CITY COUNCIL/CEMETERY DISTRICT - CC - REGULAR MEETING

WEDNESDAY, APRIL 12, 2023
Regular Session 6:00 PM

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595

Joseph Morabito - Mayor/ Chair | District 3
Bridgette Moore - Mayor Pro Tem/ Vice Chair | District 4
Ashlee DePhillippo - Council Member/ Trustee | District 5
Carlos Marquez- Council Member/ Trustee | District 1
Dustin Nigg - Council Member/ Trustee | District 2

Daniel York, City Manager/General Manager Thomas D. Jex, City Attorney/District Counsel

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

NOTICE:
City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS
1. Proclamation: DMV Donate Life Month
2. Proclamation: National Volunteer Month

DEPARTMENT REPORTS

General Plan Update Progress Report #10
Presented By: Matthew Bassi, Planning Department

RECOMMENDATION:
Receive and File.

Public Works/Engineering - Bundy Canyon Rd. Construction Update
Presented By: Jason Farag, Public Works/ Engineering Department

RECOMMENDATION:
Receive and file the Bundy Canyon Rd. Construction Update from the Public Works/Engineering Department

Public Works/Engineering - Road Construction Updates
Presented By: Jason Farag, Public Works/ Engineering Department

RECOMMENDATION:
Receive and file the Road Construction Updates from the Public Works/Engineering Department

Legislative Update
Presented By: Kimberly Davidson, Economic Development Department

RECOMMENDATION:

Staff recommends that the City Council receive and file the Legislative Update.

PUBLIC COMMENTS

*This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.*

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION:

Approve the reading by title only of all Ordinances on this agenda.

1.2 Minutes-January 18, 2023 - Regular Meeting

RECOMMENDATION:

Approve the minutes as presented.

1.3 Minutes-February 8, 2023 - Regular Meeting

RECOMMENDATION:

Approve the minutes as presented.

1.4 Minutes-March 8, 2023 - Regular Meeting

RECOMMENDATION:

Approve the minutes as presented.

1.5 Warrant Register March 2023

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 03-02-2023 in the amount of $144,775.09.
2. Warrant Register dated 03-09-2023 in the amount of $166,748.55.
3. Warrant Register dated 03-16-2023 in the amount of $521,853.39.
4. Warrant Register dated 03-23-2023 in the amount of $38,565.67.
5. Warrant Register dated 03-28-2023 in the amount of $5,636,837.71.
6. Wire Transfer Register dated 03-31-2023 in the amount of $5,286,725.42.
7. Payroll Register dated 04-01-2023 in the amount of $289,247.80.

1.6 February 2023 Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for February 2023.

1.7 Second Amendment to Design Professional Services Agreement with Mark Thomas Corporation for the Palomar Street/Wildomar Cemetery Improvement Project (CIP 028-2)

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the City Manager to execute the Second Amendment to the Design Professional Services Agreement for additional engineering services for the Palomar Street/Wildomar Cemetery Project.

1.8 **Ordinance No. 228 - 2nd Reading (ZOA No. 2023-01):**
Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:
The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 228
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND AMENDING CHAPTER 17.290 OF WILDOMAR MUNICIPAL CODE RELATED TO DENSITY BONUSES AND OTHER INCENTIVES

1.9 **Ordinance No. 229 - 2nd Reading - ZOA No. 2023-02:**
Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:
The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 229
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 17.320 (BOARDING HOUSES AND GROUP HOMES) TO TITLE 17 (ZONING) AND AMENDING SECTION 17.208.010 OF THE WILDOMAR MUNICIPAL CODE REGULATING BOARDING HOUSES AND GROUP HOMES, AND FINDING THIS ORDINANCE TO BE EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15061(B)(3)

1.10 **Ordinance No. 230 - Fireworks Code Amendment:**
Presented By: Thomas D Jex , City Attorney

RECOMMENDATION:
Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 230
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 9.24 OF WILDOMAR MUNICIPAL CODE [FIREWORKS] AND FIND THAT THE ORDINANCE IS EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378

1.11 **Services Agreement with Placeworks, Inc. for the preparation of CEQA Documents (IS/MND) for the 27-Acre Park (CIP 062)**
Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:
Authorize the City Manager to execute a Services Agreement with Placeworks, Inc. for the preparation of CEQA Documents for the 27-Acre Park

1.12 Authorization to Enter into Settlement Agreements in Litigation Matter In re National Prescription Opiate Litigation (U.S.D.C. Case No. 1:17-CV-2804)

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2023 - _____ entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO SETTLE CLAIMS AGAINST CVS, ALLERGAN, TEVA, WALMART, AND WALGREENS IN THE NATIONAL OPIOID LITIGATION

1.13 Notice of Completion - Palomar Street/Clinton Keith Road Sidewalk, Trail and Bike Lane Connectivity Project (CIP 059)

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOULTION NO. 2023-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACCEPTING THE PALOMAR STREET/CLINTON KEITH ROAD SIDEWALK, TRAIL, AND BIKE LANE CONNECTIVITY PROJECT (CIP 059) AS COMPLETE AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.14 Music License Agreement for the City of Wildomar

Presented By: Daniel Torres , Community Services Department

RECOMMENDATION:

Approve the agreements with BMI and ASCAP to obtain a license to play copyrighted music in public.

2. PUBLIC HEARINGS

2.1 Zoning Ordinance Amendment No. 2023-04 (EOT's)

Presented By: Matthew Bassi , Planning Department

RECOMMENDATION:

The Planning Commission recommends the City Council take the following actions:

1. Determine that Zoning Ordinance Amendment No. 2023-04 meets the findings for a General Rule exemption in accordance with Section 15064(B)(3) of CEQA; and

2. Introduce and Approve for First Reading an Ordinance entitled:

ORDINANCE NO. ____
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT NO. 2023-04 AMENDING CHAPTERS 17.200 (CONDITIONAL USE PERMITS), 17.208 (PUBLIC USE PERMITS) AND 17.216 (PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO APPROVAL PERIODS, TIME EXTENSIONS AND LITIGATION TIMEFRAMES FOR DEVELOPMENT APPLICATIONS AND FINDING ZONING ORDINANCE AMENDMENT NO. 2023-04 EXEMPT FROM CEQA

3. GENERAL BUSINESS

3.1 Third Workshop for FY2023/24 & FY2024/25 Biennial Budget

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Staff recommends that the City Council receive comments from the public regarding the development of the City's Fiscal Year 2023-24 and 2024-25 Biennial Budget for Community Development and Public Works.

3.2 FY2023 3rd Quarter Budget Report

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Staff recommends that the City Council review and approve the Fiscal Year 2022-23 3rd Quarter Budget Report, and adopt a Resolution entitled:

RESOLUTION NO. 2023 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING ADJUSTMENTS TO THE FY2022-23 BUDGETED REVENUES AND EXPENSES

3.3 Committees, Commissions, and Board Appointments for 2023

Presented By: Harrison Tregenza , City Clerk's Office

RECOMMENDATION:

1. Review the list of committees, commissions, and boards, update appointments, and/or add or remove committees as necessary.

3.4 Quality Business Incentive Program (QBIP)

Presented By: Kimberly Davidson , Economic Development Department

RECOMMENDATION:

Staff recommends that City Council task the Finance Committee with researching/reviewing possible deal points to draft a policy for a new Quality Business Incentive Program (QBIP) that would encourage sensible growth and an increased quality of life in Wildomar.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or, if it is the desire of the Board, the agenda can be reordered, added to, or have items tabled at this time.

4. CEMETERY CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

4.1 Warrant Register Cemetery March 2023

Presented By: Adam Jantz , Administrative Services Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2022/2023

1. Warrant Register dated 03-02-2023 in the amount of $14.99.
2. Warrant Register dated 03-09-2023 in the amount of $1,668.58.
3. Warrant Register dated 03-23-2023 in the amount of $653.82.
4. Warrant Register dated 03-30-2023 in the amount of $1,246.27.

4.2 February 2023 Cemetery Treasurers Report

Presented By: Adam Jantz , Administrative Services Department

4.3 Cemetery District withdrawal from Golden State Risk Management Authority

Presented By: Daniel Torres , Wildomar Cemetery

RECOMMENDATION:

Authorize the Community Services Director to submit a written notice to GSRMA requesting to withdraw from Authority.

5. CEMETERY PUBLIC HEARINGS

6. CEMETERY GENERAL BUSINESS

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT MEETING

PARTICIPATION

The City of Wildomar encourages your participation in the meeting. The following options are available for the public to participate:

1. You may view the Regular Session meeting live on the City of Wildomar's website at http://www.cityofwildomar.org or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.
2. You may participate in person.

PUBLIC COMMENT: During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please fill out a speaker slip and submit it in the inbox at the front of the room. When the City Clerk announces your name, please come up to the podium. Public Comments are limited to 3 minutes or such other time as the Council may provide. City Council members are not allowed to respond to public comments.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

AFFIDAVIT OF POSTING

I, Janet Morales, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.

Janet Morales, CMC
City Clerk
Dated:

CITY OF WILDOMAR
CC - REGULAR MEETING
DEPARTMENT REPORT
Meeting Date: April 12, 2023

SUBJECT: General Plan Update Progress Report #10

SUBMITTED BY: Matthew Bassi

PREPARED BY: Matthew Bassi

ACTION:
Receive and File.

BACKGROUND:
Staff provided the City Council with the General Plan Update Briefing #9 at its last meeting on March 8, 2023. That briefing primarily covered the month of February 2023. The following is a summary of the recent task assignments completed during the month of March 2023 and the tasks/assignments coming forth over the next 30+ days. For more details and up-to-date items, please peruse the General Plan Update project website: https://envisionwildomar2040.com.

DISCUSSION:
Tasks/Assignments Accomplished (previous 30 +/- days):
- Staff and Consultant Team held the General Plan Advisory Group meeting #4 on March 30, 2023.
- The GPAG focused their discussion on the proposed Circulation Plan. 10 public attendees were at the meeting.
- The GPU Consultant team continues to work on the final land use plan and circulation plan for the upcoming Planning Commission and City Council study sessions in April/May 2023.
- Staff and Consultant team continue to conduct bi-weekly management meetings to keep the GP update process moving forward.

Upcoming Tasks/Assignments (Next 30 – 60 days +):
- Planning Commission and City Council study sessions/workshops are scheduled for April 19 (PC) and May 17 (CC);
- The study session meetings will focus on the final land use and circulation plan and staff will be seeking guidance on these documents.

• Upon completion of the City Council Study Session, the GPU team will kick off the EIR process and preparation of the goals and policies for all the general plan elements.

Website Stats/Information:

• Roughly 2,600 Unique visitors since website launch (June 14, 2022)
• 232 total unique visitors in March 2023
• Average of 7 visitors per day in March 2023
• Spikes in visitation occurred on March 2 (30 Visitors), March 28 (34 visitors), March 29 (17 visitors). Increase in visitation near the end of the month coincided with a GPAG meeting held on March 30th

CITY OF WILDOMAR
CC - REGULAR MEETING
DEPARTMENT REPORT
Meeting Date: April 12, 2023

SUBJECT: Public Works/Engineering - Bundy Canyon Rd. Construction Update

SUBMITTED BY: Jason Farag

PREPARED BY: Jason Farag

ACTION:
Receive and file the Bundy Canyon Rd. Construction Update from the Public Works/Engineering Department

SUMMARY:
This staff report presents an update on the construction of the Bundy Canyon Rd. Improvement Project, Segment 1.

BACKGROUND:
The Bundy Canyon Rd. Improvement Project, Segment 1 (Project), includes the widening of Bundy Canyon Rd. from Cherry St. to approximately 1600' east of Oak Canyon Dr. The existing road is being widened from two lanes to four lanes, with turn lanes. The improvements also include new storm drains, intersection improvements, and two new traffic signals at the intersections of Sellers Rd. and Monte Vista Dr.

DISCUSSION:
The majority of the Project construction is substantially complete. Wet weather conditions have caused delays. The Oak Canyon Dr. intersection has been completed and reopened to traffic, and the final surface paving has been completed on the south side of Bundy Canyon Rd. Traffic has been moved back to the south side of the road. Remaining items of work on the Project include:

- On-going temporary closure at Cherry St. to complete intersection related improvements
- Final paving improvements on the west end of the project, between the I-15 Freeway and Cherry St.
- Replacement of a portion of paving that did not meet contract requirements
- Installation of traffic signage and striping and activation of traffic signals.

Based on the contractor's latest schedule, staff expects the project to be complete by mid-May, weather permitting.

The attached presentation includes photos showing recent progress on the Project and the scheduled upcoming activities to complete the Project. Staff has also created a webpage on the City's website where users can check for more frequent updates about the Project. The webpage can be accessed by visiting the following URL: https://www.cityofwildomar.org/community/construction_alerts

FISCAL IMPACT:
This Project is included in the approved Capital Improvement Program and in the approved budget. There is no impact to the City's General Fund.

ATTACHMENTS:
Bundy Canyon Rd. Updates Presentation

Bundy Canyon Rd. Construction Updates

Public Works/Engineering Department

City of Wildomar

April 12, 2023





Bundy Canyon Rd. (City CIP)

- Final paving completed on south side of the road. Traffic moved back to south side of road.



Bundy Canyon Rd. (City CIP)

- Transition paving between new construction and existing pavement at east end of project completed.

Bundy Canyon Rd. – Traffic Control Impacts



Bundy Canyon: One Month Look-Ahead

- Temporary intersection closures for improvements at Cherry St.
- Intersection paving at I-15 N/B Ramps
- Replacement of a portion of paving that did not meet contract requirements
- Activation of Traffic Signals
- Traffic signing and striping installation
- Estimated Project Completion: Mid-May

• Note: Wet weather conditions caused delays. The above schedule is based on the contractor's latest schedule.



Questions?

For regular updates, visit:

www.cityofwildomar.org/community/construction_alerts

CITY OF WILDOMAR
CC - REGULAR MEETING
DEPARTMENT REPORT
Meeting Date: April 12, 2023

SUBJECT: Public Works/Engineering - Road Construction Updates

SUBMITTED BY: Jason Farag

PREPARED BY: Jason Farag

ACTION:
Receive and file the Road Construction Updates from the Public Works/Engineering Department

SUMMARY:
This staff report presents an update on major roadway construction projects occurring throughout the City.

BACKGROUND:
The City's Public Works and Engineering Department (Department) oversees the planning, design, construction, maintenance, and operations of City maintained improvements/infrastructure (Public Improvements). Public Improvements are typically either constructed as a condition of Private Development Projects (PDP) or constructed as part of City Capital Improvement Projects (CIP). In both cases, the City authorizes a private contractor to work within the City right-of-way to construct the Public Improvements through an encroachment permit or a Public Works Construction Contract. Under the permit or contract, the private contractor is responsible and liable to manage and maintain their work and their construction methods to complete the Public Improvements. The permits and contracts place certain responsibilities on the private contractor and provide certain indemnification and insurance coverage to the City. To maintain the appropriate delineation of responsibilities and maintain the City's indemnification and liability protections, the City does not direct the contractor's work, schedule, or methods of construction except in instances that are necessary to maintain public health and safety or to make sure that construction complies with all minimum standard requirements. The City may suggest or request that a contractor consider alternative approaches, schedules, etc… but the City does not direct the contractor's work. The contractor is responsible for the entire work zone for the duration of their permit or contract, until the City accepts the improvements into the City maintained road system.

DISCUSSION:
The attached presentation includes summaries of recent progress and upcoming activities for the major projects with impacts on the City's roadway network. Staff has also created a webpage on the City's website where users can check for more frequent updates regarding traffic impacts from major roadway construction projects. The webpage can be accessed by visiting the following URL: https://www.cityofwildomar.org/community/construction_alerts

FISCAL IMPACT:
Public Improvements constructed as part of a City CIP are funded as shown in the approved City budget. Public Improvements constructed by a private development project are funded by the private developer. There is no impact to the City's General Fund.

ATTACHMENTS:
Road Construction Updates Presentation

Road Construction Updates

Public Works/Engineering Department

City of Wildomar

April 12, 2023





Palomar St./Clinton Keith Rd. (City CIP)

- Completed micro-surfacing, awaiting final traffic striping. Trail fencing installed.



Palomar St./Clinton Keith Rd. (City CIP)

- Widening and sidewalk improvements completed on Clinton Keith Rd., awaiting final striping.

Beazer Homes: Status Update

Box Culvert

- First 5 cells of box culvert were poured April 6th.
- The first side should be completed in 3-4 weeks, including the headwall.
- The second side will be poured after completion of the first.

Grand Ave.

- Scheduling AC and finalizing traffic control plan.
- Work should commence in the next 2-3 weeks.
- Original County COAs require all offsite improvements to be complete prior to issuing more than 80 occupancies (out of 108).



McVicar St. Culvert Improvements

- Concrete poured on April 6

Villa Sienna: Status Update

Scheduled to have in-tract paving completed by the end of April (weather dependent)

Jana Ln.:

- Street improvements are scheduled after in-tract paving.
- The grader is cutting street grade (again) next week in preparation for the paving operation.
- Jana is projected to be open in June.



Questions?

For regular updates, visit:

www.cityofwildomar.org/community/construction_alerts

CITY OF WILDOMAR
CC - REGULAR MEETING
DEPARTMENT REPORT
Meeting Date: April 12, 2023

SUBJECT: Legislative Update

SUBMITTED BY: Kimberly Davidson

PREPARED BY: Kimberly Davidson

ACTION:

Staff recommends that the City Council receive and file the Legislative Update.

SUMMARY:
The Legislative Platform provides guidance on bills to track, letters to send, and discussions to have with local representatives. This is an update of that activity.

BACKGROUND:
Council approved Wildomar's Legislative Platform on May 11, 2022.

FISCAL IMPACT:
There are no fiscal impacts.

ATTACHMENTS:
Legislative Update_4-12-2023.pptx

LEGISLATIVE UPDATE

APRIL 12, 2023

Kimberly Davidson

Economic Development Director
& Public Information Officer

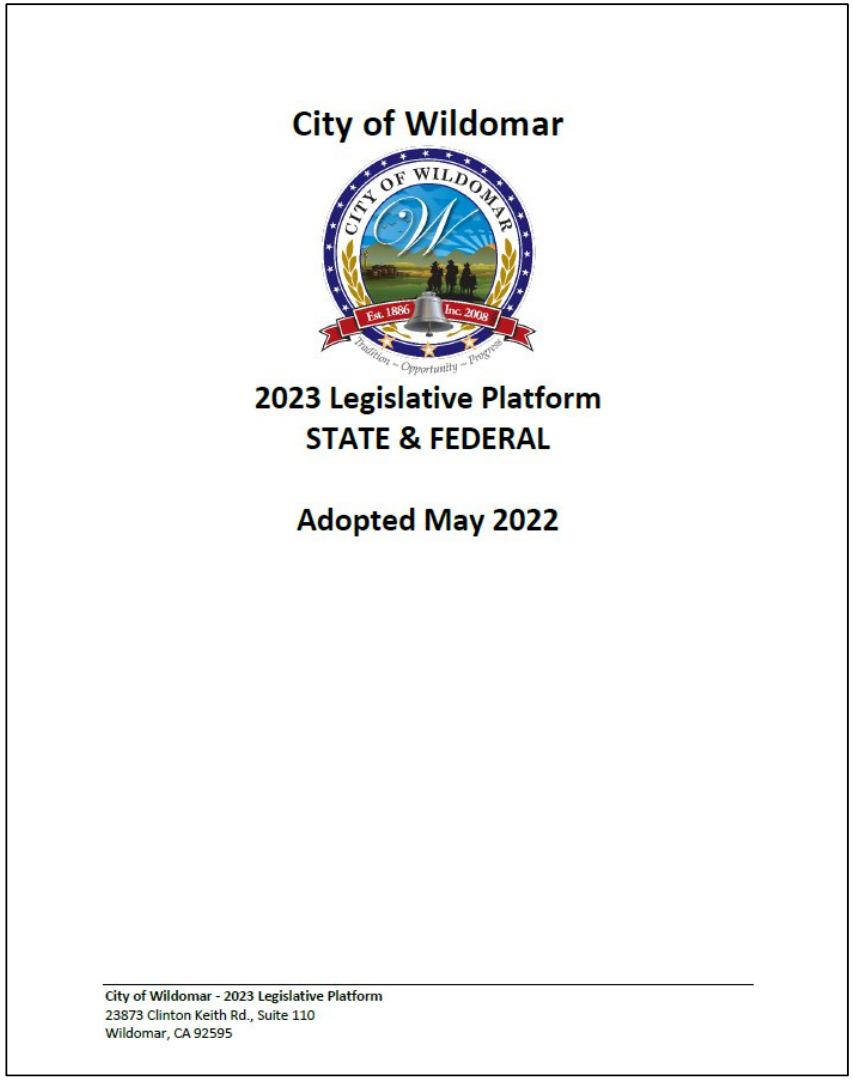


Wildomar's Legislative Platform

Adopted May 2022

Overarching Guidelines

1. Preservation of Local Control
2. Promotion of Fiscal Stability
3. Support Funding Opportunities



City of Wildomar

2023 Legislative Platform
STATE & FEDERAL

Adopted May 2022

City of Wildomar - 2023 Legislative Platform
23873 Clinton Keith Rd., Suite 110
Wildomar, CA 92595

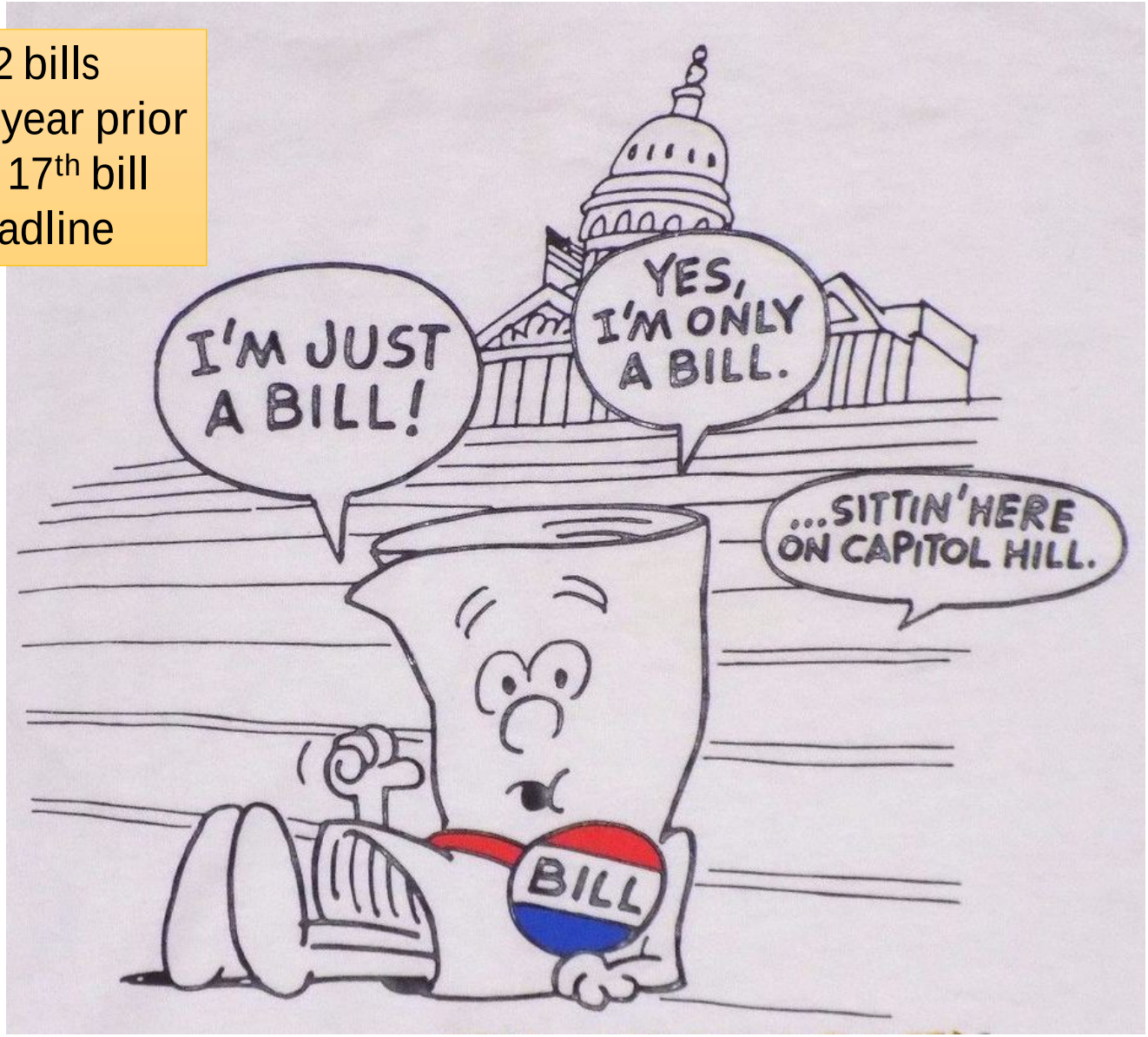
TRACKING THE BILLS

- Gonsalves & Son (Lobbyist)
- League of California Cities
- Burke, Williams & Sorensen, LLP
- Southwest California Legislative Council (SWCLC)
- Corona Legislative Action Committee
- Direct Requests from “Partner” Agencies:
  - ✓ Local Cities
  - ✓ EVMWD
  - ✓ Riverside County Sheriff’s Department

YOU can track them, too:
https://leginfo.legislature.ca.gov/

In addition, Bill hearings for the Senate and Assembly can be followed and watched at:
www.senate.ca.gov
www.assembly.ca.gov

California: 2,632 bills introduced this year prior to the February 17th bill introduction deadline



HOUSE COMMITTEES

1. Accountability and Administrative Review Committee
2. Aging and Long-Term Care Committee
3. Agriculture Committee
4. Appropriations Committee
5. Arts, Entertainment, Sports, Tourism, and Internet Media Committee
6. Banking and Finance Committee
7. Budget Committee
8. Business and Professions Committee
9. Communications and Conveyance Committee
10. Education Committee
11. Elections Committee
12. Emergency Management Committee
13. Environmental Safety and Toxic Materials Committee
14. Governmental Organization Committee
15. Health Committee
16. Higher Education Committee
17. Housing and Community Development Committee
18. Human Services Committee
19. Insurance Committee
20. Jobs, Economic Development, and the Economy Committee
21. Judiciary Committee
22. Labor and Employment Committee
23. Local Government Committee
24. Military and Veterans Affairs Committee
25. Natural Resources Committee
26. Privacy and Consumer Protection Committee
27. Public Employment and Retirement Committee
28. Public Safety Committee
29. Revenue and Taxation Committee
30. Rules Committee
31. Transportation Committee
32. Utilities and Energy Committee
33. Water, Parks, and Wildlife Committee

SENATE COMMITTEES

1. Banking and Financial Institutions Committee
2. Budget and Fiscal Review Committee
3. Business, Professions and Economic Development Committee
4. Elections and Constitutional Amendments Committee
5. Energy, Utilities and Communications Committee
6. Environmental Quality Committee
7. Governance and Finance Committee
8. Housing Committee
9. Labor, Public Employment and Retirement Committee
10. Natural Resources and Water Committee
11. Senate Agriculture Committee
12. Senate Appropriations Committee
13. Senate Education Committee
14. Senate Governmental Organization Committee
15. Senate Health Committee
16. Senate Human Services Committee
17. Senate Insurance Committee
18. Senate Judiciary Committee
19. Senate Military and Veterans Affairs Committee
20. Senate Public Safety Committee
21. Senate Rules Committee
22. Senate Transportation Committee

LETTERS OF SUPPORT / OPPOSITION

- Support for the City of Murrieta requesting funding for I-215/Keller Road Interchange project
- Oppose AB 2840 (Limiting local control of where we allow industrial)
- Support for the Coachella Valley Rail Project Application for Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Funding
- Support for the Riverside County Transportation Commission Solutions for Congested Corridors and Local Partnership Grant Applications
- Support for SB 602 (Extending the timeframes that Letters of Agency between peace officers and absentee property owners remain in effect)
- Opposition for SB 423 (Wiener) Streamlined housing approvals: multifamily housing developments: SB 35 Expansion
- Support for Grant Program Funding for the Coachella Valley Rail Project

JUST A FEW… BILLS TO WATCH

TRANSPORTATION

- AB 6
- AB 7
- AB 744

ORGANIC WASTE

- AB 573

CANNABIS

- AB 1448
- SB 512

LOCAL GOVERNMENT

- AB 334
- AB 817
- AB 965
- AB 1637
- SB 544
- SB 602
- SB 769

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.1
Meeting Date: April 12, 2023

SUBJECT: Reading of Ordinances

SUBMITTED BY: Janet Morales

ACTION:
Approve the reading by title only of all Ordinances on this agenda.

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.2
Meeting Date: April 12, 2023

SUBJECT: Minutes-January 18, 2023 - Regular Meeting

ACTION:

Approve the minutes as presented.

ATTACHMENTS:
January 18, 2023 City Council Regular Meeting Minutes

MINUTES
CITY OF WILDOMAR
CITY COUNCIL/CEMETERY DISTRICT CC - REGULAR MEETING
WEDNESDAY, JANUARY 18, 2023
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA 92595

Adjourned Regular Session 6:00 PM

Members in attendance: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Members absent: Dustin Nigg

CALL TO ORDER – ADJOURNED REGULAR SESSION - 6:00 P.M.

ROLL CALL
City Council: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez present, Dustin Nigg absent.

Staff in attendance: City Manager York, City Attorney Jex, City Clerk Morales, Planning Director Bassi, Acting City Treasurer Jantz, Economic Development Director Davidson, Associate Engineer Luna, Public Works Director Farag, Development Manager Stadnik, IT Technician Sung, and Community Services Director Torres.

FLAG SALUTE
The flag salute was let by George Cambero.

Mayor Morabito asked the Council and public take a moment of silence in honor of Riverside County Sherriff's Deputy Darnell Calhoun.

PRESENTATIONS
None.

DEPARTMENT REPORTS
1. Public Works/Engineering - Road Construction Updates
Councilmember Marquez recused himself for this item.

Public Works Director Farag and Development Manager Stadnik presented the report.

PUBLIC COMMENTS
The following individuals provided public comment:
1. Ken Mayes

2. Chance Edmonson

3. Cesar Marmolejo

4. Melanie Chauncer

5. Lieutenant Mike Portillo

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Bridgette Moore, seconded by Carlos Marquez to approve the agenda as presented.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

1. CONSENT CALENDAR

Moved by Bridgette Moore, seconded by Carlos Marquez to approve the Consent Calendar.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

1.1 Reading of Ordinances

Approved the reading by title only of all Ordinances on the agenda.

1.2 Minutes-October 26, 2022-Special Meeting
Approved minutes as presented.

1.3 Warrant Register December 2022
Approved the following:
For Fiscal Year 2022/2023

1. Warrant Register dated 12-01-2022 in the amount of $1,364,722.52.
2. Warrant Register dated 12-08-2022 in the amount of $328,841.25.
3. Warrant Registers dated 12-14-2022 in the amount of $193,318.80.
4. Warrant Register dated 12-22-2022 in the amount of $1,181,727.83.
5. Wire Transfer Register dated 11-30-2022 in the amount of $53,132.06.
6. Payroll Register dated 12-01-2022 in the amount of $202,920.68.

1.4 November 2022 Treasurers Report
Approved the City Treasurer's Report for November 2022.

1.5 General Plan Update Progress Report #7
Received and filed the report.

1.6 Second Reading and Adoption of Special Tax Ordinance for Community Facilities District No. 2022-3 (Services for KB Verano)
Adopted and waived the further reading of an Ordinance entitled:

ORDINANCE NO. 227

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2022-3 (SERVICES FOR KB VERANO) OF THE CITY OF WILDOMAR AUTHORIZING THE LEVY OF SPECIAL TAXES

1.7 FY2022 Annual Development Impact Fee Report
Received and filed the report.

1.8 Mission Trail/Sedco Sidewalk Facilities Relocation Agreement with Southern California Edison (CIP 044-3)
Authorized the City Manager to execute the Facilities Relocation Agreement with Southern California Edison (SCE) for the design and relocation of ten (10) power poles along Mission Trail for the Mission Trail/Sedco Sidewalk Phase III Project (Project) and adopted a CEQA Categorical Exemption for the project pursuant to Section 15301(c) for improvements to existing highways and streets.

1.9 Records Management Retention Schedule Update
Adopted a Resolution entitled:

RESOLUTION NO. 2023 - 01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, UPDATING THE RECORDS RETENTION SCHEDULE FOR THE CITY

1.10 34831 Killarney Lane, Parcel 3 of Parcel Map 37276 - Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement

Authorized the City Manager to execute the Precise Grading Agreement and the Stormwater Management/BMP Facilities Agreement with Mr. Thanh T. Tran and Mrs. Nguyen K. Tran and found that the project is categorically exempt from CEQA per Section 15315 (Minor Land Divisions – Class 15) of the CEQA Guidelines.

1.11 Consideration of annual reporting of completed State mandated fire and life safety inspections by the City of Wildomar in compliance with SB 1205 for Fiscal Year 2021-2022.

Adopt a resolution entitled:

RESOLUTION NO. 2023 - 02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE RIVERSIDE COUNTY FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRING ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13145, 13146, and 17921 OF THE CALIFORNIA HEALTH AND SAFETY CODE

1.12 Annual Statement of Investment Policy

Adopt a Resolution entitled:

RESOLUTION 2023 - 03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A STATEMENT OF INVESTMENT POLICY

1.13 Planning Commission Appointments (DePhillippo, Marquez, Morabito)

Ratified Mayor Morabito's, Council Member DePhillippo's and Council Member Marquez's nominations to reappoint Commissioners Filar, Strong and Bernard to serve on the Planning Commission for another term ending December 2026.

1.14 Second Amendment to Agreement for Services between the City of Wildomar and HR Dynamics & Performance Management, Inc.

Approved the Second Amendment to the Agreement between the City of Wildomar and HR Dynamics & Performance Management, Inc. to provide Executive Recruitment for the Administrative Services Director, with an additional $22,500 added for the FY 2022/23 Human Resources Contractual Services budget.

1.15 Cultural Resource Treatment and Disposition Agreements between the City of Wildomar and Pechanga and Soboba Band of Luiseno Indians
Authorize the City Manager to execute the "Cultural Resource Treatment and Disposition Agreement" between the City of Wildomar and Pechanga and Soboba Band of Luiseno Indians for the Wildomar Cottages Affordable Housing Project (PA 22-0024).

1.16 Memorandum of Understanding (MOU) with Riverside County Department of Environmental Health
Authorize the City Manager to execute the MOU between Riverside County Environmental Health Department and the City of Wildomar.

2. PUBLIC HEARINGS
None.

3. GENERAL BUSINESS

3.1 City of Wildomar FY2024 & FY2025 Biennial Budget Goals Workshop
Acting City Treasurer Jantz presented the report.

3.2 Parks and Community Services Special Event Calendar and Marketing
Community Services Director Torres presented the report.

Moved by Bridgette Moore, seconded by Carlos Marquez to approve the Parks and Community Services special events calendar through 2023 and Marketing.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

3.3 Planning Commission Appointment (Mayor Pro Tem Moore)
Mayor Pro Tem Moore presented the report.

Moved by Bridgette Moore, seconded by Ashlee DePhillippo to approve Mayor Pro Tem Moore’s nomination of George Cambero as a Planning Commissioner for a term ending December 2024.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

3.4 Termination Agreement Regarding Western Community Energy
City Manager York presented the report.

Moved by Joseph Morabito, seconded by Carlos Marquez to authorize the Mayor to execute the agreement.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

3.5 Proposed Revisions to the Traffic Signal Mast Arm Street Name Sign Blade Design

Public Works Director Farag presented the report.

Moved by Bridgette Moore, seconded by Ashlee DePhillippo to table the item for a future meeting.

Motion Approved: 4 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

CITY MANAGER REPORT

1. The Murrieta-Wildomar Chamber of Commerce will be holding a coffee event on February 15, 2023 at 8:30 A.M.
2. The 3rd General Plan Advisory Committee meeting will be taking place on February 2, 2023.
3. The City is recruiting for an Administrative Services Director.
4. Kimberly Davidson is now serving as the acting Administrative Services Director, Adam Jantz is serving as acting City Treasurer, and Janet Morales is serving as the acting Risk Manager.

FUTURE AGENDA ITEMS

Mayor Morabito asked for staff to agendize an item for the City Council to discuss the Planning Commissioner appointment process.

Mayor Morabito asked for staff to agendize an item for the City Council to discuss a City policy of broadcasting non-profit messages on the City website.

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Morabito adjourned the meeting at 8:09 P.M.

Submitted by:

_____
Daniel York
City Manager

Approved by:

_____
Joseph Morabito
Mayor

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.3
Meeting Date: April 12, 2023

SUBJECT: Minutes-February 8, 2023 - Regular Meeting

ACTION:

Approve the minutes as presented.

ATTACHMENTS:
February 8, 2023 City Council Regular Meeting Minutes

MINUTES
CITY OF WILDOMAR
CITY COUNCIL/CEMETERY DISTRICT CC - REGULAR MEETING
WEDNESDAY, FEBRUARY 8, 2023
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA 92595

Regular Session 6:00 PM

Members in attendance: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Members absent: Dustin Nigg

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

The regular meeting was called to order by Mayor Morabito at 6:00 P.M.

ROLL CALL

Members in attendance: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Members absent: Dustin Nigg

Council Member Nigg's absence was excused.

Staff in attendance: City Manager York, City Attorney Jex, City Clerk Morales, Planning Director Bassi, Code Enforecement Supervisor Raul Berroteran, Librarian Sandra Brautigam, Economic Development Director Davidson, Public Works Director Farag, Acting City Treasurer Jantz, Associate Engineer Luna, Lt. Mike Portillo, Division Chief Lonny Olson, Development Manager Stadnik, IT Technician Sung, and Community Services Director Torres.

FLAG SALUTE

Former Planning Commissioner John Lloyd led the Flag Salute.

PRESENTATIONS

1. Proclamation: John Lloyd, Planning Commissioner
2. Proclamation: Eagle Scouts Gavin Dalton and Zane Zander.
3. Murrieta/Wildomar Chamber of Commerce Restaurant Month - March 2023

DEPARTMENT REPORTS

1. Wildomar Police Department Update

Lt. Portillo presented the update.

2. Wildomar Fire Department Update

Chief Olson presented the update.

3. Wildomar Library Update
Librarian Sandra Brautigam presented the update.

4. Public Works/Engineering - Road Construction Updates
Public Works Director Farag and Development Manager Stadnik presented the update.

5. Public Works/Engineering - Bundy Canyon Rd. Construction Update
Council Member Marquez recused himself for this item.

Public Works Director Farag presented the update.

PUBLIC COMMENTS
No public comments.

COUNCIL COMMUNICATIONS
The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Bridgette Moore; seconded by Ashlee DePhillippo to Approve the agenda as presented.

Motion Passed: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

1. CONSENT CALENDAR

Kenneth Mayes, resident, provided public comment on Item #1.6. Mayor Morabito requested that item #1.6 be pulled for a separate presentation/discussion and action.

Moved by Bridgette Moore; seconded by Carlos Marquez to Approve all items of the Consent Calendar except for Item #1.6.

Motion Passed: 4 - 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

1.1 Reading of Ordinances
Approved the reading by title only of all Ordinances on this agenda.

1.2 Warrant Register January 2023
Approved the following:
For Fiscal Year 2022/2023

1. Warrant Register dated 01-05-2023 in the amount of $29,757.15.
2. Warrant Register dated 01-12-2023 in the amount of $331,099.05.
3. Warrant Register dated 01-19-2023 in the amount of $542,568.65.
4. Warrant Register dated 01-26-2023 in the amount of $95,040.35.
5. Wire Transfer Register dated 01-31-2023 in the amount of $5,445,681.94.
6. Payroll Register dated 02-01-2023 in the amount of $272,159.00.

1.3 December 2022 Treasurers Report
Approved the City Treasurer's Report for December 2022.

1.4 General Plan Update Progress Report #8
Received and filed the report.

1.5 City Identification and Logo Policy
Adopted the update to the use of the City marketing brand, City Logo, and approved the continued use of the stylized W (referred as the Wildomar Edwardian "W").

1.6 Vehicle Usage Policy Update
Community Services Director Torres presented the report.

Moved by Carlos Marquez; seconded by Bridgette Moore to Approve the revisions to the vehicle use policy and deny the budget adjustment to appropriate $5,000 for the purchase and installation of City Logo decals for the vehicles in order to be in compliance with section V. of the policy. Staff will bring back a budget adjustment at a future date.

Motion Passed: 4- 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos

Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

1.7 Agreement with Regional Government Services Authority (RGS) for a temporary Municipal City Clerk Advisor

Approved and authorized the City Manager to execute the Professional Services Agreement with Regional Government Services Authority (RGS) for a temporary Municipal Clerk Advisor, authorized the City Manager to make minor modifications to the indemnification section of the agreement, if needed, and appropriated $21,000 in the City Clerk's Budget.

1.8 Master Agreement for Treasury Management Services

Received and approved the final contract with Wells Fargo.

1.9 2023 Local Hazard Mitigation Plan - Project Status Briefing

Received and filed the report.

1.10 Injury & Illness Prevention Program

Approved the Injury & Illness Prevention Program.

1.11 Consideration of a Resolution of the City Council of the City of Wildomar terminating the Proclamation of a Local Emergency due to COVID-19

Adopted a Resolution entitled:

RESOLUTION NO. 2023 – 04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TERMINATING THE LOCAL EMERGENCY PROCLAMATION RESULTING FROM THE COVID-19 PANDEMIC, ORIGINALLY PROCLAIMED BY THE CITY OF WILDOMAR CITY COUNCIL ON MARCH 17, 2020

2. PUBLIC HEARINGS

No items scheduled.

3. GENERAL BUSINESS

3.1 FY2023 Mid-Year Budget Report

Acting City Treasurer Jantz presented the staff report.

Moved by Carlos Marquez; seconded by Bridgette Moore to Approve the Fiscal Year 2022-23 Mid-Year Budget Report, and adopt a Resolution entitled:

RESOLUTION NO. 2023 - 05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING ADJUSTMENTS TO THE FY2022-23 BUDGETED REVENUES AND EXPENSES AND ACCEPTANCE OF THE FY2022-23 SCHEDULE OF AUTHORIZED POSITIONS

Motion Passed: 4- 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

3.2 Chapter 9.24 - Fireworks
City Attorney Jex presented the staff report.

Kenny Mayes, resident, provided public comment.

Moved by Carlos Marquez; seconded by Bridgette Moore to Approve Bring back an ordinance amendment for property owner liability and administrative citation of $1,000.

Motion Passed: 4- 0

Voting For: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Carlos Marquez
Voting Against: None
Abstain: None
Absent: Dustin Nigg

CITY MANAGER REPORT

1. Negotiations with the owner of the City Hall building are ongoing.
2. Future agenda item - specifications for Little Free Library and other community-donated items
3. Future agenda item - planning Commission Appointment Process

FUTURE AGENDA ITEMS

Councilmember Marquez asked staff to agendize an item to discuss a potential voluntary camera program.

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Morabito adjourned the meeting at 7:45 P.M.

Submitted by:

_____
Daniel York
City Manager

Approved by:

_____
Joseph Morabito
Mayor

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.4
Meeting Date: April 12, 2023

SUBJECT: Minutes-March 8, 2023 - Regular Meeting

ACTION:

Approve the minutes as presented.

ATTACHMENTS:
March 8, 2023 City Council Regular Meeting Minutes

MINUTES
CITY OF WILDOMAR
CITY COUNCIL/CEMETERY DISTRICT CC - REGULAR MEETING
WEDNESDAY, MARCH 8, 2023
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA 92595

Closed Session: 5:00 PM | Regular Session 6:00 PM

Members in attendance: Joseph Morabito, Ashlee DePhillippo, Bridgette Moore, Dustin Nigg, Carlos Marquez

CALL TO ORDER – CLOSED SESSION - 5:00 P.M.
The regular closed session was called to order by Mayor Morabito at 5:02 P.M.

ROLL CALL
Staff in Attendance: City Manager York, City Attorney Jex

PUBLIC COMMENTS
None.

CLOSED SESSION
The City Council met in closed session pursuant to the provisions of the Government Code Section 54956.9(d)(1) to confer with legal counsel with regard to the following matter of pending litigation: A. In re: National Prescription Opiate Litigation, Case. No. 1: 17-MD-2804 (N.D. Ohio) and pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

RECONVENE INTO OPEN SESSION
The City Council reconvened into open session at 6:01 P.M.

ANNOUNCEMENTS
No reportable action.

ADJOURN CLOSED SESSION
There being no further business, Mayor Morabito adjourned the closed session at 6:01 P.M.

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.
The regular session was called to order my Mayor Morabito at 6:01 P.M.

ROLL CALL
City Council: All members present.

Staff in attendance: City Manager York, City Attorney Jex, Community Development Director Bassi, Acting City Treasurer Jantz, Economic Development Director Davidson,

Associate Engineer Luna, Public Works Director Farag, Development Manager Stadnik, IT Technician Sung, and Community Services Director Torres.

FLAG SALUTE
The flag salute was let by Councilmember Nigg.

PRESENTATIONS
None.

DEPARTMENT REPORTS

1. General Plan Update Progress Report #9
Community Development Director Bassi presented the department report.

2. Public Works/Engineering - Road Construction Update
Public Works Director Farag and Development Manager Stadnik presented the report.

3. Public Works/Engineering - Bundy Canyon Rd. Construction Update
Councilmember Marquez recused himself for this item.

Public Works Director Farag presented the report.

PUBLIC COMMENTS
The following individuals provided public comment:

1. Chance Edmonson

2. Cesar Marmolejo

3. Don Saunders

COUNCIL COMMUNICATIONS
The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Riverside Conservation Authority (RCA)
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4 League of California Cities
5. Southern California Association of Governments (SCAG)
6. Riverside County Habitat Conservation Agency (RCHCA)
7. Western Riverside Council of Governments (WRCOG)
8. Southwest Community Financing Authority (Animal Shelter)
9. Ad Hoc & Subcommittees
10. Community events
11. Regional events
12. Chamber of Commerce

APPROVAL OF THE AGENDA AS PRESENTED

Moved by Dustin Nigg, seconded by Carlos Marquez to approve the agenda as presented.

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

1. **CONSENT CALENDAR**
   Moved by Dustin Nigg, seconded by Bridgette Moore to approve the Consent Calendar.

   Motion Approved: 5 – 0

   Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
   Voting Against: None
   Abstain: None
   Absent: None

   1.1 Reading of Ordinances
   Approved the reading by title only of all Ordinances on the agenda.

   1.2 Minutes-November 9, 2022 - Regular Meeting
   Approved minutes as presented.

   1.3 Minutes-December 14, 2022-Regular Meeting
   Approved minutes as presented.

   1.4 Warrant Register February 2023
   Approved the following:
   For Fiscal Year 2022/2023
   1. Warrant Register dated 02-02-2023 in the amount of $118,634.74.
   2. Warrant Register dated 02-09-2023 in the amount of $75,630.35.
   3. Warrant Register dated 02-16-2023 in the amount of $621,285.81.
   4. Warrant Register dated 02-23-2023 in the amount of $1,112406.15.
   5. Wire Transfer Register dated 02-28-2023 in the amount of $54,004.51.
   6. Payroll Register dated 03-01-2023 in the amount of $193,918.17.

   1.5 January 2023 City Treasurers Report
   Approved the City Treasurer's Report for January 2023.

   1.6 Housing Element Annual HCD Progress Report for 2022
   Received and filed the report.

1.7 Oak Springs Ranch Phase II - Public Improvement Agreement, Rough Grading Agreement, Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement
Authorized the City Manager to execute Public Improvement Agreement, Rough Grading Agreement, Precise Grading Agreement and Stormwater Management/BMP Facilities Agreement with OSR2, LLC.

1.8 First Amendment to the Professional Services Agreement with PlaceWorks, Inc. for the General Plan Update
Authorized the City Manager to execute the first amendment to the Professional Services Agreement between the City of Wildomar and PlaceWorks, Inc. for General Plan Update and allocated an additional $58,630 to Account #125-430-4320-52115 to support the revised scope of work tasks and assignments provided in Attachment A, Exhibits 1 and 2.

1.9 CIP 026-2 Bundy Canyon Rd. Improvement Project, Segment 2: Retain Interwest Consulting Group to perform Right of Way Acquisition Services.
Authorized the City Manager to accept the Interwest Consulting Group proposal to provide right-of-way acquisition services for the Bundy Canyon Rd. Improvement Project, Segment 2 (CIP 026-2) in the amount of $73,600.

2. PUBLIC HEARINGS

2.1 Zoning Ordinance Amendment No. 2023-01 (Density Bonus)
Community Development Director Bassi presented the department report.

Moved by Dustin Nigg, seconded by Bridgette Moore to Adopt Ordinance entitled:

ORDINANCE NO. 228

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND AMENDING CHAPTER 17.290 OF WILDOMAR MUNICIPAL CODE RELATED TO DENSITY BONUSES AND OTHER INCENTIVES

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

2.2 Zoning Ordinance Amendment No. 2023-02 (Group Homes)
Community Development Director Bassi presented the department report.

Moved by Dustin Nigg, seconded by Carlos Marquez to Adopt Ordinance entitled:

ORDINANCE NO. 229

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 17.320 (BOARDING HOUSES AND GROUP HOMES) TO TITLE 17 (ZONING) AND AMENDING SECTION 17.208.010 OF THE WILDOMAR MUNICIPAL CODE REGULATING BOARDING HOUSES AND GROUP HOMES, AND FINDING THIS ORDINANCE TO BE EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINES SECTION 15061(B)(3)

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

3. GENERAL BUSINESS

3.1 Wildomar Beautification Update - Freeway Enhancements and Community Identification

Public Works Director Farag presented the report.

3.2 Second Budget Workshop for FY2024 & FY2025 Biennial Budget

Acting City Treasurer Jantz presented the report.

3.3 Proposed Revisions to the Traffic Signal Mast Arm Street Name Sign Blade Design

Public Works Director Farag presented the report.

Moved by Dustin Nigg, seconded by Bridgette Moore to approve staff's recommendation to revise the Traffic Signal Street Name Sign Blade Standard Design, Option 1B for Standard Streets and Option 2A for Wildomar Trail and direct staff to prepare and approve new City Standard Drawings for the new designs.

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

3.4 Fireworks Ordinance Amendment

City Attorney Jex presented the report.

Moved by Dustin Nigg, seconded by Carlos Marquez to find and determine that approval of Ordinance No. 230 is exempt from CEQA review pursuant to CEQA Guideline 15378 and introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 230

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 9.24 OF WILDOMAR MUNICIPAL CODE [FIREWORKS] AND FIND THAT THE ORDINANCE IS EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

3.5 Vitality Zone Community Event Partnership Memorandum of Understanding (MOU)

Community Services Director Torres presented the report.

Moved by Dustin Nigg, seconded by Bridgette Moore to authorize the City Manager to sign the MOU with Vitality Zone dependent that the commercial business fulfills all requirements and waive fees associated to the application and processing of the Temporary Event Permit dependent that the commercial business fulfills all requirements.

Motion Approved: 5 – 0

Voting For: Joseph Morabito, Bridgette Moore, Ashlee DePhillippo, Carlos Marquez, Dustin Nigg
Voting Against: None
Abstain: None
Absent: None

CITY MANAGER REPORT

1. Consultant Harrison Tregenza will be taking over clerking responsibilities while City Clerk Morales is on maternity leave.
2. Picnic in the Park will be taking place March 25, 2023 from 5:30 P.M to 8:30 P.M.
3. Eggstravaganza will be taking place on April 1, 2023 at 9:00 A.M.
4. The Teen Egg Hunt will be taking place on April 1, 2023 at 8:00 P.M.
5. Coffee with the City will be taking place on March 15, 2023 at 8:30 A.M.
6. City Manager York reported that he just finished his first year as City Manager.

FUTURE AGENDA ITEMS

Councilmember Nigg asked that staff agendize reorganizing City Council committee assignments.

Councilmember DePhillipo asked that staff have Elsinore Valley Water District Board Member Darcy Burke come and give a presentation to the City Council.

ADJOURN THE CITY COUNCIL MEETING

There being no further business, Mayor Morabito adjourned the meeting at 8:30 P.M.

Submitted by:	Approved by:
_____	_____
Daniel York City Manager	Joseph Morabito Mayor

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.5
Meeting Date: April 12, 2023

SUBJECT: Warrant Register March 2023

SUBMITTED BY: Nicholas Neidiffer

PREPARED BY: Nicholas Neidiffer

ACTION:
Approve the following:

For Fiscal Year 2022/2023
1. Warrant Register dated 03-02-2023 in the amount of $144,775.09.
2. Warrant Register dated 03-09-2023 in the amount of $166,748.55.
3. Warrant Register dated 03-16-2023 in the amount of $521,853.39.
4. Warrant Register dated 03-23-2023 in the amount of $38,565.67.
5. Warrant Register dated 03-28-2023 in the amount of $5,636,837.71.
6. Wire Transfer Register dated 03-31-2023 in the amount of $5,286,725.42.
7. Payroll Register dated 04-01-2023 in the amount of $289,247.80.

DISCUSSION:
The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:
These Warrant, Wire Transfer and Payroll Registers will have a budgetary impact in the amount and fiscal year noted in the recommendation section of this report. These costs are included in the Fiscal Year 2022/23 Budgets.

ATTACHMENTS:
1.3 Warrant Reg Mar 2023 Voucher Listings.pdf

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
233	3/2/2023	001222 FOBRO CONSULTING LLC	148	0000422	2/01/23-2/28/23 ACRING CONT SVCS - DEV D	5,280.00
					Total :	**5,280.00**
216252	3/2/2023	000029 APPLEONE	01-6563575		ADMIN W/E 02/18/23	708.48
					Total :	**708.48**
216253	3/2/2023	000080 BURKE, WILLIAMS AND SORENSON	295498		DECEMBER 2022 LEGAL FEES	42,897.00
					Total :	**42,897.00**
216254	3/2/2023	000336 CSMFO	10123		2023 CSMFO MANAGEMENT MEMBERSHIP RENEW -	125.00
					Total :	**125.00**
216255	3/2/2023	000022 EDISON	021623-7151		01/13/23-02/12/23 ELECTRIC	5,771.06
					Total :	**5,771.06**
216256	3/2/2023	000012 ELSINORE VALLEY MUNICIPAL, WAT	12177463		01/08/23-02/08/23 WATER ZONE 52 LOC 01	37.14
			12177518		01/08/23-02/08/23 WATER ZONE 29 LOC 02	37.14
			12177797		01/08/23-02/08/23 WATER ZONE 71 LOC 01	114.18
			12177997		01/08/23-02/08/23 WATER 32637 GRUWELL-FS	98.70
			12178078		01/08/23-02/08/23 WATER MARNA O'BRIEN	451.84
			12187425		01/11/23-02/11/23 WATER ZONE 3 LOC 7 M1	59.15
			12187438		01/11/23-02/11/23 WATER HERITAGE PK (AUT	183.88
			12190685		01/12/23-02/12/23 WATER ZONE 3 LOC 25 M1	180.19
			12190686		01/12/23-02/12/23 WATER ZONE 3 LOC 25 M2	180.19
			12192544		01/12/23-02/12/23 WATER ZONE 3 LOC 24 M1	114.18
			12193619		01/12/23-02/12/23 WATER CFD 2013-1, ZONE	78.55
			12193778		01/12/23-02/12/23 WATER MALAGA GATEWAY P	37.14
					Total :	**1,572.28**
216257	3/2/2023	001747 FARAG, JASON	22723		02/11/23-2/24/23 REIMBURSEMENT MILEAGE	15.07

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216257	3/2/2023	001747 001747 FARAG, JASON	(Continued)		**Total :**	**15.07**
216258	3/2/2023	001325 GEOCON WEST, INC.	122130421		CIP 059 CONTRACTUAL SVC THROUGH 12/25/20	5,302.50
					Total :	**5,302.50**
216259	3/2/2023	001666 INFINITY TECHNOLOGIES	1139	0000415	GIS CONTRACTUAL SERVICES $2000/MONTH	3,200.00
			1167A	0000414	INFORMATION TECHNOLOGY SUPPORT SERVICES	11,300.00
			1167B	0000440	76 OFFICE 365 CLOUD TO CLOUD BACKUP (DAT	171.00
			1167C		BLACKBERRY GUARD ADVANCED 1 YEAR ANTI-VI	14,945.27
					Total :	**29,616.27**
216260	3/2/2023	000499 INLAND EMPIRE LANDSCAPE INC	39745		OCT 2022 LANDSCAPE REPAIRS - ZONE 3	3,083.90
			39746		OCT 2022 LANDSCAPE MAINTENANCE - ZONE	10,385.44
			40086		DEC 2022 LANDSCAPE MAINTENANCE	5,980.00
			40087		DEC 2022 LANDSCAPE MAINTENANCE - ZONE	10,385.44
					Total :	**29,834.78**
216261	3/2/2023	000113 LEAGUE OF CALIFORNIA CITIES	2680		2023 ANNUAL MEMBERSHIP DUES	100.00
					Total :	**100.00**
216262	3/2/2023	000856 MICHAEL BAKER INTERNATIONAL IN	1170785		P/E DEC 31, 2022 CONTRACTUAL SVC	11,475.00
					Total :	**11,475.00**
216263	3/2/2023	001921 SCA OF CA, LLC	104989CS		DECEMBER 2022 STREET SWEEPING	3,877.31
					Total :	**3,877.31**
216264	3/2/2023	001021 SPICER CONSULTING GROUP	1222		FY 22/23 ANNUAL ADMIN LLMD89-1-C/CSA 22/	2,791.67
			1266		FY 22/23 ANNUAL ADMIN LLMD89-1-C	2,791.67
					Total :	**5,583.34**
216265	3/2/2023	000918 TKE ENGINEERING INC	2022-1185		11/01/22-11/30/22 CONTRACTUAL SVCS	945.00
			2022-1258		12/01/22-12/31/22 CONTRACTUAL SVCS	1,672.00

Bank code : wf

Voucher	Date	Vendor			Invoice	PO #	Description/Account	Amount
216265	3/2/2023	000918	000918	TKE ENGINEERING INC	(Continued)		Total :	2,617.00
15	Vouchers for bank code :	wf					Bank total :	144,775.09
15	Vouchers in this report						Total vouchers :	144,775.09

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216267	3/2/2023	001913 ABSOLUTE INTERNATIONAL, SECURITY I	2020106971		02/01/23-02/28/23 SECURITY PATROL	7,392.71
					Total :	**7,392.71**
216268	3/2/2023	000088 ACE HARDWARE	3323		BASEBALL FIELD DEPT SUPPLIES	41.28
					Total :	**41.28**
216269	3/2/2023	001627 AMERICAN EAGLE TROPHIES	8848		(1) ENGRAVED PLATE 3 X 18	52.20
					Total :	**52.20**
216270	3/2/2023	000029 APPLEONE	01-6568192		ADMIN W/E 02/25/23	708.48
					Total :	**708.48**
216271	3/2/2023	001002 ARCHITERRA DESIGN GROUP	30624		01/25/23-02/14/23 SI COORDINATION	652.70
			30625		01/25/23-02/24/23 PLAN CHECK-MEETING W/A	62.50
			30626		01/25/23-02/24/23 PLAN CHECK-TREE & PLAN	62.50
			30627		01/25/23-02/24/23 PLAN CHECK-APPLICANT Q	125.00
			30628		01/25/23-02/24/23 PLAN CHECK-APPLICANT Q	93.75
			30629		01/25/23-02/24/23 PLAN CHECK-2ND PR	312.50
			30630		01/25/23-02/24/23 PLAN CHECK-2ND PR	531.25
			30631		01/25/23-02/24/23 PLAN CHECK-COORDINATIO	62.50
			30632		01/25/23-02/24/23 PLAN CHECK- 1ST PC	687.50
			30633		01/25/23-02/24/23 PLAN CHECK- 1ST PR	187.50
			30634		01/25/23-02/24/23 PLAN CHECK- SI COORDIN	720.25
			30635		01/25/23-02/24/23 PLAN CHECK- 1ST PR	250.00
			30636		01/25/23-02/24/23 PLAN CHECK-COORDINATI	1,320.09
			30637		01/25/23-02/24/23 PLAN CHECK- PLAN CHECK	187.50
					Total :	**5,255.54**
216272	3/2/2023	001923 ASCENSUS	153400HW		FYE 6/30/22 GASB 75 REPORT	4,300.00
					Total :	**4,300.00**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216273	3/2/2023	001468 BANKS, ARRIN	30223		PLANNIG COMMISION MEETING 03/01/23	75.00
					Total :	**75.00**
216274	3/2/2023	001922 BLUEINK	3E274B9D-0001		SOFTWARE BUNDLE 2/13/23-2/13/25	6,875.00
					Total :	**6,875.00**
216275	3/2/2023	000080 BURKE, WILLIAMS AND SORENSON,, LLF	296653		JANUARY 2023 LEGAL FEES	65,513.82
					Total :	**65,513.82**
216276	3/2/2023	001748 CALIFORNIA CONSULTING, INC.	5759	0000412	GRANT WRITING SERVICE - MARCH RETAINER	4,850.00
					Total :	**4,850.00**
216277	3/2/2023	001916 CAMBERO, GEORGE	30223		PLANNING COMISSION MEETING 03/01/23	75.00
					Total :	**75.00**
216278	3/2/2023	001622 COMMERCIAL BUILDING MANAGEMENT,	69486	0000428	FEB 2023 JANITORIAL SVC - MARNA OBRIEN	5,230.71
			69487		FEB 2023 SUPPLIES - MARNA O'BRIEN	372.36
					Total :	**5,603.07**
216279	3/2/2023	001925 CPS	3752		LASERFICHE CLOUD AND SUPPORT.PDF	22,610.00
					Total :	**22,610.00**
216280	3/2/2023	000022 EDISON	22723-6091		01/27/23-02/23/23 21347 COMO ST (LITTLE	47.40
			22723-7258		01/27/23-02/23/23 ELEC 21400 PALOMAR (CE	198.63
			22723-9129		01/27/23-02/23/23 32308 MISSION TRL (MAL	557.39
			22823-2458		01/12/23-02/10/23 35324 PORRAS RD IRR	305.11
			30123-0828		02/01/23-02/28/23 CFD ZONE 1 TR 32535 W.	165.85
			30123-0962		02/01/23-02/28/23 CFD 2013-001 ZONE 2	247.35
			30123-1757		02/01/23-02/28/23 CFD ZONE 3 PALOMAR AND	200.63
			30123-4293		02/01/23-02/28/23 CSA 103 SALES ACQUISIT	6,032.83
			30123-4610		02/01/23-02/28/23 ELECTRIC CFD 2013-001	127.65
			30123-4845		02/01/23-02/28/23 CFD ZONE 2	63.82
			30123-7694		02/01/23-02/28/23 CFD ZONE3	217.06
			30123-8975		02/01/23-02/28/23 CFD ZONE3	127.63
			30123-9127		02/01/23-02/28/23 ELECTRIC CFD 2013-001	242.76
					Total :	**8,534.11**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216281	3/2/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER D	12194741		01/14/23-02/14/23 WATER ZONE 42 LOC 01 M	180.19
			12194993		01/14/23-02/14/23 WATER ZONE 42 LOC 03 M	180.19
			12194994		01/14/23-02/14/23 WATER ZONE 42 LOC 02 M	180.19
					Total :	**540.57**
216282	3/2/2023	001343 FILAR, ERIC	30223		PLANNING COMMISION MEETING 03/01/23	75.00
					Total :	**75.00**
216283	3/2/2023	000941 FRONTIER	22223		02/22/23-03/21/23 FIOS INTERNET CHARGES	175.98
					Total :	**175.98**
216284	3/2/2023	000685 GREAT AMERICA FINANCIAL SERVIC	33517246		CANON COLOR COPIER SYST. #007-1780554	214.24
					Total :	**214.24**
216285	3/2/2023	001911 HDL SOFTWARE LLC.	SIN025756		JAN 2023 HDL FEES	2,601.00
					Total :	**2,601.00**
216286	3/2/2023	001783 HR DYNAMICS & PERFORMANCE	3323	0000421	THROUGH 12/13/22-2/22/23 CLASSIFICATION	5,000.00
					Total :	**5,000.00**
216287	3/2/2023	000499 INLAND EMPIRE LANDSCAPE INC	30347		FEB 2023 LANDSCAPE MAINTENANCE PARKS	5,980.00
					Total :	**5,980.00**
216288	3/2/2023	000016 INNOVATIVE DOCUMENT SOLUTIONS	248825		2/1/23-2/28/23 CONTRACT COPIER SERVICES	865.38
					Total :	**865.38**
216289	3/2/2023	001835 MUNISERVICES OR, AVENU HOLDINGS L	INV06-016081		SALES AND USE TAX REPORTING SYSTEMS SUTA	1,385.37
					Total :	**1,385.37**
216290	3/2/2023	001924 NEW LIFE PHOTOGRAPHY & DESIGN	3037		PROFESSIONAL HEADSHOTS	425.00
					Total :	**425.00**
216291	3/2/2023	001677 OFFICE OF ECONOMIC DEVELOPMENT	2023-108		ICSC MAY 21-23, 2023 LAS VEGAS BOOTH	4,000.00

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216291	3/2/2023	001677 001677 OFFICE OF ECONOMIC DEVELOPMENT (Continued)			**Total :**	**4,000.00**
216292	3/2/2023	001926 SGI RETAIL LLC	80222		CANNABIS DEVELOPERS DEPOSIT REFUND 20-00	9,271.50
					Total :	**9,271.50**
216293	3/2/2023	000995 STRONG, KIM	30223		PLANNING COMMISSION MEETING 03/01/23	75.00
					Total :	**75.00**
216294	3/2/2023	000918 TKE ENGINEERING INC	2022-1179		CONTRACTUAL SVC 11/01/22-11/30/22	856.00
			2022-1180		CONTRACTUAL SVC 11/01/22-11/30/22	2,028.50
					Total :	**2,884.50**
216295	3/2/2023	000437 VERIZON WIRELESS	9928321398		01/23/23-02/22/23 DATA INTERNET CHARGE	956.12
			9928321399		01/23/23-02/22/23 DATA INTERNET CHARGE	116.03
					Total :	**1,072.15**
216296	3/2/2023	000006 WELLS FARGO PAYMENT REMITTANCE, (	20123		VIDEO HOSTING SOFTWARE	250.00
			21723		BANK FEES	46.65
					Total :	**296.65**

30 Vouchers for bank code : wf **Bank total :** **166,748.55**

30 Vouchers in this report **Total vouchers :** **166,748.55**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216302	3/16/2023	000033 AMERICAN FORENSIC NURSES	77215		BLOOD DRAW (2)	133.70
			77253		BLOOD DRAW (2) URINE SPECIMEN COLLETION	200.55
			77328		BLOOD DRAW (1)	66.85
			77347		BLOOD DRAW (2)	133.70
					Total :	**534.80**
216303	3/16/2023	001928 AT&T	450783		LOCATION DAILY FEE FOR CASE WI 23 000 00	375.00
					Total :	**375.00**
216304	3/16/2023	000034 BIO-TOX LABORATORIES	43865		RC SHERIFF - LAB SERVICES	1,372.61
			43911		RC SHERIFF - LAB SERVICES	103.10
			43985		RC SHERIFF - LAB SERVICES	383.43
			43986		RC SHERIFF - LAB SERVICES	385.40
			44034		RC SHERIFF - LAB SERVICES	147.63
					Total :	**2,392.17**
216305	3/16/2023	000367 CINTAS CORPORATION	5148922605		CITY HALL FIRST AID & SAFETY	288.68
					Total :	**288.68**
216306	3/16/2023	000785 CORELOGIC SOLUTIONS, LLC	82166109		FEBRUARY 2023 CODE ENFORCEMENT SOFTWARE	391.25
					Total :	**391.25**
216307	3/16/2023	001799 COUNTY OF RIVERSIDE PUBLIC, SAFETY	PE0000000834		MONTHLY RADIO COMMUNICATION	543.69
					Total :	**543.69**
216308	3/16/2023	000011 CR&R INC.	358939		02/28/23 DUMP 10YD,40YD BOX	871.87
			358962		03/31/23 3YD BOX, 90G RECYCLE-BASEBALL	248.31
			359018		03/31/23 3YD BOX, 90G RECYCLE 60GL GRN-	287.58
					Total :	**1,407.76**
216309	3/16/2023	000037 DATA TICKET, INC.	147852		JAN 2023 ONLINE/SSN CITATION PROCESSING	525.93
			148116		JAN 2023 DAILY CITE PROCESSING	640.09
					Total :	**1,166.02**

Bank code : wf

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
216310	3/16/2023	000058	DEPARTMENT OF JUSTICE	631638		DEC 2022 POLICE BLOOD ALCOHOL ANALYSIS	140.00
				631674		SEP 2022 POLICE BLOOD ALCOHOL ANALYSIS-	70.00
				638220		JAN 2023 POLICE BLOOD ALCOHOL ANALYSIS	70.00
						Total :	**280.00**
216311	3/16/2023	001769	DEPHILLIPPO, ASHLEE	31523		DIRECT DEPOSIT RETURNED	365.20
						Total :	**365.20**
216312	3/16/2023	000012	ELSINORE VALLEY MUNICIPAL, WATER D	12201088		01/18/23-02/18/23 WATER ZONE 3 LOC 23 M1	417.12
				12201298		01/18/23-02/18/23 WATER ZONE 30 LOC 2	59.15
				12201338		01/18/23-02/18/23 WATER ZONE 3 LOC 49 M1	59.15
				12201591		01/18/23-02/18/23 WATER ZONE 51 LOC 1	55.02
				12201757		01/18/23-02/18/23 WATER BASEBALL FIELD	235.21
				12201796		01/18/23-02/18/23 WATER WINDSONG PARK	110.05
				12202304		01/18/23-02/18/23 WATER ZONE 3 LOC 29 M1	110.05
				12202382		01/18/23-02/18/23 WATER ZONE 3 LOC 29 M2	180.19
				12202385		01/18/23-02/18/23 WATER ZONE 30 LOC 1	59.15
				12202484		01/18/23-02/18/23 WATER ZONE 3 LOC 42 &	180.19
				12202881		01/18/23-02/18/23 WATER 22450 1/2 CERVER	55.02
				12203123		01/18/23-02/18/23 WATER 22450 CERVERA	55.02
				12204216		01/18/23-02/18/23 WATER ZONE 62 - 22933	59.15
				12204304		01/18/23-02/18/23 WATER ZONE 67 - ARNNET	59.15
						Total :	**1,693.62**
216313	3/16/2023	001927	ENRIQUEZ, EHREN	121922		LAW ENFORCEMENT TRAINING (TRAVEL & MEALS	363.73
						Total :	**363.73**
216314	3/16/2023	001728	FORENSIC NURSES OF SOCAL, INC.	2051		DRY RUN EXAM,NURSE DISPATCHED BY LAW ENF	550.00
				2053		POLICE DEPT-SEXUAL ASSAULT EXAM-SART 02/	1,200.00

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216314	3/16/2023	001728 001728 FORENSIC NURSES OF SOCAL, INC. (Continued)			**Total :**	**1,750.00**
216315	3/16/2023	000941 FRONTIER	30123		03/01/23-03/21/23 FIOS INTERNET CHARGES	67.76
					Total :	**67.76**
216316	3/16/2023	001325 GEOCON WEST, INC.	723010425	0000400	CONTRACTUAL SVC 01/22/23	775.00
					Total :	**775.00**
216317	3/16/2023	001666 INFINITY TECHNOLOGIES	1212A	0000414	FEB 2023 IT CONTRACTUAL SERVICES	11,300.00
			1212B	0000440	FEB 2023 DATTO OFFICE 365 BACKUP SERVICE	171.00
			1254	0000415	FEB 2023 GIS CONTRACTUAL SERVICES	3,200.00
					Total :	**14,671.00**
216318	3/16/2023	000499 INLAND EMPIRE LANDSCAPE INC	40348		FEB 2023 LANDSCP MAINT ZONE	10,385.44
			40411		FEB 2023 LANDSCP MAINT ZONE 3	655.00
					Total :	**11,040.44**
216319	3/16/2023	001047 INTERPRETERS UNLIMITED	338348A		GUJARATI INTERPRETER 01/31/23 WI22347001	71.25
					Total :	**71.25**
216320	3/16/2023	001852 LC PAVING & SEALING, INC	30623		PALOMAR & CLINTON KEITH PAY REQUEST #3	351,875.40
					Total :	**351,875.40**
216321	3/16/2023	001929 LIFE STORAGE LP	30823A		REFUND OF UNUSED DEVELOPERS DEPOSIT 18-0	1,549.47
			30823B		REFUND OF UNUSED DEVELOPERS DEPOSIT 17-0	30,509.16
			30823C		REFUND OF UNUSED DEVELOPERS DEPOSIT 18-0	9,613.55
					Total :	**41,672.18**
216322	3/16/2023	000856 MICHAEL BAKER INTERNATIONAL IN	1172312		P/E JAN 29, 2023 CONTRACTUAL SVC - PROJE	8,437.50
					Total :	**8,437.50**
216323	3/16/2023	000431 MOORE, BRIDGETTE	31423		MILEAGE REIMBURSEMENT 2/11/23-2/24/23	112.66
					Total :	**112.66**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216324	3/16/2023	001841 MORABITO, JOSEPH	21423		JACKET AND SHIRT PURCHASE FOR CITY LOGO	32.58
					Total :	**32.58**
216325	3/16/2023	001667 OLDCASTLE INFRASTRUCTURE INC	500039678	0000448	CATCH BASIN INSERT MAINTENANCE FOR ZONE	1,026.00
			500039679	0000448	CATCH BASIN INSERT MAINTENANCE FOR ZONE	427.50
			500039680	0000448	CATCH BASIN INSERT MAINTENANCE FOR ZONE	2,223.00
					Total :	**3,676.50**
216326	3/16/2023	001004 PECHANGA BAND OF LUISENO, MISSION	18739		CONTRACTUAL SVC JANUARY 2022	4,059.00
					Total :	**4,059.00**
216327	3/16/2023	000185 PITNEY BOWES	30623		POSTAGE METER REFILL 02/13/23	488.00
					Total :	**488.00**
216328	3/16/2023	001107 PLACEWORKS	81217		FEB 2023 CONTRACTUAL SVC - GP UPDATE/EIR	21,787.07
			81310		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	65.00
			81311		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	77.50
			81313		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	5,530.00
			81314		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	1,640.00
			81315		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	428.75
			81316		FEB 2023 CONTRACTUAL SVC - PROJECT RELAT	5,987.50
			81317		FEB 2023 CONTRACTUAL SVC - HOUSING	2,218.75
					Total :	**37,734.57**
216329	3/16/2023	000042 PV MAINTENANCE, INC.	005-264		CIP 026-1 CONST. (EMERGENCY POTHOLE REPA	4,280.10
					Total :	**4,280.10**
216330	3/16/2023	000186 RIGHTWAY	332356		03/02/23-03/29/23-PORTA/WASHSTN-WINDSON	723.50

Bank code : wf

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
216330	3/16/2023	000186	000186 RIGHTWAY	(Continued)		**Total :**	**723.50**
216331	3/16/2023	001806	SOUTHERN CALIFORNIA NEWS, GROUP	11566971		PUBLIC NOTICE - BUILDING CODE	408.35
				11569344		PUBLIC NOTICE - ORDINANCE 224, 225, 226	403.61
				11572033		PUBLIC NOTICE - ORDINANCE 224, 225, 226	513.22
				11573974		PUBLIC NOTICE - CFD 2022-3 VERANO	1,269.93
				11574105		PUBLIC NOTICE - CFD 2022-1 ANNEX 2	185.47
				11581757		PUBLIC NOTICE - NOPH	261.77
				11581758		PUBLIC NOTICE - ZOA 2023-01	255.53
				11581760		PUBLIC NOTICE - ZOA 2023-02	261.77
				11583555		PUBLIC NOTICE - ORD 227	1,027.50
				11586061		PUBLIC NOTICE - NOPH	386.41
				11586699		PUBLIC NOTICE - ZOA 2023-04	261.77
				11588091		PUBLIC NOTICE - ZOA 2023-01	249.30
				11588092		PUBLIC NOTICE - ZOA 2023-02	261.77
						Total :	**5,746.40**
216332	3/16/2023	000790	SPARKLETTS	30423		CITY HALL DRINKING WATER THROUGH 03/04/2	467.68
						Total :	**467.68**
216333	3/16/2023	001720	STERICYCLE, INC	8003404198		CONTRACTUAL SHREDDING SVC	293.58
				8003404199		CONTRACTUAL SHREDDING SVC	490.88
						Total :	**784.46**
216334	3/16/2023	000918	TKE ENGINEERING INC	2022-1182		CONTRACTUAL SVC 07/01/22-11/30/22	556.50
				2022-1183		CONTRACTUAL SVC 10/01/22-11/30/22	1,175.50
				2022-1184		CONTRACTUAL SVC 07/01/22-11/30/22	260.00
				2022-1186		CONTRACTUAL SVC 10/01/22-11/30/22	949.50
				2022-1257		CONTRACTUAL NSVC 11/01/22-12/31/22	1,240.00
				2022-1273		CONTRACTUAL SVC 12/01/22-12/31/22	189.00
				2023-13		CONTRACTUAL SVC 01/01/23-01/31/23	2,095.00
				2023-15		CONTRACTUAL SVC 01/01/23-01/31/23	284.00
						Total :	**6,749.50**
216335	3/16/2023	001090	T-MOBILE USA INC	9523415230		TIMING ADVANCE WI 23009003	25.00
						Total :	**25.00**
216336	3/16/2023	000055	WRCOG	1389		FY 22/23 AB 939 & SOLID WASTE COOPERATI	3,964.56

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216336	3/16/2023	000055 000055 WRCOG	(Continued)		**Total :**	**3,964.56**
216337	3/16/2023	001831 YUNEX, LLC	5610283050		TRAFFIC SIGNAL MAINTENANCE FOR JANUARY 2	1,494.50
			5620042044		WILDOMAR & DOHENY - INSTALL STI POLE 01/	4,837.56
			5620042112		36595 KEVIN RD. STL POLE INSTALL 08/01/2	4,837.56
			5620042179		TRAFFIC SIGNAL RESPONSE CALL OUT JANUARY	1,676.81
					Total :	**12,846.43**

36 Vouchers for bank code : wf **Bank total :** **521,853.39**

36 Vouchers in this report **Total vouchers :** **521,853.39**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216338	3/23/2023	000007 ANIMAL FRIENDS OF THE VALLEY,, INC.	FEB 2023		FEB 2023 ANIMAL CONTROL SERVICE	7,000.00
					Total :	**7,000.00**
216339	3/23/2023	000029 APPLEONE	01-6573035		ADMIN W/E 03/04/23	708.48
			01-6576557		ADMIN W/E 03/11/23	708.48
					Total :	**1,416.96**
216340	3/23/2023	000760 ARMADA ADMINISTRATORS	195427		APRIL 2023 PREMIUM	4,011.00
					Total :	**4,011.00**
216341	3/23/2023	001761 CHARTER COMMUNICATIONS	2318030823		CABLE THROUGH 4/07/23 - FS61	5.33
					Total :	**5.33**
216342	3/23/2023	000700 CPRS	31023		AGENCY MEMBERSHIP THROUGH 03/31/24 & ADM	555.00
					Total :	**555.00**
216343	3/23/2023	000002 CRYSTAL CLEAN MAINTENANCE	303N		MARCH 2023 CITY HALL JANITORIAL SERVICES	3,214.75
					Total :	**3,214.75**
216344	3/23/2023	001338 DEANZA TERMITE & PEST CONTROL, INC	622854A		PEST CONTROL - MARNA OBRIEN (03/17/23)	25.00
					Total :	**25.00**
216345	3/23/2023	000027 DIRECT TV	082317220X230313		03/12/23-04/11/23 CABLE SERVICES - CITY	160.99
					Total :	**160.99**
216346	3/23/2023	000022 EDISON	21123-3123		02/11/23-03/13/23 23878 CLINTON KEITH RD	53.14
			21123-3487		02/11/23-03/13/23 23878 CLINTON KEITH RD	111.14
			21123-7255		02/11/23-03/13/23 23878 CLINTON KEITH RD	101.40
			21323-3047		02/13/23-03/14/23 34311 MISSION TRAIL TC	95.39
			21323-3243		02/13/23-03/14/23 31818 CENTRAL ST LS3	36.88
			21323-3950		02/13/23-03/14/23 34311 MISSION TRAIL LS	34.60
			21323-7372		02/13/23-03/14/23 24211 CLINTON KEITH RD	66.43
			21323-8688		02/13/23-03/14/23 21458 GRAND AVE TC1	84.18
			21353-5361		02/13/23-03/14/23 31818 CENTRAL TC1	84.18
			21523-3767		02/15/23-03/16/23 31160 CLINTONT KEITH R	10.87
			21523-5249		02/15/23-03/16/23 32975 WILLOW BAY RD	10.87

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216346	3/23/2023	000022 EDISON	(Continued)			
			21523-7633		02/15/23-03/16/23 32975 WILLOW BAY RD TC	87.85
			931323-4487		01/01/23-02/28/23 ELECTRIC 20505 PALOMAR	58.19
					Total :	**835.12**
216347	3/23/2023	001920 EPIC OUTDOOR CINEMA	14913	0000447	AIRTIGHT INFLATABLE SCREEN	5,480.54
					Total :	**5,480.54**
216348	3/23/2023	000941 FRONTIER	30123B		03/01/23-03/31/23 OFFICE TELEPHONE CHARG	557.75
					Total :	**557.75**
216349	3/23/2023	001743 GOPHER SQUAD	000067	0000420	PEST CONTROL SERVICES- PARKS AND LITTLE	985.00
					Total :	**985.00**
216350	3/23/2023	001573 GRANICUS, LLC	163259		05/12/23-05/11/24 PEAK AGENDA MANAGEMENT	12,495.44
					Total :	**12,495.44**
216351	3/23/2023	000685 GREAT AMERICA FINANCIAL SERVIC	33611777		CANON COLOR COPIER SYST. #015-1472515	359.97
			33616191		CANON COLOR COPIER SYST. #016-1585799	214.24
					Total :	**574.21**
216352	3/23/2023	001603 HONOR PLUMBING	14067		SERVICE - MARNA OBRIEN RESTROOM	175.00
					Total :	**175.00**
216353	3/23/2023	000513 LAKE ELSINORE UNIFIED SCHOOL D	2023/259		FACILITY - COMMUNITY CLEAN UP 5/6/23 & 1	54.00
					Total :	**54.00**
216354	3/23/2023	000113 LEAGUE OF CALIFORNIA CITIES	INV-02527		2023 LOCAL STREETS & ROADS ASSESSMENTS	500.00
					Total :	**500.00**
216355	3/23/2023	001683 PARKER, JOHN	200024133		REIMBURSE - CACEO TRAINING	40.00
					Total :	**40.00**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216356	3/23/2023	001393 SOCALGAS	31423		02/08/23-03/10/23 GAS - FIRE DEPT 32637	164.58
					Total :	**164.58**
216357	3/23/2023	000918 TKE ENGINEERING INC	2022-1195		10/01/22-11/30/22 CONTRACTUAL SERVICES	315.00
					Total :	**315.00**
20	**Vouchers for bank code :**	wf			**Bank total :**	**38,565.67**
20	**Vouchers in this report**				**Total vouchers :**	**38,565.67**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
236	3/28/2023	000994 CFT NV DEVELOPMENTS, LLC	20230328		MARCH 2023 CITY HALL MTHLY LEASE	38,818.80
					Total :	**38,818.80**
237	3/28/2023	001341 MANAGEMENT PROGRAM, CALIFORNIA /	3282023		ADDITIONAL INVESTMENT FUND PURCHASE	5,237,630.92
					Total :	**5,237,630.92**
216361	3/30/2023	000031 AFLAC, REMITTANCE PROCESSING, CEN	029687		MAR 2023 CITY COUNCIL MEDICAL INS. BENEF	1,504.44
					Total :	**1,504.44**
216362	3/30/2023	000029 APPLEONE	01-6584217		ADMIN W/E 03/18/23	944.64
					Total :	**944.64**
216363	3/30/2023	001606 CHADE, ROBERT N	31623		RIGHT OF WAY - CHADE PROPERTY RIGHT OF E	2,361.33
					Total :	**2,361.33**
216364	3/30/2023	001607 CHADE, VIRGINIA E	31623		RIGHT OF WAY - CHADE PROPERTY RIGHT OF E	2,361.33
					Total :	**2,361.33**
216365	3/30/2023	001608 CHADE, VIVIAN A	31623		RIGHT OF WAY - CHADE PROPERTY RIGHT OF E	2,361.33
					Total :	**2,361.33**
216366	3/30/2023	001694 COSTAR REALTY INFORMATION INC	120279525		MAR 2023 CONTRACTUAL SVCS	796.00
					Total :	**796.00**
216367	3/30/2023	000035 COUNTY OF RIVERSIDE, TLMA	TL0000016753		JAN 2023 SLF COSTS FY22-23	4,494.31
					Total :	**4,494.31**
216368	3/30/2023	000037 DATA TICKET, INC.	148746		FEB 2023 ONLINE/SSN CITATION PROCESSING	380.93
			149368		FEB 2023 DAILY CITE PROCESSING	510.07
					Total :	**891.00**
216369	3/30/2023	001574 DOCUSIGN INC	111100022361		ESIGNATURE ENTERPRISE PRO EDITION / SUPP	4,520.10
					Total :	**4,520.10**

Bank code : wf

Voucher	Date	Vendor		Invoice	PO #	Description/Account	Amount
216370	3/30/2023	000075	DOGGIE WALK BAGS, INC.	0105028-IN		DISPENSER BAGS - MARNA O'BRIEN	576.25
						Total :	**576.25**
216371	3/30/2023	000022	EDISON	021623-7151		02/13/23-03/14/23 ELECTRIC	5,241.14
				021623-7151		02/13/23-03/14/23 ELEC 20171 AUTUM OAK (	-69.85
				031323-7481		01/12/23-03/01/23 CSA 103	510.72
						Total :	**5,682.01**
216372	3/30/2023	000012	ELSINORE VALLEY MUNICIPAL, WATER D	12241430		02/11/23-03/14/23 WATER ZONE 3 LOC 7 M1	59.15
				12241443		02/11/23-03/14/23 WATER HERITAGE PK (AUT	180.19
				12244714		02/12/23-03/15/23 WATER ZONE 3 LOC 25 M1	180.19
				12244715		02/12/23-03/15/23 WATER ZONE 3 LOC 25 M2	180.19
				12246488		02/12/23-03/15/23 WATER ZONE 3 LOC 24 M1	121.94
				12247651		02/12/23-03/15/23 WATER CFD 2013-1, ZONE	59.15
				12247811		02/12/23-03/15/23 WATER MALAGA GATEWAY P	37.14
						Total :	**817.95**
216373	3/30/2023	000941	FRONTIER	32223		03/22/23-04/21/23 FIOS INTERNET CHARGES	175.98
						Total :	**175.98**
216374	3/30/2023	000685	GREAT AMERICA FINANCIAL SERVIC	33673031		CANON COLOR COPIER SYST. #018-1765784	214.24
						Total :	**214.24**
216375	3/30/2023	000634	HEYDAY RECORDS AND EVENTS	1009		DJ- EGGSTRAVAGANZA & TEEN HUNT 2023	650.00
						Total :	**650.00**
216376	3/30/2023	000072	INTERWEST CONSULTING GROUP	84809		DECEMBER 2022 CONTRACTUAL SVC - CIP	30,870.13
				84811		DECEMBER 2022 CONTRACTUAL SVC	61,333.38
				85702		JANUARY 2023 CONTRACTUAL SVC - CIP	28,762.38
				85782		JANUARY 2023 CONTRACTUAL SVC	81,706.94
						Total :	**202,672.83**
216377	3/30/2023	000304	JOE A. GONSALVES & SON	160615	0000423	MAR 2023 PROF. CONTRACTUAL LEGISLATIVE A	3,000.00

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216377	3/30/2023	000304 000304 JOE A. GONSALVES & SON	(Continued)		Total :	3,000.00
216378	3/30/2023	001139 LIFTOFF, LLC	7071ADD3		OFFICE 365 7 MONTHS G3 ADD'L 3 LICENSES	420.00
					Total :	420.00
216379	3/30/2023	001932 MIKE'S PREMIUM JUMPERS LLC	13659387		EGGSTRAVAGANZA - INFLATABLE RENTAL	583.99
					Total :	583.99
216380	3/30/2023	001469 NGUYEN & LE, LLC	32823		PAYMENT FOR TEMPORARY EASEMENT (TCE) FOR	530.00
					Total :	530.00
216381	3/30/2023	001677 OFFICE OF ECONOMIC DEVELOPMENT	2023-15		OCTOBER 2022 DIF LIBRARY	4,779.51
					Total :	4,779.51
216382	3/30/2023	000042 PV MAINTENANCE, INC.	005-265		CITYWIDE MAINT. CONTRACTUAL SERVICES - F	82,375.08
					Total :	82,375.08
216383	3/30/2023	001918 REGIONAL GOVERNMENT SERVICES, AL	14738	0000445	CITY CLERK CONTRACTUAL SERVICES FOR FEBR	178.50
					Total :	178.50
216384	3/30/2023	001021 SPICER CONSULTING GROUP	1291		FY 22/23 ANNUAL ADMIN LLMD 89-1-C	2,791.67
					Total :	2,791.67
216385	3/30/2023	000918 TKE ENGINEERING INC	2022-1181		CONTRACTUAL SVC 10/01/22-11/30/22	260.00
			2022-1187		CONTRACTUAL SVC 11/01/22-11/30/22	585.00
			2022-1188		CONTRACTUAL SVC 11/01/22-11/30/22	751.50
			2022-1189		CONTRACTUAL SVC 09/01/22-11/30/22	426.50
			2022-1191		CONTRACTUAL SVC 10/01/22-11/30/22	3,643.00
			2022-1192		CONTRACTUAL SVC 11/01/22-11/30/22	520.00
			2022-1193		CONTRACTUAL SVC 09/01/22-11/30/22	260.00
			2022-1194		CONTRACTUAL SVC 10/01/22-11/30/22	455.00
			2022-1259		CONTRACTUAL SVC 12/01/22-12/31/22	65.00
			2022-1260		CONTRACTUAL SVC 12/01/22-12/31/22	853.00
			2022-1261		CONTRACTUAL SVC 12/01/22-12/31/22	367.00
			2022-1263		CONTRACTUAL SVC 09/01/22-12/31/22	4,368.50
			2022-1264		CONTRACTUAL SVC 12/01/22-12/31/22	65.00
			2022-1265		CONTRACTUAL SVC 11/01/22-12/31/22	629.50

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216385	3/30/2023	000918 TKE ENGINEERING INC	(Continued)			
			2022-1266		CONTRACTUAL SVC 12/01/22-12/31/22	130.00
			2022-1267		CONTRACTUAL SVC 10/01/22-12/31/22	1,336.50
			2022-1268		CONTRACTUAL SVC 12/01/22-12/31/22	455.00
			2022-1269		CONTRACTUAL SVC 12/01/22-12/31/22	195.00
			2022-1270		CONTRACTUAL SVC 12/01/22-12/31/22	65.00
			2022-1271		CONTRACTUAL SVC 11/01/22-12/31/22	130.00
			2022-1272		CONTRACTUAL SVC 12/01/22-12/31/22	65.00
			2022-1274		CONTRACTUAL SVC 12/01/22-12/31/22	130.00
			2022-1275		CONTRACTUAL SVC 12/01/22-12/31/22	983.00
			2022-1276		CONTRACTUAL SVC 12/01/22-12/31/22	361.50
			2022-1277		CONTRACTUAL SVC 12/18/22-12/31/22	853.00
			2023-12		CONTRACTUAL SVC 01/01/23-01/31/23	1,231.00
			2023-14		CONTRACTUAL SVC 01/01/23-01/31/23	556.50
			2023-16		CONTRACTUAL SVC 01/01/23-01/31/23	426.50
			2023-17		CONTRACTUAL SVC 01/01/23-01/31/23	2,746.00
			2023-18		CONTRACTUAL SVC 01/01/23-01/31/23	1,864.50
			2023-19		CONTRACTUAL SVC 01/01/23-01/31/23	1,206.50
			2023-21		CONTRACTUAL SVC 01/01/23-01/31/23	4,116.50
			2023-22		CONTRACTUAL SVC 01/01/23-01/31/23	252.00
			2023-23		CONTRACTUAL SVC 11/01/22-01/31/23	601.00
			2023-24		CONTRACTUAL SVC 01/01/23-01/31/23	2,257.50
					Total :	**33,211.00**
216386	3/30/2023	001831 YUNEX, LLC	5610283201		TRAFFIC SIGNAL MAINTENANCE FEBRUARY 2023	1,494.50
					Total :	**1,494.50**

28 Vouchers for bank code : wf **Bank total :** **5,636,837.71**

28 Vouchers in this report **Total vouchers :** **5,636,837.71**

City of Wildomar
Wire Transfer Register
3/31/2023

ACH Date	Payee	Description	Amount
3/1/2023	Viasat Inc	Satellite Internet Service - Cemetery District & Parks	$ 175.88
3/1/2023	Viasat Inc	Satellite Internet Service - Cemetery District & Parks	500.88
3/7/2023	WEX Inc Fleet	Fuel Purchases	544.59
3/17/2023	US Bank	Business Meals, Conference Expenses, Organizational Memberships, Special Event Supplies, Repairs & Maintenance, and Office Supplies	3,160.59
3/20/2023	Enterprise Fleet Management	Monthly City Vehicle Lease Payment	5,217.00
3/28/2023	CFT NV Developments	Monthly City Hall Lease	38,818.80
3/28/2023	CAMP	Transfer to Investment Portfolio	5,237,630.92
3/29/2023	Viasat Inc	Satellite Internet Service - Cemetery District & Parks	175.88
3/29/2023	Viasat Inc	Satellite Internet Service - Cemetery District & Parks	500.88
		TOTAL	$ 5,286,725.42

City of Wildomar
Payroll Warrant Register
4/1/2023

ACH Date	Payee	Description		Amount
3/2/2023	Heartland Payroll	02/11/2023-02/24/2023	$	96,375.89
3/16/2023	Heartland Payroll	02/25/2023-03/10/2023	$	97,520.43
3/30/2023	Heartland Payroll	03/11/2023-03/24/2023	$	93,561.82
3/31/2023	Heartland Payroll	03/01/2023-03/31/2023	$	1,789.66
		TOTAL	**$**	**289,247.80**

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.6
Meeting Date: April 12, 2023

SUBJECT: February 2023 Treasurers Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

ACTION:
Staff recommends that the City Council approve the Treasurer's Report for February 2023.

DISCUSSION:
Attached is the Treasurer's Report for Cash and Investments for the month of February 2023. The City utilizes both the California State Treasurer's Local Agency Investment Fund (LAIF) and the California Asset Management Program (CAMP) for its city investments.

On October 12th, 2022, the City entered into an agreement with PFM Asset Management as an investment advisor for the City's CAMP investment pool and established an additional managed CAMP account for long-term investments. This will increase the returns on the City investments above the normal CAMP pool rate.

FISCAL IMPACT:
None.

ATTACHMENTS:
February 2023 Treasurer's Report

CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
February 2023

CITY CASH

FUND	ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
All	All	WELLS FARGO	$ 8,774,948.59	$ 3,242,251.84	(1,174,134.03)	$ 10,843,066.40	1.650%
		TOTAL	$ 8,774,948.59	$ 3,242,251.84	$ (1,174,134.03)	$ 10,843,066.40	

CITY INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	AVERAGE DAYS TO MAT.	STATED RATE
100	LOCAL AGENCY INVESTMENT FUND	$ 4,780,734.79	$ 4,780,734.79	$ 4,780,734.79	17.11%	0	2.624%
Various	CAMP POOL	$ 6,140,021.32	$ 6,140,021.32	$ 6,140,021.32	21.97%	0	4.730%
Various	CAMP MANAGED ACCOUNT	$ 17,021,748.52	$ 17,021,748.52	$ 16,818,535.39	60.92%	758	Variable
	TOTAL	$ 27,942,504.63	$ 27,942,504.63	$ 27,739,291.50	100.00%		

CITY	TOTAL CASH AND INVESTMENTS	$ 38,785,571.03

BREAKDOWN

FUND		ISSUER	BEGINNING BALANCE	+ PURCHASES	+ INTEREST DEPOSITED	(-) WITHDRAWALS/ SALES	ENDING BALANCE	STATED RATE
100	General	LOCAL AGENCY INVESTMENT FUNDS	$ 4,780,734.79	$ 0.00	$ 0.00	$ 0.00	$ 4,780,734.79	2.624%
115	ARPA	CAMP POOL	$ 5,721,459.22	$ 0.00	$ 20,776.11	$ 0.00	$ 5,742,235.33	4.730%
301	ENDWMNT	CAMP POOL	$ 396,346.75	$ 0.00	$ 1,439.24	$ 0.00	$ 397,785.99	4.730%
100	General	CAMP MANAGED ACCOUNT	$ 5,707,273.06	$ 0.00	$ 4,161.70	$ 0.00	$ 5,711,434.76	Variable
110	DEVAG	CAMP MANAGED ACCOUNT	$ 483,630.02	$ 0.00	$ 352.66	$ 0.00	$ 483,982.67	Variable
115	ARPA	CAMP MANAGED ACCOUNT	$ 240,375.09	$ 0.00	$ 175.24	$ 0.00	$ 240,550.33	Variable
120	AA	CAMP MANAGED ACCOUNT	$ 6,044,956.43	$ 0.00	$ 4,407.93	$ 0.00	$ 6,049,364.36	Variable
212	WASTE	CAMP MANAGED ACCOUNT	$ 1,002,039.38	$ 0.00	$ 730.68	$ 0.00	$ 1,002,770.05	Variable
300	CEM	CAMP MANAGED ACCOUNT	$ 1,002,039.38	$ 0.00	$ 730.68	$ 0.00	$ 1,002,770.05	Variable
440	DIF Roads	CAMP MANAGED ACCOUNT	$ 2,529,032.15	$ 0.00	$ 1,844.14	$ 0.00	$ 2,530,876.29	Variable
		TOTAL	$ 27,907,886.26	$ 0.00	$ 34,618.37	$ 0.00	$ 27,942,504.63	

In compliance with the California Code Section 53646, as City Treasurer for the City of Wildomar, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months, and that all investments are in compliance with the City's Statement of Investment Policy.

I also certify that this report reflects all Government Agency pooled investments and all of the City's Bank Balances.

Adam J. Jantz — 3/14/2023

Adam J. Jantz
Acting City Treasurer

Date

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.7
Meeting Date: April 12, 2023

SUBJECT: Second Amendment to Design Professional Services Agreement with Mark Thomas Corporation for the Palomar Street/Wildomar Cemetery Improvement Project (CIP 028-2)

SUBMITTED BY: Jason Farag

PREPARED BY: Warren Repke

ACTION:
Authorize the City Manager to execute the Second Amendment to the Design Professional Services Agreement for additional engineering services for the Palomar Street/Wildomar Cemetery Project.

SUMMARY:
The City previously entered into an agreement with Mark Thomas Corporation to prepare designs, project construction plans, and specifications for the improvement of Palomar Street from Wildomar Trail to Gruwell Street and Phase 1 Improvements to the Wildomar Cemetery. At staff's request, Mark Thomas has submitted a proposal to provide additional services in association with the project.

BACKGROUND:
The City and Mark Thomas Corporation entered into an agreement in the amount of $309,335 for professional design services on April 14, 2021, to prepare designs and construction documents for the improvement of Palomar Street from Wildomar Trail to Gruwell Street and Phase 1 of the Wildomar Cemetery Improvements (Agreement).

An amendment (First Amendment) to the Agreement was approved in the amount of $36,865 on April 7, 2022, to provide additional services requested by the City revising the total contract amount to $346,200. These services included additional utility potholing, which will reduce unforeseen conflicts during construction, and preparation of legal descriptions and plats for right-of-way acquisition.

DISCUSSION:
During the design process and upon review of the 65% construction plans it was discovered

the project would benefit from and additional safety would be achieved from a more gradual transition of the travel lanes from the new improvements at Gruwell Street northerly to the existing conditions at Cert Street. The design and preparation of plans for this additional project extension exceeded the original scope of work. Staff requested a proposal from Mark Thomas to perform the required services.

Attachment A is the Second Amendment that includes the Mark Thomas proposed scope of work and fee in the amount of $45,060. This amendment brings the total contract amount to $354,395.

The proposed additional services will not impact or involve the Cemetery improvements and Cemetery funds will not be used for funding the amended work.

Staff recommends that the City Council authorize the City Manager to execute the Second Amendment to the Design Professional Services Agreement with Mark Thomas Corporation.

FISCAL IMPACT:
The original Mark Thomas agreement was funded by a combination of TUMF, Measure A, and Cemetery Funds. The additional services impact Palomar Street only and are eligible for TUMF funding. Staff requests an additional $45,060 from TUMF funding be appropriated to the CIP 028-2 Design budget since the additional services do not affect the Cemetery improvements, or the Gruwell Street improvements which are funded by Measure A.

ACCOUNT CODE:
CIP 028-2: Fund 503-912-0002-52115 = $45,060

ATTACHMENTS:
A - Second Amendment with Mark Thomas for CIP 028-2

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

Second Amendment to Professional Services Agreement for Palomar Widening Project CIP 28-2

This Second Amendment to Agreement for Design Professional Services ("Second Amendment"), which is dated as of _____, 2023, is hereby entered into by and between the CITY OF WILDOMAR, a California general law city ("City"), and MARK THOMAS CORPORATION, a California Corporation ("Design Professional"), as follows:

RECITALS

A. City and Design Professional entered into an agreement for Design Professional Services on April 14,2021 ("Agreement"). The Agreement provides that Design Professional will perform engineering design services.

B. A First Amendment was approved on April 7, 2022, for additional services in the amount of $36,865, increasing the contract amount $309,335.

C. Sections 2 and 4 of the Agreement provide the Scope of Services and Compensation for the performance of the services, respectively.

D. This Second Amendment amends Section 2 and 4 to provide that the services to be provided and compensation are modified as provided below.

OPERATIVE PROVSIONS

Now, therefore, in consideration of the promises made and recited herein, the parties do hereby enter into this Second Amendment which modifies and amends the Agreement as follows:

1. Exhibit "A", Scope of Services, is hereby modified to add the Scope of Services contained in the attached proposal dated February 23,2023.

2. Exhibit "B", Compensation, is hereby modified to amend Task 2 to provide additional survey services, amend Task 6.3 to provide additional legal descriptions and plat maps and add Task 7.6 to make design modifications to accommodate a 40MPH design speed. The total additional compensation is $45,060.

3. The second sentence in Section 4 is hereby amended as follows:

   The total compensation including reimbursement for actual expenses shall not exceed Three Hundred Fifty-Four Thousand Three Hundred Ninety-Five dollars ($354,395).

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GENERAL PROVISIONS

1. **Remainder Unchanged**. Except as specifically modified and amended in the First Amendment and this Second Amendment, the Agreement remains in full force and effect and binding upon the parties.

2. **Integration.** This Second Amendment consists of two pages and the attached proposal inclusive and constitutes the entire understanding of the parties.

3. **References**. All reference to the Agreement includes all its respective terms and provisions. All defined terms utilized in this Second Amendment have the same meaning as assigned to such terms in the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF WILDOMAR

_____
Daniel A York
City Manager

MARK THOMAS

_____
Darin Johnson, PE
Division Manager

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

ATTACHMENT A

MARK THOMAS PROPOSAL

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

MARK THOMAS

February 3, 2023

Warren Repke, P.E., Capital Projects Manager
City of Wildomar
23873 Clinton Keith Road, Suite 201
Wildomar, CA 92595

Wildomar Cemetery Perimeter Wall, Fencing and ADA Improvements and Palomar Street Widening – Additional Services No. 2

Dear Mr. Repke:

On behalf of Mark Thomas & Company, Inc. (Mark Thomas) , I would like to thank you for giving us the opportunity to submit this proposal for additional services. Based upon previous discussions with you and City staff, it is our understanding you are requesting Mark Thomas to provide additional topographic survey, right of way engineering and design services.

SCOPE OF SERVICES

SURVEY

Task 2.4 – Additional Topographic Survey

Additional topographic survey is necessary to accommodate portions of Palomar Street due to the change in design speed and new construction associated with a proposed tract development just north of the Cert Street / Palomar Street intersection. The original survey proposed with our initial proposal included design topographic survey approximately 500 feet north of the Gruwell Street / Palomar Street intersection. To accommodate design transitions for a 40-mph design speed north of Gruwell, topographic survey will be necessary to approximately 100 feet north of the Ione Lane / Palomar Street intersection. Mark Thomas will perform a design level topographic survey for this additional area using conventional survey and performed at 25-foot intervals along the street section between Gruwell Street and 100 feet north of Ione Lane. This will include visible improvements will be located within the street right of way, including utilities, manholes, valve covers, utility vaults and covers, signposts, signs, trees, utility poles, traffic signal poles, cross gutters, local depressions, catch basins, driveway openings, sidewalks, corner access ramps, fire hydrants, parkway drains, etc. Visible indications of surface utilities lying within said limits will be located, as will accurate lid/rim elevations for drainage structures present.

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

Assumptions

- N/A

Deliverables

- Additional Topographic Design Survey of Palomar Street within limits described above in AutoCAD and pdf formats

RIGHT OF WAY ENGINEERING

Task 6.3 – Additional Legal Descriptions / Plat Maps

Mark Thomas will prepare up to three (3) additional legal descriptions and plat map exhibits (APN's 376-060-012, 368-091-025/026, and 376-060-030) to support acquisition efforts on properties with permanent and temporary (EMWD owned parcel) interests necessary for the project only under the responsible charge of California Licensed Professional Land Surveyor. All easements and encumbrances included in Schedule B of the PTRs to be provided by the City that are mappable will be included on the plat map exhibits to the legal descriptions.

Assumptions

- The City's right of way acquisition consultant will provide all necessary PTRs, deed jackets for interests, and right of entry form.
- Mark Thomas will provide the Right of Way Requirements Map and 65% plans to support rights of entry, no additional exhibits will be provided.

Deliverables

- Legal Descriptions, Plat Map Exhibits signed by a California Land Surveyor – In PDF format (up to 3)

PS&E

Task 7.6 – New / Modifications to Improvement Plans

Using merge and taper transition standards per the California Manual of Uniform Traffic Control Devices (CA MUTCD), an approximate length of up to 1300 feet is necessary north of Gruwell Street using a design speed of 40 mph to merge the two northbound lanes into one and for tapers necessary to transition southbound traffic westerly to align with the project improvements. Additionally, the reverse curve just north of the Elm Street and Palomar Street intersection needs to be increased to meet Caltrans HDM requirements for horizontal curves for a 40-mph design speed. The length of the merging / taper transitions and changes to the reverse curve will result in new demolition, street improvement, signing / striping, and utility plan sheets, and modifications to existing driveway details along the United States Post Office frontage.

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Assumptions

- Mark Thomas will design ultimate (west side of Palomar Street only) and interim improvements between Cert Street and Gruwell Street for the length of the transition.
- Mark Thomas will include the design of a decomposed granite trail surface between Cert Street and Gruwell Street on the west side of Palomar Street.

Deliverables

- The following new improvement plan sheets:
    - Demolition Plan – 1 Sheet
    - Street Improvement Plan – 2 Sheets
    - Signing & Striping Plan – 1 Sheet
    - Utility Plan – 1 Sheet
- Modifications to the following improvement plans
    - Construction Details – Driveways Along USPS Frontage – 1 Sheet
- Updates to the Project Estimate for New Quantities

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FEE PROPOSAL

Mark Thomas proposes the following fee for the scope and deliverables outlined herein.

TASK DESCRIPTION	FEE
Survey	
Task 2.4 – Additional Topographic Survey	$8,380
Right of Way Engineering	
Task 6.3 – Additional Legal Descriptions / Plat Maps	$7,500
PS&E	
Task 7.6 – New / Modifications to Improvement Plans	$29,180
Additional Services No. 2 – Total	$45,060

For additional information regarding fees, hours, and classifications, refer to "Appendix A – Fee Schedule" included with this Additional Services No. 2 Request.

Refer to Appendix C – Project Schedule for an updated programmatic schedule to deliver final PS&E and studies for this project. Thank you again for this opportunity to submit this proposal and please do not hesitate to contact myself at (951) 870-3094 or via email directly at jcosper@Markthomas.com.

Thanks,

Sincerely,
MARK THOMAS
Josh Cosper, PE, PLS
Senior Project Manager

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APPENDIX A

FEE PROPOSAL

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

WILDOMAR CEMETERY PERIMETER WALL, FENCING AND ADA IMPROVEMENTS AND PALOMAR STREET WIDENING - ADDITIONAL SERVICES NO. 2

		Joshua Cosper Sr. Project Manager $255	Project Engineer $165	Design Engineer I $110	Sr. Survey Manager $260	Project Surveyor $170	Survey Technician $115	2 Person Field Crew $280	Project Coordinator $110	Total Hours	Total MT Cost	Subconsultant CL SURVEYING & MAPPING Non-DBE	TOTAL COST
2.0	**Survey**												
2.4	Additional Topographic Survey (Palomar Street)					2	12			14	$1,720	$6,660	$8,380
	Subtotal Phase 2	**0**	**0**	**0**	**0**	**2**	**12**	**0**	**0**	**14**	**$1,720**	**$6,660**	**$8,380**
6.0	**Right of Way Engineering**												
6.1	Additional Legal Descriptions & Plat Maps				2	14	40			56	$7,500	-	$7,500
	Subtotal Phase 6	**0**	**0**	**0**	**2**	**14**	**40**	**0**	**0**	**56**	**$7,500**	**$0**	**$7,500**
7.0	**PS&E**												
7.6	New / Modifications to Improvement Plans									0	$0	-	$0
7.6.1	New Demolition Plan (1 Sheet)	1	4	32						37	$4,435	-	$4,435
7.6.2	New Street Improvement Plan (2 Sheets)		28	48						76	$9,900	-	$9,900
7.6.3	New Signing/Striping Plan (1 Sheet)	1	4	32						37	$4,435	-	$4,435
7.6.4	New Utility Plan (1 Sheet)		4	24						28	$3,300	-	$3,300
7.6.5	Modifications to Construction Details (1 Sheet)		4	28						32	$3,740	-	$3,740
7.6.5	Updates to Project Estimate/Specifications	2	4	20						26	$3,370	-	$3,370
	Subtotal Phase 7	**4**	**48**	**184**	**0**	**0**	**0**	**0**	**0**	**236**	**$29,180**	**$0**	**$29,180**
TOTAL HOURS		**4**	**48**	**184**	**2**	**16**	**52**	**0**	**0**	**306**			
OTHER DIRECT COSTS											**$0**	**$0**	**$0**
TOTAL COST		**$1,020**	**$7,920**	**$20,240**	**$520**	**$2,720**	**$5,980**	**$0**	**$0**		**$38,400**	**$6,660**	**$45,060**

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

APPENDIX B

CL SURVEYING PROPOSAL

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

December 12, 2022

Josh Cosper
Mark Thomas
3400 Inland Empire Boulevard, Suite 101
Ontario, CA 91764

Via Email: jcosper@markthomas.com

RE: City of Wildomar
Wildomar Cemetery – Areas 1A & 2 Additional Survey

Dear Josh,

CL Surveying and Mapping appreciates the opportunity to present this enclosed proposal for the subject surveying services. We take pride in our exceptional level of professional services and the quality of our survey work. I know you will find our organization to be responsive to your needs and schedules.

The work will be performed as summarized in Exhibit "A" Scope of Work.

We look forward to the opportunity to work with your firm. We are a Certified MBE SBE DBE firm and are a signatory to the Operating Engineers, Local 12 Labor Agreement.

Thank you for your consideration of this proposal. If you have any questions or would like additional information, please do not hesitate to give me a call at (909) 484-4200.

Sincerely,

CL SURVEYING AND MAPPING, INC.

Lam Le, PLS
President

DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

EXHIBIT "A"
CITY OF WILDOMAR
WILDOMAR CEMETERY – AREAs 1A & 2 ADDITIONAL SURVEY

December 12, 2022

Task 1–Topography and Survey

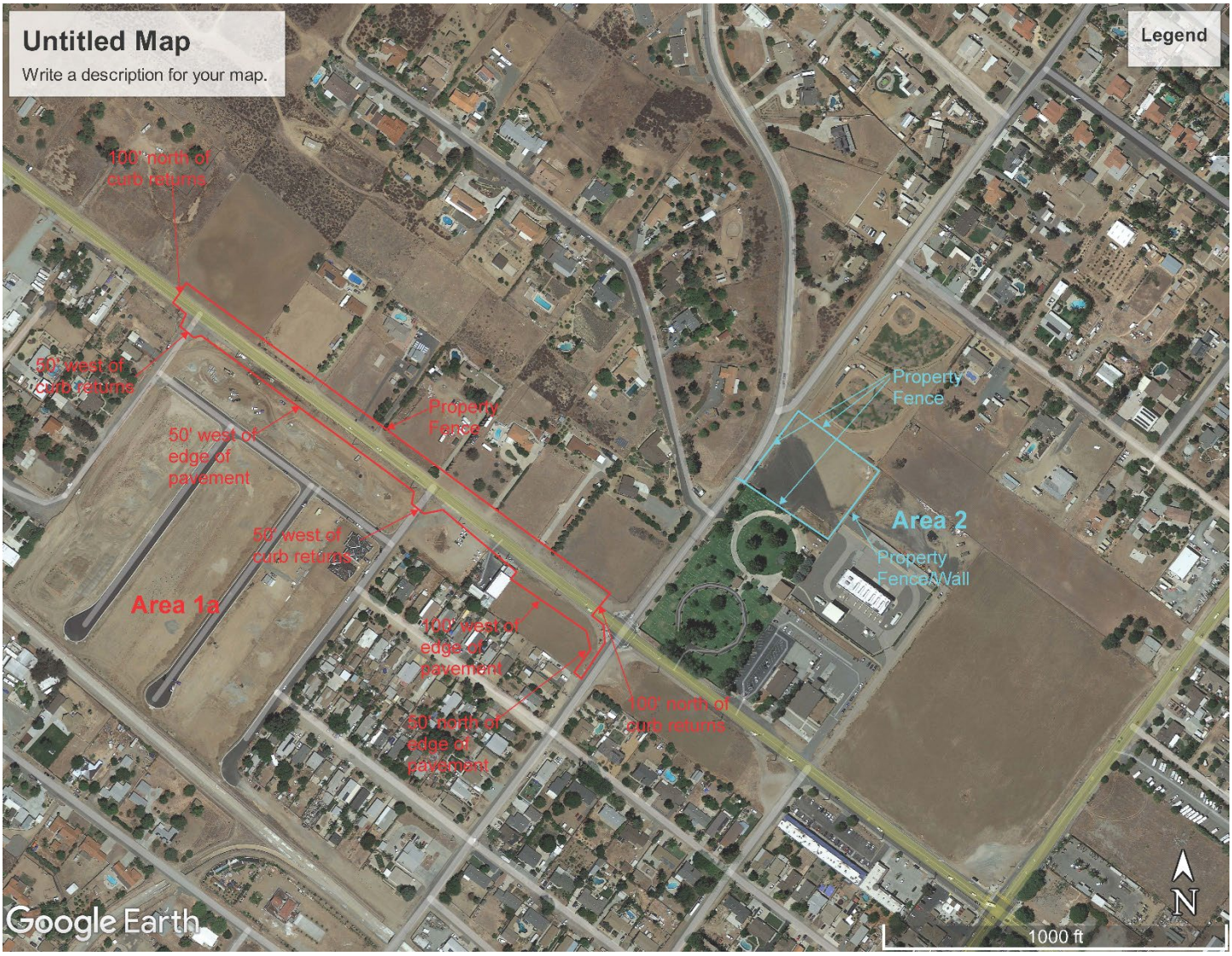
Perform additional field topographic survey to document existing site topography and planimetrics in Areas 1A & 2 as shown on Exhibit "B". Substantial visible improvements will be located within and beyond the street right of way, including utilities, manholes, valve covers, utility vaults and covers, signposts, signs, trees, utility poles, traffic signal poles, cross gutters, local depressions, catch basins, driveway openings, sidewalks, corner access ramps, fire hydrants, parkway drains, etc. Visible indications of surface utilities lying within the project limits will be located, as will accurate lid/rim elevations for drainage structures present. Street cross sections will be taken at 25-foot intervals.

Task 1 – Area 1A Total: $6,660.00
~~**Task 1 – Area 2 Total: $3,640.00**~~

Deliverables will include an AutoCAD drawing file along with the Ascii point file of the survey points collected in the field.

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EXHIBIT "B"



DocuSign Envelope ID: 2303C378-2CB8-4779-A14B-6BD8DF832C85

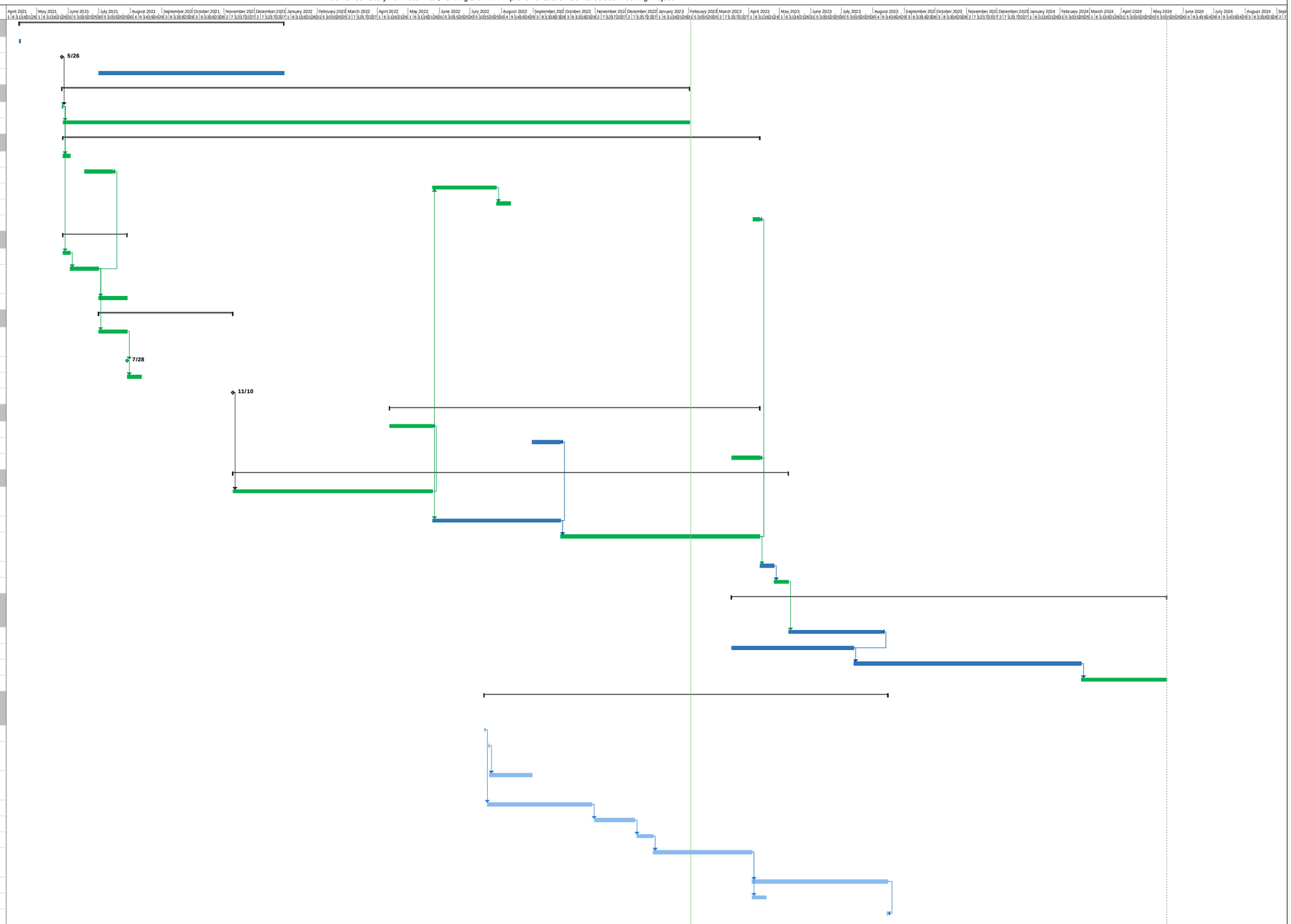
APPENDIX C

PROJECT SCHEDULE

City of Wildomar - CIP 67-1 and 28-2

Wildomar Cemetery Perimeter Wall, Fencing and ADA Improvements and Palomar Street Widening Project

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors
1		**Contract Administration**	**186 days**	**Wed 4/14/21**	**Wed 12/29/21**	
2		City Council Approval	1 day	Wed 4/14/21	Wed 4/14/21	
3		Issuance of NTP	0 days	Wed 5/26/21	Wed 5/26/21	
4		CEQA Document	130 days	Thu 7/1/21	Wed 12/29/21	
5		**Project Management**	**441 days**	**Wed 5/26/21**	**Wed 2/1/23**	
6		Kickoff Meeting	1 day	Wed 5/26/21	Wed 5/26/21	3
7		PDT Meetings	22 mons	Thu 5/27/21	Wed 2/1/23	6
8		**Utility Coordination**	**489 days**	**Thu 5/27/21**	**Tue 4/11/23**	
9		Introductory Letters	5 days	Thu 5/27/21	Wed 6/2/21	6
10		Research/Base Mapping	20 days	Thu 6/17/21	Wed 7/14/21	16FF+10 days
11		Conflict Mapping	45 days	Wed 5/25/22	Tue 7/26/22	28
12		Relocation Claim Letters	10 days	Wed 7/27/22	Tue 8/9/22	11
13		Notice to Owners to Reloca	5 days	Wed 4/5/23	Tue 4/11/23	30FF
14		**Survey**	**45 days**	**Thu 5/27/21**	**Wed 7/28/21**	
15		Establish Control	5 days	Thu 5/27/21	Wed 6/2/21	6
16		Topographic/Right of Way Base Maps	20 days	Thu 6/3/21	Wed 6/30/21	15
17		Corner Record	20 days	Thu 7/1/21	Wed 7/28/21	16
18		**Conceptual Design**	**94 days**	**Thu 7/1/21**	**Wed 11/10/21**	
19		Develop Inspiration Boards/Initial Concepts	20 days	Thu 7/1/21	Wed 7/28/21	16
20		City Staff Work Shop	0 days	Wed 7/28/21	Wed 7/28/21	19
21		Finalize Concepts	10 days	Thu 7/29/21	Wed 8/11/21	20
22		Council Presentation	0 days	Wed 11/10/21	Wed 11/10/21	
23		**WQMP**	**260 days**	**Wed 4/13/22**	**Tue 4/11/23**	
24		Draft WQMP	30 days	Wed 4/13/22	Tue 5/24/22	28FF
25		City Review	20 days	Wed 8/31/22	Tue 9/27/22	29FF
26		Final WQMP	20 days	Wed 3/15/23	Tue 4/11/23	30FF
27		**PSE&s**	**390 days**	**Wed 11/10/21**	**Tue 5/9/23**	
28		60% Improvement Plans, Estimate	140 days	Wed 11/10/21	Tue 5/24/22	22
29		City Review	90 days	Wed 5/25/22	Tue 9/27/22	28
30		90% Improvement Plans, Specifications, Estimate	140 days	Wed 9/28/22	Tue 4/11/23	29
31		City Review	10 days	Wed 4/12/23	Tue 4/25/23	30
32		Final Submittal	10 days	Wed 4/26/23	Tue 5/9/23	31
33		**Bid/Construction Support**	**306 days**	**Wed 3/15/23**	**Wed 5/15/24**	
34		Bidding/Procurement Phase	66 days	Wed 5/10/23	Wed 8/9/23	35FF,32
35		Award of Construction	86 days	Wed 3/15/23	Wed 7/12/23	
36		Construction	8 mons	Thu 7/13/23	Wed 2/21/24	35
37		Final Closeout	3 mons	Thu 2/22/24	Wed 5/15/24	36
38		**Property Acquisition & Permits**	**283 days**	**Fri 7/15/22**	**Tue 8/15/23**	
39		Notice of Decision to Appra	1 day	Fri 7/15/22	Fri 7/15/22	
40		RW Requirements Approval by the City	1 day	Tue 7/19/22	Tue 7/19/22	
41		Legal Descriptions and Plat Maps	30 days	Wed 7/20/22	Tue 8/30/22	40
42		Appraisals Completed	75 days	Mon 7/18/22	Fri 10/28/22	39
43		Just Compensation Approva	30 days	Mon 10/31/22	Fri 12/9/22	42
44		Issue Offers	12 days	Mon 12/12/22	Tue 12/27/22	43
45		Negotiations/Signed Agreements	69 days	Wed 12/28/22	Mon 4/3/23	44
46		Escrows Process	96 days	Tue 4/4/23	Tue 8/15/23	45
47		Possession of Property	10 days	Tue 4/4/23	Mon 4/17/23	45
48		Escrows Closed	1 day	Tue 8/15/23	Tue 8/15/23	46FF



Project: Wildomar Schedule
Date: Fri 2/3/23

Task · Milestone · Project Summary · Inactive Milestone · Manual Task · Manual Summary Rollup · Start-only · External Tasks · Deadline · Manual Progress
Split · Summary · Inactive Task · Inactive Summary · Duration-only · Manual Summary · Finish-only · External Milestone · Progress

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.8
Meeting Date: April 12, 2023

SUBJECT: Ordinance No. 228 - 2nd Reading (ZOA No. 2023-01):

SUBMITTED BY: Matthew Bassi

PREPARED BY: Matthew Bassi

ACTION:
The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 228
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND AMENDING CHAPTER 17.290 OF WILDOMAR MUNICIPAL CODE RELATED TO DENSITY BONUSES AND OTHER INCENTIVES

SUMMARY:
The City Council approved the first reading of Ordinance No. 228 at the March 8, 2023 City Council meeting for Zoning Ordinance Amendment No. 2023-01. At this time, it would be appropriate for the City Council to adopt Ordinance No. 228.

ATTACHMENTS:
Attach A - Ordinance No 228.docx

ATTACHMENT A

Ordinance No. 228

(for ZOA 2023-01)

ORDINANCE NO. 228

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND AMENDING CHAPTER 17.290 OF WILDOMAR MUNICIPAL CODE RELATED TO DENSITY BONUSES AND OTHER INCENTIVES

THE CITY COUNCIL OF THE CITY OF WILDOMAR ORDAINS AS FOLLOWS:

SECTION 1. Findings. The City Council finds as follows:

A. California Government Code section 65915 ("Density Bonus Law") requires local agencies to provide density bonuses, incentives and concessions to developers of qualifying affordable housing projects in order to promote the production of housing for very low, low and moderate income households and senior citizens, and requires local agencies to adopt an ordinance that specifies how compliance with the Density Bonus Law will be implemented.

B. The City Council adopted Ordinance No. 88 in 2014 adding Chapter 17.290 to the Municipal Code implementing the Density Bonus Law. There have been several amendments to the Density Bonus Law in the intervening years and Chapter 17.290 needs to be updated to be consistent with the current Density Bonus Law.

C. On February 1, 2023, the Planning Commission conducted a duly noticed public hearing to consider the proposed ordinance and voted to recommend to the City Council that they adopt the proposed zoning text change.

D. On March 8, 2023, the City Council conducted a duly noticed public hearing to consider the proposed ordinance.

E. The adoption of this Ordinance is exempt from review under the California Environmental Quality Act (CEQA) because the City is required to adhere to the requirements of the Density Bonus Law regardless of whether this Ordinance is adopted. The requirements of this Ordinance do not exceed or in any way deviate from the requirements of the Density Bonus Law. Development projects that seek to utilize the Density Bonus Law and this Ordinance will undergo environmental review if required by CEQA. As such, it can be seen with certainty that the adoption of this Ordinance will not have a potentially significant impact on the environment and is exempt from CEQA review pursuant to CEQA Guideline 15061(b)(3).

SECTION 2. Amendment of Chapter 17.290 to the Wildomar Municipal Code. Chapter 17.290 of the Wildomar Municipal Code is amended in its entirety to read as shown in Exhibit 1 hereto.

SECTION 3. **SEVERABILITY**

If any chapter, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each Chapter, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more Sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional."

SECTION 4. **EFFECTIVE DATE.**

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 5. **CITY CLERK ACTION**

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and posting procedure authorized under Government Code Chapter 39633(c).

APPROVED AND ADOPTED this 12th day of April, 2023

_____
Joseph Morabito
Mayor

APPROVED AS TO FORM:

_____
Thomas D. Jex
City Attorney

ATTEST:

_____
Janet Morales, CMC
City Clerk

EXHIBIT 1

Chapter 17.290 DENSITY BONUSES AND OTHER INCENTIVES

17.290.010 Definitions.

For purposes of this chapter, the following definitions apply:

"Affordable housing cost" has the definition set forth in California Health and Safety Code Section 50052.5.

"Affordable rent" has the definition set forth in California Health and Safety Code Section 50053.

"Approval authority" means the City Council, Planning Commission, or Director. The approval authority shall be the person or body that has the authority to approve the plot plan or other applications for the subject housing development under the Zoning Ordinance or Subdivision Ordinance.

"Child care facility" means a child daycare facility other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school age child care centers.

"Common interest development" has the definition set forth in California Civil Code Section 4100.

"Concession" or "incentive" means any of the following:

1. A reduction in site development standards or a modification of Zoning Ordinance requirements or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission, as provided in Part 2.5 (the State Building Code commencing with Health and Safety Code Section 18901) of Division 13 of the Health and Safety Code, including, but not limited to, a reduction in setback and square footage requirements, and in the ratio of vehicular parking spaces that would otherwise be required, that results in identifiable and actual cost reductions to provide for affordable housing costs or affordable rents.

2. Approval of mixed use zoning in conjunction with a housing project, if commercial, office, industrial or other land uses will reduce the cost of a housing development, and if the commercial, office, industrial or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.

3. Other regulatory incentives or concessions proposed by the applicant or the City that result in identifiable and actual cost reductions to provide for affordable housing costs or affordable rents.

This definition does not limit or require the provision of direct financial incentives for a housing development, including the provision of publicly owned land by the City or the waiver of fees or dedication requirements.

“Density bonus” means a density increase over the otherwise maximum allowable residential density as of the date of application by the applicant to the City.

“Development standard” means a site or construction condition, including but not limited to, a height limitation, a setback requirement, a floor area ratio, an onsite open-space requirement, a minimum lot area per unit requirement, or a parking ratio that applies to a residential development pursuant to any ordinance, General Plan element, specific plan, or other city condition, law, policy, resolution or regulation.

“Director” means the Planning Director or the Director’s designee.

“Housing development” means a development project for five or more residential units, including mixed use developments. “Housing development” also includes a subdivision or common interest development consisting of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling where the result of the rehabilitation would be a net increase in the number of residential units. For the purpose of calculating a density bonus, the residential units shall be on contiguous sites that are the subject of one development application, but do not have to be based upon individual subdivision maps or parcels. The density bonus is permitted in geographic areas of the housing development other than the areas where the units for the lower income households are located.

“Lower income households” has the definition set forth in California Health and Safety Code Section 50079.5.

“Major transit stop” has the same meaning as defined in Public Resources Code Section 21155(b).

“Maximum allowable residential density” or “base density” means the maximum number of units allowed under the Zoning Ordinance, Specific Plan, or land use element of the General Plan, or if a range of density is permitted, the maximum number of units allowed by the specific zoning range, specific plan, or land use element of the General Plan applicable to the project. If the density allowed under the zoning ordinance is inconsistent with the density allowed under the land use element of the general plan or specific plan, the greater shall prevail. Density shall be determined using dwelling units per acre. However, if the applicable zoning ordinance, specific plan, or land use element of the general plan does not provide a dwelling-units-per-acre standard for density, then the City shall calculate the number of units as provided for in Government Code Section 65915(o)(6).

“Moderate income households” has the definition for “persons or families of moderate income” set forth in California Health and Safety Code Section 50093(b).

“Multifamily dwelling” has the definition set forth in California Government Code Section 65863.4(d).

“Qualified nonprofit housing corporation” is a nonprofit housing corporation organized pursuant to Section 501(c)(3) of the Internal Revenue Code that has received a welfare exemption under Section 214.15 of the Revenue and Taxation Code for properties intended to be sold to low-income families who participate in a special no-interest loan program.

“Senior citizen housing development” has the definition set forth in California Civil Code Section 51.3.

“Shared housing building” means a residential or mixed-use structure, with five or more shared housing units and one or more common kitchens and dining areas designed for permanent residence of more than 30 days by its tenants. The kitchens and dining areas within the shared housing building shall be able to adequately accommodate all residents. If a local ordinance further restricts the attributes of a shared housing building beyond the requirements established in this section, the local definition shall apply to the extent that it does not conflict with the requirements of this section. A “shared housing building” may include other dwelling units that are not shared housing units, provided that those dwelling units do not occupy more than 25 percent of the floor area of the shared housing building. A shared housing building may include 100 percent shared housing units. When an applicant proposes to construct a housing development that conforms to the requirements of Section 17.290.020(C)(1) or (2) that is a shared housing building, the city shall not require any minimum unit size requirements or minimum bedroom requirements that are in conflict with this definition.

“Shared housing unit” means one or more habitable rooms, not within another dwelling unit, that includes a bathroom, sink, refrigerator, and microwave, is used for permanent residence, that meets the “minimum room area” specified in Section R304 of the California Residential Code (Part 2.5 of Title 24 of the California Code of Regulations) and complies with the definition of “guestroom” in Section R202 of the California Residential Code. If a local ordinance further restricts the attributes of a shared housing building beyond the requirements established in this section, the local definition shall apply to the extent that it does not conflict with the requirements of Government Code section 65915. For purposes of calculating a density bonus granted pursuant to this section for a shared housing building, “unit” means one shared housing unit and its pro rata share of associated common area facilities.

“Specific, adverse impact” has the definition set forth in California Government Code Section 65589.5(d)(2).

“Total units,” “total dwelling units,” or “total rental beds” does not include units added by a density bonus awarded pursuant to this section or any local law granting a greater density bonus.

“Very low income households” has the definition set forth in California Health & Safety Code Section 50105.

“Very low vehicle travel area” means an urbanized area, as designated by the United States Census Bureau, where the existing residential development generates vehicle miles traveled per capita that is below 85 percent of either regional vehicle miles traveled per capita, or city vehicle miles traveled per capita. For purposes of this paragraph, “area” may include a travel analysis zone, hexagon, or grid. For the purposes of determining “regional vehicle miles traveled per capita” pursuant to this paragraph, a “region” is the entirety of incorporated and unincorporated areas governed by a multicounty or single-county metropolitan planning organization, or the entirety of the incorporated and unincorporated areas of an individual county that is not part of a metropolitan planning organization. (Ord. 88 § 2, 2014)

17.290.020 General density bonus provisions.

A. Application. Any person that desires a density bonus must make an application on a form approved by the Director at the time of submitting an entitlement application for the housing development for which a density bonus is requested.

B. Incentives and Concessions. When an applicant seeks a density bonus for a housing development or for the donation of land for housing within the City, the City must provide the applicant incentives or concessions for the production of housing units and child care facilities as provided in this chapter.

C. Available Density Bonus Options. The approval authority will grant one density bonus, the amount of which will be as specified in Section 17.290.050, and incentives or concessions as described in Section 17.290.030, when an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus awarded pursuant to this chapter, that will contain at least one of the following:

1. 10% percent of the total units of a housing development, including a shared housing building development, for lower income households.
2. 5% of the total units of a housing development, including a shared housing building development, for very low income households.
3. A senior citizen housing development. For purposes of this subparagraph, “development” includes a shared housing building development.
4. 10% of the total dwelling units in a common interest development for moderate income households, provided that all units in the housing development are offered to the public for purchase.
5. 10% of the total units of a housing development for transitional foster youth, as defined in Section 66025.9 of the Education Code, disabled veterans, as defined in Section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.).
6. 20% of the total units for lower income students in a student housing development that meets the requirements of Government Code Section 65915(b)(1)(F).
7. 100% of all units in the development, including total units and density bonus units, but exclusive of a manger’s unit or units, are for lower income households, except that up to 20% of the units in the development, including total units and density bonus units, may be for moderate-income households. For purposes of this subparagraph, “development” includes a shared housing building development.

D. Applicant’s Election of Basis for Bonus. For purposes of calculating the amount of the density bonus pursuant to Section 17.290.050, the applicant who requests a density bonus pursuant to this section must elect whether the bonus will be awarded on the basis of subsection (C)(1), (2), (3), (4), (5), (6), or (7) of this section.

E. Continued Affordability.

1. An applicant must agree to the continued affordability of all low and very low income rental units that qualified the applicant for the award of the density bonus for 55 years or a longer period of time if required by any applicable construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.
   a. Rents for the lower income density bonus units in a housing development receiving a density bonus under subsections (C)(1), (2), (3), (4), (5) or (6) must be set at an affordable rent.

   b. Rents for all units in a housing development receiving a density bonus under subsection (C)(7) shall be as follows:

      i. The rent for at least 20 percent of the units in the development shall be set at an affordable rent.

      ii. The rent for the remaining units in the development shall be set at an amount consistent with the maximum rent levels for lower income households, as those rents and incomes are determined by the California Tax Credit Allocation Committee.

2. The City will require an equity-sharing agreement pursuant to Section 65915(c)(2), unless such an agreement would be in conflict with the requirements of another public funding source or law or may defer to the recapture provisions of the public funding source. The following apply to the equity sharing agreement:

   a. Upon resale, the seller of the unit may retain the value of any improvements, the down payment, and the seller's proportionate share of appreciation. The City will recapture any initial subsidy and its proportionate share of appreciation, if any, which amount must then be used within five years for any of the purposes that promote home ownership, as described in California Health and Safety Code Section 33334.2(e).

   b. The City's initial subsidy will be equal to the fair market value of the home at the time of initial sale, minus the initial sale price to the moderate income household, plus the amount of any down payment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale will be used as the initial market value.

   c. The City's proportionate share of appreciation will be equal to the ratio of the initial subsidy to the fair market value of the unit at the time of initial sale.

3. Notwithstanding paragraph E.2 above, for-sale units may be purchased by a qualified nonprofit housing corporation pursuant to a recorded contract that satisfies all of the requirements specified in paragraph (10) of subdivision (a) of Section 402.1 of the Revenue and Taxation Code and includes all of the requirements stated in Government Code section 65915(c)(2)(A)(ii).

F. Eligibility. An applicant shall be ineligible for a density bonus or any other incentives or concessions under this chapter if the housing development is proposed on any property that includes a parcel or parcels on which rental dwelling units are or, if the dwelling units have been vacated or demolished in the five-year period preceding the application, have been subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of lower or very low income; subject to any other form of rent or price control through a public entity's valid exercise of its police power; or occupied by lower or very low income households, unless the proposed housing development replaces those units, as "replace" is defined in Government Code Section 65915(c)(3)(B), and either of the following applies:

a. The proposed housing development, inclusive of the units replaced pursuant to this paragraph, contains affordable units at the percentages set forth in subsection (C) of this section.

b. Each unit in the development, exclusive of a manager's unit or units, is affordable to, and occupied by, either a lower or very low income household. (Ord. 88 § 2, 2014)

17.290.030 Incentives and concessions.

A. Proposal by Applicant. An applicant for a density bonus pursuant to Section 17.290.020 may submit a proposal for the specific incentives or concessions that the applicant requests pursuant to this chapter and may request a meeting with the Director.

B. Number of Incentives. Subject to subsection C of this section, the applicant will receive the following number of incentives or concessions:

1. One incentive or concession for housing developments that include at least 10% of the total units for lower income households, at least 5% for very low income households, or at least 10% for moderate income households in a common interest development.

2. Two incentives or concessions for housing developments that include at least 17% of the total units for lower income households, at least 10% for very low income households, or at least 20% for moderate income households in a common interest development.

3. Three incentives or concessions for housing developments that include at least 24% of the total units for lower income households, at least 15% for very low income households, or at least 30% for moderate income households in a common interest development.

4. Four incentives or concessions for housing developments that include 100% of the total units, not including manager's units, for lower income households, except that up to 20% of the units may be for moderate-income households. If the project is located within one-half mile of a major transit stop or is located in a very low vehicle travel area, the applicant shall also receive a height increase of up to three additional stories, or 33 feet.

C. Findings. The approval authority must grant the concessions or incentives requested by the applicant, unless it makes a written finding, based upon substantial evidence, that:

1. The concession or incentive does not result in identifiable and actual cost reductions to provide for affordable housing costs or for affordable rents as specified in Section 17.290.020(E);

2. The concession or incentive would have a specific, adverse impact upon public health and safety, or the physical environment, or on any real property listed in the California Register of Historical Resources, and there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low and moderate income households; or

3. The concession or improvement would be contrary to state or federal law. (Ord. 88 § 2, 2014)

17.290.040 Waiver or reduction of development standards.

A. Proposal by Applicant. An applicant may submit to the City a proposal for the waiver or reduction of development standards that the applicant believes will have the effect of physically precluding the construction of the proposed housing development at the densities or with the concessions or incentives permitted by this chapter and may request a meeting with the Director. A proposal for the waiver or reduction of development standards shall neither reduce nor increase the number of incentives or concessions that the applicant is entitled to under Section 17.290.030.

B. Findings. The approval authority must waive or reduce the development standard requested by the applicant, unless it makes a written finding, based upon substantial evidence, that:

1. The development standard does not physically preclude the construction of the proposed housing development at the densities or with the concessions or incentive permitted by this chapter;

2. The waiver or reduction would have a specific, adverse impact upon public health and safety, or the physical environment, or on any real property listed in the California Register of Historical Resources, and there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact; or

3. The waiver or reduction would be contrary to state or federal law. (Ord. 88 § 2, 2014)

17.290.050 Calculation of density bonus.

A. The amount of density bonus to which the applicant is entitled will vary according to the amount by which the percentage of affordable housing units exceeds the percentage established in Section 17.290.020(C). The applicant may elect to accept a lesser percentage of density bonus.

B. For housing developments meeting the criteria of Section 17.290.020(C)(1), the density bonus will be calculated as follows:

Percentage (%) of Low Income Units	Percentage (%) Density Bonus
10	20
11	21.5
12	23
13	24.5
14	26
15	27.5
16	29
17	30.5
18	32
19	33.5
20	35
21	38.75
22	42.5
23	46.25
24	50

C. For housing developments meeting the criteria of Section 17.290.020(C)(2), the density bonus will be calculated as follows:

Percentage (%) of Very Low Income Units	Percentage (%) Density Bonus
5	20
6	22.5
7	25
8	27.5
9	30
10	32.5
11	35
12	38.75
13	42.5
14	46.25
15	50

D. For housing developments meeting the criteria of Section 17.290.020(C)(3) the density bonus will be 20% of the number of senior housing units.

E. For housing developments meeting the criteria of Section 17.290.020(C)(5) the density bonus shall be 20% of the number of the type of units giving rise to a density bonus under that subsection.

F. For housing developments meeting the criteria of Section 17.290.020(C)(6) the density bonus shall be 35% of the student housing units.

G. For housing developments meeting the criteria of Section 17.290.020)C)(7) the following shall apply:

(i) Except as otherwise provided in clauses (ii) and (iii), the density bonus shall be 80% of the number of units for lower income households.

(ii) If the housing development is located within one-half mile of a major transit stop, the city shall not impose any maximum controls on density.

(iii) If the housing development is located in a very low vehicle travel area, the city shall not impose any maximum controls on density.

H. For housing developments meeting the criteria of Section 17.290.020(C)(4), the density bonus will be calculated as follows:

Percentage (%) of Moderate Income Units	**Percentage (%) Density Bonus**
10	5
11	6
12	7
13	8
14	9
15	10
16	11
17	12
18	13
19	14
20	15
21	16
22	17
23	18
24	19
25	20
26	21
27	22
28	23
29	24
30	25
31	26

32	27
33	28
34	29
35	30
36	31
37	32
38	33
39	34
40	35
41	38.75
42	42.5
43	46.25
44	50

I. All density calculations resulting in fractional units will be rounded up to the next whole number. (Ord. 88 § 2, 2014)

17.290.060 Additional density bonus through donation of land.

A. Criteria for Additional Density Bonus. An applicant for a housing development will be eligible for the additional density bonus described in this section if all of the following conditions are met:

1. The applicant donates and transfers land to the City no later than the date of approval of the final subdivision map or parcel map or residential development application.

2. The developable acreage and zoning classification of the land being transferred are sufficient to permit construction of units affordable to very low income households, in an amount not less than 10% of the total number of residential units in the applicant's proposed housing development.

3. The transferred land is at least one acre in size or of sufficient size to permit development of at least 40 units, has the appropriate general plan designation, is appropriately zoned for development as affordable housing at the density described in Government Code Section 65583.2(c)(3), and is or will be served by adequate public facilities and infrastructure.

   a. The land must have appropriate zoning and development standards to make the development of the affordable units feasible.

   b. No later than the date of approval of the final subdivision map, parcel map, or of the residential development, the transferred land must have all of the permits and approvals, other than building permits, necessary for the development of the very low income housing units on the transferred land, except that the local government may subject the proposed development to subsequent design review, to the extent authorized by

California Government Code Section 65583.2(i), if the design is not reviewed by the City prior to the time of transfer.

4. The transferred land and the affordable units will be subject to a deed restriction ensuring continued affordability of the units consistent with Section 17.290.020(E)(1) and (2), which restriction will be recorded on the property at the time of the transfer.
5. The land is transferred to the City or to a housing developer approved by the City. The City may require the applicant to identify and transfer the land to such housing developer.
6. The transferred land must be within the boundary of the proposed housing development or, if the City agrees, within one-quarter mile of the boundary of the proposed housing development.
7. A proposed source of funding for the very low income units shall be identified not later than the date of approval of the final subdivision map, parcel map, or residential development application.

B. Grant of Additional Density. When an applicant for a housing development approval donates land to the City that meets the criteria of subsection A of this section, the applicant will be entitled to an increase above the otherwise maximum allowable residential density under the applicable zoning and the land use designation of the General Plan for the entire development, as follows:

Percentage (%) of Very Low Income	**Percentage (%) Density Bonus**
10	15
11	16
12	17
13	18
14	19
15	20
16	21
17	22
18	23
19	24
20	25
21	26
22	27
23	28
24	29
25	30
26	31
27	32

28	33
29	34
30	35

C. Limitations. This increase provided for in this section is in addition to any increase in density mandated by Section 17.290.020(C), up to a maximum combined density increase of 35%, if an applicant seeks increases required pursuant to both this section and Section 17.290.020(C).

1. All density calculations resulting in fractional units will be rounded up to the next whole number.
2. Nothing in this section will be construed to enlarge or diminish the authority of the City to require a developer to donate land as a condition of development. (Ord. 88 § 2, 2014)

17.290.070 Additional density bonus or concession or incentive through provision of child care facility.

A. Grant of Additional Density or Concessions. When an applicant proposes to construct a housing development that conforms to the requirements of Section 17.290.020(C) and includes a child care facility that will be located on the premises of, as part of, or adjacent to, the housing development, the approval authority must grant one of the following:

1. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the child care facility; or
2. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the child care facility.

B. Conditions of Approval. The approval authority will require, as a condition of approving the housing development, that the following occur:

1. The child care facility must remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable pursuant to Section 17.290.020(E).
2. Of the children who attend the child care facility, the children of very low income households, lower income households, or moderate income households must equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low income households, lower income households, or moderate income households pursuant to Section 17.290.020(C).

C. Adequate Facilities Exception. Notwithstanding any requirement of this section, the Planning Commission or City Council is not required to provide a density bonus or concession for a child care facility if it finds, based upon substantial evidence, that the community has adequate child care facilities. (Ord. 88 § 2, 2014)

17.290.080 City's discretion in granting density bonus.

Nothing in this chapter will be construed to prohibit the approval authority from granting a density bonus greater than what is described in this chapter for a housing development that meets the requirements of this chapter, or from granting a proportionately lower density bonus than what is required by this chapter for housing developments that do not meet the requirements of this chapter. (Ord. 88 § 2, 2014)

17.290.090 Parking requirements.

A. Maximum Ratios. Upon the request of the applicant, the City will not require a vehicular parking ratio, inclusive of handicapped and guest parking, of a housing development meeting the criteria of Section 17.290.020(C) that exceeds the following ratios:

   1. Zero to one bedroom: one on-site parking space.
   2. Two to three bedrooms: one and a half on-site parking spaces.
   3. Four and more bedrooms: two and one-half parking spaces.

B. Special Situations.

   1. If a development includes at least 20% low-income units for housing developments meeting the criteria of Section 17.290.020(C)(1) or at least 11% very low income units for housing developments meeting the criteria of Section 17.290.020(C)(2) is located within one-half mile of a major transit stop, and there is unobstructed access to the major transit stop from the development, then, upon the request of the developer, the city shall not impose a vehicular parking ratio, inclusive of parking for persons with a disability and guests, that exceeds 0.5 spaces per unit.
   2. If a development consists solely of rental units, exclusive of a manager's unit or units, with an affordable housing cost to lower income families, then, upon the request of the developer, the city shall not impose vehicular parking standards if the development meets either of the following criteria:
      a. The development is located within one-half mile of a major transit stop and there is unobstructed access to the major transit stop from the development.
      b. The development is a for-rent housing development for individuals who are 62 years of age or older that complies with Sections 51.2 and 51.3 of the Civil Code and the development has either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.
   3. If a development meet the criteria of Section 17.290.020(C)(7), then, upon the request of the developer, the city shall not impose vehicular parking standards if the development meets any of the following criteria:
      a. The development is located within one-half mile of a major transit stop and there is unobstructed access to the major transit stop from the development.

b. The development is a for-rent housing development for individuals who are 62 55 years of age or older that complies with Sections 51.2 and 51.3 of the Civil Code and the development has either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.

c. The development is either a special needs housing development, as defined in Section 51312 of the Health and Safety Code, or a supportive housing development, as defined in Section 50675.14 of the Health and Safety Code. Development that is a special needs housing development shall have either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.

B. Provision of Parking. If the total number of parking spaces required for a housing development is other than a whole number, the number will be rounded up to the next whole number. For purposes of this section, a housing development may provide “on-site parking” through tandem parking or uncovered parking, but not through on-street parking.

C. Additional Incentives. This section applies to a development that meets the requirements of Section 17.290.020(C), but only at the request of the applicant. An applicant may request additional parking incentives or concessions beyond those provided in this section, subject to Section 17.290.030. A request pursuant to this section shall neither reduce nor increase the number of incentives or concessions to which the applicant is entitled pursuant to Section 17.290.030. (Ord. 88 § 2, 2014)

17.290.100 Interpretation.

The granting of a density bonus, concession or incentive pursuant to this chapter shall not be interpreted, in and of itself, to require a general plan amendment, local coastal plan amendment, zoning change, or other discretionary approval. (Ord. 88 § 2, 2014)

End

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.9
Meeting Date: April 12, 2023

SUBJECT: Ordinance No. 229 - 2nd Reading - ZOA No. 2023-02:

SUBMITTED BY: Matthew Bassi

PREPARED BY: Matthew Bassi

ACTION:
The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 229
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 17.320 (BOARDING HOUSES AND GROUP HOMES) TO TITLE 17 (ZONING) AND AMENDING SECTION 17.208.010 OF THE WILDOMAR MUNICIPAL CODE REGULATING BOARDING HOUSES AND GROUP HOMES, AND FINDING THIS ORDINANCE TO BE EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15061(B)(3)

SUMMARY:
The City Council approved the first reading of Ordinance No. 229 at the March 8, 2023 City Council meeting. At this time, it would be appropriate for the City Council to adopt Ordinance No. 229.

ATTACHMENTS:
Attach A - Ordinance No 229.docx

ATTACHMENT A

Ordinance No. 229

(for ZOA 2023-02)

ORDINANCE NO. 229

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 17.320 (BOARDING HOUSES AND GROUP HOMES) TO TITLE 17 (ZONING) AND AMENDING SECTION 17.208.010 OF THE WILDOMAR MUNICIPAL CODE REGULATING BOARDING HOUSES AND GROUP HOMES, AND FINDING THIS ORDINANCE TO BE EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15061(B)(3)

WHEREAS, the federal Fair Housing Act, as amended, (42 U.S.C. § 3601 et seq.), the California Community Care Facilities Act (Health & Safety Code § 1500 et. seq.), and the California Fair Housing and Employment Act (Government Code § 12900 et seq.,), together with published judicial decisions interpreting those laws (collectively the "Fair Housing Laws"), provide protections for individuals with disabilities, including the right to an equal opportunity to use and enjoy housing, and require the City to grant a reasonable accommodation in its zoning ordinances and policies where necessary to afford disabled persons such equal opportunity, but such laws do not preempt local zoning laws nor prohibit the City from adopting zoning ordinances to protect the public health, safety and welfare.; and

WHEREAS, the fundamental objective of the City's General Plan and residential zoning program, as provided in Chapter 17 of the City's Municipal Code, is to provide opportunities for safe and decent housing for all individuals of all income levels while preserving the quality and character of residential neighborhoods by protecting such neighborhoods from the undue intrusion from transitory and institutional residential uses, such as boarding houses, dormitories, hotels, and convalescent homes, and by preserving individual dwelling units for occupancy and use by single housekeeping units, including the traditional family; and

WHEREAS, unlicensed group homes can provide safe accommodations for disabled persons, but without regulatory oversight by the State of California the City must ensure that these facilities are being operated in a safe manner and do not unduly negatively impact the surrounding uses; and

WHEREAS, the American Planning Association's Policy Guide on Community Residences recommends that communities should avoid concentrating or clustering group homes for the disabled in any single block or any single neighborhood because doing so compromises the ability of such group homes to achieve normalization and community integration; and

WHEREAS, in a good faith effort to comply with the Fair Housing Laws and as a means of recognizing the right of individuals with disabilities to reasonable accommodation and equal access to housing, while maintaining the City's legitimate interest in local land use regulation, the City Council has determined adopting this

Ordinance best serves the public's interest and the general health, safety or welfare of the residents of the City; and

WHEREAS, by means of this Ordinance, the City desires to maintain zoning requirements preserving the quality and character of residential neighborhoods while providing zoning provisions in accordance with the Fair Housing Laws that benefit disabled persons by permitting disabled persons to live in group homes in residential districts in such a manner as to avoid clustering and overconcentration and to ensure that such uses are in compliance with City, state and federal laws and regulations.

NOW, THEREFORE, the City Council of the City of Wildomar ordains as follows:

SECTION 1. ADDITION OF CHAPTER 17.320.

A new Chapter 17.320 is hereby added to the Wildomar Municipal Code as shown in Exhibit 1 attached hereto.

SECTION 2. AMENDMENT OF SECTION 17.208.010.

Section 17.208.010 listing the uses permitted in any zone classification with a Public Use Permit is hereby amended to delete "Half-way house" from the list of uses.

SECTION 3. CEQA.

The City Council finds that the adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to the "common sense" exemption in CEQA Guideline 15061(b)(3). This ordinance does not have any potential for causing significant impacts on the environment in that it limits the use of existing residential structures for commercial boarding houses and group homes. The negative environmental impacts of such commercial uses are not significantly different than those that would be generated by using those structures for their intended residential uses. Therefore, it can be seen with certainty that there is no possibility that the adoption of this ordinance may have a significant effect on the environment.

SECTION 4. SEVERABILITY

If any chapter, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each Chapter, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more Sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional."

SECTION 5. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 6. **CITY CLERK ACTION**

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and posting procedure authorized under Government Code Chapter 39633(c).

INTRODUCED AND APPROVED FOR FIRST READING this 8th, day of March, 2023.

_____
Joseph Morabito
Mayor

APPROVED AS TO FORM:

_____
Thomas D. Jex
City Attorney

ATTEST:

_____
Janet Morales, CMC
City Clerk

EXHIBIT 1

Chapter 17.320 BOARDING HOUSES AND GROUP HOMES

17.320.010 Purpose.

This Chapter 17.320, as part of the city's overall zoning regulations and in the exercise of its police powers to protect the public health safety and welfare, seeks to preserve the quality and character of the community's single-family and multifamily neighborhoods by limiting, and where appropriate prohibiting, the operation of housing that is commercial or institutional in nature, such as boarding houses and other group homes, to zones within the city that are best suited to accommodate impacts and needs of those housing types. In adopting this Chapter 17.320, the city is mindful that the fair housing laws provide individuals with a disability the right to an equal opportunity to use and enjoy housing, and that the city may need to provide reasonable accommodation in the city's zoning ordinances and policies where necessary to afford disabled persons such equal opportunity. This Chapter 17.320 establishes regulations to avoid clustering and overconcentration of such uses subject to the city's reasonable accommodation provisions in Chapter 17.295. Finally, this Chapter 17.320 serves to protect all residents from the negative impacts of multiple parolees housed in individual dwellings.

17.320.020 Definitions.

For the purposes of this Chapter 17.320, the following definitions shall apply:

“Boarding house” means a residence or dwelling, other than a hotel, wherein a room or rooms, with or without individual or group cooking facilities, are rented, leased or subleased under two or more separate written or oral rental agreements, leases or subleases, whether or not the owner, agent or rental manager resides within the dwelling unit. Transitional housing and supportive housing, as defined in Health & Safety Code sections 50675.2(h) and 50675.14(b)(2), are not boarding houses for the purposes of this chapter.

“Disabled” or “individual with a disability” means an individual with a qualifying disability under federal and state fair housing laws. Generally, any person with any mental or physical impairment, disorder or condition, which substantially limits one or more major life activities, including physical, mental and social activities and working. “Disabled” or “individual with a disability” does not include impairments, disorders or conditions resulting from the current, illegal use of or addiction to a controlled substance, sexual behavior disorders, compulsive gambling, kleptomania, or pyromania.

“Fair housing laws” means the federal Fair Housing Act (42 U.S.C. § 3601 et seq.), the California Community Care Facilities Act (Health and Safety Code § 1500 et seq.), the California Fair Housing and Employment Act (Government Code § 12900 et seq.), and Civil Code § 54, together with published judicial decisions interpreting those laws.

“Group home” means any boarding house that provides temporary, interim, or permanent housing to individuals where every person residing in the dwelling is an individual with a disability, and the individuals are not living as a single housekeeping unit. State-licensed

residential care facilities, as defined in Section 17.300.020, are not group homes for the purposes of this chapter.

(1) “Large group home” means a group home in which seven (7) or more individuals reside.

(2) “Small group home” means a group home in which six (6) or fewer individuals reside.

“Operator” means any entity(ies) or person(s) who owns, manages, or operates a group home or boarding house.

“Parolee-probationer” means (i) any individual who has been convicted of a federal crime, sentenced to a United States prison, and received conditional or revocable release into the community under the supervision of a federal parole officer: (ii) any individual who has served a term of imprisonment in a state prison and who is serving a period of parole supervision or post release community supervision under the jurisdiction of the California Department of Corrections; (iii) any individual who has been convicted of a felony, sentenced to any correctional facility, including county correctional facilities, and is under the jurisdiction of any federal, state, or county parole or probation officer; or (iv) any person released to post release community supervision under the "Post release Community Supervision Act of 2011" (Penal Code § 3450 et seq.). For purposes of this paragraph "felony" means a felony as defined in any California or United States statute.

“Parolee-probationer home” means any boarding house, whether owned or operated by an individual or a for-profit or nonprofit entity, which houses two or more parolee-probationers not living as a single housekeeping unit, in exchange for monetary or nonmonetary consideration given and/or paid by the parolee-probationer and/or any public or private entity or person on behalf of the parolee-probationer.

“Single housekeeping unit” means an interactive group of persons jointly residing in a single dwelling unit exercising joint responsibility for and use of the dwelling's common areas, jointly sharing household expenses, jointly sharing household activities and responsibilities such as meals, chores, and household maintenance. The residents of a boarding house are not a single housekeeping unit. If a dwelling is leased or rented under a single written or oral lease or rental agreement, the makeup of the group of persons occupying the unit must be determined by the residents of the dwelling, not the landlord or property manager, to be a single housekeeping unit.

17.320.030 Applicability.

The provisions of this chapter shall apply to all boarding houses, parolee-probationer homes and group homes, and to all persons who own, manage, or operate them. This chapter does not apply to State-licensed residential care facilities, as defined in Section 17.300.020, or transitional or supportive housing, as defined in Health & Safety Code sections 50675.2(h) and 50675.14(b)(2).

17.320.040 Permitted locations.

(a) Boarding houses are permitted with a conditional use permit in the R-2 and R-3 zones.

(b) Large group homes are permitted with a conditional use permit in the R-2 and R-3 zones.

(c) Small group homes are permitted with a small group home permit in the R-R, R-A, R-1, R-2, R-3, R-4, R-5 and R-6 zones.

(d) Parolee-probationer homes are prohibited in or adjacent to the R-1, R-2, R-3, R-4, R-5 and R-6 zones. Subject to a conditional use permit, parolee-probationer homes are permitted in the R-R and R-A zones.

17.320.050 Reasonable accommodation.

Any individual with a disability, or their representative, or a developer or provider of housing for individuals with a disability may seek a reasonable accommodation from the provisions of this chapter under Chapter 17.295 of this code.

17.320.060 Application for a small group home permit.

(a) Any person or entity seeking to establish a small group home as allowed by section 17.320.040(c) shall first apply to the community development director, or designee for a small group home permit. The application for a small group home permit shall include the following information:

(1) Client profile (the subgroup of the population the facility is intended to serve such as single men, families, elderly, minor children, developmentally disabled, etc.);

(2) The maximum number of occupants and the facility's hours of operation;

(3) The term of client stay;

(4) The support services to be provided on-site and projected staffing levels;

(5) The names of all persons and entities with an ownership or leasehold interest in the property, or who will be an operator of the small group home;

(6) The group home ownership, permit and license history of the applicant and all persons and entities with an ownership or leasehold interest in the property, or who will be an operator of the small group home, including the name and addresses of similar group homes in the State of California owned or operated within the past five years;

(7) A certification under penalty of perjury that none of the identified group homes have been found by state or local authorities to be operating in violation of state or local law; and

(8) A copy of the proposed house rules required by section 17.320.090(j)(1).

(9) Information demonstrating that the premises are in compliance with, or will prior to occupancy be brought into compliance with, the standards set forth in section 17.320.090 of this chapter.

(10) The inspection and report of the fire marshal and building official showing that the premises to be used are suitable under applicable uniform building and related codes to safely house the number of persons identified for residency in the small group home. The building official shall determine the applicable use and occupancy classification for the premises for the purposes of the application of the uniform building and related codes.

(11) The use or home shall provide certification, if available, from a governmental agency or qualified nonprofit organization and such certification is a generally accepted practice or standard among the owners, operators, profession, or industry related to the use or home.

(b) The community development director, or designee shall grant the permit within 30 days after determining that the application for a small group home permit is complete. The director shall not deny an application for a small group home permit unless the director determines that the application is incomplete or, after reasonable investigation, the director determines that:

(1) The applicant has provided information that is materially false, misleading or inaccurate or has made material misstatements on the application; or

(2) The applicant, or any persons and entities with an ownership or leasehold interest in the property, or who will be an operator of the small group home have a pattern or practice of operating similar uses or group homes in or out of the city in violation of state or local law.

17.320.070 Application for a conditional use permit.

An application for a conditional use permit shall be filed and processed with the city as provided in chapter 17.200 of this code. In addition to the application requirements in section 17.200.020, the application shall also include the application requirements contained in section 17.320.060(a)(1) through (11).

17.320.080 Findings for conditional use permits.

In addition to the findings applicable to conditional use permits under section 17.200.050, the decision making body shall make the following supplemental findings before approving or conditionally approving a conditional use permit for a boarding house, group home, or parolee-probationer home required to obtain a conditional use permit under this chapter:

(a) The boarding house, group home or parolee-probationer home includes sufficient on-site parking and traffic and transportation impacts have been mitigated to a level of insignificance.

(b) The boarding house, group home or parolee-probationer home conforms to all applicable development standards.

(c) The property upon and structure(s) within which a boarding house, group home or parolee-probationer home will be located is physically suited to accommodate the use.

(d) The boarding house, group home or parolee-probationer home will be compatible with the character of the surrounding neighborhood, and the addition or continued

maintenance of the use will not contribute to changing the residential character of the neighborhood, such as creating an overconcentration of boarding houses, group homes or parolee-probationer homes in the vicinity of the proposed use. In making this finding or sustaining this finding, the decision making body shall consider as appropriate the following factors:

(1) The proximity of the boarding house, group home or parolee-probationer home to schools, parks, other similar and related uses, including small state-licensed residential care facilities, places where alcoholic beverages are sold or distributed to the public and any other uses which could be affected by, or affect the operation of, the use or the health, safety and welfare of the residents.

(2) The existence of substandard physical characteristics of the area in which the boarding house, group home or parolee-probationer home is to be located such as lot widths, setbacks, narrow streets, limited available parking, nonconforming housing types, physical or economic conditions of blight, and other substandard characteristics.

(3) Whether, in light of the factors applied in subsections (d)(1) and (d)(2) of this section, it would be appropriate to apply the American Planning Association standard of permitting one boarding house, group home or parolee-probationer home per block. For purposes of this paragraph, "block" means an area of land that is bounded on all sides by streets or by streets and a cul-de-sac or by any other form of termination of the street (i.e., dead-end not a cul-de-sac). In applying this factor, the decision making body shall take into consideration circumstances where, because of unusually long block or short block, application of the separation standard in section 17.320.090(i) would result in less than one use per block or more than two uses per block.

(e) The operation of buses, vans, and other similar passenger carrying vehicles, to transport residents to and from off-site activities does not generate vehicular traffic substantially greater than that normally generated by residential activities in the surrounding areas.

(f) Arrangement for the delivery of goods are made within the hours that are compatible with and will not adversely affect the peace and quiet of neighboring properties.

(g) Arrangement for commercial trash collection in excess of usual residential collection are made within hours that are compatible with and will not adversely affect the peace and quiet of neighboring properties.

(h) That none of the homes identified by the applicant in its application have been found by state or local authorities to be operating in substantial or persistent violation of state or local law.

(i) That none of the persons who will have an ownership or leasehold interest in, or will be operators of, a boarding house or parolee-probationer home, have been convicted of a felony or any crime involving moral turpitude.

17.320.090 Standards.

The following standards shall apply to boarding houses, group homes, and parolee-probationer homes requiring a conditional use permit or a small group home permit. Violation of any of these standards shall constitute grounds for revoking the permit:

(a) The property shall be used, maintained, occupied, and/or operated in conformity with an operation and management plan approved by the director and filed with the city. The plan shall ensure compliance with applicable state and local laws, ordinances, and regulations.

(b) The property shall be used, maintained, occupied and/or operated in such a manner as to not permit public nuisances, illegal parking, and violations of state and federal laws regarding disturbance of the peace, illegal drug activity, public drunkenness, public consumption of alcohol, harassment of passers-by, gambling, solicitation, public urination, theft, assault, battery, vandalism, littering, loitering, solicitation, and lewd conduct.

(c) The use shall not have any substantial adverse impacts on adjoining properties or land uses and shall be compatible with the character of the surrounding neighborhood.

(d) The property shall comply with all setback, landscaping and other development standards of the underlying zone.

(e) Both indoor and outdoor common areas shall be provided on site.

(f) No care, treatment or other services shall be provided on the property that would require licensure by the State of California.

(g) There shall be no more than two residents per bedroom (except that three minor children may share a single bedroom) unless the decision-making body approved a higher occupancy limit in issuing the permit. The decision-making body shall not approve a higher occupancy limit unless it finds, based on substantial evidence in the record, that such limit is appropriate given the characteristics of the dwelling, the availability of parking, and the measures taken to adequately protect the public health, safety, peace, comfort, and welfare (including, but not limited to, the reasonable sanitary needs of residents).

(h) The use shall maintain certification, if available, from a governmental agency or qualified nonprofit organization and such certification is a generally accepted practice or standard among the owners, operators, profession, or industry related to the use or home.

(i) Group homes shall not be located within 600 feet, measured from the property lines, of any other group home, state-licensed residential care facility, or parolee-probationer home. All other types of boarding houses, including, but not limited to, parolee-probationer homes, shall not be located within 1,000 feet, measured from the property lines, of any other boarding house, group home, state-licensed residential care facility, or parolee-probationer home. Parolee-probationer homes shall not be located within 1,000 feet, measured from the property lines, of any child day care center, public or private elementary or secondary school, park, public library, public swimming pool, a commercial establishment with an on-site children's playground, or any place where classes or group activities for children are regularly held.

(j) All group homes shall:

(1) Maintain and enforce house rules that, at a minimum, shall provide for the protection of occupant safety and require occupants to register weekly schedules with the onsite house manager; and

(2) Provide for an onsite house manager who shall be responsible for, at a minimum, enforcement of the house rules and supervision of occupant schedules.

17.320.100 Nonconforming uses.

Any boarding house or group home, other than a parolee-probationer home, operating as of the effective date of this chapter is not required to obtain a permit under this chapter, provided that a valid plot plan, public use permit, or such other permit as was required at the time the use was established, was obtained and such facility was in compliance with the applicable standards set forth in Title 15 (Buildings and Construction, and Title 17 (Zoning), of this code, at the time the permit was obtained.

17.320.110 Revocations and modifications of permits.

(a) A permit issued pursuant to this chapter may be revoked pursuant to the procedures in chapter 17.220 of this code.

(b) A permittee may request a modification to a small group home permit or conditional use permit issued under this chapter pursuant to the procedures in chapter 17.228 of this code.

17.320.120 Authority to inspect.

Any city official or authorized representative charged with enforcement responsibilities under this code, state law or other government authority may enter and inspect the premises or perform any duty imposed by the municipal code or by state law, provided the owner, managers, operators, or lawful occupant(s) has consented to the inspection. The refusal by an owner, manager, operator, or occupant to permit such entry and inspection may be considered in any proceeding to suspend or revoke the permit.

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.10
Meeting Date: April 12, 2023

SUBJECT: Ordinance No. 230 - Fireworks Code Amendment:

SUBMITTED BY: Thomas D Jex

PREPARED BY: Matthew Bassi

ACTION:
Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 230
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 9.24 OF WILDOMAR MUNICIPAL CODE [FIREWORKS] AND FIND THAT THE ORDINANCE IS EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378

SUMMARY:
The City Council approved the first reading of Ordinance No. 230 at the March 8, 2023 City Council meeting. At this time, it would be appropriate for the City Council to adopt Ordinance No. 230.

ATTACHMENTS:
Ordinance No. 230-Fireworks.docx

ORDINANCE NO. 230

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 9.24 OF WILDOMAR MUNICIPAL CODE [FIREWORKS] AND FIND THAT THE ORDINANCE IS EXEMPT FROM CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378

WHEREAS, the City Council of the City of Wildomar, pursuant to police powers delegated to it by the California Constitution has the authority to enact legislation that promotes the public health, safety and general welfare of its residents; and

WHEREAS, the continued use of dangerous or illegal fireworks within the City of Wildomar ("City") is an immediate threat to public health, safety and welfare due to lack of compliance with fireworks laws; and

WHEREAS, the City desires to make amendments to its municipal code to authorize, among other things, the issuance of administrative citations with increased fines for violations of this chapter in order to further deter unlawful fireworks related activities; and

WHEREAS, these administrative fines are imposed under the authority of Government Code Section 53069.4, Health and Safety Code Section 12557, and the City's police powers; and

THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR ORDAINS AS FOLLOWS:

SECTION 1. AMENDMENT OF CHAPTER 9.24 OF THE WILDOMAR MUNICIPAL CODE

Chapter 9.24 of the Wildomar Municipal Code is amended in its entirety to read as shown on Exhibit 1 hereto.

SECTION 2. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

Adoption of this ordinance is not a project within the meaning of section 15378 of the CEQA guidelines will cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and involves continuing administrative or maintenance activities (Section 15378(b)(2) of the State CEQA Guidelines).

SECTION 3. SEVERABILITY

If any chapter, sections, subsections, subdivisions, sentences, clauses, phrases, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would

have adopted this ordinance, and each chapter, sections, subsections, subdivisions, sentences, clauses, phrases, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 4. **EFFECTIVE DATE**

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 5. **CITY CLERK ACTION**

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and posting procedure authorized under Government Code Chapter 39633(c).

APPROVED AND ADOPTED this 12th day of April, 2023

Joseph Morabito
Mayor

APPROVED AS TO FORM:

Thomas D. Jex
City Attorney

ATTEST:

Janet Morales, CMC
City Clerk

EXHIBIT1

Chapter 9.24 FIREWORKS

9.24.010 Definitions.

Whenever, in this chapter, or in any resolution or standard adopted by the City Council pursuant to this chapter, the following terms are used, they shall have the meaning ascribed to them in this section, unless it is apparent from the context thereof that some other meaning is intended.

“Agricultural and wildlife fireworks” means fireworks designed and intended by the manufacturer to be used to prevent damage to crops or unwanted occupancy of areas by animals or birds through the employment of sound or light, or both.

“Chief of Police” means the Police Chief of the City of Wildomar or authorized representatives.

“Dangerous fireworks” has the same meaning ascribed to it under Section 12505 of the California Health and Safety Code and includes all of the following:

1. Any fireworks which contain any of the following:

    a. Arsenic sulfide, arsenates, or arsenites,

    b. Boron,

    c. Chlorates, except:

        i. In colored smoke mixture in which an equal or greater amount of sodium bicarbonate is included,

        ii. In caps and party poppers,

        iii. In those small items (such as ground spinners) wherein the total powder content does not exceed four grams of which not greater than 15% (or 600 milligrams) is potassium, sodium, or barium chlorate,

    d. Gallates or gallic acid,

    e. Magnesium (magnesium-aluminum alloys, called magnalium, are permitted),

    f. Mercury salts,

g. Phosphorus (red or white except that red phosphorus is permissible in caps and party poppers),

h. Picrates or picric acid,

i. Thiocyanates,

j. Titanium, except in particle size greater than 100-mesh,

k. Zirconium;

2. Firecrackers;

3. Skyrockets and rockets, including all devices which employ any combustible or explosive material and which rise in the air during discharge;

4. Roman candles, including all devices which discharge balls of fire into the air;

5. Chasers, including all devices which dart or travel about the surface of the ground during discharge;

6. Sparklers more than 10 inches in length or one-fourth of one inch in diameter;

7. All fireworks designed and intended by the manufacturer to create the element of surprise upon the user. These items include, but are not limited to, auto-foolers, cigarette loads, exploding golf balls, and trick matches;

8. Fireworks known as devil-on-the-walk, or any other firework which explodes through means of friction, unless otherwise classified by the State Fire Marshal pursuant to this chapter;

9. Torpedoes of all kinds which explode on impact;

10. Fireworks kits;

11. Such other fireworks examined and tested by the State Fire Marshal and determined by him or her, with the advice of the State Board of Fire Services, to possess characteristics of design or construction which make such fireworks unsafe for use by any person not specially qualified or trained in the use of fireworks.

“Exempt fireworks” has the same meaning ascribed to it under Section 12508 of the California Health and Safety Code and means any special item containing pyrotechnic compositions which the State Fire Marshall, with the advice of the

State Fire Advisory Board, has investigated and determined to be limited to industrial, commercial, agricultural use, or religious ceremonies when authorized by a permit granted by the authority having jurisdiction.

"Fire Chief" or "Chief" means the Fire Chief of the County of Riverside or authorized representatives.

"Fireworks" has the same meaning ascribed to it under Section 12511 of the California Health and Safety Code and means any device containing chemical elements and chemical compounds capable of burning independently of the oxygen of the atmosphere and producing audible, visual, mechanical, or thermal effects which are useful as pyrotechnic devices or for entertainment. The term "fireworks" includes, but is not limited to, devices designated by the manufacturer as fireworks, torpedoes, skyrockets, roman candles, model rockets, rockets, Daygo bombs, sparklers, chasers, fountains, smoke sparks, aerial bombs and fireworks kits.

"Fireworks kits" has the same meaning ascribed to it under Section 12512 of the California Health and Safety Code and means any assembly of materials or explosive substances, which is designed and intended by the seller to be assembled by the person receiving such material or explosive substance and when so assembled would come within the definition of "fireworks."

"Public display of fireworks" means an entertainment feature where the public or a private group is admitted or permitted to view the display or discharge of dangerous fireworks.

"Pyrotechnic operator" means any licensed pyrotechnic operator who, by examination, experience, and training, has demonstrated the required skill and ability in the use and discharge of fireworks as authorized by the license granted.

"Pyrotechnic special effects material" means a low explosive material, other than detonating cord, commonly used in motion picture, television, theatrical or group entertainment production for which a permit from the Chief is required for use or storage.

"Safe and sane fireworks" has the same meaning ascribed to it under Section 12529 of the California Health and Safety Code and means any fireworks which do not come within the definition of "dangerous fireworks" or "exempt fireworks."

9.24.020 Prohibition.

A. General. No person shall have in his or her possession, or keep, store, use, shoot, discharge, set off, ignite, explode, manufacture, sell, offer to sell, give or transport any fireworks, dangerous fireworks, or safe and sane fireworks, except for use as agricultural and wildlife fireworks or for use in a public display of fireworks pursuant to a permit obtained under the provisions of Sections 12640-12654 of the

California Health and Safety Code, Article 78 of the Riverside County Fire Code and this chapter.

B. No private property owner or person in control of private property shall allow a person to possess, keep, store, use, shoot, discharge, set off, ignite, explode, manufacture, sell, offer to sell, give or transport any fireworks, dangerous fireworks, or safe and sane fireworks on the property owned or controlled by such property owner, or on property under such person's control.

C. Manufacturing Prohibited. The manufacturing of fireworks, dangerous fireworks, or safe and sane fireworks is prohibited except under special permits as required by local and state regulations by the Fire Chief and the Chief of Police.

D. Pyrotechnic Special Effects Material. A permit is required to manufacture, compound, store or use pyrotechnic special effects material. Permit application shall be made to the Fire Chief and the Chief of Police. A permit shall be granted only to a State Fire Marshal licensed pyrotechnic operator.

9.24.030 Displays.

A. General. Permits are required to conduct a public display of fireworks. Permit application shall be made to the Fire Chief and the Chief of Police not less than 14 days prior to the scheduled date of the display. The permit application shall include a diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of buildings, highways and other lines of communication; the lines behind which the audience will be restrained; and the location of nearby trees, telegraph or telephone lines and other overhead obstructions. At the time of permit application, the Fire Chief shall be consulted regarding the requirements for standby fire apparatus.

B. Under Supervision of Pyrotechnic Operator. Public display of fireworks operations shall be under the direct supervision of a pyrotechnic operator. The pyrotechnic operator shall be responsible for all aspects of a display related to pyrotechnics.

C. Bond Required. The permittee shall furnish a bond or certificate of insurance in an amount deemed adequate by the Fire Chief and the Chief of Police for the payment of damages which could be caused either to a person or persons or to property by reason of the permitted display and arising from acts of the permittee, agents, employees or subcontractors.

9.24.040 Exception.

Nothing in this chapter shall be construed to prohibit the use of fireworks by railroads or other transportation agencies for signal purposes or illumination, or the sale or use of

blank cartridges for a show or theater, or for signal or ceremonial purposes in athletics or sports or for use by military organizations.

9.24.050 Seizure and disposal.

A. It shall be the duty of the Fire Chief and his or her authorized representatives, the Chief of Police and his or her authorized representatives, City Manager or designee and City Code Enforcement Officers to enforce the provisions of this chapter.

B. The Fire Chief and his or her authorized representatives, the Chief of Police and his or her authorized representatives, City Manager or designee and City Code Enforcement Officers shall have the authority to seize, take, and remove any fireworks, dangerous fireworks, and safe and sane fireworks. The Fire Chief and his or her authorized representative and the Chief of Police and his or her authorized representative may charge any person whose fireworks are seized pursuant to this section, a reasonable amount which is sufficient to cover the cost of transporting, storing, handling, and disposing of the seized fireworks.

C. Additional remedies and procedures for violations of this chapter and for recovery of costs related to enforcement are provided for in chapter 1.16.

9.24.060 Penalties.

A. Any person who violates any provision of this chapter is guilty of a misdemeanor, and upon conviction shall be punished by a fine not less than $500.00 nor more than $1,000.00, or by imprisonment not exceeding one year, or by both such fine and imprisonment.

B. Upon any second or subsequent conviction of the offense, the person shall be punished by the penalties of a fine of $1,000.00 and by imprisonment for one year.

C. Pursuant to chapter 1.16, any person in violation of any provision of this chapter is subject to the issuance of an administrative citation of $1,000.00 in addition to any other remedy available at law.

D. A person is guilty of a separate offense for each and every day or portion thereof during which he or she commits, continues, or permits a violation of this chapter.

E. Nothing in this chapter shall be intended to limit any of the penalties provided for under the California Health and Safety Code or Penal Code with regard to the sale, use, possession, delivery, and/or transportation of dangerous fireworks.

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.11
Meeting Date: April 12, 2023

SUBJECT: Services Agreement with Placeworks, Inc. for the preparation of CEQA Documents (IS/MND) for the 27-Acre Park (CIP 062)

SUBMITTED BY: Jason Farag

PREPARED BY: Jason Farag

ACTION:
Authorize the City Manager to execute a Services Agreement with Placeworks, Inc. for the preparation of CEQA Documents for the 27-Acre Park

SUMMARY:
Prior to beginning any construction on the 27-Acre Park, the City must prepare and approve a California Environmental Quality Act analysis. This is also a typical requirement to be eligible to apply for grant funding. The proposed agreement will allow the City's consultant to prepare the necessary CEQA documents.

BACKGROUND:
The 27-Acre Park (CIP 062) is a future City park, located at the northwest corner of Wildomar Trail and La Estrella Rd., surrounding Ronald Regan Elementary School. The park layout and amenities were developed as part of the Parks Master Plan. The total cost to construct the entire park is estimated to cost over $10 million. To make the development of the park more feasible, the City has phased the construction of the park into three phases.

- **Phase 1:** Includes the rough grading of the entire park, initial amenities such as parking, walking trails, minor landscaping, and a bike recreation area, and critical park infrastructure including drainage improvements and utilities.
- **Phase 2:** Includes the completion of most other amenities, additional parking lots, and landscaping.
- **Phase 3:** The final phase, includes structures such as a community center and amphitheater.

Staff has been working with the City's consultant, RRM Design Group, to complete the design of Phase 1 and the design has sufficiently progressed to allow the preparation of CEQA

documents.

DISCUSSION:
Before proceeding with any construction, the City must prepare and approve a California Environmental Quality Act (CEQA) analysis for the project. In addition, to be eligible to apply for and receive grant funds for the construction of the park, many grant programs require CEQA to be completed. Staff is planning to submit a grant application to the State of California Parks and Recreation Department's Land and Water Conservation Fund grant program for construction funding for the 27-Acre Park. This specific grant program requires that CEQA be complete within a certain time of submitting a funding application.

Staff requested a proposal from the City's on-call CEQA consultant, Placeworks, Inc., for the preparation of CEQA documents for the park. A copy of the proposal is included as Attachment A. The proposal assumes that the project will require an Initial Study/Mitigated Negative Declaration (IS/MND) under CEQA and includes all the required tasks necessary to complete the IS/MND. The proposal includes optional tasks that may be required based on certain conditions. In addition, Placeworks has committed to a schedule to complete the IS/MND within the timeframe required by the grant.

Staff has reviewed the proposal and recommends that the City Council authorize the City Manager to execute a Professional Services Agreement with Placeworks, Inc. for the preparation of CEQA documents for the 27-Acre Park, for a cost not to exceed $112,034.

FISCAL IMPACT:
The proposal is for a cost not to exceed $112,034. There is sufficient DIF Park Improvement funds included in the approved budget for the project (CIP 062) to complete this work, and no additional budget is needed at this time. There is no impact to the General Fund.

ACCOUNT CODE:
CIP 062: Fund 461 - DIF Park Improvements

ATTACHMENTS:
A - IS-MND Proposal
B - Services Agreement

March 2, 2023

Jason Farag, City Engineer
Matthew C. Bassi, Planning Director
City of Wildomar
Planning Department
23873 Clinton Keith Road
Wildomar, CA 92595

Via Email: jfarag@cityofwildomar.org; mbassi@cityofwildomar.org

Subject: Revised Proposal to Prepare an IS/MND for Ronald Reagan Park

Dear Mr. Farag and Mr. Bassi:

PlaceWorks appreciates the opportunity to submit this revised proposal to prepare the environmental documentation for the proposed Ronald Reagan Park Project. The purpose of the revision is to accelerate preparation of the IS/MND with the expectation of adoption by the City Council at their meeting of July 12, 2023, to complete the CEQA process in time for grant submittal. I've received commitment from all of the technical team, and made adjustments to add more personnel to some of the tasks in order to meet this timeline.

Project Understanding

The Ronald Reagan Park project site consists of two vacant parcels including Assessor's Parcel Numbers 376-350-017 and 376-350-009 for a total of 27-acres. The site is west of Porras Road, north of La Estrella Street and Ronald Reagan Elementary School, and east of Susan Drive. The project design consultant, RRM Design Group, has prepared a project design alternative for the park site. For purposes of the IS/MND, the City will select a preferred project alternative, which will serve as the "proposed project" for the purposes of the CEQA analysis. Although it is possible that the project may be refined or slightly modified, if substantial changes to the proposed project occur, a separate scope and fee will be submitted to the City.

CEQA Compliance

Because the proposed improvements would be constructed on undeveloped land, there are a number of technical analyses that must be completed in order to determine the project impacts. PlaceWorks will prepare the following technical studies for the site:

- Air quality impact analysis (air quality)
- Greenhouse gas analysis (greenhouse gas emissions)
- Traffic trip generation letter (transportation/traffic)

Technical studies for the following environmental impact areas will be prepared by our subconsultant ECORP and included in the IS/MND:

- Western Riverside County Multiple Species Habitat Conservation Plan consistency analysis and nesting season survey for burrowing owl (biological resources)
- Cultural resources assessment (cultural resources)
- Noise impact analysis (noise)

Proposed Approach

An initial study likely resulting in a mitigated negative declaration (IS/MND) will be prepared for the Ronald Regan Park Site. We will work closely with the City on the design elements and potential for environmental impacts, and anticipate the IS/MND to be completed within a 16-18 week time period.

Acknowledgment

This proposal shall remain valid for a period of 90 days from the time of submittal. We look forward to working with you to bring about the successful completion of this project. If you have any questions regarding the contents of this proposal, please feel free to contact me at 858.776.5574.

Thank you for the opportunity to propose on this project.

Respectfully submitted,

PLACEWORKS



Mark Teague, AICP
Principal (Project Manager)

Attachment A – Ronald Regan Park Site

TASK 1 PROJECT INITIATION

Task 1.1 Research and Investigation

To acquire relevant environmental data, PlaceWorks will obtain all project data and information to date from federal, state, and local agencies that may be affected by the project, including previous studies for the area and other available files, exhibits, maps, and reference documents. The PlaceWorks team will evaluate the necessary information with respect to the proposed project and identify any data gaps.

TASK 2 ENVIRONMENTAL DOCUMENTATION

Task 2.1 Administrative Draft Initial Study

PlaceWorks will prepare an Initial Study (IS) using the City's template that will include a discussion of the proposed project and detailed analysis of the following environmental areas:

- Aesthetics
- Agriculture and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Energy
- Geology and Soils
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Hydrology/Water Quality
- Land Use and Planning
- Mineral Resources
- Noise
- Population and Housing
- Public Services
- Recreation
- Transportation and Traffic
- Tribal Cultural Resources
- Utilities and Service Systems
- Wildfire

The IS will include detailed explanations of all CEQA checklist determinations and discussions of potential environmental impacts. The analysis shall be in accordance with Sections 15063, 15070, and 15072 of the CEQA Guidelines.

A discussion of the existing environmental baseline conditions will be provided for each issue area. The IS/MND will identify and evaluate: (1) potentially significant impacts; (2) potentially significant impacts unless mitigated; (3) less than significant impacts; and (4) issues resulting in no impacts. The IS will consider relevant direct, indirect, and cumulative impacts. Findings will be clearly substantiated for each checklist question to explain the basis for the environmental determination.

The analysis will be based on available literature, including but not limited to the City's General Plan and Municipal Code, previously completed environmental documents, consultation with local public service and utility providers, and the technical analyses listed under "CEQA Compliance," above. The Initial Study will be clearly written and will avoid the use of technical jargon so that the document is easily understood. If technical terms need to be introduced for accuracy, they will be clearly defined.

Task 2.1.a. Air Quality, Energy, and GHG Study

PlaceWorks will prepare a technical analysis to evaluate potential air quality, energy, and greenhouse gas (GHG) emissions impacts associated with the proposed project. The analysis will focus on the potential construction-related air quality and GHG emissions impacts associated with development of a park. The analysis will be based on the current methodology of the South Coast Air Quality Management District (South Coast AQMD) for projects within the South Coast Air Basin (SoCAB). Modeling will be conducted using the California Emissions Estimator Model (CalEEMod) and will be included as an appendix to the CEQA document.

Criteria Air Pollutants and GHG Emissions

Construction Phase. PlaceWorks will quantify the short-term criteria air pollutant emissions from construction of the proposed project. The construction-phase regional emissions inventory will be based on the construction schedule, including duration for each construction subphase, anticipated equipment for each subphase, and estimated demolition debris and earthwork volumes (if applicable), as provided by the City. Where information is unavailable, PlaceWorks will use CalEEMod defaults, as appropriate, and work with the City to develop the construction assumptions. Maximum daily project-related construction emissions will be compared to the South Coast AQMD regional significance thresholds for construction. Localized air pollution impacts from construction equipment exhaust and fugitive dust will be compared to South Coast AQMD's screening-level localized significance thresholds (LST) for their potential to elevate concentrations of air pollutants at the at the residential and commercial land uses surrounding the project site. Per South Coast AQMD guidance, it is assumed that based on the screening-level LST analysis, construction-related risk can be described qualitatively. However, a construction health risk assessment for is proposed as an optional task (see Task A, below). If necessary, PlaceWorks will identify mitigation measures to reduce potentially significant project-related construction impacts.

Operational Phase. The proposed project would generate criteria air pollutant and GHG emissions from project-related transportation sources (e.g., passenger vehicles), area sources (i.e., architectural coatings and consumer products), energy sources (i.e., natural gas consumption), water use and wastewater generation, and solid waste disposal. It is anticipated that these sources would primarily be associated with visitors of the park. PlaceWorks will estimate the increase in long-term emissions for the proposed project at buildout based on the land uses proposed and trip generation rates from the ITE Trip Generation Manual 11th Edition for a public park. Total GHG emissions from construction activities will be amortized into the overall GHG emissions inventory. Criteria air pollutant and GHG emissions will be compared to South Coast AQMD's significance thresholds.

Project Consistency with Plans Adopted to Reduce GHG Emissions. The GHG section will discuss the GHG reduction goals of Assembly Bill 32 (AB 32), Senate Bill 32 (SB 32), AB 1279, and Senate Bill 375 (SB 375). To achieve the GHG reduction targets of SB 32, the California Air Resources Board (CARB) adopted the 2017 Scoping Plan Update and recently released the Draft 2022 Scoping Plan update to address the state's 2045 carbon neutrality target. The Southern California Association of Governments has prepared a Regional Transportation Plan/Sustainable Communities Strategy (RTP/SC) to address the regions requirements to reduce passenger vehicle VMT and associated GHG emissions under SB 375. PlaceWorks will review project consistency with these statewide and regional GHG emissions reduction strategies.

Energy. PlaceWorks will quantify the energy (i.e., natural gas and electricity) demand associated with the project based on the CalEEMod outputs conducted for the air quality and GHG analysis. PlaceWorks will also provide an overview and review of the project's consistency with the California Renewables Portfolio Standard Program (RPS) and other energy-related policies adopted by the City.

Other Areas of Impact. The SoCAB is currently designated nonattainment under the National and/or California ambient air quality standards (AAQS) for ozone (O_3), fine inhalable particulate matter ($PM_{2.5}$), coarse inhalable particulate matter (PM_{10}), and lead (Los Angeles County only). The South Coast AQMD has adopted an Air Quality Management Plan (AQMP). The AQMP is prepared to ensure the SoCAB can attain the long-term National and California AAQS. PlaceWorks will provide a consistency evaluation of the project's regional emissions to South Coast AQMD's AQMP. Furthermore, the SoCAB has been designated in attainment for carbon monoxide (CO) under both the California and National AAQS. Therefore, the air quality analysis will include only a qualitative assessment of CO hotspots. Odor impacts will also be described qualitatively.

Deliverable(s):

- Air Quality, Energy and GHG Emissions chapters of the environmental document
- Modeling data as an appendix

OPTIONAL TASK A. CONSTRUCTION HEALTH RISK ASSESSMENT (HRA)

In 2015, the Office of Environmental Health Hazard Assessment (OEHHA) released updated guidance that recommended an HRA for construction projects that are longer than two months. As a result, comment letters on the need to prepare a construction HRA are common during the CEQA process. In addition, South Coast AQMD has initiated a Working Group to address cumulative health risk thresholds. The proposed project is within close to sensitive land uses such as residences and an assisted living facility. Given the potential for use of large off-road construction equipment during demolition/grading and the proximity of the off-site sensitive receptors, PlaceWorks is recommending preparation of a construction HRA to analyze the project's off-site community health risks from toxic air contaminant emissions. Construction-related diesel particulate matter emissions from off-road equipment and truck hauling impacts will be identified at the nearest sensitive receptors (e.g., off-site residences and onsite students) based on specific construction-related characteristics provided by the City (e.g., construction duration, equipment use, construction phasing). Construction emissions will be based on the regional construction emissions inventory. Dispersion modeling will be performed using a South Coast AQMD-accepted computer-based model (e.g., AERMOD). Short-term and long-term health risks to off-site and on-site sensitive receptors will be determined using the California Air Resources Board's Hotspots Analysis and Reporting Program. The construction HRA analysis will be incorporated into the environmental document and modeling datasheets will be included as an appendix to the environmental document. Mitigation measures to reduce the potentially significant impacts of the project, will be incorporated as needed, into the environmental document.

Task 2.1.b. Biological Resources Assessment and MSHCP Consistency Analysis

The project site is located within the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) planning area. Based on a brief review of the Western Riverside County Regional Conservation Authority (RCA) MSHCP Information Map, it appears that the project site is located within MSHCP-designated survey area for burrowing owl. To determine whether sensitive biological resources are present on the Project site, a reconnaissance-level survey and habitat assessment will be performed.

Prior to conducting the field survey, a literature search will be conducted using public data bases including California Department of Fish and Wildlife's (CDFW's) California Natural Diversity Data Base (CNDDB), California Native Plant Society's Electronic Inventory, range maps for special-status species, and other documentation pertinent to the region. The search will identify the approximate locations of known or expected sensitive biological resources and habitats located within or near the project site.

Following the literature review, ECORP will perform a field survey of the project site. Biological resources that are known to or potentially occur on the project site will be searched for during the survey. Habitats and

vegetation communities will be mapped. Representative photographs will be taken to document the site conditions at the time of the survey. A full list of plant and wildlife species will be recorded during the survey. If any sensitive biological resources are found within the Project site, its location will be recorded, and the resource will be discussed in the report.

The project site is located within the area covered by the Western Riverside County MSHCP and is subject the requirements of the plan. Therefore, at a minimum, habitat assessments for riparian/riverine, vernal pool, and fairy shrimp (MSHCP Section 6.1.2), narrow endemic plant species (MSHCP Section 6.1.3), burrowing owl (Section 6.3.2), and the urban/wildlands interface (MSHCP Section 6.1.4) would be required for compliance under the MSHCP. As a cost-saving measure, the biological reconnaissance survey and habitat assessments for the MSHCP resources, including burrowing owl, will be conducted concurrently. The burrowing owl habitat assessment will include a focused burrow survey. If burrowing owl habitat is present, an additional 500-foot buffer around the project site will also be walked, if permissible. Where access is not permissible during the survey, the area will be visually inspected using binoculars and/or spotting scopes. The biological reconnaissance survey, burrowing owl habitat assessment, and focused burrow survey will be conducted according to the protocols required by the MSHCP.

A Biological Letter Report will be prepared to document the methods and results of the literature search and biological reconnaissance survey. As a part of the report, ECORP will prepare an MSHCP Consistency Analysis. This section will provide an analysis of the Project within the context of the MSHCP, pursuant to the specific criteria identified in the MSHCP. Results of the burrowing owl habitat assessment will be incorporated into the MSHCP consistency analysis and will include location of all potential burrowing owl habitat in the project site and (if applicable) within the 500-foot buffer, including burrowing owl observation(s) and burrow locations. If necessary, recommendations for further work, including focused surveys for sensitive species or an aquatic resources delineation, will be discussed in the report. The report will also describe any corridors or linkages proposed for the project site under the MSHCP and any areas on site that trigger the implementation of the protection of species associated with Riparian/Riverine Areas or Vernal Pool habitats as described in Section 6 of the MSHCP. ECORP will submit one electronic copy of the draft Biological Letter Report to the Client. After receiving one round of complete comments, a final version of the Biological Letter Report will be submitted electronically.

If burrowing owls or potential burrows are not identified on the project site, then additional focused surveys for these resources will not be necessary. If habitat for these resources is found on site, then focused surveys would need to be conducted according to the protocols and guidance provided by the MSHCP (see Task B).

This task does not include focused (protocol-level) surveys for special-status species (with the exception of burrowing owl), an aquatic resources delineation, preparation of permit applications, or coordination or consultation with the regulatory agencies. If those services are determined to be necessary, the scope of work and cost estimate for those services will be submitted under a separate cover.

OPTIONAL TASK B: Focused Burrowing Owl Surveys

If burrowing owl habitat is found to be present on site (including the presence of suitably sized burrows), then focused burrowing owl surveys will need to be conducted in accordance with Section 6.3.2 of the MSHCP and the MSHCP burrowing owl survey guidelines (County of Riverside 2006). This task will only be performed if authorized by the City and if burrowing owl habitat is present on the project site.

The focused surveys will be conducted according to the guidelines provided in the MSHCP. The protocol requires that a focused burrow survey and three focused burrowing owl surveys be conducted between March 1 and August 31. If this task is authorized to be conducted in the same breeding season as the biological reconnaissance survey and focused burrow survey described in Task 2.1.b above, then only three

additional focused burrowing owl surveys would need to be completed to fulfill the MSHCP burrowing owl survey requirements.

However, if the biological reconnaissance survey and focused burrow survey is conducted too late in the breeding season to perform the focused surveys, or if the initial survey is performed outside of the breeding season, then four (4) additional burrowing owl surveys would need to be performed. For costing purposes, it is assumed that four (4) focused burrowing owl surveys will be necessary under this task.

Each of the four focused burrowing owl surveys will consist of initially conducting a visual survey of all suitable habitat with special focus on any previously mapped burrows, owl sign and owls, including perch locations, in order to ascertain owl presence. Following the visual survey, the survey for owls and owl sign will then be performed within suitable habitat over the entire project site and the adjacent 150 meters, where accessible. These "pedestrian surveys" will be conducted by walking transects spaced approximately 10 to 30 meters apart in order to achieve 100-percent visual coverage of the ground surface. During the pedestrian surveys, the biologist will record all burrowing owl observations, occupied burrows, and burrows with owl sign (whitewash, pellets, feathers, and bones of prey items) that were not previously identified during the focused burrow survey. If live burrowing owls are present, then the biologist will also note the number of individual owls, owl pairs, juveniles, and any behavior, such as courtship and mating. The surveys will be conducted in the morning one hour before sunrise to two hours after sunrise and/or in the early evening two hours before sunset to one hour after sunset during favorable weather conditions (e.g., wind less than 20 miles per hour, temperature less than 90 degrees Fahrenheit). All location data will be described on field data sheets and recorded using a GPS.

The results of the focused surveys will be included in a survey results report. The report will describe the survey methodology, survey conditions, and results, including the locations of any burrowing owl observations, occupied burrowing owl burrows, and potential burrows. The report will also include maps depicting the Project site, suitable burrowing owl habitat, and the locations of any burrowing owl observations or burrows. Discussion of the survey results in the report will be in accordance with the MSHCP consistency analysis requirements for burrowing owl surveys. A draft version of the report will be submitted electronically for review. After receiving one round of compiled comments, a final version will be prepared and submitted electronically.

Task 2.1.c. Cultural Resources Inventory

ECORP will conduct a cultural resources inventory for the Ronald Reagan Park Project, which consists of approximately 27 acres of land behind Ronald Reagan Elementary School in Wildomar, Riverside County. The cultural resources inventory will be conducted by or under the direct supervision of a Registered Professional Archaeologist who meets the Secretary of the Interior's Professional Qualifications Standards for prehistoric and historical archaeology. This study will be conducted pursuant to compliance with the California Environmental Quality Act (CEQA) and Section 106 of the National Historic Preservation Act (NHPA) and its implementing regulations in 36 CFR 800.

ECORP will conduct a records search and literature review with the California Historical Resources Information System's (CHRIS) Eastern Information Center (EIC). **IMPORTANT: Obtaining information from EIC is taking far longer than pre-covid and could affect the results of the studies. We will work diligently to get the information but we cannot control the timing of response from the EIC. We are cautiously optimistic that Wildomar's excellent relationship with the Tribes, the nature of the project, and the City's standard mitigation measures, can bridge any potential delay in the EIC information. This is something we'll bring up with the Tribes at the time of consultation.** The CHRIS records search will identify the locations and extent of previous surveys conducted within 0.5-mile of the Project area and will determine if there are

any known cultural resources (i.e., pre-contact [prehistoric] or historic archaeological sites or historic-period features) located within or near the Project area. ECORP will request a search of the Sacred Lands File from the California Native American Heritage Commission (NAHC). The Sacred Lands Files search will identify any known sensitive or sacred Native American resources located within or near the Project area that have been previously reported to the NAHC.

Where ground conditions can accommodate, ECORP will complete an intensive field survey using pedestrian transect intervals spaced 15 meters apart. The Project area will be examined for evidence of cultural resources, including pre-contact and historic-period (i.e., over 50 years of age) archaeological deposits and built environment features.

A summary of all findings will be provided in an inventory report, following OHP's recommended content and format. The report will provide the historic context, regulatory context, as well as the methods, field results, and recommendations.

Task 2.1.d. Noise Study

The evaluation of noise impacts associated with the Project will be completed by staff members who are noise experts. The applicable noise standards for the Project Area will be reviewed and discussed as these standards will be the basis for the Project impact determination and whether mitigation is necessary. In order to establish the existing ambient noise levels currently experienced at the Project Site, and thus noise/land use compatibility, ECORP will first conduct a long-term (24-hours) baseline noise measurement at the site in order to obtain a general representation of the existing ambient noise currently experienced in the area. The results will be reported in the Community Noise Equivalent Level (CNEL) noise metric. CNEL is a 24-hour average measurement of sound with a five decibel "weighting" during the hours of 7:00 p.m. to 10:00 p.m. and a 10 decibel "weighting" added to noise during the hours of 10:00 p.m. to 7:00 a.m. to account for noise sensitivity in the evening and nighttime, respectively.

Construction would occur during implementation of the Proposed Project. Noise levels from construction sources will be analyzed using the Federal Highway Administration Roadway Construction Noise Model and based on the anticipated equipment to be used. To evaluate the potential health-related effects (physical damage to the ear) from construction noise, construction noise will be evaluated in terms of hourly equivalent continuous noise levels (Leq) and the frequency of occurrence at the nearby noise-sensitive land uses (i.e., Ronald Reagan Elementary school to the south and the residences to the east). In addition to construction noise, an analysis of vibration impacts will be prepared based on the Caltrans vibration analysis guidance.

The evaluation of the Project's contribution to noise increases over existing conditions will be addressed. The predominate source of onsite noise would include standard recreational park activities such as sporting events and children playing. The analysis of onsite noise will rely on the SoundPLAN 3D noise model, which will be used to calculate the propagation/spread of onsite Project noise levels from onsite Project operations. The SoundPLAN 3D noise model predicts noise levels based on the location, noise level, and frequency spectra of the noise sources as well as the geometry and reflective properties of the local terrain, buildings and barriers. A noise contour graphic will be prepared to depict the noise levels at the surrounding receptors. The modeling results and noise contour graphics will be discussed and summarized in the analysis.

Another major source of noise associated with the Project would be offsite automobile traffic. Potential noise impacts from vehicular traffic will be assessed using the U.S. Federal Highway Traffic Noise Prediction

Model (FHWA-RD-77-108). The 24-hour weighted Community Noise Equivalent Levels (CNEL) will be presented in a tabular format.

Task 2.2 Public Review Draft IS/MND

PlaceWorks will revise the screencheck draft IS/MND and prepare the Public Review Draft IS/MND and will submit a "proof" draft to the City for approval prior to release for the 30-day public review period. This task includes preparation of the Notice of Availability (NOA) for Public Review. PlaceWorks will prepare and submit the NOC to the State Clearinghouse and the NOA to the City for proper noticing and distribution. In addition, PlaceWorks will draft an agency Letter, similar in text to the NOA, and mail it out along with a weblink to the IS/MND and its appendices, to the agencies provided by the City.

Task 2.3 Responses to Public Comments/Final IS/MND

Upon completion of the public review period, PlaceWorks will provide written responses to written comments received on the Draft IS/MND during the public review period. Following City review of the Responses to Comments, PlaceWorks will make final revisions based on one round of City comments. This task assumes a total of 32 hours to respond to the comments on the Draft IS/MND. The estimate of the level of effort in responding to comments is based on a low level of public controversy.

PlaceWorks will respond to one round of comments from the City and will revise the responses prepared as needed. PlaceWorks will make final revisions to the response to comments and IS/MND, as appropriate. PlaceWorks will prepare a "proof" Final IS/MND for approval by the City. The Final IS/MND will include the responses to comments, any text changes to the IS/MND shown in strikeout/underline format, and the Mitigation Monitoring and Reporting Program (see Task 2.4).

Task 2.4 Mitigation Monitoring and Reporting Program

A Mitigation Monitoring and Reporting Program (MMRP) will be developed by PlaceWorks for all mitigation measures identified as a result of significant project impacts. The MMRP will include a framework to implement the monitoring program including monitoring qualifications, specific monitoring activities, timing of monitoring activities, and a reporting system. The MMRP will be prepared for inclusion in the staff report as required by the City.

Task 2.5 Notice of Determination

PlaceWorks will prepare a Notice of Determination (NOD) for the project, based on the findings of the Initial Study/Mitigated Negative Declaration. PlaceWorks assumes the City will file the NOD with the County Clerk within 5 days of project approval and adoption of the MND.

TASK 3 AB 52 CONSULTATION

PlaceWorks will assist the City in the consultation for AB 52. The results of the consultation will be reported in the IS/MND. While a number of tribes will be contacted as a result of compliance with AB 52, the City usually consults with the Pechanga and Soboba tribes. This scope assumes the consultation process and standard mitigation measures will be similar to other development projects in the City.

TASK 4 MEETINGS AND HEARINGS

Project meetings and hearings include, but are not limited to:

- Meeting with City staff to review comments
- Meeting with City staff to respond to comments on Final IS/MND
- Planning Commission hearing
- City Council hearing

Additional meeting attendance by PlaceWorks or other team members will be billed on a time-and-materials basis in accordance with the hourly rates for the personnel involved.

TASK 5 PROJECT MANAGEMENT AND COORDINATION

PlaceWorks' project manager will coordinate closely with the City, public agencies, and the project team to ensure that the CEQA documents are legally defensible, accurate, and useful tools for decision makers when considering the approval of the project. The project manager will be the key contact for the City and will be responsible for (1) task scheduling and assignment, management of resources, monitoring of costs, and schedule adherence; (2) consultation and coordination with local, state, and federal agencies relative to the environmental document and the environmental review process; (3) coordination and communications with the project team to ensure that City policies, procedures, and any applicable codes are complied with and, where applicable, are incorporated into the environmental documents; (4) ensuring that the environmental review process satisfies the statutes and guidelines of CEQA and the City's CEQA procedures; and (5) representing the consultant team in public meetings and project progress meetings if requested by the City.

If the schedule is extended beyond the anticipated time frame for reasons beyond the control of PlaceWorks, additional time for ongoing project management would be incurred, and an adjustment to our cost estimate may be required.

Proposed Schedule

Table 1, *Proposed Schedule,* provides a breakdown of the CEQA schedule. Note that the timeline does not include time for City review and revision.

Table 1. Proposed CEQA Schedule

TASK	APPROX. DURATION WEEKS
Task 1 – Project Initiation	1[1]
Task 2 – Environmental Documentation	
Task 2.1 Administrative Draft	5/6
Task 2.2 Public Review Draft and 30-day Review	6
Task 2.3 Responses to Comments	4
Task 2.4 MMRP	1[a]
Task 3 – AB 52 Consultation	Ongoing
Task 4 – Meetings and Hearings	Ongoing
Task 5 – Project Management and Coordination	Ongoing

Table 1. Proposed CEQA Schedule

TASK	APPROX. DURATION WEEKS
Approximate Total Time from Authorized Start Date – Target Adoption July 12, 2023	**16-18**[2]

[1] Concurrent with other tasks and does not affect schedule.

[2] Does not include review time by City.

Cost Estimate

The proposed fee assumes the preparation of one Initial Study to support either a Negative Declaration or Mitigated Negative Declaration for the project. PlaceWorks projects a cost not to exceed **$94,236** without optional tasks (see Table 2, *Proposed Fee*). However, we are willing to refine our scope of work and associated cost estimates to best meet the City's needs.

Table 2. Proposed Fee Ronald Reagan Park Project

TASK	Cost
Project Kickoff Meeting and Data Review	$3,142
Administrative Draft Initial Study	$24,582
Air Quality/GHG	$8,986
Biological Resources	$14,031
Cultural Resources	$10,214
Noise Impact Study	$7,645
Public Draft IS/MND	$14,300
Meetings & Coordination	$10,037
Task B. Subtotal	**$92,937**
Optional Tasks	Cost
Optional Burrowing Our Survey	$10,852
Optional Health Risk Assessment	$6,946
Reimbursables	Cost
Initial Study (5 hard copies)	$500
Misc. Printing, Postage, and Deliveries*	$499
Mileage	$300
Subtotal: Reimbursables	$1,299
Subtotal: Labor Without Optional Tasks	**$94,236**
Subtotal: Labor With Optional Tasks	$112,034

Note: Cost estimate assumes City will pay filing fees.

*Printing, postage and delivery costs are estimates and will be charged at actual cost.

Subconsultant cost billed at cost plus 10 percent

AGREEMENT FOR SERVICES

By and Between

THE CITY OF WILDOMAR,

a municipal corporation

and

PLACEWORKS, Inc.

// 2021
RIV #4814-7282-0706 v1

AGREEMENT FOR SERVICES
BETWEEN
THE CITY OF WILDOMAR, CALIFORNIA
AND
PLACEWORKS, INC.

This Agreement for Services ("Agreement") is entered into as of this 12th day of April, 2023 by and between the City of Wildomar, a municipal corporation ("City") and Placeworks, Inc., a California corporation ("Service Provider"). City and Service Provider are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

RECITALS

A. City has sought, by request for proposals the performance of the services defined and described particularly in Section 2 of this Agreement.

B. Service Provider, following submission of a proposal for the performance of the services defined and described particularly in Section 2 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Wildomar's Municipal Code, City has authority to enter into this Services Agreement and the City Manager has authority to execute this Agreement.

D. The Parties desire to formalize the selection of Service Provider for performance of those services defined and described particularly in Section 2 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. TERM OF AGREEMENT.

Subject to the provisions of Section 20 "Termination of Agreement" of this Agreement, the Term of this Agreement is for one year (twelve months) commencing on the date first ascribed above.

SECTION 2. SCOPE OF SERVICES & SCHEDULE OF PERFORMANCE.

(a) Scope of Services. Service Provider agrees to perform the services set forth in Exhibit "A" "Scope of Services" (hereinafter, the "Services") and made a part of this Agreement by this reference.

(b) Schedule of Performance. The Services shall be completed pursuant to the schedule specified in Exhibit "A." Should the Services not be completed pursuant to that schedule, the Service Provider shall be deemed to be in Default of this Agreement. The City, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Service Provider to continue performing the Services.

SECTION 3. ADDITIONAL SERVICES.

Service Provider shall not be compensated for any work rendered in connection with its performance of this Agreement that are in addition to or outside of the Services unless such additional services are authorized in advance and in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. If and when such additional work is authorized, such additional work shall be deemed to be part of the Services.

SECTION 4. COMPENSATION AND METHOD OF PAYMENT.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Service Provider the amounts specified in Exhibit "B" "Compensation" and made a part of this Agreement by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Hundred Twelve Thousand and Thirty-Four dollars ($112,034), unless additional compensation is approved in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. In accordance with California Government Code Section 8546.7, if the Not to Exceed Amount exceeds TEN THOUSAND DOLLARS ($10,000.00), this Agreement and the Service Provider's books and records related to this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

(b) Each month Service Provider shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-Service Provider contracts. Sub-Service Provider charges shall be detailed by the following categories: labor, travel, materials, equipment and supplies. If the compensation set forth in subsection (a) and Exhibit "B" include payment of labor on an hourly basis (as opposed to labor and materials being paid as a lump sum), the labor category in each invoice shall include detailed descriptions of task performed and the amount of time incurred for or allocated to that task. City shall independently review each invoice submitted by the Service Provider to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Service Provider for correction and resubmission.

(c) Except as to any charges for work performed or expenses incurred by Service Provider which are disputed by City, City will use its best efforts to cause Service

Provider to be paid within forty-five (45) days of receipt of Service Provider's correct and undisputed invoice.

(d) Payment to Service Provider for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Service Provider.

SECTION 5. INSPECTION AND FINAL ACCEPTANCE.

City may inspect and accept or reject any of Service Provider's work under this Agreement, either during performance or when completed. City shall reject or finally accept Service Provider's work within sixty (60) days after submitted to City. City shall reject work by a timely written explanation, otherwise Service Provider's work shall be deemed to have been accepted. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Service Provider's work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Section 16 "Indemnification" and Section 17 "Insurance."

SECTION 6. OWNERSHIP OF DOCUMENTS.

All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

If and to the extent that City utilizes for any purpose not related to this Agreement any maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement, Service Provider's guarantees and warranties in Section 9 "Standard of Performance" of this Agreement shall not extend to such use of the maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents.

All Final Work Product developed by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such Final Work Product if paid for by the City. This provision specifically excludes Service Providers' work notes and drafts, which are owned by Service Provider, not City.

SECTION 7. SERVICE PROVIDER'S BOOKS AND RECORDS.

(a) Service Provider shall maintain any and all documents and records demonstrating or relating to Service Provider's performance of the Services. Service Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Service Provider pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Service Provider's address indicated for receipt of notices in this Agreement.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or discarded due to dissolution or termination of Service Provider's business, City may, by written request, require that custody of such documents or records be given to the City. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

SECTION 8. INDEPENDENT CONTRACTOR.

(a) Service Provider is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of City. Nothing in this Agreement may be construed to be inconsistent with this relationship or status. Service Provider shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. Service Provider shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) Service Provider shall perform all Services as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Service provider shall be solely responsible for the means, methods, techniques, sequences and procedures in performance of Services. The personnel performing the Services under this Agreement on behalf of Service Provider shall at all times be under Service Provider's exclusive direction and control. Any terms within this Agreement regarding City directives apply to an concern the result of Service Provider's provision of service and not the means, methods, or

scheduling of the Service Provider's work. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Service Provider or any of Service Provider's officers, employees, or agents except as set forth in this Agreement. Service Provider shall not at any time or in any manner represent that Service Provider or any of Service Provider's officers, employees, or agents are in any manner officials, officers, employees or agents of City.

(c) Neither Service Provider, nor any of Service Provider's officers, employees or agents, shall obtain any privileges or rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Service Provider expressly waives any claim Service Provider may have to any such benefits, privileges or rights.

SECTION 9. STANDARD OF PERFORMANCE.

Service Provider represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent and professional manner. Service Provider shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services. In meeting its obligations under this Agreement, Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to the Services required of Service Provider under this Agreement. In addition to the general standards of performance set forth this section, additional specific standards of performance and performance criteria may be set forth in Exhibit "A" "Scope of Work" that shall also be applicable to Service Provider's work under this Agreement. Where there is a conflict between a general and a specific standard of performance or performance criteria, the specific standard or criteria shall prevail over the general.

SECTION 10. COMPLIANCE WITH APPLICABLE LAWS; PERMITS AND LICENSES.

Service Provider shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Service Provider shall obtain any and all licenses, permits and authorizations necessary to perform the Services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable, at law or in equity, as a result of any failure of Service Provider to comply with this section.

SECTION 11. PREVAILING WAGE LAWS

It is the understanding of City and Service Provider that California prevailing wage laws do not apply to this Agreement because the Agreement does not involve any of the following services subject to prevailing wage rates pursuant to the California Labor Code or regulations promulgated thereunder: Construction, alteration, demolition, installation, or repair work performed on public buildings, facilities, streets or sewers done under contract and paid for in whole or in part out of public funds. In this context, "construction" includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

SECTION 12. NONDISCRIMINATION.

Service Provider shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

SECTION 13. UNAUTHORIZED ALIENS.

Service Provider hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Service Provider so employ such unauthorized aliens for the performance of the Services, and should the any liability or sanctions be imposed against City for such use of unauthorized aliens, Service Provider hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

SECTION 14. CONFLICTS OF INTEREST.

(a) Service Provider covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Service Provider's performance of the Services. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Service Provider agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

(b) City understands and acknowledges that Service Provider is, as of the date of execution of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Service Provider is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section.

(c) City understands and acknowledges that Service Provider will perform non-related services for other governmental agencies and private Parties following the completion of the Services under this Agreement. Any such future service shall not be considered a conflict of interest for purposes of this section.

SECTION 15. CONFIDENTIAL INFORMATION; RELEASE OF INFORMATION.

(a) All information gained or work product produced by Service Provider in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Service Provider. Service Provider shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law.

(b) Service Provider, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Service Provider gives City notice of such court order or subpoena.

(c) If Service Provider, or any officer, employee, agent or subcontractor of Service Provider, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Service Provider for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Service Provider's conduct.

Service Provider shall promptly notify City should Service Provider, its officers, employees, agents or subcontractors, be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Service Provider or be present at any deposition, hearing or similar proceeding. Service Provider agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Service Provider. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Service Provider shall not be held criminally or civilly liable under any Federal or State trade secret law for the disclosure of a trade secret that is made in confidence to a Federal, State, or local government official or to an attorney solely for the purpose of reporting or investigating a suspected violation of law or for the disclosure of a trade secret that is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal.

SECTION 16. INDEMNIFICATION.

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Service Provider's services, to the fullest extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees) arise out of, are a consequence of, or are in any way attributable to, in whole or in part, any negligent or wrongful act, error or omission of Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider, in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Service

Provider shall indemnify, protect, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider.

(c) Indemnification from Sub-Service Providers. Service Provider agrees to obtain executed indemnity agreements with provisions identical to those set forth in this section from each and every sub-Service Provider or any other person or entity involved by, for, with or on behalf of Service Provider in the performance of this Agreement naming the Indemnified Parties as additional indemnitees. In the event Service Provider fails to obtain such indemnity obligations from others as required herein, Service Provider agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns or heirs of Service Provider and shall survive the termination of this Agreement or this section.

(d) City's Negligence. The provisions of this section do not apply to claims occurring as a result of City's sole negligence. The provisions of this section shall not release City from liability arising from gross negligence or willful acts or omissions of City or any and all of its officials, employees and agents.

SECTION 17. INSURANCE.

Service Provider agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit "C" "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Service Provider agrees to provide City with copies of required policies upon request.

SECTION 18. ASSIGNMENT.

The expertise and experience of Service Provider are material considerations for this Agreement. City has an interest in the qualifications and capability of the persons and entities who will fulfill the duties and obligations imposed upon Service Provider under this Agreement. In recognition of that interest, Service Provider shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Service Provider's duties or obligations under this Agreement without the prior written consent of the City. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement pursuant to Section 20 "Termination of Agreement." City acknowledges, however, that Service Provider, in the

performance of its duties pursuant to this Agreement, may utilize sub-contractors.

SECTION 19. CONTINUITY OF PERSONNEL.

Service Provider shall make every reasonable effort to maintain the stability and continuity of Service Provider's staff and sub-contractors, if any, assigned to perform the Services. Service Provider shall notify City of any changes in Service Provider's staff and sub-contractors, if any, assigned to perform the Services prior to and during any such performance.

SECTION 20. TERMINATION OF AGREEMENT.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Service Provider. In the event such notice is given, Service Provider shall cease immediately all work in progress.

(b) Service Provider may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to City.

(c) If either Service Provider or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Service Provider, or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Service Provider or City, all property belonging exclusively to City which is in Service Provider's possession shall be returned to City. Service Provider shall furnish to City a final invoice for work performed and expenses incurred by Service Provider, prepared as set forth in Section 4 "Compensation and Method of Payment" of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 "Compensation and Method of Payment" of this Agreement.

SECTION 21. DEFAULT.

In the event that Service Provider is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Service Provider for any work performed after the date of default. Instead, the City may give notice to Service Provider of the default and the reasons for the default. The notice shall include the timeframe in which Service Provider may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Service Provider is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Service Provider does not cure the default, the City may take necessary steps to terminate this Agreement under Section 20 "Termination of Agreement." Any failure on the part of the City to give notice of the Service Provider's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

SECTION 22. EXCUSABLE DELAYS.

Service Provider shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Service Provider. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of City, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

SECTION 23. COOPERATION BY CITY.

All public information, data, reports, records, and maps as are existing and available to City as public records, and which are necessary for carrying out the Services shall be furnished to Service Provider in every reasonable way to facilitate, without undue delay, the Services to be performed under this Agreement.

SECTION 24. NOTICES.

All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To City: City of Wildomar
Attn: City Manager
23873 Clinton Keith Rd., Suite 201
Wildomar, CA 92595

To Service Provider: Placeworks
Attn: Mark Teague
3 MacArthur Place, Suite 1100
Santa Ana, CA 92707

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

SECTION 25. AUTHORITY TO EXECUTE.

Each of the signatories hereto represents and warrants that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign. Each Party hereto agrees to defend, indemnify, and hold harmless the other Parties hereto against all claims, suits, actions, and demands, including necessary expenses of investigation and reasonable attorneys' fees and costs, arising out of claims that its signatory was not competent or so authorized to execute this Agreement.

SECTION 26. ADMINISTRATION AND IMPLEMENTATION.

This Agreement shall be administered and executed by the City Manager or his or her designated representative. The City Manager shall have the authority to issue interpretations and to make amendments to this Agreement, including amendments that commit additional funds, consistent with Section 28 "Amendment" and the City Manager's contracting authority under the Wildomar Municipal Code.

SECTION 27. BINDING EFFECT.

This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

SECTION 28. AMENDMENT.

No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Service Provider and by the City. The City Manager shall have the authority to approve any amendment to this Agreement if the total compensation under this Agreement, as amended, would not exceed the City Manager's contracting authority under the Wildomar Municipal Code. The Parties agree that the requirement for written modifications cannot be waived and that any attempted waiver shall be void. The City's City Manager may, but is not required to, make minor amendments not affecting substantive terms without further authorization from the City Council. The City Council hereby authorizes the City Manager to execute any such amendments as required by this Agreement or that do not otherwise reduce City's rights under this Agreement. All other amendments shall be approved by the City Council.

SECTION 29. WAIVER.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Service Provider shall not constitute a waiver of any of the provisions of this Agreement.

SECTION 30. LAW TO GOVERN; VENUE.

This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the Parties, venue in state trial courts shall lie exclusively in the County of Riverside, California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Riverside.

SECTION 31. ATTORNEYS FEES, COSTS AND EXPENSES.

In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing Party in such litigation or other proceeding

shall be entitled to an award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

SECTION 32. ENTIRE AGREEMENT.

This Agreement, including the attached Exhibits "A" through "C", is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Service Provider and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid and binding.

SECTION 33. SEVERABILITY.

If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

SECTION 34. CONFLICTING TERMS.

Except as otherwise stated herein, if the terms of this Agreement conflict with the terms of any Exhibit hereto, or with the terms of any document incorporated by reference into this Agreement, the terms of this Agreement shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY OF WILDOMAR

_____
Dan York
City Manager

ATTEST:

_____
Janet Morales
City Clerk

APPROVED AS TO FORM

_____
Thomas D. Jex
City Attorney

_____

PLACEWORKS

By: _____ By: _____

Name:_____ Name: _____

Its (Title):_____ Its (Title): _____

NOTE: SERVICE PROVIDER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO SERVICE PROVIDER'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL

☐ CORPORATE OFFICER

_____

TITLE(S)

☐ PARTNER(S) ☐ LIMITED

☐ GENERAL

☐ ATTORNEY-IN-FACT

☐ TRUSTEE(S)

☐ GUARDIAN/CONSERVATOR

☐ OTHER_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

_____

_____

RIV #4814-7282-0706 v1

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL

☐ CORPORATE OFFICER

_____

TITLE(S)

☐ PARTNER(S) ☐ LIMITED

☐ GENERAL

☐ ATTORNEY-IN-FACT

☐ TRUSTEE(S)

☐ GUARDIAN/CONSERVATOR

☐ OTHER_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

_____

_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

RIV #4814-7282-0706 v1

EXHIBIT "A"
SCOPE OF SERVICES

I. Service Provider will perform the following Services:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

II. As part of the Services, Service Provider will prepare and deliver the following tangible work products to the City:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

III. During performance of the Services, Service Provider will keep the City appraised of the status of performance by delivering the following status reports:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

IV. The tangible work products and status reports will be delivered to the City pursuant to the following schedule:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

V. Service Provider will utilize the following personnel to accomplish the Services:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

VI. Service Provider will utilize the following subcontractors to accomplish the Services:

A. Per the attached "Revised Proposal to Prepare an IS/MND for Ronald Reagan Park"

March 2, 2023

Jason Farag, City Engineer
Matthew C. Bassi, Planning Director
City of Wildomar
Planning Department
23873 Clinton Keith Road
Wildomar, CA 92595

Via Email: jfarag@cityofwildomar.org; mbassi@cityofwildomar.org

Subject: Revised Proposal to Prepare an IS/MND for Ronald Reagan Park

Dear Mr. Farag and Mr. Bassi:

PlaceWorks appreciates the opportunity to submit this revised proposal to prepare the environmental documentation for the proposed Ronald Reagan Park Project. The purpose of the revision is to accelerate preparation of the IS/MND with the expectation of adoption by the City Council at their meeting of July 12, 2023, to complete the CEQA process in time for grant submittal. I've received commitment from all of the technical team, and made adjustments to add more personnel to some of the tasks in order to meet this timeline.

Project Understanding

The Ronald Reagan Park project site consists of two vacant parcels including Assessor's Parcel Numbers 376-350-017 and 376-350-009 for a total of 27-acres. The site is west of Porras Road, north of La Estrella Street and Ronald Reagan Elementary School, and east of Susan Drive. The project design consultant, RRM Design Group, has prepared a project design alternative for the park site. For purposes of the IS/MND, the City will select a preferred project alternative, which will serve as the "proposed project" for the purposes of the CEQA analysis. Although it is possible that the project may be refined or slightly modified, if substantial changes to the proposed project occur, a separate scope and fee will be submitted to the City.

CEQA Compliance

Because the proposed improvements would be constructed on undeveloped land, there are a number of technical analyses that must be completed in order to determine the project impacts. PlaceWorks will prepare the following technical studies for the site:

- Air quality impact analysis (air quality)
- Greenhouse gas analysis (greenhouse gas emissions)
- Traffic trip generation letter (transportation/traffic)

Technical studies for the following environmental impact areas will be prepared by our subconsultant ECORP and included in the IS/MND:

- Western Riverside County Multiple Species Habitat Conservation Plan consistency analysis and nesting season survey for burrowing owl (biological resources)
- Cultural resources assessment (cultural resources)
- Noise impact analysis (noise)

Proposed Approach

An initial study likely resulting in a mitigated negative declaration (IS/MND) will be prepared for the Ronald Regan Park Site. We will work closely with the City on the design elements and potential for environmental impacts, and anticipate the IS/MND to be completed within a 16-18 week time period.

Acknowledgment

This proposal shall remain valid for a period of 90 days from the time of submittal. We look forward to working with you to bring about the successful completion of this project. If you have any questions regarding the contents of this proposal, please feel free to contact me at 858.776.5574.

Thank you for the opportunity to propose on this project.

Respectfully submitted,

PLACEWORKS



Mark Teague, AICP
Principal (Project Manager)

Attachment A – Ronald Regan Park Site

TASK 1 PROJECT INITIATION

Task 1.1 Research and Investigation

To acquire relevant environmental data, PlaceWorks will obtain all project data and information to date from federal, state, and local agencies that may be affected by the project, including previous studies for the area and other available files, exhibits, maps, and reference documents. The PlaceWorks team will evaluate the necessary information with respect to the proposed project and identify any data gaps.

TASK 2 ENVIRONMENTAL DOCUMENTATION

Task 2.1 Administrative Draft Initial Study

PlaceWorks will prepare an Initial Study (IS) using the City's template that will include a discussion of the proposed project and detailed analysis of the following environmental areas:

- Aesthetics
- Agriculture and Forestry Resources
- Air Quality
- Biological Resources
- Cultural Resources
- Energy
- Geology and Soils
- Greenhouse Gas Emissions
- Hazards and Hazardous Materials
- Hydrology/Water Quality
- Land Use and Planning
- Mineral Resources
- Noise
- Population and Housing
- Public Services
- Recreation
- Transportation and Traffic
- Tribal Cultural Resources
- Utilities and Service Systems
- Wildfire

The IS will include detailed explanations of all CEQA checklist determinations and discussions of potential environmental impacts. The analysis shall be in accordance with Sections 15063, 15070, and 15072 of the CEQA Guidelines.

A discussion of the existing environmental baseline conditions will be provided for each issue area. The IS/MND will identify and evaluate: (1) potentially significant impacts; (2) potentially significant impacts unless mitigated; (3) less than significant impacts; and (4) issues resulting in no impacts. The IS will consider relevant direct, indirect, and cumulative impacts. Findings will be clearly substantiated for each checklist question to explain the basis for the environmental determination.

The analysis will be based on available literature, including but not limited to the City's General Plan and Municipal Code, previously completed environmental documents, consultation with local public service and utility providers, and the technical analyses listed under "CEQA Compliance," above. The Initial Study will be clearly written and will avoid the use of technical jargon so that the document is easily understood. If technical terms need to be introduced for accuracy, they will be clearly defined.

Task 2.1.a. Air Quality, Energy, and GHG Study

PlaceWorks will prepare a technical analysis to evaluate potential air quality, energy, and greenhouse gas (GHG) emissions impacts associated with the proposed project. The analysis will focus on the potential construction-related air quality and GHG emissions impacts associated with development of a park. The analysis will be based on the current methodology of the South Coast Air Quality Management District (South Coast AQMD) for projects within the South Coast Air Basin (SoCAB). Modeling will be conducted using the California Emissions Estimator Model (CalEEMod) and will be included as an appendix to the CEQA document.

Criteria Air Pollutants and GHG Emissions

Construction Phase. PlaceWorks will quantify the short-term criteria air pollutant emissions from construction of the proposed project. The construction-phase regional emissions inventory will be based on the construction schedule, including duration for each construction subphase, anticipated equipment for each subphase, and estimated demolition debris and earthwork volumes (if applicable), as provided by the City. Where information is unavailable, PlaceWorks will use CalEEMod defaults, as appropriate, and work with the City to develop the construction assumptions. Maximum daily project-related construction emissions will be compared to the South Coast AQMD regional significance thresholds for construction. Localized air pollution impacts from construction equipment exhaust and fugitive dust will be compared to South Coast AQMD's screening-level localized significance thresholds (LST) for their potential to elevate concentrations of air pollutants at the at the residential and commercial land uses surrounding the project site. Per South Coast AQMD guidance, it is assumed that based on the screening-level LST analysis, construction-related risk can be described qualitatively. However, a construction health risk assessment for is proposed as an optional task (see Task A, below). If necessary, PlaceWorks will identify mitigation measures to reduce potentially significant project-related construction impacts.

Operational Phase. The proposed project would generate criteria air pollutant and GHG emissions from project-related transportation sources (e.g., passenger vehicles), area sources (i.e., architectural coatings and consumer products), energy sources (i.e., natural gas consumption), water use and wastewater generation, and solid waste disposal. It is anticipated that these sources would primarily be associated with visitors of the park. PlaceWorks will estimate the increase in long-term emissions for the proposed project at buildout based on the land uses proposed and trip generation rates from the ITE Trip Generation Manual 11th Edition for a public park. Total GHG emissions from construction activities will be amortized into the overall GHG emissions inventory. Criteria air pollutant and GHG emissions will be compared to South Coast AQMD's significance thresholds.

Project Consistency with Plans Adopted to Reduce GHG Emissions. The GHG section will discuss the GHG reduction goals of Assembly Bill 32 (AB 32), Senate Bill 32 (SB 32), AB 1279, and Senate Bill 375 (SB 375). To achieve the GHG reduction targets of SB 32, the California Air Resources Board (CARB) adopted the 2017 Scoping Plan Update and recently released the Draft 2022 Scoping Plan update to address the state's 2045 carbon neutrality target. The Southern California Association of Governments has prepared a Regional Transportation Plan/Sustainable Communities Strategy (RTP/SC) to address the regions requirements to reduce passenger vehicle VMT and associated GHG emissions under SB 375. PlaceWorks will review project consistency with these statewide and regional GHG emissions reduction strategies.

Energy. PlaceWorks will quantify the energy (i.e., natural gas and electricity) demand associated with the project based on the CalEEMod outputs conducted for the air quality and GHG analysis. PlaceWorks will also provide an overview and review of the project's consistency with the California Renewables Portfolio Standard Program (RPS) and other energy-related policies adopted by the City.

Other Areas of Impact. The SoCAB is currently designated nonattainment under the National and/or California ambient air quality standards (AAQS) for ozone (O_3), fine inhalable particulate matter ($PM_{2.5}$), coarse inhalable particulate matter (PM_{10}), and lead (Los Angeles County only). The South Coast AQMD has adopted an Air Quality Management Plan (AQMP). The AQMP is prepared to ensure the SoCAB can attain the long-term National and California AAQS. PlaceWorks will provide a consistency evaluation of the project's regional emissions to South Coast AQMD's AQMP. Furthermore, the SoCAB has been designated in attainment for carbon monoxide (CO) under both the California and National AAQS. Therefore, the air quality analysis will include only a qualitative assessment of CO hotspots. Odor impacts will also be described qualitatively.

Deliverable(s):

- Air Quality, Energy and GHG Emissions chapters of the environmental document
- Modeling data as an appendix

OPTIONAL TASK A. CONSTRUCTION HEALTH RISK ASSESSMENT (HRA)

In 2015, the Office of Environmental Health Hazard Assessment (OEHHA) released updated guidance that recommended an HRA for construction projects that are longer than two months. As a result, comment letters on the need to prepare a construction HRA are common during the CEQA process. In addition, South Coast AQMD has initiated a Working Group to address cumulative health risk thresholds. The proposed project is within close to sensitive land uses such as residences and an assisted living facility. Given the potential for use of large off-road construction equipment during demolition/grading and the proximity of the off-site sensitive receptors, PlaceWorks is recommending preparation of a construction HRA to analyze the project's off-site community health risks from toxic air contaminant emissions. Construction-related diesel particulate matter emissions from off-road equipment and truck hauling impacts will be identified at the nearest sensitive receptors (e.g., off-site residences and onsite students) based on specific construction-related characteristics provided by the City (e.g., construction duration, equipment use, construction phasing). Construction emissions will be based on the regional construction emissions inventory. Dispersion modeling will be performed using a South Coast AQMD-accepted computer-based model (e.g., AERMOD). Short-term and long-term health risks to off-site and on-site sensitive receptors will be determined using the California Air Resources Board's Hotspots Analysis and Reporting Program. The construction HRA analysis will be incorporated into the environmental document and modeling datasheets will be included as an appendix to the environmental document. Mitigation measures to reduce the potentially significant impacts of the project, will be incorporated as needed, into the environmental document.

Task 2.1.b. Biological Resources Assessment and MSHCP Consistency Analysis

The project site is located within the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) planning area. Based on a brief review of the Western Riverside County Regional Conservation Authority (RCA) MSHCP Information Map, it appears that the project site is located within MSHCP-designated survey area for burrowing owl. To determine whether sensitive biological resources are present on the Project site, a reconnaissance-level survey and habitat assessment will be performed.

Prior to conducting the field survey, a literature search will be conducted using public data bases including California Department of Fish and Wildlife's (CDFW's) California Natural Diversity Data Base (CNDDB), California Native Plant Society's Electronic Inventory, range maps for special-status species, and other documentation pertinent to the region. The search will identify the approximate locations of known or expected sensitive biological resources and habitats located within or near the project site.

Following the literature review, ECORP will perform a field survey of the project site. Biological resources that are known to or potentially occur on the project site will be searched for during the survey. Habitats and

vegetation communities will be mapped. Representative photographs will be taken to document the site conditions at the time of the survey. A full list of plant and wildlife species will be recorded during the survey. If any sensitive biological resources are found within the Project site, its location will be recorded, and the resource will be discussed in the report.

The project site is located within the area covered by the Western Riverside County MSHCP and is subject the requirements of the plan. Therefore, at a minimum, habitat assessments for riparian/riverine, vernal pool, and fairy shrimp (MSHCP Section 6.1.2), narrow endemic plant species (MSHCP Section 6.1.3), burrowing owl (Section 6.3.2), and the urban/wildlands interface (MSHCP Section 6.1.4) would be required for compliance under the MSHCP. As a cost-saving measure, the biological reconnaissance survey and habitat assessments for the MSHCP resources, including burrowing owl, will be conducted concurrently. The burrowing owl habitat assessment will include a focused burrow survey. If burrowing owl habitat is present, an additional 500-foot buffer around the project site will also be walked, if permissible. Where access is not permissible during the survey, the area will be visually inspected using binoculars and/or spotting scopes. The biological reconnaissance survey, burrowing owl habitat assessment, and focused burrow survey will be conducted according to the protocols required by the MSHCP.

A Biological Letter Report will be prepared to document the methods and results of the literature search and biological reconnaissance survey. As a part of the report, ECORP will prepare an MSHCP Consistency Analysis. This section will provide an analysis of the Project within the context of the MSHCP, pursuant to the specific criteria identified in the MSHCP. Results of the burrowing owl habitat assessment will be incorporated into the MSHCP consistency analysis and will include location of all potential burrowing owl habitat in the project site and (if applicable) within the 500-foot buffer, including burrowing owl observation(s) and burrow locations. If necessary, recommendations for further work, including focused surveys for sensitive species or an aquatic resources delineation, will be discussed in the report. The report will also describe any corridors or linkages proposed for the project site under the MSHCP and any areas on site that trigger the implementation of the protection of species associated with Riparian/Riverine Areas or Vernal Pool habitats as described in Section 6 of the MSHCP. ECORP will submit one electronic copy of the draft Biological Letter Report to the Client. After receiving one round of complete comments, a final version of the Biological Letter Report will be submitted electronically.

If burrowing owls or potential burrows are not identified on the project site, then additional focused surveys for these resources will not be necessary. If habitat for these resources is found on site, then focused surveys would need to be conducted according to the protocols and guidance provided by the MSHCP (see Task B).

This task does not include focused (protocol-level) surveys for special-status species (with the exception of burrowing owl), an aquatic resources delineation, preparation of permit applications, or coordination or consultation with the regulatory agencies. If those services are determined to be necessary, the scope of work and cost estimate for those services will be submitted under a separate cover.

OPTIONAL TASK B: Focused Burrowing Owl Surveys

If burrowing owl habitat is found to be present on site (including the presence of suitably sized burrows), then focused burrowing owl surveys will need to be conducted in accordance with Section 6.3.2 of the MSHCP and the MSHCP burrowing owl survey guidelines (County of Riverside 2006). This task will only be performed if authorized by the City and if burrowing owl habitat is present on the project site.

The focused surveys will be conducted according to the guidelines provided in the MSHCP. The protocol requires that a focused burrow survey and three focused burrowing owl surveys be conducted between March 1 and August 31. If this task is authorized to be conducted in the same breeding season as the biological reconnaissance survey and focused burrow survey described in Task 2.1.b above, then only three

additional focused burrowing owl surveys would need to be completed to fulfill the MSHCP burrowing owl survey requirements.

However, if the biological reconnaissance survey and focused burrow survey is conducted too late in the breeding season to perform the focused surveys, or if the initial survey is performed outside of the breeding season, then four (4) additional burrowing owl surveys would need to be performed. For costing purposes, it is assumed that four (4) focused burrowing owl surveys will be necessary under this task.

Each of the four focused burrowing owl surveys will consist of initially conducting a visual survey of all suitable habitat with special focus on any previously mapped burrows, owl sign and owls, including perch locations, in order to ascertain owl presence. Following the visual survey, the survey for owls and owl sign will then be performed within suitable habitat over the entire project site and the adjacent 150 meters, where accessible. These "pedestrian surveys" will be conducted by walking transects spaced approximately 10 to 30 meters apart in order to achieve 100-percent visual coverage of the ground surface. During the pedestrian surveys, the biologist will record all burrowing owl observations, occupied burrows, and burrows with owl sign (whitewash, pellets, feathers, and bones of prey items) that were not previously identified during the focused burrow survey. If live burrowing owls are present, then the biologist will also note the number of individual owls, owl pairs, juveniles, and any behavior, such as courtship and mating. The surveys will be conducted in the morning one hour before sunrise to two hours after sunrise and/or in the early evening two hours before sunset to one hour after sunset during favorable weather conditions (e.g., wind less than 20 miles per hour, temperature less than 90 degrees Fahrenheit). All location data will be described on field data sheets and recorded using a GPS.

The results of the focused surveys will be included in a survey results report. The report will describe the survey methodology, survey conditions, and results, including the locations of any burrowing owl observations, occupied burrowing owl burrows, and potential burrows. The report will also include maps depicting the Project site, suitable burrowing owl habitat, and the locations of any burrowing owl observations or burrows. Discussion of the survey results in the report will be in accordance with the MSHCP consistency analysis requirements for burrowing owl surveys. A draft version of the report will be submitted electronically for review. After receiving one round of compiled comments, a final version will be prepared and submitted electronically.

Task 2.1.c. Cultural Resources Inventory

ECORP will conduct a cultural resources inventory for the Ronald Reagan Park Project, which consists of approximately 27 acres of land behind Ronald Reagan Elementary School in Wildomar, Riverside County. The cultural resources inventory will be conducted by or under the direct supervision of a Registered Professional Archaeologist who meets the Secretary of the Interior's Professional Qualifications Standards for prehistoric and historical archaeology. This study will be conducted pursuant to compliance with the California Environmental Quality Act (CEQA) and Section 106 of the National Historic Preservation Act (NHPA) and its implementing regulations in 36 CFR 800.

ECORP will conduct a records search and literature review with the California Historical Resources Information System's (CHRIS) Eastern Information Center (EIC). IMPORTANT: Obtaining information from EIC is taking far longer than pre-covid and could affect the results of the studies. We will work diligently to get the information but we cannot control the timing of response from the EIC. We are cautiously optimistic that Wildomar's excellent relationship with the Tribes, the nature of the project, and the City's standard mitigation measures, can bridge any potential delay in the EIC information. This is something we'll bring up with the Tribes at the time of consultation. The CHRIS records search will identify the locations and extent of previous surveys conducted within 0.5-mile of the Project area and will determine if there are

any known cultural resources (i.e., pre-contact [prehistoric] or historic archaeological sites or historic-period features) located within or near the Project area. ECORP will request a search of the Sacred Lands File from the California Native American Heritage Commission (NAHC). The Sacred Lands Files search will identify any known sensitive or sacred Native American resources located within or near the Project area that have been previously reported to the NAHC.

Where ground conditions can accommodate, ECORP will complete an intensive field survey using pedestrian transect intervals spaced 15 meters apart. The Project area will be examined for evidence of cultural resources, including pre-contact and historic-period (i.e., over 50 years of age) archaeological deposits and built environment features.

A summary of all findings will be provided in an inventory report, following OHP's recommended content and format. The report will provide the historic context, regulatory context, as well as the methods, field results, and recommendations.

Task 2.1.d. Noise Study

The evaluation of noise impacts associated with the Project will be completed by staff members who are noise experts. The applicable noise standards for the Project Area will be reviewed and discussed as these standards will be the basis for the Project impact determination and whether mitigation is necessary. In order to establish the existing ambient noise levels currently experienced at the Project Site, and thus noise/land use compatibility, ECORP will first conduct a long-term (24-hours) baseline noise measurement at the site in order to obtain a general representation of the existing ambient noise currently experienced in the area. The results will be reported in the Community Noise Equivalent Level (CNEL) noise metric. CNEL is a 24-hour average measurement of sound with a five decibel "weighting" during the hours of 7:00 p.m. to 10:00 p.m. and a 10 decibel "weighting" added to noise during the hours of 10:00 p.m. to 7:00 a.m. to account for noise sensitivity in the evening and nighttime, respectively.

Construction would occur during implementation of the Proposed Project. Noise levels from construction sources will be analyzed using the Federal Highway Administration Roadway Construction Noise Model and based on the anticipated equipment to be used. To evaluate the potential health-related effects (physical damage to the ear) from construction noise, construction noise will be evaluated in terms of hourly equivalent continuous noise levels (Leq) and the frequency of occurrence at the nearby noise-sensitive land uses (i.e., Ronald Reagan Elementary school to the south and the residences to the east). In addition to construction noise, an analysis of vibration impacts will be prepared based on the Caltrans vibration analysis guidance.

The evaluation of the Project's contribution to noise increases over existing conditions will be addressed. The predominate source of onsite noise would include standard recreational park activities such as sporting events and children playing. The analysis of onsite noise will rely on the SoundPLAN 3D noise model, which will be used to calculate the propagation/spread of onsite Project noise levels from onsite Project operations. The SoundPLAN 3D noise model predicts noise levels based on the location, noise level, and frequency spectra of the noise sources as well as the geometry and reflective properties of the local terrain, buildings and barriers. A noise contour graphic will be prepared to depict the noise levels at the surrounding receptors. The modeling results and noise contour graphics will be discussed and summarized in the analysis.

Another major source of noise associated with the Project would be offsite automobile traffic. Potential noise impacts from vehicular traffic will be assessed using the U.S. Federal Highway Traffic Noise Prediction

Model (FHWA-RD-77-108). The 24-hour weighted Community Noise Equivalent Levels (CNEL) will be presented in a tabular format.

Task 2.2 Public Review Draft IS/MND

PlaceWorks will revise the screencheck draft IS/MND and prepare the Public Review Draft IS/MND and will submit a "proof" draft to the City for approval prior to release for the 30-day public review period. This task includes preparation of the Notice of Availability (NOA) for Public Review. PlaceWorks will prepare and submit the NOC to the State Clearinghouse and the NOA to the City for proper noticing and distribution. In addition, PlaceWorks will draft an agency Letter, similar in text to the NOA, and mail it out along with a weblink to the IS/MND and its appendices, to the agencies provided by the City.

Task 2.3 Responses to Public Comments/Final IS/MND

Upon completion of the public review period, PlaceWorks will provide written responses to written comments received on the Draft IS/MND during the public review period. Following City review of the Responses to Comments, PlaceWorks will make final revisions based on one round of City comments. This task assumes a total of 32 hours to respond to the comments on the Draft IS/MND. The estimate of the level of effort in responding to comments is based on a low level of public controversy.

PlaceWorks will respond to one round of comments from the City and will revise the responses prepared as needed. PlaceWorks will make final revisions to the response to comments and IS/MND, as appropriate. PlaceWorks will prepare a "proof" Final IS/MND for approval by the City. The Final IS/MND will include the responses to comments, any text changes to the IS/MND shown in strikeout/underline format, and the Mitigation Monitoring and Reporting Program (see Task 2.4).

Task 2.4 Mitigation Monitoring and Reporting Program

A Mitigation Monitoring and Reporting Program (MMRP) will be developed by PlaceWorks for all mitigation measures identified as a result of significant project impacts. The MMRP will include a framework to implement the monitoring program including monitoring qualifications, specific monitoring activities, timing of monitoring activities, and a reporting system. The MMRP will be prepared for inclusion in the staff report as required by the City.

Task 2.5 Notice of Determination

PlaceWorks will prepare a Notice of Determination (NOD) for the project, based on the findings of the Initial Study/Mitigated Negative Declaration. PlaceWorks assumes the City will file the NOD with the County Clerk within 5 days of project approval and adoption of the MND.

TASK 3 AB 52 CONSULTATION

PlaceWorks will assist the City in the consultation for AB 52. The results of the consultation will be reported in the IS/MND. While a number of tribes will be contacted as a result of compliance with AB 52, the City usually consults with the Pechanga and Soboba tribes. This scope assumes the consultation process and standard mitigation measures will be similar to other development projects in the City.

TASK 4 MEETINGS AND HEARINGS

Project meetings and hearings include, but are not limited to:

- Meeting with City staff to review comments
- Meeting with City staff to respond to comments on Final IS/MND
- Planning Commission hearing
- City Council hearing

Additional meeting attendance by PlaceWorks or other team members will be billed on a time-and-materials basis in accordance with the hourly rates for the personnel involved.

TASK 5 PROJECT MANAGEMENT AND COORDINATION

PlaceWorks' project manager will coordinate closely with the City, public agencies, and the project team to ensure that the CEQA documents are legally defensible, accurate, and useful tools for decision makers when considering the approval of the project. The project manager will be the key contact for the City and will be responsible for (1) task scheduling and assignment, management of resources, monitoring of costs, and schedule adherence; (2) consultation and coordination with local, state, and federal agencies relative to the environmental document and the environmental review process; (3) coordination and communications with the project team to ensure that City policies, procedures, and any applicable codes are complied with and, where applicable, are incorporated into the environmental documents; (4) ensuring that the environmental review process satisfies the statutes and guidelines of CEQA and the City's CEQA procedures; and (5) representing the consultant team in public meetings and project progress meetings if requested by the City.

If the schedule is extended beyond the anticipated time frame for reasons beyond the control of PlaceWorks, additional time for ongoing project management would be incurred, and an adjustment to our cost estimate may be required.

Proposed Schedule

Table 1, *Proposed Schedule,* provides a breakdown of the CEQA schedule. Note that the timeline does not include time for City review and revision.

Table 1. Proposed CEQA Schedule

TASK	APPROX. DURATION WEEKS
Task 1 – Project Initiation	1[1]
Task 2 – Environmental Documentation	
Task 2.1 Administrative Draft	5/6
Task 2.2 Public Review Draft and 30-day Review	6
Task 2.3 Responses to Comments	4
Task 2.4 MMRP	1[a]
Task 3 – AB 52 Consultation	Ongoing
Task 4 – Meetings and Hearings	Ongoing
Task 5 – Project Management and Coordination	Ongoing

Table 1. Proposed CEQA Schedule

TASK	APPROX. DURATION WEEKS
Approximate Total Time from Authorized Start Date – Target Adoption July 12, 2023	**16-18**[2]

[1] Concurrent with other tasks and does not affect schedule.

[2] Does not include review time by City.

Cost Estimate

The proposed fee assumes the preparation of one Initial Study to support either a Negative Declaration or Mitigated Negative Declaration for the project. PlaceWorks projects a cost not to exceed **$94,236** without optional tasks (see Table 2, *Proposed Fee*). However, we are willing to refine our scope of work and associated cost estimates to best meet the City's needs.

Table 2. Proposed Fee Ronald Reagan Park Project

TASK	Cost
Project Kickoff Meeting and Data Review	$3,142
Administrative Draft Initial Study	$24,582
Air Quality/GHG	$8,986
Biological Resources	$14,031
Cultural Resources	$10,214
Noise Impact Study	$7,645
Public Draft IS/MND	$14,300
Meetings & Coordination	$10,037
Task B. Subtotal	**$92,937**
Optional Tasks	Cost
Optional Burrowing Our Survey	$10,852
Optional Health Risk Assessment	$6,946
Reimbursables	Cost
Initial Study (5 hard copies)	$500
Misc. Printing, Postage, and Deliveries*	$499
Mileage	$300
Subtotal: Reimbursables	$1,299
Subtotal: Labor Without Optional Tasks	**$94,236**
Subtotal: Labor With Optional Tasks	$112,034

Note: Cost estimate assumes City will pay filing fees.

*Printing, postage and delivery costs are estimates and will be charged at actual cost.

Subconsultant cost billed at cost plus 10 percent

EXHIBIT "B"
COMPENSATION

I. Service Provider shall use the following rates of pay in the performance of the Services:

A. Per the “Scope of Services”.

II. Service Provider may utilize sub-contractors as indicated in this Agreement. The rate for any subcontractor shall be per the “Scope of Services”.

IV. The total compensation for the Services shall not exceed $112,034, as provided in Section 4 “Compensation and Method of Payment” of this Agreement.

Exhibit C

Insurance Requirements

Service Provider shall procure and maintain, for the duration of the Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Service Provider, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than $1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Service Provider has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than $1,000,000 per accident for bodily injury and property damage.

3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

(Not required if Service Provider provides written verification it has no employees)

4. Professional Liability (Errors and Omissions) Insurance appropriate to the Service Provider's profession, with limit no less than $2,000,000 per occurrence or claim, $2,000,000 aggregate. The Retroactive Date must be shown and must be before the date of the Agreement or the beginning of Agreement work. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Agreement effective date, the Service Provider must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work. A copy of the claims reporting requirements must be submitted to the City for review.

If the Service Provider maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or higher limits maintained by the Service Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Service Provider including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Service Provider's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, the Service Provider's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Service Provider's insurance and shall not contribute with it.

Notice of Cancellation

Service Provider shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required polices are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Service Provider shall forthwith obtain and submit proof of substitute insurance.

Waiver of Subrogation

Service Provider hereby grants to City a waiver of any right to subrogation which any insurer of said Service Provider may acquire against the City by virtue of the payment of any loss under such insurance. Service Provider agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer. However, the Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Service Provider, its employees, agents and subcontractors.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require the Service Provider to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Verification of Coverage

Service Provider shall furnish the City with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to City before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Service Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors

Service Provider shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Service Provider shall ensure that City is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.12
Meeting Date: April 12, 2023

SUBJECT: Authorization to Enter into Settlement Agreements in Litigation Matter In re National Prescription Opiate Litigation (U.S.D.C. Case No. 1:17-CV-2804)

ACTION:

Staff recommends that the City Council adopt Resolution No. 2023 - _____ entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO SETTLE CLAIMS AGAINST CVS, ALLERGAN, TEVA, WALMART, AND WALGREENS IN THE NATIONAL OPIOID LITIGATION

DISCUSSION:

The national opioid crisis created by opioid manufacturers, distributors, and dispensers has been well-documented over the last decade as communities have struggled to address its impacts. Since 2018, numerous jurisdictions across the country have been engaged in a multi-jurisdictional lawsuit (In Re: National Prescription Opiate Litigation (U.S.D.C. Case No. 1:17-CV-2804) ("MDL") against some of the principal parties responsible for creating the crisis. After years of Court-supervised negotiations, the parties reached a resolution of the case against several defendants.

The settlement with these defendants allows non-litigating parties, such as the City, to join the National Opioid Settlements. Last year, the City Council authorized the City Manager to take all necessary action to join in the settlement of the MDL, to settle claims against the three largest pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen, and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson.

In November and December 2022, proposed nationwide tentative settlements were reached between the plaintiffs in the MDL and Walmart Inc. (“Walmart”), Teva Pharmaceutical Industries Ltd. (“Teva”), Allergan Finance, LLC (“Allergan”), CVS Health Corporation and CVS Pharmacy, Inc. (collectively “CVS”), and Walgreen Co. (“Walgreens”) (collectively the Settling Defendants”). As part of the settlements with the Settling Defendants, cities that are not plaintiffs in the MDL may participate in the settlements in exchange for a release of the Settling Defendants.

Under the settlement agreements, all of the proceeds received by non-litigating entities (such as the City) must be spent on activities to abate the impacts of the opioid crisis such as:

- providing matching funds for operating costs for substance use disorder (SUD) facilities
- creating new or expanded SUD treatment infrastructure
- addressing the needs of vulnerable populations that are disproportionately impacted by SUD
- preventing addiction in vulnerable youth

Instead of accepting direct payment, the City will have the option to have their funds directed to the County for abatement purposes.

The proposed Resolution will give the City Manager authority to take all action necessary to settle the claims against the Settling Defendants in the MDL.

FISCAL IMPACT:

The City may receive funds to spend on activities to abate the impacts of the opioid crises, or direct those funds to the County for abatement purposes.

ATTACHMENTS:
Wildomar Resolution regarding Opioid Settlement (2nd Round).docx

CITY COUNCIL RESOLUTION NO. 2023 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS TO SETTLE CLAIMS AGAINST CVS, ALLERGAN, TEVA, WALMART, AND WALGREENS IN THE NATIONAL OPIOID LITIGATION

WHEREAS, the United States is facing an ongoing public health crisis of opioid abuse, addiction, overdose, and death, forcing the State of California and California counties and cities to spend billions of dollars each year to address the direct consequences of this crisis; and,

WHEREAS, pending in the U.S. District Court for the Northern District of Ohio is a multidistrict litigation (In Re: National Prescription Opiate Litigation (U.S.D.C. Case No. 1:17-CV-2804) ("MDL") being pursued by numerous public entity plaintiffs against the manufacturers and distributors of various opioids based on the allegation that the defendants' unlawful conduct caused the opioid epidemic; and,

WHEREAS, in 2021, the City Council authorized the City Manager to take all necessary action to opt-in and join in the settlement of the Nation Opioid Litigation and settle claims against the three largest pharmaceutical distributors, McKesson, Cardinal Health, and AmerisourceBergen, and manufacturer Janssen Pharmaceuticals, Inc. and its parent company Johnson & Johnson.

WHEREAS, on or about November 14, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Walmart Inc. ("Walmart"); and,

WHEREAS on or about November 22, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and Teva Pharmaceutical Industries Ltd. ("Teva"), Allergan Finance, LLC ("Allergan"); and,

WHEREAS, on or about December 9, 2022, a proposed nationwide tentative settlement was reached between the plaintiffs in the MDL and CVS Health Corporation and CVS Pharmacy, Inc. (collectively "CVS") and Walgreen Co. ("Walgreens"); and,

WHEREAS, Walmart, Teva, Allergan, CVS, and Walgreens may collectively be referred to herein as the Settling Defendants; and,

WHEREAS, as part of the settlements with the Settling Defendants, local subdivisions, including certain cities, that are not plaintiffs in the MDL may participate in the settlements in exchange for a release of the Settling Defendants; and,

WHEREAS, it the intent of this Resolution is to authorize the City of Wildomar to opt-in and join the settlement of the Nation Opioid Litigation and to enter into the master settlement agreements with the Settling Defendants.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR RESOLVES AS FOLLOWS:

Section 1: The City Council of the City of Wildomar finds the foregoing recitals are true and correct, and they are hereby incorporated by reference into this Resolution.

Section 2: The City Council hereby authorizes the City Manager take all necessary action, including executing the settlement participation form and all other necessary agreements or documents, to opt-in and join the settlement of the Nation Opioid Litigation and settle and release the City's claims against the Settling Defendants.

Section 3: All actions heretofore taken by the City Council and other appropriate public officers and agents of the City with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Section 4: Severability. If any term, provision, or portion of these findings or the application of these findings to a particular situation is held by a court to be invalid, void or unenforceable, the remaining provisions of these findings, or their application to other actions related to this resolution shall continue in full force and effect unless amended or modified by the City.

APPROVED AND ADOPTED by the City Council and signed by the Mayor and attested by the City Clerk this 12th day of April, 2023

_____
Joseph Morabito, Mayor

ATTEST:

_____
Daniel York, City Manager

APPROVED AS TO FORM:

_____
Thomas D. Jex, City Attorney

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.13
Meeting Date: April 12, 2023

SUBJECT: Notice of Completion - Palomar Street/Clinton Keith Road Sidewalk, Trail and Bike Lane Connectivity Project (CIP 059)

SUBMITTED BY: Jason Farag

PREPARED BY: Warren Repke

ACTION:
Adopt a Resolution entitled:

RESOULTION NO. 2023-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACCEPTING THE PALOMAR STREET/CLINTON KEITH ROAD SIDEWALK, TRAIL, AND BIKE LANE CONNECTIVITY PROJECT (CIP 059) AS COMPLETE AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

SUMMARY:
The City Council previously awarded a construction contract to LC Paving & Sealing (LC) for the construction of street, sidewalk, trail and bike lane improvements on Palomar Street from Clinton Keith Road to McVicar Street and on Clinton Keith Road at Stable Lanes Road. LC has completed the proposed improvements in accordance with the contract documents and the project is ready for filing of the Notice of Completion (NOC) with the Riverside County Recorder.

BACKGROUND:
On May 11, 2022, the City Council awarded a construction contract to LC Paving and Sealing, Inc. in the amount of $1,409,627.32 for the completion of street, sidewalk, trail, and bike lane improvements on Palomar Street from Clinton Keith Road to McVicar Street and on Clinton Keith Road at Stable lanes Road. The project is funded by a combination of TUMF, Measure A, Measure AA, an SB 821 Grant from the Riverside County Transportation Commission

(RCTC), and a reimbursement from Elsinore Valley Municipal Water District (EVMWD) for water and sewer facility relocations.

A major component of the project and project costs was administering the environmental mitigation requirements and the regulatory permits from the State Water Quality Control Board and the Army Corps of Engineers for two regulated streams that crossed Palomar Street. The mitigation monitoring program required Tribal monitors from the Saboba and Pechanga Tribes as well as a project Archeologist be on site during any ground disturbance activities. Additional construction administration expenditures included geotechnical testing, a Riverside County Flood Control District Permit, inspection, and administration. A budget of $420,000 was established for these costs.

Project construction included extensive earthwork and grading; construction of underground storm drains; installation of a block retaining wall; construction of curb & gutter, sidewalk, driveway approaches, accessible curb ramps; installation of aggregate base, asphalt concrete paving and micro surfacing; installation of decomposed granite trail and fencing; modification of traffic signal pedestrian heads; and pavement markings and striping.

DISCUSSION:
LC has completed the proposed improvements in accordance with the contract documents and the project is ready for filing of the Notice of Completion (NOC) with the Riverside County Recorder. If no liens or claims have been filed within 30 days of filing the NOC the City will release the remaining 5% retention funds.

Project construction was initially delayed by several months due to numerous utility conflicts that had to be resolved with the utility companies. Additional project delays were encountered due to the very wet weather during the winter and spring. LC did an excellent job coordinating with the utility companies and working around the weather where they could.

FISCAL IMPACT:
The original contract amount awarded to LC Paving & Sealing was $1,409,627.62. A 10% contingency was authorized for unforeseen issues and required additional work resulting in a total project construction budget of $1,550,590.05. The total project budget is $1,970,590.05, including construction administration and inspection (CA/I). The final project construction cost for the actual quantities installed for each bid item is $1,407.868.38. Three Change Orders were processed in the amount of $74,798.00 resulting in a total construction cost of $1,482,666.38. The final CA/I costs are estimated at $450,000 bringing the total project costs to $1,932,666.38. This is $37,923.67 under the authorize budget. These funds can be returned to the Capital Improvement Program for future projects.

ACCOUNT CODE:
CIP 059

ATTACHMENTS:
Resolution
A - Notice of Completion

RESOLUTION NO. 2023 -_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACCEPTING THE PALOMAR STREET/CLINTON KEITH ROAD SIDEWALK, TRAIL, AND BIKE LANE CONNECTIVITY PROJECT (CIP 059) AS COMPLETE AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

WHEREAS, On May 11, 2022 the City Council awarded a construction contract to LC Paving & Sealing Inc. for the Palomar Street/Clinton Keith Road Sidewalk Trail, and Bike Lane Connectivity Project (CIP 059), ("Project"); and

WHEREAS, LC Paving & Sealing, Inc. has completed the work in accordance with the contract documents for the Project; and

WHEREAS, if no liens or claims have been filed within 30 days of filing the Notice of Completion, the retained payment funds and any remaining amount due will be released to LC Paving and Sealing, Inc.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Wildomar City Council, in regular session assembled on April 12, 2023, that:

The Project is accepted as complete. Within 15 days of the date of this Resolution, the Public Works Director shall prepare a Notice of Completion and the City Clerk shall file the Notice of Completion with the Riverside County Recorder.

PASSED, APPROVED, AND ADOPTED this 12th day of April 2022

_____
Joseph Morabito
Mayor

APPROVED AS TO FORM:

_____
Thomas D. Jex
City Attorney

ATTEST:

_____
Janet Morales
City Clerk

NO FEE DOCUMENT
Government Code §6103
RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

CITY OF WILDOMAR
23873 Clinton Keith Road, Suite 201
Wildomar, CA 92595
Attn: City Clerk

The Above Space For Recorder's Use Only

NOTICE OF COMPLETION

Civil Code 3093

1. Prime Contractor: LC Paving & Sealing, Inc.

2. Project Name: Palomar St./Clinton Keith Rd. Sidewalk, Trail, and Bike Lane Connectivity Project CIP 059

3. Date of Completion (Acceptance): April 12, 2023

4. Description of Work or Materials Furnished: Demolition of existing improvements; earthwork and grading; construction of PCC curb & gutter, sidewalk, driveway approaches and accessible curb ramps; installation of RCP storm drain, catch basins & outlet structures; construction of trail with decomposed granite and fencing; construction of asphalt paving and micro surfacing; installation of pavement marking and striping; modification of traffic signal pedestrian heads; all as indicated on the Project Plans.

5. Site Location: Palomar Street from Clinton Keith Road to McVicar Street, and Clinton Keith Road at Stable Lanes Road.

6. Owner's Property Interest in Site is: In Easement

7. Owner: City of Wildomar, 23873 Clinton Keith Road, Suite 201, Wildomar, CA 92595

City of Wildomar:

Dated: _____, 2023

_____
Jason Farag
Public Works Director

Verification

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read said notice and know the contents thereof, and the facts stated therein are true of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Wildomar, California, this 12th day of April, 2022.

City of Wildomar:

_____
Dan York
City Manager / City Engineer

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.14
Meeting Date: April 12, 2023

SUBJECT: Music License Agreement for the City of Wildomar

SUBMITTED BY: Annelle Rosales

PREPARED BY: Annelle Rosales

ACTION:
Approve the agreements with BMI and ASCAP to obtain a license to play copyrighted music in public.

SUMMARY:
ASCAP and BMI are the two major music licensing/monetizing agencies. Each grant licenses to those who wish to play/perform the songs in public, and then shares proceeds with the owners of the songs.

BACKGROUND:
The Community Services Department is working toward cost efficient events. The city utilizes contractors to provide sound and music during several special events each calendar year with costs varying from $300.00 to $500.00 per event.

ASCAP and BMI are the two major music licensing/monetizing agencies. Each obtains the rights to publish and license songs, then grant licenses to those who wish to play/perform the songs in public, and then shares proceeds with the owners of the songs.

By entering into an agreement with the two agencies will grant flexibility to the city when providing music services during special events. The flexibility allows for music to be played during tier 4 events such as Astronomy and Movie Nights.

DISCUSSION:
The agreements are the standard ASCAP and BMI licenses for government agencies. By entering into these two agreements, the City will have access to most of the recorded music.

FISCAL IMPACT:
The Community Services General Fund will incur the cost for each license totaling $842.00

and provide a savings of $1,100.00.

ACCOUNT CODE:
100-410-4610-52115

ATTACHMENTS:
ASCAP_Important Licensing Information City of Wildomar, CA.pdf
BMI_Local Government Entities_LGE1.2023.pdf

LICENSE AGREEMENT - LOCAL GOVERNMENTAL ENTITIES

Agreement between American Society of Composers, Authors and Publishers ("SOCIETY"), located at

2 Music Square West, Nashville, TN 37203

and City of Wildomar, CA

("LICENSEE"), located at

23873 Clinton Keith Road Suite Wildomar CA 92595

as follows:

1. Grant and Term of License

(a) ASCAP grants and LICENSEE accepts a license to perform publicly on the "Premises" and at "Events" and "Functions," and not elsewhere or otherwise, non-dramatic renditions of the separate musical compositions in the "ASCAP repertory." The performances licensed under this Agreement may be by means of "Live Entertainment" or "Mechanical Music". For purposes of this Agreement,

(i) "LICENSEE" shall include the named entity and any of its constituent bodies, departments, agencies or leagues.

(ii) "Mechanical Music" means music which is performed at the Premises by means other than by live musicians who are performing at the Premises, including, but not limited to (A) compact disc, audio record or audio tape players (but not including "jukeboxes"), (B) videotape, videodisc or DVD players; (C) the reception and communication at the premises of radio or television transmissions which originate outside the Premises; and which are not exempt under the Copyright Law; or (D) a music-on-hold telephone system operated by LICENSEE at the Premises.

(iii) "Live Entertainment " means music that is performed at the Premises by musicians, singers or other performers.

(iv) "Premises" means buildings, hospitals, airports, zoos, museums, athletic facilities, and recreational facilities, including, but not limited to, community centers, parks, swimming pools, and skating rinks owned or operated by LICENSEE and any site which has been engaged by LICENSEE for use by LICENSEE.

(v) "ASCAP repertory" means all copyrighted musical compositions written or published by ASCAP members or members of affiliated foreign performing rights societies, including compositions written or published during the term of this Agreement and of which ASCAP has the right to license non-dramatic public performances.

(vi) "Events" and "Functions" means any activity conducted, sponsored, or presented by or under the auspices of LICENSEE. Except as set forth in paragraph 2.(d) below, "Events" and "Functions" shall include, but are not limited to, aerobics and exercise classes, athletic events, dances and other social events, concerts, festivals, arts and crafts fairs, and parades held under the auspices of or sponsored or promoted by LICENSEE on the Premises.

(vii) "Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds $25,000 (as defined in paragraph 4.(d) below).

(b) This Agreement shall be for an initial term of one year, commencing January 15, 2023, which shall be considered the effective date of this Agreement, and continuing thereafter for additional terms of one year each. Either party may give notice of termination to the other no later than thirty (30) days prior to the end of the initial or any renewal term. If such notice is given, the agreement shall terminate on the last day of the term in which notice is given.

2. Limitations On License

(a) This license is not assignable or transferable by operation of law or otherwise. This license does not authorize LICENSEE to grant to others any right to perform publicly in any manner any of the musical compositions licensed under this agreement, nor does it authorize any public performances at any of the Premises in any manner except as expressly herein provided.

(b) This license does not authorize (i) the broadcasting, telecasting or transmission or retransmission by wire, Internet, website or otherwise, of renditions of musical compositions in ASCAP's repertory to persons outside of the Premises, other than by means of a music-on-hold telephone system operated by LICENSEE at the Premises; and (ii) performances by means of background music (such as *Muzak*) or other services delivered to the Premises. Nothing in this paragraph shall be deemed to limit LICENSEE's right to transmit renditions of musical compositions in the ASCAP repertory to those who attend Events or Functions on the Premises by means of teleconferencing, videoconferencing or similar technology.

(c) This license is limited to non-dramatic performances, and does not authorize any dramatic performances. For purposes of this agreement, a dramatic performance shall include, but not be limited to, the following:

(i) performance of a "dramatico-musical work" (as hereinafter defined) in its entirety;

(ii) performance of one or more musical compositions from a "dramatico-musical work (as hereinafter defined) accompanied by dialogue, pantomime, dance, stage action, or visual representation of the work from which the music is taken;

(iii) performance of one or more musical compositions as part of a story or plot, whether accompanied or unaccompanied by dialogue, pantomime, dance, stage action, or visual representation;

(iv) performance of a concert version of a "dramatico-musical work" (as hereinafter defined).
The term "dramatico-musical work" as used in this Agreement, shall include, but not be limited to, a musical comedy, opera, play with music, revue, or ballet.

(d) This license does not authorize performances:

(i) at any convention, exposition, trade show, conference, congress, industrial show or similar activity presented by LICENSEE or on the Premises unless it is presented or sponsored solely by and under the auspices of LICENSEE, is presented entirely on LICENSEE'S Premises, and is not open to the general public;

(ii) by or at colleges and universities;

(iii) at any professional sports event or game played on the Premises;

(iv) at any permanently situated theme or amusement park owned or operated by LICENSEE;

(v) by any symphony or community orchestra;

(vi) by means of a coin operated phonorecord player (jukebox) for which a license is otherwise available from the Jukebox License Office.

3. License Fee

(a) In consideration of the license granted herein, LICENSEE agrees to pay ASCAP a license fee which includes the total of the "Base License Fee" and any applicable "Special Events License Fees", all of which shall be calculated in accordance with the Rate Schedule attached to and made part of this Agreement. For purposes of this Agreement,

(i) "Base License Fee" means the annual fee due in accordance with Schedule A of the Rate Schedule and based on LICENSEE's population as established in the most recent published U.S. Census data. It does not include any fees due for Special Events.

(ii) "Special Events License Fees" mean the amount due in accordance with Schedule B of the Rate Schedule when Special Events are presented by or on behalf of LICENSEE. It does not include any Base License Fees due.

(iii) LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be required to pay only the fee under Schedule C of the Rate Schedule. Such leagues or associations are not subject to Schedule A or Schedule B of the Rate Schedule. Fees paid by such leagues or associations do not cover performances of the municipality, county or other local government entity represented by the league or association. Schedule C fees are not applicable to municipal, county or other local government entities.

Unless otherwise limited by law, LICENSEE shall pay a finance charge of 1.5% per month from the due date, or the maximum amount permitted by law, whichever is less, on any required payment that it is not made within thirty days of its due date.

4. Reports and Payments

(a) Upon the execution of this Agreement, LICENSEE shall submit:

(i) a report stating LICENSEE's population based on the most recent published U.S. Census data. The population set forth in the report shall be used to calculate the Base License Fee under this Agreement; and (ii) a report containing the information set forth in paragraph 4.(d) below for all Special Events that were presented between the effective date of this Agreement and the execution of this Agreement.

(b) The Base License Fee for the first year of this Agreement and any license fees due for Special Events that were presented between the effective date of this Agreement and the execution of this Agreement shall be payable upon the execution of this Agreement.

(c) Base License Fees for subsequent years shall be due and payable within 30 days of the renewal date of this Agreement and shall be accompanied by a statement confirming whether any Special Events were presented during the previous calendar year.

(d) Ninety days after the conclusion of each Special Event, LICENSEE shall submit to ASCAP payment for such Special Event and a report in printed or computer readable form stating:

(i) the date presented;

(ii) the name of the attraction(s) appearing;

(iii) the "Gross Revenue" of the event. "Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event;

(iv) the license fee due for each Special Event.

(e) If LICENSEE presents, sponsors or promotes a Special Event that is reportable under Rate Schedule B with another person or entity licensed under an ASCAP License Agreement, LICENSEE shall indicate the name, address, phone number and ASCAP account number of the other person(s) or entity(ies) and the party responsible for payment for such Special Event. If the other party is not licensed by ASCAP, LICENSEE shall pay the license fee due hereunder, notwithstanding any agreement to the contrary between LICENSEE and the other party.

(f) LICENSEE agrees to furnish to ASCAP, where available, copies of all programs of musical works performed, which are prepared for distribution to the audience or for the use or information of LICENSEE or any department thereof. The programs shall include all encores to the extent possible. LICENSEE shall be under no obligation to furnish programs when they have not been otherwise prepared.

(g) ASCAP shall have the right to examine LICENSEE'S books and records at LICENSEE's place of business during normal business hours to such extent as may be necessary to verify the reports required by paragraph 4.(d) above. ASCAP shall have the right to adjust LICENSEE's Base License Fee based upon the most recently available revised population figures and Population Estimates Program provided by the U.S. Census Department.

5. Breach or Default

Upon any breach or default by LICENSEE of any term or condition herein contained, ASCAP may terminate this license by giving LICENSEE thirty days notice to cure such breach or default, and in the event that such breach or default has not been cured within said thirty days, this license shall terminate on the expiration of such thirty-day period without further notice from ASCAP. In the event of such termination, ASCAP shall refund on a pro-rata basis to LICENSEE any unearned license fees paid in advance.

6. Interference in Operations

ASCAP shall have the right to terminate this license upon thirty days written notice if there is any major interference with, or substantial increase in the cost of, ASCAP's operations as the result of any law in the state, territory, dependency, possession or political subdivision in which LICENSEE is located which is applicable to the licensing of performing rights. In the event of such termination, ASCAP shall refund to LICENSEE on a pro-rata basis any unearned license fees paid in advance.

7. Non-Discrimination

LICENSEE recognizes that ASCAP must license all similarly situated users on a non-discriminatory basis. LICENSEE agrees that any modifications to this Agreement by ASCAP, which are required by local, state or federal law for other municipalities, counties and other governmental entities shall not constitute discrimination between similarly situated users. Examples of such modifications are statements of equal employment opportunity or nondiscrimination on the basis of race, creed, color, sex or national origin.

8. Notices

ASCAP or LICENSEE may give any notice required by this Agreement by sending it by certified United States Mail, by generally recognized same-day or overnight delivery service or by electronic transmission (i.e., Mailgram, facsimile or similar transmission) to the appropriate person/office as listed herein. Each party agrees to notify the other of any change in contact information, such as change of address, change of person/office responsible, etc. within 30 days of such change.

AMERICAN SOCIETY OF COMPOSERS,
AUTHORS AND PUBLISHERS

By _____

LICENSEE City of Wildomar, CA

By _____

TITLE _____

(Fill in capacity in which signed: (a) If corporation, state corporate office held; (b) If partnership, write word "partner" under signature of signing partner; (c) If individual owner, write "individual owner" under signature.)

LOCAL GOVERNMENT ENTITIES

2023 Rate Schedule

SCHEDULE A: Base License Fee

Population Size			Base License Fee
1	to	50,000	$420.00
50,001	to	75,000	$840.00
75,001	to	100,000	$1,008.00
100,001	to	125,000	$1,345.00
125,001	to	150,000	$1,680.00
150,001	to	200,000	$2,185.00
200,001	to	250,000	$2,686.00
250,001	to	300,000	$3,195.00
300,001	to	350,000	$3,697.00
350,001	to	400,000	$4,202.00
400,001	to	450,000	$4,702.00
450,001	to	500,000	$5,209.00
500,001	and over		*** $6,384

*** $6,384.00 plus $500 for each 100,000 of population above 500,000 to a maximum fee of $84,004.00

SCHEDULE B: Special Events

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds $25,000.

"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be $420.00.

License Fee for Year 2024 and Thereafter

For each calendar year commencing 2024, all dollar figures set forth in Schedules A, B and C above (except for $500 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.

ascap
WE CREATE MUSIC

LOCAL GOVERNMENT ENTITIES

2023 Report Form

Account Number: Premise Name: City of Wildomar, CA

SCHEDULE A: **Base License Fee** *(Due upon execution of Agreement and within 30 days of the Agreement's Renewal Date.)*

Population Size: ☐☐☐,☐☐☐,☐☐☐ *(Per current U.S. Census Data)*

Base License Fee: $☐☐☐☐☐☐☐☐.☐☐ *(Please refer to Rate Schedule)*

SCHEDULE B: **Special Events*** *(Report and Payment due 90 days after the conclusion of each Special Event)*

Event Date (mm/dd/yyyy) (If More than 1 Event Per Day, Please Report As Separate Entries)	**Performer(s) Or Group(s) Appearing**	**Gross Revenue** Of Event** (Must Exceed $25,000)	**% Applies To Gross Revenue**	**Event Fee**	**Is A Program Of Musical Works Attached?** (Yes/No)	**If The Event Is Co-Sponsored** (Please Identify The Co-sponsor's Name, Address, Phone Number and ASCAP Account Number)
			x .01	$	O Yes O No	Name: Address: Phone No.: Account Number:
			x .01	$	O Yes O No	Name: Address: Phone No.: Account Number:
			x .01	$	O Yes O No	Name: Address: Phone No.: Account Number:

***"Special Events"** means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds $25,000.

****"Gross Revenue"** means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

SCHEDULE C: **State Municipal and/or County Leagues or State Associations of Attorneys**

Report Year: ☐☐☐☐ Annual License Fee: $420.00 (Due within 30 days of Renewal Date.)

Total Fees Reported From Any or All of Schedules A, B or C: $☐☐☐☐☐☐☐☐☐☐.☐☐

Contact Person & Title

Phone Number: ☐☐☐-☐☐☐-☐☐☐☐ Ext: ☐☐☐☐☐ Fax Number: ☐☐☐-☐☐☐-☐☐☐☐

Email: Website:

I certify the above information is true and correct.

Dated: ☐☐/☐☐/☐☐☐☐ Signature:

INVOICE

City of Wildomar, CA
23873 Clinton Keith Road Suite
Wildomar, CA 92595

January 23, 2023

Re: City of Wildomar, CA
23873 Clinton Keith Road Suite
Wildomar, CA 92595

Billing Period: January 15, 2023 Thru January 14, 2024
Annual Rate: $420.00
Amount Due: $420.00

TO PAY VIA CREDIT CARD, DEBIT CARD, OR E CHECK, PLEASE CONTACT Michele McKinney at (888) 852-1432

PLEASE MAIL YOUR CHECK TO: ASCAP, PO Box 331608, Nashville, TN 37203-7515

Payment Amount: $_____

*Check No: _____

*Please note: "When you provide a check as payment, you authorize ASCAP to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. However the transaction will appear on your bank statement. If we cannot post the transaction electronically, we may present a copy of your check for payment."

ASCAP License fees are due and payable in advance. Retain bottom portion for your records.

City of Wildomar, CA
23873 Clinton Keith Road Suite
Wildomar, CA 92595

Billing Period: January 15, 2023 Thru January 14, 2024
Annual Rate: $420.00
Amount Due: $420.00



The ASCAP Local Government License

Music plays a valuable role in civic life.

From parades to concerts, rec center fitness classes to holiday firework and light displays, your municipality hosts events and programs throughout the year to engage the public in civic life. Music is one of the best ways to entertain your citizens and build community!

ASCAP is your music partner.

The ASCAP Local Government License, created in partnership with the International Municipal Lawyers Association (IMLA), makes it simple to play the music that your citizens want - both legally and affordably. Instead of getting permission from thousands of copyright owners individually, one ASCAP blanket license lets you play music from hundreds of thousands of ASCAP members. We then ensure our members are compensated for the use of their work - 90¢ of every $1 from your music license fee is distributed directly to our members. You gain access to the greatest music catalog in the country and we make sure the songwriters and composers are paid for their work. It's a win-win.

You mean I need permission to play music at public events and programs hosted by the municipality?

Yes, you do! According to U.S. copyright law, public performances of music requires permission from the writers and publishers. That goes for public performances provided by a band or DJ or recorded music played through an electronic device.

Millions of songs for one annual price.

We've streamlined our process to make it efficient and easy for you to obtain a license tailored to your municipality's individual needs. You can call us at 1-800-505-4052 or visit us online at www.ascap.com/licensing to start purchasing your license.

To review the terms of the ASCAP Local Government License, use our License Finder at: **https://www.ascap.com/music-users/licensefinder.**

MILLIONS
of songs in the ASCAP catalog

700,000+
businesses already using music legally with an ASCAP music license

700,000+
songwriters, composers, and music publishers represented by ASCAP

1 ASCAP
blanket license is all you need

DISCLOSURE STATEMENT

This is notice that, in compliance with Sec. 21751 of the California Business and Professions Code:

(1) The performing rights license agreement you have been offered by the American Society of Composers, Authors and Publishers (ASCAP) contains a schedule of the rates and terms of royalties under that contract; and

(2) ASCAP makes available electronically to proprietors the most current available list of ASCAP members and the most current available list of performed works that ASCAP licenses.

You may obtain *gratis* the most current available list of ASCAP's members -- in either printed form or on diskette -- by written request to ASCAP, PO Box 331608, Nashville, TN 37203-7515, Attention: Head of General Licensing.

Information about ASCAP's members and the musical works in the ASCAP repertory can be obtained in a variety of ways. A searchable database of works that have been registered with ASCAP since January 1, 1991, or identified in ASCAP's surveys of performed works since January 1, 1978, is available online at the ASCAP Web Site, www.ascap.com/repertory (use the "ACE" function to determine whether particular songwriters or specific songs are in the ASCAP repertory). Data similar to that provided by "ACE" is also available on a USB drive, free of charge, by written request to ASCAP, 250 West 57th Street; New York, NY 10107, attn: Director of Repertory. More comprehensive records of the titles, dates of U.S. Copyright registration (if any), writers and current publishers or other copyright owners of all known works in the ASCAP repertory are available for public inspection at ASCAP's New York office during regular business hours. A printed current list of ASCAP members can be obtained *gratis* by written request to ASCAP, PO Box 331608, Nashville, TN 37203-7515, attn: Head of General Licensing. A computer-generated listing of copyrighted musical works in the ASCAP repertory may also be obtained by written request addressed to Head of General Licensing at a cost of $2200.00 plus shipping and handling (the listing is thousands of pages in length). You can also call or write to us for information as to specific works: (800) 95-ASCAP; or, at our New York address.

Music License for
Local Government Entity

1. DEFINITIONS

(a) **LICENSEE** shall include the named entity and any of its constituent bodies, departments, agencies or leagues.

(b) **Premises** means buildings, hospitals, airports, zoos, museums, athletic facilities, and recreational facilities, including, but not limited to, community centers, parks, swimming pools, and skating rinks owned and/or operated by LICENSEE and any site which has been engaged by LICENSEE for use by LICENSEE.

(c) **Recorded Music** means music which is performed at the Premises by means other than by live musicians who are performing at the Premises, including, but not limited to (1) compact disc, audio record or audio tape players (but not including "jukeboxes"); (2) videotape, videodisc or DVD players; (3) music performed as an accompaniment to karaoke; (4) the reception and communication at the premises of radio or television transmissions which originate outside the Premises, and which are not exempt under the Copyright Law; or (5) a music-on-hold telephone system operated by LICENSEE at the Premises.

(d) **Live Entertainment** means music that is performed at the Premises by musicians, singers and/or other performers.

(e) **BMI Repertoire** means all copyrighted musical compositions written and/or published by BMI affiliates or members of BMI-affiliated foreign performing rights societies, including compositions written or published during the Term of this Agreement and of which BMI has the right to license non-dramatic public performances.

(f) **Events and Functions** means any activity conducted, sponsored, or presented by or under the auspices of LICENSEE. Except as set forth in Paragraph 2 (d) below, "Events" and "Functions" shall include, but are not limited to, aerobics and exercise classes, athletic events, dances and other social events, concerts, festivals, arts and crafts fairs, and parades held under the auspices of, or sponsored or promoted by, LICENSEE on the Premises.

(g) **Special Events** means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" (as defined in Schedule B) of such Special Event exceeds $25,000.

2. BMI GRANT

(a) BMI grants and LICENSEE accepts a non-exclusive license to perform, present or cause the live and/or recorded public performance on the "Premises" and at "Events" and "Functions", and not elsewhere or otherwise, non-dramatic renditions of the separate musical compositions in the "BMI Repertoire". The performances licensed under this Agreement may be by means of "Live Entertainment" or "Recorded Music".

(b) This license does not authorize (1) the broadcasting, telecasting or transmission or retransmission by wire, Internet, website or otherwise, of renditions of musical compositions in BMI's Repertoire to persons outside of the Premises, other than by means of a music-on-hold telephone system operated by LICENSEE at the Premises; and (2) performances by means of background music (such as *Muzak*) or other services delivered to the Premises. Nothing in this Paragraph shall be deemed to limit LICENSEE's right to transmit renditions of musical compositions in the BMI Repertoire to those who attend Events or Functions on the Premises by means of teleconferencing, videoconferencing or similar technology.

(c) This license is limited to non-dramatic performances and does not authorize any dramatic performances. For purposes of this Agreement, a dramatic performance shall include, but not be limited to, the following: (1) performance of a "dramatico-musical work" (as hereinafter defined) in its entirety; (2) performance of one or more musical compositions from a "dramatico-musical work" (as hereinafter defined) accompanied by dialogue, pantomime, dance, stage action, or visual representation of the work from which the music is taken; (3) performance of one or more musical compositions as part of a story or plot, whether accompanied or unaccompanied by dialogue, pantomime, dance, stage action, or visual representation; and (4) performance of a concert version of a "dramatico-musical work" (as hereinafter defined). The term "dramatico-musical work" as used in the Agreement, shall include, but not be limited to, a musical comedy, opera, play with music, revue, or ballet.

(d) This license does not authorize performances: (1) at any convention, exposition, trade show, conference, congress, industrial show or similar activity presented by LICENSEE or on the Premises unless it is presented or sponsored solely by and under the auspices of LICENSEE, is presented entirely on LICENSEE's Premises, and is not open to the general public; (2) by or at colleges and universities; (3) at any professional sports events or game played on the Premises; (4) at any permanently situated theme or amusement park owned or operated by LICENSEE; (5) by any symphony or community orchestra; and (6) by means of a coin operated jukebox.

3. REVIEW OF STATEMENTS AND / OR ACCOUNTINGS

(a) BMI shall have the right to require such reasonable data necessary in order to ascertain the Annual License Fee.

(b) BMI shall have the right, by its authorized representatives, at any time during customary business hours, to examine the books and records of account of LICENSEE to such extent as may be necessary to verify the statements made hereunder. BMI shall consider all data and information coming to its attention as a result of any such examination of books and records as completely confidential.

(c) BMI shall have the right to adjust LICENSEE's Annual License Fee based upon the most recently available revised population figures provided by the U. S. Census Department.

4. LATE PAYMENT AND SERVICE CHARGES
BMI may impose a late payment charge of one and one-half percent (1½%) per month, or the maximum rate permitted by law, whichever is less, from the date payment is due on any payment that is received by BMI more than thirty (30) days after the due date. BMI may impose a $25.00 service charge for each unpaid check, draft or other means of payment LICENSEE submits to BMI.

5. BMI COMMITMENT TO CUSTOMER / INDEMNITY
So long as LICENSEE is not in default or breach of this Agreement, BMI agrees to indemnify, save harmless, and defend LICENSEE and its officers, and employees, from and against any and all claims, demands, or suits that may be made or brought against them with respect to the performance of any musical works which is licensed under this Agreement at the time of performance. LICENSEE agrees to give BMI immediate notice of any such claim, demand, or suit, to deliver to BMI any papers pertaining thereto, and to cooperate with BMI with respect thereto, and BMI shall have full charge of the defense of any such claim, demand, or suit.

6. BREACH OR DEFAULT / WAIVER
Upon any breach or default of the terms and conditions contained herein, BMI shall have the right to cancel this Agreement if such breach or default continues for thirty (30) days after LICENSEE's receipt of written notice thereof. The right to cancel granted to BMI shall be in addition to any and all other remedies which BMI may have. No waiver by BMI of full performance of this Agreement by LICENSEE in any one or more instances shall be deemed a waiver of the right to require full and complete performance of this Agreement thereafter or of the right to cancel this Agreement with the terms of this Paragraph.

7. CANCELLATION OF ENTIRE CATEGORY
BMI shall have the right to cancel the Agreement along with the simultaneous cancellation of the Agreements of all other licensees of the same class and category as LICENSEE, as of the end of any month during the Term, upon sixty (60) days advance written notice.

8. ASSIGNMENT
This license is not assignable or transferable by operation of law or otherwise. This license does not authorize LICENSEE to grant to others any right to perform publicly in any manner any of the musical compositions licensed under this Agreement, nor does it authorize any public performances at any of the Premises in any manner except as expressly herein provided.

9. ARBITRATION
All disputes of any kind, nature, or description arising in connection with the terms and conditions of this Agreement, except for matters within the jurisdiction of the BMI Rate Court, shall be submitted to the American Arbitration Association in the City, County, and State of New York, for arbitration under its then prevailing arbitration rules. The arbitrator(s) to be selected as follows: Each of the parties shall, by written notice to the other, have the right to appoint one arbitrator. If, within ten (10) days following the giving of such notice by one party, the other shall not, by written notice, appoint another arbitrator, the first arbitrator shall be the sole arbitrator. If two arbitrators are so appointed, they shall appoint a third arbitrator. If ten (10) days elapse after the appointment of the second arbitrator and the two arbitrators are unable to agree upon a third arbitrator, then either party may, in writing, request the American Arbitration Association to appoint the third arbitrator. The award made in the arbitration shall be binding and conclusive on the parties and judgment may be, but not need be, entered in any court having jurisdiction. Such award shall include the fixing of the costs, expenses, and attorneys' fees of arbitration, which shall be borne by the unsuccessful party.

10. NOTICES
Any notice under this Agreement will be in writing and deemed given upon mailing when sent by ordinary first-class U.S. mail to the party intended, at its mailing address stated, or any other address which either party may designate. Any such notice sent to BMI shall be to the attention of the Vice President, Licensing Department at 10 Music Square East, Nashville, TN 37203. Any such notice sent to LICENSEE shall be to the attention of the person signing the Agreement on LICENSEE's behalf or such person as LICENSEE may advise BMI in writing.

11. MISCELLANEOUS
The fact that any provisions are found by a court of competent jurisdiction to be void or unenforceable will not affect the validity or enforceability of any other provisions. This Agreement constitutes the entire understanding between the parties and cannot be waived or added to or modified orally and no waiver, addition and modification shall be valid unless in writing and signed by both parties.

12. FEES
(a) In consideration of the license granted herein, LICENSEE agrees to pay BMI a license fee which includes the total of the "Base License Fee" and any applicable "Special Events License Fees", all of which shall be calculated in accordance with the Rate Schedule on Page 3. For purposes of this Agreement,

(i) "Base License Fee" means the annual fee due in accordance with Schedule A of the Rate Schedule and

based on LICENSEE's population as established in the most recent published U.S. Census data. It does not include any fees due for Special Events.
(ii) "Special Events License Fees" means the amount due in accordance with Schedule B of the Rate Schedule when Special Events are presented by or on behalf of LICENSEE. It does not include any Base License Fee due.
(iii) LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be required to pay only the fee under the Schedule C of the Rate Schedule. Such leagues or associations are not subject to Schedule A or Schedule B of the Rate Schedule. Fees paid by such leagues or associations do not cover performances of the municipality, county, or other local government entity represented by the league or association. Schedule C fees are not applicable to municipal, county or other government entities.

2023 RATE SCHEDULE FOR LOCAL GOVERNMENTS

SCHEDULE A				
Population	**LICENSEE's Population**		**Base License Fee**	**Schedule A Fee**
	1 - 50,000		$421.00	
	50,001 - 75,000		$839.00	
	75,001 - 100,000		$1008.00	
	100,001 - 125,000		$1,344.00	
	125,001 - 150,000		$1,681.00	
	150,001 - 200,000		$2,185.00	
	200,001 - 250,000		$2,686.00	
(Enter Population here)	250,001 - 300,000		$3,196.00	
	300,001 - 350,000		$3,697.00	
	350,001 - 400,000		$4,205.00	
	400,001 - 450,000		$4,705.00	
	450,001 - 500,000		$5,211.00	
	500,001 -	plus	$6,385.00 plus $500 for every 100,000 population increment or portion thereof above 500,000 up to a maximum annual fee of $84,010.00	
			SCHEDULE A FEE	

SCHEDULE B
Special Events Fee
(To be reported 90 days after each event*, see Par. 13(d))

The rate for Special Events shall be 1% of Gross Revenue.

- "**Special Events**" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Events exceeds $25,000.
- "**Gross Revenue**" means all monies received by LICENSEE or on LICENSEE's behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from the sponsors or other payments received by LICENSEE for each Special Event.

SCHEDULE B FEE	***BMI will provide a report form to report***

SCHEDULE C
State Municipal and/or County Leagues or State Associations of Attorneys
(To be completed if you are a State Municipal and/or County Leagues or State Associations of Attorneys)

The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues, or state associations of municipal and/or county attorneys shall be **$421.00**. No Special Events fee applies to LICENSEES qualifying under this schedule.

SCHEDULE C FEE	

13. REPORTING

(a) Upon the execution of this Agreement, LICENSEE shall submit:

(i) a report stating LICENSEE's population based on the most recent published U.S. Census data. The population set forth in the report shall be used to calculate the Base License Fee under this Agreement; and

(ii) a report containing the information set forth in Paragraph 13 (d) below for all Special Events that were presented between the effective date of this Agreement and the execution of this Agreement.

(b) The Base License Fee for the first year of this Agreement and any license fees due for Special Events that were presented between the effective date of this Agreement and the execution of this Agreement shall be payable upon the execution of this Agreement.

(c) Base License Fees for subsequent years shall be due and payable within 30 days of the renewal date of this Agreement and shall be accompanied by a statement confirming whether any Special Events were presented during the previous calendar year.

(d) Ninety (90) days after the conclusion of each Special Event, LICENSEE shall submit to BMI payment for such Special Event and a report in printed or computer readable form stating:

(i) the date presented;

(ii) the name of the attraction(s) appearing;

(iii) the "Gross Revenue" of the event (as defined above);

(iv) the license fee due for each Special Event.

(e) If LICENSEE presents, sponsors or promotes a Special Event that is reportable under Rate Schedule B with another person or entity licensed under a BMI License Agreement, LICENSEE shall indicate the name, address, phone number and BMI account number of the other person(s) or entity(ies) and the party responsible for payment for such Special Event. If the other party is not licensed by BMI, LICENSEE shall pay the license fee due hereunder, notwithstanding any agreement to the contrary between LICENSEE and the other party.

(f) LICENSEE agrees to furnish to BMI, where available, copies of all programs of musical works performed, which are prepared for distribution to the audience or for the use or information of LICENSEE or any department thereof. The programs shall include all encores to the extent possible. LICENSEE shall be under no obligation to furnish programs when they have not been otherwise prepared.

14. RATE ADJUSTMENTS / LICENSE FEE FOR YEAR 2023 AND THEREAFTER

For each calendar year commencing 2024, all dollar figures set forth in Schedules A, B and C (except the $500 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with any percentage increase in the Consumer Price Index – All Urban Consumers (CPI-U)) between the preceding October and the next preceding October, rounded to the nearest dollar. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by BMI.

15. TERM OF AGREEMENT
This Agreement shall be for an initial Term of one (1) year, commencing the first day of (month/year) _____, which shall be considered the effective date of this Agreement and continuing thereafter for additional terms of one (1) year each. Either party may give notice of termination to the other no later than thirty (30) days prior to the end of the initial or any renewal term. If such notice is given, the Agreement shall terminate on the last day of the Term in which notice is given.

AGREEMENT

This Agreement, made at New York, N.Y. on *(Date will be entered by BMI upon execution)* _____ between BROADCAST MUSIC, INC., a State of Delaware corporation with its principal offices at 7 World Trade Center, 250 Greenwich Street, New York, N.Y. 10007-0030 (hereinafter "BMI") and the legal or trade name described below and referred to thereafter as "LICENSEE" (the "Agreement"). This Agreement includes all of the terms and conditions set forth herein.

LEGAL NAME

(Name of Individual, Corporation, LLC, LLP, Partnership, or Government Entity, etc.)

TRADE NAME

(Doing business under the name of)

PLEASE COMPLETE LEGAL INFORMATION BELOW

Legal Structure _____
(Individual, Corporation, LLC, LLP, Partnership, Government Entity or Other)

State of Incorporation _____ Federal Tax ID No. _____

Partners' Names *(If Partnership)*

1._____

2._____

3._____

IF LEGAL STRUCTURE IS A GOVERNMENT ENTITY, PLEASE INDICATE BELOW

Local, State, or Federal _____

Municipality Name _____
(City/State)

LICENSED PREMISES

(Street Address)

(City) *(State)* *(Zip)*

(Phone) *(Phone 2)*

(Contact Name) *(Title)*

(Email Address) *(Web Address)*

MAILING ADDRESS
(If different from Licensed Premises)

(Street Address)

(City) *(State)* *(Zip)*

(Contact Name) *(Title)*

(Contact Phone) *(Contact Phone 2)*

(Email Address – if different from above)

TO BE COMPLETED BY LICENSEE
By signing this Agreement, you represent that you have the authority to bind LICENSEE and that you have read, understood and agree to all of the terms and conditions herein.

Signature

Print Name / Title

Signatory Email Address
(If different from above)

FOR ADMINISTRATIVE USE ONLY
TO BE COMPLETED BY BMI
BROADCAST MUSIC INC.

FOR BMI USE ONLY	LGE1	LI-2023/JAN

Please Sign & Return this Entire License Agreement & Payment to:
BMI, Licensing Dept
10 Music Square E., Nashville, TN 37203
Or online at www.bmi.com/licensing

Customer Number

CITY OF WILDOMAR
CC - REGULAR MEETING
PUBLIC HEARING
Agenda Staff Report # 2.1
Meeting Date: April 12, 2023

SUBJECT: Zoning Ordinance Amendment No. 2023-04 (EOT's)

SUBMITTED BY: Matthew Bassi

PREPARED BY: Matthew Bassi

ACTION:
The Planning Commission recommends the City Council take the following actions:

1. Determine that Zoning Ordinance Amendment No. 2023-04 meets the findings for a General Rule exemption in accordance with Section 15064(B)(3) of CEQA; and

2. Introduce and Approve for First Reading an Ordinance entitled:

ORDINANCE NO. ____
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT NO. 2023-04 AMENDING CHAPTERS 17.200 (CONDITIONAL USE PERMITS), 17.208 (PUBLIC USE PERMITS) AND 17.216 (PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO APPROVAL PERIODS, TIME EXTENSIONS AND LITIGATION TIMEFRAMES FOR DEVELOPMENT APPLICATIONS AND FINDING ZONING ORDINANCE AMENDMENT NO. 2023-04 EXEMPT FROM CEQA

BACKGROUND:
The Planning Commission back in July 2018 recommended City Council approval of a code amendment (ZOA 2018-02) that increased the initial approval time period to begin construction on a development project from two years to three years. This amendment also allowed six additional years of time extensions beyond the initial three years if certain findings were met and the Planning Commission approved the time extension. The code amendment received unanimous support from the Planning Commission and City Council.

Planning Commission Action:
The Planning Commission reviewed Zoning Ordinance Amendment No. 2023-04 at their

March 1, 2023 meeting. There were no speakers either for or against the proposed code amendment. After Commission deliberations, the Commission voted 4-0-1 (Bernard Absent) to adopt PC Resolution No. 2023-04 recommending City Council approval of Zoning Ordinance Amendment No. 2023-04.

DISCUSSION:

Zoning Ordinance Amendment No. 2023-04 is new proposal by staff to provide a mechanism for existing/approved CUP's, PUP's and Plot Plans to request a one-time, additional two year time extension beyond the current six years. Specifically, the new provision would only apply to existing/approved applications that have exhausted all allowable time extensions and are due to completely expire (and become null and void) between September 1, 2023 and July 30, 2025. This amendment will affect five development projects that met this criteria. They are: 1) Rancon Office/Industrial project; 2) Cornerstone Church expansion; 3) Baxter Village Residential project; 3) Grove Park mixed-use project; and 5) Horizon's Assisted Living Facility project.

Approval of this final 2-year time extension will be made by the Planning Commission under the same findings and code provisions that currently exist. Staff is proposing this code amendment for a couple of reasons. First, we are beginning to see a national (and local) economic downturn due to rising inflation and other factors. This means some development projects that do not have private funding are "hitting the brakes" on their projects. Second, construction costs have significantly increased this past year and a half resulting in the same conclusions as just stated. Third, the proposed amendment will help several quality development projects that would bring jobs, sales tax revenues and important housing opportunities from expiring. Staff believes this amendment is fair and reasonable given the current economic climate we are facing. Further, it will help avoid these projects from having to start the development review process all over, including the CEQA process.

CEQA Determination:

In accordance with the requirements of the California Environmental Quality Act (Public Resources Code § 21000, et seq. ("CEQA")), a review of the potential environmental impacts was conducted by the Planning Department for Zoning Ordinance Amendment No. 2023-04. This evaluation indicated no potential for significant impacts on the environment since the proposed ordinance amendment which results in only text changes related to time extensions for conditional use permits, plot plans and public use permit applications does not alter the existing requirements that specific development projects must comply with the provisions of the California Environmental Quality Act. As a result, Zoning Ordinance Amendment can be exempted from CEQA review pursuant to CEQA Guideline Section 15061(b)(3) which states that if an activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

Findings of Fact - ZOA No. 2023-04:

In accordance with the provisions of Chapter 17.280 of the Zoning Ordinance, the following finding is presented to City Council for consideration in support of the Zoning Ordinance Amendment No. 2023-04.

A. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance.

Evidence. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance in that the proposed amendment establishing procedural provisions for time extensions related to certain development applications will not affect the standard review and processing of specific development applications as the approval authority for such projects will remain unchanged. In accordance with the Zoning Ordinance, a person, or applicant, will still have the right to file an appeal on any decision related to the review and processing time extensions of development applications made by the Planning Commission. Further, the proposed revision to the Zoning Ordinance is consistent with and, will further the provisions of General Plan, and will not impact the public health, safety and general welfare of the residents of Wildomar.

Public Noticing:

in accordance with California Government Code, Section 65800, et seq. and Chapter 17.04.050 of the Wildomar Municipal Code, the Planning Department, on March 31, 2023, published a legal notice in the Press Enterprise, a local newspaper of general circulation, notifying the general public of the City Council hearing set for April 12, 2023 regarding Zoning Ordinance Amendment No. 2023-04.

FISCAL IMPACT:

None.

ATTACHMENTS:

Attach A-CC Ord for ZOA 2023-04.docx

ATTACHMENT A

City Council Ordinance
for ZOA No. 2023-04

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT NO. 2023-04 AMENDING CHAPTERS 17.200 (CONDITIONAL USE PERMITS), 17.208 (PUBLIC USE PERMITS) AND 17.216 (PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO APPROVAL PERIODS, TIME EXTENSIONS AND LITIGATION TIMEFRAMES FOR DEVELOPMENT APPLICATIONS AND FINDING ZONING ORDINANCE AMENDMENT NO. 2023-04 EXEMPT FROM CEQA

WHEREAS, in accordance with Chapter 17.280 of the Wildomar Municipal Code, the City Council has the authority to take action on Zoning Ordinance Amendment No. 2023-04; and

WHEREAS, the Planning Commission held a duly noticed public hearing on March 1, 2023 for Zoning Ordinance Amendment No. 2023-04, and adopted PC Resolution No. 2023-04 recommending City Council approval of Zoning Ordinance Amendment No. 2023-04; and

WHEREAS, in accordance with California Government Code, Section 65800, et seq.) and Chapter 17.04.050 of the Wildomar Municipal Code, the Planning Department, on March 31, 2023, published a legal notice in the Press Enterprise, a local newspaper of general circulation, notifying the general public of the City Council hearing set for April 12, 2023 regarding Zoning Ordinance Amendment No. 2023-04; and

WHEREAS, in accordance with California Government Code, Section 65800, et seq.) and Chapter 17.04.050 of the Wildomar Municipal Code, the City Council conducted a duly noticed public hearing on April 12, 2023, at which time interested persons had an opportunity to testify in support of, or opposition to Zoning Ordinance Amendment No. 2023-04, and at which time the City Council received public testimony concerning Zoning Ordinance Amendment No. 2023-04.

THE CITY COUNCIL OF THE CITY OF WILDOMAR HEREBY DOES ORDAIN AS FOLLOWS:

SECTION 1. CEQA DETERMINATION.

In accordance with the requirements of the California Environmental Quality Act (Public Resources Code § 21000, et seq. ("CEQA")), a review of the potential environmental impacts was conducted by the Planning Department for Zoning Ordinance Amendment No. 2023-04. This evaluation indicated no potential for significant impacts on the environment since the proposed ordinance amendment which results in only text changes related to time extensions for conditional use permits, plot plans and public use permit applications does not alter the existing requirements that specific development

projects must comply with the provisions of the California Environmental Quality Act. As a result, Zoning Ordinance Amendment is exempt from CEQA review pursuant to CEQA Guideline 15061(b)(3) which states that if an activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Therefore, the City Council hereby finds Zoning Ordinance Amendment No. 2023-04 is exempt from CEQA under the general rule exemption in CEQA Guideline 15061(b)(3).

SECTION 2. REQUIRED ZOA FINDING.

In accordance with the provisions of Chapter 17.280 of the Zoning Ordinance, the City Council, upon recommendation of the Planning Commission, hereby makes the following finding for approval of Zoning Ordinance Amendment No. 2023-04.

A. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance.

The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance in that the proposed amendment establishing procedural provisions for time extensions related to certain development applications will not affect the standard review and processing of specific development applications as the approval authority for such projects will remain unchanged. In accordance with the Zoning Ordinance, a person, or applicant, will still have the right to file an appeal on any decision made by the Planning Director and Planning Commission related to the processing of time extensions on development applications. Further, the proposed revision to the Zoning Ordinance is consistent with and, will further the provisions of General Plan, and will not impact the public health, safety and general welfare of the residents of Wildomar.

SECTION 3. AMENDMENT TO THE MUNICIPAL CODE

Chapter 17.200.060.B.4 (Extension of time procedures) of the Wildomar Municipal Code is hereby amended to add a new subsection to read as follows:

17.200.060.B.4.a Extension of Time Processing Procedures.

"a. Notwithstanding subsection B.4 above, an approved conditional use permit may be eligible for one additional extension of time for a period of 2 years provided all previous time extensions allowed in this code have been fully exhausted and the conditional use permit is due to expire and become null and void between September 1, 2023 and July 30, 2025. The Planning Commission shall review the fourth request for an extension of time, and at their discretion may extend the time to commence the conditional use permit for a two year period provided the findings outlined in Section 17.200.060(C) of this chapter are met."

SECTION 4. AMENDMENT TO THE MUNICIPAL CODE

Section 17.208.050.B.4 (Extension of time procedures) of the Wildomar Municipal Code is hereby amended to add a new subsection to read as follows:

17.208.050.B.4.a Extension of Time Processing Procedures.

"a. Notwithstanding subsection B.4 above, an approved public use permit may be eligible for one additional extension of time for a period of 2 years provided all previous time extensions allowed in this code have been fully exhausted and the public use permit is due to expire and become null and void between September 1, 2023 and July 30, 2025. The Planning Commission shall review the fourth request for an extension of time, and at their discretion may extend the time to commence the public use permit for a two year period provided the findings outlined in Section 17.208.050(C) of this chapter are met."

SECTION 5. AMENDMENT TO THE MUNICIPAL CODE

Chapter 17.216.070.B.4 (Extension of time procedures) of the Wildomar Municipal Code is hereby amended to add a new subsection to read as follows:

17.216.070.B.4.a Extension of Time Processing Procedures.

"a. Notwithstanding subsection B.4 above, an approved plot plan permit may be eligible for one additional extension of time for a period of 2 years provided all previous time extensions allowed in this code have been fully exhausted and the plot plan is due to expire and become null and void between September 1, 2023 and July 30, 2025. The Planning Commission shall review the fourth request for an extension of time, and at their discretion may extend the time to commence the plot plan for a two year period provided the findings outlined in Section 17.216.070(C) of this section are met."

SECTION 6. SEVERABILITY.

If any Chapter, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each Chapter, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more Chapters, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional."

SECTION 7. EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days after its passage by the City Council.

SECTION 8. PUBLICATION.

The city clerk is directed to certify the adoption of this ordinance and cause it to be published in the manner required by law.

SECTION 9. CITY CLERK ACTION

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Chapter 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and pasting procedure authorized under Government Code Chapter 39633(c).

INTRODUCED AND APPROVED FOR FIRST READING this 12th day of April, 2023.

_____
Joseph Morabito
Mayor

APPROVED AS TO FORM:

_____
Thomas D. Jex
City Attorney

ATTEST:

_____
Janet Morales, CMC
City Clerk

CITY OF WILDOMAR
CC - REGULAR MEETING
WORKSHOP
Agenda Staff Report # 3.1
Meeting Date: April 12, 2023

SUBJECT: Third Workshop for FY2023/24 & FY2024/25 Biennial Budget

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

ACTION:
Staff recommends that the City Council receive comments from the public regarding the development of the City's Fiscal Year 2023-24 and 2024-25 Biennial Budget for Community Development and Public Works.

SUMMARY:
FY2023/24 & FY2024/25 Budget Workshop for Community Development and Public Works

BACKGROUND:
The City of Wildomar is continuing the process of developing the Biennial Operating Budget, which covers the period of fiscal years 2023-24 and 2024-25. The Budget is the most important document the City produces on a regular basis as it provides the legal basis for funding services, programs, and projects.

DISCUSSION:
The meeting tonight is a continuation of the process of encouraging input from the public in the development of the City's Budget. The City is presenting draft budgets for the Community Development and Public Works departments. Also included is the current draft of the General Fund Budget in its entirety along with draft budgets for the Other General Funds and Public Works Funds.

FISCAL IMPACT:
These are Draft Goals and Budgets for FY2024 & FY2025. These are being presented for public comment and review. Final budget adoption will be at the June Council meeting. As such, there are no fiscal impacts at this time.

ATTACHMENTS:
3rd Workshop Budget Presentation.pdf

3rd Workshop FY2024 & FY2025 Budget Report
Communtiy Development & Public Works Summary.pdf
Community Development & Public Works Draft Narratives.pdf

Workshop

Proposed Draft FY2024 & FY2025 Goals & Budgets for Community Development & Public Works

April 12th, 2023, City Council Meeting

Community Development & Public Works Department General Fund Overview

General Fund - Community Development & Public Works	2021-22 Actuals	2nd Quarter 2022-23 Budget	Proposed 2023-24 Budget	2024-25 Budget
Revenues				
3220 Cannabis Application Fee	64,405	54,000	15,000	25,000
3221 Cannabis Regulatory Fee	124,789	428,000	213,000	284,000
3225 Cannabis Sales Tax	-	316,200	320,000	320,000
TOTAL CANNABIS REVENUE (100)	**189,193**	**798,200**	**548,000**	**629,000**
3200 Business Registration Fee	57,129	55,000	45,000	70,000
3201 NPDES Inspection Fee	2,540	8,500	8,000	8,500
3210 Planning Fee	850	2,000	1,000	1,000
3215 Film Permits	1,322	-	1,000	1,000
3230 Develop/Engineering Permit Fee	5,271	20,000	15,000	15,000
3235 Encroachment Permit	99,286	96,600	100,000	100,000
3240 Building & Safety Fee	500,533	367,600	480,600	432,500
3243 BSAF Admin Retention Revenue	494	1,000	500	500
3244 MSHCP Administration Fee	2,376	6,000	5,000	5,000
3250 Fire Fees	55,929	66,200	70,000	80,000
3260 Private Development Fee-Planning	922,140	831,400	586,400	527,800
3261 Private Development Fee-Engineering	589,132	526,500	766,500	689,900
3262 Private Development Fee-Building	-	-	401,100	361,000
3268 Code Enforcement Revenue	35,158	110,000	35,000	31,500
TOTAL LICENSE & PERMIT FEES (100)	**2,272,158**	**2,090,800**	**2,515,100**	**2,323,700**
Total Community Development & Public Works Revenues	**$ 2,461,351**	**$ 2,889,000**	**$ 3,063,100**	**$ 2,952,700**
Expenditures				
Planning Commission	18,989	21,600	15,400	13,400
Community Development Administration	32,179	97,000	96,900	85,700
Building and Safety	686,130	718,200	614,900	635,100
Planning	293,472	183,100	393,200	409,600
Private Development Planning	689,666	430,900	-	-
Private Development Engineering	521,480	450,800	489,900	514,500
Cannabis Compliance	6,334	19,100	31,100	31,300
Code Enforcement	550,588	442,700	512,300	534,100
Community Development Total	**2,798,838**	**2,363,400**	**2,153,700**	**2,223,700**
Public Works/Engineering	**534,832**	**524,400**	**589,600**	**645,300**
Total Community Development & PW/ENG Expenditures	**$ 3,333,670**	**$ 2,887,800**	**$ 2,743,300**	**$ 2,869,000**
Budget Deficit/Surplus	**$ (872,319)**	**$ 1,200**	**$ 319,800**	**$ 83,700**

Community Development Department Goals

Complete the General Plan and Zoning Code Updates

- Achieves Council Priority #2 of "Responsible Growth and Development"
  - Achieves Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel"
  - Achieves Council Priority #3 of "Economic Health"

Complete "Wildomar Meadows Specific Plan"

- Achieves Council Priority #2 of "Responsible Growth and Development"
  - Achieves Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel"
  - Achieves Council Priority #3 of "Economic Health"

Complete "Bluffs at Hidden Springs Specific Plan"

- Achieves Council Priority #2 of "Responsible Growth and Development"
  - Achieves Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel"
  - Achieves Council Priority #3 of "Economic Health"

Community Development Department Goals

Establish a Parking Enforcement Program

- Achieves Council Priority #1 of "providing a safe and family-friendly environment"
  - Achieves Council's Vision of "being a safe and active community"

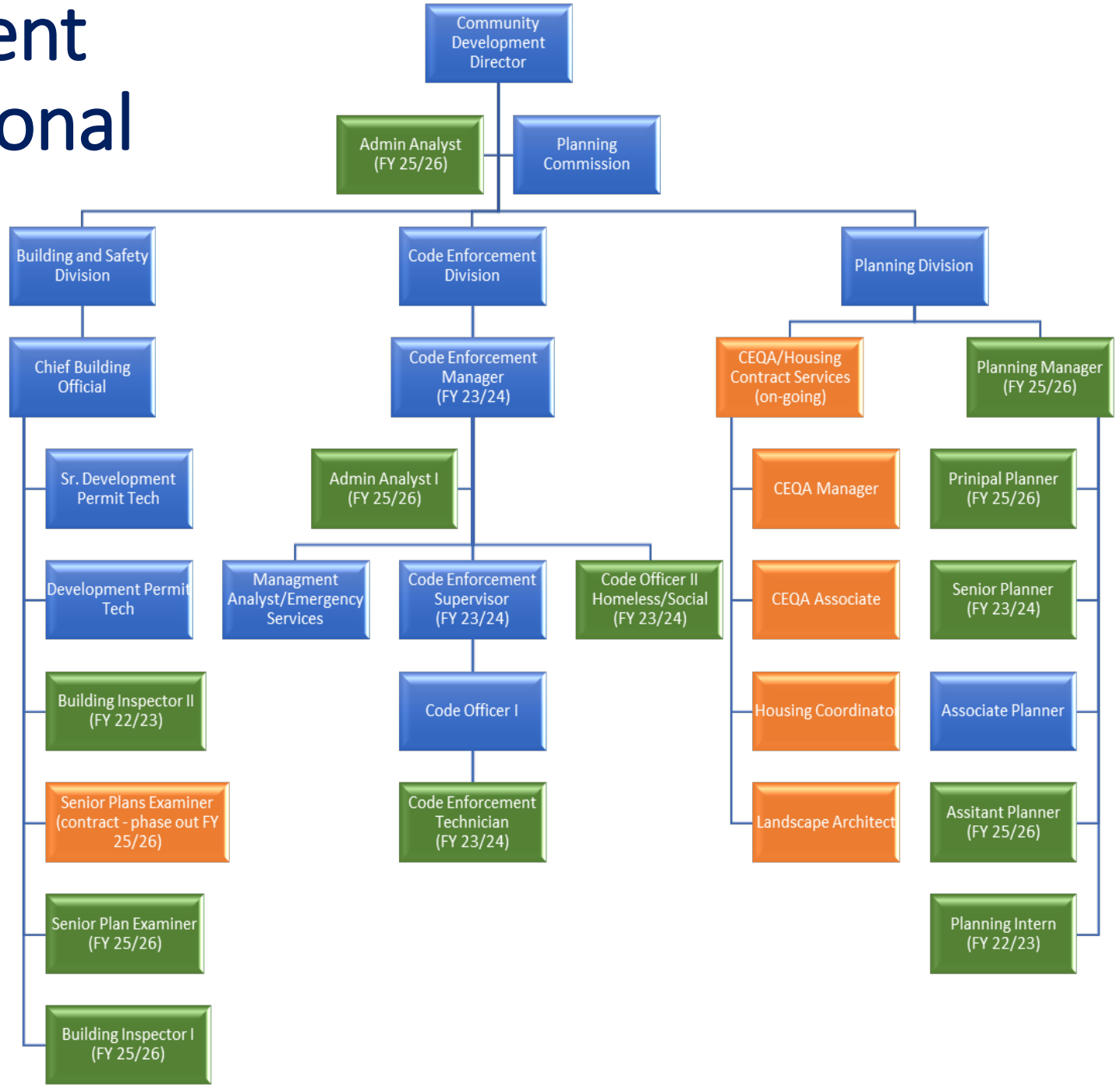
Complete/Implement Safety Measures/Standards per State Law (SB 296)

- Achieves Council Priority #1 of "providing a safe and family-friendly environment"
  - Achieves Council's Vision of "being a safe and active community"

Adopt and implement a "Valuation-Based Fixed Fee" Financial System

- Achieves Council Priority #3 of "Economic Health"
  - Achieves Council's Vision of "being a safe and active community"

Community Development Department Organizational Chart



Public Works Department Revenues

Capital Improvement Program (CIP)

- Measure A (Fund 201)
- Measure AA (Fund 120)
  - Project Specific (not used for salaries)
- Other funds as identified in the CIP Program (e.g., TUMF, DIF, Grants, etc…)

Engineering

- General Fund – Development Engineering (Fund 4340)
- General Fund – Public Works (Fund 4500)

Public Works

- Gas Tax (Fund 200)
- Solid Waste Franchise Fees (Fund 212)
- LLMD Funds (Fund 251)
- CFD Funds (Various Fund Accounts)

Public Works Department Goals

Public Works Maintenance

- Construct Interim Field Operations Center
- Transition from Contract Maintenance Services to City Maintenance Services

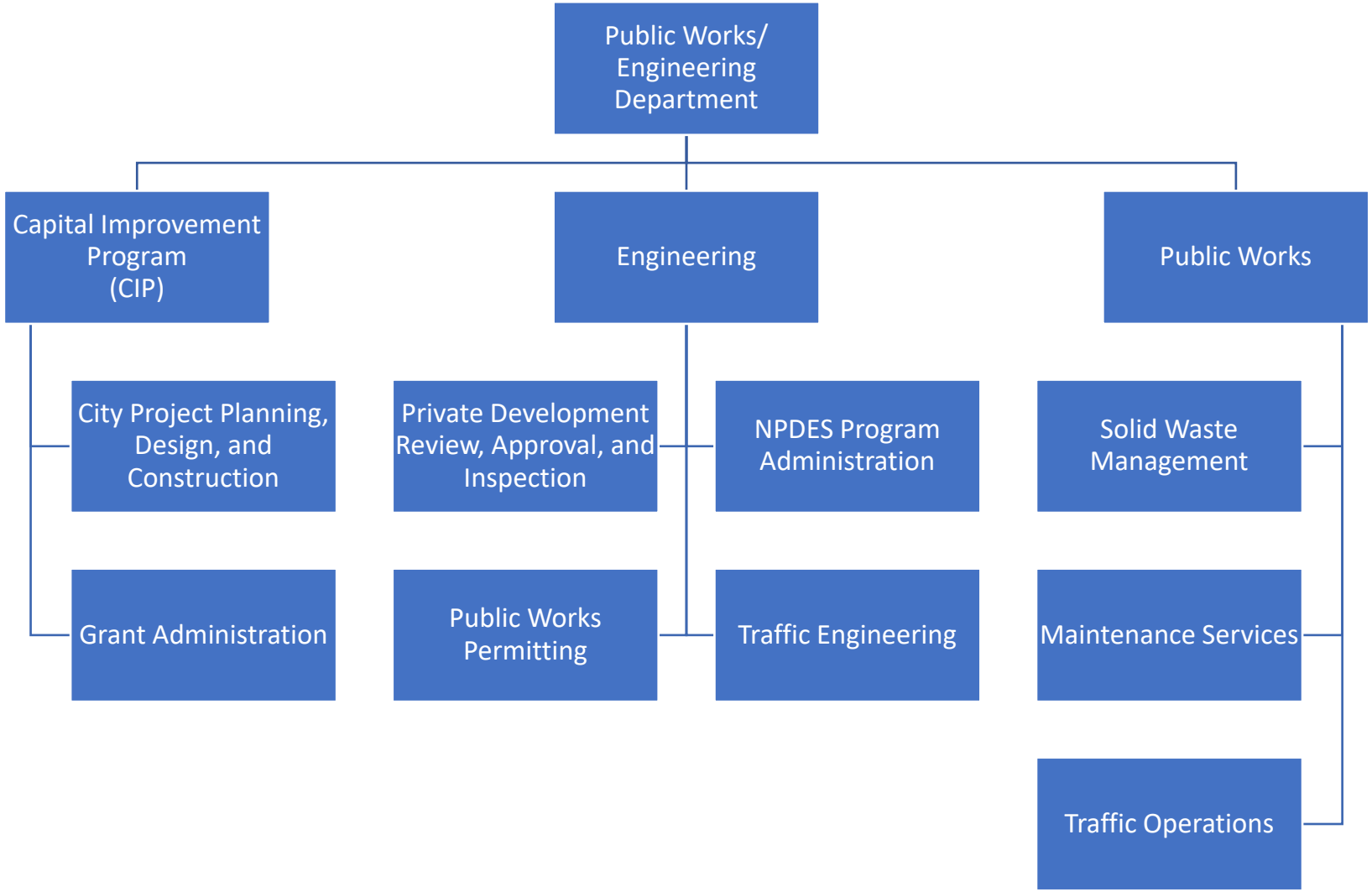
Capital Improvement Projects

- Prepare a new Pavement Management Program (PMP) Report to assist with annual pavement rehabilitation project prioritization.
- Seek funding for Bundy Canyon Rd. and Clinton Keith Rd.

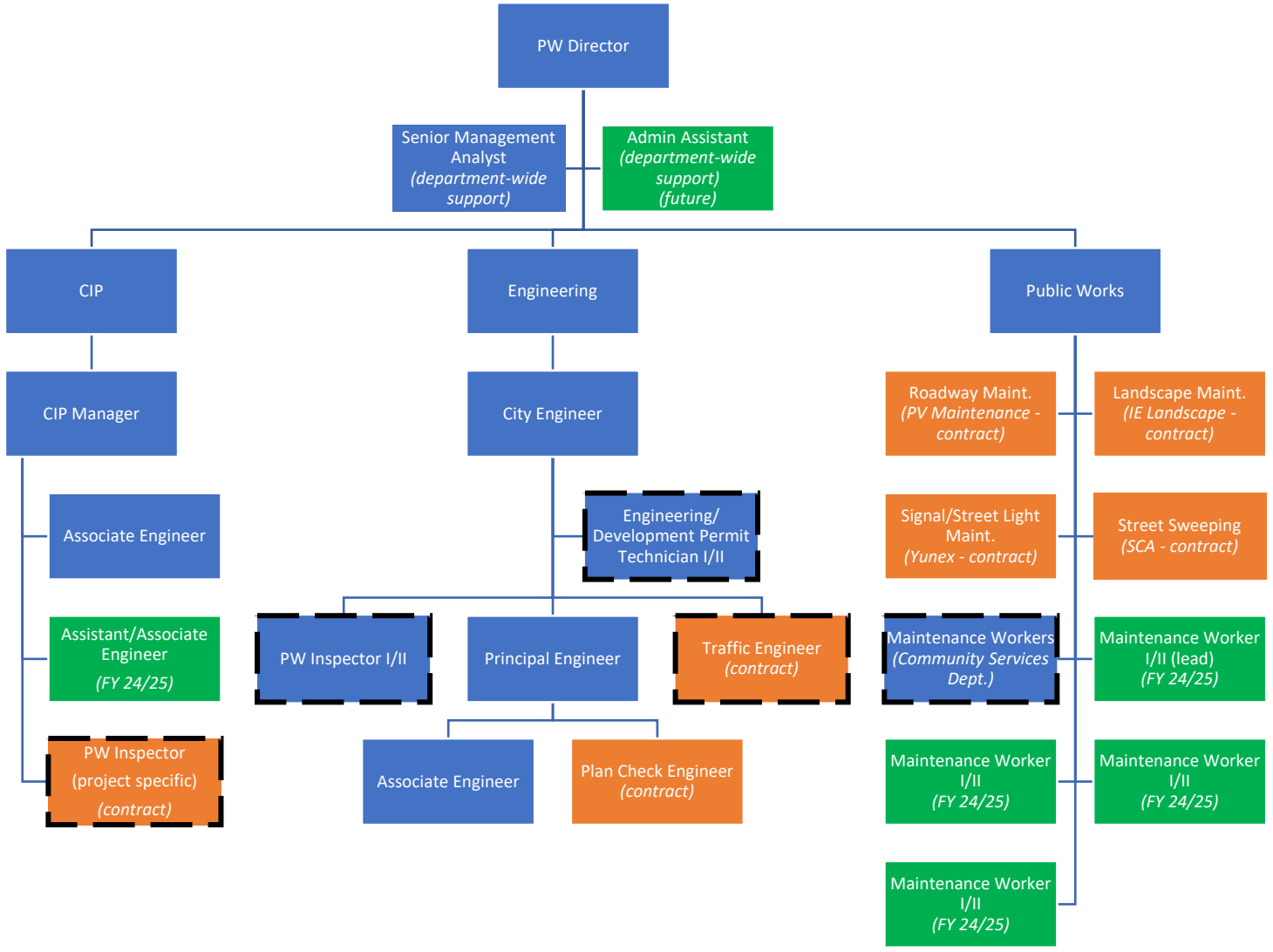
Engineering

- Oversee completion of major construction projects including Wildomar Trail and McVicar St.
- Update Development Engineering processes/procedures and booklets.

Public Works Department Organizational Structure



Public Works Department Organizational Chart



Public Works Department Budget Summary

General Fund Contractual Services:

- Reduced staffing budget, with the addition of Public Works Inspector and Engineering Technician positions.
- Increased Traffic Engineering budget to account for specific projects (signal timing and speed reductions).

Measure AA Contractual Services:

- Added funds for traffic signal street name sign retrofits/upgrades
- Added additional funds for arterial striping City-wide

Gas Tax Contractual Services:

- Added budget for streetlight knockdowns
- Increased Traffic Engineering budget to account for specific projects (signal timing and speed reductions).
- Eliminated contract staff budget in FY 24/25, with the addition of City Maintenance Crews.

Capital Improvement Program Budget

Full 5-Year CIP will be presented to Council in May

Program priorities for FY 23/24 and FY 24/25:

- Funded:
  - CIP 028-2: Palomar St. Widening (Phase 2)
  - CIP 067-1: Cemetery Improvements (Phase 1)
  - CIP 057: Annual Pavement Rehabilitation Program
  - CIP 058: Annual Slurry Seal Program
  - CIP 092: Bundy Canyon Rd. Active Transportation Improvements
  - CIP 088/089: Highway Safety Improvement Projects
- Funding being sought:
  - CIP 025: Clinton Keith Rd. Widening
  - CIP 026-2: Bundy Canyon Rd. (Segment 2)
  - CIP 062: 27-Acre Park (Phase 1)

Five Year General Fund Forecast

General Fund Five-Year Forecast

	2nd Quarter Adjusted 2021-22 Estimate	Adjusted 2022-23 Budget	Projected 2023-24 Budget	2024-25 Budget	2025-26 Budget
BEGINNING FUND BALANCE	$ 2,404,172	$ 3,229,221	$ 3,336,021	$ 3,496,321	$ 3,502,120
Operating Revenues					
Sales & Use Taxes	3,106,040	3,106,100	3,120,000	3,150,000	3,213,000
Property Taxes	5,431,824	5,224,700	5,404,100	5,512,100	5,622,300
Franchise Fees	1,200,095	1,175,000	1,135,000	1,140,000	1,141,100
TOTAL TAXES	9,737,959	9,505,800	9,659,100	9,802,100	9,976,400
CANNABIS REVENUE	189,193	798,200	548,000	629,000	629,600
LICENSE & PERMIT FEES	2,272,158	2,090,800	2,515,100	2,323,700	2,323,700
FINES & FORFEITURES	56,705	77,000	65,000	70,000	71,800
USE OF MONEY AND PROPERT	(72,622)	224,000	200,000	200,000	205,000
INTERGOVERNMENTAL REVEN	3,048,479	3,157,000	3,435,700	3,639,100	3,730,100
CURRENT SERVICE CHARGES	17,845	27,200	27,700	28,700	29,400
OTHER REVENUES	73,527	26,900	18,900	18,900	19,400
Total Operating Revenues	15,323,242	15,906,900	16,469,500	16,711,500	16,985,400
Operating Expenditures					
GENERAL GOVERNMENT	3,564,963	4,374,300	4,754,700	4,693,200	4,810,500
COMMUNITY DEVELOPMENT	2,798,838	2,363,400	2,153,700	2,223,700	2,279,300
PUBLIC WORKS/ ENGINEERING	534,832	524,400	589,600	645,300	661,400
PUBLIC SAFETY	7,801,079	8,749,100	9,069,500	9,403,400	9,873,600
Total Operating Expenditures	14,699,712	16,011,200	16,567,500	16,965,600	17,624,800
Net Surplus (Deficit)	$ 623,529	$ (104,300)	$ (98,000)	$ (254,100)	$ (639,400)
Transfers In	421,401	411,100	458,300	459,900	471,400
Transfers Out	(219,882)	(200,000)	(200,000)	(200,000)	(200,000)
Projected Surplus (Shortfall)	$ 825,048	$ 106,800	$ 160,300	$ 5,800	$ (368,000)
ENDING FUND BALANCE	3,229,221	3,336,021	3,496,321	3,502,120	3,134,120

Questions?



CITY OF WILDOMAR
General Fund Expenditures

Fund	FY2021-22 Actuals	FY2022-23 2nd Quarter Adjusted Budget	FY 2023-24 Proposed Budget	FY 2024-25 Proposed Budget
100 General Fund				
General Government				
City Council	$ 265,192	$ 277,300	$ 281,700	$ 278,700
City Manager	593,826	414,900	455,400	458,400
City Clerk	216,716	396,900	337,700	357,900
City Attorney	69,735	280,900	296,700	305,700
Economic Development	271,398	431,700	452,200	471,900
Administrative Services	853,215	949,100	1,015,400	833,100
Human Resources	197,216	235,300	342,500	352,800
IT Services	-	296,200	344,000	312,900
Community Services	43,525	115,600	102,200	104,000
O'Brien Park	-	-	2,500	-
Heritage Park	-	300	-	-
Windsong Park	-	-	-	-
Ball Fields	14,420	20,000	25,400	24,100
Malaga Park	-	-	-	-
11 Acre Park	800	1,000	1,200	1,500
27 Acre Park	2,785	5,000	5,000	5,500
Non-Departmental/Facilities	1,256,018	1,150,100	1,292,800	1,386,700
General Government Total	**3,784,845**	**4,574,300**	**4,954,700**	**4,893,200**
Community Development				
Planning Commission	18,989	21,600	15,400	13,400
Community Development Administration	32,179	97,000	96,900	85,700
Building and Safety	686,130	718,200	614,900	635,100
Planning	293,472	183,100	393,200	409,600
Private Development Planning	689,666	430,900	-	-
Private Development Engineering	521,480	450,800	489,900	514,500
Cannabis Compliance	6,334	19,100	31,100	31,300
Code Enforcement	550,588	442,700	512,300	534,100
Community Development Total	**2,798,838**	**2,363,400**	**2,153,700**	**2,223,700**
Public Works/Engineering	**534,832**	**524,400**	**589,600**	**645,300**
Public Safety				
Office of Emergency Mgmt	560	-	15,900	16,800
Police	4,994,581	5,382,300	5,437,100	5,541,600
Fire	2,311,094	2,989,600	3,232,500	3,452,000
Animal Control	494,844	377,200	384,000	393,000
Public Safety Total	**7,801,079**	**8,749,100**	**9,069,500**	**9,403,400**
General Fund Total Expenditures	**$ 14,919,594**	**$ 16,211,200**	**$ 16,767,500**	**$ 17,165,600**
General Fund Revenues	**$ 15,744,643**	**$ 16,318,000**	**$ 16,927,800**	**$ 17,171,400**
Budget Deficit/Surplus	**$ 825,048**	**$ 106,800**	**$ 160,300**	**$ 5,800**

General Fund Five-Year Forecast

	2nd Quarter Adjusted 2021-22 Estimate	Adjusted 2022-23 Budget	Projected 2023-24 Budget	2024-25 Budget	2025-26 Budget
BEGINNING FUND BALANCE	$ 2,404,172	$ 3,229,221	$ 3,336,021	$ 3,496,321	$ 3,502,120
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Franchise Fees	1,200,095	1,175,000	1,135,000	1,140,000	1,141,100
TOTAL TAXES	9,737,959	9,505,800	9,659,100	9,802,100	9,976,400
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FINES & FORFEITURES	56,705	77,000	65,000	70,000	71,800
USE OF MONEY AND PROPERTY	(72,622)	224,000	200,000	200,000	205,000
INTERGOVERNMENTAL REVENU	3,048,479	3,157,000	3,435,700	3,639,100	3,730,100
CURRENT SERVICE CHARGES	17,845	27,200	27,700	28,700	29,400
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Transfers In	421,401	411,100	458,300	459,900	471,400
Transfers Out	(219,882)	(200,000)	(200,000)	(200,000)	(200,000)
Projected Surplus (Shortfall)	$ 825,048	$ 106,800	$ 160,300	$ 5,800	$ (368,000)
ENDING FUND BALANCE	3,229,221	3,336,021	3,496,321	3,502,120	3,134,120

General Fund - Revenue

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
General Fund					
3220	Cannabis Application Fee	64,405	54,000	15,000	25,000
3221	Cannabis Regulatory Fee	124,789	428,000	213,000	284,000
3225	Cannabis Sales Tax	-	316,200	320,000	320,000
	TOTAL CANNABIS REVENUE (100)	**189,193**	**798,200**	**548,000**	**629,000**
3100	Sales & Use Tax	$ 3,106,040	$ 3,106,100	$ 3,120,000	3,150,000
	Sales & Use Taxes	**3,106,040**	**3,106,100**	**3,120,000**	**3,150,000**
3104	RPTTF Pass-Through	174,285	178,500	177,800	181,400
3105	Property Tax-Secured	4,413,913	4,390,800	4,502,200	4,592,200
3106	Property Tax-Unsecured	217,496	211,600	221,800	226,200
3107	Property Tax-Prior Year	170,904	129,200	174,300	177,800
3108	Property Tax-HOPTR	41,221	45,100	42,000	42,800
3109	Property Tax-Supplemental, SBE	81,549	70,700	83,200	84,900
3110	Real Property Transfer Tax	331,638	197,700	201,700	205,700
3113	Property Tax - Misc Adjustments	819	1,100	1,100	1,100
	Property Taxes	**5,431,824**	**5,224,700**	**5,404,100**	**5,512,100**
3120	Franchise Fee-Solid Waste	422,564	390,000	340,000	340,000
3121	Franchise Fee-Electricity	403,417	390,000	400,000	400,000
3122	Franchise Fee-Gas	102,809	100,000	115,000	120,000
3123	Franchise Fee Cable-Charter	189,310	180,000	180,000	180,000
3124	Franchise Fee-Telecomm-Frontier	81,996	115,000	100,000	100,000
	Franchise Fees	**1,200,095**	**1,175,000**	**1,135,000**	**1,140,000**
	TOTAL TAXES (100)	**9,737,959**	**9,505,800**	**9,659,100**	**9,802,100**
3200	Business Registration Fee	57,129	55,000	45,000	70,000
3201	NPDES Inspection Fee	2,540	8,500	8,000	8,500
3210	Planning Fee	850	2,000	1,000	1,000
3215	Film Permits	1,322	-	1,000	1,000
3230	Develop/Engineering Permit Fee	5,271	20,000	15,000	15,000
3235	Encroachment Permit	99,286	96,600	100,000	100,000
3240	Building & Safety Fee	500,533	367,600	480,600	432,500
3243	BSAF Admin Retention Revenue	494	1,000	500	500
3244	MSHCP Administration Fee	2,376	6,000	5,000	5,000
3250	Fire Fees	55,929	66,200	70,000	80,000
3260	Private Development Fee-Planning	922,140	831,400	586,400	527,800
3261	Private Development Fee-Engineering	589,132	526,500	766,500	689,900
3262	Private Development Fee-Building	-	-	401,100	361,000
3268	Code Enforcement Revenue	35,158	110,000	35,000	31,500
	TOTAL LICENSE & PERMIT FEES (100)	**2,272,158**	**2,090,800**	**2,515,100**	**2,323,700**
3270	Fines & Forfeitures	35,959	57,000	45,000	50,000
3271	AMR Fines	20,746	20,000	20,000	20,000
	TOTAL FINES & FORFEITURES (100)	**56,705**	**77,000**	**65,000**	**70,000**

General Fund - Revenue

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
3800	Interest Income	48,952	224,000	200,000	200,000
3801	Gain or Loss on Investment	(121,574)	-	-	-
	TOTAL USE OF MONEY AND PROPERTY (100)	**(72,622)**	**224,000**	**200,000**	**200,000**
3500	Motor Vehicle License Fee	42,760	30,000	43,000	45,000
3501	Vehicle License Fee Replacement SB130	2,961,340	3,110,000	3,356,700	3,558,100
3525	SB90 State Mandated Cost Reimb	23,507	17,000	20,000	20,000
3535	County/Special Dist. Reimb.	20,872	-	16,000	16,000
	TOTAL INTERGOVERNMENTAL REVENUES (100	**3,048,479**	**3,157,000**	**3,435,700**	**3,639,100**
3300	Abandoned Property Registration	400	1,000	1,000	1,000
3310	Public Safety Revenue	14,192	17,000	18,000	19,000
3320	Special Event Revenue	2,933	8,000	8,000	8,000
3321	Community Room Rental Fee	200	700	500	500
3324	RTA Bus Pass	120	500	200	200
	TOTAL CURRENT SERVICE CHARGES (100)	**17,845**	**27,200**	**27,700**	**28,700**
3803	NSF Fees	-	100	100	100
3810	Settlement Proceeds	59,028	-	-	-
3811	Tax Credits/Refunds	-	9,500	-	-
3848	Breakfast with Santa	1,687	2,000	2,000	2,000
3850	Miscellaneous Income	5,283	15,000	15,000	15,000
3852	Donations	3,020	-	-	-
3856	Community Clean-Up Reimbursement	4,318	-	-	-
3903	DAERF Admin Retention	191	300	300	300
3955	Public Surplus Revenue	-	-	1,500	1,500
	TOTAL OTHER REVENUES (100)	**73,527**	**26,900**	**18,900**	**18,900**
3900	Transfers In	421,401	411,100	458,300	459,900
	General Fund	**$ 15,744,643**	**$ 16,318,000**	**$ 16,927,800**	**$ 17,171,400**

2023-24 & 2024-25 Departmental Budget

City Council

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4110-51005	Stipends	$ 24,000	$ 24,000	$ 24,000	$ 24,000
100-410-4110-51150	PERS Retirement	2,674	2,500	2,500	2,500
100-410-4110-51160	Medicare	304	400	400	400
100-410-4110-51164	SUI	3	-	-	-
100-410-4110-51200	Medical Ins.	33,261	86,900	78,800	78,800
100-410-4110-51201	Dental Ins.	2,260	8,500	7,600	7,600
100-410-4110-51202	Vision Ins.	305	1,000	900	900
100-410-4110-51204	Life Ins.	304	1,100	1,100	1,100
100-410-4110-51208	Other Ins Premium	42,654	27,300	42,800	42,800
	Total Salary and Benefits	**105,764**	**151,700**	**158,100**	**158,100**
100-410-4110-52010	Office Supplies	333	500	500	500
100-410-4110-52012	Departmental Supplies	5,620	4,000	4,000	4,000
100-410-4110-52015	Postage Mailing	-	100	100	100
100-410-4110-52025	Community Promotion	17,470	17,500	17,500	17,500
100-410-4110-52100	Memberships/Dues	415	1,000	1,000	1,000
100-410-4110-52105	Meetings/Conferences	8,003	19,000	12,000	12,000
100-410-4110-52110	Training	-	18,000	15,000	15,000
100-410-4110-52113	Travel	8,160	2,500	10,000	10,000
100-410-4110-52116	Professional Services	53,052	40,000	40,000	40,000
100-410-4110-52117	Legal Services	63,681	10,000	10,000	10,000
100-410-4110-53020	Telephone	662	1,500	1,500	1,500
100-410-4110-53028	Communications	2,028	1,500	2,000	1,500
100-410-4110-58110	Hardware/Software	6	10,000	10,000	7,500
	Total Other Expenditures	**159,428**	**125,600**	**123,600**	**120,600**
Total	**City Council - 4110**	**$ 265,192**	**$ 277,300**	**$ 281,700**	**$ 278,700**

2023-24 & 2024-25 Departmental Budget Detail

Department: **City Council - 4110**
Fund Number: General Fund - 100
Other Expenditures

			Proposed 2023-24	Proposed 2024-25
100-410-4110-52010	Office Supplies		$ 500	$ 500
100-410-4110-52012	Departmental Supplies *(Employee Apparel $500 ea. plus $1500 Misc)*		4,000	4,000
100-410-4110-52015	Postage Mailing		100	100
100-410-4110-52025	Community Promotion *(* (Non-Profit Start Up and Support)		17,500	17,500
100-410-4110-52100	Memberships/Dues		1,000	1,000
100-410-4110-52105	Meetings/Conferences:			
		League Conference Registration/Lodging/Meal for 5 Council Members	7,500	7,500
		League Policy/Division Mtgs. $500/Per Year Per Council Member	2,500	2,500
		Chamber of Commerce and Local events	2,000	2,000
		Total Meetings/Conferences	12,000	12,000
100-410-4110-52110	Training			
		Misc. Council Member Training	15,000	15,000
		Total Training	15,000	15,000
100-410-4110-52113	Travel	Travel for 5 Council Members	10,000	10,000
100-410-4110-52116	Professional Services			
		State of the City Event	35,000	35,000
		Misc. Support Services & Videos	5,000	5,000
		Total Professional Services	40,000	40,000
100-410-4110-52117	Legal Services	Not Covered by Retention Allocation	10,000	10,000
100-410-4110-53020	Telephone		1,500	1,500
100-410-4110-53028	Communications (internet data charges)		2,000	1,500
100-410-4110-58110	Hardware/Software			
		iPhone/iPad Replacement 2 Council Members		5,000
		iPhone/iPad Replacement 3 Council Members	7,500	
		Misc. Software Upgrades and Licenses 5 Council Members	2,500	2,500
		Total Hardware/Software	10,000	7,500
	Total Other Expenditures		**$ 123,600**	**$ 120,600**

2023-24 & 2024-25 Departmental Budget

City Manager

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4120-51001	Salaries	$ 360,266	$ 196,100	$ 196,100	$ 196,100
100-410-4120-51002	Cash-Outs	9,402	18,400	7,600	7,600
100-410-4120-51010	Overtime	138	-	-	-
100-410-4120-51100	Auto Allowance	7,209	6,300	6,300	6,300
100-410-4120-51105	Cell Phone Allowance	1,301	600	600	600
100-410-4120-51107	Internet Allowance	1,301	600	600	600
100-410-4120-51150	PERS Retirement	49,360	14,700	14,700	14,700
100-410-4120-51155	Social Security	-	-	-	-
100-410-4120-51160	Medicare	5,466	3,000	3,100	3,100
100-410-4120-51164	SUI	202	-	-	-
100-410-4120-51200	Medical Ins.	18,925	10,800	9,600	9,600
100-410-4120-51201	Dental Ins.	1,423	700	600	600
100-410-4120-51202	Vision Ins.	190	200	200	200
100-410-4120-51204	Life Ins.	109	200	200	200
100-410-4120-51205	STD & LTD Disability Ins.	109	-	-	-
100-410-4120-51208	Other Ins Premium	8,554	1,900	1,700	1,700
100-410-4120-51210	Retirement RHS	8,693	-	-	-
100-410-4120-51215	401a Retirement	-	-	15,700	15,700
	Total Salary and Benefits	**472,648**	**253,500**	**257,000**	**257,000**
100-410-4120-52010	Office Supplies	70	1,200	1,200	1,200
100-410-4120-52012	Departmental Supplies	24	1,600	1,600	1,600
100-410-4120-52100	Memberships/Dues	475	2,600	800	800
100-410-4120-52105	Meetings/Conferences	3,919	7,600	8,600	8,600
100-410-4120-52110	Training	-	1,000	10,300	10,300
100-410-4120-52113	Travel	2,602	1,000	2,500	2,500
100-410-4120-52115	Contractual Services	11,099	66,000	66,000	66,000
100-410-4120-52116	Professional Services	25,680	50,000	50,000	50,000
100-410-4120-52117	Legal Services	74,965	20,000	50,000	50,000
100-410-4120-53020	Telephone	-	1,200	1,200	1,200
100-410-4120-53028	Communications	5	1,200	1,200	1,200
100-410-4120-58100	Furniture & Equipment	-	2,000	2,000	2,000
100-410-4120-58110	Hardware/Software	2,340	6,000	3,000	6,000
	Total Other Expenditures	**121,179**	**161,400**	**198,400**	**201,400**
	TOTAL GENERAL FUND	**593,826**	**414,900**	**455,400**	**458,400**
	Total City Manager - 4120	**593,826**	**414,900**	**455,400**	**458,400**

2023-24 & 2024-25 Departmental Budget Detail

Department: City Manager - 4120
Fund Number: General Fund - 100

Other Expenditures

			Proposed	
			2023-24	**2024-25**
100-410-4120-52010	Office Supplies		$ 1,200	$ 1,200
100-410-4120-52012	Departmental Supplies		1,600	1,600
100-410-4120-52100	Memberships/Dues			
		CA City Managers Assoc	400	400
		Professional Civil Eng	200	200
		Professional Land Survey	200	200
		Total Memberships/Dues	800	800
100-410-4120-52105	Meetings/Conferences			
		Annual League of California Cities Conference		
		Registration/Lodging/Meal - CM	2,500	2,500
		League of CA Cities - CM Department Conference	2,500	2,500
		League Policy/Division Mtgs. - CM	600	600
		ICSC	2,500	2,500
		Regional conferences	500	500
		Total Meetings/Conferences	8,600	8,600
100-410-4120-52110	Training			
		Executive Management Team Building	8,500	8,500
		Supervisor Academy Training	1,800	1,800
		Total Training	10,300	10,300
100-410-4120-52113	Travel (out of local area)		2,500	2,500
100-410-4120-52115	Contractual Services			
		Legislative Support	36,000	36,000
		Temporary Labor Services	30,000	30,000
		Total Contractual Services	66,000	66,000

2023-24 & 2024-25 Departmental Budget Detail

Department: City Manager - 4120
Fund Number: General Fund - 100

Other Expenditures

			Proposed	
			2023-24	**2024-25**
100-410-4120-52116	Professional Services	Special Projects	50,000	50,000
100-410-4120-52117	Legal Services		50,000	50,000
100-410-4120-53020	Telephone		1,200	1,200
100-410-4120-53028	Communications		1,200	1,200
100-410-4120-58100	Furniture & Equipment		2,000	2,000
100-410-4120-58110	Hardware/Software			
		Laptop Replacement	-	3,000
		Misc. Software Upgrades and Licenses CM	3,000	3,000
		Total Hardware/Software	3,000	6,000
	Total Other Expenditures		**$ 198,400**	**$ 201,400**

2023-24 & 2024-25 Departmental Budget

City Clerk

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4130-51001	Salaries	$ 112,406	$ 147,700	$ 163,400	$ 171,600
100-410-4130-51002	Cash-Outs	5,479	4,200	6,300	6,600
100-410-4130-51010	Overtime	80	800	800	800
100-410-4130-51100	Auto Allowance	2,040	2,000	2,000	2,000
100-410-4130-51105	Cell Phone Allowance	612	600	600	600
100-410-4130-51107	Internet Allowance	612	600	600	600
100-410-4130-51150	PERS Retirement	23,522	26,400	27,600	29,000
100-410-4130-51160	Medicare	1,758	2,200	2,600	2,700
100-410-4130-51164	SUI	190	-	400	400
100-410-4130-51200	Medical Ins.	10,403	21,500	19,200	19,200
100-410-4130-51201	Dental Ins.	626	1,400	1,200	1,200
100-410-4130-51202	Vision Ins.	87	300	300	300
100-410-4130-51204	Life Ins.	57	400	400	400
100-410-4130-51208	Other Ins Premium	2,450	3,800	3,400	3,400
	Total Salary and Benefits	**160,324**	**211,900**	**228,800**	**238,800**
100-410-4130-52010	Office Supplies	1,063	500	800	800
100-410-4130-52012	Departmental Supplies	1,304	1,000	1,200	1,500
100-410-4130-52015	Postage Mailing	-	500	100	100
100-410-4130-52020	Legal Notices	3,342	2,000	2,000	2,000
100-410-4130-52100	Memberships/Dues	841	900	500	500
100-410-4130-52105	Meetings/Conferences	1,427	3,500	2,000	2,000
100-410-4130-52110	Training	725	3,000	1,600	1,500
100-410-4130-52113	Travel	772	3,500	1,500	1,500
100-410-4130-52115	Contractual Services	2,832	33,100	9,800	8,000
100-410-4130-52116	Professional Services	253	29,000	25,000	-
100-410-4130-52117	Legal Services	22,671	20,000	20,200	20,000
100-410-4130-52120	Elections	-	25,000	-	35,000
100-410-4130-58110	Hardware/Software	21,163	63,000	44,200	46,200
	Total Other Expenditures	**56,392**	**185,000**	**108,900**	**119,100**
	TOTAL GENERAL FUND	**216,716**	**396,900**	**337,700**	**357,900**
	Total City Clerk - 4130	**$ 216,716**	**$ 396,900**	**$ 337,700**	**$ 357,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: City Clerk - 4130
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4130-52010	Office Supplies	800	800
100-410-4130-52012	Departmental Supplies	1,200	1,500
100-410-4130-52015	Postage Mailing	100	100
100-410-4130-52020	Legal Notices	2,000	2,000
100-410-4130-52100	Memberships/Dues	500	500
100-410-4130-52105	Meetings/Conferences		
	League - New Law	500	500
	League - Annual CC	500	500
	Clerks Association	500	500
	Other Meetings	500	500
100-410-4130-52110	Training	1,600	1,500
100-410-4130-52113	Travel		
	Lodging/Transportation	1,500	1,500
100-410-4130-52115	Contractual Services		
	Annual Muni Code Update	6,000	6,000
	Records Management Training- City Wide	300	-
	Elections Subscription Support	-	500
	Shredding Services	3,500	1,500
100-410-4130-52116	Professional Services		
	Scanning & Indexing Files	25,000	-
100-410-4130-52117	Legal Services	20,200	20,000
100-410-4130-52120	Elections	-	35,000
100-410-4130-58110	Hardware/Software		
	Form 700 Electronic System	1,600	1,600
	Campaign Filing System	2,100	2,100
	Agenda Management System (Granicus)	13,000	13,000
	Laserfische	16,500	18,500
	Electronic Signature Software	11,000	11,000
	Hardware/Software	44,200	46,200
	Total Other Expenditures	**108,900**	**119,100**

2023-24 & 2024-25 Departmental Budget

City Attorney

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
GENERAL FUND					
100-410-4140-52117	Legal Services	$ 69,735	$ 280,900	$ 296,700	$ 305,700
	Total Other Expenditures	**69,735**	**280,900**	**296,700**	**305,700**
	TOTAL GENERAL FUND	**69,735**	**280,900**	**296,700**	**305,700**
	Total City Attorney - 4140	**$ 69,735**	**$ 280,900**	**$ 296,700**	**$ 305,700**

2023-24 & 2024-25 Departmental Budget Detail

Department: City Attorney - 4140
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4140-52117	Legal Services Retainer $24,000 with 3% CPI Increase FY2024, 3% Estimated Increase FY2025	296,700	305,700
	Total Other Expenditures	**296,700**	**305,700**

2023-24 & 2024-25 Departmental Budget

Economic Development

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
GENERAL FUND					
100-410-4150-51001	Salaries	$ 129,705	$ 232,800	$ 232,800	$ 248,200
100-410-4150-51002	Cash-Outs	5,678	5,400	9,000	9,600
100-410-4150-51100	Auto Allowance	4,800	4,800	4,800	4,800
100-410-4150-51105	Cell Phone Allowance	720	1,500	1,500	1,500
100-410-4150-51107	Internet Allowance	720	1,500	1,500	1,500
100-410-4150-51150	PERS Retirement	28,562	51,300	51,300	54,700
100-410-4150-51160	Medicare	2,014	3,500	3,600	3,900
100-410-4150-51164	SUI	112	-	500	500
100-410-4150-51200	Medical Ins.	11,470	26,900	24,000	24,000
100-410-4150-51201	Dental Ins.	263	1,700	1,500	1,500
100-410-4150-51202	Vision Ins.	88	400	300	300
100-410-4150-51204	Life Ins.	67	400	500	500
100-410-4150-51208	Other Ins. Premium	1,779	4,800	4,200	4,200
	Total Salary and Benefits	**185,979**	**335,000**	**335,500**	**355,200**
100-410-4150-52010	Office Supplies	244	1,000	1,000	1,000
100-410-4150-52012	Departmental Supplies	3,170	11,600	25,200	25,200
100-410-4150-52016	Reproduction	1,687	-	-	-
100-410-4150-52100	Memberships/Dues	1,362	700	800	800
100-410-4150-52105	Meetings/Conferences	5,696	12,800	16,700	16,700
100-410-4150-52113	Travel	6,550	4,100	3,100	3,100
100-410-4150-52115	Contractual Services	39,064	59,500	42,900	42,900
100-410-4150-52116	Professional Services	26,410	5,000	25,000	25,000
100-410-4150-52117	Legal Services	362	1,000	1,000	1,000
100-410-4150-58110	Hardware/Software	873	1,000	1,000	1,000
	Total Other Expenditures	**85,419**	**96,700**	**116,700**	**116,700**
	TOTAL GENERAL FUND	**271,398**	**431,700**	**452,200**	**471,900**
	Total Economic Development - 4150	**$ 271,398**	**$ 431,700**	**$ 452,200**	**$ 471,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: Economic Development - 4150
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4150-52010	Office Supplies	1,000	1,000
100-410-4150-52012	Departmental Supplies		
	ICSC Marketing Material	5,000	5,000
	Video Production for Marketing	5,000	5,000
	Monthly Videos (Spotlight)	6,000	6,000
	Photography - Construction & Development	3,000	3,000
	Video Account	500	500
	Newsletter Software (Mailchimp)	1,100	1,100
	Communications Boost (Facebook Ads)	2,000	2,000
	Marketing Videos (Chamber Events)	1,000	1,000
	DropBox	200	200
	Dreamstime	400	400
	Misc. Marketing Supplies	1,000	1,000
		25,200	25,200
100-410-4150-52100	Memberships/Dues		
	Retail Development and Attraction (ICSC)	150	150
	Commercial Real Estate Development (NAIOP	500	500
	Local Newspaper Subscription	150	150
100-410-4150-52105	Meetings/Conferences		
	City-Hosted Business Workshops	1,200	1,200
	External Business Events/Meetings	1,200	1,200
	M/W Chamber Breakfasts (ED Director)	300	300
	ICSC Attendance/Booth/Mixer	6,500	6,500
	Innovation Month (Riverside County EDA)	1,000	1,000
	EDC Events (Fam Tour)	1,000	1,000
	Monthly CRE Meetup	2,400	2,400
	Restaurant Month (MWCoC)	1,600	1,600
	Mega Mixer (MWCoC)	500	500
	Riverside County Leadership Conference	1,000	1,000
100-410-4150-52110	Training		
100-410-4150-52113	Travel		
	ICSC - Las Vegas (ED Director)	2,500	2,500
	ICSC - San Diego (ED Director)	600	600

2023-24 & 2024-25 Departmental Budget Detail

Department: Economic Development - 4150
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4150-52115	Contractual Services		
	Economic Development Coalition (EDC)	30,000	30,000
	EDC "Fellow"	5,000	5,000
	M/W Chamber of Commerce Membership	7,900	7,900
100-410-4150-52116	Professional Services		
	Studies (Workforce Development, etc.)	25,000	25,000
100-410-4150-52117	Legal Services	1,000	1,000
100-410-4150-58110	Hardware/Software	1,000	1,000
	Total Other Expenditures	**116,700**	**116,700**

2023-24 & 2024-25 Departmental Budget

Administrative Services

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4200-51001	Salaries	$ 328,675	$ 477,300	$ 479,400	$ 503,700
100-410-4200-51002	Cash-Outs	17,196	11,700	18,500	19,400
100-410-4200-51010	Overtime	1,367	1,800	800	800
100-410-4200-51100	Auto Allowance	2,040	2,100	2,100	2,100
100-410-4200-51105	Cell Phone Allowance	2,592	3,600	3,600	3,600
100-410-4200-51107	Internet Allowance	2,592	3,600	3,600	3,600
100-410-4200-51150	PERS Retirement	23,559	66,000	64,600	68,800
100-410-4200-51160	Medicare	5,101	7,100	7,400	7,800
100-410-4200-51162	FUI	-	-	-	-
100-410-4200-51164	SUI	499	-	1,200	1,200
100-410-4200-51200	Medical Ins.	59,761	88,000	79,300	79,300
100-410-4200-51201	Dental Ins.	4,379	7,200	6,500	6,500
100-410-4200-51202	Vision Ins.	584	1,100	1,000	1,000
100-410-4200-51204	Life Ins.	195	1,200	1,300	1,300
100-410-4200-51208	Other Ins. Premium	9,394	7,800	7,000	7,000
	Total Salary and Benefits	**457,935**	**678,500**	**676,300**	**706,100**
100-410-4200-52010	Office Supplies	3,733	2,000	1,000	1,000
100-410-4200-52012	Departmental Supplies	426	1,300	1,000	1,000
100-410-4200-52015	Postage Mailing	645	100	100	100
100-410-4200-52020	Legal Notices	119	1,000	-	-
100-410-4200-52100	Memberships/Dues	1,382	1,100	1,100	1,100
100-410-4200-52105	Meetings/Conferences	(185)	2,300	1,300	1,300
100-410-4200-52110	Training	199	1,000	2,000	2,000
100-410-4200-52113	Travel	2,036	2,000	200	200
100-410-4200-52114	Mileage Reimbursement	-	100	200	200
100-410-4200-52115	Contractual Services	329,220	236,700	183,300	47,000
100-410-4200-52116	Professional Services	16,903	10,000	134,600	58,800
100-410-4200-52117	Legal Services	6,608	-	-	-
100-410-4200-52119	Bank Administration Services	11,359	7,500	11,300	11,300
100-410-4200-52300	Hdl Business Registration Fees	22,834	-	-	-
100-410-4200-58100	Furniture & Equipment	-	500	2,000	2,000
100-410-4200-58110	Hardware/Software	-	5,000	1,000	1,000
	Total Other Expenditures	**395,279**	**270,600**	**339,100**	**127,000**
	TOTAL GENERAL FUND	**853,215**	**949,100**	**1,015,400**	**833,100**
	Total Administrative Services - 4200	**$ 853,215**	**$ 949,100**	**$ 1,015,400**	**$ 833,100**

2023-24 & 2024-25 Departmental Budget Detail

Department: Administrative Services - 4200
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4200-52010	Office Supplies	1,000	1,000
100-410-4200-52012	Departmental Supplies	1,000	1,000
100-410-4200-52015	Postage Mailing	100	100
100-410-4200-52100	Memberships/Dues		
	GFOA	250	250
	CSMFO	350	350
	GFOA Award Application Fee	500	500
100-410-4200-52105	Meetings/Conferences		
	CSMFO Conference	500	500
	CALPERS Conference	500	500
	Other Conferences/Meetings	300	300
100-410-4200-52110	Training	2,000	2,000
100-410-4200-52113	Travel	200	200
100-410-4200-52114	Mileage Reimbursement	200	200
100-410-4200-52115	Contractual Services		
	Accounts Payable-Interwest $63 x 960 Until 12/31/2023	60,500	-
	Avenue Insights/MuniServices-ACFR Report	2,000	2,000
	Cal Mun. Stats.-ACFR Report	500	500
	Avenue/Muniservices - Sales & Use Tax	14,500	14,500
	AppleOne Admin Assistant $27 x 960	26,000	-
	AppleOne Developer Deposit Help $30 x 96	28,800	-
	Auditors - RAMS	30,000	30,000
	Urban Futures Inc.	21,000	-
100-410-4200-52116	Professional Services		
	Cost Recovery Systems-Mandated Reimb	6,000	6,000
	Nyhart - GASB 75 Report	4,300	4,300
	Other	1,500	1,500
100-410-4200-52119	Bank Administration Services		
	Payroll Processing Fees ~$225x26 + $115x	7,300	7,300
	Banking $45x12 + $30.20	975	975
	Other	3,025	3,025
100-410-4200-58100	Furniture & Equipment	2,000	2,000
100-410-4200-58110	Hardware/Software	1,000	1,000
	Total Other Expenditures	**216,300**	**80,000**

2023-24 & 2024-25 Departmental Budget

Human Resources

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4210-51001	Salaries	$ 70,706	$ 115,900	$ 167,300	$ 175,700
100-410-4210-51002	Cash-Outs	6,893	1,600	6,500	6,800
100-410-4210-51010	Overtime	9,591	1,700	2,600	2,600
100-410-4210-51105	Cell Phone Allowance	612	700	1,300	1,300
100-410-4210-51107	Internet Allowance	612	700	1,300	1,300
100-410-4210-51150	PERS Retirement	5,367	14,900	26,300	27,700
100-410-4210-51160	Medicare	1,186	1,800	2,600	2,800
100-410-4210-51164	SUI	95	-	400	400
100-410-4210-51200	Medical Ins.	7,130	25,600	24,000	24,000
100-410-4210-51201	Dental Ins.	536	2,200	2,100	2,100
100-410-4210-51202	Vision Ins.	75	300	300	300
100-410-4210-51204	Life Ins.	110	400	400	400
100-410-4210-51208	Other Ins. Premium	3,209	3,000	1,800	1,800
	Total Salary and Benefits	**106,122**	**168,800**	**236,900**	**247,200**
100-410-4210-52010	Office Supplies	769	800	900	900
100-410-4210-52012	Departmental Supplies	3,196	2,600	2,600	2,600
100-410-4210-52100	Memberships/Dues	797	600	600	600
100-410-4210-52105	Meetings/Conferences	1,642	600	600	600
100-410-4210-52110	Training	1,267	1,500	1,500	1,500
100-410-4210-52115	Contractual Services	66,625	51,300	-	-
100-410-4210-52116	Professional Services	3,693	3,100	53,800	53,800
100-410-4210-52117	Legal Services	12,586	2,600	34,000	34,000
100-410-4210-52150	Workers Compensation Expenses	7	-	-	-
100-410-4210-52155	Employee Recognition	197	2,500	10,000	10,000
100-410-4210-54016	Exam Services	315	-	800	800
100-410-4210-58110	Hardware/Software		800	800	800
	Total Other Expenditures	**91,094**	**66,500**	**105,600**	**105,600**
	TOTAL GENERAL FUND	**197,216**	**235,300**	**342,500**	**352,800**
	Total Human Resources - 4210	**$ 197,216**	**$ 235,300**	**$ 342,500**	**$ 352,800**

2023-24 & 2024-25 Departmental Budget Detail

Department: Human Resources - 4210
Fund Number: General Fund-100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4210-52010	Office Supplies	900	900
100-410-4210-52012	Departmental Supplies	2,600	2,600
	*Business cards @ $2,600.00 (22 staff @ $117.40 = $2,582.87) & Other Departmental Supplies $1,800.00 (Badges, lanyards,etc.)		
100-410-4210-52100	Memberships/Dues	600	600
100-410-4210-52105	Meetings/Conferences	600	600
100-410-4210-52110	Training	1,500	1,500
100-410-4210-52116	Professional Services		
	Advertisement	2,200	2,200
	HR Regulatory Compliance	50,000	50,000
*22 Staff @ $64.00	Livescan Services	700	700
*22 Staff @ $75.00	Inland Valley Pre-Employment Physical	900	900
	Total Professional Services	53,800	53,800
100-410-4210-52117	Legal Services		
	Non-Retainer Personnel	14,000	14,000
	HR Compliance	20,000	20,000
100-410-4210-52155	Employee Recognition		
	Staff Events & Recognition	10,000	10,000
100-410-4210-54016	Exam Services	800	800
100-410-4210-58110	Hardware/Software	800	800
	Total Other Expenditures	**105,600**	**105,600**

2023-24 & 2024-25 Departmental Budget

IT Services

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
GENERAL FUND					
100-410-4250-52115	Contractual Services	$ -	$ 212,900	$ 135,600	$ 142,500
100-410-4250-52116	Professional Services	-	29,300	32,000	32,000
100-410-4250-52160	GIS Services	-	24,000	38,400	38,400
100-410-4250-58110	Hardware/Software	-	30,000	138,000	100,000
	Total Other Expenditures	**-**	**296,200**	**344,000**	**312,900**
	TOTAL GENERAL FUND	**-**	**296,200**	**344,000**	**312,900**
	Total IT Services - 4250	**$ -**	**$ 296,200**	**$ 344,000**	**$ 312,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: IT Services - 4250
Fund Number: General Fund - 100
Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4250-52115	Contractual Services		
	Infininty Technologies $11,300/Month 2 Days per Week C	135,600	
	Infininty Technologies $11,875/Month 2 Days per Week C	-	142,500
	Total Contractual Services	135,600	142,500
100-410-4250-52116	Professional Services		
	Tyler EDEN Module Support	30,000	30,000
	Computer Support	2,000	2,000
		32,000	32,000
100-410-4250-52160	GIS Services	38,400	38,400
	Interwest GIS Support $3200/Month		
100-410-4250-58110	Hardware/Software	-	-
	Replace/Upgrade City Desktops	18,000	18,000
	24 Computers x $1500 each		
	Citrix/Sharefile Software - 30 Licen	10,500	12,000
	Laptops Upgrade/Replacements	5,000	5,000
	Network Switches	20,000	-
	Server Replacement	20,000	-
	Website Hosting	9,500	10,000
	Cylance Blackberry Guard - Antivirus	17,000	17,000
	ESET	2,500	2,500
	Knowbe4 Cciber Security	3,000	3,000
	Fortinet Firewall	1,500	1,500
	Server Warranty Renewals	6,000	6,000
	Barracuda Backup	4,000	4,000
	Office 365 Renewals	16,000	16,000
	Datto Office 365 Backup	2,500	2,500
	Miscellaneous	2,500	2,500
		138,000	100,000
	Total Other Expenditures	**344,000**	**312,900**

2023-24 & 2024-25 Departmental Budget

Community Services-Administration

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4610-51001	Salaries	$ 2,532	$ 35,100	$ 35,100	$ 36,500
100-410-4610-51010	Overtime	49	-	600	600
100-410-4610-51100	Auto Allowance	-	400	400	400
100-410-4610-51105	Cell Phone Allowance	36	100	100	100
100-410-4610-51107	Internet Allowance	36	100	100	100
100-410-4610-51150	PERS Retirement	192	3,100	3,100	3,400
100-410-4610-51155	Social Security	-	1,300	1,400	1,400
100-410-4610-51160	Medicare	38	500	600	600
100-410-4610-51162	FUI	-	-	200	200
100-410-4610-51164	SUI	6	-	200	200
100-410-4610-51200	Medical Ins.	411	1,800	1,700	1,700
100-410-4610-51201	Dental Ins.	78	200	200	200
100-410-4610-51202	Vision Ins.	12	100	100	100
100-410-4610-51204	Life Ins.	3	100	100	100
100-410-4610-51208	Other Ins. Premium	126	-	-	-
	Total Salary and Benefits	**3,520**	**42,800**	**43,900**	**45,600**
100-410-4610-52010	Office Supplies	626	300	500	600
100-410-4610-52012	Departmental Supplies	11,319	14,000	7,000	7,500
100-410-4610-52016	Reproduction	1,110	3,800	2,000	2,000
100-410-4610-52025	Community Promotion	300	1,500	1,500	1,500
100-410-4610-52100	Memberships/Dues	1,209	1,000	900	900
100-410-4610-52105	Meetings/Conferences	-	1,000	500	500
100-410-4610-52110	Training	-	700	1,500	1,500
100-410-4610-52115	Contractual Services	8,230	26,500	19,500	20,000
100-410-4610-52116	Professional Services	5,715	12,900	7,800	7,800
100-410-4610-52117	Legal Services	188	-	-	-
100-410-4610-52220	RTA Bus Pass	-	800	800	800
100-410-4610-53028	Communications	319	300	300	300
100-410-4610-58100	Furniture & Equipment	-	-	6,000	5,000
100-410-4610-58110	Hardware/Software	872	2,500	2,500	2,500
100-410-4610-58130	Vehicles	10,115	7,500	7,500	7,500
	Total Other Expenditures	**40,005**	**72,800**	**58,300**	**58,400**
	TOTAL GENERAL FUND	**43,525**	**115,600**	**102,200**	**104,000**
	Total Community Services-Adm. 4610	**$ 43,525**	**$ 115,600**	**$ 102,200**	**$ 104,000**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Community Services-Adm. 4610
Fund Number: General Fund - 100
Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4610-52010	Office Supplies	500	600
100-410-4610-52012	Departmental Supplies		
	Memorial Day Event	500	500
	National Night Out	500	500
	Drive-In Night	500	500
	Breakfast with Santa	500	500
	City Booth Supplies	5,000	5,500
100-410-4610-52016	Reproduction		
	Save the Dates	500	500
	Flyers	500	500
	Banners	1,000	1,000
100-410-4610-52025	Community Promotion	1,500	1,500
100-410-4610-52100	Memberships/Dues	900	900
100-410-4610-52105	Meetings/Conferences	500	500
100-410-4610-52110	Training	1,500	1,500
100-410-4610-52115	Contractual Services		
	Special Event Labor	1,000	1,000
	Trauma Intervention Program (TIP)	4,000	4,000
	Event Sanitation- Restrooms	2,500	2,500
	Outreach Events	5,000	5,000
	Contracts Classes	7,000	7,500
100-410-4610-52116	Professional Services		
	Music License	800	800
	Environmental Health Permits	1,500	1,500
	EMT Services	1,400	1,400
	Memorial Day Event	1,000	1,000
	National Night Out	1,000	1,000
	Drive-In Night	600	600
	Breakfast with Santa	1,500	1,500
	Beautification Program		
	Total Professional Services	7,800	7,800
100-410-4610-52220	RTA Bus Pass	800	800
100-410-4610-53028	Communications	300	300
100-410-4610-58100	Furniture & Equipment		
	Tables	2,500	
	Chairs	3,500	
	Additional Item		5,000
100-410-4610-58110	Hardware/Software		
	Recreation & Event Software	2,500	2,500
100-410-4610-58130	Vehicles	7,500	7,500
	Total Other Expenditures	**58,300**	**58,400**

2023-24 & 2024-25 Departmental Budget

Community Services and Parks Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4611	**O'Brien Park**				
100-410-4611-52115	Contractual Services	$ -	$ -	2,500	$ -
	TOTAL O'Brien Park	**-**	**-**	**2,500**	**-**
GENERAL FUND					
100-410-4612	**Heritage Park**				
100-410-4612-52116	Professional Services	-	300	-	-
	TOTAL Heritage Park	**-**	**300**	**-**	**-**
GENERAL FUND					
100-410-4613	**Windsong Park**				
100-410-4613-52115	Contractual Services	-	-	-	-
	TOTAL Windsong Park	**-**	**-**	**-**	**-**
GENERAL FUND					
100-410-4614	**Ball Fields**				
100-410-4614-52012	Departmental Supplies	1,912	2,000	2,500	2,000
100-410-4614-52115	Contractual Services	4,078	6,900	7,500	7,000
100-410-4614-52116	Professional Services	-	1,500	3,000	2,500
100-410-4614-53024	Solid Waste	1,314	1,000	3,200	3,200
100-410-4614-53025	Electricity	720	900	800	900
100-410-4614-53026	Water	6,395	6,900	6,800	6,900
100-410-4614-56015	Prop/Equip Rental		800	1,600	1,600
	TOTAL Ball Fields	**14,420**	**20,000**	**25,400**	**24,100**
GENERAL FUND					
100-410-4615	**Malaga Park**				
100-410-4615-52012	Departmental Supplies	-	-	-	-
100-410-4615-52115	Contractual Services	-	-	-	-
	TOTAL Malaga Park	**-**	**-**	**-**	**-**
GENERAL FUND					
100-410-4616	**11 Acre Park**				
100-410-4616-52115	Contractual Services	800	1,000	1,200	1,500
	TOTAL 11 Acre Park	**800**	**1,000**	**1,200**	**1,500**
GENERAL FUND					
100-410-4617	**27 Acre Park**				
100-410-4617-52115	Contractual Services	1,800	5,000	5,000	5,500
100-410-4617-52117	Legal Services	985	-		
	TOTAL 27 Acre Park	**2,785**	**5,000**	**5,000**	**5,500**
Total Community Services and Parks 4611-4617		**$ 18,005**	**$ 26,300**	**$ 34,100**	**$ 31,100**

2023-24 & 2024-25 Departmental Budget Detail

Department: Community Services and Parks
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4611	**O'Brien Park**		
100-410-4611-52115	Contractual Services	2,500	-
TOTAL O'Brien Park		2,500	-
GENERAL FUND			
100-410-4612	**Heritage Park**		
100-410-4612-52115	Contractual Services	-	-
100-410-4612-52116	Professional Services	-	-
TOTAL Heritage Park		-	-
GENERAL FUND			
100-410-4613	**Windsong Park**		
100-410-4613-52115	Contractual Services	-	-
TOTAL Windsong Park		-	-
GENERAL FUND			
100-410-4614	**Ball Fields**		
100-410-4614-52012	Departmental Services	2,500	2,000
100-410-4614-52115	Contractual Services	7,500	7,000
100-410-4614-52116	Professional Services	3,000	2,500
100-410-4614-53024	Solid Waste	3,200	3,200
100-410-4614-53025	Electricity	800	900
100-410-4614-53026	Water	6,800	6,900
100-410-4614-56015	Prop/Equip Rental	1,600	1,600
TOTAL Ball Fields		25,400	24,100

2023-24 & 2024-25 Departmental Budget Detail

Department: Community Services and Parks
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
GENERAL FUND			
100-410-4616	**11 Acre Park**		
100-410-4616-52115	Contractual Services	1,200	1,500
TOTAL 11 Acre Park Park		1,200	1,500
GENERAL FUND			
100-410-4617	**27 Acre Park**		
100-410-4617-52115	Contractual Services	5,000	5,500
TOTAL 27 Acre Park Park		5,000	5,500
	Total Other Expenditures	**34,100**	**31,100**

2023-24 & 2024-25 Departmental Budget

Non-Department/Facilities

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-410-4800-51150	PERS Retirement	$ 1,716	$ 29,100	$ 33,100	$ 37,000
	PERS/PEPRA Unfunded Liabilities				
100-410-4800-51206	Workers Comp Premium	86,495	83,600	83,600	83,600
100-410-4800-51207	General Liab Premium	106,726	137,300	134,300	134,300
100-410-4800-51208	Other Ins Premium	16,614	16,600	31,700	31,700
	Total Salary and Benefits	**211,551**	**266,600**	**282,700**	**286,600**
100-410-4800-52010	Office Supplies	4,764	7,800	12,000	12,000
100-410-4800-52012	Departmental Supplies	4,780	3,000	11,100	11,100
100-410-4800-52015	Postage Mailing	2,853	5,000	5,000	5,000
100-410-4800-52100	Memberships/Dues	30,123	39,500	23,300	23,800
100-410-4800-52105	Meetings/Conferences	486	200	-	-
100-410-4800-52115	Contractual Services	206,009	70,200	91,200	91,200
100-410-4800-52116	Professional Services	8,263	3,700	1,000	1,000
100-410-4800-52117	Legal Services	5,475	-	1,000	1,000
100-410-4800-52119	Bank/Admin Fees	1,942	-	100	100
100-410-4800-53010	City Hall Lease	409,326	405,000	475,700	564,000
100-410-4800-53020	Telephone	23,215	22,200	21,600	22,200
100-410-4800-53025	Electricity	22,825	17,500	29,200	29,800
100-410-4800-53028	Communications	8,429	5,400	4,900	4,900
100-410-4800-52300	Hdl Business Registration Fees	-	26,000	26,000	26,000
100-410-4800-54090	LAFCO Fee	2,165	2,000	2,500	2,500
100-410-4800-58000	Miscellaneous	4,209	50,000	100,000	100,000
100-410-4800-58100	Furniture & Equipment	113	1,000	500	500
100-410-4800-58110	Hardware/Software	89,609	25,000	5,000	5,000
100-410-4800-59000	Transfers Out	219,882	200,000	200,000	200,000
	Total Other Expenditures	**1,044,468**	**883,500**	**1,010,100**	**1,100,100**
	TOTAL GENERAL FUND	**1,256,018**	**1,150,100**	**1,292,800**	**1,386,700**
	Total Non-Departmental - 4800	**$ 1,256,018**	**$ 1,150,100**	**$ 1,292,800**	**$ 1,386,700**

2023-24 & 2024-25 Departmental Budget Detail

Department: Non-Departmental - 4800
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4800-52010	Office Supplies		
	General & Kitchen Supplies $500/Month	6,000	6,000
	Coffee $200/Month	2,400	2,400
	Sparkletts $300/Month	3,600	3,600
	Total Office Supplies	12,000	12,000
100-410-4800-52012	Departmental Supplies		
	General Meeting Supplies	3,000	3,000
	Cintas First Aid $1100 Every Other Month	6,600	6,600
	City Staff Shirts	1,500	1,500
	Total Departmental Supplies	11,100	11,100
100-410-4800-52015	Postage Mailing		
	Pitney Bowes Postage 4@ $1000/upload	4,000	4,000
	Pitney Bowes Meter Rental $100/Qrtr	400	400
	Postage Supplies	600	600
	Total Postage Mailing	5,000	5,000
100-410-4800-52100	Memberships/Dues		
	League of CA Cities	14,000	14,500
	League of CA Cities - Riverside Division	100	100
	SCAG	4,500	4,500
	WRCOG Dues & AB939	4,500	4,500
	Amazon Prime	200	200
	Total Membership/ Dues	23,300	23,800
100-410-4800-52115	Contractual Services		
	Janitorial Services @ $3400/Month	40,800	40,800
	APS Security $2200/Month	26,400	26,400
	Copiers - Lease Great America Fin $575/Month	6,900	6,900
	Copier Services - Maint. $1200/Month Innovati	14,400	14,400
	Fire Extinguishers Maint.	300	300
	Shred-It/Stericycle 4 Boxes $200/Month	2,400	2,400
	Total Contractual Services	91,200	91,200
100-410-4800-52116	Professional Services	1,000	1,000
	Misc Consulting		

2023-24 & 2024-25 Departmental Budget Detail

Department: Non-Departmental - 4800
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-410-4800-52117	Legal Services	1,000	1,000
100-410-4800-52119	Bank/Admin Fees	100	100
100-410-4800-52300	Hdl Business Registration Fees	26,000	26,000
100-410-4800-53010	City Hall Lease	473,700	562,000
	Storage Lease	2,000	2,000
	Total City Hall Lease	475,700	564,000
100-410-4800-53020	Telephone		
	Frontier @$550/Month	6,600	6,600
	Voice Broadcast Service @$50/Month	600	600
	Ring Central	14,400	15,000
	Total Telephone	21,600	22,200
100-410-4800-53025	Electricity	29,200	29,800
100-410-4800-53028	Communications		
	Fios @$180 Month	2,200	2,200
	Direct TV @$124/Month	1,500	1,500
	Verizon Data $100/Month	1,200	1,200
	Total Communications	4,900	4,900
100-410-4800-54090	LAFCO Fee	2,500	2,500
100-410-4800-58000	Miscellaneous-Contingency	100,000	100,000
100-410-4800-58100	Furniture & Equipment	500	500
100-410-4800-58110	Hardware/Software		
	Misc Equipment	5,000	5,000
		5,000	5,000
100-410-4800-59000	Transfers Out-Various		
	Cannabis Sales Tax Transfer to 125	200,000	200,000
		200,000	200,000
	Total Other Expenditures	**1,010,100**	**1,100,100**

2023-24 & 2024-25 Departmental Budget

Community Development-Administration

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4300-51001	Salaries	$ -	$ 58,700	$ 58,700	$ 61,700
100-430-4300-51002	Cash-Outs	-	-	2,300	2,400
100-430-4300-51010	Overtime	-	-	-	-
100-430-4300-51100	Auto Allowance	-	1,100	1,100	1,100
100-430-4300-51105	Cell Phone Allowance	-	300	300	300
100-430-4300-51107	Internet Allowance	-	300	300	300
100-430-4300-51150	PERS Retirement	-	13,000	13,000	13,600
100-430-4300-51160	Medicare	-	900	900	1,000
100-430-4300-51162	FUI	-	-	-	-
100-430-4300-51164	SUI	-	-	100	100
100-430-4300-51200	Medical Ins.	-	4,700	4,200	4,200
100-430-4300-51201	Dental Ins.	-	400	400	400
100-430-4300-51202	Vision Ins.	-	100	100	100
100-430-4300-51204	Life Ins.	-	100	100	100
100-430-4300-51208	Other Ins. Premium	-	400	400	400
	Total Salary and Benefits	**-**	**80,000**	**81,900**	**85,700**
100-430-4300-52127	Landscape Design Standards/Guidelines	27,890	-	-	-
100-430-4300-52132	Minor SFR Parking Code Update	1,016	-	-	-
100-430-4300-52133	Group Home Code Amendment	-	8,500	-	-
100-430-4300-52134	Density Bonus Code Amendment	-	8,500	-	-
100-430-4300-52136	General Plan Update	3,273	-	-	-
100-430-4300-52137	Multi-family Design Guidelines Amendment	-	-	15,000	-
	Total Other Expenditures	**32,179**	**17,000**	**15,000**	**-**
	TOTAL GENERAL FUND	**32,179**	**97,000**	**96,900**	**85,700**
	Community Development Admin - 4300	**$ 32,179**	**$ 97,000**	**$ 96,900**	**$ 85,700**

2023-24 & 2024-25 Departmental Budget Detail

Department: Community Development Admin. - 4300
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4300-52137	Multi-family Design Guidelines Amendment	15,000	-
	Total All Expenditures	15,000	-

2023-24 & 2024-25 Departmental Budget

Planning Commission

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4301-51005	Stipends	$ 2,700	$ 4,500	$ 4,500	$ 4,500
	Total Salary and Benefits	**2,700**	**4,500**	**4,500**	**4,500**
100-430-4301-52010	Office Supplies	-	600	600	600
100-430-4301-52020	Legal Notices	-	300	300	300
100-430-4301-52105	Meetings/Conferences	-	11,000	9,000	7,000
100-430-4301-52117	Legal Services	15,406	4,200	-	-
100-430-4301-53028	Communications	882	1,000	1,000	1,000
	Total Other Expenditures	**16,289**	**17,100**	**10,900**	**8,900**
	TOTAL GENERAL FUND	**18,989**	**21,600**	**15,400**	**13,400**
	TOTAL Planning Commission - 4301	**$ 18,989**	**$ 21,600**	**$ 15,400**	**$ 13,400**

2023-24 & 2024-25 Departmental Budget Detail

Department: TOTAL Planning Commission - 4301
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4301-52010	Office Supplies $50/Meeting x 12 Meetings	600	600
100-430-4301-52020	Legal Notices	300	300
100-430-4301-52105	Meetings/Conferences League of Cities PC Conference for 3 Commissioners & 1 CD Director (March 2024/Nor Cal & March 2025/So Cal)	9,000	7,000
100-430-4301-53028	Communications Monthly I-Pad Data Plan: 5 Planning Comm $16/Month	1,000	1,000
	Total Other Expenditures	**10,900**	**8,900**

2023-24 & 2024-25 Departmental Budget

Building & Safety

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4310-51001	Salaries	$ 142,244	$ 331,600	$ 331,600	$ 348,400
100-430-4310-51002	Cash-Outs	8,150	2,800	12,800	13,400
100-430-4310-51010	Overtime	19,100	2,000	2,000	2,000
100-430-4310-51100	Auto Allowance	750	-	-	-
100-430-4310-51105	Cell Phone Allowance	542	2,200	800	800
100-430-4310-51107	Internet Allowance	512	2,200	800	800
100-430-4310-51150	PERS Retirement	10,796	51,400	51,400	54,000
100-430-4310-51160	Medicare	2,453	4,900	5,100	5,300
100-430-4310-51162	FUI	-	-	-	-
100-430-4310-51164	SUI	405	-	900	900
100-430-4310-51200	Medical Ins.	17,072	62,600	56,400	56,400
100-430-4310-51201	Dental Ins.	2,490	5,300	4,800	4,800
100-430-4310-51202	Vision Ins.	289	800	700	700
100-430-4310-51204	Life Ins.	125	900	900	900
100-430-4310-51208	Other Ins Premium	2,287	4,800	4,200	4,200
	Total Salary and Benefits	**207,216**	**471,500**	**472,400**	**492,600**
100-430-4310-52010	Office Supplies	1,323	1,900	1,500	1,500
100-430-4310-52012	Departmental Supplies	410	500	2,500	2,500
100-430-4310-52015	Postage Mailing			500	500
100-430-4310-52020	Legal Notices	366	1,000	1,500	1,500
100-430-4310-52100	Memberships/Dues	-	1,000	500	500
100-430-4310-52105	Meetings/Conferences	33	5,000	5,000	5,000
100-430-4310-52110	Training	199	5,000	6,000	6,000
100-430-4310-52115	Contractual Services	461,567	193,300	85,000	85,000
100-430-4310-52116	Professional Services	11,693	500	1,000	1,000
100-430-4310-52117	Legal Services	1,627	2,000	5,000	5,000
100-430-4310-52119	Bank/Admin Fees	-	-	-	-
100-430-4310-53028	Communications	811	-	-	-
100-430-4310-58100	Furniture & Equipment	-	-	-	-
100-430-4310-58110	Hardware/Software	-	1,500	4,000	4,000
100-430-4310-58130	Vehicles	885	35,000	24,000	24,000
100-430-4310-58135	- Fuel Costs for CBO & Building Inpsector	-	-	6,000	6,000
	Total Other Expenditures	**478,914**	**246,700**	**142,500**	**142,500**
	Total Building & Safety - 4310	**$ 686,130**	**$ 718,200**	**$ 614,900**	**$ 635,100**

2023-24 & 2024-25 Departmental Budget Detail

Department: Building & Safety - 4310
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4310-52010	Office Supplies	1,500	1,500
100-430-4310-52012	Departmental Supplies	2,500	2,500
	(Books, Safety Equipment, Placarding, Etc.)		
100-430-4310-52015	Postage Mailing	500	500
100-430-4310-52020	Legal Notices	1,500	1,500
100-430-4310-52100	Memberships/Dues	500	500
	(Internation Code Council (ICC) & CALBO Memberships)		
100-430-4310-52105	Meetings/Conferences	5,000	5,000
	Annual CALBO & Building Official Leadership Academy (So Cal)		
100-430-4310-52110	Training	6,000	6,000
	Periodic CLABO Training Seminars for various staff)		
100-430-4310-52115	Contractual Services	85,000	85,000
	(Senior Plans Examiner - 30 hrs/month ave. @ $130/hour)		
	(Plans Examiner I & II - 30 hrs/month @ $105/hour ave)		
100-430-4310-52116	Professional Services	1,000	1,000
100-430-4310-52117	Legal Services	5,000	5,000
100-430-4310-52119	Bank/Admin Fees	-	-
100-430-4310-53028	Communications	-	-
100-430-4310-58100	Furniture & Equipment	-	-
100-430-4310-58110	Hardware/Software	4,000	4,000
	(Blue Beam Software for Plan Reviews - 10 Licenses)	-	-
100-430-4310-58130 - Vehicle Leases (CBO & Building Inspector)		24,000	24,000
100-430-4310-58135 - Fuel Expenses (CBO & Building Inpsector)		6,000	6,000
	Total Other Expenditures	**142,500**	**142,500**

2023-24 & 2024-25 Departmental Budget

Planning

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4320-51001	Salaries	$ 159,433	$ 108,100	$ 240,700	$ 252,800
100-430-4320-51002	Cash-Outs	8,927	6,500	9,300	9,800
100-430-4320-51010	Overtime	1,820	500	-	-
100-430-4320-51100	Auto Allowance	2,760	1,100	3,800	3,800
100-430-4320-51105	Cell Phone Allowance	792	300	1,300	1,300
100-430-4320-51107	Internet Allowance	792	300	1,300	1,300
100-430-4320-51150	PERS Retirement	28,316	16,600	38,000	39,900
100-430-4320-51160	Medicare	2,467	1,600	3,800	3,900
100-430-4320-51162	FUI	-	-	-	-
100-430-4320-51164	SUI	123	-	400	400
100-430-4320-51200	Medical Ins.	14,642	12,500	23,900	23,900
100-430-4320-51201	Dental Ins.	1,842	1,100	2,000	2,000
100-430-4320-51202	Vision Ins.	216	200	300	300
100-430-4320-51204	Life Ins.	-	200	400	400
100-430-4320-51208	Other Ins. Premium	525	1,100	2,000	2,000
	Total Salary and Benefits	**222,654**	**150,100**	**327,200**	**341,800**
100-430-4320-52010	Office Supplies	492	1,000	1,000	1,000
100-430-4320-52012	Departmental Supplies	132	1,000	1,000	1,000
100-430-4320-52015	Postage Mailing	-	1,000	1,000	1,000
100-430-4320-52016	Reproduction	732	1,800	2,000	1,000
100-430-4320-52020	Legal Notices	7,923	1,200	1,500	1,500
100-430-4320-52100	Memberships/Dues	1,525	1,800	2,000	2,000
100-430-4320-52105	Meetings/Conferences	1,679	8,000	5,000	7,800
100-430-4320-52115	Contractual Services	18,323	15,000	-	-
100-430-4320-52117	Legal Services	38,789	-	50,000	50,000
100-430-4320-53028	Communications	1,222	500	1,500	1,500
100-430-4320-58110	Hardware/Software	-	1,700	1,000	1,000
	Total Other Expenditures	**70,818**	**33,000**	**66,000**	**67,800**
	TOTAL GENERAL FUND	**293,472**	**183,100**	**393,200**	**409,600**
Total	**Planning - 4320**	**$ 293,472**	**$ 183,100**	**$ 393,200**	**$ 409,600**

2023-24 & 2024-25 Departmental Budget Detail

Department: Planning - 4320
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4320-52010	Office Supplies	1,000	1,000
100-430-4320-52012	Departmental Supplies	1,000	1,000
100-430-4320-52015	Postage Mailing	1,000	1,000
100-430-4320-52016	Reproduction	2,000	1,000
	(Updated General Plan/Zoning Maps & Frame Mounting)		
100-430-4320-52020	Legal Notices (includes NOPH & NOE's)	1,500	1,500
100-430-4320-52100	Memberships/Dues	2,000	2,000
	Annual APA Membership Dues for CD Director & Senior Planner; Annual AEP Membership Dues for Planning Div.; and annual AICP Dues for Senior Planner		
100-430-4320-52105	Meetings/Conferences	5,000	7,800
	Cal-APA Conference (Senior Planner-Nor Cal-Sept. 2023; Senior Planner-So Cal-Sept 2024)		
	AEP/CEQA Conference (CD Dir.-April 2024/Nor Cal & CD Dir./Senior Planner-April 2025/So Cal)		
100-430-4320-52115	Contractual Services		
	Planning Intern (1) at $20/hour x 32 hours/week x 48 weeks = $30,720)	30,800	30,800
	Placceworks CEQA Developer Work (Varies per Project)	250,000	250,000
	PlaceWorks Developer Deposit Projects; 15 hours/month average at $250/hour x 12 months	45,000	45,000
	Annual HCD GP/Housing Element Progress Rept-PlaceWorks ($140/hr x 40 hrs = $4,200)	4,200	4,200
	Housing Programs Implementation Work ($10,000 - 1 time charge)	10,000	10,000
100-430-4320-52116	Professional Services	-	-
100-430-4320-52117	Legal Services	50,000	50,000
	Developer Project Review-Developer Reimbursed		
100-430-4320-53028	Communications	1,500	1,500
100-430-4320-58110	Hardware/Software	1,000	1,000
	Total Other Expenditures	**406,000**	**407,800**

2023-24 & 2024-25 Departmental Budget

Private Development

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4330-51001	Salaries	$ 121,978	$ 127,600	$ -	$ -
100-430-4330-51002	Cash-Outs	6,027	4,900	-	-
100-430-4330-51010	Overtime	1,820	500	-	-
100-430-4330-51100	Auto Allowance	2,040	1,500	-	-
100-430-4330-51105	Cell Phone Allowance	648	300	-	-
100-430-4330-51107	Internet Allowance	648	300	-	-
100-430-4330-51150	PERS Retirement	20,068	21,000	-	-
100-430-4330-51160	Medicare	1,887	1,900	-	-
100-430-4330-51162	FUI	-	-	-	-
100-430-4330-51164	SUI	101	-	-	-
100-430-4330-51200	Medical Ins.	11,896	14,000	-	-
100-430-4330-51201	Dental Ins.	1,398	1,200	-	-
100-430-4330-51202	Vision Ins.	166	200	-	-
100-430-4330-51204	Life Ins.	-	200	-	-
100-430-4330-51208	Other Ins Premium	2,241	1,200	-	-
	Total Salary and Benefits	**170,917**	**174,800**	**-**	**-**
100-430-4330-52010	Office Supplies	-	500	-	-
100-430-4330-52015	Postage Mailing	-	500	-	-
100-430-4330-52020	Legal Notices	-	500	-	-
100-430-4330-52115	Contractual Services	413,678	204,600	-	-
100-430-4330-52116	Professional Services	2,657	-	-	-
100-430-4330-52117	Legal Services	102,414	50,000	-	-
	Total Other Expenditures	**518,749**	**256,100**	**-**	**-**
	TOTAL GENERAL FUND	**689,666**	**430,900**	**-**	**-**
Total	**Private Development - 4330**	**$ 689,666**	**$ 430,900**	**$ -**	**$ -**

2023-24 & 2024-25 Departmental Budget Detail

Department: Private Development - 4330
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4330-52010	Office Supplies	-	-
100-430-4330-52015	Postage Mailing	-	-
100-430-4330-52020	Legal Notices	-	-
100-430-4330-52115	Contractual Services	-	-
	Total Contractual Services:	-	-
100-430-4330-52117	Legal Services	-	-
	Total Other Expenditures	**-**	**-**

2023-24 & 2024-25 Departmental Budget

Development Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4340-51001	Salaries	$ 192,722	$ 227,300	$ 252,100	$ 269,700
100-430-4340-51002	Cash-Outs	1,493	3,400	9,700	10,400
100-430-4340-51010	Overtime	3,667	2,300	3,000	3,000
100-430-4340-51100	Auto Allowance	(50)	-	-	-
100-430-4340-51105	Cell Phone Allowance	1,386	1,500	2,000	2,000
100-430-4340-51107	Internet Allowance	1,386	1,500	2,000	2,000
100-430-4340-51150	PERS Retirement	14,695	20,000	28,200	30,000
100-430-4340-51160	Medicare	2,959	3,400	3,900	4,200
100-430-4340-51162	FUI	-	-	-	-
100-430-4340-51164	SUI	529	-	600	600
100-430-4340-51200	Medical Ins.	9,471	38,800	42,600	44,200
100-430-4340-51201	Dental Ins.	1,407	3,600	4,100	4,300
100-430-4340-51202	Vision Ins.	161	500	500	500
100-430-4340-51204	Life Ins.	70	500	600	700
100-430-4340-51208	Other Ins Premium	2,892	1,300	1,000	1,000
	Total Salary and Benefits	**232,788**	**304,100**	**350,300**	**372,600**
100-430-4340-52010	Office Supplies	75	500	500	500
100-430-4340-52012	Departmental Supplies	-	-	300	300
100-430-4340-52015	Postage Mailing	-	-	-	-
100-430-4340-52100	Memberships/Dues	-	-	-	1,000
100-430-4340-52105	Meetings/Conferences	-	-	-	1,300
100-430-4340-52115	Contractual Services	287,774	145,200	98,800	98,800
100-430-4340-52116	Professional Services	64	-	-	-
100-430-4340-52117	Legal Services	211	1,000	40,000	40,000
100-430-4340-58110	Hardware/Software	568	-	-	-
	Total Other Expenditures	288,692	146,700	139,600	141,900
	TOTAL GENERAL FUND	**521,480**	**450,800**	**489,900**	**514,500**
	Total Development Engineering - 4340	**$ 521,480**	**$ 450,800**	**$ 489,900**	**$ 514,500**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Development Engineering - 4340
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4340-52010	Office Supplies	500	500
100-430-4340-52012	Departmental Supplies	300	300
	Subdivision Map Act Books		
100-430-4340-52015	Postage Mailing	-	-
100-430-4340-52100	Memberships/Dues	-	1,000
100-430-4340-52105	Meetings/Conferences	-	1,300
100-430-4340-52115	Contractual Services		
	Land Dev. Mgr (Senior Engineer)	-	
	(Assumes fill City Position 3rd Qtr)		
	Land Dev. Engineer (Associate)	-	-
	(Assumes fill City Position 4th Qtr)		
	Survey Map Checker (0.25 FTE)	57,200	57,200
	Public Works/Eng Tech I (.25 FTE)	41,600	41,600
100-430-4340-52116	Professional Services	-	-
100-430-4340-52117	Legal Services	40,000	40,000
	Total Other Expenditures	**139,600**	**141,900**

2023-24 & 2024-25 Departmental Budget

Cannabis Compliance

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4345-51001	Salaries	$ -	$ -	$ 2,600	$ 2,800
100-430-4345-51002	Cash-Outs	-	-	100	100
100-430-4345-51010	Overtime	-	-	100	100
100-430-4345-51100	Auto Allowance	-	-	100	100
100-430-4345-51105	Cell Phone Allowance	-	-	100	100
100-430-4345-51107	Internet Allowance	-	-	100	100
100-430-4345-51150	PERS Retirement	-	-	600	600
100-430-4345-51160	Medicare	-	-	100	100
100-430-4345-51162	FUI	-	-	-	-
100-430-4345-51164	SUI	-	-	100	100
100-430-4345-51200	Medical Ins.	-	-	600	600
100-430-4345-51201	Dental Ins.	-	-	100	100
100-430-4345-51202	Vision Ins.	-	-	100	100
100-430-4345-51204	Life Ins	-	-	100	100
100-430-4345-51208	Other Ins Premium	-	-	100	100
	Total Salary and Benefits	**-**	**-**	**4,900**	**5,100**
100-430-4345-52110	Training	360	-	-	-
100-430-4345-52115	Contractual Services	3,636	18,100	13,600	13,600
100-430-4345-52117	Legal Services	2,339	1,000	12,600	12,600
	Total Other Expenditures	6,334	19,100	26,200	26,200
	TOTAL GENERAL FUND	**6,334**	**19,100**	**31,100**	**31,300**
	Total Cannabis Compliance - 4345	**$ 6,334**	**$ 19,100**	**$ 31,100**	**$ 31,300**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Cannabis Compliance - 4345
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4345-52115	Contractual Services		
	Police Busts	10,000	10,000
	Quarterly Fire Inspections	3,600	3,600
	Total Contractual Services:	13,600	13,600
100-430-4345-52117	Legal Services	12,600	12,600
	Total Other Expenditures	**26,200**	**26,200**

2023-24 & 2024-25 Departmental Budget

Code Enforcement

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-430-4350-51001	Salaries	$ 258,551	$ 243,600	$ 255,700	$ 272,800
100-430-4350-51002	Cash-Outs	8,295	3,700	9,900	10,500
100-430-4350-51010	Overtime	15,099	3,200	400	400
100-430-4350-51100	Auto Allowance	4,550	-	3,600	3,600
100-430-4350-51105	Cell Phone Allowance	45	1,200	1,400	1,400
100-430-4350-51107	Internet Allowance	1,365	1,200	2,500	2,500
100-430-4350-51150	PERS Retirement	56,641	53,700	56,300	60,100
100-430-4350-51160	Medicare	4,061	3,600	4,000	4,300
100-430-4350-51162	FUI	-	-	-	-
100-430-4350-51164	SUI	1,079	-	700	700
100-430-4350-51200	Medical Ins	39,058	53,600	51,300	51,300
100-430-4350-51201	Dental Ins	6,668	5,000	4,800	4,800
100-430-4350-51202	Vision Ins	760	700	600	600
100-430-4350-51204	Life Ins	134	700	800	800
100-430-4350-51208	Other Ins Premium	-	1,900	1,600	1,600
	Total Salary and Benefits	**396,306**	**372,100**	**393,600**	**415,400**
100-430-4350-52010	Office Supplies	3,050	400	1,000	1,000
100-430-4350-52012	Departmental Supplies	9,175	3,000	2,000	2,000
100-430-4350-52015	Postage Mailing	-	200	1,800	1,800
100-430-4350-52016	Reproduction	-	-	1,000	1,000
100-430-4350-52020	Legal Notices	-	200	1,000	1,000
100-430-4350-52100	Membership/Dues	989	1,000	600	600
100-430-4350-52105	Meetings/Conferences	2,182	1,900	7,300	7,300
100-430-4350-52110	Training	1,000	3,200	3,200	3,200
100-430-4350-52112	Fuel	3,934	1,000	6,000	6,000
100-430-4350-52113	Travel	29	800	-	-
100-430-4350-52115	Contractual Services	18,589	8,000	14,400	14,400
100-430-4350-52116	Professional Services	2,576	4,500	-	-
100-430-4350-52117	Legal Services	52,906	10,500	35,000	35,000
100-430-4350-53020	Telephone	-	1,200	5,900	5,900
100-430-4350-53028	Communications	4,434	4,700	-	-
100-430-4350-54010	Uniforms	4,593	500	2,000	2,000
100-430-4350-56015	Prop/Equipment Rental	12,137	-	-	-
100-430-4350-56103	Maintenance/Repair	60	-	-	-
100-430-4350-58100	Furniture & Equipment	1,408	500	500	500
100-430-4350-58110	Hardware/Software	9,244	2,800	10,500	10,500
100-430-4350-58130	Vehicles	27,316	26,200	26,500	26,500
100-430-4350-58131	Vehicle Maint./Repair	662	-	-	-
	Total Other Expenditures	**154,283**	**70,600**	**118,700**	**118,700**
	TOTAL GENERAL FUND	**550,588**	**442,700**	**512,300**	**534,100**
Total	**Code Enforcement - 4350**	**$ 550,588**	**$ 442,700**	**$ 512,300**	**$ 534,100**

2023-24 & 2024-25 Departmental Budget Detail

Department: Code Enforcement - 4350
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-430-4350-52010	Office Supplies	1,000	1,000
100-430-4350-52012	Departmental Supplies	2,000	2,000
100-430-4350-52015	Postage Mailing (Certified Mailings)	1,800	1,800
100-430-4350-52016	Reproduction (Code Flyers, Etc.)	1,000	1,000
100-430-4350-52020	Legal Notices	1,000	1,000
100-430-4350-52100	Membership Dues	600	600
	Cal CEO Association ($100/year x 3 staff = $300); ACE National Association ($100); Cal Emergency Service Assoc.)		
100-430-4350-52105	Meetings/Conferences	7,300	7,300
	CAL CEO Conf-Nov. 2023 & Nov. 2024 (for Code Enf Mgr & Code Officer); CESA Summit for Code Mgr & EMC)		
100-430-4350-52110	Training	3,200	3,200
100-430-4350-52112	Fuel	6,000	6,000
100-430-4350-52113	Travel	-	-
100-430-4350-52115	Contractual Services	14,400	14,400
	(Data Ticket Contract)		
100-430-4350-52116	Professional Services	-	-
100-430-4350-52117	Legal Services	35,000	35,000
100-430-4350-53020	Telephone	5,900	5,900
100-430-4350-54010	Uniforms	2,000	2,000
100-430-4350-56015	Prop/Equipment Rental	-	-
100-430-4350-56103	Maintenance/Repair	-	-
100-430-4350-58100	Furniture & Equipment	500	500
100-430-4350-58110	Hardware/Software	10,500	10,500
	(Comcate Software & Core Logic)		
100-430-4350-58130	Vehicles (lease for 2 vehicles)	26,500	26,500
100-430-4350-58131	Vehicle Maint./Repair		
	Total Other Expenditures	**118,700**	**118,700**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-450-4500-51001	Salaries	$ 157,442	$ 54,800	$ 77,700	$ 96,200
100-450-4500-51002	Cash-Outs	2,334	2,000	3,000	3,700
100-450-4500-51010	Overtime	1,112	300	600	600
100-450-4500-51100	Auto Allowance	3,525	-	-	-
100-450-4500-51105	Cell Phone Allowance	668	-	700	700
100-450-4500-51107	Internet Allowance	578	-	700	700
100-450-4500-51150	PERS Retirement	7,047	12,100	11,500	13,100
100-450-4500-51155	Social Security	-	-	-	-
100-450-4500-51160	Medicare	2,387	800	1,200	1,500
100-450-4500-51162	FUI	-	-	-	-
100-450-4500-51164	SUI	159	-	200	300
100-450-4500-51200	Medical Ins	8,508	15,800	13,200	18,000
100-450-4500-51201	Dental Ins	636	1,500	1,300	1,800
100-450-4500-51202	Vision Ins	88	200	200	300
100-450-4500-51204	Life Ins	72	200	200	300
100-450-4500-51208	Other Ins Premium	4,729	-	500	500
	Total Salary and Benefits	**189,285**	**87,700**	**111,000**	**137,700**
100-450-4500-52010	Office Supplies	115	100	100	100
100-450-4500-52012	Departmental Supplies	1,256	800	1,500	-
100-450-4500-52015	Postage Mailings	-	200	200	200
100-450-4500-52020	Legal Notices	649	-	-	-
100-450-4500-52100	Memberships/Dues	1,500	-	3,500	3,500
100-450-4500-52105	Meetings/Conferences	1,160	8,000	2,500	2,500
100-450-4500-52110	Training	215	2,500	10,000	10,000
100-450-4500-52112	Fuel	-	-	3,600	3,600
100-450-4500-52113	Travel	1,026	-	2,500	2,500
100-450-4500-52115	Contractual Services	103,894	119,600	152,900	152,900
100-450-4500-52116	Professional Services	4,042	6,000	-	-
100-450-4500-52117	Legal Services	19,138	3,100	10,000	10,000
100-450-4500-53024	Solid Waste	-	-	-	-
100-450-4500-53025	Electricity	11	-	-	-
100-450-4500-53028	Communications	176	1,000	1,800	1,800
100-450-4500-54060	NPDES	206,045	285,000	268,000	303,000
100-450-4500-58083	CIP083 I-15 Stormwater Mitigation	-	2,900	-	-
100-450-4500-58110	Hardware/Software	6,970	-	7,000	2,500
100-450-4500-58130	Vehicles	(651)	7,500	15,000	15,000
	Total Other Expenditures	345,547	436,700	478,600	507,600
	TOTAL GENERAL FUND	**534,832**	**524,400**	**589,600**	**645,300**
	Total Public Works/Engineering - 4500	**$ 534,832**	**$ 524,400**	**$ 589,600**	**$ 645,300**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Public Works/Engineering - 4500
Fund Number: Fund 100

Other Expenditures

			Proposed	
			2023-24	**2024-25**
100-450-4500-52010	Office Supplies		100	100
100-450-4500-52012	Departmental Supplies		1,500	1,000
100-450-4500-52015	Postage Mailing		200	200
100-450-4500-52020	Legal Notices		-	-
100-450-4500-52100	Memberships/Dues		3,500	3,500
100-450-4500-52105	Meetings/Conferences			
		League of CA Cities - PW Officer	2,500	2,500
		WRCOG, RCTC, EDA, Chamber		
100-450-4500-52110	Training		10,000	10,000
		Prof Development Trainng $1000/PW Employee		
100-450-4500-52112	Fuel			
		Fuel for 2 x Dept. Vehicles ($150 per month)	3,600	3,600
100-450-4500-52113	Travel		2,500	2,500
100-450-4500-52115	Contractual Services			
	0.5 FTE	PW Admin Assistant	52,000	52,000
	.05 FTE	PW Traffic Engineer - Customer Services	12,500	12,500
	.25 FTE	PW Inspector - Customer Services		
	0.5 FTE	PW Technician	88,400	88,400
100-450-4500-52116	Professional Services		-	-
		Nearmap GIS Aerials		
100-450-4500-52117	Legal Services		10,000	10,000
100-450-4500-53024	Solid Waste		-	-
100-450-4500-53025	Electricity		-	-
100-450-4500-53028	Communications		1,800	1,800
100-450-4500-54060	NPDES			
		RCFCWD - Santa Margarita MS4 (Cost Share)	220,000	250,000
		RWQCB - NPDES Permit Fee	18,000	20,000
		SAWPA - Lake Elsinore TMDL	30,000	33,000
100-450-4500-58083	CIP083 I-15 Stormwater Mitigation		-	-
100-450-4500-58110	Hardware/Software		7,000	2,500
100-450-4500-58130	Vehicles		15,000	15,000
	Total Other Expenditures		**478,600**	**508,600**

2023-24 & 2024-25 Departmental Budget

Office of Emergency Management

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-460-4650-51001	Salaries	$ -	$ -	$ 9,000	$ 9,700
100-460-4650-51002	Cash-Outs	-	-	400	400
100-460-4650-51010	Overtime	-	-	-	-
100-460-4650-51100	Auto Allowance	-	-	-	-
100-460-4650-51105	Cell Phone Allowance	-	-	200	200
100-460-4650-51107	Internet Allowance	-	-	200	200
100-460-4650-51150	PERS Retirement	-	-	2,000	2,200
100-460-4650-51155	Social Security	-	-	-	-
100-460-4650-51160	Medicare	-	-	200	200
100-460-4650-51162	FUI	-	-	-	-
100-460-4650-51164	SUI	-	-	100	100
100-460-4650-51200	Medical Ins.	-	-	2,100	2,100
100-460-4650-51201	Dental Ins.	-	-	300	300
100-460-4650-51202	Vision Ins.	-	-	100	100
100-460-4650-51204	Life Ins	-	-	100	100
100-460-4650-51208	Other Ins Premium	-	-	200	200
	Total Salary and Benefits	**-**	**-**	**14,900**	**15,800**
100-460-4650-52010	Office Supplies	-	-	500	500
100-460-4650-52012	Departmental Supplies	-	-	500	500
100-460-4650-52105	Meetings/Conferences	560	-	-	-
100-460-4650-52110	Training	-	-	-	-
100-460-4650-52113	Travel	-	-	-	-
100-460-4650-52115	Contractual Services	-	-	-	-
100-460-4650-52116	Professional Services	-	-	-	-
100-460-4650-52117	Legal Services	-	-	-	-
100-460-4650-54080	Citizen Corp Expense	-	-	-	-
100-460-4650-58000	Miscellaneous	-	-	-	-
100-460-4650-58100	Furniture & Equipment	-	-	-	-
	Total Other Expenditures	560	-	1,000	1,000
	TOTAL GENERAL FUND	**560**	**-**	**15,900**	**16,800**
	Total Emergency Management - 4650	**$ 560**	**$ -**	**$ 15,900**	**$ 16,800**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Emergency Management - 4650
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-460-4650-52010	Office Supplies	500	500
100-460-4650-52012	Departmental Supplies	500	500
100-460-4650-52105	Meetings/Conferences	-	-
100-460-4650-52110	Training	-	-
100-460-4650-52113	Travel	-	-
100-460-4650-52115	Contractual Services	-	-
100-460-4650-52116	Professional Services	-	-
100-460-4650-52117	Legal Services	-	-
100-460-4650-54080	Citizen Corp Expense	-	-
100-460-4650-58000	Miscellaneous	-	-
100-460-4650-58100	Furniture & Equipment	-	-
	Total Other Expenditures	**$ 1,000**	**$ 1,000**

2023-24 & 2024-25 Departmental Budget

Police

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND - 100					
100-460-4700-52010	Office Supplies	$ 358.00	$ 100.00	$ 300	$ 300
100-460-4700-52012	Departmental Supplies	11	9,300	5,700	5,700
100-460-4700-52015	Postage Mailing	-	100	100	100
100-460-4700-52110	Training	380	5,000	5,000	5,000
100-460-4700-52113	Travel	2,180	500	1,100	1,100
100-460-4700-52115	Contractual Services	4,971,395	5,232,200	5,354,800	5,461,900
100-460-4700-52116	Professional Services	986	800	800	800
100-460-4700-52117	Legal Services	922	1,200	1,200	1,200
100-460-4700-52118	CONTRA EXPENSE			-	-
100-460-4700-52125	CFD 2013-B Transfer Contra Expense	(88,596)	(73,100)	(130,500)	(133,100)
100-460-4700-52126	Measure AA Contra Expense	-	-	-	-
100-460-4700-54013	Cal ID	37,183	37,200	37,200	37,200
100-460-4700-54014	Blood Draws	17,522	15,000	15,000	15,000
100-460-4700-54015	Vehicle Towing	280	1,000	1,000	1,000
100-460-4700-54016	Exam Services	12,250	15,000	12,000	12,000
100-460-4700-54017	Jail Access	-	-	-	-
100-460-4700-54018	Records Mgmt System	39,710	44,100	44,100	44,100
100-460-4700-54019	Haz Mat Clean Up	-	400	400	400
100-460-4700-56010	Equipment Maint/Repair	-	4,900	-	-
100-460-4700-56013	Bldg Maint/ Repair	-	88,000	88,000	88,000
100-460-4700-56015	Prop/Equip Rental	-	300	300	300
100-460-4700-58000	Miscellaneous	-	300	300	300
100-460-4700-58110	Hardware/Software	-	-	300	300
	Total Other Expenditures	4,994,581	5,382,300	5,437,100	5,541,600
	TOTAL GENERAL FUND - 100	**4,994,581**	**5,382,300**	**5,437,100**	**5,541,600**
	Total Police - 4700	**$ 4,994,581**	**$ 5,382,300**	**$ 5,437,100**	**$ 5,541,600**

2023-24 & 2024-25 Departmental Budget Detail

Department: Police - 4700
Fund Number: General Fund - 100

Other Expenditures

			Proposed	
			2023-24	2024-25
GENERAL FUND - 100				
100-460-4700-52010	Office Supplies		300	300
		Rose City Labels - Stickers		
100-460-4700-52012	Departmental Supplies			
		Community Support (Extra Pa	2,500	2,500
		Safeguard	3,200	3,200
100-460-4700-52015	Postage Mailing		100	100
		Fedex		
100-460-4700-52100	Memberships/Dues		-	-
100-460-4700-52105	Meetings/Conferences		-	-
100-460-4700-52110	Training		5,000	5,000
100-460-4700-52113	Travel		1,100	1,100
100-460-4700-52115	Contractual Services (See Police Contract)		5,354,800	5,461,900
100-460-4700-52116	Professional Services			
		Steno Solutions-Transcription	500	500
		Interpreters Unlimited	100	100
		Search Warrant - Verizon	100	100
		Livescan	100	100
100-460-4700-52117	Legal Services		1,200	1,200
100-460-4700-52125	CFD 2013-B Transfer Contra Expense		(130,500)	(133,100)
100-460-4700-54013	Cal ID		37,200	37,200
100-460-4700-54014	Blood Draws			
		Bio-Tox	8,500	8,500
		American Forensic	4,500	4,500
		DOJ	2,000	2,000
100-460-4700-54015	Vehicle Towing		1,000	1,000
100-460-4700-54016	Exam Services		12,000	12,000
		SART Exam - Forensic Nurse		
100-460-4700-54017	Jail Access		-	-
100-460-4700-54018	Records Mgmt System		44,100	44,100
100-460-4700-54019	Haz Mat Clean Up		400	400
100-460-4700-56013	Bldg Maint/ Repair		88,000	88,000
100-460-4700-56015	Prop/Equip Rental		300	300
100-460-4700-58000	Miscellaneous		300	300
100-460-4700-58110	Hardware/Software		300	300

Total Other Expenditures	**5,437,100**	**6,341,947**

2023-24 & 2024-25 Departmental Budget

Fire

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GENERAL FUND					
100-460-4710-51208	Other Ins Premium Wildland Fire Protection Agreement	$ 25,028	$ 38,200	$ 27,200	$ 27,200
100-460-4710-52105	Meetings/Conferences	-	400	-	-
100-460-4710-52115	Contractual Services	2,263,865	2,932,700	3,219,600	3,439,700
100-460-4710-52116	Professional Services	170	500	500	500
100-460-4710-52117	Legal Services	559	2,200	500	500
100-460-4710-52125	CFD 2013-B Transfer Contra Expense	(37,915)	(37,800)	(63,400)	(64,700)
100-460-4710-53024	Solid Waste (Trash)	2,847	2,200	2,000	2,200
100-460-4710-53025	Electricity	7,448	5,500	5,000	5,500
100-460-4710-53026	Water	1,006	1,300	1,300	1,300
100-460-4710-53027	Gas (Heating Fuel)	880	700	700	700
100-460-4710-53028	Communications	64	100	100	100
100-460-4710-54050	Fire Station Expenses	6,903	11,000	11,000	11,000
100-460-4710-54051	AMR Expenses	-	4,000	-	-
100-460-4710-56103	Maintenance/Repair	38,784	28,600	28,000	28,000
100-460-4710-58100	Furniture & Equipment	1,455	-	-	-
100-460-4710-58130	Vehicles	-	-	-	-
	TOTAL GENERAL FUND	**2,311,094**	**2,989,600**	**3,232,500**	**3,452,000**
	Total Fire - 4710	**$ 2,311,094**	**$ 2,989,600**	**$ 3,232,500**	**$ 3,452,000**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Fire - 4710
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-460-4710-51208	Other Ins Premium	27,200	27,200
100-460-4710-52105	Meetings/Conferences	-	-
100-460-4710-52115	Contractual Services (See New March 7th Estimate)		
	Main Engine Squad	1,632,400	1,746,600
	Relief Squad	816,200	873,300
	.5 Fire Safety Supervisor for Permits	94,100	100,700
	Cost Allocation	602,500	644,700
	Direct charges & Engine Use Agreement	74,400	74,400
	Total Contractual Services	3,219,600	3,439,700
100-460-4710-52116	Professional Services	500	500
100-460-4710-52117	Legal Services	500	500
100-460-4710-52125	CFD 2013-B Transfer Contra Expense	(63,400)	(64,700)
100-460-4710-53024	Solid Waste (Trash)	2,000	2,200
100-460-4710-53025	Electricity	5,000	5,500
100-460-4710-53026	Water	1,300	1,300
100-460-4710-53027	Gas (Heating Fuel)	700	700
100-460-4710-53028	Communications	100	100
100-460-4710-54050	Fire Station Expenses	11,000	11,000
100-460-4710-54051	AMR Expenses	-	-
100-460-4710-56103	Maintenance/Repair	28,000	28,000
100-460-4710-58130	Vehicles	-	-
	Total Expenditures	**3,232,500**	**3,452,000**

2023-24 & 2024-25 Departmental Budget

Animal Control

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
GENERAL FUND					
100-460-4720-52115	Contractual Services	364,951	377,200	384,000	393,000
100-460-4720-52117	Legal Services	422	-	-	-
100-460-4720-58500	Debt Service	129,471	-	-	-
	Total Other Expenditures	494,844	377,200	384,000	393,000
	TOTAL GENERAL FUND	**494,844**	**377,200**	**384,000**	**393,000**
	Total Animal Control - 4720	**$ 494,844**	**$ 377,200**	**$ 384,000**	**$ 393,000**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Animal Control - 4720
Fund Number: General Fund - 100

Other Expenditures

		Proposed	
		2023-24	**2024-25**
100-460-4720-52115	Contractual Services		
	Administrative Costs	8,000	8,500
	Shelter Operations	286,000	290,000
	Animal Control Field Srvcs $7,000/Mo.	90,000	94,500
	Total Contractual Services	384,000	393,000
	Total Other Expenditures	**384,000**	**393,000**

CITY OF WILDOMAR
Special Funds - Expenditure Summary
FY2023-24 & FY2024-25 Adopted Budget
2nd Quarter

Fund	*FY 2021-22 Actuals*	*FY 2022-23 Adjusted Budget*	*FY 2023-24 Proposed Budget*	*FY 2024-25 Proposed Budget*
Other General Funds				
110 Development Agreement				
General Government	168	-	-	-
Total Development Agreement	**168**	**-**	**-**	**-**
115 American Rescue Plan				
Emergency Services	32,288	-	-	-
Homeless Services	186,274	1,473,400	-	-
Public Works	5,917	-	-	-
City Clerk	5,710	-	-	-
City Attorney	33,003	1,800	-	-
Economic Development	393	-	-	-
Admin Services	784	500,000	-	-
Human Resources	1,830	-	-	-
Parks/Community Services	63,783	-	-	-
Non-Departmental	107,652	6,504,800	-	-
Cemetery	3,078	-	-	-
Lost Revenue Transfers to General Fund	-	65,000	-	-
Total American Rescue Plan	**440,710**	**8,545,000**	**-**	**-**
120 Measure AA				
Police	883,043	924,000	895,800	881,600
Fire	1,225,221	1,507,500	1,443,100	1,544,100
Code Enforcement	37,723	158,800	219,300	233,200
Public Works/Engineering	638,760	3,874,400	595,000	218,000
Administration	25,707	695,600	6,600	6,900
Community Services-Homeless Program	250,984	244,200	103,600	107,900
Total Measure AA	**3,061,439**	**7,417,900**	**3,278,400**	**3,007,500**
125 General Plan Update Fund				
Contractual Services	110,557	600,000	950,000	-
Total General Plan Update	**110,557**	**600,000**	**950,000**	**-**
Other General Funds Total:	**3,612,874**	**16,562,900**	**4,228,400**	**3,007,500**

Revenue Detail - Special Revenue Funds

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	**2023-24 Budget**	**2024-25 Budget**
110	**Development Agreement**				
3222	Cannabis Development Agreement Fee	442,026	361,000	950,000	1,140,000
3800	Interest Income	168	100	5,000	5,000
	110 Development Agreement	**442,194**	**361,100**	**955,000**	**1,145,000**
115	**American Rescue Plan**				
3540	Grant Revenue	4,452,984	4,453,000	-	-
3800	Interest Income	4,419	79,300	-	-
	115 American Rescue Plan	**4,457,403**	**4,532,300**	**-**	**-**
120	**Measure AA Fund**				
3100	Sales & Use Tax	5,677,525	5,667,600	5,504,700	5,229,500
3800	Interest Income	4,282	101,800	150,000	150,000
3810	Settlement Proceeds	-	25,000	-	-
	120 Measure AA Fund	**5,681,807**	**5,794,400**	**5,654,700**	**5,379,500**
125	**General Plan Update Fund**				
3900	Tranfers In	219,882	200,000	250,000	250,000
	125 General Plan Update Fund	**219,882**	**200,000**	**250,000**	**250,000**
Other General Funds Revenue Total		**10,801,286**	**10,887,800**	**6,859,700**	**6,774,500**

2023-24 & 2024-25 Departmental Budget

Development Agreement FUND - 110			Proposed	
Account Number	2021-22 Actuals	2022-23 2nd Quarter Budget	2023-24 Budget	2024-25 Budget
Development Agreement FUND - 110				
110-410-4800-52119 Bank/Admin Fees	168	-	-	-
TOTAL Development Agreement FUND - 110	**168**	**-**	**-**	**-**

2023-24 & 2024-25 Departmental Budget Detail

Department: TOTAL Development Agreement FUND - 110
Fund Number: Development Agreement FUND - 110
Other Expenditures

	Proposed	
	2023-24	**2024-25**
Development Agreement FUND - 110		
CIP077 Bundy Canyon Rd./Sellers Rd. Traffic Circle		
110-077-4500-52115 Contractural Services	-	-
CIP087 Lost Road Improvements		
110-087-4500-52115 Contractural Services	-	-
Total Other Expenditures/ Transfers Out	-	-

2023-24 & 2024-25 Departmental Budget

FUND 115 American Rescue Plan Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
ARPA FUND					
Public Works					
115-450-4500-51001	Salaries	$ 3,082	$ -		
115-450-4500-51002	Cash-Outs	110	-		
115-450-4500-51010	Overtime	2,062	-		
115-450-4500-51100	Auto Allowance	-	-		
115-450-4500-51105	Cell Phone Allowance	24	-		
115-450-4500-51107	Internet Allowance	24	-		
115-450-4500-51150	PERS Retirement	225	-		
115-460-4650-51155	Social Security	-	-		
115-450-4500-51160	Medicare	76	-		
115-460-4650-51162	FUI	-	-		
115-460-4650-51164	SUI	2	-		
115-450-4500-51200	Medical Ins.	282	-		
115-450-4500-51201	Dental Ins.	22	-		
115-450-4500-51202	Vision Ins.	3	-		
115-450-4500-51204	Life Ins.	5	-		
115-450-4500-51208	Other Ins Premium	-	-	-	-
	Total Public Works	**5,917**	**-**	**-**	**-**
Office of Emergency Services					
115-460-4650-52115	Contractual Services	32,288	-		
	Total Emergency Services	**32,288**	**-**	**-**	**-**
City Clerk					
115-410-4130-52116	Professional Services				-
115-410-4130-52115	Contractual Services	5,710	-		
City Attorney					
115-410-4140-52117	Legal Services	33,003	1,800	-	-
Economic Development					
115-410-4150-52012	Departmental Supplies	393	-	-	-
Admin Services					
115-410-4200-52115	Contractual Services	784	-	-	-
115-410-4200-58110	Hardware/Software	-	500,000		
Human Resources					
115-410-4210-52115	Exam Services	1,830	-	-	-
Homeless Services					
115-410-4610-52116	Professional Services	186,274	273,400	-	-
115-410-4610-58140	Park Land Purchase	-	1,200,000		
Community Services					
115-410-4611-52115	Contractual Services	21,675	-	-	-
115-410-4612-52115	Contractual Services	16,461	-	-	-
115-410-4613-52115	Contractual Services	19,359	-	-	-
115-410-4615-52115	Contractual Services	6,289	-	-	-

2023-24 & 2024-25 Departmental Budget

FUND 115 American Rescue Plan

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
Non-Departmental					
115-410-4800-52012	Departmental Supplies	4,247	-	-	-
115-410-4800-52115	Contractual Services	91,922	-	-	-
115-410-4800-52115	Professional Services	-	4,800	-	-
115-410-4800-52119	Bank/Admin Fees	4,419	-		
115-410-4800-56015	Prop/Equip Rental	73	-	-	-
115-410-4800-58110	Hardware/Software	6,992	-	-	-
115-410-4800-58150	City Hall Purchase	-	6,500,000		
Lost Revenue Transfers					
115-410-4800-59000	Transfers Out	-	65,000	-	-
Cemetery					
115-470-4725-52012	Departmental Supplies	2,562	-	-	-
115-470-4725-52115	Contractual Services	516	-	-	-
	Total American Rescue Plan - 115	**$ 440,710**	**$ 8,545,000**	**$ -**	**$ -**

2023-24 & 2024-25 Departmental Budget Detail

Department: American Rescue Plan
Fund Number: Fund 115

Other Expenditures

		Proposed	
		2023-24	**2024-25**
City Attorney			
115-410-4140-52117	Legal Services	-	-

2023-24 & 2024-25 Departmental Budget Detail

Department: American Rescue Plan
Fund Number: Fund 115

Other Expenditures

		Proposed	
		2023-24	**2024-25**
Community Services			
115-410-4611-52115	Contractual Services	-	-
115-410-4612-52115	Contractual Services	-	-
115-410-4613-52115	Contractual Services	-	-
115-410-4615-52115	Contractual Services	-	-
Non-Departmental			
115-410-4800-52012	Departmental Supplies	-	-
115-410-4800-52115	Contractual Services	-	-
115-410-4800-52115	Professional Services	-	-
115-410-4800-56015	Prop/Equip Rental	-	-
115-410-4800-58110	Hardware/Software	-	-
115-410-4800-59000	Transfers Out	-	-
	Total Lost Revenue Transfers	-	-
	Total Other Expenditures	**$ -**	**$ -**

Measure AA Five-Year Forecast

	2nd Quarter Estimate 2021-22 Budget	Adjusted 2022-23 Budget	Projected 2023-24 Budget	2024-25 Budget	2025-26 Budget
BEGINNING FUND BALANCE	$ 3,275,441	$ 5,895,809	$ 4,272,309	$ 6,648,609	$ 9,020,609
Operating Revenues					
Sales & Use Taxes	5,677,525	5,667,600	5,504,700	5,229,500	5,438,700
Interest Income	4,282	101,800	150,000	150,000	153,800
Miscellaneous	-	25,000	-	-	-
TOTAL	5,681,807	5,794,400	5,654,700	5,379,500	5,592,500
Total Operating Revenues	5,681,807	5,794,400	5,654,700	5,379,500	5,592,500
Operating Expenditures					
Homeless Services	250,984	244,200	103,600	107,900	112,200
Code Enforcement Services	37,723	158,800	219,300	233,200	239,000
Public Works	638,760	3,874,400	595,000	218,000	223,400
Police	883,043	924,000	895,800	881,600	903,600
Fire	1,225,221	1,507,500	1,443,100	1,544,100	1,605,900
Administration	25,707	9,000	6,600	6,900	7,100
City Clerk	-	13,400	15,000	15,800	16,200
Total Operating Expenditures	3,061,439	6,731,300	3,278,400	3,007,500	3,107,400
Net Surplus (Deficit)	$ 2,620,369	$ (936,900)	$ 2,376,300	$ 2,372,000	$ 2,485,100
Transfers In	-	-	-	-	-
Transfers Out	-	(686,600)	-	-	-
Projected Surplus (Shortfall)	$ 2,620,369	$ (1,623,500)	$ 2,376,300	$ 2,372,000	$ 2,485,100
ENDING FUND BALANCE	5,895,809	4,272,309	6,648,609	9,020,609	11,505,709

2023-24 & 2024-25 Departmental Budget

Measure AA

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
MEASURE AA FUND					
Homeless Services					
120-410-4610-51001	Salaries	-	-	65,200	68,500
120-410-4610-51002	Cash-Outs	-	-	2,600	2,700
120-410-4610-51010	Overtime	-	-	1,000	1,000
120-410-4610-51100	Auto Allowance	-	-	-	-
120-410-4610-51105	Cell Phone Allowance	-	-	-	-
120-410-4610-51107	Internet Allowance	-	-	800	800
120-410-4610-51150	PERS Retirement	-	-	14,400	15,100
120-410-4610-51155	Social Security	-	-	-	-
120-410-4610-51160	Medicare	-	-	1,000	1,100
120-410-4610-51164	SUI	-	-	200	300
120-410-4610-51200	Medical Ins.	-	-	16,000	16,000
120-410-4610-51201	Dental Ins.	-	-	1,700	1,700
120-410-4610-51202	Vision Ins.	-	-	200	200
120-410-4610-51204	Life Ins.	-	-	300	300
120-410-4610-51208	Other Ins Premium	-	-	200	200
120-410-4610-52010	Office Supplies	-	-	-	-
120-410-4610-52016	Reproduction	-	-	-	-
120-410-4610-52115	Contractual Services	235,617	242,200	-	-
120-410-4610-52116	Professional Services	-	-	-	-
120-410-4610-52117	Legal Services	15,367	2,000	-	-
120-410-4610-58110	Hardware/Software	-	-	-	-
	Total Homeless Services	250,984	244,200	103,600	107,900
Code Enforcement Services		-			
120-430-4350-51001	Salaries	675	60,900	107,900	117,000
120-430-4350-51002	Cash-Outs	-	600	4,200	4,500
120-430-4350-51010	Overtime	-	800	400	400
120-430-4350-51100	Auto Allowance	-	-	1,200	1,200
120-430-4350-51105	Cell Phone Allowance	-	300	800	800
120-430-4350-51107	Internet Allowance	-	300	1,100	1,100
120-430-4350-51150	PERS Retirement	51	13,400	23,800	25,800
120-430-4350-51155	Social Security	-	-	-	-
120-430-4350-51160	Medicare	10	900	1,700	1,900
120-430-4350-51164	SUI	14	-	400	400
120-430-4350-51200	Medical Ins.	-	13,400	23,300	23,300
120-430-4350-51201	Dental Ins.	-	1,300	2,300	2,300
120-430-4350-51202	Vision Ins.	-	200	300	300
120-410-4350-51204	Life Ins.	-	200	400	400
120-430-4350-51208	Other Ins Premium	-	600	600	600
120-430-4350-52110	Training	-	300	-	-
120-430-4350-52112	Fuel	-	1,000	-	-
120-430-4350-52113	Travel	-	700	-	-
120-430-4350-52116	Professional Services	-	500	-	-
120-430-4350-54080	Citizen Corp Expense	-	2,500	-	-
120-430-4350-52115	Contractual Services	-	45,000	45,000	45,000
120-430-4350-53028	Communications	-	2,100	5,900	8,200
120-430-4350-58100	Furniture & Equipment	34,474	-	-	-
120-430-4350-58110	Hardware/Software	2,500	-	-	-
120-430-4350-58130	Vehicles	-	13,800	-	-
	Total Code Enforcement Services	**37,723**	**158,800**	**219,300**	**233,200**
Public Works-Road Maintenance					
120-450-4500-52115	Contractual Services	419,875	443,000	595,000	218,000
Bundy Canyon Road Widening CIP026					
120-909-4500-52115	Contractual Services Bundy	1,434			
120-909-0001-52115	Contractual Services Bundy	-		-	-

2023-24 & 2024-25 Departmental Budget

Measure AA

Account Number	2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
120-909-0001-52165 Bundy Canyon Legal	10,692			
120-909-0003-52115 Contractual Services Bundy	3,438	75,000	-	-
Pavement Rehab Program CIP057				
120-057-4500-52115 Contractual Services	-	1,419,000	-	-
Clinton Keith/Renaissance CrossWalk CIP059				
120-001-4500-52115 Contractual Services	-	231,400	-	-
Right-of-Way Enhancement Program CIP066				
120-066-4500-52115 Contractual Services	-	100,000	-	-
Monte Vista Street/Wall at Line C Basin Design CIP079				
120-079-4500-52115 Contractual Services	3,040	27,000	-	-
Bundy/Sellers TS CIP077				
120-077-4500-52115 Contractual Services	-	30,400	-	-
Bundy/Monte Vista TS CIP078				
120-078-4500-52115 Contractual Services	-	133,600	-	-
PW R/W Maintenance Crack Seal Program - Part of CIP058				
120-903-4500-51XXX Salaries & Benefits	282			
120-903-4500-52115 Contractual Services	200,000	1,000,000	-	-
Clinton Keith Widening CIP025				
120-913-0001-52115 Contractual Services	-	200,000	-	-

2023-24 & 2024-25 Departmental Budget

Measure AA Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
Palomar Widening Project CIP028					
120-912-0002-52115	Contractual Services	-	115,000	-	-
New Fire Station Conceptual Planning CIP093					
120-093-4500-52115	Contractual Services	-	100,000	-	-
	Total Public Works-Road Maint.	**638,760**	**3,874,400**	**595,000**	**218,000**
Police Services					
120-460-4700-52012	Departmental Supplies	421	5,000	-	-
120-460-4700-52112	Fuel	2,657	-	-	-
120-460-4700-52115	Contractual Services	833,465	831,500	862,400	879,700
120-460-4700-52117	Legal Services	422	-	-	-
120-460-4700-53028	Communications	-	-	1,900	1,900
120-460-4700-56010	Equipment Mainenance/Repair	6,428	1,000	-	-
120-460-4700-56013	Building Maintenance/Repair	-	20,000	-	-
120-460-4700-58100	Furniture & Equipment	39,650	35,000	-	-
120-460-4700-58130	Vehicles	-	31,500	31,500	-
	Total Police Services	883,043	924,000	895,800	881,600
Fire Services					
120-460-4710-52115	Contractual Services	1,222,872	1,507,500	1,443,100	1,544,100
120-460-4710-52117	Legal Services	5,763	-	-	-
120-460-4710-58100	Furniture & Equipment	(3,414)	-	-	-
120-460-4710-58130	Vehicles	-	-	-	-
	Total Fire Services	1,225,221	1,507,500	1,443,100	1,544,100
Administration					
120-410-4200-51001	Salaries	-	4,300	4,500	4,800
120-410-4200-51002	Cash-Outs	-	-	200	200
120-410-4200-51010	Overtime	-	100	-	-
120-410-4200-51100	Auto Allowance	-	-	-	-
120-410-4200-51105	Cell Phone Allowance	-	100	100	100
120-410-4200-51107	Internet Allowance	-	100	100	100
120-410-4200-51150	PERS Retirement	-	300	400	400
120-410-4200-51160	Medicare	-	100	100	100
120-410-4200-51164	SUI	-	-	100	100
120-410-4200-51200	Medical Ins.	-	600	600	600
120-410-4200-51201	Dental Ins.	-	100	100	100
120-410-4200-51202	Vision Ins.	-	100	100	100
120-410-4200-51204	Life Ins.	-	100	100	100
120-410-4200-51208	Other Ins Premium	-	100	200	200
120-410-4200-52115	Contractual Services	2,750	3,000	-	-
120-410-4800-52010	Office Supplies	52	-	-	-
120-410-4200-52117	Legal Services	188	-		
120-410-4800-52119	Bank/Admin Fees	4,282	-	-	-
120-410-4800-58100	Furniture & Equipment	18,435	-	-	-
120-410-4800-59000	Transfers Out	-	686,600	-	-
	Total Administration	25,707	695,600	6,600	6,900
120-410-4130-51001	Salaries	-	9,200	10,300	10,800
120-410-4130-51002	Cash-Outs	-	-	400	500
120-410-4130-51010	Overtime	-	100	100	100
120-410-4130-51100	Auto Allowance	-	200	200	200
120-410-4130-51105	Cell Phone Allowance	-	100	100	100
120-410-4130-51107	Internet Allowance	-	100	100	100
120-410-4130-51150	PERS Retirement	-	1,600	1,800	1,900
120-410-4130-51160	Medicare	-	200	100	200
120-410-4130-51164	SUI	-	-	100	100
120-410-4130-51200	Medical Ins.	-	1,300	1,200	1,200
120-410-4130-51201	Dental Ins.	-	100	100	100
120-410-4130-51202	Vision Ins.	-	100	100	100
120-410-4130-51204	Life Ins.	-	100	100	100

2023-24 & 2024-25 Departmental Budget

Measure AA Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	 2024-25 Budget
120-410-4130-51208	Other Ins Premium	-	300	300	300
	Total City Clerk	-	13,400	15,000	15,800
	Total Expenditures	3,061,439	7,417,900	3,278,400	3,007,500
	TOTAL MEASURE AA FUND	**3,061,439**	**7,417,900**	**3,278,400**	**3,007,500**
	Total Meaure AA - 120	**3,061,439**	**7,417,900**	**3,278,400**	**3,007,500**

2023-24 & 2024-25 Departmental Budget Detail

Department: Measure AA
Fund Number: Fund 120

Other Expenditures

	Proposed	
	2023-24	**2024-25**
Public Works-Road Maintenance		
120-450-4500-52115 Contractual Services		
Public Works Maintenance Crew	260,000	-
Sign Replacement Annual Program	60,000	63,000
Traffic Calming Improvements	25,000	25,000
Arterial Striping Annual Program	100,000	105,000
Unplanned Extra Work - Contingency	25,000	25,000
R/W Enhancement Program Projects		
Signal Sign Replacement Program	125,000	-
Total Contractual Services	595,000	218,000
120-066-4500-52115 Contractual Services		
CIP 66 ROW Enhancement Program		-
Total Contractual Services	-	-
120-909 Contractual Services		
0001 CIP 26-1 Bundy Canyon Widening		-
0003 CIP 26-3 Bundy ATP Corridor		
Total Contractual Services	-	-
120-001-4500-52115 Contractual Services		
CIP 59 Clinton Keith/Renaissance CrossWalk		-
Total Contractual Services	-	-
120-079-4500-52115 Contractual Services		
CIP 79 Monte Vista Dr. Street Improvements		-
Total Contractual Services	-	-

2023-24 & 2024-25 Departmental Budget Detail

Department: Measure AA
Fund Number: Fund 120

Other Expenditures

		Proposed	
		2023-24	**2024-25**
120-077-4500-52115	Contractual Services		
	Bundy/Sellers TS CIP077		-
	Total Contractual Services	-	-
120-078-4500-52115	Contractual Services		
	Bundy/Monte Vista TS CIP078		-
	Total Contractual Services	-	-
120-057-4500-52115	Contractual Services		
	Pavement Rehab Program CIP057	-	-
	Total Contractual Services	-	-
120-903-4500-52115	Contractual Services		
	CIP058 PW R/W Maintenance Crack Seal Program		-
	Total Contractual Services	-	-
120-912-0002-52115	Contractual Services		
	CIP 28-2 Palomar Widening		
	Total Contractual Services	-	-
120-913-0001-52115	Contractual Services		
	CIP 25-1 Clinton Keith Widening		
	Total Contractual Services	-	-
120-093-4500-52115	Contractual Services		
	CIP 093 New Fire Station Conceptual Planning		
	Total Contractual Services	-	-
120-067-4500-52115	Contractual Services		
	CIP 67-1 Gruwell Street Improvements (cemetery)		-
	Total Contractual Services	-	-
120-980-4500-52115	Contractual Services		
	Speed Study	-	-
	Total Contractual Services	-	-
	Total Public Works-Road Maint.	**595,000**	**218,000**

Police Services

120-460-4700-52012 Departmental Supplies

2023-24 & 2024-25 Departmental Budget Detail

Department: Measure AA
Fund Number: Fund 120

Other Expenditures

		Proposed	
		2023-24	2024-25
120-460-4700-52110	Training		
120-460-4700-52112	Fuel		
120-460-4700-52115	Contractual Services-Riverside County Sheriff		
	Measure AA Split	862,400	879,700
	Total Contractual Services	862,400	879,700

2023-24 & 2024-25 Departmental Budget Detail

Department: Measure AA
Fund Number: Fund 120

Other Expenditures

		Proposed	
		2023-24	**2024-25**
120-460-4700-52117	Legal Services	-	-
120-460-4700-53028	Communications	1,900	1,900
	Motor Officer Radio		
120-460-4700-56010	Equipment Maintenance/Repair	-	-
120-460-4700-56013	Building Maintenance/Repair	-	-
120-460-4700-58100	Furniture & Equipment		
	Annual Cost of Auto License Plate Reader Cameras		
120-460-4700-58110	Hardware/Software	-	-
120-460-4700-58130	Vehicles (Motorcycle Replacement)	31,500	-
	Replacement Motorcycle		-
	Total Police Services	**895,800**	**881,600**
Fire Services			
120-460-4710-52115	Contractual Services-Riverside County Fire		
	Medic Squad Staffing	1,072,500	1,147,600
	AA Cost Allocation 31.45%	276,500	295,800
	Emergency Management Department		
	.5 Fire Safety Supervisor for Weed Abatement	94,100	100,700
	Total Contractual Services:	1,443,100	1,544,100
120-460-4710-52117	Legal Services	-	-
120-460-4710-54050	Fire Station Expenses	-	-
120-460-4710-56103	Maintenance/Repair	-	-
120-460-4710-58100	Furniture & Equipment	-	-
120-460-4710-58130	Vehicles	-	-
	Total Fire Services	**1,443,100**	**1,544,100**
Code Enforcement			
120-430-4350-52115	Contractual Services		
	EMS Code Enforcement (Riverside County EMD)	45,000	45,000
120-430-4350-53028	Communications		
	PSEC Radio Services-Recurring	5,900	8,200

2023-24 & 2024-25 Departmental Budget Detail

Department: Measure AA
Fund Number: Fund 120

Other Expenditures

	Proposed	
	2023-24	**2024-25**
120-430-4350-58130 Vehicles	-	-
Total Code Enforcement Services	50,900	53,200
Total Other Expenditures	**2,984,800**	**2,696,900**

2023-24 & 2024-25 Departmental Budget

General Plan Update FUND - 125				Proposed	
Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	2023-24 Budget	2024-25 Budget
General Plan Update FUND - 125					
125-410-4140-52117	Legal Services	3,104.10	-	50,000	-
125-430-4300-52115	Contractual Services	-		-	-
125-430-4320-52115	Contractual Services	107,453	600,000	900,000	-
TOTAL General Plan Update FUND - 125		**110,557**	**600,000**	**950,000**	**-**

2023-24 & 2024-25 Departmental Budget Detail

Department: TOTAL General Plan Update FUND - 125
Fund Number: General Plan Update FUND - 125

Other Expenditures

		Proposed	
		2023-24	2024-25
General Plan Update FUND - 125			
125-410-4140-52117	Legal Services	50,000	-
125-430-4320-52115	Contractual Services	900,000	-
	Total Other Expenditures/ Transfers Out	950,000	-

Public Works Funds Revenue

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
200	**Gas Tax**				
3503	Gas Tax 2103	292,522	310,200	363,900	382,100
3505	Gas Tax 2105	205,306	227,800	241,000	253,100
3506	Gas Tax 2106	131,651	142,800	153,800	161,500
3507	Gas Tax 2107	245,459	289,700	289,500	304,000
3508	Gas Tax 2107.5	6,000	6,000	6,000	6,000
3509	Gas Tax Loan Repayment	-	-	-	-
3550	Miscellaneous Income	-	-	-	-
3900	Transfers In	-	736,600	-	-
	200 Gas Tax	**880,938**	**1,713,100**	**1,054,200**	**1,106,700**
201	**Measure A**				
3520	Measure A Revenue	1,017,091	810,000	1,052,500	1,063,000
3800	Interest Income	357	100	500	500
3850	Miscellaneous Income	67	-	-	-
	201 Measure A	**1,017,515**	**810,100**	**1,053,000**	**1,063,500**
203	**TDA Fund**				
3524	TDA Article 3 Rev	-	1,088,800	300,000	-
	203 TDA Fund	**-**	**1,088,800**	**300,000**	**-**
210	**AQMD**				
3510	AQMD-AB2766	47,534	46,000	48,000	48,000
3800	Interest Income	227	-	-	-
	210 AQMD	**47,761**	**46,000**	**48,000**	**48,000**
212	**Waste Services**				
3120	Franchise Fee-Solid Waste	-	1,450,000	50,000	50,000
3131	Street Sweeping Mitigation Fee	-	150,000	150,000	150,000
3800	Interest Income	-	-	15,000	15,000
3801	Gain or Loss on Investment	-	-	-	-
	212 Waste Services	**-**	**1,600,000**	**215,000**	**215,000**
	Public Works Funds Revenue Total	**1,946,213**	**5,258,000**	**2,670,200**	**2,433,200**

CITY OF WILDOMAR
Special Funds - Expenditure Summary
FY2023-24 & FY2024-25 Adopted Budget
2nd Quarter

Fund		*FY 2021-22 Actuals*	*FY 2022-23 Adjusted Budget*	*FY 2023-24 Proposed Budget*	*FY 2024-25 Proposed Budget*
Non- General Funds					
200-GAS TAX					
	Public Works/Engineering	616,093	981,700	1,051,500	1,251,300
	Total Gas Tax	**616,093**	**981,700**	**1,051,500**	**1,251,300**
201-MEASURE A					
201-450	Public Works/Engineering	258,544	734,200	421,000	435,900
201-XXX	Capital Project Expenditures	139,025	1,234,700	-	-
	Total Measure A	**397,569**	**1,968,900**	**421,000**	**435,900**
203 TDA					
203-912	Palomar Widening Ph II CIP028	-	432,500	-	-
203-092	undy Canyon SW & Bike Lanes CIP092	-	381,300	300,000	-
203-001	Palomar/ Clinton Keith SW & Bike	-	275,000	-	-
	Total TDA	**-**	**1,088,800**	**300,000**	**-**
210 AQMD					
210-450	Public Works/Engineering	6,977	6,900	6,900	6,900
210-066	Unpaved Roadway CIP066	-	45,000	45,000	-
	Total AQMD	**6,977**	**51,900**	**51,900**	**6,900**
212 WASTE SERVICES					
212-450	Public Works/Engineering	-	61,100	142,300	169,900
	Total Waste Services	**-**	**61,100**	**142,300**	**169,900**
Public Works Funds Total:		**1,020,638**	**4,152,400**	**1,966,700**	**1,864,000**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
GAS TAX FUND - 200					
200-450-4500-51001	Salaries	$ 27,116	$ 46,700	$ 111,100	$ 326,100
200-450-4500-51002	Cash-Outs	2,171	1,000	4,300	12,600
200-450-4500-51010	Overtime	1,000	800	900	900
200-450-4500-51100	Auto Allowance	(1,163)	-	200	200
200-450-4500-51105	Cell Phone Allowance	(27)	200	900	900
200-450-4500-51107	Internet Allowance	147	200	800	800
200-450-4500-51150	PERS Retirement	1,482	7,500	13,300	29,600
200-450-4500-51155	Social Security	-	-	-	-
200-450-4500-51160	Medicare	429	700	1,800	5,000
200-450-4500-51164	SUI	35	-	300	1,200
200-450-4500-51200	Medical Ins.	2,034	9,800	20,400	90,000
200-450-4500-51201	Dental Ins.	143	900	1,800	8,800
200-450-4500-51202	Vision Ins.	20	100	300	1,100
200-450-4500-51204	Life Ins.	28	200	400	1,300
200-450-4500-51208	Other Ins Premium	2,579	500	1,200	1,200
	Total Salary and Benefits	**35,995**	**68,600**	**157,700**	**479,700**
200-450-4500-52115	Contractual Services	504,176	778,100	827,500	366,500
200-450-4500-53024	Solid Waste	17,457	7,000	7,000	7,000
200-450-4500-53025	Electricity	24,255	13,700	30,000	34,000
200-450-4500-54060	NPDES	24,941	44,000	-	-
200-450-4500-58130	Vehicles	-	-	-	334,800
200-450-4500-58550	Streetlight Pole Cost Allocation	9,269	9,300	9,300	9,300
200-450-4500-59000	Transfers Out	-	61,000	20,000	20,000
	Total Other Expenditures	**580,098**	**913,100**	**893,800**	**771,600**
	TOTAL GAS TAX FUND - 200	**616,093**	**981,700**	**1,051,500**	**1,251,300**

2023-24 & 2024-25 Departmental Budget Detail

Department: Public Works/Engineering - 4500
Fund Number: Gas Tax Fund - 200

Other Expenditures

		Proposed	
		2023-24	**2024-25**
Other Expenditures			
200-450-4500-52115	Contractual Services		
+10%	Traffic Operations	87,500	87,500
	Street Maintenance Contractor:		
	One 1-man crew with Flatbed Monthly retainer	260,000	-
	ESRI Workforce	7,000	7,000
	Field Supervisor Monthly retainer	135,000	-
+10%	Subcontractors (cost + 12.5%)	100,000	50,000
+11%	Materials (cost + 12.5%)	23,000	50,000
+10%	Striping Legends	15,000	-
+13%	Equipment Rental	18,000	-
	Callouts	18,000	-
	Landscape Architects for Assessment Disctricts	-	-
	Traffic Signal Maintenance;	60,000	62,000
+8%	Caltrans Signals and Lights Maint	17,000	19,000
+11%	County Signals and Lights Maint	32,000	36,000
+12%	Unplanned Extra Work - Contingency	55,000	55,000
	Total Contractual Services	827,500	366,500
200-450-4500-53024	Solid Waste	7,000	7,000
200-450-4500-53025	Electricity	30,000	34,000
200-450-4500-54060	NPDES		
	Storm Water Technician and Inspection at 8 hrs/wk for 52 $100/hr avg.		
200-450-4500-58130	Vehicles	-	334,800
200-450-4500-58550	Streetlight Pole Cost Allocation	9,300	9,300
200-450-4500-59000	Transfers Out	20,000	20,000
	Total Other Expenditures/ Transfers Out	**$ 893,800**	**$ 771,600**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
MEASURE A FUND - 201					
201-450-4500-51001	Salaries	$ 66,971	$ 357,100	$ 193,500	$ 287,500
201-450-4500-51002	Cash-Outs	3,807	3,000	7,500	11,100
201-450-4500-51010	Overtime	706	1,600	-	-
201-450-4500-51100	Auto Allowance	1,438	-	-	-
201-450-4500-51105	Cell Phone Allowance	264	2,000	1,300	1,300
201-450-4500-51107	Internet Allowance	180	2,000	1,300	1,300
201-450-4500-51150	PERS Retirement	3,727	31,700	14,500	21,500
201-450-4500-51155	Social Security	-	-	-	-
201-450-4500-51160	Medicare	968	5,300	3,000	4,400
201-450-4500-51162	FUI	-	-	-	-
201-450-4500-51164	SUI	172	-	400	600
201-450-4500-51200	Medical Ins.	5,244	46,600	21,600	39,400
201-450-4500-51201	Dental Ins.	331	3,300	1,400	3,200
201-450-4500-51202	Vision Ins.	47	600	300	500
201-450-4500-51204	Life Ins.	125	800	400	700
201-450-4500-51208	Other Ins. Premium	(1,024)	6,600	3,800	3,800
	Total Salary and Benefits	**82,956**	**460,600**	**249,000**	**375,300**
201-450-4500-52115	Contractual Services	118,931	213,000	111,900	-
201-450-4500-58130	Vehicles	-	3,800	3,800	3,800
201-450-4500-59000	Transfers Out	56,300	56,800	56,300	56,800
201-410-4800-52119	Bank/Admin Fees	357	-	-	-
201-909-4500-52115	Contractual Services	88	-		
201-912-0002-52115	Contractual Services	15,912	63,700	-	-
201-913-0002-52115	Contractual Services	13	1,900		
201-023-4500-52115	Contractual Services CIP023	846	15,000	-	-
201-971-4500-52115	Contractual Services CIP043	1,318	44,800	-	-
201-051-4500-52115	Contractual Services CIP051-1	4,970	6,400	-	-
201-057-4500-52115	Contractual Services CIP057	52,528	157,700	-	-
201-903-4500-52115	Contractual Services CIP058	5,095	300,000	-	-
201-001-4500-52115	Contractual Services CIP059	41,290	255,100	-	-
201-063-4500-52115	Contractual Services CIP063	11,132	41,000	-	-
201-066-4500-52115	Contractual Services CIP066	184	24,900	-	-
201-967-4500-52115	Contractual Services	783	-	-	-
201-968-4500-52115	Contractual Services	219	-	-	-
201-081-4500-52115	Contractual Services CIP081	-	12,500	-	-
201-082-4500-52115	Contractual Services CIP082	-	15,000	-	-
201-083-4500-52115	Contractual Services CIP083	150	100	-	-
201-084-4500-52115	Contractual Services CIP084	50	3,000	-	-
201-085-4500-52115	Contractual Services CIP085	25	3,000	-	-
201-086-4500-52115	Contractual Services CIP086	-	50,000	-	-
201-973-4500-52115	Contractual Services	4,303	35,000	-	-
201-088-4500-52115	Contractual Services CIP088	32	200		
201-089-4500-52115	Contractual Services CIP089	-	10,000	-	-
201-091-4500-52115	Contractual Services CIP091	87	-		
201-092-0001-52115	Contractual Services CIP092	-	195,400	-	-
	Total Other Expenditures	**314,613**	**1,508,300**	**172,000**	**60,600**
	TOTAL MEASURE A FUND - 201	**397,569**	**1,968,900**	**421,000**	**435,900**
	Total Public Works/Engineering - 4500	**397,569**	**1,968,900**	**421,000**	**435,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Public Works/Engineering - 4500
Fund Number: Measure A Fund - 201

Other Expenditures

		Proposed	
		2023-24	**2024-25**
Other Expenditures			
201-450-4500-52115	Contractual Services		
	CIP General Administration	111,900	-
	Senior Eng. 16 hrs/week at 52 week at $140/hr		
	Total Contractual Services	**111,900**	**-**
201-450-4500-58130	Vehicles	3,800	3,800
201-450-4500-59000	Transfers Out	56,300	56,800
Total Other Expenditures/ Transfers Out		**172,000**	**60,600**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number	2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
TDA FUND - 203				
CIP059 Palomar/ Clinton Keith Sidewalk & Bike Trail				
203-001-4500-52115 Contractual Services	-	275,000	-	-
Palomar Widening Ph II CIP028				
203-912-0002-52115 Contractual Services	-	432,500	-	-
Bundy Canyon Sidewalk & Bike Lanes CIP092				
203-092-0001-52115 Contractual Services	-	381,300	300,000	-
Total Project Expenditures	**-**	**1,088,800**	**300,000**	**-**
TOTAL TDA FUND - 203	**-**	**1,088,800**	**300,000**	**-**
Total Public Works/Engineering - 4500	**-**	**1,088,800**	**300,000**	**-**

2023-24 & 2024-25 Departmental Budget Detail

Department: Total Public Works/Engineering - 4500
Fund Number: TDA FUND - 203

Project Expenditures

	Proposed	
	2023-24	**2024-25**
F1 Palomar/ Clinton Keith Sidewalk & Bike Trail		
203-001-4500-52115 Contractual Services	-	-
Total F1 Palomar/ Clinton Keith Sidewalk & Bike Trail	-	-
Palomar Widening Ph II CIP028		
203-912-0002-52115 Contractual Services	-	-
Bundy Canyon Sidewalk & Bike Lanes CIP092		
203-092-0001-52115 Contractual Services	300,000	-
Total Project Expenditures	**300,000**	**-**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	2024-25 Budget
AQMD FUND - 210					
210-450-4500-52100	Memberships/Dues	$ 4,500	$ -	$ 4,500	$ 4,500
210-450-4500-52116	Professional Services	-	4,500	-	-
210-410-4800-52119	Bank/Admin Fees	227	-	-	-
210-450-4500-59000	Transfers Out	2,250	2,400	2,400	2,400
	Total Other Expenditures	**6,977**	**6,900**	**6,900**	**6,900**
CIP066 Right-of-Way Enhancement					
210-066-4500-52115	Contractual Services		45,000	45,000	-
	Total Project Expenditures	**-**	**45,000**	**45,000**	**-**
	TOTAL AQMD FUND - 210	**6,977**	**51,900**	**51,900**	**6,900**
	Total Public Works/Engineering - 4500	**6,977**	**51,900**	**51,900**	**6,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: Public Works/Engineering
Fund Number: AQMD FUND - 210

Other & Project Expenditures

	Proposed	
	2023-24	**2024-25**
210-450-4500-52100 Memberships/Dues		
WRCOG Clean Air Commisson	4,500	4,500
210-450-4500-59000 Transfers Out	2,400	2,400
Total Other Expenditures	**6,900**	**6,900**
Right-of-Way Enhancement Program CIP066		
210-066-4500-52115 Contractual Services	45,000	-
Total Project Expenditures	**45,000**	**-**

2023-24 & 2024-25 Departmental Budget

Public Works/Engineering

Account Number		2021-22 Actuals	2022-23 2nd Quarter Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
WASTE SERVICES FUND - 212					
212-450-4500-51001	Salaries	$ -	$ -	$ 33,900	$ 40,500
212-450-4500-51002	Cash-Outs	-	-	1,400	1,600
212-450-4500-51010	Overtime	-	-	-	-
2012-450-4500-51100	Auto Allowance	-	-	-	-
212-450-4500-51105	Cell Phone Allowance	-	-	300	300
212-450-4500-51107	Internet Allowance	-	-	300	300
212-450-4500-51150	PERS Retirement	-	-	2,600	3,100
212-450-4500-51155	Social Security	-	-	-	-
212-450-4500-51160	Medicare	-	-	600	700
212-450-4500-51162	FUI	-	-	-	-
212-450-4500-51164	SUI	-	-	100	100
212-450-4500-51200	Medical Ins.	-	-	3,600	5,300
212-450-4500-51201	Dental Ins.	-	-	300	400
212-450-4500-51202	Vision Ins.	-	-	100	100
212-450-4500-51204	Life Ins.	-	-	100	100
212-450-4500-51208	Other Ins Premium	-	-	700	700
	Total Salary and Benefits	**-**	**-**	**44,000**	**53,200**
212-410-4140-52117	Legal Services	-	61,100	10,000	10,000
212-450-4500-52115	Contractual Services	-	-	-	-
212-450-4500-52116	Professional Services	-	-	-	-
212-410-4800-52119	Bank/Admin Fees	-	-	300	300
	Total Other Expenditures	**-**	**61,100**	**98,300**	**116,700**
	TOTAL Waste Services FUND -	**-**	**61,100**	**142,300**	**169,900**
	Total Public Works/Engineering - 4500	**-**	**61,100**	**142,300**	**169,900**

2023-24 & 2024-25 Departmental Budget Detail

Department: Public Works/Engineering
Fund Number: WASTE SERVICES FUND - 212

Other & Project Expenditures

		Proposed	
		2023-24	**2024-25**
212-450-4500-52115	Contractual Services		
212-450-4500-52116	Professional Services		
212-410-4140-52117	Legal Services	10,000	10,000
212-410-4800-52119	Bank/Admin Fees	300	300
	Total Other Expenditures	**10,300**	**10,300**
	Total Expenditures	**10,300**	**10,300**

General Fund - Community Development & Public Works

	2021-22 Actuals	2nd Quarter 2022-23 Budget	Proposed 2023-24 Budget	Proposed 2024-25 Budget
Revenues				
3220 Cannabis Application Fee	64,405	54,000	15,000	25,000
3221 Cannabis Regulatory Fee	124,789	428,000	213,000	284,000
3225 Cannabis Sales Tax	-	316,200	320,000	320,000
TOTAL CANNABIS REVENUE (100)	**189,193**	**798,200**	**548,000**	**629,000**
3200 Business Registration Fee	57,129	55,000	45,000	70,000
3201 NPDES Inspection Fee	2,540	8,500	8,000	8,500
3210 Planning Fee	850	2,000	1,000	1,000
3215 Film Permits	1,322	-	1,000	1,000
3230 Develop/Engineering Permit Fee	5,271	20,000	15,000	15,000
3235 Encroachment Permit	99,286	96,600	100,000	100,000
3240 Building & Safety Fee	500,533	367,600	480,600	432,500
3243 BSAF Admin Retention Revenue	494	1,000	500	500
3244 MSHCP Administration Fee	2,376	6,000	5,000	5,000
3250 Fire Fees	55,929	66,200	70,000	80,000
3260 Private Development Fee-Planning	922,140	831,400	586,400	527,800
3261 Private Development Fee-Engineering	589,132	526,500	766,500	689,900
3262 Private Development Fee-Building	-	-	401,100	361,000
3268 Code Enforcement Revenue	35,158	110,000	35,000	31,500
TOTAL LICENSE & PERMIT FEES (100)	**2,272,158**	**2,090,800**	**2,515,100**	**2,323,700**
Total Community Development & Public Works Revenues	**$ 2,461,351**	**$ 2,889,000**	**$ 3,063,100**	**$ 2,952,700**
Expenditures				
Planning Commission	18,989	21,600	15,400	13,400
Community Development Administration	32,179	97,000	96,900	85,700
Building and Safety	686,130	718,200	614,900	635,100
Planning	293,472	183,100	393,200	409,600
Private Development Planning	689,666	430,900	-	-
Private Development Engineering	521,480	450,800	489,900	514,500
Cannabis Compliance	6,334	19,100	31,100	31,300
Code Enforcement	550,588	442,700	512,300	534,100
Community Development Total	**2,798,838**	**2,363,400**	**2,153,700**	**2,223,700**
Public Works/Engineering	**534,832**	**524,400**	**589,600**	**645,300**
Total Community Development & PW/ENG Expenditures	**$ 3,333,670**	**$ 2,887,800**	**$ 2,743,300**	**$ 2,869,000**
Budget Deficit/Surplus	**$ (872,319)**	**$ 1,200**	**$ 319,800**	**$ 83,700**

Public Works Department

Mission:
The Public Works Department's mission is to provide the services necessary for safe infrastructure, accessible mobility, and quality of life through the planning, development, operation, and maintenance of the City's public infrastructure.

Services:

- Maintenance:
  - Roadway Maintenance
  - Landscape Maintenance
  - Traffic Signal and Streetlight Maintenance
  - General Right-of-Way Maintenance
- Traffic Engineering:
  - Operate the City's traffic signals
  - Monitor and adjust traffic signing/striping
  - Address resident concerns/complaints
- Development Engineering:
  - Review, approve, and oversee the construction of new infrastructure.
- Capital Improvement Program:
  - Plan, develop, design, and construct new City infrastructure
- Miscellaneous:
  - Oversee the City's Solid Waste Management Franchise Agreement
  - Administer the City's National Pollutant Discharge Elimination System (NPDES) Program.

Organization:

The Public Works Department is comprised of the following divisions:

Accomplishments: (Over Last 2-Year Cycle)
PW/Traffic Engineering Division

- Began transitioning from contract staff to City employees.
- Developed a revised maintenance program with contract maintenance service provider to provide for more routine, consistent, and cost-effective maintenance services.

- Began and almost completed digital traffic sign inventory, City-wide.
- Completed acquisition and retrofit of streetlights, City-wide.
- Secured a new street sweeping services contract with a new vendor.
- Began the transition of administration and oversight of the solid waste management franchise agreement from the Administrative Services Department to the Public Works Department.

Capital Projects Division

- Completed annual Pavement Rehab Projects and began annual Slurry Seal Projects.
- Completed the construction of the Bundy Canyon Rd. Improvement Project, Segment 1.
- Completed the construction of the Palomar St. Widening Project, Phase 1.
- Completed the design of the Palomar St. Widening Project, Phase 2.
- Completed the Development Impact Fee Study Update (2021) and adopted new DIF Fees.
- Completed and adopted the Local Roadway Safety Plan (LRSP).
- In coordination with Riverside County Flood Control, completed the design of the Wildomar Lateral C-1 Storm Drain and Basin.
- Secured grant funding for several projects including:
    - Bundy Canyon Rd. ATP Improvements (SB 821)
    - Palomar St. ATP Improvements (SB 821)

<u>Department Long-Term Goals: (Over 2 Years)</u>

PW/Traffic Engineering Division

- Maintenance:
    - Transition maintenance services from contract staff to City employees and develop comprehensive maintenance programs for:
        - General Right-of-Way Maintenance
        - Pavement Maintenance/Rehab
        - Landscape Maintenance
    - Secure on-call service contracts for specific maintenance services that require specialized expertise and/or equipment, and which would improve the City's ability to provide cost-effective and timely maintenance services, such as:
        - Pavement Patching Program
        - Crack Seal Program
        - Emergency Clean-Up and Abatement Services
        - Traffic Signal and Street Light Maintenance
- Traffic Engineering:

- Begin evaluation of and planning for Intelligent Traffic Systems (ITS) to integrate and optimize traffic signal operation City-wide.

Capital Projects Division

- Establish a prioritization for the design and construction of facilities identified in the Wildomar Master Drainage Plan (MDP). Secure funding for construction of MDP Facilities.
- Continue pursuit of grant funding for the construction of Active Transportation Facilities (sidewalks, bike lanes, etc…) City-wide, in conformance with the Wildomar Active Transportation Plan (ATP).
- Project-Specific Goals:
  - **Palomar St.:** Design and construct the Palomar St. Widening Project, Phase 3 (Clinton Keith Rd. to the southerly City limits).
  - **Wildomar MDP, Lateral C:** Coordinate with Riverside County Flood Control for the design and construction of Wildomar MDP, Lateral C, south of the I-15 freeway.

Short-Term Objectives: (Over Next 2 Year Budget Cycle)

PW/Traffic Engineering Division

- **Maintenance:**
  - Begin transitioning maintenance services from contract staff to City employees
  - Develop an initial Field Operations Center for City maintenance crews and equipment
  - Evaluate creating a new City-wide Pavement Patching Program, to provide for quicker and longer-term repairs of pavement failures that do not warrant a full repair project.
  - Enhance public reporting of maintenance service requests via an updated service request portal online.
- **Traffic Engineering:**
  - Approve updated design standards for traffic signals.
  - Begin implementation of recommendations from the adopted Local Roadway Safety Plan (LRSP), as appropriate and necessary.

Capital Projects Division

- Continue annual Pavement Rehab Project and annual Slurry Seal Project, advertising and constructing one of each type of project each year.
- Prepare a new Pavement Management Program (PMP) Report, re-evaluating the current condition of all streets City-wide. Include updated and innovative pavement repair strategies in the report. Include a systematic approach, based on various

budget scenarios, to schedule all City streets for repair.

- Project-Specific Goals:
    - **Bundy Canyon Rd.:**
        - Secure funding needed for the Bundy Canyon Rd. Improvement Project, Segment 2 (from Oak Canyon Dr. to the Farm Rd.) and construct the project.
        - Design and construct the Bundy Canyon Rd. (west) Widening and ATP Improvements Project (from Mission Trail to the I-15).
    - **Clinton Keith Rd.:** Complete the design for the Clinton Keith Rd. Widening Project (from the I-15 to Copper Craft Ct.) and construct the project.
    - **Palomar St.:** Complete the design of the Palomar St. Phase 2 Project (from Gruwell St. to Wildomar Trail) and construct the project.

Development Engineering

Mission:

Provide oversight of all development engineering projects within the City, construction of development related infrastructure, and support other departments in maintaining the City's infrastructure, and advancing the goals of the City's General Plan.

Services/Priorities:

- Oversees development engineering projects from entitlement, final engineering, construction, and eventually to certificate of occupancy.
- Reviews, processes, and records survey documents, development agreements, and surety agreements related to development within the City.
- Supports Planning Department entitlements by reviewing technical studies, reports, and plans, for the development of engineering related mitigation measures and technical accuracy.
- Prepares conditions of approval for new development/entitlement projects.
- Oversees Final Map acceptance, Assessment and Tax District Formation.
- Participates in Planning Commission meetings.
- Participates in City Council meetings.

Accomplishments (Since Last Biennial Budget):

- Facilitated the review and approvals of permits in accordance with local, state, and Federal laws and policies.
- Provided technical support, analysis, and recommendations to the City Council and Planning Commission.
- Development of expanded circulation within City's General Plan Update.
- Started development on City Standards and Specifications.
- Reconfigured website to interim condition while new third-party consultant is hired and begins total website reconfiguration.
- Updated Engineering processes and procedures.
    - Inter-departmental processes with Planning and Building were developed

and implemented for broader scope of plan reviews and internal communications.

Short-Term Objectives:

- Transition from deposit based to fixed fees.
- Continue updating Engineering processes and procedures.
- Finalize and publish Entitlement and Development Engineering booklets.
- Assist in finalizing expanded circulation element within City's General Plan Update.

Department Long-Term Goals:

- Development of a Grading Ordinance.
- Continued development of Engineering Standards and Specifications.
- Further advancement of tools and guidelines for public use and engagement.

Performance Measurements:

Relevant Performance Measurements

See spreadsheet

Community Development Department

Mission:

The mission of the Community Development Department is to plan for, maintain and enhance the quality of life for Wildomar residents (present and future) through high-quality development opportunities, strengthening of the local economy, and compliance with city codes and ordinances, thereby achieving the Council's Vision for a "safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

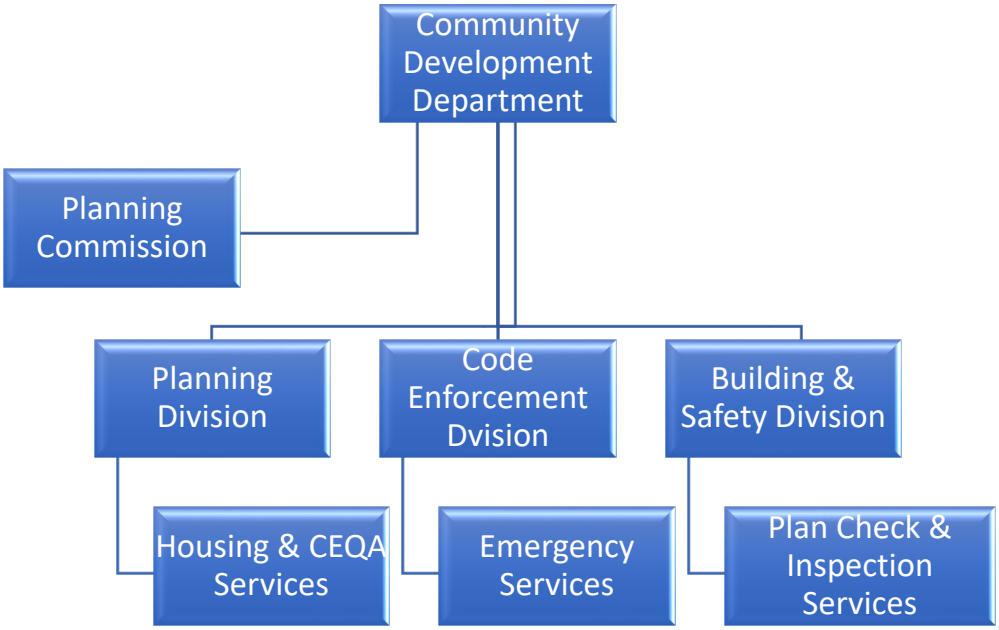
Services:

The services the Community Development department directly achieves Council Priority #2 of "Responsible Growth and Development" while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Manage the city's development review process (planning division) as the lead department in the processing of private development applications and city initiated projects for review and consideration by the Planning Commission and City Council;
- Provide accurate land use, zoning and building code information (building and planning divisions) to Wildomar residents, business owners, and private developers through quality customer service;
- Provide quality and timely building plan check review and building inspection services (building division) for development projects, homeowner improvements, business/tenant improvements;
- Maintain and enhance the quality of life for residents and businesses by administering fair enforcement of city and state laws and codes through our active code enforcement program (code enforcement division;
- Oversee emergency management services and programs for the City (emergency management division).

Organization:

Community Development Department is composed of the three (3) divisions as follows:



Accomplishments (Over Last 2 years):

- Establishment of the official Community Department won't be effective until Feb. 2023. For accomplishments of the 3 divisions, refer to the Planning, Building & Safety and Code Enforcement Narratives for individual accomplishments over the past 2-year budget cycle.

Short-Term Goals & Objectives (Within Next 2-Year Budget Cycle):

The following long term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development," achieving the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, Council Priority #3 of Economic Health, and Council Priority #1 of "providing a healthy & safe environment for Wildomar residents.

- Continue to provide quality public information services to the residents of Wildomar, development community and general public thorough the front counter activities of the planning, building & safety and code enforcement divisions.
- Enhance the quality of the city's residential neighborhoods, commercial retail areas and business park/industrial areas through pro-active code enforcement work and increased communication of the city's laws and ordinances related to code enforcement.
- Completion of the Planning Department's General Plan Update "Envision Wildomar 2040" project and completion of the accompanying Zoning Ordinance Update to create goals and policies that will provide balanced and responsible growth with preservation of the city's rural character, open spaces, and historical resources.
- Completion and recommendation to Planning Commission and City Council on the proposed "Wildomar Meadows" 750-acre Specific Plan project (Farm Specific Plan Amendment #5)
- Completion and recommendation to Planning Commission and City Council on the proposed "Bluffs at Hidden Springs Specific Plan/Mixed Use project" (160-acre Oxman property)

- Work with Administrative Services department to establish and implement a fixed fee-based based deposit system for planning and building projects, thereby relacing the developer deposit-based system that allows more accurate accounting of revenues and expenditures for these divisions.

Department Long-Term Goals (Over 2 Years):

The following long term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development," achieving the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, Council Priority #3 of Economic Health, and Council Priority #1 of "providing a healthy & safe environment for Wildomar residents.

- Preparation for the processing of the 2025 California Building Code Updates in accordance with State laws and regulations.
- Begin work on the 2029 - 2037 Housing Element update (7th Cycle activities) in accordance with State Law.

Planning Commission

Mission:

The Commission's primary mission is to review and make decisions on a variety of private land use development projects and staff originated advanced planning projects, and make recommendations to the City Council on staff initiated amendments to the General Plan, Zoning Ordinance and Special Projects to ensure that Council Priority #2 of "Responsible Growth and Development" is achieved and the Council's Vision Statement of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel" is achieved.

Services:

The services the Planning Commission provides directly achieves Council Priority #2 of "Responsible Growth and Development" while upholding the city's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Responsible for reviewing private land use development applications brought forward by the Planning Department in accordance with general plan and zoning laws;
- Responsible for advising the City Council on major land use development applications with legislative actions (i.e., General Plan Amendments, Zone Changes & Zoning Ordinance Amendments);
- Makes recommendations to the City Council regarding Staff-initiated land use and zoning programs and policies, including long-range planning projects; and
- Hold monthly Planning Commission meetings (or as needed) to review private development projects and city-initiated advanced planning proposals.

Organization:

Planning Commission

5 Members
(Appointed by the City Council)

Accomplishments (Over Last 2 years):

The following accomplishments by the Planning Commission helped meet the Council Priority #2 of "Responsible Growth and Development" while achieving the city's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- The Planning Commission held 18 public hearings/meetings during this past 2-year budget cycle, including training sessions given by the Planning Department and City Attorney's Office.
- The Planning Commission reviewed 50 +/- various planning agenda items/projects resulting in adoption of 70 +/- resolutions related to various EIR's/MND's, general plan amendments, zone changes, tract/parcel maps, conditional use permits plot plans and various zoning ordinance amendments.

  High profile private development project approved (or recommended for approval) by the Planning Commission are as follows. These projects that meets Council Priority #3 of Economic Health by providing increased sales tax and property tax revenues.

  - Inland Valley Medical Center Expansion project
  - Kaiser Medical Office Building & Baxter Village Hotel project
  - Wildomar Trail Town Center Mixed Use project
  - Wildomar Crossroads Mixed Use project
  - Clinton Keith Marketplace Retail Center
  - Oak Springs Ranch Apartments
  - Monte Vista Ranch Phase II Townhome Project
  - 2021/2029 Housing Element Update and Safety Element Update
  - 2022 Zoning Consistency Program
  - City-wide Landscape Design Standards and Guidelines

Short-Term Goals & Objectives (Within Next 2-Year Budget Cycle):

The following short term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development," achieving the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, and Council Priority #3 of Economic Health.

- Completion and recommendation to City Council of the city's General Plan Update "Envision WIldomar 2040";
- Completion and recommendation to City Council of the city's Zoning Code Update (part of the GP update);

- Completion and recommendation to City Council of the "Wildomar Meadows" 750-acre Specific Plan (Farm Specific Plan Amendment #5);
- Completion and recommendation to City Council of "The Bluffs at Hidden Springs Specific Plan/Mixed Use Project" (160-acre Oxman property); and
- Quarterly training opportunities with the Planning Department and City Attorney
- Attendance and participation in the annual League of Cities Planning Commissioner's Academy conference.

Department Long-Term Goals & Objectives (Beyond 2 Years):

The following long term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development" while achieving the city's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, and Council Priority #3 of Economic Health.

- Work with the Planning Department on the 2029 Housing Element update.
- Work with the Planning Department on preparation of "Industrial Design Guidelines (pending Council authorization/funding).
- Continue to participate in annual League of Cities Planning Commissioner's Academy conference to improve their role and understanding in the Planning Commission process.

Planning Division

Mission:

The Planning Division's mission is the responsibility for reviewing, processing and making recommendations to the Planning Commission and City Council on a variety of private land entitlement/development projects and staff originated advanced planning projects with emphasis on consistency with General Plan goals and policies and Zoning Ordinance regulations. These activities ensure that Council Priority #2 of "Responsible Growth and Development" is achieved and Council's Vision Statement of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel is achieved."

Services:

The services provided by the Planning Division directly achieves Council Priority #2 of "Responsible Growth and Development" while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Provide accurate and timely land use, zoning and parcel information to Wildomar residents, business owners, private developers and general public.
- Manages the city's development review process as the lead department in the processing of private development applications and city initiated special planning projects for review and consideration by the Planning Commission and City Council.
- Manages implementation of the California Environmental Quality Act (CEQA) requirements related to public and private land development projects.
- Manages the functions and responsibilities of the Planning Commission and provides support to the City Clerk for planning projects requiring City Council review and approval.

Organization:

Planning Division

Planning Director

Associate Planner

Contract Planner Services
(Various Part Time Positions)

Accomplishments (Last 2 years):

The following accomplishments by the Planning Division helped meet the Council Priority #2 of "Responsible Growth and Development" while achieving the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Scheduled and monitored 18 public hearings/meetings with the Planning Commission, including providing valuable training sessions for the Planning Commission.
- Reviewed and made recommendations on 50 +/- various land use development and city initiated projects resulting in preparation and adoption of 70 +/- resolutions associated with various EIR's/MND's, general plan amendments, zone changes, tract maps, parcel maps, conditional use permits, plot plans and various zoning ordinance amendments.

  The high profile private development projects brought forward for review by the Planning Commission and City Council include the following which furthers Council Priority #3 of Economic Health by providing increased sales tax and property tax revenues from these projects.

  - Inland Valley Medical Center Expansion project
  - Kaiser Medical Office Building & Baxter Village Hotel project
  - Wildomar Trail Town Center Mixed Use project
  - Wildomar Crossroads Mixed Use project
  - Clinton Keith Marketplace Retail Center
  - Oak Springs Ranch Apartments
  - Monte Vista Ranch Phase II Townhome Project
  - 2021/2029 Housing Element Update and Safety Element Update
  - City-wide Landscape Design Standards and Guidelines
- Completed several long range planning projects including:
  - Adoption of the 2021/2029 Housing Element Update and Safety Element Update
  - Adoption of the 2022 Zoning Consistency Program
  - Adoption of the City-wide Landscape Design Standards and Guidelines
  - Adoption of various Zoning Ordinance Amendments resulting from recent state laws/mandates related to zoning and development
- The Planning Department Land Use and Zoning information counter achieved the following:
  - 1,500 +/- telephone calls/inquiries regarding zoning and land use information
  - 1,593 emails/inquiries regarding zoning and land use information
  - 286 separate land use and zoning counter visits (didn't start till October 21 due to covid closure)

Short-Term Goals & Objectives (Within Next 2-Year Budget Cycle):

The following long term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development," achieving the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, and Council Priority #3 of Economic Health.

- Completion of the city's first comprehensive General Plan Update "Envision Wildomar 2040"
- Completion of the city's first comprehensive Zoning Code Update (part of the GP update)
- Completion and recommendation to Planning Commission and City Council on the proposed "Wildomar Meadows" 750-acre Specific Plan project (Farm Specific Plan Amendment #5)
- Completion and recommendation to Planning Commission and City Council on the proposed "Bluffs at Hidden Springs Specific Plan/Mixed Use project" (160-acre Oxman property)
- Continue with quarterly training sessions for the Planning Commission
- Attendance and participation in the annual Cal APA Conference, including local APA training sessions.

Department Long-Term Goals and Objectives (Beyond 2 Years):

The following long term goals are focused on meeting Council Priority #2 of "Responsible Growth and Development" while achieving the city's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel, and Council Priority #3 of Economic Health.

- Begin work on the 2029 - 2037 Housing Element update (7th Cycle activities) in accordance with State Law.
- Preparation of much needed "Industrial Design Guidelines for industrial development projects (pending Council authorization and funding).
- Expand the Planning Department staffing opportunities by hiring a Planning Manager, Principal Planner and Assistant Planner (as funding becomes available and based on service needs).

Building and Safety Division

Mission:

The Building and Safety Divisions' mission is to ensure the safety and wellbeing of the citizens of the City of Wildomar through thorough inspection and code administration, to constantly put our citizens first by offering timely processing of permits, inspections requests and offering excellent customer service. These ensure that Council Priority #2 of "Responsible Growth and Development" is achieved and Council's Vision Statement of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel is achieved.

Services:

The services provided by the Building and Safety Division directly achieves Council Priority #1 of "providing a safe and family-friendly environment." while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel." The Building departments standard services include:

- Building permit processing for residents, private developers and business owners.
- Building code review and analysis for residents, private developers and business owners.
- Building inspection for residents, private developers and business owners.
- Building code interpretation for residents, private developers and business owners .
- Provide accurate and timely building and parcel information to residents, business owners, private developers and general public.
- Maintenance of property files.

Organization:

Building and Safety Division

Chief Building Official (Contract)

Building Inspection Supervisor

Senior Management Analyst

Development Services Technician I

Contract Services (Building Inspector, I/II/III)

Accomplishments (Over Last 2 years):

The accomplishments outlined below directly achieves Council Priority #1 of "providing a safe and family-friendly environment." while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Hired and trained three (3) full-time staff positions this last year
- Implemented electronic plan review processes for all building plan checks for residents, private developers and business owners.
- Reduced plan check review times from 6 weeks to 2-3 weeks for first plan check and from 4 weeks to 1-2 weeks for 2nd/3rd plan check reviews for residents, private developers and business owners.
- Implemented and achieved next day building inspections for all building inspection requests.

Short-Term Goals & Objectives (Within Next 2-Year Budget Cycle):

These short-term goals outlined below directly achieves Council Priority #1 of "providing a safe and family-friendly environment." And Council Priority #3 of Economic Health while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Hire full time city staff building inspector (pending budget approval by Council).
- Maneuver away from contract staff (inspection and administrative) other than necessary plan check services.
- Begin RFP for plan checking services.
- Adopt and implement valuation based (i.e., fixed fee) permitting fees.
- Implement new permitting software to better serve our residents, private developers and business owners (pending budget approval by Council).
- Begin developing a city facilities maintenance department(pending budget approval by Council).
- Perform inspections of city-owned facilities.
- Provide training opportunities to staff in order to improve their ability to serve the citizens of Wildomar.

Department Long-Term Goals (Over 2 Years):

These long-term goals outlined below directly achieves Council Priority #1 of "providing a safe and family-friendly environment." And Council Priority #3 of Economic Health while upholding the Council's Vision of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel."

- Completely outfit building department trucks with lights, decals, PA system etc. (pending budget approval by Council).
- Continue to bring on city staff as the demand and workload grows to continue to provide outstanding customer service (pending budget approval by Council).
- Continue to provide staff training opportunities to better staffs ability to serve the citizens of Wildomar(pending budget approval by Council).

Code Enforcement Division

Mission:

The mission of the Code Enforcement Division is the prevention, detection, investigation, and unbiased enforcement of violations of statutes or ordinances in the community by regulating public health, safety and welfare, business activities, consumer protection, building standards, land use, or municipal affairs. These efforts promote the City Councils' Vision of a "Safe and Active Community" by creating an attractive place for those who live, visit, and work in the community.

Services:

The services provided by the Code Enforcement team directly achieves Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community.

- Identifying Health and safety violations.
- Enforcement by educating violators.
- Enforcing vehicle code violations on public and private property.
- Identify and secure abandoned properties.
- Detect homeless encampments and provide outreach services.
- Coordinating with other agencies to resolve issues.
- Identifying and communicating with property owners about concerns.
- Educating and obtaining 602 letters from property owners to assist law enforcement.
- Provide mandatory monthly inspection of the marijuana dispensaries.

Organization:

Code Enforcement Division

Code Enforcement Supervisor

Senior Code Enforcement Officer

Administrative Analyst I

Code Enforcement Technician

Accomplishments (Over the Last Two years):

The accomplishments achieved by the Code Enforcement team directly achieves Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community.

- Purchased and implemented a new software program for tracking inspections.
- Worked with the Finance department to obtain city vehicles, equipment, and other necessary needs for the code team.
- Worked closely with Human Resources to provide Code Team with all the necessary information and guidance to build this department.
- Worked on building new relationships with the Riverside County Sheriff's Department (operations and communications bureau).
- Worked with the City's insurance carrier to provide the necessary policies for safety equipment for our Code Team.
- Worked with outside companies to obtain and implement new handheld citation machines and police radios.
- Worked with the City Council to obtain approval for specialized equipment.
- Created an official badge and arm patches for a professional uniform appearance.
- Worked with the California Department of Motor Vehicles to have the ability to obtain vehicle license plate information.

Short-Term Goals & Objectives (Within Next Two-Year Budget Cycle):

The short-term goals will directly achieve Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community.

- Establish a parking enforcement program (pending budget approval by Council).
- Hire additional staff (code enforcement, administrative analyst, etc.) (pending budget approval by Council)
- Working on getting the city's code enforcement department in compliance with the new safety standards regarding SB 296 (pending budget approval by Council).
- Working on policies and procedures manual for code enforcement.
- Continue to provide monthly inspections for future marijuana dispensary stores.

Department Long-Term Goals (Beyond Next Budget Cycle):

The long-term goals will directly achieve Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community.

- Establish a senior relief program for senior citizens needing assistance with code enforcement issues (pending budget approval by Council).
- Hire additional code enforcement officers (pending budget approval by Council).
- Hire a business license officer (pending budget approval by Council).
- Establish a rental housing and Hotel inspection program (pending budget approval by Council).

Office of Emergency Management

Mission:

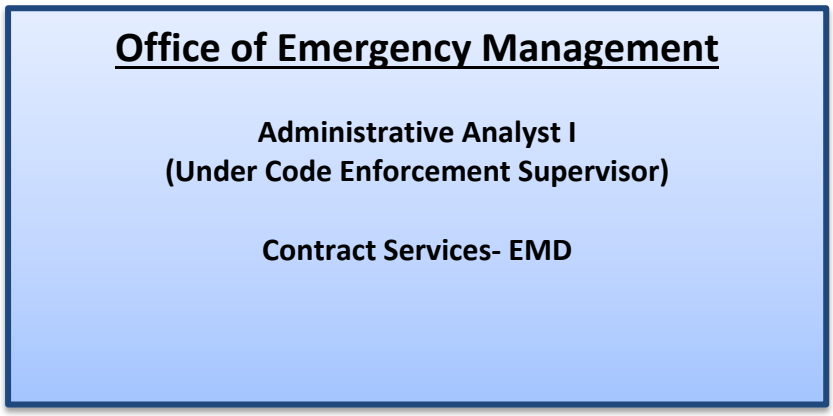
The City of Wildomar Emergency Services Department strives to promote a resilient City with the capabilities required as a community, to protect against, mitigate, respond to, and recover from threats and hazards. This mission ensures that Council Priority #2 of "Responsible Growth and Development" is achieved and Council's Vision Statement of "being a safe and active community, responsibly grown, with quality infrastructure while keeping a hometown feel is achieved.

Services:

The services provided by the Emergency Management team directly achieves Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community."

- Inhouse training (FEMA, CAL OES, CPR, Active Shooter)
- Responds to complex natural and man-made disasters
- Develops plans and procedures to respond to and recovery from disasters (LHMP, EOP)
- Develops and provides preparedness materials and presentations to the public and business communities.
- Coordinates with multiple agencies like Federal, State, Local Government, District, and regional entities.
- CERT training program for the public.
- Managing and working with our contract service with E.M.D

Organization:



Accomplishments (Over Last 2 years):

The accomplishments achieved by the Office of Emergency Services team directly achieve Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community."

- Oversaw the operation of a cooling center on high-temperature days to provide a safe location for residents to cope with the heat.
- Acquired a solar generator to power the CERT trailer in the event of an emergency.
- Ensures City Hall facilities are secured during Covid-19 to limit the possible exposure of the virus to public facilities.
- And listed items above
- Activated the cooling center on high-temperature days to provide a safe location for residents to cope with the heat.
- Participated in The Great California ShakeOut. The Emergency Services Department provided an informational pamphlet on City social media and in-house staff participated in a live exercise.
- Updating the 2017 Local Hazard Mitigation Plan (LHMP)
- Oversaw the sandbag event during heavy rains. The Emergency Services Department coordinated with the Public Works Department, Community Services Department, and Public Information Officer to provide the community with sandbags to protect their homes and property.
- Maintaining COVID-19 protocols for all City buildings and Departments.
- Held our first FEMA in-house training
- Completed the 2022 Local Hazard Mitigation Plan (LHMP).

Short-Term Goals & Objectives (Within Next 2-Year Budget Cycle):

The short-term goals will directly achieve Council Priority #1 directly achieve Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community

- Attend conferences and trainings to begin hosting our own in-house training (pending budget approval by Council)
- Monitor and ensure Covid – Protocols are observed within public facilities.
- Update the Emergency Operation Center (pending budget approval by Council).
- Build a culture of preparedness by maintaining a constant state of readiness, which involves a series of planning steps to ensure individuals, families, and businesses are ready for all types of disasters.
- Maintain and build a partnership with neighboring cities, State and Federal Agencies
- Maintain community outreach by posting preparedness information on social media

- Develop a robust CERT program for the public (pending budget approval by Council)

Department Long-Term Goals (Over 2 Years):

The long-term goals will directly achieve Council Priority #1 directly achieve Council Priority #1 of "providing a safe and family-friendly environment while upholding the Council's Vision of "being a safe and active community

- Conduct training for all city staff (CPR, Active Shooter, FEMA, CERT, and Disaster preparedness)
- Build a culture of preparedness by maintaining a constant state of readiness, which involves a series of planning steps to ensure individuals, families, and businesses are ready for all types of disasters.
- Ensure readiness to respond to mitigate the impact of the event on the community.
- Standardize and develop plans, policies, and procedures that are consistent with national standards.
- Review and update the Emergency Operations Plan (EOP).

SUBJECT: FY2023 3rd Quarter Budget Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

ACTION:
Staff recommends that the City Council review and approve the Fiscal Year 2022-23 3rd Quarter Budget Report, and adopt a Resolution entitled:

RESOLUTION NO. 2023 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING ADJUSTMENTS TO THE FY2022-23 BUDGETED REVENUES AND EXPENSES

SUMMARY:
FY2023 3rd Quarter Budget Report

BACKGROUND:
This 3rd Quarter budget report for Fiscal Year 2022-23 reflects the Finance Division of the Administrative Services Department's continued efforts to provide timely, accurate, and understandable financial information to assist the City Council with the decision-making process. All funds have been reviewed in preparing this report.

DISCUSSION:
For the 3rd Quarter Budget Report, the City proposes the adjustments in the attached report.

The General Fund revenues are proposed to increase by $507,800. Most of this increase is in private development revenue and fixed Building and Safety fees. Development has continued to be high throughout the year although it is anticipated to begin tapering off in the next fiscal year.

In the General Fund, a net increase in expenditures of $493,200 is proposed. Most of this is related to developer-reimbursed expenses and is covered by the increased Private

development revenue. There is also an allocation of the City Attorney retainer budget in the amount of $150,000 across the various departments that utilized legal services. The Code Enforcement budget is proposed to increase by $53,000 primarily due to additional non-retainer legal costs associated with code cases. IT Services is proposed to increase $43,200 for additional licenses for cybersecurity software.

In Other General Funds, staff is recommending no change to Measure AA revenue. For Measure AA expenditures, staff is proposing a net decrease of $2,698,700. This is due to the de-appropriation of capital project funds that will not be spent in FY2022/23 and will be carried over to FY2023/24. The ARPA funds saw a small increase in revenue for increased interest income. The General Plan Update Fund is proposing to decrease $390,000 in FY2022/23 expenditures as these will be made in FY2023/24.

Across the remaining Non-General Funds, there is a decrease in revenue of $3,896,100. The decrease is due to the reduced expenditures on reimbursable capital projects in FY2022/23. The Development Impact Fee Funds saw an increase of $608,800 due to the continued high development in Single Family Dwellings. Gas Tax saw a decrease in Transfers In of $298,600 as the starting negative fund balance was not as low as originally anticipated and so the transfer to make the fund whole was not as large.

For Non-General Fund expenditures, there is an overall decrease of $9,600,400 primarily due to de-appropriations for capital project expenditures which will be carried over into FY2023/24 and FY2024/25. Measure Z is proposed to decrease $61,700 due to the implementation of a new Contra-expense account for Parks Maintenance. Several Community Facilities Districts have allotments in the levies specifically for Citywide Parks Maintenance which the City has not utilized until this fiscal year. This will transfer $61,700 from the appropriate CFDs to the Measure Z Fund and will be used only for park maintenance.

These proposed changes reflect the Administrative Services Department’s efforts to provide accurate financial information to the public and City Council in order to assist with the decision-making process.

FISCAL IMPACT:
$507,800 General Fund Revenue Net Increase
$493,200 General Fund Expenditures Net Increase
$18,800 Other General Funds Revenue Net Increase
$3,088,700 Other General Funds Expenditures Net Decrease
$3,896,100 Non-General Fund Revenue Net Decrease
$9,600,400 Non-General Fund Expenditures Net Decrease

ATTACHMENTS:
FY22-23 3rd Quarter Budget Report.pdf
FY22-23 3rd Quarter Budget Resolution.pdf

FY2023 3rd Quarter Budget Report Presentation.pdf

Total City of Wildomar Budget Summary

FY 2022-23 Budget Review
3rd Quarter FY2022-23

		Beginning Fund Balance 6/30/2022	+	Approved Revenues 2022-23	+	Proposed 3rd Quarter Revenue Adjustments 2022-23	=	Estimated Funds Available 2022-23	-	Approved Appropriations 2022-23	-	Proposed 3rd Quarter Expenditure Adiustments 2022-23	Estimated Available Fund Balance 6/30/2023
	General Fund												
100	General Fund	$ 3,241,377		$ 16,318,000		$ 507,800		$ 20,067,177		$ 16,211,200		$ 493,200	$ 3,362,777
110	Development Agreement	482,646		361,100		4,800		848,546		-		-	848,546
115	ARPA Fund	4,016,692		4,532,300		14,000		8,562,992		8,545,000		-	17,992
120	Measure AA	5,895,809		5,794,400		-		11,690,209		7,417,900		(2,698,700)	6,971,009
125	General Plan Update	109,325		200,000		-		309,325		658,700		(390,000)	40,625
	Total General Funds	13,745,849		27,205,800		526,600		41,478,249		32,832,800		(2,595,500)	11,240,949
	Non-General Funds												
200	Gas Tax	(437,980)		1,713,100		(298,600)		976,520		981,700		-	(5,180)
201	Measure A	848,127		810,100		-		1,658,227		1,968,900		(794,000)	483,327
203	TDA Fund	-		1,088,800		-		1,088,800		1,088,800		(813,800)	813,800
210	AQMD	249,429		46,000		100		295,529		51,900		(45,000)	288,629
212	Waste Services	-		1,600,000		12,000		1,612,000		61,100		51,700	1,499,200
220	CFD 2022-1	(1,367)		-		-		(1,367)		1,900		1,300	(4,567)
221	CFD 2022-2	(1,279)		-		-		(1,279)		2,100		300	(3,679)
251	LLMD 89-1C	1,159,358		338,600		-		1,497,958		533,600		(293,900)	1,258,258
252	CSA-22	(101,394)		32,000		-		(69,394)		46,500		-	(115,894)
253	CSA-103	(275,569)		220,100		-		(55,469)		203,500		-	(258,969)
254	CSA-142	99,145		37,500		-		136,645		35,500		-	101,145
255	Measure Z Parks Fund	93,157		438,300		-		531,457		514,000		(61,700)	79,157
259	CFD 2017-1 DIF Deferral	24,081		89,300		-		113,381		83,800		-	29,581
260	CFD 2013-1 Zn 1 & 2	241,980		55,300		-		297,280		55,200		15,800	226,280
261	CFD 2013-1 Annex 1 Zone 3	391,018		62,700		-		453,718		62,700		21,000	370,018
262	CFD 2013-1 Annex 2 Zone 4	(3,762)		300		-		(3,462)		200		800	(4,462)
263	CFD 2013-1 Annex 3 Zone 5	202,704		41,500		-		244,204		41,400		9,100	193,704
264	CFD 2013-1 Annex 4 Zone 6	-		-		-		-		-		-	-
265	CFD 2013-1 Annex 5 Zone 7	-		-		-		-		-		-	-
266	CFD 2013-1 Annex 6 Zone 8	41,455		9,100		-		50,555		9,100		1,400	40,055
267	CFD 2013-1 Annex 7 Zone 9	62,149		11,300		-		73,449		11,300		-	62,149
268	CFD 2013-1 Annex 8 Zone 10	-		-		10,800		10,800		-		-	10,800
269	CFD 2013-1 Spec Tax B	197		128,600		-		128,797		128,600		-	197
270	CFD 2013-1 Zone 11	67,873		17,100		-		84,973		17,100		-	67,873
271	CFD 2013-1 Zone 13	3,069		1,200		-		4,269		1,100		200	2,969
272	CFD 2013-1 Zone 14	26,231		7,000		500		33,731		6,900		-	26,831
273	CFD 2013-1 Zone 15	42,315		16,800		-		59,115		16,800		-	42,315
274	CFD 2013-1 Zone 16	11,642		7,100		-		18,742		7,100		-	11,642
275	CFD 2013-1 Zone 17	-		-		-		-		-		-	-
276	CFD 2013-1 Zone 18	38,499		20,200		-		58,699		20,200		14,400	24,099
277	CFD 2013-1 Zone 19	86,675		75,000		-		161,675		15,900		-	145,775
278	CFD 2013-1 Zone 20	-		-		-		-		-		-	-
279	CFD 2013-1 Zone 21	2,311		2,400		-		4,711		2,400		-	2,311
280	Grants	(246,595)		278,600		-		32,005		58,200		-	(26,195)
281	SLESF	(0.14)		150,000		13,000		163,000		150,000		-	13,000
282	CDBG	(33,705)		65,000		(65,000)		(33,705)		65,500		-	(99,205)
283	PEG Grant	83,504		35,000		-		118,504		26,800		-	91,704
284	Streetlights	143,003		178,600		-		321,603		174,100		-	147,503
290	COVID-19	-		-		-		-		-		-	-
300	Cemetery	1,057,551		698,000		29,800		1,785,351		1,340,700		-	444,651
301	Cemetery Endowment	289,167		60,000		95,000		444,167		-		-	444,167
302	Cemetery CIP	16,107		353,000		(331,700)		37,407		379,700		(358,400)	16,107
410	Administrative Svs - Dif	(112,315)		7,100		-		(105,215)		-		-	(105,215)
420	Public Facilities - Dif	446,456		54,600		42,300		543,356		-		-	543,356
421	Police - Dif	558,410		32,300		29,300		620,010		-		-	620,010
422	Animal Shelter - Dif	(766,768)		21,700		22,600		(722,468)		120,700		-	(843,168)
423	Corporate Yard - Dif	3,071		11,400		4,000		18,471		-		-	18,471
430	Fire Facilities - Dif	809,445		62,400		19,300		891,145		-		-	891,145
440	Trans & Roads - Dif	3,618,206		677,700		3,000		4,298,906		1,572,300		(23,200)	2,749,806
450	Trans & Signals -Dif	344,034		85,800		5,000		434,834		534,100		(36,000)	(63,266)
451	Drainage - Dif	974,559		233,800		99,700		1,308,059		421,700		(282,700)	1,169,059
460	Park Land Acquisitions-Dif	(59,079)		72,500		38,200		51,621		2,500,000		-	(2,448,379)
461	Park Improvements-Dif	954,329		476,600		275,300		1,706,229		232,100		(69,100)	1,543,229
470	Community Center - Dif	361,553		57,700		28,100		447,353		-		-	447,353
480	Multi-purpose Trails - Dif	492,927		107,000		42,000		641,927		294,000		-	347,927
490	Library - Dif	32,623		-		-		32,623		19,000		-	13,623
500	RMRA Capital Projects	898,062		819,700		-		1,717,762		1,206,600		(1,074,400)	1,585,562
501	Capital Reinvestment	(11,082)		928,600		-		917,518		951,600		(611,800)	577,718
502	RCFC Fund	(297,820)		122,800		-		(175,020)		45,300		3,200	(223,520)
503	TUMF Fund	(1,343,671)		8,203,000		(3,970,800)		2,888,529		7,749,900		(4,861,400)	29
504	CMAQ Fund	-		-		-		-		-		-	-
505	MSRC Fund	-		-		-		-		-		-	-
506	HSIP Fund	(10,429)		449,500		-		439,071		440,200		(394,200)	393,071
507	Misc State Funded Projects	(30,764)		1,454,000		-		1,423,236		30,900		-	1,392,336
508	Local Capital Grants	(63,497)		1,529,900		-		1,466,403		1,327,400		-	139,003
	Total Non-General Funds	$ 10,977,343		$ 24,095,700		$ (3,896,100)		$ 31,176,943		$ 25,610,100		$ (9,600,400)	$ 15,167,243
	Total City Funds	**$ 24,723,192**		**$ 51,301,500**		**$ (3,369,500)**		**$ 72,655,192**		**$ 58,442,900**		**$ (12,195,900)**	**$ 26,408,192**

Total Adjusted Revenue: $ 47,932,000 **Total Adjusted Expenditures: $ 46,247,000**

City of Wildomar
Revenue Group Budget Report
3rd Quarter Report FY 2022/23
July 1st, 2021 to March 31st, 2023

Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
100	General Fund						
3100	Sales & Use Tax	3,106,100	1,602,261	1,503,839	52%	-	3,106,100
3104	Pass-Through Property Tax	178,500	85,335	93,165	48%	-	178,500
3105	Property Tax-Secured	4,390,800	2,688,384	1,702,416	61%	-	4,390,800
3106	Property Tax-Unsecured	211,600	211,548	52	100%	-	211,600
3107	Property Tax-Prior Year	129,200	83,142	46,058	64%	-	129,200
3108	Property Tax-HOPTR	45,100	19,974	25,126	44%	-	45,100
3109	Property Tax-Supplemental, SBE	70,700	27,287	43,413	39%	-	70,700
3110	Real Property Transfer Tax	197,700	90,817	106,883	46%	-	197,700
3113	Property Tax-Misc Adjustments	1,100	-	1,100	0%	-	1,100
3120	Franchise Fee-Solid Waste	390,000	203,035	186,965	52%	-	390,000
3121	Franchise Fee-Electricity	390,000	-	390,000	0%	-	390,000
3122	Franchise Fee-Gas	100,000	-	100,000	0%	18,700	118,700
3123	Franchise Fee Cable-Charter	180,000	90,720	89,280	50%	-	180,000
3124	Franchise Fee-Telecomm-Frontier	115,000	35,508	79,492	31%	-	115,000
3200	Business Registration Fee	55,000	18,642	36,359	34%	-	55,000
3201	NPDES Inspection Fee	8,500	393	8,107	5%	(6,500)	2,000
3210	Planning Fee	2,000	1,475	525	74%	-	2,000
3220	Cannabis Application Fee	54,000	20,041	33,959	37%	(14,000)	40,000
3221	Cannabis Regulatory Fee	428,000	356,539	71,461	83%	-	428,000
3100	Cannabis Sales Tax	316,200	-	316,200	0%	-	316,200
3230	Develop/Engineering Permit Fee	20,000	10,558	9,442	53%	-	20,000
3235	Encroachment Permit	96,600	74,996	21,604	78%	10,000	106,600
3240	Building & Safety Fee	367,600	404,703	(37,103)	110%	182,400	550,000
3243	BSAF Admin Retention Revenue	1,000	-	1,000	0%	-	1,000
3244	MSHCP Admin Fee	6,000	4,743	1,257	79%	2,000	8,000
3250	Fire Fees	66,200	50,971	15,230	77%	10,000	76,200
3260	Private Development Fee - Pln & Bld	831,400	599,363	232,037	72%	250,000	1,081,400
3261	Development Engineering Fee	526,500	367,352	159,148	70%	150,000	676,500
3268	Code Enforcement Revenue	110,000	27,443	82,557	25%	-	110,000
3270	Fines & Forfeitures	57,000	11,820	45,180	21%	(30,000)	27,000
3271	AMR Fines	20,000	19,429	571	97%	-	20,000
3300	Abandoned Property Registration	1,000	900	100	90%	200	1,200
3310	Public Safety Revenue	17,000	8,742	8,258	51%	-	17,000
3320	Special Event Revenue	8,000	2,040	5,960	26%	-	8,000
3321	Community Room Rental Fee	700	1,223	(523)	175%	1,000	1,700
3324	RTA Bus Pass	500	90	410	18%	-	500
3500	Motor Vehicle License Fee	30,000	-	30,000	0%	-	30,000
3501	Vehicle License Fee Replacement SB130	3,110,000	1,583,343	1,526,657	51%	-	3,110,000
3525	SB90 State Mandated Cost Reimb	17,000	-	17,000	0%	-	17,000
3800	Interest Income	224,000	188,474	35,526	84%	-	224,000
3801	Gain or Loss on Investment	-	(69,208)	69,208	0%	(69,000)	(69,000)
3803	NSF Fees	100	-	100	0%	-	100
3811	Tax Credits/Refunds	9,500	9,464	36	100%	-	9,500
3848	Breakfast with Santa	2,000	1,555	445	78%	-	2,000
3850	Miscellaneous Income	15,000	5,679	9,321	38%	-	15,000
3900	Transfers In	411,100	-	411,100	0%	-	411,100
3903	DAERF Administrative Services Fees	300	147	153	49%	-	300
3955	Public Surplus Revenue	-	2,390	(2,390)	0%	3,000	3,000
	Total General Fund	**16,318,000**	**8,841,316**	**7,476,684**	**54%**	**507,800**	**16,825,800**

City of Wildomar
Revenue Group Budget Report
3rd Quarter Report FY 2022/23
July 1st, 2021 to March 31st, 2023

Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
110	Development Agreement						
3222	Cannabis Development Agreement Fee	361,000	105,787	255,213	29%	-	361,000
3800	Interest Income	100	1,337	(1,237)	1337%	4,800	4,900
3801	Gain or Loss on Investment	-	(5,778)	5,778	0%	-	-
	Total Development Agreement	361,100	101,346	253,976	28%	4,800	365,900
115	ARPA Fund						
3540	American Rescue Plan Act Revenue	4,453,000	4,452,984	16	100%	-	4,453,000
3800	Interest Income	79,300	82,737	(3,437)	104%	14,000	93,300
3801	Gain or Loss on Investment	-	(2,871)	2,871		-	-
	Total ARPA Fund	4,532,300	4,532,850	(550)	100%	14,000	4,546,300
120	Measure AA Fund						
3100	Sales & Use Tax	5,667,600	2,720,609	2,946,991	48%	-	5,667,600
3800	Interest Income	101,800	49,385	52,415	49%	-	101,800
3801	Gain or Loss on Investment	-	(72,220)	72,220		-	-
3810	Settlement Proceeds	25,000	25,000	-	100%	-	25,000
	Total Measure AA Fund	5,794,400	2,722,773	3,071,627	47%	-	5,794,400
125	General Plan Update Fund						
3900	Transfers In	200,000	-	200,000		-	200,000
	Total General Plan Update Fund	200,000	-	200,000	0%	-	200,000
200	Gas Tax						
3503	Gas Tax 2103	310,200	216,951	93,249	70%	-	310,200
3505	Gas Tax 2105	227,800	142,400	85,400	63%	-	227,800
3506	Gas Tax 2106	142,800	93,339	49,461	65%	-	142,800
3507	Gas Tax 2107	289,700	192,446	97,254	66%	-	289,700
3508	Gas Tax 2107.5	6,000	6,000	-	100%	-	6,000
3900	Transfers In	736,600	437,980	298,620	59%	(298,600)	438,000
	Total Gas Tax	1,713,100	1,089,116	623,984	64%	(298,600)	1,414,500
201	Measure A						
3520	Measure A Revenue	810,000	521,019	288,981	64%	-	810,000
3800	Interest Income	100	-	100	0%	-	100
	Total Measure A	810,100	521,019	289,081	64%	-	810,100
203	TDA Fund						
3524	TDA Article 3 Rev	1,088,800	-	1,088,800	0%	-	1,088,800
	Total TDA Fund	1,088,800	-	1,088,800	0%	-	1,088,800
210	AQMD						
3510	AQMD-AB2766	46,000	23,633	22,367	51%	-	46,000
3800	Interest Income	-	-	-	0%	100	100
	Total AQMD	46,000	23,633	22,367	51%	100	46,100

City of Wildomar
Revenue Group Budget Report
3rd Quarter Report FY 2022/23
July 1st, 2021 to March 31st, 2023

Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
212	Waste Services						
3120	Franchise Fees-Solid Waste	1,450,000	1,400,000	50,000	97%	-	1,450,000
3131	Street Sweeping Mitigation Fee	150,000	-	150,000	0%	-	150,000
3800	Interest Income	-	2,770	(2,770)	0%	12,000	12,000
3801	Gain or Loss on Investment	-	(11,972)	11,972	0%	-	-
	Total Waste Services	1,600,000	1,390,799	209,201	87%	12,000	1,612,000
251	LLMD 89-1C						
8181	Zone 181 Special Assessment	26,900	13,305	13,595	49%	-	26,900
8803	Zone 3 Special Assessment	109,900	55,520	54,380	51%	-	109,900
8818	Zone 18 STL Special Assessment	900	852	48	95%	-	900
8826	Zone 26 STL Special Assessment	1,200	565	635	47%	-	1,200
8827	Zone 27 STL Special Assessment	1,400	651	749	47%	-	1,400
8829	Zone 29 Special Assessment	1,100	477	623	43%	-	1,100
8830	Zone 30 Special Assessment	34,600	18,687	15,913	54%	-	34,600
8835	Zone 35 STL Special Assessment	100	(35)	135	-35%	-	100
8842	Zone 42 Special Assessment	36,700	18,973	17,727	52%	-	36,700
8850	Zone 50 STL Special Assessment	400	85	315	21%	-	400
8851	Zone 51 Special Assessment	8,700	5,153	3,547	59%	-	8,700
8852	Zone 52 Special Assessment	70,000	36,268	33,732	52%	-	70,000
8859	Zone 59 Special Assessment	5,500	2,868	2,632	52%	-	5,500
8862	Zone 62 Special Assessment	18,800	9,418	9,382	50%	-	18,800
8867	Zone 67 Special Assessment	8,100	3,997	4,103	49%	-	8,100
8870	Zone 70 STL Special Assessment	1,300	779	521	60%	-	1,300
8871	Zone 71 Special Assessment	11,600	6,219	5,381	54%	-	11,600
8872	Zone 71 Spec. Assess-Lighting	500	154	346	31%	-	500
8873	Zone 73 STL Special Assessment	900	381	519	42%	-	900
	Total LLMD 89-1C	338,600	174,316	164,284	51%	-	338,600
252	CSA-22						
3550	Special Assessment	32,000	16,222	15,778	51%	-	32,000
	Total CSA-22	32,000	16,222	15,778	51%	-	32,000
253	CSA-103						
3557	Special Assessment - Street Lights	154,100	78,421	75,679	51%	-	154,100
3558	Special Assessment - Landscape	23,100	11,399	11,701	49%	-	23,100
3970	SCE Refunds	42,900	42,838	62	100%		42,900
	Total CSA-103	220,100	132,658	87,442	60%	-	220,100
254	CSA-142						
3550	Special Assessment	37,500	18,962	18,538	51%	-	37,500
3800	Interest Income	-	-	-	0%	-	-
	Total CSA-142	37,500	18,962	18,538	51%	-	37,500
255	Measure Z Park						
3320	Special Event Revenue	26,400	4,760	21,640	18%	-	26,400
3550	Special Assessment	400,600	199,287	201,314	50%	-	400,600
3553	Marna O'Brien Park-Facility Rent	11,000	8,977	2,023	82%	-	11,000
3555	Windsong Park-Facility Rent	100	25	75	25%	-	100
3800	Interest Income	200	-	200	0%	-	200
	Total Measure Z Park	438,300	213,048	225,252	49%	-	438,300

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Account Number	Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
259 CFD 2017-1 DIF Deferral						
3552 Special Assessment	89,300	42,607	46,693	48%	-	89,300
Total CFD 2017-1	89,300	42,607	46,693	48%	-	89,300
260 CFD 2013-1						
3551 Special Assessment Tax - Zone 1	33,900	18,065	15,835	53%	-	33,900
3552 Special Assessment Tax - Zone 2	21,400	11,644	9,756	54%	-	21,400
3800 Interest Income	-	-	-	0%		-
3850 Miscellaneous Income	-	-	-	0%		-
Total CFD 2013-1	55,300	29,709	25,591	54%	-	55,300
261 CFD 2013-1 Zn 3						
3551 Special Assessment Tax A- Maintenance	62,700	35,187	27,513	56%	-	62,700
3800 Interest Income	-	-	-	0%	-	-
Total CFD 2013-1 Annex 1 Zn 3	62,700	35,187	27,513	56%	-	62,700
262 CFD 2013-1 Zn 4						
3551 Special Assessment Tax A- Maintenance	300	34	266	11%	-	300
3800 Interest Income	-	-	-	0%	-	-
Total CFD 2013-1 Annex 2 Zn 4	300	34	266	11%	-	300
263 CFD 2013-1 Zn5						
3551 Special Assessment Tax A- Maintenance	41,500	22,962	18,538	55%	-	41,500
3800 Interest Income	-	-	-	0%	-	-
Total CFD 2013-1 Annex 3 Zn5	41,500	22,962	18,538	55%	-	41,500
266 CFD 2013-1 Zn8						
3551 Special Assessment Tax A- Maintenance	9,100	4,789	4,311	53%	-	9,100
3800 Interest Income	-	-	-	0%		-
Total CFD 2013-1 Annex 6 Zn8	9,100	4,789	4,311	53%	-	9,100
267 CFD 2013-1 Zn9						
3551 Special Assessment Tax A- Maintenance	11,300	6,012	5,288	53%	-	11,300
3800 Interest Income	-	-	-	0%	-	-
Total CFD 2013-1 Annex 7 Zn9	11,300	6,012	5,288	53%	-	11,300
268 CFD 2013-1 Zn10						
3551 Special Assessment Tax A- Maintenance	-	10,782	(10,782)	0%	10,800	10,800
Total CFD 2013-1 Annex 8 Zn10	-	10,782	(10,782)	0%	10,800	10,800
269 CFD 2013-1 Special Tax B						
3552 Special Assessment Tax B- Public Safety	128,600	85,014	43,586	66%	-	128,600
Total CFD 2013-1 Special Tax B	128,600	85,014	43,586	66%	-	128,600

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270 CFD 2013-1 Zn11						
3551 Special Assessment Tax A- Maintenance	17,100	9,151	7,949	54%	-	17,100
Total CFD 2013-1 Zn11	17,100	9,151	7,949	54%	-	17,100
271 CFD 2013-1 Zn13						
3551 Special Assessment Tax A- Maintenance	1,200	319	881	27%		1,200
Total CFD 2013-1 Zn13	1,200	319	881	27%	-	1,200
272 CFD 2013-1 Zn14						
3551 Special Assessment Tax A- Maintenance	7,000	7,445	(445)	106%	500	7,500
Total CFD 2013-1 Zn14	7,000	7,445	(445)	106%	500	7,500
273 CFD 2013-1 Zn15						
3551 Special Assessment Tax A- Maintenance	16,800	8,986	7,814	53%	-	16,800
Total CFD 2013-1 Zn15	16,800	8,986	7,814	53%	-	16,800
274 CFD 2013-1 Zn16						
3551 Special Assessment Tax A- Maintenance	7,100	2,642	4,458	37%		7,100
Total CFD 2013-1 Zn16	7,100	2,642	4,458	37%	-	7,100
275 CFD 2013-1 Zn17						
3551 Special Assessment Tax A- Maintenance	-	-	-	0%		-
Total CFD 2013-1 Zn17	-	-	-	0%	-	-
276 CFD 2013-1 Zn18						
3551 Special Assessment Tax A- Maintenance	20,200	13,744	6,456	68%		20,200
Total CFD 2013-1 Zn18	20,200	13,744	6,456	68%	-	20,200
277 CFD 2013-1 Zn19						
3551 Special Assessment Tax A- Maintenance	75,000	44,237	30,763	59%	-	75,000
Total CFD 2013-1 Zn19	75,000	44,237	30,763	59%	-	75,000
278 CFD 2013-1 Zn20						
3551 Special Assessment Tax A- Maintenance	-	-	-	0%		-
Total CFD 2013-1 Zn20	-	-	-	0%	-	-
279 CFD 2013-1 Zn21						
3551 Special Assessment Tax A- Maintenance	2,400	1,215	1,185	51%		2,400
Total CFD 2013-1 Zn21	2,400	1,215	1,185	51%	-	2,400

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Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
280	Grants						
3540	Grant Revenue	278,600	87,655	190,945	31%		278,600
3900	Transfers In	-	-	-	0%		-
	Total Grants	278,600	87,655	190,945	31%	-	278,600
281	SLESF						
3521	SLESF Revenue	150,000	115,271	34,729	77%	13,000	163,000
	Total SLESF	150,000	115,271	34,729	77%	13,000	163,000
282	CDBG						
3540	Grant Revenue	65,000	-	65,000	0%	(65,000)	-
3900	Transfers In	-	-	-	0%		-
	Total CDBG	65,000	-	65,000	0%	(65,000)	-
283	Public Education & Government (PEG) Fund						
3125	PEG Fee - Cable-Charter Comm	35,000	18,266	16,734	52%		35,000
	Total PEG	35,000	18,266	16,734	52%	-	35,000
284	Streetlight Fund						
3700	Streetlight Pole Cost Reimbursement	177,100	-	177,100	0%	-	177,100
3800	Interest Income	1,500	-	1,500	0%	-	1,500
	Total Streetlight	178,600	-	178,600	0%	-	178,600
300	Cemetery						
3104	RPTTF Redevelopment Property Tax	21,400	13,324	8,076	62%	-	21,400
3105	Property Tax-Secured	519,400	330,382	189,018	64%	-	519,400
3106	Property Tax-Unsecured	25,900	25,874	26	100%	-	25,900
3107	Property Tax-Prior Year	3,600	4,561	(961)	127%	1,000	4,600
3108	Property Tax-HOPTR	5,400	2,443	2,957	45%	-	5,400
3109	Property Tax-Supplemental, SBE	13,700	6,398	7,302	47%	-	13,700
3111	Property Tax-Teeter	10,000	19	9,981	0%	-	10,000
3113	Property Tax-Misc Adjustments	200	-	200	0%	-	200
3525	SB90 State Mandated Cost Reimb	-	-	-	0%	-	-
3527	State Mandated Cost Reimbursement	-	-	-	0%	-	-
3537	Proceeds from Cemetery	-	-	-	0%	-	-
3800	Interest Income	1,600	2,770	(1,170)	173%	11,000	12,600
3801	Gain or Loss on Investment	-	(11,972)	11,972	0%	-	-
3810	Insurance Proceeds	-	-	-	0%	-	-
3850	Miscellaneous Income	100	-	100	0%	-	100
3900	Transfers In	-	-	-	0%	-	-
3910	Contribution from County	-	-	-	0%	-	-
4100	Cemetery - Plots	55,000	33,377	21,623	61%	-	55,000
4101	Cemetery - Vaults	8,000	7,001	999	88%	2,000	10,000
4102	Cemetery - Niche Walls	2,500	3,142	(642)	126%	2,300	4,800
4103	Cemetery - Open/Close	18,000	18,054	(54)	100%	9,000	27,000
4104	Cemetery - Setting fees	4,200	3,570	630	85%	1,500	5,700
4105	Cemetery - Out of District	6,000	5,391	609	90%	2,000	8,000
4106	Cemetery - Vases	1,800	1,115	685	62%	1,000	2,800
4107	Saturday Service Fees	1,200	750	450	63%	-	1,200
	Total Cemetery	698,000	446,200	251,800	64%	29,800	727,800

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301 Cemetery Endowment						
3536 Endowment	55,000	115,217	(60,217)	209%	80,000	135,000
3800 Interest Income	5,000	4,353	647	87%	15,000	20,000
3801 Gain or Loss on Investment	-	(3,945)	3,945	0%	-	-
3900 Transfers In	-	-	-	0%	-	-
Total Cemetery Endowment	60,000	115,625	(55,625)	193%	95,000	155,000
302 Cemetery CIP						
3900 Transfer In	353,000	-	353,000	0%	(331,700)	21,300
Total Cemetery CIP	353,000	-	353,000	0%	(331,700)	21,300
410 Admin DIF						
3561 DIF-Single Family Residence	5,100	839	4,261	16%	-	5,100
3562 DIF-Multi-Family Residential	-	-	-	0%	-	-
3563 DIF-Commercial	2,000	222	1,778	11%	-	2,000
Total Admin DIF	7,100	1,061	6,039	15%	-	7,100
420 Public Facilities DIF						
3561 DIF-Single Family Residence	33,300	31,875	1,425	96%	40,000	73,300
3562 DIF-Multi-Family Residential	13,400	20,672	(7,272)	154%	7,300	20,700
3563 DIF-Commercial	7,900	969	6,931	12%	(5,000)	2,900
Total Public Facilities DIF	54,600	53,517	1,083	98%	42,300	96,900
421 Police DIF						
3561 DIF-Single Family Residence	19,700	19,048	652	97%	28,600	48,300
3562 DIF-Multi-Family Residential	7,900	12,236	(4,336)	155%	4,400	12,300
3563 DIF-Commercial	4,700	590	4,110	13%	(3,700)	1,000
Total Police DIF	32,300	31,874	426	99%	29,300	61,600
422 Animal Shelter DIF						
3561 DIF-Single Family Residence	21,700	20,444	1,256	94%	9,000	30,700
3562 DIF-Multi-Family Residential	-	13,528	(13,528)	0%	13,600	13,600
Total Animal Shelter DIF	21,700	33,972	(12,272)	157%	22,600	44,300
423 Corp Yard DIF						
3561 DIF-Single Family Residence	6,900	6,654	246	96%	3,200	10,100
3562 DIF-Multi-Family Residential	2,800	4,256	(1,456)	152%	1,500	4,300
3563 DIF-Commercial	1,700	209	1,491	12%	(700)	1,000
Total Corp Yard DIF	11,400	11,119	281	98%	4,000	15,400
430 Fire Facilities DIF						
3561 DIF-Single Family Residence	38,100	36,584	1,516	96%	16,800	54,900
3562 DIF-Multi-Family Residential	15,300	23,712	(8,412)	155%	8,500	23,800
3563 DIF-Commercial	9,000	1,115	7,885	12%	(6,000)	3,000
Total Fire Facilities DIF	62,400	61,411	989	98%	19,300	81,700

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Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
440	Trans-Roads DIF						
3561	DIF-Single Family Residence	267,400	265,503	1,897	99%	130,800	398,200
3562	DIF-Multi-Family Residential	123,700	182,204	(58,504)	147%	58,600	182,300
3563	DIF-Commercial	286,600	38,711	247,889	14%	(200,000)	86,600
3800	Interest Income	-	13,526	(13,526)	0%	13,600	13,600
3801	Gain or Loss on Investment	-	(30,215)	30,215	0%	-	-
	Total Trans-Roads DIF	677,700	469,730	207,970	69%	3,000	680,700
450	Trans-Signals DIF						
3561	DIF-Single Family Residence	34,800	33,610	1,190	97%	20,000	54,800
3562	DIF-Multi-Family Residential	13,800	21,356	(7,556)	155%	10,000	23,800
3563	DIF-Commercial	37,200	4,651	32,549	13%	(25,000)	12,200
	Total Trans-Signals DIF	85,800	59,618	26,182	69%	5,000	90,800
451	Drainage DIF						
3561	DIF-Single Family Residence	169,600	172,881	(3,281)	102%	89,700	259,300
3562	DIF-Multi-Family Residential	25,200	48,608	(23,408)	193%	30,000	55,200
3563	DIF-Commercial	39,000	8,000	31,000	21%	(20,000)	19,000
	Total Drainage DIF	233,800	229,490	4,310	98%	99,700	333,500
460	Park Land Acquisition DIF						
3561	DIF-Single Family Residence	51,700	52,924	(1,224)	102%	26,800	78,500
3562	DIF-Multi-Family Residential	20,800	32,148	(11,348)	155%	11,400	32,200
	Total Park Land Acquisition DIF	72,500	85,072	(12,572)	117%	38,200	110,700
461	Park Improvements DIF						
3561	DIF-Single Family Residence	340,000	384,121	(44,121)	113%	200,000	540,000
3562	DIF-Multi-Family Residential	136,600	211,812	(75,212)	155%	75,300	211,900
	Total Park Improvements DIF	476,600	595,933	(119,333)	125%	275,300	751,900
470	Community Ctr DIF						
3561	DIF-Single Family Residence	41,100	40,108	992	98%	19,000	60,100
3562	DIF-Multi-Family Residential	16,600	25,612	(9,012)	154%	9,100	25,700
	Total Community Ctr DIF	57,700	65,720	(8,020)	114%	28,100	85,800
480	Multipurpose Trails DIF						
3561	DIF-Single Family Residence	65,300	70,784	(5,484)	108%	35,000	100,300
3562	DIF-Multi-Family Residential	26,300	40,660	(14,360)	155%	14,400	40,700
3563	DIF-Commercial	15,400	2,730	12,670	18%	(7,400)	8,000
	Total Multipurpose Trails DIF	107,000	114,174	(7,174)	107%	42,000	149,000
500	RMRA Capital Projects						
3540	RMRA Revenue	819,700	406,816	412,884	50%		819,700
	Total RMRA Capital Projects	819,700	406,816	412,884	50%	-	819,700

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Account Number		Budget	9 Month Actuals	Remaining Budget	% Received	Requested Budget Change	Proposed Budget
501 Capital Reinvestment							
3541	EVMWD Reimb. Payments	59,300	-	59,300	0%	-	59,300
3570	Developer Cash-in-Lieu Payments	187,500	-	187,500	0%	-	187,500
3580	Developer Payment	611,800		611,800	0%	-	611,800
3900	Transfer In	70,000	-	70,000	0%	-	70,000
	Total Capital Reinvestment	928,600	-	928,600	0%	-	928,600
502 RCFC Fund							
3540	Grant Revenue	122,800	-	122,800	0%		122,800
	Total RCFC	122,800	-	122,800	0%	-	122,800
503 TUMF Fund							
3540	Grant Revenue	8,203,000	-	8,203,000	0%	(3,970,800)	4,232,200
	Total TUMF	8,203,000	-	8,203,000	0%	(3,970,800)	4,232,200
506 HSIP Fund							
3540	Grant Revenue	449,500	-	449,500	0%	-	449,500
3900	Transfers In	-	-	-	0%	-	-
	Total HSIP	449,500	-	449,500	0%	-	449,500
507 Misc State Funded Projects							
3540	Grant Revenue	1,454,000	-	1,454,000	0%		1,454,000
	Total Misc State Funded Projects	1,454,000	-	1,454,000	0%	-	1,454,000
508 Local Capital grants-Misc							
3540	Grant Revenue	1,529,900	-	1,529,900	0%	-	1,529,900
	Total Local Capital Grants-Misc	1,529,900	-	1,529,900	0%	-	1,529,900
	Total	**$ 51,301,500**	**$ 23,105,414**	**$ 28,190,308**	**45%**	**(3,369,500)**	**$ 47,932,000**

CITY OF WILDOMAR
Expenditure Status Report
3rd Quarter FY 2022-23
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Fund	Budget	9 Month Actual Expenditure	Remaining Budget	Percent Used	Requested Budget Change	Proposed Budget
General Fund						
100 General Fund						
General Government						
City Council	$ 277,300	$ 69,198	$ 208,102	25%	$ 25,000	$ 302,300
City Manager	414,900	326,249	88,651	79%	60,200	475,100
City Clerk	396,900	194,679	202,221	49%	-	396,900
City Attorney	280,900	68,918	211,982	25%	(150,000)	130,900
Economic Development	431,700	218,764	212,936	51%	2,800	434,500
Administrative Services	949,100	554,478	394,622	58%	15,000	964,100
Human Resources	235,300	137,377	97,923	58%	15,000	250,300
IT Services	296,200	145,883	150,317	49%	43,200	339,400
Community Services	115,600	35,400	80,200	31%	4,200	119,800
Heritage Park	300	245	55	82%	-	300
Ball Fields	20,000	11,871	8,129	59%	(2,000)	18,000
11 Acre Park	1,000	-	1,000	0%	-	1,000
27 Acre Park	5,000	4,964	-	99%	2,000	7,000
Non-Departmental/Facilities	1,150,100	725,464	424,636	63%	-	1,150,100
General Government Total	**4,574,300**	**2,493,489**	**2,080,811**	**55%**	**15,400**	**4,589,700**
Community Development						
Community Development Administration	97,000	6,597	90,403	7%	(47,700)	49,300
Planning Commission	21,600	7,236	14,364	34%	(7,000)	14,600
Building and Safety	718,200	338,365	379,835	47%	-	718,200
Planning	183,100	167,958	15,142	92%	47,000	230,100
Private Development	430,900	502,269	(71,369)	117%	270,000	700,900
Development Engineering	450,800	359,261	91,539	80%	140,000	590,800
Cannabis Compliance	19,100	24,284	(5,184)	127%	9,900	29,000
Code Enforcement	442,700	319,061	123,639	72%	53,000	495,700
Community Development Total	**2,363,400**	**1,725,029**	**638,371**	**73%**	**465,200**	**2,828,600**
Public Works/Engineering	**524,400**	**197,711**	**326,689**	**38%**	**12,600**	**537,000**
Public Safety						
Office of Emergency Mgmt	-	33	(33)	0%	-	-
Police	5,382,300	1,979,175	3,403,125	37%	-	5,382,300
Fire	2,989,600	655,774	2,333,826	22%	-	2,989,600
Animal Control	377,200	266,059	111,141	71%	-	377,200
Public Safety Total	**8,749,100**	**2,901,041**	**5,848,059**	**33%**	**-**	**8,749,100**
100 General Fund Total	**16,211,200**	**7,317,270.40**	**8,893,930**	**45%**	**$ 493,200**	**16,704,400**

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Fund	Budget	9 Month Actual Expenditure	Remaining Budget	Percent Used	Requested Budget Change	Proposed Budget
115 American Rescue Plan Act						
General Government	8,545,000	144,331	8,400,669	2%	-	8,545,000
Total ARPA	**8,545,000**	**144,331**	**8,400,669**	2%	**-**	**8,545,000**
120 Measure AA						
Public Works/Engineering	443,000	166,941	276,059	38%	-	443,000
Pavement Rehabilitation Program CIP057	1,419,000	-	1,419,000	0%	(1,419,000)	-
Palomar/Clinton Keith Sidewalk CIP059	231,400	92,853	138,547	40%	-	231,400
Right-of-Way Enhancement Program CIP066	100,000	-	100,000	0%	(100,000)	-
Bundy/Sellers Traffic Signal CIP077	30,400	-	30,400	0%	-	30,400
Bundy/Monte Vista Traffic Signal CIP078	133,600	9,261	124,339	7%	-	133,600
Monte Vista/Wall at Line C Basin CIP079	27,000	-	27,000	0%	-	27,000
New Fire Station Site Planning CIP093	100,000	-	100,000	0%	(100,000)	-
Palomar Widening CIP028-2	115,000	-	115,000	0%	(115,000)	-
Clinton Keith Widening	200,000	-	200,000	0%	-	200,000
Auditing/Admin Services	9,000	2,361	6,639	26%	-	9,000
City Clerk	13,400	377	13,023	3%	-	13,400
Non-Departmental/City Facilities	686,600	437,980	248,620	64%	(248,600)	438,000
Bundy Canyon/Scott Road Widening	75,000	73,366	1,634	98%	(69,700)	5,300
Slurry Seal CIP058	1,000,000	-	1,000,000	0%	(675,000)	325,000
Code Enforcement	158,800	90,470	68,330	57%	20,700	179,500
Police	924,000	331,670	592,330	36%	5,300	929,300
Fire	1,507,500	306,406	1,201,094	20%	-	1,507,500
Community Services-Homeless Program	244,200	73,237	170,963	30%	2,600	246,800
Total Measure AA	**7,417,900**	**1,584,923**	**5,832,977**	21%	**(2,698,700)**	**4,719,200**
125 General Plan Update						
General Plan Update	658,700	225,674	433,026	34%	(390,000)	268,700
Total General Plan Update	**658,700**	**225,674**	**433,026**	34%	**(390,000)**	**268,700**
All General Funds Total:	**32,832,800**	**9,272,198**	**23,560,602**	**28%**	**(2,595,500)**	**30,237,300**

CITY OF WILDOMAR
Expenditure Status Report
3rd Quarter FY 2022-23
July 1, 2021 to March 31, 2023

Fund	Budget	9 Month Actual Expenditure	Remaining Budget	Percent Used	Requested Budget Change	Proposed Budget
Non-General Funds						
200-GAS TAX						
Public Works/Engineering	981,700	396,037	585,663	40%	-	981,700
Total Gas Tax	**981,700**	**396,037**	**585,663**	**40%**	**-**	**981,700**
201-MEASURE A						
Public Works/Engineering	1,968,900	301,694	1,667,206	15%	(794,000)	1,174,900
Total Measure A	**1,968,900**	**301,694**	**1,667,206**	**15%**	**(794,000)**	**1,174,900**
203 TDA						
Palomar/Clinton Keith Sidewalk & Bike Trail CIP059	275,000	90,803	184,197	33%	-	275,000
Palomar Widening CIP028	432,500	-	432,500	0%	(432,500)	-
Bundy Canyon Sidewalk & Bike Lane CIP092	381,300	-	381,300	0%	(381,300)	-
Total TDA	**1,088,800**	**90,803**	**997,997**	0%	**(813,800)**	**275,000**
210 AQMD						
Public Works/Engineering	6,900	4,500	2,400	65%	-	6,900
Right-of-Way Enhancement Program CIP066	45,000	-	45,000	0%	(45,000)	-
Total AQMD	**51,900**	**4,500**	**47,400**	9%	**(45,000)**	**6,900**
212 WASTE SERVICES						
Public Works	-	46,659			46,700	46,700
City Attorney	61,100	63,345	(2,245)	104%	5,000	66,100
Total Waste Services	**61,100**	**110,004**	**(2,245)**	180%	**51,700**	**112,800**
220 CFD 2022-1 Special Tax A						
Public Works/Engineering	1,900	3,104	(1,204)	163%	1,300	3,200
Total CFD 2022-1	**1,900**	**3,104**	**(1,204)**	163%	**1,300**	**3,200**
221 CFD 2022-2 Special Tax A						
Public Works/Engineering	2,100	2,103	(3)	100%	300	2,400
Total CFD 2022-2	**2,100**	**2,103**	**(3)**	100%	**300**	**2,400**
251 LLMD 89-1C						
Public Works/Engineering Streetlights	-	10,179	(10,179)	0%	-	-
Zone 3 Landscaping	118,400	74,117	44,283	63%	-	118,400
Zone 18	600	-	600	0%	-	600
Zone 26	700	-	700	0%	-	700
Zone 27	1,300	306	994	24%	-	1,300
Zone 29	1,400	957	443	68%	-	1,400
Zone 30	15,400	5,397	10,003	35%	-	15,400
Zone 35	300	-	300	0%	-	300
Zone 42	30,300	10,776	19,524	36%	-	30,300
Zone 50	300	-	300	0%	-	300
Zone 51	11,800	3,921	7,879	33%	-	11,800
Zone 52	15,100	6,646	8,454	44%	-	15,100
Zone 59 Streetlights	700	264	436	38%	-	700
Zone 59 Landscape	2,200	855	1,345	39%	-	2,200
Zone 62	14,600	3,730	10,870	26%	-	14,600
Zone 67	4,100	801	3,299	20%	-	4,100
Zone 70	600	91	509	15%	-	600
Zone 71 Streetlights	300	-	300	0%	-	300
Zone 71 Landscape	4,500	10,241	(5,741)	228%	8,000	12,500
Zone 73 Streetlights	500	-	500	0%	-	500
Zone 181 Streetlights	1,600	429	1,171	27%	-	1,600
Zone 181 Landscape	4,500	767	3,733	17%	-	4,500

CITY OF WILDOMAR
Expenditure Status Report
3rd Quarter FY 2022-23
July 1, 2021 to March 31, 2023

Fund		*Budget*	*9 Month Actual Expenditure*	*Remaining Budget*	*Percent Used*	*Requested Budget Change*	*Proposed Budget*
	CIP091 Catch Basin Retrofit Project	304,400	2,300	302,100	1%	(301,900)	2,500
	LLMD 89-1C Total	**533,600**	**131,777**	**401,823**	**25%**	**(293,900)**	**239,700**
252 CSA-22							
	Street Lights	46,500	9,934	36,566	21%	-	46,500
	CSA-22	**46,500**	**9,934**	**36,566**	**21%**	**-**	**46,500**
253 - CSA 103							
	Landscape & Drainage	19,600	11,900	7,700	61%	-	19,600
	Street Lights	183,900	33,589	150,311	18%	-	183,900
	CSA-103	**203,500**	**45,489**	**158,011**	**22%**	**-**	**203,500**
254 - CSA 142							
	Public Works	3,200	-	3,200	0%	-	3,200
	Street Lights	32,300	5,747	26,553	18%	-	32,300
	CSA-142	**35,500**	**5,747**	**29,753**	**16%**	**-**	**35,500**
255 Measure Z - Parks							
	Community Services	117,400	59,010	58,390	50%	(4,100)	113,300
	Admin Services	4,400	146	4,254	3%	-	4,400
	City Manager	16,300	10,383	5,917	64%	-	16,300
	City Clerk	13,900	3,322	10,578	24%	-	13,900
	O'Brien Park	212,300	201,542	10,758	95%	(21,100)	191,200
	Heritage Park	62,000	39,896	22,104	64%	(10,600)	51,400
	Windsong Park	66,300	57,999	8,301	87%	(14,600)	51,700
	Malaga Park	21,400	9,809	11,591	46%	(11,300)	10,100
	Total Measure Z Park	**514,000**	**382,106**	**131,894**	**74%**	**(61,700)**	**452,300**
CFD's							
259	CFD 20171 DIF Deferral	83,800	2,333	81,467	3%	-	83,800
260	CFD 2013-1 Maintenance	55,200	32,808	22,392	59%	15,800	71,000
261	CFD 2013-1 Annex 1 Zone 3	62,700	10,789	51,911	17%	21,000	83,700
262	CFD 2013-1 Annex 2 Zone 4	200	835	(635)	417%	800	1,000
263	CFD 2013-1 Annex 3 Zone 5	41,400	8,241	33,159	20%	9,100	50,500
266	CFD 2013-1 Annex 6 Zone 8	9,100	213	8,887	2%	1,400	10,500
267	CFD 2013-1 Annex 7 Zone 9	11,300	-	11,300	0%	-	11,300
269	CFD 2013-1 Spec Tax B	128,600	-	128,600	0%	-	128,600
270	CFD 2013-1 Zone 11	17,100	-	17,100	0%	-	17,100
271	CFD 2013-1 Zone 13	1,100	-	1,100	0%	200	1,300
272	CFD 2013-1 Zone 14	6,900	-	6,900	0%	-	6,900
273	CFD 2013-1 Zone 15	16,800	-	16,800	0%	-	16,800
274	CFD 2013-1 Zone 16	7,100	-	7,100	0%	-	7,100
276	CFD 2013-1 Zone 18	20,200	-	20,200	0%	14,400	34,600
277	CFD 2013-1 Zone 19	15,900	-	15,900	0%	-	15,900
279	CFD 2013-1 Zone 21	2,400	-	2,400	0%	-	2,400
	Total CFD's	**479,800**	**55,219**	**424,581**	**12%**	**62,700**	**542,500**
280-Grants							
280-992	CalRecycle SB1383 Grant	53,200	1,625	51,575	3%	-	53,200
280-964	SHSP Grant	5,000	-	5,000	0%	-	5,000
280-991	Zoning Consistency Program	-	748	(748)	0%	-	-
	Total Grants	**58,200**	**2,373**	**55,828**	4%	**-**	**58,200**
281-SLESF-COPS Grant		150,000	-	150,000	0%	-	150,000
	SLESF	**150,000**	**-**	**150,000**	0%	**-**	**150,000**
282-CDBG							
	Sedco Sidewalk Improvement III	65,500	187	65,313	0%	-	65,500
	CDBG	**65,500**	**187**	**65,313**	0%	**-**	**65,500**

CITY OF WILDOMAR
Expenditure Status Report
3rd Quarter FY 2022-23
July 1, 2021 to March 31, 2023

Fund		*Budget*	*9 Month Actual Expenditure*	*Remaining Budget*	*Percent Used*	*Requested Budget Change*	*Proposed Budget*
283 PEG Grant							
	Services and Equipment	26,800	2,826	23,974	11%	-	26,800
	Total PEG Grant	**26,800**	**2,826**	**23,974**	11%	**-**	**26,800**
284 Streetlight							
	Public Works	174,100	-	174,100	0%	-	174,100
	Total Streetlight Fund	**174,100**	**-**	**174,100**	0%	**-**	**174,100**
300 Cemetery		1,340,700	495,150	845,550	37%	-	1,340,700
	Cemetery	**1,340,700**	**495,150**	**845,550**	37%	**-**	**1,340,700**
302-Cemetery Capital Improvement Projects							
	Cemetery Frontage Improvements CIP067-1	379,700	8,392	371,308	2%	(358,400)	21,300
	Cemetery CIP	**379,700**	**8,392**	**371,308**	2%	**(358,400)**	**21,300**
410-Admin DIF		-	3,381	(3,381)		-	-
	Total Admin DIF	**-**	**3,381**	**(3,381)**	0%	**-**	**-**
422-Animal Shelter DIF		120,700	120,678	22	100%	-	120,700
	Total Animal Shelter DIF	**120,700**	**120,678**	**22**	100%	**-**	**120,700**
440-Trans-Road DIF		1,572,300	482,068	1,090,232	31%	(23,200)	1,549,100
	Total Trans - Road DIF	**1,572,300**	**482,068**	**1,090,232**	31%	**(23,200)**	**1,549,100**
450- Trans -Signals DIF							
	Bundy Canyon/Orchard St. Traffic Signal CIP075	36,000	-	36,000	0%	(36,000)	-
	Bundy Canyon/Sellers TS CIP 077	276,100	64,606	211,494	23%	-	276,100
	Bundy Canyon/Monte Vista TS CIP 078	222,000	53,765	168,235	24%	-	222,000
	Total Trans - Signals DIF	**534,100**	**118,371**	**415,729**	22%	**(36,000)**	**498,100**
451- Drainage DIF							
	Storm Drain Line F Extension CIP039	123,600	-	123,600	0%	-	123,600
	Wildomar Channel/McVicar Crossing CIP073	282,700	-	282,700	0%	(282,700)	-
	Bundy Canyon Rd. Widening CIP026	15,400	15,366	34	100%	-	15,400
	Total Drainage DIF	**421,700**	**15,366**	**406,334**	4%	**(282,700)**	**139,000**
460-Park Land Acquisition DIF							
	Park Purchase	2,500,000	-	2,500,000	0%	-	2,500,000
	Total Park Land Acquisition DIF	**2,500,000**	**-**	**2,500,000**	0%	**-**	**2,500,000**
461- Park Improvements DIF							
	Marna O'Brien Park	-	-	-	0%	50,000	50,000
	New 27 Acre Park	232,100	4,307	227,794	2%	(119,100)	113,000
	Total Park Improvement DIF	**232,100**	**4,307**	**227,794**	2%	**(69,100)**	**163,000**
480-Multipurpose Trails DIF		294,000	-	294,000	0%	-	294,000
	Total Multipurpose Trails DIF	**294,000**	**-**	**294,000**	0%	**-**	**294,000**
490-Library DIF		19,000	3,438	15,562	18%	-	19,000
	Total Library DIF	**19,000**	**3,438**	**15,562**	0%	**-**	**19,000**

CITY OF WILDOMAR
Expenditure Status Report
3rd Quarter FY 2022-23
July 1, 2021 to March 31, 2023

Fund		*Budget*	*9 Month Actual Expenditure*	*Remaining Budget*	*Percent Used*	*Requested Budget Change*	*Proposed Budget*
500-RMRA Capital Projects							
500-057	Pavement Rehab Program CIP057	1,206,600	-	1,206,600	0%	(1,074,400)	132,200
	Total RMRA Capital Projects	**1,206,600**	**-**	**1,206,600**	0%	**(1,074,400)**	**132,200**
501-Capital Reinvestment							
501-001	Palomar/Clinton Keith Sdwlk & Tr CIP059	33,400	9,120	-	27%	-	33,400
501-039	Storm Drain Line F Extension CIP039	105,000	-	-	0%	-	105,000
501-073	Wildomar Channel/McVicar Crossing CIP073	611,800	-	-	0%	(611,800)	-
501-077	Bundy Canyon/Sellers Traffic Signal 077	82,500	-	-	0%	-	82,500
501-410	General Government	70,000	-	-	0%	-	70,000
501-909	Bundy Canyon EVMWD Reimbursement	48,900	-	-	0%	-	48,900
	Total Capital Reinvestment	**951,600**	**9,120**	**942,480**	1%	**(611,800)**	**339,800**
502-Riverside County Fund Control (RCFC) - Local							
502-039	Line F Extension CIP039	45,300	48,472	(3,172)	107%	3,200	48,500
	Total RCFC	**45,300**	**48,472**	**(3,172)**	107%	**3,200**	**48,500**
503-Transformation Uniform Mitigation Fee (TUMF) - Local							
503-001	Palomar/Clinton Keith Bike Path CIP059	1,219,000	865,240	353,760	71%	-	1,219,000
503-039	Line F Extension CIP039	81,900	-	81,900	0%	-	81,900
503-909	Bundy Canyon/Scott Rd Widen CIP026	1,817,000	1,091,975	725,025	60%	(525,900)	1,291,100
503-070	Bundy Canyon/I-15 Interchange Study CIP070	512,300	2,467	509,833	0%	(507,200)	5,100
503-078	Baxter Rd/I-15 Interchange Study CIP074	512,400	-	512,400	0%	(507,300)	5,100
503-090	Bundy Canyon West - Widen & ATP CIP090	130,000	-	130,000	0%	(130,000)	-
503-092	Bundy Canyon Widening Sidewalks CIP092	279,500	56	279,444	0%	(279,500)	-
503-912	Palomar Widening CIP028	2,178,800	66,546	2,112,254	3%	(1,898,500)	280,300
503-913	Clinton Keith Widen CIP025	1,019,000	2,616	1,016,384	0%	(1,013,000)	6,000
	Total TUMF	**7,749,900**	**2,028,899**	**5,721,001**	26%	**(4,861,400)**	**2,888,500**
506-Highway Safety Improvement Program (HSIP) - Federal							
506-450	Public Works	-	-	-			-
506-088	Harvest Way/Bundy Canyon TS CIP088	27,000	65	26,935	0%	-	27,000
506-089	Traffic Signal Retrofits & Upgrd. CIP089	413,200	33	413,168	0%	(394,200)	19,000
	Total HSIP	**440,200**	**98**	**440,103**	0%	**(394,200)**	**46,000**
507-State Funded Capital Projects - Miscellaneous - State							
507-051	Local Road Safety Plan CIP051	30,900	2,541	28,359	8%	-	30,900
507-909	Bundy Canyon CIP026 - CalOES Funding	-	1,201	(1,201)		-	-
	Total Miscellaneous State Funded Projects	**30,900**	**3,742**	**27,158**	12%	**-**	**30,900**
508-Local Capital Grants							
508-909	Bundy Canyon Widening CIP026 RCTC	1,327,400	1,219,086	108,314	92%	-	1,327,400
	Total Local Capital Grants	**1,327,400**	**1,219,086**	**108,314**	92%	**-**	**1,327,400**
	Non-GF Funds Total:	**$25,610,100**	**$6,104,470**	**$19,555,741**	**23.84%**	**(9,600,400)**	**$16,009,700**
	Grand Total- All Funds	**$58,442,900**	**$15,376,668**	**$43,116,342**	**26%**	**$ (12,195,900)**	**$ 46,247,000**

RESOLUTION NO. 2023 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING ADJUSTMENTS TO THE FY2022-23 BUDGETED REVENUES AND EXPENSES

WHEREAS, The City of Wildomar Biennial Budget for FY 2021-22 and FY 2022-23 was approved by the Wildomar City Council on June 9th, 2021;

WHEREAS, The City of Wildomar FY 2022-23 Budget was amended and approved by the Wildomar City Council on June 8th, 2022;

WHEREAS, The City of Wildomar FY 2022-23 Budget was adjusted and approved by the Wildomar City Council on February 8th, 2023;

WHEREAS, changing economic conditions, program and service reviews require that the original approved budget and authorized position schedule be regularly monitored and updated: and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wildomar authorizes the adjustments to the FY 2022-23 Budgets decreasing the total amount of projected revenues to $47,932,000 and total projected expenditures to $46,247,000.

PASSED, APPROVED, AND ADOPTED this 12th day of April 2023.

_____
Joseph Morabito
Mayor

APPROVED AS TO FORM:

_____
Thomas D. Jex
City Attorney

ATTEST:

_____
Janet Morales
City Clerk

City of Wildomar

FY2023 3rd Quarter Budget Report

April 12th, 2023

Adam Jantz – Senior Administrative Analyst

FY2022/23 General Fund

- Increase $507,800 for Private Development Revenue and Building Permit Fees
- Increase $493,200 in Developer Reimbursed Expenses Coinciding with the Development Revenue Increase
- Legal Retainer Allocation Across Departments
- Increased Legal Expenditures for Code Cases
- Increased IT for Improved Cybersecurity Software and Staff Licenses



FY2022/23 Other General Funds

- Decrease $2,698,700 for De-appropriation of Capital Project Monies That Will Be Moved to Next Fiscal Year
- Decrease of $390,000 in General Plan Update Fund 125 to Reflect the Actual Costs that Will Be Incurred in FY2022/23, the Remaining Appropriations will be Moved to FY2023/24.

FY2022/23 Non-General Funds

- Decrease $3,896,100 in Revenue for De-appropriation of Capital Project Expenditures That Will Be Moved to Next Fiscal Year
- Increase $608,800 in Single-Family Development Impact Fee Revenue
- Reduced Transfer from AA to Gas Tax
- Decrease $9,600,400 in Expenditures for De-appropriation of Capital Project Expenditures That Will Be Moved to Next Fiscal Year
- Implementation of Park Maintenance Contra from CFDs
- $50,000 Increase in Park Improvement DIF 461 for the replacement of Freedom Swing with Sensory Play Site

NOTES FOR FUTURE

- Development Remains High for Residential Development, Possible Slowdown in FY2023/24 and Tapering Off of Commercial
- Significant Capital Project Monies Exist, Limited Staff to Implement

Questions?

CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.3
Meeting Date: April 12, 2023

SUBJECT: Committees, Commissions, and Board Appointments for 2023

SUBMITTED BY: Daniel A York

ACTION:
1. Review the list of committees, commissions, and boards, update appointments, and/or add or remove committees as necessary.

BACKGROUND:
The City Council reviews the list of committees, commissions, and boards annually in December, and as requested or upon a change in council members. The last update was approved on December 14, 2022. Councilmember Dustin Nigg has asked that this item be agendized to review the committee, commission, and board assignments.

FISCAL IMPACT:
None.

ATTACHMENTS:
A. Council Committees as of 12-14-22

CITY COUNCIL COMMITTEES, COMMISSIONS, BOARDS

Reviewed and Re-appointed/Re-designated 12-14-2022

Elsinore Valley Municipal Water District

Ashlee DePhillippo
Joseph Morabito

Meets on the second Monday of every other month at 8:00 a.m. at either their offices or City Hall (rotates every other month)

Intergovernmental Relations Subcommittee

Ashlee DePhillippo
Dustin Nigg

Meets as needed

Lake Elsinore Unified School District

Carlos Marquez
Dustin Nigg

Meets on the first Monday quarterly during the school year at 4:30 p.m. at either LEUSD offices, City Hall, or via Zoom.

Franchise Subcommittee

Ashlee DePhillippo
Dustin Nigg

Meets as needed.

Finance Subcommittee

Bridgette Moore
Dustin Nigg

Meets as needed.

Regional Homeless Task Force

Ashlee DePhillippo
Bridgette Moore

Meets as needed.

REGIONAL COMMITTEES, COMMISSIONS, BOARDS

Reviewed and Re-appointed/Re-designated 12-14-2022

League of California Cities

Dustin Nigg, Voting Delegate
Joseph Morabito, Alternate

Meets annually at the League Annual Conference.

PARSAC

Robert Howell, Director
Janet Morales, Alternate

Meets in May and December in Sacramento.

RCA

Joseph Morabito
Western Riverside County Regional Conservation Authority **Dustin Nigg, Alternate**

Meets the first Monday of each month (Jan., July & Sept. meets the second Monday) at 12:30 p.m. at the County Administration Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside.

RCHCA

Joseph Morabito
Riverside County Habitat Conservation Agency **Dustin Nigg, Alternate**

Meets the third Thursday Quarterly at 11:30 a.m. at the WRCOG office, 3390 University Ave., Suite 200, Riverside.

RCTC

Joseph Morabito
Riverside County Transportation Commission **Ashlee DePhillippo, Alternate**

Meets the second Wednesday of each month at 9:30 a.m. at the County Administration Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside.

RTA

Bridgette Moore
Riverside Transit Agency **Joseph Morabito, Alternate**

Meets the fourth Thursday of each month at 3:00 p.m. at the County Administration Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside.

SCAG

Joseph Morabito
Southern California Association of Governments **Dustin Nigg, Alternate**

Meets annually in June of each year.

Southwest Community Financing Authority

Carlos Marquez
(Animal Shelter) **Bridgette Moore, Alternate**

Meets as needed.

WCE

Dustin Nigg
Western Community Energy **Joseph Morabito, Alternate**

The last meeting is on March 8, 2023.

WRCOG

Dustin Nigg
Western Riverside Council of Governments **Joseph Morabito, Alternate**

Meets the first Monday of each month at 2:00 p.m. at the County Administration Center, Board of Supervisors Chambers, 4080 Lemon Street, Riverside.

CITY OF WILDOMAR
CC - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 3.4
Meeting Date: April 12, 2023

SUBJECT: Quality Business Incentive Program (QBIP)

SUBMITTED BY: Kimberly Davidson

PREPARED BY: Kimberly Davidson

ACTION:

Staff recommends that City Council task the Finance Committee with researching/reviewing possible deal points to draft a policy for a new Quality Business Incentive Program (QBIP) that would encourage sensible growth and an increased quality of life in Wildomar.

SUMMARY:

Commercial growth will happen to Wildomar, but encouraging quality projects helps to ensure responsible growth with the types of retail, restaurants and hotels we (City Council, staff and residents) want to see in our city. Our neighboring cities have varying forms of similar programs that enable them to incentivize higher-end hotels, luxury car dealerships and better amenities within planned projects.

It should be noted that there may be parameters set by the State of California regarding tax-sharing incentives through local governments. This will need to be researched further by the committee tasked with doing so.

BACKGROUND:

In June 2009, the Wildomar City Council passed Resolution No. 09-38, establishing the Transient Occupancy Tax Encouragement Program. This program encouraged the construction of new Transient Occupancy Tax (TOT) generating businesses within Wildomar by providing an application processing fee credit for $10,000 to construct "new hotels, motels and similar uses." Unfortunately, hoteliers were not ready for Wildomar at that time and the program was set to terminate twenty-four (24) months after its approval, which it did without any TOT generating businesses taking advantage of the program. As of March 2023, we have

a Letter of Intent (LOI) from an international hotelier and a hotel developer that wishes to participate in an incentive program and needs an encouragement program to help assume the additional inflation construction costs and supply chain issues that hotel developers are currently encountering.

DISCUSSION:
Some ideas of deal points within the Quality Business Incentive Program (QBIP) might be:

• Transient Occupancy Tax Sharing

• Development Impact Fee Deferral

• Sales & Use Tax Sharing

• Formation of a Business Improvement District

FISCAL IMPACT:

There is no Fiscal Impact to discuss the merits of an incentive program.

ATTACHMENTS:
Reso 2009-38.pdf

RESOLUTION 09 - 38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING THE TRANSIENT OCCUPANCY TAX ENCOURAGEMENT PROGRAM

WHEREAS, the establishment of possible methods to increase the transient occupancy tax potential within the City has been of interest to the City Council since incorporation; and

WHEREAS, on June 10, 2009, the City Council consider the concept of a program to encourage the development businesses which generate transient occupancy taxes and at the conclusion of the discussion directed staff to develop the program; and

WHEREAS, the City Council, at a regularly scheduled meeting, considered a program to encourage new transient occupancy tax-generating businesses on June 24, 2009.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Establishment of the Transient Occupancy Tax Encouragement Program. The City Council hereby establishes the Transient Occupancy Tax Encouragement Program subject to the provisions and limitations described in this resolution.

Section 2. Purpose of the Program. The purpose of the program is to encourage the construction of new transient occupancy tax generating businesses within the City of Wildomar by providing an application processing fee credit to construct new hotels, motels, and similar uses.

Section 3. Encouragement Program. For each qualifying new transient occupancy generating business, the City of Wildomar shall provide a one-time credit in the amount of ten thousand dollars ($10,000) toward application and permit processing fees that would normally be paid to the City. Each credit shall be authorized by the City Manager upon submittal of an application for building permit, accompanied by building construction plans, to construct the new transient occupancy tax generating business.

Section 4. Limitations. Except as provided herein, the credit established under Transient Occupancy Tax Encouragement Program shall not apply to new transient occupancy tax generating businesses with less than twenty (20) rooms. The City Manager is hereby authorized to approve a reduced credit for transient occupancy tax generating businesses with less than twenty (20) rooms based upon an assessment of the projected transient occupancy taxes which would be generated by the reduced project.

Section 5. Program Termination. This program shall terminate twenty four (24) months from the date of the Council's approval of this resolution unless the Council takes specific action to continue the program to a new date. Program credits for qualifying transient occupancy tax generating businesses which have been approved by

the City Manager prior to the termination of the program, do not expire on the termination date of the program but shall continue in effect.

PASSED, APPROVED AND ADOPTED this 24th day of June, 2009.

Scott Farnam
Mayor

APPROVED AS TO FORM:

Julie Hayward Biggs
City Attorney

ATTEST:

Debbie A. Lee, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)
CITY OF WILDOMAR)

I, Debbie A. Lee, CMC, City Clerk of the City of Wildomar, California, do hereby certify that the foregoing Resolution No. 09-38 was duly adopted at a regular meeting held on June 24, 2009, by the City Council of the City of Wildomar, California, by the following vote:

AYES: Mayor Farnam, Mayor Pro Tem Moore, Council Members Ade, Cashman, Swanson

NOES: None

ABSTAIN: None

ABSENT: None

Debbie A. Lee, CMC
City Clerk
City of Wildomar

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.1
Meeting Date: April 12, 2023

SUBJECT: Warrant Register Cemetery March 2023

SUBMITTED BY: Nicholas Neidiffer

PREPARED BY: Nicholas Neidiffer

ACTION:
Approve the following:

For Fiscal Year 2022/2023
1. Warrant Register dated 03-02-2023 in the amount of $14.99.
2. Warrant Register dated 03-09-2023 in the amount of $1,668.58.
3. Warrant Register dated 03-23-2023 in the amount of $653.82.
4. Warrant Register dated 03-30-2023 in the amount of $1,246.27.

DISCUSSION:
The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

FISCAL IMPACT:
These Warrant Registers will have a budgetary impact in the amount and fiscal year noted in the recommendation section of this report. These costs are included in the Fiscal Year 2022/23 Budget.

ATTACHMENTS:
4.2 Warrant Reg CEM Mar 2023 Voucher Listings.pdf

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216266	3/2/2023	000790 SPARKLETTS	22523		CEMETERY DRINKING WATER THROUGH 02/25/23	14.99
					Total :	**14.99**

1 Vouchers for bank code : wf **Bank total :** **14.99**

1 Vouchers in this report **Total vouchers :** **14.99**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216297	3/9/2023	001544 BROWN FAMILY SERVICES	1848		CEMETERY BACKHOE MISC REPAIR	998.04
					Total :	**998.04**
216298	3/9/2023	000367 CINTAS CORPORATION	4147953434		STAFF UNIFORM & TOWEL MAINTENANCE	90.52
			4148656729		STAFF UNIFORM & TOWEL MAINTENANCE	90.52
					Total :	**181.04**
216299	3/9/2023	000012 ELSINORE VALLEY MUNICIPAL, WATER D	12201659		01/18/23-02/18/23 CEMETERY WATER SERVICE	281.50
					Total :	**281.50**
216300	3/9/2023	000941 FRONTIER	21923		CEMETERY VOICE/INTERNET SVC 02/19/23-03/	65.98
					Total :	**65.98**
216301	3/9/2023	000378 TEMECULA VALLEY PIPE & SUPPLY	625495		CEMETERY DEPT SUPPLIES	142.02
					Total :	**142.02**

5 Vouchers for bank code : wf **Bank total :** **1,668.58**

5 Vouchers in this report **Total vouchers :** **1,668.58**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216358	3/23/2023	000367 CINTAS CORPORATION	4149338121		STAFF UNIFORM & TOWEL MAINTENANCE	90.52
			4150040108		STAFF UNIFORM & TOWEL MAINTENANCE	90.52
					Total :	**181.04**
216359	3/23/2023	000011 CR&R INC.	358853		MARCH 2023 WASTE SVCS - 3 YD COMM, 2 YD	447.78
					Total :	**447.78**
216360	3/23/2023	001338 DEANZA TERMITE & PEST CONTROL, INC	622854B		PEST CONTROL - CEMETERY (03/17/23)	25.00
					Total :	**25.00**
3	**Vouchers for bank code :**	wf			**Bank total :**	**653.82**
3	**Vouchers in this report**				**Total vouchers :**	**653.82**

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
216387	3/30/2023	001684 CABLEGUYS CORPORATION	483352		SERVICE CALL	500.00
					Total :	**500.00**
216388	3/30/2023	000367 CINTAS CORPORATION	4150741842		STAFF UNIFORM & TOWEL MAINTENANCE	90.52
					Total :	**90.52**
216389	3/30/2023	000186 RIGHTWAY	33396		CEMETERY RESTROOM MAINTENANCE/SERVICE 03	449.55
					Total :	**449.55**
216390	3/30/2023	000790 SPARKLETTS	32523		CEMETERY DRINKING WATER THROUGH 03/25/23	4.99
					Total :	**4.99**
216391	3/30/2023	001258 SUNBELT RENTALS, INC.	137349642-0001		CEMETERY EQUIPMENT RENTAL	201.21
					Total :	**201.21**

5 Vouchers for bank code : wf **Bank total :** **1,246.27**

5 Vouchers in this report **Total vouchers :** **1,246.27**

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.2
Meeting Date: April 12, 2023

SUBJECT: February 2023 Cemetery Treasurers Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz

SUMMARY:
Staff recommends that the Board of Trustees approve the Treasurer's Report for February 2023.

DISCUSSION:
Attached is the Treasurer's Report for Cash and Investments for the month of February 2023.

FISCAL IMPACT:
None.

ATTACHMENTS:
February 2023 Cemetery Treasurer's Report

WILDOMAR CEMETERY DISTRICT
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
February 2023

DISTRICT INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
301	EDWARD JONES	$ 0.00	$ 0.00	$ 0.00	0.00%	0	Variable
301	CAMP POOL	$ 397,785.99	$ 397,785.99	$ 397,785.99	28.40%	0	4.730%
300	CAMP MANAGED ACCOUNT	$ 1,002,770.06	$ 1,002,770.06	$ 990,798.54	71.60%	0	Variable
	TOTAL	$ 1,400,556.05	$ 1,400,556.05	$ 1,388,584.53	100.00%		

FUND	ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	+ INTEREST DEPOSITED	WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
301	EDWARD JONES	$ 18.97	$ -	$ 10.23	$ (29.20)	$ 0.00	Variable
301	CAMP POOL	$ 396,346.75	$ -	$ 1,439.24	$ -	$ 397,785.99	4.73%
300	CAMP MANAGED ACCOUNT	$ 1,002,039.38	$ -	$ 730.68	$ -	$ 1,002,770.06	Variable
	TOTAL	$ 1,398,405.10	$ -	$ 2,180.15	$ (29.20)	$ 1,400,556.05	

In compliance with the California Code Section 53646, as City Treasurer for the Wildomar Cemetery District, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's expenditure requirements for the next six months.

I also certify that this report reflects all Government Agency pooled investments and all of the District's Bank Balances.

Adam J. Jantz
Adam J. Jantz
Acting City Treasurer

3/14/2023
Date

CITY OF WILDOMAR
CC - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 4.3
Meeting Date: April 12, 2023

SUBJECT: Cemetery District withdrawal from Golden State Risk Management Authority

SUBMITTED BY: Daniel Torres

PREPARED BY: Daniel Torres

ACTION:
Authorize the Community Services Director to submit a written notice to GSRMA requesting to withdraw from Authority.

SUMMARY:
The Wildomar Cemetery District has been receiving liability and workers compensation coverage from GSRMA and CIRA. To eliminate the double coverage, the District will withdrawal from Golden State Risk Management Authority and solidify services to align with the City of Wildomar.

BACKGROUND:
Golden State Risk Management Authority is a joint exercise of powers agreement for providing liability, workers' compensation, property, and other coverages for pubic agencies within and without the state of California. The JPA had provided coverage to the Wildomar Cemetery District prior to and since annexation to the City of Wildomar. California Intergovernmental Risk Authority, formerly PARSAC, has provided coverage to the City of Wildomar and its employees. Throughout the year the Cemetery District and City have consolidated maintenance, and contractual services in efforts to increase efficiency.

DISCUSSION:
The District is required to give a full fiscal year's notice in order to withdrawal from the Authority. To become effective July 1, 2024, the District will need to give notice no later July 1, 2023.

FISCAL IMPACT:
The withdrawal will result in $12,500.00 in annual savings.

ACCOUNT CODE:
300-470-4725

ATTACHMENTS:
Notice of Intent to Withdraw.pdf

Joseph Morabito, Mayor, Dist. 3
Bridgette Moore, Mayor Pro Tem, Dist. 4
Ashlee DePhillippo, Council Member, Dist. 5
Carlos Marquez, Council Member, Dist. 1
Dustin Nigg, Council Member, Dist. 2

23873 Clinton Keith Rd, Ste. 201
Wildomar, CA 92595
951.677.7751 Phone
951.698.1463 Fax
www.CityofWildomar.org

April 12, 2023

Golden State Risk Management Authority
P.O Box 706
Willows, CA. 95988

Subject: Notice of Intent to Withdraw

The City of Wildomar recently learned that the coverage provided by GSRMA for the Wildomar Cemetery District is duplicative to the coverage already provided to the City as a member of the California Intergovernmental Risk Authority (CIRA). Per the GSRMA Bylaws and Member Withdrawal Policy, this letter serves as Wildomar Cemetery District's notice of our Intent to withdraw at the end of the 2023-2024 fiscal year. We further understand that we must confirm our intent to withdrawal prior to June 1, 2024.

Please confirm receipt of this letter and advise if any other action must be taken in addition to those noted above.

Sincerely,

Daniel Torres
Community Services Director