Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

AGENDA

Crow Wing County Board of Commissioners
Statutory, Organizational and Regular

01/06/2026
9:00 AM
County Board Room, 3rd Floor, Historic Courthouse, Brainerd MN

*Note: Times are approximate

The agenda has been published as shown below but is subject to change to include such business as may come before the Board.

ATTEND IN-PERSON OR BY MICROSOFT TEAMS (CALL 218-302-1725, CONFERENCE ID: 235 601 745#); LIVESTREAM AVAILABLE AT WWW.CROWWING.GOV OR ON THE CROW WING COUNTY YOUTUBE CHANNEL

1. **9:00 AM Call to Order and Pledge of Allegiance**

2. **Reorganization of County Board**

   2.1. Election of Chair and Vice Chair for 2026

3. **Open Forum**

4. **Review and Approve Agenda**

5. **Consent Agenda - Items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Agenda item(s) for discussion and/or separate action .**

   5.1. Bills
   5.2. 2025 Polling Place Grant Award Acceptance
   5.3. Crow Wing River Watershed MOA Amendment

6. **County Engineer**

   6.1. Joint Powers Agreement with Cass County

7. **County Sheriff**

8. **County Attorney**

9. **County Administrator**

   9.1. Senior Management Team Report
   9.2. Award of 2026 Printing and Publishing Bid
   9.3. Award of 2026 Printing and Publishing Bid - Financial Statement 2nd Publication
   9.4. Resolution Regarding Closed Meetings
   9.5. Resolution Regarding Per Meeting Rates and Meeting Expenses
   9.6. 2026 AMC Delegate and Policy Committee Appointments
   9.7. Commissioner Committee Appointments
   9.8. Citizen Committee Appointments
   9.9. Setting Minimum Salaries for Elected Officials

10. **Additional Business**

11. **Adjournment**

County Board Correspondence

For more information, call 218-824-1067
Crow Wing County Board of Commissioners meeting agendas are available online at
www.crowwing.gov

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Election of Chair and Vice Chair for 2026

PREVIOUS ACTION:

COMMENTS:
The County Administrator will call for nominations for the Chair position. After nominations are made, the Board will elect a Chair for 2026. The County Administrator will call for nominations for the Vice Chair position. After nominations are made, the Board will elect a Vice Chair for 2026. The history of past Chairs and Vice Chairs is attached.

RECOMMENDED BOARD ACTION:

Approximate length of presentation:

COUNTY COMMISSIONERS CHAIR AND VICE CHAIR

BOARD DATE	CHAIR	DISTRICT	VICE CHAIR	DISTRICT
1-7-25	Steve Barrows	3	Rosemary Franzen	4
1-2-24	Jon Lubke	2	Steve Barrows	3
1-3-23	Rosemary Franzen	4	Jon Lubke	2
1-4-22	Doug Houge	5	Bill Brekken	2
1-5-21	Steve Barrows	3	Doug Houge	5
8-11-20	Steve Barrows	3	Doug Houge	5
1-7-20	Paul Koering	1	Steve Barrows	3
1-8-19	Rosemary Franzen	4	Paul Koering	1
1-2-18	Paul Thiede	2	Rosemary Franzen	4
1-3-17	Doug Houge	5	Rosemary Franzen	4
1-5-16	Doug Houge	5	Paul Thiede	2
1-6-15	Paul Koering	1	Doug Houge	5
1-7-14	Rosemary Franzen	4	Paul Koering	1
1-8-13	Rachel Nystrom	3	Rosemary Franzen	4
1-3-12	Doug Houge	5	Rachel Nystrom	3
1-4-11	Paul Thiede	2	Doug Houge	5
1-5-10	Philip Trusty	1	Paul Thiede	2
1-6-09	Rosemary Franzen	4	Doug Houge	5
1-8-08	Rachel Nystrom	3	Rosemary Franzen	4
4-25-07	Dewayne Tautges	1	Rachel Nystrom	3
1-2-07	John Ferrari	5	Dewayne Tautges	1
1-3-06	Ed Larsen	2	John Ferrari	5
1-4-05	Gary Walters	4	Ed Larsen	2
1-6-04	Terry Sluss	3	Gary Walters	4
1-7-03	Dewayne Tautges	1	Terry Sluss	3
1-8-02	John Ferrari	5	Gilbert Dewes	4
1-2-01	Ed Larsen	2	John Ferrari	5
1-4-00	Terry Sluss	3	Ed Larsen	2
1-5-99	James Hill	1	Terry Sluss	3
1-6-98	Gilbert Dewes	4	James Hill	1
1-7-97	John Ferrari	5	Gilbert Dewes	4
1-2-96	Paul Thiede	2	Mary Koep	3

1-3-95	Art Wagner	1	Paul Thiede	2
1-4-94	Barbara Uppgaard	2	John Ferrari	5
1-5-93	Mary Koep	3	Barb Uppgaard	2
1-7-92	Cheryl Gelbmann	4	Mary Koep	3
1-8-91	Steve Sievek	1	Cheryl Gelbmann	4
1-2-90	John Ferrari	5	Sylvia Schmitt	4
1-3-89	Howard Peterson	2		
1-17-89			John Ferrari	5
1-5-88	Mary Koep	3	Howard Peterson	2
1-6-87	Steve Sievek	1	Mary Koep	3
1-7-86	Howard Peterson	2	Steve Sievek	1
1-8-85	John Ferrari	5	Howard Peterson	2
1-3-84	Leo Kostek	4	Herb Thiesse	1
1-4-83	Mary Koep	3	Leo Kostek	4
1-5-82	Alvin Hauge	2	Mary Koep	3
1-6-81	Alvin Hauge	2	Mary Koep	3
1-8-80	Francis Murphy	5	Alvin Hauge	2

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Admin Services	Jory Danielson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: 2025 Polling Place Grant Award Acceptance

PREVIOUS ACTION:
None

COMMENTS:
The 2025 Polling Place Accessibility Grant application submitted by Crow Wing County has been reviewed and approved by the Secretary of State's Office (OSS) for a grant award in the amount of $9,868.69, to implement priority project(s) outlined in the project proposal.

