



Agenda
City of Clarkesville
Regular Meeting
6:00 PM January 5, 2026

1. *Call to Order*
 - 1a. *Franklin Brown Will Be Sworn in as Mayor*
 - 1b. *Leigh Johnston Will Be Sworn in as Council Member*
 - 1c. *Blake Rainwater Will Be Sworn in as Council Member*
2. *Invocation and Pledge*
 - 2a. *Pastor Hobie Wood With Christ Presbyterian Church Will Lead the Meeting in Prayer*
3. *Consent Agenda*
 - 3a. *Discuss and Consider Approval of the December 8, 2025 Work Session, Executive Session and Council Meeting Minutes*
4. *Committee Reports*
 - 4a. *Finance, Main Street, Fire, ESG, Police Department, Planning and Zoning*
5. *Unfinished Business*
6. *New Business*
 - 6a. *Discuss and Vote to Approve Appointment of the Following Positions for 2026:*
City Manager Keith Dickerson
City Clerk Julie Poole
City Attorney Firm Sanders, Ranck & Skilling, P.C.
City Judge Robert A. Sneed
 - 6b. *Discuss and Vote to Elect Mayor Pro Tempore for 2026*
 - 6c. *Discuss and Vote to Approve the Alcohol License Renewal for Avirett Holdings LLC dba Ash & Barrel*
7. *Public Comment*
8. *Consider Going Into Executive Session*

9. *Adjournment*

OFFICIAL MINUTES
COUNCIL WORK SESSION

December 8, 2025
Minutes
City of Clarkesville
Council Work Session

The Council Work Session was held on Monday, December 8, 2025, at 5:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Council Member Angelia Kiker, Council Member Franklin Brown, Mayor Barrie Aycock. Council Member Brad Coppedge was absent.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Unfinished Business*

The Agenda was amended to discuss manhole refurbishments. Mr. Dickerson has received a quote from Veridian to refurbish around 11 manholes that are in the worst condition. The goal is to complete several manholes each year until they have all been refurbished.

Council Member Franklin Brown made a motion to approve Veridian to complete manhole refurbishments..

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Agenda Item #3: *New Business*

Agenda Item #4: *Open Discussion*

There was no open discussion.

Agenda Item #5: *Public Comment*

There were no public comments.

Agenda Item #6: *Consider Going Into Executive Session*

Council Member Franklin Brown made a motion to enter executive session .

Seconded: Council Member Rick Wood

Passed (4 - 0)

Sub-Item #6a.: Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).

Agenda Item #7: *Adjournment*

Council Member Angelia Kiker made a motion to adjourn the meeting.

Seconded: Council Member Franklin Brown

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

OFFICIAL MINUTES
REGULAR MEETING

December 8, 2025
Minutes
City of Clarkesville
Regular Meeting

The Regular Meeting was held on Monday, December 8, 2025, at 6:00 PM at City Hall. Those present were Council Member Don Nix, Council Member Rick Wood, Mayor Pro - Tempore Franklin Brown, Council Member Angelia Kiker, Mayor Barrie Aycock. Council Member Brad Coppedge was absent.

Agenda Item #1: *Call to Order*

Mayor Aycock called the meeting to order.

Agenda Item #2: *Invocation and Pledge*

Sub-Item #2a.: *Mayor Aycock Will Lead the Meeting in Prayer*

Mayor Aycock led the meeting in prayer.

Agenda Item #3: *Consent Agenda*

Sub-Item #3a.: *Discuss and Consider Approval of the Following Minutes:*

November 10, 2025 Work Session

November 10, 2025 Council Meeting

November 10, 2025 Executive Session

Council Member Don Nix made a motion to approve listed minutes as written.

Seconded: Mayor Pro - Tempore Franklin Brown

Passed (4 - 0)

Sub-Item #3b.: *Discuss and Consider Approval of the Following Alcohol License Renewals:*

Ingles

Jay Maa Umiya - Westside Express

Pinheads

Hush

Oasis Bar & Grill

Rustic Cabin

Frescos

Old Towne Pub

Venera Liquors - Monroe Package

Agenda was amended to add approval of Venera Food Mart to sell package only beer and wine at 332 Monroe St. Suite 1.

Mayor Pro - Tempore Franklin Brown made a motion to approve the alcohol license renewals as listed, in addition to the new alcohol license for Venera Food Mart LLC.

Seconded: Council Member Angelia Kiker

Passed (4 - 0)

Agenda Item #4: *Committee Reports*

Sub-Item #4a.: *Finance, Fire, ESG, Police Department, Planning and Zoning*
Department Heads presented their reports.

Agenda Item #5: *Unfinished Business*

Sub-Item #5a.: *Update on Impact Fees*

Mr. Dickerson is working with Bill Ross and Associates to decide on the fees and what projects will be completed with the funds. This company will also manage these funds. This is a work in progress and once information is finalized it will be presented to Mayor and Council for approval.

Agenda Item #6: *New Business*

Sub-Item #6a.: *Discuss and Vote to Appoint Darrin Johnston, Sean Nix, Liz Treadwell and Lisa Nicholson to the Habersham Library Board*

Mayor Pro - Tempore Franklin Brown made a motion to approve appointment of Darrin Johnston, Sean Nix, Liz Treadwell and Lisa Nicholson to the Habersham Library Board.
Seconded: Council Member Don Nix **Passed (4 - 0)**

Sub-Item #6b.: *Discuss and Vote to Appoint Rick Coulon and Gloria Camp to the Housing Authority Board*

Mayor Pro - Tempore Franklin Brown made a motion to approve the appointment of Rick Coulon and Gloria Camp to the Housing Authority Board.
Seconded: Council Member Rick Wood **Passed (4 - 0)**

Sub-Item #6c.: *Discuss and Vote to Approve Resolution 2025-9 Retirement Benefit Change*

Council Member Rick Wood made a motion to approve Resolution 2025-9 Retirement Benefit Change.
Seconded: Mayor Pro - Tempore Franklin Brown **Passed (4 - 0)**

Sub-Item #6d.: *Discuss and Vote to Approve the 2026 Council Meeting Schedule*

Council Member Don Nix made a motion to approve the 2026 Council Meeting Schedule.
Seconded: Mayor Pro - Tempore Franklin Brown **Passed (4 - 0)**

Sub-Item #6e.: *Discuss and Vote to Approve the 2026 Holiday Schedule*

Council Member Angelia Kiker made a motion to approve the 2026 Holiday Schedule.
Seconded: Council Member Don Nix **Passed (4 - 0)**

Agenda Amendment: Discuss and Vote to Approve Resolution 2025-10 Updated Tax Due Date

Agenda Item #7: *Public Comment*

There were no public comments.

Agenda Item #8: *Consider Going Into Executive Session*

There was no Executive Session.

Agenda Item #9: *Adjournment*

Council Member Rick Wood made a motion to adjourn the Meeting.

Seconded: Mayor Pro - Tempore Franklin Brown

Passed (4 - 0)

Respectfully submitted,

Julie Poole, City Clerk

City of Clarkesville
(UNAUDITED)

Financial Report - As of November 30, 2024					2023
	Budget	Actual	Difference	%Budget	Actual
General Fund					
Administrative Revenue	2,726,726	2,530,474	(196,252)	93%	2,324,436
Main Street	18,500	19,428	928	105%	20,183
Fire Revenue	24,000	14,370	(9,630)	60%	19,775
Planning Revenue	28,000	21,078	(6,922)	75%	34,213
Police Revenue	94,000	77,422	(16,578)	82%	99,853
Streets Revenue	29,226	40,423	11,197	138%	30,446
Hotel/Motel	3,500	2,770	(730)	79%	3,196
ARPA	0	0	0	0%	0
Total General Fund Revenues	2,923,952	2,705,965	(217,987)	93%	2,532,102
Expenses					
Administration	1,118,034	755,061	(362,973)	68%	889,300
Main Street	185,922	189,971	4,049	102%	171,575
Fire	516,801	396,120	(120,681)	77%	338,084
Parks	10,300	98,564	88,264	957%	51,971
Planning & Zoning	91,901	77,866	(14,035)	85%	75,848
Police	828,184	769,695	(58,489)	93%	758,852
Streets	175,311	248,566	73,255	142%	165,746
Total General Fund Expenses	2,926,453	2,535,843	(390,610)	87%	2,451,376
General Fund Revenues over Expenses	0	170,122	(608,597)		80,726
Water/Sewer Fund					
Water Revenues	1,399,292	1,554,732	155,440	111%	1,334,265
Sewer Revenues	565,500	624,828	59,328	110%	506,041
Sanitation Revenues	206,000	190,801	(15,199)	93%	183,676
Total Water/Sanitation/Sewer Revenues	2,170,792	2,370,361	199,569	109%	2,023,982
Administration Expense	1,449,153	1,173,452	275,701	81%	1,237,548
Water Plant Expense	351,200	353,691	(2,491)	101%	368,374
Water Distribution Expense	34,839	197,990	(163,151)	568%	36,290
Waste Water Plant Expense	82,000	83,122	(1,122)	101%	90,209
Waste Water Collection	47,600	48,707	(1,107)	102%	62,129
Sanitation	206,000	182,589	23,411	89%	216,396
Total Water/Sanitation/Sewer Expenses	2,170,792	2,039,551	131,241	94%	2,010,946
W/S/S Revenues over Expenses	0	330,810	330,810		13,036
Total City Fund Revenues over Expenses	0	500,932	(277,787)		93,762

Main Street Report December 2024

New Businesses

- Now Habersham

Events

- Downtown Clarkesville Christmas. Estimated attendance-600
- Candlelight Christmas Walk- Estimated attendance- 200
- In town events
 - Total of events 34
 - Total Attendance of 1,827

Upcoming events

- Mardi Gras 2025 – March 1

Fire Department Council Report January 2025

December Totals

Total 90

Fires 3

Overheat (No Fire)

EMS 42

MVA 2

Hazardous Condition 5

Service 17

Canceled/False 16

City 50, County 39, Demorest 1

2024 Totals

Total 957

Fires 38

Overheat (No Fire) 4

EMS 544

MVA 45

Hazardous Condition 21

Service 129

Canceled/False 176

City 621, County 302, Demorest 34

City of Clarkesville
City Hall Meeting 1-8-25

- Storm damage update - Fire Department/Rocky Branch
- Greene Street excavation on sewer collapse update
- Little Creek can station improvements

Departmental Activity Report for the Month of Dec/end of year

The following permits were issued for the month of Dec followed by the year-end total.

1 Perm Sign

0 Temp Sign

0 Plan Review

0 Demolition

4 Building

3 Plumbing

3 Electrical

4 Mechanical

0 Tree Removal

0 Land Disturbing

106 Total permits for the year.

12 Code Enforcement

8 Construction Inspections

215 year end total.

COs Issued: 1 for December. Year-end total - 10

Planning Activities: I've received the proposed building façade for Waffle House. The Planning Commission will review it at their January meeting.