



Agenda
City of Clarkesville
Regular Meeting
6:00 PM August 7, 2023

1. *Call to Order*
2. *Invocation and Pledge*
3. *Consent Agenda*
 - 3a. *Consider Approval of the Following Minutes:*

July 10, 2023 Work Session
July 10, 2023 Executive Session
July 10, 2023 Council Meeting
4. *Department Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Planning and Zoning Will Present Monthly Reports*
5. *Unfinished Business*
 - 5a. *Discuss Cost of a Hotel Feasibility Study*
6. *New Business*
 - 6a. *Consider Approval of the Alcohol License for ARR Circle LLC to Sell Packaged Beer and Wine at 332 Monroe Street.*
7. *Public Comment*
8. *Consider Going Into Executive Session*
9. *Adjournment*

OFFICIAL MINUTES
COUNCIL WORK SESSION

July 10, 2023
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, July 10, 2023, at 5:00 PM at City Hall. Those present were Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Rick Wood, Mayor Barrie Aycock. Council Member Franklin Brown was absent.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*

There was no unfinished business.

Agenda Item #3: *New Business*

Sub-Item #3a.: *Discuss Habersham Partnership*

City Manager Keith Dickerson asked Council for their thoughts on continuing our \$10,000 annual fee for Partnership Habersham. The City has committed to 5 years at this level, 2023 is the 4th year of this commitment. Keith expressed concern about whether this group is following their bylaws and several Council members agreed. Mayor and Council would like to hold off on making our commitment until some concerns are resolved. Council Member Angelia Kiker made a motion to table the discussion. Keith will write a letter within 15 days outlining this discussion and giving Partnership Habersham the opportunity to respond.

Seconded: Council Member Brad Coppedge

Passed (3 - 0)

Sub-Item #3b.: *Discuss Sewer Backup on Amilee Graves*

The City's sewer main backed up into a basement at 324 Amilee Graves Cr. due to a broken pipe. We did not file a claim with the Environmental Insurance because the amount paid was less than the \$10,000 deductible.

Sub-Item #3c.: *Discuss City Logo*

Mr. Dickerson recommends going back to the Experience Clarkesville Logo as he does not believe the new logo "We Call it Home" suits our current objective, which is to be known as more than just "home". Some small changes may be made to the graphics of the logo. The final draft will be presented at the Council Retreat.

Sub-Item #3d.: *Discuss 2023 Annual Council Retreat*

Planning will begin for the Council Retreat on Friday, August 18th.

Agenda Item #4: *Public Comment*

There were no public comments.

Agenda Item #5: *Consider Going Into Executive Session*

Council Member Brad Coppedge made a motion to enter executive session .

Seconded: Council Member Angelia Kiker

Passed (3 - 0)

Agenda Item #6: *Adjournment*

Council Member Brad Coppedge made a motion to adjourn the meeting.

Seconded: Council Member Angelia Kiker

Passed (3 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

July 10, 2023
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, July 10, 2023, at 6:00 PM at City Hall. Those present were Mayor Pro - Tempore Franklin Brown, Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Rick Wood, Mayor Barrie Aycock.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Prayer and Pledge of Allegiance*

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Consider Approval of the Following Minutes:*

June 5, 2023 Work Session

June 5, 2023 Executive Session

June 5, 2023 Council Meeting

June 15, 2023 Called Meeting

Mayor Pro - Tempore Franklin Brown made a motion to approve the Consent Agenda.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Finance, Main Street, Fire, ESG, and Planning and Zoning Will Present Monthly Reports*

Department Heads presented monthly reports.

Agenda Item #5: *Unfinished Business*

Sub-Item #5a.: *Discuss Clarkesville Community House Rental Information*

The rules and fees for the Community House rental are close to completion. Meredith Lleshi, Admin at Clarkesville City Hall, spoke regarding feedback she has received from interested parties. The main concern is the \$500 deposit that is currently required. Most people that are interested in renting the Community House do not because they cannot afford the up front cost. Council would like to potentially place a credit card hold for the deposit amount, however with our current processing company that is not possible.

Mayor Pro - Tempore Franklin Brown made a motion to table the discussion until the Council Retreat on August 18th.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Agenda Item #6: *New Business*

Sub-Item #6a.: *Consider Approval of the Alcohol License for Rich & Savvy LLC*

Mayor Pro - Tempore Franklin Brown made a motion to approve the alcohol license for Rich and Savvy LLC.

Seconded: Council Member Brad Coppedge

Passed (4 - 0)

Sub-Item #6b.: *Discuss the Hotel Study Report*

Mr. Dickerson would like to have a Hotel Study Report. The last one was completed around 10 years ago. Council approves for Mr. Dickerson to research companies and pricing to complete this. He will present this to Council prior to entering into a contract.

Agenda Item #7: *Public Comment*

There were no public comments.

Agenda Item #8: *Consider Going Into Executive Session*

There was no Executive Session.

Agenda Item #9: *Adjournment*

Mayor Pro - Tempore Franklin Brown made a motion to adjourn the meeting.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville
(UNAUDITED)

Financial Report - As of May 31 2023					2022
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,267,409	1,844,111	(423,298)	81%	1,573,929
Main Street	18,500	14,135	(4,365)	76%	13,925
Fire Revenue	24,000	3,200	(20,800)	13%	3,338
Planning Revenue	28,000	6,124	(21,876)	22%	10,807
Police Revenue	77,000	38,939	(38,061)	51%	39,567
Streets Revenue	29,226	29,846	620	102%	27,625
Hotel/Motel	3,500	1,777	(1,723)	51%	2,443
ARPA	0	0	0	#DIV/0!	0
Total General Fund Revenues	2,447,635	1,938,132	(509,503)	79%	1,671,634
Expenses					
Administration	950,871	457,684	(493,187)	48%	427,041
Main Street	171,916	66,597	(105,319)	39%	60,923
Fire	423,104	146,012	(277,092)	35%	158,535
Parks	10,300	42,802	32,502	416%	3,662
Planning & Zoning	86,971	32,124	(54,847)	37%	30,392
Police	810,841	313,685	(497,156)	39%	310,253
Streets	156,131	62,248	(93,883)	40%	62,315
Total General Fund Expenses	2,610,134	1,121,152	(1,488,982)	43%	1,053,121
General Fund Revenues over Expenses	0	816,980	(1,998,485)		618,513
Water/Sewer Fund					
Water Revenues	1,403,292	551,935	(851,357)	39%	555,353
Sewer Revenues	552,500	215,003	(337,497)	39%	221,613
Sanitation Revenues	197,044	83,131	(113,913)	42%	81,557
Total Water/Sanitation/Sewer Revenues	2,152,836	850,069	(1,302,767)		858,523
Administration Expense	1,456,992	562,098	894,894	39%	580,587
Water Plant Expense	351,200	159,100	192,100	45%	229,355
Water Distribution Expense	31,200	22,214	8,986	71%	8,095
Waste Water Plant Expense	79,800	31,889	47,911	40%	47,183
Waste Water Collection	36,600	39,302	(2,702)	107%	17,724
Sanitation	197,044	85,469	111,575	43%	80,414
Total Water/Sanitation/Sewer Expenses	2,152,836	900,072	1,252,764	42%	963,358
W/S/S Revenues over Expenses	0	(50,003)	(50,003)		(104,835)
Total City Fund Revenues over Expenses	0	766,977	(2,048,488)		513,678

Main Street Report July 2023

Pending

- Man's Best Friend Café
- Scoops Ice Cream- September

Now Open

- Top Flight Tap Room
- Rich & Savvy Cigar Lounge

Bicentennial Celebration

- Mobile History Center at Business After Hours on Aug. 24
- The next meeting is August 16 at 4 pm at City Hall

Meetings

- Main Street Board
- Main Street Events Committee
- Friends of the Mauldin House

Events

- Red, White, and Tunes
 - 2,000+ in attendance
 - Positive reviews all around
- Sticks & Lies at the Mauldin House

Upcoming events

- Dog Days of Summer- Aug 12, 10am-2pm
- Sticks & Lies – Aug, 26, 10am-2pm
- Music on Main – Sept. 2, 5:30pm-8pm
- Sticks & Lies – Sept. 30, 10am-2pm
- Fall Festival – Oct. 6, 5:30pm-8pm
- History Among the Hemlocks- Oct. 20-22
- History Harvest – Oct. 28, 9am-3pm
- Founder's Ball – Nov. 18
- Downtown Christmas and Parade – Dec 2, 3pm-8pm
- Candlelight Christmas Walk – Dec 18, 6pm

Fire Department August, 2023 Council Report

July Responses

Total- 73

Fires- 2

EMS- 47

MVA- 2

Service- 10

Canceled/False- 12

Inside City- 43

Outside- 30

ESG Operations Inc.

City Hall Mtg. Agenda for July 2023

- Distribution System Growth
- Red, White, and Tunes
- Pitts Park Maintenance