CITY OF SUSANVILLE
66 N. Lassen Street • Susanville CA

Antone Jonas • Russ Brown • Tom Neely • Chris Gallagher • Thomas Herrera

Honey Lake Valley Recreation Authority

HLVRA Regular Meeting • City Council Chambers

Tuesday, February 20, 2024 – 3:00 PM

Addressing the Board

- *Any person desiring to address the Board shall first secure permission of the presiding officer.*
- *Matters under the jurisdiction of the Board, and not on the Agenda, may be addressed by the public at a time provided in the Agenda under Public Comment.*
- *The Governing Board will not take action on any subject that is not on the Agenda.*

Call meeting to Order
Roll Call of Board of Directors present

1. **AGENDA APPROVAL:(Additions and/or Deletions)**

2. **APPROVAL OF MINUTES:**

   2.A Consider approval of minutes from the January 16, 2024 HLVRA meeting

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

4. **CLOSED SESSION:**

5. **CORRESPONDENCE:**

6. **PUBLIC COMMENT: Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than to direct staff to agendize the matter at a future meeting.**

7. **MATTERS FOR BOARD CONSIDERATION:**

   7.A Consider City Reimbursement request for the period of January 6, 2024 through and including February 2, 2024 .

   7.B Consider Pool Financial Reports through January 5th, 2024.

   7.C Presentation and Review of adjusted fee schedule

   7.D Presentation and Review of the 2024 Pool Schedule Including Swim Lessons

8. **BOARD MEMBER ISSUES/REPORTS:**

9. **ADJOURNMENT**
   - ***The next regular meeting of the Honey Lake Valley Recreation Authority will be held on***

March 19, 2024 at 3:00PM.

Reports and documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours and at the meeting. These reports and documents are also available at the City's website www.cityofsusanville.net, unless there were systems problems posting to the website.

Accessibility: An interpreter for the hearing-impaired may be made available upon request to the City Clerk seventy-two hours prior to a meeting. A reader for the vision-impaired for purposes of reviewing the agenda may be made available upon request to the City Clerk. The location of this meeting is wheelchair-accessible.

I, Marci Rojas, certify that I caused to be posted notice of the regular meeting scheduled for 02/20/2024 in the areas designated on 02/16/2024.

AGENDA ITEM NO. 2.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Marci Rojas, Public Works
Action Date:	February 20, 2024
SUBJECT:	Consider approval of minutes from the January 16, 2024 HLVRA meeting
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	Attached for the HLVRA Board's review are the minutes from the January 16, 2024
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to waive oral reading and approve minutes from the January16th, 2024 HLVRA meeting

ATTACHMENTS:
20240116_hlvra meeting minutes.docx

HONEY LAKE VALLEY RECREATION AUTHORITY HLVRA
Regular Meeting Minutes TUESDAY, JANUARY 16, 2024 – 3:00 PM

This meeting was recorded and live streamed for public consumption. The below minutes are action minutes. To view the meeting recording, please visit the city's website: https://www.cityofsusanville.net/rooptown/city-council/agendas-and-minutes/

The direct link to this recording is: https://cityofsusanville.granicus.com/player/clip/292?view_id=1&redirect=true&h=14e3f655f14bafcb845752f39550daa9

Call meeting to Order

Roll Call of Board of Directors present:
Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas

Addressing the Board

1. **AGENDA APPROVAL:(Additions and/or Deletions)**

   Moved by Chris Gallagher; seconded by Russ Brown to
   Approve . Motion Carried: 5 - 0
   Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
   Voting Against: None

2. **APPROVAL OF MINUTES:**

   Moved by Antone Jonas; seconded by Chris Gallagher to
   Approve . Motion : 5 - 0
   Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
   Voting Against: None

   2.A Consider approval of minutes from the October 17, 2023 HLVRA meeting
   Motion to waive oral reading and approve minutes from the October 17th, 2023 HLVRA meeting
   20231017_HLVRA Minutes.docx

   Moved by Antone Jonas; seconded by Chris Gallagher to Approve .
   Motion Carried: 5- 0
   Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
   Voting Against: None

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS (if any): Any person may address the Board at this time upon any discussion during Closed Session.**

4. **CLOSED SESSION:**

5. **CORRESPONDENCE:**

6. **PUBLIC COMMENT:** **Any person may address the Board at this time to comment on any subject on or not on the agenda. However, the Board may not take action on an item not on the agenda other than direct staff to agendize the matter at a future meeting.**

7. MATTERS FOR BOARD CONSIDERATION:

7.A Consider City Reimbursement request for the period of September 30 , 2023 through and including January 5th, 2024.
Motion to Approve City Reimbursement Request

City Reimbursement presented by Pool Manager Reesa Rice.
01162024_city reimbursement invoice.pdf

Moved by Chris Gallagher; seconded by Russ Brown to Approve .
Motion Carried: 5- 0
Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
Voting Against: None

7.B Consider Pool Financial Reports through January 5th, 2024.
Motion to receive and file
General Ledger Summary with Rev and Exp (1).pdf Revenue Account Detail (17).pdf
Expenditure Detail with Account Totals (4).pdf
General Ledger Summary with Rev and Exp - DL (1).pdf Revenue Account Detail (16).pdf Budget Status (11).pdf

Moved by Antone Jonas; seconded by Tom Neely to Receive and File .
Motion Carried: 5- 0
Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
Voting Against: None

7.C Mid-year budget review & adoption
Motion to approve the amended 2023 2024 Fiscal Budget Res. No. 24-57 Amended 2023 2024 Budget.pdf
2023 2024 Budget.pdf
Amended 2023 2024 Budget.pdf

Moved by Chris Gallagher; seconded by Antone Jonas to Approve .
Motion Carried: 5- 0
Voting For: Thomas Herrera, Russ Brown, Tom Neely, Chris Gallagher, Antone Jonas
Voting Against: None

8. BOARD MEMBER ISSUES/REPORTS:

9. ADJOURNMENT

3:19 meeting adjourned

AGENDA ITEM NO. 7.A
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	February 20, 2024
SUBJECT:	Consider City Reimbursement request for the period of January 6, 2024 through and including February 2, 2024 .
PRESENTED BY:	Bob Godman, Executive Officer
SUMMARY:	The HLVRA has contracted with the City of Susanville to perform administrative, management, and operational services. The city has submitted a reimbursement request for both administrative and pool staff services related to the pool for the period January 6, 2024 through February 2, 2024.
FISCAL IMPACT:	$492.00 in Administrative Services and $7,176.06 in Pool staff services
ACTION REQUESTED:	Motion to Approve City Reimbursement Request

ATTACHMENTS:
02202024_City Reimbursement.pdf
02202024_City Reimbursement invoice.pdf

January 5 - February 2, 2024

Administrative	Hours	Wage		
Executive Officer	3.00	$ 79.94	$	239.82
Secretary	0.50	$ 56.43	$	28.22
Secretary	4.00	$ 40.27	$	161.08
Clerk	1.00	$ 63.00	$	63.00
Parks & Facilities Superintendent		$ 51.99	$	-
Total	8.50		$	492.12

Pool Employees	Hours	Wage		
Pool Manager	137.00	$ 52.38	$	7,176.06
Assistant Pool Manager		$ 24.71	$	-
Overtime - Asst. Manager			$	-
Pool Maintenance Worker			$	-
Head Swim Instructor	0.00	$ 19.06	$	-
Head Program Instructor		$ 17.53	$	-
Head Lifeguard		$ -	$	-
Head Lifeguard		$ 19.06	$	-
Lifeguards/Swim Instructors	0.00	(varies)		
Total	137.00		$	7,176.06

Training (Lifeguard Trainer) - travel expenses	$ -	
		$ 7,668.18

CITY OF SUSANVILLE

ADMINISTRATIVE SERVICES DEPARTMENT
66 NORTH LASSEN STREET
SUSANVILLE, CA 96130
(530) 252-5115

INVOICE

ACCT: 9003

Invoice Date: 2/20/2024

Honey Lake Valley Recreation Authority
c/o Lassen County
221 S. Roop St., Suite 1
Susanville, CA 96130

TOTAL DUE: $ 7,668.06
PAYMENT Due: Upon Receipt

SUBJECT: Reimbursement for Administrative, Management & Management & Operational Services and Associated Direct Costs

DESCRIPTION:		
Reimbursement for Administrative Services	Jan 06 - Feb 2, 2024	$ 492.00
Reimbursement for Pool Employees	Jan 06 - Feb 2, 2024	$ 7,176.06
	TOTAL DUE:	$ 7,668.06

PLEASE REMIT THE BOTTOM PORTION OF THIS INVOICE WITH YOUR PAYMENT TO THE ABOVE ADDRESS

City of Susanville Administrative Services Department
66 N. Lassen St., Susanville, CA 96130
(530) 252-5115 Fax (530) 257-4725

ACCT: 9003

HLVRA
C/O LASSEN COUNTY
221 S. ROOP ST., STE 1
SUSANVILLE, CA 96130

Amount Due: $ 7,668.06

Date of Invoice: 2/20/2024

Amount Paid: _____

AGENDA ITEM NO. 7.B
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By:	Reesa Rice, Public Works
Action Date:	February 20, 2024
SUBJECT:	Consider Pool Financial Reports through January 5th, 2024.
PRESENTED BY:	Reesa Rice, Pool Director
SUMMARY:	The financial reports for revenue and expenses through February 4, 2024, have been provided to the Board to review and to receive and file.
FISCAL IMPACT:	None
ACTION REQUESTED:	Motion to receive and file

ATTACHMENTS:
Budget Status (20).pdf
Expenditure Detail with Account Totals (12).pdf
General Ledger Summary with Rev and Exp (3).pdf
Revenue Account Detail (19).pdf
HLVRA City Invoice Tracking.pdf

Fiscal Year 2024 As of 2/15/2024

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

County of Lassen
Budget Status

User: shranac

Percent of Year Elapsed 63 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3020	**SERVICES AND SUPPLIES**						
3001150	SAFETY EQUIPMENT AND CLOTHING	$1,500.00	$1,500.00	$1,732.94	$0.00	($232.94)	116%
3001200	COMMUNICATIONS	$2,700.00	$2,700.00	$1,680.03	$0.00	$1,019.97	62%
3001400	HOUSEHOLD EXPENSES	$2,000.00	$2,000.00	$787.93	$0.00	$1,212.07	39%
3001500	INSURANCE	$22,660.00	$22,660.00	$22,249.00	$0.00	$411.00	98%
3001705	MAINTENANCE - POOL	$31,000.00	$31,000.00	$24,053.79	$0.00	$6,946.21	78%
3002200	OFFICE EXPENSE	$2,000.00	$2,000.00	$490.19	$0.00	$1,509.81	25%
3002300	PROFESSIONAL & SPECIALIZED SV	$30,000.00	$30,000.00	$12,051.54	$0.00	$17,948.46	40%
3002359	CONTRACT FOR STAFF SERVICES	$211,000.00	$211,000.00	$131,180.05	$0.00	$79,819.95	62%
3002400	PUBLICATIONS AND LEGAL NOTICES	$500.00	$500.00	$0.00	$0.00	$500.00	0%
3002701	NON-CAPITALIZED EQUIPMENT	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	0%
3002800	SPECIAL DEPARTMENTAL EXPENSE	$0.00	$0.00	$2,025.00	$0.00	($2,025.00)	0%
3002801	COUNTY WIDE COST ALLOCATION PL	$6,960.00	$6,960.00	$6,677.50	$0.00	$282.50	96%
3002807	ELECTRONIC SURVEILANCE	$1,000.00	$1,000.00	$1,372.00	$0.00	($372.00)	137%
3002901	CONFERENCES AND TRAINING	$3,500.00	$3,500.00	$0.00	$0.00	$3,500.00	0%
3003010	UTILITIES-LIGHTS	$20,500.00	$20,500.00	$15,493.29	$0.00	$5,006.71	76%
3003030	UTILITIES-SEWER	$1,000.00	$1,000.00	$624.00	$0.00	$376.00	62%
3003040	UTILITIES-GARBAGE	$1,500.00	$1,500.00	$1,372.55	$0.00	$127.45	92%
3003050	UTILITIES-NATURAL GAS	$200.00	$200.00	$55.39	$0.00	$144.61	28%
3003060	GEOTHERMAL	$15,000.00	$15,000.00	$9,107.67	$0.00	$5,892.33	61%
	Major Object Total	**$358,020.00**	**$358,020.00**	**$230,952.87**	**$0.00**	**$127,067.13**	**65 %**
3030	**OTHER CHARGES**						
3005500	STORE/CONSESSION PURCHASES	$5,000.00	$5,000.00	$1,586.80	$0.00	$3,413.20	32%

Fiscal Year 2024 As of 2/15/2024

Fund 536 HONEY LAKE VALLEY RECREATION

Budget Unit 0950 COMMUNITY POOL

Cost Center NONE

County of Lassen
Budget Status

User: shranac

Percent of Year Elapsed 63 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3005501	RECREATION ACTIVITY SUPPLIES	$500.00	$500.00	$0.00	$0.00	$500.00	0%
	Major Object Total	**$5,500.00**	**$5,500.00**	**$1,586.80**	**$0.00**	**$3,913.20**	**29 %**
3040	**FIXED ASSETS**						
3006100	BUILDING & IMPROVEMENTS	$11,000.00	$11,000.00	$1,114.30	$0.00	$9,885.70	10%
	Major Object Total	**$11,000.00**	**$11,000.00**	**$1,114.30**	**$0.00**	**$9,885.70**	**10 %**
	Cost Center Total	**$374,520.00**	**$374,520.00**	**$233,653.97**	**$0.00**	**$140,866.03**	**62 %**
	Budget Unit Total	**$374,520.00**	**$374,520.00**	**$233,653.97**	**$0.00**	**$140,866.03**	**62 %**
	Fund Total	**$374,520.00**	**$374,520.00**	**$233,653.97**	**$0.00**	**$140,866.03**	**62 %**

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/20/23	536	0950		3001150		186	CITY OF SUSANVILLE	RMB POOL CREDIT CARD MAY'23	01005437	CL848472	$1,732.94	
								Account 5360950 3001150		**Total:**	**$1,732.94**	
07/20/23	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 JULY'23 HLVRA	01005425	CL848460	$237.32	
08/17/23	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 AUG'23 HLVRA	01006279	CL849453	$237.32	
09/26/23	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 SEPT'23 HLVRA	01007365	CL850784	$227.09	
10/27/23	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 OCT'23 HLVRA	01008425	CL851934	$244.44	
11/30/23	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 NOV'23 HLVRA	01009314	CL852905	$244.44	
01/10/24	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 DEC'24 HLVRA	01010500	CL854199	$244.44	
01/30/24	536	0950		3001200		6670	FRONTIER/CITIZENS COMM CO	ACC5302510235 JAN'24 HLVRA	01011128	CL854886	$244.98	
								Account 5360950 3001200		**Total:**	**$1,680.03**	
07/20/23	536	0950		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	318938703001 6/16/23	01005433	CL848468	$351.81	
07/20/23	536	0950		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	318967952001 6/20/23 HLVRA	01005433	CL848468	$56.48	
07/20/23	536	0950		3001400		186	CITY OF SUSANVILLE	RMB POOL CREDIT CARD MAY'23	01005437	CL848472	$105.12	
08/17/23	536	0950		3001400		15609	LIFESTYLE SUSANVILLE, LLC	517360 7/12/23 HLVRA	01006288	CL849456	$82.54	
08/17/23	536	0950		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	324160688001 7/26/23 HLVRA	01006285	CL849455	$163.62	
08/17/23	536	0950		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	324161601001 7/26/23 HLVRA	01006285	CL849455	$28.36	
								Account 5360950 3001400		**Total:**	**$787.93**	
07/26/23	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	23/24 MMBR PREMIUM 1ST PYMNT	01005581	CL848741	$11,124.50	
01/10/24	536	0950		3001500		14113	CA ASSOC FOR PARKS & REC INS	6280 11/30/23 2ND 23/24 PREM	01010497	CL854195	$11,124.50	
								Account 5360950 3001500		**Total:**	**$22,249.00**	
07/20/23	536	0950		3001705		14444	KNORR SYSTEMS, INC.	203219 6/16/23 HLVRA	01005427	CL848462	$165.95	
07/20/23	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	D8819761 6/5/23 HLVRA	01005428	CL848463	$252.95	
07/20/23	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SL041789 6/5/23 HLVRA	01005428	CL848463	$2,721.72	
07/20/23	536	0950		3001705		14445	SCP DISTRIBUTORS, LLC	SM092145 7/14/23	01005428	CL848463	$9,421.78	
07/20/23	536	0950		3001705		15559	AIRGAS, INC	5500689535 6/30/23 $266.62	01005418	CL848453	$266.62	
07/20/23	536	0950		3001705		15559	AIRGAS, INC	9138964405 6/12/23 $380.11	01005418	CL848453	$380.11	
07/20/23	536	0950		3001705		15559	AIRGAS, INC	9139012521 6/12/23 $517.61	01005418	CL848453	$517.61	
07/20/23	536	0950		3001705		15559	AIRGAS, INC	9139380124 6/12/23 HLVRA	01005418	CL848453	$221.04	
07/20/23	536	0950		3001705		15559	AIRGAS, INC	9139655403 7/1/23 $679.25	01005418	CL848453	$679.25	
07/20/23	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	516374 6/8/23 HLVRA	01005436	CL848471	$265.39	
07/20/23	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	516685 6/20/23 HLVRA	01005436	CL848471	$46.73	
07/20/23	536	0950		3001705		186	CITY OF SUSANVILLE	RMB POOL CREDIT CARD MAY'23	01005437	CL848472	$703.22	
08/17/23	536	0950		3001705		15559	AIRGAS, INC	5501401712 7/31/23	01006273	CL849446	$266.62	

