



Agenda
Crystal River City Council Meeting
Regular Meeting Agenda
Monday, February 9, 2026 at 5:30 PM
Citrus County Welcome Center

Joe Meek, Mayor
Chris Ensing, Vice Mayor/Council Seat #3
Gabrielle Satchell, Council Seat #1
Mindi Hastings, Council Seat #2
Robert Holmes, Council Seat #5

Audra Curts-Whann, City Manager
Rob Batsel, City Attorney
Mia Fink, City Clerk

NOTICE TO PUBLIC

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105, Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the City of Crystal River, City Manager's Office, 123 N.W. Highway 19, Crystal River, Florida, 34428 (352) 795-4216, at least two (2) days before the meeting.

GENERAL MEETING PROCEDURES

1. In consideration of others, we ask that you follow a few basic rules:
 - A. Please turn cell phones off, or place on vibrate. If you must make a call, please step out into the hallway.
 - B. If you must speak to someone in the audience, please speak softly or go out into the hallway.
 - C. Personal comments/remarks, directed to Council or the public, are not allowed and are considered out of order.
2. Public Comment:
 - A. The general public will be allowed three (3) minutes to speak during the Public Input section at the beginning of the meeting and five (5) minutes to speak during the Public Input section at the end of the meeting.

1. **CALL TO ORDER**
 - A. Roll Call**
 - B. Invocation**
 - C. Pledge of Allegiance**
 - D. Recognition of Elected Officials in Attendance**
2. **ADOPTION OF AGENDA**

3. PRESENTATIONS

- A. CCSO Quarterly Report
- B. CRFD Quarterly Report

4. UNFINISHED BUSINESS

5. PUBLIC INPUT

(Three Minute Time Limit)

6. APPROVAL OF CONSENT AGENDA

- A. Motion to approve minutes of the City Council meeting held January 26, 2026
- B. Motion to approve minutes of the City Council Workshop held January 28, 2026
- C. Motion to approve the setting of two Public Hearings to be held during the Public Hearing portion of the two Regular Council meetings scheduled for September 14, 2026 at 5:30 p.m. and September 28, 2026 at 5:30 p.m. related to FY 2027 Budget adoption.

7. PUBLIC HEARING

8. INTRODUCTION AND FIRST READING OF ORDINANCES

9. CITY ATTORNEY

10. CITY MANAGER

- A. Motion to authorize staff to accept Daly & Zilch cost estimates for Bid No. 25-B-05 "Stormwater Drainage Clearing Areas".

11. CITY COUNCIL

- A. Discussion regarding City Manager probation status

12. COUNCIL MEMBER AND COMMITTEE REPORTS

- A. Mayor Meek
- B. Vice Mayor Ensing
- C. Council member Hastings
- D. Council member Holmes
- E. Council member Satchell

13. PUBLIC INPUT

(Five Minute Time Limit)

14. ADJOURNMENT

CRYSTAL RIVER CITY COUNCIL MEETING
Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 3.A.

Requested Motion: CCSO Quarterly Report

ATTACHMENTS:

Description

[Q4 CCSO report Crystal River.pptx](#)

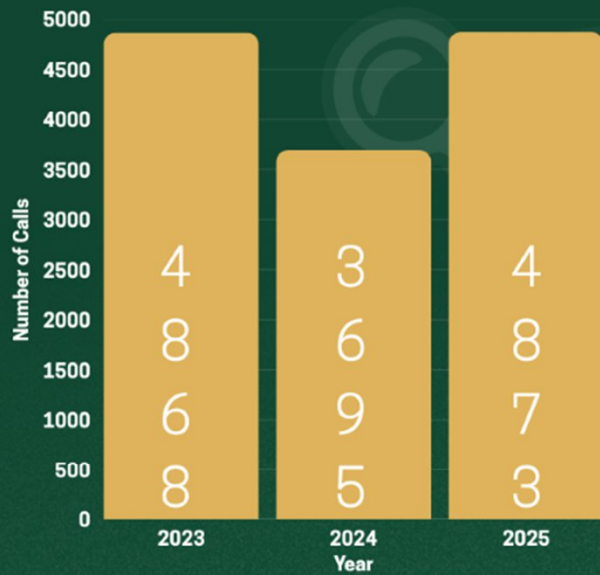
CITRUS COUNTY SHERIFF'S OFFICE

QUARTERLY CRIME REPORT: OCTOBER 1 - DECEMBER 31
PRESENTED BY: LIEUTENANT ED BLAIR
MONDAY, FEBRUARY 9, 2026

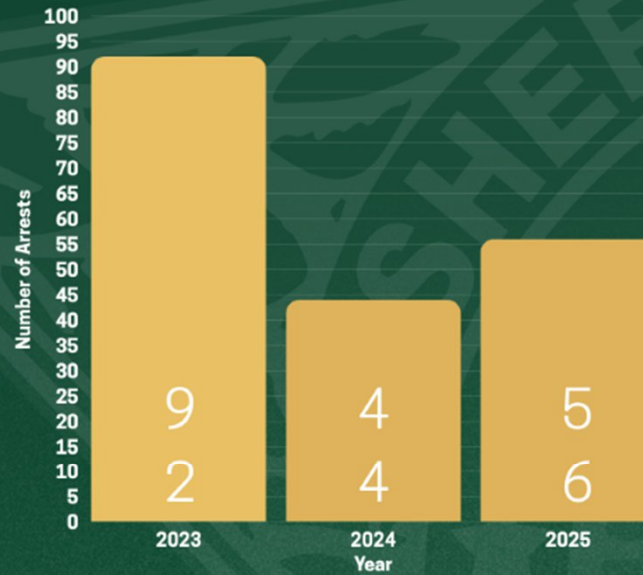


CITY OF CRYSTAL RIVER - 4TH QUARTER

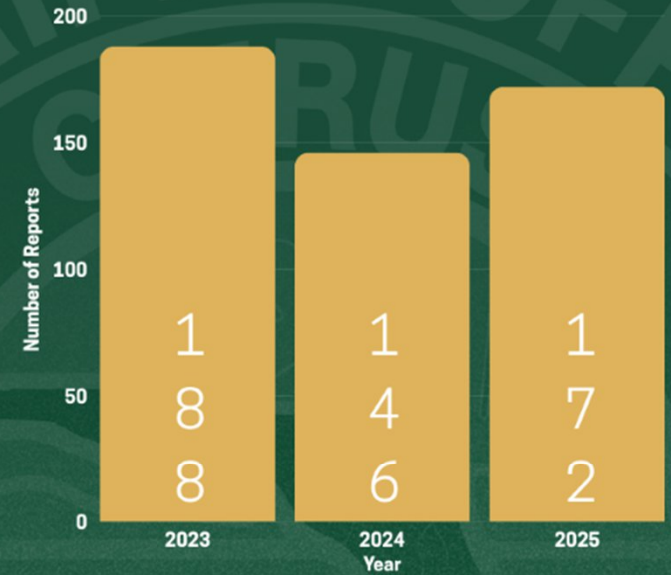
Calls For Service



Arrests



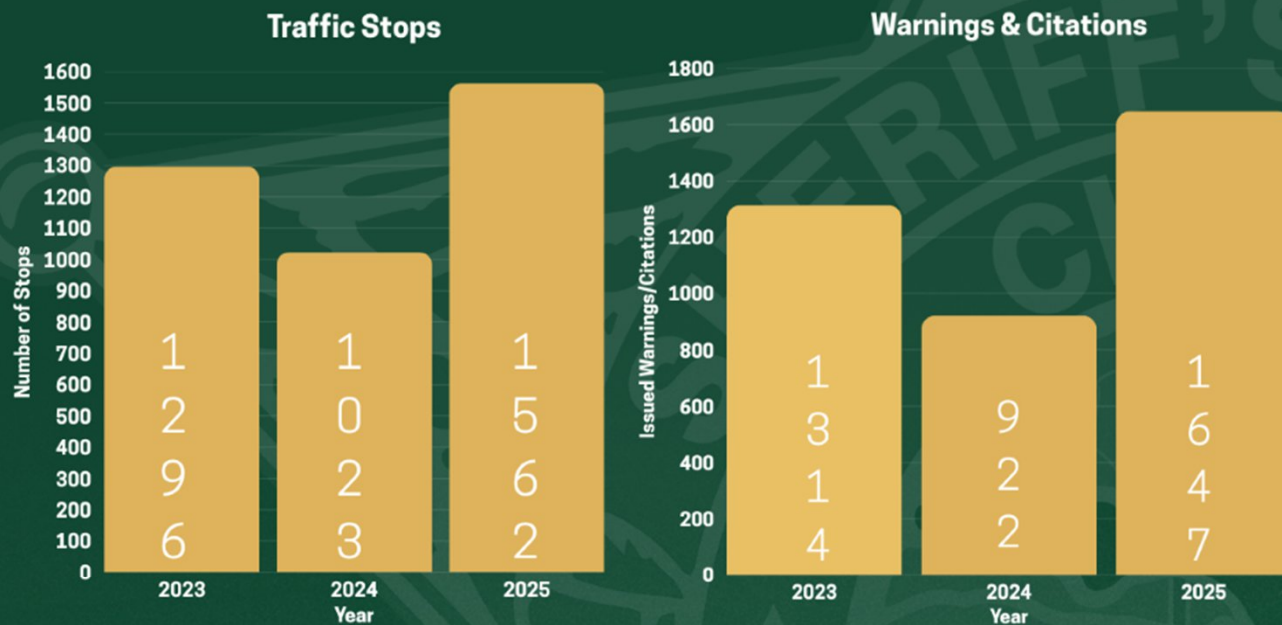
Offense Reports



EMERGENCY 9-1-1

NON-EMERGENCY 352-249-2790

CITY OF CRYSTAL RIVER - 4TH QUARTER TRAFFIC ENFORCEMENT



EMERGENCY 9-1-1

NON-EMERGENCY 352-249-2790

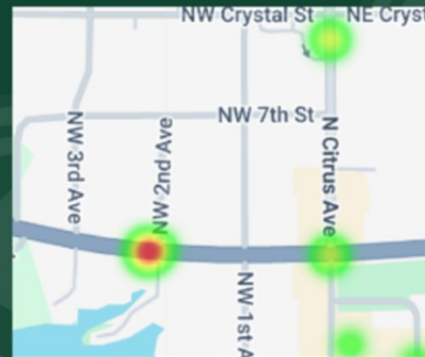
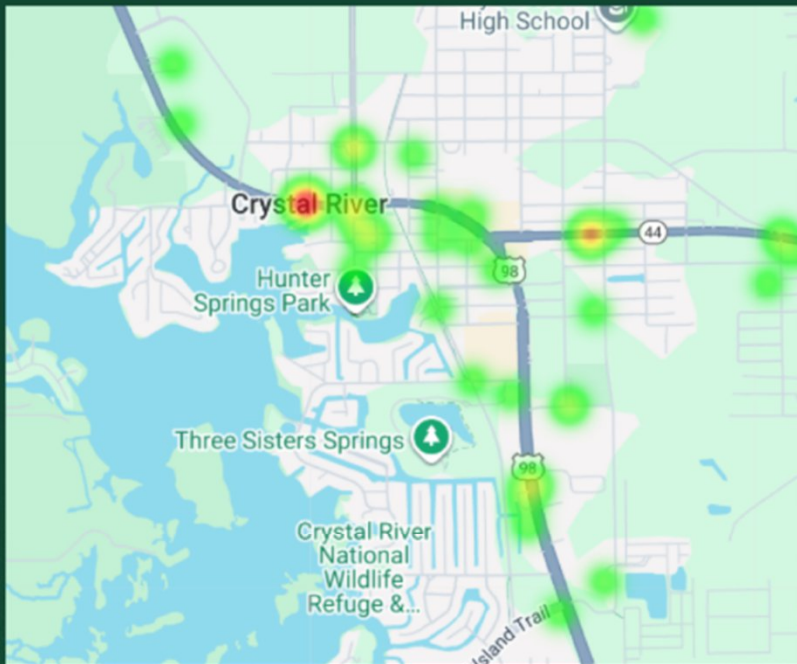
CITY OF CRYSTAL RIVER - 4TH QUARTER TRAFFIC ENFORCEMENT

**TOTAL ACCIDENTS BY QUARTER: 83(2023),
73 (2024), AND 66* (2025).** *Down 10% from previous year

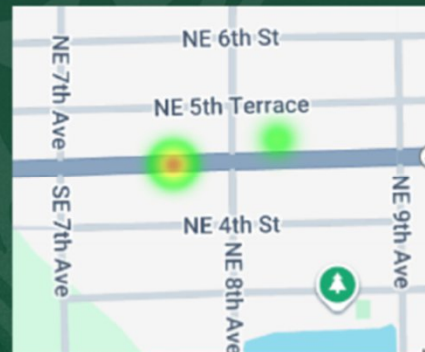
	2023	2024	2025
MINOR	5	9	7
MAJOR	4	5	2
FATALITIES	0	1	0



CITY OF CRYSTAL RIVER - 4TH QUARTER HIGHEST CONCENTRATION *Traffic Accidents*



- NW SECOND AVE & HWY 19



- HWY 44 WEST & NE DR. MLK JR AVE

EMERGENCY 9-1-1

NON-EMERGENCY 352-249-2790

CITY OF CRYSTAL RIVER - 4TH QUARTER MARINE UNIT

CITATIONS & WARNINGS: **55**(2023),
21 (2024), AND **54**(2025).



NOTABLE CASE: *Crystal River*

DATE: THURSDAY, OCTOBER 23

CASE TYPE: ANIMAL NEGLECT

DETAILS: DEPUTIES RESPONDED TO NEIGHBOR COMPLAINTS OF “ANIMAL HOARDING”. FIRE DEPARTMENT WAS CALLED TO ASSIST DUE TO DANGEROUS CONDITIONS OF THE HOME THAT WERE INHUMANE FOR RESPONDING OFFICERS AND THE ANIMALS INSIDE. ACO’S TRANSPORTED 29 DOGS, 20 CATS, AND ONE FERRET TO ANIMAL SERVICES.

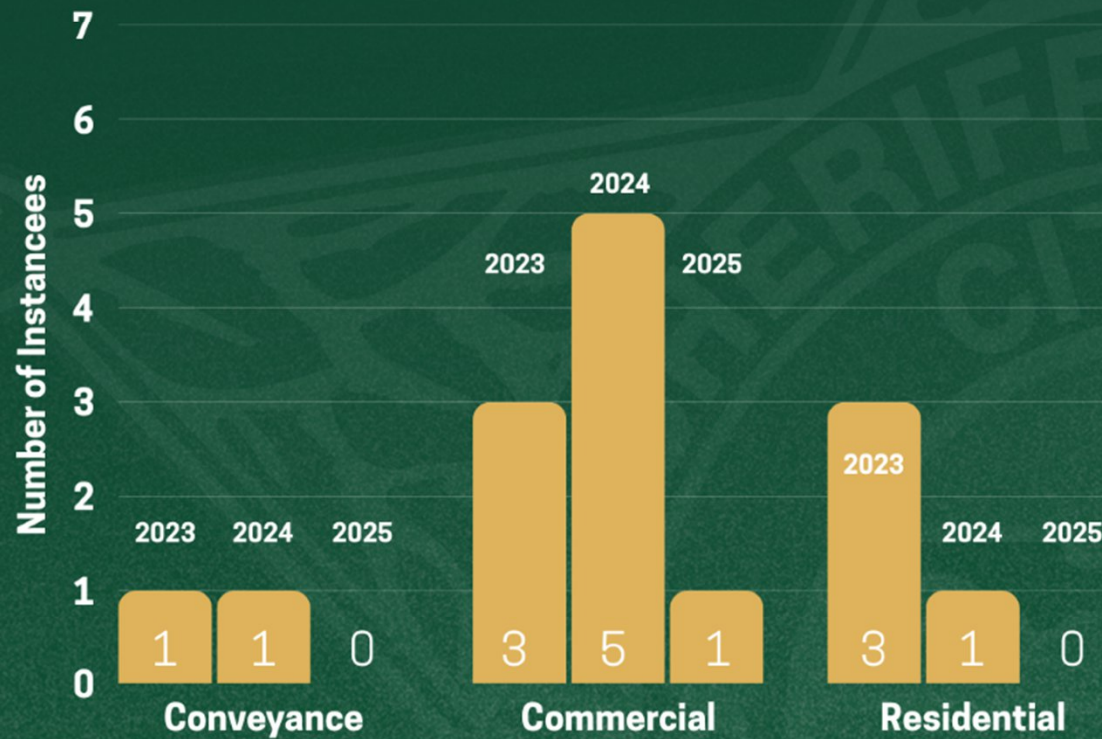


KURTIS LEE & TONYA COPPEN

50 COUNTS ANIMAL CRUELTY

JURY TRIAL BEGINS FEBRUARY 16, 2026

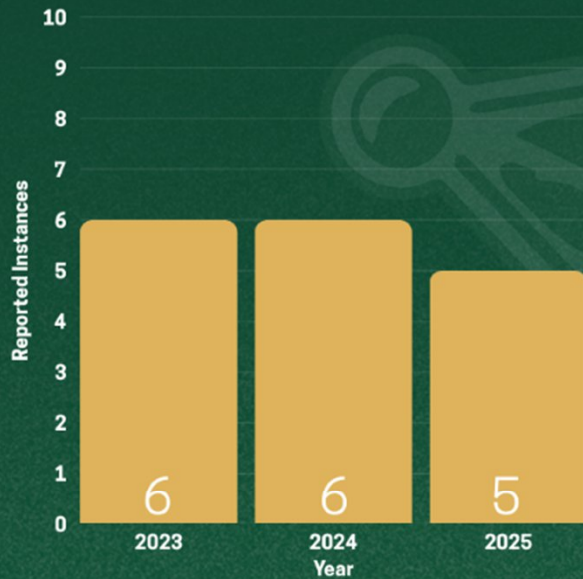
CITY OF CRYSTAL RIVER - 4TH QUARTER *BURGLARIES*



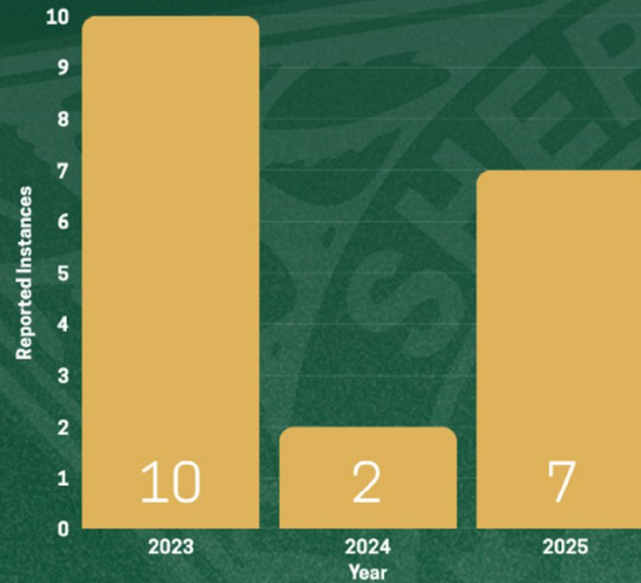
EMERGENCY 9-1-1 NON-EMERGENCY 352-249-2790

CITY OF CRYSTAL RIVER - 4TH QUARTER *THEFT*

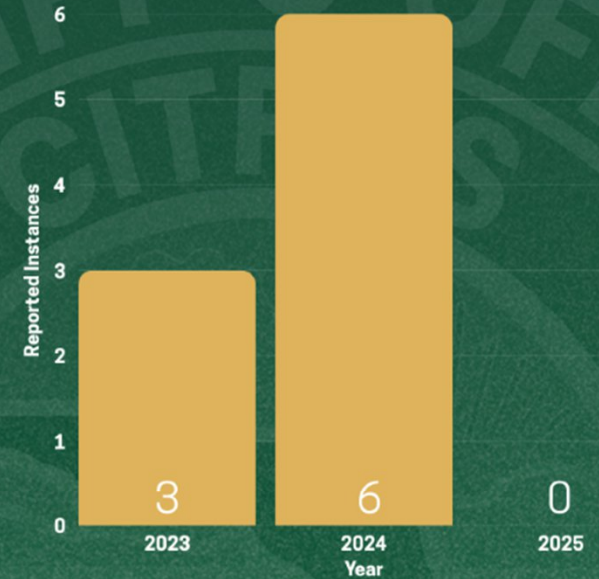
PETIT



RETAIL (MISD/FELONY)



AUTO THEFT

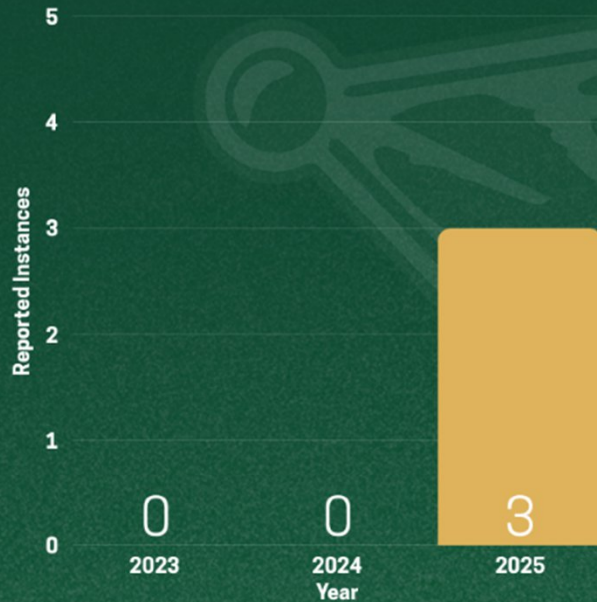


EMERGENCY 9-1-1

NON-EMERGENCY 352-249-2790

CITY OF CRYSTAL RIVER - 4TH QUARTER *VIOLENT CRIME*

AGGRAVATED ASSAULT



THE CITRUS COUNTY SHERIFF'S
OFFICE INVESTIGATED **THREE**
AGGRAVATED ASSAULTS, NO
HOMICIDES, AND ONE ROBBERY
WITHIN THE CITY OF CRYSTAL RIVER.

EMERGENCY 9-1-1

NON-EMERGENCY 352-249-2790

CITY OF CRYSTAL RIVER - 4TH QUARTER **VIOLENT CRIME** *Case Highlight*

DATE: **SATURDAY, OCTOBER 4**

CASE TYPE: **ROBBERY**

DETAILS: **DEPUTIES DISPATCHED TO KFC IN CRYSTAL RIVER REGARDING A THEFT WITH WEAPON. DEPUTIES LOCATED THE SUSPECT RIDING HIS BIKE. WHEN APPROACHED, HE THREW A HUNTING KNIFE AND A HALF-EATEN PIECE OF CHICKEN ON THE GROUND.**



RICHARD WOLFE

**ROBBERY W/ WEAPON
BATTERY
FLEE/ELUDE LEO
RESIST W/O VIOLENCE
PETIT THEFT**



PRETRIAL CONFERENCE SCHEDULED FOR 3/11/26*

COMMUNITY EVENTS

SCARECROW FESTIVAL

STONE CRAB JAM

**CHRISTMAS FESTIVITIES:
TREE LIGHTING
PARADE**

FIRST FRIDAY EVENTS



COMMUNITY RESOURCE DEPUTY *Highlights* *CRO Bob Greatrex*

140

CALLS FOR SERVICE

18

TRAFFIC STOPS

6

CITATIONS

16

WARNINGS

65

SECURITY CHECKS

BEST OF LUCK IN YOUR NEW POSITION, DEPUTY GREATREX!





QUESTIONS?



**MAIN OPERATIONS
BUILDING**

1 Martin Luther King Jr. Ave
Inverness, FL 34450

**EMERGENCY OPERATIONS
CENTER**

3549 Saunders Way
Lecanto, FL 34461

**BEVERLY HILLS
SUBSTATION**

4093 N Lecanto Hwy
Beverly Hills, FL 34465

EMERGENCY 9-1-1 NON-EMERGENCY 352-249-2790

CRYSTAL RIVER CITY COUNCIL MEETING
Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 3.B.

Requested Motion: CRFD Quarterly Report

ATTACHMENTS:

Description

[CRFD QTR 4.pdf](#)



4th Quarter Report - 2025

CRYSTAL RIVER FIRE DEPARTMENT

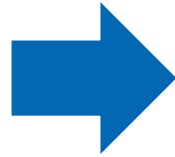
Protecting the City of Crystal River Since 1915

Total Calls: 285

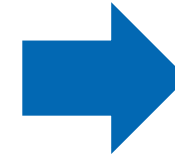
Total Average Response Time: 4:33

Total Average Personnel Response: 2.60

Oct.
102



Nov.
84



Dec.
99

Average Response Time: 4:29

Average Personnel Response: 2.60

Average Miles: 1.54

Average Response Time: 4:22

Average Personnel Response: 2.64

Average Miles: 1.42

Average Response Time: 4:46

Average Personnel Response: 2.61

Average Miles: 1.34



4th Quarter Report - 2025



Fire Related Calls: 130

EMS Calls: 156

Mutual Aid Received: 0

Mutual Aid to CCFR EMS: 12

Mutual Aid to CCFR Fire: 6

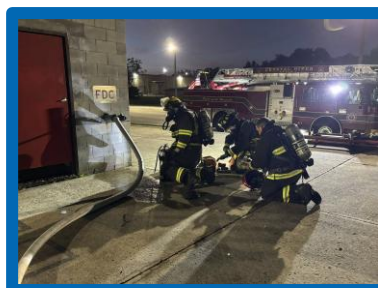
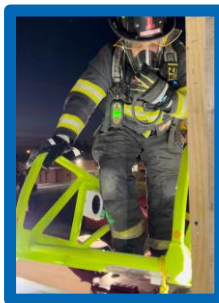
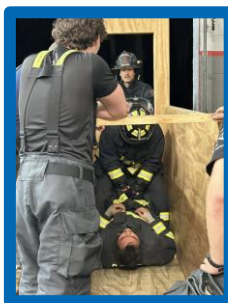
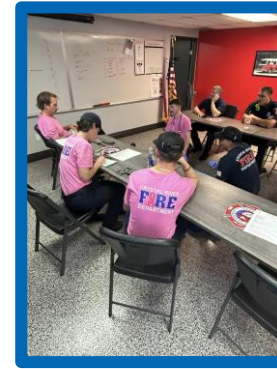
CPR: 3

Vehicle Fires: 1

Brush Fires: 6

Structure Fires: 2 (Mutual Aid to CCFR)

4th Quarter Report - 2025



Total Training: 919.5 Hours



4th Quarter Report - 2025

CRFD Community Engagement

October 3 – First Friday at Town Square

October 4 – Crystal Memorial Gardens Cemetery

October 5-11 – Fire Prevention Week

October 7 – National Night Out

October 8 – Recognized Emergency Nurses Day

October 11 – Scarecrow Fest



4th Quarter Report - 2025

CRFD Community Engagement

October 18 – Starbucks Trunk or Treat

October 24 – CRHS Football Game

November 1 – Stone Crab Jam

November 7 – First Friday at Town Square

November 11 – Inverness Veterans Day Parade

November 24 – CERT CPR Course



4th Quarter Report - 2025

CRFD Community Engagement

November 28 – Kid City USA

December 5 – Crystal River Tree Lighting

December 8 – Deputy Rodriguez Memorial Service

December 8 – Crystal River Christmas Parade

December 13 – Inverness Christmas Parade



4th Quarter Report - 2025



Presentation to IB Program Lecanto High School



4th Quarter Report - 2025

Calls for Service



4th Quarter Report - 2025

Fire Prevention

**110 Building Diagrams Made and
Uploaded to Active 911**

**140 Emergency Contacts Placed into
Fire Station Software**

**7 Inspections Completed by Request
with Follow-Up Inspections**

**2 Inspections with Outstanding
Violations**

**Proactive Inspections Start this Week at
Beall's Shopping Complex**





4th Quarter Report - 2025



4th Quarter Report - 2025

Truck Dedications to Our Schools!



4th Quarter Report - 2025



4th Quarter Report - 2025

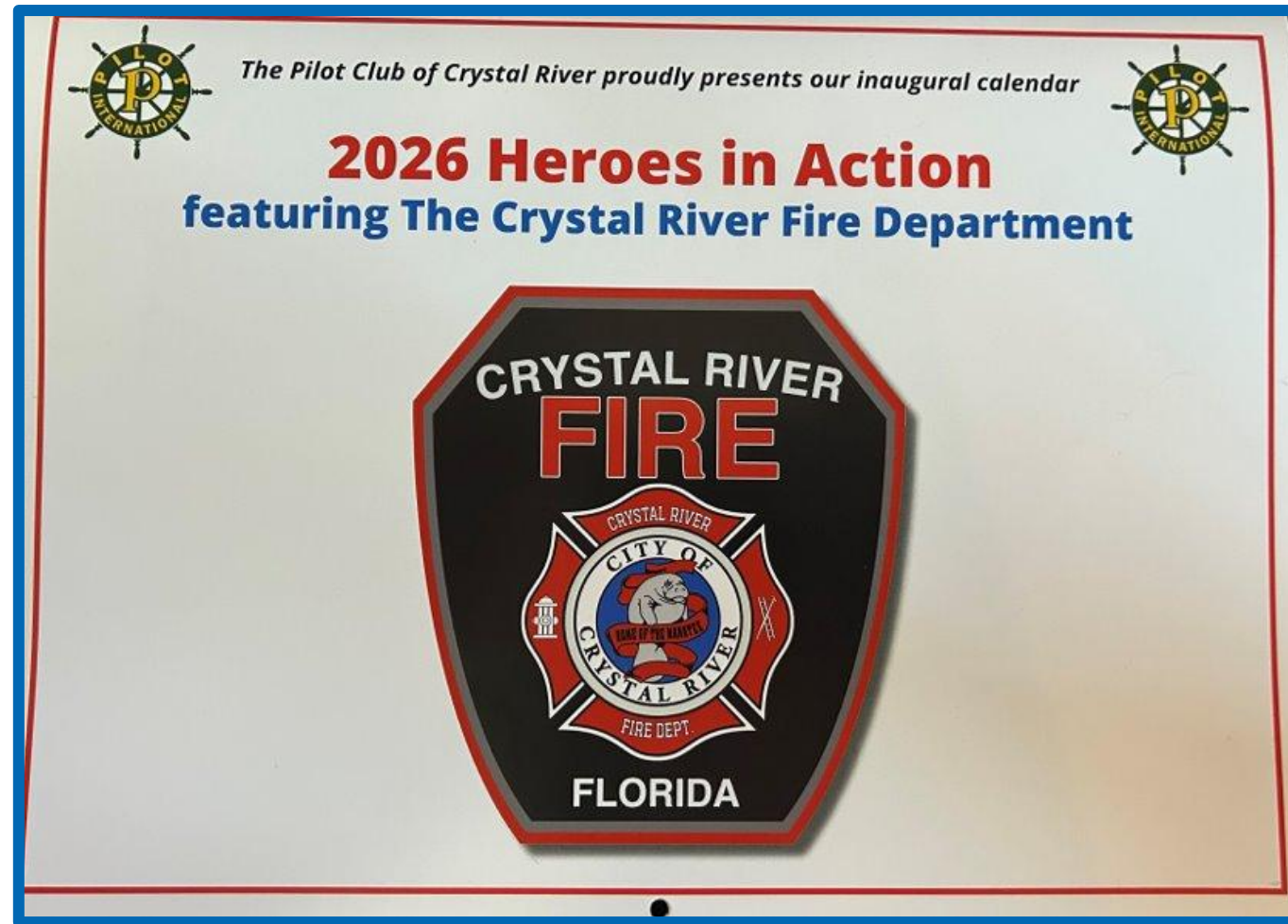


James Arlotta
Firefighter/Paramedic

4th Quarter Report - 2025



Pilot Club of Crystal River Calendar



2025 Year in Review

First Full Year Staffed 24/7

Total Calls: 1,056

Total Training Hours: 3,139.5



4th Quarter Report - 2025

2025 Goals Presented to City Council

- Transition from an all-volunteer staff to a combination model
 - Complete!
- Provide two Career Firefighters per shift no later than FY2030
 - In Progress! Three Career Firefighters Funded
- Maintain Part-Time Staff to Cover Peak Call Times, Reduce Overtime Costs, and Recruit More Volunteers
 - In Progress! Hiring Part-Time and Training Volunteers
- Fund Fire Prevention Position
 - Complete!





4th Quarter Report - 2025

Thank You!

Protecting the City of Crystal River Since 1915

CRYSTAL RIVER CITY COUNCIL MEETING
Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 6.A.

Requested Motion: Motion to approve minutes of the City Council meeting held January 26, 2026

CRYSTAL RIVER CITY COUNCIL MEETING
Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 6.B.

Requested Motion: Motion to approve minutes of the City Council Workshop held January 28, 2026

ATTACHMENTS:

Description

[Minutes Special Meeting 1-28-2026.docx](#)



Minutes

Crystal River City Council Meeting

Special Meeting Agenda

Wednesday, January 28, 2026 at 10:00 AM

Citrus County Welcome Center

1. CALL TO ORDER

Mayor Meek called the meeting to order at 10:04 a.m.

Council members present: Mayor Meek, Vice Mayor Chris Ensing, Council member Robert Holmes, Council member Gabrielle Satchell, Council member Mindi Hastings

Staff present: Assistant City Manager/Public Works Director Troy Slattery, Community Engagement Director Leslie Bollin, Visitors Services Director Andrea Hullstrung, Human Resources Director Mary Helprin, Growth Management Director Carly Hanson, Deputy City Clerk Sabrinna Utter, City Manager Audra Curts, Finance Director Michelle Russell, Assistant Finance Director Cindy Marihugh

2. PRESENTATIONS

A. City Manager Goals and Evaluation Process Workshop

Council discussion was opened by Mayor Meek. Council member Hastings discussed workshop purpose, noting inclusion of city goals in City Manager evaluation criteria. Mayor Meek and Council member Satchell noted previous evaluation tool deficiencies, and ways to improve the tool moving forward. Vice Mayor Ensing discussed the need to incorporate the City Manager job description and contract parameters. Discussion was held regarding evaluation format and the inclusion of specific and measurable goals. Timeline of the evaluation was also discussed. Mayor Meek suggested approval of final evaluation format on a future Council meeting agenda.

Council also discussed proposed strategic goals, process for submission and review of results, as well as public records status of completed evaluations. Mayor Meek requested a defined timeline, areas of evaluation, and an agenda item with discussion and action, if needed.

Vice Mayor Ensing inquired about process for communicating council concerns and Council member Hastings suggested options including direct discussion with the City Manager and bringing concerns forward to council. Council member Satchell expressed support for the suggested options.

Council member Satchell inquired about timeframe for submission and Mayor Meek noted needed for consensus on and inclusion of goals in evaluation tool. Timeline of evaluation was discussed, with upcoming goal setting workshop noted (evaluation to occur 6 months following goal setting). City Manager's probationary period was also discussed.

Vice Mayor Ensing expressed concerns regarding City Manager communications and Council discussion was held regarding expectations moving forward. Council Member Satchell inquired about method of obtaining staff input and Mayor Meek suggested inclusion of such method in evaluation process. Council also discussed parameters of direct communication with staff.

Human Resources Director Mary Helprin inquired about timeline for evaluation (Council to determine at meeting following Goal Setting Workshop). Assistant City Manager Troy Slattery requested clarification on the timeline. Consensus was reached for evaluation to occur 6 months following final evaluation approval. Ms. Helprin also inquired about probation status and consensus was reached to make a formal decision at a future Council meeting.

Council Member Holmes raised discussion regarding workshops and facilitation of public input and Assistant City Manager Slattery noted the upcoming goal setting workshop purpose and objectives. Council member Hastings noted availability for additional Council committee assignments. Mayor Meek and Council Member Holmes discussed upcoming MPO meeting.

4. ADJORNMENT

Mayor Meek adjourned the meeting at 11:23 a.m.

CRYSTAL RIVER CITY COUNCIL MEETING

Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 6.C.

Requested Motion: Motion to approve the setting of two Public Hearings to be held during the Public Hearing portion of the two Regular Council meetings scheduled for September 14, 2026 at 5:30 p.m. and September 28, 2026 at 5:30 p.m. related to FY 2027 Budget adoption.

Summary:

As part of the annual budget development process, staff works to coordinate a series of workshops and meetings to facilitate adoption of budgets for both the City and the CRA. The tentative workshop and meeting schedule has been proposed as follows:

Budget Workshop No.1- Wednesday, April 29, 2026 at 1:00 p.m.
Set Trim Rate - Monday, July 13, 2026 at 5:30 p.m.
Budget Workshop No. 2- Wednesday, July 29, 2026 at 1:00 p.m.
Budget Hearing No. 1- Monday, September 14, 2026 at 5:30 p.m.
Budget Hearing No. 2- Monday, September 28, 2026 at 5:30 p.m.

Each year the City is required to conduct two public hearings prior to final adoption of the budget. State law establishes certain requirements that must be met on setting those dates (i.e. the dates set by the City cannot conflict with the public hearing dates set by the County or the School Board). Preliminary budget hearings, set in conjunction with the T.R.I.M. rate setting, will be held during the Public Hearing portion of the two Regular Council meetings scheduled in September. At this time, staff is recommending the scheduling of these two Public Hearings be set for Monday, September 14, 2026 at 5:30 p.m. and Monday, September 28, 2026 at 5:30 p.m.

Staff Recommendation:

Approve the setting of two Public Hearings to be held during the Public Hearing portion of the two Regular Council meetings scheduled for September 14, 2026 at 5:30 p.m. and September 28, 2026 at 5:30 p.m. related to FY 2027 Budget adoption.

CRYSTAL RIVER CITY COUNCIL MEETING

Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 10.A.

Requested Motion: Motion to authorize staff to accept Daly & Zilch cost estimates for Bid No. 25-B-05 "Stormwater Drainage Clearing Areas".

Summary:

Stormwater-related issues resulting from the past two hurricane seasons have been identified throughout our local waterways. After determining the need to address certain blockages and repairs prior to completion of the plan, staff worked with engineers from Kimley-Horn to identify waterways needing attention, areas identified in the draft Stormwater Master Plan.

Following review of the plan, staff issued an Invitation to Bid No. 25-B-05 and received two responses (Daly & Zilch and Higher Ground Land Services). Kimley-Horn staff reviewed the bids received and applied each respondents' itemized pricing to example projects that are attached to the agenda item. In both scenarios Daly & Zilch submitted the lowest bid. Kimley-Horn recommendation letter and list of respondents are included for reference.

After completing the necessary procurement process, and gaining approval from Council, staff issued a Notice of Award to Daly & Zilch (the selected vendor) to perform the following work: clearing identified series of canals of debris and trash; grading and sodding; removal of trees, log, roots, and shrubs; dewatering and demucking, where applicable; removal of unsuitable material, where applicable; hauling of materials removed. All work for the project will be performed in accordance with the specifications prepared by the engineer.

Daly & Zilch has since provided itemized quotes for the four (4) areas identified in the storm water drainage clearing areas (attached for reference).

Area #1 - SE 8th Terr. and 9th Cir. = \$285,000.00

Area #2 - Behind CVS-Under Hwy. 19 and Down NE 2nd St. = \$362,432.00

Area #3 - NE 6th Ave. and Behind the School = \$346,459.00

Area #4 - Between NE 5th Ave. and NE 3rd Ave. = \$93,746.00

Daly & Zilch cost estimates were derived from the provided Bid Form in Section 00300 of Bid 25-B-05

Staff Recommendation:

Authorize staff to accept Daly & Zilch cost estimates for Bid No. 25-B-05 "Stormwater Drainage Clearing Areas".

ATTACHMENTS:

Description

Bid for Daly & Zilch.pdf
25-B-05 List of Respondents.pdf
Kimley Horn approval letter.pdf
Daly & Zilch Estimated Cost Areas



Daly & Zilch (Florida), Inc.

STATE CERTIFIED
GENERAL CONTRACTOR
STATE CERTIFIED MINORITY BUSINESS
Lic #CG-C059597



305 S. Salisbury Ter. • Suite A • Lecanto, FL 34461 • Office: (352) 341-4860 • Fax: 1-888-873-4861

Mobile-Linda: (352) 302-3626 • Mobile-Bud: (352) 302-7869 • www.daly-zilch.com

Crystal River Stormwater Drainage Clearing Areas
Bid No.: 25-B-05

To:

City of Crystal River
City Hall
730 N. Suncoast Blvd
Crystal River, FL 34429

Bid Due: September 10, 2025 at 11:00AM

Submitted by:

Daly & Zilch (Florida) Inc.
Chuck Daly
305 S. Salisbury Terr., Ste. A
Lecanto, FL 34461
352-341-4860

SECTION 00300 – BID FORM

1. The undersigned Bidder does hereby declare that they have carefully examined the Invitation to Bid, the Instructions to Bidders, Project Manual and Construction Plans, and project addenda relating to the above-entitled matter and the work and has also examined the site.
2. The undersigned Bidder hereby declares that they have based their proposal on the conditions as they exist on site and have noted all items of work required of the project that are not illustrated on the plans.
3. The undersigned does hereby offer and agree to furnish all materials, to fully and faithfully construct, perform, and execute all work in the above-titled matter in accordance with the Specifications relating thereto.
4. The undersigned does hereby declare that the prices so stated cover all expenses of every kind incidental to the completion of said work, and the contract therefore includes all claims that may arise through damages or any other causes whatsoever.
5. The undersigned does hereby declare that they shall make no claim on account of minor variation of the approximate estimate in the QUANTITIES or work to be done, nor on account of any misunderstanding or misconception of the nature of the work to be done or the grounds or place where it is to be done.
6. The undersigned does also declare and agree that they will commence the work within ten (10) days after notification by the CITY to do so and will complete the work fully and in every respect on or before the time specified in said contract.
7. The undersigned further agrees that the UNIT PRICES submitted on the Bid Form shall govern all errors in extension or addition and shall void the total base bid submitted on the attached sheet. The corrected extension and addition of all items shall be considered to be the correct base bid for comparison purposes.
8. The undersigned further agrees that the UNIT PRICES submitted on the Bid Form will expire if a contract is not executed within ninety (90) days from the date of bid deadline, and that the Contractor will be fully released from any obligations of this Bid Form.
9. The undersigned agrees that this bid is based on substantially completing the project within sixty (60) calendar days per area assigned and an additional thirty (30) days to final completion per each assigned area. The Contractor further agrees to pay, as liquidated damages, the sum of five hundred (\$500) dollars for each consecutive calendar day thereafter.
10. The Bidder acknowledges having received the following project addenda:

No. <u>1</u> , Date: <u>8/12/2025</u>	No. _____, Date: _____
No. <u>2</u> , Date: <u>9/2/2025</u>	No. _____, Date: _____
No. <u>3</u> , Date: <u>9/3/2025</u>	No. _____, Date: _____
No. _____, Date: _____	No. _____, Date: _____
11. By submission of this bid, each bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication or agreement as to any matter relating to this bid with any other bidder or with any competitor.

NUMBER	DESCRIPTION	UNIT	UNIT PRICE
1	MOBILIZATION PERCENTAGE OF TOTAL COST FOR ITEMS 3 - 9, PER CONTRACT	PERCENT	10%
2	BONDS AND INSURANCE (BONDED AMOUNT = \$500,000)	LS	10,440.00
3.A	MAINTENANCE OF TRAFFIC NO LANE CLOSURE, TWO-LANE	DAY	420.00
3.B	MAINTENANCE OF TRAFFIC NO LANE CLOSURE, FOUR-LANE	DAY	750.00
3.C	MAINTENANCE OF TRAFFIC WITH LANE CLOSURE, TWO-LANE	DAY	2,040.00
3.D	MAINTENANCE OF TRAFFIC WITH LANE CLOSURE, FOUR-LANE	DAY	3,360.00
4.A	TURBIDITY CURTAIN	10 LF	150.00
4.B	DRAINAGE PIPE - TEMPORARY PLUG DIA. <= 18" OR EQUIVALENT	EA	2,544.00
4.C	DRAINAGE PIPE - TEMPORARY PLUG 18" < DIA. <= 24" OR EQUIVALENT	EA	3,192.00
4.D	DRAINAGE PIPE - TEMPORARY PLUG 24" < DIA. <= 36" OR EQUIVALENT	EA	3,744.00
4.E	DRAINAGE PIPE - TEMPORARY PLUG 36" < DIA. <= 48" OR EQUIVALENT	EA	5,016.00
4.F	DRAINAGE PIPE - TEMPORARY PLUG 48" < DIA. <= 60" OR EQUIVALENT	EA	7,188.00
4.G	SILT FENCING	LF	6.90
4.H	INLET PROTECTION	EA	540.00
5.A	SODDING, BAHIA	PALLET	582.00
5.B	SODDING, BAHIA	ROLL	510.00
5.C	SODDING, OTHER	PALLET	792.00
5.D	SODDING, OTHER	ROLL	708.00
6.A	DRAINAGE PIPE - CLEANING DIA. <= 18" OR EQUIVALENT	20 LF	1,440.00
6.B	DRAINAGE PIPE - CLEANING 18" < DIA. <= 24" OR EQUIVALENT	20 LF	1,680.00
6.C	DRAINAGE PIPE - CLEANING 24" < DIA. <= 36" OR EQUIVALENT	20 LF	2,160.00
6.D	DRAINAGE PIPE - CLEANING 36" < DIA. <= 48" OR EQUIVALENT	20 LF	2,520.00
6.E	DRAINAGE PIPE - CLEANING 48" < DIA. <= 60" OR EQUIVALENT	20 LF	3,000.00
7.A	DITCH AND DRAINAGE AREA CLEANING DRY CONDITIONS, LIGHT	10-FT. WIDTH BY 20-FT. LENGTH	432.00
7.B	DITCH AND DRAINAGE AREA CLEANING DRY CONDITIONS, MODERATE	10-FT. WIDTH BY 20-FT. LENGTH	672.00
7.C	DITCH AND DRAINAGE AREA CLEANING DRY CONDITIONS, HEAVY	10-FT. WIDTH BY 20-FT. LENGTH	984.00
8.A	DITCH AND DRAINAGE AREA CLEANING WET CONDITIONS, LIGHT	10-FT. WIDTH BY 20-FT. LENGTH	672.00
8.B	DITCH AND DRAINAGE AREA CLEANING WET CONDITIONS, MODERATE	10-FT. WIDTH BY 20-FT. LENGTH	864.00
8.C	DITCH AND DRAINAGE AREA CLEANING WET CONDITIONS, HEAVY	10-FT. WIDTH BY 20-FT. LENGTH	1,416.00
9.A	DITCH AND DRAINAGE AREA CLEANING SUBMERGED CONDITIONS, LIGHT	10-FT. WIDTH BY 20-FT. LENGTH	984.00
9.B	DITCH AND DRAINAGE AREA CLEANING SUBMERGED CONDITIONS, MODERATE	10-FT. WIDTH BY 20-FT. LENGTH	1,536.00
9.C	DITCH AND DRAINAGE AREA CLEANING SUBMERGED CONDITIONS, HEAVY	10-FT. WIDTH BY 20-FT. LENGTH	1,968.00
10.A	TEMPORARY ACCESS NO STABILIZATION, LIGHT	20 LF	480.00
10.B	TEMPORARY ACCESS NO STABILIZATION, MODERATE	20 LF	720.00
10.C	TEMPORARY ACCESS NO STABILIZATION, HEAVY	20 LF	960.00
11.A	TEMPORARY ACCESS REQUIRES STABILIZATION, LIGHT	20 LF	840.00
11.B	TEMPORARY ACCESS REQUIRES STABILIZATION, MODERATE	20 LF	1,080.00
11.C	TEMPORARY ACCESS REQUIRES STABILIZATION, HEAVY	20 LF	1,440.00

THIS PROPOSAL DATED THIS 10 day of September, 2025.

ATTEST:

Witness:

K. Deitrick

Signature

Kelly Deitrick

Printed Name

By:

Linda A. Daly

Authorized Signature (Principal)

Linda A. Daly, President /CEO

Printed Name, Title

Daly & Zilch (Florida) Inc.

Company Name

Address: 305 S. Salisbury Ter., Ste. A

Lecanto, FL 34461

0001

Employee I.D. No.

CGC059597

Florida State Certified General
Contractor's License Number

Telephone Number: 352-341-4860

END OF SECTION

SECTION 00302 – PUBLIC ENTITY CRIMES STATEMENT

NOTICE TO BIDDERS: This form must be properly completed, executed and returned with the bid documents in order for your bid to be considered. Failure to do so will result in automatic disqualification.

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

(To be signed in the presence of a notary public or other officer authorized to administer oaths.)

STATE OF Florida

COUNTY: Citrus

Before me, the undersigned authority, personally appeared Linda A. Daly, President /CEO
who, being by me first duty sworn, made the following statement:

1. The business address of 305 S. Salisbury Terr., Ste. A, Lecanto, FL 34461 (name of bidder or contractor) is Daly & Zilch (Florida) Inc.

2. My relationship Daly & Zilch (Florida) Inc. (name of bidder or contractor) is President/CEO (relationship such as sole proprietor, partner, president, vice president).

3. I understand that a public entity crime as defined in Section 287.133 of the Florida Statutes includes a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity in Florida or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or such an agency or political subdivision and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

4. I understand that "convicted" or "conviction" is defined by the statute to mean a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilt or nolo contendere.

5. I understand that "affiliate" is defined by the statute to mean (1) a predecessor or successor of a person or a corporation convicted of a public entity crime, or (2) an entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime, or (3) those officer, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate, or (4) a person or corporation who knowingly entered into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months.

6. Neither the bidder or contractor nor any officer, director, executive, partner, shareholder, employee, member or agent who is active in the management of the bidder or contractor nor any affiliate of the bidder or contractor has been convicted of a public entity crime subsequent to July 1, 1989.

(Draw a line through paragraph 6 if paragraph 7 below applies.)

7. There has been a conviction of a public entity crime by the bidder or contractor, or an officer, director, executive, partner, shareholder, employee, member or agent of the bidder or contractor who is active in the management of the bidder or contractor or an affiliate of the bidder or contractor. A determination has been made pursuant to Section 287.133(3) by order of the Division of Administrative Hearings that it is not in the public interest for the name of the convicted person or affiliate to appear on the convicted vendor list. The name of the convicted person or affiliate is _____. A copy of the order of the Division of Administrative Hearings is attached to this statement.

(Draw a line through paragraph 7 if paragraph 6 above applies.)

Sworn to and subscribed before me in the state and county first mentioned above on the 10 day of September, 2025.

Signed: _____
Notary Public

Kelly Deitrick

(Affix seal)

My commission expires: _____

10/9/2025



KELLY DEITRICK
Commission # HH 171936
Expires October 9, 2025
Bonded Thru Budget Notary Services

END OF SECTION

SECTION 00303 – DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with the Florida Statute 287.087 hereby certifies that
Daly & Zilch (Florida) Inc. does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees from drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm fully complies with the above requirements.


Bidding's Signature Linda A. Daly
President

September 10, 2025
Date

END OF SECTION



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

DALY, LINDA A

DALY & ZILCH (FLORIDA) INC
3334 W PEBBLE BEACH CT
LECANTO FL 34461

LICENSE NUMBER: CGC059597

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 07/23/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance Services, Inc. 1720 SE 16th Avenue, Suite 301 Ocala FL 34471	CONTACT NAME: Brenda Bouchard AAI, CPIW PHONE (A/C, No, Ext): (352) 732-5010 FAX (A/C, No): (352) 732-5344 E-MAIL ADDRESS: Brenda.Bouchard@bbrown.com INSURER(S) AFFORDING COVERAGE INSURER A: Southern-Owners Insurance Company INSURER B: Auto-Owners Insurance Company INSURER C: Bridgefield Employers Insurance Company INSURER D: XL Specialty Insurance Company INSURER E: INSURER F:
INSURED Daly & Zilch (Florida), Inc. Daly & Zilch Holding Company, Daly & Zilch Leasing LLC. P.O. Box 937 Lecanto FL 34460-0937	NAIC # 10190 18988 10701 37885

COVERAGES

CERTIFICATE NUMBER: 25-26

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	Y		72648413	02/24/2025	02/24/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y		4455743001	06/29/2025	06/29/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Basic PIP \$ 10,000
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 10,000			4949319100	02/24/2025	02/24/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	83038372	08/05/2025	08/05/2026	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Installation Floater			UM00162764MA25A	08/16/2025	08/16/2026	Limit \$1,000,000 Temporary Premises \$100,000 Transit \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as Additional Insured with regards to the General Liability and Auto policies when required by written contract/agreement. Coverage is Primary and Non Contributory on the General liability when required by written contract/agreement. A Waiver of Subrogation is applicable in favor of Certificate Holder with regards to the General Liability, Auto Liability and Workers Compensation policies when required by written contract/agreement.

CERTIFICATE HOLDER

CANCELLATION

City of Crystal River 123 NW Highway 19 Crystal River FL 34428	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Solicitation No. 25-B-05
City of Crystal River
Stormwater Drainage Clearing Areas

1.	Higher Ground Land Services 816 11 th Dr. SW Vero Beach, FL 32962	B \$1,850
		C \$2,358
		D \$3,250
		E \$3,375
		F \$3,400
		Bid Rec'd - 09/10/2025 @ 10:10 a.m.

2.	Daly & Zilch (Florida) Inc. 305 S. Salisbury Terr., Ste. A Lecanto, FL 34461	B \$2,544
		C \$3,192
		D \$3,744
		E \$5,016
		F \$7,188
		Bid Rec'd - 09/10/2025 @ 10:50 a.m.

3.		
		Bid Rec'd -

4.		
		Bid Rec'd -

5.		
		Bid Rec'd -

Total Bids Received: 2


City Clerk



September 30, 2025

Mr. Troy Slattery
City of Crystal River
City Hall
730 N Suncoast Blvd
Crystal River, Florida 34428

**RE: *Crystal River Stormwater Drainage Clearing Areas 25-B-05; Bid Recommendation
Kimley-Horn Project No. 142004045***

Dear Mr. Slattery:

We have reviewed the construction bids received for the above-referenced project. As of the deadline on September 10, 2025, at 11:00 a.m., two bids were received and were opened at 11:05 a.m. All bids received were valid bids. Attached is a bid tabulation of the bid results.

Kimley-Horn does not object to the City of Crystal River issuing a Notice of Intent to Award to Daly and Zilch.

Sincerely,

KIMLEY-HORN

A handwritten signature in blue ink, appearing to read "Alan J. Garri".

Alan J. Garri, PE
Vice President

Attachment: Bid Tabulation

Cc: File

AlanGarriTeamCoordination/Shared Documents/General/Crystal River Stormwater Master Plan 142004045/Documents/Bid Administration/Bids Recieved/Lts250911ajg_Bid Rec.docx



Daly & Zilch (Florida), Inc.

STATE CERTIFIED
GENERAL CONTRACTOR
STATE CERTIFIED MINORITY BUSINESS
LIC. #0000035537

305 S. Salisbury Ter. • Suite A • Lecanto, FL 34461 • Office: (352) 341-4860 • Fax: 1-888-873-4861

Mobile - Linda (352) 302-3626 • Mobile - Rod (352) 302-7869 • www.daly-zilch.com



Crystal River Stormwater Drainage Clearing Areas

Area#1 SE 8th Ter and 9th Cir

40' wide x 1,500 lf (\$984 x 2 = \$1,968)

#7c Dry and Heavy -1,500 /20' = 75 x \$1,968 = \$147,600

#Sb Sod Bahia Rolls-75,000 sf/ 400 = 200 x \$510 = \$102,000

#1 Mobilization-10% = \$24,960

#2 Bond - \$10,440

Area #1 Total= \$285,000

Area #2 Behind CVS/ Under HWY 19 and Down NE 2nd St

Ditch is 22' wide

#9a Submerged and Light-580 lf/ 10' = 58 x \$984 = \$57,072

#4a Turbidity-20 lf \$150 x 2 = \$300

#4d Pipe Plug 36" - = \$3,744

#10a Temporary Access No Stabilization/ Light-GO lf/20' = 3 x \$480 = \$1,440

#3d MOT Closure/ Four Lane-2 days x \$3,360 = \$6,720

#Ge Pipe Clean 36" -2,340 lf/ 20' = 117 x \$2,160 = \$252,720

#4d Pipe Plug 36" - \$3,744 x 2 = \$7,488

#1 Mobilization-10% = \$32,948

Area #2 Total= \$362,432



Daly & Zilech (Florida), Inc.

STATE CERTIFIED
GENERAL CONTRACTOR
STATE CERTIFIED MINORITY BUSINESS
ENTERPRISE
LIC. WCC 0655592

305 S. Salisbury Ter. • Suite A • Lecanto, FL 34461 • Office: (352) 341-4860 • Fax: 1-888-873-4861

Mobile - Linda: (352) 302-3626 • Mobile - Bud: (352) 302-7869 • www.daly-zilech.com



Area #3 NE 6th Ave and Behind the School

Under SR 44 Not Included

#Ge Pipe Clean 36" -220 lf /20'= 11 x\$2,160= **\$23,760**

#3d MOT Closure/ Four Lane-1 Day= **\$3,360**

#6d Pipe Clean 48" -90 lf /20'= 4.5 x\$2,520= **\$11,340**

#3c MOT Closure/Two Lane-5 Days x\$2,040= **\$10,200**

#9a Submerged/ Light-350 lf /20' = 17.5 x\$984 = **\$17,220**

#9b Submerged/ Moderate-400 lf /10'= 40 x\$1,536= **\$61,440**

#Ge Pipe Clean 36" -100 lf /20'= 5 x\$2,160 = **\$10,800**

#3c MOT Closure/Two Lane-1 Day= **\$2,040**

#9c Submerged/ Heavy-840 lf /10' = 84 x\$1,968 = **\$165,312**

#1 Mobilization-10%= **\$30,547**

#2 Bond -**\$10,440**

Area #3 Total= \$346,459

Area #4 Between NE 5th Ave and NE 3rd Ave

#Ga Pipe Clean 24" -40 lf /20'= 2 x\$1,680= **\$3,360**

#Gd Pipe Clean 36"= 320 lf /20'= 16 x\$2,520= **\$40,320**

#3c MOT Closure/Two Lane-3 Days x\$2,040= **\$6,120**

#7c Dry/ Heavy-720 lf /20' = 36 x\$984 = **\$35,424**

#1 Mobilization-10%= **\$8,522**

Area #4 Total= \$93,746

Thank You,

Chuck Daly

CRYSTAL RIVER CITY COUNCIL MEETING
Agenda Item Summary

Meeting Date: February 9, 2026

Agenda Item Number: 11.A.

Requested Motion: Discussion regarding City Manager probation status
