

**SAN BENITO COUNTY
PACHECO STORM WATER DISTRICT**

Armando Alfaro Trustee	Michele Schroeder Trustee	Paula Azcona Trustee
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481 Fourth Street, Hollister, CA 95023

**PACHECO STORM WATER DISTRICT - REGULAR MEETING-
JANUARY 27, 2025
6:00 PM**

The meeting will be available through Zoom and Peak Agenda for those who wish to join or require accommodations.

Members of the public may participate remotely via zoom at the following link <https://zoom.us/join> with the following Webinar ID and Password:

Webinar ID: 820 3124 6002
Webinar Password: 304185

Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “*9”. In order to receive the full zoom experience, please make sure your application is up to date.

Remote zoom participation for members of the public is provided for convenience only. In the event that the zoom connection malfunctions for any reason, the Pacheco Storm Water Commission reserves the right to conduct the meeting without remote access.

Remote Viewing:

Members of the public who wish to watch the meeting can view a livestream of the meeting online through:

Peak Agenda Page: https://cosb.granicus.com/ViewPublisher.php?view_id=1

Written Comments & Email Public Comment

Members of the public may submit comments via email by 12:00 PM on the Monday of the Pacheco Storm Water District meeting to the sean@prenticelongpc.com.

Public Comment Guidelines

A. The Pacheco Storm Water District welcomes your comments.

B. If participating on Zoom, once you are selected you will hear that you have been unmuted: At this time, please state your first name, last name, and county you reside in for the record.

C. Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.

D. Speakers are encouraged to keep your comments, brief and to the point, and not to repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have any questions, please contact the sean@prenticelongpc.com.

1 CALL TO ORDER

2 PLEDGE OF ALLEGIANCE

3 PUBLIC COMMENT

4 CONSENT AGENDA

- 4.1. [RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator- Acknowledgement of Certificate of Posting](#)
Certificate of Posting.pdf
- 4.2. [RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator- Approval of minutes from December 9, 2024, Pacheco Storm Water District meeting](#)
Meeting Minutes.pdf

5 REGULAR AGENDA

- 5.1. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator- Presentation by Environmental Consultant from Denise Duffy and Associates regarding potential Lake and Streambed Alteration Program - Maintenance Agreement with the California Department of Fish and Wildlife](#)
- 5.2. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator- Update regarding debris removal and levee repair](#)
- 5.3. [RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator- Update on status of FEMA applications](#)
- 5.4. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator- Discuss and approve increased expenditure for repair of levee at 7892 Lovers Lane](#)
- 5.5. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator- Discuss U.S. Army Corps National Levee Safety Program](#)
- 5.6. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator- Discussion and approve levee clean-up by California Conservation Corps](#)

- 5.7. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Review and approve postcard mailer to district owners](#)
- 5.8. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discuss next meeting date](#)
- 5.9. [RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discussion of Future Agenda Items](#)

6 ADJOURNMENT

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 4.1

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator-
Acknowledgement of Certificate of Posting

AGENDA SECTION:

CONSENT AGENDA

ATTACHMENTS:

[Certificate of Posting.pdf](#)

*San Benito County Pacheco Storm Water District
2301 Technology Parkway
Hollister, CA 95023*



CERTIFICATE OF AGENDA POSTING

Pursuant to Government Code §59454.2(a), I Victor Tafoya, certify that the **REGULAR MEETING AGENDA** for the **PACHECO STORM WATER DISTRICT** scheduled for January 27, 2025, was re-posted at the following locations, freely accessible to the public, on this day of January 23, 2025:

The bulletin board outside the front entrance of the San Benito County Planning Department, 2301 Technology Parkway, Hollister, CA

AND

The bulletin board outside the front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA

AND

On The San Benito County website <https://www.cosb.us/> in the Events Calendar.

A handwritten signature in blue ink that reads 'Victor Tafoya'.

Victor Tafoya
Associate Planner
County of San Benito

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 4.2

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator-
Approval of minutes from December 9, 2024, Pacheco Storm Water District meeting

AGENDA SECTION:

CONSENT AGENDA

ATTACHMENTS:
[Meeting Minutes.pdf](#)



**SAN BENITO COUNTY
PACHECO STORM WATER DISTRICT**

Aiatao
Trustee

Michele Schroeder
Trustee

Paula Azcona
Trustee

481 Fourth Street, Hollister, CA 95023

**PACHECO STORM WATER DISTRICT – REGULAR MEETING-
December 9, 2024
6:00 PM**

The meeting will be available through Zoom and Peak Agenda for those who wish to join or require accommodation.

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<https://zoom.us/join> with the following Webinar ID and Password:

**Webinar ID: 816 2227 6255
Webinar Password: 495013**

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- C. **Each individual speaker will be limited to a presentation total of three (3) minutes, or such other time as may be designed by the Chair.**
- D. **Speakers are encouraged to keep your comments brief and to the point, and not to repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.**

If you have any questions, please contact Sean@prenticelongpc.com.

1. CALL TO ORDER

Trustee Michele Schroeder called the meeting to order at 6:05 PM.

2. PLEDGE OF ALLEGIANCE

Trustee Michele Schroeder let the meeting into the Pledge of Allegiance.

3. PUBLIC COMMENTS

Public Comment via Zoom:

Roechelle Beerli had a comment.

No Public Comment in Chamber

4. CONSENT AGENDA

Paula Azcona, Trustee motioned to adopt the consent agenda.

Armando Alfaro, Trustee seconded this motion.

Moved by Paula Azcona, Trustee seconded Armando Alfaro Trustee, motioned to adopt the certificate of posting.

Motion Passed: 2 - 0

Voting For: Michele Schroeder, Paula Azcona, Armando Alfaro

Voting Against: None

5. REGULAR AGENDA

**5.A RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS
ADMINISTRATOR- Presentation by the U.S. Army Corps of Engineers**

The District Flood Risk Program Manager from the Army Corps of Engineers provided an overview of their technical assistance programs, which support communities with flood risk management, aquatic ecosystem restoration, and navigation. The presentation covered the streamlined process for requesting assistance, with typical projects taking 12 to 18 months and costing around \$150,000. Examples of past projects, such as flood risk mapping and emergency action planning, were shared. The Corps encouraged the district to submit a request letter and assured ongoing support despite current federal budget delays.

Michele Schroeder, Trustee, had a question regarding the agenda item.

Public Comment via Zoom:

Roechelle Beerli had a question on this agenda item.

No public Comment in Chambers

The District Flood Risk Program Manager, addressed public comment and the Trustees' questions.

5.B RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR- Update regarding debris removal and levee repair

Steve Loupe, Public Works Administrator, County Engineer provided an update on debris removal and levee repair. FEMA confirmed that the reimbursement request could proceed while the final burn site remained pending, with all required materials submitted. Efforts to coordinate with Cal Fire for the remaining burn pile were ongoing. For levee repairs, additional information was provided to the Army Corps of Engineers to determine jurisdiction. A geotechnical engineer proposed a cost-effective solution for reinforcing the embankment on the Florex property, with the contract routed for approval. The project was expected to move forward once the contract was signed and further site evaluations were conducted.

Paula Azcona, Trustee, had a question regarding the agenda item.

No Public Comment via Zoom

No Public Comment in Chambers

Steve Loupe, Public Works Administrator, County Engineer, addressed the Trustees' questions.

5.C RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS

ADMINISTRATOR- Update on status of FEMA applications

Steve Loupe, Public Works Administrator, County Engineer provided an update on debris removal and levee repair. FEMA cleared the environmental review stage for debris removal, allowing the project application review team to assess all submitted information before moving to the reimbursement phase. For levee repairs, the project advanced to the final FEMA review of all documents, including contracts and invoices. Since both projects are individually under \$1 million, FEMA can approve reimbursement and initiate funding while the projects are ongoing. The levee repair application remained ahead of the debris removal process, with progress made on both fronts over the past month.

Michele Schroeder, Trustee, had a question regarding the agenda item.

No Public Comment in Chambers

No public comment via zoom

Steve Loupe, Public Works Administrator, County Engineer, addressed the Trustees' questions.

5.D RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Discuss process of obtaining maintenance agreement with California Fish and Wildlife

Steve Loupe, Public Works Administrator, County Engineer, provided an update on the process of obtaining a maintenance agreement with the California Department of Fish and Wildlife. He contacted two environmental firms, Denise Duffy & Associates and H.R.V., which have experience working with the county. Although response delays occurred due to the holiday season, the county requested that a biologist or project manager present an overview of the maintenance agreement process through the Lake and Streambed Alteration Program at the next meeting, scheduled for January 27th. The trustees were reminded to consider whether the agreement should be for five years or more, with the presenting expert expected to outline the pros and cons of each option. Loupe expressed optimism that at least one of the firms would be available to provide the presentation.

Michele Schroeder, Trustee, had a question regarding the agenda item.

No Public Comment in Chambers

No public comment via zoom

Steve Loupe, Public Works Administrator, County Engineer, addressed the Trustees' questions.

5.E RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Discussion and approve levee clean-up by California Conservation Corps

Steve Loupe, Public Works Administrator, County Engineer, provided an update on the drone footage request for assessing debris removal needs. He reported that Bryce, a local overseer of the area, confirmed that the request was placed in their queue. The planned drone survey will cover the stretch from downstream of the Lovers Lane Bridge up to slightly beyond the county limits. Although no specific timeframe was provided, Loupe assured that once the county receives the footage, it will be uploaded to Dropbox and shared with the trustees for review. The footage will help determine whether investing \$13,000 per week for cleanup is justified. Additionally, trustees suggested sharing the footage with the California Conservation Corps to assess their potential involvement, which Loupe agreed to consider after initial trustee review.

Michele Schroeder, Trustee, had a question regarding the agenda item.

Paula Azcona, Trustee, had a question regarding the agenda item.

Public Comment in Chambers:

Lucinda Florek had a question on this agenda item.

Public comment via Zoom:

Rochelle Beerli had a question on this agenda item.

Steve Loupe, Public Works Administrator, County Engineer, addressed public comment and the Trustees' questions.

5.F RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Update on possible grant funding

The Trustees discussed potential grant opportunities, focusing on the Riverine Stewardship Program managed by the California Department of Water Resources. The program's Urban Streams Restoration initiative, which funds projects like stream cleanups and bank stabilization, requires a 20% match. Trustees considered seeking assistance from the Army Corps of Engineers for project planning before applying and discussed the possibility of hiring a grant writer to manage the application process.

No Public comment via Zoom

No Public comment in Chambers

5.G RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Review and approve postcard mailer to district owners

The Trustees discussed sending a postcard mailer to district owners to provide updates on recent activities. Rochelle obtained samples from Postal Graphics, with pricing for a 50-count batch at \$40.46 for a quarter-sheet postcard and \$62.42 for a 4x6 postcard, excluding postage. The postcards feature a designated address area and are double-sided. Trustees agreed to review the samples in person at the next meeting before making a final decision on moving forward with the mailer.

Public comment via Zoom:

Rochelle Beerli had a comment on this agenda item.

No public comment in Chambers

5.H RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR- Discussion of Future Agenda Items

The Trustees discussed among-self future potential agenda items.

Public Comment in Chambers:

Lucinda Florek had a question on this agenda item.

Public comment via Zoom:

Rochelle Beerli had a question on this agenda item.

5.F ADJOURNMENT

Moved by Paula Azcona; seconded by Michele Schroeder to Approve Adjournment.

Motion Passed: 2 - 0

Voting For: Armando Alfaro, Michele Schroeder, Paula Azcona

Voting Against: None

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.1

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-

Presentation by Environmental Consultant from Denise Duffy and Associates regarding potential Lake and Streambed Alteration Program - Maintenance Agreement with the California Department of Fish and Wildlife

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.2

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Update regarding debris removal and levee repair

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.3

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY- S. Loupe, Public Works Administrator-
Update on status of FEMA applications

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.4

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discuss and approve increased expenditure for repair of levee at 7892 Lovers Lane

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.5

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discuss U.S. Army Corps National Levee Safety Program

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.6

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discussion and approve levee clean-up by California Conservation Corps

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.7

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Review and approve postcard mailer to district owners

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.8

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discuss next meeting date

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS:

**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Armando Alfaro Michele Schroeder Paula Azcona
Board Member Board Member Board Member

Item Number: 5.9

MEETING DATE: **01/27/2025**

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Victor Tafoya

SUBJECT:

RESOURCE MANAGEMENT AGENCY-S. Loupe, Public Works Administrator-
Discussion of Future Agenda Items

AGENDA SECTION:

REGULAR AGENDA

ATTACHMENTS: