**CITY OF SUSANVILLE**
**66 N. Lassen Street • Susanville CA**

**Antone Jonas • Russ Brown • Tom Neely • Chris Gallagher • Thomas Herrera**

## Honey Lake Valley Recreation Authority
# HLVRA Regular Meeting • City Council Chambers
**Tuesday, January 16, 2024 – 3:00 PM**

**Addressing the Board**

- *Any person desiring to address the Board shall first secure permission of the presiding officer.*
- *Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment.*
- *The Governing Board will not take action on any subject that is not on the Agenda.*

**Call meeting to Order**
**Roll Call of Board of Directors present**

1. **AGENDA APPROVAL:(Additions and/or Deletions)**

2. **APPROVAL OF MINUTES:**

   2.A Consider approval of minutes from the October 17, 2023 HLVRA meeting

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

4. **CLOSED SESSION:**

5. **CORRESPONDENCE:**

6. **PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.**

7. **MATTERS FOR BOARD CONSIDERATION:**

   7.A Consider City Reimbursement request for the period of September 30 , 2023 through and including January 5th, 2024.

   7.B Consider Pool Financial Reports through January 5th, 2024.

   7.C Mid-year budget review & adoption

8. **BOARD MEMBER ISSUES/REPORTS:**

9. **ADJOURNMENT**
   - ***The next regular meeting of the Honey Lake Valley Recreation Authority will be held on February 20, 2024 at 3:00PM.***

***Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.***

***Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.***

*I, Marci Rojas, certify that I caused to be posted notice of the regular meeting scheduled for 01/16/2024 in the areas designated on 01/12/2024.*

**AGENDA ITEM NO. 2.A**
**Action Item**

## HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

| | |
|---|---|
| **Submitted By:** | Marci Rojas, Public Works |
| **Action Date:** | January 16, 2024 |
| **SUBJECT:** | Consider approval of minutes from the October 17, 2023 HLVRA meeting |
| **PRESENTED BY:** | Bob Godman, Executive Officer |
| **SUMMARY:** | Attached for the HLVRA Board's review are the minutes from the October 17th, 2023 |
| **FISCAL IMPACT:** | None |
| **ACTION REQUESTED:** | Motion to waive oral reading and approve minutes from the October 17th, 2023 HLVRA meeting |

**ATTACHMENTS:**
20231017_HLVRA Minutes.docx

**HONEY LAKE VALLEY RECREATION AUTHORITY HLVRA**
**Regular Meeting Minutes TUESDAY, OCTOBER 17, 2023 – 3:00 PM**

Roll Call of Councilmembers Present: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
Absent: Tom Neely

This meeting was recorded and live streamed for public consumption. The below minutes are action minutes. To view the meeting recording, please visit the city's website: https://www.cityofsusanville.net/rooptown/city-council/agendas-and-minutes/

The direct link to this recording is: https://cityofsusanville.granicus.com/player/clip/292?view_id=1&redirect=true&h=14e3f655f14bafcb845752f39550daa9

1. **AGENDA APPROVAL:(Additions and/or Deletions)**
   7B has additional items that were not included in the packet and were presented at the meeting.

   Moved by Chris Gallagher; seconded by Russ Brown to
   Approve . Motion Carried: 0 - 0
   Voting For: None
   Voting Against: None

2. **APPROVAL OF MINUTES:**

   2.A Consider Minutes from the HLVRA September 19, 2023 Meeting
   Motion to waive oral reading and approve minutes of HLVRA September 19, 2023 meeting 20230919_HLVRA Minutes.docx

   Moved by Chris Gallagher; seconded by Russ Brown to Approve .
   Motion Carried: 4- 0
   Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
   Voting Against: None

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**
   None

4. **CLOSED SESSION:**

**5. CORRESPONDENCE:**

**6. PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.**
None

**7. MATTERS FOR BOARD CONSIDERATION:**

7.A Consider City Reimbursement request for the period of September 2, 2023 through and including September 29, 2023
Motion to Approve City Reimbursement Request

Executive Officer, Robert Godman presented the reimbursement request for board consideration and approval.

20231013 Reimbursement Invoice.pdf

Moved by Russ Brown; seconded by Chris Gallagher to Approve .
Motion Carried: 4- 0
Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
Voting Against: None

7.B Consider Pool Financial Reports through October 6th, 2023.
Motion to receive and file

Pool Director, Reesa Rice presented the financial reports notating additional reports provided to the board at the meeting including 534 and 535 pool funds.

Budget Status 22-23.pdf
Budget Status 23-24.pdf
General Ledger Summary with Rev and Exp 22-23.pdf
General Ledger Summary with Rev and Exp 23-24.pdf

Moved by Antone Jonas; seconded by Russ Brown to Receive and File .
Motion Carried: 4- 0
Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
Voting Against: None

7.C Discussion regarding how the pool will be funded beyond the 2028/2029 fiscal year. Direction to staff

Executive Officer, Bob Godman presented the JPA agreement highlighting the ending of the funding which concludes June 30, 2029 (Fiscal year 2028/2029).

Joint Powers Agreement - HLVRA.pdf
HLVRA Amendment Joint Powers Agreement.pdf

7.D Price Paige & Company Engagement Letter for the 2021/2022 fiscal year.
Approve the Engagement Letter with Price Paige & Company for the 2021/2022 audit period.

Pool Director, Reesa Rice presented the Price Paige & Company engagement letter for auditing services for the 2021/2022 fiscal year as well as the annual cost increase for five year auditing services if the HLVRA wishes to continue to engage in auditing services in the future.

Moved by Antone Jonas; seconded by Russ Brown to Approve .
Motion Carried: 4- 0
Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
Voting Against: None

**8. BOARD MEMBER ISSUES/REPORTS:** None.

**9. ADJOURNMENT**

Moved by Russ Brown; seconded by Chris Gallagher to Adjourn 3:32 P.M.. Motion Carried: 4 - 0
Voting For: Thomas Herrera, Russ Brown, Chris Gallagher, Antone Jonas
Voting Against: None

**AGENDA ITEM NO. 7.A**
**Action Item**

## HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

| | |
|---|---|
| **Submitted By:** | Reesa Rice, Public Works |
| **Action Date:** | January 16, 2024 |
| **SUBJECT:** | Consider City Reimbursement request for the period of September 30 , 2023 through and including January 5th, 2024. |
| **PRESENTED BY:** | Bob Godman, Executive Officer |
| **SUMMARY:** | The HLVRA has contracted with the City of Susanville to perform administrative, management, and operational services. The city has submitted a reimbursement request for both administrative and pool staff services related to the pool for the period September 30, 2023 through January 5th, 2024. |
| **FISCAL IMPACT:** | $1,103.64 in Administrative Services and $28,129.88 in Pool staff services |
| **ACTION REQUESTED:** | Motion to Approve City Reimbursement Request |

**ATTACHMENTS:**
01162024_city reimbursement invoice.pdf

# CITY OF SUSANVILLE

**ADMINISTRATIVE SERVICES DEPARTMENT**
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

# INVOICE

**ACCT: 9003**

**Invoice Date:** 1/16/2024

**Honey Lake Valley Recreation Authority**
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

**TOTAL DUE:** $ 29,233.52
**PAYMENT Due:** Upon Receipt

**SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs**

| DESCRIPTION: | | |
|---|---|---|
| Reimbursement for Administrative Services | Sept 30 -Jan 05, 2024 | $ 1,103.64 |
| Reimbursement for Pool Employees | Sept 30 -Jan 05, 2024 | $ 28,129.88 |
| | **TOTAL DUE:** | $ 29,233.52 |

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

**City of Susanville Administrative Services Department**
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

**HLVRA**
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

**Amount Due:** $ 29,233.52

Date of Invoice: 1/16/2024

**Amount Paid:** _____

**AGENDA ITEM NO. 7.B**
**Action Item**

## HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

| | |
|---|---|
| **Submitted By:** | Reesa Rice, Public Works |
| **Action Date:** | January 16, 2024 |
| **SUBJECT:** | Consider Pool Financial Reports through January 5th, 2024. |
| **PRESENTED BY:** | Reesa Rice, Pool Director |
| **SUMMARY:** | The financial reports for revenue and expenses through January 5, 2024, have been provided to the Board to review and to receive and file. |
| **FISCAL IMPACT:** | None |
| **ACTION REQUESTED:** | Motion to receive and file |

**ATTACHMENTS:**
General Ledger Summary with Rev and Exp (1).pdf
Revenue Account Detail (17).pdf
Expenditure Detail with Account Totals (4).pdf
General Ledger Summary with Rev and Exp - DL (1).pdf
Revenue Account Detail (16).pdf
Budget Status (11).pdf

# County of Lassen
# General Ledger Summary
# with Revenues and Expenditures



| Fund | B/U | C/C | Account | Account Name | Opening Balance | YTD Activity | Balance | Status |
|---|---|---|---|---|---|---|---|---|
| 534 | | | 0100000 | HLVRA POOL SUSTAINABILITY-CASH | $62,039.34 | $1,059.97 | $63,099.31 | |
| 534 | | | 7500000 | FUND BALANCE AVAILABLE | ($62,039.34) | $0.00 | ($62,039.34) | |
| 534 | 5951 | | 2003000 | INTEREST | | ($1,059.97) | | |
| | | | | **TOTAL REVENUES** | | | **($1,059.97)** | |
| | | | | **FUND TOTAL** | **$0.00** | **$0.00** | **$0.00** | |
| 535 | | | 0100000 | HLVRA POOL IMPROVEMENT - CASH | $19,598.23 | $334.84 | $19,933.07 | |
| 535 | | | 7500000 | FUND BALANCE AVAILABLE | ($19,598.23) | $0.00 | ($19,598.23) | |
| 535 | 5952 | | 2003000 | INTEREST | | ($334.84) | | |
| | | | | **TOTAL REVENUES** | | | **($334.84)** | |
| | | | | **FUND TOTAL** | **$0.00** | **$0.00** | **$0.00** | |

For Fiscal Year 2024

From 7/1/2023 to 6/30/2024

# County of Lassen
# Revenue Account Detail

User: shranac

| Date | FD | B/U | C/C | Account | Program | Vendor | Vendor Name | Description | Warrant Number | DOC # | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 10/01/2023 | 534 | 5951 | | 2003000 | | 0 | UNASSIGNED VENDOR | JUL-SEP INTEREST APPORTIONMENT | | JE000402 | ($650.31) |
| 01/01/2024 | 534 | 5951 | | 2003000 | | 0 | UNASSIGNED VENDOR | OCT-DEC INTEREST APPORTIONMENT | | JE001161 | ($409.66) |
| 10/01/2023 | 535 | 5952 | | 2003000 | | 0 | UNASSIGNED VENDOR | JUL-SEP INTEREST APPORTIONMENT | | JE000402 | ($205.43) |
| 01/01/2024 | 535 | 5952 | | 2003000 | | 0 | UNASSIGNED VENDOR | OCT-DEC INTEREST APPORTIONMENT | | JE001161 | ($129.41) |
| | | | | | | | | | | | **($1,394.81)** |

For Fiscal Year 2024

From 7/1/2023 To 6/30/2024

# County of Lassen
# Expenditure Detail with Account Totals

User: shranac

Addendum = *

| Date | FD | BU | CC | Acct | Prog | Vendor | Vendor Name | Description | WT # | DOC # | Amount | * |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 07/20/23 | 536 | 0950 | | 3001150 | | 186 | CITY OF SUSANVILLE | RMB POOL CREDIT CARD MAY'23 | 01005437 | CL848472 | $1,732.94 | |
| | | | | | | | | **Account 5360950 3001150** | | **Total:** | **$1,732.94** | |
| 07/20/23 | 536 | 0950 | | 3001200 | | 6670 | FRONTIER/CITIZENS COMM CO | ACC5302510235 JULY'23 HLVRA | 01005425 | CL848460 | $237.32 | |
| 08/17/23 | 536 | 0950 | | 3001200 | | 6670 | FRONTIER/CITIZENS COMM CO | ACC5302510235 AUG'23 HLVRA | 01006279 | CL849453 | $237.32 | |
| 09/26/23 | 536 | 0950 | | 3001200 | | 6670 | FRONTIER/CITIZENS COMM CO | ACC5302510235 SEPT'23 HLVRA | 01007365 | CL850784 | $227.09 | |
| 10/27/23 | 536 | 0950 | | 3001200 | | 6670 | FRONTIER/CITIZENS COMM CO | ACC5302510235 OCT'23 HLVRA | 01008425 | CL851934 | $244.44 | |
| 11/30/23 | 536 | 0950 | | 3001200 | | 6670 | FRONTIER/CITIZENS COMM CO | ACC5302510235 NOV'23 HLVRA | 01009314 | CL852905 | $244.44 | |
| | | | | | | | | **Account 5360950 3001200** | | **Total:** | **$1,190.61** | |
| 07/20/23 | 536 | 0950 | | 3001400 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 318938703001 6/16/23 | 01005433 | CL848468 | $351.81 | |
| 07/20/23 | 536 | 0950 | | 3001400 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 318967952001 6/20/23 HLVRA | 01005433 | CL848468 | $56.48 | |
| 07/20/23 | 536 | 0950 | | 3001400 | | 186 | CITY OF SUSANVILLE | RMB POOL CREDIT CARD MAY'23 | 01005437 | CL848472 | $105.12 | |
| 08/17/23 | 536 | 0950 | | 3001400 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 517360 7/12/23 HLVRA | 01006288 | CL849456 | $82.54 | |
| 08/17/23 | 536 | 0950 | | 3001400 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 324160688001 7/26/23 HLVRA | 01006285 | CL849455 | $163.62 | |
| 08/17/23 | 536 | 0950 | | 3001400 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 324161601001 7/26/23 HLVRA | 01006285 | CL849455 | $28.36 | |
| | | | | | | | | **Account 5360950 3001400** | | **Total:** | **$787.93** | |
| 07/26/23 | 536 | 0950 | | 3001500 | | 14113 | CA ASSOC FOR PARKS & REC INS | 23/24 MMBR PREMIUM 1ST PYMNT | 01005581 | CL848741 | $11,124.50 | |
| | | | | | | | | **Account 5360950 3001500** | | **Total:** | **$11,124.50** | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 14444 | KNORR SYSTEMS, INC. | 203219 6/16/23 HLVRA | 01005427 | CL848462 | $165.95 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 14445 | SCP DISTRIBUTORS, LLC | D8819761 6/5/23 HLVRA | 01005428 | CL848463 | $252.95 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 14445 | SCP DISTRIBUTORS, LLC | SL041789 6/5/23 HLVRA | 01005428 | CL848463 | $2,721.72 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 14445 | SCP DISTRIBUTORS, LLC | SM092145 7/14/23 | 01005428 | CL848463 | $9,421.78 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 5500689535 6/30/23 $266.62 | 01005418 | CL848453 | $266.62 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9138964405 6/12/23 $380.11 | 01005418 | CL848453 | $380.11 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9139012521 6/12/23 $517.61 | 01005418 | CL848453 | $517.61 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9139380124 6/12/23 HLVRA | 01005418 | CL848453 | $221.04 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9139655403 7/1/23 $679.25 | 01005418 | CL848453 | $679.25 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 516374 6/8/23 HLVRA | 01005436 | CL848471 | $265.39 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 516685 6/20/23 HLVRA | 01005436 | CL848471 | $46.73 | |
| 07/20/23 | 536 | 0950 | | 3001705 | | 186 | CITY OF SUSANVILLE | RMB POOL CREDIT CARD MAY'23 | 01005437 | CL848472 | $703.22 | |
| 08/17/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 5501401712 7/31/23 | 01006273 | CL849446 | $266.62 | |
| 08/17/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9140266382 7/20/23 HLVRA | 01006273 | CL849446 | $688.04 | |
| 09/07/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9140836891 8/7/23 HLVRA | 01006816 | CL850152 | $752.93 | |
| 09/26/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 550212344 8/31/23 HLVRA | 01007362 | CL850781 | $266.62 | |

