MEASURE Z OVERSIGHT ADVISORY COMMITTEE - MZ - REGULAR MEETING

THURSDAY, MAY 22, 2025

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595
REGULAR SESSION: 6:00 PM

Sergio Rodriguez - Chair
Timothy Underdown - Vice Chair
Kristi Bergdahl- Committee Member
James Howey - Committee Member
Vacant - Committee Member

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

OATH OF OFFICE
Swear in Committee Member Alvarado.

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS
This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that does not appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED
The Committee to approve the agenda as it is herein presented, or, if it is the desire of the Committee, the agenda can be reordered at this time.

1. CONSENT CALENDAR

Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

1.1 Minutes

RECOMMENDATION:
Approve the minutes as presented.

2. GENERAL BUSINESS

2.1 FY2024-25 3rd Quarter Measure Z Financial Report

RECOMMENDATION:
Staff recommend that the Committee receive and file the FY2024-25 3rd Quarter Financial Report.

PARKS MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURNMENT

PARTICIPATION

MEETINGS
Regular Meetings are held on the 4th Thursday in February, May and August, and the 1st Thursday in December at 6:00 P.M. in the City Council Chambers, 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595.

VIEW THE MEETING
1. In Person | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595
2. Watch Live | https://www.wildomar.gov/129/Agendas-Videos-Watch-Live | Click on the "Live Video Link"

PARTICIPATE IN THE MEETING
1. Fill out the speaker card located on the table near the entrance of the chambers.
2. Submit the speaker card to the Clerk in the basket located at the front of the chambers.
3. When the Clerk calls your name, please come up to the front podium.

During Public Comment not on the agenda and after each Agenda Item, the Chair will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the Council may provide. Per the Brown Act, Committee Members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS
In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS
All agenda items and reports are available for review at least 72 hours prior to the meeting at City Hall, 23873 Clinton Keith Road, and on the City's website at www.wildomar.gov. Any writings or documents provided to a majority of the Committee regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING
I, Heidi Jemane, Deputy City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at www.wildomar.gov.

Heidi Jemane
Deputy City Clerk
Date: May 19, 2025

CITY OF WILDOMAR
MZ - REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.1
Meeting Date: May 22, 2025

SUBJECT: Minutes

ACTION:
Approve the minutes as presented.

ATTACHMENTS:
02-27-25-mzm.pdf

MINUTES
CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
THURSDAY, FEBRUARY 27, 2025
COUNCIL CHAMBERS
23873 CLINTON KEITH ROAD SUITE 106
WILDOMAR, CA, 92595

CALL TO ORDER – REGULAR SESSION - 6:00 P.M.

Vice Chair Rodriguez called the meeting to order at 6:00pm.

ROLL CALL

Members in attendance: Sergio Rodriguez, Kristi Bergdahl, and Timothy Underdown

Members absent: James Howey

Staff in attendance: Deputy City Clerk Jemane, IT Specialist Sung, Administrative Services Director Schrader, Finance Manager Jantz and Community Services Director Torres.

FLAG SALUTE

Committee member Underdown led the flag salute.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF THE AGENDA AS PRESENTED

There were no changes to the agenda as presented.

Moved by Timothy Underdown; seconded by Kristi Bergdahl to approve the agenda as presented.

Motion Approved: 3 - 0

Voting For: Sergio Rodriguez, Kristi Bergdahl, Timothy Underdown
Voting Against: None
Abstain: None

Absent: James Howey

SELECTION OF CHAIR AND VICE CHAIR

Moved by Kristi Bergdahl; seconded by Timothy Underdown to approve Sergio Rodriguez as the new Chair for 2025/2026.

Motion Approved: 3 - 0

Voting For: Sergio Rodriguez, Kristi Bergdahl, Timothy Underdown
Voting Against: None
Abstain: None
Absent: James Howey

Moved by Kristi Bergdahl; seconded by Sergio Rodriguez to approve Committee Member Underdown as the new Vice Chair for 2025/2026.

Motion Approved: 3 - 0

Voting For: Sergio Rodriguez, Kristi Bergdahl, Timothy Underdown
Voting Against: None
Abstain: None
Absent: James Howey

1) CONSENT CALENDAR

Approved the consent calendar as presented.

1.1) Minutes - December 5, 2024

Moved by Sergio Rodriguez; seconded by Kristi Bergdahl to approve the minutes as presented.

Motion Approved: 3 - 0

Voting For: Sergio Rodriguez, Kristi Bergdahl, Timothy Underdown
Voting Against: None
Abstain: None
Absent: James Howey

2) GENERAL BUSINESS

2.1) FY2024-25 2nd Quarter Measure Z Financial Report

Finance Manager Jantz presented the staff report. The Measure Z Oversight Advisory Committee received and filed the FY2024-25 2nd Quarter Financial Report.

PARKS MANAGER REPORT

Community Services Director Torres presented the staff report.

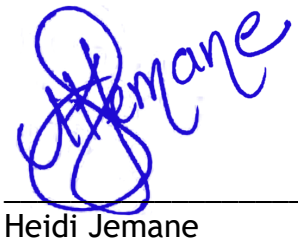
FUTURE AGENDA ITEMS

Committee members were reminded of the MZ vacancy deadline.

ADJOURNMENT

Vice Chair Rodriguez adjourned the meeting at 6:09pm.

Submitted by:



_____

Heidi Jemane
Deputy City Clerk

Meeting Date: May 22, 2025

SUBJECT:

City of Wildomar
Comparative Balance Sheet
For the Periods Ended June 30, 2024 and March 31, 2025

Fund 690 - Measure Z Parks

	Audited June 30, 2024	Unaudited March 31, 2025
Assets		
Cash	$ -	$ (133,911)
Accounts Receivable	-	-
Due from Other Government	(14,228)	-
Special Assessment Tax Receivable	-	-
Prepaid Expense	-	-
Total Assets	$ (14,228)	$ (133,911)
Liabilities		
Accounts Payable	$ 33,740	$ 6,736
Due to Other Funds	9,302	-
Accrued Payroll & Benefits	4,748	4,748
Lease Clearing	-	-
Unearned Revenue	-	-
Total Liabilities	47,790	11,484
Operating		
Year-to-date Revenues	372,687	218,384
Less Year-to-date Expenditures	(382,585)	(330,218)
Excess (Deficiency) of Revenues over Expenditures	(9,898)	(111,834)
Fund Balance		
Beginning Fund Balance	(23,664)	(33,562)
Total Ending Fund Balance	(33,562)	(145,396)
Total Liabilities, Operations, and Fund Balance	$ 14,228	$ (133,911)

City of Wildomar
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual Comparison - 3rd Quarter
For the Nine Months Ended March 31, 2025

Fund 690 - Measure Z Parks

	Budget	Actual Amounts	Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:				
Assessments	$ 412,100	$ 208,586	$ (203,514)	51%
Special Events & Facility Rentals	12,100	9,798	(2,302)	81%
Miscellaneous	100	-	(100)	0%
Total Revenues	424,300	218,384	(205,916)	51%
Expenditures:				
Community Services - Admin	109,200	77,242	31,958	71%
Community Services - Parks	271,500	252,976	18,524	93%
Total Expenditures	380,700	330,218	50,482	87%
Net Change in Fund Balances	43,600	(111,834)	(155,434)	
Fund Balance at July 1, 2024		$ (33,562)	(33,562)	
Projected & Actual Fund Balance, March 31, 2025	$ 10,038	$ (145,396)	$ (155,434)	

City of Wildomar
Fiscal Year 2025
Quarterly Revenue Report - 3rd Quarter
July 1, 2024 to March 31, 2025

Fund 690 - Measure Z Parks

Account Number	Account Name	Budget	Actuals 3rd Quarter Revenues	Actuals Year-to-date Revenues	Year-to-Date Remaining Budget	Year-to-Date Percentage Received
690 - Revenues						
3550	Special Assessment	$ 412,100	$ 17,253	$ 208,586	$ (203,514)	51%
3553	Marna O'Brien Park - Facility	12,000	3,505	9,758	(2,242)	81%
3555	Windsong Park - Facility	100	5	40	(60)	40%
3800	Interest Income	100	-	-	(100)	0%
Total Measure Z Parks		$ 424,300	$ 20,763	$ 218,384	$ (205,916)	51%

City of Wildomar
Fiscal Year 2025
Quarterly Expenditure Summary Report - 3rd Quarter
July 1, 2024 to March 31, 2025

Fund 690 - Measure Z Parks

			Actuals		Year-to-Date	
Account Number	**Account Name**	**Budget**	**3rd Quarter Expenditures**	**Year-to-date Expenditures**	**Favorable/ (Unfavorable)**	**Percentage Used**
		Budget		Actuals		
690-4610	Community Services	$ 109,200	$ 26,442	$ 77,242	$ 31,958	71%
690-4611	Marna O'Brien Park	154,800	67,926	157,056	(2,256)	101%
690-4612	Heritage Park	53,500	14,458	35,541	17,959	66%
690-4613	Windsong Park	51,400	19,891	50,891	509	99%
690-4615	Malaga Park	11,800	3,933	9,488	2,312	80%
Total General Government		$ 380,700	$ 132,649	$ 330,218	$ 50,482	87%
Total Measure Z Parks		$ 380,700	$ 132,649	$ 330,218	$ 50,482	87%

City of Wildomar
Fiscal Year 2025
Expenditure Detail Report - 3rd Quarter
January 1, 2025 to March 31, 2025

Fund 690 - Measure Z Parks

Account Number	Account Name	Budget	Actuals 3rd Quarter Expenditures	Actuals Year-to-date Expenditures	Year-to-Date Favorable/ (Unfavorable)	Year-to-Date Percentage Used
690-4610-5XXXX	**Community Services**					
690-4610-51XXX	Salaries & Benefits	$ 98,900	$ 25,991	$ 63,618	35,282	64%
690-4610-52012	Departmental Supplies	-	52	52	(52)	0%
Vendor #: 001627	***AMERICAN EAGLE TROPHIES***		52	52		
Total Detailed Expenditures			52	52		
690-4610-52115	Contractual Services	10,300	-	11,086	(786)	108%
255-410-4610-52117	Legal Services	-	398	569	(569)	0%
Vendor #: 000080	***BURKE, WILLIAMS AND SORENSON,, LLP***		398	569		
Total Detailed Expenditures			398	569		
690-4610-58130	Vehicles	-	-	1,917	- (1,917)	0%
Total Community Services		$ 109,200	$ 26,442	# $ 77,242	$ 31,958	71%
690-4611-5XXXX	**Marna O'Brien Park**					
690-4611-52012	Departmental Supplies	3,800	1,844	3,304	496	87%
Vendor #: V01865	***IMPERIAL SPRINKLERS***		501	501		
Vendor #: V01835	***M AND M LANDSCAPE SUPPLY***		173	173		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		167	167		
Vendor #: V00363	***CINTAS CORPORATION***		241	241		
Vendor #: 000741	***TEMECULA WINNELSON CO***		65	65		
Vendor #: 000166	***THE HOME DEPOT***		121	121		
Vendor #: 001692	***AMAZON CAPITAL SERVICES***		115	136		
Vendor #: 00089	***ACE HARDWARE***		-	99		
Vendor #: V02247	***DOG WASTE DEPOT***		136	227		
Vendor #: V00374	***TEMECULA VALLEY PIPE & SUPPLY***		326	1,576		
			1,844	3,304		
690-4611-52115	Contractual Services	126,900	29,284	70,006	56,894	55%
Vendor #: V02368	***RIGHTWAY SITE SERVICES***		78	78		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		3,487	3,487		
Vendor #: V02364	***PRECISION CONCRETE CUTTING***		5,353	5,353		
Vendor #: V00735	***TEMECULA WINNELSON CO***		734	734		
Vendor #: 001921	***SCA OF CA***		2,106	5,967		
Vendor #: 001743	***GOPHER SQUAD***		1,185	3,160		
Vendor #: 001603	***HONOR PLUMBING***		225	5,625		
Vendor #: 001338	***DEANZA TERMITE & PEST CONTROL, INC***		300	528		
Vendor #: 001913	***ABSOLUTE INTERNATIONAL SECURITY***		8,492	22,015		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		1,452	5,507		
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		5,872	17,553		
Total Detailed Expenditures			29,284	70,006		
690-4611-53025	Electricity	37,000	12,992	43,025	(6,025)	116%
Vendor #: 000022	***EDISON***		12,992	43,025		
Total Detailed Expenditures			12,992	43,025		
690-4611-53026	Water	37,500	22,128	37,829	(329)	101%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		22,128	37,829		
Total Detailed Expenditures			22,128	37,829		
690-4611-53028	Communications	2,900	1,243	1,775	1,125	61%
Vendor #: 001832	***VIASAT***		1,243	1,775		
Total Detailed Expenditures			1,243	1,775		

City of Wildomar
Fiscal Year 2025
Expenditure Detail Report - 3rd Quarter
January 1, 2025 to March 31, 2025

Fund 690 - Measure Z Parks

Account Number	Account Name	Budget	Actuals 3rd Quarter Expenditures	Actuals Year-to-date Expenditures	Year-to-Date Favorable/ (Unfavorable)	Year-to-Date Percentage Used
690-4611-56015	Property/Equipment Rental	2,000	435	1,117	883	56%
Vendor #: 001258	***SUNBELT RENTALS, INC.***		435	1,117		
Total Detailed Expenditures			435	1,117		
690-4611-58100	Furniture & Equipment	500	-	-	500	0%
690-4611-59050	CFD Parks Maint. Contra	(55,800)	-	-	(55,800)	0%
Total Marna O'Brien Park		$ 154,800	$ 67,926	157,056	$ (2,256)	101%
690-4612-XXXXX	**Heritage Park**					
690-4612-52012	Departmental Supplies	2,700	303	466	2,234	17%
Vendor #: 000088	***ACE HARDWARE***		-	72		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		167	167		
Vendor #: V02247	***DOG WASTE DEPOT***		136	227		
Total Detailed Expenditures			303	466		
690-4612-52115	Contractual Services	62,100	12,581	31,624	30,476	51%
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		-	1,205		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		1,859	1,859		
Vendor #: 001913	***ABSOLUTE INTERNATIONAL SECURITY***		8,492	22,015		
Vendor #: 001743	***GOPHER SQUAD***		435	1,160		
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		1,795	5,385		
Total Detailed Expenditures			12,581	31,624		
690-4612-53025	Electricity	500	10	61	439	12%
Vendor #: 000022	***EDISON***		10	61		
Total Detailed Expenditures			10	61		
690-4612-53026	Water	5,500	847	1,869	3,631	34%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		847	1,869		
Total Detailed Expenditures			847	1,869		
690-4612-56015	Property/Equipment Rental	2,000	717	1,522	478	76%
Vendor #: 001258	***SUNBELT RENTALS, INC.***		717	1,522		
Total Detailed Expenditures			717	1,522		
690-4612-59050	CFD Parks Maint. Contra	(19,300)	-	-	(19,300)	0%
Total Heritage Park		$ 53,500	$ 14,458	35,541	17,959	66%

City of Wildomar
Fiscal Year 2025
Expenditure Detail Report - 3rd Quarter
January 1, 2025 to March 31, 2025

Fund 690 - Measure Z Parks

Account Number		Account Name	Budget	Actuals 3rd Quarter Expenditures	Actuals Year-to-date Expenditures	Year-to-Date Favorable/ (Unfavorable)	Year-to-Date Percentage Used
6900-4613-XXXXX		**Windsong Park**					
690-4613-52012		Departmental Supplies	2,600	499	683	1,917	26%
Vendor #:		***LOWES HOME IMPROVEMENT***		108	-		
Vendor #:	V02366	***ALLIED UNIVERSAL JANITORIAL***		167	167		
Vendor #:	V01865	***IMPERIAL SPRINKLER***		88	88		
Vendor #:	V02247	***DOG WASTE DEPOT***		136	227		
Vendor #:	000378	***TEMECULA VALLEY PIPE & SUPPLY***		-	201		
Total Detailed Expenditures				499	683		
690-4613-52115		Contractual Services	57,600	18,461	43,793	13,807	76%
Vendor #:	001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		1,171	3,512		
Vendor #:	001913	***ABSOLUTE INTERNATIONAL SECURITY***		8,492	22,015		
Vendor #:	001743	***GOPHER SQUAD***		570	1,520		
Vendor #:	000187	***RIGHTWAY***		4,018	8,906		
Vendor #:	000499	***INLAND EMPIRE LANDSCAPE INC***		-	3,628		
Vendor #:	V02366	***ALLIED UNIVERSAL JANITORIAL***		1,859	1,859		
Vendor #:	V02364	***PRECISION CONCRETE CUTTING***		2,352	2,352		
Total Detailed Expenditures				18,461	39,582		
690-4613-53025		Electricity	1,200	72	234	966	19%
Vendor #:	000022	***EDISON***		72	234		
Total Detailed Expenditures				72	234		
690-4613-53026		Water	8,000	739	5,312	2,688	66%
Vendor #:	000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		739	5,312		
Total Detailed Expenditures				739	5,312		
690-4613-53028		Communications	600	120	400	200	67%
Vendor #:	000437	***VERIZON WIRELESS***		120	400		
Total Detailed Expenditures				120	400		
690-4613-56015		Property/Equipment Rental	-	-	470	(470)	0%
690-4613-59050		CFD Parks Maint. Contra	(18,600)	-	-	(18,600)	0%
Total Windsong Park			$ 51,400	$ 19,891	50,891	$ 509	99%

City of Wildomar
Fiscal Year 2025
Expenditure Detail Report - 3rd Quarter
January 1, 2025 to March 31, 2025

Fund 690 - Measure Z Parks

Account Number	Account Name	Budget	Actuals 3rd Quarter Expenditures	Actuals Year-to-date Expenditures	Year-to-Date Favorable/ (Unfavorable)	Year-to-Date Percentage Used
690-4615-XXXXX	**Malaga Park**					
690-4615-52012	Departmental Supplies	-	219	219	(219)	0%
Vendor #: 000166	***THE HOME DEPOT***		52	52		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		167	167		
Total Detailed Expenditures			219	219		
690-4615-52115	Contractual Services	13,600	3,030	5,916	7,684	44%
Vendor #: 001622	***COMMERCIAL BUILDING MANAGEMENT, SERVICES INC***		1,171	3,512		
Vendor #: 000499	***INLAND EMPIRE LANDSCAPE INC***		-	545		
Vendor #: V02366	***ALLIED UNIVERSAL JANITORIAL***		1,859	1,859		
Total Detailed Expenditures			3,030	5,916		
690-4615-53025	Electricity	600	(10)	(6)	606	-1%
Vendor #: 000022	***EDISON***		(10)	(6)		
Total Detailed Expenditures			(10)	(6)		
690-4615-53026	Water	1,800	695	3,359	(1,559)	187%
Vendor #: 000012	***ELSINORE VALLEY MUNICIPAL, WATER DISTRICT***		695	3,359		
Total Detailed Expenditures			695	3,359		
690-4615-59050	CFD Parks Maint. Contra	(4,200)	-	-	(4,200)	0%
Total Malaga Park		$ 11,800	$ 3,933	$ 9,488	$ 2,312	80%
Total Measure Z Parks		$ 380,700	$ 132,649	$ 330,218	$ 50,482	87%

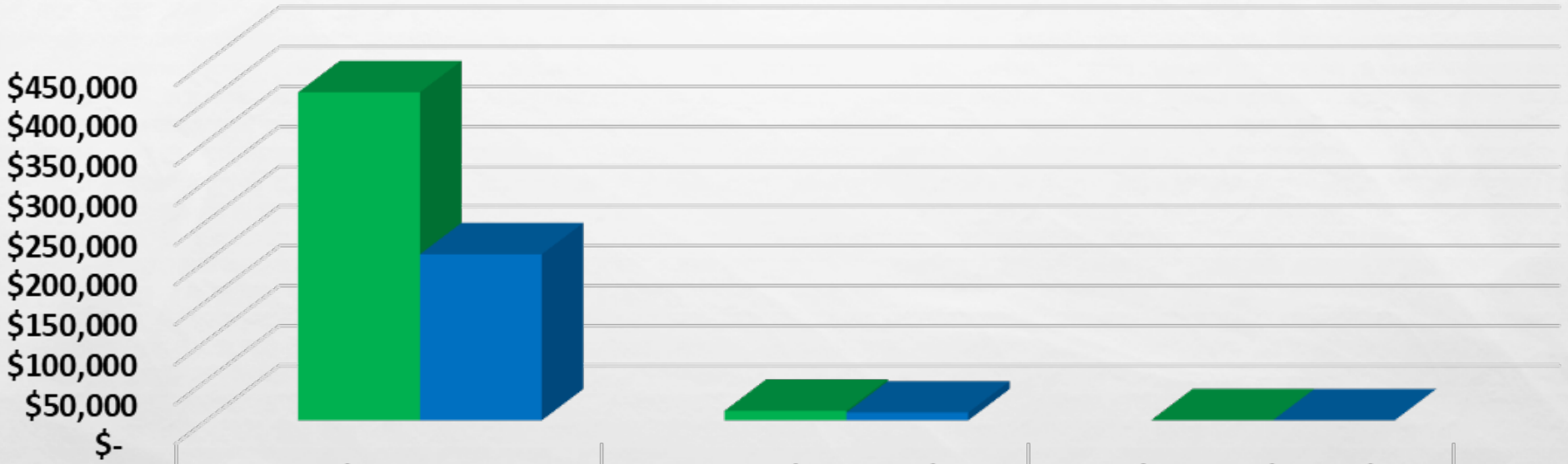
FISCAL YEAR 2024-2025
MEASURE Z
3RD QUARTER FINANCIAL REPORT

MAY 22ND, 2025

Measure Z Balance Sheet

	Budget	Actual Amounts	Favorable/ (Unfavorable)	Actuals as a % of Budget
Revenues:				
Assessments	$ 412,100	$ 208,586	$ (203,514)	51%
Special Events & Facility Rentals	12,100	9,798	(2,302)	81%
Miscellaneous	100	-	(100)	0%
Total Revenues	424,300	218,384	(205,916)	51%
Expenditures:				
Community Services - Admin	109,200	77,242	31,958	71%
Community Services - Parks	271,500	252,976	18,524	93%
Total Expenditures	380,700	330,218	50,482	87%
Net Change in Fund Balances	43,600	(111,834)	(155,434)	
Fund Balance at July 1, 2024		$ (33,562)	(33,562)	
Projected & Actual Fund Balance, March 31, 2025	$ 10,038	$ (145,396)	$ (155,434)	

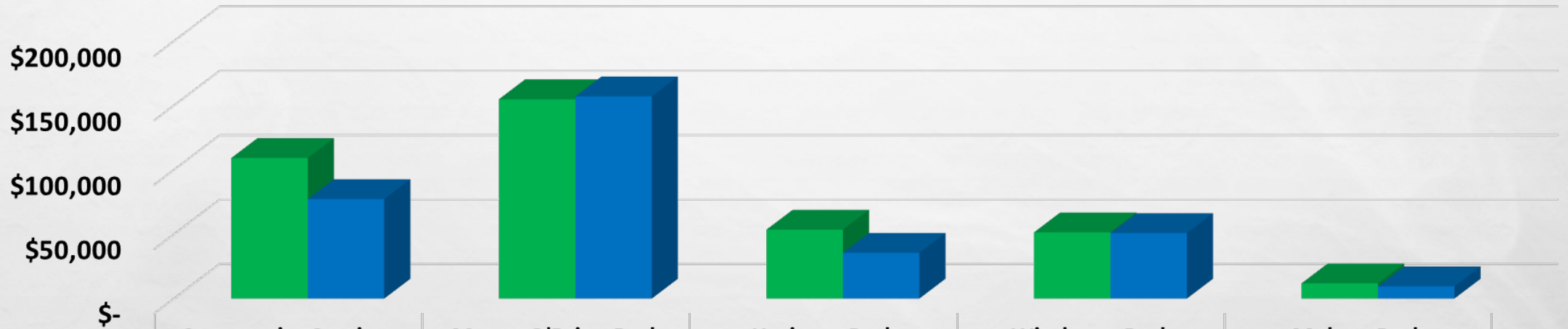
Measure Z Revenue Comparison



	Special Assessment	Marna O'Brien Park - Facility	Windsong Park - Facility
Budget	$412,100	12,000	100
Actuals	$208,586	9,758	40

Budget Actuals

Measure Z Expenditure Comparison



	Community Services	Marna O'Brien Park	Heritage Park	Windsong Park	Malaga Park
Budget	$109,200	154,800	53,500	51,400	11,800
Actuals	$77,242	157,056	35,541	50,891	9,488

Budget Actuals

ITEMS OF NOTE



Park at Boulder Creek Not Received Yet By City



Sidewalk Smoothing for Marna and Windsong Completed



Bark in Marna to Be Replaced with Rubberized Play Surface in Next 4-5 Months


QUESTIONS?