



Agenda
City of Clarkesville
Planning Commission
Regular Meeting
5:30 PM February 10, 2026

1. Call to Order
2. Approval of Minutes
 - 2.a Approval of the January 13, 2026 Minutes.
3. Unfinished Business
Election of 2026 officers.
4. Sign(s) for Consideration:
No sign(s) for consideration.
5. New Business
No new business.
6. Adjournment

OFFICIAL MINUTES
PLANNING COMMISSION REGULAR MEETING

January 13, 2026
Minutes
City of Clarkesville
Planning Commission Regular Meeting

The Planning Commission Regular Meeting of the Planning Commission was held on Tuesday, January 13, 2026 at 5:30 PM at Council Chambers. Those present were Member Roxie Barron, Zoning Administrator Caleb Gaines, Member Alan Hoag, Member Monika Schulte. Chair Zack Phillips was absent.

Agenda Item #1: *Call to Order*

Zoning Administrator, Caleb Gaines called the meeting to order.

Agenda Item #2: *Officer Election*

Sub-Item #2.a: *Election of 2026 officers.*

Member Roxie Barron made a motion to table

Seconded:

Passed (3 - 0)

Agenda Item #3: *Approval of Minutes*

Sub-Item #3.a: *Approval of the November 12, 2025 Minutes.*

Member Monika Schulte made a motion to approve

Seconded: Member Alan Hoag

Passed (3 - 0)

Sub-Item #3.b: *Approval of the November 12, 2025 Work Session Minutes.*

Member Roxie Barron made a motion to approve

Seconded: Member Alan Hoag

Passed (3 - 0)

Agenda Item #4: *Unfinished Business*

There was no unfinished business.

Agenda Item #5: *Sign(s) for Consideration:*

There were no signs for consideration.

Agenda Item #6: *New Business*

Sub-Item #6.a: *2026 Clarkesville Farmers Market*

The City of Clarkesville be hosting the farmers market this upcoming season.

Member Roxie Barron made a motion to approve

Seconded: Member Alan Hoag

Passed (3 - 0)

Sub-Item #6.b: *1478 Washington St - Commercial Facade Alteration.*

Amanda Stewart presented plans to the Planning Commission to paint the facade of their building and make minor repairs and additions.

Member Monika Schulte made a motion to approve

Seconded: Member Roxie Barron

Passed (3 - 0)

Sub-Item #6.c: *1425 Washington St - Commercial facade alteration.*

The Planning Commission voted to amend the agenda and add item 6.c.

The owners of Madison's on Main presented facade alteration plans to repaint and add awnings to the building and add signage. This was tabled due to more information being needed. An email vote will be held once the applicants submit more information to Planning and Zoning.

Member Roxie Barron made a motion to table

Seconded: Member Monika Schulte

Passed (3 - 0)

Agenda Item #7: Adjournment

Member Roxie Barron made a motion to adjourn .

Seconded: Member Alan Hoag

Passed (3 - 0)

Respectfully submitted,

Caleb Gaines, Zoning Administrator