



SOUTH GATE CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, April 23, 2024 at 6:30 p.m.

**SOUTH GATE COUNCIL CHAMBERS
8650 CALIFORNIA AVE
SOUTH GATE, CA 90280**

**VIEW MEETING LIVE ONLINE AT:
[HTTPS://YOUTUBE.COM/@SOUTHGATECA90280](https://youtube.com/@southgateca90280)**

City Officials

MAYOR , Gil Hurtado	CITY CLERK , Yodit Glaze
VICE MAYOR , Maria Davila	CITY TREASURER , Jose De La Paz
COUNCIL MEMBER , Maria del Pilar Avalos	CITY MANAGER , Rob Houston
COUNCIL MEMBER , Joshua Barron	CITY ATTORNEY , Raul F. Salinas
COUNCIL MEMBER , Al Rios	

If you would like to participate in this meeting, you can participate via the following options:

1. VIEW THE MEETING LIVE ONLINE AT: <https://youtube.com/@SouthGateCA90280>

Please allow up to 24 hours after the meeting for the archive to be available.

2. PARTICIPATE BEFORE THE MEETING by emailing the City Clerk at: yglaze@sogate.org no later than 4:00 p.m. on the day of the meeting. Please write "Public Comment" in the subject line.

3. ATTEND THE MEETING IN PERSON

***The disruption in service of any alternative method does not prelude the City Council or other legislative body from taking further action and moving forward on the agenda.**

Meeting Schedule

The regular meetings of the City Council are held on the second and fourth Tuesday of each month,

closed session business will usually commence at 5:30 p.m., when scheduled, and general business session will commence at 6:30 p.m.

Brown Act

Agendas are drafted to accurately state what the legislative body is being asked to consider. The legislative body can take action on "all items" listed on the agenda and be in compliance with the open meeting laws. Under the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The governing body may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

City's Vision Statement

We envision a thriving, safe and inclusive community where everyone has the opportunity to access exceptional services, education and support to be resilient and live full, vibrant lives.

Public Communications

Public Comments on agenda items are limited to three (3) minutes. All comments are to be addressed directly to the Agency Members not to the members of the public.

Emails for public comment received prior to 12pm on the day of the Council Meeting will be summarized by the City Clerk, not read in its entirety. A copy of the email will be provided to the City Council and will also be available at the City Clerk's Office for public review. A copy of each email will be recorded for public record and noted on the official minutes of tonight's meeting.

Call to Order/Roll Call With Invocation & Pledge

CALL TO ORDER: Gil Hurtado, Mayor

INVOCATION: Steve Costley, Director of Parks and Recreation

PLEDGE OF ALLEGIANCE: Giselle Hernandez, Marketing & Community Engagement Manager

ROLL CALL: Yodit Glaze, City Clerk

Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$790 monthly regardless of the amount of meetings.

Public Hearings - NONE

Comments From The Audience - Non-Agenda Items

During this time, members of the public may address the City Council regarding any items not listed on the agenda and within the subject matter jurisdiction of the City Council and not on this agenda. Comments from the audience will be limited to three (3) minutes per speaker; unless authorized by the Mayor, the time limit may not be extended by utilizing another member's time. There will be no debate or action on items not listed on the agenda unless authorized by law. The collective initial period of time for comments from the audience shall

be limited to 45 minutes. Any speaker that did not get a chance to speak during this segment due to the 45-minute limitations will be able to speak at the end of the meeting prior to adjournment.

Note: The City Council desires to provide all members of the public with the opportunity to address the Council. Nevertheless, obscene language, comments intended to disrupt/interfere, other actions which disrupt the progress of the meeting or slanderous comments will not be tolerated and may result in ejection and/or may constitute a violation of South Gate Municipal Code Section 1.04.110.

Reports And Comments From City Officials

During this time, members of the City Council will report on matters pertaining to their service on various intergovernmental boards and commissions as a representative of the City pursuant to Assembly Bill 1234. City Council Members will also have an opportunity to comment on matters not on the agenda.

Consent Calendar Items

Agenda Items **1, 2, 3, 4, 5, 6, 7, 8,** and **9** are Consent Calendar Items. All items including Ordinances, Resolutions and Contracts, may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action. Members of the public are permitted to speak on any item listed but their time period is limited to three (3) minutes in total.

Any motion to introduce or adopt an Ordinance on the Consent Calendar shall be: (1) a motion to waive the reading of the Ordinance and introduce the Ordinance or (2) a motion to waive the reading of the Ordinance and adopt the Ordinance, as appropriate.

1. Resolution declaring a continued emergency and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK without public bidding, pursuant to the Emergency Contracting Procedures of the South Gate Municipal Code and the California Public Contract Code

The City Council will consider making a finding and adopting a **Resolution** declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code. (PW)

Documents:

[Item 1 Report 04232024.pdf](#)

2. Resolution approving the Engineer's Report and declaring the City's Intention to Levy and Collect Assessments for the Street Lighting and Landscape Maintenance District No. 1 and to set a Public Hearing for May 28, 2024

The City Council will consider: (PW)

a. Adopting a **Resolution** preliminarily approving the Engineer's Report as required for the proceedings of the Fiscal Year 2024/25 Annual Levy and Collection of Assessments for the Street Lighting and Landscape Maintenance District No. 1; and

b. Adopting a **Resolution** declaring the City's intention to levy and collect assessments under the Fiscal Year 2024/25 Annual Levy and Collection of Assessments within the Street Lighting and Landscape Maintenance District No. 1 and setting a Public Hearing for May 28, 2024.

Documents:

[Item 2 Report 04232024.pdf](#)

3. Resolution declaring the City's intention to grant a 10-year Franchise Renewal to Pacific Pipeline Systems, LLC and setting a Public Hearing for May 28, 2024, to consider the introduction of an Ordinance granting the proposed Franchise Renewal

The City Council will consider: (PW)

a. Adopting a **Resolution** declaring the City's intention to grant a ten (10) year franchise renewal to Pacific Pipeline System, LLC., to lay and use pipes, ditches, flumes, conduits and appurtenances for transmitting and distributing oil or products thereof, for any and all purposes in, along, across, upon and under the public streets, ways, alleys and places, as the same now or may hereafter exist, within the City of South Gate;

b. Approving the scheduling of a Public Hearing for May 28, 2024, to consider the introduction of an Ordinance granting the proposed franchise renewal.

Documents:

[Item 3 Report 04232024.pdf](#)

4. Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) approving the reclassification of one Full-Time Housing Specialist position in the Community Development Department to one Full-Time Housing Assistant position, approving the Classification Specification for the full-time Housing Assistant, and updating the Consolidated Salary Pay Table

The City Council will consider adopting a **Resolution** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by taking the following actions: (HR)

1. Approving the reclassification of one full-time Housing Specialist position in the Community Development Department to one full-time Housing Assistant position;

2. Approving the classification specification for the full-time position of Housing Assistant; and

3. Directing staff to update the Consolidated Salary Pay Table for the City of South Gate by adding the full-time position of Housing Assistant at Pay Grade 518 (\$4,505 - \$5,476 monthly), a Non-Exempt Classification assigned to the Municipal Employees Association ("MEA").

Documents:

[Item 4 Report 04232024.pdf](#)

5. Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) approving the reclassification of the Transportation Planning Manager in the Parks and Recreation Department to Transit Services Coordinator, approving the updated Classification Specification for the Transit Services Coordinator, and updating the Consolidated Salary Pay Table

The City Council will consider adopting a **Resolution** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve the following actions: (HR)

1. Reclassify the Transportation Planning Manager position in the Parks and Recreation Department to Transit Services Coordinator;
2. Updating the classification specification for the position of Transit Services Coordinator; and
3. Directing staff to update the Consolidated Salary Pay Table by adding the Transit Services Coordinator title, pay grade, and pay range (Pay Grade 512, \$4,332 to \$5,265 per month).

Documents:

[Item 5 Report 04232024.pdf](#)

6. Resolution amending Resolution No. 6454 (Salary Resolution And Position Classification Plan) approving the updates to the Job Classification Specifications for the Equipment Operator, Water Meter Reader I, and Water Meter Reader II in the Public Works Department

The City Council will consider adopting a **Resolution** amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve updates to the job classification specifications for the positions of Equipment Operator, Water Meter Reader I, and Water Meter Reader II in the Department of Public Works. (HR)

Documents:

[Item 6 Report 04232024.pdf](#)

7. Resolution adopting the latest version of the Los Angeles County Public Works Transportation Impacts Analysis Guidelines to assist in applying Title 8 (Traffic), of Chapter 8.02 (General Provisions), of Section 8.02.020 (Traffic Manual) of the South Gate Municipal Code for the review of development and transportation projects

The City Council will consider adopting a **Resolution** adopting the latest version of the "Los Angeles County Public Works Transportation Impacts Analysis Guidelines" as its Traffic Manual to set engineering policies, procedures, and traffic engineering practices to assist in applying the laws contained in Title 8 (Traffic), of Chapter 8.02 (General Provisions), of Section 8.02.020 (Traffic Manual) in the South Gate Municipal Code and in the California Vehicle Code for the review of development and transportation projects. (PW)

Documents:

[Item 7 Report 04232024.pdf](#)

8. Cooperative Agreement with the City of Downey for Shared Cost for Uncontrolled Marked School/Pedestrian Crosswalk Safety Enhancement Project, CIP No. 22-10 for two crosswalks on Gardendale Street

The City Council will consider: (PW)

- a. Approving a **Cooperative Agreement** with the City of Downey to participate in the implementation of the Uncontrolled Marked School/Pedestrian Crosswalk Safety Enhancement Project, CIP No. 22-10 ("Project") necessary to make pedestrian safety improvements at two uncontrolled marked school/pedestrian crosswalks located on Gardendale Street, at no cost to the City;
- b. Appropriating \$10,000 in Proposition C Funds to fund the City's administrative costs; and
- c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

Documents:

[Item 8 Report 04232024.pdf](#)

9. Approve Minutes for Regular and Special Meetings of March 12, 2024, March 26, 2024 and the Special Meeting of March 28, 2024

The City Council will consider: (CLERK)

- a. Approving the Special and Regular Meeting minutes of March 12, 2024;
- b. Approving the Special and Regular Meeting minutes of March 26, 2024; and
- c. Approving the Special Meeting minutes of March 28, 2024.

Documents:

[Item 9 Report 04232024.pdf](#)

Reports, Recommendations And Requests

10. Update and demonstration of the new "Go South Gate" mobile app

The City Council will consider receiving and filing an update and demonstration of the new City of South Gate mobile application ("app"). (CM)

Documents:

[Item 10 Report 04232024.pdf](#)

11. City Council appointed Commission and Committee Stipend rates and determine if review of the stipend levels should be conducted

The City Council will consider receiving and filing a report on the City Council appointed Commission and Committee stipend rates and determine whether a review of any of the stipend levels should be conducted. (CM)

Documents:

[Item 11 Report 04232024.pdf](#)

12. Warrant register for April 23, 2024

The City Council will consider approving the Warrant Register for April 23, 2024. (ADMIN SVCS)

Total of Checks:	\$5,794,004.16
Less: Voids	\$ (1,563.89)
Less: Employee Payroll Deductions	\$ (408,879.85)
Grand Total:	\$5,383,560.42

Cancellations: 101446, 102563, 103002, 3373, 3460

Documents:

[Item 12 Report 04232024.pdf](#)

Adjournment

I, Yodit Glaze, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted on April 17, 2024, at 12:35 p.m., as required by law.

Yodit Glaze
City Clerk

GENERAL NOTICE TO THE PUBLIC

The City Council adopted new rules relating to the conduct of the public meetings, proceedings, and business in the City of South Gate on July 12, 2022, (Resolution 2022-38-CC) and go into effect on August 1, 2022. Resolution #2022-38-CC is available at the City Clerk's Office.

MEETING SCHEDULE

Regular meetings of the City Council are held on the second and fourth Tuesday of each month, closed session meetings will commence at 5:30 p.m. unless posted otherwise on its agenda. The regular City Council meetings will commence at 6:30 p.m. Agendas are available at the following locations: City Clerk Office, Public Notice Boards at City Hall, and on the City's web page at <https://www.cityofsouthgate.org>

The Public can sign up to receive automatic notices of postings of agendas for the City Council or any other Commission or Board of the City of South Gate. Visit the City webpage and click on the Agenda & Minutes icon. That will take you the page where an individual can enter their email in the "Email Updates" box to register.

PUBLIC COMMENT/PARTICIPATION

Any person may request to address a legislative body during a public meeting. The Presiding Officer will call upon those present in the Council Chambers first. After all speakers in the Chambers have spoken, the Presiding Officer will call upon those participating via zoom or teleconference.

Speakers are limited to three (3) minutes on any item listed on the agenda, including public hearings. Under Comments from the Audience portion, speakers are also limited to a single three (3) minutes time limit. Comments from the Audience is initially limited to 45 minutes at each meeting. Any speaker still wishing to speak, that did not speak, will have an addition Comments from the Audience opportunity after the last business item is finished. The Presiding Officer may extend the time limit as long as there is no objection from the City Council as a body.

To ensure that the public is able to participate, the City provides the opportunity to submit their comments in person, virtually, email, phone call, mail and any other method which may become available. Methods of participation may be subject to change during other such times when a State of Emergency, Health Order or State Executive Order limits in-person participation.

CURFEW

In absence of a motion duly adopted by majority vote of the City Council, the Presiding Officer may adjourn the City Council meetings at 10:30 p.m. The Presiding Officer may ask the City Council if any agenda items listed should be continued or dealt with during the meeting. For those items to be continued, the City Council can direct the item be placed on the next City Council agenda or the current meeting may be adjourned to a time certain at which time the meeting shall be reconvened as an Adjourned Regular Meeting of the City Council and action upon the published agenda continued.

STAFF REPORTS

As a general rule, staff reports. or other written documentation are prepared/organized with respect to each item of business listed on the agenda. Meeting agendas and staff reports are available at least 72-hours prior to the scheduled regular City Council meeting and a minimum of 24-hours prior to a Special City Council meeting. There are times when the City Council receives written material. revised material after the posting of agendas, these materials are become a public record and will be available for public view within 72-hours after the meeting in which they were received. Those materials and any other public document can be inspected in the City Clerk's Office located at 8650 California Avenue, South Gate.

SERVICES TO FACILITATE ACCESS TO PUBLIC MEETINGS

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk. Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility. For further information, please contact the Office of the City Clerk at (323) 563-9510 or via email at

yglaze@sogate.org.

CITY MANAGER'S OFFICE

APR 16 2024

4:05pm

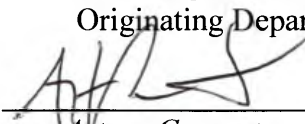
City of South Gate CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 23, 2024

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Rob Houston

SUBJECT: RESOLUTION DECLARING A CONTINUED EMERGENCY AND AUTHORIZING REPAIR, REPLACEMENT OR MAINTENANCE ACTIVITIES OF PUBLIC FACILITIES RELATED TO THE URBAN ORCHARD, CITY PROJECT NO. 539-PRK WITHOUT PUBLIC BIDDING, PURSUANT TO THE EMERGENCY CONTRACTING PROCEDURES OF THE SOUTH GATE MUNICIPAL CODE AND THE CALIFORNIA PUBLIC CONTRACT CODE

PURPOSE: To declare an emergency still exists and to authorize the repair, replacement or maintenance activities of public facilities related to the Urban Orchard Project without public bidding. The Los Angeles County Department of Public Health, Solid Waste Division ("County") issued a Corrective Action Order requiring construction to stop on the project. The declaration of emergency is necessary to streamline the process to procure a replacement contractor to provide maintenance activities to preserve the site in a safe condition until the County authorizes construction work on the project to resume.

RECOMMENDED ACTIONS: The City Council will consider making a finding and adopting a Resolution declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code.

FISCAL IMPACT: There is no impact to the General Fund. The Urban Orchard Project ("Project") has received a total of \$30.5 million in grant and other funds for design, construction, operations, and maintenance, as summarized below.

ANALYSIS: The Project was under construction and approximately 90% of construction work has been completed. On December 29, 2022, the City received a Corrective Action Order ("Order") from the County. The Order required the City to stop all construction activities until such a time as a Post Closure Land Use Plan ("PCLUP") for the Project site was approved by the County. Given the PCLUP approval process and input received to date, it will take at least several months, possibly six or more, to obtain approval.

To avoid the significant delay damages that would be payable by the City to the general contractor during a prolonged suspension of the project pending approval of the PCLUP, the City Council terminated the general contractor's agreement at a Special City Council meeting on February 6, 2023. Such termination provided both immediate and long-term cost savings to the

City but also created an immediate need for the City to retain an interim contractor to perform certain ongoing maintenance and safety activities; a need which must be met sooner than the time necessary to engage in normal public bidding procedures.

The proposed Resolution declares a continued emergency exists pursuant to the authority granted by South Gate Municipal Code § 1.54.470 and California Public Contract Code § 22050. Those Code Sections allow cities, by resolution, to approve the City's entry into contracts without engaging in public bidding where certain emergency conditions are found to have occurred. Staff continues to believe that the County's Order directing all construction work to be ceased on the Project, constitutes such an emergency due to the public's safety with an unfinished construction site and the need to respond accordingly to additional directives given by the County related to ensuring public safety. Staff are recommending that the City Council adopt the proposed Resolution so that the City can avail itself of the accelerated contracting procedures authorized by those Code Sections. The Resolution, (1) declares an emergency, (2) authorizes the City Manager to take such actions deemed necessary to cause the maintenance activities to be performed and to procure the necessary equipment, services, and supplies all without giving notice for bids for contracts, (3) requires that at each regularly scheduled City Council Meeting, the City Manager present to the Council the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids, why that action is necessary to respond to the emergency, and that the City Council review the emergency action to determine, by a four-fifth's vote, that there is a need to continue the emergency action until the emergency action is terminated.

The City is working diligently to secure the PCLUP approval. Since the original Resolution declaring an emergency was approved by the City Council on February 6, 2023, the following contracts, expenditures, and milestones have been undertaken:

1. NR Development Inc., was informed that Contract No. 2021-66-CC was terminated by the City Council effective February 13, 2023, except for maintenance activities. As of February 16, 2023, NR Development Inc., is no longer providing any project services or maintenance activities, with the exception of those required in the settlement agreement.
2. City forces provided maintenance services on the site. The site was secured with perimeter fencing and security contract services.
3. Approved a funding increase for TPL in the amount of \$50,000. On January 24, 2023, the City Council approved a \$250,000 budget for Amendment No. 6 to Contract No. 3352 with TPL; however, Amendment No. 6 had a budget requirement of \$300,000. A budget increase of \$50,000 was administratively approved to align the amount of the budget authority with the \$300,000 budget requirement for Amendment No. 6, which provides funding for the technical services required to comply with requirements from the LEA.
4. Submitted to the LEA the Summary of Investigations Report, Workplan of Interim Control Measures ("WICM"), Supplemental WICM and Phase II Workplan. Received approval of the WICM and conditional approval of the Phase II Workplan. Submitted a revised WICM as requested by the LEA. Submitted the revised Phase II Workplan on

April 18, 2023. On May 9, 2023, the LEA approved the Revised WICM for which the safety measures were implemented by May 12, 2023.

5. Coordination with the Trust for Public Land (“TPL”) to complete the process to prepare the technical documents necessary to secure a replacement contractor was completed. Selected a recommended interim contractor; conducted a field review; and received a fee proposal for the interim maintenance and construction activities approved by the Local Enforcement Agency (“LEA”).
6. A bid was received from LA Engineering to complete the construction of maintenance activities in the WICM approved by the LEA for the Urban Orchard Project. A construction contract in the amount of \$2,919,248 was executed administratively under the authority granted by the subject resolution (Contract No. 2023-93-CC).
7. LA Engineering has now substantially complete construction. Work completed includes backfill of overflow structure at the south wetland, north wetland slope stabilization, backfill of the reservoir, installation of three vaults adjacent to the Bandini Channel, construction of the easement road, and boarding up the education and maintenance buildings. The electrical scope of work is anticipated to be complete by end of April 2024
8. Methane gas monitoring began as of June 2023 and was completed in December 2023. There were 16 probes installed throughout the site. One probe detected low traces of methane; however, the amount is below regulatory requirements. The City’s consultant submitted a final report on January 16, 2024. On March 26, 2024, the LEA provided comments on the Report of Findings of Phase II Work Plan. The City is able to address the comments and proceed with the development of the Post Closure Land Use Plan (PCLUP). The City is coordinating with TPL and the design consultant to submit the PCLUP in an expeditious manner.
9. The City is coordinating with TPL and the design consultant to revise the plans and specification to procure a construction contract for the remaining scope of work. An amendment to contract services will be needed in an amount to be determined. The City Manager will approve the amendment administratively.
10. A retroactive contract was awarded to Executive Management Security Inc., in the amount of \$214,995 to continue the security services on the Urban Orchard Project until June 30, 2024.
11. Per the settlement agreement, NR Development, Inc., is in the process of importing 9,300 cubic yards of clean soil and storing it on the UWS property. A contract with W.A. Rasic in the amount of \$141,985 for soil maintenance and management is in the process of being administratively approved.

BACKGROUND: The Project is a part of the FY 2022/23 Capital Improvement Program. The Project is located between the Los Angeles River, Firestone Boulevard, the Thunderbird Villa Mobile Home Park, and the I-710 Freeway. The two primary purposes of the Project are to divert and treat storm water run-off from the Los Angeles River and to install a new park to provide riverfront recreational opportunities.

The Project is being constructed on a property that was used as an unpermitted landfill until 1949 by an entity known as Southeastern Disposal and By-Products. The property site is identified in CalRecycle's Solid Waste Information System ("SWIS") as an Unpermitted Closed Solid Waste Disposal Site and SWIS No. 19-AA-5545. In 1984, the State of California Department of Health Services, Toxic Substances Control Division concluded that the clean-up work completed effectively mitigated waste constituents to proceed with the Lewis Homes residential development project. The requirements of the PCLUP came into effect in 1988. As such, the project site is subject to State solid waste regulations that require the PCLUP before any change to the current land use, construction, or land preparation can occur.

The Los Angeles County Department of Public Health, Solid Waste Management Program, acts as the LEA for the State of California's Department of Resources Recycling and Recovery ("CalRecycle"). The County is authorized by Division 30 of the Public Resources Code ("PRC"), Section 43209 and 45000, Title 14 and 27 of the California Code of Regulations (14 CCR & 27 CCR), to enforce applicable solid waste regulations and to ensure solid waste sites meet the state minimum standards within the County of Los Angeles. As such, the City is working with the LEA to obtain approval of the PCLUP.

Construction is currently at the 80% completion stage. Improvements that have been substantially completed include, but are not limited to, rough grading, drop inlet for storm water diversion structures in the Bandini Channel, a wetland overlook area, the stream adjacent to the education/flexible space building and wetland, south bio swale, construction of 18 raised planters, planting of 75 trees, installation of the prefabricated education center and the restroom/maintenance building, two shade structures, a water element at the playground, installation of multi-use walking and bicycle pathways, exercise equipment located at various stages along the walking and bicycle paths, benches, picnic tables, drinking fountains, trash cans, and pathway lighting.

The Project has received the listed grants.

Grants	Amount	Grant Recipient
State Water Resource Control Board (Prop 1)	\$7,975,100	City
Land and Water Conservation Fund (LWCF)	\$3,000,000	
Los Angeles County Flood Control District	\$530,000	
Safe Clean Water- Municipal Funds	\$1,435,401	
Safe Clean Water- Regional Funds	\$5,438,000	
State Parks- Prop. 68 Grant	\$1,919,847	
Conservation Corp of Long Beach	\$713,015	
Caltrans	\$5,000,000	
Rivers and Mountains Conservancy Funds	\$4,404,798	TPL
Private Donations	\$90,000	
Total	\$30,506,161	

ATTACHMENT: Proposed Resolution

GD:lc

RESOLUTION NO. _____**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, STATE OF CALIFORNIA, DECLARING AN EMERGENCY STILL EXISTS AND AUTHORIZING REPAIR, REPLACEMENT OR MAINTENANCE ACTIVITIES OF PUBLIC FACILITIES RELATED TO THE URBAN ORCHARD PROJECT WITHOUT PUBLIC BIDDING, PURSUANT TO THE EMERGENCY CONTRACTING PROCEDURES OF THE SOUTH GATE MUNICIPAL CODE AND THE CALIFORNIA PUBLIC CONTRACT CODE**

WHEREAS, at the Special City Council meeting on February 6, 2023, the City Council for the City of South Gate (“City”) considered and passed a Resolution declaring an emergency and authorized the repair, replacement or maintenance activities of public facilities related to the Urban Orchard Project (“Project”) pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code;

WHEREAS, construction activities at the Project site began on August 2, 2021, and have reached the eighty percent completion stage, but the Project will require several more months of work before it is complete;

WHEREAS, the City has received notice from the Los Angeles County Department of Public Health, Solid Waste Management Program (“County”), demanding that the City immediately cease all construction work on the Project until such time that a Post Closure Land Use Plan (“PCLUP”) is submitted to the County for approval before any change to the current land use, construction, or land preparation can occur to comply with the requirements of the California Code of Regulations, Title 27 (27 CCR), Section 21190 (the “Cease and Desist and Corrective Action Order”);

WHEREAS, the City has terminated its construction agreement with the contractor;

WHEREAS, although no construction activities will occur at the Project site until the County issues its PCLUP, it will be necessary in the interim for certain minimal maintenance activities to be performed at the site for the protection of the existing improvements and/or for public safety (collectively, the “Maintenance Activities”) as well as complete the improvements approved by the County under the Workplan for interim measures;

WHEREAS, at a special meeting of the South Gate City Council (“Council”) held on Monday, February 6, 2023, the Council received information provided by the City’s Public Works Department establishing that the City does not have sufficient manpower to perform the Maintenance Activities with its own forces, and that the immediate need for the performance of the Maintenance Activities does not permit a delay that would result from a competitive solicitation for bids; and

WHEREAS, the City is working diligently to secure the PCLUP approval. The process has been initiated; the Workplan for interim measures has been approved and its construction is substantially complete; a Summary of Site Investigation has been completed; the final report has been submitted to the County and comments have been received; and, construction plans to procure a new construction contract are being prepared.

NOW, THEREFOR, BASED ON THE FACTS SET FORTH ABOVE, THE COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, HEREBY MAKES THE FOLLOWING FINDINGS:

1. The County's issuance of the Cease and Desist and Corrective Action Order at the current stage of the Project work, coupled with the immediate and ongoing need to perform the Maintenance Activities, has created an emergency for the City with respect to the Project; and
2. The emergency will not permit a delay resulting from a competitive solicitation for bids to perform the Maintenance Activities; and
3. The actions to be taken pursuant to the Resolutions set forth below continue to be necessary to respond to the emergency; and
4. The City is working diligently to secure the PCLUP approval. The process has been initiated; the Workplan for interim measures has been approved; a Summary of Site Investigation has been completed; and the final report has been submitted to the County.

NOW, THEREFOR, THE COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals and findings are true and correct and incorporated herein by reference.

SECTION 2: Pursuant to the authority granted by South Gate Municipal Code § 1.54.470 and California Public Contract Code § 22050, the Council hereby authorizes and directs the City's City Manager and his designees to take such actions as the City Manager deems necessary to cause the Maintenance Activities to be performed, and to procure the necessary equipment, services, and supplies therefore, all without giving notice for bids to let contracts, and without regard to the dollar amounts of the contracts for such activities, equipment, services and supplies.

SECTION 3: At each regularly scheduled meeting of the Council after the date of the original Resolution, dated February 6, 2023, until further notice from the Council, the City Manager has and shall continue to present to the Council the reasons justifying the emergency, that the emergency declaration will reduce delays and associated costs that would otherwise result from the competitive solicitation for bids and why that action is necessary to respond to the emergency.

SECTION 4. At each such regularly scheduled meeting until the emergency action is terminated, the Council shall review the emergency action to determine, by a four-fifth's vote, that there is a

need to continue the emergency action.

SECTION 5. The Council shall terminate the emergency action at the earliest possible date that conditions warrant, so that the remainder of the construction activities may be completed by giving notice for bids to let contracts.

SECTION 6. In accordance with the provisions of California Public Contract Code § 22050, this Resolution shall only be effective if passed by a four-fifths vote of the Council.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution, which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23rd day of April 2024.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (RZ)
Raul F. Salinas, City Attorney

CITY MANAGER'S OFFICE

APR 16 2024
4:05pm

City of South Gate CITY COUNCIL

AGENDA BILL

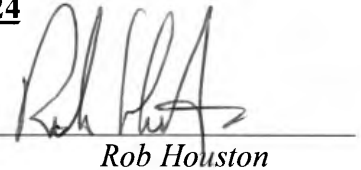
For the Regular Meeting of: April 23, 2024

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Rob Houston

SUBJECT: FISCAL YEAR 2024/25 STREET LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 1 – RESOLUTIONS TO PRELIMINARILY APPROVE THE ENGINEER'S REPORT, DECLARE THE CITY'S INTENTION TO LEVY AND COLLECT ASSESSMENTS AND SET A PUBLIC HEARING

PURPOSE: To adopt resolutions to preliminarily approve the Engineer's Report, to declare the City's intention to levy and collect assessments, and to set a public hearing.

RECOMMENDED ACTIONS: The City Council will consider:

- a. Adopting a Resolution preliminarily approving the Engineer's Report as required for the proceedings of the Fiscal Year 2024/25 Annual Levy and Collection of Assessments for the Street Lighting and Landscape Maintenance District No. 1; and
- b. Adopting a Resolution declaring the City's intention to levy and collect assessments under the Fiscal Year 2024/25 Annual Levy and Collection of Assessments within the Street Lighting and Landscape Maintenance District No. 1 and setting a Public Hearing for May 28, 2024.

FISCAL IMPACT: The cost of preparing the Engineer's Report is \$8,307 and it will be funded with Street Lighting and Landscaping Funds budgeted in the Fiscal Year 2023/24 Municipal Budget.

ANALYSIS: The assessment amount is currently set at \$2.38 per adjusted front footage. The total revenue produced from this assessment has remained constant over the years while the total cost of maintaining the District has increased, leaving an operating shortfall. The revenue for Fiscal Year ("FY") 2024/25 is estimated to be \$1,994,154, while the cost of maintaining the District is estimated to be \$3,041,636. The operating budget deficit is \$1,047,482, which is planned to be funded with restricted funds including Measure R, Gas Tax and Proposition A.

On April 26, 2016, the City Council authorized a financial analysis to identify alternatives to minimize the funding deficit which would be needed if the City Council wished to conduct Proposition 218 Ballot proceedings for new or increased assessments. A consultant conducted the analysis to determine the feasibility of increasing the assessment within the existing District to cover the revenue shortfall. Feasible alternatives recommended included creating new districts

to supplement the revenue from the subject District. New districts are created via separate and independent proceedings. As such, as a part of these proceedings, staff is not planning to propose an increase to the assessment rates.

BACKGROUND: The District was formed in 1981 and operates pursuant to the Landscaping and Lighting Act of 1972 (California Streets and Highways Code). The District provides the authority to levy an assessment on parcels of land which have been identified as receiving a direct "special benefit" from a public improvement. The District encompasses the entire City; therefore, the assessment is levied on all parcels citywide.

District revenue can only be utilized to meet the original intent of the District: maintain and operate landscaping and lighting systems citywide and within City streets. Qualifying expenditures include operations and maintenance of: (a) landscaping (trees, shrubs, grass, other ornamental vegetation, irrigation systems and drainage systems) and (b) lighting systems (illuminated signs, decorative light fixtures, street furniture, street lights and traffic signals), inclusive of labor and materials.

Annually, the District's funds are levied and collected by the Los Angeles County Assessor's Office ("LA County") on behalf of the City in the property tax roll. Several actions from the City Council are required to provide LA County with the authority to levy and collect the assessments, according to LA County requirements and applicable state law. The actions before the City Council are a part of the proceedings necessary to provide such authority.

On February 28, 2024, the City Council adopted Resolution No. 2023-10-CC initiating the proceedings for FY 2024/25 and directing the Engineer's Report to be prepared.

The next steps in the proceeding can be achieved by adopting the two proposed Resolutions before the City Council, which will accomplish the following:

- Declare the City's intention to levy and collect assessments in FY 2024/25 within the District;
- Set a public hearing for May 28, 2024. At that time, the City Council will, (a) consider and determine whether to levy the proposed annual assessment, and (b) hear all protests related to (i) said proposed proceedings, (ii) the estimate of the cost and expenses of the proposed maintenance, and/or (iii) the proposed annual assessment. Any and all persons interested may file a written protest prior to the conclusion of the hearing referred to herein; and
- Preliminarily approve the Engineer's Report which is the document required to set the amount of the assessment. The Engineer's Report contains a description of the District, District budget, an analysis of revenue needs, a benefit analysis, the total parcels located within the District, and the amount to be assessed.

The schedule for the District assessment proceedings is as follows:

Date	City Council Action
2/28/2024	City Council adopted Resolution No. 2023-10-CC initiating proceedings to levy assessments and ordering preparation of the Engineer's Report.
4/25/2024	1. Adopt Resolution approving Engineer's Report. 2. Adopt Resolution declaring the City's intention to levy and collect assessments and set a public hearing for May 28, 2024.
5/23/2024	Conduct a public hearing and adopt a Resolution confirming the area boundary and ordering the levy of annual assessments.
8/07/2024	Deadline for filing assessment roll.

An Assessment District creates an authority to levy a fee to a specific geographic area or parcels of land which have been identified as receiving a direct "special benefit" from a public improvement. The District enables the City to provide enhanced levels of landscape maintenance and street lighting along City streets. These landscape and lighting improvements are considered to be of special benefit to the properties within the City boundaries. The funding for the maintenance and services is provided through annual assessments paid by the benefiting property owners within the District. In order for the City to continue to levy and collect assessments within the District for FY 2024/25, an Annual Report must be prepared, and the City Council must conduct a public hearing as required by the Landscaping and Lighting Act of 1972.

- ATTACHMENTS:**
- A. Proposed Resolution approving the Engineer's Report
(Exhibit A: 2024/25 Engineer's Annual Levy Report is available for review in the City Clerk's office)
 - B. Proposed Resolution declaring the City's intention to levy and collect assessments in FY 2024/25 and setting a Public Hearing

KT:lc

RESOLUTION NO. ____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, PRELIMINARILY APPROVING THE ENGINEER'S REPORT REQUIRED FOR THE PROCEEDINGS OF THE FISCAL YEAR 2023/24 ANNUAL LEVY OF ASSESSMENTS WITHIN THE STREET LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 1

WHEREAS, the City Council of the City of South Gate (City Council), pursuant to the terms of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, adopted Resolution No. 2023-10-CC, initiating proceedings for the annual levy of assessments within a special maintenance district, said special maintenance district known and designated as Street Lighting and Landscape Maintenance District No. 1 (hereinafter referred to as the "Maintenance District");

WHEREAS, the City Council was presented with an Engineer's Report, dated April 10, 2024, attached hereto as Exhibit "A" (hereinafter referred to as the "Report"), as required by said Division 15 of the California Streets and Highways Code and as previously directed by Resolution No. 2023-10-CC approved on February 28, 2024;

WHEREAS, the City Council examined and reviewed the Report as presented and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the special benefits received from the improvements to be maintained, as set forth in said Report.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby acknowledge Report as presented consists of the following:

- A. Plans and specifications describing the general nature, location and extent of the existing improvements to be maintained are on file in the City Engineer's office. No new improvements or any substantial changes in existing improvements are proposed for the next fiscal year; all improvements to be maintained are in existing public streets or sidewalks of the City;
- B. Estimate of cost, including the amount of the annual installment for the forthcoming fiscal year;

- C. Diagram of the Maintenance District; and
- D. Assessment of the estimated costs of the improvements, including the amount of individual annual installments for the next fiscal year. No assessments on any parcels within the Maintenance District are to be increased from those levied for the last fiscal year.

SECTION 3. The City Council does hereby declare that the Maintenance District and the associated assessments as outlined in the Engineer's Report are in compliance with the provisions of the California Constitution Article XIID.

SECTION 4. The City Council does hereby approve the Engineer's Report on a preliminary basis, and orders it to be filed in the Office of the City Clerk as a permanent record and to remain accessible to public inspection.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption, and the minutes of this meeting shall so reflect the presentation of the Assessment Engineer's Report.

PASSED, APPROVED and ADOPTED this 23rd day of April 2024.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (DS)
Raul F. Salinas, City Attorney



City of South Gate

Maintenance District No. 1

2024/2025 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: April 23, 2024

Public Hearing: May 28, 2024

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Suite 200
Temecula, California 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510

www.willdan.com



ENGINEER'S REPORT AFFIDAVIT
Maintenance District No. 1

City of South Gate
Los Angeles County, State of California

This Report describes the District and services therein including the improvements, budgets, parcels and assessments to be levied for Fiscal Year 2024/2025, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2024

Willdan Financial Services
Assessment Engineer
On Behalf of the City of South Gate

By: _____
Chonney Gano
Project Manager, District Administration Services

By: _____
Tyrone Peter
P.E # C 81888

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I. OVERVIEW

A. INTRODUCTION

The City of South Gate (the “City”) annually levies and collects special assessments in order to maintain the improvements within Maintenance District No. 1 (the “District”). On June 22, 1981, the City Council of the City adopted Resolution 3838 which ordered the formation of Maintenance District No. 1. The District is levied pursuant to the *Landscape and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (the “1972 Act”) and in compliance with California Constitution Article XIID (“Article XIID”).

This Engineer’s Annual Levy Report (the “Report”) describes the District, any annexations, or changes to the District including substantial changes to the District improvements, and the proposed assessments for Fiscal Year 2024/2025. The proposed assessments are based on the estimated cost to maintain the improvements that provide special benefits to properties within the District. The costs of improvements and the annual levy include all expenditures, deficits, surpluses, revenues, and reserves. Each parcel is assessed proportionately for only those improvements provided and for which the parcel receives benefit based on an established method of apportionment.

The word “parcel,” for the purposes of this Report, refers to an individual property assigned its own Assessor’s Parcel Number by the County of Los Angeles (the “County”) Assessor’s Office. The County Auditor/Controller uses Assessor’s Parcel Numbers and specific Fund Numbers, to identify on the tax roll, properties assessed for special district benefit assessments.

Following consideration of public comments and written protests at a noticed public hearing, and review of the Report, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report, and confirmation of the assessments, the Council may order the levy and collection of assessments for Fiscal Year 2024/2025 pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller and included on the property tax roll for each benefiting parcel for Fiscal Year 2024/2025.

B. COMPLIANCE WITH CURRENT LEGISLATION

Pursuant to the 1972 Act, the City Council annually conducts a public hearing to accept public comments and testimony, and to approve the annual assessments to be levied on the County tax roll for the Fiscal Year. All assessments contained in this Report and to be approved by the City Council have been prepared in accordance with the 1972 Act and are in compliance with the provisions of Article XIID of the constitution of the State of California (“Proposition 218”).

The City has reviewed the provisions of Article XIID and has made the following findings and determinations:

Pursuant to Article XIID, Section 5, certain existing assessments are exempt from the substantive and procedural requirements of Article XIID, Section 4 and property owner balloting for the assessments is not required until such time that the assessments are

increased. Specifically, the improvements and the annual assessment for maintaining the District improvements were part of the original conditions of development and approved by the original property owner (the "Developer"). As such, pursuant to Article XIID, Section 5, the existing assessments were approved by all the property owners at the time the assessment was created (originally imposed pursuant to a 100% landowner petition). Therefore, the pre-existing assessment amounts (Assessment Rates including the Annual Maximum Assessment Cap Formula so approved) are identified as exempt from the procedural requirements of Article XIID, Section 4.

The provisions of Article XIID do not alter the non-conflicting provisions of the 1972 Act. As such, the method of apportionment described in this Report utilizes commonly accepted assessment engineering practices consistent with the 1972 Act and the provisions of Article XIID. The proposed assessments for the current Fiscal Year are less than or equal to the adjusted maximum assessment rate previously approved and adopted for the District. The application of this adjusted maximum assessment rate for the various land uses within the District is described in more detail in Section III D of this report. Any proposed assessment that exceeds the adjusted maximum assessment rate is considered an increased assessment. Pursuant to the provisions of Article XIID, all new or increased assessments (the incremental increase) are subject to both the substantive and procedural requirements of Article XIID, Section 4.

C. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the Report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.

- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "Maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

II. DESCRIPTION OF THE DISTRICT

A. BOUNDARIES OF THE DISTRICT

The boundaries of the District are coterminous with the boundaries of the City. The diagram of the District boundaries showing the exterior boundaries of the District, the boundaries of any zones within the District and the lines and dimensions of each lot or parcel of land within the District is on file in the office of the City Engineer and incorporated herein by reference. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the Fiscal Year to which this Report applies. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

B. DESCRIPTION OF THE DISTRICT IMPROVEMENTS

The District improvements generally provide for the continued operation of streets and sidewalks within the District, including the maintenance and servicing of the street lighting system, street trees, landscaped street medians, street hardscapes and landscapes, traffic signal system and appurtenant facilities that are located in and along such streets and sidewalks, including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these facilities.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The improvements funded entirely or partially through the District assessments generally include the following:

Landscaping and Appurtenant Facilities

Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, street furniture, illuminated signs, special decorative fixtures, sidewalk maintenance and appurtenant facilities, in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of the District.

Public Lighting and Appurtenant Facilities

Poles, fixtures, bulbs, conduits, equipment, including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of the District. A diagram showing the size and location of all street lights and traffic signals is on file in the office of the City Engineer and is incorporated herein by reference.

The public lighting system shall be maintained to provide adequate illumination. The Southern California Edison Company shall furnish power for street lights and traffic signals, and it shall be adequate for the intended purpose. The traffic signal system shall be maintained based on the City specifications and current industry standards. Rates for power shall be those authorized by the California Utilities Commission.

The plans and specifications for the existing improvements are on file in the office of the City Engineer and are made part of this report by reference. No new improvements or any substantial changes in existing improvements are proposed for the next Fiscal Year.

III. METHOD OF APPORTIONMENT

A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements that include the construction, maintenance and servicing of public lights, landscaping and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit rather than assessed value:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

The formula used for calculating assessments in this District therefore reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on benefit to each parcel.

In addition, Article XIIID requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIIID provides that only special benefits are assessable and the City must separate the

general benefits from the special benefits. A special benefit is a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district. The general enhancement of property value does not constitute a special benefit.

B. BENEFIT ANALYSIS

Each of the improvements, the associated costs and assessments within the District has been reviewed, identified and allocated based on the special benefit parcels receive from such improvements pursuant to the provisions of Article XIIID and the 1972 Act. All improvements associated with this District have been identified as necessary, required and/or desired for the orderly development of the properties within the District to their full potential, consistent with the proposed development plans. As such, these improvements would be necessary and required of individual property owners for the development of such properties, and the ongoing operation, servicing and maintenance of these improvements would be the financial obligation of those properties. Therefore, the improvements and the annual costs of maintenance and operation of the improvements are of special benefit to the properties.

All the lots or parcels are established at the same time once the conditions regarding the improvements and the continued maintenance are met. As a result, each lot or parcel within the District receives a special and distinct benefit from the improvements and to the same degree.

Over time, the improvements continue to confer a particular and distinct special benefit upon the lots or parcels within the District because of the nature of the improvements. The proper maintenance of the improvements and appurtenant facilities reduces property related crimes, especially vandalism, against properties in the District. All of the above-mentioned factors also contribute to a specific benefit to each of the parcels within the District.

The method of apportionment (method of assessment) is based on the premise that each assessed parcel within the District receives benefit from the improvements. However, each individual improvement element has its own distinct benefits both specific and general. The special benefits associated with the improvements within the District are as follows:

Special Benefit

The special benefits associated with the landscaping improvements in the District are specifically:

- Enhanced desirability of properties through association with the improvements;
- Improved aesthetic appeal of properties providing a positive representation of the area;
- Enhanced adaptation of the urban environment within the natural environment from adequate green space, open space areas and landscaping;
- Environmental enhancement through improved erosion resistance, dust and debris control, and fire prevention;

- Increased sense of pride in ownership of property within the District resulting from well-maintained improvements associated with the properties;
- Reduced criminal activity and property-related crimes (especially vandalism) against properties in the District through well-maintained surroundings and amenities including abatement of graffiti; and,
- Enhanced environmental quality of the parcels by moderating temperatures, providing oxygenation and attenuating noise.

The special benefits of the street lighting and traffic signal (public lighting) improvements within the District are the convenience, safety, and security of property, improvements, and goods, specifically:

- Enhanced deterrence of crime and the aid to police protection;
- Increased nighttime safety on roads and streets;
- Improved ability of pedestrians and motorists to see;
- Improved ingress and egress to property;
- Reduced vandalism and other criminal acts and damage to improvements or property;
- Improved traffic circulation and reduced nighttime accidents and personal property loss; and,
- Increased promotion of business during nighttime hours in the case of commercial properties.

General Benefit

In addition to the special benefits received by the parcels within the District, there are incidental general benefits conferred by the improvements to the public at large (e.g. flow through traffic). These general benefits are primarily relating to the traffic safety provided by the public lighting improvements as described above. The total benefits provided by the District improvements are a combination of the special benefits to the parcels within the District and the general benefit to the public at large. Any portion of the total costs, which are associated with general benefits, will not be assessed to the parcels in the District, but will be paid from other City funds.

C. ASSESSMENT METHODOLOGY

The street lighting, trees, landscaping, hardscapes, traffic signals and appurtenant facilities are for the benefit and enjoyment of all properties within the District and parcels benefit from the operation, maintenance and servicing thereof. The assessment of maintenance and servicing costs upon each parcel is apportioned in accordance with the methodology, which has been established by the City Council upon formation of the District.

The *adjusted front footage* of each parcel was determined, at District formation to be the most equitable method for spreading the estimated benefit received by each parcel. Lighting, medians, street trees and parkway improvements are considered "frontage" improvements. The frontage of a parcel is adjusted to take into consideration configuration, such as irregular or corner parcels, and whether a parcel has condominiums on it.

The *adjusted front footage* for an irregular, corner or a parcel with condominiums on it, is determined by measuring the front of the parcel that receives the greatest special benefit within its respective zone.

Furthermore, the District established several special benefit Zones to distinguish differing levels of benefit provided by certain District improvements. The Tweedy and Hollydale Commercial District landscaping and hardscape improvements, and the landscaped medians, are located on the major thoroughfares, which are the main travel-ways of the City. These improvements are a special benefit to the adjacent properties, as well as a citywide benefit to all other parcels in the District. The City has not levied an assessment for the local benefit portion of the assessment since the passage of Proposition 218 and the costs attributable to the local benefit portion will continue to be paid from other City funds for Fiscal Year 2024/2025. The City's costs to administer the improvements are also considered a benefit to all properties.

The benefit Zones established by the District are described below:

ZONE 1 - This is a City-wide Zone with boundaries contiguous to the boundaries of the City limits. All parcels within the District are included in this Zone and are assessed for the operation, maintenance, and servicing of street lights, traffic signals, street trees and appurtenant facilities, as well as the City-wide landscaping and hardscape benefits of the Tweedy and Hollydale Commercial Districts and landscaped medians.

ZONE 2 - Tweedy Commercial District is comprised of the Tweedy Boulevard business district from Hunt Avenue to State Street.

ZONE 3 - Hollydale Commercial District is comprised of the Garfield Avenue business district from Century Boulevard to one-half block north of Roosevelt Avenue.

ZONE 4 - Landscape Median Area is in the immediate vicinity of the Firestone Boulevard / Garfield Avenue intersection.

The preliminary distribution of Adjusted Front Footage (AFF) per Zone is as follows:

	Zone 1 (All Parcels)	Zone 2 (Tweedy)	Zone 3 (Hollydale)	Zone 4 (Medians)
Parcel Count	15,507	118	29	19
Adjusted Front Footage*	821,271.08	7,493.65	1,884.00	7,566.32

* The Adjusted Front Footage amount for Zone 1 includes AFF in Zones 2, 3, and 4. Amount might be slightly different from actual data due to rounding.

Exempt Parcels — Exempt parcels may include, but are not limited to, publicly owned lots or parcels used for a public function including public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, right-of-ways including greenbelts and parkways; utility right-of-ways; common areas, public schools, park properties and other publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from the assessment.

D. MAXIMUM ASSESSMENT

In November 1996, voters of the State of California passed Proposition 218 that added Articles XIII C and XIII D to the California Constitution. Article XIII D requires certain noticing, balloting and meeting procedures for any new or increased assessment. Legislative changes in the Brown Act defined a "new or increased assessment" to exclude certain conditions. These conditions included "any assessment that does not exceed an assessment formula or range of assessments previously adopted by the agency or approved by the voters in the area where the assessment is imposed." This definition and conditions were later confirmed through Senate Bill 919 (Proposition 218 implementing legislation).

The Maximum Assessment rate for the District was established and has remained at \$2.3789 per adjusted front footage since 1993 and there is no escalation factor approved for increasing the Maximum Assessment rate. The Maximum Assessment establishes a limit on the assessment; however it does not restrict assessments to the maximum amount. If the budget and assessment for the Fiscal Year is less than or equal to the Maximum Assessment, then the required budget and assessment may be applied without additional property owner balloting procedures as required by Article XIII D. If the budget and assessments calculated require an increase greater than the Maximum Assessment, then the assessment is considered an increased assessment and would be subject to such balloting procedures.

IV. DISTRICT BUDGET

A. DESCRIPTION OF BUDGET ITEMS

The 1972 Act provides that the estimated costs of the improvements shall include the total cost of the maintenance and servicing of the improvements for the entire Fiscal Year 2024/2025, commencing July 1, 2024 and ending June 30, 2025, including incidentals, which may include reserves to operate the District.

The 1972 Act also provides that the amount of any surplus, deficit, or contribution be included in the estimated cost of improvements. The net amount to be assessed on the lots or parcels within the District is the total cost of maintenance and servicing with adjustments either positive or negative for reserves, surpluses, deficits, and/or contributions.

For the purpose of estimating costs for the maintenance and servicing, actual costs are used where possible. But where the improvements are new, or where actual maintenance experience is lacking, cost estimates will be used to determine costs, as follows:

Direct Costs:

Maintenance Costs/Labor — Includes all contracted labor, material and equipment required to properly maintain the landscaping, irrigation and drainage systems within the District. All improvements within the District are maintained and serviced on a regular basis. The frequency and specific maintenance operations

required within the District are determined by City Staff and is based on the proposed service level of the District.

Utilities — Includes utility costs for water required to irrigate landscaped areas and the utility costs for electricity required to run irrigation systems and lighting for the areas according to the proposed service level of the District.

Repairs/Miscellaneous — Includes the replacement of any materials and equipment needed to maintain the District. Also includes repairs that are generally unforeseen and not normally included in the yearly maintenance contract costs. This may include repair of damaged amenities due to vandalism, storms, frost, etc. Also included may be planned upgrades that provide a direct benefit to the District. These upgrades could include replacing plant materials and/or renovation of irrigation or lighting systems.

Administration Costs:

City Administration — The cost which is allocated for the City Administration staff and departments for labor, hours and support in order to maintain the districts well-being.

District Administration — The cost to all particular departments and staff of the City, for providing the coordination of District services and operations, response to public concerns and education, as well as procedures associated with the levy and collection of assessments. This item also includes the costs of contracting with professionals to provide any additional administrative, legal or engineering services specific to the District including any required notices, mailings or property owner protest ballot proceedings.

County Administration Fee — The cost to the District for the County to collect District assessments on the property tax bills. This charge is based on a fixed amount per parcel.

Levy Breakdown:

Reserve Collection (Transfer) — The 1972 Act pursuant to *Chapter 1, Article 4 Section 22569 (a)*, provides for a District Reserve Fund. The Reserve Fund provides for the collection of funds to operate the District from the time period of July 1 (beginning of the Fiscal Year) through January when the County provides the City with the first installment of assessments collected from the property tax bills. Negative amounts shown for these budget items are transfers from the reserve fund that are used to reduce the Balance to Levy. The Reserve Fund eliminates the need for the City to transfer funds from non-District accounts.

Revenue from Other Sources — This is the amount of additional funds designated for use by the District that are not from District assessments. These funds are added to the District account to reduce assessments, and may be from either non-District or District sources including City General Fund Contributions, interest earnings and contributions from the Gas Tax. Any funds indicated on this line will be shown as a negative number indicating a reduction in the amount to be levied and represent funds that do not have to be repaid.

Balance to Levy — This is the total amount to be levied and collected through assessments for the current Fiscal Year (for special benefits) or from other revenue sources (for general benefit). The Balance to Levy represents the sum of Total Direct and Administration Costs, the Reserve Account/Other Revenue Source adjustments. Only those costs related to the improvements identified as special benefits are levied and collected on the tax roll.

District Statistics:

Total Number of Parcels — The total number of parcels within the District boundary.

Total Parcels Levied — The total number of parcels within the District that are assessed. Non-assessable lots or parcels may include parcels of land principally encumbered by public right-of-ways, easements, common areas, and/or parcels within the boundaries of the District that currently do not benefit from the improvements due possibly to development restrictions.

Total Adjusted Front Footage (AFF) — Adjusted Front Footage (AFF) is the frontage of a parcel, adjusted to take into consideration configuration, such as irregular or corner parcels, and condominium parcels. The Total AFF shown in the District Budget, (Section IV B), represents the sum of all parcels' AFF that receive special benefits from the improvements.

Levy per AFF — This amount represents the rate being applied to each parcel's Adjusted Front Footage. The Levy per Adjusted Front Footage is the result of multiplying the Total Adjusted Front Footage times the Rate for the Fiscal Year.

Reserve Information:

Reserve Balance — The Reserve Balance eliminates the need for the City to transfer funds from non-District accounts to pay for District charges during the first half of the Fiscal Year. The Reserve Balance allows the District to retain sufficient funds to operate the District from the time period of July 1 (beginning of the Fiscal Year) through January or February (when the County provides the City with the first installment of assessments collected from the property tax bills). Additional funds may be collected each year to ensure adequate operating funds are available or the funds may be used to reduce the Balance to Levy. Using reserve amounts in this way allows the Levy rate to remain fairly constant, although District costs may fluctuate. The Estimated Beginning Reserve Balance reflects the projected funds available at the beginning of the current Fiscal Year (based on the projected revenues and expenses from the prior Fiscal Year). The Estimated Ending Reserve Balance reflects the projected funds that are anticipated at the end of the current Fiscal Year (assuming all revenues and expenditures occur as budgeted).

B. DISTRICT BUDGET FISCAL YEAR 2024/2025

BUDGET ITEMS	BUDGET AMOUNTS
DIRECT COSTS	
Employee Services	\$723,293
Supplies and Services	2,058,133
Capital Outlay	83,548
Direct Costs (Subtotal)	\$2,864,974
ADMINISTRATION COSTS	
City Administration Fee	\$164,744
District Administration	8,000
County Administration Fee	3,918
Administration Costs (Subtotal)	\$176,662
LEVY BREAKDOWN	
Total Direct and Admin. Costs	\$3,041,636
Reserve Collection (Transfer)	0
Revenue from Other Sources (Gas Tax)	0
Other Revenue/General Fund (Contribution)	(1,047,575)
Amount to Levy*	\$1,994,061
DISTRICT STATISTICS	
Total Number of Parcels	15,728
Total Parcels Levied	15,673
Total Adjusted Front Footage	838,215
Rate per AFF (Adjusted Front Foot)	\$2.3789
Maximum Rate per AFF	\$2.3789
RESERVE INFORMATION	
Beginning Reserve Balance	\$0
Reserve Fund Activity	0
Estimated Ending Reserve Balance	\$0

* Amount to Levy is slightly off from the sum of the Levy Breakdown amounts due to rounding.

*The proposed assessment per Adjusted Front Footage ("AFF") for Fiscal Year 2024/2025 is \$2.3789 per AFF, which has been rounded to the nearest ten thousandths.

REPORT UPDATES:

Fiscal Year 2024/2025, updates were made to the District Budget. These updates do not affect the amount to levy or the per parcel assessment rates.

RECOMMENDED ACTIONS:

- A. Adopt a Resolution approving the Engineer's Report for Maintenance District No.1 for Fiscal Year 2024/2025 which is necessary as a part of the subject proceedings; and
- B. Adopt a Resolution Initiating Annual Proceedings for the levy of the Fiscal Year 2024/2025 within Maintenance District No. 1

APPENDIX A - DISTRICT ASSESSMENT DIAGRAM

A District Diagram has been prepared for the District in the format required by the 1972 Act, and is on file with the City Clerk, and by reference is made part of this Report. The Assessment Diagram is available for inspection at the Office of the City Clerk, during normal business hours.

APPENDIX B - 2024/2025 ASSESSMENT ROLL

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the County Assessor's Map for the year in which this Report is prepared.

Non-assessable lots or parcels include land principally encumbered by public or utility rights-of-way and common areas. These parcels will not be assessed.

A listing of parcels assessed within the District along with the proposed assessment amounts has been identified as "Fiscal Year 2024/2025 Assessment Roll", is on file with the City Clerk and is by reference made a part of this Report.

For Fiscal Year 2024/2025, estimated assessment amount for the District is \$1,994,061 This amount does not take into consideration parcel changes and delinquency rate of approximately 1.58% (based on Fiscal Year 2023/2024 first installment delinquency rate).

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH GATE, CALIFORNIA, DECLARING THE CITY'S
INTENTION TO LEVY AND COLLECT ASSESSMENTS
UNDER THE FISCAL YEAR 2024/2025 ANNUAL LEVY AND
COLLECTION OF ASSESSMENTS WITHIN THE STREET
LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT
NO. 1, AND SETTING A PUBLIC HEARING FOR MAY 28, 2024**

WHEREAS, the City Council of the City of South Gate, ("City Council") previously formed a special maintenance district pursuant to the terms of the "Landscaping and Lighting Act of 1972," being Division 15, Part 2 of the Streets and Highways Code of the State of California, such special maintenance district known and designated as Street Lighting and Landscape Maintenance District No. 1 (hereinafter referred to as the "Maintenance District");

WHEREAS, on February 28, 2024, the City Council adopted Resolution No. 2023-10-CC initiating proceedings for the annual levy of the Fiscal Year 2022/2023 assessments and ordering preparation of an Engineer's Report for the District;

WHEREAS, at this time the City Council desires to undertake proceedings to provide for the annual levy of assessments for the next fiscal year to finance the costs and expenses necessary to pay for the maintenance of the improvements in said Maintenance District; and

WHEREAS, the City Council has approved the Engineer's Report, as required by law, and desires to continue with the proceedings for said annual levy.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby declare that the public interest and convenience requires, and it is the intention of this legislative body, to levy and collect assessments to pay the annual costs and expenses for the maintenance and/or servicing of such improvements, from those parcels which specially benefit from improvements described below from the above-referenced Maintenance District, and said improvements are generally described as follows:

The operation, maintenance and servicing of the following improvements, all within existing public streets or public sidewalks of the City:

A. Landscaping, ornamental vegetation, including trees, shrubs, irrigation systems and

drainage facilities, together with appurtenances.

- B. Public lighting, street lighting improvements and traffic signals, together with appurtenances.

SECTION 3. The City Council does hereby affirm that said works of improvements are of special benefit to the properties within the boundaries of said Maintenance District, which Maintenance District the legislative body previously declared to be the area benefited by said works of improvements, and for particulars, reference is made to the boundary map as previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and open for public inspection, and is designated by the name of this Maintenance District.

SECTION 4. The City Council does hereby direct that the annual Engineer's Report, as preliminarily approved by the City Council, shall (pursuant to a separate Resolution adopted by the City Council) promptly be placed on file with the City Clerk, and shall thereafter be accessible for public inspection. Reference is made to Report for a full and detailed description of the improvements to be maintained, the boundaries of the Maintenance District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the Maintenance District.

SECTION 5. The City Council does hereby affirm that all costs and expenses of the maintenance work and incidental expenses have been apportioned and distributed to the benefiting parcels in accordance with the special benefits received from the proposed work. No assessments on any parcels within the Maintenance District are to be increased from those as levied for the last fiscal year.

SECTION 6. The City Council does hereby give notice that a public hearing is hereby scheduled in the regular meeting place of this legislative body, being the Council Chambers of City Hall, located at 8650 California Avenue, South Gate, CA 90280, on the 28th day of May 2024 at 6:30 p.m.

At that time, the legislative body will consider and finally determine whether to levy the proposed annual assessment, and to hear all protests relating to said proposed proceedings, or the estimate of the cost and expenses of the proposed maintenance, or the proposed annual assessment. Any and all persons interested may file a written protest prior to the conclusion of the hearing referred to herein or, having filed such a protest, may file a written withdrawal of that protest. A written protest must state all grounds of objection. A protest by a property owner must contain a description sufficient to identify the property owned by such person.

Any interested person may mail a protest to the following address:

Yodit Glaze, City Clerk
City of South Gate
8560 California Avenue
South Gate, CA 90280

To be considered by the legislative body, all protests must be received prior to the conclusion of the public hearing. A postmark prior to such date and time will not be sufficient.

SECTION 7. The City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of this Resolution to be published in the Los Angeles Wave newspaper, a newspaper of general circulation within the City of South Gate; said publication to be completed not less than ten (10) days prior to the date set for the public hearing.

SECTION 8. For any and all information relating to these proceedings, including information relating to protest procedure, your attention is directed to the person designated below:

Arturo Cervantes, P.E.
Assistant City Manager/Director of Public Works
City of South Gate
8650 California Avenue
South Gate, CA 90280

[Remainder of page left blank intentionally.]

SECTION 9. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23rd day of **April 2023**.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (12)
Raul F. Salinas, City Attorney

CITY MANAGER'S OFFICE

APR 16 2024

4:05pm

City of South Gate

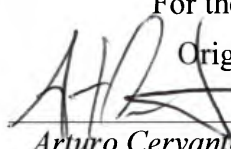
CITY COUNCIL

AGENDA BILL

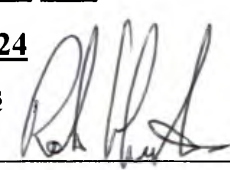
For the Regular Meeting of: April 23, 2024

Originating Department: Public Works

Department Head:


Arturo Cervantes

City Manager:


Rob Houston

SUBJECT: RESOLUTION DECLARING THE CITY'S INTENTION TO GRANT A FRANCHISE RENEWAL TO PACIFIC PIPELINE SYSTEM, LLC., AND SETTING A PUBLIC HEARING FOR MAY 28, 2024

PURPOSE: To declare the City's intention to grant a franchise renewal to Pacific Pipeline System, LLC., ("PPS") and set a Public Hearing for May 28, 2024, to consider the introduction of an Ordinance granting the proposed franchise agreement.

RECOMMENDED ACTIONS: The City Council will consider:

- a. Adopting a Resolution declaring the City's intention to grant a ten (10) year franchise renewal to Pacific Pipeline System, LLC., to lay and use pipes, ditches, flumes, conduits and appurtenances for transmitting and distributing oil or products thereof, for any and all purposes in, along, across, upon and under the public streets, ways, alleys and places, as the same now or may hereafter exist, within the City of South Gate;
- b. Approving the scheduling of a Public Hearing for May 28, 2024, to consider the introduction of an Ordinance granting the proposed franchise renewal.

FISCAL IMPACT: There is no impact to the General Fund. PPS is required to pay the City a granting fee of \$12,943 prior to the adoption of the franchise and if the Ordinance is approved, PPS will pay approximately \$1,110 for the first year, which will increase annually by the Consumer Price Index (CPI). The annual fee was set based on requirements from the California Public Utilities Code.

ANALYSIS: The City regulates utility companies that have facilities that occupy the public right-of-way through franchise agreements. The City's 10-year franchise with PPS expired on April 8, 2024. PPS provided a Letter of Interest to the City on March 11, 2024, stating their interest in renewing the franchise agreement for the pipeline located on Miller Way, between Garfield Avenue and Vinvale Terminal, which was granted under Ordinance No. 2321.

Before the City can award a franchise, the California Public Utility Code Section 6232 *et seq.*, requires the City Council to adopt a Resolution declaring its intent to grant a franchise and to schedule a public hearing at which anyone may appear and state any interest or objections. The proposed Resolution meets this requirement. More specifically, the proposed Resolution: (a) states that the City's actions are in accordance with the California Public Utility Code; (b) identifies the franchise term (ten years), expiration

date (April 8, 2034), and respective pipeline information; (c) states that terms and conditions are in accordance with California Public Utilities Code and Ordinance No. 2321; (d) sets the amount of the franchise payment and rules and requirements under which the PPS franchise will be required to operate in accordance with the attached Ordinance; and (e) schedules the Public Hearing date as May 28, 2024.

The proposed Resolution is the first of three actions required by the City Council to renew the franchise. Steps needed to adopt the new Ordinance are as follows:

Action	Description	Date
1	Adopt a Resolution declaring the intention to grant a franchise to PPS.	4/23/2024
2	Conduct a public hearing and introduce an ordinance granting a ten-year franchise to PPS. At the conclusion of the public hearing, the City Council may overrule, deny, or deem insufficient any oral or written protests, and may then grant the franchise.	5/28/2024
3	Adopt the Ordinance (Franchise)	6/11/2024

BACKGROUND: PPS owns and operates two existing pipelines in the City ("Pipelines"). The Pipelines carry gasoline and diesel products and have been in place since at least 1994. They have been operated by several oil and pipeline companies under several City franchises. The Pipelines are covered by separate franchises, as follows:

- Pipeline No. 063 is covered under Ordinance No. 2321. This ten-year ordinance was adopted on April 9, 2014 and expired on April 8, 2024. Pipeline No. 063 is a 14-inch diameter, 1/4-mile-long pipeline located on Miller Way, between Garfield Avenue and Vinvale Terminal. The pipeline services the Arco Vinvale Terminal, which is a 35-acre terminal used to store gasoline and diesel fuel products for delivery by tanker trucks.
- Pipeline No. 2000 is covered under Ordinance No. 2337. The franchise expires on September 13, 2026. This pipeline is a 20-inch diameter, 1-mile-long pipeline located on Alameda Avenue, between Southern Avenue and the south City limit.

PPS is requesting that the franchise for Pipeline No. 063 (Ordinance No. 2321) be renewed, and the first step in the renewal process is the adoption of the proposed Resolution.

South Gate Municipal Code, Section 13.08.010, allows the term of the franchise to be twenty-five years, unless the ordinance granting the franchise provides for a different term. To better manage pipelines within the City, it is the practice of the City to issue franchises on a ten-year term basis in order to ensure the pipelines are well maintained. The proposed Ordinance, once fully adopted, will extend the term of the franchise for an additional ten years, commencing retroactively on April 9, 2024, and expiring on April 8, 2034. Adopting the proposed Ordinance to renew and extend the franchise to PPS is advisable for the following reasons:

- PPS is regulated by the California Public Utilities Commission ("CPUC"). Their use and operation of the Pipelines is in compliance with CPUC regulations.
- PPS has made timely franchise fee payments to the City.

- The proposed franchise is in accordance with California Public Utilities Code Section 6201. Processing fees and annual fees will be paid to the City if the franchise is renewed. Also, PPS's bond would be renewed.
- The City of South Gate submitted a Public Records Act (PRA) Request to the California Department of Forestry & Fire Protection (CAL FIRE) on February 13, 2024 regarding PPS and no data on PPS was provided, however data on Crimson, Tesoro, Chevron, and Marathon Pipelines was given on February 16, 2024. The result of no data provided on PPS indicates there has not been any out of compliance issues.
- Because CAL FIRE provided no data, Staff requested that CAL FIRE provide a letter to the City outlining the specific findings of these pipelines. CAL FIRE declined to do so, explaining that in its view the PRA does not require a governmental body to create new information, perform legal research, or to answer questions.
- Evidence available to the City indicates that the Pipelines have been properly maintained by PPS.

Before the City Council can grant a franchise, California Public Utility Code Section 6232 et seq. requires that it adopt a Resolution declaring its intention and it conduct a public hearing. The proposed Resolution (a) states the City's actions are in accordance with the Public Utility Code, (b) identifies the term (10 years), expiration date, and related pipelines, (c) sets terms and conditions in accordance with California Public Utilities Code and Ordinance No. 2321, (d) sets the franchise payment, (e) sets rules and conditions under which PPS must operate the pipelines, and (f) sets the Public Hearing for May 28, 2024. The ten-year term is retroactive, covering the period from April 9, 2024 through April 8, 2034.

ATTACHMENTS:	A. Proposed Resolution (including Exhibit A: Ordinance)
	B. Ordinance No. 2321
	C. PPS Letter of Intent
	D. Location Map

AC/KT:lc

RESOLUTION NO. ____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE
DECLARING ITS INTENTION TO GRANT A TEN (10) YEAR FRANCHISE
RENEWAL TO PACIFIC PIPELINE SYSTEM, LLC., TO LAY AND USE
PIPES, DITCHES, FLUMES, CONDUITS AND APPURTENANCES FOR
TRANSMITTING AND DISTRIBUTING OIL OR PRODUCTS THEREOF,
FOR ANY AND ALL PURPOSES IN, ALONG, ACROSS, UPON AND
UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE
SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY OF
SOUTH GATE, AND SETTING A PUBLIC HEARING FOR MAY 28, 2024
TO CONSIDER THE INTRODUCTION OF AN ORDINANCE GRANTING
THE PROPOSED FRANCHISE RENEWAL**

WHEREAS, Pacific Pipeline System, LLC., a Delaware limited liability company ("PPS"), has requested, in accordance with California Public Utility Code Section 6231, that the City grant PPS a franchise renewal for the use of one existing pipeline: a 1,363 foot long, 14-inch diameter pipeline located beneath part of Miller Way, Garfield Avenue and ending at the Arco Vinvale Terminal located at 8601 Garfield Avenue ("Pipeline No. 063");

WHEREAS, Pipeline No. 063 has been in place since at least 1994 and has been operated by several different oil and pipeline companies under several franchises granted by the City;

WHEREAS, the most recent franchise pertaining to Pipeline No. 063 was granted on April 9, 2014, when the City Council adopted Ordinance No. 2321 granting a 10-year franchise renewal to PPS;

WHEREAS, the franchise granted by Ordinance No. 2321 expired on April 8, 2024, and PPS wishes to enter into a new franchise agreement with the City of South Gate relative to Pipeline No. 063; and

WHEREAS, before the City of South Gate can award a franchise, California Public Utility Code Section 6232 *et seq.* requires the City Council to adopt a resolution declaring its intent to grant a franchise and to set a public hearing at which all persons having any objection to the granting thereof may appear before the City Council and be heard thereon.

**NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE,
CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City Council does hereby declare that the above recitals are all true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby declare, in accordance with California Public Utility Code Section 6232 et seq., its intent to grant a franchise renewal to PPS to operate and maintain Pipeline No. 063, for a period of ten (10) years, commencing retroactively on April 9, 2024 and expiring on April 8, 2034.

SECTION 3. The City Council does hereby certify that the terms and conditions of the franchise will be in accordance with California Public Utilities Code Section 6201 et seq., will be substantially similar to Ordinance No. 2321, and will set the franchise payment, the term, and the rules and requirements under which PPS will be required to operate Pipeline No. 063. A copy of the draft proposed Ordinance is attached hereto as Exhibit "A."

SECTION 4. The City Council does hereby direct staff to notice a Public Hearing for May 28, 2024, at 6:30 p.m. in the City Council Chambers of City Hall located at 8650 California Avenue, South Gate, CA 90280, where it shall consider the introduction of an Ordinance granting the proposed franchise renewal and hear any and all comments and objections thereof.

SECTION 5. The City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of this Resolution to be published in the *Los Angeles Wave*, a newspaper of general circulation within the City of South Gate and said publication to be completed not less than fifteen (15) days after the adoption of this Resolution.

[Remainder of page left blank intentionally.]

SECTION 6. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this **23rd** day of **April 2024**.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Paul F. Salinas (2)
Raúl F. Salinas, City Attorney

EXHIBIT A

ORDINANCE NO. ____

CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, GRANTING A TEN (10) YEAR FRANCHISE RENEWAL TO PACIFIC PIPELINE SYSTEM, LLC., TO LAY AND USE PIPES, DITCHES, FLUMES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL OR PRODUCTS THEREOF, FOR ANY AND ALL PURPOSES IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY OF SOUTH GATE

WHEREAS, Pacific Pipeline System, LLC., a Delaware limited liability company ("PPS"), has requested, in accordance with California Public Utility Code Section 6231, that the City grant PPS a franchise for the use of one existing pipeline: a 1,363 foot long, 14-inch diameter pipeline located beneath part of Miller Way, Garfield Avenue and ending at the Vinvale Terminal located at 8601 Garfield Avenue ("Pipeline No. 063");

WHEREAS, on March 10, 2009, the City Council adopted Ordinance No. 2258 to extend the franchise agreement with the City of South Gate relative to Pipeline No. 063 for an additional five years from April 9, 2009 through and including April 8, 2014;

WHEREAS, on September 9, 2014, the City Council adopted Ordinance No. 2258 to extend the franchise agreement with the City of South Gate relative to Pipeline No. 063 for an additional ten years from April 9, 2014 through and including April 8, 2024;

WHEREAS, the franchise granted by Ordinance No. 2258 expired on April 8, 2024, and PPS wishes to enter into a new franchise with the City of South Gate relative to Pipeline No. 063;

WHEREAS, the City Council, pursuant to applicable federal, state and local law, is authorized to grant franchises within the City of South Gate;

WHEREAS, on _____, a Notice of Public Hearing was published in the Los Angeles Wave, a newspaper meeting the statutory qualifications for publishing such notices;

WHEREAS, on _____, the City Council held a duly noticed Public Hearing to introduce an Ordinance granting a ten-year term franchise to Tesoro SoCal; and

WHEREAS, on _____, the City Council adopted Ordinance No. _____, granting a ten-year term franchise to PPS.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Definitions. Whenever in this Ordinance the words or phrases hereinafter in this section defined are used, it is intended that they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):

- A) The word "**City**" shall mean the City of South Gate, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated, enlarged or reincorporated form.
- B) The word "**Franchise**" shall mean and include any authorization by the City to transmit and distribute thereof for any and all purposes under, along, across or upon the public street, ways, alleys, and places in the City by means of pipes and appurtenances for conducting, transporting, conveying, and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances for any and all purposes.
- C) The word "**Grantee**" shall mean PPS, a Delaware limited liability company, which is the entity to whom the Franchise contemplated in this Ordinance is granted, and its lawful successors or assigns.
- D) The phrase "**Lay and Use**" shall mean to lay, construct, excavate, erect, install, operate, maintain, use, repair, replace, relocate or remove.
- E) The phrase "**Pipeline Franchise Ordinance**" shall mean that certain pipeline franchise Ordinance adopted by the City Council of the City and codified at Chapters 13.02 through 13.18, inclusive, of the South Gate Municipal Code.
- F) The phrase "**Pipelines and Appurtenances**" shall mean one or more pipes and/or pipelines used for conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances, together with any appurtenant or related appliance, attachment, cable, cathodic protective device, conduit, equipment, fitting, gauge, main, manhole, meter, pump, regulator, service, trap, valve, vault, vent or wire, where located under, along, across or upon the public streets, ways, alleys, and places in the City.
- G) The phrase "**Street**" shall mean the public streets, alleys and places within the City of South Gate as the same now or may hereafter exist, and in which the City has the opportunity to grant a franchise.

SECTION 2: Grant of Franchise. The right, privilege and franchise, subject to all terms and conditions contained in this Ordinance, and pursuant to the provisions of the Division 3, Chapter 2 of the California Public Utilities Code, known as the Franchise Act of 1937, is hereby granted to Grantee, to use a system of Pipelines and Appurtenances for the purpose of conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances under and across the City's right-of-way upon the terms and conditions set forth in Section 3, below. The City acknowledges that Grantee has already installed two (2) "pipes" known as Line 35 (4" diameter) and Line 63 (14" diameter) within the City of South Gate; the City further acknowledges that Grantee sold Line 35 in 2011 and the City granted a new Franchise to the buyer of Line 35; the City expressly

agrees that the right to install, operate, maintain, use, repair, replace, relocate and remove Line 63, but not Line 35, is included among the rights granted in this Ordinance as part of the Franchise.

SECTION 3: Conditions. The rights granted herein shall be subject to (a) the terms and conditions set forth in this Ordinance, and (b) construction of Pipelines and Appurtenances by the Grantee, at the Grantee's expense and at such time or times as directed by the City.

SECTION 4: Term. The Franchise shall be for a term of ten (10) years commencing April 9, 2024 (immediately following the expiration of Grantor's prior Franchise for Line 63) and expiring April 8, 2034, or until such earlier time that:

- A) The Franchise is voluntarily surrendered or abandoned by the Grantee, or assigned, transferred, sold or leased without the prior express written consent of the City, which assignment shall not be unreasonably withheld; or
- B) The State of California, the City, or some other municipal or public entity duly authorized by law shall purchase the Franchise area, as described in Section 1(B) by voluntary agreement, or shall condemn and take the Franchise area under the power of eminent domain; or the Franchise is forfeited by the Grantee due to the Grantee's noncompliance with the terms and conditions of the Franchise.
- C) The Grantee shall, within thirty (30) days after the passage of this Ordinance granting the Franchise, file with the City Clerk a written acceptance of the terms and conditions of this Ordinance: provided, however, that as to franchises granted to the United States of America, use will constitute acceptance.

SECTION 5: Insurance

- A) On or before commencement of any franchise operations, the Grantee shall obtain or provide satisfactory evidence of having policies of liability and worker's compensation insurance from companies authorized to transact business in the State of California by the Insurance Commissioner of California as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- B) The Grantee shall file with the City Clerk prior to commencement of any franchise operations, either certified copies of the policies or a certificate of insurance for each of the required policies executed by the company issuing the policy, certifying that the policy is in force and as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- C) On or before the effective date of this Ordinance, Grantee shall file and thereafter at all times during the life of the Franchise keep on file with the City Clerk a corporate surety bond running to the City or public entity which may become entitled to the benefits herein reserved in the Franchise by virtue of future incorporations or annexations, in the penal sum of ten thousand dollars (\$10,000) or such other sum as may be specifically provided for in this Ordinance granting the Franchise, with surety to be approved by the City Attorney, conditioned that Grantee shall well and truly observe, fulfill and perform each condition of the Franchise and that in case of any breach of condition of the bond after thirty (30) days notice to cure has expired, the whole amount of the penal sum shall

be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not to be filed prior to the effective date of this Ordinance, the award of the Franchise may be set aside and this Ordinance granting the Franchise repealed at any time prior to the filing of the bond and any money paid in consideration for the award of Franchise shall be deemed forfeited. In the event that the bond, after it has been so filed, shall at any time during the life of the Franchise, in the reasonable opinion of the City Attorney, becomes insufficient, the Grantee agrees to renew the bond, with sureties to be approved by the City Attorney, within thirty (30) days after written notice to do so from the City Attorney.

- D) As an alternate to the filing of a bond, the Grantee may deposit with the City Clerk and assign to the City savings and loan certificates or shares, or both, in the same amount as required on such bond.

SECTION 6: Fee. The Grantee shall pay to the City the following fees pursuant to the following requirements:

- A) An initial franchise fee of twelve thousand nine hundred fifty-five dollars (\$12,943.00) pursuant to Section 13.10.010 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code, prior to the adoption of this Ordinance.
- B) A base annual fee for times hereafter specified, in lawful money of the United States, as provided for in the Section 6231.5 of the California Public Utility Code, which annual fee shall be computed as follows;

1. The length of pipe expressed in feet located within the franchised area shall be multiplied by the applicable base rate, as adjusted pursuant to subdivision (D), in accordance with the following schedule:

Pipe size (internal diameter in inches)	Base rate per lineal foot
0-4	\$0.088
6	0.132
8	0.176
10	0.220
12	0.264
14	0.308
16	0.352
18	0.396
20	0.440
22	0.484
24	0.528
26	0.572
28	0.616
30	0.660

- C) For pipelines with an internal diameter not listed above, the fees shall be in the same Proportion to the fees of a 12-inch-diameter pipe as the diameter of the unlisted pipe is to 12 inches.
- D) The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:
 - (a) The applicable base rate shall be multiplied by the Consumer Price Index for the Los Angeles County, as published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month in which payment is due and payable, and divided by the Consumer Price Index for June 30, 1989, which is declared to be 128.7. Under no circumstances shall the multiplying factor be less than one.
 - (b) If the United States Department of Labor, Office of Information, discontinues the preparation or publication of a Consumer Price Index for the Los Angeles County, and if no translation table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the index of June 30, 1989, the municipality shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this section in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1988. On this point, the determination by the municipality shall be final and conclusive.
- E) Initial construction charges relative to any new Pipelines and Appurtenances laid during the term of the Franchise, shall be calculated at a rate of one hundred dollars (\$100) per mile, or fraction thereof, as provided at the time and in the amounts specified in Section 13.10.040 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code.
- F) Fees pursuant to Section 13.10.060 of the Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code and shall be due and payable annually during the term of the Franchise and subject to adjustment in accordance with paragraph B and D of Section 6, within three (3) months after the expiration of the calendar year. A rate of ten percent (10%) per annum, or fraction thereof beyond thirty (30) days after payment due date and following ten (10) days after receipt by Grantee of written notice of such delinquency, may be charged as additional consideration.
- G) Any neglect, omission or refusal by the Grantee to make any such payment as and when due, or to file any related statement, certification or verification as to the required payment reasonably required by the City, at the times or in the manner required herein and in the Pipeline Franchise Ordinance, shall be grounds for the declaration of a forfeiture of the Franchise and of all rights hereunder after thirty (30) days' notice to cure has expires as provided for in Section 12.
- H) The Grantee shall file with the City Clerk, within three (3) months after the expiration of the calendar year following the effective date of its Franchise, a verified statement setting forth in details the Grantee's computation of the annual fee which is payable for the preceding franchise payment period of the annual fee. Any neglect, omission or refusal by the Grantee to file the verified statement, or to pay the annual fee, at the times or in the manner herein provided, shall constitute grounds for the declaration of a forfeiture of this Franchise and of all rights of the Grantee hereunder.

- I) In the event of abandonment of facilities with the approval of the City as elsewhere in this Ordinance provided, or in the event of removal of such facilities by the Grantee, the payments otherwise due the City for occupancy of the roads or highways by such facilities shall be prorated for the calendar year in which such removal or abandonment occurs as of the end of the calendar month in which removed or abandoned.

SECTION 7: Plans. Within ninety (90) days following the date in which any Pipelines and Appurtenances have been laid or constructed under this Franchise, the Grantee shall file a plan or plans in such forms as may be required by the City's City Engineer showing the accurate location and size of all Pipelines and Appurtenances then in place within the Franchise Area, and shall, upon installation of any Pipelines and Appurtenances, or upon change or removal of all or any portion thereof, file a revised map or maps showing the location and size of all such additional, changed or removed Pipelines and Appurtenances as of that day.

SECTION 8: Additional Conditions. The Grantee of this Franchise shall:

- A) Construct, install, test, and maintain all Pipelines and Appurtenances in accordance with and in conformity with all City, County, State and Federal Ordinances, statutes, rules, regulations and other laws (whether now existing or hereafter adopted) applicable to the installation, location, use, maintenance and/or removal of the Pipelines and Appurtenances;
- B) Pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Grantee under this Franchise, including restoring the Street to its original condition upon the removal of all or any portion of the Pipeline and Appurtenances, or upon the termination or non-renewal of the Franchise;
- C) Indemnify and hold harmless the City, its officers and employees from any and all liability for damages proximately resulting from the Grantee's acts or omissions under this Franchise; and be liable to the City for all damages proximately resulting from the failure of said Grantee well and faithfully to observe and perform each and every provision of this Franchise;
- D) Install, remove or relocate, at the request of the City and without expense to the City, any Pipelines and Appurtenances installed, used and maintained under this Franchise if and when made necessary by any lawful change of grade, alignment or width of the affected Street;
- E) Construct, install, use, operate, repair or modify any pipeline for the transportation of flammable or combustible liquids, in a manner prescribed by the California State Fire Marshall, and/or Chief of Los Angeles Fire Department in accordance with Chapter 13.14 Division 1 of Title 13 (Franchises) of the South Gate Municipal Code; and
- F) Submit certified test results for the pipeline subject to the provision of the Pipeline Safety Act of 1981, California Government Code Section 51010, et seq. The testing shall be conducted as required by the California State Fire Marshal, and certified test results shall be requested by the City from the Fire Marshal. In the event the State Fire Marshal shall fail to provide such certified test results to the City, grantee shall provide such test results to the City upon request; and
- G) Submit a written petition of franchise renewal to the City at least ninety (90) days prior to the expiration date.

SECTION 9: Permits.

The Grantee shall obtain an excavation permit, and pay the applicable fee therefore, prior to commencing any excavation in the right-of-way. The Grantee may obtain an excavation permit by filing a set of excavation plans with the City Engineer, which plans shall be subject to the City Engineer's review and approval. The excavation plans shall show the location of the proposed excavation, as well as the location of all known existing pipes, sewers, conduits, improvements and other facilities in or under any Street or public property in which the franchise property is located with an adequate description of the proposed work, including an estimate of the duration of the interference with any street traffic. The issuance of any excavation permit for the construction or installation of a pipeline for the transmission of flammable or combustible liquids, gases or hazardous materials, shall be as prescribed by the fire Chief of the Los Angeles County Fire Department in accordance with Chapter 13.14, Division 1, of Title 13 of the South Gate Municipal Code.

- A) Where it is necessary to lay underground pipes through, under or across any portion of a paved or macadamized street, such work, where practicable and economically feasible, shall be done by a tunnel or bore so as not to disturb the foundation of such paved or macadamized street. If the same cannot be done, or if it is necessary to cut the street in order to access existing pipes and appurtenances, such work shall be done pursuant to an excavation permit, as provided in above paragraph, to be issued by the City Engineer upon application, therefore.
- B) All work shall be subject to inspection by the City Engineer. All street coverings or openings, valves, vaults and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground vaults and manholes may, subject to the prior approval of the City Engineer, extend above the surface of the streets when such vents are located in parkways, between the curb and the property line. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations, and shall comply with such additional safety measures as the City Engineer may direct.

SECTION 10: Emergency Response Plan.

- A) The Grantee shall develop and maintain an emergency response plan, satisfactory to the City Engineer, which covers all franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include a 24-hour notification program and proof of arrangements capable of providing emergency response services, including but not limited to traffic control, street excavation, pipeline repair, and supplies and services as necessary, within two (2) hours of notification of any problem, and such other information as the City Engineer shall reasonably require. Repairs to a public street, alley or parkway shall be completed within seventy-two (72) hours unless otherwise authorized by the City Engineer. The City Engineer shall be notified ten (10) days in advance of any proposed change to such arrangements. Grantee's emergency response plan shall be submitted to the City Engineer within thirty (30) days after the effective date of the Franchise.
- B) Whenever any Pipeline or Appurtenance breaks or leaks so as to cause the release of oil or products thereof into the public right-of-way, Grantee, and any other person using or controlling the Pipeline or Appurtenance, shall immediately notify the City's Police

Department and Public Works Department and shall implement precautionary safety measures including traffic control, system shutdown, valve closures, and public notification. In the event of an emergency which threatens life, health, safety or property, and where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work; provided, however, that within seventy-two (72) hours thereafter the Grantee shall make application to the City Engineer for an excavation permit in accordance with the procedures specified herein. The City Engineer may impose conditions upon the issuance of the excavation permit, and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times, and any damaged portion of the Street shall be restored to its original condition.

- C) If any portion of any Street is damaged by reason of defects in any of the Pipes and Appurtenances maintained or constructed by Grantee, or by reason of any other cause attributable to or arising from the operation of any Pipes and Appurtenances constructed or maintained by Grantee, the Grantee shall, at its sole cost and expense, immediately repair all damage and restore the Street to the condition existing before such damage occurred. All such work shall be done under the direction of the City Engineer, and to the reasonable satisfaction of the City Engineer. Grantee shall repair such damage and restore the Street within three (3) working days after written demand therefore by the City Engineer, or such other period as the City Engineer may authorize when required for the protection of the public health and safety.
- D) If the Grantee, after reasonable notice, fails or refuses to pave, surface, grade, repave, resurface or regrade as required by the provisions of this Franchise, the City may cause the work to be done and shall keep an itemized account of all costs, including reasonable administrative overhead expenses, Grantee shall pay such costs to City within thirty (30) days after presentation to Grantee of an itemized account of such costs.

SECTION 11: Records.

- A) Grantee acknowledges that the City's records may not be complete and that Pipes and Appurtenances previously unknown to City are frequently discovered. Consequently, by granting this Franchise or by approving any excavation permit requested by Grantee, the City does not warrant the accuracy of information supplied to the Grantee by the City regarding the location or existence of other facilities. Nothing herein shall be deemed to make the City, or any officer, agent or employee of the City, responsible or liable to the Grantee or to any other person by virtue of the City's approval of excavation permits and/or plans, regardless of whether any information is supplied by the City to the Grantee pertaining to the location of existing pipes, facilities or other improvements on, in or under any Street or other public property.
- B) The Grantee shall keep and preserve, within the County of Los Angeles for a period of five (5) years, subsequent to the date of the most recent franchise fee determination as ascertained by an audit made by the City or on its behalf, all the records necessary to determine the amount of such franchise fee.
- C) At all reasonable times, the Grantee shall permit the City or its duly authorized representative, to examine all Pipelines and Appurtenances and to examine and transcribe any and all books, accounts, papers, maps, and other records kept or maintained by the

Grantee or under its control and associated with the Pipelines and Appurtenances and/or the financial condition of the Grantee with respect thereto.

SECTION 12: Failure to Comply.

- A) If the Grantee shall fail, neglect or refuse to comply with any of the provisions or conditions of this Franchise, and shall not, within thirty (30) days after written demand for compliance, begin the work of compliance, or after commencing such compliance shall fail to prosecute the same with due diligence to completion, then the City, acting by and through its legislative body, may declare this Franchise forfeited.
- B) In the event of noncompliance by the Grantee with any of the conditions hereof, the City may, in addition to all other remedies provided for herein, bring suit for the forfeiture or termination of this Franchise.

SECTION 13: Removal or abandonment of facilities.

- A) At the expiration, revocation or termination of this Franchise or of the permanent discontinuance of the use of all or a portion of its facilities, the Grantee shall, within thirty (30) days thereafter, make written application to the Director of Public Works for authority either to: (1) abandon all or a portion of such facilities in place; or (2) remove all or a portion of such facilities. Such application shall describe the facilities desired to be abandoned, their location with reference to City highways, and shall describe with reasonable accuracy the physical condition of such facilities. The Director of Public Works shall determine whether any abandonment or removal which is thereby proposed may be affected without detriment to the public interest and under what conditions such proposed abandonment or removal may be affected. He or she shall then notify the Grantee of his or her determinations.
- B) Within thirty (30) days after receipt of such notice, the Grantee shall apply for a permit from the Public Works Department to abandon or remove the facility.
- C) The Grantee shall, within ninety (90) days after obtaining such permit, commence and diligently prosecute to completion the work authorized by the permit.

SECTION 14: Effective Date. This Ordinance shall take effect and be in force thirty (30) days after its adoption and upon written acceptance thereof is filed by the Grantee with the City Clerk of the City.

[Remainder of page left blank intentionally]

SECTION 15: Publication Expenses. The Grantee of this Franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this Franchise; said payment to be made within thirty (30) days after the City shall have furnished said Grantee with a written statement of such expenses.

SECTION 16: Posting of Ordinance. The City Clerk shall certify to the adoption of this Ordinance and shall cause same to be published as required by law.

PASSED, APPROVED and ADOPTED this 11th day of June, 2024.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: _____
Raúl F. Salinas, City Attorney

ORDINANCE NO. 2321

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE GRANTING A TEN (10) YEAR FRANCHISE TO PACIFIC PIPELINE SYSTEM, LLC, A DELAWARE LIMITED LIABILITY COMPANY ("PPS"), TO LAY AND USE PIPES, DITCHES, FLUMES, CONDUITS AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL OR PRODUCTS THEREOF, FOR ANY AND ALL PURPOSES IN, ALONG, ACROSS, UPON AND UNDER THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THE CITY OF SOUTH GATE

WHEREAS, Pacific Pipeline System, LLC, a Delaware limited liability company ("PPS"), has requested, in accordance with California Public Utility Code Section 6231, that the City grant PPS a franchise for the use of one existing pipeline (the "Pipeline"); a 1,363 foot long, 14-inch diameter pipeline located beneath part of Miller Way, Garfield Avenue and ending at the Tesoro Vinvale Terminal located at 8601 Garfield Avenue ("Pipeline No. 063"); and

WHEREAS, the most recent such franchise pertaining to the Pipeline was granted on March 10, 2009, when the City Council adopted Ordinance No. 2258 granting an additional 5 year franchise renewal to PPS, to operate the Pipeline; and

WHEREAS, the franchise granted by Ordinance No. 2258 expired on April 8, 2014, and PPS wishes to enter into a new franchise agreement with the City of South Gate relative to Pipeline No. 063; and

WHEREAS, the City of South Gate, pursuant to applicable federal, state and local law, is authorized to grant franchises within the City of South Gate; and

WHEREAS, on September 9, 2014, the City Council adopted Resolution No. 7623 declaring its intention to grant a franchise to PPS; and

WHEREAS, on September 18, 2014, a Notice of Public Hearing was published in *The Press*, a newspaper meeting the statutory qualifications for publishing such notices, for a public hearing held on October 14, 2014; and

WHEREAS, on October 14, 2014, a public hearing was held to consider the introduction of an Ordinance but was unanimously continued to the City Council Meeting of November 10, 2014; and

WHEREAS, on November 10, 2014, the City Council held a public hearing and introduced Ordinance No. 2321.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH GATE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Definitions Whenever in this Ordinance the words or phrases hereinafter in this section defined are used, it is intended that they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):

- A) The word "**City**" shall mean the City of South Gate, a municipal corporation of the State of California, in its present incorporated form or in any later reorganized, consolidated, enlarged or reincorporated form.
- B) The word "**Franchise**" shall mean and include any authorization by the City to transmit and distribute thereof for any and all purposes under, along, across or upon the public street, ways, alleys, and places in the City by means of pipes and appurtenances for conducting, transporting, conveying, and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances for any and all purposes.
- C) The word "**Grantee**" shall mean PPS, a Delaware limited liability company, which is the entity to whom the Franchise contemplated in this Ordinance is granted, and its lawful successors or assigns.
- D) The phrase "**Lay and Use**" shall mean to lay, construct, excavate, erect, install, operate, maintain, use, repair, replace, relocate or remove.
- E) The phrase "**Pipeline Franchise Ordinance**" shall mean that certain pipeline franchise Ordinance adopted by the City Council of the City and codified at Chapters 13.02 through 13.18, inclusive, of the South Gate Municipal Code.
- F) The phrase "**Pipelines and Appurtenances**" shall mean one or more pipes and/or pipelines used for conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances, together with any appurtenant or related appliance, attachment, cable, cathodic protective device, conduit, equipment, fitting, gauge, main, manhole, meter, pump, regulator, service, trap, valve, vault, vent or wire, where located under, along, across or upon the public streets, ways, alleys, and places in the City.
- G) The phrase "**Street**" shall mean the public streets, alleys and places within the City of South Gate as the same now or may hereafter exist, and in which the City has the opportunity to grant a franchise.

SECTION 2: Grant of Franchise. The right, privilege and franchise, subject to all terms and conditions contained in this Ordinance, and pursuant to the provisions of the Division 3, Chapter 2 of the California Public Utilities Code, known as the Franchise Act of 1937, is hereby granted to Grantee, to use a system of Pipelines and Appurtenances

for the purpose of conducting, transporting, conveying and carrying oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud and other liquid substances under and across the City's right-of-way upon the terms and conditions set forth in Section 3, below. The City acknowledges that Grantee has already installed two (2) "pipes" known as Line 35 (4" diameter) and Line 63 (14" diameter) within the City of South Gate; the City further acknowledges that Grantee sold Line 35 in 2011 and the City granted a new Franchise to the buyer of Line 35; the City expressly agrees that the right to install, operate, maintain, use, repair, replace, relocate and remove Line 63, but not Line 35, is included among the rights granted in this Ordinance as part of the Franchise.

SECTION 3: Conditions. The rights granted herein shall be subject to (a) the terms and conditions set forth in this Ordinance, and (b) construction of Pipelines and Appurtenances by the Grantee, at the Grantee's expense and at such time or times as directed by the City.

SECTION 4: Term. The Franchise shall be for a term of ten (10) years commencing April 9, 2014 (immediately following the expiration of Grantor's prior Franchise for Line 63) and expiring April 8, 2014, or until such earlier time that:

- A) The Franchise is voluntarily surrendered or abandoned by the Grantee, or assigned, transferred, sold or leased without the prior express written consent of the City, which assignment shall not be unreasonably withheld; or
- B) The State of California, the City, or some other municipal or public entity duly authorized by law shall purchase the Franchise area, as described in Section 1(B) by voluntary agreement, or shall condemn and take the Franchise area under the power of eminent domain; or the Franchise is forfeited by the Grantee due to the Grantee's noncompliance with the terms and conditions of the Franchise.
- C) The Grantee shall, within thirty (30) days after the passage of this Ordinance granting the Franchise, file with the City Clerk a written acceptance of the terms and conditions of this Ordinance: provided, however, that as to franchises granted to the United States of America, use will constitute acceptance.

SECTION 5: Insurance

- A) On or before commencement of any franchise operations, the Grantee shall obtain or provide satisfactory evidence of having policies of liability and worker's compensation insurance from companies authorized to transact business in the State of California by the Insurance Commissioner of California as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.
- B) The Grantee shall file with the City Clerk prior to commencement of any franchise operations, either certified copies of the policies or a certificate of insurance for each of the required policies executed by the company issuing the policy, certifying that the policy is in force and as provided by Section 13.08.050 of Chapter 13.08, Division I of Title 13.

- C) On or before the effective date of this Ordinance, Grantee shall file and thereafter at all times during the life of the Franchise keep on file with the City Clerk a corporate surety bond running to the City or public entity which may become entitled to the benefits herein reserved in the Franchise by virtue of future incorporations or annexations, in the penal sum of ten thousand dollars (\$10,000) or such other sum as may be specifically provided for in this Ordinance granting the Franchise, with surety to be approved by the City Attorney, conditioned that Grantee shall well and truly observe, fulfill and perform each condition of the Franchise and that in case of any breach of condition of the bond after thirty (30) days notice to cure has expired, the whole amount of the penal sum shall be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not to be filed prior to the effective date of this Ordinance, the award of the Franchise may be set aside and this Ordinance granting the Franchise repealed at any time prior to the filing of the bond and any money paid in consideration for the award of Franchise shall be deemed forfeited. In the event that the bond, after it has been so filed, shall at any time during the life of the Franchise, in the reasonable opinion of the City Attorney, becomes insufficient, the Grantee agrees to renew the bond, with sureties to be approved by the City Attorney, within thirty (30) days after written notice to do so from the City Attorney.
- D) As an alternate to the filing of a bond, the Grantee may deposit with the City Clerk and assign to the City savings and loan certificates or shares, or both, in the same amount as required on such bond.

SECTION 6: Fee. The Grantee shall pay to the City the following fees pursuant to the following requirements:

- A) An initial franchise fee of eleven thousand two hundred fifty five dollars (\$11,255.00) pursuant to Section 13.10.010 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code, prior to the adoption of this Ordinance.
- B) A base annual fee for times hereafter specified, in lawful money of the United States, as provided for in the Section 6231.5 of the California Public Utility Code, which annual fee shall be computed as follows;

1. The length of pipe expressed in feet located within the franchised area shall be multiplied by the applicable base rate, as adjusted pursuant to subdivision (d), in accordance with the following schedule:

Pipe size (internal diameter in inches)	Base rate per lineal foot
0-4	\$0.088
6	0.132
8	0.176
10	0.220
12	0.264
14	0.308

16		0.352
18		0.396
20		0.440
22		0.484
24		0.528
26		0.572
28		0.616
30		0.660

- C) For pipelines with an internal diameter not listed above, the fees shall be in the same Proportion to the fees of a 12-inch-diameter pipe as the diameter of the unlisted pipe is to 12 inches.
- D) The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:
- (a) The applicable base rate shall be multiplied by the Consumer Price Index for the Los Angeles County, as published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month in which payment is due and payable, and divided by the Consumer Price Index for June 30, 1989, which is declared to be 128.7. Under no circumstances shall the multiplying factor be less than one.
 - (b) If the United States Department of Labor, Office of Information, discontinues the preparation or publication of a Consumer Price Index for the Los Angeles County, and if no translation table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the index of June 30, 1989, the municipality shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this section in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1988. On this point, the determination by the municipality shall be final and conclusive.
- E) Initial construction charges relative to any new Pipelines and Appurtenances laid during the term of the Franchise, shall be calculated at a rate of one hundred dollars (\$100) per mile, or fraction thereof, as provided at the time and in the amounts specified in Section 13.10.040 of Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code.
- F) Fees pursuant to Section 13.10.060 of the Chapter 13.10, Division 1, of Title 13 of the South Gate Municipal Code and shall be due and payable annually during the term of the Franchise and subject to adjustment in accordance with paragraph B and D of Section 6, within three (3) months after the expiration of the calendar year. A rate of ten percent (10%) per annum, or fraction thereof beyond thirty (30) days after payment due date and following ten (10) days after receipt by Grantee of written notice of such delinquency, may be charged as additional consideration.

- G) Any neglect, omission or refusal by the Grantee to make any such payment as and when due, or to file any related statement, certification or verification as to the required payment reasonably required by the City, at the times or in the manner required herein and in the Pipeline Franchise Ordinance, shall be grounds for the declaration of a forfeiture of the Franchise and of all rights hereunder after thirty (30) days' notice to cure has expires as provided for in Section 12.
- H) The Grantee shall file with the City Clerk, within three (3) months after the expiration of the calendar year following the effective date of its Franchise, a verified statement setting forth in details the Grantee's computation of the annual fee which is payable for the preceding franchise payment period of the annual fee. Any neglect, omission or refusal by the Grantee to file the verified statement, or to pay the annual fee, at the times or in the manner herein provided, shall constitute grounds for the declaration of a forfeiture of this Franchise and of all rights of the Grantee hereunder.
- I) In the event of abandonment of facilities with the approval of the City as elsewhere in this Ordinance provided, or in the event of removal of such facilities by the Grantee, the payments otherwise due the City for occupancy of the roads or highways by such facilities shall be prorated for the calendar year in which such removal or abandonment occurs as of the end of the calendar month in which removed or abandoned.

SECTION 7: Plans.

Within ninety (90) days following the date in which any Pipelines and Appurtenances have been laid or constructed under this Franchise, the Grantee shall file a plan or plans in such forms as may be required by the City's City Engineer showing the accurate location and size of all Pipelines and Appurtenances then in place within the Franchise Area, and shall, upon installation of any Pipelines and Appurtenances, or upon change or removal of all or any portion thereof, file a revised map or maps showing the location and size of all such additional, changed or removed Pipelines and Appurtenances as of that day.

SECTION 8: Additional Conditions

The Grantee of this Franchise shall:

- A) Construct, install, test, and maintain all Pipelines and Appurtenances in accordance with and in conformity with all City, County, State and Federal Ordinances, statutes, rules, regulations and other laws (whether now existing or hereafter adopted) applicable to the installation, location, use, maintenance and/or removal of the Pipelines and Appurtenances;
- B) Pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Grantee under this Franchise, including restoring the Street to its original condition upon the removal of all or any portion of the Pipeline and Appurtenances, or upon the termination or non-renewal of the Franchise;
- C) Indemnify and hold harmless the City, its officers and employees from any and all liability for damages proximately resulting from the Grantee's acts or omissions under this Franchise; and be liable to the City for all damages proximately

- resulting from the failure of said Grantee well and faithfully to observe and perform each and every provision of this Franchise;
- D) Install, remove or relocate, at the request of the City and without expense to the City, any Pipelines and Appurtenances installed, used and maintained under this Franchise if and when made necessary by any lawful change of grade, alignment or width of the affected Street;
 - E) Construct, install, use, operate, repair or modify any pipeline for the transportation of flammable or combustible liquids, in a manner prescribed by the California State Fire Marshall, and/or Chief of Los Angeles Fire Department in accordance with Chapter 13.14 Division 1, of the Title 13 of the South Gate Municipal Code; and
 - F) Submit certified test results for the pipeline subject to the provision of the Pipeline Safety Act of 1981, California Government Code Section 51010, et seq. The testing shall be conducted as required by the California State Fire Marshal, and certified test results shall be requested by the City from the Fire Marshal. In the event the State Fire Marshal shall fail to provide such certified test results to the City, grantee shall provide such test results to the City upon request; and
 - G) Submit a written petition of franchise renewal to the City at least ninety (90) days prior to the expiration date.

SECTION 9: Permits. The Grantee shall obtain an excavation permit, and pay the applicable fee therefore, prior to commencing any excavation in the right-of-way. The Grantee may obtain an excavation permit by filing a set of excavation plans with the City Engineer, which plans shall be subject to the City Engineer's review and approval. The excavation plans shall show the location of the proposed excavation, as well as the location of all known existing pipes, sewers, conduits, improvements and other facilities in or under any Street or public property in which the franchise property is located with an adequate description of the proposed work, including an estimate of the duration of the interference with any street traffic. The issuance of any excavation permit for the construction or installation of a pipeline for the transmission of flammable or combustible liquids, gases or hazardous materials, shall be as prescribed by the fire Chief of the Los Angeles County Fire Department in accordance with Chapter 13.14, Division 1, of Title 13 of the South Gate Municipal Code.

- A) Where it is necessary to lay underground pipes through, under or across any portion of a paved or macadamized street, such work, where practicable and economically feasible, shall be done by a tunnel or bore so as not to disturb the foundation of such paved or macadamized street. If the same cannot be done, or if it is necessary to cut the street in order to access existing pipes and appurtenances, such work shall be done pursuant to an excavation permit, as provided in above paragraph, to be issued by the City Engineer upon application therefore.
- B) All work shall be subject to inspection by the City Engineer. All street coverings or openings, valves, vaults and manholes shall at all times be kept flush with the surface of the streets; provided, however, that vents for underground vaults and manholes may, subject to the prior approval of the City Engineer, extend above the surface of the streets when such vents are located in parkways, between the

curb and the property line. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations, and shall comply with such additional safety measures as the City Engineer may direct.

SECTION 10: Emergency Equipment

- A) The Grantee shall develop and maintain an emergency response plan, satisfactory to the City Engineer, which covers all franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include a 24-hour notification program and proof of arrangements capable of providing emergency response services, including but not limited to traffic control, street excavation, pipeline repair, and supplies and services as necessary, within two (2) hours of notification of any problem, and such other information as the City Engineer shall reasonably require. Repairs to a public street, alley or parkway shall be completed within seventy-two (72) hours unless otherwise authorized by the City Engineer. The City Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. Grantee's emergency response plan shall be submitted to the City Engineer within thirty (30) days after the effective date of the Franchise.
- B) Whenever any Pipeline or Appurtenance breaks or leaks so as to cause the release of oil or products thereof into the public right-of-way, Grantee, and any other person using or controlling the Pipeline or Appurtenance, shall immediately notify the City's Police Department and Public Works Department and shall implement precautionary safety measures including traffic control, system shutdown, valve closures, and public notification. In the event of an emergency which threatens life, health, safety or property, and where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work; provided, however, that within seventy-two (72) hours thereafter the Grantee shall make application to the City Engineer for an excavation permit in accordance with the procedures specified herein. The City Engineer may impose conditions upon the issuance of the excavation permit, and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times, and any damaged portion of the Street shall be restored to its original condition.
- C) If any portion of any Street is damaged by reason of defects in any of the Pipes and Appurtenances maintained or constructed by Grantee, or by reason of any other cause attributable to or arising from the operation of any Pipes and Appurtenances constructed or maintained by Grantee, the Grantee shall, at its sole cost and expense, immediately repair all damage and restore the Street to the condition existing before such damage occurred. All such work shall be done under the direction of the City Engineer, and to the reasonable satisfaction of the City Engineer. Grantee shall repair such damage and restore the Street within three (3) working days after written demand therefore by the City Engineer, or

such other period as the City Engineer may authorize when required for the protection of the public health and safety.

- D) If the Grantee, after reasonable notice, fails or refuses to pave, surface, grade, repave, resurface or regrade as required by the provisions of this Franchise, the City may cause the work to be done and shall keep an itemized account of all costs, including reasonable administrative overhead expenses. Grantee shall pay such costs to City within thirty (30) days after presentation to Grantee of an itemized account of such costs.

SECTION 11: Records.

- A) Grantee acknowledges that the City's records may not be complete and that Pipes and Appurtenances previously unknown to City are frequently discovered. Consequently, by granting this Franchise or by approving any excavation permit requested by Grantee, the City does not warrant the accuracy of information supplied to the Grantee by the City regarding the location or existence of other facilities. Nothing herein shall be deemed to make the City, or any officer, agent or employee of the City, responsible or liable to the Grantee or to any other person by virtue of the City's approval of excavation permits and/or plans, regardless of whether any information is supplied by the City to the Grantee pertaining to the location of existing pipes, facilities or other improvements on, in or under any Street or other public property.
- B) The Grantee shall keep and preserve, within the County of Los Angeles for a period of five (5) years, subsequent to the date of the most recent franchise fee determination as ascertained by an audit made by the City or on its behalf, all the records necessary to determine the amount of such franchise fee.
- C) At all reasonable times, the Grantee shall permit the City or its duly authorized representative, to examine all Pipelines and Appurtenances and to examine and transcribe any and all books, accounts, papers, maps, and other records kept or maintained by the Grantee or under its control and associated with the Pipelines and Appurtenances and/or the financial condition of the Grantee with respect thereto.

SECTION 12: Failure to Comply.

- A) If the Grantee shall fail, neglect or refuse to comply with any of the provisions or conditions of this Franchise, and shall not, within thirty (30) days after written demand for compliance, begin the work of compliance, or after commencing such compliance shall fail to prosecute the same with due diligence to completion, then the City, acting by and through its legislative body, may declare this Franchise forfeited.
- B) In the event of noncompliance by the Grantee with any of the conditions hereof, the City may, in addition to all other remedies provided for herein, bring suit for the forfeiture or termination of this Franchise.

SECTION 13: Removal or abandonment of facilities.

- A) At the expiration, revocation or termination of this Franchise or of the permanent discontinuance of the use of all or a portion of its facilities, the Grantee shall, within thirty (30) days thereafter, make written application to the Director of Public Works for authority either to: (1) abandon all or a portion of such facilities in place; or (2) remove all or a portion of such facilities. Such application shall describe the facilities desired to be abandoned, their location with reference to City highways, and shall describe with reasonable accuracy the physical condition of such facilities. The Director of Public Works shall determine whether any abandonment or removal which is thereby proposed may be effected without detriment to the public interest and under what conditions such proposed abandonment or removal may be effected. He or she shall then notify the Grantee of his or her determinations.
- B) Within thirty (30) days after receipt of such notice, the Grantee shall apply for a permit from the Public Works Department to abandon or remove the facility.
- C) The Grantee shall, within ninety (90) days after obtaining such permit, commence and diligently prosecute to completion the work authorized by the permit.

SECTION 14: Effective Date. This Ordinance shall take effect and be in force thirty (30) days after its adoption and upon written acceptance thereof is filed by the Grantee with the City Clerk of the City.

[Remainder of page left blank intentionally]

SECTION 15: Publication Expenses. The Grantee of this Franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this Franchise; said payment to be made within thirty (30) days after the City shall have furnished said Grantee with a written statement of such expenses.

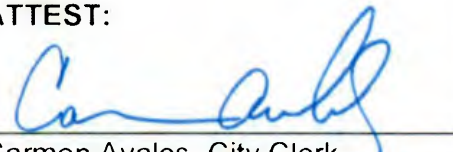
SECTION 16: Posting of Ordinance. The City Clerk shall certify to the adoption of this Ordinance and shall cause same to be published as required by law.

PASSED, APPROVED AND ADOPTED this 25th day of November 2014.

CITY OF SOUTH GATE:


Henry C. Gonzalez, Mayor

ATTEST:


Carmen Avalos, City Clerk
(SEAL)

APPROVED AS TO FORM:


Raul F. Salinas, City Attorney

ORDINANCE CERTIFICATION PAGE

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF SOUTH GATE)

I, Carmen Avalos, City Clerk of the City of South Gate, California, hereby certify that the whole number of Members of the City Council of said City is five; that Ordinance No. 2321 was adopted by the City Council at their Regular Meeting held on November 25, 2014, by the following vote:

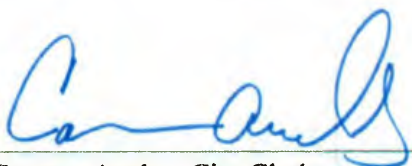
Ayes: Council Members: Gonzalez, Davila and Hurtado

Noes: Council Members: None

Absent: Council Members: Morales and De Witt

Abstain: Council Members: None

Witness my hand and the seal of said City on November 1, 2014.



Carmen Avalos, City Clerk
City of South Gate, California

PACIFIC PIPELINE SYSTEM LLC



March 11, 2024

VIA EMAIL

Mr. Ashford Ball, MPA
City of South Gate
Department of Public Works
8650 California Avenue
South Gate, CA 90280

Dear Mr. Ball,

Pacific Pipeline System, LLC currently has a 10-year pipeline Franchise Ordinance #2321 with the City of South Gate for Line 063. This Franchise Ordinance expires on April 8, 2024. Please accept this written notice that Pacific Pipeline System LLC would like to proceed with renewing this Franchise Ordinance with the City of South Gate.

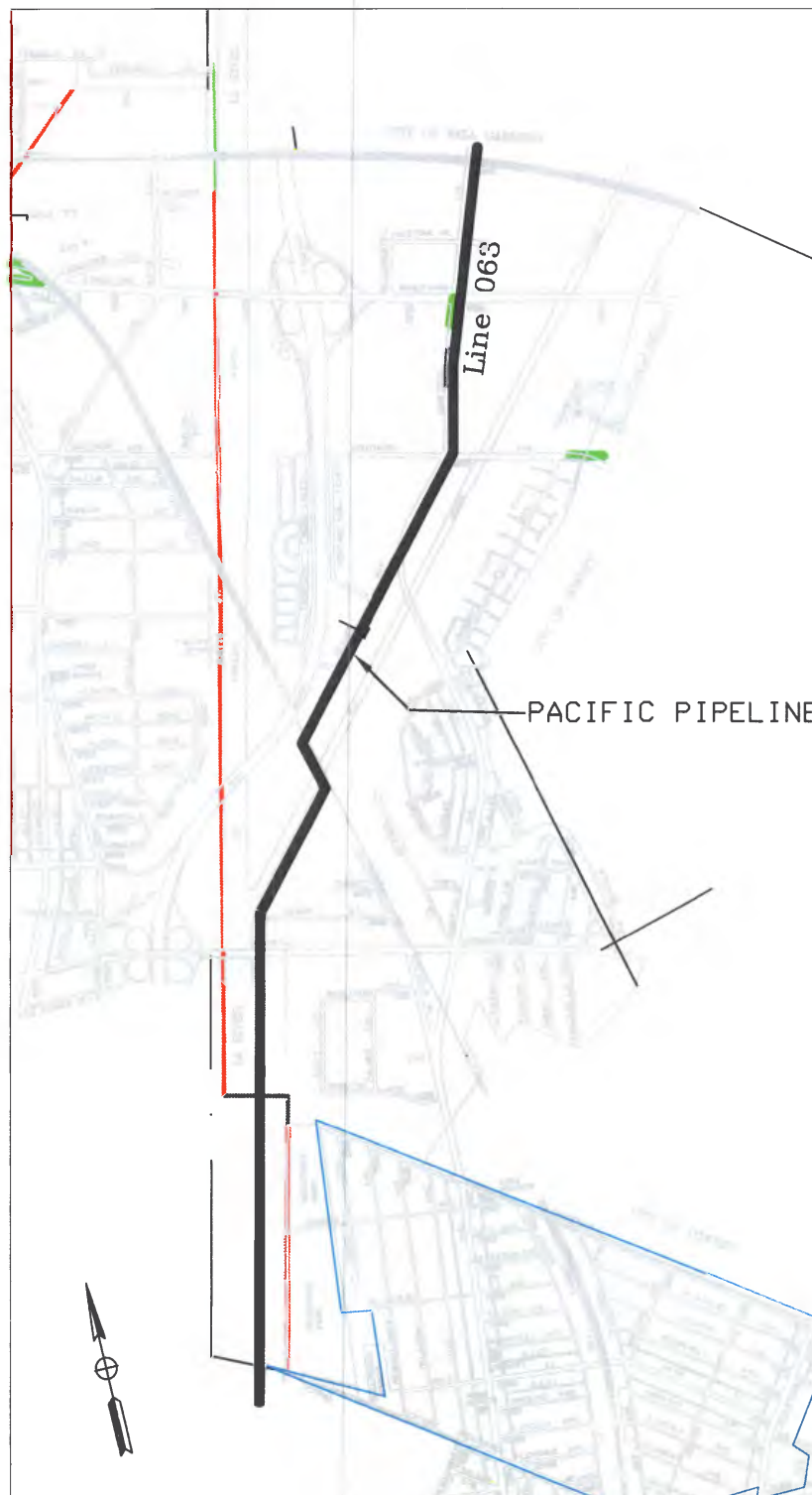
Pacific Pipeline System LLC's Right of Way consultant for this project is Paragon Partners Consultants, Inc. ("Paragon"). Paragon will provide the City of South Gate with any additional information you or your staff may require processing this renewal. If you have any questions or to request information, please contact Melissa Devitt at Paragon. Ms. Devitt can be reached by telephone at (714) 471-9497 or by email at mdevitt@paragon-partners.com

Thank you for your time and consideration.

Sincerely,

Pam Thayer
Senior Director
Land & Contracts

LOCATION MAP



PACIFIC PIPELINE SYSTEM LLC.

CITY MANAGER'S OFFICE

APR 16 2024

2:00pm

City of South Gate
CITY COUNCIL

AGENDA BILL

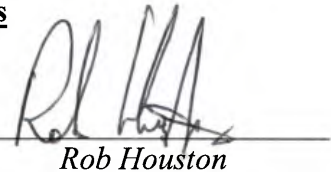
For the Regular Meeting of: April 23, 2024

Originating Department: Human Resources

Human Resources Director:


Jon Hamilton

City Manager:


Rob Houston

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE RECLASSIFICATION OF ONE OF THE FULL-TIME HOUSING SPECIALIST POSITIONS IN THE COMMUNITY DEVELOPMENT DEPARTMENT TO ONE FULL-TIME HOUSING ASSISTANT POSITION; APPROVE THE JOB CLASSIFICATION SPECIFICATION FOR THE FULL-TIME POSITION OF HOUSING ASSISTANT; AND TO DIRECT STAFF TO UPDATE THE CONSOLIDATED SALARY PAY TABLE BY ADDING THE HOUSING ASSISTANT TITLE, PAY GRADE, AND PAY RANGE

PURPOSE: To approve the reclassification of one of the full-time Housing Specialist positions in the Community Development Department to one full-time Housing Assistant position; approve the job specification for the full-time Housing Assistant position; and direct staff to add the full-time Housing Assistant classification to the Consolidated Salary Pay Table with the proposed salary grade and range.

RECOMMENDED ACTIONS: The City Council will consider adopting a Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) by taking the following actions:

- 1) Approve the reclassification of one full-time Housing Specialist position in the Community Development Department to one full-time Housing Assistant position;
- 2) Approve the classification specification for the full-time position of Housing Assistant; and
- 3) Direct staff to update the Consolidated Salary Pay Table for the City of South Gate by adding the full-time position of Housing Assistant at Pay Grade 518 (\$4,505 - \$5,476 monthly), a Non-Exempt Classification assigned to the Municipal Employees Association ("MEA").

FISCAL IMPACT: No fiscal impact. The reclassification of one of the full-time Housing Specialist positions to a Housing Assistant position in the Community Development Department will result in an estimated savings of \$15,000 annually, which includes the cost of benefits.

ANALYSIS: None.

BACKGROUND: The City must, from time to time, add, remove, reclassify, or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the City's workforce. In response to these changing needs and demands, job classification specifications must be amended to more closely match the tasks which need to be performed by employees in the City's various departments.

As part of the City's Adopted Fiscal Year 23/24 Budget, the City Council approved the addition of one Senior Housing Specialist position and the addition of one more Housing Specialist position, bringing the number of approved Housing Specialist positions from two to three. Despite the City's best efforts to recruit qualified Housing Specialists, the final candidate eligibility lists have resulted in few desired applicants because of the required Housing Certifications necessary to qualify. In an effort to find quality applicants to assist the City's Housing Authority, it is necessary to reclassify one of the full-time Housing Specialist positions to one full-time Housing Assistant position. This will permit the City to hire a promising candidate that does not have the necessary Housing Certifications and then provide that employee with the opportunity to obtain the necessary certifications during his/her first year of employment. Once that individual has obtained the necessary certifications and has some experience in the City's Housing Authority, he/she will then be an ideal candidate to promote into a vacant Housing Specialist position. This entry-level position allows the Housing Authority the flexibility to hire a promising candidate and then train that person.

The Housing Assistant will primarily assist Housing Specialists in performing a variety of duties related to the implementation of the Section 8 Housing Choice Voucher program, Emergency Housing Voucher, Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) program, which are operated by the South Gate Housing Authority and the City of South Gate Housing Division, and in accordance with federal, state, and local policies, procedures, regulations and laws. The Housing Assistant will perform more simplified and broader technical and administrative duties than the Housing Specialist.

The proposed pay is based upon a similarly situated position in the Community Development Department, the Community Development Technician II, which shares a similar level of responsibility. Additionally, the Housing Assistant pay is positioned less than a Housing Specialist so that it is appropriately situated in the career progression of an individual working in the Housing Authority. Therefore, the proposed pay is at Pay Grade 518 (\$4,505 - \$5,476 monthly). The position shall remain as non-exempt under FLSA and as a position assigned to MEA.

Human Resources staff worked with the Community Development Department to develop the job classification specifications for the Housing Assistant. Staff also worked with MEA to review the new job specifications and the recommended pay, of which they agree.

ATTACHMENT: Proposed Resolution (including job classification specification)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE RECLASSIFICATION OF ONE OF THE FULL-TIME HOUSING SPECIALIST POSITIONS IN THE COMMUNITY DEVELOPMENT DEPARTMENT TO ONE FULL-TIME HOUSING ASSISTANT POSITION; APPROVE THE JOB CLASSIFICATION SPECIFICATION FOR THE FULL-TIME POSITION OF HOUSING ASSISTANT; AND TO DIRECT STAFF TO UPDATE THE CONSOLIDATED SALARY PAY TABLE BY ADDING THE HOUSING ASSISTANT TITLE, PAY GRADE, AND PAY RANGE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments;

WHEREAS, the City desires to approve reclassification of one of the full-time position of Housing Specialist positions in the Community Development Department to one full-time Housing Assistant position;

WHEREAS, the City desires to approve the job classification specification for the full-time position of Housing Assistant;

WHEREAS, the City desires to approve the adjustment of the Consolidated Salary Pay Table and direct staff to add the respective salary range and the salary pay table for the full-time Housing Assistant; and

WHEREAS, the Municipal Employees Association ("MEA") is in agreement with the reclassification of one of the full-time Housing Specialist positions to one full-time Housing Assistant position, the job classification specification for the full-time Housing Assistant position, and the salary range for the full-time Housing Assistant position.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council hereby approves and adopts the proposed amendment to the City's Salary Resolution and Position Classification Plan to approve the reclassification of one of the full-time Housing Specialist positions to one full-time Housing Assistant position in the Community Development Department.

SECTION 3. The City Council hereby approves the job classification specifications for the full-time position of Housing Assistant in the Community Development Department, attached hereto as Exhibit "A."

SECTION 4. The City Council hereby approves and directs staff to update the City's Consolidated Salary Pay Table to add the position of Housing Assistant, a MEA position, at the Pay Grade of 518 with a pay range of \$4,505 to \$5,476 per month.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 23rd day of April 2024.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (DZ)
Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

HOUSING ASSISTANT

DESCRIPTION

Under general direction, performs entry-level clerical and technical tasks related to the implementation of Section 8 Housing Choice Voucher program, CDBG, and HOME programs in the City of South Gate Housing Authority in accordance with federal, state, and local laws, policies, procedures, and regulations; performs related duties as required.

CLASS CHARACTERISTICS

The Housing Assistant is responsible for performing a full range of entry-level technical and administrative work in the Housing Division requiring knowledge and judgment in the application of housing related policies, procedures, and systems.

SUPERVISION RECEIVED

Works under the direct supervision of the Housing Manager.

SUPERVISION EXERCISED

Does not supervise any staff.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following:

Interviews rental assistance applicants for initial eligibility and advises them of applicable rules, policies, and procedures governing eligibility and occupancy; researches and verifies eligibility information; conducts special and interim interviews of tenants related to changes in household composition, income, and/or moves; determines continued eligibility.

Interviews homeowners to determine their eligibility for rehabilitation loans and grants, and advises them of applicable rules, policies, and procedures; researches and verifies eligibility information; assists with managing and qualifying CDBG sub-recipients.

Assists in the interpretation, implementation, communication, and enforcement of HUD guidelines and regulations to program participants, owners, and other agencies.

Maintains housing related documentation records; performs data entry for housing automated record-keeping system; analyzes housing data to generate reports; prepared and types housing-related reports and correspondence.

Assists inspection prospective and assisted housing to ensure conformance with HUD standards and assists in the determination of necessary corrections.

Processes rental assistance re-certifications, interims, rent increases, issuance of vouchers and third-party verifications; updates housing records with homeowners and sub-recipients involved with CDBG and

HOME programs.

Assists the Housing Manager in the counseling of participants, owners, and sub-recipients with regard to program violations; provides notification to the Housing Manager of possible fraud cases, and may be directed to research the possible fraud and make recommendations.

Assists the Housing Manager in investigating difficult and/or sensitive situations involving participants and owners; assists in counseling and working to resolve complaints with applicants, tenants, owners, and citizens regarding housing assistance programs.

Performs related duties as assigned.

QUALIFICATIONS**Education and Experience**

Possession of a high school diploma or a G.E.D. is required. At least one year of responsible experience providing service to the public, particularly low-income individuals, in fields such as public housing, public health, vocational guidance, social services, or property management is required.

Certifications Required:

- Possession of the Housing Choice Voucher (HCV) Specialist Certificate and one of the following certificates within one (1) year of hire is required to successfully pass probation:
 - a. HCV Eligibility Specialist
 - b. HCV Housing Quality Standard Specialist
 - c. Rent Calculations
 - d. HCV and Public Housing Calculations Specialist
 - e. HCV Occupancy Specialist
 - f. NSPIRE Certification
- Possession of NSPIRE Certification at the time of hire is highly desirable.

License Requirement

Possession of a valid California Class C Driver's License, proof of insurance and a satisfactory driving record is required at time of appointment and throughout employment in this position.

Knowledge, Skills and Abilities

Basic knowledge of subsidized housing programs and regulations; procedures and practices required in verifying data; functions of various social service agencies; effective interviewing techniques; business arithmetic; principles of data collection and record keeping; automated technology and office equipment.

Ability to meet the public in situations requiring diplomacy and tact; speak clearly, interpret and explain technical information; listen effectively; work independently and make sound decisions; analyze sensitive situations; resolve disputes through application of City policy; organize work, establish priorities and meet deadlines; communicate effectively both orally and in writing; make arithmetical calculations quickly and accurately; perform accurate clerical, record keeping work; establish and maintain cooperative working relationships.

Skill in the operation of a variety of office equipment, including computers and calculators.

Bilingual in English/Spanish is desirable.

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit, talk or/and hear; and may stand for extended periods of time. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet in the office and moderately loud when outdoors. Incumbents are occasionally exposed to outside weather conditions, traffic, dust, gas, fumes, and chemicals.

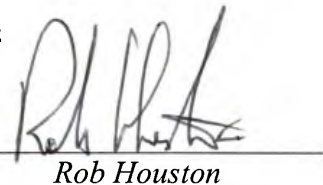
HOUSING ASSISTANT
Created, 04/23/24

APR 16 2024
2:00 pm**City of South Gate**
CITY COUNCIL**AGENDA BILL**For the Regular Meeting of: **April 23, 2024**
Originating Department: **Human Resources**

Human Resources Director:


Jon Hamilton

City Manager:


Rob Houston

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE RECLASSIFICATION OF THE TRANSPORTATION PLANNING MANAGER IN THE PARKS AND RECREATION DEPARTMENT TO TRANSIT SERVICES COORDINATOR; APPROVE THE JOB CLASSIFICATION SPECIFICATION FOR THE POSITION OF TRANSIT SERVICES COORDINATOR POSITION; AND DIRECT STAFF TO UPDATE THE CONSOLIDATED SALARY PAY TABLE BY ADDING THE TRANSIT SERVICES COORDINATOR TITLE, PAY GRADE, AND PAY RANGE

PURPOSE: To reclassify the Transportation Planning Manager position in the Parks and Recreation Department to Transit Services Coordinator, approve the job classification specification for the Transit Services Coordinator, and to direct staff to update the Consolidated Salary Pay Table by adding the Transit Services Coordinator title, pay grade, and pay range.

RECOMMENDED ACTION: The City Council will consider adopting a Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve the following actions:

- 1) Reclassify the Transportation Planning Manager position in the Parks and Recreation Department to Transit Services Coordinator;
- 2) Update the classification specification for the position of Transit Services Coordinator; and
- 3) Direct staff to update the Consolidated Salary Pay Table by adding the Transit Services Coordinator title, pay grade, and pay range (Pay Grade 512, \$4,332 to \$5,265 per month).

FISCAL IMPACT: Approving the reclassification of the Transportation Planning Manager in the Parks and Recreation Department to Transit Services Coordinator will result in savings of approximately \$44,184 annually. No additional appropriations are needed for Fiscal Year 2023/24 due to salary savings from this position being vacant.

ANALYSIS: None.

BACKGROUND: The City must, from time to time, add, remove, reclassify, or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan to satisfy the changing needs and demands of the City's workforce. In response

to these changing needs and demands, job classification specifications must be amended to more closely match the tasks which need to be performed by employees in the City's various departments.

The responsibility to coordinate transportation services in the City has been traditionally performed by a qualified coordinator; however, in early 2022, the position was reclassified to Transportation Supervisor to attract a highly qualified individual to perform these and other duties for the Parks and Recreation Department. The City then began recruiting continuously for the position of Transportation Supervisor in March 2022, and, despite its best efforts, it was not able to fill the position with a viable candidate. After conducting a study with an outside consultant, on October 24, 2023 the City Council approved retitling the position to Transportation Planning Manager to better reflect the duties of the position and the level of responsibility it would entail, and slightly adjusted the pay to meet market demands for a manager. Despite the best efforts of the City, the position remains unfilled; however, there are capable individuals that would be able to perform the traditional duties of a transportation coordinator if the position were reinstated to its original status.

As a result, staff now recommends that the Transportation Planning Manager position be reclassified to Transit Services Coordinator, which removes the managerial responsibilities tied to the Transportation Planning Manager position, to fill this full-time position with a qualified individual capable of coordinating the City's Transit Service program. As part of the reclassification process and downgrading the position from a manager to a coordinator, the proposed salary will go from Pay Grade 619 (\$7,361 to \$8,947 per month) for Transportation Planning Manager to Pay Grade 512 (\$4,332 to \$5,265 per month) for Transit Services Coordinator, which is in parity with other coordinators in the Parks and Recreation Department.

Human Resources staff worked with the Department of Parks and Recreation to update the changes to the job classification specification for Transit Services Coordinator. Staff also corresponded with the Municipal Employees Association (MEA) Board Members to meet and confer in good faith regarding these proposed changes, and they agree with the changes to the job classification specification.

ATTACHMENT: Proposed Resolution (including job classification specification)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE RECLASSIFICATION OF THE TRANSPORTATION PLANNING MANAGER IN THE PARKS AND RECREATION DEPARTMENT TO TRANSIT SERVICES COORDINATOR; APPROVE THE CLASSIFICATION SPECIFICATION FOR THE POSITION OF TRANSIT SERVICES COORDINATOR; AND DIRECT STAFF TO UPDATE THE CONSOLIDATED SALARY PAY TABLE BY ADDING THE TRANSIT SERVICES COORDINATOR TITLE, PAY GRADE, AND PAY RANGE

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments;

WHEREAS, the City desires to reclassify the Transportation Planning Manager in the Parks & Recreation Department to Transit Services Coordinator;

WHEREAS, the City desires to approve the updates to the job classification specification for the position of Transit Services Coordinator;

WHEREAS, the City desires to direct staff to update the Consolidated Pay Table and direct staff to add the Transit Services Coordinator, pay grade, and pay range; and

WHEREAS, the Municipal Employees Association (MEA) is in agreement with the reclassification of the Transportation Planning Manager to Transit Services Coordinator, the update to the job classification specification for Transit Services Coordinator, and the salary range for the Transit Services Coordinator.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council does hereby approve the reclassification of the Transportation Planning Manager in the Parks and Recreation Department to Transit Services Coordinator.

SECTION 3. The City Council hereby approves and adopts the proposed amendments to Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve the updates to the job classification specification for the position of Transit Services Coordinator.

SECTION 4. The City Council hereby approves and adopts the proposed job specifications for Transit Services Coordinator, attached hereto as Exhibit "A."

SECTION 5. The City Council hereby does approve and direct staff to update the consolidated salary schedule to add the Transit Services Coordinator at Pay Grade 512 (\$4,332 to \$5,265 per month).

SECTION 6. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this **23rd** day of **April 2024**.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (02)
Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

TRANSIT SERVICES COORDINATOR

DESCRIPTION

Under general direction, this position will coordinate the City's Transit Services Division programs and performs related duties as assigned. The position also may perform other Recreation Coordinator duties as required. This is a full-time position and may be required to work a variety of hours including, days, evenings and weekends.

CLASS CHARACTERISTICS

This classification is considered part of the Recreation Coordinator series of positions; however, it is distinguished by its specific responsibilities related to the coordination of transportation infrastructure and community service activities.

SUPERVISION RECEIVED

Works under the general supervision of a department director or designated supervisor.

SUPERVISION EXERCISED

Provides oversight to part time staff.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; and reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following:

Schedules, organizes, coordinates and implements transit programs, workshops and special events; prepares schedule of events and secures necessary personnel, equipment and materials for program activities; monitors and supervises transit program participants; maintains established guidelines for effective and safe programs; assists in assessment of community needs and recommends improvements to current, programs and events; provides input to department budget; provides work direction to part-time staff and volunteers; recruits, trains and evaluates staff and volunteers; meets with a variety of community groups, governmental and private agencies to obtain services, programs and support; communicates plans, policies and procedures to various groups and the general public; resolves patron problems according to established guidelines; prepares publicity releases, reports, brochures and general promotions of programs; purchases program supplies and equipment, and is responsible for inventory control; prepares and maintains a variety of records including attendance, registration, incidents and equipment use records; conducts research on a variety of transportation related issues and prepares written and oral reports; opens and closes facilities; schedules and prepares facilities and recreation areas for use; performs routine custodial work as needed; may collect fees and register patrons for transportation programs and activities; administers first aid and CPR, as needed. Also may be assigned other Recreation Coordinator duties.

QUALIFICATIONS**Training and Experience**

Completion of two years of college with courses in physical education, recreation, social services, gerontology or related field and three years of experience in transportation work is required. Possession of an American Red Cross First Aid Certificate and CPR Certificate are required. Possession of or ability to obtain a California Class C driver's license and a satisfactory driving record is required at the time of employment and throughout employment is required. English/Spanish bilingual skills are highly desirable.

Knowledge, Skills, and Abilities

Theories, principles and practices of transportation, Metro bus sales, and Dial A Ride programs; techniques and methods of planning and organizing group activities; skills and equipment used; public relations and marketing techniques; principles and practices of customer service and public contact; principles of supervision, training and performance evaluation; first aid methods and safety practices. Ability to: schedule, organize and implement transit programs with groups and individuals of all ages; analyze, interpret and explain department policies and procedures; conduct research and prepare and present reports; maintain accurate records; work independently with little direction; plan and organize work to meet deadlines; exercise sound judgment; deal constructively with conflict and develop effective resolutions; supervise assigned staff; meet the public in situations requiring diplomacy and tact; communicate effectively both orally and in writing; establish and maintain cooperative working relationships.

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice Program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to operate, finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderately quiet.

Transit Services Coordinator
Created October, 2015
Updated 04/23/2024

APR 17 2024
7:30 AM

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: **April 23, 2024**
Originating Department: **Human Resources**

Human Resources Director:

Jan Hamilton

City Manager:

Rob Houston

SUBJECT: RESOLUTION AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE UPDATES TO THE JOB CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF EQUIPMENT OPERATOR, WATER METER READER I, AND WATER METER READER II IN THE DEPARTMENT OF PUBLIC WORKS

PURPOSE: To consider updating the job classification specifications for the positions of Equipment Operator, Water Meter Reader I, and Water Meter Reader II in the Department of Public Works.

RECOMMENDED ACTION: The City Council will consider adopting a Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve updates to the job classification specifications for the positions of Equipment Operator, Water Meter Reader I, and Water Meter Reader II in the Department of Public Works

FISCAL IMPACT: Approving the updates to the job classification specifications for Equipment Operator, Water Meter Reader I, and Water Meter Reader II will have no fiscal impact to the Fiscal Year 2023/24 Adopted Budget.

ANALYSIS: The requested updates to the Equipment Operator, Water Meter Reader I, and Water Meter Reader II job classification specifications are to provide some clarity to the expectations of the positions and to adjust the minimum qualifications to assist in the City's recruitment efforts.

BACKGROUND: The City must, from time to time, add, remove, reclassify, or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the City's workforce. In response to these changing needs and demands, job classification specifications must be amended to more closely match the tasks which need to be performed by employees in the City's various departments. By updating the Equipment Operator, Water Meter Reader I, and Water Meter Reader II positions, it will greatly assist in the City's recruitment and retention efforts because the minimum requirements are narrowly tailored to meet the actual needs of the City.

The proposed substantive change to the Equipment Operator classification specification removes as a minimum requirement the obligation to obtain an Introduction to Public Works Inspection Certification within 18 months of appointment as this qualification is not germane to the primary duties of the position.

The proposed substantive changes to the Water Meter Reader I classification specification provides that its supervisor shall be the Water Customer Service Supervisor, provides clarity that the Water Resources Control Board Grade I Distribution Certification is required within one year of appointment, and that an incumbent obtaining the Water Resources Control Board Grade II Distribution Certification will advance to Water Meter Reader II.

The proposed substantive changes to the Water Meter Reader II classification specification provides that its supervisor shall be the Water Customer Service Supervisor, provides clarity that the Water Resources Control Board Grade II Distribution Certification is required at the time of hire, and that an incumbent is not required to obtain any other water-related certificates not necessary for the performance of the duties required for this position.

Human Resources staff worked with the Public Works Department to update the job classification specifications for the Equipment Operator, Water Meter Reader I, and Water Meter Reader II positions. Staff also worked with the Municipal Employees Association (MEA) Board Members to inform them of the updates to the job classification specification, and they are in agreement with the updates to the job classification specifications.

ATTACHMENT: Proposed Resolution (including job classification specifications)

RESOLUTION NO. _____

**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, AMENDING RESOLUTION NO. 6454 (SALARY RESOLUTION AND POSITION CLASSIFICATION PLAN) TO APPROVE THE UPDATES TO THE JOB CLASSIFICATION SPECIFICATIONS FOR THE POSITIONS OF EQUIPMENT OPERATOR, WATER METER READER I, AND WATER METER READER II IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City must, from time to time, add or otherwise adjust job classifications, job specifications and/or compensation in the Salary Resolution and Position Classification Plan in order to satisfy the changing needs and demands of the workforce and to more closely match the tasks which need to be performed by employees in the City's various departments; and

WHEREAS, the City desires to approve the update to the job classification specifications for the positions of Equipment Operator, Water Meter Reader I, and Water Meter Reader II in the Public Works Department.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council hereby approves and adopts the proposed amendments to the City's Salary Resolution and Position Classification Plan to approve the updates to the job classification specifications for the positions of Equipment Operator, Water Meter Reader I, and Water Meter Reader II.

SECTION 3. The City Council hereby approves and adopts the proposed job specification for the Equipment Operator classification, attached hereto as Exhibit "A."

SECTION 4. The City Council hereby approves and adopts the proposed job specification for the Water Meter Reader I classification, attached hereto as Exhibit "B."

SECTION 5. The City Council hereby approves and adopts the proposed job specification for the Water Meter Reader II classification, attached hereto as Exhibit "C."

[Remainder of page left blank intentionally.]

SECTION 6. The City Clerk shall certify to the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this **23rd** day of **April 2024**.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas 
Raul F. Salinas, City Attorney

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

EQUIPMENT OPERATOR

DESCRIPTION

Under general supervision, performs operations of heavy equipment such as backhoe operation, front end loaders, street sweepers, rollers, mowers, various grinders, man lifts and other equipment used in the maintenance and repair of City streets, trees, sewers, storm drains, sidewalks, curbs and gutters; perform related duties as required.

CLASS CHARACTERISTICS

The Equipment Operator is a single classification, which performs skilled journey level functions with projects involving City streets, trees, storm drains and sewer systems maintenance.

SUPERVISION RECEIVED

Works under the direct supervision of the Street/Sewer Foreman and Street Superintendent.

SUPERVISION EXERCISED

Does not exercise supervision.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following:

Performs regular and emergency tree care, such as trimming, thinning, balancing and removal using ladders and aerial buckets, stump grinders and sidewalk grinders.

Operates and maintains sewer and flood control related equipment to keep the sewer manholes, sewer mainlines and flow channels clear of debris.

Repairs, forms, and finishes concrete curbs, gutters, sidewalks, and spandrels.

Removes, replaces, and repairs hazards in streets, such as potholes and cracks.

Cleans-up and removes bulky items from alleys, sidewalks, streets, and walls, as well as organizes and guides city crews in various tasks such as clearing debris from roadway after auto accident, and spills.

Monitors, maintains and replaces informational and service signs throughout the city.

Drives, operates, inspects, cleans, and maintains, cars, trucks, street sweepers, power-driven street maintenance and construction equipment, including three-axle trucks and trailers, front-end loaders, small tractors, skip loaders and asphalt rollers, as well as a variety of power and mechanical equipment to ensure safety and optimum performance.

Loads, transports and unloads stone, gravel, asphalt, slurry materials, dirt and a variety of other materials.

Represents the City and communicates effectively over the phone and in person with co-workers, the public, contractors, manufacturers, and representatives in a courteous, effective, and professional manner.

Sets road signs, cones, and barricades to route traffic in a safe manner.

Lays out the painting of traffic directional signs, crosswalks, stop bars, letters, curbs, center, and land lines and striping of parking lots.

QUALIFICATIONS

Education and Experience

Graduation from high school or equivalent is required, and two (2) years of experience required in Public Works heavy equipment operation use in street and sewer maintenance and repair work, and Public Works technology programs.

License/Certifications/Special Requirements

Possession of a valid Class B California Driver's License with a Tanker endorsement is required at appointment and throughout employment in this position. This classification is subject to random drug/alcohol testing pursuant to Department of Transportation guidelines/requirements.

Knowledge, Skills and Abilities

Knowledge of: equipment operation, techniques, and methods used in the operation of heavy equipment used in the construction and maintenance area of streets, sidewalks, signs, and storm drains and sewer systems; training techniques and safe work practices; uses and purposes of general construction tools and equipment; traffic laws, ordinances and rules involved in truck and heavy equipment operation.

Ability to: understand, explain and apply policies and procedures; perform skilled equipment operation in the maintenance, construction and repair work assigned; analyze data and information; train personnel on unit activities, procedures and regulation; evaluate work procedures and recommend improvements; estimate job costs, accurately order supplies, and maintain inventory; operate a variety of equipment, vehicles, power and hand tools, perform heavy manual work on a regular basis; work safely; respond to emergency and problem situations in an effective manner; communicate clearly and concisely, both orally and in writing; follow oral and written instructions; work independently; read and interpret basic maps; write reports and keep accurate records; establish and maintain effective relationships with others.

Skills in: operating equipment used in work performed.

ADDITIONAL INFORMATION:

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM:

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to drive a street sweeping vehicle, walk, stand, bend, twist, crouch, talk or hear. The employee is frequently required to use hands and fingers to handle, or feel objects, tools, or controls; and push, pull, reach with hands and arms; and operator foot controls. Incumbents are occasionally exposed to hazardous conditions and must occasionally work at heights of 40 to 90 feet. The employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, color perception and the ability to adjust focus. The noise level in the work environment is usually noisy. Incumbents are occasionally exposed to adverse environmental conditions.

EQUIPMENT OPERATOR

Amended 08/12/1997

Amended 08/29/2011

Amended 05/28/2019

Amended 04/23/2024

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

WATER METER READER I

DESCRIPTION

Under general direction, performs entry-level water meter reading duties which includes reading and reporting readings of water meters, detect and report defective water meters, and perform other related work as required.

CLASS CHARACTERISTICS

The Water Meter Reader I is responsible for performing a full range of entry-level technical work in the Department of Public Works Water Division related to reading and reporting water meters and related duties. This position may be required to work on a 7-day basis to meet the operation needs of the Water Division.

SUPERVISION RECEIVED

Works under the direct supervision of the Water Customer Service Supervisor.

SUPERVISION EXERCISED

Does not supervise any staff.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following:

Works an established route and schedule to read customer water meters, records, and readings; notes high or low readings for possible malfunction of a meter.

Performs minor maintenance on meter boxes such as replacements of broken lids, cleaning glass covers, and keeping boxes clean of plant growth.

May collect delinquent bills as required, issue door hangers and perform turn-on and offs, and rereads.

Reports hazardous, unsanitary, or other conditions requiring attention or action by the City.

May be assigned to replace Water Distribution personnel.

Performs related duties as assigned.

QUALIFICATIONS

Education and Experience

Possession of a high school diploma or a G.E.D. is required. At least one year of responsible experience providing service to the public is required.

Certifications Required:

- Possession of a Water Resource Control Board Grade I Distribution Certification within one year of appointment in the Water Meter Reader I position is required to pass probation.
- Possession of Water Resource Control Board Grade II Distribution Certificate will advance the employee to Water Meter Reader II.

License Requirement

Possession of a valid California Class C Driver's License, and a satisfactory driving record is required at time of appointment and throughout employment in this position.

Knowledge, Skills and Abilities

Basic knowledge of subsidized housing programs and regulations; procedures and practices required in verifying data; functions of various social service agencies; effective interviewing techniques; business arithmetic; principles of data collection and record keeping; automated technology and office equipment.

Ability to meet the public in situations requiring diplomacy and tact; speak clearly, interpret and explain technical information; listen effectively; work independently and make sound decisions; analyze sensitive situations; resolve disputes through application of City policy; organize work, establish priorities and meet deadlines; communicate effectively both orally and in writing; make arithmetical calculations quickly and accurately; perform accurate clerical, record keeping work; establish and maintain cooperative working relationships.

Skill in the operation of a variety of office equipment, including computers and calculators.

Bilingual in English/Spanish is desirable.

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit, talk or/and hear; and may stand for extended periods of time. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet in the office and moderately loud when outdoors. Incumbents are occasionally exposed to outside weather conditions, traffic, dust, gas, fumes, and chemicals.

Water Meter Reader I
Amended, 04/23/24

City of South Gate
CLASS SPECIFICATIONS AND ATTRIBUTES

WATER METER READER II

DESCRIPTION

Under general direction, performs journey-level water meter reading duties which includes reading and reporting readings of water meters, detect and report defective water meters, and perform other related work as required.

CLASS CHARACTERISTICS

The Water Meter Reader II is responsible for performing a full range of journey-level technical work in the Department of Public Works Water Division related to reading and reporting water meters and related duties. This position may be required to work on a 7-day basis to meet the operation needs of the Water Division.

SUPERVISION RECEIVED

Works under the direct supervision of the Water Customer Service Supervisor.

SUPERVISION EXERCISED

Does not supervise any staff.

ESSENTIAL FUNCTIONS

Essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. Essential duties and responsibilities may include, but are not limited to, the following:

Works an established route and schedule to read customer water meters, records, and readings; notes high or low readings for possible malfunction of a meter.

Performs minor maintenance on meter boxes such as replacements of broken lids, cleaning glass covers, and keeping boxes clean of plant growth.

May collect delinquent bills as required, issue door hangers and perform turn-on and offs, and rereads.

Reports hazardous, unsanitary, or other conditions requiring attention or action by the City.

May be assigned to replace Water Distribution personnel.

Performs related duties as assigned.

QUALIFICATIONS

Education and Experience

Possession of a high school diploma or a G.E.D. is required. At least one year of responsible experience providing services to the public is required.

Certifications Required:

- Possession of a Water Resource Control Board Grade II Distribution Certification is required at the time of hire.

License Requirement

Possession of a valid California Class C Driver's License, and a satisfactory driving record is required at time of appointment and throughout employment in this position.

Knowledge, Skills and Abilities

Basic knowledge of subsidized housing programs and regulations; procedures and practices required in verifying data; functions of various social service agencies; effective interviewing techniques; business arithmetic; principles of data collection and record keeping; automated technology and office equipment.

Ability to meet the public in situations requiring diplomacy and tact; speak clearly, interpret and explain technical information; listen effectively; work independently and make sound decisions; analyze sensitive situations; resolve disputes through application of City policy; organize work, establish priorities and meet deadlines; communicate effectively both orally and in writing; make arithmetical calculations quickly and accurately; perform accurate clerical, record keeping work; establish and maintain cooperative working relationships.

Skill in the operation of a variety of office equipment, including computers and calculators.

Bilingual in English/Spanish is desirable.

CALIFORNIA DEPARTMENT OF MOTOR VEHICLE (DMV) PULL NOTICE SYSTEM

An incumbent appointed to this position is subject to enrollment in the California DMV Pull Notice Program. The Pull Notice program provides information on the incumbent's driving record and Driver's License status on a periodic basis to the City of South Gate. An employee assigned a City vehicle must acknowledge receipt and understanding of City Administrative Regulations covering the use of City vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to walk, sit, talk or/and hear; and may stand for extended periods of time. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet in the office and moderately loud when outdoors. Incumbents are occasionally exposed to outside weather conditions, traffic, dust, gas, fumes, and chemicals.

Water Meter Reader II
Amended, 04/23/24

CITY MANAGER'S OFFICE

APR 16 2024

4:05 pm

City of South Gate
CITY COUNCIL

AGENDA BILL

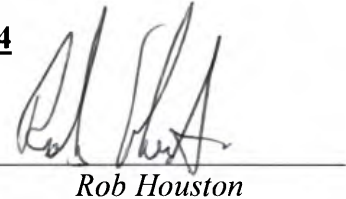
For the Regular Meeting of: April 23, 2024

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Rob Houston

SUBJECT: RESOLUTION ADOPTING LOS ANGELES COUNTY PUBLIC WORKS TRANSPORTATION IMPACTS ANALYSIS GUIDELINES

PURPOSE: To consider a Resolution adopting the Los Angeles County Public Works Transportation Impacts Analysis Guidelines needed to set engineering policies, procedures, and traffic engineering practices for the review of development and transportation projects.

RECOMMENDED ACTIONS: The City Council will consider adopting a Resolution adopting the latest version of the “Los Angeles County Public Works Transportation Impacts Analysis Guidelines” as its Traffic Manual to set engineering policies, procedures, and traffic engineering practices to assist in applying the laws contained in Title 8 (Traffic), of Chapter 8.02 (General Provisions), of Section 8.02.020 (Traffic Manual) in the South Gate Municipal Code and in the California Vehicle Code for the review of development and transportation projects.

FISCAL IMPACT: None.

ANALYSIS: The City oversees implementation of development and transportation projects that are required to comply with, (a) Title 8 (Traffic) of the South Gate Municipal Code (“SGMC”), and (b) the California Vehicle Code (“CVC”). Title 8 (Traffic) serves as the City’s traffic ordinance. It establishes specific authority for traffic management and regulatory enforcement of the use of the public right-of-way. The CVC was adopted by the State Legislature and provides for uniform traffic regulations throughout the State. It also delegates to local government, specific authority to adopt supplemental regulations by ordinance or resolution.

Title 8 (Traffic), of Chapter 8.02 (General Provisions) of Section 8.02.020 (Traffic Manual) provides that the City Council is authorized to adopt, by resolution, a City of South Gate traffic manual to set forth engineering policies, procedures, and interpretations of traffic engineering practices. Staff recommend that the City Council adopt the Los Angeles County Public Works Transportation Impacts Analysis Guidelines (“County TIA Guidelines”). These guidelines provide standards for reviewing development and transportation projects and meet industry standards. By adopting these guidelines, the City will have means to require compliance with Title 8 and the CVC.

BACKGROUND: The City regularly reviews and approves development projects for which traffic impact analysis is required. The Traffic Impact Analysis Manual approved by the City Council many years ago includes guidelines which require that traffic analysis must follow the Level of Service (“LOS”) method when screening projects. These guidelines are outdated.

In December 2018, the California Natural Resources Agency adopted CEQA Guidelines that are now in effect, and which require compliance by the City. Under these new CEQA Guidelines, the City must assess traffic impacts based not on the LOS method, but instead on an assessment of vehicle miles traveled (“VMT”), thresholds of significance, and mitigation measures for development projects and land use plans.

The City Council has not adopted new guidelines for traffic impact analysis that meet the above-mentioned requirements. In lieu of providing funding to create a Traffic Impact Analysis Manual, and to save time, staff recommends adopting the County TIA Guidelines dated July 23, 2020.

The County TIA Guidelines’ manual provides robust and comprehensive instruction for screening projects. It meets the requirements of the VMT as well as provides guidelines for continuing to conduct analysis based on the LOS.

A transportation impact analysis requires analysis and forecasting of impacts or deficiencies to the circulation system likely to be generated by a proposed development project. The Transportation Impact Analysis identifies feasible measures or corrective conditions to offset any impacts or deficiencies. Public Works generally will require the preparation and submission of a Transportation Impact Analysis for projects that meet the following criteria: (a) Development Projects estimated to generate a net increase of 110 or more daily vehicle trips, and (b) Transportation Projects likely to induce additional VMT by increasing vehicle capacity.

ATTACHMENTS: A. Proposed Resolution
B. Los Angeles County Public Works Transportation
Impacts Analysis Guidelines

AC:lc

RESOLUTION NO. _____**CITY OF SOUTH GATE
LOS ANGELES COUNTY, CALIFORNIA****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH
GATE, CALIFORNIA, ADOPTING AS ITS TRAFFIC MANUAL THE
LOS ANGELES COUNTY PUBLIC WORKS TRANSPORTATION
IMPACTS ANALYSIS GUIDELINES**

WHEREAS, Title 8 (Traffic), of Chapter 8.02 (General Provisions), of Section 8.02.020 (Traffic Manual) of the South Gate Municipal Code authorizes this City Council to adopt, by resolution, a City traffic manual setting forth engineering policies, procedures, and interpretations of traffic engineering practices;

WHEREAS, such traffic manuals are useful in assisting the City's Public Works Department in analyzing and forecasting the impacts of proposed development upon the City's traffic circulation system, evaluating deficiencies in that system, and identifying feasible measures or corrective conditions to offset any impacts or deficiencies;

WHEREAS, the traffic manual currently used by the City has not been updated for many years and may no longer meet all of the City's needs and legal requirements; and

WHEREAS, the City's Public Works Department has advised this Council that the traffic manual used by the County of Los Angeles provides suitable guidelines for reviewing development and transportation projects, that it meets current industry standards, and that it would be useful to the City of South Gate in making traffic-related decisions.

NOW, THEREFOR, THE CITY COUNCIL OF THE CITY OF SOUTH GATE, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby declare that the above recitals are true and correct and incorporated herein by reference.

SECTION 2. Pursuant to South Gate Municipal Code Section 8.02.020 (Traffic Manual), the City Council hereby adopts as the City's traffic manual, the July 23, 2020 edition of the Los Angeles County Public Works Transportation Impact Analysis Guidelines.

SECTION 3. The City Council does hereby declare that if any section, subsection, sentence, clause, phrase or portion of this Resolution or its application thereof is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the Resolution. The City Council hereby declares that it would have adopted this Resolution, and each and every section, subsection, sentence, clause, phrase, or portion thereof not declared invalid or unconstitutional without regard to whether any portion of the Resolution would be declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify the adoption of this Resolution which shall be effective upon its adoption.

PASSED, APPROVED, and ADOPTED on this **23rd** day of **April 2024**.

CITY OF SOUTH GATE:

By: _____
Gil Hurtado, Mayor

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas (DS)
Raul F. Salinas, City Attorney



Los Angeles County Public Works

Transportation Impact Analysis Guidelines

July 23, 2020
Prepared by Public Works

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Section 1. - Introduction

Public Works generally will require the preparation and submission of a Transportation Impact Analysis for projects that meet the following criteria:

- Development Projects:
 - Estimated to generate a net increase of 110 or more daily vehicle¹ trips.
- Transportation Projects:
 - Likely to induce additional vehicle¹ miles traveled (VMT) by increasing vehicle capacity.
- Projects for which a Transportation Impact Analysis is required by County ordinance; regulation; resolution; court order; or directive from the Board of Supervisors, Regional Planning Commission.

A Transportation Impact Analysis requires analyses and forecasting of impacts or deficiencies to the circulation system generated by the project. The Transportation Impact Analysis identifies feasible measures or corrective conditions to offset any impacts or deficiencies.

The Transportation Impact Analysis shall be prepared under the direction of, and be signed by, a Professional Engineer, registered in the State of California to practice either Traffic or Civil Engineering.

¹ The term vehicle refers to on-road passenger vehicles, specifically cars and light trucks. Heavy-duty trucks should only be included in a traffic impacts analysis for modeling convenience and ease of calculation (e.g., where models or data provide combine auto and heavy-freight VMT) but should not contribute to a finding of significant traffic impact under any circumstances.

Section 2. - Overall Steps

The project applicant shall follow the general steps summarized below when preparing a transportation impact analysis for a discretionary development project or transportation project.

Step 1. Project Memo

The project applicant shall inform Public Works that a new Transportation Impact Analysis is being prepared. In this initial communication, the following information shall be provided:

- A. Project Description – Provide a general description of the project, including size (defined by square footage per use and/or number of dwelling units) and use(s). The project description should include information on any phased construction and any unusual conditions. The project description shall specify a building address, Assessor's parcel number, and project title.
- B. Project Site Plan – Submit the proposed project site plan, which shall clearly identify driveway or access location(s), loading/unloading areas, and parking design and circulation to help define the distribution of project trips. Considerations for traffic flow and movement should be designed and incorporated early in building and parking layout plans. To minimize and prevent last minute building design changes, project applicants should contact the Public Works Land Development Division and Public Works Traffic Safety and Mobility Division to determine the requirements for driveway width and internal circulation before finalizing the building and parking layout design.

Step 2. Other Agency Contacts

The project applicant shall consult with other agencies or adjacent jurisdictions (e.g., Caltrans, other cities, transit agencies, etc.) that may be affected by site access and travel demands generated by the project to ensure those agencies' transportation-related concerns and issues are properly addressed in the Transportation Impact Analysis. If, as part of site access and circulation evaluation (see Section 4), a Transportation Impact Analysis includes the evaluation of an intersection or intersections in an adjacent local jurisdiction, then any corrective actions deemed necessary to address circulation concerns should be reviewed by and confirmed in writing by that jurisdiction. Written confirmation of consultation with all affected agencies is required.

Step 3. Scoping Document

The project applicant shall prepare and submit a Scoping Document to Public Works through the EPIC-LA portal. The Scoping Document describes the

assumptions and parameters that shall be included in the Transportation Impact Analysis including any analysis requirements from other affected jurisdictions identified in Step 2.

Step 4. Data Collection

The project applicant shall gather qualitative and quantitative data needed to support the required analyses and components of the Transportation Impact Analysis. Traffic count data shall be collected in accordance with standards and methods established in the Transportation Impact Analysis Guidelines.

Step 5. Transportation Impact Analysis Submittal

The project applicant shall submit the completed Transportation Impact Analysis to Public Works through the EPIC-LA portal and ensure that all subsequent submittals of the Transportation Impact Analysis are dated and timestamped.

Step 6. Transportation Impact Analysis Confirmation of Findings Letter

Public Works will prepare and distribute a Transportation Impact Analysis Confirmation of Findings Letter after the fees have been submitted and the Transportation Impact Analysis has been reviewed and approved.

The Transportation Impact Analysis Confirmation of Findings Letter will be limited to summarizing the findings and requirements for the proposed project. Additional fees/deposits may be required should the project applicant request findings and requirements for additional project alternatives.

Step 7. Mitigation and Monitoring

The project applicant may be responsible for ongoing reporting, depending on the nature of the mitigation measures and corrective actions to be implemented by the project. Reporting and monitoring of Transportation Demand Management (TDM) measures implemented by the project to improve mobility options at and around a project site may also be required and will be described in the Transportation Impact Analysis Confirmation of Findings Letter.

Section 3. - California Environmental Quality Act (CEQA) Transportation Impact Analysis Process

Section 3.1. - Development Projects

Section 3.1.1. - Introduction

The updated CEQA Guidelines certified and adopted by the California Natural Resources Agency in December 2018 are now in effect. Accordingly, Public Works recognizes the need to provide information based on guidance from the Office of Planning and Research and the California Air Resources Board on the assessment of vehicle miles traveled (VMT), thresholds of significance, and mitigation measures for development projects and land use plans in accordance with the amended Appendix G question below:

- For a development project, would the project conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)(1)?

For development projects, the intent of this question is to assess whether a proposed project or plan adequately reduces total VMT. Public Works provides the following guidance regarding screening and impact criteria to address this question. The following screening criteria and impact criteria are only meant to serve as guidance for projects to determine whether a Transportation Impact Analysis should be performed, and the criteria to determine if a project generates a significant transportation impact. The criteria shall be determined on a project-by-project basis as approved by Public Works.

Section 3.1.2. - Screening Criteria

Section 3.1.2.1. - Non-Retail Project Trip Generation Screening Criteria

If the answer is no to the question below, further analysis is not required, and a less than significant determination can be made.

- Does the development project generate a net increase of 110 or more daily vehicle¹ trips²?

A project's daily vehicle trip generation should be estimated using the most recent edition of the Institute of Transportation Engineers (ITE) Trip Generation Manual. If the project proposed land use is not listed in the ITE Trip Generation Manual, please submit a trip generation study to Public Works for review and approval.

Section 3.1.2.2. - Retail Project Site Plan Screening Criteria

A project that contains a local serving retail use is assumed to have less than significant VMT impacts for the retail portion of the project. If the answer to the following question

² As referenced in the Governor's Office of Planning and Research (OPR), *Technical Advisory on Evaluating Transportation Impacts in CEQA*, December 2018.

is no, a less than significant determination can be made for the portion of the project that contains retail uses.

- Does the project contain retail uses that exceed 50,000 square feet of gross floor area²?

However, if the retail project is part of a mixed-use project, then the remaining portion of the project may be subject to further analysis in accordance with other screening criteria in Section 3.1. Projects that include retail uses in excess of the Retail Project Site Plan Screening Criteria need to evaluate the entirety of the project's VMT.

Section 3.1.2.3. – Proximity to Transit Based Screening Criteria

If a project is located near a major transit stop or high-quality transit corridor, the following question should be considered:

- Is the project located within a one-half mile radius of a major transit stop or an existing stop along a high-quality transit corridor²?

If the answer to the question above is yes, then the following subsequent questions should be considered:

- Does the project have a Floor Area Ratio² less than 0.75?
- Does the project provide more parking than required by the County Code²?
- Is the project inconsistent with the SCAG RTP/SCS²?
- Does the project replace residential units set aside for lower income households with a smaller number of market-rate residential units²?

If the answer to all four questions is no, further analysis is not required, and a less than significant determination can be made.

To determine the proposed change in residential units, the total number of lower income housing units that exist on the project site should be counted and compared to the total number of lower income and market-rate residential units proposed by the project. If there is a net decrease in residential units, the Proximity to Transit Based Screening Criteria cannot be utilized.

Section 3.1.2.4. – Residential Land Use Based Screening Criteria

Independent of the screening criteria for non-retail and retail projects, certain projects that further the State's affordable housing goals are presumed to have less than significant impact on VMT. If the project requires a discretionary action and the answer is yes to the question below, further analysis is not required, and a less than significant determination can be made.

- Are 100% of the units, excluding manager's units, set aside for lower income households²?

Section 3.1.3. - Impact Criteria

The project has a potentially significant VMT impact if it meets one or more of the criteria listed below. The impact criteria below are considered as potential options that may be selected as thresholds for determining significance. These impact criteria below are based on guidance published by OPR² and CARB³ but their applicability to a specific project shall be justified with substantial evidence and is not presumed to be appropriate.

- Residential Projects The project's residential VMT⁴ per capita would not be 16.8%³ below the existing residential VMT⁴ per capita for the Baseline Area in which the project is located (Table 3.1.3.-1),
- Office Projects. The project's employment VMT⁵ per employee exceeding would not be 16.8%³ below the existing employment VMT⁵ per employee for the Baseline Area in which the project is located (see Table 3.1.3.-1),
- Regional Serving Retail Projects. The project would result in a net increase² in existing total VMT (see Table 3.1.3.-1),
- Land Use Plans. The plan total VMT per service population⁶ (residents and employees) would not be 16.8%³ below the existing VMT per service population⁶ for the Baseline Area in which the plan is located (see Table 3.1.3.-1),
- For other land use types, please contact Public Works to determine which of the above are an appropriate threshold of significance to be utilized (see Table 3.1.3.-1).

Table 3.1.3-1 provides the Baseline VMT for the North and South areas of the County at the time these guidelines were prepared. The Baseline VMT applied in the Transportation Impact Analysis should be consistent with the year that the transportation study begins as defined in the Scoping Document.

³ As referenced by the VMT reduction goals discussed in the California Air Resources Board, 2017 Scoping Plan-Identified VMT Reductions and Relationship to State Goals, January 2019, Figure 3.

⁴ Residential VMT is the VMT generated by Home-Based Work and Home-Based Other trip productions.

⁵ Employment VMT is the VMT generated by Home-Based Work trip attractions.

⁶ Service population is the sum of the number residents and the number of employees

Table 3.1.3.-1 – Baseline VMT for North and South County

Baseline Area	Residential VMT per Capita	Employment VMT per Employee	Total VMT per Service Population
North County	22.3	19.0	43.1
South County	12.7	18.4	31.1

The geographic boundaries for the North County and South County Baseline Areas are shown in Figure 3.1.3-1.

Figure 3.1.3.-1 North and South County Baseline VMT Boundaries

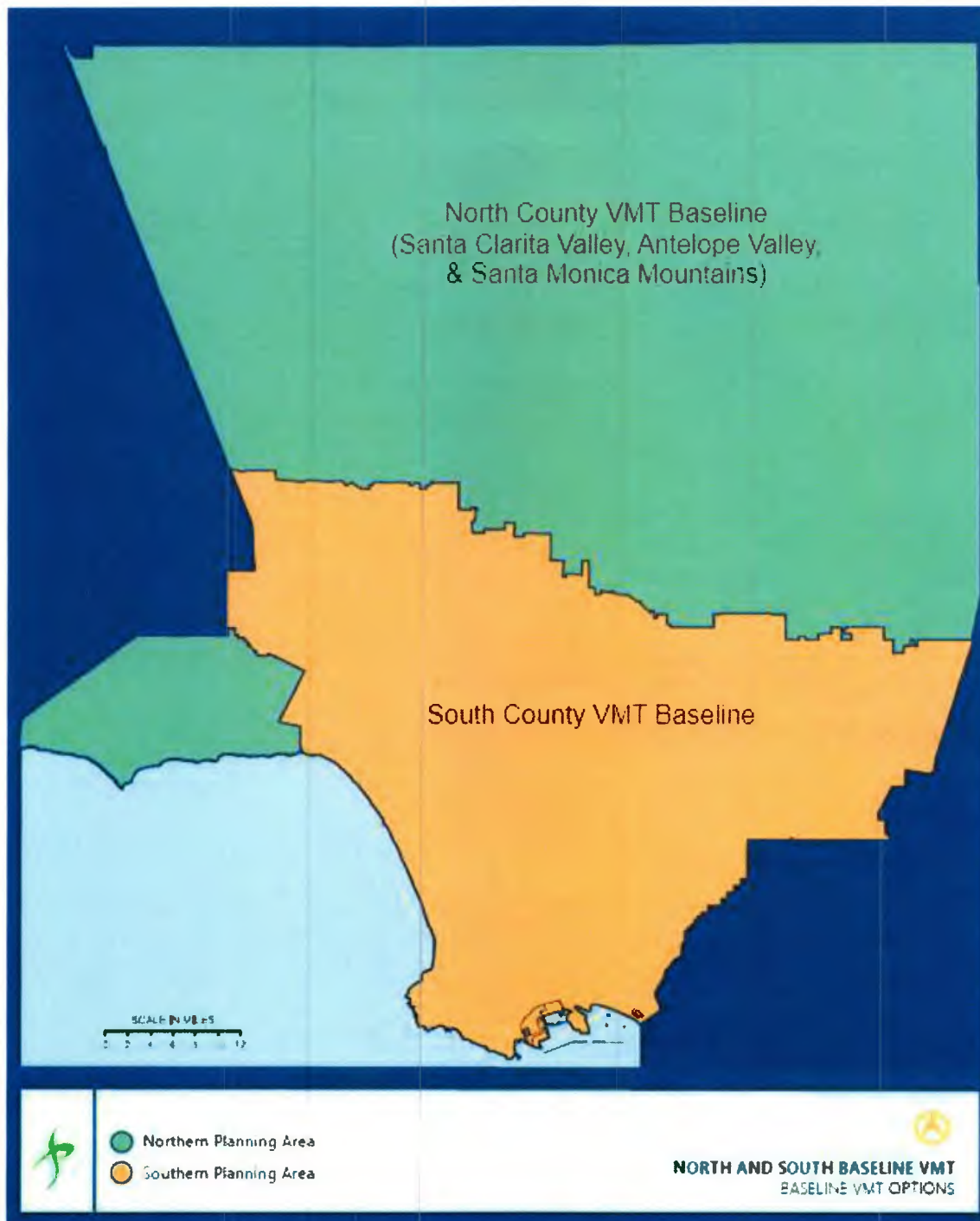


Table 3.1.3.-2 – VMT Impact Criteria (16.8% Below Area Baseline)

Baseline Area	Residential VMT per Capita	Employment VMT per Employee	Total VMT per Service Population (residents and employees)
North County	18.6	15.8	35.9
South County	10.6	15.3	25.9

Section 3.1.4. - Methodology

Section 3.1.4.1 - Evaluation

Screening and impact evaluation should be conducted for the following types of development projects:

- Non-Retail Land Uses:
 - Residential Land Uses:
 - Single-family housing,
 - Multi-family housing,
 - Affordable housing (for lower income households).
 - Office, Manufacturing, or Institutional Land Uses:
 - General office,
 - Medical office,
 - Light industrial,
 - Manufacturing,
 - Warehousing/self-storage,
 - K-12 schools,
 - College/university,
 - Hotel/motel.
- Retail Land Uses:
 - General retail,
 - Furniture store,
 - Pharmacy/drugstore,
 - Supermarket,
 - Bank,
 - Health club,
 - Restaurant,
 - Auto repair,
 - Home improvement superstore,
 - Discount store,
 - Movie theater.

The land uses described above are not intended to be inclusive of every project-type reviewed by Public Works and subject to CEQA. For these and all other land uses, the appropriate screening criteria and impact evaluation shall be determined on a project-by-project basis.

Section 3.1.4.2. - Project Impact Determination

- Residential Projects: Daily vehicle¹ trips, daily VMT, and daily residential VMT⁴ per capita for residential projects should be estimated using the SCAG RTP/SCS Travel Demand Forecast Model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷). Transportation demand management strategies to be included as project design features should be considered in the estimation of a project's daily vehicle trips and VMT (see Section 3.1.5 regarding TDM strategies),
- Office Projects: Daily vehicle¹ trips, daily VMT, and daily employment VMT⁵ per employee for office projects should be estimated using the SCAG RTP/SCS Travel Demand Forecast Model (as described Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷). Transportation demand management strategies to be included as project design features should be considered in the estimation of a project's daily vehicle trips and VMT,
- Regional Serving Retail Projects: The Scoping Document prepared by the project applicant and Public Works will outline one of the following methods for impact determination:
 - Preparation of a market-study-based transportation analysis submitted by the project applicant that demonstrates the project area is underserved for the proposed retail use and that the project will shorten existing shopping trips by creating an intervening location between trip origins and current retail destinations.
 - Run the SCAG RTP/SCS Travel Demand Forecasting Model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) with and without the project. Since the overall number of trips in the model is based on home-based trips and is balanced to home-trip productions, the total number of trips will not be influenced materially by the introduction of the additional retail space. Rather, the model will redistribute home-shopping trips from other retail destinations to the proposed retail destination,
 - If the project is entirely retail, the following steps apply:
 - Determine the traffic analysis zone (TAZ) in which the project is located,

⁷ Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report, Fehr & Peers, June 2020

- Convert the project retail land uses into the appropriate employment categories utilized in the model and adjust the socioeconomic parameters in the TAZ appropriately to reflect removal of existing land uses and addition of the project,
 - Run the four-step model process for the model existing base year for the four-time periods in the model (AM peak period, midday period, PM peak period, nighttime period) for the base (“no project”) scenario and for the “plus project” scenario,
 - Calculate total VMT on the model network for each time period and sum to determine daily VMT for each scenario. The total VMT should capture both employee and home-shopping trips. Subtract the daily VMT for the base scenario from the daily VMT for the “plus project” scenario to determine the net change in daily VMT.
- If the proposed project is a mixed-use development including more than 50,000 square feet of retail, conduct steps similar to those described above. However, first create a “without retail” model scenario that includes the rest of the project’s proposed land uses and then create and run the four-step model for this “with retail” scenario. Subtract the daily VMT for the “without retail” scenario from the daily VMT for the “with retail” scenario to determine the net change in daily VMT.
- Land Use Plans: Daily vehicle¹ trips, daily VMT, and daily total VMT per service population⁶ for land use plans should be estimated using the SCAG RTP/SCS Travel Demand Forecast Model (as described Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷). Transportation demand management strategies to be included as project design features should be considered in the estimation of a project’s daily vehicle trips and VMT,
 - Unique Land Uses: Some projects will not fit into one of the above categories. In such cases, a customized approach may be required to estimate daily trips and VMT. The methodology and thresholds to be used in such cases should be developed in consultation with and approved by Public Works staff at the outset of the study,
 - Mixed-Use Projects: The project VMT impact should be considered significant if any (one or all) of the project land uses exceed the impact criteria for that particular land use, taking credit for internal capture. In such cases, mitigation options that reduce the VMT generated by any or all of the land uses could be considered.

Section 3.1.4.3. - Cumulative Impacts Determination

Land use projects should consider both short- and long-term project effects on VMT. Short-term effects will be evaluated in the detailed project-level VMT analysis. Long-term, or cumulative effects is determined through consistency with the SCAG RTP/SCS. The

RTP/SCS is the regional plan that demonstrates compliance with air quality conformity requirements and GHG reduction targets. As such, projects that are consistent with this plan in terms of development location, density, and intensity, are part of the regional solution for meeting air pollution and GHG goals. Projects that are deemed to be consistent would have a less than significant cumulative impact on VMT. Development in a location where the RTP/SCS does not specify any development may indicate a significant impact on transportation. However, if a project does not demonstrate a significant impact in the project impact analysis, a less than significant impact in the cumulative impact analysis can also be determined. Projects that fall under the RTP/SCS's efficiency-based impact thresholds are already shown to align with the long-term VMT and greenhouse gas reduction goals of SCAG's RTP/SCS.

Land use projects that: (1) demonstrate a project impact after applying an efficiency based VMT threshold and (2) are not deemed to be consistent with the SCAG RTP/SCS could have a significant cumulative impact on VMT. Further evaluation would be necessary to determine whether the project's cumulative impact on VMT is significant. This analysis could be conducted by running the SCAG RTP/SCS Travel Demand Forecasting Model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) with the cumulative "no project" scenario representing the RTP/SCS cumulative year conditions and the cumulative "plus project" scenario representing the reallocation of the population and/or employment growth based on the land supply changes associated with the proposed project. Baseline Area VMT, residential VMT per capita, or employment VMT per employee (depending on project type) would be calculated for both scenarios, and any increase in VMT, residential VMT per capita, or employment VMT per employee (depending on project type) above that which was forecasted in the RTP/SCS would constitute a significant impact.

When specifically evaluating the VMT impacts of regional-serving retail, the cumulative analysis would include additional steps under the project impact methodology to compare a cumulative "plus project" scenario with the cumulative "no project" scenario. The cumulative "no project" scenarios represents the adopted RTP/SCS cumulative year conditions (as incorporated into the SCAG RTP/SCS model). This would involve the following additional steps:

- Determine the traffic analysis zone (TAZ) in which the project is located,
- Convert the project land uses into the appropriate employment categories utilized in the RTP/SCS horizon year model. Adjust the socioeconomic parameters in the TAZ appropriately to reflect removal of the existing land uses and addition of the project,
- Run the four-step model process for the model's cumulative "no project" scenario for the four-time periods in the model (AM peak period, midday period, PM peak period, nighttime period). Then do the same for the base cumulative "no project" scenario and for the cumulative "plus project" scenario,
- Calculate total VMT on the model's network for each time period as well as the sum total to determine daily VMT for each scenario. Subtract the daily VMT for the

base cumulative “no project” scenario from the daily VMT for the cumulative “plus project” scenario to determine the net change in daily VMT.

Land use plans that: (1) demonstrate a project impact after applying an efficiency based VMT threshold and (2) are not deemed to be consistent with the SCAG RTP/SCS could have a significant cumulative impact on VMT. Further evaluation would be necessary to determine whether the Plan’s cumulative impact on VMT is significant. This analysis could be conducted by running the SCAG RTP/SCS Travel Demand Forecasting Model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) with the cumulative “no project” scenario representing the RTP/SCS cumulative year conditions and the cumulative “plus project” scenario representing the reallocation of the population and/or employment growth based on the land supply changes associated with the proposed plan. Total VMT and VMT per service population would be calculated for both scenarios, and any increase in VMT above that which was forecasted in the RTP/SCS would constitute a significant impact.

Section 3.1.5. - Mitigation

Section 3.1.5.1. - Development Project Mitigations

Potential mitigation measures for a development project’s VMT impacts can include the following:

- Transportation demand management (TDM) strategies beyond those that will be included as project design features. These strategies shall be demonstrated to be effective in reducing VMT. Some of these may include, but are not limited to, the following described in Table 3.1.5-1 below. Substantial evidence should be provided to the Public Works to support the claimed effectiveness of the measure(s),

Table 3.1.5-1: TDM Strategies

Category	Measure
Commute Trip Reduction	• Commute Trip Reduction Programs with Required Monitoring • Ride Sharing Programs • Subsidized or Discounted Transit Programs • Telecommuting • Alternative Work Schedules
Land Use/Location	• Increase Transit Accessibility
Parking Policy/Parking	• Unbundle parking
Neighborhood/Site Enhancement	• Pedestrian Network Improvements • Traffic Calming Measures • Car Sharing Programs

- Additional TDM measures beyond those listed above may be considered, if such measure is used to quantitatively reduce a project's VMT estimate. Substantial evidence should be provided to Public Works to support the effectiveness of the measure,
- For a single-use project, introducing compatible additional land uses to allow for internalization of trips,
- For a mixed-use project, modifying the project's land use mix to increase internalization of trips, reduce external trip generation, and serve the local community.

Section 3.1.5.2. - Land Use Plans Mitigations

Potential mitigation measures for land use plan VMT impacts can include:

- Reallocation of future land use development to increase land use variety and density in transportation-efficient locations (e.g., proximity to jobs and housing, proximity to transit, proximity to services),
- Measures to enhance the public transit system and/or connections to the system including active transportation mode improvements, such as infrastructure improvements, programs, or education and marketing,
- Measures to encourage reduced reliance on automobile trips and encourage transit and active transportation modes.

Section 3.2. - Transportation Projects

Section 3.2.1. - Introduction

Transportation projects that increase vehicular capacity can lead to additional travel on the roadway network, which can include induced vehicle travel due to factors such as increased speeds and induced growth. To provide consistency across transportation projects and achieve the County's sustainability goals, the screening criteria for transportation impacts is based on the question below:

- For a transportation project, would the project conflict or be inconsistent with CEQA Guidelines section 15064.3, subdivision (b)(2)?

For transportation projects, the intent is to assess whether a transportation project induces substantial additional VMT. The following screening criteria and impact criteria are meant to serve as guidance for projects to determine whether a Transportation Impact Analysis should be performed, and whether a project generates a significant transportation impact. The criteria will be considered on a project-by-project basis as approved by Public Works.

Section 3.2.2. - Screening Criteria

If the answer is no to the following question, further analysis will not be required, and a less than significant impact determination can be made for that threshold:

- Would the project include the addition of through traffic lanes on existing or new highways, including general purpose lanes, high-occupancy vehicle (HOV) lanes, peak period lanes, auxiliary lanes, and lanes through grade-separated interchanges (except managed lanes, transit lanes, and auxiliary lanes of less than one mile in length designed to improve roadway safety)²?

Transit and active transportation projects and projects that reduce roadway capacity generally reduce VMT and, therefore, are presumed to cause a less-than-significant impact. Transportation projects that are not likely to lead to a substantial or measurable increase in vehicle travel and would, therefore, not be required to prepare an induced travel analysis supported by the OPR technical advisory², are listed below:

- Rehabilitation, maintenance, replacement, safety, and repair projects designed to improve the condition of existing transportation assets (e.g., highways; roadways; bridges; culverts; Transportation Management System field elements such as cameras, message signs, detection, or signals; tunnels; transit systems; and assets that serve bicycle and pedestrian facilities) and that do not add additional motor vehicle capacity,
- Roadside safety devices or hardware installation such as median barriers and guardrails,

- Roadway shoulder enhancements to provide "breakdown space" - dedicated space for use only by transit vehicles, to provide bicycle access, or to otherwise improve safety, but which will not be used as automobile vehicle travel lanes,
- Addition of an auxiliary lane of less than one mile in length designed to improve roadway safety,
- Installation, removal, or reconfiguration of traffic lanes that are not for through traffic, such as left, right, and U-turn pockets, two-way left turn lanes, or emergency breakdown lanes that are not utilized as through lanes,
- Addition of roadway capacity on local or collector streets provided the project also substantially improves conditions for pedestrians, cyclists, and, if applicable, transit,
- Conversion of existing general-purpose lanes (including ramps) to managed lanes or transit lanes, or changing lane management in a manner that would not substantially increase vehicle travel,
- Addition of a new lane that is permanently restricted to use only by transit vehicles,
- Reduction in number of through lanes,
- Grade separation to separate vehicles from rail, transit, pedestrians or bicycles, or to replace a lane to separate preferential vehicles (e.g., high-occupancy vehicles [HOV], high-occupancy toll [HOT], or trucks) from general vehicles,
- Installation, removal, or reconfiguration of traffic control devices,
- Installation of traffic metering systems, detection systems, cameras, changeable message signs and other electronics designed to optimize vehicle, bicycle, or pedestrian flow,
- Timing of signals to optimize vehicle, bicycle or pedestrian flow,
- Installation of roundabouts or traffic circles,
- Installation or reconfiguration of traffic calming devices,
- Adoption of, or increase, in tolls,
- Addition of tolled lanes, where tolls are sufficient to mitigate VMT increase.
- Initiation of new transit service,
- Conversion of streets from one-way to two-way operation with no net increase in number of traffic lanes,
- Removal or relocation of off-street or on-street parking spaces,
- Adoption or modification of on-street parking or loading restrictions (including meters, time limits, accessible spaces, and preferential/reserved parking permit programs),
- Addition of traffic wayfinding signage,
- Rehabilitation and maintenance projects that do not add motor vehicle capacity,

- Addition of new or enhanced bike or pedestrian facilities on existing streets/highways or within existing public rights-of-way,
- Addition of Class I bike paths, trails, multi-use paths, or other off-road facilities that serve non-motorized travel,
- Installation of publicly available alternative fuel/charging infrastructure,
- Adding of passing lanes, truck climbing lanes, or truck brake-check lanes in rural areas that do not increase overall vehicle capacity along the corridor.

Section 3.2.3. – Impact Criteria

The project has a potentially significant VMT impact if it meets the criteria listed below. The impact criteria below are considered as a potential option that may be selected as thresholds for determining significance. The impact criteria below is based on guidance published by OPR², but their applicability to a specific project shall be justified with substantial evidence and is not presumed to be appropriate.

- The project will increase the project area VMT, as measurable by the SCAG RTP/SCS base year Travel Demand Forecasting Model plus an induced travel elasticity factor per lane mile².

Section 3.2.4. - Methodology

Section 3.2.4.1. - Project Impacts Determination

The County utilizes the SCAG RTP/SCS Travel Demand Forecasting Model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) that is suitable for assessing change in VMT due to a given roadway project in its land use/transportation context. This model should be used to calculate the change in VMT from transportation projects that, by definition, are considered to have the potential for inducing VMT.

For the direct measurement of project impacts, the SCAG RTP/SCS model's base year network should be modified to reflect the vehicle capacity-enhancements that would result from the proposed transportation project. The base year model should be run with and without the proposed transportation project, without adjusting the model's land use inputs, to isolate the potential change in network VMT with the project as compared to the baseline. The assessment should cover the full area in which driving patterns are expected to change and include supporting evidence for why such area was selected.

The SCAG RTP/SCS model is capable of adjusting trip lengths, mode split, and route choice in response to network changes. However, the model does not include the ability to modify land use in response to changes to the transportation system and will not increase trips to reflect latent demand. Therefore, such induced travel should be estimated by applying an induced demand elasticity factor available from appropriate academic literature.

Accordingly, the VMT impact of a transportation project shall be calculated as the direct change in VMT as estimated by the SCAG RTP/SCS model (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) with and without the project plus a factor for induced demand calculated as follows:

- Run the SCAG RTP/SCS model with and without the transportation project to isolate the potential direct change in network VMT due to changes in trip length, mode split, and route choice,
- Using the SCAG RTP/SCS model, determine the total modeled lane-miles over the project area that fully captures travel behavior changes resulting from the project,
- Determine the percent change in total lane miles that will result from the project,
- Using the SCAG RTP/SCS model, determine the total existing VMT over that same area,
- Multiply the percent increase in lane miles by the existing VMT and then multiply that by the elasticity factor from the latest induced travel literature to determine the induced VMT,
- Add the induced VMT to the modeled change in network VMT due to trip length, mode split, and route choice.

Section 3.2.4.2. - Cumulative Impacts Determination

Analyses should consider both short- and long-term project effects on VMT. Short-term effects will be evaluated in the project-level VMT analysis described above. Long-term, or cumulative, effects will be determined through consistency with the SCAG RTP/SCS. The RTP/SCS is the regional plan that demonstrates compliance with air quality conformity requirements and greenhouse gas (GHG) reduction targets. As such, transportation projects that are included in this plan are part of the regional solution for meeting air pollution and GHG reduction goals. Transportation projects that are deemed to be consistent would have a less than significant cumulative impact on VMT.

Transportation projects that are not deemed to be consistent could have a significant cumulative impact on VMT. Further evaluation would be necessary to determine whether such a project's cumulative impact on VMT is significant. This analysis would be conducted by running the RTP/SCS cumulative year conditions and the cumulative "plus project" scenario (as described in the Los Angeles County Senate Bill (SB) 743 Implementation and CEQA Updates Report⁷) incorporating the network changes due to the proposed transportation project. An induced demand elasticity factor should be applied to any increase in VMT thus determined, and any increase in VMT would constitute a significant impact because it could jeopardize regional air quality conformity or GHG reduction findings.

Section 3.2.5. – Mitigation

Mitigation measures that could reduce the amount of increased vehicle travel induced by capacity increases could include, but not be limited to, the following measures:

- Converting existing general-purpose lanes to HOV lanes, high occupancy toll (HOT) lanes, toll lanes, or bus lanes to encourage carpools and fund transit improvements,
- Implementing or funding off-site mobility improvements, including the initiation of transportation management organizations (TMOs),
- Implementing intelligent transportation systems (ITS) strategies to improve passenger throughput on existing lanes,
- Additional measures beyond those listed above, may be considered, if such measures are used to quantitatively reduce a project's VMT estimate, substantial evidence should be provided to support the claimed effectiveness of the measure(s).

Section 4. – Site Access Studies

Section 4.1. – Operational Analysis

Section 4.1.1. - Introduction

The site access and circulation constraints related to the provision of access to and from the project site may be analyzed as part of the project's environmental review. The analysis should address the site access and circulation needs of vehicles, bicycles and pedestrians. If the operation analysis is determined to be necessary in consultation with Public Works, operational performance may be quantified for primary site access points, unsignalized intersections integral to the project's site access, and signalized intersections in the vicinity of the project site.

Section 4.1.2. - Screening Criteria

Section 4.1.2.1. - Development Projects

For development projects, if the answer is yes to the following questions, further analysis may be required to assess whether the project would negatively affect project access and circulation:

- Is the project required to submit a Transportation Impact Analysis?
- Does the development project involve a discretionary action that would be reviewed by the Department of Regional Planning?

Section 4.1.3. - Evaluation Criteria

Section 4.1.3.1. - Operational Deficiencies

The Transportation Impact Analysis should include a quantitative evaluation of the project's expected access and circulation operations. Project access is considered constrained if the project's traffic would contribute to unacceptable queuing at nearby signalized intersections. Unacceptable or extended queuing may be defined as follows:

- Spill over from turn pockets into through lanes,
- Spill over into intersections.

Section 4.1.4. - Methodology

Section 4.1.4.1. - Level of Service and Queueing Methodology

Intersection level of service (LOS) and queueing methodologies from the latest edition of the Transportation Research Board Highway Capacity Manual (HCM) should be used to evaluate the operation of the project driveways and nearby intersections. For individual

isolated intersection analysis, the use of software packages such as Synchro, Vistro, or HCS that implement the HCM methodologies is acceptable.

Where oversaturated conditions currently exist, the operational analysis should be conducted using Synchro/SimTraffic or VISSIM simulation models to more accurately reflect the effect of downstream congestion on intersection operations. VISSIM should be used in areas with transit lanes or with high levels of pedestrians conflicting with vehicle turning movements

Section 4.1.4.2. - Study Area

Study locations should be determined in consultation with Public Works and should include:

- All primary project driveway(s),
- Unsignalized and/signalized intersections that are adjacent to the project or that are expected to be integral to the project's site access and circulation plan,
- Additional intersections may be necessary as determined by Public Works.

For most projects, analyze traffic for both the a.m. and p.m. weekday peak hours as determined by 24-hour traffic counts. For some projects, expanding the analysis to include midday or weekend periods may be appropriate if these are expected to be the prime periods of trip generation for the project.

Section 4.1.4.3. - Traffic Counts

Traffic counts should generally be conducted per the following guidance and by Section 4.1.4.2., unless otherwise directed by Public Works:

- Turning movement data at the study intersections:
 - Should be collected in 15-minute intervals,
 - Must include vehicle classifications, pedestrian volume counts, and bicycle counts,
 - Must include a minimum of 2 hours of traffic counts for each of the peak hours,
 - Must be taken on Tuesdays, Wednesdays or Thursdays,
 - Must exclude holidays, and the first weekdays before and after the holiday,
 - Must be taken on days when local schools or colleges are in session,
 - Must be taken on days of good weather, and avoid atypical conditions (e.g., road construction, detours, or major traffic incidents),
- Traffic counts used from other traffic studies in the area may be use if they are reviewed and approved by Public Works.

When simulation analyses are to be conducted, obtain traffic speed and/or travel time data during peak periods to aid in calibration of the simulation model.

Section 4.1.4.4. - Project Trip Distribution

Distribution patterns for project trips should be determined considering a number of factors including, but not limited to, the following:

- Characteristics of the street system serving the project site,
- Level of accessibility of routes to and from the proposed project site,
- Locations of employment and commercial centers,
- Locations of residential areas.

The Transportation Impact Analysis shall include map(s) showing project trip distribution percentages (inbound and outbound) at the study intersections, and project driveway(s). This map shall be pre-approved by Public Works and included in the Transportation Impact Analysis Scoping Document.

Section 4.1.4.5. - Traffic Forecasts

The Transportation Impact Analysis shall estimate traffic conditions for the study horizon year selected during the scoping phase and recorded in the executed Scoping Document. The study shall clearly identify the horizon year and annual ambient growth rate used for the study. For development projects constructed in phases over several years, the Transportation Impact Analysis should analyze intermediary milestones before the buildout and completion of the project. The annual ambient growth rate shall be determined by Public Works staff during the scoping process and can be based on the most recent SCAG Regional Transportation Model or other empirical information approved by Public Works.

The Transportation Impact Analysis shall consider trip generation for known development projects within one-half mile (2,640 foot) radius of the farthest outlying study intersections. Consultation with the Department of Regional Planning or other planning agencies will be required to compile a related projects list.

The traffic forecasts for the project access and circulation constraints are determined by adding project-generated trips to future base traffic volumes, including ambient growth and related projects and conducting the operational analysis.

Any programmed and funded transportation system improvements that are expected to be implemented on or before the project buildout year should be identified in the study, in consultation with Public Works. If programmed improvements include a modification to the existing lane configuration at any of the study intersections, then the study should identify these changes and include the revised lane configuration in the LOS calculations for all future scenarios.

Section 4.1.5. – Recommended Action

Potential corrective actions for project access and circulation constraints can include, but are not limited to:

- Installation of a traffic signal or stop signs or electronic warning devices at site access points,
- Redesign and/or relocation of project access points,
- Redesign of the internal access and circulation system,
- Installation of stop-signs and pavement markings internal to the site,
- Restriction or prohibition of turns at site access points,
- Installation of new traffic signal, left-turn signal phasing, or other vehicle flow enhancements at nearby intersections,
- Reconfiguration of study intersections that reduces gridlock and unsafe conflict points.

Any of the above-mentioned actions shall be recommended in accordance with California Manual on Uniform Traffic Control Devices (CA MUTCD) warrants and criteria, or other criteria deemed appropriate by Public Works.

Section 4.2 – Construction Phase Analysis

Section 4.2.1. - Introduction

This category addresses activities associated with project construction and major in-street construction of infrastructure projects.

Section 4.2.2. - Screening Criteria

If the answer is yes to any of the following questions, further analysis will be required to assess if the project could negatively affect existing pedestrian, bicycle, transit, or vehicle circulation:

- For projects that require construction activities to take place within the right-of-way of a highway, would it be necessary to close any temporary lanes, alleys, or streets for more than one day (including day and evening hours, and overnight closures if on a residential street)?
- For projects that require construction activities to take place within the right-of-way of a Local Street, would it be necessary to temporarily close any lanes, alleys, or streets for more than seven days (including day and evening hours, and including overnight closures if on a residential street)?
- Would in-street construction activities result in the loss of any vehicle, bicycle, or pedestrian access, including loss of existing bicycle parking to an existing land use for more than one day, including day and evening hours and overnight closures if access is lost to residential units?
- Would in-street construction activities result in the loss of any ADA access to an existing transit station, stop, or facility (e.g., layover zone)?

- Would in-street construction activities restrict access to any bus stops for more than one day, or necessitate any rerouting of a bus route?
- Would construction of a project interfere with pedestrian, bicycle, transit, or vehicle circulation and accessibility to adjoining areas?

Please note, that further analysis may determine that a project construction analysis may be required as determined by Public Works.

Section 4.2.3. - Evaluation Criteria

Factors to be considered as part of the construction phase analysis are: location of the project site, functional classification of the adjacent street, availability of alternate routes or additional capacity, temporary loss of bicycle parking, temporary loss of bus stops or rerouting of transit lines, duration of temporary loss of access, affected land uses, and magnitude of the temporary construction activities.

- Temporary transportation constraints:
 - Length of time of temporary street closures or closures of one or more travel lanes,
 - Classification of the street (major arterial, state highway) affected,
 - Existing congestion levels on the affected street segments and intersections,
 - Direct access to freeway on- or off-ramp or other state highway,
 - Presence of emergency services (fire, hospital, etc.) located nearby that regularly use the affected street,
- Temporary loss of access:
 - Length of time of any loss of pedestrian or bicycle circulation outside the construction zone,
 - Length of time of any loss of vehicular, bicycle, or pedestrian access to a parcel within the construction zone,
 - Length of time of any loss of ADA pedestrian access to a transit station, stop, or facility,
 - Availability of nearby vehicular or pedestrian access within 1/2 mile of the lost access,
- Temporary Loss of Bus Stops or Rerouting of Bus Lines:
 - Days and times during which an existing bus stop would be unavailable or existing service would be interrupted,
 - Availability of a nearby location (within 1/2 mile) to which the bus stop or route can be temporarily relocated,
 - Existence of other bus stops or routes with similar routes/destinations within a 1/2- mile radius of the affected stops or routes,
 - Time of interruption on a weekday, weekend or holiday, and whether the existing bus route typically provides service on those day(s).

Section 4.2.4. – Methodology

Describe the physical setting, including the classification of adjacent streets, on-street parking conditions, including bicycle parking, in the immediate vicinity of the construction project, a description of the land uses potentially affected by construction, and an inventory of existing transit lines, bus stops, transit stations, and transit facilities within a 1/2-mile radius of the construction site. Review proposed construction procedures/plans to determine whether construction activity within the street right-of-way would require any of the following:

- Closure of street, sidewalk, or lanes,
- Blocking existing vehicle, bicycle, or pedestrian access along a street or to parcels fronting the street,
- Modification of access to transit stations, stops, or facilities during service hours,
- Closure or movement of an existing bus stop or rerouting of an existing bus line.
- Creation of transportation hazards.

Compare the results to the evaluation criteria to determine the level of deficiency.

Section 4.2.5. - Recommended Action

Potential corrective conditions for project construction constraints can include but are not limited to:

- Implement traffic management plan, including traffic control plans,
 - Consult with Public Works if temporary closure of a travel lane may be necessary to stage equipment in the public right-of-way,
- Modify construction procedures,
- Limit major road obstructions to off-peak hours,
- Coordinate with emergency service and public transit providers,
- Provide alternative vehicular, bicycle, and/or pedestrian access to affected parcels. Consult with Public Works if temporary closure of a travel lane may be necessary to maintain adequate pedestrian and bicycle access as part of the traffic management plan,
- Coordinate access with adjacent property owners and tenants,
- Coordinate with transit agency regarding maintenance of ADA access to transit stations, stops, and transit facilities (e.g., layover zones),
- Coordinate with transit providers regarding need to temporarily close or relocate bus stops or reroute service.

Section 4.3. – Local Residential Street Cut-Through Analysis

Section 4.3.1. - Introduction

Development and transportation projects may be required to conduct a Local Residential Street Cut-Through Analysis (LRSTM). The objective of this analysis is to determine

potential increases in average daily traffic (ADT) volumes on designated Local Streets near a project that can be classified as cut-through trips generated by the project, and that can adversely affect the character and function of those streets. Cut-through trips are defined as trips along a street classified as a Local Street in the County's General Plan, with residential land-use frontage, as an alternative to trips along a highway defined as Limited Secondary, Secondary, Major, Parkway, or Expressway as designated in the County's General Plan for purposes of accessing a destination that is not within the neighborhood within which the Local Street is located.

Cut-through traffic may result from development projects that add vehicle trips to congested arterial street segments, or by transportation projects that reduce vehicular capacity on highway street segments. To mitigate potential adverse impacts from cut-through traffic (e.g., congestion, access issues, and speeding on Local Streets), traffic calming and diverting features should be considered and, if deemed appropriate by Public Works, implemented to offset any anticipated cut-through traffic.

Section 4.3.2. - Screening Criteria

Section 4.3.2.1. - Development Projects

If the answer is yes to the following questions, further analysis may be required to assess whether the project would negatively affect residential streets:

- Is the project required to submit a Transportation Impact Analysis?
- Does the development project involve a discretionary action that would be reviewed by the Department of Regional Planning?

In addition, for development projects to which all of the following circumstances apply, select local residential street segments for analyses during the transportation assessment scoping process:

- The project is located along a current Limited Secondary, Secondary, Major, Parkway, Expressway per the County's General Plan and the study intersections under project build-out conditions (as determined in Section 4.1) operate at a peak hour LOS E or LOS F.
- The project has a potential, based on connectivity to the roadway network, to add automobile traffic to the alternative local residential street route(s) during peak hours,
- An alternative local residential street route (defined as local streets as designated in the County's General Plan passing through a residential neighborhood) provide motorists with a viable alternative route. A viable alternative local residential street route is defined as one which is parallel and reasonably adjacent to the primary route as to make it attractive as an alternative to the primary route. The project applicant in consultation with Public Works shall define which routes are viable

alternative routes, based on, but not limited to, features such as geography and presence of existing traffic control devices, and other criteria as determined by Public Works.

For the purpose of screening for daily vehicle trips, a proposed project's daily vehicle trips should be estimated using the most recent edition of the ITE Trip Generation Manual. If the project proposed land use is not listed in the ITE Trip Generation Manual, please submit a trip generation study to Public Works for review and approval.

Section 4.3.3. - Methodology

Section 4.3.3.1. - Development Projects

Future peak hour "without project" traffic conditions for the study intersections in the vicinity of the project identified in Section 4.1 should be developed using the intersection analysis methodologies, including an ambient growth rate to the study horizon year and adding traffic generated by related projects. Future "without project" daily traffic volumes for the local residential streets included in the analysis should be developed by collecting daily traffic counts for the subject streets, adding an ambient growth rate to the study horizon year, and adding traffic generated by related projects, also using methodologies described in Section 4.1.

The methodologies described in Section 4.1 should be applied to estimate the daily and peak hour trip generation of the project and distribute the project trips to the street system to forecast the amount of project traffic that may be added to nearby congested highways. If the nearby study intersections are projected to operate at LOS E or F, the analysis shall include the following:

- Estimate the amount of peak hour project traffic that may instead shift away from the congested facilities to local residential streets,
- Estimate the amount of daily project traffic that may shift to local residential streets, considering that the street system is less congested during non-peak hours than during peak hours,

Section 4.3.4. - Recommended Action

If the analysis indicated the project may result in substantial diversion, the project applicant shall conduct public outreach and develop a Local Residential Street Cut-Through (LRSTM) Plan. The project applicant shall consult with Public Works, and neighborhood stakeholders, and any other stakeholders to collaboratively prepare the LRSTM Plan. Coordination with the appropriate Supervisorial District office may be necessary to designate the stakeholders that should facilitate the public outreach.

The project applicant shall submit a separate scoping document for the LRSTM Plan to Public Works for review and approval as part of the Transportation Impact Analysis which shall include the following items:

- Identify key milestones,
- Summarize the proposed process in developing a LRSTM plan for the local residential street segments of concern,
- Define a public outreach and consensus- building process,
- Propose selection and approval criteria for any evaluated traffic calming measures,
- Provide a funding plan which will include potential sources of funding.

The project applicant shall submit the LRSTM Plan with a cost estimate for the improvements, and a funding plan to Public Works for review and approval, prior to issuance of building permit. The LRSTM Plan shall be prepared in conformance with the guidelines established by Public Works and should contain, at a minimum, the following elements:

- Description of existing facilities and neighborhood traffic conditions,
- Description of proposed neighborhood traffic controls, including sketches of specific street modifications,
- Analysis of any change in existing or future traffic patterns as a result of implementation of the plan,
- Implementation and monitoring program.

The project applicant shall lead public outreach in consultation with Public Works and the affected Supervisorial District office.

The development of the LRSTM plan shall include the analysis of any relevant traffic data, roadway characteristics, and conditions of the local residential street segments of concern.

The LRSTM Plan should prioritize implementing effective traffic calming subject to Public Works guidelines and appropriate warrants, which may include, but is not limited to:

- Traffic circles,
- Speed humps,
- Roadway narrowing effects (raised medians, traffic chokers, etc.),
- Landscaping features,
- Roadway striping changes,
- Traffic control devices,
- Restrictive measures such as turn restrictions, physical barriers, diverters, signal metering, etc.,
 - Restrictive measures should be carefully evaluated to ensure that they do not lead to the diversion of a significant amount of traffic from one local residential street to another local residential street.

For these above-mentioned items, the project applicant shall also be responsible for conducting the engineering evaluation of the potential measures to determine the feasibility regarding drainage, constructability, street design and other pertinent elements.

Section 4.4 - Additional Site Access Analysis

Section 4.4.1 - Introduction

Project access and circulation constraints related to the site plan, and access to and from the project site may be analyzed separately from the Transportation Impact Analysis.

Section 4.4.2. - Screening Criteria

If the answer is yes to any of the following question, additional site access studies may be required to assess the projects site access requirements:

- Would the project provide a driveway on a rural cross section two-lane highway per the County's General Plan?
- Does the project's land use require vehicles to queue on-site?
- Does the project's land use include intermittent events which may exceed the supply of on-site parking?

Section 4.4.3. - Evaluation and Methodology

The project applicant shall prepare and submit a Scoping Document to Public Works through the EPIC-LA portal. The Scoping Document describes the assumptions and parameters that shall be included in the Additional Site Access Studies including any analysis requirements. The additional site access studies required based on the screening criteria from Section 4.4.2. are listed below

- Public Works may evaluate the site access requirements for a driveway on a rural two-lane highway by requesting a Traffic Access Management Study to be conducted,
- Public Works may evaluate the site access requirements for vehicular queuing by requesting a Traffic Queueing Analysis to be conducted,
- Public Works may evaluate the site access requirements for land use with intermittent events that will exceed the supply of on-site parking by requesting a Traffic Event Management Study to be conducted.

Section 4.4.4. - Recommended Actions

Potential corrective actions for project access and circulation will be addressed in the additional site access studies and documented in a Traffic Study Confirmation of Findings Letter from Public Works.

Section 5. - Study Format and Required Content

Each Transportation Impact Analysis should follow a consistent format and organization and include all of the figures, maps, and information presented in this section. The level of detail required for each project's Transportation Impact Analysis should be determined during the scoping process and identified in the Scoping Document.

Section 5.1. - Project Description

A Transportation Impact Analysis shall include a detailed project description at the beginning of the document. The project description should include the following information:

- Project case number, as assigned by the Department of Regional Planning (if applicable Tract Map, Parcel Map, Conditional Use Permit, RPPL),
- Location of the project site, address, Assessor's Block and Lot number(s), cross streets, and Supervisorial District, and Unincorporated Community,
- Existing and proposed total square footage for each type of land use and/or the number of residential units, including the net changes for each type of use,
- Transportation demand management measures proposed as part of the project.

This section shall also include the following maps and figures:

- Project site plan showing driveway locations, loading/unloading area,
- Site map showing study intersections and distance of the project driveway(s) from the adjacent intersections. Include location and identification of all major buildings, driveways, parking areas, and loading docks of the project.

Section 5.2. - Site Conditions

The information on the location and surroundings of the project shall be discussed following the project description, as a different section of the Transportation Impact Analysis. This section will provide a brief, but comprehensive description of the existing transportation infrastructure and conditions in the vicinity of the project. The specific boundaries of the Transportation Impact Analysis area, for both the location and surroundings of the project, should be confirmed during the initial discussion and scoping process with Public Works.

The project context section should include the following information, with the level of detail to be directed by Public Works during the scoping process:

- Street designations, classifications, pedestrian and bicycle facilities existing and planned,

- Description of the study area streets, including the number and width of lanes, direction of flow, on-street parking information, and other significant street information,
- Location of, distance from, and routings to and from on-ramps and off-ramps of regional highways and freeways,
- Description of public transit routes operating on the streets within the Transportation Impact Analysis area, including hours of service, peak period headways, type of vehicle (bus, light rail vehicle, etc.), and service provider.

This section of a Transportation Impact Analysis will also include the following maps and figures:

- Area map showing location of the project and related projects,
- Street maps of the study area indicating street names, classifications, and traffic control,
- Map or diagram of potential pedestrian destinations within 1,320 feet of the edge of a project site,
- Table indicating location, size, name, description, and trip generation of each related project.

Section 5.3. - Analysis, Discussion, and Results

Following the descriptions of the project and its surroundings, the Transportation Impact Analysis shall contain sections that detail the analyses conducted, summarize the results, and identify any significant transportation impacts and mitigation measures for each of the CEQA issue areas identified in Section 3, and any operational deficiencies and corrective actions for the additional areas of analysis identified in Section 4.

The Transportation Impact Analysis should include calculations, data, and descriptions of any transportation analyses conducted to determine project impacts on the transportation system. The Transportation Impact Analysis should describe the results of all project scenarios and describe all project impacts that have been identified.

Section 5.4. – Mitigation Measures and Recommended Actions

Section 5.4.1. - Introduction

When a project is expected to result in significant transportation impacts, as defined in Section 3, or transportation deficiencies, as defined in Section 4, the project's consultant should meet with Public Works to discuss potential transportation mitigation options and corrective actions before submitting a Transportation Impact Analysis. A variety of transportation mitigation measures should be considered to mitigate a project's significant transportation impact to a level of insignificance.

All proposed mitigation measures shall be described in the Transportation Impact Analysis and to the satisfaction of Public Works.

Section 5.4.2. - Transportation Demand Management Measures

Mitigation measures shall minimize vehicle miles traveled through Transportation Demand Management (TDM) strategies. A preliminary draft performance based TDM Program shall be included in the Transportation Impact Analysis for any project seeking trip generation amendments supported by TDM, to the satisfaction of Public Works. The applicant may be allowed to reduce the total project trips and VMT by an amount determined to be commensurate with the measures proposed in the TDM Program.

Section 5.4.3. - Physical Infrastructure Improvements

Construction of physical infrastructure improvements shall encourage walking and biking and the use of transit. Conceptual Traffic Signal Plans and Conceptual Signing and Striping Plans should be prepared for any proposed physical infrastructure improvements and should be submitted to Public Works for review and approval as part of the Transportation Impact Analysis.

Section 5.4.4. - Mitigation Monitoring and Reporting Program in CEQA Documents

Each mitigation measure in the project's mitigation monitoring program should be described separately in the CEQA Document. The following details are required for each measure:

- Identification of the agency responsible for monitoring the measure and coordinating all participants,
- Qualifications, if any, of the necessary monitor(s),
- Monitoring schedule (i.e., the phase of the project, frequency, and completion/termination) – this should be stated for physical mitigation measures required during construction as well as those that are for the operation/life of the project (e.g., TDM program),
- Funding required and sources of funding for monitoring activities by both project and County personnel (especially for long-term monitoring activities).

CITY MANAGER'S OFFICE

APR 16 2024

4:05 pm

City of South Gate CITY COUNCIL

AGENDA BILL

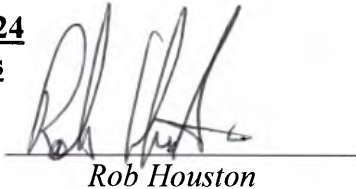
For the Regular Meeting of: April 23, 2024

Originating Department: Public Works

Department Director:


Arturo Cervantes

City Manager:


Rob Houston

SUBJECT: COOPERATIVE AGREEMENT WITH THE CITY OF DOWNEY TO PARTICIPATE IN THE IMPLEMENTATION OF THE UNCONTROLLED MARKED SCHOOL/PEDESTRIAN CROSSWALK SAFETY ENHANCEMENT PROJECT, CIP NO. 22-10

PURPOSE: To approve an Agreement with the City of Downey to participate in the subject capital project to make pedestrian safety improvements at two school crosswalks located on Gardendale Street which are partially located within the cities of South Gate and Downey.

RECOMMENDED ACTIONS: The City Council will consider:

- a. Approving a Cooperative Agreement with the City of Downey to participate in the implementation of the Uncontrolled Marked School/Pedestrian Crosswalk Safety Enhancement Project, CIP No. 22-10 ("Project") necessary to make pedestrian safety improvements at two uncontrolled marked school/pedestrian crosswalks located on Gardendale Street, at no cost to the City;
- b. Appropriating \$10,000 in Proposition C Funds to fund the City's administrative costs; and
- c. Authorizing the Mayor to execute the Agreement in a form acceptable to the City Attorney.

FISCAL IMPACT: There is no fiscal impact to the General Fund. The proposed Agreement is fully funded by the City of Downey, then fully reimbursed by the Highway Safety Improvement Grant. The amount of the appropriation is \$10,000 in Proposition C funds needed for the City's administrative costs.

ANALYSIS: The City of Downey was awarded a state grant through the Highway Safety Improvement Program in the amount of \$224,910. Approximately \$166,600 of the grant is available for the implementation of safety improvements at two uncontrolled marked school/pedestrian crosswalks on Gardendale Street, between Hoover Avenue and Arizona Avenue. Since the city boundary between South Gate and Downey coincides with the centerline of Gardendale Street, the project will be located partially in both cities. Staff recommends participating in the Project to complete the pedestrian safety improvements. Participation requires approval of the proposed Agreement by both cities.

The grant will fully fund the proposed improvements estimated at \$166,600. There is no cost proposed to the City; however, the City may be subject to a cost if the actual cost runs over the allotted grant amount.

The City of Downey will be the lead agency on the Project. Downey will undertake preparation of plans, specifications, and estimates; advertisement, bidding and award; construction, inspection and contract administration, and anything else needed to implement the Project. The City will provide design and construction oversight, plan check, approvals and direction on any matter within South Gate.

BACKGROUND: Gardendale Street (“Gardendale”) is partially located within the cities of Downey and South Gate and it connects Hollydale Park on the west end and the City of Downey on the east City limits. Gardendale contains one travel lane and bike lane in each direction and is bordered by residential properties, a school, a Fire Station, County facilities and the site of the future light rail station.

The centerline of Gardendale coincides with the City limits along the entire length. As such, the corridor is operated by both the City of Downey and South Gate. Safety is a priority goal for both cities.

The City of Downey has received a grant and budgeted the Project in their Fiscal Year 2023/24 Capital Improvement Program. The Project proposes to upgrade the existing uncontrolled marked school/pedestrian crosswalks located adjacent to St. Pius X- St. Matthias Academy at (1) Gardendale and Hoover Avenue, and at (2) Gardendale approximately 300 feet east of Arizona Avenue. The proposed improvements include the following:

- Installation of Rectangular Rapid Flashing Beacons (RRFB) to supplement the pedestrian crossing warning signs; and
- Upgrading of uncontrolled marked school/pedestrian crosswalks to include high visibility signing and striping.

Upon completion of construction, the proposed improvements will require maintenance. The City of Downey will also take the lead in providing maintenance and South Gate will be billed 50% of the maintenance cost, in accordance with Contract No. 2888. Contract No. 2888 is a traffic signal maintenance agreement between Downey and South Gate under which Downey provides and bills South Gate for traffic signal maintenance.

The term of the proposed Agreement is effective through completion of construction and Project close out, planned for June 30, 2026. The design and construction schedule will be available at a future time.

ATTACHMENTS: A. Proposed Agreement
B. Location Map

GD:lc

**CITY OF DOWNEY
LOS ANGELES COUNTY, CALIFORNIA**

**AGREEMENT FOR UNCONTROLLED MARKED
SCHOOL/PEDESTRIAN CROSSWALK SAFETY
ENHANCEMENT PROJECT (CIP NO. 22-10) BETWEEN
THE CITY OF DOWNEY AND THE CITY OF SOUTH GATE**

COOPERATIVE AGREEMENT

THIS AGREEMENT for the **Uncontrolled Marked School/Pedestrian Crosswalk Safety Enhancement Project, CIP No. 22-10** ("Agreement") made this 23 day of April 2024, by and between the City of Downey, hereinafter "DOWNEY", and the City of South Gate, hereinafter "SOUTH GATE" for the implementation of safety upgrades of existing uncontrolled marked school/pedestrian crosswalks located adjacent to St. Pius X- St. Matthias Academy at: (1) Gardendale Street at Hoover Avenue; and (2) Gardendale Street approximately 300 feet east of Arizona Avenue, hereinafter referred to as the "PROJECT." DOWNEY and SOUTH GATE are sometimes individually referred to as "Party" or collectively as "Parties. " The effective date of this Agreement is April 23, 2024.

WITNESSETH:

WHEREAS, DOWNEY was awarded a state grant through the Highway Safety Improvement Program in the amount of \$224,910, of which approximately \$166,600 is available for the implementation of safety improvements at two uncontrolled marked school/pedestrian crosswalks on Gardendale Street within its city limits, and partially within the City of South Gate on Gardendale Street; and

WHEREAS, the scope of the PROJECT includes safety upgrades at the existing uncontrolled marked school/pedestrian crosswalks located adjacent to St. Pius X- St. Matthias Academy at 1. Gardendale Street at Hoover Avenue and 2. Gardendale Street approximately 300 feet east of Arizona Avenue, consisting of the following elements:

- Installation of Rectangular Rapid Flashing Beacons (RRFB) to supplement the pedestrian crossing warning signs; and
- Upgrading the uncontrolled marked school/pedestrian crosswalks to include high visibility signing and striping.

WHEREAS, the City boundary between DOWNEY and SOUTH GATE coincides with the Gardendale Street centerline; and

WHEREAS, the PROJECT will be of mutual benefit to both DOWNEY and SOUTH GATE by enhancing the crosswalks at said locations; and

WHEREAS, DOWNEY and SOUTH GATE are desirous of cooperating in the

development and construction of the improvements to be completed under the PROJECT; and

WHEREAS, the total estimated cost of the crosswalk enhancements to be completed along Gardendale Street is **One Hundred Sixty-Six Thousand Six-Hundred Dollars (\$166,600)**, which includes, but is not limited to, the design and preparation of complete plans, specifications and estimate; advertisement, bidding and award; construction, inspection and contract administration for the contemplated improvements in accordance with the Public Contract Code; and

WHEREAS, the PROJECT will be funded in its entirety through the state grant received by DOWNEY; therefore, SOUTH GATE is not required to fund any portion of the PROJECT nor provide local match funds;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein contained, the parties agree as follows:

A. DOWNEY shall be responsible for providing all design and construction engineering necessary to complete the PROJECT. This shall include but not be limited to the following: design and preparation of complete plans, specifications and estimate; advertisement, bidding and award; construction, inspection and contract administration for the contemplated improvements in accordance with the Public Contract Code.

B. DOWNEY has appropriated sufficient funds in its Capital Improvement Program budget for Fiscal Year 2023-24 for the safety upgrades at the existing uncontrolled marked school/pedestrian crosswalks located adjacent to St. Pius X- St. Matthias Academy at: (1) Gardendale Street at Hoover Avenue; and (2) Gardendale Street approximately 300 feet east of Arizona Avenue, to enhance safety at said crosswalks, under the PROJECT. SOUTH GATE is not required to fund any portion of the PROJECT, nor provide any local match contributions.

C. DOWNEY and SOUTH GATE hereby approve the scope and estimated cost of the PROJECT.

D. DOWNEY shall prepare and deliver to SOUTH GATE for approval PROJECT designs and specifications when ready for review at the thirty, sixty and ninety percent development. SOUTH GATE shall diligently review those plans and specifications and provide its comments to DOWNEY as soon as reasonably possible. DOWNEY shall, within ten (10) business days after receiving SOUTH GATE's comments incorporate into those plans and specifications as many of those comments as are acceptable to DOWNEY. If any such comments are not acceptable to DOWNEY, then within five (5) business days after DOWNEY's receipt of those comments, DOWNEY and SOUTH GATE shall mutually agree on any and all remaining modifications to the plans and specifications. Upon such an agreement the plans and specifications shall be revised to include those modifications. SOUTH GATE shall be a signatory on one hundred percent of the plans.

E. DOWNEY shall be responsible for preparing, delivering, posting and otherwise publicizing any and all notifications relative to the PROJECT as and when required by applicable state law and DOWNEY's city charter. The cost of the foregoing shall be paid by DOWNEY as

part of the PROJECT budget.

F. In no event shall DOWNEY completely close the street along Gardendale Street and at any time in connection with the PROJECT without first providing SOUTH GATE with a minimum of three (3) business days' prior written notice of the proposed closure and allowing SOUTH GATE to recommend alternatives to closure.

G. DOWNEY and SOUTH GATE agree to be fiscally responsible for maintenance of the improvements constructed. DOWNEY will provide for the maintenance of RRFBs, illuminated signs and highway safety lighting installations at both locations which are partially under both parties hereto, and to arrange herein for the particular maintenance functions to be performed and to specify the cost of such maintenance. The separate traffic control devices maintenance agreement will be developed and approved by the Parties.

H. DOWNEY agrees to protect, defend and indemnify SOUTH GATE against any claims, liabilities or judgements arising from DOWNEY's actions or inactions in carrying out its responsibility under this Agreement. SOUTH GATE agrees to protect, defend and indemnify DOWNEY against any claims, liabilities or judgments arising from SOUTH GATE's actions or inactions in carrying out its responsibility under this Agreement.

I. DOWNEY shall require consultant and contractor selected to perform the PROJECT to protect, indemnify and defend SOUTH GATE in the manner that DOWNEY is indemnified in the contract documents. DOWNEY shall require consultant and contractor to name both DOWNEY and SOUTH GATE as additional insureds on all required insurance under the contract documents.

J. DOWNEY shall furnish an inspector during the construction of the PROJECT. SOUTH GATE may also furnish, at no cost to Downey, an inspector to inspect the construction of the PROJECT. Said inspectors shall cooperate and consult with each other, but the orders of the DOWNEY inspector to the contractor or any other person in charge of construction shall prevail and be final.

K. SOUTH GATE agrees, upon approval of the construction plans for the PROJECT, to issue a no-fee permit to DOWNEY's contractor to construct those portions of the PROJECT within SOUTH GATE's jurisdiction. At the request of either Party, the other Party shall provide copies of as-built drawings, plans, records and files applicable to the PROJECT at no cost to the requesting Party

L. The parties of this Agreement are the City of Downey, a municipal corporation and charter city, having its principal office at 11111 Brookshire Avenue, Downey, CA 90241 and the City of South Gate, a municipal corporation, having its principal office at 8650 California Avenue, South Gate, CA 90280.

M. The representatives of the respective parties who are primarily responsible for the administration of this Agreement, and to whom formal notices, demands and communications shall be given, are as follows:

The principal representative of the City of Downey shall be:

Matthew Baumgardner, P.E.
Director of Public Works/City Engineer
11111 Brookshire Avenue
P.O. Box 7016
Downey, CA 90241
(562) 904-7102

The principal representative of the City of South Gate shall be:

Arturo Cervantes, P.E.
Assistant City Manager/Director of Public Works
8650 California Avenue
South Gate, CA 90280
(323) 563-9512

N. The term of this Agreement shall be from the effective date stated hereinabove until June 30, 2026, unless extended by written amendment by the parties hereto. Notwithstanding this Section N, if the construction is in progress on June 30, 2026, either Party may extend in writing the Agreement until PROJECT completion and set forth a target date for tracking purposes. A copy of any writing setting forth a revised completion date shall be forwarded to the City Clerk for each Party. Further, the obligations and promises of the parties set forth in Sections G, H and I of this Agreement shall survive the termination of this Agreement.

O. Disputes regarding the interpretation or application of any provisions of this Agreement shall, to the extent reasonably feasible, be resolved through good faith negotiations between the parties. If any action at law or in equity is brought to enforce or interpret any provisions of this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

P. This Agreement supersedes all prior proposals, agreements and understandings between the parties regarding the PROJECT and may not be modified or terminated orally, and no modification, termination or attempted waiver of any of the provisions hereof shall be binding unless in writing and signed by both parties.

Q. This Agreement is covered by the laws of the State of California. Any action must be filed in the Los Angeles Superior Court, Southeast Judicial District, Norwalk, California.

IN WITNESS THEREOF, the parties hereto have accepted, made, and executed this Agreement upon the terms, conditions, and provisions above stated, the day and year first above written.

CITY OF DOWNEY

By: _____
Roger Bradley, City Manager

DATED: _____, 2024

ATTEST:

By: _____
Maria Alicia Duarte, CMC City Clerk

APPROVED AS TO FORM:

By: _____
John M. Funk, City Attorney

CITY OF SOUTH GATE

By: _____
Gil Hurtado, Mayor

DATED: _____, 2024

ATTEST:

By: _____
Yodit Glaze, City Clerk
(SEAL)

APPROVED AS TO FORM:

By: Raul F. Salinas
Raul F. Salinas, City Attorney

AS13772.0860872 4879-0924-9200v3

Exhibit
Project Location



APR 16 2024

3:50pm

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of: April 23, 2024
Originating Department: Office of the City Clerk

City Clerk:


Yodit Glaze

City Manager:


Rob Houston

SUBJECT: APPROVAL OF CITY COUNCIL MEETING MINUTES

PURPOSE: To historically preserve the events of the City Council Meetings.

RECOMMENDED ACTION: The City Council will consider:

- a. Approving the Special and Regular Meeting minutes of March 12, 2024;
- b. Approving the Special and Regular Meeting minutes of March 26, 2024; and
- c. Approving the Special Meeting minutes of March 28, 2024.

FISCAL IMPACT: None.

ANALYSIS: The minutes are provided to the City Council on the Wednesday prior to their regular business meeting. Amendments should be provided to the City Clerk's Office within 24 hours of a City Council Meeting so that verification of the record and corrections are made accordingly. A revised document will be provided to the City Council prior to the Meeting.

BACKGROUND: The minutes typically describe the events of the meeting and may include a list of attendees, a statement of the issues considered by the participants, and related responses or decisions for the issues.

ATTACHMENTS: City Council Minutes

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
TUESDAY, MARCH 12, 2024**

CALL TO ORDER Gil Hurtado, Mayor called a Special City Council Meeting to order at 5:31 p.m.

ROLL CALL Yodit Glaze, City Clerk

PRESENT Mayor Gil Hurtado, Vice Mayor Maria Davila, Council Member Maria del Pilar Avalos, Council Member Joshua Barron, and Council Member Al Rios; City Manager Rob Houston, City Attorney Raul F. Salinas

LATE City Treasurer Jose De La Paz

1
PRESENTATION The City Council received a presentation by the Los Angeles County Fire Department.

CLOSED SESSION The Council Members recessed into Closed Session at 5:33 p.m. and reconvened at 6:19 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
 Pursuant to Government Code Section 54956.9(a),
 54954.9(b)(3)(C)

a. Aurelia Enache v. City of South Gate

On Item 1(a), the city received a report by the City Attorney with respect to the nature of the that litigation which involved an alleged injury from a fall on a city sidewalk. There was a motion made by Vice Mayor Davila and seconded by Council Member Avalos to approve a settlement of that case subject to the approval of our cooperative insurance ICRMA which will be considering this case in the next several weeks. The vote on that was 5-0.

ADJOURNMENT Mayor Hurtado unanimously adjourned the meeting at 6:55 p.m. and seconded by Vice Mayor Davila.

PASSED and APPROVED this day of 2024.

ATTEST:

Gil Hurtado, Mayor

Yodit Glaze, City Clerk

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, MARCH 12, 2024**

CALL TO ORDER Gil Hurtado, Mayor called a Regular City Council Meeting to order at 6:51 p.m.

INVOCATION Steve Costley, Director of Parks & Recreation

PLEDGE OF ALLEGIANCE: Darren Arakawa, Chief of Police

ROLL CALL Yodit Glaze, City Clerk

PRESENT Mayor Gil Hurtado, Vice Mayor Maria Davila, Council Member Maria del Pilar Avalos, Council Member Joshua Barron, and Council Member Al Rios; City Treasurer Jose De La Paz, City Manager Rob Houston, City Attorney Raul F. Salinas

COMMENTS FROM THE AUDIENCE - NON-AGENDA ITEMS

Elder Arandula spoke on the theft that occurred to him in South Gate. He spoke to Officer Jay Gonzales about the incident and stated that South Gate PD did not want to take any further action.

Paul Cook, attorney who helped Elder Arandula, he echoed frustrations on the theft incident with Elder Arandula.

Lizzette Ruiz expressed disappointment on losing the ability to participate remotely. She also stated frustration with emails and comments not being read fully and only summarized.

Maria Valdez, 12222 Garfield Ave, spoke on the conditions of the apartments and how it is affecting her health due to not being a Section 8 Participant.

Cassildo Herrera, Ohio Ave Resident, expressed the humidity problem inside of his home and not receiving any help.

Moises Lopez, 8976 S. Hunt Ave, echoed issues with mold in his home and the same issues of landlord not helping to resolve.

Brenda, Dearborn St., spoke on renter's rights and the poor conditions of the living spaces due to landlord not wanting to fix things.

Armando Velasquez, Independence Ave., expressed support of the visual update in the city council meetings. Announced Kiwanis events happening in the city.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

REPORTS AND COMMENTS

FROM CITY OFFICIALS

Arturo Cervantez, Director of Public Works, spoke on 4 projects that are impacting the community in some ways. He provided the updates happening on the projects so far.

Steve Costley, Director of Parks and Recreation, announced events in the Azalea center and the carnival happening over the weekend. He also announced upcoming events during Easter celebrations.

Meredith Elguira, Director of Community Development, addressed some of the issues and complaints coming up of people's living conditions. Stated she is trying to see if measures can be taken on residents that are not participants of Section 8.

Wendy O'Kelly, Director of Administrative Services, announced the last LIHAP event to help residents with water and sewer bill.

Jon Hamilton, Director of Human Resources, announced new positions that are open to be applied for.

Darren Arakawa, Chief of Police, addressed the incident with the previous resident. He announced the Jailor Nelson Rosales will be receiving the Orange County medal of valor. He also announced the new vehicle being delivered and the Baker to Vegas run coming up. He met with Lina Gonzales, the Senator, and spoke on the theft and Fentanyl issue.

Rob Houston, City Manager, thanked staff and the community for their efforts.

Raul F. Salinas, City Attorney, spoke on some residents having issues with living conditions in their homes.

Yodit Glaze, City Clerk, encouraged the community to email their public comments if they are not able to attend council meetings.

Jose De La Paz, City Treasurer, suggested to revisit the technology master plan for review and updates.

Council Member Avalos had nothing to report.

Council Member Barron stated that council members receive the emails for public comments and are summarized by City Clerk during the meeting. He also asked about Park repairs still needed. He also announced the Pickleball event coming up on March 29th and asked about the food fundraiser for the Baker to Vegas event.

Mr. Costley responded with more details on what repairs are happening.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

REPORTS AND COMMENTS FROM CITY OFFICIALS CONT'D

Council Member Rios echoed concerns of mold that residents are battling in their homes. He also asked for Section 8 participants being helped more with their living conditions. He asked Arturo about a project happening on Long Beach Blvd and announced the Food Bank. Lastly, he echoed the Azalea festival coming up.

Vice Mayor Davila asked about security for the upcoming carnival. She also announced that the Ms. Azealita event will be rescheduled to a later date and announced the Women's conference coming up.

Mayor Hurtado asked Mr. Houston about the concern in groundwater and setting up a treatment for that. He wanted to confirm the time for the public to comment and how long they have as well as why they had to eliminate zoom.

CONSENT CALENDAR

Agenda Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13 are Consent Calendar Items.

Liz, a resident, spoke on item 9 and was not sure why the funding had to be changed.

Mr. Cervantez addressed the funding question and explained why the funding had to be changed for the project.

Agenda Items 1, 2, 3, 4, 5, 6, and 7 were approved by motion of Vice Mayor Davila and seconded by Council Member Avalos.

ROLL CALL: Council Member Avalos, yes; Council Member Barron, yes; Council Member Rios, yes; Vice Mayor Davila, yes; Mayor Hurtado, yes (recused from voting on items 2, 9 & 10).

¹ CITY CLERK RECORDS MGMT

The City Council unanimously approved items A & B during consent calendar:

- a. Resolution No. 2024-11-CC entitled A Resolution of the City Council of the City of South Gate authorizing the destruction of obsolete records retained in City Hall and the Police Department pursuant to Government Code 34090 of the Laws of the State of California;
- b. The destruction subject to final review and approval by the City Attorney.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

2

STREETS/SIDEWALKS/ LANDSCAPING

The City Council made a finding and adopted Resolution No. 2024-12-CC entitled Resolution of the City Council of the City of South Gate, State of California, declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539-PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code during consent calendar.

3

PERSONNEL RECRUITMENT & SELECTION

The City Council unanimously adopted Resolution No. 2024-13-CC entitled Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve the following actions during consent calendar:

- 1) Reclassifying one of the Intermediate Account Clerk positions in the Administrative Services Department to Senior Financial Analyst; and
- 2) Updating the classification specification for the position of Senior Financial Analyst.

4

PERSONNEL RECRUITMENT & SELECTION

The City Council unanimously adopted Resolution No. 2024-14-CC entitled Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to reassign the positions of Deputy Director of Finance in the Administrative Services Department and Deputy Director of Public Works - Field Operations in the Public Works Department from Executive Management to DMA, and direct staff to update the bargaining unit assignment in the consolidated salary pay table during consent calendar.

5

PERSONNEL RECRUITMENT & SELECTION

The City Council unanimously adopted Resolution No. 2024-15-CC entitled Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve an update to the job classification specification for the position of Associate Engineer in the Department of Public Works during consent calendar.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

6

PERSONNEL RECRUITMENT

& SELECTION

The City Council unanimously adopted Resolution No. 2024-16-CC entitled Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to create the full-time equivalent hourly position of Crime Scene Forensic Specialist in the Police Department and direct staff to update the consolidated salary pay table during consent calendar.

7

PERSONNEL RECRUITMENT

& SELECTION

The City Council unanimously adopted Resolution No. 2024-17-CC entitled Resolution amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to during consent calendar:

1. The update to the job classification specification and compensation for the position of Assistant Planner in the Community Development Department;
2. The job classification specification and compensation for the position of Associate Planner in the Community Development Department; and
3. The update to the job classification specification and compensation for the position of Senior Planner in the Community Development Department.

8

PERSONNEL – MOU BETW

CITY & EMPLEE GROUPS

The City Council unanimously approved items A & B during consent calendar:

- a. Resolution No. 2024-18-CC entitled Resolution of the City Council of the City of South Gate, California, approving the comprehensive successor Memorandum of Understanding (MOU) (Contract No. 2024-21-CC) between the City of South Gate and the South Gate Police Officers' Association (SGPOA) for the term of July 1, 2021 through June 30, 2025; and
- b. Authorized the Mayor to execute the comprehensive successor Memorandum of Understanding in a form acceptable to the City Attorney.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

9

TRANSPORTATION PLANNING/ADMIN

The City Council approved items A & B during consent calendar:

- a. Amendment No. 5 to Contract No. 2316, Memorandum of Understanding ("MOU") with the Los Angeles County Metropolitan Transportation Authority for the Firestone Boulevard Southbound On Ramp Modification, Metro Project ID No. 6347, City Project No. 354-ST, de-obligating the Metro Proposition C Fund balance of \$439,000 from the Project; and
- b. Authorized the Mayor to execute Amendment No. 5 in a form acceptable to the City Attorney.

10

PARKS

The City Council approved items A & B during consent calendar:

- a. Amendment No. 2 to Contract No. 3485 with David Volz Design to revise the architectural landscape plans to meet requirements Southern California Edison ("SCE") has imposed on the Circle Park Renovation Project, City Project No. 609-PRK, at a not to exceed cost of \$37,132, and extend the contract term with DVD until December 31, 2025; and
- b. Authorized the Mayor to execute Amendment No. 2 to Contract No. 3485 in a form acceptable to the City Attorney.

11

PUBLIC WORKS/ ENGINEERING ADMIN

The City Council unanimously approved items A & B during consent calendar:

- a. Amendment No. 1 to Contract No. 2023-134-AC with W.G. Zimmerman Engineering, Inc. to extend the term of the contract to September 12, 2024, to continue engineering staffing services until the vacant Engineering Technician position is filled, for a not to exceed amount of \$167,000; and
- b. Authorized the Mayor to execute Amendment No. 1 in a form acceptable to the City.

12

PARKING & TRAFFIC

The City Council unanimously approved items A & B during consent calendar:

- a. Accepted completion of construction of the Replacement of Damaged Traffic Signal Poles Project, City Project No. 655-TRF, effective October 23, 2023; and
- b. Directed the City Clerk to file a Notice of Completion with Los Angeles County Registrar Recorder's Office.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

13

PARKS

The City Council unanimously approved items A & B during consent calendar:

- a. Change Order in the amount of \$39,000 to the original Purchase Order issued to Fast Deer Bus Charter, Inc., in the amount of \$50,000 (P.O. No. 0007864) to provide transportation for Parks & Recreation trips for the remainder of the current fiscal year 2023/24; and
- b. Authorized the Director of Parks & Recreation to execute any additional documents.

14

COMMUNICATIONS

MEDIA/SYSTEMS

The City Council unanimously received and filed an update on the City's communications efforts by motion of Council Member Rios and seconded by Council Member Avalos.

Giselle Hernandez, Marketing and Community Engagement Manager, provided a presentation on communication efforts.

ROLL CALL: Council Member Avalos, yes; Council Member Barron, yes; Council Member Rios, yes; Vice Mayor Davila, yes; Mayor Hurtado, yes.

15

CITY COUNCIL

The City Council unanimously received and filed a report on Senate Bill 329 which amended Section 36516 of the Government Code relating to City Council Member pay caps and information on the pay rates of City Council Members in surrounding cities by motion of Council Member Rios and seconded by Council Member Avalos.

Mr. Houston explained how the pay rates help a balance between Council Members' careers and call to service for the City.

Mayra Castaneda, Taft Ave., expressed support for the pay rate increase.

Humberto Bayas, resident, stated how South Gate's revenue has increased and states support of pay rate increase.

Bishop Juan Carlos Mendez emailed stated support for compensation pay rates.

Council Member Avalos expressed thankfulness for their efforts.

Vice Mayor Davila thanked Giselle for their work in communication with the community.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 12, 2024

15

CITY COUNCIL

Council Member Barron stated that communication within departments is essential for the effectivity with communication.

Council Member Rios thanked Giselle for their efforts as well.

ROLL CALL: Council Member Avalos, yes; Council Member Barron, yes; Council Member Rios, yes; Vice Mayor Davila, yes; Mayor Hurtado, yes.

16

WARRANTS

The City Council unanimously approved the Warrant Register for March 12, 2024 by motion of Vice Mayor Davila and seconded by Council Member Avalos.

Total of Checks:	\$4,938,431.26
Less: Voids	\$ (0.00)
Less: Employee Payroll Deductions	<u>\$ (450,786.38)</u>
Grand Total:	\$4,487,644.88

ROLL CALL: Council Member Avalos, yes; Council Member Barron, yes; Council Member Rios, yes; Vice Mayor Davila, yes; Mayor Hurtado, yes.

ADJOURNMENT

Council Member Avalos unanimously adjourned the meeting at 9:17 p.m. and seconded by Council Member Rios.

PASSED and **APPROVED** this day of 2024.

ATTEST:

Gil Hurtado, Mayor

Yodit Glaze, City Clerk

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
TUESDAY, MARCH 26, 2024**

CALL TO ORDER Gil Hurtado, Mayor called a Special City Council Meeting to order at 5:40 p.m.

ROLL CALL Yodit Glaze, City Clerk

PRESENT Mayor Gil Hurtado, Vice Mayor Maria Davila, Council Member Maria del Pilar Avalos, Council Member Joshua Barron, and Council Member Al Rios; City Treasurer Jose De La Paz, City Manager Rob Houston, City Attorney Raul F. Salinas

**1
PROCLAMATIONS** The City Council issued a Proclamation declaring the month of April 14-20, 2024, as National Public Safety Telecommunicator's Week.

**2
PROCLAMATIONS** The City Council issued a Proclamation declaring the month of April 2024, as Autism Awareness month.

**3
PROCLAMATIONS** The City Council issued a Proclamation declaring the month of April 7-13, 2024, as National Library Week.

**4
PERSONNEL RECRUITMENT
& SELECTION** The City Council unanimously received and filed the list of new and promoted full-time employees hired or promoted during February 2024.

CLOSED SESSION The Council Members recessed into Closed Session at 6:15 p.m. and reconvened at 6:49 p.m. with all Members of Council present. City Attorney Salinas reported the following:

1. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Pursuant to Government Code Section 54956.9(a), 54954.9(b)(3)(C)

a. Maria Fernandez v. City of South Gate, et al.

Item 1(a) is a claim where Mrs. Fernandez claims she slipped on a city sidewalk. The city received a report by the City Attorney with respect to that case and upon completion of that report, there was a motion made by Mayor Hurtado and seconded by Councilwoman Avalos and on a vote of 5-0, the Council authorized the City Attorney to defend the matter.

SPECIAL CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(c)

One (1) - Potential Cases

On item 1, a presentation was made by the City Manager and City Attorney and upon completion of that presentation, there was no reportable action taken.

ADJOURNMENT

Mayor Hurtado unanimously adjourned the meeting at 6:55 p.m. and seconded by Vice Mayor Davila.

PASSED and **APPROVED** this day of 2024.

ATTEST:

Gil Hurtado, Mayor

Yodit Glaze, City Clerk

**CITY OF SOUTH GATE
REGULAR CITY COUNCIL MEETING
MINUTES
TUESDAY, MARCH 26, 2024**

CALL TO ORDER	Gil Hurtado, Mayor called a Regular City Council Meeting to order at 6:51 p.m.
INVOCATION	Bishop Ismael Martin del Campo, Empower Apostolic Assembly Church
PLEDGE OF ALLEGIANCE:	Yodit Glaze, City Clerk
ROLL CALL	Yodit Glaze, City Clerk
PRESENT	Mayor Gil Hurtado, Vice Mayor Maria Davila, Council Member Maria del Pilar Avalos, Council Member Joshua Barron, and Council Member Al Rios; City Manager Rob Houston, City Attorney Raul F. Salinas
EXCUSED/ABSENT	City Treasurer Jose De La Paz
COMMENTS FROM THE AUDIENCE - NON-AGENDA ITEMS	A speaker announced events happening in the Library and the Weaver Library on Tweedy is providing Narcan for the community. Claudia Rivera emailed and asked if the city has 14 million in deficit and if the City of South Gate has the highest taxes.
REPORTS AND COMMENTS FROM CITY OFFICIALS	Arturo Cervantes, Director of Public Works, spoke on projects going on around the city and addressed some questions and concerns about the watermain replacement project that will ensure higher quality water. Steve Costley, Director of Parks and Recreation, spoke on events that happened at South Gate Park over the weekend. He also provided an update when the park will be able to open. Meredith Elguira, Director of Community Development, had nothing to report. Wendy O’Kelly, Director of Finance, spoke on the LIHWAP event that happened the week prior. She also addressed the finance question about the deficit and taxes in the city.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

REPORTS AND COMMENTS FROM CITY OFFICIALS

CONT'D

Jon Hamilton, Director of Human Resources, announced new positions available in different departments.

Darren Arakawa, Chief of Police, announced the unveiling of the off-road vehicle at a local Starbucks as well as selling autism awareness patches. He also spoke on the Baker to Vegas Run.

Rob Houston, City Manager, announced he will pass on general comments as he will speak on an item on the agenda.

Raul F. Salinas, City Attorney, had nothing to report.

Yodit Glaze, City Clerk, encouraged residents to attend meetings in person or to email the city clerk with their general comments for a summarized announcement.

Council Member Avalos commended the Police Officers who ran the Baker to Vegas event. She acknowledged the current rise in deaths due to many situations. She spoke on the Vector Control meeting she attended and provided some tips on how to lower the attraction of mosquitos.

Council Member Barron thanked the Parks and Recreation staff for arranging the Easter egg hunt for the community. He announced how he is working on creating a SELA college fair for residents.

Council Member Rios announced an event about school tutoring and directed a concern to Mr. Cervantes about the light synchronization. He is also concerned about the number of trees being cut down around the city.

Mr. Cervantes explained that the project was completed and not all of Tweedy Blvd. was synchronized as the budget did not fulfill that.

Vice Mayor Davila spoke about the Women's conference that took place on March 14th. She also described the Miss South Gate Pageant and the event. She also announced the Miss Azaelita event and its new date.

Mayor Hurtado spoke on the opening of the Chic-fil-A and the Women's conference.

CONSENT CALENDAR

Agenda Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12 are Consent Calendar Items.

Council Member Avalos asked Mr. Costley on item 4, how many officers they currently have and how many they already have. She also asked Mr. Cervantes about the Capacity enhancement project and what it entailed.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

CONSENT CALENDAR CONT'D

Mr. Costley went over how many park rangers they are hiring and so far, they have 1 hourly CSO. He also answered Council Member Rios's question regarding CSO duties.

Council Member Rios asked what the duties are of CSO.

Mr. Cervantes explained what the project was and the expenditure.

Mayor Hurtado asked for clarification of the general fund on page 16.

Mr. Houston spoke on the proposals and the reevaluation of the projected positive balance.

Council Member Rios asked for explanations on how to understand the forms on Page 2.

Ms. O'Kelly explained how the budget is proposed and the projections based on revenues and expenditures.

Council Member Rios asked about UAL and for an explanation.

Council Member Barron emphasized that there has been a decrease to the projected deficit and commends Finance department for doing their part.

Agenda Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12 were approved by motion of Council Member Rios and seconded by Council Member Avalos.

ROLL CALL: Council Member Avalos, yes; Council Member Barron, yes; Council Member Rios, yes; Vice Mayor Davila, yes (recused from voting on item 6); Mayor Hurtado, yes (recused from voting on items 1, 4 & 6).

1 STREETS/SIDEWALKS/ LANDSCAPING

The City Council made a finding and adopted Resolution No. 2024-19-CC entitled Resolution of the City Council of the City of South Gate, State of California, declaring an emergency still exists and authorizing repair, replacement or maintenance activities of public facilities related to the Urban Orchard, City Project No. 539- PRK, without public bidding, pursuant to the emergency contracting procedures of the South Gate Municipal Code and the California Public Contract Code during consent calendar.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

2

PERSONNEL RECRUITMENT & SELECTION

The City Council unanimously adopted Resolution No. 2024-20-CC entitled Resolution of the City Council of the City of South Gate, California, amending Resolution No. 6454 (Salary Resolution and Position Classification Plan) to approve during consent calendar:

1. Retitling the job classification of Water Operations Foreman to Water Operations Supervisor in the Public Works Department;
2. Updating the job classification specification for the position of Water Operations Supervisor; and
3. Updating the consolidated salary schedule to replace the position of Water Operations Foreman with Water Operations Supervisor.

3

TRANSPORTATION PLANNING/ADMIN

The City Council unanimously approved items A & B during consent calendar:

- a. Amendment No. 6 to Contract No. 3081 with Willdan Engineering, Inc. which is necessary to extend the contract term 12 months and to fund revisions made to design and construction documents that were necessary to re-bid the construction of the Firestone Boulevard Regional Corridor Capacity Enhancements, Alameda Street to Hunt Avenue, Phase II, City Project No. 476-TRF, METRO Call for Projects ID No. F3124 in an amount not-to-exceed \$40,779; and
- b. Authorized the Mayor to execute Amendment No. 6 in a form acceptable to the City Attorney.

4

PARKS

The City Council approved items A, B & C during consent calendar:

- a. Amendment No. 1 to Contract No. 2023-58-AC with Executive Management Security, Inc., extending the term of the Agreement up to and including June 30, 2024; and
- b. The appropriation of \$95,321.25 in General Fund monies to compensate for services already rendered and to continue services until June 30, 2024.
- c. Authorized the Mayor to execute Amendment No. 1 in a form acceptable to the City Attorney.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

5

WATER

The City Council unanimously approved items A & B during consent calendar:

- a. Agreement No. 2024-27-CC with Willdan to provide construction management and inspection services for the Water Main Replacement - Phase I, City Project No. 689-WTR, in an amount not-to-exceed \$328,342; and
- b. Authorized the Mayor to execute the Agreement in a form acceptable to the City Attorney.

6

STREETS/SIDEWALKS/ LANDSCAPING

The City Council approved items A, B & C during consent calendar:

- a. Agreement No. 2024-28-CC with KOA Corporation for Professional Engineering Services for the Tweedy Boulevard Complete Streets Project, Phase II, City Project No. 717-ST, in an amount not-to-exceed \$649,818;
- b. Authorized the City Manager to administratively approve amendments to the agreement with a cumulative total of \$100,000 to be funded with budgeted project contingency funds; and
- c. Authorized the Mayor to execute the Agreement in a form acceptable to the City Attorney.

7

WATER

The City Council unanimously approved items A & B during consent calendar:

- a. Accepted completion of construction of the Stormwater Infiltration Well Project, City Project No. 670-SD, effective December 4, 2023, constructed by Bali Construction Inc.; and
- b. Directed the City Clerk to file a Notice of Completion with the Los Angeles County Registrar Recorder's Office

8

ENERGY AND CONSERVATION PROGRAMS

The City Council unanimously approved items A & B during consent calendar:

- a. Accepted completion of construction of the Electric Vehicle Charging Stations Project, City Project No. 636-GEN, effective February 26, 2024, constructed by Green Giant Landscape, Inc.; and

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

8

**ENERGY AND CONSERVATION
PROGRAMS CONT'D**

- b. Directed the City Clerk to file a Notice of Completion with the Los Angeles County Registrar Recorder's Office.

9

BUDGET ADMIN

The City Council unanimously approved items A & B during consent calendar:

- a. Updated the Fiscal Year 2023-24 Adopted Budget by accepting June 30, 2023, ending fund balances as illustrated in Attachment 1; and
- b. Modified the Fiscal Year 2023-24 Adopted Budget and approve the additional appropriations and adjustments as recommended in this report and outlined in Attachment 2 and 3 with any changes approved by the City Council.

10

BUDGET ADMIN

The City Council unanimously approved items A, B & C during consent calendar:

- a. Carryover appropriations of \$25,827,803 to provide continuing funding for the items described in Attachment A;
- b. The carryover of \$9,605,019 in revenues estimated to be received in the current fiscal year described in Attachment B;
- c. Authorized the City Manager to make the necessary budget adjustments to add the carryover appropriations to the FY 2023-24 Adopted Budget.

11

INVESTMENTS

The City Council unanimously received and filed the Quarterly Investment Report for the quarter ending December 31, 2023, during consent calendar.

12

MINUTES

The City Council unanimously approved items A, B & C during consent calendar:

- a. The Regular and Special City Council Meeting minutes of February 13, 2024; and
- b. The Regular and Special City Council Meeting minutes of February 27, 2024.

REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 26, 2024

13

CITY COUNCIL

The City Council unanimously introduced proposed Ordinance No. 2024-01-CC entitled Ordinance of the City Council of the City of South Gate, California, amending Section 1.04.065.2 (Same - Compensation) of Section 1.04.065 (Salary Of Members - Purpose) of Chapter 1.04 (City Council) of Title 1 (Administration And Personnel) of the South Gate Municipal Code increasing the City Council and the City Treasurer salary levels by motion of Mayor Hurtado and seconded by Council Member Barron.

Mr. Houston addressed the discussions prior about the salary increases.

Vice Mayor Davila requested to see if Commissioners and City Clerk can receive an increase in stipends.

Council Member Barron asked for clarification on the date to when the increase will take into effect.

14

WARRANTS

The City Council unanimously approved the Warrant Register for March 26, 2024, by motion of Vice Mayor Davila and seconded by Council Member Avalos.

Total of Checks:	\$4,517,966.73
Less: Voids	\$ (0.00)
Less: Employee Payroll Deductions	\$ (406,508.73)
Grand Total:	\$4,111,458.00

ADJOURNMENT

Mayor Hurtado unanimously adjourned the meeting in memory of Gerardo Rendon at 8:32 p.m. and Vice Mayor Davila.

PASSED and **APPROVED** this day of 2024.

ATTEST:

Gil Hurtado, Mayor

Yodit Glaze, City Clerk

**CITY OF SOUTH GATE
SPECIAL CITY COUNCIL MEETING
MINUTES
THURSDAY, MARCH 28, 2024**

CALL TO ORDER Gil Hurtado, Mayor called a Special City Council Meeting to order at 10:00 a.m.

ROLL CALL Yodit Glaze, City Clerk

PRESENT Mayor Gil Hurtado, Vice Mayor Maria Davila, Council Member Maria del Pilar Avalos, Council Member Joshua Barron, and Council Member Al Rios; City Treasurer Jose De La Paz; City Manager Rob Houston

EXCUSED City Attorney Raul F. Salinas

1
PRESENTATION The City Council and City Leadership staff received a presentation on roles and responsibilities in a municipal organization and governance best practices.

CLOSED SESSION The Council Members recessed into Closed Session at 11:07 a.m. City Manager, Rob Houston, reported the following:

1. CONSIDER THE EVALUATION OF PERFORMANCE OF A PUBLIC EMPLOYEE
Pursuant to Government Code Section 54957

a. City Manager

No reportable action.

ADJOURNMENT Mayor Hurtado unanimously adjourned the meeting at 12:50 p.m. and seconded by Vice Mayor Davila.

PASSED and APPROVED this day of 2024.

ATTEST:

Gil Hurtado, Mayor

Yodit Glaze, City Clerk

CITY MANAGER'S OFFICE

APR 16 2024

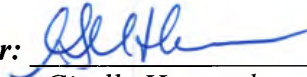
3:00pm

City of South Gate
CITY COUNCIL

AGENDA BILL

For the Regular Meeting of **April 23, 2024**
Originating Department: **City Manager's Office**

Marketing and CE Manager:


Giselle Hernandez

City Manager:


Rob Houston

SUBJECT: UPDATE ON THE SOUTH GATE CITY APP

PURPOSE: To provide the City Council with an update and demo on the City of South Gate mobile app.

RECOMMENDED ACTIONS: The City Council will consider receiving and filing an update and demonstration of the new City of South Gate mobile application ("app").

FISCAL IMPACT: None.

UPDATE: The City of South Gate is launching an app to enhance communication with the community. The app, powered by Rock Solid, is titled, "Go South Gate" and is available for free on all Apple or Android devices in the app store. After downloading, residents can create a profile, enter a service request, look up city information and set up alerts for city news. Users will be able to track service requests through the application. Some of the service requests that users can make include illegal dumping, road repairs, graffiti, city tree issues, street light malfunctions, and more.

In consideration of residents who may not have access to smartphones, the City has made this information available in the same format on the City website.

ATTACHMENT: None.

APR 16 2024

8:00 PM

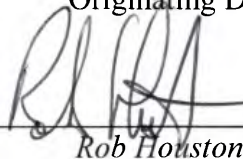
City of South Gate

CITY COUNCIL

AGENDA BILL

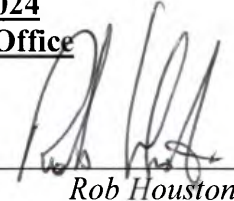
For the Regular Meeting of: April 23, 2024Originating Department: City Manager's Office

City Manager:



Rob Houston

City Manager:



Rob Houston

SUBJECT: REVIEW CITY COUNCIL APPOINTED COMMISSION AND COMMITTEE STIPEND RATES

PURPOSE: To present the current stipends paid to City Council appointed Commissioners and Committee Members, and to determine if the City Council would direct a review of any of the stipend levels.

RECOMMENDED ACTION: The City Council will consider receiving and filing a report on the City Council appointed Commission and Committee stipend rates and determine whether a review of any of the stipend levels should be conducted.

FISCAL IMPACT: No fiscal impact at this time.

ANALYSIS: The current per meeting rate for the Planning Commission is \$125 per meeting with two regularly scheduled meetings per month. The current per meeting rate for the Parks and Recreation Commission is \$75 per meeting with one regularly scheduled meeting per month. The current rate per meeting for the Citizen's Advisory Committee is \$25 per meeting with several meetings per year usually scheduled. A comparison of stipends paid to these groups at surrounding cities was conducted and showed a range of stipend amounts.

BACKGROUND: At the March 26, 2024 City Council meeting, the City Council confirmed that they would like to review the current stipend amounts paid to the Planning Commissioners, Parks and Recreation Commissioners, and the Citizen's Advisory Committee Members.

The current per meeting rate for the Planning Commission is \$125 per meeting with two meetings per month regularly scheduled. The current per meeting rate for the Parks and Recreation Commission is \$75 per meeting with one meeting per month regularly scheduled. The current rate per meeting for the Citizen's Advisory Committee is \$25 per meeting with several meetings per year usually scheduled.

A review of surrounding cities was conducted to determine their current stipend rates as a comparison tool. Every city researched had a Planning Commission with a per meeting rate, with the exception of Huntington Park and Norwalk, which had a per month stipend. The stipend

amounts ranged from \$200 in Norwalk, to \$0 in Whittier. Most, but not all, of the cities in the comparison group indicated that they had a Commission that used the term Parks and Recreation. These Commission stipends ranged from \$75 in Huntington Park and West Hollywood, to \$0 in Whittier and San Dimas. It was difficult to find a comparison to the City of South Gate's Citizen's Advisory Board. The City of Lynwood has a Community Development Block Grant (CDBG) Advisory Board which appears to have a similar role which is paid \$50 per meeting.

	Planning Commission	Parks and Recreation	Citizen's Advisory Commission	Notes
South Gate	\$125	\$75	\$25	
Bell Gardens	\$100			
Commerce	\$50	\$40		
Huntington Park	Per month \$75	\$75		
Lakewood	\$50	\$50		
Lynwood	\$50	\$50	*\$50	*CDBG Advisory Board
Montebello	\$50	\$50		
Norwalk	Per month \$200			
San Dimas	\$50	\$0		
Upland	\$100			
West Hollywood	\$75	\$75		
Whitter	\$0	\$0		

All amounts in the table above are per meeting unless noted otherwise.

ATTACHMENT: None

APR 16 2024
6:01 pm

WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART I

apChkLst

04/04/2024

9:48:00AM

Final Check List

CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105336	4/3/2024	00004338	SEQUEL CONTRACTORS INC	616-04	1/29/2024	12/21/23-1/20/24 - CONSTR OF TI	617,264.54
	Voucher:			616-03	1/29/2024	11/21/23/12/20/23 - CONSTR OF T	231,071.59
				616-05	3/5/2024	1/21/24-2/20/24 - CONSTRTN OF	181,723.60
105337	4/3/2024	0013900	SERVITEK ELECTRIC, INC	202232	11/13/2023	RELEASE OF RETENTION - PRO	17,750.35
	Voucher:						17,750.35
105338	4/3/2024	00004865	SO CALIF EDISON	4/2/2024	4/2/2024	BILLING PERIOD - MARCH 2024	1,053.41
	Voucher:						1,053.41
Sub total for BANK OF THE WEST:							1,048,863.49
3 checks in this report.							
Grand Total All Checks:							1,048,863.49

WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART II

apChkLst
04/10/2024 8:56:37AM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105345	4/11/2024	00002417	AMERICAN FIDELITY ASSURANC Ben329292	4/11/2024	AMERICAN FIDELITY (ABT): PAYM	210.32	210.32
		Voucher:					
105346	4/11/2024	0011469	CALIFORNIA DENTAL NETWORK, Ben329290	4/11/2024	CALIFORNIA DENTAL NETWORK	2,758.95	2,758.95
		Voucher:					
105347	4/11/2024	0012107	CALIFORNIA STATE DISBURSEMENT Ben329306	4/11/2024	CA STATE DISB. UNIT: PAYMENT	529.37	529.37
		Voucher:					
105348	4/11/2024	00000438	COLONIAL INSURANCE CO. Ben329298	4/11/2024	COLONIAL INSURANCE CO: PAYM	2,371.68	2,371.68
		Voucher:					
105349	4/11/2024	00002138	FRANCHISE TAX BOARD Ben329302	4/11/2024	GARNISHMENT - FRANCHISE TA	1,497.88	1,497.88
		Voucher:					
105350	4/11/2024	00002421	POLICE MANAGEMENT ASSOCIATION Ben329300	4/11/2024	POLICE MANAGEMENT ASSOC. I	2,375.00	2,375.00
		Voucher:					
105351	4/11/2024	00000335	POLICE OFFICERS ASSOCIATION Ben329304	4/11/2024	POLICE ASSOCIATION DUES: PA	6,250.00	6,250.00
		Voucher:					
105352	4/11/2024	0011466	PRINCIPAL LIFE INSURANCE CO. Ben329284	4/11/2024	PRINCIPAL DENTAL PPO (MISC):	30,681.88	30,681.88
		Voucher:					
105353	4/11/2024	0011467	RELIANCE STANDARD Ben329286	4/11/2024	LONG TERM DISABILITY: PAYME	5,335.75	5,335.75
		Voucher:					
105354	4/11/2024	00003152	SOUTH GATE POLICE EXPLORE Ben329294	4/11/2024	SGPD EXPLORER YOUTH PROG	625.00	625.00
		Voucher:					
105355	4/11/2024	0011468	SUPERIOR VISION SERVICES, IN Ben329288	4/11/2024	SUPERIOR VISION MISC.: PAYME	3,749.67	3,749.67
		Voucher:					
105356	4/11/2024	00000334	UNITED WAY OF GREATER LOS ANGELES Ben329296	4/11/2024	UNITED WAY: PAYMENT	26.00	26.00
		Voucher:					

Sub total for BANK OF THE WEST: 56,411.50

12 checks in this report.

Grand Total All Checks: 56,411.50

WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART III

apChkLst
04/11/2024 12:03:44PM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : botw BANK OF THE WEST

Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
105357	4/23/2024	00004280	ADAMSON POLICE PRODUCTS	INV411212	3/9/2024	DEFTECH #25 DISTRACTION DE	781.71	781.71
	Voucher:							
105358	4/23/2024	00001467	ADMINISTRATIVE SERV. CO-OP	240218	2/28/2024	FEB 2024 - TO PROVIDE PHONE-	49,030.73	49,030.73
	Voucher:							
105359	4/23/2024	0011293	AGRI-TURF DISTRIBUTING, LLC	94189	3/13/2024	PESTICIDES - FERTILIZERS & PE	663.32	
	Voucher:			93999	3/6/2024	PESTICIDES - FERTILIZERS & PE	926.45	1,589.77
105360	4/23/2024	00004372	AIRGAS USA, LLC	9147856964	3/13/2024	71012 CARBON DIOXIDE FOR PC	421.65	421.65
	Voucher:							
105361	4/23/2024	00000185	ALL CITY MANAGEMENT SERVIC	91793	3/6/2024	02/18/24-3/2/24 - FY 2023-2024 CF	30,670.50	
	Voucher:			91501	2/21/2024	FY 2023-2024 CROSSING GUARE	33,708.34	64,378.84
105362	4/23/2024	0011577	ALL PHASE ELECTRIC SUPPLY C	0946-1086258	3/7/2024	LED DRIVERS FOR TRAFFIC SAF	1,764.00	1,764.00
	Voucher:							
105363	4/23/2024	0012563	ALTAMED HEALTH SERVICES, CC	ARPASG_072023	7/1/2023	ARPA- MENTAL HEALTH (ALTAME	10,025.10	
	Voucher:			ARPASG_112023	11/1/2023	ARPA- MENTAL HEALTH (ALTAME	15,002.80	
				110686-2023-02	2/29/2024	ARPA SLFRF FUNDS TO IMPLEM	37,229.69	
				ARPASG_102023	10/1/2023	ARPA- MENTAL HEALTH (ALTAME	13,712.75	
				ARPASG_082023	8/1/2023	ARPA- MENTAL HEALTH (ALTAME	14,175.52	
				ARPASG_092023	9/1/2023	ARPA- MENTAL HEALTH (ALTAME	10,908.45	
				ARPASG_122023	12/1/2023	ARPA- MENTAL HEALTH (ALTAME	13,502.45	
				ARPASG_012024	1/1/2024	ARPA- MENTAL HEALTH (ALTAME	12,668.12	
				110686-2023-03	3/8/2024	ARPA SLFRF FUNDS TO IMPLEM	37,229.69	164,454.57
105364	4/23/2024	0012563	ALTAMED HEALTH SERVICES, CC	97799-06	2/29/2024	ALTAMED HEALTH EDUCATION N	25,000.00	
	Voucher:			97799-07	3/8/2024	ALTAMED HEALTH EDUCATION N	25,000.00	50,000.00
105365	4/23/2024	00000018	AMERICAN RENTAL INC.	548299	1/9/2024	MISC EQUIPMENT RENTAL	407.10	407.10
	Voucher:							
105366	4/23/2024	00000201	ATLANTIC LOCK & KEY	000194	3/19/2004	REKEYING SERVICES	266.43	266.43
	Voucher:							
105367	4/23/2024	0013615	AUTOLIFT SERVICES, INC	24230	3/21/2024	GARAGE SHOP EQUIPMENT - RE	425.00	425.00
	Voucher:							

Bank : botw BANK OF THE WEST		(Continued)						
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105368	4/23/2024	0010585	AUTOZONE STORES, INC.	5488425767	3/20/2024	AUTO PARTS FOR UNIT #121	33.49	
	Voucher:			5488424134	3/18/2024	AUTO PART FOR UNIT #149	114.65	
				5488424730	3/19/2024	AUTO PARTS FOR GARAGE SHC	31.37	
				5488425768	3/20/2024	AUTO PARTS FOR FOR UNIT #12	67.61	
				5488423582	3/18/2024	AUTO PARTS UNIT #161	27.55	
				5488418381	3/13/2024	AUTO PARTS FOR UNIT #165	27.55	302.22
105369	4/23/2024	0011336	AVANT-GARDE INC.	10053	2/29/2024	PSA WITH AVANT GARDE, INC AF	1,757.50	
	Voucher:			10156	3/25/2024	PSA WITH AVANT GARDE, INC AF	2,607.50	
				10056	2/29/2024	CDBG- ADMIN P/S	935.00	
				10057	2/29/2024	HOME ADMIN - CDBG- ADMIN P/S	540.00	
				10160	3/25/2024	HOME ADMIN - CDBG- ADMIN P/S	213.75	6,053.75
105370	4/23/2024	0007921	BADGER METER, INC.	1641912	3/7/2024	PURCHASE 3/4" WATER METERS	19,620.99	19,620.99
	Voucher:							
105371	4/23/2024	0010615	BEARCOM	5634306	10/24/2023	REMOVE RADIO FROM UNIT #44	870.00	
	Voucher:			5695138	3/1/2024	MARCH 2024 - ANNUAL MAINTEN	205.51	1,075.51
105372	4/23/2024	0013325	BKF ENGINEERS	23081161	9/19/2023	THRU 7/31/23 - DESIGN SERVIC	6,078.25	6,078.25
	Voucher:							
105373	4/23/2024	0011469	CALIFORNIA DENTAL NETWORK, JAN 2024		1/21/2024	JAN 2024: HMO PAYMENT	33.49	33.49
	Voucher:							
105374	4/23/2024	0011873	CALIFORNIA DEPARTMENT OF T/L0025444723		3/19/2024	VOUCHER# 602393578 - UNDER	1,850.32	1,850.32
	Voucher:							
105375	4/23/2024	0012885	CANON FINANCIAL SERVICES, IN32188017		3/9/2024	3/17/24-4/6/24 - MONTHLY LELAS	1,558.72	
	Voucher:			32189763	3/11/2024	2/20/24-3/19/24 MONTHLY LEASE	337.98	1,896.70
105376	4/23/2024	00004195	CCCA	F7N3DU	3/3/2024	R. HOUSTON - REGISTRATION 20	875.00	
	Voucher:			BMSV95	3/28/2024	M. DAVILA - REGISTRATION 2024	875.00	
				F6JS0C	3/28/2024	J. BARRON - REGISTRATION 202	875.00	
				UTN5XX	3/28/2024	A. RIOS - REGISTRATION 2024 M	875.00	3,500.00
105377	4/23/2024	0014155	CELEDON'S EXERCISE EQUIPME1027		2/13/2024	FITNESS EQUIPMENT REPAIRS	1,251.76	1,251.76
	Voucher:							
105378	4/23/2024	00000898	CENTRAL BASIN MUNI WATER DISG-FEB24		3/13/2024	FEB 2023: CB METER SERVICE C	7,785.77	7,785.77
	Voucher:							
105379	4/23/2024	0006239	CENTRAL FORD	41428	3/18/2024	AUTO PART FOR UNIT #200	97.16	
	Voucher:			41436	3/18/2024	AUTO PART FOR UNIT #200	20.04	117.20
105380	4/23/2024	0005839	CHAMPION CHRYSLER JEEP DOI706872		3/18/2024	DEALER PARTS FOR CHARGER	166.58	166.58
	Voucher:							

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105381	4/23/2024	0012980	CHARTER COMMUNICATIONS	0490384022724	2/27/2024	02/27/24-03/26/24 - LUNCHROOM	147.36	
	Voucher:		0008335030124	3/1/2024	MAR 2024 - 8448 30 017 0008335	161.26	308.62	
105382	4/23/2024	00005090	CITY OF PARAMOUNT	3/20/2024 WATER	3/20/2024	1/8/24-3/11/24 - 13652 GARFIELD	83.32	83.32
	Voucher:							
105383	4/23/2024	0011708	CLIENTFIRST TECHNOLOGY, COI16323		2/29/2024	FEB 2024 - ENTERPRISE RESOU	2,423.75	2,423.75
	Voucher:							
105384	4/23/2024	0011922	CONCENTRA MEDICAL CENTERS82464811		3/13/2024	3/8/24-3/10/24 - MEDICAL SERVIC	676.00	676.00
	Voucher:							
105385	4/23/2024	0011159	CONSERVATION CORPS OF	0124	4/2/2024	JAN 2024 - PROVIDE WORKFORC	32,994.61	
	Voucher:		8330	2/29/2024	FEB 2024 - ARPA- CCLB EMPLOY	15,260.00	48,254.61	
105386	4/23/2024	00005110	COUNTY OF L.A. DEPT OF PW	RE-PW-24031105	3/11/2024	THROUGH FEBRUARY 2024 - TR	333.08	
	Voucher:		RE-PW-24031105	3/11/2024	THROUGH FEBRUARY 2024 - LA	591.48	924.56	
105387	4/23/2024	00001423	DAILY JOURNAL CORPORATION	B3790279	3/18/2024	CUP NO., 23-0032 HRG NOTICE (	875.00	875.00
	Voucher:							
105388	4/23/2024	0014350	DONNA'S RADIUS MAPS	2023-461	11/18/2023	DONNA'S RADIUS MAP/BOUNDA	550.00	
	Voucher:		2023-479	12/6/2023	DONNA'S RADIUS MAP/BOUNDA	2,585.00	3,135.00	
105389	4/23/2024	0011872	EMP: BUNGAY, TROI A	T2 RENEWAL THF	3/29/2024	REIMB - T2 RENEWAL EXPIRES	60.00	
	Voucher:		D4 RENEWAL THI	3/29/2024	REIMB - D4 RENEWAL EXPIRES	105.00	165.00	
105390	4/23/2024	0012358	EO: GLAZE, YODIT	MMC SERIES 100	3/21/2024	REIMB: MUNICIPAL CLERKS INS	400.00	
	Voucher:		2024 NALEO	3/19/2024	REIMB- NALEO 41ST ANNUAL CC	1,797.53		
			2024 NUTS & BOL	3/26/2024	REIM: CITY CLERKS ASSOCIATIC	500.94	2,698.47	
105391	4/23/2024	0013810	EXECUTIVE MANAGEMENT, SEC	124-177	4/3/2024	3/21/24-3/28/24 - SECURITY SER	4,590.00	
	Voucher:		24-166	3/31/2024	3/10/24-3/23/24 - SECURITY SER	7,215.00	11,805.00	
105392	4/23/2024	0014481	EYEMED	1000651503	3/28/2024	THRU 12/22/23 - BENEFIT LEVEL	142.98	142.98
	Voucher:							
105393	4/23/2024	0013187	FAST 5 SOUTH GATE 9, LLC	6959	2/29/2024	FEB 2024 CAR WASH SRVS (23)	161.00	161.00
	Voucher:							
105394	4/23/2024	00002026	FEDERAL EXPRESS CORPORATI	8-363-15163	12/29/2023	DELIVERY SERVICES	63.17	
	Voucher:		8-417-37210	2/23/2024	DELIVERY SERVICES	67.90		
			8-432-20039	3/8/2024	DELIVERY SERVICES	67.90		
			8-432-47658	3/8/2024	FED EX SAVER	14.11	213.08	
105395	4/23/2024	0008331	FORENSIC NURSE RESPONSE TI	02-26-2024	3/1/2024	SART EXAMS CASE 24-01972	1,890.00	1,890.00
	Voucher:							

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105396	4/23/2024	0013758	FROST BROWN TODD LLP	210439648	3/31/2024	LEGAL SERVICE~	4,488.00
	Voucher:			210442263	3/31/2024	LEGAL SERVICE~	7,438.07
				210442264	3/31/2024	LEGAL SERVICE~	5,563.50
				210439640	3/31/2024	LEGAL SERVICE~	15,328.00
				210439664	3/31/2024	LEGAL SERVICE~	7,892.09
				210439651	3/31/2024	LEGAL SERVICE~	3,392.00
				210439665	3/31/2024	LEGAL SERVICE~	15,184.14
				210442259	3/31/2024	LEGAL SERVICE~	204.00
				210439636	3/31/2024	LEGAL SERVICE~	612.00
				210439649	3/31/2024	LEGAL SERVICE~	8,976.00
				210439658	3/31/2024	LEGAL SERVICE~	20,978.00
				210439654	3/31/2024	LEGAL SERVICE~	8,025.00
				210439643	3/31/2024	LEGAL SERVICE~	3,741.00
				210439647	3/31/2024	LEGAL SERVICE~	16,262.60
				210439638	3/31/2024	LEGAL SERVICE~	224.00
				210439644	3/31/2024	LEGAL SERVICE~	704.00
				210439653	3/31/2024	LEGAL SERVICE~	1,353.50
				210439650	3/31/2024	LEGAL SERVICE~	11,677.00
				210439661	3/31/2024	LEGAL SERVICE~	288.00
				210442258	3/31/2024	LEGAL SERVICE~	964.70
				210439660	3/31/2024	LEGAL SERVICE~	1,601.95
				210439662	3/31/2024	LEGAL SERVICE~	5,306.72
				210442260	3/31/2024	LEGAL SERVICE~	3,174.05
				210442261	3/31/2024	LEGAL SERVICE~	14,259.55
				210439659	3/31/2024	LEGAL SERVICE~	680.00
				210439639	3/31/2024	LEGAL SERVICE~	476.00
				210439646	3/31/2024	LEGAL SERVICE~	448.00
				210442262	3/31/2024	LEGAL SERVICE~	2,080.86
				210442519	3/31/2024	LEGAL SERVICE~	2,317.00
				210442518	3/31/2024	LEGAL SERVICE~	6,881.00
				210439642	3/31/2024	LEGAL SERVICE~	11,034.60
							181,555.33
105397	4/23/2024	0005303	FULLER ENGINEERING INC	150621	3/12/2024	71012 ACID FOR POOL & SPA	1,207.71
	Voucher:						1,207.71
105398	4/23/2024	0013954	GANNETT FLEMING, INC.	074896-009	1/22/2024	THRU 9/29/23 - TCONSTRUCTION	31,370.15
	Voucher:						31,370.15

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Final Check List
CITY OF SOUTH GATE

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105399	4/23/2024	00004113	GOLDEN BELL PRODUCTS INC 18665	3/14/2024	SEWER ROACH SPRAYING	11,986.00	11,986.00	
	Voucher:							
105400	4/23/2024	00002890	GRAINGER 9011215820	2/6/2024	71012 ROOF TARP	40.22		
	Voucher:		9026797929	2/20/2024	71012 POOL AUTOFILL SOLENOI	297.07		
			9016974975		CREDIT - RETURNED ITEM INVO	-46.95	290.34	
105401	4/23/2024	0013098	GREEN'S DRY CLEANING & LAUN539218	2/29/2024	FEB 2024 JAIL CLEANING OF BL/	1,644.60	1,644.60	
	Voucher:							
105402	4/23/2024	0013348	HARPER & ASSOCIATES, ENGINEENG-8449	3/12/2024	HAWKINS RESERVOIR REHABILI	2,580.00	2,580.00	
	Voucher:							
105403	4/23/2024	0012871	HF&H CONSULTANTS, LLC 9720831	1/23/2024	DEC 2023 - AMENDMENT NO. 3 F	3,132.75		
	Voucher:		9720938	2/27/2024	JAN 2024 - AMENDMENT NO. 5 F	9,140.00	12,272.75	

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
105404	4/23/2024	00000268	HOME DEPOT CREDIT SERVICES	9281065	3/18/2024	WATER DEPARTMENT SUPPLIES	87.82	
	Voucher:			5380994	3/12/2024	WATER DEPARTMENT SUPPLIES	555.41	
				0352137	3/7/2024	WATER DEPARTMENT SUPPLIES	749.66	
				8371754	1/29/2024	71012 REPAIR BLOCK WALL CAP	45.30	
				1352130	3/6/2024	GENERAL MAINTENANCE - MISC	368.18	
				7372085	3/20/2024	MISC SUPPLIES	166.54	
				4371721	1/23/2024	71012 TEXTURE FOR WOOD SH	181.36	
				8371756	1/29/2024	GENERAL MAINTENANCE - MISC	272.54	
				3340002	3/4/2024	GENERAL MAINTENANCE - MISC	249.12	
				8371755	1/29/2024	71012 MENS POOL RESTROOM	12.89	
				4352195	3/13/2024	GENERAL MAINTENANCE - MISC	69.94	
				3340096	3/14/2024	MISC SUPPLIES	189.17	
				0371974	3/7/2024	GENERAL MAINTENANCE - MISC	109.74	
				4372024	3/13/2024	GENERAL MAINTENANCE - MISC	41.16	
				9352239	3/18/2024	MISC SUPPLIES	141.45	
				7372084	3/20/2024	MISC SUPPLIES	437.89	
				7340130	3/20/2024	MISC SUPPLIES	33.12	
				3340176	2/13/2024	71012 PURCHASE MATERIAL TO	274.01	
				5363289	2/21/2024	71012 PURCHASE PAINT FOR GF	524.32	
				0340032	3/7/2024	GENERAL MAINTENANCE - MISC	41.11	
				5372007	3/12/2024	GENERAL MAINTENANCE - MISC	53.39	
				4352022	2/22/2024	71012 PAINT FOR GRAFFITI TEAL	177.50	
				0371824	2/6/2024	71012 SUPPLIES PAINT FOR WA	306.65	
				0340122	2/6/2024	71012 COVE BASE FOR WOOD S	194.99	
				9371832	2/7/2024	71012 CITY HALL MAYOR BUILDI	106.15	
				4352025	2/22/2024	71012 REPAIR STAGES & BUILD	426.06	
				1371881	2/15/2024	71012 POOL FOUNTAIN SUPPLIE	206.63	
				9514770	2/7/2024	71012 WELL 22 DOORS	45.51	6,067.61
105405	4/23/2024	00000428	IMSA	IMSA ID: 52805	2/21/2024	IMSA 2024 MEMBERSHIP	880.00	880.00
	Voucher:							
105406	4/23/2024	00004578	INTERWEST CONSULTING GROU	294527	3/29/2024	PROFESSIONAL SERVICES-CON	3,080.00	3,080.00
	Voucher:							
105407	4/23/2024	0005586	JOE A. GONSALVES & SONS	161500	3/20/2024	APRIL SERVICES - STATE LEGISI	2,500.00	2,500.00
	Voucher:							

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
105408	4/23/2024	0012510	KILEY & ASSOCIATES, LLC	SG 240401	4/1/2024	MAR 2024 -AMEND NO 2 TO CON	3,333.33	3,333.33
	Voucher:							
105409	4/23/2024	00003387	KNORR SYSTEMS, INC.	227961	2/29/2024	71012 POOL PLUMBING PARTS	130.21	130.21
	Voucher:							
105410	4/23/2024	0007294	KOA CORPORATION	JC31114-8	2/21/2024	12/30/23-1/26/24 - STREET LIGHT	4,383.03	
	Voucher:			JC11148-20	12/6/2023	10/28/23-11/24/23 - PROF ENGR	12,682.23	
				JC11148-22	3/5/2024	1/27/24-2/23/24 - PROF ENGINEE	849.92	
				JC36118-1	8/25/2023	7/27/23-8/25/23 - 6537 SG-PERMI	7,952.00	25,867.18
105411	4/23/2024	0012590	LA TRUCK & AUTO INC, NAPA AU	6265-286336	3/6/2024	AUTO PARTS FOR GARAGE SHC	94.75	
	Voucher:			6265-287386	3/19/2024	AUTO PARTS FOR UNIT #299	30.36	
				6265-287370	3/19/2024	AUTO PARTS FOR UNIT #299	121.66	
				6265-287032	3/14/2024	AUTO PARTS FOR UNIT #161	213.72	
				6265-287509		CREDIT - RETURED ITEM INVOIC	-91.85	368.64
105412	4/23/2024	00001478	LAKESHORE	080998	3/13/2024	YOUTH SUPPLIES FOR QUARTE	798.93	798.93
	Voucher:							
105413	4/23/2024	0014114	LEE & RO, INC	1249/03	4/1/2024	1/1/24-2/23/24 - SEWER SYSTEM	16,386.00	16,386.00
	Voucher:							
105414	4/23/2024	00004292	LEVERAGE INFORMATION SYSTE	2430665	3/13/2024	RENEWAL OF LEVERAGE SUPP	1,096.03	1,096.03
	Voucher:							
105415	4/23/2024	00001161	LIFE ASSIST INC	1381464	11/16/2023	FIRST AID SUPPLIES	449.82	449.82
	Voucher:							
105416	4/23/2024	00000488	LINDE GAS & EQUIPMENT INC.	41263760	2/22/2024	71012 WELDING CYLINDER REN	131.76	
	Voucher:			40873859	1/31/2024	71012 FINANCE CHARGE	4.35	136.11
105417	4/23/2024	00004093	MELAD & ASSOCIATES	SG24-03	2/5/2024	THRU 2/5/24 - BOYS & GIRLS SC	2,310.55	
	Voucher:			SG24-08	3/12/2024	FEB 2024 - MELAD & ASSOCIATE	7,890.46	
				SG24-07	3/12/2024	2/5/24-2/22/24 - MELAD & ASSOC	4,500.00	
				SG24-11	4/2/2024	MARCH 2024 - MELAD & ASSOCI	12,819.24	
				SG24-09	4/2/2024	3/11-3/26 - MELAD & ASSOCIATE	2,475.00	
				SG24-10	4/2/2024	MARCH 4-28 - MELAD & ASSOCI	6,300.00	
				SG24-06	3/12/2024	FEB 12-29 - MELAD & ASSOCIATI	2,550.00	38,845.25
105418	4/23/2024	0009818	MICHAEL BAKER INTERNATIONAL	1207366	3/20/2024	THRU 3/3/23 - EMERGENCY OPE	14,701.07	
	Voucher:			1198623	12/1/2023	THRU 12/3/24 - EMERGENCY OP	17,139.31	31,840.38
105419	4/23/2024	00003815	MICHELSON LABORATORIES, INC	0688223	2/29/2024	TITLE 22 LAB ANALYSIS	964.44	964.44
	Voucher:							

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105420	4/23/2024	00000447	MISC - BLDG PERMITS	2082298 SANDOV	3/18/2024	REFUND - PERMIT CANCELLED I	1,227.36	1,227.36
		Voucher:						
105421	4/23/2024	00000170	MISC - PKS & REC REFUND	64712317 HERNA	3/20/2024	REFUND OF DEPOSIT /FACILITY	933.00	933.00
		Voucher:						
105422	4/23/2024	00000170	MISC - PKS & REC REFUND	303112	3/18/2024	FORFEIT FEE - ADULT SOFTBALI	70.00	70.00
		Voucher:						
105423	4/23/2024	0012286	NATIONWIDE ENVIRONMENTAL,	33878	3/15/2024	MAR 2024 - AGREEMENT FOR ST	64,655.38	64,655.38
		Voucher:						
105424	4/23/2024	0014090	NBS	202312-3596	12/11/2023	NOV 2023 - PROP 218 OUTREAC	3,500.00	3,500.00
		Voucher:						
105425	4/23/2024	0014376	NEBLINA, FRANCISCO J	FNSUMCONCERT	4/1/2024	INITIAL PAYMENT- 2024 - CONCE	1,500.00	1,500.00
		Voucher:						
105426	4/23/2024	0011139	NORM REEVES FORD SUPERST	111869	3/22/2024	REPLACE TRANSMISSION IN PW	8,418.54	8,418.54
		Voucher:						
105427	4/23/2024	0014072	OLIVAREND INC	20110	2/14/2024	CLASS B CDL TRAINING FOR 10	4,295.00	4,295.00
		Voucher:						
105428	4/23/2024	0009786	OLIVAREZ MADRUGA LEMIEUX, C	24598	2/29/2024	PROFESSIONAL SERVICES REN	202.50	202.50
		Voucher:						
105429	4/23/2024	0007984	O'REILLY AUTO PARTS	3063-157370	3/18/2024	AUTO PARTS FOR UNIT #727	42.99	
		Voucher:		3063-157497	3/19/2024	AUTO PART FOR UNIT #727	56.12	
				3063-157570	3/19/2024	AUTO PARTS FOR GARAGE SHC	20.93	
				3063-157731	3/20/2024	AUTO PARTS FOR UNIT #121	301.51	421.55
105430	4/23/2024	00002769	PARIS LASER PRINTER REPAIR	29468	8/8/2023	PRINTER REPAIR	411.92	411.92
		Voucher:						
105431	4/23/2024	00003781	PD: BOLAR, EDWARD	TNR 102	4/1/2024	MILAGE REIMBURSEMENT - MAI	104.79	104.79
		Voucher:						
105432	4/23/2024	00004549	PD: CAMACHO, NOEMI	TNR 104	4/1/2024	MILAGE REIMBURSEMENT - MAI	56.28	56.28
		Voucher:						
105433	4/23/2024	0012761	PD: CARRERA, YASMEEN	TNR 104	4/1/2024	MILAGE REIMBURSEMENT - MAI	56.28	56.28
		Voucher:						
105434	4/23/2024	00003620	PD: CORELLA, CARLOS	TNR 98	4/1/2024	REIMB: MILAGE AND PER DIEM -	405.36	405.36
		Voucher:						
105435	4/23/2024	00001346	PD: CSULB RESEARCH FOUNDA	3189	3/5/2024	4/25/24 - SEXUAL ASSAULT INVE	447.00	447.00
		Voucher:						

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
105436	4/23/2024	0014482	PD: HUNTER, DOMINQUE	TNR 104	4/1/2024	MILAGE REIMBURSEMENT - MAF	56.28	56.28
	Voucher:							
105437	4/23/2024	0009492	PD: PETERSON, ALOYSIUS	TNR 105	4/1/2024	REIMB: FEB 8-9, 2024 - PISTOL	650.00	650.00
	Voucher:							
105438	4/23/2024	0013230	PD: PRADO, GERARDO	TNR 102	4/1/2024	MILAGE REIMBURSEMENT - MAF	104.79	104.79
	Voucher:							
105439	4/23/2024	0009601	PD: RODRIGUEZ, ALBERT	TNR 106	4/1/2024	REIMB: MILAGE AND PER DIEM -	163.28	163.28
	Voucher:							
105440	4/23/2024	00004501	PD: SANCHEZ, DAVID	TNR 102	4/1/2024	MILAGE REIMBURSEMENT - MAF	104.79	104.79
	Voucher:							
105441	4/23/2024	0013479	PELTON INTERACTIVE, INC.	uXecZQAS	2/14/2024	1 YEAR COMMERICAL SUBSCRI	528.00	528.00
	Voucher:							
105442	4/23/2024	00004717	PETTY CASH- GENERAL FUND - 2/20/24-4/2/24		4/2/2024	2/20/24-4/2/24 - PETTY CASH	1,007.41	1,007.41
	Voucher:							
105443	4/23/2024	00004713	PETTY CASH- PARKS & REC.DEP2/29/24-3/14/24		3/14/2024	2/29/24-3/14/24 - PETTY CASH	215.63	1,043.93
	Voucher:			3/19/24-3/28/24	4/2/2024	3/19/24-3/28/24 - PETTY CASH	328.14	
				3/18/24-3/20/24	3/21/2024	3/18/24-3/20/24 - PETTY CASH	500.16	
105444	4/23/2024	00002335	PITNEY BOWES	MARCH 2024	4/2/2024	RESERVE ACCOUNT (# 34719070	4,500.00	4,500.00
	Voucher:							
105445	4/23/2024	00002335	PITNEY BOWES	1024408768	12/10/2023	7/1/23-12/31/23 - ACCT# 00110143	218.28	218.28
	Voucher:							
105446	4/23/2024	0009511	PRADO FAMILY SHOOTING RANG6949		4/1/2024	3/9/24 RANGE RENTAL - FIREARI	450.00	450.00
	Voucher:							
105447	4/23/2024	0009041	PRES TECH EQUIPMENT COMPAINV-000974		3/6/2024	WATER VALVE TRUCK SERVICE	8,979.22	8,979.22
	Voucher:							
105448	4/23/2024	0011466	PRINCIPAL LIFE INSURANCE CO.JAN 2024		12/28/2023	JAN 2024: PREMIUM ADJUSTMEI	6,179.74	6,179.74
	Voucher:							
105449	4/23/2024	0005368	PRINTCO DIRECT	85753	3/14/2024	PRINTS SETS FOR CAPITAL IMPI	137.81	511.56
	Voucher:			85741	3/12/2024	PRINTS SETS FOR CAPITAL IMPI	95.92	
				85760	3/20/2024	PRINTS SETS FOR CAPITAL IMPI	277.83	
105450	4/23/2024	00000416	RAPID-O-PRINT	30725	3/20/2024	TRANSACTION FORMS	624.02	624.02
	Voucher:							
105451	4/23/2024	00004794	RET: POWELL, ROBERT K.	JAN 2024-RI CK#:	1/10/2024	RI CK#3373 - JANUARY 2024- RE	250.00	500.00
	Voucher:			FEB 2024-RI EFT#	2/12/2024	RI EFT#3460 FEBRUARY 2024- R	250.00	

Bank : botw BANK OF THE WEST			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105452	4/23/2024	0007826	RON'S MAINTENANCE, INC.	986	3/26/2024	ANNUAL CITYWIDE CATCH BASI	21,075.00	21,075.00
	Voucher:							
105453	4/23/2024	00004821	S & J SUPPLY COMPANY, INC.	S100222149.001	12/5/2023	MISC HARDWARE	895.06	895.06
	Voucher:							
105454	4/23/2024	00000322	SAM'S CLUB	009359	2/29/2024	PWYD- FOOD, SNACK'S, DRINKS	40.98	
	Voucher:			009531	4/1/2024	INVENTORY PO/ COFFEE	358.56	
				006005	4/2/2024	FOOD, SNACK'S AND DRINKS FC	37.77	
				001952	4/1/2024	FOOD, SNACK'S AND DRINKS FC	105.45	542.76
105455	4/23/2024	00004834	SECURITY SIGNAL DEVICES SYSS-01119653		2/6/2024	2/5/24 - REPAIR AND MAINTENAN	283.50	
	Voucher:		S-01120847		2/22/2024	2/21/24 - REPAIR AND MAINTENA	189.00	
			R-00508973		4/1/2024	4/1/24-6/30/24 - FY 2023/24: PUBL	5,953.77	
			R-00510713		4/1/2024	4/4/24-6/30-24 - SECURITY SYSTI	769.71	
			S-01119933		2/8/2024	2/7/24 - SECURITY SYSTEM MAI	195.00	7,390.98
105456	4/23/2024	0014147	SHERWOOD HR CONSULTING	03262024	3/26/2024	COACHING MEDIATION- PWASS	2,025.00	
	Voucher:			03052024	3/5/2024	2/13/24-3/4/24 - COACHING MEDI	3,600.00	5,625.00
105457	4/23/2024	0009253	SITEONE LANDSCAPE SUPPLY, LM134812788		3/29/2024	IRRIGATION PARTS FOR CITY PA	24,934.27	24,934.27
	Voucher:							
105458	4/23/2024	00004858	SNAP-ON INDUSTRIAL	AVR / 60276421	2/1/2024	SNAP ON SCAN TOOL UPDATE	1,126.20	1,126.20
	Voucher:							
105459	4/23/2024	00005096	SOUTH COAST A.Q.M.D.	4310458	2/16/2024	FACILITY ID# 88790	160.35	
	Voucher:			4308903	2/16/2024	FACILITY #88790	2,313.38	2,473.73
105460	4/23/2024	0013585	STERICYLE, INC.	8006418330	2/28/2024	SHREDDING DOCUMENTS	119.75	119.75
	Voucher:							
105461	4/23/2024	0013656	SUPERIOR VISION INSURANCE, IDEC 2023		12/20/2023	DEC 2023: PREMIUM ADJUSTME	37.93	
	Voucher:			757623	9/20/2023	SEP 2023: PREMIUM ADJUSTME	132.09	
				766715	10/20/2023	OCT 2023: PREMIUM ADJUSTME	-263.75	
				773964	11/20/2023	NOV 2023: PREMIUM ADJUSTME	-28.63	
				789095	1/20/2024	JAN 2024 PREMIUM ADJUSTMEN	182.79	60.43
105462	4/23/2024	0008109	THE ORIGINAL GOODIE'S UNIFO	14335	2/22/2024	UNIFORM AND ACCESSORIES	1,381.60	
	Voucher:			14350	2/23/2024	UNIFORM AND ACCESSORIES	1,744.16	
				14343	2/23/2024	UNIFORM AND ACCESSORIES	1,972.70	
				14393	2/27/2024	UNIFORM AND ACCESSORIES	244.64	
				14460	3/1/2024	UNIFORM AND ACCESSORIES	385.71	
				14362	2/23/2024	UNIFORM AND ACCESSORIES	1,635.61	7,364.42

Bank : botw BANK OF THE WEST				(Continued)				
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
105463	4/23/2024	0014217	TOC PUBLIC RELATIONS LLC 0000857	1/22/2024	DEPOSIT - PROFESSIONAL SER'	19,000.00	19,000.00	
	Voucher:							
105464	4/23/2024	00003438	TRANS UNION-SOUTHERN CALI I02403670	2/25/2024	1/26/2204-2/25/2024: CREDIT CHE	222.42	222.42	
	Voucher:							
105465	4/23/2024	0012020	TRIEPEI, SMITH AND ASSOCIATE 11967	3/15/2024	EXTEND MARKETING, COM OUT	3,900.00	3,900.00	
	Voucher:							
105466	4/23/2024	0013584	TRUE NORTH COMPLIANCE SER24-01-022	2/1/2024	JAN 2024 - TRUE NORTH-PLAN C	7,159.53	16,828.09	
	Voucher:		24-01-022-2	2/1/2024	JAN 2024 -TRUE NORTH-PLAN C	500.00		
			24-02-022	3/1/2024	FEB 2024 - TRUE NORTH-PLAN C	7,981.06		
			24-02-022-2	3/1/2024	TRUE NORTH-PLAN CHECK SVC	1,187.50		
105467	4/23/2024	00000505	U.S. POSTAL SERVICE P.O. BOX 1429 20	4/4/2024	12 MONTHS PO BOX FEE - BOX 3	436.00	436.00	
	Voucher:							
105468	4/23/2024	0013904	ULTIMATE PERFORMANCE, CORI1109	3/13/2024	PROWLER C4XM	50,340.15	50,340.15	
	Voucher:							
105469	4/23/2024	0014047	UNIFIED FIELD SERVICES CORP.0224606	3/14/2024	FEB 2024 - HAWKINS TANK REH/	320,249.53	320,249.53	
	Voucher:							
105470	4/23/2024	0013792	UNIFIRST CORPORATION CSG0124	2/7/2024	JAN 2024 - PROCUREMENT OF CI	2,256.63	2,256.63	
	Voucher:							
105471	4/23/2024	0010265	UNITED PACIFIC SERVICES, INC. 24-0201-2	2/1/2024	1/18/24-2/1/24 - TREE MAINTENA	33,710.00	151,030.00	
	Voucher:		24-0215-2	2/15/2024	2/2/24-2/14/24 - TREE MAINTENA	57,420.00		
			24-0229-9	2/29/2024	2/15/24-2/28/24 - TREE MAINTEN/	435.00		
			24-0229-8	2/29/2024	2/15/24-2/28/24 - TREE MAINTEN/	59,465.00		
105472	4/23/2024	00003928	US BANK TRUST N.A. 788757000-MAY/2	5/1/2024	MAY 2024 - COSG 2005 PENSION	167,445.70	167,445.70	
	Voucher:							
105473	4/23/2024	00001848	VERIZON WIRELESS 9959772072	3/21/2024	ACCT# 870804337-00001 - FEB 20	3,634.55	6,357.35	
	Voucher:		9957286652	2/21/2024	ACCT# 870804337-00001 - JAN 20	2,722.80		
105474	4/23/2024	0005537	VERONICA TAM & ASSOCIATES II3377	11/15/2023	PREPARE AND UPDATE HOUSIN	18,870.00	18,870.00	
	Voucher:							
105475	4/23/2024	0011064	W.A. RASIC CONSTRUCTION, CO344924	3/13/2024	AMENDMENT NO.4 YEAR 5 ON C	6,838.14	6,838.14	
	Voucher:							
105476	4/23/2024	0014146	W.G. ZIMMERMAN ENGINEERING24-02-416	3/5/2024	FEB 2024 - HSIP PROJECT- VARI	4,180.00	4,180.00	
	Voucher:							

Bank : botw BANK OF THE WEST		(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105477	4/23/2024	00002593	WAXIE'S SANITARY SUPPLY	82339085	3/11/2024	INVENTORY PO/ JANITORIAL SU	9,706.98
	Voucher:			82367030	3/22/2024	JANITORIAL SUPPLIES	57.15
				82232932		CREDIT - RETURNED ITEM	-35.19
				82232932	1/19/2024	JANITORIAL SUPPLIES	290.93
							10,019.87
105478	4/23/2024	0010471	WEBSTER'S BEE'S REMOVAL SR'2300		3/14/2024	BEE HIVE REMOVAL CITY TREE	250.00
	Voucher:			2298	3/13/2024	BEE HIVE REMOVAL CITY TREE	250.00
							500.00
105479	4/23/2024	0010476	WECK LABORATORIES INC	W4A1800	1/23/2024	WATER QUALITY SAMPLING	140.00
	Voucher:			W4B0521	2/8/2024	WATER QUALITY SAMPLING	187.00
				W4B0525	2/8/2024	WATER QUALITY SAMPLING	135.00
				W4B0631	2/8/2024	WATER QUALITY SAMPLING	135.00
				W4B1682	2/21/2024	WATER QUALITY SAMPLING	440.00
				W4A1507	1/19/2024	WATER QUALITY SAMPLING	240.00
				W4B0523	2/8/2024	WATER QUALITY SAMPLING	135.00
				W4B0524	2/8/2024	WATER QUALITY SAMPLING	270.00
				W4B0828	2/9/2024	WATER QUALITY SAMPLING	135.00
				W4B0829	2/9/2024	WATER QUALITY SAMPLING	640.00
				W4B0980	2/12/2024	WATER QUALITY SAMPLING	400.00
							2,857.00
105480	4/23/2024	0009526	WEST COAST LIGHTS & SIRENS,125789		3/22/2024	SUPPLIES LIGHTS,PARTS AND E	160.08
	Voucher:						160.08
105481	4/23/2024	00004593	WESTERLY METER SERVICE CO.17540		2/23/2024	METER TEST	70.00
	Voucher:						70.00
105482	4/23/2024	00000561	WESTERN EXTERMINATOR COM55437983		12/31/2023	GOPHER & FLEA ERADICATION /	1,950.00
	Voucher:						1,950.00
105483	4/23/2024	0011968	WEX BANK	96296325	4/6/2024	4/6/24 CLOSING DATE: SHELL G	516.67
	Voucher:						516.67
105484	4/23/2024	00001280	WILLDAN	00338753	3/11/2024	1/29/24-2/23/24 - CIP PROJECT M	6,792.50
	Voucher:			00338754	3/11/2024	2/12/24-2/23/24 - CIP PROJECT M	11,305.00
							18,097.50
105485	4/23/2024	00000058	XEROX CORP	020937571	3/12/2024	1/320/24-2/29/24 - XEROX SERVI	42.79
	Voucher:						42.79
105486	4/23/2024	0013572	Z&K CONSULTANTS, INC	7145	3/22/2024	11/1/23-1/13/24 - CONSTRUCTION	20,796.00
	Voucher:			7146	3/22/2024	FEB 2024 - CONSTRUCTION MGI	33,316.00
							54,112.00
105487	4/23/2024	0014283	ZEVTRON, LLC	1108	11/1/2023	ENERGY MANAGEMENT SOFTW	3,948.00
	Voucher:						3,948.00

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105488	4/23/2024	00000062	ZIEGLER'S HARDWARE& SUPPLY	3125	3/5/2024	MISC HARDWARE	73.81
	Voucher:		3159	3/11/2024	MISC HARDWARE	33.60	
			3127	3/5/2024	MISC HARDWARE	6.60	
			3147	3/7/2024	MISC HARDWARE	18.03	
			3202	3/20/2024	MISC HARDWARE	36.35	168.39
Sub total for BANK OF THE WEST:							1,876,989.71
132 checks in this report.							
Grand Total All Checks:							1,876,989.71

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PART IV

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Final Check List
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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105489	4/15/2024	00003529 AT&T	960-449-6558 04/2	4/1/2024	BILLING PRD- APRIL 2024 (\$ 222.	242.55	242.55
		Voucher:					
105490	4/15/2024	0012980 CHARTER COMMUNICATIONS	116996701032124	3/21/2024	ACCT# 116996701 - 3/21/24-4/20/2	2,901.04	2,901.04
		Voucher:					
105491	4/15/2024	0010017 ENTERPRISE FM TRUST	FBN4989495	3/5/2024	MARCH 2024- DB LEASED (2020	3,239.76	
		Voucher:	FBN4989664	3/5/2024	MARCH 2024 - ADMIN LEASED V	1,203.86	4,443.62
105492	4/15/2024	0013810 EXECUTIVE MANAGEMENT, SEC	123-342	9/13/2024	SECURITY COVERAGE 8/27/23-9	10,440.00	
		Voucher:	23-521	12/9/2023	SECURITY COVERAGE 11/19/23-	10,440.00	
			24-007	1/8/2024	SECURITY COVERAGE 12/17/23-	10,440.00	
			24-032	1/22/2024	SECURITY COVERAGE 12/31/23-	10,440.00	
			24-057	2/2/2024	SECURITY COVERAGE 1/14/24-1	10,440.00	
			23-466	11/8/2023	SECURITY COVERAGE 10/22/23-	10,125.00	
			23-396	10/10/2023	SECURITY COVERAGE 9/24/23-1	10,080.00	
			23-367	9/25/2023	SECURITY COVERAGE 9/10/23-9	10,080.00	
			23-428	10/25/2023	SECURITY COVERAGE 10/8/23-1	10,080.00	
			23-491	11/26/2024	SECURITY COVERAGE 11/5/23-1	10,080.00	
			23-570	12/26/2023	SECURITY COVERAGE 12/3/23-1	10,080.00	
			23-325	8/28/2023	SECURITY COVERAGE 8/13/23-8	10,080.00	122,805.00
105493	4/15/2024	0013912 FAST DEER BUS CHARTER, INC.	163293	3/7/2024	TRIP TO PALA CASINO - BUS REI	2,622.00	
		Voucher:	163292	2/24/2024	TRIP TO RIVERSIDE CNTY FAIR -	2,185.00	
			163291	2/17/2024	TRIP TO SOURDOUGH FESIVAL -	1,748.00	
			163290	2/7/2024	TRIP TO ORANGE CNTY MUSEU	1,529.50	
			163294	3/16/2024	TRIP TO ARCADIA PERFORM. CT	1,311.00	
			163295	3/22/2024	TRIP TO MEDIEVAL TIMES - BUS	1,311.00	10,706.50
105494	4/15/2024	0010237 FRONTIER COMMUNICATIONS	209-057-1084-04/2	4/1/2024	ACCT# 209-057-1084-051106-5 - /	42.57	42.57
		Voucher:					
105495	4/15/2024	00004869 GOLDEN STATE WATER COMPAN	53744100008 03/2	4/3/2024	BILLING PRD- 03/04/24 -04/02/24	266.03	
		Voucher:	33744100000 - 03,	4/3/2024	BILLING PRD- 03/04/24 -04/03/24	246.57	
			73744100006 -03/	4/3/2024	BILLING PRD- 03/04/24 -04/02/24	244.58	
			29007447310 - 03,	4/4/2024	BILLING PRD- 03/05/24 -04/04/24	97.88	
			32809400008 - 03,	4/3/2024	BILLING PRD- 03/04/24 -04/03/24	56.35	911.41

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105496	4/15/2024	0005767	HERC RENTALS, INC.	33968039-001	9/16/2023	INSTALL TEMPORARY GENERAT	27,948.19
	Voucher:			33968039-003	11/30/2023	9/17/23-10/17/23 - INSTALL TEMP	22,435.93
				33968039-002	10/16/2023	9/11/23-9/20/23 - INSTALL TEMPO	21,051.13
				33963807-001	9/17/2023	8/18/23-9/17/23 - INSTALL TEMPC	10,011.84
				33797193-003	7/21/2023	06/21/23-7/21/23-VAC EQUIPMNT	9,636.59
				33963807-002	10/17/2023	9/17/23-10/17/23 - INSTALL TEMP	9,526.74
				33963629-001	9/17/2023	8/18/23-9/14/23 - INSTALL TEMPC	9,198.61
				33949640-002	9/27/2024	9/16/23-10/16/23- CITY HALL TEM	3,163.76
				33963807-003	11/3/2023	10/17/23-10/31/23 - INSTALL TEMI	8,975.78
				33963629-002	11/3/2023	INSTALL TEMPORARY PORTABLI	7,873.51
				33963629-004	4/10/2024	INSTALL TEMPORARY PORTABLI	6,484.26
				33949640-001	9/11/2023	8/12/23-9/11/23- CITY HALL-GENE	4,836.74
							141,143.08
105497	4/15/2024	00004338	SEQUEL CONTRACTORS INC	607-9	3/1/2024	1/27/24-2/29/24 - CONSTRUCTION	737,276.62
	Voucher:			607-8	1/30/2024	12/16/23-1/26/24 -CITYWIDE RES	503,652.95
							1,240,929.57
105498	4/15/2024	00004865	SO CALIF EDISON	04/10/24	4/10/2024	BILLING PERIOD - FEB-APRIL 20	144,373.45
	Voucher:						144,373.45
105499	4/15/2024	0014146	W.G. ZIMMERMAN ENGINEERING	24-02-415	3/5/2024	2/1/24-2/29/24 - TRAFFIC ENGINE	15,300.00
	Voucher:						15,300.00
Sub total for BANK OF THE WEST:							1,683,798.79
Grand Total All Checks:							1,683,798.79
11 checks in this report.							

WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART V

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Final Check List

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CITY OF SOUTH GATE

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Check #	Date	Vendor		Invoice	Inv Date	Description	Amount Paid	Check Total
105500	4/23/2024	00004773	RET: ALMANZA, JOSEPH A	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	167.79	167.79
		Voucher:						
105501	4/23/2024	0008275	RET: AROCHA, FRANCIS X.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:						
105502	4/23/2024	00001840	RET: BLASKA, WILLIAM MIKE	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
105503	4/23/2024	00004776	RET: CARTER, LLOYD B	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
105504	4/23/2024	00000495	RET: CHAVEZ, ANTHONY A	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105505	4/23/2024	0006505	RET: CORBET, RONALD	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:						
105506	4/23/2024	00004777	RET: DAY, ROBERT A	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
105507	4/23/2024	0008746	RET: DELEON, RUBEN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105508	4/23/2024	0011326	RET: GALVAN, RAY A.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105509	4/23/2024	0013282	RET: GARCIA, VIVIAN M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105510	4/23/2024	0006508	RET: GOMEZ, JOSEPH C.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105511	4/23/2024	0006509	RET: HAMMOND, DONNA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105512	4/23/2024	0010881	RET: KOOPMANS, WILLIAM O.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105513	4/23/2024	0010410	RET: LEO, FRANK	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
105514	4/23/2024	00003833	RET: MOOMEY, STEVEN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	518.00	518.00
		Voucher:						
105515	4/23/2024	00004794	RET: POWELL, ROBERT K.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
105516	4/23/2024	00003798	RET: RANGEL, ARMANDO	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						

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Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
105517	4/23/2024	00000458 RET. SEWELL, ELAINE Voucher:	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
105518	4/23/2024	00000459 RET. SEWELL, KENNETH R Voucher:	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
Sub total for BANK OF THE WEST:							6,207.75
19 checks in this report.							Grand Total All Checks: 6,207.75

WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART VI

apChkLst

Final Check List

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04/11/2024 1:22:06PM

CITY OF SOUTH GATE

Bank : botw BANK OF THE WEST

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
2699	3/14/2024	00004708 PERS HEALTH PLAN	Ben328208	3/14/2024	MEDICAL HMO ANTHEM SELECT	485,181.64	485,181.64
		Voucher:					
2718	4/11/2024	00004836 SEIU LOCAL 721 CTW CLC-23900	Ben329308	4/11/2024	SEIU DUES: PAYMENT	2,813.13	2,813.13
		Voucher:					
2719	4/11/2024	00002370 INTERNAL REVENUE SERVICE	Ben329310	4/11/2024	MEDICARE: PAYMENT	172,847.04	172,847.04
		Voucher:					
2721	4/11/2024	00000343 PUBLIC EMPLOYEES RETIREMENT	Ben329314	4/11/2024	MILITARY SERVICE CREDIT: PAY	274,258.13	274,258.13
		Voucher:					
2722	4/11/2024	00001186 EMPLOYMENT DEVELOPMENT	Ben329316	4/11/2024	SDI: PAYMENT	62,106.94	62,106.94
		Voucher:					
2723	4/11/2024	00000004 NATIONWIDE RETIREMENT	Ben329318	4/11/2024	DEF COMP NATIONWIDE: PAYME	68,256.84	68,256.84
		Voucher:					
2724	4/11/2024	00004996 SEIU-COPE LOCAL 721, LA/OC	Ben329320	4/11/2024	SEIU- COPE LOCAL 721 DEDUCT	41.00	41.00
		Voucher:					
2725	4/11/2024	00004988 CHILD SUPPORT ON-LINE, STATE	Ben329322	4/11/2024	CHILD SUPPORT-ONLINE: PAYMI	1,036.12	1,036.12
		Voucher:					
2726	4/11/2024	0009920 OCSE CLEARINGHOUSE SDU	Ben329324	4/11/2024	GARNISHMENT - AR CHILD SUPP	324.00	324.00
		Voucher:					
Sub total for BANK OF THE WEST:							1,066,864.84
9 wire transfers in this report.							
Grand Total All Wire Transfers:							1,066,864.84

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WARRANT REGISTER FOR COUNCIL MEETING 4/23/2024

PART VII

apChkLst

04/16/2024 9:05:38AM

Final Check List
CITY OF SOUTH GATE

Page: 1

Bank : efbotw BANK OF THE WEST EFT

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
3581	4/23/2024	0012466	RET: ADAMS, PAUL L.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,299.14	1,299.14
		Voucher:						
3582	4/23/2024	0005570	RET: ALONZO, ANTHONY	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	739.30	739.30
		Voucher:						
3583	4/23/2024	0012843	RET: AUSTIN, BYRON A.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,413.56	1,413.56
		Voucher:						
3584	4/23/2024	0005813	RET: AVILA, VINCENT	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:						
3585	4/23/2024	0013775	RET: AVILES, OMAR ADOLFO	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00
		Voucher:						
3586	4/23/2024	0014366	RET: BARKER, RILEY M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:						
3587	4/23/2024	0012982	RET: BONILLA CLAYTON, YADIRA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
3588	4/23/2024	00001265	RET: BRASSFIELD, CHARLES R	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
3589	4/23/2024	0006324	RET: BURBACH, MAUREEN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						
3590	4/23/2024	0012844	RET: CAMACHO, EDWARD	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:						
3591	4/23/2024	00000817	RET: CHRIST, DOUGLAS F	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
3592	4/23/2024	00003408	RET: DAMRON, ROGER V	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:						
3593	4/23/2024	0014404	RET: DAVILA, PAULITA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00
		Voucher:						
3594	4/23/2024	0013163	RET: DAVIS, RANDALL JOHN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,196.68	1,196.68
		Voucher:						
3595	4/23/2024	00001776	RET: EADE, JOANN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	167.79	167.79
		Voucher:						
3596	4/23/2024	00003973	RET: EADS, KENNETH P.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	739.30	739.30
		Voucher:						
3597	4/23/2024	00003853	RET: FANNIN, ZONA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:						

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Bank : efbotw BANK OF THE WEST EFT		(Continued)							
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
3598	4/23/2024	0008820	RET: FERNANDEZ, CARLOS	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
	Voucher:								
3599	4/23/2024	00004403	RET: FIELD, GARY	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3600	4/23/2024	0006507	RET: FIGUEROA, GLORIA A.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3601	4/23/2024	0013564	RET: FLAD, MICHAEL	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,339.68	1,339.68	
	Voucher:								
3602	4/23/2024	00000605	RET: FORRESTER, BOB L	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
	Voucher:								
3603	4/23/2024	0005355	RET: GALBREATH, RUSSELL	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	291.15	291.15	
	Voucher:								
3604	4/23/2024	0011186	RET: GAMBOA, OSCAR	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3605	4/23/2024	00000496	RET: GEORGE, RONALD P	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
	Voucher:								
3606	4/23/2024	00001660	RET: GOMEZ, RANDOLPH	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00	
	Voucher:								
3607	4/23/2024	0013121	RET: GONZALES, LORETTA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3608	4/23/2024	00003940	RET: GONZALEZ, HIRAM	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3609	4/23/2024	0006328	RET: GUTIERREZ, MANUEL	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
	Voucher:								
3610	4/23/2024	0006510	RET: HERNANDEZ, MARIA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
	Voucher:								
3611	4/23/2024	0006329	RET: HOMSHER, HUGH	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
	Voucher:								
3612	4/23/2024	0013216	RET: HUFFMAN, EDWARD RAYM	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
	Voucher:								
3613	4/23/2024	0012845	RET: HUGAR L., JAMES	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
	Voucher:								
3614	4/23/2024	00004784	RET: HUNTRODS, RICHARD F	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	239.00	239.00	
	Voucher:								

Bank : efbotw BANK OF THE WEST EFT				(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
3615	4/23/2024	0009521	RET: HUPP, KEITH	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3616	4/23/2024	0008058	RET: INMAN, RONALD	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3617	4/23/2024	00004785	RET: IRISH, TERRY F	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3618	4/23/2024	0011110	RET: JOHNSON, GERALD	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3619	4/23/2024	00004787	RET: KENNEDY, GARY E	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3620	4/23/2024	0005356	RET: KEY, ANDREW	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3621	4/23/2024	0011111	RET: KOOMEN, SHERI L.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3622	4/23/2024	0009946	RET: LEFEVER, STEVEN A.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	200.00	200.00	
		Voucher:							
3623	4/23/2024	00004789	RET: LILLEY, RAYMOND E	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3624	4/23/2024	0012707	RET: LLOYD, BRUCE W.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3625	4/23/2024	0012927	RET: LONG, PENG	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3626	4/23/2024	0005633	RET: LOPEZ, ALFONSO	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	590.37	590.37	
		Voucher:							
3627	4/23/2024	0006511	RET: LOPEZ, RAMON A.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3628	4/23/2024	0009453	RET: LOPEZ, VERONICA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3629	4/23/2024	0013398	RET: MARIN, SANDRA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3630	4/23/2024	0007656	RET: MATSUKIYO, DAVID	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3631	4/23/2024	0014276	RET: MCEVILLY, DEBORAH	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00	
		Voucher:							

Bank : efbotw BANK OF THE WEST EFT			(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total	
3632	4/23/2024	0013777	RET: MONTANEZ JR., ABELINO	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00
	Voucher:							
3633	4/23/2024	00003328	RET: MOSBY, DOROTHEA S	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	167.79	167.79
	Voucher:							
3634	4/23/2024	0011895	RET: MUNOZ, ALFREDO	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
	Voucher:							
3635	4/23/2024	00003239	RET: NASSAR, SAMI R	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	200.00	200.00
	Voucher:							
3636	4/23/2024	0012468	RET: ORTIZ, JULIAN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	708.41	708.41
	Voucher:							
3637	4/23/2024	0012467	RET: PATINO, IGNACIO M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
	Voucher:							
3638	4/23/2024	0011522	RET: PELLERIN, ROBERT	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
	Voucher:							
3639	4/23/2024	00005237	RET: PEREZ, SUSAN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							
3640	4/23/2024	0010733	RET: PIXLER, DAVID	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,422.62	1,422.62
	Voucher:							
3641	4/23/2024	0006326	RET: RAMIREZ, VIRGINIA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							
3642	4/23/2024	0006327	RET: RASCO, ANGELA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							
3643	4/23/2024	0011967	RET: RIVERA, FRANK J.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	747.95	747.95
	Voucher:							
3644	4/23/2024	0011978	RET: RIVERA, HANNAH TELLEZ-CAPR 2024		4/15/2024	APRIL 2024- RETIREE MEDICAL I	747.95	747.95
	Voucher:							
3645	4/23/2024	0012837	RET: RODRIGUEZ, ANNA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							
3646	4/23/2024	0012682	RET: RUIZ, NELLIE	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							
3647	4/23/2024	0011112	RET: SALDIVAR, MARIO M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
	Voucher:							
3648	4/23/2024	0013274	RET: SAUCEDO NEVAREZ, LUIS	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
	Voucher:							

Bank : efbotw BANK OF THE WEST EFT				(Continued)					
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total		
3649	4/23/2024	0009865	RET: SCHRADER, GEORGE R.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,245.00	1,245.00	
		Voucher:							
3650	4/23/2024	0011521	RET: SCOTT, DAVID	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3651	4/23/2024	0013273	RET: SEKIYA, JONATHAN M	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3652	4/23/2024	0006513	RET: SHETTER, RANDOLPH M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3653	4/23/2024	00000869	RET: SMITH, CHARLES R	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3654	4/23/2024	00004796	RET: SPEELMAN, PATRICIA L	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3655	4/23/2024	00002147	RET: SPROWLS, KENNETH C	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00	
		Voucher:							
3656	4/23/2024	0008313	RET: SULLIVAN, DARREN	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3657	4/23/2024	0006512	RET: TATTI, WILLIAM P.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3658	4/23/2024	0012960	RET: TAYLOR, TOM C.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3659	4/23/2024	0014457	RET: TEEPLES, JAMES	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98	
		Voucher:							
3660	4/23/2024	0005357	RET: TODD, ROBERT M.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	616.10	616.10	
		Voucher:							
3661	4/23/2024	0014403	RET: TORRES, DAVID E	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	200.00	200.00	
		Voucher:							
3662	4/23/2024	0012959	RET: TREJO, RAMONA M	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00	
		Voucher:							
3663	4/23/2024	0014379	RET: URTEZ, YOLANDA	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00	
		Voucher:							
3664	4/23/2024	00003573	RET: VAN LIEROP, MARTIN G	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	291.15	291.15	
		Voucher:							
3665	4/23/2024	0013776	RET: VARGAS, ALEX J.	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	300.00	300.00	
		Voucher:							

apChkLst
04/16/2024 9:05:38AM

Final Check List
CITY OF SOUTH GATE

Page: 6

Bank : efbotw BANK OF THE WEST EFT (Continued)

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
3666	4/23/2024	00003959 RET: WADE, RICHARD	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	291.15	291.15
		Voucher:					
3667	4/23/2024	0007655 RET: WELLS, GREGORY	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	708.41	708.41
		Voucher:					
3668	4/23/2024	00004379 RET: WHALEN, HARVEY	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	150.00	150.00
		Voucher:					
3669	4/23/2024	00000498 RET: WILLIAMS, GALE M	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	250.00	250.00
		Voucher:					
3670	4/23/2024	0008821 RET: WILLIAMS, TIMOTHY	APR 2024	4/15/2024	APRIL 2024- RETIREE MEDICAL I	1,435.98	1,435.98
		Voucher:					

Sub total for BANK OF THE WEST EFT: 54,868.08

90 EFTs in this report.

Grand Total All EFTs: 54,868.08

**WARRANT REGISTER SUMMARY
CITY COUNCIL MEETING OF 4/23/2024**

TOTAL PART I - PREPAID CHECKS (4/3/2024)	1,048,863.49
TOTAL PART II - PAYROLL-RELATED CHECKS	56,411.50
TOTAL PART III - ACCOUNTS PAYABLE CHECKS & WIRE TRANSFERS	1,876,989.71
TOTAL PART IV - PREPAID CHECKS (4/15/2024)	1,683,798.79
TOTAL PART V - ACCOUNTS PAYABLE CHECKS	6,207.75
TOTAL PART VI - PAYROLL-RELATED WIRE TRANSFERS	1,066,864.84
TOTAL PART VII - ACCOUNTS PAYABLE EFTs	54,868.08
SUB - TOTAL	5,794,004.16
LESS: VOIDS	(1,563.89)
LESS: EMPLOYEE PAYROLL DEDUCTIONS	(408,879.85)
GRAND TOTAL	5,383,560.42

**SOUTH GATE CITY COUNCIL
WARRANT APPROVAL AND CANCELLATION**

Warrant Number 105336 to Warrant Number 105518 inclusive, plus WireTransfers and EFTs totaling \$5,383,560.42 as listed on the accompanying Accounts Payable Warrant Register of APRIL 23, 2024 are approved as presented, with the exception of the following voided and replacement warrants:

Voided

Check Number	Vendor	Check Date	Amount	Reason for Void or Replacement
101446	ZAPOPAN CARBURATORS	6/13/2023	\$ 388.63	STALE DATED.
102563	NAVARRETTE, MANUEL G	9/12/2023	\$ 10.00	STALE DATED.
103002	SOUTH COAST A.Q.M.D.	10/10/2023	\$ 665.26	DUPLICATE PAYMENT. DEPARTMENTS PAID WITH CREDIT CARD AND WITH CHECK
3373	RET: POWELL, ROBERT K.	1/23/2024	\$ 250.00	BANK ACCOUNT CLOSED. WILL REISSUE AS A CHECK
3460	RET: POWELL, ROBERT K.	2/27/2024	\$ 250.00	BANK ACCOUNT CLOSED. WILL REISSUE AS A CHECK
	TOTAL OF VOIDED CHECKS		\$ 1,563.89	
101180	RET: DAY, ROBERT A	5/24/2023	\$250.00	LOST IN MAIL. 4/4/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105339
101127	RET: DAY, ROBERT A	5/23/2023	\$250.00	LOST IN MAIL. 4/4/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105340
103183	RET: DAY, ROBERT A	10/24/2023	\$250.00	LOST IN MAIL. 4/4/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105341
101629	RET: GALVAN, RAY A.	6/27/2023	\$150.00	LOST IN MAIL. 4/4/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105342
100910	LORRAINE HERNANDEZ	5/9/2023	\$55.00	STALE DATED. 4/9/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105343
100911	ARACELI GARCIA	5/9/2023	\$55.00	STALE DATED. 4/9/2024 VOIDED AND ISSUED REPLACEMENT CHECK# 105344
	* TOTAL OF REPLACEMENT CHECKS		\$1,010.00	

* Replacement checks reported in previous warrant registers have no impact to the grand total.



 DIRECTOR OF ADMINISTRATIVE SERVICES

Pursuant to action of the City Council on APRIL 23, 2024 at a regular or adjourned meeting, the City Treasurer was ordered to pay and/or cancel the above warrants, wire transfers & ETFs, as approved.