This grant opportunity became available in the fall of 2025. The administrative services director applied before the October 31, 2025, deadline.

Authorize the administrative services director to sign the grant contract, order signs and lights, and request quotes for the accessibility ramp on the south and east side of the Historic Courthouse (2026 CIP item 1102612).

RECOMMENDED BOARD ACTION:
Accept the 2025 Polling Place Grant Award from the Minnesota Secretary of State's Office (OSS) for $9,868.69 for accessibility signage, lighting for registration and curbside voting and improvements to the accessibility ramp on the south and east side of the Crow Wing County Historic Courthouse and authorize the administrative services director to sign the grant contract when it is sent by OSS.

Approximate length of presentation: 0

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Land Services	Chris Pence
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Crow Wing River Watershed MOA Amendment

PREVIOUS ACTION:

- Original Memorandum of Agreement (MOA) was adopted by the local partners in January 2025.

COMMENTS:

- 10.29.25 Crow Wing River Policy Committee met and recommended that the partnership alter the agreement language to allow the White Earth Nation be included in this agreement
- 09.30.25 Crow Wing County Attorney reviewed the proposed changes to the agreement.
- Changes do not affect overall process, partnership, or intent of the original agreement.

RECOMMENDED BOARD ACTION:

Approve the Crow Wing River Watershed MOA Amendment as presented

Approximate length of presentation:

AMENDMENT TO CROW WING RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN IMPLEMENTATION AGREEMENT

MEMORANDUM OF AGREEMENT

This agreement (Agreement) is made and entered into between:

The Counties of Becker, Cass, Crow Wing, Hubbard, Todd, and Wadena by and through their respective County Board of Commissioners, and
The Becker, Cass, Crow Wing, Hubbard, Todd, and Wadena Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors, and
The White Earth Band of the Minnesota Chippewa Tribe, White Earth Nation (WEN), by and through its Division of Natural Resources (WEDNR);
Collectively referred to as the "Parties."

WHEREAS, the Counties of this Agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water Conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the WEN is a federally recognized Indian Tribe with inherent authority to carry out environmental programs and land use controls, and pursuant to Minnesota Statutes Section 471.59, WEN is considered a “local government unit” to enter into joint powers agreements with state governmental units; and

WHEREAS, the Parties to this Agreement have a common interest and statutory authority or Tribal Council directive pursuant to Resolution No. 057-24-030 to assure implementation of a comprehensive watershed management plan in the Crow Wing River Watershed to conserve soil and water resources through the practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to preserve natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to the coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapters 103E, this Agreement does not change the rights or obligations of the public drainage system authorities; and

WHEREAS, the Parties have formed this Agreement for the specific goal of implementing the Crow Wing River Comprehensive Watershed Management Plan, which was developed pursuant to Minnesota Statutes § 103B.801, Comprehensive Watershed Management Planning, also known as *One Watershed, One Plan.*

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Crow Wing River Watershed *(See Attachment A: Implementation Area Map).* The purpose of this Agreement is to collectively implement, as local government units, the Crow Wing River Comprehensive Watershed Management Plan. Parties signing this agreement will be collectively referred to as the Crow Wing River Watershed Collaboration, partnering together in this Agreement as an exercise of joint powers under Minn. Stat. Section 471.59.

2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Participation Requirements for participation in Watershed Based Implementation Funding; and will remain in effect until cancelled according to the provisions of this Agreement, unless earlier terminated by law. This Agreement end date will run concurrent with the BWSR grant agreement end date of December 2033. Parties may revisit the grant agreement end date and make extensions to the term of the grant agreement if agreed upon by the Policy Committee (the structure, membership, and governing provisions of the Policy Committee are described in a later paragraph in this Agreement).

3. **Adding Additional Parties:** A qualifying party within the Crow Wing River Comprehensive Watershed Management Plan Area that is responsible for water planning and resource management according to Minnesota State Statutes desiring to become a member of this Agreement shall indicate its intent by adoption of a governing board resolution. The Resolution shall be mailed to the existing Policy Committee, and upon receipt by the Policy Committee, the qualifying party shall become a member of the Policy Committee. The qualifying party agrees to abide by the terms and conditions of this Agreement, including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.

4. **Withdrawal of Parties:** A party desiring to leave this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.

5. **General Provisions:**
   a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws including Tribal laws; statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible. All Parties to this Agreement will be given the option to opt out within 30 days after new federal, state or local laws including Tribal laws, statutes, ordinances, rules, and regulations are adopted and become effective, which increase or decrease the responsibilities of the Parties pertaining to this Agreement.
   b. **Sovereignty of the White Earth Nation:** The Parties to this Agreement agree to respect the sovereignty of the White Earth Nation over its lands and waters and acknowledge as a sovereign some of the State of Minnesota's statutes, ordinances, rules, or regulations may not apply to the actions of WEN staff or Tribal members.
   c. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees, or agents.

   The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466, and other applicable laws govern the liability of all the Parties, except the WEN. To the full extent permitted by law, actions by the Parties, their respective officers, employees and agents, pursuant to this Agreement, are intended to be and shall be construed as a "cooperative

activity". It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes § 471.59, subd. la(a). For purposes of Minnesota Statutes § 471.59, subd. la(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.

The Parties acknowledge that WEN is not subject to the protections or provisions of the Minnesota statutes referenced within this subsection 5(b) of the Agreement. It is not WEN's intent by entering this Agreement to create any liability or exposure of one party for the acts or omissions of any other party to the Agreement. WEN employees may be protected from personal liability under the Federal Torts Claims Act (28 U.S.C. Part VI, Chapter 171 and U.S.C. Section 1346) and any indemnification provisions provided under WEN Tribal codes.

d. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes §138.17, with the exception of WEN because WEN's records are not subject to review or approval by the State. The Parties further agree that records prepared or maintained in pursuant to the terms of this Agreement shall be subject to the Minnesota Government Data Practices Act unless otherwise exempted by state or federal laws. At the time this Agreement expires, all records will be turned over to the Fiscal Agent unless otherwise exempted by state or federal laws.

e. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.

f. **Termination:** The Parties anticipate that this Agreement will remain in full force and effect through the term of the grant agreement with BWSR, unless otherwise terminated in accordance with law or other provisions of this Agreement. The Parties acknowledge their respective and applicable obligations, if any, under Minnesota Statute §471.59, Subd. 5 after the purpose of the Agreement has been completed, unless Parties otherwise agree in writing for disposition of any property acquired as a result of this Agreement.

g. **Extension:** The Parties may extend the termination date of this Agreement for the purposes of implementation the plan beyond the BWSR grant planning phase identified in Section 2 as agreed upon unanimously by the Parties to this Agreement.

6. Administration:

a. **Establishment of a Policy Committee and Advisory Committee for Implementation of the Crow Wing River Comprehensive Water Management Plan.** The Parties hereto agree to designate one representative, who must be an elected or appointed member of their governing board, to a Policy Committee for implementation of the Crow Wing River Comprehensive Water Management Plan. The Policy Committee will meet as needed to implement and decide on the content of the work plan.

i. Each representative shall have one vote and shall have the authority to act on behalf of their Board regarding mentioned items, grant agreement(s) and amendment(s), interim report review and approval, payments under the grant, professional contracts, and voting on the recommended work plan.

ii. The Policy Committee member will serve as a liaison to their respective boards. Each governing board may choose one alternate to serve on the Policy Committee as needed in the absence of the designated member.

iii. An Advisory Committee will be established to provide technical support on the plan content and Implementation to the Policy Committee, including identification of priorities. The Advisory Committee will be comprised of the Steering Committee, stakeholders, the state's main water agencies, and/or plan review agencies. The Advisory Committee will meet as needed.

iv. A Steering Committee will be established consisting of local staff, county staff, and SWCD staff for the purposes of logistical and day-to-day decision-making in the Implementation process. The Steering Committee will meet as needed.

7. Fiscal Agent agrees to:

a. Accept all responsibilities associated with implementing the BWSR grant agreement for developing a watershed-based implementation workplan and sign the grant agreement on behalf of the Parties listed within.

b. Perform financial transactions as part of the grant agreement and contract implementation.

c. Pursuant to Minn. Stat. Section 471.59, Subd. 3, strict accountability of all funds and report of all receipts and disbursements and annually provide a full and complete audit report.

d. Responsible for fiscal records retention consistent with the agent's records retention schedule.

8. Grant Administrator agrees to:

a. Accept all day-to-day responsibilities associated with implementing the BWSR grant agreement for watershed-based implementation grant funds.

b. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.

c. Be the Day-to-Day Contact for the Crow Wing River Comprehensive Water Management Implementation Plan.

d. Responsible for the BWSR reporting requirements (E-link).

9. The Plan Coordinator agrees to:

a. Host the Crow Wing River Comprehensive Watershed Management Plan

b. Provide a note-taker for all Policy, Advisory, and Steering Committee meetings. Prepare and distribute those notes to the appropriate committees.

c. Assist the Chair of the Policy Committee with providing an agenda for upcoming meetings.

d. Notify all committees of upcoming meetings through email and/or phone calls.

e. May, with the Agreement and consent of the Fiscal Agent, assign any of the foregoing services

to the Fiscal Agent who shall perform the services it accepts.

In the event of a vacancy in the above-listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfill the listed role. If the partner agency determines they no longer have capacity and would like to relinquish their duties, they must inform the Policy Committee. The Policy Committee will then reassign the service to another party with the capacity to fulfill the grant agreement.

