CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA

Chris Gallagher • Curtis Bortle • Antone Jonas • Tom Neely • Russ Brown

Honey Lake Valley Recreation Authority Special Meeting

Honey Lake Valley Recreation Authority Special Meeting • 66 N. Lassen Street, Susanville, CA 96130

Tuesday, August 27, 2024 - 3:00 PM

You are hereby notified that a SPECIAL MEETING of the HLVRA will be held in the City Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on August 27, 2024 at 3:00 p.m. to transact the following business:

Call Meeting to Order

Roll Call

1. **APPROVAL OF THE AGENDA (Additions/Deletions)**

2. **APPROVAL OF MINUTES:**

   2.a Consider Minutes from the HLVRAÂ July 2, 2024 Special Meeting

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

4. **CLOSED SESSION:**

5. **PUBLIC COMMENT: Members of the public may address the Board concerning any item on the agenda prior to our during consideration of that item.**

6. **MATTERS FOR BOARD CONSIDERATION:**

   6.a Consider approval of City Reimbursement request from June 21,2024 - June 30, 2024 for $12,522.75 and July 1, 2024 - August 16, 2024 for $60,198.32, totaling in $72,721.10.

   6.b Consider Pool Financial Reports through July 30, 2024.

   6.c Price Paige Engagement Letter

   6.d End of Summer Update

   6.e Discussion of Fall Schedule and Fall Season Update

   6.f Additional Funding Request Letter

7. **ADJOURNMENT:** *I, Marci Rojas, Secretary for the Honey Lake Valley Recreation Authority, do hereby certify that an original of the NOTICE OF CALL OF SPECIAL MEETING, August 27 at 3:00 p.m. was delivered to each and every person set forth on the list contained herein on the 26th day*

of August, 2024. A copy of said notice is below.
I declare under penalty of perjury that the foregoing is true and correct.
Dated at Susanville, California this 26th day of August, 2024.

AGENDA ITEM NO. 2.a
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	August 27, 2024
SUBJECT:	Consider Minutes from the HLVRA July 2, 2024 Special Meeting
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	Attached for the Board's review are the minutes of the HLVRA July 2, 2024 special meeting.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to waive oral reading and approve minutes of HLVRA July 2, 2024 Special Meeting

ATTACHMENTS:
20240702_hlvra special meeting minutes.docx

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING
Honey Lake Valley Recreation Authority Special Meeting Minutes
TUESDAY, JULY 2, 2024 – 3:00 PM

Roll Call of Councilmembers Present: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely

You are hereby notified that a SPECIAL MEETING of the HLVRA will be held in the City Council Chambers of City Hall in the City of Susanville at 66 North Lassen Street, Susanville, California on July 2, 2024 at 3:00 p.m. to transact the following business:

Call Meeting to Order

Roll Call

1. **APPROVAL OF THE AGENDA (Additions/Deletions)**

   Moved by Russ Brown; seconded by Antone Jonas to
   Approve . Motion Carried: 5 - 0
   Voting For: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely
   Voting Against: None

2. **APPROVAL OF MINUTES:**

   Motion to approve minutes from the May 21, 2024 Meeting

   2.a Consider approval of meeting minutes from the May 21, 2024 HLVRA meeting.
   Motion to waive oral reading and approve minutes of the May 21, 2024 HLVRA meeting. 20240521_HLVRA Meeting Minutes.docx

   Moved by Russ Brown; seconded by Tom Neely to Approve .
   Motion Carried: 5- 0
   Voting For: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely
   Voting Against: None

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

4. **CLOSED SESSION:** none

5. **PUBLIC COMMENT: Members of the public may address the Board concerning any item on the agenda prior to our during consideration of that item.**
   Public Comment from Elizabeth Krier, Lassen Volcanoes Board member. Elizabeth reported the swim tournament brought in over 200 swimmers and 17 teams and was a huge success and profitable for the team. The team is already planning to host another one next season. Public

comment from Stephanie Bailey thanking the pool staff for all their help. Further discussion occurred discussing the success of the swim tournament. Pool manger Reesa Rice gave a general update on the pool.

6. MATTERS FOR BOARD CONSIDERATION:

6.a Consider approval of City Reimbursement request from May 11, 2024 - June 21, 2024 Motion to approve City reimbursement request.

Bob Godman presented the city reimbursement in the amount of $52,863.44 for administrative and operational staff.
07022024 City reimbursement hours.pdf
07022024 City Reimbursement Invoice 21.pdf

Moved by Antone Jonas; seconded by Tom Neely to Approve .
Motion Carried: 5- 0
Voting For: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely
Voting Against: None

6.b Consider Pool Financial Reports through June 21st, 2024.
Motion to receive and file

Pool Manager Reesa Rice presented the Pool Financials. Reesa informed the board that the board secretary Marci Rojas and herself are working on updating the financial reports that will be presented in the future.
General Ledger Summary with Rev and Exp
(11).pdf Budget Status (44).pdf
Expenditure Detail with Account Totals (21).pdf
Revenue Account Detail.pdf
City Invoice Summary.pdf

Moved by Tom Neely; seconded by Russ Brown to Approve .
Motion Carried: 5- 0
Voting For: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely
Voting Against: None

6.c 2024/2025 Budget
Consider Resolution 24-58 Adopting the 2024/2025 Budget

Pool Manager Reesa Rice presented the FY 2024/2025 budget Res. No. 24-58 Adopting 2024 2025 Budget.docx
2024 2025 Proposed Budget.pdf

Moved by Curtis Bortle; seconded by Russ Brown to Approve .
Motion Carried: 5- 0
Voting For: Curtis Bortle, Russ Brown, Chris Gallagher, Antone Jonas, Tom Neely
Voting Against: None

6.d Logo Contest
Vote on and Approve Logo for the Honey Lake Valley Community Pool

Reesa Rice presented the top three logo's submitted from the community. After discussion board member Curtis Bortle motioned to vote on the third logo presented with recommendations of changes to the font on page 44, board member Tony Jonas second. The Board approved to take it to a vote.
Yes - Gallagher, Jonas, Bortle, Neely
No- Brown
hlvcp mockup1.png
Camilla Miller.pdf
HoneyLakeValleyCommunityPool-Final-JessicaFernandez.pdf

Moved by Curtis Bortle; seconded by Antone Jonas to Approve .
Motion Carried: 2- 1
Voting For: Chris Gallagher, Tom Neely
Voting Against: Russ Brown

6.f Discussion about regularly scheduled July 16, 2024 HLVRA
Meeting Direction to staff.

Bob Godman addressed the board if the July 16, 2024 meeting can be cancelled. The board agreed to cancel that meeting

7. ADJOURNMENT:

AGENDA ITEM NO. 6.a
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	August 27, 2024
SUBJECT:	Consider approval of City Reimbursement request from June 21,2024 - June 30, 2024 for $12,522.75 and July 1, 2024 - August 16, 2024 for $60,198.32, totaling in $72,721.10.
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	The HLVRA has contracted with the City of Susanville to perform Administrative, Management and Operational services. The City has submitted a request for both administrative and pool staff services related to the pool for the period of June 21,2024 - June 30, 2024 and July 1, 2024 - August 16,2024.
FISCAL IMPACT:	$1,377.36 in Administrative costs and $71,343.74 in operational staff totaling in $72,721.10
ACTION REQUESTED:	Motion to approve City reimbursement request from June 21,2024 - June 30, 2024 for $12,522.75 and July 1, 2024 - August 16, 2024 for $60,198.32, totaling in $72,721.10.

ATTACHMENTS:
City Reimbursement 062224_06302024.pdf
City Reimbursement Invoice 22.pdf
City Reimbursement 07012024_08162024.pdf
City Reimbursement Invoice 23.pdf

June 22, 2024 - June 30, 2024

Administrative	Hours	Wage	
Executive Officer	3.00	$ 79.94	$ 239.82
Secretary		$ 56.43	$ -
Secretary	4.00	$ 40.27	$ 161.08
Clerk	0.50	$ 63.00	$ 31.50
Parks & Facilities Superintendent		$ 51.99	$ -
Total	7.50		$ 432.40

Pool Employees	Hours	Wage	
Pool Manager	69.00	$ 52.38	$ 3,614.22
Assistant Pool Manager	39.00	$ 23.68	$ 923.52
Overtime - Asst. Manager		$ 31.26	$ -
Pool Maintenance Worker			$ -
Head Swim Instructor		$ 19.92	$ -
Head Program Instructor	30.25	$ 19.92	$ 602.58
Head Lifeguard		$ -	$ -
Head Lifeguard		$ 19.06	$ -
Lifeguards/Swim Instructors	378.75	(varies)	$ 6,950.06
Total	517.00		$ 12,090.38

Training (Lifeguard Trainer) - travel expenses			$ -
			$12,522.78

CITY OF SUSANVILLE

ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE #22

ACCT: 9003

Invoice Date: 8/27/2024

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: $ 12,522.78
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs

DESCRIPTION:		
Reimbursement for Administrative Services	June 21,2024 -June 30, 2024	$ 432.40
Reimbursement for Pool Employees	June 21,2024 -June 30, 2024	$ 12,090.38
	TOTAL DUE:	$ 12,522.78

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: $ 12,522.78

Date of Invoice: 8/27/2024

Amount Paid: _____

July 1, 2024 - August 16, 2024

Administrative	Hours	Wage	
Executive Officer	8.00	$ 79.94	$ 639.52
Secretary	2.00	$ 56.43	$ 112.86
Secretary	4.00	$ 40.27	$ 161.08
Clerk	0.50	$ 63.00	$ 31.50
Parks & Facilities Superintendent		$ 51.99	$ -
Total	14.50		$ 944.96

Pool Employees	Hours	Wage	
Pool Manager	312.00	$ 52.38	$ 16,342.56
Assistant Pool Manager	170.50	$ 23.68	$ 4,037.44
Overtime - Asst. Manager		$ 31.26	$ -
Pool Maintenance Worker			$ -
Head Swim Instructor	23.00	$ 19.92	$ 458.16
Head Program Instructor	137.00	$ 19.92	$ 2,729.04
Head Lifeguard		$ -	$ -
Head Lifeguard		$ 19.06	$ -
Lifeguards/Swim Instructors	1944.75	(varies)	$ 35,686.16
Total	2587.25		$ 59,253.36

Training (Lifeguard Trainer) - travel expenses	$ -	
		$60,198.32

CITY OF SUSANVILLE

ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE #23

ACCT: 9003

Invoice Date: 8/27/2024

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: $ 60,198.32
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs

DESCRIPTION:		
Reimbursement for Administrative Services	July 1, 2024 - August 16,2024	$ 944.96
Reimbursement for Pool Employees	July 1, 2024 - August 16,2024	$ 59,253.36
	TOTAL DUE:	$ 60,198.32

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: $ 60,198.32

Date of Invoice: 8/27/2024

Amount Paid: _____

AGENDA ITEM NO. 6.b
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: August 27, 2024

SUBJECT: Consider Pool Financial Reports through July 30, 2024.

PRESENTED BY: Marci Rojas, Board Secretary

SUMMARY: The financial reports for revenue and expenses through July 30th, 2024, have been provided to the Board to review and to receive and file.

FISCAL IMPACT: None

ACTION REQUESTED: Motion to receive and file

ATTACHMENTS:
HLVRA_ 2324 reconcilled expenditures.pdf
HLVRA.23.24.RevDetail.534.pdf
HLVRA.23.24.RevDetail.535.pdf
HLVRA.23.24.RevDetail.536.pdf

2023/2024 Budget

	Date	Fund	Invoice #	Adopted Res. No. 23-54, 6/20/2023	Expenditure Amount		Budgeted Amounts	
3001150	Date	Fund	Invoice #	**Safety Equipment and Supplies**		**Fiscal Budget**	**$ 1,500.00**	
						Expended	**$ -**	$ -
						Unexpended	**$ 1,500.00**	
3001200	Date	Fund	Invoice #	**Communications**		**Fiscal Budget**	**$ 2,700.00**	
	7/14/2023	536		Frontier- 07/01/23-07/30/23	$ 237.32	*		
	8/11/2023	536		Frontier- 08/01/23-08/31/23	$ 237.32	*		
	9/22/2023	536		Frontier- 9/01/23- 9/30/23	$ 227.09	*		
	10/19/2023	536		Frontier - 10/01/23 - 10/31/23	$ 244.44	*		
	11/27/2023	536		Frontier- 11/01/23 - 11/30/23	$ 244.44	*		
	1/4/2024	536		Frontier -12/01/23-12/31/23	$ 244.44	*		
	1/25/2024	536		Frontier- 01/01/2024 - 01/31/2024	$ 244.98	*		
	2/13/2024	536		Frontier- 02/01/2024- 02/29/2024	$ 245.04	*		
	3/12/2024	536		Frontier- 03/01/2024 - 03/31/2024	$ 230.87	*		
	4/16/2024	536		Frontier- 04/01/2024- 4/30/2024	$ 230.14	*		
	5/17/2024	536		Frontier- 05/01/2024- 5/30/2024	$ 247.80	*		
	6/17/2024	536		Frontier 06/01/2024-06/30/2024	$ 247.80	*		
						Expended	**$ 2,881.68**	$ 2,881.68
						Unexpended	**$ (181.68)**	
3001400	Date	Fund	Invoice #	**Janitorial Supplies**		**Fiscal Budget**	**$ 2,000.00**	
	8/11/2023	536	32416068801	Office Depot	$ 163.62	*		
	8/11/2023	536	324161601001	Office Depot	$ 28.36	*		
	8/11/2023	536	517360	Ace Hardware	$ 82.54	*		
	6/7/2024	536	368131109001	Office Depot	$ 198.52	*		
	6/7/2024	536	368135499001	Office Depot	$ 97.17	*		
	6/7/2024	536	368135500001	Office Depot	$ 44.77	*		
	7/25/2024	536	373953728001	Office Depot	$ 88.64			
						Expended	**$ 703.62**	$ 703.62
						Unexpended	**$ 1,296.38**	
3001500	Date	Fund	Invoice #	**Insurance**		**Fiscal Budget**	**$ 22,660.00**	
	7/14/2023	536	5995	CAPRI	$ 11,124.50	*		
	1/4/2024	536	6280	CAPRI- 2nd half premium	$ 11,124.50	*		
						Expended	**$ 22,249.00**	$ 22,249.00
						Unexpended	**$ 411.00**	
3001705	Date	Fund	Invoice #	**Maintenance - Pool**		**Fiscal Budget**	**$ 31,000.00**	
	7/14/2023	536	9139655403	Airgas	$ 679.25	*		
	7/14/2023	536	5500689535	Airgas- Cylinder rental	$ 266.62	*		
	7/14/2023	536	SM09214	Lincoln Aquatics	$ 9,421.78	*		
	8/11/2023	536	5501401712	Airgas-Cylinder Rental	$ 266.62	*		
	8/11/2023	536	9140266382	Airgas	$ 688.04	*		
	8/31/2023	536	9140836891	Airgas	$ 752.93	*		
	9/22/2023	536	5502123444	Airgas-Cylinder Rental	$ 266.62	*		
	9/22/2023	536	9141638468	Airgas	$ 760.69	*		
	9/22/2023	536	518999	Susanville Ace Hardware	$ 50.61	*		
	10/19/2023	536	9142249303	Airgas	$ 776.33	*		
	10/19/2023	536	9142954677	Airgas	$ 363.27	*		
	10/19/2023	536	9142729558	Airgas	$ 519.88	*		
	10/19/2023	536	5502838596	Airgas-Cylinder Rental	$ 266.62	*		
	11/27/2023	536	520348	Susanville Ace Hardware	$ 198.69	*		
	11/27/2023	536	520595	Susanville Ace Hardware	$ 58.40	*		
	11/27/2023	536	5503555792	Airgas-Cylinder Rental	$ 266.62			
	11/27/2023	536	9143659920	Airgas	$ 835.41	*		
	11/28/2023	536		Tony Esparza- lawn service	$ 640.00	*		
	1/3/2024	536	9145069092	Airgas	$ 761.78	*		
	1/3/2024	536	5504367067	Airgas-Cylinder Rental	$ 266.62	*		
	1/26/2024	536	517074	Susanville Ace Hardware	$ 31.92	*		
	1/26/2024	536	519132	Susanville Ace Hardware	$ 233.58	*		
	1/26/2024	536	521613	Susanville Ace Hardware	$ 140.17	*		
	1/26/2024	536	5505061664	Airgas- Cylinder rental	$ 266.62	*		
	2/13/2024	536	5505777345	Airgas- Cylinder rental	$ 266.62	*		
	4/16/2024	536	5506484747	Airgas-Cylinder Rental	$ 266.62	*		
	4/16/2024	536	9147993151	Airgas	$ 1,013.10	*		
	4/16/2024	536	5507201558	Airgas- Cylinder rental	$ 266.62	*		
	4/16/2024	536	9148676794	Airgas	$ 658.08	*		
	5/17/2024	536	9149418493	Airgas	$ 648.04	*		
	5/17/2024	536	5507916747	Airgas- Cylinder rental	$ 266.62	*		
	5/17/2024	536	525362	Susanville Ace Hardware	$ 399.15	*		

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	5/17/2024	536	525127	Susanville Ace Hardware	$	32.14	*		
	5/17/2024	536	522747	Susanville Ace Hardware	$	293.09	*		
	6/7/2024	536	9150275272	Airgas	$	1,042.34	*		
	6/7/2024	536	525780	Susanville Ace Hardware	$	210.25	*		
	6/7/2024	536	525607	Susanville Ace Hardware	$	55.19	*		
	6/7/2024	536	526040	Susanville Ace Hardware	$	61.33	*		
	6/17/2024	536	D8855183	Lincoln Aquatics	$	748.27	*		
	6/17/2024	536	D8853284	Lincoln Aquatics	$	620.07	*		
	6/17/2024	536	5508618884	Airgas	$	266.62	*		
	7/5/2024	536	9150928445	Airgas	$	966.39			
	7/5/2024	536	D8855183	Lincoln Aquatics	$	748.27			
	7/5/2024	536	SM105598	Lincoln Aquatics	$	9,438.77			
	7/25/2024	536	526334	Susanville Ace Hardware	$	77.67			
	7/25/2024	536	237069	KSI	$	165.64			
							Expended	**$ 37,289.96**	$ 37,289.96
							Unexpended	**$ (6,289.96)**	

3002200	Date	Fund	Invoice #	**Office Expenses**			**Fiscal Budget**	**$ 2,000.00**	
	8/31/2023	536	3.27432E+11	Office Depot	$	84.73	*		
							Expended	**$ 84.73**	$ 84.73
							Unexpended	**$ 1,915.27**	

3002250	Date	Fund	Invoice #	**Bank & Credit Card Fees**					
				Bank fee reversal	$	(24.95)	*		
							Expended	**$ (24.95)**	$ (24.95)
							Total	**$ 24.95**	

3002251	Date	Fund	Invoice #	**Cash Over/Short**					
							Expended	**$ -**	$ -
							Total	**$ -**	

3002300	Date	Fund	Invoice #	**Prof. & Spec. Services (City Staff, Auditors, Legal)**			**Fiscal Budget**	**$ 30,000.00**	
	7/14/2023	536	1700	CARPD- Annual Dues	$	500.00	*		
	8/11/2023	536	168706	City of Susanville (Granicus - Agenda, L	$	875.89	*		
	8/11/2023	536	43408	Cole Huber Attorneys	$	126.00	*		
	8/30/2023	536		City of Susanville 7/01/2023-08/04/20	$	608.11	*		
	9/20/2023	536		City of Susanville 08/05/2023 - 09/01/	$	1,436.74	*		
	10/31/2023	536		City of Susanville 9/02/2023-9/29/202	$	765.64	*		
	1/4/2024	536	5359	Forest Office Supplies	$	88.26	*		
	1/26/2024	536	32385	Price Paige & Company	$	1,000.00	*		
	1/26/2024	536		City of Susanville 9/30/2023-01/05/20	$	1,103.64	*		
	2/13/2024	536		California Dept. of Tax & Fee	$	266.00	*		
	3/12/2024	536	32608	Price Paige & Company	$	2,205.00	*		
	3/12/2024	536	32751	Price Paige & Company	$	5,295.00	*		
	3/12/2024	536		City of Susanville 01/06/2024 - 02/02/	$	492.00	*		
	4/16/2024	536		City of Susanville 02/03/2024 - 03/01/	$	1,554.31	*		
	5/17/2024	536	191	MW Tree Service	$	2,000.00	*		
	5/17/2024	536		City of Susanville 03/02/2024 - 05/10/	$	2,833.84	*		
	5/17/2024	536		City of Susanville Reimbursement(DAT	$	1,352.00	*		
	6/7/2024	536	INV-5359	Forest Office Supplies	$	1.92	*		
	6/17/2024	536	200461407	Cole Huber Attorneys	$	105.00	*		
	6/17/2024	536	6456	Forest Office Supplies	$	235.54	*		
	7/5/2024	536	6518	Forest Office Supplies	$	80.18	*		
	7/5/2024	536	06-13924	Alpine Fire Services Inc	$	77.45	*		
	7/25/2024	536	33803	Price Paige & Company	$	1,570.00			
	7/25/2024	536	6586	Forest Office Supplies	$	85.18			
	7/2/2024	536		City of Suasnville 05/11/2024-06/20/2	$	4,362.96			
	8/26/2024	536		City of Suasnville 06/20/2024 -6/30/2(	$	432.40			
							Expended	**$ 29,453.06**	$ 29,453.06
							Unexpended	**$ 546.94**	

3002359	Date	Fund	Invoice #	**Contract Staff Services (Pool Employees)**			**Fiscal Budget**	**$ 211,000.00**	
	8/31/2023	536		City of Susanville 07/01/2023- 08/04/2	$	41,988.28	*		
	9/20/2023	536		City of Susanville 08/05/2023- 09/01/2	$	20,978.96	*		
	10/31/2023	536		City of Susanville 9/02/2023- 9/29/202	$	12,593.59	*		
	1/26/2024	536		City of Susanville 9/30/2023- 01/05/2(	$	28,129.88	*		

	3/12/2024	536		City of Susanville 01/06/2024- 02/02/2	$	7,176.06	*		
	4/16/2024	536		City of Susanville 02/03/2024 - 03/01/2	$	7,123.68	*		
	5/17/2024	536		City of Susanville 03/02/2024- 05/10/2	$	19,895.20	*		
	7/2/2024	536		City of Susanville 05/11/2024- 06/21/2	$	48,500.48			
	8/26/2024	536		City of Susanville 06/21/2024- 06/30/2	$	12,090.38			
							Expended	**$ 110,866.77**	$ 110,866.77
							Unexpended	**$ 100,133.23**	

3002400	Date	Fund	Invoice #	**Publications/Legal Notices**	**Fiscal Budget**	**$ 500.00**	
					Expended	**$ -**	$ -
					Unexpended	**$ 500.00**	

3002701	Date	Fund	Invoice #	**Non-Capitalized Equipment (under $5,000)**	**Fiscal Budget**	**$ 5,000.00**	
					Expended	**$ -**	$ -
					Unexpended	**$ 5,000.00**	

3002800	Date	Fund	Invoice #	**Till and Safe Money/Special Department Expense (Customer F**			$ -	
	7/14/2023	536		Rodriguez, Maggie- refund for swim les	$	110.00	*	
	7/14/2023	536		Miles, Heather- refund depost pool rer	$	125.00	*	
	7/14/2023	536		Lober, Kacie- Refund Swim Lesson	$	55.00	*	
	7/14/2023	536		Hurlbert, Madison- refund swim lessor	$	65.00	*	
	7/14/2023	536		Calvert, Marley- refund swim lesson	$	110.00	*	
	7/14/2023	536		Whitby, Candice-refund partial pool re	$	185.00	*	
	7/14/2023	536		Morin, Brittany-refund swim lessons	$	130.00	*	
	8/11/2023	536		Duffy, Amy-refund swim lessons	$	65.00	*	
	8/11/2023	536		Goni, Jessica-refund swim lessons	$	110.00	*	
	8/14/2023	536		Reid, Stephanie-refund rental	$	125.00	*	
	8/14/2023	536		Jackson, Katelyn-refund swim lessons	$	65.00	*	
	8/14/2023	536		Reidel, Jessica-refund swim lessons	$	110.00	*	
	8/14/2023	536		Klenk, Amanda-refund swim lessons	$	110.00	*	
	8/14/2023	536		McBroome,Violet-refund swim lessons	$	65.00	*	
	8/14/2023	536		Greer, Michelle - swim lessons	$	55.00	*	
	8/17/2023	536		Bryant, Amber - swim lessons	$	110.00	*	
	9/26/2023	536		La, Anh- refund swim pass	$	120.00	*	
	10/18/2023	536		Carrillo, Autumn- refund rental	$	250.00	*	
	6/7/2024	536		Davis, Lena-refund swim lesson	$	55.00	*	
	6/17/2024	536		Presswood, William- swim lesson	$	65.00	*	
	7/5/2024	536		Wheeler, Karli - swim lesson	$	65.00		
	7/5/2024	536		Rubio, Eric - swim lesson	$	65.00		
	12/14/2023	536		Moore, Corina-swm lesson		$60.00		
							Expended	**$ 2,275.00**	$ 2,275.00
							Total	**$ (2,275.00)**	

3002801	Date	Fund	Invoice #	**County Wide Allocations**			**Fiscal Budget**	**$ 6,959.86**	
	11/8/2023	536		1st Quarter Cost Plan	$	3,338.75	*		
	12/30/2023	536		2nd Quarter Cost Plan	$	3,338.75	*		
	3/14/2024	536		3rd Quarter Cost Plan	$	3,338.75	*		
	6/10/2024	536		4th Quarter Cost Plan	$	3,338.75	*		
							Expended	**$ 13,355.00**	$ 13,355.00
							Unexpended	**$ (6,395.14)**	

3002807	Date	Fund	Invoice #	**Electronic Surveilence**			**Fiscal Budget**	**$ 1,000.00**	
	7/14/2023	536	45712	Current Electric & Alarm- July monitori	$	40.00	*		
	8/11/2023	536	46148	Current Electric & Alarm- August moni	$	40.00	*		
	9/22/2023	536	56399	Current Electric & Alarm- Sept Monitor	$	40.00	*		
	10/19/2023	536	46763	Current Electric & Alarm- October Mor	$	40.00	*		
	1/4/2024	536	47417	Current Electric & Alarm-November m	$	40.00	*		
	1/26/2024	536	47163	Current Electric & Alarm-December m	$	40.00	*		
	1/26/2024	536	47774	Current Electric & Alarm-January moni	$	40.00	*		
	2/13/2024	536	48173	Current Electric & Alarm- February Mo	$	40.00	*		
	4/16/2024	536	48759	Current Electric & Alarm- March Monit	$	40.00	*		
	5/17/2024	536	49132	Current Electric & Alarm- April Monito	$	40.00	*		
	6/7/2024	536	49365	Current Electric & Alarm- June Monito	$	40.00	*		
	7/5/2024	536	49708	Current Electric & Alarm- July Monitor	$	40.00			
							Expended	**$ 440.00**	$ 440.00
							Unexpended	**$ 560.00**	

3002901	Date	Fund	Invoice #	**Conferences/Training**	**Fiscal Budget**	**$ 3,500.00**	

							Expended	$ -	$ -
							Unexpended	$ 3,500.00	

3003000	Date	Fund	Invoice #	General Utilities			$ -

3003010	Date	Fund	Billing Period	Utilities - Electric			Fiscal Budget	$ 20,500.00	
	8/31/2023	536	7/20/2023	LMUD	$	2,033.73	*		
	8/31/2023	536	8/20/2023	LMUD	$	2,335.64	*		
	9/25/2023	536	9/20/2023	LMUD	$	2,099.42	*		
	10/31/2023	536	10/20/2023	LMUD	$	2,066.58	*		
	11/27/2023	536	11/20/2023	LMUD	$	1,770.94	*		
	1/3/2024	536	12/20/2023	LMUD	$	1,442.46	*		
	1/26/2024	536	1/20/2024	LMUD	$	1,645.10	*		
	3/12/2024	536	2/20/2024	LMUD	$	1,510.51	*		
	4/16/2024	536	3/20/2024	LMUD	$	1,375.92	*		
	5/17/2024	536	4/20/2024	LMUD	$	1,140.38	*		
	6/7/2024	536	6/7/2024	LMUD	$	1,691.85	*		
	7/5/2024	536	6/25/2024	LMUD	$	2,149.82			
							Expended	$ 21,262.35	$ 21,262.35
							Unexpended	$ (762.35)	

3003020	Date	Fund	Invoice #	Water					
								$ -	$ -
								$ -	

3003030	Date	Fund	Invoice #	Utilities - Sewer			Fiscal Budget	$ 1,000.00	
	7/14/2023	536		SSD-07/01/23-08/31/23	$	156.00	*		
	9/22/2023	536		SSD - 09/01/23 - 10/31/23	$	156.00	*		
	11/27/2023	536		SSD- 11/01/23- 12/31/23	$	156.00	*		
	1/26/2024	536		SSD- 01/01/24- 2/29/24	$	156.00	*		
	3/12/2024	536		SSD- 03/01/24- 4/30/24	$	156.00	*		
	5/17/2024	536		SSD- 05/01/24- 6/30/24	$	156.00	*		
							Expended	$ 936.00	$ 936.00
							Unexpended	$ 64.00	

3003040	Date	Fund	Invoice #	Utilities - Trash Service			Fiscal Budget	$ 1,500.00	
	7/14/2023	536	175103937U037	C & S Waste 07/1/23-07/30/23	$	29.81	*		
	8/11/2023	536	175159643U037	C & S Waste 08/1/23-08/31/23	$	225.04	*		
	9/22/2023	536	175289147U037	C & S Waste 9/01/23- 9/30/23	$	225.04	*		
	10/19/2023	536	175359565U037	C & S Waste 10/01/23-10/31/23	$	225.04	*		
	11/27/2023	536	175431643U037	C & S Waste 11/01/23- 11/30/23	$	225.04	*		
	1/4/2023	536	175482593U037	C & S Waste 12/01/23- 12/31/23	$	225.04	*		
	1/4/2023	536	175561209U037	C & S Waster 01/01/24-01/31/24	$	217.54	*		
	6/7/2024	536	175959062U037	C & S Waste 06/01/2024- 06/30/2024	$	196.28	*		
	7/5/2024	536	176054173U037	C & S Waste 07/01/2024-07/31/2024	$	240.86			
							Expended	$ 1,809.69	$ 1,809.69
							Unexpended	$ (309.69)	

3003050	Date	Fund	Service Period	Utilities - Natural Gas			Fiscal Budget	$ 200.00	
	11/28/2023	536	07/01/23-07/30/23	City of Susanville	$	17.23	*		
	11/28/2023	536	8/01/23-8/31/23	City of Susanville	$	15.25	*		
	11/28/2023	536	9/01/23-9/30/23	City of Susanville	$	10.63	*		
	11/28/2023	536	10/01/23-10/31/23	City of Susanville	$	9.64	*		
							Expended	$ 52.75	$ 52.75
							Unexpended	$ 147.25	

3003060	Date	Fund	Service Period	Utilities - Geothermal			Fiscal Budget	$ 15,000.00
	11/28/2023	536	07/01/23-07/30/23	City of Susanville	$	2,140.48	*	
	11/28/2023	536	8/01/23-8/31/23	City of Susanville	$	2,214.39	*	
	11/28/2023	536	9/01/23-9/30/23	City of Susanville	$	2,222.60	*	
	11/28/2023	536	10/01/23-10/31/23	City of Susanville	$	2,140.48	*	
			11/01/23-11/30/202	City of Susanville	$	379.00		
			12/01/23-12/31/202	City of Susanville	$	379.00		
			01/01/2024-01/31/2(	City of Susanville	$	379.00		
			02/01/2024-02/28/2(	City of Susanville	$	379.00		
			03/01/2024-03/30/2(	City of Susanville	$	379.00		
			04/01/2024-04/30/2(	City of Susanville	$	379.00		
			05/01/2024-05/30/2(	City of Susanville	$	379.00		
			06/01/2024-06/01/2(	City of Susanville	$	379.00		

						Expended	$ 11,749.95	$ 11,749.95
						Unexpended	$ 3,250.05	

3004900	Date	Fund	Invoice #	**Depreciation**		Fiscal Budget	$ -	
						Expended		$ -
						Unexpended	$ -	

3005500	Date	Fund	Invoice #	**Store Concessions**		Fiscal Budget	$ 5,000.00	
	7/14/2023	536	141967	Alpine	$ 508.40	*		
	8/11/2023	536	142582	Alpine	$ 286.00	*		
	8/31/2023	536	144305	Alpine	$ 138.00	*		
	5/17/2024	536	2005010	Alpine	$ 376.00	*		
	6/7/2024	536	2006111	Alpine	$ 488.20	*		
	6/17/2024	536	398207	Morning Glory	$ 452.70	*		
	7/5/2024	536	2007090	Alpine Beverage	$ 333.20			
	7/5/2024	536	2007567	Alpine Beverage	$ 301.80			
	7/5/2024	536	2008058	Alpine Beverage	$ 22.20			
	7/5/2024	536	2008057	Alpine Beverage	$ 60.40			
						Expended	$ 2,966.90	$ 2,966.90
						Unexpended	$ 2,033.10	

3005501	Date	Fund	Invoice #	**Recreation Activity Supplies**		Fiscal Budget	$ 500.00	
						Expended	$ -	$ -
						Unexpended	$ 500.00	

3006050	Date	Fund	Invoice #	**Landscaping & Improvements**		Fiscal Budget	$ -	
						Expended	$ -	$ -
						Unexpended	$ -	

3006100	Date	Fund	Invoice #	**Building and Equipment**		Fiscal Budget	$ 11,000.00	
	9/26/2023	536	19810121	Western Nevada	$ 89.83	*		
	9/26/2023	536	69793773	Western Nevada	$ 92.75	*		
	9/26/2023	536	69786013	Western Nevada	$ 74.65	*		
	6/17/2024	536	526140	Susanville Ace Hardware	$ 12.67	*		
	6/17/2024	536	526031	Susanville Ace Hardware	$ 20.45	*		
	7/5/2024	536	526629	Susanville Ace Hardware	$ 95.17			
	7/5/2024	536	526367	Susanville Ace Hardware	$ 119.76			
	7/5/2024	536	526521	Susanville Ace Hardware	$ 15.58			
	7/5/2024	536	526586	Susanville Ace Hardware	$ 480.86			
	7/5/2024	536	526736	Susanville Ace Hardware	$ 31.15			
	7/25/2024	536	234745	Payless Building Supply	$ 14.31			
	7/26/2024	536	231874	Payless Building Supply	$ 694.08			
	7/27/2024	536	233610	Payless Building Supply	$ 248.68			
	7/28/2024	536	21984	Payless Building Supply	$ (32.13)			
	7/29/2024	536	232326	Payless Building Supply	$ 65.21			
	7/30/2024	536	236041	Payless Building Supply	$ 194.48			
						Expended	$ 2,217.50	$ 2,217.50
						Unexpended	$ 8,782.50	

3010000	Date	Fund	Invoice #	**Appropriation For Contingencies**				
							$ -	$ -
							$ -	

FUND 535	Date	Fund	**Pool Improvement Fund**			
			Resolution 19-33	$ 5,000.00	$ 5,000.00	
						$ -
					$ -	

FUND 534	Date	Fund	**Pool Facility Sustainability Fund**			
			Resolution 19-34	$ 10,000.00	$ 10,000.00	
						$ -
					$ -	

Total Expended Amount	$ 260,569.01
Total Fiscal Budget	$ 389,519.86
Total Unexpended Amount	$ 128,950.85

For Fiscal Year 2024

From 7/1/2023 to 6/30/2024

County of Lassen
Revenue Account Detail

User: jmack

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2023	534	5951		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000402	($650.31)
01/01/2024	534	5951		2003000		0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE001161	($409.66)
04/01/2024	534	5951		2003000		0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORTIONMENT		JE001798	($411.50)
06/13/2024	534	5952		2012200		0	UNASSIGNED VENDOR	RESOLUTION 19-34		JE002505	($10,000.00)
06/30/2024	534	5951		2003000		0	UNASSIGNED VENDOR	APR-JUN INTEREST APPORTIONMENT		JE002627	($411.60)
											($11,883.07)

For Fiscal Year 2024

From 7/1/2023 to 6/30/2024

County of Lassen
Revenue Account Detail

User: jmack

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2023	535	5952		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000402	($205.43)
01/01/2024	535	5952		2003000		0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE001161	($129.41)
04/01/2024	535	5952		2003000		0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORTIONMENT		JE001798	($130.00)
06/13/2024	535	5952		2012200		0	UNASSIGNED VENDOR	RESOLUTION 19-33		JE002505	($5,000.00)
06/30/2024	535	5952		2003000		0	UNASSIGNED VENDOR	APR-JUN INTEREST APPORTIONMENT		JE002627	($132.32)
											($5,597.16)

For Fiscal Year 2024

From 7/1/2023 to 6/30/2024

County of Lassen
Revenue Account Detail

User: jmack

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
08/15/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159118	($1,393.00)
08/15/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159118	($5,430.00)
08/15/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159118	($32,620.00)
08/15/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159118	($1,119.00)
08/15/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159118	($2,150.00)
08/15/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159118	($46.00)
08/15/2023	536	0950		2010663		0	UNASSIGNED VENDOR	School Rentals		DP159118	($492.45)
08/15/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Cards		DP159118	($1,756.00)
08/15/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159118	($2,317.50)
08/15/2023	536	0950		2011200		0	UNASSIGNED VENDOR	Misc (Sponsorships)		DP159118	($3,000.00)
08/16/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159164	($8,562.00)
08/16/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Family Swim		DP159164	($412.00)
08/16/2023	536	0950		2003206		0	UNASSIGNED VENDOR	Lassen Volcanoes		DP159164	($4,500.00)
08/16/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159164	($9,685.00)
08/16/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159164	($4,140.00)
08/16/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159164	($465.00)
08/16/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159164	($2,025.00)
08/16/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159164	($1,460.50)
08/16/2023	536	0950		2010663		0	UNASSIGNED VENDOR	School Rentals		DP159164	($500.00)
08/16/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Card		DP159164	($2,794.00)
08/16/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159164	($1,377.00)

County of Lassen
Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
09/08/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159592	($11,574.50)
09/08/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Family Swim		DP159592	($2,602.00)
09/08/2023	536	0950		2003206		0	UNASSIGNED VENDOR	Lassen Aquatics		DP159592	($2,760.00)
09/08/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159592	($795.00)
09/08/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159592	($2,858.00)
09/08/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159592	($494.00)
09/08/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159592	($3,275.00)
09/08/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159592	($2,191.00)
09/08/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Card		DP159592	($1,760.00)
09/08/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Cards		DP159593	($372.56)
09/08/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159592	($1,007.00)
09/08/2023	536	0950		2011200		0	UNASSIGNED VENDOR	Misc (Sponsorships)		DP159592	($500.00)
10/01/2023	536	0950		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000402	($945.79)
10/05/2023	536	0950		2007400		0	UNASSIGNED VENDOR	23/24 CITY ANNUAL CONTRIB.		DP160088	($80,000.00)
12/22/2023	536	0950		2007400		0	UNASSIGNED VENDOR	PER 23/24 BUDGET TO POOL		JE001061	($80,000.00)
01/01/2024	536	0950		2003000		0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE001161	($879.40)
02/14/2024	536	0950		2003203		0	UNASSIGNED VENDOR	DAILY PASSES/FAMILY SWIM		DP162481	($4,614.00)
02/14/2024	536	0950		2010611		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($555.00)
02/14/2024	536	0950		2010660		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($327.00)
02/14/2024	536	0950		2010661		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($1,575.00)
02/14/2024	536	0950		2010662		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($1,464.00)

County of Lassen
Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
02/14/2024	536	0950		2010665		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($520.00)
02/14/2024	536	0950		2010667		0	UNASSIGNED VENDOR	HONEY LAKE VALLEY REC AUTH		DP162481	($1,681.00)
02/21/2024	536	0950		2003203		0	UNASSIGNED VENDOR	DAILY PASSES		DP162599	($338.00)
02/21/2024	536	0950		2003214		0	UNASSIGNED VENDOR	SUMMER PASSES		DP162599	($873.60)
02/21/2024	536	0950		2010611		0	UNASSIGNED VENDOR	SWIM LESSONS		DP162599	($650.00)
02/21/2024	536	0950		2010660		0	UNASSIGNED VENDOR	DAILY PROGRAMS		DP162599	($306.00)
02/21/2024	536	0950		2010661		0	UNASSIGNED VENDOR	PARTIES/EVENTS		DP162599	($1,277.50)
02/21/2024	536	0950		2010662		0	UNASSIGNED VENDOR	CONCESSIONS		DP162599	($412.50)
02/21/2024	536	0950		2010665		0	UNASSIGNED VENDOR	10 PUNCH CARD		DP162599	($392.00)
02/21/2024	536	0950		2010667		0	UNASSIGNED VENDOR	MONTHLY PROGRAM		DP162599	($730.00)
04/01/2024	536	0950		2003000		0	UNASSIGNED VENDOR	JAN-MAR INTEREST APPORTIONMENT		JE001798	($1,036.89)
05/02/2024	536	0950		2003203		0	UNASSIGNED VENDOR	DAILY PASSES		DP163974	($1,484.00)
05/02/2024	536	0950		2010611		0	UNASSIGNED VENDOR	SWIM LESSONS		DP163973	($100.00)
05/02/2024	536	0950		2010660		0	UNASSIGNED VENDOR	DAILY PROGRAMS		DP163973	($88.00)
05/02/2024	536	0950		2010662		0	UNASSIGNED VENDOR	CONSESSIONS		DP163973	($3.00)
05/02/2024	536	0950		2010665		0	UNASSIGNED VENDOR	10 PUNCH CARDS		DP163973	($64.00)
05/02/2024	536	0950		2010667		0	UNASSIGNED VENDOR	MONTHLY PROGRAMS		DP163973	($140.00)
05/10/2024	536	0950		2003214		0	UNASSIGNED VENDOR	rFY22/23 SUMMER PASS REV		JE002144	$10,115.00
05/10/2024	536	0950		2003214		0	UNASSIGNED VENDOR	rFY22/23 SUMMER PASS REV		JE002144	$10,115.00
05/10/2024	536	0950		2010611		0	UNASSIGNED VENDOR	rFY22/23 SWIM LESSON REV		JE002144	$23,960.00
05/10/2024	536	0950		2010611		0	UNASSIGNED VENDOR	rFY22/23 SWIM LESSON REV		JE002144	$23,960.00

County of Lassen
Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
05/17/2024	536	0950		2003203		0	UNASSIGNED VENDOR	DAILY PASSES		DP164245	($1,600.00)
05/17/2024	536	0950		2010661		0	UNASSIGNED VENDOR	PARTIES/EVENTS		DP164245	($300.00)
06/19/2024	536	0950		2003214		0	UNASSIGNED VENDOR	REVERSE DOUBLE POSTING		JE002539	($10,115.00)
06/19/2024	536	0950		2010611		0	UNASSIGNED VENDOR	REVERSE DOUBLE POSTING		JE002539	($23,960.00)
06/30/2024	536	0950		2003000		0	UNASSIGNED VENDOR	APR-JUN INTEREST APPORTIONMENT		JE002627	($705.59)
											($265,420.78)

AGENDA ITEM NO. 6.c
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	August 27, 2024
SUBJECT:	Price Paige Engagement Letter
PRESENTED BY:	Reesa Rice, Pool Director
SUMMARY:	Price Paige & Company would like to move forward with the 2022/2023 audit. Attached for the boards review and approval is the Engagement Letter. The anticipated cost for the audit is eight thousand seven hundred and fifty-five dollars ($8755.).
FISCAL IMPACT:	$8755.00
ACTION REQUESTED:	Approve the Engagement Letter with Price Paige and Company

ATTACHMENTS:
HONEYLAK Audit Engagement Letter-YB 2023 (Unsigned).pdf

PRICE PAIGE & COMPANY
Certified Public Accountants

The Place to Be

August 19, 2024

Bob Godman, Executive Director
Chris Gallagher, Board President
Honey Lake Valley Recreation Authority
66 North Lassen Street
Susanville, California 96130

We are pleased to confirm our understanding of the services we are to provide Honey Lake Valley Recreation Authority (the Authority) for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements and the disclosures, which collectively comprise the basic financial statements of the Authority as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Authority's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

570 N. Magnolia Avenue, Suite 100
Clovis, CA 93611

tel 559.299.9540
fax 559.299.2344

www.ppc.cpa

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the Authority and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Management override of controls
- Improper revenue recognition due to fraud

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify

significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Authority's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the Authority in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with all nonaudit services we provide and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Electronic Data Communication and Storage and Use of Third Party Service Provider

In the interest of facilitating our services to the Authority, we may communicate by facsimile transmission, send data over the Internet, store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to the Authority may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as providers of tax return preparation and document management software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require all of our third-party vendors to do the same.

You recognize and accept that we have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors, and consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide copies of our reports to the Authority; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Price Paige & Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to your cognizant agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Price Paige & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date.

ShareFile is used solely as a method of exchanging information and is not intended to store the Authority's information. Upon completion of the engagement, data and other content will be removed from ShareFile in accordance with Price Paige & Company's policy.

Fausto Hinojosa, CPA, CFE is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. To ensure that Price Paige & Company's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fee for the Authority's June 30, 2023 audit is $8,755. Our fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you before we incur the additional costs. Our fees for these services will be billed at the hourly billing rates for the individual involved, plus out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. We will issue a monthly billing statement for the work completed in that month. Payments for services are due when rendered and interim billings may be submitted as work progresses and expenses are incurred.

If any dispute pertaining to our work product arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

All work will be suspended if your account becomes 90 days past due. No work will be resumed until your account is fully paid. You acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services. Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE

DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

Reporting

We will issue a written report upon completion of our audit of the Authority's financial statements. Our report will be addressed to the Board of Directors of the Honey Lake Valley Recreational Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Authority is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please return a signed copy to us at your earliest convenience.

Very truly yours,

Fausto Hinojosa, CPA, CFE
Price Paige & Company

- - - - -

RESPONSE:

This letter correctly sets forth the understanding of the **Honey Lake Valley Recreational Authority**.

Management Signature	*Title*	*Date*

Governance Signature	*Title*	*Date*

AGENDA ITEM NO. 6.d
Discussion Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: August 27, 2024

SUBJECT: End of Summer Update

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: Summer season saw many successes Swim Lessons, Teen Tuesday's and our first home Volcanoes swim meet. We also experienced a few setbacks: the pools Facebook page being stolen, a power outage, a geo outage and smoke from the park fire. As usual the pool persevered and pulled off a great season. Staff was amazing and it is the first time in 8 seasons that the manager was able to stay out of the water for swim lessons and aqua aerobics. The pool would once again like to say a big thank you to all of the sponsors:

- WJR Construction- Teen Tuesday and Snack Shack Labor
- Brian Wilson w/ State Farm Insurance- Teen Tuesday
- Guess Plumbing- Teen Tuesday
- All Seasons Heating & Air- Teen Tuesday
- Lassen County Office of Education- Swim Lessons and Dandy's Family Swim Night
- Lassen County Child and Family Resources- Swim Lessons
- Lassen Family Services- Swim Lessons
- City of Susanville Gas Department- Family Swim Night
- Zaengles - sponsorship banner
- NST Engineering- sponsorship banner
- Johnstonville School (unofficial) purchased their students 73 5 punch passes and over 20 lessons

All together our sponsors provided over 80 free swim lessons, 1,000 Teen Tuesdays day passes & 500 Family Swim Day Passes.

FISCAL IMPACT: None

ACTION REQUESTED: Information Only

ATTACHMENTS:

AGENDA ITEM NO. 6.e
Discussion Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	August 27, 2024
SUBJECT:	Discussion of Fall Schedule and Fall Season Update
PRESENTED BY:	Reesa Rice, Pool Director
SUMMARY:	The Pool's Fall schedule officially began on August 12th. Provided for the board's review is a Fall schedule. The pool director will also provide a Fall update on pool operations
FISCAL IMPACT:	None
ACTION REQUESTED:	Information Only

ATTACHMENTS:
Updated Fall Schedule.jpg

Honey Lake Valley Community Pool Fall Schedule



Swim Lessons

Private Lessons Available
Inquire at the Front Desk
www.honeylakepool.com
(530)251-0235

Fall Pool Rentals Available

Pool Rentals Available on Saturdays
$250 for 2 hours
Inquire at pool for availability

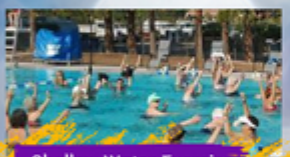
Fees for Exercise Classes

Daily $5
Discounted Daily $4
10 Punch Card $40
Discounted Card $32
Monthly $50
Discounted Monthly $45

** Swimmers must be 18 years of Age to attend the exercise classes*

Fee Schedule Public Rec Swim

Ages 3 & under Free
Daily ages 4+ $5
Discounted Daily $4
10 punch card $40
10 punch discounted $32



Shallow Water Exercise

Aqua Aerobics
Ends September 27th
M, W, F
8:30 - 9:30 am

Water Walking
Mon, Tues, Thurs, Fri
Ends October 25th
3:30 - 5:30



Lap Swim

August 12th - September 27th
Monday & Wednesday
12:30 - 1:30pm

Mon, Wed, Fri
8:30 - 9:30 am

Mon, Tues, Thurs, Fri
Ends October 25th
3:30 - 5:30 pm



Public Rec Swim

Labor Day Weekend
August 31, Sept. 1 & 2nd
Saturday - Monday
1-3 pm
September 7th, 14th, & 21st
Saturday Only
1 - 3pm

AGENDA ITEM NO. 6.f
Discussion Item

HONEY LAKE VALLEY RECREATION AUTHORITY SPECIAL MEETING AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	August 27, 2024
SUBJECT:	Additional Funding Request Letter
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	An additional funding request letter has been provided for the board to review and discuss. Once approved the letter will be presented to both the City Council and the Board of Supervisors requesting additional funding for the Honey Lake Valley Community Pool.
FISCAL IMPACT:	None
ACTION REQUESTED:	Provide Direction to the HLVRA Executive Officer, Bob Godman

ATTACHMENTS:
Pool Funding Letter v2.pdf

HONEY LAKE VALLEY
RECREATION
AUTHORITY

Honey Lake Valley Recreation Authority
(530) 252-5100 66 N. Lassen Street, Susanville, CA 96130

County Board of Supervisors

221 S. Roop St.

Susanville, CA 96130

City Council

66 N. Lassen St.

Susanville, CA 96130

Dear Members of the County Board of Supervisors and City Council,

We are writing to respectfully request your consideration for an increase in funding for the HLVRA Pool. The pool has become an invaluable asset to our community, offering a range of benefits that contribute to the well-being and enrichment of our residents.

The HLVRA has been operated and largely funded through a cooperative agreement between Lassen County and the City of Susanville. The funding section of the contract between the County and City is only agreed to through the 2028/29 fiscal year.

The HLVRA Pool serves as a hub for numerous activities that positively impact our community. It provides essential swim lessons, teaching water safety—a skill that can be life-saving, especially in a community surrounded by water. The pool also supports our local swim team, nurturing young athletes and promoting discipline, teamwork, and physical fitness. In addition to these programs, the pool offers fitness opportunities such as water aerobics and lap swimming, which are vital for cardiovascular health and overall well-being. These programs are accessible to all ages and fitness levels, making them a crucial resource for those seeking low-impact exercise options.

Recreational activities are another key aspect of the HLVRA Pool's offerings. Open swim sessions provide a fun and safe environment for families and individuals to enjoy the water, while the pool also serves as a popular venue for community events, birthday parties, and family gatherings. These activities foster social connections and enhance the community spirit.

Since its opening in 2017, the HLVRA Pool has relied on the generous contributions of both the County and City, with each contributing $80,000 annually. However, since then, the costs associated with staffing and operations have increased significantly, putting a strain on the HLVRA's ability to meet operational expenses. Despite efforts to manage these costs, including raising prices, the impact on attendance has been detrimental, with the loss of customers outweighing the benefits of the price increase. Additionally, budget constraints have led to deferred maintenance, which, if not addressed, could result in more significant and costly repairs in the future.

The importance of a public pool to our community cannot be overstated. Teaching individuals to swim is a critical life-saving skill that can prevent drownings. Furthermore, swimming as a sport instills discipline, resilience, and a sense of accomplishment in our youth, providing them with valuable skills that will benefit them throughout their lives. For those unable to engage in traditional forms of exercise, swimming offers a low-impact, highly effective workout. Summer swimming also provides families with opportunities to bond, stay active, and enjoy wholesome fun together. The pool is a beloved location for family gatherings, birthday parties, and community events, making it a central social hub in our area.

Public swimming pools like the HLVRA Pool rely on community support to remain operational. Unlike private pools, which are scarce, public pools require ongoing funding to serve the community effectively. The HLVRA has a proven track record of managing the pool, but it cannot continue to offer the current levels of service without increased financial support.

Therefore, we respectfully request that both the County and City increase their annual contribution to the HLVRA from $80,000 to $120,000. This additional funding will allow the HLVRA to maintain current service levels, address critical maintenance needs, and continue to provide a safe, welcoming space for all community members.

HONEY LAKE VALLEY
RECREATION
AUTHORITY

Honey Lake Valley Recreation Authority
(530) 252-5100 66 N. Lassen Street, Susanville, CA 96130

Thank you for your consideration of this request. The HLVRA Pool is a vital resource that enriches our community, and your support is essential to its continued success.

Sincerely,

_____

Robert Godman

HLVRA Executive Director

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Russ Brown

Mayor Pro-tem, Susanville City Council

President, HLVRA Board

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Curtis Bortle

Member, Susanville City Council

Member HLVRA Board

Honey Lake Valley Recreation Authority
(530) 252-5100 66 N. Lassen Street, Susanville, CA 96130

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Tom Neely

Supervisor District 3 Lassen County Board of Supervisors

Member HLVRA Board

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Chris Gallager

Supervisor District 1, Lassen County Board of Supervisors

Member, HLVRA Board

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Tony Jonas

Member, HLVRA Board