CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA

Russ Brown • Jeff Hemphill • Thomas Herrera • Noelle Haller-Riggs • Chris Gallagher

Honey Lake Valley Recreation Authority
HLVRA Regular Meeting • City Council Chambers
Tuesday, August 16, 2022 – 3:00 PM

Addressing the Board

- *Any person desiring to address the Board shall first secure permission of the presiding officer.*
- *Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment.*
- *The Governing Board will not take action on any subject that is not on the Agenda.*

Call meeting to Order
Roll Call of Board of Directors present

1. **AGENDA APPROVAL:(Additions and/or Deletions)**

2. **MATTERS FOR BOARD CONSIDERATION:**

   2.A Appoint HLVRA President and HLVRA Vice President for remaining 2022 calendar year

   2.B Consider Pool Financial Reports from July 1, 2022 through August 11th, 2022

   2.C Consider City Reimbursement request for the period of June 25th, 2022 through June 30th, 2022 and also July 1, 2022 through August 5th, 2022

   2.D Pool Update

   2.E Executive Officer Update

3. **APPROVAL OF MINUTES:**

   3.A Consider minutes from the July 7, 2022 HLVRA Special Meeting

4. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

5. **CLOSED SESSION:**

6. **CORRESPONDENCE:**

7. **PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.**

8. **BOARD MEMBER ISSUES/REPORTS:**

9. ADJOURNMENT

The next regular meeting to be held on September 20, 2022.

I, Marci Rojas, certify that I caused to be posted notice of the regular meeting scheduled for August 16, 2022 in the areas designated on August 12, 2022.

AGENDA ITEM NO. 2.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Jolene Arredondo, Administrative Services
Action Date:	August 16, 2022
SUBJECT:	Appoint HLVRA President and HLVRA Vice President for remaining 2022 calendar year
PRESENTED BY:	Bob Godman, Executive Director
SUMMARY:	Article 7 of the Joint Powers Agreement states the Honey Lake Valley Recreation Authority shall elect, by majority vote from its members, a President and Vice President for the 2022 calendar year. The City Council on July 6, 2022 appointed two new City Council members to the HLVRA board, those Council Members include Russ Brown, Thomas Herrera and Quincy McCourt (alternate). The President of the HLVRA shall represent the Authority and execute any contracts and other documents when required by the Rules of Procedure and/or Bylaws of the HLVRA. The Vice President of the HLVRA shall serve in the absence of the President.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to approve appointed HLVRA President and HLVRA Vice President for remaining 2022 calendar year
ATTACHMENTS:	

AGENDA ITEM NO. 2.B
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: August 16, 2022

SUBJECT: Consider Pool Financial Reports from July 1, 2022 through August 11th, 2022

PRESENTED BY: Bob Godman, Executive Officer

SUMMARY: Attached for the Board's review are the HLVRA Financial Reports including revenue and expenses through August 11th, 2022.

HLVRA Executive Officer and HLVRA Secretary are currently working with Lassen County to reconcile previous HLVRA 2021/2022 fiscal year expenditures and revenues that are reflected in the attached financials for the current fiscal year of 2022/2023. Some of those expenditures include Pool Employee City reimbursements for time including April through June, as well as HLVRA revenues May and June 2022, staff with work with the County to book these to the previous fiscal year, as appropriate. These changes are anticipated to be modified and should reflect in the September 2022 HLVRA meeting financials.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file financial reports

ATTACHMENTS:
Expenditure Account Detail 536-0950 7-1-22 TO 8-10-22.pdf
Expenditure Detail with Account Totals - ALL FUNDS 8-10-22.pdf
Budget Status 536-0950 8-10-22.pdf
General Ledger Summary with Rev and Exp ALL FUNDS 8-10-22.pdf
Revenue Account Detail 8-10-22.pdf
20220811 HLVRA Expenditure Tracking By Budget.pdf

For Fiscal Year 2023

From 7/1/2022 To 6/30/2023

County of Lassen
Expenditure Account Detail

User: jzarlengo

Addendum = *

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/25/22	536	0950		3001150		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$19.21	
07/28/22	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	53025102351219168 7/1-7/31/22	01176378	CL826031	$221.19	
07/25/22	536	0950		3001400		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$109.56	
07/28/22	536	0950		3001400		4104	OFFICE DEPOT	252286220001 7/6/22 88.50	01176380	CL826032	$88.50	
07/28/22	536	0950		3001400		4104	OFFICE DEPOT	252318540001 7/6/22 55.26	01176380	CL826032	$55.26	
08/04/22	536	0950		3001400		4104	OFFICE DEPOT	INV#253715451001 7/14/22	01176406	CL826323	$50.05	
08/04/22	536	0950		3001400		4104	OFFICE DEPOT	INV#253717839001 7/14/22	01176406	CL826323	$61.05	
07/28/22	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	INV#5646 7/7/22 CAPRI	01176269	CL826062	$11,330.00	
07/07/22	536	0950		3001705		15559	AIRGAS, INC	9127068479 6/20/22 #3943439	01175713	CL825154	$441.01	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	000000 6/22/22	01175715	CL825156	$81.57	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	505318 6/15/22	01175715	CL825156	$448.65	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	505438 6/18/22	01175715	CL825156	$43.43	
07/15/22	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	D8783441 6/28/22 ORDR#EW108215	01175870	CL825529	$683.67	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$12.78	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$16.06	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$1,980.17	
07/28/22	536	0950		3001705		15559	AIRGAS, INC	9127610886 7/5/22 HLVRA	01176376	CL826028	$507.52	
07/28/22	536	0950		3001705		15559	AIRGAS, INC	9989840296 6/1-6/30/22 RENTAL	01176376	CL826025	$129.73	
08/04/22	536	0950		3001705		15559	AIRGAS, INC	INV#9128045599 7/19/22	01176392	CL826295	$546.39	
08/04/22	536	0950		3001705		99998	REESA RICE	REIMB POOL MAINT/SUPPLIES	01176408	CL826326	$775.14	
07/25/22	536	0950		3002200		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$59.21	
08/04/22	536	0950		3002200		4104	OFFICE DEPOT	INV#253717839001 7/14/22	01176406	CL826323	$158.43	
07/07/22	536	0950		3002300		186	CITY OF SUSANVILLE	21/22 CITY STAFF 6/21/22	01175716	CL825157	$2,837.47	
07/21/22	536	0950		3002300		186	CITY OF SUSANVILLE	CITY STAFF TIME 6/11-6/24/22	01176252	CL825976	$1,128.17	
07/28/22	536	0950		3002300		16155	CA ASSOC OR REC & PARKS DIST	1618 7/7/22 ANNUAL MBRSHP	01176377	CL826024	$500.00	
07/07/22	536	0950		3002359		186	CITY OF SUSANVILLE	21/22 CITY POOL STAFFING 6/21	01175716	CL825157	$21,952.40	
07/21/22	536	0950		3002359		186	CITY OF SUSANVILLE	CITY POOL STAFF 6/11-6/24/22	01176252	CL825976	$15,877.18	
08/04/22	536	0950		3002800		99998	BRITTANY YOCIUS	4/27/22 REFUND SWIM LESSONS	01176544	CL826286	$120.00	
08/04/22	536	0950		3002800		99998	DALLICE NUTTALL	4/27/22 REFUND SWIM LESSONS	01176543	CL826285	$120.00	
08/04/22	536	0950		3002800		99998	JAKOB MANKINS	4/27/22 REFUND SWIM LESSON	01176541	CL826283	$60.00	
08/04/22	536	0950		3002800		99998	LENNA DAVIS	6/17/22 REFUND SWIM LESSONS	01176540	CL826282	$200.00	
08/04/22	536	0950		3002800		99998	SHAYLEE MURPHY	4/27/22 REFUND SWIM LESSONS	01176542	CL826284	$120.00	
07/28/22	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	043027 6/30/22 40.00 JULY	01176379	CL826029	$40.00	
07/07/22	536	0950		3003010		515	LMUD	390772 5/20-6/20/22 ELECTRIC	01175714	CL825155	$1,520.88	
08/04/22	536	0950		3003010		515	LMUD	ACCT-390772 6/20-7/20/22	01176404	CL826314	$1,570.58	
07/28/22	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	3204 7/1/22-8/31/22 800 SOUTH	01176381	CL826027	$156.00	

County of Lassen
Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/15/22	536	0950		3003040		12356	C&S WASTE SOLUTIONS	174378824U037 7/1/22	01175869	CL825528	$210.23	
07/15/22	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/22 GAS	01175871	CL825531	$11.29	
07/15/22	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/22 GEO	01175871	CL825531	$379.09	
07/15/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	120652 6/23/22	01175868	CL825527	$239.80	
07/15/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	121288 7/5/22	01176037	CL825530	$102.60	
07/25/22	536	0950		3005500		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$3.21	
07/25/22	536	0950		3005500		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$48.86	
08/04/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	INV#121550 7/8/22	01176393	CL826297	$309.20	
08/04/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	INV#121973 7/14/22	01176393	CL826296	$458.20	
									Total Budget Year Expenditures:		**$65,783.74**	
									Grand Total:		**$65,783.74**	

For Fiscal Year 2023

From 7/1/2022 To 6/30/2023

County of Lassen
Expenditure Detail with Account Totals

User: jzarlengo

Addendum = *

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/25/22	536	0950		3001150		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$19.21	
								Account 5360950 3001150		**Total:**	**$19.21**	
07/28/22	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	53025102351219168 7/1-7/31/22	01176378	CL826031	$221.19	
								Account 5360950 3001200		**Total:**	**$221.19**	
07/25/22	536	0950		3001400		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$109.56	
07/28/22	536	0950		3001400		4104	OFFICE DEPOT	252286220001 7/6/22 88.50	01176380	CL826032	$88.50	
07/28/22	536	0950		3001400		4104	OFFICE DEPOT	252318540001 7/6/22 55.26	01176380	CL826032	$55.26	
08/04/22	536	0950		3001400		4104	OFFICE DEPOT	INV#253715451001 7/14/22	01176406	CL826323	$50.05	
08/04/22	536	0950		3001400		4104	OFFICE DEPOT	INV#253717839001 7/14/22	01176406	CL826323	$61.05	
								Account 5360950 3001400		**Total:**	**$364.42**	
07/28/22	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	INV#5646 7/7/22 CAPRI	01176269	CL826062	$11,330.00	
								Account 5360950 3001500		**Total:**	**$11,330.00**	
07/07/22	536	0950		3001705		15559	AIRGAS, INC	9127068479 6/20/22 #3943439	01175713	CL825154	$441.01	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	000000 6/22/22	01175715	CL825156	$81.57	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	505318 6/15/22	01175715	CL825156	$448.65	
07/07/22	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	505438 6/18/22	01175715	CL825156	$43.43	
07/15/22	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	D8783441 6/28/22 ORDR#EW108215	01175870	CL825529	$683.67	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$12.78	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$16.06	
07/25/22	536	0950		3001705		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$1,980.17	
07/28/22	536	0950		3001705		15559	AIRGAS, INC	9127610886 7/5/22 HLVRA	01176376	CL826028	$507.52	
07/28/22	536	0950		3001705		15559	AIRGAS, INC	9989840296 6/1-6/30/22 RENTAL	01176376	CL826025	$129.73	
08/04/22	536	0950		3001705		15559	AIRGAS, INC	INV#9128045599 7/19/22	01176392	CL826295	$546.39	
08/04/22	536	0950		3001705		99998	REESA RICE	REIMB POOL MAINT/SUPPLIES	01176408	CL826326	$775.14	
								Account 5360950 3001705		**Total:**	**$5,666.12**	
07/25/22	536	0950		3002200		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$59.21	
08/04/22	536	0950		3002200		4104	OFFICE DEPOT	INV#253717839001 7/14/22	01176406	CL826323	$158.43	
								Account 5360950 3002200		**Total:**	**$217.64**	
07/07/22	536	0950		3002300		186	CITY OF SUSANVILLE	21/22 CITY STAFF 6/21/22	01175716	CL825157	$2,837.47	
07/21/22	536	0950		3002300		186	CITY OF SUSANVILLE	CITY STAFF TIME 6/11-6/24/22	01176252	CL825976	$1,128.17	
07/28/22	536	0950		3002300		16155	CA ASSOC OR REC & PARKS DIST	1618 7/7/22 ANNUAL MBRSHP	01176377	CL826024	$500.00	
								Account 5360950 3002300		**Total:**	**$4,465.64**	

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/07/22	536	0950		3002359		186	CITY OF SUSANVILLE	21/22 CITY POOL STAFFING 6/21	01175716	CL825157	$21,952.40	
07/21/22	536	0950		3002359		186	CITY OF SUSANVILLE	CITY POOL STAFF 6/11-6/24/22	01176252	CL825976	$15,877.18	
								Account 5360950 3002359		**Total:**	**$37,829.58**	
08/04/22	536	0950		3002800		99998	BRITTANY YOCIUS	4/27/22 REFUND SWIM LESSONS	01176544	CL826286	$120.00	
08/04/22	536	0950		3002800		99998	DALLICE NUTTALL	4/27/22 REFUND SWIM LESSONS	01176543	CL826285	$120.00	
08/04/22	536	0950		3002800		99998	JAKOB MANKINS	4/27/22 REFUND SWIM LESSON	01176541	CL826283	$60.00	
08/04/22	536	0950		3002800		99998	LENNA DAVIS	6/17/22 REFUND SWIM LESSONS	01176540	CL826282	$200.00	
08/04/22	536	0950		3002800		99998	SHAYLEE MURPHY	4/27/22 REFUND SWIM LESSONS	01176542	CL826284	$120.00	
								Account 5360950 3002800		**Total:**	**$620.00**	
07/28/22	536	0950		3002807		10037	MARTIN SECURITY SYSTEMS, INC	043027 6/30/22 40.00 JULY	01176379	CL826029	$40.00	
								Account 5360950 3002807		**Total:**	**$40.00**	
07/07/22	536	0950		3003010		515	LMUD	390772 5/20-6/20/22 ELECTRIC	01175714	CL825155	$1,520.88	
08/04/22	536	0950		3003010		515	LMUD	ACCT-390772 6/20-7/20/22	01176404	CL826314	$1,570.58	
								Account 5360950 3003010		**Total:**	**$3,091.46**	
07/28/22	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	3204 7/1/22-8/31/22 800 SOUTH	01176381	CL826027	$156.00	
								Account 5360950 3003030		**Total:**	**$156.00**	
07/15/22	536	0950		3003040		12356	C&S WASTE SOLUTIONS	174378824U037 7/1/22	01175869	CL825528	$210.23	
								Account 5360950 3003040		**Total:**	**$210.23**	
07/15/22	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/22 GAS	01175871	CL825531	$11.29	
								Account 5360950 3003050		**Total:**	**$11.29**	
07/15/22	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 6/1-6/30/22 GEO	01175871	CL825531	$379.09	
								Account 5360950 3003060		**Total:**	**$379.09**	
07/15/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	120652 6/23/22	01175868	CL825527	$239.80	
07/15/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	121288 7/5/22	01176037	CL825530	$102.60	
07/25/22	536	0950		3005500		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$3.21	
07/25/22	536	0950		3005500		0	UNASSIGNED VENDOR	HLVRA US BANK PAYMENT	00000001	CM000078	$48.86	
08/04/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	INV#121550 7/8/22	01176393	CL826297	$309.20	
08/04/22	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	INV#121973 7/14/22	01176393	CL826296	$458.20	
								Account 5360950 3005500		**Total:**	**$1,161.87**	
										Total Budget Year Expenditures:	**$65,783.74**	
										Grand Total:	**$65,783.74**	

