CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA
Robert Tyndall, Chair
Dan Weaver, Vice Chair
Richard Hrezo • Paul Clark • William Heyland

Susanville Municipal Airport Commission

Regular Susanville Municipal Airport Commission Meeting • City Council Chambers

Thursday, April 10, 2025 – 4:00 PM

Call meeting to Order

Roll Call of Commissioners Present

1. **AGENDA APPROVAL:** *(Additions and/or Deletions)*

2. **APPROVAL OF MINUTES:** *Approval of minutes from the March 13, 2025 meeting.*

   2.A Approval of minutes from the March 13, 2025 meeting

3. **CORRESPONDENCE/INFORMATION:**

   3.A Airport Financial Statements through March 31, 2025

4. **BUSINESS FROM THE FLOOR:** *Any person may address the Commission at this time upon any subject **not on the agenda** within the jurisdiction of the Commission. However, any matter that requires action will be referred to staff for a report and action at a subsequent meeting. Presentations are subject to a five-minute limit.*

5. **NEW BUSINESS:**

   5.A Airport Office Remodel

   5.B Annual ACIP Consideration

6. **CONTINUING BUSINESS:**

7. **AIRPORT MANAGER'S REPORT:**

8. **COMMISSION ITEMS:**

9. **ADJOURNMENT:**
   - ***The next regular meeting of the Susanville Municipal Airport Commission will be held on May 8, 2025 at 4:00PM.***

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City

Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Marci Rojas, certify that I caused to be posted notice of the regular meeting scheduled for 04/10/2025 in the areas designated on 04/07/2025.

AGENDA ITEM NO. 2.A
Action Item

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	April 10, 2025
SUBJECT:	Approval of minutes from the March 13, 2025 meeting
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	Attached for the Commission's review are the minutes from the March 13, 2025 SMAC meeting.
FISCAL IMPACT:	None.
ACTION REQUESTED:	Motion to approve minutes from the March 13, 2025 SMAC meeting.

ATTACHMENTS:
SMAC Minutes_03132025.docx

SUSANVILLE MUNICIPAL AIRPORT COMMISSION Regular
Susanville Municipal Airport Commission Meeting Minutes
THURSDAY, MARCH 13, 2025 – 4:00 PM

This meeting was recorded and live streamed for public consumption. The below minutes are action minutes. To view the meeting recording, please visit the city's website: https://www.cityofsusanville.net/rooptown/city-council/agendas-and-minutes/

The direct link to this recording is: https://cityofsusanville.granicus.com/player/clip/292?view_id=1&redirect=true&h=14e3f655f14bafcb845752f39550daa9

Call meeting to Order

Roll Call of Commissioners Present: Robert Tyndall, Paul Clark, William Heyland
Absent: Richard Hrezo, Dan Weaver

1. AGENDA APPROVAL:

Moved by Richard Hrezo; seconded by Paul Clark to
Approve . Motion Carried: 5 - 0
Voting For: Robert Tyndall, Richard Hrezo, Paul Clark, William Heyland, Dan Weaver
Voting Against: None

2. APPROVAL OF MINUTES:

2.A Approval of minutes from the February 13, 2025 meeting
Motion to approve minutes from the February 13, 2025 SMAC meeting. SMAC Minutes _02132025.docx

Moved by Paul Clark; seconded by William Heyland to Approve .
Motion : 5- 0
Voting For: Robert Tyndall, Richard Hrezo, Paul Clark, William Heyland, Dan Weaver
Voting Against: None

3. CORRESPONDENCE/INFORMATION:

3.A Airport Financial Statements through February 2025 None

20250228 Airport Cash Available.pdf
20250228 Airport Financial Report.pdf

4. BUSINESS FROM THE FLOOR:

5. NEW BUSINESS:

5.A Report on Hangar Rental at the Susanville Municipal Airport None, Discussion only

Ground Lease (approved 170405).doc

6. CONTINUING BUSINESS:

7. AIRPORT MANAGER'S REPORT:

8. COMMISSION ITEMS:

9. ADJOURNMENT:

Moved by Robert Tyndall; seconded by to Approve
. Motion Carried: 3 - 0
Voting For: Robert Tyndall, Paul Clark, William Heyland
Voting Against: None

AGENDA ITEM NO. 3.A
Discussion Item

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By:	Bob Godman, Public Works
Action Date:	April 10, 2025
SUBJECT:	Airport Financial Statements through March 31, 2025
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	Attached are the financial reports for the Susanville Municipal Airport through March 31, 2025.
FISCAL IMPACT:	None
ACTION REQUESTED:	None, information only

ATTACHMENTS:
20250331 Airport Financial Statement.pdf
20250331 Airport Cash Available.pdf

CITY OF SUSANVILLE
INCOME STATEMENT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

AIRPORT

		BUDGET	YTD ACTUAL	ENCUMBRANCE	% EARNED	UNEARNED	% UNEARNED
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-3341	STATE OF CA - CALTRANS	10,000.00	.00	.00	.00	10,000.00	100.00
7201-430-81-3611	INTEREST REVENUE	200.00	3,106.46	.00	1,553.23	(2,906.46)	(1,453.23)
7201-430-81-3613	NET INCREASE(DECREASE) FMV	.00	346.80	.00	.00	(346.80)	.00
7201-430-81-3620	AIRPORT - LEASES	63,000.00	64,764.35	.00	102.80	(1,764.35)	(2.80)
7201-430-81-3701	AIRPORT - FLOWAGE FEES	10,000.00	6,230.55	.00	62.31	3,769.45	37.69
7201-430-81-3703	COMMERCIAL OPERATOR FEES	11,000.00	.00	.00	.00	11,000.00	100.00
	TOTAL AIRPORT-OPERATIONS	94,200.00	74,448.16	.00	79.03	19,751.84	20.97
	PMMP 3-06-0251-021-2023						
7201-430-88-3301	US DEPT OF TRANS-FAA	114,300.00	.00	.00	.00	114,300.00	100.00
7201-430-88-3341	STATE OF CA - CALTRANS	5,715.00	.00	.00	.00	5,715.00	100.00
	TOTAL PMMP 3-06-0251-021-2023	120,015.00	.00	.00	.00	120,015.00	100.00
	TOTAL PUBLIC WORKS	214,215.00	74,448.16	.00	34.75	139,766.84	65.25
	TOTAL FUND REVENUE	214,215.00	74,448.16	.00	34.75	139,766.84	65.25

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

AIRPORT

		BUDGET	YTD ACTUAL	ENCUMBRANCE	% EXPENDED	UNEXPENDED	% UNEXP.
	PUBLIC WORKS						
	AIRPORT-OPERATIONS						
7201-430-81-4100	REGULAR EMPLOYEES	2,622.00	110.67	.00	4.22	2,511.33	95.78
7201-430-81-4120	TEMPORARY EMPLOYEES	27,000.00	18,310.95	.00	67.82	8,689.05	32.18
7201-430-81-4221	SOCIAL SECURITY CONTRIBUTIONS	.00	1,142.06	.00	.00	(1,142.06)	.00
7201-430-81-4222	MEDICARE	430.00	267.09	.00	62.11	162.91	37.89
7201-430-81-4230	PERS	206.00	8.72	.00	4.23	197.28	95.77
7201-430-81-4260	WORKERS' COMPENSATION	446.00	565.96	.00	126.90	(119.96)	(26.90)
7201-430-81-4293	STATE UNEMPLOYMENT	296.00	.98	.00	.33	295.02	99.67
7201-430-81-4340	TECHNICAL SVCS	10,000.00	5,981.43	.00	59.81	4,018.57	40.19
7201-430-81-4431	REPAIR AND MAINTENANCE-MISC	2,000.00	1,079.42	.00	53.97	920.58	46.03
7201-430-81-4434	REPAIR AND MAINTENANCE-FACILIT	5,400.00	1,589.49	.00	29.44	3,810.51	70.57
7201-430-81-4510	INSURANCE AIRPORT HANGARS	7,070.00	5,301.00	.00	74.98	1,769.00	25.02
7201-430-81-4511	INSUR.AIRPORT OWNER OPER. LIAB	5,626.00	4,221.00	.00	75.03	1,405.00	24.97
7201-430-81-4512	INSUR.AIRPORT AIR SHOW LIAB	425.00	315.00	.00	74.12	110.00	25.88
7201-430-81-4524	INTERNAL SVCS ADMIN	28,368.00	21,276.00	.00	75.00	7,092.00	25.00
7201-430-81-4525	INTERNAL SVC PW/ENG	31,429.00	23,571.72	.00	75.00	7,857.28	25.00
7201-430-81-4526	INTERNAL SVC FLEET	255.00	189.00	.00	74.12	66.00	25.88
7201-430-81-4530	COMMUNICATIONS	900.00	687.72	.00	76.41	212.28	23.59
7201-430-81-4580	TRAVEL	1,100.00	.00	.00	.00	1,100.00	100.00
7201-430-81-4610	SUPPLIES - GENERAL	500.00	146.33	.00	29.27	353.67	70.73
7201-430-81-4622	ELECTRICITY	5,452.00	2,786.04	.00	51.10	2,665.96	48.90
7201-430-81-4623	PROPANE	3,000.00	2,656.08	.00	88.54	343.92	11.46
7201-430-81-4626	GASOLINE	915.00	.00	.00	.00	915.00	100.00
7201-430-81-4641	POSTAGE	50.00	2.07	.00	4.14	47.93	95.86
7201-430-81-4770	DEPRECIATION EXPENSE	228,660.00	171,495.00	.00	75.00	57,165.00	25.00
7201-430-81-4810	TAXES, FEES, PERMITS & CHARGES	3,260.00	2,496.22	.00	76.57	763.78	23.43
7201-430-81-4840	BAD DEBT EXPENSE	1,800.00	.00	.00	.00	1,800.00	100.00
	TOTAL AIRPORT-OPERATIONS	367,210.00	264,199.95	.00	71.95	103,010.05	28.05
	PMMP 3-06-0251-021-2023						
7201-430-88-4340	TECHNICAL SVCS	127,000.00	125,061.00	1,939.00	100.00	.00	.00
	TOTAL PMMP 3-06-0251-021-2023	127,000.00	125,061.00	1,939.00	100.00	.00	.00
	TOTAL PUBLIC WORKS	494,210.00	389,260.95	1,939.00	79.16	103,010.05	20.84
	TOTAL FUND EXPENDITURES	494,210.00	389,260.95	1,939.00	79.16	103,010.05	20.84
	REVENUE OVER (UNDER) EXPENDITURES	(279,995.00)	(314,812.79)	(1,939.00)	(113.13)	36,756.79	13.13
	GRAND TOTAL REVENUE	214,215.00	74,448.16	.00	34.75	139,766.84	65.25
	GRAND TOTAL EXPENDITURES	(494,210.00)	(389,260.95)	(1,939.00)	(79.16)	(103,010.05)	(20.84)

CITY OF SUSANVILLE
INCOME STATEMENT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING MARCH 31, 2025

{SEGTITLE[F FUND]}

	BUDGET	YTD ACTUAL	ENCUMBRANCE	% EXPENDED	UNEXPENDED	% UNEXP.
TOTAL NET REVENUE(EXPENDITURES)	(279,995.00)	(314,812.79)	(1,939.00)	(113.13)	36,756.79	13.13

CITY OF SUSANVILLE
COMBINED CASH AND INVESTMENTS
MARCH 31, 2025

COMBINED ACCOUNTS

CASH ALLOCATION RECONCILIATION

RESTRICTED FUNDS

7201	ALLOCATION TO AIRPORT	(6,270.11)
	ALLOCATIONS TO RESTRICTED FUNDS	(6,270.11)

UNRESTRICTED FUNDS

	ALLOCATIONS TO UNRESTRICTED FUNDS	.00
	TOTAL ALLOCATIONS TO OTHER FUNDS	(6,270.11)
	ZERO PROOF IF ALLOCATIONS BALANCE	(6,270.11)

AGENDA ITEM NO. 5.A
Action Item

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By:	Bob Godman, Public Works
Action Date:	April 10, 2025
SUBJECT:	Airport Office Remodel
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	
FISCAL IMPACT:	Estimated cost of...
ACTION REQUESTED:	Recommendation To Council
ATTACHMENTS:	

AGENDA ITEM NO. 5.B
Discussion Item

SUSANVILLE MUNICIPAL AIRPORT COMMISSION AGENDA ITEM

Submitted By:	Bob Godman, Public Works
Action Date:	April 10, 2025
SUBJECT:	Annual ACIP Consideration
PRESENTED BY:	Bob Godman, Public Works Director
SUMMARY:	The FAA offers AIP grants to local airports, Susanville Municipal Airport receives up to $150,000 per year. The ACIP update is needed every year to stay current with the grant requirements for that year. This is our annual ACIP kick off where we discuss what can be added to the ACIP and any project sequencing changes that might be needed for this year's ACIP.
FISCAL IMPACT:	None
ACTION REQUESTED:	Suggest ACIP revisions to City Council

ATTACHMENTS:
ACIP 2025 2030 Submission ex..pdf

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

FY 2025 - 2030

							DATE:	10/10/2024
Airport: Susanville Municipal Airport	**State:**	California	**NPIAS#**	06-0251			**LOCID**	SVE

Project Description & Year	**Federal Funds**	**State Funds**	**Local**	**Total**	**Funding Source**	**Environmental**	**Start Date**	**Comp. Date**
2025								
1 - Taxiway 'B' Reconstruction (~650 LF), Phase II - Construction (PCI: 50)	$ 448,000	$ 11,745	$ 60,623	$ 520,368	AIP	CATEX 2021	May-25	Dec-25
2 - AWOS Replacement	$ 150,000	$ 10,500	$ 83,255	$ 245,000	AIP/BIL	N/A	May-25	Dec-25
TOTAL (FY 2025)	**$ 598,000**	**$ 22,245**	**$ 143,878**	**$ 765,368**				
2026								
1 - South Apron (~110,000 SF) Reconstruction Re-Package (PCI: 50)	$ 10,800	$ 540	$ 660	$ 12,000	BIL	CATEX 2024	Jun-24	Dec-26
2 - Taxiway 'C' Reconstruction (~800 LF) - Re-Package (PCI:50)	$ 10,800	$ 540	$ 660	$ 12,000	BIL	CATEX 2024	Jun-24	Dec-26
TOTAL (FY 2026)	**$ 21,600**	**$ 1,080**	**$ 1,320**	**$ 24,000**				
2027								
1 - South Apron (~110,000 SF) Reconstruction - Construction (PCI: 50)	$ 675,000	$ 33,750	$ 41,250	$ 750,000	AIP	CATEX 2024	Jun-25	Dec-27
2 - Taxiway 'C' Reconstruction (~800 LF) - Construction (PCI: 50)	$ 585,000	$ 29,250	$ 35,750	$ 650,000	AIP	CATEX 2024	Jun-25	Dec-27
3 - Runway 29-11 (~4,050 LF) Sealcoat - Design (PCI: 50)	$ 67,500	$ 3,375	$ 4,125	$ 75,000	BIL	CATEX 2023	May-25	Dec-27
4 - Perimeter Fence (~4,100 LF) - WHA/WHMP	$ 108,000	$ 5,400	$ 6,600	$ 120,000	BIL	NA	May-25	May-28
5 - Taxiway 'D' Reconstruction (~800 LF) - Design (PCI:50)	$ 88,200	$ 4,410	$ 5,390	$ 98,000	BIL	CATEX 2023	Jun-24	Dec-27
TOTAL (FY 2027)	**$ 1,435,500**	**$ 71,775**	**$ 87,725**	**$ 1,595,000**				
2028								
1 - Taxiway 'D' Reconstruction (~800 LF) - Construction (PCI:50)	$ 360,000	$ 18,000	$ 22,000	$ 400,000	AIP	CATEX 2024	Jun-24	Dec-28
TOTAL (FY 2028)	**$ 360,000**	**$ 18,000**	**$ 22,000**	**$ 400,000**				
2029								
1 - Fence Installation - Design	$ 85,500	$ 4,275	$ 5,225	$ 95,000	BIL	CATEX 2019	Jun-29	Dec-29
2 - Runway 29-11 (~4,050 LF) Sealcoat - Construction (PCI: 50)	$ 450,000	$ 22,500	$ 27,500	$ 500,000	AIP	CATEX 2024	Jun-29	Dec-29
TOTAL (FY 2029)	**$ 535,500**	**$ 26,775**	**$ 32,725**	**$ 595,000**				
2030								
1 - Fence Installation - Construction	$ 450,000	$ 22,500	$ 27,500	$ 500,000	AIP	CATEX 2019	Jun-30	Dec-30
TOTAL (FY 2030)	**$ 450,000**	**$ 22,500**	**$ 27,500**	**$ 500,000**				
TOTALS	**$ 3,444,700**	**$ 164,580**	**$ 317,843**	**$ 3,928,368**				

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2025



LEGEND

1 TAXIWAY 'B' RECONSTRUCTION (~650 LF), PHASE II - CONSTRUCTION (PCI: 50)

2 AWOS REPLACEMENT

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2025		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D – BIL	1 - Taxiway B Rehabilitation, Phase II - Construction	$ 431,431	$ 60,623	$ 11,745	$ 520,368
Y	D-AIP/BIL	2 - AWOS Replacement	$ 150,000	$ 83,255	$ 10,500	$ 245,000
		TOTAL	**$ 598,000**	**$ 143,878**	**$ 22,245**	**$ 765,368**

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The existing taxiway pavement is in poor condition (3,000 SY). A 2020 evaluation determined the pavement to have a PCI of 24. This project is Phase II of the pavement reconstruction project for the taxiway and apron; this portion will include reconstruction of taxiway Bravo pavement.

2- Replace obsolete instruments and computer in the AWOS system using current infrastructure.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 –Bid awarded September 4,2024
1 - Anticipated Construction Schedule: March 2025
1 - Anticipated Grant Closeout: December 2025

2-Anticipated Bid opening March 2025
2-Anticipated Construction May-July 2025
2- Anticipated Closeout December 2026

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - CATEX revalidated in 2020

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director
Name and Title of Authorized Representative (Print or Type)

Signature

10/10/24
Date

Contact Name and Title (Print or Type)

(530) 252-5105
Contact Phone (Print or Type)

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2026		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - BIL	1 - South Apron Reconstruction (110,000 SF) - Re-Package	$ 10,800	$ 660	$ 540	$ 12,000
Y	D - BIL	2 - Taxiway 'C' Reconstruction (800LF) - Re-Package	$ 10,800	$ 660	$ 540	$ 12,000
		TOTAL	**$ 21,600**	**$ 1,320**	**$ 1,080**	**$ 24,000**

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The asphalt concrete pavement on the existing apron is close to failing (110,000 SY). This project is to reconstruct the apron with a new asphalt concrete structural section per FAA standards.

2 - The asphalt concrete pavement on the existing Taxiway 'C' is close to failing (800 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - 100% Plans and Specifications to be submitted January 2026 1 - Anticipated Bid Opening: March 2026
1 - Anticipated Grant Closeout: June 2026
2 - 100% Plans and Specifications to be submitted January 2026 2 - Anticipated Bid Opening: March 2026
2 - Anticipated Grant Closeout: June 2026

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - Revalidate CATEX in 2025
2 - Revalidate CATEX in 2025

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director

Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)