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
08/17/23	536	0950		3001705		15559	AIRGAS, INC	9140266382 7/20/23 HLVRA	01006273	CL849446	$688.04	
09/07/23	536	0950		3001705		15559	AIRGAS, INC	9140836891 8/7/23 HLVRA	01006816	CL850152	$752.93	
09/26/23	536	0950		3001705		15559	AIRGAS, INC	550212344 8/31/23 HLVRA	01007362	CL850781	$266.62	
09/26/23	536	0950		3001705		15559	AIRGAS, INC	9141638468 8/31/23 HLVRA	01007362	CL850781	$760.69	
09/26/23	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	518999 9/5/23 HLVRA	01007368	CL850787	$50.61	
10/27/23	536	0950		3001705		15559	AIRGAS, INC	5502838596 9/30/23 $266.62	01008422	CL851931	$266.62	
10/27/23	536	0950		3001705		15559	AIRGAS, INC	9142249303 9/20/23 $776.33	01008422	CL851931	$776.33	
10/27/23	536	0950		3001705		15559	AIRGAS, INC	9142729558 10/3/23 $519.88	01008422	CL851931	$519.88	
10/27/23	536	0950		3001705		15559	AIRGAS, INC	9142954677 10/10/23 $363.27	01008422	CL851931	$363.27	
11/30/23	536	0950		3001705		15559	AIRGAS, INC	5503555792 10/31/23 HLVRA	01009311	CL852901	$1,102.03	
11/30/23	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	520348 10/24/23 HLVRA	01009316	CL852907	$198.69	
11/30/23	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	520595 11/3/23	01009316	CL852907	$58.40	
11/30/23	536	0950		3001705		16581	TONY D. ESPARZA	LAWN SERVICE 2023 SEASON(MAY-	01009313	CL852904	$640.00	
01/10/24	536	0950		3001705		15559	AIRGAS, INC	5504367067 12/1/23 HLVRA	01010495	CL854193	$266.62	
01/10/24	536	0950		3001705		15559	AIRGAS, INC	9145069092 12/14/23	01010495	CL854193	$761.78	
01/30/24	536	0950		3001705		15559	AIRGAS, INC	5505061664 12/31/23 HLVRA	01011126	CL854884	$266.62	
01/30/24	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	517074 7/2/23 $31.92	01011131	CL854889	$31.92	
01/30/24	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	519132 9/8/23 $233.58	01011131	CL854889	$233.58	
01/30/24	536	0950		3001705		15609	LIFESTYLE SUSANVILLE, LLC	521613 12/13/23 $140.17	01011131	CL854889	$140.17	
								Account 5360950 3001705		**Total:**	**$24,053.79**	
07/20/23	536	0950		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	318937215001 6/16/23	01005433	CL848468	$405.46	
09/07/23	536	0950		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	327432181001 8/18/23 HLVRA	01006819	CL850155	$84.73	
								Account 5360950 3002200		**Total:**	**$490.19**	
07/20/23	536	0950		3002300		1353	ALPINE FIRE SERVICES, INC	06-16423 6/16/23 HLVRA	01005420	CL848455	$77.45	
07/20/23	536	0950		3002300		16155	CA ASSOC OR REC & PARKS DIST	1700 7/1/23-6/30/24 ANNUAL DUE	01005423	CL848458	$500.00	
07/20/23	536	0950		3002300		16337	PRICE PAIGE & CO,CERTIFIED	31068 5/31/23 JUNE'21 AUDIT	01005434	CL848469	$1,180.00	
07/20/23	536	0950		3002300		186	CITY OF SUSANVILLE	659930 7/10/23 ACC9003 HLVRA	01005437	CL848472	$416.00	
07/20/23	536	0950		3002300		186	CITY OF SUSANVILLE	RMB CITY STAFF TIME 4/15-5/26	01005437	CL848472	$3,859.09	
08/17/23	536	0950		3002300		15719	COLE, HUBER ATTORNEYS, LLP	43408 7/31/23 HLVRA	01006276	CL849450	$126.00	
08/17/23	536	0950		3002300		186	CITY OF SUSANVILLE	RMB GRANICUS 168706 7/17/23	01006289	CL849457	$875.89	
09/07/23	536	0950		3002300		186	CITY OF SUSANVILLE	22/23FY CITY STAFF TIME	01006820	CL850156	$14.72	
09/07/23	536	0950		3002300		186	CITY OF SUSANVILLE	23/24FY CITY STAFF TIME	01006820	CL850156	$608.11	
09/26/23	536	0950		3002300		186	CITY OF SUSANVILLE	23/24FY CITY STAFF TIME 9/15	01007369	CL850788	$1,436.74	
11/14/23	536	0950		3002300		186	CITY OF SUSANVILLE	CITY STAFF TIME 23/24FY	01008813	CL852417	$765.64	
01/10/24	536	0950		3002300		315	RONALD D REBELL	INV-5359 8/1/23 HLVRA	01010499	CL854197	$88.26	
01/30/24	536	0950		3002300		16337	PRICE PAIGE & CO,CERTIFIED	32385 12/31/23 2022AUDIT	01011130	CL854888	$1,000.00	