# County of Lassen
# Expenditure Detail with Account Totals



| Date | FD | BU | CC | Acct | Prog | Vendor | Vendor Name | Description | WT # | DOC # | Amount | * |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 09/26/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9141638468 8/31/23 HLVRA | 01007362 | CL850781 | $760.69 | |
| 09/26/23 | 536 | 0950 | | 3001705 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 518999 9/5/23 HLVRA | 01007368 | CL850787 | $50.61 | |
| 10/27/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 5502838596 9/30/23 $266.62 | 01008422 | CL851931 | $266.62 | |
| 10/27/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9142249303 9/20/23 $776.33 | 01008422 | CL851931 | $776.33 | |
| 10/27/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9142729558 10/3/23 $519.88 | 01008422 | CL851931 | $519.88 | |
| 10/27/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 9142954677 10/10/23 $363.27 | 01008422 | CL851931 | $363.27 | |
| 11/30/23 | 536 | 0950 | | 3001705 | | 15559 | AIRGAS, INC | 5503555792 10/31/23 HLVRA | 01009311 | CL852901 | $1,102.03 | |
| 11/30/23 | 536 | 0950 | | 3001705 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 520348 10/24/23 HLVRA | 01009316 | CL852907 | $198.69 | |
| 11/30/23 | 536 | 0950 | | 3001705 | | 15609 | LIFESTYLE SUSANVILLE, LLC | 520595 11/3/23 | 01009316 | CL852907 | $58.40 | |
| 11/30/23 | 536 | 0950 | | 3001705 | | 16581 | TONY D. ESPARZA | LAWN SERVICE 2023 SEASON(MAY- | 01009313 | CL852904 | $640.00 | |
| | | | | | | | | **Account 5360950 3001705** | | **Total:** | **$22,353.10** | |
| 07/20/23 | 536 | 0950 | | 3002200 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 318937215001 6/16/23 | 01005433 | CL848468 | $405.46 | |
| 09/07/23 | 536 | 0950 | | 3002200 | | 16092 | ODP BUSINESS SOLUTIONS,LLC | 327432181001 8/18/23 HLVRA | 01006819 | CL850155 | $84.73 | |
| | | | | | | | | **Account 5360950 3002200** | | **Total:** | **$490.19** | |
| 07/20/23 | 536 | 0950 | | 3002300 | | 1353 | ALPINE FIRE SERVICES, INC | 06-16423 6/16/23 HLVRA | 01005420 | CL848455 | $77.45 | |
| 07/20/23 | 536 | 0950 | | 3002300 | | 16155 | CA ASSOC OR REC & PARKS DIST | 1700 7/1/23-6/30/24 ANNUAL DUE | 01005423 | CL848458 | $500.00 | |
| 07/20/23 | 536 | 0950 | | 3002300 | | 16337 | PRICE PAIGE & CO,CERTIFIED | 31068 5/31/23 JUNE'21 AUDIT | 01005434 | CL848469 | $1,180.00 | |
| 07/20/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | 659930 7/10/23 ACC9003 HLVRA | 01005437 | CL848472 | $416.00 | |
| 07/20/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | RMB CITY STAFF TIME 4/15-5/26 | 01005437 | CL848472 | $3,859.09 | |
| 08/17/23 | 536 | 0950 | | 3002300 | | 15719 | COLE, HUBER ATTORNEYS, LLP | 43408 7/31/23 HLVRA | 01006276 | CL849450 | $126.00 | |
| 08/17/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | RMB GRANICUS 168706 7/17/23 | 01006289 | CL849457 | $875.89 | |
| 09/07/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | 22/23FY CITY STAFF TIME | 01006820 | CL850156 | $14.72 | |
| 09/07/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | 23/24FY CITY STAFF TIME | 01006820 | CL850156 | $608.11 | |
| 09/26/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | 23/24FY CITY STAFF TIME 9/15 | 01007369 | CL850788 | $1,436.74 | |
| 11/14/23 | 536 | 0950 | | 3002300 | | 186 | CITY OF SUSANVILLE | CITY STAFF TIME 23/24FY | 01008813 | CL852417 | $765.64 | |
| | | | | | | | | **Account 5360950 3002300** | | **Total:** | **$9,859.64** | |
| 07/20/23 | 536 | 0950 | | 3002359 | | 186 | CITY OF SUSANVILLE | RMB CITY POOL STAFF 4/15-5/26 | 01005437 | CL848472 | $19,050.34 | |
| 09/07/23 | 536 | 0950 | | 3002359 | | 186 | CITY OF SUSANVILLE | 22/23FY CITY POOL STAFF | 01006820 | CL850156 | $8,439.00 | |
| 09/07/23 | 536 | 0950 | | 3002359 | | 186 | CITY OF SUSANVILLE | 23/24FY CITY POOL STAFFING | 01006820 | CL850156 | $41,988.28 | |
| 09/26/23 | 536 | 0950 | | 3002359 | | 186 | CITY OF SUSANVILLE | 23/24FY CITY POOL STAFFING 9/1 | 01007369 | CL850788 | $20,978.96 | |
| 11/14/23 | 536 | 0950 | | 3002359 | | 186 | CITY OF SUSANVILLE | CITY POOL STAFFING 23/24FY | 01008813 | CL852417 | $12,593.59 | |
| | | | | | | | | **Account 5360950 3002359** | | **Total:** | **$103,050.17** | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | BRITTANY MORIN | REFUND FOR SWIM LESSON | 01005432 | CL848467 | $130.00 | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | CANDICE WHITBY | REFUND FOR SWIM LESSONS | 01005439 | CL848474 | $185.00 | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | HEATHER MILES | REFUND FOR SWIM LESSONS | 01005431 | CL848466 | $125.00 | |

# County of Lassen
# Expenditure Detail with Account Totals



| Date | FD | BU | CC | Acct | Prog | Vendor | Vendor Name | Description | WT # | DOC # | Amount | * |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | KACIE LOBER | REFUND FOR SWIM LESSONS | 01005430 | CL848465 | $55.00 | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | MADISON HURLBERT | REFUND FOR SWIM LESSONS | 01005426 | CL848461 | $65.00 | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | MAGGIE RODRIGUEZ | REFUND FOR SWIM LESSONS | 01005435 | CL848470 | $110.00 | |
| 07/20/23 | 536 | 0950 | | 3002800 | | 99998 | MARLEY CALVERT | REFUND FOR SWIM LESSONS | 01005422 | CL848457 | $110.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | AMANDA KLENK | REFUND SWIM LESSON HLVRA | 01006283 | CL849472 | $110.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | AMY DUFFY | REFUND SWIM LESSONS | 01006278 | CL849452 | $65.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | JESSICA GONI | REFUND SWIM LESSONS | 01006280 | CL849454 | $110.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | JESSICA RIEDEL | REFUND SWIM LESSON HLVRA | 01006287 | CL849475 | $110.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | KATELYN JACKSON | REFUND SWIM LESSON HLVRA | 01006282 | CL849474 | $65.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | MICHELLE GREER | REFUND SWIM LESSON HLVRA | 01006281 | CL849471 | $55.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | SHERRELL & DARREN MCBROOME | REFUND SWIM LESSON HLVRA | 01006284 | CL849470 | $65.00 | |
| 08/17/23 | 536 | 0950 | | 3002800 | | 99998 | STEPHANIE REID | REFUND SWIM LESSON HLVRA | 01006286 | CL849473 | $125.00 | |
| 09/15/23 | 536 | 0950 | | 3002800 | | 99998 | AMBER BRYANT | REFUND FOR SWIM LESSONS HLVRA | 01007002 | CL850278 | $110.00 | |
| 09/26/23 | 536 | 0950 | | 3002800 | | 99998 | ANH LA | REFUND SUMMER PASS HLVRA | 01007366 | CL850785 | $120.00 | |
| 10/18/23 | 536 | 0950 | | 3002800 | | 99998 | AUTUMN CARRILLO | RMB POOL RENTAL | 01008174 | CL851629 | $250.00 | |
| 12/14/23 | 536 | 0950 | | 3002800 | | 99998 | CARINA MOORE | 4/27/22 REFUND SWIM LESSON | 01009747 | CL853437 | $60.00 | |
| | | | | | | | | **Account 5360950 3002800** | | **Total:** | **$2,025.00** | |
| 11/08/23 | 536 | 0950 | | 3002801 | | 0 | UNASSIGNED VENDOR | 1ST QTR COST PLAN | 00000001 | JE000761 | $3,338.75 | |
| 12/30/23 | 536 | 0950 | | 3002801 | | 0 | UNASSIGNED VENDOR | 2ND QTR 23/24 COSTPLAN | 00000001 | JE001165 | $3,338.75 | |
| | | | | | | | | **Account 5360950 3002801** | | **Total:** | **$6,677.50** | |
| 07/20/23 | 536 | 0950 | | 3002807 | | 15504 | ALAN VAUGHAN | 045712 6/20/23 HLVRA | 01005424 | CL848459 | $40.00 | |
| 07/20/23 | 536 | 0950 | | 3002807 | | 186 | CITY OF SUSANVILLE | 4-93076 7/10/23 $312.00 | 01005437 | CL848472 | $312.00 | |
| 07/20/23 | 536 | 0950 | | 3002807 | | 186 | CITY OF SUSANVILLE | 5-116237 7/10/23 $364 | 01005437 | CL848472 | $364.00 | |
| 07/20/23 | 536 | 0950 | | 3002807 | | 186 | CITY OF SUSANVILLE | 6-139432 7/10/23 $416 | 01005437 | CL848472 | $416.00 | |
| 08/17/23 | 536 | 0950 | | 3002807 | | 15504 | ALAN VAUGHAN | 046148 7/20/23 CUST1787 HLVRA | 01006277 | CL849451 | $40.00 | |
| 09/26/23 | 536 | 0950 | | 3002807 | | 15504 | ALAN VAUGHAN | 046399 8/20/23 CUST#1787 | 01007364 | CL850783 | $40.00 | |
| 10/27/23 | 536 | 0950 | | 3002807 | | 15504 | ALAN VAUGHAN | 046763 9/20/23 HLVRA | 01008424 | CL851933 | $40.00 | |
| | | | | | | | | **Account 5360950 3002807** | | **Total:** | **$1,252.00** | |
| 07/20/23 | 536 | 0950 | | 3003010 | | 515 | LMUD | ACC 390772 5/20-6/20/23 HLVRA | 01005429 | CL848464 | $2,099.42 | |
| 09/07/23 | 536 | 0950 | | 3003010 | | 515 | LMUD | ACC390772 7/20&8/20/23 HLVRA | 01006818 | CL850154 | $4,369.37 | |
| 09/26/23 | 536 | 0950 | | 3003010 | | 515 | LMUD | ACC390772 8/20-9/20/23 HLVRA | 01007367 | CL850786 | $2,099.42 | |
| 11/14/23 | 536 | 0950 | | 3003010 | | 515 | LMUD | ACC390772 9/20-10/20/23 | 01008812 | CL852416 | $2,066.58 | |
| 11/30/23 | 536 | 0950 | | 3003010 | | 515 | LMUD | ACC390772 10/20-11/20/23 HLVRA | 01009315 | CL852906 | $1,770.94 | |
| | | | | | | | | **Account 5360950 3003010** | | **Total:** | **$12,405.73** | |
| 07/20/23 | 536 | 0950 | | 3003030 | | 841 | SUSANVILLE SANITARY DISTRICT | ACC1/640800-1 7/1-8/31/23 | 01005438 | CL848473 | $156.00 | |

# County of Lassen
# Expenditure Detail with Account Totals



| Date | FD | BU | CC | Acct | Prog | Vendor | Vendor Name | Description | WT # | DOC # | Amount | * |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 09/26/23 | 536 | 0950 | | 3003030 | | 841 | SUSANVILLE SANITARY DISTRICT | ACC1/640800-1 9/1-10/31/23 | 01007370 | CL850789 | $156.00 | |
| 11/30/23 | 536 | 0950 | | 3003030 | | 841 | SUSANVILLE SANITARY DISTRICT | ACC1/640800-1 11/1-12/31/23 | 01009317 | CL852908 | $156.00 | |
| | | | | | | | | **Account 5360950 3003030** | | **Total:** | **$468.00** | |
| 07/20/23 | 536 | 0950 | | 3003040 | | 12356 | C&S WASTE SOLUTIONS | 175103937U037 JULY'23 HLVRA | 01005421 | CL848456 | $29.81 | |
| 08/17/23 | 536 | 0950 | | 3003040 | | 12356 | C&S WASTE SOLUTIONS | 175159643U037 AUG'23 HLVRA | 01006275 | CL849449 | $225.04 | |
| 09/26/23 | 536 | 0950 | | 3003040 | | 12356 | C&S WASTE SOLUTIONS | 175289147U037 SEPT'23 ACC4037- | 01007363 | CL850782 | $225.04 | |
| 10/27/23 | 536 | 0950 | | 3003040 | | 12356 | C&S WASTE SOLUTIONS | 175359565U037 OCT'23 HLVRA | 01008423 | CL851932 | $225.04 | |
| 11/30/23 | 536 | 0950 | | 3003040 | | 12356 | C&S WASTE SOLUTIONS | 175431643U37 NOV'23 HLVRA | 01009312 | CL852902 | $225.04 | |
| | | | | | | | | **Account 5360950 3003040** | | **Total:** | **$929.97** | |
| 07/20/23 | 536 | 0950 | | 3003050 | | 186 | CITY OF SUSANVILLE | ACC105.0022.00.00 JUNE'23 | 01005437 | CL848472 | $13.27 | |
| 12/04/23 | 536 | 0950 | | 3003050 | | 186 | CITY OF SUSANVILLE | 10500220000 10/1-10/31 $9.64 | 01009389 | CL852976 | $9.64 | |
| 12/04/23 | 536 | 0950 | | 3003050 | | 186 | CITY OF SUSANVILLE | 10500220000 7/1-7/31/23 $17.23 | 01009389 | CL852976 | $17.23 | |
| 12/04/23 | 536 | 0950 | | 3003050 | | 186 | CITY OF SUSANVILLE | 10500220000 8/1-8/31 $15.25 | 01009389 | CL852976 | $15.25 | |
| | | | | | | | | **Account 5360950 3003050** | | **Total:** | **$55.39** | |
| 07/20/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | ACC105.0022.00.00 JUNE'23 | 01005437 | CL848472 | $379.09 | |
| 12/04/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | 10500220000 10/1-10/31$2140.48 | 01009389 | CL852976 | $2,140.48 | |
| 12/04/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | 10500220000 7/1-7/31 $2140.48 | 01009389 | CL852976 | $2,140.48 | |
| 12/04/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | 10500220000 8/1-8/31 $2214.39 | 01009389 | CL852976 | $2,214.39 | |
| 12/04/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | 10500220000 9/1-9/30 $10.63 | 01009389 | CL852976 | $10.63 | |
| 12/04/23 | 536 | 0950 | | 3003060 | | 186 | CITY OF SUSANVILLE | 10500220000 9/1-9/30 $2222.60 | 01009389 | CL852976 | $2,222.60 | |
| | | | | | | | | **Account 5360950 3003060** | | **Total:** | **$9,107.67** | |
| 07/20/23 | 536 | 0950 | | 3005500 | | 14102 | ALPINE BEVERAGE, LLC | 140509 6/19/23 $365.40 | 01005419 | CL848454 | $365.40 | |
| 07/20/23 | 536 | 0950 | | 3005500 | | 14102 | ALPINE BEVERAGE, LLC | 141148 6/28/23 HLVRA | 01005419 | CL848454 | $289.00 | |
| 07/20/23 | 536 | 0950 | | 3005500 | | 14102 | ALPINE BEVERAGE, LLC | 141967 7/11/23 $508.40 | 01005419 | CL848454 | $508.40 | |
| 08/17/23 | 536 | 0950 | | 3005500 | | 14102 | ALPINE BEVERAGE, LLC | 142582 7/18/23 hlvra | 01006274 | CL849448 | $286.00 | |
| 09/07/23 | 536 | 0950 | | 3005500 | | 14102 | ALPINE BEVERAGE, LLC | 144305 8/14/23 CUST50365 HLVRA | 01006817 | CL850153 | $138.00 | |
| | | | | | | | | **Account 5360950 3005500** | | **Total:** | **$1,586.80** | |
| 07/20/23 | 536 | 0950 | | 3006100 | | 186 | CITY OF SUSANVILLE | RMB POOL CREDIT CARD MAY'23 | 01005437 | CL848472 | $857.07 | |
| 09/26/23 | 536 | 0950 | | 3006100 | | 1598 | WESTERN NEVADA SUPPLY CO | 19810121 6/21/23 $89.83 | 01007371 | CL850790 | $89.83 | |
| 09/26/23 | 536 | 0950 | | 3006100 | | 1598 | WESTERN NEVADA SUPPLY CO | 69786013 6/8/23 $74.65 | 01007371 | CL850790 | $74.65 | |
| 09/26/23 | 536 | 0950 | | 3006100 | | 1598 | WESTERN NEVADA SUPPLY CO | 69793773 6/9/23 $92.75 | 01007371 | CL850790 | $92.75 | |
| | | | | | | | | **Account 5360950 3006100** | | **Total:** | **$1,114.30** | |

# County of Lassen
# Expenditure Detail with Account Totals



| Date | FD | BU | CC | Acct | Prog | Vendor | Vendor Name | Description | WT # | DOC # | Amount | * |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | **Total Budget Year Expenditures:** | | | **$186,211.44** | |
| | | | | | | | | **Grand Total:** | | | **$186,211.44** | |

| Fund | B/U | C/C | Account | Account Name | Opening Balance | YTD Activity | Balance | Status |
|---|---|---|---|---|---|---|---|---|
| 536 | | | 0100000 | HONEY LAKE VALLEY RECREATION | $93,357.35 | $92,047.26 | $185,404.61 | |
| 536 | | | 0107000 | ACCOUNTS RECEIVABLE | $0.00 | ($34,075.00) | ($34,075.00) | |
| 536 | | | 0161000 | LAND | $2,721.50 | $0.00 | $2,721.50 | |
| 536 | | | 0162000 | BUILDINGS AND IMPROVEMENTS | $3,190,173.72 | $0.00 | $3,190,173.72 | |
| 536 | | | 0163000 | ACCUMULATED DEPRE-BLDGS & IMPR | ($401,324.51) | $0.00 | ($401,324.51) | |
| 536 | | | 0164000 | EQUIPMENT | $36,081.80 | $0.00 | $36,081.80 | |
| 536 | | | 0165000 | ACCUMULATED DEPRE - EQUIPMENT | ($19,243.97) | $0.00 | ($19,243.97) | |
| 536 | | | 0203000 | ACCOUNTS PAYABLE | $0.00 | $27,489.00 | $27,489.00 | |
| 536 | | | 7244000 | INVESTMENTS IN NET ASSETS | ($2,808,408.64) | $0.00 | ($2,808,408.64) | |
| 536 | | | 7500000 | FUND BALANCE AVAILABLE | ($93,357.25) | $6,586.00 | ($86,771.25) | |
| 536 | | | 9100000 | ESTIMATED REVENUES | $0.00 | $339,960.00 | $339,960.00 | |
| 536 | | | 9300000 | APPROPRIATIONS | $0.00 | ($374,520.00) | ($374,520.00) | |
| 536 | | | 9600000 | BUDGETARY FUND BALANCE | $0.00 | $34,560.00 | $34,560.00 | |
| 536 | 0950 | | 2003000 | INTEREST | | ($1,825.19) | | |
| 536 | 0950 | | 2003203 | DAILY PASSES | | ($24,543.50) | | |
| 536 | 0950 | | 2003206 | SWIM TEAM ACADEMY | | ($7,260.00) | | |
| 536 | 0950 | | 2003214 | SUMMER PASSES | | ($15,910.00) | | |
| 536 | 0950 | | 2007400 | OTHER-GOVERNMENTAL AGENCIES | | ($160,000.00) | | |
| 536 | 0950 | | 2010611 | SWIM LESSONS | | ($39,618.00) | | |
| 536 | 0950 | | 2010660 | DAILY PROGRAMS | | ($2,078.00) | | |
| 536 | 0950 | | 2010661 | PARTYS AND SPECIAL EVENTS | | ($7,450.00) | | |
| 536 | 0950 | | 2010662 | CONSESSIONS | | ($3,697.50) | | |
| 536 | 0950 | | 2010663 | SCHOOL RENTALS | | ($992.45) | | |
| 536 | 0950 | | 2010665 | 10 PUNCH CARDS | | ($6,682.56) | | |
| 536 | 0950 | | 2010667 | MONTHLY PROGRAMS | | ($4,701.50) | | |
| 536 | 0950 | | 2011200 | MISCELLANEOUS | | ($3,500.00) | | |
| | | | | **TOTAL REVENUES** | | | **($278,258.70)** | |
| 536 | 0950 | | 3001150 | SAFETY EQUIPMENT AND CLOTHING | | $1,732.94 | | |
| 536 | 0950 | | 3001200 | COMMUNICATIONS | | $1,190.61 | | |
| 536 | 0950 | | 3001400 | JANITORIAL SUPPLIES | | $787.93 | | |
| 536 | 0950 | | 3001500 | INSURANCE | | $11,124.50 | | |
| 536 | 0950 | | 3001705 | MAINTENANCE - POOL | | $22,353.10 | | |
| 536 | 0950 | | 3002200 | OFFICE EXPENSE | | $490.19 | | |

| Fund | B/U | C/C | Account | Account Name | Opening Balance | YTD Activity | Balance | Status |
|---|---|---|---|---|---|---|---|---|
| 536 | 0950 | | 3002300 | PROFESSIONAL & SPECIALIZED SV | | $9,859.64 | | |
| 536 | 0950 | | 3002359 | CONTRACT FOR POOL STAFF | | $103,050.17 | | |
| 536 | 0950 | | 3002800 | SPECIAL DEPARTMENTAL EXPENSE | | $2,025.00 | | |
| 536 | 0950 | | 3002801 | COUNTY WIDE COST ALLOCATION PL | | $6,677.50 | | |
| 536 | 0950 | | 3002807 | ELECTRONIC SURVEILANCE | | $1,252.00 | | |
| 536 | 0950 | | 3003010 | ELECTRICITY | | $12,405.73 | | |
| 536 | 0950 | | 3003030 | SEWER | | $468.00 | | |
| 536 | 0950 | | 3003040 | GARBAGE | | $929.97 | | |
| 536 | 0950 | | 3003050 | NATURAL GAS | | $55.39 | | |
| 536 | 0950 | | 3003060 | GEOTHERMAL | | $9,107.67 | | |
| 536 | 0950 | | 3005500 | STORE/CONSESSION PURCHASES | | $1,586.80 | | |
| 536 | 0950 | | 3006100 | BUILDING & IMPROVEMENTS | | $1,114.30 | | |
| | | | | **TOTAL EXPENDITURES** | | | **$186,211.44** | |
| | | | | **FUND TOTAL** | **$0.00** | **$0.00** | **$0.00** | |

