

**CITY OF CORAL SPRINGS, FLORIDA**  
**CORAL SPRINGS CHARTER SCHOOL**  
**BOARD OF DIRECTORS**

**AGENDA**

Wednesday, March 6, 2024  
5:30 PM

Commission Chambers, City Hall  
9500 West Sample Road  
Coral Springs, FL 33065

**Call to Order**

**Roll Call**

**Moment of Silence**

**Pledge of Allegiance**

**Public Comment**

**Consent**

1. **Minutes Approval (Georgia Elliott)**  
Request to approve the meeting minutes of February 7, 2024. (REQUEST TO APPROVE)

**Policy Formation and Direction**

2. **Q2 Fiscal Year 2024 Financials (Lechyana Knight)**  
Request to accept the second quarter financials for the Coral Springs Charter School.  
(REQUEST TO ACCEPT)

**Principal Communications**

**Board Communications**

**Adjournment**

If a person decides to appeal any decision made by the Coral Springs Charter School Board of Directors with respect to these matters, individual(s) must ensure that verbatim record of the proceedings is made. The record should include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities who need an accommodation to participate in this proceeding should contact the City Clerk's Office at 954-344-1065 at least three (3) days in advance. If you are hearing or speech impaired, you may contact the Office of the City Clerk through the Florida Relay Service, 711.

## Summary Sheet

Agenda Item: 1.

Meeting Date: March 6, 2024

**Subject:** Minutes Approval (Georgia Elliott)

**Requested Action:** Request to approve the meeting minutes of February 7, 2024. (REQUEST TO APPROVE)

**Placement:** Consent

**Attachments:** [Summary of February 7, 2024](#)

**CITY OF CORAL SPRINGS, FLORIDA**  
**CORAL SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
**DRAFT SUMMARY**

Wednesday, February 7, 2024  
8:30 AM

Commission Chambers, City Hall  
9500 West Sample Road  
Coral Springs, FL 33065

**Call to Order**

The meeting was called to order by Board Member Brook at 8:31 a.m.

**Roll Call**

Chair Nancy Metayer Bowen (Not Present)  
Vice Chair Joshua Simmons (Arrived 8:43 a.m.)  
Board Member Scott Brook  
Board Member Shawn Cerra  
Board Member Joy Carter

Also in attendance:

City Manager Frank Babinec  
Deputy City Manager Catherine Givens  
Deputy City Attorney Andrew Dunkiel  
City Clerk Georgia Elliott

**Moment of Silence**

**Pledge of Allegiance**

**Public Comment**

None.

**Consent**

**1. Minutes Approval (Georgia Elliott)**

Request to approve the meeting minutes of December 6, 2023. (REQUEST TO APPROVE)

**Motion:** To approve the meeting minutes of December 6, 2023.

**Result:** Passed (Unanimously)

**Mover:** Board Member Cerra

**Second:** Board Member Carter

**Policy Formation and Direction**

**2. Fiscal Year 2023 Audit Review (Keefe McCullough)**

A certified public accounting firm completed an audit of the Coral Springs Charter School's financial statements for the year ended June 30, 2023. A copy of the audited financial statements is included. Request to accept the Independent Auditor's Report by Keefe, McCullough & Co., for the Coral Springs Charter School. (REQUEST TO ACCEPT)

Ralph Arrojo of Keefe McCullough presented the FY23 Audit Review. A copy of his report was made a part of this meeting summary.

**Motion:** To approve the Fiscal Year 2023 Audit Review.

**Result:** Passed (Unanimously)

**Mover:** Board Member Carter

**Second:** Board Member Cerra

### 3. **School Report (Principal Gary Springer)**

Updates on the Coral Springs Charter School. (REQUEST TO ACCEPT)

Principal Springer reviewed the Charter Schools USA 2023-24 Survey Results and student engagement survey questions. The Board had an opportunity to discuss and ask questions. Mr. Springer explained the student cell phone use policy and noted that cell phone use during instructional time is not permitted unless it is for instructional purposes. There was a request to research limiting screen use among students. Black History Month activities were highlighted, including student broadcast and the addition of African Dance to the Summer Bridge programming. The Board had an opportunity to discuss and ask questions. Opportunities for student engagement in the community were discussed.

Deputy City Manager Givens provided an update on the Government Academy and ACE interns. Assistant Principal Jodi Robins provided an update on Student Government, career pathways that don't require a four-year degree, FAST testing, and professional staff development. Ms. Robins noted that the cheer team placed 4th in the state in their division and provided updates on girls' soccer, girls' basketball, and girls' wrestling playoffs, and spring sports. She noted that the enrollment application window closed on January 21. Board Member Carter announced opportunities for student volunteers for Keep Coral Springs Beautiful and Coral Springs Festival of the Arts. Mr. Springer provided an update on the school's retention rate.

**Motion:** To accept the School Report.

**Result:** Passed (Unanimously)

**Mover:** Board Member Brook

**Second:** Board Member Carter

## **Board Communications**

The Board encouraged staff to address screen use among students.

