



Agenda
City of Clarkesville
Regular Meeting
6:00 PM November 4, 2024

1. *Call to Order*
2. *Invocation and Pledge*
 - 2a. *Reverend Hobie Wood With Christ Presbyterian Church Will Lead the Meeting in Prayer*
3. *Consent Agenda*
 - 3a. *Discuss and Consider Approval of Minutes for the October 7, 2024 Work Session and Council Meeting*

Discuss and Consider Approval of the Following Alcohol License Renewals for 2025:
Room 227 LLC, dba the Copper Pot
Pinheads, LLC
Clarkesville Food Mart, LLC
Juhan Song Inc. dba The Attic
Old Towne Pub
Panito Group, Inc dba Gulf Food Mart
North Georgia Liquor Inc dba Clarkesville Package
4. *Committee Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Police and Planning will Present Monthly Reports*
5. *Unfinished Business*
6. *New Business*
 - 6a. *Discuss the Possibility of Leasing City Property to a Private Contractor*
 - 6b. *Discuss and Vote to Approve the Purchase of a New Mower*

Of the three quotes provided, Mr. Dickerson recommends the Scag Cheetah 2 from Swineharts Power Equipment.
7. *Public Comment*
8. *Consider Going Into Executive Session*
9. *Adjournment*

OFFICIAL MINUTES
COUNCIL WORK SESSION

October 7, 2024
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, October 7, 2024, at 5:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Franklin Brown, Mayor Barrie Aycock. Council Member Rick Wood was absent.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*

Sub-Item #2a.: *Discuss Charter Change*

Council discussed changing the City Charter to allow a higher millage rate, in order to assess property taxes on 40% of the property value versus the current assessment value of 100%. Council agreed unanimously to change the charter for 2025. Discussion about making the actual change is tabled until next year when the process is ready to begin.

Agenda Item #3: *New Business*

Sub-Item #3a.: *Downtown Parking Update*

Council Member Coppedge presented information from two sessions discussing Downtown parking with retailers and property owners. At both meetings, it was agreed that business and property owners should be responsible for making sure their staff and tenants do not park on the Square during prime business hours. It is requested that the City provide 12 "Free Public Parking" directional signs. It was also suggested to have certain spaces marked for to-go or loading spaces only. Council discussed and thanked Mr. Coppedge and Mr. Colby Moore for their work on this.

Window Painting

Circle of Hope would like to paint a window at City Hall purple for Domestic Violence Awareness Month. Council approves this with no vote required.

Leash Law Discussion

Council Member Kiker asked for an update on the leash law and dogs at Pitt's Park. Mr. Dickerson explained that they are actively working on the leash law with Chief Cloutre and Attorney Matt Skilling. Signs are being placed in Pitt's Park requiring dogs to be leashed. To eliminate dogs at the park, further official discussion needs to take place. Mrs. Kiker said there is a serious issue of owner's not picking up after their pets. Discussions on how to enforce this included implementing a fine for violators, providing a dog section at the park, or phasing out dogs completely. Mr. Skilling entered the meeting and said that he can include a fine for leaving dog waste.

Agenda Item #4: *Public Comment*

There was no public comment.

Agenda Item #5: *Consider Going Into Executive Session*

There was no Executive Session.

Agenda Item #6: *Adjournment*

Council Member Brad Coppedge made a motion to adjourn the meeting.

Seconded: Council Member Don Nix

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

October 7, 2024
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, October 7, 2024, at 6:00 PM at City Hall. Those present were Council Member Don Nix, Mayor Pro - Tempore Franklin Brown, Council Member Angelia Kiker, Council Member Brad Coppedge, Mayor Barrie Aycock. Council Member Rick Wood was absent.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Reverend Michelle Fritch with Grace Calvary Episcopal Church Will Lead the Meeting in Prayer*

Reverend Fritch led the meeting in prayer.

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Discuss and Consider Approval of the Following Minutes:*

September 16, 2024 Work Session, Executive Session and Council Meeting

September 30, 2024 Called Meeting and Executive Session

Mayor Pro - Tempore Franklin Brown made a motion to approve the Consent Agenda.

Seconded: Council Member Brad Coppedge

Passed (4 - 0)

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Department Heads From Finance, Main Street, Fire, ESG, Police and Planning and Zoning Will Present Their Monthly Reports*

Department Heads presented their monthly reports.

Agenda Item #5: *Unfinished Business*

Sub-Item #5a.: *Mr. Dickerson Will Provide an Update on the Mary Street Bathroom Construction*

Mr. Dickerson explained that it is not possible to place a prefabricated bathroom at Mary Street Park. He has received a quote of \$72,500 from Imperio Construction Services for a site built bathroom that would look similar to the original building planned. Construction should begin in December.

Mayor Pro - Tempore Franklin Brown made a motion to approve proceeding with the bathroom construction.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Agenda Item #6: *New Business*

Sub-Item #6a.: *Discuss and Consider Approval of Resolution 2024-6 2023 Budget Amendment No. 2*

Council Member Brad Coppedge made a motion to approve Resolution 2024-6 2023 Budget Amendment No. 2

Seconded: Council Member Don Nix

Passed (4 - 0)

Agenda Item #7: *Public Comment*

There were no public comments.

Agenda Item #8: *Consider Going Into Executive Session*

There was no Executive Session.

Agenda Item #9: *Adjournment*

Council Member Brad Coppedge made a motion to adjourn the meeting.

Seconded: Mayor Pro - Tempore Franklin Brown

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville
(UNAUDITED)

Financial Report - As of September 30, 2024					2023
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,726,726	2,217,670	(509,056)	81%	1,939,562
Main Street	18,500	19,168	668	104%	20,162
Fire Revenue	24,000	14,115	(9,885)	59%	19,775
Planning Revenue	28,000	20,055	(7,945)	72%	24,760
Police Revenue	94,000	63,605	(30,395)	68%	79,948
Streets Revenue	29,226	38,623	9,397	132%	29,846
Hotel/Motel	3,500	2,342	(1,158)	67%	2,533
ARPA	0	0	0	0%	0
Total General Fund Revenues	2,923,952	2,375,578	(548,374)	81%	2,116,586
Expenses					
Administration	1,118,034	598,617	(519,417)	54%	725,925
Main Street	185,922	155,351	(30,571)	84%	137,557
Fire	516,801	327,401	(189,400)	63%	269,465
Parks	10,300	95,046	84,746	923%	49,518
Planning & Zoning	91,901	61,650	(30,251)	67%	59,151
Police	828,184	633,664	(194,520)	77%	596,975
Streets	175,311	121,408	(53,903)	69%	118,401
Total General Fund Expenses	2,926,453	1,993,137	(933,316)	68%	1,956,992
General Fund Revenues over Expenses	0	382,441	(1,481,690)		159,594
Water/Sewer Fund					
Water Revenues	1,399,292	1,129,652	(269,640)	81%	1,079,888
Sewer Revenues	565,500	507,125	(58,375)	90%	412,795
Sanitation Revenues	206,000	155,800	(50,200)	76%	150,075
Total Water/Sanitation/Sewer Revenues	2,170,792	1,792,577	(378,215)	83%	1,642,758
Administration Expense	1,449,153	942,417	506,736	65%	1,020,111
Water Plant Expense	351,200	286,283	64,917	82%	282,320
Water Distribution Expense	34,839	40,962	(6,123)	118%	28,691
Waste Water Plant Expense	82,000	66,720	15,280	81%	63,072
Waste Water Collection	47,600	45,799	1,801	96%	59,332
Sanitation	206,000	147,199	58,801	71%	184,696
Total Water/Sanitation/Sewer Expenses	2,170,792	1,529,380	641,412	70%	1,638,222
W/S/S Revenues over Expenses	0	263,197	263,197		4,536
Total City Fund Revenues over Expenses	0	645,638	(1,218,493)		164,130

Main Street Report October 2024

Events

- Fall Festival and History Harvest
- Ribbon Cutting at the Soque Greenway
- Soque Greenway Trail Festival
- Soque River Fine Arts Festival
- Coffee & Connections
- Trick or Treat Downtown
- In town events
 - Total of events 43
 - Total Attendance of 4,890

Economic Development

- Testing data collection for event impact on retail and restaurants
- Approved 2 Façade Grants for 1456 & 1474 Washington Street

Meetings

- Georgia Power Create
- Retail Summit sponsored by Georgia Power
- Ai 101 for Government Officials – sponsored by Georgia Tech

Upcoming events

- Downtown Clarkesville Christmas – Dec. 7
- Candlelight Christmas Walk – Dec. 23
- Mardi Gras 2025 – March 1

Fire Department Council November 2024

Total 85

Fires 5

EMS 41

MVA 8

Service 13

Canceled/False 19

Inside City 42

Outside 43

Public Relations

911 Fun Fest

Heroes Breakfast

Trick or Treat on Square

ESG Operations Inc.

City Hall Meeting for November 2024

- The power pole has been set and service established at the Mary Street Park. Construction on the new bathrooms should begin in the coming weeks.
- Water line extensions have started on the Northwest quadrant of the system. We've been distributing door hangers in the area to notify residents there will be a discounted rate for a tap during this period they will receive the in-city tap fee as opposed to the normal rate charged outside the city limits.
- Brush pickup is ongoing. We will be accepting larger brush piles than normal due to Helene. It will take us some time to get back to a clean slate.

Departmental Activity Report for the Month of October

The following permits were issued for the month of October:

0 Permanent Sign

0 Temporary Sign

0 Plan Review

1 Building

0 Plumbing

0 Electrical

0 Mechanical

1 Tree Removal

0 Code Enforcement Actions

11 Construction inspections

COs Issued:

Planning Activities: The Planning Commission will be holding a public hearing for a zoning change at 217 Landers St at their November meeting. The Mayor and Council will consider this zoning change at their December meeting.

DATE
10/29/24
TIME
12:13:50
SALESMAN
005/005
STORE
*5

SWINEHARTS POWER EQUIPMENT
 4175 HWY 365-P O BOX 365
 BALDWIN GA 30511
 706-778-7314

QUOTE
329175
P/O NUMBER
WORK ORDER
PAGE
1 of 1

Terminal 11

(706) 754-4216

BILL TO ACCOUNT: 1205

CITY OF CLARKESVILLE
 PO BOX 21
 CLARKESVILLE GA 30523

(706) 754-4216

SHIP TO ACCOUNT: 1205

CITY OF CLARKESVILLE
 PO BOX 21
 CLARKESVILLE GA 30523

Service claims within 30 days only. No returns on
 special order, electrical or fuel related items.
 20 percent restocking fee on all other returns.

SHIPPED VIA: CUSTOMER PICKUP

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			1158A55	SCZII-61V-36BV		10799.00	10799.00
					SCAG CHEETAH 2 WITH 61 INCH			
					VELOCITY DECK, 36 HORSE POWER			
					VANGUARD ENGINE			

QUOTE ONLY

Signature _____

SUB TOTAL ----> 10799.00
 MISC. -----> 0.00
 LABOR -----> 0.00
 TAX -----> 0.00
 QUOTE TOTAL----> 10799.00

Invoice

#QS-1253

Invoice Date: 10/22/2024

Ship To: No Address

**Star Equipment Rental**

2195 Cody Rd Mt. Airy, GA 30563

+1 (706) 839-1281

abenfield@startractor.net

Bill To

City Of Clarkesville

P.O.Box 21, Clarkesville, GA 30523

cyearwood@esginc.net

\$14,000.00 due on 10/23/2024

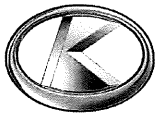
Description	Qty	Unit Price	Amount
992511 Gravely ProTurn 560" - Kawasaki	1	\$14,000.00	\$14,000.00
Sub-Total			\$14,000.00
Tax			\$0.00
Total			\$14,000.00
Amount Due			\$14,000.00

Notes

THIS IS NOT AN INVOICE - ESTIMATE ONLY retail price \$16,145

Thank you for your business!

If you have any questions about where to remit payment, contact us by calling (706) 839-1281 or emailing
accounting@startractor.net



**JAMES SHORT TRACTORS & EQUIPMENT
OF ALTO, INC.**

1325 State Hwy 365
Alto, GA 30510
Phone: (706) 778-9000 • Fax (706) 778-9006



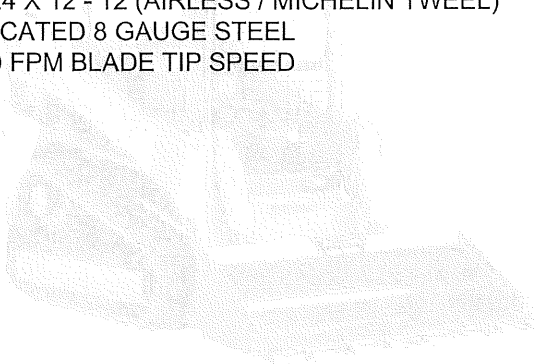
Quote: 20348.01	CITY OF CLAKESVILLE	Customer: 44216
Created: 10/22/2024	PO BOX 21	Phone: not found
Expires: 11/22/2024	CLARKESVILLE GA 30523-0001	Cell: 706-754-4216
Salesperson: JNK		page 1

Unit Sale: KUB Z781KWITW-60 ZEROTURN12088.00

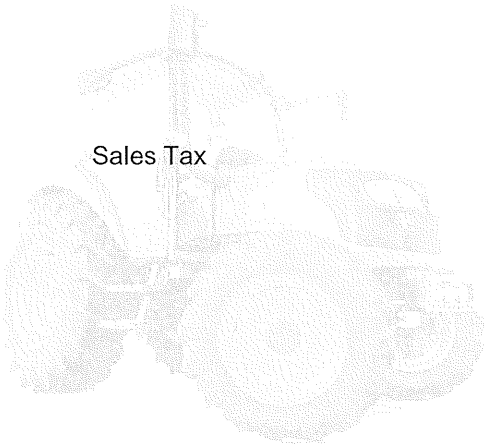
stock number: KZ1991

serial number: KBGHGDK0ARGF11991

INCLUDES: 29.5HP KAWASAKI ENGINE
PARKER TORQPACT HTG14 TRANSMISSION
11.6 GAL FUEL TANK
60" CUTTING WIDTH - 3 BLADES
PREMIUM ADJUSTABLE SUSPENSION SEAT
FRONT CASTERS 13 X 6.5 - 6 (FLAT FREE)
(TW) 24 X 12 - 12 (AIRLESS / MICHELIN TWEEL)
FABRICATED 8 GAUGE STEEL
18,600 FPM BLADE TIP SPEED



Sales Tax\$0.00



THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS

Total Sale	\$12088.00
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