Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

AGENDA

Crow Wing County Board of Commissioners
Regular Meeting

08/11/2026
9:00 AM
County Board Room, 3rd Floor, Historic Courthouse, Brainerd MN

*Note: Times are approximate

The agenda has been published as shown below but is subject to change to include such business as may come before the Board.

ATTEND IN-PERSON OR BY MICROSOFT TEAMS (CALL 218-302-1725, CONFERENCE ID: 235 601 745#); LIVESTREAM AVAILABLE AT WWW.CROWWING.GOV OR ON THE CROW WING COUNTY YOUTUBE CHANNEL

ONE OR MORE MEMBERS OF THE COUNTY BOARD MAY ATTEND REMOTELY

1. **9:00 AM Call to Order and Pledge of Allegiance**

2. **Open Forum**

3. **Review and Approve Minutes**

   3.1. 07/28/26 Regular County Board Meeting Minutes

4. **Review and Approve Agenda**

5. **Consent Agenda - Items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Agenda item(s) for discussion and/or separate action.**

   5.1. Bills
   5.2. Personnel Actions
   5.3. Northland Reliability Project – Phase II Right of Way Easements
   5.4. Application for Contract Reinstatement, Tax Forfeited PIN 22150533
   5.5. MnDOT Detour Agreement No. 1062365
   5.6. Contact Award - 2026 Aggregate Shouldering Contract

6. **9:05 AM - Public Hearing - Name an Unnamed Body of Water Little Spirit Lake**

    6.1. Name unnamed lake in Deerwood Township, Little Spirit Lake

7. **Land Services**

    7.1. Reclassify Tax Forfeit Property as Non-Conservation/Transfer Property to County Fee Property

    7.2. Application for Conditional Use Deed for Crow Wing County

8. **County Sheriff**

9. **County Attorney**

10. **County Administrator**

    10.1. Senior Management Team Report

    10.2. New Appointee to the Serpent Lake Sanitary Sewer District

11. **Additional Business**

12. **Adjournment**

County Board Correspondence

08/11/26 Correspondence

For more information, call 218-824-1067
Crow Wing County Board of Commissioners meeting agendas are available online at
www.crowwing.gov

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Admin Services	Amber Berent
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: 07/28/26 Regular County Board Meeting Minutes

PREVIOUS ACTION:

COMMENTS:

RECOMMENDED BOARD ACTION:
Approve the minutes of the 07/28/26 Regular County Board Meeting.

Approximate length of presentation:

Crow Wing County
Board of Commissioners

Regular Meeting Minutes

07/28/2026
9:00 AM

County Board Room, 3rd Floor, Historic Courthouse,
Brainerd MN

1. **9:00 AM Call to Order and Pledge of Allegiance**

Present: Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

Also Present: County Administrator Deborah Erickson, Assistant County Attorney Stephanie Shook, Administrative Coordinator Amber Berent

2. Recognition of Crow Wing County Farm Family of the Year for 2026

Tony Hansen spoke about the Dan & Emily Caughey Family, who are the CWC Farm Family of the Year.

3. **Open Forum**

4. **Review and Approve Minutes**

4.1 07/14/26 Regular County Board Meeting Minutes

Approved the minutes of the 07/14/26 Regular County Board Meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

5. **Review and Approve Agenda**

Approved the agenda of the July 28, 2026, regular County Board agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Paul Koering
SECONDER:	Jamie Lee
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

6. **Consent Agenda - Items are generally defined as items of routine business, not requiring discussion, and approved in one vote. Commissioners may elect to pull a Consent Agenda item(s) for discussion and/or separate action.**

Approved the following consent agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Paul Koering
SECONDER:	Jon Lubke
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

6.1 Bills

Approved the following expenditure listing for July 28, 2026, with the full listing available on file in the Office of the Administrative Services Director:

General Fund	$492,248.25
Restricted & Committed Funds	12,248.52
Highway Fund	1,853,000.34
Community Services Fund	41,326.18
Solid Waste (Non-Landfill) Fund	28,589.02
Land Management Fund	5,102.91
Unorganized Territories Fund	194,815.98
Capital Projects Fund	118,758.24
Landfill Fund	200,260.99
Child Protection	347.81
State of Emergency	5,058.00
Opioid	3,977.25
	$2,955,733.49

6.2 Personnel Actions

Approved the Human Resource Report for Personnel Actions dated July 28, 2026, as on file.

6.3 2026 Temporary On-Sale Liquor License - Bay Lake Improvement Association

Approved the 2026 Temporary On-Sale Liquor License application of the Bay Lake Improvement Association for the temporary on sale of liquor at the Bay Lake Improvement Association, 17288 Battle Pt Rd, Deerwood Township, on the date of August 1, 2026, subject to recommendation by the County Attorney and County Sheriff, subject to all State requirements and any delinquent taxes being paid and authorized the Administrative Services Director to issue said License.

6.4 Ruffed Grouse Society Donation

Accepted donations of $1,500 from the Ruffed Grouse Society Brainerd Chapter and $2,400 from the Ruffed Grouse Society Habitat Account to partially fund the creation of the Hunter Hiker Trails in northern Crow Wing County.

6.5 Crow Wing County - Funded Burial Policy

Approved removing from section 4: "If family and/or friends choose to enhance the funeral or make substitutes, such as a casket of their choice, they will be obligated to pay for the entire cost of the funeral/burial." and increase Immediate Cremation from $2,900 to $3,400 and medical examiner's fee of $75.00. All changes effective 01/01/2027.

6.6 Support for City of Emily design variance request related to Bridge No. L2877 on Roosevelt Drive

Approved Resolution **2026-50** (attached): Support for City of Emily design variance request related to Bridge No. L2877 on Roosevelt Drive.

6.7 Resolution Supporting Regional Trail Connection Utilizing Existing CSAH 16 Right-of-Way Corridor

Approved Resolution **2026-48** (attached): Resolution Supporting Regional Trail Connection Utilizing Existing CSAH 16 Right-of-Way Corridor.

6.8 Northland Reliability Project Lease

Approved entering into a lease between Crow Wing County and Great River Energy per M.S. 282.04, Subd 1 on Tax Forfeited Properties 81360548 & 81360501 and authorized the Board Chair to sign the attached lease agreement.

6.9 2025 State Homeland Security Program Grant Agreement

Authorized entering into a grant contract between Crow Wing County, Crow Wing County Sheriff's Office and the State of Minnesota, acting through its Department of Public Safety, Homeland Security and Emergency Management Division for the Sheriff's Office Bomb Squad equipment and training, effective January 1, 2026, through March 31, 2027, and the Chair and County Administrator are authorized to sign said grant contract, subject to review as to form and execution by the County Attorney.

7. **9:05 - Public Hearing - Amend the Water Surface Use Ordinance**

Opened the Public Hearing at 9:08 AM.

RESULT:	**OPENED PUBLIC HEARING [UNANIMOUS]**
MOVER:	Paul Koering
SECONDER:	Steve Barrows
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

Public comment was heard.

Closed the Public Hearing at 9:38 AM

RESULT:	**CLOSED PUBLIC HEARING [UNANIMOUS]**
MOVER:	Paul Koering
SECONDER:	Jamie Lee
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

7.1 Water Surface Use Ordinance Amendment

Approved motion to table discussion regarding the Water Surface Use Ordinance amendment and directed staff to review the Water Surface Use Ordinance and return with additional options to a future Committee of the Whole meeting for discussion.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jamie Lee
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

8. **Land Services**

8.1 Adney Exchange Holding Co LLC – Adney Lake Conservancy First Addition –Preliminary Plat

Approved the preliminary plat of “Adney Lake Conservancy First Addition” with 4 lots and 1 outlot.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

8.2 Great North Communications LLC – Rick Adams – Gobblers Storage Addition –Preliminary Plat

Approved the preliminary plat of “Gobblers Storage Addition” – Consisting of 12 lots and 2 outlots

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

8.3 Pelican Beach Holdings LLC – Pelican Beach Reserve – Final Plat

Approved the final plat of “Pelican Beach Reserve” – Consisting of 13 lots (11 residential lots and 2 common lots).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Jamie Lee
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

8.4 R and R Landscaping and Construction Inc – Greg Rono – Ann Lake Acres – Final Plat

Approved the Final plat of “Ann Lake Acres” – Consisting of 2 lots.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jamie Lee
SECONDER:	Jon Lubke
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

9. **County Sheriff**

10. **County Attorney**

11. **County Administrator**

11.1 Senior Management Team Report

County Administrator reported on behalf of Senior Management Team.

11.2 Brainerd Lakes Regional Airport Ordinance Amendment

Approved Resolution **2026-49** (attached): Concur with Brainerd City Ordinance 1605 Amending Section 305.19 of the Brainerd City Code Establishing Financial Contribution and Airport Commission Composition Changes through a Phased-In Agreement.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

12. **Additional Business**

13. **Adjournment**

Adjourned the meeting at 10:31 AM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Steve Barrows
SECONDER:	Paul Koering
AYES:	Paul Koering, Jon Lubke, Steve Barrows, Rosemary Franzen, Jamie Lee

_____
Rosemary Franzen, Chair Board of
County Commissioners

_____
Deborah A. Erickson
County Administrator

Prepared by Amber Berent

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: July 28, 2026 **Resolution: 2026-48**
OFFERED BY COMMISSIONERS: Koering and Lubke
AYES: Koering, Lubke, Barrows, Franzen, Lee;

RESOLUTION SUPPORTING LOCAL EFFORTS TO ESTABLISH A REGIONAL MULTI-USE TRAIL CONNECTION WITHIN THE CSAH 16 RIGHT-OF-WAY CORRIDOR BETWEEN THE CITIES OF CROSSLAKE AND JENKINS

WHEREAS, the City of Crosslake, City of Jenkins, Jenkins Township, Ideal Township, and other local agency partners have formally demonstrated their support for establishing a regional multi-use trail connection linking existing local trail systems to the Paul Bunyan State Trail (the Regional Trail Connection) and desire to pursue available state and federal grant funding to advance the Regional Trail Connection utilizing portions of the County State Aid Highway (CSAH) 16 right-of-way corridor between the Cities of Crosslake and Jenkins; and

WHEREAS, the Crow Wing County Board recognizes that regional multi-use trail connections can enhance transportation choices, outdoor recreation, tourism, economic development, and quality of life while strengthening connections between neighboring communities; and

WHEREAS, Crow Wing County supports the efforts of the local agency partners to advance the planning, engineering, environmental review, and other activities necessary to evaluate, develop, and implement the Regional Trail Connection; and

WHEREAS, the Regional Trail Connection remains in the conceptual stage, and its scope, design, environmental requirements, right-of-way needs, and associated project costs have not yet been determined; and

WHEREAS, the Crow Wing County Highway Department Cost Participation Policy provides that local agencies are responsible for all costs associated with recreational trails located within County highway right-of-way.

NOW, THEREFORE, BE IT RESOLVED, that the Crow Wing County Board of Commissioners expresses its support for the continued development of the Regional Trail Connection and authorizes the local agency partners to identify the CSAH 16 right-of-way corridor in applications for available state and federal grant funding to advance the Regional Trail Connection.

BE IT FURTHER RESOLVED, that this Resolution expresses the County's support for pursuing grant funding and does not constitute approval of a specific Regional Trail Connection or create any obligation on the part of Crow Wing County to approve, construct, fund, acquire property for, or otherwise participate in the Regional Trail Connection beyond the commitments expressly stated herein.

BE IT FURTHER RESOLVED, that any future Regional Trail Connection within the CSAH 16 right-of-way corridor shall remain subject to the Crow Wing County Highway Department Cost Participation Policy and approval by the County Engineer and the Crow Wing County Board, as required.

BE IT FURTHER RESOLVED, that the local agency partners shall serve as the Lead Agency and be responsible for all costs associated with project development, right-of-way acquisition, construction, operation, maintenance, and any required local matching funds. Approval may be withheld if the proposed Regional Trail Connection is determined to adversely affect the safety, operation, maintenance, drainage, or future improvement of CSAH 16.

BE IT FURTHER RESOLVED, that Crow Wing County will not exercise its authority of eminent domain solely for the purpose of acquiring property for the Regional Trail Connection.

BE IT FURTHER RESOLVED, that Crow Wing County agrees to act as the sponsoring agency and may serve as the fiscal agent for awarded grant funds when required by the applicable grant program.

BE IT FINALLY RESOLVED, that continued development of the Regional Trail Connection is consistent with Crow Wing County's interest in improving regional connectivity, transportation options, recreation, tourism, and quality of life while preserving the County's authority over the management and use of its highway right-of-way.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on July 28, 2026, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 11th day of August 2026.

_____
DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: July 28, 2026 **Resolution: 2026-49**
OFFERED BY COMMISSIONERS: Barrows and Koering
AYES: Koering, Lubke, Barrows, Franzen, Lee;

Resolution Concurring with Ordinance 1605 Amending Section 305.19 of the Brainerd City Code Establishing Financial Contribution and Airport Commission Composition Changes through a Phased-In Agreement

WHEREAS, On July 6th, 2026, the Brainerd City Council adopted Ordinance No. 1605 which amends Section 305.19 of the Brainerd City Code, and

WHEREAS, this amendment repeals all prior versions of Section 305.19, and

WHEREAS, the provisions of the new ordinance would establish the following financial contributions and airport commission composition changes through a phased in agreement, and

WHEREAS, the ordinance specifies that the change in financial contribution does not affect the ownership interests of the County and City in the airport; and it further notes that the County's annual airport levy shall not be imposed upon property within the corporate boundaries of the City. This is consistent with the current practice under the existing funding structure.

NOW, THEREFORE, BE IT RESOLVED that the Crow Wing County Board of Commissioners, being a joint governing body of the airport Commission, concurs with Brainerd City Ordinance No. 1605.

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on July 28, 2026, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 11th day of August 2011.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: July 28, 2026 **Resolution: 2026-50**
OFFERED BY COMMISSIONERS: Koering and Lubke
AYES: Koering, Lubke, Barrows, Franzen, Lee;

SPONSORSHIP FOR THE CITY OF EMILY PROJECT SAP 018-597-011
REPLACEMENT OF BRIDGE L2877 ON ROOSEVELT DRIVE OVER CROOKED CREEK

WHEREAS, the City of Emily, MN, Crow Wing County, is preparing plans for the replacement of Bridge No. L2877, which is located on Roosevelt Drive over Crooked Creek, was originally constructed in 1960 and is currently load posted, and

WHEREAS, Minnesota Rules for State Aid Operations 8820.9922 require that the replacement bridge meets a 30 mile per hour (mph) design speed, and

WHEREAS, the City is requesting a variance from the 30-mph design speed due to topographic challenges that would require significant environmental impacts and additional project costs to meet the design speed requirement, and

WHEREAS, Roosevelt Drive is a dead-end roadway, with the bridge being the only access to approximately 40 residences to the north.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Crow Wing County, Minnesota supports the City of Emily in their request of a variance from the MnDOT State Aid Operations Rules Chapter 8820.9922 Minimum Design Standards related to design speed.

BE IT FURTHER RESOLVED, that Crow Wing County hereby indemnifies, saves and holds harmless the State of Minnesota, their agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of replacement of Bridge L2877 on Roosevelt Drive in accordance with Minnesota Rules 8820.9922 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this variance.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on July 28, 2026, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 11th day of August 2026.

_____
DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Human Resources	Amy Barstad
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Personnel Actions

PREVIOUS ACTION:

COMMENTS:

RECOMMENDED BOARD ACTION:
To approve the Human Resource Report for Personnel Actions dated August 11, 2026, as on file.

Approximate length of presentation:

Human Resource Report
Personnel Actions
August 11, 2026

Replacement Staffing

Classification Title: Correctional Officer
Department: Sheriff's Office - Jail
Reason for Vacancy: Departure of Sarah Marte July 30, 2026
Personnel Committee: Yes

Classification Title: Probation Agent
Department: Community Services
Reason for Vacancy: Departure of Garett Griffin August 12, 2026
Personnel Committee: Yes

Classification Title: Child Support Officer
Department: Community Services
Reason for Vacancy: Departure of Tracy Schrupp July 27, 2026
Personnel Committee: Yes

Hires

Name: Molly Burke
Classification Title: Social Worker
Department: Community Services
Start Date: August 17, 2026
Reason for Vacancy: Movement of Jill Bergstrom June 20, 2026

Name: Jacob Stahl
Classification Title: Environmental Services Specialist
Department: Land Services
Start Date: August 24, 2026
Reason for Vacancy: Departure of Anthony Moberg June 30, 2026

Name: Louis Duran
Classification Title: Correctional Officer
Department: Sheriff's Office - Jail
Start Date: August 24, 2026
Reason for Vacancy: Departure of Sarah Marte July 30, 2026

Name: Julie Mitchell
Classification Title: Records Specialist
Department: Sheriff's Office
Start Date: August 24, 2026
Reason for Vacancy: Departure of Julie Feierabend June 15, 2026

Departures
Name: Garett Griffin
Classification Title: Probation Agent
Department: Community Services
Date of Departure: August 12, 2026

Name: Tracy Schrupp
Classification Title: Child Support Officer
Department: Community Services
Date of Departure: July 27, 2026

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Land Services	Tom Strack
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Northland Reliability Project – Phase II Right of Way Easements

PREVIOUS ACTION:

COMMENTS:

- Discussed on June 16th, 2026, Committee of the Whole Meeting
- One easement over Undivided Interest Property was missed during first board approval.
- Easement is valued at $20,271.88
- Easement was reviewed and approved by the County Attorney's Office.

RECOMMENDED BOARD ACTION:
To approve the attached easement for Phase II of the Northland Reliably Project and authorize the Board Chair to sign said easement.

Approximate length of presentation:

Northland Reliability Project

GREAT RIVER ENERGY | minnesota power

STATEMENT OF COMPENSATION

Parcel ID:	CU-NO-0240
Landowner(s):	State of Minnesota
Section/Twp/Range/County:	S5-T46N-R29W, Crow Wing County
PID No(s):	3305P006

EASEMENT

Easement (4.99 acres x $5,000.00 per acre x 13/16**)----------** $ 20,271.88

_____ _____
NRP Land Rights Representative Date

If applicable, payment percentage shall be allocated as follows: (signature is required by each fee owner)

_____ _____
Signature & percentage Date Signature & percentage Date

_____ _____
Signature & percentage Date Signature & percentage Date

_____ _____
Signature & percentage Date Signature & percentage Date

(Top 3 inches reserved for recording data)

EASEMENT

TRACT NO: CU-NO-0240

The undersigned, between The State of Minnesota, and successors and assigns ("**Grantor**"), in consideration of one dollar and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, does hereby grant unto **Great River Energy**, a Minnesota cooperative corporation, and Minnesota Power, a division of **ALLETE, Inc.**, a Minnesota corporation, as tenants in common, and their respective successors and assigns ("**Grantee**"), a perpetual and irrevocable easement (the "**Easement**") to construct, reconstruct, relocate, modify, operate, patrol, inspect, repair, upgrade, maintain and/or remove, in whole or in part, electric transmission and/or distribution lines, consisting of one or more circuits, communication lines, poles, towers, structures, wires, anchors, cables, guys, supports, fiber optics, communication equipment and other appurtenances related to the transmission and/or distribution of electrical energy and/or the transmission and distribution of communications data and information of any type whatsoever (collectively, the "**Facilities**") over, under and across certain lands situated in Crow Wing County, Minnesota, described on the attached **Exhibit A as "Grantor's Property**." This Easement shall be limited to that certain part of Grantor's Property described as the "**Easement Area**" on the attached **Exhibit B**.

Grantor hereby grants to Grantee an easement to enter upon Grantor's Property to survey and/or locate the Facilities, and an easement for reasonable access over and across Grantor's Property to the Easement Area. Grantee shall have the right to occupy and use Grantor's Property adjoining the Easement Area during the construction, reconstruction, relocation, modification, operation, patrol, inspection, repair, upgrade, maintenance and/or removal of the Facilities.

Subject to Grantee's rights and Grantor's obligations herein, Grantor reserves the right to cultivate, use and occupy the surface of the Easement Area in a manner that is not inconsistent with Grantee's rights granted herein. Grantor shall not perform any act, or cause or permit acts to be done by others, that will interfere with or endanger the Facilities or Grantee's exercise of its rights hereunder. Without limiting the foregoing, Grantor shall not erect or place on the Easement Area any structures, buildings, trees or other objects or improvements, permanent or temporary, or cause or permit any others to do so, without Grantee's prior written approval. Grantor agrees to not materially alter the existing ground elevations in a manner that could interfere with the Facilities or Grantee's rights hereunder or that would result in ground or other clearance of less than the minimum requirements specified by the National Electrical Safety Code or any other applicable laws or regulations or other codes or policies. Grantor, its agents or assigns must submit plans of improvements or other installations within the Easement Area for review and written determination of compatibility by the Administrative Agent for Grantee prior to installation. Grantee may approve such improvements or other installations, with or without conditions, or may deny the same, in the reasonable exercise of its sole discretion. Notwithstanding the foregoing, Grantor may install and maintain typical fencing within the Easement Area that does not interfere with the safe operation of the Facilities; provided, that Grantor shall grant to Grantee access through any locked gates so that Grantee may have adequate access to the Easement Area.

Grantor agrees to execute and deliver to Grantee any additional documents requested by Grantee to amend and/or correct the legal description of the Easement Area to conform to the right of way actually occupied by the Facilities or otherwise as requested by Grantee to accomplish the purposes of this Easement.

Grantor covenants that Grantor is the owner of the Grantor's Property and has the right to convey the easements set forth herein. The Facilities installed and placed by or on behalf of Grantee on Grantor's Property shall remain the property of Grantee. Grantor acknowledges that agreed upon compensation represents payment in full for Grantee's exercise and/or future exercise of Grantee's rights hereunder and that Grantor shall have no further right to compensation except as to payment for actual damages as expressly provided for below.

Grantee shall have the right to remove from the Easement Area, in whole or in part, and in any manner, any structures, buildings or other objects or improvements, and any trees, shrubbery, brush or other vegetation, that, in Grantee's sole opinion, could, at any time, interfere with, impair or otherwise endanger the structural or electrical integrity of the Facilities or otherwise interfere with Grantee's rights hereunder. Grantee shall also have the right to trim, remove, or otherwise control any trees, shrubbery, brush or other vegetation that are located adjacent to the Easement Area that may, in Grantee's opinion, at any time interfere with, impair or otherwise endanger the Facilities.

Grantee may exercise all or any of its rights hereunder at any time, and Grantee's non-use or limited use of any such rights shall not constitute forfeiture of or otherwise limit any such rights. Grantee may assign and/or apportion and/or otherwise enter into agreements with respect to its rights hereunder, in whole or in part, in its sole discretion. Grantee shall also have the rights to permit the attachment of wires of others to the Facilities or any part thereof.

Grantee agrees to pay Grantor for this Easement prior to the construction of Facilities on the Easement Area.

Grantee agrees to pay a reasonable sum for actual damages directly caused to Grantor's crops, fences, roads, fields, lawns or other improvements by the construction, reconstruction, relocation, modification, operation, patrol, inspection, repair, upgrade, maintenance and/or removal of the Facilities, excepting and excluding trees, shrubbery, brush or other vegetation and also excepting any improvements or other installations placed within the Easement Area without Grantee's advance written determination of compatibility.

Grantee has appointed Great River Energy as the Administrative Agent for Grantee hereunder (the "**Administrative Agent**"). The Administrative Agent, pursuant to the terms and conditions of the Administrative Agent Agreement, is designated to act on behalf of Grantee for certain matters relating to this instrument. Grantor shall rely on the actions of the Administrative Agent as Grantee hereunder until Grantor is notified by the Administrative Agent or Grantee that a new Administrative Agent has been appointed.

The easements and covenants contained in this instrument shall run with and against the described real property. It is mutually understood and agreed that this instrument covers all the agreements and stipulations between the parties and that the terms herein may only be modified in writing. This instrument shall be governed by the laws of the State of Minnesota.

This Easement is effective as of _____, 202__.

[SIGNATURE PAGE(S) FOLLOW]

GRANTOR: STATE OF MINNESOTA

BY: Crow Wing County Board of Commissioners

_____

Crow Wing County Board

NOTARY BLOCK FOR PERSONAL ACKNOWLEDGEMENT:

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____, 202_, by _____, as _____ of Crow Wing County Board of Commissioners.

_____
Notary Public

My Commission Expires:_____

Drafted By: Great River Energy
Land Rights Department
12300 Elm Creek Blvd
Maple Grove, MN 55369
(763) 445-5000
(To be returned to same after recording.)

EXHIBIT A

EASEMENT NO. CU-NO-0240

GRANTOR'S PROPERTY

THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER (NW1/4 OF SW1/4) OF SECTION FIVE (5), TOWNSHIP FORTY-SIX (46) NORTH, OF RANGE TWENTY-NINE (29) WEST OF THE FOURTH PRINCIPAL MERIDIAN, CROW WING COUNTY, MINNESOTA.

EASEMENT AREA

THAT PART OF THE ABOVE DESCRIBED "GRANTOR'S PROPERTY" BEING IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER SECTION 5, TOWNSHIP 46 NORTH, RANGE 29 WEST OF THE FOURTH PRINCIPAL MERIDIAN, COUNTY OF CROW WING, STATE OF MINNESOTA, LYING 75.00 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE SOUTH 89 DEGREES 34 MINUTES 11 SECONDS EAST ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, A DISTANCE OF 693.22 FEET TO THE POINT OF BEGINNING OF THE CENTERLINE TO BE DESCRIBED; THENCE SOUTH 24 DEGREES 41 MINUTES 52 SECONDS WEST, A DISTANCE OF 1448.45 FEET TO THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER AND THERE TERMINATING. SAID POINT OF TERMINATION BEARS NORTH 04 DEGREES 31 MINUTES 47 SECONDS EAST, A DISTANCE OF 1323.69 FEET FROM THE SOUTHWEST CORNER OF SAID SOUTHWEST QUARTER.

THE SIDELINES OF SAID EASEMENT ARE TO BE PROLONGED OR SHORTENED TO MEET AT ANGLE POINTS AND TO TERMINATE AT THE NORTH AND SOUTH LINES OF SAID NORTHWEST QUARTER OF THE SOUTHWEST QUARTER.

SAID EASEMENT CONTAINS 4.99 ACRES, MORE OR LESS.

GENERAL SURVEY NOTES

1. BASIS OF BEARING:
   CROW WING COUNTY COORDINATE SYSTEM,
   NAD83(2011) ADJUSTMENT, US SURVEY FT
2. GRANTOR'S PROPERTY DESCRIPTIONS ARE
   BASED ON TITLE REPORT CU-NO-0240
   PROVIDED BY LAND SERVICE COMPANY

Westwood

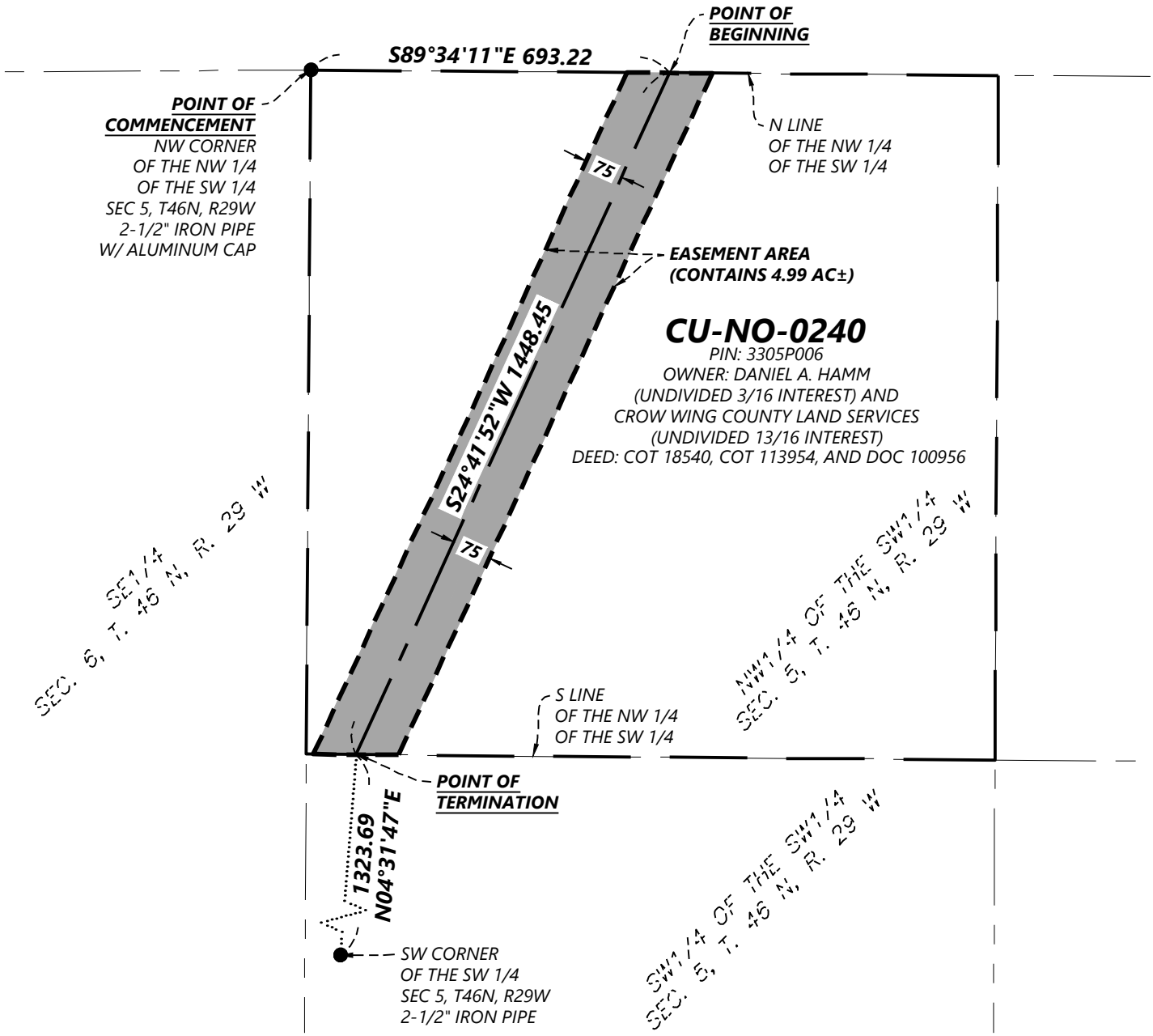
Phone (320) 253-9495
Toll Free (800) 270-9495
13341 Cypress Drive, Suite 101
Baxter, MN 56425
westwoodps.com

Westwood Professional Services, Inc.

DANIEL A. HAMM (3/16 INTEREST) AND CROW WING COUNTY LAND SERVICES (13/16 INTEREST)				
GREAT RIVER ENERGY℠				
WORK ORDER 209897	THE NW 1/4 OF THE SW 1/4 SEC 5, T46N, R29W CROW WING COUNTY, MN			
REVISIONS				Drawn By: TFS
	DATE 7/15/26	EXHIBIT A	DWG. NO. CU-NO-0240	

EXHIBIT B

EASEMENT NO. CU-NO-0240



GENERAL SURVEY NOTES

1. BASIS OF BEARING:
   CROW WING COUNTY COORDINATE SYSTEM,
   NAD83(2011) ADJUSTMENT, US SURVEY FT
2. GRANTOR'S PROPERTY DESCRIPTIONS ARE
   BASED ON TITLE REPORT CU-NO-0240
   PROVIDED BY LAND SERVICE COMPANY

LEGEND

- GRANTOR'S PROPERTY LINES
- EASEMENT AREA
- EASEMENT AREA WITHIN ROAD ROW
- EASEMENT CENTERLINE
- ROAD RIGHT OF WAY
- ROAD CENTERLINE
- EASEMENT TIE LINE

0' 300'

DANIEL A. HAMM (3/16 INTEREST) AND CROW WING COUNTY LAND SERVICES (13/16 INTEREST)

GREAT RIVER ENERGY ℠

WORK ORDER			
209897	THE NW 1/4 OF THE SW 1/4 SEC 5, T46N, R29W CROW WING COUNTY, MN		
REVISIONS			Drawn By: TFS
	DATE 7/15/26	EXHIBIT B	DWG. NO. CU-NO-0240

Westwood

Phone (320) 253-9495
Toll Free (800) 270-9495
13341 Cypress Drive, Suite 101
Baxter, MN 56425
westwoodps.com

Westwood Professional Services, Inc.

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Land Services	Jessica Shea
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Application for Contract Reinstatement, Tax Forfeited PIN 22150533

PREVIOUS ACTION:

COMMENTS:

- December 7th, 2022: The property forfeited for nonpayment of taxes.
- July, 2023: The County Board approved an application to repurchase the forfeited property under Contract for Deed.
- January 2024: First invoice mailed to Rebcca Strohmeier & Robert Strohmeier to make first annual contract payment. The invoice was mailed in January, but they had until December 31st, 2024, to make any payment. We mailed out the invoice 4 times that year for the reminder and final reminder.
- February 25th, 2025: County Board approved resolution to cancel the contract.
- March 1st, 2025: Land Services mailed a letter to Robert & Rebecca stating the property has gone back into tax forfeit status due to non-payment on contract since the repurchase in 2023. The letter also specified 60 days from the date of the letter to vacate the premises.
- August 8th 2026: Payment was received for the full amount necessary to reinstate the contract for deed.

RECOMMENDED BOARD ACTION:
To approve the reinstatement of the contract for deed for Rebecca & Robert Strohmeier for the tax forfeited property described as Part OF GL 2, Sec 15, Twp 138, Rng 27; Desc: Comm At Ne Cor Of Sd Lot 2 & Considering Dir Of E Line Of Sd Lot 2 As Due N-S; Thence S 82d 8' W 687 Ft To Shore Of Kego Lake, The Pob; Thence N 82d 8' E 687 Ft To Ne Cor Of Sd Lot 2; Then S 635 Ft Alg E Line Of Sd Lot 2; Then N 88d 41' W 561.7 Ft To Shore Of Kego Lake; Then N'ly Alg Sd Shore To Pob (Re Code: 22150533)

Approximate length of presentation:

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Highway and Engineering	Tim Bray
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: MnDOT Detour Agreement No. 1062365

PREVIOUS ACTION:

COMMENTS:
MnDOT is requesting to use CSAH 1 from Emily, MN to the Aitkin County line as a detour during construction work on TH 6 between Outing, MN and Remer, MN. Compensation to the County of $1,506.94 will be paid for the use of the roadway. The detour is estimated to be in place for 12 days, and the project started on 8/3/26.

A sample resolution and a copy of the agreement are attached.

RECOMMENDED BOARD ACTION:
Authorize the County Engineer to enter into an agreement (No. 1062365) between Crow Wing County and the Minnesota Department of Transportation (MnDOT) for $1,506.94 for use of County State Aid Highway (CSAH) 1 as a detour during roadway construction on Trunk Highway (TH) 6 north of Outing, MN.

Approximate length of presentation:

MnDOT Contract No.: **1062365**

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CROW WING COUNTY
DETOUR AGREEMENT
For Trunk Highway No. 6 Detour

State Project Number (S.P.): **1103-27**
Trunk Highway Number (T.H.): **6=137**

Original Amount Encumbered
$1,506.94

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Crow Wing County acting through its Board of Commissioners ("County").

Recitals

1. The State is about to perform mill & overlay construction upon, along, and adjacent to Trunk Highway No. 6 From Br. No. 11005 over Roosevelt Lake in Outing to the junction of Trunk Highway (T.H.) 200 in Remer under State Project No. 1103-27 (T.H. 6 = 137); and
2. The State requires a detour to carry T.H. 6 traffic on County State Aid Highway (C.S.A.H.) No. 1 during the construction; and
3. The State is willing to reimburse the County for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

1.1. ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2. ***Expiration Date.*** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. ***Detour.***

A. ***Location.*** The State will establish the T.H. 6 detour route on the following County Road as detailed in the project plans or Special Provisions:

C.S.A.H. 1 for a total distance of 10.1 miles.

B. ***Modification of the Detour Route.*** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the County for changes to the detour route. If such change increases the States total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.

C. ***Axle Loads and Over-Dimension Loads.*** The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.

D. ***Traffic Control Devices.*** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.

E. ***Detour Maintenance.*** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the County roads used for the detour, at no cost or expense to the County. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.

F. ***Duration.*** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. ***Basis of State Cost (Road Life Consumed).*** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

A. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.

B. The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

3. Payment

3.1. ***For Road Life Consumed. $1,506.94 is the State's estimated cost for the road life consumed by the detour based on the data below:***

Stage	Tax Factor	ADT	Road Length (Miles)	Duration (Days)	Cost
Stage 1	0.00781	1,592	10.1	12	$1,506.94
				Road Life Consumed Amount:	$1,506.94

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

3.2. ***Maximum Obligation.*** **$10,000.00** is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.

3.3. ***Conditions of Payment.*** The State will pay the County the State's total road life consumed payment amount after performing the following conditions.

A. Execution of this Agreement and the County's receipt of the executed Agreement.

B. State's encumbrance of the State's total payment amount.

C. State's removal of all detour signs.

D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.

E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 6 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title:	Scott Zeidler, Engineering Specialist Senior – Materials (or successor)
Address:	7694 Industrial Park Road Baxter, MN 56425
Telephone:	218-828-5800
E-Mail:	scott.zeidler@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title:	Tim Bray, Crow Wing County Engineer (or successor)
Address:	16589 County Road 142, Brainerd, MN 56401
Telephone:	218-824-1110
E-Mail:	tim.bray@crowwing.us

6. Assignment; Amendments; Waiver; Contract Complete

6.1. ***Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.

6.2. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

6.3. ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

6.4. ***Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1. ***By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2. ***Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. ***Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000890138

CROW WING COUNTY]

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NA YS:

RESOLUTION TO ENTER INTO DETOUR AGREEMENT NO. 1062365 WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT)

WHEREAS, the Minnesota Department of Transportation (MnDOT) is requesting to use portions of County State Aid Highway (CSAH) route 1 as a detour route for Trunk Highway (TH) 6 traffic associated with State Project No. 1103-27, and

WHEREAS, State Project No. 1103-27 is scheduled to begin during the 2026 roadway construction season and involves reconditioning of TH 6 from Outing, MN to Remer, Mn, and

WHEREAS, detouring traffic will help facilitate a more timely and quality construction project for the residents in the area, and

WHEREAS, MnDOT will compensate the County for the use of CSAH route 1 for the sum of $1,506.94 based on the projected levels of traffic, duration of use and length of the proposed detour segments

NOW, THEREFORE BE IT RESOLVED that the Crow Wing County Board of Commissioners agrees to enter into detour agreement No. 1062365 with MnDOT and is willing to accept payment in the sum of $1,506.94 in exchange for use of CSAH 1 as a project detour route.

IT IS FURTHER RESOLVED that the County Engineer is authorized to execute Agreement No. **1062365** on behalf of Crow Wing County.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, 2026, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this < > day of < > 2026.

_____
DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Highway and Engineering	Tim Bray
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Contact Award - 2026 Aggregate Shouldering Contract

PREVIOUS ACTION:

- 04/08/2025 - Crow Wing Count 2025-2029 Highway Improvement Plan adopted by the County Board.
- 12/18/2025 - Resolution authorizing advertisement for bids
- 08/05/2026 - Bid awarded to Knife River Corporation.

COMMENTS:
The Bid summary is attached. We received 2 quotes from vendors with Knife River Corporation being the low bidder at $62,075. Engineers' estimates were $81,000.

RECOMMENDED BOARD ACTION:
Approve contract for Knife River Corporation contract number 26015 for the contract amount of $ 62,075 for project number CP 018-200-167 (Aggregate Shouldering of County Highways) and authorize the Chair of the County Board and the County Administrator and Administrative Services Director to sign the said contract subject to review by the County Attorney.

Approximate length of presentation:

Contract 2026 Aggregate Shouldering - Bid Summary

Report Date	Contract Name	Contract Number	Local	Release Date	Bid opening	Addendum 1
2026-08-05	2026 Aggregate Shouldering	26015	CP 018-200-167	7/11/2026, 12:00 AM	Aug 5, 2026, 9:00 AM	7/14/2026, 12:00 AM

Bid Abstract Summary

Bid Name	Total	% Over/Under Estimate
Engineer's Estimate	$81,000.00	
KNIFE RIVER	$62,075.00	23.36% UNDER
Anderson Brothers Construction Company of Brainerd LLC	$69,350.00	14.38% UNDER

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Administration — ORIGINATING DEPARTMENT

Deborah A. Erickson — PRESENTER

AGENDA ITEM: Name unnamed lake in Deerwood Township, Little Spirit Lake

PREVIOUS ACTION:

- 09/25/2025 - Petition received to change name of unnamed lake
- 10/28/2025 - Public Hearing scheduled for December 16, 2025
- 12/11/2025 - Public Hearing was postponed as it was determined that the statutory requirement for posting of
  the Public Hearing was not met
- 12/12/2025 - Received word from the DNR that the proposed name would not be approved as there is a lake
  nearby with the same name
- The public hearing was cancelled pending further contact with the petitioner
- 06/15/2026 - A new petition was received
- 06/26/2026 - The petition was verified and found to be valid
- 07/14/2026 - The Crow Wing County Board voted unanimously to hold a Public Hearing regarding the name change

COMMENTS:

- No comment was received from the Commissioner or Director of the Division of Ecological and Water Resources.
- No comment was received from the Deerwood Township Board
- No comment was received from the City of Deerwood

RECOMMENDED BOARD ACTION:
Approve the naming of the lake located in Deerwood Township, Section 26, Township 46, Range 28, to Little Spirit Lake.

Approximate length of presentation:

PETITION TO NAME PRESENTLY UNNAMED LAKE " LITTLE SPIRIT LAKE"

In accordance with Minn. Stat. §§ 83A.02-83A.07, the undersigned registered voters of Crow Wing County, Minnesota do herby respectfully petition the Crow Wing County Board of Commissioners for a public hearing to name the presently unnamed body of water identified by the MN DNR as DOW-18007400. The lake is located in Section 26 Township 46 Range 28 Deerwood Township and is south of County Road 133, east of County Road 10 and west of Lakewood Dr.

	Signature	Printed Name	Address	City	Zipcode	Date	
1	Wendy Flinner	Wendy Flinner	1192 Gaither St	St. Paul	55117	5/23	✓
2	DENNIS GRIFF		19096 LAKEWOOD PA	DEERWOOD	56444	5/23	✓
3	Jeff Beseman	JEFF BESEMAN	19253 N. SHIRT LK RD	DEERWOOD	56444	5/23	✓
4	Mary Gargano	MARY GARGANO	681 Butternut Ave	St. Paul	55102	5/23	✓
5	Debra Madden-Peterson	Debra Madden-Peterson	23859 98th St NW	ELK RIVER	55330	5/23/26	✓
6	Pamela Borstrom	Pamela Borstrom	18731 Shoreview Dr.	Deerwood	56444	5/23/26	✓
7	Birdie Walth	Birdie Walth	26764 Nelson Dr	Deerwood	56444	5/23/26	✓
8	Jim Walth	Jim Walth	26764 Nelson Dr	Deerwood	56444	5/23/26	✓
9	Chuck Gargano	CHUCK GARGARO	681 BUTTERNUT AV	ST. PAUL	55102	23MAY26	✓
10	Claudia Tessmer	CLAUDIA TESSMER	~~26812 Nelson Dr~~	Deerwood	56444	5/23/26	✓

CROW WING COUNTY
JUN 15 2026
ADMIN OFFICE

	Signature	Printed Name	Address	City	Zipcode	Date	
11	Mark Schneider	Mark Schneider	19047 Nelson Folk Rd	Deerwood	56444	5-23-26	✓
12	Brian Peterson	BRIAN PETERSEN	19464 LAKEWOOD DR	DEERWOOD	56444	5-23-26	✓

13		Zach McClain	20615 Admiral Patch Dr.	Deerwood	56444	5/23/26	✓
14		Kathy Ohmann	18440 Arbor Lk. Rd	Deerwood	56444	5/23/26	✓
15		MARIAN K. FREESE	19325 Lakewood Dr	DEERWOOD	56444	5/23/26	✓
16		Julie Aspelin	19215 Lakewood Dr	Deerwood	56444	5/23/26	✓
17		Michael Aspelin	19215 Lakewood Dr.	Deerwood	56444	5/23/26	✓
18		STEVEN FREESE	19325 LAKEWOOD DR.	DEERWOOD	56444	5/23/26	✓
19							
20							

	Signature	Printed Name	Address	City	Zipcode	Date	
11		Mike Klee	19005 Lakewood Dr	Deerwood MN	56444	5/23/26	✓
12		Andrea Anderson	19478 Lakewood Dr	Deerwood	56444	5/23/26	✓
13		Paula Swiggum	19038 Nelson Forks Rd	Deerwood	56444	5/23/26	✓
14		Kyle L Stein	19120 Lakewood DR.	Deerwood	56444	5/23/26	✓
15		Cory Schneider	19047 Nelson Forks RD.	Deerwood	56444	5/23/26	

6-26-2026

CROW WING COUNTY
MINNESOTA

July 14, 2026

Sarah Strommen, Commissioner
Minnesota Department of Natural Resources
500 Lafayette Road
St. Paul, MN 55155

Dear Commissioner Strommen:

Pursuant to Minnesota Statute 83A.06, Subd. 4, attached is a copy of the notice of public hearing to name an unnamed bay located in Section 26 Township 46 Range 28 Deerwood Township and is south of County Road 133, east of County Road 10 and west of Lakewood Dr, to Little Spirit Lake.

This has also been sent to the director of the Division of Ecological and Water Resources along with a copy of the petition to compare the name suggested in the petition with the names of other bodies of water within the state and report findings and recommendations, pursuant to MS 83A.07, Subd. 2.

Sincerely,

Amber Berent

Amber Berent
Administrative Coordinator

Enc.
(notice of public hearing)
(verified petition)

pc:
Pete Boulay, DNR (via email)
Melissa Kuskie, DNR (via email)

Deborah A. Erickson
County Administrator
County Administrator's Office
Historic Courthouse
326 Laurel Street, Suite 13
Brainerd, MN 56401

Office: (218) 824-1067
Toll Free: (888) 829-6680
Fax: (218) 822-7031
www.crowwing.gov

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

CROW WING COUNTY
MINNESOTA

July14, 2026

Melissa Kuskie, Director
Minnesota Department of Natural Resources
Ecological and Water Resources Division
500 Lafayette Road
St. Paul, MN 55155

Dear Director Kuskie:

Pursuant to Minnesota Statute 83A.06, Subd. 4, attached is a copy of the notice of public hearing to name an unnamed bay located in Section 26 Township 46 Range 28 Deerwood Township and is south of County Road 133, east of County Road 10 and west of Lakewood Dr, to Little Spirit Lake.

Please compare the name suggested in the petition with the names of other bodies of water within the state and report findings and recommendations back to us before the December 14th public hearing. Thank you!

Sincerely,

Amber Berent

Amber Berent
Administrative Coordinator

Enc.
(verified petition)
(notice of public hearing)

pc:
Sarah Strommen, DNR (via mail)
Pete Boulay; DNR (via email)

Deborah A. Erickson
County Administrator
County Administrator's Office
Historic Courthouse
326 Laurel Street, Suite 13
Brainerd, MN 56401

Office: (218) 824-1067
Toll Free: (888) 829-6680
Fax: (218) 822-7031
www.crowwing.gov

Our Vision: Being Minnesota's favorite place.
Our Mission: Serve well. Deliver value. Drive results.
Our Values: Be responsible. Treat people right. Build a better future.

NOTICE OF VIRTUAL PUBLIC HEARING

PETITION TO CHANGE NAME OF UNNAMED LAKE

The Crow Wing County Board of Commissioners has scheduled a Public Hearing, pursuant to Minnesota Statute 83A.06, for 9:05 AM on August 11th, 2026, in the County Board Room, 3rd floor, Historic Courthouse, Brainerd, MN. The Public Hearing may be attended in-person or by Microsoft Teams (dial 218-302-1725,,235601745#)

The purpose of the Public Hearing is to consider the Petition to Change the Name of a currently unnamed lake, located in Section 26, Township 46, Range 28, Deerwood Township, to Little Spirit Lake.

For further information, contact the Crow Wing County Administrator's Office at (218) 824-1067 or coadmin@crowwing.us.

/s/ Deborah A. Erickson

DEBORAH A. ERICKSON, COUNTY ADMINISTRATOR
CROW WING COUNTY, MINNESOTA

Dated at Brainerd, Minnesota, this 14th day of July, 2026.

Forum Communications Company

MN Affidavit No. QLGpUksAzsqJ773TOvEE

AFFIDAVIT OF PUBLICATION

State of New Jersey, County of Camden, ss:

Anjana Bhadoriya, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of the Brainerd Dispatch, a newspaper printed and published in the City of Brainerd, County of Crow Wing, State of Minnesota.

1. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a quailified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and the day of the week upon which the public notice attached/copied below was published in the newspaper are as follows: Wednesday, July 22, 2026, Wednesday, July 29, 2026, Wednesday, August 5, 2026

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331.A06, is as follows: $17.50 per column inch.

5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in CROW WING County. The newspaper complies with conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

NOTICE OF VIRTUAL PUBLIC HEARING
PETITION TO CHANGE NAME OF UNNAMED LAKE

The Crow Wing County Board of Commissioners has scheduled a Public Hearing, pursuant to Minnesota Statute 83A.06, for 9:05 AM on August 11th, 2026, in the County Board Room, 3rd floor, Historic Courthouse, Brainerd, MN. The Public Hearing may be attended in-person or by Microsoft Teams (dial 218-302-1725,,537859711#)

The purpose of the Public Hearing is to consider the Petition to Change the Name of a currently unnamed lake, located in Section 26, Township 46, Range 28, Deerwood Township, to Little Spirit Lake.

For further information, contact the Crow Wing County Administrator's Office at (218) 824-1067 or coadmin@crowwing.us.

/s/
DEBORAH A. ERICKSON, COUNTY ADMINISTRATOR CROW WING COUNTY, MINNESOTA

Dated at Brainerd, Minnesota, this 14th day of July, 2026.

(Jul. 22 & 29; Aug. 5, 2026)

Anjana Bhadoriya

(Signed)_____

VERIFICATION

State of New Jersey
County of Camden

SHARONN E THOMAS-POPE
NOTARY PUBLIC
STATE OF NEW JERSEY
My Commission Expires January 23, 2027

Subscribed in my presence and sworn to before me on this: 08/05/2026

Notary Public
Notarized remotely online using communication technology via Proof.

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NAYS:

CHANGE NAME OF UNNAMED LAKE IN DEERWOOD TOWNSHIP TO LITTLE SPIRIT LAKE

CROW WING FOUNTY BOARD OF COMMISSIONERS FINDINGS OF FACT AND RESOLUTION

WHEREAS, Minnesota Statutes 83A.01 through 83A.07 authorize, and provide a process for, changing the names of lakes, streams, places and other geographic features in Minnesota, and

WHEREAS, the Crow Wing County Board of Commissioners makes the following Findings of Fact:

1. Crow Wing County received a petition from resident legal voters to name an unnamed lake located in Deerwood Township, Section 26, Township 46, Range 28, to Little Spirit Lake.
2. The petition met the legal requirements of Minnesota Statute 83A.05, Subd. 2.
3. The petition was brought before the Crow Wing County Board of Commissioners on July 14, 2026, seeking the establishment of a public hearing on the petition.
4. Notice of Public Hearing was published for three weeks in the official newspaper of the County on 07/22/26, 07/29/26, 08/05/26.
5. The Notice of Public Hearing was mailed to the Commissioner of the Minnesota Department of Natural Resources and was emailed to the Director of the Ecological and Water Resources Division of the Department of Natural Resources, the Chair of the Deerwood Township Board, as well as the Mayor of the City of Deerwood.
6. A public hearing was held at 9:05 AM on August 11th, 23026 at the Crow Wing County Historic Courthouse
7. The Minnesota Department of Natural Resources, Division of Ecological and Water Resources, provided no response.
8. The City of Deerwood provided no response.
9. Deerwood Township provided no response
10. All interested persons/entities present at the public hearing and wishing to be heard on the renaming of the body of water were given an opportunity.
11. No costs will be incurred by Crow Wing County in association with the renaming of this body of water.

NOW, THEREFORE, BE IT RESOLVED that the Crow Wing County Board of Commissioners hereby approves changing the name of an unnamed lake located in Deerwood Township, Section 26, Township 46, Range 28, to Little Spirit Lake and requests that the Commissioner of the Minnesota Department of Natural Resources rename and process the name change accordingly.

STATE OF MINNESOTA)
COUNTY OF CROW WING) *ss*

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this <X day of X, 20XX>.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

DRAFT

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Land Services	Jessica Shea
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Reclassify Tax Forfeit Property as Non-Conservation/Transfer Property to County Fee Property

PREVIOUS ACTION:

- November 25th, 2025 - Approved land exchange for parcels 81360501, 81360548, 81360539 between Bradly and Jane Holmvig and Crow Wing County.

COMMENTS:

RECOMMENDED BOARD ACTION:
To approve re-classifying the following described tax-forfeited properties as Non-Conservation:

PID 81360501: That part of the NW ¼ NE 1/4, Sec. 36, Twp. 46, Range 30, Crow Wing County, Minnesota, lying easterly of the following described line: Commencing at the northeast corner of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of l 011.86 feet to the southeasterly right-of-way line of Minnesota Department of Transportation Right-of-Way Plat No. 18-10; thence South 60 degrees 59 minutes 00 seconds West, a distance of 925.70 feet along the southeasterly line of said right-of-way plat No. 18-10 to the point of beginning of the line to be described; thence South 29 degrees 01 minute 00 seconds East, a distance of 385.00 feet; thence South 09 degrees 30 minutes 04 seconds West, a distance of 542.03 feet to the south line of said NW¼NE 1/,,and said line there terminating. EXCEPT that part of the N1 /2 NE 1/4, said Section 36, described as follows: Commencing at the northeast corner of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of 1251.78 feet; thence South 00 degrees 03 minutes 18 seconds West, a distance of 104.25 feet to the southerly right-of-way of State Highway No. 210, the point of beginning of the tract of land to be described; thence South 29 degrees 00 minutes 40 seconds East, a distance of 250.00 feet; thence South 60 degrees 59 minutes 00 seconds West, a distance of 150.00 feet; thence North 29 degrees 00 minutes 40 seconds West, a distance of 250.00 feet to said southerly right-of-way; thence North 60 degrees 59 minutes 00 seconds East, along said southerly right-of-way, a distance of 150.00 feet to the point of beginning.

PID 81360548: The NE1/4NE1/4, Sec. 36, Twp. 46, Range 30, Crow Wing County, Minnesota, lying South of the southerly right-of-way of Trunk Highway No. 210 as shown on Minnesota Department of Transportation Right-of-Way Plat No. 18-10. EXCEPT that part of the N ½ NE ¼, said Section 36, described as follows: Commencing at the northeast comer of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of 1251.78 feet; thence South 00 degrees 03 minutes 18 seconds West, a distance of 104.25 feet to the southerly right-of-way of State Highway No. 210, the point of beginning of the tract of land to be described; thence South 29 degrees 00 minutes 40 seconds East, a distance of 250.00 feet; thence South 60 degrees 59 minutes 00 seconds West, a distance of 150.00 feet; thence North 29 degrees 00 minutes 40 seconds West, a distance of 250.00 feet to said southerly right-of-way; thence North 60 degrees 59 minutes 00 seconds East, along said southerly right-of-way, a distance of 150.00 feet to the point of beginning.

PID 81360539: The SE1/4NE1/4, Sec. 36, Twp. 46, Range 30, Crow Wing County, Minnesota.

Further, to approve transfer of said tax-forfeited properties described above to County Fee property per Minnesota Statute 282.01 Subdivision 1a(e) for public service facilities.

Approximate length of presentation:

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Land Services	Jessica Shea
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: Application for Conditional Use Deed for Crow Wing County

PREVIOUS ACTION:
November 25th, 2025 - Approved land exchange for parcels 81360501, 81360548, 81360539 between Bradly and Jane Holmvig and Crow Wing County.

COMMENTS:

RECOMMENDED BOARD ACTION:
To approve Resolution (attached): Application for Conditional Use Deed for Crow Wing County

Approximate length of presentation:

DEPARTMENT OF REVENUE

State Deed Application Form

Application for State Deed for Tax-Forfeited Land

In Crow Wing County

Type of Acquisition

- ☐ Purchase (Minn. Stat § 282.005, subd. 4, or § 282.01. subd. 1a, para. (b), or subd. 3 or subd. 7a)
- ☐ Financed (Minn. Stat. § 282.01, subd. 6)
- ☐ Remove Blight/Afford. Housing (Minn. Stat. § 282.01, subd. 1a, para. (d))
- ☐ Conservation-related usage (Minn. Stat. § 282.01, subd. 1a, para. (h))
- ☐ Repurchase (Minn. Stat. § 282.005, subd. 3, § 282.012; or Minn. Stat. § 282.241)
- ☑ Conditional Use Deed (Minn. Stat. § 282.01, subd. 1a, para. (e)) - Conditional Use Deed Supplement required -
- ☐ Failure to convey to city or association (Minn. Stat. § 282.01, subd. 1a, para. (f) or (g))
- ☐ Replacement for Lost/Destroyed Deed (Minn. Stat. § 282.33)
- ☐ Release (State Agencies only) (Minn. Stat. § 282.01. subd. 1a, para. (c))
- ☐ School Forest Deed (Minn. Stat. § 282.01. subd. 1a. para. (j)) - School Forest Deed Supplement required -
- ☐ Land Exchange (Minn. Stat. § 94.344)
- ☐ Authorized by statute or special law (include citation) _____

Correction

Is this application intended to correct a previous deed? ☐ Yes (Complete this section) ☑ No (Skip this section)
State deed number of original & date issued: _____
Information being corrected: ☐ Grantee's name ☐ Legal description ☐ Other: _____
Was this state deed recorded? ☐ Yes ☐ No
Recording Date: Recording Number:
(If the state deed was not recorded, please return the original state deed with this application.)

Applicant (Grantee)

Name(s) of Applicant(s)
Crow Wing County

Address of Applicant
322 Laurel St. Suite #15

Phone Number or Email of Applicant
218-824-1138

City
Brainerd

State
MN

Zip Code
56401

Ownership Please check the appropriate box below:
☑ Single ownership ☐ Co-ownership: joint tenancy ☐ Co-ownership: tenancy in common

Property Information

Date of auditor's certificate of forfeiture
4-15-2026

Date tax-forfeited land was sold
7/28/2026

Date purchase price was paid in full
7/28/2026

Purchase price
0.00

Parcel identification number
81360501, 81360548, 81360539

Certificate of title number ☐ All or part of the described real property is Registered (Torrens)

Legal description of property: (Please email longer legal descriptions to state.deeds.mdor@state.mn.us)
See Attachment A.

Wells Please check the appropriate box below:
☐ There are one or more wells on this property. ☐ There are no wells on this property. ☑ No change since last well certificate.
(If wells disclosure certificate has been electronically filed, please list WDC number: Attached.)

Wetland Certification
☑ The wetland certification form has been completed and attached to this application.

Replacement

Complete this section only if "Replacement for Lost/Destroyed Deed" is selected above as the type of acquisition.
Name of the grantee in the original deed:

Date that unrecorded state deed was issued

Original State Deed Number (if known)

Attach a statement of reasons in support of allegations that said deed has been lost or destroyed before it was recorded (please be specific).

Submit application and all required attachments to: Minnesota Revenue • Property Tax Division • Mail Station 3340 • St. Paul, MN 55146-3340
Rev. 11/25 and email: **state.deeds.mdor@state.mn.us** **Print single-sided only. Signature(s), date, and raised seal required for mailed applications.**

DEPARTMENT OF REVENUE

State Deed Application Form
Page 2

Certification

All applications require the signature of the county auditor, date of the signature and raised county seal below. Applications for Replacement Deeds will require the signature of the applicant.

Please provide the information below as it corresponds to the type of acquisition selected on the front of the form.

Blight/Affordable Housing

Auditor to complete this section only if "Remove Blight/Afford. Housing" is selected above as the type of acquisition.

The County Board, or its delegate, of _____ County, Minnesota, has reviewed the application of _____ dated _____, 20___, for the conveyance of certain tax-forfeited land described therein. The county board has determined that: (1) a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the lands undesirable in the open market or the reduced price will lead to the development of affordable housing; and (2) the governmental subdivision or state agency has documented its specific plans or correcting the blighted conditions or developing affordable housing and the specific law or laws that empower it to acquire real property in furtherance of the plans.

Conservation

Auditor to complete this section only if "Conservation-related usage" is selected above as the type of acquisition.

The County Board, or its delegate, of _____ County, Minnesota, has reviewed the application of _____ dated _____, 20___, for the conveyance of certain tax-forfeited land described therein. The county board has determined that a sale at a reduced price is in the public interest for (select one):

___ (1) creation or preservation of wetlands; or
___ (2) drainage or storage of storm water under a storm water management plan; or
___ (3) preservation, or restoration and preservation, of the land in its natural state.

Failure to Convey

Auditor to complete this section only if "Failure to convey to city or association" is selected above as the type of acquisition.

The County Board, or its delegate, of _____ County, Minnesota, has reviewed the application of _____, a (check one)☐ governmental subdivision /☐ common interest community, dated _____, 20 ___, for the free conveyance, due to a prior failure to convey which was duly certified, of certain tax-forfeited land described therein, and recommends that this application be granted.

Conditional Use Deed

Auditor to complete this section only if "Conditional Use Deed" is selected above as the type of acquisition.

The County Board, or its delegate, of Crow Wing County, Minnesota, has reviewed the application of Crow Wing County dated July 28th, 20 26, for the conveyance for an authorized public use of certain tax-forfeited land described therein, and recommends that this application be granted.

School Forest

Auditor to complete this section only if "School Forest Deed" is selected above as the type of acquisition.

The County Board, or its delegate, of _____ County, Minnesota, and the Commissioner of Natural Resources has reviewed the application of _____, dated _____, 20___ for the conveyance for a school forest of certain tax-forfeited land described therein, and recommends that this application be granted.

Replacement

Auditor to complete this section only if "Replacement for Lost/Destroyed Deed" is selected above as the type of acquisition.

The property described herein was duly bid in for the state for taxes payable in the year _____, delinquent _____; and became forfeited to the State of Minnesota on the _____ day of _____, _____.

Sign, Seal, and Date Here

I certify that the above information is true and correct, the county board has taken the official action required under Minnesota Statute § 270C.88, and that therefore conveyance by state deed of the real property described above should be executed by the Commissioner of Revenue to the above named applicant(s) as required by Minnesota Statutes, Chapter 282.

Signature of County Auditor: Gary Griffin

County: Crow Wing

Date of Signature of County Auditor: 07/28/2026

Email Address of County Auditor: gary.griffin@crowwing.gov

Applicant Signature (Replacement Deed Only)

Date of Applicant Signature (Replacement Deed Only)

(seal is required if application is mailed in)

DEPARTMENT OF REVENUE

CONDITIONAL USE DEED SUPPLEMENT

Supplemental Information for a Conditional Use Deed

In Crow Wing **County**

ALL applications (*State Deed Application Form*) for a conditional use deed **must** be accompanied by a completed *Conditional Use Deed Supplement* form.

Property

Property identification number(s) (PIN) for requested property (attach additional sheets if necessary)
81360501, 81360548, 81360539

Market value of requested property
$377,100

Total acreage of requested property
88 acres

Describe current condition of the parcel (identify any improvements and natural features)
Abandoned Gravel Pit

Forfeiture

Date of recording of auditor's certificate of forfeiture with the county recorder (if applicable)
5-13-2026

Recorder's Document number (if applicable)
1023721

Date of recording of auditor's certificate of forfeiture with the county registrar of titles (if applicable)

Registrar's Document number (if applicable)

Public Use

Authorized Public Use (Check only one box)

Minnesota Statutes, section 282.01, subdivision 1a, paragraph (e), limits a conditional use deed to one of the following authorized public uses. Please check one box below:

- ☐ Road or right-of-way for a road
- ☐ Trails
- ☐ Transit facilities
- ☐ Public beach or boat launch
- ☐ Public parking
- ☐ Civic recreation or conference facilities
- ☐ Park
  - Will the park be available to and accessible by the public? ○ Yes ○ No
  - Will there be signage indicating to the public this is a park? ○ Yes ○ No
  - Will the park contain amenities maintained for active utilization by the public? ○ Yes ○ No
  - Type of amenities:
  - Will the park primarily be open space? ○ Yes ○ No
- ☑ Public service facilities
  - Type of facility: Landfill

Describe the intended public use of the property with some detail. The concise description provided here becomes part of the deed text.

Consolidating public ownership around the County Landfill to buffer the landfill from private development and for future use in alignment with the operational needs of the Landfill.

Do you anticipate establishing the proposed use within three years? ☑ Yes ☐ No

If "no" when do you anticipate the use being established?

Enclosures

Fee Required

Minnesota Statute § 282.01, subd. 1g, requires a fee of $250 to be submitted to the Commissioner of Revenue along with this application. If this application is denied, the Commissioner shall refund $150 of the application fee.

☑ The required fee is enclosed.

Supporting Documentation

Indicate the supporting documentation that you have included for consideration during the review of your application. Please note that some forms of documentation are required. Check all that apply:

- ☑ Photos (required)
- ☑ Maps (required)
- ☑ Other: County Board Resolution recommending Land Exchange of Class B Lands
- ☑ Resolution authorizing application by the governmental subdivision (required)
- ☐ Plans documenting the intended use

Office Use only

This application it is hereby: rejected ____ granted ____

Fee Paid: ____
Refund: ____

_____ By _____

Commissioner of Revenue

Rev. 11/25

Attachment A

That part of the Northwest Quarter of the Northeast Quarter, Section Thirty-six (36), Township Forty-six (46) North, Range Thirty (30) West, Crow Wing County, Minnesota lying easterly of the following described line: Commencing at the northeast corner of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of 1011.86 feet to the southeasterly right of way line of MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 18-10, according to the recorded plat thereof, Crow Wing County, Minnesota; thence South 60 degrees 59 minutes 00 seconds West, a distance of 925.70 feet along the southeasterly line of said right of way plat No. 18-10 to the point of beginning of the line to be described; thence South 29 degrees 01 minutes 00 seconds East, a distance of 385.00 feet; thence South 09 degrees 30 minutes 04 seconds West, a distance of 542.03 feet to the south line of said Northwest Quarter of the Northeast Quarter and said line there terminating. EXCEPT that part of the North Half of the Northeast Quarter, said Section 36 described as follows; Commencing at the northeast corner of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of 1251.78 feet; thence South 00 degrees 03 minutes 18 seconds West, a distance of 104.25 feet to the southerly right of way of State Highway No. 21 O, the point of beginning of the tract of land to be described; thence South 29 degrees 00 minutes 40 seconds East, a distance of 250.00 feet; thence South 60 degrees 59 minutes 00 seconds West, a distance of 150.00 feet; thence North 29 degrees 00 minutes 40 seconds West, a distance of 250.00 feet to said southerly right of way; thence North 60 degrees 59 minutes 00 seconds East, along said southerly right of way, a distance of 150.00 feet to the point of beginning. Subject to easements, reservations and restrictions of record, if any

AND

The East Half of the Northeast Quarter of Section Thirty-six (36), Township Forty-six (46) North, Range Thirty (30) West, Crow Wing County, Minnesota lying south of the southerly right of way of Trunk Highway No. 210 as shown on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 18-10. EXCEPT that part of the North Half of the Northeast Quarter, said Section 36 described as follows: Commencing at the northeast corner of said Section 36; thence North 89 degrees 56 minutes 42 seconds West, assumed bearing along the north line of said Section 36, a distance of 1251.78 feet; thence South 00 degrees 03 minutes 18 seconds West, a distance of 104.25 feet to the southerly right of way of State Highway No. 210, the point of beginning of the tract of land to be described; thence South 29 degrees 00 minutes 40 seconds East, a distance of 250.00 feet; thence South 60 degrees 59 minutes 00 seconds West, a distance of 150.00 feet; thence North 29

degrees 00 minutes 40 seconds West, a distance of 250.00 feet to said southerly right of way; thence North 60 degrees 59 minutes 00 seconds East, along said southerly right of way, a distance of 150.00 feet to the point of beginning. Subject to easements, reservations and restrictions of record, if any

PID: 81360539 & 81360548 & 81360501

DEPARTMENT OF REVENUE

Wetland Certification Form

TO: Commissioner of Revenue
Minnesota Department of Revenue

RE: Sale of Tax-forfeited Land Described As:

Insert legal description:

See Attachment A.

Pursuant to Minnesota Statutes, sections 103F.535, subdivision 1, and 282.018, subdivision 2, as amended, and the procedures issued by the Department of Natural Resources and by the Board of Water and Soil Resources, I have reviewed the available data concerning the lands described above and have determined that the deed does not require a restrictive covenant because:

☐ The land is in a platted subdivision. (Auditor's plats are not deemed platted subdivisions for the purpose of this procedure.)

☐ The conveyance is a transfer to correct errors in legal descriptions or grantees.

OR

☑ Neither of the above statements apply to this parcel; therefore, the deed for this parcel must include a restrictive covenant prohibiting enrollment of this parcel in a state funded program providing compensation for conservation of marginal lands or wetlands.

If you have any questions or comments concerning this determination please contact:

Tom Strack, telephone number 218-824-1138

Tom S — 7/29/2026

SIGNED — DATE

Environmental Services Supervisor — Crow Wing

TITLE — COUNTY

Rev. 03/20

County Use Only

DEPARTMENT OF HEALTH

MDH Use Only

Well Management Section, P.O. Box 64975, St. Paul, Minnesota 55164-0975
651-201-4600 or 800-383-9808

Well Disclosure Certificate

Please Type or Print all Information
Person filing deed must include a $54 fee payable to the county recorder.

A. Property Location Legal Description

Attach a legal description of the property.

County CROW WING		Section No. 36	Township No. 46	Range No. 30	Quarter Section (or Government Lot) NE NE
Lot No(s).	Block No.	Addition Name		Outlot	Tract
Property Street Address 15731 MN 210					
City/Township BRAINERD		ZIP Code 56401		Property ID No./Parcel No. (optional) 0813 60 548	

B. Property Buyer Mailing Address After Closing

First Name CROW WING COUNTY	Middle Initial	Last Name	
Company Name (if applicable) —			
Mailing Address 322 LAUREL ST. SUITE 15			
Mailing Address			
City BRAINERD	State/Province MN	ZIP Code 56401	Telephone No. (including area code) 218-824-1134

Provide Name of Seller (please print) BRADLEY JAMES HOLMVIG

C. Certification by Seller

I certify that the information provided on this certificate is accurate and complete to the best of my knowledge.

Signature of Seller or Designated Representative of Seller — Date 12-8-25

D. Certification by Buyer

For fulfillment of a contract for deed, the buyer or person authorized to act on behalf of the buyer, **must** sign a Well Disclosure Certificate if there is a well on the property.

In the absence of a seller's signature, the buyer, or person authorized to act on behalf of the buyer may sign this Well Disclosure Certificate. No signature is required by the buyer if the seller has signed above.

Based on disclosure information provided to me by the seller or other available information, I certify that the information on this certificate is accurate and complete to the best of my knowledge.

Tom — 12/30/25

Signature of Buyer or Designated Representative of Buyer — Date

Important Note: Minnesota Department of Health (MDH) will follow-up with the property buyer regarding any wells disclosed as not in use. If a well is not in use, the property owner must either return the well to use, have the well sealed by a licensed well contractor or a licensed well sealing contractor, or obtain an annual maintenance permit from MDH for $175. A copy of this Well Disclosure Certificate should be provided to the property buyer at the time of closing.

DEPARTMENT OF HEALTH

Well Disclosure Certificate

Please Type or Print all Information

Indicate Total Number of Wells on Property 1

Fill out a separate well information page if **more than two** wells are located on the property.

E. Well Location Legal Description

Well No. 1 – If the property legal description has more than one sections, township, or range number; quarter (or government lot); or lot or block number; provide specific legal description information regarding the physical location of this well.

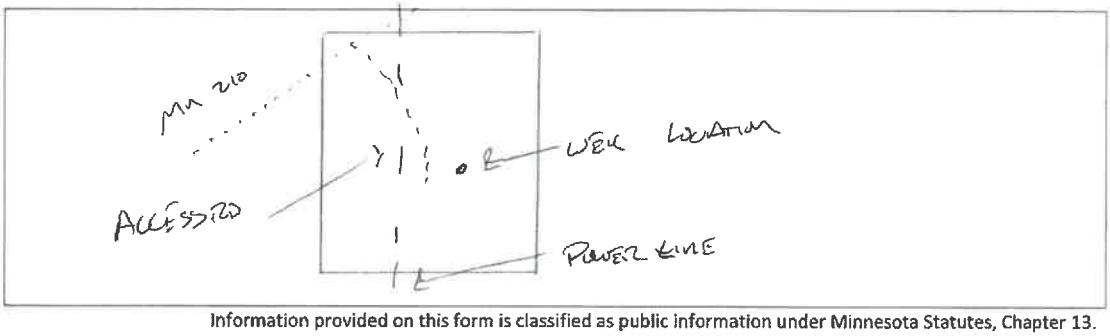
County			Section No.	Township No.	Range No.	Quarter (or Government Lot)
Crow Wing 6			36	46	30	NE NE
Lot No.	Block No.	Addition Name		Outlot	Tract	MN Unique Well No. or Sealing Record No.
Well Status (must check one box) Well is: ☐ In Use ☑ Not in Use ☐ Sealed by Licensed Well Contractor* ***Call MDH to verify sealing record is on file.**						Date of Well Construction or Sealing
If the well has been sealed by someone other than a licensed well contractor or a licensed well sealing contractor, check the well status as not in use. Also see **"Important Note"** on page 1.						Name of Licensed Well Contractor
If the well is not in use, is there an MDH variance for this well? ☐ Yes ☑ No If yes, provide the variance tracking number (TN). _____				If the well is not in use, is there an MDH maintenance permit for this well? ☐ Yes ☑ No If yes, provide the maintenance permit number. _____		

Well No. 2 – If the property legal description has more than one sections, township, or range number; quarter (or government lot); or lot or block number; provide specific legal description information regarding the physical location of this well.

County			Section No.	Township No.	Range No.	Quarter (or Government Lot)
Lot No.	Block No.	Addition Name		Outlot	Tract	MN Unique Well No. or Sealing Record No.
Well Status (check only one box) Well is: ☐ In Use ☐ Not in Use ☐ Sealed by Licensed Well Contractor* ***Call MDH to verify sealing record is on file.**						Date of Well Construction or Sealing
If the well has been sealed by someone other than a licensed well contractor or a licensed well sealing contractor, check the well status as not in use. Also see **"Important Note"** on page 1.						Name of Licensed Well Contractor
If Well is not in use, is there an MDH variance for this well? ☐ Yes ☐ No If yes, provide the variance tracking number (TN). _____				If the well is not in use, is there an MDH maintenance permit for this well? ☐ Yes ☐ No If yes, provide the maintenance permit number. _____		

Sketch Map

Sketch the location of the well(s) and include estimated distances from roads, streets, and buildings. **If more than one well on property, use the well location number above to identify each well.** The location of the well(s) must be provided. If the location of a well is not known, have the well located by a person qualified to locate wells, such as a licensed well contractor.



Information provided on this form is classified as public information under Minnesota Statutes, Chapter 13.
To obtain this information in a different format call 651-201-4600. Printed on recycled paper.
Well Disclosure/Property Transfer (https://www.health.state.mn.us/communities/environment/water/wells/disclosures/index.html).
Publications\Form Well Disclosure Certificate-Instructions 07/01/2025R



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

CUD Request

Date: 7/28/2026Time: 9:39 AM

CROW WING COUNTY MINNESOTA

CROW WING COUNTY
MINNESOTA

October 22nd, 2025

Katherine Giel, Land Exchange Program Coordinator
Division of Lands & Minerals
MNDNR
500 Lafayette Road
St. Paul, MN 55155

Re: Reason for Class B Land Exchange – Bradley & Jane Holmvig / Crow Wing County

Dear Ms. Giel:

The Public will benefit, as follows:

- Consolidating public ownership around the County Landfill to buffer the landfill from private development.
- Future Landfill needs regarding operations.

Bradley & Jane Holmvig will benefit, as follows:

- Future se of property for recreational needs or gravel/fill removal.

If you have further questions, please advise.

Sincerely,

Tom S

Tom Strack
Environmental Services Supervisor
Land Services Department
15728 State Highway 210
Brainerd, MN 56401

Office: (218) 824-1010
Direct: (218) 824-1138
Tom.Strack@crowwing.gov
www.crowwing.gov

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: November 25, 2025 **Resolution 2025-59**
OFFERED BY COMMISSIONERS: Koering and Franzen
AYES: Koering, Barrows, Franzen, Lee; **NAYS:** Lubke;

CROW WING COUNTY AND BRADLEY & JANE HOLMVIG LAND EXCHANGE

WHEREAS, Bradley & Jane Holmvig have submitted an application dated October 20th, 2025, for a Class B Land Exchange, and

WHEREAS, On November 25, 2025, at 9:30AM, the Board of Commissioners held a Public Hearing to consider the proposal of Bradley and Jane Holmvig for a Class B Land Exchange, and

WHEREAS, the necessary reclassifications, appraisals and hearings required under Minnesota Statue 94.344 have been complied with, and

WHEREAS, the Board hereby approved the appraised land and timber values of $359,200 for the Tax-Forfeited Parcel and $377,100 for the Holmvig Parcel.

NOW, THEREFORE, BE IT RESOLVED that the exchange set forth in the list as posted in The County Administrators Office is recommended for approval to the Land Exchange Commission by the Board of Commissioners of Crow Wing County.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ss

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on November 25, 2025 and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 16th day of December, 2025.

Deborah A Erickson

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

BOARD OF COUNTY COMMISSIONERS
Crow Wing County, Minnesota

DATE: **Resolution:**
OFFERED BY COMMISSIONERS: and
AYES: NAYS:

APPLICATION FOR CONDITIONAL USE DEED FOR CROW WING COUNTY

WHERAS, the Crow Wing County Board approved the transfer of parcels 81360501, 81360548, 81360539 to County fee on August 11th, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Crow Wing County Board of Commissioners supports the application of a conditional use deed for County Landfill operations.

STATE OF MINNESOTA)
COUNTY OF CROW WING) ***ss***

I, Deborah A. Erickson, County Administrator, Crow Wing County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Crow Wing County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on < >, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this <X day of X, 20XX>.

_____

DEBORAH A. ERICKSON
COUNTY ADMINISTRATOR

REQUEST FOR BOARD ACTION

Meeting Date

Tuesday, August 11, 2026

Administration	Deborah A. Erickson
ORIGINATING DEPARTMENT	PRESENTER

AGENDA ITEM: New Appointee to the Serpent Lake Sanitary Sewer District

PREVIOUS ACTION:

- 07/10/2026 - Received email from Michelle Muggli, SLSSD District Clerk advising of Chris Kreger's appointment, replacing Brad Ingersoll
- 07/13/2026 - Received Resolution 2026-22 from the City of Deerwood Council meeting held 07/06/26 updating their appointment to the SLSSD

COMMENTS:

RECOMMENDED BOARD ACTION:
Affirm the appointment of Chris Kreger as the City of Deerwood Appointee to the Serpent Lake Sanitary Sewer District Board.

Approximate length of presentation:

RESOLUTION 2026-22

RESOLUTION FOR 2026 APPOINTMENTS AND ORGANIZATIONAL ASSIGNMENTS AMENDMENT

Be it resolved by the Council of the City of Deerwood, County of Crow Wing, State of Minnesota, the following 2026 Appointments and Organizational Assignments be approved for the City of Deerwood:

Mayor Pro Tem	Brad Ingersoll
City Clerk – Treasurer	Samantha Wodarz
Police Chief	Mark Taylor
Fire Chief	Mike Bodle
Asst. Fire Chief	Tom Nixon
City Attorney	Kennedy & Graven
City Engineer	Short Elliott Hendrickson Inc.
Building Inspector	Scott Sadusky
Zoning Administrator	Sourcewell
City Auditor	CliftonLarsonAllen
Emergency Services Coordinator	Mike Bodle
Official Depository	First National Bank of Deerwood
Official Newspaper	Crosby-Ironton Courier, Brainerd Dispatch (alt.)
Health Officer	Crow Wing County Health Department
BLAEDC BUF	Jeremy Millsop
Parks & Recreation Committee	Patrick Radtke, Mayor Millsop, Samantha Wodarz, Member Kivisto
Personnel Committee	Member Josh Voller, Member Brad Ingersoll
Fire Relief Assoc. Board Members	Mayor Jeremy Millsop, Josh Voller
SLSSD Board Representatives	Members Josh Voller, Chris Kreger
Finance Committee	Members Brad Ingersoll, Chris Kreger, Clerk Samantha Wodarz
Planning and Zoning Committee	Debby Leonard, Ron May, Jeremy Millsop, Sheri Godfrey, Mari Kivisto
Wellhead Protection Committee	Debby Leonard, Samantha Wodarz, Patrick Radtke
Council Meeting Dates	First and Third (as needed) Mondays of each month, 6:00 PM at City Hall

January 5, 2026,	(Jan. 19 Holiday), as needed
February 2 2026,	(Feb. 16 Holiday), as needed.
March 2, 2026,	March 26, 2026, as needed
April 6, 2026,	April 20, 2026, as needed
May 4, 2026,	May 18, 2026, as needed
June 1, 2026,	June 15, 2026, as needed
July 6, 2026,	July 20, 2026, as needed
August 3, 2026,	August 17, 2026, as needed
September 14, 2026,	September 21, 2026, as needed
October 5, 2026,	October 19, 2026, as needed
November 2, 2026,	November 16, 2026, as needed
December 7, 2026,	December 21, 2026, as needed

City Clerk – Treasurer Bond $100,000

Amended this 6th day of July 2026 by the Deerwood City Council

Jeremy Millsop, Mayor

Attest: Samantha Wodarz, City Clerk-Treasurer

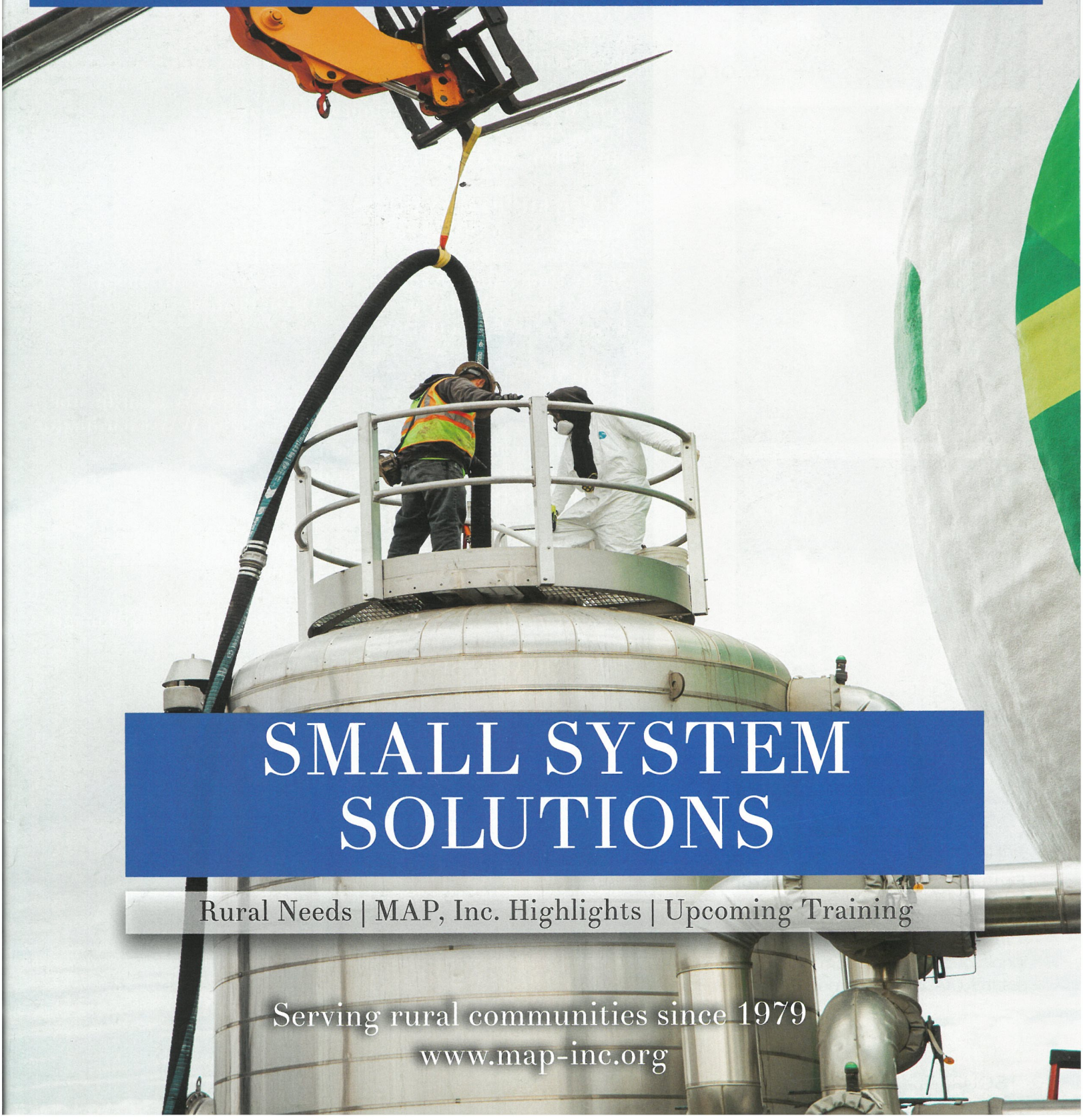
SUMMARY OF COUNTY BOARD
CORRESPONDENCE FOR MEETING OF
AUGUST 11, 2026

1. Source Magazine
2. National Association of Counties - Survey

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NATIONAL ASSOCIATION of COUNTIES NACo

Dear County Official,

County governments are essential to our nation's economic vitality and the delivery of critical community services. To better understand the opportunities and challenges counties face, the National Association of Counties (NACo) has partnered with The Pennsylvania State University to conduct a national survey of county governments.

The survey will document the services and economic development activities counties are undertaking across the country, providing policymakers, researchers and the public with a clearer picture of the vital role county governments play. Results will be shared with NACo, published in academic journals and communicated to the media and policymakers. All findings will be fully anonymized, with no information attributable to any individual county.

Over 40 percent of all counties responded to a similar survey in 2018. Comparing survey responses over time will allow us to document how county governments have changed and highlight emerging trends.

We are mailing this survey to you in the hope that you will coordinate your county's response. It is designed so that an administrative official can complete most of it with little input from others. **Please return the completed survey as soon as possible.** The strength of our findings depends on broad participation, and we hope you will take the time to contribute to this important effort.

For questions about NACo, please contact NACo's Chief Research Officer Abby Davidson at adavidson@naco.org. For questions about the survey, please contact survey director Dr. Paige Kelly at USCounties@psu.edu.

Sincerely,

Matthew D. Chase
Executive Director
National Association of Counties