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
01/30/24	536	0950		3002300		186	CITY OF SUSANVILLE	23/24FY CITY STAFF TIME	01011132	CL854890	$1,103.64	
								Account 5360950 3002300		**Total:**	**$12,051.54**	
07/20/23	536	0950		3002359		186	CITY OF SUSANVILLE	RMB CITY POOL STAFF 4/15-5/26	01005437	CL848472	$19,050.34	
09/07/23	536	0950		3002359		186	CITY OF SUSANVILLE	22/23FY CITY POOL STAFF	01006820	CL850156	$8,439.00	
09/07/23	536	0950		3002359		186	CITY OF SUSANVILLE	23/24FY CITY POOL STAFFING	01006820	CL850156	$41,988.28	
09/26/23	536	0950		3002359		186	CITY OF SUSANVILLE	23/24FY CITY POOL STAFFING 9/1	01007369	CL850788	$20,978.96	
11/14/23	536	0950		3002359		186	CITY OF SUSANVILLE	CITY POOL STAFFING 23/24FY	01008813	CL852417	$12,593.59	
01/30/24	536	0950		3002359		186	CITY OF SUSANVILLE	23/24FY POOL STAFFING	01011132	CL854890	$28,129.88	
								Account 5360950 3002359		**Total:**	**$131,180.05**	
07/20/23	536	0950		3002800		99998	BRITTANY MORIN	REFUND FOR SWIM LESSON	01005432	CL848467	$130.00	
07/20/23	536	0950		3002800		99998	CANDICE WHITBY	REFUND FOR SWIM LESSONS	01005439	CL848474	$185.00	
07/20/23	536	0950		3002800		99998	HEATHER MILES	REFUND FOR SWIM LESSONS	01005431	CL848466	$125.00	
07/20/23	536	0950		3002800		99998	KACIE LOBER	REFUND FOR SWIM LESSONS	01005430	CL848465	$55.00	
07/20/23	536	0950		3002800		99998	MADISON HURLBERT	REFUND FOR SWIM LESSONS	01005426	CL848461	$65.00	
07/20/23	536	0950		3002800		99998	MAGGIE RODRIGUEZ	REFUND FOR SWIM LESSONS	01005435	CL848470	$110.00	
07/20/23	536	0950		3002800		99998	MARLEY CALVERT	REFUND FOR SWIM LESSONS	01005422	CL848457	$110.00	
08/17/23	536	0950		3002800		99998	AMANDA KLENK	REFUND SWIM LESSON HLVRA	01006283	CL849472	$110.00	
08/17/23	536	0950		3002800		99998	AMY DUFFY	REFUND SWIM LESSONS	01006278	CL849452	$65.00	
08/17/23	536	0950		3002800		99998	JESSICA GONI	REFUND SWIM LESSONS	01006280	CL849454	$110.00	
08/17/23	536	0950		3002800		99998	JESSICA RIEDEL	REFUND SWIM LESSON HLVRA	01006287	CL849475	$110.00	
08/17/23	536	0950		3002800		99998	KATELYN JACKSON	REFUND SWIM LESSON HLVRA	01006282	CL849474	$65.00	
08/17/23	536	0950		3002800		99998	MICHELLE GREER	REFUND SWIM LESSON HLVRA	01006281	CL849471	$55.00	
08/17/23	536	0950		3002800		99998	SHERRELL & DARREN MCBROOME	REFUND SWIM LESSON HLVRA	01006284	CL849470	$65.00	
08/17/23	536	0950		3002800		99998	STEPHANIE REID	REFUND SWIM LESSON HLVRA	01006286	CL849473	$125.00	
09/15/23	536	0950		3002800		99998	AMBER BRYANT	REFUND FOR SWIM LESSONS HLVRA	01007002	CL850278	$110.00	
09/26/23	536	0950		3002800		99998	ANH LA	REFUND SUMMER PASS HLVRA	01007366	CL850785	$120.00	
10/18/23	536	0950		3002800		99998	AUTUMN CARRILLO	RMB POOL RENTAL	01008174	CL851629	$250.00	
12/14/23	536	0950		3002800		99998	CARINA MOORE	4/27/22 REFUND SWIM LESSON	01009747	CL853437	$60.00	
								Account 5360950 3002800		**Total:**	**$2,025.00**	
11/08/23	536	0950		3002801		0	UNASSIGNED VENDOR	1ST QTR COST PLAN	00000001	JE000761	$3,338.75	
12/30/23	536	0950		3002801		0	UNASSIGNED VENDOR	2ND QTR 23/24 COSTPLAN	00000001	JE001165	$3,338.75	
								Account 5360950 3002801		**Total:**	**$6,677.50**	
07/20/23	536	0950		3002807		15504	ALAN VAUGHAN	045712 6/20/23 HLVRA	01005424	CL848459	$40.00	

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/20/23	536	0950		3002807		186	CITY OF SUSANVILLE	4-93076 7/10/23 $312.00	01005437	CL848472	$312.00	
07/20/23	536	0950		3002807		186	CITY OF SUSANVILLE	5-116237 7/10/23 $364	01005437	CL848472	$364.00	
07/20/23	536	0950		3002807		186	CITY OF SUSANVILLE	6-139432 7/10/23 $416	01005437	CL848472	$416.00	
08/17/23	536	0950		3002807		15504	ALAN VAUGHAN	046148 7/20/23 CUST1787 HLVRA	01006277	CL849451	$40.00	
09/26/23	536	0950		3002807		15504	ALAN VAUGHAN	046399 8/20/23 CUST#1787	01007364	CL850783	$40.00	
10/27/23	536	0950		3002807		15504	ALAN VAUGHAN	046763 9/20/23 HLVRA	01008424	CL851933	$40.00	
01/10/24	536	0950		3002807		15504	ALAN VAUGHAN	047417 11/20/23 CUST1787	01010498	CL854196	$40.00	
01/30/24	536	0950		3002807		15504	ALAN VAUGHAN	047163 10/20/23 NOV'23	01011127	CL854885	$40.00	
01/30/24	536	0950		3002807		15504	ALAN VAUGHAN	047774 12/20/23 JAN'24	01011127	CL854885	$40.00	
								Account 5360950 3002807		**Total:**	**$1,372.00**	
07/20/23	536	0950		3003010		515	LMUD	ACC 390772 5/20-6/20/23 HLVRA	01005429	CL848464	$2,099.42	
09/07/23	536	0950		3003010		515	LMUD	ACC390772 7/20&8/20/23 HLVRA	01006818	CL850154	$4,369.37	
09/26/23	536	0950		3003010		515	LMUD	ACC390772 8/20-9/20/23 HLVRA	01007367	CL850786	$2,099.42	
11/14/23	536	0950		3003010		515	LMUD	ACC390772 9/20-10/20/23	01008812	CL852416	$2,066.58	
11/30/23	536	0950		3003010		515	LMUD	ACC390772 10/20-11/20/23 HLVRA	01009315	CL852906	$1,770.94	
01/10/24	536	0950		3003010		515	LMUD	ACC390772 11/20-12/19/23 HLVRA	01010501	CL854200	$1,442.46	
01/30/24	536	0950		3003010		515	LMUD	ACC390772 12/19-1/20/24 HLVRA	01011129	CL854887	$1,645.10	
								Account 5360950 3003010		**Total:**	**$15,493.29**	
07/20/23	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	ACC1/640800-1 7/1-8/31/23	01005438	CL848473	$156.00	
09/26/23	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	ACC1/640800-1 9/1-10/31/23	01007370	CL850789	$156.00	
11/30/23	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	ACC1/640800-1 11/1-12/31/23	01009317	CL852908	$156.00	
01/30/24	536	0950		3003030		841	SUSANVILLE SANITARY DISTRICT	ACC1/640800-1 1/1-2/29/24	01011133	CL854891	$156.00	
								Account 5360950 3003030		**Total:**	**$624.00**	
07/20/23	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175103937U037 JULY'23 HLVRA	01005421	CL848456	$29.81	
08/17/23	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175159643U037 AUG'23 HLVRA	01006275	CL849449	$225.04	
09/26/23	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175289147U037 SEPT'23 ACC4037-	01007363	CL850782	$225.04	
10/27/23	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175359565U037 OCT'23 HLVRA	01008423	CL851932	$225.04	
11/30/23	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175431643U37 NOV'23 HLVRA	01009312	CL852902	$225.04	
01/10/24	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175482593U037 DEC'23 HLVRA	01010496	CL854194	$225.04	
01/10/24	536	0950		3003040		12356	C&S WASTE SOLUTIONS	175561209U037 JAN'24	01010496	CL854194	$217.54	
								Account 5360950 3003040		**Total:**	**$1,372.55**	
07/20/23	536	0950		3003050		186	CITY OF SUSANVILLE	ACC105.0022.00.00 JUNE'23	01005437	CL848472	$13.27	
12/04/23	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 10/1-10/31 $9.64	01009389	CL852976	$9.64	
12/04/23	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 7/1-7/31/23 $17.23	01009389	CL852976	$17.23	

County of Lassen
Expenditure Detail with Account Totals

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/04/23	536	0950		3003050		186	CITY OF SUSANVILLE	10500220000 8/1-8/31 $15.25	01009389	CL852976	$15.25	
								Account 5360950 3003050		**Total:**	**$55.39**	
07/20/23	536	0950		3003060		186	CITY OF SUSANVILLE	ACC105.0022.00.00 JUNE'23	01005437	CL848472	$379.09	
12/04/23	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 10/1-10/31$2140.48	01009389	CL852976	$2,140.48	
12/04/23	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 7/1-7/31 $2140.48	01009389	CL852976	$2,140.48	
12/04/23	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 8/1-8/31 $2214.39	01009389	CL852976	$2,214.39	
12/04/23	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 9/1-9/30 $10.63	01009389	CL852976	$10.63	
12/04/23	536	0950		3003060		186	CITY OF SUSANVILLE	10500220000 9/1-9/30 $2222.60	01009389	CL852976	$2,222.60	
								Account 5360950 3003060		**Total:**	**$9,107.67**	
07/20/23	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	140509 6/19/23 $365.40	01005419	CL848454	$365.40	
07/20/23	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	141148 6/28/23 HLVRA	01005419	CL848454	$289.00	
07/20/23	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	141967 7/11/23 $508.40	01005419	CL848454	$508.40	
08/17/23	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	142582 7/18/23 hlvra	01006274	CL849448	$286.00	
09/07/23	536	0950		3005500		14102	ALPINE BEVERAGE, LLC	144305 8/14/23 CUST50365 HLVRA	01006817	CL850153	$138.00	
								Account 5360950 3005500		**Total:**	**$1,586.80**	
07/20/23	536	0950		3006100		186	CITY OF SUSANVILLE	RMB POOL CREDIT CARD MAY'23	01005437	CL848472	$857.07	
09/26/23	536	0950		3006100		1598	WESTERN NEVADA SUPPLY CO	19810121 6/21/23 $89.83	01007371	CL850790	$89.83	
09/26/23	536	0950		3006100		1598	WESTERN NEVADA SUPPLY CO	69786013 6/8/23 $74.65	01007371	CL850790	$74.65	
09/26/23	536	0950		3006100		1598	WESTERN NEVADA SUPPLY CO	69793773 6/9/23 $92.75	01007371	CL850790	$92.75	
								Account 5360950 3006100		**Total:**	**$1,114.30**	
										Total Budget Year Expenditures:	**$233,653.97**	
										Grand Total:	**$233,653.97**	

County of Lassen
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	C/C	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536			0100000	HONEY LAKE VALLEY RECREATION	$93,357.35	$44,604.73	$137,962.08	
536			0107000	ACCOUNTS RECEIVABLE	$0.00	($34,075.00)	($34,075.00)	
536			0161000	LAND	$2,721.50	$0.00	$2,721.50	
536			0162000	BUILDINGS AND IMPROVEMENTS	$3,190,173.72	$0.00	$3,190,173.72	
536			0163000	ACCUMULATED DEPRE-BLDGS & IMPR	($401,324.51)	($82,185.71)	($483,510.22)	
536			0164000	EQUIPMENT	$36,081.80	$0.00	$36,081.80	
536			0165000	ACCUMULATED DEPRE - EQUIPMENT	($19,243.97)	($2,511.10)	($21,755.07)	
536			0203000	ACCOUNTS PAYABLE	$0.00	$27,489.00	$27,489.00	
536			7244000	INVESTMENTS IN NET ASSETS	($2,808,408.64)	$84,696.81	($2,723,711.83)	
536			7500000	FUND BALANCE AVAILABLE	($93,357.25)	$6,586.00	($86,771.25)	
536			9100000	ESTIMATED REVENUES	$0.00	$339,960.00	$339,960.00	
536			9300000	APPROPRIATIONS	$0.00	($374,520.00)	($374,520.00)	
536			9600000	BUDGETARY FUND BALANCE	$0.00	$34,560.00	$34,560.00	
536	0950		2003000	INTEREST		($1,825.19)		
536	0950		2003203	DAILY PASSES		($24,543.50)		
536	0950		2003206	SWIM TEAM ACADEMY		($7,260.00)		
536	0950		2003214	SUMMER PASSES		($15,910.00)		
536	0950		2007400	OTHER-GOVERNMENTAL AGENCIES		($160,000.00)		
536	0950		2010611	SWIM LESSONS		($39,618.00)		
536	0950		2010660	DAILY PROGRAMS		($2,078.00)		
536	0950		2010661	PARTYS AND SPECIAL EVENTS		($7,450.00)		
536	0950		2010662	CONSESSIONS		($3,697.50)		
536	0950		2010663	SCHOOL RENTALS		($992.45)		
536	0950		2010665	10 PUNCH CARDS		($6,682.56)		
536	0950		2010667	MONTHLY PROGRAMS		($4,701.50)		
536	0950		2011200	MISCELLANEOUS		($3,500.00)		
				TOTAL REVENUES			**($278,258.70)**	
536	0950		3001150	SAFETY EQUIPMENT AND CLOTHING		$1,732.94		

County of Lassen
General Ledger Summary
with Revenues and Expenditures

Fund	B/U	C/C	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
536	0950		3001200	COMMUNICATIONS		$1,680.03		
536	0950		3001400	JANITORIAL SUPPLIES		$787.93		
536	0950		3001500	INSURANCE		$22,249.00		
536	0950		3001705	MAINTENANCE - POOL		$24,053.79		
536	0950		3002200	OFFICE EXPENSE		$490.19		
536	0950		3002300	PROFESSIONAL & SPECIALIZED SV		$12,051.54		
536	0950		3002359	CONTRACT FOR POOL STAFF		$131,180.05		
536	0950		3002800	SPECIAL DEPARTMENTAL EXPENSE		$2,025.00		
536	0950		3002801	COUNTY WIDE COST ALLOCATION PL		$6,677.50		
536	0950		3002807	ELECTRONIC SURVEILANCE		$1,372.00		
536	0950		3003010	ELECTRICITY		$15,493.29		
536	0950		3003030	SEWER		$624.00		
536	0950		3003040	GARBAGE		$1,372.55		
536	0950		3003050	NATURAL GAS		$55.39		
536	0950		3003060	GEOTHERMAL		$9,107.67		
536	0950		3005500	STORE/CONSESSION PURCHASES		$1,586.80		
536	0950		3006100	BUILDING & IMPROVEMENTS		$1,114.30		
				TOTAL EXPENDITURES			**$233,653.97**	
				FUND TOTAL	**$0.00**	**$0.00**	**$0.00**	

For Fiscal Year 2024

From 7/1/2023 to 6/30/2024

County of Lassen
Revenue Account Detail

User: shranac

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
10/01/2023	536	0950		2003000		0	UNASSIGNED VENDOR	JUL-SEP INTEREST APPORTIONMENT		JE000402	($945.79)
01/01/2024	536	0950		2003000		0	UNASSIGNED VENDOR	OCT-DEC INTEREST APPORTIONMENT		JE001161	($879.40)
08/15/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159118	($1,393.00)
08/16/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159164	($8,562.00)
08/16/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Family Swim		DP159164	($412.00)
09/08/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Daily Passes		DP159592	($11,574.50)
09/08/2023	536	0950		2003203		0	UNASSIGNED VENDOR	Family Swim		DP159592	($2,602.00)
08/16/2023	536	0950		2003206		0	UNASSIGNED VENDOR	Lassen Volcanoes		DP159164	($4,500.00)
09/08/2023	536	0950		2003206		0	UNASSIGNED VENDOR	Lassen Aquatics		DP159592	($2,760.00)
08/15/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159118	($5,430.00)
08/16/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159164	($9,685.00)
09/08/2023	536	0950		2003214		0	UNASSIGNED VENDOR	Summer Passes		DP159592	($795.00)
10/05/2023	536	0950		2007400		0	UNASSIGNED VENDOR	23/24 CITY ANNUAL CONTRIB.		DP160088	($80,000.00)
12/22/2023	536	0950		2007400		0	UNASSIGNED VENDOR	PER 23/24 BUDGET TO POOL		JE001061	($80,000.00)
08/15/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159118	($32,620.00)
08/16/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159164	($4,140.00)
09/08/2023	536	0950		2010611		0	UNASSIGNED VENDOR	Swim Lessons		DP159592	($2,858.00)
08/15/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159118	($1,119.00)
08/16/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159164	($465.00)
09/08/2023	536	0950		2010660		0	UNASSIGNED VENDOR	Daily Programs		DP159592	($494.00)
08/15/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159118	($2,150.00)

County of Lassen
Revenue Account Detail

Date	FD	B/U	C/C	Account	Program	Vendor	Vendor Name	Description	Warrant Number	DOC #	Amount
08/16/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159164	($2,025.00)
09/08/2023	536	0950		2010661		0	UNASSIGNED VENDOR	Parties/Events		DP159592	($3,275.00)
08/15/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159118	($46.00)
08/16/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159164	($1,460.50)
09/08/2023	536	0950		2010662		0	UNASSIGNED VENDOR	Concessions		DP159592	($2,191.00)
08/15/2023	536	0950		2010663		0	UNASSIGNED VENDOR	School Rentals		DP159118	($492.45)
08/16/2023	536	0950		2010663		0	UNASSIGNED VENDOR	School Rentals		DP159164	($500.00)
08/15/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Cards		DP159118	($1,756.00)
08/16/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Card		DP159164	($2,794.00)
09/08/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Card		DP159592	($1,760.00)
09/08/2023	536	0950		2010665		0	UNASSIGNED VENDOR	10 Punch Cards		DP159593	($372.56)
08/15/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159118	($2,317.50)
08/16/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159164	($1,377.00)
09/08/2023	536	0950		2010667		0	UNASSIGNED VENDOR	Monthly Programs		DP159592	($1,007.00)
08/15/2023	536	0950		2011200		0	UNASSIGNED VENDOR	Misc (Sponsorships)		DP159118	($3,000.00)
09/08/2023	536	0950		2011200		0	UNASSIGNED VENDOR	Misc (Sponsorships)		DP159592	($500.00)
											($278,258.70)

2023/2024 Budget

	Date	Fund	Invoice #	Adopted Res. No. 23-54, 6/20/2023	Expenditure Amount		Budgeted Amounts	
3001150	Date	Fund	Invoice #	**Safety Equipment and Supplies**		**Fiscal Budget**	**$ 1,500.00**	
						Expended	**$ -**	$ -
						Unexpended	**$ 1,500.00**	
3001200	Date	Fund	Invoice #	**Communications**		**Fiscal Budget**	**$ 2,700.00**	
	7/14/2023	536		Frontier- 07/01/23-07/30/23	$ 237.32			
	8/11/2023	536		Frontier- 08/01/23-08/31/23	$ 237.32			
	9/22/2023	536		Frontier- 9/01/23- 9/30/23	$ 227.09			
	10/19/2023	536		Frontier - 10/01/23 - 10/31/23	$ 244.44			
	11/27/2023	536		Frontier- 11/01/23 - 11/30/23	$ 244.44			
	1/04/204	536		Frontier -12/01/23-12/31/23	$ 244.44			
	1/25/2024	536		Frontier- 01/01/2024 - 01/31/2024	$ 244.98			
	2/13/2024	536		Frontier- 02/01/2024- 02/29/2024	$ 245.04			
						Expended	**$ 1,925.07**	$ 1,925.07
						Unexpended	**$ 774.93**	
3001400	Date	Fund	Invoice #	**Janitorial Supplies**		**Fiscal Budget**	**$ 2,000.00**	
	8/11/2023	536	32416068801	Office Depot	$ 163.62			
	8/11/2023	536	324161601001	Office Depot	$ 28.36			
	8/11/2023	536	517360	Ace Hardware	$ 82.54			
						Expended	**$ 274.52**	$ 274.52
						Unexpended	**$ 1,725.48**	
3001500	Date	Fund	Invoice #	**Insurance**		**Fiscal Budget**	**$ 22,660.00**	
	7/14/2023	536	5995	CAPRI	$ 11,124.50			
	1/4/2024	536	6280	CAPRI- 2nd half premium	$ 11,124.25			
						Expended	**$ 22,248.75**	$ 22,248.75
						Unexpended	**$ 411.25**	
3001705	Date	Fund	Invoice #	**Maintenance - Pool**		**Fiscal Budget**	**$ 31,000.00**	
	7/14/2023	536	9139655403	Airgas	$ 679.25			
	7/14/2023	536	5500689535	Airgas- Cylinder rental	$ 266.62			
	7/14/2023	536	SM09214	Lincoln Aquatics	$ 9,421.78			
	8/11/2023	536	5501401712	Airgas-Cylinder Rental	$ 266.62			
	8/11/2023	536	9140266382	Airgas	$ 688.04			
	8/31/2023	536	9140836891	Airgas	$ 752.93			
	9/22/2023	536	5502123444	Airgas-Cylinder Rental	$ 266.62			
	9/22/2023	536	9141638468	Airgas	$ 760.69			
	9/22/2023	536	518999	Susanville Ace Hardware	$ 50.61			
	10/19/2023	536	9142249303	Airgas	$ 776.33			
	10/19/2023	536	9142954677	Airgas	$ 363.27			
	10/19/2023	536	9142729558	Airgas	$ 519.88			
	10/19/2023	536	5502838596	Airgas-Cylinder Rental	$ 266.62			
	11/27/2023	536	520348	Susanville Ace Hardware	$ 198.69			
	11/27/2023	536	520595	Susanville Ace Hardware	$ 58.40			
	11/27/2023	536	5503555792	Airgas-Cylinder Rental	$ 266.62			
	11/27/2023	536	9143659920	Airgas	$ 835.41			
	11/28/2023	536		Tony Esparza- lawn service	$ 640.00			
	1/3/2024	536	9145069092	Airgas	$ 761.78			
	1/3/2024	536	5504367067	Airgas-Cylinder Rental	$ 266.62			
	1/26/2024	536	517074	Susanville Ace Hardware	$ 31.92			
	1/26/2024	536	519132	Susanville Ace Hardware	$ 233.58			
	1/26/2024	536	521613	Susanville Ace Hardware	$ 140.17			
	1/26/2024	536	5505061664	Airgas- Cylinder rental	$ 266.62			
	2/13/2024	536	5505777345	Airgas- Cylinder rental	$ 266.62			

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						Expended	**$ 19,045.69**	$ 19,045.69
						Unexpended	**$ 11,954.31**	

3002200	Date	Fund	Invoice #	**Office Expenses**		**Fiscal Budget**	**$ 2,000.00**	
	8/31/2023	536	3.27432E+11	Office Depot	$ 84.73			
						Expended	**$ 84.73**	$ 84.73
						Unexpended	**$ 1,915.27**	

3002250	Date	Fund	Invoice #	**Bank & Credit Card Fees**				
						Expended	**$ -**	$ -
						Total	**$ -**	

3002251	Date	Fund	Invoice #	**Cash Over/Short**				
						Expended	**$ -**	$ -
						Total	**$ -**	

3002300	Date	Fund	Invoice #	**Prof. & Spec. Services (City Staff, Auditors, Legal)**		**Fiscal Budget**	**$ 30,000.00**
	7/14/2023	536	1700	CARPD- Annual Dues	$ 500.00		
	8/11/2023	536	168706	City of Susanville (Granicus - Agenda, Live Stream, eComment)	$ 875.89		
	8/11/2023	536	43408	Cole Huber Attorneys	$ 126.00		
	8/30/2023	536		City of Susanville 7/01/2023-08/04/2023	$ 608.11		
	9/20/2023	536		City of Susanville 08/05/2023 - 09/01/2023	$ 1,436.74		
	10/31/2023	536		City of Susanville 9/02/2023-9/29/2023	$ 765.64		
	1/4/2024	536	5359	Forest Office Supplies	$ 88.26		
	1/26/2024	536	32385	Price Paige & Company	$ 1,000.00		
	1/26/2024	536		City of Susanville 9/30/2023-01/05/2024	$ 1,103.64		
	2/13/2024	536		California Dept. of Tax & Fee	$ 266.00		
						Expended	**$ 6,770.28**	$ 6,770.28
						Unexpended	**$ 23,229.72**	

