City Council Meeting

Monday, December 15, 2025 6:00 PM

Agenda

Pledge of Allegiance

1 Approve or Amend Agenda

2 Sheriff's Report

3 Consent Agenda

Those items on the Council Agenda which are considered routine or noncontroversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

- **3.1** Minutes from the December 1, 2025 City Council Meeting
- **3.2** Resolution 2025-40 Adopting 2026 City Meeting Schedules for the City of Credit River
- **3.3** Approve Pay Estimate 2 for County Road 27 Bypass Lane Project
- **3.4** 2026-2031 Scott County Law Enforcement Services Agreement
- **3.5** 3% COLA Increases for Employees in 2026
- **3.6** Approve Payment of Claims (Bills) and Transfer Requests as Presented.

4 Open Forum

The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

5 Presentation(s)

6 Public Hearing(s)

- **6.1** Hold Public Hearing – Truth in Taxation – 2026 Budget & Levy

7 General Business

- **7.1** Consider 2026 City Budget, Resolutions 2025-41: Adopting 2026 Final Budget, and 2025-42: Adopting 2026 Final Levy
- **7.2** Peddlers, Solicitors and Transient Merchants

  A. Adopt Ordinance 2025-07 Regulating Peddlers, Solicitors and Transient Merchants within the City of Credit River, Minnesota and Repealing Ordinance No. 2016-01

  B. Adopt Resolution 2025-43 Approving the Summary of Ordinance 2025-07 and

Ordering the Publication of Said Summary

C. Discussion of Fees for Peddlers and Transient Merchants

7.3 Direction to staff on whether to draft another petition to Scott County to transfer County Ditch 4

8 Staff and Council Member Reports

9 Adjourn

AGENDA ITEM NO. 3.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: December 15, 2025

SUBMITTED BY: Lynda Jirak,Clerk

ITEM TYPE: Minutes

AGENDA SECTION: Consent Agenda

SUBJECT: Minutes from the December 1, 2025 City Council Meeting

SUGGESTED ACTION: Approve Minutes from the December 1, 2025 City Council Meeting

ATTACHMENTS:
12.1.2025 City Council Minutes.docx

City Council Meeting
Monday, November 17, 2025

MINUTES

Present: Mayor Chris Kostik, Councilmembers Bill Markert, Jay Saterbak, Leroy Schommer and Abe Zanto

Absent: None

Also Present: City Administrator Steve Jelinski, City Attorney Peter Mikhail, City and City Engineer Shane Nelson

The Mayor called the meeting to order at 6:00 pm.

Pledge of Allegiance

1. **Approve or Amend Agenda**
   Councilmember Markert recommended placing Snowplowing Policy and Communication on the agenda and Mayor Kostik added this topic to item 7.5 under General Business.

   Motion to approve amended Agenda by Councilmember Saterbak
   Second: Councilmember Zanto
   Motion passes 5-0

2. **Sheriff's Report**
   None.

3. **Consent Agenda**
   Those items on the Council Agenda which are considered routine or noncontroversial are included as part of the Consent Agenda. Unless a Councilmember specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed at the end of General Business.

   3.1 Minutes from the November 17, 2025, City Council Meeting
   3.2 Liquor Licenses for Heritage Links LLP dba Heritage Links Golf Club
   3.3 Liquor Licenses for Legends Club Grill LLC dba Legends
   3.4 Approve Agreement to Snowplow Roads for The Ranch of Credit River Second Addition
   3.5 Approve Payment of Claims (Bills) and Transfer Requests as Presented

   Motion to approve the Consent Agenda by Councilmember Schommer
   Second: Councilmember Saterbak
   Motion passes 5-0

4. **Open Forum**
   The public forum is intended to afford the public an opportunity to address concerns to the Council. The public forum will be no longer than 30 minutes in length and each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private or political agendas. The Council may discuss but will not take formal action on public forum presentations.

   None.

5. **Presentation(s)**
   None

6. **Public Hearing(s)**
   None

7. **General Business**
   7.1 Annual opportunity for Public Input on Adequacy of our MS4 SWPPP

   City Engineer Nelson provided a brief background of the Storm Water Pollution Prevention Program (SWPPP) and an update on the City's compliance status with the Municipal Separate Storm Sewer System (MS4) Permit. As part of the general permit requirements, a public comment period was held. Mayor Kostik opened the floor for public comments; however, no members of the public came forward to speak regarding the MS4 Permit.

   7.2 Minnesota Paid Leave Policy

   City Administrator Jelinski presented an update to the Minnesota Paid Leave Policy as recommended by the City Council at the November 17, 2025 meeting. Per Council request, the City Attorney's Office revised the changes related to the employee's share of health insurance premium payments while on leave and Council agreed to the changes.

   Motion to approve the new language added to the Minnesota Paid Leave Policy by Councilmember Zanto
   Second: Councilmember Markert
   Motion passes 5-0

   <u>Sheriff's Report</u>
   Deputy Jeff Strack arrived late due to being detained at an accident scene. Deputy Strack presented the City's November police activity report and noted that there were no significant concerns during the month.

   7.3 Discussion regarding City Councilmember Salaries

   Councilmember Zanto stated that he would like to simplify the process for Councilmember timesheet submissions and recommended combining the base salary and meeting per diem into a single compensation amount. Because Councilmember attendance is already documented in the meeting minutes, the submission of timecards may be unnecessary. City Attorney Mikhail is researching how this change would apply in the event a Councilmember misses a meeting. While this change may be approved by the Council, it would not take effect until the 2027 payroll cycle.

   After Council discussion, Council directed City Administrator Jelinski to work with the Finance Director Iverson to update the ordinance and by-laws, if needed, and bring back for Council discussion at a future City Council meeting.

   7.4 Discussion regarding County Ditch 4

   Mayor Kostik updated the Council on the recent Ditch 4 meeting with Scott County. The County recommended scheduling a follow-up meeting with County Commissioners Wolf and Beer, County Staff, Mayor Kostik, and City Staff. This meeting is scheduled for Friday, December 12 at 9:00 am at the Link Event Center in Prior Lake. Mayor Kostik asked Councilmembers to inform City Administrator Jelinski if they are interested in attending.

7.5 Snowplowing Policy and Communication

Councilmember Markert raised concerns regarding snowplowing issues reported to him during the snow event that occurred over the past weekend. Markert located the City's current Snowplow Policy and recommended that it be reviewed and updated.

Council discussion included topics such as County plowing occurring after City plowing and leaving snow at intersections, how the timing and type of snowfall affect plowing operations, the potential need to review the snowplow budget if additional plowing is required, and the importance of posting timely snowplowing updates on the City's website and social media.

Following Council discussion, the Council directed City Administrator Jelinski to work with City Engineer Nelson and Gallagher's for input on developing an updated Snowplow Policy for Council consideration at a future meeting.

8. Staff and Council Member Reports

City Administrator Jelinski mentioned the Mosquito Activity Annual Report for 2025 was included in the packet.

Councilmember Schommer mentioned that he had calls regarding if the trail along the County Road will be plowed.

9. Adjourn

Motion to Adjourn, by Councilmember Zanto
Second: Councilmember Saterbak
Motion passes 5-0

Meeting adjourned at 6:42 pm.

Recorded by: **Approved by:**

______________________ ________________________
Lynda Jirak, City Clerk Chris Kostik, Mayor

AGENDA ITEM NO. 3.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	Lynda Jirak,Clerk
ITEM TYPE:	Resolution
AGENDA SECTION:	Consent Agenda
SUBJECT:	Resolution 2025-40 Adopting 2026 City Meeting Schedules for the City of Credit River
BACKGROUND:	The proposed City of Credit River 2026 Meeting Schedule has been attached for Council review and adoption. The City Council meets regularly on the first and third Mondays of each month. If the first or third Monday is a federal holiday, the City Council meeting will be held on the following day. Please note that the meeting typically scheduled for November 2 has been moved to November 4 due to the General Elections being held at City Hall, allowing time for necessary setup and preparation. These meetings will begin at 6:00 pm. The City Council approved Workshops for the second City Council meeting each month. These meetings will begin at 5:00 pm. The Planning Commission meets regularly on the third Thursday of the month. These meetings begin at 6:00 pm. The attached resolution establishes the schedule of regular City meetings for the coming year. City Staff, including Staff liaisons to the Planning Commission have reviewed the 2026 City Meeting Schedule and the City Council is being asked to adopt the schedule.
SUGGESTED ACTION:	Approve Resolution 2025-40 as presented.
ALTERNATIVES:	Revise meeting dates.

ATTACHMENTS:

Res 2025-40 Adopting 2026 City Meeting Schedules.docx

CITY OF CREDIT RIVER
SCOTT COUNTY, MINNESOTA

RESOLUTION 2025-40

ADOPTING 2026 CITY MEETING SCHEDULES FOR THE CITY OF CREDIT RIVER

WHEREAS; the City of Credit River is a municipal corporation organized and existing under the laws of the State of Minnesota; and

WHEREAS; the City deems it to be in the best interest of the City to promote and provide ample time for the Council and Staff to prepare for each Council meeting;

NOW, THEREFORE, BE IT RESOLVED that meeting dates in 2026 shall be as follows:

City Council
Meeting Dates: - These meetings shall begin at 6:00 pm:

January 5	April 6	July 6	October 5
January 20	April 20	July 20	October 19
February 2	May 4	August 3	November 4
February 17	May 18	August 17	November 16
March 2	June 1	September 8	December 7
March 16	June 15	September 21	December 21

Workshop Dates: - These meetings shall begin at 5:00 pm:

January 20	April 20	July 20	October 19
February 17	May 18	August 17	November 16
March 16	June 15	September 21	December 21

Planning Commission
Meeting Dates: - These meetings shall being at 6:00 pm:

January 15	April 16	July 16	October 15
February 19	May 21	August 20	November 19
March 19	June 18	September 17	December 17

APPROVED AND ADOPTED this 15th day of December, 2025.

CITY OF CREDIT RIVER

By: ____________________________________
Chris Kostik, Mayor

ATTEST:

____
Lynda Jirak, City Clerk

AGENDA ITEM NO. 3.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	Shane Nelson,Engineer
ITEM TYPE:	Agenda Report
AGENDA SECTION:	Consent Agenda
SUBJECT:	Approve Pay Estimate 2 for County Road 27 Bypass Lane Project
BACKGROUND:	The City has previously entered into a contract with SiteWork Services for the County Road 27 Bypass Lane Road Project. This pay estimate represents payment for work completed to date. At this time, the project has been substantially completed. Only minor punchlist item remain to be completed in 2026, such as establishment of turf and removal of silt fence.
FINANCIAL IMPACT:	The total amount of the payment is $156,331.39
SUGGESTED ACTION:	Approve the payment
ALTERNATIVES:	We do not recommend any alternatives.

ATTACHMENTS:

CT336_PE No. 2 SIGNED.pdf

Contractor's Application for Payment No. 2

To (Owner): **City of Credit River**	**Application Period:** **9-9-2025 to 11-21-2025**	**Application Date:**	**December 4, 2025**
Project: **County Road 27 Bypass Lane Road Improvement Project**	**From (Contractor):** **SiteWork Services**	**Via (Engineer):**	**Hakanson Anderson**

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$ 2,300.00	
TOTALS	$2,300.00	$0.00
NET CHANGE BY CHANGE ORDERS	**$2,300.00**	

1. ORIGINAL CONTRACT PRICE...............	**$**	**$343,500.00**
2. Net change by Change Orders...............	**$**	**$2,300.00**
3. Current Contract Price (Line 1 ± 2)...............	**$**	**$345,800.00**
4. TOTAL COMPLETED AND STORED TO DATE	**$**	**$354,687.11**
5. RETAINAGE:	**$**	
a. 1% X Work Completed...............	**$**	**$3,546.87**
b. 250% X Estimated Correction Cost......	**$**	**$8,750.00**
c. Total Retainage (Line 5.a + Line 5.b)...............	**$**	**$12,296.87**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).............	**$**	**$342,390.24**
7. LESS PREVIOUS PAYMENTS...............	**$**	**$186,058.85**
8. AMOUNT DUE THIS APPLICATION...............	**$**	**$156,331.39**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Dan Rud	Date: 12/4/2025

ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantites shown.

[signature] 12/10/2025
(Engineer) Date

OWNER: CITY OF CREDIT RIVER

(Owner) Date

PAY ESTIMATE #2
City of Credit River
County Road 27 Bypass Lane Road Improvement Project

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LS	$ 15,000.00	$ 15,000.00	1	$ 15,000.00
2	CLEARING	0.9	ACRE	$ 12,600.00	$ 11,340.00	0.9	$ 11,340.00
3	GRUBBING	0.9	ACRE	$ 5,775.00	$ 5,197.50	0.9	$ 5,197.50
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	1350	LF	$ 4.20	$ 5,670.00	1350	$ 5,670.00
5	REMOVE BITUMINOUS PAVEMENT	350	SY	$ 2.10	$ 735.00	350	$ 735.00
6	SALVAGE E-911 SIGN AND POST	3	EA	$ 26.25	$ 78.75	3	$ 78.75
7	SALVAGE SIGN AND POST	5	EA	$ 36.75	$ 183.75	2	$ 73.50
8	SALVAGE WOOD POST	2	EA	$ 262.50	$ 525.00	2	$ 525.00
9	REMOVE MAILBOX SUPPORT	3	EA	$ 105.00	$ 315.00	2	$ 210.00
10	REMOVE FENCE	962	LF	$ 2.10	$ 2,020.20	962	$ 2,020.20
11	REMOVE PIPE CULVERTS	230	LF	$ 21.00	$ 4,830.00	230	$ 4,830.00
12	SELECT GRANULAR BORROW (LV)	1000	CY	$ 15.90	$ 15,900.00	888	$ 14,119.20
13	EXCAVATION - COMMON (EV)	3100	CY	$ 3.15	$ 9,765.00	3651	$ 11,500.65
14	EXCAVATION - MUCK (EV)	1000	CY	$ 8.40	$ 8,400.00	1572	$ 13,204.80
15	COMMON EMBANKMENT (LV)	6440	CY	$ 3.95	$ 25,438.00	6882	$ 27,185.48
16	3" MINUS STABILIZING AGGREGATE	150	TON	$ 35.40	$ 5,310.00	225	$ 7,965.00
17	GEOTEXTILE FABRIC TYPE 5	2300	SY	$ 2.10	$ 4,830.00	2300	$ 4,830.00
18	AGGREGATE BASE CLASS 5	1620	TON	$ 18.20	$ 29,484.00	1771	$ 32,232.20
19	SHOULDER BASE AGGREGATE CLASS 2	120	TON	$ 28.67	$ 3,440.40	145	$ 4,157.15
20	BITUMINOUS MATERIAL FOR TACK COAT	200	GAL	$ 8.15	$ 1,630.00	200	$ 1,630.00
21	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	330	TON	$ 103.45	$ 34,138.50	287	$ 29,690.15
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,C)	330	TON	$ 93.65	$ 30,904.50	403	$ 37,740.95
23	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 2.5" THICK	273	SY	$ 32.95	$ 8,995.35	335	$ 11,038.25
24	CONNECT TO EXISTING STORM SEWER	2	EA	$ 840.00	$ 1,680.00	2	$ 1,680.00
25	15" CM PIPE APRON	4	EA	$ 1,575.00	$ 6,300.00	4	$ 6,300.00

PAY ESTIMATE #2
City of Credit River
County Road 27 Bypass Lane Road Improvement Project

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
26	15" RC PIPE APRON	6	EA	$ 2,520.00	$ 15,120.00	6	$ 15,120.00
27	18" CM PIPE APRON	1	EA	$ 1,890.00	$ 1,890.00	1	$ 1,890.00
28	30" CP PIPE APRON	1	EA	$ 2,625.00	$ 2,625.00	1	$ 2,625.00
29	15" CM PIPE CULVERT	110	LF	$ 31.50	$ 3,465.00	110	$ 3,465.00
30	15" RC PIPE CULVERT DESIGN 3006 CLASS V	184	LF	$ 88.20	$ 16,228.80	184	$ 16,228.80
31	18" CM PIPE CULVERT	6	LF	$ 315.00	$ 1,890.00	6	$ 1,890.00
32	30" CP PIPE CULVERT	25	LF	$ 262.50	$ 6,562.50	25	$ 6,562.50
33	4" PERFORATED PIPE DRAIN	1300	LF	$ 4.35	$ 5,655.00	1300	$ 5,655.00
34	4" PRECAST CONCRETE HEADWALL	2	EA	$ 525.00	$ 1,050.00	2	$ 1,050.00
35	GEOTEXTILE FILTER FABRIC TYPE 4	70	SY	$ 8.70	$ 609.00	70	$ 609.00
36	RANDOM RIPRAP CLASS IV	30	CY	$ 157.50	$ 4,725.00	30	$ 4,725.00
37	MAIL BOX SUPPORT (SWING AWAY)	3	EA	$ 367.50	$ 1,102.50	2	$ 735.00
38	BARBED WIRE FENCE	977	LF	$ 3.15	$ 3,077.55	0	$ -
39	TRAFFIC CONTROL	1	LS	$ 6,992.80	$ 6,992.80	1	$ 6,992.80
40	TRAFFIC CONTROL SUPERVISOR	1	LS	$ 1.00	$ 1.00	1	$ 1.00
41	INSTALL E911 SIGNS	3	EA	$ 52.50	$ 157.50	3	$ 157.50
42	INSTALL SIGN AND POST	5	EA	$ 603.75	$ 3,018.75	4	$ 2,415.00
43	INSTALL WOOD POST	2	EA	$ 525.00	$ 1,050.00	2	$ 1,050.00
44	SILT FENCE, TYPE MACHINE SLICED	725	LF	$ 2.10	$ 1,522.50	432	$ 907.20
45	CULVERT END CONTROLS	5	EA	$ 84.00	$ 420.00	2.5	$ 210.00
46	SEDIMENT CONTROL LOG	545	LF	$ 2.95	$ 1,607.75	0	$ -
47	EROSION CONTROL SUPERVISOR	1	LS	$ 1.05	$ 1.05	1	$ 1.05
48	SELECT TOPSOIL BORROW	200	CY	$ 42.00	$ 8,400.00	224	$ 9,408.00
49	SOIL BED PREPARATION	1.3	ACRE	$ 210.00	$ 273.00	1.55	$ 325.50
50	SEEDING	1.3	ACRE	$ 367.50	$ 477.75	1.55	$ 569.63

PAY ESTIMATE #2
City of Credit River
County Road 27 Bypass Lane Road Improvement Project

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
51	SEED, MIXTURE SB (25-131)	210	LB	$ 6.30	$ 1,323.00	250	$ 1,575.00
52	FERTILIZER TYPE 3 (SLOW RELEASE)	390	LB	$ 1.05	$ 409.50	525	$ 551.25
53	ROLLED EROSION PREVENTION CATEGORY 20	6340	SY	$ 1.50	$ 9,510.00	7380	$ 11,070.00
54	WATERING TURF	25	MGAL	$ 52.50	$ 1,312.50	13.6	$ 714.00
55	6" SINGLE SOLID WHITE MULTI-COMPONENT GROUND IN	1222	LF	$ 2.10	$ 2,566.20	1222	$ 2,566.20
56	4" DOUBLE SOLID YELLOW MULTI-COMPONENT GROUND IN	2590	LF	$ 2.85	$ 7,381.50	2000	$ 5,700.00
57	10" DOTTED WHITE MULTI-COMPONENT GROUND IN	306	LF	$ 3.15	$ 963.90	306	$ 963.90
		Total Base Bid			**$ 343,500.00**		**$ 354,687.11**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	ADDITIONAL MOBILIZATION	1	LS	$ 2,300.00	$ 2,300.00	1	$ 2,300.00
		Change Order No. 1			**$ 2,300.00**		**$ 2,300.00**

Total Base Bid	**$ 343,500.00**	**$ 354,687.11**
Change Order No. 1	**$ 2,300.00**	**$ 2,300.00**
Total Work Completed to Date	**$ 345,800.00**	**$ 356,987.11**

AGENDA ITEM NO. 3.4

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	City Admin,Administrator
ITEM TYPE:	Agenda Report
AGENDA SECTION:	Consent Agenda
SUBJECT:	2026-2031 Scott County Law Enforcement Services Agreement
BACKGROUND:	This is a renewal of the Scott County Law Enforcement Agreement. It is similar to the last agreement the City entered into. The financial portion of the agreement is what the Council has already seen for 2026 and what we are already budgeting for.
SUGGESTED ACTION:	Approve the 2026-2031 Scott County Law Enforcement Services Agreement

ATTACHMENTS:

Credit River 2026-2031.docx

COUNTY OF SCOTT
LAW ENFORCEMENT SERVICES AGREEMENT

THIS AGREEMENT, is entered by and between the County of Scott, Minnesota, a municipal corporation, hereinafter referred to as "County," and City of Credit River, 18985 Meadow View Boulevard, Prior Lake, Minnesota, hereinafter referred to as "Credit River."

RECITALS:

A. Pursuant to Minn. Stat. Sec. 373.01, subd. 1(a)(5), each county is a body politic and corporate and may make all contracts and do all other acts in relation to the property and concerns of the county necessary to the exercise of its corporate powers.

B. Credit River desires to enter into an Agreement with the County, for the provision of law enforcement functions for and within the political boundaries of Credit River; and

C. The County is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

D. This Agreement is authorized and provided for by the provisions of Minn. Stat. §§ 471.59 and 436.05.

NOW THEREFORE, in consideration of the foregoing and the terms and conditions hereinafter contained within this agreement, County and Credit River hereby agree as follows:

1. <u>Incorporation</u>

The recitals set out above are hereby incorporated into this agreement as if fully restated herein.

2. <u>Compensation and Terms of Payment</u>

a. Rates

County shall be compensated as set out in **Exhibit A** of this agreement**,** attached and hereby incorporated.

b. Annual Update

The amount of compensation may vary each year of this Agreement and includes variable costs and credits, as itemized on Exhibit A based on cost increases expected to be incurred by the County. By August 1 of each year, County shall provide a new Exhibit A with the annual total cost set out for the following calendar year.

c. Terms of Payment

County shall submit invoices on a semi-annual basis, in January and July, to the authorized agent of Credit River for payment of work completed. The authorized agent of Credit River shall have the authority to review the invoices, and no payment shall be made without the approval of the authorized agent. Payments shall be made within thirty (30) days after receipt of invoices.

3. **Scope of Services**

County agrees to furnish the following services during the term of the agreement:

A. County shall provide law enforcement services within the city limits of Credit River, including but not limited to the following:

1) Patrolling residential areas, roadways, businesses, parks, and other public property;

2) Enforcing Minnesota State Statutes and the ordinances of Credit River;

3) Performing traffic enforcement, including the regular use of radar or laser as a speed deterrent;

4) Supplying criminal investigation and crime lab services;

5) Responding to police, medical, fire, and other emergencies;

6) Dispatching and other necessary communication services;

7) Performing driver's license inspections, background checks, and license enforcement services as required under applicable state law and Credit River ordinances;

8) Enforcing the Juvenile Code of the State of Minnesota, as applicable; and

9) Performing such other law enforcement functions and services as may be requested by Credit River and which encompass the duties and functions of the type customarily performed by a municipal police force.

B. Law enforcement services will be provided as follows:

1) Patrol services:

a) County will provide scheduled patrol services as described in Exhibit A.

b) The Sheriff, in consultation with Credit River, shall determine the days and times and how patrol service shall be provided, and may periodically change the patrol schedule in order to maximize the effectiveness of the coverage.

2) Emergency call response:

a) County will provide response and emergency assistance as needed and appropriate.

b) Emergency response shall be 24/7/365 coverage.

C. The County shall furnish and supply all necessary labor, supervision, administration, equipment, communication facilities and dispatching, jail detention (including the cost of such detention) and supplies necessary to provide the services required by this Agreement. All County property and equipment used in rendering services under this Agreement is, and shall remain, County property and County shall be responsible for maintenance and replacement of said equipment.

D. The County shall be responsible for the direct payment of any salaries, wages, or other compensation to any County personnel performing services pursuant to this Agreement.

E. The rendition of services, the standard of performance, the discipline of the deputies/personnel, and other matters incident to the performance of such services and the control of personnel so employed, shall remain in and under the sole control of the County.

F. Credit River shall furnish a work space and furniture with high-speed internet connectivity within the City Hall, for the deputies to work, at no cost to the County.

G. Violations of laws or ordinances for which an arrest is made shall be prosecuted in the appropriate court(s) of the County under the laws of the State of Minnesota or ordinances of Credit River. This Agreement shall not alter the responsibility for prosecution of offenses occurring within Credit River as is currently provided by law. Likewise, collection and distribution of fine monies and any proceeds from forfeited property resulting from violations occurring in Credit River, if any, shall be remitted in accordance with the laws of the State of Minnesota.

H. The County shall submit to Credit River a monthly activity report detailing the activities of the Sheriff's Office within Credit River. Said reports shall contain, at a minimum, the number of calls answered and the number of citations issued.

I. If requested, a deputy shall attend the monthly City Council meeting to report on the activities related to this Agreement.

4. <u>Effective Date of Contract</u>

This agreement shall be effective 1/1/2026

5. <u>Term of Contract</u>

This agreement shall remain in effect until 12/31/2028, or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first, unless it is terminated early as provided herein.

Credit River shall have an option to extend the agreement, upon written letter to County, for up to two (2) additional one (1) year periods at the same terms.

6. **Authorized Agents**

The Parties shall appoint an authorized agent for the purpose of administration of this agreement. Credit River is notified of the authorized agent of Scott County as follows:

Steve Collins
Sheriff's Captain
Scott County Sheriff's Office
301 Fuller Street South
Shakopee, Minnesota 55379
(952) 496-8731 Office
(952) 292-8295 Work Mobile
scollins@co.scott.mn.us

County is notified the authorized agent for Credit River is as follows:

Karen Donovan
Clerk
City of Credit River
18985 Meadow View Boulevard
Prior Lake, MN 55372
952-440-5515
clerk@creditriver-mn.gov

7. **County and State Audit**

Pursuant to Minn. Stat. Section 16C.05, Subd. 5, the books, records, documents, and accounting procedures and practices of Credit River relative to this agreement shall be subject to examination by County and the State Auditor. Complete and accurate records of the work performed pursuant to this agreement shall be kept by Credit River for a minimum of six (6) years following termination of this agreement for such auditing purposes. The retention period shall be automatically extended during the course of any administrative or judicial action involving the County regarding matters to which the records are relevant. The retention period shall be automatically extended until the administrative or judicial action is finally completed or until the authorized agent of County notifies Credit River in writing that the records need no longer be kept.

8. **Indemnity**

Each party mutually agrees to indemnify, defend and hold harmless the other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, employees, or volunteers relating to activities conducted by any party under this Agreement. Credit River's and the County's obligation to indemnify under this clause shall be limited in accordance with the statutory tort liability limitation as set forth in Minnesota Statutes Chapter 466.

9. Insurance

The County agrees to maintain, during the term of this Agreement, automobile, general liability, workers' compensation and professional liability insurance coverage in amounts deemed appropriate by County and sufficient to meet statutory limitations.

10. Subcontracts

County shall not subcontract any portion of the work to be performed under this Agreement nor assign this Agreement without the prior written approval of the authorized agent of Credit River.

11. Force Majeure

County and Credit River agree that neither party shall be liable for any delay or inability to perform this agreement, directly or indirectly caused by, or resulting from, strikes, labor troubles, accidents, fire, flood, breakdowns, war, riot, civil commotion, lack of material, delays of transportation, acts of God or other cause beyond reasonable control of either party.

12. Data Practices

Credit River, its agents, employees and any subcontractors of Credit River, in providing all services hereunder, agree to abide by the provisions of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as amended, and Minn. Rules promulgated pursuant to Ch. 13. Credit River understands that it must comply with these provisions as it is a government entity. Credit River agrees to indemnify and hold County, its officers, department heads and employees harmless from any claims resulting from Credit River's unlawful disclosure, failure to disclose or use of data protected under state and federal laws.

13. Access to City Hall

Credit River shall arrange access as necessary to work sites for County for the purpose of performing the work described in this agreement.

14. Termination

This agreement may be terminated by either party, with or without cause upon one hundred and eighty (180) days written notice to the authorized agent of Credit River or the authorized agent of County.

15. Notices

Any notices to be given under this agreement shall be given by enclosing the same in a sealed envelope, postage prepaid, and depositing the same with the United

States Postal Service, addressed to the authorized agent of Credit River, at its address stated herein, or to the authorized agent of County at the address stated herein.

16. Controlling Law

The laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this agreement, the legal relations between the parties and performance under the agreement. The appropriate venue and jurisdiction for any litigation hereunder will be those courts located within the County of Scott, State of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the State of Minnesota.

17. Successors and Assigns

County and Credit River, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the other party to this agreement and to the partners, successors, assigns, and legal representatives of such other party with respect to all covenants of this agreement. Neither County nor Credit River shall assign, sublet, or transfer any interest in this agreement without the prior written consent of the other.

18. Equal Employment and Americans with Disabilities

In connection with the work under this agreement, Credit River agrees to comply with the applicable provisions of state and federal equal employment opportunity and nondiscrimination statutes and regulations. In addition, upon entering into this agreement, Credit River certifies that it has been made fully aware of Scott County's Equal Employment Opportunity and Americans With Disabilities Act Policies, that it supports these policies and that it will conduct its own employment practices in accordance therewith. Failure on the part of Credit River to conduct its own employment practices in accordance with County Policy may result in the withholding of all or part of regular payments by County due under this agreement unless or until Credit River complies with the County policy, and/or suspension or termination of this agreement.

19. Collaboration

The County, through its Sheriff or his designee(s), agrees to meet as needed with the governing body of Credit River. The purpose of said meetings shall be for Credit River to provide feedback to the County and for the parties to confer and discuss potential improvements in the implementation of services under this Contract. The Sheriff shall make reasonable efforts to consider Credit River's concerns or requests. The time and place of these meetings shall be determined by Credit River with reasonable notice to the Sheriff.

20. Changes/Amendments

The parties agree that no change or modification to this agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this agreement. The execution of the change shall be authorized and signed in the same manner as this agreement, or according to other written policies of the original parties.

21. Severability

In the event any provision of this agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties unless such invalidity or non-enforceability would cause the agreement to fail its purpose. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

22. Entire Agreement

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between County and Credit River relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed intending to be bound thereby.

SCOTT COUNTY	**CITY OF CREDIT RIVER**
by________________________________	by________________________________
Lezlie Vermillion Scott County Administrator	Chris Kostik Mayor
Date______________________________	Date______________________________
Approved as to form:	Attest:
________________________________	________________________________
Jeanne Andersen Assistant Scott County Attorney	Karen Donovan City Clerk
Date______________________________	Date______________________________

Scott County Sheriff's Office
Credit River: 80 Hours per Week, 2 Deputies/Squads

WAGES	Units	Rate	Amount
Regular - Deputies (2)	4160	$61.49	$255,798.40
Holiday - Deputies (2)	192	$52.43	$10,066.56
PTO - Deputies (2)	384	$52.43	$20,133.12
Overtime - Deputies (2)	100	$78.65	$7,864.50
Total Annual Wages			**$293,862.58**
BENEFITS			
34.34%+20.96% OT per Cty Finance			$99,860.14
Uniform Allowance			$2,016.00
Total Annual Benefits			**$101,876.14**
OTHER EXPENSES			
Administrative (5%)			$22,070.94
Total Administrative Expense			**$22,070.94**
Animal Control (Population Portion)			$7,920.14
Equipment Services			$2,000.00
Monthly Phone/Wi-Fi Service	12	$204.00	$2,448.00
Fleet	50,000	$1.06	$53,000.00
Total Annual Other Expenses			**$65,368.14**
CREDITS			
State Police Aid			**$24,080.00**
Total Annual Credits			**($24,080.00)**
		TOTAL:	**$459,097.80**

2026 TOTAL COST:	**$459,097.80**

Annual costs are subject to change, based on labor contracts, benefit rates, contracted rates, and actual aid received.

AGENDA ITEM NO. 3.5

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	Sue Iverson,Finance
ITEM TYPE:	Agenda Report
AGENDA SECTION:	Consent Agenda
SUBJECT:	3% COLA Increases for Employees in 2026
BACKGROUND:	During budgeting workshops the Council budgeted for an increase of 3% to City employees' wages in 2026 for cost of living adjustments. This would be for both salaried and hourly employees beginning on January 1, 2026.
SUGGESTED ACTION:	Approve 3% COLA Increases for Employees in 2026
ATTACHMENTS:	

AGENDA ITEM NO. 3.6

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	Sue Iverson,Finance
ITEM TYPE:	Agenda Report
AGENDA SECTION:	Consent Agenda
SUBJECT:	Approve Payment of Claims (Bills) and Transfer Requests as Presented.
SUGGESTED ACTION:	Approve Claims for Payments and Transfer Requests - See Attached.

ATTACHMENTS:

Check Detail Register Dec 15, 2025.pdf
Check Detail Register Dec 15, 2025 2.pdf
Transfer Request Dec 15 2025.pdf

CREDIT RIVER TOWNSHIP

*Check Detail Register©

Batch: 121125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Anchor Bank					
12935	12/12/25	**3RD GENERATION PAINTING**			
E 100-41940-520		Buildings and Structures	$600.00	4116	Paint the 2 new metal doors and jams
		Total	$600.00		
12936	12/12/25	**ACCESS**			
E 100-41320-300		Professional Srvs (GENE	$69.23	11923730	Quarterly shredding service
		Total	$69.23		
12937	12/12/25	**CASEY ACRES INC**			
E 100-43100-439		Weed Control	$1,520.00	0244	ROW spraying 2025
		Total	$1,520.00		
12938	12/12/25	**CHORES AND MORE BY HEIDI INC**			
E 100-41940-310		Other Professional Servic	$100.00	40311	City Hall cleaning service 11/19/25
		Total	$100.00		
12939	12/12/25	**CINTAS CORP**			
E 100-41940-310		Other Professional Servic	$134.41	4252447779	City Hall rug cleaning service 12/09/25
		Total	$134.41		
12940	12/12/25	**CITY OF LAKEVILLE**			
E 100-43125-444		Plow Roads	$385.56	AR-00000012	Snow/Ice Removal - Nov 2025
		Total	$385.56		
12941	12/12/25	**DVS Renewal**			
E 100-41940-310		Other Professional Servic	$20.25	Nov 2025	Minnesota Registration renewal Feb 2026-Feb 2028
		Total	$20.25		
12942	12/12/25	**ECM PUBLISHERS INC**			
E 100-41910-351		Legal Notices Publishing	$37.00	1076649	Dec 18 PH variance application
		Total	$37.00		
12943	12/12/25	**GOPHER STATE ONE CALL**			
E 100-43100-312		Utility Locating Service	$5.40	5110322	Utility locates - billable tickets 4
		Total	$5.40		
12944	12/12/25	**HAKANSON ANDERSON ASSOC INC**			
G 800-20224		Miscellaneous Escrow	$328.50	56374	Yellowstone of Credit River
G 800-20224		Miscellaneous Escrow	$762.50	56375	Lake Estates 2nd Addition
G 800-20224		Miscellaneous Escrow	$841.00	56376	Yellowstone of Credit River 2nd Addition
G 800-20224		Miscellaneous Escrow	$502.50	56377	Yellowstone of Credit River 3rd Addition
G 800-20224		Miscellaneous Escrow	$883.50	56378	Yellowstone of Credit River 4th Addition
E 100-43133-303		Engineering Fees	$899.40	56379	2025 misc site review for CR
E 100-43100-303		Engineering Fees	$1,115.00	56380	County Road 27 turn lanes
E 100-43150-303		Engineering Fees	$5,949.50	56381	NPDES/MS4 administration 2025
E 100-41910-303		Engineering Fees	$7,795.00	56382	Comprehensive sanitary sewer study
E 100-43133-303		Engineering Fees	$1,848.75	56383	General engineering 2025
E 100-41910-303		Engineering Fees	$270.00	56384	Building permit review
E 100-43100-303		Engineering Fees	$540.00	56385	General road projects

CREDIT RIVER TOWNSHIP

*Check Detail Register©

Batch: 121125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-41910-303		Engineering Fees	$270.00	56386	Utility permit reviews
E 100-43100-312		Utility Locating Service	$30.00	56387	General locates
E 602-49450-312		Utility Locating Service	$25.00	56387	Territory locates
E 100-43133-303		Engineering Fees	$145.00	56388	2025 municipal state aid administration
G 800-20224		Miscellaneous Escrow	$2,772.75	56397	Ther Ranch of Credit River 2nd
		Total	$24,978.40		
12945	12/12/25	**KENNEDY & GRAVEN, CHARTERED**			
E 100-41320-304		Legal Fees	$3,080.00	191024	General legal
G 800-20224		Miscellaneous Escrow	$112.00	191024	The Ranch of Credit River
E 100-41320-304		Legal Fees	$604.50	191024	Human resources legal
G 800-20224		Miscellaneous Escrow	$28.00	191024	Yellowstone 3rd Addition
G 800-20224		Miscellaneous Escrow	$685.50	191024	Yellowstone 4th Addition
		Total	$4,510.00		
12946	12/12/25	**KRUEGER EXCAVATING INC**			
E 100-43150-451		Culvert Maintenance	$14,650.00	5680	MH repairs near 20147 Nevada Ave
		Total	$14,650.00		
12947	12/12/25	**KRUEGER EXCAVATING INC**			
E 100-43150-451		Culvert Maintenance	$24,260.00	5681	MH repairs near 16506 Whitewood Ave.
		Total	$24,260.00		
12948	12/12/25	**LEROY SCHOMMER**			
E 100-43000-300		Professional Srvs (GENE	$300.00	2025-08	Public works 4 hrs M&T
		Total	$300.00		
12949	12/12/25	**MARKS BOBCAT SERVICE, INC.**			
E 100-45200-445		Grass/Lawn Care	$1,012.50	09332	Parks mowing and leaves
		Total	$1,012.50		
12950	12/12/25	**METRO WEST INSPECTION SERVICES, INC**			
E 100-41910-310		Other Professional Servic	$23,508.05	4832	Finalized permits November 2025
		Total	$23,508.05		
12951	12/12/25	**MORE IT**			
E 100-41320-433		Dues and Subscriptions	$378.00	600-8669	MO 365 subscription and dropsuite backup
		Total	$378.00		
12952	12/12/25	**MSA**			
E 100-41910-310		Other Professional Servic	$14,257.07	023456	Planning services
		Total	$14,257.07		
12953	12/12/25	**U.S. BANK EQUIPMENT FINANCE**			
E 100-41320-202		Copier Expenses	$171.80	570079756	Copier contract payment
		Total	$171.80		
12954	12/12/25	**VERIZON WIRELESS**			
E 100-41510-321		Telephone	$38.41	6129971049	Finance Director phone
E 100-41320-321		Telephone	$38.41	6129971049	City Administrator phone
		Total	$76.82		

CREDIT RIVER TOWNSHIP

*Check Detail Register©

Batch: 121125PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
12955	12/12/25	**WH SECURITY**			
E 100-41940-310		Other Professional Servic	$39.99	Dec 2025	City Hall security - Dec
E 100-41940-220		Repair/Maint Supply (GEN	$412.55	Dec 2025	Security repairs/labor for doors
		Total	$452.54		
12956	12/12/25	**WHITE TRASH INC**			
E 100-43100-384		Refuse/Garbage Disposal	$134.43	927182	Debris removal from ditch
		Total	$134.43		
12957	12/12/25	**ZIEGLER INC.**			
E 100-43000-220		Repair/Maint Supply (GEN	$1,866.17	SI000726306	Grader maintenance/repairs
		Total	$1,866.17		
		10100	$113,427.63		

Fund Summary

10100 Anchor Bank	
100 GENERAL FUND	$106,486.38
602 TERRITORY SSD	$25.00
800 DEVELOPER ESCROW ACCOUNT	$6,916.25
	$113,427.63

CREDIT RIVER TOWNSHIP

*Check Detail Register©

Batch: 121225PAY

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Anchor Bank					
12958	12/12/25	**SITEWORK SERVICES**			
E 401-43121-500		Capital Outlay (GENERAL	$156,331.39	12/04/25	County Road 27 Bypass Lane Road Improvement Project
		Total	$156,331.39		
		10100	$156,331.39		

Fund Summary

10100 Anchor Bank	
401 CAPITAL IMPROVEMENTS FUND	$156,331.39
	$156,331.39

Transfer Request for December 15, 2025

Beginning Bank Balance - December 12, 2025	$	238,747.84
Outstanding Checks	$	(21,657.27)
Outstanding Deposit	$	-
Outstanding CC Payment	$	-
Payroll and Benefits Outstanding	$	-
Claims - 12/12/25	$	(113,427.63)
Claims - 12/12/25	$	(156,331.39)
Net Balance	$	(52,668.45)
Transfer from Savings to Checking	**$**	**275,000.00**
Checking Balance		222,331.55

We approve the above transfer from Savings to Checking:

Chris Kostik

Bill Markert

Jay Saterbak

Leroy Schommer

Abe Zanto

AGENDA ITEM NO. 6.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	Sue Iverson,Finance
ITEM TYPE:	Agenda Report
AGENDA SECTION:	Public Hearing(s)
SUBJECT:	Hold Public Hearing – Truth in Taxation – 2026 Budget & Levy

BACKGROUND:

Hold Public Hearing – Truth in Taxation – 2026 Budget & levy Steps:

1. Receive Proposed 2026 Budget and Levy Presentation from Sue Iverson
2. Open Public Hearing (Meeting) Truth in Taxation – 2026 Budget & Levy – Receive any Public Comments
3. Close Public Hearing (Meeting)

SUGGESTED ACTION: Hold Public Hearing (Meeting) – Truth in Taxation – 2026 Budget and Levy; Open the meeting to the Public to address the Council and offer comments about the proposed Budget/Levy.

