



Agenda
City of Clarkesville
Regular Meeting
6:00 PM March 3, 2025

1. *Call to Order*
2. *Invocation and Pledge*
 - 2a. *Hills Crossing Baptist Church Pastor David Stancil Will Lead the Meeting in Prayer*
3. *Recognition of Eagle Scout Callum Osborne*
4. *Consent Agenda*
 - 4a. *Discuss and Consider Approval of the Following Minutes:*

February 3, 2024 Work Session, Executive Session and Council Meeting
February 10, 2024 Public Hearing
5. *Committee Reports*
 - 5a. *Finance, Main Street, Fire, ESG, Police and Planning and Zoning*
6. *Unfinished Business*
 - 6a. *Discuss and Vote to Approve Millage Rate Ordinance 2025-1*
7. *New Business*
 - 7a. *Discuss and Vote to Approve 2024 Budget Amendments Resolution 2025-2*
8. *Public Comment*
9. *Consider Going Into Executive Session*
10. *Adjournment*

OFFICIAL MINUTES
COUNCIL WORK SESSION

January 6, 2025
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, January 6, 2025, at 5:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Council Member Angelia Kiker, Council Member Brad Coppedge, Council Member Franklin Brown, Mayor Barrie Aycock.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*

Sub-Item #2a.: *Keith Dickerson Will Provide Updates on ARPA, Mary Street Bathrooms and the Waterline Extension Project*

Mr. Dickerson arranged to prepay for the new public safety radio system and all ARPA funds have been fully expended. These funds were originally planned for utility relocations for the round about, however that expenditure will now come from SPLOST VII.

The water line extension is in process and many new taps have been purchased. Mr. Dickerson has received requests to extend the line further, however he does not believe that is feasible at this time.

Mary Street bathrooms are currently being constructed. Foundation is poured and framing will begin in the next couple of weeks.

Mr. Dickerson also provided an update of the Fire Station. A tree fell on the station during a down burst, causing major damage. The insurance company is covering the repairs, which have begun. A trailer will be brought in for temporary sleeping arrangements.

Sub-Item #2b.: *Discuss the Old Courthouse Property*

Mayor and Council discussed and publicly expressed their thoughts regarding the Courthouse property. Mrs. Kiker would like the City to make a public offer at the next County Commissioners meeting to purchase the property. Others would like to wait and give new Commissioners the opportunity to vote to tear the building down. Mr. Coppedge suggested having a one on one conversation with each Commissioner to determine where they stand and, if the City did make another purchase offer, if they would accept it.

Council Member Angelia Kiker made a motion to vote to submit a letter of intent to the County Commissioners by Monday, January 13, 2025, to purchase the old courthouse property for \$250,000.00 plus the lowest bid the County received for demolition.

Seconded: Council Member Franklin Brown

Passed (3 - 2)

Sub-Item #2c.: *Discuss House Bill 581*

Mr. Dickerson would like to work with Habersham County, and all municipalities within the County, to hold a public meeting. Each municipality would need to have a quorum and vote or commit to opt into HB 581, which requires a floating homestead exemption each year for property taxes. If all municipalities opt in, residents of the County will have the opportunity to vote on FLOST, a 1 percent sales tax that goes back to local governments to directly lower

property taxes. If one municipality opts out of HB 581, the County becomes ineligible for FLOST, making it non-beneficial to opt in. Mayor and Council agreed to the public meeting.

Agenda Item #3: New Business

There was no new business.

Agenda Item #4: Open Discussion

There was no open discussion.

Agenda Item #5: Public Comment

There was no public comment.

Agenda Item #6: Consider Going Into Executive Session

There was no Executive Session.

Agenda Item #7: Adjournment

Council Member Rick Wood made a motion to adjourn the meeting.

Seconded: Council Member Brad Coppedge

Passed (5 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

January 6, 2025
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, January 6, 2025, at 6:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Mayor Pro - Tempore Franklin Brown, Council Member Angelia Kiker, Council Member Brad Coppedge, Mayor Barrie Aycock.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Mayor Aycock led the meeting in prayer.

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Discuss and Consider Approval of the Following Minutes*

December 3, 2024 Called Meeting

December 9, 2024 Work Session, Council Meeting and Executive Session

Council Member Brad Coppedge made a motion to approve the consent agenda.

Seconded: Mayor Pro - Tempore Franklin

Passed (5 - 0)

Brown

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Finance, MainStreet, Fire, ESG, Police and Planning and Zoning Will Present Monthly Reports*

Department heads presented their monthly reports.

Agenda Item #5: *Unfinished Business*

There was no unfinished business.

Agenda Item #6: *New Business*

Sub-Item #6a.: *Discuss and Vote to Approve Appointment of the Following Positions for 2025:*

City Manager Keith Dickerson

City Clerk Julie Poole

City Attorney Firm Sanders, Ranck & Skilling, P.C.

City Judge Robert A. Sneed

Mayor Pro - Tempore Franklin Brown made a motion to approve the 2025 appointments.

Seconded: Council Member Rick Wood

Passed (5 - 0)

Sub-Item #6b.: *Discuss and Elect Mayor Pro Tempore for 2025*

Council Member Rick Wood made a motion to vote to elect Franklin Brown as Mayor Pro Tempore for 2025.

Seconded: Council Member Brad Coppedge

Passed (4 - 0)

Sub-Item #6c.: Discuss and Vote to Set Qualifying Fees of \$18.00 (Eighteen Dollars) for the Regular Election Held on November 4, 2025 for Mayor and Council Member Posts 1, 4 and 5
Mayor Pro - Tempore Franklin Brown made a motion to vote to set qualifying fees of \$18.00.

Seconded: Council Member Angelia Kiker

Passed (5 - 0)

Agenda Item #7: Public Comment

There were no public comments.

Agenda Item #8: Consider Going Into Executive Session

There was no Executive Session.

Agenda Item #9: Adjournment

Council Member Brad Coppedge made a motion to adjourn the meeting.

Seconded: Mayor Pro - Tempore Franklin Brown

Passed (5 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
PUBLIC HEARING

February 10, 2025
Minutes
City of Clarkesville
Public Hearing

The Public Hearing was held on Monday, February 10, 2025, at 12:00 PM at . Those present were .
Meeting was cancelled

Agenda Item #1: *Call to Order*

City Manager Keith Dickerson called the public hearing to order. Mayor and Council is not in attendance.

Agenda Item #2: *Public Hearing Number 2 - Georgia House Bill 581 Opt Out*

House Bill 581 is a floating homestead exemption that will help control the assessment of property values. The City plans to opt in to this bill, however if one City within Habersham County opts out, it will not benefit the City or it's residents and Mr. Dickerson will recommend Council to vote to opt out.

Agenda Item #3: *Public Comment*

Mr. and Mrs. Pardue 251 Linwood Dr. Demorest, GA 30535 attended the hearing and asked questions that Mr. Dickerson answered.

Agenda Item #4: *Adjourn*

Mr. Dickerson adjourned the hearing.

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville
(UNAUDITED)

Financial Report - As of Jan 31 2025					2024
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,719,081	1,891,376	(827,705)	70%	1,700,696
Main Street	18,600	425	(18,175)	2%	6,225
Fire Revenue	20,000	0	(20,000)	0%	0
Planning Revenue	28,000	3,307	(24,693)	12%	799
Police Revenue	97,500	3,120	(94,380)	3%	2,440
Streets Revenue	29,226	32,318	3,092	111%	0
Hotel/Motel	3,500	784	(2,716)	22%	153
ARPA	0	0	0	0%	0
Total General Fund Revenues	2,915,907	1,931,330	(984,577)	66%	1,710,313
Expenses					
Administration	890,944	138,223	(752,721)	16%	50,088
Main Street	209,445	15,009	(194,436)	7%	15,103
Fire	517,020	39,550	(477,470)	8%	34,529
Parks	29,226	2,473	(26,753)	8%	267
Planning & Zoning	91,901	6,300	(85,601)	7%	7,244
Police	1,012,305	63,649	(948,656)	6%	74,898
Streets	181,881	19,279	(162,602)	11%	8,779
Total General Fund Expenses	2,932,722	284,483	(2,648,239)	10%	190,908
General Fund Revenues over Expenses	0	1,646,847	(3,632,816)		1,519,405
Water/Sewer Fund					
Water Revenues	1,469,230	139,533	(1,329,697)	9%	115,068
Sewer Revenues	578,000	51,953	(526,047)	9%	47,950
Sanitation Revenues	211,535	18,356	(193,179)	9%	17,291
Total Water/Sanitation/Sewer Revenues	2,258,765	209,842	(2,048,923)	9%	180,309
Administration Expense	1,474,094	122,298	1,351,796	8%	110,289
Water Plant Expense	380,000	8,755	371,245	2%	37
Water Distribution Expense	42,721	531	42,190	1%	231
Waste Water Plant Expense	90,815	6,435	84,380	7%	1,157
Waste Water Collection	59,600	1,478	58,122	2%	1,553
Sanitation	211,535	19,250	192,285	9%	13,347
Total Water/Sanitation/Sewer Expenses	2,258,765	158,747	2,100,018	7%	126,614
W/S/S Revenues over Expenses	0	51,095	51,095		53,695
Total City Fund Revenues over Expenses	0	1,697,942	(3,581,721)		1,573,100

Fire Department Council Report March 2025

Total 94

Fire 5

EMS 37

MVA 1

Canceled/False 35

City 47

County 46

Demorest 1

ESG Operations Inc.

City Hall Meeting

March 2025

- Plant of the Year inspection follow-up
- Pitts Park flooding and repairs. Boy Scout project on the overlook. (Callum Osborne)
- Sanitary Survey March 12th. Alum pond dredging project.

Departmental Activity Report for the Month of February

The following permits were issued for February:

2 Permanent Sign

0 Temporary Sign

1 Building

1 Plumbing

1 Electrical

1 Mechanical

1 Plan Review

0 Tree Removal

0 Land disturbing permit

0 Demolition permit

19 Construction inspections

0 Code Enforcement Actions

COs Issued: 1 – residential. 1 – multi-family for Graceful Care at 130 Grant St.

Planning Activities: The Planning Commission approved the demolition for the old courthouse at 555 Monroe Street at their February meeting.

**STATE OF GEORGIA
CITY OF CLARKESVILLE**

RESOLUTION NO. 2025-2

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CLARKESVILLE, GEORGIA
AMENDING THE FISCAL YEAR 2024 BUDGET; ADJUSTING, RECLASSIFYING, AND CORRECTING
CERTAIN REVENUES AND EXPENDITURES, BY FUND, AS REFLEXED IN THE SCHEDULE OF
BUDGET AMENDMENTS:**

WHEREAS, The Mayor and Council of the City of Clarkesville (the
“City”) adopted a balanced operating budget for Fiscal Year
2024;

WHEREAS, Subsequent to the adoption of the Fiscal Year 2024 budget,
the City approved various expenditures, and budget
amendment requests;

WHEREAS, State law authorizes the City to amend its budget, by
resolution, in order to adapt to changing governmental
needs, under O.C.G.A. § 36–81–3(d).

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The City of Clarkesville Budget for the Fiscal Year ending December 31, 2024 is hereby
amended as shown in Exhibit “A.”

Section 2. All resolutions, ordinances or portions thereof in conflict with the provisions of this
Resolution are hereby repealed.

Section 3. This Resolution shall become effective immediately upon adoption.

SO RESOLVED this 3 day of March, 2025.

CITY OF CLARKESVILLE, GEORGIA

Barrie Aycok, Mayor

Attest: _____
Julie Poole, City Clerk

CITY OF CLARKESVILLE
BUDGET AMENDMENT NO. I
FISCAL YEAR ENDING DECEMBER 31, 2024

EXHIBIT A

Budget Amendment				
Line Item	Description	Original Budget	Change Amount	Amended Budget
100-04-7500-511110	Salaries – Full Time	94,846.00	518.94	95,364.94
100-04-7550-512100	Group Insurance	21,320.00	388.24	21,708.24
100-04-7550-512200	Fica/Medicare	7,256.00	7.87	7,263.87
100-04-7550-512700	Workers Compensation	300.00	8.00	308.00
100-04-7550-523300	Advertising	8,500.00	1,012.67	9,512.67
100-04-7500-523900	Special Events	20,500.00	20,295.76	40,795.76
100-15-6200-522205	Park Building R & M	0.00	460.00	460.00
100-15-6200-531231	Park Utilities	4,800.00	10,928.69	15,728.69
100-15-6200-531700	Park Equipment	0.00	79,300.00	79,300.00
100-25-3200-522210	Vehicle R & M	10,000.00	13,337.41	23,337.41
100-35-4200-522220	Resurfacing	0.00	97,000.00	97,000.00
100-01-1510-523845	ARPA Projects	0	292,418.90	292,418.90
	Prior Year Fund Balance		51,5676.48	