3002359	Date	Fund	Invoice #	**Contract Staff Services (Pool Employees)**		**Fiscal Budget**	**$ 211,000.00**
	8/31/2023	536		City of Susanville 07/01/2023- 08/04/2023	$ 41,988.28		
	9/20/2023	536		City of Susanville 08/05/2023- 09/01/2023	$ 20,978.96		
	10/31/2023	536		City of Susanville 9/02/2023- 9/29/2023	$ 12,593.59		
	1/26/2024	536		City of Susanville 9/30/2023- 01/05/2024	$ 28,129.88		

							Expended	$ 103,690.71	$ 103,690.71
							Unexpended	$ 107,309.29	

3002400	Date	Fund	Invoice #	**Publications/Legal Notices**			Fiscal Budget	$ 500.00	
							Expended	$ -	$ -
							Unexpended	$ 500.00	

3002701	Date	Fund	Invoice #	**Non-Capitalized Equipment (under $5,000)**			Fiscal Budget	$ 5,000.00	
							Expended	$ -	$ -
							Unexpended	$ 5,000.00	

3002800	Date	Fund	Invoice #	**Till and Safe Money/Special Department Expense (Customer Refunds)**				$ -	
	7/14/2023	536		Rodriguez, Maggie- refund for swim lessons	$	110.00			
	7/14/2023	536		Miles, Heather- refund depost pool rental	$	125.00			
	7/14/2023	536		Lober, Kacie- Refund Swim Lesson	$	55.00			
	7/14/2023	536		Hurlbert, Madison- refund swim lesson	$	65.00			
	7/14/2023	536		Calvert, Marley- refund swim lesson	$	110.00			
	7/14/2023	536		Whitby, Candice-refund partial pool rental	$	185.00			
	7/14/2023	536		Morin, Brittany-refund swim lessons	$	130.00			
	8/11/2023	536		Duffy, Amy-refund swim lessons	$	65.00			
	8/11/2023	536		Goni, Jessica-refund swim lessons	$	110.00			
	8/14/2023	536		Reid, Stephanie-refund rental	$	125.00			
	8/14/2023	536		Jackson, Katelyn-refund swim lessons	$	65.00			
	8/14/2023	536		Reidel, Jessica-refund swim lessons	$	110.00			
	8/14/2023	536		Klenk, Amanda-refund swim lessons	$	110.00			
	8/14/2023	536		McBroome,Violet-refund swim lessons	$	65.00			
	8/14/2023	536		Greer, Michelle - swim lessons	$	55.00			
	8/17/2023	536		Bryant, Amber - swim lessons	$	110.00			
	9/26/2023	536		La, Anh- refund swim pass	$	120.00			
	10/18/2023	536		Carrillo, Autumn- refund rental	$	250.00			
							Expended	$ 1,965.00	$ 1,965.00
							Total	$ (1,965.00)	

3002801	Date	Fund	Invoice #	**County Wide Allocations**			Fiscal Budget	$ 6,959.86	
							Expended	$ -	$ -
							Unexpended	$ 6,959.86	

3002807	Date	Fund	Invoice #	**Electronic Surveilence**			Fiscal Budget	$ 1,000.00	
	7/14/2023	536	45712	Current Electric & Alarm- July monitoring	$	40.00			
	8/11/2023	536	46148	Current Electric & Alarm- August monitoring	$	40.00			
	9/22/2023	536	56399	Current Electric & Alarm- Sept Monitoring	$	40.00			
	10/19/2023	536	46763	Current Electric & Alarm- October Monitoring	$	40.00			
	1/4/2024	536	47417	Current Electric & Alarm-November monitoring	$	40.00			
	1/26/2024	536	47163	Current Electric & Alarm-December monitoring	$	40.00			
	1/26/2024	536	47774	Current Electric & Alarm-January monitoring	$	40.00			
	2/13/2024	536	48173	Current Electric & Alarm- February Monitoring	$	40.00			
							Expended	$ 320.00	$ 320.00
							Unexpended	$ 680.00	

3002901	Date	Fund	Invoice #	**Conferences/Training**			Fiscal Budget	$ 3,500.00	
							Expended	$ -	$ -
							Unexpended	$ 3,500.00	

3003000	Date	Fund	Invoice #	**General Utilities**				$ -	

3003010	Date	Fund	Billing Period	**Utilities - Electric**			Fiscal Budget	$ 20,500.00	
	8/31/2023	536	7/20/2023	LMUD	$	2,033.73			
	8/31/2023	536	8/20/2023	LMUD	$	2,335.64			
	9/25/2023	536	9/20/2023	LMUD	$	2,099.42			
	10/31/2023	536	10/20/2023	LMUD	$	2,066.58			
	11/27/2023	536	11/20/2023	LMUD	$	1,770.94			
	1/3/2024	536	12/20/2023	LMUD	$	1,442.46			
	1/26/2024	536	1/20/2024	LMUD	$	1,645.10			
							Expended	$ 13,393.87	$ 13,393.87
							Unexpended	$ 7,106.13	

3003020	Date	Fund	Invoice #	**Water**					
								$ -	$ -
								$ -	

3003030	Date	Fund	Invoice #	Utilities - Sewer			Fiscal Budget	$	1,000.00	
	7/14/2023	536		SSD-07/01/23-08/31/23	$	156.00				
	9/22/2023	536		SSD - 09/01/23 - 10/31/23	$	156.00				
	11/27/2023	536		SSD- 11/01/23- 12/31/23	$	156.00				
	1/26/2024	536		SSD- 01/01/24- 2/29/24	$	156.00				
							Expended	$	624.00	$ 624.00
							Unexpended	$	376.00	

3003040	Date	Fund	Invoice #	Utilities - Trash Service			Fiscal Budget	$	1,500.00	
	7/14/2023	536	175103937U037	C & S Waste 07/1/23-07/30/23	$	29.81				
	8/11/2023	536	175159643U037	C & S Waste 08/1/23-08/31/23	$	225.04				
	9/22/2023	536	175289147U037	C & S Waste 9/01/23- 9/30/23	$	225.04				
	10/19/2023	536	175359565U037	C & S Waste 10/01/23-10/31/23	$	225.04				
	11/27/2023	536	175431643U037	C & S Waste 11/01/23- 11/30/23	$	225.04				
	1/4/2023	536	175482593U037	C & S Waste 12/01/23- 12/31/23	$	225.00				
	1/4/2023	536	175561209U037	C & S Waster 01/01/24-01/31/24	$	217.54				
							Expended	$	1,372.51	$ 1,372.51
							Unexpended	$	127.49	

3003050	Date	Fund	Service Period	Utilities - Natural Gas			Fiscal Budget	$	200.00	
	11/28/2023	536	07/01/23-07/30/23	City of Susanville	$	17.23				
	11/28/2023	536	8/01/23-8/31/23	City of Susanville	$	15.25				
	11/28/2023	536	9/01/23-9/30/23	City of Susanville	$	10.63				
	11/28/2023	536	10/01/23-10/31/23	City of Susanville	$	9.64				
		536								
		536								
		536								
		536								
		536								
		536								
		536								
		536								
							Expended	$	52.75	$ 52.75
							Unexpended	$	147.25	

3003060	Date	Fund	Service Period	Utilities - Geothermal			Fiscal Budget	$	15,000.00	
	11/28/2023	536	07/01/23-07/30/23	City of Susanville	$	2,140.48				
	11/28/2023	536	8/01/23-8/31/23	City of Susanville	$	2,214.39				
	11/28/2023	536	9/01/23-9/30/23	City of Susanville	$	2,222.60				
	11/28/2023	536	10/01/23-10/31/23	City of Susanville	$	2,140.48				
		536								
							Expended	$	8,717.95	$ 8,717.95
							Unexpended	$	6,282.05	

3004900	Date	Fund	Invoice #	Depreciation			Fiscal Budget	$	-	
							Expended			$ -
							Unexpended	$	-	

3005500	Date	Fund	Invoice #	Store Concessions			Fiscal Budget	$	5,000.00	
	7/14/2023	536	141967	Alpine	$	508.40				
	8/11/2023	536	142582	Alpine	$	286.00				
	8/31/2023	536	144305	Alpine	$	138.00				
							Expended	$	932.40	$ 932.40
							Unexpended	$	4,067.60	

3005501	Date	Fund	Invoice #	Recreation Activity Supplies			Fiscal Budget	$	500.00	
							Expended	$	-	$ -
							Unexpended	$	500.00	

3006050	Date	Fund	Invoice #	Landscaping & Improvements			Fiscal Budget	$	-	
							Expended	$	-	$ -
							Unexpended	$	-	

3006100	Date	Fund	Invoice #	Building and Equipment			Fiscal Budget	$	11,000.00
	9/26/2023	536	19810121	Western Nevada	$	89.83			
	9/26/2023	536	69793773	Western Nevada	$	92.75			
	9/26/2023	536	69786013	Western Nevada	$	74.65			

					Expended	$ 257.23	$ 257.23
					Unexpended	$ 10,742.77	
3010000	Date	Fund	Invoice #	**Appropriation For Contingencies**			
						$ -	$ -
						$ -	
FUND 535	Date	Fund		**Pool Improvement Fund**			
						$ -	
							$ -
						$ -	
FUND 534	Date	Fund		**Pool Facility Sustainability Fund**			
						$ -	
							$ -
						$ -	

Total Expended Amount	$ 181,675.46
Total Fiscal Budget	$ 374,519.86

AGENDA ITEM NO. 7.C
Action Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: February 20, 2024

SUBJECT: Presentation and Review of adjusted fee schedule

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: In the hopes of increasing revenue, the board adopted a new Fee Schedule in March of 2023. Although there was a minor increase in the public swim revenues (roughly $1000. for June, July, & August) there was an overall decrease in the revenues for the other programs. The 2023 fee schedule was also harder to implement: increasing the wait time for customer check in and more than doubling the POS options. Attached for the boards review & approval is a simplified Fee schedule.

FISCAL IMPACT: none

ACTION REQUESTED: Approve the new Fee Schedule for the 2024 season

ATTACHMENTS:
Fee Schedule 2024.pdf

2024 Fee Schedule

Public Swim	Daily	10-punch	Summer
Ages 4 & Up	$5.00	$40.00	$75.00
Child (3 & under)	Free		
Family of 4 (2adults & 2 children)			$ 250.00

Exercise Programs 18+	Drop In	10-Punch	Monthly
Adult	$5.00	$40.00	$60.00

Seniors 65+, Persons w/ disability, Active Military & Veterans			
Any Program	Daily	10-Punch	Monthly
	$4	$32	$45

Pool Rental	Hourly	2 hr Block Sat. & Sun Or
Entire Pool Rental	$125.00	$250.00

Season
$100.00
$ 300.00

Season
$200.00

Season
$160

nly

AGENDA ITEM NO. 7.D
Discussion Item

HONEY LAKE VALLEY RECREATION AUTHORITY AGENDA ITEM

Submitted By: Reesa Rice, Public Works

Action Date: February 20, 2024

SUBJECT: Presentation and Review of the 2024 Pool Schedule Including Swim Lessons

PRESENTED BY: Reesa Rice, Pool Director

SUMMARY: Prepared for the boards review is the Pool Schedule for the upcoming 2024 Pool season. The Pool Schedule remains relatively un-altered except for the following:

- Summer Schedule: Deletion of Serene Saturday from the Summer Schedule
- Summer Schedule: Adjustment of Evening Times
- Summer Schedule: $4 Family Friday now labeled 2 for $5 Fridays

FISCAL IMPACT: None

ACTION REQUESTED: Review and Provide Direction to Staff

ATTACHMENTS:
Spring 2024.pdf
Summer 2024.pdf
Fall 2024.pdf

May 13th - June 9th

	6:00-7:00 am	8:30 - 9:30am	10:00 - 2:30 pm	3:30 - 5:15 pm	5:30 - 6:30 pm
Monday	Lap/Walking	Aerobics/lap	Pool Rental	Team/Lessons	Lap/Walking
Tuesday		Pool Rental	Pool Rental	Team/Lessons	Lap/Walking
Wednesday	Lap/Walking	Aerobics/lap	Pool Rental	Team/Lessons	Lap/Walking
Thursday		Pool Rental	Pool Rental	Team/Lessons	Lap/Walking
Friday	Lap/Walking	Aerobics/lap	Pool Rental	Team/Lessons	Lap/Walking

		10:30 - 12:30 pm	1:00 - 4:00 pm	4:30 - 6:30 pm	
Saturday		Pool Rental	Public Swim	Pool Rental	
Sunday			Public Swim	Pool Rental	

June 10th - August 18

	6:00-7:00	7:00-9:00	9:30-12:30	1:00-4:00	4:00-5:00	4:30 - 5:30	5:00 - 6:00	5:30 - 7:00	6:15 - 7:15	7:30 - 930
Monday	maintenance	Team/Aerobics	Lessons/Lap	Public	Cleaning	Walking Only	Lap Only	Waterbabies/ Lessons	Team	
Tuesday	lap/walking	Team/walking	Lessons/Lap	Public	Cleaning	Walking Only	Lap Only	Waterbabies/ Lessons		Teen Night
Wednesday	maintenance	Team/Aerobics	Lessons/Lap	Public	Cleaning	Walking Only	Lap Only	Waterbabies/ Lessons	Team	
Thursday	lap/walking	Team/walking	Lessons/Lap	Public	Cleaning	Walking Only	Lap Only	Waterbabies/ Lessons		
Friday	maintenance	Team/Aerobics	LCC AD	Public	Cleaning	Cleaning		2 For $5 Fridays 5:30 - 7:30 pm		

	9:00 - 10:00	10:30 - 12:30	1:00 - 4:00	4:30 - 6:30
Saturday	lap/ Walking	Pool Rental	Public	Pool Rental
Sunday			Public	Pool Rental

* Pool will be closed for Maintenance June 7-9th
* Pool will be closed after Public swim June 28th - June 30th for Lassen Volcanoes Swim Meet
* Pool will be closed for Maintenance August 9th - 11th

August 19th - September 27th

	9:00 - 10:00 am	12:30 - 1:30 pm	3:00 - 5:00 pm	3:30 - 5:30 pm	5:00 - 6:00p
Monday	Aerobics/lap	LCC AD / Lap	Youth Swim Camp	LHS Swim Team	Adult Lap/Walking
Tuesday	Pool Rental	Pool Rental	Youth Swim Camp	LHS Swim Team	Adult Lap/Walking
Wednesday	Aerobics/lap	LCC AD / Lap	Closed	Closed	Closed
Thursday	Pool Rental	Pool Rental	Youth Swim Camp	LHS Swim Team	Adult Lap/Walking
Friday	Aerobics/lap	Pool Rental	Youth Swim Camp	LHS Swim Team	Adult Lap/Walking

	11:30 - 1:30 pm	2:00 - 4:00 pm	4:30 - 6:30 pm
Saturday	Pool Rental	Public Swim	Pool Rental
Sunday	Pool Rental	Public Swim	Pool Rental

October 1st - October 25th

	3:30 - 5:30 Pm	4:30 - 5:30pm
Monday	LHS Swim Team	Adult Lap/Walking
Tuesday	LHS Swim Team	Adult Lap/Walking
Wednesday	Closed	Closed
Thursday	LHS Swim Team	Adult Lap/Walking
Friday	LHS Swim Team	Adult Lap/Walking

*** Adult Lap Swim will be for swimmers 18 years of age and older**

*** Youth Swim Camp will begin September 4th - September 29th**