MEASURE Z OVERSIGHT ADVISORY COMMITTEE - MZ - REGULAR MEETING

THURSDAY, AUGUST 22, 2024

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595
REGULAR SESSION: 6:00 PM

Nolan King - Chair
Sergio Rodriguez - Vice Chair
Kristi Bergdahl- Committee Member
James Howey - Committee Member
Timothy Underdown - Committee Member

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that does not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it is the desire of the Committee, the agenda can be reordered at this time.

1. CONSENT CALENDAR

Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

1.1 Minutes - May 23, 2024 Regular Meeting

RECOMMENDATION:
Approve the minutes as presented.

2. GENERAL BUSINESS

2.1 FY2023-24 4th Quarter Measure Z Financial Report

RECOMMENDATION:
Staff recommends that the Committee receive and file the FY2023-24 4th Quarter Financial Report.

2.2 Establish a Subcommittee for Drafting the FY2023-24 Measure Z Annual Report

RECOMMENDATION:
Approve two Measure Z Oversight Advisory Committee members to serve on a temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure Z Annual Report for Fiscal Year 2023-24.

PARKS MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURNMENT

PARTICIPATION

MEETINGS
Regular Meetings are held on the 4th Thursday in February, May and August, and the 1st Thursday in December at 6:00 P.M. in the City Council Chambers, 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595.

VIEW THE MEETING
1. In Person | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595
2. Watch Live | https://www.cityofwildomar.org/129/Agendas-Videos-Watch-Live | Click on the "Live Video Link"

PARTICIPATE IN THE MEETING
1. Fill out the speaker card located on the table near the entrance of the chambers.
2. Submit the speaker card to the Clerk in the basket located at the front of the chambers.
3. When the Clerk calls your name, please come up to the front podium.

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the Council may provide. Per the Brown Act, Committee Members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS
In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS
All agenda items and reports are available for review at least 72 hours prior to the meeting at City Hall, 23873 Clinton Keith Road, and on the City's website at www.cityofwildomar.org. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING
I, Heidi Jemane, Deputy City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.

Heidi Jemane
Deputy City Clerk

CITY OF WILDOMAR
MZ - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.1
Meeting Date: August 22, 2024

SUBJECT: Minutes - May 23, 2024 Regular Meeting

SUBMITTED BY: Heidi Jemane

PREPARED BY: Heidi Jemane, Deputy City Clerk

ACTION:
Approve the minutes as presented.

ATTACHMENTS:
05-23-24-mzm.pdf

MINUTES
CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
THURSDAY, MAY 23, 2024
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA, 92595

OATH OF OFFICE

Committee Member Bergdahl took Oath of Office.

CALL TO ORDER - REGULAR SESSION - 6:00 P.M.

Chair King called the meeting to order at 6:00pm.

ROLL CALL

Members in attendance: Nolan King, Sergio Rodriguez, Kristi Bergdahl, James Howey, and Timothy Underdown

Members absent: None.

Staff in attendance: Deputy City Clerk Jemane, IT Specialist Sung, Administrative Services Director Schrader, Finance Manager Jantz and Community Services Director Torres.

FLAG SALUTE

The flag salute was led by Committee Member Bergdahl.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Timothy Underdown; seconded by James Howey to approve the agenda as presented.

Motion Approved: 5 - 0

Voting For: Nolan King, Sergio Rodriguez, Kristi Bergdahl, James Howey, Timothy Underdown
Voting Against: None
Abstain: None
Absent: None

1) CONSENT CALENDAR

1.1) Minutes - February 22, 2024 Regular Meeting

Moved by Timothy Underdown; seconded by James Howey to approve minutes as presented.

Motion Approved: 5 - 0

Voting For: Nolan King, Sergio Rodriguez, Kristi Bergdahl, James Howey, Timothy Underdown
Voting Against: None
Abstain: None
Absent: None

2) GENERAL BUSINESS

2.1) FY2023-24 3rd Quarter Financial Report for Measure Z

Finance Manager Jantz presented the staff report. The Measure Z Oversight Advisory Committee received and filed the FY2023-24 3rd Quarter Financial Report.

2.2) FY 22/23 Measure Z Annual Report

Community Services Director Torres presented the staff report.

Moved by Sergio Rodriguez; seconded by James Howey to approve the Annual Report for submittal to the City Council.

Motion Approved: 5 - 0

Voting For: Nolan King, Sergio Rodriguez, Kristi Bergdahl, James Howey, Timothy Underdown
Voting Against: None
Abstain: None
Absent: None

PARKS MANAGER REPORT

Community Services Director Torres provided an update of Marna O'Brien Park, and reminded everyone of the Memorial Day events happening at the cemetery.

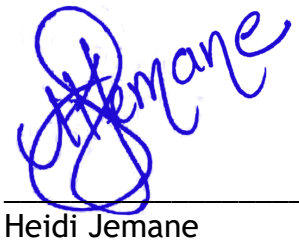
FUTURE AGENDA ITEMS

There were no future items scheduled.

ADJOURNMENT

Chair King adjourned the meeting at 6:17pm.

Submitted by:



Heidi Jemane
Deputy City Clerk

SUBJECT: FY2023-24 4th Quarter Measure Z Financial Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz, Finance Manager

ACTION:
Staff recommends that the Committee receive and file the FY2023-24 4th Quarter Financial Report.

SUMMARY:
FY2023-24 4th Quarter Measure Z Financial Report

DISCUSSION:
In accordance with the reporting requirements of Measure Z, staff are pleased to present the 4th Quarter FY2023-24 Financial Report (April 1st, 2024, through June 30th, 2024). This report also serves as the 4th Quarter Budget Report.

Most of the fund's annual budgeted revenues of $416,200 come from the tax assessment of $28.00 per parcel which is budgeted at $404,000. Most of these revenues are received in two installments during the fiscal year (January and May). Therefore, the City has received approximately 86% of the assessment for fiscal year 2024. The City has also received $10,771 in Park Rentals during the fiscal year.

Expenditures incurred during the 4th quarter totaled $373,086. Most of the expenses were for ongoing maintenance and utilities for the City parks. The total budgeted expenditures for the year are $393,600.

FISCAL IMPACT:
This is only a reporting of the financials for 4th quarter and does not appropriate or authorize any additional expenditures. Therefore, it does not present any fiscal impact.

ATTACHMENTS:
FY2024 4th Quarter Measure Z Financial Report
FY2024 4th Quarter Measure Z Presentation.pdf

City of Wildomar
Comparative Balance Sheet
For the Periods Ended June 30, 2023 and June 30, 2024

Fund 255 - Measure Z Parks

	Audited June 30, 2023	Unaudited June 30, 2024
Assets		
Cash	$ -	$ 1,225
Accounts Receivable	250	-
Special Assessment Tax Receivable	22,952	-
Prepaid Expense	-	-
Total Assets	$ 23,202	$ 1,225
Liabilities		
Accounts Payable	$ 28,854	$ 32,286
Due to Other Funds	10,781	-
Accrued Payroll & Benefits	7,232	7,232
Lease Clearing	-	-
Unearned Revenue	-	-
Total Liabilities	46,866	39,518
Operating		
Year-to-date Revenues	392,252	358,457
Less Year-to-date Expenditures	(509,072)	(373,086)
Excess (Deficiency) of Revenues over Expenditures	(116,820)	(14,629)
Fund Balance		
Estimated Beginning Fund Balance	93,156	(23,664)
Total Ending Fund Balance	(23,664)	(38,293)
Total Liabilities, Operations, and Fund Balance	$ 23,202	$ 1,225

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual Comparison - 4th Quarter
For the Twelve Months Ended June 30, 2024

Fund 255 - Measure Z Parks

	Budget	Actual Amounts	Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:				
Assessments	$ 404,000	$ 347,687	$ (56,313)	86%
Special Events & Facility Rentals	12,100	10,771	(1,329)	89%
Miscellaneous	100	-	(100)	0%
Total Revenues	416,200	358,457	(57,743)	86%
Expenditures:				
Community Services - Admin	88,900	62,573	26,327	70%
Community Services - Parks	304,700	310,513	(5,813)	102%
Total Expenditures	393,600	373,086	20,514	95%
Net Change in Fund Balances	22,600	(14,629)	(37,229)	
Fund Balance at July 1, 2023		$ (23,664)	(23,664)	
Projected & Actual Fund Balance, June 30, 2024	$ (1,064)	$ (38,293)	$ (37,229)	

City of Wildomar
Fiscal Year 2024
Quarterly Revenue Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

Account Number	Account Name	Budget	Actuals 4th Quarter Revenues	Actuals Year-to-date Revenues	Year-to-Date Remaining Budget	Year-to-Date Percentage Received
255 - Revenues						
3550	Special Assessment	$ 404,000	$ 148,222	$ 347,687	$ (56,313)	86%
3553	Marna O'Brien Park - Facility	12,000	1,235	10,736	(1,264)	89%
3555	Windsong Park - Facility	100	-	35	(65)	35%
3800	Interest Income	100	-	-	(100)	0%
Total Measure Z Parks		$ 416,200	$ 149,457	$ 358,457	$ (57,743)	86%

City of Wildomar
Fiscal Year 2024
Quarterly Expenditure Summary Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

			Actuals					Year-to-Date	
Account Number	Account Name	Budget	1st Quarter Expenditures	2nd Quarter Expenditures	3rd Quarter Expenditures	4th Quarter Expenditures	Year-to-date Expenditures	Favorable/ (Unfavorable)	Percentage Used
		Budget					Actuals		
255-410-4610	Community Services	$ 88,900	$ 17,735	$ 17,512	$ 10,724	$ 16,602	$ 62,573	$ 26,327	70%
255-410-4611	Marna O'Brien Park	177,100	61,217	49,964	51,880	30,739	193,800	(16,700)	109%
255-410-4612	Heritage Park	58,100	13,013	11,365	19,995	989	45,362	12,738	78%
255-410-4613	Windsong Park	56,600	20,099	17,799	17,324	4,136	59,359	(2,759)	105%
255-410-4615	Malaga Park	12,900	2,913	3,765	4,388	926	11,991	909	93%
Total General Government		$ 393,600	$ 114,977	$ 100,405	$ 104,311	$ 53,393	$ 373,086	$ 20,514	95%
Total Measure Z Parks		$ 393,600	$ 114,977	$ 100,405	$ 104,311	$ 53,393	$ 373,086	$ 20,514	95%

Expenditure Detail Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

Account Number	Account Name	4th Q Budget	Actuals: 4th Quarter Expenditures	Actuals: Year-to-date Expenditures	Year-to-Date: Favorable/ (Unfavorable)	Year-to-Date: Percentage Used
255-410-4610	**Community Services**					
255-410-4610-51001	Salaries	$ 41,300	$ 9,885	$ 29,690	$ 11,610	72%
255-410-4610-51002	Cashouts	1,900	-	848	1,052	45%
255-410-4610-51010	Overtime	1,000	-	-	1,000	0%
255-410-4610-51100	Auto Allowance	400	112	332	68	83%
255-410-4610-51105	Cell Phone Allowance	300	96	294	6	98%
255-410-4610-51170	Internet Allowance	100	-	12	88	12%
255-410-4610-51108	Bilingual Allowance	300	64	64	236	21%
255-410-4610-51150	PERS Retirement	4,000	700	2,653	1,347	66%
255-410-4610-51160	Medicare	700	135	432	268	62%
255-410-4610-51164	State Unemployment Insurance	200	-	-	200	0%
255-410-4610-51200	Medical Insurance	14,300	1,868	6,280	8,020	44%
255-410-4610-51201	Dental Insurance	1,300	152	554	746	43%
255-410-4610-51202	Vision Insurance	200	22	68	132	34%
255-410-4610-51204	Life Insurance	200	25	78	122	39%
255-410-4610-51208	Other Insurance Premium	1,800	624	1,458	342	81%
255-410-4610-52012	Departmental Supplies	300	52	277	23	92%
Vendor #: 001627	***AMERICAN EAGLE TROPHIES***		52	277		
Total Detailed Expenditures			52	277		
255-410-4610-52100	Memberships/Dues	-		(5)	5	0%
Vendor #: 000700	***CPRS***			(5)		
Total Detailed Expenditures			-	(5)		
255-410-4610-52115	Contractual Services	12,700	1,430	12,630	70	99%
Vendor #: 001418	***WEBB MUNICIPAL FINANCE, LLC***		-	5,520		
Vendor #: 001807	***ROGERS, ANDERSON, MALODY &, SCOTT LLP***		1,430	7,110		
Total Detailed Expenditures			1,430	12,630		
255-410-4610-52116	Professional Services	400		-	400	0%
255-410-4610-58130	Vehicles	7,500	1,438	6,906	594	92%
Vendor #: 001833	***ENTERPRISE FLEET MANAGEMENT***		1,438	6,906		
Total Detailed Expenditures			1,438	6,906		
Total Community Services		$ 88,900	$ 16,602	$ 62,573	$ 26,327	70%

Expenditure Detail Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

Account Number	Account Name	4th Q Budget	Actuals: 4th Quarter Expenditures	Actuals: Year-to-date Expenditures	Year-to-Date: Favorable/ (Unfavorable)	Year-to-Date: Percentage Used
255-410-4611	**Marna O'Brien Park**					
255-410-4611-51010	Overtime	2,600	78	2,514	86	97%
255-410-4611-51160	Medicare	100	1	36	64	36%
255-410-4611-52012	Departmental Supplies	3,800	864	3,948	(148)	104%
Vendor #: 000075	***DOGGIE WALK BAGS, INC.***		97	492		
Vendor #: 000103	***ULINE***		-	44		
Vendor #: 000088	***ACE HARDWARE***		-	200		
Vendor #: 001245	***THE CRAZY CAKE POP LADY***		-	(262)		
Vendor #: 000493	***COAST RECREATION, INC.***		-	2,628		
Vendor #: 001692	***AMAZON CAPITAL SERVICES***		65	143		
Vendor #: 001317	***CED - TEMECULA***		703	703		
			864	3,948		
255-410-4611-52115	Contractual Services	124,100	55,920	144,635	(20,535)	117%
Vendor #: 001508	***TURBOSCAPE, INC***			4,240		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		15,327	46,550		
Vendor #: 001429	***DANIEL PEST CONTROL***		-	500		
Vendor #: 001921	***SCA OF CA***		2,808	8,424		
Vendor #: 001743	***GOPHER SQUAD***		1,155	3,465		
Vendor #: 000219	***WESTERN FIRE CO., INC.***		-	65		
Vendor #: 001603	***HONOR PLUMBING***		-	450		
Vendor #: 001338	***DEANZA TERMITE & PEST CONTROL, INC***		28	275		
Vendor #: 001913	***ABSOLUTE INTERNATIONAL SECURITY***		6,380	24,935		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		-	675		
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		12,204	37,038		
Vendor #: 000868	***TREETOPPRODUCTS.COM***		572	572		
Vendor #: 002196	***COLLINS COMPANY***		12,294	12,294		
Vendor #: 000042	***PV MAINTENANCE, INC.***		5,063	5,063		
Vendor #: 002255	***HAZZARD BACKFLOW INC***		90	90		
Total Detailed Expenditures			55,920	144,635		
255-410-4611-52116	Professional Services	2,800	-	2,790	10	100%
Vendor #: 000918	***TKE ENGINEERING INC***		-	2,720		
Vendor #: 000240	***ALWAYS RELIABLE BACKFLOW***		-	70		
Total Detailed Expenditures			-	2,790		
255-410-4611-53025	Electricity	43,000	10,777	48,493	(5,493)	113%
Vendor #: 000022	***EDISON***		10,777	48,493		
Total Detailed Expenditures			10,777	48,493		
255-410-4611-53026	Water	31,500	4,146	30,629	871	97%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		4,146	30,629		
Total Detailed Expenditures			4,146	30,629		
255-410-4611-53028	Communications	2,700	1,060	1,940	760	72%
Vendor #: 001832	***VIASAT***		1,060	1,940		
Total Detailed Expenditures			1,060	1,940		
255-410-4611-56015	Property/Equipment Rental	2,000	458	1,380	620	69%
Vendor #: 001258	***SUNBELT RENTALS, INC.***		458	1,380		
Total Detailed Expenditures			458	1,380		
255-410-4611-58100	Furniture & Equipment	500	-	-	500	0%
255-410-4611-59050	CFD Parks Maint. Contra	(36,000)	(42,564)	(42,564)	6,564	118%
Total Marna O'Brien Park		$ 177,100	$ 30,739	193,800	$ (16,700)	109%

Expenditure Detail Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

Account Number	Account Name	4th Q Budget	Actuals: 4th Quarter Expenditures	Actuals: Year-to-date Expenditures	Year-to-Date: Favorable/ (Unfavorable)	Year-to-Date: Percentage Used
255-410-4612	**Heritage Park**					
255-410-4612-52012	Departmental Supplies	2,700	97	2,712	(12)	100%
Vendor #: 000075	***DOGGIE WALK BAGS, INC.***		97	492		
Vendor #: 000493	***COAST RECREATION, INC.***			2,220		
Total Detailed Expenditures			97	2,712		
255-410-4612-52115	Contractual Services	59,600	13,901	51,213	8,387	86%
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		3,615	14,461		
Vendor #: 001913	***ABSOLUTE INTERNATIONAL SECURITY***		6,380	24,935		
Vendor #: 001743	***GOPHER SQUAD***		270	1,080		
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		3,590	10,692		
Vendor #: 002255	***HAZZARD BACKFLOW INC***		45	45		
Total Detailed Expenditures			13,901	51,213		
255-410-4612-52116	Professional Services	1,300	-	35	1,465	3%
Vendor #: 000240	***ALWAYS RELIABLE BACKFLOW***		-	35		
Total Detailed Expenditures			-	35		
255-410-4612-53025	Electricity	300	70	123	377	41%
Vendor #: 000022	***EDISON***		70	123		
Total Detailed Expenditures			70	123		
255-410-4612-53026	Water	4,500	388	1,815	2,685	40%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		388	1,815		
Total Detailed Expenditures			388	1,815		
255-410-4612-56015	Property/Equipment Rental	2,400	676	3,606	(1,606)	150%
Vendor #: 001258	***SUNBELT RENTALS, INC.***		676	3,606		
Total Detailed Expenditures			676	3,606		
255-410-4612-59050	CFD Parks Maint. Contra	(12,700)	(14,142)	(14,142)	1,442	111%
Total Heritage Park		$ 58,100	$ 989	45,362	12,738	78%
255-410-4613	**Windsong Park**					
255-410-4613-52012	Departmental Supplies	2,600	162	1,125	1,474.80	43%
Vendor #: 000075	***DOGGIE WALK BAGS, INC.***		97	492		
Vendor #: 000088	***ACE HARDWARE***		65	120		
Vendor #: 000493	***COAST RECREATION, INC.***		-	31		
Vendor #: 000378	***TEMECULA VALLEY PIPE & SUPPLY***		-	482		
Total Detailed Expenditures			162	1,125		
255-410-4613-52115	Contractual Services	57,400	15,517	63,694	(7,094)	111%
Vendor #: 001508	***TURBOSCAPE, INC***			3,180		
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		2,341	7,173		
Vendor #: 001913	***ABSOLUTE INTERNATIONAL SECURITY***		6,380	24,935		
Vendor #: 000342	***FENCE MASTERS***			420		
Vendor #: 001743	***GOPHER SQUAD***		540	1,620		
Vendor #: 000186	***RIGHTWAY***		1,607	10,341		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		4,648	16,026		
Total Detailed Expenditures			15,517	63,694		
255-410-4613-53025	Electricity	1,100	155	461	639	42%
Vendor #: 000022	***EDISON***		155	461		
Total Detailed Expenditures			155	461		

Expenditure Detail Report - 4th Quarter
July 1, 2023 to June 30, 2024

Fund 255 - Measure Z Parks

Account Number	Account Name	4th Q Budget	Actuals: 4th Quarter Expenditures	Actuals: Year-to-date Expenditures	Year-to-Date: Favorable/ (Unfavorable)	Year-to-Date: Percentage Used
255-410-4613-53026	Water	7,200	1,985	7,360	640	102%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		1,985	7,360		
Total Detailed Expenditures			1,985	7,360		
255-410-4613-53028	Communications	600	80	480	120	80%
Vendor #: 000437	***VERIZON WIRELESS***		80	480		
Total Detailed Expenditures			80	480		
255-410-4613-59050	CFD Parks Maint. Contra	(12,300)	(13,762)	(13,762)	1,462	112%
Total Windsong Park		$ 56,600	$ 4,136	59,359	$ (2,759)	105%
255-410-4615	**Malaga Park**					
255-410-4615-52115	Contractual Services	12,600	3,602	11,942	1,658	95%
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		2,341	6,973		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		1,236	4,944		
Vendor #: 002255	***HAZZARD BACKFLOW INC***		25	25		
Total Detailed Expenditures			3,602	11,942		
255-410-4615-53025	Electricity	200	29	97	503	49%
Vendor #: 000022	***EDISON***		29	97		
Total Detailed Expenditures			29	97		
255-410-4615-53026	Water	2,900	430	3,088	(1,588)	106%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		430	3,088		
Total Detailed Expenditures			430	3,088		
255-410-4611-59050	CFD Parks Maint. Contra	(2,800)	(3,136)	(3,136)	336	112%
Total Malaga Park		$ 12,900	$ 926	11,991	$ 909	93%
Total Measure Z Parks		$ 393,600	$ 53,393	373,086	$ 8,114	98%

FISCAL YEAR 2023-2024 MEASURE Z 4TH QUARTER FINANCIAL REPORT

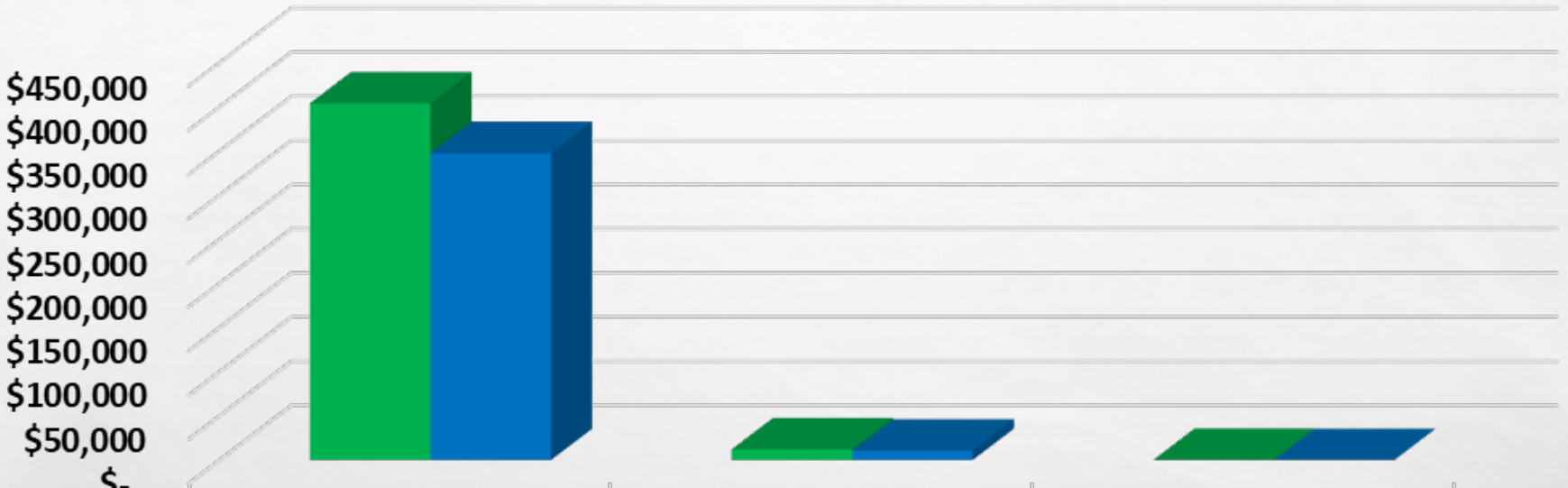
AUGUST
22ND, 2024



Measure Z Balance Sheet

	Budget	Actual Amounts	Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:				
Assessments	$ 404,000	$ 347,687	$ (56,313)	86%
Special Events & Facility Rentals	12,100	10,771	(1,329)	89%
Miscellaneous	100	-	(100)	0%
Total Revenues	416,200	358,457	(57,743)	86%
Expenditures:				
Community Services - Admin	88,900	62,573	26,327	70%
Community Services - Parks	304,700	310,513	(5,813)	102%
Total Expenditures	393,600	373,086	20,514	95%
Net Change in Fund Balances	22,600	(14,629)	(37,229)	
Fund Balance at July 1, 2023		$ (23,664)	(23,664)	
Projected & Actual Fund Balance, June 30, 2024	$ (1,064)	$ (38,293)	$ (37,229)	

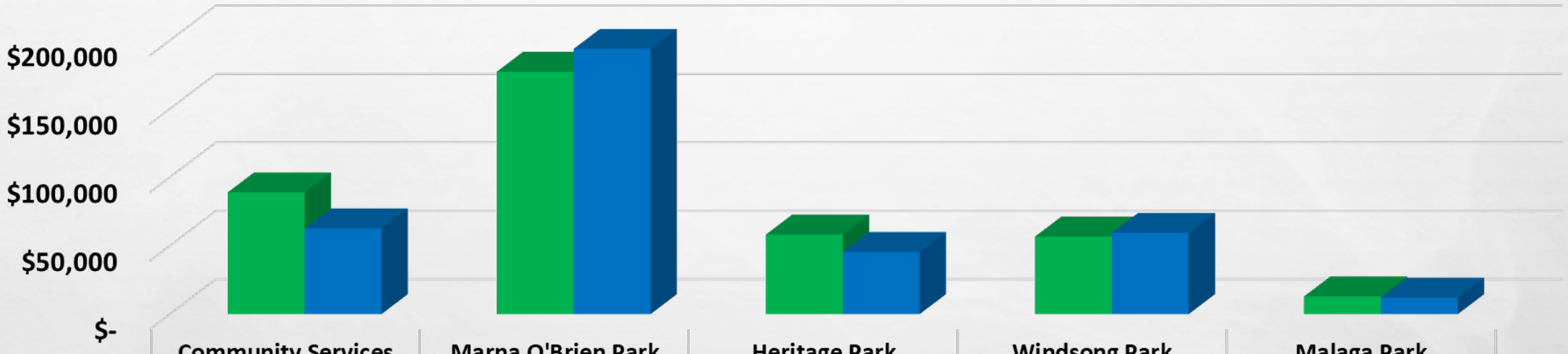
Measure Z Revenue Comparison



	Special Assessment	Marna O'Brien Park - Facility	Windsong Park - Facility
Budget	$404,000	12,000	100
Actuals	$347,687	10,736	35

Budget Actuals

Measure Z Expenditure Comparison



	Community Services	Marna O'Brien Park	Heritage Park	Windsong Park	Malaga Park
Budget	$88,900	177,100	58,100	56,600	12,900
Actuals	$62,573	193,800	45,362	59,359	11,991

Budget Actuals

ITEMS OF NOTE



HIGH UTILITY EXPENSES – ESPECIALLY THE SPORTS LIGHTING AT MARNA



CFD PARKS MAINTENANCE CONTRIBUTION ALREADY RECORDED



ANTICIPATED TO TRANSITION TO IN-HOUSE LANDSCAPING IN THE NEXT 6 MONTHS


QUESTIONS?

SUBJECT: Establish a Subcommittee for Drafting the FY2023-24 Measure Z Annual Report

SUBMITTED BY: Daniel Torres

PREPARED BY: Daniel Torres, Community Services Director

ACTION:
Approve two Measure Z Oversight Advisory Committee members to serve on a temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure Z Annual Report for Fiscal Year 2023-24.

SUMMARY:
Establish a Subcommittee for Drafting the FY2023-24 Measure Z Annual Report

BACKGROUND:
Nominating and appointing two Committee members will assist staff to refine the Measure Z Annual Report. The mentioned data will be compiled and provided to the subcommittee for editing. It is estimated that the draft version of the Annual Report will be presented to the Committee for review and approval at the regularly scheduled FY2024-25 1st Quarter Committee meeting which is usually held in December and submitted to the City Council at the regularly scheduled meeting in January 2025.

DISCUSSION:
As required by Ordinance 71 and Municipal Code section 3.18.; an annual report is to be prepared and filled with the City Council. The report shall contain:

A. The amount of funds collected and expended; and

B. The status of the community park and community park facilities, programs and services funded by the tax proceeds raised pursuant to this chapter, including the costs of staff, utilities, materials, contract services and other items related to the repair and maintenance of community parks and community park facilities.

FISCAL IMPACT:
This is only for establishing a subcommittee to review the report and therefore does not have any fiscal impact.