



Agenda
City of Clarkesville
Regular Meeting
6:00 PM April 3, 2023

1. *Call to Order*
 - 1a. *Mayor Barrie Aycock Will Call the Meeting to Order*
 - 1b. *Mayor Barrie Aycock will Swear in New Council Member Rick Wood*
2. *Invocation and Pledge*
 - 2a. *Reverend Anderson With Clarkesville Latter Rains Congregational Holiness Church Will Lead the Meeting in Prayer*
3. *Consent Agenda*
 - 3a. *Consider Approval for the March 6, 2023 Work Session, Executive Session and Council Meeting Minutes*
4. *Committee Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Planning and Zoning Will Present Monthly Reports*
5. *Unfinished Business*
6. *New Business*
 - 6a. *Discuss Possible House Street Closure Due to Dumping*
 - 6b. *Discuss Mary Street Community House Rental Policies*
 - 6c. *Approve the Reappointment of Jeff Spivey and John Lunsford as Northeast Georgia Housing Authority Commissioners for a Five Year Term*
 - 6d. *2023 Arbor Day Proclamation*
7. *Public Comment*
8. *Consider Going Into Executive Session*
9. *Adjournment*



established 1823

CLARKESVILLE

— We Call it Home. —

Oath of Office

I, Rick Wood, do solemnly swear that I will well and truly perform the duties of City Council Member of the City of Clarkesville to the best of my skill and ability, without favor or affection; that I will adopt such measures, rules, and regulations as in my judgment shall be best calculated to promote the welfare of the inhabitants of said City, so help me God.

Rick Wood

Administered this 3th day of April 2023

Janney Sanders, City Attorney

Attest:

Julie Poole, City Clerk

OFFICIAL MINUTES
COUNCIL WORK SESSION

March 6, 2023
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, March 6, 2023, at 5:00 PM at City Hall. Those present were Council Member Brad Coppedge, Council Member Terry Gladden, Council Member Franklin Brown, Mayor Barrie Aycock, Council Member Angelia Kiker.

Agenda Item #1: *Call to Order*

Sub-Item #1a.: *Mayor Barrie Aycock Will Call the Meeting to Order*
Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*

Sub-Item #2a.: *Mayor and Council Will Vote to Begin Partnership With the Soque River Watershed Association to Locate, Inspect and Place Decals on City of Clarkesville Stormwater Culverts*

Council Member Franklin Brown made a motion to approve City Manager Keith Dickerson to work with SRWA in drafting a contract outlining the scope of work in order to protect the City, property owners and Soque River Watershed Association.
Seconded: Council Member Angelia Kiker **Passed (3 - 0)**

Agenda Item #3: *New Business*

Sub-Item #3a.: *Mayor and Council Will Discuss the Possibility of Allowing Clarkesville Business Owners to Vote and Run For Office*

Council Member Franklin Brown spoke and Council discussed the possibility of allowing Clarkesville business owners to vote and run for office.

Council Member Franklin Brown made a motion to table the topic until further research is complete.

Seconded: Council Member Terry Gladden **Passed (4 - 0)**

Agenda Item #4: *Public Comment*

City Manager Keith Dickerson and Council Member Kiker expressed concerns about complaints on social media regarding problems at Pitt's Park. Mr. Dickerson said that most of the issues brought up in these conversations are already being addressed and repairs are continuously being completed. Mrs. Kiker would like to accept bids for a landscape designer to prepare a plan to build on for the next several years. Mr. Dickerson said that is a possibility, however, for budget purposes this will have to wait until next year.

Agenda Item #5: *Consider Going Into Executive Session*

Council Member Terry Gladden made a motion to approve entering Executive Session.

Seconded: Council Member Franklin Brown

Passed (4 - 0)

Council Member Terry Gladden made a motion to adjourn Executive Session.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Sub-Item #5a.: Mayor and Council Will Consider Entering Into Executive Session to Discuss or Vote to Authorize Negotiations to Purchase, Dispose of or Lease Property as Provided in Georgia Code Section 50-14-3(b)(1)(B).

Agenda Item #6: *Adjournment*

Council Member Terry Gladden made a motion to adjourn the work session.

Seconded: Council Member Franklin Brown

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

March 6, 2023
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, March 6, 2023, at 6:00 PM at City Hall. Those present were Council Member Brad Coppedge, Council Member Terry Gladden, Mayor Pro - Tempore Franklin Brown, Mayor Barrie Aycock, Council Member Angelia Kiker.

Agenda Item #1: *Call to Order*

Sub-Item #1a.: *Mayor Barrie Aycock Will Call the Meeting to Order*
Mayor Aycock Called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Pastor Grady Walden With Clarkesville Baptist Church Will Lead The Council Meeting in Prayer*
Pastor Walden led the meeting in prayer.

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Mayor and Council Will Consider Approval of the Following Minutes:*

February 6, 2023 Work Session
February 6, 2023 Executive Session
February 6, 2023 Council Meeting

Council Member Terry Gladden made a motion to approve the Consent Agenda.
Seconded: Mayor Pro - Tempore Franklin Brown **Passed (4 - 0)**

Agenda Item #4: *Committee Reports:*

Sub-Item #4a.: *Finance, Main Street, Fire, ESG, and Planning and Zoning Will Present Monthly Reports*
Colby Moore and Joe Deputy presented their monthly reports.

Agenda Item #5: *Unfinished Business*

Sub-Item #5a.: *Mayor and Council Will Consider Approval of the Habersham EMC Franchise Ordinance*

Mayor Pro - Tempore Franklin Brown made a motion to approve the Habersham EMC Franchise Ordinance.
Seconded: Council Member Terry Gladden **Passed (4 - 0)**

Sub-Item #5b.: *Mayor and Council, Along With City Manager Keith Dickerson and City Attorney Janney Sanders, Will Discuss the Detention Pond Behind Clarkesville Plaza*
There are multiple owners and plats have been pulled. Property will need to be surveyed. The City will need easement to access the detention pond.
Mayor Pro - Tempore Franklin Brown made a motion to table Discussion of Detention Pond.
Seconded: Council Member Angelia Kiker **Passed (4 - 0)**

Agenda Item #6: *New Business*

Sub-Item #6a.: *Mayor and Council Will Consider and Vote on the Ellison Park Max Density Variance*
Mrs. Stephanie Joyce and Mr. Ryan Bowersox approached Mayor and Council to appeal the decision of Planning Commission to deny the proposed max density variance for the Ellison Park apartment development. Variance is to increase from 68 to 84 units, equivalence of 2 units per acre. The reason for this variance request is hardship based on building costs. Hardship is not a reason for variance of the City zoning code.
Mayor Pro - Tempore Franklin Brown made a motion to vote for the approval of the density variance.
Seconded: Council Member Terry Gladden **Failed (1 - 3)**

Sub-Item #6b.: *Mrs. Audrey Davenport With the Habersham County Historical Society Would like to Speak About Importance of Clarkesville's Involvement in the 50th Year Jubilee Celebration*
Mrs. Davenport spoke about the activities scheduled for the 50th Jubilee Celebration that will be held on Saturday, March 11, 2023.

Agenda Item #7: *Public Comment*
There were no public comments.

Agenda Item #8: *Consider Going Into Executive Session*
There was no Executive Session.

Agenda Item #9: *Adjournment*
Mayor Pro - Tempore Franklin Brown made a motion to adjourn the meeting.
Seconded: Council Member Terry Gladden **Passed (4 - 0)**

Respectfully submitted,

Julie Poole, City Clerk

Fire Department Council Report April 2023

March 2023 Responses

Total- 59

MVA- 2

EMS- 36

Service- 8

Cancelled or False- 12

Inside City- 45

Outside City- 14

Statistics are as of March 28, 2023 @ 2100 hrs

ESG Operations Inc.

City Hall Mtg. Agenda for March 2023

- Vertical Turbine at Raw Water Intake
- Hydrant replacement projects
- Platinum Awards notification

Departmental Activity Report for the Month of March

The following permits were issued for the month of March:

1 Permanent Sign

0 Temporary Sign

0 Plan Review

1 Building

1 Plumbing

0 Electrical

2 Mechanical

0 Tree Removal

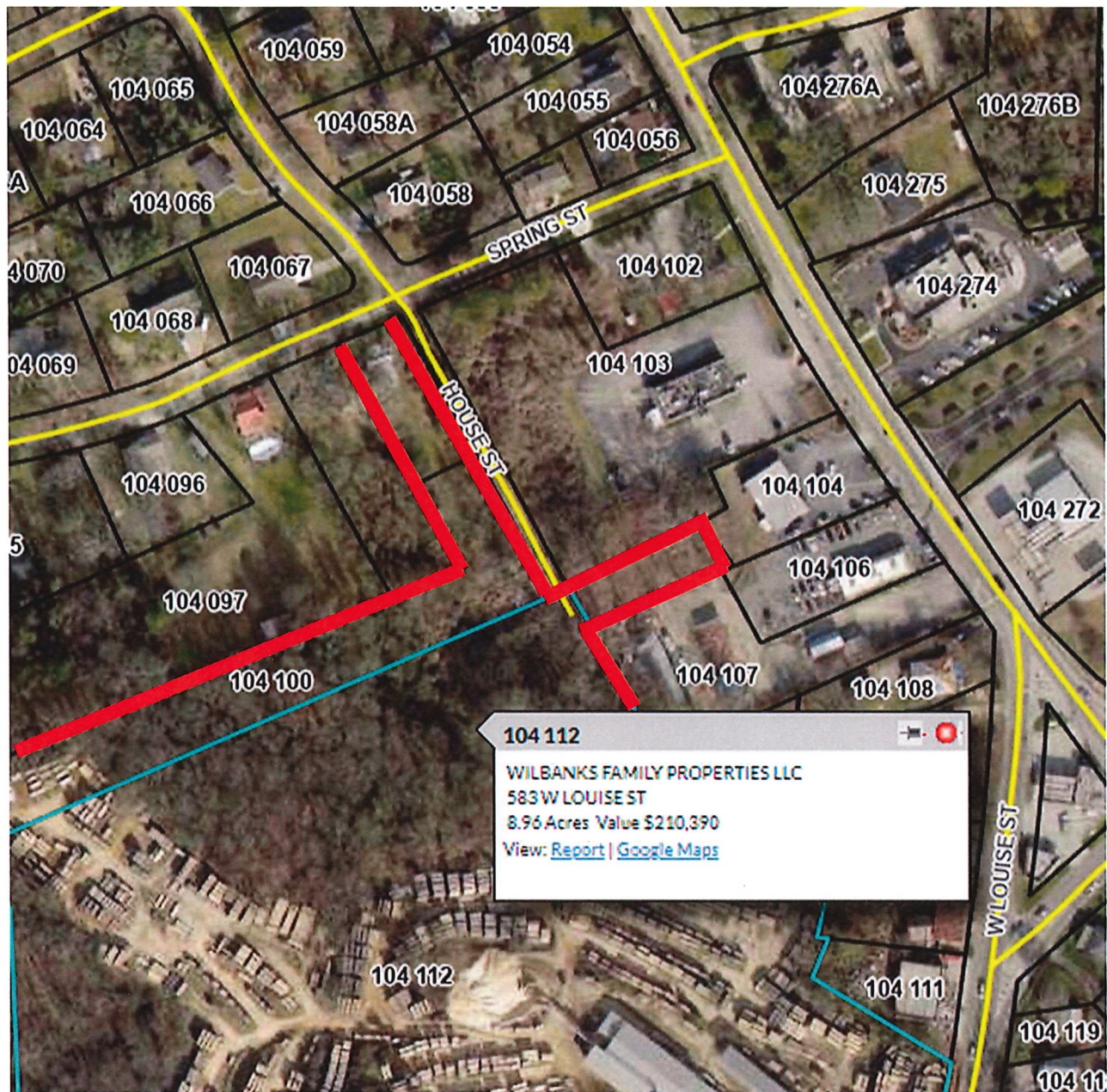
7 Construction inspections

1 Code enforcement actions

COs Issued: 0

Planning Activities: Myself and the mayor met with Adam Hazell from GMRC and was briefed on the upcoming Comprehensive Plan for the county and municipalities. A survey was sent out to our department heads to get things started on our end. The first public meeting was held this month here at city hall. I will keep you updated as this moves forward. I have received the buildout plans for the new Scoops that will be going in between Your Pie and the Rustic Rebel. Work on that should be starting soon.

IT activities: Security and maintenance updates on the city servers and firewalls and the workstations at the fire department.



104 112

WILBANKS FAMILY PROPERTIES LLC

583 W LOUISE ST

8.96 Acres Value \$210,390

View: [Report](#) | [Google Maps](#)

Mary Street Community Building

Official name?

What will the fees be?

½ day

Full day

Damage deposit

Alcohol Inside by permit?

Maximum capacity is 165

Same rules and checklist as Deas Chapel?

DEAS CHAPEL RENTAL APPLICATION			
Name:		Date:	
Mailing Address:			
Home Phone:		Work Phone:	
Drivers License #:		Email Address:	
Type of Event:		Rental Dates(s) Requested:	
Number of Guests:		Alcohol Served: Yes No	
RENTAL FEE		ALCOHOL	
Daily rental includes use of building and furnishings		No Alcohol allowed inside of the church	
Rental Fee Half Day 4 hours - \$100.00 (includes set-up and take down)		Alcohol allowed outside by permit only	
Rental Fee All Day (over 4 hours) - \$200.00			
The rental fee is due when a reservation is made.			
Damage Deposit		POLICE OFFICER REQUIREMENTS	
Deposit - \$50.00		An officer is required for all events with alcohol	
Damage deposit must be paid by Cash, Money Order, or			
Credit Card. Provided there are no damages or infractions,		If Police officer is required, they must be on premises from	
damage deposit will be fully refunded within 2 weeks of		the time the event begins until the past person leaves.	
the event.		The cost is \$35 per hour for a minimum of 4 hours	
OFFICE USE ONLY			
Rental fee:	Amount	Date Paid	Cash/Card
Reservation Deposit:			
Damage Deposit:			

Deas Chapel Checklist for Renters

	Remove all decorations and items used to attach decorations.
	Remove food, personal belongings, and rental equipment.
	Clean any spills from floors.
	Everything wiped clean.
	Remove all trash and debris from the building and grounds.
	Turn off fans and lights.
	Lock all doors.
	Return keys and checklist.
	Do No park on grass

Damage deposit infractions:

- Building repairs, repairs or replacement of fixtures, appliances, or furnishings, Repairs requiring specialized services will be assessed at cost plus a 15% administrative fee.
- Decoration removal, litter removal or any other necessary cleaning will be charged at \$75 per hour spent.
- Any other cost incurred from damage to property.

Forfeiture of entire deposit and termination of rental:

- Occupancy by more people than stated in rental application.
- Alcohol- serving, possessing or consuming of alcohol not specified in rental application without the presence of a police officer or by minors.
- Any actions, articles, or substances prohibited by law by renter or guest.

Should costs exceed the amount of deposit, renter will be billed for additional costs.

Alcohol:

- Alcohol possession or consumption is allowed outside only if alcohol is included in the rental agreement and officer are present.
- Alcohol consumption by minors is strictly prohibited in any City facility, regardless of rental status.
- Laws and ordinances governing the consumption of alcohol, public drunkenness and disorderly conduct will be strictly enforced.

- Sale of alcohol is prohibited.

Violation may result in forfeiture of entire deposit and/or termination of event.

Decorations:

- Confetti, rice, and glitter are prohibited.
- No staples, thumbtacks, and other piercing items may be used on the walls.
- If using real candles make sure they do not drip wax on floors, fixtures, or furnishings.

Renter will be charged \$75 per hour spent to remove decorations, wax and/or repair damages.

Cleaning—Renters are responsible for following:

- Garbage—bag and place outside in containers
- Clean any spills from floors and furnishings.
- Litter removal from porches, parking areas, and grounds.

The city is not responsible for items left in the building after rentals.

Keys:

- Keys can be picked up Monday—Friday 8am to 5pm, at Clarkesville City Hall, the day before or the day of the rental. If rental falls on a weekend, please pick up key the Friday before the event. A fee of \$50 will be charged for any key not returned.

Occupancy:

- Maximum safe occupancy is 50.

Smoking:

- Smoking is not permitted inside of Deas Chapel. Use containers outside to dispose of butts.

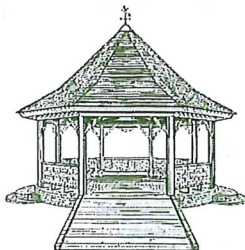
Parking:

- Do not park on the grass
- Park only in designated areas, in front of gazebo, old court house parking lot, Pitts Park, or street side

I understand this agreement and will comply with all the rules and regulations. I agree to take full responsibility for any damages incurred during the rental period. The City of Clarkesville is released from any liability resulting from injury to myself or other persons, damage to and /or theft of personal property while using Deas Chapel.

Signature of renter _____ Date _____

Witnessed by _____ Date _____



established 1823

CLARKESVILLE

— We Call it Home. —

NOTICE

MAXIMUM OCCUPANT LOAD

50 PERSONS

**Daes Chapel
CITY OF CLARKESVILLE, GEORGIA**

**CERTIFICATE OF APPOINTMENT OF COMMISSIONER
FOR THE
NORTHEAST GEORGIA HOUSING AUTHORITY**

WHEREAS, The Northeast Georgia Housing Authority has heretofore been duly organized pursuant to the Georgia Housing Authorities Law, as amended, and

WHEREAS, the term of Jeff Spivey as a Commissioner will expire on December 31, 2022.

NOW, THEREFORE, pursuant to the Georgia Housing Authorities Law, as amended, by virtue of my office as Mayor, I hereby appoint Jeff Spivey to serve as Commissioner for a five-year term ending December 31, 2027.

IN WITNESS WHEREOF, I have hereunto signed my name as Mayor of the City of Clarkesville, and caused the official seal of the City of Clarkesville, to be affixed hereto this _____ day of _____, 20____.

ATTEST:

City Clerk

Mayor

CERTIFICATE OF CITY CLERK

I hereby certify that the above and foregoing is a true and correct copy of the Certificate of Appointment of Commissioner for the Northeast Georgia Housing Authority filed in the Office of the City Clerk on the _____ day of _____, 20____.

Witness my hand and the official seal of the City of Clarkesville, Georgia, this _____ day of _____, 20____.

City Clerk

(SEAL)

**CERTIFICATE OF APPOINTMENT OF COMMISSIONER
FOR THE
NORTHEAST GEORGIA HOUSING AUTHORITY**

WHEREAS, The Northeast Georgia Housing Authority has heretofore been duly organized pursuant to the Georgia Housing Authorities Law, as amended, and

WHEREAS, the term of John Lunsford as a Commissioner will expire on December 31, 2022.

NOW, THEREFORE, pursuant to the Georgia Housing Authorities Law, as amended, by virtue of my office as Mayor, I hereby appoint John Lunsford to serve as Commissioner for a five-year term ending December 31, 2027.

IN WITNESS WHEREOF, I have hereunto signed my name as Mayor of the City of Clarkesville, and caused the official seal of the City of Clarkesville, to be affixed hereto this _____ day of _____, 20____.

ATTEST:

City Clerk

Mayor

CERTIFICATE OF CITY CLERK

I hereby certify that the above and foregoing is a true and correct copy of the Certificate of Appointment of Commissioner for the Northeast Georgia Housing Authority filed in the Office of the City Clerk on the _____ day of _____, 20_____.

Witness my hand and the official seal of the City of Clarkesville, Georgia, this _____ day of _____, 20_____.

City Clerk

(SEAL)

Arbor Day Proclamation

Whereas, 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, The Mayor and Council of the City of Clarkesville do hereby proclaim April 28, 2023 as

Clarkesville Arbor Day

In the City of Clarkesville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 28th day of April in the year 2023

Mayor Barrie Aycock