



CITY COUNCIL/CEMETERY DISTRICT - CC - REGULAR MEETING

WEDNESDAY, JANUARY 17, 2024

Closed Session: 5:30 PM | Regular Session 6:00 PM

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595

Bridgette Moore - Mayor/ Chair | District 4
Ashlee DePhillippo - Mayor Pro Tem/ Vice Chair | District 5
Carlos Marquez - Council Member/ Trustee | District 1
Joseph Morabito - Council Member/ Trustee | District 3
Dustin Nigg - Council Member/ Trustee | District 2

Daniel York, City Manager/General Manager Thomas D. Jex, City Attorney/District Counsel

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

NOTICE:

City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**ROLL CALL****PUBLIC COMMENTS****CLOSED SESSION****CLOSED SESSION**

Presented By: Thomas D Jex, City Attorney

RECOMMENDATION:

The City Council will meet in closed session pursuant to the provisions of Government code section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation:

Miguel Angel Barraza v. Andrew Lee Haire and City of Wildomar; Case Number: CVSW2309297

RECONVENE INTO OPEN SESSION**ANNOUNCEMENTS****ADJOURN CLOSED SESSION****CALL TO ORDER – REGULAR SESSION - 6:00 P.M.****ROLL CALL**

Council discussion and determination on whether an absence is excused.

FLAG SALUTE**PRESENTATIONS**

1. Acknowledgement to 2023 Mayor, Joseph Morabito
2. City Partner/Sponsorship Recognition for 2023
3. Lake Elsinore Unified School District Update
4. Other City Recognitions/ Presentations

DEPARTMENT REPORTS

PUBLIC COMMENTS

*This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda. Per the Brown Act, City Council members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.*

COUNCIL COMMUNICATIONS

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION:

Approve the reading by title only of all Ordinances on this agenda.

1.2 Minutes - September 13, 2023 Regular Meeting

Presented By: Janet Morales , City Clerk's Office

RECOMMENDATION:

Approve the minutes as presented.

1.3 Minutes - October 11, 2023 Regular Meeting

Presented By: Janet Morales , City Clerk's Office

RECOMMENDATION:

Approve the minutes as presented.

1.4 December 2023 Warrant Register

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2023/2024

1. Warrant Register dated 12-07-2023 in the amount of \$91,426.99.
2. Warrant Register(s) dated 12-14-2023 in the amount of \$797,111.10.
3. Warrant Register dated 12-21-2023 in the amount of \$182,735.20.
4. Wire Transfer Register dated 10-31-2023 in the amount of \$17,675.62.
5. Payroll Register dated 11-01-2023 in the amount of \$216,282.23.

1.5 November 2023 Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the Treasurer's Report for November 2023.

1.6 General Plan Update Progress Report #19

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

Receive and File.

1.7 Annexation No. 8, Phase 2, into Community Facilities District No. 2022-1 (Services) for Tres Lagos Apartments (LLA 2022-004)

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 8) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.8 Cooperative Agreement between the Riverside County Transportation Commission, Western Riverside Council of Governments, and the City of Wildomar for the Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchange Projects

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the City Manager to execute the Cooperative Agreement between the Riverside County Transportation Commission, Western Riverside Council of Governments, and the City of Wildomar for the Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchange Projects

1.9 Revised Community Facilities District Guidelines

Presented By: Heidi Schrader , Administrative Services Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REVISING THE CITY'S LOCAL GOALS AND POLICIES AND
APPRAISAL STANDARDS CONCERNING THE USE OF COMMUNITY
FACILITIES ACT OF 1982

2. PUBLIC HEARINGS

No items scheduled.

3. GENERAL BUSINESS

3.1 **Adoption of the Abandoned Vehicle Abatement Program**

Presented By: John Parker , Code Enforcement Department

RECOMMENDATION:

1. Introduce and Approve for First Reading an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTIONS 10.04.020, 10.04.030, 10.04.050, AND 10.04.070 OF THE WILDOMAR MUNICIPAL CODE REGARDING ABANDONED VEHICLES – ENFORCEMENT AND ABATEMENT

2. Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, CALIFORNIA, AUTHORIZING THE ADOPTION OF AN ABANDONED VEHICLE ABATEMENT PROGRAM AND COLLECTION OF A SERVICE FEE ON BEHALF OF THE RIVERSIDE COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY UNTIL MAY 2034

3.2 **Wildomar Council Salary Ordinance**

Presented By: Thomas D Jex , City Attorney

RECOMMENDATION:

1. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTION 2.04.040 OF THE WILDOMAR MUNICIPAL CODE TO ADJUST THE SALARIES OF THE COUNCILMEMBERS IN ACCORDANCE WITH CALIFORNIA LAW

2. Find that the ordinance amendment is exempt from CEQA under CEQA Guidelines sections 15378 and 15378(b)(2).

3.3 **Community Services 2024 Special Events and Community Event Calendars**

Presented By: Daniel Torres , Community Services Department

RECOMMENDATION:

Approve the Community Services 2024 Special Events calendar and the 2024 Community Events Calendar

3.4 Support Higher Education in Southwestern Riverside County

Presented By: Daniel A York , City Manager

RECOMMENDATION:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SUPPORTING THE NEED FOR EXPANDED PUBLIC HIGHER EDUCATION INSTITUTIONS WITHIN SOUTHWESTERN RIVERSIDE COUNTY AND FUNDING FOR THE COST OF TENANT IMPROVEMENTS TO CREATE AN EXPANDED PRESENCE FOR CALIFORNIA STATE UNIVERSITY SAN MARCOS AT THE MT. SAN JACINTO COLLEGE CAMPUS IN TEMECULA VALLEY;

2. Appoint a City Council representative and alternate.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Future Agenda Items

RECOMMENDATION:

Title- Councilmember-Anticipated Date

1. Amend Fencing Requirements - Benoit - Mar 2024
2. Illegal Dumping Fee - Marquez - TBD

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

Board discussion and determination on whether an absence is excused.

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or, if it is the desire of the Board, the agenda can be reordered, added to, or have items tabled at this time.

4. CEMETERY CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

4.1 December 2023 Warrant Register Cemetery

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2023/2024

1. Warrant Register dated 12-07-2023 in the amount of \$994.58.
2. Warrant Register dated 12-14-2023 in the amount of \$2,331.27.
3. Warrant Register dated 12-21-2023 in the amount of \$6,837.34.

4.2 November 2023 Cemetery Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the Treasurer's Report for November 2023.

4.3 2024 Schedule for Removal of Flowers and Specialty Items

Presented By: Daniel Torres , Wildomar Cemetery

RECOMMENDATION:

Receive and file.

5. CEMETERY PUBLIC HEARINGS

No items scheduled.

6. CEMETERY GENERAL BUSINESS

No items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

PARTICIPATION

MEETINGS

Regular City Council Meetings are held on the 2nd Wednesday of every month, except for January where it will be held on the 3rd Wednesday, at 6:00 P.M. in the City Council Chambers, 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595.

VIEW THE MEETING

- 1. In Person** | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595
- 2. Cable TV** | Frontier Channel 36 or AT&T Channel 99
- 3. Watch Live** | <https://www.cityofwildomar.org/129/Agendas-Videos-Watch-Live> | Click on the "Live Video Link"

PARTICIPATE IN THE MEETING

1. Fill out the speaker card located on the table near the entrance of the chambers.
2. Submit the speaker card to the City Clerk in the basket located at the front of the chambers.
3. When the City Clerk calls your name, please come up to the front podium.

During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the Council may provide. Per the Brown Act, City Council members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS

All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: <http://www.cityofwildomar.org>. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.

Janet Morales, CMC

City Clerk

Dated: January 11, 2024



CITY OF WILDOMAR
CC - REGULAR MEETING
CLOSED SESSION
Meeting Date: January 17, 2024

SUBJECT: CLOSED SESSION

SUBMITTED BY: Thomas D Jex

PREPARED BY: Thomas D Jex

ACTION:

The City Council will meet in closed session pursuant to the provisions of Government code section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation:

Miguel Angel Barraza v. Andrew Lee Haire and City of Wildomar; Case Number:
CVSW2309297



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.1
Meeting Date: January 17, 2024**

SUBJECT: Reading of Ordinances

SUBMITTED BY: Janet Morales

ACTION:

Approve the reading by title only of all Ordinances on this agenda.



CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.2
Meeting Date: January 17, 2024

SUBJECT: Minutes - September 13, 2023 Regular Meeting

SUBMITTED BY: Janet Morales

PREPARED BY: Janet Morales

ACTION:
Approve the minutes as presented.

ATTACHMENTS:
[09-13-2023 City Council Minutes](#)



**MINUTES
CITY OF WILDOMAR
CITY COUNCIL/CEMETERY DISTRICT
WEDNESDAY, SEPTEMBER 13, 2023
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA, 92595**

Closed Session: 4:00 PM | Regular Session 6:00 PM

CALL TO ORDER - CLOSED SESSION - 4:00 P.M.

The special closed session was called to order at 4:00 p.m.

ROLL CALL

Members in attendance: Joseph Morabito, Bridgette Moore, and Carlos Marquez

Members absent: Ashlee DePhillippo, and Dustin Nigg

PUBLIC COMMENTS

No public comments.

CLOSED SESSION

1. The City Council met in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.

Title: City Manager.

2. The City Council met in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6.

Agency representative: Joseph Morabito

Unrepresented employee: City Manager

RECONVENE INTO OPEN SESSION

The City Council reconvened into open session at 6:00 p.m. with all members present except for Councilmember Nigg.

ANNOUNCEMENTS

City Attorney Jex stated there are no reportable actions.

ADJOURN CLOSED SESSION

There being no further business, Mayor Morabito adjourned the special closed session meeting at 6:00 p.m.

CALL TO ORDER - REGULAR SESSION - 6:00 P.M.

The regular session of the City Council Meeting was called to order by Mayor Morabito at 6:00 p.m.

ROLL CALL

Members in attendance: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, and Carlos Marquez

Members absent: Dustin Nigg

Councilmember Nigg's absence was excused.

Staff in attendance: City Manager York, City Attorney Jex, City Clerk Morales, Community Development Director Bassi, Economic Development Director Davidson, Public Works Director Farag, Administrative Services Director Schrader, Community Services Director Torres, Code Enforcement Supervisor Berroteran and Human Resources/Risk Maner Wolf.

FLAG SALUTE

The flag salute was led by Mayor Morabito.

PRESENTATIONS

1. Presented Proclamation for Constitution Week

DEPARTMENT REPORTS

Fire Department Quarterly Update May - June 2023

Chief Olsen presented the report.

City Clerk Department Update

City Clerk Morales presented the report.

General Plan Update Progress Report #15

Community Development Director Bassi presented the report.

PUBLIC COMMENTS

Ginger Greaves provided public comment.

COUNCIL COMMUNICATIONS

The City Council members spoke regarding various committees, commissions, and boards that they serve on locally and regionally and community events including:

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Bridgette Moore; seconded by Carlos Marquez to approve the Agenda as presented.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

1) CONSENT CALENDAR

Moved by Bridgette Moore; seconded by Carlos Marquez to approve the Consent Calendar.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

1.1) Reading of Ordinances

Approved the reading by title only of all Ordinances on this agenda.

1.2) Minutes - July 18, 2023 - Special Meeting

Approved the minutes as presented

1.3) July 2023 City Treasurers Report

Approved the Treasurer's Report for July 2023.

1.4) Second Amendment to Agreement with Spicer Consulting Group

Approved and Authorized the City Manager to Execute the Second Amendment to the Agreement with Spicer Consulting Group For On-Call Assessment Engineering and Special Tax Services.

1.5) CIP 025-1 Clinton Keith Road Widening - Retain Interwest Consulting Group to Provide Right of Way Acquisition Services

Authorized the Public Works Director to execute a Task Order in the amount of \$125,000 with Interwest Consulting Group to provide right-of-way acquisition services for the Clinton Keith Road Widening Project (CIP 025-1).

1.6) Cooperative Agreement with Riverside County Flood Control and Water Conservation District and D.R. Horton Los Angeles Holdings Company, Inc., a California corporation. - Project No. 22-0147, Tract Map 31896

1. Authorized the City Manager to execute the Cooperative Agreement with Riverside County Flood Control and Water Conservation District (RCFC) and D.R. Horton Los Angeles Holding Company, Inc., a California corporation (Developer).

2. Authorized the City Manager to make minor changes to the Cooperative Agreement if deemed necessary.

1.7) Consideration of annual reporting of completed State mandated fire and life safety inspections by the City of Wildomar in compliance with SB 1205 for Fiscal Year 2022-2023.

Adopted a resolution entitled:

RESOLUTION NO. 2023- 42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE

FIRE CHIEF OF THE RIVERSIDE COUNTY FIRE DEPARTMENT
REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRING
ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO
SECTIONS 13145, 13146, and 17921 OF THE CALIFORNIA HEALTH AND
SAFETY CODE

1.8) City of Wildomar Write-Off Of Uncollectible Accounts Policy

Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS
POLICY AND ESTABLISHING AUTHORITY LEVELS TO WRITE-OFF
UNCOLLECTIBLE ACCOUNTS RECEIVABLE

1.9) Second Amendment to Agreement with Commercial Building
Management Inc. for Facilities Janitorial Services for the City of
Wildomar Parks.

Approved and Authorized the City Manager to execute an
Agreement for Service Contract with Commercial Building
Management Inc. (CBM Inc.) to provide Facilities Janitorial Services
to the City of Wildomar Parks.

1.10) Holiday Home Decoration and Calendar Contest

Received and filed the Home Decorating and Calendar Contest by
the Community Services Department.

1.11) Warrant Register Aug 2023

Approved the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 08-03-2023 in the amount of \$529,938.55.
2. Warrant Register dated 08-10-2023 in the amount of \$96,724.49
3. Warrant Register dated 08-17-2023 in the amount of \$96,991.60.
4. Warrant Register dated 08-24-2023 in the amount of \$157,608.90.
5. Warrant Register dated 08-31-2023 in the amount of \$5,892.96.

For Fiscal Year 2023/2024

6. Warrant Register dated 08-03-2023 in the amount of \$94,508.33.
7. Warrant Register dated 08-10-2023 in the amount of \$84,099.64.
8. Warrant Register dated 08-17-2023 in the amount of \$76,415.14.
9. Warrant Register dated 08-24-2023 in the amount of \$175,524.78.
10. Warrant Register dated 08-31-2023 in the amount of \$218,243.62.
11. Wire Transfer Register dated 07-31-2023 in the amount of

\$112,600.61.

12. Payroll Register dated 08-01-2023 in the amount of \$357,871.77.

1.12) Amendment to FY 2023-2026 Urban County Cooperating Agreements

Authorized the Mayor to execute the amendment.

2) **PUBLIC HEARINGS**

2.1) Public Hearing for Annexation No. 5 (Avalino, TR31896) - Consideration of Territory to be Annexed into Community Facilities District No. 2022-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring Election Results for CFD 2022-1 (Services), Annexation No. 5

Public Works Director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Ashlee DePhillippo to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING AN ELECTION TO SUBMIT TO THE QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) (ANNEXATION NO. 5)

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) (ANNEXATION NO. 5)

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

- 2.2) Public Hearing for Annexation No. 6 (Tres Lagos Apartments, LLA 2022-004) - Consideration of Territory to be Annexed into Community Facilities District No. 2022-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2022-1 (Services), Annexation No. 6

Public Works Director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt Resolution entitled:

RESOLUTION NO. 2023 - 46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING AN ELECTION TO SUBMIT TO THE QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) (ANNEXATION NO. 6)

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) (ANNEXATION NO. 6)

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

- 2.3) Public Hearing - Establishment of Community Facilities District No. 2023-1 (Avalino)

Public Works Director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 48

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR ESTABLISHING COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF WILDOMAR, AUTHORIZING THE LEVY OF A SPECIAL TAX THEREIN, CALLING AN ELECTION AND APPROVING AND AUTHORIZING CERTAIN ACTIONS RELATED THERETO

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 49

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF WILDOMAR DETERMINING THE NECESSITY TO INCUR BONDED INDEBTEDNESS IN AN AMOUNT NOT TO EXCEED \$15,000,000 WITHIN COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF WILDOMAR AND CALLING AN ELECTION THEREIN

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

Moved by Bridgette Moore; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 50

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF WILDOMAR CERTIFYING ELECTION RESULTS

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

Moved by Joseph Morabito to Introduce and read by title only:

ORDINANCE NO. 235

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF WILDOMAR AUTHORIZING THE LEVY OF SPECIAL TAXES

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

- 2.4) Consideration of Resolution of Necessity for Condemnation of Vacant Property located at the Southeast Corner of Palomar Street and Gruwell Street for the Palomar Street Widening Project, Phase 2 (CIP 028-2).

City Attorney Jex and Public Works director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to 1. Find that on November 10, 2021, in accordance with the California Environmental Quality Act (CEQA) and State CEQA Guidelines §15070, the Planning Director approved a Notice of Exemption for the Project, and that no additional CEQA findings are required for the Project.

2. Adopt a Resolution entitled:

RESOLUTION NO. 2023- 51

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR FINDING AND DETERMINING THAT THE PUBLIC INTEREST, CONVENIENCE AND NECESSITY REQUIRE THE ACQUISITION OF CERTAIN PROPERTY FOR PUBLIC PURPOSES

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None

Abstain: None
Absent: Dustin Nigg

2.5) Consideration of Resolution of Necessity for Condemnation of Improved Property located at 23690 Bundy Canyon Road for the Bundy Canyon Road Improvement Project, Segment 2 (CIP 026-2).

City Attorney Jex and Public Works Director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to 1. Find that on September 10, 2014, in accordance with the California Environmental Quality Act (CEQA) and State CEQA Guidelines §15070, the City Council adopted Resolution 2014-048 certifying an Environmental Impact Report for the Project, and that on September 9, 2020, the City Council adopted Resolution 2020-62, approving an Addendum to the Environmental Impact Report, and that no additional CEQA findings are required for the Project.

2. Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR FINDING AND DETERMINING THAT THE PUBLIC INTEREST, CONVENIENCE AND NECESSITY REQUIRE THE ACQUISITION OF CERTAIN PROPERTY FOR PUBLIC PURPOSES.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

2.6) Consideration of Resolution of Necessity for Condemnation of Vacant Property located at 23263 Bundy Canyon Road for the Bundy Canyon Road Improvement Project, Segment 2 (CIP 026-2).

City Attorney Jex and Public Works Director Farag presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to 1. Find that on September 10, 2014, in accordance with the California Environmental Quality Act (CEQA) and State CEQA Guidelines §15070, the City Council adopted Resolution 2014-048 certifying an Environmental Impact Report for the Project, and that on September 9, 2020, the City Council adopted Resolution 2020-62, approving an Addendum to the Environmental Impact Report, and that no additional CEQA findings are required for the Project.

2. Adopt a Resolution Entitled:

RESOLUTION NO. 2023 - 56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR FINDING AND DETERMINING THAT THE PUBLIC INTEREST, CONVENIENCE AND NECESSITY REQUIRE THE ACQUISITION OF CERTAIN PROPERTY FOR PUBLIC PURPOSES

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: None

Absent: Dustin Nigg

3) GENERAL BUSINESS

3.1) Quality Business Incentive Program (QBIP)

Economic Development Director Davidson presented the staff report.

Sherrie Munroe, 4M Engineering, provided public comment in favor of the item.

Patrick Ellis, Murrieta Wildomar Chamber of Commerce, provided public comment in favor of the item.

It was the consensus of the City Council to receive and file the report.

3.2) Update on Business Registrations: Fee Holiday and Audit

Councilmember DePhillippo recused herself due to a potential conflict of interest.

Economic Development Director Davidson presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to continue with the Business Registration audit, but also impose an Administrative Citation as per Chapter 1.16.080 of the Wildomar Municipal Code as a penalty for continued non-compliance.

Motion Approved: 3 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez

Voting Against: None

Abstain: Ashlee DePhillippo

Absent: Dustin Nigg

CITY MANAGER REPORT

City Manager York presented the report.

FUTURE AGENDA ITEMS

Mayor Morabito requested a future agenda item for the Parks Subcommittee to discuss a City Wide Cleanup.

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Morabito adjourned the meeting at 7:48 p.m.

Submitted by:



Janet Morales, CMC
City Clerk



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.3
Meeting Date: January 17, 2024**

SUBJECT: Minutes - October 11, 2023 Regular Meeting

SUBMITTED BY: Janet Morales

PREPARED BY: Janet Morales

ACTION:
Approve the minutes as presented.

ATTACHMENTS:
[Minutes 10-11-2023](#)



**MINUTES
CITY OF WILDOMAR
CITY COUNCIL/CEMETERY DISTRICT
WEDNESDAY, OCTOBER 11, 2023
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA, 92595**

Closed Session: 5:30 PM | Regular Session 6:00 PM

CALL TO ORDER - CLOSED SESSION - 5:30 P.M.

The Regular Closed Session was called to order by Mayor Morabito at 5:30 p.m.

ROLL CALL

Members in attendance: Joseph Morabito, Bridgette Moore, and Carlos Marquez

Members absent: Ashlee DePhillippo, and Dustin Nigg

PUBLIC COMMENTS

No public comments.

CLOSED SESSION

The City Council met in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: 367-250-007, Northwest corner of Bundy Canyon Road and the Farm Road.

Agency negotiators: Dan York

Negotiating parties: Ambient Pacific

Under negotiation: Instruction regarding price and terms of payment.

Project: Palomar/Gruwell Street Widening Project (CIP 28-2)

Property: See below.

Agency negotiators: Dan York

Negotiating parties: See below.

Under negotiation: Instruction regarding price and terms of payment.

APN | Property Address | Property Owner

368-091-026 | Located on Palomar St, 100' southeasterly of Cert Street. | Jimenez, et al

368-091-025 | Southerly corner of Palomar & Cert Street | Sarwar Family Trust

RECONVENE INTO OPEN SESSION

The City Council reconvened into Closed Session at 6:03 p.m. with all members present except for Councilmember DePhillippo.

ANNOUNCEMENTS

City Attorney Jex stated there are no reportable actions.

ADJOURN CLOSED SESSION

There being no further business, Mayor Morabito adjourned the regular closed session meeting at 6:03 p.m.

CALL TO ORDER - REGULAR SESSION - 6:00 P.M.

The Regular Meeting of the Wildomar City Council was called to order by Mayor Morabito at 6:03 p.m.

ROLL CALL

Members in attendance: Joseph Morabito, Bridgette Moore, Carlos Marquez, and Dustin Nigg

Members absent: Ashlee DePhillippo

Staff in attendance: City Manager York, City Attorney Jex, City Clerk Morales, Community Development Director Bassi, Economic Development Director Davidson, Public Works Director Farag, Administrative Services Director Schrader, Community Services Director Torres, Code Enforcement Supervisor Berroteran and Human Resources/Risk Manager Wolf.

FLAG SALUTE

The flag salute was led by Councilmember Nigg.

PRESENTATIONS

Elsinore Valley Municipal Water District presented the Sewer and Water Shortage Surcharges Update.

DEPARTMENT REPORTS

General Plan Update Progress Report #16

Community Development Director Bassi presented the report.

Public Works/Engineering - Road Construction Updates

Public Works Director Farag presented the report.

Police Department Update

Captain Rayls introduced Lt. Clark.

Councilmember Nigg left the Chambers at 6:42 p.m.

PUBLIC COMMENTS

The following individuals provided public comment:

1. Jeff Renfrow, Resident
2. Gila Mahgereftoh, Resident
3. Abraham Mahgereftoh
4. Sandy Renfrow, Resident
5. Don Saunders, Resident

COUNCIL COMMUNICATIONS

The City Council members spoke regarding various committees, commissions, and boards that they serve on locally and regionally and community events including:

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

Councilmember Nigg returned to the Chambers.

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Carlos Marquez; seconded by Dustin Nigg to approve the Agenda as presented.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg

Voting Against: None
Abstain: None
Absent: Ashlee DePhillippo

1) **CONSENT CALENDAR**

Moved by Carlos Marquez; seconded by Dustin Nigg to approve the Consent Calendar.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: Ashlee DePhillippo

1.1) Reading of Ordinances

Approved the reading by title only of all Ordinances on this agenda.

1.2) Warrant Register September 2023

Approved the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 09-07-2023 in the amount of \$86,626.88.
2. Warrant Register dated 09-14-2023 in the amount of \$9,024.66.
3. Warrant Register dated 09-21-2023 in the amount of \$3,809.40.
4. Warrant Register dated 09-28-2023 in the amount of \$16,186.00.

For Fiscal Year 2023/2024

5. Warrant Register dated 09-06-2023 in the amount of \$157,042.68.
6. Warrant Register dated 09-07-2023 in the amount of \$47,919.67.
7. Warrant Register dated 09-12-2023 in the amount of \$104,616.23.
8. Warrant Register dated 09-14-2023 in the amount of \$488,190.44.
9. Warrant Register dated 09-21-2023 in the amount of \$184,508.11.
10. Warrant Register dated 09-28-2023 in the amount of \$585,036.84.
11. Wire Transfer Register dated 07-31-2023 in the amount of \$54,501.27.
12. Payroll Register dated 08-01-2023 in the amount of \$213,610.63.

1.3) August 2023 City Treasurers Report

Approved the Treasurer's Report for August 2023.

1.4) Second Reading and Adoption of Special Tax Ordinance for Community Facilities District No. 2023-1 (Tract 31896, Avalino)

Conducted the second reading of and adopted an ordinance entitled:

ORDINANCE NO. 235

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF
COMMUNITY FACILITIES DISTRICT NO. 2023-1 (AVALINO) OF THE CITY OF
WILDOMAR AUTHORIZING THE LEVY OF SPECIAL TAXES

1.5) Acceptance of FY2021-22 Annual Comprehensive Financial Report

Received and filed the FY 2021-22 Annual Comprehensive Financial Report.

1.6) Revision to FY2021-22 GANN Limit

Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE REVISED APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2021-22

1.7) FY 2021-22 Measure Z Oversight Advisory Committee Annual Report

Received and filed the Measure Z Oversight Advisory Committee's FY 2021-22 Annual Report.

1.8) Acceptance of FY2021-22 Measure AA Annual Report

Approved the Measure AA Oversight Advisory Committee Annual Report for FY 2021-22

1.9) City of Wildomar Paid Parental Leave Policy

Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A PAID PARENTAL LEAVE POLICY FOR ACTIVE
FULL-TIME EMPLOYEES

1.10) MSRC Agreement for Clinton Keith Rd. Bike Lanes

Authorized the City Manager to execute Contract Number ML 18185 with the South Coast Air Quality Management District (SCAQMD) for grant funds for bike lanes on Clinton Keith Rd.

1.11) Road Rehab and Maintenance Project and Slurry Seal Project (CIP 057-2, 058-2) Contract Items

1. Approved City Contract Change Order (CCO #2) to convert all asphalt AC overlay quantities to asphalt rubber hot mix (ARHM) to achieve a superior surface pavement, deleting Bid Item #21 Apply Type II Microsurface (inferior surface), with corresponding increased ARHM

quantities at \$0.05/sqft with a grant offset.

2. With no total contract price increase, approved the revised bid schedule from All American Asphalt (AAA) correcting the total price of Bid Item #19 from \$633,675.00 to \$815,745.00, and Bid Item #21 from \$224,784.10 to \$42,670.88 due to an allocation error impacting both Bid Items.

3. Authorized the Public Works Director to execute a three-party Escrow Agreement with Citizen's Business Bank and Project Contractor All American Asphalt, as allowed under Public Contract Code Section 22300.

Make a finding that the Road Rehab and Maintenance Project and Slurry Seal Project (CIP 057-2, 058-2) are exempt from Multiple Species Habitat Conservation Plan Mitigation Fees.

4. Approved a supplemental appropriation of \$24,000 in expenditures and increase in revenue budget for Fund 507 to allocate available grant funds to the Project.

1.12) Bundy Canyon Plaza Phase 2 - Mass Grading Agreement

Authorized the City Manager to execute the Mass Grading Agreement with Bundy I-15, LP, a California Limited Partnership (Developer).

1.13) Tract Map 31896 - D.R. Horton Avalino Final Map Approval and Subdivision Improvement Agreement

Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE TRACT MAP 31896 AVALINO AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT

1.14) Eighth Amendment to Design Professional Services Agreement with Parsons Transportation Group for the Bundy Canyon Road Project

Authorized the City Manager to execute the Eighth Amendment to the Design Professional Services Agreement with Parsons Transportation Group, Inc. for Engineering Services for the Bundy Canyon Road Improvement Project.

1.15) 27-Acre Park (CIP 062-1) - IS/MND

1. Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION (SCH NO.

2023080213), AND MITIGATION MONITORING AND REPORTING PROGRAM (MMRP) FOR THE 27-ACRE PARK PROJECT LOCATED ON THE NORTHEAST CORNER OF LA ESTRELLA STREET AND SUSAN DRIVE (APN: 376-350-009 AND 376-350-017).

2. Approved an amendment to the agreement with RRM Design Group for the completion of the design of Phase 1 of the 27-Acre Park Project with RRM Design Group.

1.16) Agreement with MNS Engineers, Inc. for Engineering Support Services

1. As authorized by WMC Section 3.28, found that it would be advantageous to the City to dispense with the requirements of that code section regarding procurement of contracts for services over \$50,000; and

2. Authorized the City Manager to execute an Agreement for Services with MNS Engineers, Inc., for Engineering support services; and

3. Appropriated an additional \$100,000 to Development Engineering Contractual Services, to accommodate the Agreement.

1.17) Agreement with TKE Engineering, Inc. for Project Management Services and Optional Design Services for the Bundy Canyon Rd. Improvement Project (Segments 2 and 3)

Authorized the City Manager to execute the Agreement for Services with TKE Engineering, Inc. for Project Management Services and Optional Design Services for the Bundy Canyon Rd. Improvement Project (Segments 2 and 3).

