MEASURE AA OVERSIGHT ADVISORY COMMITTEE - MAA - REGULAR MEETING

THURSDAY, DECEMBER 5, 2024

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595
REGULAR SESSION: 6:30 PM OR IMMEDIATELY FOLLOWING THE MEASURE Z OVERSIGHT ADVISORY COMMITTEE MEETING

Kathleen Kovich - Chair
Eric Bunge - Vice Chair
Carlos Hernandez - Committee Member
David Johansen - Committee Member
Hannah Rinehart - Committee Member

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

OATH OF OFFICE
Swear in Committee Member Hannah Rinehart

CALL TO ORDER – REGULAR SESSION - 6:30 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS
This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED
The Committee to approve the agenda as it is herein presented, or, if it is the desire of the Committee, the agenda can be reordered at this time.

1. CONSENT CALENDAR
Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

1.1 Minutes - August 22, 2024 Regular Meeting
Presented By: Heidi Jemane , City Clerk's Office

RECOMMENDATION:
Approve the minutes as presented.

2. GENERAL BUSINESS

2.1 Wildomar Motor Officer Report

RECOMMENDATION:
Receive and file the report.

2.2 FY2023-24 Measure AA Annual Report

RECOMMENDATION:
Review and comment on the Draft Annual Report, denote any edits, and approve for submittal to the City Council.

2.3 FY2024-25 1st Quarter Measure AA Financial Report

RECOMMENDATION:
Receive and file the FY2024-25 1st Quarter Financial Report.

FINANCE MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURNMENT

PARTICIPATION

MEETINGS

Regular Meetings are held on the 4th Thursday in February, May and August, and the 1st Thursday in December at 6:30 P.M. in the City Council Chambers, 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595.

VIEW THE MEETING

1. In Person | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595

2. Watch Live | https://www.cityofwildomar.org/129/Agendas-Videos-Watch-Live | Click on the "Live Video Link"

PARTICIPATE IN THE MEETING

1. Fill out the speaker card located on the table near the entrance of the chambers.
2. Submit the speaker card to the Clerk in the basket located at the front of the chambers.
3. When the Clerk calls your name, please come up to the front podium.

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the Council may provide. Per the Brown Act, Committee Members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS

All agenda items and reports are available for review at least 72 hours prior to the meeting at City Hall, 23873 Clinton Keith Road, and on the City's website at www.cityofwildomar.org. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING

I, Janet Morales, City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.cityofwildomar.org.

Janet Morales, CMC
City Clerk

CITY OF WILDOMAR
MAA - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.1
Meeting Date: December 5, 2024

SUBJECT: Minutes - August 22, 2024 Regular Meeting

SUBMITTED BY: Heidi Jemane, Deputy City Clerk

PREPARED BY: Heidi Jemane, Deputy City Clerk

ACTION:
Approve the minutes as presented.

ATTACHMENTS:
08-22-24maam.pdf

MINUTES
CITY OF WILDOMAR
MEASURE AA OVERSIGHT ADVISORY COMMITTEE
THURSDAY, AUGUST 22, 2024
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA, 92595

OATH OF OFFICE

Committee Member Johansen took Oath of Office.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M. or immediately following the Measure Z Oversight Advisory Committee Meeting

Chair Kovich called the meeting to order at 6:32pm

ROLL CALL

Members in attendance: Kathleen Kovich, Eric Bunge, and David Johansen

Members absent: Carlos Hernandez

Staff in attendance: Deputy City Clerk Jemane, IT Specialist Sung, Administrative Services Director Schrader, Finance Manager Jantz and Associate Engineer Luna.

FLAG SALUTE

Chair Kovich led the flag salute.

Chair Kovich thanked Finance Manager Jantz for his prompt response to motor officer Shawn.

DEPARTMENT REPORTS

Public Works Measure AA Capital Improvement Projects (CIP) Presentation

Associate Engineer Luna presented the report. The Measure AA Oversight Advisory Committee received and filed the Public Works department report.

PUBLIC COMMENTS

There were no public comments.

SELECTION OF VICE CHAIR

Moved by David Johansen; seconded by Kathleen Kovich to appoint Eric Bunge as the Vice Chair for the Measure AA Committee.

Motion Approved: 3 - 0

Voting For: Kathleen Kovich, Eric Bunge, David Johansen
Voting Against: None
Abstain: None
Absent: Carlos Hernandez

APPROVAL OF THE AGENDA AS PRESENTED

Moved by David Johansen; seconded by Eric Bunge to approve the agenda as presented.

Motion Approved: 3 - 0

Voting For: Kathleen Kovich, Eric Bunge, David Johansen
Voting Against: None
Abstain: None
Absent: Carlos Hernandez

1) CONSENT CALENDAR

Moved by Eric Bunge; seconded by David Johansen to approve the consent calendar.

Motion Approved: 3 - 0

Voting For: Kathleen Kovich, Eric Bunge, David Johansen
Voting Against: None
Abstain: None
Absent: Carlos Hernandez

1.1) Minutes - May 23, 2024 Regular Meeting

Approved the minutes as presented.

2) GENERAL BUSINESS

2.1) 4th Quarter Measure AA Financial Report

Finance Manager Jantz presented the staff report.

There were no public comments.

The Committee received and filed the FY2023-24, 4th Quarter Financial Report.

2.2) Establish a Subcommittee for Drafting the FY2023-24 Measure AA Annual Report

Finance Manager Jantz presented the requirements to serve on the subcommittee.

There were no public comments.

Moved by Kathleen Kovich; seconded by David Johansen to approve Committee member Eric Bunge to serve on the temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure AA Annual Report for Fiscal Year 2023-24.

Motion Approved: 3 - 0

Voting For: Kathleen Kovich, Eric Bunge, David Johansen
Voting Against: None
Abstain: None
Absent: Carlos Hernandez

Moved by Kathleen Kovich; seconded by Eric Bunge to approve Committee member David Johansen to serve as the second member on the temporary subcommittee for the purpose of providing guidance to staff in drafting a Measure AA Annual Report for Fiscal Year 2023-24.

Motion Approved: 3 - 0

Voting For: Kathleen Kovich, Eric Bunge, David Johansen
Voting Against: None
Abstain: None
Absent: Carlos Hernandez

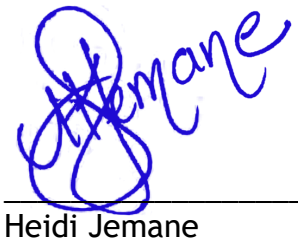
FUTURE AGENDA ITEMS

There were no future agenda items scheduled.

ADJOURNMENT

Chair Kovich adjourned the meeting at 7:22pm.

Submitted by:



Heidi Jemane
Deputy City Clerk

CITY OF WILDOMAR
MAA - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 2.1
Meeting Date: December 5, 2024

SUBJECT: Wildomar Motor Officer Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz, Finance Manager

ACTION:
Receive and file the report.

SUMMARY:
Wildomar Motor Officer Report

FISCAL IMPACT:
This is only a report and does not have any fiscal impact.

ATTACHMENTS:
Wildomar Motor Officer Report.pdf

OVERVIEW OF A MOTOR DEPUTY

Deputy Wisniewski
Riverside County Sheriff's Office

Wildomar Motor Deputy



Lake Elsinore Station Traffic Team

- ONE – Sergeant
- FOUR - Motor Deputies
- TWO - Traffic collision investigators
- ONE – Traffic Community Service Officer

Lake Elsinore Station Traffic Team



Motor Deputy Training

- Motors are selected as proficient and usually experienced Deputy Sheriff's
- 80-plus hours of pre-training
- 80-hours motor academy
- Two weeks riding with a Motor Instructor
- Once a month motor Training (POST patterns)
  - State of California Police Officer Standards and Training







Motor Deputy Training cont…

- Basic Traffic Collision Investigation – 40 hours
- Intermediate Traffic Collision Investigation – 40 hours
- Advanced Traffic Collision Investigation – 80 hours
- Reconstruction Traffic Collision Investigation – 80 hours
- Standardized Field Sobriety Test (SFSTs) – 24 hours
- Advanced Roadside Impaired Driving Enforcement – 16 hours (ARIDE)
  - Some Motor Deputies are trained as Drug Recognition Experts (DRE) – 80 hours
  - Plus 36 hours certification
  - Bi-annual recertification

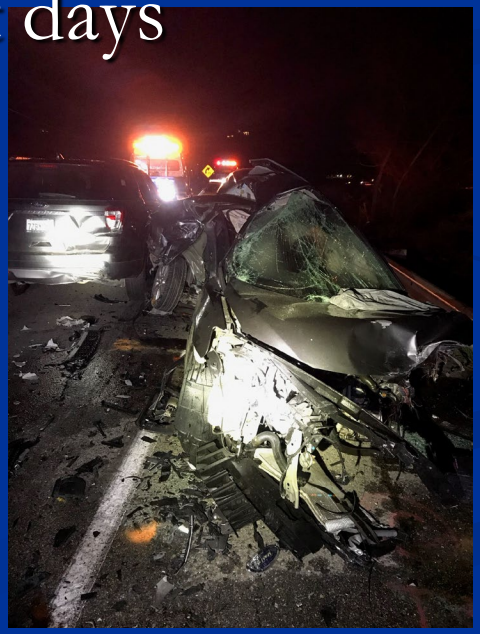


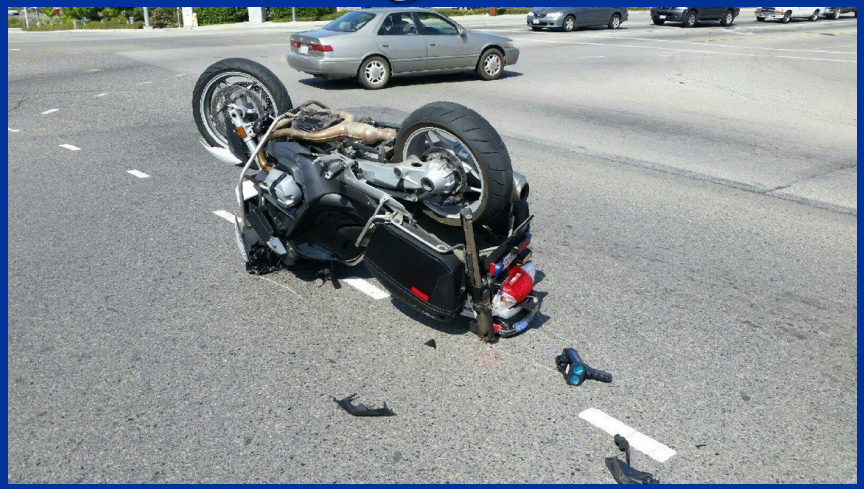
Challenges of a Motor Deputy

- Injury
- Water breaks with a client
- Stressors helping those on one of their worst days
- Parking









Benefits of being a Motor Deputy













Motor Deputy

- Typical shifts are 4-days (10-hour shifts)
- Shifts are set for any day of the week, primarily morning and evening rush hours
  - Motor deputies work extended hours or days due to:
    - Grant funded traffic operations
    - Fatal / major injury collisions
    - Vehicle inspections
    - Special events

Motors continued

- Mileage depends on enforcement and varies
  - 50 to over 100 miles per shift
- Most traffic concerns are derived from speeding
  - Motor deputies will focus on a problem locations and patrol to the next location.
- Quotas are against state law (41602 C.V.C.)
  - However, a motor deputy may average multiple citations a day
    - Depending on traffic collisions, reports, traffic hazards, court appearances, extra duties, etc…

PRIMARY CAUSES OF TRAFFIC COLLISIONS

- CVC 22350 – **Unsafe Speed** for conditions
  - CVC 23152 – Driving under the influence of alcohol and/or drugs
- Associated Factors
  - CVC 22450(a) – **Failing to stop**, Stop signs
  - CVC 21453 – **Failing to stop**, Red lights
  - CVC 21801(a) – **Failure to Yield**, LEFT-TURNS
  - CVC 21802(a) – **Failure to Yield**, from side street.
  - CVC 21804(a) – **Failure to Yield**, from private property.

Problem Areas

- Clinton Keith Road
  - Primarily speed concerns (22350 C.V.C.)
    - From Carrington Street to Palomar Street
      - Roadway opens up to two lanes and drivers accelerate for position prior to reducing back to a single lane at CK and Elizabeth Ln
- Bundy Canyon Road
  - Primarily speed concerns - 22350 C.V.C.
  - Unsafe turning movements 22107 C.V.C.
  - Driving over islands 21651(a)(1) C.V.C.

Problem Areas

- Waite Street
  - Continued speed concerns (Used as thoroughfare)
- Stop signs concerns 22450(a) C.V.C.
  - Grand x Sheila Ln
  - Grand x McVicar St
  - McVicar St x Palomar St
  - Catt Rd x Cannery Rd
  - Charles x Frederick

Problem Areas cont…

- All school Zones (Drop off and pick up)
  - Congestion
  - Parking
  - Turning movements
  - Speed concerns

Notable changes to the City of Wildomar

- Traffic is rising
  - All cities in the area are growing, including Wildomar
  - Traffic is increasing and the City is being used as a thoroughfare by use of:
    - Clinton Keith Road and Bundy Canyon Road
      - For drivers to get to I-15, 1-215, and to Grand Avenue

Motor Deputies

- Are fully trained for all traffic concerns, complaints, DUI drivers, and all collisions even those with fatalities.
- Response times are faster due to the ability to maneuver through traffic
  - Motors are usually first on scene for priority calls
- Can access properties, parks, trails, and many places a patrol unit cannot access

Motor Deputies cont…

- Motors have the ability to enforce traffic violations due to the visibility, performance, and maneuverability of the motorcycle

QUESTIONS…

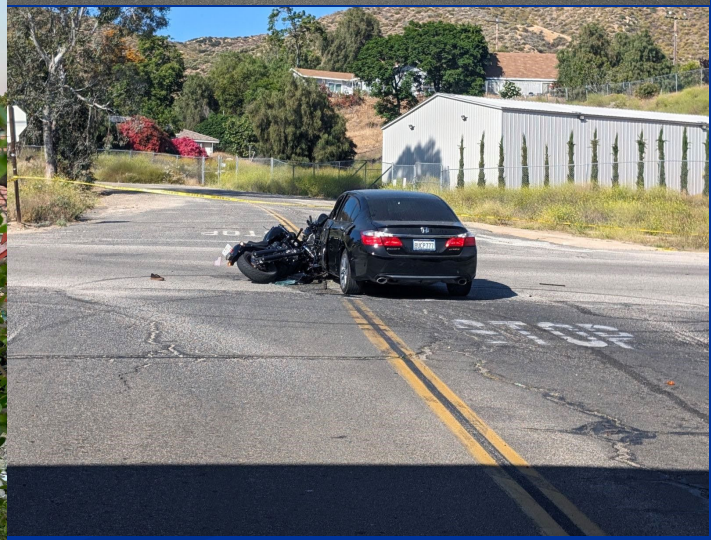












DON'T DRINK AND DRIVE



CITY OF WILDOMAR
MAA - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 2.2
Meeting Date: December 5, 2024

SUBJECT: FY2023-24 Measure AA Annual Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz, Finance Manager

ACTION:
Review and comment on the Draft Annual Report, denote any edits, and approve for submittal to the City Council.

SUMMARY:
FY2023-24 Measure AA Annual Report

BACKGROUND:
Measure AA Ordinance No. 161, Section 3.22.170.2 requires the Citizen's Oversight Committee to annually review and report on: (i) the City's proposed and actual expenditures of proceeds generated by the transaction and use tax; and (ii) the independent annual audit required under this ordinance. The annual report along with the Committee assessments shall be submitted to the City Council for review and discussion at the next public Council meeting.

DISCUSSION:
The attached draft report is provided to the committee for review and editing prior to submitting to the City Council for the January 15th regular meeting. The document contains three sections:

1.) A written report of the financial information and activities conducted for each program.
2.) The audited financial statement.
3.) The committee member assessments.

Upon completion of the editing process during the Committee meeting, staff will forward the final document on behalf of the Committee to the City Council.

FISCAL IMPACT:
As this is only a report on a prior fiscal year, there are no adjustments to appropriations. As such, there is no fiscal impact.

ATTACHMENTS:
Measure AA FY 2024 Annual Report - Final.pdf









Measure AA

Annual Report

Fiscal Year 2023-2024

December 5th, 2024

Oversight Advisory Committee

Kathleen Kovich, Chair
Eric Bunge, Vice Chair
Carlos Hernandez, Committee Member
David Johansen, Committee Member
Hannah Rinehart, Committee Member

Report from the Committee

On November 6, 2018, Wildomar residents voted on a 1-cent sales tax (Measure AA) to fund the services from police, fire, homelessness programs, and the maintenance and improvement of city roads. The election results were certified by the Riverside County Register of Voters and the Measure was approved by 58.67% of the Wildomar residents who voted.

At the February 13, 2019 City Council meeting, the Council adopted Resolution 2019-12 which established the organization, objectives, and responsibilities of the committee per the requirements of Ordinance No. 161, which was the ordinance enacting the voter-approved Transaction and Use Tax referred to as Measure AA.

The inaugural Measure AA committee members were appointed by the City Council at their June 10, 2019 meeting, and began their bi-annual review meetings on August 22, 2019. The committee met three times in the 2019-2020 fiscal year. At the June 11, 2020 meeting, the committee voted to meet on a quarterly basis. In accordance with this decision, the members of the committee met quarterly during the 2023-2024 fiscal year.

The current committee members at the time of this report are:

Kathleen Kovich, Chair
Eric Bunge, Vice Chair
Carlos Hernandez, Committee Member
David Johansen, Committee Member
Hannah Rinehart, Committee Member

The committee has reviewed the budgetary and financial information provided to them by staff, asked questions about the information for clarity and understanding, and accepted the staff's reports. The enclosed audited financial statements were completed by the firm of Rogers, Anderson, Malody, & Scott, LLP, Certified Public Accountants of Riverside, CA. Their opinion is as follows:

"In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the Fund as of June 30, 2024, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America."

The following pages cover the services funded for the Police Department, Fire Department, the Homelessness Program / Code Enforcement, and the Public Works Road Engineering and Maintenance program.

Financial Summary

The original fiscal year 2023-2024 revenue and expenditure budgets for Measure AA were approved by the City Council on June 14th, 2023 as part of the City's FY2023-24 & FY2024-25 Biennial Budget. At July 1st, 2023 the Measure AA Fund had a positive Fund Balance of $7,613,501.

The original adopted budget consisted of $5,554,700 in revenue and $7,979,000 in expenditures. During FY2023-24 the City Council approved several adjustments to the budgeted amounts. The final 4th Quarter Adjusted Budget Report projected estimated revenues of $6,110,500 and total appropriations of $8,124,200. Of the revenues, $5,750,000 was projected sales and use tax revenue. With the approved budget changes the estimated ending fund balance was $5,599,801.

During FY2023-24 the actual sales and use tax revenues collected were $5,793,328 or $43,328 above the estimated sales tax revenues budgeted at 4th quarter. Additional revenues of $371,457 from interest income and $4,600 from developer income were also added to the fund for a revenue total of $6,169,387. Combined with the July 1st, 2023 Fund Balance, Measure AA had $13,782,888 in available resources.

Actual expenditures were $5,844,698 or $2,279,501 below the estimated final expenditures budgeted. The year-end fund balance was $7,938,190 or $2,338,389 above the final budgeted estimate. The following summarizes the fiscal data included in the *FY2023-2024 Audited Annual Financial Report for Measure AA*.

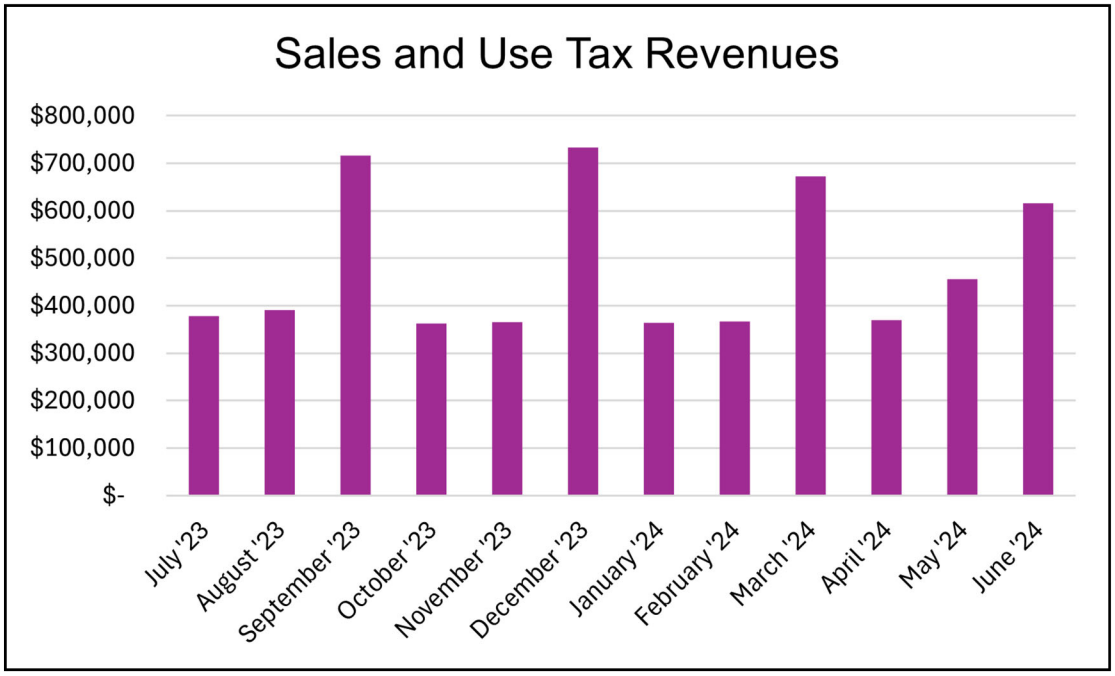
Fund Balance July 1st, 2023	$	7,613,501
Plus Revenues	$	6,169,387
Less Expenditures	$	(5,844,698)
Fund Balance June 30th, 2024	$	7,938,190

Revenues

The Measure AA actual revenues totaled $6,169,387. There was an favorable variance of $58,887 above the final budget of $6,110,500. Revenues for the fiscal year consisted of sales and use tax remittances totaling $5,793,328, interest income of $371,459, and a developer cash in lieu payment of $4,600 for the City traffic improvements.

Sales and Use Tax Revenues for FY 2023-2024

July - Sept. Sales and Use Tax Revenues	**$1,486,088**
Oct. - Dec. Sales and Use Tax Revenues	**$1,462,095**
Jan. - Mar. Sales and Use Tax Revenues	**$1,403,565**
Apr. - Jun. Sales and Use Tax Revenues	**$1,441,581**
Interest Income	**$ 371,459**
Other	**$ 4,600**



Police Department

Original Budget	**$950,200**
Adjusted Budget	**$980,400**
Actual Expenses	**$982,150**

The Measure AA funded police services began on July 1, 2019, and included the addition of traffic enforcement patrols, which required a specialized motorcycle. The motorcycle was purchased using AA funds and in FY2023-24, a replacement motorcycle was purchased. In FY2020-21 the City added a Community Services Officer and Community Patrol Officer. In FY2021-22 the City initiated a contract with Flock Safety to place Automated License Plate Reader Cameras throughout the City to identify criminal activity in the City. In the years after, the City has maintained the contract with Flock to continue these camera services.

The actual expenditures are categorized as follows:

Police Department Services	**$889,107**
PD Motorcycle, fuel, maintenance, equipment, and supplies	**$ 54,431**
Automatic License Plate Reader (Flock) Cameras	**$ 38,612**

An unfavorable budget variance of $1,750 occurred at year-end from the Police Department services due to slightly higher than anticipated rates.

Motor Traffic Officer

Motor Officer Traffic Stops	**745**

Community Service Officer

Additional Patrol Hours	**210**

Community Patrol Officer

Search Warrants	**96**
Surveillance Operations	**142**
Arrests	**122**

Fire Department

Original Budget	**$1,736,200**
Adjusted Budget	**$1,736,200**
Actual Expenses	**$1,527,980**

The Measure AA fire department services began on January 6, 2020, with the purchase of a medic squad truck. The medic squad team and support services are funded with Measure AA revenue. In 2021, the City began providing weed abatement services utilizing shared County staff. In May 2023, the City contracted with Riverside County for a dedicated Fire Marshal to provide fire prevention services. A portion of this position is allocated to Measure AA for weed abatement services.

The actual expenditures are categorized as follows:

Fire Department Services	**$1,524,475**
Furniture, Equipment, and Admin	**$ 3,505**

A favorable budget variance of $208,220 was achieved at year-end from the Fire Department activities. The favorable variance was due to the County Fire Department's use of top-step cost estimates for the budgeted positions.

Medic Squad Call Responses	**2,295**
Weed Abatement Inspections	**976**

Code Enforcement
Homelessness Program

Original Budget	**$243,400**
Adjusted Budget	**$419,800**
Actual Expenses	**$201,759**

The Homelessness Program began on April 1, 2020 to provide services to unsheltered individuals within the City limits. Prior to FY 2022-23, outreach services were performed by a contractor. The contract came to an end March 2023 and the City's Code Enforcement department took over coordinating homeless services. In spring of 2024, the City of Wildomar partnered with the City of Murietta and Project Touch to provide supplemental outreach and supportive housing for unsheltered residents.

The actual expenditures are categorized as follows:

Homelessness Administration	**$ 11,946**
Code Enforcement Services	**$ 121,542**
Contractual Services	**$ 55,145**
Radio Communications and Vehicles	**$ 13,126**

A favorable budget variance of $218,041 when compared to the adjusted budget was achieved at year-end from the Code Enforcement - Homelessness Program activities. The favorable variance is due to lower occupancy of the City's available beds during the beginning of the housing services agreement.

Total Contacts	**105**
Refused Services	**31**

Public Works Road Engineering and Maintenance Services

Original Budget	**$5,025,800**
Adjusted Budget	**$4,957,900**
Actual Expenses	**$3,105,202**

The Public Works-Road Maintenance services began on July 1, 2019. The City has been able to add an additional maintenance crew that allows for concentration on road maintenance work. The City is also authorized to charge some capital activity to Measure AA for road and street capital projects.

The actual expenditures are categorized as follows:

Street Maintenance Engineering and Repair	**$1,924,451**
Slurry Seal Program	**$1,135,184**
Speed Trailers	**$ 23,979**
Bundy Canyon Widening	**$ 20,991**
Street Maintenance Legal Services	**$ 597**

A favorable budget variance of $1,852,698 was achieved at year-end from the Public Works Road Engineering and Maintenance enhanced services. The savings were achieved due to lower-than-anticipated expenditures on capital projects.

Potholes Repaired (sq ft)	**10,718**
Signs Installed	**165**
Trees Trimmed	**120**
Posts Installed	**52**
Hours Removing Dumps	**95**

Financial Audit and Measure AA Committee

Admin Expenditures Attributed Directly to Measure AA

Original Budget	**$ 23,400**
Adjusted Budget	**$ 29,900**
Actual Expenses	**$ 27,608**

Each year certain expenditures will not be tied to any of the individual programs as they are administrative in nature and directly related to the Measure AA Fund. The City works to ensure that those expenditures are directly tied to the Measure AA approved expenditures before payment.

The actual expenditures are categorized as follows:

Auditor Services for Measure AA Report	**$ 4,720**
Banking & Admin Cost	**$ 11,125**
City Clerk	**$ 11,763**

A favorable budget variance of $2,292 occurred during the fiscal year due to fewer administrative costs for Measure AA than originally expected.

Conclusion

The Measure AA Advisory and Oversight Committee submits this report to the City Council, and finds the actual use of funds consistent with the City Council's approved budgets for public services.

City of Wildomar
Wildomar Measure AA Fund

Budgetary Comparison Schedule
For the year ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary fund balance, beginning of year	$ 7,613,501	$ 7,613,501	$ 7,613,501	$ -
Resources (inflows):				
Taxes	5,404,700	5,750,000	5,793,328	43,328
Investment earnings	150,000	355,900	371,459	15,559
Developer	-	4,600	4,600	-
Amounts available for appropriations	13,168,201	13,724,001	13,782,888	58,887
Charges to appropriations (outflow):				
Current:				
General government	14,700	21,200	15,852	5,348
Public safety	2,619,000	2,616,600	2,426,248	190,352
Community development	183,400	218,300	149,687	68,613
Culture and recreation	11,400	140,100	35,781	104,319
Public works	5,080,000	4,994,900	3,115,863	1,879,037
Capital outlay	70,500	133,100	101,267	31,833
Total Charges to Appropriations	7,979,000	8,124,200	5,844,698	2,279,502
Budgetary fund balance, end of year	$ 5,189,201	$ 5,599,801	$ 7,938,190	$ 2,338,389

Fiscal Year 2023-2024
Audited Financial Statement

WILDOMAR MEASURE AA FUND
CITY OF WILDOMAR, CALIFORNIA

FUND FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE, 30 2024

Prepared By:

The City of Wildomar
Finance Department

City of Wildomar
Wildomar Measure AA Fund
Fund Financial Statements

For the year ended June 30, 2024

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ROGERS, ANDERSON, MALODY & SCOTT, LLP
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Brenda L. Odle, CPA, MST (Partner Emeritus)
Terry P. Shea, CPA (Partner Emeritus)

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Evelyn Morentin-Barcena, CPA
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Bolim Han, CPA, MAcc
Anny Gonzalez, CPA

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Independent Auditor's Report

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Measure AA Fund (the Fund), a special revenue fund of the City of Wildomar, California, as of and for the year ended June 30, 2024, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the Fund as of June 30, 2024, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards)*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Fund and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Measure AA Special Revenue Fund and do not purport to, and do not, present fairly the financial position of the City of Wildomar, California, as of June 30, 2024, or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

The Fund's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the fund financial statements. Such missing information, although not a part of the fund financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. Our opinion on the fund financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the fund financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the fund financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the fund financial statements, and other knowledge we obtained during our audit of the fund financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 26, 2024, on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 26, 2024

FUND FINANCIAL STATEMENTS

Balance Sheet
Governmental Fund
June 30, 2024

ASSETS		
Cash and investments	$	7,108,290
Due from other governments		1,441,581
Total assets	$	8,549,871
LIABILITIES		
Accounts payable	$	611,681
Total liabilities		611,681
FUND BALANCE		
Committed for:		
Public safety, street maintenance and homelessness solutions		7,938,190
Total fund balance		7,938,190
Total liabilities and fund balance	$	8,549,871

The accompanying notes are an integral part of this statement.

City of Wildomar
Wildomar Measure AA Fund

Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Fund
For the year ended June 30, 2024

REVENUES		
Taxes	$	5,793,328
Investment earnings		371,459
Developer		4,600
Total revenues		6,169,387
EXPENDITURES		
Current:		
General government		15,852
Public safety		2,426,248
Community development		149,687
Culture and recreation		35,781
Public works		3,115,863
Capital outlay		101,267
Total expenditures		5,844,698
Net change in fund balance		324,689
FUND BALANCE		
Beginning of year		7,613,501
End of year	$	7,938,190

The accompanying notes are an integral part of this statement.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Reporting Entity

The Wildomar Measure AA Fund (the Fund) was established on November 6, 2018 (Ordinance No. 161), pursuant to voter-approved local transactions (sales) and use tax that are intended to be used for the enhancement of police and fire services, road maintenance and homelessness solutions within the City of Wildomar (the City).

The Measure AA Fund is included as a special revenue fund of the City and, accordingly, the accompanying fund financial statements are included as a special revenue fund of the fund financial statements prepared by the City. The accompanying financial statements are intended to reflect the financial position and operations for the Measure AA Fund, under the *current financial resources* measurement focus and the modified accrual basis of accounting, only and do not purport to, and do not, present the financial position of the City of Wildomar, California. Separate financial statements are prepared for the City of Wildomar, and may be obtained from the City.

B. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

C. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Fund Balance

Cash and Investments

The Fund currently pools it cash and investments with the City of Wildomar and follows the City's investment policies. The City's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. For financial statement presentation purposes, cash and investments are shown as both restricted and unrestricted cash and investments in the governmental funds.

Investments are reported at fair value. The City's policy is to hold investments until maturity or until market values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Fund Balance (continued)

Deferred Outflows/Inflows of Resources

In addition to assets, the balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources,* represents a consumption of net assets that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. Currently, the Fund does not report any deferred outflows of resources.

In addition to liabilities, the balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources,* represents an acquisition of net assets that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. Currently, the Fund does not report any deferred inflows of resources.

Fund Balance

In the fund financial statements, government funds report the following fund balance classification:

Nonspendable include amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted include amounts that are constrained on the use of resources by either, (a) external creditors, grantors, contributions, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed include amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the City Council. The formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution or ordinance.

Assigned include amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The City Manager is authorized to assign amounts to a specific purpose, which was established by the governing body in Resolution No. 2011-32 approved on June 21, 2011.

Unassigned include the residual amounts that have not been restricted, committed, or assigned to specific purposes.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Fund Balance (continued)

When both restricted and unrestricted resources are available for use, it is the Fund's policy to use restricted resources first, and then unrestricted resources as they are needed. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is used first, followed by assigned fund balance. Unassigned fund balance is applied last.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and deferred outflows/inflows of resources, and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

Functional Classifications

Expenditures of the governmental funds are classified by function. Functional classifications are defined as follows:

- ***General Government*** includes legislative activities, City Clerk, City Attorney, City Manager as well as management or supportive services across more than one functional area.

- ***Public Safety*** includes those activities which involve police protection, fire protection and animal control services.

- ***Community Development*** includes those activities which involve planning, building and safety and code enforcement.

- ***Culture and Recreation*** which includes activities which provide recreation, cultural and educational services

- ***Public Works*** includes all maintenance, engineering and capital improvements which relate to streets and other public facilities.

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Assets, Deferred Outflows/Inflows of Resources, Liabilities, and Fund Balance (continued)

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

2) CASH AND INVESTMENTS

The Measure AA Fund's cash is pooled with the City of Wildomar's cash and investments in order to generate optimum interest earnings. The information required by accounting standards related to authorized investments, credit risk, etc. is available in the annual comprehensive financial report of the City. Currently, the Fund has $7,108,290 in pooled cash and investments.

3) FAIR VALUE MEASUREMENTS

Accounting standards currently provide the framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value with Level 1 given the highest priority and Level 3 the lowest priority. The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2 inputs are inputs other than quoted prices included within *Level 1* that are observable for the asset or liability, either directly or indirectly. *Level 2* inputs include the following:

- Quoted prices for similar assets or liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in markets that are not active.
- Inputs other than quoted prices that are observable for the asset or liability (for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates).

3) FAIR VALUE MEASUREMENTS (continued)

- Inputs that are derived principally from or corroborated by observable market data by correlation or other means (market-corroborated inputs).

Level 3 inputs are unobservable inputs for the asset or liability.

As explained in Note 2, the Measure AA Fund has its investments pooled with the City. The cash and investments reflected is a portion of the City's overall cash and investments. Refer to the City's financial statements for additional information relating to categorization of investment types.

4) COMMITMENTS AND CONTINGENCIES

As of June 30, 2024, in the opinion of the City's Administration, there are no outstanding matters which would have a significant effect on the financial condition of the Measure AA Fund.

REQUIRED SUPPLEMENTARY INFORMATION

Notes to Required Supplementary Information
For the year ended June 30, 2024

Budgetary Comparison Information

General Budget Policies

The City Council approves each year's budget prior to the beginning of the new fiscal year. Public hearings are conducted prior to its adoption by the Council. Supplemental appropriations, where required during the period, are also approved by the Council. In most cases, expenditures may not exceed appropriations at the function level. At fiscal year-end, all operating budget appropriations lapse. There were no functions which had expenditures exceeding budgeted appropriations. A separate budget document may be obtained from the City.

Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services. These commitments are recorded for budgetary control purposes in the Fund. Encumbrances represent the estimated amount of the expenditure ultimately to result if unperformed contracts in process at year-end are completed. They do not constitute expenditures or estimated liabilities.

Budget Basis of Accounting

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

City of Wildomar
Wildomar Measure AA Fund

Budgetary Comparison Schedule
For the year ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Budgetary fund balance, beginning of year	$ 7,613,501	$ 7,613,501	$ 7,613,501	$ -
Resources (inflows):				
Taxes	5,404,700	5,750,000	5,793,328	43,328
Investment earnings	150,000	355,900	371,459	15,559
Developer	-	4,600	4,600	-
Amounts available for appropriations	13,168,201	13,724,001	13,782,888	58,887
Charges to appropriations (outflow):				
Current:				
General government	14,700	21,200	15,852	5,348
Public safety	2,619,000	2,616,600	2,426,248	190,352
Community development	183,400	218,300	149,687	68,613
Culture and recreation	11,400	140,100	35,781	104,319
Public works	5,080,000	4,994,900	3,115,863	1,879,037
Capital outlay	70,500	133,100	101,267	31,833
Total Charges to Appropriations	7,979,000	8,124,200	5,844,698	2,279,502
Budgetary fund balance, end of year	$ 5,189,201	$ 5,599,801	$ 7,938,190	$ 2,338,389

ROGERS, ANDERSON, MALODY & SCOTT, LLP
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditor's Report

To the Honorable Mayor and Members
of the City Council
City of Wildomar, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure AA Fund (the Fund), a special revenue fund of the City of Wildomar, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Fund's financial statements, and have issued our report thereon dated November 26, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements we considered the Fund's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 26, 2024

Fiscal Year 2023-2024
Committee Member Assessments

City of Wildomar

Measure AA Oversight Advisory Committee



Annual Committee Member Questionnaire

For FY2023/2024

Committee Member, Measure AA Committee

November 4th, 2024

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with the provisions of the Ralph M. Brown Act (Cal. Gov. Code Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2023-2024 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Friday, November 22nd**, as the questionnaires are to be included along with the draft annual report. It is anticipated that, if the approval of the draft report by the Committee occurs at the December meeting, the final report would be presented to the City Council at the January meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns about the questionnaire.

Cordially,

Adam Jantz
Finance Manager

Kathleen Novack

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes. All information requested was received in a timely manner. All reports were accepted.

Has staff explained to your satisfaction the information provided in the meetings?

Yes. All questions were answered.

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

Yes. Information provided was detailed and satisfactory. The design of the report is easy to understand and well put together.

How can staff enhance the information provided to the committee?

I think it would be in the interest of the Committee members to attend the Council budgeting meeting when the Measure AA budget is created.

Kathleen Konicek

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Yes.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

No

Kathleen Konicek

Measure AA Committee Member

City of Wildomar

Measure AA Oversight Advisory Committee

Annual Committee Member Questionnaire

For FY2023/2024

Committee Member, Measure AA Committee

November 4th, 2024

Dear Measure AA Committee Member,

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We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns about the questionnaire.

Cordially,

Adam Jantz
Finance Manager

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes

Has staff explained to your satisfaction the information provided in the meetings?

Yes, staff have been throughout and helpful both in meetings and VIA email.

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

Yes, staff have been timely when responding to requests and dilligent with follow up items.

How can staff enhance the information provided to the committee?

Staff is doing a great job as is.

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Yes.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Not at this time.

Eric Bunge Digitally signed by Eric Bunge
Date: 2024.11.20 07:06:24 -08'00'

Measure AA Committee Member

City of Wildomar

Measure AA Oversight Advisory Committee

Annual Committee Member Questionnaire

For FY2023/2024

Committee Member, Measure AA Committee

November 4th, 2024

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with the provisions of the Ralph M. Brown Act (Cal. Gov. Code Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2023-2024 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Friday, November 22nd**, as the questionnaires are to be included along with the draft annual report. It is anticipated that, if the approval of the draft report by the Committee occurs at the December meeting, the final report would be presented to the City Council at the January meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns about the questionnaire.

Cordially,

Adam Jantz
Finance Manager

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

Yes

Has staff explained to your satisfaction the information provided in the meetings?

Yes

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

Yes

How can staff enhance the information provided to the committee?

I cant think of something as staff has been completely productive.

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

Yes

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Not at this time.

Carlos Hernandez Digitally signed by Carlos Hernandez
Date: 2024.11.18 15:44:33 -08'00'

Measure AA Committee Member

DAVID JOHANSEN

Committee Member, Measure AA Committee

City of Wildomar

Measure AA Oversight Advisory Committee

Annual Committee Member Questionnaire

For FY2023/2024

DAVID JOHANSEN

Committee Member, Measure AA Committee

November 4th, 2024

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with the provisions of the Ralph M. Brown Act (Cal. Gov. Code Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2023-2024 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Friday, November 22nd**, as the questionnaires are to be included along with the draft annual report. It is anticipated that, if the approval of the draft report by the Committee occurs at the December meeting, the final report would be presented to the City Council at the January meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns about the questionnaire.

Cordially,

Adam Jantz

Adam Jantz
Finance Manager

DAVID JOHANSEN

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

As a new commission member, I have made no requests for information regarding measure AA yet. However, I feel that the staff is competent and would provide anything I requested. I intend to make some requests in the future as outlined below.

Has staff explained to your satisfaction the information provided in the meetings?

The staff has been helpful and explained the information provided in our meeting.

DAVID JOHANSEN

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

I've made no information requests from the staff.

How can staff enhance the information provided to the committee?

Moving forward, I would like to receive a briefing directly from the administrators involved over the departments who receive Measure AA funds; such as Riverside Sheriff's Department, Cal Fire, Homeless Outreach, and Road Planning. Direct recommendations from each department to the commission, as to what they feel they need, what is, or isn't working well, and any feedback from them would be helpful to the commision and the city as a whole.

DAVID JOHANSEN

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

I believe the City of Wildomar has used measure AA funds in an appropriate manner, as approved by the city council.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

Police staffing for the City of Wildomar is half that of the City of Lake Elsinore. The City of Wildomar has a population approximately half that of the City of Lake Elsinore, which places us at comparable staffing levels to them. Our crime rate remains relatively low when compared to surrounding areas. The police response time remains withing an acceptable time period.

I believe staffing for Police/Fire is adequate but could be enhanced with the addition of a second Deputy Sheriff Motor Traffic Officer to assist in the high number of traffic accident investigations and traffic enforcement along very high traffic areas, such as Clinton Keith/ 15 freeway area.

Cal fire staffing levels are dictated by the State of California and are in compliance with that minimum staffing level.

The city should continue to repair city roads rapidly, as many of them are in disrepair and/or damaged.

The recent passage of Proposition 36 could require additional police services and this impact should be monitored through our continued partnership with the Riverside Sheriff's Department.

DAVID JOHANSEN

11-7-24

Measure AA Committee Member

City of Wildomar

Measure AA Oversight Advisory Committee

Annual Committee Member Questionnaire

For FY2023/2024

Committee Member, Measure AA Committee

November 4th, 2024

Dear Measure AA Committee Member,

With the passage of Measure AA in November 2018 a citizens' oversight committee has been established to independently review and advise upon the City's expenditure of proceeds generated by the transactions and use tax. The committee meets at least twice each calendar year and more frequently if necessary, to discharge the responsibilities of the committee. All meetings of the committee shall be held in accordance with the provisions of the Ralph M. Brown Act (Cal. Gov. Code Section 54950 et seq.).

The committee shall consist of five members, who are residents of the City of Wildomar. The citizens' oversight committee shall annually review and report on: (1) the City's proposed and actual expenditure of proceeds generated by the transaction and use tax; and (2) the independent annual audit required under this chapter. The committee's report shall be submitted to the City Council for review and discussion at a public meeting of the City Council.

The questionnaire included in this packet covers the 2023-2024 fiscal year. We respectfully request that you complete all the questions with as much detail as you believe is needed. The questionnaires from each member will be included in the final report that will be submitted to the City Council for their review and acceptance.

The deadline for the completion of the questionnaire is **Friday, November 22nd**, as the questionnaires are to be included along with the draft annual report. It is anticipated that, if the approval of the draft report by the Committee occurs at the December meeting, the final report would be presented to the City Council at the January meeting.

We appreciate your involvement in this very important process. Please let us know if you have any questions or concerns about the questionnaire.

Cordially,

Adam Jantz
Finance Manager

Committee Member, Measure AA Committee

Members - Please complete the following questionnaire:

Have you received all the information regarding Measure AA that you have requested or needed to make informed decisions?

I have not requested any information regarding Measure AA as this will be my first meeting.

Has staff explained to your satisfaction the information provided in the meetings?

I have not yet been present for a Measure AA meeting.

Committee Member, Measure AA Committee

Has staff explained to your satisfaction the information provided in your requests?

I have not yet requested any information.

How can staff enhance the information provided to the committee?

I have not yet been a part of a Measure AA meeting to answer this question.

Committee Member, Measure AA Committee

In your opinion has the City spent the Measure AA funds as approved by the City Council?

I have not yet been given any information as to how Measure AA funds have been spent or approved.

Are there any other items, related to Measure AA, that you would like to bring to the City's attention?

There is a common concern among residents in Wildomar as to the maintenance of streets and roads within the city, specifically the western side of the city of Wildomar. How is the city allocating funds from Measure AA for maintaining local streets, roads, and potholes within the city?

Measure AA Committee Member

Hannah Rinehart

CITY OF WILDOMAR
MAA - REGULAR MEETING
GENERAL BUSINESS
Agenda Staff Report # 2.3
Meeting Date: December 5, 2024

SUBJECT: FY2024-25 1st Quarter Measure AA Financial Report

SUBMITTED BY: Adam Jantz

PREPARED BY: Adam Jantz, Finance Manager

ACTION:
Receive and file the FY2024-25 1st Quarter Financial Report.

SUMMARY:
FY2024-25 1st Quarter Measure AA Financial Report

DISCUSSION:
In accordance with the reporting requirements of Measure AA, staff are pleased to present the FY2024-25 1st Quarter Financial Report (July 1st, 2024, through September 30th, 2024).

The annual revenues from sales and use tax for FY2024-25 are currently budgeted at $5,700,000. The City has received $863,263 to date in sales and use tax revenues this fiscal year which includes taxes through August 2024. This represents 15% of projected annual tax revenues. There was also $222,784 in investment gains fiscal year to date.

The current year-to-date expenditures through September 30th, 2024, are $467,490, or 6% of the FY 2023-24 budget of $7,877,100. The breakdown of the expenditures for each department is included in the attached financial report. A summary of the activities of each department is also included in the presentation.

The largest expenses are for police services and road maintenance. The 1st quarter fire bill has not been received yet.

FISCAL IMPACT:
This is only a report on the financials at the end of the 1st quarter and does not appropriate or authorize any additional expenditures. Therefore, it does not present any fiscal impact.

ATTACHMENTS:
FY 2024-25 1st Quarter Measure AA Financial Report.pdf
FY 2024-25 Measure AA 1st Quarter Report Presentation.pdf

City of Wildomar
Balance Sheet
For the Period Ended September 30th, 2024

Fund 120 - Measure AA

	Audited June 30, 2024	Unaudited September 30, 2024
Assets		
Cash	$ (1,808,654)	$ (549,510)
Investments	$ 8,916,944	$ 9,139,729
Due from Other Govt	$ 1,441,581	$ -
Due from Other City Funds	$ -	
Total Assets	**$ 8,549,871**	**$ 8,590,219**
Liabilities		
Accounts Payable	$ 611,681	$ 33,249
Total Liabilities	$ 611,681	$ 33,249
Operating		
Year-to-date Revenues	$ 6,169,387	$ 1,086,271
Year-to-date Expenditures	$ (5,844,698)	$ (467,490)
Excess (Deficiency) of Revenues over Expenditures	$ 324,689	$ 618,781
Fund Balance		
Estimated Beginning Fund Balance	$ 7,613,501	$ 7,938,190
Total Estimated Ending Fund Balance (Operating + Beginning Balance)	$ 7,938,190	$ 8,556,971
Total Liabilities, Operations, and Fund Balance	**$ 8,549,871**	**$ 8,590,220**

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Adopted Budget and Actual

Fund 120 - Measure AA

For the Three Months Ended September 30th, 2024

	Adopted Budget	1st Quarter Actuals	Fiscal Year to Date Actuals	Variance Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:					
Sales & Use Tax	$ 5,700,000	$ 863,486	$ 863,486	$ (4,836,514)	15%
Gain or Loss on Investment	200,000	134,365	134,365	(65,635)	67%
Interest Income	100,000	88,419	88,419	(11,581)	88%
Total Revenues	6,000,000	1,086,271	1,086,271	(4,913,729)	18%
Expenditures:					
Code Enforcement	195,200	40,703	40,703	154,497	21%
Public Works-Road Maintenance	4,369,300	163,533	163,533	4,205,767	4%
Police Services	968,100	251,155	251,155	716,945	26%
Fire Services	1,954,600	-	-	1,954,600	0%
Homeless Services	365,900	5,085	5,085	360,815	1%
Administration	24,000	6,910	6,910	17,090	29%
Non-Departmental	0	104	104	(104)	0%
Total Expenditures	7,877,100	467,490	467,490	7,409,610	6%
Net Change in Fund Balances	(1,877,100)	618,781			
Fund Balance at July 1st, 2024			7,938,190		
Fund Balance, September 30th, 2024			8,556,971		

FY2024/25 1st Quarter Expenditure Detail

Account Number		*Budget*	*1st Quarter Expenditures*	*Year-to-date Expenditures*	*Balance*	*Percentage Used*
Code Enforcement						
120-4350-51XXX	Salaries & Benefits	106,000	26,500	26,500	79,500	25%
120-4350-52012	Departmental Supplies	5,000	-	-	5,000	0%
120-4350-52105	Meetings/Conferences	1,000	9,975	9,975	(8,975)	0%
Vendor: V02126 GOD'S FAN CLUB DBA: PROJECT TOUCH		*1,000*	*9,975*	*9,975*		
Total Detailed Expenditures			*9,975*	*9,975*		
120-4350-53028	Communications	8,200	1,905	1,905	6,295	23%
Vendor: V01792 COUNTY OF RIVERSIDE PUBLIC SAFETY		*8,200*	*1,905*	*1,905*		
Total Detailed Expenditures			*1,905*	*1,905*		
120-4350-52110	Training	5,000	-	-	5,000	0%
120-4350-52115	Contractual Services	45,000	-	-	45,000	0%
120-4350-52117	Legal Services	20,000	-	-	20,000	0%
120-4350-58110	Hardware/Software	5,000	-	-	5,000	0%
120-4350-58130	Vehicles	-	2,323	2,323	(2,323)	0%
Vendor: V01540 ENTERPRISE FLEET MANAGEMENT		*-*	*2,323*	*2,323*		
Total Detailed Expenditures			*2,323*	*2,323*		
Total Code Enforcement		**195,200**	**40,703**	**40,703**	**154,497**	**21%**
Public Works-Road Maintenance						
120-4500-51XXX	Salaries & Benefits	250,500	-	-	250,500	0%
120-4500-52117	Legal Services	-	184	184	(184)	0%
Vendor: V00081 BURKE, WILLIAMS AND SORENSON, LLP		*-*	*184*	*184*		
Total Detailed Expenditures			*184*	*184*		
120-4500-52115	Contractual Services	1,038,000	120,643	120,643	917,357	12%
Vendor: V00912 TKE ENGINEERING INC			*3,443*	*3,443*		
Vendor: V00044 PV MAINTENANCE, INC.			*117,200*	*117,200*		
Total Detailed Expenditures			*120,643*	*120,643*		
120-4500-58130	Vehicles	362,000	24,605	24,605	337,395	7%
Vendor: C00086 FORD			*24,377*	*24,377*		
Vendor: V01095 SIGNS BY TOMORROW			*156*	*156*		
Vendor: V00363 CINTAS CORPORATION			*72*	*72*		
Total Detailed Expenditures			*24,605*	*24,605*		
120-0001-52115	Contractual Services	420,000	16,120	16,120	403,880	0%
Vendor: 001640 JAMES MCMINN INC			*16,120*	*16,120*		
Total Detailed Expenditures			*16,120*	*16,120*		
120-0002-52115	Contractual Services	2,298,800	-	-	2,298,800	0%
120-0002-52117	Legal Services	-	1,980	1,980	(1,980)	0%
Vendor: V00081 BURKE, WILLIAMS AND SORENSON, LLP			*1,980*	*1,980*		
Total Detailed Expenditures			*1,980*	*1,980*		
Total Public Works-Road Maintenance		**4,369,300**	**163,533**	**163,533**	**4,205,767**	**4%**
Homeless Services						
120-4610-52115	Contractual Services	365,900	4,045	4,045	361,855	1%
Vendor: V02126 GOD'S FAN CLUB DBA: PROJECT TOUCH			*4,045*	*4,045*		
Total Detailed Expenditures			*4,045*	*4,045*		
120-4610-52117	Legal Services	-	1,040	1,040	(1,040)	0%
Vendor: V00081 BURKE, WILLIAMS AND SORENSON, LLP			*1,040*	*1,040*		
Total Detailed Expenditures			*1,040*	*1,040*		
Total Homeless Services		**365,900**	**5,085**	**5,085**	**360,815**	**1.39%**

FY2024/25 1st Quarter Expenditure Detail

Account Number	*Budget*	*1st Quarter Expenditures*	*Year-to-date Expenditures*	*Balance*	*Percentage Used*
Police Services					
120-4700-52012 Departmental Supplies	-	2,770	2,770	(2,770)	0%
Vendor: V01458 MOTOPORT USA		*2,770*	*2,770*		
Total Detailed Expenditures		*2,770*	*2,770*		
120-4700-52105 Meetings/Conferences	1,000	-		1,000	0%
120-4700-52110 Training	4,000	-		4,000	0%
120-4700-52112 Fuel	10,000	30	30	9,970	0%
Vendor: 001485 WEX BANK (FUEL)		*30*	*30*		
Total Detailed Expenditures		*30*	*30*		
120-4700-52115 Contractual Services	897,200	246,900	246,900	650,300	28%
Vendor: V00049 RIVERSIDE COUNTY, SHERIFF'S DEPARTMENT		*246,900*	*246,900*		
Total Detailed Expenditures		*246,900*	*246,900*		
120-4700-53028 Communications	1,900	381	381	1,519	20%
Vendor: V01792 COUNTY OF RIVERSIDE PUBLIC, SAFETY ENTERPRISE COMMUNI		*381*	*381*		
Total Detailed Expenditures		*381*	*381*		
120-4700-56010 Equipment Maint/Repair	1,000	1,074	1,074	(74)	107%
Vendor: V01323 BMW MOTORCYCLES OF RIVERSIDE		*1,074*	*1,074*		
Total Detailed Expenditures		*1,074*	*1,074*		
120-4700-56013 Bldg Maint/Repair	13,000	-	-	13,000	0%
120-4700-58100 Furniture & Equipment	40,000	-	-	40,000	0%
Total Police Services	**968,100**	**251,155**	**251,155**	**701,975**	**26%**
Fire Services					
120-4710-52115 Contractual Services	1,954,600	-	-	1,954,600	0%
Total Fire Services	**1,954,600**	**-**	**-**	**1,954,600**	**0%**
Administration					
120-4130-51XXX Salaries & Benefits	15,900	3,975	3,975	11,925	25%
120-4200-51XXX Salaries & Benefits	8,100	2,025	2,025	6,075	25%
120-4200-52115 Contractual Services	-	**910**	910	(910)	0%
Vendor: 001807 ROGERS, MALODY & SCOTT LLP (AUDIT)	*-*	*910*	*910*		
Total Detailed Expenditures		*910*	*910*		
Total Administration	**24,000**	**6,910**	**6,910**	**17,090**	**29%**
Non-Departmental					
120-4800-52012 Supplies	-	104	104	(104)	0%
Vendor: V01620 AMERICAN EAGLE TROPHIES		*104*	*104*		
Total Detailed Expenditures		*104*	*104*		
Total Non-Departmental	**-**	**104**	**104**	**(104)**	**0%**
Total Measure AA Fund	**7,877,100**	**467,490**	**467,490**	**7,394,640**	**6%**







FY 2024-25 Measure AA 1st Quarter Report

DECEMBER 9TH, 2024

ADAM JANTZ – FINANCE MANAGER

Fiscal Year 2023-24 In Summary

Beginning Fund Balance:	**$**	**7,613,501.00**	**7/1/2023**
Plus Revenues:	**$**	**6,169,387.00**	
Less Expenditures:	**$**	**(5,844,698.00)**	
Ending Fund Balance:	**$**	**7,938,190.00**	**6/30/2024**
Net Surplus:	**$**	**324,689.00**	

FY2024-25 Amended Budget Highlights



$365,900 for Homeless Outreach and Supportive Housing



$334,800 for Two Road Maintenance Vehicles



$250,500 for Road Maintenance Crew to Begin 3rd Quarter



$1,846,500 for Palomar Widening Phase II Construction

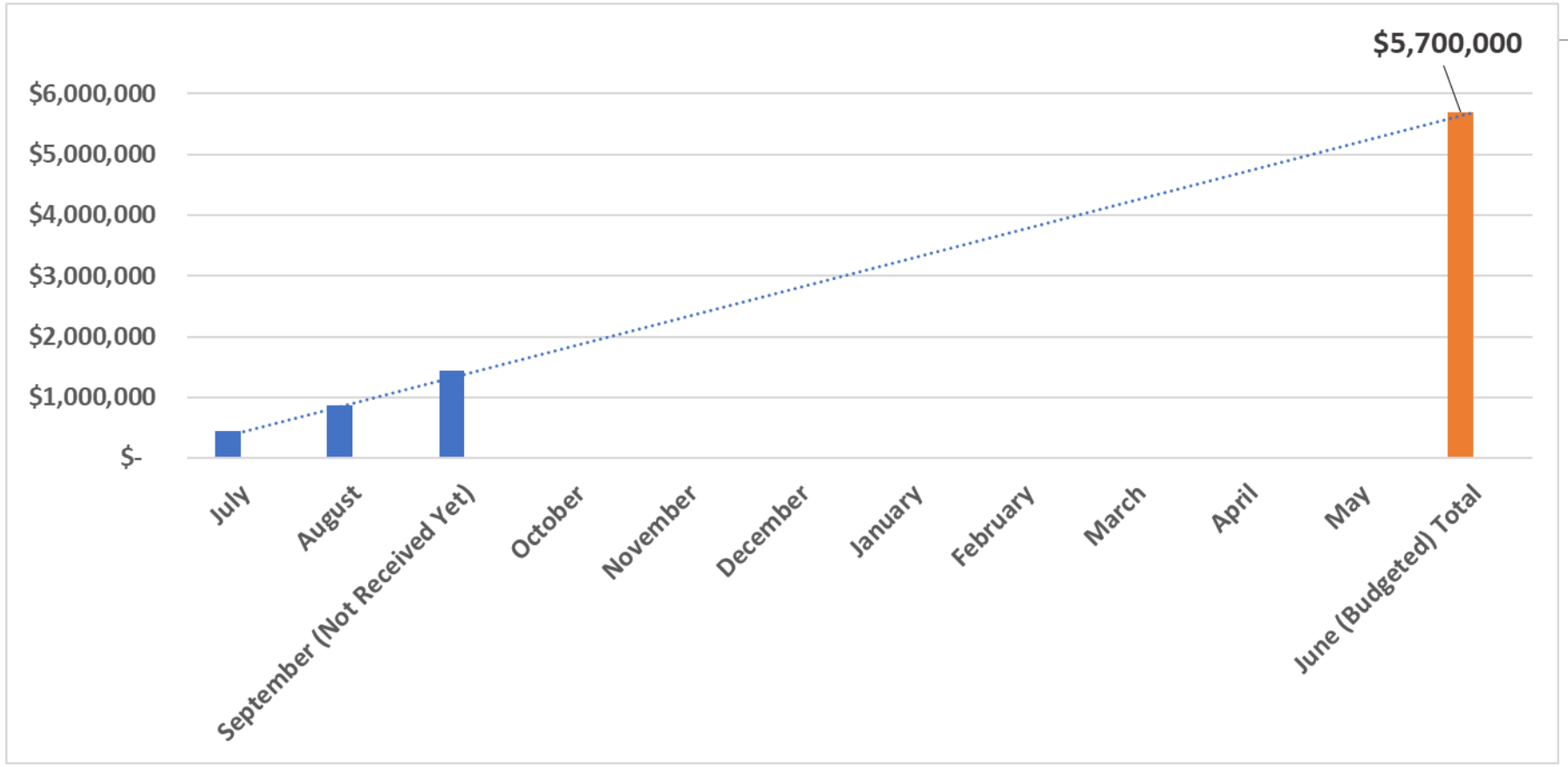
Fund 120 - Measure AA

For the Three Months Ended September 30th, 2024

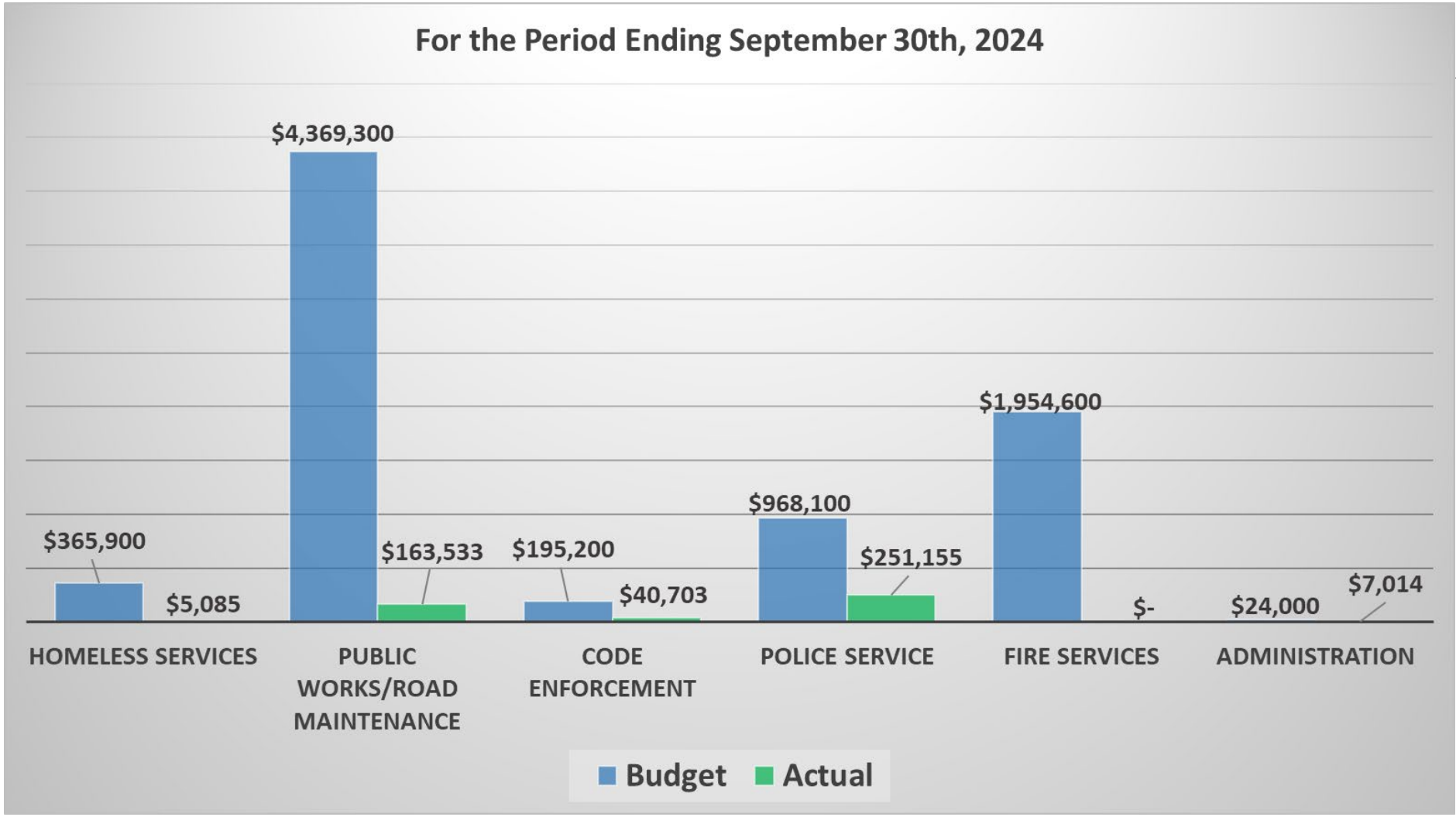
	Adopted Budget	1st Quarter Actuals	Fiscal Year to Date Actuals	Variance Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:					
Sales & Use Tax	$ 5,700,000	$ 863,486	$ 863,486	$ (4,836,514)	15%
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Net Change in Fund Balances	(1,877,100)	618,781			
Fund Balance at July 1st, 2024			7,938,190		
Fund Balance, September 30th, 2024			8,556,971		

Wildomar Measure AA Fund For the Period Ended September 30th, 2024

FY 2024/25 Sales Tax Revenue



Measure AA FY 2024/25 Expenditures



Homeless Services

Outreach Activity:

- 9 Contacts Made – 7 New - 6 Refused Services
- 114 Bed Utilizations

July 2024

Outreach Activity:

- 6 Contacts Made – 1 New - 5 Refused Services
- 115 Bed Utilizations

August 2024

Outreach Activity:

- 8 Contacts Made – 0 New - 6 Refused Services
- 45 Bed Utilizations

September 2024



Public Works and Road Maintenance

The public works crews completed a wide variety of maintenance and clean up within the public right of way.

The following key items for the 1st Quarter (July-Sept 2024) include:

- **3,652** sq. ft. of Potholes Repaired
- **23** Posts Installed
- **28** Hours Spent Removing Illegal Dumps
- **55** Trimmed Trees
- **82** Signs Installed



Police Services



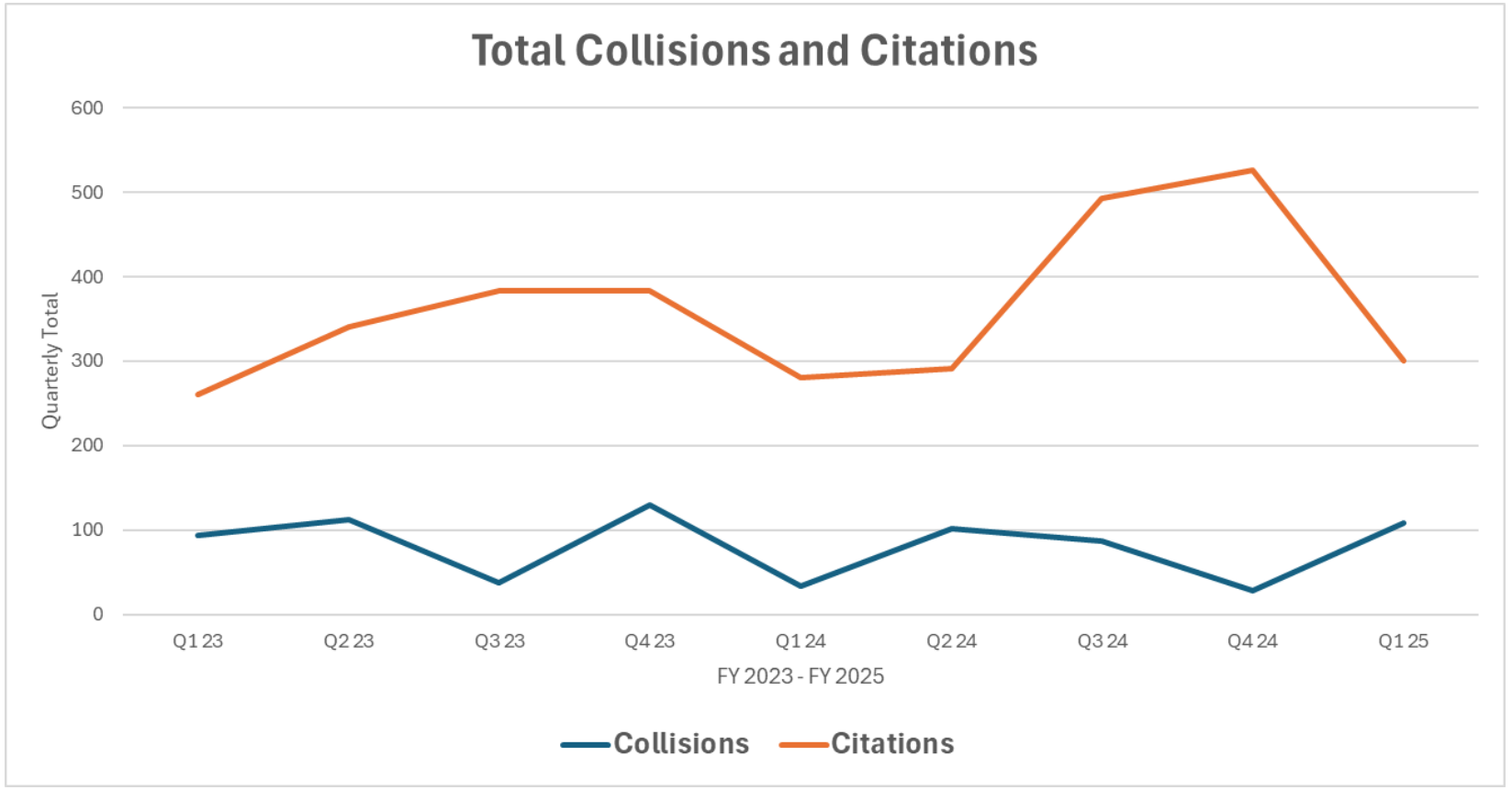
Motor Traffic Officer (Budgeted At 160hr/month)

(July-Sept 2024 Activity):

- **108** Total Traffic Collisions, **33** Filed Police Reports
- **301** Traffic Citations

	FY2023-24			FY2024-25		
Collisions With Police Reports	**Apr-24**	**May-24**	**Jun-24**	**Jul-24**	**Aug-24**	**Sep-24**
DUI	2	3	1	3	3	3
Stops	-	2	-	1	2	-
Turning/Signaling	8	1	2	3	8	4
Speed	-	2	5	-	2	-
Unsafe Manuvers/Reckless Driving	-	1	4	1	-	1
Hitting Pedestrian/Fixed Object	-	2	-	1	1	-
Totals:	10	11	12	9	16	8

Police Services





Fire Services

Weed Abatement (July-September 2024):

- **973** Weed Abatement Inspections

Medic Squad Calls (July-September 2024):

- **254** Call Responses



Administration

The FY2023/24 final audit was conducted the week of October 28th, 2024. The auditor requests have been completed and they are finalizing their review.

The hope is to complete the ACFR in mid-December for submission at the January 2025 City Council meeting.

Measure AA
FY 2024/25 1st Quarter Report

Questions