ATTACHMENTS:

AGENDA ITEM NO. 7.1

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: December 15, 2025

SUBMITTED BY: Sue Iverson,Finance

ITEM TYPE: Agenda Report

AGENDA SECTION: General Business

SUBJECT: Consider 2026 City Budget, Resolutions 2025-41: Adopting 2026 Final Budget, and 2025-42: Adopting 2026 Final Levy

BACKGROUND:

The Council is asked to review, discuss and finalize a Final Budget and Final Levy Resolutions. Any changes made to the Final Budget may have an impact on the Final Levy – therefore these resolutions would be updated thereafter to reflect any final changes.

Enclosed:

1. 2026 Final Budget Memo
2. Proposed Resolution 2025-41 Adopting a Final Budget
3. Proposed Resolution 2025-42 Adopting a Final Levy

SUGGESTED ACTION: Approve Both Resolutions for 2026 Final Budget and Final Levy

ATTACHMENTS:

Final Budget Memo.pdf
Appendix A - 2026 Budget Detail.pdf
Appendix B - 2026 Capital Improvement Plan Final Projects Workbook.pdf
Resolution 2025-41 Adopting Credit River 2026 Budget.docx
Resolution 2025-42 Setting the Final 2025 Levy for Collection in 2026.docx

CITY OF CREDIT RIVER, MINNESOTA

2026 BUDGET & CAPITAL IMPROVEMENT PLAN

Prepared by: Sue Iverson, Finance Director

Meeting Date: December 15, 2025

BACKGROUND:

The City Council, City staff, and the contracted consultants began the budget discussions in August 2025. The City Council adopted a preliminary budget & levy at the September 22, 2025, Council meeting. Four (4) budget work sessions were held In October and November, where further revisions were discussed. Those comments and directives were used in the updated budget presented within this document.

GENERAL FUND (FUND 100):

Revenues:

General Fund Summary	Actual 2023	Actual 2024	Projected 2025	Budget 2025	Preliminary Budget 2026	**Final Budget 2026**	2026 Compared to 2025	Percent Change
Revenues								
Property taxes	$ 2,191,047	$ 2,103,987	$ 2,217,371	$ 2,100,347	$ 2,427,838	**$ 2,327,838**	$ 227,491	10.8%
Franchise fees	23,405	20,684	23,000	23,000	23,000	**23,000**	-	0.0%
Licenses and permits	380,658	458,890	446,476	441,800	443,000	**443,000**	1,200	0.3%
Intergovernmental	944,158	112,364	114,451	114,394	110,000	**110,000**	(4,394)	-3.8%
Charges for services	30,976	14,238	13,075	12,850	13,550	**13,550**	700	5.5%
Fines and forfeitures	-	-	-	-	-	**-**	-	0.0%
Interest earnings	211,288	263,372	150,000	143,800	140,000	**140,000**	(3,800)	-2.6%
Miscellaneous	4,746	1,236	1,942	-	-	**-**	-	0.0%
Sale of fixed assets	-	-	-	-	-	**-**	-	0.0%
			-	-	-	**-**	-	0.0%
Total Revenues	3,786,278	2,974,771	2,966,315	2,836,191	3,157,388	**3,057,388**	221,197	7.8%

As shown in the chart above, the City budgeted total revenues for 2025 of $2,836,191. It is anticipated to end 2025 with revenues of $130,124 more than budgeted. The primary factor of this variance relates to receiving collections on delinquent property taxes which had a budget of $2,100,347. The remaining $13,100 is a result of increased License and Permits, Charges for Services and Miscellaneous revenues.

The budgeted revenues for 2026 remain fairly consistent with 2025 amounts for many of the items. Key variances are noted below:

- Taxes: Tax revenues budgeted for 2026 have a budget increase of $227,491. This is made up of two parts, a general operating levy of $1,208,314 and a public safety levy of $1,119,524. The levy for the public safety items is correlated with the contracted amount as received from Scott County, which had a 11.03% increase. See discussion below relating to the proposed 2026 operating levy. The total revised property tax levy for the General Fund shows a reduction of $100,000 from the preliminary budget.

The budgeted 2026 revenues are $91,053 more than the projected 2025 revenues.

See Appendix A for a detailed summary of the General Fund revenues.

Expenditures:

General Fund Summary	Actual 2023	Actual 2024	Projected 2025	Budget 2025	Preliminary Budget 2026	**Final Budget 2026**	2026 Compared to 2025	Percent Change
Expenditures								
Mayor & Council	$ 291,203	$ 44,374	$ 44,673	$ 45,480	$ 45,480	**$ 45,480**	$ -	0.0%
Administration	219,733	678,400	706,516	719,265	675,972	**675,972**	(43,293)	-6.1%
Elections	10,205	27,489	2,396	1,000	29,436	**29,436**	28,436	1186.8%
Assessor	54,917	56,178	58,275	57,600	60,000	**60,000**	2,400	4.1%
Legal	-	-	-	-	-	**-**	-	0.0%
Planning	406,166	310,948	400,618	391,370	338,742	**318,742**	(72,628)	-18.1%
City Hall	17,539	17,800	24,353	19,900	53,325	**53,325**	33,425	137.3%
Public Safety	814,717	1,005,176	1,006,171	1,018,286	1,134,524	**1,134,524**	116,238	11.6%
Public Works	759,292	501,543	688,570	568,290	751,909	**761,909**	193,619	28.1%
Parks	12,336	26,847	19,225	15,000	18,000	**18,000**	3,000	15.6%
Capital Outlay	9,273	-	-	-	-	**-**	-	0.0%
Contingency Reserves	-	-	-	-	50,000	**-**	-	0.0%
Total Expenditures	2,595,381	2,668,755	2,950,797	2,836,191	3,157,388	**3,097,388**	261,197	8.9%

The City budgeted total expenditures for 2025 of $2,836,191. It is anticipated to end 2025 with expenditures of $114,606 more than budgeted. The primary factors of this estimated budget variance are:

- Public works maintenance costs were more than budgeted by approximately $120,280, due to various maintenance projects and engineering costs.
- There were vacancies in staff positions during 2025, however the City contracted to fill these services which offset those cost savings.

The 2026 budget key factors are:

- The 2026 wages are budgeted with a 3% cost of living (COLA) adjustment.
- The City Administrator position was budgeted for ½ the year in 2025, with contracted services for an Interim City Administrator budgeted for ½ the year in 2025. As the position is now filled, the budget reflects the salary and benefits with a reduction as there is no longer a need for contracted services.
- 2026 is an election year so there is an increase in the election budget of $28,436.
- The planner position has been eliminated and replaced with a permit technician position in 2026 and reduced contracting costs.
- Additional repairs for city hall maintenance have been included.
- As noted previously, increased contract costs for Fire and Police services account $116,238.
- Increased Public Works costs for road maintenance and tree removal and brush trimming are included.

General Fund expenditures budgeted for 2026 total $3,097,388 which is approximately $136,591 higher than the projected 2025 expenditures.

See Appendix A for a detailed summary of the General Fund expenditures.

At the September 22, 2025, meeting, the Council approved a preliminary General Fund levy totaling $3,165,878, with $1,308,314 of that levy designated for General operations. This is the maximum amount the City can levy for 2025. After closer review and discussion of the anticipated operational & capital needs of the City, this levy has been reduced to $2,841,500, with $1,208,314 designated for general operations.

General Fund Summary

	Actual 2023	Actual 2024	Projected 2025	Budget 2025	Preliminary Budget 2026	**Final Budget 2026**	2026 Compared to 2025	Percent Change
Revenues								
Property taxes	$ 2,191,047	$ 2,103,987	$ 2,217,371	$ 2,100,347	$ 2,427,838	**$ 2,327,838**	$ 227,491	10.8%
Franchise fees	23,405	20,684	23,000	23,000	23,000	**23,000**	-	0.0%
Licenses and permits	380,658	458,890	446,476	441,800	443,000	**443,000**	1,200	0.3%
Intergovernmental	944,158	112,364	114,451	114,394	110,000	**110,000**	(4,394)	-3.8%
Charges for services	30,976	14,238	13,075	12,850	13,550	**13,550**	700	5.5%
Fines and forfeitures	-	-	-	-	-	**-**	-	0.0%
Interest earnings	211,288	263,372	150,000	143,800	140,000	**140,000**	(3,800)	-2.6%
Miscellaneous	4,746	1,236	1,942	-	-	**-**	-	0.0%
Sale of fixed assets	-	-	-	-	-	**-**	-	0.0%
			-	-	-	**-**	-	0.0%
Total Revenues	3,786,278	2,974,771	2,966,315	2,836,191	3,157,388	**3,057,388**	221,197	7.8%
Expenditures								
Mayor & Council	$ 291,203	$ 44,374	$ 44,673	$ 45,480	$ 45,480	**$ 45,480**	$ -	0.0%
Administration	219,733	678,400	706,516	719,265	675,972	**675,972**	(43,293)	-6.1%
Elections	10,205	27,489	2,396	1,000	29,436	**29,436**	28,436	1186.8%
Assessor	54,917	56,178	58,275	57,600	60,000	**60,000**	2,400	4.1%
Legal	-	-	-	-	-	**-**	-	0.0%
Planning	406,166	310,948	400,618	391,370	338,742	**318,742**	(72,628)	-18.1%
City Hall	17,539	17,800	24,353	19,900	53,325	**53,325**	33,425	137.3%
Public Safety	814,717	1,005,176	1,006,171	1,018,286	1,134,524	**1,134,524**	116,238	11.6%
Public Works	759,292	501,543	688,570	568,290	751,909	**761,909**	193,619	28.1%
Parks	12,336	26,847	19,225	15,000	18,000	**18,000**	3,000	15.6%
Capital Outlay	9,273	-	-	-	-	**-**	-	0.0%
Contingency Reserves	-	-	-	-	50,000	**-**	-	0.0%
Total Expenditures	2,595,381	2,668,755	2,950,797	2,836,191	3,157,388	**3,097,388**	261,197	8.9%
Other Financing Sources/(Uses):								
Transfers in from Road & Bridge Fund	$ -	$ 1,335,794	$ 164,164	$ -	$ -		$ -	0.0%
Transfers out to Park Fund	-	-	-	-	-	**-**	-	0.0%
Transfers out to Capital Improvement Fund	-	(614,000)	(2,034,849)	(179,915)	-	**-**	179,915	-8.8%
Total Other Financing Sources/(Uses)	-	721,794	(1,870,685)	(179,915)	-	**-**	179,915	-9.6%
Change in Fund Balance	1,190,897	1,027,810	(1,855,167)	(179,915)	-	**(40,000)**	139,915	-7.5%
Fund Balance								
Beginning of Year	2,524,980	3,552,788	4,580,598	4,580,598	2,725,431	**2,725,431**	139,915	
End of Year, Estimated	**$ 3,715,877**	**$ 4,580,598**	**$ 2,725,431**	**$ 4,400,683**	**$ 2,725,431**	**$ 2,685,431**	**$ 279,830**	**-38.1%**

Other Governmental Funds:

See Appendix A for a detailed summary of the other governmental funds.

Special Revenue Funds:

The City currently has one special revenue fund: the Parks Fund (Fund 202). Two funds were closed in 2025; Lot Fees Fund (Fund 203), and the Turn Lane Fees Fund (Fund 204), these funds showed minimal activity over the last few years.

In the 2026 Capital Improvement Plan, the City has budgeted $100,000 for playground equipment. $40,000 had been budgeted in 2025 but has been moved to 2026.

Debt Service Funds:

The City has three debt service bonds. Fund 330 is for the activity relating to the 2015A G.O. Bonds, Fund 340 is for activity relating to the 2018A G.O. Bonds, and Fund 350 relates to the 2021A G.O. Bonds. The City has levied a total of $156,000 for these three funds. The remaining debt service payments are covered by the special assessments received, interest earnings, and fund reserves.

Capital Project Funds:

The capital levy in the amount of $357,662 is allocated to the various capital reserve accounts as follows:

City Hall Buildings and Maintenance	$ 25,000
General Government Equipment	0
Planning	7,500
Street Improvements	150,000
Equipment Reserve	115,162
Stormwater	60,000
Total Capital Levy	$357,662

See Appendix B for 2026 Preliminary Budgeted Projects Plan.

Enterprise Funds:

The City has four Enterprise Funds. Monterey Heights SSD (601), Territory SSD (602), Stonebridge SSD (603), and South Passage SSD (604). These funds collect fees from the users in the district and interest earnings. These funds were analyzed, and rates were adjusted effective July 1, 2025, so no changes were made at this time. A interfund loan was made from the Capital Improvement Fund to South Passage (Fund 604) that will be repaid back over time, this has been included in the budgets.

2026 TAX LEVY

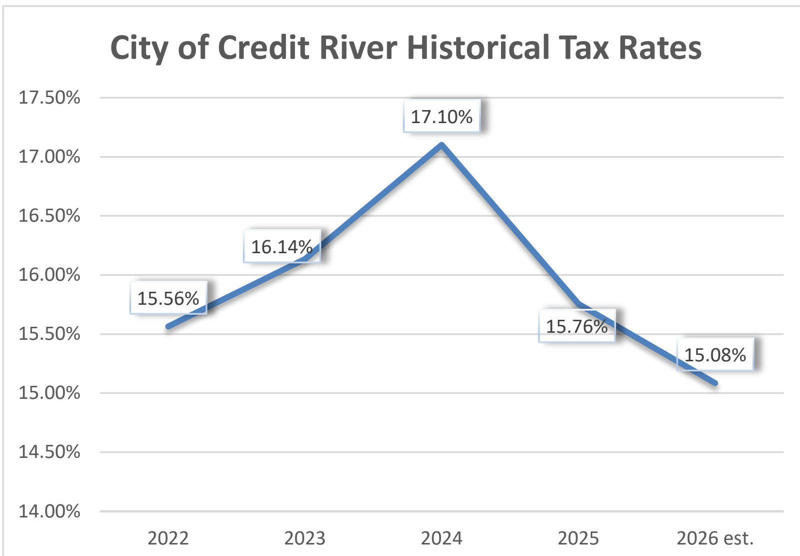
The 2026 levy for 2026 payment totals $2,841,500. This is decrease of $324,378 from the preliminary levy certified to Scott County in September. The total levy is an increase of $98,153 from the certified 2025 levy. However, with the increase in the City's net tax capacity amount, the City's tax rate is projected to decrease by 0.67%, from 15.76% in 2025 to an estimated 15.08% for 2026. A breakdown of the components of the levy is shown below:

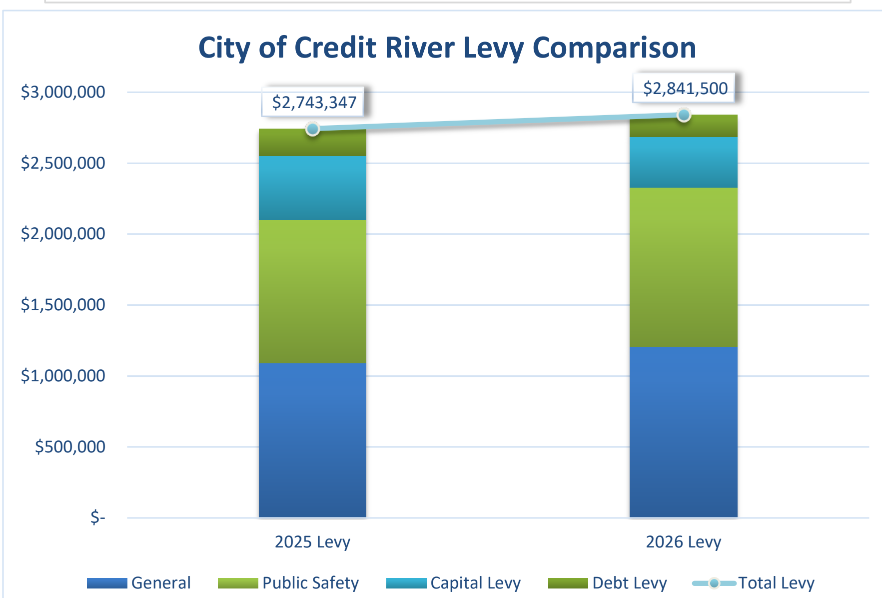
	2025 Levy	2026 Levy	Increase (Decrease) from 2025	Percent Change from 2025
General Levy	**$ 2,100,347**	**$ 2,327,838**	**$ 227,491**	**10.83%**
General	$ 1,092,061	$ 1,208,314	$ 116,253	10.65%
Public Safety	1,008,286	1,119,524	111,238	11.03%
Capital Levy	**450,000**	**357,662**	**(92,338)**	**-20.52%**
Government Buildings & Maintenance	25,000	25,000	-	0%
General Equipment	7,500	-	(7,500)	-100.00%
Planning & Enterprise	7,500	7,500	-	0%
Street Improvements	215,000	150,000	(65,000)	-30.23%
Equipment Reserve	185,000	115,162	(69,838)	-37.75%
Stormwater	10,000	60,000	50,000	500.00%
Debt Levy	**193,000**	**156,000**	**(37,000)**	**-19.17%**
2015 GO IMPROVEMENT BONDS	38,000	-	(38,000)	-100.00%
2018 GO IMPROVEMENT BONDS	63,000	61,000	(2,000)	-3.17%
2021 GO IMPROVEMENT BONDS	92,000	95,000	3,000	3.26%
Total Levy	**$ 2,743,347**	**$ 2,841,500**	**$ 98,153**	**3.58%**
Fiscal Disparity Levy Reduction	$ (104,834)	$ (86,020)	18,814	-17.95%
Net Tax Capacity	**$ 16,746,990**	**$ 18,268,212**	**$ 1,521,222**	**9.08%**
City Tax Rate*	**15.76%**	**15.08%**	**-0.67%**	**-4.26%**

** From What If Projection received from Scott County*

Scott County provides a moduler to estimate the City's tax rate, as well as the impact of the proposed levy on it's taxpayers. The residential impacts are shown across the affected properties:

% Value Range Inc/Dec	# of affected Properties	Net Payable 2025	Net Payable 2026	**Annual** Net Incr/Decr 2025 vs 2026	Change Due to Market Value and Fiscal Disparity	Change Due to City Levy	Change Due to Market Value and Fiscal Disparity	Change Due to City Levy	Total Change
+15.01+%	49	$ 1,244.14	$ 1,398.04	$ 153.91	$ 216.06	-62.15	17.4%	-5.0%	12.4%
+10.01-15.00%	191	$ 1,244.14	$ 1,363.55	$ 119.41	$ 180.03	-60.62	14.5%	-4.9%	9.6%
+5.01-10.00%	1333	$ 1,244.14	$ 1,294.57	$ 50.43	$ 107.99	-57.55	8.7%	-4.6%	4.1%
+0.01-5.00%	348	$ 1,244.14	$ 1,225.59	$ (18.55)	$ 35.94	-54.49	2.9%	-4.4%	-1.5%
No Change	3	$ 1,244.14	$ 1,191.10	$ (53.04)	$ (0.09)	-52.95	0.0%	-4.3%	-4.3%
-0.01-5.00%	2	$ 1,244.14	$ 1,156.61	$ (87.53)	$ (36.11)	-51.42	-2.9%	-4.1%	-7.0%
-5.01-10%	0	$ 1,244.14	$ 1,087.62	$ (156.51)	$ (108.16)	-48.35	-8.7%	-3.9%	-12.6%
-10.01-15%	0	$ 1,244.14	$ 1,018.64	$ (225.50)	$ (180.21)	-45.29	-14.5%	-3.6%	-18.1%
-15.01+	1	$ 1,244.14	$ 984.15	$ (259.99)	$ (216.23)	-43.75	-17.4%	-3.5%	-20.9%
Total	1,927								