1.18) Appointments to the California Intergovernmental Risk Authority (CIRA) Board of Directors

Approved a Resolution entitled:

RESOLUTION NO. 2023 - 61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING RESOLUTION NO. 2023 - 31, AND APPOINTING A DIRECTOR AND ALTERNATE DIRECTOR TO THE CALIFORNIA INTERGOVERNMENTAL RISK AUTHORITY (CIRA) BOARD OF DIRECTORS

1.19) Updating City's Conflict of Interest Code

Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, UPDATING THE CITY'S CURRENT CONFLICT OF INTEREST CODE SET FORTH BY THE CALIFORNIA STATE FAIR POLITICAL PRACTICES

COMMISSION FOR ELECTED OFFICIALS, BOARD AND COMMISSION
MEMBERS AND EMPLOYEES OF THE CITY OF WILDOMAR

1.20) Tri-Party Consultant Services Agreement to prepare a Mitigated
Negative Declaration for the Cherry Outpost Retail Project (PA 22-
0118)

1. Authorized the City Manager to execute a Tri-Party Consultant
Services Agreement between the City of Wildomar, Cherry Outpost, LP
and PlaceWorks, Inc. for the preparation of a Mitigated Negative
Declaration (MND) for the Cherry Outpost Retail Project; and

2. Authorized the City Manager to execute a Consultant Services
Agreement/Contract between the City of Wildomar and PlaceWorks,
Inc., Inc. for the preparation of a Mitigated Negative Declaration
(MND) for the Cherry Outpost Retail Project.

2) **PUBLIC HEARINGS**

No public hearings were scheduled.

3) **GENERAL BUSINESS**

3.1) City Manager Contract Amendment

City Attorney Jex presented the staff report.

Moved by Bridgette Moore; seconded by Carlos Marquez to Approve
and authorize the Mayor to execute the City Manager contract
amendment.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin
Nigg

Voting Against: None

Abstain: None

Absent: Ashlee DePhillippo

3.2) Amendment to City Personnel Rules and Adoption of Harassment,
Discrimination, and Retaliation Prevention Policy

Administrative Services Director Schrader presented the staff report.

Moved by Carlos Marquez; seconded by Dustin Nigg to Adopt a
Resolution entitled:

RESOLUTION NO. 2023 - 63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REVISING THE CITY'S PERSONNEL RULES AND ADOPTING A
HARASSMENT, DISCRIMINATION, AND RETALIATION PREVENTION POLICY

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg

Voting Against: None

Abstain: None

Absent: Ashlee DePhillippo

3.3) Employee Cost of Living Adjustment and Health Benefit Allotment Increase

Administrative Services Director Schrader presented the staff report.

Moved by Dustin Nigg; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PROVIDING EMPLOYEES A COST OF LIVING ADJUSTMENT AND UPDATING ITS PAY PLAN COMMENSURATE WITH THE COST OF LIVING ADJUSTMENT

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg

Voting Against: None

Abstain: None

Absent: Ashlee DePhillippo

Moved by Dustin Nigg; seconded by Carlos Marquez to Adopt a Resolution entitled:

RESOLUTION NO. 2023 - 65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, UPDATING THE HEALTH BENEFIT ALLOTMENT

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg

Voting Against: None

Abstain: None

Absent: Ashlee DePhillippo

3.4) City of Wildomar Fiscal Reserve Fund Policy Considerations

Administrative Services Director Schrader presented the staff report.

It was the consensus of the City Council to receive and file the proposed future fiscal reserve fund policy with no changes.

3.5) Measure Z Oversight Advisory Committee Appointment

City Clerk Morales presented the report.

Moved by Carlos Marquez; seconded by Dustin Nigg to Appoint Sergio Rodriguez to the Measure Z Oversight Advisory Committee for a term ending February 2025.

Motion Approved: 4 - 0

Voting For: Joseph Morabito, Bridgette Moore, Carlos Marquez, Dustin Nigg

Voting Against: None

Abstain: None

Absent: Ashlee DePhillippo

3.6) Proposed Revisions to the City Entry Sign Design

Community Services Director Torres presented the staff report.

Don Saunders, resident, provided public comment in favor of the item.

It was the consensus of the City Council to bring back sample designs for review and approval at a future Council Meeting, based on the feedback received.

CITY MANAGER REPORT

City Manager York presented the report.

FUTURE AGENDA ITEMS

Councilmember Marquez requested a future agenda item to review the City's illegal dumping fee.

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Morabito adjourned the City Council Meeting at 8:25 p.m. with a moment of silence and reflection in honor of the victims of the recent terrorist attacks that took place in Israel.

Submitted by:



Janet Morales, CMC
City Clerk



CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.4
Meeting Date: January 17, 2024

SUBJECT: December 2023 Warrant Register

SUBMITTED BY: Nicholas Neidiffer

PREPARED BY: Nicholas Neidiffer

ACTION:

Approve the following:

For Fiscal Year 2023/2024

1. Warrant Register dated 12-07-2023 in the amount of \$91,426.99.
2. Warrant Register(s) dated 12-14-2023 in the amount of \$797,111.10.
3. Warrant Register dated 12-21-2023 in the amount of \$182,735.20.
4. Wire Transfer Register dated 10-31-2023 in the amount of \$17,675.62.
5. Payroll Register dated 11-01-2023 in the amount of \$216,282.23.

SUMMARY:

December 2023 Warrant Register

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant, Wire Transfer, and Payroll Registers will have a budgetary impact in the amount and fiscal year noted in the recommendation section of this report. These costs are included in the Fiscal Year 2023/24 Budgets.

ATTACHMENTS:

[Warrant Reg Dec 2023 Voucher Listings.pdf](#)

Voucher List
City of Wildomar

Page: 1

12/07/2023 2:47:18PM

Bank code : wf						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217476	12/7/2023	002094 ALL EVENTS AND PARTY RENTALS,, INC.	14029	0000515	BREAKFAST WITH SANTA: 12/09/23 CANOPY, T	4,242.00
Total :						4,242.00
217477	12/7/2023	001627 AMERICAN EAGLE TROPHIES	10772		(1) ENGRAVED PLATE 3 X 18	52.20
Total :						52.20
217478	12/7/2023	000007 ANIMAL FRIENDS OF THE VALLEY,, INC.	NOVEMBER 2023		ANIMAL CONTROL SERVICE NOVEMBER 2023	7,000.00
Total :						7,000.00
217479	12/7/2023	000029 APPLEONE	01-6741613-85500 01-6763852 01-6763853 01-6763854		ACCOUNTANT ONBOARDING FEE (KS) ACCOUNTING SPECIALIST I W/E 11/25/23 (DS ADMIN W/E 11/25/23 (HJ) ADMIN ASSSTANT-CLERICAL W/E 11/25/23 (CH	4,672.29 1,552.21 1,735.00 1,099.58
Total :						9,059.08
217480	12/7/2023	001671 BERROTERAN, RAUL	112723		REIMBURSE -PURCHASING A PROPANE GRIDDLE	106.94
Total :						106.94
217481	12/7/2023	000037 DATA TICKET, INC.	157790 158471		OTC 2023 ONLINE ACCESS OCT 2023 DAILY CITE PROGRESSING	400.93 475.91
Total :						876.84
217482	12/7/2023	000082 DEPARTMENT OF CONSERVATION, DIVIS	112923		SMIP FEES JULY 2023 - SEP 2023	14,021.27
Total :						14,021.27
217483	12/7/2023	000022 EDISON	102523-9129CR 112723-6091 112723-7258 112723-9129		09/20/23-10/18/23 32308 MISSION TRL (MAL 10/25/23-11/26/23 21347 COMO ST (LITTLE 10/25/23-11/26/23 ELEC 21400 PALOMAR (CE 10/25/23-11/26/23 32637 GRUWELL (FS#61)	-56.48 54.10 208.68 681.24
Total :						887.54
217484	12/7/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER D	12674216 12674272 12674553		10/08/23-11/08/23 WATER ZONE 52 LOC 01 10/08/23-11/08/23 WATER ZONE 29 LOC 02 10/08/23-11/08/23 WATER ZONE 71 LOC 01	173.56 48.48 205.42

Voucher List
City of Wildomar

Page: 2

12/07/2023 2:47:18PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217484	12/7/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER C	(Continued)			
			12674752		10/08/23-11/08/23 WATER 32637 GRUWELL-FS	569.66
			12674834		10/08/23-11/08/23 WATER MARNA O'BRIEN	6,137.09
			12679540		10/10/23-11/10/23 WATER ZONE 3 LOC 7 M1	90.14
			12682818		10/11/23-11/11/23 WATER ZONE 3 LOC 25 M1	802.59
			12682819		10/11/23-11/11/23 WATER ZONE 3 LOC 25 M2	1,312.65
			12684586		10/11/23-11/11/23 WATER ZONE 3 LOC 24 M1	1,147.76
			12685750		10/11/23-11/11/23 WATER CFD 2013-1, ZONE	389.04
			12685911		10/11/23-11/11/23 WATER MALAGA GATEWAY P	571.83
			12686583		10/15/23-11/15/23 WATER ZONE 42 LOC 01 M	1,010.58
			12686835		10/15/23-11/15/23 WATER ZONE 42 LOC 03 M	243.97
			12686836		10/15/23-11/15/23 WATER ZONE 42 LOC 02 M	248.56
			12693413		10/18/23-11/18/23 WATER ZONE 3 LOC 35 M1	196.87
			12693618		11/04/23-11/18/23 WATER CITY HALL	153.76
			12696433		10/18/23-11/18/23 WATER 24707 PRELIPP RD	612.10
Total :						13,914.06
217485	12/7/2023	001762 EMERGENCY-1 RESPONSE, INC.	3634		EMT - VETERANS DAY	234.00
Total :						234.00
217486	12/7/2023	002096 ENRIQUE CORREA PHOTOGRAPHY	0000154		BREAKFAST WITH SANTA: 12/9/23 PHOTOGRAPH	450.00
Total :						450.00
217487	12/7/2023	001450 FRANCHISE TAX BOARD	120723		WITHHOLDING ORDER - S STANTON CASE #5621	50.00
Total :						50.00
217488	12/7/2023	000685 GREAT AMERICA FINANCIAL SERVIC	35323211		CANON COLOR COPIER SYST. #018-1765784	214.24
			35380914		CANON COLOR COPIER SYST. #019-1780554	214.24
Total :						428.48

Voucher List
City of Wildomar

Page: 3

12/07/2023 2:47:18PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217489	12/7/2023	001911 HDL SOFTWARE LLC.	SIN032659		AUG 2023 HDL FEES	2,618.34
			SIN033466		SEP 2023 HDL FEES	2,531.64
					Total :	5,149.98
217490	12/7/2023	000634 HEYDAY RECORDS AND EVENTS	1153		BREAKFAST WITH SANTA 12/9/23 - CAROLERS	330.00
					Total :	330.00
217491	12/7/2023	000016 INNOVATIVE DOCUMENT SOLUTIONS	255974		11/1/23-11/30/23 CONTRACTUAL COPIER SERV	886.02
					Total :	886.02
217492	12/7/2023	000647 JOLLY JUMPS	120923		BREAKFAST WITH SANTA 12/9/23 - SANTA CLA	695.00
					Total :	695.00
217493	12/7/2023	002095 LOSCHIAVO, ALYSSA	001		BREAKFAST WITH SANTA 12/9/23 LIVE MUSIC	350.00
					Total :	350.00
217494	12/7/2023	001988 MAGDALENO, YVETTE	112723		HOLIDAY PARTY REIMBURSEMENT FOR DECORATI	43.37
					Total :	43.37
217495	12/7/2023	000588 MANPOWER	5125900		ADMINISTRATIVE ASSISTANT W/E 11/26/23	975.93
					Total :	975.93
217496	12/7/2023	001932 MIKE'S PREMIUM JUMPERS LLC	21726527		BREAKFAST WITH SANTA: INFLATABLE RENTAL	465.45
					Total :	465.45
217497	12/7/2023	002097 PARENTO AGENCY LLC	1321		PAID PARENTAL LEAVE INSURANCE PREMIUM	2,651.75
					Total :	2,651.75
217498	12/7/2023	000051 RCHCA	112923		KANGAROO RAT FEE - FY 2023-2024	25,150.00
					Total :	25,150.00
217499	12/7/2023	000186 RIGHTWAY	360817		FALL FAMILY FUN FAIR: RESTROOM RENTAL	2,200.45
					Total :	2,200.45

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217500	12/7/2023	001720 STERICYCLE, INC	800540351A		CONTRACTUAL SHREDDING SVC	164.32
Total :						164.32
217501	12/7/2023	000437 VERIZON WIRELESS	9945040939CR		09/23/23-10/22/23 DATA INTERNET T RONEY	-21.93
			9949914032		11/23/23-12/22/23 DATA INT CHRG 9239	1,024.23
			9949914033		11/23/23-12/22/23 DATA INTERNET CHRG	40.01
					619	
Total :						1,042.31
26 Vouchers for bank code : wf						Bank total : 91,426.99
26 Vouchers in this report						Total vouchers : 91,426.99

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217540	12/14/2023	002114 ALVARADO, MIGUEL ANGEL & SANDI A.	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217541	12/14/2023	002124 BALCHACK, MICHAEL & SHANNON	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217542	12/14/2023	002112 BUNDY CANYON 145, LLC	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,225.00
Total :						1,225.00
217543	12/14/2023	002107 BUNDY CANYON CHRISTIAN SCHOOL	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217544	12/14/2023	002110 C. WOLFE, DENNIS	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	5,100.00
Total :						5,100.00
217545	12/14/2023	002120 CANTARINI, DEREK	121323		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,680.00
Total :						1,680.00
217546	12/14/2023	001458 CASA DE ADORACION Y GLORIA	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217547	12/14/2023	001463 GUY WILTSHIRE &, CLAUDIA SALZER	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217548	12/14/2023	002105 KUNZ, DEANNA	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	2,000.00
Total :						2,000.00
217549	12/14/2023	002123 L.COOK, MARSHA	121323		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,680.00
Total :						1,680.00

Voucher List
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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217550	12/14/2023	002111 LA GRECA, TRUSTEE, CLAUDIA	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,500.00
Total :						1,500.00
217551	12/14/2023	002106 LAMONT SMITH, MARK	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	2,425.00
Total :						2,425.00
217552	12/14/2023	001460 LOPEZ, ALBERT & GINA	120623		DUCUMENTS/CAPITAL PROJECTS/CIP 026-2 BUN	1,000.00
Total :						1,000.00
217553	12/14/2023	002109 PHYLLIS A. WALKER, TRUSTEE	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217554	12/14/2023	002122 SHUTTLEWORTH, RAMI	121323		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,680.00
Total :						1,680.00
217555	12/14/2023	002121 SHUTTLEWORTH, SHANA	121323		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,680.00
Total :						1,680.00
217556	12/14/2023	002108 SPOON-SADLON, JODI	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	1,000.00
Total :						1,000.00
217557	12/14/2023	000518 THE FARM PROPERTY OWNERS, ASSOC	120623		CIP 026-2 BUNDY CANYON RIGHT-OF-WAY ACQU	2,800.00
Total :						2,800.00
18 Vouchers for bank code : wf						Bank total : 29,770.00
18 Vouchers in this report						Total vouchers : 29,770.00

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Bank code : wf						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217507	12/14/2023	001913 ABSOLUTE INTERNATIONAL, SECURITY I	2020108810	0000473	11/01/23-11/30/23 SECURITY PATROL	7,972.28
Total :						7,972.28
217508	12/14/2023	001590 ALL AMERICAN ASPHALT	120523		CIP 057-2 CITIWIDE RD MAINT & REHAB PROG	322,646.40
Total :						322,646.40
217509	12/14/2023	001692 AMAZON CAPITAL SERVICES	1LH6-KNP3-9XLY 1LYF-F366-GHYY 1N7R-MXJK-7T6G		HOLIDAY PARTY DECORATIONS CEMETERY DEPARTMENT SUPPLIES CEMETERY DEPARTMENT SUPPLIES	1,362.83 -734.88 147.78
Total :						775.73
217510	12/14/2023	000029 APPLEONE	01-6767701 01-6767702 01-6767703		ACCOUNTING SPECIALIST I W/E 12/02/23 (DS ADMIN W/E 12/02/23 (HJ) ADMIN ASSISTANT-CLERICAL W/E 12/02/23 (C	1,582.00 1,740.40 324.08
Total :						3,646.48
217511	12/14/2023	001002 ARCHITERRA DESIGN GROUP	31620 31621 31622 31623 31624 31625 31626 31627 31628 31629 31672		10/25/23-11/24/23 SI FYT PH 10 FINAL LOT 10/25/23-11/24/23 SI FTY PH 3 FINAL LOTS 10/25/23-11/24/23 CITY PLAN CHECK 3RD PC 10/25/23-11/24/23 CITY PLAN CHECK 2ND PC 10/25/23-11/24/23 CITY PLAN CHECK 2ND PC 10/25/23-11/24/23 CITY PLAN CHECK 2ND PC 10/25/23-11/24/23 CITY QUESTIONS 10/25/23-11/24/23 CITY PLAN CHECK 1ST PC 10/25/23-11/24/23 CITY PLAN CHECK 1ST PC 10/25/23-11/24/23 CITY PLAN CHECK 1ST PC 10/25/23-11/24/23 CIP 099, DESIGN PS&E	1,971.20 1,103.30 281.25 62.50 187.50 187.50 31.25 187.50 281.25 375.00 19,173.75
Total :						23,842.00
217512	12/14/2023	001468 BANKS, ARRIN	120723		PLANNING COMMISSION MEETING 12/07/23	75.00
Total :						75.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217513	12/14/2023	000080 BURKE, WILLIAMS AND SORENSON,, LLF	312185		LEGAL FEES - NOV 2023 CITY ATTORNEY RETA	64,388.13
					Total :	64,388.13
217514	12/14/2023	001748 CALIFORNIA CONSULTING, INC.	6420	0000485	GRANT WRITING SERVICE - DEC 2023 RETAINÉ	4,850.00
					Total :	4,850.00
217515	12/14/2023	002079 CITIZENS BUSINESS BANK	120523		CIP 057-2 CITYWIDE RD MAINT & REHAB PROG	16,981.39
					Total :	16,981.39
217516	12/14/2023	001622 COMMERCIAL BUILDING MANAGEMENT,	69965	0000499	NOV 2023 JANITORIAL SVC - MARNA O'BRIEN	5,077.85
					Total :	5,077.85
217517	12/14/2023	002118 CORODATA SHREDDING, INC.	1436593		SHREDDING SERVICES FOR CITY HALL & CEMET	445.75
					Total :	445.75
217518	12/14/2023	000035 COUNTY OF RIVERSIDE, TLMA	TL0000017094		OCT 2023 SLF COSTS FY 23/24	182.79
					Total :	182.79
217519	12/14/2023	001925 CPS	3981		MIGRATING/INDEXING BUILDING & PLANNING F	5,400.00
			3982		MIGRATING/INDEXING BUILDING & PLANNING F	7,200.00
					Total :	12,600.00
217520	12/14/2023	000002 CRYSTAL CLEAN MAINTENANCE	1203N		DEC 2023- CITY HALL JANITORIAL SERVICES	3,214.75
					Total :	3,214.75
217521	12/14/2023	000076 ECONOMIC DEVELOPMENT, CORPORATI	70823		EDC MUNICIPAL LEVEL MEMBERSHIP FY 23/24	30,000.00
					Total :	30,000.00
217522	12/14/2023	000022 EDISON	100123-1202		08/01/23-08/31/23 HIDDEN SPRINGS/CLINTON	-19.34
			100123-1202		09/01/23-09/30/23 HIDDEN SPRINGS/CLINTON	23.55

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217522	12/14/2023	000022 EDISON	(Continued)			
			110123-1202		10/01/23-10/31/23 HIDDEN SPRINGS/CLINTON	23.55
			120123-0828		11/01/23-11/30/23 ELECTRIC WILDOMAR CITY	166.85
			120123-0962		11/01/23-11/30/23 ELECTRIC CFD 2013-001	249.84
			120123-1202		11/01/23-11/30/23 HIDDEN SPRINGS/CLINTON	23.55
			120123-1757		11/01/23-11/30/23 ELECTRIC CFD 2013-001	202.99
			120123-4293		11/01/23-11/30/23 CSA22 SALES ACQUISITIO	6,141.73
			120123-4487		11/01/23-11/30/23 20505 PALOMAR ST (MARN	65.35
			120123-4487		11/01/23-11/30/23 20505 PALOMAR ST (MARN	-8.24
			120123-4610		11/01/23-11/30/23 ELECTRIC CFD 2013-001	128.40
			120123-4845		11/01/23-11/30/23 CFD ZONE 2	64.21
			120123-7481		11/01/23-11/30/23 CSA 103	506.75
			120123-7504		11/01/23-11/30/23 CFD 2013-1 ORANGE/CORA	34.71
			120123-7694		11/01/23-11/30/23 CFD ZONE 3	218.36
			120123-8975		11/01/23-11/30/23 CFD ZONE 3	128.40
			120123-9127		11/01/23-11/30/23 ELECTRIC CFD 2013-001	244.66
Total :						8,195.32
217523	12/14/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER D	12551415		10/17/23-11/17/23 WATER ZONE 62 - 22933	149.78
			12689500		10/17/23-11/17/23 WATER ZONE 3 LOC 23 M1	225.25
			12689706		10/17/23-11/17/23 WATER ZONE 30 LOC 2	84.82
			12689747		10/17/23-11/17/23 WATER ZONE 3 LOC 49 M1	97.00
			12690001		10/17/23-11/17/23 WATER ZONE 51 LOC 1	120.45
			12690166		10/17/23-11/17/23 WATER BASEBALL FIELD	257.71
			12690206		10/17/23-11/17/23 WATER WINDSONG PARK	848.58
			12690715		10/17/23-11/17/23 WATER ZONE 3 LOC 29 M1	427.03
			12690793		10/17/23-11/17/23 WATER ZONE 3 LOC 29 M2	299.82
			12690796		10/17/23-11/17/23 WATER ZONE 30 LOC 1	253.21
			12690895		10/17/23-11/17/23 WATER ZONE 30 LOC 42 &	254.16

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City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217523	12/14/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER C	(Continued)			
			12691289		10/17/23-11/17/23 WATER 22450 1/2 CERVER	216.12
			12691530		10/17/23-11/17/23 WATER 22450 CERVERA	146.35
			12692712		10/17/23-11/17/23 WATER ZONE 67 - ARNNET	82.15
Total :						3,462.43
217524	12/14/2023	000876 GATES SOUND	23-1296		REPAIR CALL OUT FOR THE STREAMING SERVER	200.00
Total :						200.00
217525	12/14/2023	001325 GEOCON WEST, INC.	723110415		CIP 057-2 CONTRACTUAL SVC THROUGH 10/29/	7,942.96
Total :						7,942.96
217526	12/14/2023	001795 GUZMAN PARTY RENTALS	121223		STAFF CITY HOLIDAY PARTY 12/15/23 TABLES	285.00
Total :						285.00
217527	12/14/2023	000499 INLAND EMPIRE LANDSCAPE INC	41911		OCT 2023 LANDSCP MAINT ZONES	9,743.55
Total :						9,743.55
217528	12/14/2023	000072 INTERWEST CONSULTING GROUP	92330 & 91526		BULDING & SAFETY - SEPTEMBER 2023	87,256.06
Total :						87,256.06
217529	12/14/2023	000588 MANPOWER	5125998		ADMINISTRATIVE ASSISTANT W/E 12/03/23	1,301.25
Total :						1,301.25
217530	12/14/2023	000778 PARSONS TRANSPORTATION GRP INC	2310A073		CIP 026-2, DESIGN & PS&E	24,064.23
Total :						24,064.23
217531	12/14/2023	001921 SCA OF CA, LLC	107591CS		CFD 2013-1 ZONE 2 SWEEPS	5,932.98
Total :						5,932.98
217532	12/14/2023	001806 SOUTHERN CALIFORNIA NEWS, GROUP	11634099		PUBLIC NOTICE - PA 22-0026 MND NOTICE	299.16
			11634101		PUBLIC NOTICE -ZOA 2023-06 NOPH	249.30
			11634205		PUBLIC NOTICE - CEMETERY	149.58
			11635772		PUBLIC NOTICE -CFD 2022-1 ANNEXATION	180.74
Total :						878.78

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217533	12/14/2023	000995 STRONG, KIM	120723		PLANNING COMMISSION MEETING 12/07/23	75.00
Total :						75.00
217534	12/14/2023	000064 TYLER TECHNOLOGIES	045-445532		TYLER EDEN SUPPORT 01/01/24-12/31/24	25,954.99
Total :						25,954.99
217535	12/14/2023	000131 WESTERN RIVERSIDE COUNTY, RCA	121223		MSHCP MITIGATION FEES: OCT 2023	94,925.00
Total :						94,925.00
217536	12/14/2023	002119 WILSON, STEPHANIE	121323		HOLIDAY PARTY: BARTENDING SERVICES	425.00
Total :						425.00
30	Vouchers for bank code : wf		Bank total :			767,341.10
30	Vouchers in this report					Total vouchers : 767,341.10

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Bank code : wf						
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217559	12/21/2023	000031 AFLAC, REMITTANCE PROCESSING, CEN	233951		DEC 2023 CITY COUNCIL MEDICAL INS. BENEF	1,350.63
Total :						1,350.63
217560	12/21/2023	000033 AMERICAN FORENSIC NURSES	78290		BLOOD DRAW (2)	133.70
			78306		BLOOD DRAW (2) DRY RUN (4)	1,081.74
			78325		DRY RUN (1)	36.46
Total :						1,251.90
217561	12/21/2023	000760 ARMADA ADMINISTRATORS	208755		JAN 2024 PREMIUM - CITY MANAGER	4,953.00
Total :						4,953.00
217562	12/21/2023	002133 BARONS MARKET	120523A		REFUND OF UNUSED DEVELOPER DEPOSIT	156.00
			120523B		REFUND OF UNUSED DEVELOPER DEPOSIT	579.96
Total :						735.96
217563	12/21/2023	002130 BETANCOURT, RICHARD	120523		REFUND OF UNUSED DEVELOPER DEPOSIT	301.00
Total :						301.00
217564	12/21/2023	000034 BIO-TOX LABORATORIES	45016		RC SHERIFF - LAB SERVICES	226.88
			45017		RC SHERIFF - LAB SERVICES	967.85
			45066		RC SHERIFF - LAB SERVICES	231.60
			45153		RC SHERIFF - LAB SERVICES	432.20
			45154		RC SHERIFF - LAB SERVICES	1,232.88
Total :						3,091.41
217565	12/21/2023	001761 CHARTER COMMUNICATIONS	2318120823		CABLE THROUGH 01/07/23 - FS61	5.33
Total :						5.33
217566	12/21/2023	001622 COMMERCIAL BUILDING MANAGEMENT,	69833	0000499	MAR - JUNE 2023 EXTRA JANITORIAL SVC - M	1,400.00
Total :						1,400.00
217567	12/21/2023	000785 CORELOGIC SOLUTIONS, LLC	82194887		NOV 2023 CODE ENFORCEMENT SOFTWARE	197.50
Total :						197.50

