



**CLAYTON CITY COUNCIL  
REGULAR MEETING AGENDA**

**TUESDAY, APRIL 21, 2026  
7:00 PM**

**Hoyer Hall, Clayton Community Library  
6125 Clayton Road, Clayton, CA 94517**

*Jeff Wan, Mayor*

*Richard G Enea, Vice Mayor  
Holly Tillman, Councilmember*

*Jim Diaz, Councilmember  
Kim Trupiano, Councilmember*

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- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Members of the public may address the City Council on non-agendized items within the Council's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked or may at its discretion request staff to report back at a future meeting concerning the matter.*

*Public comment and input on other agenda items will be allowed when each item is considered by the Council.*

**4. CONSENT CALENDAR**

- (a) Approve April 7, 2026 Minutes  
[\(View\)](#)
- (b) Adoption of Ordinance 503 Amending The Clayton Municipal Code Subsection 17.36.079 To Chapter 17.36 (General Regulations) Of Title 17 (Zoning) To Add Specific Language Allowing Certain Affordable Housing By-Right And Defining By-Right  
[\(View\)](#)

- (c) Receive the FY26 Q3 Contracts Summary Report  
[\(View\)](#)

## 5. RECOGNITIONS AND PRESENTATIONS

- (a) Certificates of Recognition to Public School Students for Exemplifying the "Do the Right Thing" Character Trait of "Self-Discipline"  
[\(View\)](#)
- (b) Introduction and Swearing-in Ceremony New Police Officers
  - Police Officer Jacob McPherson
  - Police Officer Gabriel Phelps[\(View\)](#)
- (c) Presentation of a Proclamation Recognizing April 19-25, 2026 as National Library Week  
[\(View\)](#)

## 6. REPORTS

- (a) City Manager's Report  
[\(View\)](#)
- (b) City Council/Committees Reports  
[\(View\)](#)

## 7. PUBLIC HEARINGS

*No Items scheduled.*

## 8. ACTION ITEMS

- (a) Consider Appointing Karen Case to the City of Clayton Trails and Landscape Committee term beginning April 21, 2026 to April 21, 2028  
[\(View\)](#)
- (b) Consider Appointing Anita Stranik as the City of Clayton Representative to the Contra Costa County Advisory Council on Aging term beginning April 21, 2026 to April 21, 2028  
[\(View\)](#)
- (c) Consider Approving the Reappointment of Edward L. Miller to Serve on the Contra Costa Transportation Authority (CCTA) Citizens Advisory Committee with a 4-year term of office ending April 21, 2030  
[\(View\)](#)
- (d) Review FY26 Budget Status, Consider Approval of FY27 Budget Revisions and Reserve Options  
[\(View\)](#)

- (e) Workshop on Transaction and Use Tax (TUT) and Landscape Maintenance District (LMD) Renewal – Ballot Measure Options and Direction  
[\(View\)](#)

**9. ADJOURNMENT**

*The next regularly scheduled meeting of the City Council will be May 5, 2026. For meeting information and materials, please visit the City's website at [www.claytonca.gov](http://www.claytonca.gov)*

## Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at [www.claytonca.gov](http://www.claytonca.gov)
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at [www.claytonca.gov](http://www.claytonca.gov)
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at [www.claytonca.gov](http://www.claytonca.gov)
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at [cityclerk@claytonca.gov](mailto:cityclerk@claytonca.gov) by 12:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Mayor.



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL  
**FROM:** Leticia Miguel, City Clerk  
**DATE:** April 21, 2026  
**SUBJECT:** Approve April 7, 2026 Minutes

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## **RECOMMENDATION**

Approve by Minute Order

## **BACKGROUND**

Does not apply to this item.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **ATTACHMENTS**

[Att A - DRAFT CC MIN 2026-04-07](#)



**MEETING MINUTES - DRAFT  
REGULAR MEETING  
CLAYTON CITY COUNCIL**

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**Tuesday, April 07, 2026**

**7:00 PM**

\*Indicates the item was discussed out of agenda order

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 7:03 PM by Mayor Jeff Wan at Hoyer Hall, in the Clayton Community Library, 6125 Clayton Road, Clayton, California

**ROLL CALL**

**Present: 5** Councilmember Jim Diaz, Councilmember Holly Tillman, Councilmember Kim Trupiano, Vice Mayor Richard Enea, and Mayor Jeff Wan

**Staff Present:**

City Manager, Kris Lofthus  
Administrative Services Director, Dennis Bozanich  
City Attorney, Mala Subramanian  
City Clerk, Leticia I. Miguel

**2. PLEDGE OF ALLEGIANCE**

Mayor Wan led the Pledge of Allegiance.

**3. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Public comment was received by Gabriel Flores.

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**4. CONSENT CALENDAR**

No public comment was received.

*A motion was made by Councilmember Diaz, seconded by Councilmember Trupiano, and approved by a vote of those present to adopt the Consent Calendar.*

*The motion passed as follows:*

*Aye: 5 – Diaz, Tillman, Trupiano, Enea, and Wan*

- (a) Approve March 03, 2026 Minutes

Approved as Submitted on the Consent Calendar

- (b) Adopt Resolution No.03-2026 to Revise the City of Clayton's Appropriations (Gann) Limits Applicable During Fiscal Year 2024-25 and Fiscal Year 2025-26

*Adopted. Enactment No. RES 03-2026*

- (c) Resolution Directing the Preparation of an Engineer's Report for the Diablo Estates Benefit Assessment District

*Adopted. Enactment No. RES 04-2026*

- (d) Authorize the City Manager to Sign Amendment No. 1 to a Contract Signed May 9, 2025 by the City Manager with NBS Government Finance Group Adding a Citywide Fee Study to the Scope of Work, Extending the Contract to September 30, 2026 and Adding \$42,000 for a total Not to Exceed Amount of \$60,000.

Approved by Minute Order

- (e) Establishing 2026/2027 Equivalent Runoff Unit (ERU) Assessment Rate for Federal and State Mandated National Publishing Discharge Elimination System (NPDES) Program (Storm Water Pollution Prevention System)

*Adopted. Enactment No. RES 05-2026*

- (f) Acceptance Of The 2025 General Plan Implementation and Housing Element Annual Progress Report

Approved by Minute Order

***The City Council Meeting recessed at 8:46 p.m. and reconvened at 8:49 p.m.***

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## **5. RECOGNITIONS AND PRESENTATIONS**

- (a) Presentation of a Proclamation Recognizing March 2026 as American Red Cross Month

*No public comment was received.*

Presented.

- (b) Presentation of a Proclamation Honoring Contra Costa County Fire Protection District Chief Lewis Broschard for His Service, Leadership and Dedication to the Community Upon His Retirement

*No public comment was received.*

Presented.

- (c) City Beautification and Project Update

*City Manager Kris Lofthus, presented the item to the City Council and responded to questions.*

*No public comment was received.*

Presented.

## **6. REPORTS**

- (a) City Manager's Report

*No public comment was received.*

*City Manager Lofthus made the following announcements:*

- *An update was provided on the recruitment process for the Public Works Director position.*
- *Provided an update on the upcoming rollout of several modules to go live online in the coming weeks.*
- *Acknowledged Project Manager, Skyler Aitken for successfully completing the Contra Costa Leadership Academy.*

- (b) City Council/Committees Report

*No public comment was received.*

*City Council reports were included in the agenda packet.*

## **7. PUBLIC HEARINGS**

- (a) Introduce An Ordinance Amending The Clayton Municipal Code Subsection 17.36.079 To Chapter 17.36 (General Regulations) Of Title 17 (Zoning) To Add Specific Language Allowing Certain Affordable Housing By-Right And Defining By-Right

*Senior Planner, Kraig Chalem presented the item to the City Council and responded to questions.*

*The public hearing opened at 8:34 pm*

*No Public comment was received.*

*The public hearing closed at 8:42 pm*

*A motion was made by Councilmember Tillman, seconded by Councilmember Trupiano, that this resolution be adopted.*

*The motion carried by the following vote:*

*Aye: 5 – Diaz, Enea, Tillman, and Trupiano, and Wan*

*Adopted. Enactment No. RES 06-2026*

*A motion was made by Councilmember Tillman, seconded by Councilmember Trupiano, to that this Ordinance be waived first reading and introduced.*

*The motion carried by the following vote:*

*Aye: 5 – Diaz, Enea, Tillman, and Trupiano, and Wan*

*Enactment No. ORD 503*

## **8. ACTION ITEMS**

- (a) Review FY26 Budget Status, Consider Approval of FY27 Budget Revisions and Reserve Options

*City Manager Kris Lofthus and Administrative Services Director, Dennis Bozanich, presented the item to the City Council and responded to questions.*

*Public comment was received by Keith Haycon*

*Received and Filed.*

## **9. CLOSED SESSION**

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code § 54956.8)**

**Property Under Negotiation:** Assessor's Parcel Numbers: APN: 118-370-077 and 118- 520 -001-9, located at Clayton Road east of Peacock Creek Drive, Clayton, CA, 94517

**Agency Negotiators:** Kris Lofthus, City Manager and Kraig Chalem, Senior Planner

**Negotiating Parties:** Grant Alvernaz, Three Putt Development, LLC

***Under Negotiations: Price and Terms of Payment***

*No public comment was received.*

**The City Council convened into Closed Session at 9:58 p.m.**

**The City Council reconvened to Regular Session at 10:19 p.m.**

*There was no reportable action.*

**10. ADJOURNMENT**

Mayor Wan adjourned the meeting at 10:20 p.m.

Please note the Minutes of this meeting set forth all actions taken by the City Council on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Kraig Chalem, Senior Planner

**DATE:** April 21, 2026

**SUBJECT: Adoption of Ordinance 503 Amending The Clayton Municipal Code Subsection 17.36.079 To Chapter 17.36 (General Regulations) Of Title 17 (Zoning) To Add Specific Language Allowing Certain Affordable Housing By-Right And Defining By-Right**

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## **RECOMMENDATION**

City Council held a public hearing April 7th, 2026, waived first reading and introduced Ordinance No. 503, amending the Clayton Municipal Code Section 17.36.079 to Chapter 17.36 of Title 17 to state that developments Identified to accommodate the Regional Housing Needs Allocation shortfall and meeting affordable housing requires pursuant to Government Code section 65583.2(c), (h), and (i), are allowed by right and defining by right.

Staff recommends that the Council waive the second reading and adopt Ordinance 503.

## **BACKGROUND**

On January 17, 2023, the Clayton City Council adopted the Housing Element Update (HEU) for the 6th Housing Cycle. At its January 16, 2024, meeting, the City Council adopted amendments to Clayton Municipal Code Title 17 (Zoning) to implement certain adopted Housing Element policies.

Since that time the City has been in ongoing communication with the State Housing and Community Development Agency (HCD). Which has resulted in two previous amendments supporting multifamily housing where at least 20% of the units are deed-restricted affordable units (including junior accessory dwelling units); and any multifamily housing that complies with all objective development and design standards are allowed by right. Staff had thought that all issues had been resolved and followed up by submitting these amendments to HCD for certification.

## **DISCUSSION**

As noted above, HCD has requested additional amendments to the City's municipal code regarding entitlements, per Government Code section 65583.2(c), (h), and (i), sites which are identified to accommodate a shortfall of lower income housing per program D2 of the housing

element and shall allow residential use where at least twenty percent of the units are affordable to lower income households; minimum densities and residential requirements shall prevail over other allowed uses in the district; and, the term, “by-right” will be defined in the municipal code.

The ordinance as introduced to the City Council amends the Clayton Municipal Code Chapter 17.36 (General Requirements) of Title 17 (Zoning), Section 17.36.079 in the following way:

- per Government Code section 65583.2(c), (h), and (i) the Clayton Municipal Code reflects sites identified to accommodate a shortfall for the lower income housing identified in program D2 of the housing element be allowed where at least twenty percent of the units are affordable to lower income households; and,
- per Government Code section 65583.2(c), (h), and (i) minimum densities, and residential requirements shall prevail over regulations and allowed uses of the zoning district; and,
- the term “by-right” shall mean that the City's review of the project may not require a discretionary local government review or approval that would constitute a “project” under the California Environmental Quality Act as defined in Government Code Section 65583.2.

Precise language is provided in Attachment-A to effectuate the proposed changes.

### **CEQA**

In accordance with the California Environmental Quality Act and the State CEQA Guidelines Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The Zoning amendment as summarized above is within the scope of a non-project action.

### **FISCAL IMPACT**

There are no immediate fiscal impacts associated with the project.

### **ATTACHMENTS**

[ATT A - Ordinance No. 503 Amending Title 17.pdf](#)

**ORDINANCE NO. 503**

**AN ORDINANCE AMENDING THE CLAYTON MUNICIPAL CODE  
TO AMEND SUBSECTION 17.36.079 TO CHAPTER 17.36  
(GENERAL REGULATIONS) OF TITLE 17 (ZONING) RELATED  
TO CERTAIN RESIDENTIAL DEVELOPMENT BY RIGHT FOR  
SPECIFIC AFFORDABLE HOUSING AND DEFINING BY RIGHT  
AS IT RELATES TO CERTAIN AFFORDABLE HOUSING**

**THE CITY COUNCIL  
City Of Clayton, California**

**The City Council of the City of Clayton DOES ORDAIN as**

**follows: Section 1. Recitals**

**WHEREAS**, on January 17, 2023, the Clayton City Council adopted the Housing Element Update (HEU) for the 6th Housing Cycle, approved in December 2022.; and,

**WHEREAS**, on January 16, 2024, meeting, the City Council adopted amendments to Clayton Municipal Code Title 17 (Zoning) to implement certain adopted Housing Element policies; and,

**WHEREAS**, the HEU and zoning amendments were forwarded to the State Housing and Community Development (HCD) Agency for certification process by the Agency; and,

**WHEREAS**, HCD requested additional amendments to the City of Clayton Municipal Zoning Code pertaining to certain affordable housing development; and,

**WHEREAS**, City Staff has resolved these issues with HCD except for an amendment to the zoning code regarding entitlements for certain affordable housing development as shown in the code amendment; and,

**WHEREAS**, California Government Code section 65854 requires that the Planning Commission, in its capacity as an advisory body to the City Council on matters of land use, hold a duly noticed public hearing on a proposed zoning ordinance or amendment to a zoning ordinance; and,

**WHEREAS**, CMC section 17.56.060 gives authority to the Planning Commission to make recommendations to the City Council on proposed amendments to CMC Title 17 and states further that "[n]o recommendation for amendment shall be made unless the Planning Commission finds that such proposed amendment, is in general conformance with the General Plan, if one be in effect at said time, and that the public necessity, convenience and general welfare require the adoption of the proposed amendment;" and,

**WHEREAS**, on March 31, 2026, the Planning Commission held a duly noticed public hearing and adopted Resolution No. 04-2026 making amendments as requested by HCD and recommending that the City Council approve the proposed amendments to CMC Title 17.36; and,

**WHEREAS**, on April 7, 2026, the Clayton City Council conducted a public hearing on the amendments to CMC Title 17.36 (Zoning) and at that public hearing, received and considered the Planning Commission recommendation and other public testimony and evidence, both spoken and written.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLAYTON DOES ORDAIN AS FOLLOWS:**

**Section 2. Findings.** In accordance with CMC section 17.56.100, the City Council makes the following findings:

Based on the information in Community Development Department files on this project, incorporated here by reference and available for review at City Hall, 6000 Heritage Trail in Clayton, the City Council finds that:

- A. The foregoing recitals are true and correct and are incorporated herein by reference.
- B. The proposed Zoning Ordinance Amendment is consistent with the General Plan, and specifically, Land use Goals 2, 4 and 10; and, identified in program D2 of the housing element; specifically, Goal 2 and Policy 2.3. Together, these goals and policies encourage diversity in housing types and tenures, support appropriate development controls through zoning regulation, and facilitate construction of multi-family housing while complying with state law.

**Section 3. Zoning Ordinance Amendment**

Based on the findings and the authority set forth above, the City Council hereby amends Chapter 17.36 (General Regulations) of Title 17 (Zoning) of the Clayton Municipal Code subsection 17.36.079, as follows (additions are in underline):

**17.36.079 - Housing Element Opportunity Sites.**

Pursuant to Government Code section 65583.2(c), a non-vacant site that has been identified as a housing opportunity site in the City's prior housing element and a vacant site that has been included in two or more consecutive housing element planning periods shall be an allowed residential use by right for housing developments where at least twenty percent of the units are affordable to lower income households. In addition, pursuant to Government Code section 65583.2(c), (h), and (i), sites identified to accommodate a shortfall for the lower income RHNA identified in program D2 of the housing element shall be an allowed residential use by right for housing developments where at least twenty percent of the units are affordable to lower income households. Requirements pursuant to Government Code section 65583.2(c), (h), and (i), including minimum densities and residential requirements, shall prevail over regulations and allowed uses of the base zone. Pursuant to Government Code section 65583.2(i), the development shall comply with all objective development standards, and a proposed subdivision of the property shall be subject to all applicable laws. If applicable, such projects shall be subject to design

review. By-right" shall mean that the City's review of the project may not require a conditional use permit, planned unit development permit, or other discretionary local government review or approval that would constitute a "project" under the California Environmental Quality Act as defined in Government Code Section 65583.2.

**Section 4. Severability.**

If any section, subsection, sentence, clause, or phrase of this Ordinance, or the application thereof to any person or circumstances, is held to be unconstitutional or to be otherwise invalid by any court competent jurisdiction, such invalidity shall not affect other provisions of clauses of this ordinance or application thereof which can be implemented without the invalid provisions, clause, or application, and to this end such provisions and clauses of the Ordinance are declared to be severable.

**Section 5. Environmental Review.**

This Ordinance is not a project or alternatively is exempt from CEQA pursuant to the commonsense exemption (Guidelines §15061(b)(3)) because there is no possibility the action may result in a significant effect on the environment. The Zoning code is within the scope of a non-project action.

**Section 6. Effective Date and Publication.**

This ordinance shall become effective thirty (30) days from and after its passage. Within fifteen (15) days after the passage of the Ordinance, the City Clerk shall cause the Ordinance, with the names of those City Council members voting for and against it, to be posted in three (3) public places heretofore designated by resolution by the City Council for the posting of ordinances and public notices. Further, the City Clerk is directed to cause the amendments adopted in Section 3 of this ordinance to be entered into the City of Clayton Municipal Code.

The foregoing Ordinance was introduced at a regular public meeting of the City Council of Clayton, California held on the 7th day of April 2026, and

**PASSED, ADOPTED AND ORDERED** posted by the City Council of Clayton, California at a regular public meeting thereof on April 21st, 2026, by the following vote:

AYE:

NAY:

ABSEN:

ABSTAIN:

THE CITY COUNCIL OF CLAYTON, CALIFORNIA

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Jeff Wan, Mayor

ATTEST:

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Leticia I. Miguel, City Clerk

APPROVED AS TO FORM:

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Malathy Subramanian, City Attorney

APPROVED BY ADMINISTRATION

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Kris Lofthus, City Manager



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Dennis Bozanich

**DATE:** April 21, 2026

**SUBJECT:** Receive the FY26 Q3 Contracts Summary Report

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## **RECOMMENDATION**

Staff recommends that the Council review and provide feedback to staff on the report if necessary.

## **BACKGROUND**

The attached Summary Report is for active agreements, contracts and software subscriptions (payments made during FY26). Not included in this report are:

- Revenue contracts (e.g., franchise agreements),
- Agreements or MOUs with other governmental agencies, and
- Anything under the City Manager's signature authority of \$30,000.

## **CEQA**

NA

## **FISCAL IMPACT**

None at this time

## **DISCUSSION**

Staff continues to monitor contract expiration dates and not to exceed amounts. The number of active contracts continues to be reduced with several more contracts being allowed to expire in the fourth quarter of FY26 and the first quarter of FY27.

## **ATTACHMENTS**

[ATT A - Clayton Contracts Master Log - FY2026 Q3.pdf](#)

**Contracts Summary Report -  
FY2025-26 Q3**

Type	Vendor	Contract Title/Description	Department	Contract Manager	Executed	Expiration	Annual Amount/Not to Exceed	Total Actual FY 2025-26
Services	All City Management	School crossing guards	06 - Police	Police Chief	10/13/2000	6/30/2026	\$ 60,000	\$ 45,060
Services	APEX Technology Management	Citywide IT Services	02 - Admin/Finance	Administrative Services Director	8/16/2022		\$ 65,000	\$ 59,431
Services	BBK,LLP	City attorney services	02 - Admin/Finance	City Manager	7/1/2025	6/30/2026	\$ 199,000	\$ 144,198
Services	Bel Air Mechanical	HVAC Maintenance and Repairs	4 - Public Works	PW Director	7/16/2025	7/15/2026	\$ 98,000	\$ 22,560
Services	Brightview Tree Service	Tree Maintenance	5 - Public Works	PW Director	8/20/2025	8/19/2026	\$ 120,000	\$ 62,010
Services	Chavan and Associates, LLC	Financial auditing services	02 - Admin/Finance	Administrative Services Director	4/1/2024	3/31/2026	\$ 108,000	\$ 34,200
Services	Cowan & Thompson	Street & Sidewalk Repair	03 - Public Works	PW Director	4/1/2026	6/30/2027	\$ 95,000	\$ 18,912
Services	CSG Consultants, Inc	Professional Engineering Services	03 - Public Works	PW Director	12/9/2024	6/30/2027	\$ 95,000	\$ 49,565
Services	R3 Consultants	AB 1383 Consultant	5 - Public Works	Project Manager		9/30/2026	\$ 30,000	\$ 15,605
Services	S2SERM	Weed Abatement	6 - Public Works	PW Director	8/20/2025	8/19/2026	\$ 120,000	\$ 98,000
Services	SCA of CA, LLC	Street sweeping	03 - Public Works	PW Director	9/1/2015		\$ 98,000	\$ 42,300
Services	Theis Engineering	Engineering services	03 - Public Works	City Clerk	10/1/2025	12/31/2025	\$ 100,000	\$ 153,623
Services	Workers.com	Season/Temp Workers	8 - Public Works	PW Director	3/25/2016		\$ 100,000	\$ 71,724
Subscription	Civic Plus	City website & business systems	02 - Admin/Finance	Project Manager	11/1/2025	10/31/2028	\$ 135,000	\$ 45,002
Subscription	Granicus	Agenda Management Software	01 - Legislative	City Clerk		8/1/2026	\$ 45,000	\$ 35,932
Subscription	NeoGov	HR Software	02 - Admin/Finance	Administrative Services Director		8/1/2026	\$ 45,000	\$ 35,407
Subscription	Rural Pig Management	Wild pig management	03 - Public Works	PW Director	5/18/2022		\$ 30,000	\$ 25,000
							<b>\$ 1,543,000</b>	<b>\$ 958,529</b>



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Leticia Miguel, City Clerk

**DATE:** April 21, 2026

**SUBJECT:** Certificates of Recognition to Public School Students for Exemplifying the "Do the Right Thing" Character Trait of "Self-Discipline"

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## **BACKGROUND**

Does not apply to this item

## **FISCAL IMPACT**

Does not apply to this item



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Jeremy Crone, Police Chief

**DATE:** April 21, 2026

**SUBJECT:** Introduction and Swearing-in Ceremony New Police Officers

- Police Officer Jacob McPherson
- Police Officer Gabriel Phelps

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## **BACKGROUND**

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## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Skyler Aitken

**DATE:** April 21, 2026

**SUBJECT:** Presentation of a Proclamation Recognizing April 19-25, 2026 as National Library Week

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## **BACKGROUND**

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## **CEQA**

CEQA: This proposed action is not a project as defined by CEQA.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **ATTACHMENTS**

[Att A - PROC National Library Week 20260421](#)

**recognizing**  
**April 19-25, 2026**  
**as**  
**National Library Week**

**WHEREAS**, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can find joy through exploration and discovery;

**WHEREAS**, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and cultural enrichment;

**WHEREAS**, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive;

**WHEREAS**, libraries partner with schools, businesses, and organizations to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community;

**WHEREAS**, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success;

**WHEREAS**, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime;

**WHEREAS**, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression;

**WHEREAS**, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all;

**WHEREAS**, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme **"Find Your Joy"**;

**NOW, THEREFORE**, be it resolved that I, Jeff Wan, Mayor of the City of Clayton, proclaim April 19-25, 2026, as National **Library Week**. During this week, I encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library helps our community find joy.



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL  
**FROM:** Kris Lofthus, City Manager  
**DATE:** April 21, 2026  
**SUBJECT:** City Manager's Report

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## **BACKGROUND**

Does not apply to this item

## **FISCAL IMPACT**

Does not apply to this item



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL  
**FROM:** Leticia Miguel, City Clerk  
**DATE:** April 21, 2026  
**SUBJECT:** City Council/Committees Reports

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## **BACKGROUND**

The City Council provides a report of activities that took place between the city council meetings.

## **CEQA**

This item is not a project as defined by CEQA.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **ATTACHMENTS**

[City Council Committees Reports 20260421](#)

**Jim Diaz, Councilmember**

- 04-16-2026: Attended County Connection Board Meeting:
  - Discussed/Approve 2027 Operating Budget,
  - Received update on the Issuance of "Non-Domiciled" California Commercial Drivers Licenses (CDL),
  - Received update on the "Summer Youth Ride Free" Program with School Districts and Students,
  - Discussed / Approved new Memorandum of Understanding (MOU) with the Choice
  - in Aging for reimbursement of transportation contractor trip costs for up to five years,
  - Discussed and Awarded contract to Alex Kushner General, Inc. for installation of New Above Ground Fuel Storage Tank, and
  - Appointed Jeanette Green to the Advisory Committee representing the City of Concord.
  
- 04-21-2026: Meeting with City Manager

**Holly Tillman, Councilmember**

- April 1st - Joined City staff, Vice Mayor Enea, and Clayton residents to raise the Autism Awareness flag. Thank you to Allison and Cedric Snow for donating the Autism Awareness Flag flying in downtown Clayton for the next month. I appreciate them sharing their why, how the flag design shows the complexity of Autism, and proudly raising the flag to show other families that we see them.
- April 2nd- Attended the Mayor's Conference hosted by the City of Concord.
- April 13th- Attended the MDEDF Board meeting where we discussed future funding for programs supporting MDUSD schools.
- April 14th - Attended the Clayton Pride Board meeting to finalize plans for our 5th Annual Clayton Pride Parade and Festival being held on Sunday, May 31st.
- In addition to the above meetings, I fielded several calls regarding the upcoming tax measures, fee schedule discussion from our April 7th meeting, and Council priorities.
- Upcoming events:  
April 18th - Clayton Cleans Up at City Hall, 9 am. Join your neighbors to pick a location to clean and beautify our city. There will be a free BBQ for participants at 12 pm.

**Kim Trupiano, Councilmember**

- Weekly meetings with City Manager, Kris Lofthus
- Finalized all sponsorships for city events, worked with Chris Karney on invoicing, collecting payments, working on all marketing and advertising for Concerts in the Grove along with printing of the street banners
- April 14, Clayton Community Library Foundation Board meeting, unable to attend due to family emergency, but sent Council update report on refresh, City news, City events. Also sent out two email blasts for April News and May Book Sale, which is May 15 (members only), May 16 and 17.
- Emails/calls from community about landscaping and maintenance, reserve spending, sales tax measure and LMD renewal

**Richard G Enea, Vice Mayor**

- Attended the Transpac meeting
- Attended the Italian American Club dinner, where I spoke with several Clayton Residents
- Attended the Elks club dinner with Clayton residents
- Attended the Clayton Cleans up day
- Talked with Clayton residents by phone and in person and answered various questions



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Skyler Aitken

**DATE:** April 21, 2026

**SUBJECT: Consider Appointing Karen Case to the City of Clayton Trails and Landscape Committee term beginning April 21, 2026 to April 21, 2028**

---

## **RECOMMENDATION**

By minute motion, appoint Karen Case to serve as the City of Clayton Trails and Landscape Committee for a 2-year term expiring April 21, 2028.

## **BACKGROUND**

There are two vacancies on the City's Trails and Landscape Committee. It is important that all the positions on any of the City Council appointed subcommittees are filled in order to allow for the greatest input from the committee to the City Council.

As required by law, the City Clerk posts a Notice of Commission Vacancies on each posting board each December encouraging residents to apply for positions on City Boards, Commissions, and Committees that have vacancies in the following year. These openings are also published on the City's website. With all the various outreach effort, including announcements of the openings at regular City Council meetings. To date, one application was received by Karen Case to fill the City of Clayton Trails and Landscape Committee.

## **CEQA**

This appointment is an administrative activity that is exempt from CEQA.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **CONCLUSION**

Appoint Ms. Case to serve on the City of Clayton Trails and Landscape Committee for a 2-year term ending April 21, 2028.

## **ATTACHMENTS**

[Att A - APP Case Karen\\_Redacted](#)



**APPLICATION FOR APPOINTMENT TO  
CITY BOARDS AND COMMISSIONS**

**NOTE:** *Committee members / Commissioners may be required to file Statements of Economic Interest disclosing investments, interest in real property, income, loans, etc., as well as mailing address and telephone number.*

**INDICATE YOUR PREFERENCE**

- PLANNING COMMISSION\*
- FINANCIAL SUSTAINABILITY COMMITTEE\*
- TRAILS AND LANDSCAPING COMMITTEE\*
- CONTRA COSTA ADVISORY COUNCIL ON AGING
- CONTRA COSTA COUNTY LIBRARY COMMISSION
- CONTRA COSTA COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
- CONTRA COSTA TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE

\* SUPPLEMENTAL QUESTIONS MAY BE REQUIRED

**This application is public record. Return form to City Hall, 6000 Heritage Trail, Clayton, CA 94517.**

Name of Applicant (please print) Karen Case  
 I hereby apply for appointment to Trails and Landscape Committee  
 (Name of Committee / Commission)

1. General Employment Experience:  
 Occupation Clinical Social Worker  
 Present employer Contra Costa County Mental Health Dept. (Concord Clinic), Kaiser Permanente Mental Health Dept. (Antioch)

2. Education and special training  
BA degree in Social Welfare (Fresno State College)  
MSW degree, Master's in Social Work (Virginia Commonwealth Univ.)  
2-year certificate program in Psychodynamic Psychotherapy (The Sanville Institute), CGP (Certified in Group Psychotherapy)

3. Organization and Community Activity Experience:  
Mt. Diablo Audubon Society (Mt. Diablo Bird Alliance), Education Committee  
in the past; Child Abuse Prevention Council (Fairfax County, VA, Alexandria, VA, Prince William County + Board Member on Virginia's Child Abuse Prevention Council)

4. Other experience which you feel would be helpful to bring to the attention of the City Council in making this appointment.

During summers of college years was Camp Counselor at Camp at Bass Lake, CA and lead nature walks around the lake & to Angel Falls. Belonged to National Audubon Society and The Mono Lake Committee since 1974.

5. Statement of philosophy relating to the responsibilities of this committee/ commission:(Attach additional sheets if necessary)

I'd like to think the City Council would take action on recommendations from the T+L Committee. I'd like to see our landscapes taken care of, for their beauty, enjoyment, and respect for wildlife.

6. Please answer the following questions:

- Do you reside within the city limits?  YES  NO
- Length of residency in Clayton 22 years
- Do you have business and/or investments which may result in a possible conflict of interest?  
 YES  NO

If YES, please explain:

7. Why are you interested in serving on this Committee?

I would like to do what I can as a good citizen to make our town as good as it can be. I want someone to improve the condition of landscaping and trails, with oversight to prevent harm to wildlife, including eliminating litter and off-leash dogs.

8. In your opinion, what are the greatest community needs within the scope of the Committee?

I'd like to see more attention to what one small town can do to halt global warming and planting more trees would be one simple action that makes a difference for humans & for wildlife. also, to take care of the landscaping & trees that we do have & get rid of other interests and hobbies: Weeds without poisons. Tennis, painting, bird walks, hiking in the Sierras

List two references with phone numbers:

Nancy Sullivan, [redacted]  
Lou Ann Maihofer, [redacted]

Signature of Applicant: [redacted]  
Date: Nov. 17, 2025

**Reasonable Accommodation Clause:**

**The City of Clayton will make reasonable efforts to accommodate persons with disabilities.**

**Please advise the City of Clayton of any special needs in advance by calling: (925) 673-7300**

RECEIVED

DEC 02 2025

CITY OF CLAYTON  
CITY CLERK



**CITY OF CLAYTON  
PUBLIC CONTACT FORM FOR  
COMMITTEE AND COMMISSION APPLICANTS**

Name of Committee or Commission: Trails and Landscaping Committee

Name of Applicant / Appointee: Karen Case

Address of Applicant / Appointee: [REDACTED]

Home Telephone Number: [REDACTED]

Work Telephone Number: \_\_\_\_\_

Cell Telephone Number: [REDACTED]

Email Address: [REDACTED]

Mark at least one (1) public phone number:

My home telephone number(s) may be released for public contact:  
\_\_\_\_ YES  NO

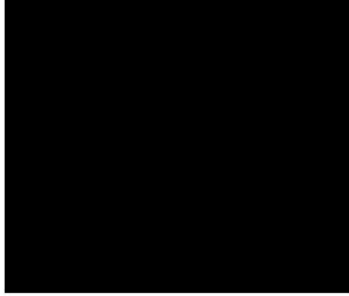
My work phone number(s) may be released for public contact:  
\_\_\_\_ YES  NO

My cell phone number(s) may be released for public contact:  
\_\_\_\_ YES  NO

My e-mail address may be released for public contact:  
\_\_\_\_ YES  NO

My address above may be released to the public: \_\_\_\_ YES  NO

**Karen A. Case, MSW, LCSW, retired**



**EDUCATION:**

The Sanville Institute, Berkeley, CA, two-year Certificate Program graduate:  
Psychodynamic Psychotherapy in a Cultural Context; 2007-2009.

Virginia Commonwealth University, College of Social Work; MSW, 1990.

California State University at Fresno; B.A. Social Welfare, 1969.

**PROFESSIONAL CREDENTIAL:**

California Licensed Clinical Social Worker

**CLINICAL EXPERIENCE / SUPERVISION EXPERIENCE:**

**Rapid Access Clinician** for Contra Costa County Mental Health, Concord Clinic, Concord, CA. Full-time Clinical Social Worker conducting psycho-social assessments, with mental status examination, diagnosis, and treatment plan for long-term psychiatric treatment for those with moderate to severe mental disorders and substance abuse histories, most of whom had been recent patients in an Acute Psychiatric Hospital, residential recovery program, or from a crisis residential program in Contra Costa County. I also coordinated follow-up psychiatric treatment discharge planning from inpatient facilities. March 2016- December 2017.

**Instructor** part-time for California State University at Stanislaus, Department of Social Work, Turlock, CA; MSW program, *Human Development Across the Life Span*; Fall 2011 semester, September 2011 through December 2011.

**Psychiatric Social Worker** for Kaiser Permanente Mental Health Dept., Antioch, CA. Provide individual psychotherapy and group therapy (Women's ACOA Therapy Group and Caregiver Stress Support Group) to adults of all ages. Created and regularly update Kaiser Mental Health, Kaiser Health Education Dept., and Community listing of resources for health and mental health that is provided by me on regular basis to all east

bay Kaiser clinics. Women's Health Liaison to Antioch Medical Centers, supporting the reporting and awareness of domestic violence; participant in Regional Domestic Violence initiative and member of Kaiser committee of Child Abuse Services and Prevention, June 2005-March 2016; full-time, 40 hours/week.

**Program Coordinator** of the Intensive Outpatient Program, Kaiser Permanente, Mental Health Dept., Pleasanton, CA. Designed and managed therapeutic outpatient program to stabilize psychiatric patients after discharge from an acute psychiatric hospital or for compromised psychiatric patients needing an intense level of care. Provided psychosocial assessments, group therapy, intensive case management, psycho-education, discharge planning, and family therapy in coordination with the multi-disciplinary treatment team. October 1998 to September 2005; full-time, 40 hours/week.

**Director Social Work Intern Program and Field Instructor** for San Jose State University and Calif. State University, Stanislaus. Designed and directed an MSW Intern Program for graduate students and provided supervision and educational seminars on : Theory and Practice of Psychodynamic Psychotherapy, Cognitive Therapy, Group Psychotherapy, the DSM and differential diagnosis, Dual-Diagnosis, and Casework: The Biopsychosocial Approach. Kaiser Pleasanton Mental Health Dept., Intensive Outpatient Program, October 1998 through May 2005.

**Program Manager, Partial Hospitalization Program**, Fremont Hospital. Designed and managed The Partial Hospitalization Program (PHP) for adults and adolescents after discharge from acute psychiatric hospital, or to stabilize patients and prevent the need for hospitalization. Provided all-day group psychotherapy in an intensive outpatient program, five days/week for those with severe mood disorders and for the persistently mentally ill. Provided intense case management, family treatment when appropriate, and discharge planning. Managed 5 other clinical staff and 2 bus drivers. May 1997 to October 1998, full-time, 40 hours/week.

**Psychiatric Social Worker**, Fremont Hospital, providing psychosocial assessments, group psychotherapy, and family therapy to patients in an acute psychiatric hospital. Worked on the Adult, Adolescent, and Chemical Dependency Units and PHP; worked part-time for two years routinely on the Adult Inpatient Unit, then a year working on the Adult Chemical Dependency (CD) Unit; also ran week-end programs for families and patients in CD Unit as well as leading Long-Term CD Aftercare Outpatient Group to substitute for regular group therapist. Was the on-call therapist for the Adolescent Unit conducting their Chemical Dependency Class and Family Day groups on Saturdays. June 1992 to June 1997, part-time, 32 hours/week.

**Director Social Work Intern Program and Field Instructor** for San Jose State University MSW students and for JFK University Psy.D. students. Provided individual supervision and seminars for the students on Casework: The Bio-psychosocial Approach, the Mental Status Exam, Theory and Practice, and other clinical subjects for MSW &

Psy.D. interns at Fremont Hospital Partial Hospitalization Program, an acute psychiatric hospital outpatient program. June 1997 to October 1998.

**Psychiatric Social Worker** at Telecare Heritage (formerly "Gladman") Psychiatric Health Facility, Oakland, CA, a psychiatric health facility (PHF) serving the chronically and persistently mentally ill. Provided casemanagement, psychosocial assessments, family treatment, treatment planning, discharge planning, advocacy, individual and group psychotherapy. December 1996 to May 1997, part-time, 32 hours/week.

**Associate Clinical Social Worker** at The Women's Center, Vienna, VA. Provided individual and group psychotherapy at non-profit counseling center. Conducted psychiatric interview, psychosocial assessments, treatment planning, and discharge planning for females of all ages. Conducted 8-week workshop on Self-Esteem, lead weekly Support Group for Single Parents, and provided workshop on Holiday Stress and Depression at the agency and for the Dept. of Commerce employees. Interviewed on NPR on Holiday Stress and Depression. VCU Social Work graduate student, 2<sup>nd</sup>-year Field Placement- Sept. 1989 to May 1990. Also employed as clinical staff, Associate Clinical Social Worker, to provide adults with individual and group psychotherapy post-graduation, May 1990 to October 1991, part-time, 32 hours/week.

**Crisis Counselor** providing peer-counseling in cases of rape, assault, suspected child abuse at The Family Advocacy Center, U.S. Navy Base Subic Bay, Republic of the Philippines. Provided Companion-Duty in hospital emergency room to provide support to victims, as well as volunteer Crisis Counselor for the Advocacy Center and the phone Hotline. 1980 to 1981.

#### **COMMUNITY ORGANIZATION / PROGRAM ADMINISTRATION:**

**Executive Director and Child Advocate:** Created and directed non-profit organization and Board of Directors for Virginians Against Child Abuse, in northern Virginia. Promoted child abuse prevention programs and established two CASA (Court Appointed Special Advocate) programs in Family Court in Alexandria and Fairfax County. Duties included fundraising, grant writing, public relations, public speaking, managing the budget, reporting the outcomes of each prevention program to the Board and to funding sources, coordinating with appropriate community agencies to reduce child abuse and to increase parent support, recruiting and training volunteers. 1985-1988.

**Conference presentation/advocacy** at Virginia conference on CASA programs. Provided training to child advocates and Family Court judges on how to start CASA programs with public relations, volunteer recruiting and training, program development, and fundraising strategies. The CASA program represents a child's best interest, makes recommendations to the court, and prevents foster-care drift. Richmond, Virginia, 1988.

**Chairman** of Public Relations Committee, Board of Directors of Virginia state chapter, National Committee for Prevention of Child Abuse. Spearheaded campaign in Virginia to educate parents and teachers with “Tips at Report Card Time” and the “Shaken Baby Syndrome.” 1988-1989.

**Community Organizer and Child Advocate** representing Prince William County Cooperative Extension Service; organized Board of Directors in Manassas, VA to establish a non-profit Child Abuse Prevention Council in Prince William County. Implemented programs for the Board, raised \$80,000 from grants and donations to reduce cases of child abuse and neglect. Created a CASA program in Prince William County Family Court. Taught “Systematic Training for Effective Parenting” classes during first year Field Placement, School of Social Work, VCU; 1988-1989.

**Coordinator** for regional, three-state conference, “The Identification, Investigation, and Prosecution of Child Sexual Abuse,” for police, social workers, coroners, and district attorneys. Secured grant for funding from the Juvenile Justice Dept., arranged for expert speakers and coordinated with the National District Attorney Association, the Adam Walsh Child Resource Center, and Fairfax County Child Abuse Council as Executive Director of Northern Virginia SCAN (Stop Child Abuse Now), later to be named Northern Virginia Child Abuse Prevention Council. Arlington, VA, Oct. 1987.

**Child Advocate** for Fairfax County Child Abuse Prevention Task Force. Served on Programs Committee to address increased coordination between the Commonwealth Attorney, Police, Child Protective Services, and other agencies to prevent child abuse and child kidnappings and to recommend improved programs and resources in Fairfax County. Report to County Board of Supervisors; Fairfax, VA, 1988.

**Program Manager** for the Military Family Resource Center, a Family Violence Prevention Resource and Research Library for the U.S. Dept. of Defense. Redesigned and supervised the process of collection of the most current research and resources; directed the editing and distributing of documents to military clinicians world-wide; developed policies and procedures in distributing abstracts and materials; managed program budget, equipment purchases and staff, and supervised transition to computerized library system. Maintained and distributed resources on subjects supporting military families, parenting, child abuse prevention, and prevention of domestic violence for military bases and their Family Advocacy and Crisis Centers worldwide. Employed by Armed Services YMCA, Springfield, VA, 1986-1987, full-time, 40 hours.

**Coordinator** of Volunteer Program for the High Desert Child Abuse Prevention Council, Ridgecrest, Calif. Established Child Abuse Hotline, trained 20 crisis phone counselors, giving stressed parents support and also increasing child abuse reports by 40%. Established Parent Respite Program for the Council. Presented with “**Volunteer of the Year**” award by the High Desert Child Abuse Prevention Council. Presented with the

**“Sylvia Besser Award”** from the Community Mental Health Board of Indian Wells Valley and the Desert Mental Health Clinic. 1983-1984.

**Director** of Girl Scout USA Summer Camp at Baguio, Republic of the Philippines, for “Troops on Foreign Soil.” Also taught painting, tennis, and archery. Summer of 1981, Philippine Islands.

**Maid of Cotton**, representing Fresno State University and Fresno County Cotton Association. Fresno, California, 1969-1970. Public Relations and modeling representing Fresno County Cotton Association.

### **PROFESSIONAL AFFILIATIONS**

California Clinical Social Work Society, 1990-present

Northern California Group Psychotherapy Society, 2000-present

American Association for Psychoanalysis in Clinical Social Work, 2000-present



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Skyler Aitken

**DATE:** April 21, 2026

**SUBJECT: Consider Appointing Anita Stranik as the City of Clayton Representative to the Contra Costa County Advisory Council on Aging term beginning April 21, 2026 to April 21, 2028**

---

## **RECOMMENDATION**

By minute motion reappoint Anita Stranik to serve as the City of Clayton Representative to the Contra Costa County Advisory Council for a 2-year term expiring April 21, 2028.

## **BACKGROUND**

As required by law, the City Clerk posts a Notice of Commission Vacancies on each posting board each December encouraging residents to apply for positions on City Boards, Commissions, and Committees that have vacancies in the following year. These openings are also published on the City's website.

With all the various outreach effort, including announcements of the openings at regular City Council meetings. To date, one application was received by Anita Stranik to serve as the City of Clayton Representative to the Contra Costa County Advisory Council.

To become a member of the Contra Costa County Advisory Council, the local jurisdiction making the appointment, Clayton City Council, must take formal action to confirm membership on the Committee.

## **CEQA**

This appointment is an administrative activity that is exempt from CEQA.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **CONCLUSION**

Appoint Ms. Stranik to serve on the Contra Costa County Advisory Council on Aging Committee for a 2-year term ending April 21, 2028.

## **ATTACHMENTS**

[APP\\_Stranik\\_Anita - Redacted.pdf](#)



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APR 06 2026

**APPLICATION FOR APPOINTMENT TO  
CITY BOARDS AND COMMISSIONS**

**NOTE:** Committee members / Commissioners may be required to file Statements of Economic Interest disclosing investments, interest in real property, income, loans, etc., as well as mailing address and telephone number.

**INDICATE YOUR PREFERENCE**

- PLANNING COMMISSION\*
- FINANCIAL SUSTAINABILITY COMMITTEE\*
- TRAILS AND LANDSCAPING COMMITTEE\*
- CONTRA COSTA ADVISORY COUNCIL ON AGING
- CONTRA COSTA COUNTY LIBRARY COMMISSION
- CONTRA COSTA COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
- CONTRA COSTA TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE

\* SUPPLEMENTAL QUESTIONS MAY BE REQUIRED

This application is public record. Return form to City Hall, 6000 Heritage Trail, Clayton, CA 94517.

Name of Applicant (please print) Anita Stranik  
I hereby apply for appointment to Contra Costa Advisory Council on Aging  
(Name of Committee / Commission)

1. General Employment Experience:

Occupation Healthcare Professional; healthcare executive, consultant, + clinician  
Present employer Retired

2. Education and special training

UCSF Master of science in Nursing  
Bachelor of science in Chemistry

3. Organization and Community Activity Experience:

Former Board Member Contra Costa Wind Symphony  
Current Board Member Clayton Valley Village whose mission is to  
"Connect, support, inspire + provide our community our community  
an option to age with dignity in their own homes."

4. Other experience which you feel would be helpful to bring to the attention of the City Council in making this appointment.

As a clinician have worked with aging clients to assist them in attaining appropriate support services. In working as a healthcare consultant, have observed multiple systems for delivering healthcare services to elderly clients

5. Statement of philosophy relating to the responsibilities of this committee/ commission:(Attach additional sheets if necessary)

I support the need for countywide planning & coordination to develop & improve efficient & effective services, especially for currently unmet needs of the older residents of this county. I will provide a voice of advocacy for the City of Clayton residents on this council.

6. Please answer the following questions:

- Do you reside within the city limits?  YES  NO
- Length of residency in Clayton 39 years
- Do you have business and/or investments which may result in a possible conflict of interest?  
 YES  NO

If YES, please explain:

7. Why are you interested in serving on this Committee?

It complements my service with the Clayton Valley Village & would allow me to serve as a conduit of needs from the perspective of seniors living in Clayton & to contribute my skills as an educator & healthcare consultant & executive.

8. In your opinion, what are the greatest community needs within the scope of the Committee?

Senior needs of transportation, food security, mental health & other services which address isolation & loneliness

Other interests and hobbies:

hiking, reading, traveling

List two references with phone numbers:

Maria Xiaris [redacted]

Marilyn Wollenweber [redacted]

Signature of Applicant: Anita Stranik

Date: 4/31/2026

**Reasonable Accommodation Clause:**

The City of Clayton will make reasonable efforts to accommodate persons with disabilities.

Please advise the City of Clayton of any special needs in advance by calling: (925) 673-7300

**RECEIVED**

APR 06 2026

CITY OF CLAYTON  
CITY CLERK

**RECEIVED**

APR 06 2026

CITY OF CLAYTON  
CITY CLERK



**CITY OF CLAYTON  
PUBLIC CONTACT FORM FOR  
COMMITTEE AND COMMISSION APPLICANTS**

Name of Committee or Commission: Contra Costa Advisory Council on Aging

Name of Applicant / Appointee: Anita Stranik

Address of Applicant / Appointee: 14 Alef Ct  
Clayton CA, 94517

Home Telephone Number: [REDACTED]

Work Telephone Number: NA

Cell Telephone Number: 925-822-8334

Email Address: [REDACTED]

Mark at least one (1) public phone number:

My home telephone number(s) may be released for public contact:  
 YES  NO

My work phone number(s) may be released for public contact:  
 YES  NO

My cell phone number(s) may be released for public contact:  
 YES  NO

My e-mail address may be released for public contact:  
 YES  NO

My address above may be released to the public:  YES  NO



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Skyler Aitken

**DATE:** April 21, 2026

**SUBJECT:** Consider Approving the Reappointment of Edward L. Miller to Serve on the Contra Costa Transportation Authority (CCTA) Citizens Advisory Committee with a 4-year term of office ending April 21, 2030

---

## **RECOMMENDATION**

By minute motion reappoint Edward L. Miller to serve as the City of Clayton representative on the Contra Costa Transportation Authority (CCTA) Citizen Advisory Committee for a 4-year term expiring April 21, 2030.

## **BACKGROUND**

As required by law, the City Clerk posts a Notice of Commission Vacancies on each posting board each December encouraging residents to apply for positions on City Boards, Commissions, and Committees that have vacancies in the following year. These openings are also published on the City's website. With all the various outreach effort, including announcements of the openings at regular City Council meetings. To date, one application was received by Edward L. Miller to fill the Contra Costa Transportation Authority Committee (CCTA).

To become a member of the CCTA Citizen Advisory Committee, the local jurisdiction making the appointment, Clayton City Council, must take formal action to confirm membership on the Committee.

## **CEQA**

This appointment is an administrative activity that is exempt from CEQA.

## **FISCAL IMPACT**

No fiscal impact associated with this agenda item.

## **CONCLUSION**

Appoint Mr. Miller to serve on the CCTA's Citizen Advisory Committee for a 4-year term ending April 21, 2030.

## **ATTACHMENTS**

[APP\\_Miller\\_Redacted.pdf](#)

**RECEIVED**

**FEB 26 2026**

**CITY OF CLAYTON  
CITY CLERK**



**APPLICATION FOR APPOINTMENT TO  
CITY BOARDS AND COMMISSIONS**

**NOTE:** *Committee members / Commissioners may be required to file Statements of Economic Interest disclosing investments, interest in real property, income, loans, etc., as well as mailing address and telephone number.*

**INDICATE YOUR PREFERENCE**

- PLANNING COMMISSION\*
- FINANCIAL SUSTAINABILITY COMMITTEE\*
- TRAILS AND LANDSCAPING COMMITTEE\*
- CONTRA COSTA ADVISORY COUNCIL ON AGING
- CONTRA COSTA COUNTY LIBRARY COMMISSION
- CONTRA COSTA COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
- CONTRA COSTA TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE

\* SUPPLEMENTAL QUESTIONS MAY BE REQUIRED

**This application is public record. Return form to City Hall, 6000 Heritage Trail, Clayton, CA 94517.**

Name of Applicant (please print) Edward Lee Miller III  
I hereby apply for appointment to Contra Costa Transportation Authority Citizens Advisory Committee  
(Name of Committee / Commission)

**1. General Employment Experience:**

Occupation Principal Data Engineer  
Present employer self

**2. Education and special training**

BS Computer Science/Chemistry 1993, Eastern New Mexico University  
\_\_\_\_\_  
\_\_\_\_\_

**3. Organization and Community Activity Experience:**

Contra Costa Transportation Authority Citizens Advisory Committee 2019-present (7 years, 2 years as chairperson)  
Longest continuously serving member of board presently.  
City of Clayton Planning Commission - 2021-2023 (vice-chair)  
Clayton Community and Business Association, Secretary 2024-2026 (2 years)

4. Other experience which you feel would be helpful to bring to the attention of the City Council in making this appointment.

I cannot commend any more relevant experience than the fact that I have served in this role for the past 7 years and know it extremely well. Additionally, my tenure on the planning commission has informed my work due to the frequent intersection of issues between housing and transportation.

5. Statement of philosophy relating to the responsibilities of this committee/ commission:(Attach additional sheets if necessary)

The responsibilities of this position are clear and concise: represent the interests of the city and its residents on the board to ensure that transportation issues around Clayton and surrounding areas are surfaced to the City Council and resolved, that the city is able to collect its biannual Measure J return to source tax monies, and encourage surrounding jurisdictions to keep our city's concerns in mind when implementing projects which impact the surrounding area.

6. Please answer the following questions:

- Do you reside within the city limits?  YES  NO
- Length of residency in Clayton 22 years
- Do you have business and/or investments which may result in a possible conflict of interest?  YES  NO

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FEB 26 2026

CITY OF CLAYTON  
CITY CLERK

If YES, please explain:

7. Why are you interested in serving on this Committee?

Like many fellow residents, I also have to commute to and from Clayton and wish to improve the transportation options, safety and efficiency as we go about our daily lives here.

8. In your opinion, what are the greatest community needs within the scope of the Committee?

Addressing interjurisdictional cooperation between cities along Ygnacio Valley Road and Clayton Road and other local arterial streets to ensure that travel along these roadways is safe and efficient. Additionally, helping to identify areas in need of Complete Streets grants and planning such as the area surrounding Mt. Diablo Elementary.

Other interests and hobbies:

Astronomy

List two references with phone numbers:

Peter Cloven (city has phone number on file)

Holly Tillman (city has phone number on file)

Signature of Applicant: Edward L Miller

Date: 2/25/2026

Reasonable Accommodation Clause:

The City of Clayton will make reasonable efforts to accommodate persons with disabilities.

Please advise the City of Clayton of any special needs in advance by calling: (925) 673-7300

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FEB 26 2026

CITY OF CLAYTON  
CITY CLERK



**CITY OF CLAYTON  
PUBLIC CONTACT FORM FOR  
COMMITTEE AND COMMISSION APPLICANTS**

Name of Committee or Commission: CCTA Citizens Advisory Board

Name of Applicant / Appointee: Ed Miller

Address of Applicant / Appointee: [REDACTED]

Home Telephone Number: 925-567-3563

Work Telephone Number: \_\_\_\_\_

Cell Telephone Number: [REDACTED]

Email Address: ccta@edmiller.net

Mark at least one (1) public phone number:

My home telephone number(s) may be released for public contact:

YES  NO

My work phone number(s) may be released for public contact:

YES  NO

My cell phone number(s) may be released for public contact:

YES  NO

My e-mail address may be released for public contact:

YES  NO

My address above may be released to the public:  YES  NO



# STAFF REPORT

**TO: CLAYTON CITY COUNCIL**

**FROM: Dennis Bozanich**

**DATE: April 21, 2026**

**SUBJECT: Review FY26 Budget Status, Consider Approval of FY27 Budget Revisions and Reserve Options**

---

## **BACKGROUND**

The City of Clayton remains fiscally stable with strong reserve levels and a clean FY25 audit.

The FY26 General Fund is projected to end the year with a deficit of \$820,000 and an ending fund balance of approximately \$6.14 million.

This item follows up on the direction provided at the April 7, 2026 City Council meeting to add reserve funding to the FY27 adjusted budget for one-time

## **CEQA**

No impacts

## **FISCAL IMPACT**

The Council's action will consider impacts and adopt budget revisions and provide guidance to staff on the use of fund balances.

## **DISCUSSION**

### **FY 2025–26 General Fund Status**

The FY 2025–26 General Fund is projected to end the year with an approximate deficit of \$820,000, due to \$500K in revenue shortfalls, one-time expenditure increases and unbudgeted expenses.

### **FY 2026–27 Budget Revisions**

Staff recommends budget adjustments that reduce the projected deficit from \$667,349 to \$345,113, primarily through expenditure reductions and updated revenue assumptions.

Additionally, Council provided direction to staff on April 7, 2026 on select one-time and ongoing funding augmentations, including infrastructure, public safety, and service level enhancements.

## **CONCLUSION**

The City remains financially stable, but continued attention to structural budget balance will be necessary to maintain long-term fiscal sustainability.

## **ATTACHMENTS**

[ATT A - FY27 Budget Adjustments Details.pdf](#)

[ATT B - FY27 PROJECTS Budget Schedule.pdf](#)

[ATT C - Presentation](#)

FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted				Adopted						
Fund	Code	Description	Budget	Fund	Code	Description	FY 2027	Difference	Notes	
101	3201	From Fund Balance	\$ 1,165,113					\$ (1,165,113)		
101	4100	Property Tax In-Lieu of VLF	\$ 1,428,062	101	4100	Property Tax In-Lieu of VLF	\$ 1,431,029	\$ 2,967	A	
101	4101	Property Taxes - Secured	\$ 1,398,368	101	4101	Property Taxes - Secured	\$ 1,411,945	\$ 13,577	A	
101	4102	Property Taxes - Unsecured	\$ 63,608	101	4102	Property Taxes - Unsecured	\$ 50,114	\$ (13,494)	A	
101	4103	Property Taxes - Unitary Tax	\$ 21,348	101	4103	Property Taxes - Unitary Tax	\$ 18,503	\$ (2,845)	A	
101	4104	Property Taxes - Supplemental	\$ 34,291	101	4104	Property Taxes - Supplemental	\$ 11,249	\$ (23,042)	A	
101	4106	Property Taxes - Other	\$ 9,360	101	4106	Property Taxes - Other	\$ 10,124	\$ 764	A	
101	4301	Sales and Use Tax	\$ 630,000	101	4301	Sales and Use Tax	\$ 630,907	\$ 907	A	
101	4502	Real Property Transfer Tax	\$ 110,000	101	4502	Real Property Transfer Tax	\$ 88,357	\$ (21,643)	A	
101	5101	Business Licenses	\$ 180,000	101	5101	Business Licenses	\$ 185,000	\$ 5,000	A	
101	5103	Building Permit Remit Fees (Surcharge)	\$ 89,000	101	5103	Building Permit Remit Fees (Surcharge)	\$ 82,349	\$ (6,651)	A	
				101	5106	Engineering Service Fees	\$ 6,588	\$ 6,588	A	
101	5201	Public Safety Allocation	\$ 120,000	101	5201	Public Safety Allocation	\$ 125,000	\$ 5,000	A	
101	5202	Abandoned Veh Abate (AVA)	\$ 5,000	101	5202	Abandoned Veh Abate (AVA)	\$ 5,000	\$ -		
101	5203	Motor Vehicle In Lieu	\$ 17,000	101	5203	Motor Vehicle In Lieu	\$ 13,176	\$ (3,824)	A	
101	5205	Other In-Lieu	\$ 192,539	101	5205	Other In Lieu	\$ 192,539	\$ -		
101	5214	POST Reimbursements	\$ 7,000	101	5214	POST Reimbursements	\$ 7,137	\$ 137	A	
101	5301	Planning Permits/Fees	\$ 40,000	101	5301	Planning Permits/Fees	\$ 17,000	\$ (23,000)	A	
101	5302	Police Permits/Fees	\$ 14,000	101	5302	Police Permits/Fees	\$ 11,258	\$ (2,742)	A	
101	5304	Planning Service Charges	\$ 40,000	101	5304	Planning Service Charges	\$ 10,980	\$ (29,020)	A	
				101	5306	Well Water Usage Charge	\$ 35,000	\$ 35,000	D	
101	5319	Miscellaneous City Services	\$ 20,000	101	5319	Miscellaneous City Services	\$ 110	\$ (19,890)	A	
				101	5322	Fiduciary Funds Administration	\$ 242,520	\$ 242,520	E	
101	5401	Franchises - Comcast Cable	\$ 180,000	101	5401	Franchises - Comcast Cable	\$ 215,000	\$ 35,000	A	
101	5402	Franchises - Republic Services	\$ 300,000	101	5402	Franchises - Garbage Fees	\$ 350,000	\$ 50,000	A	
101	5403	Franchises - PG&E	\$ 190,000	101	5403	Franchises - PG&E	\$ 196,333	\$ 6,333	A	
101	5404	Franchises - Pipeline	\$ 23,626	101	5404	Franchises - Equilon Pipe	\$ 21,960	\$ (1,666)	A	
101	5501	Fines and Forfeitures	\$ 25,000	101	5501	Fines and Forfeitures	\$ 21,960	\$ (3,040)	A	
101	5601	Interest	\$ 150,000	101	5601	Interest	\$ 150,000	\$ -		
101	5602	Park Use Fee	\$ 65,000	101	5602	Park Use Fee	\$ 65,000	\$ -		
101	5603	Meeting Room Fee	\$ 10,000	101	5603	Meeting Room Fee	\$ 8,000	\$ (2,000)	A	
101	5608	Cattle Grazing Lease Rent	\$ 11,634	101	5608	Cattle Grazing Lease Rent	\$ 11,634	\$ -		
101	5609	Cell Tower Lease Rent	\$ 46,303	101	5609	Cell Tower Lease Rent	\$ 41,723	\$ (4,580)	A	
101	5613	Clayton Community Gym Rent	\$ 31,774	101	5613	Clayton Community Gymnasium Rent	\$ 32,414	\$ 640	A	
101	5701	Reimbursements/Refunds	\$ 20,000	101	5701	Reimbursements/Refunds	\$ 28,470	\$ 8,470	A	
101	5790	Other Revenues	\$ 5,000	101	5790	Other Revenues	\$ 5,490	\$ 490	A	
101	5791	Overhead Cost Recovery	\$ 40,000	101	5791	Overhead Cost Recovery	\$ 21,960	\$ (18,040)	A	
101	6002	Transfer from Measure J	\$ 20,000	101	6002	Admin Exp Rec - Measure J Fund	\$ 6,116	\$ (13,884)	A	
101	6003	Transfer from CIP	\$ 20,000					\$ (20,000)		
101	6004	Transfer from HUTA Gas Tax Fund	\$ 40,000	101	6004	Admin Exp Rec - HUTA Gas Tax Fund	\$ 10,193	\$ (29,807)	A	
101	6005	Transfer from Neighborhood Street Lights Fund		101	6005	Admin Exp Rec - Neighborhood Street Lights Fund	\$ 14,924	\$ 14,924	A	
101	6006	Transfer from GHAD Fund	\$ 25,000	101	6006	Admin Exp Rec - GHAD Fund	\$ 9,374	\$ (15,626)	A	
101	6007	Transfer from Landscape Maint CFD Fund	\$ 55,000	101	6007	Admin Exp Rec - Landscape Maint CFD Fund	\$ 46,939	\$ (8,061)	A	
101	6011	Transfer from The Grove Park CFD Fund	\$ 12,000	101	6011	Admin Exp Rec - The Grove Park CFD Fund	\$ 9,919	\$ (2,081)	A	
101	6013	Transfer from Concerts in The Grove Fund	\$ 2,500	101				\$ (2,500)	B	
101	6016	Transfer from Stormwater Assessment Fund		101	6016	Admin Exp Rec - Stormwater Assessment Fund	\$ 48,155	\$ 48,155	F	
101	6020	Transfer from Lydia Lane Sewer	\$ 1,500	101				\$ (1,500)	B	
101	6021	Transfer from Oak Street Sewer	\$ 1,500	101				\$ (1,500)	B	
101	6023	Transfer from Development Impact	\$ 7,600	101				\$ (7,600)	B	
101	6025	Transfer from Successor Agency	\$ 55,000	101				\$ (55,000)	B	
101	6028	Transfer from Diablo Estates BAD	\$ 15,000	101				\$ (15,000)	B	
101	6029	Transfer from Diablo Meadows BAD	\$ 15,000	101				\$ (15,000)	B	
101	6031	Transfer from RMRA	\$ 40,000	101				\$ (40,000)	B	
101	6034	Transfer from Energy Conservation Assistance	\$ 15,000	101				\$ (15,000)	B	
		<b>Total Adjusted Revenue GF</b>	<b>\$ 7,008,126</b>			<b>Total Budgeted Revenue GF</b>	<b>\$ 5,901,449</b>			
Fund	Code	Description/Department	Budget	Sum-Codes	Fund	Code	Description	FY 2027	Difference	Notes
101	7111	Regular Salaries		\$ 2,752,725						
	2		\$ 858,000		101	7111	Regular Salaries	\$ 926,737	\$ 68,737	C
	3		\$ 40,000		101	7111	Regular Salaries	\$ 20,216	\$ (19,784)	C
	4		\$ 233,000		101	7111	Regular Salaries	\$ 287,768	\$ 54,768	C
	6		\$ 1,571,225		101	7111	Regular Salaries	\$ 1,635,248	\$ 64,023	C
	7		\$ 8,500		101	7111	Regular Salaries	\$ 8,564	\$ 64	C
	9		\$ 42,000		101	7111	Regular Salaries	\$ 47,475	\$ 5,475	C
101	7113	Overtime		\$ 175,350						
	3		\$ 250		101	7113	Overtime	\$ 1,040	\$ 790	C
	6		\$ 171,600		101	7113	Overtime	\$ 171,600	\$ -	
	9		\$ 3,500		101	7113	Overtime	\$ 2,080	\$ (1,420)	C
101	7115	Council/Commission Compensation		\$ 33,000						
	1		\$ 28,200		101	7115	Council/Commission Compensation	\$ 28,200	\$ -	
	4		\$ 4,800		101	7115	Council/Commission Compensation	\$ 6,240	\$ 1,440	C
101	7218	Long/Short Term Disability Insurance		\$ 22,860						
	2		\$ 6,000		101	7218	Long/Short Term Disability Insurance	\$ 9,900	\$ 9,900	C
	3		\$ 450		101	7218	Long/Short Term Disability Insurance	\$ 185	\$ (5,815)	C
	4		\$ 2,000		101	7218	Long/Short Term Disability Insurance	\$ 2,212	\$ 1,762	C
	6		\$ 14,000		101	7218	Long/Short Term Disability Insurance	\$ 15,996	\$ 13,996	C
	7		\$ 60		101	7218	Long/Short Term Disability Insurance	\$ 78	\$ (13,922)	C
	9		\$ 350		101	7218	Long/Short Term Disability Insurance	\$ 434	\$ 374	C
101	7219	Deferred Compensation Retirement		\$ 7,200						
	2		\$ 4,800		101	7219	Deferred Compensation Retirement	\$ 4,992	\$ 192	C

## FY27 Adopted and Recommended Adjusted Budget Detail

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Fund	Code	Description	Budget	Fund	Code	Description	FY 2027	Difference	Notes	
		6	\$ 2,400	101	7219	Deferred Compensation Retirement		\$ (2,400)	C	
101	7220	PERS Retirement-Normal Cost	\$ 337,600							
		2	\$ 75,000	101	7220	PERS Retirement-Normal Cost	\$ 84,251	\$ 9,251	C	
		3	\$ 3,000	101	7220	PERS Retirement-Normal Cost	\$ 2,761	\$ (239)	C	
		4	\$ 20,000	101	7220	PERS Retirement-Normal Cost	\$ 18,838	\$ (1,162)	C	
		6	\$ 235,000	101	7220	PERS Retirement-Normal Cost	\$ 215,966	\$ (19,034)	C	
		7	\$ 900	101	7220	PERS Retirement-Normal Cost	\$ 1,170	\$ 270	C	
		9	\$ 3,700	101	7220	PERS Retirement-Normal Cost	\$ 6,484	\$ 2,784	C	
101	7221	PERS Retirement - Unfunded Liability	\$ 559,310							
		1	\$ 3,435	101	7221	PERS Retirement - Unfunded Liability	\$ 3,200	\$ (235)	C	
		2	\$ 141,630	101	7221	PERS Retirement - Unfunded Liability	\$ 131,945	\$ (9,685)	C	
		3	\$ 2,909	101	7221	PERS Retirement - Unfunded Liability	\$ 2,710	\$ (199)	C	
		4	\$ 34,730	101	7221	PERS Retirement - Unfunded Liability	\$ 32,355	\$ (2,375)	C	
		6	\$ 368,527	101	7221	PERS Retirement - Unfunded Liability	\$ 344,082	\$ (24,445)	C	
		7	\$ 1,237	101	7221	PERS Retirement - Unfunded Liability	\$ 1,152	\$ (85)	C	
		9	\$ 6,842	101	7221	PERS Retirement - Unfunded Liability	\$ 6,375	\$ (467)	C	
101	7231	Workers' Compensation	\$ 136,800							
		1	\$ 450	101	7231	Workers' Compensation	\$ 2,180	\$ 1,730	C	
		2	\$ 45,500	101	7231	Workers' Compensation	\$ 49,361	\$ 3,861	C	
		3	\$ 13,000	101	7231	Workers' Compensation	\$ 914	\$ (12,086)	C	
		4	\$ 7,000	101	7231	Workers' Compensation	\$ 12,172	\$ 5,172	C	
		6	\$ 68,000	101	7231	Workers' Compensation	\$ 75,505	\$ 7,505	C	
		7	\$ 350	101	7231	Workers' Compensation	\$ 387	\$ 37	C	
		9	\$ 2,500	101	7231	Workers' Compensation	\$ 2,147	\$ (353)	C	
101	7232	Unemployment Compensation	\$ 4,577							
		3	\$ 1,427	101	7232	Unemployment Compensation	\$ 1,427	\$ -		
		4	\$ 500	101	7232	Unemployment Compensation	\$ 612	\$ 112	C	
		6	\$ 2,650	101	7232	Unemployment Compensation	\$ 2,650	\$ -		
101	7233	FICA Taxes	\$ 39,970							
		1	\$ 2,000	101	7233	FICA Taxes	\$ 1,516	\$ (484)	C	
		2	\$ 11,000	101	7233	FICA Taxes	\$ 13,510	\$ 2,510	C	
		3	\$ 150	101	7233	FICA Taxes	\$ 281	\$ 131	C	
		4	\$ 1,200	101	7233	FICA Taxes	\$ 4,494	\$ 3,294	C	
		6	\$ 24,700	101	7233	FICA Taxes	\$ 24,754	\$ 54	C	
		7	\$ 120	101	7233	FICA Taxes	\$ 120	\$ -		
		9	\$ 800	101	7233	FICA Taxes	\$ 660	\$ (140)	C	
101	7241	Auto Allowance/Mileage	\$ 4,800	101	7241	Auto Allowance/Mileage	\$ 4,800	\$ -		
101	7242	Uniform Allowance	\$ 12,000	101	7242	Uniform Allowance	\$ 12,000	\$ -		
101	7246	Benefit Insurance	\$ 327,500							
		2	\$ 100,000	101	7246	Benefit Insurance	\$ 134,836	\$ 34,836	C	
		3	\$ 3,500	101	7246	Benefit Insurance	\$ 3,383	\$ (117)	C	
		4	\$ 20,000	101	7246	Benefit Insurance	\$ 28,154	\$ 8,154	C	
		6	\$ 195,000	101	7246	Benefit Insurance	\$ 198,587	\$ 3,587	C	
		7	\$ 1,500	101	7246	Benefit Insurance	\$ 1,433	\$ (67)	C	
		9	\$ 7,500	101	7246	Benefit Insurance	\$ 7,944	\$ 444	C	
101	7247	OPEB Contributions (Health Plan)	\$ 20,031	101	7247	OPEB Contributions (Health Plan)	\$ 20,031	\$ -		
101	7301	Recruitment/Pre-employment	\$ 6,000							
		5	\$ 500	101	7301	Recruitment/Pre-employment	\$ 515	\$ 15	A	
		6	\$ 5,500	101	7301	Recruitment/Pre-employment	\$ 5,150	\$ (350)	A	
101	7307	Irrigation Supplies and Materials	\$ 2,000	101	7307	Irrigation Supplies and Materials	\$ 3,605	\$ 1,605	A	
101	7311	General Supplies	\$ 21,550							
		1	\$ 450	101	7311	General Supplies	\$ 515	\$ 65	A	
		3	\$ 11,000	101	7311	General Supplies	\$ 9,270	\$ (1,730)	A	
		6	\$ 9,000	101	7311	General Supplies	\$ 7,725	\$ (1,275)	A	
		9	\$ 1,100	101	7311	General Supplies	\$ 1,030	\$ (70)	A	
101	7312	Office Supplies/Expense	\$ 15,500							
		5	\$ 10,000	101	7312	Office Supplies/Expense	\$ 8,755	\$ (1,245)	A	
		6	\$ 5,500	101	7312	Office Supplies/Expense	\$ 5,665	\$ 165	A	
101	7314	Postage	\$ 4,200							
		5	\$ 4,000	101	7314	Postage	\$ 4,300	\$ 300	A	
		6	\$ 200	101	7314	Postage	\$ 315	\$ 115	A	
101	7321	Printing and Binding	\$ 765							
		1	\$ 615	101	7321	Printing and Binding	\$ 515	\$ (100)	A	
		6	\$ 150	101	7321	Printing and Binding	\$ 263	\$ 113	A	
101	7323	Books/Periodicals	\$ -	101	7323	Books/Periodicals	\$ 155	\$ 155	A	
101	7324	Dues and Subscriptions	\$ 174,400							
		1	\$ 20,000	101	7324	Dues and Subscriptions	\$ 39,758	\$ 19,758	A	
		2	\$ 99,000	101	7324	Dues and Subscriptions	\$ 6,695	\$ (92,305)	A	
		4	\$ 8,400	101	7324	Dues and Subscriptions	\$ 2,471	\$ (5,929)	A	
		6	\$ 47,000	101	7324	Dues and Subscriptions	\$ 16,480	\$ (30,520)	A	
101	7325	EBRCSA System Subscription	\$ 15,000	101	7325	EBRCSA System Subscription	\$ 15,450	\$ 450	A	
101	7331	Rentals/Leases	\$ 14,300							
		5	\$ 11,000	101	7331	Rentals/Leases	\$ 9,270	\$ (1,730)	A	
		6	\$ 3,300	101	7331	Rentals/Leases	\$ 3,090	\$ (210)	A	
101	7332	Telecommunications	\$ 35,130							
		3	\$ 4,700	101	7332	Telecommunications	\$ 3,605	\$ (1,095)	A	
		4	\$ 1,030	101	7332	Telecommunications	\$ 1,030	\$ -	A	
		7	\$ 15,000	101	7332	Telecommunications	\$ 2,575	\$ (12,425)	A	
		5	\$ 5,000	101	7332	Telecommunications	\$ 9,270	\$ 4,270	A	

## FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted				Adopted						
Fund	Code	Description	Budget	Fund	Code	Description	FY 2027	Difference	Notes	
		6	\$ 9,400	101	7332	Telecommunications	\$ 12,360	\$ 2,960	A	
101	7335	Gas & Electricity	\$ 53,000							
		3	\$ 25,000	101	7335	Gas & Electricity	\$ 46,350	\$ 21,350	A	
		7	\$ 25,000	101	7335	Gas & Electricity	\$ 74,160	\$ 49,160	A	
		9	\$ 3,000	101	7335	Gas & Electricity	\$ 3,090	\$ 90	A	
101	7338	Water Services	\$ 109,700							
		3	\$ 7,000	101	7338	Water Services	\$ 7,725	\$ 725	A	
		7	\$ 2,700	101	7338	Water Services	\$ 2,575	\$ (125)	A	
		9	\$ 100,000	101	7338	Water Services	\$ 92,700	\$ (7,300)	A	
101	7341	Buildings/Grounds Maintenance	\$ 17,000							
		3	\$ 12,000	101	7341	Buildings/Grounds Maintenance	\$ 10,300	\$ (1,700)	A	
		9	\$ 5,000	101	7341	Buildings/Grounds Maintenance	\$ 2,060	\$ (2,940)	A	
101	7342	Machinery/Equipment Maintenance	\$ 4,950							
		3	\$ 3,000	101	7342	Machinery/Equipment Maintenance	\$ 2,060	\$ (940)	A	
		7	\$ 350	101	7342	Machinery/Equipment Maintenance	\$ 1,030	\$ 680	A	
		9	\$ 500	101	7342	Machinery/Equipment Maintenance	\$ 515	\$ 15	A	
		6	\$ 1,100	101	7342	Machinery/Equipment Maintenance	\$ 515		A	
101	7343	Vehicle Maintenance	\$ 26,500							
		3	\$ 1,300	101	7343	Vehicle Maintenance	\$ 1,030	\$ (270)	A	
		7	\$ 500	101	7343	Vehicle Maintenance	\$ 28,840	\$ 28,340	A	
		9	\$ 2,700	101	7343	Vehicle Maintenance	\$ 557	\$ (2,143)	A	
		6	\$ 22,000	101	7343	Vehicle Maintenance	\$ 1,030	\$ (20,970)	A	
101	7344	Vehicles: Gas, Oil & Supplies	\$ 37,700							
		3	\$ 900	101	7344	Vehicles: Gas, Oil & Supplies	\$ 979	\$ 79	A	
		9	\$ 1,800	101	7344	Vehicles: Gas, Oil & Supplies	\$ 31,390	\$ 29,590	A	
		6	\$ 35,000	101	7344	Vehicles: Gas, Oil & Supplies	\$ 2,575	\$ (32,425)	A	
101	7346	HVAC Mtn & Repairs	\$ 30,000							
		3	\$ 15,000	101	7346	HVAC Mtn & Repairs	\$ 30,900	\$ 15,900	A	
		7	\$ 15,000					\$ (15,000)		
101	7351	Insurance Premiums	\$ 252,414	101	7351	Insurance Premiums	\$ 315,118	\$ 62,704	A	
101	7362	City Promotional Activity	\$ 200	101	7362	City Promotional Activity	\$ 1,030	\$ 830	A	
101	7363	Business Meeting Expense	\$ 1,200	101	7363	Business Meeting Expense	\$ 824	\$ (376)	A	
101	7364	Employee Recognition	\$ 3,900							
		1	\$ 400	101	7364	Employee Recognition	\$ 103	\$ (297)	A	
		5	\$ 3,000	101	7364	Employee Recognition	\$ 2,060	\$ (940)	A	
		6	\$ 500	101	7364	Employee Recognition	\$ 309	\$ (191)	A	
101	7371	Travel	\$ 5,000							
		2	\$ 3,500	101	7371	Travel	\$ 5,665	\$ 2,165	A	
		6	\$ 1,500	101	7371	Travel	\$ 6,695	\$ 5,195	A	
101	7372	Conferences/Meetings	\$ 8,000							
		1	\$ 2,500	101	7372	Conferences/Meetings	\$ 2,500	\$ -	A	
		2	\$ 5,000	101	7372	Conferences/Meetings	\$ 1,545	\$ (3,455)	A	
		4	\$ 500	101	7372	Conferences/Meetings	\$ 515	\$ 15	A	
101	7373	Education & Training	\$ 11,000							
		3	\$ 1,000	101	7373	Education & Training	\$ 412	\$ (588)	A	
		6	\$ 10,000	101	7373	Education & Training	\$ 6,489	\$ (3,511)	A	
101	7380	Recording Fees	\$ 500	101	7380	Recording Fees	\$ 541	\$ 41	A	
101	7381	Property Tax Admin. Costs	\$ 9,500	101	7381	Property Tax Admin. Costs	\$ 10,286	\$ 786	A	
101	7382	Election Services	\$ 10,000	101	7382	Election Services	\$ 515	\$ (9,485)	A	
101	7384	Legal Notices	\$ 3,500							
		4	\$ 1,000	101	7384	Legal Notices	\$ 2,163	\$ 1,163	A	
		5	\$ 2,500					\$ (2,500)		
101	7408	Crossing guard services	\$ 40,880	101	7408	Crossing guard services	\$ 63,690	\$ 22,810	A	
101	7411	Legal Services Retainer	\$ 139,000							
		2	\$ 120,000	101	7411	Legal Services Retainer	\$ 108,150	\$ (11,850)	A	
		3	\$ 500	101	7411	Legal Services Retainer	\$ 1,339	\$ 839	A	
		4	\$ 11,000	101	7411	Legal Services Retainer	\$ 10,300	\$ (700)	A	
		6	\$ 7,500	101	7411	Legal Services Retainer	\$ 13,813	\$ 6,313	A	
101	7413	Legal Services	\$ 23,000							
		2	\$ 15,000	101	7413	Legal Services	\$ 12,000	\$ (3,000)	A	
		4	\$ 8,000	101	7413	Legal Services	\$ 8,240	\$ 240	A	
101	7414	Audit & Financial Reporting Services	\$ 36,000	101	7414	Audit & Financial Reporting Services	\$ 49,131	\$ 13,131	A	
101	7415	Computer/IT Services	\$ 67,500							
		1	\$ 2,500	101	7415	Computer/IT Services	\$ 1,751	\$ (749)	A	
		2	\$ -	101	7415	Computer/IT Services	\$ 9,270	\$ 9,270	A	
		5	\$ 65,000	101	7415	Computer/IT Services	\$ 38,419	\$ (26,581)	A	
101	7417	Janitorial Service	\$ 16,000							
		3	\$ 3,000	101	7417	Janitorial Service	\$ 15,189	\$ 12,189	A	
		7	\$ 5,000	101	7417	Janitorial Service	\$ 10,000	\$ 5,000	A	
		9	\$ 5,000	101	7417	Janitorial Service	\$ 26,225	\$ 21,225	A	
		6	\$ 3,000	101	7417	Janitorial Service	\$ 15,450	\$ 12,450	A	
101	7419	Other Professional Services	\$ 31,000							
		1	\$ 10,000	101	7419	Other Professional Services	\$ 15,450	\$ 5,450	A	
		4	\$ 4,000	101	7419	Other Professional Services	\$ 3,605	\$ (395)	A	
		5	\$ 12,000	101	7419	Other Professional Services	\$ 23,690	\$ 11,690	A	
		6	\$ 5,000	101	7419	Other Professional Services	\$ 8,755	\$ 3,755	A	
101	7420	Merchant Fees/Administrative Costs	\$ 20,000	101	7420	Merchant Fees	\$ 12,360	\$ (7,640)	A	
101	7424	Dispatch Services	\$ 419,175	101	7424	Dispatch Services	\$ 419,175	\$ -		
101	7425	Crime Lab	\$ 15,000	101	7425	Crime Lab	\$ 15,000	\$ -		

## FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted					Adopted					
Fund	Code	Description	Budget		Fund	Code	Description	FY 2027	Difference	Notes
101	7427	CAL ID	\$ 20,000	\$ 20,000	101	7427	CAL ID	\$ 20,600	\$ 600	A
101	7429	Animal/Pest Control Services		\$ 138,439						
		3	\$ 2,400		101	7429	Animal/Pest Control Services	\$ 2,060	\$ (340)	A
		7	\$ 1,967		101	7429	Animal/Pest Control Services	\$ 133,900	\$ 131,933	A
		9	\$ 1,100		101	7429	Animal/Pest Control Services	\$ 1,967	\$ 867	A
		6	\$ 132,972		101	7429	Animal/Pest Control Services	\$ 1,093	\$ (131,879)	A
101	7433	Integrated Justice System	\$ 12,500	\$ 12,500	101	7433	Integrated Justice System	\$ 9,270	\$ (3,230)	A
101	7435	Contract Seasonal Labor	\$ 500	\$ 500	101	7435	Contract Seasonal Labor	\$ 12,360	\$ 11,860	A
101	7440	Tree Trimming Services		\$ 7,500						
		3	\$ -		101	7440	Tree Trimming Services	\$ 4,378	\$ 4,378	A
		9	\$ 7,500		101	7440	Tree Trimming Services	\$ 11,073	\$ 3,573	A
101	8111		\$ 715,000	\$ 715,000					\$ (715,000)	
			<b>GF Revenue</b>	<b>\$ 7,008,126</b>			<b>GF Revenue</b>	<b>\$ 5,901,449</b>		
			<b>GF Exp S/B</b>	<b>\$ 4,433,723</b>	<b>\$ 7,008,126</b>		<b>GF Exp S/B</b>	<b>\$ 4,604,081</b>		
			<b>GF Exp S/S</b>	<b>\$ 2,574,403</b>			<b>GF Exp S/S</b>	<b>\$ 1,964,717</b>	<b>\$ 6,568,798</b>	
			<b>Difference</b>	<b>\$ -</b>			<b>Difference</b>	<b>\$ (667,349)</b>		
Fund	Code	Description	Budget	Sum-Revenue	Fund	Code	Description	FY 2027	Difference	Notes
201	3201	Fund Balance Usage	\$ 821,374						\$ 821,374	A
201	4101	Property Taxes - Secured	\$ 50,400		201	4101	Property Taxes - Secured	\$ 50,110	\$ 291	A
201	4102	Property Taxes - Unsecured	\$ 2,200		201	4102	Property Taxes - Unsecured	\$ 2,009	\$ 192	A
201	4103	Property Taxes - Unitary Tax	\$ 700		201	4103	Property Taxes - Unitary Tax	\$ 680	\$ 20	A
201	4104	Property Taxes - Supplemental	\$ 1,100		201	4104	Property Taxes - Supplemental	\$ 1,080	\$ 20	A
201	4106	Property Taxes - Other	\$ 300		201	4106	Property Taxes - Other	\$ 290	\$ 10	A
201	5209	State Gasoline 2105	\$ 73,000		201	5209	State Gasoline 2105	\$ 86,972	\$ (13,972)	A
201	5210	State Gasoline 2106	\$ 48,900		201	5210	State Gasoline 2106	\$ 61,398	\$ (12,498)	A
201	5211	State Gasoline 2107	\$ 97,000		201	5211	State Gasoline 2107	\$ 113,894	\$ (16,894)	A
201	5212	State Gasoline 2107.5	\$ 3,000		201	5212	State Gasoline 2107.5	\$ 3,090	\$ (90)	A
201	5216	State Gasoline 2103	\$ 112,250		201	5216	State Gasoline 2103	\$ 109,664	\$ 2,586	A
201	5601	Interest	\$ 8,000	\$ 1,218,224					\$ 8,000	A
201	7111	Regular Salaries	\$ 35,000		201	7111	Regular Salaries	\$ 49,292	\$ (14,292)	A
201	7218	Long/Short Term Disability Insurance	\$ 280		201	7218	Long/Short Term Disability Insurance	\$ 453	\$ (173)	A
201	7220	PERS Retirement-Normal Cost	\$ 3,500		201	7220	PERS Retirement-Normal Cost	\$ 20,056	\$ (16,556)	A
201	7221	PERS Retirement - Unfunded Liability	\$ 6,782		201	7221	PERS Retirement - Unfunded Liability	\$ 6,258	\$ 524	A
201	7231	Workers' Compensation	\$ 3,000		201	7231	Workers' Compensation	\$ 2,303	\$ 697	A
201	7233	FICA Taxes	\$ 500		201	7233	FICA Taxes	\$ 715	\$ (215)	A
201	7246	Benefit Insurance	\$ 6,500		201	7246	Benefit Insurance	\$ 7,171	\$ (671)	A
201	7311	General Supplies	\$ 1,000		201	7311	General Supplies	\$ 1,061	\$ (61)	A
201	7326	Pavement Repair Supplies	\$ 1,500		201	7326	Pavement Repair Supplies	\$ 5,464	\$ (3,964)	A
201	7327	Arterial Street Light Supplies	\$ 1,000		201	7327	Arterial Street Light Supplies	\$ 1,093	\$ (93)	A
201	7335	Gas & Electricity	\$ 50,000		201	7335	Gas & Electricity	\$ 54,636	\$ (4,636)	A
201	7340	Traffic Safety Supplies	\$ 2,000		201	7340	Traffic Safety Supplies	\$ 10,927	\$ (8,927)	A
201	7342	Machinery/Equipment Maintenance	\$ 500		201	7342	Machinery/Equipment Maintenance	\$ 546	\$ (46)	A
201	7343	Vehicle Maintenance	\$ 1,725		201	7343	Vehicle Maintenance	\$ 1,093	\$ 632	A
201	7344	Vehicles: Gas, Oil & Supplies	\$ 1,500		201	7344	Vehicles: Gas, Oil & Supplies	\$ 1,093	\$ 407	A
201	7349	Traffic Signal Maintenance	\$ 32,000		201	7349	Traffic Signal Maintenance	\$ 43,709	\$ (11,709)	A
201	7350	Pavement Repairs/Maintenance	\$ 25,000		201	7350	Pavement Repairs/Maintenance	\$ 81,955	\$ (56,955)	A
201	7351	Insurance Premiums	\$ 5,000		201	7381	Property Tax Admin. Costs	\$ 437	\$ 4,563	A
201	7381	Property Tax Admin. Costs	\$ 437		201	7419	Other Professional Services	\$ 43,709	\$ (43,272)	A
201	7419	Other Professional Services	\$ 10,000		201	7450	Street Light Maintenance	\$ 5,464	\$ 4,536	A
201	7450	Street Light Maintenance	\$ 5,000		201	7484	Capital Outlay - Structures & Improvement	\$ 4,917	\$ 83	A
201	7486	CERF Charges	\$ 5,000		201	7486	CERF Charges	\$ 4,917	\$ 83	A
201	7520	Project Costs			201	7520	Project Costs	\$ 186,000	\$ (186,000)	A
201	8101	Transfer to General Fund*	\$ 40,000		201	8101	Transfer to General Fund	\$ 10,193	\$ 29,807	A
201	8103	Transfer to Streetlight Fund	\$ 35,000		201	8103	Transfer to Streetlight Fund	\$ 22,371	\$ 12,629	A
201	8111	Transfer to CIP	\$ 946,000						\$ 946,000	
202	3201	Fund Balance Usage	\$ 604,004						\$ 604,004	A
202	5218	RMRA	\$ 304,478		202	5218	RMRA	\$ 304,478	\$ -	
202	5601	Interest	\$ 9,018	\$ 917,500	202	5601	Interest	\$ 9,018	\$ -	
202	7520	Project Costs			202	7520	Project Costs	\$ 710,000	\$ (710,000)	A
202	8101	Transfer to General Fund*	\$ 40,000						\$ 40,000	A
202	8111	Transfer to CIP	\$ 877,500						\$ 877,500	
210	3201	Fund Balance Usage	\$ 24,000						\$ 24,000	A
210	4604	LMD Special Tax Rate	\$ 1,350,000		210	4604	LMD Special Tax Rate	\$ 1,314,319	\$ 35,681	A
210	5601	Interest	\$ 12,000	\$ 1,386,000	210	5601	Interest	\$ 7,571	\$ 4,429	A
210	7111	Regular Salaries	\$ 410,106		210	7111	Regular Salaries	\$ 317,415	\$ 92,691	A
210	7113	Overtime	\$ 500		210	7113	Overtime	\$ 582	\$ (82)	A
210	7218	Long/Short Term Disability Insurance	\$ 3,200		210	7218	Long/Short Term Disability Insurance	\$ 2,919	\$ 281	A
210	7220	PERS Retirement-Normal Cost	\$ 36,000		210	7220	PERS Retirement-Normal Cost	\$ 29,149	\$ 6,851	A
210	7221	PERS Retirement - Unfunded Liability	\$ 77,244		210	7221	PERS Retirement - Unfunded Liability	\$ 71,270	\$ 5,974	A
210	7231	Workers' Compensation	\$ 16,048		210	7231	Workers' Compensation	\$ 14,830	\$ 1,218	A
210	7233	FICA Taxes	\$ 5,500		210	7233	FICA Taxes	\$ 4,603	\$ 897	A
210	7246	Benefit Insurance	\$ 75,000		210	7246	Benefit Insurance	\$ 46,180	\$ 28,820	A
210	7306	Trail Fixture Repairs/Replacement	\$ 10,000		210	7306	Trail Fixture Repairs/Replacement	\$ 10,000	\$ -	
210	7307	Irrigation Supplies and Materials	\$ 11,000		210	7307	Irrigation Supplies and Materials	\$ 9,000	\$ 2,000	A
210	7308	Weed Abatement Supplies and Materials	\$ 5,000		210	7308	Weed Abatement Supplies and Materials	\$ 5,000	\$ -	
210	7309	Plant Nutrition Supplies and Materials	\$ 4,000		210	7309	Plant Nutrition Supplies and Materials	\$ 5,000	\$ (1,000)	A
210	7311	General Supplies	\$ 10,000		210	7311	General Supplies	\$ 4,500	\$ 5,500	A
210	7316	Landscape Replacement Plants (Shrubs, Trees, Etc.)	\$ 5,000		210	7316	Landscape Replacement Plants (Shrubs, Trees, Etc.)	\$ 5,000	\$ -	

## FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted				Adopted					
Fund	Code	Description	Budget	Fund	Code	Description	FY 2027	Difference	Notes
210	7335	Gas & Electricity	\$ 30,000	210	7335	Gas & Electric Services	\$ 22,950	\$ 7,050	A
210	7338	Water Services	\$ 250,000	210	7338	Water Services	\$ 214,200	\$ 35,800	A
210	7340	Traffic Safety Supplies	\$ 250	210	7340	Traffic Safety Supplies	\$ 1,000	\$ (750)	A
210	7341	Buildings/Grounds Maintenance	\$ 20,000	210	7341	Buildings/Grounds Maintenance	\$ 10,200	\$ 9,800	A
210	7342	Machinery/Equipment Maintenance	\$ 25,000	210	7342	Machinery/Equipment Maintenance	\$ 17,500	\$ 7,500	A
210	7343	Vehicle Maintenance	\$ 30,000	210	7343	Vehicle Maintenance	\$ 10,200	\$ 19,800	A
210	7344	Vehicles: Gas, Oil & Supplies	\$ 18,000	210	7344	Vehicle Gas, Oil, and Supplies	\$ 15,504	\$ 2,496	A
210	7351	Insurance Premiums	\$ 24,000					\$ 24,000	A
210	7381	Property Tax Admin. Costs	\$ 3,800	211	7381	Property Tax Admin. Costs	\$ 4,822	\$ (1,022)	A
210	7419	Other Professional Services	\$ 5,000	211	7419	Other Professional Services	\$ 5,400	\$ (400)	A
210	7429	Animal/Pest Control Services	\$ 30,000	211	7429	Animal/Pest Control Services	\$ 31,212	\$ (1,212)	A
210	7435	Contract Seasonal Labor	\$ 5,000	211	7435	Contract Seasonal Labor	\$ 160,000	\$ (155,000)	A
210	7440	Tree Trimming Services	\$ 90,000	211	7440	Tree Trimming Services	\$ 90,000	\$ -	A
210	7445	Weed Abatement Services	\$ 105,000	211	7445	Weed Abatement Services	\$ 105,000	\$ -	A
210	7486	CERF Charges	\$ 22,952	211	7486	CERF Charges/Depreciation	\$ 32,148	\$ (9,196)	A
210	7615	CCC Property Tax	\$ 3,400	211	7615	CCC Property Tax	\$ 3,751	\$ (351)	A
210	8101	Transfer to General Fund*	\$ 55,000	211	8101	Transfer to General Fund	\$ 46,939	\$ 8,061	A
211	4613	<b>Downtown Park Assessment</b>	<b>\$ 160,000</b>	211	4100	Revenue	\$ 175,999	\$ (15,999)	A
211	5601	Interest	\$ 8,500					\$ 8,500	A
211	5602	<b>Park Use Fee</b>	<b>\$ 1,000</b>					\$ 1,000	A
211	7111	Regular Salaries	\$ 23,000	211	7111	Regular Salaries	\$ 12,567	\$ 10,433	A
211	7113	Overtime	\$ 24,000	211	7218	Long/Short Term Disability Insurance	\$ 423	\$ 23,577	A
211	7218	Long/Short Term Disability Insurance	\$ 400	211	7220	PERS Retirement-Normal Cost	\$ 5,113	\$ (4,713)	A
211	7220	PERS Retirement-Normal Cost	\$ 1,700	211	7221	PERS Retirement - Unfunded Liability	\$ 1,600	\$ 100	A
211	7221	PERS Retirement - Unfunded Liability	\$ 1,733	211	7231	Workers' Compensation	\$ 587	\$ 1,146	A
211	7231	Workers' Compensation	\$ 2,986	211	7233	FICA Taxes	\$ 182	\$ 2,804	A
211	7233	FICA Taxes	\$ 180	211	7246	Benefit Insurance	\$ 1,828	\$ (1,648)	A
211	7246	Benefit Insurance	\$ 2,000	211	7311	General Supplies	\$ 515	\$ 1,485	A
211	7311	General Supplies	\$ 1,387	211	7332	Telecommunications	\$ 2,185	\$ (798)	A
211	7332	Telecommunications	\$ 2,500	211	7335	Gas & Electricity	\$ 1,967	\$ 533	A
211	7335	Gas & Electricity	\$ 2,600	211	7338	Water Service	\$ 21,855	\$ (19,255)	A
211	7338	Water Services	\$ 38,000	211	7341	Building/Grounds Maintenance	\$ 10,300	\$ 27,700	A
211	7341	Buildings/Grounds Maintenance	\$ 10,000	211	7342	Machinery/Equipment Maintenance	\$ 546	\$ 9,454	A
211	7343	Vehicle Maintenance	\$ 700	211	7343	Vehicle Maintenance	\$ 1,093	\$ (393)	A
211	7344	Vehicles: Gas, Oil & Supplies	\$ 500	211	7344	Vehicles: Gas, Oil & Supplies	\$ 5,150	\$ (4,650)	A
211	7381	Property Tax Admin. Costs	\$ 3,800	211	7381	Property Tax Admin. Costs	\$ 4,371	\$ (571)	A
211	7417	Janitorial Service	\$ 12,000	211	7417	Janitorial Services	\$ 12,360	\$ (360)	A
211	7419	Other Professional Services	\$ 7,000	211	7419	Other Professional Services	\$ 6,180	\$ 820	A
211	7429	Animal/Pest Control Services	\$ 500	211	7429	Animal/Pest Control Services	\$ 820	\$ (320)	A
211	7435	Contract Seasonal Labor	\$ 5,000	211	7435	Contract Seasonal Labor	\$ 13,650	\$ (8,650)	A
211	7440	Tree Trimming Services	\$ 15,000	211	7440	Tree Trimming Services	\$ 16,391	\$ (1,391)	A
211	7486	CERF Charges	\$ 2,514	211	7486	CERF Charges	\$ 3,278	\$ (764)	A
211	8101	Transfer to General Fund*	\$ 12,000	211	7615	CCC Property Tax	\$ 656	\$ (656)	A
211	8101	Transfer to General Fund*	\$ 12,000	211	8101	Transfer to General Fund	\$ 9,919	\$ 2,081	A
212	4606	<b>Oakhurst GHAD Assessment</b>	<b>\$ 347,339</b>	212	4606	Oakhurst GHAD Assessment	\$ 51,902	\$ 295,437	A
212	5601	Interest	\$ 2,500					\$ 2,500	A
212	7231	Workers' Compensation	\$ 2,900					\$ 2,900	A
212	7314	Postage	\$ 2,200	212	7314	Postage	\$ 1,050	\$ 1,150	A
212	7381	Property Tax Admin. Costs	\$ 1,100	212	7381	Property Tax Admin. Costs	\$ 750	\$ 350	A
212	7412	Engineering/Inspection Service	\$ 10,000	212	7412	Engineering/Inspection Service	\$ 19,000	\$ (9,000)	A
212	7413	Legal Services	\$ 10,000	212	7413	Special Legal Services	\$ 500	\$ 9,500	A
212	7419	Other Professional Services	\$ 298,639	212	8101	Transfer to General Fund	\$ 9,374	\$ 289,265	A
212	8101	Transfer to General Fund*	\$ 25,000					\$ 25,000	A
214	4607	<b>Streetlight Assessment</b>	<b>\$ 130,000</b>	214	4607	Revenue	\$ 133,803	\$ (3,803)	A
214	5601	Interest	\$ 200					\$ 200	A
214	6003	<b>Transfer from CIP</b>	<b>\$ 130,200</b>	214	6003	Transfer from HUTA Gas Tax	\$ 22,371	\$ (22,371)	A
214	7111	Regular Salaries	\$ 2,500					\$ 2,500	A
214	7113	Overtime	\$ 1,000					\$ 1,000	A
214	7335	Gas & Electricity	\$ 90,000	214	7335	Gas & Electricity	\$ 120,000	\$ (30,000)	A
214	7381	Property Tax Admin. Costs	\$ 3,900	214	7381	Property Tax Admin. Costs	\$ 7,250	\$ (3,350)	A
214	7412	Engineering/Inspection Service		214	7412	Engineering/Inspection Service	\$ 6,000	\$ (6,000)	A
214	7419	Other Professional Services						\$ -	A
214	7450	Street Light Maintenance	\$ 25,000	214	7450	Street Light Maintenance	\$ 8,000	\$ 17,000	A
214	8101	Transfer to General Fund*		214	8101	Transfer to General Fund	\$ 14,924	\$ (14,924)	A
214		Revenue over Expense to fund Balance	\$ 7,800					\$ 7,800	A
216	4602	<b>Revenue</b>	<b>\$ 75,000</b>	216	4602	Revenue	\$ 186,160	\$ (111,160)	A
216	5324	<b>Street Sweeping Fees</b>	<b>\$ 64,000</b>	216	5324	Street Sweeping Fees	\$ 64,000	\$ -	A
216	5601	Interest	\$ 200					\$ 200	A
216	7111	Regular Salaries	\$ 20,000	216	7111	Regular Salaries	\$ 29,435	\$ (9,435)	A
216	7113	Overtime	\$ 500	216	7218	Long/Short Term Disability Insurance	\$ 271	\$ 229	A
216	7218	Long/Short Term Disability Insurance	\$ 150	216	7220	PERS Retirement-Normal Cost	\$ 5,216	\$ (5,066)	A
216	7220	PERS Retirement-Normal Cost	\$ 2,500	216	7221	PERS Retirement - Unfunded Liability	\$ 3,741	\$ (1,241)	A
216	7221	PERS Retirement - Unfunded Liability	\$ 4,055	216	7231	Workers' Compensation	\$ 1,375	\$ 2,680	A
216	7231	Workers' Compensation	\$ 1,500	216	7233	FICA Taxes	\$ 426	\$ 1,074	A
216	7246	Benefit Insurance	\$ 2,700	216	7246	Benefit Insurance	\$ 4,283	\$ (1,583)	A
216	7311	General Supplies	\$ 1,500	216	7311	General Supplies	\$ 1,093	\$ 407	A
216	7341	Buildings/Grounds Maintenance	\$ 2,000	216	7341	Building/Grounds Maintenance	\$ 2,185	\$ (185)	A
216	7343	Vehicle Maintenance	\$ 1,000	216	7343	Vehicle Maintenance	\$ 1,093	\$ (93)	A
216	7344	Vehicles: Gas, Oil & Supplies	\$ 1,000	216	7344	Vehicles: Gas, Oil & Supplies	\$ 1,093	\$ (93)	A

## FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted				Adopted						
Fund	Code	Description	Budget	Fund	Code	Description	FY 2027	Difference	Notes	
216	7409	Street Sweeping	\$ 59,535	216	7409	Street Sweeping	\$ 65,564	\$ (6,029)	A	
216	7419	Other Professional Services	\$ 3,760					\$ 3,760	A	
				216	7435	Contract Seasonal Labor	\$ 6,556	\$ (6,556)	A	
216	7481	State Regional Annual Discharge Fee	\$ 16,000	216	7481	State Regional Annual Discharge Fee	\$ 16,391	\$ (391)	A	
216	7486	CERF Charges	\$ 3,000	216	7486	CERF Charges	\$ 5,245	\$ (2,245)	A	
				216	7520	Project Costs	\$ 546	\$ (546)	A	
216	8101	Transfer to General Fund*		216	8101	Transfer to General Fund	\$ 48,155	\$ (48,155)	A	
216	3201	To fund Balance (cover deficit)	\$ 20,000					\$ 20,000		
217	4611	High Street Bridge Assessment	\$ 1,754	217	4611	High Street Bridge Assessment	\$ 1,807	\$ (53)	A	
217	5601	Interest	\$ 175					\$ 175	A	
			\$ 1,929					\$ 1,929	A	
217		Revenue over Expense to fund Balance	\$ 1,929					\$ 1,929	A	
218	4611	Oak Street Bridge Assessment	\$ 1,760	218	4611	Oak Street Bridge Assessment	\$ 1,813	\$ (53)	A	
218	5601	Interest	\$ 400					\$ 400	A	
			\$ 2,160					\$ 2,160	A	
218	7381	Property Tax Admin. Costs	\$ 375	218	7381	Property Tax Admin. Costs	\$ 375	\$ -	A	
218		Revenue over Expense to fund Balance	\$ 1,785					\$ 1,785	A	
220	3201	Fund Balance Usage	\$ 622,300					\$ 622,300	A	
220	5223	Measure J-Local Streets	\$ 270,000	220	5223	Measure J-Local Streets	\$ 268,270	\$ 1,730	A	
220	5225	Measure J-Co-op	\$ 37,000	220	5225	Measure J-Co-op	\$ 50,000	\$ (13,000)	A	
220	5601	Interest	\$ 22,000					\$ 22,000	A	
			\$ 951,300					\$ 951,300	A	
220	7324	Dues and Subscriptions	\$ 1,800	220	7324	Dues and Subscriptions	\$ 1,814	\$ (14)	A	
220	7385	TRANSPAC Fees	\$ 37,000	220	7385	TRANSPAC Fees	\$ 38,010	\$ (1,010)	A	
220	7520	Project Costs		220	7520	Project Costs	\$ 591,000	\$ (591,000)	A	
220	8101	Transfer to General Fund*	\$ 20,000	220	8101	Transfer to General Fund	\$ 6,116	\$ 13,884	A	
220	8111	Transfer to CIP	\$ 892,500					\$ 892,500		
222	4612	Lydia Lane Sewer Assessment	\$ 17,500	222	4612	Lydia Lane Sewer Assessment	\$ 17,500	\$ -	A	
222	5601	Interest	\$ 1,700					\$ 1,700	A	
			\$ 19,200					\$ 19,200	A	
222	7381	Property Tax Admin. Costs	\$ 270	222	7381	Property Tax Admin. Costs	\$ 375	\$ (105)	A	
222	7419	Other Professional Services	\$ 630	222	7420	Administrative Costs	\$ 2,634	\$ (2,004)	A	
222	7611	Principal	\$ 10,000					\$ 10,000	A	
222	7612	Interest Expense	\$ 6,300					\$ 6,300	A	
222	7613	Paying Agent Fee	\$ 500					\$ 500	A	
222	8101	Transfer to General Fund*	\$ 1,500					\$ 1,500	A	
223	4612	Oak Street Sewer Assessment	\$ 11,400	223	4612	Oak Street Sewer Assessment	\$ 11,330	\$ 70	A	
223	5601	Interest	\$ 1,600					\$ 1,600	A	
			\$ 13,000					\$ 13,000	A	
223	7381	Property Tax Admin. Costs	\$ 270	223	7381	Property Tax Admin. Costs	\$ 375	\$ (105)	A	
223	7419	Other Professional Services	\$ 4,430					\$ 4,430	A	
				223	7420	Administrative Costs	\$ 1,361	\$ (1,361)	A	
223	7611	Principal	\$ 6,100					\$ 6,100	A	
223	7612	Interest Expense	\$ 700					\$ 700	A	
223	8101	Transfer to General Fund*	\$ 1,500	230	5260	Revenue	\$ 151,000	\$ (149,500)	A	
230	3201	Fund Balance Usage	\$ 195,000					\$ 195,000		
230	5220	Restricted Grants	\$ 50,000					\$ 50,000	A	
230	5250	Grant Revenue PEG Fee	\$ 20,000					\$ 20,000	A	
230	5260	Grant Revenue SLESF	\$ 250,000					\$ 250,000	A	
230	5601	Interest	\$ 7,000					\$ 7,000	A	
			\$ 522,000					\$ 522,000	A	
230	7111	Regular Salaries	\$ 115,000	230	7111	Regular Salaries	\$ 115,349	\$ (349)	A	
230	7218	Long/Short Term Disability Insurance	\$ 1,000	230	7218	Long/Short Term Disability Insurance	\$ 1,080	\$ (80)	A	
230	7220	PERS Retirement-Normal Cost	\$ 17,500	230	7220	PERS Retirement-Normal Cost	\$ 16,200	\$ 1,300	A	
230	7221	PERS Retirement - Unfunded Liability	\$ 26,585	230	7221	PERS Retirement - Unfunded Liability	\$ 23,861	\$ 2,724	A	
230	7231	Workers' Compensation	\$ 3,200	230	7231	Workers' Compensation	\$ 5,389	\$ (2,189)	A	
230	7233	FICA Taxes	\$ 1,500	230	7233	FICA Taxes	\$ 1,673	\$ (173)	A	
230	7242	Uniform Allowance	\$ 1,200	230	7242	Uniform Allowance	\$ 1,200	\$ -	A	
230	7246	Benefit Insurance	\$ 10,000	230	7246	Benefit Insurance	\$ 9,672	\$ 328	A	
230	7311	General Supplies	\$ 20,000	230	7324	Dues and Subscriptions	\$ 11,875	\$ 8,125	A	
230	7324	Dues and Subscriptions	\$ 40,000	230	7331	Rentals/Leases	\$ 34,004	\$ 5,996	A	
230	7331	Rentals/Leases	\$ 35,000	230	7332	Telecommunications	\$ 3,000	\$ 32,000	A	
230	7332	Telecommunications	\$ 12,000	230	7343	Vehicle Maintenance	\$ 6,000	\$ 6,000	A	
230	7351	Insurance Premiums	\$ 3,004	230	7344	Vehicles: Gas, Oil & Supplies	\$ 7,000	\$ (3,996)	A	
230	7415	Computer/IT Services	\$ 20,000	230	7371	Travel	\$ 8,000	\$ 12,000	A	
230	7419	Other Professional Services	\$ 81,011	230	7373	Training	\$ 6,025	\$ 74,986	A	
230	8111	Transfer to CIP	\$ 135,000					\$ 135,000		
231	4611	High Street Bridge Assessment	\$ 103,395	231	4611	Revenue	\$ 103,395	\$ -		
231	5601	Interest	\$ 6,000	231	5601	Interest	\$ 3,713	\$ 2,287	A	
231	7335	Gas & Electricity	\$ 50	231	7335	Gas & Electricity	\$ 849	\$ (799)	A	
231	7338	Water Services	\$ 10,000	231	7338	Water Service	\$ 7,957	\$ 2,043	A	
231	7381	Property Tax Admin. Costs	\$ 280	231	7381	Property Tax Admin. Costs	\$ 530	\$ (250)	A	
				231	7412	Engineering/Inspection Service	\$ 2,652	\$ (2,652)	A	
231	7419	Other Professional Services	\$ 56,065	231	7419	Other Professional Services	\$ 28,644	\$ 27,421	A	
231	7420	Merchant Fees/Administrative Costs	\$ 15,000	231	7420	Administrative Costs	\$ 2,621	\$ 12,379	A	
231	7445	Weed Abatement Services	\$ 13,000	231	7445	Weed Abatement Services	\$ 12,731	\$ 269	A	
231	8101	Transfer to General Fund*	\$ 15,000					\$ 15,000	A	
233	4105	Property Taxes Special District	\$ 62,000	233	4105	Property Taxes Special District	\$ 62,000	\$ -		
233	5601	Interest	\$ 1,300					\$ 1,300	A	
			\$ 63,300					\$ 63,300	A	
233	7327	Arterial Street Light Supplies	\$ 960	233	7327	Arterial Street Light Supplies	\$ 960	\$ -		
233	7335	Gas & Electricity	\$ 670	233	7335	Gas & Electricity	\$ 670	\$ -		
233	7338	Water Services	\$ 7,210	233	7338	Water Service	\$ 7,210	\$ -		
233	7419	Other Professional Services	\$ 39,460	233	7419	Other Professional Services	\$ 36,775	\$ 2,685	A	
				233	7420	Administrative Costs	\$ 15,827	\$ (15,827)	A	
233	8101	Transfer to General Fund*	\$ 15,000					\$ 15,000	A	

## FY27 Adopted and Recommended Adjusted Budget Detail

Adjusted				Adopted						
Fund	Code	Description	Budget		Fund	Code	Description	FY 2027	Difference	Notes
240	3201	Fund Balance Usage	\$ 23,000						\$ 23,000	A
240	5601	Interest	\$ 1,300						\$ 1,300	A
240	5702	Donations	\$ 30,000	\$ 54,300	240	5702	Donations	\$ 25,000	\$ 5,000	A
240	7111	Regular Salaries	\$ 2,500		240	7111	Regular Salaries	\$ 2,500	\$ -	
240	7130	Concert Performers	\$ 30,000		240	7130	Concert Performers	\$ 45,217	\$ (15,217)	A
240	7131	Sound Technician	\$ 9,800		240	7131	Sound Technician	\$ 24,400	\$ (14,600)	A
240	7311	General Supplies	\$ 250		240	7311	General Supplies	\$ 250	\$ -	
240	7321	Printing and Binding	\$ 250		240	7321	Printing and Binding	\$ 250	\$ -	
240	7360	Advertising & Promotion	\$ 5,000		240	7360	Advertising & Promotion	\$ 9,000	\$ (4,000)	A
240	7365	Volunteer Recognition	\$ 500		240	7365	Volunteer Recognition	\$ 500	\$ -	
240	7366	Licensing	\$ 445		240	7366	Licensing	\$ 445	\$ -	
240	7411	Legal Services Retainer	\$ 402		240	7411	Legal Services	\$ 402	\$ -	
240	7419	Other Professional Services	\$ 2,653		240	7419	Other Professional Services	\$ 4,400	\$ (1,747)	A
240	8101	Transfer to General Fund*	\$ 2,500						\$ 2,500	A
303	5601	Interest	\$ 30,000		303	5601	Interest	\$ 29,705	\$ 295	A
303	6001	Transfer from General Fund	\$ 705,000						\$ 705,000	
303	6002	Transfer from Measure J	\$ 892,500						\$ 892,500	A
303	6004	Transfer from HUTA Gas Tax	\$ 946,000						\$ 946,000	A
303	6016	Transfer from Grants	\$ 135,000						\$ 135,000	
303	6031	Transfer from RMRA	\$ 877,500						\$ 877,500	
303	6099	Capital Contribution	\$ 175,000	\$ 3,761,000					\$ 175,000	A
303	7520	Project Costs	\$ 3,741,000						\$ 3,741,000	A
303	8101	Transfer to General Fund*	\$ 20,000						\$ 20,000	A
					303	7552	Project Costs -Construction/Execution	\$ 884,000	\$ (884,000)	A
303		Revenue over Expense to fund Balance							\$ -	A
304	5601	Interest	\$ 7,600	\$ 7,600	304	5601	Interest	\$ 9,071	\$ (1,471)	A
304	8101	Transfer to General Fund*	\$ 7,600						\$ 7,600	A
					420	7420	Administrative Costs	\$ 20,312	\$ (20,312)	A
450	3201	Fund Balance Usage	\$ 84,031	\$ 84,031					\$ 84,031	A
450	7611	Principal	\$ 42,975						\$ 42,975	A
450	7612	Interest Expense	\$ 26,056						\$ 26,056	A
450	8101	Transfer to General Fund*	\$ 15,000						\$ 15,000	A
502	3201	Fund Balance Usage	\$ 234,634						\$ 234,634	
502	5601	Interest	\$ 3,700		502	5601	Interest	\$ 3,713	\$ (13)	A
502	6099	Capital Contribution	\$ 33,466	\$ 271,800	502	6099	Capital Contribution	\$ 45,588	\$ (12,122)	A
									\$ -	A
502	7485	Capital Outlay - Equipment & Machinery	\$ 96,800		502	7485	Capital Outlay - Equipment & Machinery	\$ 90,000	\$ 6,800	A
					615	7420	Administrative Costs	\$ 215,448	\$ (215,448)	A
502	8111	Transfer to CIP	\$ 175,000						\$ 175,000	
616	4110	Diamond Terrace Loan	\$ 141,400		616	4110	Diamond Terrace Loan	\$ 136,400	\$ 5,000	A
616	5601	Interest	\$ 36,000	\$ 177,400					\$ 36,000	A
616	7413	Legal Services	\$ 5,000						\$ 5,000	A
616	8101	Transfer to General Fund*	\$ 55,000						\$ 55,000	A
616		Revenue over Expense to fund Balance	\$ 117,400						\$ 117,400	A
702	3201	Fund Balance Usage	\$ 45,580						\$ 45,580	A
702	5601	Interest	\$ 1,700						\$ 1,700	
702	5607	Endeavor Hall Rental Fees	\$ 22,000	\$ 69,280	702	5607	Endeavor Hall Rental Fees	\$ 17,374	\$ 4,626	A
702	7111	Regular Salaries	\$ 5,000		702	7111	Regular Salaries	\$ 4,137	\$ 863	A
					702	7113	Overtime	\$ 1,040	\$ (1,040)	A
702	7218	Long/Short Term Disability Insurance	\$ 200		702	7218	Long/Short Term Disability Insurance	\$ 38	\$ 162	A
702	7220	PERS Retirement-Normal Cost	\$ 250		702	7220	PERS Retirement-Normal Cost	\$ 1,683	\$ (1,433)	A
702	7221	PERS Retirement - Unfunded Liability	\$ 568		702	7221	PERS Retirement - Unfunded Liability	\$ 509	\$ 59	A
702	7231	Workers' Compensation	\$ 170		702	7231	Workers' Compensation	\$ 193	\$ (23)	A
702	7233	FICA Taxes	\$ 60		702	7233	FICA Taxes	\$ 60	\$ -	
702	7246	Benefit Insurance	\$ 500		702	7246	Benefit Insurance	\$ 602	\$ (102)	A
702	7311	General Supplies	\$ 500		702	7311	General Supplies	\$ 104	\$ 396	A
702	7332	Telecommunications	\$ 4,200		702	7332	Telecommunications	\$ 3,640	\$ 560	A
702	7335	Gas & Electricity	\$ 5,000		702	7335	Gas & Electricity	\$ 4,264	\$ 736	A
702	7338	Water Services	\$ 15,000		702	7338	Water Service	\$ 14,560	\$ 440	A
702	7341	Buildings/Grounds Maintenance	\$ 4,000		702	7341	Building/Grounds Maintenance	\$ 3,640	\$ 360	A
702	7343	Vehicle Maintenance	\$ 120		702	7343	Vehicle Maintenance	\$ 104	\$ 16	A
702	7344	Vehicles: Gas, Oil & Supplies	\$ 120		702	7344	Vehicles: Gas, Oil & Supplies	\$ 104	\$ 16	A
702	7346	HVAC Mtn & Repairs	\$ 2,600		702	7346	HVAC Mnt/Repairs	\$ 2,600	\$ -	
702	7390	Depreciation Expense	\$ 28,872		702	7390	Depreciation Expense	\$ 28,872	\$ -	
702	7417	Janitorial Service	\$ 120		702	7417	Janitorial Services	\$ 104	\$ 16	A
702	7429	Animal/Pest Control Services	\$ 2,000		702	7429	Animal/Pest Control Services	\$ 1,560	\$ 440	A
					702	7435	Contract Seasonal Labor	\$ 1,071	\$ (1,071)	A
		Total	\$ 20,836,316	\$ 10,418,158						
		Revenue	\$ 10,418,158							
		Difference (Expenses)	\$ 10,418,158							

A	Fine tuned using historical figures
B	Using transfers for fiduciary funds transfers for fund detail
C	Reference to correct wage file
D	Oakhurst not using well water
E	Successor Agency complete and dissolved
F	Reviewed historical figures and fund balance

**2026 CIP Projects - Continuing**

Project	Name	Budget	Fund - Source	Fund Desc.	Percentage of budget
ADA	ADA Transition Compliance	\$ 100,000	201	HUTA	100.00%
LIB1	Library Refresh	\$ 175,000	502	CERF	100.00%
GIS	GIS System/Database	\$ 20,000	201	HUTA	100.00%
LRSP	Local Road Safety Plan	\$ 5,000	220	Measure J	100.00%
SMRTSIG	CCTA Smart Signal Upgrades	\$ 16,000	201	HUTA	100.00%
TRF	Neighborhood Traffic Mgmt	\$ 10,000	220	Measure J	100.00%
2026P	2026 Paving Project	\$ 2,500,000	201	HUTA	30.00%
	Mountaire Pkwy Striping	\$ 200,000	202	RMRA	32.50%
			220	Measure J	32.50%
			230	Grant	5.00%
Sub-total		<b>\$ 3,026,000</b>			

**2027 CIP Projects - New**

CCPBB	CCP Baseball Field Expansion	\$ 500,000	101	GF Reserves	100.00%
CHSEC	City Hall Security Update	\$ 75,000	101	GF Reserves	100.00%
EH	Endeavor Hall Sign	\$ 8,000	101	GF Reserves	100.00%
PTOS	Police Tech and Officer Safety	\$ 37,800	101	GF Reserves	100.00%
Sub-total		<b>\$ 620,800</b>			

**Reserve Usage**

FY 2026 Adjusted Budget Deficit	\$ 820,114	101	GF Reserves	100.00%	
FY 2027 Adjusted Budget Deficit	\$ 341,513	101	GF Reserves	100.00%	
FY 2028 Estimated Budget Deficit	\$ 476,578	101	GF Reserves	100.00%	
Sub-total	<b>\$ 1,638,205</b>				
<b>All Funds Grand Total</b>		<b>\$ 5,285,005</b>			
<b>General Fund Grand Total</b>		<b>\$ 2,259,005</b>			

**Current Unbudgeted**

LIB2	Library Refresh #2	\$ 460,500	101	GF Reserves	100.00%
LIB3	Library Refresh #3	\$ 383,600	101	GF Reserves	100.00%
<i>Total unbudgeted</i>		<b>\$ 844,100</b>			

# FY27 Budget Revisions and FY25 Fund Balance Analysis & Options

City of Clayton

City Council

April 21, 2026

# Overview

Provide Council and residents with:

- Budget status update for the FY26 Year to Date & Year-end
- Updated Budget Revisions for FY27 based on Council direction on 4/7
- Recommended actions:
  - Review FY26 YTD and EOY Budget Status, and
  - Approve FY27 Budget Revisions including the 4/7 Council augmentations

# FY26 Adjusted General Fund (GF) Budget Summary

* Audited Fund Balance	FY26 Adopted	FY26 Adjusted	FY26 Y-T-D (4/16/2026)	FY26 EOY (estimated)
07/01/25 Fund Balance	\$ 6,964,805*	\$ 6,964,805*	\$ 6,964,805*	\$ 6,964,805*
<b>Revenue</b>				
Revenue	6,177,168	6,208,885	3,559,527	5,708,885
Total Revenue	6,177,168	6,208,885	3,559,527	5,708,885
<b>Expenditures</b>				
Salaries and Benefits	4,425,693	4,301,381	3,513,062	4,397,354
Services and Supplies	1,888,861	1,907,504	1,837,243	2,131,645
Total Expenditures	6,320,054	6,439,069	5,350,305	6,528,999
Difference	(130,886)	(230,184)		
Fund Balance Usage				(820,114)
06/30/26 Fund Balance	\$ 6,964,805	\$ 6,734,621		\$ 6,144,658 <sup>1</sup>

# FY26 Major Variance Drivers

- General Fund Revenue Variance from Adjusted Budget =  $-\$500,000$ 
  - - \$175K in RPTTF (\$495K v. \$320K)
  - - \$35K in water well revenue
  - - \$289K Fiduciary Fund Transfer (SA, Streetlights and Stormwater)
- General Fund Expenditures Variance from Adjusted Budget =  $+\$90,000$ 
  - \$199K in under budgeted overtime
  - \$30K in under budgeted Gas & Electricity
  - \$83K in under budgeted water charges
  - \$133.5K in salary & benefit savings
  - \$87K in services savings

# FY27 Adopted GF Budget w/ Suggested Revisions

	FY27 Adopted	FY27 Adjusted - Recommended	Difference - Adopted to Adjusted
<b>Est. Beginning Fund Balance</b>	6,144,691	6,144,691	
<b>Revenue</b>			
Revenue	5,901,449	5,843,013	(58,436)
<b>Total Revenue</b>	5,901,449	5,843,013	
<b>Expenditures</b>			
Salaries and Benefits	4,624,112	4,433,723	(170,358)
Services and Supplies	1,944,686	2,574,403	609,686
<b>Total Expenditures</b>	6,568,798	7,008,126	439,328
<b>Difference</b>	(667,349)		
<b>Fund Balance Usage</b>		(1,165,113)	
<b>Est. Ending Fund Balance</b>	5,477,342	4,979,578	

# FY27 Recommended Revisions

- Recommended FY27 Adjusted Budget cut the FY27 Adopted Budget deficit in half before we added the new one-time Reserve-funded projects
- General Fund
  - Some revenue sources are no longer available
  - Revenue growth rate is lower than anticipated
  - Re-org of positions is creating ongoing savings, but costs are increasing
  - IT subscription costs lower due to switch to CivicPlus
- LMD & Other Special Revenue Funds
  - All FY27 Special Revenue Funds will continue to be balanced
  - Budget changes to keep these funds balanced for FY27 are minimal

# FY27 Reserve Funding 1x & Ongoing Budget Items

Project	Purpose	1x Cost	Fund
Expand Baseball Fields	Less with partnerships	\$500,000	CIP
PD Tech & Officer Safety	Firearms, tactical gear, computer for police vehicle	\$32,000	CERF
Endeavor Hall Sign	For the corner of Oak & Center	\$8,000	ENDEV
Grove & CCP Cameras	Five-year service contract w/ purchase of 8 cameras	\$64,800	CERF
City Hall Security Update	City Hall does not have emergency monitoring or response	\$75,000	CIP
Emergency Ops Plan	Update 2018 City Emergency Operations Plan	\$60,000	SLESF
Geographic Info System	Contractor to collect/organize layers	\$18,000	CIP
PD Tech & Officer Safety	Body-worn & vehicle camera system (ongoing)	\$37,800	GF
Permit Tracking Software	Software to track progress & billing for permits (ongoing)	\$6,000	GF
FY26 Estimated Deficit	Balance budget	\$820,144	GF
FY27 Estimated Deficit	Balance budget	\$341,513	GF
FY28 Estimated Deficit	Balance Budget	\$476,578	GF

# Summary

- The City's overall financial position remains sound and stable
- Recommended FY27 Adjusted Budget will cut the FY27 Adopted Budget deficit in half before we added the new one-time Reserve-funded projects
- Fund balance reserves remain strong:
  - FY26 GF EOY Fund Balance is likely \$6.14M; Reserve policy minimum = \$2.28M
  - FY27 GF EOY Fund Balance is likely \$4.98M; Reserve policy minimum = \$2.34M

# Thank you

## Recommended actions:

- Review FY26 YTD and EOY Budget Status, and
- Approve FY27 Budget Revisions including the 4/7 Council augmentations



# STAFF REPORT

**TO:** CLAYTON CITY COUNCIL

**FROM:** Dennis Bozanich

**DATE:** April 21, 2026

**SUBJECT: Workshop on Transaction and Use Tax (TUT) and Landscape Maintenance District (LMD) Renewal – Ballot Measure Options and Direction**

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## **RECOMMENDATION**

Staff recommends:

- Provide direction on ballot language for a 1% Transaction and Use Tax (TUT) measure on the November 3, 2026 ballot, including:
  - Duration (e.g., general tax in perpetuity)
  - Oversight and accountability provisions
- Provide direction on ballot language for the renewal of the Landscape Maintenance District (LMD), including:
  - Term of extension (recommended 10 years: FY 2027–2037)
  - Adjustment to assessment (e.g., 10% increase to current rate)
  - Confirmation of oversight structure and service levels
- Direct staff to return with finalized ballot language and required resolutions to meet statutory deadlines for the November 2026 election.

## **BACKGROUND**

The April 21, 2026 workshop is intended to refine these options and provide direction on ballot language and structure.

Over the past year, the City has undertaken a comprehensive evaluation of long-term fiscal sustainability and revenue options, including analysis of local tax measures, assessments, and service funding mechanisms.

Key findings from prior budget and revenue studies include:

- The City's General Fund revenues are growing at a slower rate than expenditures, creating structural deficits projected to exceed approximately \$1 million annually within the near term.
- Without corrective action, the City will be required to implement service reductions, defer maintenance, or both.
- The City's Landscape Maintenance District (LMD), which funds critical services such as trails, landscaping, and weed abatement, expires at the end of FY 2026–27 and must be renewed to continue funding.

- In December 2025, the City Council provided initial policy direction to:
  - Prepare a 1% Transaction and Use Tax (sales tax) measure to support general municipal services in perpetuity; and
  - Develop options to extend the LMD for a period of ten-years, including a potential modest increase to maintain service levels.

## **ANALYSIS**

The City’s financial trajectory reflects a structural imbalance, driven by:

- Escalating personnel costs (CalPERS, health benefits, retention pressures)
- Inflationary impacts on contracts, materials, and services
- Limited elasticity in existing revenue sources

Prior financial modeling demonstrates that, absent new revenues, the City will face a combination of:

- Ongoing operating deficits
- Deferred infrastructure and maintenance liabilities
- Reduced service levels, particularly in public safety support, parks, and community services

A combined strategy of general tax revenue (TUT) and dedicated assessment (LMD) aligns with best practices by:

- Stabilizing core General Fund services
- Preserving dedicated funding for landscape and infrastructure maintenance
- Diversifying revenue sources to reduce fiscal volatility

## **Transaction and Use Tax (TUT) Measure**

### **Overview**

A Transaction and Use Tax is a general tax requiring majority voter approval that applies to taxable retail sales within the City.

- Proposed rate: 1%
- Estimated annual revenue: ~\$1.0 million

### **Key Policy Considerations**

#### **a. Duration**

- In perpetuity (maximizes revenue stability)
- Fixed term (e.g., 10–20 years, may improve voter acceptance)

#### **b. Accountability Measures**

While general taxes legally allocate to the General Fund, voter confidence is typically enhanced through:

- Annual independent audits
- Public reporting requirements
- Informal or formal oversight committees

c. Use of Funds

The proposed ballot language identifies priority uses, including:

- Police and public safety support
- Road and sidewalk improvements
- Parks, recreation, and library services
- Recruitment and retention of City staff

This approach balances flexibility (legally required for a general tax) with transparency and voter clarity.

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## **Landscape Maintenance District (LMD) Renewal**

### **Overview**

The LMD provides dedicated funding for:

- Trails and open space maintenance
- Roadway landscaping
- Weed abatement and related services

The current district expires in FY 2026–27, making renewal time-sensitive.

### **Key Policy Considerations**

a. Term

- Recommended: 10-year extension (FY 2027–2037)
- Aligns with prior Measure H structure and voter expectations

b. Assessment Level

Options include:

- Maintain current rate (~\$234.84/year per parcel)
- Increase base assessment (e.g., ~10% adjustment as previously discussed)
- Establish updated base with CPI adjustments

A modest increase is supported by:

- Inflation since the last adjustment
- Rising contract and maintenance costs
- Need to avoid service degradation

c. Oversight

- Continuation of a Citizens Oversight Committee is recommended and modifications can

be made.

- Existing model (Trails and Landscape Committee) provides continuity and transparency

#### d. Service Definition Updates

There is an opportunity to modernize the district description to reflect:

- Current maintenance practices
  - Expanded expectations for open space and fire prevention
  - Evolving community standards
- 

## Integrated Revenue Strategy

The combination of TUT and LMD measures provides a balanced fiscal strategy:

Revenue Tool	Purpose	Estimated Impact
TUT (1%)	General Fund stabilization	~\$1.0M annually
LMD Renewal	Dedicated maintenance funding	Maintains existing service levels

This dual approach:

- Addresses both structural deficits and deferred maintenance risks
  - Reduces reliance on any single revenue source
  - Aligns with prior Council direction and community priorities
- 

## Ballot Timeline and Statutory Requirements

To qualify for the November 3, 2026 ballot, the City must meet strict deadlines:

- May 19, 2026 – Finalize ballot language
- June 2, 2026 – Adopt Resolution of Consideration
- June 16, 2026 – Conduct required public hearing
- August 7, 2026 – Submit measures to County Elections

Failure to meet these deadlines would delay consideration to a future election cycle.

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## STRATEGIC CONSIDERATIONS

Based on prior revenue option analysis and regional benchmarking:

- A 1% TUT is consistent with actions taken by neighboring jurisdictions facing similar fiscal pressures
- Voter approval is strengthened by:
  - Clear articulation of service impacts
  - Transparency and accountability provisions
  - Demonstrated fiscal discipline by the City
- Pairing a general tax with a renewal (not expansion) of an existing district may improve voter understanding and acceptance

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## **NEXT STEPS**

Subject to Council direction, staff will:

1. Refine and return with final ballot language for both measures
  2. Prepare required resolutions and public hearing materials
  3. Develop a community engagement and education plan consistent with legal requirements
  4. Coordinate with Contra Costa County Elections to ensure timely submission
- 

## **CONCLUSION**

The City is at a critical decision point. Without new revenues, the City will face increasing deficits and corresponding service reductions.

The proposed Transaction and Use Tax and LMD renewal provide a comprehensive, balanced approach to:

- Stabilizing the General Fund
- Preserving essential community services
- Maintaining critical infrastructure and landscape assets

Timely Council direction is necessary to position these measures for voter consideration in November 2026.

### **CEQA**

The recommended actions are not subject to CEQA.

### **FISCAL IMPACT**

The recommended actions do not result in an immediate fiscal impact.

### **ATTACHMENTS**

[TUT & LMD Ballot Workshop.pdf](#)



**TRANSACTION USE TAX  
&  
LMD ASSESSMENT  
WORKSHOP**

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Clayton City Council  
April 21, 2026

# WORKSHOP OUTLINE

1. Review decision points from December
2. 1% Transaction Use Tax
  - a. Options + Council direction
  - b. Review ballot language options
3. Landscape Maintenance District Renewal 2
  - a. Options + Council direction
  - b. Review ballot language options
4. Next steps - How getting it on the ballot works

# REVIEW OF DECISION POINTS

General Fund (GF) revenues are growing slower than expenses with \$1M deficits or service cuts are coming soon

LMD needs to be renewed before the end of FY27, or the assessment collected with your next property tax bill will be the last revenue to the LMD

City Council directed staff to prepare:

- A ballot measure to increase the sales tax by 1% for city services, and
- Extend the LMD with a 1x 10% increase in the Assessment



# TRANSACTION USE TAX ORDINANCE OPTIONS

Option	Options Discussed	Options To Be
Length of Extension?	In Perpetuity	
Oversight Body?	Currently City Council	
Who is the Body?		
How Many Members?		
Meet how often?	Mid-Year, End of the year	

**TRANSACTION  
TAX BALLOT  
LANGUAGE**

69/70 Words

To provide local funding to maintain City of Clayton programs, services and facilities, including: police services; traffic enforcement and road safety; road and sidewalk improvements; enhance library and recreation opportunities; park maintenance; recruitment and retention of city employees and other vital city services; shall the City of Clayton levy a one cent sales tax, providing approximately \$1,000,000 annually, subject to public review, annual audits, and all funds benefitting Clayton?

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**LANDSCAPE AND  
MAINTENANCE  
DISTRICT  
ASSESSMENT  
RENEWAL**

**Ballot language from Measure H - 2017**

CITYWIDE TRAILS AND LANDSCAPE MAINTENANCE DISTRICT  
CONTINUATION OF EXISTING SERVICES AND SPECIAL PARCEL TAX

Shall the existing Community Facility District 2007-1 (Trails and Landscape Maintenance District) be continued with a Citizens Oversight Committee for ten years to fund on-going operations and maintenance of the trails system, roadway landscape, open space weed abatement, and related expenses at the current annual special tax's rate and methodology (presently \$234.84/year per residential and non-residential parcel or fraction thereof), for FYs 2017-2027?

6

**LANDSCAPE AND  
MAINTENANCE  
DISTRICT  
ASSESSMENT  
RENEWAL**

Possible updated ballot language for November 2026  
with 66/70 words

CITYWIDE TRAILS AND LANDSCAPE MAINTENANCE DISTRICT  
CONTINUATION OF EXISTING SERVICES AND SPECIAL PARCEL TAX

Shall the existing Community Facility District 2007-1 (Trails and  
Landscape Maintenance District) be continued with a Citizens  
Oversight Committee for ten years to fund on-going operations and 7  
maintenance of the trails system, roadway landscape, open space  
weed abatement, and related expenses at the current annual special  
tax's rate and methodology (presently \$303.72/year per residential  
parcel and per acre for non-residential or fraction thereof), for FYs  
2027-2037?

# LMD ORDINANCE OPTIONS

Option	AS-IS	Options Discussed	Options TO-BE
Length of Extension?	10 years	10 years previously discussed	
New base assessment & CPI?	\$303.72 per residential; \$303.72 per acre for non-residential parcel	Current base +10% previously discussed & keeping same CPI	
Oversight body?	Yes	Yes	
Which body & number of members?	TLC & 11 members		
Update the description of District Services?	“ongoing operations and maintenance of trail system, roadway landscape, open space weed abatement and related expenses. . .”		

# NEXT STEPS TO GETTING THE MEASURES ON THE BALLOT

May 19 – Finalize ballot language

June 16 – Resolution of Consideration to extend the special tax and establish the TUT and Public Hearing on the extension of the special tax and the establishment of the TUT

August 7 – Submit Notice of Election and ballot measure wording for both measures to County Elections no later than this date

August 10 – Local measure ballot letter assignment by County

August 19 & 24 – Submit direct & rebuttal arguments no later than these dates

August 26 & October 7 – Town Hall meetings on the tax measures

November 3 – Election Day

# Q & A



Thank you