CITY OF CREDIT RIVER
2026 GOVERNMENTAL FUNDS BUDGET SUMMARY

December 5, 2025

		Special Revenue Funds			Debt Service Funds			Capital Projects		2026	2025		
	100	202	203	204	330	340	350	401	440	**Total**	Total	Change	Change
				Turn Lane	2015	2018	2021	Capital	2021 Road	**Governmental**	Governmental	from	from
	General	Park	Lot Fees	Fees	Bonds	Bonds	Bonds	Impr.	Projects	**Funds**	Funds	Prior Year	Prior Year
Revenues													
Property taxes	$ 2,327,838	$ -	$ -	$ -	$ -	$ 61,000	$ 95,000	$ 357,662	$ -	**$ 2,841,500**	$ 2,743,347	$ 98,153	3.6%
Franchise fees	23,000	-	-	-	-	-	-	-	-	**23,000**	23,000	-	0.0%
Licenses and permits	443,000	1,000	-	-	-	-	-	-	-	**444,000**	442,800	1,200	0.3%
Intergovernmental	110,000	-	-	-	-	-	-	488,576	-	**598,576**	404,394	194,182	48.0%
Charges for services	13,550	-	-	-	-	-	-	-	-	**13,550**	12,850	700	5.5%
Special Assessments		-	-	-	-	47,616	30,758	115,557	-	**193,931**	226,693	(32,762)	-14.5%
Interest earnings	140,000	8,500	-	-	-	8,000	12,000	80,000	-	**248,500**	269,440	(20,940)	-7.8%
Total Revenues	3,057,388	9,500	-	-	-	116,616	137,758	1,041,795	-	**4,363,057**	4,122,524	240,533	5.8%
Expenditures													
Mayor & Council	$ 45,480	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 45,480**	$ 45,480	$ -	0.0%
Administration	675,972	-	-	-	-	-	-	2,500	-	**678,472**	719,265	(40,793)	-5.7%
Elections	29,436	-	-	-	-	-	-	-	-	**29,436**	1,000	28,436	2843.6%
Assessor	60,000	-	-	-	-	-	-	-	-	**60,000**	57,600	2,400	4.2%
Planning	318,742	-	-	-	-	-	-	20,000	-	**338,742**	391,370	(52,628)	-13.5%
City Hall	53,325	-	-	-	-	-	-	-	-	**53,325**	19,900	33,425	168.0%
Public Safety	1,134,524	-	-	-	-	-	-	-	-	**1,134,524**	1,008,286	126,238	12.5%
Public Works	761,909		-	-	-	-	-	454,040	-	**1,215,949**	578,290	637,659	110.3%
Parks	18,000	5,000	-	-	-	-	-	-	-	**23,000**	27,000	(4,000)	-14.8%
Capital Outlay	-	100,000	-	-	-	-	-	656,576	-	**756,576**	801,973	(45,397)	-5.7%
Debt Service	-	-	-	-	147,388	150,625	149,615	-	-	**447,628**	460,453	(12,825)	-2.8%
Total Expenditures	3,097,388	105,000	-	-	147,388	150,625	149,615	1,133,116	-	**4,783,132**	4,110,617	672,515	16.4%
Excess Revenues (Expenditures)	(40,000)	(95,500)	-	-	(147,388)	(34,009)	(11,857)	(91,321)	-	**(420,075)**	11,907	(431,982)	-3628.0%
Other Financing Sources (Uses):													
Transfers In:													
Transfer from Fund 100 of unspent levy		-						-		**-**	179,915	(179,915)	-100.0%
Transfer from Fund 100 of unspent levy										**-**	-	-	0.0%
Trnasfer from Fund 604 (2026) and 203 (2025)								58,259		**58,259**	294,726	(236,467)	-80.2%
Transfers Out:													
Transfer of unspent levy to Fund 401	-									**-**	(159,915)	159,915	-100.0%
Transfer of unspent levy to fund 202	-			-						**-**	(314,726)	314,726	-100.0%
	-	-	-	-	-	-	-	58,259	-	58,259	-	58,259	0.0%
Total Change in Fund Balance	(40,000)	(95,500)	-	-	(147,388)	(34,009)	(11,857)	(33,062)	-	**(361,816)**			
Fund Balance													
Beginning of Year, Estimated*	2,725,431	222,210	-	-	160,186	336,999	684,991	4,377,552	-	**8,507,369**			
End of Year, Estimated	**2,685,431**	**126,710**	**-**	**-**	**12,798**	**302,990**	**673,134**	**4,344,490**	**-**	**8,145,553**			
2025 Beginning Fund Balance	4,580,598	239,710	157,000	279,026	234,737	371,708	701,748	1,833,955	-	8,398,482			
2025 Projected Change	(1,855,167)	(17,500)	(157,000)	(279,026)	(74,551)	(34,709)	(16,757)	2,543,597	-	108,887			
Estimated 2025 Ending Fund Balance	2,725,431	222,210	-	-	160,186	336,999	684,991	4,377,552	-	8,507,369			
Fund Balance for Cash Flows	82.1%												

* *The beginning fund balance is estimated from the 2024 audited fund balances, with the projected 2025 activity. This amount is anticipated to change as 2025 outstanding transactions are updated and reviewed.*

CITY OF CREDIT RIVER
2026 ENTERPRISE FUNDS BUDGET SUMMARY

December 5, 2025

	Enterprise Funds				2026	2025		
	601	602	603	604	**Total**	Total	Change	Change
	Monterey Heights SSD	Territory SSD	Stonebridge SSD	South Passage SSD	**Enterprise Funds**	Enterprise Funds	from Prior Year	from Prior Year
Revenues								
Charges for services	60,305	237,476	101,376	111,720	**510,877**	473,775	37,102	7.8%
Special Assessments	-	-	-	-	**-**	-	-	0.0%
Interest earnings	9,400	9,000	3,700	100	**22,200**	22,200	-	0.0%
Total Revenues	69,705	246,476	105,076	111,820	**533,077**	495,975	37,102	7.5%
Expenditures								
Personnel	$ 7,669	$ 33,908	$ 8,207	$ 4,925	**$ 54,709**	$ 36,560	$ 18,149	49.6%
Materials and Suupplies	50	130	30	20	**230**	210	20	9.5%
Charges and Services	46,736	220,813	69,406	47,766	**384,721**	372,446	12,275	3.3%
Miscellaneous	75	250	60	60	**445**	460	(15)	-3.3%
Capital Outlay	3,507	17,460	3,492	2,338	**26,797**	11,077	15,720	141.9%
Debt Service	-	-	-	-	**-**	-	-	0.0%
Total Expenses	58,037	272,561	81,195	55,109	**466,902**	420,753	46,149	11.0%
Excess Revenues (Expenses)	11,668	(26,085)	23,881	56,711	**66,175**	75,222	(9,047)	-12.0%
Other Financing Sources (Uses):								
Transfers In:								
Transfer from Fund 401	-	-			**-**	-	-	0.0%
Transfers Out:								
Transfer to Fund 401				(58,761)	**(58,761)**	-	(58,761)	0.0%
	-	-	-	(58,761)	(58,761)	-	(58,761)	0.0%
Total Change in Net Position	11,668	(26,085)	23,881	(2,050)	**7,414**	75,222	(67,808)	-90.1%
Net Position								
Beginning of Year, Estimated*	481,496	1,443,384	436,038	(99,666)	**2,261,252**			
End of Year, Estimated	**493,164**	**1,417,299**	**459,919**	**(101,716)**	**2,268,666**			
Unrestricted Estimated (Cash)	**239,784**	**(34,569)**	**96,513**	**(451,573)**	**(149,845)**			
2025 Beginning Net Position	453,307	1,478,603	400,235	(90,299)	2,241,846			
2025 Projected Change	28,189	(35,219)	35,803	(9,367)	19,406			
Estimated 2025 Ending Net Position	481,496	1,443,384	436,038	(99,666)	2,261,252			

* *The beginning fund balance is estimated from the 2024 audited fund balances, with the projected 2025 activity. This amount is anticipated to change as 2025 outstanding transactions are updated and reviewed.*

APPENDIX A

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

Friday, December 5, 2025

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments
General Fund Revenues:															
														(40,000.00)	Surplus/(Deficit) in Rev over Expenditures
Taxes															
100-00000-31000	Current Ad Valorem Taxes-Operating	$ 1,414,162	$ 1,484,879	$ 70,717	$ 1,123,421	$ 1,118,703	$ (4,719)	$ 1,092,061	$ 581,054	$ 1,161,782	$ 69,721	$ 1,208,314	$ 116,253	10.65%	Decreased $50,000 as Contingency Removed, Increased $30,000 for Tree/Brush Maintenance, Decreased 40,000 to use Fund Balance, decrease 20,000 as Plow budget decreased
100-00000-31001	Current Ad Valorem Taxes-Public Safety	784,838	706,168	(78,670)	989,764	985,284	(4,480)	1,008,286	$ 527,794	$ 1,055,589	47,303	1,119,524	111,238	11.03%	
	Current Ad Valorem Taxes-Capital	-	-	-	-	-	-	-	$ -	$ -	-	-	-	0.00%	Capital items in the General Fund
100-00000-31810	Franchise Fees	26,000	23,405	(2,595)	24,500	20,684	(3,816)	23,000	13,185	23,000	-	23,000	-	0.00%	
Total Taxes		**$ 2,225,000**	**$ 2,214,453**	**$ (10,547)**	**$ 2,137,685**	**$ 2,124,670**	**$ (13,015)**	**$ 2,123,347**	**$ 1,122,033**	**$ 2,240,370**	**$ 117,023**	**$ 2,350,838**	**$ 227,491**	**10.71%**	
Licenses and Permits															
100-00000-32000	Licenses and Permits	-	240	240	-	-	-	-	360	360	360	-	-	0.00%	
100-00000-32100	Business Licenses/Permits	-	5,430	5,430	-	5,250	5,250	4,500	-	5,250	750	5,000	500	11.11%	
100-00000-32150	Public Utilities	10,000	6,550	(3,450)	6,000	11,245	5,245	6,300	8,030	8,030	1,730	7,000	700	11.11%	
100-00000-32210	Building Permits	-	500	500	-	4,922	4,922	1,000	1,288	1,288	288	1,000	-	0.00%	
100-42400-32210	Building Permits	432,855	367,463	(65,392)	430,000	436,452	6,452	430,000	392,750	430,000	-	430,000	-	0.00%	
100-42400-32211	Permit State Surcharge	-	475	475	-	1,022	1,022	-	1,548	1,548	1,548	-	-	0.00%	paid Quarterly - Pass Thru
Total Licenses and Permits		**$ 442,855**	**$ 380,658**	**$ (62,197)**	**$ 436,000**	**$ 458,890**	**$ 22,890**	**$ 441,800**	**$ 403,976**	**$ 446,476**	**$ 4,676**	**$ 443,000**	**$ 1,200**	**0.27%**	
Intergovernmental															
100-00000-33180	Federal Grant	-	612,333	612,333	-	-	-				-	-	-	0.00%	
100-41410-33000	Intergovernmental	-	767	767	-	1,180	1,180		791	791	791	-	-	0.00%	
100-00000-33400	State Grants and Aids	91,500	328,510	237,010	334,955	108,042	(226,913)	114,394	113,660	113,660	(734)	110,000	(4,394)	-3.84%	MSA Road maintenance - Shane checked the state for this number
100-00000-33402	Homestead Credit	-	2,548	2,548	-	3,142	3,142	-	-	-	-	-	-	0.00%	
Total Intergovernmental		**$ 91,500**	**$ 944,158**	**$ 852,658**	**$ 334,955**	**$ 112,364**	**$ (222,591)**	**$ 114,394**	**$ 114,452**	**$ 114,451**	**$ 57**	**$ 110,000**	**$ (4,394)**	**-3.84%**	
Charges for Services															
100-00000-34000	Charges for Services	-	11	11	-	2	2	-	-	-	-	-	-	0.00%	
100-00000-34100	City Hall Rent	3,300	1,100	(2,200)	-	-	-	-	-	-	-	-	-	0.00%	
100-00000-34107	Assessment Searches	-	-	-	-	-	-	-	25	25	25	100	100	0.00%	Start charging for assessment searches, have not been doing in past
100-00000-34110	Building Permits Admin	-	2,415	2,415	-	704	704	750	-	-	(750)	750	-	0.00%	
100-00000-34111	Wetland Fee	2,500	8,925	6,425	3,000	2,775	(225)	3,000	650	650	(2,350)	2,700	(300)	-10.00%	
100-00000-34112	Access Inspection Fee	3,000	1,700	(1,300)	3,000	2,000	(1,000)	1,500	2,500	2,500	1,000	2,000	500	33.33%	
100-41910-34120	Planning and Zoning	-	8,300	8,300	-	1,245	1,245	600	3,900	3,900	3,300	1,000	400	66.67%	
100-41910-34300	Highways and Street Charges	6,000	8,525	2,525	7,000	7,512	512	7,000	5,398	6,000	(1,000)	7,000	-	0.00%	
Total Charges for Services		**$ 14,800**	**$ 30,976**	**$ 16,176**	**$ 13,000**	**$ 14,238**	**$ 1,238**	**$ 12,850**	**$ 12,473**	**$ 13,075**	**$ 225**	**$ 13,550**	**$ 700**	**5.45%**	
Fines and Forfeits															
101-410-2100-35100	Fines	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Total Fines and Forfeits		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
Investment Earnings															
100-00000-36210	Interest Earnings	114,023	211,288	97,265	200,000	263,372	63,372	143,800	101,539	150,000	6,200	140,000	(3,800)	-2.64%	Expect rates to drop - we need to start in investment portfolio to diversify and not rely on the bank only
Total Investment Earnings		**$ 114,023**	**$ 211,288**	**$ 97,265**	**$ 200,000**	**$ 263,372**	**$ 63,372**	**$ 143,800**	**$ 101,539**	**$ 150,000**	**$ 6,200**	**$ 140,000**	**$ (3,800)**	**-2.64%**	
Miscellaneous															
10-00000-36200	Miscellaneous Revenue	-	4,746	4,746	-	1,237	1,237	-	1,943	1,943	1,943	-	-	0.00%	
Total Miscellaneous		**$ -**	**$ 4,746**	**$ 4,746**	**$ -**	**$ 1,237**	**$ 1,237**	**$ -**	**$ 1,943**	**$ 1,943**	**$ 1,943**	**$ -**	**$ -**	**0.00%**	
Transfers In															
101-00000-39200	Transfer from Other Fund	-	-	-	-	1,335,794	1,335,794	-	164,164	164,164	164,164	-	-	0.00%	Transfer from Road and Bridge offset by transfer below
Total Investment Earnings		**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,335,794**	**$ 1,335,794**	**$ -**	**$ 164,164**	**$ 164,164**	**$ 164,164**	**$ -**	**$ -**	**0.00%**	
Total General Fund Revenues:		**$ 2,888,178**	**$ 3,786,278**	**$ 898,100**	**$ 3,121,640**	**$ 4,310,565**	**$ 1,188,925**	**$ 2,836,191**	**$ 1,920,580**	**$ 3,130,479**	**$ 294,288**	**$ 3,057,388**	**$ 221,197**	**7.80%**	
		-	-	-	-	-	-				-	-	-		
		-	-	-	-	-	-				-	-	-		
General Fund Expenditures:															
41000	**Mayor & Council**														
Personnel															
100-41000-100	Wages and Salaries	-	-	-	40,400	40,969	569	40,000	31,694	41,000	1,000	40,000	-	0.00%	Any change to this would need to be done this year and voted on; to be effective after the next election
100-41000-112	Mileage	-	-	-	200	-	(200)	-			-	-	-	0.00%	
100-41000-121	PERA	-	203	203	490	525	35	2,000	392	466	(1,534)	2,000	-	0.00%	
100-41000-122	FICA	-	-	-	2,626	2,996	370	2,480	2,567	2,977	497	2,480	-	0.00%	
Total Personnel		**$ -**	**$ 203**	**$ 203**	**$ 43,716**	**$ 44,489**	**$ 773**	**$ 44,480**	**$ 34,653**	**$ 44,443**	**$ (37)**	**$ 44,480**	**-**	**0.00%**	
Materials and Supplies															
100-41000-208	Training and Instruction	-	-	-	1,000	35	(965)	500	-	100	(400)	500	-	0.00%	
100-41000-209	Other Office Supplies	-	87	87	1,000	139	(861)	500	-	100	(400)	500	-	0.00%	
Total Materials and Supplies		**$ -**	**$ 87**	**$ 87**	**$ 2,000**	**$ 174**	**$ (1,826)**	**$ 1,000**	**$ -**	**$ 200**	**$ (800)**	**$ 1,000**	**-**	**0.00%**	
Charges and Services															

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

															Friday, December 5, 2025
Account Number	**Description**	**2023 Budget**	**2023 Actual**	**2023 Variance**	**2024 Budget**	**2024 Actual**	**2024 Variance**	**2025 Adopted**	**Actual 10/31/2025**	**2025 Estmated**	**2025 Est. Variance**	**2026 Final Proposed**	**Variance 2026 vs 2025**	**Variance % 2026 vs 2025**	**Comments**
100-41000-433	Dues & Subscriptions	-	-	-	-	-	-	-	180	30	30	-	-	0.00%	
Total Charges and Services		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 180**	**$ 30**	**$ 30**	**$ -**	**$ -**	**0.00%**	
41000	**Total Mayor & Council**	**$ -**	**$ 290**	**$ 290**	**$ 45,716**	**$ 44,663**	**$ (1,053)**	**$ 45,480**	**$ 34,833**	**$ 44,673**	**$ (807)**	**$ 45,480**	**$ -**	**0.00%**	
41100	**Town Board**														
Personnel															
100-41100-100	Wages and Salaries	63,300	60,037	(3,263)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-112	Mileage	1,000	689	(311)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-121	PERA	18,000	19,772	1,772	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-122	FICA	22,000	26,234	4,234	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-131	Employer Paid Health	33,000	-	(33,000)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-133	Employer Paid Dental	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-134	Employer Paid Life	6,000	95	(5,906)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-150	Worker's Comp (General)	3,193	3,428	235	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-151	Worker's Comp Insurance Prem	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Total Personnel		**$ 146,493**	**$ 110,254**	**$ (36,239)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
Materials and Supplies															
100-41100-200	Office Supplies	1,500	2,517	1,017	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-202	Copier Expenses	3,000	2,825	(175)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-208	Training and Instruction	3,000	2,718	(282)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-209	Other Office Supplies	350	432	82	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-210	Operating Supplies	-	172	172	-	-	-	-	-	-	-	-	-	0.00%	
Total Materials and Supplies		**$ 7,850**	**$ 8,665**	**$ 815**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
Charges and Services															
100-41100-300	Professional Services	71,200	75,052	3,852	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-301	Auditing and Accounting	19,500	18,500	(1,000)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-304	Legal Fees	33,000	35,063	2,063	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-309	EDP, Software	15,000	1,187	(13,813)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-310	Other Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-320	Website	20,000	14,516	(5,484)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-321	Telephone	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-322	Postage	1,000	807	(193)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-331	Travel Expenses	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-341	Employment	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-351	Legal Notices Publishing	5,000	977	(4,023)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-361	General Liability Insurance	12,000	10,457	(1,543)	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-433	Dues and Subscriptions	15,000	14,741	(259)	-	(289)	(289)	-	-	-	-	-	-	0.00%	
100-41100-490	Donations to Civic	-	500	500	-	-	-	-	-	-	-	-	-	0.00%	
100-41100-621	Bank Service Charge	1,000	195	(805)	-	-	-	-	-	-	-	-	-	0.00%	
Total Charges and Services		**$ 192,700**	**$ 171,995**	**$ (20,705)**	**$ -**	**$ (289)**	**$ (289)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
41100	**Total Town Board**	**$ 347,043**	**$ 290,913**	**$ (56,130)**	**$ -**	**$ (289)**	**$ (289)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
41320	**Administrator**														
Personnel															
100-41320-100	Wages and Salaries	-	-	-	112,501	127,480	14,979	59,380	85,993	110,000	50,620	113,815	54,435	91.67%	Placeholder 3% COLA - do we have a salary scale, step system? Are we compliant with Pay Equity and when do we have to report?
100-41320-110	Other Pay	-	-	-	-	10,000	10,000	-	-	-	-	-	-	0.00%	
100-41320-112	Mileage	-	-	-	1,500	1,001	(499)	1,500	719	1,500	-	1,500	-	0.00%	
100-41320-121	PERA	-	-	-	8,438	5,308	(3,129)	4,450	4,622	6,534	2,084	9,675	5,225	117.42%	
100-41320-122	FICA	-	-	-	7,313	10,517	3,205	4,540	7,706	9,657	5,117	8,707	4,167	91.78%	
100-41320-131	Employer Paid Health	-	-	-	-	-	-	13,980	32,005	47,449	33,469	26,584	12,604	90.16%	City Paid Prem + HSA Contribution added 12% for ins incr
100-41320-133	Employer Paid Dental	-	-	-	-	-	-	480	1,138	1,972	1,492	2,796	2,316	482.40%	added12% for ins incr
100-41320-134	Employer Paid Life	-	-	-	168	36	(132)	30	39	70	40	250	220	733.33%	
100-41320-150	Worker's Comp (General)	-	-	-	3,759	6,110	2,351	450	445	445	(5)	450	-	0.00%	
100-41320-151	Worker's Comp Insurance Prem	-	-	-	-	-	-	450	2,281	2,281	1,831	3,000	2,550	566.67%	
Total Personnel		**$ -**	**$ -**	**$ -**	**$ 133,678**	**$ 160,452**	**$ 26,774**	**$ 85,260**	**$ 134,948**	**$ 179,908**	**$ 94,648**	**$ 166,777**	**$ 81,517**	**95.61%**	
Materials and Supplies															
100-41320-200	Office Supplies	-	-	-	3,000	639	(2,361)	500	2,087	3,000	2,500	500	-	0.00%	
100-41320-202	Copier Expenses	-	-	-	3,000	2,690	(310)	3,000	2,510	3,500	500	3,000	-	0.00%	
100-41320-208	Training and Instruction	-	-	-	3,000	2,774	(226)	4,000	700	3,000	(1,000)	4,000	-	0.00%	
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 9,000**	**$ 6,103**	**$ (2,897)**	**$ 7,500**	**$ 5,298**	**$ 9,500**	**$ 2,000**	**$ 7,500**	**$ -**	**0.00%**	
Charges and Services															
100-41320-300	Professional Services	-	-	-	25,000	93,883	68,883	104,000	19,135	104,000	-	30,000	(74,000)	-71.15%	Reduced for Interim CA costs in 2024
100-41320-304	Legal Fees	-	-	-	41,008	61,231	20,223	50,000	38,626	50,000	-	60,000	10,000	20.00%	
100-41320-310	Other Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41320-320	Website	-	-	-	15,500	14,576	(924)	15,500	17,523	17,523	2,023	15,965	465	3.00%	
100-41320-321	Telephone	-	-	-	625	625	(0)	625	428	625	-	625	-	0.00%	
100-41320-322	Postage	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41320-331	Travel Expenses	-	-	-	-	50	50	-	835	1,237	1,237	1,000	1,000	0.00%	Conference and training
100-41320-341	Employment	-	-	-	-	-	-	-	635	880	880	500	500	0.00%	
100-41320-351	Legal Notices Publishing	-	-	-	-	-	-	-	122	200	200	-	-	0.00%	
100-41320-361	General Liability Insurance	-	-	-	12,007	12,129	122	21,000	19,868	19,868	(1,132)	21,000	-	0.00%	

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
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Friday, December 5, 2025

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments
100-41320-433	Dues and Subscriptions	-	-	-	19,700	14,543	(5,157)	19,000	13,996	15,000	(4,000)	19,000	-	0.00%	
Total Charges and Services		**$ -**	**$ -**	**$ -**	**$ 113,840**	**$ 197,036**	**$ 83,196**	**$ 210,125**	**$ 111,168**	**$ 209,333**	**$ (792)**	**$ 148,090**	**$ (62,035)**	**-29.52%**	
41320	**Total Administrator**	**$ -**	**$ -**	**$ -**	**$ 256,518**	**$ 363,591**	**$ 107,073**	**$ 302,885**	**$ 251,414**	**$ 398,741**	**$ 95,856**	**$ 322,367**	**$ 19,482**	**6.43%**	
41400	**City Clerk**														
Personnel															
100-41400-100	Wages and Salaries	120,000	121,468	1,468	58,416	45,877	(12,538)	83,370	65,267	65,149	(18,221)	84,460	1,090	1.31%	3% COLA incr
100-41400-112	Mileage	2,300	123	(2,177)	100	131	31	200	438	500	300	600	400	200.00%	
100-41400-121	PERA	-	-	-	4,381	3,160	(1,222)	6,250	4,644	4,635	(1,615)	7,179	929	14.86%	
100-41400-122	FICA	-	-	-	3,797	3,223	(574)	6,380	5,201	5,192	(1,188)	6,461	81	1.27%	
100-41400-131	Employer Paid Health	-	11,086	11,086	-	6,306	6,306	25,680	18,205	20,486	(5,194)	19,703	(5,977)	-23.27%	City Paid Prem + HSA Contribution added 12% for ins incr
100-41400-133	Employer Paid Dental	-	-	-	-	305	305	1,120	757	1,390	270	2,796	1,676	149.60%	added12% for ins incr
100-41400-134	Employer Paid Life	-	-	-	-	80	80	60	82	82	22	250	190	316.67%	added12% for ins incr
100-41400-150	Worker's Comp (General)	-	-	-	-	-	-	630	623	623	(7)	630	-	0.00%	
Total Personnel		**$ 122,300**	**$ 132,677**	**$ 10,377**	**$ 66,694**	**$ 59,081**	**$ (7,612)**	**$ 123,690**	**$ 95,217**	**$ 98,057**	**$ (25,633)**	**$ 122,079**	**$ (1,611)**	**-1.30%**	
Materials and Supplies															
100-41400-200	Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41400-202	Copier Expenses	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41400-208	Training and Instruction	-	-	-	1,500	390	(1,110)	1,000	1,215	1,300	300	2,000	1,000	100.00%	Training - Clerk's Training and Conference
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 1,500**	**$ 390**	**$ (1,110)**	**$ 1,000**	**$ 1,215**	**$ 1,300**	**$ 300**	**$ 2,000**	**$ 1,000**	**100.00%**	
Charges and Services															
100-41400-300	Professional Services	-	-	-	15,000	145	(14,855)	2,500	-	2,500	-	2,500	-	0.00%	
100-41400-320	Website	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41400-321	Telephone	1,200	1,189	(11)	600	202	(398)	600	-	600	-	600	-	0.00%	
100-41400-322	Postage	-	-	-	1,000	1,295	295	1,000	1,227	1,317	317	1,300	300	30.00%	This is for mailings, notices, etc.
100-41400-351	Legal Notices Publishing	-	-	-	1,000	313	(687)	1,000	575	1,000	-	1,000	-	0.00%	
100-41400-433	Dues and Subscriptions	-	-	-	-	-	-	-	50	150	150	200	200	0.00%	MCFOA & IIMC
Total Charges and Services		**$ 1,200**	**$ 1,189**	**$ (11)**	**$ 17,600**	**$ 1,955**	**$ (15,645)**	**$ 5,100**	**$ 1,852**	**$ 5,567**	**$ 467**	**$ 5,600**	**$ 500**	**9.80%**	
41400	**Total City Clerk**	**$ 123,500**	**$ 133,866**	**$ 10,366**	**$ 85,794**	**$ 61,426**	**$ (24,368)**	**$ 129,790**	**$ 98,284**	**$ 104,923**	**$ (24,867)**	**$ 129,679**	**$ (111)**	**-0.09%**	
41410	**Elections**														
Personnel															
100-41410-100	Wages and Salaries	-	170	170	27,193	23,630	(3,563)	-	807	807	807	24,000	24,000	0.00%	Election year
100-41410-112	Mileage	-	(23)	(23)	1,590	648	(942)	-	39	39	39	700	700	0.00%	
100-41410-122	FICA	-	-	-	1,768	893	(875)	-	551	551	551	1,836	1,836	0.00%	Figured on all wages
Total Personnel		**$ -**	**$ 147**	**$ 147**	**$ 30,550**	**$ 25,170**	**$ (5,380)**	**$ -**	**$ 1,396**	**$ 1,396**	**$ 1,396**	**$ 26,536**	**$ 26,536**	**0.00%**	
Materials and Supplies															
100-41410-200	Office Supplies	-	3,347	3,347	200	1,481	1,281	-	-	-	-	1,500	1,500	0.00%	
100-41410-209	Other Office Supplies	-	-	-	1,050	772	(278)	500	-	500	-	800	300	60.00%	
Total Materials and Supplies		**$ -**	**$ 3,347**	**$ 3,347**	**$ 1,250**	**$ 2,253**	**$ 1,003**	**$ 500**	**$ -**	**$ 500**	**$ -**	**$ 2,300**	**$ 1,800**	**360.00%**	
Charges and Services															
100-41410-304	Legal Fees	-	-	-	-	-	-	-			-	-	-	0.00%	
100-41410-322	Postage	-	-	-	300	66	(234)	-	-	-	-	100	100	0.00%	
100-41410-351	Legal Notices and Publishing	-	-	-	500	-	(500)	500	-	500	-	500	-	0.00%	
100-41410-410	Rentals	18,100	6,711	(11,389)	1,500	-	(1,500)	-	-	-	-	-	-	0.00%	
Total Charges and Services		**$ 18,100**	**$ 6,711**	**$ (11,389)**	**$ 2,300**	**$ 66**	**$ (2,234)**	**$ 500**	**$ -**	**$ 500**	**$ -**	**$ 600**	**$ 100**	**20.00%**	
41410	**Total Elections**	**$ 18,100**	**$ 10,205**	**$ (7,895)**	**$ 34,100**	**$ 27,489**	**$ (6,611)**	**$ 1,000**	**$ 1,396**	**$ 2,396**	**$ 1,396**	**$ 29,436**	**$ 28,436**	**2843.60%**	Election year

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

Friday, December 5, 2025

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments
41510	**Treasurer/Finance**														
Personnel															
100-41510-100	Wages and Salries	81,000	85,098	4,098	95,761	50,692	(45,069)	115,950	66,962	85,045	(30,905)	108,567	(7,383)	-6.37%	3% COLA, 85% Finance Dir and 85% Accounting Tech
100-41510-112	Mileage	-	60	60	300	-	(300)	300	-	150	(150)	300	-	0.00%	
100-41510-121	PERA	-	-	-	7,182	4,005	(3,177)	8,700	4,845	4,919	(3,781)	9,228	528	6.07%	
100-41510-122	FICA	-	-	-	6,224	3,828	(2,396)	8,870	5,137	5,305	(3,565)	8,306	(564)	-6.36%	
100-41510-125	Other Retirement Contributions	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	In lieu of health could a contribution be made to a Post Retire Health Savings account?
100-41510-131	Employer Paid Health	-	-	-	33,666	12,749	(20,917)	17,270	-	-	(17,270)	-	(17,270)	-100.00%	Curr Empl not elegible for City's Plan
100-41510-133	Employer Paid Dental	-	-	-	1,218	711	(508)	590	330	-	(590)	2,796	2,206	373.82%	added12% for ins incr
100-41510-134	Employer Paid Life	-	-	-	168	32	(136)	30	86	86	56	250	220	733.33%	added12% for ins incr
100-41510-150	Worker's Comp (General)	-	-	-	-	-	-	880	870	870	(10)	880	-	0.00%	
Total Personnel		**$ 81,000**	**$ 85,158**	**$ 4,158**	**$ 144,519**	**$ 72,016**	**$ (72,503)**	**$ 152,590**	**$ 78,229**	**$ 96,376**	**$ (56,214)**	**$ 130,327**	**$ (22,263)**	**-14.59%**	
Materials and Supplies															
100-41510-207	Computer Supplies	-	-	-	-	-	-	-	3,164	3,164	3,164	1,000	1,000	0.00%	Reduced per CC workshop
100-41510-208	Training and Instruction	-	-	-	2,500	-	(2,500)	2,500	1,060	2,500	-	4,000	1,500	60.00%	Conferences and training (is GFOA allowed)
100-41510-211	Meetings	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 2,500**	**$ -**	**$ (2,500)**	**$ 2,500**	**$ 4,224**	**$ 5,664**	**$ 3,164**	**$ 5,000**	**$ 2,500**	**100.00%**	
Charges and Services															
100-41510-300	Professional Services	-	-	-	23,900	146,738	122,838	100,000	58,337	70,000	(30,000)	50,000	(50,000)	-50.00%	cut in 1/2 as not contracting, left monies for financial consultant, studies, etc.
100-41510-301	Auditing and Accounting Services	-	-	-	20,800	25,275	4,475	21,200	25,850	15,850	(5,350)	27,000	5,800	27.36%	Reasonable looking at 2024 actual and new GASB implementations
100-41510-309	EDP, Software and Design	-	-	-	74,115	8,012	(66,103)	9,000	13,879	14,000	5,000	9,000	-	0.00%	
100-41510-310	Other Proessional Services	-	-	-	15,750	861	(14,889)	-	-	-	-	-	-	0.00%	
100-41510-321	Telephone	600	600	-	600	100	(500)	600	64	160	(440)	600	-	0.00%	
100-41510-331	Travel Expenses	-	-	-	-	-	-	-	-	-	-	1,000	1,000	0.00%	for GFOA conference, committee meeting
100-41510-431	Cash Short	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-41510-433	Dues and Subscriptions	-	-	-	200	-	(200)	200	70	300	100	500	300	150.00%	McFOA, GFOA
100-41510-621	Bank Service Charge ACH	-	-	-	-	382	382	500	171	500	-	500	-	0.00%	
100-41510-623	NSF Bank Fees	-	-	-	500	1	(499)	-	-	-	-	-	-	0.00%	
Total Charges and Services		**$ 600**	**$ 600**	**$ -**	**$ 135,865**	**$ 181,369**	**$ 45,504**	**$ 131,500**	**$ 98,371**	**$ 100,810**	**$ (30,690)**	**$ 88,600**	**$ (42,900)**	**-32.62%**	
41510	**Total Treasurer/Finance**	**$ 81,600**	**$ 85,758**	**$ 4,158**	**$ 282,884**	**$ 253,384**	**$ (29,500)**	**$ 286,590**	**$ 180,824**	**$ 202,850**	**$ (83,740)**	**$ 223,927**	**$ (62,663)**	**-21.87%**	
41550	**Assessing**														
Charges and Services															
100-41550-300	Professional Services	53,000	54,917	1,917	55,900	56,178	278	57,600	58,275	58,275	675	60,000	2,400	4.17%	contracted Assessor or County
Total Charges and Services		**$ 53,000**	**$ 54,917**	**$ 1,917**	**$ 55,900**	**$ 56,178**	**$ 278**	**$ 57,600**	**$ 58,275**	**$ 58,275**	**$ 675**	**$ 60,000**	**$ 2,400**	**4.17%**	
41550	**Total Assessing**	**$ 53,000**	**$ 54,917**	**$ 1,917**	**$ 55,900**	**$ 56,178**	**$ 278**	**$ 57,600**	**$ 58,275**	**$ 58,275**	**$ 675**	**$ 60,000**	**$ 2,400**	**4.17%**	
41910	**Planning & Zoning**														
Personnel															
100-41910-100	Wages and Salries	41,720	47,915	6,195	67,004	77,502	10,498	86,380	33,563	37,134	(49,246)	86,571	191	0.22%	3% COLA, Permi Tech and 15% of Treasurer
100-41910-110	Other Pay	-	-	-	4,800	-	(4,800)	-	-	-	-	-	-	0.00%	
100-41910-112	Mileage	-	-	-	300	336	36	300	-	-	(300)	300	-	0.00%	
100-41910-121	PERA	-	-	-	5,025	5,581	556	6,420	2,234	2,454	(3,966)	7,359	939	14.63%	
100-41910-122	FICA	-	-	-	5,385	5,693	307	6,610	2,744	3,017	(3,593)	6,623	13	0.20%	
100-41910-131	Employer Paid Health	-	2,434	2,434	11,997	-	(11,997)	3,700	-	-	(3,700)	19,703	16,003	432.52%	City Paid Prem + HSA Contribution added 12% for ins incr
100-41910-133	Employer Paid Dental	-	-	-	53	-	(53)	1,250	-	-	(1,250)	2,796	1,546	123.64%	added12% for ins incr
100-41910-134	Employer Paid Life	-	-	-	168	50	(118)	70	9	9	(61)	250	180	257.14%	
100-41910-142	Unemployment Benefits	-	-	-	-	-	-	-	3,835	7,670	7,670	-	-	0.00%	Unemployment payments for employee who left
100-41910-150	Worker's Comp (General)	-	-	-	-	-	-	640	633	633	(7)	640	-	0.00%	
Total Personnel		**$ 41,720**	**$ 50,349**	**$ 8,629**	**$ 94,732**	**$ 89,161**	**$ (5,572)**	**$ 105,370**	**$ 43,018**	**$ 50,917**	**$ (54,453)**	**$ 124,242**	**$ 18,872**	**17.91%**	
Materials and Supplies															
100-41910-207	Computer Supplies	-	-	-	2,000	-	(2,000)	2,000	-	-	(2,000)	2,000	-	0.00%	left in budget in case new computer or equipment is needed, we have not used or replaced in last two years.
100-41910-208	Training and Instuction	-	-	-	1,000	860	(140)	1,000	-	-	(1,000)	1,500	500	50.00%	Training and certification for Permit Tech
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 3,000**	**$ 860**	**$ (2,140)**	**$ 3,000**	**$ -**	**$ -**	**$ (3,000)**	**$ 3,500**	**$ 500**	**16.67%**	
Charges and Services															
100-41910-300	Professional Services	-	293	293	-	1,800	1,800	-	200	200	200	-	-	0.00%	
100-41910-303	Engineering Fees	10,000	1,680	(8,320)	2,000	9,968	7,968	2,000	46,913	60,000	58,000	10,000	8,000	400.00%	
100-41910-304	Legal Fees	10,000	4,750	(5,250)	5,000	1,083	(3,917)	5,000	1,458	5,000	-	5,000	-	0.00%	
	Comprehensive Plan	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	Total cost to be budgeted over 3 years $80,000 ($20,000-2026, $25,000-2027, $35,000-2028) Moved to Capital Impr Fund
100-41910-309	EDP, Software and Design	-	-	-	19,800	-	(19,800)	-	-	-	-	-	-	0.00%	
100-41910-310	Other Professional Services	300,000	349,093	49,093	296,430	207,928	(88,502)	275,000	240,302	275,000	-	175,000	(100,000)	-36.36%	With permit Tech, Planner will still need to be contracted to review plans, etc. Reduced by $100,000 per Cc workshop.
100-41910-351	Legal Notices and Publishing	-	-	-	1,000	46	(954)	1,000	621	1,000	-	1,000	-	0.00%	
100-41910-430	Miscellaneous	-	-	-	-	-	-	-	8,400	8,400	8,400	-	-	0.00%	
100-41910-433	Dues and Subscriptions	-	-	-	-	102	102	-	101	101	101	-	-	0.00%	

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments Friday, December 5, 2025
Total Charges and Services		$ 320,000	$ 355,817	$ 35,817	$ 324,230	$ 220,927	$ (103,302)	$ 283,000	$ 297,994	$ 349,701	$ 66,701	$ 191,000	$ (92,000)	-32.51%	
41910	**Total Planning & Zoning**	$ 361,720	$ 406,166	$ 44,446	$ 421,962	$ 310,948	$ (111,014)	$ 391,370	$ 341,012	$ 400,618	$ 9,248	$ 318,742	$ (72,628)	-18.56%	
41940	**City Hall**														
Materials and Supplies															
100-41940-200	Office Supplies	-	-	-	-	-	-	-	16	16	16	-	-	0.00%	
100-41940-220	Repair/Maintenance Supplies	-	-	-	7,200	-	(7,200)	-	-	-	-	30,000	30,000	0.00%	Increased per CC workshop
100-41940-227	Utility Maintenance Supplies	-	-	-	-	-	-	-	44	44	44	-	-	0.00%	
Total Materials and Supplies		$ -	$ -	$ -	$ 7,200	$ -	$ (7,200)	$ -	$ 60	$ 60	$ 60	$ 30,000	$ 30,000	0.00%	
Charges and Services															
100-41940-310	Other Professional Services	2,500	3,287	787	2,500	1,988	(512)	2,500	4,002	4,761	2,261	5,000	2,500	100.00%	
100-41940-311	Pest Control	300	315	15	300	322	22	300	264	300	-	325	25	8.33%	
100-41940-316	Monitoring/Svc Provider Costs	456	40	(416)	500	80	(420)	500	-	500	-	500	-	0.00%	
100-41940-321	Telephone	4,300	3,990	(310)	4,356	4,295	(61)	4,400	3,725	4,464	64	4,500	100	2.27%	
100-41940-381	Electric Utilities	1,000	1,095	95	1,101	1,164	63	1,200	1,179	1,500	300	1,200	-	0.00%	
100-41940-383	Gas Utilities	1,800	1,297	(503)	1,408	960	(448)	1,200	1,149	1,665	465	2,000	800	66.67%	
100-41940-441	Sealcoat Road	-	-	-	14,000	-	(14,000)	-	-		-	-	-	0.00%	
100-41940-444	Plow Roads	2,600	1,870	(730)	1,800	1,525	(275)	1,800	825	1,800	-	1,800	-	0.00%	
100-41940-445	Grass/Lawn Care	3,000	3,500	500	-	3,250	3,250	4,000	3,180	4,000	-	4,000	-	0.00%	
100-41940-454	Septic Pumping	1,500	475	(1,025)	1,900	3,325	1,425	4,000	1,100	4,000	-	4,000	-	0.00%	
Total Charges and Services		$ 17,456	$ 15,869	$ (1,587)	$ 27,865	$ 16,910	$ (10,956)	$ 19,900	$ 15,425	$ 22,989	$ 3,089	$ 23,325	$ 3,425	17.21%	
Capital Outlay															
100-41940-520	Buildings and Structures	7,000	-	(7,000)	2,500	-	(2,500)	-	-	-	-	-	-	0.00%	
101-41940-560	furniture and Fixtures	20,000	1,595	(18,405)	1,500	39	(1,461)	-	1,004	1,005	1,005	-	-	0.00%	See above in Repairs/Maintenance
100-41940-570	Office Equipment and Furnishings	5,000	75	(4,925)	1,500	852	(648)	-	299	299	299	-	-	0.00%	See above in Repairs/Maintenance
Total Capital Outlay		$ 32,000	$ 1,670	$ (30,330)	$ 5,500	$ 891	$ (4,609)	$ -	$ 1,303	$ 1,304	$ 1,304	$ -	$ -	0.00%	
41940	**Total City Hall**	$ 49,456	$ 17,539	$ (31,917)	$ 40,565	$ 17,800	$ (22,765)	$ 19,900	$ 16,787	$ 24,353	$ 4,453	$ 53,325	$ 33,425	167.96%	
41990	**CARES**														
Charges and Services														0.00%	
100-41990-100	Wages and Salaries	-	109	109	-	-	-	-	-	-	-	-	-	0.00%	
Total Charges and Services		$ -	$ 109	$ 109	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
41990	**Total CARES**	$ -	$ 109	$ 109	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
2100	**Police**														
Charges and Services															
100-42200-300	Law Enforcement Contract	347,230	347,230	-	403,610	411,610	8,000	422,473	206,229	412,458	(10,016)	459,098	36,624	8.67%	
100-42200-726	Animal Control	-	-	-	8,000	-	(8,000)	-	-	-	-	-	-	0.00%	
Total Charges and Services		$ 347,230	$ 347,230	$ -	$ 411,610	$ 411,610	$ -	$ 422,473	$ 206,229	$ 412,458	$ (10,016)	$ 459,098	$ 36,624	8.67%	
2100	**Total Police**	$ 347,230	$ 347,230	$ -	$ 411,610	$ 411,610	$ -	$ 422,473	$ 206,229	$ 412,458	$ (10,016)	$ 459,098	$ 36,624	8.67%	
2150	**Prosecution**														
Charges and Services														0.00%	
100-42200-300	Attorney Criminal	-	3,936	3,936	-	5,372	5,372	-	5,008	5,400	5,400	5,000	5,000	0.00%	In past was charged to sheriff contract
Total Charges and Services		$ -	$ 3,936	$ 3,936	$ -	$ 5,372	$ 5,372	$ -	$ 5,008	$ 5,400	$ 5,400	$ 5,000	$ 5,000	0.00%	
2150	**Total Prosecution**	$ -	$ 3,936	$ 3,936	$ -	$ 5,372	$ 5,372	$ -	$ 5,008	$ 5,400	$ 5,400	$ 5,000	$ 5,000	0.00%	
2220	**Fire**														
Charges and Services		-	-	-	-	-	-				-	-	-		
101-42200-300	Fire Contract	454,026	454,026	-	586,154	586,154	-	585,813	585,813	585,813	-	660,426	74,613	12.74%	
Total Charges and Services		$ 454,026	$ 454,026	$ -	$ 586,154	$ 586,154	$ -	$ 585,813	$ 585,813	$ 585,813	$ -	$ 660,426	$ 74,613	12.74%	
2220	**Total Fire**	$ 454,026	$ 454,026	$ -	$ 586,154	$ 586,154	$ -	$ 585,813	$ 585,813	$ 585,813	$ -	$ 660,426	$ 74,613	12.74%	
2400	**Building Inspection**														
Charges and Services															
100-43129-303	Building Permit Review - Engr Services	8,000	9,525	1,525	13,000	2,040	(10,960)	10,000	-	2,500	(7,500)	10,000	-	0.00%	
101-41910-310	Other Professional Services	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Total Charges and Services		$ 8,000	$ 9,525	$ 1,525	$ 13,000	$ 2,040	$ (10,960)	$ 10,000	$ -	$ 2,500	$ (7,500)	$ 10,000	$ -	0.00%	
2400	**Total Building Inspection**	$ 8,000	$ 9,525	$ 1,525	$ 13,000	$ 2,040	$ (10,960)	$ 10,000	$ -	$ 2,500	$ (7,500)	$ 10,000	$ -	0.00%	
43000	**Public Works (General)**														
Personnel															
100-43000-100	Wges and Salaries	-	-	-	58,206	441	(57,765)	-	-	-	-	-	-	0.00%	
100-43000-121	PERA	-	-	-	4,365	-	(4,365)	-	-	-	-	-	-	0.00%	
100-43000-122	FICA	-	-	-	3,783	34	(3,750)	-	-	-	-	-	-	0.00%	
100-43000-131	Employer Paid Health	-	-	-	28,029	-	(28,029)	-	-	-	-	-	-	0.00%	
100-43000-133	Employer Paid Dental	-	-	-	794	-	(794)	-	-	-	-	-	-	0.00%	
100-43000-134	Employer Paid Life	-	-	-	147	-	(147)	-	-	-	-	-	-	0.00%	
Total Personnel		$ -	$ -	$ -	$ 95,325	$ 475	$ (94,850)	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	

Friday, December 5, 2025

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments
Materials and Supplies															
100-43000-212	Motor Fuels	-	-	-	-	3,669	3,669	-	3,195	3,700	3,700	3,500	3,500	0.00%	Road Grader and Truck
100-43000-220	Repair/maint Supplies	-	-	-	3,000	8,560	5,560	3,000	4,999	5,000	2,000	5,000	2,000	66.67%	Road Grader and Truck
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 3,000**	**$ 12,229**	**$ 9,229**	**$ 3,000**	**$ 8,194**	**$ 8,700**	**$ 5,700**	**$ 8,500**	**$ 5,500**	**183.33%**	
Charges and Services		-	-	-	-	-	-				-	-	-		
100-43000-300	Professional Services	-	-	-	-	4,667	4,667	-	9,015	10,000	10,000	2,000	2,000	0.00%	
100-43130-303	Utility Permit Review - Engr Services	5,000	3,908	(1,092)	5,000	120	(4,880)	5,000	-	2,500	(2,500)	5,000	-	0.00%	
100-43133-303	Non Road engineering	65,000	39,535	(25,465)	32,000	40,205	8,205	32,000	40,786	42,000	10,000	40,000	8,000	25.00%	
100-43000-309	EDP, Software and Design	-	-	-	2,508	1,946	(562)	2,600	-	2,000	(600)	2,600	-	0.00%	
100-43000-321	Telephone	-	-	-	1,350	-	(1,350)	-	-	-	-	-	-	0.00%	
101-43000-410	Rentals	-	-	-	42,000	500	(41,500)	1,200	-	1,200	-	1,200	-	0.00%	
Total Charges and Services		**$ 70,000**	**$ 43,443**	**$ (26,557)**	**$ 82,858**	**$ 47,439**	**$ (35,419)**	**$ 40,800**	**$ 49,801**	**$ 57,700**	**$ 16,900**	**$ 50,800**	**$ 10,000**	**24.51%**	
43000	**Total Public Works (General)**	**$ 70,000**	**$ 43,443**	**$ (26,557)**	**$ 181,183**	**$ 60,143**	**$ (121,040)**	**$ 43,800**	**$ 57,995**	**$ 66,400**	**$ 22,600**	**$ 59,300**	**$ 15,500**	**35.39%**	
43100	**Highways, Streets & Roads**														
Personnel															
100-43100-100	Wages and Salries	6,000	4,404	(1,596)	6,000	10,176	4,176	11,590	8,743	10,743	(847)	11,682	92	0.79%	3& COLA
100-43100-112	Mileage	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43100-121	PERA	-	-	-	450	-	(450)	870	696	884	14	993	123	14.14%	
100-43100-122	FICA	-	-	-	390	-	(390)	890	710	902	12	894	4	0.45%	
100-43100-131	Employer Paid Health	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43100-133	Employer Paid Dental	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43100-134	Employer Paid Life	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43000-150	Worker's Comp (General)	-	-	-	-	-	-	1,120	1,105	1,105	(15)	1,120	-	0.00%	
Total Personnel		**$ 6,000**	**$ 4,404**	**$ (1,596)**	**$ 6,840**	**$ 10,176**	**$ 3,336**	**$ 14,470**	**$ 11,254**	**$ 13,634**	**$ (836)**	**$ 14,689**	**$ 219**	**1.51%**	
Materials and Supplies															
100-43100-217	Street Signs	15,000	542	(14,459)	4,000	1,473	(2,527)	4,000	1,021	2,000	(2,000)	12,000	8,000	200.00%	City Signs to be installed, prev budgeted but not done
101-43100-224	Street Maintenance Materials	-	248	248	-	-	-	-	-	-	-	-	-	0.00%	
Total Materials and Supplies		**$ 15,000**	**$ 790**	**$ (14,211)**	**$ 4,000**	**$ 1,473**	**$ (2,527)**	**$ 4,000**	**$ 1,021**	**$ 2,000**	**$ (2,000)**	**$ 12,000**	**$ 8,000**	**200.00%**	
Charges and Services															
100-43132-303	Road Inventory - Engr Services	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43100-303	Engineering Fees	25,000	17,193	(7,807)	18,000	15,281	(2,719)	18,000	98,170	98,170	80,170	50,000	32,000	177.78%	Misc projects (crackfilling, microsurfacing, etc) Increased from$18,000 to $50,000 per CC workshop as next years project is est at $450K and will require substantially more staff time
100-43100-304	Legal Fees	1,500	3,516	2,016	3,000	1,426	(1,574)	3,000	4,425	5,000	2,000	3,000	-	0.00%	
100-43100-312	Utility Locating Services	-	1,172	1,172	1,000	1,692	692	1,000	1,172	1,200	200	1,700	700	70.00%	
100-43100-351	Legal Notices and Publishing	350	250	(100)	350	971	621	350	1,068	1,568	1,218	1,000	650	185.71%	Advertisement for Bids for maintenance projects
100-43100-381	Electric Utilities	1,360	1,187	(173)	1,404	1,244	(160)	1,400	999	1,400	-	1,400	-	0.00%	
100-43100-384	Refuse/Garbage	2,000	1,156	(844)	1,000	992	(8)	1,000	154	1,000	-	1,000	-	0.00%	
100-43100-400	Repairs & Maintenance	2,000	-	(2,000)	-	1,248	1,248	-	2,211	2,211	2,211	-	-	0.00%	
100-43100-430	Miscellaneous	-	-	-	-	1	1	-	-	-	-	2,500	2,500	0.00%	
100-43100-439	Weed Control	-	1,120	1,120	-	1,500	1,500	-	-	-	-	5,000	5,000	0.00%	Brush removal in ROW
100-43100-446	Cut Trees/Brush	20,000	30,200	10,200	18,750	32,400	13,650	18,750	8,200	18,750	-	80,000	61,250	326.67%	Removal of Ash Trees in Casey park $40,000, Brush cutting $10,000, maintenance $30,000
100-43100-447	Mow Ditches	4,200	3,784	(416)	-	4,768	4,768	-	5,536	-	-	8,500	8,500	0.00%	Estimated current price
Total Charges and Services		**$ 56,410**	**$ 59,578**	**$ 3,168**	**$ 43,504**	**$ 61,523**	**$ 18,019**	**$ 43,500**	**$ 121,936**	**$ 129,299**	**$ 85,799**	**$ 154,100**	**$ 110,600**	**254.25%**	
Capital Outlay															
100-43100-500	Capital Outlay	-	-	-	6,000	-	(6,000)	-	-	-	-	-	-	0.00%	
Total Capital Outlay		**$ -**	**$ -**	**$ -**	**$ 6,000**	**$ -**	**$ (6,000)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
43100	**Total Highways, Streets & Roads**	**$ 77,410**	**$ 64,771**	**$ (12,639)**	**$ 60,344**	**$ 73,172**	**$ 12,828**	**$ 61,970**	**$ 134,211**	**$ 144,933**	**$ 82,963**	**$ 180,789**	**$ 118,819**	**191.74%**	
43121	**Paved Streets**														
Charges and Services															
100-43121-388	Street Sweeping	5,000	4,815	(185)	8,000	4,825	(3,175)	8,000	2,520	2,520	(5,480)	8,000	-	0.00%	
100-43121-400	Repairs & maintenance	3,000	-	(3,000)	-	-	-	-	-	-	-	-	-	0.00%	
100-43121-440	Repair Road	-	-	-	-	625	625	-	-	-	-	-	-	0.00%	
100-43121-441	Sealcoat Road	266,112	214,482	(51,630)	-	-	-	-	-	-	-	-	-	0.00%	Per CIP Microsurfacing move to Capital Project Fund 401
100-43121-442	Crackfill Road	35,000	63,282	28,282	37,000	33,695	(3,305)	40,000	55,859	55,859	15,859	60,000	20,000	50.00%	We increase the length of our roads each year through development
100-43121-443	Bituminous Patch	120,000	63,282	(56,718)	120,000	159,474	39,474	120,000	-	120,000	-	135,000	15,000	12.50%	
100-43121-452	Apply Gravel/Shoulder Work	5,000	-	(5,000)	-	-	-	-	-	-	-	5,000	5,000	0.00%	Some roads are likely to need shouldering
Total Charges and Services		**$ 434,112**	**$ 345,861**	**$ (88,251)**	**$ 165,000**	**$ 198,619**	**$ 33,619**	**$ 168,000**	**$ 58,379**	**$ 178,379**	**$ 10,379**	**$ 208,000**	**$ 40,000**	**23.81%**	
43121	**Paved Streets**	**$ 434,112**	**$ 345,861**	**$ (88,251)**	**$ 165,000**	**$ 198,619**	**$ 33,619**	**$ 168,000**	**$ 58,379**	**$ 178,379**	**$ 10,379**	**$ 208,000**	**$ 40,000**	**23.81%**	

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

Friday, December 5, 2025

Account Number	Description	2023 Budget	2023 Actual	2023 Variance	2024 Budget	2024 Actual	2024 Variance	2025 Adopted	Actual 10/31/2025	2025 Estmated	2025 Est. Variance	2026 Final Proposed	Variance 2026 vs 2025	Variance % 2026 vs 2025	Comments
43122	**Unpaved Streets**														
Materials and Supplies															
100-43122-230	Purchase Rock	22,000	26,346	4,346	25,000	26,154	1,154	25,000	32,640	33,000	8,000	35,000	10,000	40.00%	Some roads have not been done and prices increased
Total Materials and Supplies		**$ 22,000**	**$ 26,346**	**$ 4,346**	**$ 25,000**	**$ 26,154**	**$ 1,154**	**$ 25,000**	**$ 32,640**	**$ 33,000**	**$ 8,000**	**$ 35,000**	**$ 10,000**	**40.00%**	
Charges and Services															
100-43122-351	Legal Notice Publishing	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43122-440	Repair Road	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43122-448	Blade Roads	-	-	-	-	-	-	-	-	-	-	-	-		
100-43122-449	Dustcoat Gravel	30,000	31,260	1,260	35,000	28,326	(6,674)	35,000	29,946	29,946	(5,054)	35,000	-	0.00%	
100-43122-452	Apply Gravel/Shoulder Work	-	-	-	-	-	-	-	2,708	2,708	2,708	-	-	0.00%	
100-43122-453	Haul Rock	14,000	15,233	1,233	14,000	-	(14,000)	14,000	18,968	19,000	5,000	18,500	4,500	32.14%	
Total Charges and Services		**$ 44,000**	**$ 46,493**	**$ 2,493**	**$ 49,000**	**$ 28,326**	**$ (20,674)**	**$ 49,000**	**$ 51,622**	**$ 51,654**	**$ 2,654**	**$ 53,500**	**$ 4,500**	**9.18%**	
43122	**Total Unpaved Streets**	**$ 66,000**	**$ 72,839**	**$ 6,839**	**$ 74,000**	**$ 54,480**	**$ (19,520)**	**$ 74,000**	**$ 84,262**	**$ 84,654**	**$ 10,654**	**$ 88,500**	**$ 14,500**	**19.59%**	
43125	**Ice & Snow Removal**														
Personnel															
100-43125-100	Wages and Salaries	9,000	13,819	4,819	9,000	1,103	(7,898)	3,860	-	3,860	-	3,860	-	0.00%	
100-43125-112	Mileage	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-121	PERA	-	-	-	675	-	(675)	290	-	290	-	290	-	0.00%	
100-43125-122	FICA	-	-	-	585	88	(497)	300	-	300	-	300	-	0.00%	
100-43125-131	Employer Paid Health	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-133	Employer Paid Dental	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-134	Employer Paid Life	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-150	Worker's Comp (General)	-	-	-	-	-	-	370	366	366	(4)	370	-	0.00%	
Total Personnel		**$ 9,000**	**$ 13,819**	**$ 4,819**	**$ 10,260**	**$ 1,190**	**$ (9,070)**	**$ 4,820**	**$ 366**	**$ 4,816**	**$ (4)**	**$ 4,820**	**$ -**	**0.00%**	
Materials and Supplies															
100-43125-228	Mailbox/Post	900	100	(800)	500	50	(450)	500	50	100	(400)	500	-	0.00%	
100-43125-230	Purchase Rock	3,000	2,429	(571)	3,000	-	(3,000)	3,000	-	-	(3,000)	5,000	2,000	66.67%	Winter Road maint - estimated price increases
100-43125-231	Purchase Salt	40,000	32,231	(7,769)	44,000	26,844	(17,156)	44,000	17,280	25,000	(19,000)	50,000	6,000	13.64%	Winter Road maint - estimated price increases, we have more miles each year
Total Materials and Supplies		**$ 43,900**	**$ 34,760**	**$ (9,140)**	**$ 47,500**	**$ 26,894**	**$ (20,606)**	**$ 47,500**	**$ 17,330**	**$ 25,100**	**$ (22,400)**	**$ 55,500**	**$ 8,000**	**16.84%**	
Charges and Services															
100-43125-444	Plow Roads	127,000	99,781	(27,219)	132,160	55,435	(76,725)	115,000	28,778	115,000	-	100,000	(15,000)	-13.04%	We have more miles each year. Decreased 100,000 based on previous 10 years costs
100-43125-448	Blade Roads	-	13,989	13,989	12,756	-	(12,756)	-	585	585	585	-	-	0.00%	
100-43125-450	Salt Roads	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-451	Culvert Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43125-453	Haul Rock	5,000	1,900	(3,100)	3,200	-	(3,200)	3,200	-	3,200	-	-	(3,200)	-100.00%	
Total Charges and Services		**$ 132,000**	**$ 115,670**	**$ (16,330)**	**$ 148,116**	**$ 55,435**	**$ (92,681)**	**$ 118,200**	**$ 29,364**	**$ 118,785**	**$ 585**	**$ 100,000**	**$ (18,200)**	**-15.40%**	
43125	**Total Ice & Snow Removal**	**$ 184,900**	**$ 164,249**	**$ (20,651)**	**$ 205,876**	**$ 83,520**	**$ (122,357)**	**$ 170,520**	**$ 47,060**	**$ 148,701**	**$ (21,819)**	**$ 160,320**	**$ (10,200)**	**-5.98%**	
43150	**Storm Drainage**														
Charges and Services															
100-43150-300	Professional Services	-	1,350	1,350	-	-	-	-	-	-	-	-	-	0.00%	Not used since 2023 - deleted
100-43150-303	Engineering Fees	63,000	33,429	(29,571)	10,000	9,669	(331)	10,000	4,500	10,000	-	20,000	10,000	100.00%	Pond Insp, MS4 Permit- Increased line item by 10,000 per CC workshop
100-43150-304	Legal Fees	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43150-313	Permit Fees	-	-	-	-	-	-	-	400	400	400	-	-	0.00%	
100-43150-351	Legal Notices Publishing	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
100-43150-400	Repairs & Maintenance	50,000	8,214	(41,786)	-	-	-	-	13,853	13,853	13,853	20,000	20,000	0.00%	$40,000 for Lynn Drive culvert - moved this $40,000 to Capital Impr Fund
100-43150-430	Miscellaneous	-	-	-	15,000	-	(15,000)	15,000	-	15,000	-	-	(15,000)	-100.00%	
100-43150-433	Dues and Subscriptons	-	-	-	-	-	-	-	1,250	1,250	1,250	-	-	0.00%	
100-43150-451	Culvert Maintenance	25,000	25,136	136	35,000	21,940	(13,060)	25,000	24,330	25,000	-	25,000	-	0.00%	
Total Charges and Services		**$ 138,000**	**$ 68,129**	**$ (69,871)**	**$ 60,000**	**$ 31,609**	**$ (28,391)**	**$ 50,000**	**$ 44,333**	**$ 65,503**	**$ 15,503**	**$ 65,000**	**$ 15,000**	**30.00%**	
43150	**Total Storm Drainage**	**$ 138,000**	**$ 68,129**	**$ (69,871)**	**$ 60,000**	**$ 31,609**	**$ (28,391)**	**$ 50,000**	**$ 44,333**	**$ 65,503**	**$ 15,503**	**$ 65,000**	**$ 15,000**	**30.00%**	
45200	**Parks**														
Personnel															
100-45200-100	Wages and Salaries	500	-	(500)	-	-	-	-	-	-	-	-	-	0.00%	
Total Personnel		**$ 500**	**$ -**	**$ (500)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	
Materials and Supplies															
100-45200-220	Repair/Maint. Supplies	-	-	-	500	100	(400)	500	-	500	-	500	-	0.00%	
100-45200-221	Equipment Parts	-	-	-	-	275	275	-	-	-	-	-	-	0.00%	
Total Materials and Supplies		**$ -**	**$ -**	**$ -**	**$ 500**	**$ 375**	**$ (125)**	**$ 500**	**$ -**	**$ 500**	**$ -**	**$ 500**	**$ -**	**0.00%**	
Charges and Services															
100-45200-300	Professional Services	-	-	-	20,000	-	(20,000)	-	1,793	2,500	2,500	-	-	0.00%	
100-45200-441	Sealcoat Road	-	-	-	8,000	9,254	1,254	-	-	-	-	-	-	0.00%	
100-45200-445	Grass/Lawn Care	10,000	12,336	2,336	5,000	15,705	10,705	13,000	15,175	16,000	3,000	16,000	3,000	23.08%	
100-45200-446	Cut trees/Brush	1,500	-	(1,500)	1,500	1,513	13	1,500	225	225	(1,275)	1,500	-	0.00%	
Total Charges and Services		**$ 11,500**	**$ 12,336**	**$ 836**	**$ 34,500**	**$ 26,472**	**$ (8,029)**	**$ 14,500**	**$ 17,192**	**$ 18,725**	**$ 4,225**	**$ 17,500**	**$ 3,000**	**20.69%**	

CITY OF CREDIT RIVER
2026 PROPOSED BUDGET
Master Worksheet - All Budgets

															Friday, December 5, 2025
		2023	2023	2023	2024	2024	2024	2025	Actual	2025	2025	2026	Variance	Variance %	
Account Number	**Description**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Variance**	**Adopted**	**10/31/2025**	**Estmated**	**Est. Variance**	**Final Proposed**	**2026 vs 2025**	**2026 vs 2025**	**Comments**
45200	**Total Parks**	$ 12,000	$ 12,336	$ 336	$ 35,000	$ 26,847	$ (8,154)	$ 15,000	$ 17,192	$ 19,225	$ 4,225	$ 18,000	$ 3,000	20.00%	
00000	**Transfers**														
Transfers		-	-	-	-	-	-				-	-	-		
100-00000-720	Operating Transfers	-	-	-	-	614,000	614,000	179,915	2,034,849	2,034,849	1,854,934	-	(179,915)	-100.00%	2024 $1,335,794 Transfer to General from R&B offset above; 2025 so far $159,915 was transfer from General Fund to Capital fund for unspent levy amounts, $20,000 was transferred from 100 to 202 for unspent levy amounts, $519,140 was transferred from General Fund to Capital Fund and loaned to the Sewer Fund (SP) Per Council Worksession trans $1,335,794 that was from Road & Bridge ot Capital Improvement
Total Transfers		$ -	$ -	$ -	$ -	$ 614,000	$ 614,000	$ 179,915	$ 2,034,849	$ 2,034,849	$ 1,854,934	$ -	$ (179,915)	-100.00%	
9000	**Total Transfers**	$ -	$ -	$ -	$ -	$ 614,000	$ 614,000	$ 179,915	$ 2,034,849	$ 2,034,849	$ 1,854,934	$ -	$ (179,915)	-100.00%	
00000	**Capital Outlay**														
101-41000-500	Capital Oulay (General)	-	9,273	9,273	-	-	-				-	-	-		
		-	-	-	-	-	-	-	-	-	-	-	-	0.00%	
Total Contingency Reserve		$ -	$ 9,273	$ 9,273	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
9000	**Total Capital Outlay**	$ -	$ 9,273	$ 9,273	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
9000	**Contingency Reserve**														
Contingency Reserve															
	Reserve for possible Insurance Increase and unforseen items	-	-	-	-	-	-	-	-	-	-	-	-	0.00%	Historically the Township budgeted $100,000 for unforeseen events or costs, Removed per Council 10-13-25
Total Contingency Reserve		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
9000	**Contingency Reserve**	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	
Total General Fund Expenditures:		$ 2,826,097	$ 2,595,381	$ (230,716)	$ 3,015,606	$ 3,282,755	$ 267,149	$ 3,016,106	$ 4,258,156	$ 4,985,645	$ 1,969,539	$ 3,097,388	$ 81,281	2.69%	
Total Gen Fund Revs. Over/(Under) Expenditures:		$ 62,081	$ 1,190,897	$ 1,128,816	$ 106,034	$ 1,027,810	$ 921,776	$ (179,915)	$ (2,337,576)	$ (1,855,167)	$ (1,675,251)	$ (40,000)	$ 139,915	-77.77%	Use of Fund Balance if negative

APPENDIX B

1

City of Credit River, MN

December 5, 2025

Budgeted Projects Plan - by Department

Fund 401: Capital Improvement Fund

			Budgeted 2024	Actual 2024	Budgeted 2025	Projectedl 2025	Budgeted 2026	Budgeted 2027	Budgeted 2028	Budgeted 2029	Budgeted 2030
General Government: City Hall Buildings & Maintenance											
401-00000-2xxxxx: City Hall Buildings & Maintenance Reserve											
Beginning Fund Balance	*new for 2025*		$ -	$ -	$ 580,227	$ 580,227	$ 620,224	$ 625,224	$ 150,224	$ 175,224	$ 200,224
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	-	-	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Bonds		401-00000-39300	-	-	-	-	-	6,200,000	-	-	-
Transfer in	*Res. #2024-21 - Gen Fund Reserve*	401-00000-39203	820,000	614,000	20,000	20,000	-	-	-	-	-
					-						
Total Funding			820,000	614,000	45,000	45,000	25,000	6,225,000	25,000	25,000	25,000
Budgeted Project Expenditures											
Government Center		401-41900-520	(800,000)	(33,773)	-	(5,003)	-	(6,700,000)	-	-	-
AC - City Hall		401-41900-520	(6,000)	-	(6,000)	-	(6,000)	-	-	-	-
City Hall Parking Lot		401-41900-520	(14,000)	-	(14,000)	-	(14,000)	-	-	-	-
Total Expenditures	401-41900-520		(820,000)	(33,773)	(20,000)	(5,003)	(20,000)	(6,700,000)	-	-	-
Ending Fund Balance			**$ -**	**$ 580,227**	**$ 605,227**	**$ 620,224**	**$ 625,224**	**$ 150,224**	**$ 175,224**	**$ 200,224**	**$ 225,224**
General Government: Equipment Reserve											
401-00000-2XXXX: Gen. Govt. Equipment Reserve											
Beginning Fund Balance	*new for 2025*		$ -	$ -	$ -	$ -	$ 97,415	$ 97,415	$ 30,800	$ 20,735	$ 14,670
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	-	-	7,500	7,500	-	7,500	7,500	7,500	7,500
Transfer in	*2024 Levy Transfers*	401-00000-39203	-	-	93,915	93,915	-	-	-	-	-
Misc.			-	-	-	-	-	-	-	-	-
Total Funding			-	-	101,415	101,415	-	7,500	7,500	7,500	7,500
Budgeted Project Expenditures											
Computer Replacements		401-41900-580	-	-	(4,000)	(4,000)	-	-	(4,000)	-	-
Copier Replacements		401-41900-580	-	-	-	-	-	-	-	-	-
Financial Software	*In 2024 Gen Fund Budget*	401-41900-580		-	(74,115)	-	-	(74,115)	(13,565)	(13,565)	(14,000)
Total Expenditures	401-41900-580		-	-	(78,115)	(4,000)	-	(74,115)	(17,565)	(13,565)	(14,000)
Ending Fund Balance			**$ -**	**$ -**	**$ 23,300**	**$ 97,415**	**$ 97,415**	**$ 30,800**	**$ 20,735**	**$ 14,670**	**$ 8,170**

City of Credit River, MN

December 5, 2025

Budgeted Projects Plan - by Department

			Budgeted 2024	Actual 2024	Budgeted 2025	Projectedl 2025	Budgeted 2026	Budgeted 2027	Budgeted 2028	Budgeted 2029	Budgeted 2030
Planning											
401-00000-2XXXX: Planning Reserve											
Beginning Fund Balance	*new for 2025*		$ -	$ -	$ 100,000	$ 100,000	$ 147,500	$ 132,500	$ 112,500	$ 82,500	$ 80,000
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	100,000	100,000	7,500	7,500	7,500	7,500	7,500	-	-
Transfer in	*2024 Levy Transfers*	401-00000-39203	-	-	40,000	40,000	-	-	-	-	-
Misc.			-	-	-	-	-	-	-	-	-
Total Funding			100,000	100,000	47,500	47,500	7,500	7,500	7,500	-	-
Budgeted Project Expenditures											
2028 Comprehensive Plan	*In 2024 Gen Fund Budget*	401-41900-500	-	-	(7,000)	-	(20,000)	(25,000)	(35,000)	-	-
Ordinance Codification	*In 2024 Gen Fund Budget*	401-41900-500	-	-	(17,500)	-	(2,500)	(2,500)	(2,500)	(2,500)	-
Enterprise Design		401-41900-500	(100,000)	-	(50,000)	-	-	-	-	-	-
Total Expenditures	401-46197-500		(100,000)	-	(74,500)	-	(22,500)	(27,500)	(37,500)	(2,500)	-
Ending Fund Balance			**$ -**	**$ 100,000**	**$ 73,000**	**$ 147,500**	**$ 132,500**	**$ 112,500**	**$ 82,500**	**$ 80,000**	**$ 80,000**
Public Works: Street Improvements											
401-00000-2XXXX Street Improvement Reserve											
Beginning Fund Balance	*Total 2023 audited fund balance allocated between public works reserve accounts*		$ 1,474,805	$ 1,474,805	$ 1,012,414	$ 1,012,414	$ 2,527,213	$ 2,388,989	$ 642,556	$ (1,020,933)	$ (2,080,768)
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	154,105	152,294	215,000	215,000	150,000	225,000	235,000	245,000	255,000
Special Assessments		401-00000-36100	106,868	327,354	115,557	115,557	115,557	141,713	214,713	269,983	329,303
Grants		401-00000-33400		-	290,000						
Municipal state aid							488,576	-			
Bonds											1,000,000
State Bonds		401-00000-39300	1,072,500	-	-	-	-	-	6,537,780	4,327,000	-
Repayment on Loan from South Passage						59,990	58,259	56,529	54,798	53,068	51,337
Interest Rev		401-00000-36210		71,060	80,240	80,240	80,000	80,000	20,000	-	-
Transfer in		401-00000-39203	-	-	294,726	2,146,332	-	-	1,000,000	-	-
Total Funding			1,333,473	550,708	995,523	2,617,118	892,392	503,242	8,062,291	4,895,051	1,635,640
					2,007,937		3,419,605	2,892,231	8,704,847	3,874,118	(445,128)
Budgeted Project Expenditures											
Reconstruct/Overlay		401-43121-500	(1,072,500)	(925,252)	-	77,641	(488,576)	(190,756)	-	(1,204,886)	(1,358,560)
CR 27 Bypass Lanes		401-43121-500	(400,000)	-	(400,000)	(400,000)	- .		-	-	-
Cty Rd 27 Repayment -Scott		401-41900-500	(88,000)	(87,847)	(88,000)	(87,847)	(88,000)	(88,000)	(88,000)	(88,000)	(88,000)
Microsurface		401-43121-441	(172,973)	-	(172,973)	(172,973)	(454,040)	(309,000)	(370,000)	(335,000)	(421,000)
Judicial Rd Mill and Overlay											
Longview Lane Full Reclaim and repave								(337,919)			
Loan to South Passage CSTS						(519,140)					
Sanitary Sewer from CASH 44 to PLA Prop								(824,000)			
Country Court Lift Station									(1,000,000)		
Country Court Phases 1 & 2									(5,537,780)	(4,327,000)	
Stonebridge CSTS MPCA Matter-Sewer									(2,730,000)		
Watermain from CSAH 44								(500,000)			
Total Expenditures	401-43121-500		(1,733,473)	(1,013,099)	(660,973)	(1,102,319)	(1,030,616)	(2,249,675)	(9,725,780)	(5,954,886)	(1,867,560)
Ending Fund Balance			**$ 1,074,805**	**$ 1,012,414**	**$ 1,346,964**	**$ 2,527,213**	**$ 2,388,989**	**$ 642,556**	**$ (1,020,933)**	**$ (2,080,768)**	**$ (2,312,688)**

City of Credit River, MN

December 5, 2025

Budgeted Projects Plan - by Department

			Budgeted 2024	Actual 2024	Budgeted 2025	Projectedl 2025	Budgeted 2026	Budgeted 2027	Budgeted 2028	Budgeted 2029	Budgeted 2030
Equipment Reserves											
401-00000-2XXXX PW Equipment Reserve											
Beginning Fund Balance	*new for 2025*		$ -	$ -	$ 56,312	$ 56,312	$ 241,312	$ 356,474	$ 176,874	$ 311,874	$ 419,674
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	131,000	131,000	185,000	185,000	115,162	210,000	210,000	210,000	210,000
Total Funding			131,000	131,000	185,000	185,000	115,162	210,000	210,000	210,000	210,000
Budgeted Project Expenditures											
Truck - 1 ton		401-43000-580	(60,000)	(68,207)	-	-	-	-	(65,000)	-	-
Plow Blade		401-43000-580	(6,000)	(6,481)	-	-	-	-	-	-	-
Tractor/mower		401-43000-580	(20,000)	-	-	-	-	(20,000)	-	-	-
Tractor attachments		401-43000-580	(20,000)	-	-	-	-	-	-	(25,000)	-
Misc Tools		401-43000-580	(5,000)	-	-	-	-	-	-	.	-
Trailer		401-43000-580	(10,000)	-	-	-	-	(10,600)	-	-	-
Skid Steer		401-43000-580	-	-	-	-	-	-		(67,200)	-
Plow Truck		401-43000-580	-	-	-	-	-	-	-	-	(330,000)
Fire Truck		401-42000-580						(349,000)			
Pumper Truck		401-42000-580									(281,000)
Contingency		401-43000-580	(10,000)	-	(10,000)	-	-	(10,000)	(10,000)	(10,000)	(10,000)
Total Expenditures	401-43000-580 & 401-42000-580		(131,000)	(74,688)	(10,000)	-	-	(389,600)	(75,000)	(102,200)	(621,000)
Ending Fund Balance			**$ -**	**$ 56,312**	**$ 231,312**	**$ 241,312**	**$ 356,474**	**$ 176,874**	**$ 311,874**	**$ 419,674**	**$ 8,674**
Public Works - Stormwater											
401-00000-2XXXX Stormwater Reserve											
Beginning Fund Balance	*Allocated portion of audited 2023 ending fund balance*		$ 70,105	$ 70,105	$ 85,000	$ 85,000	$ 13,975	$ 13,975	$ 48,975	$ 118,975	$ 208,975
Budgeted Projects Funding Sources:											
Allocated Levy		401-00000-31000	14,895	14,895	10,000	10,000	60,000	50,000	70,000	90,000	110,000
Transfer in	*Transfer of General Fund Reserves*	401-00000-39203	6,000	-	6,000	6,000	-	-	-	-	-
Total Funding			20,895	14,895	16,000	16,000	60,000	50,000	70,000	90,000	110,000
Budgeted Project Expenditures											
Stormwater pond cleaning		401-49400-500	(75,000)	-	(75,000)	(79,025)	-	-	-	-	-
Storm drain clean/repair-Markley		401-49400-500	(8,000)	-	(8,000)	(8,000)	-	-	-	-	-
Storm drain clean/repair-Linn Dr		401-49400-500	(8,000)	-	(8,000)	-	(40,000)	-	-	-	-
Stormwater Management Plan							(20,000)				
Country Court								(15,000)			
Total Expenditures	401-49400-500		(91,000)	-	(91,000)	(87,025)	(60,000)	(15,000)	-	-	-
Ending Fund Balance			**$ -**	**$ 85,000**	**$ 10,000**	**$ 13,975**	**$ 13,975**	**$ 48,975**	**$ 118,975**	**$ 208,975**	**$ 318,975**
Public Safety											
401-00000-2XXXX: Public Safety Reserves											
Beginning Fund Balance			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Budgeted Projects Funding Sources:											
Transfer in	*General Fund - Fines*	401-00000-39203	6,000	-	-	-	-	-	-	-	-
Total Funding			6,000.00	-	-	-	-	-	-	-	-
Budgeted Project Expenditures											
Speed Wagon		401-41900-500	(6,000)	-	-	-	-	-	-	-	-
Total Expenditures			(6,000.00)	-	-	-	-	-	-	-	-
Ending Fund Balance			**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

City of Credit River, MN

December 5, 2025

Budgeted Projects Plan - by Department

Fund 201: Parks Fund

			Budgeted 2024	Actual 2024	Budgeted 2025	Projectedl 2025	Budgeted 2026	Budgeted 2027	Budgeted 2028	Budgeted 2029	Budgeted 2030
Parks: Park Improvement & Equipment											
202-00000-25350 Park Improvement & Equipment Reserve											
Beginning Fund Balance	*Park Fund restricted fund balance for park imp. per 2023 audit*		$ 93,141	$ 93,141	$ 119,141	$ 119,141	$ 153,641	$ 54,641	$ 55,641	$ 56,641	$ 57,641
Budgeted Projects Funding Sources:											
Allocated Levy		202-00000-31000	-	-	-	-	-	-	-	-	-
Building permit park fees	*Access Inspection Fee & Wetland Cont. Fee from permits*	202-00000-32210	10,000	26,000	1,000	26,000	1,000	1,000	1,000	1,000	1,000
Interest				-	-	8,500	-	-	-	-	-
Total Funding			10,000	26,000	1,000	34,500	1,000	1,000	1,000	1,000	1,000
Budgeted Project Expenditures											
Playground Equipment		202-45200-530	(40,000)	-	(40,000)	-	(100,000)	-	-	-	-
Total Expenditures	202-45200-530		(40,000)	-	(40,000)	-	(100,000)	-	-	-	-
Ending Fund Balance			**$ 63,141**	**$ 119,141**	**$ 80,141**	**$ 153,641**	**$ 54,641**	**$ 55,641**	**$ 56,641**	**$ 57,641**	**$ 58,641**
Parks: Park & Trails Maintenenance											
202-00000-25500 Parks & Trails Maintenance Reserves											
Beginning Fund Balance	*Park Fund restricted fund balance for park imp. per 2023 audit*		$ 112,989	$ 112,989	$ 112,989	$ 112,989	$ 132,989	$ 127,989	$ 127,989	$ 127,989	$ 127,989
Budgeted Projects Funding Sources:											
Allocated Levy		202-00000-31000	-	-	-	-	-	-	-	-	-
Transfer in	*Transfer from General Fund reserve balances per 2024 CIP plan/budget*	202-00000-39203	28,000	-	20,000	20,000	-	-	-	-	-
Total Funding			28,000	-	20,000	20,000	-	-	-	-	-
Budgeted Project Expenditures											
Parks/Trails Master Plan		202-45200-111	(20,000)		(12,000)	-	-	-	-	-	-
Basketball Courts - Seal & Restripe	*Paid from General Fund in 2*	202-45200-530	(8,000)	-	-	-	-	-	-	-	-
Tree Replacement				-	-	-	(5,000)	-	-	-	-
Total Expenditures	202-45200-111		(28,000)	-	(12,000)	-	(5,000)	-	-	-	-
Ending Fund Balance			**$ 112,989**	**$ 112,989**	**$ 120,989**	**$ 132,989**	**$ 127,989**	**$ 127,989**	**$ 127,989**	**$ 127,989**	**$ 127,989**

CITY OF CREDIT RIVER
COUNTY OF SCOTT
STATE OF MINNESOTA

RESOLUTION 2025-41
ADOPTING CITY OF CREDIT RIVER 2026 BUDGET

WHEREAS, the Credit River City Council has reviewed the proposed 2026 General Fund, Debt Service Fund, Capital Fund Budgets, and Enterprise Fund Budgets; and

WHEREAS, the City of Credit River conducted a Truth in Taxation presentation on December 15, 2025, and accepted public input on the budget.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Credit River that the 2026 budgets are adopted as follows:

Fund	**Revenues** & **Other Financing Sources**	**Expenditures** & **Other Financing Uses**
General Fund	$3,057,388	$3,097,388
Special Revenue Funds	$9,500	$105,000
Debt Service Funds	$254,374	$447,628
Capital Improvement Fund	$1,041,795	$1,133,116
Enterprise Funds	$533,077	$466,902

Adopted and approved by the City Council of the City of Credit River effective on the 15th day of December 2025.

Approved:

Chris Kostik, Mayor

Attested:

Lynda Jirak, City Clerk

CITY OF CREDIT RIVER
COUNTY OF SCOTT
STATE OF MINNESOTA

RESOLUTION NO. 2025 -42

RESOLUTION TO SET THE FINAL 2025 LEVY FOR COLLECTION IN 2026

WHEREAS, the Credit River City Council and City staff have done preliminary analysis of the demands for goods, services and other debt obligations to be provided to the City in 2026; and

WHEREAS, the City of Credit River is required by Minn. Stat.§ 275.065 to approve a resolution setting a Final property tax levy on or before December 30th of each year.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Credit River as follows:

l. The City Council hereby approves the Final property tax levy, collectible in 2026, as $2,841,500.

2. The levy funds are proposed to be used as follows:

General Fund	$2,327,838
Debt Service Fund	156,000
Capital Improvements Fund	357,662
Total Levy	$2,841,500

The total Debt Service payment for 2026 is expected to be $447,628 which will be made by a combination of levied funds, assessment payments and exiting bond fund balances. The City Council acknowledges adequate funds are available to meet this obligation.

3. The City's Finance Director is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Scott County, Minnesota.

BE IT FURTHER KNOWN that the City Council Presented the Budget and Tax Levy to the public for information and received public input at the regular City Council meeting at 6:00 p.m. on December 15, 2054.

Adopted and approved by the City Council of the City of Credit River effective on the 15th day of December 2025.

Approved:

____
Chris Kostik, Mayor

Attested:

____
Lynda Jirak, City Clerk

AGENDA ITEM NO. 7.2

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: December 15, 2025

SUBMITTED BY: Lynda Jirak,Clerk

ITEM TYPE: Ordinance

AGENDA SECTION: General Business

SUBJECT: Peddlers, Solicitors and Transient Merchants

A. Adopt Ordinance 2025-07 Regulating Peddlers, Solicitors and Transient Merchants within the City of Credit River, Minnesota and Repealing Ordinance No. 2016-01

B. Adopt Resolution 2025-43 Approving the Summary of Ordinance 2025-07 and Ordering the Publication of Said Summary

C. Discussion of Fees for Peddlers and Transient Merchants

BACKGROUND: During Staff's review of the City's Ordinance regulating Peddlers, Solicitors, and Transient Merchants, it was identified that the section regarding Solicitors required clarification and amendment. The existing language was found to be confusing and appeared to imply that Solicitors were subject to the same licensing standards as Peddlers and Transient Merchants. The proposed revisions also ensure that the City remains compliant with the Commerce Clause, which prevents state and local governments from interfering with interstate commerce. As part of this compliance, the fee previously charged for registering Solicitors has been removed.

Staff has coordinated with the City Attorney's Office to prepare updated language amending Ordinance 2016-01. All provisions related to Solicitors have been revised to reflect a registration-only process. This clarification removes any implication of background checks for Solicitors and ensures conformity with Commerce Clause requirements.

Staff is also recommending approving Resolution 2025-43 Approving the Summary Ordinance of Ordinance 2025-07 for publication.

Staff is also requesting Council discussion regarding fees for Peddlers and Transient Merchants. Currently, the City does not charge a permit fee for either category. However, both Peddlers and Transient Merchants are required to undergo and pass a background check prior to permit issuance, which requires significant Staff time and administrative processing.

To provide context, Staff surveyed seven neighboring or comparable cities. Permit fees for Peddlers and Transient Merchants in those communities range from $25 to $250.

FINANCIAL IMPACT: Staff is seeking Council discussion regarding fees for Peddlers and Transient Merchants

SUGGESTED ACTION: Approve Ordinance No. 2025-07 Regulating Peddlers, Solicitors and Transient Merchants within the City of Credit River, Minnesota and Repealing Ordinance No. 2016-01

Approve Resolution 2025-43 Approving the Summary of Ordinance 2025-07 and ordering the Publication of Said Summary

Discussion on administering fees for Peddlers and Transient Merchants

ALTERNATIVES: Amend Ordinance 2025-07 Regulating Peddlers, Solicitors and Transient Merchants to add additional language.

Not approve Ordinance 2025-07 Regulating Peddlers, Solicitors and Transient Merchants.

Not approve Resolution 2025-43 approving the summary of Ordinance 2025-07 for publication.

ATTACHMENTS:

Ordinance 2025-07 Peddlers_ Solicitors_ and Transient Merchants Ordinance Updated.pdf

Res 2025-43 Approving the Summary of Ordinance 2025-07 and Ordering the Publication of Said Summary.pdf

CITY OF CREDIT RIVER
SCOTT COUNTY
STATE OF MINNESOTA

ORDINANCE NO. 2025-07

AN ORDINANCE REGULATING PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS WITHIN THE CITY OF CREDIT RIVER, MINNESOTA, AND REPEALING ORDINANCE NO. 2016-01

The City Council of Credit River, Minnesota ordains:

Section 1. Purpose.

This Ordinance is not intended to interfere with the legitimate business activities of peddlers, solicitors, and transient merchants as the same are defined herein, whether same be local or interstate. These provisions are intended only to, as nearly as possible, ferret out all illegitimate or confidence operators and to regulate and control all those who, in person, would use their unique presence on property within Credit River, or their unique proximity to its residents, for purposes of harassment, nuisance, theft, or unlawful activities.

Section 2. Definitions.

For the purpose of this Ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

APPLICANT. Any person who files an application with the City Clerk for a permit pursuant to this Ordinance.

CITY. The City of Credit River.

NON-COMMERCIAL DOOR-TO-DOOR ADVOCATE. A person who goes door-to-door for the primary purpose of disseminating religious, political, social, or other ideological beliefs. For purposes of this Ordinance, the term door-to-door advocate shall include door-to-door canvassing, pamphleteering intended for non-commercial purposes, and seeking donations for which no product or service is given in return.

PEDDLER. A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of offering for sale, displaying, or exposing for sale, selling or attempting to sell, and delivering immediately upon sale, the goods, wares, products, merchandise, or other personnel property that the person is carrying or otherwise transporting.

PERMIT ACTIVITIES. Business activities and business conducted by a peddler or transient merchant as defined in this Ordinance.

PERMIT HOLDER. A person to whom a permit has been issued pursuant to this Ordinance.

PERSON. Any natural individual, group, organization, corporation, partnership, or association, both as principal and agent, who engage in, do, or transact any temporary and transient business in the state or City regulated by this Ordinance.

SOLICITOR. A person who goes from house-to-house, door-to-door, business-to-business, street-to-street, or any other type of place-to-place, for the purpose of obtaining or attempting to obtain orders for goods, wares, products, merchandise, other personal property, or services of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person's activity is to obtain or attempt to obtain orders as discussed above.

TRANSIENT MERCHANT. A person, whether as owner, agent, consignee, or employee who engages in a temporary business out of a vehicle, trailer, boxcar, tent, other portable shelter, parking lot, or store front for the purpose of exposing or displaying for sale, selling or attempting to sell, and delivering, goods, wares, products, merchandise, or other personal property and who does not remain or intend to remain in any one location for more than 14 consecutive days.

Section 3. <u>Permit Required.</u>

It is unlawful for any person to engage in the business of peddler or transient merchant in the City without first obtaining a permit, therefore as provided by this Section, unless exempted pursuant to this Ordinance. Solicitors need not obtain a permit but are required to register with the City pursuant to this Ordinance. In addition, peddlers, solicitors and transient merchants shall comply with all other applicable local, state and federal laws, rules and regulations. Each person engaged in permit activities must be permitted as provided herein and may not be accompanied by a person who is not permitted while engaging in such activities.

Section 4. <u>Exemptions.</u>

(A) The permit requirement in this Ordinance does not apply to merchants or their employees delivering goods in the regular course of business; to persons who distribute printed material but who do not make personal contact with the resident thereon; to the daily delivery of newspapers; to the sale at wholesale to a retailer; to the delivery of perishable food or dairy products to customers on an established delivery route; or to activities associated with the exercise of a person's constitutional rights (freedom of press, speech, religion and the like) providing that no merchandise is concurrently offered for sale.

(B) The permit requirement in this Ordinance does not apply to peddlers or solicitors who are 17 years of age or younger, who are engaged in permit activities on behalf of a public school or private school, philanthropic organization, or community organization, which private school, philanthropic organization or community organization or its parent organization is on file with the Minnesota Secretary of State as a Minnesota domestic or a foreign business organization or has filed an assumed name, where the proceeds of the sales are mainly devoted to the benefit of the children engaged in the permit activities.

(C) The permit requirement in this Ordinance does not apply to non-commercial door-to-door advocates. This exemption will not apply if the person's exercise of constitutional rights is merely incidental to a commercial activity.

(D) The permit requirement in this Ordinance does not apply to the following activities: the sale of farm or garden products upon property in which the products were grown; any sale under court order; garage sales, rummage sales, estate sales conducted by the property owner; or any sale conducted by a properly licensed auctioneer. The number of occasions per property shall be limited to three per year, and the duration of each occasion shall be limited to four days.

Section 5. Application.

An Application for a permit under this Ordinance shall be made on a form available from the City Clerk and shall be accompanied by the permit fee as set by the City Council by resolution or ordinance as may be amended from time to time. The application form shall require the following information:

(A) Applicant’s full legal name.

(B) All other names under which the applicant conducts business or to which applicant officially answers.

(C) A physical description of the applicant (hair color, eye color, height, weight, distinguishing marks and features, and the like).

(D) The full address of the applicant's permanent residence.

(E) The telephone number of the applicant’s permanent residence and of the applicant’s cell phone.

(F) The full legal name of any and all business operation owned, managed, or operated by the applicant, or for which the applicant is an employee or agent.

(G) The full address of the applicant’s regular place of business (if any).

(H) Any and all business-related telephone numbers of the applicant.

(I) The type of business for which the applicant is applying for a permit.

(J) Whether the applicant is applying for an annual or daily permit.

(K) The dates during which the applicant intends to conduct business, and if the applicant is applying for a daily permit, the number of days he or she will be conducting business in the City.

(L) Any and all addresses and telephone numbers where the applicant can be reached while conducting business within the city, including the location where a transient merchant intends to set up business.

(M) A statement as to whether or not the applicant has been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute, any local code provision, or any local ordinance, other than traffic offenses.

(N) A list of the three most recent locations where the applicant has conducted business as a peddler or transient merchant.

(O) Proof of any requested county license.

(P) Written permission of the property owner or the property owner's agent for any property to be used by a transient merchant.

(Q) A general description of the items to be sold or services to be provided.

(R) All additional information deemed necessary by the City Council.

(S) A photocopy of the applicant's driver's license or other acceptable form of a current photograph.

(T) The license plate number, registration information, and vehicle identification number for any vehicle to be used in conjunction with the permitted business and a description of the vehicle.

Section 6. Permit Issuance Procedures.

(A) Applications shall be submitted to the City Clerk and shall be accompanied by the application fee. The City Clerk shall determine whether an application is complete within two (2) regular business days. An application shall be considered complete if all required information is provided and the fee is paid. If the City Clerk determines the application is incomplete, the City Clerk shall inform the applicant of the required necessary information which is missing. Once complete, the City Clerk shall then review the application and order any investigation, including background checks, necessary to verify the information provided with the application. The City Clerk shall issue the permit unless there are grounds for rejecting the permit under Section 7. If the City Clerk rejects the application, the applicant shall be notified in writing of the decision, the reason for denial, and of his or her right to appeal the denial by requesting a hearing before the City Council. An applicant may appeal the denial of a permit by filing a written request for a hearing with the City Clerk within ten (10) business days after the date of mailing of the notice of denial of the permit. The City Council shall hold a hearing on the appeal within 30 calendar days of the date of the hearing request. If a request for hearing is made, the request shall be accompanied by an appeal deposit in the amount of $1,000, in the form of cash or certified check. In the event the denial is upheld, the actual expenses of the hearing shall be withdrawn from the deposit by the City Clerk for reimbursement to the City for any expenses and the amount remaining, if any, shall be returned to the applicant.

(B) An annual permit granted under this Ordinance shall be valid for one calendar year from the date of issue. All other permits granted under this Ordinance shall be valid only during the time period indicated on the permit.

(C) No permit granted under this Ordinance shall be transferred to any other person.

Section 7. Permit Ineligibility.

(A) The following shall be grounds for denying a permit:

(1) The applicant has failed to truthfully provide any of the information requested by the City as part of the application or failed to pay the permit fee.

(2) Conviction of any crime or crimes directly related to carrying on business as a peddler or transient merchant as provided in Minn. Stat. § 364.03, Subd. 2, as it may be amended from time to time; where the applicant has not shown competent evidence of sufficient rehabilitation and present fitness to perform the duties and responsibilities as provided in Minn. Stat. § 364.03, Subd. 3, as it may be amended from time to time. Crimes that are considered to be directly related to the business of peddlers, solicitors and transient merchants include but are not limited to crimes involving assault, criminal sexual conduct, burglary, robbery, fraud, theft murder, manslaughter, rape, child abuse, incest, kidnapping, arson, blackmail, embezzlement, extortion, forgery or larceny.

(3) The revocation of any permit issued to the applicant for the purpose of conducting business as a peddler, solicitor or transient merchant within the past five years.

(4) The applicant is determined to have a bad business reputation. Evidence of a bad business reputation shall include, but is not limited to, the existence of substantiated complaints against the applicant with the Better Business Bureau, the Attorney General's office, or other similar business or consumer rights office or agency, within the preceding 12 months; a rating of C or less with the Better Business Bureau or other similar business or consumer rights office or agency; or the existence of substantiated complaints against the applicant with the City or with any other jurisdiction where the applicant performed permit activities within the preceding 3 years.

(5) Failure to follow all Federal, State and Local laws, rules and regulations related to permit activities.

(6) The failure of the applicant to obtain and show proof of having obtained any required county license.

Section 8. Permit Suspension and Revocation.

(A) *Generally.* Any permit issued under this section may be suspended or revoked at the discretion of the City Council for violation of any of the following:

(1) Fraud, misrepresentation, or incorrect statements on the application form.

(2) Fraud, misrepresentation, or false statements made during the course of the permitted activity.

(3) Has been convicted of any offense, or takes any other action, for which a permit could have been denied under this Ordinance.

(4) Violation of any provision of this Chapter.

(B) *Notice*. Prior to revoking or suspending any permit issued under this Ordinance, the City shall notify the permit holder in writing of the alleged violation(s) and the permit holder's right to appeal the suspension or revocation as set forth herein. Notice shall be delivered in person or by mail to the permanent residential address listed on the permit application, or if no residential address is listed, to the business address provided on the permit application. A permit holder may appeal the suspension of a permit under this Ordinance by filing a written request for a hearing with the City Clerk, within ten (10) days of the date of mailing of the notice of suspension. The request shall be accompanied by an appeal deposit in the amount of $1,000, in the form of cash or certified check. In the event the suspension is upheld, the actual expenses of the hearing shall be withdrawn from the deposit by the City Clerk for reimbursement to the City for any expenses and the amount remaining, if any, shall be returned to the applicant. In the event the suspension is overturned, the deposit shall be returned to the applicant. If no request for a hearing is received by the City Clerk within the time frame above, the City may proceed with the suspension or revocation.

(C) *Revocation/Suspension hearing*. If a hearing is requested within the time prescribed in Section 8(B), a hearing shall be scheduled before the City Council within thirty (30) days from the date of request. Within three regular business days of the hearing, the City Clerk shall notify the permittee of the City Council's decision.

(D) *Emergency*. If, in the discretion of the City Council, imminent harm to the health or safety of the public may occur because of the actions of a peddler or transient merchant permitted under this chapter, the City Council may immediately suspend the person's permit and provide notice of the right to hold a subsequent public hearing as prescribed in division (C) of this section.

(E) *Appeals*. Any person whose permit is suspended or revoked under this section shall have the right to appeal that decision in court.

Section 8. <u>Registration Required.</u>

All solicitors, and any person exempt from the licensing requirements of this chapter under Section 4, shall be required to register with the City. Registration shall be made on the same form required for a permit application, but no fee shall be required. Immediately upon completion of the registration form, the City Clerk shall issue to the registrant a certificate of registration as proof of the registration. Certificates of registration shall be non-transferable.

Section 9. <u>Prohibited Activities.</u>

No peddler, solicitor, or transient merchant shall conduct business in any of the following manners:

(A) Shout, cry out, blow a horn, ring a bell, or use any sound amplifying device upon any of the streets, alleys, parks or other public places of the City or upon private property where sound of sufficient volume is emitted or produced there from to be capable of being plainly heard upon the streets, avenues, alleys, parks, or other public places.

(B) Enter in or upon the property of another or attempt to enter in or upon the property of another if a placard or sign has been posted excluding peddlers and solicitors. The printed placard or sign must bear the notice: "Peddlers and Solicitors Prohibited"; "No Soliciting"; or similar language clearly prohibiting permit activities. Such placard shall be at least 3-3/4 inches tall and 3-3/4 inches wide and the letters shall be at least 1 inch tall. No person other than the person occupying such property shall remove, injure or deface such placard or sign.

(C) Enter in or upon the property of another or attempt to enter in or upon the property of another to engage in permit activities or similar activities before 9:00 a.m. or after 9:00 p.m. local time.

(D) Obstruct the free flow of traffic, either vehicular or pedestrian in any public or private road, street or right of way.

(E) Make false or misleading statements about the permit activities or the products or services being sold.

(F) State or imply that the City, by issuance of a permit or registration, has endorsed his/her activities or products.

(G) Harass, intimidate, abuse or threaten a person.

(H) Engage in obscene, threatening, intimidating or abusive language, push open a door not opened by an occupant, place any portion of the person's body through an opened doorway without the invitation of an occupant, or physically attempt to stop an occupant from closing a door.

(I) Enter onto the property of another through any side or rear yard or attempt to make contact with a person at any point other than the main point of entrance of the building or property being approached.

(J) Remain on the property of another and/or engage or continue to engage in permit activities after instructed to leave.

(K) Conduct permit activities in a manner that threatens the health, safety, or welfare of any person or the general public.

Section 10. Severability.

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

Section 11. Repealer.

Ordinance No. 2016-01 is hereby repealed.

Adopted by the City Council of Credit River, Minnesota this 15th day of December, 2025.

____
Chris Kostik, Mayor

Attested:

____
Lynda Jirak, City Clerk

CITY OF CREDIT RIVER
SCOTT COUNTY, MINNESOTA

RESOLUTION 2025-43

AUTHORIZING THE PUBLICATION ORDINANCE 2025-07 BY TITLE AND SUMMARY

WHEREAS, the City Council of the City of Credit River has adopted Ordinance 2025-07, an ordinance regulating peddlers, solicitors, and transient merchants within the City of Credit River, Minnesota; and

WHEREAS, the ordinance is lengthy; and

WHEREAS, Minnesota Statutes, section 412.191, subdivision 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Credit River, that the city clerk shall cause the following summary of Ordinance 2025-07 to be published in the official newspaper in lieu of the entire ordinance:

PUBLIC NOTICE

The City Council of the City of Credit River has adopted Ordinance 2025-07: the ordinance repeals and replaces the City's previous peddlers and solicitor's ordinance, requires permits for peddlers and transient merchants, removes the permit requirement for solicitors, and adds a registration requirement for solicitors. A printed copy of Ordinance 2025-07 is available for inspection by any person during regular office hours at the office of the City Clerk, and a copy of the entire text of the ordinance is posted on the City website.

APPROVED AND ADOPTED this 15th day of December, 2025.

CITY OF CREDIT RIVER

By: ____________________________________
Chris Kostik, Mayor

ATTEST:

____
Lynda Jirak, City Clerk

AGENDA ITEM NO. 7.3

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	December 15, 2025
SUBMITTED BY:	City Admin,Administrator
ITEM TYPE:	Agenda Report
AGENDA SECTION:	General Business
SUBJECT:	Direction to staff on whether to draft another petition to Scott County to transfer County Ditch 4
BACKGROUND:	The City approved and submitted a petition to the Ditch Board to transfer County Ditch 4 with conditions. The Ditch Board did not approve that agreement. Members of the Council and the Ditch Board met last week and had a discussion about CD4 and how to move forward. The Ditch Board felt as though spending money to bring the ditch back to a ditch from a natural waterway - "which is a direction that it is headed" - did not seem fair to the benefitting properties that are currently on the benefitting property role. The Ditch Board seems to be favoring not doing any additional work to County Ditch 4 and thought that the City should consider resubmitting another petition to the Ditch Board - if the City was still interested in having CD4 transferred to it - without the same conditions as it had before (ie, the work needing to be completed).
SUGGESTED ACTION:	
ATTACHMENTS:	