



Agenda  
City of Clarkesville  
Regular Meeting  
6:00 PM May 6, 2024

1. *Call to Order*
2. *Invocation and Pledge*
  - 2a. *Pastor Hobie Wood with Christ Presbyterian Church Will Lead the Meeting in Prayer*
3. *Consent Agenda*
  - 3a. *Discuss and Approve the Following Meeting Minutes:*  
  
*April 8, 2024 Work Session*  
*April 8, 2024 Executive Session*  
*April 8, 2024 Council Meeting*
4. *Committee Reports*
  - 4a. *Monthly Reports Will be Presented From Finance, Main Street, Fire, ESG, Planning and Zoning and Police*
5. *Unfinished Business*
6. *New Business*
  - 6a. *Recognition of Police Chief Brad Barrett*
  - 6b. *Introduction of New Police Chief and Detective*
  - 6c. *Recognition of Water Department Awards*
  - 6d. *Discuss and Consider Approval of the Following New Alcohol Licenses:*  
  
*Oasis Bar LLC, 522 Monroe St., Malt Beverages, Wine and Distilled Spirits for Consumption on Premises*  
  
*Cale Garrison Enterprise LLC dba Grille 52, 327-A Monroe St., Malt Beverages and Wine for Consumption on Premises*
7. *Public Comment*
8. *Consider Going Into Executive Session*

## 9. *Adjournment*

OFFICIAL MINUTES  
COUNCIL WORK SESSION

April 8, 2024  
Minutes  
City of Clarkesville  
Council Work Session

The Council Work Session was held on Monday, April 8, 2024, at 5:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Franklin Brown, Mayor Barrie Aycock.

Agenda Item #1: *Call to Order*

**Mayor Aycock called the meeting to order.**

Agenda Item #2: *Unfinished Business*

Sub-Item #2a.: *Update on Park Exercise Equipment*

**Mr. Dickerson updated that the exercise equipment purchased last year has been refurbished and will be installed over the next couple of months. Mayor Aycock asked for an update on the bathrooms at the pickle ball court. Mr. Dickerson is in regular contact with the company providing these. If they are not installed in the next couple of months the order will be cancelled and a contractor will be hired to complete the project.**

Sub-Item #2b.: *Discuss Shred Day Event*

**The shred day is tentatively set for June 1 from 10:00-12:00. Advertising will begin once this date is confirmed. Mr. Dickerson also plans to have another cleanup time to allow citizens to dispose of large items. Mr. Nix asked if we could plan a City cleanup day. Mr. Coppedge is working with SRWA and the Boy Scouts to begin a scheduled cleanup routine. Mr. Dickerson also discussed he is working on a solution to the trash and sidewalk in front of Scoops, which naturally gets full and messy quickly.**

Agenda Item #3: *New Business*

Sub-Item #3a.: *Discuss Lockwood Street*

**Mr. Dickerson would like to discuss with Chief Barrett and the Sheriff's Department about making Lockwood Street, from Monroe Street to Detention Drive, one way. He wants this on the Council's mind so that they can discuss in the future if needed.**

Agenda Item #4: *Public Comment*

Agenda Item #5: *Consider Going Into Executive Session*

**Council Member Brad Coppedge made a motion to enter executive session .**

**Seconded: Council Member Franklin Brown**

**Passed (5 - 0)**

Agenda Item #6: *Adjournment*

**Council Member Franklin Brown made a motion to adjourn the meeting.**

**Seconded: Council Member Rick Wood**

**Passed (5 - 0)**

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES  
REGULAR MEETING

April 8, 2024  
Minutes  
City of Clarkesville  
Regular Meeting

The Regular Meeting was held on Monday, April 8, 2024, at 6:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Mayor Pro - Tempore Franklin Brown, Council Member Angelia Kiker, Council Member Brad Coppedge, Mayor Barrie Aycok.

Agenda Item #1: *Call to Order*

**Mayor Aycok called the meeting to order.**

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Matthew Butler With Bethlehem Baptist Church Will Lead the Meeting in Prayer*  
**Pastor Butler led the meeting in prayer.**

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Discuss and Consider Approval of the Minutes for the Following Meetings:*

*March 11 Work Session*  
*March 11 Council Meeting*  
*March 11 Executive Session*  
*March 18 Called Meeting*  
*March 18 Executive Session*

**Mayor Pro - Tempore Franklin Brown made a motion to approve the Consent Agenda.**

**Seconded: Council Member Brad Coppedge**

**Passed (5 - 0)**

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Finance, Main Street, Fire, ESG, Planning and Zoning Will Present Monthly Reports*

**Department Heads presented their monthly reports.**

Agenda Item #5: *Unfinished Business*

Sub-Item #5a.: *Discuss and Vote to Approve the Short Term Rental Ordinance*

**Mayor Pro - Tempore Franklin Brown made a motion to approve the Short Term Rental Ordinance as presented.**

**Seconded: Council Member Brad Coppedge**

**Passed (5 - 0)**

Agenda Item #6: *New Business*

Agenda Item #7: *Public Comment*

Agenda Item #8: *Consider Going Into Executive Session*

Sub-Item #8a.: *Mayor and Council will Consider Entering Executive Session to Discuss Personnell*

**Executive Session was completed at the Work Session.**

Agenda Item #9: *Adjournment*

**Council Member Rick Wood made a motion to adjourn the meeting.**

**Seconded: Council Member Don Nix**

**Passed (5 - 0)**

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville  
(UNAUDITED)

| Financial Report - As of March 30, 2024 |           |           |             |         | 2023      |
|-----------------------------------------|-----------|-----------|-------------|---------|-----------|
|                                         | Budget    | Actual    | Difference  | %Budget | Actual    |
| <b>General Fund</b>                     |           |           |             |         |           |
| Administrative Revenue                  | 2,726,726 | 2,009,238 | (717,488)   | 74%     | 1,686,044 |
| Main Street                             | 18,500    | 16,161    | (2,339)     | 87%     | 14,135    |
| Fire Revenue                            | 24,000    | 0         | (24,000)    | 0%      | 3,200     |
| Planning Revenue                        | 28,000    | 9,885     | (18,115)    | 35%     | 2,444     |
| Police Revenue                          | 94,000    | 21,478    | (72,522)    | 23%     | 24,203    |
| Streets Revenue                         | 29,226    | 0         | (29,226)    | 0%      | 28,046    |
| Hotel/Motel                             | 3,500     | 508       | (2,992)     | 15%     | 944       |
| ARPA                                    | 0         | 0         | 0           | 0%      | 0         |
| Total General Fund Revenues             | 2,923,952 | 2,057,270 | (866,682)   | 70%     | 1,759,016 |
| <b>Expenses</b>                         |           |           |             |         |           |
| Administration                          | 1,118,034 | 219,084   | (898,950)   | 20%     | 270,965   |
| Main Street                             | 185,922   | 46,319    | (139,603)   | 25%     | 38,989    |
| Fire                                    | 516,801   | 106,601   | (410,200)   | 21%     | 79,930    |
| Parks                                   | 10,300    | 44,042    | 33,742      | 428%    | 18,559    |
| Planning & Zoning                       | 91,901    | 19,941    | (71,960)    | 22%     | 18,139    |
| Police                                  | 828,184   | 207,376   | (620,808)   | 25%     | 201,408   |
| Streets                                 | 175,311   | 33,456    | (141,855)   | 19%     | 34,241    |
| Total General Fund Expenses             | 2,926,453 | 676,819   | (2,249,634) | 23%     | 662,231   |
| General Fund Revenues over Expenses     | 0         | 1,380,451 | (3,116,316) |         | 1,096,785 |
| <b>Water/Sewer Fund</b>                 |           |           |             |         |           |
| Water Revenues                          | 1,399,292 | 346,435   | (1,052,857) | 25%     | 345,534   |
| Sewer Revenues                          | 565,500   | 163,412   | (402,088)   | 29%     | 125,875   |
| Sanitation Revenues                     | 206,000   | 51,781    | (154,219)   | 25%     | 49,618    |
| Total Water/Sanitation/Sewer Revenues   | 2,170,792 | 561,628   | (1,609,164) | 26%     | 521,027   |
| Administration Expense                  | 1,449,153 | 348,901   | 1,100,252   | 24%     | 334,238   |
| Water Plant Expense                     | 351,200   | 84,391    | 266,809     | 24%     | 80,134    |
| Water Distribution Expense              | 34,839    | 15,334    | 19,505      | 44%     | 5,606     |
| Waste Water Plant Expense               | 82,000    | 16,891    | 65,109      | 21%     | 18,824    |
| Waste Water Collection                  | 47,600    | 4,822     | 42,778      | 10%     | 11,217    |
| Sanitation                              | 206,000   | 75,085    | 130,915     | 36%     | 47,126    |
| Total Water/Sanitation/Sewer Expenses   | 2,170,792 | 545,424   | 1,625,368   | 25%     | 497,145   |
| W/S/S Revenues over Expenses            | 0         | 16,204    | 16,204      |         | 23,882    |
| Total City Fund Revenues over Expenses  | 0         | 1,396,655 | (3,100,112) |         | 1,120,667 |

## Fire Department Council Report May 2024

### April Responses

Total 71

Fires 9

EMS 41

MVA 4

Service 6

Canceled/False 11

Inside City 55

Outside City 11

## ESG Operations Inc.

### City Hall Meeting for April 2024

- The Local Road Activity money application has been approved. We met with the paver last week and looked at several of the locations we will be working and we expect to begin paving in the coming months. North Washington, Pitts Park, Ritchie, Laprade, and Memorial are all currently on the list to receive some attention.
- The exercise equipment has been finished and is installed at intervals on the Pitts Park Trail. We also had the organ dedication, that by all accounts a great experience.
- This year we participated in the state's annual water taste awards which was held in Dalton by the American Water Works Association this year. We were able to win best tasting water for Northeast Georgia which is District 2, and we were the runner up to Newton County for best tasting water in the state. Thanks again to Nick Samples and everything he is doing at our water plant and for the culture over there.

## **Departmental Activity Report for the Month of April**

The following permits were issued for the month of April:

4 Permanent Signs

0 Temporary Sign

0 Plan Review

3 Building

3 Plumbing

2 Electrical

3 Mechanical

0 Tree Removal

0 Land Disturbance

23 Construction inspections

1 Code Enforcement Actions

COs Issued: 2 Residential COs

Planning Activities: