



**CLAYTON CITY COUNCIL
REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 16, 2025
7:00 PM**

**Hoyer Hall, Clayton Community Library
6125 Clayton Road, Clayton, CA 94517**

Kim Trupiano, Mayor

*Jeff Wan, Vice Mayor
Holly Tillman, Councilmember*

*Jim Diaz, Councilmember
Richard G Enea, Councilmember*

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Members of the public may address the City Council on non-agendized items within the Council's jurisdiction. To ensure an orderly meeting and an equal opportunity for everyone, each speaker is limited to three (3) minutes, or the time established by the Mayor. In accordance with State Law, no action may take place on any item not appearing on the posted agenda. The Council may respond to statements made or questions asked or may at its discretion request staff to report back at a future meeting concerning the matter.

Public comment and input on other agenda items will be allowed when each item is considered by the Council.

- 4. CONSENT CALENDAR**
No Items scheduled.
- 5. RECOGNITIONS AND PRESENTATIONS**

- (a) Presentation Certificate for Unsung Hero for the Month of December 2025, GFWC Clayton Valley Woman's Club
[\(View\)](#)

- (b) Employee Service Awards
 - Zachary Richardson, 5 years
 - Richard Enea II, 20 years
 - Timothy Marchut, 25 years[\(View\)](#)

6. REPORTS

- (a) City Manager's Report
[\(View\)](#)
- (b) City Council/Committees Reports
[\(View\)](#)

7. PUBLIC HEARINGS

No Items scheduled.

8. ACTION ITEMS

9. ANNUAL REORGANIZATION OF CLAYTON CITY COUNCIL

- (a) Election of the Mayor*
- (b) Election of the Vice-Mayor*
- (c) Recognition and Remarks by the New Mayor and Councilmember*
- (d) Welcome Reception*

10. ADJOURNMENT

The next regularly scheduled meeting of the City Council will be January 6, 2026. For meeting information and materials, please visit the City's website at www.claytonca.gov

Meeting Information and Access

- A complete packet of information containing staff reports and exhibits related to each public item is available for public review in City Hall located at 6000 Heritage Trail and on the City's website at www.claytonca.gov
- Agendas are posted at: 1) City Hall, 6000 Heritage Trail; 2) Library, 6125 Clayton Road; 3) Ohm's Bulletin Board, 1028 Diablo Street, Clayton; and 4) City Website at www.claytonca.gov
- Any writings or documents provided to a majority of the City Council after distribution of the agenda packet and regarding any public item on this agenda will be made available for public inspection in the City Clerk's office located at 6000 Heritage Trail during normal business hours and is available for review on the City's website at www.claytonca.gov
- If you have a physical impairment requiring special accommodation to participate, please call the City Clerk's office at least 72 hours (about 3 days) before the meeting at (925) 673-7300.
- E-mail Public Comments: Public comment may also be sent to the City Clerk at cityclerk@claytonca.gov by 12:00 p.m. on the day of the meeting. All e-mailed public comments will be forwarded to the entire committee and made part of the official meeting file.

Each person attending the meeting who wishes to speak on an agendized or non-agendized matter (within the council's jurisdiction), shall have a set amount of time to speak as determined by the Mayor.



STAFF REPORT

TO: CLAYTON CITY COUNCIL

FROM: Leticia Miguel, City Clerk

DATE: December 16, 2025

SUBJECT: Presentation Certificate for Unsung Hero for the Month of December 2025,
GFWC Clayton Valley Woman's Club

BACKGROUND

Does not apply to this item

FISCAL IMPACT

No fiscal impact associated with this agenda item.

ATTACHMENTS

[Att A - Unsung Hero Award 20251216](#)

GFWC Clayton Valley Woman's Club – December Unsung Hero

In 1973, Eldora Hoyer and Emmy Joakimson were inspired to invite local women to join them at Endeavor Hall to form a woman's club. Thus, Clayton Valley Woman's Club was organized, and federated a year later. Emmy became the charter President and the first meetings were held at Endeavor Hall.

Members immediately made decisions on fundraising and the process for donating the proceeds from those events. They formed committees, Special Interest Groups and Adventure Groups. Those early years set the standards and precedents for the Club to follow and the Club's purpose was, and still is, service.

In the early years, they organized the first Christmas Home Tour and Craft and Bake Sale. They completed the Bi-Centennial Quilt which is on permanent loan to the City of Clayton that you see hanging in this room today. They published two cookbooks, organized fashion shows and held Art Auctions & Wine Tastings. They walked for the March of Dime, organized blood drive and several Black Diamond Balls, chili cook-offs, casino night and fashion shows.

Today, service is still their mission and every year, they offer a \$2000 scholarship to a girl graduating from Diablo Valley College who is matriculating to a California university.

They also give donations to the Clayton Community Library, the Clayton and Concord Historical Societies, they collect donations for Pennies for Pines to support reforestation in our State, as well as collect for the Heifer Project which purchases chickens, cows and other animals for needy families. They also donate to a women's shelter, Silverwood School and several local food pantries.

For over 50 years, Clayton Valley Woman's Club has accomplished so much by giving to Clayton and beyond, and they are still going strong today, making friends and having fun and they always welcome new members. So I am deeply honored tonight to present the December Unsung Hero Award to Clayton Valley Women's Club!



STAFF REPORT

TO: CLAYTON CITY COUNCIL

FROM: Leticia Miguel, City Clerk

DATE: December 16, 2025

SUBJECT: Employee Service Awards
Zachary Richardson, 5 years
Richard Enea II, 20 years
Timothy Marchut, 25 years

BACKGROUND

Does not apply to this item

FISCAL IMPACT

No fiscal impact associated with this agenda item.



STAFF REPORT

TO: CLAYTON CITY COUNCIL

FROM: Leticia Miguel, City Clerk

DATE: December 16, 2025

SUBJECT: City Manager's Report

BACKGROUND

Does not apply to this item

FISCAL IMPACT

Does not apply to this item



STAFF REPORT

TO: CLAYTON CITY COUNCIL
FROM: Leticia Miguel, City Clerk
DATE: December 16, 2025
SUBJECT: City Council/Committees Reports

BACKGROUND

The City Council provides a report of activities that took place between the city council meetings.

CEQA

This item is not a project as defined by CEQA.

FISCAL IMPACT

No fiscal impact associated with this agenda item.

ATTACHMENTS

[Att A - City Council Committees Reports_20251216](#)

Jim Diaz, Councilmember

- 12-04-2025: Attended Clayton City Employee Recognition and Holiday Event.
- 12-05-2025: Attended and Led the Operations and Scheduling Committee Meeting - County Connection.
- 12-06-2025: Attended Clayton Christmas Tree Lighting and Holiday Event.
- 12-10-2025: Attended District 4 County Supervisor Ken Carlson "Open House."
- 12-11-2025: Attended East Bay Division, League of California Cities Holiday Event.
- 12-12-2025: Attended East Bay Regional Communication Systems Authority (EBRCSA) Meeting.
Attended State Senator Tim Grayson Holiday "Open House."
- 12-13-2025: Participated in the Veterans of Foreign War (VFW) Post 1525 Wreaths Across America Event.
- 12-14-2024: Attended Annual Menorah Lighting Event.

Richard G Enea, Councilmember

- Went to the TRANSPAC meeting
- Attended Elks Club dinner
- Attended Italian American dinner
- Attended Climatic Ceremony (flip the switch)
- Attended Retired Public Employee Association meeting
- Met with City Manager
- Contact with business owners, residents, and phone contacts.

Holly Tillman, Councilmember

- December 2: I was appointed to the Cal Cities 2026 Advancing Equity Advisory Committee. This will be my second year serving on this committee to support Leagues' ongoing efforts to help cities across California eliminate racial disparities, heal divisions, and build more equitable, inclusive communities.
- December 3-4: As the newly-elected Vice President of the League of California Cities, East Bay Division, I attended the Cal Cities League Leaders Workshop in Rancho Mirage to collaborate with leaders throughout the state to help set goals for 2026. I advocated for disaster preparedness and fire resiliency within the public safety priority goal.
- December 3: I received a presidential appointment from Cal Cities President Gabe Quinto to serve another one-year term on the Community Services Policy Committee. I have served on this committee since 2022. The committee meets at least times each year and actively debates, shapes, and steers Cal Cities' policy-making process and advocacy efforts related to natural disaster preparation, parks and recreation, childcare, libraries, community and human services programs, and cultural arts. Please send me your ideas regarding the above issues so I can continue representing Clayton's local interests on a state-wide level.
- December 6: I attended the Holidays in the Grove - Annual Tree Lighting event. Kudos to Debby Bruno and her volunteers for putting on this annual CBCA event featuring the MDE 2nd Grade students and CVCHS Marching Band. The Merrie Olde Carolers were also a nice addition this year.
- December 8: I attended the Mt. Diablo Education Foundation Board Meeting where we discussed ways we can continue to support children attending MDUSD schools, including MDE and DVMS.
- Had several conversations with Clayton residents regarding the city flag proposal and revenue generating options, park lighting and street safety, and Firewise in local HOAs.
- Attended our East Bay Division Board Planning Retreat to set our annual calendar of events and topics to present to the membership, and provided a recap of our League Leaders Workshop. The League's 25-26 Advocacy Priorities are the following:

- Protect and enhance local revenues and expand economic development tools.
- Strengthen partnerships with the state to improve public safety.
- Secure investments to prevent and reduce homelessness and increase the supply of affordable housing.
- Strengthen climate change resiliency and disaster preparedness.

Kim Trupiano, Mayor

- Weekly meetings with City Manager, Kris Lofthus
- December 4th: Worked with Monument Crisis Center for the delivery of the six food barrels throughout town; attended the 2025 City Holiday Celebration & Employee Recognition Event at Endeavor Hall
- December 5th : Decorated the Polaris for Santa and Mrs. Claus for Holidays in the Grove
- December 6th: Attended and spoke at our Annual Holidays in the Grove event, in partnership with CBCA. Thank you to CBCA, Clayton Police Department, City Maintenance Staff and Leadership Team for doing such a great job. It was a wonderful, well-attended, event for everyone in the family. Thank you Debby Bruno for making this year even more special!
- December 9th: Clayton Community Library Foundation Board meeting, 6:30 pm at the library. Provided my City report with updates on library refresh, city projects, staffing and upcoming events and meetings.
- December 12th: Holiday Open House, State Senator Tim Grayson's office, Walnut Creek
- December 13th: Wreaths Across America, Memory Gardens Cemetery, Concord
- December 13th: Clayton Valley Village, annual holiday dinner, Endeavor Hall
- December 14th-22nd: Lighting of the Menorah, Corral Plaza, downtown Clayton
- December 15th: East Contra Costa Habitat Conservancy Governing Board meeting, attending via Zoom from City Hall