10. Authorized Representatives: The following persons will be the primary contacts for all matters concerning this Agreement:

Becker County
Kyle Vareberg or Successor Planning and Zoning Administrator 915 Lake Ave
Detroit Lakes, MN 56501
218-846-7314

Becker SWCD
Bryan Malone or Successor District Administrator
809 8th St SE
Detroit Lakes, MN 56501
218-846-7360

Cass County
Jeff Woodford or Successor Environmental Services Director PO Box 3000
Walker, MN 56484
218-547-7428

Cass SWCD
Dana Gutzmann or Successor Conservation Manager
PO Box 3000
Walker, MN 56484
218-547-7246

Crow Wing County
Chris Pence or Successor Environmental Services Manager 322 Laurel St., Suite 15
Brainerd, MN 56401

Crow Wing SWCD
Melissa Barrick or Successor District Manager
322 Laurel St., Suite 22
Brainerd, MN 56401
218-828-6197

Hubbard County
Eric Buitenwerf or Successor Government Center - 2nd Floor 301 Court Avenue
Park Rapids, MN 56470

Hubbard SWCD
Crystal Mathisrud or Successor District Manager
603 North Central Ave, Suite 100 Park Rapids, MN 56470

Wadena County
Deana Malone or Successor Planning and Zoning Administrator 415 Jefferson Street S
Room 234 Courthouse
Wadena, MN 56482

Wadena SWCD
Darren Newville or Successor District Manager
4 Alfred St NE Wadena, MN 56482

Todd County
Adam Ossefoort or Successor SWCD/Planning & Zoning Division Director
215 1st Ave. S Suite 103 Long Prairie, MN
320-732-4420

Todd SWCD
Deja Anton or Successor District Manger 2151stAve. S Suite 104,
Long Prairie, MN
320-732-2644

White Earth Nation
Dustin Roy or Jessica Johnson
Divisional Director or Director
White Earth Division of Natural Resources
102 3rd Streed NE
Mahnomen, MN 56557
218-983-4649

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: White Earth Nation

APPROVED:

BY: _____

Environmental Manager Date

BY: _____

Divisional Director of Natural Resources Date

APPROVED AS TO FORM

BY: _____

Land & Environmental Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Becker County

APPROVED:

BY: _____

Board Chair Date

BY: _____

Administrator Date

APPROVED AS TO FORM

BY: _____

County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Becker Soil and Water Conservation District

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Cass County

APPROVED:

BY: _____

Board Chair Date

BY: _____

Director of Land Services/Administrator Date

APPROVED AS TO FORM

BY: _____

Chief Deputy County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Cass Soil and Water Conservation District

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager /Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Crow Wing Soil and Water Conservation District

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Crow Wing County

APPROVED:

BY: _____

Board Chair Date

BY: _____

Environmental Services Manager Date

APPROVED AS TO FORM

BY: _____

County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Hubbard County

APPROVED:

BY: _____

Board Chair Date

BY: _____

Environmental Services Director Date

APPROVED AS TO FORM

BY: _____

County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Hubbard SWCD

APPROVED:

BY: _____

Board Chair Date

BY: _____

SWCD/Planning & Zoning Division Director/Administrator Date

APPROVED AS TO FORM

BY: _____

County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd County

APPROVED:

BY: _____

Board Chair Date

BY: _____

Environmental Services Manager/Administrator Date

APPROVED AS TO FORM

BY: _____

County Attorney Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Todd Soil and Water Conservation District

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager / Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Wadena County

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager/Administrator Date

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Wadena Soil and Water Conservation District

APPROVED:

BY: _____

Board Chair Date

BY: _____

District Manager / Administrator Date

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Highway and Engineering	Timothy V. Bray
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Joint Powers Agreement with Cass County

PREVIOUS ACTION:

4/8/2025 – Adopted the 2025-2029 Highway Improvement Plan (HIP)

COMMENTS:

This resolution authorizes Crow Wing County to enter into a Joint Powers Agreement with Cass County for an expanded roadway improvement project involving CR 170 (Mapleton Road), Cass County Road 167, and Cass County State Aid Highway 36. The two county highway departments have collaborated for several years on the reconstruction of this continuous, multi-jurisdiction roadway, originally planned as a smaller project. Cass County has since requested that a larger overlay project on CSAH 36, including dedicated left-turn lanes, be incorporated to allow the work to be completed as a single, coordinated construction effort. This expansion significantly increases the scope and cost of work within Cass County. As a result, formal Cass County Board involvement is now required for bid evaluation and contract award decisions related to its portion of the project. The proposed Joint Powers Agreement will define each county's roles, responsibilities, and authorities to support clear decision-making and coordinated project delivery.

RECOMMENDED BOARD ACTION:

Adopt a resolution authorizing Crow Wing County to enter into a Joint Powers Agreement with Cass County for the expanded Mapleton Road, Cass County Road 167, and CSAH 36 improvement project, and authorizing the Crow Wing County Engineer to execute the agreement, subject to County Attorney approval.

Approximate length of presentation:

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Amber Berent
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Award of 2026 Printing and Publishing Bid

PREVIOUS ACTION:

COMMENTS:
The 2026 Printing and Publishing Bid Summary is attached.

RECOMMENDED BOARD ACTION:
Approve Resolution (attached): Award of 2026 Printing and Publishing Bid

Approximate length of presentation:

2026 Printing and Publishing Bid Summary

Prepared by Amber Berent, Administrative Coordinator, County Administrator's Office

The Advertisement for Bids for 2026 Printing and Publishing was published November 19, 2025, and opened at 2:00 PM on December 19, 2025.

Bidders were required to complete two separate bid sheets:

Exhibit A Bid Sheet: Cost for Legal Publications and the Financial Statement 1st Publication

- Price per column inch using 7.5 font size
- Price per column inch identifying their preferred font size

Exhibit B Bid Sheet: Cost for Financial Statement 2nd Publication

- Price per column inch using 7.5 font size
- Price per column inch identifying their preferred font size

Exhibit A: Legal Publication and Financial Statement 1st Publication

NAME OF BIDDER	LEGAL PUBLICATION COST @ COLUMN INCH 7.5 PT FONT	OPTIONAL FONT COST @ COLUMN INCH	1ST FINANCIAL PUBLICATION	DISPLAY AD RATE COST PER COLUMN INCH 7.5 PT FONT
COMBINED BID (BRAINERD DISPATCH, PINE AND LAKES ECHO JOURNAL, CROSBY-IRONTON COURIER)*	$10.00 (WED OR SAT)		$10.00 (WED OR SAT) – 7.5 PT**	$10.00 (WED OR SAT)
CROSBY-IRONTON COURIER	COMBINED BID			COMBINED BID
NEWSHOPPER	$9.00	$9.00 – 9 PT	$9.00 - 7.5 PT $9.00 - 9 PT	$9.00

*Brainerd Dispatch will print the following items in the Brainerd Dispatch and furnish printed materials or supplements to be circulated in the Pine and Lakes Echo Journal and the Crosby-Ironton Courier:

- Commissioners and Board of Appeal and Equalization Proceedings
- Delinquent Tax List
- Miscellaneous Printing and Publishing

**Brainerd Dispatch will print the Financial Statement (1st Publication) in the Brainerd Dispatch and Pine and Lakes Echo Journal and furnish supplements to be circulated in the Crosby-Ironton Courier if it is awarded the bid for Financial Statement (2nd Publication).

Exhibit B: Financial Statement 2nd Publication

NAME OF BIDDER	2ND FINANCIAL PUBLICATION
CROSBY-IRONTON COURIER	$7.25 - 7.5 PT $0 – no cost or font size listed
NEWSHOPPER	$7.00 - 7.5 PT $7.00 - 9 PT

The comparison cost calculating the cost per column inch by subscriber reached using the 7.5 font size:

- Combined Bid of the Brainerd Dispatch/Pine and Lakes Echo Journal/Crosby-Ironton Courier
  $10.00 per column inch divided by 14,134 PAID SUBSCRIBERS = $.000707

- NewsHopper
  $9.00 per column inch divided by 8811 COMPLIMENTARY mailed newspapers = $0.001021

Website

All newspapers in the Combined Bid provide their publications via a website and will provide a link to Crow Wing County's website at no additional charge. The NewsHopper's bid included no additional charges for cost of internet access.

2024 & 2025 Publication Cost Comparison

2024 Publication Cost (Required by Statute) January thru December 10, 2024

Brainerd Dispatch (7.5 pt font) - $55,515.08 • Delinquent Tax List - $20,640.00 • Tax Forfeited Land Sale Notice - $254.00 • Expiration of Redemption - $3,306.00 • Legal Ads - $27,490.08 • Financial Statement 1st Publication - $3,825.00	NewsHopper - $3,360.50 • Financial Statement 2nd Publication - $3,360.50

2025 Publication Cost (Required by Statute) January thru December 23, 2025

Brainerd Dispatch (7.5 pt font) - $70,152.29 • Delinquent Tax List - $21,440.40 • Tax Forfeited Land Sale Notice - $55.92 • Expiration of Redemption - $4,422.60 • Legal Ads - $37,589.27 • Financial Statement 1st Publication - $3,798.60	NewsHopper - $2,845.50 • Financial Statement 2nd Publication - $2,845.50

Circulation by Zip Code in Crow Wing County:

ZIP CODE	BRAINERD DISPATCH Paid Subscription Daily Newspaper		PINE AND LAKES ECHO JOURNAL Paid Subscription Weekly Newspaper	C-I COURIER Paid Subscription Weekly Newspaper	NEWSHOPPER Complimentary Mailed Weekly Newspaper
	Print Paid	E-Edition Paid			
56401 (Brainerd)	1279	5139	41	56	0
56425 (Baxter)	555	1807	10	21	2605
56441 (Crosby)	94	92	4	343	2030
56442 (Crosslake)	75	103	117	9	25
56444 (Deerwood)	83	126	0	304	1525
56447 (Emily)	21	23	1	68	660
56449 (Fort Ripley)	49	70	0	0	0
56450 (Garrison)	31	21	0	7	1042
56445 (Ironton)	28	54	0	134	735
56465 (Merrifield)	90	140	18	18	0
56468 (Nisswa)	231	666	149	2	189
56472 (Pequot Lakes)	200	1421	427	7	0
Subtotal	**2,736**	**9,662**	**767**	**969**	
TOTAL	**COMBINED BID TOTAL = 14,134**				**8811**

2025 to 2026 Bid Stats:

- Combined Bid – same rate of $10.00 for Wednesday or Saturday (0% increase/decrease)
- NewsHopper – same rate of $9.00 (0% increase/decrease)
- NewsHopper – 2nd publication of Financial Statement – same rate of $7.00 (0% increase/decrease)
- Courier – 2nd publication of Financial Statement – increased rate from $7.00 to $7.25 for 7.5 pt font (3.57% increase)

Pros of Combined Bid:

- Provides larger subscriber circulation
- Convenience of scheduling publications and legal notices two days of the week instead of one

Staff Recommendations:

- That the Combined Bid of the Brainerd Dispatch/Pine and Lakes Echo Journal/Crosby-Ironton Courier be accepted and that the Brainerd Dispatch be designated as the newspaper for official publications for the County of Crow Wing during calendar year 2026.
- Crosby-Ironton Courier submitted a bid of $7.25 for the 2nd Publication of the Financial Statement.

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution**
OFFERED BY COMMISSIONERS:
AYES:

AWARD OF 2026 PRINTING AND PUBLISHING BID

WHEREAS, pursuant to advertisement, the following bids for Printing and Publishing were accepted through December 4, 2025 and opened on December 19, 2025:

Legal Publication and Financial Statement 1st Publication

NAME OF BIDDER	LEGAL PUBLICATION COST @ COLUMN INCH 7.5 PT FONT	OPTIONAL FONT COST @ COLUMN INCH	1ST FINANCIAL PUBLICATION	DISPLAY AD RATE COST PER COLUMN INCH 7.5 PT FONT
COMBINED BID (BRAINERD DISPATCH, PINE AND LAKES ECHO JOURNAL, CROSBY-IRONTON COURIER)*	$10.00 (WED OR SAT)		$10.00 (WED OR SAT) – 7.5 PT**	$10.00 (WED OR SAT)
CROSBY-IRONTON COURIER	COMBINED BID			COMBINED BID
NEWSHOPPER	$9.00	$9.00 – 9 PT	$9.00 - 7.5 PT $9.00 - 9 PT	$9.00

Financial Statement 2nd Publication

NAME OF BIDDER	2ND FINANCIAL PUBLICATION
CROSBY-IRONTON COURIER	$7.25 - 7.5 PT $7.15 - no font size listed on bid sheet
NEWSHOPPER	$7.00 - 7.5 PT $7.00 - 9 PT

*Brainerd Dispatch will print the following items in the Brainerd Dispatch and furnish printed materials or supplements to be circulated in the Pine and Lakes Echo Journal and the Crosby-Ironton Courier:

- Commissioners and Board of Appeal and Equalization Proceedings
- Delinquent Tax List
- Miscellaneous Printing and Publishing

**Brainerd Dispatch will print the Financial Statement (1st Publication) in the Brainerd Dispatch and Pine and Lakes Echo Journal and furnish supplements to be circulated in the Crosby-Ironton Courier if it is awarded the bid for Financial Statement (2nd Publication).

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Crow Wing County, Minnesota, that the combined bid of the Brainerd Dispatch, Pine and Lakes Echo Journal, and Crosby-Ironton Courier be accepted (using 7.5 font) and that the Brainerd Dispatch is hereby designated as the newspaper for official publications for the County of Crow Wing during calendar year 2026.

BE IT FURTHER RESOLVED that the second publication of the Financial Statement be awarded by separate Resolution.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on <XXX, 2026>, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this XX day of XXX 2026.

_____
DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Amber Berent
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Award of 2026 Printing and Publishing Bid - Financial Statement 2nd Publication

PREVIOUS ACTION:

COMMENTS:

RECOMMENDED BOARD ACTION:
Approve Resolution (attached): Award of 2026 Printing and Publishing Bid - Financial Statement 2nd Publication.

Approximate length of presentation:

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution**
OFFERED BY COMMISSIONERS: and
AYES:

AWARD OF 2026 PRINTING AND PUBLISHING BID - FINANCIAL STATEMENT 2ND PUBLICATION

WHEREAS, pursuant to advertisement, the following bids for Printing and Publishing - Financial Statement 2nd Publication, were accepted through December 4, 2025 and opened on December 19, 2025.

Financial Statement 2nd Publication

NAME OF BIDDER	2ND FINANCIAL PUBLICATION
CROSBY-IRONTON COURIER	$7.25 - 7.5 PT $7.15 - no font size listed on bid sheet
NEWSHOPPER	$7.00 - 7.5 PT $7.00 - 9 PT

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Crow Wing County, Minnesota, that the second publication of the Financial Statement be and hereby is awarded to the NewsHopper (using 7.5 font).

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on <XXX, 2026>, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this XX day of XXX 2026.

_____
DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Resolution Regarding Closed Meetings

PREVIOUS ACTION:

COMMENTS:

RECOMMENDED BOARD ACTION:
Approve Resolution (attached): Closed Meetings

Approximate length of presentation:

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NAYS:

CLOSED MEETINGS

WHEREAS, either through request of legal counsel or general consensus of the County Board, meetings have been closed for the purpose of which follows the guidelines in Minnesota Statute 13D for closed meetings.

NOW, THEREFORE, BE IT RESOLVED that in cases of labor negotiation strategy, preliminary consideration of allegations against persons employed by the County, evaluations of the performance of persons subject to the authority of the Board and conferences protected by the attorney-client privilege, meetings shall be closed.

BE IT FURTHER RESOLVED any member of the Crow Wing County Board may, by motion, request to have specific meetings open.

BE IT FURTHER RESOLVED this resolution shall be reviewed annually by the County Board at their organizational meeting held in January.

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this <X day of X, 20XX>.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Resolution Regarding Per Meeting Rates and Meeting Expenses

PREVIOUS ACTION:

COMMENTS:
In 2018, there was an increase from $50 to $75 in the per meeting rate for all appointed citizens serving on advisory committees. This was the first increase since 2000. On 3/12/19, the Board approved an increase to the Planning Commission/Board of Adjustment committee members' per diem rates to $125 per meeting and $75 per site visit. On 6/28/22, the Board approved an increase to the Planning Commission/Board of Adjustment committee members' per diem rates to $150 per meeting and $150 per site visit.

RECOMMENDED BOARD ACTION:
Approve Resolution (attached): Per Meeting Rates and Meeting Expenses.

Approximate length of presentation:

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NAYS:

PER MEETING RATES AND MEETING EXPENSES

BE IT RESOLVED by the Board of Commissioners that each member of the County Board may receive necessary traveling expenses in accordance with Minnesota Statute 471.665, Subdivision 1, for travel incurred in attending meetings representing the County Board.