## **Adjournment**

There being no further business, the meeting was adjourned at 9:19 a.m.

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**Georgia Elliott, CMC**  
**City Clerk**

These minutes are a permanent public record of the City of Coral Springs maintained in the Office of the City Clerk.

## Summary Sheet

Agenda Item: 2.

Meeting Date: March 6, 2024

**Subject:** Q2 Fiscal Year 2024 Financials (Lechyana Knight)

**Requested Action:** Request to accept the second quarter financials for the Coral Springs Charter School. (REQUEST TO ACCEPT)

**Placement:** Policy Formation and Direction

**Attachments:** [Q2 Financials](#)

**Presenting:** Lechyana Knight



## Variance Analysis Report - Consolidated

### CSCS-Coral Springs Charter School

For the Period Ended 12/31/2023

	YTD Actuals	YTD Budget	Variance to Budget		Forecast	Annual Budget	Variance to Budget	
			\$ Change	% Change			\$ Change	% Change
<b>Revenues</b>								
<b>State Sources</b>								
FEFP	\$ 7,432,663	\$ 7,302,314	130,349	2%	\$ 14,986,988	\$ 14,604,629	382,360	3%
Capital Outlay	520,430	560,175	(39,745)	-7%	1,179,423	1,120,350	59,073	5%
<b>Other Revenue Sources</b>								
Other Program Revenues	209,616	160,858	48,758	30%	477,221	467,697	9,524	2%
Miscellaneous Revenue	2	-	2	-	2	-	2	-
Interest Income	39,794	6,942	32,852	473%	39,794	17,303	22,491	130%
<b>Special Revenue Sources</b>								
Federal Grants Revenue	344,245	-	344,245	-	1,479,302	1,308,371	170,931	13%
State Grants Revenue	38,677	-	38,677	-	38,677	-	38,677	-
Local Grants Revenue	673,334	-	673,334	-	1,867,091	-	1,867,091	-
<b>Total Revenues</b>	<b>\$ 9,258,761</b>	<b>\$ 8,030,289</b>	<b>\$ 1,228,473</b>	<b>15%</b>	<b>\$ 20,068,499</b>	<b>\$ 17,518,349</b>	<b>\$ 2,550,150</b>	<b>15%</b>
<b>Expenses</b>								
Instruction	5,319,303	4,563,121	(756,182)	-17%	10,788,003	9,232,092	(1,555,912)	-17%
Instruction Support Services	635,415	547,772	(87,643)	-16%	1,330,671	1,275,550	(55,120)	-4%
Board	900	850	(50)	-6%	12,600	12,600	-	0%
School Administration	818,990	695,260	(123,731)	-18%	1,657,194	1,415,746	(241,448)	-17%
Facilities and acquisition	89,387	73,190	(16,197)	-22%	888,175	869,530	(18,645)	-2%
Fiscal Services	198,001	418,534	220,533	53%	856,239	837,239	(19,000)	-2%
Food Services	340,418	183,473	(156,945)	-86%	483,986	412,341	(71,645)	-17%
Central Services	24,398	23,581	(817)	-3%	46,975	46,909	(66)	0%
Pupil Transportation Services	154,999	210,690	55,691	26%	421,380	421,380	-	0%
Operation of Plant	1,131,460	1,110,991	(20,470)	-2%	2,257,732	2,219,305	(38,427)	-2%
Maintenance of Plant	73,549	37,500	(36,050)	-96%	82,719	75,309	(7,410)	-10%
Community Service	118,834	99,003	(19,831)	-20%	192,871	191,880	(991)	-1%
<b>Total Expenses</b>	<b>\$ 8,905,655</b>	<b>\$ 7,963,964</b>	<b>\$ (941,691)</b>	<b>-12%</b>	<b>\$ 19,018,547</b>	<b>\$ 17,009,882</b>	<b>\$ (2,008,665)</b>	<b>-12%</b>
<b>Excess/(Deficit) of Rev over Exp</b>	<b>353,106</b>	<b>66,324</b>	<b>286,782</b>	<b>432%</b>	<b>1,049,952</b>	<b>508,468</b>	<b>541,484</b>	<b>106%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 353,106</b>	<b>\$ 66,324</b>	<b>\$ 286,782</b>	<b>432%</b>	<b>\$ 1,049,952</b>	<b>\$ 508,468</b>	<b>\$ 541,484</b>	<b>106%</b>
<b>Enrollment</b>	<b>1,740</b>	<b>1,650</b>	<b>90</b>	<b>5%</b>	<b>1,740</b>	<b>1,650</b>	<b>90</b>	<b>5%</b>
<b>Rate Per Student</b>	<b>\$ 8,613</b>	<b>\$ 8,851</b>	<b>\$ (238)</b>	<b>-3%</b>	<b>\$ 8,613</b>	<b>\$ 8,851</b>	<b>\$ (238)</b>	<b>-3%</b>