# County of Lassen
# Revenue Account Detail



| Date | FD | B/U | C/C | Account | Program | Vendor | Vendor Name | Description | Warrant Number | DOC # | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 10/01/2023 | 536 | 0950 | | 2003000 | | 0 | UNASSIGNED VENDOR | JUL-SEP INTEREST APPORTIONMENT | | JE000402 | ($945.79) |
| 01/01/2024 | 536 | 0950 | | 2003000 | | 0 | UNASSIGNED VENDOR | OCT-DEC INTEREST APPORTIONMENT | | JE001161 | ($879.40) |
| 08/15/2023 | 536 | 0950 | | 2003203 | | 0 | UNASSIGNED VENDOR | Daily Passes | | DP159118 | ($1,393.00) |
| 08/16/2023 | 536 | 0950 | | 2003203 | | 0 | UNASSIGNED VENDOR | Daily Passes | | DP159164 | ($8,562.00) |
| 08/16/2023 | 536 | 0950 | | 2003203 | | 0 | UNASSIGNED VENDOR | Family Swim | | DP159164 | ($412.00) |
| 09/08/2023 | 536 | 0950 | | 2003203 | | 0 | UNASSIGNED VENDOR | Daily Passes | | DP159592 | ($11,574.50) |
| 09/08/2023 | 536 | 0950 | | 2003203 | | 0 | UNASSIGNED VENDOR | Family Swim | | DP159592 | ($2,602.00) |
| 08/16/2023 | 536 | 0950 | | 2003206 | | 0 | UNASSIGNED VENDOR | Lassen Volcanoes | | DP159164 | ($4,500.00) |
| 09/08/2023 | 536 | 0950 | | 2003206 | | 0 | UNASSIGNED VENDOR | Lassen Aquatics | | DP159592 | ($2,760.00) |
| 08/15/2023 | 536 | 0950 | | 2003214 | | 0 | UNASSIGNED VENDOR | Summer Passes | | DP159118 | ($5,430.00) |
| 08/16/2023 | 536 | 0950 | | 2003214 | | 0 | UNASSIGNED VENDOR | Summer Passes | | DP159164 | ($9,685.00) |
| 09/08/2023 | 536 | 0950 | | 2003214 | | 0 | UNASSIGNED VENDOR | Summer Passes | | DP159592 | ($795.00) |
| 10/05/2023 | 536 | 0950 | | 2007400 | | 0 | UNASSIGNED VENDOR | 23/24 CITY ANNUAL CONTRIB. | | DP160088 | ($80,000.00) |
| 12/22/2023 | 536 | 0950 | | 2007400 | | 0 | UNASSIGNED VENDOR | PER 23/24 BUDGET TO POOL | | JE001061 | ($80,000.00) |
| 08/15/2023 | 536 | 0950 | | 2010611 | | 0 | UNASSIGNED VENDOR | Swim Lessons | | DP159118 | ($32,620.00) |
| 08/16/2023 | 536 | 0950 | | 2010611 | | 0 | UNASSIGNED VENDOR | Swim Lessons | | DP159164 | ($4,140.00) |
| 09/08/2023 | 536 | 0950 | | 2010611 | | 0 | UNASSIGNED VENDOR | Swim Lessons | | DP159592 | ($2,858.00) |
| 08/15/2023 | 536 | 0950 | | 2010660 | | 0 | UNASSIGNED VENDOR | Daily Programs | | DP159118 | ($1,119.00) |
| 08/16/2023 | 536 | 0950 | | 2010660 | | 0 | UNASSIGNED VENDOR | Daily Programs | | DP159164 | ($465.00) |
| 09/08/2023 | 536 | 0950 | | 2010660 | | 0 | UNASSIGNED VENDOR | Daily Programs | | DP159592 | ($494.00) |
| 08/15/2023 | 536 | 0950 | | 2010661 | | 0 | UNASSIGNED VENDOR | Parties/Events | | DP159118 | ($2,150.00) |

# County of Lassen
# Revenue Account Detail



| Date | FD | B/U | C/C | Account | Program | Vendor | Vendor Name | Description | Warrant Number | DOC # | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 08/16/2023 | 536 | 0950 | | 2010661 | | 0 | UNASSIGNED VENDOR | Parties/Events | | DP159164 | ($2,025.00) |
| 09/08/2023 | 536 | 0950 | | 2010661 | | 0 | UNASSIGNED VENDOR | Parties/Events | | DP159592 | ($3,275.00) |
| 08/15/2023 | 536 | 0950 | | 2010662 | | 0 | UNASSIGNED VENDOR | Concessions | | DP159118 | ($46.00) |
| 08/16/2023 | 536 | 0950 | | 2010662 | | 0 | UNASSIGNED VENDOR | Concessions | | DP159164 | ($1,460.50) |
| 09/08/2023 | 536 | 0950 | | 2010662 | | 0 | UNASSIGNED VENDOR | Concessions | | DP159592 | ($2,191.00) |
| 08/15/2023 | 536 | 0950 | | 2010663 | | 0 | UNASSIGNED VENDOR | School Rentals | | DP159118 | ($492.45) |
| 08/16/2023 | 536 | 0950 | | 2010663 | | 0 | UNASSIGNED VENDOR | School Rentals | | DP159164 | ($500.00) |
| 08/15/2023 | 536 | 0950 | | 2010665 | | 0 | UNASSIGNED VENDOR | 10 Punch Cards | | DP159118 | ($1,756.00) |
| 08/16/2023 | 536 | 0950 | | 2010665 | | 0 | UNASSIGNED VENDOR | 10 Punch Card | | DP159164 | ($2,794.00) |
| 09/08/2023 | 536 | 0950 | | 2010665 | | 0 | UNASSIGNED VENDOR | 10 Punch Card | | DP159592 | ($1,760.00) |
| 09/08/2023 | 536 | 0950 | | 2010665 | | 0 | UNASSIGNED VENDOR | 10 Punch Cards | | DP159593 | ($372.56) |
| 08/15/2023 | 536 | 0950 | | 2010667 | | 0 | UNASSIGNED VENDOR | Monthly Programs | | DP159118 | ($2,317.50) |
| 08/16/2023 | 536 | 0950 | | 2010667 | | 0 | UNASSIGNED VENDOR | Monthly Programs | | DP159164 | ($1,377.00) |
| 09/08/2023 | 536 | 0950 | | 2010667 | | 0 | UNASSIGNED VENDOR | Monthly Programs | | DP159592 | ($1,007.00) |
| 08/15/2023 | 536 | 0950 | | 2011200 | | 0 | UNASSIGNED VENDOR | Misc (Sponsorships) | | DP159118 | ($3,000.00) |
| 09/08/2023 | 536 | 0950 | | 2011200 | | 0 | UNASSIGNED VENDOR | Misc (Sponsorships) | | DP159592 | ($500.00) |
| | | | | | | | | | | | **($278,258.70)** |

Fiscal Year 2024 As of 1/9/2024

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

# County of Lassen
# Budget Status

User: shranac

Percent of Year Elapsed 53 %

| Account | Account Name | Adopted Appropriation | Adjusted Appropriation | Expenditures | Outstanding Encumbrance | Unencumbered Balance | Percent Approp Used |
|---|---|---|---|---|---|---|---|
| **3020** | **SERVICES AND SUPPLIES** | | | | | | |
| 3001150 | SAFETY EQUIPMENT AND CLOTHING | $1,500.00 | $1,500.00 | $1,732.94 | $0.00 | ($232.94) | 116% |
| 3001200 | COMMUNICATIONS | $2,700.00 | $2,700.00 | $1,190.61 | $0.00 | $1,509.39 | 44% |
| 3001400 | HOUSEHOLD EXPENSES | $2,000.00 | $2,000.00 | $787.93 | $0.00 | $1,212.07 | 39% |
| 3001500 | INSURANCE | $22,660.00 | $22,660.00 | $11,124.50 | $0.00 | $11,535.50 | 49% |
| 3001705 | MAINTENANCE - POOL | $31,000.00 | $31,000.00 | $22,353.10 | $0.00 | $8,646.90 | 72% |
| 3002200 | OFFICE EXPENSE | $2,000.00 | $2,000.00 | $490.19 | $0.00 | $1,509.81 | 25% |
| 3002300 | PROFESSIONAL & SPECIALIZED SV | $30,000.00 | $30,000.00 | $9,859.64 | $0.00 | $20,140.36 | 33% |
| 3002359 | CONTRACT FOR STAFF SERVICES | $211,000.00 | $211,000.00 | $103,050.17 | $0.00 | $107,949.83 | 49% |
| 3002400 | PUBLICATIONS AND LEGAL NOTICES | $500.00 | $500.00 | $0.00 | $0.00 | $500.00 | 0% |
| 3002701 | NON-CAPITALIZED EQUIPMENT | $5,000.00 | $5,000.00 | $0.00 | $0.00 | $5,000.00 | 0% |
| 3002800 | SPECIAL DEPARTMENTAL EXPENSE | $0.00 | $0.00 | $2,025.00 | $0.00 | ($2,025.00) | 0% |
| 3002801 | COUNTY WIDE COST ALLOCATION PL | $6,960.00 | $6,960.00 | $6,677.50 | $0.00 | $282.50 | 96% |
| 3002807 | ELECTRONIC SURVEILANCE | $1,000.00 | $1,000.00 | $1,252.00 | $0.00 | ($252.00) | 125% |
| 3002901 | CONFERENCES AND TRAINING | $3,500.00 | $3,500.00 | $0.00 | $0.00 | $3,500.00 | 0% |
| 3003010 | UTILITIES-LIGHTS | $20,500.00 | $20,500.00 | $12,405.73 | $0.00 | $8,094.27 | 61% |
| 3003030 | UTILITIES-SEWER | $1,000.00 | $1,000.00 | $468.00 | $0.00 | $532.00 | 47% |
| 3003040 | UTILITIES-GARBAGE | $1,500.00 | $1,500.00 | $929.97 | $0.00 | $570.03 | 62% |
| 3003050 | UTILITIES-NATURAL GAS | $200.00 | $200.00 | $55.39 | $0.00 | $144.61 | 28% |
| 3003060 | GEOTHERMAL | $15,000.00 | $15,000.00 | $9,107.67 | $0.00 | $5,892.33 | 61% |
| | **Major Object Total** | **$358,020.00** | **$358,020.00** | **$183,510.34** | **$0.00** | **$174,509.66** | **51 %** |
| **3030** | **OTHER CHARGES** | | | | | | |
| 3005500 | STORE/CONSESSION PURCHASES | $5,000.00 | $5,000.00 | $1,586.80 | $0.00 | $3,413.20 | 32% |

Fiscal Year 2024 As of 1/9/2024

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

# County of Lassen Budget Status

User: shranac

Percent of Year Elapsed 53 %

| Account | Account Name | Adopted Appropriation | Adjusted Appropriation | Expenditures | Outstanding Encumbrance | Unencumbered Balance | Percent Approp Used |
|---|---|---|---|---|---|---|---|
| 3005501 | RECREATION ACTIVITY SUPPLIES | $500.00 | $500.00 | $0.00 | $0.00 | $500.00 | 0% |
| | **Major Object Total** | **$5,500.00** | **$5,500.00** | **$1,586.80** | **$0.00** | **$3,913.20** | **29 %** |
| **3040** | **FIXED ASSETS** | | | | | | |
| 3006100 | BUILDING & IMPROVEMENTS | $11,000.00 | $11,000.00 | $1,114.30 | $0.00 | $9,885.70 | 10% |
| | **Major Object Total** | **$11,000.00** | **$11,000.00** | **$1,114.30** | **$0.00** | **$9,885.70** | **10 %** |
| | **Cost Center Total** | **$374,520.00** | **$374,520.00** | **$186,211.44** | **$0.00** | **$188,308.56** | **50 %** |
| | **Budget Unit Total** | **$374,520.00** | **$374,520.00** | **$186,211.44** | **$0.00** | **$188,308.56** | **50 %** |
| | **Fund Total** | **$374,520.00** | **$374,520.00** | **$186,211.44** | **$0.00** | **$188,308.56** | **50 %** |

**AGENDA ITEM NO. 7.C**
**Action Item**

## HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

**Submitted By:** Reesa Rice, Public Works

**Action Date:** January 16, 2024

**SUBJECT:** Mid-year budget review & adoption

**PRESENTED BY:** Reesa Rice, Pool Director

**SUMMARY:** Provided for the board's approval is an amended mid-year budget. The following changes have been made:

Revenues:

- $58,357 Increase in Fund Balance Carryover
- $7,000 Decrease Monthly Programming

Expenses

- $1,000 Increase for Safety Equipment and Supplies (Acct# 3001150)
- $12,000 Increase for Maintenance (Acct# 3001705)
- $1,000 Increase for Surveillance (Acct# 3002807)
- $5,000 Increase for Electric (Acct#3003010)
- $4,000 Increase for Building and Equipment (Acct# 3006100)
- $10,000 Fund the 534 Fund
- $5,000 Fund the 535 Fund

**FISCAL IMPACT:** $58,357 Increase in Revenues and $38,000 increase in Expenses

**ACTION REQUESTED:** Motion to approve the amended 2023 2024 Fiscal Budget

**ATTACHMENTS:**
Res. No. 24-57 Amended 2023 2024 Budget.pdf
2023 2024 Budget.pdf
Amended 2023 2024 Budget.pdf

**RESOLUTION NUMBER 24-57**
**A RESOLUTION OF THE HONEY LAKE VALLEY RECREATION AUTHORITY**
**AMENDING THE HONEY LAKE VALLEY RECREATION AUTHORITY**
**FISCAL YEAR 2023/2024 BUDGET**

**WHEREAS,** the Honey Lake Valley Recreation Authority (HLVRA) adopted the fiscal year 2023/2024 budget on June 20th, 2023, which is attached hereto as Attachment 1; and

**WHEREAS,** HLVRA staff has determined the need to make changes to the adopted budget; and

**WHEREAS,** the HLVRA Board reviewed the proposed amended budget, which is attached hereto as Attachment 2, at the January 16th meeting, and approves the amended budget.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Honey Lake Valley Recreation Authority hereby approves and adopts the amended budget for the 2023/2024 fiscal year, as set forth in Attachment 2 hereto.

Approved: _____
Thomas Herrera, President

Attest: _____
Marci Rojas, Secretary

The foregoing **Resolution Number 24-57** was approved and adopted at a regular meeting of the Honey Lake Valley Recreation Authority held on the 16th day of January 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINING:

_____
Marci Rojas, Secretary

# 2023/2024 Budget -Honey Lake Valley Community Pool

Resolution No. 23-54

| Acct # | Revenues: | | | |
|---|---|---|---|---|
| 2003203 | Daily Passes (Public Swim) | | $36,700.00 | |
| 2003206 | Lassen Aquatics (Swim Team) | | $7,260.00 | |
| 2003214 | Summer Passes | | $19,300.00 | |
| 2007400 | City/County- Annual Contribution | | $160,000.00 | |
| 2010611 | Swim Lessons | | $45,000.00 | |
| 2010660 | Programming Daily | | $4,500.00 | |
| 2010661 | Parties/Events Rentals | | $6,300.00 | |
| 2010662 | Concession Revenues | | $6,000.00 | |
| 2010663 | School Rentals | | $12,000.00 | |
| 2010664 | LHS Swim Team | | $5,500.00 | |
| 2010665 | Punch Cards | | $11,000.00 | |
| 2010667 | Programming Monthly | | $19,000.00 | |
| 2010688 | LCC Adaptive PE Class | | $2,400.00 | |
| 2011200 | Miscellaneous (lock rentals etc) | | $0.00 | |
| 2011300 | Donations/Contributions | | $5,000.00 | |
| | Transfer from Fund Balance | | $35,000.00 | |
| | Total Revenues | | $374,960.00 | |

| | **Expenses: (for fiscal year)** | | | |
|---|---|---|---|---|
| | **SERVICES** | | | |
| 3002300 | Professional & Specialized Services (City staff time/Auditors/Attorney/CAPRI Dues) | | $30,000.00 | Resolution 20-39 |
| 3002400 | Publications/Marketing/Legal Notices | | $500.00 | |
| 3002801 | County Wide Allocation | | $6,959.86 | |
| | | | | |
| | **SUPPLIES** | | | |
| 3001150 | Safety Equipment & supplies | | $1,500.00 | |
| 3001400 | Janitorial Supplies | | $2,000.00 | |
| 3001705 | Maintenance (Chemicals, etc...) | | $31,000.00 | |
| 3002200 | Office Supplies | | $2,000.00 | |
| 3005500 | Concession Items | | $5,000.00 | |
| 3005501 | Recreational Activity Supplies | | $500.00 | |
| | | | | |
| | **UTILITIES** | | | |
| 3001200 | Communications (Phone & Internet) | | $2,700.00 | |
| 3002807 | Surveilence | | $1,000.00 | |
| 3003010 | Electric | | $20,500.00 | |
| 3003030 | Sewer | | $1,000.00 | |
| 3003040 | Trash Service | | $1,500.00 | |
| 3003050 | Natural Gas | | $200.00 | |
| 3003060 | Geothermal | | $15,000.00 | |
| | | | | |
| | **FIXED ASSETS** | | | |
| | **Building and Improvement** | | | |
| 3002701 | Non- Capitalized Equipment | | $5,000.00 | |
| 3004900 | Depreciation Costs | | $0.00 | |
| 3006050 | **Landscaping and Improvements including:** | | $0.00 | |
| | | | | |
| 3006100 | Building and Equipment | | $11,000.00 | Resolution 21-42 |
| | | | | |
| | **STAFFING** | | | |
| 3002359 | Staffing (Pool Employees) | | $211,000.00 | Resolution 20-39 |
| 3002901 | Training - Certifications | | $3,500.00 | |
| | | | | |
| | **ANNUAL LAND EXPENSES** | | | |
| 3001500 | Insurance Costs | | $22,660.00 | |
| | | | | |
| | Total Expenses (Line Items) | | $374,519.86 | |
| 3010000 | **Provisions for Contingencies** | | $0.00 | |
| | | | | |
| 3007000 | Transfer Out to Facility Sustainability Fund (534) | | $0.00 | Resolution 19-34 |
| 3007000 | Transfer Out to Facility Improvement Fund (535) | | $0.00 | Resolution 19-33 |
| | | | | |
| | Expense Total | | $374,519.86 | |
| | | | | |
| | Revenue Over (Under) Expenses | | $440.14 | |

Attachment 2

# Amended 2023/2024 Budget -Honey Lake Valley Community Pool

Resolution No. 24-57

| Acct # | Revenues: | | | |
|---|---|---|---|---|
| 2003203 | Daily Passes (Public Swim) | | $36,700.00 | |
| 2003206 | Lassen Aquatics (Swim Team) | | $7,260.00 | |
| 2003214 | Summer Passes | | $19,300.00 | |
| 2007400 | City/County- Annual Contribution | | $160,000.00 | |
| 2010611 | Swim Lessons | | $45,000.00 | |
| 2010660 | Programming Daily | | $4,500.00 | |
| 2010661 | Parties/Events Rentals | | $6,300.00 | |
| 2010662 | Concession Revenues | | $6,000.00 | |
| 2010663 | School Rentals | | $12,000.00 | |
| 2010664 | LHS Swim Team | | $5,500.00 | |
| 2010665 | Punch Cards | | $11,000.00 | |
| 2010667 | Programming Monthly | | $12,500.00 | |
| 2010688 | LCC Adaptive PE Class | | $2,400.00 | |
| 2011200 | Miscellaneous (lock rentals etc) | | $0.00 | |
| 2011300 | Donations/Contributions (sponsorship banners) | | $5,000.00 | |
| | Transfer from Fund Balance | | $93,357.00 | |
| | Total Revenues | | $426,817.00 | |

| | **Expenses: (for fiscal year)** | | | |
|---|---|---|---|---|
| | **SERVICES** | | | |
| 3002300 | Professional & Specialized Services (City staff time/Auditors/Attorney/CAPRI Dues) | | $30,000.00 | Resolution 20-39 |
| 3002400 | Publications/Marketing/Legal Notices | | $500.00 | |
| 3002801 | County Wide Allocation | | $6,959.86 | |
| | | | | |
| | **SUPPLIES** | | | |
| 3001150 | Safety Equipment & supplies | | $2,500.00 | |
| 3001400 | Janitorial Supplies | | $2,000.00 | |
| 3001705 | Maintenance (Chemicals, etc...) | | $43,000.00 | |
| 3002200 | Office Supplies | | $2,000.00 | |
| 3005500 | Concession Items | | $5,000.00 | |
| 3005501 | Recreational Activity Supplies | | $500.00 | |
| | | | | |
| | **UTILITIES** | | | |
| 3001200 | Communications (Phone & Internet) | | $2,700.00 | |
| 3002807 | Surveilence | | $2,000.00 | |
| 3003010 | Electric | | $25,500.00 | |
| 3003030 | Sewer | | $1,000.00 | |
| 3003040 | Trash Service | | $1,500.00 | |
| 3003050 | Natural Gas | | $200.00 | |
| 3003060 | Geothermal | | $15,000.00 | |
| | | | | |
| | **FIXED ASSETS** | | | |
| | **Building and Improvement** | | | |
| 3002701 | Non- Capitalized Equipment | | $5,000.00 | |
| 3004900 | Depreciation Costs | | $0.00 | |
| 3006050 | **Landscaping and Improvements including:** | | $0.00 | |
| | | | | |
| 3006100 | Building and Equipment | | $15,000.00 | Resolution 21-42 |
| | | | | |
| | **STAFFING** | | | |
| 3002359 | Staffing (Pool Employees) | | $211,000.00 | Resolution 20-39 |
| 3002901 | Training - Certifications | | $3,500.00 | |
| | | | | |
| | **ANNUAL LAND EXPENSES** | | | |
| 3001500 | Insurance Costs | | $22,660.00 | |
| | | | | |
| | Total Expenses (Line Items) | | $397,519.86 | |
| 3010000 | **Provisions for Contingencies** | | $0.00 | |
| | | | | |
| 3007000 | Transfer Out to Facility Sustainability Fund (534) | | $10,000.00 | Resolution 19-34 |
| 3007000 | Transfer Out to Facility Improvement Fund (535) | | $5,000.00 | Resolution 19-33 |
| | | | | |
| | Expense Total | | $412,519.86 | |
| | | | | |
| | Revenue Over (Under) Expenses | | $14,297.14 | |