BE IT FURTHER RESOLVED the following committee is hereby appointed as a unit for road inspection as follows: District 1 - Commissioner Koering; District 2 - Commissioner Lubke; District 3 - Commissioner Barrows; District 4 - Commissioner Franzen; District 5 - Commissioner Lee.

BE IT FURTHER RESOLVED the Board of Commissioners establishes a per meeting rate for all appointed citizens serving on advisory committees, excluding County employees, of $75 per meeting plus expenses required for attendance at such meetings, effective January 1, 2025, under the jurisdiction of the County.

BE IT FURTHER RESOLVED the Board of Commissioners establishes a per meeting rate for Planning Commission/Board of Adjustment committee members of $150 per meeting and $150 per site visit.

BE IT FURTHER RESOLVED this resolution is exempt to those committees whose bylaws state that their members will serve without compensation or to those committees whose members are paid by another source.

BE IT FURTHER RESOLVED all per meeting rates and meeting expenses shall be paid through the Office of the Administrative Services Director and claims filed within 90 days from date of meeting.

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this <X day of X, 20XX>.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: 2026 AMC Delegate and Policy Committee Appointments

PREVIOUS ACTION:
Annual Appointments

COMMENTS:
Policy Committee appointments listed in the recommended action are those that are currently serving. Two Senior Managers need to be appointed to be voting delegates. Senior Managers and past appointments are listed below.

Senior Managers:
County Administrator
Administrative Services Director
Community Services Director
County Attorney
County Engineer
County Sheriff
HR Manager
Land Services Director

Past appointments:
2011 - County Engineer
2012 - Land Services Director
2013 - County Sheriff
2014 - IT Director
2015 - Land Services Director
2016 - Land Services Director
2017 - Community Services Director
2018 - Community Services Director
2019 - Administrative Services Director and County Attorney
2020 - Administrative Services Director and Community Services Director
2021 - Administrative Services Director and Community Services Director
2022 - Administrative Services Director and Community Services Director
2023 - Administrative Services Director and Community Services Director
2024 - Administrative Services Director, Community Services Director, County Engineer
(Note: In 2024, an additional Senior Manager was appointed in lieu of the County Administrator due to Tim Houle's retirement.)
2025 - County Administrator, Administrative Services Director, Community Services Director

RECOMMENDED BOARD ACTION:
To make 2026 AMC Delegate and Policy Committee Appointments as follows:

- ENVIRONMENT AND NATURAL RESOURCES POLICY COMMITTEE
Commissioner Lubke

- GENERAL GOVERNMENT POLICY COMMITTEE
Commissioner Barrows

- HEALTH AND HUMAN SERVICES POLICY COMMITTEE
Community Services Director

- PUBLIC SAFETY POLICY COMMITTEE
Commissioner Lee

- TRANSPORTATION POLICY COMMITTEE
Commissioner Franzen

- VOTING DELEGATES
Commissioner Koering
Commissioner Lubke
Commissioner Barrows
Commissioner Franzen
Commissioner Lee
County Administrator

Administrative Services Director
Community Services Director

Approximate length of presentation:

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Commissioner Committee Appointments

PREVIOUS ACTION:

COMMENTS:
The 2026 listing of County Commissioner appointments is attached.

RECOMMENDED BOARD ACTION:
Chair to make County Commissioner committee appointments.

Approximate length of presentation:

District 1 – Koering	District 2 – Lubke	District 3 – Barrows	District 4 – Franzen	District 5 - Lee

• Association of Minnesota Counties
  ○ Voting Delegate
• Budget Committee
• Central Minnesota Emergency Medical Services Joint Powers Board (Alternate)
• Committee of the Whole
• Health Services
  ○ Community Health Services Advisory Committee (Alternate)
  ○ Crow Wing County Board of Health
• Natural Resources Advisory Committee
• Personnel Committee
• Solid Waste Committee
• Technology Committee
• Transportation Advisory Committee
	• Association of Minnesota Counties
	  ○ Environment and Natural Resources Policy Committee
	  ○ Voting Delegate
	• Brainerd Lakes Area Economic Development Corporation
	  ○ BLAEDC Unified Fund (BUF) Loan Committee (Alternate)
	• Budget Committee
	• Central Minnesota Council on Aging Governance Board
	• Committee of the Whole
	• Crow Wing County Community Corrections Advisory Board
	• Health Services
	  ○ Crow Wing County Board of Health
	• Minnesota Inter-County Association (MICA) Board of Directors
	• Natural Resources Advisory Committee (Alternate)
	• Personnel Committee
	• Regional Transportation Coordinating Council
	• Rollie Johnson Natural and Recreational Area Joint Powers Board
	• Solid Waste Committee
	• Technology Committee
	• Transportation Advisory Committee
		• Association of Minnesota Counties
		  ○ General Government Policy Committee
		  ○ Voting Delegate
		• Benefits Committee
		• Brainerd Lakes Regional Airport Commission
		• Budget Committee
		• Central Minnesota Emergency Medical Services Joint Powers Board
		• Committee of the Whole
		• Crow Wing County Community Corrections Advisory Board
		• Extension Committee
		• Health Services
		  ○ Community Health Services Advisory Committee
		  ○ Crow Wing County Board of Health
		  ○ State Community Health Services Advisory Committee
		• Kitchigami Regional Library Board (Alternate)
		• Law Library Board of Trustees
		• Mississippi Headwaters Board
		• Natural Resources Advisory Committee (Alternate)
		• Northeast Emergency Communications Board
		• OHP (Out-of-Home Placements) Screening Team
		• Personnel Committee
		• Solid Waste Committee
		• Transportation Advisory Committee
			• Association of Minnesota Counties
			  ○ Transportation and Infrastructure Policy Committee
			  ○ Voting Delegate
			• Brainerd Lakes Area Economic Development Corporation
			  ○ BLAEDC Unified Fund (BUF) Board
			  ○ BLAEDC Unified Fund (BUF) Loan Committee
			• Budget Committee
			• Camp Ripley Citizen's Advisory Committee
			• Committee of the Whole
			• Community Behavioral Health Hospital Advisory Committee
			• Crow Wing County Community Corrections Advisory Board (Alternate)
			• Disaster Plan Committee
			• Health Services
			  ○ Crow Wing County Board of Health
			• Minnesota Inter-County Association (MICA) Board of Directors
			• Mississippi Headwaters Board (Alternate)
			• Natural Resources Advisory Committee
			• OHP (Out-of-Home Placements) Screening Team
			• Personnel Committee
			• Region 5 Development Commission
			  ○ Central Minnesota Area Transportation Partnership (ATP)
			  ○ Region 5 Development Commission Board
			• Resource Training and Solutions Group Health Joint Powers Insurance Committee
			• Solid Waste Committee
			• Transportation Advisory Committee
			• Unorganized Territory – Fire Protection Advisory Committee to City of Brainerd (Alternate)
				• Association of Minnesota Counties
				  ○ Public Safety Policy Committee
				  ○ Voting Delegate
				• Budget Committee
				• Committee of the Whole
				• Cuyuna Country State Recreation Area Citizens Advisory Council
				• Disaster Plan Committee (Alternate)
				• Extension Committee
				• Health Services
				  ○ Crow Wing County Board of Health
				• Kitchigami Regional Library Board
				• Minelands Reclamation Committee
				• Natural Resources Advisory Committee
				• Northeast Regional Emergency Communications Board (Alternative)
				• Personnel Committee
				• Solid Waste Committee
				• Transportation Advisory Committee