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217568	12/21/2023	001799 COUNTY OF RIVERSIDE PUBLIC, SAFETY	PE0000001357		MONTHLY RADIO COMMUNICATION - SHERIFF	649.93
Total :						649.93
217569	12/21/2023	001898 CRIVELLO, ANTHONY	112923		TRAINING REIMBURSEMENT - MEALS	406.27
			121423		TRAINING REIMBURSEMENT - LODGING	100.00
Total :						506.27
217570	12/21/2023	002127 CSG FORTE PAYMENTS, INC.	1638288		VERIFONE-V400CA	464.55
Total :						464.55
217571	12/21/2023	000058 DEPARTMENT OF JUSTICE	697524		OCT 2023 POLICE BLOOD ALCOHOL ANALYSIS (	245.00
Total :						245.00
217572	12/21/2023	000022 EDISON	121223-2529		11/08/23-12/10/23 22378 BUNDY CANYON RD	399.18
			121223-3047		11/13/23-12/12/23 34311 MISSION TRAIL TR	101.24
			121223-3123		11/09/23-12/11/23 23873 CLINTON KEITH RD	119.87
			121223-3243		11/13/23-12/12/23 31818 CENTRAL ST LS3	34.29
			121223-3487		11/09/23-12/11/23 23873 CLINTON KEITH RD	222.67
			121223-3950		11/13/23-12/12/23 34311 MISSION TRAIL LS	38.05
			121223-5361		11/13/23-12/12/23 31818 CENTRAL TC1	92.83
			121223-7255		11/09/23-12/11/23 23873 CLINTON KEITH RD	136.18
			121223-7372		11/13/23-12/12/23 24211 CLINTON KEITH RD	67.88
			121223-7633		11/15/23-12/14/23 32975 WILLOW BAY RD TC	93.08
			121223-8688		11/13/23-12/12/23 21458 GRAND AVE TC1	89.88
			121523-3767		11/15/23-12/14/23 31160 CLINTON KEITH RD	11.46
			121523-5249		11/15/23-12/14/23 32975 WILLOW BAY RD	34.29
			1409.86		11/06/23-12/11/23 ELECTRIC CITY HALL	1,409.86
Total :						2,850.76
217573	12/21/2023	002054 FAMILY FENCE, INC.	1234		VINYL FENCE MATERIALS-INLAND VALLEY DR.	1,079.28
Total :						1,079.28
217574	12/21/2023	001450 FRANCHISE TAX BOARD	122123		WITHHOLDING ORDER - S STANTON CASE #5621	50.00
Total :						50.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217575	12/21/2023	000685 GREAT AMERICA FINANCIAL SERVIC	35474209		CANON COLOR COPIER SYST. #015-1472515	359.97
			35482798		CANON COLOR COPIER SYST. #016-1585799	242.52
					Total :	602.49
217576	12/21/2023	002135 HIBBLER, CHRISTIAN	120223		TRAINING REIMBURSEMENT - MEALS	187.68
					Total :	187.68
217577	12/21/2023	000499 INLAND EMPIRE LANDSCAPE INC	42179		NOV 2023 LANDSCP - PARKS	9,867.40
					Total :	9,867.40
217578	12/21/2023	000016 INNOVATIVE DOCUMENT SOLUTIONS	253563		08/1/23-08/31/23 CONTRACT COPIER SERVICE	1,289.49
					Total :	1,289.49
217579	12/21/2023	000304 JOE A. GONSALVES & SON	161294	0000484	DEC 2023 PROF. CONTRACTUAL LEGISLATIVE A	3,000.00
					Total :	3,000.00
217580	12/21/2023	002131 JONES, DON W.	120323		REFUND OF UNUSED DEVELOPER DEPOSIT	500.00
					Total :	500.00
217581	12/21/2023	002134 KA MANAGEMENT INC	120423		REFUND OF UNUSED DEVELOPERS DEPOSIT	402.63
					Total :	402.63
217582	12/21/2023	002132 LAUGHLIN & ASSOCIATES, INC.	120523		REFUND OF UNUSED DEVELOPER DEPOSIT	331.68
					Total :	331.68
217583	12/21/2023	002136 LOPEZ, ROLANDO	120623		REIMBURSE CASE WI221600004 INVESTIGATION	174.50
					Total :	174.50
217584	12/21/2023	000588 MANPOWER	5126106		ADMINISTRATIVE ASSISTANT W/E 12/10/23	1,301.25
					Total :	1,301.25
217585	12/21/2023	001253 MARK SWENSON DBA STUDIO C, ARCHIT	121823		REFUND OF UNUSED DEVELOPER DEPOSIT	778.18

Voucher List
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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217585	12/21/2023	001253	001253 MARK SWENSON DBA STUDIO C, ARCHI (Continued)		Total :	778.18
217586	12/21/2023	002126	MNS ENGINEERS, INC			
			84870/1	0000518	DEV. ENGINEERING DEVELOPMENT TECH.	2,282.50
			84870/10	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	249.00
			84870/11	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	207.50
			84870/12	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	498.00
			84870/13	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	249.00
			84870/14	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	456.50
			84870/15	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	124.50
			84870/16	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	622.50
			84870/17	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	664.00
			84870/18	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	124.50
			84870/19	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	664.00
			84870/2	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	166.00
			84870/20	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	83.00
			84870/21	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	124.50
			84870/22	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	83.00
			84870/23	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	207.50
			84870/24	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	207.50
			84870/25	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	415.00
			84870/26	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	539.50
			84870/27	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	83.00
			84870/28	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	124.50
			84870/29	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	166.00
			84870/3	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	249.00
			84870/30	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	166.00
			84870/31	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	83.00
			84870/4	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	747.00
			84870/5	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	41.50
			84870/6	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	166.00
			84870/7	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	249.00
			84870/8	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	83.00
			84870/9	0000518	PROFESSIONAL SVCS 11/01/23-11/30/23	249.00
					Total :	10,375.00
217587	12/21/2023	001841	MORABITO, JOSEPH	121323	LEAGUE OF CA CITIES REG MEETING 12/11/23	45.00
					Total :	45.00

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217588	12/21/2023	002128 ORTIZ, LUIS	121323		12/01/23-12/15/23 REIMBURSE MILEAGE	113.71
Total :						113.71
217589	12/21/2023	000185 PITNEY BOWES	120623		POSTAGE METER REFILL 11/14/23,11/28/23	1,510.00
Total :						1,510.00
217590	12/21/2023	001107 PLACEWORKS	89507		OCT 2023 PROF. SVCS. - 27 ACRE PARK CIP	79.05
Total :						79.05
217591	12/21/2023	000042 PV MAINTENANCE, INC.	005-274		CITYWIDE MAINT. CONTRACTUAL SERVICES - O	66,096.09
Total :						66,096.09
217592	12/21/2023	000186 RIGHTWAY	366408		12/07/23-01/03/23 - PORTA/WASHSTN - WIND	803.50
Total :						803.50
217593	12/21/2023	001807 ROGERS, ANDERSON, MALODY &, SCOT	73988		NOVEMBER 2023 FOR FY 22/23	8,680.00
Total :						8,680.00
217594	12/21/2023	001101 SIGNS BY TOMORROW	31613		WILDOMAR PUBLIC HEARING SIGN	297.03
Total :						297.03
217595	12/21/2023	001393 SOCALGAS	121123		11/08/23-12/8/23 GAS - FIRE DEPT 32637 G	77.81
Total :						77.81
217596	12/21/2023	000790 SPARKLETTS	120923		CITY HALL DRINKING THROUGH 12/09/23	418.04
Total :						418.04
217597	12/21/2023	002052 ST. FRANCIS ELECTRIC	23164115		TRAFFIC SIGNAL ROUTINE MAINT. NOV. 2023	1,444.50
			23164116		TRAFFIC SIGNAL RESPONSE NOV. 2023	250.00
			23164118		TRAFFIC SIGNAL RESPONSE-DEV. PROJ #21-00	1,242.00
Total :						2,936.50
217598	12/21/2023	000489 STADIUM PIZZA	31613		REFUND OF UNSUED DEVELOPERS DEPOSIT	283.04
Total :						283.04

Voucher List
City of Wildomar

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217599	12/21/2023	001624 STENO SOLUTIONS	43690		09/01/23-10/31/23 TRANSCRIPTION	42.48
Total :						42.48
217600	12/21/2023	002129 SWINFORD ELECTRIC INC, DBAA & R EL 120423			REFUND OF UNUSED DEVELOPER DEPOSIT	248.32
Total :						248.32
217601	12/21/2023	000378 TEMECULA VALLEY PIPE & SUPPLY	632642		BASEBALL FIELD DEPT SUPPLIES	372.41
Total :						372.41
217602	12/21/2023	002137 THOMAS, ROBERT	120623		TRAINING REIMBURSEMENT - AIRFARE	416.50
Total :						416.50
217603	12/21/2023	000918 TKE ENGINEERING INC	2023-650		CONTRACTUAL SVC 08/01/23-08/31/23	5,904.00
			2023-654		CONTRACTUAL SVC 08/01/23-08/31/23	946.50
			2023-655		CONTRACTUAL SVC 08/01/23-08/31/23	333.00
			2023-656		CONTRACTUAL SVC 08/01/23-08/31/23	260.00
			2023-657		CONTRACTUAL SVC 08/01/23-08/31/23	816.50
			2023-658		CONTRACTUAL SVC 08/01/23-08/31/23	824.50
			2023-659		CONTRACTUAL SVC 08/01/23-08/31/23	260.00
			2023-660		CONTRACTUAL SVC 08/01/23-08/31/23	627.00
			2023-661		CONTRACTUAL SVC 08/01/23-08/31/23	2,325.00
			2023-662		CONTRACTUAL SVC 08/01/23-08/31/23	260.00
			2023-663		CONTRACTUAL SVC 08/01/23-08/31/23	4,722.00
			2023-664		CONTRACTUAL SVC 08/01/23-08/31/23	489.00
			2023-665		CONTRACTUAL SVC 08/01/23-08/31/23	130.00
			2023-666		CONTRACTUAL SVC 08/01/23-08/31/23	975.00
			2023-667		CONTRACTUAL SVC 08/01/23-08/31/23	130.00
			2023-668		CONTRACTUAL SVC 08/01/23-08/31/23	268.00
			2023-669		CONTRACTUAL SVC 08/01/23-08/31/23	887.00
			2023-789		CONTRACTUAL SVC 09/01/23-09/30/23	1,271.50
			2023-790		CONTRACTUAL SVC 09/01/23-09/30/23	198.00
			2023-791		CONTRACTUAL SVC 09/01/23-09/30/23	1,529.00
			2023-792		CONTRACTUAL SVC 09/01/23-09/30/23	455.00
			2023-793		CONTRACTUAL SVC 09/01/23-09/30/23	1,365.00
			2023-794		CONTRACTUAL SVC 09/01/23-09/30/23	980.50
			2023-795		CONTRACTUAL SVC 09/01/23-09/30/23	1,076.50
			2023-796		CONTRACTUAL SVC 09/01/23-09/30/23	1,950.00
			2023-797		CONTRACTUAL SVC 09/01/23-09/30/23	528.00

Voucher List
City of Wildomar

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Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217603	12/21/2023	000918 TKE ENGINEERING INC	(Continued)			
			2023-798		CONTRACTUAL SVC 09/01/23-09/30/23	520.00
			2023-799		CONTRACTUAL SVC 09/01/23-09/30/23	1,831.00
			2023-800		CONTRACTUAL SVC 09/01/23-09/30/23	720.50
Total :						32,582.50
217604	12/21/2023	001090 T-MOBILE USA INC	9543486967		CASE INVESTIGATION WI232130004	125.00
			9551492188		CASE INVESTIGATION WI230240028	125.00
Total :						250.00
217605	12/21/2023	001508 TURBOSCAPE, INC	13782	0000511	PLAY FIBER FOR MARNA O'BRIEN & WINDSONG	7,420.00
Total :						7,420.00
217606	12/21/2023	001418 WEBB MUNICIPAL FINANCE, LLC	ARIV0000031		MEASURE Z ANNUAL ADMIN PARKS TAX FY23/24	5,520.40
Total :						5,520.40
217607	12/21/2023	000055 WRCOG	1652		FY 23/24 AB2766 CLEAN CITIES COALITION D	6,600.00
Total :						6,600.00
49 Vouchers for bank code : wf						Bank total : 182,735.20
49 Vouchers in this report						Total vouchers : 182,735.20

City of Wildomar
Wire Transfer Register
1/1/2024

ACH Date	Payee	Description	Amount
12/6/2023	Big Easy Storage	Fleet Vehicle Storage	\$ 299.00
12/6/2023	Big Easy Storage	Fleet Vehicle Storage	\$ 299.00
12/6/2023	Big Easy Storage	Fleet Vehicle Storage	\$ 299.00
12/6/2023	Wex Inc.	Vehicle Fuel Purchase	\$ 328.82
12/14/2023	Frontier Communications	Monthly Phone and Internet Services	\$ 65.98
12/19/2023	Frontier Communications	Monthly Phone and Internet Services	\$ 149.99
12/19/2023	US Bank	Credit Card Statement Payment - Business Meals, Conference Expenses, Organizational Memberships, Special Event Supplies, Repairs & Maintenance, and Office Supplies	\$ 9,949.25
		Monthly City Vehicle Lease Payment	\$ 5,669.53
12/20/2023	Enterprise Fleet Management	Monthly Phone and Internet Services	\$ 56.43
12/27/2023	Frontier Communications	Monthly Phone and Internet Services	\$ 558.62
TOTAL			\$ 17,675.62

**City of Wildomar
Payroll Warrant Register
1/1/2024**

ACH Date	Payee	Description	Amount
12/7/2023	Heartland Payroll	11/18/2023-12/1/2023	\$ 107,859.22
12/21/2023	Heartland Payroll	12/2/2023-12/15/2023	\$ 106,814.16
12/29/2023	Heartland Payroll	12/1/2023-12/31/2023	\$ 1,608.85
TOTAL			\$ 216,282.23



CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.5
Meeting Date: January 17, 2024

SUBJECT: November 2023 Treasurers Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

ACTION:

Approve the Treasurer's Report for November 2023.

SUMMARY:

November 2023 Treasurer's Report

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of November 2023. The City utilizes both the California State Treasurer's Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP) for its city investments.

On October 12th, 2022, the City entered into an agreement with PFM Asset Management as an investment advisor for the City's CAMP investment pool and established an additional managed CAMP account for long-term investments. This will increase the returns on the City investments above the normal CAMP pool rate.

FISCAL IMPACT:

This is only a report of balances for the City, therefore it has no fiscal impact.

ACCOUNT CODE:

100-1012
100-1011
110-1011
115-1011
120-1011
212-1011
300-1011
301-1011

440-1011

461-1011

ATTACHMENTS:

[November 2023 Treasurer's Report](#)

**CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
November 2023**

CITY CASH

FUND	ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
AII	AII	WELLS FARGO	\$ 8,289,419.45	\$ 1,644,068.09	(6,374,793.59)	\$ 3,558,693.95	5.229%
		TOTAL	\$ 8,289,419.45	\$ 1,644,068.09	(6,374,793.59)	\$ 3,558,693.95	

CITY INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	AVERAGE DAYS TO MAT.	STATED RATE
100	LOCAL AGENCY INVESTMENT FUND	\$ 4,896,366.05	\$ 4,896,366.05	\$ 4,896,366.05	14.34%	0	3.843%
Various	CAMP POOL	\$ 11,820,846.96	\$ 11,820,846.96	\$ 11,820,846.96	34.61%	0	5.580%
Various	CAMP MANAGED ACCOUNT	\$ 17,337,726.69	\$ 17,337,726.69	\$ 17,436,500.99	51.05%	799	Variable
	TOTAL	\$ 34,054,939.70	\$ 34,054,939.70	\$ 34,153,714.00	100.00%		

CITY **TOTAL CASH AND INVESTMENTS** **\$ 37,613,633.65**

BREAKDOWN

FUND	ISSUER	BEGINNING BALANCE	+ PURCHASES	+ INTEREST DEPOSITED	(-) WITHDRAWALS/ SALES	ENDING BALANCE	STATED RATE
100	General	LOCAL AGENCY INVESTMENT FUNDS	\$ 4,896,366.05	\$ 0.00	\$ 0.00	\$ 4,896,366.05	3.843%
100	General	CAMP POOL	\$ 4,795,011.95	\$ 0.00	\$ 21,993.49	\$ 4,817,005.44	5.580%
115	ARPA	CAMP POOL	\$ 2,017,300.66	\$ 0.00	\$ 9,252.85	\$ 2,026,553.52	5.580%
120	AA	CAMP POOL	\$ 2,508,268.66	\$ 0.00	\$ 11,504.79	\$ 2,519,773.45	5.580%
461	DIF Park Imp	CAMP POOL	\$ 2,035,644.73	\$ 0.00	\$ 9,336.98	\$ 2,044,981.71	5.580%
301	ENDWMNT	CAMP POOL	\$ 410,649.31	\$ 0.00	\$ 1,883.54	\$ 412,532.85	5.580%
100	General	CAMP MANAGED ACCOUNT	\$ 6,048,975.63	\$ 0.00	\$ 11,674.52	\$ 6,060,650.15	Variable
110	DEVAG	CAMP MANAGED ACCOUNT	\$ 492,098.34	\$ 0.00	\$ 948.00	\$ 493,046.34	Variable
120	AA	CAMP MANAGED ACCOUNT	\$ 6,150,806.35	\$ 0.00	\$ 11,851.80	\$ 6,162,658.15	Variable
212	WASTE	CAMP MANAGED ACCOUNT	\$ 1,019,585.04	\$ 0.00	\$ 1,964.21	\$ 1,021,549.25	Variable
300	CEM	CAMP MANAGED ACCOUNT	\$ 1,019,585.04	\$ 0.00	\$ 1,964.21	\$ 1,021,549.25	Variable
440	DIF Roads	CAMP MANAGED ACCOUNT	\$ 2,573,315.80	\$ 0.00	\$ 4,957.74	\$ 2,578,273.54	Variable
	TOTAL	\$ 33,967,607.57	\$ 0.00	\$ 87,332.13	\$ 0.00	\$ 34,054,939.70	

In compliance with the California Code Section 53646, as City Treasurer for the City of Wildomar, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months, and that all investments are in compliance with the City's Statement of Investment Policy.

I also certify that this report reflects all Government Agency pooled investments and all of the City's Bank Balances.

Heidi Schrader

Heidi Schrader
City Treasurer

12/13/2023

Date



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.6
Meeting Date: January 17, 2024**

SUBJECT: General Plan Update Progress Report #19

SUBMITTED BY: Matthew Bassi

PREPARED BY: Matthew Bassi

ACTION:
Receive and File.

BACKGROUND:

Staff provided the City Council with a verbal briefing of the General Plan Update at its last meeting of December 13, 2023 (Briefing #18). This current briefing (#19) primarily covers the month of December 2023. The following is a summary of the recent task assignments completed this past month or so, and the tasks/assignments coming forth over the next 30+ days. For more details and up-to-date items, please peruse the General Plan Update project website: <https://envisionwildomar2040.com>

DISCUSSION:

Tasks/Assignments Accomplished (previous 30 +/- days):

- The GP team hosted our final General Plan Advisory Group meeting on December 19th to discuss the GP goals and policies document. Great feedback from the GPAG.
- The GP team is now finalizing the draft goals and policies and prepping for the Jan. 23rd Public Workshop #3.
- The GP team continues to work on the Draft EIR document focusing and preparation of the technical studies / environmental issues areas.....

Upcoming Tasks/Assignments (Next 3-4 Months):

- Public Workshop #3 is set for January 23, 2024 at 6 pm in the City Council Chambers.
- Planning Commission workshop to discuss the goals and policies is tentatively scheduled for late February 2024.
- Admin draft #1 of the GP document should be completed by early March 2024.
- Admin draft #1 of the EIR Work should be completed around early March 2024.
- Staff is targeting release the DEIR for its 45-day public review period in mid-April 2024.

- Work will continue on the Wildomar Development Code (WDC) update...Planning Commission Workshop to discuss draft WDC tentatively scheduled for early June 2024.

FISCAL IMPACT:

As this is only a progress update, there is no fiscal impact at this time.



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.7
Meeting Date: January 17, 2024**

SUBJECT:

Annexation No. 8, Phase 2, into Community Facilities District No. 2022-1 (Services) for Tres Lagos Apartments (LLA 2022-004)

SUBMITTED BY:

Ninette Eva

PREPARED BY:

Ninette Eva

ACTION:

Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 8) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

SUMMARY:

The resolution of intention will begin the proceedings for the annexation of Phase 2 of the Tres Lagos Apartments development into the Community Facilities District No. 2022-1 and will authorize the levying of special taxes on parcels of the taxable property to cover the costs associated with the maintenance of public improvements.

BACKGROUND:

On June 8, 2022 the City Council adopted Resolution No. 2022-30 establishing Community Facilities District No. 2022-1 (Services) of the City of Wildomar (the "CFD No. 2022-1" or "District") and authorizing the levying of special taxes on parcels of taxable property for the purpose of providing certain services which are necessary to meet increased demands placed upon the City.

The owners, Palm Communities, of Phase 2 of 3 for LLA 2022-004 containing 3.34 gross

acres within the City, has requested that the City annex this territory into CFD No. 2022-1 (Services) to cover the costs associated with the maintenance of public improvements. The improvements proposed to be maintained include items such as lighting, street maintenance, parks, and graffiti abatement.

In addition to maintaining public improvements, the CFD No. 2022-1 will include a special tax to provide for financing of certain public services to meet increased demands of police and fire protection services as a result of the new developments that annex into the CFD.

The landowner has advised the City that it desires the area described in Exhibit A of the Resolution of Intention to be annexed into CFD No. 2022-1 and that a rate and method of apportionment of special tax to be levied therein be established.

DISCUSSION:

The area proposed within Annexation No. 8, will encompass 3.34 acres to include 88 units, with a FY 2023-24 maximum annual tax of \$473.25 per unit, per year. The property proposed to be annexed into CFD No. 2022-1 will be included in Tax Zone 8. This tax rate includes a Maximum Special Tax A of \$153 per residential unit per year for maintenance services of public facilities, and Maximum Special Tax B of \$320.25 per residential unit per year for safety. Maximum Special Tax A will increase by the greater of Consumer Price Index (CPI) or 2% and Special Tax B will increase by the greater of CPI or 5%, both not to exceed 6%. Palm Communities, has agreed to the annexation into the CFD and submitted a "Consent and Waiver" form on file in the City Clerk's Office, to initiate and conduct proceedings pursuant to the Mello-Roos Act of 1982, requesting the annexation of property to CFD No. 2022-1 (Services) and consenting to the shortening of election time requirements, waiving analysis and arguments, and waiving all notice requirements relating to conduct the election.

The next step to annex the property to CFD No. 2022-1 is to publish a notice of public hearing of the proposed annexation as required by the Mello-Roos Act. A public hearing on the matter will take place on March 13, 2024 and at that time the Council will formally consider approval of the property into Annexation No. 8.

FISCAL IMPACT:

The projected levy for Phase 2 of Tax Zone 8 in FY 2023-24 is \$13,464 for the first year of Special Tax A maintenance services. Special Tax B Tax Zone 8 will generate \$28,182 once all 88 units are developed.

Costs related to the CFD annexation are covered by developer deposits, and revenues generated from the CFD will offset the City's future costs to maintain the new public improvements and provide safety services. There is no impact to the General Fund at this time.

ATTACHMENTS:

Resolution of Intention - Annexation No. 8

1 - Exhibits A - G

2 - Project Map Annexation No. 8

3 - CFD Maintenance Exhibit - Phase 2

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 8) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

WHEREAS, on June 8, 2022, the City Council (the “City Council”) of the City of Wildomar (the “City”) approved Resolution No. 2022-30 establishing Community Facilities District No. 2022-1 (Services) (“CFD No. 2022-1”), of the City of Wildomar, County of Riverside, State of California, for the purpose of levying special taxes on parcels of taxable property therein for the purpose of providing certain services which are necessary to meet increased demands placed upon the City; and

WHEREAS, the City Council has received a written instrument from the landowner to initiate and conduct proceedings pursuant to the Mello-Roos Community Facilities District Act of 1982 (the “Act”), to annex territory into CFD No. 2022-1 and consenting to the shortening of election time requirements, waiving analysis, and arguments, and waiving all notice requirements relating to the conduct of the election; and

WHEREAS, the City Council has been advised that the landowner has requested that the area described and shown in Exhibit A be annexed into the boundaries of CFD No. 2022-1, that a rate and method of apportionment of special tax to be levied therein be established.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILDOMAR, ACTING EX OFFICIO AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) OF THE CITY OF WILDOMAR, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Intent to Annex. The City Council hereby declares that it proposes and intends to conduct proceedings pursuant to Article 3.5 of the Act for the annexation to CFD No. 2022-1 of the territory described in Exhibit A attached hereto. The City Council determines that the public convenience and necessity require that such territory be annexed into CFD No. 2022-1.

Section 2. Name of the Community Facilities District. The name of the existing community facilities district is known as “Community Facilities District No. 2022-1 (Services).”

Section 3. Description of Territory Proposed to be Annexed, Annexation Map. The territory proposed to be annexed is included within the boundaries within which property may annex to CFD No. 2022-1 and is more particularly described and shown on that certain map entitled "Proposed Boundary Map Community Facilities District No. 2022-1 of the City of Wildomar (Services) of the City of Wildomar, County of Riverside, State of California" as recorded on April 19, 2022 in Book 88 of Maps of Assessment and Community Facilities District, Pages 77, and as Instrument No. 2022-0183915 in the official records of the County of Riverside. The territory proposed to be annexed to CFD No. 2022-1 is described in Exhibit A attached hereto and by this reference made a part hereof. Such territory is also shown and described on the map thereof entitled "Proposed Annexation Map No. 8, Community Facilities District No. 2022-1 (Services), City of Wildomar, County of Riverside, State of California," which is on file with the City Clerk (the "Annexation Map") and attached hereto as Exhibit D.

Section 4. Description of Authorized Services. The services proposed to be financed by CFD No. 2022-1 (the "Services") are described in Exhibit B attached hereto. The cost of providing the Services includes "administrative expenses," which include costs associated with the creation of CFD No. 2022-1, determination of the amount of special taxes, collection or payment of special taxes, or costs otherwise incurred in order to carry out the authorized purposes of CFD No. 2022-1. The Services authorized to be financed by CFD No. 2022-1 are in addition to those currently provided in the territory of CFD No. 2022-1 and do not supplant services already available within that territory.

Section 5. Levy of Special Taxes. Except where funds are otherwise available, a special tax sufficient to pay the costs of the Services (including administrative expenses), secured by recordation of a continuing lien against all nonexempt real property in CFD No. 2022-1, will be levied annually within CFD No. 2022-1. The rate and method of apportionment, and manner of collection of the special tax are specified in Exhibit C.

Section 6. Adoption of Annexation Map. Pursuant to Section 3110.5 of the Streets and Highways Code, the City Council adopts the Annexation Map attached hereto as Exhibit D as the map of the area proposed to be annexed to CFD No. 2022-1. Pursuant to Section 3111 of said Code, the City Clerk shall file the original of the Annexation map in her office and shall file a copy of the Annexation Map with the County Recorder of the County of Riverside no later than 15 days prior to the date of the hearing specified in Section 7 hereof.

Section 7. Public Hearing. The City Council hereby fixes 6:00 p.m., or as soon thereafter as practicable, on Wednesday, March 13, 2024, in the City Council Chambers located at 23873 Clinton Keith Rd., Wildomar, California 92595, as the time and place when and where the City Council will conduct a public hearing on the proposed annexation of the said territory to CFD No. 2022-1.

Section 8. Notice of Public Hearing. The City Clerk is hereby directed to publish, or cause to be published, a notice of said public hearing, in substantially the form attached hereto as Exhibit F, one time in a newspaper of general circulation published in the area of CFD No. 2022-1. The publication of said notice shall be completed at least seven days prior to the date herein fixed for said hearing. Said notice shall

contain the information prescribed by Section 53322 of the Act.

Section 9. Mailing Ballots. In anticipation of its action on Wednesday, March 13, 2024 to call the election on the annexation for the same date, pursuant to waiver of election time limits from the landowners, the City Council hereby authorizes the City Clerk to mail to each landowner in the territory proposed to be annexed to the CFD No. 2022-1 a ballot in substantially the form set forth in Exhibit G hereto. A copy of the waiver and consent form signed by the property owner is attached hereto as Exhibit E and incorporated herein by this reference.

PASSED, APPROVED, AND ADOPTED this 17th day of January 2024.

Bridgette Moore
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales
City Clerk

EXHIBIT A
DESCRIPTION OF PROPOSED TERRITORY TO BE ANNEXED

DESCRIPTION OF PROPOSED TERRITORY TO BE ANNEXED

The City of Wildomar Community Facilities District No. 2022-1 (Services) (the “CFD No. 2022-1”) Annexation No. 8, is currently comprised of one (1) parcel located within the city boundaries. The property is identified by the following Riverside County Assessor's Parcel Number (APN).

APN	Owner Name
380-100-022	Palm Communities

EXHIBIT B

DESCRIPTION OF SERVICES

**CITY OF WILDOMAR
COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)
DESCRIPTION OF AUTHORIZED SERVICES**

The services which may be financed with proceeds of the special tax of CFD No. 2022-1, as provided by Section 53313 of the Act, will include all costs attributable to maintaining, servicing, cleaning, repairing and/or replacing landscaped areas (may include reserves for replacement) in public street right-of-ways, public landscaping, public open spaces and other similar landscaped areas officially dedicated for public use. In addition, the services which may include some or all costs attributable to police protection, and fire services. These services including the following:

(a) maintenance and lighting of parks, parkways, streets, roads and open space, which maintenance and lighting services may include, without limitation, furnishing of electrical power to street lights; repair and replacement of damaged or inoperative light bulbs, fixtures and standards; maintenance (including irrigation and replacement) of landscaping vegetation situated on or adjacent to parks, parkways, streets, roads and open space; maintenance and repair of irrigation facilities; maintenance of public signage; graffiti removal from and maintenance and repair of public structures situated on parks, parkways, streets, roads and open space; maintenance and repair of playground or recreation program equipment or facilities situated on any park; and

(b) maintenance and operation of water quality improvements which include storm drainage and flood protection facilities, including, without limitation, drainage inlets, catch basin inserts, infiltration basins, flood control channels, fossil fuel filters, and similar facilities. Maintenance services may include but is not limited to the repair, removal or replacement of all or part of any of the water quality improvements, fossil fuel filters within the public right-of-way including the removal of petroleum hydrocarbons and other pollutants from water runoff, or appurtenant facilities, clearing of inlets and outlets; erosion repairs; and cleanup to improvements, and other items necessary for the maintenance, servicing; or both of the water quality basin improvements within flood control channel improvements; and

(c) public street sweeping, on the segments of the arterials within the boundaries of CFD No. 2022-1; as well as local roads within residential subdivisions located within CFD No. 2022-1; and any portions adjacent to the properties within CFD No. 2022-1; and

(d) police protection services, including but not limited to criminal justice services, and fire protection and suppression services.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay "Administrative Expenses," as said term is defined in the Rate and Method of Apportionment.

The above services shall be limited to those provided within the boundaries of CFD No. 2022-1 or for the benefit of the properties within the boundaries of CFD No. 2022-1, as the boundary is expanded from time to time by anticipated annexations, and said services may be financed by proceeds of the special tax of CFD No. 2022-1 only to the extent that they are in addition to those provided in the territory of CFD No. 2022-1 before CFD No. 2022-1 was created.

EXHIBIT C
RATE AND METHOD OF APPORTIONMENT

**RATES AND METHOD OF APPORTIONMENT OF SPECIAL TAX FOR
COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)
OF THE CITY OF WILDOMAR**

Special Taxes (defined below) shall be levied on and collected from each Assessor's Parcel (defined below) in Community Facilities District No. 2022-1 (Services) of the City of Wildomar (the "CFD No. 2022-1" or "CFD"; defined below), in each Fiscal Year, (defined below), commencing in the Fiscal Year beginning July 1, 2022, in an amount determined by the City Council of the City of Wildomar, acting ex officio as the legislative body of CFD No. 2022-1, by applying the rates and method of apportionment set forth below. All of the real property in CFD No. 2022-1, unless exempted by law or by the provisions herein, shall be taxed to the extent and in the manner provided herein.

A. DEFINITIONS

"Accessory Dwelling Unit" means a residential unit of limited size including a smaller second unit that shares an Assessor's Parcel as a Single Family Residential Property with a stand-alone Residential Unit.

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on any Assessor's Parcel Map, or if the land area is not shown on the Assessor's Parcel Map, the land area as shown on the applicable Final Map, or if the area is not shown on the applicable Final Map, the land area shall be calculated by the Administrator.

"Administrative Expenses" means the actual or reasonably estimated costs directly related to the formation, annexation, and administration of CFD No. 2022-1 including, but not limited to: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or designee thereof or both); the costs to the City, CFD No. 2022-1, or any designee thereof associated with fulfilling the CFD No. 2022-1 disclosure requirements; the costs associated with responding to public inquiries regarding the Special Taxes; the costs of the City, CFD No. 2022-1 or any designee thereof related to an appeal of the Special Tax; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the City or CFD No. 2022-1 for any other administrative purposes of CFD No. 2022-1, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

"Administrator" means the City Manager of the City of Wildomar, or his or her designee.

"Approved Property" means all Assessor's Parcels of Taxable Property that are included in a Final Map that was recorded prior to the March 1 of preceding the Fiscal Year in which the Special Tax is being levied and for which no building permit for new construction has been issued on or prior to March 1 preceding the Fiscal Year in which the Special Tax is being levied.

"Assessor's Parcel" means a lot or parcel of land that is identifiable by an Assessor's Parcel Number by the County Assessor of the County of Riverside.

"Assessor's Parcel Map" means an official map of the Assessor of the County designating parcels by Assessor's Parcel Number.

"Assessor's Parcel Number" means that identification number assigned to a parcel by the County Assessor of the County.

"Building Permit" means the first legal document issued by the City giving official permission for new

construction. For purposes of this definition, “Building Permit” may or may not include expired or cancelled building permits, or any subsequent building permit document(s) authorizing new construction on an Assessor’s Parcel that are issued or changed by the City after the first original issuance, as determined by the CFD Administrator

“Building Square Footage” or “BSF” means the floor area square footage reflected on the original construction building permit issued for construction of a building of Non-Residential Property and any Building Square Footage subsequently added to a building of such Taxable Property after issuance of a building permit for expansion or renovation of such building.

“Calendar Year” means the period commencing January 1 of any year and ending the following December 31.

“CFD” or “CFD No. 2022-1” means Community Facilities District No. 2022-1 (Services) of the City of Wildomar.

“City” means the City of Wildomar.

“Contingent Services” means services permitted under the Mello-Roos Community Facilities Act of 1982 including, without limitation, those services authorized to be funded by CFD No. 2022-1 as set forth in the documents adopted by the City Council at the time the CFD was formed to be provided by the City in the event the Administrator makes a determination pursuant to Section C(3) that a Property Owners’ Association fails to adequately provide such services.

“County” means the County of Riverside.

“Developed Property” means all Assessor’s Parcels that: (i) are included in a Final Map that was recorded prior to the January 1st preceding the Fiscal Year in which the Special Tax is being levied, and (ii) have an Assessor’s Parcel Number from the County shown on an Assessor’s Parcel Map for the individual lot included on the Final Map, and (iii) a Building Permit for new construction was issued on or before May 1st preceding the Fiscal Year in which the Special Tax is being levied.

“Exempt Property” means all Assessors’ Parcels designated as being exempt from the Special Tax as provided for in Section G.

“Final Map” means a subdivision of property by recordation of a final map, parcel map, or lot line adjustment, pursuant to the Subdivision Map Act (California Government Code Section 66410 et seq.) or recordation of a condominium plan pursuant to California Civil Code 6624 that creates individual lots for which building permits may be issued without further subdivision.

“Fiscal Year” means the period from and including July 1st of any year to and including the following June 30th.

“Land Use Category” or “LUC” means, any of the categories contained in Section B hereof to which an Assessor’s Parcel is assigned consistent with the land use approvals that have been received or proposed for the Assessor’s Parcel as of March 1 preceding the Fiscal Year in which the Special Tax is being levied.

“Maximum Special Tax” means the Maximum Special Tax A, Maximum Special Tax B, and/or Maximum Special Tax C (Contingent), as applicable.

“Maximum Special Tax A” means the Maximum Special Tax A, as determined in accordance with Section C, below, that can be levied in any Fiscal Year on any Assessor's Parcel within CFD No. 2022-1.

“Maximum Special Tax B” means the Maximum Special Tax B, as determined in accordance with Section C, below, that can be levied in any Fiscal Year on any Assessor's Parcel within CFD No. 2022-1.

“Maximum Special Tax C (Contingent)” means for each Assessor’s Parcel and each Fiscal Year, the maximum Special Tax C (Contingent), as determined in accordance with Section C below that can be levied on such Assessor’s Parcel in such Fiscal Year.

“Multi-Family Residential Property” or **“MFR”** means any Assessor’s Parcel of residential property that consists of a building or buildings comprised of attached Residential Units available for rental, but not purchase, by the general public and under common management.

“Non-Residential Property” or **“NR”** means, all Assessor's Parcels of Taxable Property for which a building permit(s) was issued for a non-residential use. The Administrator shall make the determination if an Assessor’s Parcel is Non-Residential Property.

“Property Owner’s Association” or **“POA”** means the property owner’s association or homeowner’s association established to maintain certain services within a Tax Zone.

“Proportionately” means for Taxable Property that is: (i) Developed Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is the same for all Parcels of Developed Property, (ii) Approved Property, that the ratio of the actual Special Tax levy to the Maximum Special Tax is the same for all Parcels of Approved Property, and (iii) Undeveloped Property that the ratio of the actual Special Tax levy per acre to the Maximum Special Tax per acre is the same for all Parcels of Undeveloped Property.

“Residential Unit” or **“RU”** means a residential unit that is used or intended to be used as a domicile by one or more persons, as determined by the Administrator. An Accessory Dwelling Unit that shares an Assessor’s Parcel with a Single Family Residential Property shall not be considered a Residential Unit for purposes of this RMA.

“Residential Property” means all Assessor’s Parcels of Taxable Property upon which completed Residential Units have been constructed or for which building permits have been or may be issued for purposes of constructing one or more Residential Units.

“RMA” means this Rate and Method of Apportionment of Special Taxes.

“Service(s)” means services permitted under the Mello-Roos Community Facilities Act of 1982 including, without limitation, those services authorized to be funded by CFD No. 2022-1 as set forth in the documents adopted by the City Council at the time the CFD was formed.

“Single Family Residential Property” or **“SFR”** means any residential property that consists of a building comprised of attached or detached residential units available for purchase or rent by the general public.

“Special Tax(es)” means the Special Tax A and/or Special Tax B and/or Special Tax C (Contingent) to be levied in each Fiscal Year on each Assessor’s Parcel of Taxable Property.

“Special Tax A” means the annual special tax to be levied in each Fiscal Year on each Assessor’s Parcel of Taxable Property to fund the Special Tax A Requirement.

"Special Tax A Requirement" means that amount to be collected in any Fiscal Year to pay for certain costs as required to meet the needs of CFD No. 2022-1 in the next Fiscal Year. The costs to be covered shall be the direct costs for maintenance services including but not limited to (i) maintenance and lighting of parks, parkways, streets, roads, and open space, (ii) maintenance and operation of water quality improvements, (iii) public street sweeping, (iv) fund an operating reserve for the costs of Services as determined by the Administrator, and (v) Administrative Expenses. Under no circumstances shall the Special Tax A Requirement include funds for bonds or other forms of indebtedness.

"Special Tax B" means the annual special tax to be levied in each Fiscal Year on each Assessor's Parcel of Developed Property to fund the Special Tax B Requirement.

"Special Tax B Requirement" means that amount to be collected in any Fiscal Year to pay for certain costs as required to meet the needs of CFD No. 2022-1 in the next Fiscal Year. The costs to be covered shall be the direct costs for (i) police protection services, (ii) fire protection and suppression services, (iii) fund an operating reserve for the costs of Services as determined by the Administrator, and (iv) Administrative Expenses. Under no circumstances shall the Special Tax B Requirement include funds for bonds or other forms of indebtedness.

"Special Tax C (Contingent)" means the annual special tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax C (Contingent) Requirement, if required.

"Special Tax C (Contingent) Requirement" means that amount required in any Fiscal Year, if the POA is unable to maintain the Contingent Service(s) to: (i) pay the costs of Contingent Services incurred or otherwise payable in the Calendar Year commencing in such Fiscal Year; (ii) fund an operating reserve for the costs of Contingent Services as determined by the Administrator; less a credit for funds available to reduce the annual Special Tax C (Contingent) levy as determined by the Administrator. Under no circumstances shall the Special Tax C (Contingent) Requirement include funds for bonds or other forms of indebtedness..

"Taxable Property" means all Assessor's Parcels within CFD No. 2022-1, which are not Exempt Property.

"Taxable Unit" means a Residential Unit, Building Square Footage, or an Acre.

"Tax Zone" means a mutually exclusive geographic area, within which particular Special Tax rates may be levied pursuant to this Rate and Method of Apportionment of Special Tax.

"Tax Zone Original" means the geographic area the specific area identified on the CFD Boundary Map as Tax Zone Original.

"Tract(s)" means an area of land within a subdivision identified by a particular tract number on a Final Map approved for the subdivision.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Developed Property or Approved Property.

B. ASSIGNMENT TO LAND USE CATEGORIES

For each Fiscal Year, all Assessor's Parcels of Taxable Property within CFD No. 2022-1 shall be classified as Developed Property, Approved Property, or Undeveloped Property, and shall be subject to the levy of Special Taxes as determined pursuant to Sections C and D below. Assessor's Parcels of Developed Property

and Approved Property shall be classified as either Residential Property or Non-Residential Property. Residential Property shall be further classified as Single Family Residential Property or Multi-Family Residential Property and the number of Residential Units shall be determined by the Administrator.

C. MAXIMUM SPECIAL TAX RATES

For purposes of determining the applicable Maximum Special Tax for Assessor's Parcels of Developed Property and Approved Property which are classified as Residential Property, all such Assessor's Parcels shall be assigned the number of Residential Unit(s) constructed or to be constructed thereon as specified in or shown on the building permit(s) issued or Final Map as determined by the Administrator. Once a single family attached or multi-family building or buildings have been built on an Assessor's Parcel, the Administrator shall determine the actual number of Residential Units contained within the building or buildings, and the Special Tax A and Special Tax C (Contingent) levied against the Assessor's Parcel in the next Fiscal Year shall be calculated by multiplying the actual number of Residential Units by the Maximum Special Tax per Residential Unit for the Tax Zone below or as included in Appendix A as each annexation occurs.

For purposes of determining the applicable Maximum Special Tax for Assessor's Parcels of Developed Property and Approved Property which are classified as Non-Residential Property, all such Assessor's Parcels shall be assigned the number of Building Square Footage or Acres as shown on the Final Map as determined by the Administrator. Once the Administrator determines the actual number of Building Square Footage or Acres for the Assessor's Parcels, the Special Tax A, Special Tax B, and Special Tax C (Contingent) levied against the Assessor's Parcel in the next Fiscal Year shall be calculated by multiplying the number of Building Square Footage or Acres by the Maximum Special Tax per Taxable Unit identified for the applicable Tax Zone below or as included in Appendix A as each annexation occurs.

1. Special Tax A

a. Developed Property

(i) Maximum Special Tax A

The Maximum Special Tax A for each Assessor's Parcel of Developed Property shall be specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, Appendix A to this RMA shall be updated to reflect the Maximum Special Tax A for Developed Property for the Tract or Tracts annexed and the Special Tax A shall be levied up to the Maximum Special Tax A for Developed Property for such Tract or Tracts as specified in such updated Appendix A for the annexed property which shall reflect the Maximum Special Tax for the Tract or Tracts annexed. The Maximum Special Tax A for Fiscal Year 2022-2023 for a Residential Unit of Developed Property within the Tax Zone Original are identified in Table 1 below:

TABLE 1
MAXIMUM SPECIAL TAX A RATES
DEVELOPED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tract	Land Use Category	Taxable Unit	Maximum Special Tax A
Original	TR 36672	Single Family Residential Property	RU	\$408
		Multi-Family Residential Property	RU	\$408
		Non-Residential Property	Acre	\$5,267

(ii) Increase in the Maximum Special Tax A

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax A for Developed Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

(iii) Multiple Land Use Categories

In some instances an Assessor's Parcel of Developed Property may contain more than one Land Use Category. The Maximum Special Tax A that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax A that can be levied for each Land Use Category located on that Assessor's Parcel. For an Assessor's Parcel that contains more than one land use, the Acreage of such Assessor's Parcel shall be allocated to each type of property based on the amount of Acreage designated for each land use as determined by reference to the site plan approved for such Assessor's Parcel. The Administrator's allocation to each type of property shall be final.

b. Approved Property

The Maximum Special Tax A for each Assessor's Parcel of Approved Property in Table 2 is specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, the Appendix A to this rate and method shall be updated to reflect the Maximum Special Tax A for Approved Property for the Tract or Tracts annexed and the Special Tax A shall be levied up to the Maximum Special Tax A for Approved Property for such Tract or Tracts as specified in such updated Appendix A. The Maximum Special Tax A for Fiscal Year 2022-2023 per Residential Unit for Approved Property within Tax Zone Original is identified in Table 2 below:

TABLE 2
MAXIMUM SPECIAL TAX A RATES
APPROVED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tract	Land Use Category	Taxable Unit	Maximum Special Tax A
Original	TR 36672	Single Family Residential Property	RU	\$408
		Multi-Family Residential Property	RU	\$408
		Non-Residential Property	Acre	\$5,267

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax A for Approved Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

c. Undeveloped Property

The Maximum Special Tax A for each Assessor's Parcel of Undeveloped Property shall be specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, Appendix A to this rate and method adopted shall be updated to reflect the Maximum Special Tax A for Undeveloped Property for the Tract or Tracts annexed and the Special Tax A shall be levied up to the Maximum Special Tax A for Undeveloped Property for such Tract or Tracts as specified in such updated Appendix A. The Maximum Special Tax A for Fiscal Year 2022-2023 per acre of Undeveloped Property within Tax Zone Original is identified in Table 3 below:

TABLE 3
MAXIMUM SPECIAL TAX A RATES
UNDEVELOPED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tracts	Taxable Unit	Maximum Special Tax A
Original	TR 36672	Acre	\$5,267

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax A for Undeveloped Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

2. Special Tax B

The Special Tax B is an annual Special Tax that shall be levied on Developed Property to fund the Special Tax B Requirement.

a. Developed Property

(i) Maximum Special Tax B

The Maximum Special Tax B for Fiscal Year 2022-2023 for each Land Use Category within Tax Zone Original is shown in Table 4. When additional property is annexed into CFD No. 2022-1, Appendix A to this rate and method shall be updated to reflect the Maximum Special Tax B for the Tract or Tracts annexed and the Special Tax B shall be levied up to the Maximum Special Tax B for Developed Property for such Tract or Tracts as specified in such updated Appendix A.

**TABLE 4
MAXIMUM SPECIAL TAX B RATES
DEVELOPED PROPERTY
FISCAL YEAR 2022-2023**

Land Use Category	Unit	Maximum Special Tax B
Single Family Residential Property	RU	\$430
Multi-Family Residential Property	RU	\$305

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax B for Developed Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by five percent (5.0%), whichever is greater.

The Special Tax B shall not be levied on Approved or Undeveloped Property.

3. Special Tax C (Contingent)

The City Council shall levy Special Tax C (Contingent) only in the event the POA defaults in its obligation to maintain the Contingent Services, which default shall be deemed to have occurred, as determined by the Administrator, in each of the following circumstances:

- (a) The POA files for bankruptcy;
- (b) The POA is dissolved;
- (c) The POA ceases to levy annual assessments for the Contingent Services; or
- (d) The POA fails to provide the Contingent Services at the same level as the City provides similar services and maintains similar improvements throughout the City and within ninety (90) days after written notice from the City, or such longer period permitted by the City Manager, fails to remedy the deficiency to the reasonable satisfaction of the City Council.

a. Developed Property

(i) Maximum Special Tax C (Contingent)

The Maximum Special Tax C (Contingent) for each Assessor's Parcel of Taxable Property shall be specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, Appendix A to this rate and method shall be updated to reflect Maximum Special Tax C (Contingent) for the Tract or Tracts annexed and the Special Tax C (Contingent) shall be levied up to the Maximum Special Tax C (Contingent) for Developed Property for such Tract or Tracts as specified in such updated Appendix A. The Maximum Special Tax C (Contingent) for Fiscal Year 2022-2023 within Tax Zone Original is identified in Table 5 below:

TABLE 5
MAXIMUM SPECIAL TAX C (CONTINGENT) RATES
DEVELOPED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tract	Land Use Category	Taxable Unit	Maximum Special Tax C (Contingent)
Original	TR 36672	Single Family Residential Property	RU	\$261
		Multi-Family Residential Property	RU	\$261
		Non-Residential Property	Acre	\$3,372

(ii) Increase in the Maximum Special Tax C (Contingent)

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax C (Contingent) for Developed Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

(iii) Multiple Land Use Categories

In some instances, an Assessor's Parcel of Developed Property may contain more than one Land Use Category. The Maximum Special Tax C (Contingent) that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax C (Contingent) that can be levied for each Land Use Category located on that Assessor's Parcel. For an Assessor's Parcel that contains more than one land use, the Acreage of such Assessor's Parcel shall be allocated to each type of property based on the amount of Acreage designated for each land use as determined by reference to the site plan approved for such Assessor's Parcel. The Administrator's allocation to each type of property shall be final.

b. Approved Property

The Maximum Special Tax C (Contingent) for each Assessor's Parcel of Approved Property shall be specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, Appendix A to this rate and method shall be updated to reflect the Maximum Special Tax C (Contingent) for the Tract or Tracts annexed and the Special Tax C (Contingent) shall be levied up to the Maximum Special Tax C (Contingent) for Approved Property for such Tract or Tracts as specified in such updated Appendix A. The Maximum Special Tax C (Contingent) for Fiscal Year 2022-2023 within Tax Zone Original is identified in Table 6 below:

TABLE 6
MAXIMUM SPECIAL TAX C (CONTINGENT) RATES
APPROVED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tract	Land Use Category	Taxable Unit	Maximum Special Tax C (Contingent)
Original	TR 36672	Single Family Residential Property	RU	\$261
		Multi-Family Residential Property	RU	\$261
		Non-Residential Property	Acre	\$3,372

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax C (Contingent) for Approved Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

c. Undeveloped Property

The Maximum Special Tax C (Contingent) for each Assessor's Parcel of Undeveloped Property shall be specific to each Tax Zone within the CFD. When additional property is annexed into CFD No. 2022-1, Appendix A to this rate and method shall be updated to reflect the Maximum Special Tax C (Contingent) for the Tract or Tracts annexed and the Special Tax C (Contingent) shall be levied up to the Maximum Special Tax C (Contingent) for Undeveloped Property for such Tract or Tracts as specified in such updated Appendix A. The Maximum Special Tax C (Contingent) for Fiscal Year 2022-2023 within Tax Zone Original is identified in Table 7 below:

TABLE 7
MAXIMUM SPECIAL TAX C (CONTINGENT) RATES
UNDEVELOPED PROPERTY
FISCAL YEAR 2022-2023

Tax Zone	Tract	Taxable Unit	Maximum Special Tax C (Contingent)
Original	TR 36672	Acre	\$3,372

On each July 1, commencing on July 1, 2023 with respect to Tax Zone Original, the Maximum Special Tax C (Contingent) for Undeveloped Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

D. METHOD OF APPORTIONMENT OF ANNUAL SPECIAL TAX

1. Special Tax A

Commencing with Fiscal Year 2022-2023 and for each following Fiscal Year in which Special Tax A is authorized to be levied, the Council shall determine the Special Tax A Requirement and shall levy

the Special Tax A on all Assessor's Parcels of Taxable Property until the aggregate amount of Special Tax A equals the Special Tax A Requirement. The Special Tax A shall be levied for each Fiscal Year within each Tax Zone as follows:

First: The Special Tax A shall be levied Proportionately on all Assessor's Parcels of Developed Property up to 100% of the applicable Maximum Special Tax A to satisfy the Special Tax A Requirement;

Second: If additional moneys are needed to satisfy the Special Tax A Requirement after the first step has been completed, the Special Tax A shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax A for Approved Property;

Third: If additional monies are needed to satisfy the Special Tax A Requirement after the first two steps has been completed, the Special Tax A shall be levied Proportionately on all Assessor's Parcels of Undeveloped Property up to 100% of the Maximum Special Tax A for Undeveloped Property.

2. Special Tax B

Commencing with Fiscal Year 2022-2023 and for each following Fiscal Year, the Council shall determine the Special Tax B Requirement and shall levy the Special Tax B until the aggregate amount of Special Tax B equals the Special Tax B Requirement.

The Special Tax B shall be levied Proportionately on all Assessor's Parcels of Developed Property up to 100% of the applicable Maximum Special Tax B to satisfy the Special Tax B Requirement.

3. Special Tax C (Contingent)

Commencing with the first Fiscal Year in which Special Tax C (Contingent) is authorized to be levied and for each following Fiscal Year, the City Council shall determine the Special Tax C (Contingent) Requirement for each Tax Zone, if any, and shall levy the Special Tax on all Assessor's Parcels of Taxable Property within such Tax Zone until the aggregate amount of Special Tax C (Contingent) equals the Special Tax C (Contingent) Requirement for such Tax Zone. The Special Tax C (Contingent) shall be levied for each Fiscal Year as follows:

First: The Special Tax C (Contingent) shall be levied Proportionately on all Assessor's Parcels of Developed Property up to 100% of the applicable Maximum Special Tax C (Contingent) to satisfy the Special Tax C (Contingent) Requirement;

Second: If additional moneys are needed to satisfy the Special Tax C (Contingent) Requirement after the first step has been completed, the Special Tax C (Contingent) shall be levied Proportionately on each Parcel of Approved Property at up to 100% of the Maximum Special Tax C (Contingent) for Approved Property;

Third: If additional monies are needed to satisfy the Special Tax C (Contingent) Requirement after the first two steps has been completed, the Special Tax C (Contingent) shall be levied Proportionately on all Assessor's Parcels of Undeveloped Property up to 100% of the Maximum Special Tax C (Contingent) for Undeveloped Property.

E. FUTURE ANNEXATIONS

It is anticipated that additional properties will be annexed to CFD No. 2022-1 from time to time. As each annexation is proposed, an analysis will be prepared to determine the annual cost for providing Services. Based on this analysis, the property to be annexed, pursuant to California Government Code section 53339 et seq. will be assigned to the appropriate Maximum Special Tax rate for the Tract or Tracts when annexed.

F. TERM OF SPECIAL TAX

For each Fiscal Year, the Special Taxes shall be levied as long as the Services are being provided.

G. EXEMPTIONS

The City shall classify as Exempt Property within CFD No. 2022-1, any Assessor's Parcel in any of the following categories; (i) Assessor's Parcels which are owned by, irrevocably offered for dedication, encumbered by or restricted in use by any public entity; (ii) Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement; (iii) Assessor's Parcels which are privately owned but are encumbered by or restricted solely for public uses; or (iv) any Assessor's Parcel which is in use in the performance of a public function as determined by the Administrator. No Special Tax shall be levied on property which, at the time of adoption of the Resolution of Formation for CFD No. 2022-1, is an Exempt Property.

H. APPEALS

Any property owner claiming that the amount or application of the Special Taxes are not correct may file a written notice of appeal with the City not later than twelve months after having paid the first installment of the Special Tax(es) that is disputed. A representative(s) of CFD No. 2022-1 shall promptly review the appeal, and if necessary, meet with the property owner, consider written and oral evidence regarding the amount of the Special Tax, and rule on the appeal. If the representative's decision requires that the Special Tax for an Assessor's Parcel be modified or changed in favor of the property owner, a cash refund shall not be made, but an adjustment shall be made to the Special Tax on that Assessor's Parcel in the subsequent Fiscal Year(s).

I. MANNER OF COLLECTION

The Special Tax(es) shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that CFD No. 2022-1 may collect the Special Tax at a different time or in a different manner if necessary to meet its financial obligations.

APPENDIX A

CITY OF WILDOMAR

COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)

COST ESTIMATE

Special Tax A Services – The estimate breaks down the costs of providing one year’s maintenance services for FY 2023-2024. These services are being funded by the levy of Special Tax A for Community Facilities District No. 2022-1 (Services).

TAX ZONE 8 – SPECIAL TAX A
LLA 2022-004

Item	Description	Estimated Cost
1	Lighting	\$386
2	Streets	\$2,318
3	Parks	\$8,041
4	Graffiti	\$195
5	Reserves	\$733
6	Admin	\$1,791
Total		\$13,464

Special Tax B Services – It is estimated that the cost of providing Police and Fire Protection services being funded by Special Tax B for the Community Facilities District No. 2022-1 (Services) as outlined in Exhibit “B” hereto, will be as follows for the first year:

TAX ZONE 8 – SPECIAL TAX B
LLA 2022-004

Land Use Category	Unit	Maximum Special Tax B
Multi-Family Residential Property	RU	\$320.25

Special Tax C (Contingent) Services – There are no maintenance services proposed to be funded by the levy of Special Tax C (Contingent) for Community Facilities District No. 2017-1 Tax Zone 8.

TAX ZONE 8
LLA 2022-004
FY 2023-2024 MAXIMUM SPECIAL TAX RATES

Taxable Property	Land Use Category	Taxable Unit	Maximum Special Tax A	Maximum Special Tax B	Maximum Special Tax C (Contingent)
Developed Property	Multi-Family Residential	RU	\$153	\$320.25	\$0
Approved Property	Multi-Family Residential	RU	\$153	N/A	\$0
Undeveloped Property	N/A	Acre	\$4,031	N/A	\$0

**MAXIMUM SPECIAL TAXES ASSIGNED TO EACH TAX ZONE
FOR DEVELOPED PROPERTY**

Tax Zone	Fiscal Year Included	Tract	No. of Taxable Units	LUC	Taxable Unit	Maximum Special Tax A	Maximum Special Tax B	Maximum Special Tax C (Contingent)	Subdivider
Original	2022-23	TR 36672	136	SFR	RU	\$408	\$430	\$261	Lennar Homes
1	2022-23	PP 13-0089	170	MFR	RU	\$203	\$305	\$0	Villa Siena Property LLC
2	2022-23	TR 37476	77	SFR	RU	\$583	\$430	\$262	KB Home Coastal Inc.
3	To Be Determined								
4	2023-24	PM 37941	9.62	NR	Acre	\$4,060	\$0	\$0	Strata Baxter, LLC and Kaiser Foundation Health Plan, Inc.
5	2023-24	TR 31896	117	SFR	RU	\$788	\$451.50	\$503	D.R. Horton Los Angeles Holding Co.
6	2023-24	LLA 2022-004	89	MFR	RU	\$153	\$320.25	\$0	Wildomar Tres Lagos Partners LP
7	2023-24	TR 36781/36782	191	SFR	RU	\$267	\$451.50	\$46	CPR/CWR Westpark Project, LLC
8	2023-24	LLA 2022-004	88	MFR	RU	\$153	\$320.25	\$0	Palm Communities
9	2023-24	PP 21-0138	1.15	NR	Acre	\$2,700	\$0	\$2,372	DMSD Cajun Properties LLC

ESCALATION OF MAXIMUM SPECIAL TAXES

Maximum Special Tax A - On each July 1, the Maximum Special Tax A for Developed Property, Approved Property and Undeveloped Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

Maximum Special Tax B - On each July 1, the Maximum Special Tax B for Developed Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by five percent (5.0%), whichever is greater.

Maximum Special Tax C (Contingent) - On each July 1, the Maximum Special Tax C (Contingent) for Developed Property, Approved Property and Undeveloped Property shall increase by i) the percentage increase in the Consumer Price Index for all Urban Consumers for the Riverside-San Bernardino-Ontario California Standard Metropolitan Statistical Area since the beginning of the preceding Fiscal Year, not to exceed 6%, or ii) by two percent (2.0%), whichever is greater.

EXHIBIT B

CITY OF WILDOMAR COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) DESCRIPTION OF AUTHORIZED SERVICES

The services which may be financed with proceeds of the special tax of CFD No. 2022-1, as provided by Section 53313 of the Act, will include all costs attributable to maintaining, servicing, cleaning, repairing and/or replacing landscaped areas (may include reserves for replacement) in public street right-of-ways, public landscaping, public open spaces and other similar landscaped areas officially dedicated for public use. In addition, the services which may include some or all costs attributable to police protection, and fire services. These services including the following:

(a) maintenance and lighting of parks, parkways, streets, roads and open space, which maintenance and lighting services may include, without limitation, furnishing of electrical power to street lights; repair and replacement of damaged or inoperative light bulbs, fixtures and standards; maintenance (including irrigation and replacement) of landscaping vegetation situated on or adjacent to parks, parkways, streets, roads and open space; maintenance and repair of irrigation facilities; maintenance of public signage; graffiti removal from and maintenance and repair of public structures situated on parks, parkways, streets, roads and open space; maintenance and repair of playground or recreation program equipment or facilities situated on any park; and

(b) maintenance and operation of water quality improvements which include storm drainage and flood protection facilities, including, without limitation, drainage inlets, catch basin inserts, infiltration basins, flood control channels, fossil fuel filters, and similar facilities. Maintenance services may include but is not limited to the repair, removal or replacement of all or part of any of the water quality improvements, fossil fuel filters within the public right-of-way including the removal of petroleum hydrocarbons and other pollutants from water runoff, or appurtenant facilities, clearing of inlets and outlets; erosion repairs; and cleanup to improvements, and other items necessary for the maintenance, servicing; or both of the water quality basin improvements within flood control channel improvements; and

(c) public street sweeping, on the segments of the arterials within the boundaries of CFD No. 2022-1; as well as local roads within residential subdivisions located within CFD No. 2022-1; and any portions adjacent to the properties within CFD No. 2022-1; and

(d) police protection services, including but not limited to criminal justice services, and fire protection and suppression services.

In addition to payment of the cost and expense of the forgoing services, proceeds of the special tax may be expended to pay "Administrative Expenses," as said term is defined in the Rate and Method of Apportionment.

The above services shall be limited to those provided within the boundaries of CFD No. 2022-1 or for the benefit of the properties within the boundaries of CFD No. 2022-1, as the boundary is expanded from time to time by anticipated annexations, and said services may be financed by proceeds of the special tax of CFD No. 2022-1 only to the extent that they are in addition to those provided in the territory of CFD No. 2022-1 before CFD No. 2022-1 was created.

EXHIBIT C

CITY OF WILDOMAR
COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)

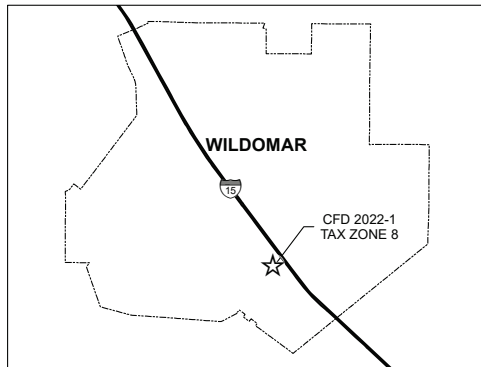
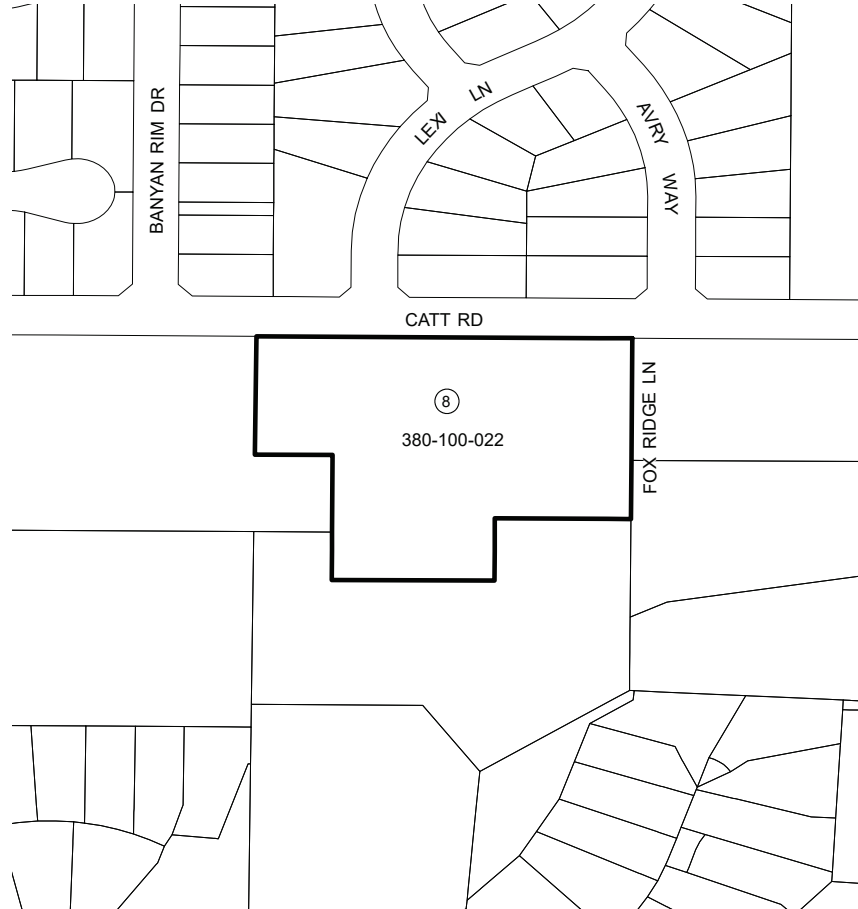
PROPOSED BOUNDARIES

PROPOSED ANNEXATION MAP NO. 8 **COMMUNITY FACILITIES DISTRICT NO. 2022-1** **(SERVICES)** **OF THE CITY OF WILDOMAR,** **COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

SHEET 1 OF 1 SHEET

THIS MAP SHOWS THE BOUNDARIES OF AREAS TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) OF THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

THE BOUNDARIES OF WHICH COMMUNITY FACILITIES DISTRICT ARE SHOWN AND DESCRIBED ON THE MAP THEREOF WHICH WAS PREVIOUSLY RECORDED ON APRIL 19, 2022, IN BOOK 88 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITY DISTRICTS AT PAGE 77 AND AS INSTRUMENT NO. 2022-0183915 IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.



THIS BOUNDARY MAP CORRECTLY SHOWS THE BOUNDARIES OF THE COMMUNITY FACILITIES DISTRICT. FOR DETAILS CONCERNING THE LINES AND DIMENSIONS OF LOTS OR PARCEL REFER TO THE COUNTY ASSESSOR'S MAPS FOR FISCAL YEAR 2023-24.

0 125 250 500 Feet

I HEREBY CERTIFY THAT THE WITHIN MAP OR AREAS TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES) OF THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF WILDOMAR AT A REGULAR MEETING THEREOF, HELD ON ____ DAY OF ____, 20__, BY RESOLUTION NO. _____

 CITY CLERK
 CITY OF WILDOMAR

RECORDED THIS ____ DAY OF ____, 20__ AT THE HOUR OF ____ O'CLOCK ____M IN BOOK ____ PAGE ____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS IN THE OFFICE OF THE COUNTY RECORDER, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA.

FEE: _____ NO.: _____
 PETER ALDANA, ASSESSOR, COUNTY CLERK, RECORDER

BY: _____
 DEPUTY

FILED IN THE OFFICE OF THE CITY CLERK, CITY OF WILDOMAR, THIS ____ DAY OF ____, 20__.

 CITY CLERK
 CITY OF WILDOMAR

LEGEND

- CFD BOUNDARY
- PARCEL LINE
- CITY BOUNDARY
- ASSESSOR PARCEL NUMBER
- TAX ZONE



EXHIBIT E

**WAIVER AND CONSENT RESPECTING CONDUCT OF
MAILED BALLOT, LANDOWNER ELECTION**

**PETITION TO THE CITY COUNCIL OF THE CITY OF WILDOMAR REQUESTING
ANNEXATION OF PROPERTY TO COMMUNITY FACILITIES DISTRICT NO. 2022-
1 (SERVICES) WITHIN THE CITY OF WILDOMAR AND A WAIVER WITH
RESPECTS TO CERTAIN PROCEDURAL MATTERS UNDER THE MELLO-ROOS
COMMUNITY FACILITIES ACT OF 1982 AND CONSENTING TO THE LEVY OF
SPECIAL TAXES THEREON TO PAY THE COSTS OF SERVICES TO BE PROVIDED
BY THE COMMUNITY FACILITIES DISTRICT**

1. The undersigned requests that the City Council of the City of Wildomar, initiate and conduct proceedings pursuant to the Mello-Roos Community Facilities Act of 1982 (the "Act") (Government Code Section 53311 et seq.), for the annexation of the property described below to Community Facilities District No. 2022-1 (Services) and consents to the annual levy of special taxes on such property to pay the costs of services to be provided by Community Facilities District No. 2022-1 (Services).

2. The undersigned requests that the community facilities district provide any services that are permitted under the Act including, but not limited to, all necessary service, operations, administration and maintenance required to keep the landscape lighting, street lighting, flood control facilities, ground cover, shrubs, plants and trees, irrigation systems, graffiti removal, sidewalks and masonry walls, fencing entry monuments, tot lot equipment and associated appurtenant facilities within the district in a healthy, vigorous and satisfactory working condition.

3. The undersigned hereby certifies that as of the date indicated opposite its signature, it is the owner of all the property within the proposed boundaries of the community facilities district described in Exhibit A hereto and as shown on the map Exhibit B hereto.

4. The undersigned requests that a special election be held under the Act to authorize the special taxes for the proposed community facilities district. The undersigned waives any requirement for the mailing of the ballot for the special election and expressly agrees that said election may be conducted by mailed or hand-delivered ballot to be returned as quickly as possible to the designated election official, being the office of the City Clerk and the undersigned request that the results of said election be canvassed and reported to the City Council at the same meeting of the City Council as the public hearing on the annexation of the property to the community facilities district or at the next available meeting.

5. Pursuant to Sections 53326(a) and 53327(b) of the Act, the undersigned expressly waives all applicable waiting periods for the election and waives the requirement for analysis and arguments relating to the special election, and consents to not having such materials provided to the landowner in the ballot packet, and expressly waives any requirements as to the form of the ballot. The undersigned expressly waives all notice requirements relating to hearings and special elections (except for published notices required by the Act), and whether such requirements are found in the California Elections

Code, the California Government Code or other laws or procedures, including but not limited to any notice provided for by compliance with the provisions of Section 4101 of the California Elections Code.

6. The undersigned hereby consents to and expressly waives any and all claims based on any irregularity, error, mistake or departure from the provisions of the Act or other laws of the State and any and all laws and requirements incorporated therein, and no step or action in any proceeding relative to the annexation of property to the community facilities district of the portion of the incorporated area of the City of Wildomar or the special election therein shall be invalidated or affected by any such irregularity, error mistake or departure.

IN WITNESS WHEREOF, I hereunto set my hand this 7th day of December, 2023.

[NAME OF LANDOWNER]

By: 

Name: WILDOMAR TRES LAGOS PARTNERS II LP, a California limited partnership
By: PC Wildomar Developers II LLC, a California limited liability company,
Title: Its administrative general partner
By: Palm Communities, a California corporation, its manager
By: Danavon L. Horn, President

OWNER'S PROPERTY:

TRACT MAP OR PARCEL MAP NO.
or PROJECT NO. 22-0192

OWNER'S MAILING ADDRESS:

100 Pacifica, Suite 203

Irvine, CA 92618

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY COUNCIL OF THE CITY OF WILDOMAR THIS ____ DAY OF _____, 20____.

City Clerk of the City Council of the
City of Wildomar

INSERT EXHIBIT A: ZONE DESCRIPTION

LEGAL DESCRIPTION

Real property in the City of Riverside, County of Riverside, State of California, described as follows:

PARCEL "B" OF NOTICE OF LOT LINE ADJUSTMENT NO. 2022-004, AS SHOWN ON EXHIBIT "B" AND DESCRIBED IN EXHIBIT "A" RECORDED DECEMBER 01, 2022, AS INSTRUMENT NO. [2022-0488034](#) OF OFFICIAL RECORDS, CITY OF WILDOMAR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA DESCRIBED AS FOLLOWS: X-X 44-45

THAT PORTION OF PARCEL A OF CERTIFICATE OF PARCEL MERGER NO. 2022-005, IN THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, RECORDED NOVEMBER 15, 2022, AS DOCUMENT NO. [2022-0470419](#), OFFICIAL RECORDS OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID PARCEL A, ALSO BEING A POINT IN THE EASTERLY BOUNDARY OF PARCEL MAP [8617](#), AS SHOWN BY MAP ON FILE IN [BOOK 35, PAGE 32](#) OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, AND A POINT IN THE SOUTHERLY LINE OF CATT ROAD, AS SAID ROAD IS SHOWN ON SAID PARCEL MAP;

THENCE ALONG SAID SOUTHERLY LINE NORTH 89° 08' 31" WEST, A DISTANCE OF 486.35 FEET TO THE NORTHWEST CORNER OF SAID PARCEL A, SAID CORNER BEING A POINT IN THE WESTERLY BOUNDARY OF SAID PARCEL MAP [8617](#) AND A POINT IN THE EASTERLY BOUNDARY OF PARCEL MAP [9084](#), AS SHOWN BY MAP ON FILE IN [BOOK 40, PAGE 25](#) OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY;

THENCE ALONG THE WESTERLY LINE OF SAID PARCEL A AND SAID WESTERLY LINE OF PARCEL MAP [8617](#) AND SAID EASTERLY LINE OF PARCEL MAP [9084](#), SOUTH 00° 51' 29" WEST, A DISTANCE OF 181.62 FEET TO A LINE PARALLEL WITH AND DISTANT 181.62 FEET SOUTHERLY, MEASURED AT RIGHT ANGLES, FROM SAID SOUTHERLY LINE OF CATT ROAD;

THENCE ALONG SAID PARALLEL LINE SOUTH 89° 08' 31" EAST, A DISTANCE OF 100.00 FEET TO A LINE PARALLEL WITH AND DISTANT 100.00 FEET EASTERLY, MEASURED AT RIGHT ANGLES, FROM SAID WESTERLY LINE OF PARCEL A; THENCE ALONG SAID PARALLEL LINE SOUTH 00° 51' 29" WEST, A DISTANCE OF 192.04 FEET TO A LINE PARALLEL WITH AND DISTANT 373.66 FEET SOUTHERLY, MEASURED AT RIGHT ANGLES, TO SAID SOUTHERLY LINE OF CATT ROAD;

THENCE ALONG SAID PARALLEL LINE SOUTH 89° 08' 31" EAST, A DISTANCE OF 209.00 FEET TO A LINE PARALLEL WITH AND DISTANT 309.00 FEET EASTERLY, MEASURED AT RIGHT ANGLES, FROM SAID WESTERLY LINE PARCEL A;

THENCE ALONG SAID PARALLEL LINE NORTH 00° 51' 29" EAST, A DISTANCE OF 95.67 FEET TO A LINE PARALLEL WITH AND DISTANT 278.00 FEET SOUTHERLY, MEASURED AT RIGHT ANGLES, FROM SAID SOUTHERLY LINE OF CATT ROAD;

THENCE ALONG SAID PARALLEL LINE SOUTH 89° 08' 31" EAST, A DISTANCE OF 177.35 FEET TO THE EASTERLY LINE OF SAID PARCEL A AND SAID EASTERLY BOUNDARY OF PARCEL MAP [8617](#);

THENCE ALONG SAID EASTERLY LINE NORTH 00° 51' 29" EAST A DISTANCE OF 278.00 FEET TO THE POINT OF BEGINNING.

For conveyancing purposes only: APN: 380-100-012 (Affects: Portion of Parcel B and other property) and 380-100-010 (Affects: Portion of Parcel B and other property) and 380-100-011 (Affects: Portion of Parcel B and other property) (Now showing APN 380-100-022, not yet assessed)

NOTICE

Section 12413.1 of the California Insurance Code, effective January 1, 1990, requires that any title insurance company, underwritten title company, or controlled escrow company handling funds in an escrow or sub-escrow capacity, wait a specified number of days after depositing funds, before recording any documents in connection with the transaction or disbursing funds. This statute allows for funds deposited by wire transfer to be disbursed the same day as deposit. In the case of cashier's checks or certified checks, funds may be disbursed the next day after deposit. In order to avoid unnecessary delays of three to seven days, or more, please use wire transfer, cashier's checks, or certified checks whenever possible.

If you have any questions about the effect of this new law, please contact your local First American Office for more details.

EXHIBIT F
NOTICE OF PUBLIC HEARING

**NOTICE OF PUBLIC HEARING ON RESOLUTION OF INTENTION TO ANNEX
TERRITORY TO AN EXISTING COMMUNITY FACILITIES DISTRICT
(ANNEXATION NO. 8)**

NOTICE IS HEREBY GIVEN that the City Council of the City of Wildomar on January 17, 2024 adopted its Resolution No. 2024-__, in which it declared its intention to annex territory to existing Community Facilities District No. 2022-1 (Services) (the "CFD No. 2022-1"), and to levy a special tax to pay for certain maintenance services, all pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code. The resolution describes the territory to be annexed and describes the rate and method of apportionment of the proposed special tax. No change in the tax levied in the existing CFD No. 2022-1 is proposed.

NOTICE IS HEREBY FURTHER GIVEN that the City Council has fixed 6:00 p.m., or as soon thereafter as practicable, Wednesday, March 13, 2024 in the City Council Chambers located at 23873 Clinton Keith Rd., Wildomar, California 92595, as the time and place when and where the City Council will conduct a public hearing on the establishment of CFD No. 2022-1. At the hearing, the testimony of all interest persons for or against the annexation of the territory or the levying of the special taxes will be heard.

DATED: _____, 20__

City Clerk of the City of Wildomar

EXHIBIT G
SPECIAL ELECTION BALLOT

**SPECIAL TAX ELECTION
CITY OF WILDOMAR**

**ANNEXATION OF TERRITORY TO
COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)
ANNEXATION NO. 8**

(March 13, 2024)

This ballot is for the use of the authorized representative of the following owner of land within Annexation No. 8 of the Community Facilities District No. 2022-1 (Services) ("CFD No. 2022-1") of the City of Wildomar:

<u>Name of Landowner</u>	<u>Number of Acres Owned</u>	<u>Total Votes</u>
Palm Communities	3.34	4

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Wildomar (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner. The City has sent the enclosed ballot to you so that you may vote on whether or not to approve the special tax.

This special tax ballot is for the use of the property owner of the parcels identified below, which parcels are located within the territory proposed to be annexed to the CFD No. 2022-1, City of Wildomar, County of Riverside, State of California. Please advise the City Clerk, at (951) 677-7751 x 210 if the name set forth below is incorrect or if you are no longer one of the owners of these parcels. This special tax ballot may be used to express either support for or opposition to the proposed special tax. To be counted, this special tax ballot must be signed below by the owner or, if the owner is not an individual, by an authorized representative of the owner. The ballot must then be delivered to the City Clerk, either by mail or in person, as follows:

Mail

Delivery: If by mail, place ballot in the return envelope provided, and mail no later than February 28, 2024, two calendar weeks prior to the date set for the election. Mailing later than this deadline creates the risk that the special tax ballot may not be received in time to be counted.

Personal

Delivery: If in person, deliver to the City Clerk at any time up to 6:00 p.m. on March 13, 2024, at the Clerk's office at 23873 Clinton Keith Road, Suite 201 Wildomar, CA 92595.

However delivered, this ballot must be received by the Clerk prior to the close of the public meeting on March 13, 2024.

Very truly yours,

Janet Morales
City Clerk
City of Wildomar

TO CAST THIS BALLOT, PLEASE RETURN THIS ENTIRE PAGE.

OFFICIAL SPECIAL TAX BALLOT

Name & Address of Property Owner:	Assessor's Parcel Number(s):
Palm Communities Attn: Danavon L. Horn 100 Pacifica, Suite 203 Irvine, CA 92618	380-100-022

ANNEXATION OF TERRITORY TO
COMMUNITY FACILITIES DISTRICT NO. 2022-1 (SERVICES)
ANNEXATION NO. 8

MARK AN "X" OR OTHER MARK WILL CAST ALL VOTES ASSIGNED TO THIS BALLOT

<u>SPECIAL TAX BALLOT MEASURE</u>	MARK "YES" OR "NO" WITH AN "X":
Shall the City Council of the City of Wildomar be authorized to levy a special tax on an annual basis at the rates and apportioned as described in Exhibit C to the Resolution Declaring its Intention to Annex Territory to Community Facilities District No. 2022-1 (Services) adopted by the City Council on January 17, 2024 (the "Resolution"), which is incorporated herein by this reference, within the territory identified on the map entitled "Annexation Map No. 8 of Community Facilities District No. 2022-1 (Services) City of Wildomar" to finance certain services as set forth in Section 4 to the Resolution (including incidental expenses) and shall an appropriation limit be established for Community Facilities District No. 2022-1 (Services) in the amount of special taxes collected?	YES _____ NO _____

Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is the person legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____, 20_____.

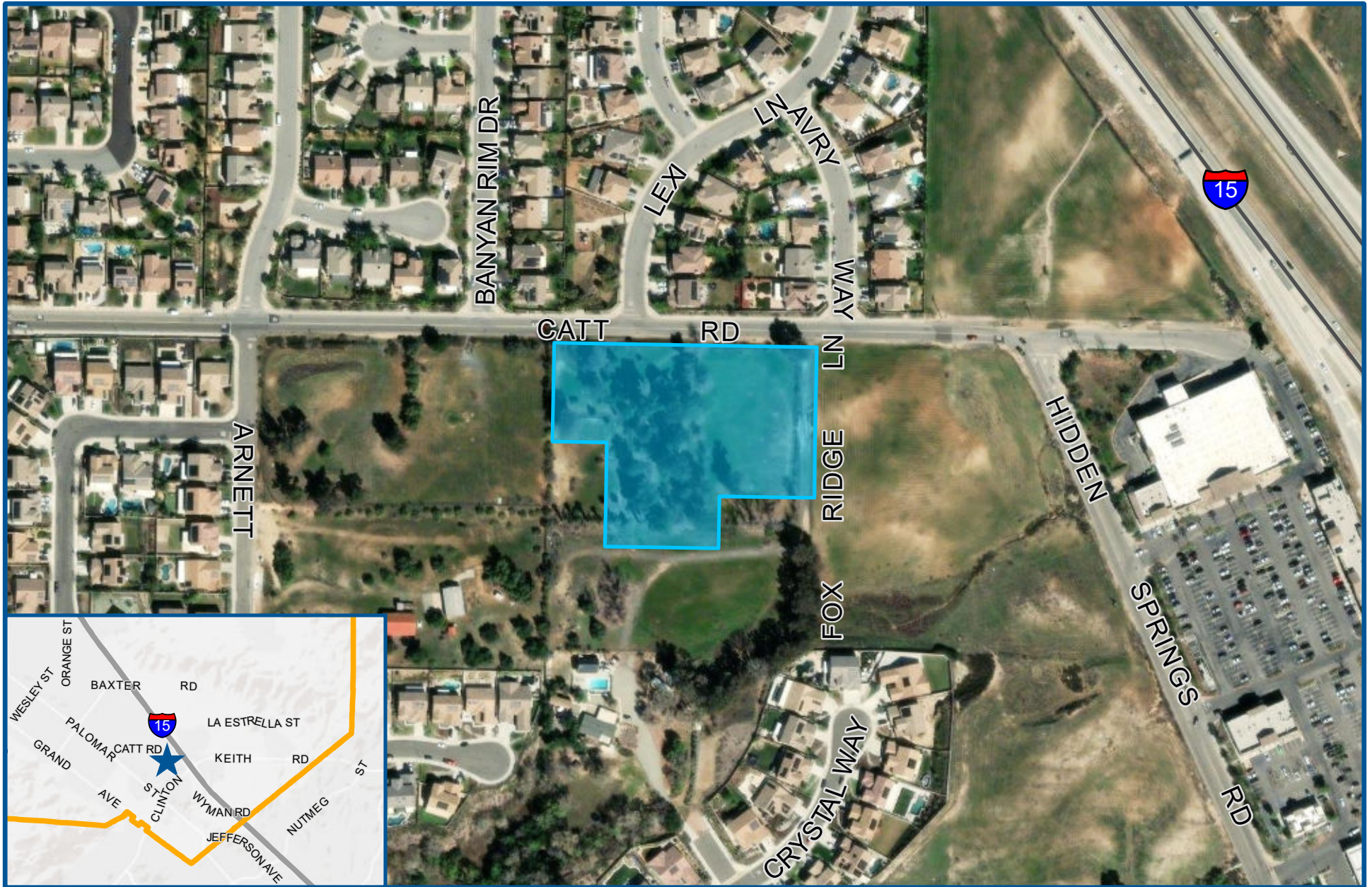
Palm Communities
Danavon L. Horn
President

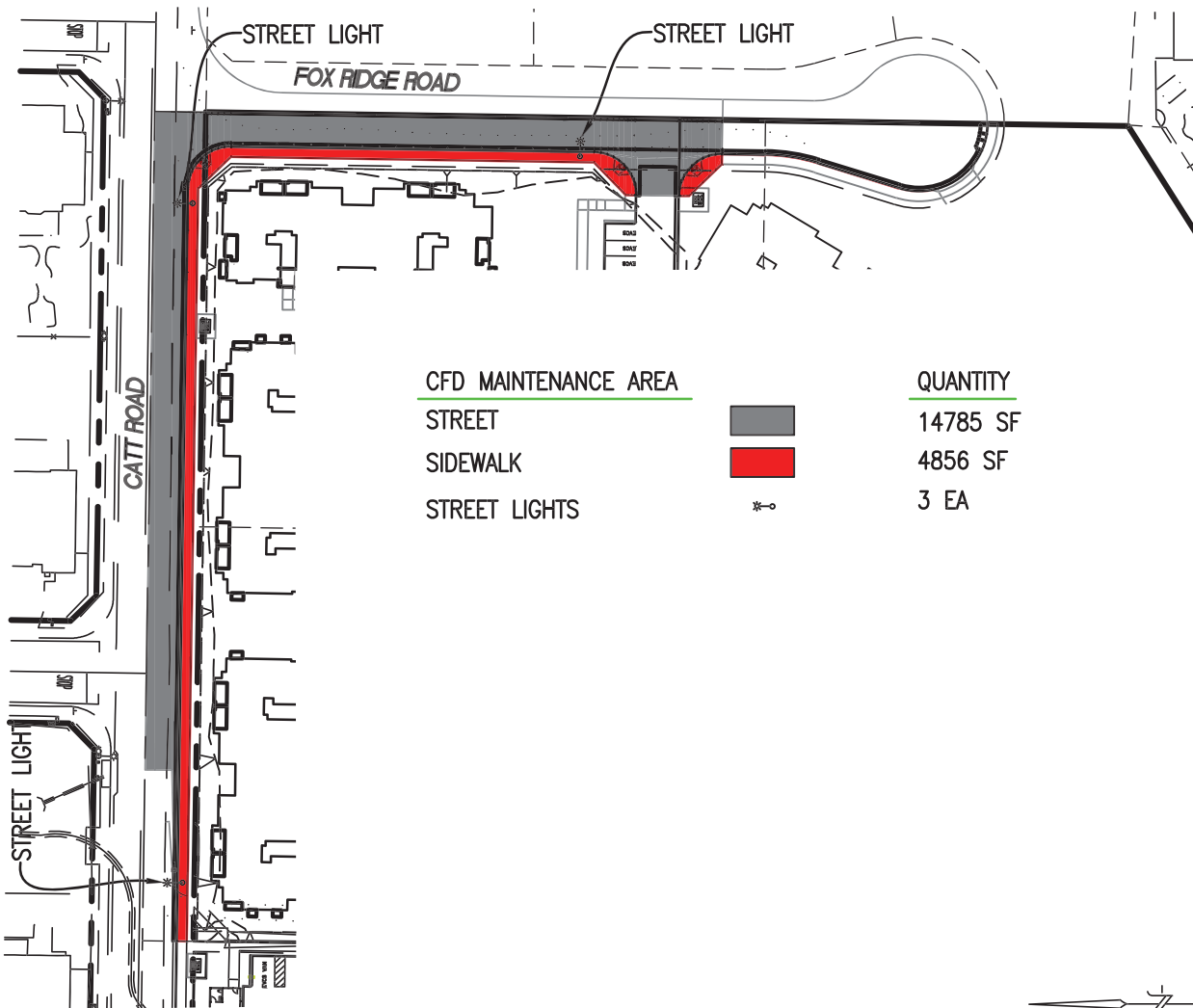
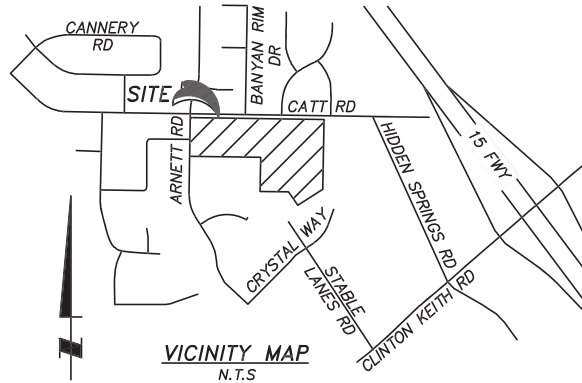
Signature

Print Name

Title

PROJECT MAP
CFD NO. 2022-1 (SERVICES)
ANNEXATION NO. 8





SHEET 1 OF 1	CFD EXHIBIT	KES TECHNOLOGIES INC
JOB NO. PALM-002	CFD MAINTENANCE	1 VENTURE STE 130
BY: DSK	SITE PLAN EXHIBIT	IRVINE, CALIFORNIA 92618
DATE: 10/10/22	TRES LAGOS	PHONE (949) 339-5331
SCALE: 1"=100'	PHASE 2	



CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.8
Meeting Date: January 17, 2024

SUBJECT: Cooperative Agreement between the Riverside County Transportation Commission, Western Riverside Council of Governments, and the City of Wildomar for the Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchange Projects

SUBMITTED BY: Jason Farag

PREPARED BY: Jason Farag

ACTION:

Authorize the City Manager to execute the Cooperative Agreement between the Riverside County Transportation Commission, Western Riverside Council of Governments, and the City of Wildomar for the Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchange Projects

SUMMARY:

The Riverside County Transportation Commission (RCTC) will be providing the City with Project Management services for the Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchange Projects (Projects). The Projects will utilize TUMF funding from the Western Riverside Council of Governments (WRCOG). This agreement identifies the roles and responsibilities of RCTC, WRCOG, and the City for funding these services.

BACKGROUND:

The Wildomar Trail/I-15 and Bundy Canyon Rd./I-15 Interchanges are included in the Western Riverside Council of Government's (WRCOG) Transportation Uniform Mitigation Fee (TUMF) Nexus Study as interchanges that require future upgrades/improvements to support anticipated future growth (Projects). Upgrading of the interchanges will include widening of the City roads (Wildomar Trail and Bundy Canyon Rd.), widening of the on and off-ramps, and other associated improvements including pedestrian and bicycle improvements and traffic signals improvements.

DISCUSSION:

To upgrade and improve these interchanges, the City must work with Caltrans and follow their process for studying the interchanges, preparing technical studies and reports, and ultimately preparing design plans for construction. The process to improve interchanges can take many

years to complete and requires staff that are familiar with the Caltrans process and requirements.

The City reached out to the Riverside County Transportation Commission (RCTC) to request that they provide Project Management services for these two interchange projects. RCTC has assisted other agencies with their freeway interchange projects, including the nearby Railroad Canyon Rd. interchange project. RCTC is extremely familiar with the Caltrans process, Caltrans requirements, and with Caltrans staff, and has the necessary staff resources to oversee and manage these types of projects. RCTC has agreed to provide the needed Project Management services to the City for these two Projects.

Funding for the interchange Projects is partially provided by WRCOG TUMF program. The Projects are not fully funded through construction and will require that the City seek additional funding sources in the future when the Projects are ready for construction. Due to the complexity of these types of projects and the time required to submit and receive reviews and approvals from Caltrans, the Projects may not be ready for construction for many years (5-10 years). However, the available TUMF funds for the two Projects will be used to cover the costs related to Project Management, City administration/oversight, and at some of the future consultant costs for the preparation of technical studies and engineering plans. The Projects are included in the City's 5-Year Capital Improvement Program (CIP) as CIP 070 and CIP 074. Copies of the CIP Project Detail sheets are included in Attachment A.

To establish the roles and responsibilities of each agency in these Projects, a three-party Cooperative Agreement (Agreement) has been drafted between RCTC, WRCOG, and the City. Among other things, the Agreement establishes how RCTC and the City will be reimbursed for Project expenses through WRCOG TUMF funding.

FISCAL IMPACT:

The Projects are included in the City's 5-Year Capital Improvement Program (CIP) as CIP 070 and CIP 074. RCTC costs under this Agreement will be reimbursed directly from WRCOG. Therefore, there is no budget adjustment required from the City at this time to cover RCTC's costs for Project Management. There is no impact to the General Fund at this time.

ATTACHMENTS:

[A - CIP Detail Sheets](#)

[B - Cooperative Agreement](#)

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM PROJECT DETAIL SHEET
FY 23/24 to FY 27/28

PROJECT SUMMARY					
PROJECT TITLE:	Bundy Canyon Rd./I-15 Interchange	CIP NO.:	070	DEPT:	Public Works
LOCATION:	Bundy Canyon Rd. and I-15 Freeway	CATEGORY:	Trans. (Roads)	MANAGER:	Jason Farag
INITIATED:	FY 20/21				

PROJECT DESCRIPTION AND EXHIBIT

Improve the Bundy Canyon Rd. and I-15 Interchange to ultimate standards.



PROJECT PHASE/TASK	TOTAL 5-YEAR PROJECT	PROPOSED BUDGET			PROJECTED BUDGET			
		FY 23/24	FY 24/25		FY 25/26	FY 26/27	FY 27/28 & Future Years	
Project Dev/Environ.	\$ 500,000	\$ 500,000	\$ -		\$ -	\$ -	\$ -	
Design/PS&E	3,100,000	-	1,000,000		2,100,000	-	-	
Right-of-Way	-	-	-		-	-	-	
Construction	12,500,000	-	-		-	-	12,500,000	
Const Admin/Inspect.	1,250,000	-	-		-	-	1,250,000	
Total Cost:	\$ 17,350,000	\$ 500,000	\$ 1,000,000		\$ 2,100,000	\$ -	\$ 13,750,000	
FUNDING SOURCES								
503 - TUMF	\$ 7,159,018	\$ 500,000	\$ 1,000,000		\$ 2,100,000	\$ -	\$ 3,559,018	
Unfunded	10,190,982	-	-		-	-	10,190,982	
	-	-	-		-	-	-	
	-	-	-		-	-	-	
	-	-	-		-	-	-	

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM PROJECT DETAIL SHEET
FY 23/24 to FY 27/28

PROJECT SUMMARY					
PROJECT TITLE:	Wildomar Trail/I-15 Interchange	CIP NO.:	074	DEPT:	Public Works
LOCATION:	Wildomar Trail and I-15 Freeway	CATEGORY:	Trans. (Roads)	MANAGER:	Jason Farag
INITIATED:	FY 20/21				

PROJECT DESCRIPTION AND EXHIBIT

Improve the Wildomar Trail and I-15 Interchange to ultimate standards.



PROJECT PHASE/TASK	TOTAL 5-YEAR PROJECT	PROPOSED BUDGET			PROJECTED BUDGET			
		FY 23/24	FY 24/25		FY 25/26	FY 26/27	FY 27/28 & Future Years	
Project Dev/Environ.	\$ 500,000	\$ 500,000	\$ -		\$ -	\$ -	\$ -	
Design/PS&E	3,100,000	-	1,000,000		2,100,000	-	-	
Right-of-Way	-	-	-		-	-	-	
Construction	12,500,000	-	-		-	-	12,500,000	
Const Admin/Inspect.	1,250,000	-	-		-	-	1,250,000	
Total Cost:	\$ 17,350,000	\$ 500,000	\$ 1,000,000		\$ 2,100,000	\$ -	\$ 13,750,000	
FUNDING SOURCES								
503 - TUMF	\$ 7,159,000	\$ 500,000	\$ 1,000,000		\$ 2,100,000	\$ -	\$ 3,559,000	
Unfunded	10,191,000	-	-		-	-	10,191,000	
	-	-	-		-	-	-	
	-	-	-		-	-	-	
	-	-	-		-	-	-	

**COOPERATIVE AGREEMENT
BETWEEN**

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION,
CITY OF WILDOMAR, AND WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS**

**FOR THE PREPARATION OF THE BUNDY CANYON ROAD AND WILDOMAR
TRAIL INTERCHANGES AT INTERSTATE 15
PROJECT STUDY REPORTS**

1. Parties and Date. This Cooperative Agreement (“Agreement”) is made and entered into this ____ day of _____, 2024 (“Effective Date”), by and between the Riverside County Transportation Commission (RCTC), City of Wildomar (Wildomar), and Western Riverside Council of Governments (WRCOG). RCTC, Wildomar, and WRCOG may collectively be referred to as the “Parties.”

2. Recitals.

2.1 (WRCOG) has allocated \$2,000,000 for the preparation of a Project Study Report (PSR) for the Bundy Canyon Road and Wildomar Trail Interchanges at Interstate 15 (collectively the Projects).

2.2 WRCOG and the Wildomar have entered into funding agreements allocating said \$2,000,000 for the preparation of a PSR for the Projects

2.3 The Projects are located adjacent to and within the jurisdictional boundaries of the City of Wildomar.

2.4 Wildomar has requested that RCTC be the lead agency for the preparation of the PSR for the Projects.

2.5 RCTC has agreed to act as the lead agency for the preparation of the PSR for the Projects.

2.6 The purpose of this Agreement is to identify the Projects and to set forth the terms and conditions by which WRCOG will release TUMF Program Funds for the Projects and to outline the administration roles and responsibilities for each agency.

3. Terms.

3.1 Preparation of Two Separate PSR’s for Bundy Canyon Road and Wildomar Trail Interchanges. RCTC shall prepare a separate PSR for each of the Projects solely using funds allocated by WRCOG. RCTC shall be the lead agency for the preparation of the PSR. The Parties agree that RCTC shall not have any obligation to fund the preparation of the PSR using its own funds. In the case that additional funds are needed

to complete the PSR, the source of funding for the PSR needed beyond the funding described in Section 2.2 or any other phases of the Projects, or construction of any portion or all of the Projects, shall be by an amendment. RCTC shall complete preparation of the PSR within the term of this Agreement, as provided in Section 3.3, unless extended by mutual agreement of the Parties.

3.2 Funding. WRCOG hereby agrees to distribute to RCTC, on the terms and conditions set forth herein, a sum not to exceed, \$2,000,000 ("Funding Amount") to be used to reimburse RCTC for expenses incurred in preparation of PSR's for the Projects.. The Funding Amount shall also be used to reimburse Wildomar for its staff time. The Funding Amount shall consist of the \$2,000,000 in TUMF Program Funds for the Projects. The Parties acknowledge and agree that the Funding Amount may be less than the actual cost of the Projects.

A Procedures for Distribution of TUMF Program Funds to RCTC and Wildomar. RCTC shall be responsible for initial payment of all costs of the Projects as they are incurred. Following payment of such costs, RCTC shall submit invoices to WRCOG requesting reimbursement of eligible costs for the Projects. Each invoice shall be accompanied by detailed contractor invoices, or other demands for payment addressed to the RCTC, and documents evidencing RCTC's payment of the invoices or demands for payment. Documents evidencing RCTC'S payment of the invoices shall be retained for four (4) years and shall be made available for review by WRCOG. RCTC shall submit invoices not more often than monthly and not less often than quarterly. Procedures for distribution of TUMF Program Funds to Wildomar shall follow procedures set forth in the separate TUMF Agreement between Wildomar and WRCOG for the applicable interchanges.

B Review and Reimbursement by WRCOG. Upon receipt of an invoice from RCTC, WRCOG may request additional documentation or explanation of the costs for the Projects for which reimbursement is sought. Procedures for review and reimbursement by WRCOG to Wildomar shall follow procedures set forth in the separate TUMF Agreement between Wildomar and WRCOG for the applicable interchanges.

C. Funding Amount/Adjustment. If a post Projects audit or review indicates that WRCOG has provided reimbursement to RCTC in an amount in excess of the amount outlined in Section 3.2 of this Agreement or has provided reimbursement of ineligible costs of the projects, RCTC shall reimburse WRCOG for the excess or ineligible payments within 30 days of notification by WRCOG.

3.3 Term of Agreement.

The term of this Agreement shall extend from the Effective date (as set forth above) and will remain in effect through January _____, 2027, or until written agreement by the Parties that the Projects have been completed, unless earlier terminated as provided in this Agreement.

3.4 Use of PSR. The Parties understand and agree that the PSR's, upon completion, may be used by Wildomar and/or Caltrans for completion of other phases of the Projects.

3.5. Cooperation. RCTC, Wildomar, and WRCOG agree to cooperate in the development of the PSR for the Projects and the implementation of this Agreement.

3.6 Reporting. RCTC shall, in a timely manner, provide milestone reports to Wildomar and/or WRCOG, detailing the progress of preparation of the PSR.

3.7 Mutual Indemnification.

A. RCTC shall, at its sole cost and expense, indemnify, defend and hold Wildomar and WRCOG, and their respective city councils, elected and appointed officials, officers, employees, agents, those Wildomar agents serving as independent contractors in the role of Wildomar officials, consultants and contractors, and each of them, free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, judgments, penalties, damages or injuries, in law or in equity, to property or persons, including wrongful death, whether actual, alleged or threatened, which arise in any manner out of, pertain to, or relate to, in whole or in part, to any negligent acts, omissions or breach of law, recklessness, or willful misconduct of RCTC, its board, directors, officials, officers, employees, agents, consultants or contractors in the performance of RCTC's obligations under this Agreement, including but expressly not limited to fees of accountants or other professionals, and all costs associated therewith, and the payment of all reasonable attorneys' fees and costs.

B. Wildomar shall, at its sole cost and expense, indemnify, defend and hold RCTC and WRCOG, and their respective directors, board, city council, elected or appointed officials, officers, employees, agents, those RCTC or Wildomar agents serving as independent contractors in the role of RCTC or Wildomar officials, consultants and contractors, and each of them, free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, judgments, penalties, damages or injuries, in law or in equity, to property or persons, including wrongful death, whether actual, alleged, or threatened, which in any manner arise out of, pertain to, or relate to, in whole or in part, to any negligent acts, omissions or breach of law, recklessness, or willful misconduct of Wildomar, its city council, elected or appointed officials, officers, employees, agents, those Wildomar agents serving as independent contractors in the role of Wildomar officials, consultants or contractors in the performance of Wildomar obligations under this Agreement, including but expressly not limited to fees of accountants or other professionals, and all costs associated therewith, and the payment of all reasonable attorneys' fees and costs.

C. WRCOG shall, at its sole cost and expense, indemnify, defend and hold RCTC and Wildomar, and its directors, board, city council, elected or appointed officials, officers, employees, agents, and each of them, free and harmless from any and

all claims, demands, causes of action, costs, expenses, liabilities, losses, judgments, penalties, damages or injuries, in law or in equity, to property or persons, including wrongful death, whether actual, alleged or threatened, which in any manner arise out of, pertain to, or relate to, in whole or in part, to any negligent acts, omissions or breach of law, recklessness, or willful misconduct of WRCOG, its board, elected or appointed officials, officers, employees, agents, in the performance of WRCOG's obligations under this Agreement, including but expressly not limited to fees of accountants or other professionals, and all costs associated therewith, and the payment of all reasonable attorneys' fees and costs.

3.8 RCTC Disclaimer. In no event shall RCTC be responsible or liable for the quality, suitability, operability or condition of any design or construction by the Project consultants or the contractor, as applicable, and RCTC expressly disclaims any and all express or implied representations or warranties with respect thereto, including any warranties of suitability or fitness for use.

3.9 Amendments. The terms and conditions of this Agreement shall not be altered or modified at any time except by a written amendment executed by the mutual consent of the Parties by an instrument in writing.

3.10 Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of either Party shall be deemed to waive or render unnecessary such Party's consent to or approval of any subsequent act of the other Party. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

3.11 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Funding Agreement, which shall be interpreted to carry out the intent of the parties hereunder.

3.12 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, shall survive any such expiration or termination.

3.13 Third Party Beneficiaries. There are no third-party beneficiaries to this Agreement.

3.14 Termination. Any Party may terminate this Agreement by giving thirty (30) days written notice thereof.

3.15 Assignment or Transfer. The Parties shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the other Parties. Any attempt to do so shall be null

and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.16 Binding Effect. Each and all of the covenants and conditions shall be binding on and shall inure to the benefit of the Parties, and their successors, heirs, personal representatives, or assigns. This section shall not be construed as an authorization for any Party to assign any right or obligation

3.17 Notices. All notices, demands, invoices, and written communications shall be in writing and delivered to the following addresses or such other addresses as the Parties may designate by written notice:

To RCTC: Riverside County Transportation Commission
4080 Lemon Street, Third Floor
P.O. Box 12008
Riverside, CA 92502-2208
Attention: Executive Director

To Wildomar: City of Wildomar
23873 Clinton Keith Road, Suite 201
Wildomar, California 92595
Attention: Director of Public Works

Copy to:

To WRCOG : Western Riverside Council of Governments
3390 University Ave, Suite 200
Riverside, California 92501
Attention: Executive Director

Depending upon the method of transmittal, notice shall be deemed received as follows: by facsimile, as of the date and time sent; by messenger, as of the date delivered; and by U.S. Mail first class postage prepaid, as of 72 hours after deposit in the U.S. Mail.

3.18 Time of Performance. Time is of the essence in the performance of this Agreement.

3.19 Governing Law. This Agreement is in all respects governed by California law and venue for any dispute shall be in Riverside County.

3.20 Insurance. The Parties each verify that they are self-insured or maintain insurance coverage through a Joint Powers Authority in reasonable and customary amounts for their respective operations.

3.21 Authority to Enter into Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective Party.

3.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original and which collectively shall constitute one instrument.

3.23 Entire Agreement. This Agreement contains the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior negotiations, agreements or understandings.

[Signatures on following page]

**SIGNATURE PAGE
TO
BUNDY CANYON ROAD AND WILDOMAR TRAIL INTERCHANGES AT
INTERSTATE 15 PROJECT STUDY REPORT COOPERATIVE AGREEMENT**

IN WITNESS WHEREOF, the parties hereto have executed this Cooperative Agreement on the date first herein above written

**RIVERSIDE COUNTY
TRANSPORTATION COMMISSION**

By: _____
Anne Mayer, Executive Director

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

By: _____
Dr. Kurt Wilson, Executive Director

CITY OF WILDOMAR

By: _____
Title: _____

ATTEST:

By: _____
Title: _____



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.9
Meeting Date: January 17, 2024**

SUBJECT: Revised Community Facilities District Guidelines

SUBMITTED BY: Heidi Schrader

PREPARED BY: Heidi Schrader

ACTION:

Adopt a Resolution entitled:

RESOLUTION NO. 2024 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,
REVISING THE CITY'S LOCAL GOALS AND POLICIES AND APPRAISAL STANDARDS
CONCERNING THE USE OF COMMUNITY FACILITIES ACT OF 1982

SUMMARY:

Revises the Community Facilities District Guidelines originally adopted in 2011.

BACKGROUND:

Per Section 53312.7 of the Government Code, a City must have local goals, policies, and appraisal standards concerning the use of Community Facilities Districts (CFDs) in order to establish CFDs. The City of Wildomar adopted such standards on January 25, 2011. These standards were a blanket policy designed, at the time, to apply to any and all CFDs formed by the City.

DISCUSSION:

Since the adoption of the original standards, the City has formed three Services CFDs, which are comprised of 30 annexations, and has formed three facilities CFDs. Development activity within the City continues to drive even more requests for formations and services annexations. At the same time, there have been significant legal and legislative changes throughout the State, related to CFD administration. It is therefore necessary to update and expand the City's existing standards into a more comprehensive set of CFD Guidelines.

City staff, working with the City's Municipal Advisor, Special Tax Consultant and Bond Counsel have designed the standards to follow the Mello Roos Act while protecting the City and it's

property owners. The following requirements are included within the guidelines:

- Maximum 2% overlapping tax rate at time of formation and time of bond sale
- City to select and retain financing team while costs incurred are responsibility of property owners/developers
- Priority of forming services CFDs before financing facilities and then facilities financed in lieu
- City fee reimbursement premium requirement
- Structure of Special Tax Formula to provide sufficient revenue to pay 110% of projected annual debt service and to cover delinquencies
- Security requirement prior to sale of bonds where proponent ownership is at 20 percent or greater
- More stringent credit requirements prior to sale of bonds including a value to lien of 4:1, a reserve fund, and a levy delinquency rate no greater than 5%
- Developer must provide clear written disclosure of the Special Tax to each homebuyer prior to close of escrow

Adoption of the updated guidelines will not authorize new formations or debt issuances. Each formation and debt issuance will still require Council approval prior to moving forward. These guidelines just memorialize the policies and standards the City will abide by in setting up new CFDs, annexations, and financings.

FISCAL IMPACT:

There is no fiscal impact associated with these changes.

ATTACHMENTS:

[Policy_Resolution.docx](#)

[Exhibit A_CFD Goals and Policies.docx](#)

RESOLUTION NO. 2024 - _____
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REVISING THE CITY’S LOCAL GOALS AND POLICIES AND
APPRAISAL STANDARDS CONCERNING THE USE OF COMMUNITY FACILITIES
ACT OF 1982**

WHEREAS, the City Council of the City of Wildomar (the “City”) continues to form Community Facilities Districts pursuant to the Community Facilities Act of 1982 (the “Act”); and

WHEREAS, the City first considered and adopted local goals and policies and appraisal standards concerning use of the Act in January 2011 in compliance with Section 53312.7 of the Act; and

WHEREAS, as development has increased Citywide, the City’s Community Facilities District program has expanded, leading to a wider variety of considerations, which require a more robust set of guidelines.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. COMMUNITY FACILITIES DISTRICT GUIDELINES. Upon adoption of this Resolution, City Council adopts the “Local Goals and Policies and Appraisal Standards Concerning Use of Community Facilities Act of 1982” amended as of January 17, 2024 and attached to this Resolution as Exhibit A.

PASSED, APPROVED, AND ADOPTED this 17th day of January 2024.

Bridgette Moore
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales
City Clerk

CITY OF WILDOMAR

LOCAL GOALS AND POLICIES AND APPRAISAL STANDARDS CONCERNING USE OF COMMUNITY FACILITIES ACT OF 1982

The City Council (the "Council") of the City of Wildomar, California (the "City") hereby adopts the following in compliance with Section 53312.7 and 53345.8 of the Community Facilities Act of 1982 (the "Act").

General Policy Respecting Use of the Act.

As a matter of general policy, the City will utilize the Act for purposes of (1) acquiring and constructing and providing financing for all or a prescribed portion of the cost and expense of public capital improvements to be owned by the City or other public agencies or regulated public utility companies and which serve a public purpose for the City and its inhabitants, and (2) financing all or a prescribed portion of the estimated cost and expense of maintaining and operating such facilities and/or providing services as permitted by the Act.

Public Purpose.

There will be a clearly articulated public purpose in forming a community facilities district under the Act ("CFD" or "District") to finance public infrastructure improvements and/or services. Council approval must be obtained to use this form of financing.

Active Role.

Even though land-secured financing may be a limited obligation of the City, the City will play an active role in managing the District. This means that the City will select and retain the financing team, including the municipal advisor, bond counsel, trustee, appraiser, disclosure counsel, special tax consultant, assessment engineer and underwriter. Any costs incurred by the City in retaining these services will generally be the responsibility of the property owners or developer and will be advanced via a deposit when an application is filed; or will be paid from the proceeds of the bonds of the CFD (the "Bonds").

Priorities for Use of the Act.

The City shall have final determination as to the eligibility of any facility or service for financing, as well as the prioritization of facilities or service to be financed by a District. The City shall evaluate the priority of such items on a project-by-project basis. Reserving the right to make exceptions when circumstances warrant, the City establishes the following priority for use of the Act:

1. Services authorized to be financed pursuant to the Act.

2. Backbone infrastructure to be owned and/or operated by the City that is required to serve the proposed development and that is identified in an infrastructure master plan, specific plan or other appropriate document approved by the City as a major backbone infrastructure element. Privately-owned facilities (that is, facilities not owned by a local agency) ancillary to such backbone infrastructure shall be considered on a case-by-case basis, but subject to federal tax law limitations as advised by the City's bond counsel.
3. Other public facilities to be owned and/or operated by the City for which there is a clearly demonstrated public benefit.
4. Public facilities financed *in lieu* of the payment of development impact fees imposed by the City may be considered by the City on a case-by-case basis (subject to the City Fee Reimbursement Premium described below).
5. Public facilities or public facilities *in lieu* of the payment of development impact fees imposed by another public agency and to be owned and operated by such other public agencies, subject to approval of a joint community facilities agreement.

Requirements for Special Tax Formulas.

The proposed amount and apportionment of the special tax for each CFD (the "Special Tax") shall comply with the following criteria:

1. The Special Tax formula shall be structured to produce sufficient annual Special Tax revenue to pay:
 - (a) 110% of the projected annual debt service on the Bonds, after accounting for reasonably projected administrative expenses during such fiscal period in which taxes are collected;
 - (b) amounts needed to replenish any reserve funds for the Bonds;
 - (c) reasonable annual administrative expenses of the City in the administration of the Special Taxes and the Bonds, if any, of the CFD, including without limitation fees and expenses of trustees, fiscal agents, Special Tax consultants, arbitrage rebate compliance consultants, arbitrage rebate payments, and any incidental expenses related thereto;
 - (d) amounts required to cover projected delinquencies and the administration of such delinquencies, including costs to pursue foreclosure, as may be required;
 - (e) the cost of any maintenance, services and "pay as you go" programs funded by the Special Tax, and
 - (f) any other costs or payments permitted by law.

2. A backup Special Tax to protect against changes in land use which could negatively impact the expected annual amount of the Special Tax.
3. The annual increase, if any, in the maximum Special Tax for any parcel within a CFD, which may not exceed any maximum specified in the Act. The increase in the Special Tax levied on any parcel within a CFD due to delinquency or default by the owner on any other parcel may not exceed any maximum specified in the Act. The rate and method of apportionment may provide for an annual increase in the maximum Special Tax for all properties not to exceed the consumer price index (C.P.I.) annually as relates to a services special tax or 2% as it relates to a facilities special tax.
4. Generally, the rate and method of apportionment will be structured to allow the prepayment by property owners of Special Taxes levied to finance facilities.
5. All property within the CFD not otherwise statutorily exempted or owned (or to be owned) by a public entity and to be benefited shall bear its appropriate share of the Special Tax liability, as determined in the rate and method of apportionment of Special Taxes for the CFD.
6. The total amount of projected ad valorem property tax and other direct and overlapping debt for the proposed CFD (including estimated CFD charges, projected benefit assessments, levies for authorized but unissued debt and any other anticipated municipal charges which may be included on a property owner's annual property tax bill – the “effective tax rate”), including the proposed maximum Special Tax, shall not exceed two percent (2%) of the estimated market value for any single family home, condominium or town home at the time the CFD is formed. If the effective tax rate is estimated to be above two percent (2%) at the time of CFD formation, the Special Tax rates will be adjusted to bring the effective tax rate within compliance of the two percent (2%) effective tax rate policy requirement.

City Fee Reimbursement Premium.

Bond proceeds should be used to finance facilities and cannot be used to reimburse a Developer for City or other public agency fees. Instead, the Bond proceeds will be used to finance facilities in lieu of public agency fees. Through this process, the City or another public agency is required to reimburse the Developer out of the applicable fee revenue and track Bond proceeds to eligible capital projects. This process requires significant administrative resources and must be managed for the life of the Bonds and/or the public facilities financed. For this reason, the City requires a reimbursement percentage premium, determined by City staff on a case-by-case basis, of the total of the fees to be reimbursed to the Developer as calculated upon final Bond pricing. This premium will be paid first from the Bond proceeds and can be used for any capital project purpose identified by the City of reasonable benefit to the project subject to the levy of the Special Tax.

Security Prior to the Sale of Bonds.

Each landowner, who with any affiliate, owns land within the CFD which the City has determined in its sole discretion to use in the sizing of a series of Bonds (the “sizing property”), where the maximum Special Tax applicable to such sizing property equals or exceeds 20 percent of the aggregate maximum Special Taxes authorized to be levied in the CFD (or improvement area) on the sizing property (such person and affiliates collectively considered a “20 percent owner”) shall, deliver to the City Administrative Services Director a renewable, irrevocable instrument of credit from a financial institution rated “A” or better (a “security”). The security should be in an amount equal to two times the estimated Special Tax levy on the sizing property in the fiscal year following the fiscal year in which the Bonds are issued (the “stated amount”).

The security must be maintained in full force and effect by the 20 percent owner until the sizing property owned by the 20 percent owner is responsible for less than 20 percent of the maximum Special Taxes authorized to be levied on the sizing property, provided that the stated amount may be reduced to an amount equal two times the amount of the estimated Special Taxes to be levied on the sizing property owned by the 20 percent owner in the fiscal year following the fiscal year of calculation (subject to the City’s receipt of a replacement security from any person to whom a 20 percent owner conveys sizing property and who becomes a 20 percent owner as a result of such conveyance).

The security should name the City as a beneficiary and should allow the City to draw an amount equal to any delinquencies in payment of semiannual installments on the Special Taxes levied on the sizing property owned by the 20 percent owner. The total amount to be drawn under the security should not exceed an amount equal to the Special Taxes owed with respect to the sizing property owned by the 20 percent owner that is delinquent at the time the draw is made. The amount drawn on the security should be applied in the same manner and for the same purposes as the delinquent Special Taxes would have been applied, provided that the payment of a draw under the security will not be deemed to cure the delinquency in payment of the Special Taxes.

The requirement for such security may be waived by the City Administrative Services Director, if in their sole discretion, it is determined that such 20 percent ownership threshold would be exceeded for less than [18] months from the date of issuance of Bonds. Notwithstanding such provision, the City Administrative Services Director is not required to grant such waiver, if in their sole discretion, such requirement is considered in the best interest of the City or is advised by its municipal advisor or underwriter against such waiver.

The requirement for the security described above may also be satisfied by a cash

deposit.

Required Credit Quality.

The following credit conditions are required for any CFD prior to the issuance of Bonds.

1. Value to Lien – the value to lien ratio for all CFDs (or improvement area) shall be, at a minimum, four to one (4:1) considering, in addition to the other aspects of value, the value of the improvements to be financed, and considering all Special Tax liens and Special Assessment liens applicable to the subject property. Value may be established by reference to the assessed value of the subject property, by an appraisal thereof or a combination of the foregoing. Appraisals shall be conducted in accordance with the standards described under “Appraisal Standards” below. In addition to an appraisal, a market absorption study may be required. The appraisal and/or absorption study will be coordinated by, under the direction of, and addressed to the City. All costs associated with the preparation of the appraisal report and/or market absorption study will be paid by the proponent(s).
2. Reserve Fund – All land-secured financings shall include a reserve fund with a reserve requirement equal to the least of ten percent (10%) of the initial principal amount of the Bond issue, or maximum annual debt service (MADS), 125 percent (125%) of average annual debt service, or such lower amount as determined on a case-by-case basis based upon the credit quality of the debt issuance. For smaller CFDs or improvement areas (generally, less than 100 units) or CFDs or improvement areas with delinquency or credit concerns, or low ownership diversity (generally less than 50% of the total units conveyed to individual owners at the time of Bond sale), an additional Special Tax reserve fund, in addition to the standard reserve fund, may be required. The level of the additional Special Tax reserve fund may be between 50-75% of MADS, as determined by the City of Wildomar, to the extent permitted by state and federal law.
3. Anticipated Tax Rate - The Special Tax applicable to any parcel in a CFD which is expected to be developed for for-sale residential purposes shall be limited to an amount which, at the time a Bond financing is proposed, is not expected to cause the effective tax rate on such parcel in the year following its initial sale to a homebuyer to exceed two percent (2%). In connection with the foregoing, the estimated sales price will be determined assuming that the subject home is complete and ready for occupancy. The effective tax rate will be evaluated no earlier than 90 days prior to the pricing of any proposed Bonds. If the effective tax rate is above two percent (2%) at the time of evaluation for a Bond issuance, the size of the proposed Bond issuance will be adjusted or a prepayment from the developer may be made to bring the effective tax rate within compliance of the two percent (2%) effective tax rate policy requirement. The City at its sole discretion, may limit the total tax burden to less than two percent (2%) for certain market

segments, such as seniors in age-restricted communities if homeowners in such segments have demonstrated market sensitivity to tax burdens of two percent (2%).

4. Special Tax Delinquency Level – The property tax delinquency rate on properties within a CFD should be no greater than five percent (5%) at the time of any sale of Bonds in connection with a CFD, with the exception of the issuance of refunding bonds.

Disclosure to Property Purchasers.

The property developer/seller shall provide a written notice of the Special Tax to the homebuyer prior to the close of escrow in accordance with the Act. The property developer shall provide documentation and certification of compliance with this Special Tax disclosure prior to the issuance of debt.

Disclosure to Bondholders.

In general, each property owner who accounts for more than 20% of the annual debt service or bonded indebtedness must provide ongoing disclosure information annually as described under SEC Rule 15c2-12.

Special District Investor Protection Principle.

The City will levy and collect Special Taxes from CFDs to fully fund debt service payments, to pay for acquisition of construction of facilities, and/or to pay for services each year.

1. Special Taxes may be levied in advance of the issuance of Bonds. In doing so, the CFD's credit will benefit by:
 - a. Establishing revenues
 - b. Demonstrating the taxpayers' willingness and ability to pay the Special Taxes
 - c. Providing funding to pay for the first-year debt service payment and minimizing the need for capitalized interest.
2. All publicly offered Bonds may be issued with a reserve fund.
3. The City will promptly initiate foreclosure proceedings in compliance with the foreclosure covenant once Bonds have been issued.

Appraisal Standards.

Determination of value of property in the CFD (or improvement area) will be based upon the full cash value as shown on the ad valorem assessment roll, upon an appraisal by an independent, impartial, and qualified appraiser or a combination of the foregoing. Appraisals, when used to establish property values, will be performed by a state certified real estate appraiser, as defined in subdivision (c) of Section 11340 of the California Business and Professions Code selected by the City, in accordance with the State of

California appraisal standards and the Uniform Standards of Professional Appraisal Practice. The definitions, standards, and assumptions to be used in such an appraisal shall be the definitions, standards and assumptions set forth in the California Debt and Investment Advisory Commission (CDIAC) "Appraisal Standards for Land-Secured Financings," with input from the City and the City's consultants.

Capitalized Interest During Construction.

Decisions to capitalize interest will be made on a case-by-case basis, with the intent that if allowed, it should improve the credit quality of the Bonds and reduce borrowing costs, benefiting both current and future property owners.

Application and Deposits.

The costs of the proceedings for a CFD financing initiated by petition of landowners will be borne by the petitioners. No action will be taken on any petition unless and until a deposit of funds is made by the petitioners with the City. The deposit must be sufficient to cover the expense of City staff time, the costs of non-contingent outside consultants retained for the financing and the costs of recordings, filings, duplication, mailings and deliveries. In general, the deposit will not be less than \$75,000, and may be more, as required by the City. The deposit must be increased upon demand of the City if at any time the City determines that the remaining amount is not sufficient to cover anticipated remaining expenses and costs. If the additional amount is not paid within ten business days of the mailing of a written demand by the City to the petitioners, the City will cease all activities with respect to the CFD financing until the additional amount is paid. The initial deposit and any additional amounts will be held by the City and used only for the expenses and costs incurred in connection with the CFD proceedings. Any balance of such deposit remaining upon completion of the CFD proceedings, or the abandonment thereof, and not needed to pay expenses and costs relating thereto will be returned to the petitioner. The use of the deposit shall in no way be construed as requiring the City to issue Bonds or to provide reimbursement from the proceeds thereof for portions of the deposit that are expended. If Bonds are issued, the petitioners will be reimbursed from Bond proceeds for the portion of such deposit that has been expended or encumbered.

Consultants.

The City will select all consultants to be retained by the City for a CFD financing, including, but not limited to, the municipal advisor, special tax consultant, bond counsel, disclosure counsel, underwriter, market absorption consultant, appraiser and trustee. Providers of letters of credit, bond insurance policies, surety bonds or other credit enhancements are also subject to City approval. Consultants, including legal counsel, to the applicant or other property owner within the Community Facilities District will be selected, retained and paid by the applicant or such property owner; such consultants will not be paid from the proceeds of the financing.

Debt Issuance Guidelines.

The timing of any debt issuance in connection with a CFD program and the conditions that must be satisfied prior to any such debt issuance will be determined by the City Council in its sole discretion; and, in connection therewith and in order to address the then prevailing conditions in the bond market, the City Council may elect not to issue any Bonds unless and until the property whose Special Taxes will secure such Bonds is all or substantially developed and all or substantially all of the for-sale properties located in the CFD (or improvement area) have been conveyed to end-users.

Minimum Standards and Amendments/Waivers.

The policies set forth herein reflect the minimum standards under which the City will make use of the Act to finance public facilities and services. The City may, in its discretion, require additional measures and procedures, enhanced security and higher standards in particular cases. The goals and policies set forth herein may be amended at any time and from time to time by the City. The City Council may waive, or delegate to City staff to waive, any requirement in this policy.



CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.1
Meeting Date: January 17, 2024

SUBJECT: Adoption of the Abandoned Vehicle Abatement Program

SUBMITTED BY: John Parker

PREPARED BY: John Parker

ACTION:

1. Introduce and Approve for First Reading an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTIONS 10.04.020, 10.04.030, 10.04.050, AND 10.04.070 OF THE WILDOMAR MUNICIPAL CODE REGARDING ABANDONED VEHICLES – ENFORCEMENT AND ABATEMENT

2. Adopt a Resolution entitled:

RESOLUTION NO. 2024 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, CALIFORNIA, AUTHORIZING THE ADOPTION OF AN ABANDONED VEHICLE ABATEMENT PROGRAM AND COLLECTION OF A SERVICE FEE ON BEHALF OF THE RIVERSIDE COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY UNTIL MAY 2034

SUMMARY:

The Abandoned Vehicle Abatement Program is intended to address and manage the removal of abandoned or inoperable vehicles within the community. The program involves identifying, reporting, and safely disposing of vehicles that have been abandoned or left unattended which poses potential safety hazards or visual blight. The Abandoned Vehicle Abatement Program aims to enhance the safety, aesthetics, and overall well-being of the community by addressing the issue of abandoned and inoperable vehicles.

The current abandoned vehicle ordinance lacks clarity in defining the terms and procedures

for identifying and handling abandoned vehicles. The abandoned vehicle ordinance was revised to create a more efficient and streamlined process for reporting and addressing abandoned vehicles within the City.

BACKGROUND:

In 1990, the California State Legislature enacted legislation allowing for the creation of county-based vehicle service authorities pursuant to the provisions of section 22710 of the California Vehicle Code. In June 1994, the Riverside County Abandoned Vehicle Abatement Service Authority was formed and imposed a (\$1.00) annual vehicle registration fee on vehicles registered to an owner with an address in the County of Riverside.

The service fees received by the Riverside County Abandoned Vehicle Abatement Service Authority are used to reimburse local government agencies for a portion of their cost incurred as a result of the abatement, removal, and disposal of public nuisances of any abandoned, wrecked, dismantled, or inoperative vehicle or parts.

DISCUSSION:

The County's Abandoned Vehicle Abatement program has disbursed approximately \$35,000,000 in service fee proceeds to member agencies and caused the abatement of approximately 189,776 abandoned, wrecked dismantled, or inoperative vehicles located in various cities and the unincorporated areas of Riverside County.

Adoption of the proposed resolution will allow the City to receive reimbursement from the Riverside County Abandoned Vehicle Abatement Service Authority for staff time and costs incurred by the City in the abatement and disposal of abandoned, wrecked, dismantled, or inoperative vehicles. Vehicle registration fees are collected by the Department of Motor Vehicles and allocated to the Riverside County Abandoned Vehicle Abatement Service Authority by the State Controller pursuant to Vehicle Code Section 9250.7. Fees are then allocated to the Riverside County Abandoned Vehicle Service Authority as a whole. The participating entities receive disbursement for expenditures related to the abatement and disposal of abandoned vehicles based on the entity's size, population, and the number of vehicles abated by each entity.

The participating entities are the County of Riverside, and the Cities of Banning, Beaumont, Blythe, Calimesa, Canyon Lake, Cathedral City, Coachella, Corona, Desert Hot Springs, Eastvale, Hemet, Indio, Jurupa, La Quinta, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Palm Desert, Perris, Riverside, San Jacinto, and Temecula.

The current service authority program is scheduled to sunset in May 2024. Senate Bill 106 (SB 106), chaptered in August 2001, allows local agencies to extend the Abandoned Vehicle

Abatement Service Authority program every 10 years with the approval of the county and a majority of the cities comprising a majority of the population of incorporated areas.

A majority of the participating cities are currently in the process of adopting their respective resolutions approving the 10-year extension of the Service Authority. Adopting the attached resolution is the first step of this important program that is necessary before submitting an approval package to the Service Authority and the Riverside County Board of Supervisors for their review and approval. The Service Authority has recommended strengthening the existing abandoned vehicle ordinance so there are no issues with the approval process for the Abandoned Vehicle Abatement Program. The current abandoned vehicle ordinance lacks clarity in defining the terms and procedures for identifying and handling abandoned vehicles within the city.

Therefore, staff recommends that the City Council adopt an Ordinance for the proposed changes to Chapter 10.04 (Abandoned Vehicles) and adopt a Resolution establishing the City's Abandoned Vehicle Abatement Program.

FISCAL IMPACT:

Adoption of the Resolution has a fiscal Impact. Once the abandoned vehicle abatement program is operational, it will generate an estimated income of \$20,000 for the General Fund which will be programmed in the FY 2024/25 budget. There is no new cost to the city for joining the program and towing expenses will be covered by the registered owners of the vehicles.

ATTACHMENTS:

[AVA Resolution](#)

[Ordinance Change](#)

[AVA Program Ordinance Powerpoint](#)

[Council Report AVA](#)

ATTACHMENT A

Council Resolution for Abandoned Vehicle Program

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING THE ADOPTION OF
AN ABANDONED VEHICLE ABATEMENT PROGRAM AND
COLLECTION OF A SERVICE FEE ON BEHALF OF THE
RIVERSIDE COUNTY ABANDONED VEHICLE ABATEMENT
SERVICE AUTHORITY UNTIL MAY 2034**

WHEREAS, the Riverside County Abandoned Vehicle Abatement Service Authority was formed on or about June 1, 1994, pursuant to the provisions of California Vehicle Code §§ 9950.7 and 22710 enacted by the Legislature in 1990 which authorize the establishment of a service authority and imposition of a service fee on all registered motor vehicles located within a county; and

WHEREAS, beginning in June 1994 and continuing to the present, the Riverside County Abandoned Vehicle Abatement Service Authority has been the recipient of service fees collected on its behalf by the California Department of Motor Vehicles; and

WHEREAS, the service fees received by the Riverside County Abandoned Vehicle Abatement Service Authority are used to reimburse local governmental agencies for a portion of their costs incurred as a result of the abatement, removal, and disposal as public nuisances of any abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof; and

WHEREAS, the Riverside County Abandoned Vehicle Abatement Service Authority apportions and distributes service fee proceeds to each member agency according to the formula set forth in California Vehicle Code §§ 22710; and

WHEREAS, since the establishment of the Abandoned Vehicle Abatement program in June 1994, it has disbursed approximately \$35,000,000 in service fee proceeds to member agencies and caused the abatement of approximately 189,776 abandoned, wrecked, dismantled, or inoperative vehicles located in various cities and the unincorporated area of Riverside County; and

WHEREAS, it is desirable for the City of Wildomar to have an Abandoned Vehicle Abatement program.

NOW, THEREFORE, the City Council of the City of Wildomar does hereby resolve, determine, and order as follows:

NOW THEREFORE, BE IT RESOLVED the City Council of the City of Wildomar, approves the Abandoned Vehicle Abatement Program and the collection of a service fee on behalf of the Riverside County Abandoned Vehicle Abatement Service Authority until May 14, 2034.

SECTION 1. CITY COUNCIL ACTION

The City Council hereby adopts the Abandoned Vehicle Abatement Program and the collection of a service fee on behalf of the Riverside County Abandoned Vehicle Abatement Service Authority until May 14, 2034, and directs the Code Enforcement Department to conduct proactive Parking Enforcement throughout the City of Wildomar.

PASSED, APPROVED AND ADOPTED this 17th day of January, 2024.

Bridgette Moore
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales, CMC
City Clerk

EXHIBIT 1

AVA / PEP PROGRAM DOCUMENTS

ATTACHMENT B

Council Ordinance Proposed AVA Program Code Amendments

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF CITY OF
WILDOMAR, CALIFORNIA, AMENDING SECTIONS 10.04.020,
10.04.030, 10.04.050, AND 10.04.070 OF THE WILDOMAR
MUNICIPAL CODE, REGARDING ABANDONED VEHICLES –
ENFORCEMENT AND ABATEMENT**

WHEREAS, the current abandoned vehicle ordinance lacks clarity in defining the terms and procedures for identifying and handling abandoned vehicles within the city limits; and

WHEREAS, there is a need to update the ordinance to facilitate a more efficient and streamlined process for reporting and addressing abandoned vehicles; and

WHEREAS, community feedback has highlighted certain limitations in the existing ordinance, necessitating revisions to address concerns related to fairness, transparency, and community engagement; and

WHEREAS, collaboration with local law enforcement agencies and towing services is essential for the successful implementation of an effective abandoned vehicle abatement program, emphasizing the importance of clear communication and cooperation; and

WHEREAS, the safety and aesthetics of neighborhoods significantly contribute to the overall well-being of the community, emphasizing the importance of an updated ordinance that reflects the city's commitment to creating a safe and pleasant environment; and

WHEREAS, that the City Council hereby acknowledges the need for revisions to the abandoned vehicle ordinance, and directs an amendment to the existing ordinance that addresses the aforementioned concerns, ensuring a more effective and responsive system for handling abandoned vehicles within our city.

WHEREAS, in accordance with the Wildomar Municipal Code, the City Council conducted a public meeting on January 17, 2024, at which time interested persons had an opportunity to testify in support of, or opposition to the proposed code amendment for the Abandoned Vehicle Abatement Program, and at which time the City Council received public testimony concerning said ordinance.

**THE CITY COUNCIL OF THE CITY OF WILDOMAR HEREBY DOES ORDAIN
AS FOLLOWS:**

SECTION 1. AMENDMENT TO THE MUNICIPAL CODE

Chapter 10.04.020 (Definitions) of the Wildomar Municipal Code is hereby amended to add the following new definitions:

“10.04.020 Definitions

As used in this chapter:

“Abandoned vehicle” means any vehicle that is left on any highway, public property, or private property in such inoperable or neglected condition that the owner’s intent to relinquish all further rights or interest in it may be reasonably concluded. In reaching a reasonable conclusion one must consider the amount of time the vehicle has not been moved, its condition, statements from the owner and witnesses, etc.

“Dismantled vehicle” means any vehicle which is partially or wholly disassembled.

“Inoperative vehicle” means any motor vehicle from which the engine, wheels, tires, or other essential parts have been damaged or removed, or which the engine, wheels, tires, or other essential parts have been altered, damaged, or allowed to deteriorate so that the vehicle cannot and/or is incapable of being driven under its own power or rendering the vehicle unsafe to operate on a highway. The lack of inflated tires, lack of a working engine, transmission, differential, or other essential parts, or left unattended on jacks, blocks, or elevated in any other way which constitutes a threat to the public health, safety, or general welfare.

“Owner of the land” means the owner of the land on which the vehicle, or parts thereof, is located, as shown on the last equalized assessment roll.

“Owner of the vehicle” means the last registered owner and legal owner of record.

“Public nuisance vehicle” means any vehicle that is abandoned, wrecked, dismantled, or any inoperative parts thereof that is on public or private property, including highways, and that creates a condition tending to reduce the value of private property, promotes blight and deterioration, invites plundering, creates fire hazards, constitutes an attractive nuisance endangering the health and safety of the general public, harbors rodents, insects and other vermin, or jeopardizes, health, safety and general welfare is a public nuisance.

"Private Property" means property that belongs absolutely to an individual and that person has the exclusive right of disposition. Property of a specific, fixed, and tangible nature, capable of being possessed and transmitted to another, such as houses, lands, vehicles, etc.

“Wrecked vehicle” means any vehicle that is damaged to such an extent that it cannot be operated upon the highway. A vehicle that has been wrecked in a traffic accident and which has been removed from the roadway to a lawful storage facility, but which has not been claimed by its owner, will not be considered an abandoned vehicle for the purposes of this chapter.”

SECTION 2. AMENDMENT TO THE MUNICIPAL CODE

Section 10.04.030 A.1 (Exemptions) of the Wildomar Municipal Code is hereby amended in its entirety to read as follows:

“10.04.030 A.1 Exemptions

1. A vehicle, or parts thereof, which is completely enclosed within a building or enclosure in a lawful manner where it is not visible from the street or other public or private property; or”

SECTION 3. AMENDMENT TO THE MUNICIPAL CODE

Chapter 10.04.050 (Administration and enforcement) of the Wildomar Municipal Code is hereby amended in its entirety to read as follows:

“10.04.050 Administration and enforcement

Except as otherwise provided in this chapter, the provisions of this chapter shall be administered and enforced by the City Manager or their designee. In the enforcement of this chapter, the City Manager or their designee may enter upon private or public property to examine a vehicle or parts thereof, or obtain information as to the identity of a vehicle and to remove or cause the removal of a vehicle or parts thereof declared to be a nuisance pursuant to this chapter.”

SECTION 4. AMENDMENT TO THE MUNICIPAL CODE

Chapter 10.04.070 (Notice of intention to abate) of the Wildomar Municipal Code is hereby amended in its entirety to read as follows:

“10.04.070 Notice of intention to abate

A. Upon discovering the existence of an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof, on private property or public property, a 10-day notice of intention to abate shall be mailed by registered or certified mail, to the owner of the land and to the last registered and legal owner of the vehicle unless the vehicle is in such condition that identification numbers are not available to determine ownership. Upon determining that such vehicle still exists, and a period of 10 days has elapsed without a request for a hearing, the Code Enforcement Department, its employees, or designees, shall have the authority to remove or cause the removal of the vehicle without a hearing.

B. A ten-day notice of intention to abate and remove the vehicle, or parts thereof, as a public nuisance, shall be mailed by registered or certified mail to the owner of the land and to the owner of the vehicle or parts thereof unless the vehicle is in such condition that identification numbers are not available to determine ownership. The notice shall contain a statement of hearing rights of the owner of the property on which the vehicle is located and of the owner of the vehicle. The statement shall include a notice to the property owner that he or she may appear in person at a hearing or may submit a sworn written statement denying responsibility for the presence of the vehicle on the land with his or her reasons for such denial, in lieu of appearing. In the event that both the property owner and the owner of the vehicle have signed releases authorizing the removal of an abandoned vehicle and waiving further interest in the vehicle or parts thereof, a ten-day notice of intention to abate and remove an abandoned vehicle shall not be required.

C. A ten-day notice of intent to abate and remove an abandoned vehicle shall not be required for the removal of a vehicle or parts thereof which is inoperable due to the absence of a motor, transmission or wheels and is incapable of being towed if all the following criteria are met:

1. Such inoperable vehicle or parts thereof shall be valued at less than \$200.00 by an authorized individual pursuant to state vehicle code section 22855, including the following:
 - a. Any regularly employed and salaried police officer or other employee designated by the chief of police of the city;
 - b. Any regularly employed and salaried deputy sheriff or other employee designated by the sheriff of the county;
 - c. Any member of the state highway patrol designated by the commissioner;
 - d. Any member of the state police designated by the chief thereof;
 - e. Any regularly salaried employee of a city, county or city and county designated by a board of supervisors or a city council pursuant to section 22669(A) of the state vehicle code.
2. Such inoperable vehicle or parts thereof shall be located upon a parcel of land that is:
 - a. Zoned for agricultural use; and
 - b. Not improved with a residential structure containing one or more dwelling units.
3. Such inoperable vehicle shall have been determined by the Code Enforcement Manager or their designee to be a public nuisance presenting an immediate threat to public health or safety.

4. The owner of the property on which such abandoned vehicle is located shall have signed a release authorizing removal and waiving further interest in the vehicle or parts thereof.
5. Pursuant to section 22654 of the California Government Code, property owner releases are not required in order to commence abatement procedures by removing abandoned vehicles or parts thereof from public right-of-way. All other noticing and owner release must be met prior to disposal of any such vehicle.
6. Prior to the final disposition of such a low-valued vehicle or parts thereof for which evidence of registration was recovered, notice shall be provided to the registered and legal owners of the intent to dispose of the vehicle or parts. In the event that such vehicle or parts thereof is not claimed or removed from the location of storage within 12 days after the notice is mailed, final disposition of the vehicle or part thereof may proceed.
7. The notices of intention shall be in substantially the following forms:

NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED, WRECKED,
DISMANTLED, OR INOPERATIVE VEHICLE OR PARTS THEREOF AS A PUBLIC
NUISANCE

(Name and address of owner of the land)

As owner shown on the last equalized assessment roll of the land located at (address), you are hereby notified that the undersigned, pursuant to (section of ordinance or municipal code) of the Wildomar Municipal Code, has determined that there exists upon said land an abandoned, wrecked, dismantled or inoperative vehicle, or parts thereof, registered to _____, license number _____, which constitutes a public nuisance pursuant to the provisions of (ordinance or municipal code chapter number).

You are hereby notified to abate said nuisance by the removal of said vehicle or parts thereof within ten (10) days from the date of mailing of this notice, and upon your failure to do so, the same will be abated and removed by the City and the costs thereof, together with administrative costs, will be assessed to you as owner of the land on which said vehicle or parts thereof is/are located.

As owner of the land on which said vehicle or parts thereof is/are located, you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing and if such a request is not received by the (hearing body or officer) within such ten-(10) day period, the City Manager or his designee shall have the authority to abate and remove said vehicle or parts thereof as a public nuisance and assess the costs aforesaid, without a public hearing. You may submit a sworn written statement within such ten-(10) day period denying responsibility for the presence of said vehicle or parts thereof on said land, with your reasons for denial, and such statement

shall be construed as a request for hearing at which your presence is not required. You may appear in person at any hearing requested by you or the owner of the vehicle or, in lieu thereof, may present a sworn written statement as stated above in time for consideration at such hearing.

Notice Mailed _____(date) s/ _____ (City Manager or designee)

**NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED, WRECKED,
DISMANTLED, OR INOPERATIVE VEHICLE OR PARTS THEREOF AS A PUBLIC
NUISANCE**

(Name and address of last registered and/or legal owner of record of vehicle-notice should be given to both if different)

As last registered (and/or legal) owner of record of (description of vehicle-make, model, license, etc.), you are hereby notified that the undersigned, pursuant to (section of ordinance or municipal code) has determined that said vehicle, or parts thereof, exist(s) as an abandoned, wrecked, dismantled or inoperative vehicle at (describe location on public or private property) and constitutes a public nuisance pursuant to the provisions of (ordinance or municipal code chapter number).

You are hereby notified to abate said nuisance by the removal of said vehicle, or parts thereof, within ten (10) days from the date of mailing of this notice.

As registered (and/or legal) owner of record of said vehicle, or parts thereof, you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing and if such a request is not received by (hearing body or officer) within such ten-(10) day period, the City Manager or his designee shall have the authority to abate and remove said vehicle or parts thereof without a hearing.

Notice Mailed _____(date) s/ _____(City Manager or designee)"

SECTION 5. SEVERABILITY.

If any Chapter, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each Chapter, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more Chapters, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional."

SECTION 6. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 7. PUBLICATION.

The city clerk is directed to certify the adoption of this ordinance and cause it to be published in the manner required by law.

SECTION 8. CITY CLERK ACTION

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and pasting procedure authorized under Government Code Chapter 39633(c).

INTRODUCED AND APPROVED FOR FIRST READING this 17th day of January, 2024.

Bridgette Moore
Mayor

APPROVED AS TO FORM:

ATTEST:

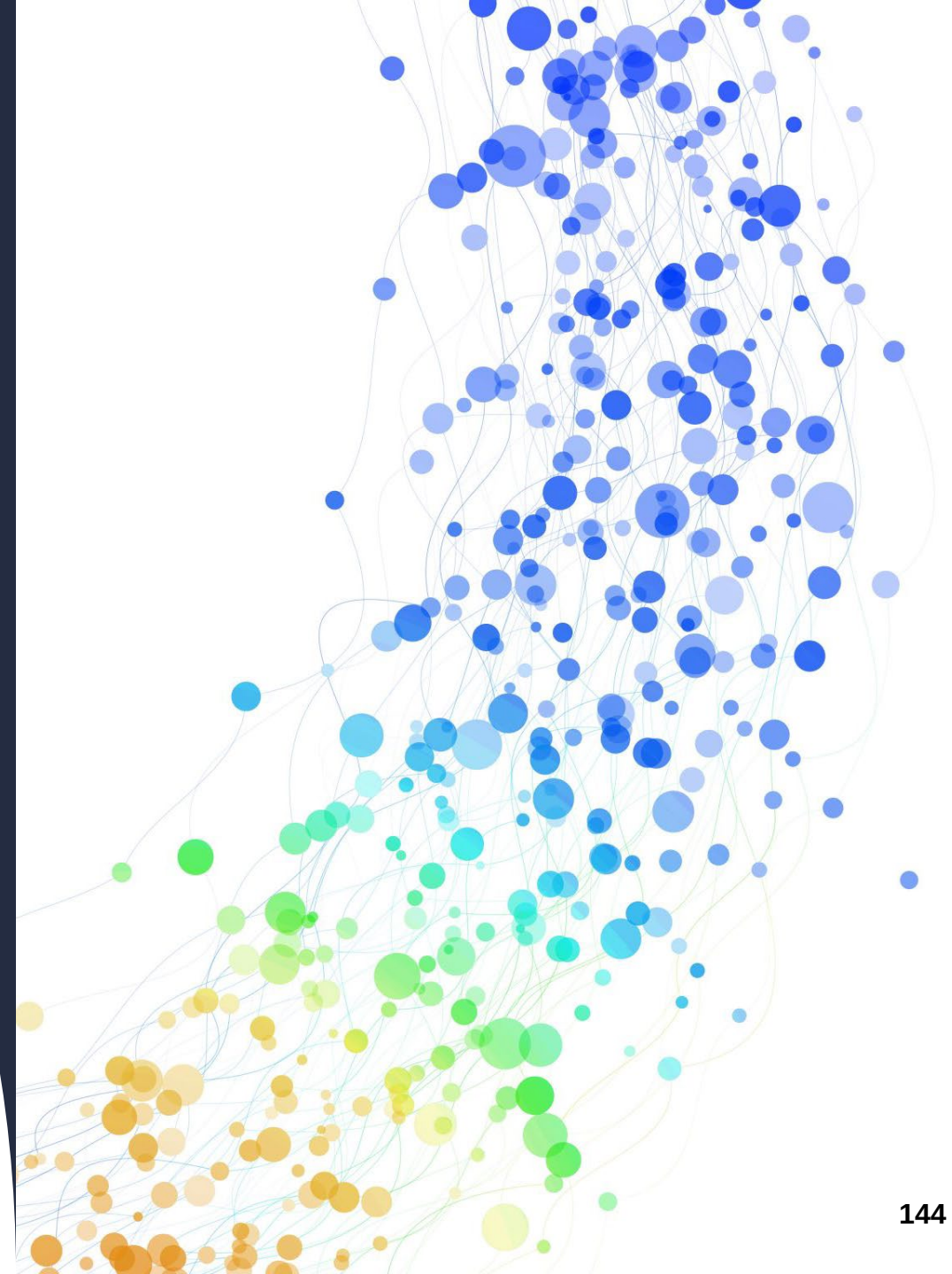
Thomas D. Jex
City Attorney

Janet Morales, CMC
City Clerk

AVA Program Ordinance Changes

Wildomar Municipal Code
Section -10.04

Presented By Code Enforcement



Proposed Changes

Wildomar Municipal Code Sections

- 10.04.020
- 10.04.030
- 10.04.050
- 10.04.070

10.04.020 - Definitions

- Staff added more definitions to help provide clarity in defining the terms related to Abandoned Vehicles.
- The Service Authority of the Abandoned Vehicle Abatement Program recommended strengthening the existing definitions since multiple definitions were missing from the current code.

10.04.030 A.1 - Exemptions

- Staff listened to the Council and Citizen concerns regarding the enforcement of the Abandoned Vehicle Abatement Program and added another option for compliance.
- The proposed amendment will allow Abandoned/Inoperable Vehicles to be within an “enclosure”. The previous code only allowed for Abandoned/Inoperable Vehicles to be completely enclosed within a building.

10.04.050 – Administration and Enforcement

- Staff changed the language within this section to properly identify the designee assigned to enforcing this chapter.
- Enforcement procedures for identifying abandoned vehicles within the City were added to this section.

10.04.070 – Notice of Intention to Abate

- Staff completed a robust modification to this section laying out the framework for how the Abandoned Vehicle Abatement Program will be operated.
- Copies of the notices the public will receive for having an Abandoned/Inoperable Vehicle are also within this section for transparency and clarity.

Any Questions?



CITY OF WILDOMAR – CITY COUNCIL
Agenda Item # 3.1
GENERAL BUSINESS
Meeting Date: January 17, 2024

TO: Mayor and City Council Members

FROM: John Parker, Code Enforcement Supervisor
Matthew Bassi, Community Development Director

SUBJECT: **Adoption of the Abandoned Vehicle Abatement Program:**

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council take the following actions:

1. Introduce and Approve for First Reading an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF
WILDOMAR, CALIFORNIA, AMENDING SECTIONS 10.04.020,
10.04.030, 10.04.050, AND 10.04.070 OF THE WILDOMAR
MUNICIPAL CODE REGARDING ABANDONED VEHICLES –
ENFORCEMENT AND ABATEMENT

2. Adopt a Resolution entitled:

RESOLUTION NO. 2024 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, COUNTY OF RIVERSIDE, CALIFORNIA,
AUTHORIZING THE ADOPTION OF AN ABANDONED
VEHICLE ABATEMENT PROGRAM AND COLLECTION OF A
SERVICE FEE ON BEHALF OF THE RIVERSIDE COUNTY
ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY
UNTIL MAY 2034

BACKGROUND:

In 1990, the California State Legislature enacted legislation allowing for the creation of county-based vehicle service authorities pursuant to the provisions of section 22710 of the California Vehicle Code. In June 1994, the Riverside County Abandoned Vehicle Abatement Service Authority was formed and imposed a (\$1.00) annual vehicle registration fee on vehicles registered to an owner with an address in the County of Riverside.

The service fees received by the Riverside County Abandoned Vehicle Abatement Service Authority are used to reimburse local government agencies for a portion of their cost incurred as a result of the abatement, removal, and disposal of public nuisances of any abandoned, wrecked, dismantled, or inoperative vehicle or parts.

DISCUSSION:

The County's Abandoned Vehicle Abatement program has disbursed approximately \$35,000,000 in service fee proceeds to member agencies and caused the abatement of approximately 189,776 abandoned, wrecked dismantled, or inoperative vehicles located in various cities and the unincorporated areas of Riverside County.

Adoption of the proposed resolution will allow the City to receive reimbursement from the Riverside County Abandoned Vehicle Abatement Service Authority for staff time and costs incurred by the City in the abatement and disposal of abandoned, wrecked, dismantled, or inoperative vehicles. Vehicle registration fees are collected by the Department of Motor Vehicles and allocated to the Riverside County Abandoned Vehicle Abatement Service Authority by the State Controller pursuant to Vehicle Code Section 9250.7. Fees are then allocated to the Riverside County Abandoned Vehicle Service Authority as a whole. The participating entities receive disbursement for expenditures related to the abatement and disposal of abandoned vehicles based on the entity's size, population, and the number of vehicles abated by each entity.

The participating entities are the County of Riverside, and the Cities of Banning, Beaumont, Blythe, Calimesa, Canyon Lake, Cathedral City, Coachella, Corona, Desert Hot Springs, Eastvale, Hemet, Indio, Jurupa, La Quinta, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Palm Desert, Perris, Riverside, San Jacinto, and Temecula.

The current service authority program is scheduled to sunset in May 2024. Senate Bill 106 (SB 106), chaptered in August 2001, allows local agencies to extend the Abandoned Vehicle Abatement Service Authority program every 10 years with the approval of the county and a majority of the cities comprising a majority of the population of incorporated areas.

A majority of the participating cities are currently in the process of adopting their respective resolutions approving the 10-year extension of the Service Authority. Adopting the attached resolution is the first step of this important program that is necessary before submitting an approval package to the Service Authority and the Riverside County Board of Supervisors for their review and approval. The Service Authority has recommended strengthening the existing abandoned vehicle ordinance so there are no issues with the approval process for the Abandoned Vehicle Abatement Program. The current abandoned vehicle ordinance lacks clarity in defining the terms and procedures for identifying and handling abandoned vehicles within the city.

Therefore, staff recommends that the City Council adopt an Ordinance for the proposed changes to Chapter 10.04 (Abandoned Vehicles) and adopt a Resolution establishing the City's Abandoned Vehicle Abatement Program.

FISCAL IMPACT

Adoption of the Resolution has a fiscal Impact. Once the abandoned vehicle abatement program is operational, it will generate an estimated income of \$20,000 for the General Fund which will be programmed in the FY 2024/25 budget. There is no new cost to the city for joining the program and towing expenses will be covered by the registered owners of the vehicles.

ATTACHMENTS

- A. Council Ordinance for AVA Code Amendment
- B. Council Resolution for AVA Program
- C. Ordinance Change PowerPoint



**CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.2
Meeting Date: January 17, 2024**

SUBJECT: Wildomar Council Salary Ordinance

SUBMITTED BY: Thomas D Jex

PREPARED BY: Thomas D Jex

ACTION:

1. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,
AMENDING SECTION 2.04.040 OF THE WILDOMAR MUNICIPAL CODE TO ADJUST THE
SALARIES OF THE COUNCILMEMBERS IN ACCORDANCE WITH CALIFORNIA LAW

2. Find that the ordinance amendment is exempt from CEQA under CEQA Guidelines sections 15378 and 15378(b)(2).

DISCUSSION:

The City of Wildomar is a general law city that may, pursuant to Government Code section 35616, adopt an ordinance providing a salary for the members of the City Council. Currently, the City Councilmembers receive a salary of \$400.00 per month. This amount is established by Wildomar Municipal Code (WMC) section 2.04.040 and was effective July 1, 2017.

On June 29, 2023 Governor Newsom signed into law Senate Bill 329 ("SB 329") which increases the maximum amount of salary that council members may receive. According to the author Senator Dodd's statement in the April 24, 2023 Assembly Floor Analysis, "[t]he Legislature has not raised the base pay amounts for City Councilmembers since 1984," and the increases authorized by SB 329 are designed to address recent inflationary increases and economic realities, "enable city councilmembers to balance their careers and personal obligations with the calling to serve their community," and "also make it easier for members of marginalized communities to serve."

SB 329 provides that in cities over 35,000 up to and including 50,000 in population, a city council may enact an ordinance providing that each member of the city council shall receive a salary up to and including one thousand two hundred seventy-five dollars (\$1,275) per month.

Government Code Section 36516.5 provides that any change in City Council salary be adopted by ordinance pursuant to Section 36516 shall become effective whenever one or more members of the City Council begins a new term of office.

FISCAL IMPACT:

No fiscal impact for Fiscal Year 2024.

For Fiscal Year 2025, the Fiscal Impact would be \$30,625 for the months of December through June.

In subsequent years, the Fiscal Impact would be \$52,500 per year.

ATTACHMENTS:

[Wildomar Salary Ordinance](#)

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AMENDING SECTION 2.04.040 OF THE WILDOMAR
MUNICIPAL CODE TO ADJUST THE SALARIES OF THE
COUNCILMEMBERS IN ACCORDANCE WITH CALIFORNIA LAW**

WHEREAS, California Government Code Section 36515 controls the salary of council members in general law cities and provides that any change in City Council salary be adopted by ordinance pursuant to Section 36516; and

WHEREAS, Senate Bill 329 was adopted to increase the maximum amount of salary for city councilmembers to reflect the important work done by city councilmembers, to take into account the impacts of inflation and economic realities on those who serve as city councilmembers, and to encourage more persons to consider service as council members by making the compensation more reflective of the time and work being performed;

WHEREAS, Senate Bill 329 provides that in cities over 35,000 up to and including 50,000 in population, a city council may enact an ordinance providing that each member of the city council shall receive a salary up to and including one thousand two hundred seventy-five dollars (\$1,275) per month.

WHEREAS, the City Council last adjusted its salary to the sum of Four Hundred Dollars (\$400.00) per month in 2016, codified in Section 2.04.040 of the Wildomar Municipal Code;

WHEREAS, by this ordinance, the City Council desires to increase City Councilmember salaries to reflect the statutorily authorized adjustments that have not been taken since the last adjustment in 2017;

WHEREAS, Government Code Section 36516.5 further provides that any change in City Council salary be adopted by ordinance pursuant to Section 36516 and shall become effective whenever one or more members of the City Council begins a new term of office.

THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR ORDAINS AS FOLLOWS:

SECTION 1. FINDINGS

A salary adjustment is necessary to help keep the City Council more diverse and to reflect the important work done by city councilmembers. This salary adjustment also takes into account the impacts of inflation and economic realities on those who serve as city councilmembers and encourages more persons to consider service as council members by making the compensation more reflective of the time and work being performed.

SECTION 2. AMENDMENT OF SECTION 2.04.040 OF THE WILDOMAR MUNICIPAL CODE

Section 2.04.040 of Chapter 2.04 of the Wildomar Municipal Code shall be amended to read as follows:

Pursuant to Government Code Section 36516(a)(1), each member of the City Council shall receive a salary of one thousand two hundred seventy-five dollars (\$1,275) per month. Any amounts paid by the City to reimburse a Councilmember for actual and necessary expenses pursuant to Government Code Section 36514.5 shall not be included for purposes of determining salary pursuant to this section.

SECTION 3. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Adoption of this ordinance is not a project within the meaning of section 15378 of the CEQA guidelines because it will not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and it involves continuing administrative activities under Section 15378(b)(2) of the CEQA Guidelines.

SECTION 4. SEVERABILITY

If any chapter, sections, subsections, subdivisions, sentences, clauses, phrases, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each chapter, sections, subsections, subdivisions, sentences, clauses, phrases, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 6. CITY CLERK ACTION

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and posting procedure authorized under Government Code Chapter 39633(c).

INTRODUCED AND APPROVED FOR FIRST READING this 17th, day of January, 2024.

Bridgette Moore
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales, CMC
City Clerk



CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.3
Meeting Date: January 17, 2024

SUBJECT: Community Services 2024 Special Events and Community Event Calendars

SUBMITTED BY: Daniel Torres

PREPARED BY: Daniel Torres

ACTION:

Approve the Community Services 2024 Special Events calendar and the 2024 Community Events Calendar

SUMMARY:

For the calendar year 2024, the community services department is presenting for council's approval (4) four Tier-III events considered as City Special Events. The previous recurrent events are listed on the 2024 Community Event Calendar and will be a joint effort by the city, community groups, and non-profits to be presented to the community under a Community Event Partnership, Joint Use License, or under another form of sponsorship.

BACKGROUND:

The city has provided special events to the community since incorporation. The City had developed, expanded, and partnered to present Community and Special Events with the objective to foster unity among residents, an alternative location that would promote physical and mental health, and allow for in-person interactions with City Council members and staff personnel.

DISCUSSION:

During the presentation of the 2023 special events, the community services department had presented the prevalent recurrent events that have been developed throughout the years with the notion that the department is working on restructuring the method in which the city connects with the community.

The special event calendar presented for councils approval is highlighting (4) four Tier-III events for the 2024 calendar year: Eggstravaganza Egg Hunt, City Birthday, Mariachi Night and Breakfast with Santa. Throughout the years, these events have been the highest attended

by the community. Tier-III events have generated an attendance of up to 1,000 members of the community.

Several actions were taken by the community service department to provide this transition. In December 2022, the department presented to City Council for approval the Community Event Partnership Policy. The policy provides transparent requirements and procedures for potential Partnerships. It details the eligibility, criteria, and additional requirements the city evaluates when considering events. The level of partnership for in-kind services or fee waiver will be dependent on the event tier of the proposed activities. During the 2023 event calendar year, the city coordinated 4 of these types of events.

In similar fashion, the community services department submitted to council Joint Park Use License Agreements in June 2023. The City had been successful to engage residents by conducting Tier-IV events such as Astronomy Night, Movie in the Park, and Popsicles in the Park which attract 50 – 150 attendees. Events held at Windsong Park were well attended and extremely successful for City representatives to interact and establish a positive rapport within the residential community. The City had reached out to multiple residential communities inquiring if they were interested in this type of partnership. As part of the objective in conducting these events, the City will go to the resident rather than having the resident drive to another neighboring location.

During the April 2023 council meeting, the council had created a Community Services Subcommittee and appointed Bridgette Moore and Carlos Marquez as members. The subcommittee conducted its first meeting in December 2023 to discuss future partnerships and the 2024 special event calendar. The City will now be presenting two calendars a "Special Events Calendar" and a "Community Event Calendar." The calendars presented for councils approval is based on the recommendations from the subcommittee. The City will present (4) four Tier-III "Special Events." The 2024 "Community Events Calendar," recurrent Tier-IV events, dates and locations will be presented at a later date. Staff will also present at a later any additional Community Event Partnership, Joint Use License Agreement, or event coordination efforts requiring council's approval.

FISCAL IMPACT:

Funds have already been budgeted and will be utilized for the four events listed and the community partnerships described in the staff report.

ACCOUNT CODE:

100-410-4610

ATTACHMENTS:

[Attachment A - 2024 Special Events.pdf](#)

[Attachment B - 2024 Community Events.pdf](#)

ATTACHMENT A

2024 Community Services

Special Event Calendar

FY	DATE	SPECIAL EVENT	LOCATION	FUND	BUDGET
23/24	Saturday, March 23, 2024	Eggstravaganza	Mama O'Brien	General	Approved
	Saturday, March 23, 2024	Teen Egg Hunt	Mama O'Brien	General	Approved
24/25	Saturday, July 20, 2024	City Birthday Celebration	Mama O'Brien	General	Proposed
	Saturday, September 14, 2024	Mariachi Night	Mama O'Brien	General	Proposed
	Saturday, December 7, 2024	Breakfast with Santa	Mama O'Brien	General	Proposed

ATTACHMENT B

2024 Community Services

Community Events

COMMUNITY EVENT	LOCATION	FUND
Astronomy		General
Camp Out in the Park		General
Meet before it Melts Ice Cream Social		General
Memorial Day	Wildomar Cemetery	General
Movie Night in Park		General
National Night Out	Lake Elsinore	General
Picnic in the Park		General
Popsicles in the Park		General
Trunk or Treat		General
Veterans Day		General



CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.4
Meeting Date: January 17, 2024

SUBJECT: Support Higher Education in Southwestern Riverside County

SUBMITTED BY: Daniel A York

PREPARED BY: Daniel A York

ACTION:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2024 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SUPPORTING THE NEED FOR EXPANDED PUBLIC HIGHER EDUCATION INSTITUTIONS WITHIN SOUTHWESTERN RIVERSIDE COUNTY AND FUNDING FOR THE COST OF TENANT IMPROVEMENTS TO CREATE AN EXPANDED PRESENCE FOR CALIFORNIA STATE UNIVERSITY SAN MARCOS AT THE MT. SAN JACINTO COLLEGE CAMPUS IN TEMECULA VALLEY;

2. Appoint a City Council representative and alternate.

SUMMARY:

Through a grass roots effort, a group of local elected official, members from school districts and boards, members from water agencies, members from private business formed a task force called the Southwestern Riverside County Higher Education Coalition. The Coalition identifies a need for a 4-year University in Southwestern Riverside County. The Coalition requested the City of Wildomar adopt a Resolution advocating the need for public higher education opportunities in the region. And the City of Wildomar has been invited to attend and/or participate in Coalition meetings.

DISCUSSION:

January 9, 2024, The Southwestern Riverside County Higher Education Coalition met at the City of Murrieta. At that meeting Officers and a Board of Directors were nominated to the Coalition. A list of initial tasks were discussed and various members in attendance teamed up to research or act on initial tasks. Councilmember Ashlee DePhillippo was nominated as a

Board member.

The primary goal establishes an incubator program and a Cal State San Marcos Temecula Valley campus. Cal State San Marcos estimates 4,000 students from the Temecula Valley are enrolled in the University. The MSJC campus in Temecula has available space to accommodate Cal State San Marcos' current needs. The Coalition estimates that there is an \$11 million dollar shortfall for tenant improvements. The Coalition will seek funding opportunities for the improvements. Subsequently, the Coalition aims to expand the Cal State San Marcos presence in the Temecula Valley with an ultimate goal of establishing a four year University.

FISCAL IMPACT:

There is no fiscal impact for a City Council representative to attend the Coalition meetings.

ATTACHMENTS:

[Resolution - Higher Education.docx](#)

RESOLUTION NO. 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SUPPORTING THE NEED FOR EXPANDED PUBLIC HIGHER EDUCATION INSTITUTIONS WITHIN SOUTHWESTERN RIVERSIDE COUNTY AND FUNDING FOR THE COST OF TENANT IMPROVEMENTS TO CREATE AN EXPANDED PRESENCE FOR CALIFORNIA STATE UNIVERSITY SAN MARCOS AT THE MT. SAN JACINTO COLLEGE CAMPUS IN TEMECULA VALLEY

WHEREAS, the City of Wildomar ("City") is located in Southwestern Riverside County, with a current population of 37,000, projected to grow to 60,000 at buildout; and

WHEREAS, within our city and the greater region there presently is not a full-fledged four-year public university, thereby forcing students pursuing higher education seeking to begin a four-year education after graduating from high school to leave this geographic area or to commute great distances; and

WHEREAS, the commute time to the nearest four-year public universities is upward of one to two hours, exacerbated by the lack of public transportation to access those schools; and

WHEREAS, this region is projected to grow through 2060 without pause, making it one of the fastest-growing geographic areas in California and nation; and

WHEREAS, the region presently has a lower than statewide average percentage of population that has completed a four-year university education; and

WHEREAS, the region is working strategically and earnestly to attract higher-paying jobs to increase social mobility and to help reduce significant workforce commuting to other regions, which not only causes massive freeway congestion and contributes to greenhouse gas emissions, but also greatly impacts the quality of life, including physical and mental health, for those commuters and their ability to be active contributors to their communities; and

WHEREAS, California State University, San Marcos (CSUSM) reports that about one-quarter of their student population come from this geographic area, which equates to approximately 4,000 students; and

WHEREAS, CSUSM also reports that they have a large number of students from the area that do not finish their Bachelor's degrees there; and

WHEREAS, enrollment at Mt. San Jacinto Community College (MSJC) is up 50-60% over pre-pandemic enrollment; and

WHEREAS, considering vehicle mileage, fuel cost, and the expense of time waiting in traffic, the absence of a four-year university in this region creates a real barrier to personal growth and professional development, as well as economic growth of this region.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

1. Access to public higher education opportunities is critically important to economic growth within the region; and

2. The CSUSM Temecula Valley campus is an important link to expand public higher education in this region and the symbiotic relationship of this campus to regional economic development goals and needs; and
3. The City strongly supports regional efforts to advocate for funding for the expansion of public higher education in Southwestern Riverside County, and
4. The City requests its legislative representatives consider this need and assist in the advocacy efforts for the necessary funding to complete the tenant improvements for the CSUSM Temecula Valley campus expansion, and four-year education in Southwest Riverside County.

PASSED AND ADOPTED this _____ day of _____ 2024.

Bridgette Moore, Mayor

ATTEST:

Janet Morales, CMC, City Clerk

APPROVED AS TO FORM:

Tom Jex, City Attorney



**CITY OF WILDOMAR
CC - REGULAR MEETING
FUTURE AGENDA ITEMS
Meeting Date: January 17, 2024**

SUBJECT: Future Agenda Items

SUBMITTED BY: Janet Morales

ACTION:

Title- Councilmember-Anticipated Date

1. Amend Fencing Requirements - Benoit - Mar 2024
2. Illegal Dumping Fee - Marquez - TBD



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.1
Meeting Date: January 17, 2024**

SUBJECT: December 2023 Warrant Register Cemetery

SUBMITTED BY: Nicholas Neidiffer

PREPARED BY: Nicholas Neidiffer

ACTION:

Approve the following:

For Fiscal Year 2023/2024

1. Warrant Register dated 12-07-2023 in the amount of \$994.58.
2. Warrant Register dated 12-14-2023 in the amount of \$2,331.27.
3. Warrant Register dated 12-21-2023 in the amount of \$6,837.34.

SUMMARY:

December 2023 Warrant Register Cemetery

DISCUSSION:

The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

FISCAL IMPACT:

These Warrant Registers will have a budgetary impact in the amount and fiscal year noted in the recommendation section of this report. These costs are included in the Fiscal Year 2023/24 Budget.

ATTACHMENTS:

[Warrant Reg CEM Dec 2023 Voucher Listings.pdf](#)

Voucher List
City of Wildomar

Page: 1

12/07/2023 2:48:01PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217502	12/7/2023	000477 CALIFORNIA ASSOC. OF PUBLIC, CEMET	9109		CORPORATE MEMBERSHIP DUES 2024	67.00
Total :						67.00
217503	12/7/2023	000367 CINTAS CORPORATION	4174768989		STAFF UNIFORM & TOWEL MAINTENANCE	139.74
			4175366425		STAFF UNIFORM & TOWEL MAINTENANCE	139.74
Total :						279.48
217504	12/7/2023	000186 RIGHTWAY	364424		(2) CEMETERY RESTROOM MAINTENANCE/SERVIC	452.18
Total :						452.18
217505	12/7/2023	000790 SPARKLETTS	120223		CEMETERY DRINKING WATER THROUGH 12/02/23	75.95
Total :						75.95
217506	12/7/2023	001720 STERICYCLE, INC	8005403517B		CONTRACTUAL SHREDDING SVC	119.97
Total :						119.97
5 Vouchers for bank code : wf						Bank total : 994.58
5 Vouchers in this report						Total vouchers : 994.58

Voucher List
City of Wildomar

Page: 1

12/14/2023 2:20:58PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217537	12/14/2023	000367 CINTAS CORPORATION	9249985428		SD EYEWASH SERVICE AGREEMENT	141.38
Total :						141.38
217538	12/14/2023	000367 CINTAS CORPORATION	4176104263		STAFF UNIFORM & TOWEL MAINTENANCE	139.74
Total :						139.74
217539	12/14/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER D	12690068		10/17/23-11/17/23 CEMETERY WATER SERVICE	2,050.15
Total :						2,050.15
3 Vouchers for bank code : wf						Bank total : 2,331.27
3 Vouchers in this report						Total vouchers : 2,331.27

Voucher List
City of Wildomar

Page: 1

12/21/2023 1:18:14PM

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
217608	12/21/2023	000088 ACE HARDWARE	307703/3		CEMETERY DEPT SUPPLIES	8.25
Total :						8.25
217609	12/21/2023	000367 CINTAS CORPORATION	4176753737		STAFF UNIFORM & TOWEL MAINTENANCE	139.74
Total :						139.74
217610	12/21/2023	000483 EATON BROTHERS CORP.	102380		LIFETIME VASE, BRONZE COLOR/12	835.00
Total :						835.00
217611	12/21/2023	000412 POLYGUARD & CO	61037		CEMETERY DEPARTMENTAL SUPPLIES	5,379.00
Total :						5,379.00
217612	12/21/2023	000094 STAUFFERS LAWN EQUIPMENT	345528		CEMETERY EQUIPMENT	445.85
			346097		BLDG. MAINT/REPAIR	29.50
Total :						475.35
5 Vouchers for bank code : wf						Bank total : 6,837.34
5 Vouchers in this report						Total vouchers : 6,837.34



**CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.2
Meeting Date: January 17, 2024**

SUBJECT: November 2023 Cemetery Treasurers Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

ACTION:
Approve the Treasurer's Report for November 2023.

SUMMARY:
November 2023 Cemetery Treasurer's Report

DISCUSSION:
Attached is the Treasurer's Report for Cash and Investments for the month of November 2023.

FISCAL IMPACT:
This is only a report of balances for the Cemetery, therefore it has no fiscal impact.

ACCOUNT CODE:
300-1011
301-1011

ATTACHMENTS:
[November 2023 Cemetery Treasurer's Report](#)

**WILDOMAR CEMETERY DISTRICT
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
November 2023**

DISTRICT INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
301	CAMP POOL	\$ 412,532.85	\$ 412,532.85	\$ 412,532.85	28.66%	0	5.58%
300	CAMP MANAGED ACCOUNT	\$ 1,021,549.25	\$ 1,021,549.25	\$ 1,026,660.03	71.34%	763	Variable
	TOTAL	\$ 1,434,082.10	\$ 1,434,082.10	\$ 1,439,192.88	100.00%		

FUND	ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	+ INTEREST DEPOSITED	WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
301	CAMP POOL	\$ 410,649.31	\$ -	\$ 1,883.54	\$ -	\$ 412,532.85	5.58%
300	CAMP MANAGED ACCOUNT	\$ 1,019,585.04	\$ -	\$ 1,964.21	\$ -	\$ 1,021,549.25	Variable
	TOTAL	\$ 1,430,234.35	\$ -	\$ 3,847.75	\$ -	\$ 1,434,082.10	

In compliance with the California Code Section 53646, as City Treasurer for the Wildomar Cemetery District, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's expenditure requirements for the next six months.

I also certify that this report reflects all Government Agency pooled investments and all of the District's Bank Balances.

Heidi Schrader

Heidi Schrader
City Treasurer

12/13/2023

Date



CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.3
Meeting Date: January 17, 2024

SUBJECT: 2024 Schedule for Removal of Flowers and Specialty Items

SUBMITTED BY: Annelle Rosales

PREPARED BY: Annelle Rosales

ACTION:
Receive and file.

SUMMARY:

For items that are not compliant with the Flower and Marker Policy, the proposed schedule sets the dates for the removal of items. These items include decorations and lawn ornaments.

BACKGROUND:

The Wildomar Cemetery Flower and Marker Policy is a standard set by the Board of Trustees. The policy states that only fresh cut flowers are allowed. The setting of artificial flowers and miscellaneous items detracts from the natural pristine of the Cemetery. The policy is presented to the family for signature.

DISCUSSION:

The presented schedule states that the items not on the policy will be removed every second and fourth Wednesday of the month, rather than be removed weekly.

FISCAL IMPACT:

None.

ATTACHMENTS:

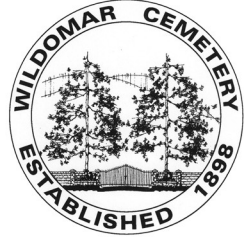
[Item Removal Schedule_2024 ENG.pdf](#)

[Item Removal Schedule_2024 SPN.pdf](#)



WILDOMAR CEMETERY DISTRICT

21400 Palomar Street, P.O. Box 82
Wildomar, CA. 92595
(951) 678-2451



FLOWER AND MARKER POLICIES

The setting of artificial flowers and miscellaneous items, such as pinwheels, wind chimes, lawn ornaments, etc., detracts from the natural pristine setting that the Wildomar Cemetery strives to maintain.
None of the above is allowed: Fresh flowers only.

ATTENTION

Starting Wednesday, January 10, 2024, all items that are not compliant with the Flower and Marker Policy will be removed every 2nd and 4th Wednesday of the month.

2024 ITEM REMOVAL SCHEDULE

January 10, 24
February 14, 28
March 13, 27
April 10, 24
May 8, 22
June 12, 26
July 10, 24
August 14, 28
September 11, 25
October 9, 23
November 13, 27
December 11

**If you have any questions, please feel free to contact the
Cemetery Office at (951) 678-2451**



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POLÍTICAS DE FLORES Y LÁPIDA

El entorno de flores artificiales y artículos misceláneos, como molinetes, campanas de viento, adornos para el jardín, etc., le quita valor al entorno natural prístino que el cementerio de Wildomar se esfuerza por mantener.

Ninguno de los anteriores está permitido: Solo flores frescas.

ATENCIÓN

A partir del miércoles 10 de enero de 2024 todos los artículos que no sean que cumplan con la Política de flores y lápidas se eliminarán cada segundo y cuarto miércoles del mes.

CALENDARIO DE ELIMINACIÓN DE ARTÍCULOS 2023

Enero 10, 24
Febrero 14, 28
Marzo 13, 27
Abril 10, 24
Mayo 8, 22
Junio 12, 26
Julio 10, 24
Agosto 14, 28
Septiembre 11, 25
Octubre 9, 23
Noviembre 13, 27
Diciembre 11

**Si tiene alguna pregunta, no dude en ponerse en contacto con el
Oficina del cementerio al (951) 678-2451**