10/10/2024

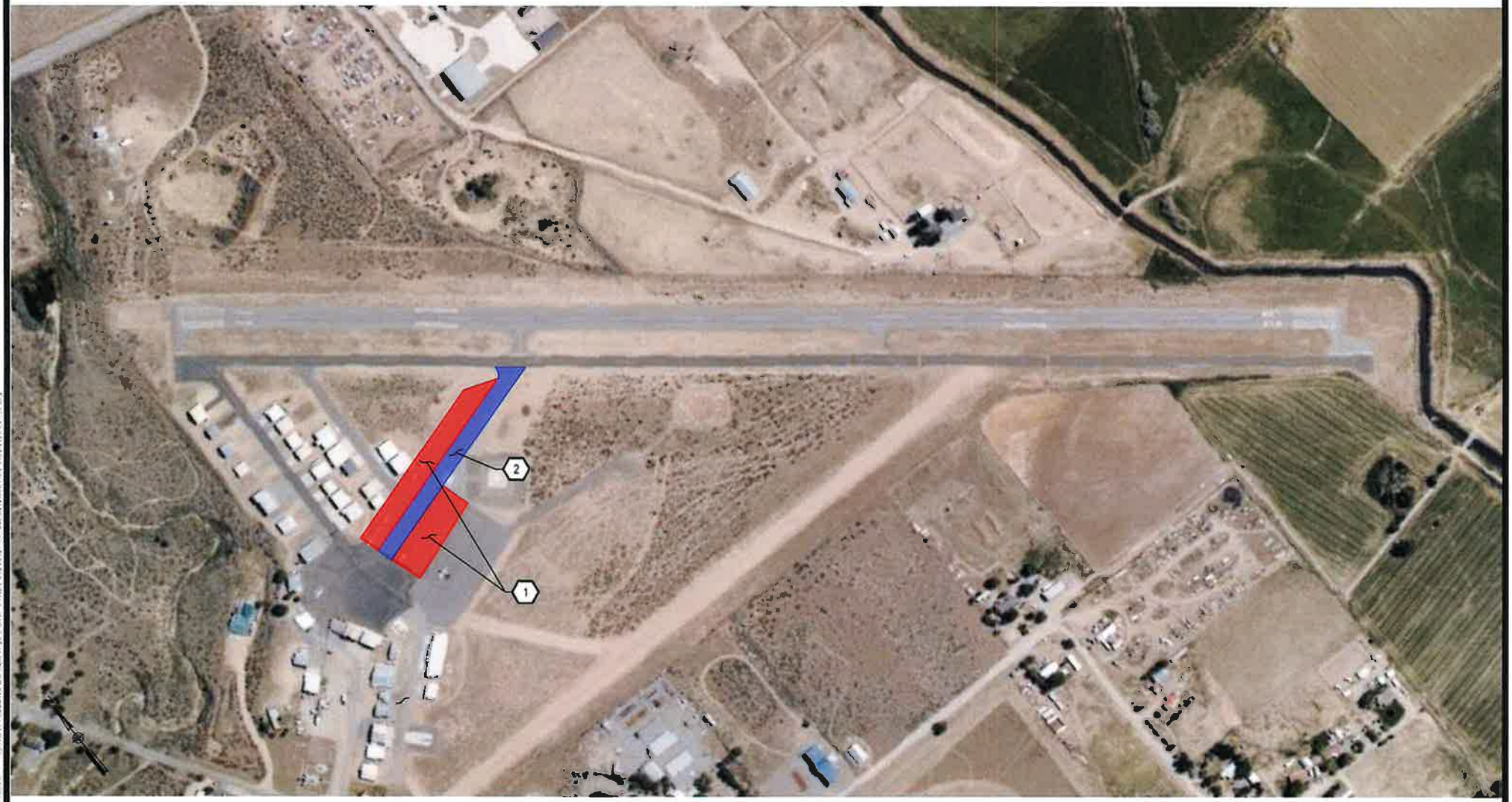
(530) 252-5105

Signature | Date | Contact

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2026



LEGEND

1 SOUTH APRON (~110,000 SF) RECONSTRUCTION RE-PACKAGE (PCI:50)

2 TAXIWAY 'C' RECONSTRUCTION (~800 LF) - RE-PACKAGE (PCI:50)

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2026		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - South Apron Reconstruction (110,000 SF) - Construction	$ 675,000	$ 33,750	$ 41,250	$ 750,000
Y	D - AIP	2 - Taxiway 'C' Reconstruction (800LF) - Construction	$ 585,000	$ 29,250	$ 35,750	$ 650,000
Y	D - BIL	3 - Runway Sealcoat - Design	$ 67,500	$ 3,375	$ 4,125	$ 75,000
Y	P - BIL	4 - Perimeter Fence - (WHA/WHMP)	$ 108,000	$ 5,400	$ 6,600	$ 120,000
Y	D - AIP	5 - Taxiway 'D' Reconstruction (~630LF) - Design	$ 88,200	$ 4,410	$ 5,390	$ 98,000
		TOTAL	**$ 1,435,500**	**$ 71,775**	**$ 87,725**	**$ 1,595,000**

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The asphalt concrete pavement on the existing apron is close to failing (110,000 SY). This project is to reconstruct the apron with a new asphalt concrete structural section per FAA standards.
2 - The asphalt concrete pavement on the existing Taxiway 'C' is close to failing (800 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.
3 - Design: Apply a crack seal and seal coat, and re-apply pavement markings to Runway 11-29 (4,051' x 75') and Taxiway connectors.
4 - Study for Perimeter Fence Installation (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.
5 - The asphalt concrete pavement on the existing Taxiway 'D' is close to failing (~630 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - Anticipated Bid Opening: March 2027
1 - Anticipated Construction Schedule: August 2027 to October 2027
1 - Anticipated Grant Closeout: March 2027
2 - Anticipated Bid Opening: March 2027
2 - Anticipated Construction Schedule: August 2027 to October 2027
2 - Anticipated Grant Closeout: March 2027
3 - 100% Plans and Specifications to be submitted December 2027 3 - Anticipated Bid Opening: March 2028
3 - Anticipated Grant Closeout: May 2027
4 - 100% Plans and Specifications to be submitted March 2027 4 - Anticipated Bid Opening: May 2027
4 - Anticipated Grant Closeout: December 2027
5 - 100% Plans and Specifications to be submitted March 2027
5 - Anticipated Construction Schedule: August 2027 to October 2027 5 - Anticipated Grant Closeout: December 2027

NEPA Environmental Status (Date of FONSI or CATEX Approval)

- Revalidate CATEX in 2025
- Revalidate CATEX in 2025
- CATEX in 2025
- NO CATEX
- CATEX in 2025

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director

Name and Title of Authorized Representative (Print or Type)

Signature

10/10/2024

Date

Contact Name and Title (Print or Type)

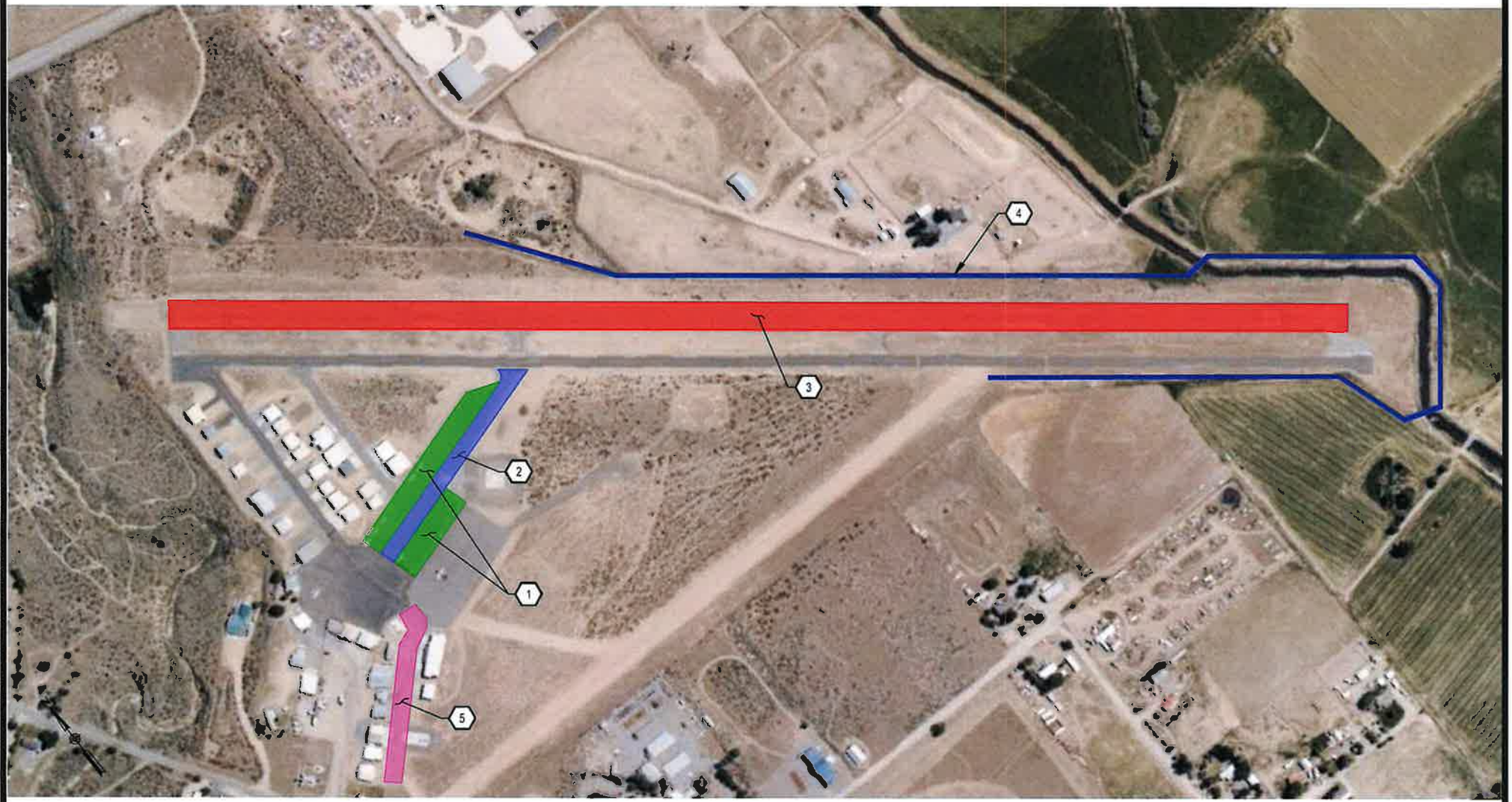
(530) 252-5105

Contact Phone (Print or Type)

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2027



LEGEND

1 SOUTH APRON (~110,000 SF) RECONSTRUCTION - CONSTRUCTION (PCI:50)

2 TAXIWAY 'C' RECONSTRUCTION (~800) - CONSTRUCTION (PCI:50)

3 RUNWAY 29-11 (~4,050) SEALCOAT - DESIGN (PCI:50)

4 PERIMETER FENCE (~4100 LF) - WHA/WHMP

5 TAXIWAY 'D' RECONSTRUCTION (~630LF) – DESIGN (PCI:50)

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2028		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - 5 - Taxiway 'D' Reconstruction (~630LF) - Construction	$ 360,000	$ 18,000	$ 22,000	$ 400,000
		TOTAL	$ 360,000	$ 18,000	$ 22,000	$ 400,000

* D - Development; P - Planning; E – Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - The asphalt concrete pavement on the existing Taxiway 'D' is close to failing (~630 LF). This project is to reconstruct the Taxiway with a new asphalt concrete structural section per FAA standards.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - Anticipated Bid Opening: May 2028
1 - Anticipated Construction Schedule: August 2028 to October 2028
1 - Anticipated Grant Closeout: May 2029

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - CATEX in 2026

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director
Name and Title of Authorized Representative (Print or Type)

Signature

10/10/2024
Date

Contact Name and Title (Print or Type)

(530) 252-5105
Contact Phone (Print or Type)

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2028



LEGEND

1 TAXIWAY 'D' RECONSTRUCTION (~630LF) - CONSTRUCTION

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2029		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D – BIL	1 - Perimeter Fence – Design	$ 85,500	$ 5,225	$ 4,275	$ 95,000
Y	D - AIP	2 - Runway Sealcoat - Construction	$ 450,000	$ 22,500	$ 27,500	$ 500,000
		TOTAL	$ 535,500	$ 26,775	$ 32,725	$ 595,000

* D - Development; P - Planning; E – Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - Design Perimeter Fence (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.
2. Apply a crack seal and seal coat, and re-apply pavement markings to Runway 11-29 (4,051' x 75') and Taxiway connectors.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - 100% Plans and Specifications to be submitted March 2029
1 - Anticipated Bid Opening: May 2029
1 - Anticipated Grant Closeout: December 2029
2 - Anticipated Bid Opening: May 2029
2 - Anticipated Construction Schedule: September 2029 to September 2029
2 - Anticipated Grant Closeout: May 2030

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - CATEX in 2027
2 - CATEX in 2027

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999

Open AIP Funded Projects	Expected Close-out Date
03-06-0251-018-2021 - Taxiway A Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director
Name and Title of Authorized Representative (Print or Type)

Contact Name and Title (Print or Type)

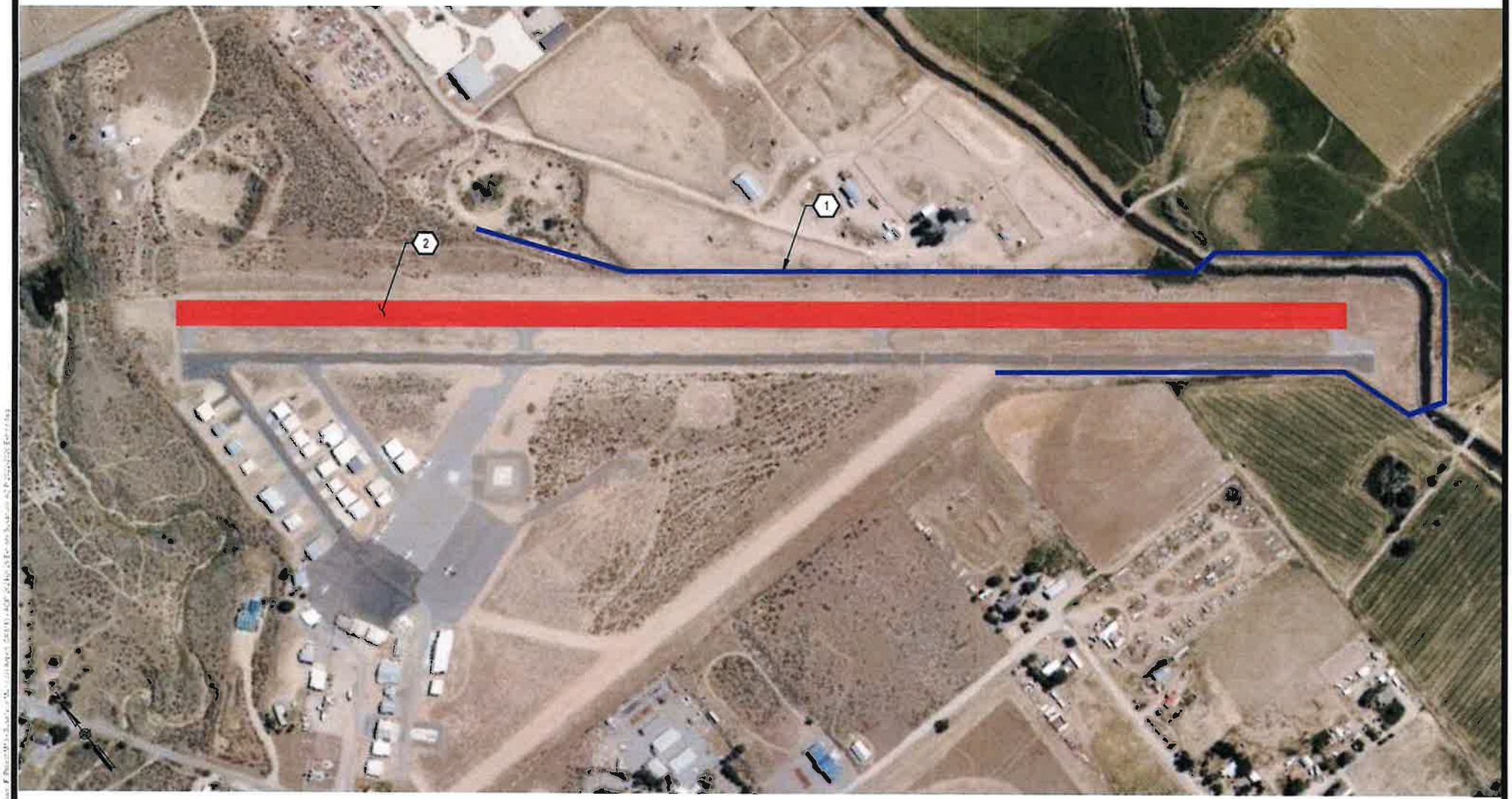
10/10/2024
Signature Date

(530) 252-5105
Contact Phone (Print or Type)

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2029



LEGEND

1 FENCE INSTALLATION – DESIGN

2 RUNWAY 29-11 (~4,050 LF) SEALCOAT - CONSTRUCTION (PCI 50)

SUSANVILLE MUNICIPAL AIRPORT ACIP DATA SHEET

Airport Name		Susanville Municipal Airport	Fiscal Year	2030		
Shown On ALP	Project Type*	Project Description	Federal Share	Local Share	State Share	Total
Y	D - AIP	1 - Perimeter Fence - Construction	$ 450,000	$ 27,500	$ 22,500	$ 500,000
		TOTAL	$ 450,000	$ 27,500	$ 22,500	$ 500,000

* D - Development; P - Planning; E - Environmental

PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS

Detail Project Description (Square/Lineal Footage or Length/Width)

1 - Construct Perimeter Fence Installation (approximately 4,100 LF of 8' fence). There are areas on the airport with minimal fencing, where wildlife can gain access to the airport and cause safety issues.

Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)

1 - Anticipated Bid Opening: February 2030
1 - Anticipated Construction Schedule: May 2030 to August 2030
1 - Anticipated Grant Closeout: May 2031

NEPA Environmental Status (Date of FONSI or CATEX Approval)

1 - CATEX in 2027

Land Title Status & Date of Exhibit "A" Status	Date
Owned by the City of Susanville Fee Simple	August 1999
Open AIP Funded Projects	**Expected Close-out Date**
03-06-0251-018-2021 - Taxiway 'A' Reconstruction Project	December 2025

Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.

Robert Godman, Public Works Director
Name and Title of Authorized Representative (Print or Type)

Signature

10/14/2024
Date

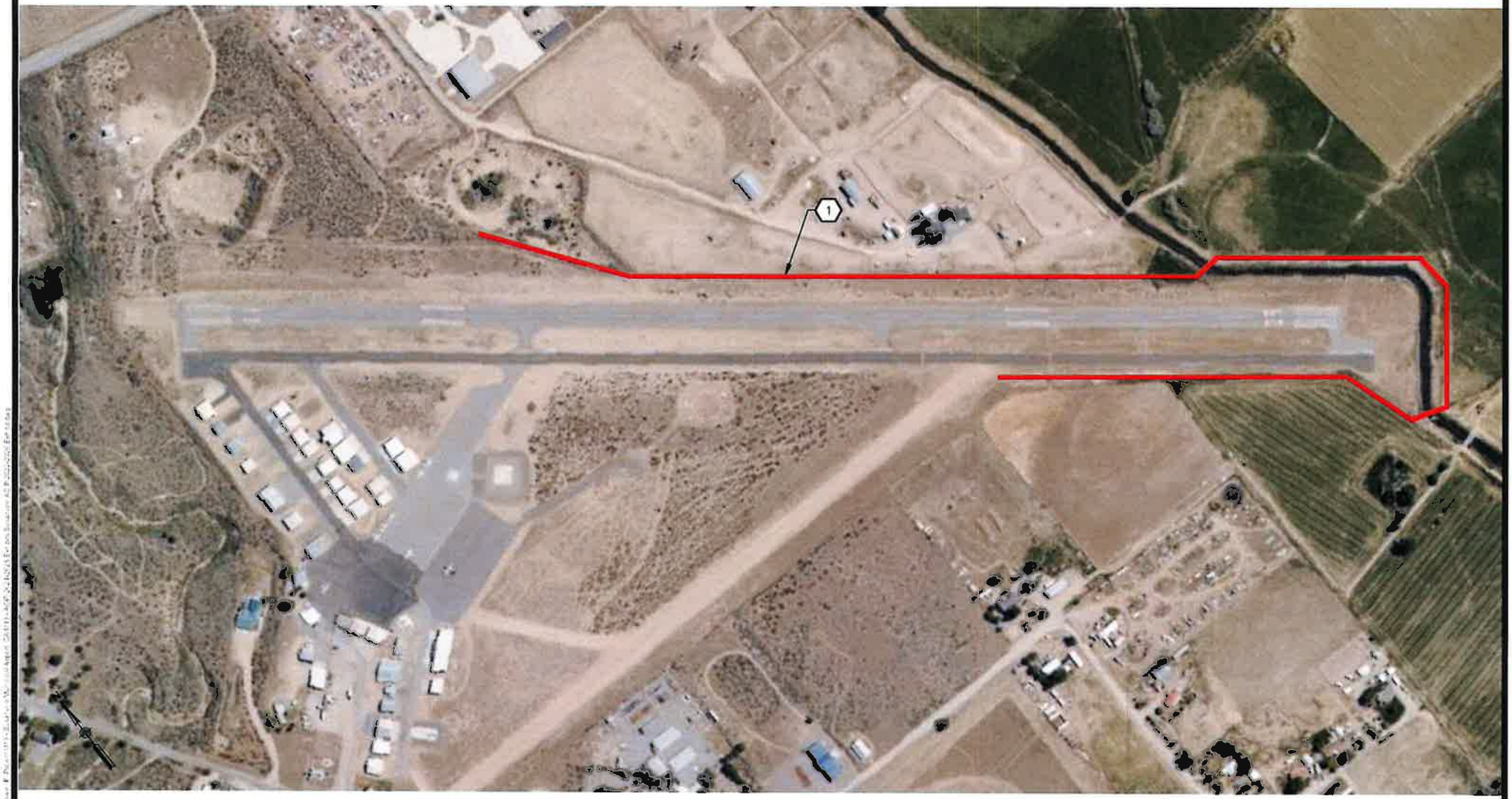
Contact Name and Title (Print or Type)

(530) 252-5105
Contact Phone (Print or Type)

SUSANVILLE MUNICIPAL AIRPORT

AIRPORT CAPITAL IMPROVEMENT PROGRAM

ACIP FY 2030



LEGEND

1 FENCE INSTALLATION - CONSTRUCTION