Updated 12-26-25

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Amber Berent
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Citizen Committee Appointments

PREVIOUS ACTION:

COMMENTS:
Attached is a list of citizen committee members whose terms are expired in December or expire in January.

RECOMMENDED BOARD ACTION:
Chair to make appointments.

Approximate length of presentation:

2026 Citizen Committee Appointments *(appointments remaining as of 12/31/2025)*

COMMITTEE	APPOINTEE	TERM EXPIRES	NEW TERM	DISTRICT	NOTES	BOARD DATE
Brainerd Lakes Regional Airport commission	Neil Bratney	01/01/26	01/02/26-01/01/29		YES	
	Darrel Palmer					
Personnel Board of Appeals	Kristi Westbrock	12/31/2025				
Rollie Johnson Natural and Recreational Area Joint Powers Board	Bob Sharenbroich	01/31/26				
Serpent Lake SSD	Michale Workman (Cuyuna) Eric Heglund (Ironton)	12/31/25	01/01/26-12/31/29		Both voted in for another term by their respective cities, needs board approval	12/30/25
DISTRICT 1 - KOERING						
Community Health Services Advisory Committee	Ryan Cerney	01/31/26		1		
PCBOA	Susan Maske	01/31/26		1		
DISTRICT 2 – LUBKE						
Extension Committee	Geoffrey Davidge	12/31/25	01/01/26-12/31/27	2	YES	12/30/25
Transportation Advisory Committee	Jon Auge	01/31/26		2		
DISTRICT 3 – BARROWS						
NRAC	Dan Hegstad	01/31/26		3	NO	12/30/25
NRAC	Kevin Yeager – Replaced Hegstad	02/01/26	02/01/26-01/31/28	3	YES	12/30/25
DISTRICT 4 – FRANZEN						
CWC HRA	Ben Wicklund	12/31/25		4		
Community Health Services Advisory Committee	Judith Piepgras	01/31/26		4		
NRAC	Darrel Palmer	01/31/26		4		
DISTRICT 5 – LEE						
Community Health Services Advisory Committee	Edward Rosenbaum	01/31/26		5		
PCBOA	Andy Larson	01/31/26		5		
Transportation Advisory Committee	Shellie Wynn	01/31/26		5		
AT LARGE SPOTS						
Extension Committee	Karen Danielson	12/31/25	01/01/26-12/31/27	AL	YES	12/30/25
NRAC	Dan Doucette	01/31/26	02/01/26-01/31/28	AL	YES	12/30/25

**Those highlighted and with a "YES*" have been contacted and wish to be reappointed. Those not are still needing confirmation*

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, January 6, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Setting Minimum Salaries for Elected Officials

PREVIOUS ACTION:

COMMENTS:

RECOMMENDED BOARD ACTION:
Approve Resolution (attached): Setting Minimum Salaries for Elected Officials

Approximate length of presentation:

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NAYS:

SETTING MINIMUM SALARIES FOR ELECTED OFFICIALS

BE IT RESOLVED that in accordance with the requirements set forth in:

M.S.A. 387.20, Subdivision 2 (b), At the January meeting prior to the first date on which applicants may file for the office of county sheriff the board shall set by resolution the minimum salary to be paid the county sheriff for the term next following.

M.S.A. 388.18, Subdivision 2, At the January meeting prior to the first date on which applicants may file for the office of county attorney the board shall set by resolution the minimum salary to be paid the county attorney for the term next following.

BE IT FURTHER RESOLVED the minimum salaries shall be set as follows:

County Sheriff	$140,376 Annually
County Attorney	$140,376 Annually

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this <X day of X, 20XX>.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR