



Agenda
City of Clarkesville
Regular Meeting
6:00 PM November 6, 2023

1. *Call to Order*
 - 1a. *Mayor Aycock Will Call the Meeting to Order*
2. *Invocation and Pledge*
 - 2a. *Prayer led by Pastor Grady Walden of Clarkesville Baptist Church*
3. *Consent Agenda*
 - 3a. *Consider Approval of the Following Minutes:*
October 2, 2023 10:00 am Called Meeting
October 2, 2023 12:30 pm Called Meeting
October 2, 2023 Work Session
October 2, 2023 Council Meeting
October 2, 2023 6:00 pm Called Meeting
 - 3b. *Consider Approval of the following Alcohol License Renewals for 2024:*

Rich and Savvy, LLC - 1442 Washington St.
TRS316Pie dba Your Pie - 1406 Washington St.
Ingles # 428 - 199 E. Louise St.
ARR Circle dba Chevron at the Square - 332 Monroe St. Suite 1
4. *Committee Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Planning and Zoning*
5. *Unfinished Business*
 - 5a. *City Manager Keith Dickerson Will Provide an Update on the Short Term Rental Ordinance*
6. *New Business*
 - 6a. *Discussion of Deas Chapel Rental*
7. *Public Comment*

8. *Consider Going Into Executive Session*

9. *Adjournment*

OFFICIAL MINUTES
COUNCIL CALLED MEETING

October 2, 2023
Minutes
City of Clarkesville
Council Called Meeting

The Council Called Meeting was held on Monday, October 2, 2023, at 10:00 AM at . Those present were Council Member Rick Wood, Council Member Brad Coppedge, Mayor Pro - Tempore Franklin Brown, Mayor Barrie Aycock, Council Member Angelia Kiker.

Agenda Item #1: *Call to Order*

City Manager Keith Dickerson called the meeting to order.

Agenda Item #2: *New Business*

Sub-Item #2a.: *Budget Hearing No. 1*

There was no public in attendance and budget was not presented.

Agenda Item #3: *Public Comment*

Agenda Item #4: *Adjournment*

City Manager Keith Dickerson closed the meeting.

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
COUNCIL CALLED MEETING

October 2, 2023
Minutes
City of Clarkesville
Council Called Meeting

The Council Called Meeting was held on Monday, October 2, 2023, at 12:30 PM at . Those present were Council Member Rick Wood, Council Member Brad Coppedge, Mayor Pro - Tempore Franklin Brown, Mayor Barrie Aycock, Council Member Angelia Kiker.

Agenda Item #1: *Call to Order*

City manager Keith Dickerson called the meeting to order.

Agenda Item #2: *New Business*

Sub-Item #2a.: *Budget Hearing No. 2*

No public attended and the budget was not presented.

Agenda Item #3: *Public Comment*

Agenda Item #4: *Adjournment*

City Manager Keith Dickerson closed the meeting.

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
COUNCIL WORK SESSION

October 2, 2023
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, October 2, 2023, at 5:00 PM at City Hall. Those present were Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Rick Wood, Mayor Barrie Aycock. Council Member Franklin Brown was absent.

Agenda Item #1: *Call to Order*

Sub-Item #1a.: *Mayor Aycock Will Call the Meeting to Order*
Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*
There was no unfinished business.

Agenda Item #3: *New Business*

Sub-Item #3a.: *Discussion of Bryant Street, Reeves Street and Asbury Street*
Police Chief Brad Barrett would like to make Bryant Street, Reeves Street and Asbury Street one way streets. Bryant would be one way going out to Monroe St. and Reeves St. would be one way going out to W. Water St. He would like Asbury to be one way going out to E. Water St. Chief Barrett will discuss with property owners on Asbury Street and present a diagram showing the changes he would like at the November meeting for approval.

Sub-Item #3b.: *Discuss Speed Table Addition to Rocky Branch Road*
A citizen is requesting another speed table on Rocky Branch Road, stating that people are speeding and many trucks are using the road. Mr. Dickerson has watched traffic for several months, with cameras, and has not seen speeding traffic or large trucks utilizing the road. Because of this, he does not suggest another speed table on Rocky Branch Road. Council agrees with Mr. Dickerson.

Sub-Item #3c.: *City Manager Keith Dickerson Will Provide Project Updates*
Mr. Dickerson gave several project updates.

*** Round-A-Bout: Falcon Engineering is completing drawings. GDOT is going to bid the City's portion of relocating water and sewer lines with their project. Project will be funded with ARPA and SPLOST 7.**

*** Alec Mountain Line Extension: All Federal studies are complete. Turnipseed is preparing the bid packets. Project will be funded with ARPA and SPLOST 7.**

*** Robertson Loop Road: Plan is to extend a 6 inch line to provide water service to all of Robertson Loop Road. He would like to eventually provide sewer service as well. This work is planned to be done in house.**

*** The water line that goes across the river at the Waste Water Plant needs to be replaced. This will be an in house project.**

*** Pickle Ball Court and Bathroom: The bathroom representative said it is close to**

completion. Representatives building the pickle ball court should be coming out soon since the ground is dry.

* **Millinery House:** Restoration has begun. Research is beginning as to how to preserve artifacts properly and make the house authentic.

* **Mayor Aycock** updated that Deas Chapel historic organ should be restored and returned at the first of November and is hoping to have an event showcasing the Chapel and organ.

* **Logo:** The original Experience Clarkesville logo is currently being used. Work will begin on the new adjustments, by the company that created the logo, at the first of the year.

* **Hotel Feasibility Study:** Mr. Dickerson has spoken to UGA. There is a possibility of students completing the study as a project. He and Mayor Aycock have also met with Janice Cannon.

* **Trees:** Mr. Coppedge is working with UGA to come up with a plan to replace trees on Washington St.

* **Short Term Rental:** Information will be brought to the Council at the November meeting.

Agenda Item #4: *Public Comment*

There were no public comments.

Agenda Item #5: *Consider Going Into Executive Session*

There was no Executive Session.

Agenda Item #6: *Adjournment*

Council Member Brad Coppedge made a motion to adjourn the meeting.

Seconded: Council Member Angelia Kiker

Passed (3 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

October 2, 2023
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, October 2, 2023, at 6:00 PM at City Hall. Those present were Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Rick Wood, Mayor Barrie Aycock. Mayor Pro - Tempore Franklin Brown was absent.

Agenda Item #1: *Call to Order*

Sub-Item #1a.: *Mayor Aycock Will Call the Meeting to Order*
Mayor Aycock called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Mayor Aycock Will Lead the Meeting in Prayer*

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Consider Approval of the September 11, 2023 Work Session and Council Meeting Minutes*

Council Member Brad Coppedge made a motion to approve the Consent Agenda.

Seconded: Council Member Rick Wood

Passed (3 - 0)

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Finance, Main Street, Fire, ESG, Planning and Zoning Will Present Monthly Reports*

Department Heads presented their monthly reports.

Agenda Item #5: *Unfinished Business*

There was no unfinished business.

Agenda Item #6: *New Business*

Sub-Item #6a.: *Budget Hearing No. 3*

Budget Hearing No. 3 was called to order. Minutes completed under an individual called meeting.

Sub-Item #6b.: *Consider Approval of Resolution 2023-2 to Adopt the 2024 Budget, Millage Rate, Property Tax Mail Date, Due Date, and Date Penalties Will Accrue for Tax Year 2023*

Council Member Brad Coppedge made a motion to approve the 2024 budget as presented.

Seconded: Council Member Rick Wood

Passed (3 - 0)

Council Member Rick Wood made a motion to approve Resolution 2023-2 to adopt the millage rate of 6.011% for the 2023 tax year.

Seconded: Council Member Brad Coppedge

Passed (3 - 0)

Sub-Item #6c.: Discuss and Consider Approval of the Georgia Power LED Lighting Agreement

This agreement will allow Georgia Power to replace all fluorescent bulbs on street lights to LED. There is no charge to the City.

Council Member Brad Coppedge made a motion to approve the LED lighting agreement with Georgia Power.

Seconded: Council Member Rick Wood

Passed (3 - 0)

Sub-Item #6d.: Consideration of the Zoning Amendment for Morningside Drive

Kyle Bochat with K Brothers Development spoke regarding the rezoning on Morningside Dr. parcel 104-297. The property is currently zoned R-1 Single Family Residential. They are planning on building three 2 unit upscale town homes and requests that the property be rezoned to R-2, Multiple Family Residential. Mr. Wood asked Mr. Bochat to verify they plan to sell these buildings, not turn these into short term rentals. Mr. Coppedge asked if they have a plan to prevent these from becoming short term rentals. Mr. Bochat said that the builders would not be able to prevent that once the buildings are sold but his intention is for them to be homes not rentals. Mr. Sanders said the only way to have some control over short term rentals is to create and approve an ordinance.

Council Member Rick Wood made a motion to approve the Morningside Drive zoning amendment.

Seconded: Council Member Angelia Kiker

Passed (3 - 0)

Agenda Item #7: Public Comment

Lane Gresham at 328 Springwood Dr. asked if handicapped parking would be allowed along Washington Street once parking is controlled. Mr. Dickerson responded that the 2 hour parking would not be enforced for handicapped vehicles. There are currently no marked handicapped spaces along Washington Street.

Agenda Item #8: Consider Going Into Executive Session

There was no Executive Session.

Agenda Item #9: Adjournment

Council Member Rick Wood made a motion to adjourn the meeting.

Seconded: Council Member Brad Coppedge

Passed (3 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
COUNCIL CALLED MEETING

October 2, 2023
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Agenda Item #1: *Call To Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *New Business*

Sub-Item #2a.: *Budget Hearing No. 3*

Mr. Dickerson is proposing a partial millage rate rollback from 6.111 to 6.011 percent.

Mr. Dickerson presented the 2024 proposed budget with a Power Point presentation. He took questions from the public and answered all questions.

Agenda Item #3: *Public Comment*

Agenda Item #4: *Adjournment*

The called meeting, held within the regular Council Meeting, was not adjourned.

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville
(UNAUDITED)

Financial Report - As of Aug 31 2023					2022
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,267,409	1,917,054	(350,355)	85%	1,645,234
Main Street	18,500	19,123	623	103%	18,175
Fire Revenue	24,000	19,435	(4,565)	81%	39,078
Planning Revenue	28,000	19,188	(8,812)	69%	21,082
Police Revenue	77,000	67,989	(9,011)	88%	74,314
Streets Revenue	29,226	29,846	620	102%	30,025
Hotel/Motel	3,500	2,285	(1,215)	65%	2,496
ARPA	0	0	0	#DIV/0!	340,014
Total General Fund Revenues	2,447,635	2,074,920	(372,715)	85%	2,170,418
Expenses					
Administration	950,871	672,784	(278,087)	71%	733,263
Main Street	171,916	121,801	(50,115)	71%	99,741
Fire	423,104	240,219	(182,885)	57%	234,018
Parks	10,300	45,647	35,347	443%	10,469
Planning & Zoning	86,971	52,693	(34,278)	61%	51,000
Police	810,841	524,015	(286,826)	65%	485,681
Streets	156,131	101,586	(54,545)	65%	149,762
Total General Fund Expenses	2,610,134	1,758,745	(851,389)	67%	1,763,934
General Fund Revenues over Expenses	0	316,175	(1,224,104)		406,484
Water/Sewer Fund					
Water Revenues	1,403,292	947,550	(455,742)	68%	931,938
Sewer Revenues	552,500	354,445	(198,055)	64%	357,880
Sanitation Revenues	197,044	133,364	(63,680)	68%	130,976
Total Water/Sanitation/Sewer Revenues	2,152,836	1,435,359	(717,477)	67%	1,420,794
Administration Expense	1,456,992	906,727	550,265	62%	923,422
Water Plant Expense	351,200	256,147	95,053	73%	347,865
Water Distribution Expense	31,200	24,417	6,783	78%	10,162
Waste Water Plant Expense	79,800	50,592	29,208	63%	67,095
Waste Water Collection	36,600	55,644	(19,044)	152%	20,957
Sanitation	197,044	166,135	30,909	84%	126,944
Total Water/Sanitation/Sewer Expenses	2,152,836	1,459,662	693,174	68%	1,496,445
W/S/S Revenues over Expenses	0	(24,303)	(24,303)		(75,651)
Total City Fund Revenues over Expenses	0	291,872	(1,248,407)		330,833

Main Street Report October 2023

New

- Monroe Liquor Store
- Taste of Asia

Pending

- Scoops Ice Cream- November 20

Bicentennial Celebration

- Founders Gala tickets- SOLD OUT
- History Harvest
- The next meeting is October 18 at 4 pm at City Hall

Events

- Fall Festival
- Cigars and Cars- hosted by Rich and Savvy Lounge
- History Harvest

Upcoming events

- Founder's Ball – Nov. 18
- Downtown Christmas and Parade – Dec 2, 3pm-8pm
- Candlelight Christmas Walk – Dec 18, 6pm
- Mardis Gras 2024- Feb 10

November 2023 Fire Department Council Report

Total 65

Fires 2

Med 39

MVA 2

Service 11

Canceled or False 11

Inside City 35

Outside City 30

Public Relations

Fire Safety Classes for Clarkesville Elementary Pre-K and Clarkesville UMC School

Participated in 911 Family Fun Fest and Trick or Treat on Square

ESG Operations Inc.

City Hall Mtg. Agenda for October 2023

- Water plant and reservoir update
- October event recap
- Public works projects update

Departmental Activity Report for the Month of October

The following permits were issued for the month of October:

1 Permanent Sign

0 Temporary Sign

0 Plan Review

2 Building

3 Plumbing

2 Electrical

3 Mechanical

1 Demolition – Residence on Salome Dr.

0 Tree Removal

6 Code Enforcement Actions

9 Construction inspections

COs Issued:

Planning Activities: The Planning Commission will be considering a request to rezone the property at 988 Beaver Dam Rd from R-2 to HB at their November 14 meeting. The Council will consider this request at their December 4th meeting.

IT activities for the month included security and maintenance updates on the city servers and firewalls along with the workstations at the police department.