set ups for all events require us to disinfect all tables, chairs, door handles, and a/v equipment.
- ❖ Staff is coating outdoor restroom floors with epoxy with the help of Public Works to help in keeping the structures sanitary.
- ❖ Since COVID-19 restriction continue being relaxed we have been in full operation with classes, as well as private rentals, picnics, sports, and clubs, we continue to host several COVID-19 vaccine clinics, testing, and food giveaways for the community during this period.
- ❖ The Community Service Worker program continues; we are still limiting intake to 15 people maximum per day for staff safety.
- ❖ Parks continue to be opened for events, classes, picnics, and sports activities. Although pandemic mandates have been relaxed, we remain vigilant in changes from local, state, and federal government when addressing the ongoing challenges with restroom cleanliness with a weekly restroom disinfecting program to mitigate the spread of COVID-19. This entails the use of the C3 Machine to apply the disinfectants and cleaners. Once the product is sprayed, staff scrubs floors, walls, and fixtures to insure thoroughness.

Staff continues to work hard to keep our parks clean and safe and making sure to keep up with any CDC changes and staff will create a plan to service indoor and outdoor facilities accordingly.



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## **STAFF REPORT ITEM No. 2**

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**To:** Honorable Parks & Recreation Commission  
**From:** Steve Costley, Director of Parks & Recreation  
**Date:** January 30, 2023  
**Subject:** Recreation Program Report - 2<sup>nd</sup> Quarter Review FY 2022/23

**Recommended Motion:** Motion to Receive and File

**Report Summary:** This report covers recreation programs held during the second quarter of fiscal year 2022-2023. During these months there is typically less interest in programs due to the weather and time change.

*Partner Organizations (Sports):*

AYSO is still in their re-organization phase and has yet to offer any soccer leagues. SG Aztecs football concluded their season with their end of year banquet at the Girls Club House. Aztec Cheer teams were in full swing preparing for competition in early 2023. SGJAA Fall baseball and softball seasons ended successfully and the Winter 22-23 basketball season has begun with practices held inside the Sports Center Gymnasium.

*Fitness:*

Our membership program saw the switch of registration software in December from Etrak to Civic Rec. To allow a smooth transition, memberships were not renewed on Etrak after November 7 and were not transferred over into Civic Rec, which meant beginning our membership program without any existing members. We began rebuilding our memberships on December 12. Despite the pause in memberships, we saw consistent second quarter attendance compared to previous years, which is an encouraging sign. Our Personal Training program saw a slight increase from 140 hours to 152 in the second quarter, which is typically our slowest Personal Training season, given the holidays. We expect hours to continue rising as we continue to rebuild our memberships. Lastly, we added a new Group Exercise class to our schedule. Zumba is now being offered on Tuesdays and Thursdays from 11:15am-12:00pm and has already had positive reviews from our members.

*Aquatics:*

Even with the changing of the seasons, the Patricia G. Mitchell Swim Stadium continued to see a lot of traffic due to the many programs we offer year-round. Our Learn-to-Swim programs, which serve ages 6 months to 100 years, had almost 2,000 registrations. Youth Group Swim Lessons, our most popular program, had almost 1,000 registrations. Private & Semi-Private Swim Lessons had almost 800 registrations. Adult Swim Lessons had over 100 registrations and Adult Fitness Classes (SeniorCise, Aqua Aerobics and Masters Swim) had almost 100 attendees. As one of the only indoor, year-round pools in the area that is open 7 days a week, our daily attendance numbers remained strong with over 1,300 daily admission attendees and

almost 1,000 new and renewed Splash Memberships. We saw a slight decrease in the number of private rentals we had, but an increase in swim team rentals with the addition of the Lynwood Marlins Swim team. The Patricia G. Mitchell Swim Stadium is now host to three swim teams in addition to the South Central Swim League's Fall-Winter league. Hosting the league is particularly exciting as each individual meet brings in approximately six local teams with over 400 athletes and an additional 900 spectators. Concessions for the meet also serve as a fundraiser to our partner organization South Gate Aquatics Club, who are the current league champions and just celebrated their 28<sup>th</sup> year anniversary!

#### Youth Sports:

Fall classes again reached full capacity. Football Fundamentals was a newly added class held over at Legacy High School; this class has created some buzz within our community with many patrons requesting it become a permanent program in our Youth Sports division. Our weeklong Winter Sports Camp was held December 19-23, for 3 hours daily. The camp had 18 registered participants between the ages of 7-12. Participants were taught the fundamentals of soccer, volleyball, football, baseball, and basketball. Each day ended with friendly scrimmages that the children really enjoyed, and every registered participant received a camp shirt, medal, and sack pack.

#### Adult Sports:

Our Fall Adult Softball Leagues began, we currently have 12 Men's teams registered for Thursday evenings (2 divisions) and 17 Co-ed teams registered for Friday evenings (3 divisions). 1<sup>st</sup> place winners in each of their respective divisions of the Fall season will be awarded Championship Hoodies. 2<sup>nd</sup> place winners of each division will be awarded an insulated water bottle. Our Men's Basketball season concluded, and the Champions "Go HAM" were crowned. They were ecstatic with their reversible jerseys and crystal basketball trophy. Our Sports Center trophy display case is currently in the design process, all Adult Sport Champions will be displayed. Open play volleyball continues to drive in the players on Tuesday evenings, the second quarter had a total of 525 drop in participants.

#### Social Media:

Our total followers are now up to 3,366. In the last quarter we had 5 posts, 86 stories, and 1 reel. We are currently in the recruitment process for a Recreation Marketing Coordinator to oversee the Social Media Task Force.

#### Contract Classes:

All Dance, Art and Music classes all filled. We added Cheerleading classes and 2 additional Tumbling classes to meet the demand from the public. The 3-5 year-old classes are the most popular and fill quickly, staff is looking into adding more classes for the Spring session.

#### Youth Classes:

Tot Time is still having difficulties filling classes, had to combine 2 classes into 1, with 15 registered in each class. Due to all schools in SG offering FREE PreK for 4-5 year olds this affects the registration. Tiny Twos is increasing in registrations and have opened the registration to 15 per class from 10 and all classes filled quickly.

#### Cultural Arts:

There was an Art Exhibit "Mi Barrio/ My Neighborhood" that took place in the Gallery from late October – January for the community. The exhibits are very popular amongst the community, and they were able to visit the Museum as well. Adult Oil painting is also a popular class that always fills to capacity.

#### Special Events:

Halloween Haunt: The annual event was held at SG Park only this year, since Hollydale

Community is under construction. There were FREE carnival games with candy & prizes as give aways, costume contest with goodie bags with gift cards as prizes, children's train ride, and photo booths. There were around 5,000 in attendance throughout the night.

*Tree Lighting:*

The annual event took place at City Hall on December 1, 2022. There was entertainment, a visit from Santa and a tamale give-away for all 250 in attendance.

*Santa's Breakfast:*

The event was attended by 325 children and their families. They got to enjoy a pancake & sausage breakfast, coffee, orange juice/milk. There were also craft projects and themed coloring papers. Raffles were conducted to take home a Christmas tree or a boy or girl bikes with helmets. Every child received a present from Santa Claus and were able to take pictures. The Grinch was also in attendance and gave a gift to all those courageous enough to approach him.