Fiscal Year 2023 As of 8/10/2022

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

County of Lassen
Budget Status

User: jzarlengo

Percent of Year Elapsed 11 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3020	**SERVICES AND SUPPLIES**						
3001150	SAFETY EQUIPMENT AND CLOTHING	$0.00	$0.00	$19.21	$0.00	($19.21)	0%
3001200	COMMUNICATIONS	$0.00	$0.00	$221.19	$0.00	($221.19)	0%
3001400	HOUSEHOLD EXPENSES	$0.00	$0.00	$364.42	$0.00	($364.42)	0%
3001500	INSURANCE	$0.00	$0.00	$11,330.00	$0.00	($11,330.00)	0%
3001705	MAINTENANCE - POOL	$0.00	$0.00	$5,666.12	$0.00	($5,666.12)	0%
3002200	OFFICE EXPENSE	$0.00	$0.00	$217.64	$0.00	($217.64)	0%
3002300	PROFESSIONAL & SPECIALIZED SV	$0.00	$0.00	$4,465.64	$0.00	($4,465.64)	0%
3002359	CONTRACT FOR STAFF SERVICES	$0.00	$0.00	$37,829.58	$0.00	($37,829.58)	0%
3002800	SPECIAL DEPARTMENTAL EXPENSE	$0.00	$0.00	$620.00	$0.00	($620.00)	0%
3002807	ELECTRONIC SURVEILANCE	$0.00	$0.00	$40.00	$0.00	($40.00)	0%
3003010	UTILITIES-LIGHTS	$0.00	$0.00	$3,091.46	$0.00	($3,091.46)	0%
3003030	UTILITIES-SEWER	$0.00	$0.00	$156.00	$0.00	($156.00)	0%
3003040	UTILITIES-GARBAGE	$0.00	$0.00	$210.23	$0.00	($210.23)	0%
3003050	UTILITIES-NATURAL GAS	$0.00	$0.00	$11.29	$0.00	($11.29)	0%
3003060	GEOTHERMAL	$0.00	$0.00	$379.09	$0.00	($379.09)	0%
	Major Object Total	**$0.00**	**$0.00**	**$64,621.87**	**$0.00**	**($64,621.87)**	**0%**
3030	**OTHER CHARGES**						
3005500	STORE/CONSESSION PURCHASES	$0.00	$0.00	$1,161.87	$0.00	($1,161.87)	0%
	Major Object Total	**$0.00**	**$0.00**	**$1,161.87**	**$0.00**	**($1,161.87)**	**0%**
	Cost Center Total	**$0.00**	**$0.00**	**$65,783.74**	**$0.00**	**($65,783.74)**	**0%**
	Budget Unit Total	**$0.00**	**$0.00**	**$65,783.74**	**$0.00**	**($65,783.74)**	**0%**
	Fund Total	**$0.00**	**$0.00**	**$65,783.74**	**$0.00**	**($65,783.74)**	**0%**

County of Lassen
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	C/C	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536			0100000	HONEY LAKE VALLEY RECREATION	$0.00	($46,344.74)	($46,344.74)	
536	0950		2003203	DAILY PASSES		($1,442.00)		
536	0950		2003206	SWIM TEAM ACADEMY		($2,400.00)		
536	0950		2003214	SUMMER PASSES		($2,210.00)		
536	0950		2010611	SWIM LESSONS		($5,150.00)		
536	0950		2010660	DAILY PROGRAMS		($288.00)		
536	0950		2010661	PARTYS AND SPECIAL EVENTS		($2,950.00)		
536	0950		2010662	CONSESSIONS		($123.00)		
536	0950		2010663	SCHOOL RENTALS		($300.00)		
536	0950		2010665	10 PUNCH CARDS		($1,136.00)		
536	0950		2010667	MONTHLY PROGRAMS		($3,440.00)		
				TOTAL REVENUES			**($19,439.00)**	
536	0950		3001150	SAFETY EQUIPMENT AND CLOTHING		$19.21		
536	0950		3001200	COMMUNICATIONS		$221.19		
536	0950		3001400	JANITORIAL SUPPLIES		$364.42		
536	0950		3001500	INSURANCE		$11,330.00		
536	0950		3001705	MAINTENANCE - POOL		$5,666.12		
536	0950		3002200	OFFICE EXPENSE		$217.64		
536	0950		3002300	PROFESSIONAL & SPECIALIZED SV		$4,465.64		
536	0950		3002359	CONTRACT FOR POOL STAFF		$37,829.58		
536	0950		3002800	SPECIAL DEPARTMENTAL EXPENSE		$620.00		
536	0950		3002807	ELECTRONIC SURVEILANCE		$40.00		
536	0950		3003010	ELECTRICITY		$3,091.46		
536	0950		3003030	SEWER		$156.00		
536	0950		3003040	GARBAGE		$210.23		
536	0950		3003050	NATURAL GAS		$11.29		
536	0950		3003060	GEOTHERMAL		$379.09		

County of Lassen
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	C/C	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536	0950		3005500	STORE/CONSESSION PURCHASES		$1,161.87		
				TOTAL EXPENDITURES			**$65,783.74**	
				FUND TOTAL	**$0.00**	**$0.00**	**$0.00**	

For Fiscal Year 2023

From 7/1/2022 to 6/30/2023

County of Lassen
Revenue Account Detail

User: jzarlengo

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
07/29/2022	536	0950		2003203		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($1,442.00)
07/29/2022	536	0950		2003206		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($2,400.00)
07/29/2022	536	0950		2003214		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($2,210.00)
07/29/2022	536	0950		2010611		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($5,150.00)
07/29/2022	536	0950		2010660		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($288.00)
07/29/2022	536	0950		2010661		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($2,950.00)
07/29/2022	536	0950		2010662		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($123.00)
07/29/2022	536	0950		2010663		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($300.00)
07/29/2022	536	0950		2010665		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($1,136.00)
07/29/2022	536	0950		2010667		0	UNASSIGNED VENDOR	HLVRA / MAY 22 RECONCILIATION		DP152150	($3,440.00)
											($19,439.00)

2022/2023 Budget

	Date	Fund	Invoice #	Adopted Res. No. 22-51, 7/7/2022	Expenditure Amount		Budgeted Amounts	
3001150	Date	Fund	Invoice #	**Safety Equipment and Supplies**		**Fiscal Budget**	**$ 1,500.00**	
	7/20/2022	536		Walmart (USBank Partial)	$ 19.21			
						Expended	**$ 19.21**	$ 19.21
						Unexpended	**$ 1,480.79**	
3001200	Date	Fund	Invoice #	**Communications**		**Fiscal Budget**	**$ 2,700.00**	
	7/15/2022	536		Frontier	$ 221.19			
	8/11/2022	536		Frontier	$ 230.24			
						Expended	**$ 451.43**	$ 451.43
						Unexpended	**$ 2,248.57**	
3001400	Date	Fund	Invoice #	**Janitorial Supplies**		**Fiscal Budget**	**$ 2,000.00**	
	7/15/2022	536		Office Depot	$ 143.76			
	7/20/2022	536		Walmart (USBank Partial)	$ 109.56			
	7/26/2022	536	253715451001	Office Depot	$ 50.05			
	7/26/2022	536	253717839001	Office Depot	$ 61.05			
						Expended	**$ 364.42**	$ 364.42
						Unexpended	**$ 1,635.58**	
3001500	Date	Fund	Invoice #	**Insurance**		**Fiscal Budget**	**$ 18,000.00**	
	7/11/2022	536	5646	CAPRI - 1st half annual premium	$ 11,330.00			
						Expended	**$ 11,330.00**	$ 11,330.00
						Unexpended	**$ 6,670.00**	
3001705	Date	Fund	Invoice #	**Maintenance - Pool**		**Fiscal Budget**	**$ 31,000.00**	
	6/15/2022	536	505318	Ace Hardware	$ 448.65			
	6/18/2022	536	505438	Ace Hardware	$ 43.43			
	6/22/2022	536		Ace Hardware	$ 81.57			
	6/27/2022	536	9127068479	Airgas	$ 441.01			
	7/11/2022	536	9989840296	Airgas - Tank Rent	$ 129.73			
	7/15/2022	536	9127610886	Airgas	$ 507.52			
	7/18/2022	536		Reesa Rice Reimbursement (Leslie Pool)	$ 775.14			
	7/20/2022	536		Tractor Supply (USBank Partial)	$ 16.06			
	7/20/2022	536		Walmart (USBank Partial)	$ 12.78			
	6/13/2022	536		Smith's Pumps (USBank Partial)	$ 1,980.17			
	7/28/2022	536	9128045599	Airgas	$ 546.39			
	5/17/2022	536	SN081533	Lincoln Aquatics	$ 891.21			
						Expended	**$ 5,873.66**	$ 5,873.66
						Unexpended	**$ 25,126.34**	
3002200	Date	Fund	Invoice #	**Office Expenses**		**Fiscal Budget**	**$ 3,200.00**	
	7/20/2022	536		Walmart (USBank Partial)	$ 59.21			
	7/26/2022	536	253717839001	Office Depot	$ 158.43			
						Expended	**$ 217.64**	$ 217.64
						Unexpended	**$ 2,982.36**	
3002250	Date	Fund	Invoice #	**Bank & Credit Card Fees**				
						Expended	**$ -**	$ -
						Total	**$ -**	
3002251	Date	Fund	Invoice #	**Cash Over/Short**				
						Expended	**$ -**	$ -
						Total	**$ -**	
3002300	Date	Fund	Invoice #	**Prof. & Spec. Services (City Staff, Auditors, Legal)**		**Fiscal Budget**	**$ 34,250.00**	
	7/7/2022	536		City of Susanville 4/30/2022-6/10/2022**	$ 2,837.47			
	7/21/2022	536		City of Susanville 6/11/2022-6/24/2022**	$ 1,128.17			** Requested to county to book to 21/22 FY
	7/11/2022	536	1618	CARPD	$ 500.00			
	8/5/2022	536	154271	City of Susanville(Granicus Fee)	$ 490.90			
	6/1/2022	536	1	Lassen Volcanoes Swim Team	$ 728.00			
	8/11/2022	536		City of Susanville 06/25/2022-06/30/2022	$ 221.88			
	8/11/2022	536		City of Susanville 07/01/2022-08/05/2022	2651.69			
						Expended	**$ 1,718.90**	$ 1,718.90
						Unexpended	**$ 32,531.10**	
3002359	Date	Fund	Invoice #	**Contract Staff Services (Pool Employees)**		**Fiscal Budget**	**$ 229,300.00**	
	7/7/2022			City of Susanville 4/30/2022-6/10/2022**	$ 21,952.40			** Requested to county to book to 21/22 FY
	7/21/2022			City of Susanville 6/11/2022-6/24/2022**	$ 15,877.18			
	8/11/2022	536		City of Susanville 06/25/2022-06/30/2022	$ 6,528.43			
	8/11/2022	536		City of Susanville 07/01/2022-08/05/2022	$ 40,213.45			
						Expended	**$ 84,571.46**	$ 84,571.46
						Unexpended	**$ 144,728.54**	
3002400	Date	Fund	Invoice #	**Publications/Legal Notices**		**Fiscal Budget**	**$ 1,000.00**	
						Expended	**$ -**	$ -
						Unexpended	**$ 1,000.00**	
3002701	Date	Fund	Invoice #	**Non-Capitalized Equipment (under $5,000)**		**Fiscal Budget**	**$ 5,000.00**	
	6/29/2022	536	D8783849	Lincoln Aquatics (Umbrellas)	$ 865.49			
	7/1/2022	536	D8784323	Lincoln Aquatics (Umbrellas)	$ 2,461.39			
						Expended	**$ 3,326.88**	$ 3,326.88
						Unexpended	**$ 1,673.12**	
3002800	Date	Fund	Invoice #	**Till and Safe Money/Special Department Expense (Customer Refunds)**			**$ -**	
	7/20/2022	536		L. Davis Refund	$ 200.00			
	7/20/2022	536		B. Yocius	$ 120.00			
	7/20/2022	536		S. Murphy	$ 120.00			

	7/20/2022	536		D. Nuttall	$	120.00			
	7/20/2022	536		J. Mankins	$	60.00			
	8/5/2022	536		K. Still	$	90.00			
							Expended	**$ 710.00**	$ 710.00
							Total	**$ (710.00)**	
3002801	Date	Fund	Invoice #	**County Wide Allocations**			**Fiscal Budget**	**$ 5,230.00**	
							Expended	**$ -**	$ -
							Unexpended	**$ 5,230.00**	
3002807	Date	Fund	Invoice #	**Electronic Surveilence**			**Fiscal Budget**	**$ 1,000.00**	
	7/15/2022	536	43027	Martin Security	$	40.00			
							Expended	**$ 40.00**	$ 40.00
							Unexpended	**$ 960.00**	
3002901	Date	Fund	Invoice #	**Conferences/Training**			**Fiscal Budget**	**$ 3,500.00**	
							Expended	**$ -**	$ -
							Unexpended	**$ 3,500.00**	
3003000	Date	Fund	Invoice #	**General Utilities**				**$ -**	
3003010	Date	Fund	Billing Period	**Utilities - Electric**			**Fiscal Budget**	**$ 15,500.00**	
		536	5/20/2022-6/20/2022	LMUD	$	1,520.88			
	7/28/2022	536	6/20/2022-7/20/2022	LMUD	$	1,570.58			
							Expended	**$ 3,091.46**	$ 3,091.46
							Unexpended	**$ 12,408.54**	
3003020	Date	Fund	Invoice #	**Water**					
								$ -	$ -
								$ -	
3003030	Date	Fund	Invoice #	**Utilities - Sewer**			**Fiscal Budget**	**$ 1,000.00**	
	7/15/2022	536		SSD	$	156.00			
							Expended	**$ 156.00**	$ 156.00
							Unexpended	**$ 844.00**	
3003040	Date	Fund	Invoice #	**Utilities - Trash Service**			**Fiscal Budget**	**$ 1,200.00**	
	7/5/2022	536	174378824U037	C & S Waste	$	210.23			
	8/1/2022	536	174422226U037	C & S Waste	$	210.23			
							Expended	**$ 420.46**	$ 420.46
							Unexpended	**$ 779.54**	
3003050	Date	Fund	Service Period	**Utilities - Natural Gas**			**Fiscal Budget**	**$ 1,500.00**	
	7/5/2022	536	6/1/2022-6/30/2022	City of Susanville	$	11.29			
	8/1/2022	536	7/1/2022-7/31/2022	City of Susanville	$	20.20			
							Expended	**$ 31.49**	$ 31.49
							Unexpended	**$ 1,468.51**	
3003060	Date	Fund	Service Period	**Utilities - Geothermal**			**Fiscal Budget**	**$ 11,000.00**	
	7/5/2022	536	6/1/2022-6/30/2022	City of Susanville	$	379.09			
	8/1/2022	536	7/1/2022-7/31/2022	City of Susanville	$	379.09			
							Expended	**$ 758.18**	$ 758.18
							Unexpended	**$ 10,241.82**	
3004900	Date	Fund	Invoice #	**Depreciation**			**Fiscal Budget**	**$ -**	
							Expended		$ -
							Unexpended	**$ -**	
3005500	Date	Fund	Invoice #	**Store Concessions**			**Fiscal Budget**	**$ 2,500.00**	
	6/29/2022	536		Alpine Beverage	$	239.80			
	7/5/2022	536	121288	Alpine Beverage	$	102.60			
	7/20/2022	536		Susanville Supermarket (USBank Partial)	$	48.86			
	7/20/2022	536		Susanville Supermarket (USBank Partial)	$	3.21			
	7/28/2022	536	121973	Alpine Beverage	$	458.20			
	7/28/2022	536	121550	Alpine Beverage	$	309.20			
							Expended	**$ 1,161.87**	$ 1,161.87
							Unexpended	**$ 1,338.13**	
3005501	Date	Fund	Invoice #	**Recreation Activity Supplies**			**Fiscal Budget**	**$ 500.00**	
							Expended	**$ -**	$ -
							Unexpended	**$ 500.00**	
3006050	Date	Fund	Invoice #	**Landscaping & Improvements**			**Fiscal Budget**	**$ -**	
							Expended	**$ -**	$ -
							Unexpended	**$ -**	
3006100	Date	Fund	Invoice #	**Building and Equipment**			**Fiscal Budget**	**$ 12,800.00**	
							Expended	**$ -**	$ -
							Unexpended	**$ 12,800.00**	
3010000	Date	Fund	Invoice #	**Appropriation For Contingencies**					

				$	-	$ -
				$	-	
FUND 535	Date	Fund	**Pool Improvement Fund**			
				$	**5,000.00**	
			transfer out, Resolution No. 22-51 (pending fiscal year end)			
				$	-	$ -
				$	**5,000.00**	
FUND 534	Date	Fund	**Pool Facility Sustainability Fund**			
				$	**10,000.00**	
			transfer out, Resolution No. 22-51 (pending fiscal year end)			
				$	-	$ -
				$	**10,000.00**	

Total Expended Amount	$ 114,243.06
Total Fiscal Budget	$ 398,680.00

AGENDA ITEM NO. 2.C
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	August 16, 2022
SUBJECT:	Consider City Reimbursement request for the period of June 25th, 2022 through June 30th, 2022 and also July 1, 2022 through August 5th, 2022
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a reimbursement request for both administrative and pool staff services related to the pool for the period of June 25th - 30th, 2022 and also July 1, 2022 through August 5th, 2022. City Staff is working with the County to make sure that the June 25th - 30th reimbursement amount is transferred to and reflects in the 2021/2022 fiscal year budget.
FISCAL IMPACT:	$221.88 (June 25th - 30th) in Administrative Services costs and $6,528.43 (June 25th - 30th) in Pool Operational Employee Staff time for a total of $6,750.31. Also, July 1st, 2022 through August 5th, 2022 $2,651.69 for Administrative Services and $40,213.45 in Pool Operational Employee Staff time for a total of $42,865.14. The Grand total for June 25th - August 5th is $49,615.45.
ACTION REQUESTED:	Motion to approve City Reimbursement Request for a total of $49,615.45.

ATTACHMENTS:
20220809091308.pdf
20220809091249.pdf

CITY OF SUSANVILLE

ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE

ACCT: 9003

Invoice Date: 8/16/2022

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: $ 6,750.31
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs

DESCRIPTION:		
Reimbursement for Administrative Services	July 1, 2022 - August 5, 2022	$ 2,651.69
Reimbursement for Pool Employees	July 1, 2022 - August 5, 2022	$ 40,213.45
	TOTAL DUE:	$ 42,865.14

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: $ 42,865.14

Date of Invoice: 8/16/2022

Amount Paid: _____

July 1, 2022 - August 5, 2022

Administrative	Hours	Wage		
Executive Officer	14.00	$ 85.30	$ 1,194.20	
Secretary	18.00	$ 49.46	$ 890.28	
Secretary	3.00	$ 36.99	$ 110.97	
Clerk	4.00	$ 70.26	$ 281.04	
Total	39.00		$ 2,476.49	

Public Works				
Parks & Facilities Superintendent	4.00	$ 43.80	$ 175.20	(Security Camera Project)
			$ 175.20	

Pool Employees	Hours	Wage		
Pool Manager	208.00	$ 52.45	$ 10,909.60	
Assistant Pool Manager			$ -	
Overtime - Asst. Manager			$ -	
Pool Maintenance Worker			$ -	
Head Swim Instructor	42.75	$ 19.65	$ 840.04	
Head Program Instructor	137.75	$ 19.65	$ 2,706.79	
Head Lifeguard	162.50	$ 19.65	$ 3,193.13	
Lifeguards/Swim Instructors	1372.50	$ 16.44	$ 22,563.90	
Total	1923.50		$ 40,213.45	

Training (Lifeguard Trainer) - travel expenses	$ -	
		$ 42,865.14

CITY OF SUSANVILLE

ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE

ACCT: 9003

Invoice Date: 8/16/2022

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: $ 6,750.31
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs

DESCRIPTION:		
Reimbursement for Administrative Services	June 25, 2022 - June 30, 2022	$ 221.88
Reimbursement for Pool Employees	June 25, 2022 - June 30, 2022	$ 6,528.43
	TOTAL DUE:	$ 6,750.31

TO BE PAID FROM 2021/2022 FISCAL BUDGET

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: $ 6,750.31

TO BE PAID FROM 2021/2022 FISCAL BUDGET

Date of Invoice: 8/16/2022

Amount Paid: _____

June 25, 2022 - June 30, 2022

Administrative	Hours	Wage	
Executive Officer	0.00	$ 85.30	$ -
Secretary	2.00	$ 49.46	$ 98.92
Secretary	0.00	$ 36.99	$ -
Clerk	1.75	$ 70.26	$ 122.96
Total	3.75		$ 221.88

Pool Employees	Hours	Wage	
Pool Manager	32.00	$ 52.45	$ 1,678.40
Assistant Pool Manager			$ -
Overtime - Asst. Manager			$ -
Pool Maintenance Worker			$ -
Head Swim Instructor	0.00	$ 19.65	$ -
Head Program Instructor	36.01	$ 19.65	$ 707.50
Head Lifeguard	25.50	$ 19.65	$ 501.08
Lifeguards/Swim Instructors	221.50	$ 16.44	$ 3,641.46
Total	315.01		$ 6,528.43

Training (Lifeguard Trainer) - travel expenses	$ -	
		$ 6,750.31

AGENDA ITEM NO. 2.D
Discussion Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: August 16, 2022

SUBJECT: Pool Update

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: The pool has wrapped up the 2022 Summer Season and officially began the Fall 2022 shoulder season as of Monday August 15th (yesterday). Overall the Summer Season was a success! The majority of Summer Lessons Sold, the staff have been able to complete several private lessons during the transition week between the Summer and Fall schedule and staff is working on adding in and advertising Fall lessons. The pool had 221 community members attend the LCOE sponsored Dandy the dragon party, which helped give a boom to August attendance. The LCC adaptive PE program concluded their summer program and will be continuing on into the Fall season. The Lassen High School swim team will have tryouts August 16th and will begin practice on the 17th at 6am. The team wishes to practice a 6am during the Fall season to help bolster the enrollment so team members can participate in multiple sports. The shower project is once again moving forward and will be completed shortly.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only

ATTACHMENTS:

AGENDA ITEM NO. 2.E
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Jolene Arredondo, Administrative Services
Action Date:	August 16, 2022
SUBJECT:	Executive Officer Update
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	HLVRA Executive Officer, Bob Godman will provide an administrative update to the HLVRA Board.
FISCAL IMPACT:	None
ACTION REQUESTED:	Information only
ATTACHMENTS:	

AGENDA ITEM NO. 3.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Jolene Arredondo, Administrative Services
Action Date:	August 16, 2022
SUBJECT:	Consider minutes from the July 7, 2022 HLVRA Special Meeting
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	Attached for the HLVRA Board's review are the minutes from the July 7, 2022 Special Meeting
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to waive oral reading and approve minutes from the July 7, 2022 Special HLVRA meeting

ATTACHMENTS:
20220707 HLVRA Special Meeting Minutes.docx

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING
Honey Lake Valley Recreation Authority Special Meeting Minutes
THURSDAY, JULY 7, 2022 – 11:00 AM

Roll Call of Councilmembers Present: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
Absent: Jeff Hemphill, Chris Gallagher

Brian Moore is no longer appointed to the HLVRA Board
Mendy Schuster is no longer appointed to the HLVRA Board

Call Meeting to Order
Moved by Russ Brown; seconded by Noelle Haller-Riggs to call meeting to order at 11:02 A.M.
Russ Brown nominated Thomas Herrera to run the meeting in the absence of the Mendy Schuster who is no longer appointed to the board and Jeff Hemphill who is absent.
Motion : 3 - 0
Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
Voting Against: None

1. **APPROVAL OF THE AGENDA (Additions/Deletions)**
   Moved by Noelle Haller-Riggs; seconded by Russ Brown to approve the agenda.
   Motion Carried: 3 - 0
   Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
   Voting Against: None

2. **APPROVAL OF MINUTES:**
   2.a Consider approval of the June 21, 2022 Regular Meeting Minutes
   Motion to waive oral reading and approve June 21, 2022 Regular Meeting Minutes
   20220621 JPA Minutes.docx

   Moved by Noelle Haller-Riggs; seconded by Russ Brown to Approve minutes.
   Motion Carried: 3- 0
   Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
   Voting Against: None

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**
   None

4. **CLOSED SESSION:**
   None

5. **PUBLIC COMMENT: Members of the public may address the Board concerning any item on the agenda prior to our during consideration of that item.**
   None

6. MATTERS FOR BOARD CONSIDERATION:

6.a Consider HLVRA financial reports through June 30,

2022 Receive and file financial reports through June 30,

2022

Mr. Godman, Executive Officer presented the financials.

Budget Status 6-30-22 All Funds.pdf
General Ledger Summary 6-30-22 All Funds.pdf
Revenue Status 6-30-22 All Funds.pdf
Expenditure Account Detail 6-30-22 All Funds.pdf
Revenue Account Detail 6-30-22 All Funds.pdf
20220630_JPA Expenditure Tracking by Budget Line Item.pdf

Moved by Noelle Haller-Riggs; seconded by Russ Brown to Receive and File
Motion Carried: 3- 0
Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
Voting Against: None

6.b Consider City Reimbursement request for the period of June 11, 2022 through June 24, 2022

Approve City Reimbursement request for the period of June 11, 2022 through June 24, 2022

Mr. Godman presented the city reimbursement request for the period of June 11 through and including June 24, 2022.

20220611.0624 City Reimbursement Request.pdf
Moved by Noelle Haller-Riggs; seconded by Russ Brown to Approve city reimbursement.
Motion Carried: 3- 0
Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
Voting Against: None

6.c Consider **Resolution No. 22-51** adopting the Honey Lake Valley Recreation Authority fiscal year 2022/2023 Budget

Approve **Resolution No. 22-51** adopting the Honey Lake Valley Recreation Authority fiscal year 2022/2023 Budget

Mr. Godman, Executive Officer presented the 2022/2023 budget for the board's consideration. Mr. Godman noted that the presented budget is presenting a deficit, however the deficit amount could be covered by available cash at the end of the fiscal year if needed. Mr. Godman noted that the transfers to the sustainability and facility improvement fund could wait till the end of the fiscal year of 2022/2023.

Boardmember Brown asked if the boiler becomes fully functional through the repairs currently engaging in allow for the geo to be turned off during operations if the boiler can maintain temperature.

Boardmember Herrera inquired about if there was an increase in revenues in the shoulder season increases. Mr. Godman noted that we do not have the complete numbers in comparison, but we would be likely be able to present that for the spring shoulder season,

however the MOU with the Lassen Volcanoes would represent an increase in revenues, but that MOU would not alone cover the operational costs of the pool. Mr. Godman noted that although there is not an agreement in place with the High School, there was interest.

Boardmember Herrera inquired if there was an increase in efforts for events taking place at the pool. Mr. Godman noted that there had not been, and we were maximizing the time of keeping the pool open and available to the public during the summer season and good weather months.

Dan Newton, City Administrator presented the balance of the sustainability was presented in the financials with a balance of $50,970 and the pool improvement fund has a balance of $14,298. Mr. Newton presented to the board the intent of the shoulder season through the efforts of the Pool Schedule Ad Hoc Committee was not to generate revenue, but were focused on generating attendance and interest in the pool.

Boardmember Riggs inquired about the security cameras and if there had been any improvements in those efforts. Mr. Godman, noted that cameras were purchased and were available for the Pool Director and would provide an update at a future meeting. Mr. Herrera noted that crime seems to be up and there should be increased efforts. Mr. Godman noted that he had asked the Police Department to increase presence at the pool.

Res. No. 22-51 Adopting 2022 2023 Budget.pdf
PROPOSED 2022 2023 Budget.pdf
202207_535FundTransferRequest.pdf
202207_534 FundTransferRequest.1.pdf

7. ADJOURNMENT:

Moved by Russ Brown; seconded by Noelle Haller-Riggs to Adjourn 11:27 A.M..
Motion Carried: 3 - 0
Voting For: Thomas Herrera, Russ Brown, Noelle Haller-Riggs
Voting Against: None

Approved By:_____
HLVRA President

Approved On:

Submitted By: _____
Marci Rojas, HLVRA Secretary