



Agenda
City of Clarkesville
Regular Meeting
6:00 PM June 2, 2025

1. *Call to Order*
2. *Invocation and Pledge*
 - 2a. *Pastor Grady Walden With Clarkesville Baptist Church will Lead the Meeting in Prayer*
3. *Consent Agenda*
 - 3a. *Discuss and Consider Approval of the Minutes for the May 5, 2025 Work Session and Council Meeting Minutes*
4. *Committee Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Police, Planning and Zoning*
5. *Public Hearing*
 - 5a. *Public Hearing to Present and Discuss Change of City Charter Resolution 2025-2*
6. *Unfinished Business*
 - 6a. *Discuss and Consider Approval of Resolution 2025-2 to Amend the Maximum Millage Rate in the City Charter*
7. *New Business*
 - 7a. *Discuss House Bills 581 and 92*
 - 7b. *Discuss and Vote to Approve Resolution 2025-3 to Declare the Estimated Rollback Millage Rate for 2025*
8. *Public Comment*
9. *Consider Going Into Executive Session*
 - 9a. *Council Will Enter Executive Session pursuant to the attorney-client privilege and as provided by Georgia Code section 50-14-2(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the*

agency or any officer or employee may be directly involved.

10. *Adjournment*

City of Clarkesville
(UNAUDITED)

Financial Report - As of April 30 2025					2024
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,719,081	2,201,068	(518,013)	81%	2,036,081
Main Street	18,600	425	(18,175)	2%	16,232
Fire Revenue	20,000	5,305	(14,695)	27%	0
Planning Revenue	28,000	5,365	(22,635)	19%	11,832
Police Revenue	97,500	44,673	(52,827)	46%	31,141
Streets Revenue	29,226	32,318	3,092	111%	0
Hotel/Motel	3,500	1,814	(1,686)	52%	508
ARPA	0	0	0	0%	0
Total General Fund Revenues	2,915,907	2,290,968	(624,939)	79%	2,095,794
Expenses					
Administration	890,944	387,794	(503,150)	44%	301,781
Main Street	209,445	59,709	(149,736)	29%	66,908
Fire	517,020	163,554	(353,466)	32%	153,690
Parks	29,226	7,582	(21,644)	26%	46,161
Planning & Zoning	91,901	27,598	(64,303)	30%	27,136
Police	1,012,305	332,660	(679,645)	33%	291,849
Streets	181,881	60,811	(121,070)	33%	59,423
Total General Fund Expenses	2,932,722	1,039,708	(1,893,014)	35%	946,948
General Fund Revenues over Expenses	0	1,251,260	(2,517,953)		1,148,846
Water/Sewer Fund					
Water Revenues	1,469,230	501,734	(967,496)	34%	464,248
Sewer Revenues	578,000	200,664	(377,336)	35%	214,556
Sanitation Revenues	211,535	73,643	(137,892)	35%	69,032
Total Water/Sanitation/Sewer Revenues	2,258,765	776,041	(1,482,724)	34%	747,836
Administration Expense	1,474,094	476,647	997,447	32%	456,597
Water Plant Expense	380,000	86,373	293,627	23%	128,921
Water Distribution Expense	42,721	33,769	8,952	79%	21,214
Waste Water Plant Expense	90,815	39,553	51,262	44%	30,923
Waste Water Collection	59,600	26,731	32,869	45%	27,585
Sanitation	211,535	76,407	135,128	36%	75,085
Total Water/Sanitation/Sewer Expenses	2,258,765	739,480	1,519,285	33%	740,325
W/S/S Revenues over Expenses	0	36,561	36,561		7,511
Total City Fund Revenues over Expenses	0	1,287,821	(2,481,392)		1,156,357

Main Street Report May 2025

Events

- Mountain Laurel – estimated attendance 2000
- First Friday- Cancelled due to weather
- Car Show with Purpose
- Coffee and Connections
- In town events
 - Total of events 38
 - Total Attendance of 2900

Upcoming events

- Bicycle Ride Across Georgia Night – June 5
- First Friday – June 6
- Car Show with Purpose- June 13
- Kids Car Show- June 14
- Red, White, and Tunes – July 12

Fire Department Council Report June 2025

Total 70

Fires 3

EMS 33

MVA 3

Hazardous Condition 4

Service 11

Canceled/False 16

City 46

County 18

Demorest 6

Public Relations Field Day and Career Days @ Clarkesville Elementary

First Aid and Emergency Stand by for Mt. Laurel Festival

Departmental Activity Report for the Month of May

The following permits were issued for the month of May:

2 Permanent Sign

0 Temporary Sign

0 Plan Review

3 Building

1 Plumbing

2 Electrical

2 Mechanical

1 Tree Removal

1 Demolition – Old Church and Sons funeral home.

6 Code Enforcement Action

9 Construction inspections

COs Issued: 1 new residence in the Shoals.

Planning Activities: There were no planning activities for the month.

Millage Rate

100% versus 40% property Value

City of Clarkesville uses 100% of the value

House value \$250,000

Taxes needed for City Operation = \$1,357.00

$$\text{\$250,000} \times \frac{5.428}{1000} = \text{\$1,357.00}$$

3.674 with FLOST

(Recommended Millage Rate for 2024 5.428)

If we used 40% of the value

\\$250,000 House at 40% Value = \\$100,000

Taxes needed for City Operation = \$1,357.00

Millage Rate at 40% Home Value **13.570**

$$\text{\$100,000} \times \frac{13.570}{1000} = \text{\$1,357.00}$$

9.185 with FLOST

RESOLUTION TO AMEND MAXIMUM MILLAGE RATE IN CITY CHARTER

TO AUTHORIZE THE CITY OF CLARKESVILLE, GEORGIA (THE “CITY”) TO AMEND THE CITY CHARTER TO PROVIDE FOR A CHANGE IN THE MAXIMUM MILLAGE RATE PURSUANT TO THE HOME RULE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Clarkesville, Georgia has determined by majority vote of the City Council that an amendment to the maximum millage rate permitted by the City Charter is in the best interest of the public good and general welfare; and

WHEREAS, the City has published the required notice of public hearings and conducted said public hearings on May 5, 2025 and June 2, 2025; and,

WHEREAS, the City Council has duly adopted at two regular consecutive meetings of the municipal corporation, after proper placement on the agenda for consideration by the City Council by majority vote of the Council the said resolution and ordinance; and

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CLARKESVILLE, GEORGIA, AND IT IS HEREBY RESOLVED BY AUTHORITY OF THE SAME:

Section 1. The City, after investigation and following the holding of the required public hearings, has determined and hereby finds that revising the City’s Charter to amend the maximum millage rate to 15 mills furthers the public good and general welfare and there is a compelling need, and that the increase is desirable, necessary and within the lawful scope of its powers. Therefore, Section 6.12 of the City Charter of 2020 is amended to read “**The city council, by ordinance, shall establish a millage rate not in excess of 15 mills for general operating for the city property tax, a due date, and in what length of time those taxes must be paid**”. It is the intent of this Resolution to authorize and direct the taking of such actions and the execution of such documents as may be necessary to effectuate these purposes.

Section 2. The public hearings held with respect to the proposed revision to the City Charter as required by O.C.G.A. § 36-35-3 are hereby ratified and approved. The approval of the provision herein takes into account the results of such public hearings.

Section 3. All resolutions or parts thereof of the City Charter which conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed. All prior versions of the City Charter or parts thereof of the City which conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

Section 4. This Resolution shall be effective immediately upon adoption.

SO ORDAINED on this ____ day of _____, 2025.

Barrie Aycock, Mayor
City of Clarkesville

Attest: _____
Julie Poole, City Clerk

(SEAL)

CERTIFICATE

I, the undersigned City Clerk of City of Clarkesville, Georgia (the “City”), DO HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of the Resolution duly adopted by the Mayor and Council of the City at meetings held on _____ and _____ duly called and open to the public in compliance with Section 36-35-3 of the Official Code of Georgia Annotated, at which a quorum was present and acting throughout, the original of which Resolution has been duly recorded in the official Minute Book, which is in my custody and control, and that the Resolution has not been rescinded or modified and is now of full force and effect.

GIVEN under the seal of the City, this ____ day of _____, 2025

City Clerk, Julie Poole

[SEAL]

Under HB 581 and HB 92, local governments are provided two options concerning the information that appears on property owner's Notice of Assessment (NOA).

Option 1: A local government may certify an estimated roll-back rate to be included on the NOA. The estimated rollback rate is defined as "the current year's estimated millage rate for general maintenance and operations minus the millage equivalent of the total net assessed value added by reassessments." The levying or recommending authority must certify this rate by a formal vote and provide the rate to the county board of assessors and tax commissioner no less than 15 days prior to the postmark on the annual NOA. If the estimated roll-back rate is certified by the deadline, then the NOA for that taxing jurisdiction will show the current year's value, value of exemptions, net taxable value after exemptions have been applied, and the estimated roll-back rate. The NOA will not include the estimated of taxes owed.

Option 2: If a local government fails to certify and provide an estimated roll-back rate by the deadline, then the NOA for that specific jurisdiction will state the previous year's millage rate and provide an estimate of taxes owed based upon the property's current assessed value and the prior year's millage, which is similar to how NOA's were prepared prior to HB 581.

RESOLUTION 2025-3 OF THE CITY OF CLARKESVILLE, GEORGIA

WHEREAS, the City of Clarkesville is empowered to levy ad valorem taxes for the support of its municipal functions and services; and

WHEREAS, O.C.G.A. § 48-5-32 requires certain disclosures on property tax notices regarding changes in ad valorem tax liability; and

WHEREAS, the City desires to avoid the inclusion of an estimated tax payment amount on the Notice of Proposed Property Tax Increase or Decrease, as permitted by O.C.G.A. § 48-5-32(c)(1)(A); and

WHEREAS, O.C.G.A. § 48-5-32(c)(1)(A) provides that such estimated tax payment amount is not required to be on the notice if the estimated rollback millage rate is equal to or greater than the previous year's millage rate; and

WHEREAS, the City Council has determined that adopting the previous year's millage rate as the estimated rollback millage rate would meet this statutory requirement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKESVILLE, GEORGIA, AS FOLLOWS:

1. That the City Council hereby declares and approves the previous year's millage rate as the estimated rollback millage rate for the current tax year.
2. That this action is taken to ensure compliance with O.C.G.A. § 48-5-32(c)(1)(A) and to avoid the inclusion of an estimated tax payment amount on the Notice of Proposed Property Tax Increase or Decrease.
3. That the City Manager, or their designee, is hereby authorized and directed to take all necessary steps to implement this resolution and to ensure proper communication and coordination with the Habersham County Tax Commissioner's Office regarding this determination.
4. That all resolutions or parts of resolutions in conflict herewith are to the extent of such conflict hereby repealed.

ADOPTED AND APPROVED this ____ day of _____, 2025.

CITY OF CLARKESVILLE, GEORGIA

By: _____ [Mayor's Name], Mayor

Attest: _____ [City Clerk's Name], City Clerk